



Yorke Peninsula Council

Minutes of the Meeting of the inaugural Coastal Management Strategy Working Party

Held on Wednesday 11 October 2017

In the Council Chambers

57 Main Street Minlaton commencing at 1.30pm

(Subject to confirmation)

MINUTES

ITEM 1

1.1 WELCOME

Director Development Services, Roger Brooks welcomed everyone to the meeting and declared the meeting open at 1.35pm.

1.2 PRESENT

Councillors Naomi Bittner, Scott Hoyle, Alan Headon and John Rich

Mayor Ray Agnew

Roger Brooks

Phil Herrmann

Stephen Goldsworthy

Letitia Dahl-helm

Deb Furbank

Michael Cartwright

Sarah Wuttke

Director Development Services

Senior Compliance Officer

Operations Manager

Natural Environment and Sustainability Officer

Ranger

Manager Development Services

Minute Secretary

1.3 LEAVE OF ABSENCE

Nil

1.4 APOLOGIES

Councillors Tanya Stock and Adam Meyer

1.5 MINUTES OF PREVIOUS MEETING

Nil

ITEM 2 VISITOR TO THE MEETING

Nil

ITEM 3 CORRESPONDENCE

Nil

ITEM 4

4.1 Election of Chairperson and Deputy Chairperson

Cr Scott Hoyle moved Cr Alan Headon seconded

That Cr Naomi Bittner be elected as Chairperson.

CARRIED

Cr Naomi Bittner took the chair.

Cr Naomi Bittner called for nominations for Deputy Chairperson.

Cr Alan Headon nominated as Deputy Chairperson.

Cr Alan Headon moved Cr Scott Hoyle seconded

That Cr Alan Headon be elected as Deputy Chairperson.

CARRIED

Cr Scott Hoyle moved Cr Naomi Bittner seconded

That Cr John Rich be a member of the Working Party.

CARRIED

4.2 Meetings Procedures Document

The Working Party reviewed the draft Terms of Reference.

Roger Brooks advised that on occasion some staff may not be able to attend all meetings which will impact on forming a quorum.

Terms of Reference Quorum to be four (4) with a minimum of two (2) Elected Members.

Mayor Ray Agnew is ex officio for all working parties other than those appointed under delegation.

Purchasing Methods and Limits to be updated to be authorised by the relevant Officer with delegation.

Action – An updated Terms of Reference will be distributed to the Working Party for review and once approved by all members, the finalised Terms of Reference will be included in the report to Council's next meeting.

4.3 Discuss and confirm frequency of Coastal Management Strategy Working Party Meetings

The frequency of meetings was discussed within the review of the Terms of Reference, and it was agreeable for the Working Party to meet generally on the second Wednesday of each month, or at a time, day and frequency that is acceptable by all members.

4.4 Review of Local Government Coastal Management Strategies and similar documents

The Working Party discussed elements of the example Strategies and Plans, including

- Scoping
- Level of detail
- Management issues
- Actions
- Best models and frameworks

The Working Party reviewed the Elected Member Workshop Presentation 'Coastal Management Strategy' for the purpose and use of a Strategy.

4.5 Brainstorm of potential management issues to be included in a Strategy

Using the Elected Member Workshop Presentation, the Working Party brainstormed and discussed potential management issues and discussed the objectives of a Strategy.

Action: Over email, collate each members understanding of the objectives of a Strategy.

Action: Copies of the Coastal Reserves Management Strategy for bush camping sites will be provided for review at the next meeting.

Action: A draft Strategy framework will be provided for review at the next meeting.

4.6 Gap analysis – identification of management issues that require a literature review and/or quest presenters for further information

Discussion occurred regarding approaching Progress Associations to be involved in a survey to identify the coastal management issues they believe are of highest priority to be included in a Strategy. This may assist in a gap analysis.

Action: Progress Association Survey to be discussed at next meeting.

4.7 Natural Resources Northern and Yorke Coastal Management Plan

Natural Resources Northern and Yorke staff have offered to present at an upcoming meeting to discuss the Coastal Assessment of the Northern and Yorke Coast Report and the development of a Coastal Action Plan for the Northern and Yorke region. Discussion ensued about working with Natural Resources Northern and Yorke to deliver the best outcomes for the region.

The Natural Resource Management Board are currently undertaking a consultation process for their Draft Natural Resources Management Plan. The feedback received by them on coastal management could assist the Working Party when discussing management issues.

Action: Natural Resources Northern and Yorke staff will be invited to present at the next meeting on the Coastal Assessment of the Northern and Yorke Coast Report, the development of a Coastal Action Plan for the Northern and Yorke region, and feedback received regarding coastal management during the consultation process for the Draft Natural Resources Management Plan.

ITEM 5 GENERAL BUSINESS

Nil

ITEM 6 NEXT MEETING

8th November, 2017. Time to be confirmed.

ITEM 7 CLOSURE

The meeting closed at 3.18pm.

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Chairperson – Mrs Naomi Bittner
Date: