



# COUNCIL POLICY

## Authorisation To Collect Fallen Timber

<b>Policy Number:</b>	PO083		
<b>Strategic Plan Objective</b>	Meet all legislative and compliance responsibilities		
<b>Policy Owner:</b>	Director Development Services	<b>File Number:</b>	5.63.1
<b>Responsible Officer:</b>	Senior Compliance Officer	<b>Minute Reference:</b>	086/2013(10/04/2013)
<b>Date Adopted:</b>	8 May 2019	<b>Next Review Date:</b>	June 2024

### 1. POLICY OBJECTIVES

The aim of this Policy is to provide a consistent, integrated approach for the removal of timber from roadsides that is consistent with the Roadside Vegetation Management Plan and meet the requirements of Section 221 of the Local Government Act where a person should not interfere or remove vegetation from a road unless authorised to do so by the Council.

### 2. SCOPE

This policy applies to all roads under the care and control of the Yorke Peninsula Council.

### 3. DEFINITIONS

Roadside	Strip of land between the road formation and the boundary of the road which is usually the boundary fence of the adjoining property.
Road	Is a road within and under the control of the Yorke Peninsula Council., but does not include a road under the control of the Department of Planning, Transport and Infrastructure.
Authorisation(s)	A Permit issued for 12 calendar months from the date of fee payment.

### 4. POLICY STATEMENT

Authorisations to collect fallen timber are only to be issued to residents or property owners of the Yorke Peninsula Council and the collected wood must not be re-sold.

No authorisations will be given to remove timber from roadsides of Level 1 roads as defined in Councils Roadside Vegetation Management Plan.

The cutting of live timber or the cutting down of and/or removal of any standing tree (or attached branch), irrespective of whether the tree is dead or alive is prohibited.

No hollow logs are to be cut, removed or tampered with in any way.

## **PO083 – Wood Collection Permits**

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No cutting and or collection of timber is to occur on Total Fire Ban Days.

The Fire and Emergency Service Act Regulations must be adhered to when a chain saw is being used to collect wood during the Fire Danger Season.

When removing timber from the roadside, care needs to be taken not to damage any surrounding native vegetation.

In order to mitigate risk to the Permit holder and other road traffic users, Conditions have been listed within Authorisation outlining the Permit holder's duty of care responsibilities whilst collecting fallen timber. A fee, as set out in Council's Fees and Charges Register applies to Authorisation to Collect Fallen Timber from roads. Authorisations are valid for twelve (12) calendar months from the date of payment of the fee.

### **5. COMPLAINTS**

Complaints in relation to Authorisation to Collect Fallen Timber can be made in writing to the Senior Compliance Officer.

### **6. REVIEW**

This policy will be reviewed every 5 years and as necessary in consideration of any changes to legislation and relevant standards, codes and guidelines.

### **7. TRAINING**

Training needs will be reviewed as part of Council's Training Plan and as necessary in consideration of performance reviews, changes to legislation and relevant standards, codes and guidelines.

### **8. RELATED COUNCIL POLICIES AND DOCUMENTS**

YPC Roadside Vegetation Management Plan  
SF017 Authorisation to collect fallen timber  
RO11 Fees and Charges Register

### **9. REFERENCES AND LEGISLATION**

Native Vegetation Act and Regulations.  
Local Government Act 1999.  
Fire and Emergency Services Act and Regulations.  
Work Health and Safety Act 2011

### **10. COUNCIL DELEGATION**

<b>Delegate:</b>	Chief Executive Officer
<b>Sub Delegate:</b>	Director Development Services, Manager Development Services, Senior Compliance Officer, Ranger

### **11. VERSION HISTORY**

<b>Archived Policy Name</b>	<b>Policy Number</b>	<b>Date Adopted</b>	<b>Last Reviewed</b>
Wood Collection Permits Policy (V1)	PO083	7/4/2003	08/05/2007
Authorisation To Collect Fallen Timber (V2)	PO083		08/06/2010
Authorisation to Collect Fallen timber (v3)	PO083	10/04/2013	April 2019

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Authorisation to Collect Fallen Timber (V4)	PO083	08/05/2019	
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