



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Wednesday, 10 July 2019
Time: 5.30pm
Location: Council Chambers
Minlaton Town Hall
57 Main Street
Minlaton

AGENDA

Ordinary Council Meeting

10 July 2019

A handwritten signature in blue ink, appearing to read "A. Cameron".

Andrew Cameron
CHIEF EXECUTIVE OFFICER

CONFLICT OF INTEREST

Members are reminded of the requirements for disclosure by Members of direct or indirect pecuniary benefit or detriment and non-pecuniary benefit or detriment in relation to a material conflict of interest in accordance with Section 73, or an actual or perceived conflict of interest in accordance with Section 75 of the Local Government Act in items listed for consideration on the Agenda. Section 74 and 75A of the Local Government Act 1999 requires that Elected Members declare any interest and provide full and accurate details of the relevant interest to the Council. In relation to actual or perceived conflicts of interest a member has an obligation to outline how they propose to deal with the actual or perceived conflict of interest prior to consideration of that item on the Agenda.

This requirement does not apply to Ordinary Business Matters prescribed by regulation 8AAA Local Government Act (General) (Accountability and Governance) Variation Regulations 2016.

Each Member of a Council has a duty to vote at all meetings unless excepted by legislation.

The major exception being where a Member has a material conflict of interest.

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1 WELCOME AND ACKNOWLEDGEMENT OF COUNTRY BY MAYOR

Meeting declared opened

2 OPENING PRAYER

3 PRESENT

4 LEAVE OF ABSENCE

Nil

5 APOLOGIES

Cr Naomi Bittner

6 CONFLICT OF INTEREST

7 MINUTES OF PREVIOUS MEETING – FOR CONFIRMATION

Ordinary Council Meeting - 12 June 2019

Confidential Council Meeting - 12 June 2019 at 6.39pm

27.1 Stormwater Infrastructure Mitigation - Stansbury

Confidential Council Meeting - 12 June 2019 at 7.14pm

27.2 Lease Purchase Offer - Port Rickaby Caravan Park

Special Council Meeting - 26 June 2019

8 MOTIONS ON NOTICE

Nil

9 QUESTIONS ON NOTICE

Nil

10 QUESTIONS WITHOUT NOTICE

11 PETITIONS

Nil

12 MAYOR**12.1 MAYOR'S MONTHLY REPORT JUNE 2019****Document #:** 19/52236**Department:** Executive Services**PURPOSE**

To keep Elected Members updated on Mayoral activities during the month of June 2019.

RECOMMENDATION

That the report be received.

DISCUSSION

- 4 June Visited Sunny Hill Distillery to present owners Sam and Olivia Colliver with an Eddie the Emu Award. Sam and Olivia gave me a tour of the distillery and discussed with me the challenges they overcame to build their business and their future goals.
- 5 June Attended the Visitor Information Conference Dinner at Wallaroo.
- 12 June Met with Eddie Newchurch at Port Victoria.
Met with representatives from the University of the Third Age (U3A).
Filmed an interview in relation to the Bats for Will Project at Ballara Retreat in Warooka. This story will be featured on Channel 7 during the summer cricket season.
Monthly Council Meeting.
- 16 – 19 June CEO Andrew Cameron and I attended the Australian Local Government Association National General Assembly in Canberra.
- 20 June Met with Sonny Coombs from the YP Country Times for an interview in relation to Council hosting the Australian Cricketers' Association Masters' Program.
- 25 June Met with the Footlight Theatre Group during their rehearsal at St Columba's Memorial School.
- 26 June Special Council Meeting.
Monthly Elected Members Workshop.
- 27 June Met with the Aboriginal Lands Parliamentary Standing Committee and Point Pearce Narungga Aboriginal Progress Association Inc. at Point Pearce.
Met with Deb Clarke from YP Tourism.
- 28 June Myself and Cr Tania Stock met with the Port Rickaby Caravan Park Managers.

ATTACHMENTS**Nil**

12.2 MAYOR'S REPORT - NATIONAL GENERAL ASSEMBLY - CANBERRA 2019**Document #:** 19/52577**Department:** Executive Services**PURPOSE**

To provide Elected Members with an overview of the National General Assembly held in Canberra 16-19 June 2019.

RECOMMENDATION

That the report be received.

DISCUSSION

Together with the CEO I represented the Yorke Peninsula Council as the Mayor at the 2019 National General Assembly of Local Government in Canberra from 16-19 June 2019.

This is the only gathering of its type for Local Government where all states and local government sectors are represented. Most Councils from across Australia enable their Mayor and Chief Executive Officer to represent the Council and attend this annual Assembly in Canberra.

The conference was an opportunity to network and gather with other Local Government Mayor's and professionals to hear a range of speakers, who address issues and challenges faced by local government across the sector.

I was particularly keen to hear the Acting Prime Minister The Hon Michael McCormack MP give an address on the opening day of the Assembly. His address focussed on challenges facing regional Australia which was particularly of interest to me, as the Mayor of the Yorke Peninsula Council.

Another of the keynote speakers that captured my interest was Kurt Fearnley AO – Paralympic Champion, who was named NSW Australian of the Year 2019. Kurt spoke about Overcoming the Odds and his personal journey from being born with a congenital disorder called sacral agenesis which prevented fetal development of certain parts of his lower spine and all of his sacrum. Living with this disability for his whole life has meant he has needed to approach life's many challenges in a different way. Kurt grew up in a small town of 300 people and his insights into how a community can embrace, include and encourage those with a disability was thought provoking and inspiring on many levels.

The expo that accompanied the conference created an opportunity to inspect some chamber microphone systems that may prove to be appropriate for our Council setting.

ATTACHMENTS

- 1. National General Assembly 2019-Programme overview**

Program

SUNDAY 16 JUNE

05:00pm **Welcome Reception & Exhibition Opening**
07:00pm
National Convention Centre
Sponsored by: **Tyre Stewardship Australia**
Lina Goodman, CEO, Tyre Stewardship Australia
Mat Jones, CEO, Soldier On Australia

MONDAY 17 JUNE

09:00am **Opening Ceremony**
Wally Bell, Welcome to Country
David O'Loughlin, ALGA President

09:15am **Acting Prime Minister's Address**
The Hon Michael McCormack MP

09:45am **ALGA President's Address**
David O'Loughlin, ALGA President

10:00am MORNING TEA

10:30am **Keynote Address – The Federal Election and Local Government**
Karen Middleton, Chief Political Correspondent, The Saturday Paper

11:15am **Post Election Opportunities for Local Government**
Mayors from across Australia will discuss the implications for local government of incoming Federal Government policy.

12:00pm LUNCH Sponsored by: Jardine Lloyd Thompson

01:00pm **Keynote Address – Crowd Powered Communities**
Exploring a future in which the technology of design and production are in the hands of our communities.
Steve Sammartino, Australian Futurist, Author, Technologist and Speaker

01:40pm **Councils Using Technology to Excel**
Lifesaving Communications During Natural Disasters
Eileen Deemal-Hall, CEO, Wujal Wujal Aboriginal Shire Council
Bundaberg Region's Intelligent Community
Ben Artup, Executive Director, Strategic Projects and Economic Development, Bundaberg Regional Council
Let's Talk About 21st Century Government
Colin Fairweather, CIO, City of Melbourne
Daniela Mazzone, Principal Lead, IT Capability and Partnerships, City of Melbourne

02:55pm **MobileMuster Awards**
Spyro Kalos, Manager, MobileMuster, AMTA

03:00pm AFTERNOON TEA

03:30pm **Unlocking the Treasure of Australia's First Languages**
Melinda Holden, Director, First Languages Australia
Karina Lester, Director, First Languages Australia
Geoff Anderson, Director, First Languages Australia

MONDAY 17 JUNE - CONTINUED

04:00pm **Debate on Motions**

04:55pm **ALGA President's Closing Address**

05:00pm **Close of Day 1**

07:00pm **Networking Dinner**
11:00pm
Australian War Memorial
Sponsored by: **Paladin Risk Management Services**
Rod Farrer, Managing Director, Paladin Risk Management Services

TUESDAY 18 JUNE

09:00am **Housing, Infrastructure and Population**
Australia's Future Infrastructure Challenges: The 2019 Australian Infrastructure Audit and What it Means for Local Government — Romilly Madew AO, Chief Executive, Infrastructure Australia
The Role of Local Government in Housing Australians in the 21st Century — Professor Andrew Beer, Dean of Research and Innovation, UniSA Business School

Why and How Local Government and the Private Sector Should Work Together to Increase Affordable Housing — Robert Pradolin, Founding Board Member, Housing All Australians
Gary Spivak, Housing Development Officer, City of Port Phillip

10:30am MORNING TEA Sponsored by: Australian Packaging Covenant Organisation

11:00am **Disasters – Are You Ready?**
Naomi Westwood, Acting Assistant Commissioner, Business Registry, Australian Taxation Office

11:10am Debate on Motions

12:25pm **Charles Sturt University Innovation in Community Leadership Education**
Jenny Kent, Associate Dean Academic, Faculty of Business Justice and Behavioural Sciences, Charles Sturt University

12:30pm LUNCH Sponsored by: Charles Sturt University

01:30pm **Concurrent Sessions**
Housing your Community – Menzies Theatre
Australia is confronted by escalating housing challenges. This has fueled a search for new policy solutions and a new range of actors, including local governments.

Australia's Local Governments: Comparing Sydney and Melbourne With Other Metro, Regional and Rural Centres — Professor Alan Morris, University of Technology Sydney

The Impact of Airbnb on Housing Markets — Laura Hodgson, PhD Scholar, UniSA

How Councils Can Assist With Affordable Housing — Lenka Thompson, PhD Scholar, UTS

Affordable Housing in Waverley LGA: Challenges and Ideas — Tim Sneesby, Manager Strategic Planning, Waverley Council

TUESDAY 18 JUNE - CONTINUED

- 01:30pm **Concurrent Sessions**
- Reducing Community Harm – Bradman Theatre**
Alcohol and other drug harms are prevalent in our communities. To provide insights into the benefits of preventative initiatives, international expert and council experiences will be explored.
- Working With Local Government in Alcohol and Drug Misuse in Youth – A Preventative Approach from Iceland** — Dr Jón Sigfússon, Director, Planet Youth, Icelandic Center for Social Research and Analysis, Reykjavik University
- An Australian Community Led Approach to Alcohol and Drug Misuse** — Dr Erin Lalor, CEO, Alcohol and Drug Foundation
- Blue Mountains Local Drug Alcohol Team** —
 Lead organisation: Blue Mountains City Council,
 Representative: Cr Don McGregor
- Murray Bridge Safe Drug Action Team** —
 Lead organisation: Rural City of Murray Bridge,
 Representative: Cr Brenton Lewis
- Moree Local Drug Action Team** —
 Lead organisation: Moree Plains Shire Council,
 Representative: Mark Connolly, Economic and Community Development Manager
-
- Your Community, Your Environment – Royal Theatre**
Recycling and Climate Change are the two biggest environmental issues facing Local Government. To explore these issues further, we have a panel specializing in these topics.
- How the Australasian Recycling Label will Assist Local Government in Reducing Recycling Contamination Rates** — Peter Brisbane, Government Partnership Manager, APCO
 Ryan Collins, Head of Sustainable Resource Programs, Planet Ark
- Developing Australia’s Circular Economy** — Rose Read, CEO, National Waste Recycling Industry Council
- Promoting Regional Circular Economy through use of Glass Sand and Recycled Organic Compost in Council Projects** — Tony Farrell, Deputy CEO, Lake Macquarie City Council
- Climate Change Action in Alice Springs** — Damien Ryan, Mayor, Alice Springs Town Council
-
- 03:00pm **AFTERNOON TEA**
- 03:30pm **Taking Smart Cities Off Grid**
 David Wilson, Managing Director,
 Green Frog Systems
-
- 03:35pm **Debate on Motions**
-
- 04:30pm **Address by Opposition Spokesperson**
-
- 05:00pm **Close of Day 2**
-
- 07:00pm **National General Assembly Dinner**
 EPIC, Exhibition Park in Canberra

WEDNESDAY 19 JUNE

- 09:00am **Engaging with your Community into the Future**
 Kylie Cochrane, Community Engagement Specialist,
 Aurecon
-
- 09:30am **Dealing with Disaster – New Zealand Perspective**
 Samantha Kennedy, Head of Australia, New Zealand and Asia Pacific, Pivotal
 Andrew Howe, Emergency Management Advisor, Civil Defence and Emergency Management, Canterbury
-
- 10:00am **MORNING TEA**
-
- 10:30am **Six Layers of Intentional Leadership**
 David Pich, Chief Executive, Institute of Managers and Leaders
-
- 11:00am **Minister for Regional Services, Decentralisation and Local Government**
 The Hon Mark Coulton MP
-
- 11:30am **Keynote Address – Overcoming the Odds**
 Kurt Fearnley, Paralympic Champion
-
- 12:15pm **ALGA President’s Closing Address**
 ALGA National Lobbying Priorities
-
- 12:30pm **LUNCH**



Join the Conversation
#NGA19

13 COUNCILLORS' REPORT

Nil

INFORMATION AGENDA

INFORMATION AGENDA

14 ITEMS FOR EXCLUSION

15 RECEIPT OF INFORMATION REPORTS

16 CHIEF EXECUTIVE OFFICER**16.1 CEO ACTIVITIES - JUNE 2019****Document #:** 19/52307**Department:** Executive Services**PURPOSE**

To keep Elected Members informed of meetings during the month of June 2019.

RECOMMENDATION

That the report be received.

DISCUSSION

5 June	EBA renegotiation meeting with SA MOA Employee representatives. Met with Deb Clarke from YP Tourism.
6 June	Corporate Management Team Meeting.
12 June	Monthly Council Meeting.
16-19 June	Mayor Darren Braund and I attended the Australian Local Government Association National General Assembly in Canberra.
21 June	Local Government Professionals SA Board Meeting.

ATTACHMENTS

Nil

16.2 ACTION LISTING REPORT**Document #:** 19/52561**Department:** Executive Services**PURPOSE**

To keep Elected Members updated on the status of the Action Listing.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 5 Responsible Governance**Strategy:** 5.5 Undertake effective risk management**BACKGROUND**

The Action List was implemented to keep Council informed about the current status and outcomes of Council decisions.

DISCUSSION

The Action List included in the Council Agenda each month will incorporate action items from Council along with current status.

ATTACHMENTS

1. Council Meeting Action List
2. Completed Council Meeting Action List

Council Meeting Action List

Meeting	Responsible Department	Agenda Item	Minute Number	Task	Due Date
13/12/2017	Executive Services	21.3	313/2017	Staff to progress a tender process to undertake an impacts assessment on the preferred model for the Marion Bay Boat Launching Facility upgrade. Data collected during wave monitoring has been received and reviewed. Quotations are being sought to model the wave data on the design options to understand the long term maintenance impacts for Council.	30/08/2019
	Development Services			Review amendment to the Port Victoria (Gulf Haven) Caravan Park Lease once valuation has been undertaken.	9/10/2019
9/05/2018	Assets and Infrastructure Services	24.2	127/2018, 128/2018	A presentation will be made to the August 2019 Elected Members Workshop.	11/09/2019
13/02/2019	Assets and Infrastructure Services	8.1	022/2019	An audit has been undertaken by KESAB and a report provided to Council staff. This report will be presented to councillors at the July 2019 Elected Members Workshop.	14/08/2019
13/02/2019	Development Services	25.1	031/2019	Arrange for the Mayor and CEO to sign and seal the necessary documentation for a lease over land at Port Moorowie. June 2019 - FOPM advised Council that they wish to consult the community further before committing to signing the lease documentation.	10/07/2019
13/03/2019	Executive Services	8.1		Organise for the CEO to undertake a review of the Operations of the Development Department in accordance with the motion on notice presented to 13 March 2019 Council Meeting. Ensure the correspondence is noted and considered as part of the Development Services review process being undertaken by the CEO.	11/09/2019
13/03/2019	Development Services	25.1	062/2019	Public Consultation to review current zoning of land at Black Point and Pine Point underway.	11/09/2019

Council Meeting Completed Action List

Meeting	Responsible Department	Agenda Item	Minute Number	Task	Due Date
12/06/2019	Executive Services	22.1	122/2019	Submit a nomination for Mayor Braund to sit on the Executive Committee of the South Australian Coastal Councils Alliance.	10/07/2019
12/06/2019	Executive Services	22.2	123/2019	Update PO015 Access to Council and Committee Meetings and Documents Code of Practice Policy and include in Council's Policy Manual and on Council's website.	10/07/2019
12/06/2019	Executive Services	22.3	124/2019	Advise Legatus Group of Council's endorsement of the Legatus Group Annual Business Plan and Budget for 2019/2020.	10/07/2019
12/06/2019	Corporate and Community Services	23.2	126/2019	Notify DPTI for the reduction of speed limits within the Wool Bay township following endorsement by Council.	26/06/2019
12/06/2019	Corporate and Community Services	23.3	127/2019	Updated PO121 External Grant Funding Policy, as presented for inclusion in Council's policy manual and on the website.	26/06/2019
12/06/2019	Corporate and Community Services	23.4	128/2019	Notify Hardwicke Bay and Districts Progress Association of Councils decision to accept Free of Charge Asset and the structure to be added to Council's asset register.	26/06/2019
12/06/2019	Corporate and Community Services	23.5	129/2019	Notify Marion Bay Progress Association of an extension to Community Grant Funding 2018/2019 to 31 December 2019.	26/06/2019
12/06/2019	Corporate and Community Services	23.6	130/2019	Notify Port Clinton Progress Association of Councils decision to accept Free of Charge Asset and the structure to be added to Council's asset register.	26/06/2019
12/06/2019	Corporate and Community Services	23.7	131/2019, 132/2019	Notify Australian Cricketers' Association Master's Program to advise that the Yorke Peninsula Council will sponsor this event in October 2019.	26/06/2019
12/06/2019	Corporate and Community Services	23.8	133/2019	Notify the Art Exhibition Working Party to advise the revised Terms of Reference have been endorsed.	26/06/2019
12/06/2019	Corporate and Community Services	23.9	134/2019	Updated PO035 Property Numbering Policy, as presented for inclusion in Council's policy manual and on the website.	26/06/2019
12/06/2019	Assets and Infrastructure Services	24.1	135/2019	Amend the Draft Coastal Management Strategy Section One: Hickeys Point to Corny Point as per the Summary of Submissions.	26/06/2019
12/06/2019	Development Services	25.2	138/2019	Update the Building Fire Safety Committee Terms of Reference.	26/06/2019

12/06/2019	Development Services	25.3	139/2019	Extend the current term of the Council Assessment Panel until December 2019.	26/06/2019
12/06/2019	Development Services	25.4	140/2019	Update PO167 Open Spaces Contribution Policy on Council's website and policy manual.	26/06/2019
12/06/2019	Corporate and Community Services	23.10	141/2019	Received and considered all submissions, either written or verbal, as presented before Council prior to adoption of the Draft 2019/2020 Annual Business Plan, Budget and Fees and Charges, at its special meeting to be held on Wednesday, 26 June 2019.	26/06/2019
26/06/2019	Corporate and Community Services	11.1	147/2019	2019/2020 Annual Business Plan endorsed.	10/07/2019
26/06/2019	Corporate and Community Services	11.3	156/2019	2019/2020 Fees and Charges endorsed effective from 1 July 2019.	10/07/2019

16.3 CORRESPONDENCE - UTILISATION PURCHASE AND DISPOSAL OF GOVERNMENT REAL PROPERTY - CROWN LANDS**Document #:** 19/52622**Department:** Executive Services**PURPOSE**

To provide Elected Members with a copy of correspondence received from the Department for Environment and Water.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 5 Responsible Governance**Strategy:** 5.2 Effective leadership and informed decision making**BACKGROUND**

Updates to Department of the Premier and Cabinet Circular 114 (PC114) have recently been approved.

DISCUSSION

Correspondence has been received from the Department for Environment and Water informing Council of the changes to Premier and Cabinet Circular 114 (PC114). A copy of the correspondence received is attached for Elected Members information.

ATTACHMENTS

- 1. Advice - Update to Premier and Cabinet Circular 114 - Utilisation Purchase and Disposal of Government Real Property - Crown Lands**

DEW-D0004200

Date: 20 June 2019

Mr Andrew Cameron
Chief Executive Officer
Yorke Peninsula Council
PO Box 57
MAITLAND SA 5573

Dear Andrew

**RE: UPDATE TO PREMIER AND CABINET CIRCULAR 114 GOVERNMENT REAL
PROPERTY MANAGEMENT – APRIL 2019**

I am pleased to advise that Cabinet has recently approved updates to Department of the Premier and Cabinet Circular 114 (PC114) which now includes provisions to enable the Department for Environment and Water (DEW) to support the sale of Crown land to Councils for market value.

PC114 describes government's policy on the utilisation, purchase and disposal of government real property (including Crown lands). The revised PC114 came into effect from April 2019 and is available at: <https://www.dpc.sa.gov.au/resources-and-publications/premier-and-cabinet-circulars>

Schedule E of PC114 (Crown Land Disposal (Crown Agencies)) sets out a consistent approach and the clear requirements for Crown land in accordance with the *Crown Land Management Act 2009*.

When making an assessment of the disposal of Crown Land, the Department takes into consideration factors such as how the proposal may align or interact with state economic priorities and other policies and guidelines, the impacts of current or previous uses (biodiversity and contamination) and the status of native title over the land.

The Department's website has been updated with a separate section to guide Council when making an application or enquiry to purchase Crown land. This information is available at:

<https://www.environment.sa.gov.au/topics/land-management/crown-lands/information-for-local-councils>

I trust you will find that this information assists in preparing your requests for the use of Crown land. If you or your staff have any queries, please contact Melanie Hunter, Senior Property Officer, on telephone 8204 1202 or via email at melanie.hunter@sa.gov.au.

Yours sincerely



Piers Brissenden
PROGRAM MANAGER, CROWN LANDS



Government of South Australia
Department for Environment
and Water

Crown Lands

Level 8
81-95 Waymouth
Street
ADELAIDE SA 5000

GPO Box 1047
ADELAIDE SA 5001

16.4 MAYOR'S CORRESPONDENCE SENT TO MINISTER SPIERS - RUBBISH AT MARION BAY**Document #:** 19/53740**Department:** Executive Services**PURPOSE**

To provide Elected Members with a copy of the correspondence sent by Mayor Braund to Minister Spiers MP in relation to the ongoing rubbish problem at Marion Bay.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 3 Valued and Restored Environment**Strategy:** 3.8 Continue to effectively manage the collection, recycling and disposal of waste**BACKGROUND**

Elected Members would be aware that there have been ongoing concerns in relation to the amount of rubbish generated by the large number of visitors to Innes National Park each year. With large volumes of that rubbish ultimately ending up in Marion Bay.

DISCUSSION

Despite Council's efforts to increase waste bins during peak visitor periods there continues to be an ongoing problem with waste management at Marion Bay.

With these concerns in mind the Mayor has chosen to follow this matter up directly with Minister Spiers MP by writing to advise him of concerns (copy attached).

The Government's new waste policy that has implemented the removal and severe restriction of waste receptacles within Innes National Park, has seen a dramatic increase in the amount of rubbish in and around Council street bins at Marion Bay.

Correspondence has been received acknowledging receipt of Mayor Braund's correspondence (copy attached).

ATTACHMENTS

- 1. Complaint - Rubbish from Innes National Park**
- 2. Acknowledgement - Correspondence - Mayor Braund - Rubbish Marion Bay**

YORKE PENINSULA COUNCIL

PRINCIPAL OFFICE:
8 Elizabeth Street, Maitland
ALL CORRESPONDENCE TO:
PO Box 57, MAITLAND, SA 5573
Telephone (08) 8832 0000
Email: admin@yorke.sa.gov.au
Website: www.yorke.sa.gov.au



28 June 2019

The Honourable David Speirs MP
Minister for Environment and Water
Government of South Australia
GPO Box 1047
ADELAIDE SA 5001

Dear Minister

Rubbish from Innes National Park

Thank you for your recent visit to our wonderful Yorke Peninsula. I am writing to follow up with you regarding the ongoing waste situation within the township of Marion Bay adjacent to the Innes National Park.

Since the implementation of a Government policy to remove and severely restrict the number of putrescible and recyclables bins within Innes National Park, Council has seen a dramatic increase in the amount of rubbish placed in and around the Council provided street bins within Marion Bay. This is shown in the attached photographs and is causing severe widespread distress to the community.

Council currently services ten (10) street bins within Marion Bay. This number is increased to fourteen (14) street bins during holiday periods. Further to this street bin collections are increased to twice per week during holiday periods and over any long weekends that occur outside of these holiday periods. In addition, Council places a skip bin at the boat ramp to assist with waste management requirements during these periods.

With visitation to Innes National Park numbering in excess of 100,000 people per year it is easy to see why, in the face of this policy, excess rubbish within Marion Bay has become such a problem.

Whilst Council can understand and appreciate the government's position on this matter, it is unfair to expect Council and by default impose this on our rate payers, who ultimately bear the costs for the additional rubbish that is being dumped or disposed of within Marion Bay. Specifically when with charges of \$10 per vehicle to enter the park and \$15 per night to camp within the park generates, based on visitation of 100,000 people per year, revenue of approximately \$1 million to \$1.5 million for the Government each year.

Council is keen to work with the Department for Environment and Water to find a mutual solution to this ongoing waste problem.

Yours sincerely

Darren Braund
MAYOR

BRANCH OFFICES
MINLATON
YORKETOWN



**Government
of South Australia**

**David Speirs MP
Minister for Environment
and Water**

Level 10
81-95 Waymouth Street
Adelaide SA 5000

GPO Box 1047
Adelaide SA 5001
Australia

Ph: (08) 8463 5680

Minister.Speirs@sa.gov.au

19EW0005660

Mr Darren Braund
Mayor
Yorke Peninsula Council
Email: admin@yorke.sa.gov.au

Dear Mr Braund

On behalf of the Minister for Environment and Water, David Speirs MP, thank you for your letter dated 28 June 2019 regarding rubbish from Innes National Park.

Your letter is currently receiving attention and a response will be provided as soon as possible.

Yours sincerely

A handwritten signature in blue ink, appearing to be 'DS'.

FOR: Office Manager to the
MINISTER FOR ENVIRONMENT AND WATER

Date: 3/7/19

17 CORPORATE AND COMMUNITY SERVICES**17.1 2019 SOUTH AUSTRALIAN VISITOR INFORMATION CENTRE CONFERENCE****Document #:** 19/49129**Department:** Corporate and Community Services**PURPOSE**

To inform Elected Members of the recent State Visitor Information Centre Conference that was held in the Yorke Peninsula region.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 1 Economically Prosperous Peninsula**Strategy:** 1.3 Improve visitor experiences, infrastructure, signage, information and support

1.5 Partner and build positive relationships with key stakeholders to progress tourism and business growth, including enabling the attraction of niche businesses

1.6 Identify opportunities to advocate on behalf of key industries (e.g. agriculture, tourism etc.)

BACKGROUND

Each year it is mandatory for all South Australian Accredited Visitor Information Centres to attend the annual conference. A different region is chosen each year (i.e. tourism regions not specific Council boundaries). It was announced at the 2018 conference that Yorke Peninsula Council was selected (and we had accepted) to host the 2019 conference.

The planning for this conference commenced in July 2018 with staff from the Copper Coast Council, Yorke Peninsula Tourism and Yorke Peninsula Council.

The vision was always to make it a relevant and practical conference that showcased the entire Peninsula. Given that the Copper Coast now has the only accredited Visitor Centre (with Yorke Peninsula Council making the decision to close our accredited Centre in May 2018 in favour of the VIO network model), the decision was made to hold the formal conference in the Copper Coast district. The working party also felt that the Copper Coast had the necessary supply of accommodation in close proximity to the conference facilities in their newly developed Leisure Centre.

These annual conferences always include an optional 'familiarisation' (famil) day for the host region to showcase what the region has to offer. The working party agreed that this famil would be held in the Yorke Peninsula Council region.

DISCUSSION

Attachment 1 provides the conference program.

The conference officially kicked off on Monday 3rd June. An optional tour was held in Moonta with the formal Annual General Meeting held in the late afternoon followed by an informal dinner.

Tuesday 4th June was the 'conference' with 78 delegates in attendance. We had a full day program with many inspirational speakers. Max Anderson was selected by the working party to perform the MC duties throughout the day. Max is a travel writer with 20 years' experience working in Sydney

and London, with three years spent as Deputy Travel Editor of The Sunday Times. Max wrote a great piece about the Yorke Peninsula for the Gourmet Traveller publication (refer <https://www.gourmettraveller.com.au/travel/travel-news/yorke-peninsula-5271>).

Max shared with delegates how words can be used to great effect to inspire travellers and influence their experiences.

Other speakers included Coralie Bell, Tourism Manager for Shoalhaven Council who is also the current Chair of Australian Regional Tourism. Coralie passed on a lot of thought provoking and practical advice and shared a number of challenges that she's had to overcome in her region.

The conference program also included local speakers such as Michelle Bain from the multi-award winning Yondah Beach House, the Chair of Yorke Peninsula Tourism and owner of the award winning Wallaroo Marina Apartments, Craig Costello, and Andrew Cole, CEO of Barunga West Council.

The day was followed with another informal dinner.

Wednesday 5th June was Yorke Peninsula Council's day to shine. The 'famil day' had been carefully planned by our Council staff. A total of 49 delegates stayed on for the famil.

Logistically, the famil could not travel any further south than Minlaton as all delegates were picked up at Wallaroo in the morning and had to be returned to Wallaroo in time for the formal conference dinner. Given this limitation, staff tried to pack in as much information for the delegates as possible.

In developing the famil program (Attachment 2), staff's primary goal was to show the delegates that in addition to our spectacular beaches what else the Peninsula has to offer. Recent studies confirm that visitors come to the Peninsula for the beaches and fishing, however, we know we have much more than that and it is these other attractions that will boost our winter time economy.

In addition to all the information conveyed by the speakers in the famil program, the conference delegates were provided with written quizzes and also some verbal 'pop quizzes' whilst on the bus. This was done to both keep the delegates engaged whilst travelling on the bus and it was a fun way to impart further information about our region. Chocolates purchased from the Minlaton Chocolaterie were used as prizes for the delegates.

Note: whilst every delegate needs to be an expert about their own region, they are also expected to have some knowledge about every region within South Australia in order to guide travellers throughout the state.

Many of the delegates did express surprise that the Yorke Peninsula had such an array of attractions.

An additional benefit from the day was the dollars spent in the region. Between what Council spent with local suppliers on catering and what the delegates spent themselves, approximately \$5,000 was spent in the district on this day.

After a long day, all delegates were then taken back to Wallaroo to close the conference with the official conference dinner at the Coopers Alehouse. Mayor Braund attended as a VIP.

All delegates reportedly had a fantastic time at the conference and hopefully have taken home many wonderful memories that they can now share with friends and travellers.

Attachment 3 provides some images from the conference.

ATTACHMENTS

1. SA VIC Conference Program
2. Yorke Peninsula Famil Program
3. Photo Collage of the VIC Conference
4. Thanks for a great conference

SOUTH AUSTRALIA VISITOR INFORMATION CENTRE CONFERENCE 2019

YORKE PENINSULA
JUNE 3 - 5



WELCOME

The Yorke Peninsula welcomes you to the 2019 South Australian
Visitor Information Centre Conference

PROGRAM

Day 1: Monday 3rd June 2019

3:00pm **Moonta Expedition**

To kick start the program you can meet at the Moonta Tourist Office on Blanche Terrace for a familiarisation of the towns top tourist attractions. Optional train ride around the mines, tour of the School of Mines Museum, and visit to the Old Sweet Shop.

5:00pm **SA Visitor Information Centre AGM**

Located at the Moonta Memorial Bowling Club, the meeting will include pre-dinner drinks and local produce.

7:00pm **Optional Dinner: Café Capella's**

Café Capella's is a wonderful modern Italian restaurant that also provides many other meals. The restaurant is located down the main street of Moonta; George Street. Please join us.

Day 2: Tuesday 4th June

9:00am **SA Visitor Information Centre Conference**

The Conference will be located at the new Copper Coast Sport & Leisure Centre, Kadina. You can listen, learn and network with many inspiring tourism guest speakers and local tourism providers.

6:30pm **Wallaroo Social Dinner**

Join us at the wonderful CU@Wallaroo Accommodation Centre to enjoy a casual social outing in Wallaroo with wood oven pizzas, local wine tastings and desserts. Shuttle bus pick up & drop-off to Wallaroo accommodation.



Day 3: Wednesday 5th June 2019

8:30am - 5:30PM

Yorke Peninsula Expedition

Enjoy a day trip exploring the many towns and attractions on the Yorke Peninsula. A bus will transport all attendees from Wallaroo down to Minlaton and back. Attendees will be introduced to many local inspiring producers and will get to taste the delicious local products such as wine, gin, sweets and much more. Bus pick-up & drop off to Wallaroo accommodation

7:00pm - 11:00PM

Conference Dinner

A fun finish to a full three days in the Yorke Peninsula will be the Conference Dinner at the Wallaroo Coopers Alehouse. The dinner will be a three course meal. Shuttle bus pick up & drop-off to Wallaroo accommodation

CONFERENCE PROGRAM

4TH JUNE

Location: Copper Coast Sport & Leisure Centre, 1 Doswell Terrace Kadina 5554

9:00am **Welcome and Housekeeping**

Facilitator Max Anderson

9:05am **Welcome to Country**

Cheylen and Tyrese Wanganeen

9:10am **Mayors Welcome**

Mayor Roslyn Talbot, Copper Coast Council

9:20am **Conference Welcome**

Shaun de Bruyn, Chief Executive Officer, TiCSA

9:30am **Max Anderson**

Max will introduce himself and give an insight into his wealth of experience.

9:45am **Keynote Speaker - Coralie Bell**

Tourism Manager Shoalhaven City Council NSW

Chair Australian Regional Tourism

10:45am Morning Tea

11:15am **VIC's Future Services - Ali Uren Kiikstart**

A hands on session that will allow staff to best plan for the future and maximise opportunities for established and emerging brands while generating an efficient source of income for Visitor Information Centres.



12:45pm Lunch

Keeping it Local

1:30pm **Yondah Beach House - Michele Bain**

2:00pm **Wallaroo Marina Apartments - Craig Costello**

2:30pm **Panel - How VIC's are working with locals**

ATDW, Accommodation listings - Nicolle (Goolwa), Produce - Paula (Clare)

3:00pm Afternoon Tea

3:30pm **South Australian Tourism Awards**

Shaun de Bruyn, Andy Glen & Glen Christie

4:00pm **Tourism Routes Workshop**

Facilitated by Marianthi Livaditis

Guest Speaker Andrew Cole, CEO, Barunga West Council

4:50pm Conference wrap up and close

GUEST SPEAKERS

Max Anderson

Max has been a travel writer for 30 years, with his work appearing in the The Sunday Times, The Financial Times, The Guardian, The Independent, The South China Morning Post, The Sydney Morning Herald, The Australian, Gourmet Traveller and National Geographic Traveller. In 2002 he spent six months in outback WA learning to be a gold prospector (recounted in his book, Digger). And for a brief, inglorious period in the 1990s, he wore a seven-foot inflatable suit to appear in supermarkets as the Cocopops Monkey. Max Anderson shares some of the let-downs, cock-ups, and general implosions of common sense he's encountered in the luxury end of the world's travel industry. Not that you have to be a five-star operator to make a five-star f--ck-up. Whether you're running a resort in the Bahamas or a B&B in the boonies, this is one presentation you might need to hear...



Coralie Bell

Bringing a fresh perspective to tourism, Coralie Bell is a business and creative marketing professional. With a diverse career in a variety of roles and industries, Coralie has worked in and around tourism for over 20 years. From business strategy, networking, report writing and stakeholder engagement to press advertising, public relations and marketing, you name it, she's done it. Known for being extremely motivated, organised and disciplined she's not only used to wearing many hats, but thrives in an environment where no two work days are exactly the same.



Ali Uren

Ali Uren has created and facilitated training for TiCSA (formally SATIC), has been a judge and mentor for the SA Tourism Awards and is currently coaching and mentoring young tourism professionals across Australia working in partnership with Australian Regional Tourism, as part of the Emerging Tourism Professionals Program. For the past 12 years Kiikstart has specialised in business planning and development for the tourism and hospitality industries. The key purpose is to build visitor services that are better positioned to meet the changing needs of the guests and future markets. In turn this results in better bottom lines with more engaged, connected teams.



Michele Bain

Michele’s background is in brand and communications. For 30 years, she and her husband Nick have operated a creative consultancy in Adelaide that specializes in brand strategy and design for organisations with a nature-based or tourism focus. More recently they have also been developing an immersive ‘Australian wildlife and conservation experience’ based around Yondah Beach House, their multi award-winning deluxe accommodation business located on southern Yorke Peninsula. Set on 300 stunning oceanfront acres where dolphins, seals, whales and sea eagles are frequent visitors, this rural property has been revegetated to create new habitat for rare local species including the malleefowl and western pygmy possum. In early 2019, a second deluxe property, Seafire Beach House, was launched to attract more interstate and international visitors to our region, and to complement the new Great Southern Ark re-wilding project. Michele is on the Board of Ecotourism Australia and is a member of the SA Government’s Nature-based Tourism Task Force.



Craig Costello

Craig Costello is the Director of the multi-award winning Yorke Peninsula accommodation business Wallaroo Marina Apartments. With a background in Real Estate, land developments and local council his passion and drive for the tourism industry is evidenced through the many awards the business has won both at a State and National level for the “Deluxe Accommodation” category. Most recent wins include Silver at the Australian Tourism Awards and Category Winner at the SA Tourism Awards. Craig is the current Chair for Yorke Peninsula Tourism.





YORKE PENINSULA COUNCIL REGION FAMIL DAY 5 JUNE 2019



FROM CROP TO DROP

Natural beauty.. Rich agriculture.. Spectacular coastline

8:30am Depart Wallaroo

- Meeting point, Wallaroo Marina Apartments

9:30am Ardrossan

- Welcome by Cr Richard Carruthers
- Windara Reef and Nature Play
- Morning tea
- Walk the Yorke and Bush Camping
- Great Southern Ark

11:00am Emoyeni Winery

Established in 2000 by the Hollitt Family, this Vinyard is the closest winery to the sea in Australia. There is approximately 400 Shiraz Vines and 300 Riesling Vines across the property.

- Josh Hollitt
- Closest winery to the sea in Australia
- Wine tasting

12:10pm Watsacowie Brewing Co

This family owned and run craft brewery is a 120 year old shearing shed turned cellar door , and a product of passion. With crafty Ales and other interesting beverages, this Minlaton based Brewery has something for everyone.

- Owner Roxanne Phasey
- Harry Butler Anniversary
- Lunch and tastings

1:30pm Alpacas Chaparral

Located on a purpose built farm, the last 20 years have seen Alpacas Chaparral develop an above average herd who have won numerous awards nationally and internationally.

- Owner Mark Short
- Get up close and personal with the resident Alpaca family
- Browse the Art Gallery and Shop

2:30pm Barley Stacks Winery

The first commercial vineyard and winery established on the traditional barley belt of the Yorke Peninsula. Owned and operated by the Schulz family, the vision was to transform the rich grey loam over limestone soil sloping paddocks into a vinyard, producing premium grapes.

- Owner Lyall Schulz
- Wine tasting and Y3P Food Market
- Yorke Peninsula Food Brand

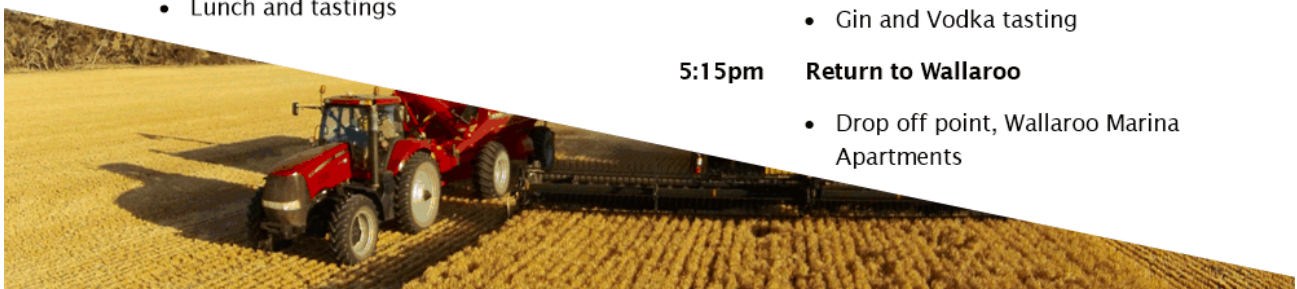
3:45pm Sunny Hill Distillery

Built on a family founded and owned farm in 1872, this modern distillery sits atop one of the highest points on the Yorke Peninsula. On the outskirts of Arthurton and surrounded by some of the best cereal cropping in the country, experience spectacular views stretching west, all the way to the Spencer Gulf.

- Owner Olivia Colliver
- Tour of distillery
- Gin and Vodka tasting

5:15pm Return to Wallaroo

- Drop off point, Wallaroo Marina Apartments





From: [Cahalan, Peter \(SATC\)](#)
To: [Copper Coast Visitor Information Centre](#); [Andrew Cameron](#)
Cc: [Lyn Spurling](#); [Anne Hammond](#)
Subject: Thanks for a great conference
Date: Friday, 14 June 2019 4:48:14 PM

Attention: Russell Peate

Hi Russell and Andrew

This is coming a bit late after the VIC conference held over a week ago. But it's never too late to say thanks to both of you and your councils for your management of a great conference.

The whole thing was really well-organised by Lynn and Anne and I take my hat off to both of them. And to Chloe, Sue and Taylor. The youngies were looking pretty fresh by the end of it while Lynn and Anne were looking stoical late on the Wednesday evening as the last of the dinner guests stayed on enjoying themselves at the Coopers Alehouse Venue. You could forgive them all for feeling tuckered out.

Both council teams really put in. But the payoff is there. You had people running centres - including some high-quality outlets- which collectively service over a million visitors a year. They generate a minimum estimate of unplanned spend per visitor of \$60 – the NSW figure as opposed to figures from studies in other states as high as \$132 per head. And they don't just promote local visits. So you had people from all regions going away now really genned up on the quite exciting and increasingly varied experiences available on the Peninsula. The region should see a boost in visitation in spend for the next year or so as a result of their enhanced product knowledge.

My key takeout from the conference comes from a chat with the team at the Ardrossan visitor information outlet. The change to the new venue at the museum has boosted business for the cafes, supermarket, newsagency and pharmacy in the town as well as tripling visits to the museum. You don't often get a chance to see what the positive impact of a VIC is – or the potential negative impact of closing one. Ardrossan gives us some insights.

My other takeout was delight at seeing smart young people returning to their areas to start moving up the tourism ladder and to bring their fresh eyes and new ideas to their home towns. I'm a Pirie boy who left at 17 and never really went home. I guess I saw the whole business of going to uni in Adelaide as a one-way street like mine. So seeing Chloe and Taylor and Maddie from Mt Gambier and Greta all there contributing was terrific. It also underlines councils' role in regional capability building.

Anyway, thanks to you both again and through you to your terrific staff.

Peter Cahalan

Manager, Regional Partnerships
Destination Development
South Australian Tourism Commission Level 9
250 Victoria Square/Tarntanyangga Adelaide
South Australia 5000



18 ASSETS AND INFRASTRUCTURE SERVICES**18.1 CONSTRUCTION AND MAINTENANCE WORKS****Document #:** 19/52252**Department:** Assets and Infrastructure Services**PURPOSE**

To provide a summary of capital and maintenance works undertaken within Assets and Infrastructure Services throughout the month preceding the July 2019 meeting of Council.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 2 Community Connected through Infrastructure**Strategy:** 2.5 Explore provision of new infrastructure

2.6 Install and upgrade appropriate traffic control device management

2.7 Upgrade and beautification of open (recreation) spaces (e.g. playgrounds, water parks, BBQ areas etc.)

BACKGROUND

This report provides Council with a summary of the capital and maintenance works undertaken within Assets and Infrastructure Services throughout the month preceding the Council meeting.

DISCUSSION

- Information regarding roadside vegetation maintenance activities undertaken by Council are detailed in the table below:

Road Name	Start Point	End Point	Status
South			
Sparrow Road	Redding Road	Mount Rat Road	Completed
North			
Cook Road	Black Bobs Road	Redding Road	Completed
Clinton Road	Yorke Highway	Ardrossan Road	Current

- Patrol Grading is ongoing throughout the district aligned with current circuit, technique and available resources. The following matrix provides percentage (%) output over the twenty-four (24) day period for respective areas (sectors):

Area	Output (%)	Factors Influencing Productivity
North	84	Operators – 4 days Annual Leave
Maitland	88	Operators – 3 days Annual Leave

Minlaton	71	Operators – 3 days Annual Leave / 1 day TOIL / 3 days Alternate Duties (Patch Work and Construction)
South	71	Operators – 6 days Personal Leave / 1 day Alternate Duties (Patch Work and Construction)

- The status of road construction and maintenance requirements is summarised in the table below, complementing 2018/19 budget allocations:

Road	Description of Works	Work Status	Estimated Completion Date
Reconstructing and Resheeting			
Pine Point Road	Reconstruct and resheet a 5km section from James Well Road to Sandy Church Road.	Completed	
Pine Point Road	Reconstruct and resheet a 4.5km section from 3km west of the Yorke Highway to Sandy Church Road.	Completed	
Dump Road	Reconstruct and resheet a 1.8km section.	Completed	
Old Port Vincent Road	Reconstruct and resheet a 2km section.	Ongoing	Carried forward to 2019/20
Waterloo Bay Road	Reconstruct and resheet a section from Green Hill Road east for 4.1km.	Completed	
Waterloo Bay Road	Reconstruct and resheet a 900m section from Black Gate Road east to the bitumen.	Completed	
Brutus Road	Reconstruct and resheet a 2.4km section.	Ongoing	Carried forward to 2019/20
South Coast Road	Reconstruct and resheet a 2km section.	Ongoing	Carried forward to 2019/20
Sturt Bay Road	Reconstruct and resheet a 3km section.	Ongoing	Carried forward to 2019/20
Patch Sheeting			
Bagshaw Road	3 sections of patch sheeting (total area 4,800m ²)	Completed	
Barley Stacks Road	1 section of patch sheeting (total area 1,480m ²)	Completed	
Dowlingville Slant Road	4 sections of patch sheeting (total area 18,700m ²)	Completed	
Island View Road	1 section of patch sheeting (total area 1,200m ²)	Completed	
Kenny Road	3 sections of patch sheeting (total area 13,600m ²)	Completed	

South Kilkerran Road	2 sections of patch sheeting (total area 4,800m ²)	Completed	
Thiepvale Road	3 sections of patch sheeting (total area 12,000m ²)	Completed	
Urania Road	1 section of patch sheeting (total area 2,400m ²)	Completed	



- Staff completed the Gayle Woodford Memorial, located along the foreshore area, in Stansbury. The Memorial is a credit to all involved from design through to construction and completion.
- Attention to parks, gardens and reserves is programmed in accordance with available resources.
- Staff undertook work at the Harry Butler statue site, including the installation of pavers to complete the circle; the installation of garden beds and bench seats; and levelling the surrounding perimeter with fines.
- The main gate at Devil's Gully has been replaced with a new gate complementing Walk the Yorke. In addition, beach access infrastructure has been installed near the shelter.
- Upgrades to the access ramp at the Port Vincent kiosk have been completed.
- Footpath rework has been completed within identified streets in Ardrossan, Hardwicke Bay, Maitland, Point Turton and Yorketown.
- Approximately sixty-five (65) Customer Service Requests (CSRs) have been attended to by staff throughout June with activities including:
 - Maintenance to coastal infrastructure
 - Maintenance to public buildings

- Maintenance to traffic control devices
- Repairs to boat ramp ticket machines
- Roadside vegetation maintenance
- Response to illegal dumping
- Sealed and unsealed road maintenance
- Sign installation and replacement
- Stormwater infrastructure installation
- Staff continue to combat leaf nuisance caused by the plane trees dropping their leaves within Robert Street, Maitland.
- Street sweeping activities have been completed within the northern townships.
- Jetpatching activities are ongoing within the southern sector of the Council area.
- The area around the Point Turton Community Hall has had an overhaul with tree trimming/removal and levelling of dirt mounds undertaken, and the railing refreshed.
- Remedial work has been undertaken at the tree plantation in Yorketown. The tree plantation is a memorial to fallen soldiers.
- The following works/upgrades have been applied to Council’s Community Wastewater Management Schemes (CWMS) and Water Schemes:

CWMS

- WWTP aerator installed **Balgowan**
- Decanting fault repaired **Bluff Beach**
- Maintenance to pump station shaft **Hardwicke Bay**
- WWTP aerators upgraded **Point Turton**
- WWTP power failure repaired **Point Turton**
- New switchboard installed (pump station) **Port Vincent**
- New flowmeter and valve chamber installed (pump station) **Port Vincent**
- Maintenance to pump station inlet **Stansbury**
- Rising main hydro cleaned **Yorketown**

Water Schemes

- Tapping saddle program **Balgowan**
- Storage tank investigations **Black Point**
- Annual plant service **Desalination Plant**

(All CWMS, Water Schemes and Stormwater Harvesting Schemes are monitored with water quality testing in accordance with SA Health and Environmental Protection Authority [EPA] licence conditions.)

- The status of works forming part of the Main Township Footpath Replacement Programme is summarised in the table below:

Location	Area	Work Status
Yorketown	All nominated areas.	Completed
Warooka	All nominated areas.	Completed
Minlaton	All nominated areas.	Completed

Port Victoria	All nominated areas.	Completed
Ardrossan	All nominated areas.	Completed
Maitland	All nominated areas.	Completed
Stansbury	All nominated areas.	Completed
Port Clinton		
Emeu Street	From Cumberland Road corner to Caravan Park (eastern side)	Current

ATTACHMENTS

Nil

18.2 EDITHBURGH TIDAL POOL WORKING PARTY**Document #:** 19/52156**Department:** Assets and Infrastructure Services**PURPOSE**

For Council to receive the minutes of Council's Edithburgh Tidal Pool Working Party meeting held on 8 May 2019.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 2 Community Connected through Infrastructure**Strategy:** 2.7 Upgrade and beautification of open (recreation) spaces (e.g. playgrounds, water parks, BBQ areas etc.)**BACKGROUND**

The Edithburgh Tidal Pool Working Party has been formed to investigate a long term Strategic Plan for future maintenance and upgrades to the Edithburgh Tidal Pool for future consideration by Council.

The minutes are provided to keep Council informed of regular Edithburgh Tidal Pool Working Party meetings.

DISCUSSION

Attached are the minutes of the Edithburgh Tidal Pool Working Party meeting held on 8 May 2019.

ATTACHMENTS

- 1. Minutes - Edithburgh Tidal Pool Working Party Meeting - 8 May 2019**

1.5 BUSINESS OR ACTIONS ARISING FROM MINUTES

It was confirmed that the Edithburgh Progress Association's annual contribution of \$10,000 is still to be paid to the Tidal Pool fund.

Nick has some concreting work to be done. It is proposed that this will be completed by the end of the financial year. The cost is approximately \$8,000, which will leave approximately \$3,000 to be rolled over into next financial years' budget.

ITEM 2 GENERAL BUSINESS

2.1 Submission for Breakwater

Stephen suggested that the cost for the concept design be refreshed, as the current cost was obtained in 2016 and is now 3 years old. Once obtained new costings will be presented at a future meeting of the Working Party.

Discussion ensued regarding the proposed breakwater and it was suggested that it needs to be approximately 30m long and out to the 3rd pylon currently standing.

Other types of wave arrestor ideas were discussed; however, concerns were raised that they would require ongoing maintenance and expense, as opposed to the breakwater which would not require as much maintenance.

Action - Stephen to secure refreshed costings for the design.

2.2 Update on Fencing and Concrete Work

Nick advised that the fencing is now complete.

Concrete work is ongoing. Repairs to the hole around the diving board will commence on 20 May 2019, as it is a low tide.

2.3 General Discussion

Kerryn and Peter believe that the community's priority is for the rockwall to be completed, and then to consider shark proofing the area.

The Mayor expressed concerns regarding a possible tripping hazard on the lower level of the steps around the pool, and requested staff investigate and take action if required.

Action – Nick to organise for staff to investigate and take action if required.

The southern ramp leading from the pool into the sea needs to be widened and if possible a handrail installed.

Action - Nick to investigate options to widen the path and insert a handrail.

The pool is leaking quite badly. Discussion ensued regarding options for repair and a possible trial of one of these options.

Cr Rich suggested that the unspent budget for this financial year be rolled over into next financial year so it can be used to contribute to the cost of the rockwall design. This will help with what will be an expensive project.

Discussion ensued regarding the possibility of the pool being heritage listed. However it was acknowledged that this may make it difficult to undertake alterations or maintenance due to the regulations placed on heritage listed structures.

Action - Cr Rich and the Mayor to discuss this with Council's Chief Executive Officer to see if it is feasible to organise a visit from Heritage SA to further discuss this.

ITEM 3 NEXT MEETING

14 August 2019, commencing at 4pm at the Minlaton Council Chamber.

ITEM 4 CLOSURE

The meeting closed at 4:38pm.

Yorke Peninsula Council
Edithburgh Tidal Pool Working Party
Wednesday 8 May 2019

2

18.3 ROADS WORKING PARTY**Document #:** 19/52093**Department:** Assets and Infrastructure Services**PURPOSE**

For Council to receive the notes of Council's Roads Working Party meeting held on 26 June 2019.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 1 Economically Prosperous Peninsula

2 Community Connected through Infrastructure

Strategy: 1.6 Identify opportunities to advocate on behalf of key industries (e.g. agriculture, tourism etc.)

1.8 Explore opportunities for 'missing or sub-standard' infrastructure (e.g. freight movement, function centre, large accommodation etc.)

2.5 Explore provision of new infrastructure

BACKGROUND

The Roads Working Party has been formed to consider the future utilisation of the road network within our Council area for community access, freight, tourism and agricultural needs.

The notes are provided to keep Council informed of regular Roads Working Party meetings.

DISCUSSION

Attached are the notes of the Roads Working Party meeting held on 26 June 2019.

ATTACHMENTS**1. Notes - Roads Working Party Meeting - 26 June 2019**



Roads Working Party

Roads Working Party Meeting - Notes			
Date: Wednesday 26 June 2019		Time: 3.58pm	Location: Minlaton Council Chambers
Meeting Objective: To consider the future utilisation of the road network within our Council area for community access, freight, tourism and agricultural needs.			
Item No.	Item	Who	When
1	Attendees and Apologies		
1.1	Attendees Councillor David Langford (Cr DL) (Chair) Councillor Anthony Bennett (Cr AB) (<i>Arrived at 4.32pm</i>) Councillor Naomi Bittner (Cr NB) Michael McCauley (MSM), Asset Manager Roy Dick (RAD), Works Manager Richard Murdoch (RM), Community Representative - Agricultural Industry Greg Twelftree (GT), Community Representative - Agricultural Industry Michael Cadd (MC), Community Representative - Transport Industry (<i>Arrived at 4.36pm</i>) Anthony Trengove (AT), Community Representative - Transport Industry Kira Tapps (KLT) (Note Taker), Executive Assistant to the Director Assets and Infrastructure Services		
1.2	Apologies Mayor Darren Braund (Mayor DB) (Ex Officio) Andrew Cameron (AWC), Chief Executive Officer Trevor Graham (TDG), Director Assets and Infrastructure Services Ben Wundersitz (BW), Community Representative - Agricultural Industry Shane Carty (SC), Community Representative - Transport Industry		
2	Review of Previous Notes		
	Cr NB requested the notes of the previous meeting be attached to the agenda and that agendas and notes be uploaded to SharePoint for elected members.		
3	Update - Pavement Condition Report - Clinton Road and Gardner Street, Price		



Roads Working Party

	<p>MSM advised that as a consequence of uncharacteristic pavement deformation and the high rate of pavement failure upon sections of the Clinton Road and Gardner Street and Fowler Terrace, Price Council commissioned Tonkin to undertake a comprehensive pavement investigation and provide a report on those findings, as well as design solutions to accommodate heavy vehicles demands moving forward.</p> <p>Council have recently received a summary of the pavement investigations from Tonkin, which will be presented and discussed at a future Elected Members workshop. Community members of the Roads Working Party will be extended an invitation to attend this workshop; however, it must be understood that any proposed upgrades will require significant financial investment by Council.</p> <p>AT queried if any upgrades to Gardner Street and Fowler Terrace, Price would include upgrading the road for access by 36.5m Road Trains. MSM responded that he cannot provide comment on this at this time, as staff are yet to review the summary of pavement investigations provided by Tonkin, or cost any upgrades.</p>		
4	Prioritisation of Road Upgrade Projects		
	<p>MSM advised that since the adoption of the Transport Asset Management Plan in October 2015 capital road upgrade projects have been determined based on prioritisation within the Plan, which has enabled Council to work towards accommodating the backlog of expired roadwork needs within its limited financial resources.</p> <p>As a result Council has upgraded almost all of its high use unsealed roads.</p> <p>The Transport Asset Management Plan is due to be reviewed in the coming months. As part of this the categorisation of Council's road network (sealed, unsealed, high use, medium use, low use, etc.) and the associated levels of service will be reviewed.</p> <p>MSM provided an overview of the process for categorising roads within the Transport Asset Management Plan and explained the ideal timeframes that are applied when looking at how often an unsealed road needs to be resheeted. MSM also advised that community members of the Roads Working Party will be afforded the opportunity to participate in the review of the Transport Asset Management Plan at the appropriate time.</p> <p>Discussion ensued regarding the categorisation of roads within the Plan and staff provided further explanations as to how this has and will occur.</p>		
5	Works Required to Allow 30m Road Train Access to Unsuitable Roads		



Roads Working Party

	<p>Cr DL provided an explanation of why he wished to discuss the works that are required to allow 30m Road Train access to unsuitable roads.</p> <p>Discussion ensued regarding the suitability of roads for 30m Road Train access and staff advised that before any work can be undertaken to bring a road up to a standard where access may be granted there are a number of factors to consider, including:</p> <ul style="list-style-type: none"> • the categorisation of the road network as per the Transport Asset Management Plan; • available funding; • the priority status of the road network in particular freight routes; • components within the road corridor, currently identified as deficiencies, including: <ul style="list-style-type: none"> ○ horizontal and vertical alignment; ○ roadside vegetation; ○ height of the shoulders and verges, and any other obstacles within these (rocks, mounds, etc.); ○ overtaking restrictions; ○ carriageway width; and ○ pavement strength. <p>Cr AB arrived at 4.32pm.</p> <p>RM queried if the deficiencies identified above also apply to General Access Vehicles (GAVs), including ridged trucks and semitrailers, and 26m B Doubles. MSM responded that Council assess all applications for 30m Road Trains using the relevant criteria from the National Heavy Vehicle Regulator (NHVR). KLT then explained that these criteria technically apply to all heavy vehicles; however, GAVs and 26m B Doubles have been granted access to Council's road network under gazettal or pre approval and are therefore not assessed by Council's Road Manager as the permit, if applicable, is automatically granted by the NHVR.</p> <p>Discussion ensued regarding driver behaviour around heavy vehicles and KLT advised that the NHVR has recently launched a campaign titled <i>We Need Space to Keep You Safe</i>. KLT undertook to share this campaign with the Roads Working Party and work with Council's Communications and Engagement Officer to share the campaign on Council's Facebook page.</p> <p>MSM advised that Council recently commissioned HDS to undertake a network level heavy vehicle route assessment and risk analysis of Council's sealed and high use unsealed road network, which identified numerous intersection deficiencies that need to be addressed. This report will also be</p>	<p>KLT</p>	
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Roads Working Party

	<p>presented and discussed at a future Elected Members workshop and community members of the Roads Working Party will once again be extended an invitation to attend this workshop.</p> <p>MC arrived at 4.36pm.</p>		
6	Unsealed Road Material Sources		
	<p>MSM advised that Council sources all of its PM (Pavement Material) 2/20 QG (Quarry Gravel) from registered quarries in line with the relevant specifications; however, there are a number of factors that influence the performance of the material, including:</p> <ul style="list-style-type: none"> • varying climate conditions; • construction techniques; • maintenance frequencies; • vegetation density within the road corridor; • traffic volumes; • vehicle configuration; • the quality of the pavement profile (subgrade, basecourse and wearing course); • drainage; • driver behaviour; • the horizontal and vertical alignment of the road; • the speed environment; • vehicle loads during drier months; • vehicle loads after rain events; and • transportation of farming equipment. <p>MSM further advised that Council are currently participating in a material trial commissioned by Tonkin with another seven (7) councils from across the state. As part of the trial samples have been taken from Nalyappa Road, Pine Point Road and Corny Point Road. The results of this trial will be presented at a future Elected Members workshop and community members of the Roads Working Party will once again be extended an invitation to attend.</p>		
7	General Business		
	<p>RM requested an explanation from staff as to the purpose and objective of the Roads Working Party, which MSM provided.</p>		

19 DEVELOPMENT SERVICES**19.1 INSPECTORIAL REPORT****Document #:** 19/47097**Department:** Development Services**PURPOSE**

To inform Council of the activities of the Inspectorial Team.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 5 Responsible Governance**Strategy:** 5.3 Meet all legislative requirements and compliance with Council's internal controls**BACKGROUND**

This report provides Elected Members with information relating to activities of the Inspectorial Staff.

DISCUSSION

During the past month Council's Rangers have dealt with many routine matters including by-law compliance, nuisance complaints and dog and cat management issues.

Wandering and Nuisance Dogs

Rangers investigated several reports of dogs being a nuisance and wandering at large.

- A dog was detained after wandering at large in Maitland in the grounds of the Central Yorke School. The dog was recognised by Council's Ranger and returned to its owner who was cautioned for dog wandering at large.
- Two dog owners have been cautioned for their dogs wandering at large in Maitland as a result of them walking their dogs on a road whilst not on a leash.
- A Maitland resident was issued with an Expiation Notice as a result of his dogs wandering at large.
- A Minlaton resident was contacted and advised to collect his registered dogs as a result of a complaint of the dogs wandering at large in the vicinity of the school.
- Dog owners at Price, Maitland and Port Julia have been spoken to as a result of complaints received in relation to the noise generated from their dogs.
- Three residents from Port Victoria, Tiddy Widdy Beach and Warooka who have not renewed their dog's registration from last year have been issued with a further Expiation Notice for keeping an unregistered dog.

Dog Harass/Attack

A complaint was received on the June public holiday of a dog wandering at large in Maitland. It was alleged that the dog was harassing the residents. As a result of the incident the owner of the dog was cautioned for her dog wandering at large, but was issued with an Expiation Notice for keeping an unregistered dog.

A Price resident has been cautioned as a result of her dogs harassing a neighbour's dog and for wandering at large.

Bush Camping

Rangers conducted regular patrols at the bush camping reserves. Four persons were issued Expiation Notices for failing to obtain a permit after setting up camp at Gleesons Landing, Parara and Barkers Rocks bush camping grounds. One person was expiated for camping in an undesignated camping area at Ardrossan.

Boat Ramps

Routine patrols of boat ramps have been undertaken to ensure that users are paying for the use of the facilities.

Eleven notices have been placed on vehicles where a launch permit/ticket could not be observed. Those who could produce a valid permit/ticket and reason why the ticket was not displayed were cautioned for failing to display the ticket.

Thirteen Expiation Notices have been issued to users of boat ramps for launching without a permit.

Traffic Management

Council Rangers routinely patrol all townships for traffic management, including foot patrols, paying particular attention to disabled parking bays and vehicles parking on yellow lines and footpaths.

There have been no expiations issued for parking infringements this month.

Local Nuisance and Litter Control

A large amount of household rubbish was dumped on a rural property at Para Wurlie. As a result of inquiries made, the alleged offenders removed the rubbish from the land and were issued with an Expiation Notice for the depositing of the rubbish.

A complaint was received about a person removing wood from Council land at Warooka. Rangers attended the area and caught him in the act and an expiation was issued for removing nature from Local Government land.

A complaint was received about burning of hard rubbish at Ardrossan. After investigation the offender was issued an expiation for the burning of prohibited substances.

Fire Prevention

Council staff met with representatives of the Department of Environment and Water (DEW) in relation to the high fuel loads in the vicinity of the Marion Bay township. DEW have been conducting strategic fuel reduction burn-offs in recent years, so as to create a reduced fuel zone adjacent to townships. A strategic reduction burn was carried out at Sultana Point in April 2019. DEW staff believe that a strategic burn on the south eastern side of Yorke Highway adjacent to the Marion Bay township would assist in protecting the township from an approaching bushfire. DEW staff are making further inquiries in relation to the proposed burn.

ATTACHMENTS

Nil

19.2 DEVELOPMENT APPLICATION DECISIONS**Document #:** 19/51999**Department:** Development Services**PURPOSE**

To inform the Elected Members of Development Application decisions for the period 30 May to 28 June 2019.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 1 Economically Prosperous Peninsula**Strategy:** 1.1 Provide easier, streamlined development approval application process**BACKGROUND**

To keep Elected Members informed of Development Application decisions under delegated authority.

DISCUSSION

The following is a list of all Development Applications processed for the period 30 May to 28 June 2019.

Yorketown

544/1011/2018	544/1390/2018	544/1035/2019
544/1037/2019	544/1073/2019	544/1074/2019
544/1075/2019	544/1085/2019	544/1090/2019
544/1097/2019	544/1102/2019	544/1107/2019
544/1114/2019	544/1127/2019	544/1134/2019
544/1136/2019	544/1156/2019	544/1163/2019
544/1167/2019	544/1169/2019	544/1180/2019
544/1216/2019		

Maitland

544/1031/2018	544/1138/2018	544/1168/2018
544/1392/2018	544/1078/2019	544/1101/2019
544/1116/2019	544/1126/2019	544/1142/2019
544/1147/2019	544/1154/2019	544/1179/2019
544/1195/2019	544/1197/2019	544/1199/2019

Land Division

544/D018/2018	544/D022/2019	544/D004/2019
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ATTACHMENTS

- 1. Approval Listing - Development Application Decisions - June 2019**

**LIST OF DEVELOPMENT APPLICATIONS & DECISIONS ISSUED BY THE ASSISTANT BUILDING SURVEYOR UNDER DELEGATION
FOR THE PERIOD 30 MAY TO 28 JUNE 2019**

YORKETOWN

Dev. App. No.	Name & Address	Location	Proposal	Class	Area m ²	Cost \$	Conditions Planning Building	Assessment / Valuation No	Decision Date	Builder & Licence No
544/1011/2018	B Parham 3 Coral Court POINT TURTON	(Lot 17) 3 Coral Court POINT TURTON	Swimming Pool, Safety Fence & Deck Extension	10b	25	3,000	Planning 1 Building 3	425942 5401038256	17 June 2019	Owner Builder
544/1390/2018	C & V Bouras 24a Gambier Ave HAMPSTEAD GARDENS	(Lot 50) 101 Beach Road COOBOWIE	Demolish Existing Shed; New Garage	10a	45	5,800	Planning 8 Building 2	410407 5405634805	24 June 2019	Owner Builder
544/1035/2019	M Delsar PO Box 82 POINT TURTON	(Lot 41) 70 Bayview Road POINT TURTON	Pergola, Deck, Steps & Garage	10a 10a	58.28 51	9,150	Planning 9 Building 2	102533 5400457547	25 June 2019	Owner Builder
544/1037/2019	B Shaw Investments 542 Yatala Vale Rd YATALA VALE	(Lot 39) 4 Parsee Street EDITHBURGH	New Dwelling, Carport & Verandah	1a 10a 10a	128.36 36 43	150,000	Planning 3 Building 3	433631 5405118990	27 June 2019	Owner Builder
544/1073/2019	S Roberts & H Jarvinen 13 Wheal Court GOLDEN GROVE	(Sec 1036) 18 Waratah Avenue MARION BAY	Garage	10a	45	5,800	Planning 8 Building 2	119230 5400937006	24 June 2019	TBA
544/1074/2019	Hardwicke Bay Progress Assoc PO Box 33 HARDWICKE BAY	(Sec 338) 15 Foreshore Road HARDWICKE BAY	Replace Existing Shelter	10a	47.13	7,500	Planning 2 Building 2	323543 5408981140	24 June 2019	Owner Builder
544/1075/2019	Hardwicke Bay Progress Assoc PO Box 33 HARDWICKE BAY	(Lot 37) Foreshore Road HARDWICKE BAY	Replace Existing Shelter	10a	31.42	8,000	Planning 2 Building 2	321679 5408973888	24 June 2019	Owner Builder
544/1085/2019	A & B Sherriff PO Box 69 EDITHBURGH	(Lot 57) 77 Sultana Point Road SULTANA POINT	Dwelling Addition	1a	50	40,000	WITHDRAWN	224998 5406325537	27 June 2019	N/A
544/1090/2019	D Gregory 451 Mersey Road OSBORNE	(Lot 860) 12-14 Main Street WAROOKA	Verandah & Garage	10a 10a	36.6 75.64	14,000	Planning 5 Building 2	100982 5400299104	25 June 2019	TBA
544/1097/2019	S Green 40 North Esplanade GLENELG NORTH	(Lot 805) 107 Corny Point Rd CORNYP POINT	Pergola	10a	77.5	15,000	Planning 2 Building 2 Private Certifier	106559 5400690509	30 May 2019	Owner Builder

544/1102/2019	R Lodge PO Box 124 WAROOKA	(Sec 120) 14032 Yorke Highway WAROOKA	Machinery Shed	7b	403	39,000	Planning 4 Building 4	112177 5400822006	5 June 2019	Anthony Bennett BLD279118
544/1107/2019	P & R Durdin 13 Albert Street HAMLEY BRIDGE	(Lot 196) 26 Bayview Road HARDWICKE BAY	Garage	10a	54	7,220	Planning 9 Building 3	325753 5409039780	26 June 2019	TBA
544/1114/2019	M & N Redman PO Box 79 POINT TURTON	(Lot 172) 5 Quarry Court POINT TURTON	Garage	10a	139.44	9,900	Planning 7 Building 3	111187 5400785006	5 June 2019	TBA
544/1127/2019	K & A Scott PO Box 88 POINT TURTON	(Lot 4) 6 Mariner Court POINT TURTON	Garage Extension	10a	27.72	2,800	Planning 5 Building 2	425819 5401044250	24 June 2019	Owner Builder
544/1134/2019	J Pedler PO Box 233 WAROOKA	(Sec 129) 15131 Yorke Highway FOUL BAY	Variation to 544/1205/2017	1b	53.6	10,000	Planning 10 Building 1 Private Certifier	107722 5400722005	26 June 2019	Owner Builder
544/1136/2019	D & D Mullen 16 Tilbrook Avenue MINLATON	(Lot 227) 16 Tilbrook Avenue MINLATON	Carport, Verandah & Garage	10a 10a 10a	11.75 56.26 36	15,000	Planning 7 Building 4	300152 5407508001	25 June 2019	Owner Builder
544/1156/2019	S Dempsey S Caskey PO Box 232 YORKETOWN	(Lot 24) 322 Stansbury Road YORKETOWN	Verandah	10a	45	5,000	Planning 2 Building 3	416107 5406316817	26 June 2019	Owner Builder
544/1163/2019	Edithburgh Progress Assoc PO Box 62 EDITHBURGH	(Sec 650) 34 O'Halloran Pde EDITHBURGH	Jumping Pillow	10b	124.2	20,000	Planning 1 Building N/A	209650 5405001004	20 June 2019	Jumping Pillows Pty Ltd
544/1167/2019	M & C Sullivan C/- Post Office MARION BAY	(PTS 192) 5 Stenhouse Bay Rd MARION BAY	Verandah & Replace Hoarding	10a	8	5,000	Planning 4 Building 2 Private Certifier	417717 5400931990 A0020	24 June 2019	TBA
544/1169/2019	S Ayliffe PO Box 3172 PORT ADELAIDE	(Lot 60) 122 Marine Parade PORT MOOROWIE	Shipping Container & Verandah	10a 10a	15.08 18.56	2,800	Planning 1 Building 2	434100 5406417140	26 June 2019	Owner Builder
544/1180/2019	G Arbon 22 Maitland Road MINLATON	(Lot 91) 22 Maitland Road MINLATON	Garage	10a	72	10,000	Planning 8 Building 2	304634 5407906000	27 June 2019	M Delsar BLD660
544/1216/2019	C & A Murdoch PO Box 2 WAROOKA	(Sec 330) 10 Galway Crescent POINT SOUTTAR	Demolition of Existing Dwelling & Garage	1a 10a	117 45	5,000	Planning N/A Building Nil Private Certifier	116152 5400874201	27 June 2019	TBA
TOTAL						\$349,970				

MAITLAND

Dev. App. No.	Name & Address	Location	Proposal	Classes	Area m ²	Cost \$	Conditions Planning Building	Assessment / Valuation No	Decision Date	Builder & Licence No
544/1031/2018	MA & DA Johnson C/- Post Office MARION BAY	(Lot 20) 10 Gulf Drive BALGOWAN	Dwelling and x2 Verandahs	1a 10a	147.96 56	149,522	Planning 5 Building 2	416263 4605120900	12 June 2019	All Steel Transportable Homes G10238
544/1138/2018	T Saint 146 Saint Road MAITLAND	(Sec 79) 146 Saint Road MAITLAND	Change of use to service trade premises	8 10b	1296	200,000	Planning 6 Building 3 Private Certifier	25130 4604347150	28 June 2019	Owner Builder
544/1168/2018	MA Johnson C/- Post Office MARION BAY	(Lot 20) 10 Gulf Drive BALGOWAN	Garage	10a	90	10,400	Planning 6 Building 2	416263 4605120900	12 June 2019	Metal As Anything
544/1392/2018	DJ Haufe 32A Barham Street ALLENBY GARDENS	(Lot 55) 9 Germein Street PORT VINCENT	New Dwelling & Porch	1a 10a	125.63 5.46	111,517	Planning 4 Building NIL Private Certifier	310524 5408405004	29 May 2019	Rivergum Homes Pty Ltd
544/1078/2019	Thomas Gerald Rieniets PO Box 118 ASHBOURNE	(Lot 98) 9 Lawhill Street PORT VICTORIA	Demolish x2 Sheds; X2 New Garages	10a	114.01	24,300	Planning 6 Building 2	16899 460323900	13 June 2019	YP Erect
544/1101/2019	CB & AJ Kuhndt 23 Second Street ARDROSSAN	(Lot 163) 23 Second Street ARDROSSAN	Carport	10a	36	5,000	Planning 3 Building 1	5272 4600329000	27 June 2019	TBA
544/1116/2019	BV & RA Groombridge 88 Bray Road PORT VICTORIA	(Lot 675) 1-3 Elizabeth Street MAITLAND	Garage	10a	55.51	5,000	Planning 3 Building 3	10298 4601814059	27 June 2019	Owner Builder
544/1126/2019	S & A Hall Hallst1@bigpond.com	(Lot 234) 37 Allen Road TIDDY WIDDY BEACH	Verandah	10a	49	10,000	Planning 2 Building 2 Private Certifier	7161 4600619171	28 June 2019	TBA
544/1142/2019	J Hall 43 Fourth Street ARDROSSAN	(Lot 13) 42 Cane Avenue ARDROSSAN	Carport	10a	22	3,500	Planning NIL Building 2	5546 4600340402	6 June 2019	Daniel Hall BLD 281643
544/1147/2019	RK Fox & LJ Stokoe PO Box 886 STRATHALBYN	(Lot 31) 11 Beach Road PINE POINT	Carport and Shade	10a	24 25	15,000	Planning 3 Building 2 Private Certifier	19562 4603814001	27 June 2019	TBA

544/1154/2019	Mattschoss Holdings Pty Ltd RMD Sandilands Via ARDROSSAN	(Lot 373) 1027 Sandy Church Road SANDILANDS	Swimming Pool	10b	46	64,920	Planning NIL Building 1	432856 4604571558	19 June 2019	Leisure Pools Barossa
544/1179/2019	AR & JD Clarke PO Box 281 MAITLAND	(Lot 2) 1 Park Terrace MAITLAND	Domestic Outbuilding	10a	14.79	2,500	Planning 5 Building NIL	11494 4601932055	13 June 2019	TBA
544/1195/2019	Yorke Peninsula Council PO Box 57 MAITLAND	(Lot 11) Nelcebee Square PORT RICKABY	Demolish Community Hall	9	162.5	21,500	Planning Schedule 1A Building 1	318204 5408797036	31 May 2019	Ardrossan Earth Moving
544/1197/2019	PJ Webber 10 Noble Avenue LOCKLEYS	(Lot 32) 10 Eldon Street MAITLAND	Carport	10a	19.8	900	Planning Schedule 1A Building 4	12419 4602021000	13 June 2019	Owner Builder
544/1199/2019	AL Morgan 16 Salisbury Terrace COLLINSWOOD	(Lot 231) 101 Marine Parade PORT VINCENT	Demolition of Dwelling & Sheds	1a 10a	100 100	23,000	Planning NIL Building 5	312025 5408483109	24 June 2019	TBA
TOTAL						\$647,059				

LAND DIVISION

Dev. App. No.	Name & Address	Location	Proposal	Conditions Planning Building	Assessment / Valuation No	Decision Date
544/1400/2018 544/D018/2018	TW Correll Farming P/L C/- Mosel Surveyors 6 Graves Street KADINA	(Sec 478) Hd CLINTON	Land Division	WITHDRAWN	432295 4607071954	15 May 2019
544/1421/2018 544/D022/2018	T Peckover C/- SKS Surveys PO Box 325 STEPNEY	(Lot 51) 21 Beach Road COOBOWIE	Land Division	Planning 1 Land Division 7	214726 5405660851	13 June 2019
544/1105/2019 544/D004/2019	Trerochsiem Pty Ltd C/- Alexander & Symonds Pty Ltd PO Box 1000 KENT TOWN	(Lot 21 & 22) South Kilkerran Road URANIA	Land Division	Planning 1 Land Division 0	29637 4604689302	6 May 2019

19.3 WASTEWATER SYSTEM APPLICATION DECISIONS**Document #:** 19/52044**Department:** Development Services**PURPOSE**

To inform the Elected Members of Wastewater Application decisions for the period 30 May to 28 June 2019.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 1 Economically Prosperous Peninsula**Strategy:** 1.1 Provide easier, streamlined development approval application process**BACKGROUND**

To keep Elected Members informed of Wastewater Application Decisions under delegated authority.

DISCUSSION

The following is a list of all Wastewater System applications processed for the period 30 May to 28 June 2019.

Maitland

050/009/2019	050/037/2019	050/045/2019
050/047/2019	050/054/2019	

Yorketown

050/093/2018	050/022/2019	050/042/2019
050/043/2019	050/048/2019	050/052/2019

ATTACHMENTS

- Approval Listing - Wastewater System Applications - June 2019**

**LIST OF WASTE CONTROL APPLICATIONS & DECISIONS ISSUED BY THE ENVIRONMENTAL HEALTH OFFICERS UNDER DELEGATION
FOR THE PERIOD 30 MAY TO 28 JUNE 2019**

Maitland

Septic App. No.	Owner	Location	Proposal	Conditions	Assess. No.	Decision Date	Applicant
050/009/2019	JL & K Williams 24 Oval Terrace ARDROSSAN	(Lot 154) 34 Oval Terrace ARDROSSAN	CWMS – STED	11	5223	5 June 2019	Owner Applicant
050/037/2019	NJ Brooks PO Box 21 ARDROSSAN	(Lot 119) 33 Brown Road JAMES WELL	Aerobic System	11	423368	13 June 2019	Owner Applicant
050/045/2019	D Haufe 32A Barham Street ALLENBY GARDENS	(Lot 55) 5 Germein Street PORT VINCENT	CWMS – STED	11	310524	4 June 2019	Owner Applicant
050/047/2019	MR Stennett 39 West Terrace ARDROSSAN	(Lot 31) 4 Clift Road ARDROSSAN	Septic & Soakage	11	421354	6 June 2019	Owner Applicant
050/054/2019	DA & SL Edwards PO Box 22 MINLATON	(Lot 4) 25 Edwards Street BLUFF BEACH	CWMS – Sewer	11	318493	19 June 2019	Spartan Plans & Building Services

Yorketown

Septic App. No.	Owner	Location	Proposal	Conditions	Assess. No.	Decision Date	Applicant
050/093/2018	C & A Murdoch PO Box 2 WAROOKA	(Sec 330) 10 Galway Crescent POINT SOUTTAR	Holding Tank	11	116152	26 June 2019	BGK Contech Pty Ltd
050/022/2019	B Shaw Investments 542 Yatala Vale Road YATALA VALE	(Lot 39) 11 Parsee Street EDITHBURGH	Sewer Connection	11	433631	18 June 2019	Owner Applicant
050/042/2019	S Dorman 62 Fourth Avenue ST PETERS	(Lot 73) 37 Sultana Point Road SULTANA POINT	STED Connection	11	225169	6 June 2019	Peninsula Plumbing
050/043/2019	W & R Durden Pty Ltd 12 Camira Street REGENCY PARK	(Lot 219) 5 Captain Hutchinson Drive POINT TURTON	Aerobic System	11	110882	17 June 2019	R J Crowl
050/048/2019	J Pedler PO Box 233 WAROOKA	(Sec 129) 15131 Yorke Highway FOUL BAY	Septic & Soakage	11	107722	24 June 2019	Owner Applicant
050/052/2019	R Hill ramseyhill@adam.com.au	(Lot 5) 8 Reo Road COUCH BEACH	Alteration to Septic & Soakage	11	114835	24 June 2019	Owner Applicant

20 VISITORS TO THE MEETING

Nil

DEBATE AGENDA

DEBATE AGENDA

21 MAYOR

Nil

22 CHIEF EXECUTIVE OFFICER

Nil

23 CORPORATE AND COMMUNITY SERVICES**23.1 2020-2024 STRATEGIC MANAGEMENT PLAN****Document #:** 19/35155**Department:** Corporate and Community Services**PURPOSE**

To seek Council endorsement of the proposed methodology for the review and development of Council's next Strategic Management Plan.

RECOMMENDATION

That Council endorse the proposed methodology for undertaking its next review of the Strategic Management Plan.

LINK TO STRATEGIC PLAN**Goal:** 5 Responsible Governance**Strategy:** 5.3 Meet all legislative requirements and compliance with Council's internal controls**BACKGROUND**

The Local Government Act 1999 (the Act) stipulates that Councils must undertake a comprehensive review of its strategic management plans within 2 years of a general election. Therefore, the Yorke Peninsula Council must have a new Plan adopted before November 2020.

This report is seeking agreement on how to facilitate this review.

DISCUSSION

Section 122 (5) of the Act states "A Council may amend its strategic management plans or adopt new plans". Given that the 2016-2020 Strategic Management Plan (Plan) was developed from scratch based on extensive community consultation over a period of 12 months, it is not considered advisable to make any major alterations to the current strategic direction of Council after only four years.

Rather, a more prudent approach would be to gauge whether the current Plan still reflects the priorities of our community and then make amendments where necessary.

Based on this approach, it is therefore recommended that the following methodology is adopted.

- 1) Survey the entire community asking for "Top 3" priorities for this Council to achieve.
- 2) Undertake internal analysis to determine Council's performance against the current Plan.
- 3) Re-examine the internal and external challenges facing Council and undertake a new SWOT (strengths, weaknesses, opportunities and threats) analysis.
- 4) Based on the above information, evaluate and where appropriate make changes to the existing Plan.
- 5) Put the Plan out for community feedback.
- 6) Based on submissions, make any final amendments and adopt a new 2020-2024 Strategic Management Plan.

It is anticipated that this process would commence in August 2019 and be completed by December 2019, thereby ensuring that the 2020-2024 Strategic Management Plan is ready for the new calendar year.

COMMUNITY ENGAGEMENT PLAN

Level 3 - Participate

Per the attached Community Engagement Plan, the community will have the opportunity to reconfirm their priorities for this Council and provide feedback on the amended Strategic Management Plan.

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Manager Business & Public Relations

In preparing this report, the following external parties were consulted:

- Nil

POLICY IMPLICATIONS

Nil

BUDGET AND RESOURCE IMPLICATIONS


Endorsing the recommended methodology will ensure that the Strategic Management Plan review can be absorbed within the adopted 2019-2020 operational budget.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

This recommendation ensures that Council is compliant with Section 122 (6) of the Local Government Act 1999.

ATTACHMENTS

1. **Community Engagement Plan**

 <p>YORKE PENINSULA COUNCIL <i>Agriculturally rich - Naturally beautiful</i></p>		<h2>COMMUNITY ENGAGEMENT PLAN</h2>				SF215	
						Responsible Officer: Business Improvement Officer	
						Issue Date: 10th June 2015	
						Next Review Date: June 2019	
PROJECT NAME: Strategic Management Plan Review							
Stakeholders	Level 3 PARTICIPATE	Responsibility	Start Date	End Date	Status	Evaluation Method	
Stage 1 - Priorities							
All residents	Website	Mgr Business & Public Relations	TBA	TBA	NS	# webhits	
	Social Media	Mgr Business & Public Relations	TBA	TBA	NS	# FB views	
	Public Notice	Mgr Business & Public Relations	TBA	TBA	NS		
	Media Release	Mgr Business & Public Relations	TBA	TBA	NS	# surveys received	
	Survey	Mgr Business & Public Relations	TBA	TBA	NS		
Progress Associations	Personalised Letter	Mgr Business & Public Relations	TBA	TBA	NS		
Stage 2 - Plan Feedback							
All residents	Website	Mgr Business & Public Relations	TBA	TBA	NS	# webhits	
	Social Media	Mgr Business & Public Relations	TBA	TBA	NS	# FB views	
	Public Notice	Mgr Business & Public Relations	TBA	TBA	NS		
	Media Release	Mgr Business & Public Relations	TBA	TBA	NS	# submissions	
	Special Publication	Mgr Business & Public Relations	TBA	TBA	NS		
Progress Associations	Personalised Letter	Mgr Business & Public Relations	TBA	TBA	NS		

24 ASSETS AND INFRASTRUCTURE SERVICES**24.1 AUTHORITY TO APPLY COMMON SEAL - FUNDING DEED FOR SEALING OF RUNWAY - YORKETOWN AERODROME****Document #:** 19/52631**Department:** Assets and Infrastructure Services**PURPOSE**

To seek Council approval to apply the Common Seal to the Funding Deed for Sealing of Runway (Yorketown Aerodrome) between the Minister for Transport and Infrastructure and the Yorke Peninsula Council.

RECOMMENDATION

That Council authorise the Mayor and Chief Executive Officer to sign and affix Council's Common Seal for the execution of the Funding Deed for Sealing of Runway (Yorketown Aerodrome) between the Minister for Transport and Infrastructure and the Yorke Peninsula Council.

LINK TO STRATEGIC PLAN**Goal:** 5 Responsible Governance**Strategy:** 5.3 Meet all legislative requirements and compliance with Council's internal controls

5.4 Seek alternate income streams and ensure financial sustainability

BACKGROUND

In November 2018 Council applied for funding of \$303,952 (GST exclusive) through the Remote Airstrip Funding Upgrade Program (the Program) administered by the Commonwealth Department of Industry, Innovation and Science (DIIS) to upgrade the Yorketown Airstrip from a gravel surface to a bitumen sealed surface.

Council was advised that its application had been successful in March 2019.

Parallel to the application to the Program Council began discussions with the state Department of Planning, Transport and Infrastructure (DPTI) for matched funding.

Council was advised that its application for matched funding had been successful in April 2019.

DISCUSSION

On 27 June 2019 Council received the Funding Deed for Sealing of Runway (Yorketown Aerodrome) (Funding Deed) between the Minister for Transport and Infrastructure (Minister) and the Yorke Peninsula Council (Council) from DPTI.

The Funding Deed provides Council with matched funding of up to \$303,952 (GST exclusive), payable over three (3) instalments, to upgrade the Yorketown Airstrip from a gravel surface to a bitumen sealed surface.

These upgrades will further enhance the safety and accessibility of the Yorketown Airstrip for the Royal Flying Doctor Service (RFDS) and others by:

- improving operational safety in wet and windy conditions where cross-winds are a regular factor; and
- providing greater reliability of the services the RFDS offers to the southern Yorke Peninsula region.

The provision of this matched funding reduces Council's cash contribution for these upgrades to zero, with only an in-kind contribution, estimated to be \$10,000, being made.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Nil

In preparing this report, the following external parties were consulted:

- Nil

POLICY IMPLICATIONS

PO121 External Grant Funding Policy

BUDGET AND RESOURCE IMPLICATIONS

The provision of funding totalling \$607,914 (GST exclusive) from the Commonwealth and state governments reduces Council's cash contribution for these upgrades to zero, with only an in-kind contribution, estimated to be \$10,000, being made.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

The failure to execute the Funding Deed will result in Council having to find \$303,952 (GST exclusive) (unbudgeted) from its 2019/20 budget, or if this is not possible to consider returning the funding received from the Commonwealth Government and cancelling the project.

Section 38 (1) of the Local Government Act 1999, provides that the Common Seal of a Council must not be affixed to a document except to give effect to a resolution of Council.

ATTACHMENTS

1. **Funding Deed for Sealing of Runway (Yorketown Aerodrome)**

DATED the _____ day of _____

FUNDING DEED
FOR
SEALING OF RUNWAY
(Yorketown Aerodrome)

BETWEEN

THE MINISTER FOR TRANSPORT, INFRASTRUCTURE AND LOCAL GOVERNMENT

AND

THE RECIPIENT NAMED IN THE SCHEDULE

#13944878

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DEED dated the day of

PARTIES:

MINISTER FOR TRANSPORT AND INFRASTRUCTURE, a body corporate pursuant to the *Administrative Arrangements Act 1994*.....("Minister")

AND

THE RECIPIENT NAMED IN THE SCHEDULE.....("Recipient")

IT IS AGREED:

1. FUNDING

- 1.1 Subject to the conditions of this deed, the Minister will pay up to the amount of money specified in item 5 of the Schedule ("**Funding**") to the Recipient.
- 1.2 The Funding is payable in the manner set out in item 6 of the Schedule as either a lump sum or in instalments as indicated in item 5 of the Schedule.

2. APPLICATION OF FUNDING

The Recipient must only use the Funding for the purpose set out in item 3 of the Schedule ("**Purpose**").

3. UNEXPENDED MONEYS

- 3.1 For the purposes of this deed, the **Funding Period** is the period commencing on the Start Date and, subject to funding being available, will continue until the End Date. The "**Start Date**" and "**End Date**" are set out in item 4 of the Schedule.
- 3.2 At the end of the Funding Period the Recipient must provide a report on the level of any unexpended Funding.
- 3.3 The Recipient must repay any part of the Funding which is unexpended at the end of the Funding Period to the Minister, unless the Minister gives written approval for the Recipient to retain the money.

4. GST

- 4.1 The parties acknowledge that compliance with obligations or the grant of rights under this deed by the Recipient will be a Taxable Supply as defined in the GST Law and the Recipient will be liable to pay GST on the Taxable Supply.
- 4.2 In addition to the Funding the Minister will pay an amount calculated by multiplying the Funding (actually paid to the Recipient) by the rate at which GST is levied at the time of this deed ("**GST payment**").
- 4.3 If the Funding is payable in instalments, the GST payment will be payable in proportionate instalments.
- 4.4 The Minister is not liable to pay the GST payment unless the Recipient has delivered to the Minister a valid Tax Invoice under GST Law, referable to the Funding (or instalment of the Funding) and associated GST payment.
- 4.5 For the purpose of this clause, GST Law has the meaning attributed to it in the *A New Tax System (Goods and Services Tax) Act 1999*.

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5. ADMINISTRATION OF DEED

- 5.1 Any power or discretion exercisable by the Minister under this deed may be exercised by the person for the time being in the position within the Department of Planning, Transport and Infrastructure ("**Department**") set out in item 2 of the Schedule.
- 5.2 Any power or discretion exercisable by the Recipient under this deed may be exercised by the person for the time being in the position within the Recipient's organisation set out in item 2 of the Schedule.

6. PROVISION OF FINANCIAL INFORMATION

- 6.1 The Recipient must provide the Minister with appropriate and regular information, records and reports as the Minister may request from time to time about:
 - 6.1.1 the administration and financial affairs of the Recipient;
 - 6.1.2 the progress of and any change to the authorised scope of the Purpose;
 - 6.1.3 any significant changes to the nature and scope of the activities conducted by the Recipient;
 - 6.1.4 any other matter relevant to the granting of assistance;
 - 6.1.5 any other funding or financial assistance promised or received from any source other than the Minister;
 - 6.1.6 the Recipient's management of the Funding, including, but not limited to, the economic and efficient use of resources to achieve the outcomes of the Purpose; and
 - 6.1.7 the performance of the Recipient's undertakings and obligations under this deed.
- 6.2 The information provided by the Recipient must be sufficient for the Minister to make an informed judgement about:
 - 6.2.1 the Recipient's ongoing financial position and its resources and expertise in relation to the Purpose;
 - 6.2.2 the Recipient's performance in managing public moneys, acquiring and using resources economically and efficiently and in achieving specified objectives in relation to the Purpose;
 - 6.2.3 the overall effectiveness of the Funding throughout the Funding Period;
 - 6.2.4 compliance with legislation and generally accepted accounting principles; and
 - 6.2.5 compliance with the Recipient's constitution and the conditions of this deed.
- 6.3 The Recipient must permit any officer authorised by the Minister:
 - 6.3.1 to enter the Recipient's premises and to have access to all accounting records, equipment, documents and information in possession of the Recipient; and
 - 6.3.2 to interview employees of the Recipient on matters pertaining to the operations of the Recipient.

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7. OBLIGATIONS OF THE RECIPIENT

The Recipient must:

- 7.1 use the Funding only for the purpose for which the Funding was made;
- 7.2 maintain accounting records of the Funding in accordance with generally accepted accounting principles;
- 7.3 ensure that any activity carried out by the Recipient in connection with the Recipient's use of the Funding complies with the laws from time to time in force in South Australia;
- 7.4 comply with its constitution;
- 7.5 comply with the additional reporting requirements set out in item 8 of the Schedule;
- 7.6 prepare financial statements in accordance with Australian Accounting Standards at the end of the Funding Period and submit the financial statements, signed by the Recipient's representative set out in item 2 of the Schedule, to the Minister no later than one calendar month after the expiry of the Funding Period;

(Note: for the purposes of compliance with Australian Accounting Standards ("AAS") this includes Tier 1 ASS and Tier 2 ASS – Reduced Disclosure Requirements)
- 7.7 where the Funding is in excess of One Million Dollars, prepare financial statements in the nature of General Purpose Financial Statements; and
- 7.8 where requested by the Minister, provide to the Department management accounts, annual reports, financial statements and any other information or documents relevant to the Recipient's operations.

8. TERMINATION

- 8.1 If the Recipient fails to comply with this deed, the Minister may:
 - 8.1.1 require the Recipient to repay either the whole or a portion of the Funding (whether expended or not);
 - 8.1.2 withhold all future funding from the Recipient;
 - 8.1.3 pursue any legal rights or remedies which may be available to the Minister; and
 - 8.1.4 terminate or curtail any program or project conducted by the Minister of which the Purpose conducted by the Recipient is part.
- 8.2 The Minister may review any decision made pursuant to this clause if the Recipient is able to satisfy the Minister that the Recipient has complied with the conditions of this deed.
- 8.3 Nothing in this deed is to be taken to limit the Minister's discretion to determine whether and how any program or project of the Minister is to be conducted, except if and to the extent that the Minister gives an express undertaking in that regard.

9. INSURANCE

The Recipient must comply with the insurance obligations specified in item 7 of the Schedule (if any).

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10. **AUDIT**

10.1 The Minister may direct the Recipient to arrange for the financial accounts relating to the Funding to be audited at the Recipient's expense.

10.2 The Minister may specify the minimum qualifications to be held by a person appointed to conduct the audit.

11. **ASSIGNMENT**

The Recipient must not assign, novate or encumber any of its rights or obligations under this deed.

12. **PUBLICITY**

The Recipient must not make or permit a public announcement or media release to be made about any aspect of this deed without first obtaining the Minister's consent.

13. **CONSENT**

If the Recipient requires the Minister's consent under this deed, the Minister may, in its absolute discretion, give or withhold its consent (subject to any provision in this deed to the contrary) and if giving consent, the Minister may impose any condition on that consent that it considers appropriate. The Minister's consent will not be effective unless it is in writing and signed.

14. **ENTIRE DEED**

This deed incorporates any schedules and annexures. This deed contains the entire agreement between the parties with respect to its subject matter and supersedes any prior agreement, understanding or representation of the parties on the subject matter.

15. **PROPER LAW**

The laws in force in South Australia apply to this deed.

16. **JURISDICTION OF COURTS**

The courts of South Australia have exclusive jurisdiction to determine any proceeding in relation to this deed. Any proceeding brought in a Federal Court must be instituted in (and remain with) the Adelaide Registry of that Federal Court.

17. **COMPLIANCE WITH LAWS**

The Recipient must comply with the laws in force in South Australia in the course of performing its obligations under this deed.

18. **NOTICES**

18.1 A "notice" means a notice in writing or consent, approval or other communication required to be in writing under this deed.

18.2 Addresses for notices are the addresses for each party's representative as set out in the Schedule.

18.3 A notice must be signed by or on behalf of the sender and addressed to the recipient and:

18.3.1 delivered to the recipient's address;

18.3.2 sent by pre-paid mail to the recipient's address; or

18.3.3 transmitted by email to the recipient's address.

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-
- 18.4 A notice given to a person in accordance with this clause is treated as having been given and received:
- 18.4.1 on the day of delivery if delivered before 5.00 pm on a business day, otherwise on the next business day;
 - 18.4.2 if sent by pre-paid mail, on the third business day after posting; or
 - 18.4.3 if transmitted by email:
 - (a) when the relevant email appears in the sender's sent log with properties disclosing an appropriate routing; and
 - (b) the sender does not receive a message from the system operator to the effect that the relevant email was undeliverable,
- 18.5 provided the sent log states that the email was sent before 5.00 pm on a business day, otherwise on the next business day. A party may from time to time change its representative or their address by written notice to the other party.
19. **WAIVER**
- 19.1 Any waiver of any provision of this deed is ineffective unless it is in writing and signed by the party waiving its rights.
 - 19.2 A waiver by either party in respect of a breach of a provision of this deed by the other party is not a waiver in respect of any other breach of that or any other provision.
 - 19.3 The failure of either party to enforce any of the provisions of this deed at any time must not be interpreted as a waiver of that provision.
20. **MODIFICATION**
- Any modification of this deed must be in writing and signed by or on behalf of each party.
21. **SEVERANCE**
- Each word, phrase, sentence, paragraph and clause of this deed is severable. If a court determines that a part of this deed is unenforceable, invalid, illegal or void, that part may be severed. Severance of a part of this deed will not affect any other part.
22. **READING DOWN**
- Where a word, phrase, sentence, paragraph, clause or other provision of this deed would otherwise be unenforceable, illegal or void, the effect of that provision will, so far as possible, be limited and read down so that it is not unenforceable, illegal or void.
23. **AUDITOR GENERAL**
- 23.1 Nothing in this deed derogates from the powers of the Auditor-General under the *Public Finance and Audit Act 1987 (South Australia)*.
 - 23.2 Without limiting the previous sub-clause, the Recipient acknowledges the Auditor General's obligations and powers under sections 32 and 34 of the *Public Finance and Audit Act 1987 (South Australia)*.

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24. **PUBLIC DISCLOSURE**

The Minister may disclose this deed and/or information relating to this deed in both printed or electronic form and either generally to the public or to a particular person as a result of a specific request. Nothing in this clause derogates from the Recipient's obligations under any provision of this deed or the provisions of the *Freedom of Information Act, 1991*.

25. **SPECIAL CONDITIONS**

The special conditions set out in item 9 of the Schedule (if any) form part of this deed.

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EXECUTED as a DEED

COMMON SEAL of the)
MINISTER FOR TRANSPORT)
AND INFRASTRUCTURE)

was affixed on :)

the presence of)

(affix seal above)

.....
Witness (Witness to sign above)

[Print Name:]

THE COMMON SEAL of the)
YORKE PENINSULA COUNCIL)

was affixed on :)
(Insert date above))

as attested by the Principal Member and)
Chief Executive Officer)

(affix seal above)

Signature:

Signature:

Name:

Name:

Principal Member

Chief Executive Officer

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SCHEDULE**1. THE RECIPIENT**

Legal Name: Yorke Peninsula Council

Address: 8 Elizabeth St
MAITLAND SA 5573
Australia

ACN: Not applicable

ABN: 82179825615

2. REPRESENTATIVES

Minister's Representative

Name: Phil Lawes

Position: Acting Director, Planning and Transport Policy

Address: Level 7, 50 Flinders Street, Adelaide, SA 5000

Telephone: 08 8343 2876

Mobile: 0407 365 131

E-mail: phil.lawes@sa.gov.au

Recipient's Representative

Name: Trevor Graham

Position: Director Assets and Infrastructure Services

Address: 8 Elizabeth St
MAITLAND SA 5573
Australia

Telephone: 08 8832 0000

E-mail: admin@yorke.sa.gov.au

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3. PURPOSE

The Purpose of this Grant is for the upgrade the Yorketown Airstrip from a gravel surface to a bitumen sealed surface. The works required to be undertaken during this stage, include:

1. preparing the design and specifications for sealed airstrip construction;
2. earthworks;
3. sealing the runway; and
4. line marking the runway

And as further described in the funding application to the Remote Airstrip Upgrade Program submitted by the Recipient dated 29/11/2018.

4. FUNDING PERIOD

Start Date: The date the last of the parties executes this deed.
End Date: 12/06/2020

5. FUNDING

Lump sum or instalments: The funding will be paid in 3 instalments

Instalment 1: Commencement of project – up to \$60,790.4

Instalment 2: Commencement of runway works – up to \$212,766.4

Instalment 3: Project completion – up to \$30,395.2

6. MANNER OF PAYMENT

Limit on payments

The Funding of up to \$303,952 (GST exclusive), payable in three instalments, is the total amount the Minister may be liable to pay the Recipient under this deed and is subject to:

- the Recipient providing the Minister evidence of the completion of the works sufficient to satisfy the Minister that the works are complete, including digital photographic evidence;
- the Minister confirming to the Recipient in writing that he is satisfied the works are complete; and
- the Recipient providing evidence of its costs incurred for the works, including such invoices, receipts, documents and records as the Minister may require; and
- the special conditions below.

Entitlement to Invoice

After the Minister has confirmed in writing to the Recipient that the requirements for an instalment (as per item 5 above) have been satisfied, the Recipient is entitled during the Funding Period to invoice the Minister for the corresponding instalment payment as allocated in item 5

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Payment Terms

The Minister is **not** obligated to pay an invoice unless properly rendered. An invoice is properly rendered if it:

- is issued in respect of a payment for which the Recipient is entitled to invoice for under this deed;
- reflects the correct amount for payment under this deed; and
- is a valid Tax Invoice in accordance with GST Law.

Subject to the terms and conditions of this deed, the Minister must pay the amount of a properly rendered invoice issued by the Recipient within 30 days of receiving it.

7. INSURANCE

The Recipient warrants that it is a member of the Local Government Association Mutual Liability Scheme ("**Scheme**") and is bound by the Scheme pursuant to section 142 and Schedule 1, Part 2 of the *Local Government Act 1999* (SA) ("**Act**") and in the event that the Recipient ceases to be a member of the Scheme it will forthwith, pursuant to Section 142(1) of the Act and the regulations under that Act, take out and maintain insurance to cover its civil liabilities at a minimum level of cover of AUD \$50 million.

8. ADDITIONAL REPORTING REQUIREMENTS

To assist the Minister to determine whether or not the works for the Purpose have been completed, the Recipient must provide the Minister with photographs, invoices and other evidence, as requested by the Minister.

The Recipient must provide a 'Mid Project' report by 31/12/2019 detailing progress to date with confirmation that the project remains on track to be completed by 20/06/2020.

This report needs to be submitted to:

Mr Juergen Ruppert
Senior Aviation Planner
Department of Planning, Transport and Infrastructure
PO Box 1533
ADELAIDE SA 5001

In addition, to ensure it is received as soon as possible, please scan in pdf format and email to juergen.ruppert@sa.gov.au.

The Minister (or its authorised officer) may inspect the work at any time and the Recipient must provide the necessary access and all reasonable assistance to enable the Minister (or its authorised officer) to do so.

9. SPECIAL CONDITIONS

1. The Funding amount payable to the Recipient is 50% of the Incurred Expenditure, to the extent that the Recipient can substantiate such amounts to the Minister's satisfaction, up to but not exceeding the maximum amount of \$607,904 (plus GST). If the Incurred Expenditure is less than \$607,904 (plus GST), then the Minister will only be liable to pay 50% of that Incurred Expenditure.
2. For the purposes of special condition 1, "Incurred Expenditure" means an expense incurred by the Recipient in carrying out the Purpose, which has been paid by the

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Recipient, and is for the amount paid, but excluding any expense incurred by the Recipient that relates to:

- (a) the preparation of feasibility studies, business cases, plans or reports;
- (b) the management of the Purpose or the Recipient's administration costs;
- (c) human resource costs of the Recipient's officers or employees undertaking the Purpose; or
- (d) non-cash expenses according to Accounting Principles such as depreciation, amortisation or opportunity costs.

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25 DEVELOPMENT SERVICES**25.1 REVOCATION OF COMMUNITY LAND CLASSIFICATION - 14 OVAL AVENUE, WAROOKA****Document #:** 19/35253**Department:** Development Services**PURPOSE**

To consider submissions received in relation to the public consultation process for the proposed revocation of Community Land classification, for the purpose of selling the land at 14 Oval Avenue, Warooka, Allotment 39, Deposited Plan 4350 in the area named Warooka, Hundred of Para Wurlie, Certificate of Title Volume 5615 Folio 481.

RECOMMENDATION

That Council:

1. receive and consider the written submission from Warooka Progress Association in response to the public consultation for the proposed revocation of the Community Land classification for Allotment 39, Deposited Plan 4350 in the area named Warooka, Hundred of Para Wurlie, Certificate of Title Volume 5615 Folio 481; and
2. to proceed with seeking Ministerial approval for the revocation of the Community Land classification for Allotment 39, Deposited Plan 4350 in the area named Warooka, Hundred of Para Wurlie, Certificate of Title Volume 5615 Folio 481 (in accordance with Section 194(3)(a) of the Local Government Act 1999); and
3. authorise the Mayor and Chief Executive Officer to sign and affix Council's Common Seal to the relevant documents necessary to execute the revocation and transfer of properties.

LINK TO STRATEGIC PLAN**Goal:** 5 Responsible Governance**Strategy:** 5.4 Seek alternate income streams and ensure financial sustainability**BACKGROUND**

At the 10 April 2019 Council meeting, requesting approval to proceed with a community engagement process for the proposed revocation of the community land classification over Allotment 39, Deposited Plan 4350 in the area named Warooka, Hundred of Para Wurlie, Certificate of Title Volume 5615 Folio 481. The revocation would enable Council to sell the property and sale proceeds be allocated to community projects within the Warooka Township. As a result of the report, a resolution was carried to commence the public consultation process.

DISCUSSION

A public notice was advertised in the Yorke Peninsula Country Times and on Council's website, with a detailed report available at Council's offices and on Council's website. The public notice was also posted to ten (10) neighbouring property owners (see Attachment 1) and to the Warooka Progress Association Inc.

Due to the signage being removed from the property prior to close of the community engagement period, Council staff extended the consultation period to 12 June 2019.

At the close of the public consultation period on 12 June 2019, one submission was received from the Warooka Progress Association (see Attachment 2) and the following notifications were recorded.

Website	174 page views
Facebook Reach	895
Facebook Engagements	58
Council Office Enquiry	1
Council Phone Enquiry	2
Submission	1

The submission reflects a positive opinion and due to the low volume of public feedback, it is recommended that Council proceed with the revocation to seek Ministerial approval for the revocation of the Community Land classification.

If the resolution is carried to continue the revocation process, Council is required to also pass a resolution to proceed with seeking Ministerial approval for the revocation of community land classification, in accordance with the Local Government Act 1999 Section (3)(a).

An application seeking approval for the revocation will be prepared to submit to the Minister for Planning, outlining details of the steps taken by Council regarding consultation with the community on the revocation process.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Chief Executive Officer
- Director Development Services
- Property Tenure Officer

In preparing this report, the following external parties were consulted:

- Nil

POLICY IMPLICATIONS

PO057 Community Engagement Policy

PO072 Disposal of Land and other Assets

BUDGET AND RESOURCE IMPLICATIONS

Anticipated sales range	\$40,000 - \$50,000
Agent Fees	\$1,100
Marketing	\$ 535
Conveyancing	\$1,000
Revocation Sign	\$150

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

Local Government Act 1999, Division 3, Section 194 – Revocation of classification of land as community land.

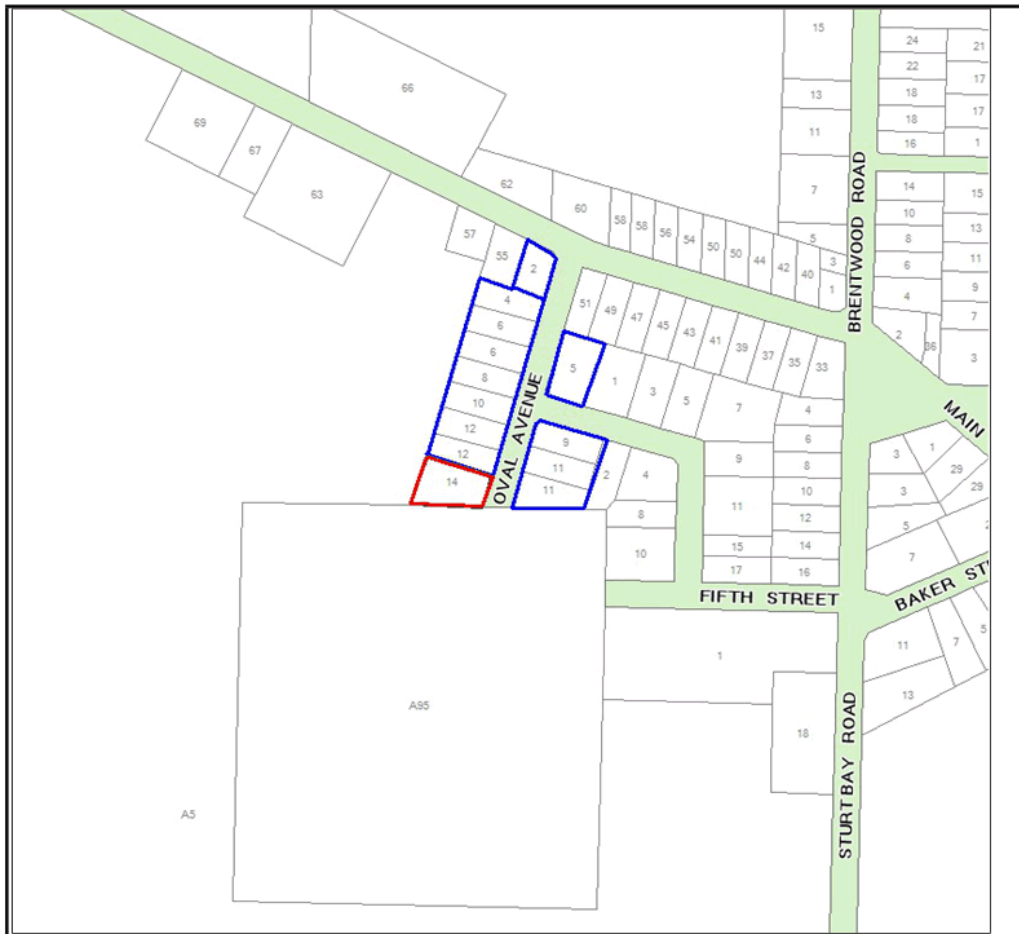
ATTACHMENTS

1. Mail Out List & Map

- 2. Warooka Progress Association - Submission & Response**
- 3. Community Engagement Plan**

COMMUNITY CONSULTATION
14 Oval Terrace, Warooka

Street Address	Title Reference	Land Owner	Postal Address 1	Postal Address 2
12 Oval Avenue	CT 5615/476	MD & Jolly & LA Murdock	C/O Post Office	Warooka SA 5577
11 Oval Avenue	CT 5677/664	KF & LK Mills	7 Exhibition Drive	Modbury North SA 5092
11 Oval Avenue	CT 5677/665	RH & AM Fooks	PO Box 73	Warooka SA 5577
9 Oval Avenue	CT 5699/847	D Fleming	9 Oval Avenue	Warooka SA 5577
5 Oval Avenue	CT 5695/504	Minister for Education & Child Development	Level 7/31 Flinders Street	Adelaide SA 5000
10 Oval Avenue	CT 5615/474	JM Thomson	3 Jendie Street	Geebung Qld 4034
8 Oval Avenue	CT 5615/473	DJ & TM Kammermann	8 Oval Avenue	Warooka SA 5577
6 Oval Avenue	CT 5614/949	JM Taheny	PO Box 7	Warooka SA 5577
4 Oval Avenue	CT 5615/471	DA & RA Detmar	PO Box 88	Warooka SA 5577
2 Oval Avenue	CT 5615/469	RJ & BL Harris	2 Oval Avenue	Warooka SA 5577
		Warooka Progress Association Inc.	PO Box 212	Warooka SA 5577



Warooka Progress Association - Submission & Response
21 May 2015

 Steph Ball <steph@buckleysvalley.com.au> |  Mayor Braund;  Cr Kristin Murdock;  Cr Anthony Bennett;  Cr Adam Meyer;  Cr John Rich;  Cr Leanne O'Brien;  Cr Tania Stock;  Cr Jeff Cook;  Cr Naomi Bittner; + 4 - 21/05/2019
Revocation of Community Land
 You replied to this message on 21/05/2019 12:23 PM.

Re 14 Oval Avenue, Warooka

Dear Sue
 Thankyou for your letter dated 13 May 2019.

We must point out that we only received this in yesterday's mail and with a deadline of tomorrow it does not give our committee much time to discuss. We normally meet on the 3rd Wednesday of the month, which was last week.

However, there is a general thought that as this land was originally put aside for Housing Trust, as was also the case of the land adjoining, in an effort to help the Warooka district's elderly or those less fortunate, that funds from the sale of the land be considered specifically for the Warooka, Corny Point, Point Turton and Marion Bay communities.

We have a number of town projects 'on the drawing board' that would benefit from extra funding, and could also distribute to other Warooka and district groups.

Regards
 Steph Ball
 on behalf of the Warooka Progress Association Inc.

 Sue Beech |  Steph Ball;  Mayor Braund;  Cr Kristin Murdock;  Cr Anthony Bennett;  Cr Adam Meyer;  Cr John Rich;  Cr Leanne O'Brien;  Cr Tania Stock;  Cr Jeff Cook;  Cr Naomi Bittner;  Cr Richard Carruthers;  Cr Roger Johns; + 1 - 21/05/2019
RE: Revocation of Community Land
 We removed extra line breaks from this message.

Hi Steph,

We have extended the consultation period until the 12th June 2019 and notification will be sent out by mail today. Council website has been updated and as well as a Facebook notification.

Please feel free to discuss further with your committee and resubmit if that suits you better?

In the meantime please contact me if you require any further information.

Kind regards,

Sue

Sue Beech | Property Tenure Officer
 Yorke Peninsula Council | Maitland Branch Office
 Ph: 08-8832 0000 | F: 08-8853 2494

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COMMUNITY ENGAGEMENT PLAN	SF215
	Responsible Officer: Business Improvement Officer
PROJECT NAME: Proposal to Revocate 14 Oval Avenue, Warooka	Issue Date: 10th June 2015
	Next Review Date: June 2019

Stakeholders	Level 2 CONSULT	Responsibility	Start Date	End Date	Status	Evaluation Method
Entire community	Public Notice	Property Tenure Officer	16/04/2019	12/06/2019	C	Report back to Council at the end of the PC process
Entire community	Website	Property Tenure Officer	16/04/2019	12/06/2019	C	
Affected residents	Personalised Letter	Property Tenure Officer	13/05/2019	12/06/2019	C	
Progress Associations	Personalised Letter	Property Tenure Officer	13/05/2019	12/06/2019	C	
Entire community	Ability to appear before Council	Property Tenure Officer	16/04/2019	10/07/2019	C	Elected members to make decision based on any submission received from PC process

25.2 PROPOSED NEW LEASE - MARION BAY PROGRESS ASSOCIATION INC.**Document #:** 19/47598**Department:** Development Services**PURPOSE**

To endorse a new lease agreement to the Marion Bay Progress Association Inc., for the Marion Bay Community Hall and surrounds.

RECOMMENDATION

That Council:

1. endorse a new lease agreement with Marion Bay Progress Association Inc. for a portion land comprised in Crown Record Volume 5753 Folio 183, Slow Street, Marion Bay, for a period of (5) five years commencing on 1 March 2019, with an option to renew for a further (5) years.
2. authorise the Mayor and Chief Executive Officer to sign and affix the Common Seal to the necessary documentation to give effect to this resolution.

LINK TO STRATEGIC PLAN**Goal:** 1 Economically Prosperous Peninsula**Strategy:** 1.9 Efficient delivery of permits, leases and licences**BACKGROUND**

Council notified the Marion Bay Progress Association Inc (Progress) on 29 October 2018 that their lease for the community hall and surrounds was due to expire on 1 March 2019. The President of Progress advised at a meeting with Council staff on 13 June 2019 to proceed with a new lease arrangement.

Progress have occupied and managed the Community Hall and surrounds for many years. The grounds include a museum, library, barbecue picnic area and a recycling shed.

The facilities are used by locals and visitors to the area, providing access to the museum and library. Progress also maintain a barbecue picnic area with shelter and operate a recycling shed. The grounds offer a range of sporting activities.

DISCUSSION

For the Progress to continue with the use of the property, Council need to grant a lease agreement with Progress for a portion of land comprised in Crown Record Volume 5753 Folio 183, Slow Street, Marion Bay, for a period of (5) five years commencing on 1 March 2019, with an option to renew for a further (5) years.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Asset Manager
- Property Tenure Officer

In preparing this report, the following external parties were consulted:

- Marion Bay Progress Association Inc.

POLICY IMPLICATIONS

Not applicable

BUDGET AND RESOURCE IMPLICATIONS

Community Lease

\$50 plus GST per annum

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

Local Government Act 1999 Division 6, Section 202 – Alienation of community land by lease or licence.

ATTACHMENTS

Nil

25.3 STANSBURY SEAWALL**Document #:** 19/48162**Department:** Development Services**PURPOSE**

To consider estimated costs for the preparation of plans and specifications appropriate to use as tender documentation for the construction of a seawall at Stansbury.

RECOMMENDATION

That Council endorse the expenditure of unbudgeted Council funds from the 2019/2020 Budget for the preparation of tender documentation for the Stansbury Seawall and proceed with the tender process.

LINK TO STRATEGIC PLAN**Goal:** 3 Valued and Restored Environment**Strategy:** 3.4 Support Progress Associations and other community groups to improve environmental outcomes**BACKGROUND**

Some time ago the Stansbury Progress Association (SPA) identified that a 200m section of the foreshore at Stansbury was starting to erode through wave action and natural coastal processes. In 2010 the SPA took the initiative to address the erosion and engaged Aztec Engineering to survey the affected area and provide a design for coastal protection works.

Whilst the design was prepared in 2010, it was not approved by the Coast Protection Board (CPB) until June 2018 and later provided Development Plan Consent in September of 2018. Since the Development Plan Consent was issued, the SPA has provided a presentation to a Council Workshop and Council Staff have subsequently been working towards finalising documentation suitable for Building Rules Consent and Tendering for the construction of the proposed seawall.

The SPA and Council have put in a considerable amount of resources to get the project to the point where approvals are in place and the project is at a stage where appropriate plans and specifications can be prepared for tendering the works.

DISCUSSION

Aztec Engineering, who originally prepared a plan for coast protection works at Stansbury, are no longer operating and have been absorbed into WGA Engineering. In discussions with WGA Engineering, it became apparent that to finalise documentation suitable for tendering and building rules consent, some considerable expense was involved – more than could be supported without obtaining comparative costs as required by Council's Purchasing and Procurement Policy (PO058).

Four companies, known to have experience in the region and an understanding of Coastal Engineering, were invited to submit quotes for the preparation of the required plans and documentation suitable for tendering purposes.

The companies involved were also invited to provide a quote for the supervision of works during the construction stage; including responding to queries, assessing workmanship and reviewing invoices and variations from the installing contractor.

Three quotes were received by Council, ranging from \$12,000 to \$18,000 (excluding GST), which does not include supervision of the works.

Scope of Works

1. The quotes received are based on the following tasks:
2.
 - Review of concept designs by Aztec Analysis and general design approach
 - Site meeting with Yorke Peninsula Council
 - Review of design water levels, current & future
 - Design of rock revetment wall to protect against future erosion
 - Design of concrete steps to replace existing timber steps
 - Design of pavement to be reinstated adjacent proposed seawall
 - Design of beach remediation measures relating to proposed seawall work, as necessary
 - Documentation, including:
 - Seawall plan(s)
 - Regular chainage cross-sections
 - Construction details and notes, and
 - Specifications for materials & workmanship

Should Council wish to proceed with the preparation of the tender documents, council will need to endorse the expenditure of unbudgeted Council funds from the 2019/2020 budget.

It is anticipated that the documentation should be finalised within two months of engaging a contractor. This will then allow Council to proceed with the tender process to commence later in 2019. Staff have compiled a chronological order of activities undertaken between 4 April 2018 to 20 June 2019 (see Attachment) for Elected Member information.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Chief Executive Officer
- Director Development Services
- Operations Manager

In preparing this report, the following external parties were consulted:

- Coast Protection Board
- Stansbury Progress Association

POLICY IMPLICATIONS

Not Applicable

BUDGET AND RESOURCE IMPLICATIONS

Currently there is no budget allocation for this work. A budget adjustment will be required if the work is to proceed.

If the project proceeds, costings associated with the supervision of works will need to be considered. This is not a cost burden to be considered at this stage and can be incorporated in the cost of construction when the tenders for construction of the seawall are considered at a later date.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

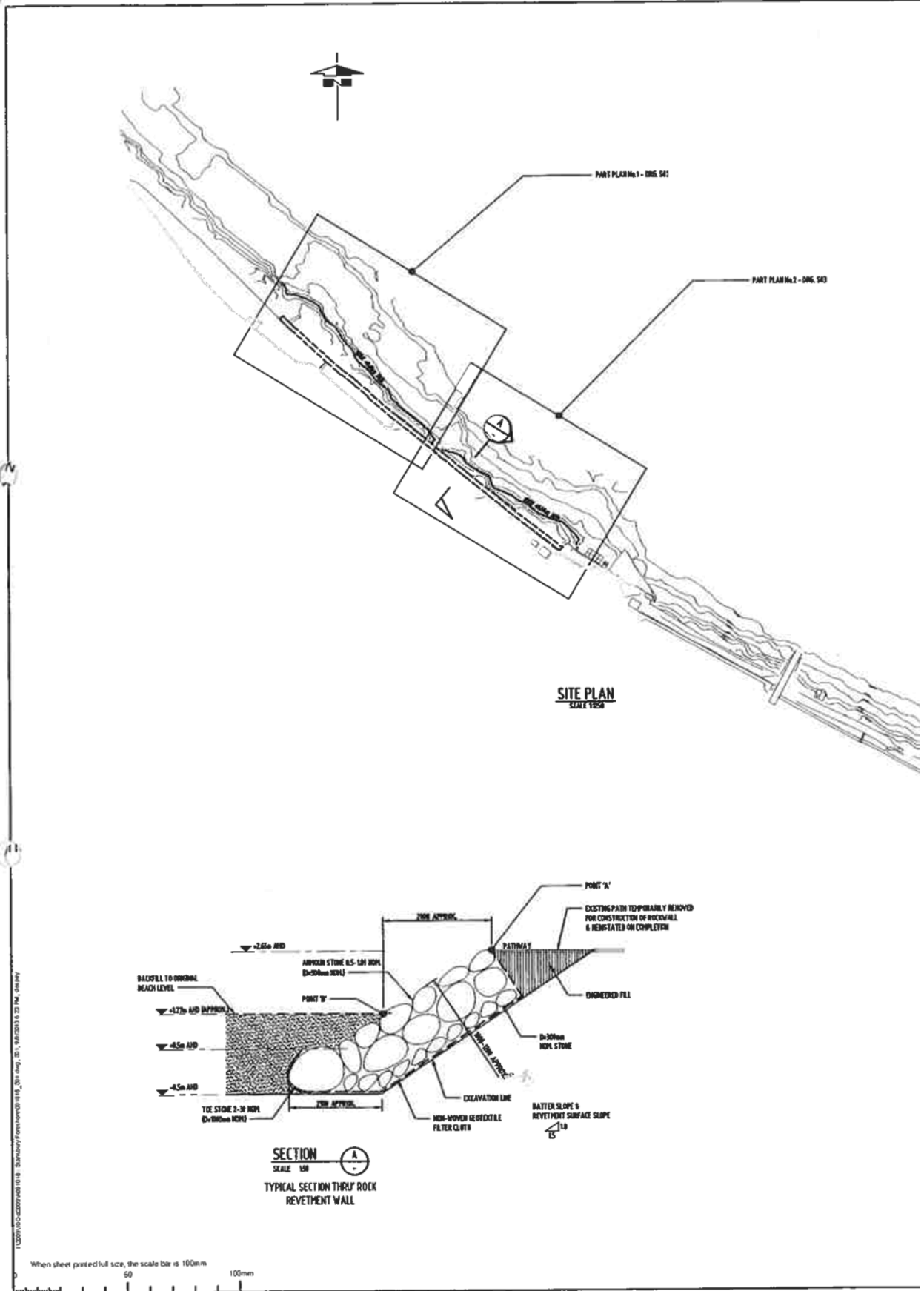
The proposed seawall is a means of arresting the erosion occurring to the beach along a 200m section of the Stansbury Foreshore. If the project does not proceed, wave action together with sea

level rise will impact on amenity of the beach and may lead to damage of Council infrastructure such as adjacent footpaths and roads.

ATTACHMENTS

1. **Locality Plan - Stansbury seawall**
2. **Plan - Rock revetment - Stansbury Seawall**
3. **Chronological List Correspondence and Activities - Stansbury Seawall**





Chronological List Correspondence and Activities - Stansbury Seawall

- 4/4/18 On-site meeting with SPA and Council (Andrew Cameron & Roger Brooks) discussion on Council lodging an application for funding of the seawall and what process needs to take place.
- 4/4/18 SPA emailed Council providing engineering details of seawall
- 4/4/18 Roger Brooks emailed SPA advising that he would arrange for the file to be examined and to ascertain whether the proposal needs a fresh application or not.
- 5/4/18 Allan Cotton emailed CPB seeking a formal response on the seawall proposal
- 6/4/18 CPD email to Council advising that they would review the file and get back to Council.
- 6/4/18 Allan Cotton emailed CPB and offered to meet to explore options if needed.
- 10/5/18 Allan Cotton emailed CPB advising that Council has attempted to make contact several times with no response. Advised that we are anxious to progress the matter and suggested a meeting with all parties to clarify the issues may be beneficial.
- 10/5/18 Email from CPB advising that they are dealing with the application however haven't been able to prioritise it due to work loads. Noted that SPA have not responded to their request for additional information made some years ago. Hope to have a response next week. No need to meet.
- 5/6/18 Allan Cotton emailed CPB seeking an update.
- 6/6/18 CPB emailed Council advising that they have drafted a response however wish to make a site inspection prior to formalising the response.
- 21/6/18 Response received from CPB with comments dated 21/6/17 (sic)
- 15/8/18 Details of the project forwarded to Narungga Nations for comment
- 29/8/18 Email from SPA seeking clarification of whether the seawall application has been approved.
- 29/8/18 Email from Roger Brooks to Allan Cotton seeking clarification on the status of this application.
- 29/8/18 Email from Allan Cotton to Roger Brooks confirming receipt of comments from CPB and advising that a decision cannot be made until at least 30 days from when Narungga Nations were invited to comment of the proposal.
- 29/8/18 Email from Roger Brooks to SPA advising that the proposal has not been approved as yet. Council needs to get the response from Narungga Nations before a formal decision can be made. Suggested that SPA make a presentation to Council for financial support once the Planning Consent has been issued.
- 29/8/18 Email from SPA to Council advising that they are not seeking financial support from Council. They wish Council to submit a grant application for funding from CPB.

- 29/8/18 Email from Roger Brooks to SPA acknowledging Council needs to take responsibility for the project if they are going to apply for a grant.
- 29/8/18 Letter from SPA to Council advising that they will lodge a formal request letter when all the boxes are ticked.
- 13/9/18 Email from Cr Blundell to Andrew Cameron (copy to Roger Brooks) expressing frustration over the length of time to process this application.
- 18/9/18 Email from Roger Brooks to Cr Blundell outlining the process involved with the assessment of the application, the delays along the way and the way forward, noting that Council is in caretaker mode so any resolution to support the project will have to wait until the new Council is sworn in.
- 21/9/18 Email from Cr Blundell to Andrew Cameron, Roger Brooks and Elected Members advising that she would not be going on in Council and requesting that all members seriously consider assisting the SPA to advance the project.
- 26/9/18 Planning Consent issued for the seawall (DA 544/1250/2010)
- 27/9/18 Council forwards a copy of the Planning Consent to the SPA along with a letter advising that Building Rules consent is required before work can commence and Council has made no commitment to finance the project.
- 27/11/18 Email from SPA seeking to lock in a date to present to the Stansbury Seawall project to a Council Workshop.
- 27/11/18 Email from Roger Brooks to SPA advising that the new Council is being sworn in on 28 November and will then decide dates for future workshops.
- 30/11/18 Email from Maddy Pulling advising that a presentation from SPA has been scheduled for the next Council workshop i.e. 23 January 2019.
- 30/11/18 Email from SPA confirming that on 23 January they will give a presentation to Council on the proposed seawall.
- 22/1/19 Email from Roger Brooks to Elected Members & CMT with summary of CPB funding in the past 3 years and a background summary with this application.
- 24/1/19 Email from Sue Beech to DEW questioning what sort of approvals are required from DEW for this project.
- 25/1/19 Email from DEW to Council questioning what impact the proposal will have on Crown land.
- 25/1/19 Email from Sue Beech providing details to DEW on the location of the proposed seawall.
- 29/1/19 Email from Sue Beech to Roger Brooks confirming that part of the seawall is on road reserve and part on Crown land dedicated for Community purposes.
- 6/2/19 Email from Sue Beech to Dept. of Environment and Water (DEW) seeking landowners comment of the proposal.

- 6/2/19 Email from DEW advising that a formal application (plus fees) is required for landowners tenure over the land plus landowners consent.
- 6/2/19 Email from Sue Beech to DEW questioning whether the Dept. is aware of the land where the seawall is proposed.
- 6/2/19 Email from DEW to Council confirming that Council has tenure over the subject land.
- 6/2/19 Email from Sue Beech to Roger Brooks advising that Council has tenure over the subject land and the Crown is happy for Council to proceed with the work.
- 20/2/19 Council forwards plans and specifications to Consulting Engineer (Peter Harmer) for Building Rules assessment.
- 1/3/19 Email from Peter Harmer to Council questioning the design of the seawall – lack of engineering detail with the application.
- 6/3/19 Email from Allan Cotton to WGA Engineering seeking clarification of design details for the seawall.
- 6/3/19 Email from Luke Campbell (WGA engineer) advising he has received email from Council, is currently working in WA and suggest phone discussion to.
- 7/3/19 Email from Maddy Pulling to SPA providing an update on the progress of the application.
- 20/3/19 Phone discussion (Allan Cotton & Luke Campbell) seeking to clarify design – Luke advised that he has not been involved in the project for many years, he is prepared to look into it when he has time, however, there may be a cost to Council if further engineering work is required.
- 20/3/19 Email from Allan Cotton to Luke Campbell seeking clarification on the drawings done by Aztec Engineering in 2010.
- 20/3/19 Email from Allan Cotton to Roger Brooks advising that he has been chasing up engineer details with Luke Campbell of WGA Engineering – he used to work for Aztec Engineering and was involved with the original seawall design. Also advised that he has been in contact with Peter Harmer
- 29/3/19 Phone discussion – Allan Cotton – Geoff Wilde requesting an estimate for budget purposes for the erection of the seawall at Stansbury.
- 2/4/19 Email from Allan Cotton to Geoff Wild Earthmoving requesting an estimate for the construction of the seawall at Stansbury – copy of plans provided with email.
- 3/4/19 Email from Allan Cotton to SPA seeking clarification of which of the two designs submitted is intended to be constructed and questioning whether a design is available for the proposed concrete stairs.
- 8/4/19 Email from SPA to Allan Cotton advising 2013 plan supersede the 2010 plans. Also advised that wooden steps over seawall is acceptable and Council has agreed to manage and cost the project.
- 8/4/19 Email from Allan Cotton to Luke Campbell seeking engineering design for the 1:1.5 incline seawall.

- 8/4/19 Phone call from Allan Cotton to Geoff Wilde Earthmoving seeking update on estimate for construction of the seawall – left message
- 8/4/19 Email from Luke Campbell to Allan Cotton advising that David McKay from the Adelaide Office is better positioned to handle enquiries. Requested contact details for Council's engineer so that direct contact could be made with him.
- 8/4/19 Email from Allan Cotton to Luke Campbell providing contact details for Peter harmer.
- 10/4/19 Allan Cotton rang Geoff Wilde earthmoving to enquire when the estimate would be available for the seawall project. Was advised that due to sickness the appropriate person would not be back at work until next Monday or Tuesday.
- 10/4/19 Allan Cotton emailed WGA Engineers to try and sort out the required engineering for the wall. Contact details were passed on (again) so that their engineer could liaise directly with Peter Harmer.
- 11/4/19 Email from David McKay (WGA Engineers) to Council advising that they have been involved in the initial design of the seawall between 2010 – 2015 but have not completed any detailed designs for tendering purposes.
- 11/4/19 Email from Geoff Wilde Earthmoving to Council providing estimate for construction of the seawall (\$280,000)
- 24/4/19 Email from Roger Brooks to David McKay requesting a cost estimate for preparing design details for tendering purposes.
- 30/4/19 Allan Cotton phoned WGA and left message for David McKay to ring back to further discuss seawall design.
- 7/5/19 Email from David McKay to Roger Brooks outlining scope of works for quotes to prepare documents for tendering purposes.
- 7/5/19 Allan Cotton phoned Coast Protection Board (CPB) and discussed design parameters with Arron Broom.
- 7/5/19 Email from Allan Cotton to David McKay advising Council seeking clarification from CPB on required gradient for seawall.
- 7/5/19 Email from Allan Cotton to Arron Broom seeking clarification on required gradient of Rip-rap.
- 9/5/19 Email from Allan Cotton to David McKay inviting WGA to quote for the preparation of documentation for tender purposes.
- 9/5/19 letter from Council to Terry Magryn inviting him to quote for the preparation of documentation for tender purposes.
- 9/5/19 Allan Cotton spoke with Arron Broom (CPB) to confirm required gradient of rip-rap. Arron confirms CPB require a gradient of 1:1.5 to minimise encroachment onto beach.
- 9/5/19 Email from Allan Cotton to David McKay confirming design criteria for sea wall is based on rip-rap at 1:1.5 gradient.

- 15/5/19 Allan Cotton with Rowan from Terry Magryn & Associates. Advised that we want a design based on a gradient of 1:1.5 and want the quote by the end of the month. Also advised him to include any extras such as survey work and supervision as separate identifiable items.
- 15/5/19 Email from Allan Cotton to David McKay requesting time frame for quote and requesting that the quote include costs for survey and supervision.
- 28/5/19 Email from Magryn & Associates providing a fee offer (quote) for preparation of plans and documents for seawall tendering process.
- 28/5/19 Email from Allan Cotton to David McKay (WGA) advising that Council seeking confirmation when they can advise cost of preparing plans for tendering.
- 29/5/19 Phone call from Allan Cotton to Tonkin Engineering seeking to discuss preparing quote for preparation of plans for Stansbury Seawall. Jeff Tiler to call back.
- 29/5/19 Email from David McKay to Allan Cotton advising that they will prepare quote for preparation of plans tomorrow.
- 29/5/19 Emails between Allan Cotton and David McKay discussing extent of survey plans available for Stansbury foreshore and whether additional surveying will be required.
- 30/5/19 Phone call from Allan Cotton to Michelle from Mace Engineering discussion on whether they would be interested in compiling a quote for the preparation of tender documents for the Stansbury Seawall.
- 30/5/19 Email to Mace Engineering inviting them to provide a quote for the preparation of plans and specifications suitable for tender purpose
- 30/5/19 Phone call from Allan Cotton to Tonkin Engineering seeking to speak with Jeff Tiler to discuss preparing quote for preparation of plans for Stansbury Seawall. Jeff Tiler to call back.
- 31/5/19 Email to Council from David McKay requesting quote for preparation of documents for tendering purposes.
- 31/5/19 Email from WGA to Council providing quote for the preparation of plans and specifications for tender purpose.
- 4/6/19 Email from Tonkin Eng to Allan Cotton questioning aspects for quote.
- 4/6/19 Email from Allan Cotton to Tonkin Eng providing advice on survey plans and other details for preparation of quote.
- 7/6/19 Email from Tonkin Engineering providing a fee offer (quote) for preparation of plans and documents for seawall tendering process.
- 11/6/19 Allan Cotton prepared precis of quotes for Director, Development Services.
- 18/6/19 Allan Cotton prepares report for July Council Meeting for Elected Members to consider quotes for the preparation of plans and specifications suitable for tendering purposes.

20/06/2019 Roger Brooks emailed SPA providing an update on actions undertaken to date. Actions included confirmation of seawall gradient, obtaining quotes from four Coastal Engineers for preparation of tender documents and drafting a Council report to expend unbudgeted funds for documentation and to proceed to tender.

25.4 MARION BAY NATIVE VEGETATION - PROPOSED BURN-OFF**Document #:** 19/50004**Department:** Development Services**PURPOSE**

For Council to endorse the Department of Environment and Water to conduct a hazard reduction burn adjacent the township of Marion Bay.

RECOMMENDATION

That Council endorse the Department of Environment and Water, as the delegated authority under the Native Vegetation Act, to conduct a two stage hazard reduction burn adjacent the township of Marion Bay.

LINK TO STRATEGIC PLAN**Goal:** 3 Valued and Restored Environment**Strategy:** 3.4 Support Progress Associations and other community groups to improve environmental outcomes**BACKGROUND**

Each year Council Fire Prevention Officers (FPO's) conduct property inspections in the lead up to the Fire Danger Season (FDS) to identify possible hazards including the amount of available fuel present on land.

Hazards recently identified as high risk, are the native vegetation adjacent the township of Marion Bay and Council owned land between the township and the Yorke Highway.

DISCUSSION

The native vegetation situated on Lot 1 Hundred of Warrenben, owned by Council, and Section 163 Hundred of Warrenben, owned by the Minister for Sustainability, Environment and Conservation have been identified by Council's FPO's as high fire risk to the community.

Further to consultation on 12 June 2019 with Fire Management Officer, Joe Tilley and Ranger, Mark Davison from Department of Environment and Water (DEW), a hazard reduction burn has been proposed.

The suggested time to conduct the first stage burn is prior to winter 2020, possibly in April. DEW will conduct the burn using their resources, including personnel and equipment at no cost to Council.

In the unlikely event an over achievement occurs or the burn-off escapes, the State Government will be responsible for costs incurred. The only resources which Council may be required to provide is a 5 metre fuel fire break adjacent to the assets which need protection, including the desalination plant, water pipe and private property.

It is suggested that a dozer towing a steel roller would be best suited for compacting the vegetation, lowering the fuel load to ground level which will allow for the fire to burn out much quicker.

Providing the proposed burn is successful, the second stage burn will then be planned for the following year to reduce the high risk vegetation adjacent to the southern part of the township. This land is Lot 29, Hundred of Warrenben, which is surrounded by Willyama and Osprey Drives and adjacent to Gannet Crescent, Currawong Court and Yorke Highway. The estimated fuel load within these areas is approximately 25/30 tonnes per hectare and with unfavourable weather conditions, would be quite difficult to contain if a fire occurred.

As part of the process, Fire Management Officer, Joe Tilley will write a burn plan which is part of the process prior to approval within their department. The plan will then be forwarded to Council.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

Council's FPO will consult with the community and hold a meeting with the Marion Bay Progress Association and the CFS Community Education Officers.

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Manager Development Services
- Senior Compliance Officer
- Ranger

In preparing this report, the following external parties were consulted:

- Department of Environment and Water

POLICY IMPLICATIONS

Not applicable

BUDGET AND RESOURCE IMPLICATIONS

Minor resource implications only, DEW will be responsible for the costs associated to conduct the burn and for any costs associated with fire escape or over achievement.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

The Fire Management Plan created by DEW will identify potential risks and mitigation processes.

ATTACHMENTS

Nil

25.5 BUILDING FIRE SAFETY COMMITTEE**Document #:** 19/47042**Department:** Development Services**PURPOSE**

This report is to keep Elected Members up to date with the activities of the Yorke Peninsula Building Fire Safety Committee.

RECOMMENDATION

That Council endorse all actions of the Building Fire Safety Committee undertaken during the 2018 calendar year.

LINK TO STRATEGIC PLAN**Goal:** 2 Community Connected through Infrastructure**Strategy:** 5.3 Meet all legislative requirements and compliance with Council's internal controls**BACKGROUND**

Local Government Councils play an important role in protecting the ongoing safety of building occupants and users through the provision of the Development Act.

Section 71 of the Act establishes the power for Councils to investigate whether building owners are maintaining sufficient levels of fire safety in their buildings for the protection of all occupants, whether they be residents and or workers who use them regularly, or clients and visitors who only use them occasionally.

DISCUSSION

Council has previously resolved to form the Yorke Peninsula Building Fire Safety Committee pursuant to Section 71(19) of the Development Act, 1993.

The role of this committee includes the following: -

- Develop appropriate building fire safety policies.
- Scrutinising the fire safety of buildings that have been identified as having inadequate fire safety provisions.
- Issuing Notices of Fire Safety Defects to building owners, which identify fire safety provisions that need to be upgraded to an extent that provides a reasonable level of safety for occupants.
- Forwarding information on Section 71 fire safety notices to Councils administration for Section 7 enquiries (made by vendor when a building is available for sale or lease).
- Where appropriate, negotiating a cost effective performance solution with a building owner to reduce fire safety risks to an acceptable level.
- Issuing Notices of building work required, scheduling prescribed works that must be carried out in order to raise the building fire safety to a reasonable level of safety.
- Initiating enforcement or other actions to ensure a building owner complies with a Notice of building work required; and
- Revoking or varying fire safety notices when appropriate.

The Membership of the Committee is: -

Mr Peter Harmer (Presiding Member)	Peter Harmer Consulting
Mr Julian Aggiss	Country Fire Service
Mr Roger Brooks	YP Council
Mr Dustin Guthberg	YP Council
Mr Philip Watters	YP Council

The following is a list of premises that have been inspected over the past year and their current status: -

Ardrossan Caravan Park	On-going
Bayview Holiday Flats	On-going
Central Yorke Football Club	On-going
Cheetham Saltworks	On-going
Coobowie Hotel	On-going
Curramulka Town Hall	Completed
Edithburgh Community Church	Completed
Edithburgh Football Club	Completed
Edithburgh Hotel	Completed
Eldercare Elanora – Stansbury	Completed
Hardwicke Bay Community Hall	Completed
Highview Holiday Village	On-going
Hillocks Drive Campground	On-going
Marion Bay Caravan Park	Completed
Pine Point Community Hall	Completed
Port Clinton Community & Sports Club	Completed
Port Clinton Progress Association Hall	Completed
Port Rickaby Caravan Park	On-going
Port Julia Campground	On-going
Port Julia Community Hall	On-going
Price Caravan Park	Completed
Yorke town Football Club	Completed

The following is a general list of items that the Committee has identified in relation to fire safety of premises: -

- Egress paths blocked or obscured
- Emergency lighting – inadequate & maintenance issues
- Exit signs – missing or not maintained
- Faulty smoke doors and smoke seals
- Fire blankets – missing, inappropriate signage, maintenance & location

- Fire hose reels – missing, inappropriate signage, maintenance & location
- Fire fighting water tanks and pipework – not installed or incorrectly installed
- Fire hydrants – missing, inadequate flow & pressure
- Inadequate Bushfire Survival Plans
- Inappropriate fire separation (buildings & caravan parks)
- Inappropriate latches installed on dedicated fire exit doors
- Portable fire extinguishers – inappropriate signage, quantity, location & lack of maintenance
- Smoke alarms – missing, inoperative or not interconnected
- Storage interfering with fire safety equipment
- Storage the stage in public halls
- Thermal detectors – missing, inoperative or not interconnected
- Underside of caravan/annex requiring closure

Generally, the acceptance from owners, managers etc. to the Building Fire Safety Committee and their requests has been good. Negotiations have been amicable with fire safety upgrade work undertaken and completed or progression towards completing outstanding matters continuing.

One (1) Notice remains in force on Bayview Holiday Flats, Port Victoria restricting the building from being used for public accommodation until the outstanding fire safety defects are resolved.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Director Development Services – Mr Roger Brooks
- Building Officer – Mr Dustin Guthberg
- Building Officer – Mr Philip Watters

In preparing this report, the following external parties were consulted:

- Consultant Building Surveyor – Mr Peter Harmer
- Fire Safety Officer (CFS) – Mr Julian Aggiss

POLICY IMPLICATIONS

Not applicable

BUDGET AND RESOURCE IMPLICATIONS

Council have a current budget allocation to cover all costs associated with the work undertaken by the Building Fire Safety Committee.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

Development Act 1993

ATTACHMENTS

Nil

26 GENERAL BUSINESS

Section 85 of the Act requires that matters on the Agenda are described with reasonable “particularity and accuracy” and reports and other documentation to be considered at a meeting are available to the public prior to the meeting. The practice of general business should be restricted to matters of urgency.

CONFIDENTIAL AGENDA**27 CONFIDENTIAL ITEMS****27.1 PORT RICKABY CARAVAN PARK LEASE DISPUTE****RECOMMENDATION****Section 90 Order**

That pursuant to Section 90(2) and (3)(d)(i),(d)(ii) of the Local Government Act 1999, the Council orders, that the public be excluded from the meeting relating to Item 27.1 Port Rickaby Caravan Park Lease Dispute, with the exception of the following persons:

- Chief Executive Officer
- Executive Assistant to CEO and Mayor
- Director Corporate and Community Services
- Director Assets and Infrastructure
- Director Development Services

The Council is satisfied that, pursuant to Section 90(2) and (3)(d)(i),(d)(ii) of the Act, the information to be received, discussed or considered in relation to report Item 27.1 Port Rickaby Caravan Park Lease Dispute, is confidential information relating to:

- (d)(i) commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party
- (d)(ii) commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.

Accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

RESUMPTION OF PUBLIC MEETING**RECOMMENDATION****Section 91 Order**

That having considered report 27.1 Port Rickaby Caravan Park Lease Dispute in confidence under Section 90(2) and (3)(d)(i),(d)(ii) of the Local Government Act 1999 (the Act) the Council, pursuant to Section 91 (7) and 91 (9) of the Act orders that the agenda report, attachments, minutes and supporting documentation relevant to report 27.1 Port Rickaby Caravan Park Lease Dispute be retained in confidence and not available for public inspection for a period of 12 Months.

28 NEXT MEETING

Wednesday 14 August 2019

29 CLOSURE