



**I hereby give notice that an Ordinary Meeting of Council will be held on:**

**Date:** Tuesday, 13 August 2019  
**Time:** 5.30pm  
**Location:** Council Chambers  
Minlaton Town Hall  
57 Main Street  
Minlaton

# **AGENDA**

## **Ordinary Council Meeting**

**13 August 2019**

**David Harding**  
**ACTING CHIEF EXECUTIVE OFFICER**

CONFLICT OF INTEREST

Members are reminded of the requirements for disclosure by Members of direct or indirect pecuniary benefit or detriment and non-pecuniary benefit or detriment in relation to a material conflict of interest in accordance with Section 73, or an actual or perceived conflict of interest in accordance with Section 75 of the Local Government Act in items listed for consideration on the Agenda. Section 74 and 75A of the Local Government Act 1999 requires that Elected Members declare any interest and provide full and accurate details of the relevant interest to the Council. In relation to actual or perceived conflicts of interest a member has an obligation to outline how they propose to deal with the actual or perceived conflict of interest prior to consideration of that item on the Agenda.

This requirement does not apply to Ordinary Business Matters prescribed by regulation 8AAA Local Government Act (General) (Accountability and Governance) Variation Regulations 2016.

Each Member of a Council has a duty to vote at all meetings unless excepted by legislation.

The major exception being where a Member has a material conflict of interest.

## Agenda

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**1 WELCOME AND ACKNOWLEDGEMENT OF COUNTRY BY MAYOR**

Meeting declared opened

**2 OPENING PRAYER**

**3 PRESENT**

**4 LEAVE OF ABSENCE**

Nil

**5 APOLOGIES**

Cr Tania Stock, Andrew Cameron (CEO)

**6 CONFLICT OF INTEREST**

**7 MINUTES OF PREVIOUS MEETING – FOR CONFIRMATION**

Ordinary Council Meeting - 10 July 2019

Confidential Council Meeting - 10 July 2019

**8 MOTIONS ON NOTICE**

Nil

**9 QUESTIONS ON NOTICE**

Nil

**10 QUESTIONS WITHOUT NOTICE**

**11 PETITIONS**

Nil

**12 MAYOR****12.1 MAYOR'S MONTHLY REPORT JULY 2019****Document #:** 19/54673**Department:** Executive Services**PURPOSE**

To keep Elected Members updated on Mayoral activities during the month of July 2019.

**RECOMMENDATION**

That the report be received.

**DISCUSSION**

- |            |  |
|------------|--|
| 1 July     | I had the honour of dedicating a memorial at Stansbury to Gayle Woodford on behalf of our community. This date was very significant as it was also the date that Gayle's Law came into effect.<br>Attended a Creative Industries Forum held at Ballara in Warooka. |
| 6 July     | Attended the opening of Beloved Conference.  |
| 10 July    | Monthly Council Meeting.   |
| 16 July    | Interview on ABC Radio in relation to the rubbish issues at Marion Bay.  |
| 17 July    | Together with Cr O'Brien presented an Eddie the Emu Award to SYP Fitness.  |
| 20 July    | Attended the memorial service for former Councillor John Sendy.  |
| 22-23 July | Local Government Reform Reference Group.   |
| 24 July    | Met with Sonny from the Yorke Peninsula Country Times.<br>Monthly Elected Members Workshop.  |

**ATTACHMENTS**

**Nil**

**13 COUNCILLORS' REPORT**

Nil

# INFORMATION AGENDA

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**14 ITEMS FOR EXCLUSION**

**15 RECEIPT OF INFORMATION REPORTS**

**16 CHIEF EXECUTIVE OFFICER****16.1 CEO ACTIVITIES - JULY 2019****Document #:** 19/54686**Department:** Executive Services**PURPOSE**

To keep Elected Members informed of meetings during the month of July 2019.

**RECOMMENDATION**

That the report be received.

**DISCUSSION**

1 July	Attended the dedication of a memorial at Stansbury to Gayle Woodford.
2 July	Phone conference with NHVR and DPTI.
3 July	Corporate Management Team Meeting.
4 July	Participated in a Mock Court / Incident Investigation Session held at Ardrossan.
10 July	Monthly Council Meeting.
18 – 19 July	Local Government Chief Officer's Group Conference.
22 July – 30 August	Annual Leave.

**ATTACHMENTS**

Nil

**16.2 ACTION LISTING REPORT****Document #:** 19/54663**Department:** Executive Services**PURPOSE**

To keep Elected Members updated on the status of the Action Listing.

**RECOMMENDATION**

That the report be received.

**LINK TO STRATEGIC PLAN****Goal:** 5 Responsible Governance**Strategy:** 5.5 Undertake effective risk management**BACKGROUND**

The Action List was implemented to keep Council informed about the current status and outcomes of Council decisions.

**DISCUSSION**

The Action List included in the Council Agenda each month will incorporate action items from Council along with current status.

**ATTACHMENTS**

1. Council Meeting Action List
2. Council Meeting Completed Action List

## Council Meeting Action List

Meeting	Responsible Department	Agenda Item	Minute Number	Task	Due Date
12/07/2019	Development Services	DA/D S/R1	178/2017	Review amendment to the Port Victoria (Gulf Haven) Caravan Park Lease once valuation has been undertaken.	9/10/2019
13/12/2017	Executive Services	21.3	313/2017	Staff to progress a tender process to undertake an impacts assessment on the preferred model for the Marion Bay Boat Launching Facility upgrade. Data collected during wave monitoring has been received and reviewed. Quotations are being sought to model the wave data on the design options to understand the long term maintenance impacts for Council.	11/09/2019
9/05/2018	Assets and Infrastructure Services	24.2	127/2018, 128/2018	Commission a review of speed zones on North Coast Road. A presentation will be made to the August 2019 Elected Members Workshop.	11/09/2019
13/02/2019	Development Services	25.1	031/2019	Arrange for the Mayor and CEO to sign and seal the necessary documentation for a lease over land at Port Moorowie.  June 2019 - FOPM advised Council that they wish to consult the community further before committing to signing the lease documentation.	11/12/2019
13/03/2019	Executive Services	8.1		Organise for the CEO to undertake a review of the Operations of the Development Department in accordance with the motion on notice presented to 13 March 2019 Council Meeting. Ensure the correspondence is noted and considered as part of the Development Services review process being undertaken by the CEO.	11/09/2019
13/03/2019	Development Services	25.1	062/2019	Public Consultation to review current zoning of land at Black Point and Pine Point underway.	11/09/2019
10/07/2019	Development Services	25.1	166/2019	Proceed with seeking Ministerial approval for the revocation of Community Land - 14 Oval Avenue, Warooka and arrange for the Mayor and CEO to sign and affix Council's Common Seal to the relevant documents.	11/09/2019
10/07/2019	Development Services	25.2	167/2019	Arrange for the Mayor and CEO to sign and affix Council's Common Seal to the relevant documentation to give effect to the lease agreement to the Marion Bay Progress Association for the Marion Bay Community Hall.	11/09/2019
10/07/2019	Development Services	25.3	168/2019	Allocate unbudgeted Council funds from the 2019/2020 Budget for the preparation of tender documentation for the Stansbury Seawall and proceed	11/09/2019

				with the tender process. Contractor has been appointed for the preparation of tender documentation.	
12/06/2019	Assets & Infrastructure Services		EM Workshop August 2018	2 x CWMS Stansbury and Port Vincent seed funding received to develop designs for both schemes. Estimated dates for design completion and discussion with Council, refer to due date.	Stansbury 12/2019 Port Vincent 7/2020

**Council Meeting Completed Action List**

Meeting	Responsible Department	Agenda Item	Minute Number	Task	Due Date
10/07/2019	Corporate and Community Services	23.1	164/2019	Proceed with undertaking the next review of the Strategic Management Plan.	24/07/2019
10/07/2019	Assets and Infrastructure Services	24.1	165/2019	Arrange for the Mayor and CEO to sign and affix Council's Common Seal to the relevant documentation for the Funding Deed for Sealing of Runway - Yorketown Aerodrome.	24/07/2019
10/07/2019	Development Services	25.4	169/2019	Advise DEW to conduct a two stage hazard reduction burn adjacent the township of Marion Bay.	24/07/2019

**16.3 CORRESPONDENCE RECEIVED - INCREASE TO SOLID WASTE LEVY****Document #:** 19/54632**Department:** Executive Services**PURPOSE**

To provide Elected Members with a copy of correspondence received from The Hon. Justin Hanson MLC in relation to the State Government's increase to the Solid Waste Levy.

**RECOMMENDATION**

That the report be received.

**LINK TO STRATEGIC PLAN****Goal:** 3 Valued and Restored Environment**Strategy:** 3.8 Continue to effectively manage the collection, recycling and disposal of waste**Goal:** 5 Responsible Governance**Strategy:** 5.2 Effective leadership and informed decision making**BACKGROUND**

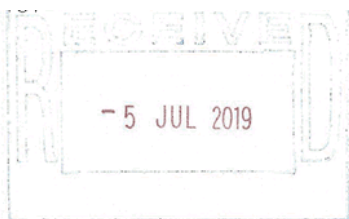
The State Government has recently announced an increase to the Solid Waste Levy.

**DISCUSSION**

Correspondence has been received from The Hon. Justin Hanson MLC, sharing his position on the increase to the Solid Waste Levy. A copy of this correspondence is attached for Elected Members information.

**ATTACHMENTS**

1. Advice - Increase to Solid Waste Levy - The Hon Justin Hanson



LEGISLATIVE COUNCIL  
PARLIAMENT HOUSE  
ADELAIDE, S.A. 5000

Darren Braund  
Mayor  
Yorke Peninsula Council  
PO Box 57  
MAITLAND SA 5573

Dear Darren

I am writing to share with you my position on the Marshall Liberal Government's plan to hike up the Solid Waste Levy by a shocking 40% and the impacts this increase will have on local councils and rate payers.

I'm sure you are well aware that from the 1<sup>st</sup> of January 2020, South Australian ratepayers will be faced with a 40% increase to the Solid Waste Levy.

Non-metropolitan areas will face increases of fees to \$55/tonne on July 1st 2019, and \$70/tonne from 1st January 2020.

Many councils are now being faced with pressure to increase their rates in order to compensate for this 40% increase. It is astounding that the Minister, Treasurer, nor Premier even picked up a phone to let anyone know. This is shocking given they should be aware of the legislated budgetary processes.

This is another attack on local councils by the Marshall Liberal Government.

Please see enclosed a copy of my Supply speech which further details the Marshall Liberal Government's attacks on local councils and working families in this year's budget.

Should you wish to discuss this important matter further, please do not hesitate to contact my office via [justinhanson.office@parliament.sa.gov.au](mailto:justinhanson.office@parliament.sa.gov.au)

Yours sincerely,

Hon. Justin Hanson  
Member of the Legislative Council

*Bills***SUPPLY BILL 2019***Second Reading*

**The Hon. J.E. HANSON (11:21):** Like many other honourable members here, I rise to speak on the Supply Bill. As I do, it is worth noting a certain elephant in the room that looms over our state. I have mentioned previously in this place that a federal Productivity Commission report exists, which indicated a number of possible scenarios that were being put forward that would impact South Australia's share of the GST. Well, they now have.

South Australians are being sluggish by the federal Liberal government to the tune of almost \$0.5 billion in lost GST revenue—\$0.5 billion. In response, what do we get? Well, South Australians are being sluggish again by a state Liberal government. What has been the response of the state Liberal government to their federal colleagues? Instead of standing up to them, as I think everyone on this side would like them to, their response has been something different. They have thanked them. Many members here, and in the other place, have celebrated and indeed thanked their federal colleagues for removing hundreds of millions of dollars in revenue from this year and every year going forward.

While kowtowing like this to those taking hundreds of millions of dollars out of their own budget, those same members then turn around and present South Australians with a long list of increased costs on essential services and items. It is the equivalent of thanking the school bully for eating your lunch and then asking if they want to come home to have dinner with you. Well, it is not good enough.

Regardless of partisan views between the major parties in this place, it is fact that when the Labor Party left the treasury benches South Australia had been consistently rated in *The Economist* as the fifth most liveable city in the world for six years running. During this time, that being the final years prior to the last election, our state also ranked highly in the *Lonely Planet* guide and international magazines that promote both living and tourism. Right up until the last election, confidence in the South Australian economy was the best it had been for the best part of a decade. Critically, almost one in three businesses said that they were directly aware of the opportunities provided by the previous state government administration to assist them.

Why do I mention all these things? Because it is truly worth noting a short grab of what the National Australia Bank's quarterly business survey for South Australia said in its most recent quarterly report, that being for April of this year, and I quote:

Both business conditions and confidence declined in the quarter. Conditions continued its downward trend since peaking in early 2018 and is now only just above average, suggesting the loss of momentum in the business sector has continued into early 2019. Confidence and forward orders turned negative in the quarter suggesting the outlook for conditions remains weak. The falls in trading and profits in Q1 were significant. Also medium term expectations for conditions (3 and 12 months) and capital expenditure eased further. While the slowing in activity indicators continues unabated...

In terms of alarm bells that our state is drifting unabated, they do not get much louder than that. It seems they will not be heeded by the current government. I recall during the last Supply Bill debate before this house, I noted that it was vital that this government look to the farmers suffering from significant drought, to look to farmers and small retailers who are being squeezed by the large end of town in terms of pricing and supply, and to look to those who face cuts in their local public services the closure of their TAFE or increases in their housing rents.

Why did I do all this? Well, it is good economic principle to say that co-investment in sectors of the economy will drive private investment and good micro-economic reform. Indeed, it was a hallmark of the economic growth in South Australia during the early 2000s. Just one example of this, of course, is the defence industries that called our state home during those years and created such significant tax receipts and employment while they did so.

That said, I am hardly surprised that the government did not listen to me or those on the opposition benches during our previous supply speeches, but I draw their attention to the comments of their own friends in the banking industry and their projections in relation to what has come of their approach versus that taken by the outrageously successful Labor government. The facts are that the Liberals are racking up record debt now. We are projected to see \$13.5 billion next year. This will go to \$16.7 billion in the year after, and \$18.1 billion net debt the

year after that. By 2022, of course, we are projected to be in over \$21 billion worth of net debt. This is Liberal Party net debt. Interest payments on that are projected to be more than \$1 billion per year or nearly \$3 million a day—\$3 million.

It is important that we all sit here and realise what this means. The principal of debt is in itself not a bad thing. We do not run the government like a household. Debt and the use of debt can be useful at manageable levels for a government entity. But it bears pointing out that \$3 million a day could fund many tax initiatives the Liberals may have proposed. To give some further relative context to this, the new state-based bank tax of 0.015 per cent on liabilities was forecast to raise about \$370 million over four years. The Liberals stridently opposed that. Over four years, the Liberal increase in net debt will have us paying over eleven times what that measure alone sought to raise—11 times more, every day \$3 million. That \$3 million a day could similarly fund a lot of free transport like that mentioned by the Hon. Mr Parnell or health programs to disadvantaged South Australians.

I will have more to say on those aspects later but, in short, at this stage in a purely economic sense, at \$21 billion the Liberals will have doubled net debt from where we are today to where we are projected to be in just 2022. Over such a short time frame, I do not think it is justifiable as good economic management. In fact, it gets an F from me. Such is the level of debt, the Treasurer has somewhat famously now publicly admitted that the debt probably will not be paid off during his lifetime, or at least as he has since qualified, however long he may live. It seems very unlikely that he will be well over 150 by the time we are paying it off, but who knows? Let us hope the Treasurer lives a long life so he can see it happen.

Without being glib, as I just have been, this may be fine and well for the Treasurer, as he is at the end of his career. He is on the way out the door. That is fine. He has been here a long, long time. But it will be the rest of us, no matter what your political stripe, everybody sitting over there on the government benches now and those sitting on this side, who will be saddled with this Liberal debt for many, many years to come. It will affect all the programs and initiatives you seek to perform.

In any economic sense what we need in any Supply Bill in this state is a bill that should be looking to address the falls in business confidence, address the concerns about momentum in this economy, and address the alarm that there is slowing activity and expenditure in not just the short term but also the medium term. It would surprise no-one that I believe the initiatives of the current government that fund this Supply Bill will not achieve any of those ends. In fact, I think it is frankly bizarre that not only will it not achieve those ends, it actually fails to deliver on them by driving up debt at the same time as it drives down the cost of living through taxes and fees. The fact is that inflation is just 1.3 per cent, yet the Liberals are jacking up taxes way above that inflation rate.

Driving a car will become more expensive, with hikes to motor registration; they are up 5 per cent. Driver's licence renewals are up 4.5 per cent. If you do not want to drive and you are expecting to catch a bus, I have bad news for you there, too. Catching public transport is going to be more expensive, with hikes to fares; they are up 2 per cent. The axing of the two-section card, as has already been mentioned here today, will cost some commuters up to \$850. Free Metrocards will now cost \$5 each.

Going to the hospital will be more expensive, with hospital car parking up \$725 per year for nurses, cleaners and other staff, while patients, their families and friends will pay 20 per cent more than that. Free two-hour parking at TQEH got axed. Ambulance fees are up 5 per cent, meaning it now costs more than \$1,000 just to catch an ambulance.

The Liberals are taxing tradies, of course, with their famous tradie taxes. Those licenses are up 10 per cent. Trailer registration is up 10 per cent. Ute registration is up 10 per cent. Any plumber, electrician or gasfitter will have to pay those charges from 1 July before they even lift any of their tools. If you do not think that is going to be passed on to the consumers you are wrong; it will be.

The Liberals are even taxing jobs. They have a 70 per cent hike in mining taxes. The Liberals are taxing entertainment, with hikes worth thousands of dollars on small bars and pubs. The Liberals are even taxing major events with their police rent tax. The Liberals are even taxing a day out with the family to Cleland Wildlife Park; they have hiked the entry fee by 25 per cent, which will particularly disappoint my son. A family pass is now well over \$70 for entry, which is more than 10 per cent of the average minimum weekly income for a full-time South Australian worker.

One thing I really want to focus on, which I think is particularly unfair in this budget, is the wheelie bin tax. Even putting out your garbage, that is right, under the Liberals, is going to be more expensive. The Liberals are increasing the solid waste levy by 40 per cent—40 per cent—which means higher council rates. So much for rate capping, right? The impact of this increase alone would blow away any savings made this year by the now hypocritical position of the Liberal Party on their foolish rate-capping proposals.

To give some context to this, the impact on the West Torrens council is \$270,000 for the remaining six months of this year alone. That is an equivalent of a 0.5 per cent rate increase. This single decision represents almost 20 per cent of the total rate increase that was contemplated by that council already for the financial year. For the Tea Tree Gully council it will be about a million dollars or a 1.5 per cent rate increase. For Marion council the figure is \$400,000, and for Gawler it is more like \$600,000.

One would think, with a measure racking up this kind of punishment on local government, that the minister might pick up the phone, that the Treasurer might do so or that the Premier might at least make it known that he was going to take such measures and let the sector know. But, no, the Premier, the Treasurer and the minister asked this sector to adjust their budgetary processes, which are many months in train, by many hundreds of thousands of dollars, or perhaps millions, with just seven days of the completion of their budgets to come.

It clearly did not occur to anyone in the Liberal Party that this kind of adjustment for local government is outside the terms of community consultation in the Local Government Act, but maybe they do not care about that. Governance suits the Liberal Party for local government when it suits them, not when it is good governance for the sector. In short, this is such poor economic practice and governance that it borders on the insane. Where is the good economic sense in any of this? Where is the good governance? Where is the view, as put by the Premier before the last election, that he will be reducing costs? It does not exist.

The \$2.5 million that the government has made available to councils and the industry for waste and recycling projects over the next four years is a complete farce when you consider that councils will be asked to contribute \$42.5 million through the levy for the next six months of the coming year alone. It is even more farcical when we consider that the Treasurer himself wrote to a prominent South Australian council, probably one council among many, to state his commitment to the priorities for local government if they formed government.

The Treasurer gave a commitment in this correspondence, and possibly the same to some other councils, that a Marshall Liberal government will not continue Labor's cost shifting to local councils. This correspondence, to which I refer, was in February of 2018. Obviously, there is one rule for the Treasurer outside of government and another one for when his federal colleagues come and raid his coffers. In a policy sense, so much for ending cost shifting, so much for reducing costs, so much for rate capping. In a practical sense, of course, for the people of South Australia the Liberal Party has quite simply lost all credibility on any of these matters.

Having outlined that the current state government is praising a federal government that is cutting our GST revenue, doubling the net debt over the forward estimates and engaging in massive hikes in fees and services, one would think that this would be enough. They would be wrong. There are cuts proposed in the supply to this government. The tourism department budget is cut by \$100 million, Brand SA and the I Choose SA campaigns—two champions of our state's small business and agriculture—are being closed down.

Reclink have had a cut of \$50,000 a year. Their grant, which they have received for the past 14 years—a decade and a half—has been completely cut, and we have seen all the funding to RecFish be cut as well. There are cuts to crime prevention grants, discontinuing crime prevention and CCTV camera grants. The Legal Services Commission had cuts of \$1.2 million a year put into it, and the Communications Partner Service grant was cut by \$390,000 a year. This grant, which previously supported adults and children with complex communication needs who come into contact with the criminal justice system, arguably a vital service, has been cut, too.

There is \$46 million in cuts to public transport which leave many people without the vital transportation they need, impacting on the most vulnerable, such as the elderly and the disabled. There are proposals, as I have already mentioned, to scrap two-section fares on buses. This means that a worker who relies on public transport to get to work may have to pay an extra \$150 a year just to get there. Many South Australians will have to bear the brunt of the cuts, with over 1,170 services affected. I note that the state government has also, of course, cut the Footy Express and free public transport for the Christmas Pageant—how mean.

Then, of course, we have SA Pathology. We know that there are plans to cut services across hospital laboratories, cut staff and shut down collection centres with unrealistic KPIs and budgetary processes applied to them. Then, at the end of the day, after all these cuts, the Liberals of course, famously, will not rule out the sale of the trains and the trams and SA Pathology in any event anyway. What kind of vision is this for our state?

The fact is the Marshall Liberal government is hitting South Australians very hard. They are hitting them hard with massive tax hikes way above the inflation rate. Steven Marshall promised lower costs and yet he is jacking up taxes on every South Australian. He has broken his promise. Every time South Australians drive their car, catch public transport, go to hospital, or even put out their wheelie bin, the Marshall government is there taxing more and more money.

The Liberals are also racking up a record debt while they were doing it of more than \$21 billion. Interest payments, as I have said, will be \$3 million a day. Under a Marshall government, South Australians are paying more now through higher taxes and we are paying more later with skyrocketing debt. Under a Marshall government, South Australians are having their services cut now so that the government can spend up big on infrastructure projects and the majority, by their own papers, will not be seen until after the next state election.

With so little economic sense and so much pain for working families, it is little wonder that so many South Australians are wondering what it is that the Liberal Party even stands for these days. We will have to continue to wonder for at least the next two years, as I have to support this bill.

**17 CORPORATE AND COMMUNITY SERVICES****17.1 COMMUNITY GRANTS SCHEME PAYMENT SUMMARY 2017/2018****Document #:** 19/55805**Department:** Corporate and Community Services**PURPOSE**

To keep Elected Members informed in regard to the outcomes of the 2018/2019 Community Grants Program.

**RECOMMENDATION**

That the Grants Payment Summary for 2018/2019 be received.

**LINK TO STRATEGIC PLAN****Goal:** 4 Community Engaged and Supported**Strategy:** 4.4 Continue providing community grants, donations and sponsorships**BACKGROUND**

Council received and endorsed the Community Grants Working Party recommendation for 2018/2019 at its September 2018 meeting. Grant conditions require all grants to be acquitted by the recipients by 31 May each year.

**DISCUSSION**

The 2018/2019 Community Grants Program allocated a total of \$100,507.67 in funding to thirty three (33) community groups for projects that contribute to improving facilities and services as well as providing benefits to residents.

At its May 2019 meeting, Council granted an extension for SYP Landcare Group and at its June 2019 meeting, Council granted an extension for Marion Bay Progress Association, both until 31 December 2019. These projects were extended due to unavoidable delays experienced. As a consequence a total amount of \$6,010.00 from the 2018/2019 total will be acquitted during 2019/2020. The approved rollovers were accrued at 30 June 2019 and will not impact on the 2019/2020 results.

All other 2018/2019 Community Grants have been acquitted by the required timeframe. Details of the projects are contained in the attached payment summary.

**ATTACHMENTS**

1. **Attachment - Community Grants Scheme 2018-2019- Payment Summary - Council Report**

**Successful Community Grants Scheme 2018/2019**  
**Total Budget \$100,507.67**

#	Organisation	Project Title	\$ Granted	Paid
1	Ardrossan Bowling Club	Shade umbrellas	\$4,900.00	\$4,730.00
2	Ardrossan Community And Men's Shed	General workshop equipment	\$1,152.00	\$1,152.00
3	Ardrossan Hockey Club	Replacement of aged safety fence on oval	\$5,000.00	\$5,000.00
4	Ardrossan National Trust Heritage Museum	Improve lighting in general memorabilia section of the Museum	\$1,136.00	\$1,136.00
5	Ardrossan Tidy Towns Group	Zero Turn Ride-On Mower	\$4,000.00	\$4,000.00
6	Arthurlton Basketball Club Incorporated	Resurface Arthurlton Courts	\$5,000.00	\$5,000.00
7	Arthurlton Tennis Club Incorporated	Resurface Arthurlton Courts	\$5,000.00	\$5,000.00
8	Australian Volunteer Coast Guard Flotilla 10	Printer, Laptop, Filing Cabinet	\$980.00	\$980.00
9	Corny Point Progress association Inc.	Installation of a double cricket net	\$5,000.00	\$5,000.00
10	Curramulka Bowling Club Inc	ATM Opti- Drive Mower (built in groomer & steel catcher)	\$5,000.00	\$5,000.00
11	Curramulka Community Club Inc	New fencing at the Community courts	\$5,000.00	\$5,000.00
12	Edithburgh Museum Inc	Upgrade to lighting and printing	\$910.00	\$910.00
13	Friends of Port Moorowie Inc	Purchase of new ride-on mower	\$3,171.00	\$3,171.00
14	Hardwicke Bay and District Progress Association	A new piece of play equipment installed in the playground	\$4,000.00	\$3,929.93
15	Maitland & District Progress Association Inc	Yorke Valley Dam Project - production of interpretive signs and to prepare the area	\$4,928.00	\$4,928.00
16	Marion Bay Progress Association Incorporated	New fish cleaning station at the Marion Bay Jetty / Boat Ramp	\$5,000.00	Rollover
17	Minlaton Bowling Club Inc.	Installation of security in, and around the clubhouse	\$3,100.00	\$3,100.00
18	Minlaton Cricket Club	Lawn Mower and Whipper snipper, barbecue, Ipad	\$1,000.00	\$1,000.00
19	Minlaton Playgroup	Purchase of Equipment - toys, books and play based equipment	\$999.03	\$999.03
20	Maitland Music and Arts Youth Theatre	Purchase data projector	\$5,000.00	\$5,000.00
21	Pine Point Progress Association Incorporated	Purchase and install a commercial grade dishwashing machine	\$2,654.00	\$2,654.00
22	Port Clinton Progress Association Incorporated	Upgrade park areas in the town and safe storage of power tools and chemicals and assist YP Council in weed control and eradication of declared species i.e. Gazanias/Box thorn within the town area	\$1,466.00	\$1,466.00
23	Port Julia Progress Association	Provide on-site fire fighting equipment for the Bush Campground within Reichenbach Memorial Park	\$5,000.00	\$5,000.00
24	Port Vincent Senior Citizens Club Incorporated	Replace kitchen carpet with commercial grade vinyl	\$1,250.00	\$1,250.00
25	Rotary Club of Maitland Inc.	Provide a shelter and an information board for the Maitland Cemetery	\$1,000.00	\$1,000.00
26	Royal Volunteer Coastal Patrol	Purchase two Defibrillator units for installation in each of our two rescue boats	\$1,301.64	\$1,301.64
27	Southern Yorke Peninsula Gun Club Inc.	Voice activated release equipment	\$1,010.00	\$1,010.00
28	Southern Yorke Peninsula Landcare Group Inc.	Woody weed removal on the Spencer Highway, north of Minlaton. Cutting and chipping a variety of feral plants	\$1,000.00	Rollover
29	Stansbury Bowling Club	The landscaping and establishment of a gardened area to the eastern side of the Stansbury Bowling Green	\$3,400.00	\$3,400.00
30	Stansbury golf club incorporated	Replacement of natural grass tee blocks with artificial turf	\$4,295.00	\$4,295.00
31	Stansbury Sports & Community Club Inc	Refurbish the external Male toilets	\$3,465.00	\$3,465.00
32	Warooka Golf Club Inc	To install a Security System	\$1,390.00	\$1,390.00
33	Wool Bay Golf Club Inc.	Upgrade of building with a veranda	\$3,000.00	\$3,000.00
<b>Total</b>			<b>\$100,507.67</b>	<b>\$94,267.60</b>

**18 ASSETS AND INFRASTRUCTURE SERVICES****18.1 CONSTRUCTION AND MAINTENANCE WORKS****Document #:** 19/60466**Department:** Assets and Infrastructure Services**PURPOSE**

To provide a summary of capital and maintenance works undertaken within Assets and Infrastructure Services throughout the month proceeding the August 2019 meeting of Council.

**RECOMMENDATION**

That the report be received.

**LINK TO STRATEGIC PLAN****Goal:** 2 Community Connected through Infrastructure**Strategy:** 2.5 Explore provision of new infrastructure

2.6 Install and upgrade appropriate traffic control device management

2.7 Upgrade and beautification of open (recreation) spaces (e.g. playgrounds, water parks, BBQ areas etc.)

**BACKGROUND**

This report provides Council with a summary of the capital and maintenance works undertaken within Assets and Infrastructure Services throughout the month proceeding the Council meeting.

**DISCUSSION**

- Information regarding roadside vegetation maintenance activities undertaken by Council are detailed in the table below:

Road Name	Start Point	End Point	Status
<b>South</b>			
Unit currently not operational due to maintenance requirements.			
<b>North</b>			
<b>Clinton Road</b>	Yorke Highway	Ardrossan Road	Completed
Operations on hold due to staff resource matters.			

- Patrol Grading is ongoing throughout the district aligned with current circuit, technique and available resources. The following matrix provides percentage (%) output over the twenty-four (24) day period for respective areas (sectors):

Area	Output (%)	Factors Influencing Productivity
North	67	Operators – 8 days Annual Leave
Maitland	88	Operators – 2 days Personal Leave / 1 day Annual Leave

Minlaton	75	Operators – 3 days Other Duties (Magnet and run offs) / 3 days Annual Leave
South	54	Operators – 2 days Personal Leave / 2 days Alternate Duties / 7 days Annual Leave

- The status of road construction and maintenance requirements is summarised in the table below, complementing 2019/20 budget allocations:

Road	Description of Works	Work Status	Estimated Completion Date
<b>Reconstructing and Resheeting</b>			
<b>Pine Point Road</b>	Reconstruct and resheet 1.6km section from Back Road to Cunningham Road	Ongoing	End December 2019
<b>Nalyappa Road</b>	Reconstruct and resheet a 5km section from Gap Road to Old Boundary Road	Ongoing	End of November 2019
<b>Gap Road</b>	Reconstruct and resheet a 2.8km section from previous works to the Gap camping ground	Ongoing	End of October 2019
<b>Sturt Bay Road</b>	Reconstruct and resheet a 3km section from Cartwright Road to Murdock Road.	Carried over from 2018/19 budget	End of October 2019
<b>Sturt Bay Road</b>	Reconstruct and resheet a 5km section from Murdock Road to Warooka Cemetery (Bitumen)	Ongoing	End of November 2019

- Footpath rework has been completed within identified streets in Ardrossan, Maitland, Port Vincent, Price and Port Rickaby.
- Approximately thirty (30) Customer Service Requests (CSR's) have been attended to by staff throughout July with activities including:
  - Maintenance to traffic control devices
  - Sign installation and replacement
  - Stormwater infrastructure installation
  - Sealed and unsealed road maintenance
  - Maintenance to public buildings
  - Roadside vegetation maintenance
  - Maintenance to coastal infrastructure
  - Cemetery maintenance
- Attention to Parks, Gardens and Reserves is programmed in accordance with available resources. The focus by the Central Operations staff was in support of the Harry Butler Celebrations on 3 and 4 August, therefore showcasing the Minlaton township and Airstrip.
- Staff assisted in National Tree Day at respective sites throughout the month, schools involved were Saint Columbus School, Minlaton District School, Curramulka Primary School, Central Yorke School and Maitland Lutheran School.
- Erosion problems were attended to with the spreading of some 40 tonne of road base material along the track down the cliff at 'Blues Cutting' near the Troubridge Lighthouse.

- Dead trees and shrubs were removed and bark chips introduced by staff at the entrance to Yorketown near the water tower to tidy up the area.
- Street sweeping activities are ongoing throughout the central and southern townships.
- Jetpatching requirements are ongoing within the Northern sector of the Council area.
- With the demolition of the Port Rickaby Hall, a jetty style handrail around the remaining concrete pad has been installed along with some passive retaining wall made from old jetty planks and constructed with a garden bed and pathway upgraded to the Caravan Park.
- The following works/upgrades have been applied to Council's Community Wastewater Management Schemes (CWMS) and Water Schemes:

#### **CWMS**

- |   |                      |
|---|----------------------|
| ○ WWTP Decant pump repaired               | <b>Black Point</b>   |
| ○ Hydro jetting Gravity Drain             | <b>Yorketown</b>     |
| ○ WWTP Air compressor repaired            | <b>Maitland</b>      |
| ○ Buffer tank proportioning valve failure | <b>Maitland</b>      |
| ○ Repairs to Chlorine tank                | <b>Maitland</b>      |
| ○ Repairs to Rising Main                  | <b>Ardrossan</b>     |
| ○ Extension to Scheme (Foreshore Road)    | <b>Hardwicke Bay</b> |
| ○ Hydro jetting toilet infrastructure     | <b>Point Turton</b>  |
| ○ Safety shower pressure pump repaired    | <b>Rogues Point</b>  |

#### **Water Schemes**

- |   |                           |
|---|---------------------------|
| ○ Check valves replaced (delivery line) | <b>Desalination Plant</b> |
| ○ Compound extension                    | <b>Black Point</b>        |

#### **Stormwater Harvesting Scheme**

- |                                   |                 |
|-----------------------------------|-----------------|
| ○ Plant monitoring system upgrade | <b>Minlaton</b> |
|-----------------------------------|-----------------|

(All CWMS, Water Schemes and Stormwater Harvesting Schemes are monitored with water quality testing in accordance with SA Health and Environmental Protection Authority [EPA] licence conditions).

- The status of works forming part of the Main Township Footpath Replacement Programme is summarised in the table below:

Location	Area	Work Status
<b>Yorketown</b>	All nominated areas.	Completed
<b>Warooka</b>	All nominated areas.	Completed
<b>Minlaton</b>	All nominated areas.	Completed
<b>Port Victoria</b>	All nominated areas.	Completed
<b>Ardrossan</b>	All nominated areas.	Completed
<b>Maitland</b>	All nominated areas.	Completed
<b>Stansbury</b>	All nominated areas.	Completed
<b>Port Clinton</b>	All nominated areas.	Completed

Port Vincent		
Main Street	Between Koolywurtie Street and Ramsay Street (south side)	Current

**ATTACHMENTS**

Nil

**19 DEVELOPMENT SERVICES****19.1 DEVELOPMENT APPLICATION DECISIONS****Document #:** 19/64466**Department:** Development Services**PURPOSE**

To inform the Elected Members of Development Application decisions for the period 1 July to 2 August 2019.

**RECOMMENDATION**

That the report be received.

**LINK TO STRATEGIC PLAN****Goal:** 1 Economically Prosperous Peninsula**Strategy:** 1.1 Provide easier, streamlined development approval application process**BACKGROUND**

To keep Elected Members informed of Development Application Decisions under delegated authority.

**DISCUSSION**

The following is a list of all Development Applications processed for the period 1 July to 2 August 2019.

Yorke town

544/1128/2018	544/1367/2018	544/1103/2019
544/1133/2019	544/1155/2019	544/1158/2019
544/1168/2019	544/1193/2019	544/1194/2019
544/1201/2019	544/1223/2019	544/1232/2019

Maitland

544/1152/2018	544/1381/2018	544/1429/2018
544/1444/2018	544/1033/2019	544/1077/2019
544/1118/2019	544/1121/2019	544/1120/2019
544/1132/2019	544/1148/2019	544/1149/2019
544/1150/2019	544/1159/2019	544/1160/2019
544/1161/2019	544/1176/2019	544/1182/2019
544/1196/2019	544/1206/2019	

Land Division

544/D007/2019

**ATTACHMENTS****1. Approval Listing - Development Application Decisions - July 2019**

**LIST OF DEVELOPMENT APPLICATIONS & DECISIONS ISSUED BY THE ASSISTANT BUILDING SURVEYOR UNDER DELEGATION  
FOR THE PERIOD 1 JULY TO 2 AUGUST 2019**

**YORKETOWN**

Dev. App. No.	Name & Address	Location	Proposal	Class	Area m <sup>2</sup>	Cost \$	Conditions Planning Building	Assessment / Valuation No	Decision Date	Builder & Licence No
544/1128/2018	Main North Developments PO Box 251 ENFIELD PLAZA	(Lot 37) 73 Captain Hutchinson Drive POINT TURTON	Dwelling, Carport, Verandah & Garage	1a 10a 10a 10a	148.71 47.7 29.08 54	80,000	Planning 16 Building 2 Private Certifier	426148 5401050001	2 July 2019	TBA
544/1367/2018	A & D Van Der Lans 24 Conmurra Court CRAIGMORE	(Lot 52) 218a Corny Point Road CORNBY POINT	New Dwelling & Garage	1a 10a	68 45	70,000	Planning 13 Building 6	422303 5400661011	16 July 2019	TBA
544/1103/2019	Peter Barlow Nominees Pty Ltd PO Box 38 YORKETOWN	(Sec 47) 8841 St Vincent Highway YORKETOWN	Implement Shed Extension	7b	324	45,000	Planning 4 Building 3	226456 5406356501	3 July 2019	Owner Builder
544/1133/2019	Viterra Operations 186 Greenhill Road PARKSIDE	(Lot 11) 520 Hickeys Drive COOBOWIE	Switchroom for Electrical Equipment	8	42	620,000	Planning 2 Building 3	224725 5406321712	1 July 2019	TBA
544/1155/2019	R Hill & C Ramsey PO Box 241 WAROOKA	(Lot 5) 8 Reo Road COUCH BEACH	Dwelling Alteration	1a	16.31	4,000	Planning 3 Building 3	114835 5400852301	19 July 2019	Owner Builder
544/1158/2019	T & S Finn PO Box 62 WAROOKA	(Lot 195) 9 Murdoch Crescent POINT TURTON	Carport	10a	29.15	1,500	Planning 3 Building 2	111369 5400785364	5 July 2019	Owner Builder
544/1168/2019	M & K Shepley PO Box 63 CORNBY POINT	(Lot 252) 44 Scarlet Runner Rd THE PINES	Garage	10a	72	6,550	Planning 6 Building 3	112730 5400845460	4 July 2019	Owner Builder
544/1193/2019	F Walton PO Box 377 GAWLER	(Lot 15) 55 Moorowie Terrace PORT MOOROWIE	Dwelling Extension	1a	33	50,000	Planning 1 Building 2	226001 5406330694	2 Aug 2019	Dorf Construction GL102727
544/1194/2019	K Scott PO Box 80 POINT TURTON	(Lot 4) 6 Mariner Court POINT TURTON	Pergola	10a	22.5	2,000	Planning 3 Building 2	425819 5401044250	4 July 2019	Owner Builder
544/1201/2019	D & C Cmrlec 8 Bruce Drive BALAKLAVA	(Lot 44) 64 Bayview Road POINT TURTON	Variation to 544/1122/2018	10a	43	5,000	Planning 4 Building 4	102756 5400457803	24 July 2019	TBA
544/1223/2019	A & K Kyriacou 58 Sunrise Court WEST LAKES	(Lot 35) 6 Thomas Street STANSBURY	Garage	10a	37	5,400	Planning N/A Building 3	208926 5404797848	25 July 2019	Owner Builder

544/1232/2019	CM Rohde PO Box 268 WEST BEACH	(Lot 34) 34 Marina Drive PORT VINCENT	Dwelling Alterations & Additions	1a	11	11,000	Planning 1 Building NIL	411264 5408494959	24 July 2019	McPeake Brothers Pty Ltd
<b>TOTAL</b>						<b>\$900,450</b>				

**MAITLAND**

Dev. App. No.	Name & Address	Location	Proposal	Classes	Area m <sup>2</sup>	Cost \$	Conditions Planning Building	Assessment / Valuation No	Decision Date	Builder & Licence No
544/1152/2018	VK & SP Bohm 44 Fourth Avenue ST PETERS	(Lot 16) Black Point Drive BLACK POINT	Balcony Extension	10a	27.5	5,000	Planning 3 Building 1 Private Certifier	48850 4604904033	23 July 2019	TBA
544/1381/2018	R Hislop 26 Statenborough Street LEABROOK	(Lot 112) Black Point Drive BLACK POINT	Demolish Dwelling; New Dwelling	1a	204.6	360,000	Planning 5 Building 6 Private Certifier	49783 4604908683	11 July 2019	TBA
544/1429/2018	RN & CJ Agnew PO Box 22 CURRAMULKA	(Lot 1) 11A Minlacowie Road PORT VINCENT	New Dwelling, Alfresco, Verandah and Garage	1a 10a 10a 10a	228 43 82 41	450,000	Planning 5 Building 1 Private Certifier	306712 5408178307	16 July 2019	TBA
544/1444/2018	M Stennett 8 Rogues Point Road ROGUES POINT	(Lot 31) 4 Cliff Road ARDROSSAN	Engineering & Builder Workshop	8	215 165	150,000	Planning 5 Building 4 Private Certifier	421354 4600344809	3 July 2019	TBA
544/1033/2019	SM & JL Newchurch 39 New Hampshire Drive PARAFIELD GARDENS	(Lot 19) 28 Wilson Terrace PORT VICOTIRA	Outbuilding	10a	60	9,800	Planning 4 Building 2	17038 4603253005	22 July 2019	AN Howse BLD 211396
544/1077/2019	Fumina Pty Ltd 19 Maple Avenue FORESTVILLE	(Lot 30) 42 Davey Road ROGUES POINT	Dwelling Addition & Carport Addition	1a 10a	35 16	35,000	Planning 5 Building 2	33753 4604913861	18 July 2019	TBA
544/1118/2019	BJ & AM Matthews 9 Penang Land LIGHTSVIEW	(Lot 53) 20 Esplanade PINE POINT	Carport	10a	38	5,000	Planning N/A Building 1 Private Certifier	19810 4603826002	11 July 2019	TBA
544/1121/2019	BM Elsworthy RMD Weetulta via MAITLAND	(Sec 208) 14093 Spencer Highway WEETULTA	Eco Shelter in association with existing piggery for max 100 pigs	7b	45	20,000	Planning 5 Building 1 Private Certifier	45211 4607213000	24 July 2019	TBA

544/1120/2019	TA & KL Richman 189 First Street NICHOLS POINT	(Sec 397) 86 James Well Road JAMES WELL	Carport, Verandah and Deck	10a	104 59	40,000	Planning 4 Building 2 Private Certifier	33902 4604915306	24 July 2019	TBA
544/1132/2019	GF Palin Pty Ltd <a href="mailto:palinfarming@bigpond.com">palinfarming@bigpond.com</a>	(Sec 326) 1249 Clinton Road MAITLAND	Implement Shed & Water Tank	7b	1101	258,000	Planning 2 Building 8	409532 4604481018	12 July 2019	Alan Conley GL 41868
544/1148/2019	AC & S Saundry PO Box 6035 WESTLAKES SHORE	(Lot 42) 18 Hogarth Street ARDROSSAN	Detached Dwelling & x2 Water Tanks & Associated Earthworks	1a 10a	101.99	160,424	Planning 4 Building NIL Private Certifier	418897 4600363057	23 July 2019	Rivergum Homes Pty Ltd GL113681
544/1149/2019	DP & EM Martin 26 Dublin Road MALLALA	(Lot 161) 39 Passat Street PORT VICTORIA	Garage & Carport	10a	72 36	13,590	Planning 4 Building 1	17103 4603256062	22 July 2019	Owner Builder
544/1150/2019	PG Fergusson & CA Hayford PO Box 138 MARLESTON	(Lot 13) 9 Blue Crab Court ARDROSSAN	Single Storey Dwelling	1a	165.04	223,285	Planning 1 (Private Certifier) Building NIL Private Certifier	429498 4600339452	26 July 2019	Rivergum Homes Pty Ltd GL 113681
544/1159/2019	AC & S Saundry PO Box 6035 WESTLAKES SHORE	(Lot 42) 18 Hogarth Street ARDROSSAN	Garage	10a	139.38	25,000	Planning 5 Building 1	418897 4600363057	23 July 2019	TBA
544/1160/2019	KL Schutz 20 Cornwell Street PORT CLINTON	(Lot 216) 22 Cornwell Street PORT CLINTON	Garage	10a	90	15,250	Planning 3 Building 1	41228 4606288254	31 July 2019	TBA
544/1161/2019	J & KA Laidlaw PO Box 171 PORT VINCENT	(Lot 18) 94 Active Road PORT JULIA	Domestic Outbuilding	10a	84	13,100	Planning 4 Building 1	414755 5408647100	22 July 2019	TBA
544/1176/2019	RE & YJ Ferguson 7 Elias Street MAITLAND	(Lot 17) 7 Elias Street MAITLAND	Garage, Carport & Carport Extension	10a	93	12,390	Planning 3 Building 2	412338 4602049707	2 July 2019	TBA
544/1182/2019	AK & LS Oster 42 Bridge Road ARDROSSAN	(Lot 119) 28 East Terrace ARDROSSAN	Carport & Garage	10a 10a	18 40	14,000	Planning 3 Building 2	406 4600120004	10 July 2019	Owner Builder
544/1196/2019	RD Sparrow 1 Bagnal Avenue MAITLAND	(Lot 33) 1 Bagnal Avenue MAITLAND	Verandah	10a	11.6	1,700	Planning N/A Building 3	11825 4601962000	11 July 2019	Owner Builder
544/1206/2019	NA Watson 7 Rokewood Avenue BELAIR	(Lot 22) 59 Davit Drive BLUFF BEACH	Domestic Outbuilding	10a	134.46	14,500	Planning 4 Building 3	317404 5408773851	16 July 2019	Owner Builder
<b>TOTAL</b>						<b>\$1,826,039</b>				

## LAND DIVISION

Dev. App. No.	Name & Address	Location	Proposal	Conditions Planning Building	Assessment / Valuation No	Decision Date
544/D007/2019 544/1157/2019	T May C/- Mosel Surveyors 6 Graves Street KADINA	(Sec 16E) 4 Honner Road BRENTWOOD	Land Division	Planning 1 Land Division 5	318766 5408820101	31 July 2019

**19.2 WASTEWATER SYSTEM APPLICATION DECISIONS****Document #:** 19/64551**Department:** Development Services**PURPOSE**

To inform the Elected Members of Wastewater Application decisions for the period 1 July to 2 August 2019.

**RECOMMENDATION**

That the report be received.

**LINK TO STRATEGIC PLAN****Goal:** 1 Economically Prosperous Peninsula**Strategy:** 1.1 Provide easier, streamlined development approval application process**BACKGROUND**

To keep Elected Members informed of Wastewater Application Decisions under delegated authority.

**DISCUSSION**

The following is a list of all Wastewater System applications processed for the period 1 July to 2 August 2019.

Maitland

050/090/2018	050/008/2019	050/020/2019
050/035/2019	050/039/2019	050/051/2019
050/056/2019		

Yorketown

050/019/2018	050/088/2018	050/046/2019
050/049/2019	050/063/2019	

**ATTACHMENTS**

- 1. Approval Listing - Wastewater System Applications - July 2019**

**LIST OF WASTE CONTROL APPLICATIONS & DECISIONS ISSUED BY THE ENVIRONMENTAL HEALTH OFFICERS UNDER DELEGATION  
FOR THE PERIOD 1 JULY TO 2 AUGUST 2019**

**Maitland**

<b>Septic App. No.</b>	<b>Owner</b>	<b>Location</b>	<b>Proposal</b>	<b>Conditions</b>	<b>Assess. No</b>	<b>Decision Date</b>	<b>Applicant</b>
050/090/2018	TJ Salmon 36 Tom Packer Drive, ATHELSTONE	(Lot 68) 15 Bennett Street PORT VINCENT	Aerobic System	11	307538	2 July 2019	Tim Woods
050/008/2019	JH Aldridge & DF Hilliard-Aldridge PO Box 281 FREELING	(Lot 112) 12 Esther Lane PORT JULIA	Septic & Soakage	11	413237	8 July 2019	Owner Applicant
050/020/2019	PJ Gaisford & HR Clift 2/6 Rowe Terrace ARDROSSAN	(Lot 12) 11 Blue Crab Court ARDROSSAN	CWMS – STED	11	429480	11 July 2019	G Wahlstedt Pty Ltd
050/035/2019	BP & JA Kolberg PO Box 6 ROYAL PARK	(Lot 33) 13 Henderson Court ARDROSSAN	CWMS – STED	11	430710	30 July 2019	G Wahlstedt Pty Ltd
050/039/2019	AC & S Saundry PO Box 6035 WEST LAKES SHORE	(Lot 42) 18 Hogarth Street ARDROSSAN	CWMS – STED	11	418897	22 July 2019	New Heights Plumbing
050/051/2019	TG Saint PO Box 104 MAITLAND	(Sec 79) 146 Saint Road MAITLAND	Septic & Soakage	11	25130	1 July 2019	G Harrison
050/056/2019	RN & CJ Agnew PO Box 22 CURRAMULKA	(Lot 1) 11A Minlacowie Road PORT VINCENT	Septic & Soakage	11	306712	11 July 2019	Parafield Plumbing

**Yorketown**

<b>Septic App. No.</b>	<b>Owner</b>	<b>Location</b>	<b>Proposal</b>	<b>Conditions</b>	<b>Assess. No</b>	<b>Decision Date</b>	<b>Applicant</b>
050/019/2018	Main North Developments PO Box 251 ENFIELD PLAZA	(Lot 37) 73 Captain Hutchinson Drive POINT TURTON	CWMS – Sewer	11	426148	1 July 2019	TIA Consulting
050/088/2018	R Phasy 9 Depot Road MINLATON	(Lot 21 & 22) 7-9 Depot Road MINLATON	Septic & Soakage	11	304030	12 July 2019	Renowned Plumbing
050/046/2019	S O'Brien 17 Anderson Terrace YORKETOWN	(Lot 48) 17 Anderson Terrace YORKETOWN	Aerobic System	11	102798	17 July 2019	Owner Applicant

050/049/2019	J Hill 10 Albert Street PROSPECT	(Lot 61) 127 Klein Point Road STANSBURY	Septic & Soakage	11	404228	22 July 2019	Owner Applicant
050/063/2019	J & F Walton PO Box 377 GAWLER	(Lot 15) 55 Moorowie Terrace PORT MOOROWIE	Septic & Soakage	11	226001	24 July 2019	Owner Applicant

**19.3 INSPECTORIAL REPORT****Document #:** 19/59852**Department:** Development Services**PURPOSE**

To inform Council of the activities of the Inspectorial Team.

**RECOMMENDATION**

That the report be received.

**LINK TO STRATEGIC PLAN****Goal:** 5 Responsible Governance**Strategy:** 5.3 Meet all legislative requirements and compliance with Council's internal controls**BACKGROUND**

This report provides Elected Members with information relating to activities of the Inspectorial Staff.

**DISCUSSION**

During the past month, Council's Rangers have dealt with many routine matters including by-law compliance, nuisance complaints and dog and cat management issues.

Wandering and Nuisance Dogs

Rangers investigated several reports of dogs being a nuisance and wandering at large.

- A dog was detained by a Council Ranger on Maitland Road, Minlaton. As a result from information received, the dog was returned to its owner who was cautioned for the dog wandering at large.
- Members of the public reported dogs wandering at large in both Minlaton and Maitland. As a result of the registration details found on the dogs, the owners were contacted and advised to collect their dogs. No further action was taken in relation to the incidents.
- Barking dog complaints have been dealt with in Port Julia, Curramulka and Port Clinton.

Dog Harass/Attack

Two separate owners of dogs at The Pines were cautioned as a result of their dogs harassing persons whilst wandering at large. Both of the incidents were of a very minor nature.

A Point Pearce resident was cautioned as a result of their dog harassing persons whilst wandering at large.

Bush Camping

Rangers conducted regular patrols at the bush camping reserves. The number of persons utilising the bush camping grounds recently has been very minimal.

Boat Ramps

Routine patrols of boat ramps have been undertaken to ensure that users are paying for the use of the facilities.

One notice was placed on a vehicle where a launch permit/ticket could not be observed. Those who could produce a valid permit/ticket and reason why the ticket was not displayed were cautioned for failing to display the ticket.

#### Traffic Management

Council Rangers routinely patrol all townships for traffic management, including foot patrols, paying particular attention to disabled parking bays and vehicles parking on yellow lines and footpaths.

There have been no expiations issued for parking infringements this month.

#### Local Nuisance and Litter Control

A large amount of household rubbish was dumped on Yararoo Road, Kainton. The rubbish was subsequently removed by Council staff as it was dumped in a dangerous position on the actual road. As a result of inquiries made, a former Port Clinton resident was issued with a \$1000 Expiation Notice for the depositing of the rubbish and was also invoiced for Council's costs of removing the rubbish.

Council's Ranger has attended on several occasions to an address in Ardrossan as a result of a local nuisance complaint in relation to the noise being generated by a sulphur crested cockatoo. The Ranger is currently working with the owner to implement a solution to minimize the noise.

### **ATTACHMENTS**

**Nil**

**19.4 ENVIRONMENTAL HEALTH REPORT****Document #:** 19/60435**Department:** Development Services**PURPOSE**

To inform Council of the activities of the Environmental Health Officer.

**RECOMMENDATION**

That the report be received.

**LINK TO STRATEGIC PLAN****Goal:** 4 Community Engaged and Supported**Strategy:** 4.5 Continue delivering compliance and environmental health services and inspections**BACKGROUND**

This report provides Elected Members with information on the activities of Council's Environmental Health Officer and matters relating to public health and food safety.

**DISCUSSION**

The Environmental Health Officer is responsible for carrying out measures for protecting the public health of the Yorke Peninsula community. This is done by assessing risk, enforcing and monitoring Laws and Regulations within the following areas;

Food Safety

- Council uses the voluntary Food Safety Rating Scheme (Scores on Doors) developed by SA Health to guide food inspections.
- Registering new permanent and temporary food businesses.
- Address food safety complaints lodged by the public.

Wastewater Applications, Installations and Management

- Ensuring all applications and installations of on-site wastewater disposal and community wastewater management scheme connections are compliant with state regulations.
- Management of any failing effluent disposal systems/Illegal wastewater discharge.

Asbestos Management

- Maintenance of Council's Asbestos Register detailing asbestos in Council owned facilities.
- Managing appropriate asbestos removal.

Living Conditions

- Managing insanitary conditions as they arise to ensure there is no public health risk.

Hygiene of Beauty and Skin Penetration Practices

- Routine inspections to ensure all businesses are compliant with the South Australian Public Health Act 2011.

Investigating Public Health Complaints/Issues

- Food Safety recalls issued by SA Health.
- Pest and Vermin issues.

**ENVIRONMENTAL HEALTH ACTIVITY STATISTICS (17 April – 24 July 2019)**

	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>
<b>Food Business Routine Inspections</b>	<b>4</b>	<b>7</b>	<b>8</b>	<b>7</b>
<b>Food Business Follow-up Inspections</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>4</b>
<b>Food Recalls</b>	<b>0</b>	<b>3</b>	<b>7</b>	<b>2</b>
<b>Complaints</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Non-Compliant Wastewater Systems</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>0</b>

**ATTACHMENTS**

Nil

**20 VISITORS TO THE MEETING**

Nil

# DEBATE AGENDA

**DEBATE AGENDA**

**21      MAYOR**

Nil

**22      CHIEF EXECUTIVE OFFICER**

Nil

**23 CORPORATE AND COMMUNITY SERVICES****23.1 FINANCIAL REPORT AS AT 31 JULY 2019****Document #:** 19/56997**Department:** Corporate and Community Services**PURPOSE**

For Council to consider the financial report and capital projects update report as at 31 July 2019.

**RECOMMENDATION**

That Council receive the financial report and capital projects update report as at 31 July 2019.

**LINK TO STRATEGIC PLAN**

**Goal:** 5 Responsible Governance

**Strategy:** 5.1 Openness and transparency of reporting Council's performance  
5.2 Effective leadership and informed decision making

**BACKGROUND**

A financial report and a capital projects update report (projects over \$25,000) is presented monthly for Council's consideration in accordance with Policy PO142 Budget Reporting and Amendment. These reports encompass results to the end of each calendar month preceding each scheduled Council meeting.

**DISCUSSION**

It should be noted that the recent sale of the Council owned house in Port Vincent is included in the numbers in the attached report (refer Attachment 1). The net proceeds from the sale were \$208,773.

The attached financial reports are submitted with the following qualifications, comments and notes:

- Actuals included in the Uniform Presentation of Finances (UPF) are as incurred at close of business on the last day of the month being reported and may be subject to end of month adjustments. Any such adjustments will be incorporated in the following monthly report.
- The reports do not include year-end income and expense accruals.
- Both reports include year to date Commitments i.e. orders raised but not yet paid for.
- **Attachment 1 - Uniform Presentation of Finances (UPF)**
  - Note 1 - Rates, Service Charges (Waste, CWMS and Water), NRM Levy and Rate Rebates, totalling approximately \$23.2m, have been raised for the 2019/2020 financial year but are only due and payable either in full in September 2019 or by quarterly instalments in September 2019, December 2019, March 2020 and June 2020.
  - Note 1 - grants, subsidies & contributions of \$54k received to date.
  - Note 1 – dog registration income for 2019/2020 is yet to be received from Dogs and Cats Online (DACO) pending the monthly reconciliation.
  - Note 1 - income from building and planning activity of approximately \$20k and septic tank registration fees of approximately \$4k is included.

- Note 1 - also included, is approximately \$4k of reimbursements and miscellaneous income.
- Note 1 - \$254k collected for user charges (boat ramps, caravan parks, cemetery fees, hall hire, etc.) are included in the total income.
- Note 2 - the following major expenditure has been paid in advance early in the 2019/2020 financial year as per the required payment terms with the goods and services to be delivered or consumed over the remainder of the financial year:
  - Memberships/Subscriptions/Contributions/Donations: \$84k;
    - YP Community Transport: \$1k;
    - Various staff professional accreditations/ memberships: \$13k;
    - YP Tourism annual contribution: \$49k;
    - YP Visitor Information Service licenses, online booking system, website maintenance, memberships: \$1k;
    - Caravan Parks memberships, online booking system: \$19k;
    - Miscellaneous minor items: \$1k;
  - IT Licence Fees: \$118k;
  - Plant & Equipment Registration: \$110k.
- Note 2 - commitments of approximately \$2.7m include orders worth approximately \$2.15m for waste management and refuse collection and disposal services in 2018/2019.
- Note 2 – finance costs (interest on loans) of \$102k have been incurred year to date.
- Note 2 - depreciation for one (1) month of the financial year has been included in the YTD expenditure.
- Notes 3 & 4 - commitments of approximately \$406k (including approved rollovers) for various capital projects, details of which can be found in Attachment 2 of this report.
- **Attachment 2 – Capital Projects Update Report**
  - All Year to Date expenditure in this report includes invoices paid to date and orders outstanding. The total of this amount is then compared against the current budget to provide the budget remaining.
  - It should be noted that the month end balances in the capital report are different to those in Attachment 1 – UPF. This is due to the UPF reflecting the actuals as at the last day of the month, whereas the capital report includes some month end adjustments, correction to existing purchase orders and raising of new ones, backdated journals and correction of incorrectly allocated amounts. Making these adjustments means the report shows expenditure incurred as well as expenditure forecast for the remainder of the year along with budget remaining against each project.

## COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

## CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team

- Manager Financial Services
- Budget and Project Managers
- Accountant – Financial Management
- Accountant – Financial Operations

In preparing this report, the following external parties were consulted:

- Nil

## **POLICY IMPLICATIONS**

PO 142 Budget Reporting and Amendment Policy

## **BUDGET AND RESOURCE IMPLICATIONS**

This is the first update for the 2019/2020 financial year. At this stage, financial performance remains on track against Council's endorsed Budget.

Expenditure on capital projects including commitments is very low at this stage as most projects are in the planning stage. After one (1) month in the 2019/2020 financial year 95% of the budgeted capital funds remain uncommitted.

There are projects that were incomplete (for various reasons) at the end of 2018/2019 and will need to be rolled over to 2019/2020 for completion. A report has been provided for Council's consideration at the August 2019 Council meeting. These amounts have been included in the Capital Projects Update report but not in the UPF at this stage.

## **RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS**

Monthly financial reporting provides a transparent and comprehensive reporting regime that allows Council to track performance against financial targets established in its annual budget.

Council risks being seen as not being transparent if financial performance is not reported periodically and Elected Members could be asked to make decisions without knowing the impact on Council's financial position.


There is a significant risk that non-achievement of agreed milestones for grant funded capital projects could result in a delay in Council receiving grant funds, not receiving funds or having to return funds already received. This would have a significant negative impact on Council's budget and cash flow.

Local Government Act 1999

Local Government (Financial Management) Regulations 2011

## **ATTACHMENTS**














































1. **Uniform Presentation of Finances as at 31 July 2019**
2. **Capital Projects Update Report as at 31 July 2019**

YORKE PENINSULA COUNCIL UNIFORM PRESENTATION OF FINANCES AS AT 31ST JULY 2019					
					
	2019/20 YTD Actuals \$'000	2019/20 Commitments \$'000	2019/20 YTD Expenditure (incl Commitments) \$'000	Notes	2019/20 Full Year Adopted Budget \$'000
Income	23,585		23,585	1	31,083
Less Expenses	(2,072)	(2,711)	(4,783)	2	(31,928)
<b>Operating Surplus/ (Deficit) before Capital Amounts</b>	<b>21,513</b>	<b>(2,711)</b>	<b>18,802</b>		<b>(845)</b>
<b>Net Outlays on Existing Assets</b>					
Capital Expenditure on renewal and replacement of Existing Assets	(129)	(181)	(311)	3	(10,016)
Add back Depreciation, Amortisation and Impairment	795		795		9,543
Less Proceeds on Sale of Assets	38		38		333
	<b>704</b>	<b>(181)</b>	<b>523</b>		<b>(140)</b>
<b>Net Outlays on New and Upgraded Assets</b>					
Capital Expenditure on New and Upgraded Assets	(97)	(224)	(321)	4	(1,140)
Amounts received specifically for New and Upgraded Assets					590
Less Proceeds for Sale of Surplus Assets	209				0
	<b>112</b>	<b>(224)</b>	<b>(113)</b>		<b>(550)</b>
<b>NET(LENDING) / BORROWING FOR FINANCIAL YEAR</b>	<b>22,329</b>	<b>(3,117)</b>	<b>19,212</b>		<b>(1,535)</b>

Note : Totals may not add due to rounding



Yorke Peninsula Council Monthly Capital Projects Update as at 31 July 2019																	
PROJECT DETAILS BY ASSET CLASS		Responsible Directorate	Expected Finish Date	Project Management Stages Complete						YTD Actuals	Commitments	YTD Expenditure (incl Commitments) (\$)	Total Budget (\$)	Budget Remaining (\$)	Budget Remaining (%)	Comments	
** Only projects \$25,000 and greater are individually listed below, however the totals shown are for the entire asset class.			LEGEND						<div>Planning</div> <div>Design</div> <div>Approvals</div> <div>Services</div> <div>Procurement</div> <div>Delivery</div> <div>\$234,833</div> <div>\$405,736</div> <div>\$640,569</div> <div>\$12,200,416</div> <div>\$11,559,846</div> <div>95% TOTAL</div>								
			1	<div></div>	Activity currently completed or on schedule												
			2	<div></div>	Activity currently up to 2 months behind schedule												
			3	<div></div>	Activity currently more than 2 months behind schedule												
			0	<div></div>	Activity currently not started												
Buildings & Other Structures																	
60301 - Marion Bay Caravan Park (Cabin Furniture)		CCS	Oct-19	<div></div>	N/A	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$28,918	\$28,918	100%	
Total Buildings & Other Structures									\$0	\$11,269	\$11,269	\$126,170	\$114,901	91%			
CWMS Infrastructure																	
44250 - Ardrossan CWMS (Manhole Rehabilitation)		AIS	Mar-20	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$25,000	\$25,000	100%	
44253 - Yorketown CWMS (Replace Switchboard & Level Control/Alarm System)		AIS	Dec-19	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$50,000	\$50,000	100%	Commenced.
44254 - Maitland CWMS (Gravity Drain)		AIS	Jun-20	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>		\$0	\$1,760	\$0	\$35,000	\$33,240	95%	Commenced.
44261 - Hardwicke Bay CWMS (Switchboard & Valve Chamber)		AIS	Mar-20	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$35,000	\$35,000	100%	
44267 - Port Julia CWMS Capital (Level Control/Alarm System; Stage 2 Connection Project)		AIS	Mar-20	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$75,000	\$75,000	100%	Commenced.
Total CWMS Infrastructure									\$0	\$1,760	\$1,760	\$276,000	\$274,240	99%			
Land																	
45797 - Charles Street - Yorketown		AIS	Jun-20	<div></div>	<div></div>	<div></div>	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$100,000	\$100,000	100%	
Total Land									\$0	\$0	\$0	\$100,000	\$100,000	100%			
Minor Plant																	
Total Minor Plant									\$0	\$0	\$0	\$20,000	\$20,000	100%			
Other Assets																	
40030 - Equipment (Computer)		CCS	Jun-20	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$54,600	\$54,600	100%	
40047 - Ardrossan Jetty Area (Access Stairs and Boardwalk)		AIS	Apr-20	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>		\$0	\$44,109	\$44,109	\$50,000	\$5,891	12%	Commenced.
60040 - Maitland Plane Tree Root Control		AIS	Jun-20	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$50,000	\$50,000	100%	
60326 - Port Vincent Caravan Park (Sullage)		CCS	May-20	<div></div>	<div></div>	<div></div>	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$30,182	\$30,182	100%	
60410 - Bush Camping (Enviroloo Program)		DS	Jun-20	<div></div>	N/A	N/A	N/A	<div></div>	<div></div>		\$0	\$1,300	\$1,300	\$50,000	\$48,700	97%	Commenced.
Total Other Assets									\$205	\$45,409	\$45,614	\$381,903	\$336,289	88%			
Plant & Equipment																	
40071 - Minlaton Council Chamber (Audio System)		CCS	Nov-19	<div></div>	N/A	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$30,000	\$30,000	100%	
61200 - Fleet Vehicles		CCS	Jun-20	<div></div>	N/A	N/A	N/A	<div></div>	<div></div>		\$67,218	\$0	\$67,218	\$487,000	\$399,782	88%	Fleet vehicle replacement in accordance with budgeted renewal plan.
61229 - Leisure Options - Bus		CCS	Jun-20	<div></div>	N/A	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$51,000	\$51,000	100%	
62003 - Tractor Purchase		AIS	Feb-20	<div></div>	N/A	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$80,000	\$80,000	100%	
62008 - Major Plant Purchase - Prime Mover		AIS	Apr-20	<div></div>	N/A	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$195,000	\$195,000	100%	Out to tender.
62009 - Major Plant Purchase- Side Tipper		AIS	Apr-20	<div></div>	N/A	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$115,000	\$115,000	100%	Out to tender.
62012 - Weed Spray Use		AIS	Feb-20	<div></div>	N/A	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$58,000	\$58,000	100%	
62013 - Major Plant Purchase - Combination Roller		AIS	Mar-20	<div></div>	N/A	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$150,000	\$150,000	100%	
Total Plant & Equipment									\$67,218	\$0	\$67,218	\$1,153,300	\$1,086,082	94%			
Road Infrastructure																	
49499 - Upgrade Shoulders on Sealed Roads		AIS	-	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$500,000	\$500,000	100%	
49500 - Reseal Allocation		AIS	Apr-20	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$215,000	\$215,000	100%	
53011 - Unsealed Road - Melton South Road		AIS	Apr-20	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$358,114	\$358,114	100%	Materials supply tender to Aug-19 Council meeting.
53540 - Unsealed - Gun Club Road		AIS	Apr-20	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$226,835	\$226,835	100%	Materials supply tender to Aug-19 Council meeting.
53545 - Unsealed - Sheoak flat road ( Section)		AIS	Mar-20	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$116,987	\$116,987	100%	Materials supply tender to Aug-19 Council meeting.
54008 - Unsealed - Brutus Road		AIS	Oct-19	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$178,870	\$178,870	100%	Materials supply tender to Aug-19 Council meeting.
54027 - Unsealed - Nalyappa Road		AIS	Nov-19	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>		\$18,528	\$0	\$18,528	\$836,489	\$817,961	98%	Commenced, materials supply tender to Aug-19 Council meeting.
54035 - Unsealed - Weavers Road North		AIS	Dec-19	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$168,880	\$168,880	100%	Materials supply tender to Aug-19 Council meeting.
54045 - Unsealed - Sturt Bay Road		AIS	Nov-19	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$490,928	\$490,928	100%	Materials supply tender to Aug-19 Council meeting.
54075 - Unsealed - Gap Road		AIS	Nov-19	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$365,211	\$365,211	100%	Commenced, materials supply tender to Aug-18 Council meeting.
54077 - Unsealed - Sandy Church Road		AIS	Mar-20	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$364,539	\$364,539	100%	Materials supply tender to Aug-19 Council meeting.
54081 - Unsealed - Corny Point Road		AIS	Nov-19	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$365,248	\$365,248	100%	Materials supply tender to Aug-19 Council meeting.
54094 - Unsealed - Old Port Vincent Road		AIS	Mar-20	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$145,917	\$145,917	100%	Materials supply tender to Aug-19 Council meeting.
57109 - Patch Sheeting		AIS	Jun-20	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$1,157,445	\$1,157,445	100%	Materials supply tender to Aug-19 Council meeting.
57112 - Patch Work (South)		AIS	Jun-20	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>		\$0	\$612	\$612	\$1,087,718	\$1,087,108	100%	Materials supply tender to Aug-19 Council meeting.
57532 - Troubridge Hill Road		AIS	Dec-19	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$176,462	\$176,462	100%	Materials supply tender to Aug-19 Council meeting.
57533 - Pine Point Road ( Back Rd to Cunningham rd)		AIS	Dec-19	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>		\$15,133	\$208	\$15,341	\$352,387	\$337,046	98%	Materials supply tender to Aug-19 Council meeting.
57535 - Sealed Road - Bitumen Rehabilitation		AIS	Apr-20	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$350,000	\$350,000	100%	
57536 - Corny Point Rd- Bitumen to Hayes Rd		AIS	Oct-19	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$447,604	\$447,604	100%	Materials supply tender to Aug-19 Council meeting.
57537 - Sandy Church - Constructional reconstruction		AIS	Mar-20	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$280,000	\$280,000	100%	Materials supply tender to Aug-19 Council meeting.
59419 - Disabled Access (Townships)		DS	Jun-20	<div></div>	N/A	N/A	N/A	<div></div>	<div></div>		\$2,500	\$2,727	\$5,227	\$25,000	\$19,773	79%	Commenced, projects to be allocated at quarterly meetings.
59850 - Yorketown Airstrip		AIS	Jun-20	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$560,404	\$560,404	100%	Commenced, sourcing quotations in Aug-19.
Total Road Infrastructure									\$36,161	\$12,356	\$48,517	\$8,793,814	\$8,745,296	99%			
Stormwater Infrastructure																	
59440 - Ardrossan Stormwater Harvest Project (Stage 3)		AIS	Jun-20	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$123,000	\$123,000	100%	Commenced.
59447 - Stormwater (Spoon Drain Replacement Program)		AIS	May-20	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>		\$0	\$0	\$0	\$150,000	\$150,000	100%	Plan to source quotations in Sep-19.
Total Stormwater Infrastructure									\$0	\$0	\$0	\$273,000	\$273,000	100%			
Water Scheme Infrastructure																	
Total Water Scheme Infrastructure									\$0	\$0	\$0	\$32,500	\$32,500	100%			

Yorke Peninsula Council Monthly Capital Projects Update as at 31 July 2019																
PROJECT DETAILS BY ASSET CLASS			Responsible Directorate	Expected Finish Date	Project Management Stages Complete				YTD Actuals	Commitments	YTD Expenditure (incl Commitments) (\$)	Total Budget (\$)	Budget Remaining (\$)	Budget Remaining (%)	Comments	
** Only projects \$25,000 and greater are individually listed below, however the totals shown are for the entire asset class.			LEGEND													
			1		Activity currently completed or on schedule											
			2		Activity currently up to 2 months behind schedule											
			3		Activity currently more than 2 months behind schedule											
			0		Activity currently not started											
			Planning	Design	Approvals	Services	Procurement	Delivery	\$234,833	\$405,736	\$640,569	\$12,200,416	\$11,559,846	95% TOTAL		
Carry Forward Capital Projects from 2018-2019 (to be reconsidered by Council at August 2019 meeting)																
54008 - Unsealed - Brutus Road	AIS	Mar-19			N/A	N/A				\$0	\$0	\$0	\$105,750	\$105,750	100%	Refer to Council report - August 2019 meeting.
40070 - Council Chambers Upgrade	ES	Jun-18			N/A	N/A				\$0	\$0	\$0	\$30,000	\$30,000	100%	Refer to Council report - August 2019 meeting.
49042 - Footpath Replacement Programme	AIS	Dec-19			N/A	N/A				\$55,095	\$314,170	\$369,265	\$420,810	\$51,545	12%	Refer to Council report - August 2019 meeting. Construction on-going per program - Year 3 of 3
44281 - Hardwicke Bay CWMS (Property Connections)	AIS	Mar-18								\$39,500	\$0	\$39,500	\$40,000	\$500	1%	Refer to Council report - August 2019 meeting. Completed in Jul-19, final invoice awaiting payment.
53519 - Unsealed - South Coast Road	AIS	Apr-19			N/A	N/A				\$0	\$8,008	\$8,008	\$175,338	\$167,330	95%	Refer to Council report - August 2019 meeting. Materials supply tender to Aug-19 Council meeting.
54045 - Unsealed - Sturt Bay Road	AIS	Apr-19			N/A	N/A				\$36,654	\$12,784	\$49,418	\$153,755	\$104,337	68%	Refer to Council report - August 2019 meeting. Commenced, materials supply tender to Aug-19 Council meeting.
40152 - Elected Members Equipment	CCS	Jan-19		N/A	N/A	N/A				\$0	\$0	\$0	\$9,878	\$9,878	100%	Refer to Council report - August 2019 meeting.
54094 - Unsealed - Old Port Vincent Road	AIS	Nov-18			N/A	N/A				\$0	\$0	\$0	\$72,000	\$72,000	100%	Refer to Council report - August 2019 meeting.
60040 - Maitland Plane Tree Root Control	AIS	May-19			N/A	N/A				\$0	\$0	\$0	\$33,200	\$33,200	100%	Refer to Council report - August 2019 meeting.
44825 - Edithburgh Swimming / Tidal Pool Upgrade	AIS	Dec-18			N/A	N/A				\$0	\$0	\$0	\$2,998	\$2,998	100%	Refer to Council report - August 2019 meeting.
Total Carry Forward Capital Projects									\$131,249	\$334,942	\$466,191	\$1,043,729	\$577,538	55%		
Note : Totals may not add due to rounding.																

**23.2 PROJECTS CARRIED FORWARD (ROLLED OVER) TO 2019/2020****Document #:** 19/57000**Department:** Corporate and Community Services**PURPOSE**

To seek approval to carry forward (roll over) to the 2019/2020 Budget, projects/works not completed at 30 June 2019 and associated budget amounts not expended in the 2018/2019 financial year to enable completion in 2019/2020.

**RECOMMENDATION**

That Council endorse the list of 2018/2019 projects/works not completed and their respective funding required, as presented, for inclusion in the 2019/2020 Budget.

**LINK TO STRATEGIC PLAN****Goal:** 5 Responsible Governance**Strategy:** 5.1 Openness and transparency of reporting Council's performance

5.2 Effective leadership and informed decision making

5.3 Meet all legislative requirements and compliance with Council's internal controls

5.5 Undertake effective risk management

**BACKGROUND**

At the close of the financial year on 30 June 2019 some operating and capital projects/works scheduled for completion in the 2018/2019 financial year remained incomplete (work in progress) or had not commenced.

As a result, the budget for these projects/works was not spent (whole or part) in 2018/2019 and needs to be rolled over to the 2019/2020 financial year to enable completion of these projects.

This action is in accordance with Council's PO142 Budget Reporting & Amendment Policy which requires that the scope and funding requirements of such projects be reviewed and considered by Council each year at its August meeting.

The list of projects/works requiring budgets to be rolled over from 2018/2019 to 2019/2020 has been compiled after consultation with all Budget Managers and has been endorsed by the Corporate Management Team.

As part of this process the scope of each project and its funding quantum were reviewed and any variations have been explained in Attachment 1 to this report which contains a full listing inclusive of associated details for all projects.

The total expenditure budget amount to be carried forward is \$1,256,246 of which \$1,043,729 constitutes capital expenditure with the remainder being operating expenditure.

**DISCUSSION**

As mentioned above, the budget funds being rolled over were available in the 2018/2019 financial year but remained unspent as at 30 June 2019. If endorsed they will be included in the 2019/2020 operating and capital budget and will be included in future monthly financial reports to Council.

The indicative impact on the 2019/2020 Budget are likely to be as follows:

- net increase in budgeted operating deficit: \$212,517
- increase in budgeted capital expenditure: \$1,043,729
- no expected change to forecast cash as at 30 June 2020 as the budgets being rolled over will only result in a shift in expenditure between the 2018/2019 and 2019/2020 financial years
- increase in Council's net borrowing position
- slight increase to forecast Operating Surplus Ratio
- slight increase to forecast Financial Liabilities Ratio
- increase to Asset Sustainability Ratio

It should be noted that as these funds were not expended in the 2018/2019 financial year there will be an equal and opposite impact on the 2018/2019 Financial Statements currently being prepared for Audit.

While the list of carry forward projects/works (and subsequent budgets) are being formally adopted via this report in accordance with Council's policy, the impacts listed above are indicative only and the exact impact on Council's 2019/2020 financial position and performance will be determined and considered as part of the first quarterly budget review at the end of September 2019 along with all other reviews, proposed budget amendments for the first quarter of the 2019/2020 financial year and amendments due to the incorporation of 2018/2019 audited financial results.

## **COMMUNITY ENGAGEMENT PLAN**

Level 1 - Inform

## **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team
- Manager Financial Services
- Accountant – Financial Operations
- Budget Managers

In preparing this report, the following external parties were consulted:

- Nil

## **POLICY IMPLICATIONS**

PO142 Budget Reporting and Amendment Policy

## **BUDGET AND RESOURCE IMPLICATIONS**

Financial implications are as detailed in this report.

## **RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS**

Not rolling over the recommended budget amounts for inclusion in the 2019/2020 Budget will result in projects/works, in progress or not commenced in 2018/2019, not being completed which will impact financial indicators (ratios).

Local Government Act 1999

Local Government (Financial Management) Regulations 2011

## **ATTACHMENTS**

### **1. List of Projects Carried Forward (Rolled Over) to 2019/2020**

LIST OF PROJECTS CARRIED FORWARD (ROLLED OVER) TO 2019-2020												
Project Name		Revised Budget 18/19					Invoices Paid 18/19	Amount to be rolled forward	Comments			
#	Project Name	Budget Adopted	Original Budget	Project Status	Consulting	Contractual	Materials	Contribution	Total			
1	Brutus Road	2018-19	\$ 110,750	Commenced	\$ -	\$ 1,445	\$ 105,750	\$ -	\$ 107,195	\$ 1,445	\$ 105,750	Contract for materials was cancelled in 18/19 due to prolonged supplier issues. Unable to complete works prior to year end.
2	Council Chambers Upgrade	2017-18	\$ 20,000	Not Started	\$ -	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ 30,000	Project not commenced in 17/18 hence budget rolled into 18/19. Original budget was insufficient to undertake scope of works envisaged hence additional funding of \$10k required.
3	Footpath Replacement Program	2017-18	\$ 1,500,000	Commenced	\$ -	\$ 1,248,633	\$ -	\$ -	\$ 1,248,633	\$ 827,823	\$ 420,810	Budget for project should have been allocated over multiple years in the first instance. Remaining funds required to be rolled over to 19/20 to complete the project. Project completion date is December 2019.
4	Hardwicke Bay CWMS (Property Connections)	2017-18	\$ 50,000	Commenced	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ 10,000	\$ 40,000	Project not commenced in 17/18 hence rolled into 18/19. Contractor did not complete works prior to year end. Anticipate project completion in July 2019.
5	Point Turton Caravan Park - Undergrounding of Power (previously Public Toilet Walkway)	2018-19	\$ 20,000	Not Started	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000	Project did not commence in 18/19 as originally budgeted. Project scope has been changed from renewal of Public Toilet Walkway to undergrounding of power at Point Turton Caravan Park for completion in 19/20.
6	South Coast Road	2018-19	\$ 248,100	Commenced	\$ -	\$ 55,336	\$ 171,222	\$ -	\$ 226,558	\$ 51,220	\$ 175,338	Contract for materials was cancelled in 18/19 due to prolonged supplier issues. Unable to complete works prior to year end.
7	Sturt Bay Road	2018-19	\$ 263,060	Commenced	\$ -	\$ 71,920	\$ 183,325	\$ -	\$ 255,245	\$ 101,490	\$ 153,755	Contract for materials was cancelled in 18/19 due to prolonged supplier issues. Unable to complete works prior to year end.
8	Community Grant 2018/19 - Marion Bay Progress Committee	2018-19	\$ 5,000	Commenced	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	Council endorsed extension at the June 2019 Council meeting (129/2019) to roll over to 19/20.
9	Community Grant 2018/19 - Southern Yorke Peninsula Landcare Group	2018-19	\$ 1,010	Commenced	\$ -	\$ -	\$ -	\$ 1,010	\$ 1,010	\$ -	\$ 1,010	Council endorsed extension at the May 2019 Council meeting (102/2019) to roll over to 19/20.
10	Jetties	2018-19	\$ 154,500	Not Started	\$ -	\$ 152,000	\$ 2,500	\$ -	\$ 154,500	\$ 42,037	\$ 112,463	Funds carried forward and combined with 19/20 budget allocation to enable cost effective procurement. Tender has already been awarded and contractor engaged.
11	Youth Services	2017-18	\$ 3,415	Not Started	\$ -	\$ -	\$ -	\$ 3,415	\$ 3,415	\$ -	\$ 3,415	Donation received from YP Road Safety Group late in 16/17. In consultation with potential service providers and group yet to determine project to be undertaken.
12	Elected Members - IT Equipment Renewal	2018-19	\$ 22,000	Commenced	\$ -	\$ -	\$ 22,000	\$ -	\$ 22,000	\$ 12,122	\$ 9,878	Only some of the Elected Member IT equipment was replaced in 18/19. Remainder to occur in 19/20 hence the roll over of the remaining budget.
13	Communities combating pest and weed impacts during drought	2018-19	\$ -	Not Started	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,350	Grant funding for project received late in 18/19. Project to be undertaken in 19/20.
14	Old Port Vincent Road	2018-19	\$ 72,000	Commenced	\$ -	\$ -	\$ 72,000	\$ -	\$ 72,000	\$ -	\$ 72,000	Contract for materials was cancelled in 18/19 due to prolonged supplier issues. Unable to complete works prior to year end.
15	Review Zoning - Black Point	2018-19	\$ 9,000	Commenced	\$ 9,000	\$ -	\$ -	\$ -	\$ 9,000	\$ 3,696	\$ 5,304	Project commenced late in 18/19 with completion in 19/20, hence unspent budget funds being rolled over.
16	Port Rickaby Concept Plan	2016-17	\$ 50,000	Commenced	\$ 18,389	\$ -	\$ -	\$ 5,000	\$ 23,389	\$ 9,414	\$ 13,975	Project initially budgeted in 16/17. Not complete as at 30 June 2019 hence funds being rolled over to ensure completion in 19/20.
17	Edithburgh Swimming / Tidal Pool	2018-19	\$ 30,000	Commenced	\$ -	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ 27,002	\$ 2,998	Request for budget to be carried forward to assist in completion of ongoing works.
18	Maitland Plane Tree Root Control	2018-19	\$ 38,000	Commenced	\$ -	\$ 38,000	\$ -	\$ -	\$ 38,000	\$ 4,800	\$ 33,200	Project delayed during design phase in 18/19 hence incomplete at 18/19 year end. Also options have been workshopped with Elected Members.
19	Daly Head - Car park design plans and survey	2018-19	\$ 20,000	Commenced	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000	Quotations to undertake design work received in late June 2019. Expected completion in 19/20 hence budget roll over required.
										Total Operating \$ 212,517 Total Capital \$ 1,043,729 TOTAL CARRY FORWARD BUDGET AMOUNT \$ 1,256,246		



**23.3 REQUEST FOR FINANCIAL SUPPORT FOR ART ARK ADVENTURE****Document #:** 19/63916**Department:** Corporate and Community Services**PURPOSE**

To seek additional funding to assist in covering the shortfall required to deliver the Art Ark Adventure project.

**RECOMMENDATION**

That Council endorse a contribution of \$5,000 to guarantee that the Art Ark Adventure project can be successfully delivered by Warooka Primary School and Ballara Art and Lifestyle Retreat.

**LINK TO STRATEGIC PLAN****Goal:** 3 Valued and Restored Environment

4 Community Engaged and Supported

**Strategy:** 3.4 Support Progress Associations and other community groups to improve environmental outcomes

4.1 Invest in youth activities and events

4.4 Continue providing community grants, donations and sponsorships

**BACKGROUND**

Warooka Primary School and Ballara Art and Lifestyle Retreat have partnered to run a school-based program at the Warooka Primary School in response to the 'Great Southern Ark' project promoted by Natural Resources Management, Northern and Yorke.

As the only school within the Great Southern Ark rewilding zone, this is seen as an opportunity for students, as future caretakers of the environment, to create impactful artistic outcomes that respond to the social and environmental significance of the Great Southern Ark rewilding project.

The project will see two artists over two school terms (now commenced) collaborating with students, teachers, community, environmental experts and other stakeholders to create responses to the Great Southern Ark rewilding project.

As outlined in their grant application, the Art Ark Adventure will aim to achieve the following outcomes via deep student engagement:

- *Collaborating with both the arts and science studies of students in-class - i.e. exploring adjunct learning opportunities via habitat and eco-system research and environmental risks and how this can be effectively communicated through art.*
- *Spending time investigating the different ways to effectively utilize various art forms as impactful tools to communicate gently, yet deeply with the community of diverse opinions on to The Great Southern Ark project.*
- *Exploring ecological time frames i.e. examining how the survival of these reintroduced, endangered species will ultimately be a responsibility of current students as caretakers, ensuring safe habitats and successful breeding programmes deep into the future.*

*Through employing two artists as guiding technique educators, the above learning outcomes will be achieved via (but not necessarily limited to) the following; Performing Arts & Song Writing techniques, new Visual Arts techniques across various mediums that will be inspired by nature, the*

*science behind habitat, responsibilities within endangered wildlife care-taking etc., how to contribute to and curate a visual arts exhibition, community performance/s, how to work with / collaborate / educate / create meaningful connections and relationships with non-school groups within our community (creating a sense of deeper belonging for students within our remote region).*

## DISCUSSION

Ballara Art and Lifestyle Retreat applied for grant funding through the Regional Art Fund (Country Arts SA) and were successful in obtaining partial funding for their project. Mayor Braund and Council's Environment Officer both provided letters of support for this funding application.

With the full amount of funding being sought not granted, the group is short a total of \$9,472 from the amount originally sought in their grant application.

The group has been successful in seeking an impressive \$17,600 worth of financial and in-kind support from the community including; the private arts sector, individuals donating their time, Narungga Nations, Warooka, Corny Point, Point Turton and Marion Bay Progress Associations as well as the Marion Bay Sporting Club and the Warooka Schools Parents and Friends Committee.

Ballara Art and Lifestyle Retreat emailed Council on 31 July 2019 seeking between \$2,500 and \$5,000 from Council, to assist with this funding shortfall.

## COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

Community consultation not applicable. Council's decision will be provided directly to the individuals concerned and the broader community will be made aware of the decision via the Council minutes our web site.

## CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Manager, Business and Public Relations

In preparing this report, the following external parties were consulted:

- Nil

## POLICY IMPLICATIONS

Nil

## BUDGET AND RESOURCE IMPLICATIONS

In each budget cycle, Council allocates a small amount of funding for local sponsorship and donations. This figure is based on specified amounts for 'known' regular events and a small discretionary spend for other ad hoc sponsorship and donation requests.

This request is in excess of allocated funds. The additional \$5,000 is required in the current financial year and therefore requires approval from Council.

## RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

Nil

## ATTACHMENTS

1. Council Report - Attachment 1 - Request for financial assistance - Art Ark Adventure, Warooka

**From:** [Robyn Glasohm](#)  
**To:** [Anne Hammond](#); [Mayor Braund](#); [Andrew Cameron](#)  
**Cc:** [Deb Clarke \(YP Tourism\)](#); [Simon Millcock](#); [cc: Steph Ball](#); [Narungga EO](#)  
**Subject:** Eco & Cultural Tourism - Art Ark Adventure, Warooka & The Global Growth of Cultural Tourism  
**Date:** Wednesday, 31 July 2019 1:12:32 PM  
**Attachments:** [Final Submission - 21 March 2019 - Step Out for Ark Art Adventure 2019.pdf](#)  
[AAA Letter of Support - Yorke Peninsula Council.pdf](#)  
[AAA Letter of Support - YP TOURISM.pdf](#)  
[AAA Letter of Support - MAYOR - YP Council.pdf](#)  
[AAA - Letter of Support - Narungga - Aboriginal Community Education Manager.pdf](#)

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Hi Anne, Mayor Braund and CEO Andrew

In the lead up to tomorrow's relaxed Cultural & Eco Tourism meeting with Steph Ball, Deb Clarke of YP Tourism, Anne Hammond and myself regarding an update about our grassroots, volunteer group made up of cultural and eco tourism businesses and creatives within the YP Council region...

I've attached important documents that have been circulating amongst a number of us. If you can cast your eyes over these documents so we're all on the same page, that would be most appreciated and productive. Then we can get straight into the real stuff.

Anne, I just saw your YP Council job description online, I cannot believe the amount of responsibility that you are to be across. Steph, it reads - Information Technology, Records Management, Caravan Parks, Libraries, Visitor Information Centre, Tourism, Community Engagement, Social Media, Strategic Publications, Corporate Reporting...I now see why we have failed to have knowledge of your role within tourism, in the realms of our work here on SYP! That's an overwhelming job description, I can't begin to imagine the workload.

No doubt you have all seen the new **Holdfast Bay Council Arts & Culture** document attached, and maybe even the document from Simon Millcock entitled **Culture Matters - TOURISM**. A fast eye over this is enough to see that Cultural Tourism is the fastest growing tourism market in the world. These two documents are full of jewels - statistics and ideas that are so relevant to us, as tourism operators and public servants here on YP. I must confess, we as a collective group of operators are desperate for someone to specialise in this realm from a YP Council position.

I have also attached the **Art Ark Adventure** Grant application that has been partially funded by Regional Arts Fund. This project is all about empowering our Warooka Primary School students (the only school within the re-wilding zone) to begin the eco tourism story-telling of the creatures to be rewilded, the environmental significance and the array of benefits that the The Great Southern Ark initiative will create...and how we need the community and visitors, to help make it a success. At present, YP Council contributed to this grant application by ways of a Letter of Support from Mayor Braund (attached) however we are seeking between \$2500 and \$5000 from YP Council, to assist with the shortfall of over \$9000, as Regional Arts Fund were unable to fund the Educational, Materials or Administration side of the project (outside their parameters of their particular funding guidelines). Here is a breakdown of the private funding of the project, as you can see, we are an extremely generous community here in The Bottom End, who see the value in this project and I have no doubt that you will too, Andrew and Anne. Thank you in advance for reading this document and contributing in any way you can. We have a crazy number of letters of support, for this project so it's imperative that it's a success.

#### **ART ARK ADVENTURE - PROJECT COSTS**

**ART MATERIALS ETC** (including digital subscriptions to arts programs, printing, advertising) Regional Arts Fund - **\$5,500.00 - NOT FUNDED (seeking contribution from YP Council)**

**ARTIST / ART WORKERS -**

- Emerging Artist - Regional Arts Fund - **\$2,760.00 - FUNDED, Travel costs - \$953.20 - FUNDED THROUGH REGIONAL ARTS**
- Arts Worker Aquittal, Financial Adminstration and PR Work - **\$1,800.00 - NOT FUNDED (seeking contribution from YP Council)**

**in a nutshell....total applied for = \$21 142.92 total granted = \$11 671 - Shortfall - \$9 471.92**

**SELF FUNDED BREAKDOWN - generous community contributions - \$17 600 (an incredible effort that we're so proud of).**

- Private Arts Sector - 75 hours @ \$30ph of art administration/ grant application from Ballara Art and Lifestyle Retreat **\$2,250.00**
- Private Individual - Teacher - Applicant Contribution 150 hours extra curricular for coordinating teacher @ \$50ph **\$7,500.00**
- Private Individual - Volunteer - 25 hours from Volunteer arts administration mentor Carolyn Ramsay @ \$50ph **\$1,250.00**
- State Government - Natural Resource Management staff school visits x 3 **\$1,500.00**
- Education - Cultural School Visit/s from Narungga Nations / Aboriginal Services **\$2,000.00**
- Community - Warooka Progress Association to go towards art materials and communication **\$500.00**
- Community - Corny Point Progress Association to go towards art materials and communication **\$500.00**
- Community - Pt Turton Progress Association (for travel expenses, transporting students to specific rewilding zones **\$500.00** Confirmed
- Community - Marion Bay Progress Association to go towards travel expenses, transporting students to specific rewilding zones **\$100.00** Confirmed
- Education - Warooka Schools Parents and Friends Committee to go towards effective communication of the project **\$500.00** Confirmed
- Community - Marion Bay Sporting Club TBC **\$1,000.00**

Thanks so much for ingesting all of this content, it's a lot, however its most exciting to see genuine passion and movement in this important economical space, for YP - Cultural and Eco Tourism, and educating our precious young people about the significance of both, for the survival of our small communities and businesses.

Shall see you tomorrow, really excited about the chats that will ensue.  
Robyn

**Robyn Clasohm**

Community & Public Partnerships - Wednesdays  
Ballara Art & Lifestyle Retreat / Baker Bros./ Studio 54 @ Ballara  
[www.ballararetreat.com.au](http://www.ballararetreat.com.au)

**23.4 PO094 ANNUAL ALLOCATIONS TO PROGRESS ASSOCIATIONS POLICY****Document #:** 19/61632**Department:** Corporate and Community Services**PURPOSE**

To seek endorsement and approval from Council to change a section in the Policy - PO094 Annual Allocations to Progress Associations.

**RECOMMENDATION**

That Council endorse and adopt the revised PO094 Annual Allocations to Progress Associations Policy, as presented for inclusion in Council's policy manual and on Council's website.

**LINK TO STRATEGIC PLAN****Goal:** 4 Community Engaged and Supported

5 Responsible Governance

**Strategy:** 4.4 Continue providing community grants, donations and sponsorships

5.3 Meet all legislative requirements and compliance with Council's internal controls

5.8 Continuous improvement of Council processes

**BACKGROUND**

A review of PO094 Annual Allocations to Progress Associations Policy was undertaken in May 2018 with the next review date not scheduled until April 2022.

When the Policy was updated in May 2018, changes were made in regard to the process for Progress Associations to obtain their annual allocation. These changes proved to be ineffective and Council's endorsement is sought to modify the Policy before the April 2022 review date.

**DISCUSSION**

Currently thirty three (33) Progress Associations or like organisations have been deemed eligible for an annual contribution of \$1,500 under Council Policy PO094 Annual Allocations to Progress Associations, with the total cost to Council being \$49,500 per annum. The contribution is mainly provided to assist with overheads such as insurance and administration costs.

These annual contributions had been made each year irrespective of financial position of individual Associations.

When the Policy was reviewed in May 2018 following a Service Level Review, the process for Progress Associations receiving the annual allocation was altered in the belief that it would bring about significant cost savings for Council. Under the adopted changes and in order to be considered for the annual allocation, Progress Associations were required to apply in writing to the Director, Corporate and Community Services, by a certain date after considering whether their Association really needed the contribution for that year.

Associations were required to clearly state why the contribution was required for that particular year and include a copy of the association's latest financial statements.

For the 2018 allocation, a total of twenty three (23) applications from the thirty three (33) eligible associations were received by the closing date and time.

As a courtesy, and given this was the first year for this revised process, Council staff contacted the ten (10) associations that had not applied by the due date. Eight (8) of these Associations confirmed

they had simply missed the closing date due to the change in process and would require the annual contribution for that year if at all possible. Only two (2) Associations were prepared to forgo their annual contribution entitlement for the year.

All applications were then submitted to Council at its September meeting for consideration/approval with the “late” applications noted separately. Council subsequently endorsed all thirty one (31) applications for payment.

Given these results, and the clear message from the eligible associations that Council’s annual contribution is welcome each year, it is recognised that the revised process is not effective and should be returned to the former method of allocating funds. Under the previous policy all thirty three (33) Progress Associations automatically received their annual allocation of \$1,500 without a written application being necessary.

Staff now believe a return to that process would be more beneficial to all parties, less time consuming and more effective for budgeting purposes.

To this end the suggested changes to the policy are included as “track changes” in the revised policy, Section 4, as attached.

The hardship provisions of the policy remain unchanged as does the list of eligible associations. Associations not currently eligible may apply to Council to be considered for addition to that list subject to Council’s stated policy of one (1) contribution per township.

## **COMMUNITY ENGAGEMENT PLAN**

Level 1 - Inform

## **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Director, Corporate and Community Services
- Manager, Financial Services

In preparing this report, the following external parties were consulted:

- Eligible Progress Associations

## **POLICY IMPLICATIONS**

PO094 Annual Allocations to Progress Associations

## **BUDGET AND RESOURCE IMPLICATIONS**

No additional budget or resource implications for the 2019/20 financial year should the revised policy be endorsed by Council as the annual allocation has already been budgeted and endorsed by Council in the 2019/2020 adopted budget.

## **RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS**

There is a small risk that Progress Associations will suffer additional financial stress should they not receive the annual allocation.

## **ATTACHMENTS**

### **1. Draft PO094 Annual Allocation to Progress Associations**



## COUNCIL POLICY

### Annual Allocation to Progress Associations

<b>Policy Number:</b>	PO094		
<b>Strategic Plan Objective</b>	Meet all legislative and compliance responsibilities		
<b>Policy Owner:</b>	Director Corporate & Community Services	<b>File Number:</b>	16/14138[v4]
<b>Responsible Officer:</b>	Director Corporate & Community Services	<b>Minute Reference:</b>	119/2018 (09/05/2018)
<b>Date Adopted:</b>	09/05/2018	<b>Next Review Date:</b>	April 2022

#### 1. POLICY OBJECTIVES

Yorke Peninsula Council (YPC) is fully committed to the principles of:

- Ethical and Fair treatment of all involved
- Probity, accountability and transparency in all operations

This Policy aims to:

- Define how Council determines annual allocations to Progress Associations and similar not for profit organisations
- Demonstrate accountability and responsibility to ratepayers
- Ensure that all processes are monitored and recorded
- Ensure that the best possible outcome is achieved for Council and all community groups through fair, non-discriminatory processes with regard to appropriate risk management and legislative compliance

#### 2. SCOPE

This policy applies to all persons authorised, through appropriate delegations, to determine and distribute annual allocations to Progress Associations or similar not for profit organisations.

#### 3. DEFINITIONS

##### Eligible Associations:

- Ardrossan Progress Association Inc.
- Arthurton Progress Association Inc.
- Balgowan Progress Association Inc.
- Black Point Progress Association Inc.
- Bluff Beach Community Group Inc.
- Chinaman Wells Shack Owners Association Inc.
- Coobowie Progress Association Inc.
- Corny Point Progress Association Inc.

**PO094 – Annual Allocations to Progress Associations**

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- Curramulka Community Club
- Edithburgh Progress Association Inc.
- Foul Bay Area Progress Association Inc.
- Friends of Port Moorowie Inc.
- Friends of Wauraltee & District Inc.
- Hardwicke Bay & District Progress Association Inc.
- James Well & Rogues Point Progress Association Inc.
- Maitland & District Progress Association Inc.
- Marion Bay Progress Association Township Inc.
- Minlaton & District Progress Association Inc.
- Pine Point Progress Association Inc.
- Point Turton Progress Association Inc.
- Port Clinton Progress Association Inc.
- Port Julia Progress Association Inc.
- Port Rickaby Progress Association Inc.
- Port Victoria Progress Association Inc.
- Port Vincent Progress Association Inc.
- Price Progress Association Inc.
- Sheoak Flat Progress Association Inc.
- Stansbury Progress Association Inc.
- The Pines Community Association Inc.
- Tiddy Widdy Progress Association Inc.
- Warooka Progress Association Inc.
- Wool Bay Progress Association Inc.
- Yorketown Progress Association Inc.

List is complete as at the date of this policy review – should changes to the list be endorsed by Council the policy is to be updated at that time.

**4. POLICY STATEMENT**

In recognition of the important contribution that Progress Associations make to the infrastructure and fabric of the townships of Yorke Peninsula, Council will consider an annual financial contribution of \$1,500 (excluding GST) (reviewed annually during the budget process) to assist the organisations identified in this policy to continue to support Council in its strategic goal to have well-presented and vibrant townships and holiday settlement zones.

The financial contribution is untied, however, transparent, accountable and responsible management of ratepayer funds is an expectation of Council when expending these funds. Should there be any doubt in regard to appropriate use of such funds, Progress Associations should contact the Director Corporate & Community Services for advice.

Council will make only one approved financial contribution per township per annum.

Where an incorporated not for profit body undertakes the role which would usually be provided by a Progress Association, Council will consider a financial contribution to that organisation, upon application. If approved by Council, the incorporated not for profit body

**PO094 – Annual Allocations to Progress Associations**

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will be added to the list of Eligible Associations and be eligible to apply on an annual basis when assistance is required.

~~In order to be considered for the annual allocation, eligible associations must apply in writing to the Director Corporate and Community Services by close of business on 15<sup>th</sup> August (or last working day prior) of each year.~~

~~Applications must clearly state why the contribution is required for this particular financial year and include a copy of the association's latest financial statements and, where the association considers it relevant, a budget for the financial year demonstrating the need for the annual contribution.~~

~~All applications received will be submitted to Council at its September meeting for consideration/approval.~~

~~Granting of the contribution is at the discretion of Council.~~

Council will provide ~~the approved~~ grant funds direct to eligible associations no later than September 30 of each year.

Council may consider written applications from Progress Associations (or similar not for profit organisations) experiencing hardship, for funding in addition to the approved annual allocations. Submissions must be received by December 31 of each year for consideration at the February Council meeting.

**5. COMPLAINTS**

Complaints about this policy can be made in writing to the Director Corporate and Community Services. Complaints will be managed in accordance with Council's Complaints Policy PO147.

**6. REVIEW**

This policy will be reviewed every four years and as deemed necessary in consideration of any changes to budget reviews, legislation and relevant standards, codes and guidelines.

**7. TRAINING**

Council is committed to supporting Employees and Elected Members in complying with this Policy. Training needs will be identified and reviewed as necessary in consideration of any changes to legislation and relevant standards, codes and guidelines.

**8. RELATED COUNCIL POLICIES AND DOCUMENTS**

PO147 Complaints Policy

**9. REFERENCES AND LEGISLATION**

Local Government Act 1999

**PO094 – Annual Allocations to Progress Associations**

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**10. COUNCIL DELEGATION**

<b>Delegate:</b>	Chief Executive Officer
<b>Sub Delegate:</b>	Director Corporate and Community Services

**11. VERSION HISTORY**

Archived Policy Name	Policy Number	Date Adopted	Last Reviewed
Replaces PO094 updated 14/3/12	PO094	12/01/2004	08/06/2010
Annual Allocations for Progress Associations [v1]	PO094	8/06/2010	14/03/2012
Annual Allocations for Progress Associations [v2]	PO094	14/03/2012	08/04/2015
Annual Allocations for Progress Associations [v3]	PO094	08/04/2015	09/05/2018
Annual Allocations for Progress Associations – Service Level Review [v4]	PO094	09/05/2018	

**23.5 BUILDING UPGRADE FINANCE****Document #:** 19/65120**Department:** Corporate and Community Services**PURPOSE**

For Council to consider participation in Building Upgrade Finance as enabled by Schedule 1B of the *Local Government Act 1999* and the *Local Government (Building Upgrade Agreements) Regulations 2017*.

**RECOMMENDATION**

That Council:

1. approves Yorke Peninsula Council's participation in Building Upgrade Finance, by offering to enter into Building Upgrade Agreements, as defined by Schedule 1B of the *Local Government Act 1999*.
2. authorises the Chief Executive Officer to:
  - enter into, or to vary or terminate, a Building Upgrade Agreement
  - declare and levy a Building Upgrade Charge under a Building Upgrade Agreement
  - set late payment and services fees as part of a Building Upgrade Charge in a Building Upgrade Agreement, as defined by the *Local Government Act 1999* (SA).

**LINK TO STRATEGIC PLAN****Goal:** 1 Economically Prosperous Peninsula**Strategy:** 1.5 Partner and build positive relationships with key stakeholders to progress tourism and business growth, including enabling the attraction of niche businesses**BACKGROUND**

Building Upgrade Finance (BUF) which aims to utilise Council's unique position in the community to assist building owners to access loan funds to finance environmental upgrades to their non-residential building(s) and to promote business development within Council regions.

The Local Government Association of South Australia released an updated BUF guide in April 2019 which provides an overview of BUF and is attached.

The State Government is supporting establishment and uptake of BUF through funding for a Central Facilitator who is hosted by the City of Adelaide and can provide support state wide to councils to establish and implement BUF.

One local business has already approached YPC to consider such an agreement to enable them to develop their building site with the addition of a veranda, an updated CWMS Scheme and a new disability compliant toilet block as well as landscaping improvements.

**DISCUSSION**

Under Schedule 1B clause 2 of the *Local Government Act 1999*, a council may enter into a BUA. A council may delegate the relevant powers to the CEO and the CEO cannot sub-delegate these powers (clause 44 (3a) of the *Local Government Act 1999*).

**Building Upgrade Finance:**

- is long-term, fixed interest finance for environmental and heritage upgrades to non-residential buildings
- is registered against the land and is transferrable between property owners on the sale of the property or discharged on settlement.

In addition to being used for works that improve the energy, water or environmental efficiency of existing non-residential buildings, in South Australia, Building Upgrade Finance assists building owners to undertake restoration and upgrades of heritage buildings (State and local heritage listed). This includes modifications to meet building rules and disability code compliance.

**How does Building Upgrade Finance work?**

Under the scheme, Council enters into a Building Upgrade Agreement (BAU) with an eligible building owner and a financier. Under the agreement:

- the building owner agrees to undertake upgrade works to their building
- the financier agrees to advance money to the building owner to fund the upgrade works
- Council agrees to declare a Building Upgrade Charge against the land on which the building is situated, collect repayments from the building owner and transfer them to the financier.

As the loan is tied to the property rather than the building owner, in the event of the sale of the property, the remaining repayments can be transferred to the new owner (if all parties agree). In the event of a default the charge on the land ranks with all Council charges and ahead of mortgage, taxes and other charges on the property.

**How is Building Upgrade Finance different from traditional finance?**

The key to Building Upgrade Finance lies within the Building Upgrade Charge that is levied on the building owner quarterly by council. This recovers principle and interest payments for the financier.

The Building Upgrade Charge effectively secures the loan as a payment due to a council. This provides heightened security to the financier, allowing them to offer attractive loan terms to the building owner.

Many scenarios may be facilitated under this scheme with the key aims to contribute to environmental development, business development (with employment and tourism spin off benefits) and promote the use of local resources for upgrades wherever possible.

To ensure that risk to Council is minimised, Council will work with the Building Upgrade Finance Central Facilitator for South Australia who is hosted by the City of Adelaide to develop alternate agreements for the scheme.

A well-documented agreement has been developed as a template for standard three (3) party BUF agreements and will be used for most applications in this area should Council agree to participate in the scheme. Any agreement which varies from the "norm" will be developed with the assistance of this facilitator by the CEO.

As the works are often urgent, and needed "now" with the onset of peak tourism activities on the horizon, Council support for the scheme is being sought, along with delegation to the CEO for the administrative aspects of the scheme to ensure work is completed for maximum benefit to the business and the area.

**COMMUNITY ENGAGEMENT PLAN****Level 1 - Inform**

Council's willingness to participate in this scheme will be communicated via Council's web site and social media where appropriate.

**CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team

In preparing this report, the following external parties were consulted:

- Building Upgrade Finance Central Facilitator for South Australia

**POLICY IMPLICATIONS**

Nil

**BUDGET AND RESOURCE IMPLICATIONS**

Council is enabled under the legislation to recover all costs associated with entering into, and administering, a BUA.

**RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS**

In the event of any unlikely default in payment by the land owner, the charge is secured as a charge against the land and can be recovered in the same manner as defaults on all other Council charges.

Legislative requirements for entering into and administering a BUA need to be followed by the Council. These processes are similar to current roles such as setting up charges in the rates system and issuing notices. Advice and support is available to meet legislative requirements from the Central Facilitator including internal procedures developed by participating councils.

**ATTACHMENTS**

1. **Government Associations of SA Building Updated Finance Guide for South Australian Councils**



# Building Upgrade Finance Guide

For South Australian Councils



# Support local businesses by enabling building upgrades.

## Purpose of this guide

To inform Elected Members and Executive staff about Building Upgrade Finance - a strategic opportunity to attract investment, support activation of underutilised buildings and improve sustainability in your council area.

## Building Upgrade Finance - A Strategic Opportunity



**Investment Attraction**



**Activation**



**Community Benefits**

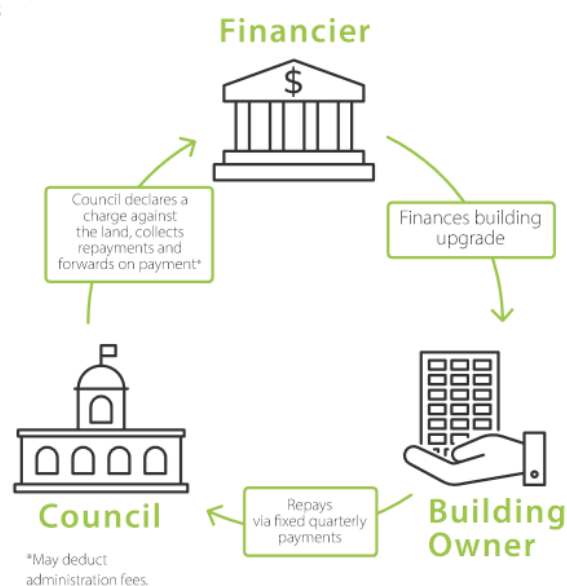
Building Upgrade Finance provides an opportunity for local councils to support non-residential property owners and business tenants to upgrade their buildings to operate more efficiently, helping to reduce operating costs and improve business competitiveness.

This finance product is provided by private sector financiers to finance environmental and heritage upgrades to existing non-residential buildings.

Councils facilitate Building Upgrade Finance by raising a separate local council charge (the Building Upgrade Charge) against the land on which the building is situated. This process uses the existing council rates collection system and the Building Upgrade Charge is recovered in a similar way to council rates. Like council rates, the Building Upgrade Charge becomes a debt on the property if unpaid.

This arrangement means that Building Upgrade Finance is secured by the property rather than the building owner. The heightened level of security allows financiers to offer attractive loan terms and provides additional benefits for building owners.

Building Upgrade Finance involves a building owner, a financier and a local council entering into a Building Upgrade Agreement (refer to the adjacent diagram).



## Building and Upgrade Eligibility

The building must be at least two years old and be used primarily for commercial, industrial or other non-residential purposes (agricultural, retail, hotel, education etc.) to be eligible for Building Upgrade Finance.

### Environmental Upgrades

A wide range of environmental upgrade works are eligible, including:



Renewable Energy  
(e.g. solar)



Energy Storage



Air Conditioning



Electric Vehicle  
Chargers



Lighting



Energy Use  
Optimisation



Water efficiency  
and reuse systems



End-Of-Trip  
Facilities



Waste Management  
Systems



Pollution  
Control

### Heritage Building\* Upgrades

\*State or local heritage listed



Maintain, repair, upgrade  
or reinstate heritage  
significance

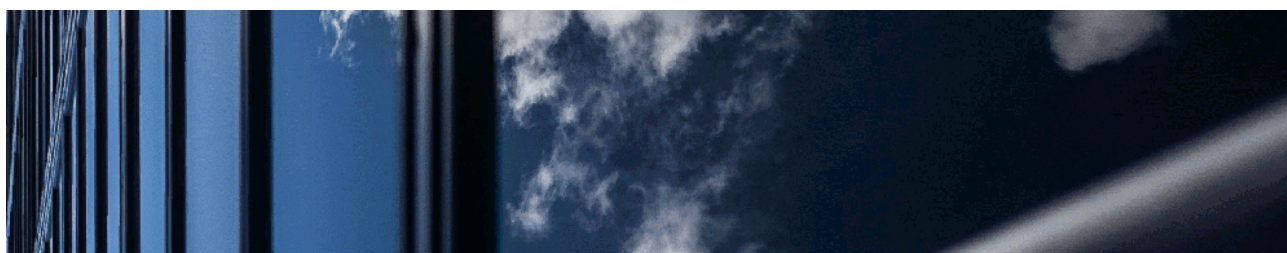


Comply with the Building  
Rules or the Disability  
Discrimination Act 1992



Facilitate the ongoing  
occupation of the building

In South Australia, Building Upgrade Finance was enabled through amendments to the Local Government Act 1999, and Local Government (Building Upgrade Agreements) Regulations 2017. Similar schemes operate in Victoria (called Environmental Upgrade Finance) and New South Wales.



### Benefits to Council

- Attract business investment
- Assist to deliver and complement a range of policies and programs
- Support local business to operate more efficiently, reduce operating costs and improve business competitiveness
- Activate and rejuvenate business and community precincts
- Support climate change adaptation to build resilience
- Assist with the transition to a low carbon economy
- Encourage heritage building revitalisation and reactivation
- Support heritage building compliance with building code and disability access requirements
- Deliver improvements to the sustainability of your council area
- Potential to increase the rate base with higher value buildings.

### Establish Building Upgrade Finance in your Council Area

The Building Upgrade Finance Central Facilitator is available to provide assistance to councils considering participation in Building Upgrade Finance.

Council participation in Building Upgrade Finance is voluntary.

A council resolution is required to enable Building Upgrade Finance to be offered by private sector financiers in your council area, which can also secure a delegation for the Chief Executive Officer to:

- ~ enter into, vary or terminate Building Upgrade Agreements, and
- ~ declare and recover the Building Upgrade Charge.

### Council Operational Role in Building Upgrade Finance

Council's role in the operation of Building Upgrade Finance is aligned to roles typically undertaken by councils in their day-to-day business.

The role includes:

- Processing application forms and agreements
- Setting up the Building Upgrade Charge
- Issuing notices to recover the charge on the quarterly installment dates
- Remitting payments to the financier
- Using enforcement procedures to recover any unpaid repayments, if required (noting council is not liable to the financier for failure by the building owner to repay)
- Creating and maintaining a publicly available Building Upgrade Agreement register.

Importantly, the legislation allows council to charge a service fee for any costs incurred entering into, and administering, a Building Upgrade Agreement. In addition a fee can be charged for administration of a late payment of a Building Upgrade Charge (if applicable). These fees are included in the council fee schedule and set on a cost recovery basis.

### Council Support (Free Service)

Support from the Central Facilitator is a free service and can help you to establish and operate Building Upgrade Finance in your council area.

Councils are not responsible for marketing and project generation, but may wish to promote Building Upgrade Finance by including information on their website and in other council materials. The Central Facilitator can provide marketing support materials for use by council.

### Building Owner Benefits

Support business rate payers in your council area take advantage of these benefits and to unlock environmental and heritage upgrades to their buildings.



#### No Upfront Capital Required

100% project finance is available, so there is no impact on capital budgets



#### Attract & Retain the Best Tenants

Landlords can remain competitive by offering efficiency and cost savings to tenants.



#### Improved Cash flow

10 -15 year loan terms protect cash flow - savings generated could make the project cash flow positive.



#### Fixed Quarterly Repayments

Quarterly repayments fixed for the term of the loan collected through the council rates collection system.



#### Share Costs

Costs of upgrades can be shared with benefiting tenants.



#### Pass on the Loan

When selling, Building Upgrade Finance allows remaining repayments to be passed to the new owner – if all parties agree.



## Case Studies



### Angas Securities Building, Adelaide

The City of Adelaide's decision to offer Building Upgrade Finance in its council area enabled the building owner to secure project funding through a Building Upgrade Agreement with their financier.

Upgrades:

- Replacement of over 1,500 bulbs and fittings
- A new 30 kW Solar PV system
- Installation of energy optimising equipment which reduces the peak demand
- A green wall to provide shade and cooling to the foyer.

*"The net result of all of this is that we are saving significant amounts of power. Our energy bill on this building has gone down by about \$52,000 per year."*

*"It's opened my eyes to a whole new world on how to design, how to manage and how to continually upgrade significant assets at a top standard. And it's all paid for by energy savings. You're getting it for free."*

John Culshaw, Building Owner and Chairman, Culshaw Group



### YourDC Data Centre, Edinburgh Parks

The City of Salisbury enabled YourDC to secure funding through a Building Upgrade Agreement with their financier.

Upgrade: 199 kW Solar PV System

It was estimated the solar PV system would:

- Deliver 290,000 kilowatt hours of electricity per annum.
- Pay for itself in under 3.5 years
- Deliver electricity for the next 25 years at just over 5 cents per kilowatt-hour - a rate more than 80% below the peak price for grid sourced electricity
- Reduce the potential peak demand component of the grid electricity bill.

*"This upgrade is cash flow positive from day one, it was an absolute no brainer for us. Data centres are one of the highest consumers of power per square metre and sustainability is very important to us. This upgrade means that when the sun is shining our customers' computers are running on solar."*

Scott Hicks, Owner

## Further Information and Support

The Building Upgrade Finance Central Facilitator for South Australia is funded by the State Government and hosted by the City of Adelaide. It is the Central Facilitator's role to encourage council uptake of Building Upgrade Finance and support their participation.

### Contact the Central Facilitator:

**Lara Daddow**

(08) 8203 7884

0438 357 765

[l.daddow@cityofadelaide.com.au](mailto:l.daddow@cityofadelaide.com.au)

The Building Upgrade Finance Council Information Pack produced by the Central Facilitator provides detailed guidance and material to support local councils in participating in Building Upgrade Finance, including all relevant procedures, templates and guidance on:

- » Building Upgrade Finance as a strategic opportunity for council, including risk assessment for council
- » The legislative framework and requirements specifically applicable to local council
- » Procedures, checklists and forms to address legislative requirements including set up and administering of Building Upgrade Agreements in the rates collection system.

## Acknowledgments

Version 2 of this guide has been developed by the Building Upgrade Finance Central Facilitator, with funding support from the State Government, in collaboration with the Local Government Association of South Australia, April 2019.

**24 ASSETS AND INFRASTRUCTURE SERVICES**

Nil

**25 DEVELOPMENT SERVICES****25.1 ACCESS ADVISORY WORKING PARTY MINUTES****Document #:** 19/62153**Department:** Development Services**PURPOSE**

For Council to receive the Minutes of Council's Access Advisory Working Party meeting held on 26 July 2019.

**RECOMMENDATION**

That Council:

1. receive the Minutes of the Access Advisory Working Party meeting held on 26 July 2019.
2. commit \$1,000 for the installation of an access ramp on the corner of Bridge Road and Park Terrace, Ardrossan.

**LINK TO STRATEGIC PLAN****Goal:** 2 Community Connected through Infrastructure**Strategy:** 2.3 Provide disability access infrastructure**BACKGROUND**

To keep Council informed of regular Access Advisory Working Party meetings and to consider identified projects to meet the needs of people with disabilities.

**DISCUSSION**

Attached are the Minutes of the Access Advisory Working Party meeting held on 26 July 2019.

Item 1.2 of the Minutes recommends the following motion be adopted:

**Keryn Dawes moved John Frankie seconded**

*That the minutes of the Access Advisory Working Party meeting held on 3 May 2019 as circulated, be confirmed as a true record.*

**CARRIED**

Item 2 of the Minutes recommends the following motion be adopted:

**John Frankie moved Keryn Dawes seconded**

*It is recommended that Council commits \$1,000 for the installation of an access ramp on the corner of Bridge Road and Park Terrace, Ardrossan.*

**CARRIED**

**Ann Brown moved Cr Bittner seconded**

*That correspondence from Port Vincent Progress Association dated 24 July 2019 be accepted and considered.*

**CARRIED**

**COMMUNITY ENGAGEMENT PLAN**

Level 1 - Inform

Minutes will be available on Councils Website.

**CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Director Development Services
- Operations Coordinator

In preparing this report, the following external parties were consulted:

- Access Advisory Working Party
- Progress Associations

**POLICY IMPLICATIONS**

Yorke Peninsula Council Disability Action Plan.

**BUDGET AND RESOURCE IMPLICATIONS**

Consistent with the 2019/2020 budget allocation of \$25,000.

**RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS**

Disability Discrimination Act

Council has adopted a Disability Action Plan to ensure that people with disabilities can access Council functions, facilities and services.

**ATTACHMENTS**

1. Minutes - Access Advisory Working Party - July 2019



## *Yorke Peninsula Council*

### **Minutes of the Meeting of the Access Advisory Working Party**

Held on Friday 26 July 2019  
In the Council Chambers  
57 Main Street Minlaton commencing at 1.30pm  
(Subject to confirmation)

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#### **ITEM 1**

##### **1.1 WELCOME BY CHAIRPERSON**

Chairperson Richard Carruthers welcomed everyone to the meeting and declared the meeting open at 1.30pm.

##### **1.2 PRESENT**

Cr Bittner, Cr Richard Carruthers (YP Council & Ardrossan Progress Assoc), Heather Shepley (Corny Point Progress Assoc), Jane Lavery (Warooka Progress Assoc), D'Arcy Button (Minlaton Progress Assoc), Mike Smith (Tiddy Widdy Progress Assoc), John Franke (Yorke town Progress Assoc), Kerryn Dawes (Edithburgh Progress Assoc), Anne Brow (Stansbury Progress Association).

##### **IN ATTENDANCE**

Nick Hoskin	Operations Coordinator
Maddy Pulling	Minute Secretary
Tanya Walsh	Leisure Options Coordinator

##### **1.3 LEAVE OF ABSENCE**

Nil

##### **1.4 APOLOGIES**

Mayor Darren Braund, Roger Brooks (Director Development Services), John Edwards (Edithburgh Progress Association), Beth Fairlie (Port Vincent Progress Association).

**1.5 MINUTES OF THE PREVIOUS MEETING**

Keryn Dawes moved John Frankie seconded

That the minutes of the Access Advisory Working Party meeting held on 3 May 2019 as circulated, be confirmed as a true record.

**CARRIED**

**1.6 MATTERS ARISING FROM MINUTES****1. Individual updates on projects allocated funding****1.1 Yorketown – Installation of an access ramp on corner of Waterloo Bay Road and the main intersection.**

Nick Hoskin advised this is completed. This item can be removed from Agenda.

**1.2 Warooka – Footpath paving works at the town centre Rotunda**

Nick Hoskin advised this is completed. This item can be removed from Agenda.

**1.3 Yorketown – Installation of an access ramp adjacent the Yorketown Doctors Surgery.**

Nick Hoskin advised this is completed. This item can be removed from Agenda.

**1.4 Edithburgh - Install two access ramps adjacent the median strip (near the flag pole) on either side of Edith Street.**

Nick Hoskin advised this is completed. This item can be removed from Agenda.

**1.5 Contribute \$2,500 to Western United Sports Club for a disability access ramp and fire safety doors to the club building.**

This project has been completed. This item can be removed from Agenda.

**2. Other Matters Arising**

Correspondence 19/25551 dated 5/04/2019 from Yorketown Progress Association requesting cross over access at the Telecentre gate, as the street gutter is challenging to negotiate.

Nick advised he and Roger inspected the Telecentre and took measurements for a proposed disabled ramp. Roger is investigating a possible concept plan for a ramp and will report back at the next meeting.

**1.7 MATTERS REFERRED BY COUNCIL**

Nil

**1.8 PRESIDING MEMBER'S REPORT**

Nil

**ITEM 2 CORRESPONDENCE**

Correspondence from Ardrossan Progress Association (19/52604) dated 2 July 2019, requesting an access ramp on the northern kerb, directly opposite the ramp coming off the corner of Bridge Road and Park Terrace. Currently elderly people have to cross Bridge Road and walk along Park Terrace to access the ramp on the north east side of the Caravan Park corner.

**John Frank moved Keryn Dawes seconded**

It is recommended that Council commit \$1,000 for the installation of an access ramp on the corner of Bridge Road and Park Terrace, Ardrossan.

**CARRIED**

**Late Correspondence**

Correspondence 19/60929 from Paul Stubberfield to Port Vincent Progress Association requesting the Access Advisory Working Party consider installing disabled carparking in Port Vincent main street and the installation of single angled hand rail alongside the footpath kerbing ramp on the corner of Ramsay and Main Street, Port Vincent.

**Anne Brown moved Cr Bittner seconded**

That the correspondence from Port Vincent Progress Association dated 24 July 2019 be accepted and considered.

**CARRIED**

Discussion ensued and Nick Hoskin will investigate and consult with Port Vincent Progress Association regarding disabled parking and installation of handrails and report back to the next meeting.

**ITEM 3 GENERAL BUSINESS**

John Franke requested line marking in Yorketown. Nick will follow up.

Heather Shepley enquired what can be done to compact the gravel surface between the Corny Point Hall and the outside toilets. The gravel is proving difficult to navigate and needs to be remedied. Nick Hoskin will investigate.

Tanya Walsh advised Leisure Options has implemented new logos to enhance interaction and communication with their clients.

Cr Bittner advised she has had a call from the Publican at the Port Vincent Hotel with concerns regarding a section of the footpath in the main business precinct area. Cr Bittner is going to seek more detail about the location and issue and advise Nick Hoskin who will investigate.

Kerryn Dawes acknowledged the recent passing of John Sendy who was an integral part of the Access Advisory Working Party over the years.

**ITEM 4 NEXT MEETING**

Friday 25 October 2019 at 1.30pm

**ITEM 5 CLOSURE**

The meeting closed at 1.55 pm

.....  
**Chairperson – Cr Richard Carruthers**  
Friday, 25 October 2019

**26      GENERAL BUSINESS**

Section 85 of the Act requires that matters on the Agenda are described with reasonable “particularity and accuracy” and reports and other documentation to be considered at a meeting are available to the public prior to the meeting. The practice of general business should be restricted to matters of urgency.

**CONFIDENTIAL AGENDA****27 CONFIDENTIAL ITEMS****27.1 MATERIAL SUPPLY 2019-20 TENDER 200-2019****RECOMMENDATION****Section 90 Order**

That pursuant to Section 90(2) and (3)(k) of the Local Government Act 1999, the Council orders, that the public be excluded from the meeting relating to Item 27.1 Material Supply 2019-20 Tender 200-2019, with the exception of the following persons:

- Acting Chief Executive Officer
- Executive Assistant to Director Corporate Community Services
- Executive Assistant to Director Development Services
- Director Corporate and Community Services
- Director Assets and Infrastructure
- Director Development Services

The Council is satisfied that, pursuant to Section 90(2) and (3)(k) of the Act, the information to be received, discussed or considered in relation to report Item 27.1 Material Supply 2019-20 Tender 200-2019, is confidential information relating to:

- (k) tenders for the supply of goods, the provision of services or the carrying out of works.

Accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

**RESUMPTION OF PUBLIC MEETING****RECOMMENDATION****Section 91 Order**

That having considered report 27.1 Material Supply 2019-20 Tender 200-2019 in confidence under Section 90(2) and (3)(k) of the Local Government Act 1999 (the Act) the Council, pursuant to Section 91 (7) and 91 (9) of the Act orders that the agenda report, attachments, minutes and supporting documentation relevant to report 27.1 Material Supply 2019-20 Tender 200-2019 be retained in confidence and not available for public inspection for a period of 12 Months.

**27.2 MANAGEMENT AND OPERATION OF RESOURCE RECOVERY CENTRES TENDER 198-2019****RECOMMENDATION****Section 90 Order**

That pursuant to Section 90(2) and (3)(k) of the Local Government Act 1999, the Council orders, that the public be excluded from the meeting relating to Item 27.2 Management and Operation of Resource Recovery Centres Tender 198-2019, with the exception of the following persons:

- Acting Chief Executive Officer
- Executive Assistant to Director Corporate Community Services

- Executive Assistant to Director Development Services
- Director Corporate and Community Services
- Director Assets and Infrastructure
- Director Development Services

The Council is satisfied that, pursuant to Section 90(2) and (3)(k) of the Act, the information to be received, discussed or considered in relation to report Item 27.2 Management and Operation of Resource Recovery Centres Tender 198-2019, is confidential information relating to:

- (k) tenders for the supply of goods, the provision of services or the carrying out of works.

Accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

## **RESUMPTION OF PUBLIC MEETING**

### **RECOMMENDATION**

#### **Section 91 Order**

That having considered report 27.2 Management and Operation of Resource Recovery Centres Tender 198-2019 in confidence under Section 90(2) and (3)(k) of the Local Government Act 1999 (the Act) the Council, pursuant to Section 91 (7) and 91 (9) of the Act orders that the agenda report, attachments, minutes and supporting documentation relevant to report 27.2 Management and Operation of Resource Recovery Centres Tender 198-2019 be retained in confidence and not available for public inspection for a period of 12 months.

## **27.3 POINT TURTON BOAT RAMP DREDGING TENDER 199-2019**

### **RECOMMENDATION**

#### **Section 90 Order**

That pursuant to Section 90(2) and (3)(k) of the Local Government Act 1999, the Council orders, that the public be excluded from the meeting relating to Item 27.3 Point Turton Boat Ramp Dredging Tender 199-2019, with the exception of the following persons:

- Acting Chief Executive Officer
- Executive Assistant to Director Corporate Community Services
- Executive Assistant to Director Development Services
- Director Corporate and Community Services
- Director Assets and Infrastructure
- Director Development Services

The Council is satisfied that, pursuant to Section 90(2) and (3)(k) of the Act, the information to be received, discussed or considered in relation to report Item 27.3 Point Turton Boat Ramp Dredging Tender 199-2019, is confidential information relating to:

- (k) tenders for the supply of goods, the provision of services or the carrying out of works.

Accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

**RESUMPTION OF PUBLIC MEETING****RECOMMENDATION****Section 91 Order**

That having considered report 27.3 Point Turton Boat Ramp Dredging Tender 199-2019 in confidence under Section 90(2) and (3)(k) of the Local Government Act 1999 (the Act) the Council, pursuant to Section 91 (7) and 91 (9) of the Act orders that the agenda report, attachments, minutes and supporting documentation relevant to report 27.3 Point Turton Boat Ramp Dredging Tender 199-2019 be retained in confidence and not available for public inspection for a period of 12 Months.

**27.4 PORT RICKABY CARAVAN PARK LEASE DISPUTE - COUNCIL SECTION 91 ORDER - MINUTE REFERENCE 255/2018 (12/09/2018)****RECOMMENDATION****Section 90 Order**

That pursuant to Section 90(2) and (3)(a),(d)(i),(d)(ii),(i) of the Local Government Act 1999, the Council orders, that the public be excluded from the meeting relating to Item 27.4 Port Rickaby Caravan Park Lease Dispute - Council Section 91 Order - Minute Reference 255/2018 (12/09/2018), with the exception of the following persons:

- Acting Chief Executive Officer
- Executive Assistant to Director Corporate Community Services
- Executive Assistant to Director Development Services
- Director Corporate and Community Services
- Director Assets and Infrastructure
- Director Development Services

The Council is satisfied that, pursuant to Section 90(2) and (3)(a),(d)(i),(d)(ii),(i) of the Act, the information to be received, discussed or considered in relation to report Item 27.4 Port Rickaby Caravan Park Lease Dispute - Council Section 91 Order - Minute Reference 255/2018 (12/09/2018), is confidential information relating to:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)
- (d)(i) commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party
- (d)(ii) commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest
- (i) information relating to actual litigation, or litigation that the Council or Council committee believes on reasonable grounds will take place, involving the council or an employee of the Council
- (i) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

Accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

**RESUMPTION OF PUBLIC MEETING****RECOMMENDATION****Section 91 Order**

That having considered report 27.4 Port Rickaby Caravan Park Lease Dispute - Council Section 91 Order - Minute Reference 255/2018 (12/09/2018) in confidence under Section 90(2) and (3)(a),(d)(i),(d)(ii),(i) of the Local Government Act 1999 (the Act) the Council, pursuant to Section 91 (7) and 91 (9) of the Act orders that the agenda report, attachments, minutes and supporting documentation relevant to report 27.4 Port Rickaby Caravan Park Lease Dispute - Council Section 91 Order - Minute Reference 255/2018 (12/09/2018) be retained in confidence and not available for public inspection for a period of Until further order of the Council..

**28      NEXT MEETING**

Wednesday 11 September 2019

**29      CLOSURE**