



NOTICE OF MEETING

Notice is hereby given that the next ordinary meeting of Council's

ART EXHIBITION WORKING PARTY

will be held on Tuesday 30 April 2019

in the Maitland Office – Gum Flat Meeting Room

commencing at 11.00am

David Harding

TEMPORARY CHAIRPERSON

A G E N D A

ITEM 1 YORKE PENINSULA COUNCIL – ART EXHIBITION WORKING PARTY

- 1.1 Welcome by Chairperson - meeting declared open.
- 1.2 Present
- 1.3 Apologies/leave of absence
Jennifer Robyn
- 1.4 Minutes of previous meeting – for confirmation.
Art Exhibition Working Party meeting held on 24 May 2018
- 1.5 Conflict of Interest

CONFLICT OF INTEREST

Members are reminded of the requirements for disclosure by Members of direct or indirect pecuniary benefits in items listed for consideration on the Agenda. Members must declare any interest and provide full and accurate details of the relevant interest to the Committee prior to consideration of that item on the Agenda.

ITEM 2 BUSINESS ARISING:

- 2.1 Welcome to new members of the Working Party
- 2.2 Call for nominations for Chairperson and Deputy Chairperson
- 2.3 Appointment of Chairperson and Deputy Chairperson
- 2.4 Terms of Reference
- 2.5 Yorke Peninsula Art Exhibition Policy
- 2.6 Summary of 2018 exhibition

ITEM 3 2020 EXHIBITION:

- 3.1 Suggestions/ideas for 2020 exhibition.
- 3.2 Commitment from Progress Associations on the Working Party and before, during and after the event and sponsorship request letters to Progress Associations hosting the event
- 3.3 Sponsorship from other organisations
- 3.4 Requirements going forward

ITEM 4 NEW BUSINESS:

ITEM 5 NEXT MEETING:

ITEM 6 MEETING CLOSE:



Minutes of the Meeting of the Art Exhibition Working Party

held on Thursday 24th May 2018
in the Maitland Council Office
commencing at 2.00pm

(Subject to confirmation)

ITEM 1 OPEN

- 1.1 Welcome by Chairperson Cr Alan Headon declared the meeting open at 2.02pm and thanked everyone for attending.
- 1.2 Present – Cr Alan Headon, Cr Darren Braund, Pam Headon, Bobbi Pertini, Carina Congdon, Richard Cane, Leanne Cane, Jennifer Robyn, Lesley-Anne Swaans and Rachel Rich – Minute Secretary.
- 1.3 Apologies/leave of absence –
- 1.4 Minutes of previous meeting –

Bobbi Pertini moved

Leanne Cane seconded

That the Minutes of the Art Exhibition Working Party (AEWP) meeting held on 22nd March 2018, as circulated be confirmed as a true record.

CARRIED

- 1.5 Conflict of Interest - The Chairperson reminded members of their obligations in relation to Conflict of Interest provisions.

ITEM 2 CORRESPONDENCE IN

- 2.1 Confirmed incoming correspondence from the following:
 - Email from Fine Art Judge to say thank you
 - Email from Mayor forwarding Art Newsletter subscription
 - Dave Phillips – Invoice received
 - Adelaide school teacher request for artist to assist in local workshop
 - Diana Sweeney sent an email on behalf of the Edithburgh Progress Association – thanking the Exhibition for supporting Edithburgh community
 - Email from Kyile Przibilla with feedback from radio marketing campaign

- Positive feedback from Pete Dobre, who facilitated the photography workshop and felt it was a great success and would be happy to be involved in future events.

ITEM 3 CORRESPONDENCE OUT

3.1 Confirmed outgoing correspondence from the following:

- Letters for Awards winners with applicable cheques
- Thank you letters to Schools for participating
- Letters to Artists who sold work along with cheque for payment and invoices for commission
- Email forwarded to School for request to purchase school artwork from community member
- Photography grant acquittal
- Thank you letters to sponsors
- Thank you letter to City of Prospect

ITEM 4 BUSINESS ARISING

4.1 City of Prospect – drop off/pick up point in Adelaide:

Discussion around the City of Prospect's help/assistance given they were going through a transitional period themselves.

4.2 Summary of Event:

- Bobbi gave a brief on the summary that was provided as an attachment on the agenda.
- Discussion ensued around how Edithburgh will run in future events. Suggested that more clear advice on what the expectation is from volunteers when it comes to set up and pack down. It was assumed the volunteers knew what they were doing, however when the time came they didn't really know and were looking for guidance. This goes for the exhibitions being held in the other areas also.
- Feedback from catalogues – Overall feedback was the catalogue was great. In future to perhaps review costs and implement a strategy.
- Discussion around current photography trends.
- Opening night – suggestion to add a fold back as people found it hard to hear, especially those to the back of the hall.
- Lighting – perhaps look at LED lights in future as the halogen lights get very hot. Suggestion to purchase new LED lights before 30 June 2018 in preparation for next exhibition. Richard will look at what lights would be suitable and get a costing.
- Yorketown Exhibition – supper room was a success and Progress would be happy to do it again.
- Brooke Leibelt did a wonderful job as MC. Suggestion to have Brooke as a committee member for future exhibitions.
- Suggestion to draw raffle after the event, so tickets can be sold over the weekend.
- Pick up of art work – Monday needs to be closed for pack up, as it proved troublesome this year being open and trying to pack up.
- Poster competition – Cr Braund queried if should be doing it. Carina gave background on the poster competition. Discussion ensued around how to attract more people to get involved with entering in the future.

ITEM 5 NEW BUSINESS

5.1 Budget summary:

Bobbi gave a summary of the current budget on completion of running the event: \$1400.00 available to spend on LED lighting as suggested previously.

5.2 Cr Alan Headon, spoke with Matt Osborne from AGL and it was suggested to approach AGL for community grant funding to support the next Exhibition. Approach will need to be at least 12 months prior to exhibition. This is separate from the AGL Wattle Point Wind Farm Community Grant Funding that is already provided.

5.3 Funding for Arts/Project Officer – via Country Art SA (CASA). This is a 50/50 partnership. Suggestion to approach Copper Coast Council project officer and invite them to be on the YPAEWP.

Cr Darren Braund moved Leanne Cane seconded

To source timelines and what is involved in putting together a proposal to gain an arts/projects officer in conjunction with CASA.

CARRIED

5.4 Clear guidelines for future events to ensure the Progress Associations commit to time and volunteer to run the events.

Richard Cane moved Cr Darren Braund seconded

First right of return for the towns who have run exhibitions in 2018.

CARRIED

5.5 Charter – suggestion to have a charter available and reference the 6 points from the YP Art Exhibition website along with a terms of reference.

5.6 Moving forward with school exhibitions – approach schools by October 2018 to allow time for them to be ready for 2020. Schools feel they need time to prepare.

5.7 Meeting frequency moving forward? Suggestion to meet in 8 weeks and run a planning workshop/strategy in moving forward.

ITEM 6 NEXT MEETING

Thursday 16th August 2018, 2.00pm

ITEM 7 MEETING CLOSE

The meeting closed at 3.34pm

.....
Chairperson – Alan Headon

TERMS OF REFERENCE

Yorke Peninsula Art Exhibition Working Party



1. Establishment

The Yorke Peninsula Council (Council) established the Yorke Peninsula (YP) Art Exhibition Working Party to coordinate the biennial Art Exhibition. The YP Art Exhibition Working Party shall be known herein, as the Working Party.

2. Purpose

The Working Party will organise, coordinate and carry out the Art Exhibition on behalf of Council and is responsible to the Director Corporate and Community Services in line with providing recommendations to Council on matters relating to the exhibition.

The underlying goals of the Working Party are to:

- Attract artists from our local area and across the state;
- Showcase the work of both emerging and established artists;
- Present exhibitors' works in the best possible light;
- Maximise the potential for exhibiting artists to sell their work;
- Maximise the fundraising potential of the Exhibition;
- Deliver value to sponsors and supporters;
- Encourage and provide opportunity to local and up-and-coming artists; and
- Exhibit as wide a range of artists as possible.

3. Membership

3.1 Membership of the Working Party may include:-

- Community Members;
- Elected Members; and
- Council staff.

3.2 The Working Party shall appoint a Chairperson and Deputy Chairperson.

3.3 All Elected Members of the Working Party are appointed for the term of Council.

4. Quorum

A quorum for a meeting of the Working Party shall be four with a minimum of one Elected Members. Meetings are to be rescheduled where there is no quorum.

5. Frequency of Meetings

The Working Party shall meet generally on the last Wednesday of each month, or at a time, day and frequency that is acceptable by the members.

6. Notice of Meetings

Confirmation of meeting dates and times will appear as per the minutes. The rescheduling of meetings will be facilitated by Secretariat whereby all members will be notified.

7. Minutes of Meetings

Corporate and Community Services Department must keep, or arrange to be kept, minutes of every meeting of the Working Party. The minutes of the proceedings and meetings of the Working Party must include:

- a) the names of Community Members, Elected Members and Council staff in attendance;
- b) in relation to each member present, if the member was not present for the entire meeting, the time at which the person entered or left the meeting
- c) its motion or amendments, and the names of the mover and seconder;
- d) whether a motion or amendment is carried or lost;
- e) any disclosure of conflict of interest made by a member;

Minutes of the meeting will be placed on the next immediate Council Agenda for motions and any recommendations from The Working Party for consideration and resolution.

8. Meeting Procedures

Meetings will be held in accordance with:

- *Local Government Act 1999*
- *Local Government (Procedures at Meetings) Regulations 2013*
- *Council's Code of Conduct: Elected Members and Council Employees*
- *Local Government (Accountability and Governance) Act 2015*
- *PO015 Access to Council and Committee Meetings and Documents Code of Practice*

9. Reporting Responsibilities

The Working Party reports directly to the Director Corporate and Community Services who will oversee the Exhibition for Council and facilitate specialist services as required. The Working Party shall, through the Director Corporate & Community Services, make recommendations to the Council which are deemed appropriate on any area within its Terms of Reference where in its view, action or improvement is needed.

10. Decision Making

10.1 All decisions of the Working Party shall be made on the basis of a majority decision of the members present.

10.2 Each member of the Working Party present at a meeting must, subject to that person having a conflict of interest in the matter, vote on a question arising from a decision at that meeting.

10.3 Any member of the Working Party who has a personal interest or a direct or indirect pecuniary interest in any matter before the Working Party (other than an indirect interest which exists in common with a substantial class of persons) may participate in discussions on that matter but must not vote in any deliberations or decisions of the Working Party in relation to that matter.

11. Purchasing/Methods and Limits

Purchasing of goods and or material shall be within budget limitation and authorised by the Director Corporate and Community Services. All purchasing shall be in accordance with Councils P0058 – Purchasing and Procurement Policy.

Endorsed by Council	Next Review	Version	RM8 Ref #	Owner
				Corporate and Community Services



COUNCIL POLICY

Yorke Peninsula Art Exhibition

Policy Number:	PO066		
Strategic Plan Objective	1. Economically Prosperous Peninsula 1.4 Support local events and help attract new events		
Policy Owner:	Director Corporate & Community Services	File Number:	16/14044
Responsible Officer:	Director Corporate & Community Services	Minute Reference:	060/2017 (08/03/2017)
Date Adopted:	8 th March 2017	Next Review Date:	March 2021

1. POLICY OBJECTIVES

The Yorke Peninsula Art Exhibition (“Exhibition”) is a biennial event attracting locals and tourists from all over the country. This policy sets out the conditions under which the exhibition will operate and defines responsibilities.

Through the Exhibition, Yorke Peninsula Council (Council) aims to:

- Support tourism on the Yorke Peninsula through the presentation of a quality event, inspiring artists, their families and friends and other visitors to extend their stay on the Yorke Peninsula;
- Make an excellent contribution to the cultural experience of the Yorke Peninsula; and
- Provide a platform for artists of all capabilities.

2. SCOPE

This policy applies to all persons undertaking activities relating to the Exhibition for/on behalf of the Council.

3. POLICY STATEMENT

3.1 Yorke Peninsula Art Exhibition Working Party

The Council have established the Yorke Peninsula Art Exhibition Working Party (“Working Party”) as an informal working party to organise, co-ordinate and carry out the Exhibition on behalf of Council.

Membership of the Working Party is determined by resolution of Council.

The Working Party is directly responsible to the Director Corporate and Community Services and the Director Corporate and Community Services (C&CS) will oversee the Exhibition for Council. The Director C&CS will ensure administrative support is provided to the working party and will, wherever possible, arrange for suitable resources to complete requested tasks to ensure professional standards associated with the exhibition are maintained.

The Working Party will make recommendations:

- Strive to provide a high quality Exhibition and competition for artists, residents and visitors;
- Seek out funding and sponsorship opportunities for competition prizes;
- Seek out funding and sponsorship opportunities for transport to and from Adelaide;
- Seek out volunteers to assist in carrying out the Exhibition;
- Make recommendations to the Director, Corporate and Community Services to procure goods and services as required;
- Promote the Exhibition in a manner and locations as deemed appropriate;
- The Working Party will furnish minutes of each meeting to Council;
- The Working Party will abide by the Council Code of Conduct; and
- The Chairperson will have a deciding vote.

3.2 Exhibition Location and Duration

The main Exhibition is hosted at the Ardrossan Town Hall over the Easter long weekend and the Exhibition opening is held on Wednesday night prior to Easter. Invitations are sent to people who have purchased art at a previous exhibition, artists who have entered this exhibition, sponsors and other invited guests as recommended by the Working Party and determined by Council.

The main Exhibition proceedings will official commence at 8pm with a Welcome by the Mayor, or his delegate in their absence. A dignitary, selected by the Working Party and approved by Council, will then officially open the Exhibition, followed by speeches and prize announcements.

Two persons will receive guests at the door, collect entry fees and issue entry tickets and voting forms.

SF154 Yorke Peninsula Art Exhibition Schedule provides a specific timetable of activities to be undertaken during the Exhibition.

In conjunction of the main Exhibition, the Working Party may set up Satellite Exhibitions at other locations within the Council district to promote different mediums of art and expand the coverage of the event.

3.3 Competition Categories

Exhibition Competition Categories will be recommended by the Working Party and determined by resolution of Council and will be set out in SF163.

3.4 Competition Entry fees

Competition entry fees will be recommended by the Working Party and determined by resolution of Council and recorded into the fees and charges register.

3.5 Prizes

Prizes are offered to encourage artists to enter their work and the value of the major prize and subsequent prizes are determined by resolution of Council.

Commendation Awards may be utilised to recognise artwork that came close to winning a prize.

3.6 Procurement

The Director Corporate and Community Services is responsible for ensuring goods and services are procured in accordance with Council's procurement policies, procedures and processes.

3.7 Entering Artwork into the Exhibition

Artists can enter their work into the exhibition by completing a SF164 Yorke Peninsula Art Exhibition Open Entry Form or a SF164A Yorke Peninsula Art Exhibition Schools Entry Form.

Both forms are available on line and in hard copy.

3.8 Conditions of Entry

Council will determine the conditions of entry by resolution. Conditions of Entry will be set out in SF166 Conditions of Entry and provided to all artists seeking to enter, either electronically or in hard copy.

Artwork will be assessed against the SF166 Conditions of Entry using SF166B Conditions of Entry Checklist by the working party for consideration by the Director Corporate and Community Services.

3.9 Judges

The number and identity of the judges will be selected by the Working Party and recommended to Council. Where possible, two or more reputable judges will be appointed.

3.10 Mini-exhibitions

Mini-exhibitions may be offered where artists can display as many artworks as they wish in a dedicated space, for a fee as determined by resolution of Council and recorded into the fees and charges register. Artists may promote the mini-exhibition to their list of buyers

3.11 Marketing

The Working Party is responsible for co-ordinating marketing and promotion activities.

Sponsors may display advertising banners leading up to and during the exhibition. Banners may require approval under Council By-Laws.

Council will determine the cost of catalogues by resolution.

3.12 Care of Artwork

Artists retain responsibility for their artworks at all times when participating in the Art Exhibition.

Persons handling artworks will do so with care.

3.13 Artwork Sales

Sales prices are to be determined by the exhibiting Artists. Artworks are sold on “a first come first served” basis. Sold artworks remain on display until Easter Monday, when they can be collected by the purchaser.

Each piece of artwork is issued with a unique entry number and persons wishing to make a purchase are required to quote that number at the sales desk, so as to accurately identify the painting to be purchased.

3.14 Artwork Delivery and Collection

Artwork must be collected from the Exhibition site on Easter Monday, unless alternative arrangements have been made with the Working Party. For Artworks delivered by a transport supplier are returned in their same packaging and delivered back to the Transport supplier’s depot.

3.15 Special Features

Artist Demonstrations, workshops and classes are popular, encourage attendance and will be incorporated into the Exhibition where ever possible.

4. COMPLAINTS

Complaints about this policy can be made in writing to the Director Corporate and Community Services. Complaints will be managed in accordance with Council's Complaints Policy PO147.

5. REVIEW

This policy will be reviewed every four years and as deemed necessary in consideration of any changes to legislation and relevant standards, codes and guidelines.

6. TRAINING

Council is committed to supporting Elected Members, employees and volunteers in complying with this policy and all parties will be provided training.

7. RELATED COUNCIL POLICIES AND DOCUMENTS

PO058 Purchase of Goods & Services Policy

PO091 Risk Management Policy

R011 Fees and Charges Register

8. REFERENCES AND LEGISLATION

Local Government Act 1999

Code of Conduct for Council Employees

Code of Conduct for Council Members

10. COUNCIL DELEGATION

Delegate:	Chief Executive Officer
Sub delegation	Director Corporate & Community Services

11. VERSION HISTORY

Archived Policy Name	Policy Number	Date Adopted	Last Reviewed
New policy			
Yorke Peninsula Art Exhibition [v1}	PO066	08/04/2015	22/02/2017

YP ART EXHIBITION 2018

SUMMARY

ARDROSSAN

Attendees 980 plus 205 for Opening Night
Total of 152 Fine Art and 102 School Entries for sale valued at \$89,655
Total Fine Art Sales \$12,420 (27 pieces)
Acquisitive Prize \$895 (1 piece)
Donations \$1,740.80
Catalogues \$800.00

EDITHBURGH

Attendees 978
Total of 44 Sculptures for sale valued at \$32,970
Total Sculpture Sales \$1,740 (7 pieces)
Donations – Nil
Catalogues \$182.00

YORKETOWN

Attendees 339
Total of 64 Photography pieces for sale valued at \$14,445
Total Photography Sales \$3,160 (16 pieces)
Donations \$335.65
Catalogues \$100.00

ALL EXHIBITS

2,502 through the doors at all three Exhibitions
Total of 362 pieces entered in the Exhibition with a total value of \$137,070
Total Sales \$17,320 (50 pieces)
Commission Retained \$3,464
Donations \$2,076.45
Catalogue Sales \$1,082

FINE ART AWARDS

First Prize \$5,000: Ian Burman (Old Shearing Sheds Near Price) 35
Second Prize \$1,000: Ruth Robinson (Broken Barrier) 127
Third Prize \$750: Pam Headon (Gullible Nipper Sifters – Wool Bay) 81

Verna Lock Acquisitive Memorial Award for Local Artists
\$1,500 awarded to Bob Landt (And the Band Played On) 89

Special Judge Mention

- Elizabeth James (Yacht Club Antics) 85
- Kirsty Campion (Untitled) 40
- Jess McDonald (Maid of Honour) 111

PHOTOGRAPHY AWARDS

First Prize \$1,000: Sue Hancock (Clouds over Corny) 178
Second Prize \$500: Tristan Hancock (Berry Bay Dolphin) 184

Special Mention:

- Tristan Hancock (Troubridge Sunset) 183
- Fiona Lawrence (Horseshoe Falls) 192

SCULPTURE AWARDS

First Prize \$1,000: Rick Hutchison (One of Three Kings – Who do I talk to?) 251
Second Prize \$500: Clayton Penley – (Moonterra Hunter) 255

PEOPLE'S CHOICE AWARDS

\$250.00 - Photography - No 170 – Wild and Free by Lachlan Cameron
\$250.00 - Sculpture – No 218 – Ocean Goddess by Alan Borg
\$500.00 - Fine Art – No 55 – Formby Bay from Daly Head by Bruce Davey
\$100.00 - School – Zendaya by Ashton Greenslade

SCHOOL AWARDS

Junior School Awards

First Prize \$75.00 – Casey Stubberfield (To the City) – Minlaton District School
Second Prize \$25.00 – Xavier Cook (Dancing Dolphins) – Minlaton District School

Primary School Awards

First Prize \$100.00 – Zaiya Cross (Floating Sun) – Ardrossan Area School
Second Prize \$50.00 – Emma Hobbs (Journey) – Warooka Primary School

Middle School Awards

First Prize \$150.00 – Lila Newbold (Girl by the Sea) – Minlaton District School
Second Prize \$75.00 – Charizzma Orchard (Water meets the sky) – Ardrossan Area School

Senior School Awards

First Prize \$250.00 - Nikita Badari (Lit) – Ardrossan Area School
Second Prize \$100.00 – Chance Parsons (Chaos under Water) – Minlaton District School

School Special Judge Mention

- Tori Haywood (Senior) – Yorketown Area School
- Orlando Reddin (Middle) – Central Yorke School
- Brylee Pertini (Primary) – Harvest Christian College
- Eli Sanderson (Junior) – Maitland Lutheran School

YP ART EXHIBITION 2018

FINE ART - ARDROSSAN

Attendance:

- Opening Night - 205
- Thursday to Easter Monday - 980

Sales:

- Opening Night - \$9,370.00
- Thursday – \$45.00
- Good Friday - \$1,120.00
- Easter Saturday - \$920.00
- Easter Sunday - \$965.00

Gold coin donations/ Raffle Book:

- Opening Night - \$869.70
- All other days - \$871.10

\$1,740.80

Catalogues:

- Opening Night - \$530.00
- All other days - \$270.00

\$800.00

SCULPTURE - EDITHBURGH

Attendance:

- Good Friday 10am to 2pm – 151
- Easter Saturday 10am to 2pm – 257
- Easter Sunday 10am to pm – 570

Sculpture Sales:

\$1,740

Catalogue Sales

\$182.00

No Donations?

PHOTOGRAPHY - YORKETOWN

Attendance:

- Good Friday 10am to 2pm – 66 people through
- Easter Saturday 10am to 2pm – 156 people through
- Easter Sunday 10am to pm – 117 people through

Sales:

- Opening Night \$1,570.00
 - Good Friday \$1,220.00
 - Easter Saturday \$370.00
- \$3,160.00**

Catalogue Sales **\$100.00**

Gold coin donations:

- Good Friday \$92.30
- Easter Saturday \$143.40
- Easter Sunday \$ 99.95

\$335.65