



Minutes of the Meeting of the Art Exhibition Working Party

held on Monday 2 September 2019
in the Maitland Council Office
commencing at 2:00pm

(Subject to confirmation)

ITEM 1 OPEN

1.1 Welcome by Chairperson

Taylor Gray declared the meeting open at 2:03pm and thanked everyone for attending.

1.2 Present – Mayor Darren Braund Cr Roger Johns, David Harding, Richard Cane, Jennifer Robyn, Margie Gaisford, Carina Congdon, Lesley-Anne Swaans, Taylor Gray and Renee Edwards – Minute Secretary.

1.3 Apologies/leave of absence – Cr Tania Stock, Leanne Cane, Bobbi Pertini, John Sandercock, Amanda Loechel, Suz'Anne Warren.

1.4 Minutes of previous meeting

Carina Congdon moved

Lesley-Anne Swaans seconded

That the Minutes of the Art Exhibition Working Party (AEWP) meeting held on 14 August 2019, as circulated, be confirmed as a true record.

CARRIED

1.5 Conflict of Interest - The Chairperson reminded members of their obligations in relation to Conflict of Interest provisions.

ITEM 2 BUSINESS ARISING

2.1 Call for nomination for Chairperson and Deputy Chairperson

One nomination for Chairperson. Carina Congdon supported the nomination of Renee Edwards as Chairperson.

One nomination for Deputy Chairperson. Cr Roger Johns supported the nomination of Taylor Gray as Deputy Chairperson.

2.2 Appointment of Chairperson and Deputy Chairperson

Renee Edwards endorsed as the Chairperson of the Art Exhibition Working Party.

Carina Congdon moved

Roger Johns seconded

CARRIED

Taylor Gray endorsed as the Deputy Chairperson of the Art Exhibition Working Party.

Cr Roger Johns moved

Carina Congdon seconded

CARRIED

Renee Edwards proceeded to Chair the meeting.

ITEM 3 2020 EXHIBITION

3.1 Update on Edithburgh, Warooka and Maitland Progress Associations

Renee Edwards gave a brief overview on the current status of the Progress Associations that have shown interest in being involved in the Art Exhibition. Renee advised that we are still waiting on final outcomes from these Progress Associations and will continue to follow up.

Carina Congdon enquired if the Council should look at displaying its Art Work as a static display. It was suggested this could be considered by Maitland Progress Associations to host.

Action: Renee Edwards to follow up with Maitland Progress Association.

3.2 Sponsorship

Renee Edwards gave an update of current sponsorship.

It was agreed that we should explore additional sponsorship opportunities amongst local businesses.

Action: Progress Association representatives to visit local businesses within their towns to seek advice on what types of sponsorship opportunities would work for them and their business. Representatives to report back to the Working Party at the October 2019 meeting.

Action: Renee Edwards to provide the Progress Association representatives a list of sponsorship letters that went to local businesses.

Discussion occurred about other ideas to get Art Exhibition attendees to visit local businesses. Ideas included a 'postcard' format on the program where attendees would get a stamp per visit to a business and if all businesses were visited they would go in to a draw to win a prize. Another idea was a food/wine trail. These ideas will be investigated further when the Project Officer is appointed.

Action: Renee Edwards to check the licence for the number of raffle tickets we can sell.

3.3 Progress to date

General discussion occurred on the progress to date of the preparation for the Art Exhibition.

It was discussed that the Mayor Darren Braund should do a closing address of the Art Exhibition. To be discussed further with the new Project Officer.

3.4 Suggestions/ideas for 2020 Exhibition

It was suggested that the Art Exhibition Working Party should contact the Parson Family (Allyson Parson) to see if they will be holding an Exhibition at Port Vincent over the Easter Long Weekend (same time as the Art Exhibition). It was recommended that if they are, we should partner to promote both events and seek some sponsorship from the Parsons Family.

Action: Cr Roger Johns to follow up and discuss with the Parsons Family.

ITEM 4 NEW BUSINESS

4.1 Art Exhibition Project Officer Role

The Working Party approved the position description with minor updates.

Action: Carina Congdon to progress with advertising the role.

4.2 Expressions of Interest to join the Art Exhibition Working Party

An expression of interested to join the Art Exhibition Working Party was promoted through Council's Social Media.

To date, one expression of interested from Caroline Fox was received. It was decided by the Working Party to accept Caroline's expression of interest.

Action: Renee Edwards to advise Caroline Fox of her appointment to the Working Party.

ITEM 5 NEXT MEETING

Friday 20 September 2019, Maitland Office.

Going forward, meetings will be held on a monthly basis on a Tuesday morning.

ITEM 6 MEETING CLOSE

The meeting closed at 3:11pm

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Chairperson – Renee Edwards