



Minutes of the Meeting of the Art Exhibition Working Party

held on Tuesday 30 April 2018
in the Maitland Council Office
commencing at 11.00am

(Subject to confirmation)

ITEM 1 OPEN

1.1 Welcome by Chairperson

David Harding declared the meeting open at 11:05am and thanked everyone for attending.

Each member gave a brief introduction about themselves and their involvement on the Working Party.

1.2 Present – Cr Rodger Johns, David Harding, Richard Cane, Bobbi Pertini, Carina Congdon, Lesley-Anne Swaans, Taylor Gray and Renee Edwards – Minute Secretary.

1.3 Apologies/leave of absence – Cr Tania Stock, Jennifer Robyn, Mayor Darren Braund, Leanne Cane.

1.4 Minutes of previous meeting

Bobbi Pertini moved

Lesley-Anne Swaans seconded

That the Minutes of the Art Exhibition Working Party (AEWP) meeting held on 24 May 2018, as circulated, be confirmed as a true record.

CARRIED

1.5 Conflict of Interest - The Chairperson reminded members of their obligations in relation to Conflict of Interest provisions.

ITEM 2 BUSINESS ARISING

2.1 David Harding welcomed Cr Johns, Renee Edwards and Taylor Gray as new members to the Working Party. He thanked those that have continued their membership on the Working Party.

2.2 Chairperson and Deputy Chairperson

Bobbi Pertini nominated for Chair person

Taylor Gray nominated for Deputy Chair person

2.3 Appointment of Chairs

Bobbi Pertini appointed as Chair

Richard Cane moved

Lesley-Anne Swaans seconded

CARRIED

Taylor Gray appointed as Deputy Chair

Bobbi Pertini moved

Lesley-Anne Swaans seconded

CARRIED

David Harding advised that he will continue his involvement in the Working Party and assist as required.

2.4 Terms of Reference

Various changes to be reflected in the Term of Reference, including amendments to Section 3, 4 and 5.

Working Party endorsed changes to the Terms of Reference.

Bobbi Pertini moved

Lesley-Anne Swaans seconded

CARRIED

ACTION: Bobbi Pertini to make required changes to the Terms of Reference.

ACTION: Secretariat to distribute revised Terms of Reference to the Working Party.

ACTION: Secretariat to put Revised Terms of Reference on the June 2019 Council Agenda.

2.5 Yorke Peninsula Art Exhibition Policy

Minor amendments/updates required.

The Working Party agreed that the Policy should be changed from a Council Policy to an Administrative Policy. This will allow flexibility in updating and reflecting changes without the requirement of going through Council Agenda.

ACTION: Bobbi Pertini to make required changes to the Policy.

ACTION: Secretariat to distribute revised Policy to the Working Party.

2.6 Summary of 2018 exhibition

David Harding provided some background history about the Art Exhibition and gave details on the outcomes of the 2018 exhibition. Discussion followed around the issues encountered during the last exhibition and what improvements need to be made going forward. David ran through a presentation that will be presented to Council outlining the challenges and requirements of the Art Exhibition in future and to seek Council views and approval.

The Working Party supported the idea raised regarding employing a person on a part time basis to focus on the Art Exhibition. It was discussed and agreed that we should pursue an application for funding through the 2019 Creative Communities Partnership Program.

ACTION: Carina Congdon and Taylor Gray to prepare an application for the 2019 Creative Communities Partnership Program with input from the Working Party Members

ITEM 3 2020 EXHIBITION

3.1 Suggestions/ideas for 2020 Exhibition

It was agreed that progress for the 2020 Exhibition would continue as per the 2018 Exhibition until Council input has been received.

3.2 Progress Associations

Approved for letters to Ardrossan, Edithburgh and Yorketown Progress Associations to be send seeking their involvement in the 2020 Exhibition.

Agreed that each Progress Association should commit two members from their Association to be involved in the arrangements/preparations of the exhibition with one member required to attend the monthly Working Party Meetings.

3.3 Sponsorship

Discussion occurred around how to address the input of sponsorship dollars from the major sponsors (Ardrossan, Edithburgh and Yorketown Progress Associations). It was agreed that as a major sponsor, a \$3,000 sponsorship fee should apply, unless otherwise communicated.

ACTION: Secretariat to updated letter accordingly and send to Ardrossan, Edithburgh a and Yorketown Progress Associations

It was agreed that the general sponsorship letters and sponsorship prospectus should be distributed to local businesses.

ACTION: Secretariat to prepare letters and send to local businesses.

3.4 Requirements going forward

Continue to progress forward and keep things moving with the preparation of the 2020 Art Exhibition.

ITEM 4 NEW BUSINESS

4.1 Award winners from the 2018 Exhibition (Fine Art) to be contacted to see if they would be willing to donate a painting toward the 2020 Art Exhibition Raffle prize.

ACTION: Secretariat to contact previous award winners.

ITEM 5 NEXT MEETING

Date to be confirmed

It was agreed that the next meeting should convene in one month time.

ACTION: Secretariat to distribute meeting date options to the Working Party for consideration.

ITEM 6 MEETING CLOSE

The meeting closed at 12:25pm

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Chairperson – David Harding