



Minutes of the Meeting of the Art Exhibition Working Party

held on Thursday 24th May 2018
in the Maitland Council Office
commencing at 2.00pm

(Subject to confirmation)

ITEM 1 OPEN

- 1.1 Welcome by Chairperson Cr Alan Headon declared the meeting open at 2.02pm and thanked everyone for attending.
- 1.2 Present – Cr Alan Headon, Cr Darren Braund, Pam Headon, Bobbi Pertini, Carina Congdon, Richard Cane, Leanne Cane, Jennifer Robyn, Lesley-Anne Swaans and Rachel Rich – Minute Secretary.
- 1.3 Apologies/leave of absence –
- 1.4 Minutes of previous meeting –

Bobbi Pertini moved

Leanne Cane seconded

That the Minutes of the Art Exhibition Working Party (AEWP) meeting held on 22nd March 2018, as circulated be confirmed as a true record.

CARRIED

- 1.5 Conflict of Interest - The Chairperson reminded members of their obligations in relation to Conflict of Interest provisions.

ITEM 2 CORRESPONDENCE IN

- 2.1 Confirmed incoming correspondence from the following:
 - Email from Fine Art Judge to say thank you
 - Email from Mayor forwarding Art Newsletter subscription
 - Dave Phillips – Invoice received
 - Adelaide school teacher request for artist to assist in local workshop
 - Diana Sweeney sent an email on behalf of the Edithburgh Progress Association – thanking the Exhibition for supporting Edithburgh community
 - Email from Kyile Przibilla with feedback from radio marketing campaign

- Positive feedback from Pete Dobre, who facilitated the photography workshop and felt it was a great success and would be happy to be involved in future events.

ITEM 3 CORRESPONDENCE OUT

3.1 Confirmed outgoing correspondence from the following:

- Letters for Awards winners with applicable cheques
- Thank you letters to Schools for participating
- Letters to Artists who sold work along with cheque for payment and invoices for commission
- Email forwarded to School for request to purchase school artwork from community member
- Photography grant acquittal
- Thank you letters to sponsors
- Thank you letter to City of Prospect

ITEM 4 BUSINESS ARISING

4.1 City of Prospect – drop off/pick up point in Adelaide:

Discussion around the City of Prospect's help/assistance given they were going through a transitional period themselves.

4.2 Summary of Event:

- Bobbi gave a brief on the summary that was provided as an attachment on the agenda.
- Discussion ensued around how Edithburgh will run in future events. Suggested that more clear advice on what the expectation is from volunteers when it comes to set up and pack down. It was assumed the volunteers knew what they were doing, however when the time came they didn't really know and were looking for guidance. This goes for the exhibitions being held in the other areas also.
- Feedback from catalogues – Overall feedback was the catalogue was great. In future to perhaps review costs and implement a strategy.
- Discussion around current photography trends.
- Opening night – suggestion to add a fold back as people found it hard to hear, especially those to the back of the hall.
- Lighting – perhaps look at LED lights in future as the halogen lights get very hot. Suggestion to purchase new LED lights before 30 June 2018 in preparation for next exhibition. Richard will look at what lights would be suitable and get a costing.
- Yorketown Exhibition – supper room was a success and Progress would be happy to do it again.
- Brooke Leibelt did a wonderful job as MC. Suggestion to have Brooke as a committee member for future exhibitions.
- Suggestion to draw raffle after the event, so tickets can be sold over the weekend.
- Pick up of art work – Monday needs to be closed for pack up, as it proved troublesome this year being open and trying to pack up.
- Poster competition – Cr Braund queried if should be doing it. Carina gave background on the poster competition. Discussion ensued around how to attract more people to get involved with entering in the future.

ITEM 5 NEW BUSINESS

5.1 Budget summary:

Bobbi gave a summary of the current budget on completion of running the event: \$1400.00 available to spend on LED lighting as suggested previously.

5.2 Cr Alan Headon, spoke with Matt Osborne from AGL and it was suggested to approach AGL for community grant funding to support the next Exhibition. Approach will need to be at least 12 months prior to exhibition. This is separate from the AGL Wattle Point Wind Farm Community Grant Funding that is already provided.

5.3 Funding for Arts/Project Officer – via Country Art SA (CASA). This is a 50/50 partnership. Suggestion to approach Copper Coast Council project officer and invite them to be on the YPAEWP.

Cr Darren Braund moved Leanne Cane seconded

To source timelines and what is involved in putting together a proposal to gain an arts/projects officer in conjunction with CASA.

CARRIED

5.4 Clear guidelines for future events to ensure the Progress Associations commit to time and volunteer to run the events.

Richard Cane moved Cr Darren Braund seconded

First right of return for the towns who have run exhibitions in 2018.

CARRIED

5.5 Charter – suggestion to have a charter available and reference the 6 points from the YP Art Exhibition website along with a terms of reference.

5.6 Moving forward with school exhibitions – approach schools by October 2018 to allow time for them to be ready for 2020. Schools feel they need time to prepare.

5.7 Meeting frequency moving forward? Suggestion to meet in 8 weeks and run a planning workshop/strategy in moving forward.

ITEM 6 NEXT MEETING

Thursday 16th August 2018, 2.00pm

ITEM 7 MEETING CLOSE

The meeting closed at 3.34pm

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Chairperson – Alan Headon