



NOTICE OF MEETING

Notice is hereby given that the next ordinary meeting of Council's

ART EXHIBITION WORKING PARTY

will be held on Tuesday 12 November 2019

in the Minlaton Office – Meeting Room

commencing at 9:30am

Renee Edwards
CHAIRPERSON

A G E N D A

ITEM 1 YORKE PENINSULA COUNCIL – ART EXHIBITION WORKING PARTY

- 1.1 Welcome by Chairperson - meeting declared open.
- 1.2 Present
- 1.3 Apologies/leave of absence
- 1.4 Minutes of previous meeting – for confirmation.
Art Exhibition Working Party meeting held on 11 October 2019.
- 1.5 Conflict of Interest

CONFLICT OF INTEREST

Members are reminded of the requirements for disclosure by Members of direct or indirect pecuniary benefits in items listed for consideration on the Agenda. Members must declare any interest and provide full and accurate details of the relevant interest to the Committee prior to consideration of that item on the Agenda.

ITEM 2 BUSINESS ARISING: (Attachment 1.)

- 2.1 Art Trail update
 - Warooka Progress Association
- 2.2 Sponsorship Plan
- 2.3 Sam Brooks Mural
- 2.4 Art Grants
- 2.5 Expression of Interest on Working Party - update

ITEM 3 2020 EXHIBITION:

- 3.1 Update on Progress Associations involvement
- 3.2 Update on progress to date – next steps
 - Key Dates - Attachment 2.
 - Sponsorship – Attachment 3.
 - School Participation – Attachment 4.
- 3.3 Judges
- 3.4 Rates Notice DL flyer - tabled
- 3.5 Website - Emma Hackett Design
 - inc. artist registration and online payment

ITEM 4 GENERAL BUSINESS:

- 4.1 Working Party Meetings going forward – Roles and responsibilities
 - current Terms of Reference included
- 4.2 Art Screens

ITEM 5 NEXT MEETING:

- 5.1 Tuesday 12 November 2019, 9:30am – Minlaton Office

ITEM 6 MEETING CLOSE:



TERMS OF REFERENCE

Yorke Peninsula Art Exhibition Working Party

1. Establishment

The Yorke Peninsula Council (Council) established the Yorke Peninsula (YP) Art Exhibition Working Party to coordinate the biennial Art Exhibition. The YP Art Exhibition Working Party shall be known herein, as the Working Party.

2. Purpose

The Working Party will organise, coordinate and carry out the Art Exhibition on behalf of Council and is responsible to the Director Corporate and Community Services (CCS) in line with providing recommendations to Council on matters relating to the exhibition.

The underlying goals of the Working Party are to:

- Attract artists from our local area and across the state;
- Showcase the work of both emerging and established artists;
- Present exhibitors' works in the best possible light;
- Maximise the potential for exhibiting artists to sell their work;
- Maximise the fundraising potential of the Exhibition;
- Deliver value to sponsors and supporters;
- Encourage and provide opportunity to local and up-and-coming artists; and
- Exhibit as wide a range of artists as possible.

3. Membership

3.1 Membership of the Working Party may include:-

- Progress Association Representation;
- Elected Members; and
- Council staff.

3.2 The Working Party shall appoint a Chairperson and Deputy Chairperson.

3.3 All Working Party members are appointed for a four year term.

4. Quorum

A quorum for a meeting of the Working Party shall be half the membership plus one. Meetings are to be rescheduled where there is no quorum.

5. Frequency of Meetings

The Working Party shall meet generally each month, on a time, day and frequency that is acceptable by the members.

6. Notice of Meetings

Confirmation of meeting dates and times will appear as per the minutes. The rescheduling of meetings will be facilitated by Secretariat whereby all members will be notified.

7. Minutes of Meetings

Corporate and Community Services Department must keep, or arrange to be kept, minutes of every meeting of the Working Party. The minutes of the proceedings and meetings of the Working Party must include:

- a) the names of Progress Association Representatives, Elected Members and Council staff in attendance;

- b) in relation to each member present, if the member was not present for the entire meeting, the time at which the person entered or left the meeting
- c) its motion or amendments, and the names of the mover and seconder;
- d) whether a motion or amendment is carried or lost;
- e) any disclosure of conflict of interest made by a member;

Minutes of the meeting will be placed on the next immediate Council Agenda for motions and any recommendations from The Working Party for consideration and resolution.

8. Meeting Procedures

Meetings will be held in accordance with:

- *Local Government Act 1999*
- *Local Government (Procedures at Meetings) Regulations 2013*
- *Council’s Code of Conduct: Elected Members and Council Employees*
- *Local Government (Accountability and Governance) Act 2015*
- *PO015 Access to Council and Committee Meetings and Documents Code of Practice*

9. Reporting Responsibilities

The Working Party reports directly to the Director CCS who will oversee the Exhibition for Council and facilitate specialist services as required. The Working Party shall, through the Director CCS, make recommendations to the Council which are deemed appropriate on any area within its Terms of Reference where in its view, action or improvement is needed.

10. Decision Making

- 10.1** All decisions of the Working Party shall be made on the basis of a majority decision of the members present.
- 10.2** Each member of the Working Party present at a meeting must, subject to that person having a conflict of interest in the matter, vote on a question arising from a decision at that meeting.
- 10.3** Any member of the Working Party who has a personal interest or a direct or indirect pecuniary interest in any matter before the Working Party (other than an indirect interest which exists in common with a substantial class of persons) may participate in discussions on that matter but must not vote in any deliberations or decisions of the Working Party in relation to that matter.

11. Purchasing/Methods and Limits

Purchasing of goods and or material shall be within budget limitation and authorised by the Director Corporate and Community Services. All purchasing shall be in accordance with Councils P0058 – Purchasing and Procurement Policy.

| Endorsed by Council | Next Review | Version | RM8 Ref # | Owner |
|----------------------------------|-------------|---------|-------------|--------------|
| Minutes 060/2017 (08/03/2017) | June 2019 | 1.0 | 17/8640 | Director CCS |
| Minutes 133/2019 (12/06/2019) | March 2021 | 2.0 | 17/8640[v2] | Director CCS |
| | | | | |

| ACTIONS –YPAEWP MEETING 11/10/2019 | RESPONSIBLE | DUE DATE | STATUS |
|---|-------------------|------------------------------|---|
| Action: to respond to Warooka Progress Association/Ballara on the outcome of the Working Party discussion and seek a final decision on their involvement in the Art Trail. | Renee and Carolyn | 12 November 2019 - ongoing | Spoken with Robyn and Steph and a decision is pending Warooka's next Progress Association meeting on 17 November. |
| Action: to prepare documentation outlining the Art Trail promotional package and prepare a draft agreement to be signed between involved parties and Council. | Renee and Carolyn | 12 November 2019 - completed | <p>Art Trail Registration form, that includes a detailed breakdown of what participants receive for their \$500 (*value estimated \$1,959) is completed and will be loaded onto the website as part of the Art Exhibition Registration process.</p> <p>A draft copy has been sent to Warooka Progress Assoc and The Parsons family. Decision pending their next meeting.</p> <p>Other leads include</p> <ul style="list-style-type: none"> - Surf Art and Café at Marion Bay - Whatsacowie - Sunny Hill Winery - <i>other suggestions welcome</i> |
| Action: to prepare a sponsorship plan for discussion at the next Working Party Meeting. | Carolyn | 12 November 2019 – ongoing | <p>A good Sponsorship Prospectus was created and distributed in May 2018</p> <p>All recipients of the letters have been followed up and potential new sponsors are being explored</p> <p>Currently \$335 ahead of 2018 Sponsor Income total (Attachment 3.)</p> |
| Action: Carolyn Ramsey to contact Sam Brooks to see if he is still available and still interested in doing the Mural Art Work over the Art Exhibition dates. Also seek a list of buildings he sees as potential | Carolyn | ongoing | <ul style="list-style-type: none"> - Sam has been contacted and is still interested in creating a work over Easter 2020 for a \$4,000 fee. - Carolyn is working with staff to scope out (and take photos) of potential sites – that are Council owned, need some visual improvement and able to be seen and enjoyed by the wider community |

| | | | |
|---|--------------------|-----------------|---|
| <p>canvases. Following this, Carolyn to contact local business and Progress Associations (if in a Progress Association area) to seek partnership/support through funding towards the project.</p> | | | <ul style="list-style-type: none"> - Draft designs to be developed once site has been confirmed - aim to confirm several sites so that this mural work can occur as part of a program and not a one-off i.e. over the next two (2) years - to seek external funding for additional murals |
| <p>Action: Carolyn Ramsey to explore other areas for funding this project through available Art Grants.</p> | Carolyn | ongoing | <p>The only Grant currently available is a Country Arts SA - Quick Response Grant — Regional Arts Fund</p> <p>< \$1500 individuals < \$3000 organisations</p> <p>Closes 12 December 2019</p> <p>To assist applicants who are unable to apply for support from other funding sources because the opportunity occurs outside of a normal grant round. Please discuss with your regional Arts and Cultural Facilitator.</p> <p>One option is that Sam can be the applicant on a split funding application with Council for the Mural. He applies for \$1.5k and we go to Council for \$2.5k to equal \$4k</p> |
| ACTIONS –YPAEWP MEETING 12/11/2019 | RESPONSIBLE | DUE DATE | STATUS |
| | | | |

2020 Yorke Peninsula Art Exhibition - Summary of Key Dates and times

Attachment 2.

YP Art Exhibition Friday April 10 to Monday 13 April
Opening Night /Launch/Preview Wednesday 8 April 8.00pm (doors open at 7.30pm) Ardrossan Town Hall
Payment of Sales to Artists by Tuesday 21 April 2020
School Holidays Friday 10 April to Friday 24 April

| Site | Medium | Application Closing Date | Delivery Date & times | Friday - times | Saturday - times | Sunday - times | Monday - times | Pickup Date & times |
|-------------------------------|---------------------|--------------------------|-------------------------------|------------------|------------------|------------------|------------------|---------------------------------|
| Ardrossan Town Hall | Fine Art / Painting | Mon 2 March | Sat 4 April 9.00am-4.00pm | 9.30am-4.00pm | 9.30am-4.00pm | 9.30am-4.00pm | 9.30am – 12.00pm | Mon 13 April noon - 3.00pm |
| Schools – Ardrossan Town Hall | Various | Thurs 5 March | Sat 24 March 9.00-4.00pm | 9.30am-4.00pm | 9.30am-4.00pm | 9.30am-4.00pm | 9.30am – 12.00pm | Mon 13 April noon - 3.00pm |
| Yorke town Town hall | Photography | Mon 2 March | Sat 4 April 9.00am-4.00pm | 10.00am – 2.00pm | 10.00am – 2.00pm | 10.00am – 2.00pm | Not Open | Sunday 12th 2.00pm to 4.00pm |
| Edithburgh Institute | Sculpture | Mon 2 March | Sat 4 April 10.00am-3.00pm | 10.00am – 2.00pm | 10.00am – 2.00pm | 10.00am – 2.00pm | Not Open | Sunday 12th 2.00pm to 4.00pm |
| Warooka (TBC) | Art Trail | COB Monday 10 February | TBC per venue | | | | | |
| | Art Trail | COB Monday 10 February | TBC per venue | | | | | |
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Sponsorship Income (inc GST)

| Company | Contact person | Commitment |
|------------------------------------|--------------------------|-------------------|
| Aitchison Plumbing Services | Mark and Julie Aitchison | 250 |
| Ardrossan Bowling Club Inc | Doug Barton | 200 |
| Ardrossan Golf Club | Tim Dayman | 250 |
| Ardrossan Progress Association | Margie Gaisford | 3,000 |
| Country Times Newspaper | Cynthia Jericho | 700 |
| Edithburgh Progress Association | Dina Sweeny | 3,000 |
| Hunts Fuel | Vanessa | 300 |
| Port Victoria Progress Association | Wendy Brusnahan | 50 |
| Stansbury Progress Association | Janette Butler | 250 |
| Yorke town Foodland | Linda Mader | 40 |
| Yorke town Progress Association | Lesley-Anne Swaans | 3,000 |
| YP Fire & Safety | Bob Short | 500 |
| | @17/10/2019 | TOTAL |
| | | 11,540 |
| Warehouse Matrix | Jenny Wildman | 165 |
| @17/10/2019 | | |
| | @05/11/2019 | TOTAL |
| | | 11,705 |

For Comparison, 2018 Sponsorship was \$11,370 inc GST

Schools Commitment to Date 2018 Involvement / New 2020

| NAME | PRINCIPAL | ART TEACHER | Confirmed |
|---|-----------------------------|-----------------------------------|-------------|
| Ardrossan Area School | Ms Margaret Roads | Teresa Crowe | |
| Central Yorke School - Maitland Campus | Mr Reginald (Grant) Keleher | Val McLean | |
| Central Yorke School - Point Pearce Campus (part of main school above) | Mr Dave Love | | |
| Curramulka Primary School | Ms Rosie Harden | Lucy Tilbrook | |
| Harvest Christian School | Mr Peter Ayoub | Sylvia Skinner | |
| Kadina Memorial School R-7 | Ms Debbie Terrett (R-7) | Sandy Hahn (R-12) | Yes - Email |
| Maitland Lutheran School | Mr David Field | Paula Wegener | |
| Minlaton District School | Ms Alison Bogle | Anne Mayadunne | Yes - Email |
| Moonta Area School | Ms Kirstin Amos | Amy Sims | Yes - Email |
| St Mary MacKillop School | Mr James Quigley | | |
| St. Columba's Memorial School | Mr Scott March | | |
| Stansbury Primary School | Ms Anne Marie Shaw | | |
| Wallaroo Mines Primary School | Ms Adele Keleher | | |
| Wallaroo Primary School | Ms Julie Petersen | | |
| Warooka Primary School | Ms Kerry-Ann Pointon | Julie Aitchison yr 6/7 teacher | Yes - Phone |
| Yorke town Area School | Ms Fiona Haselgrove | Alex Flynn | Yes - Email |