



# **Minutes of the Meeting of the Art Exhibition Working Party**

held on Friday 20 September 2019  
in the Maitland Council Office  
commencing at 9:30am

(Subject to confirmation)

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## **ITEM 1 OPEN**

### **1.1 Welcome by Chairperson**

Renee Edwards declared the meeting open at 9:35am and thanked everyone for attending.

### **1.2 Present** – David Harding, Richard Cane, Leanne Cane, Carina Congdon, and Renee Edwards – Chair & Minute Secretary.

### **1.3 Apologies/leave of absence** – Cr Tania Stock, Mayor Darren Braund, Cr Roger Johns, Jennifer Robyn, Lesley-Anne Swaans, Taylor Gray, Bobbi Pertini.

### **1.4 Minutes of previous meeting**

Deferred to next meeting (11/09/2019)

### **1.5 Conflict of Interest** - The Chairperson reminded members of their obligations in relation to Conflict of Interest provisions.

## **ITEM 2 BUSINESS ARISING**

### **2.1 Endorsement of recommendation for YP Art Exhibition Project Officer**

Carina Congdon gave a brief overview of the recruitment process, the number of application received and applicants that were shortlisted and interviewed. Carina provided detailed outcomes of the three interviews that were held and advised the Working Party of the recommendation.

The interview panel consisted of Carina Congdon, Taylor Gray and Renee Edwards.

The panel recommended that the Working Party approve the appointment of Carolyn Ramsey. Carolyn comes to us with extensive experience in the Arts administration field as Manager Arts and Events at City of Prospect and as General Manager of the Come Out youth festival. Her considerable experience will allow her to hit the ground running and ensure a successful event in 2020.

Carolyn is able to commence on Thursday 10 October 2019.

This recommendation was supported by all present at the Working Party meeting and in conjunction with Lesley-Anne Swaans, Bobbi Pertini and Taylor Gray.

**Richard Cane moved**

**Leanne Cane seconded**

**CARRIED**

### **ITEM 3 2020 EXHIBITION**

#### **3.1 Update on Edithburgh, Warooka and Maitland Progress Associations**

Renee Edwards provided details on where the Progress Associations were at in being major sponsors.

A brief discussion occurred following the request from Warooka Progress regarding their commitment and outline of their Exhibition. It was agreed by the Working Party that in principal, the Working Party accept the offer from Warooka Progress to be involved in the Art Exhibition with a reduced sponsorship fee of \$500. However, they would need to commit to being open on the Friday, Saturday and Sunday during the Exhibition. The Working Party did not see an issue with allowing artist to sell their artwork separately without Council administration involvement, however, Council will need to discuss this with Warooka Progress further.

It was decided to circulate the outcome of this discussion to the Working Party so Renee Edwards could advise the Warooka Progress of the outcome. The item will also be placed on the agenda for the 10 October meeting for a final Working Party decision.

**Action:** Renee Edwards to circulate the outcome of the discussion to the Working Party to seek any further feedback before responding to Warooka Progress. Renee to add this item to next Working Party meeting agenda.

#### **3.2 Sponsorship**

Deferred to next meeting

#### **3.3 Sam Brookes – Mural Art Work**

Deferred to next meeting

### **ITEM 4 NEW BUSINESS**

#### **4.1 Expression of Interest on Working Party - update**

Deferred to next meeting

### **ITEM 5 NEXT MEETING**

Friday 10 October 2019, Maitland Office.

### **ITEM 6 MEETING CLOSE**

The meeting closed at 9:57am

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**Chairperson – Renee Edwards**