



# **MINUTES**

## **Ordinary Council Meeting**

(Subject to confirmation)

**15 January 2020**

**MINUTES OF YORKE PENINSULA  
COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS , MINLATON TOWN HALL, 57 MAIN STREET,  
MINLATON  
ON WEDNESDAY, 15 JANUARY 2020 AT 5.30PM**

**1 WELCOME AND ACKNOWLEDGEMENT OF COUNTRY BY MAYOR**

Mayor Darren Braund welcomed everyone to the meeting and declared the meeting open.

**2 OPENING PRAYER**

**3 PRESENT**

Mayor Darren Braund, Cr John Rich, Cr Richard Carruthers, Cr Adam Meyer, Cr Leanne O'Brien, Cr Anthony Bennett, Cr Naomi Bittner, Cr David Langford, Cr Roger Johns

**In Attendance**

Andrew Cameron (CEO), David Harding (Director Corporate and Community Services), Trevor Graham (Director Assets and Infrastructure Services), Roger Brooks (Director Development Services), Luka Oster (Minute Secretary), Natalie McDonald (Executive Assistant Office of the CEO)

**4 LEAVE OF ABSENCE**

Deputy Mayor Tania Stock

**5 APOLOGIES**

Cr Kristin Murdock and Cr Jeffrey Cook

**6 CONFLICT OF INTEREST**

Mayor Darren Braund reminded all Elected Members of the requirement to disclose any conflict of interest in relation to any matters before Council.

**7 MINUTES OF PREVIOUS MEETING – FOR CONFIRMATION**

**RESOLUTION**

Moved: Cr David Langford  
Seconded: Cr Richard Carruthers

That the minutes of the Ordinary Council Meeting held on 11 December 2019 be confirmed.

**CARRIED 001/2020 (15/01/2020)**

**RESOLUTION**

Moved: Cr Leanne O'Brien  
Seconded: Cr Anthony Bennett

That the minutes of the Confidential Council Meeting held on 11 December 2019 – Ardrossan Stormwater Infrastructure Installation Tender 205-2019 be confirmed.

**CARRIED 002/2020 (15/01/2020)**

**8 MOTIONS ON NOTICE**

Nil

**9 QUESTIONS ON NOTICE**

Nil

**10 QUESTIONS WITHOUT NOTICE**

Nil

**11 PETITIONS****11.1 PETITION - PEPPER ROAD, ARDROSSAN****PURPOSE**

To Provide Elected Members with a copy of a petition received in relation to Pepper Road, Ardrossan.

**RESOLUTION**

Moved: Cr Richard Carruthers  
Seconded: Cr Roger Johns

That the petition be received.

**CARRIED 003/2020 (15/01/2020)**

**12 MAYOR**

Mayor Darren Braund gave a verbal update to his Mayor's Monthly Report including:

- Provided an update on BlazeAid's activities and informed Elected Members that Karen and Graham Warren are now the coordinators of the camp at Edithburgh after original coordinators Ann and Greg Stevens left to set up a camp at Kangaroo Island.
- Reminded everyone present of the upcoming Recognition Day to thank volunteers and fundraise for bushfire recovery being held at Edithburgh Oval on Sunday, 19 January 2020.
- Reminded Elected Members that budget requests are due at the end of the January 2020.

**12.1 MAYOR'S MONTHLY REPORT DECEMBER 2019****PURPOSE**

To keep Elected Members updated on Mayoral activities during the month of December 2019.

**RESOLUTION**

Moved: Cr Adam Meyer

Seconded: Cr John Rich

That the report be received.

**CARRIED 004/2020 (15/01/2020)**

**13 COUNCILLORS' REPORT**

Nil

**INFORMATION AGENDA****14 ITEMS FOR EXCLUSION**

Nil

Cr Meyer requested further information on 16.5 Rate Rebate Scheme and 16.6 DPTI response on HDS report. CEO Andrew Cameron provided a verbal update on both matters.

**15 RECEIPT OF INFORMATION REPORTS****ADOPTION OF INFORMATION AGENDA**

Moved: Cr John Rich

Seconded: Cr Anthony Bennett

That the information items contained within the Information Agenda, be received.

**CARRIED 005/2020 (15/01/2020)**

**20 VISITORS TO THE MEETING**

Nil

**DEBATE AGENDA****21 MAYOR**

Nil

**22 CHIEF EXECUTIVE OFFICER**

**22.1 AMENDED 2019/2020 LEGATUS GROUP BUDGET**

**PURPOSE**

To seek Elected Members endorsement of the amended 2019/2020 Legatus Group budget.

**RESOLUTION**

Moved: Cr David Langford

Seconded: Cr Adam Meyer

That Council endorse the amended 2019/2020 Legatus Group budget.

**CARRIED 006/2020 (15/01/2020)**

**23 CORPORATE AND COMMUNITY SERVICES**

**23.1 FINANCIAL REPORT AS AT 31 DECEMBER 2019**

**PURPOSE**

For Council to consider the financial report and capital projects update report as at 31 December 2019.

**RESOLUTION**

Moved: Cr Naomi Bittner

Seconded: Cr Anthony Bennett

That Council receive the financial report and capital projects update report as at 31 December 2019.

**CARRIED 007/2020 (15/01/2020)**

**23.2 UPDATED GATE PRICING FOR THE YORKE PENINSULA RESOURCE RECOVERY CENTRES****PURPOSE**

This report seeks endorsement of changes to Council's fees and charges for 2019/2020 in relation to the Yorke Peninsula Resource Recovery Centres.

**RESOLUTION**

Moved: Cr Adam Meyer  
Seconded: Cr David Langford

That Council adopt the proposed changes to the 2019/2020 Fees and Charges in relation to the Yorke Peninsula Resource Recovery Centres as attached and presented to this meeting, effective immediately.

**CARRIED 008/2020 (15/01/2020)**

**23.3 REQUEST FOR FUNDING - MURAL AT WEANERS FLAT RESERVE AMENITY BLOCK****PURPOSE**

To request funding to support the painting of a Mural at the Weaners Flat Reserve amenity block, Yorketown as part of the 2020 Yorke Peninsula Art Exhibition over Easter 2020.

**RESOLUTION**

Moved: Cr Naomi Bittner  
Seconded: Cr Roger Johns

That Council endorse a one-off contribution of \$4,000 (plus GST) as a contribution towards the Weaners Flat Reserve, amenity block for a Biennial Art Exhibition Mural.

**CARRIED 009/2020 (15/01/2020)**

**23.4 POLICY REVIEW - PO020 SOCIAL MEDIA POLICY****PURPOSE**

To seek endorsement of the updated PO20 Social Media Policy.

**RESOLUTION**

Moved: Cr David Langford

Seconded: Cr Adam Meyer

That Council endorse and adopt the updated PO020 Social media Policy, presented as Attachment 1, for inclusion in Council's Policy Manual and on Council's website.

**CARRIED 010/2020 (15/01/2020)**

**24 ASSETS AND INFRASTRUCTURE SERVICES****24.1 SPECIAL LOCAL ROADS PROGRAM 2020/2021 FUNDING APPLICATION****PURPOSE**

To seek endorsement from Council for an application for funding to be submitted through the Special Local Roads Program 2020/2021 to construct and bitumen seal the unsealed 12km section of the North Coast Road.

**RESOLUTION**

Moved: Cr Roger Johns

Seconded: Cr Naomi Bittner

That Council endorse submitting an application for funding through the Special Local Roads Program 2020/2021 to construct and bitumen seal the unsealed 12km section of the North Coast Road.

**CARRIED 011/2020 (15/01/2020)**

**25 DEVELOPMENT SERVICES****25.1 BUILDING FIRE SAFETY COMMITTEE****PURPOSE**

This report is to keep Elected Members up to date with the activities of the Yorke Peninsula Building Fire Safety Committee.

**RESOLUTION**

Moved: Cr Anthony Bennett  
Seconded: Cr Richard Carruthers

That Council endorse all actions of the Building Fire Safety Committee undertaken during the 2019 calendar year.

**CARRIED 012/2020 (15/01/2020)**

**25.2 POLICY REVIEW - PO100 ORDER MAKING POLICY****PURPOSE**

To advise of minor amendments and seek endorsement for the updated PO100 Order Making Policy.

**RESOLUTION**

Moved: Cr David Langford  
Seconded: Cr John Rich

That Council:

1. endorse and adopt the updated PO100 Order Making Policy for inclusion in Council's Policy Manual and on Council's website.
2. endorse the amendments made to PO100 Order Making Policy as of only minor significance, in accordance with Council's PO057 Community Engagement Policy which determines that community consultation is not required.

**CARRIED 013/2020 (15/01/2020)**



**25.3 POLICY REVIEW - PO157 CAMPING ON COUNCIL LAND****PURPOSE**

To seek endorsement for the updated PO157 Camping on Council Land Policy

**RESOLUTION**

Moved: Cr Adam Meyer  
Seconded: Cr Naomi Bittner

That Council endorse and adopt the updated PO157 Camping on Council Land Policy for inclusion in Council's Policy Manual and on Council's website.

**CARRIED 014/2020 (15/01/2020)**

**25.4 POLICY REVIEW - PO049 MOBILE FOOD VENDOR POLICY****PURPOSE**

To seek endorsement for the updated PO049 Mobile Food Vendor Policy.

**RESOLUTION**

Moved: Cr David Langford  
Seconded: Cr Anthony Bennett

That Council endorse and adopt the updated PO049 Mobile Food Vendor Policy for inclusion in Council's Policy Manual and on Council's website.

**CARRIED 015/2020 (15/01/2020)**

**26 GENERAL BUSINESS**

Section 85 of the Act requires that matters on the Agenda are described with reasonable "particularity and accuracy" and reports and other documentation to be considered at a meeting are available to the public prior to the meeting. The practice of general business should be restricted to matters of urgency.

**Cr Adam Meyer**

Sought clarification in relation to any plans or processes Council has in place for providing assistance on fire grounds. CEO Andrew Cameron pointed out that Council is not the coordinating agency in these situations, took the question on notice and will provide further information to Elected Members on Council's internal process.

**CONFIDENTIAL AGENDA****27 CONFIDENTIAL ITEMS**

Nil

**28 NEXT MEETING**

Wednesday 12 February 2020

**29 CLOSURE**

The Meeting closed at 6.29pm.

The minutes of this meeting were confirmed at the Council Meeting held on 12 February 2020.

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**MAYOR DARREN BRAUND**



*Yorke Peninsula Council*

**The following Minutes of the Confidential Meetings  
of the Yorke Peninsula Council are  
released and Returned to the Public Record**

16<sup>th</sup> January 2019 at 5.45pm

16<sup>th</sup> January 2019 at 5.50pm

16<sup>th</sup> January 2019 at 5.52pm



# **CONFIDENTIAL MINUTES**

## **Council Meeting**

(Subject to confirmation)

**16 January 2019**

**CONFIDENTIAL MINUTES OF COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS , MINLATON TOWN HALL, 57 MAIN STREET,  
MINLATON  
ON WEDNESDAY, 16 JANUARY 2019 AT 5.45PM**

**WELCOME**

Mayor Darren Braund welcomed everyone to the meeting and declared the meeting open.

**PRESENT:** Mayor Darren Braund, Cr Richard Carruthers, Cr Adam Meyer, Cr Leanne O'Brien, Cr Anthony Bennett, Cr Naomi Bittner, Cr Kristin Murdock, Cr David Langford, Cr Roger Johns, Cr Jeffrey Cook

**IN ATTENDANCE:** Andrew Cameron (CEO), David Harding (Director Corporate and Community Services), Trevor Graham (Director Assets and Infrastructure Services), Roger Brooks (Director Development Services), Jackie Reddaway (Minute Secretary), Luka Honner (Executive Support Officer)

**LEAVE OF ABSENCE**

Deputy Mayor Tania Stock and Cr John Rich

**APOLOGIES**

Roger Brooks (Director Development Services)

**CONFLICT OF INTEREST**

Mayor Darren Braund reminded all Elected Members of the requirement to disclose any conflict of interest in relation to any matters before Council.

**27 CONFIDENTIAL ITEMS****27.1 CLEANING AND MINOR MAINTENANCE OF COUNCIL PREMISES TENDER 191/2018****PURPOSE**

To provide relevant information in support of the recent open tender process for the cleaning and minor maintenance of Council premises (tender 191/2018), pursuant to the relevant sections of the Purchasing and Procurement Policy (PO058).

**RESOLUTION**

Moved: Cr Naomi Bittner

Seconded: Cr Roger Johns

That Council accept the tender submission from Rapid Detail Pty Ltd for the cleaning and minor maintenance of Council facilities for five (5) years, commencing in February 2019.

**CARRIED 010/2019 (16/01/2019)**

**RESOLUTION**

Moved: Cr David Langford  
Seconded: Cr Richard Carruthers

**Section 91 Order**

That having considered report 27.1 Cleaning and Minor Maintenance of Council Premises Tender 191/2018 in confidence under Section 90(2) and (3)(k) of the Local Government Act 1999 (the Act) the Council, pursuant to Section 91 (7) and 91 (9) of the Act orders that the agenda report, attachments, minutes and supporting documentation relevant to report 27.1 Cleaning and Minor Maintenance of Council Premises Tender 191/2018 be retained in confidence and not available for public inspection for a period of 12 months.

**CARRIED 011/2019 (16/01/2019)**

5.50pm

**27.2 PURCHASE OF ONE (1) PATROL GRADER TENDER 192/2018****PURPOSE**

To provide relevant information in support of the recent open tender process for the purchase of one (1) patrol grader (tender number 192/2018), pursuant to the relevant sections of the Purchasing and Procurement Policy (PO058).

**RESOLUTION**

Moved: Cr David Langford  
Seconded: Cr Roger Johns

That Council accept the tender of \$351,000.00 (GST exclusive), including the optional extra of LED lights for \$1,971.00 (GST exclusive), for the purchase of one (1) Caterpillar (CAT) 120M Motor Grader from Cavpower Pty Ltd, including the trade-in of \$85,000.00 (GST exclusive), resulting in a changeover price of \$267,971.00 (GST exclusive).

**CARRIED 012/2019 (16/01/2019)**

**RESOLUTION**

Moved: Cr David Langford  
Seconded: Cr Naomi Bittner

**Section 91 Order**

That having considered report 27.2 Purchase of One (1) Patrol Grader Tender 192/2018 in confidence under Section 90(2) and (3)(k) of the Local Government Act 1999 (the Act) the Council, pursuant to Section 91 (7) and 91 (9) of the Act orders that the agenda report, attachments, minutes and supporting documentation relevant to report 27.2 Purchase of One (1) Patrol Grader Tender 192/2018 be retained in confidence and not available for public inspection for a period of 12 months.

**CARRIED 013/2019 (16/01/2019)**

5.52pm

**27.3 DRILLING AND BLASTING SERVICES TENDER 193/2018****PURPOSE**

To provide relevant information in support of the recent open tender process for drilling and blasting requirements (tender 193/2018), pursuant to the relevant sections of the Purchasing and Procurement Policy (PO058).

**RESOLUTION**

Moved: Cr David Langford

Seconded: Cr Adam Meyer

That Council accept the tender of \$120,960.00 (GST exclusive) from TecBlast Services to undertake drilling and blasting services to net 32,000 bulk cubic metres of limestone rubble filling.

**CARRIED 014/2019 (16/01/2019)**

**RESOLUTION**

Moved: Cr Anthony Bennett

Seconded: Cr Roger Johns

**Section 91 Order**

That having considered report 27.3 Drilling and Blasting Services Tender 193/2018 in confidence under Section 90(2) and (3)(k) of the Local Government Act 1999 (the Act) the Council, pursuant to Section 91 (7) and 91 (9) of the Act orders that the agenda report, attachments, minutes and supporting documentation relevant to report 27.3 Drilling and Blasting Services Tender 193/2018 be retained in confidence and not available for public inspection for a period of 12 months.

**CARRIED 015/2019 (16/01/2019)**

*At 5.53pm the Confidential Meeting closed.*

**CLOSURE**

The meeting closed at 5.53pm.

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**MAYOR DARREN BRAUND**

**13 February 2019**