



NOTICE OF MEETING

Notice is hereby given that the next ordinary meeting of Council's

ART EXHIBITION WORKING PARTY

will be held on Tuesday 14 January 2020

Minlaton – Council Offices

commencing at 9:30am

Taylor Gray

DEPUTY CHAIRPERSON

A G E N D A

ITEM 1 YORKE PENINSULA COUNCIL – ART EXHIBITION WORKING PARTY

- 1.1 Welcome by Deputy Chairperson - meeting declared open.
- 1.2 Present
- 1.3 Apologies/leave of absence
- 1.4 Minutes of previous meeting – for confirmation.
Art Exhibition Working Party meeting held on 10 December 2019.
- 1.5 Conflict of Interest

CONFLICT OF INTEREST

Members are reminded of the requirements for disclosure by Members of direct or indirect pecuniary benefits in items listed for consideration on the Agenda. Members must declare any interest and provide full and accurate details of the relevant interest to the Committee prior to consideration of that item on the Agenda.

ITEM 2 BUSINESS ARISING: (Attachment 1.)

- 2.1 Art Trail update
- 2.2 Sponsorship Plan
- 2.3 Jack Fran (Weaners Flat) Mural
- 2.4 Draft Acquisitive Sponsorship Letter
- 2.5 Raffle Books

ITEM 3 2020 EXHIBITION:

- 3.1 Update on progress to date – next steps
 - Progress Associations involvement / volunteers
 - Perpetual Action List – Attachment 1.
 - Key Dates - Attachment 2.
 - Sponsorship – Attachment 3.
 - School Participation – Attachment 4.
 - ‘Contribution to the Arts’ Award - Draft Guidelines - Attachment 5.
 - Website Update – January 2020 Newsletter - tabled
- 3.2 Raffle Books – businesses for distribution
- 3.3 Poster ideas

ITEM 4 GENERAL BUSINESS:

- 4.1 Nominations and Election of 2020 Chairperson
- 4.2 Working Party – Roles and responsibilities
 - current Terms of Reference included

ITEM 5 NEXT MEETING:

- 5.1 Tuesday 11 February 2020, 9:30am – Maitland, Council Offices

ITEM 6 MEETING CLOSE:



TERMS OF REFERENCE

Yorke Peninsula Art Exhibition Working Party

1. Establishment

The Yorke Peninsula Council (Council) established the Yorke Peninsula (YP) Art Exhibition Working Party to coordinate the biennial Art Exhibition. The YP Art Exhibition Working Party shall be known herein, as the Working Party.

2. Purpose

The Working Party will organise, coordinate and carry out the Art Exhibition on behalf of Council and is responsible to the Director Corporate and Community Services (CCS) in line with providing recommendations to Council on matters relating to the exhibition.

The underlying goals of the Working Party are to:

- Attract artists from our local area and across the state;
- Showcase the work of both emerging and established artists;
- Present exhibitors' works in the best possible light;
- Maximise the potential for exhibiting artists to sell their work;
- Maximise the fundraising potential of the Exhibition;
- Deliver value to sponsors and supporters;
- Encourage and provide opportunity to local and up-and-coming artists; and
- Exhibit as wide a range of artists as possible.

3. Membership

3.1 Membership of the Working Party may include:-

- Progress Association Representation;
- Elected Members; and
- Council staff.

3.2 The Working Party shall appoint a Chairperson and Deputy Chairperson.

3.3 All Working Party members are appointed for a four year term.

4. Quorum

A quorum for a meeting of the Working Party shall be half the membership plus one. Meetings are to be rescheduled where there is no quorum.

5. Frequency of Meetings

The Working Party shall meet generally each month, on a time, day and frequency that is acceptable by the members.

6. Notice of Meetings

Confirmation of meeting dates and times will appear as per the minutes. The rescheduling of meetings will be facilitated by Secretariat whereby all members will be notified.

7. Minutes of Meetings

Corporate and Community Services Department must keep, or arrange to be kept, minutes of every meeting of the Working Party. The minutes of the proceedings and meetings of the

Working Party must include:

- a) the names of Progress Association Representatives, Elected Members and Council staff in attendance;
- b) in relation to each member present, if the member was not present for the entire meeting, the time at which the person entered or left the meeting
- c) its motion or amendments, and the names of the mover and seconder;
- d) whether a motion or amendment is carried or lost;
- e) any disclosure of conflict of interest made by a member;

Minutes of the meeting will be placed on the next immediate Council Agenda for motions and any recommendations from The Working Party for consideration and resolution.

8. Meeting Procedures

Meetings will be held in accordance with:

- *Local Government Act 1999*
- *Local Government (Procedures at Meetings) Regulations 2013*
- *Council's Code of Conduct: Elected Members and Council Employees*
- *Local Government (Accountability and Governance) Act 2015*
- *PO015 Access to Council and Committee Meetings and Documents Code of Practice*

9. Reporting Responsibilities

The Working Party reports directly to the Director CCS who will oversee the Exhibition for Council and facilitate specialist services as required. The Working Party shall, through the Director CCS, make recommendations to the Council which are deemed appropriate on any area within its Terms of Reference where in its view, action or improvement is needed.

10. Decision Making

- 10.1** All decisions of the Working Party shall be made on the basis of a majority decision of the members present.
- 10.2** Each member of the Working Party present at a meeting must, subject to that person having a conflict of interest in the matter, vote on a question arising from a decision at that meeting.
- 10.3** Any member of the Working Party who has a personal interest or a direct or indirect pecuniary interest in any matter before the Working Party (other than an indirect interest which exists in common with a substantial class of persons) may participate in discussions on that matter but must not vote in any deliberations or decisions of the Working Party in relation to that matter.

11. Purchasing/Methods and Limits

Purchasing of goods and or material shall be within budget limitation and authorised by the Director Corporate and Community Services. All purchasing shall be in accordance with Councils P0058 – Purchasing and Procurement Policy.

Endorsed by Council	Next Review	Version	RM8 Ref #	Owner
Minutes 060/2017 (08/03/2017)	June 2019	1.0	17/8640	Director CCS
Minutes 133/2019 (12/06/2019)	March 2021	2.0	17/8640[v2]	Director CCS

ACTIONS –YPAEWP MEETING 11/10/2019	RESPONSIBLE	DUE DATE	STATUS
ACTION: to respond to Warooka Progress Association/Ballara on the outcome of the Working Party discussion and seek a final decision on their involvement in the Art Trail.	Renee Edwards and Carolyn Ramsey	Completed	Warooka's Progress Association has confirmed that they will not be participating in the 2020 YP Art Trail
ACTION: to prepare documentation outlining the Art Trail promotional package and prepare a draft agreement to be signed between involved parties and Council.	Renee and Carolyn	Completed	<p>Art Trail Registration form, that includes a detailed breakdown of what participants receive for their \$500 (*value estimated \$1,959) is completed and on the website as part of the Art Exhibition Registration process. https://www.yorkepeninsulaartexhibition.com.au A draft copy has been sent to Warooka Progress Assoc and The Parsons family. Decision pending their next meeting.</p> <p>Other leads include</p> <ul style="list-style-type: none"> - Surf Art and Café at Marion Bay - Watsacowie - Sunny Hill Winery - <i>other suggestions welcome</i>
ACTION: to prepare a sponsorship plan for discussion at the next Working Party Meeting.	Carolyn	Completed	A good Sponsorship Prospectus was created and distributed in May 2018.
<p>ACTION: Carolyn Ramsey to contact Sam Brooks to see if he is still available and still interested in doing the Mural Art Work over the Art Exhibition dates.</p> <p>Also seek a list of buildings he sees as potential canvases.</p> <p>Following this, Carolyn to contact local business and Progress Associations (if in a</p>	Carolyn	Change of status - ongoing	<p>On 12/12/2020 Carolyn was notified that Sam Books could no longer do the mural at the Weaners Flat Reserve amenity block due to moving to Canberra for work in the new year.</p> <p>Sam suggested another mural artist Jack Fran, who is interested and available and works in a similar, community minded style.</p>

<p>Progress Association area) to seek partnership/support through funding towards the project.</p>			<p>On 18 December 2019, Working Party members were emailed with information about Jack Fran and a recommendation to accept him as the alternative artist.</p> <p>All WP Party members who responded, endorsed Jack Fran as the Weaners Flat mural artist.</p> <p>A Report to 20 January 2020 Council meeting recommending endorsement of \$4k funding and Jack Fran as artist was submitted.</p> <p>Draft designs to be developed for Working Party member's consideration once the outcome of the Council report is known.</p>
<p>ACTION: Carolyn Ramsey to explore other areas for funding this project through available Art Grants.</p>	<p>Carolyn</p>	<p>Completed</p>	<p>The only Grant currently available is a Country Arts SA - Quick Response Grant — Regional Arts Fund</p> <p>< \$1500 individuals < \$3000 organisations</p> <p>Closes 12 December 2019</p> <p>To assist applicants who are unable to apply for support from other funding sources because the opportunity occurs outside of a normal grant round. Please discuss with your regional Arts and Cultural Facilitator.</p> <p>Sam can be the applicant on a split funding application with Council for the Mural. He applies for \$1.5k and we go to Council for \$2.5k to equal \$4k</p>

ACTIONS –YPAEWP MEETING 12/11/2019	RESPONSIBLE	DUE DATE	STATUS
ACTION: Leanne to follow up Sunnyhill Distillery	Leanne	Completed	Leanne says they recommend that we follow up Olivia (0418 896 449) at Sunnyhill Distillery.
ACTION: Carolyn to follow up Walford Parsons about the Parson family exhibition at Port Vincent	Carolyn	10/12/2019	follow up Walford in January 2020
ACTION: Carolyn to send out targeted Sponsor list to AEWP	Carolyn	Completed	
ACTION: Carolyn to take some photos and put the Weaners Flat Reserve as the preferred site to Sam Brooks for consideration.	Carolyn	Completed	
ACTION: Council to consider and look at the feasibility of a Mural program over the next few years at other suggested or potential sites.	Director C&C	Completed	January 2020 Council report submitted
ACTION: Carolyn to follow-up Sandy Burt to join Ed as a Sculpture Judge.	Carolyn	Completed	Sandy Burt has agreed to be a Sculpture Judge. Letter of confirmation to our all judges pending.
ACTION: Renee and Carolyn Ramsey to amend the Working Party Terms of Reference to reflect the above changes for comment, feedback and endorsement by the YP Art Working Party.	Renee & Carolyn	May 2020	post 2020 Exhibition
ACTION: Carolyn to contact Amber Poulton and see if she is available and interested and what her fees may be.	Carolyn	Completed	Amber Joy confirmed as 2020 YP Art Exhibition MC
ACTION: WP members were asked to come up with some more suggestions for MC and forward to Carolyn.	WP members	Completed	Not required – see above

ACTION: Jennifer to approach Rick Hutchinson and Antoinette McLean to donate an artwork.	Jennifer Robyn	14/01/2020	Pending
ACTION: Carolyn to email all (except Rick and Antoinette) 2018 Prize Winners to see if they will donate to the 'Art' raffle.	Carolyn	Completed	-Fine Art / Painting - Andrea Przygonski and Sandra Starkey Simon (as in 2018) -Photography - Pete Dobre and Merv Simmonds (as in 2018) -Sculpture – Edward James and Sandra Burt (new in 2020)
ACTION: Local Progress Associations are welcome to approach local businesses to donate to a general raffle that they organise to raise money that assists their local area of Ardrossan, Edithburgh and/or Yorketown.	WP members	14/01/2020	Ongoing
ACTION: Carolyn to contact Amanda and get her to send a 'head shot' photo or drop by the office so one can be taken.	Carolyn	Completed	Photo received from Amanda
ACTIONS –YPAEWP MEETING 10/12/2019	RESPONSIBLE	DUE DATE	STATUS
ACTION: Carolyn to follow up Olivia (0418 896 449) at Sunnyhill Distillery. Renee to look at the space next week and take some photos for staff to consider if the size will be an issue for Josh's work.	Carolyn	14/01/2020	Olivia spoken to 11/12/2019 and sent the Art Trail registration form. Carolyn to follow-up in January 2020.
ACTION: David H will personally speak to Michael Murdock and Fraser Ellis MP Member for Narungga.	David	14/01/2020	Pending, people away on Christmas leave
ACTION: Stuart will talk to Ardrossan Foodland, Kevin Holland SIMEC and Rotary Maitland	Stuart	14/01/2020	Ongoing
ACTION: Carolyn to send the Sponsorship	Carolyn	Completed	Sponsorship Prospectus sent

Prospectus to Stuart			
ACTION: Carolyn and Stuart to meet to discuss ways of personally approaching local businesses.	Carolyn	14/01/2020	Pending
ACTION: David H to distribute flyers and December newsletter to Elected Members	David	Completed	EM's received flyers and newsletters
ACTION: Carolyn to explore the impact and benefits of a range of scenarios, including points noted and distribute to Working Party members the letter (inviting Acquisitive Sponsors) for out of session consideration and response.	Carolyn	14/01/2020	Pending
ACTION: Carolyn to confirm Amber Joy Poulton attendance and that the Working Party accepted the counter offer she made by for the role of MC at \$400 plus travel.	Carolyn	Completed	On 19 December 2019, Amber Joy confirmed she would be MC for the 2020 YP Art Exhibition. Letter of Agreement to follow.
ACTION: Carolyn to call Victoria Rolinski as to making an Art Raffle donation as she has in the past.	Carolyn	14/01/2020	Pending – to discuss
ACTION: Carolyn to investigate the interest, impact and nature of this type of (<i>Contribution to the Arts</i>) Award and report back to the Working Party.	Carolyn	14/01/2020	Award Guidelines drafted for discussion
ACTION: Carolyn to seek a quote from Bray Signs (Maitland) or Bonnie the Embroiderer in Yorketown (Carly Harris) for lanyards and aprons.	Carolyn	Completed	Quotes (inc GST) received from Braysigns <ul style="list-style-type: none"> - 10 X (1200 x 1800) roadside corflute's \$110 ea. - 9 X aprons \$23 ea. - 50 X lanyards \$4.40 ea.

2020 Yorke Peninsula Art Exhibition - Summary of Key Dates and times

Attachment 2.

YP Art Exhibition Friday April 10 to Monday 13 April
 Opening Night /Launch/Preview Wednesday 8 April 8.00pm (doors open at 7.30pm) Ardrossan Town Hall
 Payment of Sales to Artists by Tuesday 21 April 2020
 School Holidays Friday 10 April to Friday 24 April

Site	Medium	Application Closing Date	Delivery Date & times	Friday - times	Saturday - times	Sunday - times	Monday - times	Pickup Date & times
Ardrossan Town Hall	Fine Art / Painting	Mon 2 March	Sat 4 April 9.00am-4.00pm	9.30am-4.00pm	9.30am-4.00pm	9.30am-4.00pm	9.30am – 12.00pm	Mon 13 April noon - 3.00pm
Schools – Ardrossan Town Hall	Various	Thurs 5 March	Sat 24 March 9.00-4.00pm	9.30am-4.00pm	9.30am-4.00pm	9.30am-4.00pm	9.30am – 12.00pm	Mon 13 April noon - 3.00pm
Yorke town Town hall	Photography	Mon 2 March	Sat 4 April 9.00am-4.00pm	10.00am – 2.00pm	10.00am – 2.00pm	10.00am – 2.00pm	Not Open	Sunday 12th 2.00pm to 4.00pm
Edithburgh Institute	Sculpture	Mon 2 March	Sat 4 April 10.00am-3.00pm	10.00am – 2.00pm	10.00am – 2.00pm	10.00am – 2.00pm	Not Open	Sunday 12th 2.00pm to 4.00pm
	Art Trail	Mon 10 February	TBC per venue					
	Art Trail	Mon 10 February	TBC per venue					
	Art Trail	Mon 10 February	TBC per venue					

Sponsorship Income (inc GST)

Company	Contact person	Commitment
Ardrossan Progress Association	Margie Gaisford	3,000
Yorke town Progress Association	Lesley-Anne Swaans	3,000
Edithburgh Progress Association	Dina Sweeny	3,000
<i>Fuji Xerox</i>	Reinhardt van den Berg	1,500
Lakeside Dental	Allison	1,500
<i>Country Times Newspaper</i>	<i>Cynthia Jericho</i>	700
Ray Agnew	Ray Agnew	500
YP Fire & Safety	Bob Short	500
Police Credit Union	Wendy Ault	500
Hunts Fuel	Vanessa Kerby	300
Aitchison Plumbing Services	Mark and Julie Aitchison	250
Ardrossan Golf Club	Tim Dayman	250
Stansbury Progress Association	Janette Butler	250
Cheetham Salt	Ryan Hodgson	250
Port Clinton Progress Assoc	Chris O'Callaghan	250
Ardrossan Bowling Club Inc	Doug Barton	200
<i>Copyking Kadina</i>	<i>Kym and Daniel Gregory</i>	200
Warehouse Matrix	Jenny Wildman	150
Rowan Ramsey MP	Kate Pattison	100
Port Victoria Progress Assoc	Wendy Brusnahan	50
Yorke town Foodland	Linda Mader	40
	TOTAL (in-kind and cash)	16,490

Currently have a Sponsorship Application to GFG Alliance, Denise Sharp – \$5,785

**In-kind contributions*

2018 Sponsorship income was \$11,370 inc GST

Schools Commitment to Date 2018 Involvement / New 2020

NAME	PRINCIPAL	ART TEACHER	Confirmed	Artwork R'cvd
Ardrossan Area School	Ms Margaret Roads	Teresa Crowe	Yes - Email	
Central Yorke School - Maitland Campus	Mr Reginald (Grant) Keleher	Val McLean		
Central Yorke School - Point Pearce Campus (part of main school above)	Mr Dave Love			
Curramulka Primary School	Ms Rosie Harden	Lucy Tilbrook	Yes - Email	
Harvest Christian School	Mr Peter Ayoub	Sylvia Skinner	Yes - Email	16 artworks received Dec 19
Kadina Memorial School R-7	Ms Debbie Terrett (R-7)	Sandy Hahn (R-12)	Yes - Email	
Maitland Lutheran School	Mr David Field	Paula Wegener	Yes - Email	
Minlaton District School	Ms Alison Bogle	Anne Mayadunne	Yes - Email	
Moonta Area School	Ms Kirstin Amos	Amy Sims	Yes - Email	
St Mary MacKillop School	Mr James Quigley			
St. Columba's Memorial School	Mr Scott March			
Stansbury Primary School	Ms Anne Marie Shaw	Anne Marie Shaw	Yes - Email	
Wallaroo Mines Primary School	Ms Adele Keleher			
Wallaroo Primary School	Ms Julie Petersen			
Warooka Primary School	Ms Kerry-Ann Pointon	Julie Aitchison yr 6/7 teacher	Yes - Phone	
Yorketown Area School	Ms Fiona Haselgrove	Alex Flynn	Yes - Email	

Significant Contribution to YP Arts Award

Celebrating the vital contribution that individuals and/or groups of individuals make to Yorke Peninsula arts and culture.

Deadline:

Nominations for the 2020 Award close 13 March 2020.

About:

Regional arts activities such as the Biennial Yorke Peninsula Art Exhibition strengthen local communities. This occurs through positively increasing connectedness across all ages; through social inclusion, civic pride and community identity as well as providing opportunities for artists, regional development and economic regeneration.

This Award celebrates an individual or a group of individuals that have made a significant contribution on the Yorke Peninsula by working with, in and for communities; increasing access and inclusion to arts and cultural experiences.

The Significant Contribution to YP Arts Award is a \$XXXX.00 cash prize presented by the Yorke Peninsula Biennial Art Exhibition Working Party.

The Significant Contribution to YP Arts Award is presented every Easter as part of the Biennial Yorke Peninsula Art Exhibition.

Eligibility Criteria:

To be eligible for the award, all nominees must demonstrate a commitment and/or focus on community-engaged arts and access to arts and culture on the Yorke Peninsula.

Nominees must:

- be a permanent, Yorke Peninsula resident;
- demonstrate a commitment to or focus on community-engaged arts;
- demonstrate their outstanding and sustained contribution to arts and/or culture in the local YP community;
- not be a serving Yorke Peninsula Elected Member or staff member; and
- must not have previously received the Award for the same project.

NOTE: nominees are welcome to nominate themselves

How to Apply:

1. Visit [\(for online applications\)](https://(for online applications)) to submit your nomination form.

Information to prepare in advance for the online application:

- A short explanation of why the individual or group of individuals being nominated should be considered for the Award, explaining how they have created or facilitated work that demonstrates their commitment to the arts /culture in the community of Yorke Peninsula.
- 100 word bio of the individual or group of individuals being nominated (may be used for promotional purposes).
- CV/resume (maximum 2 pages).
- Support material: this can be in the form of print material such as letters of support, published materials, press clippings or audio/visual items.
 - accepted files formats include : _____

More Information or Questions?

Please contact _____ at or email admin@yorke.sa.gov.au

The Significant Contribution to YP Arts Award is made possible with the support of Yorke Peninsula Biennial Art Exhibition Working Party and its regional sponsors.

**The Significant Contribution to YP Arts Award was established in 2020 in recognition of those individuals and / or groups committed to increasing access to a range of local events, festivals, exhibitions, theatrical productions and music concerts supporting the creativity, culture and confidence of our local communities.*

On our Peninsula, arts activities provide a catalyst that benefit the whole community by not only bringing people together, but also encouraging community ownership of grass roots art and cultural projects and supporting regional development.