



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Wednesday, 12 February 2020
Time: 5.30pm
Location: Council Chambers
Minlaton Town Hall
57 Main Street
Minlaton

AGENDA

Ordinary Council Meeting

12 February 2020

Andrew Cameron
CHIEF EXECUTIVE OFFICER

CONFLICT OF INTEREST

Members are reminded of the requirements for disclosure by Members of direct or indirect pecuniary benefit or detriment and non-pecuniary benefit or detriment in relation to a material conflict of interest in accordance with Section 73, or an actual or perceived conflict of interest in accordance with Section 75 of the Local Government Act in items listed for consideration on the Agenda. Section 74 and 75A of the Local Government Act 1999 requires that Elected Members declare any interest and provide full and accurate details of the relevant interest to the Council. In relation to actual or perceived conflicts of interest a member has an obligation to outline how they propose to deal with the actual or perceived conflict of interest prior to consideration of that item on the Agenda.

This requirement does not apply to Ordinary Business Matters prescribed by regulation 8AAA Local Government Act (General) (Accountability and Governance) Variation Regulations 2016.

Each Member of a Council has a duty to vote at all meetings unless excepted by legislation.

The major exception being where a Member has a material conflict of interest.

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1 WELCOME AND ACKNOWLEDGEMENT OF COUNTRY BY MAYOR

Meeting declared opened

2 OPENING PRAYER

3 PRESENT

4 LEAVE OF ABSENCE

Nil

5 APOLOGIES

Cr Naomi Bittner and CEO Andrew Cameron.

6 CONFLICT OF INTEREST

7 MINUTES OF PREVIOUS MEETING – FOR CONFIRMATION

Ordinary Council Meeting - 15 January 2020

8 MOTIONS ON NOTICE

Nil

9 QUESTIONS ON NOTICE

Nil

10 QUESTIONS WITHOUT NOTICE

11 PETITIONS

Nil

12 MAYOR**12.1 MAYOR'S MONTHLY REPORT JANUARY 2020****Document #:** 20/8246**Department:** Executive Services**PURPOSE**

To keep Elected Members updated on Mayoral activities during the month of January 2020.

RECOMMENDATION

That the report be received.

DISCUSSION

1 January	Open Port Vincent Gala Day.
8 January	Attend Local Recovery Committee Meeting at Yorketown.
14 January	Attend YP Art Exhibition Committee meeting at Minlaton.
15 January	Joint Planning Agreement Business Case Presentation - Presented by Jeff Tate.
15 January	Monthly Council Meeting.
16 January	Met with representatives from the Randall Wine Group who donated fence posts.
19 January	Attended the Yorketown Fire Thank you Day at Edithburgh.
21 January	Attended with the Mayoress the Yorketown RSL Sub-Branch Centenary wreath laying, followed by dinner.
22 January	Met with Deb Richardson and Sonny Coombs at Yorketown.
22 January	Elected Members Monthly Workshop.
24 January	Attend the Gynburra Festival Opening at Port Victoria.
24 January	Attend meeting with representatives of the Black Point Progress Association.
29 January	Attend Community Rebuilding Roundtable meeting with Sir Peter Cosgrove, Canberra.

ATTACHMENTS

Nil

12.2 BUSINESS COUNCIL OF AUSTRALIA ROUND TABLE**Document #:** 20/10112**Department:** Executive Services**PURPOSE**

To provide Elected Members with a summary of the Mayor's attendance at the Business Council of Australia Round Table.

RECOMMENDATION

That the report be received.

DISCUSSION

I thank Elected Members for their support for me to travel to Canberra for the round table session held on Wednesday 29 January 2020 at Parliament House, with representatives from Business Council of Australia and the Community Rebuilding Initiative. It was Chaired by Sir Peter Cosgrove, Chair of the Community Rebuilding Initiative, with the purpose of discussing the type of help communities need to recover from the recent bushfires and come back stronger than before.

Attending with me were Mayors from bushfire affected areas in South Australia;

- Mayor Michael Pengilly, Kangaroo Island;
- Mayor Ann Ferguson, Mount Barker;
- Mayor Jan-Claire Wisdom, Adelaide Hills.

Mayors and representatives from many fire affected areas around Australia were also present.

Tim Reed, President of the Business Council of Australia (the Business Council), spoke about how the Business Council, made up of 125 of Australia's largest businesses, were looking for ways that larger business could support small business to recover.

The discussion centred around developing a 5 year initiative to help communities by rebuilding small businesses affected. Representatives present were asked to share their experiences and suggestions.

Two examples of impact experienced are:

Mayor John White, Gippsland

This region was heavily affected by fire and then floods with 60% of their shire fire effected. Highway One was still closed which meant they found it very difficult to get supplies through to the area. Trucks had to take an alternate route which caused the journey to last 9 hours longer. They still have isolated communities in this region and some towns have lost 100% of their tourism and accommodation bookings.

Mayor Jan-Claire Wisdom, Adelaide Hills

300 wineries and 800 tourism outlets operate in this area. 30% of vineyards and orchards had been burnt out, many family owned and operated. The vines destroyed or burnt will take 3-7 years to recover. She believes that a tourism led recovery is a way forward.

A common theme discussed was the impact of reduced cashflow in fire affected communities. Many tourism and accommodation businesses are struggling and some closing due to the affect of the fires and this is causing an ongoing negative affect on local communities.

Suggestions from the floor included:

- Allowing small businesses extra time to pay accounts to the larger suppliers,

- Encouraging large supermarket chains to source more regionally based products,
- It was noted that in stressful times the planning culture of business often suffers and support to help in this area would be appreciated,
- Business would benefit from a case management approach to help them recover including programs to offer 'business first aide' to those affected,
- Payroll tax relief for business to help with cashflow,
- Improved telecommunication infrastructure to help tourism return and improve.

I look forward to what initiatives may come out of the meeting and benefitted from spending some time with other South Australian Mayors affected.

ATTACHMENTS

Nil

13 COUNCILLORS' REPORT

Nil

INFORMATION AGENDA

INFORMATION AGENDA

14 ITEMS FOR EXCLUSION

15 RECEIPT OF INFORMATION REPORTS

16 CHIEF EXECUTIVE OFFICER**16.1 CEO ACTIVITIES - JANUARY 2020****Document #:** 20/8295**Department:** Executive Services**PURPOSE**

To keep Elected Members informed of meetings during the month of January 2020.

RECOMMENDATION

That the report be received.

DISCUSSION

8 January	Meet with Bruce Cook – Minlaton Town Plan and Rest Centre.
14 January	Corporate Management Team meeting.
14 January	Visit - Maitland Fire ground and affected land owners.
15 January	Joint Planning Agreement Business Case Presentation – Presented by Jeff Tate.
15 January	Monthly Council Meeting.
21 January	Meet with Stuart Palecek.
22 January	Elected Members Monthly Workshop.
24 January	Attend the Gynburra Festival Opening at Port Victoria.
24 January	Attend meeting with representatives of the Black Point Progress Association.
28 January	Corporate Management Team meeting.
29 January	Workshop with key staff to Review Recommendations from ICAC Report into the City of Playford.

ATTACHMENTS

Nil

16.2 ACTION LISTING REPORT**Document #:** 20/10084**Department:** Executive Services**PURPOSE**

To keep Elected Members updated on the status of the Action Listing.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 5 Responsible Governance**Strategy:** 5.5 Undertake effective risk management**BACKGROUND**

The Action List was implemented to keep Council informed about the current status and outcomes of Council decisions.

DISCUSSION

The Action List included in the Council Agenda each month will incorporate action items from Council along with current status.

ATTACHMENTS

1. **Council Meeting Action List - February 2020** [!\[\]\(f9e62ae797645c5367e33d9390832789_img.jpg\)](#) 
2. **Council Meeting Completed Action List - February 2020** [!\[\]\(1c1752aff31fb3ae93f0f9295ffb3f4c_img.jpg\)](#) 

Council Meeting Action List

Meeting	Responsible Department	Agenda Item	Minute Number	Task	Due Date
12/07/2017	Corporate and Community Services	DA/DS/R1	178/2017	Review amendment to the Port Victoria (Gulf Haven) Caravan Park Lease once valuation has been undertaken. Valuation has been undertaken - awaiting the Valuers report.	11/03/2020
13/12/2017	Executive Services	21.3	313/2017	Staff to progress a tender process to undertake an impacts assessment on the preferred model for the Marion Bay Boat Launching Facility upgrade. Data collected during wave monitoring has been received and reviewed. Draft Modelling Process Report has been presented to the Coast Protection Board for review and feedback before being presented to Council. Awaiting a meeting between the Coast Protection Board, GHD and Council, scheduled for February 2020.	11/03/2020
22/08/2018 (EM Workshop)	Assets and Infrastructure Services	3	N/A	Develop designs for CWMS schemes at both Stansbury and Port Vincent.	10/06/2020
10/07/2019	Development Services	25.3	168/2019	Allocate unbudgeted Council funds from the 2019/2020 Budget for the preparation of tender documentation for the Stansbury Seawall and proceed with the tender process. Tender Process underway.	11/03/2020
13/08/2019	Corporate and Community Services	23.5	183/2019	Draft Policy and Procedure received from the State Coordinator and being reviewed.	13/05/2020
13/11/2019	Executive Services	22.4	264/2019	Implement the recommendations made in the Review of Operations - Yorke Peninsula Council Development Department Findings Report, providing quarterly updates on the progress.	11/03/2020
13/11/2019	Development Services	25.1	272/2019	Proceed with seeking Ministerial approval for the revocation of Allotment 29, Chenoweth Crescent Parsons Beach and arrange for the Mayor and CEO to sign and seal the necessary documentation. Process underway.	11/03/2020
15/01/2020	Assets and Infrastructure Services	24.1	011/2020	Submit an application for funding through the Special Local Roads Program 2020/2021 to construct and bitumen seal the unsealed 12km section of the North Coast Road. Applications for the Special Local Roads Program 2020/2021 are not yet open. It is anticipated, based on the application timeframes for the previous	13/05/2020

				Special Local Roads Program round, that applications will open in early-mid February and close in early-mid May.	
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Council Meeting Completed Action List

Meeting	Responsible Department	Agenda Item	Minute Number	Task	Due Date
9/05/2018	Assets and Infrastructure Services	24.2	127/2018	Commission a review of speed zones on North Coast Road. The review is ongoing, with a second survey having been sent to property owners along North Coast Road and Galway Crescent.	15/02/2020
15/01/2020	Executive Services	22.1	006/2020	Advise Legatus Group of Council's endorsement of the amended 2019/2020 Legatus Group Budget.	29/01/2020
15/01/2020	Corporate and Community Services	23.2	008/2020	Update Council's Fees and Charges Register to reflect the updated gate pricing for the Yorke Peninsula Resource Recovery centres.	29/01/2020
15/01/2020	Corporate and Community Services	23.3	009/2020	Complete a budget adjustment allocating \$4000 towards the Weaners Flat mural.	12/02/2020
15/01/2020	Corporate and Community Services	23.4	010/2020	Update PO020 Social Media Policy and include in Council's policy manual and on Council's website.	29/01/2020
15/01/2020	Development Services	25.2	013/2020	Update PO100 Order Making Policy for inclusion in Council's Policy Manual and website.	29/01/2020
15/01/2020	Development Services	25.3	014/2020	Update PO157 Camping on Council Land Policy for inclusion in Council's Policy Manual and website.	29/01/2020
15/01/2020	Development Services	25.4	015/2020	Update PO049 Mobile Food Vendor Policy in Council's Policy Manual and website.	29/01/2020

16.3 CORRESPONDENCE RECEIVED IN RELATION TO A COMMUNITY PUSH TO REDUCE THE SPEED LIMIT OF MAITLAND MAIN STREET**Document #:** 20/7657**Department:** Executive Services**PURPOSE**

To provide Elected Members with a copy of correspondence received from Fraser Ellis, MP to the Minister for Transport, Infrastructure and Local Government in relation to a community push to reduce the speed limit of Maitland main street (Robert Street).

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 5 Responsible Governance**Strategy:** 5.2 Effective leadership and informed decision making**BACKGROUND**






On 28 January 2020, Mayor Braund and CEO, Andrew Cameron received a copy email from Fraser Ellis MP's office attaching a letter dated 28 January 2020 from Fraser Ellis MP to the Minister for Transport, Infrastructure and Local Government, the Hon Stephan Knoll MP advising the Minister of a community push to reduce the speed limit of Maitland main street (Robert Street) from 50 km/hr to 40 km/hr in the interests of road safety. A copy is attached for Elected Members information.

DISCUSSION

Fraser Ellis MP's correspondence attached a letter from Maitland & District Progress Association Inc dated 10 December 2019 to Fraser Ellis MP providing evidence of local support for the reduction in the speed limit in Robert Street, Maitland, by way of a petition signed by 283 signatures. A copy is attached for Elected Members information.

Further correspondence from Fraser Ellis MP to the Minister dated 29 January 2020 following up his letter dated 28 January 2020 clarifying that Robert Street is under DPTI jurisdiction and Fraser Ellis MP is seeking a review be commenced by DPTI and not Council as noted in correspondence from Maitland & District Progress Association. A copy is attached for Elected Members information.

ATTACHMENTS

1. **Advice - Minister Knoll - Robert Street Maitland speed limit - Fraser Ellis MP**  
2. **Advice - Petition - Robert Street Maitland Speed Limit - Maitland & District Progress Association Inc**  
3. **Advice - Minister Knoll - Robert Street Speed Limit Review Clarification - Fraser Ellis MP**  



FRASER ELLIS MP
MEMBER FOR **NARUNGGGA**



Ref 200003

28 January 2020

Hon. Stephan Knoll
Minister for Transport
GPO Box 1533
ADELAIDE SA 5001

Cc Yorke Peninsula Council CEO Andrew Cameron

Dear Minister Knoll

I write to advise of a community push to reduce the speed limit of Maitland main street (Robert Street) from 50 km/hr to 40 km/hr in the interests of road safety.

I confirm that a petition conducted by the Maitland & District Progress Association Inc. distributed in November/December 2019 has been presented to me and carries 283 signatures.

Along with a copy of the petition, I also enclose a copy of a covering letter from the Maitland & District Progress Association.

Given the level of demonstrated community support for the lowering of the speed limit, I have advised the Maitland & District Progress Association that I will ensure you receive a copy of the petition and are made aware of the advocacy efforts of their members.

I have also pledged to forward the petition and information to Yorke Peninsula Council.

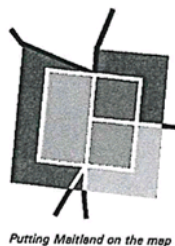
I confirm Robert Street is a DPTI-controlled road with mixed use serving both as the township's inter-town thoroughfare and servicing the town's main street retail precinct. As such there are competing uses – from pedestrians, scooters, bicycles, cars and trucks -- with the speed of the latter the major concern of many.

Yours sincerely

Fraser Ellis MP
Member for Narungga

11 DEC 20'

Maitland & District
Progress Association

**MAITLAND & DISTRICT PROGRESS ASSOCIATION INC****Maitland Information Centre****3 Robert Street****MAITLAND SA 5573****Phone: 8832 2174****Email: maitlandsa@internode.on.net**

To Fraser Ellis

10th December 2019

Dear Fraser,

In response to your request to provide evidence of local support for the proposal to reduce the speed limit in Robert Street, I am pleased to enclose a copy of the 283 signatures that we gathered in support of this proposal.

With these signatures, we are again requesting your support of our application to our Council to initiate a Speed limit review. Our request is for the limit to be reduced down to 40km/hr, which we believe aligns well to the regulations laid out in 'The speed limit guideline for South Australia – April 2017.

Our argument for this request is based on the concern for pedestrian safety both from reversing vehicle and from heavy vehicles that pass through the centre of town.

Based on the Determination of Road Classification in South Australia – February 2018 – Robert Street is a Rural Local Road.

The speed limit guideline for South Australia – April 2017 - states –

The speed limit for a particular length of road must reflect the road safety risk to the road users while maintaining mobility and amenity.

Robert Street is a mixed-use area with pedestrians, scooters, bicycles, cars and trucks all using the street.

A 40 km/h speed limit for a high pedestrian activity centre may be suited to roads where high pedestrian and vehicle movements are generated consistently throughout the day over the year.

A high pedestrian activity centre speed limit on a road under the care, control and management of DPTI may be initiated by either Council or DPTI.

Diagonal parking demands that cars have to reverse on to the carriage way. Visibility of reversing vehicles to drivers on the carriage way and to pedestrians can be masked by larger parked vehicles.

A 40 km/h speed-limited area may be introduced to help create a speed environment appropriate to local streets.

Heavy vehicles including B doubles and road trains pass through this main shopping zone.

The stopping distance of a heavy vehicle travelling 60km/hr is 83 meters, is 10 meters more than a car travelling at the same speed. (figures could not be sourced for lower speeds).

A similar request and supporting documentation has been sent to SAPOL and responses will be added to our request to Council to initiate a Speed limit review.

Yours in anticipation
Emma Leonard

Name	Address	Signature
PHILIPPA	4 South Ice Balgownie	[Signature]
13 CC - TEN DAY		
Adrian Brookes	39/41 Elizabeth St Maitland	[Signature]
Jason Garry	10/100 Gilmore Rd Maitland	[Signature]
Daryl	Maitland	[Signature]
D. SPARROW	5 FIFTH ST BALGOWAN	[Signature]
B. ILLMAN		[Signature]
JP Harper	17 Viewbank Cres Maitland	[Signature]
R. SPARROW	13 SAMUEL ST	[Signature]
G. WILBE	PORT VIC.	[Signature]
D. Proke	Maitland	[Signature]
K. LODGE	RD	[Signature]
CYNTHIA BRAY	MAITLAND	[Signature]
Don James	Osmond St Maitland	[Signature]
D. Hasting	Maitland	[Signature]
V. Boull	PA Vickie	[Signature]
R. Jones	MAITLAND	[Signature]
Helen Kakoschke	Maitland	[Signature]
Kevin Gress	MAITLAND	[Signature]
1 Newby King	ARDROSSAN	[Signature]
Joanne Rawlings	16 Osmond St Maitland 5577	[Signature]
Ken Heimel	Maitland	[Signature]
Samuel	Maitland	[Signature]
Susan Bell	BALGOWAN	[Signature]
TEENWICK	MAITLAND	[Signature]
Julie Suter	NTH YELTH	[Signature]
MAUREEN HONNER	NTH TEE MAITLAND	[Signature]
Melinda Windong	Tranmere Adelaide	[Signature]
Nandra Baker	MAITLAND	[Signature]
M. Gregory	Maitland	[Signature]
Spahon Gend	Maitland	[Signature]
Shirley Lands	Maitland	[Signature]
Tenny Downes	Maitland Tre Maitland	[Signature]
LIZ QUINTER	MAITLAND	[Signature]
Jenny Penfry	23 Beach Ave Maitland	[Signature]
John Ames	29 Beach Ave Maitland	[Signature]
Kathy	19 Viewbank Cres Maitland	[Signature]
Brian	19 Viewbank Cres Maitland	[Signature]
Scott	19 Viewbank Cres Maitland	[Signature]
Felicity	1 Walter St Maitland	[Signature]
Stuart		[Signature]
Sarah Kopp	Maitland	[Signature]
Greta Kopp	Maitland	[Signature]
Debra Pearce	Viewbank Cres Maitland	[Signature]
MARK Foster	Balgownie	[Signature]
DENIS Hillip	MAITLAND	[Signature]
Plex Wakefield	URANIA	[Signature]
Jo Morrison	Centenary Ave Maitland	[Signature]
M. Illman	Caroline St Maitland	[Signature]

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Updated: 01/06/2016

Name	Address	Signature
C. Mastrides	13 North Tce Maitland	C. Mastrides
C. Mastrides	13 North Tce Maitland	C. Mastrides
C. MARCOMBE	14 REGENT CLOSE, TAINUM	C. Mastrides
A. Angi	Maitland	C. Mastrides
Kenneth Shield	12 High St Maitland	Kenneth Shield
ANDREW GREGORY	20 OSMOND ST MAITLAND	Andrew Gregory
BRILYN MARTIN	4 McLOSE ST MAITLAND	Brilyn Martin
PETER WOODCHURCH	15 NTH TCE MAITLAND	Peter Woodchurch
Meg Hanner	Box 268 Maitland	Meg Hanner
MAY SANDERCOCK	40 BELMONT CR. MAITLAND	M. Sandercock
Kerry Little	37 NTH TCE Maitland	Kerry Little
B. Walkley	22 Fifth St Ardrossan	B. Walkley
Karen Williams	15 Park St Maitland SA 5573	Karen Williams
D. M. dalleton	Urania Rd Pt. Vic	D. M. dalleton
Cindy Hynes	33 Robert St Maitland	Cindy Hynes
Lynne PETALL	10 Main Street ARTHURTON	Lynne Petall
LINDA GLAZBROOK	13 NORTH TCE, ARTHURTON SA	Linda Glazbrook
Emilie Evans	Unit 4 6-8 Rowe Tce Ardrossan SA	Emilie Evans
ROGER MORGAN	5 Maitland Tce Maitland SA	Roger Morgan
EMMA LEONARD	175973 SPENCE HIGHWAY ARTHURTON	Emma Leonard
HELEN FORTER	2 BELMONT TCE Maitland	Helen Forter
Peter A PAULSEN	24 OSMOND ST MAITLAND SA	Peter A Paulsen
J Nicholls	20 Clinton Rd Maitland SA	J Nicholls
C Nicholls	20 Clinton Rd Maitland SA	C Nicholls
T. Nankervis	1 Yarras Ave, Maitland SA	T. Nankervis
H. NANKERVIS	11 11	H. Nankervis
RAVINDER SIMHA	LOT 2 PORT VICTORIA ROAD Maitland	Ravinder Simha
D. McCauley	25 OSMOND ST. Maitland	D. McCauley
Chas Crook	20 CAROLINE ST Maitland	Chas Crook
Mario Lo Gar	14 FOLIE DUE PRICE	Mario Lo Gar
HELEN TILLEN	2 BELMONT Maitland	Helen Tilden
DEB DAWLING	33 SAMUEL ST MAITLAND	Deb Dawling
MARK GREENHOPE	4 ALICE STREET MAITLAND	Mark Greenhope
F. J. SANDERCOCK	7 WARDENS AVE MAITLAND 5573	F. J. Sandercock
Jean Hwaare	15 Fourth St Arthurton	Jean Hwaare
Shirley Williams	830 SONNAPAR ROAD PT VICTORIA	Shirley Williams
Sue Murrancy	543 OLD COAST RD SHEPPAR TCE	Sue Murrancy
Rebecca Arthur	9 North Tce Maitland	Rebecca Arthur
Donna Kerr	9 North Tce Maitland	Donna Kerr
Michele Lave	Grange S.A.	Michele Lave
Georgie Willoughby	MILE END SA	Georgie Willoughby
John BLINES	SEAVIEW DOWNS SA	John Blines
Pauline Everard	Happy Valley 5159	Pauline Everard
David Williams	Ardrossan SA	David Williams
Daryl Skerrey	Maitland SA 5558	Daryl Skerrey
Amber Robinson	Maitland SA 5558	Amber Robinson
ANN MILLS	Maitland 5573	Ann Mills

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Updated: 01/06/2016

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Name	Address	Signature
ALLAN PROBY	4 CLAYTON ST Maunabo	[Signature]
Kym Rollison	Snow Ground	[Signature]
Kelly Dyett	7 Walter St, Maitland	[Signature]
Shoree Barrigan	33 Park Terrace Maitland	[Signature]
Andene Maitland	Box 120 Maitland	[Signature]
Paul Gerschowitz	PO Box 32 Maitland	[Signature]
MILLY	ARTHURTON	[Signature]
Nicky Rhodes	caravan park	[Signature]
[Signature]	26 SAMUEL ST	[Signature]
Heather Andar	13 Alice St.	[Signature]
Tracy Kennedy	ST MATTHEW RD	[Signature]
Phil Andrews	Viewbank Cres. Maitland	[Signature]
Doug Lang	5 WARDANG Maitland	[Signature]
Frankie Kelly	48 Monmouth St. Pt Clinton	[Signature]
Michelle Cross	750 Cross Rd. Maitland	[Signature]
[Signature]	58 TIDY AVE Maitland	[Signature]
John Sisk	47 Davies Tce. Pt Vic	[Signature]
Larry Gerschowitz	10 Caroline St Maitland	[Signature]
Paul Smith	40 Beaulah Ave Maitland	[Signature]
Lea Van Schaik	301 Beaulah Ave Maitland	[Signature]
Victoria Johns	1147 Belgawan Rd Maitland	[Signature]
Cheryl Gill	16 Beaulah Ave Maitland	[Signature]
Rahy. Mathi	43 North Terrace	[Signature]
Simon Davey	10 BEAULAH AVE, MAITLAND	[Signature]
Glenda Annells	1 Samuel St Maitland	[Signature]
Lisa Alafaci	Two West Tee. Maitland	[Signature]
Margie Field	1501 WOLLAR RD COVAL 2818	[Signature]
KEITH ALMOND	179 CHAMPTON CRENSHAW RD	[Signature]
Emma Mann	854 Victoria Rd Urandi 5573	[Signature]
ROD NYON	11 GARFIELD TCE MAITLAND ST	[Signature]
Sandy Brind	111 SUMMER TR. Urandi	[Signature]
Jared Grant	80 Box 215 Maitland	[Signature]
TRAVIS CURLEY	P.O. Box 37 MAITLAND	[Signature]
Joe Russell	19 Nth tce Maitland	[Signature]
Sally Lawson	ADRIANO	[Signature]
MILK THOMPSON	PT. VICTORIA	[Signature]
LINDA DUTSCHKE	MAITLAND	[Signature]
TIM HAYLOCK	ARROSSAN.	[Signature]
Sim Wilson	Maitland	[Signature]
Kate DARLING	Maitland	[Signature]
RUTH LANCE	5 WARDANG AVE. Maitland	[Signature]
Karen Nelson	42 Esplanade Pine Point	[Signature]
Nikki McCauley	19 Park Tce. Maitland 5573	[Signature]
Zach DUTSCHKE	21 Elizabeth Rd. MAITLAND	[Signature]
[Signature]	411 View Cres	[Signature]
[Signature]	3 Belmont Cres Maitland	[Signature]
Tom Draydale	13 Browne Tce Maitland	[Signature]
David Thompson	10 Osmond St Maitland	[Signature]
ADAM MUMFORD	1717 SPENKER HWY 5573	[Signature]
Kette Walsh	5 Clinton Rd. Maitland	[Signature]
RM WARD	13 CANTERBURY AVE Maitland	[Signature]
SARAH BERRY	14 Beaulah Ave Maitland	[Signature]
CHRISTINA WARD	50 TIDY AVE MAITLAND	[Signature]

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(53)

Name	Address	Signature
SHANE WALLACE	8 ALLEN RD TONYHONY	88322050
Judith Mack	8 ROBERT ST MAITLAND	88322611
TONY TREKERS	2 ARON ST Maitland	0414812853
M. CLIMPSON	1 BELMONT CRS	88322784
T. ROOS	5. Gardner Tce	0409780588
Maitland Newsagency	Main street	
MURRAY WILSON	12 BAGNALL AVE	0408422936
BOB WALL	18 RICE ST MAITLAND	0427134069
LIZ DUBBIN	PORT LINCOLN (Traveller)	0400824430
PAT NIXON	MAITLAND	0428820152
ROBERT BAYLY	MAITLAND	R Bayly
Colin Sanderson	MAITLAND	C Sanderson
GEOFF WALSH	MAITLAND	G Walsh
Kate Maistrides	MAITLAND	K Maistrides
Steve Pinner	Maitland	S Pinner
BOB MEANEY	MAITLAND	B Meaney
Elke Davy	Weetulla	E Davy
Tommy Cudnow	MAITLAND	T Cudnow
Shannon Aich	MAITLAND	S Aich
Margaret Murray	PORT CLINTON	M Murray
Brianyn Liebelt	PORT VICTORIA	B Liebelt
Flora Holliday	Balgowan	F Holliday
SUE BROWN	ALFRED COVE WA	S Brown
ROSE CLASSON	Arthurton SA	R Classon
Jim Morris	Maitland SA	J Morris
PAULINE LLOYD-JOY	MUNDO PARA SA (formerly Maitland)	P Lloyd-Joy
JUNE HARRISON	PT VICTORIA	J Harrison
Peter Thomas	Maitland	P Thomas
Mary Connell	Winnulla	M Connell
JANINE PETERS	ARTHURTON	J Peters
Alfred Pether	Port Victoria	A Pether
STEPHEN REHARD	ARTHURTON	S Rehard
VERA CURRY	Maitland	V Curry
Kim McWaters	Maitland	K McWaters
TAMIA CURLEY	MAITLAND	T Curley
WILL VON OHLE	ADLAIDE	W Von Ohle
Erica James	Maitland	E James
B. J. Olden	MAITLAND	B Olden
S. J. Smith	Maitland	S Smith
John Koenders	Maitland	J Koenders
D. S. Morris	Maitland	D Morris
SCOTT DAY	MAITLAND	S Day
Prue Brind	MAITLAND	P Brind
Phillip Hemm	Maitland	P Hemm
Carly Forrest	MAITLAND	C Forrest
L. L. Warner	Maitland	L Warner
ICARNEY	Maitland	I Carney
G. Brind	Maitland	G Brind
STEL CONSON	Maitland	S Conson

Name	Address	Signature
Jim Lawrie	12 WELLS TR PRICE	Jim Lawrie
Julie Davey	PO Box 97 Maitland	Julie Davey
Brian Matthews	17 Port Victoria Rd. Maitland	Brian Matthews
14 STREET	YORK VALLEY	
Sal Heinrich	Balgowan Rd Maitland	Sal Heinrich
Jess Moore	Maitland	Jess Moore
Don Evans	Maitland	Don Evans
Janie Ross	"	Janie Ross
5 Maple St	"	5 Maple St
Sue Koenders	51 North Terrace, Maitland	Sue Koenders
MINLATON	MINLATON	
HOPEWELL CLARK	53-55 ROBERT ST Maitland	HOPEWELL CLARK
Janie Ross	8 Gardner Tce Maitland	Janie Ross
Stacey Lawler	9 Clinton Road Maitland	Stacey Lawler
Jesse Lawler	"	Jesse Lawler
John Fullerton	3 Hillview Ct Maitland	John Fullerton
Kat Stock	2 Sam Street	Kat Stock
I. Davies	12 Beaulah Ave	I. Davies
T. Triplett	PORT VICTORIA	T. Triplett
K. Johnson	Maitland	K. Johnson
C. McCawley	Maitland	C. McCawley
N. Hocking	Maitland	N. Hocking
S. Bell	Maitland	S. Bell
D. Motney	Maitland	D. Motney
Janie Arthur	Maitland	Janie Arthur
W. Greenfield	Maitland	W. Greenfield
Dore Smith	B23 Mount Rd Wells Rd Lavale	Dore Smith
D. BAGSHAW	719 URANIA ROAD URANIA	D. BAGSHAW
Renee Harold	35 Beaulah Ave Maitland	Renee Harold
Chris Palin	No 10 Ardrossan Rd.	Chris Palin
JACINTA EAGLE	5 ELIAS ST Maitland	JACINTA EAGLE
Helen Thomas	10 OSMOND ST Maitland	Helen Thomas
G. Dutschke	Maitland	G. Dutschke
Robert	3 Belrose St	Robert
G. Gossel	Port Moorawie	G. Gossel
S. Gills	Maitland	S. Gills
O. Gerschwinke	Maitland	O. Gerschwinke
E. Dutschke	Maitland	E. Dutschke
G. Dutschke	Port Victoria	G. Dutschke
13. Downs	Maitland	13. Downs
J. Brook	Maitland	J. Brook
Brony Turner	Maitland	Brony Turner
Kevin Smith	Maitland	Kevin Smith
John Alford	Maitland	John Alford
DAVID FRANCIS	MINLATON	DAVID FRANCIS
JOHN WATKINS	Maitland	JOHN WATKINS
KIM LODGE	Maitland	KIM LODGE
Brokenshire	Maitland	Brokenshire
W. Gossel	Maitland	W. Gossel
Janie Arthur	Maitland	Janie Arthur
Louise Lawler	Maitland	Louise Lawler
Fiona Hollams	Maitland	Fiona Hollams

Printed copies are considered uncontrolled.
Before using a printed copy, verify that it is the current version.

Updated: 01/06/2016

[illegible]

Name	Address	Signature
Ted. Bach	3 Viewbank Cres	J. Bach
FRED SPARRO	4 YNOO AV	F. Sparrow
G. FARRELLY	PORT VICTORIA	G. Farrelly
M. Farrelly	Port Vic	M. Farrelly
B. Greenaloids	Port Victoria	B. Greenaloids
Jenny Tucker	RD 1066 Bowdington	J. Tucker
John Tucker	" " "	J. Tucker
Sue Druett	Maitland	S. Druett
Male Druett	Maitland	M. Druett
John McBauley	Maitland	J. McBauley
Ellen McBauley	Maitland	E. McBauley
Steve Southwood	21 MAITLAND TCE MAITLAND	S. Southwood
Ken D. M. M. M.	SHAKES ST	K. D. M. M. M.
BILL MOLDNEY	AREHURTON 5572	B. Moldney
Merrill Ferguson	Weetitia 5573	M. Ferguson
John McBauley	Maitland	J. McBauley
Bob McBauley	Maitland	B. McBauley
Corey Graham	1251 Ledger Avenue	C. Graham
Fay Sparrow	MAITLAND	F. Sparrow



FRASER ELLIS MP
MEMBER FOR **NARUNGA**



Ref 200004

29 January 2020

Hon. Stephan Knoll MP
Minister for Transport and Infrastructure
GPO Box 1533
ADELAIDE SA 5001

Dear Minister Knoll

I write as follow up to correspondence (200003) sent yesterday 28/1/20 notifying of demonstrated community support for a reduction of the speed limit of Robert Street Maitland from 50 km/hr to 40km/hr (*attached, with petition document and correspondence from Maitland & District Progress Association*).

The request for Yorke Peninsula Council to initiate a speed limit review is noted in the correspondence from Ms Leonard on behalf of Maitland & District Progress Association.

However, with Robert Street being under DPTI jurisdiction, I clarify that I write requesting that a speed limit review be commenced by DPTI for this road, in support of the concerns raised by the local community.

Yours sincerely

Fraser Ellis MP

Member for Narunga

16.4 CORRESPONDENCE RECEIVED IN RELATION TO BLAZE Aid UPDATE**Document #:** 20/8219**Department:** Executive Services**PURPOSE**

To provide Elected Members with an update of BlazeAid's activities.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 5 Responsible Governance**Strategy:** 5.2 Effective leadership and informed decision making**BACKGROUND**

Elected Members would be aware of BlazeAid's presence at Edithburgh since 4 December 2019.

DISCUSSION

BlazeAid have provided correspondence dated 14 January 2020 setting out their activities and a general update with an anticipated finish date at the end of February or job completion.

ATTACHMENTS

1. **Progress Report - BlazeAid Bushfire Recovery - 14/01/2020** [↓](#) 

BlazeAid – Edithburgh 14/1/20

Karen and Graham Warren are now the Coordinators of the camp at Edithburgh – Ann and Greg Stevens have been seconded to Kangaroo Island. Blazeaid will remain at Edithburgh until the job is finished – possible end of February or thereabouts.

There have been 186 volunteers to date equating to 836 working days.

23 Properties are registered with 5 of these being in the Artherton fire ground

2 Properties are now completed

There has been 200.6Km of fence line cleared, which also includes chain sawing of trees

Fencing has commenced and so far there has been 50km of fencing completed.

Kevin Butler the founder of Blazeaid spent Saturday night and Sunday morning in camp. He was taken across the firegrounds so as he could get a picture of the problems, we have with rock walls, stony ground and drift etc.

Blazeaid are funding:

50% of the cost of each hole dug with the Hard Rock Post Hole machines on burnt boundary fences.

50% of the cost of grading rocks off boundary fences.

\$20,000 of materials to go evenly distributed to registered property owners (this is being distributed as Vouchers at YPAG for the farmers to select their own requirements.)

There is also a larger amount that has been approved to be spent towards materials and distributed out according to need. This will be paid on a fortnightly basis. The co-ordinators are meeting with various landowners as to assess their needs and will allocate materials, in confidence, to these people. They will be required to keep financial contributions to themselves confidential so as not to cause unrest etc.

Heavy machinery is now on the fireground and rock walls are being cleared at a fast pace. Many of the farmers are opting to have these cleared away completely. The company is doing this at a special rate.

The hard rock post hole diggers are working continuously and holes are going down at about 40 holes an hour or more.

Blazeaid are fencing as quick as the holes go down and a drive down Troubridge Road will show you how the fire ground is coming back to life!

We are also sending teams to Maitland to clear the burnt ground up there. The 5 farmers impacted there are opting to have just the fence lines cleared for now as it is on sandy country. Once the new crops are in and the rain has helped settle the sand down they will fence their properties.

16.5 CORRESPONDENCE RECEIVED IN RELATION TO MARION BAY BOAT LAUNCHING FACILITY**Document #:** 20/8368**Department:** Executive Services**PURPOSE**

To provide Elected Members with a copy of correspondence received from the Minister for Transport, Infrastructure and Local Government and Minister for Planning the Hon Stephan Knoll MP.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 5 Responsible Governance**Strategy:** 5.2 Effective leadership and informed decision making**BACKGROUND**

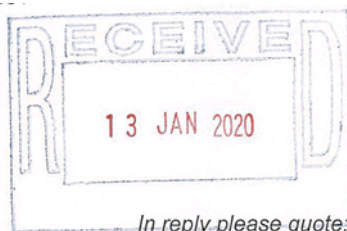
Elected Members would be aware of an application to the South Australian Boating Facilities Advisory Committee (SABFAC) in relation to the Marion Bay Boat Launching Facility seeking a funding grant, lodged on 17 May 2019.

DISCUSSION

The Minister has advised on 31 December 2019 Council has been unsuccessful in being recommended for a funding grant from the Facilities Fund. A copy is attached for Elected Members information.

ATTACHMENTS

1. **Response - Unsuccessful Funding Application - Marion Bay Boat Launching Facility Stage 3**  



In reply please quote: 2006/01183
Enquiries to Chrys Triantafillou
Telephone 08 8402 1769



Government
of South Australia

The Hon Stephan Knoll MP
Member for Schubert

Mr Andrew Cameron
Chief Executive Officer
Yorke Peninsula Council
PO Box 57
MAITLAND SA 5573

Dear Mr Cameron,

SABF0028 – MARION BAY BOAT LAUNCHING FACILITY

I refer to your Stage 2 Application, Marion Bay Boat Launching Facility Stage 3, Coastal Process Modelling Assessment, to the South Australian Boating Facilities Advisory Committee (SABFAC).

SABFAC considered and prioritised your application on 12 September 2019, in light of the South Australian Boating Facilities Strategic Plan and the current Terms of Reference.

On this particular occasion the Yorke Peninsula Council has been unsuccessful in being recommended for a funding grant from the Facilities Fund for the above mentioned project.

If you would like feedback on your application, please do not hesitate to contact Ms Chrys Triantafillou, Executive Officer, SABFAC on 8402 1769 or chrys.triantafillou@sa.gov.au.

Yours sincerely,

HON STEPHAN KNOLL MP
MINISTER FOR TRANSPORT, INFRASTRUCTURE AND LOCAL GOVERNMENT
MINISTER FOR PLANNING

31/12/2019

Minister for Transport, Infrastructure and Local Government
Minister for Planning

Roma Mitchell House Adelaide SA 5000 | GPO Box 1533 Adelaide SA 5001 DX 171
Tel 08 7109 8430 | Email ministerknoll@sa.gov.au



17 CORPORATE AND COMMUNITY SERVICES**17.1 ART EXHIBITION WORKING PARTY MINUTES - 14 JANUARY 2020****Document #:** 20/6560**Department:** Corporate and Community Services**PURPOSE**

The Yorke Peninsula Art Exhibition Working Party is a Working Party of Council. A copy of the minutes from their meeting held on 14 January 2020 are attached.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 1 Economically Prosperous Peninsula**Strategy:** 1.4 Support local events and help attract new events

1.5 Partner and build positive relationships with key stakeholders to progress tourism and business growth, including enabling the attraction of niche businesses

BACKGROUND

To keep Council and the community informed of progress in delivering the 2020 Yorke Peninsula Art Exhibition.

DISCUSSION

Business discussed at the meeting centred around:

- Art Trail update
- Sponsorship Plan
- Jack Fran – Weaners Flat Mural Art Work
- Draft Acquisitive Sponsorship
- Update on Progress Associations involvement
- Update on Progress to date
- Training and Volunteer Insurance
- 'Contribution to the Arts' Award
- Art Exhibition web address (URL issue)
- Nomination for 2020 Chairperson
- Quotes from Bray Signs
- Diary entries
- Raffle Books

ATTACHMENTS

1. Minutes - Art Exhibition Working Party Meeting - 14/01/2020 [↓](#) 



Minutes of the Meeting of the Art Exhibition Working Party

held on Tuesday 14 January 2020
in the Minlaton Council Office
commencing at 9:30am

(Subject to confirmation)

1 OPEN

1.1 Welcome by Vice Chairperson

Taylor Gray declared the meeting open at 9:32am and thanked everyone for attending.

1.2 **Present** – Mayor Darren Braund, Leanne Cane, Richard Cane, Taylor Gray (Vice Chair), Carolyn Ramsey (Minute Secretary), Terry Braund (proxy for Jennifer Robyn) , Suz'Anne Warren,

1.3 **Apologies/leave of absence** –Cr Roger Johns, Cr Tania Stock, David Harding, Amanda Loechel, Stuart Palecek, Jennifer Robyn and Lesley-Anne Swaans

1.4 Minutes of previous meeting

Suz'Anne Warren moved

Richard Cane seconded

That the Minutes of the Art Exhibition Working Party (AEWP) meeting held on 10 December 2019 be confirmed as a true record.

CARRIED

2 BUSINESS ARISING

2.1 Art Trail Update

No updates - Maitland and Sunnyhill will be followed up now it's the New-Year.

2.2 Sponsorship Plan

Sponsorship activity is winding down so staff are able to focus on delivering the 2020 Exhibition. 2019/2020 Sponsorship Budget is \$10,000 (ex GST) and to date we have achieved cash sponsorship of \$ 12,680 (ex GST) and In-kind Sponsorship of \$2,400. Total \$15,080 (ex GST).

During January and February, Stuart will be visiting Ardrossan businesses seeking small ie \$200 sponsorship donations and / or to sell our Art Raffle books.

In addition, we have a YP Art Exhibition Grant application into GFG Alliance (SIMEC) for \$ 5,785 for their funding consideration at the end of this month.

2.3 Jack Fran – Weaners Flat Mural Art Work

Jack is the artist endorsed by the Working Party as replacing Sam Brooks. A Report is going to Council on 15 January seeking \$4,000 one off funding to undertake the Mural as part of the YP Art Exhibition at Easter 2020.

The Committee discussed options if Council did not, or only part funded the mural.

Support for the mural to proceed was strong. The Committee discussed options for part or full funding from the 2020 YP Art Exhibition budget or getting a specific sponsor for the mural to proceed. It was agreed that the mural was an important community project for the Yorketown area and a community recovering from the December bushfires.

Concept designs will be developed and distributed to the Committee and to Yorketown Progress once we have a decision from Council and funding sources confirmed.

- 2.4 Draft Acquisitive Sponsorship** – was discussed at length by Working Party members at the December 2019 meeting. Based on feedback and a range of ideas and options, it was agreed that this Sponsorship Strategy be put on hold until the lead up to the 2022 Exhibition. This will allow for more work to be undertaken, details to be resolved and the document refined ready to be approved and included in the overall 2020 Art Exhibition Sponsorship Strategy.

3 2020 EXHIBITION

3.1 Update on Progress to date – as per attachments to Agenda.

Ardrossan are including a call-out to volunteers in their next Progress Association's newsletter 'Antics' this includes dates, times and volunteer roles and numbers required.

ACTION: Carolyn to provide a similar volunteer role list to the Yorketown and Edithburgh progress Associations to be included ie in local Newsletters as a call-out for volunteers.

ACTION: Edithburgh and Ardrossan will recruit and organise their own volunteers and expect to be able to undertake the usual Exhibition roles based on their current volunteer pool.

ACTION: Carolyn and Taylor offered to be available to assist Yorketown with their exhibition set-up and staffing over the weekend as required.

ACTION: Carolyn to follow up with Lesley the need for additional hanging hooks – Ardrossan have enough for their needs. Clem's Shed (Yorketown) coordinators may be in a

position to make some for Yorketown.

- 3.2 Training and Volunteer Insurance** - was discussed and the Working Party was unclear as to what was required and / or what Progress Associations covered and what Council covered and required.

ACTION: Carolyn to meet with Chloe Brown (Financial Management) to clarify (and feedback to the Working Party) Councils Public Liability and volunteer insurance position and what the Insurance cover and needs for volunteers working on the 2020 Exhibition are.

ACTION: Carolyn to meet with Chloe to clarify (and feedback to the Working Party) Council's position on cash handling and receiving online (electronic) payments.

- 3.3 'Contribution to the Arts Award'** initiative was discussed and was generally supported. The Working Party thought there were probably a number of worthy local recipients. The Award is proposed as public recognition with no monetary remuneration. An Award recognising all the 'arts' was preferred, to include ie music and performing arts.

A 'Contribution to the Arts Award' decided (judged) by the Working Party and granted as a Council Award rather than the Working Party Award was supported.

ACTION: Carolyn to clarify and define what the 'arts' in the Award relates to and simplify the criteria for the application to encourage people to make a nomination.

ACTION: Carolyn to ask David Harding if this 'Council' Award (judged by the Working Party) needs to go to Council for approval.

- 3.4 Yorkepeninsulaartexhibition.com.au URL** – the difficulty in typing our URL was discussed and a preference to changing it to the shorter *YP Art* (.com.au) was raised to increase ease of access and identity as <https://www.yorkepeninsulaartexhibition.com.au/> is considered too long and complex to type into searches. Advice from the Working Party is that a *YP Art* URL can be created that automatically redirects from *YP Art* to <https://www.yorkepeninsulaartexhibition.com.au/> so no links that exist in Council and the public domain would be broken or lost.

ACTION: Carolyn to confirm with Emma Hackett if this is possible, what needs to occur and if there are any implications of setting up the new, shorter URL with automatic redirection (links) to the existing and longer URL sites.

ACTION: once complete, all print material and other references to be updated from this point on to *YP Art*.

4. GENERAL BUSINESS including ANY OTHER BUSINESS (AOB)

- 4.1 Nomination for 2020 Chairperson** – attending Working Party members were asked if anyone was interested in nominating for the role. Richard Cane expressed an interest, specifically for the period covering the 2020 Exhibition and agreed to be nominated.

No other Nominations received.

Nominated by Darren Braund

Seconded by Suz'Anne Warren

CARRIED

- 4.2 Corflute's, Art Lanyards and Aprons** – Quotes from Bray sign received but not available at the meeting.
ACTION: Carolyn to forward the quotes to the Working Party for consideration.
- 4.3 Diary Entries** – today's (14/01/2020) online diary entry was incorrect
ACTION: Carolyn to ensure all diary dates for 2020 meetings start at 9.30 am as today's meeting said 9.00am in online calendars.
- 4.4 Raffle Books** – all Working Party members were encouraged to take Raffle Books with them, back to their Progress Associations or for distribution to local businesses.
ACTION: Carolyn to email Art Raffle book flyer to Progress Associations to print as A3 for their Notice Boards.

5. NEXT MEETING

Tuesday 11 February 2020, 9.30am, Maitland Council Office.

6. MEETING CLOSE

The meeting closed at 10.46am

.....
Vice Chairperson – Taylor Gray
Chairperson – Richard cane

18 ASSETS AND INFRASTRUCTURE SERVICES**18.1 CONSTRUCTION AND MAINTENANCE WORKS****Document #:** 20/9569**Department:** Assets and Infrastructure Services**PURPOSE**

To provide a summary of capital and maintenance works undertaken within Assets and Infrastructure Services throughout the month preceding the February 2020 meeting of Council.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 2 Community Connected through Infrastructure**Strategy:** 2.5 Explore provision of new infrastructure

2.6 Install and upgrade appropriate traffic control device management

2.7 Upgrade and beautification of open (recreation) spaces (e.g. playgrounds, water parks, BBQ areas etc.)

BACKGROUND

This report provides Council with a summary of the capital and maintenance works undertaken within Assets and Infrastructure Services throughout the month preceding the Council meeting.

DISCUSSION

- Information regarding roadside vegetation maintenance activities undertaken by Council are detailed in the table below:

Road Name	Start Point	End Point	Status
South			
Cemetery Road	Yorke Highway	Port Vincent Road	Completed
Micky Flat Road	Curramulka Township	St Vincent Highway	Current
North			
Honner Road	Upper Yorke Road	Loveridge Road	Current
McLeay Road	Upper Yorke Road	Loveridge Road	Programmed

- Patrol Grading is ongoing throughout the district aligned with current circuit, technique and available resources. The following matrix provides percentage (%) output over the twenty-four (24) day period for respective areas (sectors):

Area	Output (%)	Factors Influencing Productivity
North	46	Operators – 8 days Annual Leave / 5 days Personal Leave
Maitland	37	Operators – 3 days Annual Leave / 12 days Income Protection
Minlaton	25	Operators – 6 days Annual Leave / 12 days Income Protection

South	70	Operators – 6 days Annual Leave Machinery – 1 day Service
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- The status of road construction and maintenance requirements is summarised in the table below, complementing 2019/20 budget allocations:

Road	Description of Works	Work Status	Estimated Completion Date
Reconstructing and Resheeting			
Brutus Road	Reconstruct and resheet a section from West Cowie Road west for 2.3km.	Ongoing	End-February 2020
Brutus Road	Reconstruct and resheet a section from West Cowie Road east for 2km.	Ongoing	End-March 2020
Troubridge Hill Road	Reconstruct and resheet a section from St Vincent Highway south for 2.3km.	Ongoing	End-March 2020
Sandy Church Road	Reconstruct and resheet a 4km section from Yorke Highway to Matthews Road.	Ongoing	End-March 2020
Corny Point Road	Reconstruct and resheet a 3.5km section from Hundred Line Road to Brutus Road.	Ongoing	End-April 2020
Weavers North Road	Reconstruct and resheet a 2.3km section from Trig Road to Bowden Road.	Ongoing	End-February 2020

- Approximately seventy-five (75) Customer Service Requests (CSRs) have been attended to by staff throughout January with activities including:
 - Maintenance to public buildings
 - Repairs to and replacement of signs
 - Response to acts of vandalism
 - Sealed and unsealed road maintenance
 - Stormwater infrastructure installation and maintenance
- Attention to parks, gardens and reserves is ongoing throughout the district in line with available resources.
- Footpath rework has been completed within identified streets in Ardrossan, Maitland, Minlaton and Price.
- Jetpatching activities have commenced within the southern sector of the Council area.
- Street sweeping activities are ongoing within the southern townships.
- Minor maintenance (sprinkler head replacement) has been undertaken to the irrigation systems within Edithburgh, Stansbury and Warooka by staff.
- The following works/upgrades have been applied to Council's Community Wastewater Management Systems (CWMS) and Water Schemes:

CWMS

- Upgrades to jetty pump station pumps
- New switchboard installed
- Repairs to gravity line
- Upgrades to WWTP access hatches
- Gravity drain cleared
- Repairs to oval irrigation system
- Upgrade to WWTP circuit breaker
- Pump station level control installed

Ardrossan
Balgowan
Black Point
Maitland
Maitland
Port Victoria
Stansbury
Yorketown

Water Schemes

- Filter replacement

Desalination Plant

(All CWMS, Water Schemes and Stormwater Harvesting Schemes are monitored with water quality testing in accordance with SA Health and Environmental Protection Authority [EPA] licence conditions.)

ATTACHMENTS

Nil

19 DEVELOPMENT SERVICES**19.1 INSPECTORIAL REPORT****Document #:** 20/7405**Department:** Development Services**PURPOSE**

To inform Council of the activities of the Inspectorial Team.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 5 Responsible Governance**Strategy:** 5.3 Meet all legislative requirements and compliance with Council's internal controls**BACKGROUND**

This report provides Elected Members with information relating to activities of the Inspectorial Staff.

DISCUSSION

During the past month, Council's Rangers have dealt with many routine matters including by-law compliance, nuisance complaints, abandoned vehicles and dog and cat management issues.

Wandering and Nuisance Dogs

A Maitland dog owner was cautioned as a result of their dog escaping from its yard and harassing a neighbouring resident. In a separate incident another dog was detained wandering at large in Maitland. The dog was returned to its owner as a result of the microchip details located on the dog's registration details and the owner was cautioned for the dog wandering at large.

A Ranger attended at the Port Clinton caravan park where two dogs were being detained. As a result of information received via their registered microchip details they were returned to a property in the vicinity. One of the dogs again escaped the following day. The owner of the dogs was cautioned as a result of the dogs wandering at large.

A Victorian dog owner was cautioned as a result of a complaint in relation to their dog wandering at large from their holiday home at Corny Point.

A dog owner who was holidaying at Marion Bay tied their dog up at their holiday home whilst they went to the beach. The dog barked continuously during this time and annoyed neighbours. A Ranger attended and investigated the matter, no further action was taken in relation to the nuisance barking.

Dog Attack

A couple bush camping at Parara had their small dog attacked by another camper's dog whilst they were taking it for a walk on leash at the camp ground. The dog was resuscitated at the scene by the owner and taken to a local veterinarian where they managed to save the dog. The owner of the offending dog lived in metropolitan Adelaide. A Menacing Dog Control Order was placed on the offending dog and as the owner paid all medical expenses (in excess of \$2,000) associated with the attack, no further action was taken.

A neighbour's dog wandered from its front yard to the footpath in front of an adjoining property in Stansbury and harassed an elderly gentleman adjacent to the fence watering his garden. He was

traumatised by the event. The dog owner has been advised to take action to ensure the dog is not left unrestrained in the front yard so that a similar incident can again occur.

Bush Camping

Rangers conducted regular patrols of the bush camping reserves. The camp grounds were very well utilised by campers over the Australia Day long weekend, especially the camp grounds at Gleesons and Daly Head. The camp ground at Daly Head is proving a very popular location, which had about 48 groups set up camp over the weekend.

Two Expiation Notices have been issued to campers who set up camp and did not have a permit at Burners Beach, whilst another Expiation Notice was issued to a camper who set up camp on the side of Heel Road, Edithburgh.

Boat Ramps

Routine patrols of boat ramps have been undertaken to ensure that users are paying for the use of the facilities.

Twenty Nine notices were placed on vehicles where a launch permit/ticket could not be observed. Those who could produce a valid permit/ticket and a reason as why the ticket was not displayed were cautioned for failing to display the ticket. Eleven Expiation Notices have been issued to persons who launched a boat without obtaining a permit.

Traffic Management

Council's Rangers routinely patrol all townships for traffic management, including foot patrols, paying particular attention to disabled parking bays and vehicles parking on yellow lines and footpaths. An Expiation Notice has been issued to the owner of a vehicle parallel parked in Ardrossan blocking a driveway in an angle park area, whilst another owner was issued a notice for straddling the lines in the same angle park area. Complaints are regularly received in relation to the manner of vehicles parking in the vicinity of the Ardrossan bakery in the angle parking area. The owner of a vehicle was also issued an Expiation Notice for parking in a disabled parking area in Edithburgh and not being the holder of a disabled parking permit.

Vehicles that appear to have been abandoned have been left on the side of rural roads in Maitland and Nalyappa. The owners of these vehicles were located and they made arrangements for the removal of the vehicles.

Local Nuisance and Litter Control

Nuisance cat complaints have been dealt with in Stansbury, Curramulka, Coobowie and Point Pearce.

A contractor will soon be undertaking a pigeon reduction program in several townships, paying particular attention to the pigeons in the cliff face at Ardrossan.

The owner of a property in Stansbury has been asked to remove several hives of bees that may have been causing a local nuisance.

Fire Prevention

Council's Fire Prevention Officers (FPO) continue to monitor the fuel loads in the district and issue a fuel reduction notice where required.

Consultation has taken place with Regional and Local CFS Officers in relation to the local traditional burn off season, which usually commences on 15 February. At the time of writing this report the general consensus is that the burning season can commence on Monday 17 February 2020, but as was the case last year burning will not be permitted during the month of February on days of a very high fire danger day or days preceding an anticipated total fire ban day.

Schedule 9 permits will also be issued to landholders within the various fire grounds that require the burning of piles of vegetation as a result of the damages caused by the local fires.

ATTACHMENTS

Nil

19.2 DEVELOPMENT APPLICATION DECISIONS**Document #:** 20/9676**Department:** Development Services**PURPOSE**

To inform the Elected Members of Development Application decisions for the period 2 January to 31 January 2020.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 1 Economically Prosperous Peninsula**Strategy:** 1.1 Provide easier, streamlined development approval application process**BACKGROUND**

To keep Elected Members informed of Development Application decisions under delegated authority.

DISCUSSION

The following is a list of all Development Applications processed for the period 2 January to 31 January 2020.

Yorke town

544/1128/2019	544/1172/2019	544/1304/2019
544/1366/2019	544/1373/2019	544/1397/2019
544/1404/2019	544/1411/2019	544/1418/2019
544/1423/2019	544/1435/2019	544/1437/2019
544/1447/2019	544/1452/2019	544/1006/2020
544/1007/2020		

Maitland

544/1178/2019	544/1233/2019	544/1247/2019
544/1267/2019	544/1308/2019	544/1310/2019
544/1371/2019	544/1378/2019	544/1383/2019
544/1388/2019	544/1395/2019	544/1434/2019
544/1441/2019	544/1003/2020	544/1013/2020

Land Division

544/D012/2019

ATTACHMENTS

- 1. Approval Listing - Development Application Decisions - January 2020**  

**LIST OF DEVELOPMENT APPLICATIONS & DECISIONS ISSUED BY THE ASSISTANT BUILDING SURVEYOR UNDER DELEGATION
FOR THE PERIOD 2 JANUARY TO 31 JANUARY 2019**

YORKETOWN

Dev. App. No.	Name & Address	Location	Proposal	Class	Area m ²	Cost \$	Conditions Planning Building	Assessment / Valuation No	Decision Date	Builder & Licence No
544/1128/2019	W & R Durden Pty 12 Camira Street REGENCY PARK	(Lot 219) 5 Captain Hutchinson Drive POINT TURTON	Two Storey Dwelling, Garage, Lean-to & Deck	1a 10a 10a 10b	215 120 36 113	250,000	Planning 13 Building 7 Private Certifier	110882 5400784388	16 Jan 2020	TBA
544/1172/2019	S & B Murdoch PO Box 76 WAROOKA	(Sec 299) 1100 North Coast Road POINT SOUTTAR	Dwelling, Verandah, Garage, Rain Water Tank, Deck and Courtyard wall	1a 10a 10a 10b 10b 10b	229 103 56 17 103 16.3	750,000	Planning 11 Building 1 Private Certifier	116368 5400874519	16 Jan 2020	TBA
544/1304/2019	M Bobridge PO Box 307 KERSBROOK	(Lot 321) 1 Thomas Street EDITHBURGH	Garage, Carport and Verandah	10a 10a 10a	81 54 35.7	20,000	Planning 7 Building 2	209700 5405004002	14 Jan 2020	Owner Builder
544/1366/2019	G & S Hudson PO Box 23 POINT TURTON	(Lot 208) 28 Captain Hutchinson Drive POINT TURTON	Garage	10a	111.84	8,000	Planning 7 Building 3	110999 5400784601	17 Jan 2020	M Delsar BLD6630
544/1373/2019	T Mattiske 9 Wattle Crescent TEA TREE GULLY	(Lot 36) 1 Doreen Street PARSONS BEACH	Carport, Verandah & Deck	10a 10a 10b	46.75 24.3 24.3	2,000	Planning 7 Building 3	321281 5408971970	23 Jan 2020	Owner Builder
544/1397/2019	B Thomas PO Box 211 ST AGNES	(Sec 199) 4 Dunn Point Road CORNLY POINT	Deck	10b	47	7,200	Planning 1 Building 3	106971 5400701327	20 Jan 2020	Owner Builder
544/1404/2019	R Brettig 41 Second Street GAWLER	(Lot 352) 7 Second Street PORT MOOROWIE	Verandah & Garage	10a 10a	30.25 94.91	12,350	Planning 4 Building 2	227843 5406413609	24 Jan 2020	Owner Builder
544/1411/2019	M Chan 21 Marno Street YORKETOWN	(Lot 2) 4 Park Terrace EDITHBURGH	Internal Building Work	1a	15	5,000	Planning N/A Building 2	213355 5405192306	5 Dec 2019	TBA
544/1418/2019	Kilburnie Nominees PO Box 257 MINLATON	(Sec 97E) 473 Harry Butler Road MINLATON	Implement & Grain Shed	7b	1716	443,000	Planning 1 Building 3	319830 5408897002	22 Jan 2020	A Conley GL41868

544/1423/2019	D & E Butler PO Box 27 MINLATON	(Lot 1) 269 Gum Flat Road MINLATON	Verandah	10a	74.07	30,000	Planning 3 Building 2 Private Certifier	319699 540888350	30 Jan 2020	TBA
544/1435/2019	FM & NK Maidment 55 Aunger Road LEWISTON	(Lot 280) 5 Clipper Court POINT TURTON	Verandahs	10a	83.4	4,900	Planning 3 Building 2 Private Certifier	411918 5401023257	24 Jan 2020	J & S Pergola Installations BLD272710
544/1437/2019	B & R Muirhead PO Box 22 COCKATOO VALLEY	(Lot 100) 27a St Vincent Street STANSBURY	Garage	10a	60.76	7,960	Planning 3 Building 2	205120 5404566679	24 Jan 2020	TBA
544/1447/2019	K Bowers & R Strettles PO Box 31 YOARKETOWN	(Lot 3) 7673 St Vincent Highway YORKETOWN	Dwelling Repairs, Garage & Shearing Shed/Store	1a 10a 10a	277.7 30.84 126.3	150,000	Planning 1 Building 3	221127 5406268050	17 Jan 2020	TBA
544/1452/2019	A & M Berends 41 Edithburgh Rd YORKETOWN	(Lot 405) 41 Edithburgh Road YORKETOWN	Verandah	10a	43	8,000	Planning 2 Building 2	201582 5403447002	23 Jan 2020	Premium Roofing & Patios BLD246572
544/1006/2020	L McKay PO Box 123 EDITHBURGH	(Lot 14) 10 Neyler Street EDITHBURGH	Garage	10a	21.6	5,610	Planning N/A Building 2	400812 5406319161	14 Jan 2020	AJ & BS Searle BLD180128
544/1007/2020	Yorke Peninsula Council PO Box 57 MAITLAND	(PTL 2) 692 Bluff Road MINLATON	Fire Water Tank, Associated Pump & Outbuilding	10b 10b	127 14.4	39,240	Planning 1 Building 2	420349 5408764402 A0010	15 Jan 2020	TBA
TOTAL						\$1,743,260				

MAITLAND

Dev. App. No.	Name & Address	Location	Proposal	Class	Area m ²	Cost \$	Conditions Planning Building	Assessment / Valuation No	Decision Date	Builder & Licence No
544/1178/2019	V Karras 40 Athol Street ATHOL PARK	(Lot 408) 1 Wilson Terrace PORT VICTORIA	Carport	10a	72	10,900	Planning 3 Building 4	15420 4603152546	22 January 2020	Owner Builder
544/1233/2019	V Karras 53 Leah Street FORESTVILLE	(Lot 408) 1 Wilson Terrace PORT VICTORIA	Dwelling Alterations & Additions	1a	12	5,000	Planning 2 Building 2	15420 4603152546	7 January 2020	Owner Builder

544/1247/2019	DW Gregory PO Box 136 MAITLAND	(Sec 145) 2348 Nalyappa Road BALGOWAN	Change of use to include Bush camping area, camp kitchen	9b 10a	27.5 41.75	4,000	Planning 5 Building 5	24034 4604277500	29 January 2020	Owner Builder
544/1267/2019	NA & SD English PO Box 468 FREELING	(Lot 140) 1 Hardy Street PORT VINCENT	Carport & Verandah	10a	64.35	8,795	Planning 4 Building 2 Private Certifier	307942 5408264002	23 January 2020	Owner Builder
544/1308/2019	A & K Coope PO Box 30 ARDROSSAN	(Lot 77) 88 Hosking Road TIDDY WIDDY BEACH	Dwelling & Carport	1a 10a	141.50 60	155,000	Planning 4 Building 2 Private Certifier	6858 4600612105	28 January 2020	TBA
544/1310/2019	MB Schulz 14 Wilson Terrace PORT VICTORIA	(Lot 50) Investigator Road PORT VICTORIA	New Dwelling & Verandahs	1a 10a	167.48 14.98	213,193	Planning 7 Building 0 Private Certifier	422865 4604725764	10 January 2020	Rivergum Homes BLD 113681
544/1371/2019	SM & JM Reidy PO Box 107 ARDROSSAN	(Lot 210) 19-21 Diagonal Road ARDROSSAN	Demolition of Dwelling & Garage – New Dwelling & Garage	1a 10a	349 213	350,000	Planning 4 Building 7 Private Certifier	2238 4600256024	23 January 2020	TBA
544/1378/2019	VR & PS Gray 51 Clark Road EVANSTON GARDENS	(Lot 406) Black Point Drive BLACK POINT	Dwelling, Carport & Balcony	1a 10a 10a	192.9 18 18.45	259,979	Planning 4 Building 0 Private Certifier	405076 4604621690	30 January 2020	Longridge Group Pty Ltd BLD175837
544/1383/2019	M & M Kenny 31 Highview Road ARDROSSAN	(Sec 176) 1121 Graham Road MAITLAND	Farm Shed & Rainwater tank	7b 10b	288 89.93	25,000	Planning 1 Building 2	22012 4604104300	10 January 2020	Owner Builder
544/1388/2019	GM & MJ Schulz PO Box 82 PORT VICTORIA	(Lot 11) 30 Passat Street PORT VICTORIA	Garage	10a	67.5	14,170	Planning 2 Building 2	16220 4603187001	15 January 2020	TBA
544/1395/2019	K Radford 2 Viewbank Crescent MAITLAND	(PTL 728) 34 Elizabeth Street MAITLAND	Change of Use – Dog grooming salon	6	70	0	Planning 1 Building 0	10520 4601836901 A0020	24 December 2020	N/A
544/1434/2019	ML & LR Langeluddecke 4 Labrador Street CAMPBELLTOWN	(Lot 44) 22 Hosking Road TIDDY WIDDY BEACH	Dwelling addition & Carport	1a 10a	22 30	40,000	Planning 2 Building 5	8326 4600625299	15 January 2020	TBA
544/1441/2019	KR & BD Wilson PO Box 367 KEITH	(Lot 424) 27 Victoria Terrace PORT VICTORIA	Deck extension	10b	7	3,000	Planning 2 Building 2 Private Certifier	15537 4603155000	29 January 2020	TBA

544/1003/2020	A & C Clift 418 St Vincent Highway PINE POINT	(Sec 246) 99-103 Main Coast Road PINE POINT	Demolition of Shed	10a	86.67	0	Planning 0 Building 9	20156 4603838206	16 January 2020	Owner Builder
544/1013/2020	Clinton Sands Pty Ltd PO Box 1173 NURIOOTPA	(Ptl 88) 1816 Melton South Road CLINTON CENTRE	Office Relocation	5	30.6	5,000	Planning 1 Building 2	50195 4607052219 A0020	28 January 2020	TBA
TOTAL						\$1,094,037				

LAND DIVISION

Dev. App. No.	Name & Address	Location	Proposal	Conditions Planning Building	Assessment / Valuation No	Decision Date
544/D012/2019 544/1349/2019	BC Lutze C/- Mosel Surveyors 6 Graves Street KADINA	(Sec 158) 74 Mason Road PETERSVILLE	Land Division	Planning 1 Land Division 2	21790 4604092004	24 December 2019

19.3 WASTEWATER SYSTEM APPLICATION DECISIONS**Document #:** 20/9703**Department:** Development Services**PURPOSE**

To inform the Elected Members of Wastewater Application decisions for the period 2 January to 31 January 2020.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 1 Economically Prosperous Peninsula**Strategy:** 1.1 Provide easier, streamlined development approval application process**BACKGROUND**

To keep Elected Members informed of Wastewater Application Decisions under delegated authority.

DISCUSSION

The following is a list of all Wastewater System applications processed for the period 2 January to 31 January 2020.

Maitland

050048/2017	050/080/2019	050/001/2020
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Yorke town

050/103/2019	050/106/2019	050/111/2019
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050/115/2019

ATTACHMENTS

1. Approval Listing - Wastewater System Applications - January 2020 [↓](#) 

**LIST OF WASTE CONTROL APPLICATIONS & DECISIONS ISSUED BY THE ENVIRONMENTAL HEALTH OFFICERS UNDER
DELEGATION FOR THE PERIOD 2 JANUARY TO 31 JANUARY 2020**

Maitland

Septic App. No.	Owner	Location	Proposal	Conditions	Assess. No	Decision Date	Applicant
050/048/2017	PJ & M Page 456 Glynburn Road BURNSIDE	(Lot 85) 28 Gardner Street PRICE	Septic & Soakage	11	424507	20 January 2020	C Donnelly
050/080/2019	MB Schulz 14 Wilson Terrace PORT VICTORIA	(Lot 50) Investigator Road PORT VICTORIA	Septic & Soakage	11	422865	10 January 2020	Gino Pegoraro
050/001/2020	BL Milkins 25 Crampton Crescent PORT VICTORIA	(Lot 124) 25 Crampton Crescent PORT VICTORIA	Septic & Soakage	10	18739	30 January 2020	S Palecek

Yorketown

Septic App. No.	Owner	Location	Proposal	Conditions	Assess. No	Decision Date	Applicant
050/103/2019	A & P Anderson PO Box 2 MINLATON	(Lot 2) 6 Depot Road MINLATON	Aerobic System	13	436915	2 January 2020	S Palecek
050/106/2019	B Leuba & N Dunn 17 Salisbury Avenue VALLEY VIEW	(Lot 19) 8 Parsons Parade PARSONS BEACH	Aerobic System	13	321109	20 January 2020	Owner Applicant
050/111/2019	R & L Jones 15 West Terrace MINLATON	(Lot 193) 15 West Terrace MINLATON	Aerobic System	13	300509	9 January 2020	Owner Applicant
050/115/2019	T Maslin PO Box 156 EDITHBURGH	(Lot 100) 496 Recluse Road YORKETOWN	Aerobic System	13	222844	28 January 2020	S Palecek

20 VISITORS TO THE MEETING

Deb Clarke – Yorke Peninsula Tourism

DEBATE AGENDA

DEBATE AGENDA

21 MAYOR

Nil

22 CHIEF EXECUTIVE OFFICER**22.1 POLICY REVIEW - PO105 COUNCIL CEREMONIES AND CIVIC EVENTS****Document #:** 20/9645**Department:** Executive Services**PURPOSE**

To seek endorsement for the updated PO105 Council Ceremonies and Civic Events Policy.

RECOMMENDATION

That Council endorse and adopt the updated PO105 Council Ceremonies and Civic Events Policy for inclusion in Council's Policy Manual and on Council's website.

LINK TO STRATEGIC PLAN**Goal:** 5 Responsible Governance**Strategy:** 5.8 Continuous improvement of Council processes**BACKGROUND**

Council staff have been advised by the Department of Home Affairs of a requirement to adopt a dress code for all Citizenship Ceremonies in accordance with the recently updated Australian Citizenship Ceremonies Code.

DISCUSSION

A dress code of 'smart casual' has been inserted into the Council Ceremonies and Civic Events Policy PO105 to reflect the significance of the occasion as set out in the Australian Citizenship Ceremonies Code. This insertion is shown using 'track changes' in the document attached to this report.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform.

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Executive Assistant to the CEO and Mayor.

In preparing this report, the following external parties were consulted:

- Nil.

POLICY IMPLICATIONS

PO105 Council Ceremonies and Civic Events Policy.

BUDGET AND RESOURCE IMPLICATIONS

Nil.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

This recommendation ensures Council is compliant with the Australian Citizenship Ceremonies Code.

ATTACHMENTS

1. PO105 Council Ceremonies and Civil Events Policy [↓](#) 



COUNCIL POLICY

Council Ceremonies and Civic Events

Policy Number:	PO105		
Strategic Plan Objective	Key Theme: Community Engagement Objective 1.2: Offer a range of accessible community facilities, programs, events and activities		
Policy Owner:	Executive Services	Record Number:	16/14150
Responsible Officer:	Executive Assistant to CEO & Mayor	Minute Reference:	
Date Adopted:		Next Review Date:	

1. POLICY OBJECTIVES

The objective of this policy is to ensure that all Council ceremonies and Civic Events are conducted appropriately, effectively and within the allocated budget.

2. SCOPE

This policy applies to all Council ceremonies and events including Australia Day, Citizenship Ceremonies, Civic Events and support provided for ANZAC day community ceremonies.

3. DEFINITIONS

Nil

4. POLICY STATEMENT

Acknowledgement of Country

That all future Council meetings and formal public meetings and events hosted by Council include, in their opening, an Acknowledgement of Country.

Australia Day

The Australia Day Celebration will be held on Australia Day in the Minlaton Town Hall or an alternative location as determined by the Mayor and in consultation with the Chief Executive Officer if required.

Nominations for the Australia Day Awards will be called in accordance with Australia Day Council guidelines. To be eligible for Australia Day Awards (State and Federal) the nominees must be Australian Citizens, for the local Australia Day Citizen of the Year and other Community Awards, this requirement can be waived at the discretion of the Mayor.

The Mayor will manage the selection process to assess all nomination forms received prior to the closing date. Announcement of the winners will be made at the Australia Day Event.

Citizenship Ceremonies

The Mayor is the Minister's representative and authorised to officiate over Citizenship Ceremonies as and when required. If the Mayor is unavailable for whatever reason authorisation is provided to the Chief Executive Officer to preside over the ceremony.

PO105 – Council Ceremonies and Civic Events

All Citizenship Ceremonies will be conducted in accordance with the requirements of the Australian Citizenship Ceremonies Code.

The Dress Code for Citizenship Ceremonies should reflect the significance of the occasion. Conferees will be advised 'smart casual' attire is suitable.

Council staff should refer to the Corporate Uniform Memo Guidelines whilst incorporating the 'smart casual' attire.

ANZAC Day

Council will support the community to participate in ANZAC Day celebrations across the Council area, as recognition of the national day set aside to commemorate Australia's servicemen and women who served the nation with pride and valour in wars, conflicts and peace keeping operations.

The legacy of ANZAC day embodies the values of courage, determination and mateship, characteristics which define all Australians.

It is essential that Council supports and encourages all communities and particularly young Australians, to recognise ANZAC Day and to ensure that the history behind this national day of commemoration is passed on to future generations.

Council will provide an annual budget allocation \$6,000 per annum to be used to subsidise ANZAC Day events and to encourage community involvement.

Funding shall be used for the advertising of events in the local media and the purchase and distribution of floral wreaths to be provided to community groups, upon request to the Chief Executive Officer.

Distribution of the remaining funds will be made to community groups, at the discretion of the Chief Executive Officer and will be used generally to assist with encouraging participants to attend the event and will be based on providing numbers of attendees at their event to Council.

A maximum of \$400 will be provided to any community group.

Bublacowie Military Museum will be provided with an amount of \$200 to support their ANZAC Day event.

Civic Events

Other Civic Events will be held at the discretion of the Mayor and Chief Executive Officer, Council holds a community civic event to celebrate National Volunteers Week in May each year.

5. COMPLAINTS

Any complaints relating to this policy are to be directed to the Chief Executive Officer for attention.

6. REVIEW

This policy will be reviewed within 4 years of being adopted, then each four years thereafter and in accordance with any changes to legislation, codes and Australia Day Council guidelines.

7. TRAINING

Training needs will be reviewed as part of Council's Training Plan and as necessary in consideration of performance reviews, changes to legislation and relevant standards, codes and guidelines.

PO105 – Council Ceremonies and Civic Events

8. RELATED COUNCIL POLICIES AND DOCUMENTS

PO001 Work Health Safety and Injury Management Policy
PO091 Risk Management Policy

9. REFERENCES AND LEGISLATION

Australia Day Council guidelines
Australian Citizenship Ceremonies Code
Acknowledgement of Country

10. COUNCIL DELEGATION

Delegate:	Chief Executive Officer
Sub Delegate:	Executive Assistant to CEO and Mayor

11. VERSION HISTORY

Archived Policy Name	Policy Number	Date Adopted	Last Reviewed
Citizenship Ceremonies	PO105	14/09/2005	08/06/2010
Support for ANZAC Day Events	PO133	14/04/2009	08/06/2010
Council Ceremonies and Civic Events	PO105	10/04/2013	11/05/2016
Council Ceremonies and Civic Events	PO105	13/03/2019	

22.2 DROUGHT COMMUNITIES PROGRAMME - ADDITIONAL PROJECTS**Document #:** 20/7809**Department:** Executive Services**PURPOSE**

To seek endorsement of a second package of projects (to be completed by 31 December 2020) to the value of \$1 million to be submitted in the grant application for the Australian Government's Drought Communities Programme – Extension.

RECOMMENDATION

That Council

1. endorse the CEO to apply for projects under the Australian Government's Drought Communities Programme - Extension;
2. endorse the projects (as listed below) to be submitted in the grant application:
 - (a) Minlaton Community Sports Club (\$75,000);
 - (b) Footpath Paving Project (\$140,000);
 - (i) Stansbury Road, Yorketown;
 - (ii) Corner of Main Street and Marine Parade, Port Vincent;
 - (iii) Robert Street, Maitland;
 - (c) Health and Wellbeing Events (\$40,000);
 - (d) Price Tennis Club – Clubhouse Upgrade (\$20,000);
 - (e) Public Toilet Refresh Program (\$295,000);
 - (f) Road Patch Sheeting Program (\$250,000);
 - (i) Pipeline Road, Arthurton;
 - (ii) Honner Road, Arthurton;
 - (iii) Old Boundary Road, Arthurton;
 - (iv) Koolywurtie Church Road, Koolywurtie;
 - (v) Butler Road, Koolywurtie;
 - (vi) Tomney Road, Koolywurtie;
 - (g) Salt Lake Tourist Trail Public Area (\$80,000); and
 - (h) Watering System Controllers (\$100,000);
3. approve an exemption for open tendering under PO058 Purchasing and Procurement Policy, for the above mentioned projects, delegating authority to the CEO;

LINK TO STRATEGIC PLAN**Goal:** 1 Economically Prosperous Peninsula**Strategy:** 1.7 Support employment opportunities for our community

BACKGROUND

On 19 August 2018, the Australian Government announced the Drought Communities Programme – Extension to support communities impacted by drought. In October 2019, this support was further extended to include an additional 13 drought affected regions, including Yorke Peninsula Council.

Council endorsed the first \$1 million of projects at its meeting held on 11 December 2019. Notification of approval of these projects was received on 22 January 2020. All of the projects under that proposal are required to be completed by 30 June 2020.

On 7 November 2019 the Australian Government committed to provide an additional \$1 million each to 122 drought-affected councils under the Drought Communities Programme – Extension, including Yorke Peninsula Council. This latest extension to the programme brings the total funding provided to \$250 million over three years from 2018-2019 to eligible councils. All projects submitted under this round need to be completed by 31 December 2020. Council received an invitation to apply for this additional funding on 28 November 2019.

DISCUSSION

Yorke Peninsula Council was assessed by the Australian Government as eligible for the Programme based on need and economic impact of drought in the region, determined by using rainfall deficiency data from the Bureau of Meteorology and population and industry data, particularly reliance on agriculture.

The majority of the northern areas of Yorke Peninsula Council have experienced severe rainfall deficiency for the past 32 months, with the remainder of the council area experiencing serious deficiency. The Australian Government is recognising that extended adverse seasonal conditions has an impact on the local economy.

The Drought Community Programme – Extension supports local community infrastructure and other drought relief projects for communities impacted by drought, by providing local economic stimulus funding to local governments.

Funding targets infrastructure and other projects that:

- provide employment for people whose work opportunities has been impacted by drought;
- stimulate local community spending;
- use local resources, businesses and suppliers; and
- provide a long-lasting benefit to communities and the agricultural industries on which they depend.

Council can receive funding for projects up to \$1 million, to be completed by 31 December 2020. The grant amount will be up to 100% of eligible project costs.

Eligible expenditure items may include the cost of:

- suppliers, consultants and contracted labour undertaking eligible project activities;
- materials required to deliver eligible project activities;
- purchasing, leasing or hiring equipment required to deliver eligible project activities; and
- holding events and other drought relief activities (including water carting for human consumption).

A copy of the Grant Opportunity Guidelines Drought Communities Programme – Extension, is attached for Elected Members information (attachment 1).

A number of projects have been requested to be considered, submitted by the community, by staff (including unfunded projects from the 2019/20 budget deliberations) and by Elected Members. Not all of these projects meet eligibility criteria (and are therefore non-compliant).

Staff and Elected Members have reviewed the eligible projects. Staff advocate the projects as listed in the recommendation be submitted as soon as possible. These projects strongly meet eligibility requirements and staff are confident delivery is achievable by the completion due date.

To achieve projects prior to the 31 December 2020 deadline, Council resolution is required to approve an exemption to PO058 Purchasing and Procurement Policy, allowing the delegation of authority to the Chief Executive Officer for any procurement requiring tendering. Tenders can normally only be accepted via Council resolution, however the Council meeting schedule of monthly will severely impact upon Council's ability to deliver projects by the completion deadline.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- CMT
- Environment Officer

In preparing this report, the following external parties were consulted:

- Nil

POLICY IMPLICATIONS

PO058 Purchasing and Procurement Policy

PO121 External Grant Funding Policy

BUDGET AND RESOURCE IMPLICATIONS

Budget implications will need to be considered should Council not receive 100% funding for all proposed projects.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

Council's current budget process involves zero-based budgeting and is largely focused on asset renewal with little focus on new infrastructure. The Australian Government's Drought Communities Programme – Extension provides a rare opportunity for funding support to invest in new infrastructure.

This funding also allows Council to provide important economic support to the local community, supporting local businesses and trades, many of whom are struggling during the current economic climate.

ATTACHMENTS

1. **Guidelines - Drought Communities Programme - Extension (under separate cover)** 

22.3 BLACK POINT BOAT RAMP MODIFICATIONS - GRANT OFFER**Document #:** 20/7950**Department:** Executive Services**PURPOSE**

To seek Council endorsement to accept a funding offer, including the Grant Details and Grant Terms and Conditions, from SABFAC for modifications to Black Point Boat Ramp.

RECOMMENDATION

That Council:

1. endorse the Chief Executive Officer accepting the grant offer from SABFAC of \$330,000 (GST exc) for modifications to the existing Black Point Boat Ramp, including all Grant Details and Grant Terms and Conditions;
2. commit a maximum contribution of \$250,000 (GST exc) for modifications to the existing Black Point Boat Ramp in Council's 2020/2021 budget.

LINK TO STRATEGIC PLAN

Goal: 1 Economically Prosperous Peninsula

3 Valued and Restored Environment

5 Responsible Governance

Strategy: 1.8 Explore opportunities for 'missing or sub-standard' infrastructure (e.g. freight movement, function centre, large accommodation etc.)

3.7 Develop and implement a Coastal Management Strategy

5.2 Effective leadership and informed decision making

BACKGROUND

In 2014 a new boat launching facility was constructed at Black Point to replace the previous boat ramp, a small concrete ramp across the beach, at approximately beach level, in the same location. Local residents sought this upgrade as the previous ramp was causing problems with launching and retrieval at low tide and/or for larger boats. The facility is owned by the Yorke Peninsula Council (Council) with the upgrade having been designed by independent engineers and funded by SABFAC and the Council.

Several issues have arisen since construction of the upgraded boat launching facility was completed. The slippery surface, beach access around the toe of the ramp and rocks alongside the ramp are causing hull damage and an increased risk of injury in adverse conditions. It has also become apparent that there is a net south-eastward movement of sand in the vicinity of the boat ramp which has led to a gradual draw-down of sand on the south-eastern side of the ramp, with a corresponding increase in the beach level on the updrift, north-western side.

Sand replenishment was carried out in December 2018 and again in March 2019, to restore the beach amenity and this would need to be carried out on an ongoing basis for the foreseeable future if the current ramp levels were to remain. The cost of replenishing 2000 cubic metres of sand, including consultants and monitoring surveys was \$140,000 (advised by BPPA this includes a cost figure for works "in kind").

Modifications to the existing boat launching facility, to achieve alignment with the existing beach level, are required to address the safety, environmental and beach erosion issues that have arisen since the construction of the new boat launching facility.

DISCUSSION

Black Point Progress Association (BPPA) have engaged several consultants to investigate the issues that have arisen. All resulting reports identify that the current Boat Ramp is acting as a groyne and is the major cause of the environmental damage and beach erosion.

When the upgraded facility was designed, it was assumed by all consultants and the Coast Protection Board that the sand drift was from south to north on the western shores of the Gulf St Vincent and that there were minimal sand movements at Black Point. However, it is now understood that the sand drift is in the opposite direction to the original assumptions.

BPPA engaged Magryn and Associates to draft new construction designs for modifications to address the environmental and beach erosion issues. BPPA have since also engaged Wallbridge Gilbert Aztec (WGA) as independent consultants to review the design and provide a professional opinion on the effect of the proposed modifications in reducing the accretion and erosion.

BPPA have submitted a Development Application (Number 544/1043/2019) to Council. Planning approval has been granted with the Building Consent process still needing to be undertaken. The Coast Protection Board has advised they do not object to the proposed boat ramp modifications.

Council, as the owner of the boat launching facility, lodged an application with SABFAC for grant funding towards the proposed modifications to the existing boat launching facility at the request of BPPA. Correspondence has been received from the Hon Stephan Knoll MP offering Council a grant of \$330,000 (GST exc) towards the project, subject to acceptance of the contents of the Letter of Offer, the Grant Details and the Grant Terms and Conditions. The offer will lapse if acceptance is not received by 1 March 2020. A copy of the Letter of Offer, the Grant Details and the Grant Terms and Conditions is attached (attachment 1) for Elected Members information.

Grant funding is subject to financial contributions from Council and BPPA as outlined in the proposed project funding model below:

SABFAC Funding	\$330,000
Council	\$250,000
BPPA	<u>\$80,000</u>
Total Project Cost	\$660,000

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Chief Executive Officer

In preparing this report, the following external parties were consulted:

- Black Point Progress Association
- Coast Protection Board
- Magryn and Associates Pty Ltd
- Coppock and Associates Pty Ltd
- Department of Environment, Water and Natural Resources
- Coastal Environment Pty Ltd
- Wallbridge Gilbert Aztec Pty Ltd

POLICY IMPLICATIONS

Yorke Peninsula Recreational Boating Strategy Plan (Coppock 2012)

PO091 Risk Management Policy

PO121 External Grant Funding Policy

PO124 Asset Accounting Policy

PO161 Prudential Management Policy

BUDGET AND RESOURCE IMPLICATIONS













Council's financial contribution is currently unbudgeted and will need to be endorsed in the 2020/2021 budget considerations for this project to be able to proceed. Once all funding for the project has been committed, an open tender process will be undertaken to appoint a contractor to complete the work.

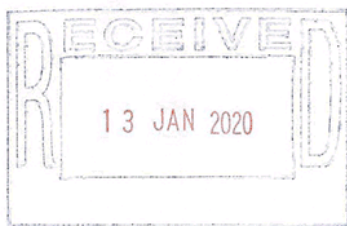
RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

Local Government Act 1999

The design of the current boat launching facility has been identified as having issues that could potentially lead to personal injury. The current ramp has also been identified as the cause of environmental degradation in the surrounding area, in particular erosion, and has the potential to lead to property damage if not resolved. Failure to endorse funding for the proposed modifications would mean that the project is not able to proceed and could lead to Council facing potential litigation for failing to appropriately manage its assets.

ATTACHMENTS

1. **Grant Offer - Modification to Existing Black Point Boat Ramp - SABF0028**  
2. **Application - SA Boating Facilities Funding Stage 2 - Black Point Boat Ramp**  
3. **Summary - Black Point Boat Ramp 2014-2020 - Black Point Progress Association**  
4. **Amended Drawings - Development Application Black Point Boat Ramp - January 2020 - Magryn (under separate cover)** 
5. **Sand Management Plan - Black Point - G Coppock (under separate cover)** 
6. **Advice - Black Point Beach Management Report - DEWNR (under separate cover)** 
7. **Black Point Sand Erosion Report - Coastal Environment Pty Ltd (under separate cover)** 
8. **Report - Black Point Beach Erosion - Magryn and Associates - 2018 (under separate cover)** 
9. **Advice - Black Point Boat Ramp Modifications - WGA (under separate cover)** 



Government
of South Australia

The Hon Stephan Knoll MP
Member for Schubert

Mr Andrew Cameron
Chief Executive Officer
Yorke Peninsula Council
PO Box 57
MAITLAND SA 5573

Dear Mr Cameron

Re: Grant Offer for SABF0028 - Modification to Existing Black Point Boat Ramp

I refer to your request for a grant in respect of the above Project.

I am pleased to offer you a grant of \$330 000 (GST exc) ('Grant').

The details of the Grant are set out in Attachment 1.

This offer is subject to your acceptance of the contents of this Letter of Offer, the Grant Details set out in Attachment 1, the Grant Terms and Conditions set out in Attachment 2.

To accept this offer, you must complete and sign the "Acknowledgment and Acceptance of Offer Form" and return it to the Executive Officer, South Australian Boating Facilities Advisory Committee at this address:

Department of Planning, Transport and Infrastructure
Attention: Ms Chrys Triantafillou
GPO Box 1533
ADELAIDE SA 5001

This offer will lapse if your acceptance is not received by **1 March 2020**.

If you accept this offer, you agree to be legally bound by the terms of the Grant Agreement. The following documents will make up the Grant Agreement:

- This Letter of Offer;
- Your signed acceptance of this offer;
- The Grant Details (Attachment 1); and
- The Grant Terms and Conditions (Attachment 2)

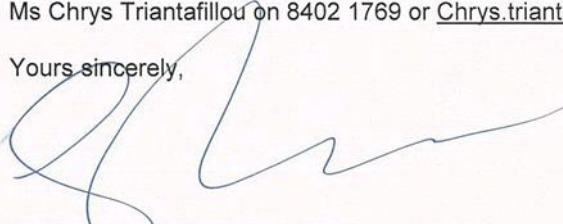
Minister for Transport, Infrastructure and Local Government
Minister for Planning

Roma Mitchell House Adelaide SA 5000 | GPO Box 1533 Adelaide SA 5001 DX 171
Tel 08 7109 8430 | Email ministerknoll@sa.gov.au



If you have any queries regarding this offer, please do not hesitate to contact Ms Chrys Triantafillou on 8402 1769 or Chrys.triantafillou@sa.gov.au.

Yours sincerely,



HON STEPHAN KNOLL MP
MINISTER FOR TRANSPORT, INFRASTRUCTURE AND LOCAL GOVERNMENT
MINISTER FOR PLANNING

31/12/2019

Enclosure. Acknowledgment and Acceptance of Offer
Attachment 1: Grant Details
Attachment 2: Grant Terms and Conditions

**ACKNOWLEDGEMENT AND ACCEPTANCE OF OFFER
OF GRANT FOR
SABF0028 - Modification to Existing Black Point Boat Ramp**

I, authorised officer, for and on behalf of Yorke Peninsula Council (ABN 82 179 825 615) ("**Recipient**") acknowledge and accept the terms and conditions specified in this Letter of Offer and in Attachments 1 and 2.

Signature:

Print Full Name:

Position/Office:

Date: / /

Signed in the presence of:

Witness:

Print Full Name:

Date: / /

Attachment 1 – Grant Details

Item 1	Government Party	Minister for Transport, Infrastructure and Local Government ABN 92 366 288 135 77 Grenfell Street ADELAIDE SA 5000
Item 2	Recipient	Yorke Peninsula Council 8 Elizabeth St MAITLAND SA 5573
Item 3	Funding Period	Commencement Date: 1 July 2020 Expiry Date: 30 June 2023 or upon completion of the Project described in the "Purpose of the Grant" whichever is sooner Extension Period: Not Applicable
Item 4	Recipient's ABN and GST	82 179 825 615 Registered for GST: Yes
Item 5	Contact Persons	Government Party (Representative/Delegate for Administrative Purposes): Mr Graeme Brown, Director Asset Management, 8343 2161 or Graeme.brown@sa.gov.au Government Party (Contact): Ms Chrys Triantafillou, Executive Officer, South Australian Boating Facility Advisory Committee (SABFAC), 8402 1769 or Chrys.triantafillou@sa.gov.au Recipient: Mr Andrew Cameron, Chief Executive Officer, (08) 8832 000 or andrew.cameron@yorke.sa.gov.au
Item 6	Purpose of Grant	Lowering the existing Black Point Boat Ramp
Item 7	Facility	Black Point Boat Ramp
Item 8	Date for satisfaction of Conditions Precedent	All conditions precedent must be satisfied by 31 December 2020
Item 9	Date for commencement of construction	Construction or redevelopment of the Facility must commence by no later than twelve (12) months from the commencement of the Funding Period
Item 10	Notification of commencement of construction	Recipient must notify the Government Party by no later than two (2) weeks from the start of construction or redevelopment of the Facility has commenced
Item 11	Grant Amount	\$330 000 (GST exclusive) The Grant also includes any interest earned on the Grant during the Funding Period
Item 12	Payment Details	An upfront payment in 2020/21 and upon receipt of the signed Acknowledgement and Acceptance of Offer by the Executive Officer SABFAC and subject to the satisfaction in full of the Conditions Precedent. <u>Manner of payment</u> If the Tax Invoice Issuing Party is the Government Party: a) the Parties must have a written agreement specifying the supplies to which the Recipient Created Tax Invoice ("RCTI") relates; b) the Government Party must provide a copy of the Tax Invoice to the Recipient within 30 days of the making, or determining of the value, of the Taxable Supply; and

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Version: 1

		c) The Recipient must not issue a Tax Invoice in respect of a Taxable Supply the subject of the RCTI.	
Item 13	Facilities Budget & Other Funding	<p>Total Budgeted Project Cost \$658 872</p> <p>Other Funding</p> <p>Funding in the following amounts will also be provided from organisations listed below:</p> <p>Nil</p>	
Item 14	Reporting Requirements	Report	Due Date
		<p><u>Quarterly Project Status Reports</u></p> <p>This should include milestones and achievements in the nominated quarter, milestones expected in the next quarter, key issues and risks, major variations, estimated total project costs and expenditure incurred to date.</p>	<p>Quarterly for the period ending March, June, September and December throughout the Funding Period</p>
		<p><u>Quarterly Expenditure Declaration</u></p> <p>A report on the balance of the Grant (including any interest).</p>	<p>Quarterly for the period ending March, June, September and December throughout the Funding Period</p>
		<p><u>Design Verification Certification</u></p> <p>The Recipient shall ensure they engage an independent suitably qualified professional engineer to undertake an independent design verification in accordance with the SABFAC Specification for Independent Design Certification¹.</p> <p>The independent verifier shall verify and produce a design verification certificate, that the Recipient's design complies with the project intent as approved by SABFAC, legislative requirements, codes and standards, and that the independent verifier has also reviewed all relevant documents.</p>	<p>To be received by the Executive Officer SABFAC before any construction works begin on site</p>
		<p><u>Construction Verification Certificate</u></p> <p>The Recipient shall ensure that they engage an independent suitably qualified professional engineer to undertake independent construction verification in accordance with the SABFAC Specification for Construction Verification².</p>	<p>To be received by the Executive Officer SABFAC at the completion of the construction works</p>

¹ https://www.dpti.sa.gov.au/_data/assets/pdf_file/0005/537845/Independent_Design_Certification_FINAL_Rev1.pdf

² https://www.dpti.sa.gov.au/_data/assets/pdf_file/0008/542177/Independent_Construction_Verification_FINAL_Rev1.pdf

Document #: 14690710 Version: 1

		<p>The independent verifier must oversee the construction works and produce a construction verification certificate to verify the works are in accordance with the design and the construction specification and the works comply with the verified design intent.</p>	
		<p><u>Acquittal Report</u></p> <p>The Acquittal Report should verify that the project has been executed in accordance with the original funding submission to SABFAC</p> <p>It should also include a brief description of the project, the original funding request amount and interest earned on the grant, the total project cost, copies of all invoices, photos of the completed works, a commitment to the ongoing maintenance of the asset and jobs created.</p>	<p>To be received by the Executive Officer SABFAC four (4) weeks after the construction verification certificate has been received</p>
Item 15	Insurances	<p>Public Liability Insurance: Not less than \$20,000,000 throughout the Funding Period;</p> <p>A policy of insurance insuring the construction works against loss or damage throughout the construction or redevelopment of the Facility for the Funding Period;</p> <p>A policy of insurance insuring the Facility against loss or damage for the full replacement value following completion of the Facility; and</p> <p>Worker's compensation insurance throughout the Funding Period.</p>	
Item 16	Land	<p>Certificate of Title - Vol 5294 - Fol 174</p> <p>Crown Record - Vol 6104 - Fol 965</p>	
Item 17	Approved Use	<p>Boat Ramp</p>	

Attachment 2 – Grant Terms & Conditions

AGREED TERMS

1 FUNDING PERIOD

- 1.1 This Agreement commences on the Commencement Date and continues until the Expiry Date, unless terminated earlier or extended under clause 1.2.
- 1.2 If specified in Item 3 in Attachment 1, this Agreement may be extended by the Government Party for the Extension Period(s) by giving reasonable notice prior to the Expiry Date.

2 FORMAL CONSIDERATION

- 2.1 The Parties acknowledge and agree that the benefits conferred on the respective parties by this Grant Agreement constitutes sufficient consideration.
- 2.2 Notwithstanding clause 2.1, if necessary to give effect to this Grant Agreement, each party will pay to the other the sum of one dollar (\$1.00).

3 CONTACT PERSONS

The persons named in Attachment 1 as the Contact Persons are the first point of contact between the Parties and are responsible for overseeing the effective administration of the Agreement including variations and extensions.

4 PURPOSE OF THE GRANT

The Recipient must use the Grant only for the Purpose specified in Attachment 1.

5 FUNDING AND PAYMENT

- 5.1 Subject to the Conditions Precedent set out in clause 10, the Government Party will pay the Grant in the amounts and at the times and in the manner specified in Attachment 1.
- 5.2 The Recipient must ensure that it can properly account for the Grant received under this Grant Agreement.
- 5.3 At the end of the Funding Period, if the Recipient has not expended all of the Grant, it must notify the Government Party of the unexpended amount and repay any part of the Funding which is unexpended to the Government Party within 30 days of the end of the Funding Period..

6 GST

Unless set out otherwise in Item 19 of Attachment 1, the Grant Amount is all-inclusive and not subject to any adjustment for GST or any other tax or cost.

7 ACKNOWLEDGEMENT

- 7.1 The Recipient must upon completion and prior to opening the Facility:
 - 7.1.1 acknowledge the South Australian Government's funding contribution toward the Facility on a plaque placed in a prominent position at the construction site on the Land upon completion and prior to opening of the Facility; and
 - 7.1.2 advise the Contact Person of the Government Party, to determine if the Minister or Minister's Representative shall attend any the opening

of the Facility in particular pertaining to the installation of the plaque.

8 TERMINATION

- 8.1 If the Recipient does not apply any part of the Grant for the Purpose and/or fails to comply with the Grant Agreement and/or fails within 12 months from the Commencement Date of the Funding Period to commence the works for the construction or redevelopment of the of the Facility (or make sufficient progress to the satisfaction of the Government Party), the Government Party may:
 - 8.1.1 require the Recipient to repay either the whole or a portion of the Grant Amount (whether expended or not);
 - 8.1.2 withhold all future funding from the Recipient;
 - 8.1.3 pursue any legal rights or remedies which may be available to the Government Party; and
 - 8.1.4 terminate or curtail any program or project conducted by the Government Party of which the Purpose conducted by the Recipient is part.
- 8.2 The Government Party may review any decision made pursuant to this clause if the Recipient is able to satisfy the Government party within a period of 30 days from the decision that the Recipient has complied with the conditions of this deed.
- 8.3 Nothing in this Agreement is to be taken to limit the Government Party's discretion to determine whether and how any program or project of the Government Party is to be conducted, except if and to the extent that the Government Party gives an express undertaking in that regard.
- 8.4 In addition to any other termination rights in this Agreement, the Government Party may terminate this Grant Agreement on 7 days written notice to the Recipient if the Recipient enters into any form of Insolvency Administration (if applicable) and the Recipient must repay the Grant as a debt due to the Government Party.

9 EFFECT OF ENDING THIS AGREEMENT

- 9.1 Any termination of this Agreement does not affect any accrued right of either Party.
- 9.2 Despite termination or expiry of this Agreement, this clause and clauses 5, 7, 8, 12, 13, 14, 15, 16, 17, 20, 22, 25, 27, 32, 33, and 34 remain in force

10 CONDITIONS PRECEDENT

- 10.1 The Government Party will only pay the Grant to the Recipient if the Recipient satisfies the following in full by the Conditions Precedent Date described in Attachment 1:
 - 10.1.1 provides evidence either that the Recipient owns the Land or that the Recipient has entered into legally binding agreements in respect of tenure of the Land upon which the Facility is to be constructed or redeveloped and the joint use of the Facility;

- 10.1.2 where relevant provide evidence of compliance with the *Native Title (South Australia) Act 1994* and *Native Title Act 1993 (Cwth)* including but not limited evidence of service of any Native title notices to SA Native Title Services and the relevant Native Title holders or any heritage agreement or any other relevant documentary evidence requested by the Minister, and if not applicable to confirm in writing that no native title declaration exist on the Land;
- 10.1.3 provides the Government Party with a map or a plan of the redevelopment or construction site of the Facility indicating the works to be conducted and a description of the Land;
- 10.1.4 if required, obtain development approval for the construction or redevelopment of the Facility;
- 10.1.5 if required, provide the Government Party with a copy of the development approval; and
- 10.1.6 where relevant provide the Government Party with documentary evidence that the Recipient has received or is entitled to receive all of the Other Funding (**Conditions Precedent**).
- 10.2 If the Recipient does not satisfy the Conditions Precedent in full by the date described in Attachment 1 then the Government Party may terminate this Grant Agreement by written notice to the Recipient and the Government Party may require the Recipient to repay the Grant to the Government Party (including all interest which has accrued on the Grant).

11 CONSTRUCTION OF FACILITY

- 11.1 As soon as practicable after all of the Conditions Precedent have been satisfied, the Recipient must commence and provide the Government Party with written confirmation of the commencement of the construction or redevelopment of the Facility no later than the dates specified in Items 8 and 9 of Attachment 1 or such later date as the Government Party approves in writing.
- 11.2 On the giving of reasonable notice by the Government Party, the Recipient must permit an officer or other person authorised by the Government Party to enter the Land to inspect the Facility and all other associated works.

12 USE OF FACILITY

- 12.1 The Recipient must:
- 12.1.1 have ongoing care, control, and maintenance of the Facility at the Recipient's own cost;
- 12.1.2 use the Facility and any Assets for the Approved Use only as described in Attachment 1;
- 12.1.3 not sell, assign, lease, sub-lease or license the Land, the Facility or the Assets to a third party unless the Recipient has first obtained the Government's consent and provided that such sale, assignment, lease or license is for the Approved Use or such other use approved by the Government Party which is significantly similar to the Approved Use.
- 12.2 If the Recipient fails to comply with paragraph 12.1, the Government Party may, in its absolute discretion, by notice in writing to the Recipient require the

Recipient to immediately repay the Grant (whether expended or not, including all interest accruing on the Grant).

- 12.3 Upon receipt of a notice from the Government Party pursuant to this clause, the Recipient must immediately repay the Grant in accordance with the Government Party's notice.
- 12.4 This clause survives the expiration of this Grant Agreement.

13 FACILITIES FUNDING

- 13.1 The Recipient must open and maintain a separate bank account for the Grant and use this separate bank account for the administration and payments from the Grant throughout the Funding Period.
- 13.2 The Recipient must use any bank interest that accrues from the deposit of the Grant for the Purpose of Grant.
- 13.3 The Recipient agrees that it may only draw down or use the Grant to the extent necessary to progress the construction or redevelopment of the Facility and in compliance with this Grant Agreement.
- 13.4 The Recipient agrees and acknowledges that it must contribute from its own funds for the construction and or redevelopment of the Facility.
- 13.5 The Recipient agrees that the funding from all other sources for the Facility (if any) is listed in Attachment 1 (**Other Funding**).
- 13.6 If the Recipient is using Other Funding to partially fund the construction or redevelopment of the Facility and the Recipient does not receive all of the Other Funding of if the Other Funding is not sufficient to complete the construction or redevelopment of the Facility, the Recipient agrees to meet the funding shortfall.
- 13.7 If the actual cost of the construction or redevelopment of the Facility is greater than the Grant plus the Other Funding (**Total Funding**) the Recipient agrees to meet all such additional costs.
- 13.8 If, at the end of the Funding Period, the total actual cost of the construction or redevelopment of the Facility is less than the total budgeted project cost for the Purpose, the Recipient must repay to the Government Party a portion of the Grant using the following formula:

$$V = Y - (Z \times W\%)$$

Where:

X = Total Budgeted Project Cost (Item 13)

Y = Total Grant amount (Item 11)

Z = Total Actual Cost

W% = $(Y/X) \times 100$ being the grant percentage over total budgeted cost; AND

V = Sum to be repaid to the Government Party

14 NO FURTHER OBLIGATION

- 14.1 The Recipient acknowledges that the Grant represents a one-off contribution by the Government Party towards the Purpose, and the Recipient agrees any request for subsequent funding will require a new application to the Government Party. The Government Party is under no obligation to agree to pay any subsequent funding to the Recipient.

- 14.2 The Recipient acknowledges the Government Party will not be liable to reimburse the Recipient for any losses or cost over runs that may result from the operation of this Agreement or the carrying out of the Purpose.

15 PUBLICITY

- 15.1 The Recipient must acknowledge the Grant by the Government Party in any advertising, publicity or promotional material relating to this Agreement.
- 15.2 The Recipient must participate in promotional or publicity activity in relation to this Agreement as is reasonably required by the Government Party.

16 PROVISION OF INFORMATION

- 16.1 The Recipient must provide the Government Party with appropriate and regular information, records and reports as the Government Party may request from time to time about:
- 16.1.1 the administration and financial affairs of the Recipient;
 - 16.1.2 the progress of (and any change to) the authorised scope of the Purpose;
 - 16.1.3 any significant changes to the nature and scope of the activities conducted by the Recipient;
 - 16.1.4 any other matter relevant to the granting of assistance;
 - 16.1.5 any other funding or financial assistance promised or received from any source other than the Government Party;
 - 16.1.6 the Recipient's management of the Grant Amount, including, but not limited to, the economic and efficient use of resources to achieve the outcomes of the Purpose; and
 - 16.1.7 the performance of the Recipient's undertakings and obligations under this Agreement.
- 16.2 The information provided by the Recipient must be sufficient for the Government Party to make an informed judgement about:
- 16.2.1 the Recipient's ongoing financial position and its resources and expertise in relation to the Purpose;
 - 16.2.2 the Recipient's performance in managing public moneys, acquiring and using resources economically and efficiently and in achieving specified objectives in relation to the Purpose;
 - 16.2.3 the overall effectiveness of the Grant throughout the Funding Period;
 - 16.2.4 compliance with legislation and generally accepted accounting principles; and
 - 16.2.5 compliance with the Recipient's constitution and the conditions of this Agreement.
- 16.3 The Recipient must permit any officer authorised by the Government Party:
- 16.3.1 to enter the Recipient's premises and to have access to all accounting records, equipment, documents and information in possession of the Recipient; and
 - 16.3.2 to interview employees of the Recipient on matters pertaining to the operations of the Recipient.

- 16.4 The Recipient agrees that if any of the reports required under this Grant Agreement are not completed on time or if the contents of the reports or the progress made on the construction or redevelopment of the Facility are not, in the Government Party's opinion, to the satisfaction of the Government Party, the Government Party has the right to require the Recipient to repay the whole of the Grant (whether expended or not including interest which has accrued on the Grant) within 14 days of a written demand from the Government Party.

17 REPORTING OBLIGATIONS AND AUDITING

- 17.1 The Recipient must maintain accounting records of the Grant in accordance with generally accepted accounting principles;
- 17.2 The Recipient must comply with additional reporting requirements (if any) set out in Item 14 of Attachment 1.
- 17.3 the Recipient must prepare financial statements in accordance with Australian Accounting Standards at the end of the Funding Period and submit the financial statements, signed by a senior office holder of the Recipient, to the Government Party no later than one calendar month after the expiry of the Funding Period;
- (Note: for the purposes of compliance with Australian Accounting Standards ("AAS") this includes Tier 1 AAS and Tier 2 AAS – Reduced Disclosure Requirements).
- 17.4 Where the Grant to the Recipient is in excess of One Million Dollars (GST exclusive), the Recipient must prepare financial statements in the nature of General Purpose Financial Statements;
- 17.5 The Recipient agrees that the Government Party may direct that the financial accounts of the Recipient be audited at the Government Party's cost, and the Government Party may specify the minimum qualifications that must be held by the person appointed to conduct the audit.
- 17.6 If the audit discloses that the Recipient has applied the Grant for a purpose other than the Purpose then the Recipient will be required to reimburse the Government Party the costs of the audit and the provisions of 8.1 will apply.

18 INSPECTION

- 18.1 The Recipient must on the giving of reasonable notice by the Government Party:
- 18.1.1 grant access or arrange for access to be granted for any officer or person authorised by the Government Party to enter the Land to inspect all works carried out in accordance with the Grant Agreement; and
 - 18.1.2 allow any officer or person authorised by the Government Party, to enter the Land and to inspect the operations of the Recipient (including equipment, premises, accounting records, documents and information) and interview the Recipient's Personnel on matters pertaining to the operations and reporting obligations of the Recipient under this Agreement.

19 PERFORMANCE AND FUTURE PROPOSALS

The satisfactory completion of the works for the Purpose, the on-going compliance with reporting obligations and adherence to the requirement set out in Attachment 1, may be taken into account as a factor in assessing future funding to the Recipient.

20 DISPUTE RESOLUTION

- 20.1 Subject to clause 20.4, a Party may not commence legal proceedings without first referring the dispute to the other Party under this clause.
- 20.2 Either Party may give the other a notice in writing ("dispute notice") setting out the details of the dispute.
- 20.3 Within 5 Business Days or such other period as may be agreed by the Parties, the Contact Persons must meet and use reasonable endeavours to resolve the dispute.
- 20.4 A Party may seek immediate interlocutory relief or other interim remedy in case of genuine urgency.

21 COMPLIANCE WITH LAWS AND POLICIES

- 21.1 The Recipient must comply with the laws in force in the State of South Australia in performing its obligations under this Agreement.
- 21.2 The Recipient must comply with any policies notified by the Government Party in writing.

22 GOVERNING LAW AND JURISDICTION

- 22.1 This Agreement is governed by the laws in the State of South Australia.
- 22.2 The courts of the State of South Australia have exclusive jurisdiction in connection with this Agreement.

23 RULES AND LEGISLATION

- 23.1 The Recipient must comply with all legislation applicable to the Grant and the Purpose and with any constitution or rules which govern the Recipient's operations.

24 CONTRACTOR

The Recipient must only engage an accredited and licensed builder, contractor or sub-contractor in respect of the construction or redevelopment of the Facility and must ensure that the said builder, contractor or sub-contractor maintains the accreditation and license while carrying out the constructions or redevelopment of the Facility.

25 INSURANCE

- 25.1 Subject to clause 25.2:
 - 25.1.1 The Recipient must take out and maintain the insurance policies specified in Attachment 1 for not less than the amount specified in Attachment 1;
 - 25.1.2 The Recipient must provide copies of the certificates of insurance for the above insurance policies upon request by the Government Party.
- 25.2 Clause 25.1 will not apply if the Recipient is a local government entity pursuant to the *Local Government Act 1999* (SA). If a local government entity, the Recipient warrants that it is a member of the Local Government Association Mutual Liability Scheme

("Scheme") and is bound by the Scheme pursuant to section 142 and Schedule 1, Part 2 of the *Local Government Act 1999* (SA) ("Act") and in the event that the Recipient ceases to be a member of the Scheme it will forthwith, pursuant to Section 142(1) of the Act and the regulations under that Act, take out and maintain insurance to cover its civil liabilities at a minimum level of cover of AUD \$50 million.

- 25.3 The Recipient must ensure that any builder, contractor or sub-contractor engaged by the Recipient in respect of the construction or redevelopment of the Facility has appropriate insurances in place, including but not limited to worker's compensation insurance.

26 GRANT IS PERSONAL TO THE RECIPIENT

The Recipient agree the Grant is personal to the Recipient, and the Recipient must not assign, transfer or encumber any of the Recipient's rights or obligations under this Grant Agreement.

27 CONFIDENTIAL INFORMATION

- 27.1 Subject to this clause 27, neither Party may disclose any Confidential Information belonging to the other Party except as genuinely and necessarily required for the purpose of this Agreement.
- 27.2 A Party may disclose Confidential Information belonging to the other Party:
 - 27.2.1 to an employee, agent or adviser of that Party, on a "need to know" and confidential basis;
 - 27.2.2 as required by law or a court order;
 - 27.2.3 in accordance with any Parliamentary or constitutional convention;
 - 27.2.4 for the purposes of prosecuting or defending proceedings.
 - 27.2.5 The Parties may mutually agree to disclose Confidential Information.
- 27.3 The Parties may mutually agree to disclose Confidential Information.

28 CONSENT

Where the Recipient require the Government Party's consent under this Grant Agreement, the Government Party may in the Government Party's absolute discretion give or withhold consent and if giving consent, the Government Party may impose any condition on that consent the Government Party considers appropriate. The Government Party's consent will not be effective unless it is in writing and signed.

29 MODIFICATION

No addition to or modification of any provision of this Agreement will be binding upon the Parties unless made in writing and signed by (or for and on behalf of) the Parties.

30 SEVERANCE

- 30.1 Each word, phrase, sentence, paragraph and clause of this Agreement is severable.
- 30.2 Severance of any part of this Agreement will not affect any other part of this Agreement.

31 COUNTERPARTS

This Agreement may be executed in any number of counterparts each of which is taken to be an original. All of

those counterparts taken together constitute one instrument. An executed counterpart may be delivered by email.

32 DISCLOSURE OF GOVERNMENT CONTRACTS

32.1 The Recipient agrees to the disclosure of this Agreement in accordance with the requirements of Premier and Cabinet Circular 027, or any other policy of the South Australian Government relating disclosure of contracts. Disclosure may be made in printed or electronic form, either generally to the public, or to a particular person as a result of a specific request.

32.2 Nothing in this clause derogates from:

32.2.1 the Grantee's obligations under any other provision of this Agreement; or

32.2.2 the provisions of the *Freedom of Information Act 1991* (SA).

33 SPECIAL CONDITIONS

The Recipient must comply with the Special Conditions set out in Attachment 1 (if any).

34 COSTS

34.1 The Recipient must pay on the basis of a full indemnity, any costs incurred by the Government Authority in enforcing the Government Authority's rights under this Agreement.

34.2 Each Party will bear its own costs of and incidental to the negotiation, preparation and execution of this Agreement.

35 INTERPRETATION

35.1 In this Agreement (unless the context requires otherwise):

35.1.1 a reference to any legislation includes:

35.1.1.1 all legislation, regulations and other forms of statutory instrument issued under that legislation; and

35.1.1.2 any modification, consolidation, amendment, re-enactment or substitution of that legislation;

35.1.2 a word in the singular includes the plural and a word in the plural includes the singular;

35.1.3 a reference to two or more persons is a reference to those persons jointly and severally;

35.1.4 a reference to dollars is to Australian dollars;

35.1.5 a reference to a Party includes that party's administrators, successors and permitted assigns.

36 DEFINITIONS

36.1 In this Grant Agreement:

36.1.1 **"Agreement"** or **"Grant Agreement"** means this Grant Agreement;

36.1.2 **"Assets"** means any real property or capital items purchased with the Grant;

36.1.3 **"Business Day"** means any day that is not a Saturday or Sunday or a public holiday in South Australia;

36.1.4 **"Confidential Information"** means information which is identified as confidential

information by a Party, but does not include this Agreement;

36.1.5 **"Extension Period(s)"** means the period(s) specified in Attachment 1;

36.1.6 **"Financial Year"** means a year commencing on 1 July and ending on 30 June;

36.1.7 **"Funding Period"** means the period specified in Attachment 1 including any Extension Periods;

36.1.8 **"Grant"** means the funds payable under this Agreement specified in Attachment 1

36.1.9 **"GST"**, **"Taxable Supply"**, and **"Tax Invoice"** have the meaning attributed under the *A New Tax System (Goods and Services Tax) Act 1999* (Cwlth);

36.1.10 **"Insolvency Administration"** means:

- an administrator is appointed to the Recipient or action is taken to make such an appointment;
- the Recipient resolve to be wound up voluntarily;
- the Recipient appoint a liquidator or winds up its affairs;
- an application is made to a court for an order or an order is made by a court that the Recipient be wound up (whether on grounds of insolvency or otherwise), voluntarily or under the *Associations Incorporation Act 1985* (SA) or the *Corporations Act 2001* (Cth);
- the Recipient cease to carry on business;
- a receiver or a receiver and manager of property of the Recipient is appointed whether by a court or otherwise;
- an application is made to a court for an order appointing a liquidator or provisional liquidator in respect of the Recipient or one of them is appointed, whether or not under an order;
- the Recipient enter into a compromise or arrangement with the Recipient's creditors or a class of them; or
- the Recipient is or state that the Recipient is unable to pay its debts when they fall due

36.1.11 **"Item"** means an item in Attachment 1

36.1.12 **"Land"** means the land identified in Attachment 1;

36.1.13 **"Party"** means a party to this Agreement.

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Information for Applicants

Applicants: please note

Before completing this application form, you should familiarise yourself with the application information available [here](#), and the guidelines [here](#).

Using SmartyGrants There is a [Guide for Applicants](#) available online, you can also download it in PDF. There is also an [Applicant FAQ](#) page available.

You do not have to complete this application in one attempt. You can save the application and come back to it another time by logging in again, to SmartyGrants.

What you will need to complete this application

Supporting material for your project such as, but not limited to:

- Community support letters
- Aerial photos
- Drawings
- Estimates
- Proposed cashflows
- Approvals

may need to be attached to this application.

Application Stages

Stage 1 - Preliminary appraisal and endorsement of concept

Stage 1 submission is mandatory if the project estimate is over \$1.0m and if it is a high cost and high risk project.

Stage 2 - Application for funding

If the proposal is low value and low risk, proponents may opt to submit a Stage 2 proposal only.

Applicant Details

* indicates a required field

Privacy Notice

We are committed to protecting your privacy and ensuring that all information provided in and arising from this application be kept confidential.

We may need to collect, use and disclose information about the person, the organisation, the project or other relevant people stipulated in this application. By completing and submitting this form, your consent is given to disclose the information contained in and arising from this application to a third party so that the third party is able to assist us in assessing the application.

If the application is successful, the project summary, name of the applying organisation and amount funded will be made public.

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To view our privacy statement, go to <http://www.dpti.sa.gov.au/privacy>

Organisation Details

Organisation Name *

Yorke Peninsula Council

Organisation ABN *

82 179 825 615

Information from the Australian Business Register

ABN	82 179 825 615
Entity name	Yorke Peninsula Council
ABN status	Active
Entity type	Local Government Entity
Goods & Services Tax (GST)	Yes
DGR Endorsed	No
ATO Charity Type	Not endorsed More information
ACNC Registration	No
Tax Concessions	No tax concessions
Main business location	5573 SA

Information retrieved at 11:31pm yesterday

Must be an ABN.

Primary (physical) address *

8 Elizabeth St

Maitland SA 5573 Australia

Any, but at least one field is required.

Postal address (if different to above)

PO Box 57

Maitland SA SA 5573 Australia

Website

<http://www.yorke.sa.gov.au>

Must be a URL.

Primary Contact Person *

Mr Andrew Cameron

Position held in organisation *

Chief Executive Officer

Primary phone number *

(08) 8832 0000

Must be an Australian phone number.

Backup phone number

[REDACTED]

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Must be an Australian phone number.

Primary contact person's email address *

andrew.cameron@yorke.sa.gov.au

Must be an email address.

1.0 Project Description

* indicates a required field

1.1 Project Title

Provide a name for your project. *

Modification to Existing Black Point Boat Ramp

Must be no more than 20 words.

The title should be short but descriptive

1.2 Project Background

Outline why the project is required. *

Modifications to rebuild existing boat ramp to align with existing beach level to address safety, environmental and beach erosion issues that have arisen since the construction of a new boat ramp in 2014. The groyne effect is the cause of the beach erosion and potential environmental damage. The boat ramp is slippery and this along with armour rocks has resulted in serious injury to community members and damage to boat hulls. Algal growth on the ramp is contributing to the dangerous launch and retrieval conditions and needs to be addressed.

Must be no more than 100 words.

1.3 Location of the Project

An aerial image of the location of the boat ramp must be uploaded. *

Filename: Aerial Shot - Black Point Boat Ramp.png

File size: 1.8 MB

List other boating facilities that are within a radius of 50km from this proposal.

This information can be obtained from:

https://www.dpti.sa.gov.au/_data/assets/pdf_file/0009/327960/SABFSP_Appendix_A_And_E_Maps.pdf

*

Ardrossan, Stansbury and Port Vincent.

1.4 Land Tenure Details

Does this proposal rest on a non-identifiable parcel of land? *

☐ Yes

☒ No

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How many different parcels of land does this proposal rest upon? *

2

Must be a number.

For each parcel of land please provide the following and upload a copy of each title:

CT (Certificate of Title), **CL** (Crown Lease), **CR** (Crown Record) or **LT** (Limited Title)

Title Prefix	Title Volume	Title Folio	New Question
CT	5294	174	Filename: CT - Black Point Boat Ramp.pdf File size: 21.9 kB
CR	6104	965	Filename: CR - Black Point Boat Ramp.pdf File size: 20.3 kB

2.0 Strategic Alignment

* indicates a required field

2.1 Department of Planning, Transport and Infrastructure (DPTI) Strategic Plan

How does this project link to the strategic objectives of DPTI's Strategic Plan?

<http://dpti.sa.gov.au/dpti-strategic-plan>

Please tick the relevant objective/s that are applicable *

- ☐ Growth and job creation
- ☒ Enhanced liveability and connectivity between people and places, business and markets
- ☒ Community-focused and customer focused services
- ☒ Maximised use and return on infrastructure
- ☒ Optimised, safe and effective operations and workforce

2.2 Council's Strategic Plan

Outline how this project links to Council's strategic plan and other key documents *

This project links directly to Yorke Peninsula's Strategic Objectives within Council's Strategic Management Plan 2016 - 2020, specifically:

- Strategy 1.8 - Explore opportunities for 'missing or sub-standard' infrastructure
- Strategy 3.7 - Develop and implement a Coastal Management Strategy
- Strategy 5.2 - Effective leadership and informed decision making.

The proposed project also links to the Yorke Peninsula Recreational Boating Strategy Plan (Coppock 2012), which highlighted Black Point as a high priority for upgrading. We

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acknowledge that the boat ramp has been upgraded since that Plan, but the modifications have caused significant safety, environmental and beach erosion issues, which identifies that the project remains a priority from that Strategy.

Must be no more than 150 words.

2.3 South Australian Facilities Strategic Plan

Outline how this project links to the South Australian Boating Facilities Strategic Plan (<http://www.dpti.sa.gov.au/recboatingfacilities/home>) as follows:

Activating key boating hubs *

Black Point is a popular tourist destination and is estimated to be one of highest launching facilities on Yorke Peninsula. The modified elevation of the boat ramp is unsafe and ongoing maintenance/cleaning is extensive, this has resulted in injuries to community members. The planned modifications will address these safety concerns.

Must be no more than 50 words.

Connecting Key Boating Hubs *

This popular mooring destination, will provide safe, easy access to large recreational fishing grounds and the new Windara Reef. Modifications to the existing boat ramp will enable safer boating and lower the risk to people and boats. This project will result in increased user demand for the boat ramp facility.

Must be no more than 50 words.

Improving safety outcomes *

This is key in linking to the Plan, the modifications are integral to improve the safety of the facility. SABFAC has previously acknowledged the necessity of safety modifications to the ramp. Reducing the likelihood of environmental damage and beach erosion currently being experienced, requiring intervention to reduce the severity.

Must be no more than 50 words.

The Facilities Level of Service will also need to be identified. This can be found in Appendix C (Boat Ramp Classification) of the South Australian Boating Facilities Strategic Plan at

https://www.dpti.sa.gov.au/_data/assets/pdf_file/0005/327956/SA_Boating_Facilities_Strategic_Plan.pdf

Boat Ramp Classification *

- ☐ 1 - Beach launch and retrieval
- ☒ 2A - Marine - Ramp launch and retrieval
- ☐ 2B - Inland Waters - Ramp launch and retrieval
- ☐ 3A - Marine - Ramp launch and retrieval
- ☐ 3B Inland Waters - Ramp launch and retrieval
- ☐ 4 - Ramp launch and retrieval
- ☐ 5 - Ramp launch and retrieval

3.0 Benefits

* indicates a required field

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3.1 Economic and Employment Benefits

List the economic and employment benefits of this project, for example, how will this benefit the local, regional and state economy? *

The use of local contractors for construction and ground works and the volunteer support provided to the Project by the Black Point Progress Association (BPPA) via joint project management will significantly contribute to the local economy. This collaboration will also foster enhanced community benefit having flow on effects for the wider Yorke Peninsula community. The sense of ownership and community well being is further supported through a partnership approach to the project with the YP Council. Local Contractors provide opportunities for employment and locals and tourists will further contribute to the local economy by utilising local businesses supporting employment.

Must be no more than 100 words.

3.2 Tourism Benefits

Outline the tourism benefits that this proposal will have. *

Black Point is a popular tourist destination with one of the highest launchings from this facility in our region. Increased boating tourism increases access to land facilities and higher utilisation of holiday rentals. Modifications to the boat ramp will improve sand erosion issue and encourage more people and increased visitation.

Must be no more than 50 words.

3.3 Community Benefit

Detail the community benefits, for example sporting events or festivals. *

The Black Point community exists because of the beach amenity. Visitation promotes local employment and increased tourism benefits for the local community. Modifications to the ramp will foster and enhance community wellbeing and participation in beach, boating and recreational fishing activities.

Must be no more than 50 words.

Detail the community benefits, for example sporting events or festivals

3.4 Community Support

Provide evidence of support for this project. *

BPPA is the local ratepayers (200 residences) representative body with 92% membership from the ratepayers. BPPA has taken the lead role and initiated this project on behalf of their membership. They have self funded the sand remediation project with support from Council. Currently fundraising to contribute to the project.

Must be no more than 50 words.

Provide evidence of community support for this project

3.5 Current and Proposed Usage

What are the current launchings per annum? *

4800

Must be a number.

What are the expected launchings per annum once the works are completed? *

5200

Must be a number.

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Provide detail on how the above figures have been derived. For example, these are based on traffic counts over a period of time. *

Figures were derived from a study undertaken by external consultants (Coppock 2012) to develop the Yorke Peninsula boating strategy. The study forward projected launching figures across a three year period to 2015.

In order to provide information for this funding application, the data was used to extrapolate out estimated usage to 2019 and beyond.

Must be no more than 100 words.

4.0 Risks

* indicates a required field

Identify the project risks and mitigation measures. *

The risk of not proceeding with the project far outweighs any risk associated with the project. Addressing ongoing environmental and safety concerns is of paramount importance.

However, key risks associated with the construction include:

- Design modification plans do not address current safety, environmental and erosion issues adequately
- Inadequate or unqualified Project Management team
- Budget overruns and/or scope variations
- Schedule and or construction timing issues.

Mitigation measures include:

- Technical experts have developed designs
- External independent design verification process
- Utilise a professional project team
- Communication strategies
- All necessary approvals sought
- Council's project management, procurement and contract management policies and procedures

Must be no more than 100 words.

5.0 Investigations and Approvals

* indicates a required field

Summarise any proposed investigations and development approvals that are likely to be undertaken or have been undertaken or are in progress (including completion date). *

The following has been undertaken:

- Investigation report received from Coastal Environmental PL, (Doug Lord)
- New construction design from Magryn and Associates
- Coast Protection Board submission.

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All reports identify that the current Boat Ramp is acting as a groyne and the major cause of the environmental damage and beach erosion.

A Development Application (Number 544/1043/2019) has been submitted to Council and is currently undergoing necessary consultation. Planning approval will be issued subject to a response from the Narungga Nations Aboriginal Corporation. The Coast Protection Board has advised they do not object to the proposed boat ramp modifications.

Must be no more than 100 words.

6.0 Project Details

* indicates a required field

6.1 Project Overview

Outline the proposed scope of works, including relevant concept and/or detailed drawings (attach below). *

The Black Point Progress Association has lodged an application for alterations to the Black Point boat ramp which would lower it to beach level.

The application is accompanied by a report dated April 2018 by Magryn and associates containing a number of recommendations, copy attached.

Concept and/or Detailed Drawings *

Filename: 2018 Magryn Report on Beach Erosion.pdf
File size: 1.6 MB

Filename: Magryn updated Construction design REVD.pdf
File size: 4.6 MB
Attach concept/detailed drawings as appropriate

Will this facility be available for public use? *

- ☒ Yes
☐ No

6.2 Project Type

Which of the following best describes this project? Please tick one box *

- ☐ Rationalise existing facility (or facilities in the area)
☐ Maintain the existing facility
☒ Upgrade the existing facility
☐ Construct new facility

6.3 Project Estimate and Funding

Estimated Project Costs (exc GST)

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PLANNING STUDY AND BUSINESS CASE (if eligible) *	CONSTRUCTION (eligible items)	CONSTRUCTION (Supporting Items if eligible)	CONSTRUCTION VERIFICATION *
\$0.00 Must be a dollar amount.	Ramps *	Access Roads *	\$10,000.00 Must be a dollar amount.
PLANNING AND APPROVALS *	\$550,000.00 Must be a dollar amount.	\$0.00 Must be a dollar amount.	PROJECT AND CONTRACT MANAGEMENT *
\$0.00 Must be a dollar amount.	Car Parking and Turning Area *	Lighting *	\$20,000.00 Must be a dollar amount.
DESIGN *	\$0.00 Must be a dollar amount.	\$0.00 Must be a dollar amount.	
\$13,975.00 Must be a dollar amount.	Pontoons *	Public Amenities *	
DESIGN VERIFICATION *	\$0.00 Must be a dollar amount.	\$0.00 Must be a dollar amount.	
\$5,000.00 Must be a dollar amount.	Fixed Walkways *		
	\$0.00 Must be a dollar amount.		
	Wharf *		
	\$0.00 Must be a dollar amount.		
	Dredging *		
	\$0.00 Must be a dollar amount.		

Project Totals

SUB TOTAL (exc GST)

\$598,975.00

This number/amount is calculated.

10% Contingency

\$59,897.50

This number/amount is calculated.

TOTAL PROJECT COST (inc 10% Contingency and exc GST)

\$658,872.50

This number/amount is calculated.

Funding

What is the proposed contribution you are requesting from the Facilities Fund? *

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\$395,323.50

Must be a dollar amount.

Percentage %

60

This number/amount is calculated.

Where are remaining funds being sourced? Include Council contribution and if applicable other funding grants. *

40% to be sourced from external sources including YP Council and Black Point Progress Association

Must be no more than 100 words.

6.4 Proposed Cashflows

Although funding is an upfront payment, please provide details regarding cashflow for each of the years. Total Cash Flow should equal total Project Costs.

Cashflow for 2020/21 *

\$395,324

Cashflow for 2021/22

\$0

Cashflow for 2022/23

\$0

Total Cash Flow

\$395,324.00

This number/amount is calculated.

6.5 Timeframe

Outline the proposed project timeline, including both the design and construction stages, and highlighting key activities. *

Project Timeline:

- Design drawings completed
- Development and planning application in progress (anticipated completion 30 June 2019)
- If application for funding is successful and subject to co-contributions from project partners then construction is anticipated to commence and be completed by December 2020.

Must be no more than 50 words.

7.0 Procurement, Ownership and Maintenance

* indicates a required field

7.1 Procurement Model

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Outline how the project will be delivered, for example design by consultants, construction by council, project and construction management by suitably qualified companies. *

Design completed by consultant, engineering plans are ready for construction. Construction to be Tendered in accordance with Council's Procurement and Contract Management Policies. A Project Manager and team will be appointed.

7.2 Design Verification

List proposed design consultant that may be used to verify the design. *

Aurecon - Adelaide, WSP or other appropriate professionally qualified engineers.

7.3 Construction Verification

List proposed construction verifier that may be used for construction verification. *

Aurecon - Adelaide, WSP or other appropriate professionally qualified engineers.

7.4 Ownership and Maintenance

A commitment from the Council/Statutory body that they will maintain the upgraded facility in perpetuity. *

Yorke Peninsula Council, as the owner of the Asset, will maintain the Black Point boat launching facility in perpetuity.

Must be no more than 50 words.

Outline the asset management strategy and maintenance plan of the improved/new asset. *

A Boat Launching Facilities Asset Management Plan to be developed in 2020. Maintenance of improved asset will come under regular high pressure cleaning schedule. All launching facilities are subject to quarterly audit inspection process and any identified maintenance concerns are highlighted for remediation.

Must be no more than 50 words.

8.0 Appendices

Attach supporting material, such as but not limited to if required:

- Community support letters
- Photos
- Detailed estimates
- Approvals
- Council's Strategic and Maintenance Plans
- Investigations
- Risk Management Plans
- Commitment letter to ongoing maintenance and operations of improved/new asset

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Attach any other documents you believe may be relevant to your application.

Filename: 2016-2020-Strategic-Management-Plan.pdf
File size: 13.8 MB

Filename: Black Point Cost Breakdown.JPG
File size: 129.3 kB

Filename: Black Point Sand Erosion Photos Evidence.pdf
File size: 2.1 MB

Filename: BPPA Community Consultation Evidence.pdf
File size: 121.1 kB

Filename: BPPA Request for SABFAC Support.pdf
File size: 100.3 kB

Filename: Coast Protection Board Submission.pdf
File size: 583.6 kB

Filename: Planning Assessment - Black Point Boast Ramp Alterations.pdf
File size: 392.2 kB

Filename: Yorke Peninsula Council - SABFAC Black Point boatramp 2019.pdf
File size: 233.7 kB

Filename: YP-Recreational-Boating-Strategy.pdf
File size: 1.5 MB



**Black Point Boat Ramp
Historical Summary
2014-2020**

The boat ramp at Black Point was rebuilt in 2014, replacing the old concrete ramp which had been in place for over 30 years. This newly designed and elevated ramp has been both a blessing and a curse for boat owners and those of us who enjoy Black Point. The ramp is owned by the Yorke Peninsula Council and was designed by independent engineers and funded by SABFAC and the YP Council.

Soon after construction it became apparent there were three main issues with the new ramp, namely the slippery surface, access from the beach around the toe of the ramp and rocks alongside the ramp causing hull damage in adverse conditions. Black Point Progress Association (BPPA) committed to finding a solution to the problems and engaged engineering consultants who developed the "Walkway Proposal". Acknowledging the problems, funding was approved by SABFAC, however Council approved and then later rescinded their funding share which stalled the project in early 2017. The slippery surface, as a result of specification changes during construction to a non- recommended surface finish, still exist and still need to be addressed.

During this delay it became apparent that the flow of sand along the beach had changed and the sand was disappearing on the eastern side of the ramp. The degradation of the beach continued with erosion of 40 cm of sand at the ramp and extending 500 m east effecting 25% of the Black Point shoreline. This has resulted in exposed clay areas causing plumes along the beach and exposed rocks and shell-grit rendering sections of the beach unusable. In mid-2017 BPPA decided to suspend all further work on the walkway project until the sand erosion problem was investigated, and solutions developed.

An independent expert, Coastal Environment Pty Ltd identified the ramp was acting as a groyne and sand carting would be necessary to remedy the erosion to date. BPPA also sought professional advice and reports from Coastal Management Branch of DEWNR and Magryn and Associates and all confirmed the ramp is acting as a groyne. We have consulted widely and extensively with the stakeholders including Black Point ratepayers, other users of the ramp and YP Council and decided that the best solution for the boat ramp is to rebuild it to the same level as the old ramp which it replaced in 2014. This will lower the ramp at beach level by 1500 mm and ensure the groyne effect of the ramp will have no additional impact on the littoral sand flow than the old ramp. To this end, Magryn and Associates have

redesigned the ramp and costed the modifications and a Development Application has been submitted and approved by YP Council for construction. In addition, Coastal Management Branch of DEWNR have approved the changes as part of the DA process. The modifications will mainly apply to the ramp proper and rock wall without impacting the main structure of the retaining walls and down ramp. Operationally it will require greater attention to tide levels by ramp users as water depth will be affected.

There were several parties who participated in the initial boat ramp design. It was designed by Coppock and Associates in collaboration with Magryn and Associates with input from BPPA, DPTI, SABFAC and YP Council. Several options were discussed in detail between the parties at the time and the current layout was adopted. The assumption at the time was that sand drift was from south to north on the western shores of the Gulf St Vincent and there were minimal sand movements at Black Point. However, after observing the beach for 5 years all parties now agree that the littoral sand drift is in the opposite direction to the original assumptions and that the boat ramp acts as a groyne and is the cause of the erosion.

We now have a situation where the amenity of the beach has been severely impacted and the downstream effects will be significant unless it is fixed. As detailed in various reports Black Point beach needed replenishing with additional sand. After YP Council rejected a request for a contribution to the cost of sand carting in March 2018, BPPA initiated the project with a trial undertaken in December 2018 and a full sand cart in March 2019. The cost of replenishing 2000 cubic metres (3140 mt) of sand including consultants and monitoring surveys was \$140,000 and has been financed entirely by the BPPA from our reserves, fundraising and in-kind contributions. This has ensured the erosion of the exposed clay base is contained to limit the potential for environmental damage, that exposed rocks are covered, and the beach stabilise from further impacts of the groyne effect in the short term. However, surveys and measurements taken since the sand replenishment indicate that erosion has continued on the eastern side of the ramp during 2019. Long term, sand carting and maintenance would be expensive and ongoing. Rebuilding the ramp to remove the groyne is the definitive solution and is supported by expert reports.

The boat ramp rebuild has been costed at \$660,000 (ex GST) giving a total project cost of \$800,000 including sand replenishment, consulting and engineering. The ramp rebuild will not only eliminate the safety and handling issues that the previously approved walkway

project was designed to address, it will also deal with the ongoing environmental damage attributable to the current ramp and ensure that the amenity of the beach is preserved for all who visit Black Point.

The proposed project funding model is as follows:

SABFAC	\$330,000 (approved Jan 2020)
YP Council	\$250,000
BPPA	\$220,00 (fundraising underway)
Total	\$800,000

Note: Various expert reports and surveys are available on request.

23 CORPORATE AND COMMUNITY SERVICES**23.1 FINANCIAL REPORT AS AT 31 JANUARY 2020****Document #:** 20/6599**Department:** Corporate and Community Services**PURPOSE**

For Council to consider the financial report and capital projects update report as at 31 January 2020.

RECOMMENDATION

That Council receive the financial report and capital projects update report as at 31 January 2020.

LINK TO STRATEGIC PLAN**Goal:** 5 Responsible Governance**Strategy:** 5.1 Openness and transparency of reporting Council's performance
5.2 Effective leadership and informed decision making**BACKGROUND**

A financial report and a capital projects update report (projects over \$25,000) is presented monthly for Council's consideration in accordance with Policy PO142 Budget Reporting and Amendment. These reports encompass results to the end of each calendar month preceding each scheduled Council meeting.

DISCUSSION

The attached financial reports are submitted with the following qualifications, comments and notes:

- Actuals included in the Uniform Presentation of Finances (UPF) are as incurred at close of business on the last day of the month being reported and may be subject to end of month adjustments. Any such adjustments will be incorporated in the following monthly report.
- The reports do not include year-end income and expense accruals.
- Both reports include year to date Commitments i.e. orders raised but not yet paid for.
- **Attachment 1 - Uniform Presentation of Finances (UPF)**
 - Note 1 - Rates, Service Charges (Waste, CWMS and Water), NRM Levy and Rate Rebates, totalling approximately \$23.3m, have been raised for the 2019/2020 financial year but are only due and payable either in full in September 2019 or by quarterly instalments in September 2019, December 2019, March 2020 and June 2020.
 - Note 1 - grants, subsidies & contributions of \$1.7m received to date.
 - Note 1 – dog registration income for 2019/2020 of \$88k received to date from Dogs and Cats Online (DACO).
 - Note 1 - income from building and planning activity of approximately \$115k and septic tank registration fees of approximately \$22k is included.
 - Note 1 - also included is approximately \$331k of reimbursements and miscellaneous income.
 - Note 1 - \$2.2m collected for user charges (boat ramps, caravan parks, cemetery fees, hall hire, etc.) are included in the total income.

- Note 2 - the following major expenditure has been paid in advance in the 2019/2020 financial year as per the required payment terms with the goods and services to be delivered or consumed over the remainder of the financial year:
 - Memberships/Subscriptions/Contributions/Donations: \$318k;
 - YP Community Transport – annual: \$71k;
 - Regional Development Australia - annual: \$16k;
 - Art Ark Adventure donation – one-off: \$5k;
 - Western United Sports Club – contribution (disability access): \$2.5k;
 - Progress Associations – annual: \$49.5k;
 - LGA annual subscription: \$31k;
 - Legatus Group – annual: \$11k;
 - Various staff professional accreditations/ memberships: \$23k;
 - YP Tourism annual contribution: \$50k;
 - LTFP template annual subscription: \$6k;
 - Building Code online subscription – annual: \$2k;
 - YP Visitor Information Service licenses, online booking system, website maintenance, memberships: \$3k;
 - Caravan Parks memberships, online booking system: \$34k;
 - Miscellaneous minor items: \$14k;
 - IT Licence Fees: \$213k;
 - Plant & Equipment Registration: \$121k.
- Note 2 - commitments of approximately \$2.5m include orders worth approximately \$1.1m for waste management and refuse collection and disposal services in 2019/2020.
- Note 2 – finance costs (interest on loans) of \$83k have been incurred year to date.
- Note 2 - depreciation for seven (7) months of the financial year (being half of the 2019/2020 budget estimate) has been included in the YTD expenditure.
- Notes 3 & 4 - commitments of approximately \$2.1m (including approved rollovers) for various capital projects, details of which can be found in Attachment 2 of this report.
- **Attachment 2 – Capital Projects Update Report**
 - All Year to Date expenditure in this report includes invoices paid to date and orders outstanding. The total of this amount is then compared against the current budget to provide the budget remaining.
 - It should be noted that the month end balances in the capital report are different to those in Attachment 1 – UPF. This is due to the UPF reflecting the actuals as at the last day of the month, whereas the capital report includes some month end adjustments, correction to existing purchase orders and raising of new ones, backdated journals and correction of incorrectly allocated amounts. Making these adjustments means the report shows expenditure incurred as well as expenditure forecast for the remainder of the year along with budget remaining against each project.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team
- Acting Manager Financial Services
- Budget and Project Managers
- Accountant – Financial Management

In preparing this report, the following external parties were consulted:

- Nil

POLICY IMPLICATIONS

PO 142 Budget Reporting and Amendment Policy

BUDGET AND RESOURCE IMPLICATIONS

This is the seventh update for the 2019/2020 financial year. At this stage financial performance remains on track against Council's revised Budget.

Expenditure on capital projects including commitments has increased since last month as projects are well into the construction and delivery stages. After seven (7) months in the 2019/2020 financial year 41% of the budgeted capital funds remain uncommitted.

There are projects that were incomplete (for various reasons) at the end of 2018/2019 which have been rolled over to 2019/2020 for completion. Council endorsed the rollover at its August 2019 meeting. These projects have been included in both the Capital Projects Update report and the UPF.

Elected Members should note that financial impacts of both the 2018/2019 audited financial statements and endorsed 2019/2020 September quarter budget review adjustments, have been incorporated into the monthly financial report. The December review of Council's 2019/2020 Budget has been completed and is being considered by Council at its February 2020 meeting. The adjustments from this review are not included in this report.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

Monthly financial reporting provides a transparent and comprehensive reporting regime that allows Council to track performance against financial targets established in its annual budget.

Council risks being seen as not being transparent if financial performance is not reported periodically and Elected Members could be asked to make decisions without knowing the impact on Council's financial position.

There is a significant risk that non-achievement of agreed milestones for grant funded capital projects could result in a delay in Council receiving grant funds, not receiving funds or having to return funds already received. This would have a significant negative impact on Council's budget and cash flow.

Local Government Act 1999

Local Government (Financial Management) Regulations 2011

ATTACHMENTS

1. **Uniform Presentation of Finances as at 31 January 2020**  
2. **Capital Projects Update Report as at 31 January 2020**  

YORKE PENINSULA COUNCIL UNIFORM PRESENTATION OF FINANCES AS AT 31ST JANUARY 2020							
	2019/20 YTD Actuals \$'000	2019/20 Commitments \$'000	2019/20 YTD Expenditure (Incl Commitments) \$'000	Notes	2019/20 Full Year Revised Budget \$'000	2019/20 Full Year Budget Revisions \$'000	2019/20 Full Year Adopted Budget \$'000
Income	27,852		27,852	1	30,113	(970)	31,083
<i>less</i> Expenses	(18,043)	(2,483)	(20,526)	2	(32,139)	(211)	(31,928)
Operating Surplus/ (Deficit) before Capital Amounts	9,809	(2,483)	7,326		(2,026)	(1,181)	(845)
Net Outlays on Existing Assets							
Capital Expenditure on renewal and replacement of Existing Assets	(4,387)	(1,857)	(6,244)	3	(10,944)	(928)	(10,016)
<i>add back</i> Depreciation, Amortisation and Impairment	6,398		6,398		9,543		9,543
<i>add back</i> Proceeds on Sale of Assets	144		144		333		333
	2,155	(1,857)	298		(1,068)	(928)	(140)
Net Outlays on New and Upgraded Assets							
Capital Expenditure on New and Upgraded Assets	(1,193)	(240)	(1,433)	4	(1,279)	(139)	(1,140)
<i>add back</i> Amounts received specifically for New and Upgraded Assets	413		413		599	9	590
<i>add back</i> Proceeds for Sale of Surplus Assets							
	(780)	(240)	(1,020)		(680)	(130)	(550)
NET LENDING / (BORROWING) FOR FINANCIAL YEAR	11,184	(4,580)	6,604		(3,774)	(2,239)	(1,535)

Note : Totals may not add due to rounding

Yorke Peninsula Council Monthly Capital Projects Update as at 31 January 2020																		
PROJECT DETAILS BY ASSET CLASS			Responsible Directorate	Expected Finish Date	Project Management Stages Complete						YTD Actuals	Commitments	YTD Expenditure (incl Commitments) (\$)	Total Budget (\$)	Budget Remaining (\$)	Budget Remaining (%)	Comments	
** Only projects \$25,000 and greater are individually listed below, however the totals shown are for the entire asset class.			LEGEND															
			1															
			2															
			3															
			4															

23.2 DECEMBER QUARTERLY BUDGET REVIEW 2019/2020**Document #:** 20/6612**Department:** Corporate and Community Services**PURPOSE**

Council consideration and endorsement of the December quarterly budget review (as at 31 December 2019) of the 2019/2020 Budget and associated financial statements, ratios and changes.

RECOMMENDATION

That Council endorse the 2019/2020 December Budget Review changes as presented in the attached Summary of Changes, Statement of Comprehensive Income and Uniform Presentation of Finances and receive the updated Statement of Financial Position, Statement of Cash Flows, Statement of Changes in Equity and Financial Indicators (Ratios).

LINK TO STRATEGIC PLAN**Goal:** 5 Responsible Governance**Strategy:** 5.1 Openness and transparency of reporting Council's performance

5.2 Effective leadership and informed decision making

5.3 Meet all legislative requirements and compliance with Council's internal controls

5.5 Undertake effective risk management

BACKGROUND

Regulation 9(1) (b) of the Local Government (Financial Management) Regulations 2011 requires that Council undertake one comprehensive budget review each financial year. This review must include preparation of four principal financial statements (excluding notes) and show a revised full year forecast of each item in the budgeted financial statements compared to estimates set out in the original budget.

Council's policy PO142 Budget Reporting and Amendment requires quarterly budget reviews i.e. September, December and March. This means Council undertakes two (2) additional budget reviews more than required by the Regulations. This is the second (as at 30 September 2019) of the three (3) quarterly budget reviews for the 2019/2020 financial year.

DISCUSSION

Budget managers in all directorates have completed a review of their 2019/2020 budgets as at 31 December 2019 and all adjustments allowed in accordance with policy PO142 have been included in the attached documents (refer attachments 1 - 7).

Budgets have been reviewed taking the following into consideration (as applicable):-

- Additional income likely to be generated or received;
- Income and expenditure to date and forecasts for the remainder of the year;
- New grants and contributions;
- Changes to user and statutory fee income forecasts;
- Review of staffing levels to those originally budgeted;
- Changes due to amendments in legislation;

- Changes to Government fees and charges;
- Council decisions made since the adoption of the original budget; and
- Status of capital projects taking into account projects carried forward from 2018/2019 for completion in the current financial year (refer Council decision in August 2019).

A full list of adjustments with reasons for the changes is attached to this report (refer Attachment 1).

Budgeted Operating Surplus/ (Deficit)

As a result of proposed 2nd quarter (December), previously endorsed 1st quarter (September) budget review adjustments and budgets for projects/expenditure rolled over from 2018/2019, Council's forecast Operating Deficit for 2019/2020 is \$2.5m.

This is an increase of approximately \$0.5m to the revised 1st quarter forecast Operating Deficit and will also impact Council's forecast Operating Surplus Ratio. This can be attributed to the increase in depreciation (\$1.43m) somewhat balanced by an increase in additional drought related grant funding (\$911k).

Major Impacts

Listed below are the major impacts (generally >\$25k) due to adjustments proposed during this Budget review.

- **Caravan Parks – operating income – favourable financial impact** – increase of \$91k based on forecasting taking into account 2018/2019 year end closing position.
- **Roads to Recovery – operating income – favourable financial impact** - \$411k additional funding in 2019/2020 related to drought relief. Funding is required to be spent in 2019/2020 and cannot be rolled over to future years. This funding has been allocated to Sturt Bay Road capital works project which was funded from general revenue in the original 2019/2020 Budget. General revenue of \$411k is now uncommitted and will be included in the revised LTFP and 2020/2021 Budget.
- **Drought Communities Programme Grants – operating income & expenditure – favourable financial impact** - \$1m in funding provided of which \$500k will be paid in 2019/2020 and the remainder in 2020/2021. \$877k of this funding has been allocated to various capital and operating projects that were not in the original 2019/2020 Budget endorsed by Council. The remaining \$123k has been allocated to a project that was originally funded from general revenue. General revenue of \$123k is now uncommitted and will be included in the revised LTFP and 2020/2021 Budget. Details of projects to be funded via these grant funds can be found in Attachment 1.
- **Port Vincent Hall – operating expenditure – unfavourable financial impact** - \$63k for salt damp works to be funded from land sales revenue (capital income) not general revenue. Impact is unfavourable as it increases Council's operating expenditure and subsequently Council's operating deficit. This project was not included in the 2019/2020 Budget.
- **Street Lighting – operating expenditure – favourable financial impact** - \$30k reduction to street lighting electricity consumption budget to reflect 2018/2019 total costs and likely decrease in 2019/2020 due to majority of street lights upgraded to LED by SA Power Networks.
- **YP Strategic Coastal Study – operating expenditure – unfavourable financial impact** - \$35k for this study not originally budgeted. \$17.5k funded by a grant – remainder to be met by Council.
- **Depreciation – operating expenditure – unfavourable financial impact** - \$1.43m increase to depreciation to reflect position in 2018/2019 year-end audited financial statements which included impact of Buildings and Structures revaluation. Also includes modelling from Council's asset management system taking into account assets acquired in 2018/2019.

- **Minlaton Airstrip Sealing – capital expenditure – unfavourable financial impact - \$30k** required for development of designs and specifications to apply for grants for the sealing of the Minlaton airstrip not originally budgeted.

More detailed information on the changes to Council's proposed Operating Deficit (and income and expenditure budgets) is available in the attached reports and statements in particular the Budgeted Statement of Comprehensive Income (refer Attachments 1 - 7).

Budgeted Capital Expenditure

Council's proposed capital expenditure budget after the proposed 2nd quarter (December) budget review and previously endorsed 1st quarter (September) budget review adjustments and budgets for projects/expenditure rolled over from 2018/2019, is \$13.1m. This includes the initially adopted budget of \$11.2m to which projects/expenditure rolled over from 2018/2019 as adopted by Council worth \$1.0m were added in August 2019. Adjustments of approximately \$23k were added at the 1st quarter review and adjustments of \$896k are proposed in this budget review.

Details of all capital adjustments can be found in the reports and updated Statements in particular the Budgeted Statement of Cash Flows (refer Attachments 1 - 7).

Of the proposed budget of \$13.1m, \$11.4m is budgeted to be spent on renewal and replacement of existing assets while \$1.7m is budgeted to be spent on upgrade of existing assets and acquisition of new assets.

Budgeted Cash Flow & Net Lending/ (Borrowing)

Following the proposed adjustments in this budget review, endorsed previous quarter adjustments, roll over expenditure being included in this year's budget and adjustment of opening balances in line with 2018/2019 audited General Purpose Financial Statements, Council's forecast closing cash and cash equivalents as at 30th June 2020 is \$3.5m which is an increase of approximately \$1.5m to the original adopted budget and unchanged from the previous quarter. This increase can be attributed to a better than expected closing cash position as at 30th June 2019.

The proposed end of year Net Lending position has increased from the originally adopted \$1.5m to \$3.7m which is a total increase of \$2.2m. This is primarily due to budgets rolled over from 2018/2019 and adjustments for advance payment of 2019/2020 FAG amounts.

More detail on the movements in net lending/ (borrowing) for the financial year can be found in the Budgeted Uniform Presentation of Finances (refer Attachment 6).

Budgeted Financial Indicators (Ratios)

As a result of proposed changes in this budget review, endorsed previous quarter adjustments and inclusion of projects/expenditure rolled over from 2018/2019, Council's Financial Indicators have had some movement.

Council's Operating Surplus Ratio is forecast to be -8%, an increase of 5% compared to the Council's original endorsed Budget (-3%). This is primarily due to the adjustment for Council's 2019/2020 FAG amounts paid in advance in 2018/2019 and increase in depreciation. The forecast ratio does not meet the sector recommended target of breakeven or 0%.

The Net Financial Liabilities Ratio has decreased from 25% forecast originally to 21%. The forecast ratio remains well within the acceptable sector ceiling of 100%.

Council's forecast Asset Renewal Funding Ratio is forecast to be 101%, the same as the original forecast. Although capital renewal expenditure has increased so has depreciation as the denominator for this ratio. The forecast ratio will be achieved if Council completes all budgeted capital renewal projects in 2019/2020. The forecast ratio is slightly more than Council's current LTFP 2020-2029 minimum target of 100%.

More information on Council's Financial Indicators can be found in Attachment 7.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team
- Manager Financial Services
- Budget Managers
- Accountant – Financial Management
- Accountant – Financial Operations

In preparing this report, the following External Parties were consulted:

- Nil

POLICY IMPLICATIONS

PO142 Budget Reporting and Amendment Policy

BUDGET AND RESOURCE IMPLICATIONS

Budget and resource implications are as detailed in this report and as presented in the attached reports and statements (refer Attachments 1 – 7).








RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

1. Council's budget is a fundamental instrument of accountability and an essential pre-requisite to deciding the annual rate impost on the community. As such it is important that material variations compared with the original budget be disclosed and explained.

Local Government Act 1999

Local Government (Financial Management) Regulations 2011

ATTACHMENTS

1. **Proposed Summary of Changes - December Budget Review 2019-2020** [↓](#) 
2. **Budgeted Statement of Comprehensive Income 2019-2020** [↓](#) 
3. **Budgeted Statement of Financial Position 2019-2020** [↓](#) 
4. **Budgeted Statement of Cash Flows 2019-2020** [↓](#) 
5. **Budgeted Statement of Changes in Equity 2019-2020** [↓](#) 
6. **Budgeted Uniform Presentation of Finances 2019-2020** [↓](#) 
7. **Budgeted Financial Indicators (Ratios) 2019-2020** [↓](#) 

YORKE PENINSULA COUNCIL 2019/2020 BUDGET PROPOSED SUMMARY OF CHANGES - DECEMBER (2ND QUARTER) BUDGET REVIEW			
Type	Note #	Amount Increase/ (Decrease)	Reason for Variance
OPERATING INCOME			
User Charges	1	\$ 13,977	Black Point Caravan Park income forecast increased based on 18/19 year end closing position.
	2	\$ 25,871	Yorketown Caravan Park income forecast increased based on 18/19 year end closing position.
	3	\$ 22,761	Marion Bay Caravan Park income forecast increased based on 18/19 year end closing position.
	4	\$ 29,549	Point Turton Caravan Park income forecast increased based on 18/19 year end closing position.
	5	-\$ 1,531	Port Clinton Caravan Park lease income adjusted to reflect 19/20 lease payments. Original budget was based on 18/19 estimate.
	6	\$ 5,687	YP Leisure Options programme income higher than originally forecast.
	7	\$ 4,341	Yorketown Doctor's house now rented more frequently than when original budget was set.
Grants, Subsidies & Contributions	8	\$ 15,272	AGL Wattle Point grants scheme not in original budget. Fully funded by AGL so no impact to Council's bottom line. Refer #28 below.
	9	\$ 7,918	Regional Transport Relief Fund grant payment not originally budgeted. Recycling expenditure budget increased by equivalent amount. Refer #36 below.
	10	\$ 142,490	LGA grant funds for Pt Vincent & Stansbury CWMS design refresh for scheme upgrade. \$121,060 allocated to Pt Vincent expenditure budget and \$21,430 to Stansbury. No net impact to Council's bottom line. Refer #23 & #24 below.
	11	\$ 17,500	Grant for YP Strategic Coastal Study. Total cost of study is \$34,660 with the Council's portion of \$17,160 to be funded from general revenue. Total cost of study has been included in the Budget via an adjustment in this review. Refer #37
	12	\$ 410,909	Additional Roads to Recovery grant funding provided for drought relief. Allocated to Sturt Bay Road which was originally funded by general revenue. General revenue of \$410,909 is now uncommitted and will be included in the revised LTFP and the 20/21 budget.
	13	\$ 500,000	Drought Communities Programme Extension grant funding of \$1m with \$500k payable in 19/20. Balance of \$500k to be paid in 20/21. Projects were approved by Council on 11 December 2020 and must be completed by 30 June 2020. Ardrossan Stormwater Harvesting project was originally in the 19/20 budget funded via general revenue but is now funded through this grant, hence returning \$123k to general revenue. The uncommitted \$123k will be included in the revised LTFP and the 20/21 budget.
	14	-\$ 1,228	Net decrease in grant income as a result of minor adjustments (individually less than \$5k) to various budget lines.
Reimbursements	15	\$ 6,600	Reimbursement by Stansbury Progress for materials purchased to repair steps at Stansbury Caravan Park. Equal adjustment to expenditure budget line. Net impact to Council's bottom line is zero. Refer #34 below.
	16	\$ 9,091	Edithburgh Hall Committee contribution towards maintenance work at Edithburgh Hall. Total cost of project was \$10,050 paid by Council. Net cost to Council is \$959. Refer #26 below.
Other Income	17	\$ 957	YP Leisure Options programme income higher than originally forecast.
OPERATING EXPENDITURE			
Employee Costs	18	-\$ 12,975	Using salaries budget to fund agency/temp staff used to fill vacant positions in Customer Services. Refer #21 below.
	19	-\$ 5,000	Using salaries budget to fund agency/temp staff used to fill vacant positions in Development Services at Yorketown Office.
	20	\$ 1,474	Net increase in expenditure as a result of minor adjustments (individually less than \$5k) to various budget lines.
Materials, Contracts & Other	21	\$ 12,975	Increase to agency/temp staff budget - used to fill vacant positions in Customer Services. Budget was originally allocated to salaries for permanent staff. Refer #18 above.
	22	-\$ 10,000	Reduction to CAP sitting fees payable due to budgeted number of meetings not undertaken year to date.

YORKE PENINSULA COUNCIL 2019/2020 BUDGET PROPOSED SUMMARY OF CHANGES - DECEMBER (2ND QUARTER) BUDGET REVIEW			
Type	Note #	Amount Increase/ (Decrease)	Reason for Variance
	23	\$ 121,060	Pt Vincent CWMS upgrade design refresh funded by LGA grant. Refer #10 above.
	24	\$ 21,430	Stansbury CWMS upgrade design refresh funded by LGA grant. Refer #10 above.
	25	\$ 63,636	Pt Vincent Hall salt damp works not originally budgeted. Funded from sale of land in Pt Vincent. Funds to be taken from LGFA cash backed reserve once invoice has been paid.
	26	\$ 10,050	Edithburgh Hall maintenance work. Hall Committee contribution of \$9,091. Net cost to Council is \$959. Refer #16 above.
	27	\$ 7,197	Budget not available for emergency sewerage works at Pt Turton Caravan Park. Budget funding for capital project to replace rainwater tanks at the park was used to fund these emergency works.
	28	\$ 15,272	AGL Wattle Point grants scheme expenditure not in original budget. Fully funded by AGL so no impact to Council's bottom line. Refer #8 above.
	29	-\$ 30,000	Reduction to streetlighting budget based on latest forecasting/modelling. Based on new LGAP contract and reduction in electricity consumption resulting from changeover to LED lighting.
	30	-\$ 10,300	Net reduction to electricity at various Council sites based on latest forecasting/modelling taking into account new LGAP contracts.
	31	-\$ 5,429	Boat ramps insurance premium significantly lower than forecast. Based on actual premium invoiced.
	32	\$ 19,192	Plant & machinery insurance premium significantly higher than original forecast due to significant investment in recent years to replace older plant. Older plant was insured at lower written down values whereas new plant is insured at current replacement values which are a lot higher. Original estimate was based on lower written down values.
	33	-\$ 2,337	Net decrease in insurance premiums across various budget lines compared to original estimates. Based on actual premium invoiced.
	34	\$ 6,600	Materials purchased to repair steps at Stansbury Caravan Park. Full reimbursement by Stansbury Progress. Net impact to Council's bottom line is zero. Refer #15 above.
	35	\$ 13,000	Increased planning consultancy budget due to new planning code advice and cover staff vacancies. Funded from reduction in salaries and other Development Services budget lines such as legal expenses and CAP sitting fees. Refer #22
	36	\$ 7,918	Recycling budget increased to reflect Regional Transport Relief Fund grant payment not originally budgeted. Grant will cover increased costs of recycling. Refer #9 above.
	37	\$ 34,660	YP Strategic Coastal Study. \$17,500 funded by grant. Refer #11 above.
	38	\$ 10,000	Adverse Event Plan in partnership with Barunga West and Copper Coast Councils. Funded from the Drought Communities Programme grant funding of \$1m.
	39	\$ 9,535	Net increase in expenditure as a result of minor adjustments (individually less than \$5k) to various budget lines.
Depreciation	40	\$ 1,426,990	Forecast depreciation increased to reflect 18/19 year end audited position including impact of Buildings and Structures revaluation and modelling from Conquest asset management system taking into account assets capitalised in 18/19.
CAPITAL EXPENDITURE - RENEWAL			
Buildings & Structures	41	\$ 423	Net increase in expenditure as a result of minor adjustments (individually less than \$5k) to various budget lines.
	42	\$ 150,000	Drought communities programme funding project - Public Toilet refresh programme
CWMS Infrastructure	43	\$ 8,650	Pt Turton CWMS aerator replacement funded from savings on Pt Julia CWMS new/upgrade capital project.
Other Assets	44	-\$ 7,197	Rainwater tanks replacement budget at Pt Turton Caravan Park used to fund sewerage emergency works. Refer #27
	45	\$ 2,315	Net increase in expenditure as a result of minor adjustments (individually less than \$5k) to various budget lines.
	46	\$ 50,000	Drought communities programme funding project - North Cliff Stairs, Ardrossan


YORKE PENINSULA COUNCIL 2019/2020 BUDGET PROPOSED SUMMARY OF CHANGES - DECEMBER (2ND QUARTER) BUDGET REVIEW			
Type	Note #	Amount Increase/ (Decrease)	Reason for Variance
Plant & Equipment	47	\$ 72	Net increase in expenditure as a result of minor adjustments (individually less than \$5k) to various budget lines.
Transport Infrastructure	48	\$ 240,000	Drought communities programme funding project - Road Patch sheeting programme (outsourced)
CAPITAL EXPENDITURE - NEW/UPGRADE			
Buildings & Structures	49	\$ 42,000	Drought communities programme funding project - Harry Butler Precinct toilet upgrade
	50	\$ 110,000	Drought communities programme funding project - Bush Camping amenities (Wauralte, Barkers Rocks & Daly Head)
CWMS Infrastructure	51	-\$ 8,650	Pt Julia CWMS new/upgrade capital project savings used to fund Pt Turton CWMS aerator replacement. Refer #41 above.
Other Assets	52	\$ 55,000	Drought communities programme funding project - Minlaton Airfield Water Tank for Firefighting
	53	-\$ 1,562	Net decrease in expenditure as a result of minor adjustments (individually less than \$5k) to various budget lines.
	54	\$ 100,000	Drought communities programme funding project - Watering System Controllers
Plant & Equipment	55	\$ 5,145	YP Leisure Options - purchase of multi function centre (printer/copier) to replace previously leased machine. Not in original budget. Funded from increased income from programmes.
Transport Infrastructure	56	\$ 30,000	Minlaton airtrip sealing design and specifications being developed to support grant funding application.
	57	\$ 60,000	Drought communities programme funding project - Footpath paving - Waterloo Bay Rd, Yorketown.
	58	\$ 60,000	Drought communities programme funding project - Footpath paving - Beach Rd, Coobowie.

YORKE PENINSULA COUNCIL 2019/2020 BUDGET BUDGETED STATEMENT OF COMPREHENSIVE INCOME						
	2019/2020 Revised Budget \$('000)	2019/2020 December Budget Adjustments \$('000)	2019/2020 September Budget Adjustments \$('000)	2019/2020 Carry Forward Projects Adjustments \$('000)	2019/2020 Adopted Budget \$('000)	Notes
INCOME						
Rates	23,293		13		23,280	
Statutory Charges	380				380	
User Charges	3,883	101	(10)		3,792	1 - 7
Grants, subsidies, contributions	3,221	1,093	(944)		3,072	8 - 14
Investment Income	181				181	
Reimbursements	180	16	16		148	15 - 17
Other Income	185		(44)		229	
Total Income	31,323	1,210	(969)	0	31,083	
EXPENSES						
Employee costs	9,229	(15)	60		9,184	18 - 20
Materials, contracts & other expenses	13,283	293	(62)	213	12,839	21 - 39
Depreciation	10,970	1,427			9,543	40
Finance Costs	362				362	
Total Expenses	33,844	1,705	(2)	213	31,928	
OPERATING SURPLUS/(DEFICIT) BEFORE CAPITAL AMOUNTS	(2,521)	(495)	(967)	(213)	(845)	
Net gain/(loss) on disposal or revaluations	0				0	
Amounts specifically for New or Upgrade assets	599		9		590	
NET SURPLUS/(DEFICIT)	(1,922)	(495)	(958)	(213)	(255)	
Other Comprehensive Income						
Changes in revaluation surplus - IPP&E	0				0	
Total Other Comprehensive Income	0		0	0	0	
TOTAL COMPREHENSIVE INCOME	(1,922)	(495)	(958)	(213)	(255)	

Note: Totals may not add due to rounding

YORKE PENINSULA COUNCIL 2019/2020 BUDGET BUDGETED STATEMENT OF FINANCIAL POSITION						
	2019/2020 Revised Budget \$('000)	2019/2020 December Budget Adjustments \$('000)	2019/2020 September Budget Adjustments \$('000)	2019/2020 Carry Forward Projects Adjustments \$('000)	2019/2020 Adopted Budget \$('000)	Notes
ASSETS						
Current Assets						
Cash & Equivalent Assets	3,519	(6)	1,451		2,074	
Trade & Other Receivables	1,611	103	84		1,424	
Inventories	696	56	(98)		738	
Total Current Assets	5,826	153	1,437	0	4,236	
Non-Current Assets						
Receivables	0					
Financial Assets	537		1		536	
Infrastructure, Property, Plant & Equipment	306,547	(531)	11,537		295,541	
Total Non-Current Assets	307,084	(531)	11,538	0	296,077	
Total Assets	312,910	(378)	12,975	0	300,314	
LIABILITIES						
Current Liabilities						
Trade & Other Payables	1,981	117	(177)		2,041	
Borrowings	852				852	
Provisions	2,341		237		2,104	
Total Current Liabilities	5,174	117	60	0	4,997	
Non-Current Liabilities						
Borrowings	6,620				6,620	
Provisions	302		(33)		335	
Total Non-Current Liabilities	6,922	0	(33)	0	6,955	
Total Liabilities	12,096	117	27	0	11,951	
NET ASSETS	300,814	(495)	12,948	0	288,361	
EQUITY						
Accumulated Surplus	(16,523)	(495)	(1,899)		(14,129)	
Asset Revaluation Reserve	315,100		14,199		300,901	
Other Reserves	2,237		648		1,589	
TOTAL EQUITY	300,814	(495)	12,948	0	288,361	

Note: Totals may not add due to rounding

YORKE PENINSULA COUNCIL 2019/2020 BUDGET BUDGETED STATEMENT OF CASH FLOWS 						
	2019/2020 Revised Budget \$('000)	2019/2020 December Budget Adjustments \$('000)	2019/2020 September Budget Adjustments \$('000)	2019/2020 Carry Forward Projects Adjustments \$('000)	2019/2020 Adopted Budget \$('000)	Notes
CASH FLOWS FROM OPERATING ACTIVITIES						
<u>Receipts</u>						
Operating Receipts	23,367		95		23,272	
Statutory Charges	388		8		380	
User Charges	3,929	92	44		3,793	
Grants, subsidies, contributions	3,297	1,009	(784)		3,072	
Investment Receipts	187		6		181	
Reimbursements	395	5	235		155	
Other Income	183	(2)	(29)		214	
<u>Payments</u>						
Employee Costs	(9,207)	6	(41)		(9,172)	
Materials, contracts & other expenses	(13,505)	(219)	(393)		(12,893)	
Finance Costs	(362)				(362)	
Net Cash provided by (or used in) Operating Activities	8,672	891	(859)	0	8,640	
CASH FLOWS FROM INVESTING ACTIVITIES						
<u>Receipts</u>						
Amounts Specifically for New/Upgraded Assets	599		9		590	
Sale of Renewed/Replaced Assets	333				333	
Sale of Surplus Assets					0	
Repayments of Loans by Community Groups	96				96	
<u>Payments</u>						
Expenditure on Renewal/Replacement of Assets	(11,388)	(444)	116	(1,044)	(10,016)	41 - 48
Expenditure on New/Upgraded Assets	(1,731)	(452)	(139)		(1,140)	49 - 58
Loans Made to Community Groups					0	
Net Cash Provided by (or used in) Investing Activities	(12,091)	(896)	(14)	(1,044)	(10,137)	
CASH FLOWS FROM FINANCING ACTIVITIES						
<u>Receipts</u>						
Proceeds from Borrowings					0	
Receipts from Other Financing Activities					0	
<u>Payments</u>						
Repayments of Borrowings	(831)		(1)		(830)	
Net Cash provided by (or used in) Financing Activities	(831)	0	(1)	0	(830)	
Net Increase/(Decrease) in cash held	(4,251)	(5)	(874)	(1,044)	(2,327)	
Opening cash, cash equivalents or (bank overdraft)	7,771				4,401	
Closing cash, cash equivalents or (bank overdraft)	3,519	(5)	(874)	(1,044)	2,074	

Note: Totals may not add due to rounding

YORKE PENINSULA COUNCIL 2019/2020 BUDGET BUDGETED STATEMENT OF CHANGES IN EQUITY						
2019/2020 Revised Budget	Accumulated Surplus \$('000)	December Budget Adjustments \$('000)	Asset Revaluation Reserve \$('000)	Other Reserves \$('000)	Total Equity \$('000)	Notes
Balance at end of previous reporting period	(14,601)		315,100	2,237	302,736	
Net Surplus/ Deficit for Year	(1,922)				(1,922)	
Total Comprehensive Income	(1,922)	0	0	0	(1,922)	
Balance at end of period	(16,523)	0	315,100	2,237	300,814	
2019/2020 Budget Adjustments	Accumulated Surplus \$('000)	December Budget Adjustments \$('000)	Asset Revaluation Reserve \$('000)	Other Reserves \$('000)	Total Equity \$('000)	Notes
Balance at end of previous reporting period	(727)	0	14,199	648	14,120	
Net Surplus/ Deficit for Year	(1,667)	0	0	0	(1,667)	
Total Comprehensive Income	(1,667)	0	0	0	(1,667)	
Balance at end of period	(2,394)	0	14,199	648	12,453	
2019/2020 Adopted Budget	Accumulated Surplus \$('000)	December Budget Adjustments \$('000)	Asset Revaluation Reserve \$('000)	Other Reserves \$('000)	Total Equity \$('000)	Notes
Balance at end of previous reporting period	(13,874)		300,901	1,589	288,616	
Net Surplus/ Deficit for Year	(255)	5			(255)	
Total Comprehensive Income	(255)	0	0	0	(255)	
Balance at end of period	14,129	0	300,901	1,589	288,361	

Note: Totals may not add due to rounding

YORKE PENINSULA COUNCIL 2019/2020 BUDGET BUDGETED UNIFORM PRESENTATION OF FINANCES						
	2019/2020 Revised Budget	2019/2020 December Budget Adjustments	2019/2020 September Budget Adjustments	2019/2020 Carry Forward Projects Adjustments	2019/2020 Adopted Budget	Notes
Operating Revenues	31,323	1,210	(970)		31,083	1 - 17
less Operating Expenses	(33,844)	(1,705)	2	(213)	(31,928)	18 - 40
Operating Surplus/(Deficit) before Capital Amounts	(2,521)	(495)	(968)	(213)	(845)	
Less: Net Outlays on Existing Assets						
Capital Expenditure on Renewal/Replacement of Existing Assets	(11,388)	(444)	116	(1,044)	(10,016)	41 - 48
less Depreciation, Amortisation & Impairment	10,970	1,427			9,543	40
less Proceeds from Sale of Replaced Assets	333				333	
	(85)	983	116	(1,044)	(140)	
Less: Net Outlays on New and Upgraded Assets						
Capital Expenditure on New/Upgraded Assets	(1,731)	(452)	(139)	0	(1,140)	49 - 58
less Amounts Specifically for New/Upgraded Assets	599		9	0	590	
less Proceeds from Sale of Surplus Assets						
	(1,132)	(452)	(130)	0	(550)	
Net Lending / (Borrowing) for Financial Year	(3,738)	36	(982)	(1,257)	(1,535)	

Note: Totals may not add due to rounding

YORKE PENINSULA COUNCIL 2019/2020 BUDGET BUDGETED FINANCIAL INDICATORS (RATIOS)						
	2019/2020 Revised Budget	2019/2020 December Budget Adjustments	2019/2020 September Budget Adjustments	2019/2020 Carry Forward Projects Adjustments	2019/2020 Adopted Budget	Notes
Operating Surplus Ratio	(8%)	(2%)	(3%)	(1%)	(3%)	1 - 40
Net Financial Liabilities Ratio	21%	0%	(4%)	0%	25%	
Asset Renewal Funding Ratio	101%	(10%)	(1%)	11%	101%	41 - 58

Note: Totals may not add due to rounding

23.3 MINLATON CARAVAN PARK REQUEST FOR LICENCE EXTENSION**Document #:** 20/9792**Department:** Corporate and Community Services**PURPOSE**

To seek Council approval to enter in to a five (5) year lease with four (4) rights of renewal each of five (5) years effective from the expiration of the current licence on 31 October 2020 for the Minlaton Caravan Park with Lenneth and Zeuner Pty Ltd as the new licensees/lessees.

RECOMMENDATION

That Council:

1. endorse a lease for five (5) years with four (4) five (5) year rights of renewal to Lenneth and Zeuner Pty Ltd for the operation of the Minlaton Caravan Park from 31 October 2020; and
2. authorise the Mayor and the Chief Executive Officer to sign and seal the necessary documents in relation to this lease.

LINK TO STRATEGIC PLAN

Goal: 1 Economically Prosperous Peninsula

5 Responsible Governance

Strategy: 1.9 Efficient delivery of permits, leases and licences

5.5 Undertake effective risk management

BACKGROUND

A business sale transaction was settled on 18 October 2019 with Warrington and Son Pty Ltd selling their business, operating as the Minlaton Caravan Park, to new Council approved licensees, Lenneth and Zeuner Pty Ltd.

The licence purchased by the new licensee's expires on 31 October 2020 and has an exercisable right of renewal for a further five (5) years from that date.

The owners of Lenneth and Zeuner Pty Ltd have now, as they advised to Council at a workshop on 12 June 2019, formally requested an extension of that licence to enable them to carry out their business plan for, and development of, the Minlaton Caravan Park business as a long term licensee. This request was presented to Council at that meeting where Council endorsed public consultation in relation to the proposed extension.

DISCUSSION

As advised at the November meeting of Council, Lenneth and Zeuner Pty Ltd, as the new licensees of the Minlaton Caravan Park have requested an extension of the licence from 31 October 2020 for five (5) years with four (4), five (5) year rights of renewal. The proposed licensees have also advised they intend to proceed with new reception facilities and camp kitchens etc. as outlined in their proposal to Council, if their request for an extension of the licence period is approved by Council.

Where any lease of greater than five (5) years is considered by Council, public consultation is required pursuant to the Local Government Act 1999, section 202 – Alienation of Community Land by Lease or Licence prior to such an extension.

Council endorsed this public consultation at its November meeting and a public notice was placed in the Yorke Peninsula Country Times on 19 November 2019 advising of a consultation period which was to close on 16 December 2019. Due to a technical error, advice of this public consultation did not appear on Council's website or Facebook page during this time as was intended.

For this reason, and to ensure that all had a chance to participate in this consultation, a second public notice was placed in the Yorke Peninsula Country Times on 14 January and was also included on Council's website and Facebook page with submissions extended until 31 January 2020.

No submissions in relation to the proposed extension of the lease were received. The consultation page on the website was viewed 118 times during the extended consultation period whilst Facebook posts reached 1,330 people with no comments and no "likes".

If Council grants the requested extension this would involve the surrender of the current licence and the preparation of new lease documentation for the agreed period from 31 October 2020.

Lennerth and Zeuner Pty Ltd have indicated they may request a further extension in the future once they can provide evidence of the growth of the business as detailed in their business plan which was presented to Council during the negotiations for the purchase of the business. The maximum lease term that can be granted by Council is forty two (42) years. Should this request be received in the future a further public consultation would be required at that time.

COMMUNITY ENGAGEMENT PLAN

Level 2 - Consult

Public consultation was undertaken from 18 November 2019 to 31 January 2020.

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team

In preparing this report, the following external parties were consulted:

- Public consultation
- Lennerth and Zeuner Pty Ltd

POLICY IMPLICATIONS

N/A

BUDGET AND RESOURCE IMPLICATIONS

Council will incur minor expenses if the extension of the lease/licence is approved as is usually the case with licence/lease transactions. Costs will be shared with the licensee/lessee.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

Should Council not approve the extension following public consultation, it is unlikely that the proposed development of the Minlaton Caravan Park will be fully committed to by Lennerth and Zeuner Pty Ltd.

ATTACHMENTS

Nil

24 ASSETS AND INFRASTRUCTURE SERVICES**24.1 SPEED LIMIT REVIEW - NORTH COAST ROAD****Document #:** 20/9172**Department:** Assets and Infrastructure Services**PURPOSE**

To seek a resolution from Council complementing a review of speed zones upon the North Coast Road.

RECOMMENDATION A

That no further speed zones be introduced upon the North Coast Road.

OR**RECOMMENDATION B**

That Council endorse additional speed zones, in accordance with the Department of Planning, Transport and Infrastructure Speed Zoning Plan (TES 9723), upon the North Coast Road.

OR**RECOMMENDATION C**

That Council endorse additional speed zones upon the North Coast Road, subject to the variation of zones linking Sector A and Sector B being endorsed by the Department of Planning, Transport and Infrastructure.

LINK TO STRATEGIC PLAN**Goal:** 2 Community Connected through Infrastructure**Strategy:** 2.6 Install and upgrade appropriate traffic control device management**BACKGROUND**

Complementing growing interest from a group of residents upon the North Coast Road, Council commissioned a review of the speed zones for the North Coast Road. The review incorporated a survey of community groups (namely the Point Turton and Warooka progress associations) and all residents upon the North Coast Road. Staff from the Department of Planning, Transport and Infrastructure (DPTI) were also involved to validate the accuracy of the Speed Zoning Plan (TES 9723) (Attachment 1), given that this plan originated in 2013, to current standards and speed zone principles.

DISCUSSION

142 copies of the survey (Attachment 2), along with a map (Attachment 3) and cover letter (Attachment 4) were sent to the aforementioned community groups and residents on 20 November 2019. The survey closed on 20 December 2019 and responses were received as follows:

- 87 responses received (61% return rate);
- 72 responses supported introducing additional zones (83%);
- 15 responses did not support introducing additional zones (17%).

In addition, throughout the review period individual's opinions regarding the speed zones where considered and addressed in consultation with DPTI staff. Outcomes of these were reported to elected members via email.

Assets and Infrastructure Services staff have also received confirmation from DPTI that the Speed Zoning Plan (TES 9723) aligns with current standards.

In relation to the Speed Zoning Plan (TES 9723) some have expressed a view to link the current 50kph zone (refer Attachment 5 – Sector A) to the first proposed 50kph zone (refer Attachment 5 – Sector B) thereby creating one continuous 50kph zone from Point Turton to an end point approximately 130m north-west of the West Cowie Road intersection.

This view has been unofficially relayed to DPTI with the unofficial response being along the line that they do not foresee too many issues by design with such a proposal.

This said should Council have an appetite for one continuous zone from Point Turton to approximately 130m north-west of the West Cowie Road intersection (linking Sector A with Sector B) then authorisation from DPTI can be secured.

Should Council consider endorsing further speed zones upon the North Coast Road it is estimated that the cost to purchase and install the required signage would be in the vicinity of \$4,500-\$5,000.

COMMUNITY ENGAGEMENT PLAN

Level 2 - Consult

A survey of North Coast Road residents and affiliated community groups was undertaken between 20 November 2019 and 20 December 2019. The results of this survey are summarised above.

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Operations Manager
- Operations Coordinator

In preparing this report, the following external parties were consulted:

- Department of Planning, Transport and Infrastructure

POLICY IMPLICATIONS

Nil











BUDGET AND RESOURCE IMPLICATIONS

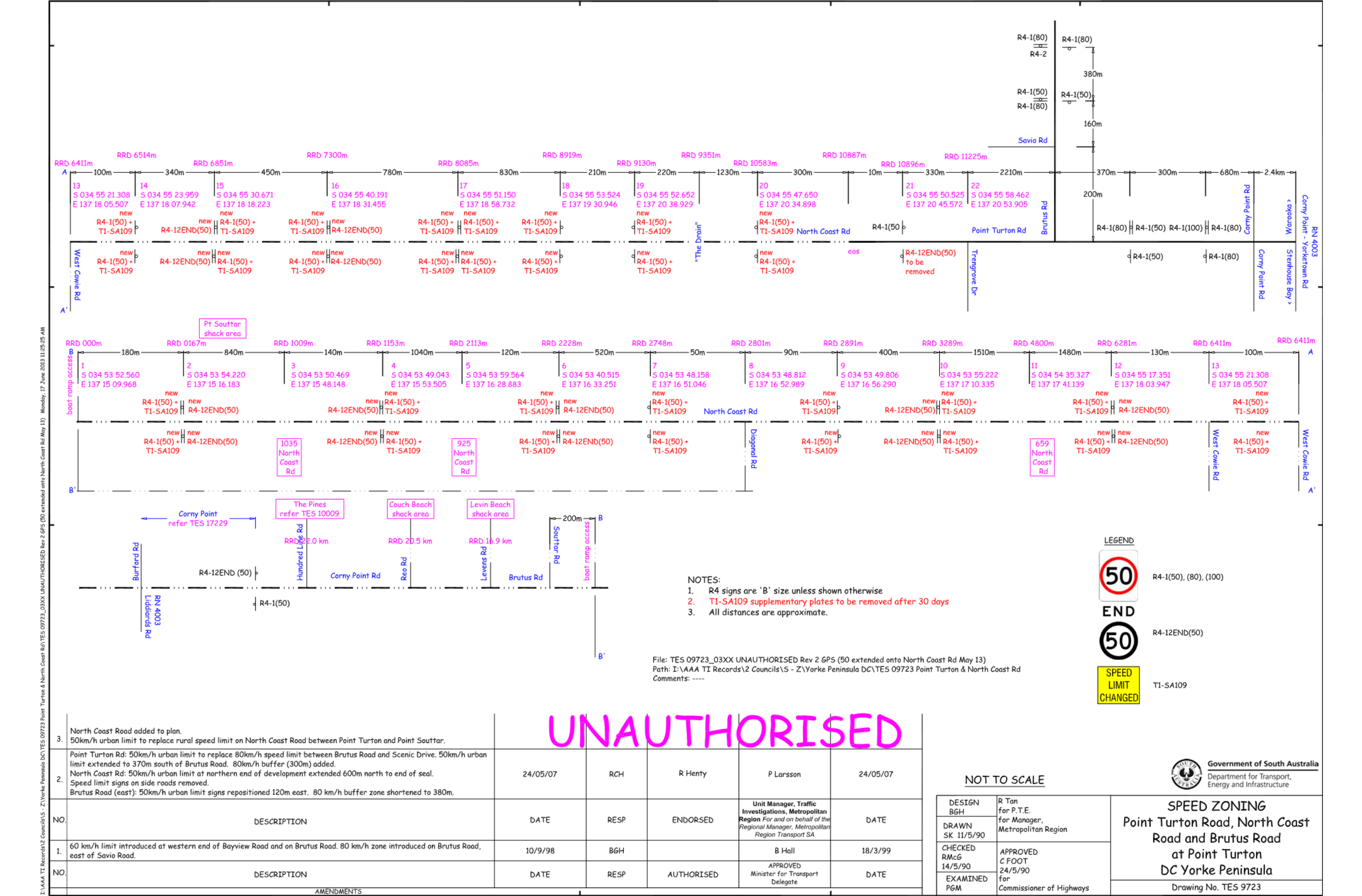
Should Council consider endorsing further speed zones upon the North Coast Road it is estimated that the cost to purchase and install the required signage would be in the vicinity of \$4,500-\$5,000. This will be absorbed within the current budget.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

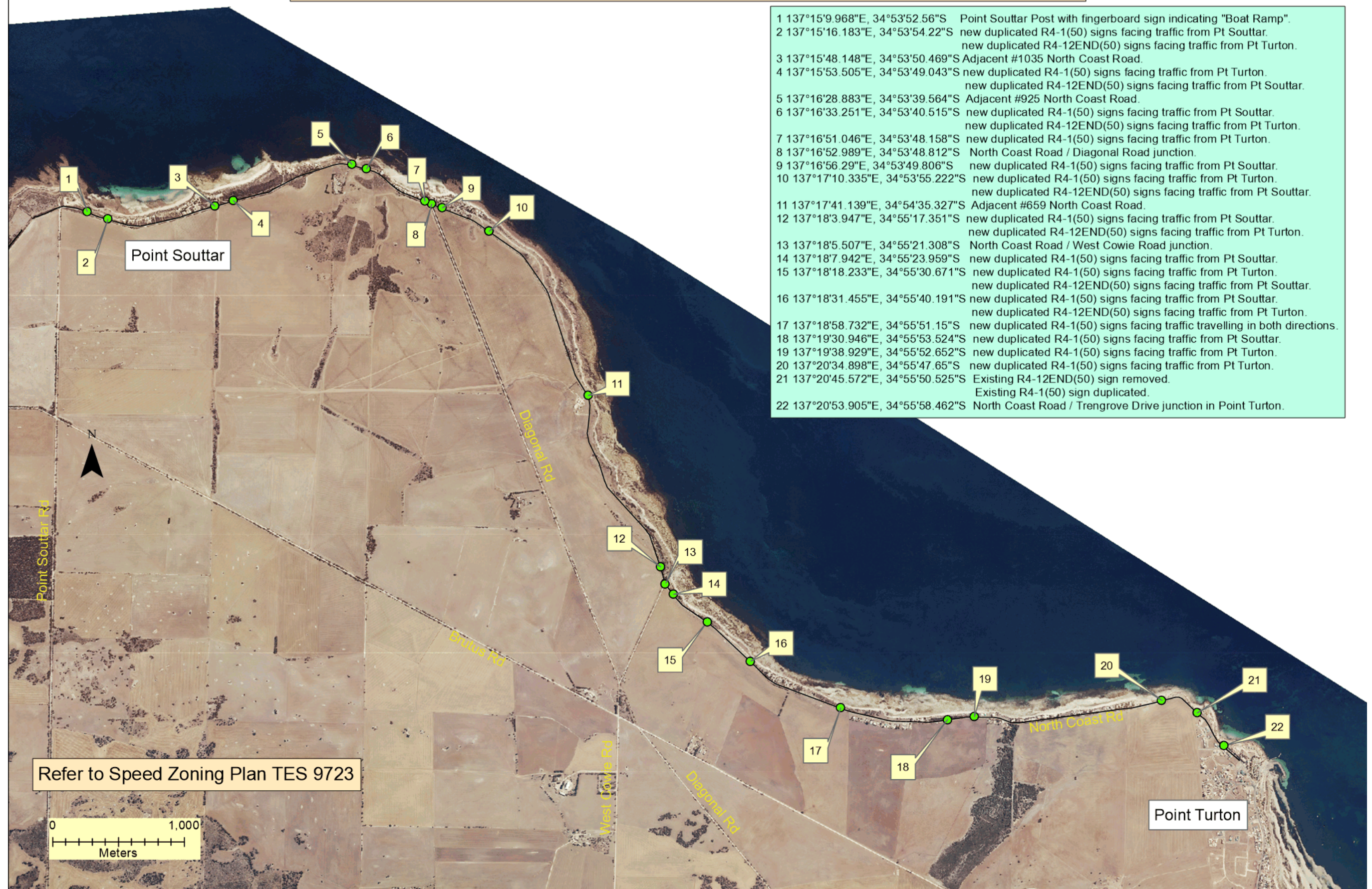
Nil

ATTACHMENTS

1. Speed Zoning Plan (TES 9723)  
2. Speed Limit Review - North Coast Road - Survey  
3. Speed Limit Review - North Coast Road - Map  
4. Speed Limit Review - North Coast Road - Cover Letter  
5. Speed Limit Review - North Coast Road - Sector Map  



Proposal for 50 km/h speed limits on North Coast Road between Point Turton and Point Souttar
District Council of Yorke Peninsula



**SURVEY FORM****PROPOSED SPEED REFORM – NORTH COAST ROAD**

Please select one (1) of the following options by placing a tick ☒ in the adjacent box:

☐ I/We support introducing additional zones.

OR

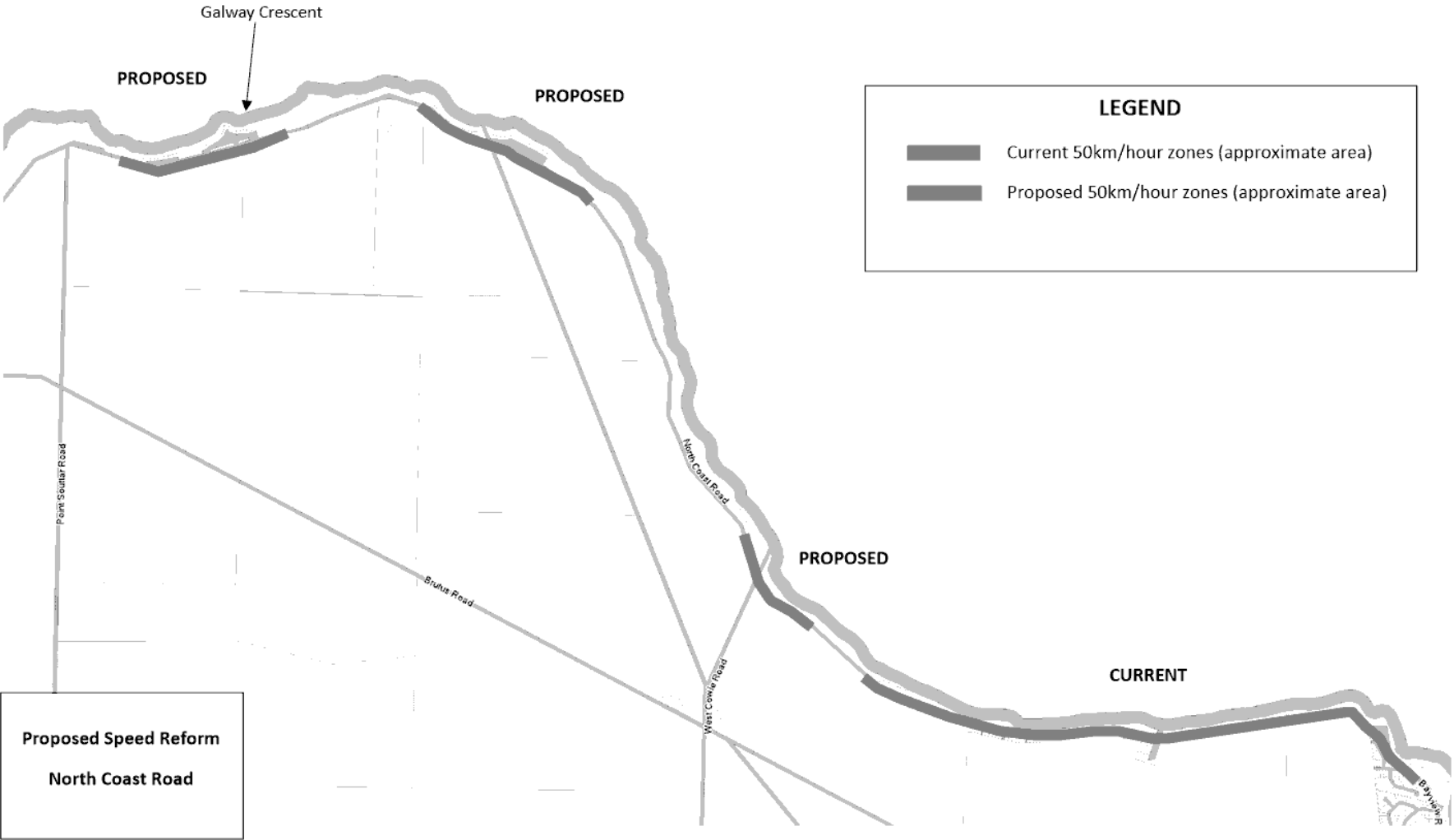
☐ I/We do not support introducing additional zones.

Property Address: _____

Name: _____

Signature: _____

Please return this form in the reply-paid envelope by COB Friday 20 December 2019.



YORKE PENINSULA COUNCIL

PRINCIPAL OFFICE:
8 Elizabeth Street, Maitland
ALL CORRESPONDENCE TO:
PO Box 57, MAITLAND, SA 5573
Telephone (08) 8832 0000
Email: admin@yorke.sa.gov.au
Website: www.yorke.sa.gov.au



20 November 2019

Dear Property Owner of XX North Coast Road POINT TURTON

Proposed Speed Limit Alteration – North Coast Road

As you are aware the Yorke Peninsula Council is currently in the process of reviewing speed zones upon the North Coast Road.

Unfortunately, the previous survey and map had incorrect information regarding the current speed zones. Please accept my apology for this error. As a result Council is resurveying property owners within this area to gauge the community's perspective on implementing additional speed zones, as per the attached plan.

Enclosed is a survey and reply-paid envelope offering you the opportunity, as a property owner within this area, to provide your opinion on the speed limit review.

Please vote either:

- a) Yes, to introducing additional zones; or
- b) No, no change required.

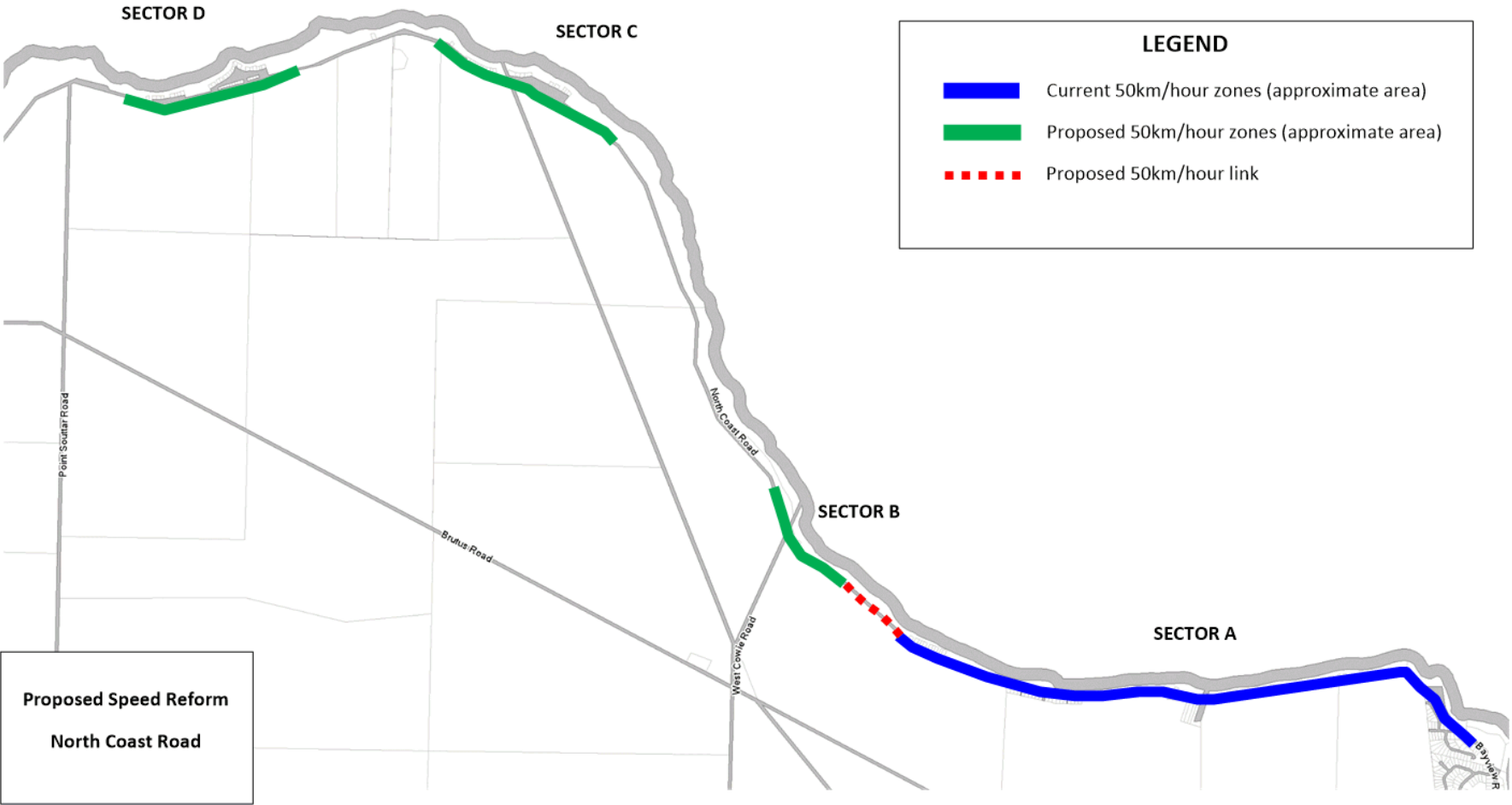
Please complete and return your survey by COB, Friday 20 December 2019. Please be advised that only one (1) response per property will be considered. Your input is valuable for further considerations by Council on this matter.

In closing I again apologise for any inconvenience this has caused.

Yours sincerely

Trevor D Graham
DIRECTOR ASSETS AND INFRASTRUCTURE SERVICES

BRANCH OFFICES
MINLATON
YORKETOWN



25 DEVELOPMENT SERVICES**25.1 PROPOSED COMMUNITY LAND MANAGEMENT PLAN AMENDMENTS****Document #:** 20/6282**Department:** Development Services**PURPOSE**

To seek permission to proceed with the community engagement process for the proposed amendments to the Community Land Management Plans (CLMPs) to move Crown Records, Section 405, Park Terrace Ardrossan, Volume 5896 Folio 823 and Allotment 12, East Terrace Ardrossan, Volume 5896 Folio 820 Ardrossan from Category 1 – Reserve to Category 2 – Recreational and Sporting.

RECOMMENDATION

That Council:

1. give permission to proceed with the community engagement process for the proposed amendments to the Community Land Management Plans (CLMPs) to move Crown Records, Section 405, Park Terrace Ardrossan, Volume 5896 Folio 823 and Allotment 12, East Terrace Ardrossan, Volume 5896 Folio 820 Ardrossan from Category 1 – Reserve to Category 2 – Recreational and Sporting.
2. endorse the draft document attached, proposed Community Land Management Plan amendments, which constitutes the information that is required to be made available to the public as part of the public consultation phase (in accordance with Section 198 (2) of the Local Government Act 1999 (the Act)).

LINK TO STRATEGIC PLAN

Goal: 1 Economically Prosperous Peninsula

Strategy: 1.2 Deliver strategic and responsible land use planning

Goal: 5 Responsible Governance

Strategy: 5.1 Openness and transparency of reporting Council's performance

BACKGROUND

In 2018 Council adopted five generic CLMPs for the management of its community land in accordance with Sections 196, 197 of the Local Government Act. Community land is classified as all local government land (except roads) that is owned by a council or under a council's care, control and management (Crown Land).

A CLMP must include provisions as detailed in Section 196 of the Act, including performance targets and how the council proposes to measure its performance against its objectives and performance targets.

A CLMP must also identify the land to which it applies in accordance with Section 196 of the Act.

Council has received a request from the Ardrossan Progress Association to amend the CLMPs to allow for a proposed development of a Disc Golf Course within the Ardrossan Parklands. The proposed development is subject to a Development Application approval (See Attachment 1)

The subject land is Crown Land in Council's care, control and management and is identified as (See Attachment 2):

Section 405, Park Terrace Ardrossan – Crown Record Volume 5896 Folio 823
Crown Dedication – Parklands Purposes
Community Land Management Plan Category 1 – Reserve

Allotment 12, East Terrace Ardrossan – Crown Record Volume 5896 Folio 820
Crown Dedication – Parkland Purposes
Community Land Management Plan Category 1 – Reserve

The CLMP for Reserves states that the purpose for which land is held are for *Conservation reserves primarily used to protect flora and fauna. Coastal reserves primarily used to minimise harm to coastal areas. Water or Stone reserves primarily established to provide water and stone resources for use now or in the future. Reserves to allow trails and access compatible with conservation use but excluding any commercial or sports activities.*

DISCUSSION

To facilitate the proposed development and to ensure consistency with our CLMPs, it is recommended that the subject land identified as Parklands should be transferred from CLMP Category 1 – Reserve to CLMP Category 2 – Recreational and Sporting.

The land currently promotes passive recreational activities in the form of walking trails, playground, gym equipment and barbeque shelter. Moving the land to Category 2 will enable further development of the area that fosters proactive participation by the community and visitors to the region (See Attachment 3).

Category 2, is more consistent with the purpose for which the land was dedicated, being *parkland purposes*. Whilst there is no strict legal definition of *parklands*, general understanding suggests that parklands are places set aside for the benefit of the community to be used for active and passive recreation, including formal and informal sports and exercise, picnic, game and other outdoor leisure activities.

Moving land from one category to another is an amendment to both Category 1 and Category 2 of the CLMPs, as it will change the land to which each applies.

It is further recommended that a review of our Community Land Register be undertaken to consider moving all parklands to Category 2 and to consider a separate CLMP for our bush camping locations.

COMMUNITY ENGAGEMENT PLAN

Level 2 - Consult

Section 198 (2) Council may only adopt a proposal for amendment to, or revocation of, a management plan after the council has carried out the public consultation that would be required if the proposal were for a new management plan.

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team
- Property Tenure Officer

In preparing this report, the following external parties were consulted:

- Property Officer, Crown Lands
- Norman Waterhouse Lawyers

POLICY IMPLICATIONS

PO057 Community Engagement Policy

BUDGET AND RESOURCE IMPLICATIONS

Not applicable

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

Division 4 Management Plans – Sections 196, 197 and 198 Local Government Act 1999

ATTACHMENTS

1. **Proposal - Ardrossan Disc Golf Course (under separate cover)** 
2. **Map** [!\[\]\(de28875f44a359ca6d30bbb1d9f6cdbd_img.jpg\)](#) 
3. **Ardrossan Parklands Photos** [!\[\]\(6b933a0050dc38b6c79d63f70c853f8d_img.jpg\)](#) 
4. **Community Engagement Report** [!\[\]\(79e077332ddce0f8ffe117bdcd7a7140_img.jpg\)](#) 
5. **Community Engagement Plan** [!\[\]\(9add20f94275ca1e08236b88eada6aba_img.jpg\)](#) 

Community Land Category 1- Reserves to move to Category 2 – Recreational & Sporting
(Land Marked in Red)



**Proposed Location of Disc Golf Course
(Area Marked in Green)**



ARDROSSAN PARKLANDS



ARDROSSAN PARKLANDS



YORKE PENINSULA COUNCIL

PRINCIPAL OFFICE:
8 Elizabeth Street, Maitland
ALL CORRESPONDENCE TO:
PO Box 57, MAITLAND, SA 5573
Telephone (08) 8832 0000
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COMMUNITY CONSULTATION

Community Land Management Plan Amendments – Category 1 and 2

Proposed Disc Golf Course, Parklands Ardrossan

PROJECT SUMMARY

A proposal has been received from the Ardrossan Progress Association for a Disc Golf Course to be located on parklands in Ardrossan subject to development application outcomes (See Attachment 1)

For this to occur the subject land will need to be moved from Community Land Management Plan (CLMP) Category 1 - Reserves to CLMP Category 2- Recreational and Sporting.

On February 2020 Council endorsed the proposed amendments to move the subject land from Community Land Management Plan (CLMP) Category 1 - Reserves to CLMP Category 2- Recreational and Sporting.

Pursuant to Sections 197 & 198 of the Local Government Act 1999 the Yorke Peninsula Council is seeking responses to the proposed amendments.



BRANCH OFFICES

MINLATON
YORKETOWN

**Community Land Category 1- Reserves to move to Category 2 – Recreational & Sporting
(Land Marked in Red)**



Proposed Location of Disc Golf Course
(Area Marked in Green)



Purpose

The Yorke Peninsula Council invites you to comment on the proposed amendments to the Community Land Management Plan (CLMP) Category 1 – Reserves and CLMP Category 2 – Recreational and Sporting.

Common Name: Ardrossan Parklands

Address: Section 405, Park Terrace Ardrossan
Allotment 12, East Terrace Ardrossan

The amendment proposed:

- To move the subject land from Community Land Management Plan (CLMP) Category 1 - Reserves to CLMP Category 2- Recreational and Sporting.

Background

Council has received a request from the Ardrossan Progress Association to amend the CLMPs to allow for a proposed development of a Disc Golf Course within the Ardrossan Parklands. The proposed development is subject to a Development Application approval.

The subject land is Crown Land in Council's care, control and management and is identified as:

Section 405, Park Terrace Ardrossan	Allotment 12, East Terrace Ardrossan
Crown Record Volume 5896 Folio 823	Crown Record Volume 5896 Folio 820
Crown Dedication – Parkland Purposes	Crown Dedication – Parkland Purposes
CLMP Category 1 – Reserve	CLMP Category 1 - Reserve

The CLMP for Reserves states that the purpose for which land is held is for *Conservation reserves primarily used to protect flora and fauna. Coastal reserves primarily used to minimise harm to coastal areas. Water or Stone reserves primarily established to provide water and stone resources for use now or in the future. Reserves to allow trails and access compatible with conservation use but excluding any commercial or sports activities.*

To ensure consistency with our Community Land Register, it is recommended that the subject land identified as Parklands should be moved to CLMP – Category 2 – Recreational and Sporting.

The land currently promotes passive recreational activities in the form of walking trails, playground, gym equipment and barbeque shelter. Moving the land to Category 2 will enable further development of the area that fosters proactive participation by the community and visitors to the region.

Category 2, is more consistent with the purpose for which the land was dedicated, being *parkland purposes*. Whilst there is no strict legal definition of *parklands*, general understanding suggests that parklands are places set aside for the benefit of the community to be used for active and passive recreation, including formal and informal sports and exercise, picnic, game and other outdoor leisure activities.

Moving land from one category to another is an amendment to both Category 1 and Category 2 of the CLMPs, as it will change the land to which each applies.

On 12th February 2020 Council endorsed the proposed amendments to move the subject land from Community Land Management Plan (CLMP) Category 1 - Reserves to CLMP Category 2- Recreational and Sporting. Pursuant to Sections 197 and 198 of the Local Government Act 1999. The Yorke Peninsula Council is now seeking the views of the public regarding Council's decision.

Benefits of the Project

The objective for management of the land is to ensure the land is well maintained and fit for purpose.

The land is dedicated as parklands, which are places set aside for the benefit of the community to be used for active and passive recreation, including formal and informal sports and exercise, picnic, games and other outdoor leisure activities.

Consultation on the proposed amendments to the CLMPs will further assist Council to develop uses for the Ardrossan Parklands.

To achieve this, it is important that community opinions, requirements and views are considered to assist Council with the development of an effective Community Land Management Plan.

Timeline

The consultation period (minimum of 21 days required) will begin on Tuesday 18th February 2020 and close at 5pm Monday 16th March 2020.

Following the consultation period a report will be presented to Council on the outcome of the consultation for their consideration.

Project Impact

The land will continue to be managed in accordance with the current CLMP Category 1 – Reserve until Council has considered the community feedback and made a decision to either approve the amendments or not.

How do I provide my feedback?

A detailed report in relation to the proposed revocation and future intentions of the land is available for viewing at Yorke Peninsula Council offices at Maitland, Minlaton, and Yorketown and on Council's website, www.yorke.sa.gov.au

Written Submissions

All written submissions must be received by 5pm Monday 16th March 2020, and should be addressed to:

Community Consultation

Community Land Management Plan Amendments

PO Box 57

Maitland SA 5573

What happens to my feedback?

- The information from the public consultation process will assist Council in its deliberation associated with adopting the proposed Community Land Management Plan Amendments – Category 1 & 2.
- Feedback from the public consultation process will be collated and presented in a report to Council if required.

How do I know my Feedback has been received?

All feedback (submissions or correspondence) will be acknowledged.

Contact Person

For more information, please contact

Name: Sue Beech

Title: Property Tenure Officer

Phone: 8832 0000

Email: admin@yorke.sa.gov.au

[Attachment 1](#)

Proposed Disc Golf Course



Ardrossan Disc Golf
Proposal - Recreatio



COMMUNITY ENGAGEMENT PLAN

SF215
Responsible Officer: Business Improvement Officer
Issue Date: 10th June 2015
Next Review Date: June 2019

PROJECT NAME: PROPOSED COMMUNITY LAND MANAGEMENT PLAN AMENDMENTS

Stakeholders	Level 2 CONSULT	Responsibility	Start Date	End Date	Status	Evaluation Method
Entire community	Public Notice	Property Tenure Officer	18/02/2020	16/03/2020	NS	Report back to Council at the end of the PC process
Entire community	Website	Property Tenure Officer	18/02/2020	16/03/2020	NS	
Affected residents	Personalised Letter	Property Tenure Officer	18/02/2020	16/03/2020	NS	
Entire community	Ability to appear before Council	Property Tenure Officer	18/02/2020	10/03/2020	NS	Elected members to make decision based on any submission received from PC process

25.2 PROPOSED NEW LEASE - HAPPY KIDZ CHILDCARE CENTRE, MAITLAND**Document #:** 20/6283**Department:** Development Services**PURPOSE**

To seek permission to proceed with a lease for three (3) years to Patricia Donlevy trading as Happy Kidz Childcare for the property located at 15 Kilkerran Terrace, Maitland for the purpose of a childcare centre.

RECOMMENDATION

That Council:

1. endorse a lease for three (3) years to Patricia Donlevy trading as Happy Kidz Childcare for the property located at 15 Kilkerran Terrace, Maitland for the purpose of a childcare centre; and
2. authorise the Mayor and Chief Executive Officer to sign and seal any documents in relation to the lease.

LINK TO STRATEGIC PLAN**Goal:** 5 Responsible Governance**Strategy:** 5.4 Seek alternate income streams and ensure financial sustainability**Goal:** 1 Economically Prosperous Peninsula**Strategy:** 1.9 Efficient delivery of permits, leases and licences**BACKGROUND**

Patricia Donlevy trading as Happy Kidz Childcare has been operating under lease with Council for the property located at 15 Kilkerran Terrace, Maitland since March 2017 and this Lease is due to expire on 8 March 2020.

Council provided a rent free period for the first six months of operation, and thereafter rent commenced at \$1,000 plus GST per month with CPI increases annually.

The childcare facility has been well attended and has provided a much needed service for families in the region.

DISCUSSION

Mrs Donlevy has requested a new lease for a further three (3) year period, commencing on 8th March 2020.

Current Lease fee is \$1,144.30 plus GST. From 1 July 2021 and 1 July 2022 rent will be increased by the CPI percentage increase.

To proceed with the preparation of a new lease, Council is required to endorse a new lease for a further three (3) years and authorise the Mayor and Chief Executive Officer to sign and seal any documents in relation to the lease. Pursuant to Section 202 of the Local Government Act 1999, public consultation is not required if the term of the lease or licence is five years or less.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

Pursuant to Section 202 of the Local Government Act 1999, public consultation is not required if the term of the lease or licence is five years or less.

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Chief Executive Officer
- Property Tenure Officer
- Senior Rates Officer

In preparing this report, the following external parties were consulted:

- Patricia Donlevy, Lessee

POLICY IMPLICATIONS

PO057 Community Engagement Policy

BUDGET AND RESOURCE IMPLICATIONS

Not applicable

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

Local Government Act 1999 Section 202 – Alienation of community land by lease or licence.

ATTACHMENTS

Nil

26 GENERAL BUSINESS

Section 85 of the Act requires that matters on the Agenda are described with reasonable “particularity and accuracy” and reports and other documentation to be considered at a meeting are available to the public prior to the meeting. The practice of general business should be restricted to matters of urgency.

CONFIDENTIAL AGENDA**27 CONFIDENTIAL ITEMS****27.1 ACQUISITION OF LAND - CHARLES STREET, YORKETOWN****RECOMMENDATION****Section 90 Order**

That pursuant to Section 90(2) and (3)(a),(d)(i),(j)(i),(j)(ii) of the Local Government Act 1999, the Council orders, that the public be excluded from the meeting relating to Item 27.1 Acquisition of Land - Charles Street, Yorketown, with the exception of the following persons:

- Chief Executive Officer
- Executive Assistant to CEO and Mayor
- Director Corporate and Community Services
- Director Assets and Infrastructure
- Director Development Services

The Council is satisfied that, pursuant to Section 90(2) and (3)(a),(d)(i),(j)(i),(j)(ii) of the Act, the information to be received, discussed or considered in relation to report Item 27.1 Acquisition of Land - Charles Street, Yorketown, is confidential information relating to:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)
- (d)(i) commercial information of a confidential nature (not being a trade secret) the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party
- (j)(i) information the disclosure of which would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the Council, or a person engaged by the Council)
- (j)(ii) information the disclosure of which would, on balance, be contrary to the public interest.

Accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

RESUMPTION OF PUBLIC MEETING**RECOMMENDATION****Section 91 Order**

That having considered report 27.1 Acquisition of Land - Charles Street, Yorketown in confidence under Section 90(2) and (3)(a),(d)(i),(j)(i),(j)(ii) of the Local Government Act 1999 (the Act) the Council, pursuant to Section 91 (7) and 91 (9) of the Act orders that the agenda report, attachments, minutes and supporting documentation relevant to report 27.1 Acquisition of Land - Charles Street, Yorketown be retained in confidence and not available for public inspection for a period of 12 Months.

28 NEXT MEETING

Wednesday 11 March 2020

29 CLOSURE