



## Elected Members Workshop – AGENDA

<b>Date</b>	<b>Wednesday</b> 12 August 2020	<b>Time:</b> At the conclusion of the Council Meeting	<b>Location:</b> Minlaton Council Chambers
<b>Meeting Objective</b>	To provide Elected Members an opportunity to receive deputations and informally discuss items of interest to the region. However, Elected Members workshops must not deal with a matter that would ordinarily form part of a formal agenda for a meeting.		
Item No	What	Timing	Who
1	Apologies: Cr Meyer		
2	Records Management Refresh - Presentation	15 mins	Anne Hammond
3	Minlaton Airstrip Funding – Verbal	5 mins	Andrew Cameron
4	Workshop/Meeting Suppers/Alcohol – Verbal	10 mins	Andrew Cameron
5	General Business	5 mins	

### Objectives

- We start and finish on time
- We all participate and contribute – everyone is given an opportunity to voice their opinions
- We actively listen to what others have to say, seeking first to understand, then to be understood
- We give and receive open and honest feedback in a constructive manner