



MINUTES

Audit Committee Meeting

(Subject to confirmation)

25 August 2020

**MINUTES OF YORKE PENINSULA COUNCIL
AUDIT COMMITTEE MEETING
HELD VIA ZOOM VIDEO CONFERENCING FROM 8 ELIZABETH ST MAITLAND
ON TUESDAY, 25 AUGUST 2020 AT 3.00PM**

1 WELCOME BY CHAIRPERSON

Acting Chair Rob Reiman welcomed everyone to the meeting and declared the meeting open at 3.02pm.

2 PRESENT

Acting Chair Rob Reiman, Cr Leanne O'Brien, Cr Adam Meyer, Member Hussain Rafeeu

In Attendance

Mayor Darren Braund, Cr Tania Stock, Andrew Cameron (CEO), David Harding (Director Corporate and Community Services), Rachel Rains (Minute Secretary), Trevor Graham (Director Assets and Infrastructure Services), Sid Jain (Manager Financial Services), Michael McCauley (Assets Manager), Amanda Pitt (Business Improvement Officer), Bobbi Pertini (Manager People, Culture and Safety), Anne Hammond (Manager Business and Public Relations), Ben Cowley (Leader Systems and Technology), Brianna Wood (Acting Business Improvement Officer), Daniel Griffin (Financial Accountant).

3 LEAVE OF ABSENCE

Nil

4 APOLOGIES

Cr Tania Stock advised that she will be joining the meeting after 3pm.

5 CONFLICT OF INTEREST

Acting Chair Rob Reiman reminded all Elected Members of the requirement to disclose any conflict of interest in relation to any matters before Council.

6 MINUTES OF PREVIOUS MEETING – FOR CONFIRMATION**COMMITTEE RESOLUTION**

Moved: Cr Adam Meyer
Seconded: Cr Leanne O'Brien

That the minutes of the Audit Committee Meeting held on 26 May 2020 be confirmed.

CARRIED 034/2020 (25/08/2020)

COMMITTEE RESOLUTION

Moved: Cr Adam Meyer
Seconded: Cr Leanne O'Brien

That the minutes of the Confidential Audit Committee Meeting held on 26 May 2020 be confirmed.

CARRIED 035/2020 (25/08/2020)**7 VISITORS TO THE MEETING****REPORTS****8 NEW BUSINESS****8.1 APPOINTMENT OF AUDIT COMMITTEE CHAIRPERSON****PURPOSE**

For the Audit Committee to appoint a chairperson for the remainder of the current independent member's term to replace Mr Peter Brass who resigned from Council's Audit Committee at the end of the 2019 calendar year.

Mr Andrew Cameron acted as the returning officer and asked for any nominations to be put forward.

COMMITTEE RESOLUTION

Moved: Member Hussain Rafeeu

Seconded: Cr Adam Meyer

That the Audit Committee recommend to Council that Mr Rob Reiman be appointed as chairperson of Council's Audit Committee until the expiry of the current Independent's term on 30 November 2020.

CARRIED 036/2020 (25/08/2020)**8.2 AUDIT COMMITTEE WORK PLAN 2020****PURPOSE**

To consider and endorse an updated work plan for 2020.

COMMITTEE RESOLUTION

Moved: Cr Leanne O'Brien

Seconded: Cr Adam Meyer

That the Audit Committee endorse the updated 2020 Work Plan.

CARRIED 037/2020 (25/08/2020)

8.3 2021-2025 DRAFT STRATEGIC MANAGEMENT PLAN**PURPOSE**

To inform the Committee regarding the current status of the Strategic Management Plan review and provide the Committee the opportunity to provide feedback as part of the public consultation process.

COMMITTEE RESOLUTION

Moved: Cr Leanne O'Brien

Seconded: Cr Adam Meyer

That the Draft 2021-2025 Strategic Management Plan as presented in Attachment 1 be received.

CARRIED 038/2020 (25/08/2020)

8.4 BALANCE DATE EXTERNAL AUDIT ATTENDANCE 2020**PURPOSE**

To bring to the Audit Committee's attention the balance date external audit attendance and information requirements for 2019/2020.

COMMITTEE RESOLUTION

Moved: Cr Adam Meyer

Seconded: Cr Leanne O'Brien

That the report be received.

CARRIED 039/2020 (25/08/2020)

8.5 EXTERNAL AUDIT MANAGEMENT REPORT - INTERIM AUDIT - 2019/2020**PURPOSE**

To consider the interim external audit management report for the year ending 30 June 2020 and responses provided by management.

COMMITTEE RESOLUTION

Moved: Cr Leanne O'Brien

Seconded: Member Hussain Rafeeu

That the External Interim Audit Management Report for 2019/2020 from Dean Newbery and Partners, Chartered Accountants be received and the Audit Committee endorse management's response to the issues identified in the report.

CARRIED 040/2020 (25/08/2020)

8.6 IMPACT OF NEW ACCOUNTING STANDARDS 2019 - 2020**PURPOSE**

To provide to the Audit Committee the results of an assessment into the impacts on existing accounting policies of Council due to changes to Australian Accounting Standards.

COMMITTEE RESOLUTION

Moved: Cr Adam Meyer
Seconded: Cr Leanne O'Brien

That the report be received and contents noted.

CARRIED 041/2020 (25/08/2020)

At 3:45 pm, Cr Tania Stock joined the meeting.

8.7 TREASURY MANAGEMENT PERFORMANCE 2019/2020**PURPOSE**

Review of Council's treasury management (investments and borrowings) activity and performance for 2019/2020 in accordance with legislation and PO139 Treasury Management Policy.

COMMITTEE RESOLUTION

Moved: Member Hussain Rafeeu
Seconded: Cr Adam Meyer

That the report be received and recommended to Council for endorsement.

CARRIED 042/2020 (25/08/2020)

8.8 PO072 DISPOSAL OF LAND AND OTHER ASSETS POLICY REVIEW**PURPOSE**

To seek endorsement for the updated PO072 Disposal of Land and Other Assets Policy.

COMMITTEE RESOLUTION

Moved: Cr Leanne O'Brien
Seconded: Cr Tania Stock

That the Audit Committee endorse the updated PO072 Disposal of Land and Other Assets Policy and recommend to Council that it be adopted as presented.

CARRIED 043/2020 (25/08/2020)

8.9 INTERNAL AUDIT ACTIVITY REPORT**PURPOSE**

To provide Audit Committee with an update on the recent Internal Audit activity.

COMMITTEE RESOLUTION

Moved: Cr Adam Meyer

Seconded: Cr Tania Stock

That the report be received.

CARRIED 044/2020 (25/08/2020)

8.10 RISK MANAGEMENT ACTIVITY REPORT**PURPOSE**

To provide the Audit Committee with an update in respect of Council's Risk Management activities.

COMMITTEE RESOLUTION

Moved: Cr Tania Stock

Seconded: Cr Adam Meyer

That the report be received.

CARRIED 045/2020 (25/08/2020)

8.11 REVIEW OF COUNCIL'S STRATEGIC RISK REGISTER**PURPOSE**

To consider and endorse the updated 2021-2025 Strategic Risk Register.

COMMITTEE RESOLUTION

Moved: Cr Leanne O'Brien

Seconded: Cr Adam Meyer

That the Audit Committee endorse the updated 2021-2025 Strategic Risk Register.

CARRIED 046/2020 (25/08/2020)

8.12 NATIONAL DISABILITY INSURANCE SCHEME CLOSE OUT REPORT**PURPOSE**

To consider the external audit results in relation to the degree of compliance with relevant National Disability Insurance Scheme (NDIS) criteria for the Yorke Peninsula Leisure Options (YPLO) programme.

COMMITTEE RESOLUTION

Moved: Cr Leanne O'Brien

Seconded: Cr Tania Stock

That the Follow Up Audit Report and Non Conformance Report from SAI Global be received.

CARRIED 047/2020 (25/08/2020)

8.13 TRANSPORT ASSET VALUATION**PURPOSE**

To receive and endorse the Road Asset Valuation and Methodology Report.

COMMITTEE RESOLUTION

Moved: Cr Adam Meyer

Seconded: Cr Tania Stock

That the Audit Committee receive and endorse the Road Asset Valuation and Methodology Report.

CARRIED 048/2020 (25/08/2020)

9 GENERAL BUSINESS**10 NEXT MEETING**

Tuesday 27 October 2020

11 CLOSURE

The Meeting closed at 4.35pm.

The minutes of this meeting were confirmed at the Audit Committee Meeting held on 27 October 2020.

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CHAIRPERSON