



MINUTES

Ordinary Council Meeting

(Subject to confirmation)

9 September 2020

**MINUTES OF YORKE PENINSULA
COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, MINLATON TOWN HALL, 57 MAIN STREET,
MINLATON
ON WEDNESDAY, 9 SEPTEMBER 2020 AT 5.30PM**

1 WELCOME AND ACKNOWLEDGEMENT OF COUNTRY BY MAYOR

Mayor Darren Braund welcomed everyone to the meeting and declared the meeting open.

2 OPENING PRAYER

3 PRESENT

Mayor Darren Braund, Cr Tania Stock, Cr John Rich, Cr Richard Carruthers, Cr Adam Meyer, Cr Leanne O'Brien, Cr Anthony Bennett, Cr Naomi Bittner, Cr Kristin Murdock, Cr Roger Johns

In Attendance

Andrew Cameron (CEO), David Harding (Director Corporate and Community Services), Trevor Graham (Director Assets and Infrastructure Services), Roger Brooks (Director Development Services), Natalie McDonald (Minute Secretary)

4 LEAVE OF ABSENCE

Nil

5 APOLOGIES

Cr David Langford.

6 CONFLICT OF INTEREST

Mayor Darren Braund reminded all Elected Members of the requirement to disclose any conflict of interest in relation to any matters before Council.

7 MINUTES OF PREVIOUS MEETING – FOR CONFIRMATION

RESOLUTION

Moved: Cr Anthony Bennett

Seconded: Cr Tania Stock

That the minutes of the Ordinary Council Meeting held on 12 August 2020 be confirmed.

CARRIED 199/2020 (9/09/2020)

RESOLUTION

Moved: Cr Roger Johns

Seconded: Cr Richard Carruthers

That the minutes of the Confidential Council Meeting held on 12 August 2020 be confirmed.

- Material Supply 2020/21 Tender 210-2020

CARRIED 200/2020 (9/09/2020)

8 MOTIONS ON NOTICE

Nil

9 QUESTIONS ON NOTICE

Nil

10 QUESTIONS WITHOUT NOTICE

Nil

11 PETITIONS

Nil

12 MAYOR**12.1 MAYOR'S MONTHLY REPORT AUGUST 2020**

Mayor Darren Braund gave a verbal update to his Mayor's Monthly Report including:

- Informing Elected Members the SYP Water Tower Art Trail Consultation Process is underway with the community being engaged. Mayor Braund attended a consultation meeting at Edithburgh. Cr Meyer had also attended a consultation meeting at Yorketown.
- Advising the Economic Development Officer position has been advertised and requested Elected Members to promote the vacancy throughout the community.
- Informing Elected Members that Michael Murdock has provisionally been elected as councillor for the Gum Flat Ward having received over 40% of the vote. Mr Murdock's first Council meeting will be 14 October 2020.

PURPOSE

To keep Elected Members updated on Mayoral activities during the month of August 2020.

RESOLUTION

Moved: Cr John Rich
Seconded: Cr Kristin Murdock
That the report be received.

CARRIED 201/2020 (9/09/2020)

13 COUNCILLORS' REPORT

Nil

INFORMATION AGENDA**14 ITEMS FOR EXCLUSION**

Cr Meyer referred to Development Services report 19.1 Inspectorial Report, page 58, under Local Nuisance and Litter Control – a complaint in relation to horse keeping being a nuisance in Ardrossan. Cr Meyer acknowledged and thanked the Chief Executive Officer and staff for their work on this matter, resulting in the matter being resolved quickly and professionally.

15 RECEIPT OF INFORMATION REPORTS**ADOPTION OF INFORMATION AGENDA****RESOLUTION**

Moved: Cr Adam Meyer
Seconded: Cr Naomi Bittner

That the information items contained within the Information Agenda, be received.

CARRIED 202/2020 (9/09/2020)

20 VISITORS TO THE MEETING

Nil

DEBATE AGENDA**21 MAYOR**

Nil

22 CHIEF EXECUTIVE OFFICER**22.1 RATES RELIEF - 2019/2020 COVID-19 REVIEW****PURPOSE**

The purpose of this report is for Council to review rates relief measures put in place in April 2020 and extended in July 2020, for ratepayers experiencing hardship due to the COVID-19 pandemic and associated restrictions.

RESOLUTION

Moved: Cr Tania Stock
Seconded: Cr Roger Johns

That Council:

1. offer deferral of all unpaid 2019/2020 rates and charges (including amounts already in arrears) for all rateable properties for the period 1 October 2020 to 31 December 2020 to those experiencing hardship due to COVID-19 in accordance with Council's PO060 Rates Relief Policy; and
2. approve that no fines and interest be raised on outstanding rates and charges for the period 1 October 2020 to 31 December 2020; and

3. conduct a review of these arrangements during December 2020 or immediately following the cessation of the pandemic if sooner.

CARRIED 203/2020 (9/09/2020)

22.2 POLICY UPDATE - PO150 GIFTS AND BENEFITS POLICY

PURPOSE

To seek endorsement for the updated PO150 Gifts and Benefits Policy.

RESOLUTION

Moved: Cr Naomi Bittner

Seconded: Cr John Rich

That Council endorse and adopt the updated PO150 Gifts and Benefits Policy for inclusion in Council's Policy Manual and on Council's website.

CARRIED 204/2020 (9/09/2020)

22.3 REVIEW OF COUNCIL'S STRATEGIC RISK REGISTER

PURPOSE

To consider and endorse the updated 2021-2025 Strategic Risk Register.

RESOLUTION

Moved: Cr Anthony Bennett

Seconded: Cr Leanne O'Brien

That Council endorse the updated 2021-2025 Strategic Risk Register.

CARRIED 205/2020 (9/09/2020)

22.4 CHRISTMAS OFFICE CLOSURE 2020

PURPOSE

To seek approval from Council for a closure period of all Council office locations for the 2020 Christmas and New Year holiday period in line with the requirements of the Staff Enterprise Bargaining Agreements.

RESOLUTION

Moved: Cr Richard Carruthers

Seconded: Cr Adam Meyer

That Council:

1. Close the Principal Office at Maitland and the two (2) Branch Offices from 12:30pm on Thursday 24 December 2020 and reopen at 8:30am on Monday 4 January 2020, with staff required to utilise existing leave;
2. Advertise the closure of the Council offices in the Yorke Peninsula Country Times and on Council's website;

3. Organise for notices to be placed on the front window of the Principal Office and Branch Offices; and
4. Prepare a suitable answering machine message to be implemented during the closure period to ensure that any emergencies are referred to the after-hours emergency number.

CARRIED 206/2020 (9/09/2020)

23 CORPORATE AND COMMUNITY SERVICES

23.1 FINANCIAL REPORT AS AT 31 AUGUST 2020

PURPOSE

For Council to consider the financial report and capital projects update report as at 31 August 2020.

RESOLUTION

Moved: Cr Kristin Murdock
Seconded: Cr Leanne O'Brien

That Council receive the financial report and capital projects update report as at 31 August 2020.

CARRIED 207/2020 (9/09/2020)

23.2 EXTERNAL AUDIT MANAGEMENT REPORT - INTERIM AUDIT - 2019/2020

PURPOSE

To consider the interim External Audit Management Report for the year ending 30 June 2020 and responses provided by management.

RESOLUTION

Moved: Cr Adam Meyer
Seconded: Cr Tania Stock

That the External Interim Audit Management Report for 2019/2020 from Dean Newbery and Partners, Chartered Accountants be received and Council endorse management's response to the issues identified in the report.

CARRIED 208/2020 (9/09/2020)

23.3 TREASURY MANAGEMENT PERFORMANCE 2019/2020**PURPOSE**

For Council to review Council's treasury management (investments and borrowings) activity and performance for 2019/2020 in accordance with legislation and PO139 Treasury Management Policy.

RESOLUTION

Moved: Cr John Rich
Seconded: Cr Naomi Bittner
That the report be endorsed.

CARRIED 209/2020 (9/09/2020)

23.4 COMMUNITY GRANTS 2020/2021**PURPOSE**

The Grants Working Party submits to Council their recommendation for the distribution of Community Grants for 2020/2021.

RESOLUTION

Moved: Cr Richard Carruthers
Seconded: Cr Tania Stock

That Council endorse the allocation of the following Community Grants for 2020/2021:

1.	Ardrossan and District Community Club Incorporated	\$5000.00
2.	Ardrossan Heritage Museum	\$1100.00
3.	Ardrossan RSL Sub-Branch	\$2500.00
4.	Ardrossan Tidy Towns	\$1000.00
5.	Australian Volunteer Coastguard Association	\$4295.40
6.	Corny Point Progress Association	\$5000.00
7.	Edithburgh Museum	\$1000.00
8.	Hardwicke Bay and District Progress Association	\$3000.00
9.	Maitland Apex Club	\$5000.00
10.	Maitland and District Progress Association	\$1000.00
11.	Maitland Pistol and Shooting Club	\$3000.00
12.	Maitland Show Society	\$5000.00
13.	Minlaton Bowling Club	\$3000.00
14.	Minlaton and District Progress Association	\$4680.00
15.	Minlaton Golf Club	\$4000.00
16.	Nharrangga Aboriginal Progress Association	\$4300.00

17.	Port Julia Progress Association	\$4000.00
18.	Port Victoria Progress Association	\$5000.00
19.	Port Vincent Progress Association	\$4000.00
20.	Port Vincent RSL Sub-Branch	\$1000.00
21.	Stansbury Bowling Club	\$2000.00
22.	Stansbury Golf Club	\$3000.00
23.	Stansbury Sports and Community Club	\$2000.00
24.	Tiddy Widdy Beach Progress	\$4483.33
25.	Warooka Golf Club	\$3000.00
26.	Warooka Progress Association	\$4000.00
27.	Western United SYP Sports Club	\$4000.00
28.	Wool Bay Golf Club	\$2000.00
29.	Yorke Peninsula Polocrosse Club Inc.	\$5000.00
30.	Yorke town Sporting Club	\$4000.00
	TOTAL	\$100,358.73

CARRIED 210/2020 (9/09/2020)

23.5 PORT RICKABY CARAVAN PARK EMERGENCY EXPENDITURE UNDER DELEGATION

PURPOSE

To advise Council of emergency expenditure under delegation to ensure the recently acquired Port Rickaby Caravan Park could open on 1 September 2020 as advertised.

RESOLUTION

Moved: Cr Naomi Bittner

Seconded: Cr Adam Meyer

That Council receive the report as required under clause 4.5.2 of Councils Purchasing and Procurement Policy and endorse emergency expenditure incurred under delegation by the Chief Executive Officer in consultation with the Mayor.

CARRIED 211/2020 (9/09/2020)

23.6 APPOINTMENT OF AUDIT COMMITTEE CHAIRPERSON TO 30 NOVEMBER 2020**PURPOSE**

For Council to endorse the appointment of Independent Member Mr Robert Reiman as the Chairperson of Council's Audit Committee until 30 November 2020.

RESOLUTION

Moved: Cr Leanne O'Brien

Seconded: Cr Tania Stock

That Council endorse the appointment of Independent Member, Mr Robert Reiman, as the Chairperson of Council's Audit Committee until 30 November 2020.

CARRIED 212/2020 (9/09/2020)

23.7 PO072 DISPOSAL OF LAND AND OTHER ASSETS POLICY REVIEW**PURPOSE**

To seek endorsement for the updated PO072 Disposal of Land and Other Assets Policy.

RESOLUTION

Moved: Cr Kristin Murdock

Seconded: Cr Adam Meyer

That Council endorse and adopt the updated PO072 Disposal of Land and Other Assets Policy, as presented, for inclusion in Council's policy manual and on the website.

CARRIED 213/2020 (9/09/2020)

24 ASSETS AND INFRASTRUCTURE SERVICES

Nil

25 DEVELOPMENT SERVICES**25.1 TERMS OF REFERENCE - BUILDING FIRE SAFETY COMMITTEE****PURPOSE**

For Council to endorse and adopt the Establishment and Terms of Reference for the Building Fire Safety Committee as it applies under Section 157(17) of the Planning, Development and Infrastructure Act 2016.

RESOLUTION

Moved: Cr Anthony Bennett

Seconded: Cr Tania Stock

That Council endorse and adopt the Establishment and Terms of Reference for the Building Fire Safety Committee as it applies under Section 157(17) of the Planning, Development and Infrastructure Act 2016, for the period 9 September 2020 to 9 September 2023 and hereby appoint the following persons to the committee:

- Mr Peter Harmer (Building Consultant)
- Mr Roger Brooks (Building Surveyor)
- Mr Dustin Guthberg (Building Surveyor)
- Mr Phillip Watters (Building Surveyor)
- Mr Julian Aggiss (Country Fire Service)

CARRIED 214/2020 (9/09/2020)

25.2 POLICY UPDATE - PO167 OPEN SPACE CONTRIBUTIONS POLICY**PURPOSE**

To seek endorsement and approval from Council for the updated PO167 Open Space Contributions Policy.

RESOLUTION

Moved: Cr Leanne O'Brien

Seconded: Cr John Rich

That Council endorse and adopt the updated PO167 Open Space Contributions Policy for inclusion in Council's Policy Manual and on Council's website.

CARRIED 215/2020 (9/09/2020)

26 GENERAL BUSINESS

Section 85 of the Act requires that matters on the Agenda are described with reasonable “particularity and accuracy” and reports and other documentation to be considered at a meeting are available to the public prior to the meeting. The practice of general business should be restricted to matters of urgency.

Nil

CONFIDENTIAL AGENDA

27 CONFIDENTIAL ITEMS

Nil

28 NEXT MEETING

Wednesday 14 October 2020

29 CLOSURE

The Meeting closed at 5.55pm.

The minutes of this meeting were confirmed at the Council Meeting held on 14 October 2020.

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MAYOR DARREN BRAUND