

# 2019/20 ANNUAL REPORT



ISSN 1836-6104



A close-up portrait of a smiling Indigenous Australian man. His face is adorned with traditional body paint in shades of ochre, white, and red. He has a thick, dark beard and mustache. The background is blurred, showing more of his traditional attire.

# ACKNOWLEDGEMENT OF COUNTRY

The Yorke Peninsula Council acknowledges the Narungga (traditionally spelled Nharangga) people, the traditional owners of this land and pay respect to their Elders past and present. We recognise and respect their cultural heritage, beliefs and relationship with the land. We acknowledge that they are of continuing importance to the Narungga people living here today.

**“We will foster opportunities  
to support and enhance Yorke  
Peninsula, which is valued for its  
natural beauty, rich agriculture,  
spectacular coastline and unique  
blend of seaside and rural lifestyles”**

# CONTENTS

<b>Welcome</b>	<b>1</b>
<b>Message from the Mayor &amp; CEO</b>	<b>2</b>
<b>Our Council &amp; Organisation</b>	<b>4</b>
<b>Our Governance</b>	<b>9</b>
<b>Our People &amp; Culture</b>	<b>15</b>
<b>Our Organisational Highlights</b>	<b>16</b>
<b>Goal 1: Economically Prosperous Peninsula</b>	<b>17</b>
<b>Goal 2: Community Connected through Infrastructure</b>	<b>22</b>
<b>Goal 3: Valued and Restored Environment</b>	<b>26</b>
<b>Goal 4: Community Engaged and Supported</b>	<b>30</b>
<b>Goal 5: Responsible Governance</b>	<b>36</b>
<b>Our Council Performance</b>	<b>43</b>
<b>Financial</b>	<b>44</b>
<b>Annual Capital Projects</b>	<b>47</b>
<b>Strategic Management Plan</b>	<b>52</b>
<b>Appendix 1: Audited Financial Statements</b>	<b>54</b>
<b>Appendix 2: Support Documentation</b>	<b>106</b>
<b>Appendix 3: Legatus Group Annual Report</b>	<b>116</b>



 **Maitland Office:**  
(Main Office)  
8 Elizabeth Street  
MAITLAND 5573

**Minlaton Office:**  
18 Main Street  
MINLATON 5576

**Yorke town Office:**  
15 Edithburgh Road  
YORKE TOWN 5575

 PO Box 57  
MAITLAND SA 5573

 (08) 8832 0000

 [admin@yorke.sa.gov.au](mailto:admin@yorke.sa.gov.au)

 [www.yorke.sa.gov.au](http://www.yorke.sa.gov.au)

 [@YorkePeninsulaCouncil](https://www.facebook.com/YorkePeninsulaCouncil)

# WELCOME

The Yorke Peninsula Council covers an area of 5,900 square kilometres, has a distance of approximately 175 kilometres between its northern and southern boundaries, and being a Peninsula, has a varying width east to west averaging approximately 30 kilometres. The Council is unique in comparison to other Local Government Authorities in that it is bordered by sea on three sides and as such has 485 kilometres of coastline.

Yorke Peninsula is the traditional home of the Nharangga people who have occupied the area for around 40,000 years.

Yorke Peninsula is known for its rich agricultural history and agriculture will remain for quite some time as the largest source of employment and economic output on the Peninsula. However, tourism is emerging as an industry that must grow in order to ensure a sustainable future for all.

Council currently maintains three office locations and four works depots.

The Council area boasts both private and public schooling, is serviced by three hospitals (two public, one private) and associated specialist and aged care providers. A wide range of sporting clubs provide a varied range of recreational pursuits, together with the opportunities available from the coastline surrounding the peninsula. There are excellent walking trails established within the area including the award

winning Walk the Yorke, as well as National Trust / Museums and art / craft galleries.

This annual report provides our ratepayers, visitors, government agencies and our community with an account of Council's achievements and performance for the financial year 1 July 2019 to 30 June 2020.

The Yorke Peninsula Annual Report meets the requirements of the Local Government Act 1999. We trust that this report demonstrates our commitment in working together with the community to shape a sustainable future for current and future generations.

This year's Annual Report has seen a decrease in the length of the report to assist in reducing printing costs and assist in contributing to a healthier environment. Detailed listing of content referred to in the report is available on the Yorke Peninsula Council website [www.yorke.sa.gov.au](http://www.yorke.sa.gov.au) or on request through Council.



# MESSAGE FROM THE MAYOR & CEO

Is it with great pleasure that together we present the 2019/20 Yorke Peninsula Council Annual Report.

Firstly, we must acknowledge the devastating events of 2019/20. Our region was officially recognised by the Australian Government as being drought affected, then due to the dryness of the land, a number of towns were wrecked by fire (White Hut, Price, Yorketown and Edithburgh plus Maitland). The Yorketown/Edithburgh fire alone saw 5,000 hectares burnt and 11 properties including sheds and homes destroyed. Over 30 people suffered minor injuries and the residents of Edithburgh and Sultana Point were evacuated to Coobowie in the first instance and then moved onto Stansbury.

Then just as our communities started their recovery, we were all impacted by COVID-19. Given the higher than average median age of our residents, COVID-19 was of great concern for many. Tourism is a critical industry for the peninsula, so Council had some complex decisions to make – how to protect the health of our community whilst balancing our economic responsibilities for the peninsula. Whilst there was some tension and angst from both side (residents and visitors) we firmly believe that we struck the right balance.

The Yorke Peninsula did not experience any community transmission of COVID-19 plus our visitors were lined up and ready to return on the day that restrictions were lifted. In fact, the tourism industry has in more recent months been the beneficiary

of South Australian's exploring their own back yard.

COVID-19 also meant the cancellation of many events, including (but not limited to): the 2020 Art Exhibition, YorKon as well as many community markets.

Further within this report our financial information will detail the 'wash up' from COVID-19.

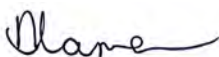
Another devastating occurrence was the passing of Cr Jeff Cook. Cr Cook diligently served the Yorke Peninsula as an Elected Member for 37 years. Jeff's wisdom and experience will be sorely missed.

Despite all of these terrible events, Council was still able to deliver many varied projects and services throughout the year. All of these projects and continuing services are highlighted throughout this report. Pages 47 – 51 list all of the key projects completed throughout 2019/20.

In closing we would like to thank all of the Council staff for their hard work and diligence during these difficult times and the elected body for their continuing support and dedication to the Yorke Peninsula community.



**Darren Braund**  
**MAYOR**



**Andrew Cameron**  
**CHIEF EXECUTIVE OFFICER**



1:1.9

Current  
population  
density



8,831

Electors currently  
enrolled



14,029

Ratable properties within  
the Council region



1.1m

Visitors to the region

Region includes Copper Coast and Barunga West Councils.



485km

Coastline

Total length of spectacular  
coastline



\$274.8m  
Assets

Community assets owned  
by Council.



11,324  
Population

ABS Regional Popula-  
tion Growth data issued  
25/03/2020

45

Townships in the  
Council region

23 km

Total length of  
constructed  
footpaths



3,890 KM

Total length of Yorke  
Peninsula Council  
road network

5,900 km<sup>2</sup>

Total area  
served by  
Council

# OUR COUNCIL & ORGANISATION

The District Council of Yorke Peninsula was established on 10 February 1997 following the voluntary amalgamation of the District Councils of Central Yorke Peninsula, Minlaton, Yorketown and Warooka.

In September 2013 Council endorsed a resolution to change the Council's name to Yorke Peninsula Council.

Council is made up of 12 Elected Members, one of whom is the Mayor, and all are elected by eligible voters. In accordance with the Local Government (Elections) Act 1999, elections are held every four years, with the last election held in November 2018.

The next Council election will be held in November 2022.



# OUR COUNCIL

## KALKABURY WARD

Councillor  
Richard Carruthers



Councillor  
Roger Johns



Councillor  
David Langford



Deputy Mayor  
Tania Stock



## GUM FLAT WARD

Councillor  
Naomi Bittner



Councillor  
Michael Murdock\*



\* Elected on 09/09/2020

Councillor  
Leanne O'Brien



**MAYOR**  
Darren Braund



Councillor  
Anthony Bennett



Councillor  
Adam Meyer



Councillor  
Kristin Murdock



Councillor  
John Rich



## INNES PENTON VALE WARD

## VALE CR JEFFREY COOK

In May 2020 Elected Members, staff and the broader community farewelled Cr Jeff Cook.

In his role as the Minlaton Chairman (Mayor) Jeff oversaw the amalgamation of several councils in 1997 to form the current Yorke Peninsula Council. In total Jeff served as an Elected Member for 37 years. He was first elected to Minlaton District Council in 1983 and continued as a councillor for the Gum Flat Ward

until his passing.

Jeff was not only a passionate about his role as an Elected Member and being able to serve his community, he was also a well-known musician and poet.

Due to COVID-19 restrictions Jeff's funeral service could only be attended by family and close friends. However as a sign of great respect, many local community members, fellow Elected Members and Council staff lined the

streets of Minlaton for his hearse parade. This was a fitting farewell for a man who dedicated much of his life to the community.

*Rest in peace Jeff*





# ORGANISATIONAL STRUCTURE



**136** Yorke Peninsula Council Staff Members

## Performance Highlights



**\$100k**

in Community Grants awarded to

**37**

Community Groups



**\$10k**

Sponsorship and donations



**700**

Trees planted on  
National Tree Day



**82** Skin Cancer Screens

**102** Flu Vaccinations



**4,083** tonnes of mixed waste collected

**26%** of waste diverted to landfill

**1,033** tonnes of green waste collected and processed



**\$49.5k** given to local progress associations to assist  
in the valuable work they do in maintaining the local  
facilities and services

**\$25k** to disabled access issues in the community



**Over 31,000** external correspondence records  
captured

**Over 126,000** records captured electronically



**442** development applications granted in 2019/20

**\$33.9** million total value of approved developments



**1,747** Customer Service Requests submitted to  
ensure our community needs are met



# Performance Highlights

**336,414** total website views

**16%** increase on website views on last financial year



**37** Special Event applications approved

**12** requests for limited liquor licences

\*A further 15 Special Event applications were cancelled or unapproved due to COVID



**5,222** active library members as of 30 June 2019

**101,099** Library items loaned (Excluding school library)



**2,841** Dog Registrations



**\$5.7m** external funding received



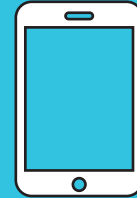
**\$32.8m** Operating income for 2019/20

**\$33.3m** Operating expenditure for 2019/20



**365**

Facebook posts



**930,857**

Views of these Facebook posts



**1,152**

New Facebook likes

21% increase on last financial year



## Capital Works Highlights

**\$10m** Transportation Infrastructure

**\$611k** Land, Buildings and Structures

**\$377k** Stormwater

**\$356k** CWMS

**\$56k** Water Infrastructure

**\$1.3m** Major Plant Equipment

**\$213k** Furniture and Fittings

**\$154k** Other Assets

\*Amounts listed above may differ from those presented in Council's General Purpose Financial Statements due to required accounting treatment and/or reclassification of capital works.



# OUR GOVERNANCE

**Governance is a framework of rules, relationships, systems and processes by which Council is controlled and operates, and the mechanisms by which it, and its staff, are held to account.**

Made up of the establishment of policies and practices, through which decisions are taken and continuously monitored and implemented. Governance is most effective when these processes are participatory, accountable, transparent, efficient, inclusive, and respected. Yorke Peninsula Council strives for best practice in governance.

The following information reports on our Governance activity during 2019/20.

# COUNCIL PLANNING FRAMEWORK

The Yorke Peninsula Council 2016/2020 Strategic Management Plan is supported by a range of plans, which all work together to achieve Council's vision and goals and guides Council's strategic and operational decision making.



## Confidential Items

During 2019/20 Council undertook 22 in camera closed sessions to discuss Confidential Items in accordance with Sections 90 (2) and (3) (a) (d) (g) (k) of the Local Government Act 1999.

**A list of information is provided in Appendix 2.**

Record of Attendance	Meetings
Mayor Darren Braund	16
Deputy Mayor Tania Stock	13
Cr Anthony Bennett	15
Cr Naomi Bittner	13
Cr Richard Carruthers	15
Cr Jeff Cook	8
Cr Roger Johns	14
Cr David Langford	12
Cr Adam Meyer	15
Cr Kristin Murdock	12
Cr Leanne O'Brien	16
Cr John Rich	13

Elected Members also attend an informal monthly workshop with senior staff, generally on the fourth Wednesday of each month at 5.30pm.

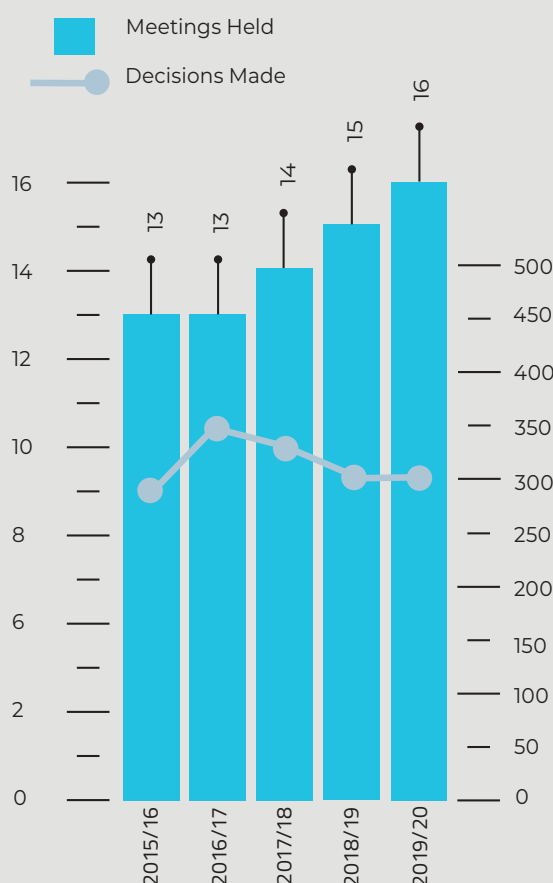
These workshops are also open to the public and provide an opportunity for Elected Members to receive and clarify information. No decisions are made in these informal workshops.

## Council Meetings

The Elected Body are the decision makers for Council. Ordinary meetings are usually held on the second Wednesday of every month at 5.30pm. The meetings are held at the Council Chamber, 57 Main Street, Minlaton and are open to the public.

During 2019/20, the Elected Members held 16 Council Meetings (12 Ordinary and 4 Special) and made a total of 298 decisions.

### Yearly Comparison of Meetings Held and Decisions Made



## COVID-19 Electronic Participation for Meetings

Due to COVID-19 restrictions that were implemented for public gatherings, Council Meetings and Workshops were conducted online for the period April – June 2020. This was made legally possible following variations to the Local Government Act and Regulations.

The link to Council Meetings and Workshops was made accessible to the public.

This measure was in line with Australian Government guidelines in response to COVID-19 and was taken to ensure the safety of Elected Members, Council staff and any members of the public who wished to 'attend' the meeting.

Mayor Darren Braund and Chief Executive Officer Andrew Cameron hosted the meetings, with Elected Members attending meetings through remote access.





## Strategic Management Plan

Throughout 2019/2020, work got underway on the development of Council's 2021/2025 Strategic Management Plan.

At the Council meeting of 10/07/2019,

Elected Members endorsed the recommendation to amend the 2016-2020 Strategic Management Plan rather than making major alterations to Council's direction.

Work continued throughout the year with one stage of consultation completed. The new 2021-2025

Strategic Management Plan will be finalised and adopted prior to the start of 2021.



## Elected Member Allowances

A member of Council is entitled to receive an annual allowance for performing and discharging their official function and duties. Elected Member allowances are set by an independent remuneration tribunal, in accordance with Section 76 of the Local Government Act 1999;

For 2019/2020, our Council was determined as 'Group 3'.

Ordinary Council (Group 3)	Annual Allowance
Mayoral	\$57,668
Deputy Mayor	\$18,021
Elected Members	\$14,417

In addition to the allowance, Council provide Elected Members with either a Surface Pro or iPad computing device. The Mayor is provided with a vehicle, mobile phone, iPad and computer for conduct of official Council business.

Official Council business travel expenses are also reimbursed. Allowances for travel time, as determined by the Remuneration Tribunal of South Australia, are also

provided to council members on the following basis:

- An allowance of \$426 per annum will be payable to council members, excluding principal members, whose usual place of residence is within the relevant council area and is located at least 30 kms but less than 50 kms from that council's principal office, via the most direct road route.
- An allowance of \$726 per annum will be payable to council members, excluding principal members, whose usual place of residence is within the relevant council area and is located at least 50 kms but less than 75 kms from that council's principal office, via the most direct road route.
- An allowance of \$1,089 per annum will be payable to council members, excluding principal members, whose usual place of residence is within the relevant council area and is located at least 75 kms but less than 100 kms from that council's principal office, via the most direct road route.
- An allowance of \$1,546 per annum will be payable to council members, excluding principal members, whose usual place of residence is within the

relevant council area and is located 100 kms or more from that council's principal office, via the most direct road route.

- The non-metropolitan council members travel time allowance will be payable in addition to any entitlement to reimbursement of expenses actually incurred.

## Elected Member Allowances

Training and development activities are undertaken to assist Elected Members in the performance and discharge of their functions and duties in accordance with the Local Government Act 1999. Council has provided a range of training opportunities for our Elected Members.

Training Course	No. Attending
Elected Member Leadership Forum	1
Council Meeting Procedures & Chamber Etiquette	2
Tourism and Councils Forum	1
2019 LGA Roads and Works Conference	4

## Audit Committee Allowances

A number of Special Purpose Working Parties have been established to assist Council with engagement, research and co-ordination of a specific function of Council. These Working Parties comprise Elected Members, staff and the public, whose principal aim is to investigate and/or advise Council on

particular issues or manage specified property. Currently the Working Parties are:

- Access Advisory Working Party
- Alcohol Management Dry Zone Working Party
- Art Exhibition Working Party
- Bush Fire Prevention Working Party

- Coastal Management Strategy Working Party
- Edithburgh Tidal Pool Working Party
- Grants Working Party



## Council Committees

Principal Committees have been formed to meet statutory obligations. Principal committee meetings are scheduled in line with their Terms of Reference. The principal committees are:

- Audit Committee
- Council Assessment Panel
- Section 101A Strategic Planning and Policy Development Committee
- Yorke Peninsula Building Fire Safety Committee (Section 71 (19) Development Act)

Minutes of the principal committee meetings are made publicly available via Council's website as soon as practicable.

### Audit Committee

The Audit Committee is established under Section 41 of the Local Government Act 1999 and Local Government (Financial Management) Variation Regulations 2013, to meet the purposes of Section 126 of the Local Government Act 1999. Under these regulation the Audit Committee is required to meet four times during the year.

The Committee is appointed by Council and consists of three Elected Members of Council and two independent members. The members of the Audit Committee for 2019/2020 were:-

- Mr Peter Brass – Chair (resigned on 22/11/2019)
- Mr Robert Reiman (Interim Acting Chair as at 3 December 2019)
- Mr Hussain Rafeeu (appointed Independent Member on 10 June 2020)
- Councillor Adam Meyer
- Councillor Leanne O'Brien
- Councillor Tania Stock

The Audit Committee met five (5) times in 2019/20.

In addition to the normal governance and financial responsibilities of the Audit Committee, the Committees focus for 2019/20 was in the areas of internal and external audit, internal financial controls, asset management and risk management systems.

Yorke Peninsula Council maintains an Internal Audit function which reports regularly to the Audit Committee. The key role of Internal Audit is to ensure compliance with key policies and processes and to enhance business performance by recommending improvements in process effectiveness, efficiency and economy.

### Audit Committee Allowances

Independent members of the Audit Committee are remunerated per sitting.

Chairperson \$450 per sitting; Independent Member \$350 per sitting.

Independent Audit Committee members are also reimbursed for associated travel costs.

### Council Assessment Panel

The Council Assessment Panel (CAP) is granted delegated powers that are administered in accordance with the Terms of Reference as determined by resolution of the Council.

The delegations allow the CAP to act as the relevant authority under the Planning, Development and Infrastructure Act 2016, to approve or refuse certain types of development applications within the Council area. All other development applications not considered by the CAP, are considered by authorised officers of Council under delegated powers.

Council's CAP is comprised of four Independent Members and one Elected Member and one Deputy Elected Member.

During the 2019/2020 financial year, the Panel conducted seven meetings and considered 20 applications. Of those, 14 were approved on the day, one refused to proceed to an assessment, one granted to proceed to assessment, four applications were refused (two of these were retrospective).

Council's CAP is comprised of four Independent Members (including an independent Presiding Member) and one Elected Member. The members of the Council Assessment Panel for 2019/2020 were:-

Independent Members

- Debra Agnew
- Elinor Walker

- Peter Allen
- Ben Green
- Elected Members
- Councillor Jeff Cook
- (01/07/19 – 13/05/2020)
- Councillor John Rich
- Councillor Richard Carruthers (Deputy)

### Council Assessment Panel Allowances

Independent members of the Council Assessment Panel are remunerated per sitting.

Chairperson \$150 per sitting; Independent Member \$100 per sitting.

Independent Council Assessment Committee members are reimbursed for travel costs.

### Yorke Peninsula Building Fire Safety Committee

Council's Building Fire Safety Committee has the responsibility for matters relating to section 71 of the Development Act 1993, which requires public buildings to be compliant with fire and life safety requirements. For 2019/2020 the committee has convened twice.

One meeting was held by teleconference with no inspections due to the COVID-19 pandemic.

The following inspections were undertaken: Three fire safety audit inspections, covering 12 premises

Issued reports to building owners identifying inadequate fire and life safety standards or equipment

Assisted building owners or occupiers with cost effective solutions to reduce fire risks

Follow up inspections to ensure fire safety issues were addressed

No notices were issued pursuant to section 71 of the Development Act 1993 during the period. One (1) notice remains in force from the previous financial year.



## Delegations

The Chief Executive Officer and other Officers have the delegated authority from Council to make certain decisions on a wide range of specified administrative and policy matters. These delegations are listed in the Delegations Register and are reviewed annually.

In keeping with the legislative responsibilities of Council, i.e.:-

- to determine policies to be applied by the Council in exercising its discretionary powers;
- to determine the type, range and scope of projects to be undertaken by the Council; and
- to develop comprehensive management plans, budgets, financial controls and performance objectives and indicators for the operations of the Council.

Council is charged to make decisions, which direct and/or determine its activities and functions. Such decisions include the approval of works and services to be undertaken and the resources which are to be made available to undertake such works and services.

Decisions are also made to determine whether or not approvals are to be granted for applications from residents for various forms of development.

## Corporate Management Team Allowances

Salary packages for members of the Corporate Management Team include salary, superannuation, a motor vehicle or motor vehicle allowance and a mobile phone.

All benefits for all staff are recorded in the Officers Remuneration, Salaries and Benefits Register which is available for inspection at Council's Principal Office at Maitland upon request.

## Notice of Council and Statutory Meetings

Notices of all Council and Statutory meetings and agendas are available for public viewing:

- At all Council offices three days before each meeting
- On the Council website as soon as practicable [www.yorke.sa.gov.au](http://www.yorke.sa.gov.au)

## National Competition Policy

The National Competition Policy (NCP) supports economic reform from practices that restrained Australian markets and industries. The NCP identifies various principles to encourage competitive markets that will enhance national productivity for the benefit of the community whilst eliminating any unfair advantages.

In relation to Local Government, the principles of competitive neutrality are designed to neutralise any net competitive advantage that a government or local government engaged in significant business activities would otherwise have, by virtue of its control by the government or local government, over private business operating in the same market.

Put simply, Council activities, such as operating caravan parks and the YP Leisure Options program, must adhere to the same rules as private sector businesses.

Council's caravan parks follow the same planning and development processes, payment of fees etc. that all businesses are subject to. 'Full cost attribution' principles are also applied to caravan park budgets and expenditure.

To ensure that Council's caravan parks are not operating with any anti-competitive advantage, Council conducts an annual market survey of all Caravan Park operations within the Council area. We are able to report that the Council operated Caravan Parks are charging market rates or slightly higher, relevant to the area and are therefore not applying any anti-competitive principles.

Yorke Peninsula Council has a complaints mechanism in place and in 2019/20 nil complaints were received with regard to competitive neutrality.

## Management Plans for Community Land

Community Land Management Plans guide the development and use of land pursuant to the requirement under Chapter 11 of the Local Government Act 1999, and to provide a community focus for the use and maintenance of these important land holdings.

All land has been identified and captured on

a Council Community Land Register. During 2019/20 Council had two (2) acquisitions and one (1) disposal.

## New Policies

The ongoing review of Council policies continues, as a result there were three new policies developed, with many others being updated to reflect changes to legislation, best practice and other requirements.

- PO171 Public Interest Disclosure Policy
- PO173 Leave Management Policy
- PO177 YP Leisure Options Worker Screening Requirements Policy

## Tendering and Procurement

Council's Purchasing and Procurement policy and supporting procedures, have been developed pursuant to Section 49 of the Local Government Act 1999. Refer to PO058 Purchasing and Procurement Policy available for viewing on Council Website [www.yorke.sa.gov.au](http://www.yorke.sa.gov.au) which was reviewed, updated and adopted in September 2019.

## Council Registers, Codes and Policies

Council maintains a series of registers, codes and policies in accordance with the Local Government Act 1999 and the Local Government (Elections) Act 1999.

A list of documents available for public inspection is provided in Appendix 2.

## Freedom of information

Council's Freedom of Information Statement is reviewed and published on Council's website every 12 months in accordance with the requirements of Section 9 (1a) of the Freedom of Information Act 1991.

Under this legislation, an application fee must be forwarded with the appropriately completed request form unless the applicant is granted an exemption. Copies of any documents inspected, pursuant to a Freedom of Information request, will incur fees as set out in the Act.

There were nil Freedom of Information requests received during 2019/20, compared to one application the previous year.

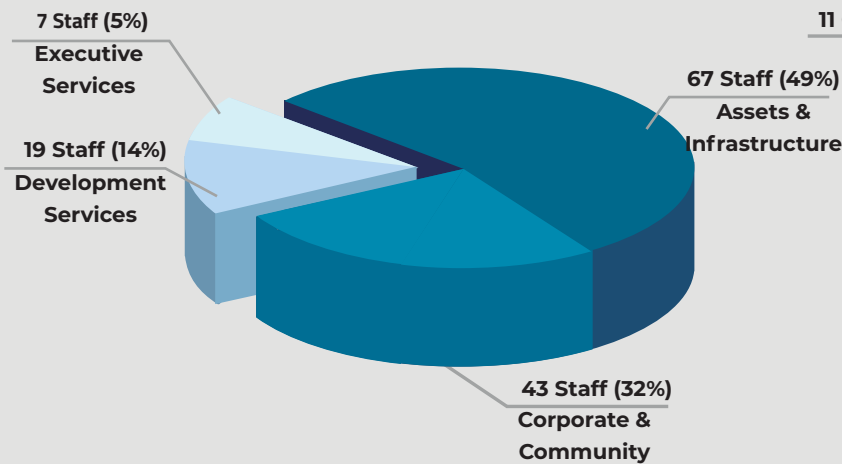




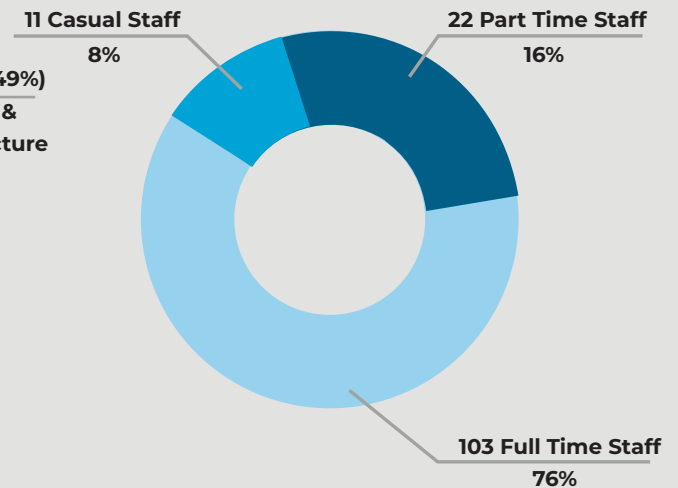
# OUR PEOPLE AND CULTURE

Our ability to deliver on our organisational goals relies on the skills of our people and the services that they provide. As at 30 June 2020, Council employed a total of 136 staff comprising full time, part time and casual staff with the total 116.20 full-time equivalent (FTE).

## Staff Employed by Department



## Staff Profile



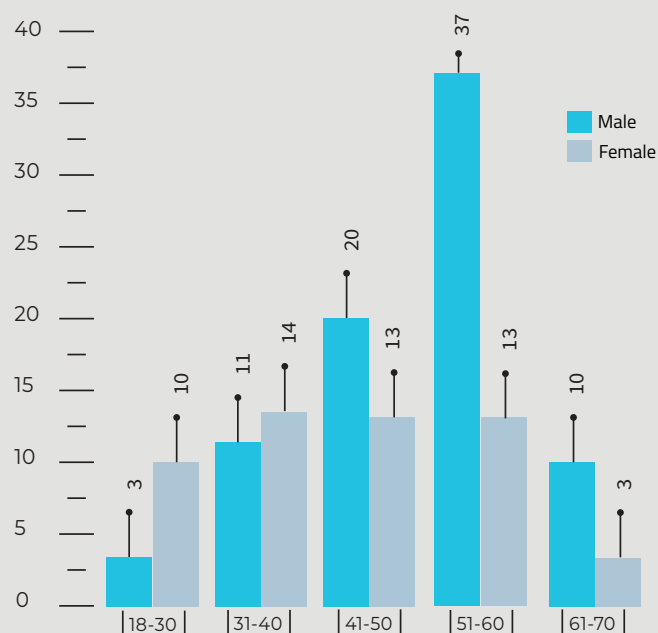
## Equal Employment Opportunity

Council is committed to equal employment opportunity practices and has policies and procedures in place to ensure transparent and equitable recruitment and fair staff management practices. Training and awareness measures have been implemented to support Council's Fair Treatment Policy including Bullying and Harassment in the Workplace, Dealing with Workplace Conflict, Equal Employment Opportunities and Sexual Harassment in the Workplace.

## Total Employees by Gender



## Total Employees by Age



## Corporate Health

A variety of health and wellbeing initiatives are available to all staff through our Health and Wellbeing Program. We aim to assist in providing information and services to enable informed life and wellbeing decisions. Programs this year included:

- onsite health assessments;
- 82 skin cancer screenings;
- 102 flu immunisations;
- manual handling session; and
- Statewide Super Education Sessions.

# OUR ORGANISATIONAL HIGHLIGHTS

**Local Government Councils deliver a wide and often complex range of services for the benefit of their local communities.**

**All services, projects and activities are aligned to achieving Council's Strategic Plan vision and goals and are funded in accordance with both Council's Long Term Financial Plan and Annual Business Plans.**

**This section provides an overview of Yorke Peninsula Council's key achievements for 2019/20.**

# GOAL 1: ECONOMICALLY PROSPEROUS PENINSULA

Create an environment that encourages and supports a strong, diverse economy that attracts more businesses, residents and visitors. Success will mean revitalisation of our towns and retaining young, active and working future generations.





**\$121,206**

Was the total generated income for Council's bush camping locations in the 2019/20 financial year. This is an increase of approximately 3.6% on 2018/19.



## Bush Camping

The annual expenditure budget for 2019/20 was \$26,994, which incorporated \$1,527 in new capital projects and \$25,224 in capital renewal projects.

In 2016, the restructuring of camping fees, offering nightly, weekly, monthly and annual permits was introduced. Bush camping permits continue to be purchased online, via Council's website, Visitor Information Outlets and by contacting Council's customer service team.

Council Rangers regularly monitor the locations, including weekends, to ensure users are paying to stay at the bush camping sites and educate campers about the requirement to purchase an online bush camping permit.

During the past year Council's Rangers have issued 86 Expiation Notices to campers who did not first obtain a permit as an educational tool to encourage all campers to obtain a permit prior to setting up camp.

The bush camping fee is charged for

staying at 19 of Council's bush camping locations, which generated an income of \$121,206 for the 2019/20 financial year, an increase of approximately 3.6% on the previous year.

This is an extraordinary result considering our bush camping sites were closed to all except those persons who were deemed 'essential travellers' for the period 25 March – 11 May 2020 due to COVID-19 restrictions.

This increase is mainly contributed to the increased monitoring of the camp sites by Council's Rangers. The successful restructure of the bush camping permit system has enabled Council to collect and analyse data, which assists Council in regard to projects that will better enhance the bush camping facilities and improve visitor experience. The data also enables Council Officers to forecast staffing requirements in the field.

As a result of grant funding received, \$114,292 was expended on new enviro toilet facilities at Daly Head, Barkers Rocks and Wauralte Beach.

Throughout the period that Council's

campsites were closed due to COVID, Council staff worked closely with SAPOL in regards to the 'essential travellers'. There are many people who undertake extensive travel and those persons who were genuinely stuck in South Australia were permitted to stay in Council's designated camping areas until they were able to return to their home state. Each of these travellers were still required to purchase a permit and abide by all the usual terms and conditions.

All those visitors who had pre-purchased permits prior to the COVID-19 restrictions had the opportunity to either defer their permit to another time or request a refund.

Upon reopening of the campsites on Monday 11 May, Council staff were inundated with visitors wanting to get out of the City and enjoy our open spaces and fresh air following the weeks of self-isolation.

\*From 20 November 2019, Council only had 18 campsites operational. Goldsmith Beach campsite was burnt out during the fires. The site is being rejuvenated and will soon be open again.



## Boat Ramps

Council owns and maintains 33 boat launching facilities, eight of which require a Boat Launch Permit or a daily ticket from a vending machine prior to their use, which generated \$144,212 during the 2019/20 financial year.

Regular patrols of the boat ramps show that a small percentage of users of the facilities do not have an appropriate permit/ticket to launch their boats. Forty seven persons who launched their boats without a permit/ticket were issued with a \$100 Expiation Notice.



## Caravan Parks

The Yorke Peninsula Council Holiday Parks comprising of five Council owned parks at Black Point, Marion Bay, Point Turton, Port Vincent and Yorketown is widely recognised at a State and National level.

Throughout 2019/20, the parks continued to work on budgeted infrastructure upgrades and improvements.

These works included:-

- Installation of external TV points and new irrigation through the gardens at the Yorketown Caravan Park.
- Amenity upgrade at the Black Point Caravan and Camping Grounds;
- Camp kitchen extension, upgrading the main amenities and upgrading of fencing at the Marion Bay Caravan Park;
- Refreshed painting of the Deluxe Cabins at the Point Turton Caravan Park;
- Cabin rejuvenation at the Port Vincent Foreshore Caravan Park;

As with the rest of the world, COVID-19 restrictions meant a loss of planned income for all five parks.

Our parks were closed to the general public for a period of seven weeks, albeit they remained opened for 'essential travellers' only in line with government protocols.

Since the re-opening, our Park Managers were kept extremely busy with the additional deep cleaning requirements due to COVID-19 and the increased 'paperwork' i.e. COVID-19 safe plans, COVID contact tracing, COVID training requirements etc.

Additionally, local bush fires in November 2019 negatively impacted the Yorketown Caravan Park for a few months.

However, just days prior to the fires Yorketown Caravan Park won the

inaugural 'Best Grey Nomad Small Caravan Park' award in November 2019.

The judges congratulated the Yorke Peninsula Council and the Park Managers on catering so well to grey nomad visitors, saying "Grey nomads are looking for authentic experiences and ways to live like a local. It's the little touches, such as ease of booking, warm welcomes, and well-maintained sites, that win the hearts of grey nomads".



Marion Bay Caravan Park | Heidi Who





# 1.1 million

visitors to the Yorke peninsula tourism region each year (includes Yorke Peninsula, Copper Coast and Barunga West Councils).



## Tourism

Yorke Peninsula attracts approximately 1.1 million visitors to the region each year (whole region includes Copper Coast and Barunga West Councils), highlighting the significance of tourism for Yorke Peninsula, which provides significant economic benefits and employment in the region. The value of tourism continues to grow with expenditure now estimated at around \$205 million per annum.

Council funds the Yorke Peninsula Tourism (YPT) organisation, in conjunction with the Copper Coast Council, Barunga West Council and the South Australia Tourism Commission.

Yorke Peninsula Tourism is charged with the responsibility of encouraging further investment and growth of tourism in our region and attracting visitors to the region – increasing awareness of Yorke Peninsula as a must see holiday destination.

## Visitor Information Servicing

Council is focused on supporting the network of Visitor Information Outlets (VIOs) across the Peninsula by way of training, brochure supply and general guidance, and continues to service customer phone calls and emails during business hours.

Given the tremendous uptake of online bush camping permits (introduced in September 2016), each VIO is now equipped with either a public access PC or an iPad to ensure visitors could purchase permits online if they did not have their own devices.

The Visitor Information staff were kept extremely busy despite the lack of tourists during COVID-19 restrictions. One key project undertaken during this time was to review and re-develop all of Council's visitor information brochures.

## YP Art Exhibition

It was with deep regret that Council in conjunction with the 2020 YP Art Exhibition Working Party had to make the decision to postpone the Biennial YP Art Exhibition planned for Easter 10 - 13 April 2020.

This decision was made due to COVID-19 restrictions and especially non-essential travel restrictions during this time. This decision also impacted the Yorketown Photography Workshop. The decision was made to also postpone this with the aim to keep this workshop as a Biennial YP Art Exhibition artist opportunity and an important part of the Exhibition program

The YP Art Exhibition is now planned for next Easter 2021.

## 2019/20 Tourism Activities

- Attendance at both the Adelaide and Melbourne Caravan & Camping Show;
- Numerous editorials in domestic and international travel and lifestyle publications, national press and radio as well as state and national television;
- Supporting tourism operators with continuous information flow regarding COVID-19 and alerting operators with any funding opportunities;
- Enhancing the [yorkepeninsula.com.au](http://yorkepeninsula.com.au) website to ensure a better customer experience;
- Assisting numerous developers and operators with regional projects;
- Welcoming two cruise ship into Wallaroo; and
- Partnering with Channel 7's SA Weekender to create 12 promotional videos to promote Yorke Peninsula as part of the SATC's Cooperative Marketing grant. The videos have been released on YPT's digital assets and have reached over **92,000** Facebook users.

## Revocation of Classification of Land as Community Land

Council revoked the classification of community land in accordance with Section 194 of the Local Government Act 1999 29 Chenoweth Crescent, Parsons Beach and 14 Oval Avenue, Warooka for the purpose of sale.

## Disposal of Land

53 Main Street, Port Vincent

## Rezoning

In 2019 Council commenced the public consultation process to review zoning of land at Black Point.

Council was pleased with the level of community participation and feedback received during the review process. However, part way through, the Department of Planning, Transport and Infrastructure (DPTI) released the draft Planning and Design Code (PDC), for all councils in South Australia for community and council consultation.

Council identified that the draft PDC had excluded the existing policies that were being reviewed for Black Point, and therefore it was considered pointless to continue with the review until the PDC became fully implemented in 2020.

Council made a submission to DPTI in response to the draft PDC regarding various planning anomalies and the exclusion of the Black Point policies. Disappointingly, the Black Point policies were not addressed in the release of the final PDC.



## Leases and Licences

During 2019/20, Council granted one (1) new 'lease/licence arrangement' and 22 'extension of lease/licence' pursuant to Section 202 – Alienation of community land by lease or licence of the Local Government Act 1999.

The majority of these were granted to Progress Associations and Sporting/Community Groups. Specific details are provided in Appendix 2. destination.

## Limited Liquor Licences

Throughout the year Council receives several requests for limited liquor licences and/or the extension to existing liquor licences for some premises. During the 2019/20 financial year Council gave support to 12 requests for a limited liquor licence. The licences were granted for events on both Council owned property and privately owned premises.



Port Vincent Wharf - Inspired Photography Collective



# GOAL 2: COMMUNITY CONNECTED THROUGH INFRASTRUCTURE

Maintain and expand the connectivity of our community through a sustainable road network and planning for the necessary infrastructure for every age group in the district.



## Access Advisory Working Party

Membership of the Access Advisory Working Party comprises a member from each Progress Association, two Councillors and Council staff. Annually, Council contributes \$25,000 towards access issues throughout the area.

- Projects committed and completed during the 2019/20 financial year include: Financial contribution to the Port Clinton Progress Association for the purchase of disabled friendly access outdoor table and chairs;
- Installation of access ramp on Bridge Road and Park Terrace, Ardrossan;
- Line marking for disabled car parking, Port Vincent;
- Install access path at the Corny Point Hall; and
- Financial contribution to the Arthurton Bowling Club for the installation of a concrete path for disable toilet access.

## Asset Management

Council engaged an independent valuer to undertake a valuation of the following asset classes:

- Transport;
- Community Wastewater Management Systems (CWMS);
- Stormwater Infrastructure; and
- Water Infrastructure.

The valuations ensured that Council meets its obligations under the Local Government (Financial Management) Regulations 2011 (SA) and various standards including Australian Accounting Standards AASB 116 Property, Plant and Equipment and AASB 13 Fair Value Measurement.

CCTV inspection and GPS plotting of CWMS and stormwater infrastructure was undertaken in Ardrossan, Black Point, Maitland, Stansbury and Yorketown. The inspection work located previously unidentified infrastructure and also enabled staff to address several problem areas where blockages have occurred.

## Infrastructure Projects

Council operates 18 CWMS and four water schemes that are situated in townships and holiday settlements throughout the district.

In 2019/20 Council's elected body endorsed expenditure of \$308,500 on a range of renewal and replacement activities, including:

- replacing the house connection saddles as part of the Balgowan Water Scheme;
- replacing the roof structure on the Hardwicke Bay Water Scheme Tank 1;
- renewing the gravity drain network connected to the Maitland CWMS;
- installing a chemical storage shed at the Marion Bay Desalination Plant;
- repairing manhole infrastructure within the Ardrossan CWMS network;

- replacing a switchboard at the Yorketown Wastewater Treatment Plant;
- replacing the alarm system and control unit at the Warooka Road, Yorketown Pump Station;
- replacing the irrigation pumps at the Bluff Beach Wastewater Treatment Plant;
- replacing the irrigation pumps at the Chinaman Wells Wastewater Treatment Plant;
- replacing the alarm system and control unit at the Black Point Pump Station 3;
- replacing the waste tank roofing at the Port Vincent Wastewater Treatment Plant;
- extending the CWMS network in Hardwicke Bay to connect additional properties; and
- extending the CWMS network in Port Julia to connect the bush camping amenities block.

## Main Township Footpath Replacement Program

In March 2017 Council was successful in securing funding of \$300,000 through the State Local Government Infrastructure Partnership (SLGIP) for the Main Township Footpath Replacement Program.

The purpose of the Main Township Footpath Replacement Program is to upgrade existing footpath surfaces (e.g. bitumen, aged concrete, fines, etc.) to a paved surface within the townships of Ardrossan, Edithburgh, Maitland, Minlaton, Port Clinton, Port Vincent, Port Victoria, Price, Stansbury, Warooka and Yorketown\*.

The project commenced in July 2017, with all works completed by December 2019.

\*Additional works were completed in Yorketown as part of the Drought Communities Program - Extension.

# 4,083

## Tonnes of mixed waste was collected during 2019/20





## Other Road Related Activities

It was several years ago the Yorke Peninsula Council members agreed that the Council Chambers was in dire need of some attention and modernisation.

For the past three financial years small amounts of funds were set aside to fund this project. So whilst face to face Council meetings were 'off the agenda' due to COVID-19 restrictions, Council staff had the perfect opportunity to get stuck into the Minlaton Chamber Refresh project.

Through the use of local trades, the Chamber was repainted, recarpeted and the old 'Honour Boards' were also updated. The ageing desks and seating was also replaced with new furniture.

In addition to making the Chambers more aesthetically pleasing, the audio visual technology within the Chambers was upgraded to make the room more functional. This upgrade includes a data projector and microphones to ensure that all present can clearly see visual presentations and hear discussions taking place.

The Chambers now reflect the professional and modern Council that we aspire to be.

## Minlaton Council Chamber Refresh

The current patrol grading model applied by Council (four sectors with two operators working 3 x 12 hour shifts per week) ensures maximum efficiencies are sustained at a serviceable level throughout the district. The frequency of grades is determined by the road category, as identified within the Transport Asset Management Plan and natural elements.

An online patrol grading map is available for community use via Council's website. This map shows when a road was last graded; if the road is scheduled to be graded in the next two weeks; and the road category.

Other road related activities undertaken by Council include street sweeping and jetpatching upon the sealed road network.

## Port Rickaby Jetty Light Installation

In November 2019 Council staff installed five solar lights upon the Port Rickaby Jetty. These lights were installed following a request from the Port Rickaby Progress Association to address potential safety issues presented when using the jetty at night, as the jetty has never previously had lights.

## Road Infrastructure

Council's road network is at the forefront of everything that Council does for without it the Yorke Peninsula would cease to develop and grow.

This is why Council invests heavily in the maintenance and upgrading of the approximately 3,890 kilometres (sealed and unsealed) road network; however, it is a delicate balancing act to ensure that the required works are undertaken within available resources.

It is for this reason that Council applies the principles contained within its Transport Asset Management Plan (TAMP), to ensure that road segment renewals identified within the TAMP are programed for reconstruction and other maintenance activities in a timely manner.

In 2019/20 Council's elected body endorsed expenditure of \$8,162,110 on reconstruction and maintenance activities including: sealed road resealing, sealed road rehabilitation, sealed road shoulder rework, unsealed road construction and patch sheeting.

Refer to the 'Annual Business Plan Performance' on page 47 for further details on the key transportation infrastructure projects undertaken throughout the year.

Port Rickaby | Bronwyn Scholes







# Swimming Pools

Council has five outdoor swimming pools and two outdoor toddler wading pools, associated with tourist accommodation, and one indoor swimming pool utilised for children's swimming lessons that are monitored during the summer season to ensure good standards of hygiene and disinfection are maintained.



## Yorketown Airstrip Upgrade

In 2019 Council received funding of \$324,461 from the Commonwealth of Australia through the Remote Airstrip Upgrade Program, and funding of \$324,461 from the Government of South Australia to upgrade the Yorketown Airstrip from a gravel surface to a bitumen sealed surface.

The works undertaken as part of this upgrade included:

- preparing the designs and specifications for sealed airstrip construction;
- earthworks;
- sealing the runway; and
- linemarking the runway.

These works were required to enhance the safety and accessibility of the Yorketown Airstrip for the Royal Flying Doctor Service (RFDS) and others by:

- improving operational safety in wet and windy conditions where cross-winds are a regular factor; and
- providing greater reliability of the services the RFDS offers to the southern Yorke Peninsula region.

## Stansbury Stormwater Infrastructure Relocation

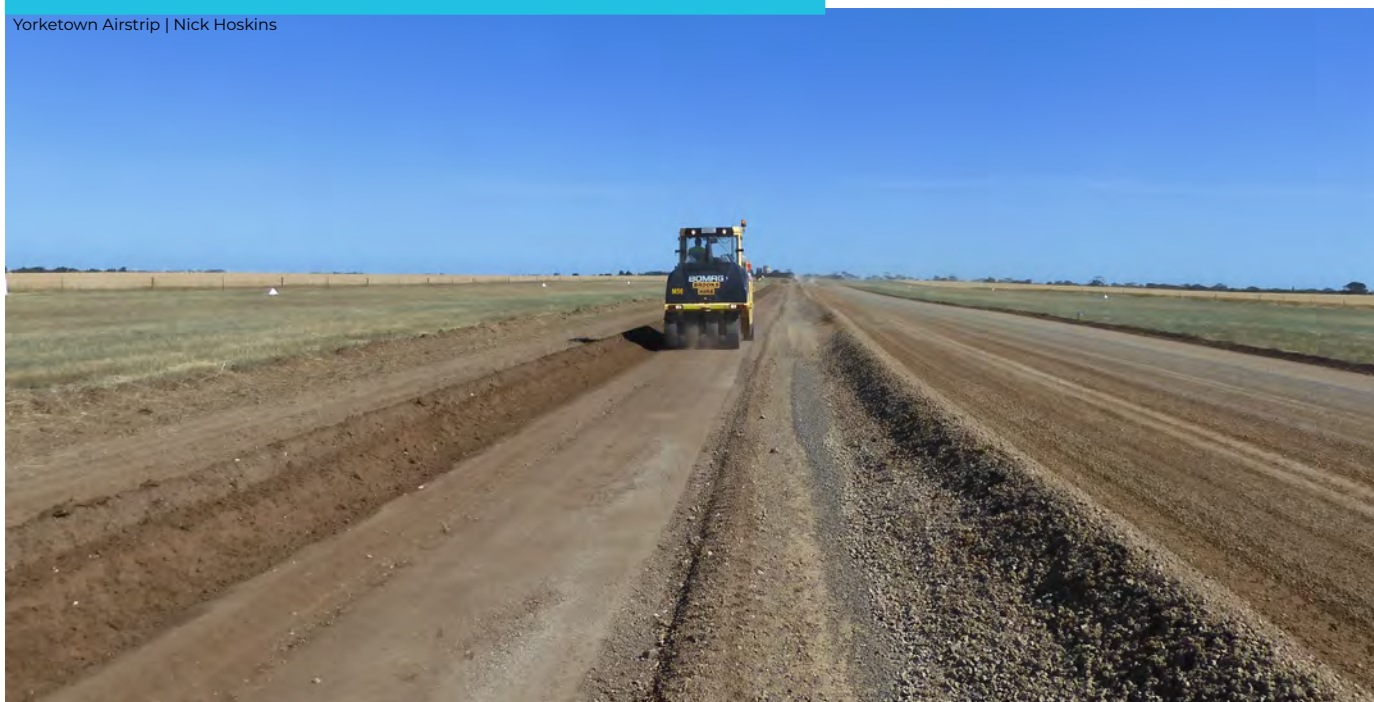
In August 2019 Council engaged contractors to assist with relocating stormwater infrastructure around a property in Oyster Point Drive, Stansbury due to the old infrastructure being located on private property.

The project included replacement of stormwater pits; installation of additional stormwater pits and junctions; and installation of 130 metres of new stormwater pipe.

## Stormwater Spoon Drain Replacement

In December 2019 Council engaged a contractor to replace stormwater spoon drains at various locations within the townships of Edithburgh, Stansbury, Warooka and Yorketown.

These spoon drains were identified for replacement through the Stormwater Asset Management Plan.





# GOAL 3: VALUED AND RESTORED ENVIRONMENT

Be an investor, activator and custodian of our spectacular coastline and pristine environment. We will promote sustainable development and encourage the conservation of water, energy, the natural environment and buildings of local heritage significance and minimise waste.

Council has been preparing a Coastal Management Strategy (Strategy) that will provide direction to Council and other land managers/stakeholders through a framework for the management of coastal Council land.

To enable ease of delivery in preparing a Strategy for such an expansive geographical area, the Council land has been distinguished into three sections.

Section One: Hickey's Point to Corny Point and Section Two: Corny Point to Council Border (The Gap) have been drafted with input from various stakeholders including community members and groups, and government agencies.

Council continues to prepare recommendations for Section Three: Council Border (Federation Park) to Hickey's Point.

## Drought Communities Program - Extension

Council received \$1 million from the Commonwealth of Australia for the Drought Communities Program – Extension. As a drought-affected council, the program supported local community infrastructure and other drought relief projects, summarised below:

- Works for the Ardrossan Stormwater Harvesting and Reuse Project Stage Five, which will result in an increased sustainable water source for the irrigation of community facilities;
- Improvement of facilities at three bush camp and day areas, namely Barkers Rocks, Daly Head and Wauraltee, with the installation of toilet amenities;
- Renewal and replacement of various footpaths in the towns of Coobowie and Yorketown;
- Installation of a mains-supplied water tank at the Minlaton Airstrip for use during firefighting;
- Upgrade of the north cliff stairs at Ardrossan;
- Refresh of public toilets with improvements to eight facilities

located at Arthurton, Balgowan, Black Point, Maitland (Robert Street), Pine Point, Port Clinton, Port Victoria and Warooka;

- Road patch sheeting works for 6 roads in the Hundreds of Koolywurtie and Tiparra;
- A comprehensive upgrade to the Harry Butler Precinct public toilets; and
- The installation of central control systems where turf is irrigated in public open spaces, to improve water use efficiency.

## Garage Sale Trail

In July 2019 Council signed up to the National Garage Sale Trail Campaign. Nationally the Garage Sale Trail is designed to encourage re-use and waste minimisation.

The benefit of being part of the National Campaign was access to the marketing collateral that included a ten-week education program for the community that encouraged waste reduction and re-use.

The program then culminated in a weekend of garage sales over the 19th – 20th October 2019

For a relatively low cost, Council saw this as an effective method to engage the community in waste minimisation.

The anticipated benefits of joining this national campaign were:-

- Increase diversion from landfill;
- Positively change resident's attitudes to waste;
- Increase re-use locally;
- Connect with our community; and
- Boost engagement between Council and our community.

The result of our first participation in this program was:-

- 1,570 residents involved over the weekend as either sellers or buyers;
- 46 garage sales were formally registered;
- 921 residents looked at the Garage Sale Trail website;

- 8,676 kg is the estimate weight of items that were sold (& therefore diverted from landfill);
- 85% of residents are now more likely to reduce waste after participating; and
- \$7,210 is the total amount of money that changed hands locally over the weekend.

## Gum Flat Restoration Project and Nature Play Festival

Council continues to support the Minlaton and District Progress Association, Prince Alfred College, Minlaton District Early Learning Centre, Minlaton District School, Natural Resources Northern and Yorke, and community members, in delivering the Gum Flat Restoration Project. Activities included nature play, weed removal, trail construction, horse yard restoration and revegetation.

In addition, in October 'The Great Gum Flat Adventure' was held as part of the state-wide Natural Play Festival 2019. 176 people, including 121 children, participated in a range of activities, including Narungga totem and wooden mandala art making; cubby-building; crafts, including making scavenger bracelets, warrior arm bands, and woollen wrapped totem sticks; canvas art making with natural brushes; bird spotting; plant detective work; nature scavenger hunting; self-guided trail walking; and mountain bike track riding.

## Roadside Vegetation Survey and roadside Markers

Council has continued a program of installing roadside vegetation markers to identify zones of significant vegetation. This allows Council staff, contractors and residents to manage their practices to ensure this vegetation is not damaged. A roadside vegetation survey was also conducted, allowing the location of previously non-recorded threatened species to be captured.



## Marna Banggara

Yorke Peninsula Council is a partner and a supporter of the Marna Banggara project (formerly known as the Rewilding Project or the Great Southern Ark project).

The project was renamed Marna Banggara to recognise the Nharungga People, the Traditional Custodians of Guuranda (Yorke Peninsula).

The terms originate from Narungga dialect with marna meaning 'healthy or prosperous' and banggara signifying 'Country', reflecting the project's aim to achieve improved economic and agricultural outcomes by enhancing biodiversity and the health of the district's natural systems.

This is an ambitious project that aims to restore southern Yorke Peninsula's spectacular landscape. The project partners include: National Landcare Program, Department for Environment and Water, WWF Australia, Foundation for National Parks and Wildlife. Also: Regional Development Australia, South Australian Tourism Commission, Zoos SA, FAUNA Research Alliance, BirdLife Australia, Nature Conservation Society of SA, Narungga Nation Aboriginal Corporation, Primary Producers SA, Primary Industries

and Regions SA, Conservation Volunteers Australia, Legatus Group, Yorke Peninsula Council, Yorke Peninsula Tourism, Scientific Expedition Group.

By returning locally extinct species to the area, we hope to reinvigorate the ecological processes that ensure the bushland's health and provide flow-on benefits to agriculture and the local economy.

After ten years of Community Action Planning and engagement, Marna Banggara is quickly building momentum. The first species is on track for translocation in autumn 2021 and the team is continuing its work to control foxes and feral cats, which pose the biggest threat to native species. Construction of a 25-kilometre fence across the foot of the Peninsula will limit these animals re-entering the project area and together with continued predator management, is expected to support agricultural productivity, by improving lamb survival rates. The fence is also close to completion.

The Brush-tailed Bettong will be the first species returned to southern Yorke Peninsula, followed by three more over the next 20 years, creating a safe haven for some of Australia's most threatened species.

In time, it is hoped that the Peninsula's status as an ecotourism destination will flourish, with increasing tourist numbers boosting the Yorke Peninsula's economy.

## National Tree Day

National Tree Day has been held annually since 1996 and is Australia's largest community tree planting and nature care event. The Yorke Peninsula Council actively participates in National Tree Day, coordinating several planting sites across the Council area.

In 2019 operations staff assisted the following schools with site identification and preparation, and tree planting, as part of National Tree Day:

- Central Yorke School;
- Curramulka Primary School;
- Maitland Lutheran School;
- Minlaton District School; and
- St Columba's Memorial School.

In total these schools planted approximately 700 trees, which provide many ecosystem services, including increasing biodiversity and suppressing weeds.



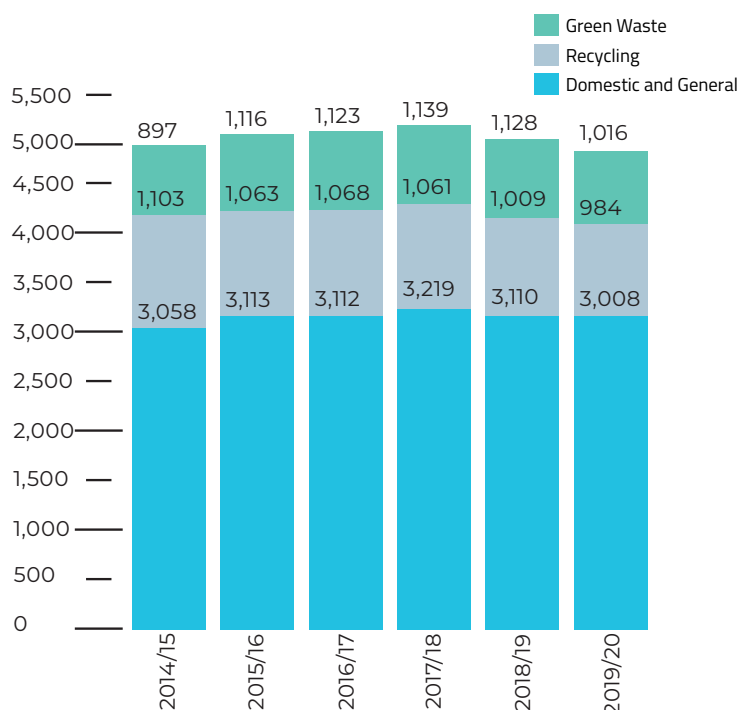
## Waste Management

Council (via contractors) continues to provide a kerbside waste and recycling collection service and Transfer Station outlets for waste and recycling material. Collection of green waste also forms part of the kerbside waste and recycling collection service contract with townships serviced on a monthly basis.

In 2018/19 Council commenced a new kerbside waste and recycling collection service contract, including kerbside green waste collection, which will be in place for at least the next seven years. As part of this contract new green waste bins were rolled out to eligible properties in January 2019 and new waste and recycling bins were rolled out to eligible properties in January 2020.

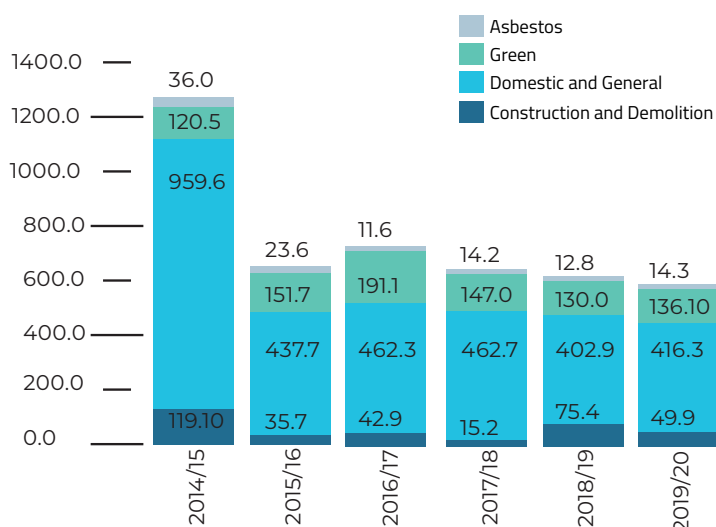
In 2019/20 approximately 4,083.23 tonnes of mixed waste was collected with an estimated 1,081.94 tonnes (26%) of recyclable material diverted from landfill. During this period approximately 1,033.32 tonnes of green waste was collected and processed, with material used by Council for rehabilitation purposes, as well as being provided to community groups for community projects.

### Comparative Breakdown of Waste Collection



The chart below outlines the breakdown of waste streams collected at Transfer Stations for the 2019/20 financial year. An aggregated total of 617 tonnes of material was received across the three sites being: Central Yorke Peninsula (near Arthurton), Ramsey (Port Vincent) and Warooka.

### Breakdown of Tonnes Collected at Transfer Stations



## Nuisance and Litter Complaints and Offences

The Local Nuisance and Litter Control Act 2016 (the Act) is legislation that came into full effect as of 1 July 2017. Councils are the principal authority in dealing with this legislation. The Act was developed to support and enhance local amenity values by making specified matters such as noise and odour a local nuisance and therefore a Council issue. Generally, Council will become involved if an issue within the community (e.g. between neighbours) cannot be resolved.

A local nuisance is described in the Act as being any adverse impact on the amenity value of an area, which unreasonably interferes with, or is likely to unreasonably interfere with, the enjoyment of that area by people in that area. A person's activities should not unreasonably interfere with the well-being or enjoyment of an area by others. This includes not only the indoor and outdoor spaces of a person's own property but public and community areas such as parks, other places of public recreation, and commercial precincts. The depositing of litter is now also contained within this legislation.

22	Complaints of local nuisance (up 16% from 2018/19)
72	Complaints of littering (up 227% from 2018/19)
8	Litter offences expiated
2	Nuisance offences expiated
2	Litter abatement notices
1	Nuisance abatement notices





# GOAL 4: COMMUNITY ENGAGED AND SUPPORTED

Continually seek innovative ways to engage and support our community and improve the quality of life on the Peninsula. Council will continue to work in partnership with Progress Associations and other key stakeholders to achieve this goal.



# \$101,117

Council received 2841 dog registrations in 2019/20.



## Animal Management

Council's Animal Management Plan, adopted in 2018 pursuant to the Dog and Cat Management Act, aims to encourage responsible pet ownership, where people and pets integrate safely and harmoniously within the community. The plan also recognises that companion animals are part of the community, contributing to quality of life. Council is committed to ensuring that the needs of animals and their owners are accommodated while recognising the different needs of all members of the community and meeting legislative requirements.

During the year Council commenced a review of its By-laws relating to dogs and cats. Public consultation has been undertaken in relation to the introduction of a separate dog and cat By-law, which includes the registration of cats. The new By-laws will be considered and adopted by Council in the latter part of 2020.

Council received 2,841 dog registrations since 1 July 2019, generating an income of \$101,117. All monies received from dog registrations is expended in the administration and enforcement of the provisions of the Dog and Cat Management Act relating to dogs and cats.

The majority of cat complaints received by Council relate to feral/un-owned cats.

## Australia Day and Citizen of the Year Awards

Council's Australia Day celebrations are held on Australia Day and hosted by Mayor Darren Braund in the Minlaton Town Hall, with the community invited to attend the Australia Day Program.

Australia Day is a special day to become an Australian citizen. On Australia Day 2020 the Yorke Peninsula Community

welcomed nine new Australian citizens. Approximately 180 community members attended the event. An air of excitement filled the Minlaton Town Hall as Mayor Braund invited each recipient to make the Australian Citizenship Pledge.

The Australia Day Awards followed. 2020 saw a number of nominations being received with the following awards being presented:

Community Group or Event of the Year – Harry Butler Centenary Committee. Awarded to the Committee for their organising of an incredible event for the centenary celebrations. A weekend of celebrations including tours, displays and presentations – a credit to the committee.

Young Citizen of the Year – Hugo Taheny – Awarded for being an inspirational role model for people living with disabilities and his incredible achievements in a wide range of sports – including winning the world champion men's discus at the 2019 INAS Global Games in the category for athletes with Down Syndrome.

Citizen of the Year – Grantley Trotter – Awarded for his contribution to the CFS and a myriad of committees and community events in Port Vincent; including working and attending every Gala Day in Port Vincent (which has celebrated its 50th year!).

## Community Grants, Sponsorship and Donations

Council remains committed to assisting local groups through a series of grants and support programs each year.

The Community Grants Scheme provides financial grants to community groups and other not-for-profit organisations to contribute to the community by funding projects, programs and activities

which achieve recreation, culture, environmental, community, social development or welfare outcomes.

In 2019/20, 37 payments for Community Grants totalling \$99,999.17 were approved for community groups and organisations. A detailed list of all funding recipients is provided in Appendix 2.

Council also provides a small amount of discretionary funding for sponsorships and donations. In 2019/20 Council provided over \$10k in discretionary funding which included sponsorship for the Maitland Music and Arts Club, Yorketown Discovery Weekend, Edithburgh Carols by the Sea, Gynburra Festival and the Berry Bay Surf Classic. Council also finally supported the "Art Ark Adventure" program at the Warooka Primary School

Donations included support to the Hannay Prize for Warooka Primary School, NAIDOC school initiatives and a number of donations to local children who were chosen to play sport at either a regional, state or national level.

Donations included support to Yorketown Area School, the Hannay Prize for Warooka Primary School, NAIDOC school initiatives and a number of donations to local children who were chosen to play sport regionally, state or nationally.

## Customer Service

Our customers are our community and when interacting with them, we are guided by certain legislative standards and requirements. We also have a general commitment towards providing a positive experience to those we serve and the Customer Service Charter sets out the information and direction to our customers and staff on our service standards and feedback mechanisms.

# Customer Service

Our customers are our community and when interacting with them, we are guided by certain legislative standards and requirements. We also have a general commitment towards providing a positive experience to those we serve and the Customer Service Charter sets out the information and direction to our customers and staff on our service standards and feedback mechanisms.

The Customer Service Team and Information Technology Team have recently embarked on a project to explore the opportunities in the industry to continuously improve our interactions with our customers in line with current trends in customer service – both electronically and physically.



## Fire Prevention

Council is part of the Yorke Peninsula Fire Ban District. The Fire Danger Season (FDS) commenced on 1 November 2019, two weeks earlier than the traditional starting date due to dry seasonal conditions. The FDS concluded at the end of April 2020.

Fuel reduction notices were issued from September 2019 to protect the property from fire and to reduce the likelihood of an outbreak or spread of a fire on the land. From time to time, it has been necessary for Council to engage contractors to reduce the fuel levels, stipulated in the notice, and landowners were subsequently invoiced for the work.

1,123 fuel reduction notices were sent out to landholders to reduce the fire hazard on their properties.

A further inspection revealed that 68 landholders had not complied with the fuel reduction notice and were subsequently sent a further letter to reduce the fuel loads within 7 days as per the notice or Council will arrange the works to be carried out. Fifty one (51) Expiations Notices were issued to property owners who did not take appropriate action to reduce the fuel loads on their land. Council engaged the services of a contractor to mow six properties as a result of non-compliance.

This year Council issued 93 Schedule 9 permits pursuant to the Fire and Emergency Services Act for farmers to burn off their land in preparation for the following season.

The Online Burn-off Notification system is continuing to be extremely well received by many sections of our community. Local farmers used the live data to monitor fires in the area as did the general public. All proposed burn offs are pin pointed on a map on Council's web site which can be viewed by the public and emergency services.

The local Country Fire Service (CFS) brigades and SAPOL also regularly used the data to ascertain if a proposed burn off was occurring in the vicinity.

This season there was only 180 burn offs validated, which is a small reduction from the previous year. The reduction

in burning by farmers was influenced by the low fuel loads and the change in farm management.

As a result of local fires at the beginning of the FDS many residents were keen to learn about their responsibilities and welfare during a bushfire. A community education session was held in Price with the guidance of a CFS Community Education Officer after the Price fire. Unfortunately the spread of COVID-19 postponed several other bushfire educational sessions in local communities, which are now being planned for later in 2020.

A prescribed burn off was also planned for Marion Bay in March/April 2020 to create a fuel reduced area to limit the spread and impact of bushfire toward Marion Bay from the west. Fuel loads in the area are currently very high to extreme and the consequence of a bushfire would be devastating. All of the preliminary works were undertaken by Department of Environment and Water for the prescribed burn off, but due to the restrictions caused by COVID-19, the actual burn off has been postponed a year.

## Food Safety

Routine and follow up inspections of food businesses are undertaken throughout the year. Council now uses the voluntary Food Safety Rating Scheme (Scores on Doors) developed by SA Health to guide food inspections. This provides a visual performance indicator, which helps provide measurable food safety goals for food business owners. The score rating system also helps put importance on high risk areas of food handling with higher scores assigned to these areas. Routine inspections seek to determine the knowledge and skill level of the persons involved in food preparation and sale, along with the general cleanliness and suitability of the premises. It also provides advice and support to all food businesses, ensuring a continual improvement in the safety of food handling practices.

Council's Environmental Health Officer (EHO) also deals with food complaints from the public; such complaints may be about the quality or safety of food for sale, observed food handling practices or other related matters that concern a consumer.

Food Recalls are brought to the attention of the EHO via emails from the Department of Health and if requested, the EHO may check food premises shelves to ensure the implicated food has been removed from sale.

Food safety training can also be undertaken by the EHO, especially for volunteer groups that may not be able to cover the cost of accredited training.

## Legionella

Legionnaires' disease (Legionellosis) is a serious and sometimes fatal form of pneumonia caused by the bacteria Legionella. Legionella bacteria are found naturally in the environment and thrive in warm water and warm damp places. They are commonly found in bodies of water, soil and potting mix.

People most at risk of getting sick from the bacteria are older people (usually 50 years of age or older), people who are current or former smokers, those who have a chronic lung disease (like emphysema) and people who have weak immune systems from diseases like cancer, diabetes, or kidney failure.

People usually get Legionnaires' disease by breathing in Legionella bacteria in very fine droplets of water called aerosols. Such aerosols are often associated with cooling towers and warm water systems.

In the Yorke Peninsula Council area three(3) sites at which warm water systems are in place have been registered with Council and annual audit reports of the systems are received.



## Yorke Peninsula Leisure Options

Council's Yorke Peninsula Leisure Options (YPLO) program provides diverse recreational and social opportunities for seniors and people with disabilities.

YPLO currently runs group sessions across four days each week (excluding holiday periods) based at Minlaton and Yorketown and receives funds from State and Commonwealth Governments to support the program.

With many members transitioning into the National Disability Insurance Scheme (NDIS), YPLO has become a Registered NDIS provider and continues to offer the broad range of services to Southern Yorke Peninsula residents.

A detailed account of the 2019/20 YPLO Annual highlights can be found in Appendix 2.

## Youth

The Yorke Peninsula Council's Strategic Management Plan and the Yorke Peninsula Alliance Regional Public Health Plan recognise the role Council play in promoting health and wellbeing for young people. Priority areas are highlighted along with the significant challenges facing the region. It is also acknowledged that there are very few sustainable engagement programs for young people currently available on the Yorke Peninsula.

Never has participation in community life on the Yorke Peninsula been so challenged as in 2020, due to COVID-19. Council's unique and increasingly popular YorkON Gaming Convention, made possible through partnerships with community groups including AVcon, the Copper Coast Table Top Gamers and Retrospekt, was sadly unable to take place due to the risks associated with COVID-19 and relevant restrictions. Similarly, plans to hold a number of community movie nights also had to be deferred.

Prior to the outbreak of COVID-19, Council continued to build upon its successful partnerships with State and Federal Governments, Flinders University, local businesses and community organisations

to support the wellbeing of young people and the broader community through events and other sustainable opportunities.

## Community Movie Nights

Marion Bay Playgroup along with the Ardrossan Community Club and Progress Association joined with Council to present two, free outdoor cinema evenings.

People of all ages were treated to delicious food prepared by Carolyn from MBC Food in Marion Bay, before the screening of Toy story 4 on Council's six metre by seven metre blow up screen.

While in Ardrossan, young people and their families enjoyed a selection of meals and refreshments as they were entertained by some of our very talented local musicians, followed by Walt Disney's Aladdin. Over 200 people attended these events.

Community movie nights offer a valuable opportunity for social participation for all.

## Work Experience

Preparing for the transition from schooling into the workforce is also an important part of ensuring a sustainable future for the Yorke Peninsula and Council have assisted a number of young people through work experience placements, in various roles, across the organisation.

Key priorities that have been the inspiration behind this year's activities are:

- Build a sense of community through positive participation in community life;
- Encouraging a positive, creative and supportive place for our young people to thrive;
- Offer a range of accessible community facilities, programs, events and activities; and
- Work with partner organisations, young people and the community to improve health and wellbeing.

Through an ongoing commitment to building stronger, healthier communities, Council will continue to positively contribute to youth health and wellbeing and the future of the Yorke Peninsula.

## Waste Control Systems

The Environmental Health Officer (EHO) role includes the ongoing assessment of wastewater applications and inspecting the installation of these approved systems. Such applications cover;

- local sewer schemes;
- common wastewater management schemes;
- on-site disposal via septic/aerobic tank and soakage/irrigation area;
- on-site disposal incorporating pressure dosed soakage beds, these can be particularly useful for small blocks and difficult sites; and
- off-site disposal of effluent via a holding tank for properties within 100m of the high water mark (sensitive coastal zone) – holding tanks are not allowed for new developments and are only considered for particular locations.\

## YOu Rock fEst

Council and the Ardrossan Progress Association were excited to bring the inaugural YOu Rock fEst to the Yorke Peninsula Community. A first of its kind, free, family friendly music festival which not only supported the local music industry but raised awareness of mental health and wellbeing issues in our community.

Young, local artists were given the chance to be mentored by and perform alongside well-known artists on the big stage. Local health and wellbeing organisations actively promoted wellbeing and raised awareness. Local community groups supplied food and refreshments for sale, promoting and supporting their vital community work.

Around 1,000 local and broader community members, along with visitors, enjoyed the opportunity to engage and enjoy a day of music and fun in a safe environment.

Local supermarkets, accommodation providers and food businesses also directly benefited.



## Libraries

Yorke Peninsula Libraries have continued to work together to provide a high level of community service. A number of author events, Bounce and Rhyme and other community events have been held and well received throughout the region.

Council, in conjunction with the Joint Use School Community libraries have continued to work with the Public Library Service of SA to ensure ongoing improvements to customer access and services provided.

Our libraries were also negatively impacted by COVID-19 and were forced to shut

for a period of approximately 10 weeks, followed by only partial re-openings which remain in place at the time of this report. However, our local community was supportive and many started to embrace the online library resources.

The Minlaton Library delivered online picture book story time during the COVID shutdown. 119 episodes were aired which had over 2,000 views.

Pre-COVID-19, the Yorketown Area School Library held one author event, a star gazing night, book clubs and Bounce & Rhyme sessions and movie nights every three weeks with around 120 people attending.

During COVID-19 closures, the Yorketown Library continued to give their most avid members a personal home delivery service with staff making the selection of books and dropping them at the member's front door.

Post COVID-19 all libraries have enforced distancing measures with physical markers on the floor, provisioning of hand sanitisers, contact tracing sheets and quarantining of books for a defined period of time.

The table below shows activity over four Community libraries for 2019/20.

### Community Libraries Activity 2019/20



	Ardrossan	Maitland	Minlaton	Yorketown
Number of borrowers	576	719	982	2,945
Number of items loaned	16,276	19,685	22,078	43,060
Number of depots	0	1	2	5



# GOAL 5: RESPONSIBLE GOVERNANCE

Demonstrate leadership, improve service delivery and ensure its business is conducted in a compliant, transparent, accountable, sustainable and efficient way using technology as an enabler.



# 2019/20 Awards

Inaugural Grey Nomad Awards awarded on 6th November 2019

Best Grey Nomad Commercial Campsite - Bush Camping

Best Grey Nomad Small Caravan Park - Yoretown Caravan Park

Pictured: Grey Nomad Awards Night



## Corporate Health

A variety of health and wellbeing initiatives are available to all staff through our Health and Wellbeing Program. We aim to assist in providing information and services to enable informed life and wellbeing decisions. Programs this year included:

- onsite health assessments;
- 82 skin cancer screenings;
- 102 flu immunisations;
- manual handling session; and
- Statewide Super Education Sessions.

## Reskilling our Workforce

Developing the right skills, knowledge and experience of our staff ensures Council can deliver on its priorities and continually improve performance and service delivery. To achieve this, staff are provided with a variety of learning and development activities which are either directly linked to their work role or are identified through the Performance Appraisal process.

In addition to mandatory online training modules, staff undertook 1,204 hours of specialised training opportunities, including workshops, training days and conferences. All new staff continue to complete the Corporate Induction

program during their first week of employment to ensure they have a sound understanding of Council's vision, values, services, operations, policies, procedures and work practices.

## External Grant Funding

Successfully obtaining grant funding is an important function for Council and provides a mechanism for delivering additional projects that would otherwise have to be sourced through additional rates or other revenue streams. Grant funding can be viewed in two components – regular (known) Federal and State funding and also competitive grants which involve writing winning submissions and successfully obtaining funding from a limited pool available.

In 2019/20 the Yorke Peninsula Council obtained a total of \$5.7 million grant funding for operating and capital projects. This is significantly more than previous years predominately due to Drought and Natural Disaster Relief funding provided by the Australian and South Australian Government. Refer to page 51 for an update of some of the projects completed under these rounds of funding.

A full breakdown of all grant funding received is provided in Appendix 2.

## Information Services

The Information Technology team continue to deliver and manage the day to day IT operations of Council including routine support, maintenance, risk mitigation and planned asset replacements.

The team have been able to meet the rapidly emerging business requirement changes relating to IT systems brought about by the COVID-19 pandemic restrictions. This included successfully transitioning staff to working from home, and moving council meetings online while minimising disruption to business activities.

During the 2019/2020 financial year, projects were undertaken on systems to improve service delivery to our internal customers which provided efficiency gains for Council. Renewal activities were headlined by the replacement of Council's Geographic Information System (GIS) was completed. System upgrades and enhancements completed within the reporting period included Electronic Document and Records Management System (EDRMS), disaster recovery, risk and intranet systems. Work on the email system is ongoing.





## Public Health

The South Australian Public Health Act 2011 charges Councils with the responsibility of preserving, protecting and promoting public health within its area. Environmental Health Officers (EHOs) may receive complaints from community members about matters they perceive as a public health risk. The EHO needs to investigate and consider if there is a risk to public health and what action needs to be taken to alleviate it. During the reporting period complaints have been received concerning the risk from:

- Offensive odours
- Illegal wastewater discharge
- Noise
- Asbestos
- Living conditions

- Potential contamination
- Failing effluent disposal systems
- Pests
- Water quality
- Air pollution
- Quality or safety of food for sale
- Coronavirus

### Internal Review of Council Decisions

Council is committed to ensuring its customers are provided with an open, responsive and accountable process for reviewing grievances.

Council's Complaints Policy PO147 adopts a three-tiered approach to categorising and managing complaints, with the third tier being an internal review in accordance with the Review of Internal Decisions

Policy PO037.

The Review of Internal Decisions Policy serves to provide a fair, consistent and structured process for Council's customers if they are dissatisfied with a previous decision made by Council (including Council employees or other persons acting on behalf of the Council), in accordance with the requirements under Section 270 of the Local Government Act 1999.

There was one new request for an internal review of a decision during 2019/20 relating to the action Council staff had taken to address a complaint made by members of the community about the activities of a local business. Council have taken appropriate action to manage the issues raised however the matter is still ongoing.



Balgowan | Annette Lawrence

## Financial Services

Council continues to support existing services and infrastructure, as well as invest in new strategies and priorities. Our financial expenditure in line with our 2019/20 Annual Business Plan is detailed in this report.

During 2019/20 the Financial Services team delivered and managed Council's day to day finance functions such as payment of invoices, collection of rates and other income, management of cash and loans, reconciliation of accounts, preparation and review of budgets, financial and management reporting, legislative compliance etc. The team also focused on financial governance especially in regard to long term financial sustainability and achievement of Council's Long Term Financial Plan (LTFP) objectives.

This focus is maintained by continuing training and presentations to staff and Elected Members and the continuation of strategic reporting, all linked back to the LTFP and its strategic key performance indicators.

Council adopted a revised ten (10) year LTFP in April 2020, reflecting the changes to its internal and external environments and circumstances. The objective of the LTFP is to ensure that Council remains financially sustainable and is able to provide at least the current level of services over the next ten (10) years. Council has identified that its operating deficits and asset replacement levels have been below local government sector targets and the revised LTFP maintains the need for Council to remain financially viable whilst increasing its asset replacement programs. The revised LTFP will drive future Budgets and provide to the community an indication of Council's proposed future financial performance.

The LTFP is also used as a tool to ensure that the impact to the future of budget variations, and proposed new projects, are

fully understood before any changes are adopted. The next review of this Plan is proposed to commence in October 2020.

The revised LTFP seeks to move Council closer to industry targets in relation to operating results and asset sustainability progressively over the next ten (10) year period.

Due to the COVID-19 pandemic which impacted the last quarter of 2019/20, Council's 2019/20 Budget was significantly impacted. The Finance team facilitated a Council wide 3rd quarter (as at 31st March 2020) budget review resulting in numerous budget adjustments especially to income generated from tourism related activities. The impact of COVID-19 restrictions resulted in reduced income and corresponding cut back to expenditure in 2019/20 and further impacted the development of the 2020/21 budget which has significant variations from Council's LTFP.

## Managing Complaints

Council is committed to continually improving the service it provides and all feedback received is considered a mechanism for collecting information on Council's performance in the eyes of the community. In many cases feedback relates to a request for service (Customer Service Requests) or an expression of gratitude, however at times Council does receive complaints, which are managed in accordance with its Complaints Policy PO147.

A copy of this policy is available on Council's Website and can be accessed by hovering over the 'ABOUT US' tab and clicking on 'Policies' under the 'Forms and Documents' section.

A complaint is defined as an expression of dissatisfaction with a product or service provided by Council, or its representative, that has failed to reach the standard stated, implied or expected. A complaint to Council may relate to a decision by

Council or its employees which may affect a ratepayer, community member, organisation or business.

The following are NOT considered a complaint:

- A request for Council services (unless it is a second request, where there was no response to the first);
  - A request for documents, information or explanation of policies or procedures;
  - A request for Council to exercise a regulatory function (unless it is a second request, where there was no response to the first);
  - The lodging of an appeal or objection in accordance with a statutory process, standard procedure or policy (unless this is recorded as a complaint about Council's decision making. – this will be dealt with under Review of Council Decisions Policy PO037);
  - A submission relating to the exercise of a regulatory function (e.g. an objection to a development application or a submission on a policy); and
  - Disputes between neighbours.
- There are also separate processes that apply to particular types of complaints that are not subject to disclosure in Council's Annual report including:
- Civil liability matters;
  - Matters already being dealt with through a Court process;
  - Freedom of Information requests;
  - Complaints relating to Elected Member or employee conduct; and
  - Insurance claims.

Of the total 72 complaints received during the 2019/20 financial year, 70 have been addressed and closed. A detailed list of complaints is provided on the Council website [www.yorke.sa.gov.au](http://www.yorke.sa.gov.au).



## Representation Review

As per the Local Government Act 1999, a Council is required to conduct a review of its representation at least once in every eight years or when specified by the Electoral Commissioner and when the number of electors for a ward varies from the ward quota by more than 20%.

The purpose of the review is to determine whether the community would benefit from an alteration to its composition or ward structure.

The following table compares the Yorke Peninsula Council's representation quota with neighbouring and other comparable councils. The representation quota is determined by dividing the total number of electors by the number of Elected Members (including Mayors).

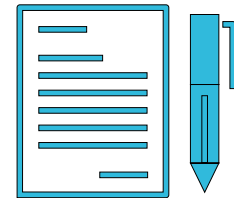
The Australian classification of local government defines each council based on its population, the population density and the proportion of the population that is classified as urban for that council. As shown below, the Yorke Peninsula Council is classified as Rural Agricultural – Very Large (RAV) along with the neighbouring Copper Coast Council.

When Council undertakes a representation review, the community are invited to make written submissions to the council within a specified timeframe. The community are alerted to the consultation period by way of; copies of the report available at council offices, a public notice in the YP Country Times and council's website.

Interested parties also have the opportunity to appear before council.

Under the provisions of the Local Government Act 1999, the public may also initiate submissions. The grounds for public initiated submissions are detailed within Chapter 3, Division 5 of the Local Government Act. Any member of the community wishing to pursue this option must submit a formal letter to Council's Chief Executive Officer who will present the submission at the next available Council meeting.

Yorke Peninsula Council will be undertaking its next representation review in October 2020.



### Local Government Representation Quota Comparison

Council	No. of Elected Members	No. of Electors	Ratio	Class.
Adelaide Plains	10	6,187	1:618	RAL
Clare & Gilbert Valleys Council	10	6,799	1:679	RAL
Copper Coast	10	11,405	1:1140	RAV
Light Regional	11	10,536	1:957	RAV
Port Pirie Council	10	12,881	1:1288	RAV
Wakefield Regional Council	10	4,782	1:478	RAL
<b>Yorke Peninsula Council</b>	<b>12</b>	<b>8,878</b>	<b>1:739</b>	<b>RAV</b>
Representation Quotas 2019/20. Source LGA (SA)				





## **Work Health Safety (WHS)**

Council continues its strong commitment to achieving, so far as is reasonably practicable, a working environment that is safe and without risks to the health and wellbeing for all persons.

The 2020 year has been challenging for all businesses due to the Coronavirus (COVID-19) Pandemic, but Council has been able to continue to sustain its operations by identifying risks and implementing controls to significantly reduce risks to our staff and the community. Council's proactive response to the pandemic has included the commissioning of a COVID-19 Working Group with representation from many areas of the business including Environmental Health, People, Culture and Safety, Business and Public Relations and Governance. The Working Group met regularly in order to perform actions such as:

- monitor the directions by State and Federal Government;
- consider staff working and leave arrangements;
- prepare staff and prepare externally facing communications;
- review the delivery of services to the community, especially our vulnerable community members; and
- monitor the Information Technology (IT)

requirements for staff and where possible implement any other controls within Council's means necessary to protect our staff and broader community.

The Local Government Association Workers Compensation Scheme undertook a review of our Work Health and Safety management system against industry sector baselines. The results of the review will allow us to further develop our systems and work practices. Additionally, Council undertook a Chemical Procedure Validation Audit to ensure the organisation complies with the requirements of its self-insured licence. A considerable amount of work has been undertaken to close out resulting actions from these two audit. Council has built a Chemical Register by identifying all of the chemicals Council uses, updated and distributed Safety Data Sheets, disposed of non-required chemicals and by using our hierarchy of controls to seek out and obtained chemicals that have a lower risk rating. Work in this field is continuous to ensure the safe systems of work.

Collaboration across departments is underway with the Information Technology team and People, Culture and Safety team to build an online Safety and Risk Management system incorporating Council documents, Corrective Action Register, Incident and Hazard Notification Reporting, monitoring tools, injury management and various other online

safety forms. The management system will continue to be developed to ensure all Council staff have instant access to Safety and Risk items.

A proactive approach continues to be applied to Council's injury prevention strategies along with an early intervention approach to all work-related injuries and illnesses that focuses on sustainable return-to-work programs. Personal commitment and active involvement by all management and staff is essential to establish and maintain a safe and healthy working environment. With the support from Health and Safety Representatives at all worksites, Council ensures hazards are identified, consulted and control measures introduced early to prevent any injuries. Council's Safety program continually undergoes review and improvement to ensure it complies with the ReturnToWorkSA Performance Standards for Self-Insured requirements.

The People, Culture and Safety team continues to improve and deliver its safety and risk consultation processes to all staff and has avenues for this to be done such as Council's Safety Plan, initiatives, bulletins, monthly health tips and email advice from external safety and risk sources. We encourage proactive discussion with all staff to continue to deliver effective safety, wellbeing and risk strategies to maintain and improve our working environments.



## Transition to the Planning Development and Infrastructure Act 2016

The ongoing State Government planning reforms have been an important focus of the Development Services Department throughout 2019/20.

Relevant staff of the department reviewed and provided submissions in relation to a number of key policy documents put forward by the State Government such as the Planning and Design Code, Ministerial Practice Directions and Ministerial Building Standards.

The transition has also involved the implementation of the Accredited Professional's Scheme, Electronic

Development Assessment, and the establishment of a new Council Assessment Panel. Council has also progressed with a Joint Planning Agreement with the Copper Coast Council and Barunga West Council to facilitate the development of a Regional Plan covering the three Council areas.

The Planning and Design Code is gazetted to become operational in the Yorke Peninsula Council on 31 July 2020, revoking Council's Development Plan.

### Risk Management

Our Risk Management Framework sets out the process for identifying, assessing and evaluating risks throughout council.

Risks identified in this process are

managed and mitigated through inclusion in work plans and programs.

Additionally, the Local Government Association Mutual Liability Scheme undertook a review of our risk management practices in late 2019.

This evaluation assessed the effectiveness and compliance of our risk management systems against industry sector baselines.

The results of the review will allow us to further develop our risk management practices.



# OUR COUNCIL PERFORMANCE

## **Annual Business Plan & Strategic Plan**

The challenges and opportunities drive our vision for the Peninsula and set the direction for our five strategic goals as outlined in Council's 2016-2020 Strategic Management Plan.

The Strategic Management Plan is supported by a range of operational plans to achieve Council's vision and goals. Council's Long Term Financial Plan and the Annual Business Plans underpin the success of the Strategic Management Plan.

Planning a sustainable future for the Peninsula relies on being responsible today – responsible in our care of the environment, our people and culture, our heritage and our prosperity. It also relies on building and maintaining productive partnerships and strong relationships with the Yorke Peninsula community to achieve a more sustainable future for our community.

An online version of Council's 2016-2020 Strategic Management Plan, Long Term Financial Plan and the 2018/2019 Annual Business Plan can all be viewed or downloaded at [www.yorke.sa.gov.au](http://www.yorke.sa.gov.au).



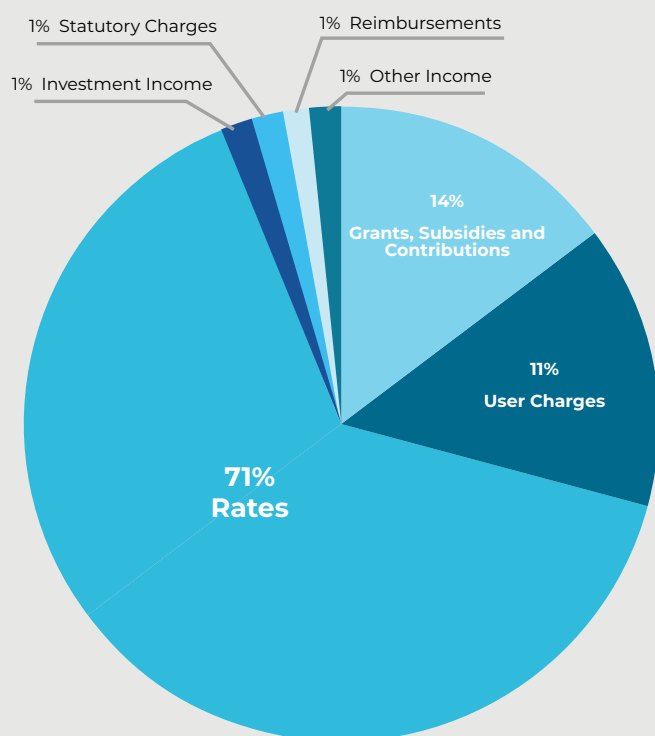
# ANNUAL BUSINESS PLAN PERFORMANCE: FINANCIAL

## Operating Income

The following summary presents a snapshot of Council's financial performance for 2019/20 including comparisons to previous years. The full audited financial statements are provided as Appendix 1 of this report.

Council's income is derived from various sources including rates, statutory charges and user charges, interest, investment revenue and grants and contributions. A breakdown of Council's 2019/20 income sources is shown below.

### Operating Income Breakdown



### Total Operating Income

Income Classification	2019/20 (\$,000)	2018/19 (\$,000)	Variance (\$,000)	Variance (%)
Rates	23,297	23,021	276	1.2%
Statutory Charges	416	404	12	3.0%
User Charges	3,702	3,743	- 41	-1.1%
Grants, subsidies, contributions	4,662	3,957	705	17.8%
Investment Income	165	231	-66	-28.6%
Reimbursements	395	277	118	42.6%
Other Income	188	217	-29	-13.4%
<b>TOTAL</b>	<b>32,825</b>	<b>31,850</b>	<b>975</b>	<b>3.1%</b>

Operating expenses consist of employee costs, materials, contracts and other expenses, depreciation and finance costs. A breakdown of Council's 2019/20 expenses is shown below.

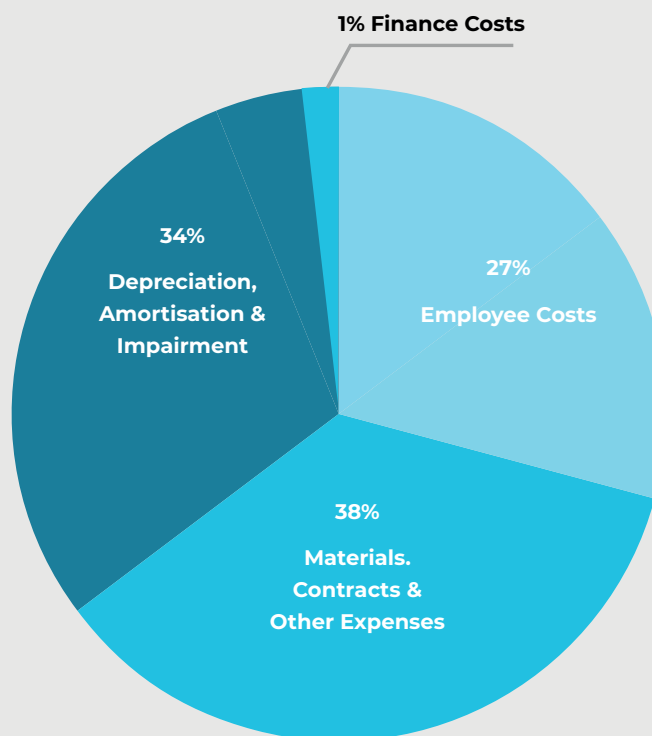
Operating expenses totalled \$33.3 million in 2019/20, an overall increase of 1.6%

(\$536k) compared to 2018/19. The largest increase of \$651k was depreciation due to the revaluation of Council's Transport, Stormwater Drainage, CWMS and Water Schemes assets and also renewal/upgrade of existing assets and acquisition of new assets. Of this amount depreciation

for Transport assets increased by \$422k. Employee costs incurred a 3% or \$263k total increase while materials, contracts and other expenses were down by \$343k or 2.6% compared to 2018/19.



## Operating Expenses Breakdown



## Operating Expenses Breakdown

Income Classification	2019/20 (\$,000)	2018/19 (\$,000)	Variance (\$,000)	Variance (%)
Employee Costs	9,011	8,748	263	3.0%
Materials, contracts & other expenses	12,706	13,049	-343	-2.6%
Depreciation	11,242	10,591	651	6.1%
Finance Costs	351	386	-35	-9.1%
<b>TOTAL</b>	<b>33,310</b>	<b>32,774</b>	<b>536</b>	<b>1.6%</b>

## Operating Expenses

Operating expenses consist of employee costs, materials, contracts and other expenses, depreciation and finance costs. A breakdown of Council's 2019/20 expenses is shown below.

Operating expenses totalled \$33.3 million in 2019/20, an overall increase of 1.6% (\$536k) compared to 2018/19. The largest increase of \$651k was depreciation due

to the revaluation of Council's Transport, Stormwater Drainage, CWMS and Water Schemes assets and also renewal/upgrade of existing assets and acquisition of new assets. Of this amount depreciation for Transport assets increased by \$422k. Employee costs incurred a 3% or \$263k total increase while materials, contracts and other expenses were down by \$343k or 2.6% compared to 2018/19.

## Actual Performance Against Adopted Budget

Council's budget is reviewed monthly and formally reviewed and updated each quarter to ensure targets are being met, and cash flow is maintained with changes to the adopted budget officially endorsed by Council. The analysis below is based on the original adopted budget for 2019/20. The table below identifies that as at 30 June 2020 Council made an overall improvement of \$361k to the operating bottom line compared to the Adopted Budget forecast.

The biggest increase and contribution to the improvement of the operating bottom line was \$1.59m or 51.8% in increased grants, with \$200k for bushfire recovery, \$500k for drought

and \$576k for Roads to Recovery being the major additional funding not initially budgeted. This was entirely negated by an increase of 17.8% or \$1.7m to depreciation due to asset revaluations to Council's Transport, CWMS, Stormwater Drainage and Water Schemes asset classes and renewal/upgrade of existing assets and acquisition of new ones.

\$129k reimbursed to Council for street lighting over charged in previous years was also unbudgeted income and contributed to the bottom line improvement. Other positive impacts to the operating bottom line were employee costs down \$173k (1.9%) and materials, contracts and other expenditure down \$133k (1%).

### Actual vs. Budgeted

Total Income (\$'000)	2019/20 Actual	2019/20 Budget	Variance	% Variance
Rates	23,297	23,280	17	0.1%
Statutory Charges	416	380	36	9.5%
User Charges	3,702	3,792	-90	-2.4%
Grants, Subsidies and Contributions	4,662	3,072	1,590	51.8%
Investment Income	165	181	-16	-8.8%
Reimbursements	395	148	247	166.9%
Other Income	188	229	-41	-17.9%
<b>TOTAL</b>	<b>32,825</b>	<b>31,082</b>	<b>1,743</b>	<b>5.6%</b>
<b>Operating Expenses (\$'000)</b>				
Employee Costs	9,011	9,184	-173	-1.9%
Materials, Contracts & Other Expenses	12,706	12,839	-133	-1.0%
Depreciation, Amortisation & Impairment	11,242	9,543	1,699	17.8%
Finance Costs	351	362	-11	-3.0%
<b>TOTAL</b>	<b>33,310</b>	<b>31,928</b>	<b>1,382</b>	<b>4.3%</b>
<b>NET OPERATING RESULT</b>	<b>-485</b>	<b>-845</b>	<b>-361</b>	<b>-42.7%</b>



# Annual Business Plan

## Performance: Capital Projects

The Yorke Peninsula Council's 2018/19 Annual Business Plan identified a range of budgeted capital projects. The table below highlights the performance against actual expenditure for the year.

Projects	2019/20 Adopted Budget	2019/20 Actual Expenditure	\$ Variance	% Variance
<b>TRANSPORT INFRASTRUCTURE</b>	<b>\$8,818,514</b>	<b>\$10,044,597</b>	<b>\$1,226,084</b>	<b>14%</b>
Pine Point Road	\$352,226	\$294,444	-\$57,782	-16%
Sandy Church Road	\$364,480	\$323,330	-\$41,150	-11%
Nalyappa Road	\$836,423	\$809,554	-\$26,868	-3%
Melton South Road	\$358,115	\$288,195	-\$69,920	-20%
Corny Point Road	\$365,222	\$434,560	\$69,338	19%
Gun Club Road	\$226,628	\$203,466	-\$23,162	-10%
Sturt Bay Road	\$491,005	\$698,014	\$207,009	42%
Weavers North Road	\$167,284	\$169,043	\$1,759	1%
Brutus Road	\$178,690	\$284,946	\$106,256	59%
Troubridge Hill Road	\$176,488	\$168,035	-\$8,453	-5%
Old Vincent Road	\$145,820	\$219,181	\$73,361	50%
Corny Point Road	\$447,650	\$364,743	-\$82,907	-19%
Patch Work - North	\$1,157,440	\$1,102,130	-\$55,310	-5%
Patch Work - South	\$1,087,595	\$1,337,187	\$249,592	23%
Reseal Allocation	\$215,000	\$297,876	\$82,876	39%
Shoulder Work	\$500,000	\$393,072	-\$106,928	-21%
Bitumen Rehabilitation	\$350,000	\$274,319	-\$75,681	-22%
Gap Road	\$365,253	\$367,974	\$2,721	1%
Sandy Church Road	\$260,000	\$158,444	-\$101,556	-39%
Yorke town Airstrip upgrade	\$590,404	\$630,286	\$39,882	7%
Maitland Plane Trees - Stage 2	\$50,000	\$6,725	-\$43,275	-87%
Sheoak Flat Road	\$116,791	\$98,695	-\$18,096	-15%
Port Victoria Boat Ramp	\$16,000	\$12,247	-\$3,753	-23%
South Coast Road	\$0	\$222,151	\$222,151	100%
Patch Sheeting	\$0	\$240,000	\$240,000	100%
Footpath Replacement Program (SLGIP)	\$0	\$422,551	\$422,551	100%
Footpath - Beach Road, Coobowie	\$0	\$79,468	\$79,468	100%
Footpath - Waterloo Road, Yorke town	\$0	\$55,789	\$55,789	100%



Projects	2019/20 Adopted Budget	2019/20 Actual Expenditure	\$ Variance	% Variance
Waterloo Bay Road	\$0	\$8,809	\$8,809	100%
Yorke town Airstrip	\$0	\$11,809	\$11,809	100%
Minlaton Airstrip (design & specification)	\$0	\$26,000	\$26,000	100%
Minlaton Airstrip (airfield water tank for firefighting)	\$0	\$41,554	\$41,554	100%
<b>LAND, BUILDINGS &amp; STRUCTURES</b>	<b>\$257,328</b>	<b>\$610,950</b>	<b>\$353,622</b>	<b>137%</b>
Bush camping Infrastructure - annual allocation	\$50,000	\$26,944	-\$23,056	-46%
Disabled Access (Access Advisory Committee)	\$ 25,000	\$0	-\$25,000	-100%
Yorke town Caravan Park - TV points to sites	\$7,867	\$8,365	\$498	6%
Port Vincent Foreshore Caravan Park - solar lighting	\$6,193	\$0	-\$6,193	-100%
Point Turton Caravan Park - cabin rain water tanks	\$7,197	\$0	-\$7,197	-100%
Point Turton Caravan Park - camp kitchen	\$11,601	\$19,807	\$8,206	71%
Point Turton Caravan Park - BBQ area shelter	\$8,800	\$ 8,589	-\$211	-2%
Marion Bay Caravan Park – camp kitchen	\$21,851	\$32,896	\$11,045	51%
Marion Bay Caravan Park - power head upgrade	\$5,318	\$0	-\$5,318	-100%
Ardrossan Jetty Area - stairs and boardwalk upgrade (southern side - Stage 3)	\$50,000	\$50,266	\$266	1%
Port Rickaby Caravan Park - house - replace roller doors on garage, replace house fence at rear and replace door frames and security doors x 2	\$20,000	\$15,239	-\$4,761	-24%
Port Rickaby Caravan Park - disabled access to amenities and outside lighting	\$15,000	\$0	-\$15,000	-100%
Port Rickaby Caravan Park - replace underground water pipes in section behind the house	\$5,000	\$0	-\$5,000	-100%
Minlaton Office - carpet	\$15,000	\$10,328	\$4,672	-31%
Port Victoria Niche Wall	\$8,500	\$0	\$8,500	-100%
Public Toilet Refresh	\$0	\$158,485	\$158,485	100%
Harry Butler Toilet (Drought Community Program)	\$0	\$35,128	\$35,128	100%
Bush Camping Amenities	\$0	\$110,844	\$110,844	100%
Bush Camping - Goldsmith's Beach Amenities	\$0	\$3,448	\$3,448	100%
Port Vincent Institute - kitchen upgrade	\$0	\$677	\$677	100%
Marion Bay Caravan Park - amenities refurbishment	\$0	\$42,000	\$42,000	100%
Port Clinton - dump point	\$0	\$8,569	\$8,569	100%
Hardwicke Bay - beach shelters	\$0	\$17,500	\$17,500	100%
Edithburgh Institute – replacement of timber sash windows and storeroom repairs	\$0	\$10,050	\$10,050	100%

Projects	2019/20 Adopted Budget	2019/20 Actual Expenditure	\$ Variance	% Variance
Maitland Council Office - air conditioner replacement	\$0	\$12,619	\$12,619	100%
Point Turton Caravan Park - sewer drain	\$0	\$19,488	\$19,488	100%
Council House - Anderson Terrace, Yorke town – air conditioner replacement	\$0	\$5,545	\$5,545	100%
Warooka Depot – storage container	\$0	\$5,922	\$5,922	100%
Maitland Depot – replace fuel bowser	\$0	\$8,239	\$8,239	100%
<b>CWMS</b>	<b>\$276,000</b>	<b>\$356,532</b>	<b>\$80,532</b>	<b>29%</b>
Ardrossan CWMS manhole rehabilitation	\$25,000	\$22,963	-\$2,037	-8%
Maitland CWMS gravity drain replacement or repairs	\$35,000	\$49,260	\$14,260	41%
Black Point pump station 3	\$17,000	\$13,517	-\$3,483	-20%
Port Vincent waste water treatment plant - waste tank and control shed	\$15,000	\$13,636	-\$1,364	-9%
Yorke town waste water treatment plant - new control switchboard	\$35,000	\$32,200	-\$2,800	-8%
Yorke town Warooka Rd pump station	\$15,000	\$17,060	\$2,060	14%
Hardwicke Bay pump station 4	\$35,000	\$51,792	\$16,792	48%
Bluff Beach waste water treatment plant	\$12,000	\$10,385	-\$1,616	-13%
Chinaman Wells waste water treatment plant	\$12,000	\$13,703	\$1,703	14%
Port Julia pump station	\$15,000	\$11,670	-\$3,330	-22%
Stage 2 - Port Julia CWMS Connection Stage 2	\$60,000	\$54,701	-\$5,299	-9%
Point Turton CWMS	\$0	\$16,380	\$16,380	100%
Stansbury CWMS	\$0	\$2,510	\$2,510	100%
Balgowan CWMS	\$0	\$6,310	\$6,310	100%
Hardwicke Bay - Property Connections	\$0	\$40,446	\$40,446	100%
<b>WATER INFRASTRUCTURE</b>	<b>\$32,500</b>	<b>\$56,429</b>	<b>\$23,929</b>	<b>74%</b>
Marion Bay desal plant	\$12,500	\$14,241	\$1,741	14%
Hardwicke Bay water supply scheme	\$10,000	\$6,618	-\$3,382	-34%
Balgowan water supply scheme	\$10,000	\$14,814	\$4,814	48%
Black Point Water Supply Scheme	\$0	\$20,756	\$20,756	100%
<b>STORMWATER DRAINAGE</b>	<b>\$273,000</b>	<b>\$376,725</b>	<b>\$103,725</b>	<b>38%</b>
Ardrossan Stormwater Stage 3	\$123,000	\$123,625	\$625	1%
Spoon drains	\$150,000	\$151,216	\$1,216	1%
Stormwater - Stansbury (Oyster Point)	\$0	\$101,885	\$101,885	100%
<b>MAJOR PLANT, EQUIPMENT, FLEET VEHICLES &amp; MINOR PLANT</b>	<b>\$1,134,000</b>	<b>\$1,335,254</b>	<b>\$201,254</b>	<b>18%</b>
Yorke Peninsula Leisure Options Bus	\$51,000	\$56,447	\$5,447	11%
4x4 Weeds Unit	\$56,000	\$43,764	-\$12,236	-22%
Combination Roller	\$150,000	\$139,750	-\$10,250	-7%
Tractor	\$80,000	\$85,683	\$5,683	7%

Projects	2019/20 Adopted Budget	2019/20 Actual Expenditure	\$ Variance	% Variance
Prime Mover	\$195,000	\$193,194	-\$1,806	-1%
Side Tipper	\$115,000	\$114,210	-\$790	-1%
4x4 Dual Cab Ute	\$42,000	\$36,880	-\$5,120	-12%
Ute replacement	\$0	\$68,036	\$68,036	100%
Fleet Vehicles	\$425,000	\$437,001	\$12,001	3%
Minor Plant	\$20,000	\$33,214	\$13,214	81%
Water System Controllers	\$0	\$123,940	\$123,940	100%
Warooka Depot - Minor Plant	\$0	\$1,835	\$1,835	100%
Maitland Depot - Minor Plant	\$0	\$1,299	\$1,299	100%
<b>FURNITURE &amp; FITTINGS (INC. IT)</b>	<b>\$136,942</b>	<b>\$212,938</b>	<b>\$75,996</b>	<b>55%</b>
Marion Bay Caravan Park - cabin furniture	\$28,918	\$8,985	-\$19,933	-69%
Council Office furniture and fittings	\$8,000	\$8,860	\$860	11%
IT Hardware - computers	\$54,600	\$90,945	\$36,345	67%
IT Hardware - online development applications	\$15,000	\$5,688	-\$9,312	-62%
IT Hardware - phones	\$3,300	\$0	-\$3,300	-100%
Ardrossan Community Library - public access computers	\$2,406	\$0	-\$2,406	-100%
Minlaton Community Library - public access computers	\$3,609	\$3,941	\$332	9%
Maitland Community Library - public access computers	\$3,609	\$2,627	-\$982	-27%
Yorke town Community Library - public access computers	\$0	\$3,941	\$3,941	100%
Port Vincent Caravan Park - equipment	\$4,000	\$0	-\$4,000	-100%
Port Vincent Caravan Park - furniture	\$6,000	\$10,836	\$4,836	81%
Marion Bay Caravan Park - air conditioner replacement x 5	\$7,500	\$16,210	\$8,710	116%
YP Leisure Options - photocopier	\$0	\$6,729	\$6,729	100%
Council Chambers - upgrade furniture	\$0	\$42,536	\$42,536	100%
Council Depots - various	\$0	\$11,639	\$11,639	100%
<b>OTHER</b>	<b>\$228,104</b>	<b>\$153,936</b>	<b>-\$74,169</b>	<b>-33%</b>
Landfill rehabilitation	\$15,000	\$7,455	-\$7,545	-50%
Port Vincent Foreshore Caravan Park - sullage	\$30,182	\$35,191	\$5,009	17%
Point Turton Caravan Park - sullage	\$19,822	\$11,720	-\$8,102	-41%
Additional EzeScan Licence	\$15,000	\$6,325	-\$8,675	-58%
Aerial Drone Photography	\$6,000	\$0	-\$6,000	-100%
Minlaton Chamber - audio recording system	\$30,000	\$44,162	\$14,162	47%
Charles Street - Yorketown	\$100,000	\$0	-\$100,000	-100%
Port Rickaby - solar lighting on jetty	\$12,100	\$13,210	\$1,110	9%
North Cliff Stairs, Ardrossan	\$0	\$35,873	\$35,873	100%
<b>TOTAL CAPITAL EXPENDITURE</b>	<b>\$11,552,388</b>	<b>\$13,147,362</b>	<b>\$1,990,973</b>	<b>18%</b>

# Annual Business Plan:

## Capital Projects

As at 30 June 2020, this table identifies an overspend against the original budget of \$1.9m (18%). However, this is mainly due to unexpected grant money received throughout the year (drought and bush fire recovery funding). The grant funded projects were:-

- Patch Sheeting;
- Footpath - Beach Road, Coobowie;
- Footpath - Waterloo Road, Yorketown;
- Minlaton Airstrip (airfield water tank for firefighting);
- Yorketown Airstrip;
- Public toilet refresh;
- Harry Butler toilet;
- Bush camping – Goldsmiths Beach;
- Bush camping amenities;
- Water system controllers; and
- North cliff stairs, Ardrossan.

The sum of these projects is \$1m.

In addition, this table also identifies other positive and negative variances for a range of reasons. Specifically these were:-

• A number of projects were carried over from 2018/19 and completed throughout 2019/20. These carried over projects also had their remaining budgets brought over from 2018/19. These projects were:-

- Sturt Bay Road
- Brutus Road
- Old Vincent Road
- South Coast Road
- Footpath Replacement Program (SLGIP)
- Hardwicke Bay – property connections
- Council Chambers - upgrade furniture

The sum of these projects is \$1.1m

Due to these additional projects being completed throughout the year, some of the projects scheduled for 2019/20 were unable to be completed. The following projects were approved by Council to be carried forward to 2020/21.

- Port Victoria Niche Wall; and
- Charles Street, Yorketown.

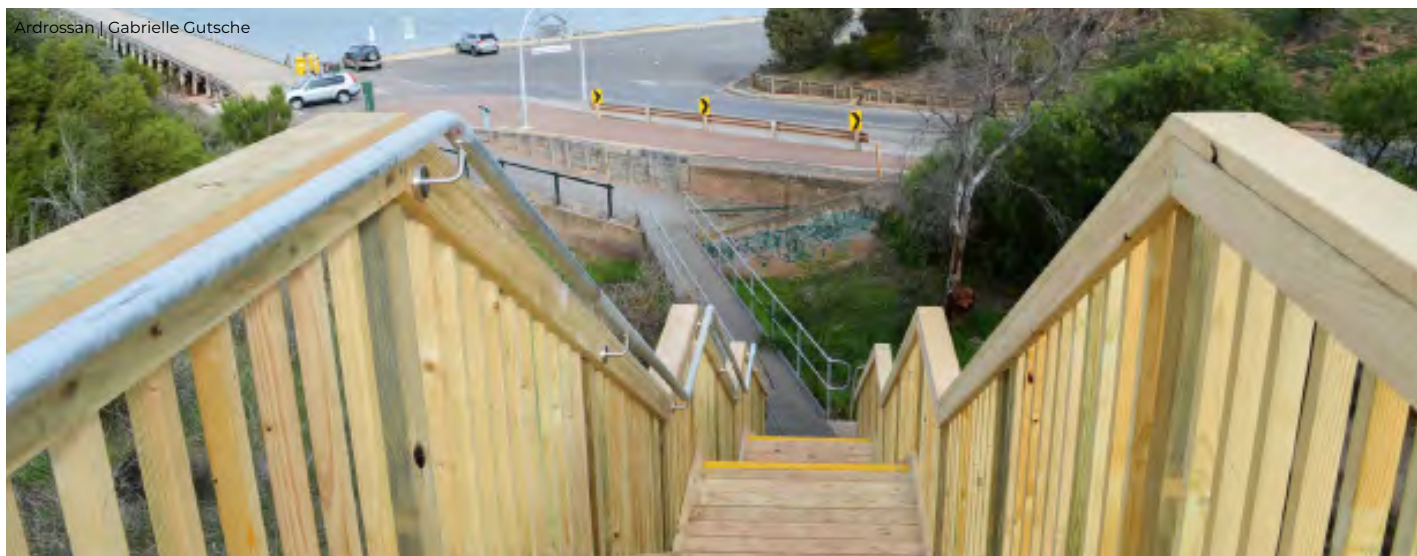
Also, the following projects at the Port Rickaby Caravan Park were cancelled as they were superseded by other priority projects within the Park:-

- Disabled access to amenities and outside lighting; and
- Replace underground water pipes in section behind the house.

Furthermore, the following three projects were actually completed, but as operating projects, not capital:-

- Disabled Access (Access Advisory Committee);
- Port Vincent Foreshore Caravan Park - solar lighting; and
- Marion Bay Caravan Park - power head upgrade.

Finally, a few of the planned IT projects were impacted by COVID-19. The planned aerial drone photography and phone replacements budgets were diverted to IT hardware which allowed a number of staff to work from home during the peak of the COVID-19 restrictions in South Australia.





# Strategic Management Plan Performance





















The Yorke Peninsula Council's 2016-2020 Strategic Management Plan (the Plan) provides the foundation for Council to plan for the future. The Plan outlines priorities and sets out what must be achieved. The Plan was last reviewed, updated and came into effect on 1 July 2016. During 2019/20, work was underway in developing Council's next Strategic Management Plan.





























The following table outlines Council's performance in completing the strategies outlined within the Plan.

 Ongoing Activity

 On Hold/Deferred

 Completed

Strategies		Status
<b>Goal 1 – Economically Prosperous Peninsula</b>		
1.1	Provide easier, streamlined development approval application process	
1.2	Deliver strategic and responsible land use planning	
1.3	Improve visitor experiences, infrastructure, signage, information and support	
1.4	Support local events and help attract new events	
1.5	Partner and build positive relationships with key stakeholders (e.g. Regional Development Australia, Central Local Government Region, YP Tourism and Progress Associations) to progress tourism and business growth, including enabling the attraction of niche businesses	
1.6	Identify opportunities to advocate on behalf of key industries (e.g. agriculture, tourism etc.)	
1.7	Support employment opportunities for our community	
1.8	Explore opportunities for 'missing or sub-standard' infrastructure (e.g. freight movement, function centre, large accommodation etc.)	
1.9	Efficient delivery of permits, leases and licences	
<b>Goal 2 – Community Connected through Infrastructure</b>		
2.1	Develop and deliver on Asset Management Plans for all asset classes	
2.2	Utilise technology to provide easy access to Council information (e.g. planned infrastructure works, location of public facilities, events etc.)	
2.3	Provide disability access infrastructure	
2.4	Create partnerships with State Government to maintain State's assets (roads, jetties etc.)	
2.5	Explore provision of new infrastructure	
2.6	Install and upgrade appropriate traffic control device management	
2.7	Upgrade and beautification of open (recreation) spaces (e.g. playgrounds, water parks, BBQ areas etc.)	
<b>Goal 3 – Valued and Restored Environment</b>		
3.1	Improve efficiency of watering public spaces	
3.2	Implement actions to improve water quality	
3.3	Partnership and advocacy with NRM to secure environmental projects	
3.4	Support Progress Associations and other community groups to improve environmental outcomes	

Strategies		Status
<b>Goal 3 – Valued and Restored Environment</b>		
3.5	Review the Roadside Vegetation Management Plan and recommend updates to the Native Vegetation Council	
3.6	Develop Environmental Management Plan	
3.7	Develop and implement a Coastal Management Strategy	
3.8	Continue to effectively manage the collection, recycling and disposal of waste	
3.9	Integrate environmental sustainability consideration in land use planning and development	
<b>Goal 4 – Community Engaged and Supported</b>		
4.1	Invest in youth activities and events	
4.2	Explore possibility of an annual "health/wellbeing" event	
4.3	Support and/or deliver community events, workshops and skills training, including school programs	
4.4	Continue providing community grants, donations and sponsorships	
4.5	Continue delivering compliance and environmental health services and inspections	
4.6	Audit, assess, rationalise and upgrade community meeting halls and meeting spaces	
4.7	Foster productive working relationships with Progress Associations	
4.8	Continue providing cemetery services and finalise the cemeteries project	
4.9	Continue Dry Area management	
4.10	Continue to provide Council's 'Leisure Options' services	
4.11	Review and improve accessibility to library services	
4.12	Continuous improvement in communicating with and engaging the community	
4.13	Support key community initiatives provided by 3rd parties (e.g. YP Community Transport)	
<b>Goal 5 – Responsible Governance</b>		
5.1	Openness and transparency of reporting Council's performance	
5.2	Effective leadership and informed decision making	
5.3	Meet all legislative requirements and compliance with Council's internal controls	
5.4	Seek alternate income streams and ensure financial sustainability	
5.5	Undertake effective risk management	
5.6	Workplace wellbeing programs	
5.7	Improved mobility, accessibility, efficiency of staff via Information Technology solutions	
5.8	Continuous improvement of Council processes	
5.9	Develop programs and actions to become an Employer of Choice	
5.10	Celebrate, communicate and promote Council's achievements	

# **APPENDIX 1: AUDITED FINANCIAL STATEMENTS**

# Yorke Peninsula Council

## GENERAL PURPOSE FINANCIAL STATEMENTS

for the year ended 30 June 2020

---

*We will foster opportunities to support and enhance Yorke Peninsula which is valued for its natural beauty, rich agriculture, spectacular coastline and unique blend of seaside and rural lifestyles.*





# General Purpose Financial Statements

for the year ended 30 June 2020

---

Contents	Page
<b>1. Council Certificate</b>	<b>3</b>
<b>2. Principal Financial Statements:</b>	
Statement of Comprehensive Income	4
Statement of Financial Position	5
Statement of Changes in Equity	6
Statement of Cash Flows	7
<b>3. Notes to and forming part of the Principal Financial Statements</b>	<b>8</b>
<b>4. Independent Auditor's Report – Financial Statements</b>	<b>46</b>
<b>5. Independent Auditor's Report – Internal Controls</b>	<b>47</b>
<b>6. Certificates of Audit Independence</b>	
Council Certificate of Audit Independence	48
Audit Certificate of Audit Independence	49

## Yorke Peninsula Council

### General Purpose Financial Statements for the year ended 30 June 2020

---

#### Certification of Financial Statements

We have been authorised by the Council to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of the Council's financial position at 30 June 2020 and the results of its operations and cash flows for the financial year,
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect the Council's accounting and other records.



Andrew Cameron  
Chief Executive Officer

Date: 27th October 2020



Darren Braund  
Mayor

Date: 27th October 2020

# Statement of Comprehensive Income

for the year ended 30 June 2020

\$ '000	Notes	2020	2019
<b>Income</b>			
Rates	2a	23,297	23,021
Statutory Charges	2b	416	404
User Charges	2c	3,702	3,743
Grants, Subsidies and Contributions	2g	4,662	3,957
Investment Income	2d	165	231
Reimbursements	2e	395	277
Other income	2f	188	217
<b>Total Income</b>		<b>32,825</b>	<b>31,850</b>
<b>Expenses</b>			
Employee costs	3a	9,011	8,748
Materials, Contracts and Other Expenses	3b	12,706	13,049
Depreciation, Amortisation and Impairment	3c	11,242	10,591
Finance Costs	3d	351	386
<b>Total Expenses</b>		<b>33,310</b>	<b>32,774</b>
<b>Operating Surplus / (Deficit)</b>		<b>(485)</b>	<b>(924)</b>
Physical Resources Received Free of Charge	2i	26	49
Asset Disposal & Fair Value Adjustments	4	(2,895)	(1,254)
Amounts Received Specifically for New or Upgraded Assets	2g	646	36
<b>Net Surplus / (Deficit)</b>		<b>(2,708)</b>	<b>(2,093)</b>
<b>Other Comprehensive Income</b>			
<b>Amounts which will not be reclassified subsequently to operating result</b>			
Changes in Revaluation Surplus - I,PP&E	9a	(28,349)	14,253
Impairment (Expense) / Recoupments Offset to Asset Revaluation Reserve	9a	(51)	(54)
<b>Total Amounts which will not be reclassified subsequently to operating result</b>		<b>(28,400)</b>	<b>14,199</b>
<b>Total Other Comprehensive Income</b>		<b>(28,400)</b>	<b>14,199</b>
<b>Total Comprehensive Income</b>		<b>(31,108)</b>	<b>12,106</b>

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

# Statement of Financial Position

as at 30 June 2020

\$ '000	Notes	2020	2019
<b>ASSETS</b>			
<b>Current assets</b>			
Cash & Cash Equivalent Assets	5a	6,469	7,771
Trade & Other Receivables	5b	2,020	2,068
Inventories	5c	348	376
<b>Total current assets</b>		<b>8,837</b>	<b>10,215</b>
<b>Non-current assets</b>			
Financial Assets	6	536	635
Infrastructure, Property, Plant & Equipment	7a	274,876	304,731
<b>Total non-current assets</b>		<b>275,412</b>	<b>305,366</b>
<b>TOTAL ASSETS</b>		<b>284,249</b>	<b>315,581</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & Other Payables	8a	2,481	1,899
Borrowings	8b	856	831
Provisions	8c	2,450	2,361
<b>Total Current Liabilities</b>		<b>5,787</b>	<b>5,091</b>
<b>Non-Current Liabilities</b>			
Trade & Other Payables	8a	114	—
Borrowings	8b	6,632	7,472
Provisions	8c	237	282
<b>Total Non-Current Liabilities</b>		<b>6,983</b>	<b>7,754</b>
<b>TOTAL LIABILITIES</b>		<b>12,770</b>	<b>12,845</b>
<b>Net Assets</b>		<b>271,479</b>	<b>302,736</b>
<b>EQUITY</b>			
Accumulated surplus		(17,836)	(14,601)
Asset revaluation reserves	9a	286,700	315,100
Other reserves	9b	2,615	2,237
<b>Total Equity</b>		<b>271,479</b>	<b>302,736</b>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.



# Statement of Changes in Equity

for the year ended 30 June 2020

\$ '000	Notes	Accumulated surplus	Asset revaluation reserve	Other reserves	Total equity
<b>2020</b>					
Balance at the end of previous reporting period		(14,601)	315,100	2,237	302,736
Adjustments (due to compliance with revised Accounting Standards) - not retrospective		(149)	—	—	(149)
Net Surplus / (Deficit) for Year		(2,708)	—	—	(2,708)
<b>Other Comprehensive Income</b>					
- Gain (Loss) on Revaluation of I,PP&E	7a	—	(28,349)	—	(28,349)
- IPP&E Impairment (Expense) / Recoupments					
Offset to ARR	7a	—	(51)	—	(51)
<b>Other comprehensive income</b>		<b>—</b>	<b>(28,400)</b>	<b>—</b>	<b>(28,400)</b>
<b>Total comprehensive income</b>		<b>(2,708)</b>	<b>(28,400)</b>	<b>—</b>	<b>(31,108)</b>
Transfers between Reserves		(378)	—	378	—
<b>Balance at the end of period</b>		<b>(17,836)</b>	<b>286,700</b>	<b>2,615</b>	<b>271,479</b>
<b>2019</b>					
Balance at the end of previous reporting period		(11,860)	300,901	1,589	290,630
Net Surplus / (Deficit) for Year		(2,093)	—	—	(2,093)
<b>Other Comprehensive Income</b>					
- Gain (Loss) on Revaluation of I,PP&E	7a	—	14,253	—	14,253
- IPP&E Impairment (Expense) / Recoupments					
Offset to ARR	7a	—	(54)	—	(54)
<b>Other comprehensive income</b>		<b>—</b>	<b>14,199</b>	<b>—</b>	<b>14,199</b>
<b>Total comprehensive income</b>		<b>(2,093)</b>	<b>14,199</b>	<b>—</b>	<b>12,106</b>
Transfers between Reserves		(648)	—	648	—
<b>Balance at the end of period</b>		<b>(14,601)</b>	<b>315,100</b>	<b>2,237</b>	<b>302,736</b>

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

## Statement of Cash Flows

for the year ended 30 June 2020

\$ '000	Notes	2020	2019
<b>Cash flows from operating activities</b>			
<u>Receipts</u>			
Rates Receipts		23,116	23,089
Statutory Charges		416	404
User Charges		3,702	3,743
Grants, Subsidies and Contributions (operating purpose)		5,014	3,957
Investment Receipts		165	231
Reimbursements		395	277
Other Receipts		383	167
<u>Payments</u>			
Finance Payments		(351)	(386)
Payments to Employees		(8,939)	(8,765)
Payments for Materials, Contracts & Other Expenses		(12,471)	(12,640)
<b>Net cash provided by (or used in) Operating Activities</b>	11b	<b>11,430</b>	<b>10,077</b>
<b>Cash flows from investing activities</b>			
Amounts Received Specifically for New/Upgraded Assets		646	36
Sale of Replaced Assets		405	348
Sale of Surplus Assets		—	818
Repayments of Loans by Community Groups		192	89
<u>Payments</u>			
Expenditure on Renewal/Replacement of Assets		(11,012)	(9,500)
Expenditure on New/Upgraded Assets		(2,030)	(713)
Loans Made to Community Groups		(96)	(128)
<b>Net cash provided (or used in) investing activities</b>		<b>(11,895)</b>	<b>(9,050)</b>
<b>Cash flows from financing activities</b>			
<u>Receipts</u>			
Proceeds from Borrowings		—	1,916
Proceeds from Bonds & Deposits		—	1
<u>Payments</u>			
Repayments of Borrowings		(815)	(1,328)
Repayment of Finance Lease Liabilities		(19)	—
Repayment of Bonds & Deposits		(3)	—
<b>Net Cash provided by (or used in) Financing Activities</b>		<b>(837)</b>	<b>589</b>
<b>Net Increase (Decrease) in Cash Held</b>		<b>(1,302)</b>	<b>1,616</b>
plus: Cash & Cash Equivalents at beginning of period		7,771	6,155
<b>Cash and cash equivalents held at end of period</b>	11a	<b>6,469</b>	<b>7,771</b>

Additional Information:

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

## Notes to and forming part of the Principal Financial Statements for the year ended 30 June 2020

### Contents of the Notes accompanying the General Purpose Financial Statements

Note	Details	Page
1	Summary of Significant Accounting Policies	9
2	Income	17
3	Expenses	20
4	Asset Disposal & Fair Value Adjustments	21
5	Current Assets	22
6	Non-Current Assets	22
7	Infrastructure, Property, Plant & Equipment	23
8	Liabilities	26
9	Reserves	27
10	Assets Subject to Restrictions	28
11	Reconciliation to Statement of Cash Flows	29
12a	Functions	30
12b	Components of Functions	31
13	Financial Instruments	32
14	Capital and Other Expenditure Commitments	36
15	Financial Indicators	37
16	Uniform Presentation of Finances	40
17	Leases	41
18	Superannuation	43
19	Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet	44
20	Events after the Balance Sheet Date	44
21	Related Party Transactions	45

## Notes to the Financial Statements

for the year ended 30 June 2020

### Note 1. Summary of Significant Accounting Policies

---

The principal accounting policies adopted by Council in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

#### (1) Basis of Preparation

##### 1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared on a going concern basis using the historical cost convention in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011*.

##### 1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

##### 1.2 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Council's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

##### 1.3 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

#### (2) The Local Government Reporting Entity

Yorke Peninsula Council is incorporated under the South Australian Local Government Act 1999 and has its principal place of business at 8 Elizabeth Street, Maitland. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

#### (3) Income Recognition

The Council recognises revenue under AASB 1058 Income of Not-for-Profit Entities (AASB 1058) or AASB 15 Revenue from Contracts with Customers (AASB 15) when appropriate.

In cases where there is an 'enforceable' contract with a customer with 'sufficiently specific' performance obligations, the transaction is accounted for under AASB 15 where income is recognised when (or as) the performance obligations are satisfied (i.e. when it transfers control of a product or service to a customer). Revenue is measured based on the consideration to which the Council expects to be entitled in a contract with a customer.

In other cases, AASB 1058 applies when a not-for-profit (NFP) entity enters into transactions where the consideration to acquire an asset is significantly less than the fair value of the asset principally to enable the entity to further its objectives. The excess of the asset recognised (at fair value) over any 'related amounts' is recognised as income immediately, except in the case where a financial asset has been received to enable the council to acquire or construct a recognisable non-financial asset that is to be controlled by the council. In this case, the council recognises the excess as a liability that is recognised over time in profit and loss when (or as) the entity satisfies its obligations under the transfer.



## Notes to the Financial Statements

for the year ended 30 June 2020

### Note 1. Summary of Significant Accounting Policies (continued)

In recent years the payment of untied financial assistance grants has varied from the annual allocation as shown in the table below:

	Cash Payment Received	Annual Allocation	Differenece
2017/18	\$2,293,271	\$2,218,129	+ \$75,142
2018/19	\$3,440,144	\$2,635,769	+ \$804,375
2019/20	\$2,289,861	\$2,645,061	- \$355,200

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated.

The Operating Surplus Ratio disclosed in Note 15 has also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

#### Construction Contracts

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance".

For works undertaken on a fixed price contract basis, revenues are recognised over time using the input method, with costs incurred compared to total expected costs used as a measure of progress. When it is probable that total contract costs will exceed total contract revenue, the expected loss is recognised as an expense immediately.

#### (4) Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition, except for trade receivables from a contract with a customer, which are measured at the transaction price. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

#### (5) Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

#### (6) Infrastructure, Property, Plant & Equipment

##### 6.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

## Notes to the Financial Statements

for the year ended 30 June 2020

### Note 1. Summary of Significant Accounting Policies (continued)

#### 6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life.

Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Office Furniture & Equipment	\$1,000
Other Plant & Equipment	\$1,000
Buildings - new construction/extensions	\$5,000
Park & Playground Furniture & Equipment	\$2,000
Paving & footpaths, Kerb & Gutter	\$5,000 (2018/19: \$2,000)
Drains & Culverts	\$5,000
Road construction & reconstruction	\$10,000
Computer software	\$5,000 (New threshold category)
All other assets	\$1,000

#### 6.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

#### 6.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are listed below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Useful life estimates from 1 July 2019:

##### *Building & Other Structures*

Buildings (with components)	10 to 100 years
Buildings (no components)	20 to 100 years
Structures	5 to 100 years

##### *Stormwater Drainage*

Concrete Stormwater Pipes	100 years (New asset category)
Plastic Stormwater Pipes	70 years (New asset category)
Stormwater Box Culverts	80 years (New asset category)
Stormwater Spoon Drains	50 years (New asset category)
Stormwater Open Drain Surfaces	30 to 50 years (New asset category)
Stormwater Nodes	75 years (2018/19: 25 to 50 years)
Headwalls	70 years (New asset category)
Civil Assets at Pump Stations and Storage Sites	50 years (New asset category)
Safety Equipment at Pump Stations	25 years (New asset category)
Electrical Assets at Pump Stations	10 to 25 years (New asset category)
Mechanical Assets at Pump Stations	20 to 25 years (New asset category)
Pumps at Pumping and Reuse Sites	15 years (New asset category)
Hardstand areas at pump station sites	Non-depreciable (New asset category)

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 1. Summary of Significant Accounting Policies (continued)

*Community Wastewater Management Schemes*

Collection Nodes	50 to 70 years (2018/19: 20 to 70 years)
Collection Pipes	50 to 80 years (2018/19: 50 to 70 years)
Pumping Station Civil Assets	25 to 50 years (New asset category)
Pumping Station Electrical Assets	10 to 25 years (New asset category)
Pumping Station Pumps & Valves	15 to 20 years (New asset category)
Wastewater Treatment Plant Civil Assets	25 to 50 years (New asset category)
Wastewater Treatment Plant Electrical Assets	10 to 25 years (New asset category)
Wastewater Treatment Plant Pumps, Other Mechanical & Safety Assets	15 to 25 years (New asset category)

*Transport Infrastructure*

Sealed Roads (Upper Surface)	17 to 30 years
Sealed Roads (Lower Surface)	102 to 180 years (2018/19: 80 to 90 years)
Sealed Roads (Pavement)	80 to 90 years
Unsealed Roads (Wearing Surface)	15 to 30 years (2018/19: 15 to 50 years)
Unsealed Roads (Low Base & Earthworks)	90 to 240 years (2018/19: 90 to 400)
Paving & Footpaths	30 to 60 years
Drains, Kerb & Gutter	80 years
Walking Trails	30 years
Airfields	20 to 80 years

*Water Scheme Infrastructure*

Potable Water Nodes	25 to 60 years
Potable Water Pipes	60 to 100 years
Potable Water Pumping, Storage & Treatment	10 to 50 years (2018/19: 15 to 50 years)

*Plant, Equipment & Other Assets*

Fleet Vehicles	2 years (Residual 55%)
Major Plant	5 to 25 years (Residual 5-35%)
Minor Plant	5 to 60 years
Information Technology	3 to 20 years
Furniture & Other Equipment	5 to 100 years
Other Assets	5 to 100 years
Carparks	30 to 60 years

**6.5 Impairment**

Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

## Notes to the Financial Statements

for the year ended 30 June 2020

### Note 1. Summary of Significant Accounting Policies (continued)

---

#### 6.6 Borrowing Costs

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123 "Borrowing Costs". The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

#### (7) Payables

##### 7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

##### 7.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

#### (8) Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred and are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method.

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

#### (9) Employee Benefits

##### 9.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

##### 9.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

#### (10) Provisions for Reinstatement, Restoration and Rehabilitation

Council has a recorded Provision for future restoration liability which facilitates for the rehabilitation of the following four closed landfill sites Artherton, Ramsey, Warooka and Wool Bay. Council will annually review and update where deemed necessary the liability recorded to ensure the liability disclosed in Note 8 accurately reflects the future landfill monitoring obligations of the Council.

Future estimates are based on historical rehabilitation and monitoring expenditure patterns, and are subject to environmental requirements which may change. Significant uncertainty exists in relation to estimated timeframe for which Council remains responsible for rehabilitation of the closed landfill sites.



## Notes to the Financial Statements

for the year ended 30 June 2020

### Note 1. Summary of Significant Accounting Policies (continued)

---

#### (11) Leases

##### Accounting policy applicable from 01 July 2019

The Council assesses at contract inception whether a contract is, or contains, a lease. That is, if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

##### 11.1 Council as a lessee

The Council recognises lease liabilities to make lease payments and right-of-use assets representing the right to use the underlying assets.

##### i) Right-of-Use-Assets

The Council recognises right-of-use assets at the commencement date of the lease. Right-of-use assets are measured at cost, less any accumulated depreciation and impairment losses, and adjusted for any remeasurement of lease liabilities. The cost of right-of-use assets includes the amount of lease liabilities recognised, initial direct costs incurred, lease payments made at or before the commencement date less any lease incentives received and the estimate of costs to be incurred to restore the leased asset. Right-of-use assets are depreciated on a straight-line basis over the shorter of the lease term and the estimated useful lives of the assets. At present right-of-use assets are depreciated between 2-30 years.

The right-of-use assets are also subject to impairment. Refer to the accounting policies above - Impairment of non-financial assets.

##### ii) Lease Liabilities

At the commencement date of the lease, the Council recognises lease liabilities measured at the present value of lease payments to be made over the lease term. In calculating the present value of lease payments, the Council uses its incremental borrowing rate or the interest rate implicit in the lease.

##### iii) Short-term leases and leases of low-value assets

The Council applies the short-term lease recognition exemption to its short-term leases of machinery and equipment (i.e., those leases that have a lease term of 12 months or less from the commencement date). It also applies the low-value assets recognition exemption to leases of office equipment that are considered to be low value. Lease payments on short-term leases and leases of low-value assets are recognised as expense on a straight-line basis over the lease term.

#### (12) GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

#### (13) New accounting standards and UIG interpretations

The Council applied AASB 15 and AASB 1058, for the first time from 1 July 2019. AASB 1058 clarifies and simplifies the income recognition requirements that apply to not-for-profit (NFP) entities, in conjunction with AASB 15. These Standards supersede the NFP income recognition requirements previously in AASB 1004 Contributions (with the exception of certain matters relating to public sector NFP entities) as well as current revenue recognition guidance including AASB 118 Revenue, AASB 111 Construction Contracts and the related Interpretations. The timing of income recognition depends on whether such a transaction gives rise to a liability or other performance obligation (a promise to transfer a good or service). Details of the accounting policy adopted for these standards can be found in Note 1 Significant Accounting Policies. The Council has elected to adopt the modified retrospective method on transition to the new standards with an initial application date of 1 July 2019. The cumulative effect of initially applying AASB 15 and AASB 1058 is recognised at the date of initial application as an adjustment to the opening balance of Accumulated Surplus. Therefore, the comparative information was not restated and continues to be reported under AASB 111, AASB 118, AASB 1004 and related Interpretations.

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 1. Summary of Significant Accounting Policies (continued)

The Council has determined the impact of the new standards will mainly impact the timing of revenue recognition in relation to special purpose grants. These grants are provided to the Council to construct or acquire an asset to be controlled by the Council. They are accounted for under AASB 1058 and as such, amounts received in relation to these grants are recorded as a liability "Amounts in Advance" and recorded in revenue as the asset is constructed. The impact of adopting the new standards as at 1 July 2019 was nil.

Set out below are the amounts by which each financial statement line item is affected as at and for the year ended 30 June 2020 as a result of the adoption of AASB 15 and AASB 1058.

The first column shows amounts prepared under AASB 15 and AASB 1058 and the second column shows what the amounts would have been had AASB 15 and AASB 1058 not been adopted:

Financial Statement Line Item	Amounts Prepared Under AASB15/1058 (\$'000)	Amounts Prepared Under Previous AAS (\$'000)
Grants, subsidies and contributions	\$4,662	\$5,190
Amounts Received Specifically for New or Upgraded Assets	\$646	\$678
Trade and Other Payables (Current)	\$2,481	\$1,885
Trade and Other Payables (Non-Current)	\$114	Nil
Accumulated Surplus	(\$17,836)	(\$17,687)

The Council applied AASB 16 for the first time from 1 July 2019. AASB 16 supersedes AASB 117 Leases, Interpretation 4 Determining whether an Arrangement contains a Lease and other related Interpretations. The standard sets out the principles for the recognition, measurement, presentation and disclosure of leases and requires lessees to recognise most leases on the balance sheet under a single on-balance sheet model. The Council has lease contracts for various items of plant, equipment, and computers. Before the adoption of AASB 16, the Council classified each of its leases (as lessee) at the inception date as either a finance lease or an operating lease.

The Council adopted AASB 16 using the modified retrospective method of adoption. Under this method, the standard has been applied retrospectively with the cumulative effect of initially applying the standard recognised as an adjustment to the opening balance of Accumulated Surplus as at 1 July 2019 and comparatives have not been restated.

The Council recognised right-of-use assets and lease liabilities for those leases previously classified as operating leases, except for short-term leases with lease terms that end within 12 months of the date of initial application and leases of low-value assets. The right-of-use assets for all leases were recognised based on the amount equal to the lease liabilities. No adjustments were needed for any previously recognised prepaid or accrued lease expenses as there were none. Lease liabilities were recognised based on the present value of the remaining lease payments, discounted using the incremental borrowing rate at the date of initial application.

The effect of adoption AASB 16 as at 1 July 2019 (increase/(decrease)) is as follows:

	\$'000
<b>Assets</b>	
IPP&E (right-of-use asset)	4
<b>Total Assets</b>	<b>4</b>
<b>Liabilities</b>	
Interest bearing loans and borrowings	4
<b>Total Liabilities</b>	<b>4</b>
<b>Accumulated Surplus</b>	<b>Nil</b>

## Notes to the Financial Statements

for the year ended 30 June 2020

### Note 1. Summary of Significant Accounting Policies (continued)

---

The lease liabilities as at 1 July 2019 can be reconciled to the operating lease commitments as of 30 June 2019, as follows:

	<b>\$'000</b>
<b>Operating lease commitments as at 30 June 2019</b>	<b>112</b>
Less:	
Commitments relating to short-term leases	35
Commitments relating to leases of low-value assets	73
<b>Lease liabilities as at 1 July 2019</b>	<b>4</b>

#### (14) Comparative Figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

#### (15) Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

## Notes to the Financial Statements

for the year ended 30 June 2020

### Note 2. Income

\$ '000	2020	2019
<b>(a) Rates</b>		
<b>General Rates</b>		
General Rates	18,452	17,826
Less: Mandatory Rebates	(117)	(115)
Less: Discretionary Rebates, Remissions & Write Offs	(21)	(30)
<b>Total General Rates</b>	<b>18,314</b>	<b>17,681</b>
<b>Other Rates (Including Service Charges)</b>		
Natural Resource Management Levy	1,069	1,044
Waste Collection	2,058	2,476
Water Supply	169	163
Community Wastewater Management Systems	1,571	1,515
Separate & Special Rates	48	48
<b>Total Other Rates (Including Service Charges)</b>	<b>4,915</b>	<b>5,246</b>
<b>Other Charges</b>		
Penalties for Late Payment	68	94
<b>Total Other Charges</b>	<b>68</b>	<b>94</b>
<b>Total Rates</b>	<b>23,297</b>	<b>23,021</b>
<b>(b) Statutory Charges</b>		
Development Act Fees	208	192
Health & Septic Tank Inspection Fees	29	34
Animal Registration Fees & Fines	107	105
Parking Fines / Expiation Fees	30	35
Other Registration Fees	12	11
Sundry	30	27
<b>Total Statutory Charges</b>	<b>416</b>	<b>404</b>
<b>(c) User Charges</b>		
Cemetery Fees	23	22
Commercial Activity Revenue	144	135
Hall & Equipment Hire / Property Lease	47	50
Sundry	69	74
Commercial Activity Revenue (Caravan Parks)	2,858	2,913
Boat Ramp Fees	144	157
Refuse Disposal	46	58
Water	175	194
Commercial Activity Revenue (Art Exhibition)	12	–
YP Leisure Options	184	140
<b>Total User Charges</b>	<b>3,702</b>	<b>3,743</b>



## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 2. Income (continued)

\$ '000	2020	2019
<b>(d) Investment Income</b>		
Interest on Investments		
- Local Government Finance Authority	125	189
- Banks & Other	5	6
- Loans to Community Groups	35	36
<b>Total Investment Income</b>	<b>165</b>	<b>231</b>
<b>(e) Reimbursements</b>		
Private Works	7	—
Community Group Reimbursements	88	93
Insurance Reimbursements	58	87
Government Agencies Reimbursements	35	31
Other	78	66
SAPN Street Lighting Overcharge Reimbursement	129	—
<b>Total Reimbursements</b>	<b>395</b>	<b>277</b>
<b>(f) Other income</b>		
Rebates Received	156	178
Sundry	32	39
<b>Total Other income</b>	<b>188</b>	<b>217</b>
<b>(g) Grants, Subsidies, Contributions</b>		
Amounts Received Specifically for New or Upgraded Assets	646	36
<b>Total Amounts Received Specifically for New or Upgraded Assets</b>	<b>646</b>	<b>36</b>
Other Grants, Subsidies and Contributions	4,662	3,957
<b>Total Other Grants, Subsidies and Contributions</b>	<b>4,662</b>	<b>3,957</b>
<b>Total Grants, Subsidies, Contributions</b>	<b>5,308</b>	<b>3,993</b>
The functions to which these grants relate are shown in Note 12.		
<b>(i) Sources of grants</b>		
Commonwealth Government	2,295	36
State Government	2,832	3,885
Other	181	72
<b>Total</b>	<b>5,308</b>	<b>3,993</b>

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 2. Income (continued)

\$ '000	2020	2019
<b>(h) Conditions over Grants &amp; Contributions</b>		
Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:		
<b>Unexpended at the close of the previous reporting period</b>	<b>2,266</b>	<b>1,408</b>
<b>Less:</b>		
<i>Expended during the current period from revenues recognised in previous reporting periods</i>		
Biosecurity Management of Pests and Weeds Grant	(31)	—
CWMS Expansion Grant	(40)	—
National Science Week	—	(3)
Regional Aviation Program Grant	(43)	—
SLGIP - Main Township Footpath Replacement Program	—	(49)
Supplementary Local Road Funding (Paid in Advance)	(405)	—
Untied - Financial Assistance Grants (Paid in Advance)	(1,201)	(1,216)
<b>Subtotal</b>	<b>(1,720)</b>	<b>(1,268)</b>
<b>Plus:</b>		
<i>Amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions</i>		
Biosecurity Management of Pests and Weeds Grant	—	31
CWMS Expansion Grant	67	40
Municipal Services Program South Australia - Point Pearce	10	—
Regional Aviation Program Grant	—	43
Supplementary Local Road Funding (Paid in Advance)	—	811
Untied - Financial Assistance Grants (Paid in Advance)	—	1,201
<b>Subtotal</b>	<b>77</b>	<b>2,126</b>
<b>Unexpended at the close of this reporting period</b>	<b>623</b>	<b>2,266</b>
<b>Net increase (decrease) in assets subject to conditions in the current reporting period</b>	<b>(1,643)</b>	<b>858</b>

**(i) Physical Resources Received Free of Charge**

Plant, Equipment and Other Assets	26	49
<b>Total Physical Resources Received Free of Charge</b>	<b>26</b>	<b>49</b>

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 3. Expenses

\$ '000	Notes	2020	2019
<b>(a) Employee costs</b>			
Salaries and Wages		8,121	7,631
Employee Leave Expense		693	825
Superannuation - Defined Contribution Plan Contributions	18	646	615
Superannuation - Defined Benefit Plan Contributions	18	188	186
Workers' Compensation Insurance		290	246
Other		309	305
Less: Capitalised and Distributed Costs		(1,236)	(1,060)
<b>Total Operating Employee Costs</b>		<b>9,011</b>	<b>8,748</b>
Total Number of Employees (full time equivalent at end of reporting period)		116	115
<b>(b) Materials, Contracts and Other Expenses</b>			
<b>(i) Prescribed Expenses</b>			
Auditor's Remuneration			
- Auditing the Financial Reports		23	23
Bad and Doubtful Debts		8	-
Elected Members' Expenses		271	289
Election Expenses		3	62
Operating Lease Rentals - Non-Cancellable Leases			
- Minimum Lease Payments / Leases of Low Value Assets / Short Term Leases	17	73	78
<b>Subtotal - Prescribed Expenses</b>		<b>378</b>	<b>452</b>
<b>(ii) Other Materials, Contracts and Expenses</b>			
Contractors		3,580	3,119
Energy		793	785
Legal Expenses		57	42
Levies Paid to Government - NRM levy		1,069	1,041
Levies - Other		48	53
Parts, Accessories & Consumables		1,090	1,394
Professional Services		540	541
Sundry		560	642
Water		693	652
Insurance		488	470
Professional Services - Waste Management		2,340	2,383
Community Grants / Donations / Sponsorship		159	187
License Fees - Information Technology		279	263
Subscriptions		59	55
Telecommunications - Phones, Internet, Wireless Area Network		217	219
Contribution - Yorke Peninsula Community Transport		71	77
Plant & Machinery - Registration		124	128
Contribution - Regional Development Australia		31	31
Contribution - Yorke Peninsula Tourism		50	53
Bank Charges		80	69
Roadside Vegetation Maintenance - Contractors		-	393
<b>Subtotal - Other Material, Contracts &amp; Expenses</b>		<b>12,328</b>	<b>12,597</b>
<b>Total Materials, Contracts and Other Expenses</b>		<b>12,706</b>	<b>13,049</b>

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 3. Expenses (continued)

\$ '000	Notes	2020	2019
<b>(c) Depreciation, Amortisation and Impairment</b>			
<b>(i) Depreciation and Amortisation</b>			
Buildings & Other Structures		2,668	2,672
Stormwater Drainage		204	165
CWMS		583	499
Transport Infrastructure		6,061	5,639
Water Scheme Infrastructure		81	70
Right-of-use Assets	17	4	—
Plant, Equipment & Other Assets		1,624	1,546
<b>Subtotal</b>		<b>11,225</b>	<b>10,591</b>
<b>(ii) Impairment</b>			
Buildings & Structures		—	54
CWMS Infrastructure		10	—
Plant, Equipment & Other Assets		17	—
Stormwater Infrastructure		6	—
Water Infrastructure		35	—
<b>Subtotal</b>		<b>68</b>	<b>54</b>
Less: Impairment Expense Offset to Asset Revaluation Reserve	9	(51)	(54)
<b>Total Depreciation, Amortisation and Impairment</b>		<b>11,242</b>	<b>10,591</b>
<b>(d) Finance Costs</b>			
Interest on Loans		351	386
<b>Total Finance Costs</b>		<b>351</b>	<b>386</b>

## Note 4. Asset Disposal &amp; Fair Value Adjustments

\$ '000	2020	2019
<b>Infrastructure, Property, Plant &amp; Equipment</b>		
<b>(i) Assets Renewed or Directly Replaced</b>		
Proceeds from Disposal	405	348
Less: Carrying Amount of Assets Sold	(3,300)	(1,708)
<b>Gain (Loss) on Disposal</b>	<b>(2,895)</b>	<b>(1,360)</b>
<b>(ii) Assets Surplus to Requirements</b>		
Proceeds from Disposal	—	818
Less: Carrying Amount of Assets Sold	—	(712)
<b>Gain (Loss) on Disposal</b>	<b>—</b>	<b>106</b>
<b>Net Gain (Loss) on Disposal or Revaluation of Assets</b>	<b>(2,895)</b>	<b>(1,254)</b>

## Notes to the Financial Statements

for the year ended 30 June 2020

### Note 5. Current Assets

\$ '000	2020	2019
<b>(a) Cash &amp; Cash Equivalent Assets</b>		
Cash on Hand at Bank	151	376
Deposits at Call	6,318	7,395
<b>Total Cash &amp; Cash Equivalent Assets</b>	<b>6,469</b>	<b>7,771</b>
<b>(b) Trade &amp; Other Receivables</b>		
Rates - General & Other	958	795
Council Rates Postponement Scheme	18	–
Accrued Revenues	24	61
Debtors - General	413	377
GST Recoupment	239	224
Prepayments	269	306
Loans to Community Organisations	99	96
Debtors - Land Sales	–	209
<b>Subtotal</b>	<b>2,020</b>	<b>2,068</b>
<b>Total Trade &amp; Other Receivables</b>	<b>2,020</b>	<b>2,068</b>
<b>(c) Inventories</b>		
Stores & Materials	343	369
Trading Stock	5	7
<b>Total Inventories</b>	<b>348</b>	<b>376</b>

### Note 6. Non-Current Assets

\$ '000	2020	2019
<b>Financial Assets</b>		
<b>Receivables</b>		
Loans to Community Organisations	536	635
<b>Subtotal</b>	<b>536</b>	<b>635</b>
<b>Total Receivables</b>	<b>536</b>	<b>635</b>
<b>Total Financial Assets</b>	<b>536</b>	<b>635</b>



# Notes to the Financial Statements

for the year ended 30 June 2020

## Note 7. Infrastructure, Property, Plant & Equipment (continued)

### (a) Infrastructure, Property, Plant & Equipment

		as at 30/06/19				Asset movements during the reporting period										as at 30/06/20			
Fair Value Level	Carrying amount	Accumulated Depreciation	Transition adjustment - AASB 16	Asset Additions New / Upgrade	Asset Additions Renewals	WDV of Asset Disposals	Depreciation Expense (Note 3c)	Impairment (recognised in P/L) (Note 3c)	Loss (recognised in Equity) (Note 9)	Adjustments & Transfers (recognised in P/L) (Note 3b)	Revaluation Decrements to Equity (ARR) (Note 9)	Revaluation Increases in Equity (ARR) (Note 9)	At Fair Value	At Cost	Accumulated Depreciation	Carrying amount			
\$ '000																			
Capital Work in Progress																			
Land	2	613	–	64	10	–	–	–	–	(526)	(83)	–	–	78	–	78	78		
	2	85	–	–	–	–	–	–	–	–	–	–	–	85	–	85	76,990		
Buildings & Other Structures	2	–	(477)	5	–	–	(4)	–	–	–	–	–	–	–	(480)	–	2		
Buildings & Other Structures	3	521	(53,471)	238	343	(2)	(2,664)	–	–	21	–	–	–	96,179	1,118	(56,131)	41,166		
Stormwater Drainage	3	398	(3,917)	226	151	(2)	(204)	–	(6)	–	–	–	1,359	14,202	377	(4,524)	10,055		
CWMS	3	24,612	(10,137)	113	243	(68)	(583)	–	(10)	10	–	–	1,657	27,707	366	(10,613)	17,460		
Transport Infrastructure	3	6,939	(120,966)	1,039	8,907	(2,892)	(6,061)	–	–	490	–	(31,968)	–	225,107	10,436	(124,566)	110,977		
Water Scheme Infrastructure	3	163	(1,012)	16	40	–	(81)	–	(35)	5	–	603	–	4,594	61	(1,291)	3,364		
Right-of-Use Assets		–	–	4	–	–	(4)	–	–	–	–	–	–	19	(4)	–	15		
Plant, Equipment & Other Assets		25,374	(10,379)	334	1,415	(335)	(1,624)	(17)	–	–	–	–	–	26,260	(11,491)	(4)	14,769		
Total Infrastructure, Property, Plant & Equipment		469,378	35,712	2,030	11,124	(3,299)	(11,225)	(17)	(51)	–	(83)	(31,968)	3,619	445,176	38,800	(209,100)	274,876		
Comparatives		426,775	52,034	–	713	9,549	(2,420)	(10,591)	(54)	–	–	(407)	14,660	469,378	35,712	(200,359)	304,731		

continued on next page ...

## Notes to the Financial Statements

for the year ended 30 June 2020

### Note 7. Infrastructure, Property, Plant & Equipment (continued)

#### (b) Valuation of Infrastructure, Property, Plant & Equipment

##### Valuation of Assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Refer to Note 7a for the disclosure of the Fair Value Levels of Infrastructure, Property, Plant and Equipment Assets.

##### Information on Valuations

##### *Fair Value Hierarchy Level 2 Valuations*

Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

##### *Fair Value Hierarchy Level 3 Valuations of Buildings, Infrastructure and Other Assets*

There is no known market for buildings, infrastructure and other assets. These assets are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.
- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

##### Highest and best use

The following non financial assets of Council are being utilised at other than their highest and best use:

For land which Council has an unfettered right to sell, the "highest and best use" recognises the possibility of the demolition or substantial modification of some or all of the existing buildings and structures affixed to the land.

Much of the land under Council's care and control is Crown land or has been declared as community land under the provisions of the Local Government Act 1999. Other types of restrictions also exist.

For land subject to these restrictions, the highest and best use is taken to be the "highest and best use" available to Council, with a rebuttable presumption that the current use is the "highest and best use". The reason for the current use of a large proportion of Council's assets being other than the "highest and best use" relates to Council's principal role as the provider of services to the community, rather than the use of those assets for the generation of revenue.

For buildings and other structures on and in the land, including infrastructure, "highest and best use" is determined in accordance with the land on and in which they are situated.

## Notes to the Financial Statements

for the year ended 30 June 2020

### Note 7. Infrastructure, Property, Plant & Equipment (continued)

---

#### Land

- Basis of valuation: Fair Value
- Date of valuation: 01 July 2018
- Date of next valuation: 01 July 2022
- Valuer: Jones Lang LaSalle

#### Buildings & Other Structures

- Basis of valuation: Fair Value
- Date of valuation: 01 July 2018
- Date of next valuation: 01 July 2022
- Valuer: Jones Lang LaSalle

#### Infrastructure

##### **Transport Infrastructure**

- Basis of valuation: Written down current replacement cost
- Date of valuation: 1 July 2019
- Date of next valuation: 01 July 2023
- Valuer: Tonkin Consulting

As a result of condition assessment, unit rate increases and changes in assumptions relating to the estimated useful lives of assets, applied as at 1 July 2019 the written down value of assets decreased by \$32 million with a corresponding increase to annual depreciation of \$422,000.

##### **Stormwater Drainage**

- Basis of valuation: Written down current replacement cost
- Date of valuation: 1 July 2019
- Date of next valuation: 01 July 2024
- Valuer: Tonkin Consulting

As a result of unit rate increases and changes in assumptions relating to the estimated useful lives of assets, applied as at 1 July 2019 the written down value of assets increased by \$1.36 million with a corresponding increase to annual depreciation of \$39,000.

##### **Community Wastewater Management Schemes**

- Basis of valuation: Written down current replacement cost
- Date of valuation: 1 July 2019
- Date of next valuation: 01 July 2024
- Valuer: Tonkin Consulting

As a result of unit rate increases and changes in assumptions relating to the estimated useful lives of assets, applied as at 1 July 2019 the written down value of assets increased by \$1.66 million with a corresponding increase to annual depreciation of \$84,000.

##### **Water Supply Schemes**

- Basis of valuation: Written down current replacement cost
- Date of valuation: 1 July 2019
- Date of next valuation: 01 July 2024
- Valuer: Tonkin Consulting

As a result of unit rate increases and changes in assumptions relating to the estimated useful lives of assets, applied as at 1 July 2019 the written down value of assets increased by \$600,000 with a corresponding increase to annual depreciation of \$12,000.

#### Plant, Equipment and Other Assets

These assets are recognised on the cost basis.

## Notes to the Financial Statements

for the year ended 30 June 2020

### Note 8. Liabilities

\$ '000	2020 Current	2020 Non Current	2019 Current	2019 Non Current
<b>(a) Trade and Other Payables</b>				
Goods & Services	1,069	—	1,255	—
Payments Received in Advance	—	—	—	—
- Amounts held on trust	39	—	15	—
- CWMS Land Management Agreements	52	114	—	—
- Grants, Subsidies, Contributions - Operating	544	—	43	—
- Prepaid Rates	200	—	—	—
- Other	1	—	7	—
Accrued Expenses - Employee Entitlements	378	—	306	—
Accrued Expenses - Other	190	—	262	—
Deposits, Retentions & Bonds	8	—	11	—
<b><u>TOTAL Trade and Other Payables</u></b>	<b><u>2,481</u></b>	<b><u>114</u></b>	<b><u>1,899</u></b>	<b><u>—</u></b>

### (b) Borrowings

Loans	852	6,620	831	7,472
Lease Liabilities	4	12	—	—
<b><u>TOTAL Borrowings</u></b>	<b><u>856</u></b>	<b><u>6,632</u></b>	<b><u>831</u></b>	<b><u>7,472</u></b>

All interest bearing liabilities are secured over the future revenues of the Council

### (c) Provisions

Future Reinstatement / Restoration, etc	8	125	15	125
Employee Entitlements - Annual Leave	804	—	773	—
Employee Entitlements - Long Service Leave	1,638	112	1,573	157
<b><u>TOTAL Provisions</u></b>	<b><u>2,450</u></b>	<b><u>237</u></b>	<b><u>2,361</u></b>	<b><u>282</u></b>

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 9. Reserves

	as at 30/06/19				as at 30/06/20
\$ '000	Opening Balance	Increments (Decrements)	Transfers	Impairments	Closing Balance
<b>(a) Asset Revaluation Reserve</b>					
Land	77,059	–	–	–	77,059
Buildings & Other Structures	50,677	–	–	–	50,677
Infrastructure					
Stormwater Drainage	9,758	1,359	–	(6)	11,111
CWMS	15,420	1,657	–	(10)	17,067
Transport Infrastructure	160,113	(31,968)	–	–	128,145
Water Scheme Infrastructure	2,073	603	–	(35)	2,641
<b>Total Asset Revaluation Reserve</b>	<b>315,100</b>	<b>(28,349)</b>	<b>–</b>	<b>(51)</b>	<b>286,700</b>
Comparatives	300,901	14,253	–	(54)	315,100

	as at 30/06/19				as at 30/06/20
\$ '000	Opening Balance	Tfrs to Reserve	Tfrs from Reserve	Other Movements	Closing Balance
<b>(b) Other Reserves</b>					
Combined Water Supply Reserve	437	251	(214)	–	474
Combined Effluent Reserve	1,505	1,671	(1,181)	(47)	1,948
Hardwicke Bay Effluent Augmentation	198	–	–	(46)	152
Hardwicke Bay Water Augmentation	41	–	–	–	41
Point Souttar Effluent Augmentation	56	–	–	(56)	–
<b>Total Other Reserves</b>	<b>2,237</b>	<b>1,922</b>	<b>(1,395)</b>	<b>(149)</b>	<b>2,615</b>
Comparatives	1,589	2,000	(1,352)	–	2,237



## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 9. Reserves (continued)

## PURPOSES OF RESERVES

**Asset Revaluation Reserves**

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non current assets (less any subsequent impairment losses, where applicable).

**Combined Water Supply Reserve**

Balance of historic cash flows associated with operation of Council's water supply schemes in Balgowan, Black Point and Hardwicke Bay. This balance does not represent the under or over-recovery of costs for the scheme. This reserve is not cash backed.

**Combined Effluent Reserve**

Balance of historic cash flows associated with operation of Council's combined Community Wastewater Management Schemes (CWMS). This balance does not represent the under or over-recovery of costs for the combined schemes. This reserve is not cash backed.

**Hardwicke Bay Effluent Augmentation**

Contributions made by developers and under land management agreements quarantined for potential expansion/upgrade of CWMS infrastructure to specific properties in Hardwicke Bay. This reserve is not cash backed. **Note:** amounts relating to land management agreements have been recognised in liabilities from 1 July 2019 due to introduction of AASB 15 Revenue from Contracts with Customers.

**Hardwicke Bay Water Augmentation**

Contribution from land division (as condition of approval) quarantined for potential expansion/upgrade of water supply infrastructure to specific properties in Hardwicke Bay. This reserve is not cash backed.

**Point Souttar Effluent Augmentation**

Contributions made under land management agreements quarantined for potential expansion/upgrade of CWMS infrastructure to specific properties in Point Souttar. This reserve is not cash backed. **Note:** balance now recognised in liabilities from 1 July 2019 due to introduction of AASB 15 Revenue from Contracts with Customers.

## Note 10. Assets Subject to Restrictions

\$ '000	2020	2019
---------	------	------

The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally obtained.

**Cash & Financial Assets****Unexpended amounts received from Federal Government**

Open Space Contributions	134	134
CWMS Subsidy Funding	67	53
<b>Total Cash &amp; Financial Assets</b>	<b>201</b>	<b>187</b>

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 11. Reconciliation to Statement of Cash Flows

\$ '000	Notes	2020	2019
---------	-------	------	------

## (a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Balance Sheet as follows:

Total Cash & Equivalent Assets	5	6,469	7,771
<b>Balances per Statement of Cash Flows</b>		<b>6,469</b>	<b>7,771</b>

## (b) Reconciliation of Change in Net Assets to Cash from Operating Activities

<b>Net Surplus/(Deficit)</b>	(2,708)	(2,093)
<b>Non-Cash Items in Income Statements</b>		
Depreciation, Amortisation & Impairment	11,242	10,591
Non-Cash Asset Acquisitions	(26)	(49)
Grants for capital acquisitions treated as Investing Activity	(646)	(36)
Net (Gain) Loss on Disposals	2,895	1,254
Equity Movement (due to compliance with revised Accounting Standards) - not retrospective	(149)	—
	<b>10,608</b>	<b>9,667</b>
<b>Add (Less): Changes in Net Current Assets</b>		
Net (Increase)/Decrease in Receivables	51	(66)
Net (Increase)/Decrease in Inventories	28	(4)
Net Increase/(Decrease) in Trade & Other Payables	699	276
Net Increase/(Decrease) in Unpaid Employee Benefits	—	(17)
Net Increase/(Decrease) in Other Provisions	44	221
<b>Net Cash provided by (or used in) operations</b>	<b>11,430</b>	<b>10,077</b>

## (c) Non-Cash Financing and Investing Activities

## Acquisition of assets by means of:

Physical Resources Received Free of Charge	26	49
<b>Amounts recognised in Income Statement</b>	<b>26</b>	<b>49</b>
<b>Total Non-Cash Financing and Investing Activities</b>	<b>26</b>	<b>49</b>

## (d) Financing Arrangements

## Unrestricted access was available at balance date to the following lines of credit:

Bank Overdrafts	100	100
Corporate Credit Cards	41	41
LGFA Cash Advance Debenture Facility	3,000	3,000

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

Notes to the Financial Statements  
for the year ended 30 June 2020

Note 12a. Functions

Income, Expenses and Assets have been directly attributed to the following Functions / Activities. Details of these Functions/Activities are provided in Note 12b.											
	\$ '000	INCOME		EXPENSES		OPERATING		GRANTS INCLUDED		TOTAL ASSETS HELD	
		2020	2019	2020	2019	SURPLUS (DEFICIT)	2019	2020	2019	2020	NON-CURRENT)
Functions/Activities											
Business Undertakings	3,036	3,139	2,633	2,582	403	557	129	77	23,330	23,447	
Community Services	492	418	3,205	3,414	(2,713)	(2,996)	273	120	31,685	32,969	
Community Wastewater Management	1,671	1,744	1,374	1,366	297	378	100	220	18,446	17,088	
Council Administration	19,882	19,816	6,861	6,882	13,021	12,934	2,289	3,468	17,878	19,809	
Culture	28	15	211	206	(183)	(191)	60	14	2,003	2,091	
Economic Development	—	—	—	—	—	—	506	—	—	—	
Environment	1,069	1,075	2,329	2,262	(1,260)	(1,187)	—	31	11,817	10,249	
Recreation	178	240	2,972	2,377	(2,794)	(2,137)	43	17	55,251	55,471	
Regulatory Services	398	396	1,670	1,671	(1,272)	(1,275)	—	—	—	—	
Tourism	67	22	196	224	(129)	(202)	—	—	89	107	
Transport & Communication	3,523	2,081	8,995	9,059	(5,472)	(6,978)	1,233	—	119,205	149,953	
Waste Management	2,137	2,548	2,498	2,514	(361)	34	29	10	1,140	1,536	
Water Supply	344	356	366	217	(22)	139	—	—	3,405	2,861	
Total Functions/Activities		32,825	31,850	33,310	32,774	(485)	(924)	4,662	3,957	284,249	315,581

## Notes to the Financial Statements

for the year ended 30 June 2020

### Note 12b. Components of Functions

---

The activities relating to Council functions are as follows:

#### **BUSINESS UNDERTAKINGS**

Caravan Parks, Electricity Supply, Gravel Pits / Quarries, Marinas / Boat Havens, Private Works, Property Portfolio, and Other.

#### **COMMUNITY SERVICES**

Public Order and Safety, Crime Prevention, Emergency Services, Other Fire Protection, Other Public Order and Safety, Health Services, Pest Control – Health, Immunisation, Nursing Homes, Preventive Health Services, Other Health Services, Community Support, Elderly Citizens Facilities, Home Assistance Scheme, Other Services for the Aged and Disabled, Child Care Centres, Children and Youth Services, Community Assistance, Family and Neighbourhood Support, Other Community Support, Community Amenities, Bus Shelters, Cemeteries / Crematoria, Public Conveniences, Car Parking – non-fee-paying, Telecommunications Networks, and Other Community Amenities.

#### **CULTURE**

Library Services, Mobile Libraries and Housebound Services, Static Libraries, Other Library Services, Cultural Services, Cultural Venues, Heritage, Museums and Art Galleries, and Other Cultural Services.

#### **COMMUNITY WASTEWATER MANAGEMENT**

Community Wastewater Management Schemes.

#### **ENVIRONMENT**

Agricultural Services, Agricultural Water, Animal/Plant Boards, Landcare, Other Agricultural Services, Other Environment, Coastal Protection, Stormwater and Drainage, Street Cleaning, Street Lighting, Streetscaping, Natural Resource Management Levy, and Other Environment.

#### **RECREATION**

Jetties, Other Marine Facilities, Parks and Gardens, Sports Facilities – Indoor, Sports Facilities – Outdoor, Swimming Centres – Indoor, Swimming Centres – Outdoor, and Other Recreation.

#### **REGULATORY SERVICES**

Dog and Cat Control, Building Control, Town Planning, Clean Air/Pollution Control, Litter Control, Health Inspection, Parking Control, and Other Regulatory Services.

#### **TRANSPORT**

Aerodrome, Bus Service, Footpaths and Kerbing, Roads – sealed, Roads – formed, Roads – natural formed, Roads – unformed, Traffic Management, LGGC – roads (formula funded), and Other Transport.

#### **WASTE MANAGEMENT**

Waste Management, Domestic Waste, Green Waste, Recycling, Transfer Stations, Waste Disposal Facility and Other Waste Management.

#### **WATER SUPPLY**

Water Supply - domestic.

#### **COUNCIL ADMINISTRATION**

Governance, Administration n.e.c., Elected Members, Organisational, Support Services, Accounting/Finance, Payroll, Housing for Council Employees, Human Resources, Information Technology, Communication, Rates Administration, Records, Occupancy, Contract Management, Customer Service, Other Support Services, Revenues, LGGC – General Purpose, and Separate and Special Rates.

## Notes to the Financial Statements

for the year ended 30 June 2020

### Note 13. Financial Instruments

---

#### Recognised Financial Instruments

##### Bank, Deposits at Call, Short Term Deposits

**Accounting Policy:**

Initially recognised at fair value and subsequently measured at amortised cost; interest is recognised when earned.

**Terms & Conditions:**

Deposits are returning fixed interest rates between 0.55% and 2.00% (2019: 1.25% and 2.15%). Short term deposits have an average maturity of 69 days and an average interest rate of 1.11% (2019: 60 days and 2%).

**Carrying Amount:**

Approximates fair value due to the short term to maturity.

##### Receivables - Rates & Associated Charges

**Accounting Policy:**

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

**Terms & Conditions:**

Secured over the subject land, arrears attract interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

**Carrying Amount:**

Approximates fair value (after deduction of any allowance).

##### Receivables - Fees & Other Charges

**Accounting Policy:**

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

**Terms & Conditions:**

Unsecured, and do not bear interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

**Carrying Amount:**

Approximates fair value (after deduction of any allowance).

##### Receivables - Other Levels of Government

**Accounting Policy:**

Initially recognised at fair value and subsequently measured at amortised cost. An impairment provision is recognised using the expected credit loss method.

**Terms & Conditions:**

Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

**Carrying Amount:**

Approximates fair value.



## Notes to the Financial Statements

for the year ended 30 June 2020

### Note 13. Financial Instruments (continued)

---

#### Liabilities - Creditors and Accruals

**Accounting Policy:**

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

**Terms & Conditions:**

Liabilities are normally settled on 30 day terms.

**Carrying Amount:**

Approximates fair value.

#### Liabilities - Interest Bearing Borrowings

**Accounting Policy:**

Initially recognised at fair value and subsequently at amortised cost using the effective interest rate.

**Terms & Conditions:**

Secured over future revenues, borrowings are repayable (describe basis); interest is charged at fixed (or variable - describe) rates between **3.49%** and **7.95%** (2019: **3.49%** and **7.95%**).

**Carrying Amount:**

Approximates fair value.

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 13. Financial Instruments (continued)

\$ '000	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
<b>2020</b>					
<b>Financial Assets</b>					
Cash & Equivalents	6,469	–	–	6,469	6,469
Receivables	2,031	18	–	2,049	1,488
Other Financial Assets	–	459	155	614	536
<b>Total Financial Assets</b>	<b>8,500</b>	<b>477</b>	<b>155</b>	<b>9,132</b>	<b>8,493</b>
<b>Financial Liabilities</b>					
Payables	1,913	–	114	2,027	1,827
Current Borrowings	1,174	–	–	1,174	856
Non-Current Borrowings	–	4,284	3,586	7,870	6,632
<b>Total Financial Liabilities</b>	<b>3,087</b>	<b>4,284</b>	<b>3,700</b>	<b>11,071</b>	<b>9,315</b>
<b>2019</b>					
Cash & Equivalents	7,771	–	–	7,771	7,771
Receivables	2,102	–	–	2,102	2,112
Other Financial Assets	–	485	246	731	635
<b>Total Financial Assets</b>	<b>9,873</b>	<b>485</b>	<b>246</b>	<b>10,604</b>	<b>10,518</b>
<b>Financial Liabilities</b>					
Payables	1,331	–	–	1,331	1,331
Current Borrowings	1,193	–	–	1,193	831
Non-Current Borrowings	–	4,418	4,626	9,044	7,472
<b>Total Financial Liabilities</b>	<b>2,524</b>	<b>4,418</b>	<b>4,626</b>	<b>11,568</b>	<b>9,634</b>

The following interest rates  
were applicable to Council's  
Borrowings at balance date:

\$ '000	2020		2019	
	Weighted Avg Interest Rate	Carrying Value	Weighted Avg Interest Rate	Carrying Value
Fixed Interest Rates	4.72%	7,488	4.48%	8,303
		<b>7,488</b>		<b>8,303</b>

**Net Fair Value**

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

## Notes to the Financial Statements

for the year ended 30 June 2020

### Note 13. Financial Instruments (continued)

---

#### Risk Exposures

**Credit Risk** represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any impairment. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

**Market Risk** is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

**Liquidity Risk** is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

**Interest Rate Risk** is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 14. Capital and Other Expenditure Commitments

\$ '000	2020	2019
---------	------	------

## (a) Capital Commitments

**Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:**

Transport Infrastructure	360	420
Buildings & Other Structures	49	—
Plant, Equipment & Other Assets	8	—
CWMS Infrastructure	—	40
	<u>417</u>	<u>460</u>

**These expenditures are payable:**

Not later than one year	417	460
	<u>417</u>	<u>460</u>

## (b) Other Expenditure Commitments

**Other non-capital expenditure commitments in relation to investment properties at the reporting date but not recognised in the financial statements as liabilities:**

Audit Services	45	67
Employee Remuneration Contracts	1,178	1,498
Other Externally Contracted Services	14,536	13,791
	<u>15,759</u>	<u>15,356</u>

**These expenditures are payable:**

Not later than one year	3,472	3,151
Later than one year and not later than 5 years	11,708	9,427
Later than 5 years	579	2,778
	<u>15,759</u>	<u>15,356</u>

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 15. Financial Indicators

\$ '000	Amounts 2020	Indicator 2020	Prior periods	
			2019	2018

These Financial Indicators have been calculated in accordance with Information paper 9 - Local Government Financial Indicators prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.

**1. Operating Surplus Ratio**

Operating Surplus	(485)			
Total Operating Income	32,825	(1.5)%	(2.9)%	(0.5)%

This ratio expresses the operating surplus as a percentage of total operating revenue.

**Adjusted Operating Surplus Ratio**

Operating Surplus	(130)			
Total Operating Income	33,180	(0.4)%	(5.6)%	(0.8)%

**2. Net Financial Liabilities Ratio**

Net Financial Liabilities	3,745			
Total Operating Income	32,825	11%	7%	10%

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.

**Adjusted Net Financial Liabilities Ratio**

Net Financial Liabilities	3,745			
Total Operating Income	33,180	11%	8%	10%

**Adjustments to Ratios**

In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. These Adjusted Ratios correct for the resulting distortion in key ratios for each year and provide a more accurate basis for comparison.

**3. Asset Renewal Funding Ratio**

Net Asset Renewals	10,607			
Depreciation, Amortisation and Impairment	11,242	94%	86%	74%

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

Depreciation, Amortisation and Impairment expense has been used as a proxy, pending finalisation of the Infrastructure and Asset Management Plans.



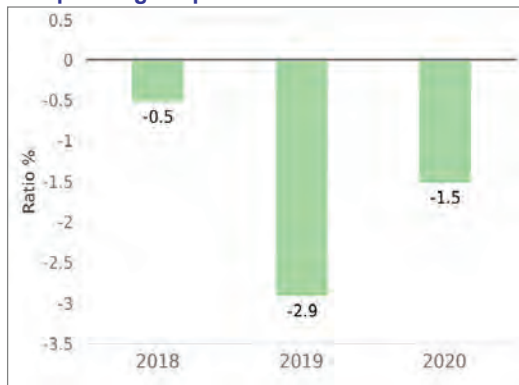
## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 15. Financial Indicators (continued)

## Financial Indicators - Graphs

## 1. Operating Surplus Ratio



## Purpose of operating surplus ratio

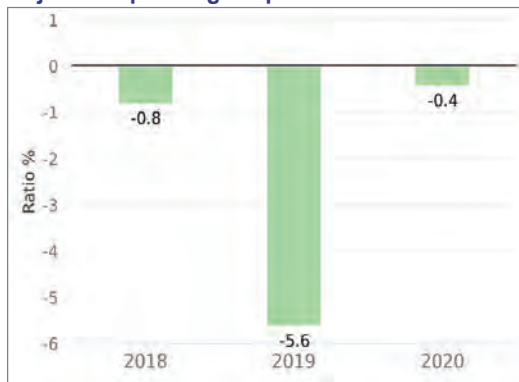
This indicator is to determine the percentage the operating revenue varies from operating expenditure

## Commentary on 2019/20 result

2019/20 ratio (1.5)%

The Operating Surplus Ratio has been positively impacted by increased income offset somewhat by increases to depreciation and employee costs. The operating deficit for 2019/20 was \$439k less than 2018/19. It is worth noting that without increases to grant income Council's income would have only grown by 1% from 2018/19 to 2019/20.

## Adjusted Operating Surplus Ratio



## Purpose of adjusted operating surplus ratio

This indicator is to determine the percentage the operating revenue (adjusted for timing differences in the Financial Assistance Grant) varies from operating expenditure

## Commentary on 2019/20 result

2019/20 ratio (0.4)%

Adjusted Operating Surplus Ratio matches Financial Assistance Grant income to the relevant year resulting in an \$355k increase to operating income.

## 2. Net Financial Liabilities Ratio



## Purpose of net financial liabilities ratio

This indicator shows the significance of the net amount owed to others, compared to operating revenue

## Commentary on 2019/20 result

2019/20 ratio 11%

Net Financial Liabilities Ratio has been negatively impacted by the \$1.5M reduction in current assets and non-current financial assets between 2018/19 and 2019/20 year end.

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 15. Financial Indicators (continued)

## Adjusted Net Financial Liabilities Ratio



## Purpose of adjusted net financial liabilities ratio

This indicator is to determine the percentage the operating revenue (adjusted for timing differences in the Financial Assistance Grant) varies from operating expenditure

## Commentary on 2019/20 result

2019/20 ratio 11%

Adjusted Net Financial Liabilities Ratio matches Financial Assistance Grant income to the relevant year resulting in an \$355k increase to operating income.

## 3. Asset Renewal Funding Ratio



## Purpose of asset renewal funding ratio

This indicator aims to determine if assets are being renewed and replaced in an optimal way

## Commentary on 2019/20 result

2019/20 ratio 94%

Asset Sustainability Ratio positively impacted by \$1.46M increase to Net Asset Renewal which has been offset somewhat by a \$650k increase to Depreciation.

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 16. Uniform Presentation of Finances

\$ '000	2020	2019
<p>The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.</p> <p>All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.</p> <p>The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.</p>		
Income	32,825	31,850
less Expenses	(33,310)	(32,774)
<b>Operating Surplus / (Deficit)</b>	<b>(485)</b>	<b>(924)</b>
<b>Net Outlays on Existing Assets</b>		
Capital Expenditure on Renewal and Replacement of Existing Assets	(11,012)	(9,500)
add back Depreciation, Amortisation and Impairment	11,242	10,591
add back Proceeds from Sale of Replaced Assets	405	348
	<b>635</b>	<b>1,439</b>
<b>Net Outlays on New and Upgraded Assets</b>		
Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	(2,030)	(713)
add back Amounts Received Specifically for New and Upgraded Assets	646	36
add back Proceeds from Sale of Surplus Assets (including investment property, real estate developments & non-current assets held for resale)	—	818
	<b>(1,384)</b>	<b>141</b>
<b>Net Lending / (Borrowing) for Financial Year</b>	<b>(1,234)</b>	<b>656</b>

## Notes to the Financial Statements

for the year ended 30 June 2020

### Note 17. Leases

#### (i) Council as a lessee

Council has elected to apply the modified retrospective approach to accounting for leases under AASB 16. Under this approach comparative year information is not restated, and the right-of-use asset is initially stated at an amount equal to the lease liability.

Further to this election, Council has also elected to access the temporary relief available under *AASB 2018-8 Amendments to Australian Accounting Standards – Right-of-Use Assets of Not-for-Profit Entities* to enable it to initially recognise right-of-use assets at cost as opposed to fair value.

Council leases 11 jetties from the State Government principally to enable it to further its objectives. Council is dependent on these leases to further its objective of delivering infrastructure services to the community. Council is restricted to use these jetties as public jetties and for any other purpose determined by Council to be in the best interest of the community. Lease terms range from 45 to 50 years and the lease payments per jetty are \$1 per annum (if requested).

Council also has right of use in relation to three separate parcels of land for annual lease payments ranging between \$800 to \$2,400. Lease terms in relation to these each of these parcels of land are 5 years. Leased land is utilised for the provision of communication services and the deposit and treatment of effluent under the terms of the individual leases.

Set out below are the carrying amounts of right-of-use assets recognised within Infrastructure, Property, Plant and Equipment and the movements during the period:

#### Right of use assets

\$ '000	Ready to use	Right of Use Assets	Total
<b>2020</b>			
Adoption of AASB 16 at 1 July 2019	—	4	4
Additions to right-of-use assets	—	15	15
Depreciation charge	—	(4)	(4)
<b>Balance at 30 June 2020</b>	<b>—</b>	<b>15</b>	<b>15</b>

## Notes to the Financial Statements

for the year ended 30 June 2020

## Note 17. Leases (continued)

\$ '000	2020	2019
Balance at 1 July	4	—
Additions	15	—
Payments	(4)	—
<b>Balance at 30 June</b>	<b>15</b>	<b>—</b>
<b>Classified as:</b>		
Current	3	—
Non Current	12	—

The maturity analysis of lease liabilities is included in Note 13.

The Group had total cash outflows for leases of \$76k.

The following are the amounts recognised in profit or loss:

Depreciation expense of Right-of-Use Assets	4	—
Expense relating to short term leases	34	—
Expense relating to leases of low-value assets	38	—
<b>Total amount recognised in profit or loss</b>	<b>76</b>	<b>—</b>

## (ii) Council as a lessor

Council owns various buildings, plant and other facilities that are available for hire or lease (on a non-cancellable basis wherever practicable) in accordance with the published revenue policy. Rentals received from such leases are disclosed as rent and hire of non-investment property in Note 2.

\$ '000	2020	2019
<b>Future minimum rentals receivable under non-cancellable operating leases as at 30 June, are as follows:</b>		
Not later than one year	70	57
Later than one year and not later than 5 years	174	140
Later than 5 years	79	88
	<b>323</b>	<b>285</b>



## Notes to the Financial Statements

for the year ended 30 June 2020

### Note 18. Superannuation

---

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

#### **Accumulation only Members**

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (9.50% in 2019/20; 9.50% in 2018/19). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

#### **Salarylink (Defined Benefit Fund) Members**

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2018/19) of "superannuation" salary.

In addition, Council makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willie Towers Watson as at 30 June 2020. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

#### **Contributions to Other Superannuation Schemes**

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

## Notes to the Financial Statements

for the year ended 30 June 2020

### Note 19. Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet

---

The following assets and liabilities do not qualify for recognition in the Balance Sheet, but knowledge is considered relevant to the users of the financial report in making and evaluating decisions about the allocation of scarce resources.

#### 1. LAND UNDER ROADS

As reported in the Financial Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in the reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled approximately 3,890km of road reserve with an average carriageway width of 4-8 metres.

#### 2. POTENTIAL INSURANCE LOSSES

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to deductible "insurance excesses", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

#### 3. COMMUNITY SEAWALL LOANS FUNDED BY SEPARATE RATE REQUEST

During the 2016/17 financial year Council resolved to contribute towards the construction of seawalls for two separate groups of ratepayers. It was resolved that these contributions were to be funded by new loans to be taken out by Council with both principle and interest to be repaid to Council by the affected ratepayers via a separate rate levied against their properties over the next 10 years (being the term of the loan). Council is confident that all amounts owed under the agreement will be recovered.

The value of loans (inclusive of principle and interest) to be repaid via separate rate over 10 year period are listed below:

- Chinaman Wells Seawall \$180,831 (2019: \$206,664)
- Point Turton Seawall \$169,458 (2019: \$192,052)

### Note 20. Events after the Balance Sheet Date

---

Events that occur after the reporting date of 30 June 2020, up to and including the date when the financial statements are "authorised for issue" have been taken into account in preparing these statements.

Council has adopted the date of receipt of the Auditors' Report as the appropriate "authorised for issue" date relating to these General Purpose Financial Statements.

Council is aware of the following "non-adjusting events" that merit disclosure:

- Council took over management of Port Rickaby Caravan Park on 21st August 2020.

## Notes to the Financial Statements

for the year ended 30 June 2020

### Note 21. Related Party Transactions

#### Key Management Personnel

##### Transactions with Key Management Personnel

The Key Management Personnel of the Council include the Mayor, Councillors, CEO and certain prescribed officers under section 112 of the Local Government Act 1999. In all, 16 persons were paid the following total compensation:

\$ '000	2020	2019
<b>The compensation paid to Key Management Personnel comprises:</b>		
Short-Term Employee Benefits	953	898
Post-Employment Benefits	108	107
<b>Total</b>	<b>1,061</b>	<b>1,005</b>

Amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.

One close family member of key management personnel is employed by Council in accordance with the terms of the Award, and as recorded in the public Register of Salaries maintained in accordance with section 105 of the Local Government Act 1999.

Key management personnel or close family members (including related parties) lodged a total of five planning and building application during the year. These persons took no part in the assessment or approval process for these applications.

Five planning and building approvals, with and without conditions, were granted during the year. Total fees for these applications (all of which were payable subsequent to lodgement) amounted to \$1,052.71.

A member of Council's key management personnel is the director of a business from which services were purchased as required on account in accordance with Council's Purchasing and Procurement Policy. Total purchases amounted to \$3,850 (GST Inclusive) for the financial year. No amounts remained unpaid at the end of year.

A close relative of a member of Council's key management personnel is the director of a business from which services were purchased as required on account in accordance with Council's Purchasing and Procurement Policy. Total purchases amounted to \$9,280 (GST Inclusive) for the financial year. No amounts remained unpaid at the end of year.

A close relative of a member of Council's key management personnel is the director of a business from which services were purchased as required on account in accordance with Council's Purchasing and Procurement Policy. Total purchases amounted to \$93,338.46 (GST Inclusive) for the financial year. No amounts remained unpaid at the end of year.

No key management personnel or parties related to them had any transactions during the year on terms more favourable than those available to the general public.

## INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL REPORT

**To the members of the Yorke Peninsula Council**

### Opinion

We have audited the accompanying financial report of the Yorke Peninsula Council (the Council), which comprises the, the Statement of Financial Position as at 30 June 2020, Statement of Comprehensive Income, the Statements of Changes in Equity, the Statement of Cash Flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the Council Certificate of Council.

In our opinion, the accompanying financial report presents fairly, in all material aspects, the financial position of the Council as at 30 June 2020, and its financial performance and its cash flows for the year then ended in accordance with the *Local Government Act 1999* and the *Local Government (Financial Management) Regulation 2011* and the *Australian Accounting Standards*.

### Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described as in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the Council in accordance with the auditor independence requirements of the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Council's Responsibility for the Financial Report

The Council is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations), the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011*. This responsibility includes determining that the basis of preparation described in Note 1 is appropriate to meet the need of the members. The Council's responsibility also includes designing, implementing and maintaining internal controls relevant to enable the preparation of the financial report to be free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Council is responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless Council either intends to liquidate the Council or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Council's financial reporting process.

### **Auditor's Responsibilities for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that the audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Council.
- Conclude on the appropriateness of the Council's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Council's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**DEAN NEWBERRY & PARTNERS  
CHARTERED ACCOUNTANTS**



**SAMANTHA CRETEN  
PARTNER**

Signed on the 30<sup>th</sup> day of October 2020,  
at 214 Melbourne Street, North Adelaide



## **INDEPENDENT ASSURANCE REPORT ON THE INTERNAL CONTROLS OF THE YORKE PENINSULA COUNCIL**

### **Opinion**

In our opinion, the Council has complied, in all material respects, with *Section 129(1)(b) of the Local Government Act 1999* in relation to the Internal Controls established by the Council relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities so as to provide reasonable assurance that the financial transactions of the Council have been conducted properly and in accordance with law for the period 1 July 2019 to 30 June 2020.

### **Basis for opinion**

We have audited the Internal Controls of the Yorke Peninsula Council (Council) under the requirements of *Section 129(1)(b) of the Local Government Act 1999* in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities for the period 1 July 2019 to 30 June 2020 have been conducted properly and in accordance with law.

We conducted our engagement in accordance with Standard on Assurance Engagements *ASAE 3150 Assurance Engagements on Controls* issued by the Auditing and Assurance Standards Board.

We believe that the evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **The Council's Responsibility for the Internal Controls**

The Council is responsible for implementing and maintaining an adequate system of internal controls, in accordance with *Section 125 of the Local Government Act 1999* to ensure that the receipt, expenditure and investment of money, the acquisition and disposal of property, and incurring of liabilities have been conducted properly and in accordance with law.

### **Our Independence and Quality Control**

We have complied with the independence and other relevant ethical requirements relating to assurance engagements, and applying Auditing Standard *ASQC 1 Quality Control for Firms that Perform Audits and Review of Financial Reports and Other Financial Information, and Other Assurance Engagements* in undertaking the assurance engagement.

### **Assurance Practitioner's Responsibilities**

Our responsibility is to express an opinion on the Council's compliance with *Section 129(1)(b) of the Local Government Act 1999* in relation only to the Internal Controls established by the Council to ensure that financial transactions relating to the receipt, expenditure and investment of money, acquisition and disposal of property and incurring of liabilities, based on our procedures have been conducted properly and in accordance with law.

ASAE 3150 requires that we plan and performed our procedure to obtain reasonable assurance about whether, in all material respects, the controls are suitably designed to achieve the control objectives and the controls operating effectively through the period.

An assurance engagement to report on the designed and operating effectiveness of controls involves performing procedures to obtain evidence about the suitability of the design of the controls to achieve the control objectives and the operating effectiveness of the controls throughout the period. The procedures selected depend on our judgement, including the assessment of the risks that the controls are not suitably designed or the controls did not operate effectively. Our procedures included testing the operating effectiveness to the controls that we consider necessary to achieve the control objectives identified. An Assurance engagement of this type also includes evaluating the suitability of the control objectives.

#### **Limitation on Use**

This report has been prepared for the members of the Council in accordance with *Section 129(1)(b) of the Local Government Act 1999* in relation to the Internal Controls specified above. We disclaim any assumption of responsibility for any reliance on this report to any persons or users other than the members of the Council, or for any purpose other than that for which it was prepared.

#### **Limitations of Controls**

Because of the inherent limitations of any internal control structure it is possible that, even if the controls are suitably designed and operating effectively, the control objectives may not be achieved so that fraud, error, or non-compliance with laws and regulations may occur and not be detected.

An assurance engagement on operating effectiveness of controls is not designed to detect all instances of controls operating ineffectively as it is not performed continuously throughout the period and the tests performed are on a sample basis. Any projection of the outcome of the evaluation of controls to future periods is subject to the risk that the controls may become inadequate because of changes in conditions, or that the degree of compliance with them may deteriorate.

**DEAN NEWBERY & PARTNERS  
CHARTERED ACCOUNTANTS**

A handwritten signature in black ink, appearing to read 'S. Creten', with a stylized flourish at the end.

**SAMANTHA CRETEN  
PARTNER**

Signed on the 30<sup>th</sup> day of October 2020  
at 214 Melbourne Street, North Adelaide, South Australia, 5006

## Yorke Peninsula Council

### General Purpose Financial Statements for the year ended 30 June 2020

---

#### Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Yorke Peninsula Council for the year ended 30 June 2020, the Council's Auditor, Dean Newbery & Partners has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Andrew Cameron  
Chief Executive Officer



Rob Reiman  
Presiding Member, Audit Committee

Date: 27th October 2020

## **Certification of Auditor's Independence**

I confirm that, for the audit of the financial statements of the Yorke Peninsula Council for the year ended 30 June 2020, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.



**SAMANTHA CRETEN**

**Partner**

**DEAN NEWBERY & PARTNERS**  
**CHARTERED ACCOUNTANTS**

**Dated this 30<sup>th</sup> day of October 2020**

# **APPENDIX 2: SUPPORT DOCUMENTATION**



# Confidential Items

During 2019/20, Council undertook 22 in camera closed sessions to discuss Confidential Items in accordance with Sections 90 (2) and (3) (a) (d) (g) (k) of the *Local Government Act 1999*, as listed below:

10/07/2019	Port Rickaby Caravan Park Lease Dispute
13/08/2019	Material Supply 2019-20 Tender 200-2019
13/08/2019	Management and Operation of Resource Recovery Centres Tender 198-2019
13/08/2019	Port Turton Boat Ramp Dredging Tender 199-2019
13/08/2019	Lease Purchase Offer - Port Rickaby Caravan Park Lease Dispute
11/09/2019	Release of One (1) Prime Mover with One (1) Side Tipper Tender 202-2019
11/09/2019	Oyster Point Drive, Stansbury Update Tender 203-2019
11/09/2019	Transfer of Licence - Minlaton Caravan Park
09/10/2019	Yorketown Airstrip Upgrade Tender 201-2019
13/11/2019	Stormwater Spoon Drain Replacement Tender 204-2019
13/11/2019	Purchase of One (1) Towed Combination Roller Tender 207-2019
11/12/2019	Ardrossan Stormwater Infrastructure Installation Tender 205-2019
12/02/2020	Acquisition of Land - Charles Street, Yorketown
11/03/2020	Independent Member Appointment to Audit Committee
08/04/2020	Stansbury Seawall - Rock Revetment Wall Construction Tender 206-2019
08/04/2020	Acquisition of Land - Charles Street, Yorketown
08/04/2020	Sealed Road Shoulder Rework Tender 209-2020
13/05/2020	Relinquishment of Licence Agreement - Port Vincent Caravan Park & Seaside Cabins Pty Ltd
13/05/2020	Lease Purchase Offer - Port Rickaby Caravan Park - Council Section 91 Order - Minute Reference 145/2019 (12/06/2019)
10/06/2020	Independent Member Appointment to Audit Committee
10/06/2020	Request for Dissolution of Deed via Discounted Payout
17/06/2020	Chief Executive Officer's Performance Review

## The following confidential items were released for public record during 2019/20:

11/07/2018	Construction of the Point Turton Natural Playspace and Bike Trail - Lead Contractor Tender 183/2018
11/07/2018	Bitumen Emulsion Supply 2018-21 Tender 185/2018
08/08/2018	Collection and Processing of Wastes, Recyclables and Organics Tender 184/2018
12/09/2018	Material Supply 2018/19 Tender 188/2018
12/09/2018	Purchase of One (1) Prime Mover with one (1) Side Tipper Tender 189/2018
12/09/2018	Roadside Spraying Tender 190/2018
16/01/2019	Cleaning and Minor Maintenance of Council Premises Tender 191/2018
16/01/2019	Purchase of One (1) Patrol Grader Tender 192/2018
16/01/2019	Drilling and Blasting Services Tender 193/2018
13/02/2019	Purchase of One (1) Backhoe Loader Tender 194/2018
13/02/2019	Bitumen Seal Program 2018/19 Tender 195/2018
10/04/2019	Sealed Road Shoulder Rework Tender 196/2019
10/04/2019	Stormwater Infrastructure Mitigation - 1 Oyster Point Drive, Stansbury
08/05/2019	Electrical Equipment Testing and Tagging Tender 187-2018
08/05/2019	Jetty Pile Replacement Tender 197-2019
12/06/2019	Stormwater Infrastructure Mitigation - 1 Oyster Point Drive, Stansbury
12/06/2019	Lease Purchase Offer - Port Rickaby Caravan Park

# Council Registers, Codes and Policies

Council maintains a series of registers, codes and policies in accordance with the *Local Government Act 1999* and the *Local Government (Elections) Act 1999*

## Registers

Register of Members Interests (Ordinary Return)
Register of Members Interests (Primary Return)
Register of Elected Members Allowances and Benefits
Register of Employee Remuneration, Salaries and Benefits
Register of Employee Interests (Ordinary Return)
Register of Employee Interests (Primary Return)
Register of Delegations
Register of Fees and Charges
Community Land Management Plans
Register of Community Land
Register of Public Roads
Register of By-Laws
Register of Elected Members Gifts and Benefits
Register of Employee Gifts and Benefits

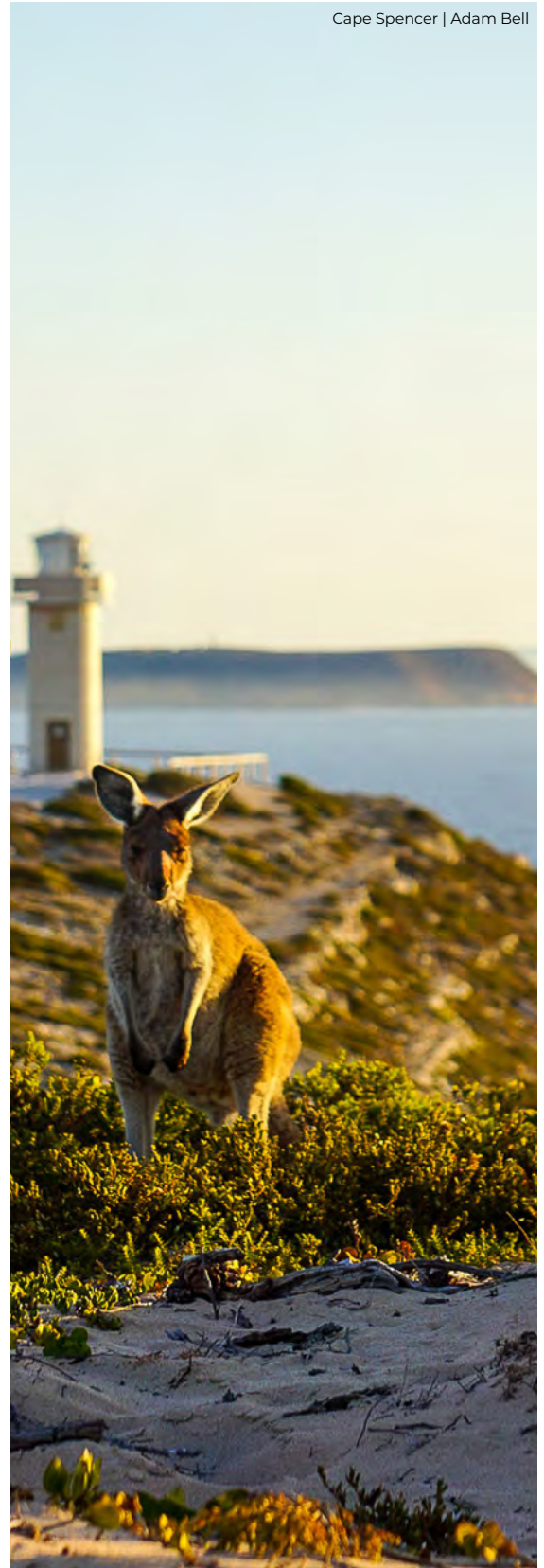
## Codes

Section 63 Code of Conduct for Elected Members
Section 92 Code of Practice for Access to Council Meetings, Committee Meetings and Documents (Policy reference: PO015)
Section 110 Code of Conduct for Employees

## Statutory Policies

Section 49 Purchasing and Procurement Policy
Section 50 Community Engagement Policy
Section 77 (1)(b) Section 78 Elected Members Entitlements, Facilities, Services and Expenses Policy (including Elected Member travel)
Section 80A Elected Member Training and Development Policy
Section 125 Internal Financial Control Policy
Section 219 Street, Road and Public Place Naming Policy
Section 259 Order Making Policy
Section 270 Internal Review of Council Decisions Policy

Cape Spencer | Adam Bell



# 2019/20 Community Grants

The Community Grants Scheme provides financial grants to community groups and not-for-profit organisations to contribute to the community by funding projects, programs and activities which achieve recreation, culture, environmental, community, social development or welfare outcomes.

In 2019/20, 37 Community Grants totalling **\$84,312.33** were awarded to the following community groups and organisations. Various extensions until 31 December 2020 were sought due to circumstances surrounding the related restrictions that were imposed.

	Organisation	Funding
1	Ardrossan Community and Men's Shed	\$1,992.00
2	Ardrossan Football Club	\$983.50
3	Black Point Progress Association	\$1,000.00
4	Central Yorke Cougars Netball Club	\$5,000.00
5	Central Yorke Little Athletics	\$3,323.80
6	CMS Crows Football and Netball Club	\$3,216.66
7	Corny Point Progress Association Inc	\$5,000.00
8	Curramulka Community Club	\$5,000.00
9	Edithburgh Museum	\$1,180.00
10	Edithburgh Progress Association Inc	\$1,000.00
11	Footlight Inc	\$2,000.00
12	Foul Bay Area Progress	\$1,750.00
13	Maitland and District Lions Club	\$2,060.00
14	Maitland Rifle Club	\$1,000.00
15	Marion Bay Progress Association	\$2,333.63
16	Minlaton & District Progress Association Community Garden Group	\$2,081.90
17	Minlaton Water Catchment and Oval Management	\$4,356.00
18	Pine Point Progress Association Inc	\$2,000.00
19	Port Clinton Progress Association	\$750.00
20	Port Victoria Bowling Club	\$5,000.00
21	Port Vincent Memorial Bowling Club	\$2,795.00
22	RSL - Sub Branch - Port Vincent	\$1,000.00
23	Southern Yorke Archers	\$1,399.00
24	Southern Yorke Peninsula Gun Club	\$2,211.18
25	Southern Yorke Peninsula Pony Club	\$1,028.00
26	Stansbury Golf Club	\$2,398.00
27	Stansbury Sports and Community Club	\$2,000.00
28	SYP Active Kids	\$1,000.00
29	SYP Community Hub	\$2,360.00
30	The Pines Community Association Inc	\$4,265.40
31	Tiddy Widdy Beach Progress Association Inc	\$952.10
32	Warooka Bowling Club	\$5,000.00
33	Western United Sports and Community Club	\$5,000.00
34	Wool Bay Golf Club	\$5,000.00
35	Yorke town Bowling Club	\$2,998.00
36	Yorke town Community Children's Centre	\$4,565.00
37	Yorke town Progress Association Inc	\$5,000.00
<b>TOTAL</b>		<b>\$99,999.17</b>

Marion Bay | Adam Bruzzone



# External Grant Funding Obtained

In 2019/20 the Yorke Peninsula Council obtained a total of \$5.7 million grant funding for operating and capital projects as listed below:

Received From	Description	Amount
Arts SA - Public Libraries Grant	Maitland Library Funding	4,460.00
Arts SA - Public Libraries Grant	Minlaton Library Funding	1,022.00
Arts SA - Public Libraries Grant	Yorke town Library Funding	2,546.00
Arts SA - Public Libraries Grant	Ardrossan Library Funding	3,999.00
Australian Government Department of Industry, Innovation and Science	Remote Airstrip Upgrade Program Round 6 – Yorketown Airstrip Upgrade	306,961.01
Australian Government Department of Industry, Innovation and Science	Building Better regions Fund - You Rock Fest 2019/2020	37,500.00
Australian Government Department of Industry, Innovation and Science	Drought Communities Program	1,000,000.00
Commonwealth Health Department	YP Leisure Options Program – Home Support – HACC Federal	18,007.03
Department for Communities and Social Inclusion	YP Leisure Options Program – HACC SA – Base	96,738.51
Department for Communities and Social Inclusion	YP Leisure Options Program – HACC SA – Index	1,780.47
Department of Infrastructure Transport Cities and Regional Development	Roads To Recovery funding	821,819.00
Department of Infrastructure Transport Cities and Regional Development	Roads To Recovery funding	410,909.00
Department of Planning, Transport and Infrastructure	Remote Airstrip Upgrade Program Round 6 – Yorketown Airstrip Upgrade	324,461.07
Department of Planning, Transport and Infrastructure	2019 - 2020 Open Space Grant - Pines Foreshore Amenities	16,335.00
Green Industries SA	Regional Transport Relief Fund – Milestone 1	10,563.12
Green Industries SA	Regional Transport Relief Fund – Round 2	7,918.07
Green Industries SA	Regional Transport Subsidies Program	10,555.20
Local Government Association	Port Vincent and Stansbury CWMS Expansion Grant Funding	100,000.00
Local Government Grants Commission	Financial Assistance Grant – General Purpose and Local Roads 2019/20	1,037,654.00
Local Government Grants Commission	Financial Assistance Grant – General Purpose and Local Road 2019/20 – funding received in advance	1,252,207.00
Office for Local Government – Department of Planning Transport & Infrastructure	Point Pearce MUNS – 2019/20	79,372.64
South Australian Government Financing Authority	Natural Disaster Relief Payment	200,000.00
<b>Total 2019/20</b>		<b>\$5,744,808.12</b>

Note: Amounts listed above may differ from those presented in Council's General Purpose Financial Statements due to required accounting treatment.



# Yorke Peninsula Leisure Options

As an established National Disability Insurance Scheme (NDIS) registered provider YP Leisure Options (YPLO) has defined the services on offer to provide activities that build on participants' skills and supporting the abilities and interests to all members of the service inclusive of all funding types.

YPLO currently runs themed group sessions across four days each week excluding holiday periods. YPLO provides centre based group supports, individual support and transport to eligible persons residing in the Southern Yorke Peninsula and Central Yorke Peninsula regions



## Arts & Craft

The Arts & Craft group have created some amazing artwork using various mediums and techniques. Craft activities were planned using the Minlaton Show criteria for submitting articles for the Person With a Disability (PWD) for over 18 years exhibit. Our members submitted 3 or more articles to the Show Society each and were thrilled to walk through and see their creations on display for the whole community to see. YPLO members were awarded 1st, 2nd and 3rd place ribbons which were attached to their work.

In November, Arts & Craft held an Open Day inviting family, friends and members in the community to view their collection of artwork completed during the year.

## Wood Shed & MAGS

Our Wood Shed members have been using recycled pallets for their projects. They also entered items into the Minlaton Show's PWD over 18 years exhibit with projects made from recycled materials. A member (Clayton Poke) won Best Exhibit for a Jewellery Box made from a recycled fence post.

Members made Pallet Chairs in adult and children's sizes to fundraise for purchases of new tools and materials. This project introduced new skills, using an air nailer, pre-drilling and working with a large project provided some challenges that the team worked on learning together. At the Minlaton Show our Wood Shed Project Group sold all 10 of the pallet chairs they made and took orders to make another 12. Our members assisted with sanding back tree rounds for the Nature Play Festival

2019 at the Gum Flat held in the October school holidays.

Following on from our involvement with Ballara Lifestyle and Art Retreat and Willo Industries, artist June Faulkner's created a woven native grasses cricket bat which was created in honor of The First Aboriginal Cricket Team to travel to England. This bat, which was sanded by the Wood Shed members now sits in the office of Matt Anderson the Deputy High Commissioner, at Australia House in London. Sue Germein donated June's bat to Australia House, and was presented by her daughters, Ella, Clara and Georgia (also known as the Germein Sisters).

## Living Skills

We have been focusing on short and long term goals.

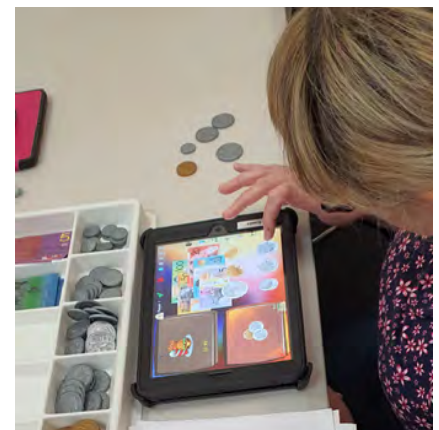
Our long term goal was to learn how to make videos using an iPad. During our annual trip we visited the Apple Store in Rundle Mall and were given a tutorial in using the iMovie app. We continued to use this app and the skills we learnt to create a movie for the Arts & Craft Open Day. We took photos of the artwork displayed in the Art area and interviewed the artist about their favourite piece of art.

Our short term goal was to learn how to make a meal in the air fryer, a member mentor worked alongside one other member each week. The mentor would take the lead making roasted potatoes, chicken pieces and whole chickens, wedges, chocolate cake and their own cooking method using a store brought cake mix to make cupcakes.

Our members discuss areas they want to

develop their learning and understanding, being able to count out money is one of the areas members didn't feel confident. To assist with learning we try various formats that engage and assist with learning. A paid app on our iPads assist members with learning about the Australian currency we also incorporate work sheets and using coins from our Money board game.

Living Skills is a hands on group, with members building their skills to complete every task independently. We work with other community groups whenever possible to build community connections. This year we took part in attending advocacy sessions run by Our Voice SA with the last session being held in late March this year via Zoom.



## Cooking

Our Cooking Group continues to produce healthy meals each fortnight with an emphasis on diabetic friendly desserts. The group splits into four smaller groups to provide members with the opportunity to learn in a smaller environment. Our Setup Group—uses tools to help set tables correctly and demonstrations to complete tasks including using a commercial dishwasher. Mains Group have focused on recipes where we can use varying kitchen appliances, like the food processor. Dessert Group—Uses the Mixmaster regularly adding on attachments as required. Some of the meals the group have made are; chicken enchiladas, honey soy drumsticks pea & ham soup, curried sausages, shepherd's pie, meatloaf, beef pie, chicken fried rice, orange cake, berry mousse, tiramisu, and chocolate pudding.

## Fun & Games

Our Fun & Games group provides members with different themes and recreational activities that provide opportunities to utilise local resources. Games of cricket and football at the Town Oval, visiting the emus at the HJ Cook Fauna Park and shopping excursions to local op shops. Members also utilise the Town Hall, hosting Mini Olympics, dress-up days, discos and volley balloon (like volley ball but with more laughing).

## Tree Propagation

Our Tree Propagation group have had an amazing year propagating more stock than ever before thanks to their new benches. In May 2020 staff and volunteers ran the annual sale with safe planning precautions in place that met SA Health guidelines. We promoted pre-orders via our Facebook page weeks in advance and had cashless payment options available. We had our biggest ever sale, generating just over \$5,500 by the day of the sale. Throughout the year members had completed outside hands-on learning through seed propagation, splitting and weeding and theory based learning about weed identification as well as typing up the botanical names of our stock and printing tray labels –

invaluable when it came time for the sale!

Our Tree Propagation group (with some assistance from our Wood Shed and MAGS members) took part in the Yorketown Progress Associations 'Christmas Tree Display' for the second year and won First Place with their White Boomer Sleigh that doubled as a photo opportunity for our youngest community members visiting with school and rural care groups. The sleigh was donated as an uncompleted project from the Stansbury community who had heard of our Wood Shed group from Tree Propagation member and Stansbury Museum volunteers.

## YPLO Annual Trip - October 2019

We headed to Adelaide for our annual trip with members having their own hotel room at The Arkaba Hotel. For some members this was their first time staying at a hotel which made this trip even more special for the staff and volunteers who provide the support to run this event. Our first night we headed to the Alma Tavern for dinner and a game of Bingo with Mark Ricciuto. Our second day was spent at Monarto Safari Park where we were just a little bit spoilt by our tour guide who gave us a tour through the Lion Enclosure! Members had their iPads in hand to take photos and videos which was very handy for our last day. We went to the Rundle Mall Apple Store where the Creatives showed us how to make an iMovie and import photos from our trip to Monarto. The planning prior to the trip provides the opportunity to raise awareness of inclusion for people living with a disability, discussing the needs of individuals with each business and how they can accommodate us as a group. The response from each of these businesses was welcoming with a 'Yes, we can do that!' attitude. The Arkaba gave us an entire floor as well as a honeymoon suite for our married members.

In April we had booked with Enabling Country Communities (ECC) to attend the Adelaide Crows versus Essendon

Thursday night match in April. Watching the game in style in ECC's Audi Stadium Club Corporate Seating, providing a climate controlled environment, accessible seating and minimal lining up for food, beverages and anything else you might need while watching the game. Due to the upheaval of large community gatherings this event was cancelled along with our booking with The Apple Store, accommodation at The Oaks on North Terrace.

## FUNdraising & Donations

Our members are involved with all of our fundraising projects, they learn so many new skills and have the opportunity to showcase their skills with their community.

This year our Wood Shed and MAGS members have been supported to be involved with;

Sanding back tree rounds at 50 cents each, this contributed to paying the 50 cent entry fee for each article in the Minlaton Show.

- Making platters and Pallet Chairs for our online Mother's Day Stall.

- Wooden planes for the Harry Butler Centenary Celebrations – the group donated \$500 to the shed for a roof mounted air filtration unit.

Our Tree Propagation group were asked to submit a proposals for funding from;

- St Columba's Memorial School re-vegetate farm land effected by the recent bush fires.

- Friends of Private Bushland to improve the signage of our Tree Propagation Nursery to raise awareness of the availability of local natives.





## Staff & Volunteers

During 2019 YPLO engaged a contractor through MADEC to support Wood Shed and Living Skills members. The extra support for these groups were invaluable and assisted the groups to capture the skills members were learning and plan for continuing to build their capacity. In May we advertised for a Support Worker with Disability Sector experience with ten applicants for the position, interviews with four of the applicants were held in June. The successful applicant is Delene Brammer a former disability support worker with Minda in Minlaton, Dee moved to Adelaide to gain further experience and complete a Diploma in Disability Services. Dee joins Vicki Clark and Tanya Walsh as a part of the permanent YPLO staff, along with 17 volunteers with lived experiences across a vast range of sectors.

## Transport

With our members living in Central and Southern Yorke Peninsula, transport is an important component of our service. Our aim to continually re-invest in our service provided us with a goal to update our old reliable Mazda van. In October we purchased a brand new Renault Master Bus from our local dealership and had Bray Signs in Maitland apply our logos.



## Developing a Business Plan

YPLO engaged Disability Services Consultants (DSC) in early January to assist with the development of a strategic business plan. Our members, community and stakeholders were asked to be a part of gathering information about what they wanted from a sustainable community service for adults living with a disability and/or who are frail aged and still living independently and those living in remote areas who are vulnerable. In mid-March we held engagement meetings to collaborate our ideas, discuss the strengths of the service and list all the possible future directions available. With the impact on our service and the well-being of our members during COVID-19 restrictions, work on this plan was slowed down. Meetings and collaborations continue to take place with a new understanding of how YPLO can deliver services without being in a centre-based environment with our members.

## NDIS Registered Provider

As a part of our registration commitments we engaged an NDIS auditor, SAI Global, to complete our Certification Audit against the NDIS (Provider Registration and Practice Standards) Rules. All aspects of our service from documentation to how we deliver services and capture those services to our members was reviewed onsite early in March by two accredited auditors. This process has enabled YPLO to create continual improvements to the service across with a recommendation for Certification made by SAI Global in mid-June. It is now awaiting the NDIS Commission to grant the final approval.



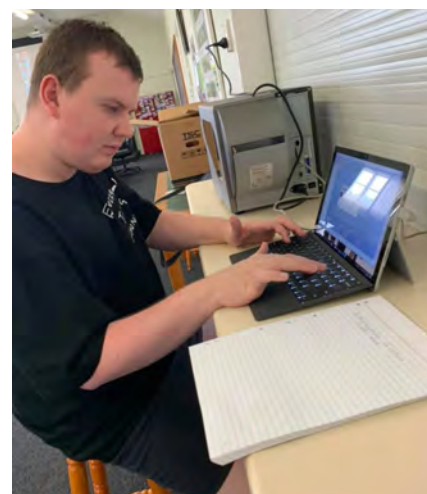
## Environmental impacts to Delivering YPLO Centre based Services

In late November our region was impacted by a bushfire, the worst our CFS crews had seen. Members, volunteers, our Yorketown based Tree Propagation group and our Shopping

Trip excursion were affected with no travel in the region on the days following the blaze. Focussing on the wellbeing of our Edithburgh and Yorketown community was priority for our service. Ensuring those impacted had the opportunity to discuss their experience and be listened to.

20/20 vision is a measurement of how 'sharp' your vision is, 2020 has provided YPLO with circumstances to focus on our core business, people. Early March when community transmission of COVID-19 began in Adelaide, YPLO put in place hygienic measures to reduce risks including 'Sneeze Stations' lined rubbish bags, with extra-large tissues (to replace bringing a handkerchief), hand sanitizer and gloves for disposing of rubbish. We also distributed Easy English information produced by The Growing Space to assist our YPLO members' process and understand how they could implement strategies to stay safe.

Our service adapted our centre based activities to focus on communication and check in on the wellbeing of our members with weekly phone calls, zoom calls, weekly newsletters full of stories and activities, we also had an All-In Zoom catch-up where members and volunteers could see and talk to each other.



# LEGISLATIVE REQUIREMENTS

The following table demonstrates Yorke Peninsula Council's compliance with the *Local Government Act 1999* (SA) and the Local Government Regulations.

Local Government Act			
Requirement	Title	Page	Met
S128 (9) (a & b)	<p>(a) Information on the remuneration payable to its auditor for work performed during the relevant financial year, distinguishing between-</p> <p>(i) Remunerations payable for the annual audit of the council's financial statements; and</p> <p>(ii) Other remuneration;</p> <p>(b) If a person ceased to be the auditor of the council during the relevant financial year, other than by virtue of the expiration of his or her term of appointment and not being reappointed to the office – the reason or reasons why the appointment of the council's auditor came to an end.</p>	74	✓
S131	<p>Annual Report to be prepared and adopted by 30 November in each year relating to the operations of the council for the financial year ending in the preceding 30 June.</p> <p>The Council must provide a copy of its Annual Report to:</p> <ul style="list-style-type: none"> <li>• Each member of Council;</li> <li>• Presiding Member of both Houses of Parliament.</li> </ul> <p>Council must make copies available for inspection on Council's website and principal office.</p> <p>Members of the public may purchase a hard copy from the Council's principal office (Maitland).</p>	N/A	✓
Schedule 2			
S12	Subsidiaries: A report including audited financial statements must be incorporated into the Yorke Peninsula Council's Annual Report.	N/A	N/A
S28	Regional Subsidiaries: A report including audited financial statements must be incorporated into the Yorke Peninsula Council's Annual Report.	116	✓
Schedule 4			
1(a)	Audited financial statements of the Council for the relevant year.	54	✓
1(b)	A list of registers that are required to be kept under the <i>Local Government Act 1999</i> and the <i>Local Government (Elections) Act 1999</i> .	108	✓
1(c)	A list of codes of conduct or practice required under the <i>Local Government Act 1999</i> and the <i>Local Government (Elections) Act 1999</i> .	108	✓
1(f)	Information on the allowances paid to members of the council or council committees.	12-13	✓
1(g)	Information on the number of senior executive officers and information on the kinds of allowances, bonuses and benefits that are made available to those officers as part of a salary package.	14	✓
1(ga)	A report on the use of sections 90(2) and 91(7) by the council and its council committees containing the information required by the regulations.	11	✓
1(gb)	A report on the applications made to the council under the Freedom of Information Act 1991 during the relevant financial year containing the information required by the regulations.	14	✓
1(h)	<p>A statement of-</p> <p>(i) The council's representation quota; and</p> <p>(ii) The average representation quota for council of a similar size and type; and</p> <p>(iii) When the council next intends to conduct a review under Chapter 3 Part 1 Division 2; and</p> <p>(iv) The procedures that are available under Chapter 3 for electors to make submissions on representation under this Act.</p>	40	✓
2(a)	The council's performance in implementing its strategic management plans during the relevant financial year, and the council's projections and targets under its plan for the next financial year.	52	✓
2(ab)	The council's performance against its annual business plan for the relevant financial year.	47	✓
2(b)	The extent to which activities for the council have been subjected to competitive tender or other measures to ensure services are delivered cost-effectively, and the extent (if any) to which the council has pursued policies for purchasing local goods and services.	14	✓

## Local Government Act - cont.

Requirement	Title	Page	Met
<b>Schedule 4</b>			
2(c)	The decision-making structure of the council.	10	✓
2(ca)	The training and development activities for members of the council during the relevant financial year.	12	✓
2(d)	The implementation of equal opportunity programs, and other human resource management or development programs, during the relevant financial year.	15	✓
2(e)	The progress of the council in preparing or finalising any management plans for community land required under the Chapter 11.	14	✓
2(f)	Other matters prescribed by the regulations.	N/A	✓

## Local Government (General) Regulations

S10	(1) Pursuant to section 131(5)(b) of the Act, the South Australian Local Government Grants Commission is a prescribed body.  (2) For the purposes of section 131(5) of the Act, the relevant day by which an annual report must be submitted is 31 December in the financial year immediately following the end of the financial year to which the annual report relates.	N/A	✓
S35(1)	For the purpose of clause 1(ga) of Schedule 4 of the Act-  (a) In the case of a report on the use of section 90(2) of the Act, the following information is required:  (i) The total number of orders made under that subsection in the financial year; (ii) The date and subject of each order within the ambit of subparagraph (i); (iii) In relation to each paragraph ((a) to (n)) of section 90(3) of the Act- the number of times in the financial year that an order made under section 90(2) was made on the basis that the information or matter fell within the ambit of the paragraph; and  (b) In the case of a report on the use of section 91(7) of the Act, the following information is required:  (i) The total number of orders made under that subsection in the financial year; (ii) The number of orders made under that subsection that expired, ceased to apply or were revoked during the year; (iii) The number of orders made under that subsection that remained operative at the end of the financial year (but not including orders made before 15 November 2010); (iv) The date and subject of each order within the ambit of subparagraph (i) or (iii).	107	✓
S35(2)	Pursuant to clause 1(i) of Schedule 4 of the Act, the report required under section 270(8) is prescribed, being:-  S270 "Procedures for review of decisions and requests for services":  (8) A council must, on an annual basis, initiate and consider a report that relates to-  (a) the number of applications for review made under this section; and (b) the kinds of matters to which the applications related; and (c) the outcomes of the applications under this sections; and (d) such other matters as may be prescribed by the regulations.	39	✓

## Local Nuisance and Litter Control Act 2016

S8	A council must, in its annual report prepared pursuant to section 131 of the <i>Local Government Act 1999</i> in relation to a particular financial year, include details of the performance by the council during that year of functions conferred on it under this Act.	29	✓
----	---	----	---

# APPENDIX 3: LEGATUS GROUP ANNUAL REPORT



## **2019/2020 ANNUAL REPORT**

**The Legatus Group AGM held on Friday 4 September 2019 adopted the annual report.**

The Legatus Group Charter requires that the AGM receive the Legatus Group's Annual Report which may incorporate reports from committees and any representatives reports from other organisations.

## **2019/2020 ANNUAL REPORT**

The Legatus Group Charter clause 6.3 Annual Report

6.3.1 The Legatus Group must each year, produce an Annual Report summarising the activities, achievements and financial performance of the Legatus Group for the preceding Financial Year.

6.3.2 The Annual Report must incorporate the audited financial statements of the Legatus Group for the relevant Financial Year.

6.3.3 The Annual Report must be provided to the Constituent Councils by 30 September each year.

**The Legatus Group is a regional subsidiary of:**

- Adelaide Plains Council
- Barunga West Council
- Clare & Gilbert Valleys Council
- Copper Coast Council
- District Council of Mount Remarkable
- District Council of Orroroo/Carrieton
- District Council of Peterborough
- Light Regional Council
- Northern Areas Council
- Port Pirie Regional Council
- Regional Council of Goyder
- The Barossa Council
- The Flinders Ranges Council
- Wakefield Regional Council
- Yorke Peninsula Council

The Central Local Government Region was established in 1998 under Section 200 of the Local Government Act 1934 as a controlling authority. It now continues in existence as a regional subsidiary of its member Councils under Part 2 of Schedule 2 of the Local Government Act 1999 by the provisions of Section 25 of the Local Government (Implementation) Act 1999. In 2016 the



Central Local Government Region of South Australia adopted the trading name of Legatus Group to which it is referred. The Legatus Group is established to:

- undertake co-ordinating, advocacy and representational roles on behalf of its Constituent Councils at a regional level
- facilitate and co-ordinate activities of local government at a regional level related to community and economic development with the object of achieving improvement for the benefit of the communities of its Constituent Councils
- develop, encourage, promote, foster and maintain consultation and co-operation and to strengthen the representation and status of local government when dealing with other governments, private enterprise and the community
- develop further co-operation between its Constituent Councils for the benefit of the communities of the region
- develop and manage policies which guide the conduct of programs and projects in the region with the objective of securing the best outcomes for the communities of the region
- undertake projects and activities that benefit the region and its communities
- associate collaborate and work in conjunction with other regional local government bodies for the advancement of matters of common interest.

The Legatus Group is a body corporate and is governed by a Board of Management which has the responsibility to manage all activities of the group and ensure that they act in accordance with its Charter.

**Contact Details:** Address: 155 Main North Road CLARE SA 5453 PO Box 419 CLARE SA 5453  
Telephone: 0407819000 Email: [ceo@legatus.sa.gov.au](mailto:ceo@legatus.sa.gov.au) Website: [www.legatus.sa.gov.au](http://www.legatus.sa.gov.au)

**Legatus Group Board of Management:** The Board consists of all principal members (Mayors) of the Constituent Councils which for 2019/2020 were:

Council	Delegate
Adelaide Plains Council	Mayor Mark Wasley
Barunga West Council	Mayor Leonie Kerley
Clare & Gilbert Valleys Council	Mayor Wayne Thomas
Copper Coast Council	Mayor Roslyn Talbot
District Council of Mount Remarkable	Mayor Phillip Heaslip
District Council of Orroroo Carrieton	Mayor Kathie Bowman
District Council of Peterborough	Mayor Ruth Whittle OAM
Light Regional Council	Mayor Bill O'Brien
Northern Areas Council	Mayor Denis Clark
Port Pirie Regional Council	Mayor Leon Stephens

<b>Regional Council of Goyder</b>	<b>Mayor Peter Matthey OAM</b>
<b>The Barossa Council</b>	<b>Mayor Bim Lange OAM</b>
<b>The Flinders Ranges Council</b>	<b>Mayor Peter Slattery</b>
<b>Wakefield Regional Council</b>	<b>Mayor Rodney Reid</b>
<b>Yorke Peninsula Council</b>	<b>Mayor Darren Braund</b>

### **Office Bearers for 2019/20**

<b>Chairman:</b>	<b>Mayor Peter Matthey OAM</b>
<b>Deputy Chairs:</b>	<b>Mayor Kathie Bowman</b> <b>Mayor Bill O'Brien</b>
<b>South Australian Regional Organisation of Councils</b>	<b>Mayor Peter Matthey</b> <b>Mayor Bill O'Brien</b>
<b>Chief Executive Officer:</b>	<b>Mr Simon Millcock</b>
<b>Auditor:</b>	<b>Dean Newbery and Associates</b>

### ***Chairman's Report***

It has been my pleasure to serve as Chairman in 2019/20 and take this opportunity to report on some highlights of the past year.

The Legatus Group provides a pivotal role in supporting member councils and advocating state-wide in the areas of Rating Equity for major energy producers, Community Wastewater Management Schemes, regional roads and coastal management. It is also taking a leadership role in the Regional Waste Management Strategy for the South Australian Regional Organisation of Councils (SAROC).

The organisation assisted all member councils in their successful efforts to access the Drought Communities Programme. The commitment by the Legatus Group on issues such as wellbeing, were a contributing factor for the State Government increasing resources to the Family and Business Support program, where two extra positions were made available. The drought continues to have a significant impact to regional SA, and our advocacy around inconsistencies re needs, assistance and funding are continued to be raised as appropriate.

The impacts of COVID-19 have been wide reaching, and I wish to recognise all councils in their efforts to support their communities. The disruptions to local government and Legatus will have an ongoing impact. Future implications are yet to be known, however as an organisation, strategic planning will assist in developing a way forward. As a broader region we escaped the devastating impact of bush fires in the summer of 2020. However, we acknowledge that there were significant impacts on the Yorke Peninsula, where member councils played a pivotal role in supporting communities.

Local government have been operating under the new LGA structure and this has meant a heavy load on our resources, for example, the new Planning and Design Code and consultation on the Local Government Reform Bill.

Announcements made by the state and federal government regarding funding for both the Horrocks and Barrier Highways are yet to result in any tangible results. The Road and Transport Infrastructure Advisory Committee have been active this year, and resulted in the renewed Deficiency Action Plan, a robust assessment of this year's Special Local Roads Program funding applications; and the release of the 2030 Industry Engagement report on the Legatus Group Regional Transport Plan. The Legatus Group 2019 Road and Transport Forum held in early July 2019 represented a very successful outcome by the committee, and future events are planned.

The region has been proactive in supporting the challenges and changing environment through the management of the Sector Agreement for the Climate Change Adaptation Plan, the release of a second report on a Regional Sustainability Hub, and the commencement of the Sustainability Hub Concept Plan (a Legatus Group funded project). The Legatus Group also managed the Yorke Mid North Coastal Management Action Plan which was released in early 2020 and have commenced (through funding from the Landscape Board) the implementation of the plan. In line with these initiatives the Legatus Group delivered a Regional Climate Ready webinar series throughout June due to COVID-19 restrictions.

We continue to encourage and foster closer working relationships with the three Regional Development Australia (RDA) organisations and Natural Resource Management Boards. Legatus Group was to have hosted the Yorke Regional Planning Forum in Clare, (impacted by COVID-19) a series of successful webinars took its place.

Legatus Group CEO committed large amounts of time to the development of the Conference and Forum and Mr Simon Millcock demonstrated immeasurable flexibility in changing these events to webinars at short notice. These events are available on our website as a result and provide a great resource. I also note with positivity his efforts to support regional councils through his role with the Functional Support Group re Waste and as the Chair of the Regional LGA Executive Officers Forum. On these collaborations, and his input, I again commend his work.

Collaborations have continued with regional organisations through the delivery of the Creative Industries report, Visitor Information Services report and Youth into Volunteering report. The collaboration and establishment of MoUs and partnerships with South Australian Universities, the City of Prospect and the Smarter Regions CRC are fruitful associations with long term benefit. The board through its CEO continues to position the Legatus Group as a proactive force in the region for engagement with all tiers of government. These advocacy and collaborative activities have enabled the securing of valuable and cost-effective research in areas that are of significance to local government, stakeholders and community.

The Audit and Risk Management Group Committee have ensured that the work plan has assisted us in improving our governance, and recommendations around variations to our policies and charter.

There has been valuable feedback gained from the Legatus Group Management Group meetings and information sharing opportunities by and for the CEO group. I note with interest their involvement with the Planning Commission and the ongoing discussions on Local Government Risk.

The Community Wastewater Management Advisory Committee assisted in the extension of the Joint CWMS program, staging of a successful SA conference and overseeing the release of the regional sludge viability report. Their continued work on issues around training and reduction in red tape is to be commended.

Whilst still in its infancy the Legatus Group Visitor Information Services Advisory Committee, are a great support via recent webinar, on the reopening of tourism in our region.

It has been pleasing to see the continued dialogue with the six State Government Members of Parliament, and our Federal Member. We are particularly enthused by their attendance at our board meetings.

In closing I would like to thank everyone who has taken a proactive role in progressing the strategic initiatives of the region. I thank Mayors Bill O'Brien (and also in his role on SAROC) and Kathie Bowman for your roles as Deputy Chairs.

Feedback tells that the reports prepared by Legatus Group CEO are progressed to the South Australian Regional Organisation of Councils (SAROC), and to other stakeholders and partners in all tiers of government. The organisation strives to continue to provide and improve upon strong partnerships and a collaborative approach, with our other regional local government associations, stakeholders and tiers of government. These activities are coordinated and managed by our CEO Mr Simon Millcock. I wish to thank him for his committed, dedicated and consistent approach in the development and delivery of the of the goals and directions of the board.

I would like to acknowledge all the Board members and those who have committed time to the Advisory Committees in what has been a tumultuous year. Your valuable service to the communities and the region continues to provide much needed leadership into the future.

Mayor Peter Matthey OAM  
Chairman Legatus Group

## **CEO Report**

In 2019-2020 the Legatus Group undertook a series of research papers and completed or commenced projects associated with the Legatus Groups Strategic and Business Plans, Yorke Mid North Regional Plan, Regional Climate Change Sector Agreement and the SAROC Strategic and Business Plans. The effort this year was to identify key projects in these plans and ensure that engagement and data were to be the drivers for ongoing programs. This was designed to increase the level of interest from other possible partners and to secure increased funding for the region by ensuring alignment with grant programs.

There was a significant increase in interest in partnering with the Legatus Group which has seen the Legatus Group become one of only 2 South Australian Showcase regions for both the Smarter Regions Cooperative Research Centre submission and for the Hub and Spoke Regional Innovation Hub project. Coupled with the Legatus Group support has been securing for the region the 2020 Parks and Leisure SA/NT and Mainstreet SA Conferences.

This year included a number of successful grant applications which have been acquitted or reporting on accordingly with \$550,340 (75%) of the Legatus Group's income coming from outside membership fees. This has placed the Legatus Group in a solid financial position which is reflected in the forthcoming 2020 – 2021 business plan and budget.

This year saw my attendance and deliver of the agendas, minutes and reports to over 30 Legatus Group Board / Committee, Yorke Mid North Alliance and SAROC meetings whilst managing the delivery of several regional forums, workshops and webinars. Administration responsibilities included the added roles of Chairing the Regional LGA Executive Officers, Secretariat to the Murray Darling Association Region 8 and a member of LGA Functional Support Groups associated with COVID-19 reference groups.

There were a series of forums and workshops including the 2019 Legatus Group Road and Transport Forum (plus a further information session on the progress of Major Road works by DPTI) and the 2019 SA Community Wastewater Management Conference. These provided a valuable opportunity for increased knowledge for both Elected Members and Operational Staff for member councils.

In response to COVID-19 there was a digital preparedness webinar which included topics such as cyber security and a Tourism Recovery webinar. Both were developed specifically for the Legatus Group councils recognising the competing demands on operational staff and programs being run by the LGA and others.

Due to COVID-19 restrictions the planned Yorke Mid North Forum and SA Climate Ready Conference were cancelled after the planning had been completed. In their place were the successful 7 week series of webinars which included 23 presenters and over 250 people registered. These are a great resource for councils and can be found at: <https://legatus.sa.gov.au/regional-learning/>

The Drought played a significant role with input into the Future Drought Fund Consultative Committee and efforts to develop and identify a strategic approach to funding opportunities for the region. A working group was established and the delivery of a gap analysis on emerging themes for drought response and climate change resilience report <https://legatus.sa.gov.au/wp-content/uploads/2020/06/Drought-resilient-region-Gap-analysis-and-emerging-themes-report-v2.pdf> was completed. This is being used to position Legatus Group projects such as the Smart Irrigation for Public Spaces, Stormwater Harvesting and Reuse of Wastewater along with support for Wellbeing projects at a broader strategic level.

Whilst unsuccessful for funding of one of the two regional wellbeing officer roles via the LGA the Legatus Group was successful in securing a Local Government Information Linkages and Capacity Building Program for an Inclusive and Accessible Tourism Experiences for the Yorke Peninsula project for 20/21.

Support has been provided to the Legatus Management Group for key presenters at their meetings and their dialogue around Local Government Risk Management and changes to Planning.

Partnerships have been strengthened in the year with regional and state-based State Govt agencies including: SA Water, DIPT, PIRSA, DIS and DHS. This has led to new programs and forums / workshops being held and or supported for our region. Further work is required in the health sector and offers to assist continue.

The following is a list of 2019/2020 Legatus Group reports and projects:

1. Rating Equity report (completed) <https://legatus.sa.gov.au/wp-content/uploads/2020/03/Rating-Equity-Impact-Assessment-Final-Report-03Feb20.pdf> Note that the Legatus Group supports the approach by SAROC seeking a commitment from the State Government in working with local government on amendments to rating policy with regards to electricity generators.
2. Visitor Information Services report (completed and formation of advisory group) <https://legatus.sa.gov.au/wp-content/uploads/2019/08/Legatus-Group-Tourism-Visitor-Information-Services-Report-July-2019-Final.pdf>
3. Regional Transport Industry Engagement report (complete) <https://legatus.sa.gov.au/wp-content/uploads/2020/06/Industry-Engagement-Documents.pdf>
4. Regional Sludge viability report (completed) <https://legatus.sa.gov.au/wp-content/uploads/2019/08/Final-Report-Draft-Legatus-Group-Sludge-Viability-Project-.pdf>
5. Local Roads updated deficiency report (completed) <https://legatus.sa.gov.au/wp-content/uploads/2020/06/Regional-Transport-Plan-Road-Deficiency-Action-Plans-Apr-20-endorsed.pdf>



6. Coastal Management Action Plan (completed and implementation project commenced) [https://landscape.sa.gov.au/files/sharedassets/northern\\_and\\_yorke/coast\\_and\\_marine/ny\\_coastactionplan\\_final\\_050520.pdf](https://landscape.sa.gov.au/files/sharedassets/northern_and_yorke/coast_and_marine/ny_coastactionplan_final_050520.pdf)
7. Creative Industries report (completed) <https://legatus.sa.gov.au/wp-content/uploads/2020/06/Final-Creative-Industries-Report-April-2020.pdf>
8. Youth in Music (commenced) <https://legatus.sa.gov.au/yim/>
9. Youth into Volunteering (report completed and projects commenced) <https://legatus.sa.gov.au/wp-content/uploads/2020/06/Final-Report-Youth-Volunteering-20-April-2020.pdf>
10. Brighter Futures – Project completed in Yongala, Mundoora, Balaklava, Crystal Brook and Jamestown and commenced with Orreroo Carrieton and Flinders Ranges.
11. CWMS (ongoing) with significant communication with CWMS staff, at the annual conference and in a series of communications sessions. The work has grown to have a state-wide scope and involves close collaboration with the LGA CWMS Manager. The work has focused on addressing the training needs, including for regulatory compliance; developing applications of new technology to equipment monitoring (in cooperation with UniSA); undertaking research into equipment selection and design criteria for new Schemes; and, advancing the concept of a biosolids composting plant to deal with CWMS sludge. More generally, the work is addressing the broader strategic aim of enhancing the governance of CWMS.
12. SA Regional Waste Management Strategy (commenced)
13. MoU and Strategic Research Action Plan established with University of SA and MoU established with the University of Adelaide
14. Reconciliation Action Research project (commenced)
15. Pit and Quarry Management report to SAROC (completed)
16. Restricted Access Vehicle Route Assessment Tool (completed and progressed to SAROC)

#### **Benefits to constituent councils:**

- Identify training needs for the Legatus Region Constituent Councils.
- Regional collaboration and priority setting and sharing of knowledge and resources in the areas outlined above.
- Delivery of regional strategic and business plans and annual work plans.
- Operate Legatus Group in accordance with legislative requirements and board policies and procedures.
- Well regarded by members and stakeholders as valid and relevant through regional collaboration and undertaking or supporting actions on identified priorities.
- Identify regional priorities through collaboration with members and stakeholders and develop agreed actions and/or support.
- Advocate with a single and united voice and in partnership with other Regional LGA's.
- Fostering of economic, environmental and social sustainability through pro-active, innovative, efficient and collaborative approaches to priority issues.

#### **Benefits across the local government sector:**

- Assistance with coordinating workshops and consultation sessions and improved regional delivery of LGA services.
- Identified and aided with regional and longer-term outcomes for Constituent Councils.
- Facilitates stronger regional collaboration on projects and areas for sharing of knowledge and services.
- Being able to undertake research projects on the needs specific to regional councils.

**Observation:**

This has been an extremely difficult year for all sectors of the community which is replicated in the local government sector. Working in isolation with increased workloads has been compounded with increased levels of anxiety and, as organisations we need to ensure the wellbeing occurs internally as well as with the support being provided to our communities.

The focus on securing data to assist in decision making and to assist with raising policy issues has seen continued constructive dialogue with Constituent Councils, Members of Parliament, Ministers, the Local Government Association SA, public servants and other regional stakeholders. The platform is in place to now expand on these reports and projects via tangible and constructive programs.

Simon Millcock  
CEO Legatus Group

**The Legatus Group Audit and Risk Committee** summary of activities undertaken, and recommendations made during 2019-2020. The committee met on 4 occasions during 2019-2020 with the following attendance.

Date	No of Members Attending
22 Aug 2019	4
1 Nov 2019	3
13 March 2020	3
22 May 2020	4

Committee Member	No of Meetings Attended
Chairman Kathie Bowman	4
Mayor Denis Clark	2
Peter Ackland	4
Colin Byles	3
Ian McDonald	4

The following table sets out the principal issues addressed by the Committee for 2019-20 year.

Principal Issues Examined	Recommendations to Board
Financial Report	No issues, unqualified audit, adopted for the 18/19 financial year.
Review of budget against actuals	Noted no issues and supported the allocation of the expenditure identified of carry over reserves and accumulated surplus for 20/21 business plan and budget.

Review of work plan, internal controls	Work planned maintained and review undertaken of policies including 3 new policies (1) Working from Home (2) Agenda items and Meeting Presentations (3) Board Members Code of Conduct being adopted
Charter	Variations to charter supported re the 5.1 budget via report on ways to assist with streamlining the current charter and the process for seeking approval of the budget and its reviews.
Business, Budget and Strategic Plan	Noted the development of the 2019-2020 business plan and budget and recommended streamlining of the presentation of current budget when reviewed.
Membership	Recommendations to Board re membership of Audit Committee
Equity / reserves	Recommendations to Board on levels to be held

Chairman Kathy Bowman  
Chairman Legatus Group Audit and Risk Management Committee

### **Financial Statement**

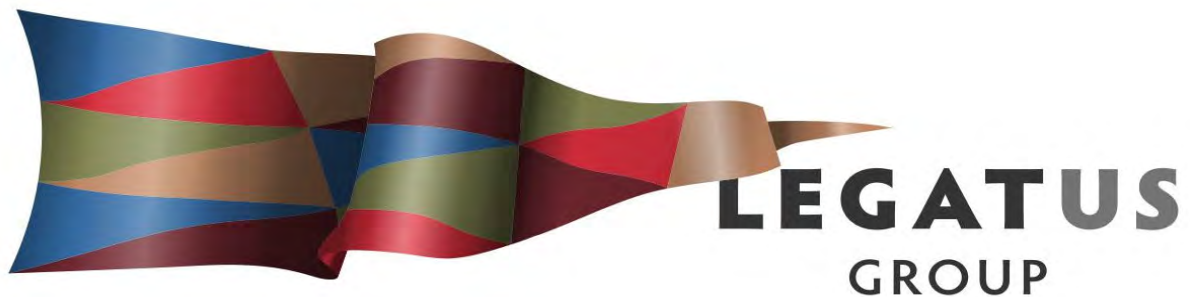
The financial statement for the year ending 30 June 2019 was presented at the 4 September 2020 Legatus Group AGM. The Legatus Group Charter requires that the AGM receive the audited financial statement for the preceding financial year.

The 2019/2020 Legatus Group audited annual financial report was undertaken by Dean Newberry and Partners. This report was prepared by Mr Sean Cheriton The Flinders Ranges Council Acting Finance and Administration Manager and was an agenda item at the Legatus Group Audit and Risk Committee meeting held on 21 August 2020. This meeting endorsed the Legatus Group annual financial statement for the year ending 30 June 2019 as presenting a fair view of the state of the financial affairs of the Legatus Group and that the board adopt the annual financial statement. The meeting also recommended that the Legatus Group retain Dean Newberry and Partners as Auditors for the year end 30 June 2021.

The reports and statements form part of the Legatus Group Annual Report and will be distributed to Constituent Councils for inclusion with their own annual reporting requirements.

The regulations also require that on an annual basis, the Chief Executive Officer of each Constituent Council, the Legatus Group Chair and the Chair of the Audit Committee provide a statement of certification that the auditor is independent of the subsidiary. This has been completed.

CENTRAL LOCAL GOVERNMENT  
REGION of SA  
trading as



Annual Financial  
Statements

For the financial year

1 July 2019 – 30 June 2020

# LEGATUS GROUP

## General Purpose Financial Reports for the year ended 30 June 2020

### TABLE OF CONTENTS

	<u>Page</u>
<b>Group Certificate</b>	3
<b>Principal Financial Statements</b>	
Statement of Comprehensive Income	4
Statement of Financial Position	5
Statement of Changes in Equity	6
Statement of Cash Flows	7
 <b>Notes to, and forming part of, the Principal Financial Statements</b>	
Note 1 - Significant Accounting Policies	8
Note 2 - Income	11
Note 3 - Expenses	12
Note 4 - Asset Disposal & Fair Value Adjustments	13
Note 5 - Current Assets	13
Note 6 - Plant & Equipment	14
Note 7 - Liabilities	15
Note 8 - Reserves	15
Note 9 - Reconciliation of Cash Flow Statement	16
Note 10 - Functions	16
Note 11 - Financial Instruments	17
Note 12 - Financial Indicators	18
Note 13 - Uniform Presentation of Finances	19
Note 14 - Related Party Disclosures	20
Note 15 - Contingencies & Assets & Liabilities Not Recognised	21
Note 16 - Events Occurring After Reporting Date	21
 <b>Audit Report - Financial Statements</b>	
<b>Audit Report - Internal Controls</b>	
<b>Group Certificate of Audit Independence</b>	
<b>Audit Certificate of Audit Independence</b>	

# LEGATUS GROUP

## ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2020

### CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by the Group to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- the financial statements present a true and fair view of the Group's financial position at 30 June 2020 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Group provide a reasonable assurance that the Group's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Group's accounting and other records.

.....  
Simon Francis MILLCOCK  
**CHIEF EXECUTIVE OFFICER**

.....  
Mayor Samuel Peter MATTEY  
**PRESIDENT**

Date:



# LEGATUS GROUP

## STATEMENT OF COMPREHENSIVE INCOME for the year ended 30 June 2020

	Notes	2020 \$	2019 \$
<b>INCOME</b>			
Grants, subsidies and contributions	2	<b>485,336</b>	509,232
Investment income	2	<b>10,845</b>	16,573
Reimbursements	2	<b>37,787</b>	37,664
Other income	2	<b>193,397</b>	169,431
<b>Total Income</b>		<b><u>727,366</u></b>	<b><u>732,899</u></b>
<b>EXPENSES</b>			
Employee costs	3	<b>221,194</b>	191,317
Materials, contracts & other expenses	3	<b>273,479</b>	355,899
Depreciation, amortisation & impairment	3	<b>5,695</b>	6,311
<b>Total Expenses</b>		<b><u>500,368</u></b>	<b><u>553,527</u></b>
<b>OPERATING SURPLUS / (DEFICIT)</b>		<b>226,998</b>	179,372
Asset disposal & fair value adjustments	4	<b><u>(3,690)</u></b>	-
<b>NET SURPLUS / (DEFICIT)</b>		<b>223,308</b>	179,372
transferred to Equity Statement			
<b>TOTAL COMPREHENSIVE INCOME</b>		<b><u>223,308</u></b>	<b><u>179,372</u></b>

This Statement is to be read in conjunction with the attached Notes.

# LEGATUS GROUP

## STATEMENT OF FINANCIAL POSITION as at 30 June 2020

	Notes	2020 \$	2019 \$
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and cash equivalents	5	1,258,006	972,087
Trade & other receivables	5	93,845	69,801
<b>Total Current Assets</b>		<b>1,351,851</b>	<b>1,041,888</b>
<b>Non-current Assets</b>			
Infrastructure, property, plant & equipment	6	24,850	11,177
<b>Total Non-current Assets</b>		<b>24,850</b>	<b>11,177</b>
<b>Total Assets</b>		<b>1,376,701</b>	<b>1,053,065</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & other payables	7	135,189	46,729
Provisions	7	10,314	2,568
<b>Total Current Liabilities</b>		<b>145,503</b>	<b>49,297</b>
<b>Non-current Liabilities</b>			
Provisions	7	7,069	2,947
<b>Total Non-current Liabilities</b>		<b>7,069</b>	<b>2,947</b>
<b>Total Liabilities</b>		<b>152,572</b>	<b>52,244</b>
<b>NET ASSETS</b>		<b>1,224,129</b>	<b>1,000,821</b>
<b>EQUITY</b>			
Accumulated Surplus		704,359	166,358
Other Reserves	8	519,770	834,463
<b>TOTAL EQUITY</b>		<b>1,224,129</b>	<b>1,000,821</b>

This Statement is to be read in conjunction with the attached Notes.

# LEGATUS GROUP

## STATEMENT OF CHANGES IN EQUITY for the year ended 30 June 2020

		Accumulated Surplus	Other Reserves	TOTAL EQUITY
2020	Notes	\$	\$	\$
Balance at end of previous reporting period		166,358	834,463	1,000,821
<b>Net Surplus / (Deficit) for Year</b>		<b>223,308</b>	<b>-</b>	<b>223,308</b>
<b>Other Comprehensive Income</b>				
Transfers between reserves	8	314,693	(314,693)	-
<b>Balance at end of period</b>		<b>704,359</b>	<b>519,770</b>	<b>1,224,129</b>
<b>2019</b>				
Balance at end of previous reporting period		55,336	766,113	821,449
<b>Net Surplus / (Deficit) for Year</b>		<b>179,372</b>	<b>-</b>	<b>179,372</b>
<b>Other Comprehensive Income</b>				
Transfers between reserves	8	(68,350)	68,350	-
<b>Balance at end of period</b>		<b>166,358</b>	<b>834,463</b>	<b>1,000,821</b>

This Statement is to be read in conjunction with the attached Notes

# LEGATUS GROUP

## STATEMENT OF CASH FLOWS for the year ended 30 June 2020

		2020	2019
		\$	\$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	Notes		
<u>Receipts</u>			
Investment receipts		11,352	18,714
Grants utilised for operating purposes		561,336	454,232
Reimbursements		37,787	37,664
Other revenues		193,398	161,248
<u>Payments</u>			
Employee costs		(210,531)	(186,562)
Materials, contracts & other expenses		(284,365)	(322,084)
<b>Net Cash provided by (or used in) Operating Activities</b>	9	<b>308,977</b>	163,211
 <b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
<u>Receipts</u>			
Sale of replaced assets		5,909	-
<u>Payments</u>			
Expenditure on renewal/replacement of assets		(28,967)	-
<b>Net Cash provided by (or used in) Investing Activities</b>		<b>(23,058)</b>	-
 <b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
<u>Receipts</u>		-	-
<u>Payments</u>		-	-
<b>Net Cash provided by (or used in) Financing Activities</b>		<b>-</b>	-
<b>Net Increase (Decrease) in cash held</b>		<b>285,919</b>	163,211
Cash & cash equivalents at beginning of period	9	972,087	808,876
<b>Cash &amp; cash equivalents at end of period</b>	9	<b>1,258,006</b>	972,087

This Statement is to be read in conjunction with the attached Notes

# LEGATUS GROUP

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2020

### Note 1 - SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### 1. Basis of Preparation

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011*.

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying the Group's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

All amounts in the financial statements have been rounded to the nearest dollar (\$).

#### 1.1 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

#### 1.2 The Local Government Reporting Entity

The Legatus Group ("the Group") is a regional subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999.

The Constituent Councils are:

- |                                      |  |
|--------------------------------------|--|
| 1. The Barossa Council               | 2. District Council of Mount Remarkable  |
| 3. Barunga West Council              | 4. Northern Areas Council                |
| 5. Clare and Gilbert Valleys Council | 6. District Council of Orreroo/Carrieton |
| 7. Copper Coast Council              | 8. District Council of Peterborough      |
| 9. The Flinders Ranges Council       | 10. Port Pirie Regional Council          |
| 11. Regional Council of Goyder       | 12. Wakefield Regional Council           |
| 13. Light Regional Council           | 14. Yorke Peninsula Council, and         |
| 15. Adelaide Plains Council.         |  |

All funds received and expended by the Group have been included in the Financial Statements forming part of this Financial Report.

#### 1.3 Income recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Group obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Group's operations for the current reporting period.

# LEGATUS GROUP

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2020

### Note 1 - SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### 1.4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at the Group's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for generally unsecured and do not bear interest. All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 11.

#### 1.5 Property, Plant & Equipment

All non-current assets purchased are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". All assets are recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition.

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by the Group for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are as follows:

Office Furniture & Equipment	\$5,000
Motor Vehicles, Other Plant & Equipment	\$5,000

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of the Group, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually. Major depreciation periods for each class of asset are shown below.

Office Furniture & Equipment	5 to 10 years
Motor Vehicles, Other Plant & Equipment	3 to 5 years

#### 1.6 Payables

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

Amounts received from external parties in advance of service delivery are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

#### 1.7 Employee Benefits

##### Salaries, Wages & Compensated Absences

The Group has two employees as at the 30<sup>th</sup> June 2020, a Chief Executive Officer and a Project Officer. Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.



# LEGATUS GROUP

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2020

### Note 1 - SIGNIFICANT ACCOUNTING POLICIES (Continued)

No accrual is made for sick leave as the Group's experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. The Group does not make payment for untaken sick leave.

#### 1.8 Superannuation

The Group contributes the statutory 9.5% SGC superannuation to the nominated superannuation funds for the Chief Executive Officer and Project Officer.

#### 1.9 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

#### 1.10 Leases

In the current year, the Group performed an assessment of the potential impact of AASB 16 *Leases*. The Group is only engaged in a short-term lease as per Section 5 of AASB 16 and therefore the lease is recognised as an operating expense on a straight-line basis over the term of the lease.

#### 1.11 New Accounting Standards

In the current year, the Group adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current reporting period. The adoption of the new and revised Standards and Interpretations has not resulted in any material changes to the Group's accounting policies.

The Group has not applied any Australian Accounting Standards and Interpretations that have been issued but are not yet effective. Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2020 reporting period and have not been used in preparing these reports.

AASB 1059 Service Concession Arrangements: Grantors

AASB 2018-6 Amendments to Australia Accounting Standards – Definition of a Business

AASB 2018-7 Amendments to Australian Accounting Standards – Definition of Material

AASB 2019-3 Amendments to Australian Accounting Standards – Interest Rate Benchmark Reform

AASB 17 Insurance Contracts

AASB 2014-10 Sale or Contribution of Assets between an Investor and its Associate or Joint Venture (amended by AASB 2015-10 and AASB 2017-5)

The Group is of the view that none of the above new standards or interpretations will affect any of the amounts recognised in the financial statements, but that they may impact certain information otherwise disclosed.

#### 1.12 Economic Dependencies

The Group is aware of its current dependence on Grants Revenue received from the Commonwealth Government, State Government and the Local Government Association for the ongoing operations of the Group. Should the Group not secure funding or a significantly reduced level of funding in future years, it may impact on the ability of the Group to continue operating as a going concern.

#### 1.13 Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

# LEGATUS GROUP

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2020

### Note 2 - INCOME

	2020 \$	2019 \$
<b>INVESTMENT INCOME</b>		
Interest on investments		
Local Government Finance Authority	10,807	16,507
Banks	39	65
	<u>10,845</u>	<u>16,573</u>
<b>REIMBURSEMENTS</b>		
- for Legal, Climate Change, USGRPG	37,787	37,664
	<u>37,787</u>	<u>37,664</u>
<b>OTHER INCOME</b>		
Council Contributions	177,025	165,225
Sundry	16,372	4,206
	<u>193,397</u>	<u>169,431</u>
<b>GRANTS, SUBSIDIES, CONTRIBUTIONS</b>		
Sundry	485,336	509,232
	<u>485,336</u>	<u>509,232</u>
<b>Sources of grants</b>		
Commonwealth government	17,000	-
State government	70,500	115,000
LGA	397,836	394,232
	<u>485,336</u>	<u>509,232</u>

# LEGATUS GROUP

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2020

### Note 3 - EXPENSES

	2020	2019
	\$	\$
<b>EMPLOYEE COSTS</b>		
Salaries and Wages	166,435	141,645
Employee leave expense	27,745	23,815
Superannuation	17,828	15,217
Workers' Compensation Insurance	2,087	1,333
Professional Development	400	664
FBT	6,699	8,644
<b>Total Operating Employee Costs</b>	<b>221,194</b>	<b>191,317</b>
 <b>Total Number of Employees</b>	 <b>1.5</b>	 <b>1.3</b>
<i>(Full time equivalent at end of reporting period)</i>		
<b>MATERIALS, CONTRACTS &amp; OTHER EXPENSES</b>		
<u>Prescribed Expenses</u>		
Auditor's Remuneration	2,100	2,000
Subtotal - Prescribed Expenses	2,100	2,000
<u>Other Materials, Contracts &amp; Expenses</u>		
Contractors & Consultants	210,349	303,167
Legal Expenses	-	-
Unleaded Fuel	3,003	4,734
Other Motor Vehicle Costs	362	3,540
Members Allowances & Support	5,500	4,600
Meetings & Conferences	14,517	6,937
Insurance	7,934	7,735
Rental - Premises	10,126	9,009
Advertising	28	1,650
Accommodation	1,022	768
Airfares	338	-
Travel - Reimbursement	834	425
Catering & Meals	3,293	1,040
Telephone & Internet	3,432	4,894
Postage/Stationery/IT	3,792	3,575
Sundry	6,849	1,826
Subtotal - Other Materials, Contracts & Expenses	271,379	353,899
	<b>273,479</b>	<b>355,899</b>
 <b>DEPRECIATION, AMORTISATION &amp; IMPAIRMENT</b>		
<b>Depreciation</b>		
Motor Vehicle	5,695	6,311
	<b>5,695</b>	<b>6,311</b>

# LEGATUS GROUP

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2020

### Note 4 - ASSET DISPOSAL & FAIR VALUE ADJUSTMENTS

	2020 \$	2019 \$
<b>PLANT &amp; EQUIPMENT</b>		
<i>Assets renewed or directly replaced</i>		
Proceeds from disposal	5,909	-
Less: Carrying amount of assets sold	<u>9,599</u>	<u>-</u>
<b>Gain (Loss) on disposal</b>	<u>(3,690)</u>	<u>-</u>
 <b>NET GAIN (LOSS) ON DISPOSAL OR REVALUATION OF ASSETS</b>	 <u>(3,690)</u>	 <u>-</u>

### Note 5 - CURRENT ASSETS

<b>CASH &amp; EQUIVALENT ASSETS</b>		
Cash at Bank	77,756	78,151
Deposits at Call	<u>1,180,250</u>	<u>893,936</u>
	<u>1,258,006</u>	<u>972,087</u>
 <b>TRADE &amp; OTHER RECEIVABLES</b>		
Accrued Revenues	436	944
Debtors - General	93,409	55,000
GST Recoupment	<u>-</u>	<u>13,857</u>
	<u>93,845</u>	<u>69,801</u>

# LEGATUS GROUP

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2020

### Note 6 - PLANT & EQUIPMENT

	Fair Value Level	2019 \$				2020 \$			
		AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT	AT FAIR VALUE	AT COST	ACCUM DEP'N	CARRYING AMOUNT
Motor Vehicles		-	33,353	(22,176)	11,177	-	28,967	(4,117)	24,850
Computers & Software		-	3,948	(3,948)	-	-	3,948	(3,948)	-
<b>TOTAL PLANT &amp; EQUIPMENT</b>		-	37,301	(26,124)	11,177	-	32,915	(8,065)	24,850
<i>Comparatives</i>		-	37,301	(19,813)	17,488	-	37,301	(26,124)	11,177

	2019	CARRYING AMOUNT MOVEMENTS DURING YEAR								2020
	\$	\$								\$
	CARRYING AMOUNT	Additions		Disposals	Depreciation	Impairment	Transfers		Net Revaluation	CARRYING AMOUNT
		New/Upgrade	Renewals				In	Out		
Motor Vehicles	11,177	-	28,967	(9,599)	(5,695)	-	-	-	-	24,850
Computers & Software	-	-	-	-	-	-	-	-	-	-
<b>TOTAL PLANT &amp; EQUIPMENT</b>	<b>11,177</b>	-	<b>28,967</b>	<b>(9,599)</b>	<b>(5,695)</b>	-	-	-	-	<b>24,850</b>
<i>Comparatives</i>	<i>17,488</i>	-	-	-	(6,311)	-	-	-	-	<i>11,177</i>

# LEGATUS GROUP

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2020

### Note 7 - LIABILITIES

	2020		2019	
	\$		\$	
TRADE & OTHER PAYABLES	Current	Non-current	Current	Non-current
Goods & Services	2,143	-	24,196	-
Payments received in advance	110,500	-	-	-
Accrued expenses - employee entitlements	5,890	-	6,637	-
GST & PAYG	16,656	-	15,896	-
	<b>135,189</b>	<b>-</b>	<b>46,729</b>	<b>-</b>
<b>PROVISIONS</b>				
Employee entitlements - Annual Leave	10,314	-	2,568	-
Employee entitlements - Long Service Leave	-	7,069	-	2,947
	<b>10,314</b>	<b>7,069</b>	<b>2,568</b>	<b>2,947</b>

### Note 8 - RESERVES

OTHER RESERVES	1/7/2019	Transfers to Reserve	Transfers from Reserve	30/6/2020
General Reserve	66,093	466,677	(263,000 )	<b>269,770</b>
Rubble Royalties Projects	-	250,000	-	<b>250,000</b>
1 A009-Special Projects	9,825	-	(9,825 )	-
2 P003-Waste Management	16,273	-	(16,273 )	-
3 P022-Roads & Transport	46,087	377,570	(423,657 )	-
4 P024-Climate Change Co-Ordinator 2015-17	11,694	-	(11,694 )	-
5 P025-LG Outreach Phase 2	132,922	-	(132,922 )	-
6 P027-LG Reform - Incentive Risk	144,000	-	(144,000 )	-
7 P028-Regional Capacity Building	407,569	-	(407,569 )	-
<b>TOTAL OTHER RESERVES</b>	<b>834,463</b>	<b>1,094,247</b>	<b>(1,408,940 )</b>	<b>519,770</b>
<b>Comparatives</b>	<b>766,113</b>	<b>75,000</b>	<b>(6,650 )</b>	<b>834,463</b>

#### PURPOSES OF RESERVES

##### (Other Reserves)

##### Rubble Royalties / Projects Reserve

*This reserve was established from the Region's rubble royalty payments, with a percentage returned for allocation towards projects that provide a benefit to Member Councils*



# LEGATUS GROUP

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2020

### Note 9 - RECONCILIATION TO CASH FLOW STATEMENT

#### (a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

	Notes	2020 \$	2019 \$
Total cash & equivalent assets	5	<b>1,258,006</b>	972,087
Balances per Cash Flow Statement		<b>1,258,006</b>	972,087

#### (b) Reconciliation of Change in Net Assets to Cash from Operating Activities

Net Surplus (Deficit)	<b>223,308</b>	179,372
Non-cash items in Income Statement		
Depreciation, amortisation & impairment	<b>5,695</b>	6,311
Net increase (decrease) in unpaid employee benefits	<b>10,663</b>	4,755
Net (Gain) Loss on Disposals	<b>3,690</b>	-
	<b>243,356</b>	190,438
Add (Less): Changes in Net Current Assets		
Net (increase) decrease in receivables	<b>(33,993)</b>	33,815
Net increase (decrease) in trade & other payables	<b>(10,886)</b>	(61,042)
Net increase (decrease) in other liabilities	<b>110,500</b>	-
<b>Net Cash provided by (or used in) operations</b>	<b>308,977</b>	163,211

#### (c) Non-Cash Financing and Investing Activities

#### (d) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:  
Corporate Credit Cards **1,000** -

### Note 10 - FUNCTIONS

The activities of the Region are categorised into the following programmes

- 1 Corporate Function
- 2 P003 - Regional Waste Management
- 3 P015-Local Government Reform
- 4 P022-Roads & Transport
- 5 P024-Climate Change Co-Ordinator
- 6 P027-LG Reform - Incentive Risk
- 7 P028-Regional Capacity Building
- 8 P029 - LGA R&D Projects
- 9 P030 - Emerging Leaders Project
- 10 P031 - Digital Maturity Index Project
- 11 P032 - Sustainability Hub
- 12 P033 - Coastal Strategic Priorities
- 13 P034 - N&Y Coastal Management Action Plan
- 14 P037 - Creative Industries Project
- 15 P038 - Regional Waste Strategy

Income and expenses have been attributed to the functions/activities throughout the financial year.

**LEGATUS GROUP**  
**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS**  
**for the year ended 30 June 2020**

**Note 11 - FINANCIAL INSTRUMENTS**

**Accounting Policies - Recognised Financial Instruments**

<b>Bank, Deposits at Call, Short Term Deposits</b>	<p><b>Accounting Policy:</b> Carried at lower of cost and net realisable value; Interest is recognised when earned.</p> <p><b>Terms &amp; conditions:</b> Short term deposits are available on 24 hour call with the LGFA and have an interest rate of 0.45% as at 30 June 2020</p> <p><b>Carrying amount:</b> approximates fair value due to the short term to maturity.</p>
<b>Receivables - Trade &amp; other debtors</b>	<p><b>Accounting Policy:</b> Carried at nominal value.</p> <p><b>Terms &amp; conditions:</b> Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest.</p> <p><b>Carrying amount:</b> approximates fair value.</p>
<b>Liabilities - Creditors and Accruals</b>	<p><b>Accounting Policy:</b> Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Group.</p> <p><b>Terms &amp; conditions:</b> Liabilities are normally settled on 30 day terms.</p> <p><b>Carrying amount:</b> approximates fair value.</p>

**Liquidity Analysis**

2020	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
<b>Financial Assets</b>	\$	\$	\$	\$	\$
Cash & Equivalents	1,258,006	-	-	1,258,006	1,258,006
Receivables	93,845	-	-	93,845	93,845
<b>Total</b>	<b>1,351,851</b>	<b>-</b>	<b>-</b>	<b>1,351,851</b>	<b>1,351,851</b>
<b>Financial Liabilities</b>					
Payables	129,299	-	-	129,299	129,299
<b>Total</b>	<b>129,299</b>	<b>-</b>	<b>-</b>	<b>129,299</b>	<b>129,299</b>

2019	Due < 1 year	Due > 1 year; ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
<b>Financial Assets</b>	\$	\$	\$	\$	\$
Cash & Equivalents	972,087	-	-	972,087	972,087
Receivables	69,801	-	-	69,801	69,801
<b>Total</b>	<b>1,041,888</b>	<b>-</b>	<b>-</b>	<b>1,041,888</b>	<b>1,041,888</b>
<b>Financial Liabilities</b>					
Payables	24,196	-	-	24,196	24,196
<b>Total</b>	<b>24,196</b>	<b>-</b>	<b>-</b>	<b>24,196</b>	<b>24,196</b>

**Net Fair Value**

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Group.

**Risk Exposures**

**Credit Risk** represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Group is the carrying amount, net of any allowance for doubtful debts. All Group investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Group's boundaries, and there is no material exposure to any individual debtor.

**Market Risk** is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of the Group's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

**Liquidity Risk** is the risk that the Group will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates.

**Interest Rate Risk** is the risk that future cash flows will fluctuate because of changes in market interest rates. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

# LEGATUS GROUP

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2020

### Note 12 - FINANCIAL INDICATORS

	2020	2019	2018
--	------	------	------

These Financial Indicators have been calculated in accordance with *Information Paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

The Information Paper was revised in May 2015 and the financial indicators for previous years have been re-calculated in accordance with the revised formulas.

#### Operating Surplus Ratio

<u>Operating Surplus</u>	31.2%	24.5%	18.8%
Total Operating Income			

*This ratio expresses the operating surplus as a percentage of total operating revenue.*

#### Net Financial Liabilities Ratio

<u>Net Financial Liabilities</u>	(165%)	(135%)	(143%)
Total Operating Income			

*Net Financial Liabilities are defined as total liabilities less financial assets. These are expressed as a percentage of total operating revenue.*

#### Asset Renewal Funding Ratio

<u>Net Asset Renewals</u>	305%	0%	0%
Depreciation Expenditure			

*Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.*

# LEGATUS GROUP

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2020

### Note 13 - UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of the Group prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances

	2020 \$	2019 \$
Income	727,366	732,899
Expenses	<u>(500,368)</u>	<u>(553,527)</u>
<b>Operating Surplus / (Deficit)</b>	<b>226,998</b>	<b>179,372</b>
<b>Net Outlays on Existing Assets</b>		
Capital Expenditure on renewal and replacement of Existing Assets	(28,967)	-
Add back Depreciation, Amortisation and Impairment	5,695	6,311
Proceeds from Sale of Replaced Assets	<u>5,909</u>	<u>-</u>
	<b>(17,363)</b>	<b>6,311</b>
<b>Net Outlays on New and Upgraded Assets</b>		
Capital Expenditure on New and Upgraded Assets (including investment property & real estate developments)	-	-
Amounts received spec. for New and Upgraded Assets	-	-
Proceeds from Sale of Surplus Assets (including investment property and real estate developments)	<u>-</u>	<u>-</u>
	<b>-</b>	<b>-</b>
<b>Net Lending / (Borrowing) for Financial Year</b>	<b><u>209,635</u></b>	<b><u>185,683</u></b>

# LEGATUS GROUP

## NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2020

### Note 14 - RELATED PARTY DISCLOSURES

#### KEY MANAGEMENT PERSONNEL

The Key Management Personnel of the Group include the 15 Mayors/Chairpersons of the constituent Councils and the CEO. In all, 2 persons were paid the following total compensation:

	2020 \$	2019 \$
Salaries, allowances & other short term benefits	194,180	165,460
Member Allowance	5,500	4,600
Post-employment benefits	17,828	15,217
FBT	6,699	8,644
<b>TOTAL</b>	<b>224,208</b>	<b>193,921</b>

The Group received the following amounts in total:

	2020 \$	2019 \$
Contributions for fringe benefits tax purposes	-	-
<b>TOTAL</b>	<b>-</b>	<b>-</b>

#### PARTIES RELATED TO KEY MANAGEMENT PERSONNEL

During the reporting period, no Key Management Personnel or parties related to them had any transactions on more favourable terms than those available to the general public.

#### OTHER RELATED PARTIES

Amounts received from Related Parties during the financial year and owed by Related Parties at the end of the financial year.	Received 2020 \$	Outstanding 2020 \$
The Barossa Council	11,135	-
Barunga West Council	12,635	1,500
Clare and Gilbert Valleys Council	11,135	-
Copper Coast Council	12,635	1,500
The Flinders Ranges Council	16,135	-
Regional Council of Goyder	11,135	-
Light Regional Council	11,135	-
Adelaide Plains Council	11,135	-
District Council of Mount Remarkable	11,135	-
Northern Areas Council	11,135	-
District Council of Orroroo / Carrieton	16,135	-
District Council of Peterborough	11,135	-
Port Pirie Regional Council	11,135	-
Wakefield Regional Council	11,135	-
Yorke Peninsula Council	12,635	1,500
<b>TOTAL</b>	<b>181,525</b>	<b>4,500</b>

#### Description of Services provided to all Related Parties above:

The Legatus Group is the peak regional local government organisation that is focused on the interests of its communities. The Legatus Group's primary purpose focuses on the wealth, wellbeing and social cohesion of these communities via a sustainable approach of productive landscapes and natural environment. Its focus is on the key roles of local government.

The Group has Five Primary Goals and numerous strategies to achieve these are outlined in the Group's Strategic Plan 2018-2028 which is available on the Group's website.

# **LEGATUS GROUP**

## **NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2020**

### **Note 15 - CONTINGENCIES & ASSETS & LIABILITIES NOT RECOGNISED IN THE STATEMENT OF FINANCIAL POSITION**

There are no contingencies, assets or liabilities not recognised in the financial statements for the year ended 30 June 2020.

### **Note 16 - EVENTS OCURRING AFTER REPORTING DATE**

There were no events subsequent to 30 June 2020 that need to be disclosed in the financial statements.



# LEGATUS GROUP

## ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2020

### CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of the Legatus Group for the year ended 30 June 2020, the Council's Auditor, Dean Newbery & Partners, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

.....  
**CHIEF EXECUTIVE OFFICER**  
The Barossa Council

.....  
**CHIEF EXECUTIVE OFFICER**  
District Council of Barunga West

.....  
**CHIEF EXECUTIVE OFFICER**  
Clare & Gilbert Valleys Council

.....  
**CHIEF EXECUTIVE OFFICER**  
District Council of the Copper Coast

.....  
**CHIEF EXECUTIVE OFFICER**  
The Flinders Ranges Council

.....  
**CHIEF EXECUTIVE OFFICER**  
Regional Council of Goyder

.....  
**CHIEF EXECUTIVE OFFICER**  
Light Regional Council

.....  
**CHIEF EXECUTIVE OFFICER**  
Adelaide Plains Council

.....  
**CHIEF EXECUTIVE OFFICER**  
District Council of Mount Remarkable

.....  
**CHIEF EXECUTIVE OFFICER**  
Northern Areas Council

.....  
**CHIEF EXECUTIVE OFFICER**  
Port Pirie Regional Council

.....  
**CHIEF EXECUTIVE OFFICER**  
District Council of Orroroo Carrieton

.....  
**CHIEF EXECUTIVE OFFICER**  
York Peninsula Council

.....  
**CHIEF EXECUTIVE OFFICER**  
District Council of Peterborough

.....  
**CHIEF EXECUTIVE OFFICER**  
Wakefield Regional Council

.....  
**CHAIRMAN**  
Legatus Group  
Board of Management

Date:

**LEGATUS GROUP**  
**ANNUAL FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 June 2020**

**STATEMENT BY AUDITOR**

I confirm that, for the audit of the financial statements of the Legatus Group for the year ended 30 June 2020, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.

**John Jovicevic**

**Partner**

**Dean Newbery & Partners**

Dated this       day of       2020