



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Wednesday, 10 February 2021
Time: 5.30pm
Location: Council Chamber
Minlaton Town Hall
57 Main Street
Minlaton

AGENDA

Ordinary Council Meeting

10 February 2021

A handwritten signature in blue ink, appearing to read "Roger Brooks", is positioned above the printed name.

Roger Brooks
ACTING CHIEF EXECUTIVE OFFICER

CONFLICT OF INTEREST

Members are reminded of the requirements for disclosure by Members of direct or indirect pecuniary benefit or detriment and non-pecuniary benefit or detriment in relation to a material conflict of interest in accordance with Section 73, or an actual or perceived conflict of interest in accordance with Section 75 of the Local Government Act in items listed for consideration on the Agenda. Section 74 and 75A of the Local Government Act 1999 requires that Elected Members declare any interest and provide full and accurate details of the relevant interest to the Council. In relation to actual or perceived conflicts of interest a member has an obligation to outline how they propose to deal with the actual or perceived conflict of interest prior to consideration of that item on the Agenda.

This requirement does not apply to Ordinary Business Matters prescribed by regulation 8AAA Local Government Act (General) (Accountability and Governance) Variation Regulations 2016.

Each Member of a Council has a duty to vote at all meetings unless excepted by legislation.

The major exception being where a Member has a material conflict of interest.

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1 WELCOME AND ACKNOWLEDGEMENT OF COUNTRY BY MAYOR

Meeting declared opened

2 OPENING PRAYER

3 PRESENT

4 LEAVE OF ABSENCE

Nil

5 APOLOGIES

Cr Kristin Murdock and CEO Andrew Cameron.

6 CONFLICT OF INTEREST

7 MINUTES OF PREVIOUS MEETING – FOR CONFIRMATION

Ordinary Council Meeting - 20 January 2021

8 MOTIONS ON NOTICE

Nil

9 QUESTIONS ON NOTICE

Nil

10 QUESTIONS WITHOUT NOTICE

11 PETITIONS

Nil

12 MAYOR

12.1 MAYOR'S MONTHLY REPORT JANUARY 2021

Document #: 21/8327

Department: Executive Services

PURPOSE

To keep Elected Members updated on Mayoral activities during the month of January 2021.

RECOMMENDATION

That the report be received.

DISCUSSION

- 12 January Attend YP Art Exhibition Working Party Meeting – Minlaton.
- 16 January Attend Germein Sisters Concert at Yorketown.
- 20 January Monthly Council Meeting.
- 21 January Attend Yorketown Area School Morning Tea.
- 26 January Australia Day Celebration at Maitland.

ATTACHMENTS

Nil

13 COUNCILLORS' REPORT

Nil

INFORMATION AGENDA

INFORMATION AGENDA

14 ITEMS FOR EXCLUSION

15 RECEIPT OF INFORMATION REPORTS

16 CHIEF EXECUTIVE OFFICER**16.1 ACTION LISTING REPORT****Document #:** 21/9845**Department:** Executive Services**PURPOSE**

To keep Elected Members updated on the status of the Action Listing.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 5 Responsible Governance and Leadership**Strategy:** 5.5 Undertake effective risk and emergency management**BACKGROUND**

The Action List is implemented to keep Council informed regarding the current status and outcomes of Council decisions.

DISCUSSION

The Action List included in the Council Agenda each month will incorporate action items from Council along with their current status.

ATTACHMENTS

1. Council Meeting Action List - February 2021
2. Council Meeting Completed Action List - February 2021

Council Meeting Action List

Meeting	Responsible Department	Agenda Item	Minute Number	Task	Due Date
12/07/2017	Corporate & Community Services	DA/ DS R1	178/2017	Port Victoria (Gulfhaven) Caravan Park – Lease Term. Valuers Report received. Community engagement to be reviewed with lessee.	10/03/2021
13/12/2017	Executive Services	21.3	313/2017	Marion Bay Boat Launching Facility Upgrade. Correspondence to be prepared responding to Government Departments providing an update. Prepare correspondence to all consultation respondents providing an update. Create a page on Council website with all relevant information and update on progress of this matter.	10/03/2021
13/11/2019	Executive Services	22.4	264/2019	Implement the recommendations made in the Review of Operations - Yorke Peninsula Council Development Department Findings Report, providing quarterly updates on the progress.	31/03/2021
11/03/2020	Corporate & Community Services	23.3	040/2020	Waiting for Ardrossan Pontoon build completion	21/05/2021
9/12/2020	Corporate & Community Services	23.2	272/2020	Hardwicke Bay Progress Association - Request for Acceptance - Free of Charge Asset - Development Application Pending	1/07/2021
9/12/2020	Corporate & Community Services	23.4	274/2020	Council to arrange delivery of materials to the Corny Point pump track in March 2021	1/04/2021
20/01/2021	Development Services	25.1	011/2021	Commence the road closure process for a portion of unmade public road, adjacent to Section 114, Hundred of Tiparra in the area named Arthurton for the purpose of selling and arrange the Mayor and CEO to sign and affix Council's Common Seal to the relevant documents necessary to execute the road closure and proposed sale.	12/05/2021
20/01/2021	Development Services	25.3	013/2021	Arrange for the Mayor and CEO to sign and affix Council's Common Seal to the relevant documents necessary to execute the road closure and proposed sale for the portion of unmade road known as Power Line Road, HD Ramsay.	12/05/2021
20/01/2021	Development Services	25.4	014/2021	Arrange the Mayor and CEO to sign and affix the Common Seal on the relevant documents relating to the Land Management Agreement for Lot 1 Primary Community Plan 25903 in the area named Port Victoria, Hundred of Wauraltee. Waiting for documents to be returned to Council for signing.	10/03/2021

Council Meeting Completed Action List

Meeting	Responsible Department	Agenda Item	Minute Number	Task	Due Date
20/01/2021	Executive Services	22.1	005/2021	Marion Bay Boat Ramp Coastal Process Modelling Report received by Council and correspondence from Government Agencies was noted by Council. Council acknowledged that Option 3 and Option 4 from GHD's Options Report are beyond the financial means for capital construction costs and the ongoing maintenance costs as identified during the Coastal Process Modelling are not sustainable for Council. Council endorsed the CEO to present to SABFAC on 26 February 2021.	3/02/2021
20/01/2021	Executive Services	22.2	006/2021	Council has prepared and lodged a joint application with Barunga West Council and Copper Coast Council under the Local Government Infrastructure Partnership Program.	3/02/2021
20/01/2021	Corporate and Community Services	23.2	008/2021	Edithburgh Museum have been advised of their 2019/20 Community Grant extension to 31/03/2021	3/02/2021
20/01/2021	Corporate and Community Services	23.3	009/2021	Central Yorke Little Athletics have been advised of their Community Grant extension 2019/20 to 31/03/2021	3/02/2021
20/01/2021	Corporate and Community Services	23.4	010/2021	Council adopted and endorsed the following fees for inclusion in Council's 2020/2021 Fees and Charges Register; 1.Pet Friendly Cabins - surcharge per night \$30.00 (inc GST); 2.Bicycle Hire – charge per half hour \$5.00 (inc GST); 3.Bicycle Hire – charge per hour \$10.00 (inc GST)	3/02/2021

16.2 CEO ACTIVITIES - JANUARY 2021

Document #: 21/8367

Department: Executive Services

PURPOSE

To keep Elected Members informed of meetings during the month of January 2021.

RECOMMENDATION

That the report be received.

DISCUSSION

20 January Acting CEO, Roger Brooks - Monthly Council Meeting.

ATTACHMENTS

Nil

17 CORPORATE AND COMMUNITY SERVICES**17.1 ART EXHIBITION WORKING PARTY MINUTES JANUARY 2021****Document #:** 21/8583**Department:** Corporate and Community Services**PURPOSE**

For Council to receive the Minutes of the 2021 YP Art Exhibition Working party meeting held on 12 January 2021

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 1 Economically Prosperous Peninsula**Strategy:** 1.4 Support local events and help attract new events

1.5 Partner and build positive relationships with key stakeholders to progress tourism and business growth

BACKGROUND

To keep Council and the community informed of progress in delivering the 2021 Yorke Peninsula Art Exhibition.

The next meeting will be held on Tuesday 2 February 2021.

DISCUSSION

Business discussed at the December meeting centred around:

- Weaners Flat Mural, Yorketown
- Current sponsorship position
- Opening night Master of Ceremonies (MC)
- Liquor licence requirements
- Ardrossan Community Club's involvement
- "Drawing Corner" to engage and entertain the children during the exhibition
- Sponsorship Squares, Patron Art prize and Art of Business Sponsorship Initiatives
- Artist communication
- Media / promotion
- 2021 catalogue
- Sponsorship logos and adverts
- Raffle draw

ATTACHMENTS

1. Minutes - YP Art Exhibition Working Party Meeting - 12/01/2021



**2021 YP ART EXHIBITION WORKING PARTY MEETING
9.300am, Tuesday 12 January 2021 - Minlaton**

ITEM 1 YORKE PENINSULA COUNCIL – YP ART EXHIBITION WORKING PARTY

1.1. Welcome by Chairperson

Richard Cane declared the meeting open at 9.33am pm and thanked everyone attending.

1.2. Present – Richard Cane (Chairperson) Mayor Darren Braund, Bobbi Pertini, Lesley-Anne Swaans, Carolyn Ramsey, Jennifer Robyn, Liz Rawolle and Stuart Palecek.

1.3. Apologies / Absent –Cr Tania Stock, Cr Roger Johns, Taylor Gray; Kallie- Anne Eglinton.

1.4. Minutes of previous meeting

Motion: That the Minutes of the Art Exhibition Working Party (AEWP) meeting held on 11 November 2020 be ratified as a true record.

Moved: Stuart Palecek

Seconded: Lesley-Anne Swaans

CARRIED

Richard C discussed item 2.2 Weaners Flat Mural and that a third party cannot use the design that Jack developed without his permission.

Carolyn informed the meeting that Jacks work is covered by the Australian Copyright Act 1968 and we cannot reproduce it (have another artist paint it) without his permission. Stuart P confirmed that in his experience this was correct.

FYI - Copyright is an intellectual property right attributed to the skill and labour of an individual in the creation and expression of an original idea. Copyright protects original works such as literary, dramatic, musical and artistic works. Copyright protection is automatically provided under the Copyright Act 1968, and gives the creator of the work exclusive rights to reproduce it, commercialise it and be recognised as its creator. Copyright material is protected from the time it is first written down, painted or drawn, filmed or taped. Extract from ACTUATE IP website

Motion: That the Minutes of the Art Exhibition Working Party (AEWP) meeting held on 8 December 2020 be confirmed as a true record.

Moved: Lesley-Anne Swaans

Seconded: Mayor Darren Braund

CARRIED

ITEM 2 **BUSINESS ARISING**

2.1 Weaners Flat Mural, Yorketown.

ACTION: Carolyn to contact Sam (as Jack Fran nominee artist) and follow-up receiving a confirmation email confirming he is undertaking the mural over Easter 2021.

2.2 Carolyn gave an overview of the current Sponsorship Position

2.2.1 Sponsorship Income Budget for 2020/2021 Art Exhibition is \$10,000

To date we have (including sponsorship carried forward from 2020 Exhibition - postponed) achieved \$17,070 (inc gst) across all sponsorship areas as:-

- \$ 2,765 in-kind
- \$ 14,315 cash

Sponsors that withdrew their sponsorship for 2021 (from 2020) are

- Murdock Motors (\$250);
- Port Clinton Progress Assoc (\$250), and
- Yorketown Foodland (\$40).

ITEM 3 **2021 EXHIBITION**

3.1 MC

Mayor Darren Braund agreed to be considered as 2021 YP Art Exhibition Opening night MC.

Richard C suggested Ardrossan personality Dean Errington as another option. Dean is experienced and well regarded as an MC and local identity with strong Ardrossan connections.

The Working Party briefly disused the two nominees and Darren agreed to be first reserve as MC.

ACTION: Richard to approach Dean to see if he is available and interested in the 2021 YP Art Exhibition Opening Night MC role.

ACTION: Carolyn to develop and provide Dean with MC notes and evening run sheet.

3.2 Hall Bookings

It is expected that we will be all clear of the Ardrossan Town Hall by Wed 7 April. It was agreed that Teresa Crowe will be able to hold her Yoga Class scheduled for Wednesday 7 April (last day of Ardrossan Hall booking).

ACTION – Carolyn to let Teresa know

Our 2021 Liquor License requires Contact names for the Opening Night. Richard said that the more names the better with regard to the License.

ACTION – Carolyn Ramsey, Richard Cane and Stuart Palecek and a person from the Ardrossan Community Club (running the bar) be named as Contacts on the Liquor License.

Bobbi raised that we have in the past, given the Ardrossan Community Club a donation as a thank you for running the bar for us.

ACTION – Ricard Cane to speak with the Ardrossan Community Club regarding their interest and availability in running the bar for us on Thursday 1 April 2021 and if a donation is required.

COVID 19 plans have been lodged and QR codes received. Consideration for operations on Opening Night and over the course of the three Exhibitions will need to be reviewed closer to the date. Especially with regard attendances on Opening Night (200 max – Liquor License Cat 1 License requirement and Covid Site restrictions are max 201 people) and potential ‘crush’ points at bar and food areas and entryway.

Art Collection dates and times were discussed as the Working Party needs to agree on a consistent day and date for the collection of artworks (sold and unsold).

ACTION – Artwork collection (sold and unsold) will happen in Edithburgh and Yorketown on Sunday, 4 April between 2.00pm and 4.00pm unless otherwise arranged with a Progress Association member. Artwork collection (sold and unsold) will happen in Ardrossan on Monday, 5 April from 10.00pm to 12.00pm unless otherwise arranged with a Progress Association member.

ACTION: Carolyn to send out Exhibition date and time summary to members.

3.3 Yorketown Progress Association Photography Art Exhibition Sub-Committee.

Notes from the first meeting on 8 December 2020 were discussed. Present were Carolyn, Lesley-Anne and Alex Flynn from Yorketown Area School.

Carolyn spoke to the idea of a ‘drawing corner’ to engage children in art, providing an art experience ie draw/copy a work of art providing a low key activity that may help adults have more time to enjoy the exhibition.

A drawing corner may occur in the Main Halls or in the school children’s exhibition area (Ardrossan).

ACTION – Jennifer to speak to Edithburgh Market group to run a drawing corner / tent as part of their Easter Market activities with a possible ‘gold coin donation’.

ACTION – Carolyn to forward the Photography Media Release to Progress Associations and schools for inclusion in their community newsletters:

- Cooe – Edithburgh
- Antics – Ardrossan
- Maitland – Maitland Matters
- Stansbury – Scribble
- Warooka – Innes Many Words
- Schools

3.4 Sponsorship Squares, Patron Art Prize and Art of Business Sponsorship Initiatives

Now that Christmas and New Year activities are over, Working Party members can start to actively secure local area business support in Sponsorship Squares and Patron Prize schemes.

ACTION – Carolyn to send Working Party members Sponsorship Squares and Patron Art Prize letters.

ACTION – Carolyn to Call Ray Agnew to see if he is interested in the Parton Art Prize in place of being a 2021 Silver Sponsor at \$500.

ACTION - Working Party members to start actively canvassing and securing local area business and

services participation in the Sponsorship Squares and Patron Prize schemes.

ACTION – Carolyn to follow-up the Art of Business letter sent in December 2020 with Sunnyhill Distillery and Watsacowie Brewery.

ACTION – Carolyn to approach Hills Cider for in-kind sponsorship of cider for the opening event. In-kind product is also a backup sponsorship option for Art of Business sponsors – Watsacowie Brewery and Sunnyhill Distillery.

3.5 Artist Communication

Over the last week Carolyn has phoned all 2020 YP Art Exhibition registrants and reached approx. ¾ and will follow up ‘no answer’ artists in the coming week.

In 2020 we had 97 Registrations for 237 artworks. Overall, all artists spoken to are reregistering for 2021 (two declined, one due to broken arm and one moving to Goolwa)

Currently we have seven (7) schools indicating they will be reregistering for 2021.

ACTION – Carolyn to follow-up all YP schools when they return on 27 January 2021.

3.6 Promotion

Magic FM Regional Media Campaign Proposal for 2021 was discussed and supported. It is the same offer as in 2020 as \$1,450 value for \$800. Stuart raised if there anyway we can understand what the impact / reach of this campaign and investment is? It was suggested that a ‘where did you hear about us’ question be included in our Exhibition visitor survey questions.

ACTION – Carolyn to send out visitor Exhibition survey questions from 2020.

MOTION – That the 2021 Magic FM Regional Media Campaign Proposal of \$800 be accepted.

Moved: Mayor Darren Braund

Seconded: Stuart Palecek

CARRIED

2021 Catalogue

Carolyn expressed has concern at having the skills and time to do the design work associated with the layout and formatting required for the 2021 YP Art Exhibition Catalogue. As research, Carolyn approached our web designer Emma Hackett who came back with a quote of \$2,000 for the design work, based on the 2018 Catalogue.

The Working Party discussed the role and importance of the catalogue as a reference tool and a commemoration of the Exhibition. It was agreed to keep the same format as in 2018, but perhaps refresh the colours and font if not too much work.

Bobbi mentioned a staff member who she thought would be suitable and available to do the 2021 Catalogue design work, using the 2018 template.

Carolyn can provide all the catalogue content – artists details and images of artwork that are being collected as part of the registration process. She can also provide sponsor logos/adverts.

ACTION – Bobbi to approach staff member to confirm availability.

ACTION – Carolyn to let Emma Hackett know that at this stage, we will producing the 2021 Catalogue in-house.

ACTION – Carolyn to collate sponsor logos and adverts as well as draft texts for Mayors Forward, Chairpersons Welcome and ‘About the Exhibition’ text for Taylor Grey to get approved.

3.7 Raffle

Carolyn has started distributing 2021 raffle tickets and Working Party members to assist by distributing raffle books through their local contacts and networks.

The majority of raffle books will be sold over the course of the Easter Long Weekend at the three Exhibition venues.

ACTION – Carolyn to book a room in Minlaton Council Offices to do the Raffle Draw at 10.00 am on Tuesday, 6 April 2021 as advertised.

ITEM 4 GENERAL BUSINESS:

4.1 Photos for YP ART website of new members still required - Kallie Eglinton

ACTION: Kallie Eglinton to send Carolyn (ASAP) her photo for the YP Art Website – Working Party Members.

4.2 DPTI Approval for Road Side Signage.

Phil Hermann is the person within Council who negotiates with DPTI regarding permission to display roadside signage on SA Govt / Main Roads in liaison with Stephen Goldsworthy.

4.3 Carolyn has organised for the Newmarch Gallery in Prospect to be an Adelaide artwork collection point. A courier company may be worth getting a quote from rather than staff doing the round trip to collect artworks with regard to Insurances.

ACTION: Carolyn to speak with Chloe regarding insurance requirements of ‘transporting’ artworks in Council vehicles by Council staff.

4.4 Exhibition Set-Up Guidelines.

Carolyn has requested that each site / Exhibition provide a set of ‘Exhibition Set-Up Guidelines’ for their specific (fine art / painting, photography and sculpture) at their venues/ sites.

ACTION: Jennifer R, Lesley-Anne S and Richard C nominated to draft or find their Set-Up Guidelines and send to Carolyn before the next Working Party meeting – 2 February 2021.

ITEM 5 AOB:

ITEM 6 NEXT MEETING

Tuesday 2 February 2021, 9.30 am at Minlaton

ITEM 7 MEETING CLOSE

The meeting closed at 10.46 am

.....

Chairperson – Richard Cane

.....

Vice Chairperson - vacant

17.2 SA WATER - WATER SUPPLY CHARGES TO PORT RICKABY**Document #:** 21/8656**Department:** Corporate and Community Services**PURPOSE**

To bring Elected Members' attention to correspondence received from SA Water in relation to water supply charges and supply issues at Port Rickaby.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 2 Community Connected through Infrastructure**Strategy:** 2.4 Explore provision of new infrastructure**BACKGROUND**

Council was contacted by SA Water via email on 8 September 2020 in relation to concerns raised by Mr Leigh Thompson, (President of the Port Rickaby Water Users Association) regarding charging shack owners a supply charge as well as charging Council for supply plus consumption. Other concerns regarding water supply to the township were also raised by the Water Users Association.

In response, SA Water has reviewed this agreement and used its discretion to cancel the agreement effective 30 September 2020. As a result, water supply charged will no longer be charged to properties using water through the private water network at Port Rickaby.

DISCUSSION

In response to the water supply issue, Council wrote to SA Water's CEO, Mr David Ryan on 11 December 2020 (refer Attachment 1) requesting that the funds from service charges collected from shack owners over the last 62 years be used to contribute towards a joint project with Council to evaluate and build a better water scheme which is severely inadequate and a possible fire safety risk.

SA Water's Acting General Manager – Customer and Commercial responded to Council via correspondence dated 23 December 2020 (refer Attachment 2). In their response SA Water state that the supply charges levied to shack owners were valid and they are unable to refund them or reallocate them towards the upgrade of water supply infrastructure at Port Rickaby.

SA Water is however investigating concerns raised in relation to ongoing water supply and fire safety requirements at Port Rickaby. SA Water's Business Development Manager has been in contact with Council's Acting CEO to discuss possible solutions to this issue.

ATTACHMENTS

- 1. Letter to SA Water - Port Rickaby Water Supply**
- 2. Response from SA Water - Port Rickaby Water Supply**

YORKE PENINSULA COUNCIL

PRINCIPAL OFFICE:
8 Elizabeth Street, Maitland
ALL CORRESPONDENCE TO:
PO Box 57, MAITLAND, SA 5573
Telephone (08) 8832 0000
Email: admin@yorke.sa.gov.au
Website: www.yorke.sa.gov.au



11 December 2020

Our ref: 20/117516

Mr. David Ryan
Chief Executive Officer
SA Water
250 Victoria Square
Adelaide SA 5000

Dear David

Re: Water Supply – Port Rickaby, Yorke Peninsula SA

Council would like to investigate a joint approach with SA Water as a response to the current water supply issue in the township of Port Rickaby as a matter of urgency.

The water supply to the township of Port Rickaby currently consists of supply to a single water meter – K70925058, which is in turn connected to 25 properties via infrastructure installed by the Yorke Peninsula Council in 1958. Council is charged a supply charge by SA Water and recovers water usage from each of the 25 properties via a water usage charge.

Many other properties in the township, which now consists of approximately 60 dwellings and a popular caravan park, have also expressed a desire to be connected to a town water scheme. The caravan park, now operated by Council following its acquisition in August 2020, provides accommodation to hundreds of visitors and locals during the year, especially over summer when Port Rickaby hosts the largest VACSWIM SA enrolment on the Yorke Peninsula.

Current water infrastructure is severely inadequate for the 25 current users, and is not sufficient to adequately service those who would also like to connect to the scheme.

Additionally, there is a major issue when the caravan park must fill its on-site tanks with the resultant water pressure so low that residential users are not able to draw water until the caravan park ceases its flow.

Also, the current water supply will not support a fire hydrant system within the park as detailed in the Minister's Specification SA 76A Fire Safety Requirements in Caravan Parks and Residential Park, and as such the need to revisit the water infrastructure in the township is both evident and urgent.

Recently the Port Rickaby Water Users Association, which has been operating for some 15 years advised Council that they have been in negotiations with SA Water in regard to water supply charges levied on all 25 properties by SA Water since 1958 (currently \$67.85 per quarter per property) even though these properties have, for this entire period, been supplied from Council infrastructure via the single meter as detailed above.

BRANCH OFFICES
MINLATON
YORKETOWN

YORKE PENINSULA COUNCIL

PRINCIPAL OFFICE:
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Mr. Peter Edwards of SA Water has recently advised Council that the Neighbors Agreement enacted in 1958 has now ceased and that all 25 properties will no longer be levied a supply charge effective from 30 September 2020.

The Port Rickaby Water Users Association Chair, Mr. Leigh Thompson, also advised Council that written advice was sent by SA Water to all 25 current water users apologising for the inconvenience and advising that "going forward there will be no supply charge".

From the evidence it would appear that SA Water has, possibly illegally, collected a significant sum from the 25 water users over the past 62 years and I am requesting that these funds, plus interest, be utilized to contribute towards a joint project with Council to evaluate and build a better water scheme at Port Rickaby.

I have been informally advised that the Port Rickaby Water Users Association is considering a request to SA Water for a refund of these funds, however I have also been informally assured that this group would likely support a joint improvement project as suggested.

I did request contact from Mr. Edwards in regard to the evaluation of the current water scheme but was told via email to Council's Director Corporate & Community Services to "contact our Connections department on 1300 650 951", hence my correspondence to yourself.

Council's budget formulation for the 2021/2022 financial year begins in January 2021 and I would like to qualify and quantify any likely funding requirements for Council as soon as possible. As this matter is considered urgent by Council I would welcome the opportunity to discuss the possibilities with yourself or a nominated representative in the near future. I can be reached on 8832 0000 or at admin@yorke.sa.gov.au.

Yours sincerely

Andrew Cameron
Chief Executive Officer

BRANCH OFFICES
MINLATON
YORKETOWN



Our ref: AE18145

23 December 2020 - 4 JAN 2021

Mr Andrew Cameron
Yorke Peninsula Council
PO BOX 57
Maitland SA 5573

Dear Mr Cameron,

Thank you for your letter dated 30 October 2020 to Mr David Ryan, Chief Executive SA Water in relation to water supply in Port Rickaby and the billing of supply charges to individual property owners.

As the concerns you have raised fall within my area of responsibility, Mr Ryan asked that I respond directly to you.

I understand that the then District Council of Minlaton applied to extend the water main into the town of Port Rickaby in the 1950's with subsequent applications from shack owners to extend the service from the council pipework to their properties over the years.

These applications were subject to a number of conditions, including that any properties which received water from the extension would be rateable for a supply charge. The ability to charge all customers receiving a water supply is embodied within the *Water Industry Act (2012)* and preceding this, the *Waterworks Act (1932)*. The supply charges levied to customers by SA Water are valid and as such we are unable to refund any monies paid by customers or to reallocate monies collected to fund upgrades of infrastructure for the Port Rickaby supply.

I understand that after speaking with the Port Rickaby Water Users Association, SA Water has used its discretion under the agreement, to cancel the agreement from 30 September 2020. As a result, water supply charges will no longer be charged to properties receiving water through the private water network from this date. Key considerations in making this decision were the age of the agreements and the confidence that the private scheme is being effectively managed by Council.

SA Water is investigating your concerns in relation to ongoing water supply and Fire Safety requirements and that Ms Julie Arbon – Business Development Manager will be in contact with you in January 2021 to further discuss your concerns.

In the meantime, should you wish to further discuss your concerns, please contact Julie Arbon, Business Development Manager on 7424 1011.



South Australian Water Corporation
250 Victoria Square/Tarntanyangga
Adelaide SA 5000
GPO Box 1751 Adelaide SA 5001

1300 SA WATER
(1300 729 283)
ABN 69 336 525 019
sawater.com.au

Thank you for bringing this matter to my attention.

Yours sincerely

A handwritten signature in black ink, appearing to read "Minagall". The signature is written in a cursive style with a large, looping initial 'M'.

Matt Minagall

Acting General Manager – Customer and Commercial

18 ASSETS AND INFRASTRUCTURE SERVICES**18.1 CONSTRUCTION AND MAINTENANCE WORKS****Document #:** 21/8616**Department:** Assets and Infrastructure Services**PURPOSE**

To provide a summary of the capital and maintenance works undertaken within Assets and Infrastructure Services throughout the month preceding the February 2021 meeting of Council.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 2 Community Connected through Infrastructure**Strategy:** 2.4 Explore provision of new infrastructure

2.5 Install and upgrade appropriate traffic control device management

2.6 Upgrade and beautification of open (recreation) spaces (e.g. playgrounds, water parks, BBQ areas etc.)

BACKGROUND

This report provides Council with a summary of the capital and maintenance works undertaken within Assets and Infrastructure Services throughout the month preceding the Council meeting.

DISCUSSION

- Information regarding roadside vegetation maintenance activities undertaken by Council are detailed in the table below:

Road Name	Start Point	End Point	Status
South			
No activities undertaken due to staff leave.			
North			
Wells Road	Yorke Highway	Tiddy Widdy Beach Road	Completed
Hicks Road	McCauley Road	Old Boundary Road	Current

- Attention to parks, gardens and reserves is ongoing in accordance with available resources and programming aligned with inclement weather impacts.
- Staff repaired the boat ramp at Port Minlacowie.
- Staff completed stump munching of tree stumps in footpaths in the northern area.
- Spot spraying of summer weeds is continuing in various townships and on roadsides when weather conditions are conducive for this activity.
- Minor maintenance (sprinkler head replacement) has been undertaken to the irrigation system within the Stansbury foreshore by staff.
- Inspections of beach access stairs and shelters are ongoing.

- Staff removed excess rubbish from camp grounds, which was a result of the influx of visitors to the region over the holiday period.
- The retrieval of additional bins rolled out for the holiday period is ongoing.
- Patrol Grading is ongoing throughout the district aligned with current circuit, technique and available resources. The following matrix provides percentage (%) output over the twenty-four (24) day period for respective areas (sectors):

Area	Output (%)	Factors Influencing Productivity
North	48	Operators – 9 days Annual Leave / 3 1/2 days Alternate Duties
Maitland	72	Operators – 4 days Annual Leave / 1 day Capital Projects / 1 2/3 day Alternate Duties
Minlaton	54	Operators – 9 days Annual Leave / 1 1/2 day Personal Leave / 1/2 day Alternate Duties
South	52	Operators – 7 days Annual Leave / 4 days Personal Leave / 1/2 day Capital Projects

- The status of road construction and maintenance requirements is summarised in the table below, complementing 2020/21 budget allocations:

Road	Description of Works	Work Status	Estimated Completion Date
Reconstructing and Resheeting			
Old Boundary Road	Reconstruct and resheet a 1.9km section from Koch Road to Nalyappa Road	Ongoing	Late-February 2021
Old Boundary Road	Reconstruct and resheet a 1.6km section from Nalyappa Road to Schwartz Road	Ongoing	Late-March 2021
Gun Club Road	Reconstruct and resheet a 3.5km section from Koolywurtie Church Road to Didlyamulka Road	Ongoing	Late-March 2021
Weavers North Road	Reconstruct and resheet a 3.9km section from Cutline Road to Weavers Road	Ongoing	Late-March 2021
Sandy Church Road	Reconstruct and resheet a 5.1km section from Redding Road to Piggery Corner Road.	Ongoing	Late-April 2021
Sandy Church Road	Reconstruct and resheet a section from Summer Track west for 1km.	Ongoing	Late-April 2021
Patch Sheeting			
Fuss Road	4 sections of patch sheeting (total area 19,300m ²)	Ongoing	
Lakes Road	3 sections of patch sheeting (total area 13,500m ²)	Ongoing	

- The status of projects forming part of the Drought Communities Programme (Round Two (2)) is summarised below:

- The Minlaton Community Sports Club design has had some minor engineering amendments, with development approval expected in late February.
- Footpath paving works at Port Vincent, Yorketown and Maitland are complete.
- Service providers are being booked ready for the six (6) health and wellbeing events, named the Food and Wellness Fairs, with the first fair to be held on Sunday 28 February 2021.
- The Price Tennis Clubhouse upgrade is ongoing.
- The public toilet refresh works are nearing completion, with nineteen (19) of the twenty-one (21) toilet facilities complete.
- Road patch sheeting works are completed for both northern and southern roads.
- Landscaping at Pink Lake (Salt Lakes Tourist Trail) is progressing, with development of signage in progress.
- The installation of central control systems is complete.
- The status of projects funded under the Local Roads and Community Infrastructure Program are as follows:
 - In the process of, or have finalised, procurement:
 - Installation of a viewing platform at South Beach, Balgowan.
 - Drainage upgrades at the intersection of Elizabeth Street and Robert Street, Maitland.
 - Coastal access management strategy projects.
 - Ardrossan RSL Carpark upgrade.
 - Installation of a picnic shelter at the Gum Flat reserve.
 - Stormwater spoon drain upgrades at various locations.
 - Road patch sheeting works upon James Well Road and Didlyamulka Road.
 - Have commenced:
 - Walk the Yorke walking trail upgrades.
 - Walking trail realignment at Rowe Tce, Ardrossan.
 - Pine Point water standpipe upgrade.
 - Upgrade to the tourist information signage at the Federation Park rest stop.
 - Refreshing various Council shelters and structures.
- The following works/upgrades have been applied to Council's Community Wastewater Management Systems (CWMS) and Water Schemes:

CWMS

- | | |
|---|---------------------|
| ○ Pump station pump blockages cleared | Balgowan |
| ○ Effluent blockage cleared | Black Point |
| ○ Aerator replacement investigations | Bluff Beach |
| ○ Effluent blockage cleared | Maitland |
| ○ Vincent Rise pump station pump failure investigations | Port Vincent |
| ○ WWTP irrigation tank level control failure investigations | Stansbury |
| ○ WWTP filtration system repaired | Stansbury |

Water Schemes

- | | |
|-------------------------------------|--------------------|
| ○ Storage tank transition completed | Black Point |
|-------------------------------------|--------------------|

- Water quality improvement investigations continuing

Desalination Plant

(All CWMS, Water Schemes and Stormwater Harvesting Schemes are monitored with water quality testing in accordance with SA Health and Environmental Protection Authority (EPA) licence conditions.)

- Approximately sixty (60) Customer Service Requests (CSRs) have been attended to by staff throughout January with activities including:
 - Cemetery maintenance
 - Maintenance to public conveniences
 - Repairs to and replacement of signs
 - Repairs to ticket machines
 - Response to illegal dumping
 - Sealed and unsealed road maintenance
 - Tree trimming
- Street sweeping is ongoing throughout the northern townships.

ATTACHMENTS

Nil

19 DEVELOPMENT SERVICES**19.1 INSPECTORIAL REPORT****Document #:** 21/7888**Department:** Development Services**PURPOSE**

To inform Elected Members of the activities of the Inspectorial Team.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 4 Community Engaged and Supported**Strategy:** 4.4 Continue delivering compliance and environmental health services and inspections**BACKGROUND**

This report provides Elected Members with information relating to activities of the Inspectorial Staff.

DISCUSSION

During the past month, Council's Rangers have dealt with many routine matters including By-law compliance, nuisance complaints and dog and cat management issues.

Dog Attacks/Harassment

A Council Ranger responded to an alleged dog attack late one afternoon in Maitland. Information was received that an elderly lady had been bitten by a dog and that an Ambulance was required. Inquiries revealed that the person appeared to have cut her hand on a corrugated iron gate and fell over a short time later. As there was a dog in the vicinity, at first it was thought the injuries were the result of a dog attack. An Ambulance did attend the incident and treated the injured person before taking her to the local hospital. However, it was later determined that the injuries were not the result of a dog attack.

A visitor to Marion Bay was walking with her eight year old daughter on Templetonia Crescent when they were attacked by two dogs which were tied to a sack truck. As a result of the incident the young girl was bitten and received medical attention. The owner of the dogs was issued a Notice advising of Council's intention to place a Menacing Dog Control Order on the dogs. An Expiation Notice will also be issued to the owner of the dogs for the attack.

A shack owner at Foul Bay has been cautioned as a result of a complaint received in relation to his dogs harassing people walking by.

Wandering and Nuisance Dogs

Minimal complaints have been received to date this year in relation to nuisance dogs.

A dog wandering at large in Port Victoria was reunited with its owner from Tanunda when a resident found the dog and was able to provide Council with details from the dog tag.

Nuisance barking dog complaints being dealt with in Price, Warooka and Stansbury.

Bush Camping

Rangers conducted regular patrols at the bush camping reserves.

The bush camping sites have been extremely well patronised during this reporting period. The majority of campers were compliant and obtained a camping permit before setting up camp. It was also noted the amount of rubbish left behind by campers has increased on that of previous years.

Three Expiation Notices have been issued to campers who did not have a permit at Daly Head, whilst a camper at The Bamboos also was issued an Expiation Notice for not having a permit.

Whilst checking on The Gap camp ground, several of the campers were concerned about the activities undertaken at a particular camp site. The complaints included leaving fish offal and general rubbish on the camp ground and the burning of material, which included plastic, steel and glass. The Ranger spoke to the occupant of the site at the time and revisited the site several days later after they left to ensure they had tidied up the site and removed any rubbish. Some glass and steel was clearly evident at their site. An Expiation Notice was subsequently issued in relation to camping without a permit, leaving rubbish on the site and the burning of a prohibited substance.

Boat Ramps

Routine patrols of boat ramps have been undertaken to ensure that users are paying for the use of the facilities.

Nine show-cause notices were placed on vehicles where a launch permit/ticket could not be observed. Those people who could produce a valid permit/ticket and a reason as to why the ticket was not displayed were cautioned for failing to display the ticket. As a result of previous show-cause notices placed on vehicles one Expiation Notice has been issued to a person launching without a permit.

Traffic Management

Council's Rangers routinely patrol all townships for traffic management, including foot patrols, paying particular attention to disabled parking bays and vehicles parking on yellow lines and footpaths.

Two drivers have been cautioned in Maitland for failing to parallel park.

Local Nuisance and Litter Control

Nuisance complaints regarding roosters, poultry and cats are being investigated.

Fire Prevention

Council's Fire Prevention Officers continue to monitor fuel loads in the district.

This Fire Danger Season, to date, Council has engaged a contractor to cut 13 properties owned by 12 persons. This is a reduction from an average of 40 properties in previous years, this difference is believed to be due to Expiation Notices now being issued after the first non-compliance Notice

ATTACHMENTS

Nil

19.2 DEVELOPMENT APPLICATION DECISIONS**Document #:** 21/8716**Department:** Development Services**PURPOSE**

To inform the Elected Members of Development Application decisions for the period 4 January to 29 January 2021.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 1 Economically Prosperous Peninsula**Strategy:** 1.1 Provide easier, streamlined development approval application process**BACKGROUND**

To keep Elected Members informed of Development Application decisions under delegated authority.

DISCUSSION

The following is a list of all Development Applications processed for the period 4 January to 29 January 2021 (refer Attachment 1).

Maitland

544/1051/2020

In addition to the above list, eighteen (18) Development Applications were processed on the SA Planning Portal for the period 4 January to 29 January 2021 (refer Attachment 2).

ATTACHMENTS

1. **Approval Listing - Development Application Decisions - January 2021**
2. **Council Report Attachment - Development Assessment Portal - Decisions - 04/01/2021 to 29/01/2021**

**LIST OF DEVELOPMENT APPLICATIONS & DECISIONS ISSUED BY THE ASSISTANT BUILDING SURVEYOR UNDER DELEGATION
FOR THE PERIOD 4 JANUARY TO 29 JANUARY 2021**

MAITLAND

Dev. App. No.	Name & Address	Location	Proposal	Class	Area m²	Cost \$	Conditions Planning Building	Assessment / Valuation No	Decision Date	Builder & Licence No
544/1051/2020	JR & LG Ewer 273 Ackland Hill Road COROMANDEL EAST	(Lot 402) Black Point Drive BLACK POINT	Verandah	10a	26.64	8,000	Planning 2 Building 0	32870 4604908165	12 January 2021	TBA
TOTAL						\$8,000				

Development Approvals – Development Assessment Portal – 4 January to 29 January 2021

21000294	M Parkinson	46 EAST TCE ARDROSSAN SA 5571	Swimming pool and associated safety barrier	Yorke Peninsula Council	25 Jan 2021	Development Approval granted
20002253	G Glazier	14 DOTTEREL ST MARION BAY SA 5575	Garage	Yorke Peninsula Council	21 Dec 2020	Development Approval granted
20002057	S Thompson	11 MARY ST EDITHBURGH SA 5583	Free standing pergola	Yorke Peninsula Council	31 Dec 2020	Development Approval granted
20001854	R Rookley, J Fairchild	3 CARDIGAN CASTLE CCT PORT VICTORIA SA 5573	Single Storey Detached Dwelling	Yorke Peninsula Council	7 Dec 2020	Development Approval granted
20001808	D Norton	19 MINLACOWIE RD PORT VINCENT SA 5581	Outbuilding (in the form of a garage).	Yorke Peninsula Council	4 Dec 2020	Development Approval granted
20001497	C Ditillo	22 ROBERT ST MAITLAND SA 5573	Change of use to portion of existing building from a bank to a detached dwelling.	Yorke Peninsula Council	5 Nov 2020	Development Approval granted
20001393	S Williams	1677 CHINAMAN WELLS RD CHINAMAN WELLS SA 5573	Raise finished floor level of existing shack to 3.2m AHD.	Yorke Peninsula Council	5 Nov 2020	Development Approval granted
20001291	D MURCH	43 MURCH RD KOOLYWURTIE SA 5575	Outbuilding (18m X 9.5m X 4.0m)	Yorke Peninsula Council	27 Oct 2020	Development Approval granted
20001137	K WESTBROOK	7685 UPPER YORKE RD SUNNYVALE SA 5552	COLORBOND FREE STANDING VERANDAH AND COLORBOND SHED	Yorke Peninsula Council	20 Oct 2020	Development Approval granted
20001113	A HECKENDORF, L JONES	58 SULTANA POINT RD SULTANA POINT SA 5583	Two Storey Detached Dwelling	Yorke Peninsula Council	19 Oct 2020	Development Approval granted

20000923	N Wood	35A MAIN COAST RD PINE POINT SA 5571	Single storey detached dwelling	Yorke Peninsula Council	19 Oct 2020	Development Approval granted
20000910	A Jaffer	20 ALICE ST MAITLAND SA 5573	Land division (1 into 2)	Yorke Peninsula Council	20 Oct 2020	Certificate application required
20000800	A Bear Pointon	19 GRAHN RD JAMES WELL SA 5571	Two Storey Detached Dwelling, Garage and Carport	Yorke Peninsula Council	12 Oct 2020	Development Approval granted
20000798	K Schulz	14 WILSON TCE PORT VICTORIA SA 5573	Change of use – partial conversion of a dwelling to a café with advertising signage.	Yorke Peninsula Council	21 Oct 2020	Development Approval granted
20000680	s Cranwell	106 BUTTON RD RAMSAY SA 5575	Garage (18.288m x 12.015m x 6m wall height for equipment & vehicle storage, including truck parkin..	Yorke Peninsula Council	14 Oct 2020	Development Approval granted
20000623	r rowe	5 SEASCAPE RD POINT TURTON SA 5575	Dwelling Addition	Yorke Peninsula Council	28 Sep 2020	Development Approval granted
20000519	S Elsdon	21 SOUTH TCE STANSBURY SA 5582	Carport (6.13m x 7m x 3m post height)	Yorke Peninsula Council	16 Sep 2020	Development Approval granted
20000443	Viterra Operations Ltd	LOT 50 BOWMAN RD ARDROSSAN SA 5571	Construction of roadways and hardstand areas to meet operational requirements	Yorke Peninsula Council	8 Sep 2020	Development Approval granted

19.3 WASTEWATER SYSTEM APPLICATION DECISIONS**Document #:** 21/8624**Department:** Development Services**PURPOSE**

To inform the Elected Members of Wastewater Application decisions for the period 4 January to 29 January 2021.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 1 Economically Prosperous Peninsula**Strategy:** 1.1 Provide easier, streamlined development approval application process**BACKGROUND**

To keep Elected Members informed of Wastewater Application Decisions under delegated authority.

DISCUSSION

The following is a list of all Wastewater System applications processed for the period 4 January to 29 January 2021.

Maitland

050/084/2020

050/087/2020

050/104/2020

050/107/2020

050/108/2020

Yorketown

050/099/2020

ATTACHMENTS

- 1. Approval Listing - Wastewater System Applications - January 2021**

LIST OF WASTE CONTROL APPLICATIONS & DECISIONS ISSUED BY THE ENVIRONMENTAL HEALTH OFFICERS UNDER DELEGATION FOR THE PERIOD 4 JANUARY TO 29 JANUARY 2021

Maitland

Septic App. No.	Owner	Location	Proposal	Conditions	Assess. No	Decision Date	Applicant
050/084/2020	J Svehlak & A Bardiovsky 28 Corrimal Avenue NOARLUNGA DOWNS	(Lot 1) 6 Maye Terrace BALGOWAN	Septic & Soakage	11	35790	19 January 2021	Joseph Svehlak
050/087/2020	ND & WJ Wood PO Box 412 KAROONDA	(Lot 101) 35A Main Coast Road PINE POINT	Aerobic System	12	432195	21 January 2021	Rivergum Homes Pty Ltd
050/104/2020	RJ Rookley & JR Fairchild 17 Ketch Street PORT VICTORIA	(Lot 25) 3 Cardigan Castle Circuit PORT VICTORIA	CWMS	11	434407	14 January 2021	Longridge Group
050/107/2020	CM & MM Nicholls 38 Seventh Street BOWDEN	(Lot 37) 13 Tiddy Widdy Beach Road TIDDY WIDDY BEACH	Septic & Soakage	10	8730	6 January 2021	S Palecek
050/108/2020	MG & JA Harris 2B North Terrace HIGHGATE	(Lot 1) 38 Main Street PORT VINCENT	CWMS – STED	11	420935	21 January 2021	Longridge Group

Yorketown

Septic App. No.	Owner	Location	Proposal	Conditions	Assess. No	Decision Date	Applicant
050/099/2020	CA Preuss PO Box 1 EDITHBURGH	(Lot 171) 1195 Goldsmith Beach Rd EDITHBURGH	Septic & Soakage	9	222331	24 December 2020	Spartan Plans & Building Services

20 VISITORS TO THE MEETING

Nil

DEBATE AGENDA

DEBATE AGENDA

21 MAYOR

Nil

22 CHIEF EXECUTIVE OFFICER

Nil

23 CORPORATE AND COMMUNITY SERVICES**23.1 FINANCIAL REPORT AS AT 31 JANUARY 2021****Document #:** 21/8545**Department:** Corporate and Community Services**PURPOSE**

For Council to consider the financial report and capital projects update report as at 31 January 2021.

RECOMMENDATION

That Council receive the financial report and capital projects update report as at 31 January 2021.

LINK TO STRATEGIC PLAN**Goal:** 5 Responsible Governance and Leadership**Strategy:** 5.1 Openness and transparency of reporting Council's performance

5.2 Effective leadership and informed decision making

5.3 Meet all legislative requirements and compliance with Council's internal controls

5.4 Seek alternate income streams and ensure financial sustainability

BACKGROUND

A financial report and a capital projects update report (projects over \$25,000) is presented monthly for Council's consideration in accordance with Policy PO142 Budget Reporting and Amendment. These reports encompass results to the end of the calendar month preceding each scheduled Council meeting.

DISCUSSION

The attached financial reports are submitted with the following qualifications, comments and notes:

- Actuals included in the Uniform Presentation of Finances (UPF) are as incurred at close of business on the last day of the month being reported and may be subject to end of month adjustments. Any such adjustments will be incorporated in the following monthly report.
- The reports do not include year-end income and expense accruals.
- Both reports include year to date Commitments i.e. orders raised but not yet paid for.
- **Attachment 1 - Uniform Presentation of Finances (UPF)**
 - Note 1 - Rates, Service Charges (Waste, CWMS and Water), NRM Levy and Rate Rebates, totalling approximately \$23.4m, have been raised for the 2020/2021 financial year but are only due and payable either in full in September 2020 or by quarterly instalments in September 2020, December 2020, March 2021 and June 2021.
 - Note 1 - grants, subsidies & contributions of \$4.0m received to date.
 - Note 1 – dog control income of \$98k received to date.
 - Note 1 - income from building and planning activity of approximately \$127k and septic tank registration fees of approximately \$29k is included.

- Note 1 - also included, is approximately \$260k of reimbursements and miscellaneous income.
- Note 1 - \$2.8m collected for user charges (boat ramps, caravan parks, cemetery fees, hall hire, etc.) are included in the total income.
- Note 2 - the following expenditure has been paid for (some of it in advance) as per the required payment terms with the goods and services to be delivered or consumed over the remainder of the financial year:
 - Memberships/Subscriptions/Contributions/Donations: \$399k;
 - Regional Development Australia annual contribution (50%): \$16k;
 - YP Tourism annual contribution: \$51k;
 - SYP Community Hub Community Resilience Project grant: \$50k;
 - YP Community Transport annual contribution: \$73k;
 - LGA annual subscription: \$31k;
 - Legatus Group annual contribution: \$11k;
 - Arthurton Bowling Club contribution (disabled access to toilets): \$4k;
 - Joint Planning Panels contribution (year to date): \$2.5k;
 - Progress Associations annual contribution (\$1.5k each): \$48k;
 - SYP Community Hub bush contribution: \$4k;
 - Progress contributions related to Communication tower leases: \$6k;
 - Electoral roll annual contribution (\$3k) & supplementary election (\$16k): \$19k;
 - Various Council annual subscriptions/memberships: \$21k;
 - Various staff professional accreditations/memberships: \$7k;
 - YP Visitor Information Service licenses, website maintenance, memberships: \$2k;
 - Caravan Parks memberships, online booking system: \$49k;
 - Miscellaneous minor items: \$4.5k;
 - IT Licence Fees: \$196k;
 - Plant & Equipment Registration: \$129k.
- Note 2 - commitments of approximately \$2.7m include orders worth approximately \$1.5m for waste management, refuse collection and disposal services in 2020/2021 raised for the entire year.

Note 2 – finance costs (interest on loans) of \$73k have been incurred year to date.
- Note 2 - depreciation for seven (7) months of the financial year has been included in the YTD expenditure being approximately 58% of the 2020/2021 annual budget estimate.
- Notes 3 & 4 - commitments of approximately \$4.1m (including approved rollovers) for various capital projects, details of which can be found in Attachment 2 of this report.
- **Attachment 2 – Capital Projects Update Report**
 - All Year to Date expenditure in this report includes invoices paid to date and orders outstanding. The total of this amount is then compared against the current budget to provide the budget remaining.

- It should be noted that the month end balances in the capital report are different to those in Attachment 1 – UPF. This is due to the UPF reflecting the actuals as at the last day of the month, whereas the capital report includes some month end adjustments, correction to existing purchase orders and raising of new ones, backdated journals and correction of incorrectly allocated amounts. Making these adjustments means the report shows expenditure incurred as well as expenditure forecast for the remainder of the year along with budget remaining against each project.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

CONSULTATION PROCESS

- Manager Financial Services
- Budget and Project Managers
- Accountant – Financial Management
- Accountant – Financial Operations

In preparing this report, the following external parties were consulted:

- Nil

POLICY IMPLICATIONS

PO142 Budget Reporting and Amendment Policy

BUDGET AND RESOURCE IMPLICATIONS

This is the seventh update for the 2020/2021 financial year. At this stage, financial performance remains on track against Council's endorsed Budget.

Expenditure on capital projects including commitments has increased since last month as projects are well into procurement, construction and delivery stages. With five (5) months remaining of the 2020/2021 financial year, 31% of the budgeted capital funds remain uncommitted.

There are projects that were not commenced or incomplete (for various reasons) at the end of 2019/2020 which have been rolled over to 2020/2021 for completion. Council endorsed the rollover at its August 2020 meeting. These amounts have been included in both the Capital Projects Update report and the UPF.

The impact on Council's 2020/2021 year end forecast financial position and ratios resulting from Council's 2019/2020 accounts and adjustments endorsed by Council to the 2020/2021 Budget in the September quarterly budget review is included in the monthly financial report.

Council's December quarterly budget review and corresponding adjustments will be considered by Council at its February 2021 meeting.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

Monthly financial reporting provides a transparent and comprehensive reporting regime that allows Council to track performance against financial targets established in its annual budget.

Council risks being perceived as not being transparent if financial performance is not reported periodically and Elected Members could be asked to make decisions without knowing the impact on Council's financial position.

There is a significant risk that non-achievement of agreed milestones for grant funded capital projects could result in a delay in Council receiving grant funds, not receiving funds or having to return funds already received. This would have a significant negative impact on Council's budget and cash flow.

Local Government Act 1999

Local Government (Financial Management) Regulations 2011

ATTACHMENTS

- 1. Uniform Presentation of Finances as at 31 January 2021**
- 2. Capital Projects Update Report as at 31 January 2021**

YORKE PENINSULA COUNCIL UNIFORM PRESENTATION OF FINANCES AS AT 31ST JANUARY 2021							
	2020/21 YTD Actuals \$'000	2020/21 Commitments \$'000	2020/21 YTD Expenditure (Incl Commitments) \$'000	Notes	2020/21 Full Year Revised Budget \$'000	2020/21 Full Year Budget Revisions \$'000	2020/21 Full Year Adopted Budget \$'000
Income	30,923		30,923	1	33,748	780	32,968
Less Expenses	(17,985)	(2,699)	(20,685)	2	(34,800)	(1,401)	(33,398)
Operating Surplus/ (Deficit) before Capital Amounts	12,938	(2,699)	10,238		(1,052)	(621)	(430)
Net Outlays on Existing Assets							
Capital Expenditure on renewal and replacement of Existing Assets	(5,055)	(3,958)	(9,013)	3	(12,134)	(1,657)	(10,477)
Add back Depreciation, Amortisation and Impairment	6,399		6,399		10,970		10,970
Less Proceeds on Sale of Assets	156		156		136	42	94
	1,501	(3,958)	(2,457)		(1,028)	(1,615)	587
Net Outlays on New and Upgraded Assets							
Capital Expenditure on New and Upgraded Assets	(946)	(130)	(1,076)	4	(1,162)	(757)	(405)
Amounts received specifically for New and Upgraded Assets	16		16		598	26	572
Less Proceeds for Sale of Surplus Assets							
	(930)	(130)	(1,060)		(564)	(731)	167
NET LENDING / (BORROWING) FOR FINANCIAL YEAR	13,509	(6,788)	6,721		(2,644)	(2,968)	324

Note : Totals may not add due to rounding

Yorke Peninsula Council Monthly Capital Projects Update as at 31st January 2021															
Project Details by Asset Class	Responsible Directorate	Expected Finish Date	Project Management Stages Complete						YTD Actuals	Commitments	YTD Expenditure (incl Commitments) (\$)	Total Budget (\$)	Budget Remaining (\$)	Budget Remaining (%)	Comments
<p>LEGEND</p> <p>1 Activity currently completed or on schedule</p> <p>2 Activity currently up to 2 months behind schedule</p> <p>3 Activity currently more than 2 months behind schedule</p> <p>4 Activity currently not started</p>															
<p>** Only projects \$25,000 and greater are individually listed below, however the totals shown are for the entire asset class.</p>															
			Planning	Design	Approvals	Services	Procurement	Delivery	\$5,998,468	\$4,087,636	\$10,086,104	\$14,534,782	\$4,448,678	31% TOTAL	
Buildings & Other Structures															
44011 - The Pines (Beach Access) [Open Space Grant Program]	AIS	Jun-21	●	N/A	N/A	N/A	●	●	\$27,659	\$0	\$27,659	\$30,690	\$3,031	10%	Commenced.
44803 - Shelters and Structures Upgrade [Local Roads & Community Infrastructure Program]	AIS	Jun-21	●	N/A	N/A	N/A	●	●	\$8,020	\$101,430	\$107,450	\$110,550	\$3,100	3%	Contractors engaged for multiple shelters and structures works on-going. Works completed at transfer stations.
45047 - Gum Flat Picnic Shelter (Mintaton) [Local Roads & Community Infrastructure Program]	AIS	Jun-21	●	●	●	N/A	●	●	\$0	\$850	\$850	\$30,000	\$29,150	97%	In discussions with consultant regarding design plans.
45817 - Public Toilet Refresh [Drought Community Programme - Round 2]	AIS	Mar-21	●	N/A	N/A	N/A	●	●	\$197,473	\$47,990	\$245,363	\$295,000	\$49,637	17%	Budget rollover from 2019-20 approved. Programme extension granted.
47522 - Port Vincent Hall (Kitchen Upgrade)	DS	Jun-21	●	N/A	N/A	N/A	●	●	\$71,178	\$0	\$71,178	\$77,803	\$6,625	8%	Budget rollover from 2019-20 approved. Commenced.
57520 - Mintaton Town Hall (Replace Gutters and Windows) [Local Roads & Community Infrastructure Program - Extension]	DS	Dec-21	●	N/A	N/A	N/A	●	●	\$0	\$0	\$0	\$55,000	\$55,000	100%	Sourcing quotations.
60100 - Port Vincent Caravan Park (BBQ Shelter)	CCS	Jun-21	●	N/A	N/A	N/A	●	●	\$9,825	\$44,410	\$54,035	\$59,775	\$5,740	10%	Council decision Oct-20. Contractor engaged for construction, anticipate works to commence in May-21.
60313 - Port Vincent Caravan Park (Playground Rejuvenation)	CCS	Jan-21	●	N/A	N/A	N/A	●	●	\$37,729	\$8,692	\$46,420	\$60,000	\$13,580	23%	Council decision Oct-20. Deposit paid for supply and installation of outdoor playground equipment, awaiting delivery.
60410 - Bush Camping (Fencing, Amenities and Local Roads & Community Infrastructure Program - Extension)	AIS	Jun-20 & Dec-21	●	●	●	N/A	●	●	\$0	\$0	\$0	\$103,056	\$103,056	100%	Budget rollover from 2019-20 approved. Budget adjustment to be considered for endorsement at Feb-21 Council meeting.
60412 - Bush Camping Amenities Goldsmith's Beach (Bush Fire Grant)	AIS	Jun-21	●	N/A	N/A	N/A	●	●	\$41,229	\$0	\$41,229	\$46,552	\$5,323	11%	Budget rollover from 2019-20 approved. Complete, pending order and installation of picnic setting.
Total Buildings & Other Structures									\$457,504	\$221,774	\$679,278	\$992,964	\$313,686	32%	
CWMS Infrastructure															
44250 - Ardrossan CWMS (Wastewater treatment plant - aerator and valve replacements)	AIS	Jun-21	●	N/A	N/A	N/A	●	●	\$15,409	\$0	\$15,409	\$27,098	\$12,587	45%	Aerator replacement completed. Valve replacement undertaken in-house utilising materials on-hand. Budget adjustment to be requested at third quarter budget review.
44254 - Maitland CWMS (Gravity drain replacement)	AIS	Jun-21	●	N/A	N/A	N/A	●	●	\$3,569	\$0	\$3,569	\$30,000	\$26,431	88%	Completed, works schedule largely dictated by reactive maintenance issues.
44257 - Bluff Beach CWMS (Pump station - PLC, HMI, level control and modem)	AIS	Jun-21	●	N/A	N/A	N/A	●	●	\$24,195	\$0	\$24,195	\$25,291	\$1,096	4%	Completed, assessing ability to conduct additional works (aerator replacement) to be funded by savings in other CWMS projects.
44261 - Hardwicke Bay CWMS (Property connections - stage 2; Wastewater treatment plant - irrigation pump and valve replacement; Pump station - switchboard replacement)	AIS	Jun-21	●	N/A	N/A	N/A	●	●	\$5,891	\$27,500	\$33,391	\$61,081	\$27,690	45%	Completed wastewater treatment plant project. Contractor engaged in relation to property connections, works to commence in early 2021 due to delay in sourcing materials. Sourcing quotations for switchboard in in Feb-21.
Total CWMS Infrastructure									\$49,064	\$32,850	\$81,914	\$152,896	\$70,982	46%	
Land															
45797 - Charles Street - Yorketown	DS	Jun-20	●	N/A	N/A	N/A	●	●	\$0	\$0	\$0	\$100,000	\$100,000	100%	Budget rollover from 2019-20 approved.
60331 - Point Turton Caravan Park (Water pipe replacement)	CCS	Sep-20	●	N/A	N/A	●	●	●	\$24,094	\$0	\$24,094	\$50,000	\$25,906	52%	Works completed to current specification. Budget retained pending assessment of requirement for additional works.
Total Land									\$24,064	\$0	\$24,064	\$150,000	\$125,936	84%	
Plant, Equipment & Other Assets															
44030 - Information Technology (Computer replacement program)	CCS	Jun-21	●	N/A	N/A	N/A	●	●	\$7,774	\$4,137	\$11,911	\$26,750	\$14,839	55%	Commenced.
44662 - Boat Ramp - Black Point	ES	May-21	●	●	●	N/A	●	●	\$9,300	\$11,520	\$20,820	\$60,000	\$39,180	97%	Tender panel recommendations to Feb-21 Council meeting.
44804 - Tourism Signage Upgrade [Local Roads & Community Infrastructure Program]	CCS	Jun-21	●	N/A	N/A	N/A	●	●	\$570	\$0	\$570	\$35,000	\$34,430	98%	Quotes received and contractors engaged for several elements of the projects.
45032 - Beach Access Stairs (Marion Bay) and Fencing Replacement (Balgowan Boat Ramp) [Local Roads & Community Infrastructure Program]	AIS	Jun-21	●	●	●	N/A	●	●	\$300	\$1,750	\$2,050	\$45,000	\$42,950	95%	Plans for beach access stairs completed, development application to be lodged in early 2021. Contractor engaged in relation to fencing works at Balgowan.
45048 - Beach Access Stairs [Local Roads & Community Infrastructure Program - Extension]	AIS	Dec-21	●	●	●	●	●	●	\$0	\$0	\$0	\$60,000	\$60,000	100%	Contractor engaged, works to coincide with other contractual works.
47523 - Ardrossan RSL Carpark Upgrade [Local Roads & Community Infrastructure Program]	AIS	Jun-21	●	N/A	N/A	N/A	●	●	\$0	\$48,371	\$48,371	\$50,000	\$1,629	3%	Budget rollover from 2019-20 approved. Programme extension granted. Viewing platform construction complete.
49047 - Water System Controllers [Drought Community Programme - Round 2]	AIS	Mar-21	●	N/A	N/A	N/A	●	●	\$140,000	\$0	\$140,000	\$100,000	-\$40,000	-40%	Contractor engaged, works to coincide with other contractual works. Budget adjustment against underspent Drought Community Programme project(s) undertaken at acquittal.
59456 - Salt Lake Tourist Trail [Drought Community Programme - Round 2]	AIS	Mar-21	●	N/A	●	N/A	●	●	\$43,798	\$7,712	\$51,508	\$80,000	\$28,492	36%	Approvals granted. Planning final stages of project. Quotations to be sought for signage, etc.
60006 - Port Rickaby Caravan Park (Plant & Equipment)	CCS	Aug-20	●	●	N/A	N/A	●	●	\$383,726	\$0	\$383,726	\$383,726	\$0	100%	Council decision May-20. Purchase Port Rickaby Caravan Park Leasehold.
60040 - Maitland Plane Tree Root Control	AIS	Jun-20	●	●	N/A	N/A	●	●	\$0	\$0	\$0	\$76,475	\$76,475	100%	Budget rollover from 2019-20 approved. Consultation with Elected Members planned for Feb-21 workshop.
60330 - Seawall (Manwura Street; Port Clinton) [Coastal Protection Board Grant]	AIS	Apr-21	●	●	●	N/A	●	●	\$2,328	\$500	\$2,828	\$225,000	\$222,173	99%	Tender assessment to be undertaken in Feb-21. Responding to public consultation objections.
61200 - Fleet Vehicles	CCS	Jun-21	●	N/A	N/A	N/A	●	●	\$95,632	\$44,636	\$140,268	\$86,095	-\$54,173	-63%	Council decision Oct-20. Fleet replacement per programme plus additional vehicle purchased and surplus vehicles traded. Net impact to Budget is \$7k additional funding required (net of all purchases & trades for major plant & vehicles). Budgets to be balanced and adjusted at third quarter budget review.
62001 - Construction Grader Purchase	AIS	Dec-20	●	N/A	N/A	N/A	●	●	\$385,000	\$0	\$385,000	\$385,000	\$0	0%	Completed.
62007 - Skid Steer Trailer Purchase	AIS	Mar-21	●	N/A	N/A	N/A	●	●	\$0	\$45,990	\$45,990	\$47,000	\$1,010	2%	Order raised, anticipate delivery in Apr-21.
62008 - Major Plant Purchase - Prime Mover	AIS	Dec-20	●	N/A	N/A	N/A	●	●	\$187,807	\$0	\$187,807	\$187,807	\$0	0%	Completed.
62014 - Major Plant Purchase - Truck	AIS	Mar-21	●	N/A	N/A	N/A	●	●	\$0	\$142,837	\$142,837	\$180,000	\$17,163	11%	Order raised, anticipate delivery in Apr-21.
62015 - Major Plant - Skid Steer	AIS	Mar-21	●	N/A	N/A	N/A	●	●	\$0	\$0	\$0	\$80,000	\$80,000	100%	Sourcing quotations in Feb-21.
62016 - Major Plant - Motorised Mower	AIS	Mar-21	●	N/A	N/A	N/A	●	●	\$29,449	\$0	\$29,449	\$29,449	\$0	0%	Completed.
Total Plant, Equipment & Other Assets									\$1,351,281	\$317,308	\$1,668,589	\$2,846,160	\$1,177,571	41%	
Transport Infrastructure															
44802 - Cliff Top Walking Trail Upgrade Ardrossan [Local Roads & Community Infrastructure Program]	AIS	Jun-21	●	N/A	N/A	N/A	●	●	\$3,500	\$25,900	\$29,400	\$32,000	\$2,600	8%	Fencing complete, trail to be sealed in conjunction with Ardrossan RSL carpark project.
49499 - Upgrade Shoulders on Sealed Roads	AIS	Jun-20	●	N/A	N/A	N/A	●	●	\$108,928	\$350,000	\$458,928	\$458,928	\$0	0%	Budget rollover from 2019-20 portion completed. Contractor engaged, works to commence in early 2021.
53011 - Unsealed Road - Melton South Road	AIS	May-21	●	N/A	N/A	N/A	●	●	\$1,011	\$299,416	\$300,427	\$422,066	\$121,639	29%	Materials supply order raised.
53540 - Unsealed - Gun Club Road	AIS	Mar-21	●	N/A	N/A	N/A	●	●	\$10,447	\$213,443	\$223,890	\$281,409	\$57,519	20%	Materials supply order raised. Commenced.
53546 - Unsealed Rd - Sandy Church Rd (Redding to Piggyery)	AIS	Mar-21	●	N/A	N/A	N/A	●	●	\$0	\$376,618	\$376,618	\$476,350	\$99,732	21%	Materials supply order raised.
53547 - Unsealed Rd - Sandy Church Rd (summer track 1 km W)	AIS	Mar-21	●	N/A	N/A	N/A	●	●	\$0	\$280,370	\$280,370	\$273,610	\$6,760	5%	Materials supply order raised.
53548 - Unsealed - Corny Point Rd (Brutus to Souttar)	AIS	Jun-21	●	N/A	N/A	N/A	●	●	\$29,892	\$421,794	\$451,686	\$521,410	\$69,724	13%	Materials supply order raised. Commenced earthworks.
53549 - Unsealed Roads - Troubridge Hill Road	AIS	May-21	●	N/A	N/A	N/A	●	●	\$0	\$306,558	\$306,558	\$377,776	\$71,219	19%	Materials supply order raised.
53550 - Unsealed Road - Weavers North Road	AIS	Apr-21	●	N/A	N/A	N/A	●	●	\$11,930	\$297,850	\$309,780	\$419,556	\$109,776	26%	Materials supply order raised. Tree trimming portion of project completed, resheeting commenced.
53551 - Unsealed - Old Boundary rd (Koch to Nalyappa)	AIS	Jun-21	●	N/A	N/A	N/A	●	●	\$45,936	\$147,144	\$193,080	\$222,284	\$29,204	13%	Materials supply order raised. Commenced earthworks.
53552 - Unsealed - Old Boundary Rd (Nalyappa to Schwartz)	AIS	Jun-21	●	N/A	N/A	N/A	●	●	\$21,443	\$181,100	\$192,543	\$220,923	\$28,380	17%	Materials supply order raised. Commenced earthworks.
53553 - Unsealed Road - Bamboos Road	AIS	Dec-20	●	N/A	N/A	N/A	●	●	\$135,891	\$0	\$135,891	\$134,691	-\$1,200	-1%	Completed, budget adjustment to be considered for endorsement at Feb-21 Council meeting.
53554 - Unsealed - Corny Point Rd (1km E of Hayes)	AIS	Oct-20	●	N/A	N/A	N/A	●	●	\$105,080	\$0	\$105,080	\$105,079	-\$1	0%	Completed, budget adjustment to be considered for endorsement at Feb-21 Council meeting.
53555 - Unsealed - Corny Point Rd (2.8 km E of Hayes)	AIS	Oct-20	●	N/A	N/A	N/A	●	●	\$111,884	\$0	\$111,884	\$95,227	-\$16,657	-17%	Completed, budget adjustment to be considered for endorsement at Feb-21 Council meeting.
53556 - Unsealed Road - West Beach Road [Roads to Recovery]	AIS	Sep-20	●	N/A	N/A	N/A	●	●	\$310,599	\$0	\$310,599	\$287,938	-\$22,661	-8%	Completed, budget adjustment to be considered for endorsement at Feb-21 Council meeting.
54008 - Unsealed - Brutus Road	AIS	Jun-21	●	N/A	N/A	N/A	●	●	\$0	\$110,892	\$110,892	\$427,803	\$316,911	74%	Materials supply order raised.
54027 - Unsealed - Nalyappa Road [Roads to Recovery]	AIS	Sep-20	●	N/A	N/A	N/A	●	●	\$758,252	\$0	\$758,252	\$743,131	-\$15,121	-2%	Completed, budget adjustment to be considered for endorsement at Feb-21 Council meeting.
54075 - Unsealed - Gap Road [Roads to Recovery]	AIS	Dec-20	●	N/A	N/A	N/A	●	●	\$558,554	\$0	\$558,554	\$519,835	-\$38,719	-7%	Completed, budget adjustment to be considered for endorsement at Feb-21 Council meeting.
57108 - Patch Sheeting	AIS	Jun-21	●	N/A	N/A	N/A	●	●	\$188,949	\$8,127	\$197,076	\$1,155,020	\$956,944	86%	Completed, budget adjustment to be considered for endorsement at Feb-21 Council meeting.
57112 - Patch Work (South)	AIS	Jun-21	●	N/A	N/A	N/A	●	●	\$931,758	\$72	\$931,830	\$1,179,305	\$247,474	21%	Completed, budget adjustment to be considered for endorsement at Feb-21 Council meeting.
57113 - Road Patch Sheeting (Drought Community Programme Round 2)	AIS	Mar-21	●	N/A	N/A	N/A	●	●	\$290,000	\$0	\$290,000	\$250,000	\$40,000	0%	Budget rollover from 2019-20 approved. Programme extension granted, completed.
57114 - Road Patch Sheeting - North [Local Roads & Community Infrastructure Program] & [Local Roads & Community Infrastructure Project Extension]	AIS	Jun-21 & Dec-21	●	N/A	N/A	N/A	●	●	\$0	\$130,000	\$130,000	\$242,500	\$112,500	48%	Contractor engaged, works anticipated to commence in Feb-21.

Yorke Peninsula Council Monthly Capital Projects Update as at 31st January 2021															
Project Details by Asset Class	Responsible Directorate	Expected Finish Date	Project Management Stages Complete						YTD Actuals	Commitments	YTD Expenditure (incl Commitments) (\$)	Total Budget (\$)	Budget Remaining (\$)	Budget Remaining (%)	Comments
<p>LEGEND</p> <p>1 ● Activity currently completed or on schedule</p> <p>2 ● Activity currently up to 2 months behind schedule</p> <p>3 ● Activity currently more than 2 months behind schedule</p> <p>0 ● Activity currently not started</p>															
<p>** Only projects \$25,000 and greater are individually listed below, however the totals shown are for the entire asset class.</p>															
								\$5,998,468	\$4,087,636	\$10,086,104	\$14,534,782	\$4,448,678	31% TOTAL		
57115 - Road Patch Sheeting - South [Local Roads & Community Infrastructure Program] & [Local Roads & Community Infrastructure Project Extension]	AIS	Jun-21 & Dec-21	●	N/A	N/A	N/A	●	●	\$0	\$130,000	\$130,000	\$242,500	\$112,500	48%	Commenced.
57535 - Sealed Road - Bitumen Rehabilitation	AIS	May-21	●	N/A	N/A	N/A	●	●	\$273,222	\$115,000	\$388,222	\$401,000	\$12,778	3%	Commenced.
56454 - Footpath Cnr Main & Marine Pde, Port Vincent (Drought Community Programme Round 2)	AIS	Mar-21	●	N/A	N/A	N/A	●	●	\$85,397	\$0	\$85,397	\$77,000	-\$8,397	-11%	Budget rollover from 2019-20 approved. Programme extension granted, completed.
56455 - Footpath - Robert St, Maitland (Drought Community Programme Round 2)	AIS	Mar-21	●	N/A	N/A	N/A	●	●	\$0	\$9,000	\$9,000	\$40,000	\$31,000	78%	Budget rollover from 2019-20 approved. Programme extension granted, completed.
59051 - Yorketown Airstrip - Bush Fire Grant	AIS	Jun-21	●	N/A	N/A	N/A	●	●	\$121,172	\$255	\$121,427	\$108,191	-\$13,236	-12%	Budget rollover from 2019-20 approved. Completed. Budget adjustment to be requested at third quarter budget review.
Total Transport Infrastructure								\$4,044,650	\$3,405,793	\$7,450,444	\$9,793,077	\$2,342,633	24%		
Stormwater Infrastructure															
59447 - Stormwater (Spoon Drain Replacement Program) and [Local Roads & Community Infrastructure Program & Program Extension] (Spoon Drain Replacement)	AIS	Jun-21 & Dec-21	●	N/A	N/A	N/A	●	●	\$0	\$100,156	\$100,156	\$325,000	\$224,844	69%	Contractor engaged, works to commence in Feb-21.
Total Stormwater Infrastructure								\$3,692	\$101,906	\$105,598	\$352,185	\$246,587	70%		
Water Scheme Infrastructure															
44271 - Pine Point Standpipe Upgrade [Local Roads & Community Infrastructure Program]	AIS	Jun-21	●	N/A	N/A	N/A	●	●	\$30,430	\$1,450	\$31,880	\$45,000	\$13,120	29%	Materials received. Various contractors to be engaged in relation to install.
44272 - Warooka Standpipe Upgrade [Local Roads & Community Infrastructure Program - Extension]	AIS	Dec-21	●	N/A	N/A	N/A	●	●	\$0	\$0	\$0	\$55,000	\$55,000	100%	
44282 - Black Point Water Supply (Storage tank replacement) and [Local Roads & Community Infrastructure Program - Extension] (Storage tank replacement and removal)	AIS	Dec-20 & Dec-21	●	N/A	N/A	N/A	●	●	\$23,181	\$200	\$23,381	\$53,801	\$30,220	56%	Storage tank replacement completed. Grant funded storage tank replacement yet to commence.
44284 - Marion Bay Desalination Plant (Storage tank replacement) and Local Roads & Community Infrastructure Program Extension (Plant Improvements)	AIS	Dec-20 & Dec-21	●	N/A	N/A	N/A	●	●	\$13,383	\$6,355	\$19,717	\$83,899	\$64,182	78%	Tank installations completed and operational. Grant funded plant upgrades and erosion control yet to commence.
Total Water Scheme Infrastructure								\$68,213	\$8,005	\$76,217	\$247,500	\$171,283	69%		
Note: Totals may not add due to rounding.															

23.2 DECEMBER QUARTERLY BUDGET REVIEW 2020/2021**Document #:** 21/8555**Department:** Corporate and Community Services**PURPOSE**

For Council consideration and endorsement of the December quarterly budget review (as at 31 December 2020) of Council's 2020/2021 Budget and associated financial statements, ratios and changes.

RECOMMENDATION

That Council endorse the 2020/2021 December Budget Review changes as presented in the attached Summary of Changes, Statement of Comprehensive Income and Uniform Presentation of Finances and receive the updated Statement of Financial Position, Statement of Cash Flows, Statement of Changes in Equity and Financial Indicators (Ratios).

LINK TO STRATEGIC PLAN**Goal:** 5 Responsible Governance and Leadership**Strategy:** 5.1 Openness and transparency of reporting Council's performance

5.2 Effective leadership and informed decision making

5.3 Meet all legislative requirements and compliance with Council's internal controls

5.5 Undertake effective risk and emergency management

BACKGROUND

Regulation 9(1) (b) of the Local Government (Financial Management) Regulations 2011 requires that Council undertake one comprehensive budget review each financial year. This review must include preparation of four principal financial statements (excluding notes) and show a revised full year forecast of each item in the budgeted financial statements compared to estimates set out in the original budget.

Council's policy PO142 Budget Reporting and Amendment requires quarterly budget reviews i.e. September, December and March. This means Council undertakes two (2) budget reviews more than required by the Regulations. This is the mid-year or second (as at 31 December 2020) of the three (3) quarterly budget reviews scheduled for the 2020/2021 financial year.

DISCUSSION

Budget managers in all directorates have completed a review of their 2020/2021 budgets as at 31 December 2020 and all adjustments allowed in accordance with policy PO142 have been included in the attached documents (refer attachments 1 - 7).

Budgets have been reviewed taking the following into consideration (as applicable):

- Additional income likely to be generated or received;
- Income and expenditure to date and forecasts for the remainder of the year;
- New grants and contributions;
- Changes to user and statutory fee income forecasts;
- Review of staffing levels to those originally budgeted;

- Changes due to amendments in legislation;
- Changes to Government fees and charges;
- Council decisions made since the adoption of the original budget;
- Known COVID-19 related impacts and/or decisions made in that regard; and
- Status of capital projects taking into account projects carried forward from 2019/2020 for completion in the current financial year (refer Council decision in August 2020).

A full list of adjustments with reasons for the changes is attached to this report (refer Attachment 1).

Budgeted Operating Surplus/ (Deficit)

As a result of proposed budget adjustments in this budget review, previously endorsed adjustments from the first quarter (September) budget review and unspent budgets rolled over from 2019/2020, Council's revised forecast Operating Deficit for 2020/2021 is \$0.26m.

This is an improvement of \$0.79m to the previously endorsed 2020/2021 forecast Operating Deficit at quarter one. This can be attributed primarily to one-off grant funding received from the Local Roads and Community Infrastructure (LRCI) Extension programme. It should be noted that this one-off income is portraying Council's operating bottom line to be more favourable than normal and should not be relied on to impact Council's long term financial position.

Major Impacts

Listed below are the major impacts (generally >\$25k) due to adjustments proposed during this Budget review.

- **Port Rickaby Caravan Park Lease and Equipment Purchase – operating income** – \$39k in lease income not being generated as Park is now managed by Council. All revenue from the Park is now received directly by Council. Forecast for 2020/2021 is \$375k.
- **Leased Caravan Parks (Progress Associations) – operating income** - \$23k less than budgeted in lease income due to revenue at Parks being less than previous years. Budget is based on revenue from 12 months prior. Revenue in 2019/2020 used to set 2020/2021 budgets most likely impacted by COVID restrictions.
- **LRCI Extension Grant – operating & capital** – \$900k received from the Federal Government with no financial contribution required by Council. Equivalent amount of expenditure budgeted for various operating and capital projects endorsed by Council.
- **Community Resilience Project for SYP Community Hub – operating income & expenditure** - \$80k auspiced and received by Council and passed onto SYP Community Hub. Net impact to Council is nil.
- **Pt Rickaby Caravan Park Lease Purchase – capital expenditure** – \$384k paid for the purchase of lease, stock, plant and equipment brought into Council's 2020/2021 budget. Funded from draw down on Council's Cash Advance Debenture (CAD) borrowing facility with the LGFA. Annual operating surpluses made by the Park will be used to pay down the CAD.

More detailed information on the changes to Council's proposed Operating Deficit (and income and expenditure budgets) is available in the attached reports and statements in particular the Budgeted Statement of Comprehensive Income (refer Attachments 1 - 7).

Budgeted Capital Expenditure

Council's forecast capital expenditure after this budget review, previously endorsed quarter one budget adjustments and previously adopted budgets for expenditure rolled over from 2019/2020, is \$14.5m. This includes the initially adopted budget of \$10.9m to which projects/expenditure rolled over from 2019/2020 as adopted by Council worth \$1.4m were added in August 2020. Projects worth a further \$0.97m were added at the quarter one budget review. An increase of approximately \$1.2m is proposed in this budget review.

Details of all capital adjustments can be found in the reports and updated Statements in particular the Budgeted Statement of Cash Flows (refer Attachments 1 - 7).

Of the proposed budget of \$14.5m, \$12.7m is budgeted to be spent on renewal and replacement of existing assets while \$1.8m is budgeted to be spent on upgrade of existing assets and acquisition of new assets.

Budgeted Cash Flow & Net Lending/ (Borrowing)

Following proposed adjustments in this budget review, previously endorsed quarter one adjustments and roll over expenditure being included in this year's budget and adjustment of opening balances in line with 2019/2020 audited General Purpose Financial Statements, Council's forecast closing cash and cash equivalents as at 30 June 2021 is \$2.9m which is an increase of approximately \$0.3m to the original adopted budget. This increase can be attributed to a better than expected closing cash position as at 30 June 2020 primarily due to the net impact of grants received but not spent and projects rolled over to 2020/2021.

The proposed end of year Net Lending position has increased from the originally adopted \$0.3m to a Net Borrowing position of \$3.1m which is a total increase of \$3.4m. This is primarily due to budgets rolled over from 2019/2020, adjustments for the net impact of advance payment of 2020/2021 FAG amounts and LRCI, Drought and Bushfire recovery grants received with projects yet to be completed.

More detail on the movements in net lending/ (borrowing) for the financial year can be found in the Budgeted Uniform Presentation of Finances (refer Attachment 6).

Budgeted Financial Indicators (Ratios)

As a result of proposed changes in this budget review, previously endorsed September quarter adjustments and inclusion of expenditure rolled over from 2019/2020, Council's Financial Indicators have had some movement.

Council's Operating Surplus Ratio is forecast to be -0.8%, an improvement of 0.5% compared to the Council's original adopted Budget. The reasons for this have been detailed earlier in this report. The forecast ratio does not meet Council's minimum Long Term Financial Plan (LTFP) target of breakeven or 0%.

The Net Financial Liabilities Ratio forecast remains unchanged at 20%. It remains well within Council's LTFP target of 100%.

Council's forecast Asset Renewal Funding Ratio is 101%, an 18% increase to the original forecast. The increase is primarily due to projects rolled over from 2019/2020 for completion in 2020/2021 and additional renewal expenditure funded through the LRCI grant not originally budgeted.

This ratio will be achieved if Council completes all budgeted capital renewal projects in 2020/2021. The forecast ratio is slightly more than Council's current LTFP 2021-2030 minimum target of 100%.

More information on Council's Financial Indicators can be found in Attachment 7.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Manager Financial Services
- Budget Managers
- Accountant – Financial Management
- Accountant – Financial Operations

In preparing this report, the following external parties were consulted:

- Nil

POLICY IMPLICATIONS

PO142 Budget Reporting and Amendment Policy

BUDGET AND RESOURCE IMPLICATIONS

Budget and resource implications are as detailed in this report and as presented in the attached reports and statements (refer Attachments 1 – 7).

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

Council's budget is a fundamental instrument of accountability and an essential pre-requisite to deciding the annual rate impost on the community. As such it is important that material variations compared with the original budget be disclosed and explained.

Local Government Act 1999

Local Government (Financial Management) Regulations 2011

ATTACHMENTS

1. **Proposed Summary of Changes - December Budget Review 2020-2021**
2. **Budgeted Statement of Comprehensive Income 2020-2021**
3. **Budgeted Statement of Financial Position 2020-2021**
4. **Budgeted Statement of Cash Flows 2020-2021**
5. **Budgeted Statement of Changes in Equity 2020-2021**
6. **Budgeted Uniform Presentation of Finances 2020-2021**
7. **Budgeted Financial Indicators (Ratios) 2020-2021**

YORKE PENINSULA COUNCIL 2020/2021 BUDGET PROPOSED SUMMARY OF CHANGES - DECEMBER (2ND QUARTER) BUDGET REVIEW			
Type	Note #	Amount Increase/ (Decrease)	Reason for Variance
OPERATING INCOME			
User Charges	1	-\$ 39,179	Pt Rickaby Caravan Park lease fees will not be received as park run by Council from 14 August 2020. Budget not removed at QBR 1. No change to Council's forecast operating bottom line.
	2	-\$ 11,380	Stansbury Caravan Park annual lease fee budget adjusted based on actual amount being invoiced in 20/21. Lease amounts are calculated using the Park's previous financial year takings which was COVID impacted hence the drop in income.
	3	-\$ 11,267	Net decrease in leased caravan parks income (Ardrossan, Pt Clinton, Price, Edithburgh, Coobowie). Adjustment based on actual income to be invoiced in 20/21.
	4	\$ 18,165	YP Leisure Options income from various programmes forecast to be higher than initially budgeted.
	5	\$ 8,000	Year to date bush camping revenue greater than original forecast. Additional funds used to undertake cleaning of bush camping toilets. New service not previously provided by Council.
	6	-\$ 6,111	Maitland child care centre not leased after 31 January 2021. Budget removed to reflect income not being received.
	7	\$ 30,000	Art Exhibition 20/21 sales & commission income not originally budgeted. Entire budget as endorsed by Council has been included as part of this quarterly budget review. Net impact to budget is \$1,787 surplus after budgets rolled over from 19/20 are taken into account. Net cost of event is forecast to be \$42k deficit.
	8	\$ 1,900	Net increase in user charges income due to minor adjustments
Grants, Subsidies & Contributions	9	\$ 14,512	Open space developer contributions received year to date. Funds will be held in a cash backed reserve until required.
	10	-\$ 10,000	Edithburgh tidal pool works Progress contribution removed from Budget as this is unconfirmed. Council's \$10k annual allocation towards works (once determined) still remains in the Budget.
	11	\$ 1,000	Art Exhibition 20/21 sponsorship income not originally budgeted. Entire budget as endorsed by Council has been included as part of this quarterly budget review. Net impact to budget is \$1,787 surplus after budgets rolled over from 19/20 are taken into account. Net cost of event is forecast to be \$42k deficit.
	12	\$ 900,281	Local Roads & Community Infrastructure (LRCI) - Extension grant programme funding allocated to Council & projects endorsed by Council on 9 December 2020. Not originally budgeted. Equal amount of expenditure allocated to projects. No Council funding required hence net cash impact to Council is nil.
	13	\$ 5,000	Funding for Gum Flat Management Plan provided by NRM Board. \$5k expenditure budget also allocated in 20/21 for completion of project.
	14	\$ 80,000	Grant for Community Resilience Project received and auspiced by Council for SYP Community Hub. \$80k in expenditure (payment to SYP Community Hub) also allocated in 20/21 operating Budget.
	15	\$ 3,000	Net increase in grants income due to minor adjustments (individually less than \$5k) to various budget lines.
Reimbursements	16	\$ 15,840	Regional Health Plan reimbursement of costs from Copper Coast & Barunga West Councils. Original budget only had \$10k for YPC share of costs. Now YPC coordinating and paying for total costs with 2/3rds being reimbursed by other 2 Councils. Expenditure budget increased by equivalent amount.
	17	\$ 14,862	Daly Head Surf Reserve amenities project fully funded by Formby Bay Environmental Action Group. Equivalent expenditure budget also allocated. Net cost to Council is nil.
	18	\$ 6,934	Net increase in reimbursements income due to minor adjustments (individually less than \$5k) to various budget lines.

YORKE PENINSULA COUNCIL 2020/2021 BUDGET PROPOSED SUMMARY OF CHANGES - DECEMBER (2ND QUARTER) BUDGET REVIEW			
Type	Note #	Amount Increase/ (Decrease)	Reason for Variance
Other Income	19	\$ 6,602	Insurance claims received and used to fund corresponding expenditure.
	20	\$ 3,649	Net increase in other income due to minor adjustments (individually less than \$5k) to various budget lines.
OPERATING EXPENDITURE			
Employee Costs	21	-\$ 10,000	Using unspent salaries in Development Services due to vacancies in permanent positions to fund agency staff hired to back fill vacant positions.
	22	\$ 28,000	Art Exhibition 20/21 additional staff resource endorsed by Council. Not originally budgeted. Entire budget as endorsed by Council has been included as part of this quarterly budget review. Net impact to budget is \$1,787 surplus after budgets rolled over from 19/20 are taken into account. Net cost of event is forecast to be \$42k deficit.
	23	-\$ 2,281	Net decrease in employee costs due to minor adjustments (individually less than \$5k) to various budget lines.
Materials, Contracts & Other	24	\$ 16,000	Consultants required to assist with Enterprise Resource Programme (ERP) EOI process and next steps. Not originally budgeted.
	25	\$ 10,000	Agency staff hired to back fill vacant positions. Funded from unspent salaries.
	26	\$ 21,681	Coastal Management Strategy projects funded by Local Roads & Community Infrastructure (LRCI) - Extension grant programme. Endorsed by Council on 9 December 2020. Not originally budgeted.
	27	-\$ 20,000	Edithburgh tidal pool works budget removed from operating & moved to capital. Budget also reduced by \$10k to remove Progress contribution as this is unconfirmed. Budget is only reflective of Council's \$10k annual allocation towards works.
	28	\$ 5,600	Camping reserve maintenance projects funded by Local Roads & Community Infrastructure (LRCI) - Extension grant programme. Endorsed by Council on 9 December 2020. Not originally budgeted.
	29	\$ 8,000	Cleaning of bush camping toilets. New service not previously provided by Council. Funded by additional bush camping revenue generated year to date.
	30	\$ 5,000	Gum Flat Management Plan. Funding provided by NRM Board. No cash contribution from Council required.
	31	\$ 50,000	Walk The Yorke maintenance projects funded by Local Roads & Community Infrastructure (LRCI) - Extension grant programme. Endorsed by Council on 9 December 2020. Not originally budgeted.
	32	\$ 7,463	Further costs for the upgrade of Pt Vincent hall & kitchen. Funded entirely from land sale funds held in cash backed reserve.
	33	\$ 7,600	Stansbury Institute floor sanding works. \$4k funded by Institute Management Committee with the remainder funded by Council.
	34	\$ 17,560	Pt Rickaby Caravan Park On Premise Laundry equipment and public washing machines unrepairable and required replacement upon take over of the park. All available options investigated & replacing equipment was the most feasible option as part of our existing contract. \$5k of this amount was for plumbing and electrical supply upgrade required before new equipment & machines could be installed.
	35	\$ 5,856	Slight overspend on \$100k budget endorsed by Council for works undertaken to prepare Pt Rickaby Caravan Park for reopening post take over. Funded from existing operating budget for SA Parks Conference attendance which will not be spent.
	36	\$ 80,000	Grant for Community Resilience Project received and auspiced by Council for SYP Community Hub to be passed onto them. No net impact to Council bottom line.

YORKE PENINSULA COUNCIL 2020/2021 BUDGET PROPOSED SUMMARY OF CHANGES - DECEMBER (2ND QUARTER) BUDGET REVIEW			
Type	Note #	Amount Increase/ (Decrease)	Reason for Variance
	37	-\$ 21,720	Elected members forecast unspent budget for conferences, allowances, training, accommodation & meals, travel etc used to fund cost of supplementary election (\$16k) and remaining costs of Council Chamber upgrade (\$6k). No budget allocated for either expenditure in 20/21.
	38	\$ 16,044	Supplementary Council election not budgeted in 20/21. Funded from unspent funds in existing budget.
	39	\$ 15,840	Regional Health Plan additional costs incurred by Council since we are managing entire project. 2/3rds cost being reimbursed by Copper Coast & Barunga West Councils. Income budget increased by equivalent amount.
	40	\$ 5,000	Bush camping advertising budget allocated across 2 budget lines. This was deemed surplus to requirements and returned to general revenue to fund other expenditure as listed above.
	41	\$ 9,900	Marion Bay Caravan Park ride on mower identified as a hazard with potential consequences rated as 'major' replaced. Old mower couldn't be repaired to eliminate hazard. No funds available in original budget.
	42	-\$ 12,687	Net decrease in materials, contracts & other costs due to minor adjustments (individually less than \$5k) to various budget lines.
CAPITAL INCOME			
Sale of Surplus Assets	43	\$ 15,000	Sale of land at 29 Chenoweth Crescent Parsons Beach. Funds held in cash backed reserve.
CAPITAL EXPENDITURE - RENEWAL			
Buildings & Structures	44	\$ 7,070	Maitland office kitchen zip tap replacement. Funded from existing repairs & maintenance operating budget lines. No additional funding required.
	45	\$ 20,000	Stansbury Institute re-roofing funded by Local Roads & Community Infrastructure (LRCI) - Extension grant programme. Endorsed by Council on 9 December 2020. Not originally budgeted.
	46	\$ 55,000	Minlaton Town Hall replacement of gutters and windows funded by Local Roads & Community Infrastructure (LRCI) - Extension grant programme. Endorsed by Council on 9 December 2020. Not originally budgeted.
	47	-\$ 10,000	Pt Clinton pool safety project & shed under budget due to change in scope. Surplus funds returned to general revenue to fund unbudgeted expenditure.
Other Assets	48	\$ 5,431	Replacement of existing office furniture to increase functionality & accommodate additional staff. Funded from existing unspent funds in operating budget lines.
	49	\$ 5,976	Council chambers upgrade finalisation of costs incurred in 20/21 but not budgeted. Funded from savings in existing operating budget lines. Refer #37 above.
	50	\$ 10,000	Edithburgh tidal pool works budget removed from operating & moved to capital. Budget also reduced by \$10k to remove Progress contribution as this is unconfirmed. Budget is only reflective of Council's \$10k annual allocation towards works.
	51	\$ 8,000	Walk the Yorke infrastructure replacement funded by Local Roads & Community Infrastructure (LRCI) - Extension grant programme. Endorsed by Council on 9 December 2020. Not originally budgeted.
	52	-\$ 30,690	Pines foreshore improvements project incorrectly classified as renewal. Now reclassified as upgrade.
	53	\$ 4,500	Net increase due to minor adjustments (individually less than \$5k) to various budget lines.
Transport Infrastructure	54	\$ 225,000	Patch sheeting (north & south) funded by Local Roads & Community Infrastructure (LRCI) - Extension grant programme. Endorsed by Council on 9 December 2020. Not originally budgeted.

YORKE PENINSULA COUNCIL 2020/2021 BUDGET PROPOSED SUMMARY OF CHANGES - DECEMBER (2ND QUARTER) BUDGET REVIEW			
Type	Note #	Amount Increase/ (Decrease)	Reason for Variance
Stormwater	55	\$ 225,000	Spoon drain replacement funded by Local Roads & Community Infrastructure (LRCI) - Extension grant programme. Endorsed by Council on 9 December 2020. Not originally budgeted.
Water Infrastructure	56	\$ 30,000	Black Point water supply storage tanks - removal of old concrete water storage tank and installation of new tank funded by Local Roads & Community Infrastructure (LRCI) - Extension grant programme. Endorsed by Council on 9 December 2020. Not originally budgeted.
	57	-\$ 1,399	Net decrease due to minor adjustments (individually less than \$5k) to various budget lines.
CAPITAL EXPENDITURE - NEW/UPGRADE			
Other Assets	58	\$ 30,690	Pines foreshore improvements project incorrectly classified as renewal. Now reclassified as upgrade.
	59	\$ 55,000	Warooka stand pipe upgrade funded by Local Roads & Community Infrastructure (LRCI) - Extension grant programme. Endorsed by Council on 9 December 2020. Not originally budgeted.
	60	\$ 60,000	Beach access stairs upgrade funded by Local Roads & Community Infrastructure (LRCI) - Extension grant programme. Endorsed by Council on 9 December 2020. Not originally budgeted.
	61	\$ 383,726	Purchase of Pt Rickaby Caravan Park lease, stock, plant and equipment. Funded via borrowing from Council's Cash Advance Debenture (CAD) facility.
	62	\$ 80,000	Bush camping toilets installation funded by Local Roads & Community Infrastructure (LRCI) - Extension grant programme. Endorsed by Council on 9 December 2020. Not originally budgeted.
	63	\$ 14,862	Daly Head Surf Reserve amenities project fully funded by Formby Bay Environmental Action Group. Net cost to Council is nil.
	64	\$ 300	Net increase due to minor adjustments (individually less than \$5k) to various budget lines.
Transport Infrastructure	65	-\$ 2,826	Net decrease due to minor adjustments (individually less than \$5k) to various budget lines.
	66	\$ 65,000	Marion Bay Desalination Plant improvements funded by Local Roads & Community Infrastructure (LRCI) - Extension grant programme. Endorsed by Council on 9 December 2020. Not originally budgeted.
Water Infrastructure	67	\$ 1,399	Net increase due to minor adjustments (individually less than \$5k) to various budget lines.



YORKE PENINSULA COUNCIL 2020/2021 BUDGET BUDGETED STATEMENT OF COMPREHENSIVE INCOME						
	2020/2021	2020/2021	2020/2021	2020/2021	2020/2021	
	Revised Budget	December Budget Adjustments	September Budget Adjustments	Rolled Over Budget Adjustments	Adopted Budget	Notes
	\$(‘000)	\$(‘000)	\$(‘000)	\$(‘000)	\$(‘000)	
INCOME						
Rates	23,376		(62)		23,438	
Statutory Charges	387		1		386	
User Charges	4,371	(10)	369		4,012	1 - 8
Grants, subsidies, contributions	6,018	994	367		4,657	9 - 15
Investment Income	173				173	
Reimbursements	235	37	77		121	16 - 18
Other Income	219	10	29		180	19 - 20
Total Income	34,779	1,031	781	0	32,968	
EXPENSES						
Employee costs	9,578	15	(11)		9,574	21 - 23
Materials, contracts & other expenses	14,167	227	998	410	12,532	24 - 42
Depreciation	10,970				10,970	
Finance Costs	326	(1)	5		322	
Total Expenses	35,041	241	992	410	33,398	
OPERATING SURPLUS/(DEFICIT) BEFORE CAPITAL AMOUNTS	(262)	790	(211)	(410)	(430)	
Net gain/(loss) on disposal or revaluations	0				0	
Amounts specifically for New or Upgrade assets	598		26		572	
NET SURPLUS/(DEFICIT)	336	790	(185)	(410)	142	
Other Comprehensive Income						
Changes in revaluation surplus - IPP&E	0				0	
Total Other Comprehensive Income	0		0	0	0	
TOTAL COMPREHENSIVE INCOME	336	790	(185)	(410)	142	

Note: Totals may not add due to rounding

YORKE PENINSULA COUNCIL 2020/2021 BUDGET BUDGETED STATEMENT OF FINANCIAL POSITION						
	2020/2021 Revised Budget \$('000)	2020/2021 December Budget Adjustments \$('000)	2020/2021 September Budget Adjustments \$('000)	2020/2021 Rolled Over Budget Adjustments \$('000)	2020/2021 Adopted Budget \$('000)	Notes
ASSETS						
Current Assets						
Cash & Equivalent Assets	2,880	(427)	(718)	1,452	2,573	
Trade & Other Receivables	1,780	46	57	(27)	1,704	
Inventories	529	8	35	(175)	661	
Total Current Assets	5,189	(373)	(626)	1,250	4,938	
Non-Current Assets						
Financial Assets	433				433	
Infrastructure, Property, Plant & Equipment	278,292	1,227	930	(31,337)	307,472	
Total Non-Current Assets	278,725	1,227	930	(31,337)	307,905	
Total Assets	283,914	854	304	(30,087)	312,843	
LIABILITIES						
Current Liabilities						
Trade & Other Payables	2,416	64	139	302	1,911	
Borrowings	908	53			855	
Provisions	2,429			88	2,341	
Other Current Liabilities						
Total Current Liabilities	5,753	117	139	390	5,107	
Non-Current Liabilities						
Trade & Other Payables	9		2	7		
Borrowings	6,079	(53)	351	16	5,765	
Provisions	258			(44)	302	
Total Non-Current Liabilities	6,346	(53)	353	(21)	6,067	
Total Liabilities	12,099	64	492	369	11,173	
NET ASSETS	271,815	790	(188)	(30,456)	301,669	
EQUITY						
Accumulated Surplus	(17,500)	790	(188)	(2,434)	(15,668)	
Asset Revaluation Reserve	286,700			(28,400)	315,100	
Other Reserves	2,615			378	2,237	
TOTAL EQUITY	271,815	790	(188)	(30,456)	301,669	

Note: Totals may not add due to rounding

YORKE PENINSULA COUNCIL 2020/2021 BUDGET BUDGETED STATEMENT OF CASH FLOWS						
	2020/2021 Revised Budget \$('000)	2020/2021 December Budget Adjustments \$('000)	2020/2021 September Budget Adjustments \$('000)	2020/2021 Rolled Over Budget Adjustments \$('000)	2020/2021 Adopted Budget \$('000)	Notes
CASH FLOWS FROM OPERATING ACTIVITIES						
<i>Receipts</i>						
Operating Receipts	23,513		(60)	140	23,433	
Statutory Charges	398			11	387	
User Charges	4,427	(10)	350	141	3,946	1 - 8
Grants, subsidies, contributions	5,726	986	362	(231)	4,609	9 - 15
Investment Receipts	177			4	173	
Reimbursements	248	36	75	(96)	233	16 - 18
Other Income	(48)	15	45	(290)	182	19 - 20
<i>Payments</i>						
Employee Costs	(9,555)	(15)	11	13	(9,564)	21 - 23
Materials, contracts & other expenses	(13,959)	(214)	(942)	(247)	(12,556)	24 - 42
Finance Costs	(326)	1	(5)		(322)	
Net Cash provided by (or used in) Operating Activities	10,601	799	(164)	(555)	10,521	
CASH FLOWS FROM INVESTING ACTIVITIES						
<i>Receipts</i>						
Amounts Specifically for New/Upgraded Assets	598			26	572	
Sale of Renewed/Replaced Assets	136			42	94	
Sale of Surplus Assets	15	15				43
Repayments of Loans by Community Groups	99				99	
<i>Payments</i>						
Expenditure on Renewal/Replacement of Assets	(12,687)	(553)	(701)	(956)	(10,477)	44 - 57
Expenditure on New/Upgraded Assets	(1,850)	(688)	(273)	(484)	(405)	58 - 67
Loans Made to Community Groups						
Net Cash Provided by (or used in) Investing Activities	(13,689)	(1,226)	(906)	(1,440)	(10,117)	
CASH FLOWS FROM FINANCING ACTIVITIES						
<i>Receipts</i>						
Proceeds from Borrowings	351		351		0	
<i>Payments</i>						
Repayments of Borrowings	(852)				(852)	
Net Cash provided by (or used in) Financing Activities	(501)	0	351	0	(852)	
Net Increase/(Decrease) in cash held	(3,589)	(427)	(719)	(1,995)	(448)	
Opening cash, cash equivalents or (bank overdraft)	6,469		3,448		3,021	
Closing cash, cash equivalents or (bank overdraft)	2,880	(427)	2,729	(1,995)	2,573	

Note: Totals may not add due to rounding

YORKE PENINSULA COUNCIL 2020/2021 BUDGET BUDGETED STATEMENT OF CHANGES IN EQUITY					
2020/2021 Revised Budget	Accumulated Surplus \$('000)	Asset Revaluation Reserve \$('000)	Other Reserves \$('000)	Total Equity \$('000)	Notes
Balance at end of previous reporting period	(17,836)	286,700	2,615	271,479	
Net Surplus/ Deficit for Year	336	0	0	336	
Total Comprehensive Income	336	0	0	336	
Balance at end of period	(17,500)	315,100	2,237	271,815	
2020/2021 Budget Adjustments	Accumulated Surplus \$('000)	Asset Revaluation Reserve \$('000)	Other Reserves \$('000)	Total Equity \$('000)	Notes
Balance at end of previous reporting period	(2,026)	(28,400)	378	(30,048)	
Net Surplus/ Deficit for Year	194	0	0	194	
Total Comprehensive Income	194	0	0	194	
Balance at end of period	(1,832)	(28,400)	378	(29,854)	
2020/2021 Adopted Budget	Accumulated Surplus \$('000)	Asset Revaluation Reserve \$('000)	Other Reserves \$('000)	Total Equity \$('000)	Notes
Balance at end of previous reporting period	(15,810)	315,100	2,237	301,527	
Net Surplus/ Deficit for Year	142	0	0	142	
Total Comprehensive Income	142	0	0	142	
Balance at end of period	(15,668)	315,100	2,237	301,669	

Note: Totals may not add due to rounding

YORKE PENINSULA COUNCIL 2020/2021 BUDGET BUDGETED UNIFORM PRESENTATION OF FINANCES						
	2020/2021 Revised Budget	2020/2021 December Budget Adjustments	2020/2021 September Budget Adjustments	2020/2021 Rolled Over Budget Adjustments	2020/2021 Adopted Budget	Notes
Operating Revenues	34,779	1,031	781		32,968	1 - 20
less Operating Expenses	(35,041)	(241)	(992)	(410)	(33,398)	21 - 42
Operating Surplus/(Deficit) before Capital Amounts	(262)	790	(211)	(410)	(430)	
Less: Net Outlays on Existing Assets						
Capital Expenditure on Renewal/Replacement of Existing Assets	(12,687)	(553)	(701)	(956)	(10,477)	44 - 57
less Depreciation, Amortisation & Impairment	10,970				10,970	
less Proceeds from Sale of Replaced Assets	136		42		94	0
	(1,581)	(553)	(659)	(956)	587	
Less: Net Outlays on New and Upgraded Assets						
Capital Expenditure on New/Upgraded Assets	(1,850)	(688)	(273)	(484)	(405)	58 - 67
less Amounts Specifically for New/Upgraded Assets	598		26		572	
less Proceeds from Sale of Surplus Assets	15				0	43
	(1,237)	(688)	(247)	(484)	167	
Net Lending / (Borrowing) for Financial Year	(3,080)	(451)	(1,117)	(1,850)	324	

Note: Totals may not add due to rounding

YORKE PENINSULA COUNCIL 2020/2021 BUDGET BUDGETED FINANCIAL INDICATORS (RATIOS)						
	2020/2021 Revised Budget	2020/2021 December Budget Adjustments	2020/2021 September Budget Adjustments	2020/2021 Rolled Over Budget Adjustments	2020/2021 Adopted Budget	Notes
Operating Surplus Ratio (OSR)	(0.8%)	2.3%	0.2%	(2.0%)	(1.3%)	1 - 42
Net Financial Liabilities Ratio (NFLR)	20%	1%	(1%)	0%	20%	
Asset Renewal Funding Ratio (ARFR)	101%	5%	5%	8%	83%	44 - 57

Note: Totals may not add due to rounding

24 ASSETS AND INFRASTRUCTURE SERVICES

Nil

25 DEVELOPMENT SERVICES**25.1 BUILDING FIRE SAFETY COMMITTEE****Document #:** 21/8082**Department:** Development Services**PURPOSE**

This report is to keep Elected Members up to date with the activities of the Yorke Peninsula Building Fire Safety Committee.

RECOMMENDATION

That Council endorse all actions of the Building Fire Safety Committee undertaken during the 2020 calendar year.

LINK TO STRATEGIC PLAN**Goal:** 5 Responsible Governance and Leadership**Strategy:** 5.3 Meet all legislative requirements and compliance with Council's internal controls**BACKGROUND**

Local Government Councils play an important role in protecting the ongoing safety of building occupants and users through the provision of the Development Act 1993, and the Planning, Development and Infrastructure Act 2016.

Section 71 of the Development Act 1993, and Section 157 of the Planning, Development and Infrastructure Act 2016, establishes the power for Councils to investigate whether building owners are maintaining sufficient levels of fire safety in their buildings for the protection of all occupants, whether they be residents and or workers who use them regularly, or clients and visitors who only use them occasionally.

DISCUSSION

Council has previously resolved to form the Yorke Peninsula Building Fire Safety Committee pursuant to Section 71(19) of the Development Act, 1993 and Section 157(17) of the Planning, Development and Infrastructure Act 2016.

The role of this committee includes the following: -

- Develop appropriate building fire safety policies.
- Scrutinising the fire safety of buildings that have been identified as having inadequate fire safety provisions.
- Issuing Notices of Fire Safety Defects to building owners, which identify fire safety provisions that need to be upgraded to an extent that provides a reasonable level of safety for occupants.
- Forwarding information on Section 71 and Section 157 fire safety notices to Councils administration for Section 7 enquiries (made by a vendor when a building is available for sale or lease).
- Where appropriate, negotiate a cost effective performance solution with a building owner to reduce fire safety risks to an acceptable level.
- Issuing Notices of building work required, scheduling prescribed works that must be carried out in order to raise the building fire safety to a reasonable level of safety.

- Initiating enforcement or other actions to ensure a building owner complies with a Notice of building work required; and
- Revoking or varying fire safety notices when appropriate.

The Membership of the Committee is: -

Mr Peter Harmer (Presiding Member)	Peter Harmer Consulting
Mr Julian Aggiss	Country Fire Service
Mr Roger Brooks	Yorke Peninsula Council
Mr Dustin Guthberg	Yorke Peninsula Council

Inspections undertaken this calendar year were limited due to Covid-19. The Minlaton Town Hall was the only building inspected by the Committee. The Committee provided advice in relation to a wireless fire detection system for the hall.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Manager Building and Compliance

In preparing this report, the following external parties were consulted:

- Consultant Building Surveyor
- Fire Safety Officer (CFS)

POLICY IMPLICATIONS

Not applicable.

BUDGET AND RESOURCE IMPLICATIONS

Council have a current budget allocation to cover all costs associated with the work undertaken by the Building Fire Safety Committee.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

Development Act 1993

Planning, Development & Infrastructure Act 2016

ATTACHMENTS

Nil

26 GENERAL BUSINESS

Section 85 of the Act requires that matters on the Agenda are described with reasonable “particularity and accuracy” and reports and other documentation to be considered at a meeting are available to the public prior to the meeting. The practice of general business should be restricted to matters of urgency.

CONFIDENTIAL AGENDA**27 CONFIDENTIAL ITEMS****27.1 BLACK POINT BOAT RAMP UPGRADE****RECOMMENDATION****Section 90 Order**

That pursuant to Section 90(2) and (3)(k) of the Local Government Act 1999, the Council orders, that the public be excluded from the meeting relating to Item 27.1 Black Point Boat Ramp Upgrade, with the exception of the following persons:

- Acting Chief Executive Officer
- Executive Assistant to CEO and Mayor
- Manager Business and Public Relations
- Director Assets and Infrastructure
- Acting Director Development Services

The Council is satisfied that, pursuant to Section 90(2) and (3)(k) of the Act, the information to be received, discussed or considered in relation to report Item 27.1 Black Point Boat Ramp Upgrade, is confidential information relating to:

- (k) tenders for the supply of goods, the provision of services or the carrying out of works.

Accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

27.2 BUSINESS ENHANCEMENT PROGRAM - GRANT APPLICATION SA GRAIN SERVICES**RECOMMENDATION****Section 90 Order**

That pursuant to Section 90(2) and (3)(d)(ii) of the Local Government Act 1999, the Council orders, that the public be excluded from the meeting relating to Item 27.2 Business Enhancement Program - Grant Application SA Grain Services, with the exception of the following persons:

- Acting Chief Executive Officer
- Executive Assistant to CEO and Mayor
- Manager Business and Public Relations
- Director Assets and Infrastructure
- Acting Director Development Services

The Council is satisfied that, pursuant to Section 90(2) and (3)(d)(ii) of the Act, the information to be received, discussed or considered in relation to report Item 27.2 Business Enhancement Program - Grant Application SA Grain Services, is confidential information relating to:

- (d)(ii) commercial information of a confidential nature (not being a trade secret) the disclosure of which would, on balance, be contrary to the public interest.

Accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

RESUMPTION OF PUBLIC MEETING

28 NEXT MEETING

Wednesday 10 March 2021

29 CLOSURE