



# COUNCIL POLICY

## Annual Allocation to Progress Associations

<b>Policy Number:</b>	PO094		
<b>Strategic Plan Objective:</b>	4. Community Engaged and Supported		
<b>Policy Owner:</b>	Director Corporate & Community Services	<b>Record Number:</b>	20/97336[v6]
<b>Responsible Officer:</b>	Director Corporate & Community Services	<b>Minute Reference:</b>	034/2022 (9/03/2022)
<b>Date Adopted:</b>	09/03/2022	<b>Next Review Date:</b>	January 2026

### 1. POLICY OBJECTIVES

Yorke Peninsula Council (YPC) is fully committed to the principles of:

- Ethical and Fair treatment of all involved
- Probity, accountability and transparency in all operations

This Policy aims to:

- Define how Council determines annual allocations to Progress Associations and similar not for profit organisations
- Demonstrate accountability and responsibility to ratepayers
- Ensure that all processes are monitored and recorded
- Ensure that the best possible outcome is achieved for Council and all community groups through fair, non-discriminatory processes with regard to appropriate risk management and legislative compliance

### 2. SCOPE

This policy applies to all persons authorised, through appropriate delegations, to determine and distribute annual allocations to Progress Associations or similar not for profit organisations.

### 3. DEFINITIONS

Refer to Attachment 1.

### 4. POLICY STATEMENT

In recognition of the important contribution that Progress Associations make to the infrastructure and fabric of the townships of Yorke Peninsula, Council will consider an annual financial contribution of \$1,500 (excluding GST) (reviewed annually during the budget process) to assist the organisations identified in this policy to continue to support

Council in its strategic goal to have well-presented and vibrant townships and holiday settlement zones.

The financial contribution is untied, however, transparent, accountable and responsible management of ratepayer funds is an expectation of Council when expending these funds. Should there be any doubt in regard to appropriate use of such funds, Progress Associations should contact the Director Corporate & Community Services for advice.

Council will make only one approved financial contribution per township per annum.

Where an incorporated not for profit body undertakes the role which would usually be provided by a Progress Association, Council will consider a financial contribution to that organisation, upon application. If approved by Council, the incorporated not for profit body will be added to the list of Eligible Associations and be eligible to apply on an annual basis when assistance is required.

Council will provide grant funds direct to eligible associations no later than September 30 of each year.

Council may consider written applications from Progress Associations (or similar not for profit organisations) experiencing hardship, for funding in addition to the approved annual allocations. Submissions must be received by December 31 of each year for consideration at the February Council meeting.

## **5. COMPLAINTS**

Complaints about this policy can be made in writing to the Director Corporate and Community Services. Complaints will be managed in accordance with Council's Complaints Policy PO147.

## **6. REVIEW**

This policy will be reviewed every four years and as deemed necessary in consideration of any changes to budget reviews, legislation and relevant standards, codes and guidelines.

## **7. TRAINING**

Council is committed to supporting Employees and Elected Members in complying with this Policy. Training needs will be identified and reviewed as necessary in consideration of any changes to legislation and relevant standards, codes and guidelines.

## **8. RECORDS**

Records shall be maintained as required by Council's Records Management Policy (PO063) and relevant legislation.

## **9. RELATED COUNCIL POLICIES/PROCEDURES AND DOCUMENTS**

PO147 Complaints Policy

## **10. REFERENCES AND LEGISLATION**

Local Government Act 1999

## **11. COUNCIL DELEGATION**

<b>Details of Delegation:</b>	Chief Executive Officer
<b>Delegate:</b>	Director Corporate and Community Services

**12. VERSION HISTORY**

<b>Version No</b>	<b>Issue Date</b>	<b>Description of Change</b>
1	12/01/2004	Replaces PO094
2	14/03/2012	Full Revision.
3	08/04/2015	Full Revision.
4	09/05/2018	Full Revision
5	13/08/2019	Full Revision
6	15/11/2021	Periodic Review

**ATTACHMENT 1: DEFINITIONS**

Term/Reference	Definition
Eligible Associations	<ul style="list-style-type: none"><li>• Ardrossan Progress Association Inc.</li><li>• Arthurlton Progress Association Inc.</li><li>• Balgowan Progress Association Inc.</li><li>• Black Point Progress Association Inc.</li><li>• Bluff Beach Community Group Inc.</li><li>• Chinaman Wells Shack Owners Association Inc.</li><li>• Coobowie Progress Association Inc.</li><li>• Corny Point Progress Association Inc.</li><li>• Curramulka Community Club</li><li>• Edithburgh Progress Association Inc.</li><li>• Foul Bay Area Progress Association Inc.</li><li>• Friends of Port Moorowie Inc.</li><li>• Friends of Wauraltee &amp; District Inc.</li><li>• Hardwicke Bay &amp; District Progress Association Inc.</li><li>• James Well &amp; Rogues Point Progress Association Inc.</li><li>• Maitland &amp; District Progress Association Inc.</li><li>• Marion Bay Progress Association Inc.</li><li>• Minlaton &amp; District Progress Association Inc.</li><li>• Pine Point Progress Association Inc.</li><li>• Point Turton Progress Association Inc.</li><li>• Port Clinton Progress Association Inc.</li><li>• Port Julia Progress Association Inc.</li><li>• Port Rickaby Progress Association Inc.</li><li>• Port Victoria Progress Association Inc.</li><li>• Port Vincent Progress Association Inc.</li><li>• Price Progress Association Inc.</li><li>• Sheoak Flat Progress Association Inc.</li><li>• Stansbury Progress Association Inc.</li><li>• The Pines Community Association Inc.</li><li>• Tiddy Widdy Beach Progress Association Inc.</li><li>• Warooka Progress Association Inc.</li><li>• Wool Bay Progress Association Inc.</li><li>• Yorketown Progress Association Inc.</li></ul>

List is complete as at the date of this policy review – should changes to the list be endorsed by Council the policy is to be updated at that time.