



Yorke Peninsula Council

Minutes of the Meeting of the Access Advisory Working Party

Held on Friday 29 April 2022
In the Council Chambers
57 Main Street Minlaton commencing at 1.30pm
(Subject to confirmation)

ITEM 1

1.1 WELCOME BY CHAIRPERSON

Chairperson Richard Carruthers welcomed everyone to the meeting and declared the meeting open at 1.30pm.

1.2 PRESENT

Heather Shepley (Corny Point Progress Assoc.), John Edwards (Edithburgh Progress Assoc.), John Franke (Yorektown Progress Assoc.), Perry Woodward (Port Julia Progress Assoc.), Bruce Cook (Minlaton Progress Assoc.), Cr Richard Carruther.

IN ATTENDANCE

Roger Brooks	Director Development Services
Nick Hoskin	Operations Coordinator
Maddy Pulling	Minute Secretary

1.3 LEAVE OF ABSENCE

Nil

1.4 APOLOGIES

Cr Naomi Bittner, Tanya Walsh (Leisure Options)

1.5 MINUTES OF THE PREVIOUS MEETING

Bruce Cook moved Heather Shepley seconded

That the minutes of the Access Advisory Working Party meeting held on 18 March 2022 as circulated, be confirmed as a true record.

CARRIED

1.6 MATTERS ARISING FROM MINUTES

1. Individual updates on projects allocated funding

1.1 Ardrossan – Table and Chair Setting – Foreshore Precinct

\$1,850 was committed to the Ardrossan Progress Association for the purchase of a disabled accessible table and chairs to be located at the foreshore playgrounds precinct, East Terrace, Ardrossan.

Secretary Maddy Pulling to follow up with Ardrossan Progress Association to see if the table and chair has been installed on the concrete pad and report back at the July 2022 meeting.

1.2 Ardrossan – Catholic Church

\$4,500 was committed to assist the Catholic Archdioceses for the installation of an access ramp to the Catholic Church, Ardrossan.

The Catholic Archdioceses advised via Secretary Maddy Pulling that the ramp is now completed. Photos of the completed ramp will be presented at the July 2022 meeting.

This item can be removed from the Agenda.

1.3 Yorketown – Access Ramp Upgrade

\$2,000 was committed for the upgrade of the access ramps on the intersection of Stansbury Road and Young Street, Yorketown.

Nick Hoskin advised the contractor has been appointed and it is anticipated the works will commence at the end of May 2022.

2. Other Matters Arising

2.1 Correspondence 21/86732 dated 16 July 2021 was tabled at the 22 October 2021 Access Advisory Working Party Meeting - Port Victoria Progress Association requesting assistance to install handrails on the two sets of steps leading to the information pergola behind the public toilets in Port Victoria. At the March 2022 meeting Nick Hoskin presented a quotation to the Working Party for \$8,940 including GST for galvanised handrails. The Working Party were in agreement that a second quote be sought.

Nick Hoskin presented the Working Party with a second quote for (hot dipped) galvanised hand rails.

John Edwards moved John Franke seconded

That the second quotation for hot dip galvanised handrails for \$9,032 excluding GST for the Port Victoria information pergola stairway project be received.

CARRIED

Discussion ensued that only \$5,289 remains in the 2021/2022 Access Advisory Working Party budget which is insufficient to commit to the project.

John Edwards moved Heather Shepley seconded

It is recommended that Council rollover any remaining unspent funds from the 2021/2022 Access Advisory Working Party budget to the 2022/2023 financial year and commit a total of \$9,032 (excluding GST) from the 2022/2023 budget for the installation of handrails on the information pergola stairway, Port Victoria.

CARRIED

2.2 Leisure Options raised concerns and provided photos of water pooling in the car park at the back of the Minlaton Town Hall after a rain event. The water pools in the location that Leisure Options facilitates accessibility to the building for clients who have limited mobility. The water causes issues when the transport vans are dropping off and picking up clients.

Nick Hoskin advised some fill may be required to level of the area. Nick will check the levels to see if this would remedy the water pooling. Nick will report back to the July 2022 meeting.

ITEM 2 CORRESPONDENCE

Correspondence 22/36132 dated 5 April 2022 from Minlaton Progress Association identifying a number of old access ramps in need of an upgrade. Progress have listed the below access ramps as suggested priorities for the township of Minlaton;

1. Fourth and First Street intersection – two access ramps on the north side.
2. West Terrace and Fourth Street intersection – three access ramps on the south west, north west and north east corners.

Nick Hoskin advised he will obtain a quotation from a contractor and provide at the July 2022 meeting.

Discussion ensued and the Working Party were in agreement that as there are insufficient funds remaining in the 2021/2022 budget, the project will be given further consideration in the 2022/2023 financial year.

ITEM 3 GENERAL BUSINESS

John Edwards enquired about a disabled access table and chair setting for the Edithburgh playground. John was advised that Council has recently received correspondence from Progress and they were advised to obtain a quotation for the table and chair setting and submit to Council so that it can be considered by the Access Advisory Working Party.

ITEM 4 NEXT MEETING

Friday, 29 July 2022 at 1.30pm

ITEM 5 CLOSURE

The meeting closed at 1.46pm

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Chairperson – Cr Richard Carruthers

Friday, 29 April 2022