



## *Yorke Peninsula Council*

# **Minutes of the Meeting of the Access Advisory Working Party**

Held on Friday 29 July 2022  
In the Council Chambers  
57 Main Street Minlaton commencing at 1.30pm  
(Subject to confirmation)

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### **ITEM 1**

#### **1.1 WELCOME BY CHAIRPERSON**

Chairperson Richard Carruthers welcomed everyone to the meeting and declared the meeting open at 1.30pm.

#### **1.2 PRESENT**

John Franke (Yorketown Progress Assoc.), Lachlan Treloar (Minlaton Progress Assoc.), Graham Klose (Stansbury Progress Assoc.), Cr Richard Carruthers

#### **IN ATTENDANCE**

Roger Brooks	Director Development Services
Nick Hoskin	Operations Coordinator
Maddy Pulling	Minute Secretary

#### **1.3 LEAVE OF ABSENCE**

Nil

#### **1.4 APOLOGIES**

Cr Naomi Bittner, Tanya Walsh (Leisure Options), Bruce Cook (Minlaton Progress Assoc.), Heather Shepley (Corny Point Progress Assoc.)

#### **1.5 MINUTES OF THE PREVIOUS MEETING**

**John Franke moved Lachlan Treloar seconded**

That the minutes of the Access Advisory Working Party meeting held on 29 April 2022 as circulated, be confirmed as a true record.

**CARRIED**

## **1.6 MATTERS ARISING FROM MINUTES**

### **1. Individual updates on projects allocated funding**

#### **1.1 Ardrossan – Table and Chair Setting – Foreshore Precinct**

\$1,850 was committed to the Ardrossan Progress Association for the purchase of a disabled accessible table and chairs to be located at the foreshore playgrounds precinct, East Terrace, Ardrossan.

The project has been completed. This item can be removed from the Agenda.

#### **1.2 Ardrossan – Catholic Church**

\$4,500 was committed to assist the Catholic Archdioceses for the installation of an access ramp to the Catholic Church, Ardrossan.

The project has been completed. This item can be removed from the Agenda.

#### **1.3 Yorketown – Access Ramp Upgrade**

\$2,000 was committed for the upgrade of the access ramps on the intersection of Stansbury Road and Young Street, Yorketown.

Nick Hoskin advised the project has been completed. This item can be removed from the Agenda.

#### **1.4 Port Victoria – Handrails**

\$9,032 was committed for the installation of handrails on the information pergola, Port Victoria.

Nick Hoskin advised the contractor has been engaged.

### **2. Other Matters Arising**

2.1 Leisure Options raised concerns and provided photos of water pooling in the car park at the back of the Minlaton Town Hall after a rain event. The water pools in the location that Leisure Options facilitates accessibility to the building for clients who have limited mobility. The water causes issues when the transport vans are dropping off and picking up clients.

Nick Hoskin advised he inspected the area and determined that there was a crack in one of the building's downpipes which he believes has been causing the water to pool. He has fixed the down pipe and will monitor after next rain event to see if the problem has resolved.

2.2 Minlaton Progress Association have identified a number of old access ramps in need of an upgrade. Progress have listed the below access ramps as suggested priorities for the township of Minlaton;

1. Fourth and First Street intersection – two access ramps on the north side.
2. West Terrace and Fourth Street intersection – three access ramps on the south west, north west and north east corners.

#### **John Franke moved Graham Klose seconded**

It is recommended that Council commit \$6,900 (excluding GST) for the upgrade of the two access ramps located on the corner of Fourth and First Street and the three access ramps located on the corner of West Terrace and Fourth Street, Minlaton.

**CARRIED**

## **ITEM 2 CORRESPONDENCE**

2.1 Correspondence 22/60057 dated 26 June 2022 from Edithburgh Progress Association (EPA) requesting financial assistance for the purchase of a disabled accessible table and chair setting for installation in the Edithburgh playground. EPA have obtained a quotation for \$2,713.70 incl GST and propose to contribute 50% towards the purchase.

### **John Franke moved Lachlan Treloar seconded**

It is recommended that Council commit \$1,350 to the Edithburgh Progress Association for the purchase of a disabled accessible table and chair setting to be installed in the Edithburgh Playground.

**CARRIED**

2.2 Correspondence 22/58648 dated 16 June 2022 from local business Yorketown Cellarbrations located at 6 Charles Street, Yorketown. The business is requesting consideration to the addition of an access ramp to be located at the front of the business premises. The business advised they have several customers in wheel chairs or who use a walking aid and the closest access ramp located near to the business is on the corner of Charles and Victoria Streets. This means that customers have to traverse the street/road corner from their parked vehicles in order to get to the access ramp. The business is also requesting that some of the footpath pavers be repaired.

### **Graham Klose moved John Franke seconded**

It is recommended that Council commit \$1,600 for the installation of a new access ramp to be located out the front of Yorketown Cellarbrations, 6 Charles Street, Yorketown.

**CARRIED**

## **ITEM 3 GENERAL BUSINESS**

Graham Klose advised water flowing from the access ramp on the corner of South and Ceres Streets, Stansbury is causing the footpath to erode. Nick advised the ramp may need relocating.

### **John Franke moved Lachlan Treloar seconded**

It is recommended that Operations Coordinator, Nick Hoskin investigate relocating the ramp on the corner of South and Ceres Street, Stansbury and provide quotations at the next Access Advisory Working Party meeting.

**CARRIED**

## **ITEM 4 NEXT MEETING**

Friday, 28 October 2022 at 1.30pm

## **ITEM 5 CLOSURE**

The meeting closed at 1.52pm

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**Chairperson – Cr Richard Carruthers**

Friday, 28 October 2022