



## *Yorke Peninsula Council*

# **Minutes of the Meeting of the Access Advisory Working Party**

Held on Friday 28 October 2022  
In the Council Chambers  
57 Main Street Minlaton commencing at 1.30pm  
(Subject to confirmation)

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### **ITEM 1**

#### **1.1 WELCOME BY CHAIRPERSON**

Chairperson Richard Carruthers welcomed everyone to the meeting and declared the meeting open at 1.30pm.

#### **1.2 PRESENT**

John Franke (Yorketown Progress Assoc.), Bruce Cook (Minlaton progress Assoc.), John Edwards (Edithburgh Progress Assoc.), Perry Woodward (Port Julia Progress Assoc.), Heather Shepley (Corny point Progress Assoc.), Cr Richard Carruthers

#### **IN ATTENDANCE**

Maddy Pulling                      Minute Secretary

#### **1.3 LEAVE OF ABSENCE**

Nil

#### **1.4 APOLOGIES**

Cr Naomi Bittner, Tanya Walsh (Leisure Options), Terri Page (James Well and Rogues Point Progress Assoc.), Roger Brooks (Director Development Services), Nick Hoskin (Operations Manager).

#### **1.5 MINUTES OF THE PREVIOUS MEETING**

**John Franke moved Heather Shepley seconded**

That the minutes of the Access Advisory Working Party meeting held on 29 July 2022 as circulated, be confirmed as a true record.

**CARRIED**

## **1.6 MATTERS ARISING FROM MINUTES**

### **1. Individual updates on projects allocated funding**

#### **1.1 Port Victoria – Installation of Handrails, Information Pergola**

\$9,032 was committed for the installation of handrails on the information pergola, Port Victoria. The project was scheduled to commence mid October 2022. Further update required at next meeting from Nick Hoskin.

#### **1.2 Minlaton – Upgrade Access Ramps**

\$6,900 was committed for the upgrade of the two access ramps located on the corner of Fourth and First Street and the three access ramps located on the corner of West Terrace and Fourth Street, Minlaton.

The project has been completed. This item can be removed from the Agenda.

#### **1.3 Yorketown – Installation Access Ramp**

\$1,600 was committed for the installation of an access ramp to be located out the front of Yorketown Cellarbrations, 6 Charles Street, Yorketown.

The project has been completed. This item can be removed from the Agenda.

### **2. Other Matters Arising**

2.1 Leisure Options raised concerns and provided photos of water pooling in the car park at the back of the Minlaton Town Hall after a rain event. The water pools in the location that Leisure Options facilitates accessibility to the building for clients who have limited mobility. The water causes issues when the transport vans are dropping off and picking up clients.

Nick Hoskin advised he inspected the area and determined that there was a crack in one of the building's downpipes which he believes has been causing the water to pool. He has fixed the down pipe and will monitor after next rain event to see if the problem has resolved.

No further pooling issues reported. This item can be removed from the Agenda

2.2 Nick Hoskin to investigate relocating the ramp on the corner of South and Ceres Street, Stansbury to mitigate the water erosion issues being caused to the ramp. Quotes to be provided to the Access Advisory Working Party for consideration.

Nick Hoskin provided a quote for the consideration of the Working Party. The works involve relocating and installing a new access ramp and reinstating curbing.

#### **John Franke moved John Edwards seconded**

That the quotation for \$1,850 (inc GST) for relocation and installation of the ramp on the corner of Ceres Street, Stansbury be received.

**CARRIED**

#### **John Franke moved Perry Woodward seconded**

It is recommended that Council commit \$1,850 to relocate and install an access ramp on the corner of Ceres Street, Stansbury.

**CARRIED**

## **ITEM 2 CORRESPONDENCE**

Correspondence 22/94444 dated 8 October 2022 from Corny Point Progress Association requesting financial assistance for the upgrade to the entrance of the Corny Point Museum to make it more accessible. They would like to replace worn pavers with concrete, install handrails and purchase a rubber mat/ramp to place over the doorway entrance. See correspondence for breakdown of costings and quotation.

Discussion ensued that the some of the pavers in the entrance area are worn and need replacing with concrete. The doorway has a small step/trip hazard and is difficult for prams/walkers to negotiate and requires a removable rubber mat/ramp to mitigate the issue. Handrails at the door would assist with accessibility. The total cost of the project is \$2,748.90 (inc GST). Representative Heather Shepley advised Corny Point Progress Association is willing to commit \$1,000 towards the project.

### **John Edwards moved heather Shepley seconded**

It is recommended that Council commit \$1,748 to the Corny Point Progress Association for the surface upgrade and the provision of handrails and a removable rubber ramp to the entrance of the Corny Point Museum, Corny Point.

**CARRIED**

## **ITEM 3 GENERAL BUSINESS**

John Edwards raised concerns about the lack of Progress Associations attending Access Advisory Working Party meetings and suggested that the scope of who is able to attend the meetings be broadened to include attendance from interested and concerned members of the community that are not necessarily representatives or members of the Progress Associations. John also suggested a newspaper article be published to promote the Working Party and the projects achieved. It was also suggested that an advert promoting the Working Party be published in all local community newsletters. Need more communication and promotion to encourage Progress Association attendance at the meetings.

## **ITEM 4 NEXT MEETING**

Friday, 3 February 2023 at 1.30pm

## **ITEM 5 CLOSURE**

The meeting closed at 1.53pm

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**Chairperson – Cr Richard Carruthers**

Friday, 3 February 2023