



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Wednesday, 12 July 2023
Time: 5.30pm
Location: Council Chamber
Minlaton Town Hall
57 Main Street
Minlaton

AGENDA

Ordinary Council Meeting

12 July 2023

A handwritten signature in blue ink, appearing to read "Andrew Cameron".

**Andrew Cameron
CHIEF EXECUTIVE OFFICER**

CONFLICT OF INTEREST

Members are reminded of the requirements for disclosure by Members of direct or indirect pecuniary benefit or detriment and non-pecuniary benefit or detriment in relation to a material conflict of interest in accordance with Section 73, or an actual or perceived conflict of interest in accordance with Section 75 of the Local Government Act in items listed for consideration on the Agenda. Section 74 and 75A of the Local Government Act 1999 requires that Elected Members declare any interest and provide full and accurate details of the relevant interest to the Council. In relation to actual or perceived conflicts of interest a member has an obligation to outline how they propose to deal with the actual or perceived conflict of interest prior to consideration of that item on the Agenda.

This requirement does not apply to Ordinary Business Matters prescribed by regulation 8AAA Local Government Act (General) (Accountability and Governance) Variation Regulations 2016.

Each Member of a Council has a duty to vote at all meetings unless excepted by legislation.

The major exception being where a Member has a material conflict of interest.

Agenda

1	Welcome and Acknowledgement of Country by Mayor	5
2	Opening Prayer	5
3	Present	5
4	Leave of Absence	5
5	Apologies	5
6	Conflict of Interest	5
7	Minutes of Previous Meeting – for Confirmation	5
8	Motions on Notice	5
	Nil	
9	Questions on Notice	5
	Nil	
10	Questions without Notice	5
11	Petitions	5
	Nil	
12	Mayor	6
	12.1 Mayor's Monthly Report June 2023	6
13	Councillors' Report	7
	Nil	
	INFORMATION AGENDA	9
14	Items for Exclusion	9
15	Receipt of Information Reports	9
16	Chief Executive Officer	10
	16.1 Action List Report.....	10
	16.2 CEO Activities - June 2023	14
	16.3 Update - Southern Yorke Peninsula Community and Maitland Childcare Centres	15
	16.4 Correspondence Received from the Libraries Board of South Australia	22
	16.5 Correspondence Received from the Minister for Climate, Environment and Water	25
17	Corporate and Community Services	27
	Nil	
18	Assets and Infrastructure Services	28
	18.1 Construction and Maintenance Works Report	28
19	Development Services	32
	19.1 Inspectorial Report	32
	19.2 Development Application Decisions	34
	19.3 Wastewater System Application Decisions.....	39
20	Visitors to the Meeting	41

DEBATE AGENDA.....	43
21 Mayor.....	43
Nil	
22 Chief Executive Officer.....	44
22.1 Local Roads and Community Infrastructure Program - Phase 4	44
22.2 Annual Business Plan 2023/2024.....	47
22.3 Adoption of the 2023/2024 Budget, Property Valuations and Declaration of Rates and Service Charges.....	51
22.4 Fees and Charges 2023/2024.....	59
23 Corporate and Community Services	61
23.1 Request For Sponsorship - Price Tractor Pull	61
23.2 Policy Update - PO066 Yorke Peninsula Art Policy	80
24 Assets and Infrastructure Services	91
24.1 Review of Hazards and Adaptation Options at Foul Bay	91
24.2 Design of Coastal Defence Structures.....	94
24.3 Policy Review - PO128 Asset Management Policy.....	107
25 Development Services.....	120
25.1 Proposed Community Land Management Plan Amendments.....	120
25.2 Draft Yorke Peninsula Cormorant Management Strategy	182
25.3 Maitland Lutheran School - Proposed Purchase of Road Reserve	184
25.4 Proposed New Lease - Port Victoria Kiosk Lease	191
26 General Business.....	195
CONFIDENTIAL AGENDA.....	196
27 Confidential Items.....	196
27.1 Request For Exemption - Mobile Services Carriage Provider	196
28 Next Meeting	197
Wednesday 9 August 2023	
29 Closure	197

1 WELCOME AND ACKNOWLEDGEMENT OF COUNTRY BY MAYOR

Meeting declared open

2 OPENING PRAYER

3 PRESENT

4 LEAVE OF ABSENCE

Nil

5 APOLOGIES

6 CONFLICT OF INTEREST

7 MINUTES OF PREVIOUS MEETING – FOR CONFIRMATION

Ordinary Council Meeting - 28 June 2023

Confidential Council Meeting - 28 June 2023

- Enterprise Resource Planning (ERP) Replacement Project
- Point Turton Ablution Block Procurement

8 MOTIONS ON NOTICE

Nil

9 QUESTIONS ON NOTICE

Nil

10 QUESTIONS WITHOUT NOTICE

11 PETITIONS

Nil

12 MAYOR**12.1 MAYOR'S MONTHLY REPORT JUNE 2023****Document #:** 23/56577**Department:** Executive Services**PURPOSE**

To keep Elected Members updated on Mayoral activities during the month of June 2023.

RECOMMENDATION

That the report be received.

DISCUSSION

2 June	Legatus Group Special Meeting – 2023/2024 Business Plan – Teams.
6 June	Meeting with Phil Tyler from the Hillside Mine Community Consultative Committee – Maitland.
7 June	Audit and Risk Committee Meeting – Minlaton.
8 June	Attend the Mural Opening at Wool Bay.
13-15 June	ALGA National Convention – Canberra.
22-23 June	Elected Member District Tour – YPC Region.
26 June	Attend YAS and AG Industry Stakeholders Meeting – Yorketown.
28 June	Reconciliation Action Plan Working Party Meeting – Minlaton. Monthly Council Meeting – Minlaton.
30 June	Steering Committee – SYP Asthma Community Connector Project – Teams. Ballara Artisan Winter Markets – Warooka.

ATTACHMENTS

Nil

13 COUNCILLORS' REPORT

Nil

INFORMATION AGENDA

INFORMATION AGENDA

14 ITEMS FOR EXCLUSION

15 RECEIPT OF INFORMATION REPORTS

16 CHIEF EXECUTIVE OFFICER**16.1 ACTION LIST REPORT****Document #:** 23/63062**Department:** Executive Services**PURPOSE**

To keep Elected Members updated on the status of the Action List.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 5 Responsible Governance and Leadership**Strategy:** 5.5 Undertake effective risk and emergency management**BACKGROUND**

The Action List is implemented to keep Council informed regarding the current status and outcomes of Council decisions.

DISCUSSION

The Action Lists included in the Council Agenda each month will incorporate action items from Council along with their current status.

ATTACHMENTS

1. **Council Meeting Action List - June 2023**  
2. **Council Meeting Completed Action List - June 2023**  

Council Meeting Action List

Meeting	Responsible Department	Agenda Item	Minute Number	Task	Due Date
28/06/2023	Executive Services	22.1	126/2023	Council endorsed to not adopt a separate employee behavioural standard and to instead integrate them into Council's PO014 and require that a draft, revised PO014 be prepared and returned to Council to consider for consultation with employees and registered industrial associations.	13/09/2023
12/04/2023	Assets and Infrastructure Services	24.5	087/2023	That Council endorse to name a portion of an unmade, ungazetted, unmaintained Council road reserve known as Coonarie East Road, Foul Bay.	13/12/2023
10/05/2023	Assets and Infrastructure Services	24.1	112/2023	Food Organics Green Organics Service - Council did not endorse any option at this point in time. Staff to review further options in relation to same.	13/12/2023
10/05/2023	Development Services	25.1	113/2023	Proposed Community Land Management Plan Amendments - Community Engagement - Council deferred from making a decision to reclassify the land until a Wharf Structures Condition Assessment Manual load rating has been carried out by the State Government. Council is awaiting receipt of the report.	13/09/2023
28/06/2023	Development Services	25.1	130/2023	Commenced the community engagement process to name a portion of unmade, ungazetted, unmaintained Council road reserve dividing Sections 13 and 23, Hundred of Coonarie, Foul Bay.	09/08/2023
28/06/2023	Development Services	25.3	132/2023	Commenced the community engagement process for a proposed new lease to Amplitel Pty Limited for the telecommunication tower located at Lot 95 Oval Avenue, Warooka for a period of twenty (20) years.	09/08/2023
28/06/2023	Development Services	25.8	137/2023	Commenced the community engagement process for Permits to use Public Roads for exclusive use (cropping and grazing) - Round 2.	09/08/2023

Council Meeting Completed Action List

Meeting	Responsible Department	Agenda Item	Minute Number	Task	Due Date
28/06/2023	Executive Services	9.1	123/2023	Questions on Notice - Council received and noted the response to the questions regarding Financial Management raised by Councillor Kylie Gray.	12/07/2023
28/06/2023	Corporate and Community Services	23.1	127/2023	Council endorsed an extension for the acquittal of Port Vincent Oysters' \$5,000 Business Enhancement Program Grant until 30 June 2024. Port Vincent Oysters have been notified of this outcome.	12/07/2023
28/06/2023	Corporate and Community Services	23.2	128/2023	Council received the financial report and capital projects update report as at 31 May 2023.	12/07/2023
28/06/2023	Corporate and Community Services	23.3	129/2023	Council endorsed the Audit and Risk Committee Annual Report for the 2022 Calendar year in accordance with Clause 13 of the Audit and Risk Committee's Terms of Reference.	12/07/2023
28/06/2023	Corporate and Community Services	23.4	138/2023	Draft Annual Business Plan and Budget – Public Consultation. Council received and considered all submissions prior to adoption at the Council Meeting to be held on Wednesday 12 July 2023. Council also endorsed the increase to the Operating Budget of \$202,557 for the purpose of road maintenance and a further increase to the Capital Budget of \$202,557 for the purpose of road renewal and an increase to the Operating Budget of \$10,000 to provide a total of \$35,000 to match Country Arts SA offer to support the Arts and Cultural Facilitator position until the end of 2024, these were in addition to the amounts provided in the ABP which was adopted for public consultation.	12/07/2023
28/06/2023	Development Services	25.2	131/2023	The Minutes of the Access Advisory Working Party meeting held on 28 April 2023 were received.	12/07/2023
28/06/2023	Development Services	25.4	133/2023	Arrange for the Mayor and Chief Executive Officer to sign and affix Council's Common Seal in order to execute the lease documents for the Edithburgh RSL & Bowling Club for a period of five (5) years with one (1) by five (5) year right of renewal, being a total of ten (10) years. Awaiting for documents to be returned by the Lessee.	12/07/2023

Meeting	Responsible Department	Agenda Item	Minute Number	Task	Due Date
28/06/2023	Development Services	25.5	134/2023	Sent the Point Turton and Port Victoria Urban Growth Code Amendment and Engagement Report to the Department of Trade and Investment and the Minister for Planning for a decision to adopt, amend or decline the Code Amendment.	12/07/2023
28/06/2023	Development Services	25.6	135/2023	Distribute the Yorke Peninsula Settlement Strategy – Final Report to the Department for Trade and Investment to inform the Yorke Peninsula and Mid North Regional Plan.	12/07/2023
28/06/2023	Development Services	25.7	136/2023	Submissions Received – Permit to Use Public Road. Council received the written submissions and authorised the Permit to Use Public Roads for exclusive use (cropping and grazing) for a period of five (5) years commencing on 1 July 2023 and expiring on 30 June 2028. Permit holders have been notified and invoices processed and distributed.	12/07/2023

16.2 CEO ACTIVITIES - JUNE 2023**Document #:** 23/56568**Department:** Executive Services**PURPOSE**

To keep Elected Members informed of meetings during the month of June 2023.

RECOMMENDATION

That the report be received.

DISCUSSION

- | | |
|--------------|---|
| 1 June | Interview with Candidate for Manager Building and Compliance Role – Adelaide.
Attend Emerging Leaders Program Induction – Adelaide. |
| 8 June | Corporate Management Team Meeting – Maitland.
Meeting with The Honourable David Speirs MP – Leader of the Liberal Party – Maitland. |
| 13 – 15 June | Attend ALGA National Convention – Canberra. |
| 22 – 23 June | Elected Member District Tour – YPC Region. |
| 26 June | Meeting with Adam Gray SACCA – Divested Jetties Update – Teams.
Meeting with Pam Hickman and Michelle Twelftree from Port Vincent Progress Association – Maitland. |
| 28 June | Meeting with Josh Trevorrow from Country Arts SA – Maitland.
Monthly Council Meeting – Minlaton. |
| 29 June | Corporate Management Team Meeting – Maitland. |

ATTACHMENTS

Nil

**16.3 UPDATE - SOUTHERN YORKE PENINSULA COMMUNITY AND MAITLAND
CHILDCARE CENTRES****Document #:** 23/61282**Department:** Executive Services**PURPOSE**

To provide Elected Members with a progress report in relation to the construction of the Southern Yorke Peninsula Community Childcare Centre (Centre) in Minlaton, and to also provide Elected Members with a progress report in relation to enrolments and staffing levels at the Centre and the Maitland Childcare Facility.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 1 Economically Prosperous Peninsula

2 Community Connected through Infrastructure

4 Community Engaged and Supported

5 Responsible Governance and Leadership

Strategy: 1.5 Partner and build positive relationships with key stakeholders to progress tourism and business growth

1.7 Explore opportunities for 'missing or sub-standard' infrastructure (e.g. freight movement, function centre, large accommodation etc.)

1.9 Seek out, develop and deliver on economic development opportunities

4.9 Engage and advocate for improvements to community health and social outcomes

5.2 Effective leadership and informed decision making

BACKGROUND

The Centre is the outcome of co-efforts between Council and the community across several years. Council successfully secured \$2,250,000 to construct the Centre through the Black Summer Bushfire Recovery Grants Program.

A tender for the construction of the Centre at 11 North Terrace, Minlaton, opened via the Tenders SA website on 2 September 2022 and closed on 10 October 2022, with Romaldi Constructions being successful. The project includes demolition of the old tennis courts and clubrooms, the construction of the new 730 square-metre Centre, carpark, external service yard, landscaping, septic soakage area and stormwater management. The Centre will have the capacity for 80 long-day care places for children aged zero to five and will require approximately 20 full-time equivalent employees. Construction began on Monday, 9 January 2023.

Following a period of public consultation, Elected Members at the 12 April 2023 Ordinary Council Meeting endorsed the terms and conditions of the proposed lease agreement between Council and Jawbem Group for the Centre. The lease includes an initial period of two years, with an additional four by five-year rights of renewal resulting in an overall lease term of 22 years. At the same meeting, Elected Members also endorsed the terms and conditions of the proposed lease agreement between

Council and Jawbem Group for the Maitland Childcare Facility. This included an ongoing annual lease agreement with reviews to be conducted biannually.

DISCUSSION

Jawbem Group, operating under the business name Yorke Peninsula Learning and Care, have had a steady number of expressions of interest for enrolments of children at both locations.

Maitland Childcare Facility continues to accept new enrolments and welcome new families to the service with numbers increasing to 25 children on some days.

The Centre has been engaging in educational programming, activities and learning about the children's individual needs, desires and developmental opportunities.

The Centre also continues to employ and upskill locals undertaking their Certificate III/Diploma in Early Education.

Other training includes first aid and responding to abuse and neglect which means more members of the local community have skills and employment options.

The Centre has provided the following testimonials from local families:

"I can increase my hours at work now that there is care."

"This is so good, I can go get stuff done while she (child) is in."

"We just aren't used to having services here, this is exactly what we needed."

Romaldi Constructions have provided the following build progress update for the Minlaton Centre (past month, as of 26 June 2023):

- All 1st fix services installed
- 1st fix carpentry completed
- Installation of all aluminium installed (doors and windows)
- 90% of glazing to doors and windows installed
- All wall insulation and linings installed
- All ceiling insulation and linings installed
- 85% of flushing has been done to walls and ceilings
- 75% of the stormwater installed

Romaldi Constructions have provided the expected build progress update for July:

- Completion of all flushing to ceilings and walls
- 100% completion of stormwater and sewer
- Lockup
- Commencement of internal tiling
- Joinery shop drawings
- Soffit installation
- 2nd fix services installation
- Internal painting to commence

ATTACHMENTS

1. **Photos - SYP Childcare Centre Construction - June 2023**  











16.4 CORRESPONDENCE RECEIVED FROM THE LIBRARIES BOARD OF SOUTH AUSTRALIA**Document #:** 23/59950**Department:** Executive Services**PURPOSE**

To provide Elected Members with a copy of correspondence received from Bruce Linn AM, Chair of the Libraries Board of South Australia in relation to the State Government grant to public libraries for 2023-2024 and the upcoming strategic reform program.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 5 Responsible Governance and Leadership**Strategy:** 5.2 Effective leadership and informed decision making**BACKGROUND**

The State Government grant to public libraries for 2023-2024 has now been announced with a summary of Council's allocation to be provided in September 2023.

In September 2022 the Libraries Board of South Australia informed Council of their intent to undertake a comprehensive, sector wide review of State Government funding for library services in South Australia. The scope for this review has now been narrowed to a strategic reform program with the proposed engagement process due to commence in September 2023.

DISCUSSION

A copy of the correspondence received is attached for Elected Members information.

ATTACHMENTS

1. **Advice - Libraries Board Grant Funding 2023-2024** [↓](#) 



19 June 2023

Mr Andrew Cameron
Chief Executive Officer
Yorke Peninsula Council

North Terrace, Adelaide, South Australia
GPO Box 419, Adelaide SA 5001
phone: (08) 8207 7250
slsainfo@sa.gov.au
www.slsa.sa.gov.au

Dear Mr Cameron

The Libraries Board is pleased to announce that the **State Government grant to public libraries for 2023-2024 is \$20.709M**, which aligns with the terms of the Collaboration Agreement between the Libraries Board and the Local Government Association (LGA). The total grants to libraries have remained consistent with the previous year's allocation.

A summary of the grant allocation to your Council will follow in September 2023. The allocations will be consistent with funding distributed in 2022-2023 but will reflect changes in populations across all councils in the State.

In my letter to you in September 2022, I informed you of the Libraries Board's intent to undertake a comprehensive, sector wide review of State Government funding for library services in South Australia. Building on the success of OneCard⁶⁹ the Libraries Board has now narrowed the scope to a strategic reform program to ensure the significant collections held by public libraries across the state, including the State Library, are developed, managed, and preserved in a cohesive and efficient manner.

Collections sit at the center of all that libraries do, providing content that supports a range of service outcomes that distinguishes libraries from other public organisations such as community centres. The Libraries Board is required under the Libraries Act (1982) to:

1. formulate policies and guidelines for the provision of public library services
2. establish, maintain, and expand collections of library materials and, in particular, collections of such materials that are of South Australian origin, or have a particular relevance to this State
3. make recommendations to the Minister on the allocation of funds that are available for the purposes of public libraries and public library services
4. initiate and monitor research and experimental projects in relation to public libraries and public library services
5. keep library services provided in the State under continuing evaluation and review

This second strategic reform program, **One Card 2.0 – Collections Reform Program**, responds to the Board's responsibilities under the Act, and will use the full capacity of OneCard to enhance the collective impact and effectiveness of the Public Library Network. This reform program will target collection practices across the sector to achieve enhanced accountability, efficiency gains and integrated planning. This will be achieved through the implementation of savings and non-savings reform streams to deliver maximum benefit to the community.

⁶⁹ A strategic reform program undertaken by the Libraries Board during 2012-2015, which delivered a shared library system to all public libraries and their councils, resulting in significant cost savings and efficiency gains

Key outcomes include, but are not limited to:

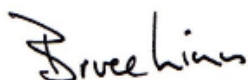
1. A state-wide governance and decision-making framework enabling a coordinated approach to collection management to maximise use of specialist resources and materials funding, while retaining local specializations
2. A state-wide collection strategy and plan to inform future collection practices to achieve the collection management objectives described in the Libraries Act and ensure that library materials meet the needs of the community
3. A coordinated professional development program for library staff working with collections to share expertise and meet specific technical and professional needs in the maintenance of physical and digital collections
4. A shared network-wide systems and applications environment to enable greater community access to the unique information and heritage collections held by councils and the State Library
5. A consolidated approach to online resource subscriptions to leverage the economies of scale and to provide quality online resources
6. An end-to-end digital solution for heritage and local history collections to provide sustainable preservation, storage, discovery, and access to unique and valuable digital collections
7. A state-wide digitisation strategy that prioritises valuable and high demand South Australian content held across the state, to provide the community with online access to research material

To initiate and manage the OneCard project, the Libraries Board led an extensive consultation process, funded a feasibility study and business plan, and engaged significantly with all relevant stakeholders, from mayors and council CEOs to ICT managers and library managers and their staff. The Local Government Association (LGA) was a significant partner in this process, actively engaging as a partner to promote the value of this proposed change.

The Libraries Board will use a similar approach to engage with relevant stakeholders through a series of consultation sessions to establish the program scope for OneCard 2.0 and the agreed vision and objectives for each reform project.

More information will follow to commence the proposed engagement process in September 2023.

Yours sincerely



Bruce Linn AM
Chair
Libraries Board of South Australia

16.5 CORRESPONDENCE RECEIVED FROM THE MINISTER FOR CLIMATE, ENVIRONMENT AND WATER**Document #:** 23/63772**Department:** Executive Services**PURPOSE**

To provide Elected Members with a copy of correspondence received from the Minister for Climate, Environment and Water, The Hon. Susan Close MP.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 5 Responsible Governance and Leadership**Strategy:** 5.2 Effective leadership and informed decision making**BACKGROUND**

Council's application to receive funding from the State Government's Regional Transport Subsidies Program, administered by Green Industries SA (GISA), to partially off-set the cost of transporting kerbside materials for recycling and diverting waste from landfill has been successful.

DISCUSSION

Correspondence has been received advising Council of the amount of funding received under the South Australian Government's Regional Transport Subsidies Program 2022-2023. A copy of the correspondence received is attached for Elected Members information.

ATTACHMENTS

1. **Advice - Grant Application Successful - Regional Transport Subsidies Program 2022-2023 - Green Industries SA** [↓](#) 

OFFICIAL: Sensitive

Government
of South Australia

Reference: ENV23/00488

The Hon Susan Close MP

Deputy Premier
Minister for Climate, Environment and Water
Minister for Industry, Innovation and Science
Minister for Defence and Space Industries
Level 13, State Administration Centre
220 Victoria Square, Adelaide SA 5000
Tel (08) 8226 8520
Email: OfficeoftheDeputyPremier@sa.gov.au

Mayor Darren Braund
Yorke Peninsula Council
PO Box 57
MAITLAND SA 5573
Email: darren.braund@yorke.sa.gov.au

Dear Mayor Braund */Darren*

I am writing to you regarding the South Australian Government's Regional Transport Subsidies Program administered by Green Industries SA (GISA).

I am pleased to advise that Yorke Peninsula Council received \$29,461 in funding to partially off-set the cost of transporting 1,079 tonnes of kerbside materials for recycling in 2022-23.

The Regional Transport Subsidies Program provides temporary relief to support South Australian councils in rural and regional areas to continue their kerbside recycling efforts. A total of approximately \$759,500 in funding was awarded through the program in 2022-23.

I understand GISA is progressing a funding agreement with your council.

Thank you for your council's continued efforts in recycling and diverting waste from landfill.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Susan Close'.

Hon Susan Close MP
Deputy Premier
Minister for Climate, Environment and Water

21/6/2023



17 CORPORATE AND COMMUNITY SERVICES

Nil

18 ASSETS AND INFRASTRUCTURE SERVICES**18.1 CONSTRUCTION AND MAINTENANCE WORKS REPORT****Document #:** 23/61732**Department:** Assets and Infrastructure Services**PURPOSE**

To provide a summary of the capital and maintenance works undertaken within Assets and Infrastructure Services throughout the month preceding the July 2023 meeting of Council.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 2 Community Connected through Infrastructure**Strategy:** 2.4 Explore provision of new infrastructure

2.5 Install and upgrade appropriate traffic control device management

2.6 Upgrade and beautification of open (recreation) spaces (e.g. playgrounds, water parks, BBQ areas etc.)

BACKGROUND

This report provides Council with a summary of the capital and maintenance works undertaken within Assets and Infrastructure Services throughout the month preceding the Council meeting.

DISCUSSION

- Roadside vegetation maintenance activities undertaken by Council are detailed in the table below:

Road Name	Start Point	End Point	Status
South			
Croser Road	Port Rickaby Road	Yacca Road	Ongoing
Roberts Highway	Minlaton/Stansbury Bitumen	Yacca Road	Completed
North			
Yorke Valley Road	Sandy Church Road	McFarlane Road	In progress

- Attention to parks, gardens and reserves is ongoing, in accordance with available resources and programming.
- Gardner Street/Fowler Terrace Price upgrade practical completion achieved.
- Jetpatcher was out of service for the month for repairs and street sweeping was undertaken in the northern and southern sectors of the Council area.
- Staff from Operations Central undertook slashing of the Minlaton Airstrip.
- Staff from Operations South attended to the widening of the walking trail at Corny Point.

- Staff from Operations South installed gravel around the Mozzie Flat and Daly camp ground toilets.
- Approximately 54 Customer Service Requests (CSRs) have been attended to by staff throughout June, with activities including:
 - Coastal infrastructure maintenance
 - Repairs to and replacement of signage
 - Maintenance to public conveniences
 - Repairs and maintenance to footpaths
 - Response to acts of illegal dumping
 - Tree maintenance and planting sealed and unsealed road maintenance
 - Stormwater infrastructure maintenance
 - Tree trimming
 - Weed spraying
 - Repairs to ticket machines
 - Playground equipment maintenance
- The status of road construction and maintenance requirements is summarised in the table below, complementing 2022/2023 budget allocations and 2021/2022 roll overs:

Road	Description of Works	Status / Comments	Estimated Start Date	Estimated Completion Date
Reconstructing and Resheeting				
New Honiton Rd	Edithburgh to Goldsmith Beach Road 4.77km	Delivery of PM220 has finalised and forming up of material ongoing	Completed	

- Patrol Grading is ongoing throughout the district aligned with the current circuit, technique, and available resources. The following list provides general information on the output levels over the past 24 day period in respective areas (sectors):

North

- Construction staff have finished capital works programme and have been assisting with patrol grading and maintenance.
- Personal Leave – during this time one Patrol Grader Operator had 1 day of personal leave.
- Training – one Patrol Grader Operator had 1 day and the other had a ¼ of a day training.
- Maintenance – one Patrol Grader Operator had ½ day attending to maintenance of the Grader.

Minlaton

- Personal Leave – during this time one Patrol Grader Operator had 2 days and the other had 3 days of personal leave.

Maitland

- Annual Leave – one Patrol Grader Operator had 3 days and the other had 1 day of annual leave.

- Personal Leave – during this reporting period one Patrol Grader Operator had 1½ days and the other had ½ day of personal leave.
- Training – during this reporting period each Patrol Grader Operator spent 1 day at training.
- Maintenance – one Patrol Grader Operator had ½ day attending to maintenance of the Grader.

South

- Annual Leave – during this reporting period one Patrol Grader Operator had ½ day of annual leave.
- Personal Leave – during this reporting period one Patrol Grader Operator had 4 days and the other 1 day, of personal leave.
- TOIL – during this reporting period one Patrol Grader Operator had ½ a day TOIL.
- LRCIP Stage 3 status:
 - Twenty-one (21) projects funded under Local Roads and Community Infrastructure Program Phase Three (due 30 June 2024) have been completed with the remaining in progress. Of those in progress, the majority will be completed in July 2023. Further details are below:
 - In progress:
 - Arthurton Main Street Beautification.
 - Maitland West Terrace Dam.
 - Minlaton Rest Centre Exterior Upgrades.
 - Walking Trail Upgrades.
 - Salt Lake Tourist Trail Upgrades.
 - Lookout and Shelter – Hardwicke Bay.
 - Coastal Management Strategy Projects.
 - Completed:
 - Bush Camp Toilets.
 - Beach Shelters Port Moorowie.
 - Corny Point Township Walking Trail.
 - Port Victoria Barbecues.
 - Balgowan Playground Shelters.
 - Port Victoria Boat Ramp Car Park Extension.
 - Ardrossan Clifftop Playground Equipment Upgrade.
 - Campground Road Upgrade (Port Julia).
 - Edithburgh Jetty Stone Seawall Repairs.
 - Marion Bay Desalination Plant User Pays System.
 - SYP Water Tower Upgrades.
 - SYP Water Tower Extension Project.
 - Maitland Town Hall Upgrades.
 - Stansbury Cemetery Fence Replacement.
 - Stansbury Grandstand Repairs.
 - Ardrossan Town Hall Salt Damp Repairs.
 - Minlaton Town Hall Fire Panel.
 - Corny Point Hall Ceiling and Window Repairs.
 - Disability Access to Port Vincent Institute.
 - Yorketown Area School Entrance Upgrade.
 - Township Road Reseals.
- Cultural Burns Education Workshops and associated cultural burns were conducted during the week of 19 June. With support and knowledge sharing by Victor Steffensen of Firesticks

Alliance, Nharangga dhura (Narungga people) conducted burns at Ardrossan grasslands, Point Pearce and two locations at Minlagawi Gum Flat. Funding for this activity was secured through the Australian Government's Preparing Australian Communities – Local Stream. The next stage of the project will see the production of short films, using imagery and interviews captured during the workshops and burns. These short films will be premiered at community workshops throughout the Council area, to build the understanding of the broader community of the importance of cultural burns, and how cultural burns build a resilient landscape through vegetation management and fire hazard reduction, whilst promoting biodiversity and healthy Banggara (Country).

- **CWMS/Waste Water Treatment Plant (WWTP)**

- | | |
|--|----------------------|
| ○ WWTP irrigation area extended and new tree planting | Sultana Point |
| ○ WWTP remote access upgraded 3G to 4G; gravity drain repair | Black Point |
| ○ Pump station 3 switchboard upgraded | Port Victoria |
| ○ WWTP aeration tank aerator replaced | Maitland |
| ○ WWTP aeration tank twin aerators and circulation tank installed; remote access upgraded 3G to 4G | Ardrossan |
| ○ Ventnor Street pump station switchboard upgraded | Port Vincent |
| ○ Bayview road pump station new odour vent installed | Point Turton |
| ○ WWTP new rain water tank installation started | Foul Bay |

(All CWMS, Water Schemes and Stormwater Harvesting Schemes are monitored with water quality testing in accordance with SA Health and Environmental Protection Authority (EPA) licence conditions).

ATTACHMENTS

Nil

19 DEVELOPMENT SERVICES

19.1 INSPECTORIAL REPORT

Document #: 23/61688

Department: Development Services

PURPOSE

To inform Elected Members of the activities of the Inspectorial Team.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN

Goal: 4 Community Engaged and Supported

Strategy: 4.4 Continue delivering compliance and environmental health services and inspections

BACKGROUND

This report provides Elected Members with information relating to the activities of Inspectorial staff.

DISCUSSION

During the past month, Council's Rangers have dealt with many routine matters including By-law compliance, abandoned vehicles, nuisance complaints and dog and cat management issues.

Dog Attacks/Harassment

A report was received from a person after their child was harassed by a dog. They were walking on the beach at Port Clinton when the dog ran from a nearby shack and ran out and harassed the child. At the time of the harassment the offending dog was in the care and control of a young boy. Contact was made with the owner of the dog who was cautioned over the incident and advised that in the future the dog must be under effective control.

A report was received from a gardener who was undertaking work at the community clubrooms in Price when he was approached by a person walking their dogs on lead. One of the dogs lunged at the gardener biting him, resulting in puncture marks to his leg. The injury required medical attention. The owner of the offending dog has been advised of Council's intentions to place a Menacing Dog Control Order on the offending dog.

Wandering and Nuisance Dogs

Dog owners from Yorketown and Brentwood have had their dogs returned after being found wandering at large by members of the public. Both dogs were identified and returned as a result of wearing their registration discs. Rangers continue to contact the owners of dogs who have not renewed their dog registration from last year. As a result of this audit, a further 20 Expiation Notices have been issued to dog owners for owning an unregistered dog.

Bush Camping

Rangers conducted regular patrols of the bush camping reserves. The number of campers using the bush camping reserves continue to be low. Generally, the campers in the campgrounds were compliant, however six (6) Expiation Notices were issued to a group camping at Port Minlacowie who did not have permits.

Campers continue to regularly set up camp in undesignated areas. A further six (6) Expiation Notices for camping in an undesignated area were issued to persons at various locations including Kemp Bay, Troughbridge Hill, Coobowie and Point Turton.

Boat Ramps

Routine patrols of boat ramps were undertaken to ensure that users are paying for the use of the facilities. Seventeen show-cause notices were issued where the launch permit/ticket could not be observed or confirmed on the EasyPark system. Users who produced a valid permit/ticket and a reason as to why the ticket was not displayed are generally cautioned for failing to display the ticket.

No Expiation Notices were issued in relation to boat ramp usage.

Traffic Management

Rangers routinely patrol all townships for traffic management, including foot patrols, paying particular attention to disabled parking bays and vehicles parking on yellow lines and footpaths.

The owners of several vehicles and a caravan have been cautioned for parking on the footpath in Ardrossan and Maitland.

The owner of a bus, which had been parked on a street in Ardrossan for a lengthy period was contacted and instructed to move the vehicle.

Local Nuisance and Litter Control

The builder of a dwelling in Point Turton who had been previously advised to remove building materials from the road in front of the property was issued with a \$500 Expiation Notice for the depositing of the materials on a road. Subsequently the builder promptly removed the materials from the road.

The builder of a dwelling in Stansbury has been contacted as a result of a complaint received in relation to the unsightly condition of the property and noise caused by the flapping of plastic when windy.

Tradesman working on a house in Port Vincent have been cautioned for creating a local nuisance for starting works on the site prior to 7.00am in the morning.

Cat complaints are being addressed in Maitland.

An Abatement Notice pursuant to the Local Nuisance and Litter Control Act was issued to the owner of some noisy roosters in Yorketown to permanently remove all roosters from the property.

ATTACHMENTS

Nil

19.2 DEVELOPMENT APPLICATION DECISIONS**Document #:** 23/63917**Department:** Development Services**PURPOSE**

To inform the Elected Members of Development Application decisions for the period 27 May to 30 June 2023.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 1 Economically Prosperous Peninsula**Strategy:** 1.1 Provide easier, streamlined development approval application process**BACKGROUND**

To keep Elected Members informed of Development Application decisions under delegated authority.

DISCUSSION

There were 37 Development Applications processed on the SA Planning Portal for the period 27 May to 30 June 2023 (refer Attachment 1).

ATTACHMENTS

1. **Council Report Attachment - Development Application Decisions - 27/05/2023 - 30/06/2023**  

DEVELOPMENT APPROVALS – DEVELOPMENT ASSESSMENT PORTAL – 27 MAY TO 30 JUNE 2023

ID	Owner	Location	Nature of Development	Relevant Authority	Lodged	Status
23018083	L Diprose	6 GRACE ST EDITHBURGH SA 5583	Carport	Yorke Peninsula Council	21 Jun 2023	Development Approval Granted
23015819	D Snelling	38-40 REO RD COUCH BEACH SA 5577	Colorbond single garage - 7m x 4m x 2.9H with manual Roller Door. See hard copy DA in documents.	Yorke Peninsula Council	26 Jun 2023	Development Approval Granted
23014333	M Bennett	13076 YORKE HWY WAROOKA SA 5577, 13076 YORKE HWY WAROOKA SA 5577	agricultural building	Yorke Peninsula Council	23 May 2023	Development Approval Granted
23014238	I Basey	LOT 156 HARVEY CR BLACK POINT SA 5571	Freestanding Carport (5.8m x 6.15m x 3.0m)	Yorke Peninsula Council	31 May 2023	Development Approval Granted
23013404	T Glazbrook	156 BLUFF RD MINLATON SA 5575	Grain Shed, Implement Shed and Water Tank	Yorke Peninsula Council	16 May 2023	Development Approval Granted
23013289	M Petersen	1583 ARDROSSAN RD PETERSVILLE SA 5571	Agricultural Building for Implement Storage.	Yorke Peninsula Council	11 May 2023	Development Approval Granted
23012342	S Harrington	37 MARINE PDE PORT MOOROWIE SA 5576	Dwelling Extension - Verandah, Deck & Games Room	Yorke Peninsula Council	8 May 2023	Development Approval Granted
23011856	A Daly	9 ACACIA RD THE PINES SA 5577	Outbuilding (shed)	Yorke Peninsula Council	8 May 2023	Development Approval Granted
23011766	G Hucks	5 PARNELL TCE PRICE SA 5570	Carport (7.0m x 7.8m x 3.1m/3.4m)	Yorke Peninsula Council	1 May 2023	Development Approval Granted
23010985	S Hartell	23 SULTANA POINT RD EDITHBURGH SA 5583	Outbuilding (garage)	Yorke Peninsula Council	26 Apr 2023	Development Approval Granted

ID	Owner	Location	Nature of Development	Relevant Authority	Lodged	Status
23010714	f kinnear	840 NORTH COAST RD POINT SOUTTAR SA 5577	Carport	Yorke Peninsula Council	21 Apr 2023	Development Approval Granted
23010015	G HOARE	80 SCHOOL RD YORKETOWN SA 5576	Outbuilding (shed)	Yorke Peninsula Council	26 Apr 2023	Development Approval Granted
23009500	C Velasquez Villa, T Molina Perez	4 NEPTUNE CT POINT TURTON SA 5575	Outbuilding -Shed	Yorke Peninsula Council	18 Apr 2023	Development Approval Granted
23009182	R Hendry	136 BAYVIEW RD POINT TURTON SA 5575	Outbuilding (garage)	Yorke Peninsula Council	18 May 2023	Development Approval Granted
23008576	S White	3 MICHAEL ST STANSBURY SA 5582	Relocate Existing Transportable Home & Upgrade to Building Requirements 2023	Yorke Peninsula Council	26 Apr 2023	Development Approval Granted
23008507	T Crown	LOT 482 PARKVIEW RD ARDROSSAN SA 5571	Relocate 17 caravans and annexes	Yorke Peninsula Council	3 Apr 2023	Development Approval Granted
23008172	B Bishop, M Bootsma	27 BEACH RD COOBOWIE SA 5583	Outbuilding (shed)	Yorke Peninsula Council	27 Mar 2023	Development Approval Granted
23007852	T GARTHWAITE	7 PERRY ST EDITHBURGH SA 5583	Outbuilding (garage & attached carport)	Yorke Peninsula Council	10 May 2023	Development Approval Granted
23004376	R Brown, W Brown	3-4 DALRYMPLE TCE STANSBURY SA 5582	Land division - 1 lot into 2	Yorke Peninsula Council	24 Feb 2023	Development Approval Granted
23004281	A Mason	178 MASON RD PETERSVILLE SA 5571	Agricultural Building (30m x 18m x 6m)	Yorke Peninsula Council	22 Feb 2023	Development Approval Granted

ID	Owner	Location	Nature of Development	Relevant Authority	Lodged	Status
23003478	TGSI Pty Ltd	66-76 MINLATON RD YORKETOWN SA 5576	Fence - 2.4 metres high	Yorke Peninsula Council	9 Feb 2023	Development Approval Granted
23003428	A Vozzo	3 CANE AV ARDROSSAN SA 5571	Detached Dwelling	Yorke Peninsula Council	8 Feb 2023	Development Approval Granted
23002430	A Daly, S Daly	9 ACACIA RD THE PINES SA 5577	Single storey detached dwelling	Yorke Peninsula Council	6 Feb 2023	Development Approval Granted
23002004	C Coleman	8 TALBOT RD PORT VINCENT SA 5581	Single storey detached dwelling	Yorke Peninsula Council	18 Apr 2023	Development Approval Granted
23000545	Yorke Peninsula Council	LOT 30 SHEOAK RD THE PINES SA 5577	Shade Structure	Yorke Peninsula Council	7 Mar 2023	Development Approval Granted
22042668	R Williams, S Marshman	7948 ST VINCENT HWY YORKETOWN SA 5576	Single Storey Detached Dwelling	Yorke Peninsula Council	18 Jan 2023	Development Approval Granted
22042622	R Tobin	35 SEAVIEW CT STANSBURY SA 5582	Two Storey Detached Dwelling and Carport	Yorke Peninsula Council	20 Dec 2022	Development Approval Granted
22037496	Alihaz Pty Ltd	LOT 407 BLACK POINT DR BLACK POINT SA 5571	Two storey detached dwelling	Yorke Peninsula Council	9 Nov 2022	Development Approval Granted
22036180	B Chown	17 MAGAZINE BAY RD POINT TURTON SA 5575	Detached dwelling, deck, garage & verandah	Yorke Peninsula Council	10 Nov 2022	Development Approval Granted
22035434	D Henderson, A Henderson	62 ESPLANADE PINE POINT SA 5571	Outbuilding (6.2m X 3.4m x 2.15m)	Yorke Peninsula Council	24 Oct 2022	Development Approval Granted

ID	Owner	Location	Nature of Development	Relevant Authority	Lodged	Status
22030179	S STARR	LOT 5 DEASE ST COOBOWIE SA 5583	Single Storey Detached Dwelling and Outbuilding (Garage)	Yorke Peninsula Council	7 Sep 2022	Development Approval Granted
22029229	A Cameron, S Cameron	11 CURRAMULKA RD PORT VINCENT SA 5581	Single storey detached dwelling (replacement)	Yorke Peninsula Council	30 Aug 2022	Development Approval Granted
22027284	M Cappelluti, J Brokenshire	44 MARINA DR PORT VINCENT SA 5581	Two Storey Detached Dwelling	Yorke Peninsula Council	16 Aug 2022	Development Approval Granted
22016957	R Spotswood, J Spotswood	65 MUD ALLY FOUL BAY SA 5577	Elevated Detached Dwelling	Yorke Peninsula Council	25 May 2022	Development Approval Granted
22014898	S Weckert, K Weckert	22 MAIN ST BALGOWAN SA 5573	Two storey detached dwelling (Lot 12 in DP 14039978)	Yorke Peninsula Council	29 May 2023	Development Approval Granted
21040521	J Shaw	1 YOOLAMARDY TCE CLINTON SA 5570	Detached dwelling (replacement)	Yorke Peninsula Council	20 Dec 2021	Development Approval Granted
20000764	t crown	LOT 482 PARKVIEW RD ARDROSSAN SA 5571	Seven (7) self-contained tourist accommodation cabins to be developed in three stages: Stage 1 – 2..	Yorke Peninsula Council	15 Oct 2020	Development Approval Granted

19.3 WASTEWATER SYSTEM APPLICATION DECISIONS**Document #:** 23/63937**Department:** Development Services**PURPOSE**

To inform the Elected Members of Wastewater Application decisions for the period 27 May to 30 June 2023.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 1 Economically Prosperous Peninsula**Strategy:** 1.1 Provide easier, streamlined development approval application process**BACKGROUND**

To keep Elected Members informed of Wastewater Application Decisions under delegated authority.

DISCUSSION

There were 11 Wastewater Applications processed for the period 27 May to 30 June 2023.

ATTACHMENTS

1. **Approval Listing - Wastewater System Application Decisions - 27/05/2023 - 30/06/2023**



**LIST OF WASTE CONTROL APPLICATIONS & DECISIONS ISSUED BY THE ENVIRONMENTAL HEALTH OFFICERS
UNDER DELEGATION FOR THE PERIOD 27 MAY TO 30 JUNE 2023**

Septic App. No.	Owner	Location	Proposal	Conditions	Assess. No	Decision Date	Applicant
050/217/2022	AD Cameron PO Box 248 PORT VINCENT	(Lot 24) 11 Curramulka Road PORT VINCENT	Aerobic System	19	308668	30 May 2023	Country Living Homes Pty Ltd
050/044/2023	A & S Daly 2 Lily Lane TWO WELLS	(Lot 170) 9 Acacia Road THE PINES	Septic & Soakage	15	114520	7 June 2023	A & S Daly
050/046/2023	A & M Norton 3 Mulberry Grove ABERFOYLE PARK	(Lot 301) 11 Scenic Drive POINT TURTON	Aerobic System	19	412122	29 May 2023	A & M Norton
050/047/2023	PJ Butcher 41 Lighthouse Drive HALLETT COVE	(Lot 2) 21 Edwards Street BLUFF BEACH	CWMS Connection	12	318477	29 May 2023	G Wahlstedt Pty Ltd
050/056/2023	VJ Newbery C/- Post Office MARION BAY	(Lot 7) Marion Bay Road MARION BAY	Septic & Soakage	17	117077	30 May 2023	Kalom Pty Ltd
050/063/2023	PM & SL Hall 13 Gemmell Street BRIGHTON	(Sec 304) Arthurun Road ARDROSSAN	Septic & Soakage	19	438515	6 June 2023	S Palecek
050/071/2023	C & H Fletcher 25 Judith Crescent MORPHETT VALE	(Lot 31) 76 Captain Hutchinson Drive POINT TURTON	CWMS Connection	11	426080	31 May 2023	Longridge Group
050/073/2023	G Halman PO Box 154 EDITHBURGH	(Lot 35) 43 Wattle Point Road EDITHBURGH	Septic & Soakage	19	437103	13 June 2023	G Halman
050/074/2023	Ardrossan Progress Association PO Box 44 ARDROSSAN	(PTS 482) 1 Park Terrace ARDROSSAN	Septic & Soakage	17	42	16 June 2023	S Palecek
050/075/2023	IK Reid & RJ Tobin 33A Oratanga Road MODBURY NORTH	(Lot 50) 34 Seaview Court STANSBURY	CWMS Connection	13	428409	13 June 2023	IK Reid & RJ Tobin
050/076/2023	SKSJ Nominees Pty Ltd 60 Dulwich Avenue DULWICH	(Lot 727) 26 Outlook Road BLACK POINT	CWMS Connection	15	423954	13 June 2023	SKSJ Nominees Pty Ltd

20 VISITORS TO THE MEETING

Nil

DEBATE AGENDA

DEBATE AGENDA

21 MAYOR

Nil

22 CHIEF EXECUTIVE OFFICER**22.1 LOCAL ROADS AND COMMUNITY INFRASTRUCTURE PROGRAM - PHASE 4****Document #:** 23/63941**Department:** Executive Services**PURPOSE**

To seek endorsement of the North Coast Road project (Stages Two and Three) to be part-funded using the Local Roads and Community Infrastructure – Phase 4 funding.

RECOMMENDATION

That Council

1. Endorse the CEO to apply for Stage Two and Three of the North Coast Road project under the Australian Government's Local Roads and Community Infrastructure Program;
2. Endorse the stages of the North Coast road project (as listed below) to be nominated in the Work Schedule Template – Project nomination form:
 - (a) Part A allocation of \$903,914 contributed to Stage 2 within the 2023-2024 financial year;
 - (b) Part B allocation of \$521,397 contributed to Stage 3 within the 2024-2025 financial year.

LINK TO STRATEGIC PLAN**Goal:** 2 Community Connected through Infrastructure**Strategy:** 2.4 Explore provision of new infrastructure**BACKGROUND**

The Local Roads and Community Infrastructure (LRCI) Program supports all Australian councils to deliver priority local road and community infrastructure projects in their region, creating jobs and long-lasting benefits for communities.

The Australian Government has committed \$3.25 billion to the LRCI Program over four phases. Every local government, in all 150 electorates across Australia, is allocated and able to nominate projects for LRCI Program funding.

From July 2023, Council will be able to access funding through LRCI Program Phase 4. Projects funded under Phase 4 are expected to be completed by 30 June 2025

Staff have been waiting since early 2023 for the funding guidelines and grant agreement, however they were only released 30 June 2023.

DISCUSSION

Funding under the LRCI Program Phase 4 is determined by formula, taking into consideration road length, population estimates, and location within non-urban areas. Using this formula, Council is allocated a total grant of \$1,425,311 (excluding GST). This consists of a Part A allocation of \$903,914 and a Part B allocation of \$521,397.

Part A can be spent on any eligible local road or community infrastructure project. Part B should be spent on eligible local road, regional or outer-urban road projects (in exceptional circumstances, funding may be used for community infrastructure projects subject to application and approval).

Yorke Peninsula Council is required to nominate project(s) to be undertaken under the LRCI Program Phase 4.

Eligible projects may include:

- Eligible local road projects - projects that involve the construction or maintenance of roads managed by Council. Council is encouraged to consider how works can support improved road safety outcomes. This could include projects involving any of the following associated with a road:
 - traffic signs;
 - traffic calming/control equipment;
 - street lighting equipment;
 - a bridge or tunnel;
 - a facility off the road used by heavy vehicles in connection with travel on the road;
 - facilities off the road that support the visitor economy; and
 - road and footpath maintenance, where additional to normal capital works schedules.
- Eligible community infrastructure projects are projects that involve the construction, maintenance and/or improvements to council-owned assets (including natural assets) that are generally accessible to the public.

All projects whether carried out on council owned land, or another type of public land (under the authority of Council), must deliver benefits to the community, such as improved accessibility, visual amenity, and/or safety. Examples of eligible works include:

- Closed Circuit TV (CCTV);
- bicycle and walking paths;
- painting or improvements to community facilities;
- repairing and replacing fencing;
- improved accessibility of community facilities and areas;
- landscaping improvements, such as tree planting and beautification of roundabouts;
- picnic shelters or barbeque facilities at community parks;
- community/public art associated with an Eligible Project (Eligible Funding Recipients will need to provide a clear description of the conceptual basis of the artwork);
- playgrounds and skate parks (including all ability playgrounds);
- noise and vibration mitigation measures;
- off-road car parks (such as those at sporting grounds or parks); and
- projects that support the transition to Net Zero for council owned assets.

Staff recommend Stages Two and Three of the North Coast Road project be nominated. Stage Two consists of upgrade of unsealed road including sealing, earthworks, road delineation, install of traffic control devices and stormwater management including drainage infrastructure. Stage Three consists of upgrade of unsealed section to create better surface through strengthen and bind of pavement outside of the 50 km/hour zone.

Whilst Council has applied to the Special Local Roads (SLR) funding program, an outcome regarding this application is yet known and therefore it does not constitute funds already available to Council. Additionally, there is yet to be an expenditure commitment by Council to the project. Further, the North Coast Road project is a reconstruction project and not routine maintenance part of a normal capital works schedule.

A project can be funded by a combination of LRCI Program funds, the Eligible Funding Recipient's funds, and other government program funds (including state government programs), as long as the combined funding for the project does not exceed the cost of a project.

Therefore staff advocate Stages Two and Three of the North Coast Road, as they strongly meet eligibility criteria and staff are confident these projects will be approved.

COMMUNITY ENGAGEMENT PLAN

Level 2 - Consult

Council has involved the local community in numerous consultation processes for the North Coast Road project.

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Director Assets and Infrastructure Services
- Asset Manager
- Manager Financial Services

In preparing this report, the following external parties were consulted:

- Nil

POLICY IMPLICATIONS

PO 058 Purchasing and Procurement Policy

PO 121 External Grant Funding Policy

BUDGET AND RESOURCE IMPLICATIONS

Council's endorsed Long Term Financial Plan 2024-2033 (LTFP) provides for income, expenditure and new loans in relation to Stage Two and Three of the North Coast Road Upgrade in 2023/2024 and 2024/2025 respectively.

The LTFP assumes a \$2.3m price tag for the North Coast Road Upgrade Stage 2 funded by \$903k in Local Roads and Community Infrastructure Program Phase 4 – Part A funding in addition to a further \$1.2m in Special Local Roads Funding (assuming successful grant application). The request to allocate Local Roads and Community Infrastructure Program Phase 4 – Part A funding in the report is in accordance with prior Council endorsed plans which have been subject to public consultation.

In relation to North Coast Road Upgrade Stage 3 the LTFP assumes a \$3.25m price tag funded by new loans of \$2.05m in addition to a capital budget allocation of \$1.2m. Allocation of Local Roads and Community Infrastructure Program Phase 4 Part B funding, unforeseen at LTFP formation, towards the North Coast Road Upgrade Stage 3 would enable an approximate reduction to new loans of \$0.5m. Reductions to new loans will have the positive effect of improving Council's Net Financial Liabilities Ratio, one of the three key measures of financial sustainability.

It should be noted that the timing and recognition of grant income is subject to Accounting Standards interpretation which may result in timing discrepancies between the recognition of income and expenditure in Council's financial statements impacting forecast operating results.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

Council's initial commitment to seek funding to seal the North Coast Road through the SLR program 2019/2020 has created an expectation from the community that Council will continue to seek funding to seal the next section of North Coast Road.

ATTACHMENTS

Nil

22.2 ANNUAL BUSINESS PLAN 2023/2024**Document #:** 23/62178**Department:** Corporate and Community Services**PURPOSE**

Consideration and endorsement of Council's 2023/2024 Annual Business Plan following public consultation as required by the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011.

RECOMMENDATION

That pursuant to section 123(6) of the *Local Government Act 1999* and Regulation 6 of the *Local Government (Financial Management) Regulations 2011*, and having considered all public consultation submissions received, the Annual Business Plan for 2023/2024 be adopted as amended.

LINK TO STRATEGIC PLAN**Goal:** 5 Responsible Governance and Leadership**Strategy:** 5.1 Openness and transparency of reporting Council's performance
5.2 Effective leadership and informed decision making
5.3 Meet all legislative requirements and compliance with Council's internal controls
5.5 Undertake effective risk and emergency management**BACKGROUND**

Each year Council produces an Annual Business Plan (ABP). The ABP explains the context in which the Budget has been developed, provides information on what Council plans to achieve in the coming financial year and describes how this will be funded.

The draft 2023/2024 ABP (Attachment 1) and Budget were advertised for public consultation from Wednesday, 31 May 2023 following endorsement of that action by Council at its Special meeting held on Wednesday, 24 May 2023. The public consultation period was advertised in the Yorke Peninsula Country Times, on Council's website and Facebook page, with copies of the draft ABP available at all Council offices. Progress Associations were also directly contacted in writing during the public consultation period to seek their feedback. The closing date for submissions was 5pm on Wednesday, 21 June 2023.

Eleven (11) written submissions were received during the public consultation period and one (1) verbal submission was received at the Council meeting held on Wednesday 28 June 2023.

The Audit and Risk Committee considered the draft 2023/2024 ABP and Budget at its meeting on Tuesday, 7 June 2023.

Advanced Payment of Financial Assistance Grants

It should be noted that on 29 June 2023, Council was paid \$2.15m of its 2023/2024 Federal Government's Financial Assistance Grant entitlement in advance. It must be noted that this payment is based upon preliminary recommendations of the SA Local Government Grants Commission and is subject to further adjustment(s). The Commission's final 2023-24 grant recommendations are yet to be finalised and presented to the State Minister for his endorsement and to the Assistant Federal Minister for his approval. It is anticipated that this process will be finalised by the end of July.

The advance payment will need to be recognised as operating income in 2022/2023 and the forecast income in the 2023/2024 Budget may need to be adjusted, impacting the operating bottom line in both years. The only impact on forecast cash flow will be the timing of recognition of the cash

received. However, the impact on annual cash flow and the operating bottom line will be negligible if the Federal Government continues to pay Financial Assistance Grant amounts in advance in future years, as has been the practice for several years now. For this reason, the draft 2023/2024 Budget has not been adjusted at this stage.

Rating Strategy

At its meeting on Wednesday, 24 May 2023 Council endorsed Model 4 for the raising of total general rate revenue in 2023/2024. This model was based on the following:

- 11% increase to total general rate revenue in 2023/2024 (8% applied across all land use categories with a further 3% applied entirely to the Primary Production land use category);
- \$22.49m in total general rate revenue;
- 51.8% of total general rate revenue to be raised from Residential ratepayers (1.6% less than 2022/2023);
- 39.5% of total general rate revenue to be raised from Primary Production ratepayers (2.3% more than 2022/2023); and
- No increase to fixed charge in 2023/2024.

Compared to Council's Long Term Financial Plan (LTFP), forecast total general rate revenue of \$22.49m is approximately \$0.8m or 4.0% more. The LTFP forecasts a 7.0% increase to total general rate revenue in 2023/2024.

For full details of the endorsed model and its impact on the various land use (rating) categories please refer to Council report 8.2 in the agenda for the Special meeting held on Wednesday, 24 May 2024.

Following on from finalisation of capital valuations by the Valuer-General, the adopted rating model has been updated and total rate contributions by land use have remained relatively unchanged.

DISCUSSION

Significant Amendments to the Draft Annual Business Plan

In accordance to section 123(6a) of the *Local Government Act 1999* the following significant changes made to the advertised draft ABP and reasons for these changes are provided below:

Operating Statement Adjustments

- A \$202,557 increase to the road maintenance expenditure budget based on increased rate revenue generated by the selection of rate model 4 (over rate model 2) as the preferred option for 2023/2024 rate generation by the elected body; and
- A \$10,000 increase to expenditure to match Country Arts SA funding offer, made during the Public Consultation period, in support of the Arts and Cultural Facilitator position until the end of June 2024.

Capital Works Program Adjustments

- A \$202,557 increase to the capital road renewal expenditure budget based on increased rate revenue generated by selection rate model 4 (over rate model 2) as the preferred option for 2023/2024 rate generation by the elected body.

Minor Amendments to the Draft Annual Business Plan

The publicly advertised draft 2023/2024 ABP has also been adjusted to reflect the final property valuations that will be adopted and their subsequent impact on the rating model endorsed by Council. The total general rate revenue to be raised remains unchanged at \$22.49m.

The minor changes made to the advertised draft ABP are:

- 'Public Consultation and Review' section of the Plan updated (page 6);

- 'Setting The Rates' section on page 18 updated to reflect the latest rates modelling impacted by final valuation data;
- 'Rating Strategies' section (pages 19 and 20) updated to reflect final valuations as at 26 June 2023 and recalculation of the Council endorsed rating model. The following changes have been made to the publicly advertised draft ABP:
 - Update to valuations table on page 18:
 - Overall valuation increase to total rateable properties is now 19.9% compared to 19.7%. Note, draft ABP reported 19.2% increase in error.
 - Residential property valuations increased a further \$17.6m due to properties previously classified as vacant or other, now classified as residential and revalued accordingly;
 - Primary Production property valuations increased a further \$1.3m; and
 - Vacant land valuations dropped by \$10.7m while other land use valuations increased by 8.2m. Both were a result of completed dwellings reclassified as Residential land use.
 - Rates in the dollar recalculated considering final valuations and updated on page 19 as follows:
 - Primary Production: 0.120004 cents in the dollar (0.1% decrease to advertised draft ABP and 2.1% less than 2022/2023); and
 - All other land use categories: 0.263238 cents in the dollar (1.0% less than advertised draft ABP and 5.0% less than 2022/2023).

Minor corrections, formatting and alignment changes have also been made.

The final 2023/2024 Annual Business Plan is provided as an attachment under separate cover for adoption by Council.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

In accordance with section 123(9) of the *Local Government Act 1999*, all ratepayers will be provided with a summary of the ABP with the first quarter rates notice and the adopted ABP will also be available on Council's website.

CONSULTATION PROCESS

In preparing this report, the following Council officers were consulted:

- Corporate Management Team
- Manager Economic Development and Business Sustainability
- Manager Financial Services

In preparing this report, the following external parties were consulted:

- Kelledy Jones Lawyers

POLICY IMPLICATIONS

PO142 Budget Reporting and Amendment Policy

PO091 Risk Management Policy

BUDGET AND RESOURCE IMPLICATIONS

The attached ABP outlines budgeting and resourcing implications and their associated impacts on Council services and infrastructure for the 2023/2024 financial year.

The ABP aligns with the LTFP and Council's key financial direction of reducing the operating deficit and dedicating funds to the renewal of assets consistent with Council's Asset Management Plans.

While a 'business as usual' approach is forecast in 2023/2024, albeit impacted by significant inflationary pressures, it is acknowledged that there may be some deviations from the LTFP for several reasons as stated in the ABP.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

The ABP sets out Council's objectives for the next twelve months and how these objectives and activities link to Council's Strategic Management Plan.


It provides Council with a clear mechanism to reach its short-term goals and reduces the risk of exposure that exists in failing to meet strategic objectives.

As part of their annual legal compliance verification service provided for the adoption of the ABP, budget, declaration of rates and adoption of capital valuations, Kelledy Jones Lawyers have verified legal compliance of the recommendation presented in this report.

Local Government Act 1999

Local Government (Financial Management) Regulations 2011

ATTACHMENTS

1. **Annual Business Plan 2023/2024 (under separate cover)** 

22.3 ADOPTION OF THE 2023/2024 BUDGET, PROPERTY VALUATIONS AND DECLARATION OF RATES AND SERVICE CHARGES**Document #:** 23/58987**Department:** Corporate and Community Services**PURPOSE**

Consideration and adoption of the Budget, Property Valuations as supplied by the Valuer-General (VG) and declaration of Rates and Service Charges for 2023/2024.

RECOMMENDATION**1. Adoption of Budget**

That pursuant to section 123 of the Local Government Act 1999 and in accordance with the requirements of regulation 7 of the Local Government (Financial Management) Regulations 2011, the 2023/2024 Budget as presented and considered by Council to be consistent with the adopted 2023/2024 Annual Business Plan and laid before Council at this meeting, details of which are contained within the:

- 1.1 Budgeted Statement of Comprehensive Income; and
- 1.2 Budgeted Statement of Financial Position; and
- 1.3 Budgeted Statement of Cash Flows; and
- 1.4 Budgeted Statement of Changes in Equity; and
- 1.5 Budgeted Uniform Presentation of Finances; and
- 1.6 Budgeted Financial Indicators (Ratios),

be adopted by Council as its Annual Budget for the Financial Year ending 30 June 2024.

2. Adoption of Valuations

That pursuant to section 167 of the *Local Government Act 1999*, the most recent valuations of the Valuer-General available to the Council of the Capital Value of land within the Council area, be adopted for rating purposes for the financial year ending 30 June 2024, totalling \$10,661,958,760 comprising \$167,820,755 in respect of non-rateable land and \$10,494,138,005 in respect of rateable land.

3. Determination of basis for differential rates

That pursuant to section 156(1)(a) of the *Local Government Act 1999*, the Council determines that the basis for differential rates on land within its area shall be according to the use of the land, in accordance with the permissible differentiating factors set out at regulation 14 of the *Local Government (General) Regulations 2013*.

4. Declaration of General Rates

4.1 That pursuant to sections 151, 152, 153 and 156 of the *Local Government Act 1999*, and in order to raise the amount of \$22,494,510 by way of general rates, a fixed charge is imposed, and differential general rates are declared for the financial year ending 30 June 2024, on rateable land in the Council area as follows:

- 4.1.1 on rateable land of category (g) use (primary production), a rate of 0.120004 cents in the dollar; and
- 4.1.2 on all other rateable land, a rate of 0.263238 cents in the dollar; and
- 4.1.3 a fixed charge component of the general rate of \$410.00.

4.2 That pursuant to section 153(3) of the *Local Government Act 1999*, Council has determined that it will not fix a maximum increase in the general rates charged on the principal place of residence of a principal ratepayer.

5. Service Charges

5.1 Community Wastewater Management System Annual Service Charges

That pursuant to section 155 of the *Local Government Act 1999*, service charges are imposed for the financial year ending 30 June 2024 (in accordance with the CWMS Property Units Code as provided at regulation 12 of the *Local Government (General) Regulations 2013*) as follows on each assessment of rateable and non-rateable land in the following areas to which land the Council provides or makes available a Community Wastewater Management System, as follows:

5.1.1 Maitland, Tiddy Widdy Beach, Ardrossan, Balgowan, Black Point, Edithburgh, Point Turton, Port Vincent, Port Victoria, Stansbury, Sultana Point, Yorketown, Bluff Beach, Chinaman Wells, Foul Bay, Port Julia, Hardwicke Bay and Rogues Point areas:

- Occupied Land: \$635.00 per unit
- Vacant Land: \$471.00 per allotment

and that in recognition of the additional costs incurred by the property owners of Assessment Numbers 200634, 200642, 200667, 200683, 200691, 202226, 202234 and 202242 due to the requirements to install and maintain a pumping facility and/or due to the provision of an Advanced Wastewater Treatment System, the Council provides a rebate of 50% of the Community Wastewater Management System charge payable, pursuant to section 166(1) (m) (ii) of the Act.

5.2 Water Supply Schemes Annual Service Charges

That pursuant to section 155 of the *Local Government Act 1999*, service charges are imposed for the financial year ending 30 June 2024 as follows on each assessment of rateable and non-rateable land in the following area to which land the Council provides or makes available a water supply service:

5.2.1 Balgowan, Black Point and Hardwicke Bay areas \$230.00

5.3 Waste Collection and Recycling Annual Service Charges

That pursuant to section 155 of the *Local Government Act 1999*, the Council imposes an annual service charge for the year ending 30 June 2024 upon both rateable and non-rateable land to which it provides or makes available the prescribed service of waste collection (the Waste Collection and Recycling Service) which is imposed as follows:

- 5.3.1 \$226.00 for a two (2) bin service and
5.3.2 \$265.00 for a three (3) bin service.

6. Declaration of Separate Rates

That pursuant to section 69 of the *Landscape South Australia Act 2019* and section 154 of the *Local Government Act 1999* and for the financial year ending 30 June 2024, a separate rate of 0.010964 cents in the dollar is declared on all rateable land in the area of the Council to raise the amount of approximately \$1,154,428 (inclusive of rebates of approximately \$3,800) with \$1,150,628 payable to the Northern and Yorke Landscape Board.

7. Rates Payments

7.1 That in accordance with section 181 of the *Local Government Act 1999*, all rates (general and separate) and service charges payable for the year ending 30 June 2024 be payable in four equal or approximately equal instalments due for payment on 4 September 2023, 4 December 2023, 4 March 2024 and 3 June 2024 or on other days as determined by the Chief Executive Officer; and

7.2 That pursuant to section 44 of the *Local Government Act 1999*, the Chief Executive Officer is delegated the power in section 181(4)(b) of the *Local Government Act 1999*, to enter into agreements with ratepayers relating to the payment of rates in any case of hardship or financial difficulty.

8. Rates Rebates

That pursuant to sections 160, 161, 162, 163, 165 and 166 Council confirms all mandatory rebates and approves all discretionary rebates as laid before Council at this meeting.

LINK TO STRATEGIC PLAN

Goal: 5 Responsible Governance and Leadership

Strategy: 5.1 Openness and transparency of reporting Council's performance

5.1 Openness and transparency of reporting Council's performance

5.2 Effective leadership and informed decision making

5.3 Meet all legislative requirements and compliance with Council's internal controls

5.4 Seek alternate income streams and ensure financial sustainability

5.5 Undertake effective risk and emergency management

BACKGROUND

The Local Government Act 1999 (Act) requires Councils to prepare a Budget, adopt property valuations and declare rates each financial year. The Budget has been prepared with reference to Council's 2024-2033 Long Term Financial Plan (LTFP) and current Asset Management Plans (AMPs).

Council have previously considered and approved for public consultation a draft Budget for 2023/2024 as part of the Annual Business Plan (ABP). Eleven (11) written public submissions and one (1) verbal submission were received and considered by Council at its meeting on Wednesday, 28 June 2023.

The Audit and Risk Committee considered the draft 2023/2024 Annual Business Plan and Budget at its meeting on Tuesday, 7 June 2023.

DISCUSSION**Budget 2023/2024**

The following amendments have been made to the draft Budget which was advertised for public consultation:

- Increases to operating expenditure as follows:
 - \$0.2m for the purpose of road maintenance; and
 - \$10,000 to support the Arts and Cultural Facilitator position.

and

- An increase to capital renewal expenditure of \$0.2m for the purpose of road renewal.

The key components of the 2023/2024 Budget are:

- Budgeted operating revenue of \$38.6m including \$28.4m in rates and service charges, \$5.1m in user charges and \$4.2m in operating grants, subsidies and contributions;
- Budgeted operating expenditure of \$38.1m of which depreciation is \$11.5m, employee costs of \$11.3m and \$15.1m is budgeted for materials, contracts and other expenditure;
- Operating surplus of \$0.5m which represents a \$0.8m improvement on the LTFP forecast deficit of \$0.3m. The reasons for this variance are listed in Council's 2023/2024 ABP;
- \$9.9m for the renewal and replacement of existing assets;
- \$7.0m for new and upgraded assets;
- Total capital expenditure \$2.2m more than the LTFP;
- \$0.76m new loan;

- Budgeted closing cash position of \$1.1m which is approximately \$0.4m more than the forecast LTFP closing cash position.

More detail is provided in the budgeted Financial Statements attached to this report (Attachment 1) and Council's 2023/2024 ABP.

Financial Assistance Grants 2023/2024

It should be noted that on 29 June 2023, Council was paid \$2.15m of its 2023/2024 Federal Government's Financial Assistance Grant entitlement in advance. It must be noted that this payment is based upon preliminary recommendations of the SA Local Government Grants Commission and is subject to further adjustment. The Commission's final 2023-24 grant recommendations are yet to be finalised and presented to the State Minister for his endorsement and to the Assistant Federal Minister for his approval. It is anticipated that this process will be finalised by the end of July.

The advance payment will need to be recognised as operating income in 2022/2023 and the forecast income in the 2023/2024 Budget may need to be adjusted, impacting the operating bottom line in both years. The only impact on forecast cash flow will be the timing of recognition of the cash received. However, the impact on annual cash flow and the operating bottom line will be negligible if the Federal Government continues to pay Financial Assistance Grant amounts in advance in future years, as has been the practice for several years now. For this reason, the draft 2023/2024 Budget has not been adjusted at this stage.

Financial Performance

Council's financial performance is measured by three principal financial sustainability indicators, which are tabled below and compared with targets set in its LTFP (Attachment 2).

Financial Indicator	Budget 2023/2024	LTFP 2023/2024	Revised Budget 2022/2023
Operating Surplus Ratio	1.3%	(0.8%)	1.8%
Net Financial Liabilities Ratio	23.7%	23.7%	18.9%
Asset Renewal Funding Ratio	56%	53%	68%

The Operating Surplus Ratio expresses the operating Surplus/(Deficit) as a percentage of total operating income. The table above shows Council's proposed 2023/2024 ratio is 1.3% which is an improvement to the LTFP forecast. The reasons for this variance are detailed on pages 24 to 25 of Council's 2023/2024 ABP.

The Net Financial Liabilities Ratio is a measure of the significance of the amount owed to others, compared to operating income. Council's proposed 2023/2024 ratio is 23.7% which matches Council's LTFP forecast. Council's ratio is well within its LTFP, and the sector recommended ceiling of 100%.

The Asset Renewal Funding Ratio measures whether existing non-financial assets are being renewed or replaced at the same rate as forecast in AMPs. Council's 2023/2024 Budget proposes a ratio of 56% which is 3% more than Council's LTFP forecast. The reasons for this can be found on page 26 of Council's 2023/2024 ABP. The focus will continue to be on meeting and exceeding the LTFP minimum target of 100%.

For more detail on Council's Financial Indicators (Ratios) refer to pages 24 to 26 of Council's 2023/2024 ABP.

Property Valuations 2023/2024

Final property valuations provided must be adopted by Council before they can be used to raise rates in 2023/2024. The final valuation (including 1,179 non-rateable assessments worth \$167.8m) for 2023/2024 provided to Council as at 25 June 2023 is \$10.7b. This valuation is being considered

for adoption by Council at this meeting (Recommendation 2) and if adopted, will be used to raise rates in 2023/2024.

More detailed information on change in property valuations by land use category can be found on page 20 in Council's 2023/2024 ABP.

Rating Strategy and Structure 2023/2024

Chapter 10 of the Local Government Act 1999 provides the framework for councils to set rates. In setting rates for 2023/2024 Council has considered the following:

- Service delivery needs and priorities;
- Asset maintenance and renewal requirements;
- Available resourcing;
- LTFP and AMPs;
- Impacts of proposed rates on various categories of ratepayers and their capacity to pay;
- Distribution of increases as evenly and fairly as possible across all of Council's ratepayers;
- Retaining the fixed charge at \$410 or increasing it to ensure all ratepayers contribute a set amount to the provision of Council services and infrastructure, without the majority of the rate increase falling on those who have the least capacity to pay; and
- The balance and relationship between capital value vs rates contribution for individual land use (rating) categories.

Council's LTFP 2024-2033 adopted by Council in April 2023 sets out the proposed rate increases to total general rate revenue over the next ten years commencing 2023/2024.

At its meeting on Wednesday, 24 May 2023 Council endorsed Model 4 for the raising of total general rate revenue in 2023/2024. This model was based on the following:

- 11% increase to total general rate revenue in 2023/2024 (8% applied across all land use categories with a further 3% applied entirely to the Primary Production land use category);
- \$22.49m in total general rate revenue;
- 51.8% of total general rate revenue to be raised from Residential ratepayers (1.6% less than 2022/2023);
- 39.5% of total general rate revenue to be raised from Primary Production ratepayers (2.3% more than 2022/2023); and
- No increase to fixed charge in 2023/2024.

Compared to Council's LTFP, forecast total general rate revenue of \$22.49m is approximately \$0.8m or 4.0% more. The LTFP forecasts a 7.0% increase to total general rate revenue in 2023/2024.

For full details of the endorsed model and its impact on the various land use (rating) categories please refer to Council report 8.2 in the agenda for the Special Meeting held on Wednesday, 24 May 2023.

Following on from finalisation of capital valuations by the VG, the adopted rating model has been updated and total rate contributions by land use have remained largely unchanged.

Based on the rating model adopted by Council, the fixed charge will remain at \$410 the same as 2022/2023 and the corresponding differential rates (cents in the dollar) to generate the total required general rate income, are as follows:

- residential, commercial, industrial, vacant land and other: 0.263238 cents
- primary production: 0.120004 cents

More detail on the rating structure is contained on pages 18 – 21 in Council's 2023/2024 ABP.

Waste Collection and Recycling Service Charge

Council's proposed annual service charge for the provision of waste collection, recycling and green organics for its three-bin service is \$265. Compared to 2022/2023 this is an increase of \$30 based on full cost recovery modelling. This service is not offered to rural properties; however, they do get a two-bin service. This charge is discounted for properties with access points greater than 500m from their bin collection point. The annual service charges for 2023/2024 are summarised as follows:

Service	Distance from rural collection point	Annual Charge
3 Bins	Not applicable	\$265.00
2 Bins	Up to and including 500m	\$226.00
2 Bins	Greater than 500m and up to 2km	\$169.50
2 Bins	Greater than 2km but less than 5km	\$113.00

More details on this service charge can be found on page 22 of Council's 2023/2024 ABP.

Community Wastewater Management System (CWMS) Service Charge

Council operates eighteen schemes situated in townships and holiday settlements throughout the district. The service charge for the schemes represent a cost recovery fee to ensure the cost of operating the schemes are recovered through user charges. The annual service charge proposed in 2023/2024 for occupied land is \$635 per unit (2022/2023: \$547) and \$471 per vacant allotment (2022/2023: \$406) for vacant land.

More details on this service charge can be found on page 22 of Council's 2023/2024 ABP.

Water Supply Service Charge

To enable communities to have access to a secondary water supply, Council maintains water supply services to three communities. Service charges are raised annually to cover the cost of operating the services. Charges for water usage are raised throughout the year as water is used. In 2023/2024 the proposed annual service charge for water supply for each of the three schemes is \$230 (2022/2023: \$215).

More details on this service charge can be found on page 23 of Council's 2023/2024 ABP.

Regional Landscape Levy

The Landscape South Australia Act 2019 requires Council to raise a levy on behalf of the Northern and Yorke Landscape Region Board. This levy is collected from ratepayers on behalf of the Board and paid to them quarterly. Council does not retain the revenue collected and does not determine how it is spent.

In 2023/2024 Council has been advised that it will need to remit \$1.151m to the Board. As a result Council will raise approximately \$1.154m (including approximately \$3,800 in rebates). This is a decrease of approximately \$44,000 or 3.6% to 2022/2023.

The levy can be raised by applying a fixed amount (calculated by dividing the total amount to be raised by the total number of rateable properties) against each rateable property or by applying a differential rate (cents in the dollar) on capital values of rateable properties. Council will apply a differential rate of \$0.010994 on the capital value of all rateable properties.

Separate Rate – Chinaman Wells and Point Turton Seawalls

Council has previously declared, pursuant to Section 154 and in accordance with Section 154(2)(b) of the Local Government Act 1999, an annual separate rate on seven properties at Chinaman Wells and six properties at Point Turton, to recover funding, and associated costs, provided to those properties for the purpose of construction of a seawall at those locations. These separate rates were declared for a period of ten years commencing 1 July 2017. The separate rate on each of the properties has been gazetted for those ten years and is therefore not required to be separately considered and declared for 2023/2024.

Rates and Other Rebates

The Local Government Act 1999 provides the framework for Councils to determine non-rateable properties such as Crown Land and Council owned land. The Act also specifies properties which must receive mandatory rate rebates, including for health, religious, educational and community service purposes. In addition, section 166 of the Act provides the opportunity for Council to approve discretionary rate rebates.

Mandatory and discretionary rebates as listed in Attachment 3 are presented for Council's information and approval. In 2023/2024, approximately \$0.147m (\$0.145m actual 2022/2023) is proposed to be provided in rate and service charge rebates.

Ratepayers not included in the list of endorsed rebates are still permitted to apply for discretionary rate or other rebates at any time during the year, with the final determination to be made by Council at that time.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

As mentioned earlier the draft Budget was advertised for public comment and exhibition.

In accordance with section 123(9) of the *Local Government Act 1999*, all ratepayers will be provided with a summary of the Annual Business Plan (including Budget) with the 2023/2024 first quarter rates notice and copies of the plan will be available on Council's website.

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team
- Manager Financial Services
- Senior Rates Officer

In preparing this report, the following external parties were consulted:

- Kelledy Jones Lawyers

POLICY IMPLICATIONS

PO057 Public Consultation Policy

PO060 Rate Relief Policy

BUDGET AND RESOURCE IMPLICATIONS

Financial implications are as detailed in this report and as presented in the attached budgeted Financial Statements.

The 2023/2024 Budget aligns with the LTFP and Council's key financial direction of reducing the operating deficit and dedicating funds to the renewal of assets consistent with Council's Asset Management Plans. While a 'business as usual' approach is forecast in 2023/2024, albeit impacted

by significant inflationary pressures, it is acknowledged that there may be deviations from the LTFP for several reasons as stated in the ABP.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

The resolutions are consistent with, and give authority to, the 2023/2024 Budget as developed by Council and Council staff in consideration of financial and other relevant risk management considerations.

As part of their annual legal compliance verification service provided for the adoption of the ABP, budget, declaration of rates and adoption of capital valuations, Kelledy Jones Lawyers have verified legal compliance of all recommendations presented in this report.




Local Government Act 1999

Local Government (General) Regulations 2013

Local Government (Financial Management) Regulations 2011

Landscape South Australia Act 2019

ATTACHMENTS

1. **Budgeted Financial Statements 2023-2024 (under separate cover)** 
2. **Budgeted Financial Indicators (Ratios) 2023-2024 (under separate cover)** 
3. **Rate Rebates 2023-2024 (under separate cover)** 

22.4 FEES AND CHARGES 2023/2024**Document #:** 23/62181**Department:** Corporate and Community Services**PURPOSE**

Council's Fees and Charges are reviewed annually to ensure appropriate charges are in place for prescribed Council services and to update those fees set by legislation to ensure compliance. This report seeks endorsement of Council's fees and charges for 2023/2024.

RECOMMENDATION

That Council adopt the 2023/2024 Fees and Charges as attached and presented to this meeting, to come into effect from Monday, 17 July 2023.

LINK TO STRATEGIC PLAN**Goal:** 5 Responsible Governance and Leadership**Strategy:** 5.2 Effective leadership and informed decision making

5.3 Meet all legislative requirements and compliance with Council's internal controls

5.4 Seek alternate income streams and ensure financial sustainability

5.5 Undertake effective risk and emergency management

BACKGROUND

As part of the annual budget process, Council's Fees and Charges were also reviewed and updated to reflect recent CPI increases, competitor and other Council pricing (where applicable), affordability, cost recovery vs community benefit, regulatory compliance, possible loss of income and reduced use of Council facilities.

The review supports Council's aim to operate an effective and efficient cost recovery system and to periodically review Fees and Charges and their alignment with the cost of providing those services. Council also looks to ensure that fees and charges for commercial services provided are consistent with market rates and are competitive in keeping with the principles of Competitive Neutrality Policy.

DISCUSSION

Council's Fees and Charges attached to this report (Attachment 1 – under separate cover) list all Fees and Charges that will be applicable in 2023/2024 should Council adopt them.

Changes to legislated fees set by Government, where notification has been provided to Council, have been made in the attached schedule. Notification of changes to some legislated fees and charges will only occur either just prior to, or following, the consideration of this report. These changes will be made as and when they are received and at the first available opportunity.

Fees and Charges set by Council will come into effect from Monday, 17 July 2023.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

If endorsed the full schedule will be made publicly available via Council's website and notification of the annual update advertised via Council's social media.

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team
- Manager Financial Services
- Manager Economic Development and Business Sustainability
- Accountant Financial Operations

In preparing this report, the following external parties were consulted:

- Nil

POLICY IMPLICATIONS

Not applicable

BUDGET AND RESOURCE IMPLICATIONS

Proposed Fees and Charges were taken into consideration when forecasting income estimates for the 2023/2024 Budget.


RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

Local Government (Financial Management) Regulations 2011

Local Government Act 1999

SA Competitive Neutrality Policy Statement

ATTACHMENTS

1. **Fees and Charges 2023-2024 (under separate cover)** 

23 CORPORATE AND COMMUNITY SERVICES**23.1 REQUEST FOR SPONSORSHIP - PRICE TRACTOR PULL****Document #:** 23/61873**Department:** Corporate and Community Services**PURPOSE**

To seek endorsement from Council to sponsor the Price Tractor Pull event on Saturday and Sunday, 5-6 August 2023

RECOMMENDATION A

That Council endorse sponsoring the Price Tractor Pull event on Saturday and Sunday, 5-6 August, for the requested amount of \$5,000.

or

RECOMMENDATION B

That Council endorse sponsoring the Price Tractor Pull event on Saturday and Sunday, 5-6 August, for an amount of \$_____ (more than \$2,000 but less than \$5,000).

or

RECOMMENDATION C

That Council refer the decision of whether to sponsor the Price Tractor Pull event on Saturday and Sunday, 5-6 August, back to delegated staff (up to \$2,000 maximum).

LINK TO STRATEGIC PLAN**Goal:** 1 Economically Prosperous Peninsula

4 Community Engaged and Supported

Strategy: 1.3 Improve visitor experiences, including tourism infrastructure, signage, information and support

1.4 Support local events and help attract new events

1.5 Partner and build positive relationships with key stakeholders to progress tourism and business growth

4.2 Support and/or deliver local community events, programs or workshops

4.3 Continue providing community grants, donations and sponsorships

BACKGROUND

Council supports a range of events through sponsorships, and endorsed a Sponsorship and Donation Policy (PO187) to formalise the process and maximise benefits to Council on 14 December 2022. The Policy states delegated staff can approve requests up to \$2,000, and any request exceeding that amount can only be awarded by decision of Elected Members at a Council meeting.

Yorke Peninsula Classic and Vintage Tractor Pull Club hosted the inaugural Price Tractor Pull event on 6-7 August 2022, coinciding with the Price 140th anniversary celebrations. Council provided \$500 sponsorship for the 140th anniversary event.

The club, which has 51 active members, is seeking to now make the Price Tractor Pull a major biennial event.

DISCUSSION

The Price Tractor Pull event is set to include the classic and vintage tractor pull as well as live music from local artists, a show 'n' shine, Whyalla Steel City Drag Club exhibition and car start-ups, a shearing demonstration, wool spinning demonstration, RC Truck Club demonstration, market stalls, kids' activities such as recycling play and agricultural education, horse and cart rides, a petting zoo, mini steam traction rides, osprey nest making and more. The organisers anticipate 1,000 visitors across the two days. Entry is free to the public.

According to the sponsorship application form, received Tuesday, 27 June 2023, the event is being promoted on the Australian Tourism Data Warehouse as well as in traditional and social media. Local involvement includes 10 Yorke Peninsula-based musicians, Fat Farmers, food trucks, Watsacowie Brewery and Sunny Hill Distillery, 20 market stalls and local competitors. Visitors from Adelaide and The Riverland have already booked accommodation at Ardrossan Caravan Park, and the Price Community Club and Wheatsheaf Hotel are preparing for increased patronage.

The inaugural event, held last year, attracted 36 competitors from as far as the Riverland, Barossa, Strathalbyn and the Mid North, as well as 110 vehicles in the show 'n' shine.

An extensive business case outlining the event's purpose and intentions is attached. More than 50 businesses are sponsoring the upcoming Price Tractor Pull (cash and in-kind) indicating the organisers have not simply relied upon Council to ensure the event's success.

It is important to note that the \$5,000 sought would equate to more than one third of the available 2023-24 sponsorship budget. In recent years Council has not provided sponsorship of this magnitude for any event. The highest sponsorship allocations for individual events in recent years have been \$2,000 for the Berry Bay Surf Jam and \$1,500 for the Yorkes Classic.

If \$5,000 is allocated to one event, it will mean other events that Council has regularly supported in the past will not all be able to receive the same level of support in 2023-24. This has traditionally included Christmas celebrations, youth performances, arts and cultural events, sporting and leisure events, and more.

The \$5,000 sought is for a one-off sponsorship, and any amount offered as sponsorship by Council would be for this year's Price Tractor Pull only. The organisers would have to reapply for any future events.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Manager Economic Development and Business Sustainability

In preparing this report, the following external parties were consulted:

- Yorke Peninsula Classic and Vintage Tractor Pull Club

POLICY IMPLICATIONS

PO187 Sponsorship and Donation Policy states "funding is limited to a maximum value of \$2,000 for Municipality-scaled Event Sponsorship (GST excluded). Any funding beyond these set totals can only be awarded by decision of Elected Members at a Council meeting." The sponsorship request falls within all other requirements of the Policy.

The Policy also states, "applicants may not receive the full amount of funding sought in the application. A final decision on the funding is at the discretion of the Council."

BUDGET AND RESOURCE IMPLICATIONS

Providing one event with a \$5,000 sponsorship will take up over one third of the 2023-24 sponsorship budget, which was increased to \$14,500 during this year's budgeting process. Approximately \$2,800

of this is already pre-committed to the Garage Sale Trail as part of a multi-year funding agreement. A further \$2,000 has been granted to the Berry Bay Surf Jam, and \$400 for the SYP Agricultural Society Minlaton Show, as they successfully applied for recurring sponsorship during the previous financial year in accordance with the Sponsorship and Donation Policy. Granting the full \$5,000 requested for the Price Tractor Pull, on top of these amounts already committed, would leave \$4,300 for all remaining sponsorship requests across 2023-24.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

The risk of the sponsorship being given and the event not proceeding will be mitigated by a funding agreement. The risk of the event not delivering the activities or benefits described in the application will be mitigated by Council's acquittal process as outlined in the Sponsorship and Donation Policy. Risks associated with organising the event have been considered by the organisers in a risk assessment submitted as part of the sponsorship request. The risk assessment document is attached to this report.

ATTACHMENTS

1. **Sponsorship Application And Supporting Documents - Price Tractor Pull** [↓](#) 

YORKE PENINSULA COUNCIL

PRINCIPAL OFFICE:
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ALL CORRESPONDENCE TO:
PO Box 17, MAITLAND SA 5573
Telephone (08) 8832 0000
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SPONSORSHIP / DONATION APPLICATION FORM

SF405

Responsible Officer: Manager Economic Development and Business Sustainability

Issue Date: 15/12/2022

Next Review Date: December 2026

A - APPLICANT DETAILS

- 1. Name: (Kylie) YP Classic & Vintage Tractor pull club.
2. Contact person (if different to above): Kylie Cornell (secretary)
3. Postal address: PMB 17, Kadina 5555
4. Telephone: Mobile: 0407 186411 Email:
5. Do you have any outstanding debts with the Yorke Peninsula Council? (that are not a Community Loan)
[] Yes [x] No

B - EVENT DETAILS

- 6. Event name: Price Tractorpull
7. Event type:
[x] Free community event [] Ticketed, public access event [] Private/Invitees only event
8. Event date(s) (DD/MM/YYYY): 5-6 Aug 2023
9. Event venue/location: Price Oval

10. Event description (i.e., aims, objectives, major activities, etc.)(1,000 characters max)

Community Free Event, live music daily, community workshops, free children activities, local produce Smyhill, Widra Park, Watsacome, show n shine, band sat 3-7pm, Osprey nest making workshop with Ian Falkenberg talk, Whyalla drag club, start up's daily, Petting zoo, wool spinning & steaming demos.

- 11. Is your request for a donation or sponsorship funding?
[] Donation. Please fill in sections C and F
[] Sponsorship. Please fill in sections D, E and F
[] Not sure. Please refer to PO187 for details or alternatively contact Council on (08) 8832 0000 for further clarification &/or assistance.

C - DONATION FUNDING

- 12. Have you received Council donation funding for the same event previously?
[] Yes. Please specify the most recent year's funding value
[] No.
13. What is the amount requested? (maximum \$250 - any amount exceeding \$250 must be approved by Elected Members at a Council meeting)
\$.
14. Is in-kind support requested (including but not limited to Council staff assistance, loan of Council facilities, promotion)?
[] Hire of Council facility (specify)
[] Council staff assistance (please specify what is being requested) (500 characters max)

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Updated: 15/12/2022

SF485 SPONSORSHIP / DONATION APPLICATION FORM

- Promotion via Council website and social media platforms
- Other (specify) (500 characters max)
.....
- No

D – SPONSORSHIP FUNDING

15. Have you received Council sponsorship funding for the same event previously?

- Yes. Please specify the most recent year's funding value
.....
- No. (skip to question 17)

16. If Yes, have you adequately acquitted the previous sponsorship funding of Council, if applicable?

- Yes
- No
- Not applicable

17. What is the event's target audience?

(Estimated number of participants? Who are they? Approximate percentages of the target audience from outside the region, etc.) (1,000 characters max)

Families Music Singles / couples
 Car Enthusiast River Murray Tractor Club
 Vintage Machinery Clubs Mid North (Northern Auto Restoration Club)
 Farmers Market stall holders x 20
 Show n shine clubs Foodvan owners x
 Local community expected 1000 visitors per day over 2 day event.

18. Is the event expected to deliver any of the following benefits? (Please select & provide comment)

Community development (e.g., sporting, cultural development, recreation, wellbeing, resilience, the celebration of youth and local talents, etc.) (1,000 characters max)

Visitor spend Average \$65.00 per person - Economic Boost
 accommodation & food outlet.
 Providing community connection & wellbeing social benefits
 Increasing tourism opportunity in the future. Celebrating Agriculture
 Increasing awareness local musical talent, local live music
 throughout the day, seven piece band 3-7pm. Free sat. evening.

Economic and tourism benefits (e.g., food/catering, accommodation engaged into the event; event's attractiveness to in-region visitors and out-of-region tourists) (1,000 characters max)

Tourism data warehouse event -> getaways accom sponsor.
 Ardrossan Caravan park booked 6 cabin/villas for Riverland & Adelaide
 participants. Employed local sound system & Drone photographer
 to enhance promoting future event. BI annual agreement with
 Mundoorra. Progress, working & connecting with outer communities.
 Free market stalls + food on sites to gain confidence with locals
 to support small town events. Local hotel increase staff to cater
 for meals. Local price club pre bookings increase Friday night cinema

Yorke Peninsula's reputation strengthening (e.g., how does the event contribute to shape and promote the Yorke Peninsula's reputation and appeal?) (1,000 characters max)

Key to involve all outer YP communities to contribute to a
 event that caters to a broad cohort, music, food, old
 machinery with free childrens activities. Community workshops
 inc. story book therapy dogs + Osprey nest making activity to
 enhance community awareness + involvement in a mixed fun gala
 day

SF485 SPONSORSHIP / DONATION APPLICATION FORM

Environmental conservation and inclusiveness commitments (for example: initiatives on waste management, is the event inclusive for persons with a disability or accessibility issues?) (1,000 characters max)

Recycling drinkware
 Recycle cable drums outdoor furniture, Recycled wood for benches.
 Recycled chairs unwanted by sporting clubs.
 Disable toilets @ Price club rooms. First Aid mental health officer available if needed.

19. How will you promote your event?
 Ardrosson Hospital. Courtesy bus from Ardrosson to Price for Elderly transport.

Channels	Planned activities
Digital/online media	FB Tourism data warehouse. Free send in blue / mailchimp. YP council calendar.
Traditional media	Country Times NARC Car Magazine MAPS Car Magazine Ardrosson info. Posters distributed via food vans
Publicity/public relations	YP Tourist magazine advertisement. ABC 891 interviews

20. How can you demonstrate the event can be delivered successfully as described? (e.g., a viable financial plan of the event, a risk management plan, organisation's experience in existing/similar event delivery, the roles and responsibilities of key stakeholders involved in the events) (1,000 characters max)

Sending attachment via email.

21. What is the amount requested?

Please note that funding per application is up to a limit of \$500 for a local-scaled event and \$2,000 for a Council area-scaled event. Any amount exceeding these totals must be approved by Elected Members at a Council meeting.

\$5000

22. Is in-kind support requested? (Including but not limited to: Council staff assistance, loan of Council facilities, promotion etc.)

- Hire of Council facility (specify).....
- Council staff assistance (please specify what is being requested) (500 characters max)
- Promotion via Council website and social media platforms
- Other (specify) (500 characters max)
- No

23. How do you intend to promote the acknowledgement of Council's sponsorship? Please refer to PO187 for details of this acknowledgement.

- Logo acknowledgement
- Council's public recognition at the event
- Official invitations and speaking/presentation opportunities
- Photography/videography
- Other (specify) (500 characters max)

SF485 SPONSORSHIP / DONATION APPLICATION FORM

24. Is this a one-off or recurrent sponsorship request?

- One-off sponsorship request
- Recurrent sponsorship request
- Unsure. Please refer to PO187 for details and/or contact Council at (08) 8832 0000 for assistance.

FOR RECURRENT SPONSORSHIP REQUEST ONLY (Q25 - Q27)

25. Up to today, how many times has the event been organised within the Council area?

- This is a new event
- 1-2 times
- 3 and more times

26. How regularly has the event been held and/or will the event be organised on the Yorke Peninsula?

- Ad-hoc
- Annually
- Biennial
- Other (specify)

27. How can you demonstrate the potential for continual growth of the event? (e.g., new initiatives planned to attract a greater level of visitors, new unique points of interest/activities planned to add into the event's highlights) (500 characters max)

Crowd pleaser change each year - Whyalla Outlaw Drag Club invited 2023.
 A younger generation has increased with interest. Fiat participants have entered tractor pull. Fiat Farmers have joined vs this year. Watsacowie are participating. Kids Tractor pull event sponsored by Rabo. Free family give away. George the farmer. Book encouraging awareness of agriculture.

E - SUPPORTING DOCUMENTS (IF ANY)

- Event marketing plan
- Event sponsorship package

F - DECLARATION

- I acknowledge that the information provided in this application is true and correct.
- I acknowledge that final decisions on all applications are at the discretion of Council.
- I acknowledge that the Council cannot guarantee funding for any application and cannot guarantee funding to the full amount requested by any applicant.
- I acknowledge that the grant must be spent on the agreed event only.

 <p>PRICE TRACTOR PULL</p>	<p>PROJECT RISK ASSESSMENT and CONTROL MEASURES</p>
--	--

No:		Project:	Price Tractor Pull		
Location:	Fairlie Drive , Price 5570	Author:		Date:	
Task	Community event Open air Tractor Pull.	Date to commence	August 3 2023	Date to conclude	August 6 2023
Consulted with:		Approved:		Date:	
		Approved:		Date:	

Please detail all the risks identified within the project, these should include Health, Safety, Environment, Community and Project Management; aligned to these risks, please identify the mitigation actions and responsibility.

President: Nick Correll
Track Manager: Shane Carty
Safety Officers: Shane Carty, Levi Correll, Cassie Woolford, Nelson Correll
Responsible Person: Kylie Correll
First Aid Officer: Kylie Correll

Emergency Contacts
Ambulance – 000
Police – 000
Fire – 000

Price Tractor Pull Contacts Contact either in case of accident or injury
President - (Nick Correll) – 0417 840 340
Track Manager - (Shane Carty) – 0418 804 833

 PRICE TRACTOR PULL	PROJECT RISK ASSESSMENT and CONTROL MEASURES
--	---

Item / Task	Potential Hazard	Likelihood Consequence	Level of Risk	Controls	Person who will ensure controls are implemented
EXTREME WEATHER	Inclement weather	C2	Moderate	Outdoor event. If heavy rain, event cancelled	Event owner
HEALTH AND SAFETY	Trip Hazards	C1	Low	All cords to be covered. Inspection of area through event by PPA members	Event owner
	Bins overflowing	C1	Low	To be monitored by PPA members	Event owner
	Electric shock	C3	Moderate	All electric equipment to be tagged in good order	Event owner. User of equipment
	Pedestrian vehicle interaction	C3	Moderate	Vehicle to be parked carpark attendants. Slow speed of vehicles	Traffic Control Zancott
	Inappropriate behaviour from intoxicated persons	B2	Moderate	Ensure responsible service of alcohol. SAPOL called for any antisocial behaviour	Event owner. Bar manager
	Lost children	B2	Moderate	Announcement on microphone, Taken to office trailer	Event owner. Parent/s

 <p>PRICE TRACTOR PULL</p>	<p>PROJECT RISK ASSESSMENT and CONTROL MEASURES</p>
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Item / Task	Potential Hazard	Likelihood Consequence	Level of Risk	Controls	Person who will ensure controls are implemented
	Food poisoning	C2	Moderate	All food outlets to ensure safe food handling	Food providers
	Emergency	D2	Minor	Ring 000 if assistance required	Event owner
	Noise	D1	Low	Outdoor event finished by sunset. No excessive noise Locals notified of event.	Event owner
	Uncontrolled crowd	D1	Low	Family fun event. Outdoor event. Food/drink/toilets to be monitored reg. unruly patrons	Event owner
	Fall	D3	Moderate	First aid officer Ring 000	Event owner
	Manual handling	C2	Moderate	Encourage good manual handling techniques	Event owner
COVID IMPACTS	Community spread of Covid	C3	Moderate	Hand sanitiser available indoors. Majority of event outdoors	Event owner

YP CLASSIC & VINTAGE TRACTOR PULL CLUB & PRICE PROGRESS PRESENT

PRICE TRACTOR PULL

5-6 AUGUST, 2023

BOTH DAYS

7:30am Hot Breakfast · Show n Shine · Tractor Pull · Steel City drags - car start ups · Shearing demo · Sunny Hill Distillery · Watsacowie Brewing · food & coffee vans · wool spinning · RC Truck Club demo · market stalls · exciting kids activities · live music · exclusive raffle prizes!

SATURDAY

Band *Race the Dawn* 3pm-7pm
Fat Farmers Maitland BBQ tea

SUNDAY

horse & cart rides · face painting
petting zoo · Story Book Dogs
mini steam traction rides
Osprey Q&A session



Courtesy bus Ardrossan to Price return \$10
All proceeds to Ardrossan Hospital.
For details & to book contact
Ardrossan Information Centre 88374195

Tractor Pull
souvenir wine
purchase at
the sheaf

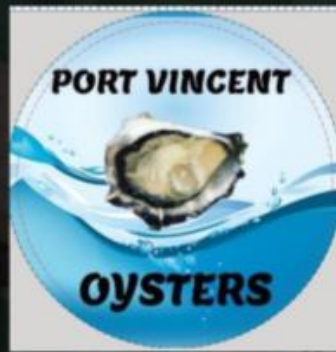
**PRICE OVAL FREE ENTRY
GATES OPEN 9AM**

**FREE
CAMPING**

FOOD TRUCKS

Price Tractor Pull

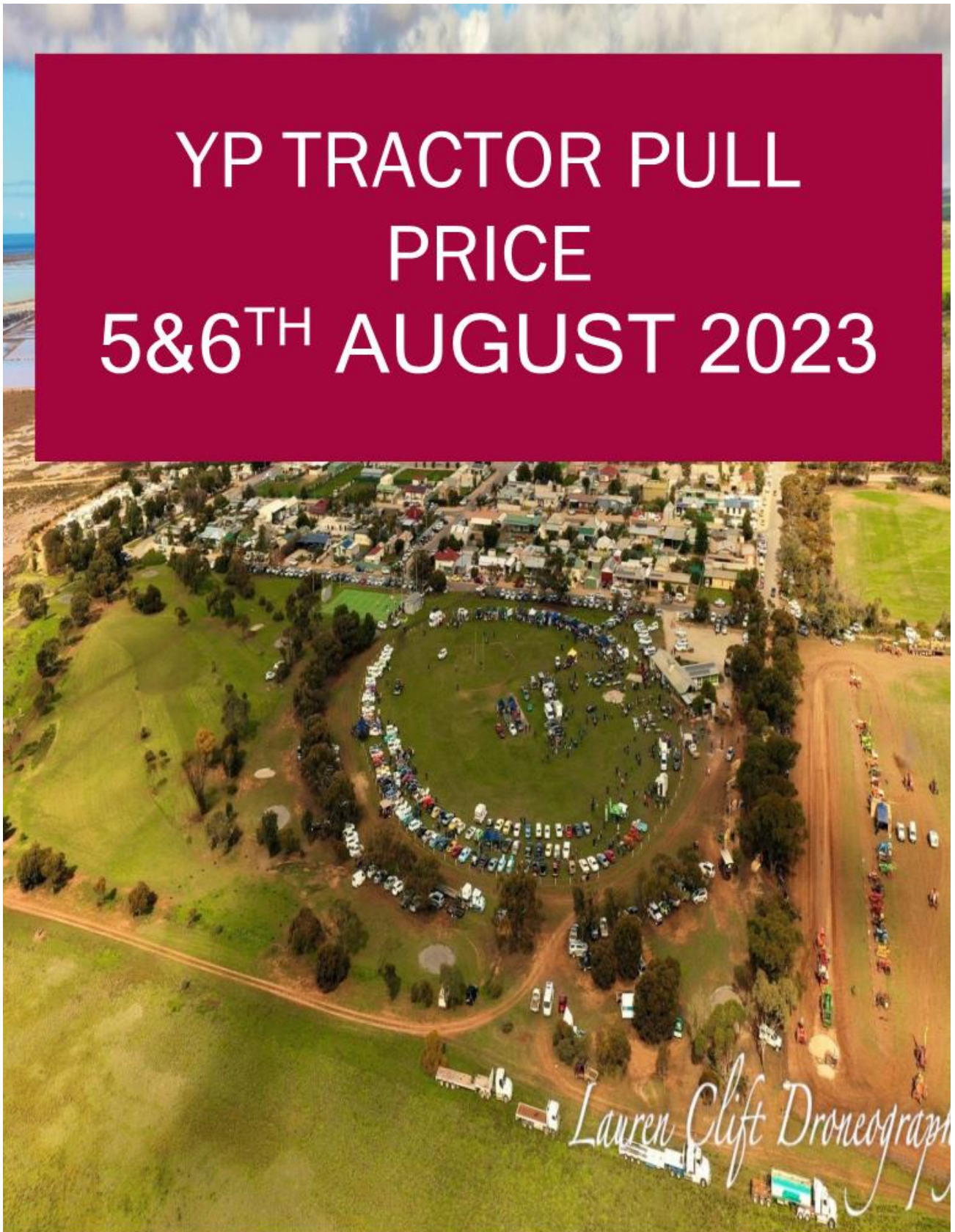
MFP Fire Foods · BBQ · Tractor Pull BAR · Bubble Teatastic ·
Sunny Hill Distillery · Spuds and More ·
Finger and Forks · Grazing Boxes · Watsacowie Brewing ·
Pizza in Motion · Widara Heritage Pork · Cornish Pasties ·
Donuts · Vicki's Soft Serve Ice Cream · Coffee vans



5 & 6 AUGUST, 2023

Price Oval
Parnell Tce, Price 5570 S.A

YP TRACTOR PULL PRICE 5&6TH AUGUST 2023



Executive Summary

Price is a low socio-economic township on the eastern coast of Yorke Peninsula. Instead of being located right on the coast; it is fringed by mangroves. Price faces the challenge raised by the absence of beautiful sandy beaches to lure tourists into our town. We must look to creating new offerings to promote a thriving, resilient community. We believe the "Price Tractor Pull" has the capacity to draw new visitation to the town with increased economic benefits for not only local businesses but surrounding townships as well.

1.1. OVERVIEW

The Price Tractor Pull Club had its inaugural event on 6&7th August 2022, as a part of the Price 140th anniversary celebrations. It was a collaboration hosted by Price Progress Association & the newly formed YP Classic & Vintage Tractor Pull Club. The Tractor Pull demonstration was held over two days with 36 competitors coming from regions as far as the Riverland, Barossa, Strathabryn and Mid North. To compliment the tractor pull event and engage visitors of all ages we held a family fun activities on the oval, adjacent to the tractor pull area. This incorporated a "Show N Shine" with 110 vehicles from all over the state. Several entrants came as part of a car club. Live music, food vans, markets stalls, demonstrations, children's entertainment & guest speakers added to the atmosphere. We believe a tractor pull event is reflective of our regions authentic personality.

1.2

OPTIONS APPRAISAL

Price Progress Assoc has agreed on our key objectives and outcomes. Our drivers behind these objectives are the health and wellbeing of our town and its residents. Based on innumerable feedback from attendees & the success in achieving our objectives for the 2022 event it has been decided by the committee to host another event in 2023. With the Keith Diesel & Dirt Derby hosting its final show in 2023 we believe this is an opportunistic time to add our event to the Regional Events calendar.

Costs and Benefits

Costs:

- Building of the track
- Hire of temporary infrastructure (portable toilets, tables & chairs, PA system, marquees)
- Construction of bar area
- Hi Vis staff uniforms
- Bar license
- Design, printing, photocopying
- Advertising
- Purchase of food & drinks to sell
- Ice
- Live Entertainment

Benefits:

- Attracting new visitors to the town
- Hosting an event not replicated elsewhere on the Yorke Peninsula
 - Networking/Partnerships
 - Promoting & boosting small, local businesses
 - Sharing of expertise
 - Skill development



2. INTRODUCTION

Project Name: YP Tractor Pull - Price
 Project Executive: YP Classic & Vintage Tractor Pull Club
 Project Sponsors: TBA
 Stakeholders: YP Council & YP Tourism
 Project Manager: Kylie Correll & Karen Newbold

2.1 BACKGROUND

The township of Price was turning 140 years since proclamation in August 2022. The Price Progress Assoc wanted to recognize this milestone and mark the occasion with an event for the whole township and surrounding district to enjoy. The idea of a Show N Shine on the oval was put forward, and then it was decided to add food vans, markets stalls & entertainment. Originally the tractor pull was to be a demonstration only by 6 local tractors but as word spread, more and more people asked if they could bring their tractors to compete. Organizers attended two other Tractor Pull events in the state (Milang & Murray Bridge) to gain better insight in how to successfully run our event. The track was built in March to allow it six months to settle & harden with the winter rains. Marketing of the event was through social media, flyers, YP Country Times and direct email.

2.2 PROBLEM STATEMENT

Price had not held a significant town event since the school closure in 2000. We felt town pride was lacking and have noticed a significant decline in volunteer numbers in our various town clubs (golf club, boat club, tennis club & Hall committee). Since covid19 restrictions people seemed lacking in social cohesion. Our volunteer base is also ageing. We needed to lift town morale & inspire interest in participating. We find that people are slow to jump on board with a new idea but once it has been a success then they are happy to help. We now have several people asking if they can assist with the 2023 event.

2.3 STRATEGIC OBJECTIVES

STRATEGIC OBJECTIVE	MEASURE
To celebrate our town - it's past, present & history	Community satisfaction & visitor feedback
Increase winter visitation and drive visitor dollars into our town during the quiet time	Increased occupancy at the caravan park & increased revenue at the local hotel
Raise the profile of our town as a destination	Repeat visitors Social media tags

2.4 PROJECT OBJECTIVES

Strengthening community connection
Boost social inclusion & wellbeing ,

Encourage community participation with broad activities

Included a wider community audience to mingle
Provide a compelling reason to visit Price

2.5 RELATED PROJECTS

Price Progress Assoc owns and operates the Price Caravan Park. We are currently upgrading the communal kitchen facilities at the park to enhance the visitor experience. Our committee has recently lodged a concept plan with YP Council for a Nature Play space and Pump track which both align with our 5-year plan to develop town infrastructure to improve tourist visitation to Price.

YP Classic & Vintage Tractor Pull club has networked with Mundoora Vintage Tractor Pull club in regard to event exposure. Mundoora also held a tractor pull event in August 2022. Both clubs discussed the pros and cons of hosting the same event in the same month. As both clubs decided August was the ideal month to host the event - it was decided that both clubs would host the event biannually so as not to detract from each other. Price will host 2023 and then Mundoora will hold their next event in 2024.

3 OPTIONS ANALYSIS

Option 1 - Host the Price Tractor Spectacular in August 2023

Option 2 - Do not host an event

Option 3 - Host an event on a smaller scale

Option 4 - Host the event during a different month

3.1 PREFERRED OPTION

Option 1 - Host the Price Tractor Spectacular in August 2023


OPTIONS COMPARISON

	OPTION 1	OPTION 2	OPTION 3	OPTION 4
BENEFITS	Increase tourism Positive social media engagement	No increase in tourism No social media	Limits tourism potential Limited social media	Does not meet strategic objective Same as Option 1
DISADVANTAGES	Requires large volunteer base	Does not require any volunteers	Less volunteers needed	Volunteers may be busy with other interests
TIMESCALE	Costs will be incurred over the running of the event. Benefits will be ongoing	No costs incurred No ongoing benefits	Smaller running costs Less potential for benefits	Costs will still be incurred over the running of the event Benefits will be ongoing
COSTS	Hire of infrastructure Marketing costs Ongoing track maintenance Food/drink to sell Merchandise	No costs	Same as Option 1 but on a lesser scale	Same as Option 1
MAJOR RISKS	Inclement weather	No risks	Inclement weather Not as many attendees	Not as many attendees due to clash with other events



4. PROCUREMENT

For the 2022 event temporary infrastructure (tables & chairs) were sourced from other Progress Associations free of charge. This was extremely labour intensive as it involved traveling to different locations, loading, and unloading by volunteers to set up and then loading & unloading again to return the items. For the 2023 event we would like to hire all tables & chairs from Mid North Party Hire who will deliver the items & collect for return.

The PA system was loaned to us (free of charge) by the Murray Bridge Tractor Pull club. For 2023 we would like to hire this item to provide a more professional standard.

We aim to source as many local goods and services as possible to support local businesses.

- Mid North Party Hire – Tables, chairs, marquees, heaters, coolroom
- Skinner's Contractors – portable toilets
- YP Council – rubbish bins & rubbish collection
- PA System – Mad Panic Promotions

5. PROJECT STRATEGY

Key milestones

Milestone	Date
Book vendors	Nov/Dec 2022
Book entertainment	Nov/Dec 2022
Book market stall holders	March 2022
Contact sponsors	Nov 2022
Begin publicity & social media campaign	Jan/Feb 2023
Direct email to Engine & Machinery clubs	Jan/Feb 2023
Direct email to all SA Car Clubs	Jan/Feb 2023
Design & print flyers	March 2023
Liase with YP Council & YP Tourism	March 2023
Track & site maintenance	June & July 2023 ongoing
Follow up with all vendors/entertainment etc	May 2023
Event registration open	1 st June 2023
Event registration close	1 st July 2023
Print programmes	July 2023
Event set up	1 st August -5 th August 2023
Event pack up	7 th August 2023



6. COSTS - BENEFIT ANALYSIS

Considerable savings have been made on staff & labour hire due to all personnel involved in the event being a volunteer.

Volunteers cover car parking, bar staff, track marshall, drivers of the sled & pull back tractor, flag marshalls, programme announcer, rubbish pick up and set up/pack up duties.

Our main costs in running this event is the hire of temporary infrastructure. This is essential to ensure a comfortable, safe, relaxing & joyful event.

Other donated items include:

Goody bags for tractor pull participants – donated by local business

Large hay bales for wind break – donated by local farmers

Our other major cost is the provided entertainment.

7. PROJECT MANAGEMENT AND CONTROL

7.1 Governance

This event will be overseen & managed by the Price Progress Association & the YP Classic & Vintage Tractor Pull Club with assistance from the wider community. The Petersville Ag Bureau will manage the barbeque providing breakfast . We have volunteers from the town on rosters for all other duties. All our volunteers who are not committee members are recorded for volunteer insurance purposes.

7.2 RISK MANAGEMENT

Risk assessment attached

7.3 PROGRESS MONITORING

Our Clubs will be monitored against attendee numbers. We will have the gate attendant recording the numbers for the 2023 event to gain an accurate figure. Visitor satisfaction will also be measured and attendees given the opportunity for feedback through a survey on social media channels.

Sales & vendor satisfaction will also be used as a gauge of event success. In 2022 our food vendors all sold out by 3pm. All seven food vendors have booked with us again and these repeat vendor bookings is a good indication of a favorable outcome. We received significant positive community feedback in both written & digital form following the 2022 event which led to the decision to host this event again in 2023 and then on a biannual basis.

23.2 POLICY UPDATE - PO066 YORKE PENINSULA ART POLICY**Document #:** 23/63093**Department:** Corporate and Community Services**PURPOSE**

To seek endorsement of the updated PO066 Yorke Peninsula Art Policy.

RECOMMENDATION

That Council endorse the updated PO066 Yorke Peninsula Art Policy (formerly YP Art Exhibition Policy).

LINK TO STRATEGIC PLAN**Goal:** 1 Economically Prosperous Peninsula

4 Community Engaged and Supported

Strategy: 1.4 Support local events and help attract new events

1.9 Seek out, develop and deliver on economic development opportunities

4.2 Support and/or deliver local community events, programs or workshops

BACKGROUND

PO066 YP Art Exhibition Policy (Policy) was due to be updated in April 2022, however this was put on hold due to the formation of the Yorke Peninsula Council Arts and Cultural Working Group (Working Group) and the development of Grounded – YP Art Festival (Festival). The updated draft Policy now reflects these changes in Council's involvement with the arts and the biennial Festival, formerly named the YP Art Exhibition.

DISCUSSION

The Policy has undergone numerous updates to ensure it aligns with, and provides guidance and support for, the Working Group and the Festival. The draft Policy is based on work to date by the Working Group and has been produced in consultation with relevant staff including the Arts and Cultural Facilitator, who helms the Working Group.

The Festival is due to be held on 11-20 August, and has to date been developed and organised by the Working Group in consultation with key Council staff to ensure compliance with relevant Council policies and procedures. The updated Policy will ensure the appropriate steps, reporting structures, responsibilities and all other aspects are available in an endorsed document that can be used as a reference point for future initiatives and events.

Key changes include:

- New name to reflect the expanded scope of the Policy, and that the region's main biennial art event is no longer called the YP Art Exhibition
- Altered from standard Policy to Administrative Policy
- Expanded scope to include wider arts and cultural aspects rather than specifically the Festival
- Change of former Working Party information and requirements to those of the Arts and Cultural Working Group, reflective of Working Group's role and responsibilities
- Updated information about the biennial event including budget, planning, hall hire, website, care of artwork, and sales, reflective of work done so far on the 2023 Festival

- Update of responsible officer to Manager Economic Development and Business Sustainability

The updated draft Policy (Attachment 1) and the previous version (Attachment 2) are provided for ease of reference.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Manager Economic Development and Business Sustainability
- Arts and Cultural Facilitator
- Manager Building and Compliance
- Executive Services Support Officer

In preparing this report, the following external parties were consulted:

- Nil

POLICY IMPLICATIONS

PO066 Yorke Peninsula Art Policy (formerly YP Art Exhibition Policy)

BUDGET AND RESOURCE IMPLICATIONS

Nil

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

If the Policy is not endorsed beforehand, the upcoming Festival (11-20 August) will be held without a guiding policy to help ensure Council's requirements are met. The Policy establishes guidelines for the Working Group to follow in the lead up to the inaugural Festival, without which there could be increased risk associated with running the event.

ATTACHMENTS

1. **Draft - PO066 Yorke Peninsula Art Policy** [↓](#) 
2. **Previous Version - PO066 Yorke Peninsula Art Exhibition Policy** [↓](#) 



ADMINISTRATIVE POLICY

Yorke Peninsula Art Policy

Policy Number:	PO066		
Strategic Plan Objective	1. Economically Prosperous Peninsula 1.4 Support local events and help attract new events		
Policy Owner:	Director Corporate and Community Services	Record Number:	16/14044 [3]
Responsible Officer:	Manager Economic Development and Business Sustainability	Minute Reference:	CMT:
Date Adopted:	xxx	Next Review Date:	February 2027

1. POLICY OBJECTIVES

Yorke Peninsula Council (Council) supports the arts sector and recognises its historical, cultural, social and economic value to the local community.

Council will proactively seek opportunities to attract and retain arts professionals, initiatives and events for the benefit of the Yorke Peninsula region. This includes:

- providing oversight of the Yorke Peninsula Arts and Cultural Working Group;
- researching grant funding opportunities;
- general in-kind support (including promotional wherever appropriate); and
- consideration of a regular budgeted allocation to be channelled toward the aforementioned activities.

This policy sets out ways in which Council will support the Yorke Peninsula Arts and Cultural Working Group including for the biennial arts event.

2. SCOPE

This policy applies to all persons undertaking activities relating to the arts for and/or on behalf of the Council.

3. POLICY STATEMENT

3.1 Yorke Peninsula Arts and Cultural Working Group

Council has an established Yorke Peninsula Arts and Cultural Working Group to consult on various art and cultural initiatives, projects, programs and opportunities (Event). The Yorke Peninsula Arts and Cultural Working Group also has the primary responsibility to organise and manage all aspects of the biennial GROUNDED - Yorke Peninsula Art Festival (Festival).

The Yorke Peninsula Arts and Cultural Working Group reports to the Director Corporate and Community Services (or their assigned delegate) in relation to their responsibilities which include (but are not limited to):

- Ensuring members are registered volunteers with Council and have undertaken the appropriate volunteer inductions.

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DRAFT 4/07/23 16/14044[v3]

PO066 – Yorke Peninsula Art Policy

- Making recommendations to Council on proposed dates and general format of Events, including the Festival proposed locations, performances, workshops and other festivities.
- Processes to invite and receive submissions for exhibitions.
- Promote involvement of local schools by encouraging student submissions and issuing associated awards.
- To determine and affirm exhibition categories and communicate these with Council and all prospective entrants.
- Development and production of standard forms for exhibition entries, including for school entries.
- Updating and maintaining communications via the Festival website (www.ypart.com.au) and associated social media channels.
- Proactively securing Event and Festival sponsorships, with sponsorship privileges to be commensurate to the value of each sponsorship level. This includes producing a sponsorship prospectus.
- Securing in-kind support, including volunteers, to assist with the setting up, running and packing down of Events.
- Fundraising activities, including raffles.
- Responsible financial management of the Festival's budget allocation. Expenditure is to be approved via an authorised Council staff member.
- Delivering all promotional and marketing initiatives focused on driving awareness of the Event(s) including the Festival and increasing attendance numbers.
- Invitations to all Events and exhibitions, including the Festival, to all relevant stakeholders including Yorke Peninsula Progress Associations.
- Appointment of exhibition judge(s).
- Administering prizes in accordance with the amounts promoted, which must be within budgetary limits set by Council.
- Creating and selling Festival programs/catalogues.

3.2 GROUNDED - Yorke Peninsula Art Festival

The primary art Event funded by Council is the biennial GROUNDED Yorke Peninsula Art Festival. Through the Festival, Council aims to:

- Support tourism and local businesses on the Yorke Peninsula through the presentation of a quality art Event that inspires artists, their families and friends and other visitors to extend their stay on the Yorke Peninsula;
- Make a unique contribution to the cultural experience of the Yorke Peninsula; and
- Provide a platform for artists of all capabilities to participate, sell work, collaborate and share ideas.

3.2.1 Budget

Council will allocate a budget toward the Festival, which is to be determined by Elected Members on an annual basis. Funding may be considered for a casual staff member to assist in the administration of the Festival as part of, or in conjunction with, the Yorke Peninsula Arts and Cultural Working Group.

Funding may also be considered for:

- art exhibition prize money;
- travel, accommodation and meal costs for artists and judges;
- payment of festival performers, workshop hosts, artist panel members and other professional service providers;
- catering for any opening or closing Events;

PO066 – Yorke Peninsula Art Policy

- commission sales payments to artists;
- advertising and marketing (including website hosting); and
- liquor licences and other required permits.

Entry fees for art exhibitions are to be charged in accordance with Council's Fees and Charges Register (R011). All other charges, such as for artists to host workshops, are to be determined in consultation with the Director of Corporate and Community Services or their assigned delegate.

All purchases must be made in accordance with Council's PO058 Purchasing and Procurement Policy.

The Festival must generate income that is, at a minimum, equal to the budget allocated by Council. Income includes:

- entry fee payments;
- commission from sales made;
- sponsorships and donations from businesses and community organisations such as host town Progress Associations;
- ticket sales to Events;
- supplementary income such as raffle ticket sales and other fundraising efforts; and
- grant funding.

3.2.2 General planning

All matters pertaining to organising the Festival (naming, promotion, dates, locations, etc.) are to be first determined by the Yorke Peninsula Arts and Cultural Working Group. Recommendations to Council will subsequently come via a report to Elected Members for consideration.

It is Council's favoured position to hold the Festival during winter to attract visitation during the generally quieter tourist period. However, Council will consider the recommendation put forward by the Yorke Peninsula Arts and Cultural Working Group for alternative times of the year if sound reasoning is provided.

3.2.3 Hall hire

Council will waive hall hire fees in instances where Festival activities are to be held at Council halls (excluding refundable bond payments).

3.2.4 Website and social media

Council retains ownership and overriding control of the Festival website (available at www.ypart.com.au) and social media channels, including permissions for access by delegated staff and Yorke Peninsula Arts and Cultural Working Group representatives. Use of social media is to comply with Council's PO020 Social Media Policy.

3.2.5 Care of artwork

Artists retain full responsibility for their property and artwork at all times when participating in the Festival, including whilst in transit. Persons/volunteers handling artworks will do so with care, but will not be held responsible for any damage or loss.

3.2.6 Artwork sales

PO066 – Yorke Peninsula Art Policy

Commission payable to Council is to be a percentage set out in R011. Artwork sale prices are determined by the exhibiting artists. Council staff, nor Yorke Peninsula Arts and Cultural Working Group members, can provide advice or comment on sale prices as set by artists. Artworks are available for sale from opening night and sold on a “first come, first served” basis.

Artwork must be collected from the exhibition site by the predetermined collection date, unless alternative arrangements have been made in advance with the relevant Yorke Peninsula Arts and Cultural Working Group member.

4. COMPLAINTS

Complaints about this policy can be made in writing to the Director Corporate and Community Services. Complaints will be managed in accordance with Council’s Complaints Policy PO147.

5. REVIEW

This policy will be reviewed every four (4) years and as deemed necessary in consideration of any changes to legislation and relevant standards, codes and guidelines.

6. TRAINING

Council is committed to supporting the Yorke Peninsula Arts and Cultural Working Group in complying with this policy and all members will be provided training.

7. RELATED COUNCIL POLICIES AND DOCUMENTS

- PO058 Purchasing and Procurement Policy
- PO091 Risk Management Policy
- PO020 Social Media Policy
- PO014 Employee Code of Conduct Policy
- PO137 Volunteer Policy
- R011 Fees and Charges Register
- Local Government Association’s Model Behavioural Management Policy
- GROUNDED - YP Art Festival Open Category Application Terms and Conditions of Entry
- GROUNDED - YP Art Festival Schools Category Application Terms and Conditions of Entry

8. REFERENCES AND LEGISLATION

Local Government Act 1999

9. COUNCIL DELEGATION

Any applicable delegations are available on Council’s website via the Delegations Register (available at www.yorke.sa.gov.au).

10. VERSION HISTORY

Archived Policy Name	Policy Number	Date Adopted	Last Reviewed

PO066 – Yorke Peninsula Art Policy

New policy – v1		08/04/2015	
Yorke Peninsula Art Exhibition – v2	PO066	08/03/2017	08/03/2021
Yorke Peninsula Art Policy – v3	PO066		

DRAFT



COUNCIL POLICY

Yorke Peninsula Art Exhibition

Policy Number:	PO066		
Strategic Plan Objective	1. Economically Prosperous Peninsula 1.4 Support local events and help attract new events		
Policy Owner:	Director Corporate & Community Services	File Number:	16/14044
Responsible Officer:	Director Corporate & Community Services	Minute Reference:	060/2017 (08/03/2017)
Date Adopted:	8 th March 2017	Next Review Date:	March 2021

1. POLICY OBJECTIVES

The Yorke Peninsula Art Exhibition ("Exhibition") is a biennial event attracting locals and tourists from all over the country. This policy sets out the conditions under which the exhibition will operate and defines responsibilities.

Through the Exhibition, Yorke Peninsula Council (Council) aims to:

- Support tourism on the Yorke Peninsula through the presentation of a quality event, inspiring artists, their families and friends and other visitors to extend their stay on the Yorke Peninsula;
- Make an excellent contribution to the cultural experience of the Yorke Peninsula; and
- Provide a platform for artists of all capabilities.

2. SCOPE

This policy applies to all persons undertaking activities relating to the Exhibition for/on behalf of the Council.

3. POLICY STATEMENT

3.1 Yorke Peninsula Art Exhibition Working Party

The Council have established the Yorke Peninsula Art Exhibition Working Party ("Working Party") as an informal working party to organise, co-ordinate and carry out the Exhibition on behalf of Council.

Membership of the Working Party is determined by resolution of Council.

The Working Party is directly responsible to the Director Corporate and Community Services and the Director Corporate and Community Services (C&CS) will oversee the Exhibition for Council. The Director C&CS will ensure administrative support is provided to the working party and will, wherever possible, arrange for suitable resources to complete requested tasks to ensure professional standards associated with the exhibition are maintained.

*Printed copies are considered uncontrolled.
Before using a printed copy, verify that it is the current version.*

Updated 20/08/19

PO066 – Yorke Peninsula Art Exhibition Policy

The Working Party will make recommendations:

- Strive to provide a high quality Exhibition and competition for artists, residents and visitors;
- Seek out funding and sponsorship opportunities for competition prizes;
- Seek out funding and sponsorship opportunities for transport to and from Adelaide;
- Seek out volunteers to assist in carrying out the Exhibition;
- Make recommendations to the Director, Corporate and Community Services to procure goods and services as required;
- Promote the Exhibition in a manner and locations as deemed appropriate;
- The Working Party will furnish minutes of each meeting to Council;
- The Working Party will abide by the Council Code of Conduct; and
- The Chairperson will have a deciding vote.

3.2 Exhibition Location and Duration

The main Exhibition is hosted at the Ardrossan Town Hall over the Easter long weekend and the Exhibition opening is held on Wednesday night prior to Easter. Invitations are sent to people who have purchased art at a previous exhibition, artists who have entered this exhibition, sponsors and other invited guests as recommended by the Working Party and determined by Council.

The main Exhibition proceedings will official commence at 8pm with a Welcome by the Mayor, or his delegate in their absence. A dignitary, selected by the Working Party and approved by Council, will then officially open the Exhibition, followed by speeches and prize announcements.

Two persons will receive guests at the door, collect entry fees and issue entry tickets and voting forms.

SF154 Yorke Peninsula Art Exhibition Schedule provides a specific timetable of activities to be undertaken during the Exhibition.

In conjunction of the main Exhibition, the Working Party may set up Satellite Exhibitions at other locations within the Council district to promote different mediums of art and expand the coverage of the event.

3.3 Competition Categories

Exhibition Competition Categories will be recommended by the Working Party and determined by resolution of Council and will be set out in SF163.

3.4 Competition Entry fees

Competition entry fees will be recommended by the Working Party and determined by resolution of Council and recorded into the fees and charges register.

3.5 Prizes

Prizes are offered to encourage artists to enter their work and the value of the major prize and subsequent prizes are determined by resolution of Council.

Commendation Awards may be utilised to recognise artwork that came close to winning a prize.

3.6 Procurement

The Director Corporate and Community Services is responsible for ensuring goods and services are procured in accordance with Council's procurement policies, procedures and processes.

PO066 – Yorke Peninsula Art Exhibition Policy

3.7 Entering Artwork into the Exhibition

Artists can enter their work into the exhibition by completing a SF164 Yorke Peninsula Art Exhibition Open Entry Form or a SF164A Yorke Peninsula Art Exhibition Schools Entry Form.

Both forms are available on line and in hard copy.

3.8 Conditions of Entry

Council will determine the conditions of entry by resolution. Conditions of Entry will be set out in SF166 Conditions of Entry and provided to all artists seeking to enter, either electronically or in hard copy.

Artwork will be assessed against the SF166 Conditions of Entry using SF166B Conditions of Entry Checklist by the working party for consideration by the Director Corporate and Community Services.

3.9 Judges

The number and identity of the judges will be selected by the Working Party and recommended to Council. Where possible, two or more reputable judges will be appointed.

3.10 Mini-exhibitions

Mini-exhibitions may be offered where artists can display as many artworks as they wish in a dedicated space, for a fee as determined by resolution of Council and recorded into the fees and charges register. Artists may promote the mini-exhibition to their list of buyers

3.11 Marketing

The Working Party is responsible for co-ordinating marketing and promotion activities.

Sponsors may display advertising banners leading up to and during the exhibition. Banners may require approval under Council By-Laws.

Council will determine the cost of catalogues by resolution.

3.12 Care of Artwork

Artists retain responsibility for their artworks at all times when participating in the Art Exhibition.

Persons handling artworks will do so with care.

3.13 Artwork Sales

Sales prices are to be determined by the exhibiting Artists. Artworks are sold on "a first come first served" basis. Sold artworks remain on display until Easter Monday, when they can be collected by the purchaser.

Each piece of artwork is issued with a unique entry number and persons wishing to make a purchase are required to quote that number at the sales desk, so as to accurately identify the painting to be purchased.

3.14 Artwork Delivery and Collection

Artwork must be collected from the Exhibition site on Easter Monday, unless alternative arrangements have been made with the Working Party. For Artworks delivered by a transport supplier are returned in their same packaging and delivered back to the Transport supplier's depot.

PO066 – Yorke Peninsula Art Exhibition Policy

3.15 Special Features

Artist Demonstrations, workshops and classes are popular, encourage attendance and will be incorporated into the Exhibition where ever possible.

4. COMPLAINTS

Complaints about this policy can be made in writing to the Director Corporate and Community Services. Complaints will be managed in accordance with Council's Complaints Policy PO147.

5. REVIEW

This policy will be reviewed every four years and as deemed necessary in consideration of any changes to legislation and relevant standards, codes and guidelines.

6. TRAINING

Council is committed to supporting Elected Members, employees and volunteers in complying with this policy and all parties will be provided training.

7. RELATED COUNCIL POLICIES AND DOCUMENTS

PO058 Purchase of Goods & Services Policy
 PO091 Risk Management Policy
 R011 Fees and Charges Register

8. REFERENCES AND LEGISLATION

Local Government Act 1999
 Code of Conduct for Council Employees
 Code of Conduct for Council Members

10. COUNCIL DELEGATION

Delegate:	Chief Executive Officer
Sub delegation	Director Corporate & Community Services

11. VERSION HISTORY

Archived Policy Name	Policy Number	Date Adopted	Last Reviewed
New policy			
Yorke Peninsula Art Exhibition [v1}	PO066	08/04/2015	22/02/2017

24 ASSETS AND INFRASTRUCTURE SERVICES

24.1 REVIEW OF HAZARDS AND ADAPTATION OPTIONS AT FOUL BAY

Document #: 23/58852

Department: Assets and Infrastructure Services

1. PURPOSE

To seek approval to proceed with the community engagement process for the review of hazards and adaptation options at Foul Bay.

2. RECOMMENDATION

That Council:

1. Give approval to commence the community engagement process for the review of hazards and adaptation options at Foul Bay.
2. Endorse the Community Engagement Plan, as per PO057 Community Engagement Policy.

3. LINK TO STRATEGIC PLAN

Goal: 2 Community Connected through Infrastructure
3 Valued and Restored Environment

Strategy: 2.4 Explore provision of new infrastructure
3.3 Integrate environmental sustainability consideration in land use planning and development

4. BACKGROUND

Council was successful in receiving a grant from the Coast Protection Board to undertake a review of the hazards and adaptation options for Foul Bay. In Council's Strategic Coastal Risk Database, this review is of high priority. Council engaged consultants Integrated Coasts to undertake the review.

At the Information and Briefing Session for Council conducted Wednesday 10 May 2023, Integrated Coasts presented an overview of the draft report review of hazards and adaptation options for Foul Bay.

Pursuant to Council's PO057 Community Engagement Policy, staff wish to undertake a public consultation process on behalf of Council.

5. DISCUSSION

Community engagement is proposed as per the Community Engagement Plan – Review of Hazards and Adaptation Options Foul Bay, provided as attachment 1.

The consultation period will begin on Thursday 13 July 2023 and close at 5pm on Friday 11 August 2023.

A public notice will be placed in the Yorke Peninsula Country Times and on Council's social media sites. The Draft Report Review of Hazards and Adaptation Options for Foul Bay (refer Attachment 2) will be available for viewing at Yorke Peninsula Council offices at Maitland, Minlaton and Yorketown and on Council's website. A letter will be addressed to affected residents, as well as an email to the local Progress Association along with a request for distribution to all residents/members. A Workshop will also be conducted.

Following the consultation period, submissions will be considered by the consultant in conjunction with staff from Council and the Coast and Marine Branch of the Department for Environment and Water. A report will be presented to Council on the outcome of the consultation (and any subsequent amendments made to the draft report) for consideration.

6. COMMUNITY ENGAGEMENT PLAN

Level 2 - Consult

Council will follow the steps outlined in its PO057 Community Engagement Policy.

7. CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Operations Manager
- Environment Officer

In preparing this report, the following external parties were consulted:

- Integrated Coasts

8. POLICY IMPLICATIONS

PO057 Community Engagement Policy




9. BUDGET AND RESOURCE IMPLICATIONS

Community Engagement Public Notice estimate \$300.

10. RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

Not proceeding with community engagement will be at odds with Council's PO057 Community Engagement Policy.

11. ATTACHMENTS

1. **Attachment 1 - Community Engagement Plan - Review of Hazards and Adaptation Options Foul Bay**  
2. **Attachment 2 - Draft Report Review of Hazards and Adaptation Options for Foul Bay (under separate cover)** 



COMMUNITY ENGAGEMENT PLAN	SF215 Responsible Officer: Community Development & Engagement Office
Refer: Review of Hazards and Adaptation Options, Foul Bay	Issue Date: 09/12/2021 Next Review Date: December 2025
PROJECT NAME: Foul Bay Adaptation Options	

Stakeholders	Level 2 CONSULT	Level 3 PARTICIPATE	Responsibility	Start Date	End Date	Status	Evaluation Method
ted residents	Personalised Letter		Operations Manager	13/07/2023	12/08/2023	NS	
sidents	Special Publication		Operations Manager	13/07/2023	12/08/2023	NS	Submissions to be considered by consultant.
ress Associations	Special Publication		Operations Manager	13/07/2023	12/08/2023	NS	Any amendments to be reported back to Cour
community	Website		Operations Manager	13/07/2023	12/08/2023	NS	Elected Members to make decision based on
community	Public Notice		Operations Manager	13/07/2023	12/08/2023	NS	feedback received from the consultation proce
community	Social Media		Operations Manager	13/07/2023	12/08/2023	NS	
sidents		Workshop	Operations Manager	13/07/2023	12/08/2023	NS	

24.2 DESIGN OF COASTAL DEFENCE STRUCTURES

Document #: 23/58854

Department: Assets and Infrastructure Services

PURPOSE

To seek approval to proceed with the community engagement process for the design of coastal defence structures at Port Clinton, James Well, Pine Point and Coobowie.

RECOMMENDATION

That Council:

1. Give approval to commence the community engagement process for the design of coastal defence structures at Port Clinton, James Well, Pine Point and Coobowie.
2. Endorse the Community Engagement Plan, as per PO057 Community Engagement Policy.

LINK TO STRATEGIC PLAN

Goal: 2 Community Connected through Infrastructure

3 Valued and Restored Environment

Strategy: 2.4 Explore provision of new infrastructure

3.3 Integrate environmental sustainability consideration in land use planning and development

BACKGROUND

Council was successful in receiving a grant from the Coast Protection Board to design coastal defence structures for Port Clinton, James Well, Pine Point, and Coobowie. In Council's Strategic Coastal Risk Database, this work is of high priority. Council engaged consultant Wavelength Consulting, to prepare the designs.

At the Information and Briefing Session for Council conducted Wednesday 26 April 2023, Wavelength Consulting presented an overview of the draft designs.

Pursuant to Council's PO057 Community Engagement Policy, staff wish to undertake a public consultation process on behalf of Council.

DISCUSSION

Community engagement is proposed as per Attachment 1 Community Engagement Plan – Design of Coastal Defence Structures.

The consultation period will begin on Thursday 13 July 2023 and close at 5pm on Friday 11 August 2023.

A public notice will be placed in the Yorke Peninsula Country Times and on Council's social media sites.

The Information Sheets (including design[s]), namely:

- Port Clinton (Attachment 2);
- James Well (Attachment 3);
- Pine Point (Attachment 4); and
- Coobowie (Attachment 5),

will be available for viewing at Yorke Peninsula Council offices at Maitland, Minlaton and Yorketown and on Council's website. A letter will be addressed to affected residents, as well as an email to the relevant local Progress Associations, along with requests for distribution to all residents/members. Workshops will also be conducted for each township.

Following the consultation period, submissions will be considered by the consultant in conjunction with staff from Council and the Coast and Marine Branch of the Department for Environment and Water. A report will be presented to Council on the outcome of the consultation (and any subsequent amendments made to the draft designs) for consideration.

COMMUNITY ENGAGEMENT PLAN

Level 2 - Consult

Council must follow the steps outlined in its Community Engagement Policy.

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Operations Manager
- Environment Officer

In preparing this report, the following external parties were consulted:

- Wavelength Consulting

POLICY IMPLICATIONS

PO057 Community Engagement Policy





BUDGET AND RESOURCE IMPLICATIONS

Community Engagement Public Notice estimate \$300.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

Not proceeding with community engagement will be at odds with Council's PO057 Community Engagement Policy.

ATTACHMENTS

1. Attachment 1 - Community Engagement Plan - Design of Coastal Defence Structures [↓](#)
2. Attachment 2 - Port Clinton Fact Sheet [↓](#) 
3. Attachment 3 - James Well Fact Sheet [↓](#) 
4. Attachment 4 - Pine Point Fact Sheet [↓](#) 
5. Attachment 5 - Coobowie Fact Sheet [↓](#) 



COMMUNITY ENGAGEMENT PLAN	SF215
	Responsible Officer: Community Development & Engagement Officer
Refer: Design of Coastal Defence Structures	Issue Date: 09/12/2021
(Port Clinton; James Well; Pine Point; Coobowie)	Next Review Date: December 2025
PROJECT NAME: Coastal Defence Structures	

Stakeholders	Level 2 CONSULT	Level 3 PARTICIPATE	Responsibility	Start Date	End Date	Status	Evaluation Method
Affected residents	Personalised Letter		Operations Manager	13/07/2023	12/08/2023	NS	
All residents	Special Publication		Operations Manager	13/07/2023	12/08/2023	NS	Submissions to be considered by consultant.
Progress Associations	Special Publication		Operations Manager	13/07/2023	12/08/2023	NS	Any amendments to be reported back to Council.
Entire community	Website		Operations Manager	13/07/2023	12/08/2023	NS	Elected Members to make decision based on
Entire community	Public Notice		Operations Manager	13/07/2023	12/08/2023	NS	feedback received from the consultation process.
Entire community	Social Media		Operations Manager	13/07/2023	12/08/2023	NS	
All residents		Workshop	Operations Manager	11/08/2023	12/08/2023	NS	

YORKE PENINSULA COUNCIL FACT SHEET

COASTAL PROTECTION STRUCTURES PROJECT

PORT CLINTON LEVEE CONCEPT

Why do we need protection at Port Clinton?

Port Clinton is located at the northern end of Gulf St Vincent and is vulnerable to seawater flooding during high tides and storm surges. Over time the seawater flood risk will also increase with sea level rise.

Council has undertaken several studies, investigating the potential extent of seawater flooding at Port Clinton and identifying potential future adaptation options to manage seawater flood risk. This seawater flood study is available online at:

<https://yorke.sa.gov.au/content/uploads/Seawater-Study-Port-Clinton-Adaptation-Options.pdf>

The flood study identified that portions of the Port Clinton townsite are currently vulnerable to seawater flooding and require flood protection to prevent inundation of properties, roads and other assets.

In 2018, a levee and seawall structure was built in the centre of Port Clinton, protecting this area from seawater flooding. The flood mapping also identified that properties in Clinton North townsite may be vulnerable to flooding at present (refer Figure 1), with the risk increasing with sea level rise.



Figure 1 – Flood extent at +3.1 mAHD (from Stage 1: State of Play report)

What protection options are available?

In 2022/23 Council received Coastal Protection Board grant funding to develop protection options at Clinton North and 3 other townsites on the eastern Yorke Peninsula coastline. This study has used new survey data collected onsite combined with updated water level information from the Department of Environment and Water (DEW) to develop protection concepts.

For Port Clinton, the proposed protection concept involves a series of levees and road raising to prevent seawater flooding. The proposed concept is presented in Figure 2 on the following page and consists of:

1. A 0.5m to 1.2m high levee running parallel to property boundaries on eastern side of Clinton North through to Kulpara St.
2. A 1.0 to 1.8m high levee running parallel to Yararoo Dr.
3. A 0.3m high raised portion of Kulpara St.

What are the potential impacts?

The impacts of the proposed structures include:

- Visual impact of the levee. The levee will be capped with topsoil to promote the growth of grass to be walkable and appear less visible.
- Requirement for clearing of some vegetation on the coastal reserve lot between Clinton North and the estuary.
- Kulpara St will be raised slightly.
- In consultation with the property owner, the property fence line and gate on Yararoo Rd will need to be re-positioned to the south along the property boundary.

When would these options be implemented?

Protection options are likely to be constructed in the short to medium term, with Council working closely with the community on funding models, including potential co-funding arrangements.

What next?

Council will be holding a community information session on **XX** to discuss the concepts. Interested community members are encouraged to attend and provide any feedback.

Approvals and detailed design of the proposed seawall will develop once community and key stakeholder feedback has been received.

Want further information?

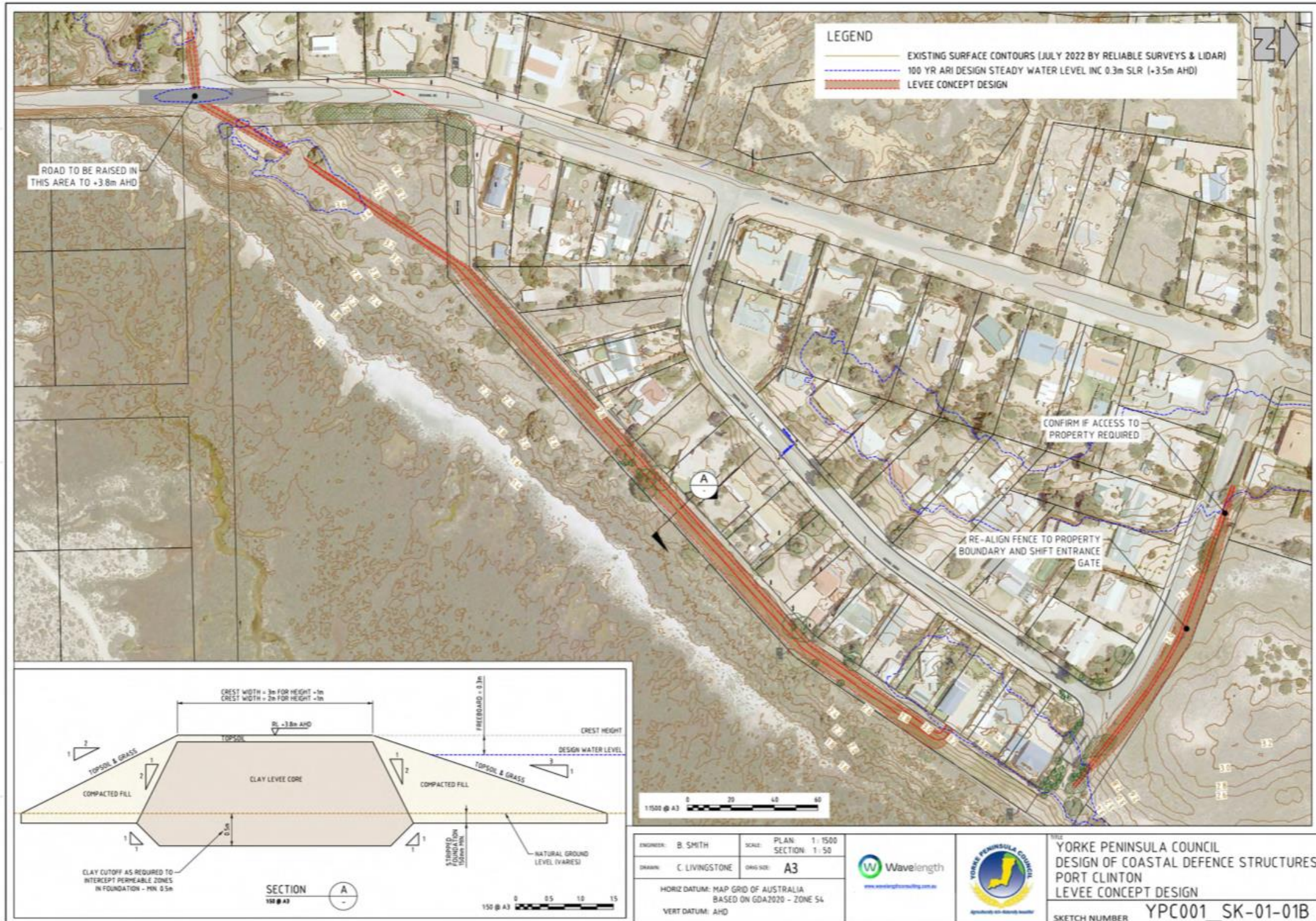
If you require further information on the project, please contact Council at:

P | 8832 0000

E | admin@yorke.sa.gov.au

YORKE PENINSULA COUNCIL FACT SHEET
 COASTAL STRUCTURES PROJECT
 PORT CLINTON LEVEE CONCEPTS

Figure 2 – Levee concept plan



YORKE PENINSULA COUNCIL FACT SHEET

COASTAL PROTECTION STRUCTURES PROJECT

JAMES WELL LEVEE CONCEPT

Why do we need protection at James Well?

James Well is located at the northern end of Gulf St Vincent and is vulnerable to seawater flooding during high tides and storm surges. Over time the seawater flood risk will also increase with sea level rise.

Council has previously undertaken a seawater flood study at James Well, investigating the potential extent of seawater flooding and identifying potential future adaptation options to manage seawater flood risk.

The flood study identified that portions of James Well North and James Well South are currently vulnerable to seawater flooding, (Figure 1). These areas require flood protection to prevent inundation of properties, roads and other assets.



Figure 1 – Flood extent James Well North (left) and James Well South (right)

What protection options are available?

In 2022/23 Council received Coastal Protection Board grant funding to develop protection options at James Well and 3 other townsites on the eastern Yorke Peninsula coastline. This study has used recent survey data collected onsite combined with updated water level information from the Department of Environment and Water (DEW) to develop protection concepts.

For James Well North and South, the proposed protection concept involves a series of levees and road raising to prevent seawater flooding.

The proposed concepts are presented in Figure 2 on the following page and consist of:

1. At James Well North, a 1m to 1.5m high levee between property boundaries and the ocean running parallel to James Well Rd.
2. At James Well South, a 1m to 2m high levee between property boundaries and the ocean running parallel to James Well Rd.
3. Two 0.5m high raised sections of James Well Rd.

What are the potential impacts?

The impacts of the proposed structures are considered to be relatively minor and include:

- Visual impact of the levee. The levee will be capped with topsoil to promote the growth of grass to be walkable and appear less visible.
- Requirement for clearing of some vegetation on the coastal reserve lot between James Well and the ocean.
- The *Walk the Yorke* trail will be modified slightly to safely cross the levee.
- James Well Rd will be raised up to 0.5m in two locations.
- In consultation with property owners, the levee will tie into properties on the southern end of James Well.

When would these options be implemented?

Protection options are likely to be constructed in the short to medium term, with Council working closely with the community on funding models, including potential co-funding arrangements.

What next?

Council will be holding a community information session on **XX** to discuss the concepts. Interested community members are encouraged to attend and provide any feedback.

Approvals and detailed design of the proposed seawall will develop once community and key stakeholder feedback has been received.

Want further information?

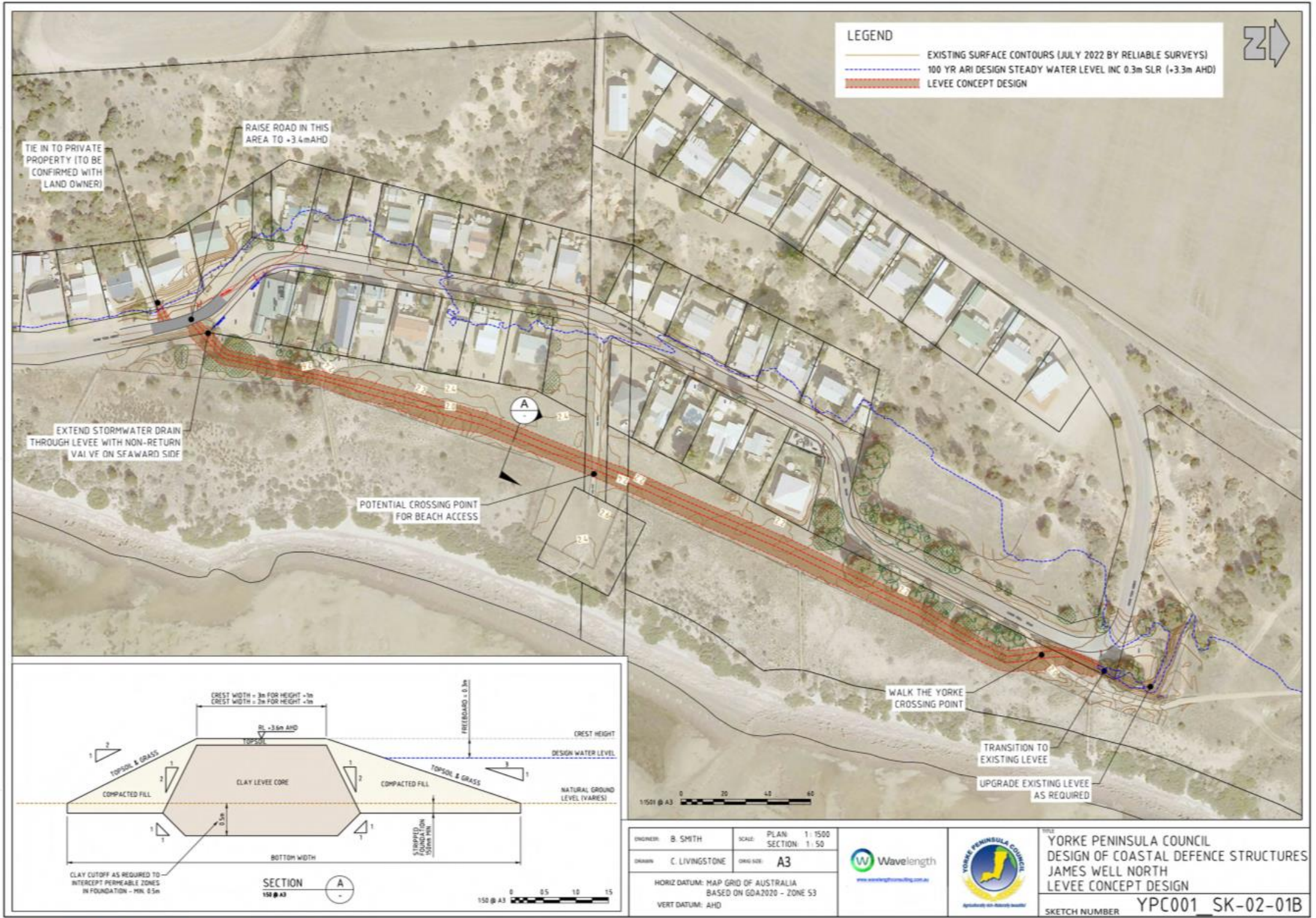
If you require further information on the project, please contact Council at:

P | 08 8832 0000

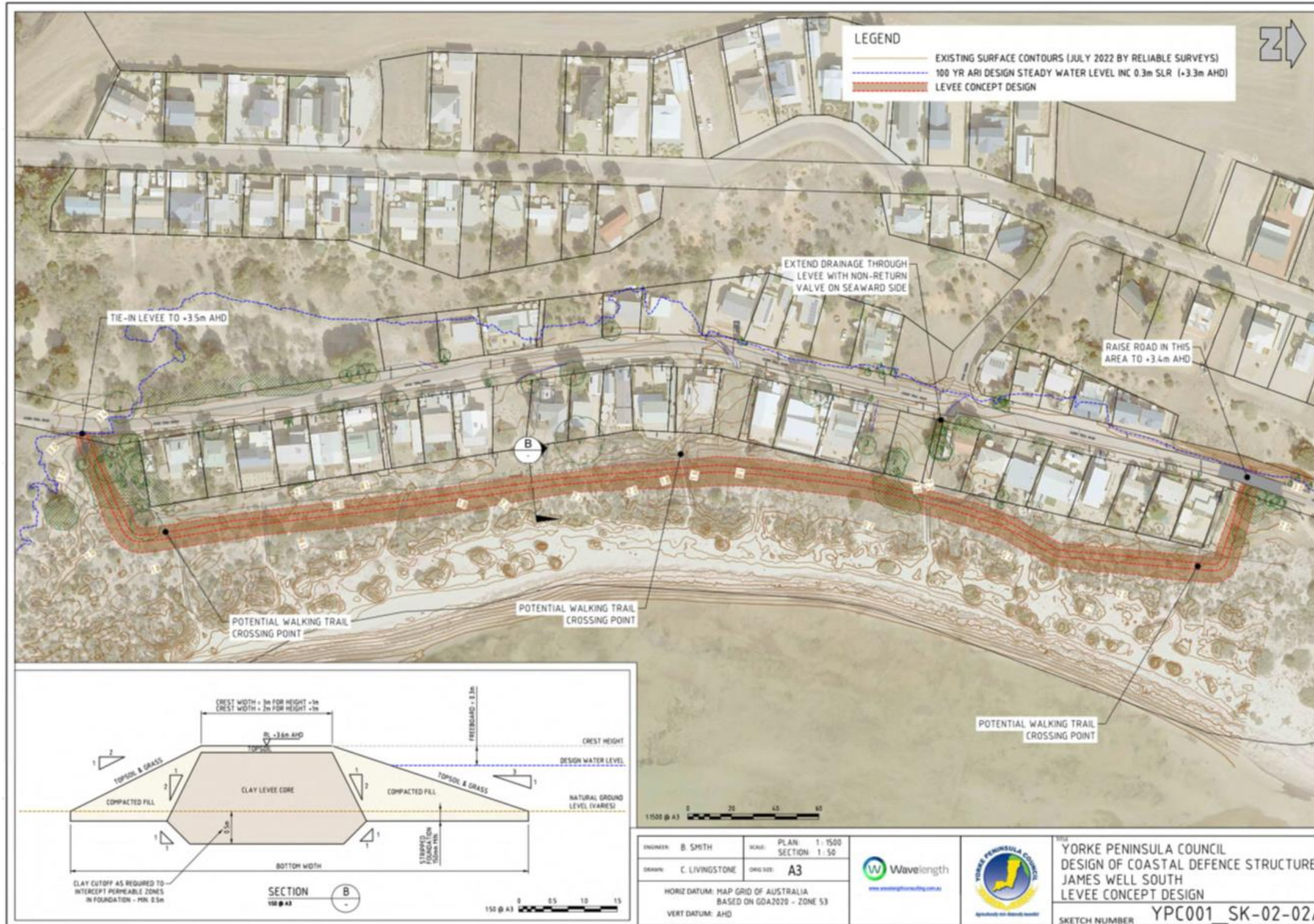
E | admin@yorke.sa.gov.au

**YORKE PENINSULA COUNCIL FACT SHEET
COASTAL STRUCTURES PROJECT
JAMES WELL LEVEE CONCEPTS**

Figure 2 – Levee concept plans



YORKE PENINSULA COUNCIL FACT SHEET
 COASTAL STRUCTURES PROJECT
 JAMES WELL LEVEE CONCEPTS



YORKE PENINSULA COUNCIL FACT SHEET COASTAL PROTECTION STRUCTURES PROJECT PINE POINT LEVEE & SEAWALL CONCEPT

Why do we need protection at Pine Point?

Pine Point is located towards the northern end of Gulf St Vincent, and is vulnerable to seawater flooding and erosion during high tides and storm surges. Over time the seawater flood and erosion risk will also increase with sea level rise.

Council has undertaken several studies, investigating the potential extent of seawater flooding at Pine Point and identifying potential future adaptation options to manage seawater flood risks. This seawater flood study is available online at:

<https://yorke.sa.gov.au/content/uploads/Seawater-Study-Pine-Point-Adaptation-Options.pdf>

The flood study identified that portions of the southern Pine Point townsite are currently vulnerable to seawater flooding, with the risk increasing with sea level rise (refer Figure 1). This area requires flood protection to prevent inundation of properties, roads and other assets. Rock seawalls are also required to prevent erosion damage to levees and properties in exposed locations at the rear of the beach.



Figure 1 – Pine Point flood risk extent

What protection options are available?

In 2022/23 Council received Coastal Protection Board grant funding to develop protection options at Pine Point and 3 other townsites on the eastern Yorke Peninsula coastline. This study has used recent survey data collected onsite combined with updated water

level information from the Department of Environment and Water (DEW) to develop protection concepts.

For Pine Point, the proposed protection concept involves a series of levees and rock seawalls to prevent seawater flooding. The proposed concept is presented in Figure 2 on the following page and consists of:

1. A 0.5m to 1.5m high levee running parallel to the Esplanade tying into high ground in the north.
2. A 1m to 2m high levee and seawall running parallel to the Esplanade, extending in front of the shacks, tying into high ground in the south.

What are the potential impacts?

The impacts of the proposed structures include:

- Visual impact of the levee and seawall. The levee will be capped with topsoil to promote the growth of grass to be walkable and appear less visible.
- The beach in front of the rock seawall will be lost over time as sea levels rise. Beach access will also be more difficult in front of the seawall sections.
- Requirement for clearing of some vegetation on the coastal reserve lot between the Esplanade and the ocean.

When would these options be implemented?

Protection options are likely to be constructed in the short to medium term, with Council working closely with the community on funding models, including potential co-funding arrangements.

What next?

Council will be holding a community information session on **XX** to discuss the concepts. Interested community members are encouraged to attend and provide any feedback.

Approvals and detailed design of the proposed seawall will develop once community and key stakeholder feedback has been received.

Want further information?

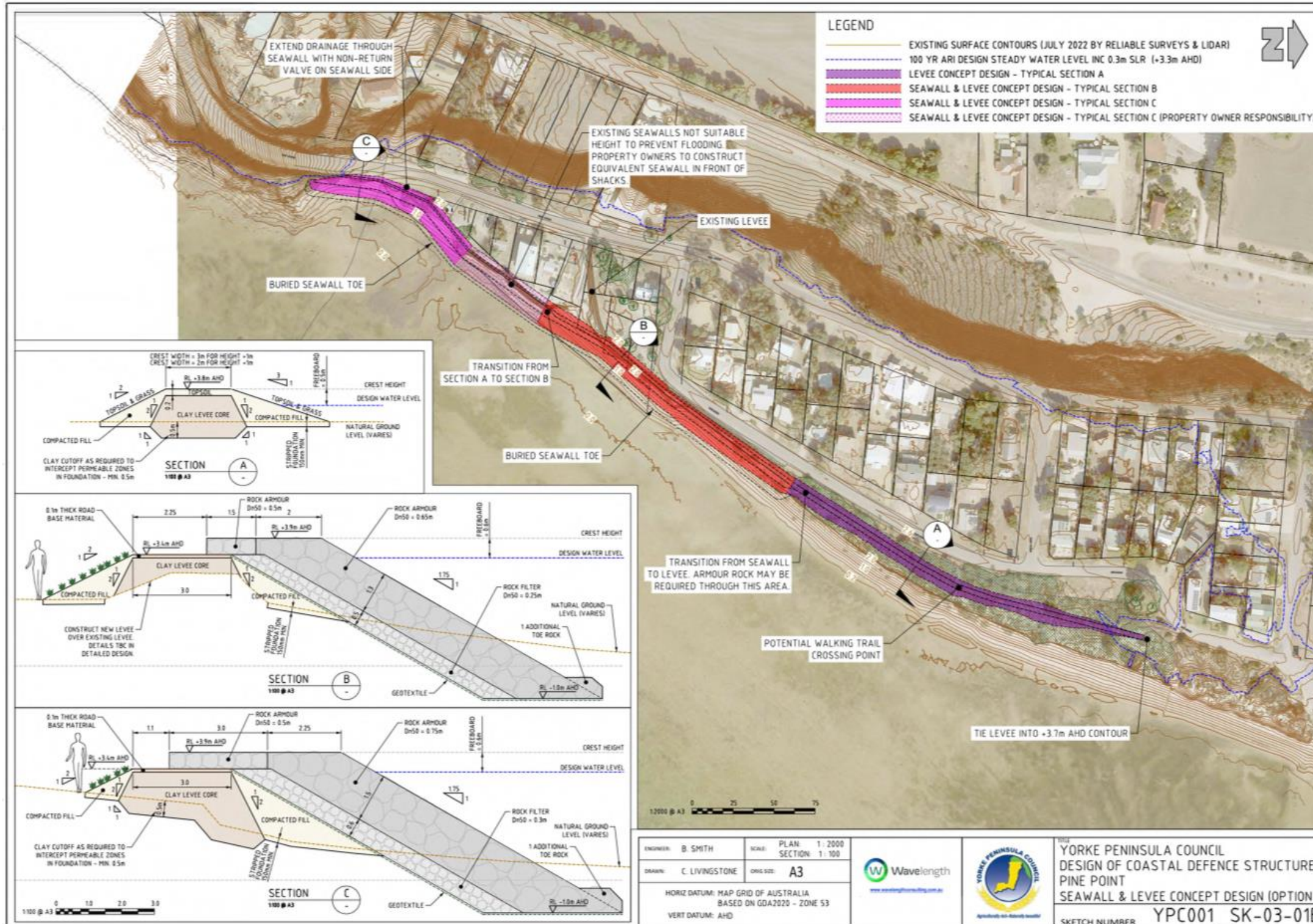
If you require further information on the project, please contact us at:

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E | admin@yorke.sa.gov.au

YORKE PENINSULA COUNCIL FACT SHEET
 COASTAL STRUCTURES PROJECT
 PINE POINT LEVEE & SEAWALL CONCEPT

Figure 2 – Levee and seawall concept plan



YORKE PENINSULA COUNCIL FACT SHEET

COASTAL PROTECTION STRUCTURES PROJECT

COOBOWIE LEVEE & SEAWALL CONCEPTS

Why do we need protection at Coobowie?

Coobowie is located at the southern end of Gulf St Vincent, and is vulnerable to seawater flooding and erosion during high tides and storm surges. Over time the seawater flood and erosion risk will also increase with sea level rise.

Council has undertaken several studies, investigating the potential extent of seawater flooding at Coobowie and identifying potential future adaptation options to manage seawater flood risks. This seawater flood study is available online at:

<https://yorke.sa.gov.au/content/uploads/Seawater-Study-Coobowie-Adaptation-Options.pdf>

The flood study identified that the foreshore area of the Coobowie townsite is currently vulnerable to seawater flooding, with the risk increasing with sea level rise (refer Figure 1). This area requires flood protection to prevent inundation of properties, roads and other assets. A seawall is also required to prevent erosion damage to levees and properties in exposed locations at the rear of the beach.



Figure 1 – Coobowie flood risk extent

What protection options are available?

In 2022/23 Council received Coastal Protection Board grant funding to develop protection options at Coobowie and 3 other townsites on the eastern Yorke Peninsula coastline. This study has used recent survey data collected onsite combined with updated water level information from the Department Environment and Water (DEW) to develop protection concepts.

For Coobowie, the proposed protection concept involves a series of levees and seawalls to prevent seawater flooding. These concepts are presented in Figure 2 and Figure 3 on the following page and consist of:

- A 1 - 2m high levee and rock seawall in front of the Caravan Park and extending east from Cornish St past Bowden St
- Two seawall concepts have been developed between Johnson St and Cornish St:
 1. A rock seawall with levee (Figure 2)
 2. A vertical concrete seawall (Figure 3)
- A 1m high levee tying into the road on the eastern edge
- Drainage and detention basins at a number of locations landward of the protection structures to manage wave overtopping volumes.

What are the potential impacts?

The impacts of the proposed structures include:

- The beach in front of the seawalls will be lost over time as sea levels rises.
- Visual impact of the levee and seawall. The vertical seawall crest has been set at +2.8m AHD to minimize visual impact, however this may need to be raised 0.5m in the future to manage overtopping volumes and flooding.
- Beach access will be restricted to formalised locations.
- Requirement for clearing of some vegetation on the coastal reserve lots.

The vertical seawall is anticipated to result in less beach width loss, however, this would have a higher crest level and a higher construction cost.

When would these options be implemented?

Protection options are likely to be constructed in the short to medium term, with Council working closely with the community on funding models, including potential co-funding arrangements.

What next?

Council will be holding a community information session on **XX** to discuss the concepts. Interested community members are encouraged to attend and provide any feedback.

Approvals and detailed design of the proposed seawall will develop once community and key stakeholder feedback has been received.

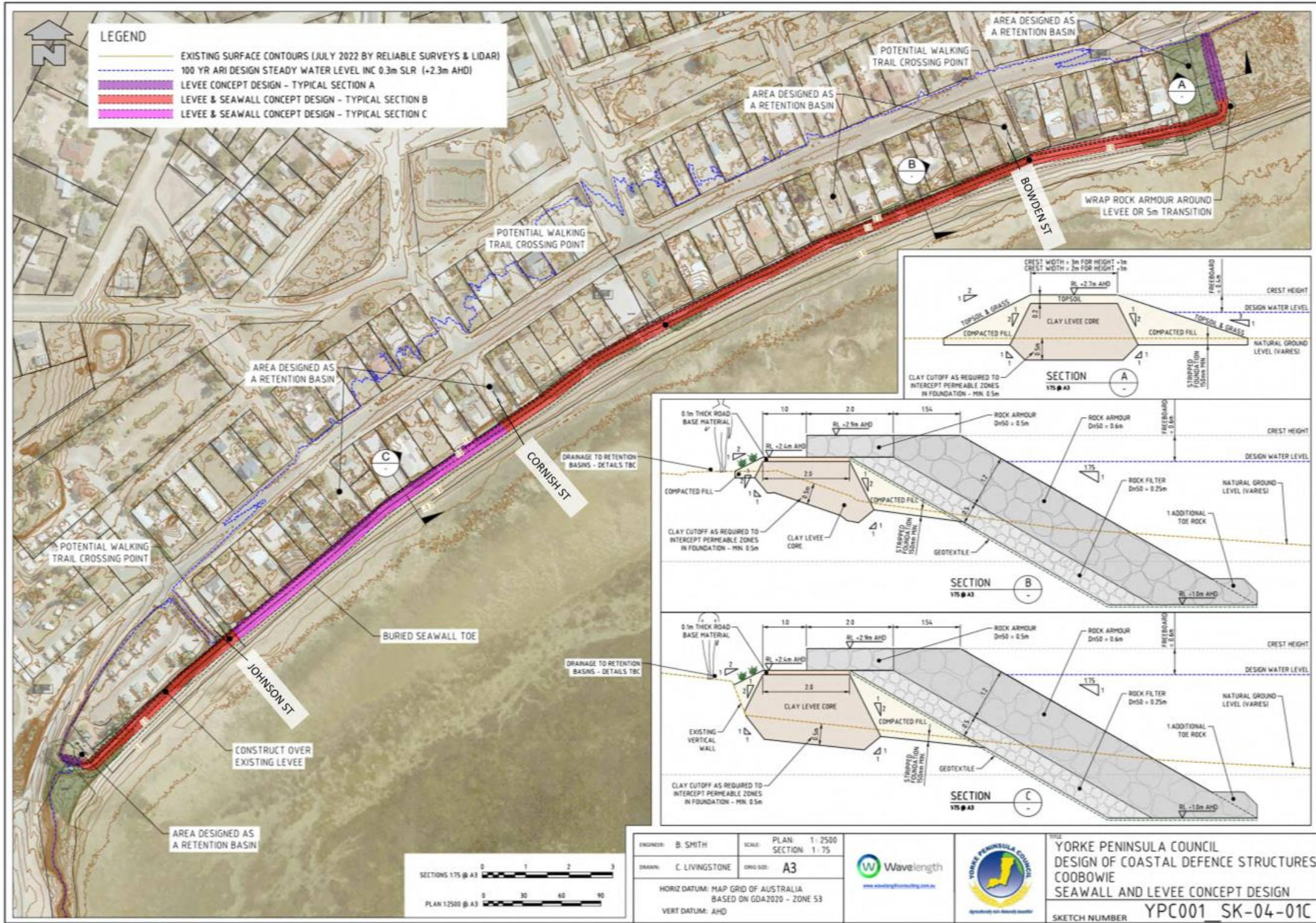
Want further information?

If you require further information on the project, please contact us at:

P | 08 8832 0000 E | admin@yorke.sa.gov.au

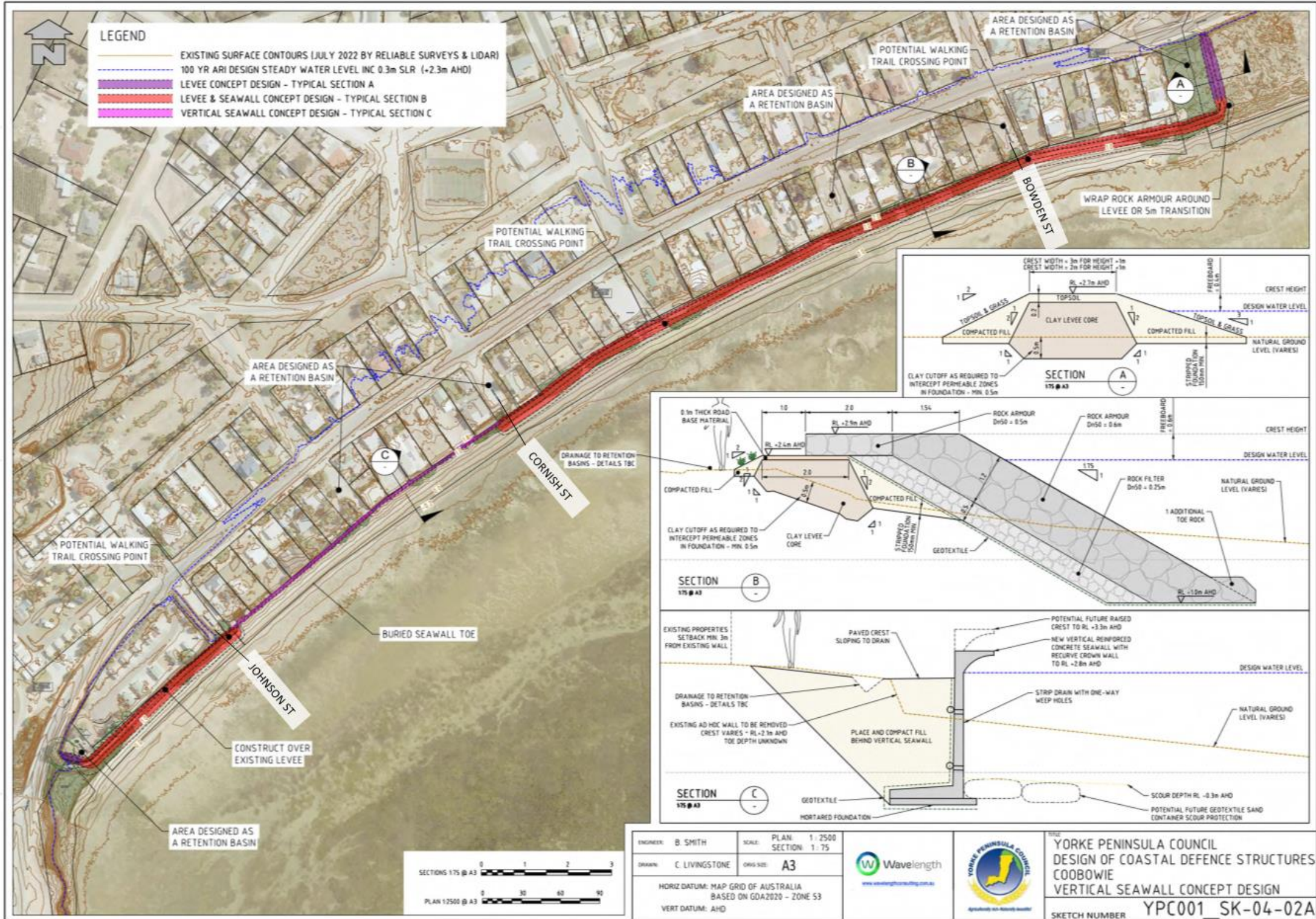
YORKE PENINSULA COUNCIL FACT SHEET
 COASTAL STRUCTURES PROJECT
 COOBOWIE LEVEE & SEAWALL CONCEPTS

Figure 2 – Levee and rock seawall concept plan



YORKE PENINSULA COUNCIL FACT SHEET
 COASTAL STRUCTURES PROJECT
 COOBOWIE LEVEE & SEAWALL CONCEPTS

Figure 3 – Levee and vertical concrete seawall concept plan



24.3 POLICY REVIEW - PO128 ASSET MANAGEMENT POLICY**Document #:** 23/60828**Department:** Assets and Infrastructure Services**PURPOSE**

To seek Council endorsement of the updated PO128 Asset Management Policy.

RECOMMENDATION

That Council endorse the updated PO128 Asset Management Policy.

LINK TO STRATEGIC PLAN**Goal:** 5 Responsible Governance and Leadership**Strategy:** 5.3 Meet all legislative requirements and compliance with Council's internal controls
5.6 Continuous improvement of Council processes**BACKGROUND**

Council's PO128 Asset Management Policy (Policy) has been reviewed and updated, as part of its scheduled review process.

DISCUSSION

The Policy sets guidelines for implementing consistent asset management processes throughout the Yorke Peninsula Council and ensures adequate provision is made for the long-term replacement of major assets.

In reviewing this Policy, the following has been taken into consideration:

- Asset Management Information Paper (AMIP) – Local Government Association of South Australia.
- Institute of Public Works Engineering Australasia (IPWEA) – NAMS.PLUS.
- Asset management policies from other councils.

Key updates to the Policy include:

- The Policy objectives and statement have been updated with a more descriptive background and principles, specifically 'renew before new' statement to help sustainability.
- Further definitions have been added.
- The review period has been changed to four (4) years to stay in line with the review of Asset Management Plans.
- Additional Council policies and documents relating to this Policy have been added.
- Minor changes to the references and legislation.

In addition, formatting and grammatical changes have been made.

The Audit and Risk Committee endorsed the updated Policy at its meeting held on 7 June 2023 and recommended that Council adopts the Policy as presented.

A copy of the updated Policy is provided in attachment 1 with the changes shown mark-up. A copy without mark-up is also provided in attachment 2 for ease of reference.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Asset Manager
- Corporate Management Team
- Manager Financial Services

In preparing this report, the following external parties were consulted:

- Nil

POLICY IMPLICATIONS

PO072 Disposal of Land and Other Assets Policy

PO091 Risk Management Policy

PO124 Asset Accounting Policy

PO147 Complaints Policy

PO161 Prudential Management Policy

Associated Asset Management Plans

Annual Business Plan

Long Term Financial Plan

Strategic Management Plan

BUDGET AND RESOURCE IMPLICATIONS

To set guidelines for implementing consistent asset management processes throughout the Yorke Peninsula Council and to ensure adequate provision is made for the long-term replacement of major assets.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

Local Government Act 1999

Australian Accounting Standards Board AASB116

Australian Infrastructure Financial Management Manual (AIFMM)

International Infrastructure Management Manual (IIMM)

Institute of Public Works Engineering Australasia (IPWEA) – NAMS.PLUS

ATTACHMENTS

1. **Draft PO128 Asset Management Policy - Mark Up** [↓](#) 
2. **Draft PO128 Asset Management Policy - No Mark Up** [↓](#) 



COUNCIL POLICY

Asset Management

Policy Number:	PO128		
Strategic Plan Objective:	2. Community Connected through Infrastructure		
Policy Owner:	Director Assets and Infrastructure Services	Record Number:	16/14218[v4] 16/14218[v5]
Responsible Officer:	Asset Manager	Minute Reference:	271/2019 (13/11/2019)
Date Adopted:	13/11/2019	Next Review Date:	November 2022

1. POLICY OBJECTIVES

Yorke Peninsula Council (Council) exist to support sustainable service provision within the Yorke Peninsula local government area.

This policy aims to support such service provision by mandating Asset Management consideration for; planning, delivery and maintenance of all Council assets.

To set guidelines for implementing consistent asset management processes throughout the Yorke Peninsula Council and to ensure adequate provision is made for the long-term replacement of major assets by:

- Ensuring Council's services and infrastructure are provided in a financially sustainable manner, with the appropriate levels of service to residents, visitors and the environment.
- Safeguarding Council's infrastructure assets, including physical assets and employees, by implementing appropriate asset management strategies and appropriate financial resources for those assets.
- Creating an environment where all Council employees play an integral role in the overall management of Council's infrastructure assets by creating and sustaining asset management awareness throughout Council through training and development.
- Meeting any legislative and regulatory requirements for asset management.
- Ensuring resources and operational capabilities are identified and responsibility for asset management is allocated.
- Demonstrating transparent and responsible asset management processes that align with demonstrated best practice.

PO128 – Asset Management Policy**2. SCOPE**

This Policy applies to all assets within the Yorke Peninsula Council area that are owned, managed or under the care, control and management of Council.

3. DEFINITIONS

Refer to Attachment 1.

4. POLICY STATEMENT**4.1. Background**

Asset management practices impact directly on the core business of Council and appropriate asset management is required to achieve our strategic service delivery objectives.

~~Sound asset management practices enable sustainable service delivery by integrating customer values, priorities and an informed understanding of the trade-offs between risks, costs and service performance.~~

~~Adopting asset management principles will assist in achieving our Strategic Long Term Plan and Long Term Financial objectives.~~

Sustainable service delivery ensures that services are delivered in a socially, economically and environmentally responsible manner in such a way that does not compromise the ability of future generations to make their own choices.

~~Adopting asset management principles will assist in achieving our Strategic Long Term Plan and Long Term Financial objectives.~~

~~Sound asset management practices enable sustainable service delivery by integrating customer values, priorities and an informed understanding of the trade-offs between risks, costs and service performance.~~

4.2. Principles

~~The following asset management principles will be employed in the planning, delivery and maintenance of all Council assets.~~

- ~~• Subject to Council endorsed strategy change, Council will wherever possible give first priority to 100% funding the renewal and or 'fit for purpose' replacement of its existing assets before funding and adding more of the same type new assets to Council's asset registers.~~
- ~~• Employ consistent asset management processes throughout the Yorke Peninsula Council.~~
- ~~• Ensure adequate financial provision is made for the long-term replacement of major assets.~~
- ~~• Ensure Council's services and infrastructure are provided in a financially sustainable manner, with the appropriate levels of service to; residents, visitors and the environment.~~
- ~~• Safeguard Council's infrastructure assets, including physical assets and employees, by implementing appropriate asset management strategies and appropriate financial resources for those assets.~~
- ~~• Creating an environment where all Council employees play an integral role in the overall management of Council's infrastructure assets by creating and sustaining asset management awareness throughout Council through training and development.~~

PO128 – Asset Management Policy

~~—Ensure Council's sustainable service delivery needs will be met by ensuring adequate provision is made for the long-term planning, financing, operation, maintenance, renewal, upgrade, and disposal of capital assets by:~~

- ~~1. ensuring~~ Council's capital assets are provided in a manner that respects financial, cultural, economic and environmental sustainability.;
- ~~• Meet meeting all relevant~~ legislative and regulatory requirements for asset management.;
- ~~2. Ensure operational capabilities are identified and responsibility for asset management is allocated.~~
- ~~3. demonstrating Demonstrate~~ transparent and responsible asset management processes that align with demonstrable best-practice ~~s; and~~
- ~~4. implementing Implement~~ sound asset management plans and strategies and providing sufficient financial resources to accomplish them by:
 - a) completing asset management plans for all major asset/service areas;
 - b) incorporating expenditure projections from asset management plans into Council's Long Term Financial Plan;
 - c) undertaking regular and systematic reviews of all asset plans to ensure that assets are managed, valued, and depreciated in accordance with appropriate best practice;
 - d) undertaking regular inspections, as part of the asset management process, to ensure agreed service levels are maintained and to identify asset renewal priorities;
 - e) using asset renewals as required to meet agreed service levels identified in adopted asset management plans, and applicable long term financial plans, to form the basis of annual budget estimates with the service and risk consequences of variations in defined asset renewals and budget resources documented;
 - f) ensuring future life cycle costs are reported and considered in all decisions relating to new services and assets, and the upgrading of existing services and assets;
 - g) ensuring future service levels, with associated delivery costs, are determined in consultation with the community;
 - h) ensuring necessary capacity and other operational capabilities are provided and asset management responsibilities are effectively allocated;
 - i) creating a corporate culture where all employees play a part in overall care for Council's assets by providing necessary awareness, training and professional development; and
 - j) providing those we serve with services and levels of service for which they are willing and able to pay.

5. COMPLAINTS

Complaints relating to this policy can be made in writing to the Director Assets and Infrastructure Services. Complaints will be managed in accordance with Council's Complaints Policy (PO147).

PO128 – Asset Management Policy**6. REVIEW**

This Policy will be reviewed every ~~three-four~~ (34) years or as deemed necessary in consideration of any changes to legislation and relevant standards, codes and guidelines.

7. TRAINING

Council is committed to supporting relevant authorised officers (through appropriate delegations) in complying with this Policy. Training needs will be identified and reviewed as necessary in consideration of any changes to legislation and relevant standards, codes and guidelines.

8. RECORDS

Records shall be maintained as required by Council's Records Management Policy (PO063) and relevant legislation.

9. RELATED COUNCIL POLICIES/PROCEDURES AND DOCUMENTS

[PO072 Disposal of Land and Other Assets Policy](#)

PO091 Risk Management Policy

PO124 Asset Accounting Policy

PO147 Complaints Policy

[PO161 Prudential Management Policy](#)

~~Associated~~ Asset Management Plans

Annual Business Plan

Long Term Financial Plan

Strategic Management Plan

[Strategic Risk Register](#)

10. REFERENCES AND LEGISLATION

Local Government Act 1999

Australian Accounting Standards Board AASB116

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Institute of Public Works Engineering Australiasia (IPWEA) – NAMS.PLUS

11. COUNCIL DELEGATION

Details of Delegation:	Chief Executive Officer
Delegate:	Director Assets and Infrastructure Services

12. VERSION HISTORY

Version No	Issue Date	Description of Change
1	10/06/2008	Full Revision.

PO128 – Asset Management Policy

Version No	Issue Date	Description of Change
2	10/08/2010	<u>Full Revision.</u>
3	10/06/2015	<u>Full Revision.</u>
4	13/11/2019	<u>Full Revision.</u>

DRAFT

PO128 – Asset Management Policy

ATTACHMENT 1: DEFINITIONS

Term/Reference	Definition
Asset	<p>A resource controlled by the entity as a result of past events and from which future economic benefits are expected to flow to the entity.</p> <p>Infrastructure assets are a sub-class of property, plant and equipment, which are non-current assets with a life greater than 12 months and enable services to be provided.</p>
Asset Management	<p>The combination of management, financial, economic, engineering and other practices applied to physical assets with the objective of providing the required level of service in the most cost effective manner.</p>
<u>Asset Management Plan</u>	<p><u>Details information about infrastructure assets with actions required to provide an agreed level of service in the most cost-effective manner while outlining associated risks. The plan defines the services to be provided, how the services are provided and what funds are required to over a 10 - 20 year planning period. The AM Plan will link to a Long Term Financial Plan which typically considers a 10 year planning period.</u></p>
Infrastructure Assets	<p>Physical assets that contribute to meeting the needs for access to major economic and social facilities and services (e.g. roads, drainage, footpaths and cycle ways). These are typically large, interconnected networks or portfolios of composite assets.</p> <p>The components of these assets may be separately maintained, renewed or replaced individually so that the required level and standard of service from the network of assets is continuously sustained. Generally the components and hence the assets have long lives. They are fixed in place and often have no separate market value.</p>
Level of Service	<p>The parameters or combination of parameters that reflect social, political, economic and environmental outcomes that the organisation delivers.</p> <p>Levels of service statements describe the outputs or objectives an organisation or activity intends to deliver to customers.</p>
<u>Long Term Financial Plan</u>	<p><u>A plan that projects a forecast of Council's financial performance and position over a period of at least ten (10) years</u></p>



COUNCIL POLICY

Asset Management

Policy Number:	PO128		
Strategic Plan Objective:	2. Community Connected through Infrastructure		
Policy Owner:	Director Assets and Infrastructure Services	Record Number:	16/14218[v5]
Responsible Officer:	Asset Manager	Minute Reference:	271/2019 (13/11/2019)
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PO128 – Asset Management Policy

Adopting asset management principles will assist in achieving our Strategic Long Term Plan and Long Term Financial objectives.

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PO128 – Asset Management Policy

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PO128 – Asset Management Policy

Strategic Risk Register

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PO128 – Asset Management Policy**ATTACHMENT 1: DEFINITIONS**

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Long Term Financial Plan	A plan that projects a forecast of Council's financial performance and position over a period of at least ten (10) years

25 DEVELOPMENT SERVICES

25.1 PROPOSED COMMUNITY LAND MANAGEMENT PLAN AMENDMENTS

Document #: 23/52336

Department: Development Services

PURPOSE

To seek a Council decision on granting permission to proceed with a community engagement process for proposed amendments to the Community Land Management Plans to reclassify Lot 72 in Deposited Plan 61751, Marina Drive, Port Vincent.

RECOMMENDATION

That Council:

1. Give permission to proceed with the community engagement process for the proposed amendment to the Community Land Management Plans (CLMPs) to reclassify Lot 72 in Deposited Plan 61751, Marina Drive, Port Vincent from Category 1 – Reserve to Category 3 - Public and Community Facilities.
2. Endorse the attached draft Community Engagement Report outlining the proposed Community Land Management Plan amendment, which constitutes the information that is required to be made available to the public as part of the public consultation phase in accordance with Section 198 (2) of the Local Government Act 1999 (the Act).

LINK TO STRATEGIC PLAN

Goal: 1 Economically Prosperous Peninsula

Strategy: 1.5 Partner and build positive relationships with key stakeholders to progress tourism and business growth

Goal: 4 Community Engaged and Supported

Strategy: 4.6 Continuous improvement in communicating with and engaging the community

BACKGROUND

Port Vincent Landing Pty Ltd (the Developer) has requested a reclassification of the Community Land Management Plan (CLMP) for Lot 72 in Deposited Plan 61751, Marina Drive, Port Vincent from Category 1 - Reserve to Category 3 - Public and Community Facilities to ensure the CLMP is consistent with the proposed use of the land.

Pursuant to Section 199 of the Local Government Act 1999 (Act) – Effect of management plan - a Council must manage community land in accordance with any management plan for the relevant land.

A public notice will be placed in the Yorke Peninsula Country Times and on Council's website. Personalised letters will be mailed to residents of the Port Vincent Marina and houses 97 to 115 of Marine Parade, Port Vincent. The Community Engagement Report will be available for viewing at Yorke Peninsula Council's offices at Maitland, Minlaton and Yorketown (refer Attachment 1)

The consultation period (minimum 21 days) will commence on Tuesday, 18 July 2023 and close at 5pm on Monday, 14 August 2023.

Following the consultation period, a report will be presented to Council on the outcome of the community engagement for consideration.

DISCUSSION

The Developer has lodged a development application for a major development, known as Dockside. The proposed development is for the construction of a five storey mixed use development, incorporating apartments, commercial tenancies, café, swimming pool and associated amenities, on private land adjacent the Port Vincent boat ramp facilities at Lot 1 of Marina Drive, Port Vincent.

The Dockside development includes the proposed construction of 198 parking spaces to be developed upon both private and public land consisting of:

- 31 spaces on the Dockside site at Lot 1 of Marina Drive;
- 22 spaces on adjacent private land owned by the Developer at Lots 81 and 82 of Marina Drive;
- 43 spaces on Council Community land at Lot 7, Marina Drive;
- 12 spaces created through the proposed reconfiguration of the adjoining boat trailer parking area (in addition to the retention of the existing number of boat trailer parking spaces);
- 67 spaces along Breakwater Drive;
- 4 spaces (including short-term parking opportunities within Loading Zones) on-street along Marina Drive; and
- 19 spaces on Council Community land at Lot 73 Marine Parade.

The location and arrangement of the proposed car parking spaces is shown on Parking Plan prepared by CIRQA (Attachment 2).

A separate development application has been lodged for development of the Finger E within the marina, known as Float. The proposed development will consist of nine floating homes and a café. An additional 26 car spaces are proposed along the southern side of Breakwater Drive along with 2 additional spaces and a loading zone at the eastern end of Breakwater Drive to service the floating homes and café.

Community land and construction of car park spaces

Community Land	Community Land Management Plan Category
Lot 72 in Deposited Plan 61751	Reserve
Lot 73 in Deposited Plan 61751	Public and Community Facilities
Lot 75 in Deposited Plan 61751	Business and Commercial
Lot 206 in Deposited Plan 61702	Public and Community Facilities

Confidential Minutes 13 April 2022 (refer Minute 063/2022), released 12 April 2023, Council resolved to;

1. Receive and note the Pre-Development application submitted by the Lillis Group.
2. Provide in principle agreement to funding 50% of the costs for the realignment of the trailer boat park.
3. Provide in principle agreement for car parking on Council owned land being Lot 72 of the west side of Marina Drive, at the developer's cost.
4. Provide in principle agreement for car parking on Breakwater Drive, at the developer's cost.
5. Do not contribute to an upgrade to the rising main and current sewer system at the marina as there is no need for Council to increase the current size if the development does not go ahead.

Community use of car park spaces

The car parking proposed on the Dockside site and the adjacent private land is sufficient to service the proposed apartments with these spaces allocated to, and reserved for, the various units. The public parking proposed on the adjacent Council community land will remain accessible to members of the public at all times. It will not be gated, fenced or restricted in any way. The parking will be available on a first come basis for visitors and community members to utilise when visiting the marina and adjacent beaches and walking trails.

Whilst the public car parks will be available to Dockside guests and visitors it is anticipated that the level of usage across the year is likely to be low, with all residents having reserved spaces within the development. Some of the public parking areas are already utilised for informal parking, with the Dockside development seeking to improve the use and appearance of these spaces through the construction of sealed, line marked and landscaped car parking. A Landscape Concept Plan has been prepared by Birdseye Studios (Attachment 3).

Lot 72 development

The proposed car parking on Lot 72 is to be located within two existing cleared portions of the land (Attachment 2).

Lot 72 is predominately an undeveloped Reserve. The presence of a natural spring/well on the allotment has great significance to the local Narungga people. An easement is situated in the North West corner of the land which is leased to CKI Utilities Development Ltd, PAI Utilities Development Ltd, Spark Infrastructure SA (NO. 1) Spark Infrastructure SA (NO. 3) Pty Ltd and Spark Infrastructure SA (NO. 2) Pty Ltd for electricity purposes.

The Developer has sought advice on the status of the vegetation found upon Lot 72. A Vegetation Assessment prepared by Ecosphere Ecological Solutions is attached (Attachment 4).

The assessment found that the vegetation on Lot 72 has been planted and consists of a range of native (local and non-local) and exotic species which include a declared pest plant, the White Broom. The assessment concluded that the vegetation provides little to no conservation value and is not protected under the Native Vegetation Act. A number of additional trees are proposed to be planted by the Developer within Lot 72 as detailed within the proposed landscape concept plan. The final details of the car park design and landscaping will be determined based upon Council guidelines and recommendations.

The presence of a natural spring/well on Lot 72 and its significance to the local Narungga people is recognised. The Applicant will engage with Narungga representatives to seek input and guidance on preserving this sensitive area.

The Developer proposes to meet 100% of the cost of the car park and vest the completed car park works with Council.

Community land management plan category

Lot 72, is categorised as a Reserve. The CLMP states the purpose for which the land is held is for conservation reserves primarily used to protect flora and fauna. Coastal reserves primarily used to minimise harm to coastal areas. Water or Stone reserves primarily established to provide water and stone resources for use now or in the future. Reserves to allow trails and access compatible with conservation use but excluding any commercial or sports activities.

Objectives for the management of the land include:

- To retain land for use as a conservation reserve in order to protect flora and fauna
- To retain land as a coastal reserve to minimise harm to coastal areas and provide a buffer zone between the dunes and sea
- To provide access to a bore for rural and remote locations for stock and fire fighting purposes
- To stockpile rubble for future road resurfacing
- To allow trails and access compatible with conservation use

- Allow improvements consistent with the objectives established for this type of land use
- Strictly exclude any commercial, recreational or sports activities
- Where appropriate, grant leases and grant or accept easements, and or rights of way over the land.

To ensure that the Community Land Management Plan (CLMP) for Lot 72 is consistent with the proposed intended use, it is recommended to change the category from Category 1 - Reserve to Category 3 - Public and Community Facilities.

The CLMP for Public and Community Facilities states that the land is held for public and community facilities, defined as a piece of land or building set aside to encourage, promote and facilitate recreation, cultural, social, historical and educational pastimes and activities, and to provide for passive recreational activities.

Objectives for the Management of the land include:

- To maintain the land for mixed uses including conservation, active and passive recreation, educational facilities and broad community uses
- To improve the maintenance of public infrastructure and facilities and to preserve local heritage and places of significance
- To increase the use, enjoyment and accessibility and safety of community land
- Where appropriate, grant leases and grant or accept easements, and or rights of way over the land

Community and economic benefits (*Source: Pre-development Application Dockside Port Vincent*)

The proposed Port Vincent Marina Dockside Developments will be a catalyst to create jobs, help build and drive the economy for Port Vincent and contribute to the long-term economic growth of the region.

The developments align with the following State, Local Government and Regional Strategic and Economic Plans.

South Australia Regional Visitor Strategy

Yorke Peninsula's priority is to increase visitor expenditure and dispersal from intrastate and interstate self-drive markets. Developing new and promoting existing experiences that showcase the regions coastal lifestyle, wildlife and nature will be key. Experience and supply development includes:

- Encourage new operator experiences around potential game changer projects
- Create additional experiences and increase online bookable and commissionable products
- Increase dining options that showcase seafood experiences and regional produce
- Develop 32 new rooms around high-quality experiential accommodation

The South Australian Visitor Economy Sector Plan 2030

The South Australian Tourism Commission is committed to growing the visitor economy to \$12.8 billion by 2030. Tourism is an important driver of the state's economy. Much of the economic benefit it brings to the state, flows to regional communities and has a positive impact on other industries. The Plan has six strategic priorities to help achieve their goals:

1. Marketing
2. Experience and supply development
3. Collaboration
4. Industry capability
5. Leisure and business events

6. Promoting the value of Tourism

Public infrastructure was another area identified as having a critically enabling role to achieve the targets.

Yorke Peninsula Council Economic Development and Tourism Strategy

The development aligns with several of the Strategy Priorities and Pathways 2022 – 2026:

- High yielding tourism sector
- Promotion for the identified Yorke Peninsula
- Infrastructure development
- Investment attraction

Yorke Peninsula Tourism Business Plan 2021-2024

The development aligns with Yorke Peninsula Tourism's Business Plan in the following areas:

- Experience and Supply Strategy

Identify new investment/development and reinvestment opportunities

- Leisure & Business Events

Work with Events SA and event organisers to further develop the regions event program

Tourism is a vital industry to Yorke Peninsula and a very important economic driver. Visitor spending helps boost the local economy, creating wealth, new investment opportunities and most importantly jobs.

To the year ending March 2021, the Yorke Peninsula tourism industry contributed an estimated \$238 million to the regional economy and directly employed approximately 1,600 people plus 600 indirect jobs resulting in a total employment impact of 2,200 people.

Yorke Peninsula had a total of 1,224,000 visitors made up of 616,000 domestic overnight visitors who stayed over 2 million nights and 608,000 day trippers. With borders closed there were no international visitors for this period. *Source of statistics: Yorke Peninsula Regional Profile to end March 21.*

Implications of the Project

The proposed Dockside developments are still under assessment. There are many unknowns as to whether the Dockside developments will gain Planning Consent and if any conditions may apply.

Carpark considerations:

- According to the Developer the CIRQA study has identified that 198 carparks are required
- The Developer is providing only 53 carparks on its own land for the sole use of accommodation units, despite having private land options
- To satisfy the carpark deficiency, the Developer is dependent upon Council allowing;
 - Mixed use of existing boat ramp carpark
 - The use of Breakwater Road shoulder for parking development
 - The allocation of public land in front of Buttons Beach to become car parking
 - The allocation of Lot 72 (either side of the spring/well), subject to approvals to amending the CLMP and Aboriginal Heritage requirements
 - Depending on what translates in terms of land approvals, alternate carparking provisions might need to be considered

COMMUNITY ENGAGEMENT PLAN

Level 2 - Consult

Pursuant to the Local Government Act 1999;

Section 198 – Amendment or revocation of management plan

- (2) A council may only adopt a proposal for amendment to, or revocation of, a management plan after the council has carried out the public consultation that would be required if the proposal were for a new management plan.

Section 197 – Public Consultation on proposed management plan

- (1) Before a council adopts a management plan for community land it must –
 - (a) Make copies of the proposed plan available for inspection or purchase at the council’s principal office; and
 - (b) Follow the relevant steps set out in its public consultation policy.

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team
- Property Tenure Officer
- Asset Manager
- Operations Manager
- Manager Development

In preparing this report, the following external parties were consulted:

- Planning Chambers

POLICY IMPLICATIONS

PO056 Council Infrastructure Policy

PO128 Asset Management Policy

PO124 Asset Accounting Policy

PO057 Community Engagement Policy

Yorke Peninsula Economic Development & Tourism Strategy 2022 – 2026

BUDGET AND RESOURCE IMPLICATIONS

Council staff have interpreted the resolution carried at the General Council Meeting of 12 April 2022 that Council has provided in principle support:

- to fund 50% of the costs for the realignment of the boat ramp car park;
- for carparking on Council owned land being Lot 72 at the Developers cost;
- to provide carparking on Breakwater Drive at the Developers cost; and
- it is not a commitment to Council for taking financial responsibility of carparking provisions, and that any construction costs for any parking are wholly at the Developers cost in alignment with any other development.

If any new carparking is to be vested back to Council after construction, the Developer will first provide ‘whole of life’ maintenance costings acceptable to Council, and pay a bond that can be drawn down over time by Council to maintain the infrastructure, otherwise the Developer will retain ownership and maintenance liability for new carparking.

This is consistent with Council’s current approach to asset management and financial sustainability.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS






Section 199 of the Local Government Act 1999 – Effect of management plan

Native Title Act 1993

Aboriginal Heritage Act 1988

Indigenous Land Use Agreement

ATTACHMENTS

1. **Community Engagement Report** [↓](#) 
2. **CIRQA Parking Plan** [↓](#) 
3. **Landscape Concept Plan** [↓](#) 
4. **Vegetation Assessment - Lot 72 Marina Drive Port Vincent** [↓](#) 
5. **Community Engagement Plan** [↓](#) 



COMMUNITY CONSULTATION

Community Land Management Plan Amendments – Category 1 and 3

Lot 72, Marina Drive, Port Vincent

PROJECT SUMMARY

Council are in the process of considering a change to the Community Land Classification for Lot 72, Marina Drive Port Vincent from Category 1 – Reserves to Category 3 – Public and Community Facilities

On 12 July 2023, Council gave permission to proceed with the community engagement process for the proposed amendments and therefore pursuant to Sections 197 & 198 of the Local Government Act 1999 the Council is seeking responses to the proposed amendments.

Purpose

The Yorke Peninsula Council invites you to comment on the proposed amendments to the Community Land Management Plan.

Address: Lot 72 Marina Drive, Port Vincent

The amendment proposed:

To reclassify the subject land from Community Land Management Plan (CLMP) Category 1 – Reserve to CLMP Category 3 - Public and Community Facilities.



Background

The subject land is classified as Community land:

Lot 72 in Deposited Plan 61751, Marina Drive, Port Vincent

Certificate of Title Volume 5894 Folio 348



Port Vincent Landing Pty Ltd (the Developer) has requested a reclassification of the Community Land Management Plan (CLMP) for Lot 72 in Deposited Plan 61751, Marina Drive, Port Vincent from Category 1 - Reserve to Category 3 - Public and Community Facilities to ensure the CLMP is consistent with the proposed future use of the land.

Pursuant to Section 199 of the Local Government Act – Effect of management plan of the Local Government Act 1999 - A Council must manage community land in accordance with any management plan for the relevant land.

Discussion

The Developer has lodged a development application for a major development, known as Dockside. The proposed development is for the construction of a five storey mixed use development, incorporating apartments, commercial tenancies, café, swimming pool and associated amenities, on private land adjacent the Port Vincent boat ramp facilities at Lot 1 of Marina Drive, Port Vincent.

The Dockside development includes the proposed construction of 198 parking spaces to be developed upon both private and public land consisting of:

- 31 spaces on the Dockside site at Lot 1 of Marina Drive;



- 22 spaces on adjacent land owned by the Developer at Lots 81 and 82 of Marina Drive;
- 43 spaces on Council Community land at Lot 72 Marina Drive;
- 12 spaces created through the proposed reconfiguration of the adjoining boat trailer parking area (in addition to the retention of the existing number of boat trailer parking spaces);
- 67 spaces along Breakwater Drive;
- 4 spaces (including short-term parking opportunities within Loading Zones) on-street along Marina Drive; and
- 19 spaces on Council Community land at Lot 73, Marine Parade.

The location and arrangement of the proposed car parking spaces is shown on the below CIRQA Parking Plan – Annexure 1

A separate development application has been lodged for development of the Figure E within the marina, known as Float. The proposed development will consist of nine floating homes and a café. An additional 26 car spaces are proposed along the southern side of Breakwater Drive along with 2 additional spaces and a loading zone at the eastern end of Breakwater Drive to service the floating homes and café.

Community land and construction of car park spaces

Community Land	Community Land Management Plan Category
Lot 72 in Deposited Plan 61751	Reserve
Lot 73 in Deposited Plan 61751	Public and Community Facilities
Lot 75 in Deposited Plan 61751	Business and Commercial
Lot 206 in Deposited Plan 61702	Public and Community Facilities

Confidential Council Minutes of 13 April 2022 (refer Minute 063/2022) released on 12 April 2023. Council resolved to:

1. Receive and note the Pre-Development application submitted by the Lillis Group.
2. Provide in principle agreement to funding 50% of the costs for the realignment of the trailer boat park.
3. Provide in principle agreement for car parking on Council owned land being Lot 72 of the west side of Marina Drive, at the developer’s cost.
4. Provide in principle agreement for car parking on Breakwater Drive, at the developer’s cost.
5. Do not contribute to an upgrade to the rising main and current sewer system at the marina as there is no need for Council to increase the current size if the development does not go ahead.

Community use of car park spaces

The car parking proposed upon the Dockside site and the adjacent private land is sufficient to service the proposed apartments with these spaces allocated to, and reserved for, the various units. The public parking proposed upon the adjacent Council community land will remain accessible to members of the public at all times. It will not be gated, fenced or restricted in any way. The parking will be available on a first come basis for visitors and community members to utilise when visiting the marina and adjacent beaches and walking trails.

Whilst the public car parks will be available to Dockside guests and visitors it is anticipated that the level of usage across the year is likely to be low, with all residents having reserved spaces within the development.

Some of the public parking areas are already utilised for informal parking, with the Dockside development



seeking to improve the use and appearance of these spaces through the construction of sealed, line marked and landscaped car parking. Landscape Concept Plan prepared by Birdseye Studios – Annexure 2

Lot 72 development

The proposed car parking upon Lot 72 is to be located within two existing cleared portions of the land (CIRQA Plan).

Lot 72 is predominately an undeveloped Reserve. The presence of a natural spring/well upon the allotment has great significance to the local Narungga peoples. An easement is situated in the North West corner of the land which is lease to CKI Utilities Development Ltd, PAI Utilities Development Ltd, Spark Infrastructure SA (NO. 1) Spark Infrastructure SA (NO. 3) Pty Ltd and Spark Infrastructure SA (NO. 2) Pty Ltd for electricity purposes.



The Developer has sought advice on the status of the vegetation found upon Lot 72 from Ecosphere Ecological Solutions – Annexure 3

The assessment found that the vegetation upon Lot 72 has been planted and consists of a range of native (local and non-local) and exotic species which include a declared pest plant, the White Broom. The assessment concluded that the vegetation provides little to no conservation value and is not protected under



the Native Vegetation Act. A number of additional trees are proposed to be planted by the Developer within Lot 72 as detailed within the proposed landscape concept plan. The final details of the car park design and landscaping will be determined based upon Council guidelines and recommendations.

The presence of a natural spring/well upon Lot 72 and its significance to the local Narungga peoples is recognised. The Developer will engage with Narungga representatives to seek input and guidance on preserving this sensitive area.



The Developer proposes to meet 100% of the cost of the car park and vest the completed car park works with Council.

Community land classification

Lot 72, is categorised as a Reserve. The CLMP states the purpose for which the land is held is for conservation reserves primarily used to protect flora and fauna. Coastal reserves primarily used to minimise harm to coastal areas. Water or Stone reserves primarily established to provide water and stone resources for use now or in the future. Reserves to allow trails and access compatible with conservation use but excluding any commercial or sports activities.

Objectives for the management of the land include:

- To retain land for use as a conservation reserve in order to protect flora and fauna



- To retain land as a coastal reserve to minimise harm to coastal areas and provide a buffer zone between the dunes and sea
- To provide access to a bore for rural and remote locations for stock and fire fighting purposes
- To stockpile rubble for future road resurfacing
- To allow trails and access compatible with conservation use
- Allow improvements consistent with the objectives established for this type of land use
- Strictly exclude any commercial, recreational or sports activities
- Where appropriate, grant leases and grant or accept easements, and or rights of way over the land.

To ensure that the Community Land Management Plan (CLMP) for Lot 72 is consistent with the proposed use, it is recommended to change the category from Category 1 - Reserve to Category 3 - Public and Community Facilities.

The CLMP for Public and Community Facilities states that the land is held for public and community facilities, defined as a piece of land or building set aside to encourage, promote and facilitate recreation, cultural, social, historical and educational pastimes and activities, and to provide for passive recreational activities.

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Implications of the Project

According to the Developer the CIRQA Parking Plan has identified that 198 carparks are required. To satisfy the carpark deficiency, the Developer is dependent upon Council allowing:

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- The allocation of public land in front of Buttons Beach to become car parking
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- Depending on land approvals, car park provisions might need to be multiple storeys

If any new carparking is to be vested back to Council after construction, the Developer will first provide 'whole of life' maintenance costings acceptable to Council, and pay a bond that can be drawn down over time by Council to maintain the infrastructure, otherwise the Developer will retain ownership and maintenance liability for new carparking.

This is consistent with Council's current approach to asset management and financial sustainability.

Benefits of the Project

(Source - Pre-development Application Dockside Port Vincent)

Community and economic benefits

The Port Vincent Marina Developments will be a catalyst to create jobs, help build and drive the economy for



Port Vincent and contribute to the long-term economic growth of the region.

The developments align with the following State, Local Government and Regional Strategic and Economic Plans.

South Australia Regional Visitor Strategy

Yorke Peninsula's priority is to increase visitor expenditure and dispersal from intrastate and interstate self-drive markets. Developing new and promoting existing experiences that showcase the regions coastal lifestyle, wildlife and nature will be key. Experience and supply development includes:

- Encourage new operator experiences around potential game changer projects
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4. Industry capability
5. Leisure and business events
6. Promoting the value of Tourism

Public infrastructure was another area identified as a critically enabling role to achieve the targets.

Yorke Peninsula Council Economic Development and Tourism Strategy

The development aligns with several of the Strategy Priorities and Pathways 2022 – 2026:

- High yielding tourism sector
- Promotion for the identified Yorke Peninsula
- Infrastructure development
- Investment attraction

Yorke Peninsula Tourism Business Plan 2021-2024

The development aligns with Yorke Peninsula Tourism's Business Plan in the following areas:

- Experience and Supply Strategy
Identify new investment/development and reinvestment opportunities
- Leisure & Business Events
Work with Events SA and event organisers to further develop the regions event program

Tourism is a vital industry to Yorke Peninsula and a very important economic driver. Visitor spending helps boost the local economy, creating wealth, new investment opportunities and most importantly jobs.



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Yorke Peninsula had a total of 1,224,000 visitors made up of 616,000 domestic overnight visitors who stayed over 2 million nights and 608,000 day trippers. With borders closed there were no international visitors for this period (*Source of statistics: Yorke Peninsula Regional Profile to end March 21*).

Timeline

The consultation period (minimum of 21 days required) will begin on Tuesday 18 July 2023 and close at 5pm Monday, 14 August 2023.

Following the consultation period, a report will be presented to Council on the outcome of the consultation process for their consideration.

Project Impact

The land will continue to be managed in accordance with the current CLMP Category 1 – Reserve until Council has considered the community feedback and made a decision to either approve the amendments or not.

How do I provide my feedback?

Written Submissions

All written submissions must be received by 5pm Monday, 14 August 2023, and should be addressed to:

Community Consultation

Community Land Management Plan Amendments

PO Box 57

Maitland SA 5573

Email: admin@yorke.sa.gov.au

Please include in your submission if you wish to appear before Council.

What happens to my feedback?

- The information from the public consultation process will assist Council in its deliberation associated with adopting the proposed Community Land Management Plan Amendments – Category 1 & 3.
- Submissions received from the public consultation process will be collated and presented in a report to Council if required.



How do I know my Feedback has been received?

All feedback (submissions or correspondence) will be acknowledged.

Contact Person - For more information, please contact

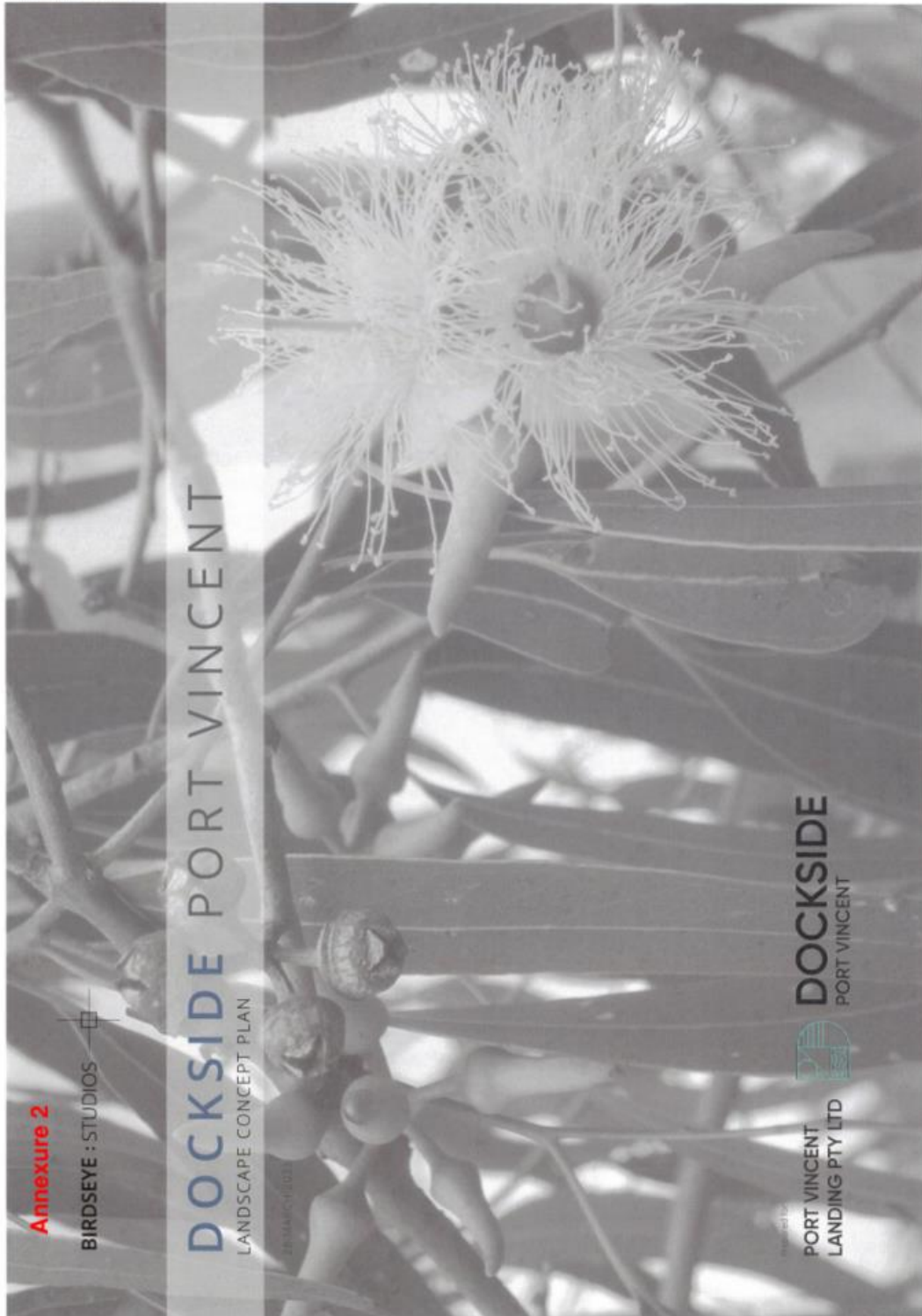
Name: Sue Beech

Title: Property Tenure Officer

Phone: 8832 0000

Email: admin@yorke.sa.gov.au

This report is available for viewing at Yorke Peninsula Council offices at Maitland, Minlaton, and Yorketown and on Council's website, www.yorke.sa.gov.au





Project No:
23006

Revision	Date	Description	Issued By
-	22-03-2023	Concept Plan	B. Birdseye
A	28-03-2023	Concept Plan	B. Birdseye
B	28-03-2023	Concept Plan	B. Birdseye

Prepared By:

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 birdseyestudios.com.au
 contact@birdseyestudios.com.au

Prepared For:
**PORT VINCENT
 LANDING PTY LTD**

DOCKSIDE
 PORT VINCENT

Note this document is for information purposes only. Refer other consultants documents for all other information. Landscapes layout is subject to final engineering design including but not limited to fence locations and construction details. The drawings included within this report are for information only and are NOT FOR CONSTRUCTION.

2 BIRDSEYE STUDIOS | DOCKSIDE PORT VINCENT | LANDSCAPE CONCEPT PLAN

REV 8 MARCH 2023



CONTENTS

01. CONCEPT PLAN	5
Site Location	6
Legend	7
Drawing Index	7
Legend and Plant Schedule	8
Landscape Concept Plan	9
Legend and Plant Schedule	10
Landscape Concept Plan	11
Legend and Plant Schedule	12
Landscape Concept Plan	13
02. PALETTES	
Planting Palette - Trees	15
Garden Bed & Materials	16

REV B MARCH 2023 3

BIRDSEYE STUDIOS | DOCKSIDE PORT VINCENT | LANDSCAPE CONCEPT PLAN





CONCEPT PLAN

SITE LOCATION



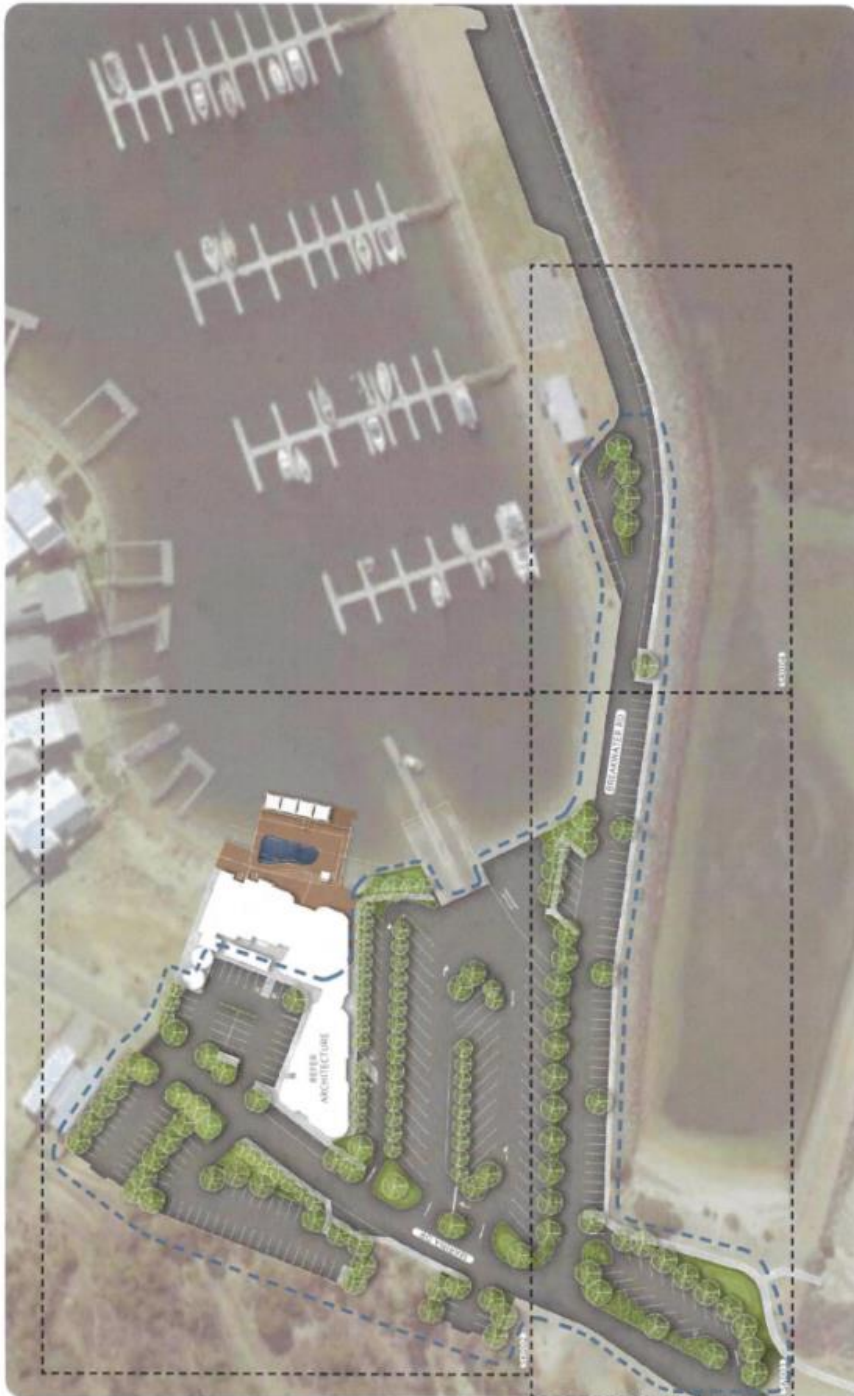
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LEGEND	
EXTENT OF WORKS PROPOSED TREES	
PROPOSED GARDEN BED	
PROPOSED TURF	
TIMBER DECK WITH POOL AND LOUNGE AREA BY OTHERS	
PROPOSED FOOTPATH BY OTHERS	
PROPOSED CARPARK BY OTHERS	

REV 8 MARCH 2023

8 | BIRDSEYE STUDIOS | DOCKSIDE FORT VINCENT | LANDSCAPE CONCEPT PLAN



SK003 | DRAWING INDEX
BIRDSEYE STUDIOS | DOCKSIDE PORT VINCENT | LANDSCAPE CONCEPT PLAN

REV 8 MARCH 2023 7



PLANT SCHEDULE		COMMON NAME		SIZE	SPACING
KEY BOTANICAL NAME					
TREES					
Ca	<i>Callistemon angustifolius</i>	Tuckeroo	45L	As Shown	
Cf	<i>Corymbia ficifolia</i>	Red Flowering Gum	45L	As Shown	
Jm	<i>Jacaranda mimosifolia</i>	Jacaranda	45L	As Shown	
Lc	<i>Lophosietum calyculata</i>	Queensland Bus	45L	As Shown	
Pz	<i>Phoenix carolinensis</i>	Pinnacled Palm	45L	As Shown	
Zs	<i>Zelkova serrata</i>	Japanese Elm	45L	As Shown	
GARDEN BED					
Ch	<i>Chrysanthemum argenteum</i>	Common Everlasting	Tube	6m ²	
Co	<i>Cornus florida</i>	Common Dogwood	Tube	4m ²	
Wt	<i>Wisteria floribunda</i>	Coastal Rosemary	Tube	1m ²	



LEGEND

EXTENT OF WORKS

PROPOSED TREES
BY OTHERS

PROPOSED GARDEN BED
BY OTHERS

PROPOSED TURF

TIMBER DECK WITH POOL AND LOUNGE AREA
BY OTHERS

PROPOSED FOOTPATH
BY OTHERS

PROPOSED CARPARK
BY OTHERS



SK002 | LANDSCAPE CONCEPT PLAN
BIRDSEYE STUDIOS | DOCKSIDE-PORT VINCENT | LANDSCAPE CONCEPT PLAN
1:500 @ A1
REV 8 MARCH 2023



PLANT SCHEDULE		COMMON NAME		SIZE	SPACING
TREES					
<i>Quercus robur</i>	Common Oak	45L	As Shown		
<i>Pinus carolinensis</i>	Pinus	45L	As Shown		
<i>Ulmus parviflorus</i>	Chinese Elm	45L	As Shown		
GARDEN BED					
<i>Ch. Chrysanthemum apiculatum</i>	Common Everlasting	Tube	6/m ²		
<i>Li. Lomatium "Sensape"</i>	Mat Rush	Tube	4/m ²		
<i>WT. Westringia Floridica "Zina"</i>	Coastal Rosemary	Tube	1/m ²		



LEGEND

EXTENT OF WORKS:
PROPOSED TREES
 REFER PLANTING SCHEDULE

PROPOSED GARDEN BED
 REFER PLANTING SCHEDULE

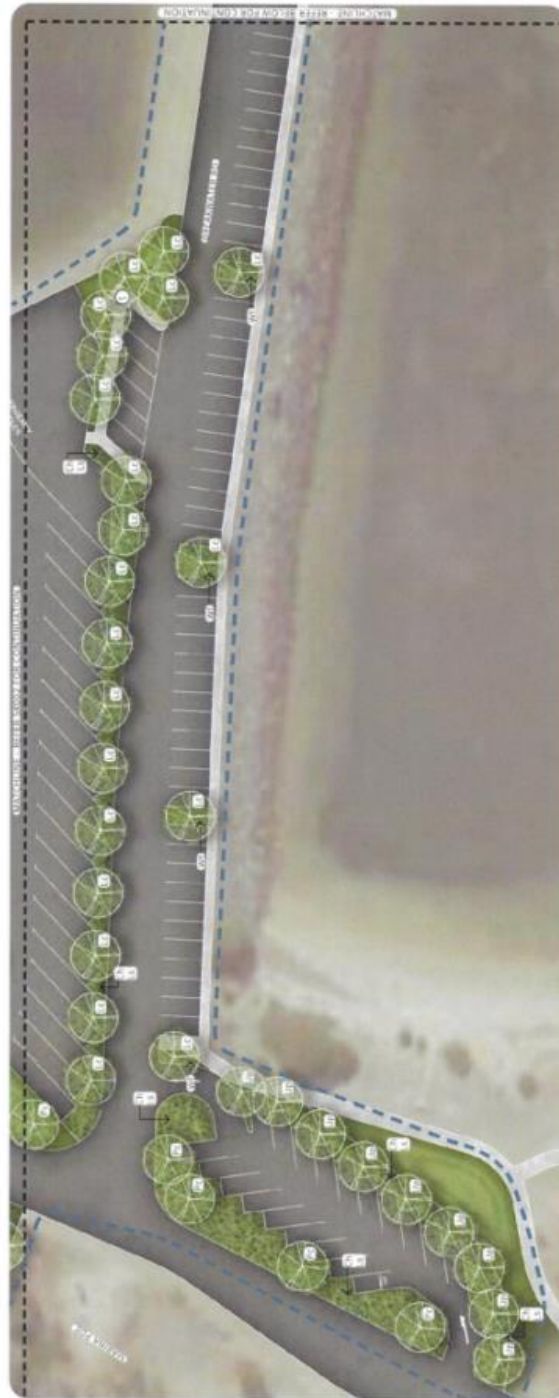
PROPOSED TURF

PROPOSED FOOTPATH
 BY OTHERS

PROPOSED CARPARK
 BY OTHERS

PROPOSED BENCH SEAT

19 BRIDGVE STUDIOS | DOCKSIDE FORT VINCENT | LANDSCAPE CONCEPT PLAN REV 8 MARCH 2023



SK003 | LANDSCAPE CONCEPT PLAN
BIRDSEYE STUDIOS | DOCKSIDE FORT VINCENT | LANDSCAPE CONCEPT PLAN



PLANT SCHEDULE			EXTENT OF WORKS	
KEY BOTANICAL NAME	COMMON NAME	SIZE	SPACING	
TREES L: <i>Podocarpus neriifolius</i>	Queensland Box	45L	As Shown	PROPOSED TREES REFER PLANTING SCHEDULE
GARDEN BED C: <i>Corymbia alternifolia</i> M: <i>Myrica 'Spartan'</i> W: <i>Wisteria frutescens</i> 'Zee'	Common Everlasting Tide Mat Bush Coastal Rosemary	Tube Tube Tube	6m' 4m' 1m'	PROPOSED GARDEN BED REFER PLANTING SCHEDULE
				PROPOSED FOOTPATH BY OTHERS
				PROPOSED PARALLEL CARPARKING BY OTHERS
				PROPOSED CARPARK BY OTHERS

LEGEND



REV 8 MARCH 2023

12 BIRDSEYE STUDIOS | DOCKSIDE PORT VINCENT | LANDSCAPE CONCEPT PLAN



Annexure 3



ECOSPHERE
Ecological Solutions

Vegetation Assessment, Lot 72 Marina Drive, Port Vincent

27 September 2022



Contents

1	Introduction	1
1.1	Project Overview	1
2	Vegetation	3
2.1	Indigenous vegetation	3
2.2	Exotic species.....	3
3	Discussion.....	7

List of Figures

Figure 1.	Location of 72 Marina Drive.....	2
Figure 2.	Range of planted and emergent Tuart Gums within drainage depression area.....	4
Figure 3.	White Weeping Broom, (<i>Retama monosperma</i>), a declared weed.	4
Figure 4.	Area of weeds with sparsely present planted species.	5
Figure 5.	<i>Eucalyptus calycogona</i> , Unlikely to occur here under normal circumstances.	5
Figure 6.	<i>Acacia cyclops</i> , scattered distribution throughout area.	6



1 Introduction

1.1 Project Overview

Ecosphere Ecological Solutions was engaged by Richard Bryant to determine the requirement for any legislative obligations under the *Native Vegetation Act 1991* for a car park development at Lot 72 Marina Drive Port Vincent, South Australia (Figure 1)

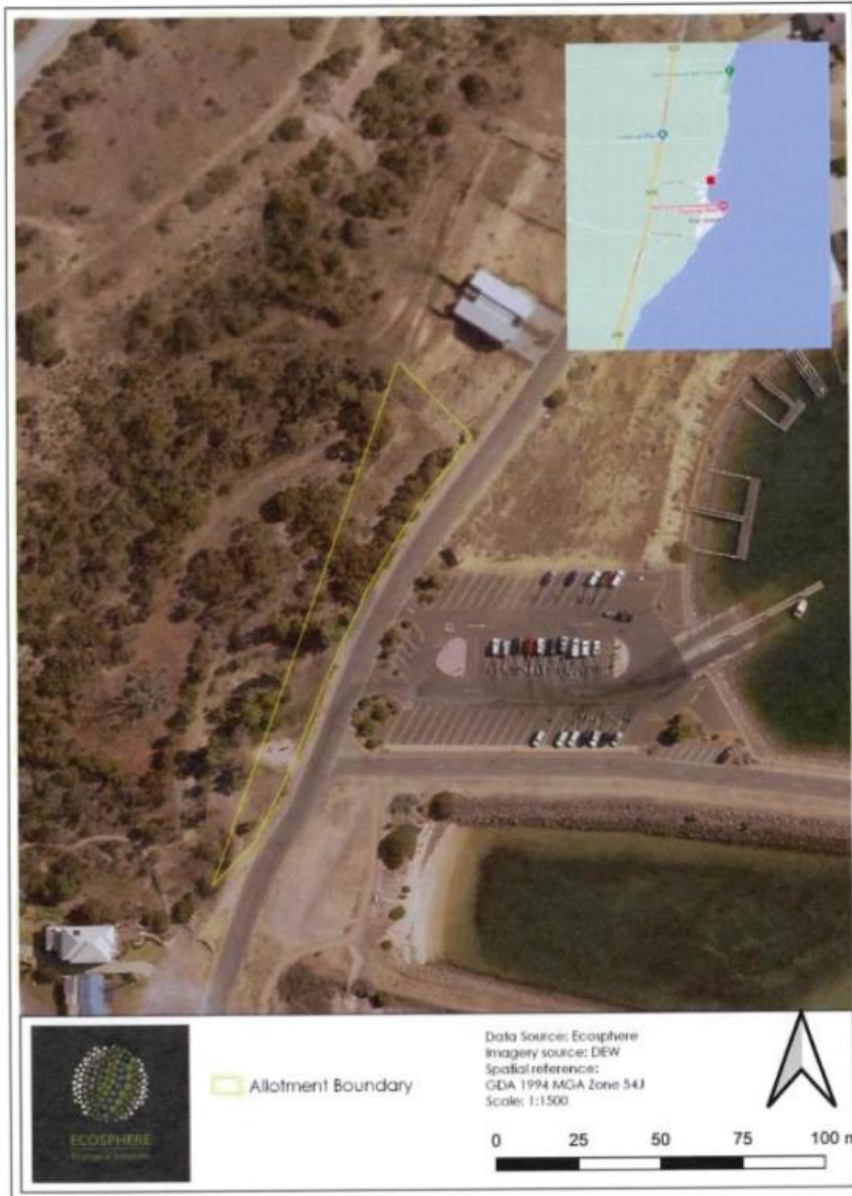


Figure 1. Location of 72 Marina Drive.



2 Vegetation

2.1 Indigenous vegetation

The vegetation on the allotment was exotic in nature. There were a number of species present which may appear to be of indigenous origin however the makeup of the species made it obvious that it was a planted stratum. The mallee species present included a wide range of species including *Eucalyptus porosa*, *E. calycogona*, *E. socialis*, *E. incrassata* and *E. leptophylla* and were evenly spread throughout the area rather than as clusters of species. It would be expected in a natural stratum that one species would dominate an area rather than an extensive and homogenous cover.

Likewise, the understorey had a mix of species that didn't really appear natural or would co-exist in similar habitats within such as small area. It became clear that the vegetation was planted at some point in the past 20 years. Additionally, a number of non-local native species such as *Eucalyptus gomphocephala* (Tuart Gym) and *Corymbia citriodora* (Lemon scented Gum) were present and Tuart gums were naturally regenerating across the allotment.

2.2 Exotic species

The area had numerous exotic flora species spread throughout the allotment. The most significant of these was *Retama monosperma* (White Broom) which is a declared species under the *Landscape South Australia Act 2016*. Landowners have a legal responsibility to manage these plants under the Act. Control of declared weeds should be undertaken prior to any earthworks to prevent the spread of this weed and any seed in soil.

The following figures describe the vegetation present in more detail.



Figure 2. Range of planted and emergent Tuart Gums within drainage depression area.



Figure 3. White Weeping Broom, (*Retama monosperma*), a declared weed.



Figure 4. Area of weeds with sparsely present planted species.



Figure 5. *Eucalyptus calycogona*. Unlikely to occur here under normal circumstances.



Figure 6. Acacia cyclops, scattered distribution throughout area. .



3 Discussion

The following overlays are relevant to the allotment under the Planning and Design Code.

- Affordable Housing
- Coastal Areas
- Hazards (Bushfire - Urban Interface)
- Hazards (Flooding - Evidence Required)
- Native Vegetation

Performance outcome 4.2 of the coastal areas overlay states; Development avoids delicate or environmentally sensitive coastal areas such as sand dunes, cliff tops, estuaries, wetlands or substantially intact strata of native vegetation.

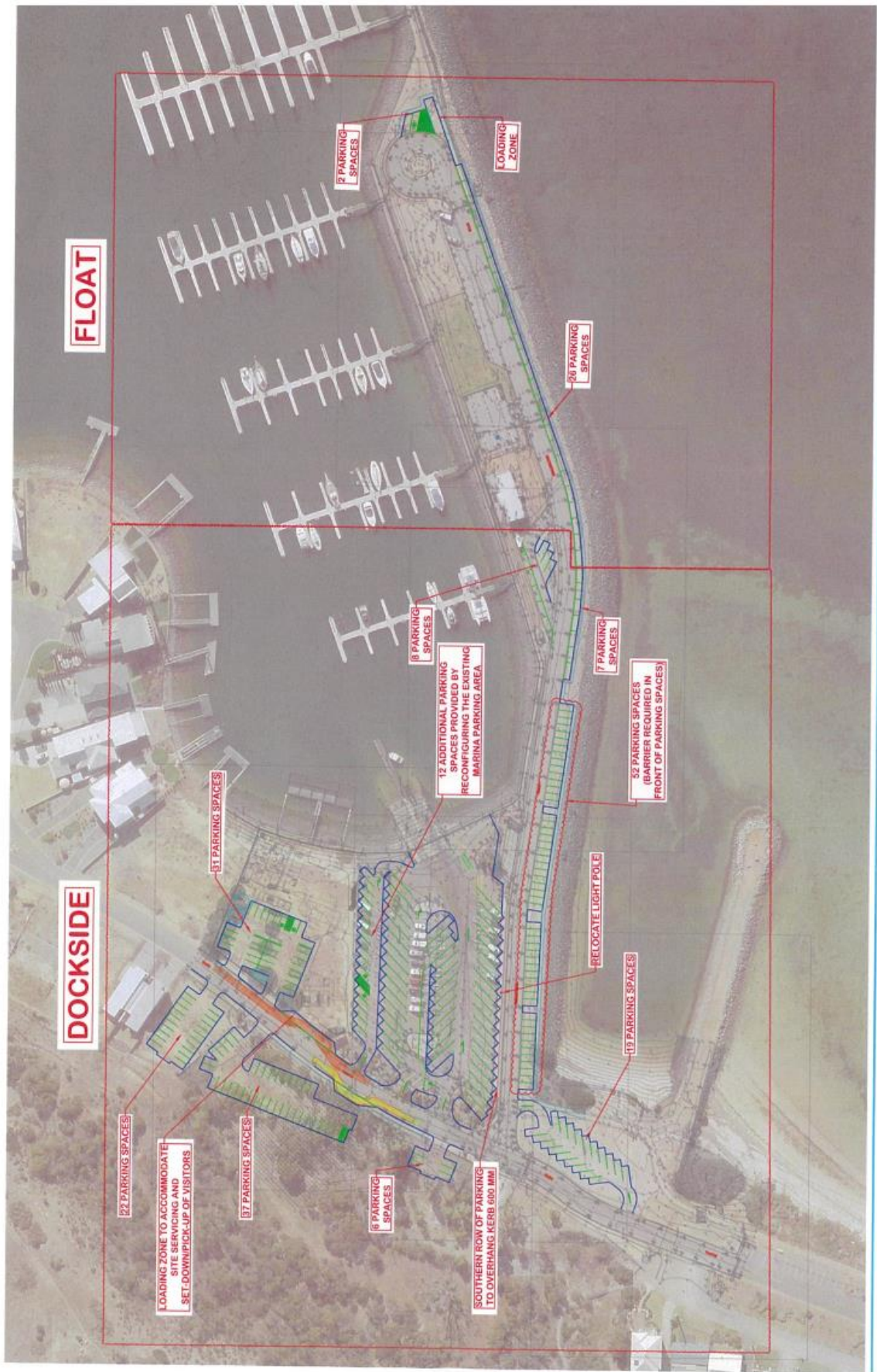
There is no substantially intact native vegetation strata within the allotment.

The desired outcome of the Native Vegetation Overlay is that areas of native vegetation are protected, retained and restored in order to sustain biodiversity, threatened species and vegetation communities, fauna habitat, ecosystem services, carbon storage and amenity values.

Development on this block is not going to impact any vegetation directly and provided other overlay requirements are adhered to, no indirect impacts to native vegetation present within the adjoining reserves are anticipated as part of any development.

To further protect adjoining vegetation and reduce the need for restoration and enhancement in the river reserve the following recommendations are made:

- White Broom is a declared species under the *Landscape South Australia Act 2016*. These should be removed and disposed of at a refuse facility to reduce the chance of further invasion into surrounding areas from seed.
- *Acacia cyclops* is a species that naturally emerges within coastal areas. Removal and dumping organic material in a proper refuse facility is recommended. Do not mulch and retain material onsite.



MIXED-USE DEVELOPMENT
 2-6 MARINA ROAD, PORT VINCENT
 PARKING PLAN

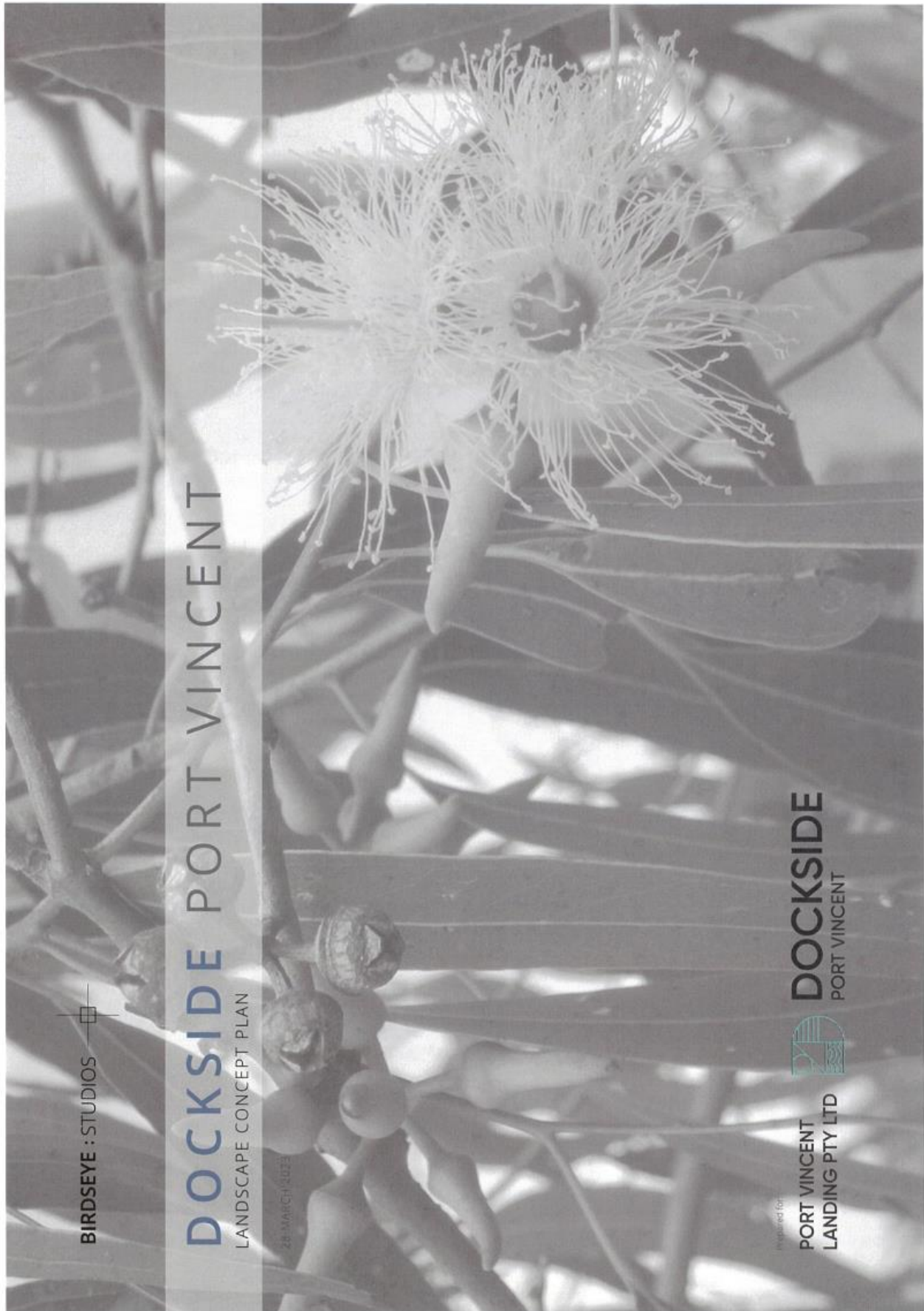
SCALE: 1:1,250
 NORTH

DRAWING AMENDMENTS

VER	DATE	DESCRIPTION	DRN	CHK
P	30/06/2023	ISSUE	ASH	DAW

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18K: 12 681 029 983 | PO Box 144, Glenelg SA 5065 | E: info@cirqa.com.au



Project No:
23006

Revision	Date	Description	Issued By
-	22.03.2023	Concept Plan	B. Birdseye
A	28.03.2023	Concept Plan	B. Birdseye
B	28.03.2023	Concept Plan	B. Birdseye

Prepared By:

BIRDSEYE : STUDIOS

BIRDSEYE STUDIOS
347 Unley Road
MALVERN
SOUTH AUSTRALIA 5061

birdseyestudios.com.au
contact@birdseyestudios.com.au

Prepared For:

**PORT VINCENT
LANDING PTY LTD**



**DOCKSIDE
PORT VINCENT**

Note this document is for landscape reference only. Refer other consultants documents for all other information. Landscape layout is subject to final engineering design including but not limited to service layouts and constructed levels. The drawings included within this report are for information only and are NOT FOR CONSTRUCTION.

2 BIRDSEYE STUDIOS | DOCKSIDE PORT VINCENT | LANDSCAPE CONCEPT PLAN

REV B MARCH 2023

CONTENTS

01. CONCEPT PLAN	
Site Location	5
Legend	6
Drawing Index	7
Legend and Plant Schedule	8
Landscape Concept Plan	9
Legend and Plant Schedule	10
Landscape Concept Plan	11
Legend and Plant Schedule	12
Landscape Concept Plan	13
02. PALETTES	
Planting Palette - Trees	15
Garden Bed & Materials	16



CONCEPT PLAN

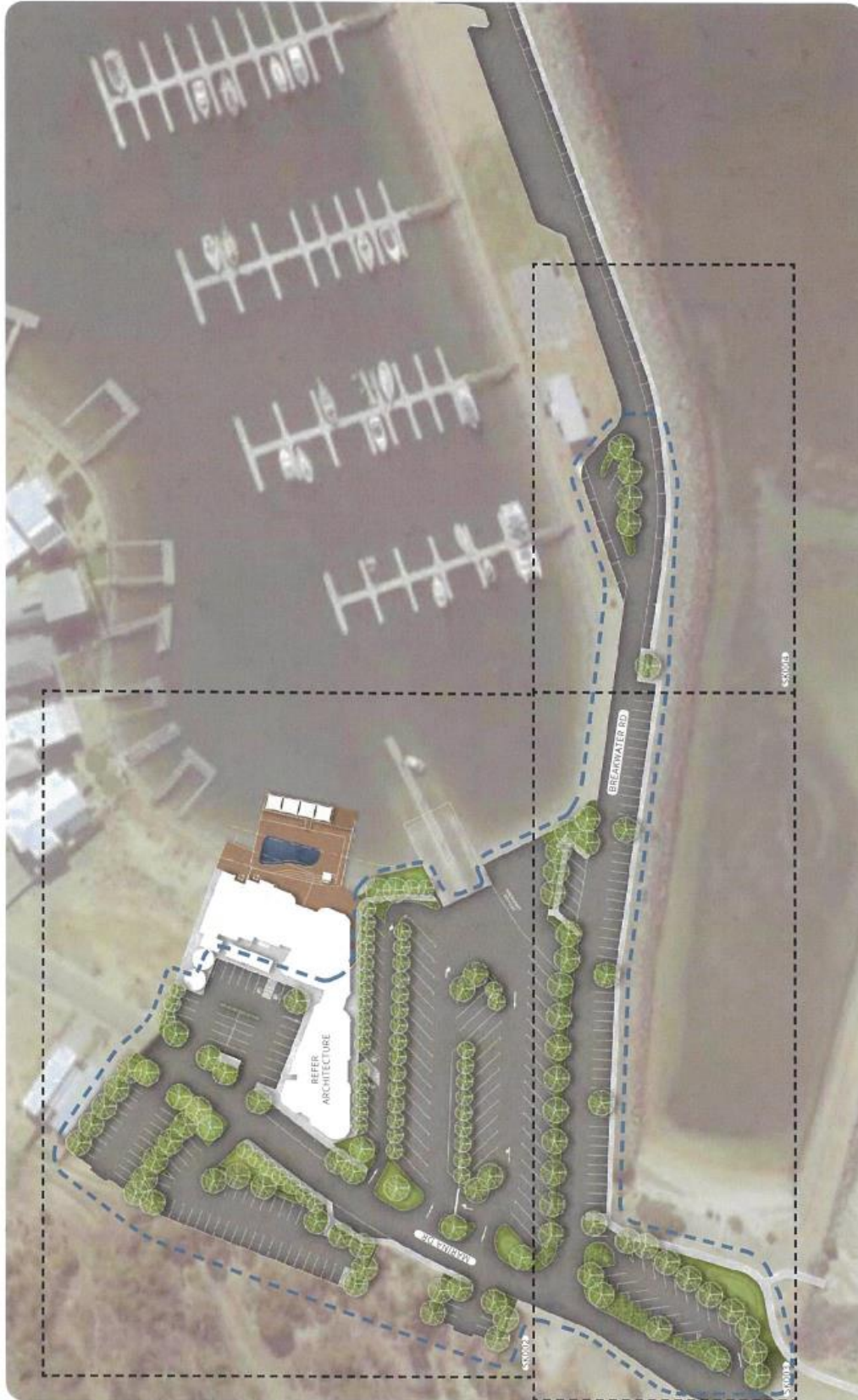
SITE LOCATION



LEGEND		EXTENT OF WORKS
		PROPOSED TREES
		PROPOSED GARDEN BED
		PROPOSED TURF
		TIMBER DECK WITH POOL AND LOUNGE AREA BY OTHERS
		PROPOSED FOOTPATH BY OTHERS
		PROPOSED CARPARK BY OTHERS

REV B MARCH 2023

6 BIRDSEYE STUDIOS | DOCKSIDE PORT VINCENT | LANDSCAPE CONCEPT PLAN



SK001 | DRAWING INDEX

BIRDSEYE STUDIOS | DOCKSIDE PORT VINCENT | LANDSCAPE CONCEPT PLAN

REV B MARCH 2023

7

PLANT SCHEDULE		LEGEND	
KEY BOTANICAL NAME	COMMON NAME	SIZE	SPACING
TREES			
Ca	<i>Cupaniopsis enacardioides</i>	Tuckeroo	As Shown
Cf	<i>Corymbia trichotia</i>	Red Flowering Gum	As Shown
Jm	<i>Jacaranda mimosaefolia</i>	Orange Bells	As Shown
Pc	<i>Oplostemonia confertifolia</i>	Orange Island Box	As Shown
Pt	<i>Pisonia carolinensis</i>	Princess Palm	As Shown
Zs	<i>Zehneria serrata</i>	Japanese Elm	As Shown
GARDEN BED			
Ch	<i>Chrysacophalum apiculatum</i>	Common Everlasting	6/m ²
Ls	<i>Lomandra 'Seascape'</i>	Mat Rush	4/m ²
Wf	<i>Westringia fruticosa 'Zena'</i>	Coastal Rosemary	1/m ²
EXTENT OF WORKS			
PROPOSED TREES REFER PLANTING SCHEDULE			
PROPOSED GARDEN BED REFER PLANTING SCHEDULE			
PROPOSED TURF			
TIMBER DECK WITH POOL AND LOUNGE AREA BY OTHERS			
PROPOSED FOOTPATH BY OTHERS			
PROPOSED CARPARK BY OTHERS			



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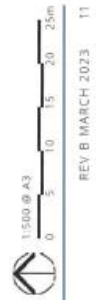
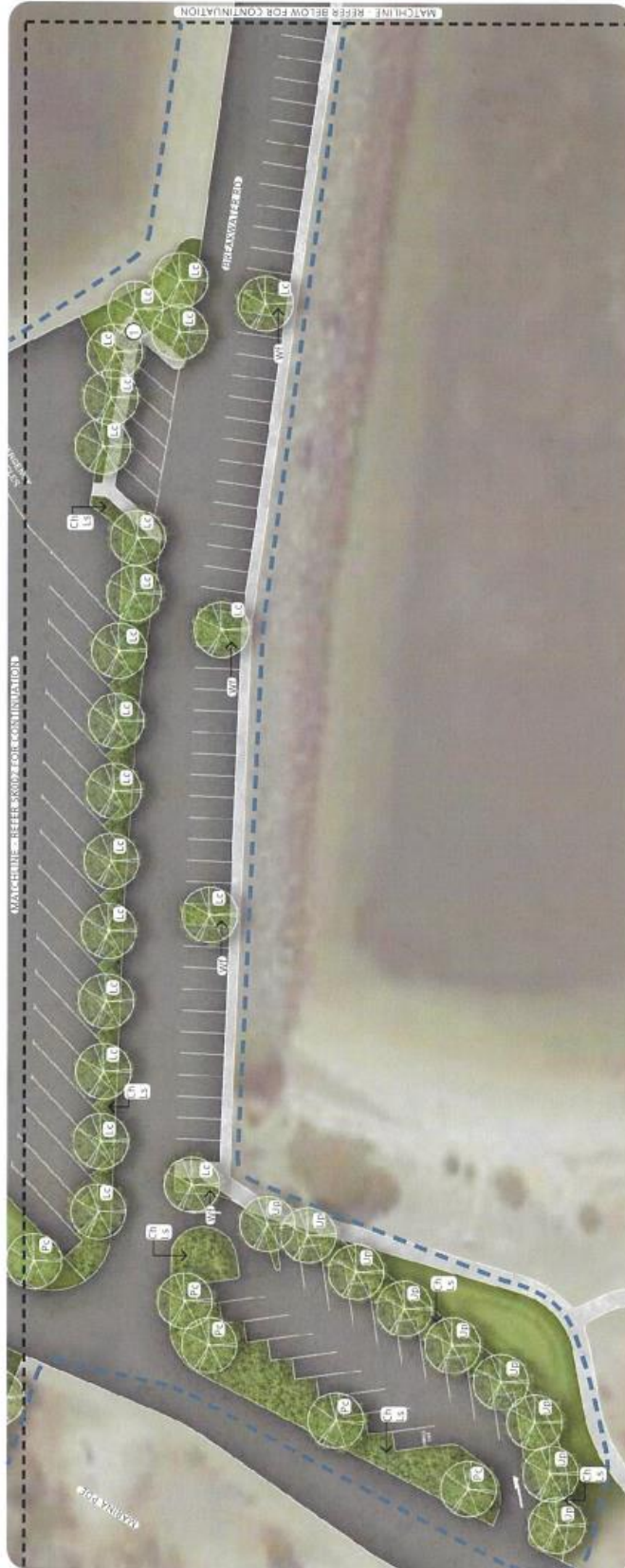
SK002 | LANDSCAPE CONCEPT PLAN
BIRDSEYE STUDIOS | DOCKSIDE PORT VINCENT | LANDSCAPE CONCEPT PLAN

PLANT SCHEDULE		LEGEND	
KEY BOTANICAL NAME	COMMON NAME	SIZE	SPACING
TREES			
Lc <i>Lophostemon confertus</i>	Queensland Box	45L	As Shown
Pc <i>Plumeria comaricensis</i>	Frangipani Palm	45L	As Shown
Up <i>Ulmus parvifolia</i>	Chinese Elm	45L	As Shown
GARDEN BED			
Ch <i>Chrysanthemum apiculatum</i>	Common Everlasting	Tube	6/m ²
Ls <i>Lomandra 'Seascape'</i>	Mat Rush	Tube	4/m ²
Wf <i>Westringia fruticosa 'Zena'</i>	Coastal Rosemary	Tube	1/m ²

	EXTENT OF WORKS
	PROPOSED TREES REFER PLANTING SCHEDULE
	PROPOSED GARDEN BED REFER PLANTING SCHEDULE
	PROPOSED TURF
	PROPOSED FOOTPATH BY OTHERS
	PROPOSED CARPARK BY OTHERS
	PROPOSED BENCH SEAT

REV B MARCH 2023

10 BIRDSEYE STUDIOS | DOCKSIDE PORT VINCENT | LANDSCAPE CONCEPT PLAN



SK003 | LANDSCAPE CONCEPT PLAN
BIRDSEYE STUDIOS | DOCKSIDE PORT VINCENT | LANDSCAPE CONCEPT PLAN
REV B MARCH 2023 11

PLANT SCHEDULE		COMMON NAME		SIZE	SPACING
KEY BOTANICAL NAME					
TREES		Queensland Box	45L		As Shown
Lc	<i>Lophassemon confertus</i>				
GARDEN BED		Common Everlasting Tube		6/m ²	
Ch	<i>Chryscephalum apiculatum</i>	Mat Rush Tube		4/m ²	
Ls	<i>Lomandra 'Seascape'</i>	Coastal Rosemary Tube		1/m ²	
Wf	<i>Westringia fruticosa 'Zena'</i>				



LEGEND

--- EXTENT OF WORKS

PROPOSED TREES
REFER PLANTING SCHEDULE

PROPOSED GARDEN BED
REFER PLANTING SCHEDULE

PROPOSED FOOTPATH
BY OTHERS

PROPOSED PARALLEL CARPARKING
BY OTHERS

PROPOSED CARPARK
BY OTHERS



ECOSPHERE
Ecological Solutions

Vegetation Assessment, Lot 72 Marina Drive, Port Vincent

27 September 2022



Contents

- 1 Introduction 1
 - 1.1 Project Overview 1
- 2 Vegetation 3
 - 2.1 Indigenous vegetation 3
 - 2.2 Exotic species..... 3
- 3 Discussion..... 7

List of Figures

- Figure 1. Location of 72 Marina Drive..... 2
- Figure 2. Range of planted and emergent Tuart Gums within drainage depression area. 4
- Figure 3. White Weeping Broom, (*Retama monosperma*), a declared weed. 4
- Figure 4. Area of weeds with sparsely present planted species. 5
- Figure 5. *Eucalyptus calycogona*, Unlikely to occur here under normal circumstances. 5
- Figure 6. *Acacia cyclops*, scattered distribution throughout area. 6



1 Introduction

1.1 Project Overview

Ecosphere Ecological Solutions was engaged by Richard Bryant to determine the requirement for any legislative obligations under the *Native Vegetation Act 1991* for a car park development at Lot 72 Marina Drive Port Vincent, South Australia (Figure 1)

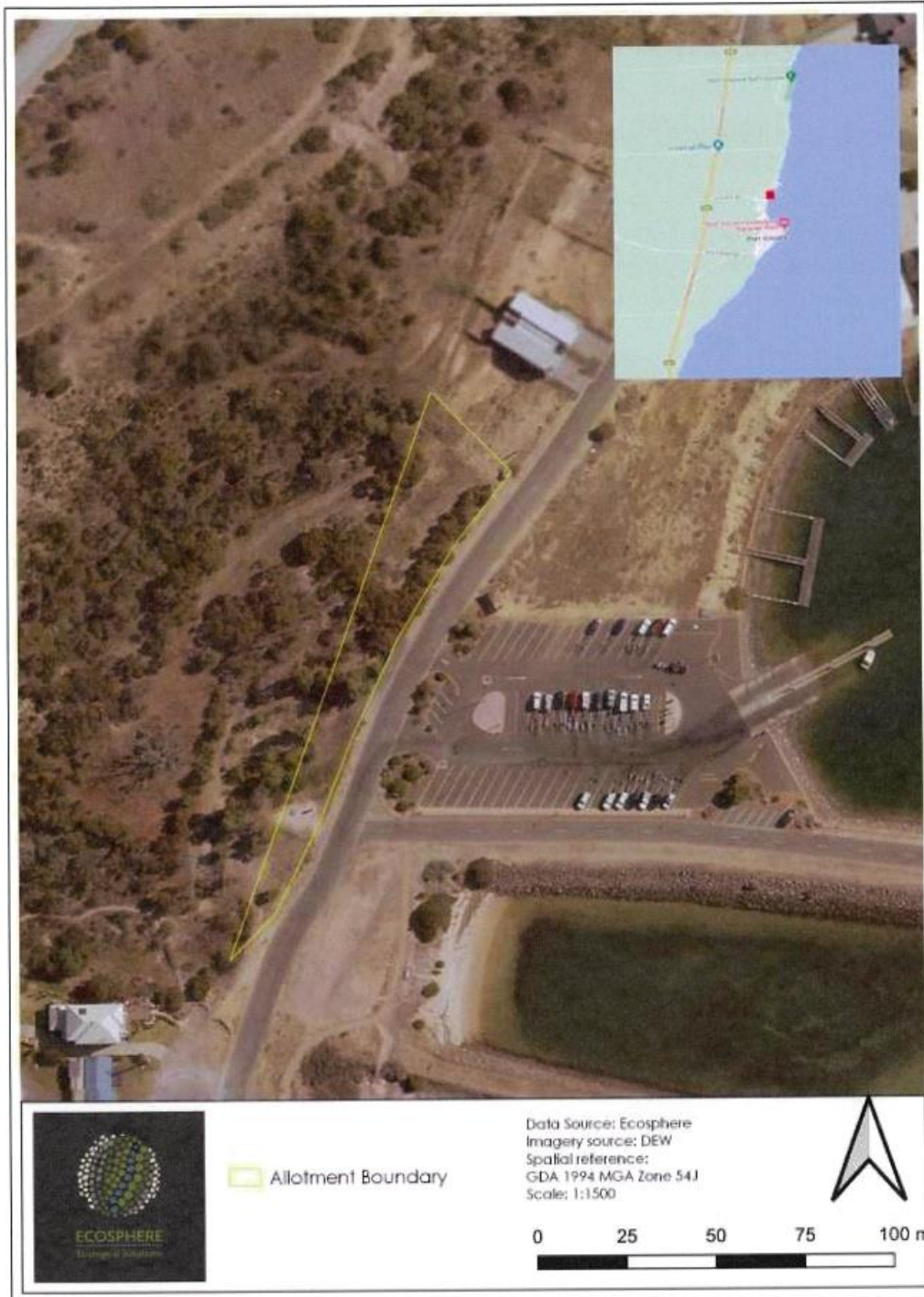


Figure 1. Location of 72 Marina Drive.



2 Vegetation

2.1 Indigenous vegetation

The vegetation on the allotment was exotic in nature. There were a number of species present which may appear to be of indigenous origin however the makeup of the species made it obvious that it was a planted stratum. The mallee species present included a wide range of species including *Eucalyptus porosa*, *E. calycogona*, *E. socialis*, *E. incrassata* and *E. leptophylla* and were evenly spread throughout the area rather than as clusters of species. It would be expected in a natural stratum that one species would dominate an area rather than an extensive and homogenous cover.

Likewise, the understorey had a mix of species that didn't really appear natural or would co-exist in similar habitats within such a small area. It became clear that the vegetation was planted at some point in the past 20 years. Additionally, a number of non-local native species such as *Eucalyptus gomphocephala* (Tuart Gum) and *Corymbia citriodora* (Lemon scented Gum) were present and Tuart gums were naturally regenerating across the allotment.

2.2 Exotic species

The area had numerous exotic flora species spread throughout the allotment. The most significant of these was *Retama monosperma* (White Broom) which is a declared species under the *Landscape South Australia Act 2016*. Landowners have a legal responsibility to manage these plants under the Act. Control of declared weeds should be undertaken prior to any earthworks to prevent the spread of this weed and any seed in soil.

The following figures describe the vegetation present in more detail.



Figure 2. Range of planted and emergent Tuart Gums within drainage depression area.



Figure 3. White Weeping Broom, (*Retama monosperma*), a declared weed.



Figure 4. Area of weeds with sparsely present planted species.



Figure 5. *Eucalyptus calycogona*, Unlikely to occur here under normal circumstances.



Figure 6. Acacia cyclops, scattered distribution throughout area. .



3 Discussion

The following overlays are relevant to the allotment under the Planning and Design Code.

- Affordable Housing
- Coastal Areas
- Hazards (Bushfire - Urban Interface)
- Hazards (Flooding - Evidence Required)
- Native Vegetation

Performance outcome 4.2 of the coastal areas overlay states; Development avoids delicate or environmentally sensitive coastal areas such as sand dunes, cliff tops, estuaries, wetlands or substantially intact strata of native vegetation.

There is no substantially intact native vegetation strata within the allotment.

The desired outcome of the Native Vegetation Overlay is that areas of native vegetation are protected, retained and restored in order to sustain biodiversity, threatened species and vegetation communities, fauna habitat, ecosystem services, carbon storage and amenity values.

Development on this block is not going to impact any vegetation directly and provided other overlay requirements are adhered to, no indirect impacts to native vegetation present within the adjoining reserves are anticipated as part of any development.

To further protect adjoining vegetation and reduce the need for restoration and enhancement in the river reserve the following recommendations are made:

- White Broom is a declared species under the *Landscape South Australia Act 2016*. These should be removed and disposed of at a refuse facility to reduce the chance of further invasion into surrounding areas from seed.
- *Acacia cyclops* is a species that naturally emerges within coastal areas. Removal and dumping organic material in a proper refuse facility is recommended. Do not mulch and retain material onsite.



COMMUNITY ENGAGEMENT PLAN	SF215
	Issue Date: 09/12/2021
	Next Review Date: December 2025
PROJECT NAME: Proposed Community Land Management Plan Amendments	

Stakeholders	Level 2 CONSULT	Responsibility	Start Date	End Date	Status	Evaluation Method
Entire community	Public Notice	Property Tenure Officer	18/07/2023	14/08/2023	NS	Report back to Council on outcome of public consultation. Elected Members to make decision based on any submissions received from the public consultation process.
Entire community	Website	Property Tenure Officer	18/07/2023	14/08/2023	NS	
Entire community	Social Media	Property Tenure Officer	18/07/2023	14/08/2023	NS	
Affected residents	Personalised Letter	Property Tenure Officer	18/07/2023	14/08/2023	NS	
Progress Associations	Personalised Letter	Property Tenure Officer	18/07/2023	14/08/2023	NS	
Entire community	Ability to appear before Council	Property Tenure Officer	18/07/2023	14/08/2023	NS	

25.2 DRAFT YORKE PENINSULA CORMORANT MANAGEMENT STRATEGY**Document #:** 23/41180**Department:** Development Services**PURPOSE**

For Elected Members to give consideration to endorsing the draft Yorke Peninsula Cormorant Management Strategy.

RECOMMENDATION

That Council adopt the draft Yorke Peninsula Cormorant Management Strategy.

LINK TO STRATEGIC PLAN**Goal:** 3 Valued and Restored Environment**Strategy:** 3.1 Support Progress Associations and other community groups to improve environmental outcomes**BACKGROUND**

In 2022 the Yorke Peninsula, Copper Coast and Barunga West Councils, with the support of the Department of Environment and Northern Yorke Landscapes Board, engaged environmental consultant Ecosure to deliver a cormorant management strategy to assist with mitigating the impacts of the seemingly, growing population of the Pied Cormorant in the townships of the Yorke Peninsula.

DISCUSSION

The purpose of the Yorke Peninsula Cormorant Management Strategy (the Strategy) is to provide a framework to mitigate the impacts associated with cormorants in conflict areas, whilst ensuring conservation and welfare of these important native species.

Stakeholders, which included community members, Progress Associations, local businesses and government agencies were invited to attend consultation sessions on the 18 October 2022 with Ecosure's Principle Wildlife Biologist, Jess Bracks and Council staff.

The intention of the consultation was to gather feedback from the community about what and where the impacts of the species were and what measures had previously been tried and tested to reduce the impacts. Ecosure also circulated a survey to the community and agencies to assist with gathering data. The results of the survey and the feedback from stakeholder consultation sessions have assisted Ecosure to deliver the Strategy which outlines key recommendations.

It is recommended that Council endorse the Strategy so that further consideration can be given to implementing the recommendations, with one of the key recommendations being to establish a Cormorant Management Working Group. However, it is to be noted that the recommendations in the Strategy can only be implemented within current budget limitations or in the event future external grants become available.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Manager Building and Compliance

In preparing this report, the following external parties were consulted:

- Copper Coast Council
- Barunga West Council
- Northern Yorke and Landscapes Board
- Department Environment and water
- PIRSA
- Ecosure Pty Ltd

POLICY IMPLICATIONS

Not applicable

BUDGET AND RESOURCE IMPLICATIONS

In order to implement the recommendations in the Strategy, consideration will need to be given to establishing a future budget allocations.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

Animal Welfare Act 1985

Environmental Protection Biodiversity Act 1999

Matters of National Environmental Significance

ATTACHMENTS

1. **Draft Yorke Peninsula Cormorant Management Strategy (under separate cover)** 

25.3 MAITLAND LUTHERAN SCHOOL - PROPOSED PURCHASE OF ROAD RESERVE**Document #:** 23/44441**Department:** Development Services**PURPOSE**

To seek permission to proceed with the road closure process for the proposed sale of a portion of public road reserve, namely Osmond Street, Maitland.

RECOMMENDATION

That Council:

1. Resolve that the land is surplus to Council's needs for the purpose of selling.
2. Give permission to commence with the road closure process under the Roads (Opening and Closing) Act 1991 for a portion of public road reserve, namely Osmond Street, Maitland for the purpose of selling.
3. Exclude the said portion of public road reserve from community land classification under Section 193 of the Local Government Act 1999, once the road closure process is complete.
4. Resolve to accept one valuation on the basis that the Maitland Lutheran School and Council is satisfied with the accuracy of that valuation.
5. Authorise the Mayor and Chief Executive Officer to sign and affix Council's Common Seal to the relevant documents necessary to execute the road closure and proposed sale.
6. Quarantine all proceeds after costs for the Robert Street, Maitland upgrade.

LINK TO STRATEGIC PLAN**Goal:** 5 Responsible Governance and Leadership**Strategy:** 5.4 Seek alternate income streams and ensure financial sustainability**BACKGROUND**

A formal request has been received from the Maitland Lutheran School (School) to purchase and close a portion of road reserve, namely Osmond Street, Maitland for the purpose of further development (Attachment 1)

The School proposes to tidy and fence this portion of road reserve including bringing the footpath to a condition that would satisfy foot traffic. The alteration to the boundary will provide a more standard walk way and provide a more appealing appearance to the unkept piece of road reserve.

DISCUSSION

In 2021 the School purchased and closed Glen Street, Maitland for the purpose of further development of outdoor play space, educational facilities and car parking. Due to growth enrolments, the School now provides primary and secondary education from Reception to Year 12.

The closure of this portion of road reserve will link the existing school boundaries, create more space for future development and complete the merger of the two campuses.

An independent valuation has been sought by Council from McGees Property. The land area is approximately 784m² and the market range on a desktop review is valued between \$35,000 to \$43,000 GST exclusive. The School has accepted the valuation report and has agreed to pay the price of \$35,000 GST exclusive and all associated costs.

Should a subsequent survey reveal a materially different land area, we reserve the right to review and amend the purchase price in agreement with the School.

Proceeds from the sale will be quarantined for the Robert Street, Maitland upgrade.

A Council report will be prepared following the public consultation period to receive written submissions (if any) and to endorse the making of a Road Process Order in accordance with the Roads (Opening & Closing) Act 1991.

ROAD CLOSURE PROCESS

Stage 1: Obtaining Approval and Lodging the Preliminary Plan

- Review of Council requirements, Certificate of Title and Lands Titles Office (LTO) plans search to provide base data
- Preliminary Plan prepared and lodged with Land Services
- Liaison with Council to achieve approval

Stage 2: Public Notification, Liaison with Authorities, Certified Survey

- Advertising proposed road closure in the Government Gazette, notification of adjoining owners and Service Authorities
- Liaison with Service Authorities and adjoining owners with respect to objections
- Certified Survey undertaken, including determination of the existing boundaries, and marking of new boundaries

Stage 3: Lodging the Certified Survey with the Land Titles Office

- Preparing road closure agreement and application documents for Council signing
- Certified Survey plan finalised and documents lodged with Land Services
- Confirmation of Road Closure advertised in Gazette
- Certificate of Title by Land Services

Estimated Time Frames: Approximately 20 weeks

- Lodgement of Preliminary Plan to Council approval – Approximately 4 weeks
- Advertising and Notification – Approximately 28 days
- Objections – Time taken is dependent on objections
- Certified Survey, Final Plan and Road Closure Documents preparation – Approximately 4 weeks
- Lodgement of Certified Survey, Confirmation of Closure in Gazette – Approximately 8 weeks

COMMUNITY ENGAGEMENT PLAN

Level 2 - Consult

A 28 day public notification period will be carried out by the contracted Surveyor where affected landowners and public utilities may respond to the public notice pursuant to the Roads (Opening and Closing) Act 1991. The dates for the public notification is based on the lodgement date of the Preliminary Road Closure Plan with the Lands Titles Office and will be confirmed by the Surveyor.

Pursuant to Roads (Opening and Closing) Act 1991, Section 12 – Power to make preliminary agreements, (3) a council may not make an agreement for transfer in relation to land subject to a proposed road closure unless –

- (a) Where adjoining land is owned by a person who owns land subject to a proposed road opening – the council first endeavours to secure an agreement for exchange with that person; and
- (b) In any case – the council first invites offers from the owners of land adjoining the land subject to the proposed road closure.

The adjoining landowner at Section 100, Osmond Street, Maitland (on which the existing school is built) is St Paul's Lutheran Church Maitland Inc., and they have confirmed that they have no interest to purchase the subject road reserve.

It is anticipated that the consultation process will begin within two weeks of the Council decision.

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team
- Property Tenure Officer
- Asset Manager
- Manager Operations

In preparing this report, the following external parties were consulted:

- Principal, Maitland Lutheran School
- St Paul's Lutheran Church Maitland Inc.
- Alexander Symonds, Surveyors
- Mosel Surveyors
- McGees Property

POLICY IMPLICATIONS

PO072 Sale and Disposal of Land & Other Assets Policy

PO057 Community Engagement Policy

Strategic Management Plan 2021-2025

Long Term Financial Plan 2022-2023

PO128 Asset Management Plan

BUDGET AND RESOURCE IMPLICATIONS

Valuation	\$1,750	excluding GST
Survey Costs	\$6,917	including GST
Stamp Duty	\$630	GST exempt

The above costs associated with the road closure are to be met by the purchaser.

Proceeds of \$35,000, less any administrative costs, to be quarantined for the Roberts Street, Maitland upgrade.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

Roads (Opening & Closing) Act 1991

Local Government Act 1999

ATTACHMENTS

1. **Request to Purchase Portion of Road Reserve and Proposed Closure Configuration** [↓](#)
2. **Community Engagement Plan** [↓](#) 

23/29038

Maitland Lutheran School

Enriching Education – Embracing Community



"Feed My Lambs" John 21:15



14th March 2023

RECEIVED
16 MAR 2023

BY:.....

To Whom It May Concern,

I am writing to ask the Yorke Peninsula Council to consider a proposal from the Maitland Lutheran School for the land on the Northern end of Glen Street and the footpath area North of our new Senior School Building as in the diagram we have supplied.

With the recent purchase of Glen Street there is approximately 14metres of road on the Northern end that is still Council owned and maintained. We missed this in the drawings at the time of purchase and would have raised the possibility of this continuing to the point as proposed had we noticed it. Totally our mistake.

We would also ask Council to consider adding to the Title the triangular piece of land on the Northern side of our building. This piece of land contains several unkept trees and a broken fence (photographs attached). The school would propose to fence this piece of land as per the proposed boundary and tidy this space as well as bringing the footpath to a condition that both the Council and foot traffic would be satisfied with.

The attached drawing shows in reasonable detail what is proposed for the unusual bend in Osmond Street on the Northern end of the school. We believe the changed boundary will provide a more standard walk way and enable a tidy finish to this unused piece of land. The school would welcome restoring and taking responsibility for this open space.

We would appreciate a meeting or phone discussion to further this proposal.

Yours sincerely

DAVID FIELD
Principal



U:\cfield\David - files\ypc - road.docx

Maitland Lutheran School 23 Clinton Road, Maitland SA 5573
p: 08 8832 2288 e: info@mls.sa.edu.au
mls.sa.edu.au

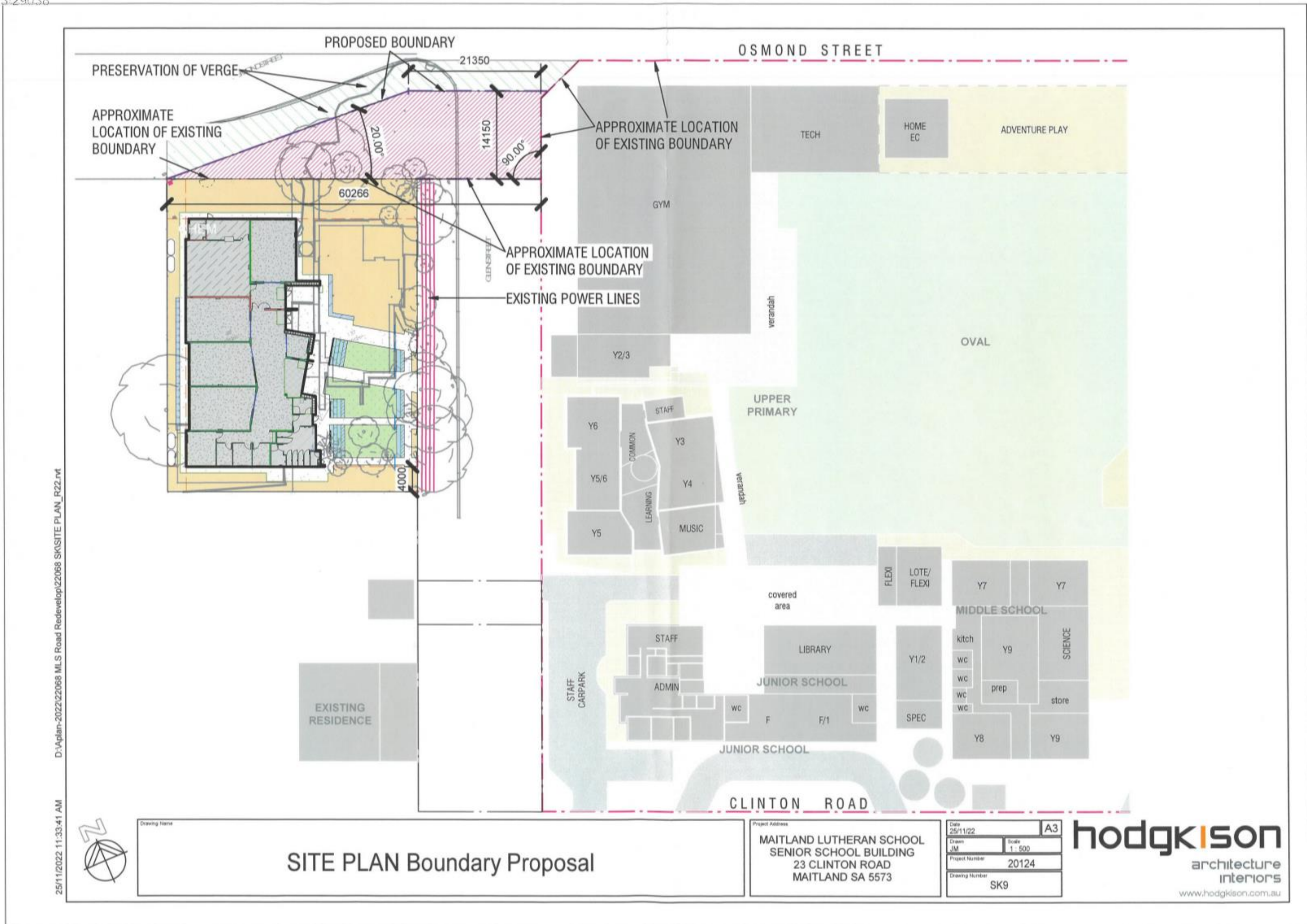
23/29038



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Maitland Lutheran School 23 Clinton Road, Maitland SA 5573
p: 08 8832 2288 e: info@mls.sa.edu.au
mls sa edu au

23/29038



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25/11/2022 11:33:41 AM

<p>Drawing Name</p> <h2 style="text-align: center;">SITE PLAN Boundary Proposal</h2>	<p>Project Address</p> <p style="text-align: center;">MAITLAND LUTHERAN SCHOOL SENIOR SCHOOL BUILDING 23 CLINTON ROAD MAITLAND SA 5573</p>	<p>Date</p> <p>25/11/22</p>	<p>Scale</p> <p>1:500</p>	<p>Sheet</p> <p>A3</p>
		<p>Drawn</p> <p>JM</p>	<p>Project Number</p> <p>20124</p>	<p>Drawing Number</p> <p>SK9</p>



COMMUNITY ENGAGEMENT PLAN

SF215

Project Name: Proposed Road Closure - Portion of Osmond Street, Maitland

Stakeholders	Level 2 CONSULT	Responsibility	Start Date	End Date	Status	Evaluation Method
Other	Special Publication	Property Tenure Officer	TBA	28 Days from Start Date	NS	Advertising in Gazette, Notification to adjoining owners and service authorities. Process carried out by Surveyor. On notification from Surveyor, Council staff will post details on Council's website, inviting feedback. Report back to Council on outcome of community engagement process.
Entire community	Website	Property Tenure Officer	TBA	28 Days from Start Date	NS	

25.4 PROPOSED NEW LEASE - PORT VICTORIA KIOSK LEASE**Document #:** 23/52864**Department:** Development Services**PURPOSE**

To consider any submissions received in relation to the community engagement process for the proposed new lease to Terry & Rosemary Bormann for the Port Victoria Kiosk located at Section 1, Victoria Terrace, Port Victoria.

RECOMMENDATION

That Council:

1. Receive the written submissions in response to the community engagement process for the proposed new lease to Terry & Rosemary Bormann for the Port Victoria Kiosk located at Section 1, Victoria Terrace, Port Victoria.
2. Endorse a lease for a period of five (5) years with three (3) by five (5) year rights of renewal, being a total of ten (20) years.
3. Authorise the Mayor and Chief Executive Officer to sign and affix Council's Common Seal in order to execute the lease documents.

LINK TO STRATEGIC PLAN**Goal:** 1 Economically Prosperous Peninsula**Strategy:** 1.8 Efficient delivery of permits, leases and licences**BACKGROUND**

At the Council meeting held 10 May 2023, Council resolved to commence with a community engagement process for the proposed new lease to Terry & Rosemary Bormann for the Port Victoria Kiosk located at Section 1, Victoria Terrace, Port Victoria.

DISCUSSION

A public notice was advertised in the Yorke Peninsula Country Times on 16 May 2023, and on Council's website and social media sites. At the close of the consultation on 6 June 2023 period, one (1) submission was received in favour of a new lease arrangement (refer Attachment 1).

Council's website received 46 views and Facebook 1 like and 3 shares.

COMMUNITY ENGAGEMENT PLAN

Level 2 - Consult

Pursuant to Section 202 of the Local Government Act 1999, a lease or licence for a term greater than five (5) years, Council must follow the relevant steps set out in its public consultation policy.

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team
- Property Tenure Officer

In preparing this report, the following external parties were consulted:

- Terry Bormann

POLICY IMPLICATIONS

PO057 Community Engagement Policy

BUDGET AND RESOURCE IMPLICATIONS

Public Notice – Yorke Peninsula Country Times \$240 GST inclusive.

Annual lease fees to be increased by CPI. CPI increases will apply at the end of each five (5) year term.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

Pursuant to Section 202 of the Local Government Act 1999, a lease or licence for a term greater than five (5) years, Council must follow the relevant steps set out in its public consultation policy.

ATTACHMENTS

1. **Community Engagement Feedback** [↓](#) 
2. **Community Engagement Plan** [↓](#) 

Sue Beech

From: michellekenley [REDACTED]
Sent: Thursday, 25 May 2023 6:01 PM
To: Corporate Email Address
Subject: Port Victoria Kiosk feedback

Caution: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. When in doubt, please contact the Council's IT Team.

Dear Council

The Port Victoria Kiosk has been iconic to the Foreshore for many years and it would be sad to see any lease terminated with it potentially being removed.

However.....despite its awesome location and huge potential the current owners have let it run down. It has been on the market for a ridiculous amount of time - perhaps the price is too high given its current state??

I know the Real Estate market is not Council's concern however travelling all over the Yokes at Easter time I came back to Port Victoria feeling very disheartened. Two shops for sale - one that is very much in need of upgrades (the foreshore) a very old and run down caravan park, a very tired playground and the mainstreets only saviour is its impressive pines with a Jetty at the end.

If the Kiosk isn't sold soon I really think the best thing would be to end the lease and get rid of it all together allowing coffee vans into the Foreshore at busy times.

I'm guessing the 'Progress Association' are lacking a bit of motivation and it's time for council to step in

Kind Regards
Michelle Kenley
[REDACTED]



COMMUNITY ENGAGEMENT PLAN	SF215
Refer: Proposed New Lease - Port Victoria Kiosk	Issue Date: 09/12/2021
	Next Review Date: December 2025
PROJECT NAME:	

Stakeholders	Level 2 CONSULT	Responsibility	Start Date	End Date	Status	Evaluation Method
Entire community	Public Notice	Property Tenure Officer	16/05/2023	6/06/2023	C	Report back to Council on outcome of public consultation. Elected members to make decision based on any submissions received from the public consultation process.
Entire community	Website	Property Tenure Officer	16/05/2023	6/06/2023	C	
Entire community	Ability to appear before Council	Property Tenure Officer	16/05/2023	6/06/2023	C	

26 GENERAL BUSINESS

Section 85 of the Act requires that matters on the Agenda are described with reasonable “particularity and accuracy” and reports and other documentation to be considered at a meeting are available to the public prior to the meeting. The practice of general business should be restricted to matters of urgency.

CONFIDENTIAL AGENDA**27 CONFIDENTIAL ITEMS****27.1 REQUEST FOR EXEMPTION - MOBILE SERVICES CARRIAGE PROVIDER****RECOMMENDATION****Section 90 Order**

That pursuant to Section 90(2) and (3)(b)(i),(b)(ii),(k) of the Local Government Act 1999, the Council orders, that the public be excluded from the meeting relating to Item 27.1 Request For Exemption - Mobile Services Carriage Provider, with the exception of the following persons:

- Chief Executive Officer
- Executive Assistant to Director Corporate and Community Services
- Director Corporate and Community Services
- Director Assets and Infrastructure Services
- Director Development Services

The Council is satisfied that, pursuant to Section 90(2) and (3)(b)(i),(b)(ii),(k) of the Act, the information to be received, discussed or considered in relation to report Item 27.1 Request For Exemption - Mobile Services Carriage Provider, is confidential information relating to:

- (b)(i) information the disclosure of which could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council
- (b)(ii) information the disclosure of which would, on balance, be contrary to the public interest
- (k) tenders for the supply of goods, the provision of services or the carrying out of works.

Accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

RESUMPTION OF PUBLIC MEETING

28 NEXT MEETING

Wednesday 9 August 2023

29 CLOSURE