



Yorke Peninsula Council

Minutes of the Meeting of the Access Advisory Working Party

Held on Friday 28 July 2023
In the Council Chambers
57 Main Street Minlaton commencing at 1.30pm
(Subject to confirmation)

ITEM 1

1.1 WELCOME BY CHAIRPERSON

Cr Richard Carruthers welcomed everyone to the meeting and declared the meeting open at 1.30pm.

1.2 PRESENT

Jane Lavery (Warooka Progress Assoc.), Heather Shepley (Corny point Progress Assoc.), Bruce Cook (Minlaton Progress Assoc.), Alan Algie (Friends of Yorketown Hospital), Cr Richard Carruthers.

IN ATTENDANCE

Dusting Guthberg	Director Development Services
Nick Hoskin	Operations Coordinator
Maddy Pulling	Minute Secretary

1.3 APOLOGIES

Cr Alan Headon, Perry Woodward (Port Julia Progress Assoc.)

1.4 MINUTES OF THE PREVIOUS MEETING

Heather Shepley moved Jane Lavery seconded

That the minutes of the Access Advisory Working Party meeting held on 28 April 2023 as circulated, be confirmed as a true record.

CARRIED

1.5 MATTERS ARISING FROM MINUTES

1. Individual updates on projects allocated funding

Nil

2. Other Matters Arising

2.1 Bruce Cook enquired about the outcome of discussions with Department of Transport (DIT) regarding a crossover from the Gum Flat rest area to the Uniting Church, Minlaton.

Nick Hoskin advised DIT had indicated that they would support the proposed project, however will not commit funding for the works. Nick advised he obtained a quote from Wax Designs for a design however it exceeds the budget capacity for Access Advisory. Nick will obtain a second quote and report back at the next meeting. Discussion ensued that the installation of a crossover would result in the loss of five car parks, including the disabled car park located adjacent the Gum Flat Rest Area. Consultation would need to be undertaken within the local business precinct to ensure all business operators are supportive of the proposed crossover.

2.2 Council to undertake proposed audit of access ramps for maintenance purposes.

Nick advised there are approximately 72 access ramps within the Council area which he will endeavor to audit over a period of time and report back to advise of maintenance requirements and associated costs.

1.6 **MATTERS REFERRED BY COUNCIL**

Nil

1.7 **PRESIDING MEMBER'S REPORT**

Nil

ITEM 2 CORRESPONDENCE

2.1 Correspondence dated 18 April 2023 from YP Leisure Options requesting financial assistance to install an access ramp at the rear (exterior) of the Minlaton Town Hall. The initial quote to construct the ramp with handrails was \$11,800 excluding GST. After inspecting the location and reviewing the quote, it was decided by the Working Party that plans would need to be drafted in order for accurate quotes to be obtained.

Dusting Guthberg presented a quote dated 21 July 2023 from Building and Planning Advisory Services for the preparation of design plans for the Working Party's consideration.

Bruce Cook moved Heather Shepley seconded

That the quote dated 21 July 2023 from Building and Planning Advisory Services for the preparation of plans for the proposed Minlaton Town Hall access ramp be received.

CARRIED

Heather Shepley moved Bruce Cook seconded

It is recommended that Council commit \$750 for the preparation of design plans for the proposed Minlaton Town Hall access ramp.

CARRIED

ITEM 3 GENERAL BUSINESS

Nick Hoskin enquired if the Working Party would contribute funding for eight (8) access ramps that were installed in the main street of Arthurton in the 2022-2023 financial year, which was part of the main street precinct beautification project. Cr Carruthers advised Nick that the request would need to be submitted in writing to the Working Party for their consideration.

Jane Lavery from Warooka Progress Association advised she will be an apology for the 27 October 2023 meeting.

Cr Carruthers thanked those who were in attendance and encouraged other Progress Associations to attend future meetings.

ITEM 4 NEXT MEETING

Friday, 27 October 2023 at 1.30pm

ITEM 5 CLOSURE

The meeting closed at 1.50 pm

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Chairperson – Cr Richard Carruthers

Friday, 27 October 2023