



Yorke Peninsula Council

Minutes of the Meeting of the Access Advisory Working Party

Held on Friday 27 October 2023
In the Council Chambers
57 Main Street Minlaton commencing at 1.30pm
(Subject to confirmation)

ITEM 1

1.1 WELCOME BY CHAIRPERSON

Cr Alan Headon welcomed everyone to the meeting and declared the meeting open at 1.33pm.

1.2 PRESENT

Graham Klose (Stansbury Progress Assoc.), John Franke (Yorketown Progress Assoc.), Audrey Cook (Minlaton Progress Assoc.), Adrian Oster (Ardrossan Progress Assoc.), Cr Alan Headon.

IN ATTENDANCE

Dustin Guthberg	Director Development Services
Nick Hoskin	Operations Coordinator
Kelly Galley	Minute Secretary

1.3 APOLOGIES

Cr Richard Carruthers, Bruce Cook (Minlaton Progress Assoc.)

1.4 MINUTES OF THE PREVIOUS MEETING

John Franke moved Graham Klose seconded

That the minutes of the Access Advisory Working Party meeting held on 28 July 2023 as circulated, be confirmed as a true record.

CARRIED

1.5 MATTERS ARISING FROM MINUTES

1. Individual updates on projects allocated funding

1.1 Minlaton Town Hall Proposed Access Ramp.

Dustin advised Council have engaged Allan Cotton to draw up plans, due end of November 2023. On receipt of the plans, quotes can be obtained for the works.

2. Other Matters Arising

2.1 Nick Hoskin provided a second quotation for \$7,920 (inc GST) for a design in relation to the proposed crossover from the Gum Flat rest area to the Uniting Church, Minlaton. There was further discussion around the possible loss of five (5) car parks.

It was determined that community consultation would be required before spending money on a design. Council to be in contact with Minlaton Progress Association to discuss the consultation.

Nick Hoskin to provide a copy of the quotation to Minlaton Progress Association.

2.2 Council to undertake proposed audit of access ramps for maintenance purposes.

Nick Hoskin was advised by leading workers that all 72 access ramps have been inspected and deemed okay.

1.6 MATTERS REFERRED BY COUNCIL

Nil

1.7 PRESIDING MEMBER'S REPORT

Nil

ITEM 2 CORRESPONDENCE

2.1 Correspondence dated 15 September 2023 from Ardrossan Progress Association (APA) requesting financial assistance for a disability accessible table and chair setting to be located at the pump track, Second Street, Ardrossan (on the old tennis court) was discussed. A Council Report will be presented at the November Council meeting for Council to consider an offer to gift the pump track due to Progress being unable to obtain required insurances. It was determined that until there is an outcome from the Council meeting, a decision cannot be made on whether there will be a requirement for the table and chair setting.

It was determined that the funding of a disability accessible table and chair setting would be supported in principle pending required insurance for the pump track being obtained.

2.2 Correspondence dated 21 September 2023 was received from the Yorketown Progress Association on behalf of the SYP Community Hub (Yorketown), requesting financial assistance for the replacement of the front double timber doors at the SYP Community Club. The quote for \$6,278 (inc GST) was presented and it was determined that a second quote would need to be obtained for consideration and would also need to include the lip in doorway. Yorketown Progress Association to also advise the Working Party whether they will contribute funds towards the replacement door.

ITEM 3 GENERAL BUSINESS

Bruce Cook (Minlaton Progress Association) sent email correspondence to the EA to the Director Development Services 6 October 2023 however due to the EA being on extended

leave this did not make the original agenda. The correspondence highlighted the lack of crossing at the North end of Minlaton's Main Street between the dental surgery and service station.

This was discussed by the Working Party and it was agreed that foot traffic will increase with the Minlaton Childcare Centre being operational in early 2024 and crossing would be appropriate.

Nick Hoskin to meet with Bruce Cook and Minlaton Progress Association to ascertain exactly what is required and provide Working Party with any proposal and quotations for the next meeting.

Cr Headon thanked those who were in attendance.

ITEM 4 NEXT MEETING

Friday, 2 February 2024 at 1.30pm

ITEM 5 CLOSURE

The meeting closed at 2.15pm.

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Chairperson – Cr Alan Headon
Friday, 2 February 2024