



*Yorke Peninsula Council
Reconciliation Action Plan Working Party*

NOTICE OF MEETING

Held on Wednesday 28 June 2023
at the Minlaton Office,
18 Main Street, Minlaton commencing at 3.30pm.
(Subject to confirmation)

NOTES

ITEM 1 Yorke Peninsula Council Reconciliation Action Plan (RAP) Working Party

1.1 Welcome – Meeting declared open by Letitia Dahl-helm at 3.30pm.
Acknowledgement of Country.

1.2 Present
Mayor Darren Braund
Cr Naomi Bittner

Ben Thompson	Director Corporate and Community Services
Stephen Goldsworthy	Operations Manager
Adele Wyatt	Executive Services Support Officer
Tanya Walsh	Leisure Options Coordinator
Letitia Dahl-helm	Environment Officer

1.3 Leave of Absence

Nil.

1.4 Apologies
Cr Kylie Gray

Sue Beech	Property Tenure Officer
Carina Congdon	Team Leader Human Resources and People Experience
Sonya Rankine	Arts and Cultural Facilitator (advisory)

1.5 Notes of previous meeting
Distributed to Committee members via email following previous meeting.

ITEM 2 VISITOR TO THE MEETING
Nil.

ITEM 3 CORRESPONDENCE

3.1 Reconciliation Australia
Distributed by Letitia as received.

3.2 Reconciliation South Australia
Distributed by Letitia as received.

ITEM 4 DEBATE AGENDA

4.1 Reflect Template – update of assigned tasks
Review of all actions with notes about progress below.

Letitia

Our Rap, Partnerships and Current Activities -
Letitia overviewed draft.

Action: Information to be distributed once section finalised.

Item 2 – circulate NRW resources and materials to staff -
Circulating correspondence and resources to members as received.

Action: share to all staff to encourage attendance.

Item 3 – communicate commitment to reconciliation to staff -
Cultural Day was included in May staff newsletter.

Action: Cultural Burns to be included in next staff newsletter.

Item 6 – develop understanding of local Traditional Owners or Custodians -
Three books – A Journey Through Narungga History by Skye Krichauff,
Nharangga: The Story of Us by Nharangga Aboriginal Progress Association Inc.,
Narungga Dictionary by Narungga Aboriginal Progress Association Inc. -
distributed to members. Available for use by other staff.

Item 10 – form RAP Working Party reference group -

Awaiting decision from Narungga Nation Aboriginal Corporation (NNAC)
meeting. Formation suggested to be two NNAC representatives, one Point
Pearce Aboriginal Corporation (PPAC) representative, one Nharangga
Aboriginal Progress Association (NAPA) representative and three community
representatives (expression of interest process). Contacted Mid-Murray Council

about process to select community members where more applications than positions available are received.

Adele

Item 1 – research best practice and principles that support partnerships -

Infographic provided noting points to consider for building relationships, working relationships and engagement. Found examples where other council's or organisations had developed guidelines or offered training for staff.

Cr Naomi

Item 2 - encourage participation in external NRW events -

Encouraged CEO to attend NRW breakfast in Adelaide, unfortunately tickets had sold out.

Mayor Darren

Item 3 – identify RAP and other organisations for collaboration -

Organisations identified include local government reconciliation industry network, schools, progress associations and community groups.

Goldy

Item 6 – email signatures -

Potential to hold competition for school kids or work with Narungga artist to create design. Some draft concept designs provided. Will require input from Aboriginal and Torres Strait Islander Advisory Committee, once established.

Feedback – Mayor Darren noted different spellings of Narungga and Letitia clarified advice from NNAC. Preferred examples with large text which draws attention. Less is best.

Action: Letitia to distribute advice from NNAC relating to spelling of Narungga/Nharangga.

Tanya

Item 7 – share information and promote NAIDOC Week to staff -

Stories are available online and appropriate for different age groups. NNT Uniforms are a company that offer corporate wear featuring First Nations designs.

Council and Country Arts SA hold annual Nunga Screen, suggest organisers consider offering a screening during work hours for Council staff to encourage staff attendance and consider making available online or within Council's records systems for further use.

Carina

Item 8 - business case for First Nations employment -

Job advertisements currently encourage First Nations persons to apply.

Ben

Item 9 – develop business case for procurement from First Nations owned businesses and investigate Supply Nation membership -

Supply Nation membership not financially feasible at this time. Will consider alternative ways to promote First Nation suppliers including indicating those suppliers within Vendor Panel. Goldy mentioned importance of maintaining records of consultation.

Item 11 – engage senior leaders in RAP commitments

Action - to promote via CMT meetings.

ITEM 5 GENERAL BUSINESS

5.1 Nharangga Minlagawi Cultural Day – Debrief

The event was a big success with approximately 200 people attending. Survey to attendees has received 25 responses. Improvements noted for next year including to food serving, attendance tracking and additional facilitators for walks.

5.2 Cultural Burns – Debrief

COuncil recently delivered a cultural burns program with Narungga lead practitioners, assistants and community members with support from the Firesticks Alliance's Victor Steffensen. This was a great opportunity for knowledge sharing and cultural burn practice. The next step of the project is the creation of short films for social media and educating community about importance of cultural burns. The project was funded by the Australian Government's Preparing Australian Communities - Local Stream. Letitia to distribute to members. Mayor Darren suggested to include at Council workshop.

5.3 Guidelines and Training for Staff

Goldy and Adele to collaborate on actions relating to items 1 and 6 to explore potential for guidelines, training and/or induction for staff relating to protocols for welcome and acknowledgement of Country, partnerships and engagement.

ITEM 6 NEXT MEETING

Next meeting **Wednesday 13 September 2023, 3:30pm.**

ITEM 7 CLOSURE

4:47pm