

Date		Wednesday	Nednesday Time:		Location:	
		14 February 2024	6.35pm-7.22pm	Minlaton (	Council Chamber	
Meeti	ng Objective			eputations and informally discuss it		
		for a meeting.	mation and briefing sessions mus	st not deal with a matter that would	ordinarily form part of a formal ag	
ltem No		for a meeting.	pject	Timing	ordinarily form part of a formal ag <b>Presenter</b>	
	Apologies: N	for a meeting.				
	Apologies: N Rates review	for a meeting. Sub				

## Objectives

- We start and finish on time
- We all participate and contribute everyone is given an opportunity to voice their opinions
- We actively listen to what others have to say, seeking first to understand, then to be understood
- We give and receive open and honest feedback in a constructive manner