



I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Wednesday, 10 April 2024
Time: 5.30pm
Location: Council Chamber
Minlaton Town Hall
57 Main Street
Minlaton

AGENDA

Ordinary Council Meeting

10 April 2024

A handwritten signature in blue ink, appearing to read "Andrew Cameron".

Andrew Cameron
CHIEF EXECUTIVE OFFICER

CONFLICT OF INTEREST

Members are reminded of the requirement for disclosure by Members of general conflicts of interest relating to private interests that might be considered to result in the Member acting in a manner that is contrary to their public duty in accordance with Section 74 of the Local Government Act 1999 (Act), or a material conflict of interest being any benefit or loss (direct or indirect, personal or pecuniary in nature) to any persons identified within Section 75(1), in accordance with Section 75 of the Act, in items listed for consideration on the Agenda.

Section 75B of the Act requires that Members inform the meeting of any general conflict of interest in any matter to be discussed at a meeting, whether or not the Member proposes to participate in the meeting in relation to the matter and if the member proposes to participate in the meeting in relation to the matter, how the Member intends to deal with the interest and the Members reasons for participating in relation to the matter.

Section 75C of the Act requires that Members inform the meeting of material conflicts of interest in any matters to be discussed at a meeting and leave the meeting room (such that the member cannot view or hear any discussion or voting at the meeting) and stay out of the meeting room while the matter is being discussed and voted on.

These requirements do not apply where a Member is not regarded as having a conflict of interest in accordance with Section 75A of the Act.

Each Member of a Council has a duty to vote at all meetings unless excepted by legislation. The major exception being where a Member has a conflict of interest.

Agenda

1	Welcome and Acknowledgement of Country by Mayor	5
2	Opening Prayer	5
3	Present	5
4	Leave of Absence	5
5	Apologies	5
6	Conflict of Interest	5
7	Minutes of Previous Meeting – for Confirmation	5
8	Motions on Notice.....	6
	8.1 Notice of Motion - Councillor Naomi Bittner - Supplement 2023/2024 Yorke Peninsula Business Grants Program.....	6
9	Questions on Notice	8
	9.1 Questions on Notice Received from Cr Tania Stock.....	8
	9.2 Questions on Notice Received from Cr Adam Meyer	10
10	Questions without Notice.....	11
11	Petitions	11
	Nil	
12	Mayor.....	12
	12.1 Mayor's Monthly Report March 2024.....	12
13	Councillors' Report.....	13
	Nil	
	INFORMATION AGENDA	15
14	Items for Exclusion.....	15
15	Receipt of Information Reports.....	15
16	Chief Executive Officer.....	16
	16.1 CEO Activities - March 2024	16
	16.2 Action List Report.....	17
	16.3 Correspondence received from Local Government Association in relation to scope amendment assessment outcome - 2023-24 Special Local Roads Program	23
	16.4 Correspondence to the Minister for Climate, Environment and Water re Cape Elizabeth - Care, Control and Management.....	25
	16.5 Update - Southern Yorke Peninsula Community Childcare Centre.....	28
	16.6 Enterprise Resource Planning Project Update	33
17	Corporate and Community Services	35
	17.1 Survey Response - Annual Report for the State Disability Inclusion Plan - Inclusive SA 2019-2023	35
18	Assets and Infrastructure Services	43
	18.1 Construction and Maintenance Works.....	43
19	Development Services.....	48

19.1	Building Fire Safety Committee	48
19.2	Inspectorial Report	50
19.3	Environmental Health Officer's Report.....	52
19.4	Development Application Decisions	54
19.5	Wastewater System Application Decisions.....	59
20	Visitors to the Meeting	62
	DEBATE AGENDA.....	64
21	Mayor	64
	Nil	
22	Chief Executive Officer.....	65
22.1	Long Term Financial Plan 2025-2034.....	65
23	Corporate and Community Services	73
23.1	Financial Report As at 31 March 2024	73
23.2	Community Energy Upgrades Fund Program - Solar Grant Opportunity	79
23.3	Rate Rebate - Arthurlton War Memorial Sports Club Inc	85
23.4	Rate Rebate - St Vincent de Paul Society SA Inc.....	91
23.5	Write off bad debts greater than \$1,000	96
24	Assets and Infrastructure Services	99
24.1	Community Wastewater Management Schemes - Disposal of Treated Water	99
24.2	Strategy Response to Network Level Heavy Vehicle Route Assessment and Risk Analysis.....	103
25	Development Services.....	121
25.1	Setting of Fees for Expiations Pursuant to By-laws	121
25.2	Land Management Agreement - Request Waiver - 6 and 8 Mills Gully Road Stansbury.....	123
25.3	Proposed Road Closures - Point Davenport Conservation Park, Hundred of Coonarie	137
25.4	Permit to Use Public Road for Exclusive Use	148
26	General Business.....	156
	CONFIDENTIAL AGENDA.....	157
27	Confidential Items.....	157
27.1	Section 270 Review - Port Clinton ANZAC Memorial	157
28	Next Meeting	158
	Wednesday 8 May 2024	
29	Closure	158

1 WELCOME AND ACKNOWLEDGEMENT OF COUNTRY BY MAYOR

Meeting declared open

2 OPENING PRAYER

3 PRESENT

4 LEAVE OF ABSENCE

Cr Kylie Gray has requested a leave of absence for the month of April 2024.

5 APOLOGIES

Nil

6 CONFLICT OF INTEREST

7 MINUTES OF PREVIOUS MEETING – FOR CONFIRMATION

Ordinary Council Meeting - 13 March 2024

Confidential Council Meeting - 13 March 2024

- 27.1 – Questions on Notice Received from Cr Adam Meyer

8 MOTIONS ON NOTICE**8.1 NOTICE OF MOTION - COUNCILLOR NAOMI BITTNER - SUPPLEMENT 2023/2024 YORKE PENINSULA BUSINESS GRANTS PROGRAM****Document #:** 24/29884

I, Councillor Naomi Bittner, give notice that at the next Ordinary Meeting of Council to be held on 10 April 2024, I intend to move the following motion:

RECOMMENDATION

That Council supplement the 2023-2024 budget for the Yorke Peninsula Business Grants Program by an additional \$10,000.

REASON

At the 27 March 2024 Information and Briefing Session, the Manager of Economic Development and Business Sustainability informed Elected Members that all current funds for the annual Business Grants Program had been allocated and that there was a list of potentially suitable businesses waiting until the next round of funding to be available in the new financial year. We were also informed that the business grant application link has been removed from Council's website for the remainder of the financial year. This is the first year that all funds have been exhausted and prior to this, endorsed but unallocated Business Grant funds of over \$40,000 have been returned to general revenue.

Since its inception, the Business Grants Program has evolved to meet our strategic aim of supporting existing and new businesses in the council region. As well as providing financial support, the grant process helps foster good relationships between Council and local small businesses, with business owners encouraged to seek advice and non-monetary support from Council staff if needed. Given the historical under-utilisation of funds, and rather than impede the current success the program is having, I suggest a modest increase in this year's funding to ensure Council continues to fulfil this strategic aim.

I commend this Notice of Motion to Council.

ATTACHMENTS

1. **Correspondence from Cr Bittner**  

28th March 2024

Andrew Cameron
Chief Executive Officer
Yorke Peninsula Council
PO Box 57
Maitland SA 5573

Dear Andrew,

Motion on notice for April 2024 Council Meeting:

I wish to advise you that I intend to raise the following Motion on Notice for consideration by Councillors at the 10th April 2024 Council Meeting:

That the 2023-24 budget for the Yorke Peninsula Business Grants is supplemented by an additional \$10,000

Background:

At the 27th March 2024 briefing session, the Manager of Economic Development and Business Sustainability informed Elected Members that all current funds for the annual Business Grants Program had been allocated and that there was a list of potentially suitable businesses waiting until the next round of funding to be available in the new financial year. We were also informed that the business grant application link has been removed from Council's website for the remainder of the financial year. This is the first year that all funds have been exhausted and prior to this, endorsed but unallocated Business Grant funds of over \$40,000 have been returned to general revenue.

Since its inception, the Business Grants program has evolved to meet our strategic aim of supporting existing & new businesses in the council region. As well as providing financial support, the grant process helps foster good relationships between Council and local small businesses, with business owners encouraged to seek advice and non-monetary support from Council staff if needed. Given the historical under-utilisation of funds, and rather than impede the current success the program is having, I suggest a modest increase in this year's funding to ensure Council continues to fulfil this strategic aim.

Kind regards,



Cr Naomi Bittner

9 QUESTIONS ON NOTICE

9.1 QUESTIONS ON NOTICE RECEIVED FROM CR TANIA STOCK

Document #: 24/29905

Department: Executive Services

The following question without notice in relation to Item 9.4 Questions on Notice received from Cr Tania Stock, was taken on notice at the 13 March 2024 Council Meeting.

Question

Cr Tania Stock sought clarification in relation to Question 5 and asked to provide the FAG funding each year to date from 2016/17, and the estimated loss in general purpose funding for each financial year due to the assessment of capacity to raise rate revenue. The response indicated that “other councils have had indexed increases in FA Grants, compared to the negative received by YP Council. Due to this feature, it is difficult to calculate/estimate the “actual loss” in FA Grants year-on-year over the period”.

If the “actual loss” cannot be estimated, how has the figure of a \$300,000 loss year-on-year been arrived at? Is this figure correct or not? Why has the figure been adjusted to \$100,000 for the 23/24 financial year?

Response

Cr Stock has requested clarification regarding the reduction to Financial Assistance Grant (General Purpose Component) Funding [FAGS (General Purpose)] received by Council.

The slides to the presentation provided to Elected Members at the February 2024 Information and Briefing session, were made available to all Elected Members to access via SharePoint. The slides clearly state that, in relation to FAGS (General Purpose), “Council currently receives \$303,615 per annum less than it did in 2016/17”. The reference to a “\$300,000 year-on-year loss” referred to by Cr Stock was not made in the presentation nor included in the presentation material.

Calculation of the \$303,615 difference in the level of FAGs (General Purpose) Funding received by Council in the present year to that received in 2016/2017 has been arrived at through a simple calculation.

Calculation Method: FAGS (General Purpose) amount received in 2016/2017 *less* FAGS (General Purpose) amount received in 2023/2024 *equals* Difference

Calculation: \$1,438,300 *less* \$1,134,685 *equals* \$303,615.

The difficulty in measuring the true loss in FAGs (General Purpose) funding to Council, referred to in answers to Cr Stock’s Questions on Notice provided at the March 2024 Council Meeting, arise from the fact that most South Australian Councils saw an increase in FAGs (General Purpose) funding between 2016/2017 and 2023/2024. The median increase to annual FAGs (General Purpose) funding paid across all 68 South Australian Councils between 2016/2017 and 2023/2024 was 29.4%. During this period funding increased for 63 of 68 South Australian Councils. In contrast, Yorke Peninsula Council’s funding decreased by 21.1% over the same period.

If Yorke Peninsula Council’s FAGs (General Purpose) annual allocation had increased by 29.4% between 2016/2017 and 2023/2024 (which was the median increase across all 68 South Australian Council’s during this period) then Yorke Peninsula Council’s entitlement to annual FAGS (General Purpose) allocation for 2023/2024 could be calculated to be \$1,861,160 (which is some \$726,475 greater than the allocation for the current year). Under such a scenario the immediate and cumulative impact to Council of neglecting to address underlying rate inequity (i.e. – the current discounted rate in the dollar provided to the Primary Production land use category **which far exceeds the average discount** provided across the State) becomes most apparent and concerning.

In a conservative approach to budgeting a *further* decrease of approximately \$100,000 to the FAGs (General Purpose) component for year one of the plan (2024/2025) has been factored into the Long-Term Financial Plan 2025-2034 which is presently out for public consultation. The actual level of FAGs (General Purpose) funding payable to Council for 2024/2025 is ultimately determined by the Local Government Grants Commission.

RECOMMENDATION

That the response to the question regarding the Questions on Notice from the 13 March 2024 Council Meeting received from Cr Tania Stock be received and noted.

ATTACHMENTS

Nil

9.2 QUESTIONS ON NOTICE RECEIVED FROM CR ADAM MEYER**Document #:** 24/29861**Department:** Executive Services

The following question without notice in relation to Item 9.5 Questions on Notice received from Cr Adam Meyer, was taken on notice at the 13 March 2024 Council Meeting:

Question

Cr Adam Meyer sought clarification in relation to Question 1 and advised that the Mayor has ruled the question as irrelevant and that it not be answered. Councillors are here to review expenditure of Council. How is it irrelevant that Elected Members are wishing to understand how the CEO is spending the money that rate payers make to council?

Response

It is the role of each Council member to keep the Council's resource allocation, expenditure and activities, and the efficiency and effectiveness of its service delivery, under review. As such, questions about expenditure are encouraged. However, Question 1 of 13 March 2024 was ruled to be irrelevant because it was asked in the context of the total Fringe Benefits Tax amounts for the relevant years having already been provided in response to an earlier question, and the details of all benefits provided to the CEO (being the only employee whom the elected body manages) also having been provided in response to earlier questions.

Benefits for all employees are also described in general terms in the Council's Register of Remuneration, Salaries and Benefits. To then provide details of all transactions, which attract Fringe Benefits Tax, by way of response to a question asked in a Council meeting, would be a disclosure of personnel matters with respect to various Council employees (as well as potentially other types of personal affairs information) which would not appear to add in any meaningful way to a Council member's ability to discharge their role of keeping expenditure under review, noting that the CEO is solely responsible for determining the remuneration and conditions of service of employees, within the budgets approved by Council.

RECOMMENDATION

That the response to the question regarding the Questions on Notice from the 13 March 2024 Council Meeting received from Cr Adam Meyer be received and noted.

ATTACHMENTS**Nil**

10 QUESTIONS WITHOUT NOTICE

11 PETITIONS

Nil

12 MAYOR

12.1 MAYOR'S MONTHLY REPORT MARCH 2024

Document #: 24/28809

Department: Executive Services

PURPOSE

To keep Elected Members updated on Mayoral activities during the month of March 2024.

RECOMMENDATION

That the report be received.

DISCUSSION

- 1 March Guuranda Performance Adelaide Fringe – Reconciliation Working Party – Adelaide.
- 13 March Attend Mandatory Elected Member mid-term training – Minlaton (8.1).
Attend Monthly Council Meeting – Minlaton.
- 15 March Attend International Women’s Day Lunch – Stansbury.
- 27 March Information and Briefing Session – Minlaton.
- 28 March Attend Country Arts SA Governance and Finance Committee Meeting – via Teams.

ATTACHMENTS

Nil

13 COUNCILLORS' REPORT

Nil

INFORMATION AGENDA

INFORMATION AGENDA

14 ITEMS FOR EXCLUSION

15 RECEIPT OF INFORMATION REPORTS

16 CHIEF EXECUTIVE OFFICER**16.1 CEO ACTIVITIES - MARCH 2024****Document #:** 24/28815**Department:** Executive Services**PURPOSE**

To keep Elected Members informed of meetings during the month of March 2024.

RECOMMENDATION

That the report be received.

DISCUSSION

- 1 March Guuranda Performance Adelaide Fringe – Reconciliation Working Party – Adelaide.
- 4 March Executive Services Team Meeting – Maitland.
Southern Yorke Peninsula Childcare Centre – Progress Meeting – Minlaton.
- 5 March Corporate Management Team Meeting – Maitland.
- 13 March Attend Mandatory Elected Member mid-term training – Minlaton.
Monthly Council Meeting – Minlaton.
- 14 March Meeting with Phil Tyler, Peter Koulizos and Andrew Christiansen - Hillside Mine Community Consultative Council – Maitland.
Meeting with South Australia Coastal Council Alliance/LGA SA re State jetties renewals program – (via Teams).
- 18 March Attend Psychosocial Risks, Stress Management and Mental Health Training with staff – provided by LGA SA – Maitland.
- 20 March Corporate Management Team Meeting – Maitland.
Meeting with Environment Protection Authority re Marion Bay Boat Ramp – (via Teams).
- 21 March Attend CEO Network Forum – Adelaide.
- 22 March Attend 2024 LG Professionals SA Annual State Conference – Adelaide.
- 25 March Corporate Management Team Meeting – Maitland.
- 26 March Corporate Management Team Meeting – Maitland.
- 27 March Information and Briefing Session – Minlaton.
- 28 March Childcare provider meeting with Michael French – Maitland.
Attend 2024 Ardrossan Art Display Opening – Ardrossan.

ATTACHMENTS**Nil**

16.2 ACTION LIST REPORT**Document #:** 24/30050**Department:** Executive Services**PURPOSE**

To keep Elected Members updated on the status of the Action List.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 5 Responsible Governance and Leadership**Strategy:** 5.5 Undertake effective risk and emergency management**BACKGROUND**

The Action List is implemented to keep Council informed regarding the current status and outcomes of Council decisions.

DISCUSSION

The Action Lists included in the Council Agenda each month will incorporate action items from Council along with their current status.

ATTACHMENTS

1. **Action List - April 2024** [↓](#) 
2. **Completed Action List - April 2024** [↓](#) 

Council Meeting Action List

Meeting	Responsible Department	Agenda Item	Minute Number	Task	Due Date
10/05/2023	Development Services	25.1	113/2023	Proposed Community Land Management Plan Amendments - Community Engagement - Council deferred from making a decision to reclassify the land until a Wharf Structures Condition Assessment Manual load rating has been carried out by the State Government. Council is awaiting receipt of the report. DIT has advised that the report is still pending. Staff have again requested an urgent response on the load rating.	8/05/2024
13/09/2023	Assets and Infrastructure Services	24.1	208/2023	Strategy Response to Network Level Heavy Vehicle Route Assessment and Risk Analysis - matter laid on the table. Refer report in this Agenda.	10/04/2024
11/10/2023	Assets and Infrastructure Services	24.1	223/2023	Corny Point - Dairy Road Beach Access. Council staff have received fencing quotes and the preparation of the Lease documents have commenced.	12/06/2024
13/12/2023	Assets and Infrastructure Services	24.2	298/2023	SA Jetties Renewal Program - Application for Funding (Stage 1) - Notification received that grant funding application has been successful. Debate Report to be submitted to a future Council meeting pending further discussions with DIT on Stage 2 Scope of Works.	8/05/2024
13/12/2023	Development Services	25.2	300/2023	Arrange for the Mayor and CEO to sign and affix Council's Common Seal in order to execute the lease documents to Central Yorke Football Club, for a portion of Section 385, Rogers Terrace Maitland, for a period of five (5) years, with further rights of renewal for three (3) by five (5) years with an overall lease term of twenty (20) years. Council is waiting for documents to be returned from the Central Yorke football Club for further execution.	8/05/2024
13/12/2023	Development Services	25.6	304/2023	Arrange for the Mayor and CEO to sign and affix Council's Common Seal to the relevant documents necessary to execute the road closure and sale for a portion of public road reserve, namely West Terrace, Ardrossan. Quarantine all proceeds from the sale to go towards the Ardrossan Median Strip Project. The road closure is currently in the public consultation stage pursuant to the Roads (Opening & Closing) Act 1991. The public consultation concluded 15 March 2024 and is being	8/05/2024

Meeting	Responsible Department	Agenda Item	Minute Number	Task	Due Date
				finalised in order to report back to Council.	
13/12/2023	Development Services	25.7	305/2023	Arrange for the Mayor and CEO to sign and affix Council's Common Seal to the relevant documents necessary to execute the road closure and the sale for a portion of public road reserve, namely Johns Road, Hundred of Tiparra in the area named Nalyappa. Quarantine all proceeds (after costs) of the sale for unbudgeted works to the Balgowan Kiosk effluent disposal system. The road closure is currently in the public consultation stage pursuant to the Roads (Opening & Closing) Act 1991. The public consultation concluded 15 March 2024 and is being finalised in order to report back to Council.	8/05/2024
17/01/2024	Development Services	25.1	016/2024	Staff to seek Ministerial approval for the development of floating homes and a proposed floating café/cellar door, and for a revised or new Headlease with Department for Infrastructure and Transport to facilitate proposed development for Port Vincent Landing Pty Ltd at Allotment 300, Deposited Plan 71293 Breakwater Road, Port Vincent. On 6 March 2024 a request was forwarded to the Department, Infrastructure & Transport (DIT). Advice was received from DIT that the lease approval will be considered pending the outcome of the development assessment.	11/09/2024
17/01/2024	Development Services	25.2	017/2024	Staff to seek Ministerial approval for the construction of a non-standard pontoon and swimming pool, and for a revised or new Headlease with Department for Infrastructure and Transport to facilitate development for Allotment 212, Deposit Plan 61702, Marina Drive, Port Vincent. On 6 March 2024 a request was forwarded to the Department, Infrastructure & Transport (DIT). Advice was received from DIT that the lease approval will be considered pending the outcome of the development assessment.	11/09/2024
13/03/2024	Corporate and Community Services	23.1	059/2024	Community Energy Upgrades Fund Program - Solar Grant. Council endorsed that the matter be laid on the table and a report with further information be presented to the April 2024 meeting. See report contained within this Agenda.	10/04/2024

Meeting	Responsible Department	Agenda Item	Minute Number	Task	Due Date
13/03/2024	Assets and Infrastructure Services	24.2	067/2024	Special Local Roads Program 2024/2025 - An application for funding to complete stage three of the North Coast Road Upgrade will be submitted prior to COB 29 April 2024.	29/04/2024
13/03/2024	Development Services	25.1	068/2024	Commence the community engagement process for a proposed new lease to the SYP Historic Vehicle Club Inc. for a term of twenty one (21) years with a further right of renewal for twenty one (21) years with an overall lease term of forty two (42) years. The community engagement process is currently underway and will conclude 10 April 2024.	8/05/2024

Council Meeting Completed Action List

Meeting	Responsible Department	Agenda Item	Minute Number	Task	Due Date
9/08/2023	Development Services	25.3	190/2023	Lease Proposal – Amplitel Pty Ltd – For the telecommunication tower located at Warooka – The matter was laying on the table pending further negotiation with Amplitel Pty Ltd regarding the lease proposal. Refer to 13 March 2024 Council Agenda as the matter was lifted from the table.	13/03/2024
13/09/2023	Executive Services	22.5	200/2023	The endorsed PO014 Employee Behavioural Standards Policy has been updated and included in Council's Policy Manual and on Council's website.	13/03/2024
8/11/2023	Assets and Infrastructure Services	24.1	256/2023	Balgowan Boat Ramp Facility Options - Council recognised the funding challenges, along with evolving environmental challenges and commit no further funding to this project. Signage has been erected to highlight the risks of boat ramp and breakwater use.	10/04/2024
13/03/2024	Corporate and Community Services	22.1	056/2024	Policy Review - PO001 Peak Work Health Safety and Return to Work Policy. Council endorsed the updated Policy and it has been updated on Council's website and policy manual.	27/03/2024
13/03/2024	Corporate and Community Services	22.2	057/2024	Policy Review - PO014 Employee Behavioural Standards Policy. Council endorsed the updated Policy and it has been updated on Council's website and policy manual.	27/03/2024
13/03/2024	Executive Services	22.3	058/2024	Council endorsed the draft Long Term Financial Plan (LTFP) 2025-2034 for public consultation. The draft LTFP has been placed on council's website and Facebook page, advertised in the Yorke Peninsula Country times and notification has been sent to all Progress Associations.	27/03/2024
13/03/2024	Corporate and Community Services	23.2	060/2024	Policy Review - PO124 Asset Accounting Policy. Council endorsed the updated Policy and it has been updated on Council's website and policy manual.	27/03/2024
13/03/2024	Corporate and Community Services	23.3	061/2024	Policy Review - PO088 Elected Member Use of Council Supplied Electronic Equipment Policy. Council endorsed the updated Policy and it has been updated on Council's website and policy manual.	27/03/2024

Meeting	Responsible Department	Agenda Item	Minute Number	Task	Due Date
13/03/2024	Corporate and Community Services	23.4	062/2024	Policy Review - PO177 YP Leisure Options Work Screening Requirements Policy. Council endorsed the updated Policy and it has been updated on Council's website and policy manual.	27/03/2024
13/03/2024	Corporate and Community Services	23.5	063/2024	Policy Review - PO173 Leave Management Policy. Council endorsed the updated Policy and it has been updated on Council's website and policy manual.	27/03/2024
13/03/2024	Corporate and Community Services	23.6	064/2024	Council endorsed the proposed updated Terms of Reference (ToR) for the Audit and Risk Committee. The ToR has been updated on Council's website.	27/03/2024
13/03/2024	Corporate and Community Services	23.7	065/2024	Council received the financial report and capital projects update report as at 29 February 2024.	27/03/2024
13/03/2024	Corporate and Community Services	23.8		Investigation into Additional resourcing required to provide answer to Question on Notice. Council endorsed that the meeting proceed to the next item of business.	27/03/2024
13/03/2024	Development Services	25.2	069/2024, 070/2024	The Mayor and CEO signed and affixed Council's Common Seal to execute the lease documents for Amplitel Pty Limited (part of the Telstra Group) for the telecommunications tower located at Lot 95 Oval Avenue, Warooka, for a lease period of twenty (20) years at an annual rent fee of \$6,321.29 increasing at 3% each anniversary of the commencement date during the lease term.	27/03/2024
13/03/2024	Development Services	25.3	071/2024	The Mayor and CEO to signed and affixed Council's Common Seal to execute the draft copy of the instrument of dedication of Crown Land for Allotment 1, Deposited Plan 27970, identified as Crown Record Volume 5750 Folio 497, known as the "Marion Bay Boat Ramp".	27/03/2024

16.3 CORRESPONDENCE RECEIVED FROM LOCAL GOVERNMENT ASSOCIATION IN RELATION TO SCOPE AMENDMENT ASSESSMENT OUTCOME - 2023-24 SPECIAL LOCAL ROADS PROGRAM

Document #: 24/26047

Department: Executive Services

PURPOSE

To provide Elected Members with correspondence received from Clinton Jury, CEO of the Local Government Association dated 18 March 2024.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN

Goal: 5 Responsible Governance and Leadership

Strategy: 5.2 Effective leadership and informed decision making

BACKGROUND

The Special Local Roads Program (SLRP) was established under the joint approvals of the South Australian, Commonwealth and local governments. The program commenced in 1985/1986 and facilitates funding of significant and strategic works throughout the state.

In 2022/2023 and 2023/2024, Council was successful in receiving funding through the SLRP for Stages One and Two of the North Coast Road Upgrade, to seal the first 3.64 km of the unsealed section of the North Coast Road.

Council received very competitive tender pricing on the North Coast Road Stage 2 works, resulting in a saving of approximately \$800,000 to \$900,000 on the approved \$2,224,000.

In November 2023, Director Assets and Infrastructure Services lodged a Change in Scope Application Form in relation to the 2023-24 Grant round – Special Local Roads Program requesting an extension to continue into Stage 3.

DISCUSSION

Council has been notified that the Local Government Transport Advisory Panel has rejected Council's Change in Scope Application and advised that it would be best considered as part of an independent application in an upcoming grant round. (Attachment 1).

ATTACHMENTS

1. Advice - Recommendation for the Re-allocation of Surplus Funds - LGA [↓](#) 



Local Government Association
of South Australia

The voice of local government.

In reply please quote our reference: ECM 810355 AB/JJ

18 March 2024

Mr Andrew Cameron
Chief Executive Officer
Yorke Peninsula Council
PO Box 57
Maitland SA 5573
Emailed: andrew.cameron@yorke.sa.gov.au

Dear Mr Cameron,

2023-24 Special Local Roads Program – Scope Amendment Assessment Outcome

I am writing regarding the outcome of the Local Government Transport Advisory Panel's assessment of your application for a scope amendment to the North Coast (Stage 2) project, funded through the 2023-24 Special Local Roads Program (SLRP) Grant Round.

Your request was carefully considered by the Panel and evaluated against other unfunded/unsuccessful applications from the 2023-24 SLRP funding round.

Unfortunately, the additional project work to the North Coast Road project was not recommended for the allocation of funding by the LGA Board to the SA Local Government Grants Commission.

The Panel agreed that the additional scope of works proposed by Yorke Peninsula Council is best considered as part of an independent application in an upcoming grant round and assessed transparently against all other applications. The Panel recommended that the surplus funding is therefore redirected toward another project from the 2023-24 SLRP grant round.

You will be contacted in due course by the SA Local Government Grants Commission regarding this decision and the remaining funding that is required to be drawdown before the end of April 2024.

I would like to take this opportunity to remind you that the 2024-25 SLRP grant round has opened and will close at 4pm on Monday 29 April 2024.

Should you have any questions, or would like feedback on the recommendation, please contact Alyssa Bates, SLRP Coordinator, on telephone: 08 8224 2041 or via email: slrp@lga.sa.gov.au.

Yours sincerely

Clinton Jury
Chief Executive Officer

Telephone: (08) 8224 2039

Email: cjury@lga.sa.gov.au

Copy to: Mr Andre Kompler, andre.kompler@yorke.sa.gov.au

16.4 CORRESPONDENCE TO THE MINISTER FOR CLIMATE, ENVIRONMENT AND WATER RE CAPE ELIZABETH - CARE, CONTROL AND MANAGEMENT**Document #:** 24/30207**Department:** Executive Services**PURPOSE**

To provide Elected Members with a copy of correspondence sent to the Hon. Susan Close MP, Minister for Climate, Environment and Water (the Minister) in relation to Cape Elizabeth – Care, Control and Management.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 5 Responsible Governance and Leadership**Strategy:** 5.2 Effective leadership and informed decision making**BACKGROUND**

Cape Elizabeth is a series of eight Crown land parcels found in the far north-west of our Council area. In the early 1990's, four of these parcels were placed under the care, control and management of Council by way of a licence and a dedication.

Council currently has approximately 238 coastal land parcels it has responsibility for, of which:

- 61 are held in Fee Simple to Council; and
- 177 are Crown land parcels under Council's care, control and management.

At its meeting held on 13 December 2023, Council endorsed proceeding with community engagement for the proposed cancellation of licence and revocation of dedication to land at Cape Elizabeth, which would result in the land parcels no longer placed under the care, control and management of Council.

Consequently, at its meeting held on 13 March 2024, Council received the written submissions in response to the community engagement process.

DISCUSSION

Council has written to the Minister requesting they cancel the licence and revoke the dedication to land at Cape Elizabeth. Please see attached letter for Elected Member information.

ATTACHMENTS

1. **Correspondence to Minister for Climate, Environment and Water** [↓](#) 

YORKE PENINSULA COUNCIL

PRINCIPAL OFFICE:
8 Elizabeth Street, Maitland
ALL CORRESPONDENCE TO:
PO Box 57, MAITLAND, SA 5573
Telephone (08) 8832 0000
Email: admin@yorke.sa.gov.au
Website: www.yorke.sa.gov.au



20 March 2024

Record No: 24/24924

The Hon. Susan Close MP
Minister for Climate, Environment and Water
GPO Box 11071
Adelaide SA 5001

By Email: OfficeOfTheDeputyPremier.sa.gov.au

Dear Minister Close

Cape Elizabeth – Care, Control and Management

Cape Elizabeth is a series of eight (8) public land parcels found in the far north-west of our Council area. In the early 1990's, four (4) of these parcels were placed under the care, control and management of Council by way of a licence and a dedication, namely:

- Licence OL021780 (the licence) purpose conservation covering wholly:
 - Piece 3 in Deposited Plan 33745, Hundred Tiparra CR 5751/48;
 - Piece 4 in Deposited Plan 33745, Hundred Tiparra CR 5751/48; and
 - Section 547 in Deposited Plan 211000 Hundred Tiparra CR 5766/11; and
- Dedication (the dedication) purpose conservation to Section 553 in Deposited Plan 211000 Hundred Tiparra CR 5772/151.

At its meeting held on 13 December 2023, Yorke Peninsula Council (Council) endorsed proceeding with community engagement for the proposal to seek cancellation of the licence and revocation of the dedication, which would result in the land parcels no longer placed under the care, control and management of Council. This process included a Community Consultation Report, outlining the considerations and reasoning, found at <https://yorke.sa.gov.au/content/uploads/2023/12/Community-Consultation-Report-Cape-Elizabeth-Care-Control-and-Management-of-Land.pdf>

The community consultation period included meetings and correspondence between Council staff and Department for Environment and Water (DEW) staff, as well as with other key stakeholders, particularly the Narungga Nation Aboriginal Corporation (NNAC), as well as Aboriginal Lands Trust and Point Pearce Aboriginal Corporation.

The feedback received from the community consultation indicated the distress of the community at the continuing degradation of the environment, and subsequent risk to Narungga Heritage, and the wish to see Narungga management/co-management of Cape Elizabeth, with controlled public access.

BRANCH OFFICES
MINLATON
YORKETOWN

The feedback was provided to Council in Report Item 24.1 at:
<https://yorke.sa.gov.au/content/uploads/2024/03/Agenda-Council-Meeting-13-March-2024.pdf>
(from page 245).

At this meeting on 13 March 2023, Council endorsed proceeding with a request to you, to cancel the licence and revoke the dedication. Ultimately it is seen that one land tenure will enable progress towards the desired end goal of Narungga management/co-management, a conserved and sustained biodiverse coastal environment, and controlled public access that is not detrimental to environment and heritage conservation.

Council also endorsed staff continuing discussions with key stakeholder and partners, to advocate for the Narungga management/co-management of Cape Elizabeth.

Council values its strong partnership with DEW that has resulted in so many benefits to our community. These are numerous, and cross programs and divisions of DEW, including Crown lands, National Parks and Wildlife, and Coast Protection.

Hence whilst we are requesting to no longer retain the care, control and management of these parcels, we wish to still support the discussions and planning for the area.

It is our understanding NNAC wish to lead discussions with you directly, regarding the management of Cape Elizabeth, involving senior levels of all key stakeholders, and the Mayor and I will make ourselves available to support this.

Additionally, our Elected Members would like to extend an invitation to yourself/representatives of DEW, to attend a Council Information and Briefing Session, which will allow our Elected Members to hear directly from DEW the considerations and challenges you have for management of this land. An invite would also be extended to NNAC and other key stakeholders.

Cape Elizabeth is an area of great significance, and Council believes an outcome of one land tenure across all of the public land parcels, will result in consistent management of the area, for the benefit of all.

We look forward to the opportunity to meet and discuss this further.

Yours sincerely



Andrew Cameron
Chief Executive Officer

16.5 UPDATE - SOUTHERN YORKE PENINSULA COMMUNITY CHILDCARE CENTRE**Document #:** 24/27097**Department:** Corporate and Community Services**PURPOSE**

To provide Elected Members with a progress report in relation to the construction of the Southern Yorke Peninsula Community Childcare Centre (Centre) in Minlaton, and in relation to enrolments and staffing levels at the Centre and the Maitland childcare operation, Maitland Family Centre.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 1 Economically Prosperous Peninsula

2 Community Connected through Infrastructure

4 Community Engaged and Supported

5 Responsible Governance and Leadership

Strategy: 1.5 Partner and build positive relationships with key stakeholders to progress tourism and business growth

1.7 Explore opportunities for 'missing or sub-standard' infrastructure (e.g. freight movement, function centre, large accommodation etc.)

1.9 Seek out, develop and deliver on economic development opportunities

4.9 Engage and advocate for improvements to community health and social outcomes

5.2 Effective leadership and informed decision making

BACKGROUND

The Centre is the outcome of co-efforts between Council and the community across several years. Council successfully secured \$2,250,000 to construct the Centre through the Black Summer Bushfire Recovery Grants Program, with the total overall budget allocation being \$4,450,000. A tender for the construction of the Centre at 11 North Terrace, Minlaton, opened via the Tenders SA website on 2 September 2022 and closed on 10 October 2022, with Romaldi Constructions being successful.

The project includes demolition of the old tennis courts and clubrooms, the construction of the new 730 square-metre Centre, carpark, external service yard, landscaping, septic soakage area and stormwater management. The Centre will have the capacity for 80 long-day care places for children aged zero to five and will require approximately 20 full-time equivalent employees.

Construction began on Monday, 9 January 2023. Following a period of public consultation, Elected Members at the 12 April 2023 Ordinary Council Meeting endorsed the terms and conditions of the proposed lease agreement between Council and Jawbem Group (now Adelaide Family Learning and Care Services (AFLCS)) for the Centre. The lease includes an initial period of two years, with an additional four by five-year rights of renewal resulting in an overall lease term of 22 years. At the same meeting, Elected Members also endorsed the terms and conditions of the proposed lease agreement between Council and AFLCS for the Maitland Childcare Facility. This included an ongoing annual lease agreement with reviews to be conducted biannually.

DISCUSSION

Council has been working with AFLCS and builder Romaldi Construction on required works to bring the Centre into operation as soon as possible. Although it was originally hoped to have the Centre open ahead of schedule, in time for the start of the 2024 school year, the project deadline has been extended in line with advice from Romaldi Construction. This can be attributed to minor internal works not being completed and latent site conditions interrupting scheduled external works. Staff have sought an extension of the Black Summer Bushfire Recovery Grants Program deadline from March 31, 2024, to 30 June 2024. Despite numerous requests from both the Superintendent (Rider Levett Bucknall) and Council, Romaldi Constructions have not provided any further program dates or notice of an anticipated date of practical completion since January. This is a very disappointing situation; however, Council remains steadfast in its determination to have the facility operational for the start of Term 2 2024.

Internal works now completed include electrical, plumbing, joinery, pre-handover cleaning and fit out. Works in the middle courtyard, including stormwater, started on Wednesday, 21 February, and have progressed well. Opening of the Centre remains contingent upon licensing from the Education Standards Board. This will be prioritised upon handover of the building.

Maitland Family Centre currently employs 20 staff averaging 20 hours per week (10.6 FTE), and Minlaton employs 29 staff (11 FTE). This equates to 49 staff (21.6 FTE) total, not including management. Minlaton staff are averaging 15.1 hours per week (on 15-hour minimum contracts) and actual hours will increase to meet community demand as required once the Centre becomes operational. Almost 30 employees are receiving formal training (or are enrolled to start) for Certificate III or higher in Early Childhood Education.

The Maitland Centre is currently at 58% utilisation on average per day (licensed for 40 placements per day). This is due to not all enrolments requiring full-time care placements. The Centre at Minlaton will be accredited for 80 full-time placements. It is estimated that it will have a placement utilisation rate of between 46.5% and 51.4% when it opens, increasing over time.

ATTACHMENTS

1. **Update Photos - Childcare - April 2024** [↓](#) 

Childcare - Update photos (Friday, 22 March)







(Maitland Family Centre)

16.6 ENTERPRISE RESOURCE PLANNING PROJECT UPDATE**Document #:** 24/27098**Department:** Corporate and Community Services**PURPOSE**

To provide Elected Members with a progress report in relation to the development of the Enterprise Resource Planning (ERP) Project.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 4 Community Engaged and Supported**Strategy:** 4.6 Continuous improvement in communicating with and engaging the community**Goal:** 5 Responsible Governance and Leadership**Strategy:** 5.6 Continuous improvement of Council processes**BACKGROUND**

As Councillors would be aware, Council required a replacement of its aged, and soon to be unsupported, Enterprise Resource Planning (ERP) software system. Council has chosen a modern ERP system, one that is flexible in its use, proactive and innovative in its development and functionality, user friendly in its operation, and is customer focused on delivering the best outcome for Council.

Following Council's Tender process, a decision was made to appoint Open Office as the successful contractor to fulfil most of the ERP functional requirements for Council. As Open Office was unable to fulfil all requirements of the required ERP, Council has also appointed Pulse (Pulse Software) which is to be integrated with the Open Office solution to ensure best practices in Strategic Management, Audit and Risk, Human Resource and Customer Services are realised. Project Management and integrated reporting capabilities are also included in the Pulse Software solution which will prove to be most beneficial to staff.

The new ERP will deliver an improved user experience, where functionality and mobile use of the ERP solution is greatly improved and streamlining of administrative process are supported and developed upon. It will support Council's core business processes and build a foundation for the future in providing opportunities for innovation and improved customer engagement.

The design will offer the features of a modern and user-friendly system including staff and customer portals; iPad/tablet, mobile phone and computer compatibility for Council office and field staff and residents' usage; customisable online forms (eForms); customisable reporting and workflows; online payment gateway; multi-factor authentication (MFA), and audit trails and third-party identity management

DISCUSSION

The implementation phase of the ERP is expected to take approximately 18 months, to allow for adequate data extraction and importing, integration, development (where required) and integrity testing. A number of these processes may be able to be performed concurrently, however business-as-usual functions, including customer service, will be taken into consideration to avoid adverse impacts.

The project will be undertaken in different stages with data being integrated at various times.

The Pulse Software component - looking at Corporate Planning and Reporting (CPR), Incidents, Risk, Compliance, Delegations, Audit, HR and Recruitment has commenced with the first module (CRP) nearing activation. The CRP module speaks to Council's action management and reporting needs. It is a platform that allows Council to create, co-ordinate and monitor progress of actions against our Strategic Management Plan, something we have never been able to do before.

The Incidents, Risk and Compliance modules have also begun, with the aim to have most of these modules completed and implemented by the end of June 2024.

ERP Project Management members and subject matter experts met in person with our major ERP contractor - Open Office – earlier this month. This meeting focussed on introductions of the project teams from both sides, discussions around the various Open Office modules, data migration, evolving products and ideas and project governance. Work is now underway with Open Office to develop a project plan and begin the data extraction from our old system (Civica Authority) into our new ERP.

ATTACHMENTS

Nil

17 CORPORATE AND COMMUNITY SERVICES

17.1 SURVEY RESPONSE - ANNUAL REPORT FOR THE STATE DISABILITY INCLUSION PLAN - INCLUSIVE SA 2019-2023

Document #: 24/24957

Department: Corporate and Community Services

PURPOSE

To provide Elected Members with a copy of Yorke Peninsula Council's annual survey response to the State Disability Inclusion Plan – Inclusive SA 2019-2023.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN

Goal: 5 Responsible Governance and Leadership

Strategy: 5.1 Openness and transparency of reporting Council's performance

BACKGROUND

South Australia's first Disability Inclusion Plan (Plan), Inclusive SA was launched on 1 November 2019. The Plan sets out priorities for the South Australian Government and includes actions which State Government agencies and local councils are expected to deliver over the four year period in order to reduce barriers faced by persons living with a disability.

At the 11 November 2020 Ordinary Council Meeting, Council endorsed the Yorke Regional Alliance Disability Access and Inclusion Plan (DAIP) 2020-2024 in collaboration with Copper Coast and Barunga West Council's. A copy of the DAIP is provided as Attachment 1.

Under the Disability Inclusion Act 2018 (SA), all State Authorities are required to report annually on the progress of Inclusive SA and agency DAIPS.




Yorke Peninsula Council (Council) has completed two online surveys in October 2021 and October 2022 which were based on financial year. The 2023 reporting period has changed to now be by calendar year, hence the later reporting deadline.

DISCUSSION

As part of the reporting requirements, Council was required to provide information on the progress made to deliver outcomes for the actions within Inclusive SA and Council's DAIP Action Plan. As a State Authority, Council was required to supply information against Inclusive SA Actions 5, 9, 10, 27 and 33 and recognise three achievements/highlights for 2023.

Council completed the annual survey response on 14 March 2024 and submitted to the Department of Human Services. A copy of the survey response is provided in Attachment 2.

ATTACHMENTS

1. **Yorke Regional Alliance Disability Access and Inclusion Plan 2020-2024 (under separate cover)** 
2. **Yorke Peninsula Council Survey Response - State Disability Access and Inclusion Plan - Inclusive SA 2019-2023**  

Lauren McSkimming

From: no-reply@forms.sa.gov.au
Sent: Thursday, 14 March 2024 2:47 PM
To: Lauren McSkimming
Subject: Annual Reporting 2023 - State Disability Inclusion Plan, Inclusive SA 2019-2023

Caution: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. When in doubt, please contact the Council's IT Team.

Dear Lauren McSkimming,

Thank you for submitting your 2023 Annual Report for the State Disability Inclusion Plan, Inclusive SA 2019-2023 on behalf of the Yorke Peninsula Council.

Please find the following summary of responses:

Agency and Contact Details	
Agency details	
Authority name	Yorke Peninsula Council
Agency type	Local council
Contact details	
Name	Lauren McSkimming
Position	Executive Assistant to Director Corporate and Community Services
Phone number	08 8832 0000
Email	lauren.mcskimming@yorke.sa.gov.au
Information provided in this document has been endorsed by your Chief Executive?	Yes
Actions from the Inclusive SA Interim Review 2022	
Action 5: Develop data measures to track the percentage of people living with disability who are employed in South Australian Government and local councils.	
1. Please provide the status of this action.	In progress
2. Please provide a summary of how you met Action 5 and completion date. If in progress or not yet started, please provide information as to why and estimated date of completion.	Council Volunteer Policy was adopted in May 2022. Further details in relation to disability access and inclusion will be taken into consideration at the next review date (2026) of this policy. YPLO supports older people to volunteer with the program. Providing an environment that supports people with age-related disabilities to volunteer as mentors, sharing their knowledge and lived experiences to support people with a disability to gain capacity and skills with hands-on learning programs like Cooking, Arts, Wood Shed Projects and Native Tree Propagation. The programme supports volunteers by sharing information and when able to do so, provide information sessions by aged care services peak body organisations like OPAN – older persons advocacy network and ARAS – aged rights and advocacy services. Council provides accessible formats for job applications and advertises as an equal opportunity employer including encouraging diversity and inclusion in our application process making reasonable adjustment to provide a positive, barrier-free recruitment process and supportive workplace. As part of application process there is a section in the information kit that states "Council will endeavour to meet any special requirements you may have to enable you to attend the interview, such as building access or communication assistance. Please inform the HR Officer of any requirements at the time you are invited to attend an interview." If an applicant is successful in the interview, part of the onboarding process is where the question is asked regarding disability and/or accessibility. This is then noted on the employees Training Needs Analysis (TNA) and noted for future training requirements. However, an individual can choose to not disclose this information. This action is "in progress" and does not have an estimated date of completion due to the above information.

Attach photos, documents, news updates etc to support your progress update.	
3. Please provide available data/evidence of Action 5.	https://yorke.sa.gov.au/content/uploads/PO137-Volunteer-Policy.pdf
4. Please provide any further details related to Action 5.	
Action 9: Local council access and inclusion planning to consider consultation outcomes including: • incorporating Universal Design principles in criteria for all new building and public projects and planning for programs, services and events • developing Universal Design training plans for staff and contractors • reviewing availability for accessible car parks in identified areas.	
1. Please provide the status of this action.	Complete
2. Please provide a summary of how you met Action 9 and completion date. If in progress or not yet started, please provide information as to why and estimated date of completion.	Council has Asset Management Plans (AMPs) in place for buildings, transport, etc. These are available to download from Council's website. Council has an annual budget allocation for disability access of \$25,000. Recommendations are controlled through the Access Advisory Working Party. Council staff utilise the Infrastructure Guidelines SA for design and standards etc, prepared and maintained by IPWEA SA. Levels of service are reviewed during the process of updating AMPs. Requests for improvements in other locations will be considered through Council's Access Advisory Working Party and against Council's Coastal Management Strategy. Such works may need to be funded through grant funding. A large majority of the 'Walk the Yoke' walking trail which circumnavigates the entire Yorke Peninsula, is wheelchair accessible. As per the previous comments all new works are in accordance with the Australian Standards, as are any upgrades and line marking to disabled car parking. Council considers requests via the Access Advisory Working Party for the addition of new disabled car parks within townships to enhance accessibility to public building and health services.
Attach photos, documents, news updates etc to support your progress update.	
3. Please provide available data/evidence of Action 9.	
4. Please provide any further details related to Action 9.	
Action 10: Consider the installation of multi-media devices and inclusive signage at service outlets and at the front of public buildings to accommodate people with disability	
1. Please provide the status of this action.	In progress
2. Please provide a summary of how you met Action 10 and completion date. If in progress or not yet started, please provide information as to why and estimated date of completion.	Council is continually looking at infrastructure maintenance and upgrades as they arise and are proactive in seeking ways to accommodate people with a disability. New tourism signage contains QR codes allowing people to bring up information on their personal devices and then utilise software to read/interpret the information. In summer 2022/2023, Council held a workshop with experts in the field of accessibility to discuss how to make Yorke Peninsula a better place for all, including people with disabilities and other conditions. Council, with Tourism Industry Council of South Australia and Yorke Peninsula Tourism, welcomed more than 30 people to the workshop both in person and online. Discussion included the importance of ensuring businesses and tourist offerings could welcome people with accessibility requirements.
Attach photos, documents, news updates etc to support your progress update.	
3. Please provide available data/evidence of Action 10.	https://yorke.sa.gov.au/content/uploads/2022/12/YPC-News-Summer-2022.pdf
4. Please provide any further details related to Action 10.	Upgrading existing facilities with multi-media devices and inclusive signage at all service outlets would be an extremely expensive exercise. YPC would be able to meet this action if any state government funding became available.
Action 27: State authorities to facilitate meaningful volunteering opportunities for people living with disability and to identify clear pathways to transition from volunteering to work placement.	
1. Please provide the status of this action.	Complete
2. Please provide a summary of how you met Action 27 and completion date. If in progress or not yet started, please provide information as to why and estimated date of completion.	Yorke Peninsula Leisure Options program is managed by Council. The Leisure Options program assists with participation opportunities for all abilities by running "Living Skills" and various social activity programs for the disabled and ageing. Furthermore, the program supports older people to volunteer with the program. Providing an environment that supports age-related disabilities to volunteer as mentors, sharing their knowledge and lived experiences to support people with a disability to gain capacity and skills with hands-on learning programs such as cooking, arts, woodshed projects and native tree propagation. The programme supports volunteers by sharing information and when able to do so, provide information sessions by aged care services peak body organisations like Older Persons Advocacy Network (OPAN) and Aged Rights and Advocacy Services (ARAS). In 2022 Yorke Peninsula Leisure Options worked with Disability Advocacy and Complaints Services SA and Relationships Australia SA to host an Art Therapy Workshop. The workshop was professionally filmed and had set activities that explored what was

	most important to each individual and how they see themselves. The short video (located below) was submitted to the national disability Royal Commission to show what matters most for people who have a disability and live in regional and remote areas.
Attach photos, documents, news updates etc to support your progress update.	
3. Please provide available data/evidence of Action 27.	https://www.youtube.com/watch?v=54Yqh7S4jSA&list=PPSV
4. Please provide any further details related to Action 27.	
Action 33: Provide opportunities for active participation in decision-making for people living with disability, with particular focus on the identified priority groups: • Aboriginal and Torres Strait Islander people • Culturally and Linguistically Diverse communities • Women • Children (and young people).	
1. Please provide the status of this action.	Complete
2. Please provide a summary of how you met Action 33 and completion date. If in progress or not yet started, please provide information as to why and estimated date of completion.	Councils Access Advisory Working Party meet on a quarterly basis, which encompasses representation from the 33 Progress Associations across the Yorke Peninsula, who all have a voice for identifying disability access projects within their communities and make recommendations to Council on committing funds to various projects. The Access Advisory Working Party has a budget of \$25,000 per annum to assist with Disability Access and Inclusive projects. The Working Party encourages people with lived experience of disability to attend these meetings with a focus of improving disability access to Council and community infrastructure. The Access Advisory Working Party funded design plans for a proposed new access ramp for an entrance to the Minlaton Town Hall. The Minlaton Town Hall is a public building and also the location for Leisure Options programme. It is anticipated that funding will be provided for the construction of the ramp during 2024. During 2023 Council also installed two automatic doors to the Minlaton Town Hall, this has had a positive impact on accessibility to the building and has created a more socially inclusive environment.
Attach photos, documents, news updates etc to support your progress update.	
3. Please provide available data/evidence of Action 33.	https://yorke.sa.gov.au/about-us/meetings/agendas-and-minutes/access-advisory/ https://yorke.sa.gov.au/news/access-advisory-working-party-call-for-disability-access-project-ideas/
4. Please provide any further details related to Action 33.	
Outcome Areas and Priority Groups	
Outcome Area 1: Employment and Financial Security	
Please report on DAIP activities undertaken in 2023 to support the employment and financial security of people with disability, if not already reported under Action 2 of the State Disability Inclusion Plan, Inclusive SA 2019-2023 - Interim Review 2022.	YPLO supports older people to volunteer with the program. Providing an environment that supports people with age-related disabilities to volunteer as mentors, sharing their knowledge and lived experiences to support people with a disability to gain capacity and skills with hands-on learning programs like Cooking, Arts, Wood Shed Projects and Native Tree Propagation. The programme supports volunteers by sharing information and when able to do so, provide information sessions by aged care services peak body organisations like OPAN – older persons advocacy network and ARAS – aged rights and advocacy services. Council provides accessible formats for job applications and advertises as an equal opportunity employer including encouraging diversity and inclusion in our application process making reasonable adjustment to provide a positive, barrier-free recruitment process and supportive workplace. As part of the application process there is a section in the information kit that states "Council will endeavour to meet any special requirements you may have to enable you to attend the interview, such as building access or communication assistance. Please inform the HR Officer of any requirements at the time you are invited to attend an interview." If an applicant is successful in the interview, part of the onboarding process is where the question is asked regarding disability and/or accessibility. This is then noted on the employees Training Needs Analysis (TNA) and noted for future training requirements. However, an individual can choose to not disclose this information.
Attach photos, documents, news updates etc to support your update.	
Outcome Area 2: Inclusive Homes and Communities	
Please report on DAIP activities undertaken to support the people with disability to live in inclusive homes and communities.	The Yorke Peninsula Leisure Options Program provides a range of social and recreational activities for eligible members in the Yorke Peninsula Council region. YP Leisure Options delivers centre-based activities to people who have age related health issues and for people with a disability. Working with My Aged Care participants and the National Disability Insurance Scheme (NDIS) as a registered NDIS provider. The Leisure Options program assists with participation opportunities for all abilities by running "Living Skills" and various social activity programs for the disabled and ageing. Furthermore, the program supports older people to volunteer with the program. Providing an environment that supports age-related disabilities to volunteer as mentors, sharing their knowledge and lived experiences to support people with a disability to gain capacity and skills with hands-on learning programs such as cooking, arts, wood shed projects and

	native tree propagation. The program is delivered across the Yorke Peninsula and has the ability to provide transport to members including those more isolated in the southern YP with various transport routes in place. Using community and Council facilities in the townships of Minlaton, Yorketown and Edithburgh, YP Leisure Options currently has three permanent staff and a large number of dedicated volunteers working in a range of capacities.
Attach photos, documents, news updates etc to support your update.	
Outcome Area 3: Safety, Rights and Justice	
Please report on DAIP activities undertaken in 2023 to support the safety, rights and justice of people with disability.	The Yorke Peninsula Leisure Options Program provides a range of social and recreational activities for eligible members in the Yorke Peninsula Council region. YP Leisure Options delivers centre-based activities to people who have age related health issues and for people with a disability. Working with My Aged Care participants and the National Disability Insurance Scheme (NDIS) as a registered NDIS provider. The Leisure Options program assists with participation opportunities for all abilities by running "Living Skills" and various social activity programs for the disabled and ageing. Furthermore, the program supports older people to volunteer with the program. Providing an environment that supports age-related disabilities to volunteer as mentors, sharing their knowledge and lived experiences to support people with a disability to gain capacity and skills with hands-on learning programs such as cooking, arts, wood shed projects and native tree propagation. The program is delivered across the Yorke Peninsula and has the ability to provide transport to members including those more isolated in the southern YP with various transport routes in place. Using community and Council facilities in the townships of Minlaton, Yorketown and Edithburgh, YP Leisure Options currently has three permanent staff and a large number of dedicated volunteers working in a range of capacities.
Attach photos, documents, news updates etc to support your update.	
Outcome Area 4: Personal and Community Support	
Please report on DAIP activities undertaken in 2023 for people with disability to access personal and community support.	The Yorke Peninsula Leisure Options Program provides a range of social and recreational activities for eligible members in the Yorke Peninsula Council region. YP Leisure Options delivers centre-based activities to people who have age related health issues and for people with a disability. Working with My Aged Care participants and the National Disability Insurance Scheme (NDIS) as a registered NDIS provider. The Leisure Options program assists with participation opportunities for all abilities by running "Living Skills" and various social activity programs for the disabled and ageing. Furthermore, the program supports older people to volunteer with the program. Providing an environment that supports age-related disabilities to volunteer as mentors, sharing their knowledge and lived experiences to support people with a disability to gain capacity and skills with hands-on learning programs such as cooking, arts, wood shed projects and native tree propagation. The program is delivered across the Yorke Peninsula and has the ability to provide transport to members including those more isolated in the southern YP with various transport routes in place. Using community and Council facilities in the townships of Minlaton, Yorketown and Edithburgh, YP Leisure Options currently has three permanent staff and a large number of dedicated volunteers working in a range of capacities.
Attach photos, documents, news updates etc to support your update.	
Outcome Area 5: Education and Learning	
Please report on DAIP activities undertaken in 2023 to support the education and learning of people with disability.	The Yorke Peninsula Leisure Options Program provides a range of social and recreational activities for eligible members in the Yorke Peninsula Council region. YP Leisure Options delivers centre-based activities to people who have age related health issues and for people with a disability. Working with My Aged Care participants and the National Disability Insurance Scheme (NDIS) as a registered NDIS provider. The Leisure Options program assists with participation opportunities for all abilities by running "Living Skills" and various social activity programs for the disabled and ageing. Furthermore, the program supports older people to volunteer with the program. Providing an environment that supports age-related disabilities to volunteer as mentors, sharing their knowledge and lived experiences to support people with a disability to gain capacity and skills with hands-on learning programs such as cooking, arts, wood shed projects and native tree propagation. The program is delivered across the Yorke Peninsula and has the ability to provide transport to members including those more isolated in the southern YP with various transport routes in place. Using community and Council facilities in the townships of Minlaton, Yorketown and Edithburgh, YP Leisure Options currently has three permanent staff and a large number of dedicated volunteers working in a range of capacities.
Attach photos, documents, news updates etc to support your update.	
Outcome Area 6: Health and Wellbeing	
Please report on DAIP activities undertaken in 2023 to support the health and wellbeing of people with disability.	The Yorke Peninsula Leisure Options Program provides a range of social and recreational activities for eligible members in the Yorke Peninsula Council region. YP Leisure Options delivers centre-based activities to people who have age related health issues and for people with a disability. Working with My Aged Care participants and the National Disability Insurance Scheme (NDIS) as a registered NDIS provider. The Leisure Options program assists with participation opportunities for all abilities by running "Living Skills" and various social activity programs for the disabled and ageing. Furthermore, the program supports older people to volunteer with the program. Providing an environment that supports age-related disabilities to volunteer as mentors, sharing their knowledge and lived experiences to support people with a disability to gain capacity and skills with hands-on learning programs such as cooking, arts, wood shed projects and native tree propagation. The program is delivered across the Yorke Peninsula and has the ability to provide transport to members including those more isolated in the southern YP with various

	transport routes in place. Using community and Council facilities in the townships of Minlaton, Yorketown and Edithburgh, YP Leisure Options currently has three permanent staff and a large number of dedicated volunteers working in a range of capacities.
Attach photos, documents, news updates etc to support your update.	
Outcome Area 7: Community Attitudes.	
Please report on DAIP activities undertaken in 2023 to improve community attitudes of disability.	The Yorke Peninsula Leisure Options Program provides a range of social and recreational activities for eligible members in the Yorke Peninsula Council region. YP Leisure Options delivers centre-based activities to people who have age related health issues and for people with a disability. Working with My Aged Care participants and the National Disability Insurance Scheme (NDIS) as a registered NDIS provider. The Leisure Options program assists with participation opportunities for all abilities by running "Living Skills" and various social activity programs for the disabled and ageing. Furthermore, the program supports older people to volunteer with the program. Providing an environment that supports age-related disabilities to volunteer as mentors, sharing their knowledge and lived experiences to support people with a disability to gain capacity and skills with hands-on learning programs such as cooking, arts, wood shed projects and native tree propagation. The program is delivered across the Yorke Peninsula and has the ability to provide transport to members including those more isolated in the southern YP with various transport routes in place. Using community and Council facilities in the townships of Minlaton, Yorketown and Edithburgh, YP Leisure Options currently has three permanent staff and a large number of dedicated volunteers working in a range of capacities.
Attach photos, documents, news updates etc to support your update.	
Aboriginal and Torres Strait Islander peoples	
Which outcome area does this action relate to:	Outcome Area 4: Personal and Community Support
How have your DAIP initiatives supported Aboriginal and Torres Strait Islander peoples with disability?	Yorke Peninsula Leisure Options and Yorke Peninsula Council are committed to the inclusive participation of all members of the Yorke Peninsula Community, including aboriginal and Torres Strait Islander people, people of culturally and linguistically diverse backgrounds, and women and children.
Attach photos, documents, news updates etc to support your update.	
Culturally and linguistically diverse communities	
Which outcome area does this action relate to:	Outcome Area 4: Personal and Community Support
How have your DAIP initiatives supported culturally and linguistically diverse communities?	Yorke Peninsula Leisure Options and Yorke Peninsula Council are committed to the inclusive participation of all members of the Yorke Peninsula Community, including aboriginal and Torres Strait Islander people, people of culturally and linguistically diverse backgrounds, and women and children.
Attach photos, documents, news updates etc to support your update.	
Women	
Which outcome area does this action relate to:	Outcome Area 4: Personal and Community Support
How have your DAIP initiatives supported women with disability?	Yorke Peninsula Leisure Options and Yorke Peninsula Council are committed to the inclusive participation of all members of the Yorke Peninsula Community, including aboriginal and Torres Strait Islander people, people of culturally and linguistically diverse backgrounds, and women and children.
Attach photos, documents, news updates etc to support your update.	
Children	
Which outcome area does this action relate to:	Outcome Area 4: Personal and Community Support
How have your DAIP initiatives supported children with disability?	Yorke Peninsula Leisure Options and Yorke Peninsula Council are committed to the inclusive participation of all members of the Yorke Peninsula Community, including aboriginal and Torres Strait Islander people, people of culturally and linguistically diverse backgrounds, and women and children.
Attach photos, documents, news updates etc to support your update.	

Summary of DAIP Actions and Achievements	
Total number of DAIP actions	36
Total number of DAIP actions completed	26
Total number of DAIP actions uncomplete	10
Have you conducted a review on your DAIP since its commencement?	Yes
Please attach your DAIP report.	Disability Access and Inclusion Action Plan - Department Actions - 2023 Reporting Update.pdf
Achievement 1	
Which outcome area does this action relate to:	Outcome Area 2: Inclusive Homes and Communities
Achievement 1	Yorke Peninsula Council Access Advisory Working Party Projects During 2023 the Yorke Peninsula Council Access Advisory Working Party met quarterly to consider community project requests. The Working Party reports directly to Council and makes recommendations to the Council as it deems appropriate. The Access Advisory Working Party is integral for ensuring that people with disabilities can access Council functions, facilities and services. In conjunction with Council's Disability Action and Inclusion Plan and Strategic Plan, the Working Party identifies projects and improvements to make Council infrastructure accessible and socially inclusive. The membership consists of two Elected Members, Progress Associations and Council staff and has an annual budget of \$25,000. The Working Party committed funds towards small projects such as installing outdoor disability accessible table and chair settings in public spaces, installation of several access ramps in various townships and obtained design plans for a proposed access ramp to be installed at the Minlaton Town Hall, Minlaton. The Minlaton Town Hall is a public facility and also the location for Council's Leisure Options programme. It is anticipated that the proposed access ramp may be installed during 2024. Council also took the initiative to install automatic doors to the front and rear entrance of the Minlaton Town Hall to improve accessibility. In addition, Council partnered with the Port Vincent Progress Association in 2023 and successfully obtained grant funding through the federal Local Roads and Community Infrastructure Program to construct an enclosed disability access entrance to the Port Vincent Institute building.
Attach photos, documents, news updates etc to support your highlight.	Port Vincent Breezeway.jpg
Achievement 2	
Which outcome area does this action relate to:	Outcome Area 5: Education and Learning
Achievement 2	Yorke Peninsula Leisure Options Yorke Peninsula Leisure Options program is managed by Council. The Leisure Options program assists with participation opportunities for all abilities by running "Living Skills" and various social activity programs for the disabled and ageing. Furthermore, the program supports older people to volunteer with the program. Providing an environment that supports age-related disabilities to volunteer as mentors, sharing their knowledge and lived experiences to support people with a disability to gain capacity and skills with hands-on learning programs such as cooking, arts, wood shed projects and native tree propagation. The programme supports volunteers by sharing information and when able to do so, provide information sessions by aged care services peak body organisations like Older Persons Advocacy Network (OPAN) and Aged Rights and Advocacy Services (ARAS). During 2023 the Living Skills program has been working with researches from Melbourne University, sharing lived experiences and community inclusion. In 2022 Yorke Peninsula Leisure Options worked with Disability Advocacy and Complaints Services SA and Relationships Australia SA to host an Art Therapy Workshop. The workshop was professionally filmed and had set activities that explored what was most important to each individual and how they see themselves. The short video (located below) was submitted to the national disability Royal Commission to show what matters most for people who have a disability and live in regional and remote areas. The Art Therapy Workshop was very well received, however due to limited funding the workshop came to a finish as it was in conjunction with the Royal Commission. During 2023 YP Leisure Options created a dedicated website for the community and clients. The website publishes monthly newsletters, projects, transport options, volunteer opportunities and photos. The website is easy to navigate and can be viewed here: https://www.ypleisureoptions.com.au and the 2023 wrap up can be viewed here: https://static1.squarespace.com/static/62eb180971215326a8df78f5/t/657a936f96291b6d89afece9/1702532027306/December+newsletter+2023+%283%29.pdf A dedicated Leisure Options Facebook and Instagram Page has also been created to support the website.
Attach photos, documents, news updates etc to support your highlight.	
Achievement 3	
Which outcome area does this action relate to:	Outcome Area 7: Community Attitudes
Achievement 3	Yorke Peninsula Council Accessible Tourism Council is continually looking at infrastructure Maintenance and upgrades as they arise and are proactive in seeking ways to accommodate people with a disability. New tourism signage contains QR codes allowing people to bring up information on their personal devices and then utilise software to read/interpret the information. In summer 2022, Council held a workshop with experts in the field of accessibility to discuss how to make Yorke Peninsula a better place for all, including people with disabilities and other conditions. Council, with Tourism Industry Council of South Australia and Yorke Peninsula Tourism, welcomed more than 30 people to the workshop both in person and online. Discussion

	<p>included the importance of ensuring businesses and tourist offerings could welcome people with accessibility requirements. Following this workshop, many Accessible Tourism initiatives have been completed by Council. All Council owned caravan parks are starting to work towards offering accessible tourism options where possible/ Port Vincent Foreshore Caravan Park, as part of Council's budget bid process, were successful in obtaining funds to purchase a beach access wheelchair. The chair was purchased through Novita and is very new addition to the Park, the location of the Park has benefited being located alongside the local sailing club and secondary public boat ramp, which allows easy access onto the beach and water access. The chair is conveniently located at the front entrance of the Caravan Park and is stored in its own shed, clearly signed and available for guest and public use on the Port Vincent foreshore. The idea of the chair primarily came about with the push towards accessible tourism and to accompany the accessible accommodation options on offer in the caravan park. The Yorke Peninsula Leisure Options and Yorke Peninsula Council proudly partnered with Yankallila Council and Legatus Group to undertake a trial of MT Push and E Trike on the Yorke Peninsula, as part of implementing the Open the Door to Nature Project funded by the Department of Social Services.</p>
<p>Attach photos, documents, news updates etc to support your highlight.</p>	<p>Port Vincent CP Beach Access Chair.png, MT Push Bike.png, Country Times - MT Push Bike.png</p>

Warm regards,

The State Disability Inclusion team
 DHSDisabilityInclusion@sa.gov.au

18 ASSETS AND INFRASTRUCTURE SERVICES**18.1 CONSTRUCTION AND MAINTENANCE WORKS****Document #:** 24/27822**Department:** Assets and Infrastructure Services**PURPOSE**

To provide a summary of the capital and maintenance works undertaken within Assets and Infrastructure Services throughout the month preceding the April 2024 meeting of Council.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 2 Community Connected through Infrastructure**Strategy:** 2.5 Install and upgrade appropriate traffic control device management

2.6 Upgrade and beautification of open (recreation) spaces (e.g. playgrounds, water parks, BBQ areas etc.)

BACKGROUND

This report provides Council with a summary of the capital and maintenance works undertaken within Assets and Infrastructure Services throughout the month preceding the Council meeting.

DISCUSSION

Roadside vegetation maintenance activities undertaken by Council and Contractors are detailed in the table below:

Road Name	Start Point	End Point	Status
Lower White Hut Road	Hundred Line Road	Marion/Corny Point Roads	Ongoing

Attention to parks, gardens and reserves is ongoing, in accordance with available resources and programming.

Approximately 77 Customer Service Requests (CSRs) have been actioned by staff throughout the reporting period, with activities including:

Repairs and replacement of signage	Ardrossan, Balgowan, Pine Point, Price, Coobowie, Hardwicke Bay, Edithburgh
Maintenance of public conveniences	Ardrossan, Maitland, The Gap, Minlaton, Port Vincent, Bluff Beach, Yorketown, Stansbury, Edithburgh
Repairs and maintenance of footpaths	Ardrossan, Maitland, Edithburgh, Marion Bay, Point Turton
Response to acts of illegal dumping	Ardrossan, Port Clinton, Barker Rocks, The Pines, Edithburgh, Warooka, Port Moorowie
Tree maintenance and planting	Ardrossan, Yorketown, Stansbury, Coobowie
Coastal infrastructure maintenance	Ardrossan, Port Vincent, Wool Bay

Maintenance of public buildings	Yorketown
Tree trimming	Tiddy Widdy, Port Victoria, Maitland, Port Rickaby, Minlaton, Point Turton
Weed spraying	Ardrossan, Stansbury, Wool Bay, Edithburgh, Coobowie, Sultana Point, Yorketown, Warooka, Point Turton, Marion Bay, Corny Point
Campground maintenance	Wattle Point, Goldsmiths, Mozzie Flat, Foul Bay, Sturt Bay, Daly Head, Gleesons Landing, Gravel Bay, Swincers Rocks North, South Berry, Salmon Hole, Burners Beach, Len Barker Reserve
Repairs to ticket machines	Ardrossan, Port Victoria, Port Vincent, Point Turton, Edithburgh
Playground equipment maintenance	Ardrossan, Minlaton, Point Turton
Stormwater infrastructure maintenance	Maitland, Edithburgh, Point Turton
Response to acts of vandalism	Maitland
Cemetery maintenance	Maitland, Minlaton, Port Vincent
Installation of new signage	Balgowan Boat Ramp

Jetpatching was undertaken in the northern sector of the Council area.

Street sweeping was undertaken in the northern and southern sectors of the Council area.

The status of road construction and maintenance requirements is summarised in the table below, complementing 2023/2024 budget allocations and 2022/2023 roll overs:

Road	Description of Works	Status/ Comments	Estimated Start Date	Estimated Completion Date
Reconstructing and Resheeting				
Sandy Church Road	Earthworks, reforming and re-sheet 3.45km from Spencer Highway to Summer Track	Completed		
South Coast Road	Earthworks, reforming and re-sheet 5km from Yorke Highway to Meehan Lookout	Earthworks and reforming completed. Awaiting material delivery	March	May
Patch Sheeting				
Black Bobs Road	1 section from Port Vincent Highway to Redding Road (total area of 5,096m ²)	Completed		
Yorke Valley Road	1 section from Summer Track to Yarrum Road (total area of 6,448m ²)	Earthworks and reforming completed. Material delivered	March	April

Yorke Valley Road	1 section from Yarrum Road to Sandy Church Road (total area of 7,072m ²)	Earthworks and reforming completed. Material delivered	March	April
South Kilkerran Road	2 sections from Hean Road to Barley Stacks Road (total area of 5,720m ²)	Earthworks and reforming commenced	April	May
South Kilkerran Road	1 section from Barley Stacks Road to Spencer Highway (total area of 6,136m ²)	Earthworks and reforming commenced	May	June
Dust Suppression				
Active Road	1.4km surface spray dust suppression	Completed		
Ti-Tree Road	740m surface spray dust suppression	Completed		
Acacia Road	230m surface spray dust suppression	Completed		
North Coast Road	Re-tyning, re-forming and surface spray dust suppression: 900m from Galway Court and 1km on Diagonal Road	Completed		

Patrol Grading is ongoing throughout the district aligned with the current circuit, technique, and available resources. The following list provides general information on the output levels over the past 24-day period in respective areas (sectors):

North		
Patrol Output	64%	Spot grading with water on Pedler, Coopers Beach, Bussenschutt, Schilling, Green Plains, Holman, Coconut and Cutline Roads
Drains	20%	Bussenschutt Road and Sunnyvale area
Other*	16%	4 days leave
Maitland		
Patrol Output	30%	Spot grading with water on Urania, Cross, Chinamen Wells, Gun Club, Greenslade and Yarrum Roads
Drains	48%	Urania and Yorke Valley areas
Other*	17%	4 days leave
Central		
Patrol Output	71%	Mount Terrible, Parsons and Cutline Roads
Drains	5%	Mount Terrible Road
Other*	24%	2 days leave, 3 days Magnet and 2 days maintenance
South		
Patrol Output	56%	South Coast, Lower Whit Hut and Point Sutter Roads
CAPEX	22%	Stone carting for crushing

Other*	22%	5 days Operator resignation
*Patrol Grading productivity in the North, Maitland, Minlaton and South sectors has been impacted by Annual, Personal and Long Service Leave, TOIL, Workcover and Maintenance		

North Coast Road (Stage 2)

Bild Group completed the North Coast Road Stage 2 Primer seal in February. The remaining seal in Stage 2 will be later in the year. Works were done within budget and well within the allocated program time frame.

Marion Bay Boat Ramp and Carpark

Planning works continue, and limited site progress occurred with foundational drill testing, and procurement of material like pile tubes and fibre reinforcement delivery for future site work. In the meantime, the contractor has had to revise their Dredge Management Plan and provide to the Environment Protection Authority (EPA) for approval, for which is now expected around Easter. Originally EPA approval was expected by January/February. Works in the water cannot occur until such time there is EPA approval.

Where originally the approach to construction was based upon working in a dry environment via the use of temporary sheet piles to create a coffer dam dry work area, the testing onsite has confirmed the presence of shelf rock. Such means that now the ramp out into the ocean has to be constructed in a wet environment and all jetty and wave attenuation piles will be socketed into rock with access for machinery being provided by temporary rock finger/platform placement around the footprint at the end of the ramp. Such temporary rock will form part of the final rock armour revetment on the outside of the boat ramp.

The original construction program showed a completion date in the water of June 2024 and a project completion of August 2024. With the revision of construction methodology and updated EPA approval process, the work activities associated with working in the wet will take longer than working in the dry, and overall the project time frame has been extended two and a half months to November 2024. However, this revised approach to construction is believed to be the least intrusive upon the marine environment and the least costly.

The cost increases of the revised methodology have yet to be fully costed and Council’s project contingency will be called upon to address increased construction cost.

Local Roads and Community Infrastructure Program (LRCIP) Stage 3

Twenty-five projects funded under LRCIP Stage Three (due 30 June 2024) are completed with the remaining in progress. Further details regarding those in progress are below:

- Twenty-five projects funded under LRCIP Stage Three (due 30 June 2024) are completed with the remaining in progress. Further details regarding those in progress are below:
 - Salt Lake Tourist Trail Upgrades.
 - Lookout and Shelter – Hardwicke Bay.
 - Coastal Management Strategy Projects.
- The Flaherty’s Beach restoration project implemented in partnership with Prince Alfred College has recommenced, with the start of the new school year. Students have progressed rehabilitation works of the unauthorised vehicle access tracks into the dunes. There have been no vandalism attacks to works completed in 2023, despite the increase of visitation to the beach over summer.

CWMS/Wastewater Treatment Plant (WWTP)

Maitland

- WWTP small upgrade to filtration system completed
- Gravity drain cleaning and inspections programme continuing
- Odour control system upgrade continuing

Ardrossan

- WWTP small upgrade to filtration system completed
- Rising main repairs completed
- Odour control system upgrade completed

Port Victoria

- Town oval irrigation network repairs commenced

Port Vincent

- WWTP small upgrade to filtration system completed

Point Turton

- Irrigation area repairs commenced

Yorketown

- Golf Club and walking trail remedial works continuing

Water Schemes

Marion Bay desal plant

- Bore pump pipework leak repaired
- Caravan Park supply pipework leak repaired

Black Point

- Fire hydrants yearly inspections completed

Maitland stormwater reuse

- Western dam drained and silt buildup at the end of pipework removed
- Inlet pipework cleaned and inspected for leaks

Ardrossan stormwater harvesting project

- Dam transfer pump failure repairs

(All CWMS, Water Schemes and Stormwater Harvesting Schemes are monitored with water quality testing in accordance with SA Health and Environmental Protection Authority (EPA) licence conditions).

ATTACHMENTS

Nil

19 DEVELOPMENT SERVICES

19.1 BUILDING FIRE SAFETY COMMITTEE

Document #: 24/22036

Department: Development Services

PURPOSE

This report is to keep Elected Members up to date with the activities and inspections of the Yorke Peninsula Council Building Fire Safety Committee.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN

Goal: 5 Responsible Governance and Leadership

Strategy: 5.3 Meet all legislative requirements and compliance with Council's internal controls

BACKGROUND

Local Government plays an important role in protecting the ongoing safety of building occupants and users through the provision of the Planning, Development and Infrastructure Act 2016 (PDI Act).

Section 157 of the PDI Act establishes the power for councils to investigate whether building owners are maintaining sufficient levels of fire safety in their buildings for the protection of all occupants, whether they be residents and workers who use them regularly, or clients and visitors who only use them occasionally.

DISCUSSION

The Yorke Peninsula Council Building Fire Safety Committee (BFSC) is established pursuant to Section 157(17) of the PDI Act.

The role of this committee includes the following:

- Develop appropriate building fire safety policies for existing buildings.
- Scrutinising the fire safety of buildings that have been identified as having inadequate fire safety provisions.
- Issuing notices of fire safety defects to building owners, which identify fire safety provisions that need to be upgraded to an extent that provides a reasonable level of safety for occupants.
- Forwarding information on Section 157 fire safety notices to Council's administration for Section 7 enquiries (made by a vendor when a building is available for sale or lease).
- Where appropriate, negotiate a cost-effective performance solution with a building owner to reduce fire safety risks to an acceptable level.
- Issuing notices of building work required and scheduling prescribed works that must be carried out in order to raise the building fire safety to a reasonable level.
- Initiating enforcement or other actions to ensure a building owner complies with a notice of building work required; and
- Revoking or varying fire safety notices when appropriate.

The membership of the committee for the reporting period included:

Mr Peter Harmer (Presiding Member)	Peter Harmer Consulting
Mr Darren Chapman	SA Country Fire Service (CFS)
Mr Matt Baillie	Yorke Peninsula Council
Mr Paul Gates	Yorke Peninsula Council
Mr Dustin Guthberg	Yorke Peninsula Council

The BFSC Terms of Reference require the Committee to report to Council on an annual basis outlining the BFSC's activities.

The committee met three times in 2023 and undertook inspections of the following premises:

- Drakes Supermarket Ardrossan
- Maitland Hotel
- Yorke Valley Hotel
- Maitland Bowling club
- Maitland Town Hall
- Maitland Golf Club
- Maitland Hotel
- Ardrossan Caravan Park
- Ardrossan Bowling Club
- Gulfhaven Caravan Park Port Victoria
- Port Victoria Hotel
- Watsacowie Brewery Minlaton
- Minlaton Hotel
- Viterra Ardrossan
- Bayview Holiday Flats Port Victoria
- Port Julia Campground

No Notices have been issued during the reporting period. Matters dealt with by the BFSC are often commercially sensitive and therefore details of inspections are confidential.

ATTACHMENTS

Nil

19.2 INSPECTORIAL REPORT

Document #: 24/26218

Department: Development Services

PURPOSE

To inform Elected Members of the activities of the Inspectorial Team.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN

Goal: 4 Community Engaged and Supported

Strategy: 4.4 Continue delivering compliance and environmental health services and inspections

BACKGROUND

This report provides Elected Members with information relating to the activities of inspectorial staff.

DISCUSSION

During the reporting period 21 February 2024 to 17 March 2024, Council's Rangers have undertaken patrols, inspections and investigations regarding by-law and road rules compliance, bush camping, fire prevention, nuisance complaints, pest animals (pigeons) and dog and cat management issues.

Dog Attacks/Harassment

A resident witnessed two dogs wandering at large and attacking a domestic cat at Tiddy Widdy Beach. The cat died as a result of the injuries. A short time later the same dogs were later involved in an attack on a registered dog. As a result of the attack the dog received injuries which required veterinary attention. Council's Ranger investigated the attack and spoke to the dog owners soon after the incident. The owners subsequently had both dogs euthanised by a veterinarian, which was confirmed by Council's Ranger. The offending dog owner also immediately compensated the victims for the losses they had incurred. No further action was taken over the incident due to the prompt action of the offending dog owners.

A camper at Gleasons Landing campground was walking their two dogs on a lead when another camper's dog attacked their dogs, resulting in an injury to one of the dogs. The attacking dog was quickly restrained by the owner. Although the victim spoke with the owner of the attacking dog after the incident, no information was exchanged and Council's Ranger was unable to identify the attacking dog or its owner.

Wandering and Nuisance Dog

A resident observed a dog wandering at large in Corny Point. The dog is registered, and its owner was able to be identified. The dog was returned to its owner by the resident. The dog owner was cautioned as a result of the dog wandering at large.

Owners of dogs in Stansbury and Maitland were spoken to in relation to complaints regarding their dogs barking excessively. These matters will continue to be monitored by Rangers.

As a result of following up on dog registrations renewals, nine expiation notices have been issued to dog owners for owning or keeping an unregistered dog.

Cat Control

Council continues to receive complaints in relation to unowned cats in Maitland, Minlaton, Yorketown, Rogues Point and Edithburgh. Rangers have investigated and removed three cats from Rogues Point and two cats from Yorketown.

Bush Camping

Council Rangers continue to manage camping in undesignated areas and those without permits in the designated areas. There were 24 show cause notices issued during this reporting period.

As a result of patrols by Council Rangers during the reporting period, 19 expiation notices were issued to campers in designated areas that did not have a permit. A further 20 expiation notices were issued for camping in undesignated areas which included Flaherty's Beach, Edithburgh, Honiton, Point Turton, Coobowie, Wool Bay, Parara, Kemp Bay, Sultana Point and Corny Point. One expiation was issued for an offender for not having a permit and having a campfire at Len Barkers Reserve.

Boat Ramps

Routine patrols of boat ramps were undertaken to ensure that users pay for the use of the facilities. There were 14 show cause notices issued where the launch permit/ticket could not be observed or confirmed on the EasyPark system. Cautions for failing to display the ticket are given to users who produce a valid permit/ticket and a viable reason as to why the ticket was not displayed. Records of cautions are maintained to determine repeat offenders.

During this reporting period eight expiation notices have been issued in relation to boat ramp usage offences.

Vehicle Parking Management

Rangers routinely patrol townships for breaches of the Australian Road Rules, including foot patrols, paying particular attention to disabled parking bays and vehicles parking on yellow lines and footpaths.

During this reporting period one expiation notice was issued for a vehicle obstructing a driveway in Yorketown.

Local Nuisance and Litter Control

Council Rangers continue to monitor properties at Corny Point and Warooka to ensure compliance with the direction to remediate the unsightly condition of the land.

Council Rangers are also investigating a complaint regarding vegetation clearance on Council Land at Hardwicke Bay.

The owner of a rooster in Port Vincent has been spoken to as a result of a complaint being received that the rooster is causing a noise nuisance. The issue will continue to be monitored by Rangers.

An ongoing issue of unauthorised use of Council land for stockpiling chicken manure at Port Clinton has been remediated and no further action is required.

Fire Prevention

Council Fire Prevention Officers continue to monitor any properties that have high fuel loads and action accordingly.

Farmers have commenced burning off their land under permit in preparation for the approaching season. Burn offs are randomly inspected by Rangers to ensure the permit holder is complying with the conditions of the permit. The weather conditions are monitored by Fire Prevention Officers and burning may be restricted because of current or approaching adverse weather conditions, even if it is not an official fire ban day.

ATTACHMENTS

Nil

19.3 ENVIRONMENTAL HEALTH OFFICER'S REPORT**Document #:** 24/27082**Department:** Development Services**PURPOSE**

To inform Council of the activities of the Environmental Health Officer.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 4 Community Engaged and Supported**Strategy:** 4.4 Continue delivering compliance and environmental health services and inspections**BACKGROUND**

This Quarterly report provides Elected Members with information relating to activities of Council's Environmental Health Officer and matters relating to public health and food safety.

DISCUSSION

The Environmental Health Officer is responsible for carrying out measures for protecting the public health of the Yorke Peninsula community. This is done in part, by assessing risk(s) and enforcing and monitoring Laws and Regulations within the following areas:

Food Safety

- Council uses the voluntary Food Safety Rating Scheme (Scores on Doors) developed by SA Health to guide food inspections.
- Registering new permanent and temporary food businesses.
- Address food safety complaints lodged by the public.

Wastewater Applications, Installations and Management

- Ensuring all applications and installations of on-site wastewater disposal and community wastewater management system connections are compliant with state regulations.
- Management of any failing effluent disposal systems/illegal wastewater discharge.
- Assistance with the location of septic tanks and effluent disposal areas on site.

Asbestos Management

- Maintenance of Council's Asbestos Register detailing asbestos in Council owned facilities.
- Managing appropriate asbestos removal.
- Advice to the public in relation to risks associated with asbestos and the methodology for removal and disposal of asbestos.

Living Conditions

- Managing insanitary conditions as they arise to ensure there is no public health risk.

Hygiene of Beauty and Skin Penetration Practices

- Routine inspections to ensure all businesses are compliant with the South Australian Public Health Act 2011.

Investigating Public Health Complaints/Issues

- Food Safety recalls issued by SA Health.
- Pest and vermin issues.

ENVIRONMENTAL HEALTH ACTIVITY STATISTICS (23 December 2023 – 21 March 2024)

	December	January	February	March
Food Business Routine Inspections	0	0	1	1
Food Business Follow up Inspections	0	0	0	0
Food Recalls	0	3	4	2
Complaints	0	1	4	1
Non-Compliant Wastewater Systems	5	6	4	4
Notices Issued	0	0	0	0

Statistics in relation to wastewater application approvals are provided in a separate Council report.

ATTACHMENTS

Nil

19.4 DEVELOPMENT APPLICATION DECISIONS**Document #:** 24/29811**Department:** Development Services**PURPOSE**

To inform the Elected Members of Development Application decisions for the period 1 March to 31 March 2024.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 1 Economically Prosperous Peninsula**Strategy:** 1.1 Provide easier, streamlined development approval application process**BACKGROUND**

To keep Elected Members informed of Development Application decisions.

DISCUSSION

There were 41 Development Applications processed on the SA Planning Portal for the period 1 March to 31 March 2024 (refer Attachment 1).

ATTACHMENTS

1. **Development Application Decisions - 1/03/2024 - 31/03/2024** [↓](#) 

DEVELOPMENT APPROVALS – DEVELOPMENT ASSESSMENT PORTAL – 1 MARCH TO 31 MARCH 2024

ID	Owner	Location	Nature of Development	Relevant Authority	Lodged	Status
24007138	Yorke Peninsula Council	LOT 1 WILSON TCE PORT VICTORIA SA 5573, LOT 1 KUHN TCE PORT VICTORIA SA 5573, LOT 1 KUHN TCE PORT ..	Access ramp & stairway.	Yorke Peninsula Council	13 Mar 2024	Development Approval Granted
24006850	G Germein, J Germein	2 YARAROO DR CLINTON SA 5570	Demolish Carport & replace with Outbuilding (12M x 6M x 3.6M)	Yorke Peninsula Council	13 Mar 2024	Development Approval Granted
24006073	R Batts	1 COUTTS ST COOBOWIE SA 5583	NO NEW DEVELOPMENT INSURANCE REBUILD NEW CARPORT REPLACING EXISTING "LIKE FOR LIKE" - NO NEW D...	Yorke Peninsula Council	4 Mar 2024	Development Approval Granted
24004568	Mumford Farming Pty Ltd (ACN: 643 045 701)	8755 YORKE HWY MINLATON SA 5575	Land Division - 1 into 2 rural allotments	Yorke Peninsula Council	22 Feb 2024	Development Approval Granted
24004422	A Kollizos	34 DIAGONAL RD ARDROSSAN SA 5571	Verandah and deck	Yorke Peninsula Council	21 Feb 2024	Development Approval Granted
24004413	J Greenfield	12 HIGH ST BALGOWAN SA 5573	Garage extension	Yorke Peninsula Council	20 Feb 2024	Development Approval Granted
24003346	RJ & JA Way	1523 PORT VINCENT RD RAMSAY SA 5575, 1523 PORT VINCENT RD RAMSAY SA 5575	shed	Yorke Peninsula Council	13 Feb 2024	Development Approval Granted
24003285	CARRAMULLA PTY LTD ATF D & K SHORT	974 MICKY FLAT RD CURRAMULKA SA 5580	30m x 18m drive through machinery shed	Yorke Peninsula Council	13 Feb 2024	Development Approval Granted
24002730	A Martin, M Martin	LOT 29 COMPASS RD EDITHBURGH SA 5583	Outbuilding (garage)	Yorke Peninsula Council	16 Feb 2024	Development Approval Granted
24002558	D Jones	6 DOUGLAS CT TIDDY WIDDY BEACH SA 5571	Carport and verandah	Yorke Peninsula Council	7 Feb 2024	Development Approval Granted

ID	Owner	Location	Nature of Development	Relevant Authority	Lodged	Status
24002277	Surrey Pty Ltd ATF Blue Horizon Trust	76-80 ACTIVE RD PORT JULIA SA 5580	Land Division (1 into 6 Torrens Titles)	Yorke Peninsula Council	5 Feb 2024	Development Approval Granted
24002171	N MACEY	1 YOUNG ST YORKETOWN SA 5576	Outbuilding - Shed	Yorke Peninsula Council	2 Feb 2024	Development Approval Granted
24000635	L Gibson	7 KERR ST SHEAQAK FLAT SA 5581	Verandah and deck	Yorke Peninsula Council	16 Jan 2024	Development Approval Granted
24000401	M Hurst	43 FIRST ST MINLATON SA 5575	Verandah	Yorke Peninsula Council	22 Jan 2024	Development Approval Granted
24000312	P Nguyen	LOT 2 NORRIS RD MARION BAY SA 5575	Agricultural Building	Yorke Peninsula Council	20 Jan 2024	Development Approval Granted
24000086	G Johnson, J Johnson	22 BUTTFIELD AV PORT VINCENT SA 5581	Verandah x 2	Yorke Peninsula Council	9 Jan 2024	Development Approval Granted
23038103	C Investments Pty Ltd	32 O'HALLORAN PDE EDITHBURGH SA 5583	Two Storey Detached Transportable Dwelling	Yorke Peninsula Council	10 Jan 2024	Development Approval Granted
23037367	J Honner	437 HONNER RD BRENTWOOD SA 5575	Alterations to an existing dwelling	Yorke Peninsula Council	1 Mar 2024	Development Approval Granted
23037068	C Graham	12-22 ELIZABETH RD MAITLAND SA 5573	Lean to addition to outbuilding (1)	Yorke Peninsula Council	21 Dec 2023	Development Approval Granted
23036811	K Webb, A Webb	24 WAIMANA CT PORT RICKABY SA 5575	Single storey detached dwelling	Yorke Peninsula Council	16 Jan 2024	Development Approval Granted

ID	Owner	Location	Nature of Development	Relevant Authority	Lodged	Status
23036093	G Dworak	14 ESTHER LANE PORT JULIA SA 5580	Single storey detached dwelling	Yorke Peninsula Council	13 Dec 2023	Development Approval Granted
23035777	C Redding, M Redding	1222 GUN CLUB RD KOOLYWURTIE SA 5575	3 x Fertiliser storage silos	Yorke Peninsula Council	10 Dec 2023	Development Approval Granted
23035189	P Colbeck	15 MAGAZINE BAY RD POINT TURTON SA 5575	Verandah	Yorke Peninsula Council	1 Feb 2024	Development Approval Granted
23034911	T Helbers	41 JAMES WELL RD JAMES WELL SA 5571	Replacement Garage	Yorke Peninsula Council	21 Dec 2023	Development Approval Granted
23034569	C Polidori	LOT 3 BLACK POINT DR BLACK POINT SA 5571	Two storey detached dwelling	Yorke Peninsula Council	6 Dec 2023	Development Approval Granted
23034291	A BENNETT	9457 YORKE HWY MINLATON SA 5575	Agricultural Building	Yorke Peninsula Council	5 Dec 2023	Development Approval Granted
23033624	M Tape	14 ANSTEY TCE COOBOWIE SA 5583	Porch, Verandah Extension, Two Outbuildings and Carport	Yorke Peninsula Council	11 Jan 2024	Development Approval Granted
23032896	M Murré	54 JAMES WELL RD JAMES WELL SA 5571	Outbuilding	Yorke Peninsula Council	9 Nov 2023	Development Approval Granted
23030613	T Crown	23 BEACH RD COOBOWIE SA 5583	Add annex to existing caravan	Yorke Peninsula Council	30 Oct 2023	Development Approval Granted
23030244	M Regnier	3 BARTON RD TIDDY WIDDY BEACH SA 5571	Outbuilding (shed)	Yorke Peninsula Council	2 Nov 2023	Development Approval Granted

ID	Owner	Location	Nature of Development	Relevant Authority	Lodged	Status
23028103	R Batts	1 COUTTS ST COOBOWIE SA 5583	Outbuilding - Garage	Yorke Peninsula Council	27 Sept 2023	Development Approval Granted
23026670	A Tufekcibas	1 FOURTH ST MINLATON SA 5575	Single storey detached dwelling with UMR verandah.	Yorke Peninsula Council	11 Sept 2023	Development Approval Granted
23025217	G Anderson	28 CLAN RANALD AV EDITHBURGH SA 5583	Two storey detached dwelling	Yorke Peninsula Council	4 Sept 2023	Development Approval Granted
23022039	S Thomson	LOT 30 BLACK POINT DR BLACK POINT SA 5571	Single storey detached dwelling, retaining walls & associated earthworks.	Yorke Peninsula Council	24 Aug 2023	Development Approval Granted
23018383	M Eisner, S Eisner	7 DEV PATTERSON DR EDITHBURGH SA 5583	Single Storey Detached Dwelling	Yorke Peninsula Council	3 Jul 2023	Development Approval Granted
23017165	R Siciliano	9 PARSONS PDE PARSONS BEACH SA 5575	Two-storey detached dwelling, ancillary outbuilding & associated earthworks.	Yorke Peninsula Council	15 Jun 2023	Development Approval Granted
23004955	R Valente	18 OSPREY DR MARION BAY SA 5575	Dwelling Additions & Alterations and Carport	Yorke Peninsula Council	29 Mar 2023	Development Approval Granted
23000265	D Itsines	LOT 106 BLACK POINT DR BLACK POINT SA 5571	Two-storey detached dwelling, retaining walls, associated earthworks & carport	Yorke Peninsula Council	9 Jan 2023	Development Approval Granted
22038648	C Grahame	12-22 ELIZABETH RD MAITLAND SA 5573	Domestic Outbuilding and Store.	Yorke Peninsula Council	3 Jul 2023	Development Approval Granted
22032900	K Mason	1035 NORTH COAST RD POINT SOUTTAR SA 5577	Agricultural Building - Machinery Shed	Yorke Peninsula Council	30 Sept 2022	Development Approval Granted
22012982	D Richichi	LOT 104 BLACK POINT DR BLACK POINT SA 5571	Dwelling Alterations/Additions	Yorke Peninsula Council	29 Jun 2022	Development Approval Granted

19.5 WASTEWATER SYSTEM APPLICATION DECISIONS**Document #:** 24/29801**Department:** Development Services**PURPOSE**

To inform the Elected Members of Wastewater Application decisions for the period 1 March to 31 March 2024.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN**Goal:** 1 Economically Prosperous Peninsula**Strategy:** 1.1 Provide easier, streamlined development approval application process**BACKGROUND**

To keep Elected Members informed of Wastewater Application Decisions under delegated authority.

DISCUSSION

There were 17 Wastewater Applications processed for the period 1 March to 31 March 2024 (refer Attachment 1).

ATTACHMENTS

1. **Wastewater System Application Decisions - 1/03/2024 - 31/03/2024** [↓](#) 

**LIST OF WASTE CONTROL APPLICATIONS & DECISIONS ISSUED BY THE ENVIRONMENTAL HEALTH OFFICERS
UNDER DELEGATION FOR THE PERIOD 1 MARCH TO 31 MARCH 2024**

Septic App. No.	Owner	Location	Proposal	Conditions	Assess. No	Decision Date	Applicant
050/028/2023	James Honner Nominees Pty Ltd	(Sec 253S) 23 Progress Road HARDWICKE BAY	Septic & Soakage	16	320812	4 March 2024	S Palecek
050/147/2023	J & M & CD Gatis	(Sec 144) 251 Investigator Road PORT VICTORIA	Septic & Soakage	16	30247	21 March 2024	J Gatis
050/169/2023	R Siciliano	(Lot 40) 9 Parsons Parade PARSONS BEACH	Aerobic System	21	321323	18 March 2024	R Siciliano
050/185/2023	RD & MJ Van Der Linden	(Lot 214) 27 Scarlet Runner Road THE PINES	Septic & Soakage	19	112896	21 March 2024	Aspire Building Design & Drafting
050/186/2023	DE Barton	(Lot 7) 4 Oval Terrace ARDROSSAN	CWMS Connection	14	5108	18 March 2024	S Palecek
050/188/2023	G & HM Dworak	(Lot 113) 14 Esther Lane PORT JULIA	Septic & Soakage	16	413245	5 March 2024	Longridge Group
050/190/2023	A & MT Tufekcibas	(Lot 201) 1 Fourth Street MINLATON	Septic & Soakage	20	300244	18 March 2024	Selecta Homes & Building Solutions
050/194/2023	M & SR Eisner	(Lot 9) 7 Dev Patterson Drive EDITHBURGH	Aerobic System	20	427724	20 March 2024	Renowned Plumbing
050/195/2023	JL & AR Toohey	(Lot 3) 1305 Harry Butler Road YORKETOWN	Septic & Soakage	19	219816	12 March 2024	Renowned Plumbing
050/196/2023	CC & B & JI Polidori	(Lot 3) Black Point Drive BLACK POINT	Septic & Soakage	18	435040	18 March 2024	Longridge Group
050/010/2024	T & S Feist	(Lot 69) 34 Reef Crescent POINT TURTON	CWMS Connection	13	426445	26 March 2024	T & S Feist

050/015/2024	JA Matthews & RL Lutze	(Lot 374) 4 Third Street ARTHURTON	Aerobic System	20	37291	12 March 2024	Peninsula Plumbing
050/016/2024	NR & L Thompson	(Lot 25) Port Victoria Road PORT VICTORIA	Aerobic System	20	429241	5 March 2024	G Wahlstedt Pty Ltd
050/019/2024	JE Hooper & LJ Pearson	(Lot 28) 56 Hickeys Drive COOBOWIE	Septic & Soakage	14	213702	18 March 2024	S Palecek
050/022/2024	TJ Okalyi	(Lot 12) St Vincent Highway EDITHBURGH	Aerobic System	19	437400	25 March 2024	Longridge Group
050/039/2024	J Burgess	(Lot 301) 67 Grain Stack Road STANSBURY	Aerobic System	20	421925	21 March 2024	J Burgess
050/040/2024	Yorke Peninsula Council	(Lot 102) 146 Bayview Road POINT TURTON	CWMS Connection	13	102046	25 March 2024	Yorke Peninsula Council

20 VISITORS TO THE MEETING

Mr Tony Fox, General Manager, Northern and Yorke Landscape Board

DEBATE AGENDA

DEBATE AGENDA

21 MAYOR

Nil

22 CHIEF EXECUTIVE OFFICER**22.1 LONG TERM FINANCIAL PLAN 2025-2034****Document #:** 24/26114**Department:** Corporate and Community Services**PURPOSE**

To consider public submissions received and adoption of the Long Term Financial Plan (LTFP) 2025-2034.

RECOMMENDATION

That Council receive and consider any public submissions and adopt the draft Long Term Financial Plan 2025-2034.

LINK TO STRATEGIC PLAN**Goal:** 5 Responsible Governance and Leadership**Strategy:** 5.1 Openness and transparency of reporting Council's performance

5.2 Effective leadership and informed decision making

5.3 Meet all legislative requirements and compliance with Council's internal controls

5.4 Seek alternate income streams and ensure financial sustainability

BACKGROUND

As required by the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011, Council must annually review its LTFP in accordance with actual and budgeted financial results with the updated plan to be used as a tool in decision making and annual budget processes. As part of this process, Council consults with the community and considers all feedback prior to adoption of the revised LTFP.

Currently, Council has a LTFP for the period 2024 – 2033 (adopted in April 2023) which has been reviewed. As a result of this review, a revised LTFP covering the period 2025 – 2034 has now been prepared.

The revised LTFP is an updated version of Council's current LTFP, reflecting up to date income and expenditure trends and indicators, impacts of any service level reviews, internal and external factors impacting Council operations, the current political and economic environment, opportunities available for grant funding of major projects and the latest available asset information.

As required by legislation the revised LTFP was advertised for public consultation commencing Thursday 14 March 2024 to 4 April 2024.

DISCUSSION

During the public consultation period Council received one (1) written submission, a copy of which is attached to this report (attachment 1). The submission queried the proposed 6.8% general rate increase in the LTFP against the value of rates income provided in the Statement of Comprehensive Income in the LTFP. Council staff explained that the value of rates income provided in the Statement of Comprehensive Income includes service charges, the regional landscape levy, fines and interest for late payment in addition to general rate income and cannot therefore be used as a reference point for general rate income from one LTFP to the next. Following the public consultation period the

draft LTFP 2025-2034 remains unchanged from the time it was endorsed by Council for public consultation.

The revised LTFP 2025 – 2034 builds on the financial and sustainability principles and strategies of the current adopted LTFP 2024 – 2033. It uses, as a base, the 2023/2024 September Quarter revised Budget estimates (and significant December Quarter revised Budget estimates) and the 2022/2023 audited Annual Financial Statements.

In the preliminary stages of development, Council's Chief Executive Officer (CEO) provided input and direction on the key objectives and outcomes expected of the LTFP. The CEO endorsed key financial strategies and income and expenditure parameters for Council with the continued aim of achieving financial sustainability in the short to medium term (1 - 5 years).

The revised draft LTFP has been presented to both the Audit and Risk Committee and Elected Members in February 2024 where both concerns and questions were addressed. The presentations provided a high-level overview of the LTFP and the major financial implications for Council over the next ten years.

Goals and Desired Outcomes

The objectives of the current LTFP are to ensure that Council is financially sustainable in the short to medium term (1 – 5 years) and to provide at least the current level of services over the ten years of the plan in line with Council's five goals as stated in its Strategic Management Plan (SMP).

The revised LTFP has been developed considering current data (financial and service levels), cost indices, internal and external factors, forecast trends, current political environment, revenue streams, updated asset management information, limitations and community needs.

The key targets in the revised LTFP continue to be:

- Positive Operating Surplus Ratio (OSR) i.e. achieving an operating surplus, in the short to medium term (1 – 5 years);
- Spending on asset renewal consistent with Asset Management Plan (AMP) identified needs and Asset Renewal Funding Ratio (ARFR) minimum (100%) target annually;
- Net Financial Liabilities Ratio (NFLR) to be within the recommended Local Government target of 100% of Operating Income annually;
- No new services, assets or increases to existing services to be introduced without consideration of the impact on the LTFP.

Major Impacts

In recent times, Council's "business as usual" approach has been impacted by global economic uncertainty and local inflationary pressures. Whilst inflationary pressures are easing, the resultant financial impacts are still expected to be felt across the LTFP, especially during the short term (Y1 – Y2).

The revised LTFP has also factored in the following major impacts:

- CPI assumptions reflective of increased inflation;
- Reduction in Financial Assistance Grants (general component);
- Cessation of Supplementary Local Road Funding (formula funding);
- Increased effort to secure an appropriate level of rate revenue with due consideration to rating equity across all land use categories;
- IT Strategic Plan expenditure endorsed by Council;
- Inclusion of major operating and capital projects and associated assumptions around one-off grant funding opportunities;
- Enterprise Bargaining Agreement (EBA) negotiations;
- Increase in annual allowance for jetty maintenance;

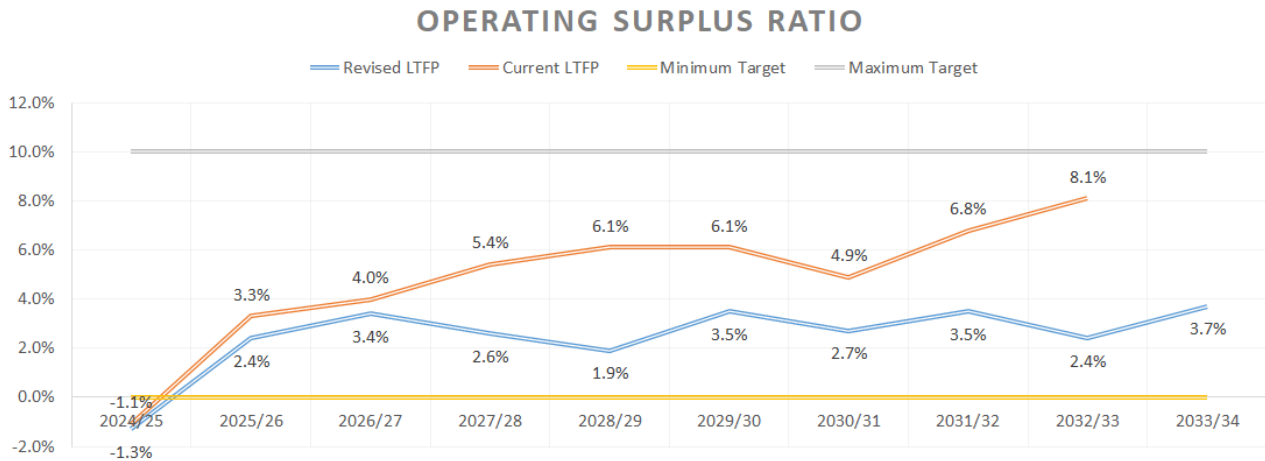
- Increase in annual allowance for roadside tree-trimming;
- Variation in cost of utilities;
- Increase in cost of insurance;
- Estimated impacts of asset revaluations;
- Estimated costs to manage remediation of illegal dumping;
- Finance costs related to three new loans for major capital projects all to be drawn down in Y1 and Y2 of the plan.

Financial Sustainability Indicators (Ratios)

The LTFP targets set for each of the ratios, listed below, remain unchanged:

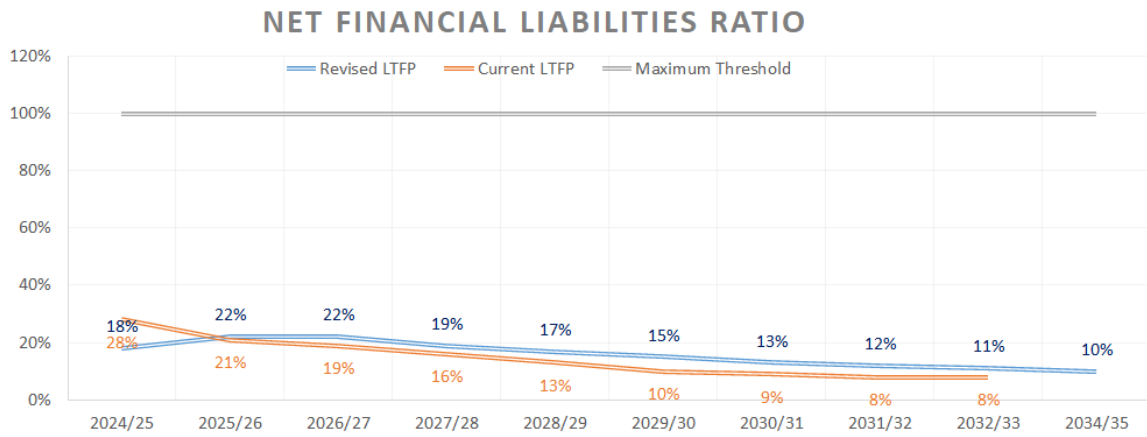
- Operating Surplus Ratio between 0% and 10%.
- Net Financial Liabilities Ratio less than 100%
- Asset Renewal Funding Ratio greater than 100%

Graphs showing the ten-year forecast results are provided below.

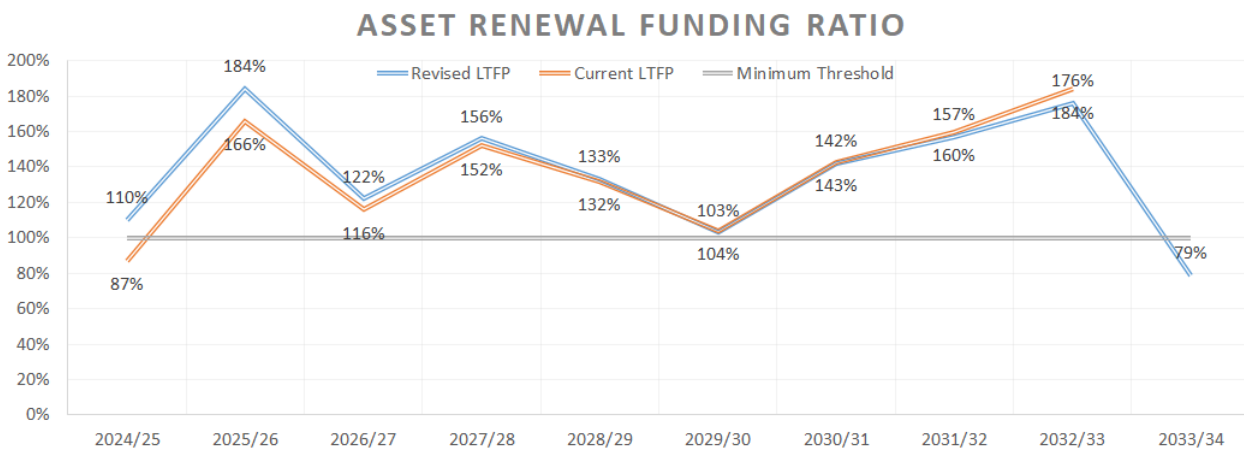


The revised draft LTFP shows that Council will return to a positive Operating Surplus Ratio (OSR) in 2025/2026 (Y2) which matches the forecast of the current adopted LTFP. This said, the revised draft LTFP provides for a more subtle return to positive territory on account of updated operating expenditure estimates and reduced expectations around future increases to Council rates over and above CPI the later part of the plan.

It should be noted, that from time to time, during the period of the LTFP Council’s financial results are materially distorted by individually significant events (i.e. amounts that are either unusual in nature, or usual in nature but unusual in amount) which may convey a false impression of Council’s underlying operations. The revised draft LTFP contains several one-off grant funded projects which are individually significant and as such have the potential to create material variances in the plan should these projects not proceed.



Council's forecast Net Financial Liabilities Ratio (NFLR) continues to be well below Local Government recommended maximum limits and Council's LTFP maximum threshold of 100% of Operating Income. Two new loans are planned to be drawn down in 2025/2026 with a third new loan to be drawn upon in 2026/27. This will see the NFLR peak early in the LTFP but with no further loans predicted the ratio will then decline over the life of the plan.



The Asset Renewal Funding Ratio (ARFR) fluctuates significantly compared to Council's minimum target of 100% annually, however the annual average ARFR result over the ten-year period is 136% which is higher than Council's 100% minimum annual target.

Continuing with the increased focus on renewal of existing assets, Council over the life of this revised LTFP, is proposing to allocate approximately \$161 million towards renewal and replacement of existing assets. This allocation exceeds the current plan by \$14.0 million. This increased allocation will assist Council in seeking to address a portion of its current asset renewal backlog should plan assumptions come to fruition.

However, it should be noted that whilst the revised LTFP contains assumptions around asset revaluations, the actual outcomes of the revaluation of several major asset classes, presently in progress, are unknown. Further, Asset Management Plans (AMP) for all major asset classes are due to be updated by November 2024. These updates are likely to see adjustments to asset renewal requirements impacting the calculation of this ratio.

An additional \$14.3 million over ten years is allocated for upgrades to assets and acquisition of new assets. It should be noted that most of the anticipated expenditure on new/upgrade assets relate to major projects which are dependent on significant levels of grant funding.

Funding the Plan

The revised LTFP recommends a rating strategy that seeks to achieve a degree of stability, predictability and equity over the next ten years, whilst ensuring current levels of service and infrastructure are maintained for the community. Rates will be set at affordable levels having regard to Council's strategic direction, social and economic goals and external economic environment balanced against the community's ability to pay and its desire for services and infrastructure.

Rate revenue increases are set relative to current Consumer Price Index (CPI) (Adelaide All Groups) and/or Reserve Bank of Australia (RBA) inflationary forecasts plus a Road Maintenance and Renewal Loading (RMRL) which is to be applied over and above CPI to ensure Council makes progress on addressing asset renewal backlog and targets. Income generated through the RMRL will be quarantined specifically to be used in capital road renewal projects.

For the purposes of the revised LTFP the table below shows the forecast CPI compared to the overall rate increases proposed. It should be noted that the 2023 December quarter CPI was 4.8% on which the revised LTFP is based.

	Y1 24/25	Y2 25/26	Y3 26/27	Y4 27/28	Y5 28/29	Y6 29/30	Y7 30/31	Y8 31/32	Y9 32/33	Y10 33/34
General Rate Increase	6.80%	5.25%	4.25%	4.00%	4.00%	3.75%	3.75%	3.50%	3.25%	3.25%
Forecast CPI	4.80%	3.25%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Road Maintenance and Renewal Loading (RMRL)	2.00%	2.00%	1.75%	1.50%	1.50%	1.25%	1.25%	1.00%	0.75%	0.75%

General rates (inclusive of all rebates) contribute 60.2% of total operating income across the life of the plan. This increases to 75.2% of total operating income when service charges, special rates and the landscape levy are included. Council is presently conducting an independent review of its approach to rating. The outcome of this review may impact future rating assumptions and future rating practices.

Other sources of revenue provide the remaining 24.8% of total operating income across the life of the plan. When compared to the current LTFP these income streams continue to contribute a similar portion in comparison to the whole in the revised LTFP. A breakdown of the contribution to total operation income made by statutory charges, user charges, investment income, reimbursements and other income will be provided in the presentation at the Committee meeting.

Overall Impact

The revised LTFP builds on Council's historical efforts to improve its financial performance. The plan seeks to secure the level of income required to achieve financial sustainability, whilst seeking to manage expenditure in a responsible manner. The financial statements in the revised draft LTFP (attachment 2) provide more detail on Council's financial position over the next ten years.

If the revised LTFP is adopted, as presented, and future annual Budgets and economic conditions continue in line with the revised LTFP assumptions, Council will achieve its objectives as stated. However, the impact of any future decisions around maintenance of Council's leased jetties, and the development of further coastal asset management and maintenance plans, are likely to continue to place additional pressures of Council's budget. Council will also continue to review its business operations in order to realise potential savings resulting from increased productivity, efficiencies and effectiveness. Any such gains will be reflected in future revisions of the LTFP.

COMMUNITY ENGAGEMENT PLAN

Level 2 - Consult

Public consultation was undertaken as per the Community Engagement Plan (Attachment 3) endorsed by Council at its March 2024 meeting.

If the recommendation above is endorsed by Council the revised LTFP 2025 - 2034 will be made available to the public via Council's website.

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team
- Budget Managers
- Accountant – Financial Management
- Accountant – Financial Operations

In preparing this report, the following external parties were consulted:

- Nil

POLICY IMPLICATIONS

PO142 Budget Reporting and Amendment Policy

The LTFP is part of the suite of Council's Strategic Management Plans.

BUDGET AND RESOURCE IMPLICATIONS

The budget and resourcing implications are as detailed in the revised draft LTFP.




RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

Local Government Act 1999

Local Government (Financial Management) Regulations 2011

Not having an LTFP, or having one that is outdated, could result in Council making decisions without knowing the impact on its long-term financial position. Further, there is a risk that Council may not know what financial strategies it needs to adopt and implement to achieve financial sustainability.

ATTACHMENTS

1. **Submission 1 - Draft Long Term Financial Plan 2025-2034** [↓](#) 
2. **Draft Long Term Financial Plan 2025-2034 (under separate cover)** 
3. **Community Engagement Plan - Updated - Long Term Financial Plan 2025-2034** [↓](#) 

Heinrich Wiechers
Yorketown SA 5576

Yorke Peninsula Council
PO Box 57
Maitland SA 5573
08 8832 0000
admin@yorke.sa.gov.au

4 April 2024

Dear Sirs

Re: Feedback Draft Long Term Financial Plan 2025-2034
▪ **LTFP 2025-2034 proposes 6.8% increase in rates 2024/**

<u>LTFP 2023-2032</u>	
predicted rate receipts for 2022/2023	~ \$ 25,126,000
rates collected	~ \$ 25,668,000 (annual report)
difference	~ \$ 542,000

In 2022/2023 ~ \$ 542,000 or ~ 2.1% more rates had been collected than anticipated.

<u>LFTP 2024-2033</u>	
predicts rate receipts for	2023/2024 ~ \$ 27,306,000 (no annual report available yet)

<u>LFTB 2025-2034</u>	
predicts rate receipts for	2024/2025 ~ \$ 30,274,000

A 6.8% increase is proposed in table on page 6.

However the rates will increase by **10.9%** to collect ~ \$ 30,274,000 in year 2024/2025.

Could you please clarify.

Kind regards

Heinrich Wiechers



COMMUNITY ENGAGEMENT PLAN		SF215
		Responsible Officer: Community Development & Engagement Off
		Issue Date: 31/01/2024
		Next Review Date: December 20
PROJECT NAME:		

Stakeholders	Level 1 INFORM	Level 2 CONSULT	Level 3 PARTICIPATE	Level 4 COLLABORATE	Responsibility	Start Date	End Date	Status	Evaluation Method
ire community		Website			Community Development and Engagement Officer	14/03/2024	4/04/2024	C	73 views
ire community		Public Notice			Community Development and Engagement Officer	19/03/2024	19/03/2024	C	1 response
ire community		Social Media			Community Development and Engagement Officer	14/03/2024	4/04/2024	C	369 post reach
gness Associations		Personalised Letter			Manager Financial Services	14/03/2024	14/03/2024	C	0 responses

23 CORPORATE AND COMMUNITY SERVICES

23.1 FINANCIAL REPORT AS AT 31 MARCH 2024

Document #: 24/25849

Department: Corporate and Community Services

PURPOSE

For Council to consider the financial report and capital projects update report as at 31 March 2024.

RECOMMENDATION

That Council receive the financial report and capital projects update report as at 31 March 2024.

LINK TO STRATEGIC PLAN

Goal: 5 Responsible Governance and Leadership

Strategy: 5.1 Openness and transparency of reporting Council's performance

5.2 Effective leadership and informed decision making

5.3 Meet all legislative requirements and compliance with Council's internal controls

5.4 Seek alternate income streams and ensure financial sustainability

BACKGROUND

A financial report and capital projects update report (projects over \$25,000) is presented monthly for Council's consideration in accordance with Policy PO142 Budget Reporting and Amendment. These reports encompass results to the end of the calendar month preceding each scheduled Council meeting.

DISCUSSION

The attached financial reports are submitted with the following qualifications, comments and notes:

- Actuals included in the Uniform Presentation of Finances (UPF) are as incurred at close of business on the last day of the month being reported and may be subject to end of month adjustments. Any such adjustments will be incorporated in the following monthly report.
- The reports do not include year-end income and expense accruals.
- Both reports include year-to-date commitments i.e. orders raised but not yet paid for.
- **Attachment 1 - Uniform Presentation of Finances (UPF)**
 - Note 1 - Rates, Service Charges (Waste, CWMS and Water), Landscape Levy and Rate Rebates, totalling approximately \$28.5m, have been raised for the 2023/2024 financial year but are only due and payable either in full in September 2023 or by quarterly instalments in September 2023, December 2023, March 2024 and June 2024.
 - Note 2 - includes income from building and planning activity of approximately \$174,000; animal registration fees of \$99,000, septic tank registration fees of approximately \$49,000 and fines/expiations totalling \$63,000.
 - Note 3 - approximate income of \$4.8m collected for user charges (boat ramps, caravan parks, cemetery fees, hall hire, etc.) of which approximately \$3.6m relates to Caravan Parks and \$498,000 to Bush Camping.

- Note 4 - combined operating and capital grants, subsidies and contributions of approximately \$2.5m received to date (Note: a further \$254,000 in unearned grant income is currently recorded as a liability in Council's balance sheet. This grant funding is to be recognised as income progressively as relevant capital expenditure and project milestones occur in accordance with the relevant accounting standards).
 - Note 5 - approximately \$840,000 of investment, reimbursements and miscellaneous income.
 - Note 6 - commitments of approximately \$2.2m with \$1.3m being for waste management services.
 - Note 7 - depreciation estimate for nine months of the financial year has been included in the YTD expenditure being approximately 75% of the 2023/2024 annual revised budget estimate.
 - Notes 8 and 9 - commitments of approximately \$2.6m (including rollovers) for various capital projects, details of which can be found in Attachment 2 of this report.
- **Attachment 2 – Capital Projects Update Report**
 - All year-to-date expenditure in this report includes invoices paid to date and orders outstanding. The total of this amount is then compared against the current budget to provide the budget remaining.
 - It should be noted that the month end balances in the capital report are different to those in Attachment 1 – UPF. This is due to the UPF reflecting the actuals as at the last day of the month, whereas the capital report includes several month end adjustments, corrections to existing purchase orders and raising of new ones, backdated journals and correction of incorrectly allocated amounts. Making these adjustments means the report shows expenditure incurred as well as expenditure forecast for the remainder of the year along with budget remaining against each project. The UPF also includes the financial impact of free of charge assets accepted by council for the 2023/2024 year to date. Free of charge assets are not reported in the Capital Projects Update Report.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

CONSULTATION PROCESS

- Manager Financial Services
- Budget and Project Managers
- Accountant Financial Management
- Accountant Financial Operations

In preparing this report, the following external parties were consulted:

- Nil

POLICY IMPLICATIONS

PO142 Budget Reporting and Amendment Policy

BUDGET AND RESOURCE IMPLICATIONS

This is the ninth update for the 2023/2024 financial year. After nine months of the year, overall financial performance is forecast to decline against Council's original endorsed Budget. This decline is due to significant increased adjustments to forecast depreciation of approximately \$830,000, made through the September quarter budget, based on revaluation results for Council's buildings and structures in 2022/2023. Further significant increases to current year operating expenditure of

approximately \$1.6m, were brought into the budget through the rollover of incomplete and yet to commence operating projects from 2022/2023 which were endorsed in August 2023.

Expenditure on capital projects, including commitments, is increasing as projects advance through procurement, construction and delivery phases. After nine months of the 2023/2024 financial year, 42% of the 2023/2024 proposed revised budget for capital funds remain uncommitted.

All adjustments to reflect the finalisation and endorsement of prior year budget roll over requests, prior year annual Financial Statements, September 2023 and December 2023 quarterly budget adjustment processes are included in the attachments to this Council report.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

Monthly financial reporting provides a transparent and comprehensive reporting regime that allows Council to track performance against financial targets established in its annual budget.

Council risks being perceived as not being transparent if financial performance is not reported periodically. Additionally, Elected Members could be asked to make decisions without knowing the impact on Council's financial position.

There is a significant risk that non-achievement of agreed milestones for grant funded capital projects could result in a delay in Council receiving grant funds, not receiving funds or having to return funds already received. This would have a significant negative impact on Council's budget and cash flow.

Local Government Act 1999

Local Government (Financial Management) Regulations 2011

ATTACHMENTS

1. **Uniform Presentation of Finances as at 31 March 2024**  
2. **Capital Projects Update Report as at 31 March 2024**  

YORKE PENINSULA COUNCIL UNIFORM PRESENTATION OF FINANCES AS AT 31 MARCH 2024							
	2023/24 YTD Actuals \$'000	2023/24 Commitments \$'000	2023/24 YTD Expenditure (Incl Commitments) \$'000	Notes	2023/24 Full Year Revised Budget \$'000	2023/24 Full Year Budget Revisions \$'000	2023/24 Full Year Adopted Budget \$'000
Income							
Rates	28,486		28,486	1	28,482	59	28,423
Statutory Charges	426		426	2	411	03	408
User Charges	4,820		4,820	3	5,074	(27)	5,101
Grants, Subsidies and Contributions - Capital	1,492		1,492	4	1,974	224	1,749
Grants, Subsidies and Contributions - Operating	963		963		2,775	290	2,485
Investment Income	395		395		168		168
Reimbursements	256		256	5	178	07	171
Other Income	188		188		151	27	124
	37,025		37,025		39,213	584	38,629
Expenses							
Employee Costs	8,242	1	8,243		11,251	(39)	11,291
Materials, Contracts and Other Expenses	10,831	2,165	12,996	6	16,900	1,807	15,093
Depreciation, Amortisation and Impairment	9,219		9,219	7	12,292	831	11,461
Finance Cost	152		152		275	(04)	279
	(28,443)	(2,166)	(30,609)		(40,718)	(2,595)	(38,123)
Operating Surplus/ (Deficit)	8,582	(2,166)	6,416		(1,505)	(2,011)	506
Timing adjustment for grant revenue							
Adjusted Operating Surplus (Deficit)	8,582	(2,166)	6,416		(1,505)	(2,011)	506
Net Outlays on Existing Assets							
Capital Expenditure on renewal and replacement of Existing Assets	(6,001)	(1,639)	(7,640)	8	(10,600)	(703)	(9,898)
Add back Depreciation, Amortisation and Impairment	9,219		9,219		12,292	831	11,461
Add back Proceeds on Sale of Assets	204		204		174	25	149
	3,422	(1,639)	1,783		1,866	154	1,712
Net Outlays on New and Upgraded Assets							
Capital Expenditure on New and Upgraded Assets	(3,557)	(1,004)	(4,561)	9	(9,935)	(2,977)	(6,959)
Amounts received specifically for New and Upgraded Assets	1,295		1,295		4,022	1,071	2,952
Add back Proceeds for Sale of Surplus Assets					35	35	
	(2,262)	(1,004)	(3,266)		(5,878)	(1,871)	(4,007)
Annual Net Impact to Financing Activities (surplus/(deficit))	9,742	(4,809)	4,933		(5,518)	(3,728)	(1,789)

Note : Totals may not add due to rounding

Yorke Peninsula Council Monthly Capital Projects Update as at 31 March 2024															
Project Details by Asset Class	Responsible Directorate	Expected Finish Date	Project Management Stages Complete						YTD Actuals	Commitments	YTD Expenditure (incl Commitments) (\$)	Total Budget (\$)	Budget Remaining (\$)	Budget Remaining (%)	Comments
			1	2	3	4	5	6							
53519 - South Coast Rd - Yorke Hwy to Meehan Hill	AIS	Jun-24	●	N/A	N/A	N/A	●	●	\$29,780	\$0	\$29,780	\$293,097	\$263,317	90%	Works commenced, scheduled for completion in May.
54091 - Heel Rd - Sheoak Beach Rd to Goldsmith Beach Rd	AIS	Feb-24	●	N/A	N/A	N/A	●	●	\$485,451	\$672	\$486,123	\$454,889	-\$31,234	-7%	Completed. Budget adjustment to be requested at March quarter review.
57119 - Town Rehabilitation South	AIS	Feb-24	●	N/A	●	N/A	●	●	\$403,397	\$706	\$404,103	\$646,522	\$242,419	37%	Completed. Budget adjustment to be requested at March quarter review.
54101 - New Horiton Rd - Troughbridge Hill Rd to Goldsmith Beach Rd	AIS	Feb-24	●	N/A	N/A	N/A	●	●	\$95,150	\$0	\$95,150	\$128,850	\$33,700	26%	Completed. Budget adjustment to be requested at March quarter review.
57108 - Corny Point Rd - Brutus Rd to Turton Rd	AIS	Nov-23	●	N/A	N/A	N/A	●	●	\$305,105	\$0	\$305,105	\$305,105	\$0	0%	Completed.
57116 - Dust Suppression	AIS	Apr-24	●	N/A	N/A	N/A	●	●	\$104,751	\$0	\$104,751	\$92,001	-\$12,750	-14%	Works commenced in February 2024 and scheduled for completion in April 2024. Budget adjustment to be requested at March quarter review.
54027 - Nalyappa Rd - Coopers Rd to Barnes Rd	AIS	Dec-23	●	N/A	N/A	N/A	●	●	\$338,941	\$18	\$338,959	\$406,200	\$67,241	17%	Completed. Budget adjustment to be requested in March quarter review.
53011 - Melton South Rd - Upper Yorke Rd to Wayside Rd	AIS	Nov-23	●	N/A	N/A	N/A	●	●	\$380,880	\$0	\$380,880	\$380,788	-\$92	0%	Completed.
54077 - Sandy Church Rd - Spencer Hwy to 3.45 Km East	AIS	Mar-24	●	N/A	N/A	N/A	●	●	\$425,609	\$295	\$425,904	\$501,232	\$75,328	15%	Completed.
57109 - Patch Work North - Various Roads	AIS	Jun-24	●	N/A	N/A	N/A	●	●	\$344,255	\$0	\$344,255	\$1,045,227	\$700,972	67%	Works commenced.
57112 - Patch Works South - Various Roads	AIS	Jun-24	●	N/A	N/A	N/A	●	●	\$246,375	\$1,739	\$248,114	\$544,887	\$296,773	54%	Works commenced.
54099 - Dowlingville Stant Rd - Yorke Hwy to Cook Rd	AIS	Jan-24	●	N/A	N/A	N/A	●	●	\$193,743	\$425	\$194,168	\$200,424	\$6,256	3%	Completed. Budget adjustment to be requested at March quarter review.
49500 - Reseal Allocation	AIS	Jun-24	●	N/A	N/A	N/A	●	●	\$735,954	\$832,087	\$1,568,041	\$1,735,902	\$167,861	10%	[Rolled over from 2022/23] Resealing works complete, awaiting line marking.
52490 - Rubble Raising	AIS	Jun-24	●	N/A	N/A	N/A	●	●	\$22,369	\$366,822	\$389,191	\$500,000	\$110,809	22%	Works are underway and due for completion in April 2024.
57535 - Sealed Road Rehabilitation Stabilisation Works	AIS	Jun-24	●	N/A	●	N/A	●	●	\$0	\$211,670	\$211,670	\$250,000	\$38,330	15%	Works have commenced and scheduled for completion in April 2024.
57024 - North Coast Road Upgrade (Stage 2)	AIS	Feb-24	●	●	N/A	N/A	●	●	\$1,068,725	\$251,161	\$1,319,886	\$2,300,000	\$980,114	43%	North Coast Road project is nearing completion with some minor stormwater works to be undertaken, anticipate completion in April 2024.
49510 - Gardner & Fowler Street, Price	AIS	Mar-24	●	●	N/A	N/A	●	●	\$94,705	\$5,726	\$100,431	\$0	-\$100,431	100%	Further asphalt work have been completed and waiting on line marking to complete. Budget adjustment required in March quarter due to additional grant funding being received.
60040 - Maitland Plane Tree Root Control (Robert Street Concept Design)	AIS	Jun-20	●	●	N/A	N/A	●	●	\$5,200	\$0	\$5,200	\$171,431	\$166,231	97%	[Rolled over from 2022/23] Project on hold pending future application for grant funding to enable completion.
Total Transport Infrastructure									\$5,801,659	\$1,780,325	\$7,581,983	\$11,415,709	\$3,833,726	34%	
Stormwater Infrastructure															
40080 - Minlaton Depot Stormwater Works	AIS	May-22	●	●	●	N/A	●	●	\$0	\$0	\$0	\$37,061	\$37,061	100%	[Rolled over from 2022/23] Design finalised, quotations to be sourced across multiple trades. Anticipate completion in May 2024.
44304 - Stormwater Drainage - Corny Point Road	AIS	Jun-23	●	●	N/A	N/A	●	●	\$23,448	\$7,898	\$31,146	\$38,100	\$6,954	18%	[Rolled over from 2022/23] Detailed design has now been received, staff are reviewing the design.
59425 - Stormwater - Maitland Drainage [LRCIP] & [LRCIP Phase 3]	AIS	Jun-23	●	●	N/A	N/A	●	●	\$73,446	\$0	\$73,446	\$73,446	\$0	0%	[Rolled over from 2022/23] Completed.
59433 - Edithburgh - Gillerton terraces Drainage works -Stage 3	AIS	Jan-24	●	●	N/A	N/A	●	●	\$67,508	\$0	\$67,508	\$62,000	-\$5,508	-9%	Completed. Budget adjustment to be requested at March quarter review.
59449 - Maitland Western stormwater dam spillway installation stage 2	AIS	Dec-23	●	●	N/A	N/A	●	●	\$50,958	\$0	\$50,958	\$50,000	-\$958	-2%	Project is near completion.
Total Stormwater Infrastructure									\$215,360	\$7,698	\$223,058	\$260,607	\$37,549	14%	
Water Scheme Infrastructure															
44283 - Hardwicke Bay water scheme increased storage capacity	AIS	Dec-23	●	●	N/A	N/A	●	●	\$36,200	\$4,215	\$40,415	\$80,000	\$39,585	49%	New tank installed and operational, general works still to be done.
Total Water Scheme Infrastructure									\$44,170	\$4,215	\$48,385	\$86,150	\$37,765	44%	

Note : Totals may not add due to rounding.

23.2 COMMUNITY ENERGY UPGRADES FUND PROGRAM - SOLAR GRANT OPPORTUNITY

Document #: 24/26206

Department: Corporate and Community Services

PURPOSE

To seek Council endorsement to lift the matter – Community Energy Upgrade Fund Program – Solar Grant Opportunity from the table and resume proceedings at the point preceding the resolution from the 13 March 2024 Ordinary Council meeting. Further, for Council to consider a grant application to fund solar and battery systems on the Maitland Council Office.

RECOMMENDATION

That Council endorse to lift the matter Community Energy Upgrades Fund Program – Solar Grant Opportunity from the table for further consideration and resume the proceedings at the point preceding the following resolution:

Moved: Cr Adam Meyer

Seconded: Cr Alan Heaton

That the matter be laid on the table and a report with further information be presented to the April 2024 Council Meeting.

CARRIED 059/2024 (13/03/2024)

and

RECOMMENDATION

That Council endorse a grant application to fund a solar and battery system on the Maitland Council Office through the Community Energy Upgrades Fund Program.

LINK TO STRATEGIC PLAN

Goal: 1 Economically Prosperous Peninsula

3 Valued and Restored Environment

5 Responsible Governance and Leadership

Strategy: 1.6 Identify opportunities to advocate on behalf of key industries (e.g. agriculture, tourism etc.)

3.4 Partner with other tiers of government and non-government organisations to improve environmental outcomes

3.5 Deliver projects and services that have direct environmental benefits

5.4 Seek alternate income streams and ensure financial sustainability

BACKGROUND

The potential to add a solar system to the principal Yorke Peninsula Council office in Maitland has been front of mind of staff for many years with the Local Government Association of South Australia's (LGASA) Energy Audit report, part of a Local Government sector-wide initiative, released 30 July 2019 acting as the catalyst.

The LGASA, in partnership with Peak Services (energy consultant), were engaged by the Yorke Peninsula Council (Council) to undertake an energy audit, inclusive of a solar concept design study and structural and electrical suitability inspections, at the Maitland Office. The audit report provided recommendations as to courses of action in which Council could save on electricity consumption, these included: installation of motion sensors in low-traffic areas, setting air-conditioning at 19 degrees Celsius during winter and 25 degrees Celsius during summer, workstation behavioural changes (sleep mode). Council has already implemented many of the recommendations as best as has been practicable, however the audit's main suggestion was that the Maitland office could save approximately \$260k over a 20-year period (system life span) by installing a rooftop solar system.

The Community Energy Upgrades Fund Program (CEUF), which closes for applications on 30 April 2024, offers an opportunity for Council to apply for grants to establish solar systems including battery storage. Council staff initially considered this an opportunity to add solar/battery systems to the Maitland office and the Southern Yorke Peninsula Childcare Centre (SYPCCC), Minlaton, however upon further review, it is the recommendation to proceed with a grant application for the Maitland office only. Further investigation into electricity consumption usage will be gathered over the next 12-months from those Council facilities which have been identified to potentially benefit from becoming more energy efficient. These include (but not limited to) the newly built SYPCCC, CWMS plant sites, caravan parks and the Minlaton Council chamber.

DISCUSSION

Electricity is a major cost associated with operating the principal Yorke Peninsula Council office in Maitland, with annual power bills of \$31,000 to \$35,000 (rounded) over the past five years. A 2019 Yorke Peninsula Council Maitland Office Energy Audit report stated "Maitland Office is suitable for a solar installation without requiring any additional upgrades on the existing structural and electrical infrastructures." The report showed that with a 50kW solar system and no battery storage, Council would save \$262,940 across 20 years and the system would pay for itself within five years.

As technology has continued to evolve and improve, it would now be recommended to install a 106.24kW solar system with the inclusion of two "Tesla Powerwall 2" battery units of 13.5kW capacity each on the Maitland office for optimal financial and environmental benefits. This recommendation is based on a thorough desktop review of current commercially available solar and battery storage systems, and on supplier advice, factoring in the size of the building and historical electricity usage.

Although long-term cost savings are estimates only and can be affected by usage, electricity charges, weather and other factors, conservative staff calculations using the lowest current feed-in tariff, current supply charge rate (including 1.5% inflation rate for future projections) and 85% system operating efficiency, indicate savings of over \$20,000 annually. This would result in a discounted payback period of four years and total savings to Council's operating expenditure of more than \$300,000 across the system's life expectancy being 20 years. This would achieve a key goal of Council by significantly lowering operating costs without sacrificing community service levels.

The battery system included in the proposal would add back-up power supply in the event of an outage, supplementing or replacing the current generator back-up system. This aligns with Council's Business Continuity Policy which states "Yorke Peninsula Council (Council) aims to minimise the likelihood of a Business Interruption Event occurring." The batteries will also provide financial benefits in the evening and at night, when Council's electricity use remains high due to the necessity of having constant air cooling in the onsite IT server room.

Adding a solar/battery system would also provide environmental benefits, reducing greenhouse emissions equivalent to planting 3198 trees per year (Clean Energy Regulator, 2021. Electricity sector emissions and generation data).

The CEUF is a federal grant program targeted specifically at Local Government organisations, awarding grants from \$25,000 to \$2.5 million for renewables projects. The CEUF aims to help councils make their facilities more energy efficient and to lower the energy efficiency of their facilities and to lower their greenhouse emissions. The program aligns with the Australian Government's emission reduction targets of 43% by 2030 and net-zero by 2050, as well as 82% renewable electricity generation by 2030. Grant applications are due by 30 April 2024.

A current quotation indicates the Maitland Office solar/battery project would cost \$123,000 excluding GST, requiring a grant application for \$61,500 excluding GST, with a \$61,500 excluding GST co-contribution from Council. The final cost will be known once a formal procurement process has been undertaken, which would occur if and when the grant funding was approved.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team
- Manager Economic Development and Business Sustainability
- Environment Officer

In preparing this report, the following external parties were consulted:

- Nil

POLICY IMPLICATIONS

PO121 External Grant Funding Policy

BUDGET AND RESOURCE IMPLICATIONS

The Community Energy Upgrades Fund Program requires a minimum 50% co-contribution, which would be \$61,500 ex-GST based on a current quotation. This amount is not presently in the budget and would either need to be included in the 2024-2025 budget or brought into the budget via a quarterly variation (depending on when notification is received regarding the success or otherwise of the grant application).

Minimal ongoing costs would include solar panel and battery system maintenance; however, these will be absorbed by the savings made to annual average electricity bills. Conservative predictions indicate savings of more than \$20,000 annually and more than \$300,000 across 20 years. This factors in any possible deterioration of the panels, costs associated to the replacement of inverters, as well as increased electricity costs. The discounted payback period for the system is estimated to be four years.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

The risks of not proceeding with this grant application and the subsequent project to install solar and battery systems on the Maitland Council Office include:

- Higher operating costs annually and long-term;
- Higher greenhouse emissions;
- Potential need for Council to fund 100% of such a project if grant funding is no longer available;
- Reputational damage associated with declining an opportunity to become more energy efficient and environmentally conscious; and
- Reliance on generator back-up power

ATTACHMENTS

1. **Council Report (Laid on Table) - 13 March 2024 - Community Energy Upgrades Fund Program - Solar Grant Opportunity** [↓](#) 

COUNCIL MEETING AGENDA

13 MARCH 2024

23 CORPORATE AND COMMUNITY SERVICES**23.1 COMMUNITY ENERGY UPGRADES FUND PROGRAM - SOLAR GRANT OPPORTUNITY****Document #:** 24/16877**Department:** Corporate and Community Services**PURPOSE**

To seek Council approval for a grant application to fund solar and battery systems on the Maitland Council Office and Southern Yorke Peninsula Community Childcare Centre, Minlaton.

RECOMMENDATION

That Council endorse a grant application to the Community Energy Upgrades Fund Program for solar and battery systems on the Maitland Council Office and Southern Yorke Peninsula Community Childcare Centre, Minlaton.

LINK TO STRATEGIC PLAN**Goal:** 1 Economically Prosperous Peninsula

3 Valued and Restored Environment

5 Responsible Governance and Leadership

Strategy: 1.6 Identify opportunities to advocate on behalf of key industries (e.g. agriculture, tourism etc.)

1.9 Seek out, develop and deliver on economic development opportunities

3.4 Partner with other tiers of government and non-government organisations to improve environmental outcomes

3.5 Deliver projects and services that have direct environmental benefits

5.4 Seek alternate income streams and ensure financial sustainability

BACKGROUND

The Maitland Council Office and Southern Yorke Peninsula Community Childcare Centre, Minlaton, have been identified as Yorke Peninsula Council buildings for which solar and battery systems could create substantial long-term cost savings and reduce the organisation's greenhouse emissions. The Community Energy Upgrades Fund Program (CEUF), which closes for applications on 30 April 2024, offers an opportunity for Council to apply for grant funding to have solar and battery systems supplied and installed on these buildings.

DISCUSSION

The CEUF is a federal grant program targeted specifically at Local Government organisations, awarding grants from \$25,000 to \$2.5 million for renewables projects. This is the first time a funding opportunity has presented itself to Council that is targeted at local government to fund solar and battery systems. The CEUF aims to help councils make their facilities more energy efficient and to lower their greenhouse emissions. The program aligns with the Australian Government's emission reduction targets of 43% by 2030 and net-zero by 2050, as well as 82% renewable electricity generation by 2030. Grant applications are due by 30 April 2024.

COUNCIL MEETING AGENDA**13 MARCH 2024**

Council staff have identified the opportunity to add solar and battery systems to its buildings, particularly the Maitland Principal Office (office) and Southern Yorke Peninsula Community Childcare Centre (childcare centre).

Adding such a system to the office would result in an estimated reduction of **\$28,600** in Council's annual electricity bills (based on current averages). This cost saving will reduce operating costs, in turn improving Council's long term financial sustainability. Additionally, environmental benefits include:

- Trees planted equivalent: 3,198 trees per year;
- Avoided equivalent fuel: 53,125 litres of petrol per year; and
- Avoided coal burnt: 60,376 kg of coal per year.

A solar and battery system on the childcare centre will make childcare operations more financially viable for the provider, Yorke Peninsula Learning and Care, helping ensure long-term sustainability of the service. The childcare venture will create significant and long-lasting social and economic benefits for families and the wider region, and reducing operating costs for Yorke Peninsula Learning and Care will help the service succeed. The childcare centre solar and battery system is estimated to save **\$11,800** annually (based on forecasting, due to no electricity consumption averages during construction).

The CEUF grant guidelines state "integrated projects that bring together several activities and encompass multiple sites are encouraged". Packaging both buildings in one application addresses the program's desire for multiple sites to be included, and combining solar with battery systems meets the definition of "several activities".

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team
- Manager Economic Development
- Environment Officer

In preparing this report, the following external parties were consulted:

- Nil

POLICY IMPLICATIONS

PO121 External Grant Funding Policy

BUDGET AND RESOURCE IMPLICATIONS

The Community Energy Upgrades Fund Program requires a minimum 50% contribution, which for both combined locations, totals \$88,375. This amount is not presently included in the budget and would either need to be included in the 2024-2025 budget, or brought into the budget via quarterly variation (depending on when notification is received regarding the success or otherwise of the grant application). The 50% contribution has not been included in the Long Term Financial Plan during drafting, due to the grant opportunity presenting after this process.

Minimal ongoing costs will include solar panel and battery system maintenance, however these will be absorbed by the significant savings made to annual average electricity bills.

Estimated annual electricity savings:

- \$28,600 for the Maitland Principal Office;
- \$11,800 for the Southern Yorke Peninsula Community Childcare Centre; and

COUNCIL MEETING AGENDA**13 MARCH 2024**

- Return on investment being approximately 2 years.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

The risks of not proceeding with this grant application and the subsequent project to install solar and battery systems on the Maitland Council Office and Southern Yorke Peninsula Community Childcare Centre include:

- Higher long-term operating costs;
- Higher greenhouse emissions;
- Higher operating costs for the childcare provider;
- Attempting the project in the future, whether by choice or to comply with potential State/Federal requirements, could require 100% Council funding;
- Reputational damage associated with declining an opportunity to become more energy efficient and environmentally conscious; and
- Reliance on generator back-up power.

ATTACHMENTS

Nil

23.3 RATE REBATE - ARTHURTON WAR MEMORIAL SPORTS CLUB INC**Document #:** 24/26823**Department:** Corporate and Community Services**PURPOSE**

For Council to consider a rate rebate application received from Arthurton War Memorial Sports Club Inc. for land leased from Council.

RECOMMENDATION A

That Council grant a 100% discretionary rebate of general rates only to the Arthurton War Memorial Sports Club Inc for the leased portion of the property located at 14A Main Street Arthurton (Assessment no. 437202) for 2023/2024 and future financial years, in accordance with Section 166 (1) (j) of the Local Government Act 1999.

or

RECOMMENDATION B

That Council do not grant a rate rebate to the Arthurton War Memorial Sports Club Inc for the leased portion of the property located at 14A Main Street Arthurton (Assessment no. 437202) for 2023/2024 and future financial years.

LINK TO STRATEGIC PLAN**Goal:** 1 Economically Prosperous Peninsula**Strategy:** 1.5 Partner and build positive relationships with key stakeholders to progress tourism and business growth**Goal:** 5 Responsible Governance and Leadership**Strategy:** 5.2 Effective leadership and informed decision making

5.3 Meet all legislative requirements and compliance with Council's internal controls

BACKGROUND

The Arthurton War Memorial Sports Club Inc. (Club) leases property from Council located at 14A Main Street Arthurton (Property) which includes a shed (Shed). The Shed's primary use is to store firefighting equipment and a fire unit owned by the Arthurton Progress Association at no charge. The Shed is also used to house sporting equipment owned by the Club. The Club has applied for a 100% discretionary rebate on the lease portion of the Property as the primary usage of the leased portion of the Property is to the storage of firefighting equipment and community sporting equipment in the Shed.

DISCUSSION

Rates can be rebated under Division 5 of the Local Government Act 1999 (Act), either as a mandatory rebate (Sections 160 -165) of the Act and/or discretionary (Section 166) of the Act upon application.

The Club has applied for a 100% discretionary rebate under Section 166 (j) of the Act.

The leased portion of the Property was historically flagged as "non-rateable". However, upon lease renewal and as outlined in the new agreement, ratability of the land was imposed in accordance with

Section 147 of the Act which states that all land within the area of a council is rateable, except for land within a specific exemption. As the leased portion of the Property does not fall within a specific exemption category it was suggested that the Club apply for a rebate over the leased portion of the Property.

A copy of the Club's application is provided in Attachment 1.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team
- Manager Financial Services
- Senior Rates Officer
- Property Tenure Officer

In preparing this report, the following external parties were consulted:

- Arthurton War Memorial Sports Club Inc.

POLICY IMPLICATIONS

PO060 Rates Relief Policy

BUDGET AND RESOURCE IMPLICATIONS


Rate rebates provided will result in income foregone. In this instance the maximum amount of the rebate in 2023/2024 is \$459.36, however, this may be higher or lower in future years depending on rates raised in these years.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

There is a risk that granting a rate rebate in this instance will generate inconsistencies in the way similar properties are treated when it comes to paying rates and charges. Approving this rate rebate request may set a precedent for other such properties to request rebate of rates and charges.

Local Government Act 1999

ATTACHMENTS

1. **Rate Rebate Application - Assessment 437202 - 14A Main Street Arthurton - Arthurton War Memorial Sports Club** [↓](#) 

23/88493

Arthurton War Memorial Sporting Clubs Inc
PO Box 35
ARTHURTON SA 5572
ABN 90 097 947 189
Ph: 0407 974 602

RECEIVED
15 SEP 2023
BY:.....

[Redacted]
Yorke Peninsula Council
PO Box 57
MAITLAND SA 5573

11th September 2023

Dear [Redacted]

Re: Rate rebate application – Arthurton War Memorial – Ass. 437202 – 2023-2024

Please find enclosed the completed Rates Rebate document for Rates levied on assessment 437202 – Lease 2002 situated at 14A Main Street, Arthurton.

The Arthurton War Memorial advise that the shed is currently utilised as storage for excess sports paraphernalia and primarily fire fighting equipment. A newly sourced fire unit owned by the Arthurton Progress Association is stored in the shed for easy access for the safety of the community. We allow for the Arthurton Progress Association to store the fire fighting unit/equipment, free of charge as a benefit to the community.

The fire unit was purchased with grant funds gained from Bayer (Chemical Company) via support from Central Ag Solutions with the Arthurton Progress Association providing additional money to complete the purchase of the unit. Further the Arthurton Women’s Ag Bureau purchased additional fire fighting equipment and a storage locker for the use and benefit of the whole community which is also stored in the shed, free of charge.

If you have any questions or require any further information please contact either myself on [Redacted] or the President of Arthurton War Memorial Sports Club Inc, [Redacted]

Yours sincerely,



[Redacted] (Secretary)
Arthurton War Memorial Sports Club Inc

23/88493

YORKE PENINSULA COUNCIL

PRINCIPAL OFFICE:
8 Elizabeth Street, Maitland
ALL CORRESPONDENCE TO:
PO Box 57, MAITLAND, SA 5573
Telephone (08) 8832 0000
Email: admin@yorke.sa.gov.au
Website: www.yorke.sa.gov.au



RATE REBATE APPLICATION	SF391
	Responsible Officer: Senior Rates Officer
	Issue Date: 16 June 2020
	Next Review Date: 15 June 2024

Details of Applicant	
Organisation:	Arthurton War Memorial Sporting Club Inc.
Mailing Address:	[REDACTED]
Phone Number:	[REDACTED]
Email Address:	[REDACTED]

If the applicant is not a natural person, please provide details for contact person:	
Full Name	[REDACTED]
Position:	President - Arthurton War Memorial
Mailing Address:	[REDACTED]
Phone Number:	[REDACTED]
Email Address:	[REDACTED]

Details of Land Parcel(s)	
Assessment Number(s)	437202 - 14A Main Street, Arthurton
Valuer General Number(s)	Leave 2002
Certificate of Title(s)	Leave 2002 - Storage Shed
Property Address:	14A Main Street, Arthurton

ADVISED BY:		
Name:	Signature:	Date:

CATEGORIES OF REBATES:

MANDATORY (go to Section B) and DISCRETIONARY (go to Section C)

- Please tick the category under which you are seeking a rebate
- Section numbers quoted refer to the Local Government Act 1999
- Further information or clarification please refer to the Local Government Act 1999 which can be found at www.legislation.sa.gov.au >Acts > Local Government Act 1999

23/88493

SECTION B – MANDATORY REBATES

- | | |
|--|--|
| <input type="checkbox"/> HEALTH SERVICE | Section 160
Land being predominately used for service delivery or administration by a hospital or health centre incorporated under the South Australia Health Commission Act 1976. |
| <input type="checkbox"/> COMMUNITY HOUSING | Section 161
Land predominately used for service delivery or administration by a community housing services organisation. |
| <input type="checkbox"/> RELIGIOUS PURPOSES | Section 162
Land containing a church or other building used for public worship (and any grounds) or land solely used for religious purposes. |
| <input type="checkbox"/> PUBLIC CEMETERIES | Section 163
Land being used for the purposes of a public cemetery |
| <input type="checkbox"/> ROYAL ZOOLOGICAL SOCIETY OF SA | Section 164
Land (other than land used as a domestic premises) owned by, or under the care, control and management of the Royal Zoological Society of South Australia Incorporate. |
| <input type="checkbox"/> EDUCATIONAL PURPOSES | Section 165 <ul style="list-style-type: none"> <input type="checkbox"/> Land occupied by a government school under a lease or licence and being used for educational purposes, or; <input type="checkbox"/> Land occupied by a non-government school registered under part 5 of the Education Act 1972 and being used for educational purposes, or; <input type="checkbox"/> Land being used by a university or university college to provide accommodation and other forms of support for students on a not-for-profit basis. |

SECTION C - DISCRETIONARY REBATES

The Council may, at its discretion, grant a rebate of rates in any of the following cases, under Section 166 of the Local Government Act 1999. Please indicate which of the following cases is applicable to your application:

- (a) Where the rebate is desirable for the purpose of securing the proper development of the area (or part of the area)
- (b) Where the rebate is desirable for the purpose of assisting or supporting a business in its area
- (c) Where the rebate will be conducted to the preservation of buildings or places of historic significance
- (d) Where the land is being used for educational purposes
- (e) Where the land is being used for the agricultural, horticultural or floricultural exhibitions
- (f) Where the land is being used for a hospital or health centre
- (g) Where the land is being used to provide facilities or services for children or young persons
- (h) Where the land is being used to provide accommodation for the aged or disabled
- (i) Where the land is being used for a residential care facility that is approved for Commonwealth funding under the Aged Care Act 1987 (Commonwealth) or a day therapy centre.
- (j) Where the land is being used by an organisation which in the opinion of the Council, provides a benefit or service to the local community
- (k) Where the rebate relates to common property or land vested in a community corporation under the Community Titles Act 1996 over which the public has a free and unrestricted right of access and enjoyment

*Printed copies are considered uncontrolled.
Before using a printed copy, verify that it is the current version.*

23/88493

SECTION D – REQUIRED TO BE COMPLETED FOR ALL APPLICATIONS

Additional Information Required

The Council requires you to attach the following additional information to this application:

- Evidence that the land is being used for the purpose claimed;
- Evidence as to whether the land is being used for service delivery and/or administration;
- Copy of constitution or documentation establishing incorporation on a not-for-profit basis;
- Evidence that the organisation provides services free of charge or below cost;
- Evidence that the organisation provides services to persons other than members.

Application forms and all additional information are to be received within 30 days of receipt of this application.

A failure to submit application forms or to provide additional information required by the Council to assess the application within the specified period may result in the Council refusing to consider the application.

Please Note: It is the responsibility of the application to establish their claim for entitlement to a rebate and supply all the information required to substantiate this claim. Where insufficient information or evidence is supplied, applications may be denied. Under the Local Government Act 199, generally rebates can only be granted on an annual basis and therefore must be applied for annually or when requested by Council.

Discretionary rebates granted in any one year may not be granted in subsequent years.

*Printed copies are considered uncontrolled.
Before using a printed copy, verify that it is the current version.*

23.4 RATE REBATE - ST VINCENT DE PAUL SOCIETY SA INC**Document #:** 24/26828**Department:** Corporate and Community Services**PURPOSE**

For Council to consider a rate rebate application received from St Vincent de Paul Society SA Inc.

RECOMMENDATION A

That Council grant a further 25% Community Services rebate of general rates only, in addition to the 75% mandatory Community Services rebate of general rates only (total 100% rebate), to the St Vincent de Paul Society SA Inc. for the property located at 12 Robert Street Maitland (Assessment no. 422980) for 2024/2025 and future financial years, in accordance with Section 161(1) of the Local Government Act 1999.

or

RECOMMENDATION B

That Council do not grant a further 25% Community Services rebate of general rates only, in addition to the 75% mandatory Community Services rebate of general rates only to St Vincent de Paul Society SA (Inc.) for the property located at 12 Robert Street Maitland (Assessment no. 422980) for 2024/2025 and future financial years.

LINK TO STRATEGIC PLAN**Goal:** 1 Economically Prosperous Peninsula**Strategy:** 1.5 Partner and build positive relationships with key stakeholders to progress tourism and business growth**Goal:** 5 Responsible Governance and Leadership**Strategy:** 5.2 Effective leadership and informed decision making

5.3 Meet all legislative requirements and compliance with Council's internal controls

BACKGROUND

The St Vincent de Paul Society SA Inc. (Society) leases property from Australian Grain Export Pty Ltd (Owners) located at 12 Robert Street Maitland (Property). Property is used as a second-hand shop by the Society who pay a lease fee of \$2,000 per month plus GST if applicable (\$24,000 per annum) to the Owners and, in accordance with the lease agreement, are also responsible for payment of Council rates and charges, along with water and sewer rates, charges, and levies.

The Society previously occupied property at 17-21 Robert Street Maitland where a 100% discretionary rebate had been applied since 2016. Due to the Society's relocation, a new 100% discretionary rebate has been requested for endorsement by Elected Members.

DISCUSSION

Rates can be rebated under Division 5 of the Local Government Act 1999 (Act) either as a mandatory rebate (Sections 160 -165) of the Act and/or discretionary (Section 166) of the Act, upon application.

The Society meets the requirements of Section 161(4)(c) of the Act to qualify as a community service organization and its constitution complies with Section 161(3) of the Act. As such, the Society can

access a mandatory 75% Community Services rebate. However, in accordance with Section 161(1) of the Act, a Community Services rebate of greater than 75% may be granted at the discretion of Council. The Society have applied for a 100% discretionary rebate under Section 166(j) of the Act. However, the application is best considered under Section 161 of the Act.

A copy of the Society's application is provided as attachment 1.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team
- Manager Financial Services
- Senior Rates Officer
- Property Tenure Officer

In preparing this report, the following external parties were consulted:

- St Vincent de Paul Society SA Inc.

POLICY IMPLICATIONS

PO060 Rates Relief Policy

BUDGET AND RESOURCE IMPLICATIONS

Rate rebates provided will result in income foregone. In this instance the amount of the rebate in 2023/2024 would have been \$988.63 (75% mandatory) plus \$329.54 (25% discretionary) making a total of \$1,318.17. These amounts may be higher or lower in future years depending on rates raised in those years. Please note the rebate request is for 2024/2025 financial year and beyond.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

There is risk that granting a rate rebate in this instance will generate inconsistencies in the way similar properties are treated when it comes to paying rates and charges. Approving this rate rebate request may set a precedent for other such properties to request rebate of rates and charges.

Local Government Act 1999

ATTACHMENTS

1. **Rate Rebate Application - 12 Robert Street Maitland - Assessment 422980 - St Vincent de Paul Society SA Inc.** [↓](#) 



RATE REBATE APPLICATION	SF391
	Responsible Officer: Senior Rates Officer
	Issue Date: 24/01/2024
	Next Review Date: June 2028

Details of Applicant	
Organisation:	St Vincent de Paul Society (SA) Inc.
Mailing Address:	██████████ Adelaide SA 5001
Phone Number:	██████████
Email Address:	██████████

If the applicant is not a natural person, please provide details for contact person:	
Full Name	██████████
Position:	Senior Accountant
Mailing Address:	As above
Phone Number:	██████████
Email Address:	██████████

Details of Land Parcel(s)	
Assessment Number(s)	422980
Valuer General Number(s)	4601898950
Certificate of Title(s)	
Property Address:	12 Robert Street, Maitland SA 5573

ADVISED BY:		
Name: ██████████	Signature: ██████████	Date: 2/02/2024

- CATEGORIES OF REBATES:**
- MANDATORY (go to Section B) and DISCRETIONARY (go to Section C)
- Please tick the category under which you are seeking a rebate
 - Section numbers quoted refer to the Local Government Act 1999
 - Further information or clarification please refer to the Local Government Act 1999 which can be found at www.legislation.sa.gov.au >Acts > Local Government Act 1999

SECTION B – MANDATORY REBATES

- HEALTH SERVICE** **Section 160**
Land being predominately used for service delivery or administration by a hospital or health centre incorporated under the South Australia Health Commission Act 1976.
- COMMUNITY HOUSING** **Section 161**
Land predominately used for service delivery or administration by a community housing services organisation.
- RELIGIOUS PURPOSES** **Section 162**
Land containing a church or other building used for public worship (any grounds) or land solely used for religious purposes.
- PUBLIC CEMETERIES** **Section 163**
Land being used for the purposes of a public cemetery
- ROYAL ZOOLOGICAL SOCIETY OF SA** **Section 164**
Land (other than land used as a domestic premises) owned by, or under the care, control and management of the Royal Zoological Society of South Australia Incorporate.
- EDUCATIONAL PURPOSES** **Section 165**
- Land occupied by a government school under a lease or licence and being used for educational purposes, or;
 - Land occupied by a non-government school registered under part 5 of the Education Act 1972 and being used for educational purposes, or;
 - Land being used by a university or university college to provide accommodation and other forms of support for students on a not-for-profit basis.

SECTION C - DISCRETIONARY REBATES

The Council may, at its discretion, grant a rebate of rates in any of the following cases, under Section 166 of the Local Government Act 1999. Please indicate which of the following cases is applicable to your application:

- (a) Where the rebate is desirable for the purpose of securing the proper development of the area (or part of the area)
- (b) Where the rebate is desirable for the purpose of assisting or supporting a business in its area
- (c) Where the rebate will be conducive to the preservation of buildings or places of historic significance
- (d) Where the land is being used for educational purposes
- (e) Where the land is being used for the agricultural, horticultural or floricultural exhibitions
- (f) Where the land is being used for a hospital or health centre
- (g) Where the land is being used to provide facilities or services for children or young persons
- (h) Where the land is being used to provide accommodation for the aged or disabled
- (i) Where the land is being used for a residential care facility that is approved for Commonwealth funding under the Aged Care Act 1987 (Commonwealth) or a day therapy centre.
- (j) Where the land is being used by an organisation which in the opinion of the Council, provides a benefit or service to the local community
- (k) Where the rebate relates to common property or land vested in a community corporation under the Community Titles Act 1996 over which the public has a free and unrestricted right of access and enjoyment

*Printed copies are considered uncontrolled.
Before using a printed copy, verify that it is the current version.*

SECTION D – REQUIRED TO BE COMPLETED FOR ALL APPLICATIONS

Additional Information Required

The Council requires you to attach the following additional information to this application:

- Evidence that the land is being used for the purpose claimed;
- Evidence as to whether the land is being used for service delivery and/or administration;
- Copy of constitution or documentation establishing incorporation on a not-for-profit basis;
- Evidence that the organisation provides services free of charge or below cost;
- Evidence that the organisation provides services to persons other than members.

Application forms and all additional information are to be received within 30 days of receipt of this application.

A failure to submit application forms or to provide additional information required by the Council to assess the application within the specified period may result in the Council refusing to consider the application.

Please Note: It is the responsibility of the application to establish their claim for entitlement to a rebate and supply all the information required to substantiate this claim. Where insufficient information or evidence is supplied, applications may be denied. Under the Local Government Act 199, generally rebates can only be granted on an annual basis and therefore must be applied for annually or when requested by Council.

Discretionary rebates granted in any one year may not be granted in subsequent years.

*Printed copies are considered uncontrolled.
Before using a printed copy, verify that it is the current version.*

23.5 WRITE OFF BAD DEBTS GREATER THAN \$1,000**Document #:** 24/26833**Department:** Corporate and Community Services**PURPOSE**

To seek approval to write off bad debts greater than \$1,000 in accordance with section 143 of the Local Government Act 1999 (Act) and Council Policy PO008 Bad Debts – Delegation of Authority.

RECOMMENDATION

That debt totalling \$8,331.63 relating to outstanding amounts for rates assessments 117671 and 324749 and debtor 6810/91 as presented and attached be written off in 2023/2024 in accordance with section 143 of the Local Government Act 1999.

LINK TO STRATEGIC PLAN**Goal:** 5 Responsible Governance and Leadership**Strategy:** 5.1 Openness and transparency of reporting Council's performance

5.3 Meet all legislative requirements and compliance with Council's internal controls

5.5 Undertake effective risk and emergency management

BACKGROUND

Section 143 of the Local Government Act 1999 (Act) allows Council to write off any debts owed to the Council if there is no reasonable prospect of recovering the debts or costs of recovery are likely to equal or exceed the amount to be recovered.

Under Council's Policy PO008 Bad Debts – Delegation of Authority, any individual bad debts equal to or lesser than \$1,000 can be written off by the CEO. Debts greater than \$1,000 can only be written off by Council.

This report seeks approval to write off three separate bad debts greater than \$1,000 under section 143 of the Act.

DISCUSSION

Three bad debts greater than \$1,000 (refer Attachment 1 to this report) are recommended to be written off as Council has no reasonable prospect of recovering these debts or the costs of recovery are likely to equal or exceed the amount to be recovered. The total amount requested to be written off is \$8,331.63.

The attached list details each debt, the amount, when it was raised, what recovery actions have been taken and a reason for write off in accordance with section 143 of the Act.

In accordance with section 143 of the Act, the CEO certifies that reasonable attempts have been made to recover all the debts as listed or the costs of recovery are likely to equal or exceed the amount to be recovered.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team
- Manager Financial Services
- Senior Rates Officer
- Revenue Officer

In preparing this report, the following external parties were consulted:

- Nil

POLICY IMPLICATIONS

PO008 Bad Debts – Delegation of Authority

PO048 Management and Recovery of Outstanding Debts

BUDGET AND RESOURCE IMPLICATIONS

An amount equivalent to the debts written off will show as expenditure in Council's 2023/2024 accounts.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

Failure to write off bad debts in a timely manner will result in an overstatement of current assets in Council's financial statements. In this instance the overstatement is immaterial.

Council will carry debt on its books that will not be recovered.

ATTACHMENTS

1. Attachment - Write Off of Bad Debts Greater Than \$1,000 [↓](#) 

BAD DEBTS GREATER THAN \$1,000 - TOTAL WRITE OFF REQUESTED					
Debtor 6810/91	#ID	\$	1,129.00	Reason for Write Off	Recovery Action to Date
Invoice	54892	\$	1,129.00	No reasonable prospect of recovering debt & costs of recovery are likely to equal or exceed the amount to be recovered	15/7/2019 Rubbish located dumped after a slight rise in the road and on a bend, it was considered dangerous due to its solid and glass contents. Ranger located person named in documentation who is a non-property owner and took responsibility for dumping. He was advised a fine for the dumping and an invoice for the clean-up would be issued. This invoice is for the pick up and removal of the rubbish. As no plausible evidence or notes were captured all efforts to locate debtor have been unsuccessful. The Expiation Notice went unpaid and was given to the Fines Enforcement and Recovery (FERU) Unit to chase up the fine. There is still \$150 outstanding on the fine, the last payment being received 25/10/2021. No payments have ever been received towards this invoice. Acknowledging previous rates staff have not been able to contact or find offender and considering his deceitful history, we do not believe there is any prospect for recovery.
Legislation: LGA Sec 143					
- Section 143 (1) (a) no reasonable prospect of recovery					
- Section 143 (1) (b) cost to recover equal or greater than debt					
Rates Assessment 117671	#ID	\$	1,396.08	Reason for Write Off	Recovery Action to Date
Part Section 102 Shell Beach Inneston	117671	\$	1,396.08	Advice received from Executor in 2016 that lessee of property is deceased. Amount represents tenant's rates, fines & interest raised on leased property. Aged debt over 2-4 years.	Correspondence received 8 May 2017 dated 23 September 2016 to advise deceased estate wound up 2015 with no further funds available. Tenancy over Crown Land cancelled in 2017 and returned to the Minister. No prospect for recovery.
Legislation: LGA Sec 143					
- Section 143 (1) (a) no reasonable prospect of recovery					
Rates Assessment 324749	#ID	\$	5,806.55	Reason for Write Off	Recovery Action to Date
995B Old Coast Road Port Vincent	324749	\$	5,806.55	Tenants deceased with no funds left in estate. Tenancy cancelled 17/5/22 and returned to Crown.	15/4/2021 Due to arrears and condition of property Daughter not interested in taking over lease. 17/5/2022 advice from DEWNR crown lease has been cancelled & returned to the Minister. Property has been demolished with no prospect for recovery.
Legislation: LGA Sec 143					
- Section 143 (1) (a) no reasonable prospect of recovery					

24 ASSETS AND INFRASTRUCTURE SERVICES**24.1 COMMUNITY WASTEWATER MANAGEMENT SCHEMES - DISPOSAL OF TREATED WATER****Document #:** 24/22824**Department:** Assets and Infrastructure Services**PURPOSE**

For Council to consider a consistent approach towards facilitating the reuse and disposal of treated water from Community Wastewater Management Schemes (CWMS) on the Ardrossan, Maitland and Yorketown golf courses.

RECOMMENDATION A

That Council:

1. Give permission to arrange for electricity accounts, related to the pumping of treated CWMS water to the Maitland and Ardrossan golf courses, to be changed into Council's name, and
2. That the cost of pumping water from CWMS facilities, to said golf courses, be paid for by Council and passed on to the users of Council's CWMS through the annual service charge.

Or

RECOMMENDATION B

That Council:

1. Leave the current electrical pumping cost arrangement in place, with requests for financial assistance by the Maitland and Ardrossan Golf Clubs, if and when needed, dealt with by Council, on a case by case basis.
2. Give permission to make enquiry to the Department of Health, to seek approval of CWMS treated water reuse on road works and as a potential future supplement to CWMS treated water reuse.

LINK TO STRATEGIC PLAN**Goal:** 5 Responsible Governance and Leadership**Strategy:** 5.6 Continuous improvement of Council processes**BACKGROUND**

Council has a responsibility to dispose of its CWMS treated water in an approved manner. Currently, treated water from CWMS is disposed of by irrigation systems to wood lots, an oval, and the Ardrossan, Maitland and Yorketown golf courses.

Due to the increasing cost of electricity charges, a question of equity has arisen around the current beneficiaries of the CWMS treated water and if Council is making the best use of the water resources it has (i.e. treated CWMS water and storm water collection).

DISCUSSION

Council currently has different arrangements in place for the reuse of CWMS treated water at the three largest CWMS townships: Ardrossan, Maitland and Yorketown. The treated water is currently

used to irrigate the aforementioned townships golf course fairways. The treated water is provided free of charge to the golf clubs.

Both Ardrossan and Maitland Golf Clubs currently pay all electrical costs, including the maintenance of the irrigation network and fairways. At Yorketown, water disposal pumping and electrical costs are absorbed by the Council’s wastewater treatment plant, this is due to the infrastructure being within the treatment plant control shed, the Yorketown Golf Club maintain the irrigation network and fairways.

Electrical costs for the last 12 month period at each site are:

- Maitland \$10,859
- Ardrossan \$ 8,378

Maitland’s costs are higher due to access to a larger volume of stormwater reuse.

Maitland Golf Club was recently reimbursed \$5,000 for electrical costs relating to additional irrigation requirements, required to assist Council to complete repairs to pipework connecting to the western stormwater dam.

Another comparison is the amount of treated effluent produced per township. The yearly figures are:

- Ardrossan - 70,000 kL
- Maitland - 58,000 kL
- Yorketown - 30,000 kL

At all other Council CWMS sites, electrical costs for disposal of treated water, is costed to the CWMS. Similarly, there are arrangements in place for potable water subsidisation to other sporting bodies.

Council currently allocates water usage allowances to sporting and community groups for costs related to irrigating townships ovals with mains water (potable) delivered through SA Water’s network. The sporting and community groups listed below only pay for their water usage after their yearly allowance is exceeded.

Name	Leased to	Yearly Allowance
Ardrossan Oval	Ardrossan Football Club	\$5,500
Maitland Oval	Central Yorke Football Club	\$5,500
Arthurton Oval	Arthurton Sports Club	\$1,000
Price Oval	Price Progress Association	\$ 600
Port Victoria Oval	Port Victoria Progress	\$ 600
<i>*Port Victoria oval is also irrigated with treated effluent free of charge</i>		
Warooka Oval	WU Sports Club	\$5,500
Yorketown Oval	Yorketown RSL & Sports Clubs	\$5,500
Stansbury Oval	Stansbury Community Club	\$5,500
Edithburgh Oval	Edithburgh Sports Club	\$5,500
Minlaton Oval	CMS Crows	\$4,000
<i>* Minlaton Oval has access to stormwater reuse water free of charge</i>		
Curramulka Oval	Curramulka Community Club	\$1,000

Increasing electrical costs over time has the potential to make it harder for the Maitland and Ardrossan Golf Clubs to continue to use the treated effluent, short of increasing their fees. In the

meantime, Yorketown Golf Club is insulated from electricity cost increases by virtue of its current arrangement. Discussions on equity could be raised in the future by other clubs, however, all clubs are already in a subsidised situation now with the CWMS water not being charged.

If a club cannot cover the cost to dispose of the treated CWMS water in the future, then Council will need to find other ways to dispose of the treated water such as irrigation to reserves and/or on roadworks subject to Council first obtaining Department of Health approval.

There is little difference between disposal on roadworks, public spaces, or disposal to golf courses. At present, Council roadwork teams have utilised Maitland and Minlaton stormwater storages for roadworks. Water reuse is already happening to an extent that helps minimise roadworks costs through reduced costs associated with the purchase of mains potable water.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Chief Executive Officer
- Infrastructure Manager
- Manager Financial Services

In preparing this report, the following external parties were consulted:

- Ardrossan Golf Club
- Maitland Golf Club

Whilst no clubs at present have sought change to the current arrangements, should Council want to charge for its treated CWMS water or make less CWMS water available for the benefit of the wider community (i.e. on roadworks), a different level of consultation will be needed.

Similarly, if there is to be an increase to the global CWMS charge perhaps consultation on the same would be better utilised into the annual fees and charges and business plan consultation.

POLICY IMPLICATIONS

PO142 Budget Reporting and Amendment Policy

BUDGET AND RESOURCE IMPLICATIONS

Electricity costs, which relate directly to the irrigation reuse of CWMS treated water, form a legitimate operational cost for CWMS. The provision of treated effluent is presently provided free of charge by Council to several users.

It should be noted that the Essential Services Commission of South Australia (ESCOSA) regulate the pricing for minor and intermediate retailers of water (including wastewater and reuse stormwater).

Under price regulation, it is the beneficiaries of these operations (including users of reuse stormwater, treated effluent, etc.) who should bear the cost of operation of these schemes.

By taking on further legitimate costs relating to the provision of treated effluent without charging for its use, Council is further shifting the cost burden from users (i.e. golf and sporting clubs) to ratepayers who pay the CWMS service charge.

Council may wish to consider charging for the use of treated effluent at a future date, however Council's treated CWMS water, must be disposed of to enable efficient operation of systems, and this must also be considered in any future pricing.

Based on the historic usage and historical costs provided in the body of this report, Council should expect an increase to operating expenditure of approximately \$20,000 per annum, should it elect to move the relevant golf club electricity meters into Council's name. These costs will be passed on to

ratepayers who pay the CWMS service charge. Such electricity cost socialisation would translate to an approximate \$6.23 CWMS service charge increase.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

Water Industries Act 2012

Essential Services Commission of South Australia - Water Industry Retail License

Local Government Act 1999

EPA license 13972 Ardrossan

SA Health approval 2010-00720 Ardrossan

SA Health approval WWI-10529 Maitland

ATTACHMENTS

Nil

24.2 STRATEGY RESPONSE TO NETWORK LEVEL HEAVY VEHICLE ROUTE ASSESSMENT AND RISK ANALYSIS**Document #:** 24/28294**Department:** Assets and Infrastructure Services**PURPOSE**

To seek Council endorsement to lift the matter – Strategy Response to Network Level Heavy Vehicle Route Assessment and Risk Analysis (Attachment 1) from the table and resume proceedings at the point preceding the resolution from the 13 September 2023 Ordinary Council meeting. Further, to obtain Council endorsement for the current draft Strategy to go to public consultation before Strategy adoption and implementation.

RECOMMENDATION

That Council endorse to lift the matter Strategy Response to Network Level Heavy Vehicle Route Assessment and Risk Analysis from the table and resume proceedings at the point preceding the following resolution:

Moved: Cr Naomi Bittner

Seconded: Cr Roger Johns

That the matter lie on the table.

CARRIED 208/2023 (13/09/2023)

and

RECOMMENDATION

That Council:

1. Receive the Strategy for managing risk of B-Double+ access to Yorke Peninsula Council's road network post HDS 'commodity' route reviews - Version 2.3
2. Endorse the above Version 2.3 proceeding to public consultation.

LINK TO STRATEGIC PLAN

Goal: 2 Community Connected through Infrastructure

Strategy: 2.4 Explore provision of new infrastructure

BACKGROUND

At the 9 December 2015 Council Meeting, the elected body unanimously carried a motion to endorse the access of vehicles with Higher Mass Limits (HML), including 36.5m Road Trains, to the entire Council road network (Minute Reference: 306/2015).

Subsequently, Council provided pre-approval for the use of 26m B-Doubles fitted with Certified Road-Friendly Suspension at HML on all commodity routes in the Council area to the National Heavy Vehicle Regulator (NHVR).

This was done with no risk assessment having been undertaken of the suitability of the road network to cater for 26m B-Doubles.

Following the increase in popularity/utilisation of 30m Road Trains, at its meeting on 8 November 2017, Council moved a motion to support an application to the NHVR for blanket approval of all Council roads and intersections for Road Trains up to 30m (Minute Reference: 278/2017).

Council's request for pre-approval for 30m Road Trains was not accepted by the NHVR, as not all roads had been assessed.

In 2018, Council engaged HDS Australia to undertake an investigation into the safety aspects of Council's road network.

At the 8 June 2022 Council Meeting, a report provided an overview of the outcomes of the Network Level Heavy Vehicle Route Assessment and Risk Analysis undertaken by HDS Australia and sought Council to move to the next steps (Minute Reference 106/2022) being:

1. Receive the Network Level Heavy Vehicle Route Assessment and Risk Analysis undertaken by HDS Australia.
2. Liaise with the Roads Working Party and bring a report to the November 2022 meeting of Council on the proposed long term risk management strategy and proposed funding source for future budgets, prior to community consultation and final adoption of the strategy.
3. Endorse the focus of the 2022/2023 intersections budget on very high (P1) and high (P2) signage and sight distance issues associated with existing Over Size Over Mass (OSOM) and agricultural permit.

Since the above in the last quarter of 2022, Council's Director Assets and Infrastructure held Community forums (at Yorketown and Maitland) for farmers, transport operators and Councillors to help the community better understand the challenges, needs and possibilities. Additionally, an online survey was conducted around the same time, and Council's external Roads Working Party (a stakeholder/ reference group representative of HV road users on Yorke Peninsula who provide a sounding board of perspectives on potential impact change) was consulted for their views on major transport routes.

In 2023, all was distilled into a draft Strategy Version 1 (V1) which was presented and discussed as follows:

- 22 March 2023 - Presented to Council's External Roads Working Party for comment;
- 26 April 2023 - Presented to Councillors at an Information and Briefing Session open to the public;
- 24 May 2023 - Road Working Party discussion of the V1 draft and staff sought to seek clarification from the NHVR on process. Subsequently, V1 was updated to Version 2 (V2);
- 23 August 2023 - Overview of NHVR implications and possible changes flagged with the Roads Working Party to be incorporated into V2.

A report was presented to Council in September 2023 seeking endorsement to one last public consultation but at the time Council resolved that "the matter lie on the table" (see minute 208/2023). Since September 2023 there has been more advice provided by members of the Roads Working Party and the current abridged strategy V2.3 (Attachment 2) is the outcome.

DISCUSSION

The aim of the Network Level Heavy Vehicle Route Assessment was to determine the overall risk of each road segment and categorise the identified risk as Low (P4), Moderate (P3), High (P2) or Very High (P1), in accordance with accepted heavy vehicle route assessment criteria.

This initial investigation focused on Council's rural sealed roads and high use sheeted roads, which make up approximately 1,000km of Council's road network. HDS Australia provided a report, and presentation, to Council in July 2019.

The findings from the 2019 report were included in *Table 6.2: Risks and Treatment Plans* of the Transport Asset Management Plan (TAMP), with a recommendation that the remainder of the road

network be assessed. Council included funding for this project in the 2021/2022 budget and HDS Australia provided a final report.

The High and Very High risks identified in the final report have been separated into eight categories, with a high-level budget estimate placed against each category to address the issues identified. The total cost to fix all the issues was estimated by HDS at approximately \$121 million per the following summary table.

Category	Description	Total no. of P1 Issues	P1 Cost	Total no. of P2 Issues	P2 Cost
1	Signage	2	\$4,000	2	\$2,000
2	Alignment	2	\$300,000	24	\$3,600,000
3	Major intersection upgrades	52	\$26,000,000	22	\$11,000,000
4	Minor intersection upgrades	13	\$1,950,000	16	\$8,000,000
5	Road width	22	\$8,690,000	9	\$360,000
6	Sight distance	40	\$500,000	93	\$4,650,000
7	Intersection widening	5	\$500,000	21	\$2,100,000
8	Pavement	32	\$14,560,000	65	\$39,515,000
TOTALS		168	\$52,504,000	252	\$69,227,000

HDS Australia presented the findings of their report at the Elected Members Information and Briefing Session held on 25 May 2022.

At the same Elected Member Information and Briefing Session, the Director Assets and Infrastructure Services suggested next steps for implementing recommendations.

If money was no object, and a total road upgrade and fix scenario was an option to Council, the above orders of funding magnitude could be applied to good end. However, Council's reality is that the above levels of funding are not going to happen. Council needs to do what it can to cost effectively reduce the risk ratings, for the safety of all road users in our Local Government Area (LGA). Whilst some have questioned the need for change, Council is on notice to endorse a strategic response and apply necessary funding underpinning that strategy now that engineering risk reviews have been undertaken, particularly noting the increasing tourism road user cohort that is becoming an increasing user of Council's road network.

Going forward, the key is risk management and the current abridged Strategy Version 2.3 is close to providing the balance between the competing issues of; limited funding, HV network access continuance, reducing risk ratings and increasing road user safety through: speed reduction, increased roadside vegetation management with subsequent sight distance improvement, use of HV signage, use of stop signs on some problematic acute angled Priority 1 risk rated intersections, and community education etc.

COMMUNITY ENGAGEMENT PLAN

Level 2 - Consult

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team

- Asset Manager
- Works Manager

In preparing this report, the following external parties were consulted:

- Yorke Peninsula Council External Roads Working Party
- National Heavy Vehicle Regulator

POLICY IMPLICATIONS

PO091 Risk Management Policy
PO128 Asset Management Policy
Transport Asset Management Plan

BUDGET AND RESOURCE IMPLICATIONS

The current level of funding being applied to the 2023/2024 budget is approximately \$600k per year. This funding has been secured from a 3% rate levy on primary producers. There is a serious limit to what this can achieve but it is a start. During the pending Rates Review that will be undertaken this financial year, there may be scope to consider reasonably increasing the level of funding that is 'ring fenced' to dealing with the ongoing risk reduction approach to road network access management, particularly from major beneficiaries of Council's road network like extractive industries.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

Local Government Act 1999.

Heavy Vehicle National Law and Regulations.






As presented in the Network Level Heavy Vehicle Route Assessment and Risk Analysis, many of Council's roads have inbuilt issues that pose a risk to road user safety if the road network remains open to B-double use. This presents a civil liability risk to Council.

Council needs to have a strategy which provides a level of network access for heavy vehicles that balances the tension between the majority of real heavy vehicle access needs and the community's willingness to pay for such safe access.

To date there has been ample interaction and opportunity for the Roads Working Party and a fair representation of HV road users across the Yorke Peninsula to be engaged. The last step is one last community consultation opportunity for those unfamiliar with the journey to date before the Strategy Version 2.3 and consultation outcomes are brought back to Council along with staff recommendation on Strategy amendment and endorsement.

Once a Strategy is endorsed, Council will update the Transport Asset Management Plan including road hierarchy and road standards to be worked towards.

ATTACHMENTS

1. **Council Report (Laid on the Table) - 13/09/2023 - Strategy Response to Network Level Heavy Vehicle Route Assessment and Risk Analysis (under separate cover)** 
2. **Working Document - Heavy Vehicle Access Strategy- V2.3 Abridged**  
3. **Community Engagement Plan - Heavy Vehicle Access Strategy**  

YORKE PENINSULA COUNCIL

YORKE PENINSULA COUNCIL

Strategy for managing risk of B Double+ access to YPC's road network post HDS road network reviews.

Abstract

Council in May 2019 commissioned Phase 1 safety review from a HV operators' perspective of part of its road network. Such was followed up with Phase 2 February 2022. The safety review prioritised risk management measures according to a P1 to P4 hierarchy. P1 (Priority 1) issues posed very high risk in need of treatment. There were 152 localities associated with P1 issues. P2 (Priority 2) issues posed high risk but noted Council could accept the risk subject to a program of funding and P3(Priority 3) posed moderate risk that could be dealt with through routine maintenance. P4 (Priority 4) posed low risk. This document looks to define a way forward to balancing community road safety with the transport access needs and community capacity to pay.

Andre Kompler

Director Assets and Infrastructure Services

Yorke Peninsula Council

Table of Contents

1.	How the network is managed now	2
2.	Drivers for change of network access management and Community Consultation	2
3.	Funding for P1 and P2 issues	3
4.	Strategy response options	4
5.	Suggested Strategy for way forward	5

Yorke Peninsula Council

1. How the network is managed now

Council has a 3890km road transport network that is comprised of:

- 529km of sealed roads
- 2620km of gravel sheeted unsealed roads
- 523km of formed and graded unsheeted unsealed roads
- 218km of unformed roads and tracks

All of the above is currently NHVR and Council pre-approved for B Double access. Such pre-approval comes with standard conditions (i.e. 26m B Double fitted with Certified Road -Friendly Suspension at Higher Mass Limits HML on all commodity routes in the YPC LGA and subject to a 60km/hr speed limit on all unsealed roads

Access to the road network outside the above is governed by permit consideration on a case-by-case basis application through the National Heavy Vehicle Regulator (i.e. NHVR) who refer applications back to Council for route consideration and conditions of permit if permits are to be allowed (Annexure 2)

The conditions of use to a particular route for an OSOM- Oversize Over mass HV, Agriculture equipment and Special Purpose Vehicles vary in terms of; allowable route, time of day, the number of amber flashing beacon escort vehicles needed (i.e. preceding and following the permit holder), frequency of use, special requirements to fix damage done etc.

The current Transport Asset Management Plan has its 3361km of unsealed roads, of which 2620km are sheeted roads. The current level of road funding, achieving 28km to 30km of renewal per year, would require the unsealed sheeted wearing surface to last 87 years. Such is a significant mismatch with the current Transport AMP (Table 5.3) which has useful lives of the wearing course being between 15 years for a High Use Road to 30 years for a Low Use Low Wear Road.

2. Drivers for change of network access management and Community Consultation

The HDS engineering consultant Phase 2 review of the YPC unsealed road network revealed 12.7% of the network was affected by P1 risk issues at 152 locations, and additionally 23.1% of the unsealed network was affected by P2 issues over 280 locations (see annexure 1). The risk ratings P1, P2, P3 & P4 were assessed from the perspective of the HV user in terms of spatial travel path route safety deficiencies. The review did not take into account AADT.

Whilst the use of higher productivity vehicles could translate into lower numbers of HVs using the road network for the same amount of freight movement, as AADT grows coupled with increasing tourist light vehicle use, the associated likelihood of truck/ light vehicle collision increases.

Even though steps are now being taken to increase road funding for intersection improvements and the like, there is not likely to be the level of road funding in the future to fix all the P1 and P2 issues.

As Council now has an independent engineering assessment of network deficiencies, there is an acknowledged liability and need to mitigate risk.

The wider Community was invited through advertisement, website and Country Times newsprint media and through transport and agriculture stakeholder business networks to provide feedback to a series of questions and attend two workshops in 2022

Yorke Peninsula Council

What was apparent was:

- The majority did not want to change the status quo of blanket B Double access to the whole YPC road network.
- The majority want to maintain the size of the current road network and the shortest route possible.
- The majority are willing to pay 1 to 3% premium on top of general rates provided the same are dedicated to fixing identified road safety deficiencies.
- Some spoke of business having moved on from B Doubles to A Doubles + and believed A Doubles should be the new NHVR/Council pre-approved transport configuration for use on Council's current network.
- Some believed no further control measures are needed in view of minimal HV accident history to date.
- There was considerable support for minimising vegetation at intersections, apply speed restrictions to all heavy vehicles of between 40-60km/hour, and improve signage where necessary.
- The need for more education of the general public to look out for heavy vehicles.
- Some wanted a strategy to support A-doubles, 30m road trains, and access for the same without a permit system.
- Some commented to the effect that any revenue required to fix P1 and P2 issues should come from the rate increases that have already been applied to primary producers.
- Control the speed of all HVs (i.e. 26m B Doubles, 30m A Double road trains, semis etc.) on Council's road network.
- Possibility for broad acre land contributing at no cost to Council stockpiles of paddock limestone rock. There has been some of this occurring to date.
- The need to consider a NHVR gazettal notice subject to YPC conditions as an alternative to replacing a lot of the existing preapproved permit system.

3. Funding for P1 and P2 issues

Most of the issues arise on low use roads, but risk profiles are anecdotally changing with increasing visitor traffic and changing HV route usage as seen in AADT's (i.e. Cunningham Road less use where as much higher use of Point Annie Road).

There are only two known sources of grant funding available to Council. One is the South Australian Government's Special Local Roads Program (SLRP) which provides approximately \$20m annually dispersed across the State's 68 Councils. The other is through the Federal Government's Heavy Vehicle Productivity Program. Both programs are focussed on regional transport route significance and HV usage levels.

Intersection upgrades are where the big spend needs reside. Whilst there has been some increased levels of rate-payer funding, such may need to be increased depending on amount of use/relative risk and conditions of use. At present such is not factored into Council's Long Term Financial Plan (LTFP). Council's funds also need to be prioritised on the high to medium use roads and not diverted to low use or 'formed and graded' unsheeted roads.

Yorke Peninsula Council

The current percentage of operating and capital expenditure on Council unsealed road assets primarily benefiting primary production is much higher than the percentage of total rates paid by Primary producers. Such is summarised below and seen in Annexure 9. In 2023/2024 the balance is being adjusted back to deal with sealing and work to town related transport assets.

	Financial Year 2021/2022	Financial Year 2022/2023	Financial Year 2023/2024
Primary production % of Total Rates paid	36%	37%	38%
% of total available capital and operational expenditure applied to unsealed roads	46%	67% + (i.e. does not allow for sealing applied to seals like Wauraltee Rd etc.)	35%

The current level of funding available to resolving P1 and P2 issues at present is the additional 3% of rates (i.e. approximately \$600k/ annum) provided by primary producer rate payers.

4. Strategy response options

Fundamentally the available responses to any situation are:

1. Do nothing.
2. Avoid the risk by fixing the issues.
3. Manage the risk.

what is clear is:

- Road use patterns are changing with roads that were thought to be low use are now medium to high use (i.e. Point Annie Road) because AADTs/ road use patterns are changing across the YPC road network.
- There is increasing tourism traffic across the peninsula as is seen in increasing AADT road use mainly in the south of YPC along beach connector roads like Lighthouse/ Daly Head/ Point Annie/ Corny Point Roads.
- Out of the 3361km of unsealed road network, at least 1020km are 3m to 7m in width not affording sufficient passing opportunity.

It is fair to say Council has been on a journey of engagement and doing what is reasonably practicable, and “do nothing” is not in the interests of public safety.

To avoid risk is the opposite end of options and requires very significant community expenditure, but such is unrealistic on account of the quantum of HDS indicated works and unlikely community willingness to fund.

To manage the risk and control the level of access and conditions of access seems a more practical and responsible approach. What can reasonably be achieved with current level of \$600k/ annum funding is:

Yorke Peninsula Council

- Some grader widening on crests to mitigate lack of sight distance on roads with poor geometric layout.
- Programs of some vegetation removal and control of the same at intersections to achieve improved sight lines.
- Placement of new HV signage on key roads to help increase tourist road user awareness of HV presence and increased education awareness sought through social media.
- Putting in place revised “right of way” signage to favour directions with the most traffic.
- More use of “Stop” signage in place of “Give way” signage to afford more driver time for risk assessment and decision on whether to proceed or not to proceed, particularly on Y-intersections and the like with poor road geometry and or sight distance issues.

A change to road access risk management by placing specific conditions on road access for YPC roads with P1 issues currently pre-approved for B Double HML access. Such conditions may be

- speed reduction to 30km/hr coupled with use of amber rotating hazard beacons front and back to trigger a caution response from oncoming traffic (in lieu of escort vehicles),
- no gazette or permit HV operation in wet conditions and no operation for the same outside of day light hours (i.e. between 5pm and 7am to cover winter). Note however this does not limit smaller truck use or gazetted B-Double to 26m operating at GML or less.
- Apply to NHVR for a route update requesting a reduced speed condition on the NHVR National Network map covering all YPC gazette or HML permit approved networks
- To encourage HV reduced speed compliance on the Yorke Peninsula would require a YPC education program to be done in conjunction with the NHVR map changes. HV road user education could take the form of additional signage on the entrance to Council roads (with the highest level of HVs) from the DIT State network major departure points, Council website news etc.

○

5. Suggested Strategy for way forward

At present;

- HVs using Council’s road network for freight or commodities (i.e. grain) and operating at GML are subject to the National Gazettal Notices. It has been suggested by some that there is minimal GML.
- B-Doubles seeking to operate at HML and A-doubles need to seek an NHVR permit to access Council’s network.
- Council has all of its commodity network (effectively all of its sealed and unsealed roads) pre-approved for B-doubles to operate at HML. This means the NHVR would issue a permit to use any of Council’s roads at HML subject to some basic conditions of having airbag road friendly suspension and operating at certain speed.
- Mapping, approved routes, gazettes, and permit conditions are now all on the NHVR website.
- The SA DIT RAVnet mapping is now a part of NHVR mapping.

Currently there are several ways of seeing what road use rules/ constraints apply to Yorke Peninsula roads;

1. Look at NHVR’s national notices <https://www.nhvr.gov.au/law-policies/notices-and-permit-based-schemes/national-notices>

Yorke Peninsula Council

2. Refer to the NHVR’s HV Operators.
<https://www.nhvr.gov.au/files/media/document/125/202212-0977-national-class2-b-double-operators-guide.pdf>
3. Go to NHVR’s route planner & mapping.

At the bottom left of the map is ‘Print’ icon (see below) which when pressed provides a listing of road use conditions attached to the blue colour coded roads on the YP network for a particular HV category.

Legend

- General Freight Route
- Commodity Route
- State Maintained Roads
- Steep Descent
- Safety Ramp
- ⬠ Restriction
- ★ Star (Level crossing) Restriction
- LGA with Commodity Restrictions
- 📷 DIT Safe T Cam Site

Tools

Print FAQ's Training Video

Government of South Australia
Department for Infrastructure and Transport

The South Eastern Freeway, on the approach to Ac descent that enters a major intersection and cc Drivers need to use appropriate hill descent veh engine, Jake or exhaust brake on, using the appr load. If control is lost, **use a safety ramp.**

Legend

- D Double CHL
- Commodity Route
- State Maintained Roads
- Steep Descent
- Safety Ramp
- ⬠ Restriction
- ★ Star Restriction
- LGA with Restrictions
- 📷 DIT Safe T Cam Site

Scale: 1:275,760 (at A4 print size)

DISCLAIMER
The information provided above is not represented to be accurate, correct or complete at the time of this report. The government of South Australia accepts no liability for the use of this data, or any reliance placed upon it.

Restrictions	
Ref	Restriction Information
43731	High speed limit applies between Marland & Melton, unless a lower limit is posted
34110	High speed limit applies between Marland & Melton, unless a lower limit is posted
34111	High speed limit applies between Marland & Melton, unless a lower limit is posted
34113	High speed limit applies between Melton & Yorketown, unless a lower limit is posted
33800	High speed limit applies between Melton & Yorketown, unless a lower limit is posted

Yorke Peninsula Council



Yorke Peninsula Council

P1 and P2 concerns would be progressively dealt with via the tabulation below (i.e. 'Tabulation 1- Other considerations') and consideration of the following:

- Some grader widening on crests to mitigate lack of sight distance on roads with poor geometric layout.
- Programs of major vegetation removal and control of the same at intersections to achieve improved sight lines.
- Placement of new HV signage on key roads to help increase tourist road user awareness of HV presence and increased education awareness sought through social media.
- Putting in place revised "right of way" signage to favour directions with the most traffic.
- More use of "Stop" signage in place of "Give way" signage to afford more driver time for risk assessment and decision on whether to proceed or not to proceed.
- A change to road access risk management by;
 - Placing specific conditions on road access for YPC roads with P1 issues currently pre-approved for B Double HML access. Such conditions may be speed reduction to 30km/hr coupled with use of amber rotating hazard beacons front and back to trigger a caution response from oncoming traffic (in lieu of escort vehicles), no gazette or permit HV operation in wet conditions and no operation for the same outside of day light hours (i.e. between 5pm and 7am to cover winter). Such would require Council to provide NHVR with 28 days notice via a formal notice to NHVR for the roads to be affected, and once approved such changes would appear on NHVR mapping.
 - Coupled with above, YPC seek NHVR route update on the NHVR National Network map covering all YPC gazette or HML permit approved networks limiting unsealed road speed to a maximum of 50kms/hour to help improve safety and reduce road wear and tear. Additionally YPC to effect a road user education program to be done in conjunction with the NHVR map changes.

Tabulation 1- Other considerations

Other Issues	Council Staff Comment	Council follow up if endorsed
Desire by some for NHVR pre-approved A Double access or have such subject to gazettal.	When Council has issues with NHVR preapproved network for 26m B Doubles, it may not be prudent to expand the issue for longer HVs, but this is something that can be considered in the future.	Applications for A Doubles can for the present continue to go through the NHVR/Council case by case consideration. Speed restrictions of 30km/hr in towns and a maximum of 50km/hr on roads outside the town boundary Where the road formation width is less than 7m and there is little if any room for error for oncoming vehicles on YPC's roads to navigate vehicle passing, both the light vehicle and the HV need to exercise the utmost caution. Whilst escort vehicles have been mandated in the

Yorke Peninsula Council

Other Issues	Council Staff Comment	Council follow up if endorsed
		<p>past as part of permit conditions, a case has been put by HV lobby/ Elected Members to instead require HVs be equipped with front and rear amber rotating 'flashing lights', and for such flashing lights to be activated when travelling on P1 roads.</p> <p>Additionally sign post narrow roads with signage indicating the possible presence of HVs.</p>
<p>Future increased demand or higher levels of service (i.e. via mining or agri-business machinery).</p>	<p>Use of 'User Pays' Infrastructure Agreements.</p>	<p>Would need to be considered in the context of Council's rating strategy.</p>
<p>Traffic growth and changing risk profile notwithstanding permits.</p>	<p>Council will continue to employ its traffic counters which deliver data not only on traffic numbers, and traffic types but also on traffic speed.</p> <p>Road categories and permit consideration should be dictated by relative road use (i.e. AADT), changing road conditions, and the changing road user unfamiliarity with problematic road geometry (i.e. mitigate risk generated from the weakest link/least skilled/least familiar road user, and do not rely on many accidents before implementing controls).</p> <p>Resourcing allocation, changes to permits, or changes to signage and or some changes to road widths at crests etc. will be prioritised relative to known AADT, changing network conditions, and known road user changes like increasing tourism road use, mine road use etc.</p>	<p>Council Assets teams to continue updating road use data and look to changes needed in road hierarchy and permit controls.</p> <p>Council to increase use of more HV signage on the presence of HVs on P1 and P2 routes. The Roads Working Group can advise more in this area.</p> <p>Make use of RACUS road defect visual data to help better assess changing conditions.</p>
<p>Maintenance renewal</p>	<p>Future resheet asset renewal works could consider P1 and P2</p>	<p>Asset and Works renewal planning consideration.</p>

Yorke Peninsula Council

Other Issues	Council Staff Comment	Council follow up if endorsed
<p>prioritisation on medium use roads.</p>	<p>issues as part of the asset renewal where possible (i.e. restricting future road widening to crests and bends).</p>	
<p>Sight distance lines across most of the YPC LGA through roadside vegetation encroachment on bends and at intersections.</p>	<p>Much of the initial response to P1 and P2's start with improving sight distance through vegetation management. Additionally signage could be employed to increase road user awareness of heavy vehicles (not just during harvest with all the on farm grain storage and cartage throughout the year). Initially the Primary Producer 3% funding for intersection improvement work should focus on vegetation encroachment of sight distance and signage.</p>	<p>Asset and Works renewal planning consideration.</p>
<p>Which roads deserve Council wearing surface resheet renewal.</p>	<p>Resheeting should be restricted to high and medium use roads with most consideration of prioritisation given to past accident history and objective measures of use like AADT</p>	<p>Discussion and input from the Roads Working Group.</p> <p>Update of Council's Transport AMP in the 2024.</p> <p>Council continues to listen to stakeholder and industry on changing use patterns to help Council confirm direction (i.e. like at the Yorketown and Maitland workshops).</p>
<p>Best use of the resources we have.</p>	<p>The direction for road renewal capex application from 2024 onwards to help Council achieve longevity and improved road surface performance is best addressed in a future update of Council's Transport Asset Management Plan which speaks to changing priorities and what quantum of capex road resheeting can be done with funding provided.</p> <p>Similarly pulling back on patrol grading 6 days per week every week of the year has to be reconsidered and staff/machinery</p>	<p>Internal YPC work team reorganisation.</p>

Yorke Peninsula Council

Other Issues	Council Staff Comment	Council follow up if endorsed
	either redeployed or additional resource like water carts provided to help ensure work done is effective.	

Yorke Peninsula Council



COMMUNITY ENGAGEMENT PLAN

SF215
Responsible Officer: Community Development & Engagement Officer

Refer: COVID19 Public Health Emergency Provisions (Public Health Emergency Tab)

Issue Date: 31/01/2024
Next Review Date: December 2027

PROJECT NAME: STRATEGY RESPONSE TO NETWORK LEVEL HEAVY VEHICLE ROUTE ASSESSMENT AND RISK ANALYSIS

Stakeholders	Level 1 INFORM	Level 2 CONSULT	Level 3 PARTICIPATE	Level 4 COLLABORATE	Responsibility	Start Date	End Date	Status	Evaluation Method
All residents		Website			Community Development and Engagement Officer	11/04/2024	3/05/2024	NS	# views
All residents		Public Notice			Community Development and Engagement Officer	16/04/2024	3/05/2024	NS	# responses
All residents		Social Media			Community Development and Engagement Officer	12/04/2024	3/05/2024	NS	# reach

25 DEVELOPMENT SERVICES

25.1 SETTING OF FEES FOR EXPIATIONS PURSUANT TO BY-LAWS

Document #: 24/16624

Department: Development Services

PURPOSE

For Council to review the expiation fees pursuant to the by-laws of 2020.

RECOMMENDATION

Pursuant to Section 246 (5)(b) of the Local Government Act 1999 and in accordance with Clause 6.1 of Council’s Permits and Penalties by-law 2020, Council fixes an expiation fee commencing 1 July 2024 for alleged offences against the following Council by-laws:

By-law	Expiation Fee
Permits and Penalties by-law 2020	\$200.00
Local Government Land by-law 2020 <ul style="list-style-type: none"> • Boat Ramps • Bush Camping • RV Friendly 	\$200.00
Road by-law 2020	\$200.00
Moveable Signs by-law 2020	\$200.00
Dogs by-law 2020	\$200.00
Cats by-law 2020	\$200.00
Port Vincent Marina by-law 2020	\$200.00

LINK TO STRATEGIC PLAN

Goal: 5 Responsible Governance

Strategy: 5.3 Meet all legislative requirements and compliance with Council’s internal controls

BACKGROUND

Council’s Authorised Officers are able to expiate offences pursuant to Council’s by-laws. Council has previously resolved in 2022 that the expiation fee relating to all by-laws to be \$150, an increase from \$100 the previous year.

DISCUSSION

Councils have the authority to set expiation fees pursuant to their by-laws. Section 246(5) of the Local Government Act 1999 legislates that a Council can set an expiation fee for an offence against their by-laws, which can be no greater than 25% of the maximum fine that can be imposed for an offence. In 2021 the legislation was amended in that the maximum fine fee for a breach of a by-law increased from \$750 to \$1,250. Therefore, the maximum expiation fee that can be set by a Council increased from \$187.50 to \$312.50.

The expiations most regularly issued by Council are to persons who fail to pay to launch their boat at a user pay launching facility and those that fail to obtain a bush camping permit, or who camp in an undesignated location. Expiation notices are issued as an educational tool so that persons are

encouraged to comply with the by-laws in the future. As the maximum allowable fee for an expiation was increased by over 65% in 2021 and Council's last review was in June 2022, it is considered an appropriate time to review the by-law expiation fees set by Council.

Whilst the maximum expiation fee able to be set under the Act is now \$312.50, the proposed expiation fee of \$200 is considered appropriate for the relevant offences. A review of neighbouring Copper Coast and Barunga West Councils for comparison purposes showed their by-law expiation fees are set at \$312.00.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Manager Building and Compliance
- Senior Compliance Officer
- Rangers

POLICY IMPLICATIONS

PO 141 Enforcement Policy

BUDGET AND RESOURCE IMPLICATIONS

Council's current operating budget includes income of expiations fees issued for breaches of Council's by-laws. It is envisaged this income will increase if the relevant expiation fee is increased.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

Local Government Act 1999

By-laws of 2020

ATTACHMENTS

Nil

25.2 LAND MANAGEMENT AGREEMENT - REQUEST WAIVER - 6 AND 8 MILLS GULLY ROAD STANSBURY**Document #:** 24/18153**Department:** Development Services**PURPOSE**

To seek authorisation for the request of a waiver of the land owners' obligations under Land Management Agreement (LMA) No. 11483674 at the request of the property owner Triumph Residential and Commercial Pty Ltd to allow for modular housing.

RECOMMENDATION

That Council:

1. Endorse a partial waiver of sections 8.1 and 11 of the Land Management Agreement No. 11483674 on land at 6 (Lot 2), Certificate of Title Volume 6069 Folio 325 and 8 (Lot 1) Mills Gully Road, Stansbury, Certificate of Title Volume 6069 Folio 324, to allow for pre-fabricated modular design dwellings to be constructed off site in multiple sections, transported to, and assembled on the land.
2. Authorise the Chief Executive Officer to sign the required documentation under Section 17 of the Land Management Agreement No.11483674.

LINK TO STRATEGIC PLAN**Goal:** 1 Economically Prosperous Peninsula**Strategy:** 1.2 Deliver strategic and responsible land use planning**BACKGROUND**

The owners of the land at 6 (Lot 2), Certificate of Title Volume 6069 Folio 325 and 8 (Lot 1) Mills Gully Road, Stansbury, Certificate of Title Volume 6069 Folio 324 would like to request Council consider a waiver of compliance with sections 8.1 and 11 of the LMA No. 11483674, to allow potential land purchasers to construct modular housing which is currently prohibited as it falls under the category of transportable or prefabricated buildings prohibited by the LMA (Attachment 1). It is the understanding of Council Officers that the original intent of the LMA, when it was formulated in 2010, was to prohibit second hand and poor-quality transportable buildings from being erected. The modular building forms which are currently available are of a high design standard and directed at the higher end of the residential building market. An example of the dwelling design is detailed in Attachment 2.

DISCUSSION

The LMA No. 11483674 (Attachment 3) was entered in by Council and the current owners Triumph Residential and Commercial Pty Ltd in October 2010. LMAs can be entered in to in relation to development, management, preservation, and conservation of land. When entering in a LMA, regard must be given to the provisions of the legislated planning policy at the time and entering into an agreement should not be used as a substitute to proceed with an amendment to the planning policy provisions. At the time of the LMA being written, the Council's Development Plan allowed for transportable buildings that were a suitable standard and did not detract from the character of adjoining residential development.

The LMA defines transportable building as any building being capable of being moved or removed on, to, or from the land. The LMA further defines prefabricated buildings as any building that is being capable of being constructed, whether in part or whole and then being transported to the land.

Sections 8.1 and 11 go on to state that the owner shall ensure buildings are of a high standard and comply with planning policy and that the owners shall not cause, suffer, or permit any transportable or prefabricated buildings to be located on all allotments in the subject land division including lots 1 and 2 which are the subject of the current request.

Section 17 states the Council may waive compliance with the whole or any part of the obligations of the owner and is only effective if expressed in writing and signed by the Council. The owners are now requesting to have sections 8.1 and 11 waived in accordance with section 17 for 6 (Lot 2) and 8 (Lot 1) Mills Gully Road Stansbury.

The design of transportable and prefabricated buildings has improved significantly since the LMA was drafted in 2010 with many now at the high end of building design as evidenced in Attachment 2. The ability to construct, or partially construct off site has many benefits including less disruption to already developed residential areas by builders and tradespeople being present at the site for an extended period. In the Yorke Peninsula context, it is also beneficial given the difficulty for Adelaide based builders to engage tradespeople in the area. This type of building design also suits sloping sites such as the two properties subject to this request as it allows them to be placed with minimal earthworks.

The current planning policy is the Planning and Design Code (Code), and both subject properties sit within the Neighbourhood Zone where the assessment pathway for detached dwellings, meeting the relevant planning criteria, is deemed-to-satisfy (DTS). DTS developments must be given planning consent by the Relevant Authority. The Relevant Authority for DTS applications is either Council staff under delegated authority of the Assessment Manager, or a private certifier (Independent Accredited Professional). The only planning criteria within the Code specifically related to transportable dwellings is that the sub-floor space between the building and the ground level be clad in a material and finish consistent with the building. It is considered a waiver to allow for modular dwellings, on 6 (Lot 2) and 8 (Lot 1) Mills Gully Road Stansbury will continue to achieve a high standard of dwelling design and quality for the land division. A design has now been completed for Lot 1 (Attachment 4), which is of a high standard featuring a low profile and linear design taking full advantage of the location and view, and sensitivity into the coastal landscape and existing locality.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Manager Development

In preparing this report, the following external parties were consulted:

- Landowners – Mr G. Girolamo of Triumph Residential and Commercial Pty. Ltd.

POLICY IMPLICATIONS

Not applicable



BUDGET AND RESOURCE IMPLICATIONS

There are no immediate or ongoing costs to Council.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

Planning Development Infrastructure Act 2016

ATTACHMENTS

1. **Correspondence - Request to Waive Section of LMA - 6 and 8 Mills Gully Road Stansbury** [↓](#) 
2. **Correspondence - Example Dwelling Design of Potential Purchaser** [↓](#) 

3. Land Management Agreement - Seaview Road and Mills Gully Road Stansbury - Multiple Assessments (under separate cover) 
4. House Design - Lot 1 Mills Gully Road Stansbury [↓](#) 

Jodie Terp

From: John Iacopetta <multidesign@aapt.net.au>
Sent: Friday, 16 February 2024 7:45 AM
To: Jodie Terp [REDACTED]
Cc: [REDACTED]
Subject: Stansbury Land Management Agreement

Follow Up Flag: Follow up
Flag Status: Flagged

Caution: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. When in doubt, please contact the Council's IT Team.

Hi Jodie,

I act on behalf of Mr G. Girolamo of Triumph Residential and Commercial Pty. Ltd.

Re Land Management Agreement AG11483674 affecting the Community Development Lot 1 (8 Mills Gully Road) & Lot 2 (6 Mills Gully Road) Stansbury.

The Land Management Agreement (LMA) contains a number of clauses that in hindsight many years later have become problematic.

These are:

8.1 Buildings on any of the allotments should be of a high standard and comply with the guidelines in Council's Development Plan. No transportable or prefabricated buildings are to be located on allotments 12 to 21 inclusive or on Community Lots 1 & 2;

11. The Owner shall ensure that buildings on any of the allotments are of a high standard and comply with the guidelines in Council's Development Plan. Further the Owners shall not cause, suffer or permit any transportable or prefabricated buildings to be located on allotments 12 to 21 inclusive nor on Community Lots 1 & 2.

17. The Council may waive compliance by the Owner with the whole or any part of the obligations of the Owner herein contained but no such waiver is effective unless expressed in writing and signed by the Council.

Mr Girolamo recalls that these clauses may have been suggested/required by Council at the time?, in any case the spirit of these clauses was to prevent second hand transportable buildings being located on the land and risking a development comprising poorly maintained buildings with shack like appearance.

As you would be aware with evolving construction methods, new innovative materials and designs available today a new building transported to the site either as a whole or in modular form can be of a very high standard once established on site.

I believe Mr Terry Wendelborn and Ms Adrianna Ralph have been communicating with you in regards to their new home they wish to construct on Lot 1 proposed by Arkular Modular Homes.

Arkular Modular Homes has a superb reputation within the building industry.

We have viewed the plans of the proposed dwelling which is of a high standard and believe this dwelling would not be in conflict with the intention of the above clauses.

Triumph Residential and Commercial Pty. Ltd. as the owner of Lot's 1 and lot 2 has no reservation in supporting Council to remove/waive the relevant clauses within the LMA to enable Mr. Wendelborn and Ms Ralph to Construct their proposed dwelling and any future construction proposed to allotment 2.

if any further requirements are required by the land owner Feel free to contact myself

Regards,
John Iacopetta

CC'd to Mr. G. Girolamo Triumph Residential and Commercial Pty. Ltd.



Multi Design
PO Box 662 Gawler SA 5118
Phn. 85 234235 0432394068

Jodie Terp

From: Terry Wendelborn <[REDACTED]>
Sent: Wednesday, 13 March 2024 9:57 AM
To: Jodie Terp
Subject: WENDELBORN & RALPH 8 Mills Gully Road, STANSBURY : Updated pics

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Blue Category

Caution: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. When in doubt, please contact the Council's IT Team.

Hello Jodie

Please find attached photos of the final design we have selected for construction on our block at Mills Gully Road, Stansbury. We hope these pics may be useful to illustrate to Councillors the style and quality of build we are proposing.

This development will be surrounded by gardens containing mostly species endemic to the Stansbury and Yorke Peninsula region.

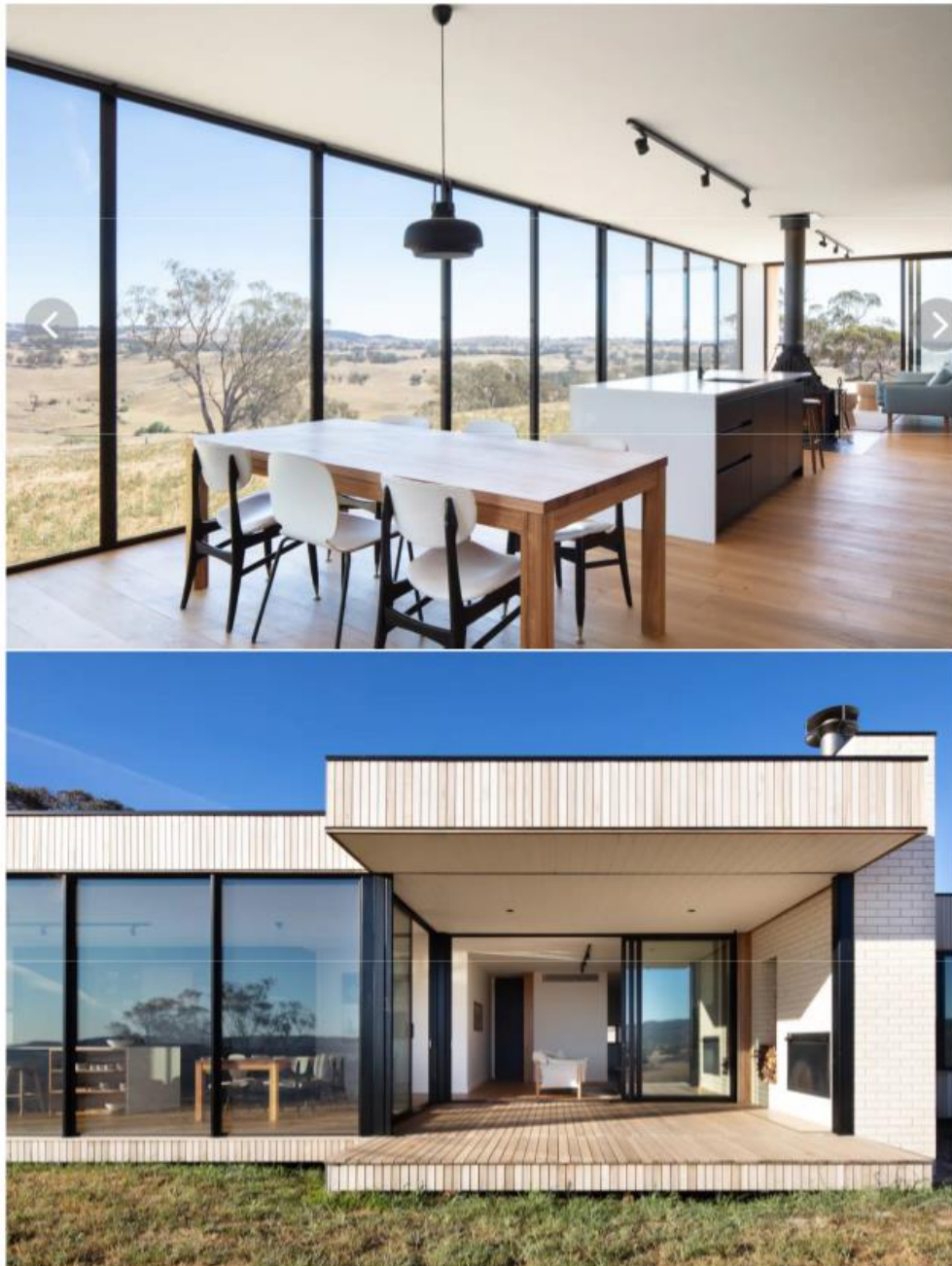
Don't hesitate to contact us if you have any further queries about this or any other aspect of our proposal.

Kind regards,

Terry & Adrienne









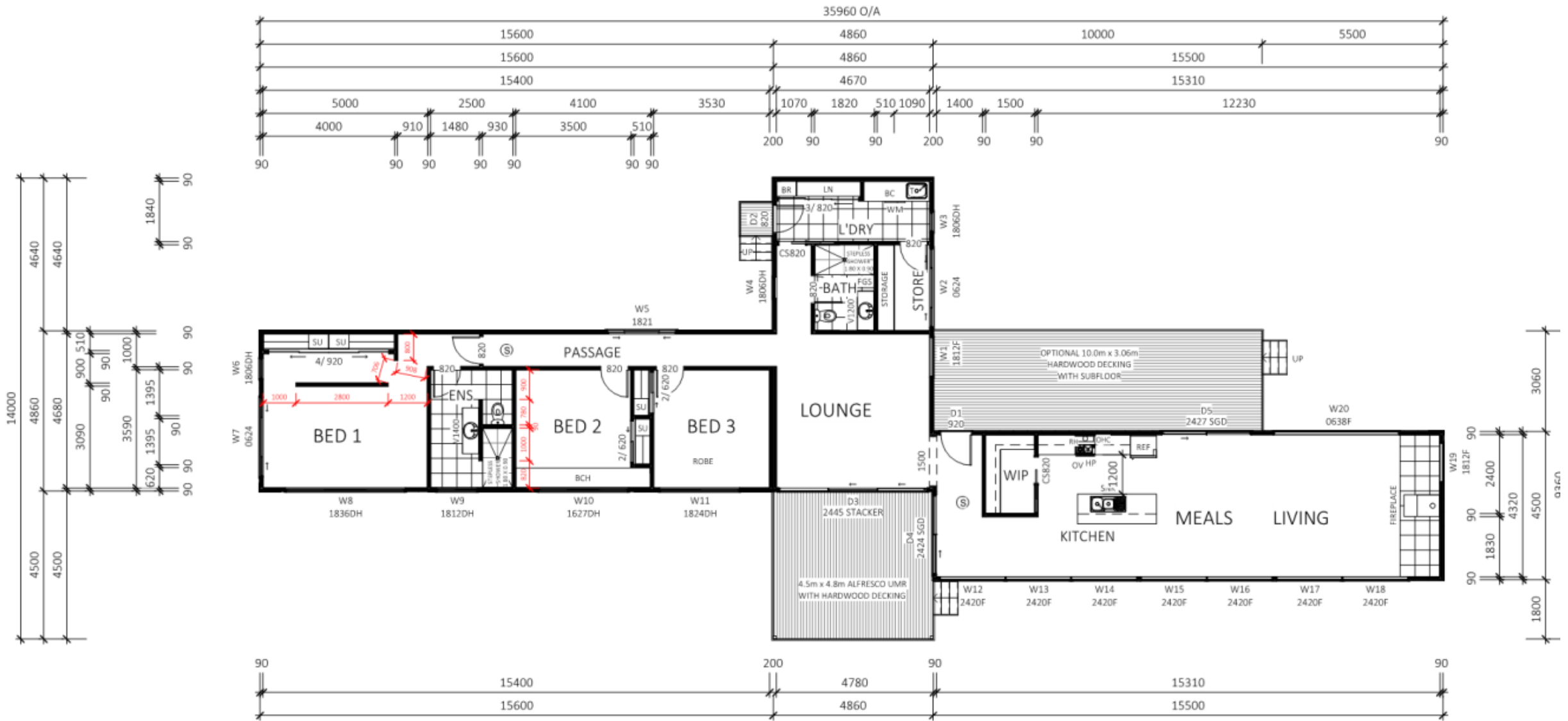
SHEET NO.	DWG TITLE
CD - 0	COVER SHEET
CD - 1	FLOOR PLAN
CD - 2	ELEVATIONS
CD - 3	PERSPECTIVE VIEWS



WENDELBORN_RALPH, T & A
architects



PLACE	BENCH CUPBOARD
	BENCH
	BROOM CUPBOARD
	FIXED GLASS SCREEN
	COMBUSTIBLE FIREPLACE
	HOT PLATE
	LINEN
	OVERHEAD CUPBOARD
	OVEN
	REFRIGERATOR
	RANGE HOOD
	SINK
	SHELVING UNIT
	TROUGH
10	1200mm WIDE VANITY UNIT
10	1400mm WIDE VANITY UNIT
	WASHING MACHINE



RED DIMENSIONS TAKE PRECEDENCE OVER SCALED DIMENSIONS

AREA	m ²	SQ'S	LOCATION
IG AREA	191.7 m ²	20.6	LIVING
IG TOTAL	191.7 m ²	20.6	
ESCO UMR AREA	21.9 m ²	2.4	OUTDOOR
ONAL DECK AREA	40.5 m ²	4.4	OUTDOOR
DOOR	62.4 m ²	6.7	
IL	254.1 m ²	27.4	

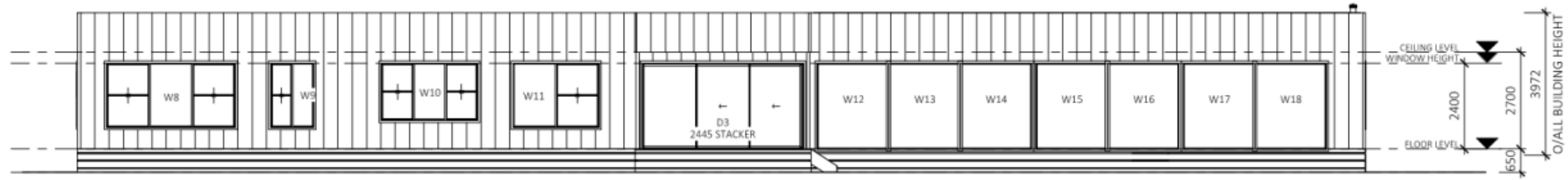
ONCEPT PLAN

: 100

'ENDELBORN_RALPH, T & A

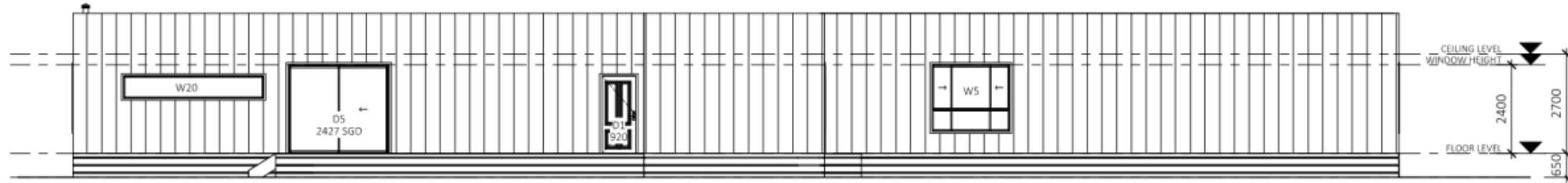
JSTOM





ELEVATION 1

1 : 100



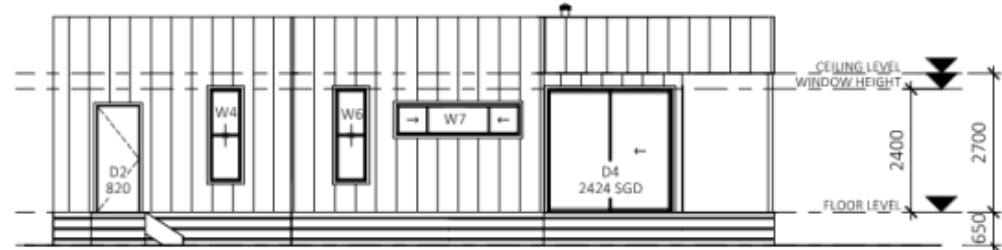
ELEVATION 2

1 : 100



ELEVATION 3

1 : 100



ELEVATION 4

1 : 100

WINDOW & EXTERNAL DOORS SCHEDULE									
MARK	TYPE	DESCRIPTION	HEAD HEIGHT	HEIGHT	WIDTH	GLAZING	LOCATION	COMMENTS	AREA
W1	1812F	ALUMINIUM FXED WINDOWS	2400	1800	1200	DOUBLE CLEAR	LOUNGE	LOW - E	2.2 m ²
W2	0624	ALUMINIUM SLIDING WINDOW	2100	600	2400	DOUBLE CLEAR	STORE	LOW - E	1.4 m ²
W3	1806DH	ALUMINIUM DOUBLE HUNG WINDOWS	2400	1800	600	DOUBLE CLEAR	L'DRY	LOW - E	1.1 m ²
W4	1806DH	ALUMINIUM DOUBLE HUNG WINDOWS	2400	1800	600	DOUBLE CLEAR	LOUNGE	LOW - E	1.1 m ²
W5	1821	ALUMINIUM SLIDING WINDOW	2400	1800	2100	DOUBLE CLEAR	PASSAGE	LOW - E	3.8 m ²
W6	1806DH	ALUMINIUM DOUBLE HUNG WINDOWS	2400	1800	600	DOUBLE CLEAR	BED 1	LOW - E	1.1 m ²
W7	0624	ALUMINIUM SLIDING WINDOW	2100	600	2400	DOUBLE CLEAR	BED 1	LOW - E	1.4 m ²
W8	1836DH	ALUMINIUM DOUBLE HUNG WINDOWS	2400	1800	3600	DOUBLE CLEAR	BED 1	LOW - E	6.5 m ²
W9	1812DH	ALUMINIUM DOUBLE HUNG WINDOWS	2400	1800	1200	DOUBLE CLEAR	ENS	LOW - E	2.2 m ²
W10	1627DH	ALUMINIUM DOUBLE HUNG WINDOWS	2400	1600	2700	DOUBLE CLEAR	BED 2	LOW - E	4.3 m ²
W11	1824DH	ALUMINIUM DOUBLE HUNG WINDOWS	2400	1800	2400	DOUBLE CLEAR	BED 3	LOW - E	4.3 m ²
W12	2420F	ALUMINIUM FXED WINDOWS	2400	2400	2000	DOUBLE CLEAR	KITCHEN	LOW - E	4.8 m ²
W13	2420F	ALUMINIUM FXED WINDOWS	2400	2400	2000	DOUBLE CLEAR	KITCHEN	LOW - E	4.8 m ²
W14	2420F	ALUMINIUM FXED WINDOWS	2400	2400	2000	DOUBLE CLEAR	KITCHEN	LOW - E	4.8 m ²
W15	2420F	ALUMINIUM FXED WINDOWS	2400	2400	2000	DOUBLE CLEAR	MEALS	LOW - E	4.8 m ²
W16	2420F	ALUMINIUM FXED WINDOWS	2400	2400	2000	DOUBLE CLEAR	MEALS	LOW - E	4.8 m ²
W17	2420F	ALUMINIUM FXED WINDOWS	2400	2400	2000	DOUBLE CLEAR	LIVING	LOW - E	4.8 m ²
W18	2420F	ALUMINIUM FXED WINDOWS	2400	2400	2000	DOUBLE CLEAR	LIVING	LOW - E	4.8 m ²
W19	1812F	ALUMINIUM FXED WINDOWS	2400	1800	1200	DOUBLE CLEAR	LIVING	LOW - E	2.2 m ²
W20	0638F	ALUMINIUM FXED WINDOWS	2100	600	3800	DOUBLE CLEAR	LIVING	LOW - E	2.3 m ²
									67.4 m ²
D1	920	TIMBER HINGED ENTRY DOOR	2100	2100	920		KITCHEN		1.9 m ²
D2	820	TIMBER HINGED SINGLE DOOR	2065	2065	820		L'DRY		1.7 m ²
D3	2445 STACKER	ALUMINIUM SLIDING GLASS STACKER DOOR	2400	2400	4500	DOUBLE CLEAR	LOUNGE	LOW - E	10.8 m ²
D4	2424 SGD	ALUMINIUM SLIDING GLASS DOOR	2400	2400	2400	DOUBLE CLEAR	KITCHEN	LOW - E	5.8 m ²
D5	2427 SGD	ALUMINIUM SLIDING GLASS DOOR	2400	2400	2700	DOUBLE CLEAR	MEALS	LOW - E	6.5 m ²
EXTERIOR: S									26.7 m ²

WALL SCHEDULE		
TYPE	AREA	INSULATION
90mm External walls Axon	168.0 m ²	73.9 m ²

ENDELBORN_RALPH, T & A

JSTOM





3D VIEW 1

3D VIEW 2



3D VIEW 3

3D VIEW 4



© COPYRIGHT
 These drawings are subject to copyright. Reproduction in whole or part is forbidden without written consent from Swanbuild
All works finished as per contract & variation documents

DESCRIPTION	DATE	ISSUED

Project: PROPOSED NEW RESIDENCE	
Series: -	
Scale:	Client Manager:
Drawn: Author	Project Manager:

Drawing: PERSPECTIVE VIEWS
Client: WENDELBORN_RALPH, T & A
Address: 8 MILLS GULLY ROAD STANSBURY SA 5582

25.3 PROPOSED ROAD CLOSURES - POINT DAVENPORT CONSERVATION PARK, HUNDRED OF COONARIE**Document #:** 24/24748**Department:** Development Services**PURPOSE**

To seek permission to proceed with the proposed road closure process for Point Davenport Conservation Park, Hundred of Coonarie.

RECOMMENDATION

That Council:

1. Resolve that the land is surplus to Council's needs for the purpose of closing the unmade surveyed public roads and vesting with the Crown to subsequently be proclaimed as an addition to the Point Davenport Conservation Park.
2. Give permission to commence with the road closure process for the subject unmade surveyed public roads under the Roads (Opening and Closing) Act 1991.
3. Exclude the said unmade surveyed public roads from community land classification under Section 193 of the Local Government Act 1999, once the road closure process is complete.
4. Resolve to dispose of the subject unmade surveyed public roads for nil consideration for the following reasons:
 - The unmade surveyed public roads are proposed for inclusion with adjacent Crown land holding to subsequently be proclaimed as an addition to the Point Davenport Conservation Park; and
 - Unmade surveyed public roads to be utilised by another level of government; and
 - The land has limited value being within a conservation park and is also within the Planning and Design Code Conservation Zone with State significant vegetation overlay; and
 - The value of environmental benefits to the adjoining land parcels.

LINK TO STRATEGIC PLAN**Goal:** 3 Valued and Restored Environment**Strategy:** 3.4 Partner with other tiers of government and non-government organisations to improve environmental outcomes**BACKGROUND**

A formal request has been received from Department for Environment and Water (DEW), National Parks and Protected Area Program to seek support from Council for the closure of unmade surveyed public roads within the boundaries of Point Davenport Conservation Park (the Park). Correspondence from DEW dated 12 March 2024 is provided in Attachment 1.

DEW have explained that the closure of the subject unmade surveyed public roads within the Park will assist DEW to address ongoing undesirable behaviour and allow DEW to undertake appropriate fencing to encourage compliance with driving on designated tracks within the Park.

DISCUSSION

The Park is located on a promontory that separates Foul Bay from Sturt Bay, mid-way along the southern coastline of Yorke Peninsula covering 247 hectares and was proclaimed in 2008. The Park map and images are provided in Attachment 2.

It is an area of high biodiversity with a range of habitats including beaches and foredunes, and an estuary that is listed as a nationally important wetland. The park borders a swamp fringed by Paperbark Tea-Trees (*Melaleuca halmaturorum*).

The unmade surveyed public roads within the Park are heavily vegetated with native vegetation, predominately with Tea-Trees. The proposal to close the subject roads within the boundaries of the Park will protect, retain and restore significant areas of native vegetation.

DEW propose to fund and assist with the road closure process and engage and pay for a surveyor to manage the road closure process pursuant to the Roads (Opening & Closing) Act 1991 which will negate Council incurring any costs.

In consultation with Council's Assets and Infrastructure Department, it has been confirmed there are no current plans for Council to develop these roads and it is considered by staff that they are surplus to Council's needs and suitable for disposal.

Pursuant to Council's PO072 Disposal of Land and Other Assets Policy, Council will, where appropriate, dispose of a land, roads, road reserves through one of the following methods:

- Open market sale
- Expression of interest
- Open Tender
- By negotiation

Selection of a suitable disposal method will include consideration of (where appropriate):

- The number of known potential purchasers of the land
- The original intention for the use of the land
- The current and possible preferred future use of the land
- The opportunity to promote local economic growth and development
- The total estimated value of the disposal; and
- Compliance with statutory and other obligations

In this instance, the method of disposal by negotiation was selected for the following reasons:

- DEW (Crown land) is the registered owner of all land adjoining the subject roads, meaning they are the only potential purchasers
- It is unknown the original intention of the surveyed public roads
- Due to the significant native vegetation on the subject roads, the preferred use is to protect and retain the native vegetation
- The proposed closure of the subject roads to be merged with the Park will provide significant environmental benefits and be protected for future generations
- The value of the subject roads is limited to the environmental benefit
- The subject roads are not suitable for primary production or residential uses

As per PO072 Council's Disposal of Land and Other Assets Policy:

Clause 4.3.1.12 – If the disposal is not to be on the open market, the disposal should be at or above the current market valuation (with due regard to all associated costs to achieve the transaction or such other amount as Council resolves).

In consideration of the above, it is recommended that Council accept disposing of the subject roads and vesting to the Crown for Nil consideration for the following reasons:

- The unmade surveyed public roads are proposed for inclusion with adjacent Crown land holding to subsequently be proclaimed as an addition to the Point Davenport Conservation Park; and

- Unmade surveyed public roads to be utilised by another level of government; and
- The land has limited value being within a conservation park and is also within the Planning and Design Code Conservation Zone with State significant vegetation overlay; and
- The value of environmental benefits to the adjoining land parcels.

It is anticipated that a Council report will be prepared following the public consultation period to receive written submissions (if any) and to endorse the making of a Road Process Order in accordance with the Roads (Opening & Closing) Act 1991.

COMMUNITY ENGAGEMENT PLAN

Level 2 - Consult

A 28 day public notification period will be carried out by the contracted Surveyor engaged by DEW. Whereby affected landowners and public utilities may respond to the public notice pursuant to the Roads (Opening and Closing) Act 1991. The dates for the public notification is based on the lodgement date of the Preliminary Road Closure Plan with the Lands Titles Office and will be confirmed by the Surveyor.

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team
- Property Tenure Officer
- Asset Manager
- Operations Manager

In preparing this report, the following external parties were consulted:

- Department for Environment and Water, National Parks and protected Area Program

POLICY IMPLICATIONS

PO072 Disposal of Land & Other Assets Policy

PO057 Community Engagement Policy

Strategic Management Plan 2021-2025

PO128 Asset Management Plan

BUDGET AND RESOURCE IMPLICATIONS

All costs associated with the proposed road closures will be funded by DEW.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

Roads (Opening & Closing) Act 1991

Local Government Act 1999

ATTACHMENTS

1. **Correspondence from DEW dated 12 March 2024**  
2. **Point Davenport Conservation Park Map & Images**  



Government of South Australia
Department for Environment
and Water

DEW-D0025682

Mr Andrew Cameron
Chief Executive Officer
Yorke Peninsula Council
PO Box 57
MAITLAND SA 5573

81-95 Waymouth Street
Adelaide
GPO Box 1047
Adelaide SA 5001
Australia
Ph: +61 8 8204 9000
www.environment.sa.gov.au

andrew.cameron@yorke.sa.gov.au

Dear Mr Cameron,

I am writing to seek the support of the Yorke Peninsula Council for the closure of certain surveyed roads within the boundaries of Point Davenport Conservation Park. The intent is for these roads to be closed and the resulting land parcels to be vested in the Crown on the Road Order. This will allow the issue of a Crown Record Title and subsequent proclamation of the closed road as an addition to the park.

The closure of these roads is under consideration to address ongoing undesirable behaviour related to the conservation park and to allow DEW to undertake appropriate fencing, to encourage compliance with driving on designated tracks only, within the park.

The Surveyor General has advised this process is to occur pursuant to section 10 of the *Roads (Opening and Closing) Act 1991*. This would necessitate the plans being signed off by Council, but can be funded and assisted by the Department for Environment and Water (DEW). DEW is able to engage and pay for a surveyor to manage the Road Closure process, including the public consultation component, and provide a Fee Waiver letter to establish the plan as a Crown plan. This will subsequently allow the DEW conveyancer to prepare the documents to deposit the plan and issue the resulting Crown Record absolving council from the need to incur the cost of engaging a conveyancer.

The portions of road intended for closure are depicted on the attached map. Please note that there has been a commitment made to an adjacent land holder, Karin Heinrich, that the small portion of road between H130200 S61 and S62 will not be closed as part of this process.

DEW is hopeful of being able to include at least portion of the costs for this road closure process in the budget for the current financial year and therefore your prompt attention to the matter if it possible, would be appreciated.

Can you please arrange for the proposal to be put before your elected members at your earliest convenience, to seek support for the process, and advise the officer noted below of the outcome, once this has occurred.

For further information regarding this matter, please contact [Tammie Edwards](#) within the Department for Environment and Water on tammie.edwards@sa.gov.au or 0419 361 613.

Thank you for your assistance in this matter.

Yours sincerely



KATHRYN NICOLAI

Manager, National Parks and protected Area Program,
Department for Environment and Water

12/ 03/ 2024

Encl: 1. Map of proposed road closure.

CC sue.beech@yorke.sa.gov.au
admin@yorke.sa.gov.au

Point Davenport CP



Map data is compiled from a variety of sources and hence accuracy is variable

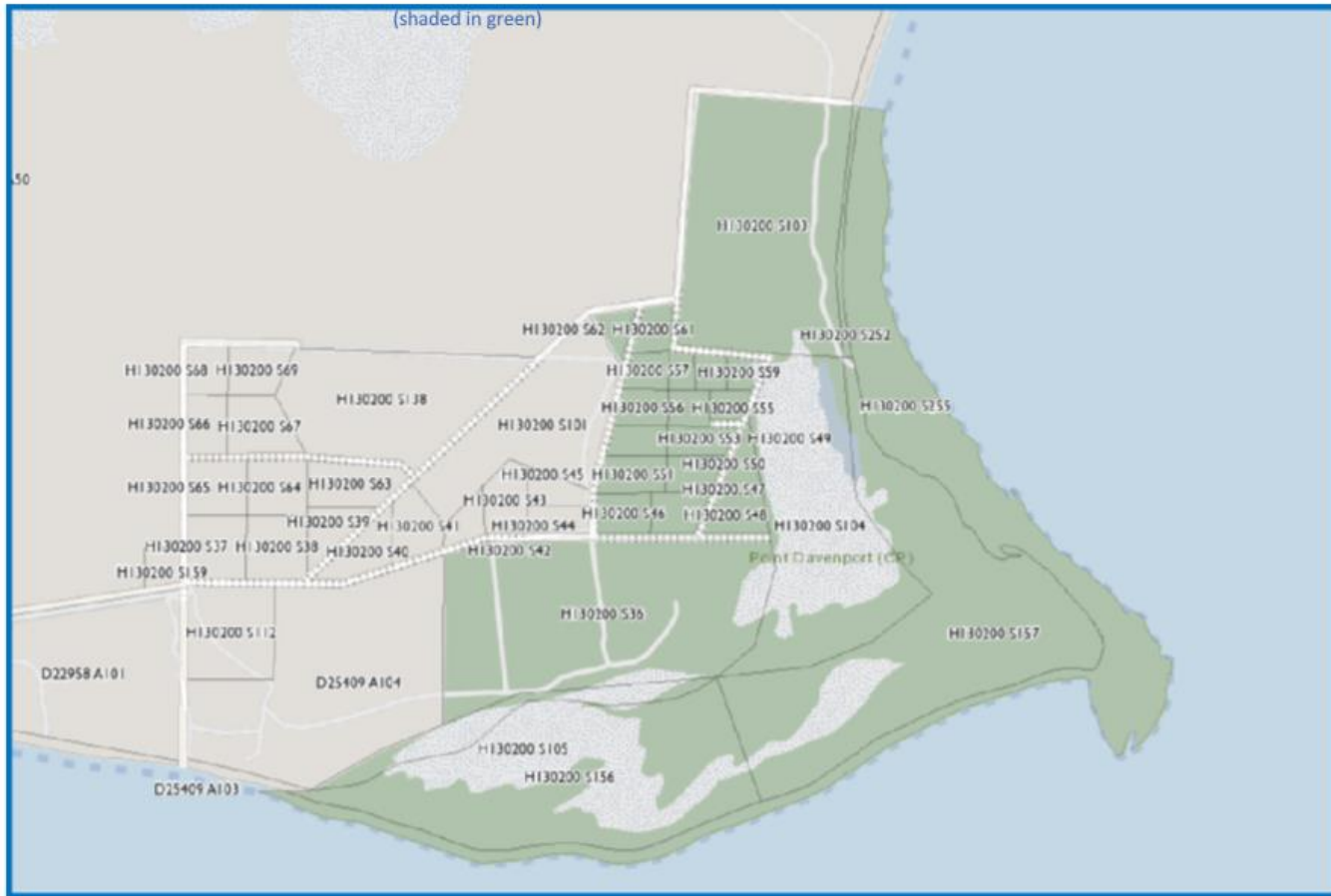
Copyright © Department for Environment and Water 2024. All Rights Reserved. All works and information displayed are subject to Copyright. For the reproduction or publication beyond that permitted by the Copyright Act 1968 (Cwth) written permission must be sought from the Department. Although every effort has been made to ensure the accuracy of the information displayed, the Department, its agents, officers and employees make no representations, either express or implied, that the information displayed is accurate or fit for any purpose and expressly disclaims all liability for loss or damage arising from reliance upon the information displayed.



Compiled: 21-Feb-2024
 Generated at: <http://maps.env.sa.gov.au>
 Datum: Geocentric Datum of Australia, 2020
 Projection: Web Mercator (Auxiliary Sphere)



POINT DAVENPORT CONSERVATION PARK



The Point Davenport Conservation Park is located on a promontory that separates Foul Bay from Sturt Bay. It is an area of high biodiversity with a range of habitats including beaches and foredunes, and an estuary that is listed as a nationally important wetland.



The Point Davenport Conservation Park protects important estuary and seagrass habitats. This area provides a protected nursery for numerous fish species, and is an important area for wading birds.



The park includes a semi-stranded lagoon, joined to the sea through a tidal inlet and inundate once or twice a year during very high tides. The Park is a wetland that provides a habitat for many animals and fish which are considered endangered and vulnerable and provides refuge when adverse conditions prevail.





Proposed road closures delineated in orange (not accessible by vehicle)

25.4 PERMIT TO USE PUBLIC ROAD FOR EXCLUSIVE USE**Document #:** 24/26294**Department:** Development Services**PURPOSE**

To seek permission to proceed with the community engagement process for applications received for Permits to use Public Roads for exclusive use (cropping and grazing).

RECOMMENDATION

That Council:

1. Give permission to commence the community engagement process for Permits to use Public Roads for exclusive use (cropping and grazing).
2. Endorse a permit period of five years to be included in the Community Engagement Report.
3. Endorse the Community Engagement Report attached, which constitutes the information that is required to be made available to the public as part of the community engagement phase in accordance with 223 (1)(c) of the Local Government Act 1999 and Section 25 (1) (a) of the Local Government Regulations 2013.

LINK TO STRATEGIC PLAN**Goal:** 1 Economically Prosperous Peninsula**Strategy:** 1.8 Efficient delivery of permits, leases and licences**BACKGROUND**

The main purpose of issuing permits for use of unmade public roads is to provide statutory authorisation to property owners allowing them to use Council property for private business purposes.

At the Ordinary Council meeting on 9 August 2023, Council resolved to authorise Permits to use Public Roads (Permits) for exclusive use (cropping and grazing) for a 12 month period commencing on 1 July 2023.

The purpose of this decision was to ensure the roads under Permit are clearly identifiable for both Elected Members and members of the public through the community engagement process. Additionally it provides opportunity for Council to review these land parcels for potential suitability for sale in the future.

DISCUSSION

Existing permits expire on 30 June 2024 and to facilitate their consideration for renewal prior to the expiry date, the required community engagement process is recommended to commence in April 2024. A list of applications following renewal correspondence being sent in February 2024, are provided in the Community Engagement Report (Attachment 1).

As part of the community engagement process, a Public Notice will be placed in the Yorke Peninsula Country Times and on Council's social media sites. The Community Engagement Report will be available for viewing at Yorke Peninsula Council offices at Maitland, Minlaton and Yorketown and on Council's website.

Correspondence will also be posted to adjoining landowners.

The consultation period (minimum 21 days) is proposed to begin on Tuesday, 16 April 2024 and close at 5pm, Wednesday, 8 May 2024.

Due to the administrative burden of the permit renewal process, it is proposed these permits, subject to the community engagement process, be issued for a period of five years, as they have been in the past prior to their recent renewal in August 2023. Should Council identify any of the applicable Road Reserves to be potentially suitable for sale within the permit term, the permit could be cancelled in accordance with the legislative process to facilitate an agreed sale.

In response to the concerns raised by both Elected Members and the general public through the previous community engagement process, Council staff have developed an online mapping tool to assist in confirming the location of proposed Permits during the consultation period. The consultation map can be found at <https://yorke.elementorg.com/public-pages/exclusive-use-road-permit-map-viewer/> and will be made available to the public throughout the consultation period via Council's [website](#).

Following the consultation period, a report will be presented to Council on the outcome of the consultation for consideration.

Council staff have been unable to review all the existing permits since the 9 August 2023 Ordinary Council Meeting to identify road reserves potentially suitable for sale, however a number of purchase enquiries have been facilitated since permits were issued in August 2023.

COMMUNITY ENGAGEMENT PLAN

Level 2 - Consult

Pursuant to the Local Government Act 1999 – Section 223 – Public consultation

If a Council proposes to grant an authorisation or permit that:

- a) Would result in any part of a road being fenced, enclosed or partitioned so as to impede the passage of traffic to a material degree; or
- b) In relation to use of activity for which public consultation is required under the regulations,

The Council must, before granting the authorisation or permit, follow the relevant steps set out in its public consultation policy.

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team
- Property Tenure Officer
- ICT Systems Administrator (Communications & End User Systems)

In preparing this report, the following external parties were consulted:

- Nil

POLICY IMPLICATIONS

PO057 Community Engagement Policy

BUDGET AND RESOURCE IMPLICATIONS

Public Notice indicative cost \$300 GST Inclusive

Permit fees to be invoiced in 2024/2025 financial year.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

Section 223 (c) of the Local Government Act 1999 and Section 25 (a) of the Local Government Regulations 2018.

ATTACHMENTS

1. **Community Engagement Report** [↓](#) 

2. Community Engagement Plan [↓](#) 



COMMUNITY CONSULTATION

Permit to Use Public Road for Exclusive Use (Cropping or Grazing)

While most Council roads are used by the general public, our region has a large number of smaller roads that provide access to individual properties, as well as roads that have been planned but not built. These roads are commonly referred to as Unmade Public Roads.

The main purpose of issuing permits for use of unmade public roads is to provide statutory authorisation to property owners allowing them to use Council property for private business purposes.

Pursuant to the Local Government Act 1999 – Section 223

If a council proposes to grant an authorisation or permit that:

- a) would result in any part of a road being fenced, enclosed or partitioned so as to impede the passage of traffic to a material degree; or
- b) in relation to a use or activity for which public consultation is required under the regulations,

The Council must, before granting the authorisation or permit, follow the relevant steps set out in its public consultation policy.

Council has received the following renewal applications for a Permit to Use Public Road for exclusive use (cropping or grazing) commencing on 1 July 2024 and expiring on 30 June 2029.

In response to the concerns raised by Elected Members and public through the 2023 community engagement process for Permits, Council staff have developed an online mapping tool to view the location of Permits during the consultation period.

The consultation map can be found at <https://yorke.elementorg.com/public-pages/exclusive-use-road-permit-map-viewer/>

Permit No	Road Register No	Property Location	Hundred
1	RR0101	Dividing Sections 158W, 157 & 222, 282, 210, 209E	Kilkerran
2	RR0216	Dividing Sections 92 & 93	Ramsay
4	RR0060	Dividing Sections 222, 221 & 219E & 220	Tiparra
7	RR0041	Dividing Sections 478 & 524	Tiparra
7	RR0040	Dividing Sections 541 & 578	Tiparra
12	RR0141	Dividing Sections 72 & 71S	Wauraltee
15	RR0164	Dividing Sections 192 & 1, 2	Curramulka
19	RR0128	Dividing Sections 345 & 287	Cunningham
19	RR0127	Dividing Sections 272 & 346	Cunningham
20	RR0352	Dividing Sections 27 & 66	Warrenben



23	1098005	Dividing Sections 526 & Piece 94	Clinton
27	RR066	Dividing Sections 19,18, 17 & 14, 15	Clinton
27	RR0065	Dividing Sections 51, 23, 24, 25, 26 & 44, 30, 29, 27	Clinton
27	RR0064	Dividing sections 371 & 372	Clinton
27	1051005	Dividing sections 51,44 & 97	Clinton
27	1051005	Dividing sections 372, 373 & 45S, 45N	Clinton
27	1051005	Dividing Sections 97, 353, 351, 348 & 45S, 45N, 347, 352	Clinton
27	1053005	Dividing Sections 348, 349 & 345, 344	Clinton
27	1051005	Dividing Sections 346,340, 336 & 341, 335	Clinton
27	RR051	Dividing Sections 336, 337, 123, 124, & 120, 121, 122	Clinton
27	RR0053	Dividing Sections 341 & 345, 343	Clinton
27	RR0048	Dividing Sections 343 & 358	Clinton
27	RR0051	Dividing sections 360, 361, 362 & 342, 335	Clinton
27	RR0055	Dividing Sections 46 & 47	Clinton
27	1053005	Dividing Sections 350, 349, 348 & 344, 345	Clinton
27	1051005	Dividing Sections 362 & 316	Clinton
27	1051005	Dividing Sections 316, 315 & 314, 313	Clinton
27	1051005	Dividing Sections 314, 313 & 363, 369	Clinton
28	RR0269	Dividing Sections 85 & 229	Moorowie
28	RR0269	Dividing Sections 85 & 231, 230	Moorowie
31	RR0096	Dividing Sections 160 & 145	Kilkerran
33	RR0008	Dividing Sections 2, 4, 6, 6,10, 12 & 187,188,189	Curramulka
33	RR0176	Dividing Sections 188,184, 180, 176, 172, 168, 163 & 189, 185, 181, 177, 173, 169, 164	Curramulka
36	RR0069	Dividing Sections 43 & 501	Clinton
37	1062005	Dividing Sections 235, 227 & 1	Tiparra
38	RR0415	Dividing Sections 92 & 567, 91	Tiparra
38	RR0034	Dividing Sections 262, 267, 272 & 263,268, 273, 278.	Tiparra
38	1050005	Dividing sections 452 & 570	
38	1050010	Dividing Sections 264, 269, 274, 279 & 265, 270, 275, 280, 281	Tiparra
38	RR0369a	Dividing sections 568, 567 & 263, 262, 261, 526	Tiparra
38	RR0369a	Dividing Sections 452 & 264, 263	Tiparra



39	RR0318	Dividing Sections 91 & 92	Melville
39	RR0316	Dividing Sections 92 & 93	Melville
39	RR0404	Dividing Sections 93 & 94	Melville
44	RR0350	Dividing Sections 81 & 7	Coonarie
45	RR0096	Dividing Sections 159 & 543	Kilkerran
46	RR0303	Dividing Sections 204 & 86 and 82 & 85	Parawurlie
50	RR0107	Dividing Sections 74 & 34, 33, 30	Kilkerran
51	1063005	Dividing Sections 94 & 115N, 115M, 115S, 318	Cunningham
55	RR0227	Dividing Sections 350 & 352 & 343	Dalrymple
59	RR0340	Dividing Sections 480 & 17	Melville
60	RR0286	Dividing Sections 128, 129 and 697 & 61	Melville
67	1062005	Dividing Sections 233 & 234	Tiparra
69	RR037a	Dividing Sections 505, 506S, 506N & 574, 488, 489	Tiparra
71	RR0087	Dividing Sections 21,22 & 24 & 61, 64, 65, 66, 67, 69, 73, 74 & 75	Tiparra
72	RR0339	Dividing Sections 130S & 1	Kilkerran
74	26351	Dividing Sections 84 & 204	Moorowie
81	RR0082	Dividing Sections 31 & 84, 126, 134, 135	Melville
81	RR0082	Dividing Sections 126, 127, 129 & 134, 133 & 130	Melville
81	RR0084	Dividing Sections 151, 562 & 144, 145 & 150	Melville
82	RR0124	Dividing Sections 39, 38 & 40	Maitland
89	RR0035	Dividing Section 409 & Piece 50, 51	Clinton
92	RR0302	Dividing Sections 69 & 55	Melville
97	RR0268	Dividing Sections 149 & 94S, 2	Moorowie
98	RR0242	Dividing Sections 337 & 329E	Dalrymple
102	RR0171	Dividing Sections 220, 221, 222, 223 & 214, 212, 211, 210, 209	Curramulka
119	982005	Dividing Sections 2 & 116	Carrbie
123		Dividing Sections 764, 111, 586 & 634	Melville
124	RR0104	Dividing Sections 3, 157 & 4, 291	Kilkerran
132	RR0397	Dividing Sections 2 & 189	Muloowurtie
137	1051h005	Dividing Sections 10,9,11 & 4 from 12 & 1	Clinton
137	1052005	Dividing Sections 1,2, 3, 4, 5 & 11 from 8 & 9	Clinton
155	RR0052	Dividing Sections 387 & 2	Tiparra
156	RR0191	Dividing Sections 81 & 109	Ramsay
160	RR1072005	Dividing Sections 12 & 261	Minlacowie
161	1049005	Dividing Sections 135 & 136, 129	Clinton
162	RR0343	Dividing Sections 31 & 32	Coonarie
164	RR0016	Dividing Section 21, 22 & 15, 14	Coonarie
165	1062005	Dividing Sections 1 & 227	Tiparra
166	RR0061	Dividing Sections 250 & 249,248,210,320	Tiparra



Approved Permits will be issued for a period of five years commencing on 1 July 2024 and expiring on 30 June 2029.

The consultation period (minimum of 21 days required) will begin on Tuesday, 16 April 2024 and close at 5pm Wednesday, 8 May 2024.

How do I provide my feedback?

All written submissions must be received by **5pm Wednesday, 8 May 2024** and should be addressed to:

Community Consultation

Permit to Use Public Roads 2024/2025

PO Box 57, Maitland SA 5573 or email admin@yorke.sa.gov.au

Please indicate in your submission if you wish to appear before Council on this matter.

What happens to my feedback?

- Submissions received from the public consultation process will be collated and presented in a report to Council if required.
- The information from the public consultation process will assist Council in its deliberation associated with endorsing the proposed Permits.

How do I know my feedback has been received?

All feedback (submissions or correspondence) will be acknowledged.

Contact Person

For more information please contact Sue Beech, Property Tenure Officer on 8832 0000 or admin@yorke.sa.gov.au



COMMUNITY ENGAGEMENT PLAN

SF215
Responsible Officer: Community Development & Engagement Officer

Refer: Permit to Use Public Road for Exclusive Use

Issue Date: 31/01/2024
Next Review Date: December 2027

Stakeholders	Level 2 CONSULT	Responsibility	Start Date	End Date	Status	Evaluation Method
Entire community	Website	Property Tenure Officer	16/04/2024	8/05/2024	NS	Letter posted to adjoining landowners Report back to Council on outcome of public consultation. Elected members to make a decision based on any submissions received from the community engagement process
Entire community	Social Media	Property Tenure Officer	16/04/2024	8/05/2024	NS	
Other	Personalised Letter	Property Tenure Officer	16/04/2024	8/05/2024	NS	
Visitors	Ability to appear before Council	Property Tenure Officer	16/04/2024	8/05/2024	NS	

26 GENERAL BUSINESS

Section 85 of the Act requires that matters on the Agenda are described with reasonable “particularity and accuracy” and reports and other documentation to be considered at a meeting are available to the public prior to the meeting. The practice of general business should be restricted to matters of urgency.

CONFIDENTIAL AGENDA**27 CONFIDENTIAL ITEMS****27.1 SECTION 270 REVIEW - PORT CLINTON ANZAC MEMORIAL****RECOMMENDATION****Section 90 Order**

That pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the Council orders, that the public be excluded from the meeting relating to Item 27.1 Section 270 Review - Port Clinton ANZAC Memorial, with the exception of the following persons:

- Chief Executive Officer
- Executive Assistant to CEO and Mayor
- Director Corporate and Community Services
- Director Assets and Infrastructure Services
- Director Development Services

The Council is satisfied that, pursuant to Section 90(2) and (3)(a) of the Act, the information to be received, discussed or considered in relation to report Item 27.1 Section 270 Review - Port Clinton ANZAC Memorial, is confidential information relating to:

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

Accordingly, on this basis, the principle that meetings of the Council should be conducted in a place open to the public has been outweighed by the need to keep the information or matter confidential.

RESUMPTION OF PUBLIC MEETING

28 NEXT MEETING

Wednesday 8 May 2024

29 CLOSURE