



Yorke Peninsula Council

Minutes of the Meeting of the Access Advisory Working Party

Held on Friday 19 April 2024
In the Council Chambers
57 Main Street Minlaton commencing at 1.30pm
(Subject to confirmation)

ITEM 1

1.1 WELCOME BY CHAIRPERSON

Chairperson Deputy Mayor Richard Carruthers welcomed everyone to the meeting and declared the meeting open at 1.35pm.

1.2 PRESENT

John Franke (Yorke Progress Assoc.), Bruce Cook (Minlaton Progress Assoc.), Perry Woodward (Port Julia Progress Assoc.), Heather Shepley (Corny Point Progress Assoc.), Jane Lavery (Warooka Progress Assoc.), Karen Newbold (Price Progress Assoc.), Stan Szczypiorsti (Edithburgh Progress Assoc.), Graham Klose (Stansbury Progress Assoc.), Deputy Mayor Richard Carruthers (Chairperson), Cr Alan Headon.

IN ATTENDANCE

Dustin Guthberg	Director Development Services
Ian Yarrow	Operations Manager
Maddy Pulling	Minute Secretary

1.3 APOLOGIES

Nick Hoskin (Operations Coordinator), Anne Marie Shaw (Port Vincent Progress Assoc.)

1.4 MINUTES OF THE PREVIOUS MEETING

John Franke moved Bruce Cook seconded

That the minutes of the Access Advisory Working Party meeting held on 2 February 2024 as circulated, be confirmed as a true record.

CARRIED

1.5 MATTERS ARISING FROM MINUTES

1. Individual updates on projects allocated funding

1.1 Minlaton Town Hall proposed access ramp.

Dustin Guthberg advised that he sought three quotes from contractors for the installation of the proposed Minlaton Town Hall access ramp, however only one quote for the amount of \$19,885 excluding GST was received.

John Franke moved Graham Klose seconded

That the contractors quote for \$19,885 excluding GST for the construction of the Minlaton Town Hall ramp be received.

CARRIED

Cr Headon moved Heather Shepley seconded

It is recommended that Council commit \$19,885 excluding GST for the construction of the Minlaton Town Hall access ramp.

CARRIED

1.2 Ardrossan Pump Track – Disability Accessible Table and Chair Setting

Dustin Guthberg confirmed that Council has received correspondence from the Ardrossan Progress Association advising that the setting was purchased and installed. The project is completed.

This item can be removed from the Agenda.

1.3 Minlaton – Installation of two access ramps on the north west and north east footpath corners of North Terrace and Main Street, Minlaton.

Ian Yarrow advised that the contractor has been engaged and works are anticipated to be completed in May 2024.

2. Other Matters Arising

2.1 Nick Hoskin provided the contractors (design) quote of \$7,920 (including GST) to Minlaton Progress Association (MPA) for the design of a proposed crossover from Gum Flat rest area to the Uniting Church, Minlaton. The Working Party had agreed that consultation should be undertaken prior to any funds being committed to this project. It is to be noted that the project would potentially result in the loss of five carpark spaces.

Bruce Cook provided an update and advised consultation was undertaken with the Minlaton business community and concerns were raised with regards to the loss of car parking and therefore the Minlaton Progress Association wish to withdraw the request for the cross over.

This item can be removed from the Agenda.

1.6 MATTERS REFERRED BY COUNCIL

Nil

1.7 PRESIDING MEMBER'S REPORT

Nil

ITEM 2 CORRESPONDENCE

2.1 Further to Correspondence (23/91145) dated 21 September 2023 from the Yorketown Progress Association (YPA) on behalf of the SYP Community Hub, Yorketown, requesting financial assistance for the replacement of the front double timber doors on the SYP Community Hub building, a quote of \$6,278 (including GST) was presented at the 27 October 2023 meeting, whereby it was determined by the Working Party that a second quote be sought for the proposed project.

At the 2 February 2024 meeting the Working Party were advised that the SYP Community Hub had carried out the works without financial endorsement from the Working Party. The Working Party requested that Council send correspondence to the SYP Community Hub informing them of the due process for obtaining financial assistance for an Access Advisory Working Party project.

Dustin Guthberg advised that Council sent correspondence to the SYP Community Hub advising of the due process for seeking financial assistance from the Access Advisory Working Party. A response was received advising that the SYP Community Hub did not wish to pursue financial assistance for the project.

This item can be removed from the Agenda.

2.2 Correspondence (23/116161) dated 5 December 2023 from Ardrossan Progress Association requesting the raised step to the entrance of the Memorial Garden, Second Street, Ardrossan, be modified to improve accessibility. It was also requested that the gravel footpath to the entrance of the Pump Track also be improved for accessibility.

Ian Yarrow provided a quote of \$1,000 (ex GST) for the installation of a ramp at the entrance of the Memorial Garden and for improvements to the Pump Track entrance in Ardrossan.

Cr Alan Headon moved John Franke seconded

It is recommended that Council commit \$1,000 (excluding GST) for the installation of an access ramp at the entrance of the Memorial Garden and for improvements to the Pump Track entrance located in Ardrossan.

CARRIED

2.3 Correspondence (24/22882) dated 8 February 2024 from Price Progress Association advising they have recently purchased a disability accessible table and chair setting and are requesting financial assistance for a concrete foundation to be laid for the setting and installation. The setting is to be located at the Nature Play Outdoor Space, Price.

Ian Yarrow provide a contractors quote of \$3,272 to install a concrete pad for the provision of the disability accessible chair and table setting and for the assembly of the setting. Karen Newbold from Price Progress Association advised they are able to make a 10% contribution towards the project.

Perry Woodward moved Cr Alan Headon seconded

It is recommended that Council commit \$2,945 for the provision of a concrete pad and the assembly of the disability accessible table and chair setting to be located in the Nature Play Outdoor Space, Price.

CARRIED

2.4 Correspondence (24/16079) dated 19 February 2024 from Warooka Progress Association requesting two grab rails to be installed on the inside of the hall entrance. The grab rails will assist with negotiating the steps which are difficult for those with limited ability.

Ian Yarrow provided a quote of \$612 (excluding GST) for the provision of handrails.

Bruce Cook moved John Franke seconded

It is recommended that Council commit \$612 (excluding GST) for provision of two handrails to be installed on the inside entrance of the Warooka Town Hall.

CARRIED

John Franke moved Cr Alan Headon seconded

That correspondence dated 20 March 2024 from Edithburgh Progress Association requesting financial assistance for an accessible pathway to the BBQ Shelter shed, Edithburgh be received.

CARRIED

The Working Party considered the request and Ian Yarrow advised he would meet with an Edithburgh Progress Association representative at the BBQ Shelter to inspect the proposed scope of works and report back with more detail and costings at the next meeting.

2.5 Correspondence (24/30603) dated 3 April 2024 from Price Progress Association requesting financial assistance to install an accessible pathway from the carpark area to the wheelchair air jumper at the Nature Play Outdoor Space, Price.

Ian Yarrow provided an estimate of \$720 excluding GST for the provision of a concrete pathway.

Cr Alan Headon moved Heather Shepley seconded

It is recommended that Council commit \$720 (excluding GST) for the provision of a pathway to provide accessibility to the wheelchair air jumper in the Nature Play Outdoor Space, Price.

CARRIED

ITEM 3 GENERAL BUSINESS

Nil

ITEM 4 NEXT MEETING

Cr Alan Headon moved Heather Shepley seconded

The Working Party endorsed changing future meetings to be held on the fourth Monday of each quarter at 1.30pm at the Council Chamber, Minlaton.

CARRIED

The meetings for the remainder of 2024 are scheduled as follows;

Monday, 22 July 2024

Monday, 21 October 2024

ITEM 5 CLOSURE

The meeting closed at 2.25pm.

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Chairperson Deputy Mayor Richard Carruthers

Friday, 22 July 2024