



Disability Access and Inclusion Plan

Community Advocate Help Sheet

Are you a community member who can encourage those around you living with disability or those with an interest to have their say on access and inclusion. The Barunga West, Copper Coast and Yorke Peninsula Councils are seeking Access and Inclusion Community Advocates to help connect with people who may not otherwise contribute their views, to inform our new Disability Access and Inclusion Plan.

Community Engagement runs until 5pm, on 1 November 2024.

What will a Disability Access and Inclusion Community Advocate do?

As an Access and Inclusion Community Advocate, we are asking you to connect with people you know who have lived experience of disability. They may be family, friends, neighbours, colleagues or clients. They may be living with disability, they may care for someone with a disability or work in the disability or aged care sectors.

We would like you to use and share our survey to assist us in gathering input from people you know or have a direct connection to.

The information gathered will help prepare Council's new Disability Access and Inclusion Plan. The plan aims to ensure that people living with disability can get around, use Council services and feel welcome and engaged in the Barunga West, Copper Coast and Yorke Peninsula Council areas.

Who do we want to engage in this process?

We are looking for input from anyone who has lived experience of disability. We are keen to hear from everyone, including people who may not often engage with this type of consultation process such as people from diverse backgrounds and people in aged care.

How can I help people to participate?

There are three ways you can help someone to participate:

1. Share the survey link to your networks

Send the survey link, available [here](#) or via the QR Code below, to your network in an email, text or social media and ask people to complete it by 5pm, on 1 November 2024.

2. Provide people with a hard copy survey to complete

Provide people with a hardcopy survey, via the downloadable version on each Council's website, and ask them to return it to you or a Council office by 5pm, on 1 November 2024.

3. Help someone complete a survey

You can offer to sit or talk on the phone with someone to assist them to fill in the survey. You could do this using the online form or in a hardcopy.

You can tailor the feedback method to suit the individuals' specific needs. For example, you may have a broad conversation about how the Council area can be more inclusive and then record this conversation to share with the Council.

Please let us know if there is something else we could assist you with to better accommodate receiving feedback.

What should I say?

When you make contact with someone, tell them:

- Barunga West, Copper Coast and Yorke Peninsula Councils are reviewing their Disability Access and Inclusion Plan, which is about making sure that people living with disability can use Council services and feel welcome and engaged.
- The Councils genuinely want to hear their feedback.
- That the survey will only take 5-10 minutes.
- Participation is not mandatory.

What about privacy and safety?

Please only discuss the survey with people you have an existing and safe relationship with.

Don't assume someone has a disability.

Remember that what is classified as a disability is diverse.

If someone would rather not participate, do not insist. Ensure they know that participation is not mandatory, and they can opt out at any time.

Reassure them that the names of people completing the survey will not be made public. People can choose to provide their names and contact details if they wish to be kept informed about the project and Council will keep their information confidential.

What if I need help?

Throughout the engagement process, you can contact your Council staff representative:

- Barunga West Council
Jill Maden - barunga@barungawest.sa.gov.au 8635 2107
- Copper Coast Council
Mary Mahoney- info@coppercoast.sa.gov.au 8828 1200
- Yorke Peninsula Council
Lauren McSkimming - admin@yorke.sa.gov.au 8832 0000

When do I need to have the surveys completed by?

Please complete and submit the surveys/conversation summaries by **5pm, on 1 November 2024.**

How do I provide completed hard copy surveys/conversation summaries back to you?

You can email your Council contact the conversation summary/scanned survey or drop them into the relevant Council office. If surveys are completed online, you don't need to do anything extra to get them to us.



You can use this QR code to complete the survey.