



Date: Wednesday, 22 January 2025
Time: 5:30 PM
Location: Council Chamber
Minlaton Town Hall
57 Main Street
Minlaton

AGENDA

Late Reports

Ordinary Council Meeting

22 January 2025

Andrew Cameron
CHIEF EXECUTIVE OFFICER

Agenda

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DEBATE AGENDA

DEBATE AGENDA**23 CORPORATE AND COMMUNITY SERVICES****23.2 AUDIT AND RISK COMMITTEE - ELECTED MEMBER(S) APPOINTMENT****Document #:** 25/5896**Department:** Corporate and Community Services**PURPOSE**

To advise Council of the resignation of Councillor Tania Stock from the Audit and Risk Committee and for Council to endorse the appointment of two Elected Members to the Audit and Risk Committee to meet legislative requirements.

RECOMMENDATION

That Council:

1. Endorse Cr to Council's Audit and Risk Committee for the remainder of the current term and Cr as a proxy representative for each Elected Member to the Audit and Risk Committee; and
2. Formally thank Cr Tania Stock for her service to the Yorke Peninsula Council Audit and Risk Committee.

LINK TO STRATEGIC PLAN**Goal:** Goal L - Responsible Leadership and governance**Strategy:** L.4. Continue to meet all legislative requirements and compliance with Council's internal controls.**BACKGROUND**

Council's Audit and Risk Committee (Committee) currently consists of two Elected Members and three Independent Members as endorsed at the 9 October 2024 Ordinary Council meeting. Elected Members Cr Tania Stock and Cr Adam Meyer represent Council on the Committee for the current term (2022 to 2026).

On 10 January 2025, Council received a formal resignation from Councillor Tania Stock from the Audit and Risk Committee, effective immediately. See correspondence in Attachment 1 for reference.

DISCUSSION

At the 28 May 2024 meeting, the Committee resolved to recommend to Council that Section 5.14 Quorum of the Terms of Reference (ToR), be amended to require that a quorum must include three members, one of whom must be an Elected Member of Council. At the 12 June 2024 Council meeting Council endorsed the amendment to the ToR and Cr Alan Headon (decd) was appointed as proxy to the Committee. As Cr Stock has tendered her resignation on the Committee and due to Cr Alan Headon's passing in November 2024, Council is required to appoint an Elected Member to the Committee for the remainder of the current term and a proxy representative for both Elected Members to the Committee who will attend meetings when either Elected Member is unable to attend, and perform the function of a member to the Committee.

The Committee has a meeting scheduled for 25 February 2025, and as it currently stands, may struggle to achieve quorum. As per the Committee's ToR it is required that a quorum must include three members, one of whom must be an Elected Member of Council i.e. one apology received for the 25 February 2025 meeting could mean that quorum is not achieved. Council's Chief Executive Officer considers it paramount to make an appointment to the vacant Elected Member positions immediately to ensure the Committee can continue to run effectively and achieve quorum.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Chief Executive Officer

In preparing this report, the following external parties were consulted:

- Nil

POLICY IMPLICATIONS

Audit and Risk Committee Terms of Reference

Section 41(4), Local Government Act 1999

BUDGET AND RESOURCE IMPLICATIONS

All costs for the operation of the Audit and Risk Committee (Committee) are included in Council's annual operating budget.

RISKS/LEGAL/LEGISLATIVE/ IMPLICATIONS

Local Government Act 1999

Local Government (Financial Management) Regulations 2011

ATTACHMENTS

1. **Correspondence - Resignation from Audit and Risk Committee - Cr Stock**