



MINUTES

Audit and Risk Committee Meeting

26 August 2025

**MINUTES OF YORKE PENINSULA COUNCIL
AUDIT AND RISK COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER , MINLATON TOWN HALL, 57 MAIN STREET, MINLATON
ON TUESDAY, 26 AUGUST 2025 AT 3:00 PM**

1 WELCOME BY CHAIRPERSON

Chair Rob Reiman welcomed everyone to the meeting and declared the meeting open.

2 PRESENT

Chair Rob Reiman, Member Trish Kirkland, Member Tariq Islam, Cr Michael O'Connell, Cr Naomi Bittner

In Attendance

Andrew Cameron (CEO), Ben Thompson (Director Corporate and Community Services), Daniel Griffin (Manager Financial Services), Michael McCauley (Assets Manager), Lauren McSkimming (Minute Secretary).

3 LEAVE OF ABSENCE

Nil

4 APOLOGIES

Andre Kompler (Director Assets and Infrastructure Services)

5 CONFLICT OF INTEREST

Chair Rob Reiman reminded all Members of the requirement to disclose any conflict of interest in relation to any matters before the Committee.

Nil

6 MINUTES OF PREVIOUS MEETING – FOR CONFIRMATION**COMMITTEE RESOLUTION**

Moved: Member Trish Kirkland

Seconded: Cr Michael O'Connell

That the minutes of the Audit and Risk Committee Meeting held on 27 May 2025 be confirmed.

CARRIED 033/2025 (26/08/2025)

7 VISITORS TO THE MEETING

Nil

REPORTS**8 NEW BUSINESS****8.1 AUDIT AND RISK COMMITTEE REPORT TO COUNCIL****PURPOSE**

To seek the Audit and Risk Committee's endorsement on the draft Audit and Risk Committee Report to Council, summarising the work performed for the period 27 May 2025 to 25 August 2025.

COMMITTEE RESOLUTION

Moved: Cr Naomi Bittner
Seconded: Member Tariq Islam

That the Audit and Risk Committee endorse the draft Audit and Risk Committee Report to Council for the period 27 May 2025 to 25 August 2025, as presented.

CARRIED 034/2025 (26/08/2025)

8.2 AUDIT AND RISK COMMITTEE WORK PLAN 2025/2026**PURPOSE**

For the Audit and Risk Committee to consider and endorse the updated Work Plan for 2025/2026.

COMMITTEE RESOLUTION

Moved: Cr Michael O'Connell
Seconded: Member Trish Kirkland

That the Audit and Risk Committee endorse the updated 2025/2026 Work Plan.

CARRIED 035/2025 (26/08/2025)

8.3 AUDIT AND RISK COMMITTEE ANNUAL REVIEW & SELF ASSESSMENT AND ANNUAL REPORT 2024/2025

PURPOSE

For the Audit and Risk Committee to review and self-assess its performance for 2024/2025 and review its Annual Report for 2024/2025 prior to being presented to Council for consideration, in accordance with clause 13 of the Audit and Risk Committee Terms of Reference.

Chair Rob Reiman advised the Committee that part 3 of the below recommendation would be included to ensure the Committee's ToR be included and recommended to Council for endorsement.

Manager Financial Services noted a correction to the annual report to include Cr Meyers resignation date on page 75 and remove that the committee reviewed the Fees & Charges on page 77, as this did not occur.

COMMITTEE RESOLUTION

Moved: Member Trish Kirkland

Seconded: Cr Naomi Bittner

That the Audit and Risk Committee:

1. Endorse the 2024/2025 Audit and Risk Committee self-assessment results for the period 1 July 2024 to 30 June 2025, as presented.
2. Recommend for endorsement to Council the Committee's Annual Report for 2024/2025
3. Recommend the proposed updated Terms of Reference for the endorsement of Council, as presented.

CARRIED 036/2025 (26/08/2025)

8.4 NOTICE OF BUDGET ROLL OVER FROM 2024/2025 TO 2025/2026

PURPOSE

To inform the Audit and Risk Committee (Committee) regarding Council's endorsed budget roll overs for projects not commenced, or completed, as at 30 June 2025.

COMMITTEE RESOLUTION

Moved: Member Tariq Islam

Seconded: Member Trish Kirkland

That the report be noted.

CARRIED 037/2025 (26/08/2025)

8.5 TECHNICAL ACCOUNTING ADVICE - JETTIES RENEWAL PROGRAM**PURPOSE**

To inform the Audit and Risk Committee (Committee) relating to the receipt of technical accounting advice in relation to the treatment of financial and contractual dealings associated with the South Australian Jetties Renewal Program (JRP).

COMMITTEE RESOLUTION

Moved: Cr Michael O'Connell
Seconded: Member Trish Kirkland

That the report be noted.

CARRIED 038/2025 (26/08/2025)

8.6 TREASURY MANAGEMENT PERFORMANCE 2024-2025**PURPOSE**

To review Council's treasury management (investments and borrowings) activity and performance for 2024-2025 in accordance with legislation and PO139 Treasury Management Policy.

COMMITTEE RESOLUTION

Moved: Cr Naomi Bittner
Seconded: Member Tariq Islam

That the Audit and Risk Committee receive the report and recommend to Council that it be endorsed as presented.

CARRIED 039/2025 (26/08/2025)

8.7 CEO ANNUAL REPORT ON INTERNAL AUDIT PROCESSES**PURPOSE**

To provide the Audit and Risk Committee with an Annual Report on Council's Internal Audit processes.

COMMITTEE RESOLUTION

Moved: Member Trish Kirkland
Seconded: Cr Naomi Bittner

That the report be received.

CARRIED 040/2025 (26/08/2025)

8.8 INTERNAL AUDIT ACTIVITY REPORT

PURPOSE

To provide the Audit and Risk Committee with an update on the recent Internal Audit activity.

COMMITTEE RESOLUTION

Moved: Cr Naomi Bittner
Seconded: Cr Michael O'Connell

That the report be received.

CARRIED 041/2025 (26/08/2025)

8.9 REVALUATION OF ASSET CLASSES

PURPOSE

For the Audit and Risk Committee to receive and consider for endorsement the Buildings & Structures, Community Wastewater Management System (CWMS), Stormwater, Transport and Water valuations prepared by Tonkin, and Land valuation prepared by Marsh.

COMMITTEE RESOLUTION

Moved: Member Trish Kirkland
Seconded: Member Tariq Islam

That the Audit and Risk Committee receive and endorse the Buildings & Structures, Community Wastewater Management System (CWMS), Stormwater, Transport and Water valuations prepared by Tonkin, and Land valuation prepared by Marsh.

CARRIED 042/2025 (26/08/2025)

9 NEW AND EMERGING RISKS / ISSUES

Algal Bloom – CEO provided a verbal update.

10 GENERAL BUSINESS

Chair Rob Reiman sought an update on Council's obligation to contribute to Independent Members Superannuation for payment of their sitting fees. Manager Financial Services provided a verbal update.

Chair Rob Reiman moved a formal motion for Council staff to bring a report to the Committee before the end of the 2025 calendar year regarding the Independent Member sitting fees as they have not been reviewed for a number of years.

10.1 INDEPENDENT MEMBER SITTING FEES**COMMITTEE RESOLUTION**

Moved: Member Rob Reiman
Seconded: Member Trish Kirkland

That a report be brought back to the Committee before end of 2025 calendar year, reviewing the current Independent Member sitting fees.

CARRIED 043/2025 (26/08/2025)

11 NEXT MEETING

Tuesday 28 October 2025

12 CLOSURE

The Meeting closed at 3.54pm.

The minutes of this meeting were confirmed at the Audit and Risk Committee Meeting held on 28 October 2025.



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CHAIRPERSON