



Yorke Peninsula Council

Minutes of the Meeting of the Access Advisory Committee

held on Friday 25 July 2014,
in the Council Chambers
57 Main Street Minlaton commencing at 1.30pm
(Subject to confirmation)

ITEM 1 WELCOME

Deputy Mayor Brenda Bowman welcomed everyone to the meeting declared the meeting open at 1.30pm.

PRESENT

Deputy Mayor Brenda Bowman (YPC), Victor Brown (Ardrossan Progress Assoc), John Edwards (Edithburgh Progress Assoc), Cr John Sendy (YPC), Nancy Newbold (Wauraltee Progress Assoc), Cr Dean Butler (YPC), Alan Headon (Port Clinton Progress Assoc), D'Arcy Button (Minlaton Progress Assoc), Beth Fairlie (Port Vincent Progress Assoc) & Carlene Cook (Bluff Beach Community Group)

IN ATTENDANCE

Michael Cartwright	Manager Development Services
Nick Hoskin	Operations Coordinator
Shona Emery	Minute Secretary

LEAVE OF ABSENCE

NIL

APOLOGIES

Jane Lavery (Warooka Progress Assoc), Jill Huntley (Hardwicke Bay Progress Assoc), Kym Osterstock (Stansbury Progress Assoc), Janet Firth (YPC – Leisure Options), Keryn Dawes (Edithburgh Progress Assoc) & Mayor Ray Agnew (YPC) Roger Brooks (Director Development Services)

MINUTES OF THE PREVIOUS MEETING

Cr Sedy moved Alan Headon seconded

That the minutes of the Access Advisory Committee meeting held on Friday 4 April 2014, as circulated, be confirmed as a true record.

CARRIED

MATTERS ARISING FROM MINUTES

1. Step into the Minlaton Post Office

Council staff have been working on plans for a disabled ramp into the Minlaton Post Office to assist those with mobility issues. Unfortunately there is insufficient room to accommodate the disability ramp and maintain a minimum clearance for other footpath users. It has been suggested that a grab rail may assist those in need.

D'Arcy Button moved Alan Headon seconded

It is recommended that a grab rail be installed at the front of the Minlaton Post Office at a cost of approximately \$100.

CARRIED

2. Footpath Access on the east and west side of Charles Street from disabled car-parks – Yorketown

Mr Nick Hoskin advised the Committee that the installation of footpath access ramps is not an easy task however can be done for approximately \$500 each side totalling \$1,000 for both ramps requested. Consideration of the cost be deferred until later in the meeting where items for budget allocation will be considered.

3. Hand rails on boardwalks – Port Rickaby

Mr Nick Hoskin has inspected the boardwalks and as they currently comply with Australian Standards no further work is warranted.

4. Items to be considered in the 2014/2015 budget

1. Footpath ramps on kerbs along Fourth and Fifth Streets – Ardrossan

Mr Nick Hoskin has costed this project at \$500 each ramp at a total cost of \$3,000 (6 ramps). Consideration of the cost be deferred until later in the meeting where items for budget allocation will be considered.

2. Point Turton Disabled Parking & Ramp Access

Mr Nick Hoskin has costed this project at \$2,590. Consideration of the cost be deferred until later in the meeting where items for budget allocation will be considered.

PRESIDING MEMBER'S REPORT

Cr Bowman reported that the ramp at Ardrossan School Library has been completed and after a couple of minor modifications it has been very well received by the community.

ITEM 2 REPORTS

2.1 Porter Building Ramps – Minlaton

Council staff have been working on plans for disabled ramps into the Porter Building to assist those with mobility issues. Unfortunately there is insufficient room to accommodate the disability ramps and maintain minimum clearances for other footpath users. Another suggestion is to remove the current concrete ramp and install a hand rail and step to the shop entrance. Mr Nick Hoskin will investigate and inform the Committee at the next meeting if this is viable and what the cost will be.

2.2 Wauraltee Hall Access Path

Ms Nancy Newbold requested that a footpath be built from the entrance of the hall to the toilets. Mr Nick Hoskin has inspected the area and explained the path could be constructed out of concrete and would be approximately 40m long and 1m wide. He advised the cost of the materials would be \$2,000 and the labour \$2,000 making the total project cost \$4,000. He advised that the Committee would need to allocate \$2,000 for materials as the labour could be completed through footpath maintenance. It was suggested that the Wauraltee Hall Committee apply for a community grant through Council. If they are unsuccessful with this they are invited to return to the Access Advisory Committee for further consideration.

Victor Brown moved John Edwards seconded

That the this item be deferred to next meeting whilst the Waruraltee Hall Committee apply for a community grant but are invited to approach the Access Committee if their grant application is unsuccessful.

CARRIED

2.3 Yorketown Hospital Access/Egress

Mr Nick Hoskin has met with Ms Sharon Godleman at the Yorketown Hospital to discuss the access/egress issues for patients getting in and out of their car and onto the footpath. There is an old access ramp there but as its current position is not helpful, it needs to be moved in between the two "No parking" signs. Cr Sendy suggested that two ramps be put in place either side of the existing car-parks. Mr Nick Hoskin will discuss with Ms Sharon Godleman.

Cr Sendy moved D'Arcy Button seconded

That this item be considered later in the agenda with other budget considerations.

CARRIED

2.4 Yorketown Community Library Access Ramp

Mr Nick Hoskin advised that an access ramp could be installed for approximately \$4,450. Mr Michael Cartwright suggested this item be deferred to allow for further investigation.

ITEM 3 GENERAL BUSINESS

3.1 Disabled Car-parking at Minlaton Hall

Cr Sendy questioned why the disabled parking bay for the Minlaton Hall is at the front of the hall when the disabled access is at the rear. The Committee investigated and considered it appropriate that a disabled car-park be defined on the road adjacent to the rear entry point and a disabled access ramp be provided from the car-park onto the footpath.

Mr Nick Hoskin advised an approximate cost of \$600 would need to be allocated to complete this project. Was decided to refer this item to later in the meeting where items for budget allocations will be considered.

3.2 Items for Budget Consideration

The following is a list of projects for budget consideration

• Grab rail at the Minlaton Post Office	\$ 100
• 2 Footpath access ramps on Charles Street, Yorketown	\$ 1,000
• 6 Footpath access ramps on Fourth & Fifth Street, Ardrossan	\$ 3,000
• Disabled parking and ramp access to Point Turton Hall	\$ 2,590
• 2 Footpath ramps at Yorketown Hospital	\$ 1,000
• Disabled parking bay at Minlaton Town Hall	\$ 600
• Wauraltee Hall footpath	\$ 2,000
• Yorketown Library Ramp upgrade	<u>\$ 4,450</u>
Total	<u>\$14,740</u>

After some discussion the following motions were passed

Alan Headon moved D’Arcy Button seconded

It is recommended that the grab rail at Minlaton Post Office be installed to the value of approximately \$100

CARRIED

Beth Fairlie moved D’Arcy Button seconded

It is recommended that 2 footpath access ramps on Charles Street, Yorketown, be installed to the value of approximately \$1,000

CARRIED

Cr Sendy moved Victor Brown seconded

It is recommended that 6 footpath access ramps on Fourth and Fifth Street, Ardrossan, be installed to the value of approximately \$3,000

CARRIED

John Edwards moved Cr Sendy seconded

It is recommended that the disabled parking and ramp access project at the Point Turton Hall be completed to the value of approximately \$2,590

CARRIED

Victor Brown moved Cr Sendy seconded

It is recommended that Nick Hoskin liaise with Sharon Godleman and install 2 footpath access ramps to the value of approximately \$1,000

CARRIED

Cr Sendy moved Carlene Cook seconded

It is recommended that a footpath access ramp and further line marking be carried out at the side of the Minlaton Hall to create a disabled car-park bay to the value of approximately \$600

CARRIED

These allocations totalled \$8,290 leaving \$11,710 for future projects.

The Yorketown Library access ramp and the Wauraltee Hall footpath be deferred until further information can be presented to the next Committee meeting.

3.3 Follow up on Charlotte Germaine’s Visit

Cr Butler asked Mr Nick Hoskin for an update on the progress of the items identified by Miss Charlotte Germaine. Mr Hoskin advised he was waiting on an email from Miss Germaine listing the issues. Mr Michael Cartwright suggested that a letter be written to Miss Germaine to thank her for her attendance at the last meeting.

3.4 Pedestrian Crossing with Traffic Lights in Main Street, Minlaton

Mr D’Arcy Button reported that the Minlaton Progress Association had been requested to investigate the option of a pedestrian crossing controlled by Traffic Lights across Main Street, Minlaton. Mr Button was advised that Main Street is a DPTI road and any such requests should go directly to the DPTI.

ITEM 4 NEXT MEETING

Friday 24th October 2014 commencing at 1.30pm.

ITEM 10 CLOSURE

The Meeting closed at 2.39pm.

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Deputy Mayor Brenda Bowman

24th October 2014