



## Minutes of the Meeting of the Art Committee

held on Monday the 2<sup>nd</sup> February 2015  
in the Minlaton Council Office  
commencing at 10.30am

(Subject to confirmation)

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### **ITEM 1**

1.1 Welcome by Chairperson - Anne Eyles declared the meeting open.

1.2 Present - Anne Eyles, Irene Hughes-Jones, Wendy Story, Brenda Bowman, Bruce Davey, David Harding.

1.3 Apologies- Geoff Lock, Sally Glazbrook, Bob Nicholls, Cr John Rich, Cr Alan Headon.

1.4 Minutes of previous meeting –

**Brenda Bowman moved**                      **Wendy Story seconded**

That the Minutes of the Art Committee meeting held on 10 November 2014 as circulated be confirmed.

**CARRIED**

1.5 Conflict of Interest - The Chairperson reminded members of their obligations in relation to Conflict of Interest provisions. (This Agenda item continues to stand until Council approves the Committee's change from a Section 41 Committee of Council to Council Working Party).

### **ITEM 2 BUSINESS ARISING.**

2.1 **Section 41:** Formal dissolution from S41 to working party should be approved at the next council meeting.

2.2 **Minutes Secretary:** Further discussion with David Harding that a staff member will be made available as a minute taker for meetings.

2.3 **Terms of Reference & Policy for Art Committee:** Final amendments to Policy, terms of reference are included in policy, to be returned to Mary for ratification and presentation to council.

2.4 Sam Carter, Bronwyn Scholes and Belynda Redding – will not be participating in committee for 2016. David Harding will ensure a member of staff will oversee budget for 2016.

2.5 **Raffle:** Approach small business and ask for in-kind donations. Follow up next meeting.

2.6 David Harding advised he would attend meetings in the future whenever possible.

2.7 **NOTE CHANGE OF MEETING DATES – NEXT MEETING WILL BE AT MINLATON ON TUESDAY 31<sup>ST</sup> MARCH 2015 AT 2PM**

**3 CORRESPONDENCE IN:**

3.1 Art Screen Hire agreement Form dated 22<sup>nd</sup> Jan 2 015. - Noted

Letter from Brenda Bowman – expression of interest - Noted

**4 CORRESPONDENCE OUT:**

4.1 Minutes, policy and introductory letters to Cr. Alan Headon and Cr. John Rich

**ITEM 3 NEW BUSINESS.**

5.1 **Sponsorship:** format of letters: Wendy presented a draft letter to go to sponsors. Letters with amendments are to be sent to committee and then an appointment made with Felicity re their issue. Anne & Wendy

5.2 **Packaging:** It was RESOLVED that the standard letter would suffice.

5.3 **Recognition of previous sponsorship: Holdover.**

**ITEM 4 NEXT MEETING**

31<sup>st</sup> of March 2015, at 2pm in the Minlaton meeting room.

**ITEM 5 CLOSE.**

The meeting closed at 12.30pm

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**Chairperson - Anne Eyles**