



Minutes of the Meeting of the Art Exhibition Working Party

held on Tuesday 26th April 2016
in the Maitland Council Office
commencing at 2.00pm

(Subject to confirmation)

ITEM 1 OPEN

- 1.1 Welcome by Chairperson Anne Eyles declared the meeting open at 2.03pm and thanked everyone for attending.
- 1.2 Present - Anne Eyles, Irene Hughes–Jones, Brenda Bowman and Cr Alan Headon
In Attendance: David Harding, Rachel Rich (minute secretary)
- 1.3 Apologies/leave of absence – Cr John Rich 8/4/2016 – 22/06/2016
- 1.4 Minutes of previous meeting –

Brenda Bowman moved

Cr Alan Headon seconded

That the Minutes of the Art Exhibition Working Party meeting held on 9th March 2016 as circulated be confirmed.

CARRIED

- 1.5 Conflict of Interest - The Chairperson reminded members of their obligations in relation to Conflict of Interest provisions.

ITEM 2 BUSINESS ARISING

2.1 Reports:

- a. Chairpersons report - Anne Eyles presented report to the Working Party.

Brenda Bowman moved

Irene Hughes-Jones seconded

That the report from the Chair be accepted with noted changes.

CARRIED

b. Financial report - David briefed the Working Party on the financials on completion of the exhibition.

- To include Picturesque Framing & Gallery, Wheares Transport in kind sponsorship.
- Port Victoria Progress and Port Clinton Progress not showing under sponsorship.

Brenda Bowman moved

Cr Alan Headon seconded

That the financial report be received.

CARRIED

c. Schools report – Irene briefed the Working Party on her observations of the school entries for the Exhibition.

Anne Eyles moved

Cr Alan Headon seconded

That schools to be notified earlier i.e. 4th term of the preceding year and to liaise with the art coordinator rather than the Principal.

CARRIED

ITEM 3 CORRESPONDENCE IN:

- Letter of appreciation from artist Walter Gray.
- Letter from artist Roe Gartlemann querying commission payments.

ITEM 4 NEW BUSINESS

4.1 Request to use art screens by Leisure Options. Forward form request to Brenda Bowman to organise.

4.2 Request to use art screens by Cr Darren Braund.

Brenda Bowman moved

Cr Alan Headon seconded

That both community groups be able to use the art screens in accordance with terms and conditions.

CARRIED

ITEM 5 2018 EXHIBITION

5.1 Discussions around implementing new changes/format for the next exhibition. David suggested the invitation process be reviewed for the next exhibition.

5.2 Request from winning Artists to know what prize they have won.

5.3 People's choice winners from the schools. Suggested a follow up to ensure the prizes are redeemed.

5.4 Sponsor letters to go out this week.

5.5 Thank you donations/certificates to go out to Tidy Towns \$200, Ardrossan Garden Club \$100.

Brenda Bowman moved

Irene Hughes-Jones seconded

That agreed donations be paid to both Tidy Towns and Ardrossan Garden Club.

CARRIED

Thank you letters to go out to the following:

Ashleigh Bowman

Jeff Lock

Bruce & Daphne Davey

Mike Osborne

Roger & Christine Saunders

Margaret Thomsen

Peter Aitchison

Pam Headon

Jeanette Ireland

Jan Hill

Judy Parham

Victoria Rolinski

The following donations are yet to be paid:

Leigh Polkinghorne \$200

Ardrossan Community Club \$200

5.6 Suggestion by Cr Alan Headon to send out certificates to sponsors for involvement.

Cr Alan Headon moved

Irene Hughes-Jones seconded

That certificates be sent to all sponsors & community clubs involved with exhibition.

CARRIED

5.7 Suggestion of recognition to offer patronage to long time members/involvement with Art Exhibition.

ITEM 6 NEXT MEETING

Monday 30th May 2016 at 2.00pm

ITEM 7 MEETING CLOSE

The meeting closed at 3.30pm

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Chairperson - Anne Eyles