



Agriculturally rich~Naturally beautiful

Minutes of the Meeting of the Art Committee

held on Monday the 5th May 2014
in the Minlaton Meeting Room
commencing at 2pm

(Subject to confirmation)

ITEM 1 WELCOME

Cr Bob Nicholls opened the meeting at 2.10pm

1.2 PRESENT

Cr Bob Nicholls, Cr Brenda Bowman, Anne Eyles, Irene Hughes-Jones, Wendy Story, Bruce Davey, Joyce Yeomans, Kylie Gray

1.3 APOLOGIES

Sam Carter, Belynda Redding, Bronwyn Scholes, Geoff Lock

Discussion occurred around the number of meetings missed prior to those members being removed as committee members. Further discussion required to determine intentions of absent members for future exhibitions.

1.4 MINUTES OF THE PREVIOUS MEETING

Joyce Yeomans moved **Anne Eyles seconded**

That the minutes of the Art Committee meeting held on 1st April 2014 as circulated, be confirmed as a true record.

CARRIED

1.5 CONFLICT OF INTEREST

Cr Bob Nicholls reminded the members of their responsibility to declare any conflict of interest. Questions and further information on Conflict of Interest should be directed appropriately to the Chairperson, Governance Officer or ICAC.

ITEM 2 UPDATE

Chairperson's Report for the 2014 Exhibition – Attachment 1

Cr Bob Nicholls spoke to the report.

Cr Bob outlined some of the positive feedback on the lifting of pieces so that they were not displayed too close to the floor which made them easier to view.

Bob offered his thanks to all people who have contributed to the exhibition.

Discussion occurred around the number system for sales on opening night which did not work on this occasion. Committee members were split about whether refinements could be made to make that system work. Further discussion required for future exhibitions.

Sales desk provided verbal feedback to Kylie on the process and suggested that sales should begin when the doors open and should be served by lining up at the sales desk.

Cr Brenda Bowman moved **Bruce Davey seconded**

That the report be received and that the Committee recommends that Council continue to support the exhibition in 2016.

CARRIED

Secretary's Report - Verbal

50 pieces sold at the exhibition and another piece was also sold from one of the demonstrating artists, sold for \$1200 confirm that 51 pieces in total were sold at the 2014 Exhibition.

\$23,120 was receipted including \$4604 in Commission (excluding #243 until it is reconciled).

\$131.80 was received through refreshments purchase.

\$728 in Catalogue sales – totalling on 364 catalogues sold out of the 800 catalogues produced. A calculation had been conducted for the materials cost of printing the catalogues in house with totalled approximately \$420 for 800 catalogues.

\$849.05 was received in donations.

A security breach was discussed by the Committee. At 5.15pm on opening night Kylie arrived at the Ardrossan Town Hall and found the Hall unlocked with the artworks completely unsecured. Committee to discuss at further meetings how this can be prevented for future exhibitions.

A confidentiality breach was discussed by the Committee. A purchaser asked the sales desk whether a purchases were confidential, it was confirmed by the sales desk that yes, it was. A member of the Committee disclosed that the sale had been made to the purchaser's partner.

The format of the catalogue was discussed and it was suggested that the screen details of each piece be included in the catalogue for future years. This will put restraints on timeframes however it is possible and it may be appropriate to seek advice from other Exhibition Committees that also include the screen details in their catalogue.

Cash handling was discussed along with ways to better manage the clearing and reconciling of money taken at the exhibition. Access to Councils Authority Program can be provided at future events to ensure that all transactions are keyed directly to the system and the banking

is reconciled at the end of each day saving time, room for error and safer procedures for the storage of money. This is also an item to be discussed at future meetings.

Opening night had many requests for soft drinks for the children attending the event and still wines.

A local Artist provided feedback on delivery options for those in the District. The Committee discussed that packaging would be an important consideration in allowing deliveries to occur at all offices as these would then be transported by staff. Further consideration required in the future.

Issues regarding payment to the pianist in cash will be ratified with Cr Bob and David Harding. Purchase of piece #243 also is in the process of being finalised with the assistance of the Finance department due to a change in price and only a part payment being made through Council.

The recording of actions taken when transporting artworks needs to be recorded and provided to the Secretary to refer to when taking enquiries from Artists and Purchases. One item was misplaced due to being packaged separately from the other piece being returned and another piece was incorrectly picked up by an Artist when it was sold. Both items are being addressed and returned to the correct location.

A report of all of the prizes allocated was provided to the Committee and is attached – **attachment 2.**

People choice awards are still to be printed and sent out to the winners.

Thank you letters are still to be sent out. Kylie to refer to the previous minutes on who to send the thank you letters to and Brenda will provide a list of special thank you letters and specific content to include.

It was discussed that the People's choice voting cards be attached to the catalogue so that only one vote is provided to each patron.

The Committee confirmed that all pieces presented to the exhibition were hung – none were not exhibited for any reason.

Discussions around the Liquor Licence as the on sell of alcohol of leftover alcohol is not permitted under the licence obtained.

Kylie advised that she provide a donation of a bottle of leftover champagne to some volunteers and the judges at the close of opening night as a thank you.

Anne Eyles moved **Wendy Story seconded**

That the report be received.

CARRIED

Finance Report – Attachment 3

Kylie presented the report provided by Karen Schulz and noted that there are transactions still to be accounted for such as judges expenses and staff hours being reconciled this fortnight.

The Committee discussed the options of returning to a door charge of \$2 for entry and free catalogue with your entry.

Kylie explained she was disappointed that the electronic catalogue was not promoted as discussed in previous meetings as the data that can be collected from Google Analytics via the website will assist in the marketing strategies going into the future.

Committee requested a further finance report to include the breakdown of all expenses and final figures against the budget and discussion occurred around cost saving options for the future.

Cr Brenda Bowman moved Anne Eyles seconded

That the report be received and a further report be provided to the Committee including breakdown of all transactions and a final budget report.

CARRIED

Chairperson's Report for the Committee Format – Attachment 4

Cr Bob spoke to the report.

The Committee discussed that some were not comfortable with the current report as more information is required to understand the outcome if the s41 Art Committee is dissolved.

Discussions occurred around the issues arising through Conflict of Interest and how this can be mitigated in the current format.

Discussions occurred around who would/should be part of the decisions surrounding a new format if adopted.

Discussion around whether a report should go a workshop to discuss with the Counsellors the format of the committee and the best course of action.

Cr Brenda Bowman moved Bruce Davey seconded

That a meeting be arranged with CEO, DCCS and the Art Committee to discuss the format of the committee.

CARRIED

Anne offered her apologies to Bruce due to him feeling as though the Conflict of Interest issues were in relation to him.

ITEM 3 GENERAL BUSINESS

Brenda suggested an Artist's database is required as artists had reported not being on the mail out list. Brenda provided a letter from an Artist requesting to be on the database – lodged with records.

Kylie confirmed that this was completed last year by reception staff who recorded the details of all entrants from the 1999 exhibition onwards and currently contains the details of over 390 Artists and is a living document that is updated regularly via entry forms and correspondence.

Brenda advised that she has sent an email of thanks to Nick and Goldy for their assistance and offered her thanks to Wendy for looking after the judges.
Brenda discussed some of other Artists complements on the exhibition.

One of the road signs went missing and it was suggested that the opening times be added to the current signage there some still some confusion about whether the exhibition was open on the Monday.

Bruce provided letter to the committee from the pianist – lodged with Records.

Brenda advised that there were some reported issues with electronic form.
Kylie advised that some of the issues have already been addressed but since last year a new electronic form format has been discovered and will be investigated through other projects to determine suitability. There was also issues with the Signature box not be bold enough and the postal address for forms submission omitted.

USB was provided to Kylie from Chrissi Saunders of photos taken on opening night – Data transferred to the photo library and the USB posted back to Chrissi with thanks.

NEXT MEETING

To be advised, for meeting with the CEO and DCCS.

ITEM 5 CLOSURE

The Meeting Closed at 4.48pm

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Cr Bob Nicholls

2014 Y.P. Art Exhibition Report

First held in 1999 the eighth biennial YP Art Exhibition was held in Ardrossan over the Easter Weekend. The event has developed over the years and remains Council's only cultural event.

Perfect holiday weather encouraged a record number of visitors viewing the art on display.

While the number of entries was down on previous exhibitions the overall quality was excellent. Judges were full of praise for the high standard of work presented for judging in both the Open and School sections.

The demonstrating artist concept first introduced at the 2012 exhibition was expanded this year and again proved popular. Regular exhibition supporter Roger Saunders again delighted crowds with his "Dot Painting" workshops.

The success of the exhibition would not be possible without the willing volunteers whose hard work and very long hours I greatly appreciate. Council staff also made a significant contribution towards the event.

Without sponsorship this event would not be the success it is and the Committee thanks everyone for their contribution. Many sponsors have been with us since the first exhibition and we extend a special thanks to them for their loyalty.

The very special contribution and support provided by Y.P.Council is appreciated.

Bob Nicholls

Chairperson

PRIZES REPORT

Junior School

Judges Mention 4 – Jorja Mumford for Charcoal

Judges Mention 3 – Sophie Longbottom for Lazy Cat

Judges Mention 2 – Digby Tooze for The Beach

Judges Mention 1 – Aaliyah Pryse-Donaghy for Untitled

2nd Prize Major \$50– Max Gutche for Untitled

1st Prize Major \$100- Megan Purnell for Bad Girl

Middle School

Judges Mention 4 – Kelsy Pritchard for Untitled

Judges Mention 3 – Cassie Golding for Untitled

Judges Mention 2 – Rhiannon Mc Donell for By the Sea

Judges Mention 1 – Lesley Stratton for Lost in the Wind

2nd Prize Major \$50– Ben Slatter for Strong Ant

1st Prize Major \$150– Brendan Reppin for Untitled

Senior School

Judges Mention 4 – Brooke Webb for Untitled

Judges Mention 3 – Jasmin Pilot for Untitled

Judges Mention 2 – Imogen McDonnell for Great Vision

Judges Mention 1 – Salvador Stephenson for Michael Jackson

2nd Prize Major \$50– Brittany Aldenhoven for Despair

1st Prize Major \$250- Ngarie Slater for Me

Verna Lock Memorial Award for Local Artists – Section B

Judges Mention – Kirsty Campion for Port Vincent to Me *and* Untitled 2

2nd Prize \$500– Bruce Davey for Sail Boats Victor Harbor

1st Prize \$1500– Trevor Stewart for Blacksmith Shop

Open – Section A

Judges Mention 4 – Mary Briggs for Ancient Warrior

Judges Mention 3 – Lara Cooper for Faces of Hoss *and* Innocence – An Endangered Species

Judges Mention 2 – Aileen Brooks for Flower Market

Judges Mention 1 – Margaret McEntee for Sundown Shadows, Parawillia F.R.

3rd Prize \$750– Sharon Collins for Scratching About (A)

2nd Prize \$1500– Peter Aitchison for Streetscape

1st Prize \$5000– Allyson Parsons for Into the Gorge

School People’s Choice

Brittany Aldenhoven for Despair

Open People’s Choice

Bruce Davey for Sand Shadows Formby Bay

Door Prize

Jeanette Bensen

2014 YP Art Exhibition
Financial Statement as at 5 May 2014

INCOME

Sales	25,576.80
Artists Entry Fees	2,057.28
Catalogue Sales	728.00
Door Takings	849.05

Sponsorship

Ardrossan Progress Association	2,000.00
Yorke Progress Association	50.00
Edithburgh Progress Association	250.00
Port Rickaby Caravan Park	125.00
Port Julia Progress Association	250.00
R G Agnew	1,000.00
Tape Homes	250.00
Star Printing	250.00
Hunt Fuel	250.00
Warehouse Matrix	125.00
Ray White Real Estate	250.00
Ardrossan Foodland	500.00
Fuji Xerox Australia Pty Ltd	250.00
S P Griffiths	250.00
The Pines Community Association	250.00
L H Perry & Sons Pty Ltd	262.50
Yorke Peninsula Council	1,000.00
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	7,312.50

Total Income

36,523.63

EXPENDITURE

Wages - K L Gray and B L Redding	14,167.59
Less Council Contribution - Wages K L Gray and B L Redding	(14,167.59)
Art Exhibition Opening Wine	460.91
Liquor Licencing Requirement Expenditure	50.42
Logo Design	135.86
Accomodation	348.18
Swooper Flag and Stand	683.00
Food and Miscellaneous Costs	446.79
Lighting	1,636.36
Advertising	1,115.51
postage	711.61
Printing supplies	152.09
Artists - sales	19,408.73
Artists - Prizes	10,945.45
Judges Costs	
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Total Expenditure	<u><u>36,094.91</u></u>

Net Profit/(Loss)

428.72

Yorke Peninsula Art Exhibition Committee

The Yorke Peninsula Art Exhibition Committee is a Section 41 Committee of Council. The committee operates under the Local Government Act and is in place at the pleasure of Council. The committee was originally established to stage the first exhibition in 1999. Later becoming a biennial event.

The Local Government Association, Mutual Liability Scheme has recommended that Council review the relevance of all their Section 41 committees and rationalise if required.

The existing Committee comprises a mixture of Elected Members, Council Staff and Independent Members some of whom are artists. Changes to Conflict of Interest Legislation has placed the Committee in a very difficult position. People with an art background have been a vital component to the success of the Exhibitions to date. But there is now concern regarding any possible conflict of interest arising either actual or perceived.

It is suggested that the existing Section 41 Committee be dissolved and a new working party reporting direct to Council being established. All decisions recommended by the working party would need to be ratified by Council thus removing any possible Conflict of Interest issues.

Cr. Bob Nicholls

Chairperson

Yorke Peninsula Art Committee