



Yorke Peninsula Council

NOTICE OF MEETING

Notice is hereby given that the next ordinary meeting of Council
will be held on Wednesday 10th August 2016,
in the Council Chambers,
57 Main Street, Minlaton commencing at 5.30pm

Andrew Cameron
CHIEF EXECUTIVE OFFICER

A G E N D A

ITEM 1 YORKE PENINSULA COUNCIL

- 1.1 Welcome by Mayor – meeting declared opened
- 1.2 Opening Prayer
- 1.3 Present
- 1.4 Leave of absence
- 1.5 Apologies
 Cr Trevor Davey

CONFLICT OF INTEREST

Elected Members are reminded of the requirements for disclosure by Members of direct or indirect pecuniary benefit or detriment and non-pecuniary benefit or detriment in relation to a material conflict of interest in accordance with Section 73, or an actual or perceived conflict of interest in accordance with Section 75 of the Local Government Act in items listed for consideration on the Agenda. Section 74 and 75A of the Local Government Act 1999 requires that Elected Members declare any interest and provide full and accurate details of the relevant interest to the Council. In relation to actual or perceived conflicts of interest a member has an obligation to outline how they propose to deal with the actual or perceived conflict of interest prior to consideration of that item on the Agenda.

Each Member of a Council has a duty to vote at all meetings unless excepted by legislation.

The major exception being where a Member has a material conflict of interest.

1.7

Minutes of previous meeting – for confirmation

1.7.1 Council meeting held on Wednesday 13th July 2016 at 5.30pm

1.7.2 Confidential Council meeting held on Wednesday 13th July 2016 at 6.22pm

1.8

Motions on Notice

Nil

1.9

Questions on Notice

Nil

1.10

Questions without Notice

1.11

Petitions

Nil

ITEM 2

MAYOR

Mayor Monthly Report

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COUNCILLORS' REPORT

Nil

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INFORMATION AGENDA

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Items for exclusion

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Receipt of Information Reports

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Chief Executive Officer

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ITEM 5	<u>VISITORS TO THE MEETING</u> Ali Bogle - Minlaton District School – Carpark upgrade Caroline Roenfeldt, Anne Collins & Mark Hardy – Point Turton seawall	
ITEM 6	<u>DEBATE AGENDA</u>	Page 32
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ITEM 7	<u>GENERAL BUSINESS</u> Council has resolved that an Agenda Item “General Business” be included on the Council Agenda to enable members to raise matters of a minor nature for action by the Administration, or to call for reports.	
ITEM 8	<u>CONFIDENTIAL AGENDA</u>	Pages
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ITEM 10	<u>CLOSURE</u>	

MAYOR

IA/ITEM 2

MONTHLY REPORT AUGUST 2016

PURPOSE

To keep Elected Members updated on Mayoral activities during the month of July 2016.

RECOMMENDATION

That the report be received.

DISCUSSION

12 th July	Yorke and Mid North Regions in Focus Roadshow held at Port Pirie with Minister Brock.
13 th July	Monthly Council Meeting and Informal workshop gathering following the meeting.
14 th July	Stansbury Progress Association Annual Dinner held at the Dalrymple Hotel.
15 th July	Conducted a Citizenship Ceremony for (4) participants, with two of the participants being sisters who came here from the UK, one who now lives in Hardwicke Bay and the other in Salisbury in the City.
20 th July	SAROC Meeting held at LGA House followed by informal get together with SAROC and LGA Board member with LGA staff at the Griffins Head Hotel.
21 st July	LGA Board meeting followed by workshop with LGA Audit committee.
22 nd July	Attended the Chinese Cultural Etiquette Training held at LGA House.
27 th July	Elected Members monthly workshop.
28 th July	Site Tours with Southern Quarries representatives in Price and Port Clinton. Before travelling to McCracken Country Club.
29 th July	Attended the Mayors and Chairpersons Residential Forum at McCracken Country Club – Victor Harbor. Dinner sponsored by Local Government Finance Authority headed by Paul Slater. Guest speaker was Professor Haydon Manning.
30 th July	Mayors and Chairpersons Residential Forum continued until 3.00pm.

INFORMATION

AGENDA

CHIEF EXECUTIVE OFFICER

IA/ITEM 4.3

1. CEO ACTIVITIES AUGUST 2016

PURPOSE

To keep Elected Members informed of other meetings and activities during the month of July 2016.

RECOMMENDATION

That the report be received.

DISCUSSION

5 th July	Corporate Management Team meeting.
6 th July	Meeting with Lucas Total Contract Solutions in relation to the unsealed Road Construction contract with Trevor Graham and Cr Davey.
7 th July	Narungga Area ILUA Liaison Committee meeting.
8 th July	Defects Liability Period Inspections for Maitland Office. Official Launch of the Yorke Peninsula Food Branding with YP Tourism and RDA Yorke and Mid North.
11 th – 22 nd July	Annual Leave.
27 th July	Monthly Elected Members Workshop.
28 th July	Site Tours of Price and Port Clinton with representatives of Southern Quarries.
29 th July	LG Professionals Executive Meeting in Adelaide.

CHIEF EXECUTIVE OFFICER

IA/ITEM 4.3

2. ACTION LISTING REPORT

PURPOSE

To keep Elected Members updated on the status of the Action Listing.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN

Goal: 5 Responsible Governance

Strategy: 5.5 Undertake effective risk management

DISCUSSION

The Action List included in the Council Agenda each month will incorporate action items from Council along with the current status.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Local Government Act 1999

Yorke Peninsula Council's Risk Management Framework

ATTACHMENTS

Attachment 1: Action Listing

COUNCIL MEETING 10th August 2016

Action List

Responsible Officer	Agenda Item Number	Task	Due Date	Status
Director Development Services	10 th Aug 10 Item 20.4	Advise the Dept of Environment and Natural Resources that Council wish to Relinquish Care and Control of Crown Land Lot 88 Main Street Curramulka CR 5856/772	As soon as DEWNR responds	Underway - DEWNR advised, no response to date
22 nd January 2014				
Director Development Services	DA/CCS/R4	Organise Land Only lease for Balgowan Camping Ground	As soon as Ministerial approval is granted	Waiting on consent
14 th May 2014				
Director Assets & Infrastructure Services	DA/AIS/R3	Organise to have the following documents signed and sealed for the Walk the Yorke Leisure Trail with the State Government and private landholders	July 2014 – ongoing for duration of project	Only one private agreement still outstanding Ongoing
13 th May 2015				
Director Development Services	DA/DS/R2	Council agreed to accept care, control and management of Lot 10 Moorowie Terrace Port Moorowie CR5323/554	As soon as Ministerial approval is granted	Underway awaiting response from Minister
10 th June 2015				
Director Development Services	DA/CCS/R4	Relinquishment of care/control of Crown land occupied by the Royal Volunteer Coastal Patrol SA Inc. Port Victoria adjacent to the Port Victoria CFS station to accommodate the new CFS station requirements	Associated with Port Victoria CFS issue RVCP likely to be transferred to the Crown	With DEWNR for revocation of existing dedication
12 th August 2015				
Director Development Services	DA/CCS/R5	Finalise the proposed lease for the Royal Volunteer Coastal Patrol at Point Turton	September 2016	Response to representations DAP in September 2016

9 th September 2015				
Director Assets and Infrastructure Services	Motion on Notice	Organise a plan for allocating \$1 million for the accelerated roadside vegetation management	September 2016	Tender specifications being developed
9 th December 2015				
Director Corporate & Community Services	DA/CCS/R4	Organise to undertake necessary works to upgrade Black Point Caravan and Camping Ground amenities	August 2016	Majority of works done, should be completed by end of month
9 th March 2016				
Director Assets & Infrastructure Services	DA/AIS/R1	Advise affected land owners in relation to Clinton Road Land Acquisition values	August 2016	Final design agreed, land owner meeting with Elected Members to be held in August

11 th May 2016				
Director Corporate and Community Services	DA/CCS/R6	Lodge a submission to the Surveyor-General to have Parsons Beach officially gazetted as a locality	July 2016	Completed
8 th June 2016				
Director Corporate & Community Services	DA/CCS/R4	Advise Stansbury Golf Club that further information in relation to their request for a water allowance is to be provided at a future workshop.	Future	This matter laying on the table.
Director Development Services	DA/DS/R4	Organise lease for Maitland Children's Centre and have documents signed and sealed to execute lease.	September 2016	With DEWNR for Crown approval
Director Development Services	DA/DS/R5	Organise Public Consultation for the purpose of obtaining the views of interested persons for the regulation of shop trading hours.	August 2016	Underway
13 th July 2016				
Director Assets & Infrastructure	IA/AIS/R1	Cr Meyer queried about the completion of the Enviro Toilets at Berry Bay, Mr Graham to	July 2016	Completed

Services		follow up with staff and advise Elected Members		
CEO	DA/CEO/R1	Update Elected Members Policies (PO089, PO088, PO135 and include in policy manual and on website	July 2016	Completed
Director Corporate & Community Services	DA/CCS/R1	Finalise distribution and publication of 2016-2017 Annual Business Plan	July 2016	Completed
Director Corporate & Community Services	DA/CCS/R2	Finalise rating processes and place notice of declaration in government gazette, finalise budget and upload ready for use	July 2016	Completed
Director Corporate & Community Services	DA/CCS/R3	Finalise Fees and Charges register ready for use	July 2016	Completed
Director Development Services	DA/DS/R1	Commence/finalise community engagement process for the revocation of community land at Kainton	September 2016	Community Engagement Process ends 8/8/2016
Director Development Services	DA/DS/R2	Port Victoria RV Friendly Town Endorsement – ongoing	September 2016	This matter laying on the table.
Director Development Services	DA/DS/R3	Commence Road Closure Process for unnamed road reserve Section 297 PLN 130800 CT: 5348/524	September 2016	With Maloney Field Services to commence process
Director Development Services	DA/DS/R4	Commence Public consultation in relation to the inclusion of additional bush camping sites	September 2016	Underway
Director Development Services	DA/DS/R5	Undertake additional public consultation for the Edithburgh Town and surrounds DPA	October 2016	Commenced
Director	DA/DS/R6	Organise for the CEO to forward Balgowan	July 2016	Completed

Development Services		Settlement DPA to the Minister for authorisation		
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CHIEF EXECUTIVE OFFICER

IA/ITEM 4.3

3. ADVICE - REVIEW OF INDIVIDUAL NET FISHING CLOSURES

PURPOSE

To update Elected Members on the outcome of the consultation in relation to individual Net Fishing Closures.

RECOMMENDATION

That the report be received.

BACKGROUND

Late in 2015 PIRSA advised Council that it was undertaking a review into net fishing closures in coastal waters and seeking Council's support to undertake community consultation, on their behalf, with the local community at Price and Port Clinton.

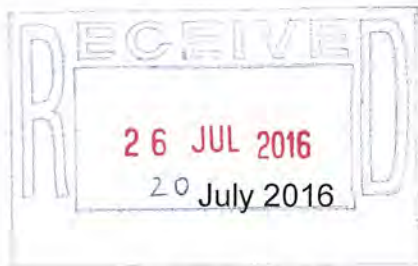
Following extensive consultation, undertaken by Council within those local communities earlier this year, Council determined to advise PIRSA, in line with the communities wishes, that Council does not support any changes to the current net fishing restrictions in place at Wills Creek, Price.

DISCUSSION

Correspondence has been received from PIRSA following their review of a series of proposals in relation to netting closures in coastal waters. The correspondence (copy attached) outlines the Minister's determination on the review, that the proposal for Price/Wills Creek has not been supported and is now provided for Elected Members information.

ATTACHMENTS

Attachment 1: Correspondence – Review of individual net fishing closures in coastal waters.



Government of South Australia
Primary Industries and Regions SA

FISHERIES & AQUACULTURE

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Mr Andrew Cameron
Yorke Peninsula Council
PO Box 88
MILATON SA 5573

Andrew

Dear Mr ~~Cameron~~

RE: Review of individual net fishing closures in coastal waters

I write in reference to correspondence previously sent to you dated 2 December 2015, regarding a review that has been undertaken by the Fisheries and Aquaculture Division of Primary Industries and Regions SA (PIRSA) on a series of proposals developed by the Marine Fishers Association to modify individual net fishing closures in coastal waters. The following six netting closures were considered for targeted consultation:

- Price/Wills Creek netting closure (Gulf St Vincent).
- Upper Spencer Gulf closure.
- Baird Bay closure (West Coast).
- Two different proposals within the Streaky Bay closure (West Coast).
- Venus Bay closure (West Coast).

In February 2016 at the Community Cabinet meeting in Pt Augusta, the Minister for Agriculture, Food and Fisheries ruled out any further consideration of the proposal to modify the Upper Spencer Gulf Regulation 99 closure.

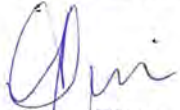
Further to this, the Minister for Agriculture, Food and Fisheries has considered the Marine Fishers Association's remaining proposals to modify net fishing closures and the feedback provided to PIRSA through its targeted consultation process. The proposals to modify the Price/Wills Creek netting closure (Gulf St Vincent), Baird Bay (West Coast) netting closure and Venus Bay (West Coast) netting closure have not been supported and no further consultation will be undertaken.

Options for facilitating a commercial fishing trial for the take of Southern Garfish and Sea Mullet may be considered in two discrete areas within Streaky Bay.

I would like thank you for engaging with me and my staff and the Marine Fishers Association on this matter and your work to gather feedback on the proposal in your region.

If you have any further questions relating to the net fishing review, please contact me on telephone 8429 0187 or by email at alice.fistr@sa.gov.au.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Alice Fistr', is positioned above the printed name.

Alice Fistr
A/DIRECTOR
FISHERIES AND AQUACULTURE POLICY

DIRECTOR CORPORATE AND COMMUNITY SERVICES

IA/ITEM 4.4

1. COMMUNITY GRANTS SCHEME PAYMENT SUMMARY 2015/2016

PURPOSE

To keep Elected Members informed of the outcomes of the Community Grants Program.

RECOMMENDATION

That the Grants Payment Summary for 2015/2016 be received.

LINK TO STRATEGIC PLAN

Goal: 4 Community Engaged and Supported

Strategy: 4.4 Continue providing community grants, donations and sponsorships

BACKGROUND

Council received and endorsed the Grants Working Party recommendation for 2015/16 at its September 2015 meeting.

DISCUSSION

The 2015/16 Community Grants Program allocated a total of \$154,160 in funding to Community Groups for projects that contribute to improving facilities and services as well as providing benefits to residents.

Council has had advice from Southern Yorke Peninsula Land Care Group and Edithburgh Tourism and Town Planning Committee that they will no longer be continuing with their projects, therefore will not be claiming the total amount of \$5797 granted for these projects.

Southern Yorke Peninsula Land Care Group was granted \$797 in the 2014/2015 round of grants and requested it be rolled over to 2015/2016. Edithburgh Tourism and Town Planning Committee was granted \$5,000 in the 2015/2016 round of grants but have not requested that this be rolled over to 2016/2017 as the project has not been confirmed.

With one exception, all other endorsed Community Grants have been acquitted in the 2015/16 year and details of these are contained in the attached payment summary. At its June 2016 meeting Council granted an extension for Warooka Progress Association to claim their 2015/16 community grant amounts of \$5,000, due to delays experienced in their project. This grant will be paid in 2016/17 upon confirmed completion of the project.

COMMUNITY ENGAGEMENT PLAN

Not Applicable

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Director Corporate and Community Services

In preparing this report, the following External Parties were consulted:

- Nil

POLICY IMPLICATIONS

PO149 Community Grants Policy

BUDGET AND RESOURCE IMPLICATIONS

The Community Grants total of \$154,160 was provided for in the 2015/16 Adopted Budget as adopted by Council at its meeting in May 2015. The grant extension amount of \$5,000 will be accounted for as an accrued expense in the 2015/16 financial statements and will therefore not impact on the 2016/17 budget.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Differential

ATTACHMENTS

Attachment 1: Community Grants Scheme 2015-16 Applications Payment Summary

Total CGS Budget \$154,160

#	Ward	Organisation	Project Title	\$ Req	\$ Granted	Paid
1	K	Maitland Pistol and Shooting Club	upgrade turning targets	\$ 4,576.00	\$ 4,576.00	\$ 4,576.00
2	K	Ardrossan RSL	Line current shed	\$ 2,313.00	\$ 2,313.00	\$ 2,313.00
3	G	SA Country Womens Association	Branch upgrade with asbestos removal	\$ 3,352.73	\$ -	\$ -
4	K	Edithburgh Golf Club	new hole signage	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
5	I	Edithburgh Istitute Committee	Acoustic Performance Panels	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
6	I	The Pines Communtiy Association	Dishwasher for Community Hall	\$ 3,900.00	\$ -	\$ -
7	G	Friends of Wauraltee	Repair stone walls of Wauraltee Hall	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
8	K	Rotary Club of Maitland	Service Clubs of Maitland Signboard	\$ 3,951.75	\$ 3,952.00	\$ 3,952.00
9	I	Warooka Bowling Club	Kitchen Upgrade	\$ 3,000.00	\$ 3,000.00	\$ 2,984.00
10	I	Marion Bay Township	New Airconditioner for Community Hall	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
11	G	Port Victoria Progress Association	Port Victoria Dump Point	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
12	I	SA Sea Resue Squadron	Replacement of stormy sea jackets	\$ 3,540.00	\$ 3,540.00	\$ 3,540.00
13	I	Point Turton Sailing Club	Cementing Sailing Club floor	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
14	K	Maitland Bowling Club	Bowling Club scarifier project	\$ 4,770.00	\$ 4,770.00	\$ 4,770.00
15	I	Southern Yorke Peninsula Telecentre	Purchase replacement air condiotioner unit	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00
16	G	Curramulka Cultural Heritage Group	Known Unmarked Graves Project	\$ 4,950.00	\$ 4,950.00	\$ 4,500.00
17	I	Mission to Seafarers, Pt Giles	Supply of Rainwater	\$ 3,090.00	\$ 3,090.00	\$ 3,090.00
18	I	Yorke town Cricket Club	Permanent Cricket Practice Facility	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
19	G	Girl Guides SA	Dining Room Floor Covering	\$ 4,635.00	\$ -	\$ -
20	K	Ardrossan Hockey Club	Replacement of Club Equipment	\$ 2,929.00	\$ 2,929.00	\$ 2,929.00
21	I	Edithburgh Tourism and Town Planning Committee	Edithburgh BMX Track	\$ 5,000.00	\$ 5,000.00	\$ -
22	K	Scouts Australia	Replacement of Shelter Shed	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
23	G	Royal Volunteer Coastal Patrol	Air Conditioner installation	\$ 2,420.00	\$ 2,420.00	\$ 2,420.00
24	K	Arthurton Bowling Club	Club Uniform Upgrade	\$ 2,977.00	\$ 2,977.00	\$ 2,977.00
25	G	Curramulka Community Club	Pop-up Sprinklers for Curramulka Oval	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
26	G	Southern Yorke Peninsula Target Shooting Association	Power and Lighting	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
27	I	Yorke town Progress Association	Install Airconditioners at Weaners Flat Hall	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
28	G	Minlaton Tennis Club	Tennis Court Line Marking	\$ 990.00	\$ 990.00	\$ 990.00
29	I	Coobowie Tennis Club Inc	Spectator Viewing Area	\$ 4,150.00	\$ -	\$ -
30	I	Friends of Troubridge Island	Troubridge Island Lighthouse Tower	\$ 5,000.00	\$ -	\$ -
31	I	Stansbury Golf Club	Replacing Natural Grass Tee Blocks with Artifical Turf	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
32	G	Pine Point Progress Association	Pine Point Hall Hot Water Service Replacement upgrade	\$ 965.00	\$ 965.00	\$ 965.00
33	G	Minlaton Bowling Club	Bowling Green Roller	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
34	G	Port Julia Progress Association	Port Julia Replacement Beach Shelter	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
35	I	Warooka Progress Association	Tourist Information Shelter	\$ 5,000.00	\$ 5,000.00	\$ -
36	G	Minlaton Cricket Club	Training Equipment upgrade	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00
37	K	Port Clinton Progress Association	Upgrading the Town seating	\$ 3,400.00	\$ 3,000.00	\$ 3,000.00
38	I	Clems Community Shed	Purchase of shed for a Lunch and Recreation Room	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
39	K	Maitland APEX Club	APEX Playground Improvement	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
40	K	Ardrossan and Districts Community Kindergarten	Upgrade Outside Playspace	\$ 4,241.25	\$ 3,488.00	\$ 3,488.00
41	G	National Trust SA Minlaton Branch	Repair Storage Shed Roof	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
42	K	Ardrossan Tidy Towns	Lawn Mower for Tidy Towns	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00
43	G	Friends of Devil Gully and Hut Beach	declared weed control	\$ 2,900.00	\$ -	\$ -
44	G	CMS Crows Football and Netball Club	Purchase of Portable Cool Room	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
45	G	Port Vincent Sailing Club	Foyer refurbishment	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
					\$ 154,160.00	
Missed Applicant						
48	I	Maitland Progress Association	painting Chatt Centre	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00
Previous Years Rollovers 2014/2015						
19	G	Southern Yorke Peninsula Landcare Group Inc.	Native Plants of Yorke Peninsula book to a USB wristband	\$ 3,500.00	\$ 797.00	\$ -
45	I	Warooka Progress Association	Warooka Historic Signage	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Special circumstances from 2013/2014						
	K	Maitland & District Progress Association	Maitland Town Map	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
	K	Kalkabury Ward		\$ 191,250.73	\$ 163,457.00	\$ 152,194.00
	G	Gumflat Ward				
	I	Innes Pentonvale Ward				

DIRECTOR ASSETS & INFRASTRUCTURE SERVICES

IA/ITEM 4.5

1. CONSTRUCTION AND MAINTENANCE WORKS

PURPOSE

To provide a summary of capital and maintenance works undertaken within Assets and Infrastructure Services throughout the month preceding the August 2016 meeting of Council.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN

Goal:	2 Community Connected through Infrastructure
Strategy:	2.5 Explore provision of new infrastructure
	2.6 Install and upgrade appropriate traffic control device management
	2.7 Upgrade and beautification of open (recreation) spaces (e.g. playgrounds, water parks, BBQ areas etc.)

BACKGROUND

This report provides Council with a summary of the capital and maintenance works undertaken within Assets and Infrastructure Services throughout the month preceding the Council meeting.

DISCUSSION

- Road construction and maintenance requirements have been undertaken on the following roads complimenting 2016/17 budget allocations:
 - **Arthurton Township** Ongoing
 - **Clinton Road** Ongoing
 - **Corny Point Road (by contractors)** Ongoing
 - **North Coast Road (by contractors)** Ongoing
 - **Old Coast Road** Commenced
 - **Patch Sheeting (by contractors)** Ongoing
 - **Sheoak Flat Road** Commenced
- Approximately 60 Customer Service Requests (CSRs) have been addressed throughout July with activities including:
 - Cemetery maintenance
 - Footpath maintenance and upgrades
 - Jetty repairs and maintenance
 - Maintenance to public buildings
 - Mop up from storm damage
 - Removal of roadside rubbish
 - Repairs / replacement of signs and traffic control devices

- Roadside vegetation clearance
 - Sealed and unsealed road maintenance
 - Street tree trimming and removal
- The following areas of roadside vegetation clearance have been attended to by contractors (Envirotrim):
 - **Bowden Road** Yorke Highway to Minlaton Road
 - **Cutline Road** St Vincent Highway to Harry Butler Road
 - **Hardwicke Bay Road** Harry Butler Road to Kangaroo Flat Road
- Patrol Grading is ongoing and programmed throughout the district, in line with current schedules, techniques and resources. It is acknowledged that weather events have at times disrupted some schedules.
- The following works / upgrades have been applied to our Community Wastewater Management Systems (CWMS) and Water Schemes:

CWMS

- Repairs to treatment plant switchboard
- Installation of chlorine monitoring system
- Repairs to filtration filter
- Replacement of jetty pump station switchboard

**Black Point
Chinaman Wells
Maitland
Port Victoria**

Water Schemes

- Repairs to Caravan Park water supply

Port Rickaby

(All CWMS, Water Schemes and Stormwater Harvesting Schemes are monitored with water quality testing in accordance with SA Health and Environmental Protection Authority [EPA] licence conditions.)

- General repairs were carried out to standpipes.
- Culverts were laid across Moorara Road, Port Victoria to aid the movement of stormwater away from properties.
- Jetpatching has been completed within the Ardrossan, Maitland, Port Vincent and Wauraltee areas.
- Landscaping has been completed in the area between the Port Vincent Sailing Club and the Port Vincent Caravan Park.
- Attention to parks, gardens and reserves is ongoing throughout the district within available resources.
- Upgrades to the Berry Bay North and Berry Bay South carparks have commenced.
- Tree planting as part of National Tree Day commenced.
- A presentation on the Walk the Yorke Leisure Trail was made to the recent Australian Walking and Cycling Conference (AWCC), which was attended by delegates from throughout Australia and New Zealand. The AWCC Committee and Walking SA were particularly keen to see the presentation and further promote Walk the Yorke. Questions asked by delegates related to the potential use of the Trail by the community for active transport and the accessibility of the Yorke Peninsula from Adelaide via public transport.

COMMUNITY ENGAGEMENT PLAN

Not applicable

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Infrastructure Manager
- Operations Manager
- Works Manager
- Operations Coordinator
- Leading Worker Central
- Leading Worker North
- Leading Worker South
- Works Supervisor North
- Works Supervisor South
- Natural Environment and Sustainability Officer

In preparing this report, the following External Parties were consulted:

- Nil

POLICY IMPLICATIONS

Not applicable

BUDGET AND RESOURCE IMPLICATIONS

Within capital and operations budgets

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Not applicable

ATTACHMENTS

Nil

DIRECTOR DEVELOPMENT SERVICES

IA/ITEM 4.6

1. DEVELOPMENT APPLICATION DECISIONS

PURPOSE

To inform the Elected Members of Development Application decisions for the period 4th July to 29th July 2016.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN

Goal: 1 Economically Prosperous Peninsula

Strategy: 1.1 Provide easier, streamlined development approval application process

BACKGROUND

To keep Elected Members informed of Development Application decisions under delegated authority.

DISCUSSION

The following is a list of all Development Applications processed for the period 4th July to 29th July 2016.

Yorketown

544/1086/2015	544/1191/2015	544/1246/2015
544/1119/2016	544/1167/2016	544/1189/2016
544/1204/2016	544/1205/2016	544/1219/2016
544/1227/2016	544/1228/2016	544/1238/2016
544/1243/2016	544/1245/2016	544/1256/2016
544/1257/2016	544/1259/2016	544/1261/2016

Maitland

544/2125/2015	544/1139/2016	544/1154/2016
544/1169/2016	544/1170/2016	544/1193/2016
544/1198/2016	544/1212/2016	544/1225/2016
544/1242/2016	544/1253/2016	544/1269/2016

544/1273/2016

544/1280/2016

544/1284/2016

544/1299/2016

Land Division

544/D007/2016

COMMUNITY ENGAGEMENT PLAN

Not applicable

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Planning and Building Officers

In preparing this report, the following External Parties were consulted:

- Nil

POLICY IMPLICATIONS

Not applicable

BUDGET AND RESOURCE IMPLICATIONS

Not applicable

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Local Government Act 1999

Development Act 1993

Council's Development Plan

Development Assessment functions involve critical risk management considerations which include meeting legislative responsibilities, environmental issues, impact upon community and safety.

ATTACHMENTS

Attachment 1: Development Application Decisions Register.

**LIST OF DEVELOPMENT APPLICATIONS & DECISIONS ISSUED BY THE ASSISTANT BUILDING SURVEYOR UNDER DELEGATION
FOR THE PERIOD 4 JULY 2016 TO 29 JULY 2016**

YORKETOWN

Dev. App. No.	Name & Address	Location	Proposal	Class	Area m ²	Cost \$	Conditions Planning Building	Assessment / Valuation No	Decision Date	Builder & Licence No
544/1086/2015	Marion Bay Caravan Park Willyama Drive MARION BAY	(Lot 20) 17 Willyama Drive MARION BAY	Remove 4 Cabins; 4 New Cabins	1b	250	350,000	Planning 3 Building 11	118877 5400935211	19 July 2016	TBA
544/1191/2015	B & C MacFarlan 5 Twelfth Street GAWLER	Lot 18 Diosma Drive FOUL BAY	New Dwelling & Garage	1a 10a	105.5 49.5	180,000	Planning 14 Building 5 Private Certifier	108134 5400729223	22 July 2016	TBA
544/1246/2015	M & M Cleland 14 Fisher Avenue TROTT PARK	(Lot 6) 13 Parsons Beach Road PARSONS BEACH	New Dwelling & Verandah	1a 10a	146.42 128.51	200,000	Planning 8 Building 2 Private Certifier	429043 5408972439	6 July 2016	DMH Construction BLD196972
544/1119/2016	M Cleland 14 Fisher Avenue TROTT PARK	(Lot 6) 13 Parsons Beach Road PARSONS BEACH	Garage	10a	108	25,000	Planning 5 Building 3	429043 5408972439	6 July 2016	Owner Builder
544/1167/2016	R Triggs & R Van Ruth 71 Alfred Street PARKSIDE	(Lot 216) 22 Esplanade WOOL BAY	New Dwelling & Carport	1a 10a	148.75 18	228,641	Planning 5 Building Nil Private Certifier	343506 5405810194	12 July 2016	Longridge Group Pty Ltd BLD175837
544/1189/2016	B & W Ramsey PO Box 267 EDITHBURGH	(Lot 313) 18 Dev Patterson Drive EDITHBURGH	Carport & Pergola	10a 10a	89.1 39.06	9,000	Planning 3 Building 3	424408 5405137614	1 July 2016	Owner Builder
544/1204/2016	Stansbury Progress Association PO Box 13 STANSBURY	Lot 1 Bayview Road STANSBURY	Verandah (Shelter over Public Seating)	10a	25.2	5,000	Planning 3 Building 2	209296 5404808068	20 July 2016	Owner Builder
544/1205/2016	Stansbury Progress Association PO Box 13 STANSBURY	(Lot 24) 22 Oyster Point Drive STANSBURY	Partially Enclosed Carport & Wash down area	7b	49.525	5,000	Planning 2 Building 3	207654 5404753001	14 July 2016	Goody's Home Improvements BLD181416
544/1219/2016	K Holloway PO Box 33 ROSEWORTHY	(Lot 8) 9 Parsons Beach Rd PARSONS BEACH	Garaport	10a	94.24	14,800	Planning 6 Building 2	429068 5408972480	22 July 2016	R Leske BLD188302
544/1227/2016	K & R Holloway PO Box 33 ROSEWORTHY	(Lot 8) 9 Parsons Beach Rd PARSONS BEACH	New Dwelling	1a	125.46	100,191	Planning 7 Building Nil Private Certifier	429068 5408972480	22 July 2016	Rivergum Homes Pty Ltd GL113681

544/1228/2016	N Vowdery PO Box 284 PORT VINCENT	(Lot 644) 16 Towler Street STANSBURY	Verandah	10a	75	5,000	Planning 3 Building 2	205856 5404621009	13 July 2016	Owner Builder
544/1238/2016	W & M Cook 217 South Road MILE END	(Lot 2) 1 Mary Street EDITHBURGH	Verandah	10a	48	49,790	Planning 1 Building 2 Private Certifier	422121 5405142253	19 July 2016	Chasa Greener Living BLD257715
544/1243/2016	J Risitano 7 Hedgerow Cres HALLETT COVE	(Lot 21) (Site 4) 22 Oyster Point Drive STANSBURY	Caravan Annexe & Porch	1a 10a	16.5 8.1	10,950	Planning 2 Building 2	207654 5404753001	12 July 2016	Goody's Home Improvements BLD181416
544/1245/2016	R & J Murdoch PO Box 9 WAROOKA	Sec 239 Levens Road THE PINES	Machinery/ Storage Shed	7b	764.57	250,800	Planning 2 Building 3 Private Certifier	112326 5400833506	27 July 2016	Redden Bros Pty Ltd BLD9148
544/1256/2016	C Marony PO Box 63 STANSBURY	(Lot 10) 3 Annie Watt Street STANSBURY	Change of Use – Carport to Home Office (Dwelling Addition)	1a	22	18,000	Planning 2 Building 2	206425 5404674506	7 July 2016	Aldenhoven Homes Pty Ltd BLD269097
544/1257/2016	J Tatchell PO Box 199 EDITHBURGH	(Sec 650) 34 O'Halloran Pde EDITHBURGH	Caravan Annexe & Verandah	1a 10a	22.5 3.6	4,800	Planning 4 Building 2	209650 5405001004	14 July 2016	Matthew Lampe BLD262047
544/1259/2016	M Wills 52 Gordon Street ALBERT PARK	(Lot 118) 11 Bay Crescent POINT TURTON	Garage	10a	25.01	4,280	Planning N/A Building 2	110320 5400783465	28 July 2016	TBA
544/1261/2016	S Eccles PO Box 38 STANSBURY	(Lot 854) 6 Dalrymple Terrace STANSBURY	Carport	10a	60.59	4,800	Planning 4 Building 2	424333 5404811291	28 July 2016	Owner Builder
TOTAL						\$1,466,052				

MAITLAND

Dev. App. No.	Name & Address	Location	Proposal	Class	Area m ²	Cost \$	Conditions Planning Building	Assessment / Valuation No	Decision Date	Builder & Licence No
544/2125/2015	I Skourtis 6 Ruth Street FINDON	(Lot 17) 5 Kneebone Drive PORT VICTORIA	Carport	10a	21	5,000	WITHDRAWN	29942 4603256610	15 July 2016	Owner Builder
544/1139/2016	R Moloney PO Box 30 ARTHURTON	(Sec 56) 308 Moloney Road ARTHURTON	Machinery Shed	7b	648	82,000	Planning 3 Building 2	403592 4607169450	18 July 2016	Rex Leske BLD188302
544/1154/2016	Markstan Pty Ltd 22 Lynton Avenue MILLSWOOD	Lot 98 Black Point Drive BLACK POINT	Verandah	10a	51	10,000	Planning 2 Building 2 Private Certifier	49643 4604907980	8 July 2016	TBA
544/1169/2016	P Ackland & J Rout 23 East Terrace ARTHURTON	(Lot 67) 23 East Terrace ARTHURTON	Dwelling & Verandah Additions	1a 10a	73.76 131.64	275,000	Planning 2 Building 3	37895 4606069000	22 July 2016	TBA

544/1170/2016	R & S Davey PMB 30 KADINA	(Sec 498) 479 Loveridge Road KAINTON	New Dwelling, Alfresco & Verandah	1a 10a 10a	242.69 57.61 8.31	298,159	Planning 4 Building 1 Private Certifier	43570 4607085002	4 July 2016	Sterling Homes GL07072
544/1193/2016	T Bormann PO Box 192 PORT VICTORIA	(Lot 7) 2117 Port Victoria Road PORT VICTORIA	Garage, Shipping Container & Relocate 2 Shipping Containers	10a	93	5,000	Planning 6 Building 2 Private Certifier	428102 4604723267	22 July 2016	TBA
544/1198/2016	Castle Hill Pty Ltd PO Box 872 PORT VINCENT	(Lot 306) 178 Cemetery Road CURRAMULKA	Dwelling Extension, Alfresco & Carport	1a 10a 10a	69 75 39	70,000	Planning 2 Building 3	312348 5408515000	22 July 2016	TBA
544/1212/2016	T & J Harbutt 2 Buckley Street EVANSTON GDNS	(Lot 26) 4 South Terrace ARDROSSAN	Garage	10a	54	7,480	Planning 4 Building 2	430181 4600385256	15 July 2016	W Delool BLD212251
544/1225/2016	Lutze Unit Pty Ltd PO Box 108 SMITHFIELD	Lot 730 Outlook Road BLACK POINT	Garage	10a	36.96	6,200	Planning 4 Building 2	423988 4604623653	8 July 2016	TBA
544/1242/2016	R Harrison PO Box 104 MAITLAND	(Lot 52) 14 Seaview Road MAITLAND	Remove Storage Containers; Garage	10a	49.97	8,000	Planning 1 Building 2	12096 4601991047	22 July 2016	Owner Builder
544/1253/2016	G & D Hudson 23b Main Coast Rd ARDROSSAN	(Lot 2) 23a Main Coast Rd ARDROSSAN	Carport & Garage	10a 10a	62.16 45.29	14,770	Planning 7 Building 2	5363 4600336104	18 July 2016	Owner Builder
544/1269/2016	A Mason PO Box 126 ARTHURTON	(Sec 159) 178 Mason Road PETERSVILLE	Garage	10a	67.5	12,220	Planning 4 Building 2	21808 4604093103	29 July 2016	Owner Builder
544/1273/2016	BP32 Pty Ltd 36 Aver Avenue DAW PARK	Lot 32 Black Point Drive BLACK POINT	Demolition of Dwelling & all Outbuildings	1a	90	2,500	Planning N/A Building 8	49007 4604904789	18 July 2016	Owner Builder
544/1280/2016	Port Vincent Foreshore Caravan Park PO Box 862 PORT VINCENT	(Lot 4) 12 Marine Parade PORT VINCENT	Shade Sail	10a	196	23,000	Planning 1 Building 1	306324 5408150056	29 July 2016	Undercover Agents GL50566
544/1284/2016	D & S McIntyre PO Box 264 MAITLAND	(Lot 1) 1473 Port Road SOUTH KILKERRAN	Garage	10a	67.5	9,540	Planning 5 Building 2	424838 4604259505	29 July 2016	TBA
544/1299/2016	S Bockmann 24 John Street ARDROSSAN	(Lot 4) 24 John Street ARDROSSAN	Pergola	10a	14.7	4,000	Planning N/A Building 2	3731 4600290353	29 July 2016	R Minks BLD45779
TOTAL						\$827,869				

LAND DIVISION

Dev. App. No.	Name & Address	Location	Proposal	Conditions Planning Building	Assessment / Valuation No	Decision Date
544/D007/2016	A Pezos C/- John C Bested & Associates 362 Magill Road KENSINGTON PK	(Lot 18) 98 Beach Road COOBOWIE	Land Division	Planning 1 Land Division 2	214031 5405634039A 0010	30 June 2016

DIRECTOR DEVELOPMENT SERVICES

IA/ITEM 4.6

2. WASTEWATER SYSTEM APPLICATION DECISIONS

PURPOSE

To inform the Elected Members of Wastewater Application decisions for the period 4th July to 29th July 2016.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN

Goal: 1 Economically Prosperous Peninsula

Strategy: 1.1 Provide easier, streamlined development approval application process

BACKGROUND

To keep Elected Members informed of Wastewater Application decisions under delegated authority.

DISCUSSION

The following is a list of all Wastewater System applications processed for the period 4th July to 29th July 2016.

Maitland

050/035/2016	050/053/2016	050/059/2016
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Yorke Peninsula

050/096/2015	050/037/2016	050/046/2016
050/056/2016	050/057/2016	050/058/2016

COMMUNITY ENGAGEMENT PLAN

Not applicable

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Environmental Health Officer

In preparing this report, the following External Parties were consulted:

- Nil

POLICY IMPLICATIONS

Not applicable

BUDGET AND RESOURCE IMPLICATIONS

Not applicable

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Local Government Act 1999

Development Act 1993

Environmental Protection Act 1993

Council's Development Plan

Wastewater System approval functions involve critical risk management considerations which include meeting legislative responsibilities, environmental issues and public health.

ATTACHMENTS

Attachment 1: Wastewater Application Decision Register

**LIST OF WASTE CONTROL APPLICATIONS & DECISIONS ISSUED BY THE ENVIRONMENTAL HEALTH OFFICERS UNDER DELEGATION
FOR THE PERIOD 4 JULY 2016 – 29 July 2016**

Maitland

Septic App. No.	Owner	Location	Proposal	Conditions	Assess. No	Decision Date	Plumber & Licence No
050/035/2016	Castle Hill Pty Ltd PO Box 872 PORT VINCENT	(Lot 306) 178 Cemetery Road CURRAMULKA	Septic & Soakage	11	312348	22 July 2016	S Palecek
050/053/2016	R & S Davey PMB 30 KADINA	(Lot 276) 479 Loveridge Road KAINTON	Septic & Soakage	11	43570	4 July 2016	Moonta Plumbing & Gas
050/059/2016	SA Country Fire Service – Port Vincent PO Box 1506 WILLASTON	(PTS 282) 34 Main Street PORT VICTORIA	Septic & Soakage	11	15438	25 July 2016	Peninsula Plumbing

Yorke town

Septic App. No.	Owner	Location	Proposal	Conditions	Assess. No	Decision Date	Plumber & Licence No
050/096/2015	B & C MacFarlan 5 Twelfth Street GAWLER	Lot 18 Diosma Drive FOUL BAY	STED Connection	11	108134	22 July 2016	Owner Applicant
050/037/2016	Marion Bay Caravan Park 17 Willyama Drive MARION BAY	(Lot 20) 17 Willyama Drive MARION BAY	Septic & Soakage	11	118877	18 May 2016	Owner Applicant
050/046/2016	K Holloway PO Box 33 ROSEWORTHY	(Lot 8) 9 Parsons Beach Road PARSONS BEACH	Septic & Soakage	11	429068	22 July 2016	Owner Applicant
050/056/2016	M & M Cleland 14 Fisher Avenue TROTT PARK	(Lot 6) 13 Parsons Beach Road PARSONS BEACH	Aerobic System	11	429043	6 July 2016	Goostrey Smith Design
050/057/2016	R Van Ruth & R Triggs 71 Alfred Street PARKSIDE	(Lot 216) 22 Esplanade WOOL BAY	Aerobic System	11	434506	11 July 2016	Longridge Group
050/058/2016	S McKibbin 2 Brentwood Road WAROOKA	(Lot 2) 2 Brentwood Road WAROOKA	Aerobic System	11	402008	28 July 2016	Aitchison Plumbing Services

DIRECTOR DEVELOPMENT SERVICES

IA/ITEM 4.6

3. INSPECTORIAL ACTIVITY REPORT

PURPOSE

To inform Council of the activities of the Inspectorial Team.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN

Goal: 5 Responsible Governance

Strategy: 5.3 Meet all legislative requirements and compliance with Council's internal controls

BACKGROUND

This report provides Elected Members with information relating to activities of the Inspectorial staff.

DISCUSSION

During the past month Council's Inspectors have dealt with many routine matters including illegal campers, noisy, wandering dogs and nuisance dogs and cats. Three dog owners have been cautioned as a result of their dogs wandering at large.

Two dogs have been impounded during the past month and both were returned to their owners. One of these owners registered the dog and paid a pound fee prior to the release of the dog. The other dog was only impounded for a very short time after it was collected from a residence in Maitland on a Saturday. The dog was wearing a current registration disc. After ascertaining where the dog lived, it was removed from the pound and returned to the property where it is kept without any further action being taken.

An Edithburgh couple took their Jack Russell Cross dog to Hickey's Point, near Edithburgh, on a Sunday afternoon where they regularly allow their dog to go for a run on the beach. They parked their car and let their dog off the leash so it could run from the cliff top area onto the beach. Almost immediately two dogs ran up from the beach with their owner in pursuit.

The two dogs viciously attacked the Jack Russell cross. During the incident the dogs rolled down a small cliff from the car park to the foreshore area and both dog owners stumbled down the embankment in pursuit of the dogs. The small dog received life threatening injuries and was subsequently taken to a veterinary surgeon where it underwent surgery. The dog was released several days later and has survived the incident. The owner of the offending dogs received some injuries as a result of falling down the embankment in pursuit of his dogs and subsequently drove himself to the Yorketown Hospital. He was then flown to the Royal Adelaide Hospital with suspected spinal injuries and was released several days later. The owner of the offending dogs was in the area looking for work and has since moved out of the area. Council staff are endeavouring to issue a dog control order on the two offending dogs.

A further complaint has also been received in relation to the behaviour of dogs at a property in Price. As a result of inquiries a Dog Control Order has been issued and the owner of the dogs has been directed to construct a suitable fence so as to contain the dogs on the property.

Routine patrols of boat ramps have been performed to ensure that users are paying to use the facilities.

Random patrols have also occurred at the bush camping reserves to ensure campers are paying to use the facilities. There were very few campers using the facilities during the recent school holidays.

Staff are also monitoring several properties where the owners have been requested to ameliorate the unsightly condition of that land.

Council Rangers routinely patrol all townships for traffic management, including foot patrols, paying particular attention to disabled parking bays and vehicles parking on yellow lines.

COMMUNITY ENGAGEMENT PLAN

Not applicable

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Inspectorial Staff

In preparing this report, the following External Parties were consulted:

- Nil

POLICY IMPLICATIONS

Not applicable

BUDGET AND RESOURCE IMPLICATIONS

Routine inspectorial activities are contained within the 2016/17 Annual Business Plan.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Fire and Emergency Services Act 2005

Dog and Cat Management Act 1995

Local Government Act 1999

The activities undertaken by Council Rangers are based on reducing the risk of nuisance, injury, public damage and disaster to the community.

ATTACHMENTS

Nil

DEBATE

AGENDA

DIRECTOR CORPORATE AND COMMUNITY SERVICES

DA/ITEM 6.2

1. FINANCIAL REPORT AS AT 31st JULY 2016

PURPOSE

For Council to receive the financial report and capital projects update report as at 31st July 2016.

RECOMMENDATION

That Council receive the financial reports as at 31st July 2016.

LINK TO STRATEGIC PLAN

Goal: 5 Responsible Governance

Strategy: 5.1 Openness and transparency of reporting Council's performance
5.2 Effective leadership and informed decision making

BACKGROUND

A Financial report and a Capital Projects Update report (projects over \$25,000) is presented monthly for Council's consideration in accordance with Policy PO142 Budget Reporting and Amendment. These reports encompass results to the end of each calendar month preceding each scheduled Council meeting.

DISCUSSION

The attached financial reports are submitted with the following qualifications, comments and notes:

- Actuals included in the reports are as incurred at close of business on the last day of the month being reported and may be subject to end of month adjustments. Any such adjustments will be incorporated in the following monthly report.
- The reports do not include year-end income and expense accruals.
- Both reports now include year to date Commitments i.e. orders raised but not yet paid.
- **Attachment 1 - Uniform Presentation of Finances**
 - Note 1 – Rates, Service Charges (Waste, CWMS and Water), NRM Levy and Rate Rebates, totalling approximately \$21.1 million, have been raised for the entire 2016/17 financial year but are due and payable either in full in September 2016 or by quarterly instalments in September 2016, December 2016, March 2017 and June 2017.
 - Note 1 – Dog Registrations for the 2016/17 financial year totalling approximately \$27K have been invoiced and are due at the end of August 2016.
 - Note 2 – The following major expenditure has been paid in advance for the 2016/17 financial year as per the required payment terms and is included in the figures

- Insurance - \$581K
- Memberships/Subscriptions/Contributions - \$74K
- Licence Fees - \$33K
- Note 2 – Commitments of approximately \$3.15 million include orders worth approximately \$2.73 million raised for the entire 2016/17 financial year for waste management services.
- Note 2 – Depreciation for the month of July has been included in the YTD expenditure, however, this amount will increase in subsequent months once revaluation and capitalisation of assets is finalised as part of the 2015/16 finalisation and audit of Annual Financial Statements.
- Notes 3 & 4 – Commitments of approximately \$1.46 million for various capital projects, majority of which commenced in 2015/16 and were work in progress as at 30 June 2016. The budgets for projects required to be carried forward from 2015/16 to 2016/17 for completion are being considered by Council at report DA 6.2 R2 at this Council meeting and are not included in the 2016/17 Full Year Adopted Budget at this stage.
- **Attachment 2 – Capital Projects Update Report**
 - This report is presented in a revised format as discussed with Elected Members at the workshop on Wednesday, 27th July 2016. The 'Project Management Stages' section of this report has not been updated this month due to time constraints but will be updated for next month's report.
 - All Year to Date expenditure in this report now includes invoices paid to date and orders outstanding. The total of this amount is then compared against the current budget to provide the budget remaining.

COMMUNITY ENGAGEMENT PLAN

Not applicable

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team
- Manager Financial Services
- Budget and Project Managers
- Accountant – Financial Management
- Accountant – Financial Operations

In preparing this report, the following External Parties were consulted:

- Nil

POLICY IMPLICATIONS

PO 142 Budget Reporting and Amendment Policy

BUDGET AND RESOURCE IMPLICATIONS

This is the first update since the endorsement of Council's 2016/17 Adopted Budget in July 2016. After one month of the year financial performance at this early stage remains on track against the adopted budget.

It should be noted that projects and associated budgets carried forward from 2015/16 to 2016/17 are yet to be included in the 2016/17 Adopted Budget as they are being considered separately by Council at this Council meeting at report DA 6.2 R2. As such they are not yet included in the attached financial and capital projects reports. Once endorsed by Council they will become part of the 2016/17 Revised Budget and included in future monthly reporting.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Monthly financial reporting provides a transparent and comprehensive reporting regime that allows Council to track performance against financial targets established in its annual budget.

Council risks being seen as not being transparent if financial performance is not reported periodically and Elected Members could be asked to make decisions without knowing the impact on Council's financial position.

Local Government Act 1999

Local Government (Financial Management) Regulations 2011

ATTACHMENTS

Attachment 1: Uniform Presentation of Finances as at 31st July 2016

Attachment 2: Capital Projects Update as at 31st July 2016

YORKE PENINSULA COUNCIL
2016/17 BUDGET AS AT 31st JULY 2016
UNIFORM PRESENTATION OF FINANCES



	2016/17 YTD Actuals \$'000	2016/17 Commitments \$'000	2016/17 YTD Expenditure (incl Commitments) \$'000	Notes	2016/17 Full Year Adopted Budget \$'000	2016/17 Full Year Budget Revisions \$'000	2016/17 Full Year Revised Budget \$'000
Income	(21,324)		(21,324)	1	(28,087)		(28,087)
Less Expenses	2,301	3,152	5,453	2	30,780		30,780
Operating Deficit before Capital Amounts	(19,023)	3,152	(15,871)		2693	0	2693
Less Net Outlays on Existing Assets							
Capital Expenditure on renewal and replacement of Existing Assets	7	1,190	1,197	3	6,026		6,026
Less Depreciation, Amortisation and Impairment	(597)		(597)		(9,075)		(9,075)
Less Proceeds on Sale of Assets	0		0		(363)		(363)
	(590)	1,190	600		(3,412)	0	(3,412)
Less Net Outlays on New and Upgraded Assets							
Capital Expenditure on New and Upgraded Assets	90	272	362	4	4,592		4,592
Less Amounts received specifically for New and Upgraded Assets	0		0		(3,914)		(3,914)
	90	272	362		678	0	678
NET(LENDING) / BORROWING FOR FINANCIAL YEAR	(19,523)	4,614	(14,909)		(41)	0	(41)

Yorke Peninsula Council
Monthly Capital Projects Update
as at 31 July 2016



PROJECT DETAILS BY ASSET CLASS					Responsible Directorate	Expected Start Date	Expected Finish Date	% Completed	Project Management Stages Complete						YTD Expenditure (incl Commitments) (\$)	Total Budget (\$)	Budget Remaining (\$)	Budget Remaining (%)	Comments	
									LEGEND											
** Only projects \$25,000 and greater are individually listed below, however the totals shown are for the entire asset class.										Activity currently on (or ahead of) schedule										
										Activity currently upto 2 months behind schedule										
										Activity currently more than 2 months behind schedule										
										Activity currently not started										
										NA Activity not applicable to the project										
										Planning	Design	Approvals	Services	Procurement	Delivery	1,559,706	14,676,229	13,116,523	89%	TOTAL
Buildings & Other Structures																\$ 178,700	\$ 1,240,163	\$ 1,061,463	86%	
40081 - Minlaton Depot Office/ Lunchroom Extension					AIS	Sep-16	Dec-16	0%	Information available from August 2016						\$ -	\$ 100,000	\$ 100,000	100%		
45040 - Ardrossan Jetty Shelters					AIS	TBA	Jun-17	0%							\$ -	\$ 40,000	\$ 40,000	100%	Dependent on grant approval. Application to be lodged in November 2016.	
45816 - Price Playground Unisex Disabled Toilets					AIS	Oct-16	Dec-16	0%							\$ -	\$ 45,003	\$ 45,003	100%		
57519 - Minlaton Town Hall - Storage Shed					CCS	Jan-17	Mar-17	0%							\$ -	\$ 25,000	\$ 25,000	100%		
57520 - Minlaton Town Hall Capital					DS	Jul-16	Jun-17	0%							\$ -	\$ 48,000	\$ 48,000	100%		
60107 - Port Vincent Caravan Park - New Cabin					CCS	Jul-15	Dec-16	5%							\$ -	\$ 196,390	\$ 196,390	100%	Budget to be carried forward from 2015/16 pending Council consideration of list of projects at August 2016 meeting. Awaiting development approval.	
60302 - Marion Bay Caravan Park - New Cabins					CCS	Jul-15	Jun-17	5%							\$ 171,941	\$ 346,880	\$ 174,939	50%	Budget to be carried forward from 2015/16 pending Council consideration of list of projects at August 2016 meeting. Deposit to be refunded by supplier & order raised to be cancelled.	
60314 - Point Turton Caravan Park- New Cabins					CCS	Jul-15	Jun-17	10%							\$ -	\$ 391,435	\$ 391,435	100%	Budget to be carried forward from 2015/16 pending Council consideration of list of projects at August 2016 meeting. Tender will need to be redone. Discussion ongoing with SA Power Networks regarding overhead powerlines.	
CWMS Infrastructure																\$ -	\$ 570,950	\$ 570,950	100%	
44250 - Ardrossan CWMS					AIS	Oct-16	Jun-17	0%	Information available from August 2016						\$ -	\$ 55,000	\$ 55,000	100%		
44254 - Maitland CWMS					AIS	Aug-16	Jun-17	0%							\$ -	\$ 65,000	\$ 65,000	100%		
44258 - Black Point CWMS					AIS	Sep-16	Feb-17	0%							\$ -	\$ 55,000	\$ 55,000	100%		
44260 - Port Vincent CWMS					AIS	Nov-16	Apr-17	0%							\$ -	\$ 65,000	\$ 65,000	100%		
44263 - Sultana Point CWMS					AIS	Sep-16	Feb-17	0%							\$ -	\$ 29,000	\$ 29,000	100%		
44264 - Point Turton CWMS					AIS	Jul-16	Jun-17	0%							\$ -	\$ 262,450	\$ 262,450	100%		
Inventory																\$ -	\$ 200,000	\$ 200,000	100%	
52490 - Rubble					AIS	TBA	Jun-17	0%	Information available from August 2016						\$ -	\$ 200,000	\$ 200,000	100%		
Minor Plant																\$ -	\$ 30,000	\$ 30,000	100%	
40050 - Equipment - Minor Plant					AIS	Jul-16	Jun-17	0%	Information available from August 2016						\$ -	\$ 30,000	\$ 30,000	100%		
Other Assets																\$ 140,534	\$ 1,073,112	\$ 932,578	87%	
40014 - Grant Funded Community Projects					ES	Jul-16	Jun-17	0%	Information available from August 2016						\$ -	\$ 25,000	\$ 25,000	100%		
40025 - Business Improvement Capital - General					ES	Jul-16	Jun-17	0%							\$ -	\$ 25,000	\$ 25,000	100%		
40027 - Finance Capital Projects					CCS	Jul-16	Jun-17	5%							\$ -	\$ 30,000	\$ 30,000	100%		
40030 - Equipment - Computer					CCS	Jul-16	Jun-17	5%							\$ 34,459	\$ 138,700	\$ 104,241	75%		
44622 - Edithburgh Boat Ramp extension					AIS	Sep-16	Dec-16	5%							\$ -	\$ 70,000	\$ 70,000	100%	Selective tender process in progress	
44623 - Ardrossan Boat Ramp Carpark Paving					AIS	TBA	Jun-17	0%							\$ -	\$ 25,000	\$ 25,000	100%		
44624 - Port Victoria Boat Ramp Extensions					AIS	TBA	Jun-17	0%							\$ -	\$ 27,000	\$ 27,000	100%		
44625 - Edithburgh Swimming/ Tidal Pool Upgrade					AIS	TBA	Jun-17	0%							\$ -	\$ 84,000	\$ 84,000	100%		
44656 - Marion Bay Boating Facility					ES	Jul-16	Dec-16	25%							\$ 39,200	\$ 100,000	\$ 60,800	61%	Budget to be carried forward from 2015/16 pending Council consideration of list of projects at August 2016 meeting.	
45041 - Point Turton Nature Play Playground					AIS	TBA	Jun-17	0%							\$ -	\$ 40,000	\$ 40,000	100%		
45790 - Minlaton Township Concept Plan					DS	TBA	Jun-17	0%							\$ -	\$ 30,000	\$ 30,000	100%	Budget to be carried forward from 2015/16 pending Council consideration of list of projects at August 2016 meeting.	
45791 - Port Rickaby Concept Plan					DS	TBA	Jun-17	0%							\$ -	\$ 50,000	\$ 50,000	100%		
60050 - Council Caravan Parks Capital - Other					CCS	Jul-16	Jun-17	5%							\$ 2,666	\$ 45,000	\$ 42,334	94%		
60100 - Port Vincent Caravan Park Capital - General					CCS	Jul-16	Dec-16	25%							\$ 33,624	\$ 87,900	\$ 54,276	62%		
60200 - Point Turton Caravan Park Capital - General					CCS	Jul-16	Dec-16	5%							\$ -	\$ 40,000	\$ 40,000	100%	Awaiting building plans	
60300 - Marion Bay Caravan Park Capital - General					CCS	Aug-16	Jun-17	0%							\$ 1,393	\$ 36,200	\$ 34,807	96%		
60410 - Bush Camping - Capital					DS	Jul-16	Jun-17	20%							\$ -	\$ 104,409	\$ 104,409	100%	Budget to be carried forward from 2015/16 pending Council consideration of list of projects at August 2016 meeting.	
Plant & Equipment																\$ 121,523	\$ 1,484,000	\$ 1,362,477	92%	
61200 - Fleet Vehicles					CCS	Jul-16	Jun-17	30%	Information available from August 2016						\$ 121,523	\$ 398,000	\$ 276,477	69%		
62001 - Construction Grader Purchase					AIS	TBA	Jun-17	0%							\$ -	\$ 405,000	\$ 405,000	100%		
62002 - Patrol Grader Purchase					AIS	TBA	Jun-17	0%							\$ -	\$ 378,000	\$ 378,000	100%		
62003 - Tractor Purchase					AIS	TBA	Jun-17	0%							\$ -	\$ 125,000	\$ 125,000	100%		
62004 - Slasher Purchase					AIS	TBA	Jun-17	0%							\$ -	\$ 70,000	\$ 70,000	100%		
62005 - Forklift Purchase					AIS	TBA	Jun-17	0%							\$ -	\$ 25,000	\$ 25,000	100%		
62006 - Trailer Purchase					AIS	TBA	Jun-17	0%							\$ -	\$ 45,000	\$ 45,000	100%		
62007 - Skid Steer Purchase					AIS	TBA	Jun-17	0%							\$ -	\$ 38,000	\$ 38,000	100%		

Yorke Peninsula Council
Monthly Capital Projects Update
as at 31 July 2016



PROJECT DETAILS BY ASSET CLASS					Project Management Stages Complete						YTD Expenditure (incl Commitments) (\$)	Total Budget (\$)	Budget Remaining (\$)	Budget Remaining (%)	Comments
					LEGEND										
** Only projects \$25,000 and greater are individually listed below, however the totals shown are for the entire asset class.						Activity currently on (or ahead of) schedule									
						Activity currently upto 2 months behind schedule									
						Activity currently more than 2 months behind schedule									
						Activity currently not started									
					NA	Activity not applicable to the project									
					Planning	Design	Approvals	Services	Procurement	Delivery	1,559,706	14,676,229	13,116,523	89%	TOTAL
Road Infrastructure											\$ 1,111,892	\$ 9,784,437	\$ 8,672,545	89%	
49040 - Footpath - Edith Street Edithburgh	AIS	Sep-16	Dec-16	10%	Information available from August 2016						\$ 3,982	\$ 45,000	\$ 41,018	91%	
49499 - Upgrade Shoulders on Sealed Roads	AIS	TBA	Jun-17	0%							-	\$ 250,000	\$ 250,000	100%	
49500 - Reseal Allocation	AIS	TBA	Jun-17	0%							-	\$ 1,401,760	\$ 1,401,760	100%	
53518 - Unsealed - North Coast Road	AIS	May-16	Jun-17	0%							-	\$ 939,468	\$ 939,468	100%	Budget to be carried forward from 2015/16 pending Council consideration of list of projects at August 2016 meeting.
53519 - Unsealed - South Coast Road	AIS	May-17	Jun-17	0%							-	\$ 131,666	\$ 131,666	100%	
53521 - Daly Head Road	AIS	Apr-17	May-17	0%							-	\$ 127,785	\$ 127,785	100%	
53522 - Unsealed - Waterloo Bay Road	AIS	Feb-17	Mar-17	0%							-	\$ 126,737	\$ 126,737	100%	Materials Supply Tender assessed. Report to Council at August 2016 meeting.
53523 - Unsealed - Cut-Line Road	AIS	Nov-16	Dec-16	0%							-	\$ 122,298	\$ 122,298	100%	Materials Supply Tender assessed. Report to Council at August 2016 meeting.
53540 - Unsealed - Gun Club Road	AIS	Jan-17	Mar-17	0%							-	\$ 60,786	\$ 60,786	100%	Materials Supply Tender assessed. Report to Council at August 2016 meeting.
53545 - Unsealed - Sheoak flat road	AIS	Jul-16	Aug-16	55%							\$ 26,637	\$ 60,000	\$ 33,363	56%	Materials Supply Tender assessed. Report to Council at August 2016 meeting.
54008 - Unsealed - Brutus Road	AIS	Mar-17	Apr-17	0%							-	\$ 137,856	\$ 137,856	100%	
54027 - Unsealed - Nalyappa Road	AIS	TBA	Jun-17	0%							-	\$ 150,003	\$ 150,003	100%	
54030 - Unsealed - Dump Road	AIS	Aug-16	Sep-16	0%							-	\$ 102,794	\$ 102,794	100%	Materials Supply Tender assessed. Report to Council at August 2016 meeting.
54035 - Unsealed - Weavers Road North	AIS	Sep-19	Dec-16	0%							-	\$ 136,788	\$ 136,788	100%	Materials Supply Tender assessed. Report to Council at August 2016 meeting.
54078 - Unsealed - North South Road	AIS	TBA	Jun-17	0%							-	\$ 253,200	\$ 253,200	100%	
54092 - Unsealed - Old Coast Road	AIS	Jul-16	Aug-16	20%							-	\$ 107,441	\$ 107,441	100%	Materials Supply Tender assessed. Report to Council at August 2016 meeting.
54093 - Unsealed - McCauley Road	AIS	TBA	Jun-17	0%							\$ 34,898	\$ 253,200	\$ 218,302	86%	
54094 - Unsealed - Old Port Vincent Road	AIS	Sep-16	Oct-16	0%							-	\$ 104,690	\$ 104,690	100%	Materials Supply Tender assessed. Report to Council at August 2016 meeting.
54096 - Unsealed - Wattle Point Road	AIS	Jan-17	Mar-17	0%							-	\$ 148,337	\$ 148,337	100%	Materials Supply Tender assessed. Report to Council at August 2016 meeting.
54097 - Unsealed - Harmer Road	AIS	TBA	Jun-17	0%							-	\$ 253,200	\$ 253,200	100%	
57063 - Sealed - Clinton Road	AIS	Jul-16	Jun-17	5%							\$ 73,936	\$ 2,994,629	\$ 2,920,693	98%	
57108 - Corny Point Road	AIS	May-16	Jun-17	0%							\$ 932,500	\$ 628,618	-\$ 303,882	-48%	Budget to be carried forward from 2015/16 pending Council consideration of list of projects at August 2016 meeting.
57109 - Patch Sheeting	AIS	May-16	Jun-17	0%							-	\$ 353,548	\$ 353,548	100%	Budget to be carried forward from 2015/16 pending Council consideration of list of projects at August 2016 meeting.
57521 - Osprey Road, Port Julia	AIS	TBA	Jun-17	0%							-	\$ 29,000	\$ 29,000	100%	
57522 - Pine Point Road (Hastings rd- James Well rd)	AIS	TBA	Jun-17	0%							-	\$ 379,800	\$ 379,800	100%	
57523 - Pine Point Road (Yorke HWY- St Vincnet HWY)	AIS	TBA	Jun-17	0%							-	\$ 379,800	\$ 379,800	100%	
59428 - Footpath - Robert Street - Maitland	AIS	Oct-16	Dec-16	10%							\$ 11,648	\$ 40,988	\$ 29,340	72%	Budget to be carried forward from 2015/16 pending Council consideration of list of projects at August 2016 meeting.
Stormwater Infrastructure											\$ 2,704	\$ 281,067	\$ 278,363	99%	
57110 - High Street - Balgowan Stormwater Kerbing	AIS	Sep-16	Dec-16	0%	Information available from August 2016						-	\$ 143,007	\$ 143,007	100%	
59437 - Stormwater - Yorketown Consultancy	AIS	2015	TBA	0%							-	\$ 118,060	\$ 118,060	100%	Budget to be carried forward from 2015/16 pending Council consideration of list of projects at August 2016 meeting.
Water Scheme Infrastructure											\$ 4,353	\$ 12,500	\$ 8,147	65%	

DIRECTOR CORPORATE & COMMUNITY SERVICES

DA/ITEM 6.2

2. CARRY FORWARD OF EXPENDITURE BUDGETS FROM 2015/16

PURPOSE

To seek approval to carry forward (roll over) 2015/16 projects not completed and associated budget amounts not expended in the 2015/16 financial year to the 2016/17 Budget so that projects and works can be completed.

RECOMMENDATION

That Council:

1. approve and endorse the list of uncompleted 2015/16 projects and associated budgets, as presented, for inclusion in the 2016/17 Budget;
2. adopt the changes to the 2016/17 Budget as a result of Recommendation 1 above as presented in the following financial statements and reports;
 - I. Budgeted statement of comprehensive income; and
 - II. Budgeted statement of financial position; and
 - III. Budgeted statement of changes in equity; and
 - IV. Budgeted statement of cash flows; and
 - V. Budgeted statement of uniform presentation of finances; and
 - VI. Budgeted financial indicators.

LINK TO STRATEGIC PLAN

- | | |
|-----------|---|
| Goal: | 2 Community Connected Through Infrastructure |
| Strategy: | 2.5 Explore provision of new infrastructure
2.7 Upgrade and beautification of open (recreation) spaces (e.g. Playgrounds, water parks, BBQ areas etc.) |
| Goal: | 5 Responsible Governance |
| Strategy: | 5.1 Openness and transparency of reporting Council's Performance
5.3 Meet all legislative requirements and compliance with Council's internal controls |

BACKGROUND

Council adopted the 2015/16 Budget at its meeting on Wednesday, 8th July 2015. At the close of the financial year on 30th June 2016 some operating and capital projects budgeted for the 2015/16 financial year had not been completed (work in progress).

As a result, the budget for these projects was not spent in 2015/16 and needs to be carried forward (rolled over) to the 2016/17 financial year to enable these projects to be completed.

This action is in accordance with Council's PO142 Budget Reporting & Amendment Policy which requires that the scope and funding requirements of such projects be reviewed and considered by Council at its August meeting.

The list of projects requiring budgets to be carried forward (rolled over) from 2015/16 to 2016/17 has been compiled after consultation with all Budget Managers and has been endorsed by the CEO and Directors.

As part of this process the scope of each project and its funding quantum were reviewed and any variations have been explained in Attachment 1 to this report.

The predicted list was presented to Elected Members at a workshop on Wednesday, 13 July 2016. Since then there have been two (2) items added to the list (refer Attachment 1 - items #20 & #21).

The total expenditure budget amount to be carried forward is \$4,340,373 of which \$4,057,661 constitutes capital expenditure. It should be noted that items #10 and #16 have corresponding income (contribution and grant) amounts yet to be received. These have been included in the indicative financial statements attached to this report, effectively resulting in a net carry forward of \$4,275,373 of Council funds.

A full listing inclusive of associated details for all projects is attached to this report as Attachment 1.

DISCUSSION

As mentioned before, the budget funds being carried forward were included in the budget adopted by Council in 2015/16 (either original or revised) but remained unspent as at 30 June 2016. Once adopted they will be included in the 2016/17 operating and capital budget and will be included in future monthly financial reports to Council.

Also attached to this report (refer Attachments 2-7) are indicative financial statements and financial ratios for the 2016/17 financial year showing the resultant impact of these projects on Council's financial position and performance.

While the list of carry forward projects and associated budgets are being formally adopted via this report in accordance with Council's policy, the amended financial statements and ratios will be formally adopted as part of the September quarterly budget review along with any other post review, proposed budget amendments for the first quarter of the 2016/17 financial year and amendments due to the incorporation of 2015/16 audited financial results.

COMMUNITY ENGAGEMENT PLAN

Not applicable

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team
- Manager Financial Services
- Financial Accountants
- Budget Managers

In preparing this report, the following External Parties were consulted:

- Nil

POLICY IMPLICATIONS

PO142 – Budget Reporting and Amendment Policy

BUDGET AND RESOURCE IMPLICATIONS

Financial implications are as detailed in this report and as presented in the attached budgeted financial statements and ratios.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Not carrying forward the recommended budget amounts for inclusion in the 2016/17 Budget will result in projects, already commenced in 2015/16 and approved by Council, not being completed.

Local Government Act 1999

Local Government (Financial Management) Regulations 2011

ATTACHMENTS

Attachment 1: 2015/16 Carry Forward of Expenditure – List of Projects

Attachment 2: Budgeted Statement of Comprehensive Income 2016/17

Attachment 3: Budgeted Statement of Financial Position 2016/17

Attachment 4: Budgeted Statement of Cash Flows 2016/17

Attachment 5: Budgeted Statement of Changes in Equity 2016/17

Attachment 6: Budgeted Uniform Presentation of Finances 2016/17

Attachment 7: Budgeted Financial Indicators (Ratios) 2016/17

2015/16 CARRY FORWARD OF EXPENDITURE - LIST OF PROJECTS

#	Project Name		BUDGET			Invoices Paid Year to Date	16/17 Carry Forward Budget Amount	Comments
			Contractual (260)	Materials (300)	TOTAL			
1	North Coast Road	Capital	\$ 1,090,000		\$ 1,090,000	\$ 150,532	\$ 939,468	Approved March 2016 qtr budget review. Work in progress as at 30 June 2016.
2	Corny Point Road	Capital	\$ 895,000		\$ 895,000	\$ 392,982	\$ 502,018	Approved March 2016 qtr budget review. Work in progress as at 30 June 2016.
3	Patch Sheeting	Capital	\$ 450,000		\$ 450,000	\$ 96,452	\$ 353,548	Work in progress as at 30 June 2016.
4	Roadside Vegetation Management Program	Operating	\$ 396,890		\$ 396,890	\$ 224,178	\$ 172,712	Work in progress as at 30 June 2016.
5	Roadside Vegetation Management Program	Capital	\$ 901,760		\$ 901,760	\$ -	\$ 901,760	As per Council decision - allocated from road acceleration program budget
6	Arthurton Township	Capital	\$ 19,300		\$ 19,300	\$ 14,934	\$ 4,366	Work in progress as at 30 June 2016.
7	Ardrossan Caravan Park Footpath Pavers	Capital	\$ 28,000		\$ 28,000	\$ 12,320	\$ 15,680	Work in progress as at 30 June 2016.
8	Bush Camping	Capital	\$ 100,000	\$ 5,000	\$ 105,000	\$ 591	\$ 104,409	Also includes balance of \$5K budget from signs & posts budget.
9	Weaners Flat	Capital	\$ 2,000	\$ 15,000	\$ 17,000	\$ -	\$ 17,000	Disabled Toilets and other improvements
10	Minlaton Township Concept Plan	Capital	\$ 30,000		\$ 30,000	\$ -	\$ 30,000	\$15K progress contribution. At 16/17 1st qtr budget review progress contribution to be reduced to \$11K as per discussions leaving a total budget of \$26K for this project. Council applied for \$26K grant but was unsuccessful. In future if Council reapplies for teh grant and is successful it will be added to the budget.
11	EDRMS Implementation - Retainer	Capital	\$ 187,925		\$ 187,925	\$ 174,725	\$ 13,200	Amount held as retainer
12	Port Vincent Caravan Park Cabin	Capital		\$ 200,000	\$ 200,000	\$ 3,610	\$ 196,390	Work in progress as at 30 June 2016.
13	Point Turton Caravan Park Cabins - New	Capital		\$ 200,000	\$ 200,000	\$ 8,565	\$ 191,435	Work in progress as at 30 June 2016.
14	Point Turton Caravan Park Cabins - Renewal	Capital		\$ 200,000	\$ 200,000		\$ 200,000	Work in progress as at 30 June 2016.
15	Marion Bay Caravan Park Cabins	Capital		\$ 350,000	\$ 350,000	\$ 3,120	\$ 346,880	Work in progress as at 30 June 2016.
16	Marion Bay Boating Facility	Capital	\$ 100,000		\$ 100,000	\$ -	\$ 100,000	\$50K grant funded from SABFAC.
17	Yorke town Stormwater Consultancy - Purchase of Land	Capital	\$ 118,060		\$ 118,060	\$ -	\$ 118,060	Work in progress as at 30 June 2016.
18	Minlaton Airstrip Upgrade	Capital				\$ 970	\$ 10,000	Additional works required to complete project
19	Asbestos Audits - Council Owned Buildings	Operating	\$ 15,000	\$ -	\$ 15,000	\$ 7,715	\$ 10,000	Additional funds required to complete project
20	Robert St Maitland Footpath	Capital	\$ 19,091	\$ -	\$ 19,091	\$ 13,100	\$ 5,991	Work in progress as at 30 June 2016.
21	Minlaton Town Hall Salt Damp	Capital	\$ 24,000		\$ 24,000	\$ 16,545	\$ 7,455	Work in progress as at 30 June 2016.
22	Artificial Reef Contribution	Operating	\$ 100,000		\$ 100,000	\$ -	\$ 100,000	Work in progress as at 30 June 2016.
					Total Operating		\$ 282,712	
					Total Capital		\$ 4,057,661	
			TOTAL CARRY FORWARD BUDGET AMOUNT				\$ 4,340,373	

YORKE PENINSULA COUNCIL
2016/17 BUDGET
BUDGETED STATEMENT OF COMPREHENSIVE INCOME



	2016/17 Adopted Budget \$('000)	2016/17 Carry Forward Projects Adjustments \$('000)	2016/17 Revised Budget \$('000)
INCOME			
Rates	21,209		21,209
Statutory Charges	415		415
User Charges	3,115		3,115
Grants, subsidies, contributions	2,686	50	2,736
Investment Income	193		193
Reimbursements	414		414
Other Income	55	15	70
Total Income	28,087	65	28,152
EXPENSES			
Employee costs	8,500		8,500
Materials, contracts & other expenses	12,726	283	13,009
Depreciation	9,075	(70)	9,005
Finance Costs	477		477
Total Expenses	30,778	213	30,991
OPERATING SURPLUS/(DEFICIT) BEFORE CAPITAL AMOUNTS	(2,691)	(148)	(2,839)
Net gain/(loss) on disposal or revaluations	10		10
Amounts specifically for new assets	3,914		3,914
NET SURPLUS/(DEFICIT)	1,233	(148)	1,085
TOTAL COMPREHENSIVE INCOME	1,233	(148)	1,085

YORKE PENINSULA COUNCIL
2016/17 BUDGET
BUDGETED STATEMENT OF FINANCIAL POSITION



	2016/17 Adopted Budget \$('000)	2016/17 Carry Forward Projects Adjustments \$('000)	2016/17 Revised Budget \$('000)
ASSETS			
Current Assets			
Cash & Equivalent Assets	3,496	(38)	3,458
Trade & Other Receivables	1,346		1,346
Inventories	777		777
Total Current Assets	5,619	(38)	5,581
Non-Current Assets			
Financial Assets	910		910
Infrastructure, Property, Plant & Equipment	339,833	174	340,007
Total Non-Current Assets	340,743	174	340,917
Total Assets	346,362	136	346,498
LIABILITIES			
Current Liabilities			
Trade & Other Payables	2,379	(38)	2,341
Borrowings	629		629
Provisions	1,699		1,699
Total Current Liabilities	4,707	(38)	4,669
Non-Current Liabilities			
Borrowings	7,317		7,317
Provisions	606		606
Total Non-Current Liabilities	7,923		7,923
Total Liabilities	12,630	(38)	12,592
NET ASSETS	333,732	174	333,906
EQUITY			
Accumulated Surplus	(2,480)	174	(2,306)
Asset Revaluation Reserve	335,455		335,455
Other Reserves	757		757
TOTAL EQUITY	333,732	174	333,906

**YORKE PENINSULA COUNCIL
2016/17 BUDGET
BUDGETED STATEMENT OF CASH FLOWS**



	2016/17 Adopted Budget \$('000)	2016/17 Carry Forward Projects Adjustments \$('000)	2016/17 Revised Budget \$('000)
CASH FLOWS FROM OPERATING ACTIVITIES			
<u>Receipts</u>			
Operating Receipts	27,894	65	27,959
Investment Receipts	162		162
<u>Payments</u>			
Operating Payments to Suppliers and Employees	(21,028)	(321)	(21,349)
Finance Costs	(477)		(477)
Net Cash provided by (or used in) Operating Activities	6,551	(256)	6,295
CASH FLOWS FROM INVESTING ACTIVITIES			
<u>Receipts</u>			
Amounts Specifically for New/Upgraded Assets	3,914		3,914
Sale of Renewed/Replaced Assets	363		363
Repayments of Loans by Community Groups	107		107
<u>Payments</u>			
Expenditure on Renewal/Replacement of Assets	(6,027)	(3,266)	(9,293)
Expenditure on New/Upgraded Assets	(4,592)	(791)	(5,383)
Loans Made to Community Groups	0		0
Net Cash Provided by (or used in) Investing Activities	(6,235)	(4,057)	(10,292)
CASH FLOWS FROM FINANCING ACTIVITIES			
<u>Receipts</u>			
Proceeds from Borrowings	0		0
<u>Payments</u>			
Repayments of Borrowings	(648)		(648)
Net Cash provided by (or used in) Financing Activities	(648)		(648)
			0
Net Increase/(Decrease) in cash held	(332)	(4,313)	(4,645)
Opening cash, cash equivalents or (bank overdraft)	3,828	4,275	8,103
Closing cash, cash equivalents or (bank overdraft)	3,496	(38)	3,458

YORKE PENINSULA COUNCIL
2016/17 BUDGET
BUDGETED STATEMENT OF CHANGES IN EQUITY



	2016/17 Adopted Budget \$('000)	2016/17 Carry Forward Projects Adjustments \$('000)	2016/17 Revised Budget \$('000)
ACCUMULATED SURPLUS			
Balance at end of previous reporting period	(3,713)	322	(3,391)
Net Result for Year	1,233	(148)	1,085
Transfers to Other Reserves	0		0
Transfers from Other Reserves	0		0
Balance at end of period	(2,480)	174	(2,306)
ASSET REVALUATION RESERVE			
Land	73,286		73,286
Buildings and Other Structures	48,995		48,995
Transportation Infrastructure	186,712		186,712
Plant & Equipment	0		0
Furniture & Fittings	0		0
CWMS Infrastructure	14,481		14,481
Water Scheme Infrastructure	1,374		1,374
Other Assets	0		0
Office Building	0		0
Stormwater Drainage	10,607		10,607
Balance at end of period	335,455		335,455
OTHER RESERVES			
Balance at end of previous reporting period	757		757
Transfers from Accumulated Surplus	0		0
Transfers to Accumulated Surplus	0		0
Balance at end of period	757		757
TOTAL EQUITY AT END OF REPORTING PERIOD	333,732	174	333,906

YORKE PENINSULA COUNCIL
2016/17 BUDGET
BUDGETED UNIFORM PRESENTATION OF FINANCES



	2016/17 Adopted Budget \$('000)	2016/17 Carry Forward Projects Adjustments \$('000)	2016/17 Revised Budget \$('000)
Operating Revenues	28,087	65	28,152
<i>less Operating Expenses</i>	30,778	283	30,991
Operating Surplus/(Deficit) before Capital Amounts	(2,691)		(2,839)
Less: Net Outlays on Existing Assets			
Capital Expenditure on Renewal/Replacement of Existing Assets	6,027	3,266	9,293
<i>less Depreciation, Amortisation & Impairment</i>	9,075	(70)	9,005
<i>less Proceeds from Sale of Replaced Assets</i>	363		363
	(3,411)	3,196	(75)
Less: Net Outlays on New and Upgraded Assets			
Capital Expenditure on New/Upgraded Assets	4,592	791	5,383
<i>less Amounts Specifically for New/Upgraded Assets</i>	3,914		3,914
<i>less Proceeds from Sale of Surplus Assets</i>	0		0
	678	791	1,469
Net Lending / (Borrowing) for Financial Year	42	3,987	(4,233)

**YORKE PENINSULA COUNCIL
2016/17 BUDGET
BUDGETED FINANCIAL INDICATORS (RATIOS)**



	2016/17 Adopted Budget	2016/17 Carry Forward Projects Adjustments	2016/17 Revised Budget
Operating Surplus / (Deficit) - \$'000	(2,691)	(148)	(2,839)
Operating Surplus Ratio - %	(12.7)%	-0.3%	(13.0)%
Net Financial Liabilities - \$'000	7,267	0	7,267
Net Financial Liabilities Ratio - %	25.9%	-0.1%	25.8%
Interest Cover Ratio - %	1.0%	0.0%	1.0%
Asset Sustainability Ratio - %	62.4%	36.6%	99.0%
Asset Consumption Ratio - %	62.0%	0.0%	62.0%

DIRECTOR CORPORATE AND COMMUNITY SERVICES

DA/ITEM 6.2

3. RATES RELIEF POLICY REVIEW

PURPOSE

To seek approval from Council for adoption of the updated Rates Relief Policy.

RECOMMENDATION

That Council endorse and adopt the updated Policy PO060 Rates Relief Policy as presented for inclusion in Council's Policy Manual and on Council's website.

LINK TO STRATEGIC PLAN

Goal: 5 Responsible Governance

Strategy: 5.3 Meet all legislative requirements and compliance with Council's internal controls
5.8 Continuous improvement of Council processes

BACKGROUND

As part of the review of Council's suite of policies, the Rates Relief Policy is reviewed annually and updated for any changes in legislation.

DISCUSSION

The Local Government Act 1999 (Section 159 to 166) sets out those provisions applicable to Council for the granting of a rebate of rates to ratepayers.

The provisions of the Act detail the types of mandatory rebates of rates that Council must provide in specific cases, and the amount of the mandatory rebate to be granted.

It also includes provisions for the granting of discretionary rebates in certain cases, with discretionary rebates being considered by Council based on the merits of each application.

The Rates Relief Policy ensures all applications for rates relief are considered in an equal and fair manner pursuant to the provisions set out under the Local Government Act and this Policy.

With no legislative changes in the past 12 months, only minor changes as tracked in the attached revised policy, have been made to ensure compliance.

Whilst this Policy is required for compliance and recommended for endorsement at the present time, Council staff believe that this policy would be best incorporated into an overall Rating Strategy/Policy which is under development for introduction ahead of the 2017/18 financial year.

This overarching document will guide Council's approach to everything in relation to Rates and will be used to determine Rate setting and strategy for Council's Long Term Financial Plan (LTFP) and future budgets. Work on the overarching Rating Strategy/Policy will commence and be finalised along with the review of Council's Long Term Financial Plan.

COMMUNITY ENGAGEMENT PLAN

Level 1, Inform. Decisions made in relation to rates relief are considered pursuant to legislative requirements, and there is no opportunity for the public to influence the decision of Council.

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Manager Financial Services
- Senior Rates Officer

In preparing this report, the following External Parties were consulted:

- Nil

POLICY IMPLICATIONS

PO060 – Rates Relief Policy

PO142 – Budget Reporting and Amendment Policy

BUDGET AND RESOURCE IMPLICATIONS

Council's annual operating budget includes an amount to cover mandatory and discretionary rebates. Rebates were endorsed and adopted by Council at the time of the 2016/17 annual Rates declaration in July 2016.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Without appropriate policies, procedures and delegations in place, Council is placed at risk of non-compliance with legislation and guidelines.

Local Government Act 1999

ATTACHMENTS

Attachment 1: PO060 Rates Relief Policy - Updated



COUNCIL POLICY

Rates Relief Policy (includes rebates, remissions, hardship & postponement of rates)

Policy Number:	PO060		
Strategic Plan Objective	Financially Sustainable Organisation <u>Responsible Governance</u>		
Policy Owner:	Corporate & Community Services	File Number:	7.63.1
Responsible Officer:	Director Corporate & Community Services <u>Manager Financial Services</u>	Minute Reference:	243/2015(14/10/2015)
Date Adopted:	14/10/2015 <u>10/08/2016</u>	Next Review Date:	August 201 <u>7</u> 6

1. POLICY OBJECTIVES

The objective of this Policy is to ensure that all applications for rate relief are considered in an equal and fair manner in line with the provisions set out under the Local Government Act and this Policy.

2. DEFINITIONS

Rebates	The refund of a portion of rates paid or payable. The full amount of annual rates are raised and billed to the ratepayer. A specified amount is then refunded back to the ratepayer.
Remission	The reduction of the amount of rates payable. The amount of annual rates raised is reduced by a calculated amount and the reduced amount of annual rates is billed to the ratepayer.
Postponement	The delay of payment of rates until a future date. Subject to any interest charges, the annual rates payable are delayed and do not become payable until a future date.

3. POLICY STATEMENT

Rates are a form of taxation and provide the main revenue stream for Council to deliver services to the community.

The Local Government Act 1999 ("the Act") sets out at Chapter 10, Division 5 (Sections 159 to 166) those provisions applicable to the Council granting a rebate of rates to persons or bodies.

Section 159(3) of the Act provides that the Council may grant a rebate of rates under the Act if it is satisfied that it is appropriate to do so.

The Act provides for a mandatory rebate of rates in specified cases and the amount of that mandatory rebate.

The Act also provides that where the Council must grant a rebate of rates under the Act, and the amount of that rebate is fixed by the Act at less than 100%, the Council may increase the amount of the rebate.

Pursuant to Section 166 of The Act, Council may provide a discretionary rebate of rates in the cases set out in that Section.

Rate Relief will only be considered in accordance with this Policy.

4. PROCEDURES

4.1 REBATES

Mandatory Rebates

Council must under Sections 160-165 of the Local Government Act 1999 (as amended) provide mandatory rebates in the following cases.

A Mandatory rebate of 100% is applicable to:

- Land predominantly used for service delivery or administration by a hospital or health centre incorporated under the South Australian Public Health Act 2011
- Land containing a church or other building used for public worship, or land used solely for religious purposes.
- Land being used for the purposes of a public cemetery.
- Land (other than land used as domestic premises) owned by, or under the care, control and management of, the Royal Zoological Society of South Australia Inc.

A Mandatory rebate of 75% is applicable to:

- Land occupied by a government school under a lease or licence and being used for educational purposes.
- Land occupied by a non-government school registered under Part 5 of the Education Act 1972 and being used for educational purposes.
- Land being used by a University or University college to provide accommodation and other forms of support for students on a not-for-profit basis
- Land predominantly used for service delivery or administration by a community service organisation as defined under Sections 161(3) & 161(4) of the Local Government Act 1999 (as amended).
- Land being predominantly used for supported accommodation that consists of accommodation for persons provided by housing associations registered under the South Australian Co-operative and Community Housing Act 1991.

Discretionary Rebates

Council has the power under Section 166 of the Local Government Act 1999 (as amended) to grant discretionary rebates in the following cases.

- The rebate is desirable for the purpose of securing the proper development of the Council area (or part thereof).
- The rebate is desirable for the purpose of assisting or supporting business within the Council area.
- The rebate will conduce to the preservation of buildings or places of historic significance.
- The land being used for educational purposes.
- The land being used for agricultural, horticultural or floricultural exhibitions.
- The land is being used for a hospital or health centre.
- The land is being used to provide facilities or services for children or young persons.

- The land is being used to provide accommodation for the aged or disabled.
- The land is being used for a residential aged care facility that is approved for Commonwealth funding under the Aged Care Act 1997 (Cwlth) or a day therapy centre.
- The land is being used by an organisation which, in the opinion of Council, provides a benefit to the local community.
- The rebate relates to common property or land vested in a community corporation under the Community Titles Act 1996 over which the public has free and unrestricted access and enjoyment.
- The rebate is considered by Council to provide relief against what would otherwise amount to substantial changes in rates payable by a ratepayer due to changes in the basis or structure of the Council's rates, or a change in the basis of valuation, rapid changes in valuation or anomalies in valuations.

Section 166 (1a) outlines the issues that Council must consider in deciding whether to grant a rebate. All applications for rebates will be considered on their merits.

Applications for a rebate of rates are to be made in writing and are to be accompanied by the appropriate supporting documentation.

4.2 RATE CAPPING REBATE

In recognition of the Discretionary rebates of rates provisions in the Act, Council has decided to provide a "Rates Capping Rebate" pursuant to Section 166(1)(1)(ii) to provide relief against what would otherwise amount to a substantial change in rates payable by a ratepayer due to rapid changes in valuations.

Council recognizes that fluctuations in the property market on Yorke Peninsula have continued and that some properties may experience rapid increases in valuations, therefore potentially resulting in rapid increases in rates payable.

Council has also given consideration to the number of ratepayers eligible for differing forms of concessional relief in this region, in comparison with the State average, and the potential effect of rapid changes in valuations on these ratepayers and their capacity to pay.

In recognition of these factors, Council has implemented a rebate to seek to provide relief to ratepayers that experience a substantial change in rates due to a substantial change in valuation.

Pursuant to section 166 (1)(I)(ii) of the Local Government Act, Council has adopted the following rebate, conditional upon meeting the requirements listed below:

- 4.2.1 To provide relief against what would otherwise amount to a substantial change in rates payable by a ratepayer due to rapid changes in valuation, a rebate of general rates for the ~~2016/2017~~~~2016/2017~~ financial year to be granted to the Principal Ratepayer of an Assessment under Section 166 (1) (I) of the Act, on application to Council, where the amount of any increase in rates in respect of that Assessment in monetary terms between the amount of general rates payable for the 201~~5~~~~4~~/201~~6~~~~5~~ financial year (after any rebate was applied) and the amount of general rates imposed for the 201~~6~~~~5~~/201~~7~~~~6~~ financial year is greater than 17.5%.
- 4.2.2 The amount of the rebate to be the amount of the increase in general rates in monetary terms imposed for the 201~~6~~~~5~~/201~~7~~~~6~~ financial year over and above 17.5% of the general rates charged in monetary terms for the

2015/2016 financial year (after any rebate was applied but prior to deducting any pensioner or other concessions)

4.2.3 The rebate shall not apply where:

- any such increase is due in whole or part to an increase in valuation of the land in the Assessment because of improvements made to it worth more than \$15,000 as determined by the State Valuation Office, or
- any such increase is due in whole or part to an increase in valuation of the land in the Assessment because of a rectification within the current and/or previous year of an “error of fact” by the State Valuation Office, or
- any such increase is due in full or part to the use of the land being different for rating purposes on the date the Council declared its general rates for the 2016/2017 financial year than on the date the Council declared its general rates for the 2015/2016 financial year, or
- the land use attributed to the Assessment for the 2016/2017 financial year is Commercial Use, Industry Use, Vacant Land Use or Other Use, or
- the ownership of the rateable property has changed since 1 July 2014, as this is based upon advice from the Valuer-General that sales evidence up to 24 months prior to the current valuation is considered.

Applications for the rate capping rebate are to be made on Council’s Rate Capping Rebate Application Form (IS089).

4.3 POSTPONEMENT OF RATES – Hardship

Council recognises that at various times of the year, and due to personal circumstances, some ratepayers may find themselves in situations that make it difficult to make payment of rates by the relevant due dates.

Council has adopted a Rates Postponement Scheme to provide relief to ratepayers for whom the payment of ordinary rates on the principal residence would cause hardship.

Where a ratepayer is suffering hardship in paying rates he/she is invited to contact the Senior Rates and Assessment Officer to discuss the matter.

Applications for the relief of rates due to hardship or extenuating circumstances are to be made in writing and accompanied by the appropriate supporting documentation.

Such inquiries are treated confidentially by the Council.

4.4 POSTPONEMENT OF RATES – Seniors (Section 182A of Local Government Act)

A ratepayer who holds or is in the process of applying for a State Seniors Card may apply for postponement of the Council rates payable on property they own or are buying if it is their principal place of residence (that is, the place lived in most of the time) and if no other person other than their spouse has an interest as owner of the property.

If there is a current mortgage over the property which was registered prior to 25 January 2007 the applicant is required to have at least 50% equity in your property.

If you have a mortgage that was registered after 25 January 2007 there is no restriction on the level of equity held.

The postponement of rates option does not affect any existing entitlement to a State Seniors Card or Pensioner concession, and/or Council remission on your Council rates. At least \$500 of the total of the rates bill must be paid, but an application can be made for any amount in excess of \$500 to be postponed. The minimum amount of \$500 will be reduced by State Seniors Card concession and/or Council remissions if applicable, unless agreed otherwise.

Interest payable

If a postponement of rates occurs under this section, interest will accrue on the amount postponed at the prescribed interest rate compounded on a monthly basis.

The prescribed interest rate is $P = \frac{\text{CADR} + 1\%}{12}$ where:

P = Prescribed Interest Rate

CADR = Cash Advance Debenture Rate for the relevant financial year

Penalties

Reference is also made to Sections 182A (8) and 182A (9) of the Local Government Act 1999 (as amended) which outlines that if a person has applied for the benefit of a seniors postponement of rates and entitlement to that postponement ceases to exist, the owner of the land must inform the Council in writing of that fact (unless the liability to the relevant rates has been extinguished).

If a person fails to comply with the above requirement to inform Council of a change in circumstances, that person is guilty of an offence under the Local Government Act 1999 (as amended) with a maximum penalty of \$5,000. Any rates applicable on the grounds that the rebate was no longer applicable become due and payable immediately.

A person must not make a false or misleading statement or representation in an application made for seniors postponement of rates. Maximum penalty \$10,000.

Applications for the postponement of rates under section 182A are to be made on Council's Application for Postponement of Rates for Seniors (SF204) and accompanied by the appropriate supporting documentation.

4.5 REMISSION OF FINES AND INTEREST

Council has adopted various policies relating to the remission of fines and interest raised for late payment of rates and service charges, according to the different circumstances involved, these being:

4.5.1 Fines and interest raised that are the subject of a letter receiving Council consideration:-

- Where fines and/or interest are raised on rates that are the subject of a letter before Council, fines and/or interest raised on outstanding amounts between the time of receipt of the letter and the time that the letter is replied to by Council, shall be remitted in full.

This policy shall not apply to those letters raising an objection, review or appeal in respect to a valuation, or an objection or appeal in respect of the attribution of a particular land use code.

4.5.2 Fines and interest raised due to delay of postal service in forwarding the rate payment:-

- Where a request is received by Council to waive fines and/or interest for the reason of delay between postage of payment of rates and receipt by

Council of same, Council's policy is that fines and/or interest will only be waived where it can be demonstrated that the payment was posted, by way of Australia Post-date stamp or other conclusive evidence, to Council no less than three (3) working days prior to the last day to pay the instalment.

- 4.5.3 Fines and interest raised for the reason of non-receipt of the rate notice by the ratepayer:-
- Where a request is received by Council to waive fines and interest for the reason of non-receipt of rates notices only where it can be demonstrated that the rates notice has been returned to Council as undeliverable, due to a clerical error on Council's behalf.
- 4.5.4 Fines and interest raised due to clerical error on Council's part:-
- Council will remit fines and interest raised as a result of a clerical error on the part of Council.
- 4.5.5 Fines and interest raised due to illness, death or other extenuating circumstances that all requests made for waiving of fines and/or interest due to illness, death or extenuating circumstances be assessed by the CEO and appropriate action be taken.

5. APPLICATIONS

- 5.1 Council will inform the community of the provisions for rate rebates under the Local Government Act by the inclusion of suitable details in the brochures distributed with the annual rates notices.
- 5.2 Persons or bodies who seek a rebate of rates in accordance with Division 5 of the Act must make written application to the Council pursuant to Section 159(1) of the Act in the manner and form determined by the Council and supplying such information as the Council may reasonably require.
- 5.3 The Council may take into account other matters considered relevant by the Council including, but not limited to, the following –
- a) why there is a need for financial assistance through a rebate;
 - b) the level of rebate (percentage and dollar amount) being sought and why it is appropriate;
 - c) the extent of financial assistance, if any, being provided to the applicant and/or in respect of the land by Commonwealth or State agencies;
 - d) whether the applicant has made/intends to make applications to another Council;
 - e) whether, and if so to what extent, the applicant is or will be providing a service within the Council area;
 - f) whether the applicant is a public sector body, a private not for profit body or a private for profit body;
 - g) whether there are any relevant historical considerations that may be relevant for all or any part of the current Council term;
 - h) the desirability of granting a rebate for more than one year where permitted by the Act;
 - i) consideration of the full financial consequences of the rebate for the Council;
 - j) the time the application is received;
 - k) the availability of any community grant to the person or body making the application;
 - l) whether the applicant is in receipt of a community grant; and
 - m) any other matters, and policies of the Council, which the Council considers relevant.

- n) All persons who or bodies which wish to apply to the Council for a rebate of rates or service charges may do so at any time. Applicants which satisfy the criteria for a mandatory 100% rebate will be granted the rebate at any time.
- o) The Act provides that the Council may grant a rebate of rates or service charges on such conditions as the Council thinks fit.
- p) The Council may, for proper cause, determine that an entitlement to a rebate of rates or service charges under the Act no longer applies.
- q) Where an entitlement to a rebate of rates or service charges ceases or no longer applies during the course of a financial year, the Council is entitled to recover rates, or rates at the increased level (as the case may be), proportionate to the remaining part of the financial year.
- r) It is an offence for a person or body to make a false or misleading statement or representation in an application or to provide false or misleading information or evidence in support of an application made (or purporting to be made) under the Act.
- s) The maximum penalty for this offence is \$5,000.
- t) If a person or body has the benefit of a rebate of rates or service charges and the grounds on which the rebate has been granted cease to exist, the person or body must immediately inform the Council of that fact and (whether or not the Council is so informed) the entitlement to a rebate ceases. If a person or body fails to do so that person or body is guilty of an offence.
- u) The maximum penalty for this offence is \$5,000.
- v) The Council will, in writing, advise an applicant for a rebate of its determination of that application. The advice will state –
 - w) if the application has been granted, the amount of the rebate; or
 - x) if the application has not been granted, the reasons why.

6. COMPLAINTS

Complaints in relation to this policy can be directed to the Director Corporate and Community Services and will be managed in accordance with Council's PO147 Complaints Policy.

7. REVIEW

This policy will be reviewed every 12 months and in accordance with changes to legislation.

8. TRAINING

Council is committed to supporting employees in complying with this policy.

Training needs will be reviewed annually, during individual performance reviews and as necessary in consideration of any changes to legislation and relevant standards, codes and guidelines.

9. RELATED COUNCIL POLICIES AND DOCUMENTS

Delegation Register

10. REFERENCES AND LEGISLATION

Local Government Act 1999. Chapter 10, Division 5

11. COUNCIL DELEGATION

Delegate:	Chief Executive Officer
Sub Delegate:	Director Corporate & Community Services

12. VERSION HISTORY

Archived Policy Name	Policy Number	Date Adopted	Last Reviewed
Remission and Postponement of Rates	PO121	10/07/2007	08/06/2010
Rates Relief Policy	PO060	14/08/2013	August 2014
<u>Rates Relief Policy</u>	<u>PO060</u>	<u>14/10/2015</u>	<u>October 2015</u>

DIRECTOR ASSETS & INFRASTRUCTURE SERVICES

DA/ITEM 6.3

1. MINLATON DISTRICT SCHOOL CARPARK UPGRADE

PURPOSE

To consider a request from the Minlaton District School (MDS) for the upgrade of the school carpark.

RECOMMENDATION

That Council

1. Endorse Option ____ as detailed within this report.
2. Seek a contribution from the Minlaton District School of up to 50% of the project cost.

LINK TO STRATEGIC PLAN

Goal: 2 Community Connected through Infrastructure

Strategy: 2.5 Explore provision of new infrastructure

BACKGROUND

Council has received correspondence (attachment 1) from the Minlaton District School (MDS) requesting that Council upgrade the carpark area at the school (refer map – attachment 2).

DISCUSSION

The carpark area is situated on Council land (CT 5727/38) which is licenced to the MDS under a five (5) year agreement (attachment 3) with a five (5) year right of renewal, executed in September 2015. The fee paid for this licence is \$55 per annum. The licence agreement states that Council is responsible for maintenance of the carpark area.

Currently it is estimated that Council spend approximately \$3,000 - \$5,000 per annum on maintenance in this area with an average of three (3) Customer Service Requests lodged each year initiating these maintenance activities.

The carpark is currently unsealed and therefore can be impacted severely by adverse weather conditions. Attachment 4 provides photographs of the carpark following the recent wet weather.

OPTIONS

The following options are available to Council for resolution of this issue.

1. **SEALING** - Staff have undertaken preliminary costings and expect sealing of the area to cost approximately \$50,000 and would be completed as part of the 2016/17 capital works program.
2. **RESHEETING** - The carpark could be resheeted at an approximate cost of \$25,000 as part of the 2016/17 capital works program.
3. **REGULAR MAINTENANCE** – Council continue to maintain the car park on an adhoc basis, as it currently does, at a cost of approximately \$3,000 to \$5,000 per annum.

Council may consider seeking a contribution of up to 50% from the MDS towards Options 1 or 2. Any contribution made by MDS towards this project would reduce the amount Council would need to contribute to the project. Once discussions regarding a contribution by the MDS have been finalised, a further report will be brought back for Council consideration of the project.

This report seeks direction from Council as to which option is preferred.

COMMUNITY ENGAGEMENT PLAN

Not applicable.

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- CEO
- Director Assets & Infrastructure Services
- Operations Manager
- Works Manager
- Property Tenure Officer

In preparing this report, the following External Parties were consulted:

- Ali Bogle – Principal, Minlaton District School

POLICY IMPLICATIONS

Not applicable.

BUDGET AND RESOURCE IMPLICATIONS

A new capital budget allocation of up to \$50,000 would need to be made in Council's 2016/17 Capital budget should Council proceed to upgrade the car park. Any changes to the current budget would be included as part of the September quarterly budget review reporting considered by Council in November 2016.

Ongoing maintenance costs, if the carpark is sealed or resheeted, are expected to be minimal with the new asset included as part of Council's regular road maintenance program.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

This area is a low-speed traffic environment and, when in poor condition due to environmental impacts, creates more of a nuisance for users than a potential hazard.

By agreeing to seal the carpark area Council may create a precedent that it cannot afford to deliver across the district.

ATTACHMENTS

Attachment 1: Correspondence received from Minlaton District School

Attachment 2: Map detailing subject area

Attachment 3: Licence agreement

Attachment 4: Photographs taken following recent rain event

MINLATON DISTRICT SCHOOL



2 North Terrace
Minlaton S.A. 5575
Tel. (08) 8853 2346
Fax. (08) 8853 2531

2 August 2016

Yorke Peninsula Council

Attention:

CEO Andrew Cameron

Re: Council Car Park adjacent Minlaton District School

I write to seek leave to speak at the next Yorke Peninsula Council meeting to request that the car park adjacent the school, which leased from the Council by the Minister of Education, be re-sheeted as a matter of some urgency.

In its current state it is a hazard during any rain event. School staff have witnessed vehicles sliding on the surface at very slow speed when parking, with collisions only narrowly being avoided, and a number of adults and children slipping on the surface while traversing the area to access cars and the school gate.

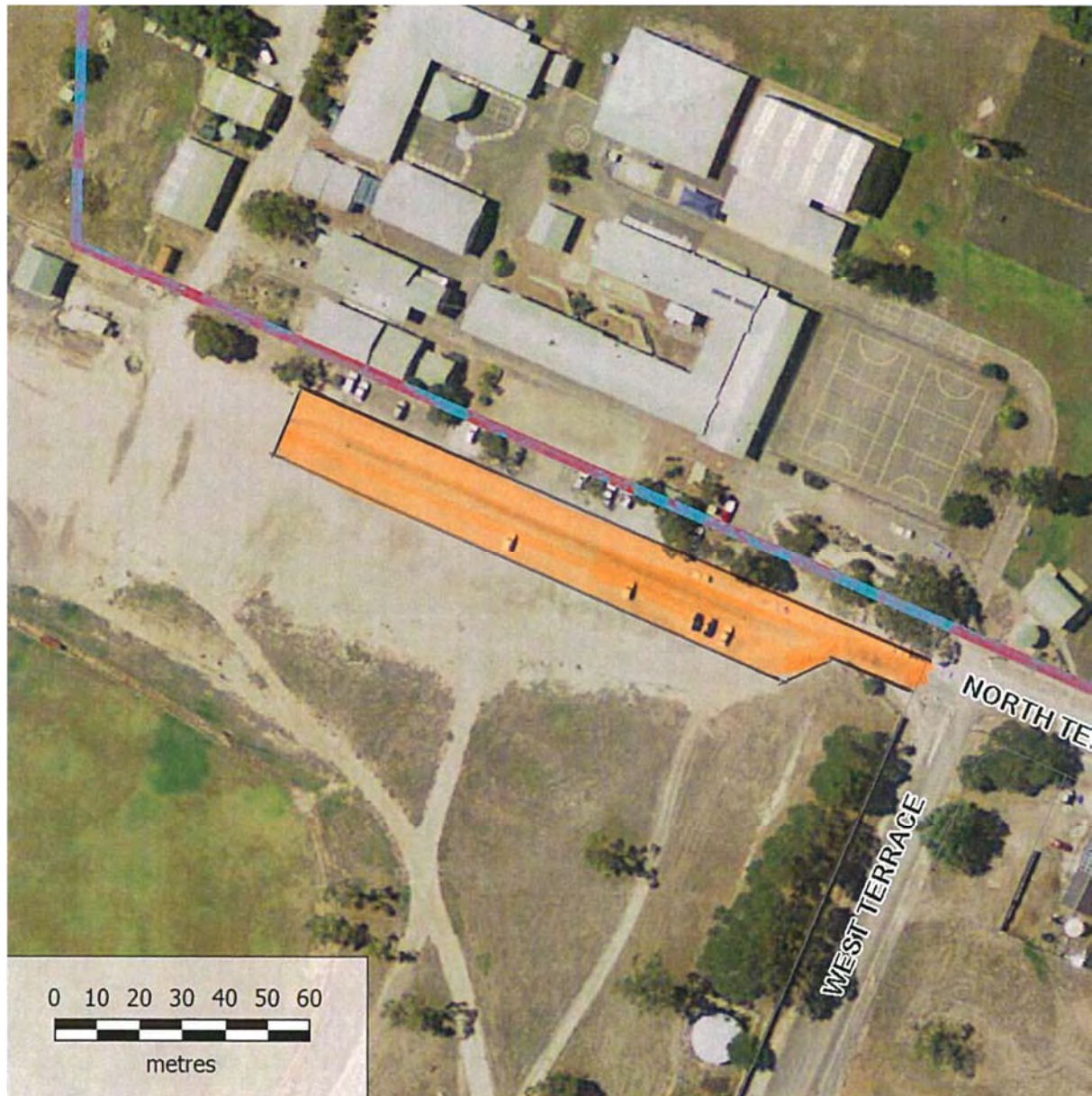
Of particular concern is the wellbeing of Community Library patrons, who may, due to frailty, be unable to negotiate the surface.

I understand that preliminary investigation has resulted in a figure of \$25,000 being quoted for re-sheeting and that an additional \$25,000 would be required to seal the area as a more permanent solution. While the school is not in a position to contribute to an immediate cost due to current budget priorities, I believe the Governing Council would look favourably toward making a contribution should sealing the car park area be considered for the future.

Regards

Ali Bogle
Principal
Minlaton District School

Minlaton District School Carpark Upgrade



Carpark Area (approximately 145m x 20m)

DATED

18th

DAY OF

SEPTEMBER

2010

CAR PARK LICENCE AGREEMENT

BETWEEN

MINISTER FOR EDUCATION

AND

DISTRICT COUNCIL OF YORKE PENINSULA

(ABN 82 179 825 615)



**Government
of South Australia**

CROWN SOLICITOR

Level 8 Education Centre

31 Flinders Street Adelaide SA 5000

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THIS AGREEMENT is made the _____ day of _____ 2010

BETWEEN

MINISTER FOR EDUCATION a body corporate by virtue of the *Education Act 1972* and the operation of the *Administrative Arrangements Act 1994* (SA) for and on behalf of the Crown in right of the State of South Australia of 31 Flinders Street Adelaide South Australia 5000 (**Minister**)

AND

DISTRICT COUNCIL OF YORKE PENINSULA (ABN 82 179 825 615) of 8 Elizabeth Street Maitland South Australia 5573 (**Council**)

RECITALS:

- A. The Council is the registered proprietor of the whole of the land situated at Minlaton comprised and described in Certificate of Title Volume 5727 Folio 38 commonly known as the Minlaton Showgrounds being the area adjacent to the Minlaton District School used for car parking.
- B. The Minlaton District School has used portion of the Land as a staff and visitor's car park.
- C. The Council and the Minister now wish to formalise the Minister's use of the car park on the terms and conditions contained in this licence.

IT IS AGREED as follows:

1. DEFINITIONS AND INTERPRETATION

- 1.1 In this Agreement, unless a contrary intention is evident:
 - 1.1.1 **Car Park** means the car park situated on the Land as delineated on the Plan attached to this Agreement;
 - 1.1.2 **Default Rate** means a rate of interest equal to 2% above the Maximum Indicator Lending Variable Rate (for Bank's business loans for large business) published in the "*Reserve Bank of Australia Bulletin*" published monthly by the Reserve Bank of Australia, for the month in which interest commences to be payable pursuant to the relevant provision of this Agreement;
 - 1.1.3 **Land** means the whole of the land comprised and described in Certificate of Title Volume 5727 Folio 38;

- 1.1.4 **Laws** means and include all present and future Acts,, Statutes (both State and Federal) and all amendments to them and re-enactments of them and all regulations and by-laws and orders made under them;
- 1.1.5 **Licence Term** means the Initial Licence Term and any extension of it;
- 1.1.6 **Persons** means and includes a person, firm and/or corporation;
- 1.1.7 **School Hours** means 8 am to 5 pm Monday to Friday of every school term in South Australia;
- 1.2 In this Agreement unless the context otherwise requires the singular number includes the plural number and the masculine gender includes the feminine gender and the neuter gender and vice versa.
- 1.3 If any clause of this Agreement is held by a court to be invalid or unenforceable, then such clause will be deemed deleted from this Agreement and this Agreement will otherwise remain in full force and effect.
- 1.4 The parties agree that the recitals are true and correct and form part of this Agreement.

2. THE TERM

- 2.1 This Agreement will be for a period of five years commencing upon execution of this Agreement (**Initial Licence Term**).
- 2.2 The Minister will have a right of renewal of five years (**Renewal Term**). If the Minister wishes to exercise the Renewal Term, then the Minister must serve a written notice on the Council not less than three months and not more than six months prior to the expiry of the Initial Licence Term stating the Minister's desire to renew the Agreement for the Renewal Term. If such notice is given, then the Council will be obliged to renew this Agreement for the Renewal Term on the same terms and conditions as are contained in this Agreement, except for this clause 2.2 commencing immediately after the Initial Licence Term expires.
- 2.3 If, with the Council's consent, the Minister continues to use the Car Park after the end of this Agreement, the Minister does so as a monthly licensee which:
 - 2.3.1 either party may terminate on one month's notice given at any time; and
 - 2.3.2 is on the same terms as this Agreement.

3. THE LICENCE

- 3.1 Subject to subclauses 3.2 the Council grants to the Minister a non-exclusive licence to use the Car Park for the purpose of traffic flow and parking motor vehicles for school staff, students and visitors only for the Licence Term (**Licence**) at the following times:
 - 3.1.1 during School Hours;
 - 3.1.2 out of School Hours for the purpose of attending meetings at the School; and
 - 3.1.3 on weekends for the purpose of accessing the School.

- 3.2 Should the Minister require use of the Car Park outside of the times specified in clause 3.1, the Minister will seek consent of the Council, such consent not to be unreasonably withheld.

4. LICENCE FEE

- 4.1 In consideration of the Council granting this licence to the Minister, the Minister agrees to pay to the Council a licence fee of \$55 (inclusive of GST) per annum, such licence fee to be payable by cheque sent to the Council at PO Box 88 Minlaton South Australia 5575.
- 4.2 If the licence fee payable by the Minister pursuant to this clause 4 is unpaid for a period of seven days after the due date for payment, then the Minister must pay interest, calculated on a daily basis, on such unpaid licence fee at the Default Rate, from the date on which such unpaid licence fee fell due for payment to the date on which such unpaid licence fee is paid to or recovered by the Minister (as the case may be).

5. MINISTER'S COVENANTS

The Minister agrees with the Council as follows:

- 5.1 The Minister will use and occupy the Car Park or permit the same to be used and occupied for the purpose only of traffic flow and parking of motor vehicles.
- 5.2 The Minister will comply with the provisions of all Laws for the time being in force affecting the Car Park.
- 5.3 The Minister will, during the Licence Term, observe such rules, regulations, signs, and directions, consistent with the terms of this Agreement, as may be made, exhibited or published by the Council for the orderly movement or parking of motor vehicles upon the Car Park.
- 5.4 The Minister will not bring or allow any person to bring into or onto the Car Park any noxious, explosive, noisome, inflammable or dangerous substance or material (except the motor fuel contained within the petrol tank of any motor vehicle).
- 5.5 The Minister will at its expense make good any breakage, defect or damage caused to the Car Park by any act, neglect, default or omission by the Minister or the Minister's members, agents, employees, contractors, invitees or school students or teachers.
- 5.6 The Minister must keep the Car Park in a neat and tidy condition.
- 5.7 The Minister will not assign, sub-license, transfer mortgage, charge or otherwise part with the benefit of the licence granted under this Agreement without the prior written consent of the Council, provided however that the Council will not unreasonably withhold its consent.
- 5.8 The Minister will indemnify the Council and keep the Council indemnified from and against all actions claims, demands, notices, losses, damages, costs and expenses to which the Council will or may be or become liable in respect of all or any of the following:
- 5.8.1 any loss or damage to property, or death or personal injury of whatsoever nature or kind and howsoever or wherever sustained,

caused or contributed to by the use by the Minister or by any person authorised by it of any motor vehicle upon the Car Park or upon the access ways leading to it, except to the extent that such loss or damage is caused or contributed to by any neglect, default or omission of the Council; or

- 5.8.2 resulting from any act or default or omission by the Minister or the Minister's members, agents, employees, contractors, invitees, school students or teachers pursuant to this Agreement.
- 5.9 The Minister releases the Council from all actions, liabilities, penalties, claims or demands from any damage, loss, injury or death occurring in the Car Park, except to the extent that they are caused or contributed to by the Council.
- 5.10 Each indemnity provided in this Agreement is independent from the Minister's other obligations and continues during this Agreement and after this Agreement ends.
- 5.11 The Minister acknowledges that the Licence is a non-exclusive licence and the Car Park may be used by members of the community at any time outside of School Hours (including weekends and school holidays) and to this extent the access ways to the Car Park will remain open at those times outside of School Hours to enable access and egress from the Car Park.
- 5.12 The Minister warrants that the Minister is self-insured for the Minister's civil liabilities in respect of the Car Park and will remain insured during the Term under the insurance arrangements of the South Australian Government acting through the South Australian Government Captive Insurance Corporation.
- 5.13 The Minister will, upon the expiration or earlier termination of this Agreement, peaceably and quietly deliver up possession of the Car Park in such condition as will be consistent with the covenants contained in this Agreement and on the part of the Minister to be observed and performed.

6. COUNCIL'S COVENANTS

- 6.1 The Council agrees with the Minister that the Minister and all persons lawfully authorised by the Minister in the exercise of the rights granted by this Agreement will have the right in common with the Council to use the access ways to the Car Park for the purpose only of ingress to and egress from the Car Park.
- 6.2 The Council warrants that the Council is a member of the Local Government Association Mutual Liability Scheme (**Scheme**) and is bound by the rules of the Scheme pursuant to Section 142 and Schedule 1, Parts 1 and 2 of the *Local Government Act 1999 (Act)* and in the event that the Council ceases to be a member of the Scheme it will immediately, pursuant to section 142(1) of the Act and the Regulations under the Act, take out and maintain insurance to cover its civil liabilities in respect to this Agreement at a minimum level of cover of Twenty Million Dollars (\$20,000,000.00).
- 6.3 The Council must at its own expense:
 - 6.3.1 maintain the Car Park in a good and tenable state of repair and condition, for example, pot holes and road surface fill;
 - 6.3.2 maintain the roadway surface as necessary; and

6.3.3 promptly make good any damage caused to the Car Park.

7. NOTICES

The Minister and the Lessee agree with each other that in any circumstances where, under the terms of this Agreement any written demand or notice is required to be given, it will be sufficient:

- 7.1 for the same to be given by written notice signed by the party giving such notice or for and on behalf of the party giving such notice by its solicitor or by its authorised agent; and
- 7.2 such demand or notice may be served by:
 - 7.2.1 delivering the same; or
 - 7.2.2 sending it through the post by prepaid mail addressed to the Minister at its above address (in respect of notice given to the Minister) or addressed to the Council at its above address (in respect of notice given to the Council), or
 - 7.2.3 by facsimile transmission to such facsimile number as the parties may from time to time advise to each other for the purposes of this Agreement;
- 7.3 and such notice will be deemed to have been given:
 - 7.3.1 when delivered; or
 - 7.3.2 if sent through the post then at the time when the same would normally have been delivered in the ordinary course of the post, or
 - 7.3.3 if sent by facsimile upon the sender's facsimile machine producing a transmission report that the facsimile was satisfactorily sent to the addressee's facsimile number.

8. COSTS

Each party will bear its own costs of and incidental to the preparation, perusal, negotiation and execution of this Agreement.

9. TERMINATION

- 9.1 In addition to any other rights of termination granted by this Agreement, the Council may terminate this Agreement by written notice to the Minister if the Minister fails to rectify a breach of an obligation under this Agreement within a reasonable time specified in a notice from the Council requiring such breach to be rectified.
- 9.2 Notwithstanding any other provision of this Agreement, the Minister may terminate this Agreement at any time by giving three months' written notice to the Council.

10. RESOLUTION OF DISPUTES

- 10.1 Except in a case of genuine urgency where a party seeks immediate interlocutory relief or an interim remedy, neither party may take legal proceedings in respect of any dispute in relation to this Agreement without attempting resolution in accordance with this clause.
- 10.2 Disputes must be addressed as follows:
 - 10.2.1 Each party must submit the dispute to one of its senior officers who has not previously been involved in the dispute (**Negotiators**) within 14 days of the dispute arising.
 - 10.2.2 The Negotiators must meet as soon as practicable to resolve the dispute.
 - 10.2.3 If the Negotiators cannot resolve the dispute within 14 days of its reference to them, each Negotiator must prepare a written summary of his or her attempts to resolve the dispute and immediately refer that summary:
 - (a) in the case of the Minister to the Chief Executive;
 - (b) in the case of the Council to the Chief Executive or equivalent position**(Executive Negotiators)**.
 - 10.2.4 The Executive Negotiators must meet as soon as practicable to resolve the dispute, but in any case within seven days of its reference to them. Each party must authorise and inform its Executive Negotiator sufficiently so that he or she can undertake that meeting without detailed reference to another person.
- 10.3 Notwithstanding the existence of a dispute each party must continue to perform its obligations under this Agreement.
- 10.4 This clause survives any expiry or termination of this Agreement.

11. WAIVER

If a party accepts or waives any breach by the other party, that acceptance or waiver cannot be taken as an acceptance or waiver of any future breach of the same obligation or of any other obligation under this Agreement.

12. SEVERANCE

If any part of this Agreement is found to be invalid or void or unenforceable, then that part will be severed from this Agreement and the remainder of this Agreement will continue to apply.

13. ENTIRE AGREEMENT

The Council and the Minister acknowledge and agree that this Agreement contains and represents the entire agreement reached between them with regard to the Car Park and that no promises, representations or undertakings, other than those contained in this Agreement were made or given or relied upon.

14. RESUMPTION

If the Council receives notice of resumption or acquisition of the Car Park or the Land from or by any Statutory Authority governmental or semi-governmental body, then the Council may terminate this Agreement by giving not less than three months' written notice to the Minister. When such termination takes effect, the rights and obligations of the Council and the Minister under this Agreement will come to an end but if any breach by either party still exists at that time then the rights of the other party with regard to that existing breach will continue.

EXECUTED AS AN AGREEMENT

THE COMMON SEAL of the MINISTER FOR)
EDUCATION was affixed to this Agreement by)
 authority of the Minister in the presence of:)

.....
 Witness

[Print Name: DAMIAN SMITH]



THE COMMON SEAL of the DISTRICT COUNCIL)
OF YORKE PENINSULA was affixed to this)
 Agreement in the presence of:)

.....
 Raymond George Agnew, Mayor

.....
 Ricki Kevin Bruhn, Chief Executive





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Pointer 34°46'00.23" S 137°35'32.82" E elev 227 ft

Streaming ||||| 100%

Eye alt 2349 ft



DIRECTOR DEVELOPMENT SERVICES

DA/ITEM 6.4

1. ROAD PROCESS ORDER

PURPOSE

To seek permission to proceed with the road closure process for the proposed sale of a public road reserve.

RECOMMENDATION

That Council:

1. give permission to commence with the road closure process under the Roads (Opening and Closing) Act 1991 for the unmade road reserve between:
Section 420 Deposit Plan 130500, Crown Record Volume 5765 Folio 587; and
Section 182 Deposit Plan 130500, Certificate of Title Volume 5576 Folio 139, Section 181 Deposit Plan 130500, Certificate of Title Volume 5231 Folio 179, Section 178 Deposit Plan 130500, Certificate of Title Volume 5231 Folio 178 and Section 180 Deposit Plan 130500, Certificate of Title Volume 5487 Folio 867,
for the purpose of selling the 5.2 hectare unmade road reserve to Adelbridge Pty Ltd for \$5,000.
2. exclude the said road reserve from community land classification under the Local Government Act 1999 Section 193 once the road closure process is complete.
3. authorise the Mayor and Chief Executive Officer to sign and affix Council's seal to the relevant documents necessary to execute the road closure and proposed sale.

LINK TO STRATEGIC PLAN

Goal: 5 Responsible Governance

Strategy: 5.4 Seek alternate income streams and ensure financial sustainability

BACKGROUND

A resolution was carried at the 4th September 2010 Council meeting which allowed for Council staff to consider if land held under a SF129 Permit to use Public Road (permit), is surplus to the long term needs of Council or the community and where the permit holder expressed an interest in purchasing the land.

DISCUSSION

An expression of interest was received from permit holder, Adelbridge Pty Ltd, Mr Simon Anderson, to purchase the unmade road reserve covered by his permit. As a result of consultation internally, the road reserve was deemed to be surplus to Council.

The portion of road reserve under permit to Adelbridge Pty Ltd adjoins five sections of land. To one side of the road reserve, one section is owned by Mr Anderson, two sections owned by ID & VJ Hoile (one of which is leased to Adelbridge Pty Ltd) and one by R Sherriff Nominees. Adjoining the road reserve on the western side is Weavers Lake, located on property owned by the Minister for Sustainability, Environment and Conservation.

The road reserve, which is approximately 5.2 hectares of land, runs along the south eastern side of the lake between Weavers Road and Weavers Hill Road with no public access from either end of the road.

Two independent valuations were sought with the sale price of the land determined to be between \$5,000 and \$7,500. The land was assessed to be mainly non-arable and only of interest to the adjoining property owners.

A letter was posted to all adjacent landowners, in accordance with the Roads (Opening and Closing) Act 1991 Section 12(3), inviting them to express an interest in purchasing the road reserve and notified that all costs associated with the road closure process would be their responsibility in addition to the purchase price of the land.

Mr Anderson has offered to pay Council \$5,000 for the land with the other adjoining landowners not expressing an interest in purchasing the land.

During the road closure and community engagement process, all adjacent land owners will be mailed a copy of the public notice giving them the opportunity to submit a response.

Discussions will be had with Maloney Field Services, the surveyor undertaking the closure process, on whether the land will be retained as a separate allotment or amalgamated with Mr Anderson's Allotment 182.

In the event permission is given to proceed with the road closure process, a public notice of the proposed road closure will be advertised in the Government Gazette and Yorke Peninsula Country Times once copies of the plans and statements of persons affected have been prepared for public inspection.

COMMUNITY ENGAGEMENT PLAN

Community Engagement Plan Level 2 - Consult

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Director Assets and Infrastructure Services
- Assets Manager
- Manager Development Services
- Operations Manager
- Manager Works
- Operations Co-ordinator

In preparing this report, the following External Parties were consulted:

- First National Real Estate Barrett
- Landmark Harcourts Minlaton
- Maloney Field Services

POLICY IMPLICATIONS

PO072 Sale and Disposal of Land & other Assets

PO057 Community Engagement Policy

BUDGET AND RESOURCE IMPLICATIONS

\$5,000 - Proceeds to Council from the sale of the road reserve.

All costs associated with the road closure including advertising are to be met by Adelbridge Pty Ltd.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

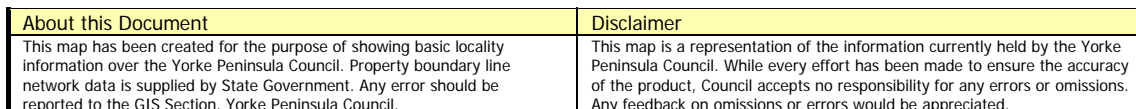
Local Government Act 1999

Roads (Opening & Closing) Act 1991

ATTACHMENTS

Attachment 1: Road Reserve Location Map

Attachment 2: Community Engagement Plan





COMMUNITY ENGAGEMENT PLAN

SF215

Responsible Officer: Business Improvement Officer

Issue Date: 10th June 2015

Next Review Date: June 2019

PROJECT NAME: Road Closure Process - Adelbridge Pty. Ltd.

Stakeholders	Level 2 CONSULT	Responsibility	Start Date	End Date	Status	Evaluation Method
Entire community	Public Notice	Property Tenure Officer			NS	
Entire community	Website	Property Tenure Officer			NS	
Affected residents	Personalised Letters	Property Tenure Officer			NS	Public Notice advertised once copies of the plans and statements of persons affected, have been prepared for public inspection by the surveyor. Report back to Council on outcome of community engagement process.

DIRECTOR DEVELOPMENT SERVICES

DA/ITEM 6.4

2. REGULATION OF SHOP TRADING HOURS

PURPOSE

To consider submissions received in relation to the community engagement process for the Regulation of Shop Trading Hours.

RECOMMENDATION

That Council resolves that:

1. having had regard to the views expressed to it by interested persons, the Council applies to the Minister for Industrial Relations under Section 12 of the Shop Trading Hours Act 1977 for the abolition of the following Proclaimed Shopping Districts.
 - a) Minlaton
 - b) Yorke Peninsula
2. the common seal of the Council be affixed to the written instrument in accordance with Section 12 of the Shop Trading Hours Act 1977 to give effect to this resolution.

LINK TO STRATEGIC PLAN

- Goal: 1 Economically Prosperous Peninsula
- Strategic: 1.6 Identify opportunities to advocate on behalf of key industries
1.7 Support employment opportunities for our community

BACKGROUND

The Local Government Association (LGA) has drawn Council's attention to the fact that a number of small retail stores in South Australia may have inadvertently been trading for many years outside the designated trading hours prescribed under the Shop Trading Hours Act 1977 (the Act).

This legislation regulates the trading hours of many shops throughout South Australia. Certain shops are "exempt shops" under the Act, notably small shops and certain types of shop regardless of size (including pharmacies, newsagents, florists and hairdressers). However, any shop which does not fit the prescriptive definition of an "exempt shop" must observe the requirements of the Act if they are within the metropolitan area of Adelaide or within "Proclaimed Shopping Districts" under the Act.

Businesses which trade in a manner contrary to the Act can face penalties for offences against the Act.

Within the Yorke Peninsula Council area, Minlaton and Yorke Peninsula have been proclaimed as "Proclaimed Shopping Districts" and the following towns are designated as applicable towns within the proclaimed areas under the Act;

Minlaton, Brentwood, Ardrossan, Balgowan, Dowlingville, Kilkerran, Maitland, Muloowurtie, Port Clinton, Port Victoria, Price, Sandilands, South Kilkerran and Urania.

These townships are therefore required to abide by the provisions of this legislation.

Trading restrictions apply for certain businesses within Proclaimed Shopping Districts. Over time, many Councils have used the process outlined in section 12 of the Act to apply to vary or abolish Proclaimed Shopping Districts and thus deregulate local shopping hours. The LGA advises that a number of these processes took place between 2000 and 2003. It is also understood that many country towns across the state, historically were never included within a Proclaimed Shopping District, resulting in inconsistency across regional areas.

Certain other regional centres and towns have previously been Proclaimed Shopping Districts, but have had that status revoked upon application by the local Council to the relevant Minister. Shops within such areas are accordingly not subject to the requirements of the Act.

It has become clear that many retailers are not aware that Proclaimed Shopping Districts (and the associated trading restrictions) continue to apply in some townships.

DISCUSSION

Public consultation commenced on 16th June 2016, with a public notice advertised in the Yorke Peninsula Country Times, on Council's website and a personalised letter was sent to specific businesses within the Proclaimed Shopping Districts.

At the close of the community engagement process on 15th July 2016, two written submissions were received from specific businesses and both are in favour of abolishing the Proclaimed Shopping Districts.

Whilst Council is not required to take any action, Council is concerned that local businesses and local employment may suffer as a result of the confusion created with this legislation.

COMMUNITY ENGAGEMENT PLAN

Community Engagement Plan Level 2 – Consult. Process has been completed.

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Director Development Services

In preparing this report, the following External Parties were consulted:

- LGA

POLICY IMPLICATIONS

Not applicable

BUDGET AND RESOURCE IMPLICATIONS

Not applicable

RISK/LEGAL/LEGISLATIVE IMPLICATIONS
--

No risk to Council, however businesses within Prescribed Shopping Districts may be in breach of current legislation and may be subject to enforcement proceedings under the Shop Trading Hours Act 1977.

ATTACHMENTS

Attachment 1: Community Engagement Plan



COMMUNITY ENGAGEMENT PLAN

SF215

Responsible Officer: Business Improvement Officer

Issue Date: 10th June 2015

Next Review Date: June 2019

PROJECT NAME: Regulation of Shop trading Hours

Stakeholders	Level 2 CONSULT	Responsibility	Start Date	End Date	Status	Evaluation Method
Specific businesses	Personalised Letter	Director Development Services	15/06/2016	15/07/2016	C	Report back to Council on outcome of public consultation
Entire community	Website Public Notice	Director Development Services	15/06/2016	15/07/2016	C	Elected Members to make decision based on any submissions received from the public consultation process.

DIRECTOR DEVELOPMENT SERVICES

DA/ITEM 6.4

3. PROPOSED NEW BUSH CAMPING LOCATION AND REVIEW OF FEES

PURPOSE

To seek endorsement from Council to open Daly Head camp ground as a designated camping area.

To seek endorsement for Daly Head, The Gap, The Bamboos, Tiparra Rocks, Wauraltee Beach and Barkers Rocks camp grounds as camping areas where a bush camping permit fee is applicable.

RECOMMENDATION

That Council:

1. pursuant to Section 246 (3) (e) of the Local Government Act 1999, resolves that for the purpose of clause 9.14.2 (b) of By-Law 2 of 2013 – Local Government Land, that the area known as Daly Head (portion of land contained within Lot 11, PLN 44261, Crown Record 5339/219) be designated a camping area and that a bush camping fee apply from 1st September 2016.
2. adopt that bush camping fees will apply at the designated camping grounds of the The Gap, The Bamboos, Tiparra Rocks, Wauraltee Beach and Barkers Rocks as from 1st September 2016.

LINK TO STRATEGIC PLAN

Goal: 1 Economically Prosperous Peninsula

Strategy: 1.3 Improve visitor experiences, infrastructure, signage, information and support

BACKGROUND

The Bush Camping Working Party (BCWP) is reviewing the sites where bush camping is permitted throughout the Yorke Peninsula and the fees that apply to use the facilities.

As part of the review process, the BCWP has identified the opportunity to establish bush camping at Daly Head.

In 2005, Council commenced a revegetation program and the installation of infrastructure at Daly Head with the intention of opening the location as a designated camping area. At the time it was considered that the unsealed road leading to Daly Head and the camp area needed infrastructure works to provide improved access and therefore the formal designation of the camp area was postponed. Road works to Daly Head Road commenced in 2014. With the last stage of road works nearing completion, it is now providing suitable access to Daly Head camp ground.

Bush camping fees now applies to 10 of the designated camping areas, whilst camping at The Gap, The Bamboos, Tiparra Rocks, Wauraltee and Barkers Rocks is free of charge.

DISCUSSION

Pursuant to Council's Local Government By-Law, a person must not, without the permission of Council, camp or sleep overnight on Local Government Land, other than in an area which has been designated and set aside by the Council for that purpose and, in accordance with any conditions that may be determined by resolution of the Council and contained in any signage erected therein.

Pursuant to this By-Law, the definition of Local Government Land includes all land owned by the Council or under Council's care, control and management (except roads).

Pursuant to the By-Laws, Council has resolved to allow camping at The Gap, The Bamboos, Tiparra Rocks, Wauraltee Beach, Barkers Rocks, Burners Beach, Gravel Bay, Gleasons Landing, Foul Bay, Sturt Bay, Mozzie Flat, Kemp Bay, Troubridge Hill and Goldsmiths Beach.

As previously mentioned Council recognised the potential for the area known as Daly Head to be opened up as a designated camping area. Revegetation was undertaken of the Daly Head camp area and the vegetation was planted to purposely delineate camp sites.

DALY HEAD CAMP GROUND



In 2007, an Enviro toilet was placed within the Daly Head camp area. The vegetation has now grown and although the area has not been formally designated by Council, it is often used by campers in its current format. The Daly Head camp area has the capacity to accommodate approximately 40 camp sites.

Council's Rangers regularly inspect the camping locations where a fee is to be paid prior to camping. Inspections to monitor permit holders has proved to be a time consuming process as Councils Rangers are required to stop and speak with campers to ascertain if they have a permit. Consequently, if a Ranger does not attend the camp ground and collect camping fees a large percentage campers leave without paying the required fee.

As of 1st September 2016, bush campers will be able to obtain their permits via the Council website or by contacting the Visitor Information Centre or a Council Office.

In conjunction with the way in which permits are obtained, BCWP believes that fees for camping at Daly Head, The Gap, The Bamboos, Tiparra Rocks, Wauraltee Beach and Barkers Rocks should apply from 1st September 2016, bringing the total number of fee applicable bush camping locations to 16.

COMMUNITY ENGAGEMENT PLAN

Nil

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Director Development Services
- Senior Compliance Officer
- Operations Manager

In preparing this report, the following External Parties were consulted:

- Stephen Horsell, Senior Property Officer, Department of Environment Water and Natural Resources.
- Bush Camping Working Party

POLICY IMPLICATIONS

Not Applicable

BUDGET AND RESOURCE IMPLICATIONS

An opportunity to offset resources and ongoing expenses required to financially sustain the bush camping locations and facilities.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Local Government Act 1999.

Council has been mindful to ensure that their activities do not breach the rule of Competitive Neutrality. It is with this in mind that the BCWP believes that a standard set of fees across all designated bush camping areas will ensure compliance with this requirement.

ATTACHMENTS

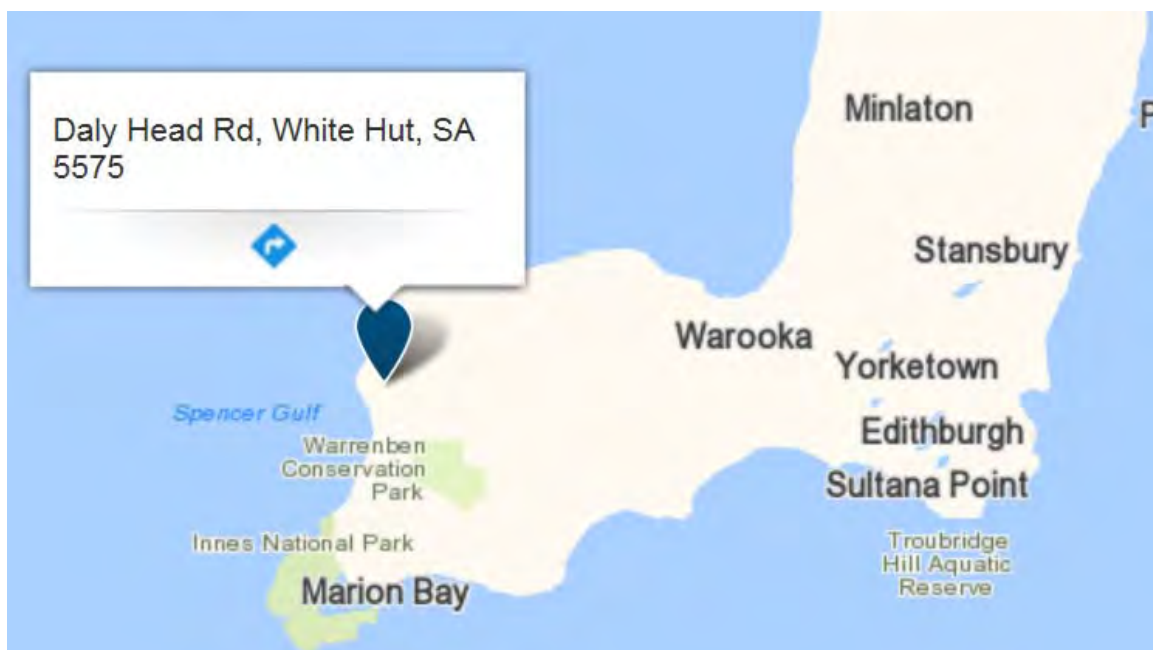
Attachment 1: Camp Ground Locations



Designated Camp Ground Locations
for Proposed Bush Camping Fee



Daly Head Location – Proposed Designated Camp
Ground and Proposed Bush Camping Fee



DIRECTOR DEVELOPMENT SERVICES

DA/ITEM 6.4

4. STANSBURY DRY AREA

PURPOSE

For Council to consider the implementation of a Dry Area at Stansbury on New Year's Eve.

RECOMMENDATION

That Council makes an application to the Liquor and Gambling Commissioner requesting a dry area to be implemented at the Stansbury foreshore and oval precinct as shown on Attachment 1, from 10pm on Saturday 31st December 2016 to 8am on Sunday 1st January 2017.

LINK TO STRATEGIC PLAN

Goal: 4 Community Engaged and Supported

Strategy: 4.9 Continue dry area management

BACKGROUND

As a result of unruly behaviour and vandalism in the Stansbury foreshore area on New Year's Eve in 2011, an application from South Australian Police (SAPOL) was received to declare the foreshore a Dry Area on New Year's Eve, 2012. Council endorsed the dry area from 10pm on 31st December 2012 to 8am on 1st January 2013.

No unruly behaviour or vandalism was reported at the 2012/2013 Stansbury New Year's Eve celebrations. The implementation of the Dry Area did not have a detrimental impact on the Stansbury Sea Side Markets and therefore the Dry Area has been implemented every New Year's Eve since 2011.

DISCUSSION

Brevet Sergeant Anthony Hoy, of Stansbury Police advised Council that no calls or specific taskings have been received in relation to the behaviour of patrons on New Year's Eve in Stansbury since the introduction of the Dry Area, therefore Stansbury Police have requested the Dry Area again be implemented at the 2016/2017 New Year's Eve event.

The Stansbury Progress Association and Council's Alcohol Management Working Party are both supportive of the proposed Dry Area being implemented at the same time as previous years.

COMMUNITY ENGAGEMENT PLAN

Level 1 Inform – Notification via Council's website and Facebook page.

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Senior Compliance Officer

In preparing this report, the following External Parties were consulted:

- SAPOL
- Stansbury Progress Association
- Mr Steven Griffiths, MP, Member for Goyder

POLICY IMPLICATIONS

Not applicable

BUDGET AND RESOURCE IMPLICATIONS

Council Rangers erect and remove the Dry Area signage that is required in the area. If there are no changes made to the times of the Dry Area there will be sufficient signage from previous years.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

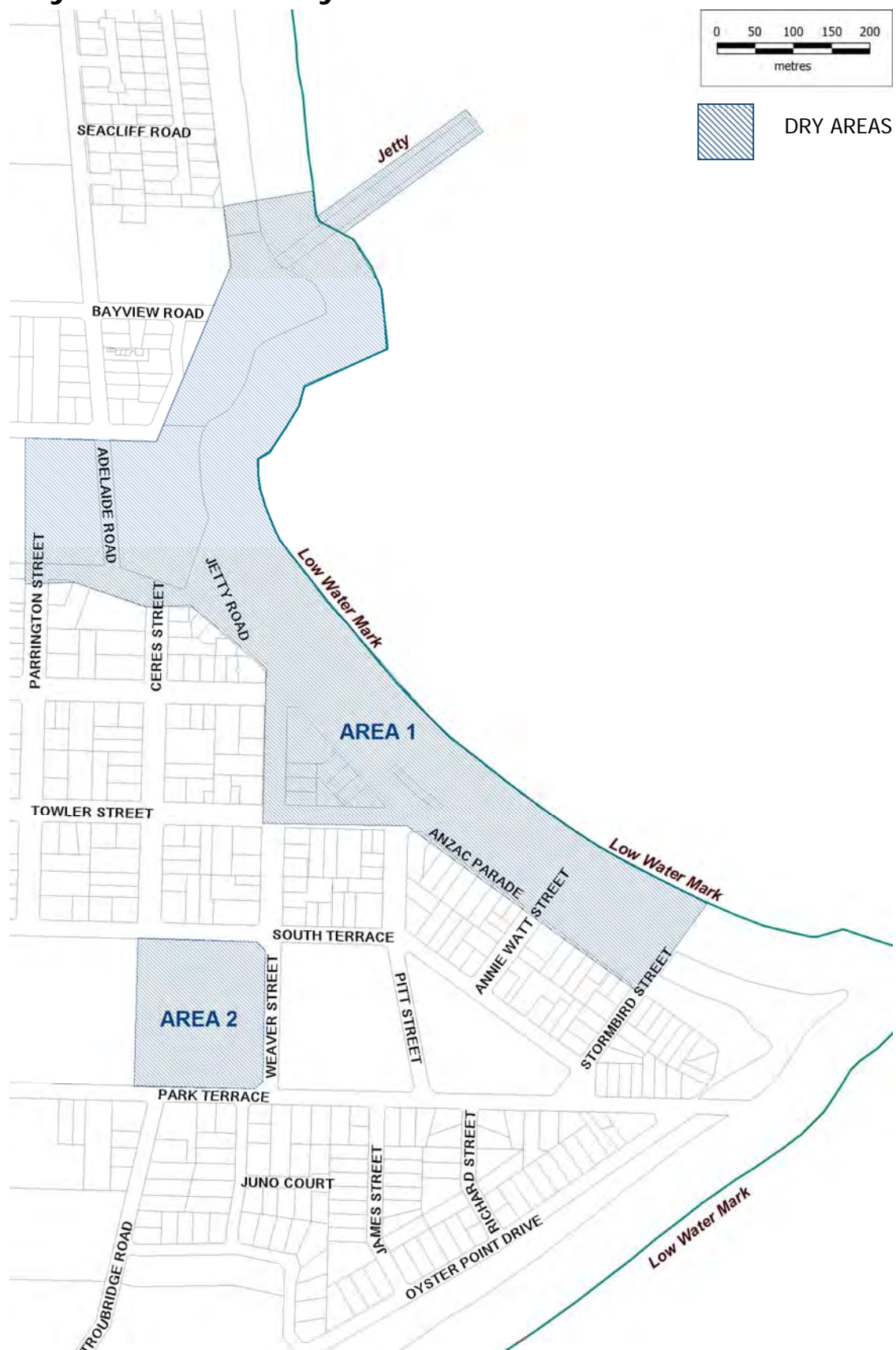
Section 131 of the Liquor Licencing Act 1977

By introducing a Dry Area at the Stansbury foreshore, it is anticipated that the risk of injury to persons and damage to property, due to disorderly behaviour, will be significantly reduced.

ATTACHMENTS

Attachment 1: Map of Proposed Dry Area

Dry Area Stansbury



DIRECTOR DEVELOPMENT SERVICES

DA/ITEM 6.4

5. ACCESS ADVISORY WORKING PARTY MEETING MINUTES

PURPOSE

For Council to receive the Minutes of Council's Access Advisory Working Party held 22nd July 2016.

RECOMMENDATION

That Council:

1. receive the Minutes of the Access Advisory Working Party held on Friday 22nd July 2016.
2. endorse the recommendations of the Access Advisory Working Party.

LINK TO STRATEGIC PLAN

Goal: 2 Community Connected through Infrastructure

Strategy: 2.3 Provide disability access infrastructure
2.5 Explore provision of new infrastructure

BACKGROUND

To keep Council informed of regular Access Advisory Working Party Meetings and to consider identified projects to meet the needs of people with disabilities.

DISCUSSION

Attached are the Minutes of the Access Advisory Working Party meeting held on 22nd July 2016.

Item 2.1 of the Minutes recommends the following motion be adopted:-

Port Clinton Progress Association have confirmed they are prepared to make a 50% contribution towards the disabled access ramp. The total cost of the project being approximately \$2600.

Brenda Bowman moved John Franke seconded

It is recommended that Council commits 50% to the cost of the project, being \$1,300.

CARRIED

Item 3.1 of the Minutes recommends the following motion be adopted:-

Eldercare Elanora is seeking funding to assist a visually impaired resident by creating a safe access point for crossing Anzac Parade, Stansbury. Stephen Goldsworthy has visited the site and recommends the removal of curbing on the median strip on Anzac Parade and the addition of some curbing on the corner of Annie Watt and Pioneer Streets. The total cost of the project, including signage, is approximately \$2255.

Veronica Brundell moved Ann Brown seconded

It is recommended that Council commit \$2255 to fund the full cost of this project.

CARRIED

If Council endorse the above recommendations the total Allocations so far for 2016/2017 financial year is \$3,555. Remaining Budget is \$21,445 for future projects during the remainder of the 2016/2017 financial year.

COMMUNITY ENGAGEMENT PLAN

Level 1 – Inform. Minutes will be available on Councils website.

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Director Development Services
- Operations Coordinator

In preparing this report, the following External Parties were consulted:

- Access Advisory Working Party
- Progress Associations

POLICY IMPLICATIONS

Yorke Peninsula Council Disability Action Plan.

BUDGET AND RESOURCE IMPLICATIONS

Consistent with the 2016/17 budget allocation.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Disability Discrimination Act

Council has adopted a Disability Action Plan to ensure that people with disabilities can access Council functions, facilities and services.

ATTACHMENTS

Attachment 1: Minutes of the Access Advisory Meeting



Yorke Peninsula Council

Minutes of the Meeting of the Access Advisory Working Party

Held on Friday 22 July, 2016
In the Council Chambers
57 Main Street Minlaton commencing at 1.30pm
(Subject to confirmation)

ITEM 1

1.1 WELCOME BY CHAIRPERSON

Chairperson Cr Alan Headon welcomed everyone to the meeting and declared the meeting open at 1:34 pm.

1.2 PRESENT

Cr Alan Headon (YP Council), Keryn Dawes (Edithburgh Progress Assoc), John Edwards (Edithburgh Progress Assoc), John Franke (Yorketown Progress Assoc), Ann Brown (Stansbury Progress Association), Brenda Bowman (Ardrossan Progress Assoc), Cr Veronica Brundell (YP Council), Peter Rigg (Curramulka Progress Assoc), Heather Shepley (Corny Point Progress Assoc), Arty Glazbrook (Maitland Progress Assoc), Raelene Irlam (Port Victoria Progress Assoc), Leith Illman (Wauraltee Progress Assoc), Beth Fairlie (Port Vincent Progress Assoc), Perry Woodward (Port Julia Progress Assoc), Jane Lavery (Warooka Progress Assoc).

IN ATTENDANCE

Roger Brooks	Director Development Services
Nick Hoskin	Operations Coordinator
Maddy Pulling	Minute taker

1.3 LEAVE OF ABSENCE

Nil

1.4 APOLOGIES

Mayor Ray Agnew, Pam Headon (Port Clinton Progress Assoc), Bronte Crisp (Foul Bay Progress Assoc).

1.5 MINUTES OF THE PREVIOUS MEETING

John Edwards moved Brenda Bowman seconded

That the minutes of the Access Advisory Working Party meeting held on Friday 22 April, 2016, as circulated, be confirmed as a true record.

CARRIED

1.6 MATTERS ARISING FROM MINUTES

1. Individual updates on projects allocated funding

1.1 Footpath Concerns – Minlaton – upgrade of existing crossing adjacent to the church, Main Street, Minlaton.

This project has been completed.

1.2 Installation of an access ramp on the corner of high Street and The Crescent, Ardrossan.

Contractors to be engaged - Nick Hoskin to follow up.

1.3 Installation of access ramp – Port Victoria - opposite the crossover next to Port Victoria Hotel

Contractors to be engaged – Nick Hoskin to follow up.

2. Other Matters Arising

2.1 Maitland list of Crossover Ramps required – Arty Glazbrook

Nick Hoskin advised he would arrange Council staff to assist Arty Glazbrook to provide a list of Crossover Ramps.

2.2 Wharf Shelters, Port Vincent – Installation of four (4) Wheel Chair Accesses.

Nick Hoskin advised that two (2) ramps have been installed. Nick Hoskin advised that paving works are still underway which will involve the continuation of the pavers to form a 3rd ramp/access point. Beth Fairlie confirmed that only two ramps were initially requested (not four) as stated in previous minutes.

1.7 MATTERS REFERRED BY COUNCIL

Nil

1.8 PRESIDING MEMBER'S REPORT

The Presiding Member encouraged all Progress Associations to attend meetings wherever possible and advised that there has been an increase of \$5k to the Access Advisory budget for 2016/2017 financial year, totalling \$25k.

ITEM 2 CORRESPONDENCE

2.1 Port Clinton Progress Association have confirmed they are prepared to make a 50% contribution towards the disabled access ramp. The total cost of the project being approximately \$2600.

Brenda Bowman moved John Franke seconded

It is recommended that Council commits 50% to the cost of the project, being \$1,300.

CARRIED

2.2 Correspondence from CYP Library requesting funding to enable easier wheel chair access to the library entrance.

Nick Hoskin advised that line marking could be completed to establish a disabled car park area, with the addition of signage and the removal of the bitumen hump. The project could be completed for approximately \$400. The Party discussed that the issue of the bollards is not a matter for Access Advisory.

Nick Hoskin to have further discussions with the CYP Library to negotiate the project details and report back at the October meeting.

ITEM 3 GENERAL BUSINESS

3.1 Eldercare Elanora is seeking funding to assist a visually impaired resident by creating a safe access point for crossing Anzac Parade, Stansbury. Stephen Goldsworthy has visited the site and recommends the removal of curbing on the median strip on Anzac Parade and the addition of some curbing on the corner of Annie Watt and Pioneer Streets. The total cost of the project, including signage, is approximately \$2255.

Veroncia Brundell moved Ann Brown seconded

It is recommended that Council commit \$2255 to fund the full cost of this project.

CARRIED

Keryn Dawes advised that Edithburgh Bowling Club is going to address the issue of disabled public access by replacing the current side door entrance with suitable automated or pivotal doors. There are concerns that the project is going to be expensive. The Edithburgh Bowling Club may seek partial funding from Access Advisory to assist with project.

Arty Glazbrook advised that the pavers on the footpaths in Maitland have become uneven from the wet weather. Roger Brooks advised that the footpath is a general maintenance issue and that Nick Hoskin will attend to the issue.

Brenda Bowman advised that she would like to see more money allocated to improved gradient and aligned crossover ramps for easier gopher and wheel chair crossings.

Roger Brooks advised that \$17k had been allocated to further develop the Weaners Flat Reserve toilet facilities in Yorketown.

Ann Brown requested that hand rails in the toilet cubicles be installed in both the male and female Stansbury public toilets. Nick Hoskin to follow up.

Roger Brooks advised the Progress Associations to go to their communities and identify locations in need of crossovers and report back to Access Advisory. Nick Hoskin

suggested some of the older crossovers could be replaced. Brenda Bowman suggested Nick Hoskin could report back with how many cross overs may need replacing. Discussion ensued on whether it is a priority to fix and replace old crossovers or if the budget would be better spent installing new, additional cross overs.

Nick Hoskin to inspect the condition of the crossovers along the Main Street, Port Vincent and report back at the October meeting.

ITEM 4 NEXT MEETING

28th October, 2016 at 1.30pm

ITEM 5 CLOSURE

The meeting closed at 2.10 pm

.....
Chairperson – Mr Alan Headon

Friday, 28th October 2016

DIRECTOR DEVELOPMENT SERVICES

DA/ITEM 6.4

6. BUSH CAMPING WORKING PARTY

PURPOSE

For Council to receive the Minutes of the Bush Camping Working Party held 27th July 2016.

RECOMMENDATION

That Council:

1. receive the Minutes of the Bush Camping Working Party held on Friday 27th July 2016.
2. endorse the recommendations of the Bush Camping Working Party.

LINK TO STRATEGIC PLAN

Goal: 1 Economically Prosperous Peninsula

Strategy: 1.3 Improve visitor experiences, infrastructure, signage, information and support

BACKGROUND

Further to a bush camping review by the Audit Committee in September 2014, the Bush Camping Working Party was established in April 2016, to address the recommendations presented by the Audit Committee.

DISCUSSION

Attached are the Minutes of the Bush Camping Working Party meeting held on 27th July 2016.

Item 4.1 of the Minutes recommends the following motion be adopted:-

Cr Naomi Bittner moved Cr Scott Hoyle seconded

It is recommended that Council allocate \$20k from the Camping Reserve budget to expend on signage.

CARRIED

If Council endorse the above recommendation the total allocations so far for 2016/2017 financial year is \$20,000. The remaining budget is \$80,000 for future projects during the remainder of the 2016/2017 financial year.

COMMUNITY ENGAGEMENT PLAN

Level 1 – Inform. Minutes will be available on Councils website.

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Director Development Services
- Manager Development Services
- Senior Compliance Officer

In preparing this report, the following External Parties were consulted:

- Bush Camping Working Party
- Visitor Information Centre

POLICY IMPLICATIONS

Not applicable

BUDGET AND RESOURCE IMPLICATIONS

Consistent with the 2016/17 budget allocation.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Local Government Act

National Competition Policy - 1995 Competition Principles Agreement

Council must ensure competitive neutrality principles are applied in accordance with 1995 Competition Principles Agreement.

ATTACHMENTS

Attachment 1: Bush Camping Working Party Minutes



Yorke Peninsula Council

Minutes of the Meeting of the Bush Camping Working Party

Held on Wednesday 27th July 2016
In the Council Chambers
57 Main Street Minlaton commencing at 3pm
(Subject to confirmation)

ITEM 1

1.1 WELCOME

Deputy Chairperson Naomi Bittner welcomed everyone to the meeting and declared the meeting open at 3.05pm.

1.2 PRESENT

Councillors, Scott Hoyle and Naomi Bittner

IN ATTENDANCE

Roger Brooks	Director Development Services
Mick Cartwright	Manager Development Services
Phil Herrmann	Senior Compliance Officer
Stephen Goldsworthy	Operations Manager
Wendy Story	Visitor Information Services Coordinator
Maddy Pulling	Minute Secretary

1.3 LEAVE OF ABSENCE

1.4 APOLOGIES

Councillors Adam Myer and Tanya Stock. Anne Hammond.

1.5 MINUTES OF THE PREVIOUS MEETING - for confirmation.

Cr Naomi Bittner moved Scott Hoyle seconded

That the minutes of the Bush Camping Working Party meeting held on 8th June 2016, as circulated, be confirmed as a true record.

CARRIED

ITEM 2 VISITORS TO THE MEETING

ITEM 3 CORRESPONDENCE

ITEM 4 DEBATE AGENDA

- 4.1** The Working Party is pleased with the final draft signage to be placed at the entrance of each camp ground. The Party requested that suitable, up to date photographs be made available for the signs. Stephen Goldsworthy to arrange for some photos to be taken of certain locations. The photos are to be presented at the next meeting so that The Party can make a final decision on what photos will feature on the signs.

Stephen Goldsworthy advised the cost to make the 22 signs is \$7,172.80 and the cost to install 20 of signs is \$1,980. A further (\$99 per sign for signage installation).needs to be allocated for an additional two (2) signs.

Four (4) additional, larger signs are to be designed for consideration and erected on the 4 main entrance routes on to the Yorke Peninsula. Additional funds need to be made available for these signs.

Cr Naomi Bittner moved Cr Scott Hoyle seconded

It is recommended that Council allocate \$20k from the Camping Reserve budget to expend on signage.

CARRIED

- 4.2** It was confirmed that four (4) signs are to be installed in specific roadside locations. The content of the sign is to be minimal and feature the following information in big, bold font with a sand colour back ground;

- Website and phone number of the Visitor Information Centre
- The wording 'welcome to the Yorke Peninsula' and 'camp permits apply'
- The back of each sign to feature the wording 'thank you for visiting'
- Room to accommodate a QR code

Wendy Story to provide a draft of the signage. Wendy Story to investigate the cost/benefits of purchasing a QR code. Roger Brooks to consult with Department Planning, Transport and Infrastructure (DPTI) to investigate the regulations of placing signage in specific road side locations.

- 4.3** Several road side locations were discussed for the placement of the 4 signs as discussed in **ITEM 4.2**. The following (road sides) are identified by The Party as possibilities;

- Near Federation Park
- Agery Road
- Moonta Road
- Arthurton/Kulpura Road

- 4.4** The Recreation Strategy was discussed as being a potential budgeting tool. Long and short term projects from the strategy need to be identified and prioritised. Stephen Goldsworthy to provide a list of projects and locations with costings for The Party to consider. The Recreation Strategy to be placed on the Elected Members, Sharepoint website for The Working Party to access.
-

4.4.1 Matters Raised

- View the Wiki Camps website at a future meeting and identify the positive and negative information relating to Yorke Peninsula Bush Camping.
- Create a 'bush camping experience' survey via a link on Councils website. Wendy Story to create a list of suitable survey questions.
- Arrange a site visit to camp ground locations before the August Bush Camping Working Party Meeting. Port Minlacowie to be included in the site visit.
- The Party was informed that it would cost \$1,600 to post an information sheet in the first quarter rates notice, informing rate payers of changes to bush camping fees . To save costs The Party decided not to send the brochure and alternatively use social media and the website to get the message out.

ITEM 5 GENERAL BUSINESS

ITEM 6 NEXT MEETING

10th August, 2016 at 3pm.

ITEM 7 CLOSURE

The meeting closed at 4.15pm

.....
Chairperson – Mr Adam Meyer

Wednesday, 10th August, 2016.

DIRECTOR ASSETS & INFRASTRUCTURE SERVICES

ITEM 8 – CONFIDENTIAL

1. MATERIAL SUPPLY 2016/17 TENDER 151/2016

PURPOSE

For Elected Members to consider awarding the tender for road construction material requirements (tender number 151/2016).

RECOMMENDATION

Section 90(3)(k) Order

1. That pursuant to Section 90(2) of the Local Government Act 1999, the Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Executive Assistant to the CEO and Mayor, Director Corporate and Community Services, Director Development Services and Director Assets and Infrastructure Services.

The Council is satisfied that, pursuant to section 90(3)(k) of the Act, the information to be received, discussed or considered in relation to agenda item 8 Material Supply 2016/17 Tender is confidential information relating to –

“(1) tenders for the supply of goods, the provision of services or the carrying out of works;”

Accordingly, the Council is satisfied that the principle which states the meeting be conducted in a place open to the public has been outweighed in the circumstances.

Section 91(7) Order

2. That having considered agenda item 8 Material Supply 2016/17 Tender in confidence under section 90(2) and (3)(k) of the Local Government Act 1999, the Council, pursuant to section 91(7) of that Act orders that the agenda report, and supporting documentation relevant to agenda item 8 titled Material Supply 2016/17 Tender be retained in confidence for a period of 12 months.

LINK TO STRATEGIC PLAN

Goal: 5 Responsible Governance

Strategy: 5.3 Meet all legislative requirements and compliance with Council's internal controls

BACKGROUND

As per Yorke Peninsula Council's PO058 Purchasing and Procurement Policy, this report is called for suppliers to be recommended to Council for selection, following an open tendering purchase method for the supply, and supply and delivery of road construction materials.

DISCUSSION

It is recommended that the public be excluded for consideration of this item to enable consideration in confidence under Section 90(3)(k) of the Local Government Act.

COMMUNITY ENGAGEMENT PLAN

As the report is for Council to consider and report in confidence, it has not been necessary to engage with the community on this occasion.

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Chief Executive Officer

In preparing this report, the following External Parties were consulted:

- Nil

POLICY IMPLICATIONS

Sections 90 and 91 - Local Government Act 1999

BUDGET AND RESOURCE IMPLICATIONS

Not applicable

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Sections 90 and 91 - Local Government Act 1999

ATTACHMENTS

Nil