



Yorke Peninsula Council

NOTICE OF MEETING

Notice is hereby given that the next ordinary meeting of Council
will be held on Wednesday 10th February 2016,
in the Council Chambers,
57 Main Street, Minlaton commencing at 5.30pm

Andrew Cameron
CHIEF EXECUTIVE OFFICER

A G E N D A

- | | |
|--------|---|
| ITEM 1 | <u>YORKE PENINSULA COUNCIL</u> |
| 1.1 | <u>Welcome by Mayor</u> – meeting declared opened |
| 1.2 | <u>Opening Prayer</u> |
| 1.3 | <u>Present</u> |
| 1.4 | <u>Leave of absence</u>
Nil |
| 1.5 | <u>Apologies</u> |

1.6 Conflict of Interest

CONFLICT OF INTEREST

Elected Members are reminded of the requirements for disclosure by Members of direct or indirect pecuniary benefit or detriment and non-pecuniary benefit or detriment in accordance with Section 73 of the Local Government Act in items listed for consideration on the Agenda. Section 74 of the Local Government Act 1999 requires that Elected Members declare any interest and provide full and accurate details of the relevant interest to the Council prior to consideration of that item on the Agenda.

Each Member of a Council has a duty to vote at all meetings unless excepted by legislation.

The major exception being where a Member has a conflict of interest.

1.7 Minutes of previous meeting – for confirmation

1.7.1 Council meeting held on Wednesday 20th January 2016 at 5.30pm

1.7.2 Confidential Council meeting held on Wednesday 20th January 2016 at 6.03pm

1.8 Motions on Notice

Nil

1.9 Questions on Notice

Nil

1.10 Questions without Notice

1.11 Petitions

Nil

ITEM 2 MAYOR

Mayor Monthly Report

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ITEM 3 COUNCILLORS' REPORT

Nil

ITEM 4 **INFORMATION AGENDA**

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4.2 Receipt of Information Reports

4.3 Chief Executive Officer

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2. Action List

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4.4 Corporate and Community Services

Nil

4.5 Assets and Infrastructure Services

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6.3	<u>ASSETS AND INFRASTRUCTURE SERVICES</u>	
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6.4	<u>DEVELOPMENT SERVICES</u>	Pages
	1. Section 29 Development Plan Amendment	91 - 93
	2. Access Advisory Working Party Minutes	94 - 99
ITEM 7	<u>GENERAL BUSINESS</u> Council has resolved that an Agenda Item "General Business" be included on the Council Agenda to enable members to raise matters of a minor nature for action by the Administration, or to call for reports.	
ITEM 8	<u>CONFIDENTIAL AGENDA</u> Nil	
ITEM 9	<u>NEXT MEETING</u> Wednesday 9 th March 2016	
ITEM 10	<u>CLOSURE</u>	

MAYOR

ITEM 2

MONTHLY REPORT

(File Ref: 9.24.1.1)

INTRODUCTION

To keep Elected Members updated on Mayoral activities during the month of January 2016.

RECOMMENDATION

That the report be received.

COMMENT

19 th January	Development Assessment Panel meeting held at Minlaton.
20 th January	Monthly Council Meeting.
26 th January	Another very busy Australia Day commencing with Breakfast celebrations at Stansbury, then travelling to Port Victoria for the flag raising ceremony, and in the afternoon presiding over the Yorke Peninsula Council Citizen of the Year Awards held at the Minlaton Town Hall, with awards being presented to Carlene Cook, Helen Martin, Roger Morgan and the Harry Butler Statue Unveiling, in addition four (4) new Australian Citizenship ceremonies were included in the celebrations.
27 th January	Attended the SAROC Meeting at LGA House.
28 th January	LGA Board Meeting held at LGA House, during the meeting I was elected to the Local Government Research and Development Advisory Committee.
29 th January	Annual Black Point Progress Association/Council Staff and Elected Members meeting.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Not applicable.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Not applicable.

INFORMATION

AGENDA

CHIEF EXECUTIVE OFFICER

IA/ITEM 4.3

1. CEO ACTIVITIES (File Ref: 9.24.1.1)

PURPOSE

To keep Elected Members informed of other meetings and activities during the month of January 2016.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN

Key Theme/s: Corporate Governance and Leadership
2. Organisational Efficiency and Resource Management
Strategic Goal/s: 2.2 Efficient, effective and professional organisation

DISCUSSION

5 th January	Corporate Management Team meeting.
7 th January	Meeting with new CEO of CLGR David Stevenson held at Maitland.
12 th January	Corporate Management Team meeting.
14 th January	Meeting with the Auditors to verify Internal Financial controls.
15 th January	Meeting to discuss Narungga Local Government ILUA held in Adelaide.
18 th January	Meeting with Brad Flaherty and Nathan Young from the Australian Maritime Oil Spill Centre BJ Consulting to discuss logistics planning.
19 th January	Meeting with Alice Fistr and a representative of the Marine Fishers Association in relation to Net Fishing at the top of St Vincent's Gulf. Ardrossan Trust and Hospital Board meetings.
20 th January	Monthly Council meeting.
21 st January	Corporate Management Team meeting.
26 th January	Attended the Yorke Peninsula Council's Citizen of the Year Awards held at Minlaton Town Hall.
27 th January	Corporate Management Team meeting. Elected Members Workshop.
29 th January	Annual Black Point Progress Association/Council Staff and Elected Members meeting.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Not applicable.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Not applicable.

CHIEF EXECUTIVE OFFICER

IA/ITEM 4.3

2. ACTION LISTING REPORT (File Ref: 9.24.1.1)

PURPOSE

To keep Elected Members updated on the status of the Action Listing.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN

Key Theme: Corporate Governance and Leadership
2. Organisational Efficiency and Resource Management
Strategic Goal: 2.4 Effective Risk Management

DISCUSSION

The Action List included in the Council Agenda each month will incorporate action items from Council along with the current status.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Local Government Act 1999
Yorke Peninsula Council's Risk Management Framework

ATTACHMENTS

Attachment 1: Action Listing

COUNCIL MEETING 10th February 2016

Action List

Responsible Officer	Agenda Item Number	Task	Due Date	Status
Director Development Services	10 th Aug 10 Item 20.4	Advise the Dept of Environment and Natural Resources that Council wish to Relinquish Care and Control of Crown Land Lot 88 Main Street Curramulka CR 5856/772	As soon as DEWNR responds	Underway - DEWNR advised, no response to date
22 nd January 2014				
Director Development Services	DA/CCS/R4	Organise Land Only lease for Balgowan Camping Ground	As soon as Ministerial approval is granted	Waiting on consent
14 th May 2014				
Director Assets & Infrastructure Services	DA/AIS/R3	Organise to have the following documents signed and sealed for the Walk the Yorke Leisure Trail with the State Government and private landholders	July 2014 – ongoing for duration of project	All Crown Leases executed. Private landowners under consideration and some require further information. Ongoing
8 th April 2015				
Director Development Services	DA/DS/R2	Prepare a plan to implement the Bush Camping recommendations	February 2016	Commenced
13 th May 2015				
Director Development Services	DA/DS/R2	Council agreed to accept care, control and management of Lot 10 Moorowie Terrace Port Moorowie CR5323/554	As soon as Ministerial approval is granted	Underway awaiting response from Minister
10 th June 2015				
Director Development Services	DA/CCS/R4	Relinquishment of care/control of Crown land occupied by the Royal Volunteer Coastal Patrol SA Inc. Port Victoria adjacent to the Port Victoria CFS station to accommodate the new CFS station requirements	Associated with Port Victoria CFS issue RVCP likely to be transferred to the Crown	Still with the Minister's office Waiting for finalisation of negotiations between the Minister and CFS

Director Assets and Infrastructure Services	DA/AIS/R3	Organise to work with DPTI to undertake a review of the speed limit buffer zones at Wool Bay	March 2016	DPTI Notified Unsure of timeframes for DPTI to undertake assessment and advice back to Council
12 th August 2015				
Director Development Services	DA/CCS/R5	Finalise the proposed lease for the Royal Volunteer Coastal Patrol at Point Turton	March 2016	Negotiations underway for driveway access point – Operations Co-ordinator to meet with Lessee. Awaiting outcome of Development Application
Director Corporate and Community Services	DA/CCS/R9	Organise for the three scenic tourism frames to be organised in the approved locations	April 2016	Consultation completed. Development application approved. Works to commence in March
9 th September 2015				
Director Assets and Infrastructure Services	Motion on Notice	Organise a plan for allocating \$1 million for the accelerated roadside vegetation management	March 2016	Presentation to September 2015 Workshop Ongoing
14 th October 2015				
Director Development Services	DA/DS/R1	Organise the requirements for public consultation in relation to revocation of Community Land at Warooka	March 2016	Underway, public consultation process commenced
11 th November 2015				
Director Development Services	DA/DS/R2	Undertake public consultation on changes to use of the Port Vincent Foreshore Boat Ramp	February 2016	Underway ongoing
9 th December 2015				
Director Corporate & Community Services	DA/CCS/R4	Organise to undertake necessary works to upgrade Black Point Caravan and Camping Ground amenities	April 2016	Contractor engaged. Works to commence after peak season is finished

Director Corporate & Community Services	DA/CCS/R6	Organise the lease for Maitland Children's Centre with Happy Kidz Child Care.	March 2016	Commenced
Director Assets & Infrastructure Services	DA/AIS/LATE ITEM	Advise necessary authorities that Council has endorsed access of vehicles with Higher Mass Limits on Council's road network with certain conditions being met	January 2016	DPTI notified completed
Director Development Services	DA/DS/R2	Organise to continue the process to seek Ministerial approval for revocation of the Community Land Classification for the Warooka Consulting Rooms	January 2016	Commenced ongoing
20 th January 2016				
CEO	DA/CEO/R1	Organise to submit nomination for Mayor Agnew for the John Legoe Award	February 2016	
Director Corporate & Community Services	DA/CCS/R3	Organise for the External Grant Funding Policy to be included on the Council's website	January 2016	Completed
Director Corporate & Community Services	DA/CCS/R4	Undertake Public Consultation with residents of Parsons Beach in relation to naming of the locality	February 2016	Underway
Director Corporate & Community Services	DA/CCS/R5	Advise Maitland and District Progress Association of their request for community grant payment 2013/2014	January 2016	Completed
Director Assets & Infrastructure Services	DA/AIS/R1	Advise the proponents in relation to Clinton Road construction project and the additional 3kms	January 2016	Underway
Director Development Services	DA/DS/R2	Organise to submit Council's opinion on the Draft Environment Protection Air Quality Policy 2016 to the EPA	January 2016	Completed

Director Corporate & Community Services	CA/CCS/R1	Advise tenderers of the result of the EDRMS tender	January 2016	Completed
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DIRECTOR ASSETS & INFRASTRUCTURE SERVICES

IA/ITEM 4.5

1. CONSTRUCTION AND MAINTENANCE WORKS

(File Ref: 9.24.1.1)

PURPOSE

To provide a summary of capital and maintenance works undertaken within Assets and Infrastructure Services throughout the month preceding the February 2016 meeting of Council.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN

Key Theme/s: Sustainable Communities

1. Sustainable Infrastructure

Strategic Goal/s: 1.1 Provide infrastructure assets that are sustainable and safe

BACKGROUND

This report provides Council with a summary of the capital and maintenance works undertaken within Assets and Infrastructure Services throughout the month preceding the Council meeting.

DISCUSSION

- Patrol Grading is ongoing throughout the district, in line with current schedules and techniques.
- Attention to parks, gardens and reserves is maintained throughout the district at a level in accordance with available resources.
- The following works / upgrades have been applied to our Community Wastewater Management Systems (CWMS) and Water Schemes:

CWMS

- Bypass infrastructure installed
- Fences repaired at the WWTP compound
- Air relief valves replaced

**Ardrossan
Maitland
Point Turton**

Water Schemes

- Restrictors in water meters replaced
- Replacement of level floats
- Tank level and pump fault system installed

**Black Point
Desalination Plant
Hardwicke Bay**

(All CWMS and Water Schemes are monitored with water quality testing in accordance with SA Health and Environmental Protection Authority [EPA] licence conditions.)

- Approximately 90 Customer Service Requests (CSRs) have been addressed throughout January with activities including:
 - footpath maintenance;
 - maintenance to public buildings;

- maintenance to sealed and unsealed roads;
 - replacement of signs and traffic control devices;
 - stormwater infrastructure maintenance; and
 - street scaping.
- Some remedial work has been undertaken on the Port Victoria jetty with kick and hand rail replacement.
- Kerb and watertable has been replaced within Eighth Street, Minlaton.
- The Clinton Road construction work is progressing well, aligned with available construction crew resources throughout January.
- Footpath maintenance (resurfacing) has been undertaken within Arthurton, Maitland, Minlaton, Port Victoria and Price.

COMMUNITY ENGAGEMENT PLAN

Not applicable

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Infrastructure Manager
- Operations Manager
- Works Manager
- Operations Coordinator
- Leading Worker Central
- Leading Worker North
- Leading Worker South
- Works Supervisor North
- Works Supervisor South

In preparing this report, the following External Parties were consulted:

- Nil

POLICY IMPLICATIONS

Nil

BUDGET AND RESOURCE IMPLICATIONS

Within capital and operations budgets

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Nil

ATTACHMENTS

None associated with this report

DIRECTOR DEVELOPMENT SERVICES

IA/ITEM 4.6

1. INSPECTORIAL ACTIVITY REPORT

(File Ref: 9.24.1.1)

PURPOSE

To inform Council of the activities of the Inspectorial Team.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN

Key Theme/s: Corporate Governance and Leadership
2. Organisational Efficiency and Resource Management
Strategic Goal/s: 2.3 Meet all legislative and compliance responsibilities

BACKGROUND

This report provides Elected Members with information relating to the activities of the Inspectorial staff.

DISCUSSION

Council's Inspectors have dealt with many routine matters during the past month including, illegal campers, abandoned vehicles, wandering and nuisance dogs and noisy dogs.

Three dogs were impounded as a result of them being detained by members of the public. They were all returned to their owners after the payment of an impounding fee.

Three dog owners have been cautioned as a result of their dogs wandering at large, whilst a Maitland dog owner was given an Expiation Notice for keeping an unregistered dog and for wandering at large.

Two dog owners were cautioned for not picking up after their dog as a result of complaints from members of the public.

On New Year's Day a dog wandered from its property in Stansbury and attacked a neighbour's dog, resulting in some serious injuries that required veterinary treatment. The owner of the attacking dog has been issued with a \$210 Expiation Notice as a result of the incident and a notice of intention to issue a Control (Nuisance Dog) Order has also been given to the dog owner.

A Warooka dog owner was issued a \$210 Expiation Notice as a result of his dog wandering at large and attacking some sheep in a nearby paddock. The sheep suffered no serious injuries as a result of the attack.

Two dogs were impounded in Warooka after they were seen on another property attacking a pet goat. The person responsible for the control of the dogs was issued a \$210 Expiation Notice as a result of the incident and a notice of intention to issue a Control (Nuisance Dog) Order.

Routine patrols of boat ramps have been performed to ensure that users are paying to use the facilities. Two expiation notices have been issued to persons for not displaying a launch ticket/permit after launching their boats.

Random patrols have occurred at Gleesons Landing and Burners Beach bush camping reserves to ensure users are paying for the facilities. Council Rangers have collected \$540 in camping fees.

Council Rangers routinely patrol all townships for traffic management, paying particular attention to disabled parking and vehicles parking on yellow lines. One expiation was issued to a driver for parking adjacent to a continuous yellow line whilst three other drivers were cautioned for the manner in which they parked their vehicle.

A holder of a permit to collect monies on the footpath at Yorketown was cautioned for breaching the conditions of their permit, namely for collecting monies outside the nominated hours. The introduction of the new permit system last year, which limits the majority of the permits to be issued only on a Thursday and Friday between the hours of 10am to 1.30pm, has resulted in very few complaints about the activities of the permit holders. There was some resistance at first from local collectors in relation to the application for the permit, but with the assistance of Council's customer service staff in the completion of the application they have accepted the requirements of the permit.

COMMUNITY ENGAGEMENT PLAN

Not applicable

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Inspectorial Staff

In preparing this report, the following External Parties were consulted:

- Nil

POLICY IMPLICATIONS

Not applicable

BUDGET AND RESOURCE IMPLICATIONS

Routine inspectorial activities are contained within the 2015/16 Annual Business Plan

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Fire and Emergency Services Act 2005

Dog and Cat Management Act 1995

Local Government Act 1999

The activities undertaken by Council Rangers are based on reducing the risk of nuisance, injury, public damage and disaster to the community.

ATTACHMENTS

Nil

DIRECTOR DEVELOPMENT SERVICES

IA/ITEM 4.6

2. ENVIRONMENTAL HEALTH ACTIVITY REPORT

(File Ref: 9.24.1.1)

PURPOSE

To inform Council of the activities of the Environmental Health Officer (EHO).

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN

Key Theme/s: Corporate Governance and Leadership
2 Organisational Efficiency and Resource Management
Strategic Goal/s: 2.3 Meet all legislative and compliance responsibilities

BACKGROUND

This report provides Elected Members with information on matters relating to public health and food safety.

DISCUSSION

A major portion of the EHO role is the ongoing assessment of waste control applications and the inspection of work done by trade's people in installing such systems.

Routine and follow up inspections of food businesses are undertaken throughout the year. Inspections are unannounced (as far as practical) and their frequency is determined by a state-wide risk classification tool.

The EHO has been assisting in organising the annual asbestos audit of buildings under Council control. The audit is due to commence on Monday 8 February 2016.

COMMUNITY ENGAGEMENT PLAN

Not applicable

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Director Development Services

In preparing this report, the following External Parties were consulted:

- Nil

POLICY IMPLICATIONS

Not applicable

BUDGET AND RESOURCE IMPLICATIONS

Council has mandatory legislative responsibilities as identified in the 2015/2016 Annual Plan.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

South Australian Public Health Act 2011

Food Act 2001

South Australian Public Health (Wastewater) Regulations 2013

On-site Wastewater Systems Code

Safe Drinking Water Act 2011

Mitigation of Council's risk by ensuring legislative compliance, consistency and appropriate, suitably qualified personnel are undertaking business and regulatory functions.

ATTACHMENTS

Nil

DIRECTOR DEVELOPMENT SERVICES

IA/ITEM 4.6

3. WASTEWATER SYSTEM APPLICATION DECISIONS

(File Ref: 9.24.1.1)

PURPOSE

To inform the Elected Members of Wastewater Application decisions for the period 4 January 2016 to 29 January 2016.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN

Key Theme/s: Sustainable Communities
2. Progressive and Sustainable Development
Strategic Goal/s: 2.2 Streamlined Development Assessment Process

BACKGROUND

To keep Elected Members informed of Wastewater Application decisions under delegated authority.

DISCUSSION

The following is a list of all Wastewater System applications processed for the period 4 January 2016 to 29 January 2016.

Maitland

050/104/2015 050/122/2015

Yorke Peninsula

050/034/2015 050/113/2015 050/114/2015

050/130/2015 050/003/2016

COMMUNITY ENGAGEMENT PLAN

Not applicable

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Environmental Health Officer

In preparing this report, the following External Parties were consulted:

- Nil

POLICY IMPLICATIONS

Nil

BUDGET AND RESOURCE IMPLICATIONS

Nil

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Local Government Act 1999

Development Act 1993

Environmental Protection Act 1993

Council's Development Plan

Wastewater System approval functions involve critical risk management considerations which include meeting legislative responsibilities, environmental issues and public health.

ATTACHMENTS

Attachment 1: Wastewater Application Decision Register

**LIST OF WASTE CONTROL APPLICATIONS & DECISIONS ISSUED BY THE ENVIRONMENTAL HEALTH OFFICERS UNDER DELEGATION
FOR THE PERIOD 4 JANUARY 2016 – 29 JANUARY 2016**

Maitland

Septic App. No.	Owner	Location	Proposal	Conditions	Assess. No	Decision Date	Plumber & Licence No
050/104/2015	PVP Main Pty Ltd 4a Main Street PORT VINCENT	(Lot 100) 4a Main Street PORT VINCENT	Holding Tank	11	310862	28 January 2016	Owner Applicant
050/122/2015	Laighside Proprietors P/L PO Box 66 CURRAMULKA	(Sec 90) 517 Micky Flat Road CURRAMULKA	Septic & Soakage	11	313031	28 January 2016	Owner Applicant

Yorke town

Septic App. No.	Owner	Location	Proposal	Conditions	Assess. No	Decision Date	Plumber & Licence No
050/034/2015	D & T Sheldon 32 Petworth Parade GREENWITH	(Sec 323) 28 Foreshore Road HARDWICKE BAY	Holding Tank	11	323287	28 January 2016	Peninsula Plumbing
050/113/2015	K Pyromallis 28 Danby Street TORRENSVILLE	(Lot 322) 2 Sunset Court EDITHBURGH	Aerobic System	11	424473	7 January 2016	Hart Bros
050/114/2015	D Zoumis 12 Alfrina Street KIDMAN PARK	(Lot 321) 4 Sunset Court EDITHBURGH	Aerobic System	11	434258	28 January 2016	Hart Bros
050/130/2015	P Zammit & N Baxter 7 Persimmon Grove GOLDEN GROVE	(Lot 212)19 Captain Hutchinson Drive POINT TURTON	Aerobic System	11	110957	14 January 2016	CMB Drafting & Design
050/003/2016	Yorke Peninsula Council PO Box 57 MAITLAND	(ptl 95) Oval Avenue WAROOKA	Septic & Soakage	11	101444	21 January 2016	Hart Bros

DIRECTOR DEVELOPMENT SERVICES

IA/ITEM 4.6

4. DEVELOPMENT APPLICATION DECISIONS

(File Ref: 9.24.1.1)

PURPOSE

To inform the Elected Members of Development Application decisions for the period 4 January 2016 to 29 January 2016.

RECOMMENDATION

That the report be received.

LINK TO STRATEGIC PLAN

Key Theme/s: Sustainable Communities
2. Progressive and Sustainable Development
Strategic Goal/s: 2.2 Streamlined Development Assessment Process

BACKGROUND

To keep Elected Members informed of Development Application decisions under delegated authority.

DISCUSSION

The following is a list of all Development Applications processed for the period 4 January 2016 to 29 January 2016.

Yorketown

544/1074/2015	544/1080/2015	544/1088/2015
544/1090/2015	544/1165/2015	544/1195/2015
544/1203/2015	544/1222/2015	544/1232/2015
544/1239/2015	544/1249/2015	544/1002/2016
544/1004/2016	544/1014/2016	

Maitland

544/2280/2014	544/2245/2015
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COMMUNITY ENGAGEMENT PLAN

Not applicable

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Planning & Building Officers

In preparing this report, the following External Parties were consulted:

- Nil

POLICY IMPLICATIONS

Nil

BUDGET AND RESOURCE IMPLICATIONS

Nil

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Local Government Act 1999

Development Act 1993

Council's Development Plan

Development Assessment functions involve critical risk management considerations which include meeting legislative responsibilities, environmental issues, impact upon community and safety.

ATTACHMENTS

Attachment 1: Development Application Decisions Register

**LIST OF DEVELOPMENT APPLICATIONS & DECISIONS ISSUED BY THE ASSISTANT BUILDING SURVEYOR UNDER DELEGATION
FOR THE PERIOD 4 JANUARY 2016 – 29 JANUARY 2016**

YORKETOWN

Dev. App. No.	Name & Address	Location	Proposal	Class	Area m ²	Cost \$	Conditions Planning Building	Assessment / Valuation No	Decision Date	Builder & Licence No
544/1074/2015	D & T Sheldon 32 Petworth Parade GREENWITH	(Sec 323) 28 Foreshore Road HARDWICKE BAY	Demolition of Dwelling, Garage & Carport; New Two Storey Dwelling	1a 1a	147 170.58	339,500	Planning 5 Building 3	323287 5408979964	28 Jan 2016	Coast To Coast Homes BLD225824
544/1080/2015	D & T Sheldon 32 Petworth Parade GREENWITH	(Sec 323) 28 Foreshore Road HARDWICKE BAY	Garage	10a	70.87	12,589	Planning 6 Building 2	323287 5408979964	28 Jan 2016	Owner Builder
544/1088/2015	A Taylor 46 Greenfield Cres WEST LAKES SHORE	(Sec 271) 242 North Coast Rd POINT TURTON	Verandah & Decking	10a 10a	68.77 74.65	6,652	Planning 3 Building 2	115733 540072388	12 Jan 2016	Owner Builder
544/1090/2015	D & S McPhee PO Box 138 STANSBURY	(Lot 626) 5 West Terrace STANSBURY	Garage	10a	72	3,000	Planning 5 Building 3	206771 5404697020	27 Jan 2016	Owner Builder
544/1165/2015	D Zoumis 12 Alfrina Street KIDMAN PARK	(Lot 321) 4 Sunset Court EDITHBURGH	New Dwelling & Garage UMR	1a 10a	140.87 38.14	166,412	Planning 1 Building 2 Private Certifier	434258 5405137139	28 Jan 2016	Distinctive Homes G10420
544/1195/2015	P Zammit & N Baxter 7 Persimmon Grv GOLDEN GROVE	(Lot 212) 19 Captain Hutchinson Drive POINT TURTON	Dwelling Addition & Deck	1a 10a	52.5 49.11	85,000	Planning 4 Building 3 Private Certifier	110957 5400784521	14 Jan 2016	TBA
544/1203/2015	A & B Searle 3 Giles Street West COOBOWIE	(Lot 123) 3 Giles Street West COOBOWIE	Garage	10a	198	12,000	Planning 5 Building 2	215772 5405714004	7 Jan 2016	Owner Builder
544/1222/2015	K Pyromallis 28 Danby Street TORRENSVILLE	(Lot 322) 2 Sunset Court EDITHBURGH	New Dwelling & Garage UMR	1a 10a	165.16 38.44	185,148	Planning 4 Building 2 Private Certifier	424473 5405137155	7 Jan 2016	Distinctive Homes Pty Ltd G10420
544/1232/2015	S Rowe PO Box 12 POINT TURTON	(Lot 20) 8-10 Reef Crescent POINT TURTON	Outbuilding – Swimming Pool Enclosure	10a	112.8	40,000	Planning 2 Building 2 Private Certifier	426817 5401054758	27 Jan 2016	TBA
544/1239/2015	P & J Bone PO Box 117 WAROOKA	(Sec 285) 152 North Coast Rd POINT TURTON	Demolish Garage; New Garage	10a	36	8,900	Planning 7 Building 2	115592 5400872185	29 Jan 2015	Owner Builder
544/1249/2015	P & M Castiglia PO Box 139 WAROOKA	(Lot 14) 5 Trengrove Drive POINT TURTON	Verandah	10a	32.5	3,000	Planning 3 Building 4	407213 5400786578	12 Jan 2016	Paul Delsar GL6630

544/1002/2016	Munkowurlie P/L PO Box 216 YORKEOTWN	(Sec 59) 1013 Waterloo Bay Road WAROOKA	Swimming Pool & Safety Barrier	10a	50	55,660	Planning N/A Building 1 Private Certifier	226548 5406360050	8 Jan 2016	Riverina Pools & Spas
544/1004/2016	JR Moseley PO Box 31 POINT TURTON	(Lot 12) 2 Coral Court POINT TURTON	New Dwelling, Carports UMR & Deck	1a 10a 10a	154.38 59.40 10.14	103,480	Planning 6 Building 4	425892 5401040508	20 Jan 2016	Selecta Homes GL56332
544/1014/2016	Ky-Peer Nominees PO Box 46 HARDWICKE BAY	(Lot 24) 3 Northshore Road HARDWICKE BAY	Demolish all Buildings (Dwelling, Garage & Verandah)	1a 10a	67.24 47.46	500	Planning N/A Building 7	322842 5408979040	28 Jan 2016	Owner Builder
TOTAL						\$1,021,841				

MAITLAND

Dev. App. No.	Name & Addresses	Location	Proposal	Class	Area m ²	Cost \$	Conditions Planning Building	Assessment / Valuation No	Decision Date	Builder & Licence No
544/2280/2014	PVP Main Pty Ltd 4a Main Street PORT VINCENT	(Lot 100) 4a Main Street PORT VINCENT	Surgery	5	57	150,000	Planning 8 Building 3 Private Certifier	310862 5408422904	28 Jan 2016	TBA
544/2245/2015	Laighside Proprietors Pty Ltd PO Box 66 CURRAMULKA	(Sec 90) 517 Micky Flat Road CURRAMULKA	Enclose Verandah & New Verandah	10a 10a	15.58 5.43	20,000	Planning 2 Building 3 Private Certifier	313031 5408577009	28 Jan 2016	TBA
TOTAL						\$170,000				

DEBATE

AGENDA

CHIEF EXECUTIVE OFFICER

DA/ITEM 6.1

1. 2016 OUTBOUND MISSION TO CHINA

(File Ref: 9.24.1.1)

PURPOSE

For Council to consider sending a delegation from Yorke Peninsula Council to join the Premier's 2016 Shandong Outbound Mission.

RECOMMENDATION

For Council discussion and consideration.

LINK TO STRATEGIC PLAN

Key Theme/s:	Sustainable Communities 3. Our Economy 4. Economical Growth through Sustainable Industrial Development
Strategic Goal/s:	3.1 Sustainable economic growth 3.2 Increase access to employment opportunities for our communities 4.3 Realise the benefits for our Community created through major industry and business growth

BACKGROUND

The 2015 mission to Shandong was centered around the 2nd Shandong South Australia Cooperation and Development forum held in Jinan and Qingdao, Shandong Province, China from 24-28 May 2015.

Representatives from 14 South Australian Councils accompanied the Premier of South Australia who led the State's largest ever and most ambitious outbound mission with the support of senior government Ministers, State and Local Government officials and representatives from business, institutional and community groups.

South Australia has a long and successful sister state relationship of almost 30 years with the Shandong Province, located on the eastern seaboard of China. It is a province of almost 100 million with a gross domestic product (GDP) close to US\$1 trillion in 2014. Shandong is also at the core of China's traditional culture.



The Shandong South Australia Cooperation and Development Forum was established in 2013 and provides a significant platform for South Australian companies to engage with Shandong. The relationship is focused on government to government relationships, social and cultural exchange and economic cooperation across key sectors including resources, agribusiness, services, education, tourism, health and aged care.

Development of the mission programme was assisted by the Department of State Development on behalf of the South Australian Government in partnership with the Shandong Department of Commerce, the Qingdao Bureau of Commerce and the peak industry body in China, the China Council for the Promotion of International Trade.

Applications to participate in the Forum were invited in March 2015 resulting in approximately 250 mission participants formally invited to participate in the mission programme. Applicants were required to demonstrate export readiness by providing an export business plan, demonstrate a product or service which had clear potential to meet or create market demand in China and have strength in the domestic market.

A 27 strong Local Government delegation was led by Sean Keenihan, in his capacity as the SA Government's Strategic Advisor – China, and included 15 Councils and 1 RDA with 12 Mayors and 10 CEOs attending, including:

- Adelaide City Council Lord Mayor, Lady Mayoress, Councillor and International Relations Manager
- Charles Sturt Mayor and Business Development Manager
- Grant Mayor
- LGA President and Senior Policy Officer
- Light CEO
- Mid Murray Council Mayor
- Mount Gambier Mayor and CEO
- Murray Bridge Mayor
- Naracoorte/Lucindale Mayor and CEO
- Onkaparinga Mayor and CEO
- Playford Mayor and Acting CEO
- Port Lincoln Mayor
- Prospect Mayor and Director Corporate Services
- Regional Development Australia – Fleurieu CEO
- Renmark Paringa CEO
- Salisbury Mayor and CEO
- Wattle Range Mayor and CEO

Elected Members would be aware that I accompanied by Mayor Agnew and Councillors Scott Hoyle and Naomi Bittner participated in the recent Immigration SA and ACBC Invest in Regional SA Expo held in the Unley Town Hall on Friday 27th November 2015.

As part of the Expo we were provided with an opportunity to develop a Marquee including information about Yorke Peninsula in the hope of sparking an interest for the Chinese participants in all that we have to offer in our beautiful part of the world.

Our main focus was on investment opportunities in agribusiness, salt extraction, fishing and promotion of tourism. We were fortunate to have Reef Encounters provide us with some a trevally, snapper and harlequin fish fresh on ice for display, we had some local beef produce from Stansbury Gourmet Meats, locally caught fresh whiting, some barley, wheat, canola,

salt products and lentils all forming part of our display in the marquee. It was a great day and a wonderful opportunity to showcase our region.

DISCUSSION

In April 2016, the Premier will lead a delegation to China to celebrate the 30 year anniversary of South Australia's sister-state relationship with Shandong Province. The 2016 South Australian Shandong Mission will be held from 5-9 April, visiting five third and fourth tier cities over five days. The five cities have each signed some form of 'friendly city' agreement with a South Australian city, and it is anticipated that the respective SA mayors will play a key role in the programme of activities in their related city.

The friendly cities are:

- Ji'nan and Onkaparinga
- Qingdao and Adelaide
- Zibo and Playford
- Linyi and Salisbury
- Yantai and Charles Sturt

The programme will include government-to-government (G2G) and business-to-business (B2B) events in each city with a potential audience of 1,000 businesses and investors in a 'trade expo' setting, showcasing South Australia's 'China-ready' small-to-medium enterprises (SMEs). These events will be fully supported by Shandong's regional prefectures.

The May 2015 Mission established a unique mutual partnership between SA councils and Shandong prefectures with a commitment to foster and further develop this relationship. A critical output of the MoU is the establishment of the Shandong-South Australia Local Government Economic Development Cooperation Platform which will capitalise on this strengthening G2G partnership.

The Platform will support and assist Shandong and South Australia to promote the opportunities held in their respective regions and support their enterprises to showcase their offerings and business opportunities. It will also provide a pathway for the exchange of information and to inform our counterparts of contacts which could potentially be of assistance in identifying two-way import, export and investment opportunities.

The 2015 Local Government delegation was determined to capitalise on the momentum achieved during that mission and immediately established a Shandong Local Government Working Group to drive the sector's China engagement agenda, with a particular focus on the following four initiatives:

1. programme development for Local Government participation in the September 2015 inbound mission;
2. development of the Shandong-South Australia Local Government Economic Development Cooperation Platform in accordance with the MoU signed in Shandong in May 2015;
3. preparation of a comprehensive programme for Local Government participation in the outbound mission in 2016 as part of 30th anniversary celebrations of the Shandong-SA sister-state relationship; and
4. development of the LGA China Engagement Strategy and Guide.

A key feature of the April 2016 mission will be the launch of the Shandong-South Australia Local Government Economic Development Cooperation Platform in all five Shandong cities, to up to 100 local businesses and investors in each city. The Platform is a collaborative effort by SA councils to support local business to competitively connect and do business with China. Launching the Platform in Shandong will highlight Local Government's leadership in increasing trade and investment between South Australia and Shandong.

All of the councils that travelled with the Premier's May 2015 mission have been participating in the Shandong LG Working Group and have been actively supporting their local businesses to become China-ready. Indeed, the building block of the draft LGA China Engagement Strategy is the recognition that Local Government is perfectly positioned to provide SMEs with a competitive advantage to increase trade and investment from China. The LGA China Engagement Strategy outlines the steps that councils can take to drive this process.

The SA Local Government Association is anticipating that representatives from all of those councils will participate in the April outbound mission and indeed there are likely to be additional councils interested in participating.

Registration for the 2016 Shandong Mission closes on 26 February 2016. Council may wish to consider whether this opportunity has merit and is worthy of support.

COMMUNITY ENGAGEMENT PLAN

Not applicable.

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- CEO and Mayor

In preparing this report, the following External Parties were consulted:

- SA Government's Strategic Advisor – China, Sean Keenihan
- SA Chinese Business Council
- Local Government Association

POLICY IMPLICATIONS

Not applicable.

BUDGET AND RESOURCE IMPLICATIONS

The LGA and China Council have indicated the cost person between \$3,000 to \$4,000 inclusive of flights, accommodation, meals etc. Reference checking of two of the regional representatives on economy flights have confirmed the figure of \$3,000.

Participation in the 2016 Shandong Outbound Mission could be funded from the Elected Members Training and Development line, which has an allocation of \$24,000 in 2015/2016 with \$4,000 currently having been spent.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS
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Not applicable.

ATTACHMENTS

Attachment 1: Draft Programme 2016 South Australian-Shandong Outbound Mission

South Australia-Shandong Sister State Relationship 30th Anniversary Commercial Program

Tuesday 5 April

Jinan

Midday-early afternoon:

Delegates to arrive

Evening:

Mission briefing, dinner and networking, celebratory sporting event

Wednesday 6 April

Jinan

Morning phase 1:

Opening Ceremony and signing ceremonies

Morning phase 2:

Business Fair

Midday:

Networking lunch

Afternoon:

Business own arrangements with potential partners

Evening:

Celebratory event

Thursday 7 April (Optional)

Zibo

Morning:

Travel to Zibo and own lunch arrangement

Afternoon phase 1:

Speeches and announcements

Afternoon phase 2:

Business Fair

Afternoon phase 3:

Travel to Qingdao and own dinner arrangement

Friday 8 April (Partially optional)

Qingdao

Morning phase 1:

Opening Ceremony and signing ceremonies

Morning phase 2:

Business Fair

Midday:

Networking lunch

Afternoon (Optional):

Travel to Yantai/Linyi

Saturday 9 April (Optional)

Yantai/Linyi (Cocurrent in 2 cities)

Morning phase 1:

Speeches and announcements

Morning phase 2:

Business Fair

Midday:

Networking lunch

Afternoon:

Travel to Qingdao

Sunday 10 April

Own arrangements, Australia Week in China commences on 11 April 2016

See <http://www.austrade.gov.au/Events/austrade-australia-week-in-china> for more information

Contact

Department of State Development

Level 7, 131 Grenfell Street, Adelaide, South Australia 5000

T: +61 8 8303 2092

E: jing.li@sa.gov.au

Yorke Peninsula Council

Council Agenda

Wednesday 10th February 2016

www.stateldevelopment.sa.gov.au



CHIEF EXECUTIVE OFFICER

DA/ITEM 6.1

2. BLACK POINT BOAT RAMP FIXED WALKWAYS

(File Ref: 9.24.1.1)

PURPOSE

Council has received correspondence from the Black Point Progress Association requesting an application to SABFAC for 50% funding for the installation of fixed walkways at the Black Point Boat Ramp to alleviate safety concerns identified by ramp users.

RECOMMENDATION

That Council submit a formal application to SABFAC for 50% funding for two fixed walkways, one either side of the Black Point Boat Ramp.

LINK TO STRATEGIC PLAN

Key Theme/s: Sustainable Communities

1. Sustainable Infrastructure

Strategic Goal/s: 1.1 Provide infrastructure assets that are sustainable and safe.

BACKGROUND

Council has received formal correspondence from the Black Point Progress Association requesting that Council submit a formal application to SABFAC for funding to install a walkway on either side of the recently upgraded Black Point Boat Ramp.

The Black Point Boat Ramp was completed (just prior to Easter 2014) and was installed on a fixed budget and after 12 months of ramp usage there have been a number of near misses and incidents, relayed to Council that are cause for concern. These concerns were presented to Council at an informal workshop towards the end of 2015 by representatives from the Black Point Progress Association.

Ramp users have identified safety concerns (to both Council and the Association) in relation to the launching and retrieval of boats.

DISCUSSION

The Black Point Progress Association engaged the services of Aztec Engineering to undertake a risk assessment of the existing upgraded ramp and provide suitable solutions to minimise potential hazards when launching and retrieving boats.

Following a review by Aztec Engineering (refer attached correspondence and engineering designs) a solution was designed with the inclusion of fixed walkways on either side of the ramp.

An economical solution would be to install a centre fixed walkway, however the head of the ramp, the turning circle and narrowness of the dual lanes precludes the introduction of a centre fixed walkway.

This has been confirmed by Aztec Engineering and DPTI Officers of Marine and Harbours.

The solution is to place fixed walkways on the ramp edge to allow ramp users safe access for launching and retrieval of boats, this will also provide a safer method of access to the bottom of the ramp whilst there is traffic using the ramp.

There have been reports relayed via the Progress Association of instances of boats being blown by the prevailing winds, predominantly from the South East on the right hand side of the ramp, onto the rock wall and into the paths of other ramp users. Advice from Aztec indicates that you should always place fenders to keep your boat off the berth, not be pushed on. Although the winds are predominantly on the right hand side of the ramp, given that it is a dual lane ramp, advice received indicates it would be prudent to pursue fixed walkways on both sides of the ramp and this would complete the boat ramp project and allow for safer use by ramp users long into the future and for the vast majority of wind conditions.

Initial discussions with SABFAC appears that they are supportive of an application, the degree and scale will depend on whether they consider they will fund one or two sides, however this being a separate and subsequent application to the Board, should Council consider submitting for only one side, it would be highly unlikely that a third and subsequent submission for funding would be supported.

The installation of fixed walkways on both sides of the ramp may minimise any future safety concerns and assist with launching and retrieval activities.

This matter was also raised again at the Annual Black Point/Council Staff/Elected Members meeting held late in January 2016.

The Black Point Progress Association have been proactive in engaging Aztec Engineering to come up with a suitable solution to their concerns and have provided updated concept drawings (copy attached) that support an application being submitted for fixed walkways on both sides of the ramp. This concept drawing will require full design engineering should the project proceed.

If Council considers supporting this project then Council will need to provide a concept estimate, detailing costs associated with the project. However, Aztec have recently confirmed the project cost is estimated to be \$300K and Black Point Progress have suggested that those costs could be split in the following manner:

- SABFAC \$150K
- Council \$140K
- BPPA \$10K

Any applications to SABFAC at this point in time would be considered a Stage 1 application meaning that the Board will realistically consider three (3) options:

1. No support for funding
2. Support the funding of one side
3. Support the funding of two sides

Should the Board support number 2 or 3 above, Council would need to consider this project in the 16/17 draft budget and submit a further Stage 2 application to SABFAC after a fully engineered design is put to tender, in which SABFAC would fund 50%.

The Progress Association noted in their correspondence that they had conducted a survey of ramp users and there was overwhelming support for the installation of walkways to improve safety for all ramp users.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- CEO, Director Assets & Infrastructure Services

In preparing this report, the following External Parties were consulted:

- Aztec Engineering
- DPTI Officers from Marine and Harbours
- Black Point Progress Association

POLICY IMPLICATIONS

Not applicable.

BUDGET AND RESOURCE IMPLICATIONS

Budget estimates indicate a capital cost of \$150K per side, application for one side would be funded via a Black Point Progress Association contribution of \$10K, and would require \$140K from Council.

Whilst the initial cost estimate of \$150K per side is yet to be formally tested, Aztec have indicated a strong degree of surety and it would be expected that the second side would be constructed at a reduced rate, as the costs of mobilising large plant and equipment would already be built into the initial construction of the first side.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Safety and liability concerns have been raised and reported to both Council and the Association.

ATTACHMENTS

Attachment 1: Correspondence to CEO from Black Point Progress Association

Attachment 2: Aztec Engineering concept design x 2 views



14 January 2016

Mr Andrew Cameron
Chief Executive Officer
Yorke Peninsula Council
PO Box 57
MAITLAND SA 5573

Dear Andrew,

BLACK POINT BOAT RAMP – PROPOSED WALKWAYS – FUNDING SUBMISSION

As discussed, this is the formal Submission from the Black Point Progress Association (BPPA) seeking \$140,000 towards the projected cost of \$300,000 for installing a walkway on each side of the boat ramp at Black Point.

The reasons for seeking funding for these walkways were set out in the presentation we gave to Council on 25 November 2015, when we emphasised the safety issues which, in our view, both Council and the BPPA had an obligation to address.

Our presentation of 25 November 2015

The main points from our presentation are summarised below.

When we renewed our efforts about 5 years ago to have the old boat ramp replaced, we were looking for a new, safer, more efficient ramp with the following features:

- a new double lane ramp adjacent to existing one (which has been demolished);
- a ramp which is a little higher and much longer than existing ramp (making it usable at lower tides with a firmer base at the low end of the ramp);
- dual lane access from “top” to “bottom”;
- an extensive manoeuvring area at the lower level which would allow vehicles and trailers to be driven forwards both down and up the dual lanes;
- extensive new rock sea walls to protect against erosion;
- pedestrian access each side of the head of the ramp to and from the beach.

All these things were achieved.

The total cost was about \$810k with the funds contributed as follows: YPC (\$343k), SABFAC (\$424k) and the community (\$43k).

During the planning and preparation stage, there were some quite major hiccups along the way but, with goodwill from all the major stakeholders, construction finally commenced in mid Feb 2014. It soon became a very busy site with the ramp open for business by Easter (which commenced 18 April 2014). All the major stakeholders were very pleased with the outcomes.

2

Feedback from the experience of first 21 months has been universally positive except for some important **safety issues** which emerged, and which are summarised below.

- boaties were having difficulty with securing boats safely, particularly when there were cross winds, both immediately after launching and immediately prior to retrieval;
- there were a number of reported instances of boats being blown onto the rock walls, and into the paths of other ramp users;
- hence we encouraged users to have at least two people involved;
- ours is the only recent boat ramp built on YP without a jetty or pontoon. Having a pontoon would have required groyne walls being built to provide protection, and such walls push up the costs into the millions of dollars;
- because our new ramp is steeper than the old one, that has meant that people in the water guiding boats have suddenly found themselves in quite deep water;
- this has led to accidents and near misses, and at least one very nasty accident which required a person having a shoulder reconstruction;
- these issues were exacerbated by the slippery ramp (which is being cleaned by Council but really also requires some longer term solutions). Even over the recent holiday period one of our long-term Committee members had a nasty fall which could well have resulted in serious injury (but fortunately didn't). We can't keep relying on luck to get us through such incidents;
- in the meantime, we have asked users to exercise particular care while a lasting solution is found.

We emphasised that in our view doing nothing was not an option. With several reports of accidents and at least one nasty accident and serious injury, both the Council and the BPPA needed to be conscious of the risk of exposure to litigation.

Because of these safety concerns, Aztec Analysis were commissioned to undertake a risk assessment. Their review recommended a walkway as the most appropriate way of dealing with the risk issues. Since then Aztec have encouraged us to seriously consider two walkways, and experience this summer has confirmed the value on safety grounds of doing this. Attached are Aztec's concept drawings of the walkways, together with some photos of a similar walkway at Blackfellows Caves in the South East (which provide quite a good indication of what the Black Point walkways will look like).

The projected cost of the Black Point walkways, as recently reconfirmed by Aztec, is \$300k, and we suggest that \$150k be met by SABFAC, \$140k by the Council, and \$10k by the BPPA.

We also surveyed ramp users and there was overwhelming support for the walkway, together with some useful suggestions.

An important question that came up during our presentation was why didn't we deal with the safety and walkway issues the first time? Our answer was that back in 2013 the understandings we had with the two major funders were quite fragile, and we didn't want to do anything that might compromise final funding approvals being obtained. We took the view at the time that it would be unwise to commission additional design work that would require additional funding. We were prepared to accept a less than ideal product provided it met most of the identified requirements, and the project could be completed on time and within budget (which it was).

In addition, none of the major stakeholders back then anticipated that these safety issues would emerge. They have only become evident, as has the need for walkways, with the benefit of experience.

You will recall that, following our presentation last November, there was quite a robust discussion with Council members with a number of questions put and answered (mainly with references to our presentation). Just a few of these are summarised below.

3

- With other communities on YP also looking for ramp site upgrades, why should Council provide more money to Black Point having already provided \$343k in 2013/14 for the upgrade of the ramp itself. We re-iterated that we were only looking for a modest amount (\$70k – \$140k) this time round, and this was to address the safety issues. We also said that the total expenditure on our boat ramp was quite small relative to other ramps on Yorke Peninsula.
- A number of Councillors acknowledged the initiative taken by the BPPA in commissioning the Aztec study and coming up with a recommended solution. They thought our comprehensive proposal would make it easier for the Council to make a decision.
- Was the new boat ramp affecting sand movement? And would the addition of the walkway have any such impact? We explained that our experience over many years at Black Point was that there were seasonal movements in sand from one part of the bay to another and back again. However, it seemed to us that these movements were cyclical rather than permanent. There was little evidence that the new ramp had caused any significant permanent changes in these seasonal patterns; and we would anticipate much the same would be the case after the addition of the walkways.
- A further question that has been raised is why didn't we opt for a centre walkway (perhaps similar to the Blackfellows Caves example). The answer is that there is just enough manoeuvring area on the lower level when it is being used by large boats/trailers and large towing vehicles. A centre walkway would impede such rigs and so, after receiving advice, we took the view that the entire lower area and ramp should be kept available for vehicle and trailer manoeuvring. Experience has confirmed this was a wise decision.

In conclusion:

We would be grateful for Council's favourable consideration, at their meeting on 9 February 2016, of this application for \$140k in funding. Our understanding is that, once Council have approved this funding, an application would then be made by Council to SABFAC for the balance of the funding, and considered at SABFAC's next Board Meeting on 18 February 2016. This timing is fairly tight but our further understanding is that SABFAC and the Minister are favourably disposed to approving this balance provided, as is normal, they first see that Council has approved their portion.

After that we understand that Council will go through a tender process to select a contractor to carry out the construction. The BPPA and Aztec stand ready to assist with these next steps.

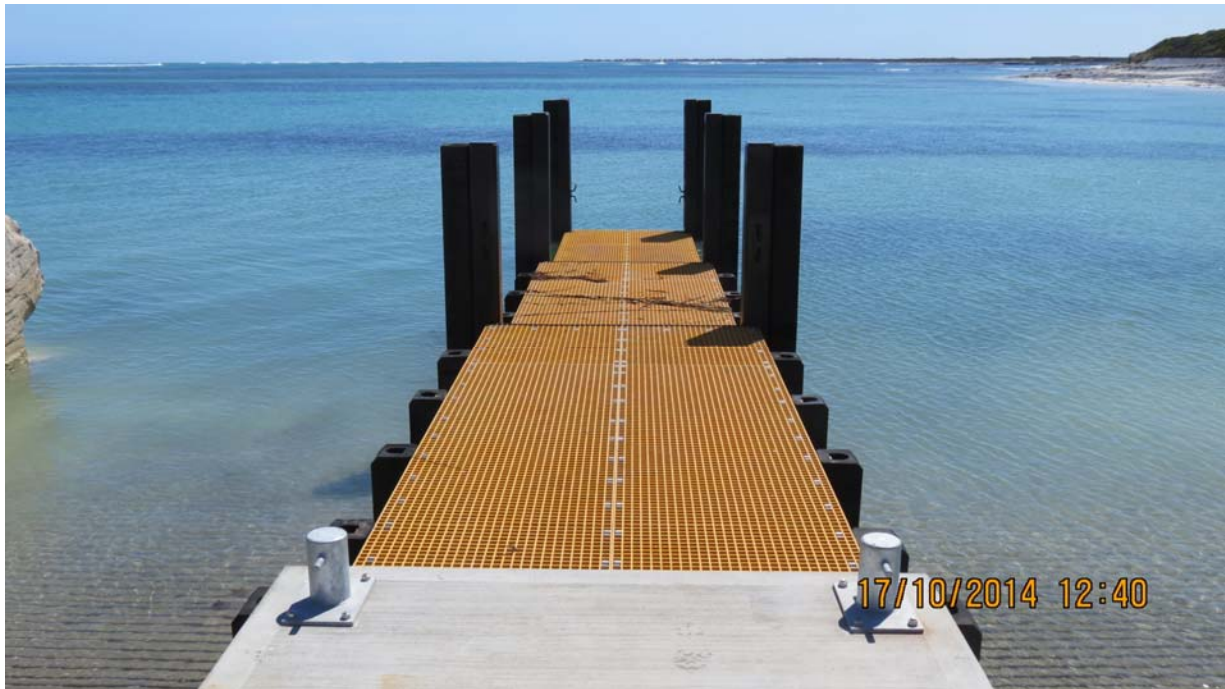
In the meantime we look forward to your favourable consideration of our funding application.

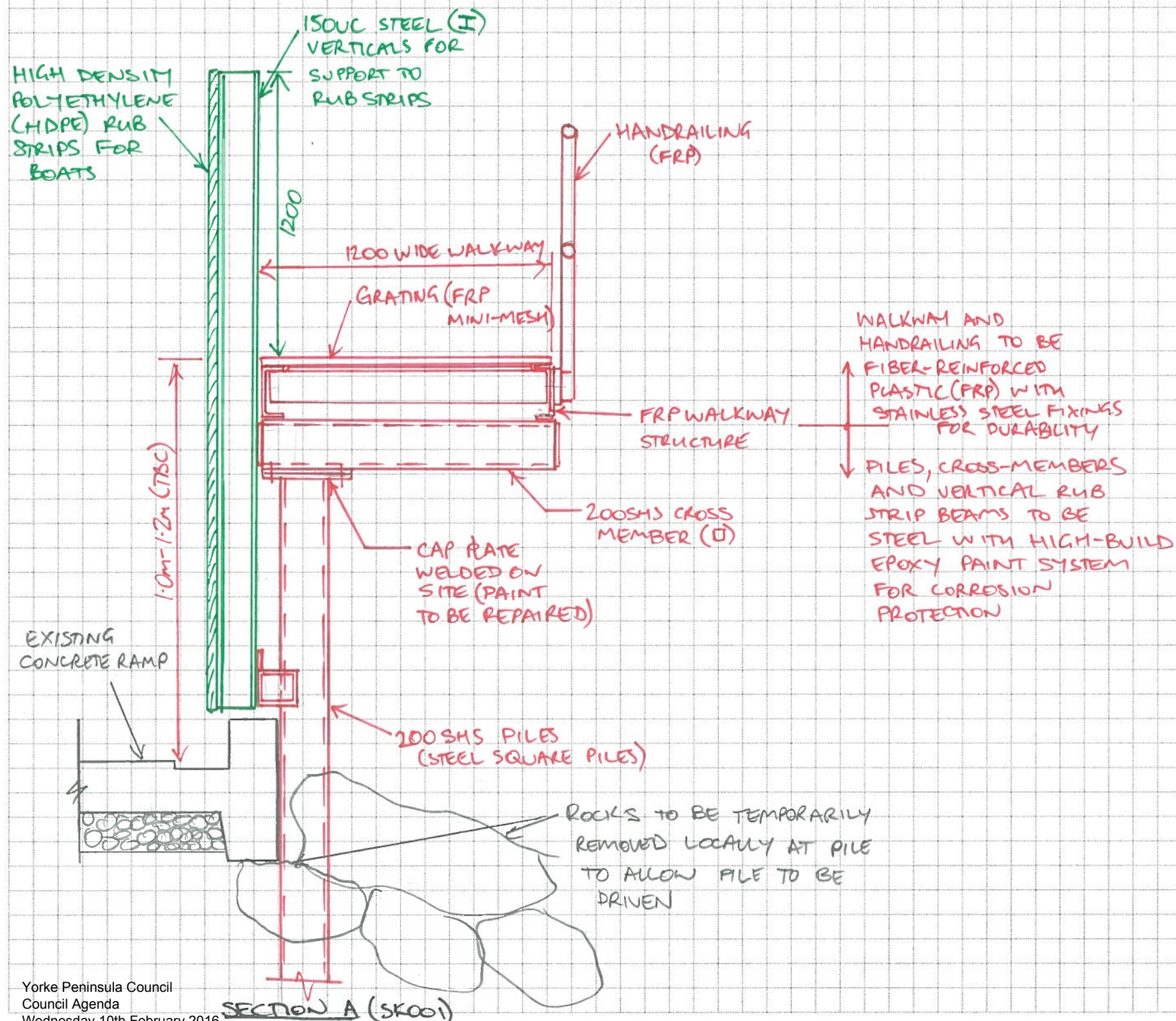
Yours sincerely,

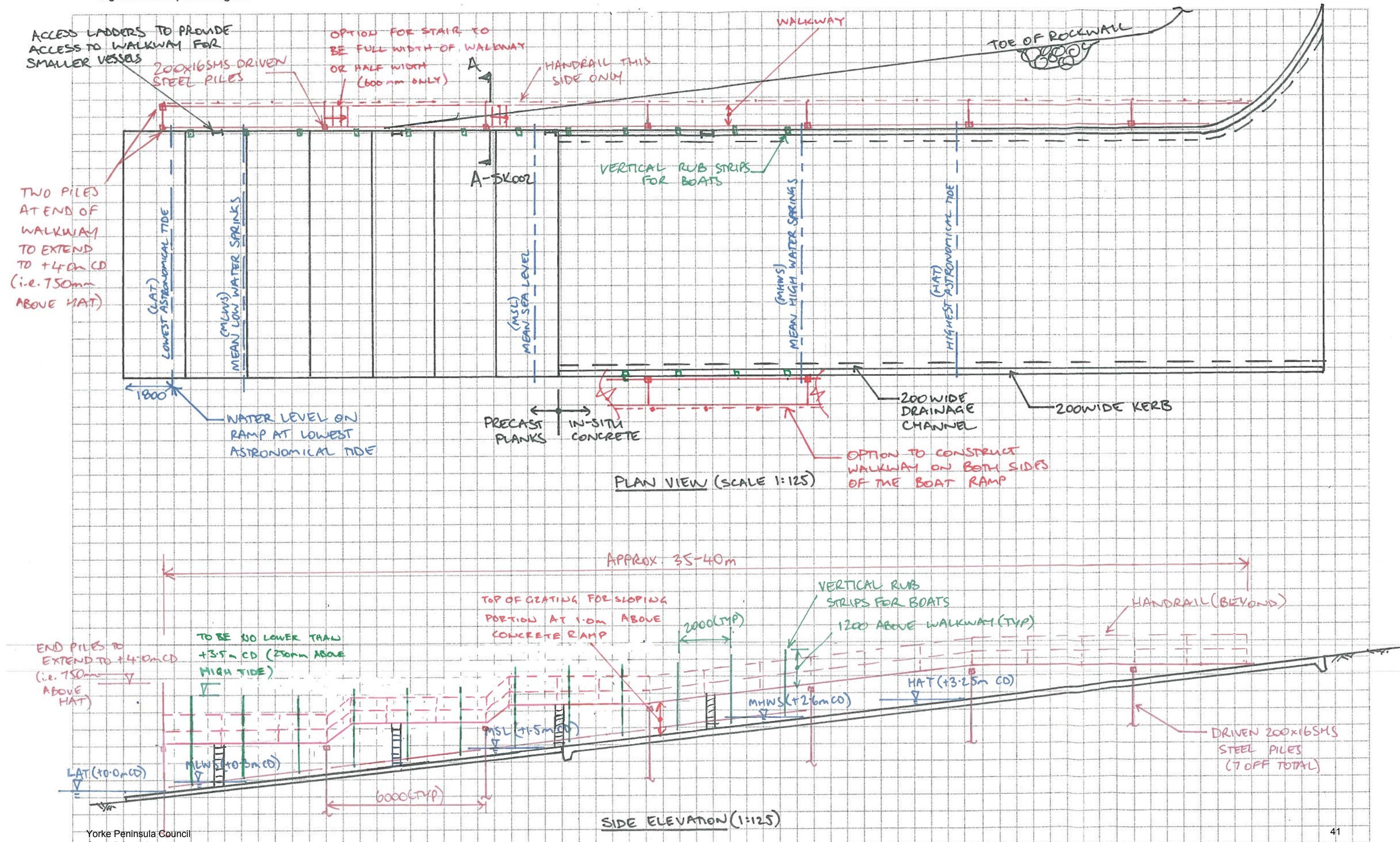
Dr Roger Sexton AM
Chairman, BPPA

Barry Noble
Project Leader, BPPA

Attachment – Blackfellows Caves Walkway







DIRECTOR CORPORATE AND COMMUNITY SERVICES

DA/ITEM 6.2

1. DECEMBER 2015 BUDGET REVIEW

(File Ref: 9.24.1.1)

PURPOSE

To consider a review of Council's 2015/16 Adopted Budget.

RECOMMENDATION

That Council endorse the December 2015 Budget Review changes as presented in the attached Summary of Changes, Uniform Presentation of Finances and Statement of Comprehensive Income and receive the updated Balance Sheet, Cash Flow Statement, Statement of Changes in Equity and Financial Ratios reports.

LINK TO STRATEGIC PLAN

Key Theme/s: Corporate Governance and Leadership
2. Organisational Efficiency and Resource Management
Strategic Goal/s: 2.1 Financially sustainable organisation

BACKGROUND

As required by the Local Government (Financial Management) Regulations 2011, Council staff in all Directorates have completed a review of the 2015/16 budget and made adjustments incorporating approved Council amendments and review changes based on the financial results to 31st December 2015.

DISCUSSION

Budget managers in all directorates have completed the second quarter review of the 2015/16 Budget following on from the September 2015 review adopted by Council.

Further adjustments have been made incorporating approved Council amendments, review changes based on financial results to date, and known changes in circumstances at 31st December 2015.

As a result of the December 2015 review the proposed Revised Budget for the 2015/2016 financial year shows a Net Borrowing of \$3.969m (previously Net Borrowing of \$3.955m in the 2015/2016 September Budget review endorsed by Council) resulting in a net increase in borrowings of \$14k. The major items reviewed are as follows:

- An application for a Capital Grant for the Blue Bay Stairs of \$25k was successful thereby increasing Capital Income and resulting in \$25k of additional capital works to be undertaken.
- Movement of \$98k from capital to operating for Roadside Vegetation and tree trimming as per council decision on 9th December 2015 (CA/AIS/R1 9/12/2015).
- Black Point Camping Ground Upgrade to amenities of \$22k as per council decision on 9th December 2015 (DA/ CCS/ R4 301/2015).

- Purchase of land at Parsons Beach (for beach access) \$13k (purchase price \$10k plus costs).
- Remitted rates increase by \$48k following shortfalls after sale of properties with outstanding rates (DA CCS/R3 196/2015 12/8/2015).
- Decrease in expected LGFA interest income by \$30k due to falling investment interest rates.
- Increases in reimbursements of \$40k due to insurance scheme bonus payments achieved.
- Increase in Risk Management income following a risk award of \$10k won by Council for the successful whale retrieval project at Ardrossan.
- Decrease in debt collection fees paid to collection agencies of \$35k with debt collection now managed largely in-house.
- Increase in bank charges for rates payments of \$20k as the community make greater use of Bpay and AusPost facilities to pay rates.
- Savings in printing costs of \$35k as a consequence of a review of printer contracts and the introduction of the "Follow You" printing process.
- Increase in interest charges due to loan funds approved for Caravan Park business cases (to be covered by caravan parks - increased profits are expected once works are completed).
- Net increase in grants and brokerage income for Leisure Options programmes of \$17k.

The second quarter review adjustments result in an anticipated net surplus (after capital income items) of \$796k in 2015-16 (previously a net surplus of \$868k in the 2015/2016 adjusted September revised Budget. Capital expenditure overall has reduced by \$59k following the review.

All changes are incorporated in the attached Summary of Changes, Uniform Presentation of Finances and Statement of Comprehensive Income for Council's endorsement.

Updated Balance Sheet, Cash Flow Statement, Statement of Changes in Equity and Financial Ratios reports are also attached and incorporate all budget review changes in September and December 2015 and end of financial year adjustments resulting from the finalisation of the audited 2015/2016 Financial Statements.

COMMUNITY ENGAGEMENT PLAN

Level 1 - Inform

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Chief Executive officer
- Director Corporate & Community Services
- Director Development Services
- Director Assets & Infrastructure Services
- Acting Manager Financial Services

In preparing this report, the following External Parties were consulted:

- Nil

POLICY IMPLICATIONS

PO142 Budget Reporting and Amendment Policy

BUDGET AND RESOURCE IMPLICATIONS

In accordance with the adoption and enforcement of the Budget Reporting and Amendment Policy the Second Quarter Revised Budget Report presented to Council will assist in formal assessment of Council's financial position and contribute significantly to both Financial and Risk Management procedures.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Local Government Act 1999

Local Government (Financial Management) Regulations 2011

Council's Strategic Plan includes clear plans to ensure better and timely reporting and improved formal control of Council's Adopted Budget and the Budget Review process.

ATTACHMENTS

Attachment 1: Summary of Changes – December 2015 Budget Review

Attachment 2: Uniform Presentation of Finances Second Quarter Revised Budget 2015/2016

Attachment 3: Statement of Comprehensive Income Second Quarter Revised Budget 2015/2016

Attachment 4: Balance Sheet Second Quarter Revised Budget 2015/2016

Attachment 5: Cash Flow Statement Second Quarter Revised Budget 2015/2016

Attachment 6: Statement of Changes in Equity Second Quarter Revised Budget 2015/2016

Attachment 7: Financial Ratios Second Quarter Revised Budget 2015/2016

Yorke Peninsula Council
 December 2015 Budget Review - Summary of Changes

		Increase Deficit/ Capital Exp \$	Decrease Deficit/ Capital Exp \$	Net Change Increase/ (Decrease) \$	Reason for Change
Executive Services					
Income					
Executive Services Reimbursements			(481)		Review of expected income
	Exec Services Net Change - Income	0	(481)	(481)	
Operating Expenses					
Regional Development Expense			(508)		Adjust to actual expenditure
	Exec Services Net Change - Operating Expenses	0	(508)	(508)	
Capital Expenditure					
Office Expansion Project			(35,000)		Furniture for office expansion costed against 02/40031/570/300
	Exec Services Net Change - Capital Expenditure	0	(35,000)	(35,000)	
Total increase/(decrease) - Executive Services				(35,989)	

Yorke Peninsula Council
December 2015 Budget Review - Summary of Changes

	Increase Deficit/ Capital Exp \$	Decrease Deficit/ Capital Exp \$	Net Change Increase/ (Decrease) \$	Reason for Change
Assets and Infrastructure Services				
Operating Expense				
Foreshore Protection		(18,500)		Grant for Port Vincent groyne incorrectly allocated to Operating in 1st Quarter Review
Marion Bay Desal Plant	9,000			Re-allocate budget in response to maintenance requirements
Maitland CWMS		(15,000)		Re-allocate budget in response to maintenance requirements
Port Vincent CWMS	11,500			Re-allocate budget in response to maintenance requirements
Pt Pearce CWMS		(2,000)		Re-allocate budget in response to maintenance requirements
Port Victoria CWMS		(1,000)		Re-allocate budget in response to maintenance requirements
Foul Bay CWMS		(4,500)		Re-allocate budget in response to maintenance requirements
Maitland Stormwater Reuse	3,300			Re-allocate budget in response to maintenance requirements
Ardrossan CWMS		(5,200)		Re-allocate budget in response to maintenance requirements
Ardrossan Stormwater reuse		(796)		Re-allocate budget in response to maintenance requirements
Minalton CWMS	619			Re-allocate budget in response to maintenance requirements
Pt Julia CWMS	177			Re-allocate budget in response to maintenance requirements
Pt Turton CWMS	3,000			Re-allocate budget in response to maintenance requirements
Standpipe Materials	900			Re-allocate budget in response to maintenance requirements
Yorke town CWMS	39,140			Yorke town Pump Out, endorsed by council 11/11/15 DA/AIS/R2
Roadside Vegetation / Tree Trimming	98,240			Council motion CA/AIS/R1 9/12/2015 - tfr from Reseal Allocation
Unallocated Works	1,350			Re-allocate budgets in response to maintenance requirements
Roadside Vegetation		(1,350)		Re-allocate budgets in response to maintenance requirements
Parks and Gardens/ Weed Control	18,950			Re-allocate budgets in response to maintenance requirements
Footpaths		(5,000)		Re-allocate budgets in response to maintenance requirements
Crownlands		(5,000)		Re-allocate budgets in response to maintenance requirements
Parks and Gardens		(8,950)		Re-allocate budgets in response to maintenance requirements
Unsealed Roads Maitenance - Plant hire		(24,000)		Re-allocate budgets in response to maintenance requirements
Storm Water - Plant Hire	5,000			Re-allocate budgets in response to maintenance requirements
Footpaths Plant Hire	15,000			Re-allocate budgets in response to maintenance requirements
Cemetery's Plant Hire	3,000			Re-allocate budgets in response to maintenance requirements
War Memorials Plant Hire	1,000			Re-allocate budgets in response to maintenance requirements
Public Conveniences		(12,000)		Re-allocate budgets in response to maintenance requirements
Refuse Collection (street Bins)	6,000			Re-allocate budgets in response to maintenance requirements
Transfer Stations	6,000			Re-allocate budgets in response to maintenance requirements
Roadside Vegetaion - Wages		(10,000)		Re-allocate budgets in response to maintenance requirements
Roadside Clean ups - Wages	4,000			Re-allocate budgets in response to maintenance requirements
Cemetery's - Wages	6,000			Re-allocate budgets in response to maintenance requirements
Foreshore Protection - Contractual		(5,000)		Re-allocate budgets in response to maintenance requirements
Foreshore Protection - Materials	5,000			Re-allocate budgets in response to maintenance requirements
Boat Ramp - Maitenance : Contractual		(20,000)		Re-allocate budgets in response to maintenance requirements
Boat Ramp - Maitenance : Materials	20,000			Re-allocate budgets in response to maintenance requirements
Unsealed Roads - Patrol Grading (materials)		(10,000)		Re-allocate budgets in response to maintenance requirements
Unsealed Roads - Patrol Grading (External Rubble)	10,000			Re-allocate budgets in response to maintenance requirements
Unsealed Roads		(18,415)		Tfr from Unsealed to Sealed Roads.
Sealed Roads	18,415			Tfr from Unsealed to Sealed Roads.
Assets & Infrastructure Net Change - Operating Expenses	285,591	(166,711)	118,880	

Yorke Peninsula Council
December 2015 Budget Review - Summary of Changes

	Increase Deficit/ Capital Exp \$	Decrease Deficit/ Capital Exp \$	Net Change Increase/ (Decrease) \$	Reason for Change
Assets and Infrastructure Services				
Capital Expenditure				
Recluse Road		(10,000)		Tfr to South Coast Rd
Daly Head Road		(11,500)		Tfr to South Coast Rd
Brutus Head Road		(5,808)		Tfr to South Coast Rd
Waterloo Bay Road		(4,060)		Tfr to South Coast Rd
Old Vincent Road		(8,000)		Tfr to South Coast Rd
Wattle Point Road		(4,000)		Tfr to South Coast Rd
Dump Road		(2,580)		Tfr to South Coast Rd
Nalyappa Road	8,000	(3,970)		\$8,000 to internal rubble, tfr \$3,970 Plant Hire to South Coast Rd
Old Coast Road		(4,000)		Tfr to South Coast Rd
South Coast Road	53,918			Increase budget for South Coast Rd
Marion Bay Desal Plant	596			Re-allocate budgets in response to capital spend to date
Hardwicke Bay Water		(596)		Re-allocate budgets in response to capital spend to date
Maitland CWMS		(29,140)		Move to Yorketown Pump Out, endorsed by council 11/11/15 DA/AIS/R2
Yorke town CWMS		(10,000)		Move to Yorketown Pump Out, endorsed by council 11/11/15 DA/AIS/R2
Reseal Allocation (Incl. Acceleration)		(106,240)		98,240 move to vegetation from acceleration, CA/AIS/R1 9/12/2015 , and 8k adjustment for Nalyappa Road
Daly head road		(1,600)		Re-allocate budgets in response to maintenance requirements
Nalyappa Road	1,600			Re-allocate budgets in response to maintenance requirements
Port Vincent Groyne	18,500			Grant for Port Vincent groyne incorrectly allocated to Operating in 1st Quarter Review
Blue Bay Stairs - Wages	9,000			Successful grant application
Blue Bay Stairs - Plant Hire	3,000			Successful grant application
Blue Bay Stairs - Materials	13,000			Successful grant application
Assets & Infrastructure Net Change - Capital Expenditure	107,614	(201,494)	(93,880)	
Total increase/(decrease) - Assets & Infrastructure			25,000	

Yorke Peninsula Council
December 2015 Budget Review - Summary of Changes

	<div> <div>Increase Deficit/ Capital Exp \$</div> <div>Decrease Deficit/ Capital Exp \$</div> </div>	<div> <div>Net Change</div> <div>Increase/ (Decrease) \$</div> </div>	<div>Reason for Change</div>
Development Services			
Income			
Building and Development - Public Consultation	2,000		Review of expected Development Income
Advertising Fees	2,000		Review of expected Development Income
Non-complying Fees	1,000		Review of expected Development Income
Consulation Fees		(2,000)	Review of expected Development Income
Building Assesment		(4,000)	Review of expected Development Income
Extend Consent		(900)	Review of expected Development Income
Stage Consent		(3,000)	Review of expected Development Income
Legal Costs		(3,000)	Review of expected Development Income
Land Divison Fees		(995)	Review of expected Development Income
Statement of Required Fees		(1,000)	Review of expected Development Income
Minlaton Hall Hire income		(500)	Review of expected Development Income
General Inspectors - Parking Expiations		(1,000)	Review of expected Development Income
Development Services Net Change - Income	5,000	(16,395)	(11,395)
Operating Expenses			
Environmental Health	1,200		Budget shortfall
Development Services - Millage Allowance	3,600		Reallocation
Planning Consultants		(3,600)	Reallocation
Ardrossan Hall	2,000		Reallocation
Edithburgh Hall		(2,000)	Reallocation
Stansbury Hall	2,000		Budget shortfall
Contract Ranger	54,905		Consolidation of budget to 1 account for Contract ranger
Fire Prevention - Contractual		(11,390)	Consolidation of budget to 1 account for Contract ranger
Dog Control Exp - Contractual		(43,000)	Consolidation of budget to 1 account for Contract ranger
Impounding Exp - Contractual		(515)	Consolidation of budget to 1 account for Contract ranger
Development Services Net Change - Operating Expenses	63,705	(60,505)	3,200
Capital Expenditure			
Development Services Net Change - Capital Expenditure	0	0	0
Total increase/(decrease) - Development Services		(8,195)	

Yorke Peninsula Council
December 2015 Budget Review - Summary of Changes

	<div> <div>Increase Deficit/ Capital Exp \$</div> <div>Decrease Deficit/ Capital Exp \$</div> </div>	<div> <div>Net Change</div> <div>Increase/ (Decrease) \$</div> </div>	Reason for Change
Corporate and Community Services			
Income			
NRM - Capital Grant Blue Bay Stairs		(25,000)	Successful grant application
HR Reimbursements income		(1,105)	Increase in Income
Uniform Reimbursements		(3,739)	Reimbursement of uniform purchases
Interest income - LGFA	30,000		Lower than expected interest rates
Sporting Club/ Community Group Excess Water Reimbursment		(15,000)	Water reimbursments from sporting clubs has increased
Sporting Club Reimbursements - Debenture Loan interest		(645)	New Community loans - Arthurton Bowling Club and Port Vincent Bowling Club
Legal and Bank Fee Charges	10,000		Expectation of Less Legal fees to be recouped this financial year due to internal debt collection
Rates Remitted - Rebates Granted (NRM)	4,276		NRM remmitted rates not allowed for in initial budget
Rates Remitted - Other Reductions	45,713		Unpaid rates written off on sold properties : Council motion CCS/R3 196/2015 12/8/2015
Admin Reimbursments		(40,112)	Insurance Scheme - Bonus payment
Risk Admin - Reimbursements		(10,000)	Whale Retrieval Award
Leisure Options - Grants		(11,083)	Additional Grant Income
Leisure Options - other Revenue		(26,363)	Additional brokerage for LO client (Living Skills Program)
Leisure options - donations	700		Review of Leisure Options income
Leisure Options - tree prop reimbursements		(3,701)	Reallocation of budget from reimbursements to user charges
Leisure options tree prog - user charges	3,701		Reallocation of budget from reimbursements to user charges
Leisure options - tree Prop other revenue		(950)	Reallocation of budget from reimbursements to user charges
Leisure Options - Living Skills user charges		(1,800)	Reallocation of budget from reimbursements to user charges
Leisure options - Living Skills reimbursements	2,750		Reallocation of budget from reimbursements to user charges
Leisure Options: Other Revenue		(1,100)	Review of Leisure Options income
Corp & Comm Services Net Change - Income	97,140	(140,598)	(43,458)
Operating Expenses			
HR Employee : Reclassification Provision		(11,279)	Reallocation of salaries and wages due to reclass
HR employee expenses (Salaries)	2,612		Reallocation of salaries and wages due to reclass
Corporate and Community Services	6,459		Reallocation of salaries and wages due to reclass
Information Technology Salaries	544		Reallocation of salaries and wages due to reclass
HR Allowances	3,000		Reallocation of salaries and wages due to reclass
HR Staff Reimbursments		(3,000)	Reallocation of salaries and wages due to reclass
Outside staff training	1,105		Expense increase to match income increase
HR Casual Pool		(31,747)	Risk Management transition (maternity leave) - tfr to Risk
Risk Salaries	56,220		WHS officer originally entered as Wages, and provision for Risk Management Transition period (maternity leave)
Risk Wages		(30,234)	WHS officer originally entered as Wages, and provision for Risk Management Transition period (maternity leave)
Risk Superannuation	5,761		WHS officer originally entered as Wages, and provision for Risk Management Transition period (maternity leave)
Risk Gernal Admin - Food		(800)	Expense budget adjustment
Risk General Admin - Materials	800		Expense budget adjustment
HR Uniform	3,739		Employee Uniform Purchases - Reimbursements
Erichsen Heritage Trust Exp	905		Erichsen Trust award
YPCTS Vehicle Replacement		(40,000)	Re-allocation of Community Transport Contribution to correct budget line
YPCTS - Council Contribution	50,000		Re-allocation of Community Transport Contribution to correct budget line
YPCTS - Plant Registration		(5,000)	Re-allocation of Community Transport Contribution to correct budget line
YPCTS - Plant Service and Repairs		(5,000)	Re-allocation of Community Transport Contribution to correct budget line
Interest payments on Sport/ recreational Loans	645		New Community loans - Arthurton Bowling Club and Port Vincent Bowling Club
Communtiy Grants - Donations	2,000		13/14 Maitland Progress Community Grant as per council decision on the 20/1/2016
Rates : Debt Collection Services		(35,000)	Savings in Debt collection due to now being processed in house
Rates Bank Charges	20,000		Increased use of Bpay and AusPost payment methods have resulted in higher commisions being paid

Yorke Peninsula Council
December 2015 Budget Review - Summary of Changes

	<div> <div>Increase Deficit/ Capital Exp \$</div> <div>Decrease Deficit/ Capital Exp \$</div> </div>	<div> <div>Net Change</div> <div>Increase/ (Decrease) \$</div> </div>	Reason for Change
Corporate and Community Services			
Operating Expenses (cont)			
Council office Exp - Postage		(6,000)	RE-allocation to correct expenditure accounts
Rates : postage	4,000		RE-allocation to correct expenditure accounts
Rates : Materials		(7,000)	RE-allocation to correct expenditure accounts
Council office Exp - building Maitenance		(3,500)	RE-allocation to correct expenditure accounts
Council Exp - Printing		(35,000)	RE-allocation to correct expenditure accounts
Council Exp - Courier '		(8,000)	re-allocation to freight as have not ne utilising Courier services this year
Council Exp - Freight	8,000		re-allocation to freight as have not ne utilising Courier services this year
Council Exp Food and Misc costs		(4,000)	Re-allocation in response to current expenditure
Council Office - Materials	4,000		Re-allocation in response to current expenditure
OHS & W contractual	10,000		Risk award : Whale Retrieval project
Leisure Options - Living Skills Food & Misc	500		Leisure Options budget adjustments
Leisure Options - MAG Materials	500		Leisure Options budget adjustments
Leisure options - Tree Prop - materials	5,500		Leisure Options budget adjustments
Leisure options - Fun and Game Materials	1,000		Leisure Options budget adjustments
Leisure options - Art and Craft Materials	500		Leisure Options budget adjustments
Leisure options - Plant Hire		(2,000)	Leisure Options budget adjustments
Leisure options - unleaded Fuel		(523)	Leisure Options budget adjustments
Leisure options - computer leasing		(800)	Leisure Options budget adjustments
Leisure options - stationary	800		Leisure Options budget adjustments
Leisure options - Salaries (Living Skills Program)	12,413		Expenditure in response to additional brokerage (Living Skills Program)
Leisure options - Superannuation	1,179		Expenditure in response to additional brokerage (Living Skills Program)
Leisure options - Workers Compensation	611		Expenditure in response to additional brokerage (Living Skills Program)
Leisure Options - Tree Propogation - material	300		Leisure Options budget adjustments
Leisure Options - Tree Propogation - Food		(200)	Leisure Options budget adjustments
PVCP - Interest on loan for Capital Works	7,740		Interest on loans approved by Council for capital works - CP to meet expense
MBCP - Interest on loan for Capital Works	7,525		Interest on loans approved by Council for capital works - CP to meet expense
PTCP - Interest on loan for Capital Works	8,600		Interest on loans approved by Council for capital works - CP to meet expense
Workers Comp Premiums	8,303		Increase in WC charges -14/15 wages and salaries underestimated
Corp & Comm Services Net Change - Operating Expenses	235,261	(229,183)	6,078
Capital Expenditure			
Black Point Camping Ground	21,910		As per council motion 9/12/2015 DA/ CCS/ R4 301/2015
Equipment Office	35,000		Tfd from office expansion project
Parsons Beach Land Acquisition	13,240		Parsons Beach land acquisition under delegation
MBCP - Cabin Rejuvenation		(10,000)	Reallocation of Capital Budget - Marion Bay CP
MBCP - Playgroud upgrade (new and Upgraded)	8,604		Reallocation of Capital Budget - Marion Bay CP
MBCP - Playgroud upgrade (Renewal)	1,396		Reallocation of Capital Budget - Marion Bay CP
PVFCP - capital renewal		(7,160)	Reallocation of Capital Budget - Port Vincent CP
PVFCP - Capital new and upgraded		(4,189)	Reallocation of Capital Budget - Port Vincent CP
PVFCP -playground rejuvenation	11,349		Reallocation of Capital Budget - Port Vincent CP
Corp & Comm Services Net Change - Capital Expenditure	91,499	(21,349)	70,150
Total increase/(decrease) - Corporate & Community Services		32,770	

Yorke Peninsula Council
December 2015 Budget Review - Summary of Changes

	Increase Deficit/ Capital Exp \$	Decrease Deficit/ Capital Exp \$	Net Change Increase/ (Decrease) \$	Reason for Change
Overall increase/(decrease) for December Budget Review			13,586	
Summary				
Decrease /(Increase) in Operating Income		(30,334)		
Increase/(Decrease) in Operating Expenses		127,650		
Net Increase/(Decrease) in Operating Deficit			97,316	
Net Decrease/(Increase) in Capital Amounts Received		(25,000)		
Net Increase/(Decrease) in Deficit after Capital Receipts			72,316	
Increase/(Decrease) in Spending - New Capital Items		59,864		
Increase/(Decrease) in Spending - Renewal of Capital Items		(118,594)		
Net Increase/(Decrease) in Capital Expenditure			(58,730)	
Net Increase/(Decrease) in Borrowings			\$13,586	



Yorke Peninsula Council

Budgeted Uniform Presentation of Finances

2015/2016 Revised Budget - December 2015

Income

Less Expenses

Operating Deficit before Capital Amounts

Less Net Outlays on Existing Assets

Capital Expenditure on renewal and replacement of Existing Assets

Less Depreciation, Amortisation and Impairment

Less Proceeds on Sale of Assets

Less Net Outlays on New and Upgraded Assets

Capital Expenditure on New and Upgraded Assets

Less Amounts received specifically for New and Upgraded Assets

Less Proceeds for Sale of Surplus Assets

NET(LENDING) / BORROWING FOR FINANCIAL YEAR

2015/2016 Adopted Budget	September 2015 Review	December 2015 Review	2015/2016 Revised Budget
-\$26,699	-\$135	-\$30	-\$26,864
\$29,450	\$130	\$128	\$29,708
\$2,751	-\$5	\$98	\$2,844
\$7,707	\$623	-\$119	\$8,211
-\$8,700	\$0	\$0	-\$8,700
-\$377	\$0	\$0	-\$377
-\$1,370	\$623	-\$119	-\$866
\$3,479	\$2,067	\$60	\$5,606
-\$2,310	-\$1,280	-\$25	-\$3,615
\$0	\$0	\$0	
\$1,169	\$787	\$35	\$1,991
\$2,550	\$1,405	\$14	\$3,969

Yorke Peninsula Council

Budgeted Statement of Comprehensive Income 2015/2016 Revised Budget - December 2015

Rates
Statutory Charges
User Charges
Grants Subsidies Contributions
Investment Income
Reimbursements
Other Income

TOTAL REVENUES

Employee Costs
Materials Contracts & Other Expenses
Depreciation
Finance Costs

TOTAL EXPENSES

OPERATING DEFICIT BEFORE CAPITAL AMOUNTS

(Gain)/Loss on Asset Disposals
Amounts Specifically for New Assets

NET DEFICIT

2015/2016 Adopted Budget	September 2015 Review	December 2015 Review	2015/2016 Revised Budget
-\$20,084	-\$15	\$60	-\$20,039
-\$387	\$0	-\$11	-\$398
-\$2,969	\$0	\$2	-\$2,967
-\$2,635	-\$74	-\$11	-\$2,720
-\$205	\$0	\$30	-\$175
-\$353	-\$46	-\$73	-\$472
-\$66	\$0	-\$27	-\$93
-\$26,699	-\$135	-\$30	-\$26,864
\$7,915	\$61	\$28	\$8,004
\$12,399	\$69	\$55	\$12,523
\$8,700	\$0	\$0	\$8,700
\$427	\$0	\$44	\$471
\$29,441	\$130	\$127	\$29,698
\$2,742	-\$5	\$97	\$2,834
-\$15	\$0	\$0	-\$15
-\$2,310	-\$1,280	-\$25	-\$3,615
\$417	-\$1,285	\$72	-\$796

Yorke Peninsula Council



Budgeted Balance Sheet

2015/2016 Revised Budget - December 2015

Current Assets

Cash and Cash Equivalents
Trade and Other Receivables
Inventories

TOTAL CURRENT ASSETS

Non-Current Assets

Financial Assets
Infrastructure, Property, Plant and Equipment

TOTAL NON-CURRENT ASSETS**TOTAL ASSETS**

Current Liabilities

Trade and Other Payables
Borrowings
Provisions

TOTAL CURRENT LIABILITIES

Non-Current Liabilities

Borrowings
Provisions

TOTAL NON-CURRENT LIABILITIES**TOTAL LIABILITIES**

NET ASSETS

Equity

Accumulated Surplus
Asset Revaluation Reserve
Other Reserves

TOTAL EQUITY

2015/2016 Adopted Budget	Full Year To Date Adjustments *	2015/2016 Revised Budget
\$'000	\$'000	\$'000
\$1,827	\$1,963	\$3,790
\$1,280	\$60	\$1,340
\$923	-\$146	\$777
\$4,030	\$1,877	\$5,907
\$866	-\$363	\$503
\$327,698	\$10,944	\$338,642
\$328,564	\$10,581	\$339,145
\$332,594	\$12,458	\$345,052
\$2,094	\$180	\$2,274
\$533	\$92	\$625
\$1,392	\$194	\$1,586
\$4,019	\$466	\$4,485
\$6,583	\$873	\$7,456
\$646	-\$38	\$608
\$7,229	\$835	\$8,064
\$11,248	\$1,301	\$12,549
\$321,346	\$11,157	\$332,503
-\$5,171	\$1,462	-\$3,709
\$325,196	\$10,259	\$335,455
\$1,321	-\$564	\$757
\$321,346	\$11,157	\$332,503

* Includes 14/15
year-end
adjustments



Yorke Peninsula Council

Budgeted Cash Flow Statement

2015/2016 Revised Budget - December 2015

Budgeted Cash Flow Statement 2015/2016 Revised Budget - December 2015	2015/2016 Adopted Budget	Full Year To Date Adjustments *	2015/2016 Revised Budget
	\$'000	\$'000	\$'000
Cash Flows from Operating Activities			
Receipts			
Operating Receipts	\$26,485	\$205	\$26,690
Investment Receipts	\$180	-\$30	\$150
Payments			
Operating Payments to Suppliers and Employees	-\$20,134	-\$548	-\$20,682
Finance Payments	-\$427	-\$45	-\$472
NET CASH USED PROVIDED BY OPERATING ACTIVITIES	\$6,104	-\$418	\$5,686
Cash Flows from Investing Activities			
Receipts			
Amounts Specifically for New or Upgraded Assets	\$2,319	\$1,296	\$3,615
Sale of Replaced Assets	\$377	\$0	\$377
Repayments of Loans by Community Groups	\$54	-\$54	\$0
Payments			
Expenditure on Renewal/Replacement of Assets	-\$7,707	-\$503	-\$8,210
Expenditure on New/Upgraded Assets	-\$3,279	-\$2,326	-\$5,605
Loans to Community Groups	\$0	\$0	\$0
NET CASH USED IN INVESTING ACTIVITIES	-\$8,236	-\$1,587	-\$9,823
Cash Flows from Financing Activities			
Receipts			
Proceeds from Borrowings	\$0	\$1,110	\$1,110
Payments			
Repayment of Borrowings	-\$575	-\$45	-\$620
NET CASH USED IN FINANCING ACTIVITIES	-\$575	\$1,065	\$490
NET INCREASE/(DECREASE) IN CASH HELD	-\$2,707	-\$940	-\$3,647
CASH AT BEGINNING OF REPORTING PERIOD	\$4,534	\$2,903	\$7,437
CASH AT END OF REPORTING PERIOD	\$1,827	\$1,963	\$3,790

* Includes 14/15
year-end
adjustments

Yorke Peninsula Council

Budgeted Statement of Changes in Equity

2015/2016 Revised Budget - December 2015

Accumulated Surplus brought forward

Net Surplus/(Deficit) for Year

Gain on Revaluation of Infrastructure, Property, Plant and Equipment

Transfers between Reserves

Total Equity at end of 2015/2016 Budget Year

Accumulated Surplus \$'000	Asset Revaluation Reserve \$'000	Other Reserves \$'000	TOTAL EQUITY \$'000
(\$4,507)	\$335,455	\$757	\$331,705
\$798			\$798
	\$0		\$0
\$0	\$0	\$0	\$0
(\$3,709)	\$335,455	\$757	\$332,503



Yorke Peninsula Council

Budgeted Financial Indicators **2015/2016 Revised Budget - December 2015**

Operating Surplus/(Deficit) \$'000

Operating Surplus Ratio

Net Financial Liabilities \$'000

Net Financial Liabilities Ratio

Interest Cover Ratio

Asset Sustainability Ratio

Asset Consumption Ratio

2015/2016 Adopted Budget	2015/2016 Revised Budget
-\$2,760	-\$2,832
-13.7%	-14.1%
\$7,637	\$7,433
28.6%	27.7%
0.8%	1.1%
84.3%	90.0%
61.9%	62.9%

DIRECTOR CORPORATE AND COMMUNITY SERVICES

DA/ITEM 6.2

2. FINANCIAL REPORT 31st JANUARY 2016

(File Ref: 9.24.1.1)

PURPOSE

For Council to receive the financial report and review of capital projects dated 31st January 2016.

RECOMMENDATION

That Council receive the financial reports as at 31st January 2016.

LINK TO STRATEGIC PLAN

Key Theme/s: Corporate Governance and Leadership
2. Organisational Efficiency and Resource Management
Strategic Goal/s: 2.1 Financially sustainable organisation

BACKGROUND

A Financial Report and a Capital Projects Report detailing projects over \$50,000 is presented by Finance staff to monthly Council meetings. These reports encompass results to the end of each calendar month preceding each scheduled Council meeting.

DISCUSSION

The attached financial reports are submitted with the following qualifications and comments:

- Actuals included in the reports are as incurred at close of business on the last day of the month being reported and may be subject to balance day adjustments – any such adjustments will be incorporated in the following monthly report.
- The reports do not include year-end income and expense accruals.
- The reports have taken into consideration the December Budget review, and revised budget column reflects any changes made in this process.

COMMUNITY ENGAGEMENT PLAN

Not applicable

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team
- Acting Manager Financial Services
- Operations Manager
- Works Manager
- Corporate Services Officer

- Infrastructure Manager
- Manager Business and Public Relations

In preparing this report, the following External Parties were consulted:

- Nil

POLICY IMPLICATIONS

PO 142 Budget Reporting and Amendment Policy

BUDGET AND RESOURCE IMPLICATIONS

In conjunction with the adoption and enforcement of the Budget Reporting and Amendment Policy the Financial Report presented to Council monthly will assist in formal assessment of Council's financial position and contribute significantly to both Financial and Risk Management procedures.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Local Government Act 1999

Local Government (Financial Management) Regulations 2011

Council's Strategic Plan includes clear plans to ensure better and timely reporting and improved formal control of Council's Adopted Budget and the Budget Review process.

ATTACHMENTS

Attachment 1: Uniform Presentation of Finances at 31st January 2016

Attachment 2: Capital Projects Report for Council at 31st January 2016 (Projects over \$50,000)

Yorke Peninsula Council

Uniform Presentation of Finances as at 31st January 2016

Income	-\$23,750
Less Expenses	\$11,205
Operating Deficit before Capital Amounts	-\$12,545
Less Net Outlays on Existing Assets	
Capital Expenditure on renewal and replacement of Existing Assets	\$2,347
Less Depreciation, Amortisation and Impairment	
Less Proceeds on Sale of Assets	-\$291
	\$2,056
Less Net Outlays on New and Upgraded Assets	
Capital Expenditure on New and Upgraded Assets	\$2,147
Less Amounts received specifically for New and Upgraded Assets	-\$1,537
	\$610
NET(LENDING) / BORROWING FOR FINANCIAL YEAR	-\$9,879

2015/16 YTD Actuals \$'000

2015/16 Full Year Adopted Budget \$'000	2015/16 Full Year Budget Revisions \$'000	2015/16 Full Year Revised Budget \$'000
-\$26,699	-\$165	-\$26,864
\$29,450	\$258	\$29,708
\$2,751	\$93	\$2,844
\$7,707	\$504	\$8,211
-\$8,700	\$0	-\$8,700
-\$377	\$0	-\$377
-\$1,370	\$504	-\$866
\$3,479	\$2,127	\$5,606
-\$2,310	-\$1,305	-\$3,615
\$1,169	\$822	\$1,991
\$2,550	\$1,419	\$3,969

2015/2016 Capital Budget
Projects Over \$50,000

		New	Renewal	Scheduled Start	Scheduled Finish	Spent To Date		% Physically Complete	Reviewed
						New	Renewal		Y/N
Buildings	TOTAL BUILDINGS BUDGET	\$713,789	\$955,900			\$218,975	\$33,524		
	Maitland Hall - Concrete Cancer		\$282,990	Nov-15	Jun-16		\$55	20.00%	Y
	Office Expansion Project	\$118,789	\$25,000	Jul-15	Dec-15	\$104,864		98.00%	Y
	Port Vincent Caravan Park - New Cabins	\$200,000		Apr-16	Sep-16	\$0		0.00%	Y
	Port Vincent Caravan Park - Oz Shacks	\$95,000		Aug-15	Dec-15	\$93,571		100.00%	Y
	Point Turton Caravan Park - New Cabins	\$200,000		Jul-15	Jun-16	\$325		10.00%	Y
	Marion Bay Caravan Park - New Cabins		\$350,000	Jul-15	Jun-16		\$325	10.00%	Y
	Point Turton Caravan Park - New Cabins		\$200,000	Jul-15	Jun-16		\$0	10.00%	Y
CWMS	TOTAL CWMS BUDGET	\$87,860	\$143,000			\$2,176	\$41,202		
Water	TOTAL WATER BUDGET	\$27,000	\$0			\$17,596	\$0		
Transportation	TOTAL TRANSPORTATION BUDGET	\$2,695,072	\$5,237,301			\$734,015	\$1,092,913		
	S2 Rubble Raising	\$200,000		Jul-15	Jun-16	\$0		0.00%	N
	S3 Reseals		\$122,000	Jul-15	Jun-16		\$93,928	100.00%	Y
	S6 McCauley Road		\$116,752	Dec-15	Feb-16		\$63,687	0.00%	N
	S8 Nalyappa Road		\$129,510	Aug-15	Apr-16		\$105,139	85.00%	Y
	S9 North South Road		\$111,398	Apr-16	Jun-16		\$47,347	0.00%	N
	S11 Saint Road		\$101,002	Sep-15	Apr-16		\$89,863	75.00%	Y
	S14 McFarlane Road		\$76,800	Aug-15	Sep-15		\$55,575	100.00%	N
	S16 Brutus Road		\$178,622	Sep-15	Nov-15		\$173,276	100.00%	Y
	S18 Daly Head Road		\$206,106	Oct-15	Dec-15		\$207,369	100.00%	Y
	S19 Dump Road		\$134,437	Apr-16	May-16		\$0	0.00%	Y
	S20 Old Coast Road		\$152,316	May-16	Jun-16		\$0	0.00%	Y
	S21 Old Port Vincent Road		\$167,749	May-16	Jun-16		\$0	0.00%	Y
	S22 Recluse Road		\$85,375	Mar-16	Apr-16		\$0	0.00%	Y
	S23 South Coast Road		\$243,867	Jul-15	Sep-15		\$247,441	100.00%	Y
	S25 Wattle Point Road		\$80,564	Mar-16	Apr-16		\$0	0.00%	N
	S27 Clinton Road (subject to funding approval)	\$2,248,000		Oct-15	Apr-16	\$619,060		45.00%	Y
	S30 Transport acceleration		\$2,901,760	TBA	TBA		\$0	0.00%	Y
	E1 Harmer Road		\$88,996	Apr-16	Jun-16		\$0	0.00%	N
	E3 Weavers Road North		\$111,660	Feb-16	Apr-16		\$0	0.00%	N
	E5 Fourth Street, Arthurton	\$80,003		Mar-16	Apr-16	\$13,191		0.00%	Y
	E8 Bramley Road, Edithburgh	\$79,069		Oct-15	Dec-15	\$65,962		100.00%	N
	E10 Cutline Road		\$67,322	Jun-16	Jun-16		\$24	0.00%	N
	E13 Footpath - Elizabeth Street, Maitland	\$50,000		Aug-15	May-16	\$30,909		100.00%	Y
	E18 Polkinghorne Road		\$89,997	Jul-15	Apr-16		\$9,265	25.00%	N

2015/2016 Capital Budget
Projects Over \$50,000

		New	Renewal	Scheduled Start	Scheduled Finish	Spent To Date		% Physically Complete	Reviewed
						New	Renewal		Y/N
Plant	TOTAL PLANT BUDGET	\$175,000	\$1,484,000			\$140,400	\$1,004,547		
	Construction Grader		\$385,000	Aug-15	Dec-15		\$378,000	100.00%	Y
	Front End Loader - Northern Construction		\$298,000	Aug-15	Nov-15		\$297,000	100.00%	Y
	Front End Loader - Southern Construction		\$247,000	Aug-15	Mar-16		\$0	50.00%	Y
	Works Vehicles		\$128,000	Jul-15	Jun-16		\$110,145	75.00%	N
	Admin Vehicles		\$396,000	Jul-15	Jun-16		\$200,581	60.00%	N
	12 Tonne Vibrating Roller	\$175,000		Aug-15	Nov-15	\$140,400		100.00%	Y
	Trade Ins		\$377,000						
Stormwater	TOTAL STORMWATER BUDGET	\$185,560	\$0			\$3,060	\$0		
	Stormwater - Yorketown Consultancy	\$118,060		Jul-15	Jun-16	\$0		0.00%	Y
Other Assets	TOTAL OTHER ASSETS BUDGET	\$1,707,675	\$390,236			\$1,017,112	\$174,576		
	Walk the Yorke - as per Funding Agreement (400k Grant Funding)	\$832,708		Jul-15	Feb-16	\$813,650		100.00%	Y
	Point Turton CP Cabin Furnishings Rejuvenation (10 Cabins) - High		\$65,000	Aug-15	Dec-15		\$59,239	100.00%	Y
	Marion Bay CP Fire Hose Reel System - High	\$60,000		Apr-16	Jun-16	\$0		0.00%	N
	EDRMS System Installation	\$175,000		Aug-15	May-16	\$11,875		5.00%	Y
	Council Phone System	\$27,000	\$50,000	Aug-15	Apr-16	\$0	\$0	12.00%	Y
	32 Replacement Computers (Renewal Programme)		\$64,000	Jan-16	Apr-16		\$0	0.00%	N
	Marion Bay Boat Ramp Feasibility Study (50% SABFAC - \$50k)	\$100,000		Feb-16	Jun-16	\$0		20.00%	N
	Formby Bay Action Group - Remedial Work (\$92k less Grants etc of \$62k)	\$80,000		TBA	TBA	\$0		0.00%	N
	Port Vincent Caravan Park Playground Rejuvenation	\$76,349		Jul-15	Nov-15	\$76,349		100.00%	Y
	Marion Bay Caravan Park - Playground Upgrade	\$23,604	\$26,396	Jul-15	Jun-16	\$23,604	\$13,230	95.00%	Y
	Rogues Point Seawall	\$87,063		Jul-15	Mar-16	\$0		70.00%	Y
Land	TOTAL LAND BUDGET	\$13,240	\$0			\$13,240	\$0		
Yorke Peninsula Council	TOTAL ANNUAL CAPITAL BUDGET	\$5,605,196	\$8,210,437			\$2,146,574	\$2,346,762		

DIRECTOR CORPORATE AND COMMUNITY SERVICES

DA/ITEM 6.2

3. CORNY POINT PROGRESS ASSOCIATION INC. REQUEST FOR EXTRA FUNDS TO COVER OPERATING COSTS

(File Ref: 9.24.1.1)

PURPOSE

To consider the provision of further financial assistance, due to stated hardship and as provided within policy - PO094 – Annual Progress Association Allocation, to the Corny Point Progress Association Inc. to assist in payment of insurances and other operating costs.

RECOMMENDATION A

That Council make a contribution of \$1,000 to the Corny Point Progress Association to subsidise operating costs for the 2015/2016 financial year;

or

RECOMMENDATION B

That Council do not make a contribution to the Corny Point Progress Association to subsidise operating costs for the 2015/2016 financial year.

LINK TO STRATEGIC PLAN

Key Theme: Community Engagement
Strategic Goal/s: 1. Vitality and Connection
1.1 Develop and facilitate ongoing partnerships and relationships with Progress Associations, Tidy Towns and other key community groups

BACKGROUND

The Corny Point Progress Association Inc., along with many smaller Progress Associations are concerned about the escalating costs of their essential insurance premiums, along with other ongoing costs associated with the Association. Their application states they are not currently financial sustainable due to these costs and that they may need to consider going into recess within the next few years unless they are afforded some assistance by Council under the Hardship clause contained in Councils policy - PO094 – Annual Progress Association Allocation as endorsed by Council in April 2015.

Part of Clause 4 in PO094 states:

“Council may consider written applications from Progress Associations (or similar not for profit organisations) experiencing hardship, for funding in addition to the annual allocation.

Submissions must be received by December 31 of each year for consideration at the February Council meeting.

Progress Associations (or similar not for profit organisations) are required to produce a copy of their most recent financial statement and any other information requested by Council as part of their application for this contribution.”

A reminder letter outlining the opportunity to apply for additional financial assistance was sent to all Progress Associations in December 2015.

Whilst the application from the Corny Point Progress Association Inc. was received after the closing date due to a postal issue, the Director Corporate and Community Services elected to accept the application this being the first year of operation of the hardship clause.

DISCUSSION

The Corny Point Progress Association Inc., have requested Council consider making an extra contribution this financial year towards escalating costs that are essential to their existence.

Members of the Corny Point Progress Association Inc. willingly volunteer their time and skill to achieve improvements and maintain local facilities; however increasing costs threaten to cripple their association.

While Corny Point Progress Association Inc. have applied for a number of grants and have had success with partial funding resulting in a number of significant improvements to their township, they are often unable to meet the financial contribution requirements of many grant programs. As such they have consulted with Council looking for ways to address their long term financial sustainability and are considering initiatives that will assist in the future.

Council's Annual Progress Association Allocations have been processed for 2015/2016, with Corny Point Progress Association Inc. receiving their \$1,500 payment in September 2015, however they state that this amount was insufficient to ensure they could cover all expenses.

Their total cost for their estimated overheads for 2015/2016 is \$6000.
Their total estimated income annually is estimated at \$5,950.

A financial statement, along with a letter outlining their financial dilemma is attached for Councillors reference in their consideration of this matter.

COMMUNITY ENGAGEMENT PLAN

Level 1 – Inform

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Director Corporate and Community Services

In preparing this report, the following External Parties were consulted:

- Corny Point Progress Association

POLICY IMPLICATIONS

PO094 – Annual Progress Association Allocation

BUDGET AND RESOURCE IMPLICATIONS

Annual Progress Association Allocations for 2015/2016 are \$1,500 per association and this is paid by 30 September annually to all eligible progress associations as listed in Council policy PO094 – Annual Progress Association Allocation.

At the date of writing, an allowance of \$6,000 is still available in the 2015/16 Adopted Budget for hardship requests. Applications received to date and included in this Council Agenda, total \$3,881.59 for consideration.

As at 12/06/15 the Corny Point Progress Association held a bank balance of \$21,892.02, however indicate in the attached correspondence that this would soon be depleted and leave the association with little funds for community projects.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Corny Point Progress Association have indicated that they are on the borderline of negative growth and in danger of discontinuing operations. Should this be the case, the risk for Council is that Council, will be required to perform all tasks currently undertaken by Corny Point Progress Association.

ATTACHMENTS

Attachment 1: Letter from Corny Point Progress Association Inc.

Attachment 2: Corny Point Progress Association Inc. Financials

Attachment 3: Community Engagement Plan

RECEIVED	
Corporate Email Address	
From:	20 JAN 2016
Sent:	
To:	
Subject:	
Attachments:	

Heather <hdrury1943@gmail.com>
 Wednesday, 20 January 2016 1:54 PM
 Corporate Email Address
 Annual Allocation (Hardship Support) Progress Associations
 David Harding Application for Financial Assistance 2016.docx

Item Number
454-2016-3
GDS Number
7-41-6-1
Distribution

Attn David Harding

Attached is a submission by Corny Point Progress Assoc.Inc for support from YPCouncil by way of funding in addition to the Annual Allocation.

We must apologise for not replying sooner , as the letter only arrived on 19th Jan 2016 at C/Pt Post Office. and your cut off date was for 4th Jan 2016.

I immediately rang Rachel Rich to explain the situation, and she referred the matter to yourself, who confirmed the extended our deadline of 25th Jan....

The Progress Association would be grateful for the Council Members thoughtful consideration in this matter .

Heather Drury,
 Secretary,
 CORNY POINT PROGRESS ASSOC.

The Corny Point Progress Association Inc. representatives met recently with David Harding, to outline our concerns about the impact such expenses as insurances and utilities are having on our capacity to operate effectively to bring about positive improvements in our community and to maintain existing facilities. To do such work is our motivation for involvement with the Progress Association.

Being able to present Corny Point as an attractive and interesting place to visit, is not only important to the three businesses in town but also to the overall tourist experience on lower Yorke Peninsula. Our ability to continue our efforts is looking like potentially coming to an end. If this was to occur, the impact on Council to continue some of this work would not be insignificant.

The context in which our committee operates is that we have only one fund raising opportunity and that is the Easter Market that generates around \$4000. We have tried a couple of low cost, in terms of expenses, events but with little success. We have actively approached people both in person and via the quarterly newsletter for a \$5 per adult annual subscription, but at best this could raise \$300 to \$400.

The Howling Dog Social Club controls fundraising at the Howling Dog Tavern and sometimes contributes to community projects, but not significant amounts.

The Cricket Club is able to remain financially viable mostly through funds raised by their match day and practice sessions bar and membership fees.

Despite the significant number of members, Yorkes Junior Surf Club struggles to raise funds for its activities and facilities.

Bottle and can collection generates reasonable money and is managed through a lot of work by a few people who collect for the church restoration work.

Formby Bay Environmental Action Group continues to carry out incredible work in the Indigenous Plant Nursery and re-vegetation along the coastline, as a result of grant applications and assistance from NRM and Council. They have one fundraising event in January each year.

In recent years we have been active in applying for and have been successful in receiving some grant money from Yorke Peninsula Council Community Grants, Office of Social Inclusion Community Benefits on two occasions and a Government Volunteers Grant.

Our financial position at a glance may look reasonable \$21,892.02 (as of 12/6/2015), but once utilities, insurance, equipment repairs and consumables, administration costs, a reasonable amount for emergencies and a small amount required for grant applications that require a matching contribution we are not financially sound. Once reconciled, in reality we are operating "on the border line" of negative growth.

A summary of our major expenses for this financial year is outline below;

Insurance-\$2914.52	Beach Shelter-\$4000
Repair/Maintenance-approx \$1000	Admin-approx \$600
Electricity-approx \$1000	total: \$9514.52

.....

Trevor Tiller

.....

Shelley Fox (treasurer)

Financial Report Oct 2015

	Expenditure	Income	Balance
Society Cheque Account Balance as of 24/09/2015			410.62
29/9-Cash/chq deposit			
chq-YJSC-insurance		100	
Petty cash(subs+donations))		165	
1/10-AGL	277.56		
7/10-Seth Tiddy-Subs		10	
7/10-CL Thomas-Subs		10	
19/10-Dodo	21.8		
20/10-A.Daniel-Subs+Donation		10	
23/10-Payment Chub 6mnth service	88.99		
23/10-Korina-Hall Cleaning	81.25		
23/10-transfer from BAS		300	
23/10-Voluntary Workers Insurance	518.92		
23/10-reimburse T.Tiller(rivets)	22.41		
27/10-Cash/chq deposit			
chq-DCYP Annual Allocation		1500	
chq-Carmel & Leon Maddeford-Subs		10	
fbeag-insurance		100	
Petty cash(subs)		115	
Society Cheque Account Balance as of 28/10/2015			1,809.69
Business Access Saver Account Balance as of 24/09/2015			20,990.03
30/9-credit interest		23.73	
23/10-Transfer to chq account	300		
Business Access Saver Account Balance as of 28/10/2015			20,713.76
Petty cash balance as of 24/09/2015			213.45
Petty cash banked	165		
Chris & Warren Wilkinson-subs		10	
Charlie & Jenelle Tooze-Subs		10	
Sam Hall-(subsx5yrs)		50	
Michael Filipouski-Subs		10	
Trev & Di Tiller-Subs		10	
Wendy Dalling-Subs		10	
Dean & Deb Marin-Subs & Donatio		20	
Caddle familyx8-Subs		40	
Michael & Linley Busch-Subs		10	
Steve & Tracey Vickers		10	
Corny Point Supplies-fuel	61.5		
Petty cash banked	115		
Petty cash balance as of 28/10/2015			51.95



COMMUNITY ENGAGEMENT PLAN

SF215

Responsible Officer: Business Improvement Officer

Issue Date: 10th June 2015

Next Review Date: June 2019

Corny Point Progress Association

Stakeholders	Level 1 INFORM	Responsibility	Start Date	End Date	Status	Evaluation Method
Progress Associations	Personalised Letter	Director CCS	10/02/2016	27/02/2016	NS	

DIRECTOR CORPORATE AND COMMUNITY SERVICES

DA/ITEM 6.2

4. PINE POINT PROGRESS ASSOCIATION INC. REQUEST FOR EXTRA FUNDING

(File Ref: 9.24.1.1)

PURPOSE

To consider the provision of further financial assistance in the amount of \$881.59 due to stated hardship and as provided within policy - PO094 – Annual Progress Association Allocation, to the Pine Point Progress Association Inc. to assist them in meeting their insurance costs for 2015/2016.

RECOMMENDATION A

That Council make a contribution of \$881.59 to the Pine Point Progress Association Inc. for the 2015/2016 financial year;

or

RECOMMENDATION B

That Council do not make a contribution to the Pine Point Progress Association Inc. for the 2015/2016 financial year.

LINK TO STRATEGIC PLAN

Key Theme: Community Engagement
Strategic Goal/s: 1. Vitality and Connection
1.1 Develop and facilitate ongoing partnerships and relationships with Progress Associations, Tidy Towns and other key community groups

BACKGROUND

The Pine Point Progress Association Inc., along with many smaller progress associations, has advised in their application that the escalating costs of their essential insurance premiums is causing them financial hardship and consuming much of their limited income.

The Pine Point Progress Association Inc. is one of a few smaller progress associations that have met with the Director Corporate and Community Services to discuss ways in which they can stretch limited funds available. One of the initiatives currently under consideration is the reduction of insurance cover, and therefore premiums, to an indemnity level rather than full replacement value. This move, if approved by the insurance scheme, would mean that, should it be destroyed, the Pine point Hall would be replaced by something less than what it is currently.

Their application requests Council afford them some assistance under the Hardship clause contained in Councils policy - PO094 – Annual Progress Association Allocation as endorsed by Council in April 2015.

Part of Clause 4 in PO094 states:

“Council may consider written applications from Progress Associations (or similar not for profit organisations) experiencing hardship, for funding in addition to the annual allocation.

Submissions must be received by December 31 of each year for consideration at the February Council meeting.

Progress Associations (or similar not for profit organisations) are required to produce a copy of their most recent financial statement and any other information requested by Council as part of their application for this contribution.”

A reminder letter outlining the opportunity to apply for additional financial assistance was sent to all Progress Associations in December 2015.

DISCUSSION

The Pine Point Progress Association Inc., have requested Council consider making an extra contribution this financial year due to escalating insurance costs whilst they consider other cost saving suggestions and assess their long term financial sustainability.

Members of the Pine Point Progress Association Inc. willingly volunteer their time and skill to achieve improvements and maintain local facilities with significant contributions made in their small town.

Council's Annual Progress Association Allocations have been processed for 2015/2016, with Pine Point Progress Association Inc. receiving their \$1,500 payment in September 2015.

Financial statements show that their total income for their 2014/2015 year was approximately \$26,000 while expenses totalled approximately \$20,000 for the same period.

Whilst Pine Point Progress Association Inc. do disclose funds in reserve the application letter states that these funds have been set aside to provide for the purchase of a new mower which is used in their fund raising activities.

A letter outlining reasons for this request along with financial statements are attached for Councillors reference in their consideration of this matter.

COMMUNITY ENGAGEMENT PLAN

Level 1 – Inform

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Director Corporate and Community Services

In preparing this report, the following External Parties were consulted:

- Pine Point Progress Association

POLICY IMPLICATIONS

PO094 – Annual Progress Association Allocation

BUDGET AND RESOURCE IMPLICATIONS

Annual Progress Association Allocations for 2015/2016 are \$1,500 per association and this is paid by 30 September annually to all eligible progress associations as listed in Council policy PO094 – Annual Progress Association Allocation.

At the date of writing, an allowance of \$6,000 is still available in the 2015/16 Adopted Budget for hardship requests. Applications received to date and included in this Council Agenda, total \$3,881.59 for consideration.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Should Pine Point Progress Association be in danger of discontinuing operations, the risk for Council is that Council will be required to perform all tasks currently undertaken by Pine Point Progress Association.

ATTACHMENTS

Attachment 1: Letter from Pine Point Progress Association Inc. and Financials for 2014/15

Attachment 2: Community Engagement Plan

Item Number
0059-2016-3
GDS Number
7.41.6.1
Distribution

Corporate Email Address

From: PPPA <pinepointpa@gmail.com>
Sent: Sunday, 3 January 2016 9:54 AM
To: Rachel Rich; Corporate Email Address; Yvette Bright; Chris and Wayne Lynch; David Harding
Subject: - 4 JAN 2016 Hardship Payment Request
Attachments: Hardship Payment Letter Pine Point.docx; 2014-15 financial dcyp.xlsx; Memorial hall insurance cover.pdf; Account Statement.jpg

To Whom it May Concern,

Please find attached the Pine Point Progress Association letter and associated information regarding our request for a hardship payment which we would like discussed at the next council meeting. Please feel free to contact our president Yvette Bright on 0422 909 751 or email at pinepointpa@gmail.com if you require any further information.

Thank you

Kind Regards

Annette Diassinas
 Secretary Pine Point Progress Association

The Pine Point Progress Association Inc

ABN: 62 937 036 335

All correspondence to:

The Secretary, Annette Diassinias PO Box 20, PINE POINT SA 5571

Phone: 0433 086 921 Email: pinepointpa@gmail.com

President.....Yvette Bright

Vice-President.....Sharyon Tonkes

Secretary Annette Diassinias

TreasurerChris Lynch

22nd December 2015,

Dear Yorke Peninsula Council and Elected Members of Council,

On behalf of the Pine Point Progress Association, I am writing this letter to you seeking an additional hardship payment for the Pine Point Progress Association. Whilst we greatly appreciate the Annual Allocation payment that the Yorke Peninsula Council provide us each year, we are having financial hardship and need further assistance.

Back in November, some members of the progress committee met with David Harding to discuss the building Insurance for the Pine Point Memorial Hall and looked at reducing our premiums by having indemnity insurance and not our current policy on replacing the building as is. The Pine Point Progress Association had been paying the insurance for the hall over the past few years. Prior to this we had arrangements with the council to not pay the insurance costs in lei of the work done in the community for the council. Whilst we have been happy to pay the cost of insurance in the past from the money we raised from community memberships, projects and events, the rising costs of insurance has meant that this is becoming increasing difficult as the costs associated with insurance almost level the income we make in a financial year. This stops us putting this money back into the community like it was intended. The current cost for insurance for the hall is \$1881.59. We do not require all the funds to cover this, as we are able at this stage to cover \$1000. We are requesting hardship funds of \$881.59 to ensure that the hall is insured, but by the Progress Association only contributing this amount, we are able to continue the wonderful work our members do around the town.

Whilst we have a small amount of funds set aside, this money is intended to be used for a new lawnmower that is required. We currently use the lawn mower to keep our town fire safe by mowing resident's lawns as well as crown land. If we use this money set aside, and our current lawn mower no longer works, we will find ourselves in an extremely difficult situation, one which we are trying to avoid by requesting some additional assistance.

I am very proud to be part of the Pine Point Progress Association as the work the committee and volunteers do around the town is simply wonderful. We want the Pine Point Progress Association to continue well into the future and maintain a positive relationship with the Yorke Peninsula Council.

Thank you in advance for viewing our Hardship submission. If you require further information, please do not hesitate to get in contact with us at pinepointpa@gmail.com or phoning our President Yvette Bright on 0422 909 751.

Kind Regards
Annette Diassinias



Yorke Peninsula Council
Council Agenda
Wednesday 10th February 2016

The Pine Point Progress Association Inc

INCOME & EXPENDITURE FOR THE PERIOD 1/8/14 TO 31/7/15

	\$	\$	\$	\$
Opening Balance			8,821.91	
INCOME:				
Membership		900.00		
Donations		115.00		
Mowing		870.00		
Grants KABNA (Stillages)		1,433.94		
Sale recycled cans/bottles		1,136.40		
Melbourne Cup Lunch		2,016.00		
Cash From Term Deposit		3,038.64		
Grants DCYP - Solar		5,000.00		
Catering		150.00		
ANZAC Day Breakfast		453.40		
Refreshments		80.00		
Hall Hire		200.00		
DCYP Annual Allocation		1,500.00		
Trailer Hire		20.00		
Friday Night BBQ		225.00		
Interest		16.72	17,155.10	25,977.01
				<hr/>
EXPENDITURE:				
Hall Improvements (Install Stove)		577.50		
Power		590.82		
Mower		654.21		
Postage, Stationery, Advertising		542.10		
Fire Maintenance		146.41		
Solar Panels		5,751.40		
Insurance		1,162.00		
Transfer to Incentive Saver A/c		5,000.00		
Hall Lease DCYP		66.00		
Catering		4.50		
Petrol & Gas		186.50		
Kitchen Requirements (Inc Stove)		2,058.00		
Petty Cash		500.00		
Trailer		75.00		
Anzac		184.26		
Sundries		1,676.25		
Melbourne Cup		979.76		
			20,154.71	
Closing Balance				<hr/> 5,822.30



COMMUNITY ENGAGEMENT PLAN

SF215

Responsible Officer: Business Improvement Officer

Issue Date: 10th June 2015

Next Review Date: June 2019

Pine Point Progress Association

Stakeholders	Level 1 INFORM	Responsibility	Start Date	End Date	Status	Evaluation Method
Progress Associations	Personalised Letter	Director CCS	10/02/2016	27/02/2016	NS	

DIRECTOR CORPORATE AND COMMUNITY SERVICES

DA/ITEM 6.2

5. MINLATON AND DISTRICT PROGRESS ASSOCIATION INC. REQUEST FOR EXTRA FUNDING (File Ref: 9.24.1.1)

PURPOSE

To consider the provision of further financial assistance in the amount of \$2,000, due to stated hardship and as provided within policy - PO094 – Annual Progress Association Allocation, to the Minlaton and District Progress Association Inc. to assist them in meeting their commitment to provide \$11,250 to the "Places for People" grant application currently being managed by Council on their behalf. Council has committed \$30,000 to this project in the 2015/2016 Adopted Budget.

RECOMMENDATION A

That Council make a contribution of \$2,000 to the Maitland and District Progress Association Inc. for the 2015/2016 financial year;

or

RECOMMENDATION B

That Council do not make a contribution to the Minlaton and District Progress Association Inc. for the 2015/2016 financial year.

LINK TO STRATEGIC PLAN

Key Theme: Community Engagement
Strategic Goal/s: 1. Vitality and Connection
1.1 Develop and facilitate ongoing partnerships and relationships with Progress Associations, Tidy Towns and other key community groups

BACKGROUND

The Minlaton and District Progress Association Inc. has advised in their application that the escalating costs of their essential insurance premiums for public liability and volunteer insurance, is no longer able to be covered by Council's annual contribution of \$1,500 and is impacting on their ability to meet their financial commitments, including their commitment to contribute \$11,250 to the Places for People grant application currently being managed by Council on their behalf.

Places for People grants provide financial assistance to local government and community towards developing urban design frameworks for prominent public places.

A grant application has been submitted recently by Council in conjunction with the Minlaton and District Progress Association Inc. to develop a comprehensive and professional town

plan for the township of Minlaton as outlined in a recent presentation to Council by Bruce Cook on behalf of the Minlaton and District Progress Association Inc.

The Minlaton and District Progress Association Inc. requests Council afford them some assistance under the Hardship clause contained in Councils policy - PO094 – Annual Progress Association Allocation as endorsed by Council in April 2015.

Part of Clause 4 in PO094 states:

“Council may consider written applications from Progress Associations (or similar not for profit organisations) experiencing hardship, for funding in addition to the annual allocation.

Submissions must be received by December 31 of each year for consideration at the February Council meeting.

Progress Associations (or similar not for profit organisations) are required to produce a copy of their most recent financial statement and any other information requested by Council as part of their application for this contribution.”

A reminder letter outlining the opportunity to apply for additional financial assistance was sent to all Progress Associations in December 2015.

DISCUSSION

The Minlaton and District Progress Association Inc., have requested Council consider making an extra contribution this financial year due to escalating costs that are impacting on their ability to meet financial commitments in regard to local projects including the current People for Places grant application managed by Council on their behalf.

Members of the Minlaton and District Progress Association Inc. willingly volunteer their time and skill to achieve improvements and maintain local facilities with significant contributions made to local projects such as the town playground, bike track, skate park and the Captain Harry Butler statue and surrounds.

In addition to supporting these projects the Minlaton and Districts Progress Association Inc. also arranges insurance for the Minlaton & District Business Group.

Council's Annual Progress Association Allocations have been processed for 2015/2016, with Minlaton and District Progress Association Inc. receiving their \$1,500 payment in September 2015.

Audited financial statements show that their total income in the 2014/2015 financial year was approximately \$98,000 while expenses totalled approximately \$87,000 for the same period.

Unaudited November 2015 financials indicate current funds available are approximately \$9,000.

These financial statements, along with a letter outlining reasons for this request, are attached for Councillors reference in their consideration of this matter.

COMMUNITY ENGAGEMENT PLAN

Level 1 – Inform

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Director Corporate and Community Services

In preparing this report, the following External Parties were consulted:

- Minlaton and District Progress Association Inc.

POLICY IMPLICATIONS

PO094 – Annual Progress Association Allocation

BUDGET AND RESOURCE IMPLICATIONS

Annual Progress Association Allocations for 2015/2016 are \$1,500 per association and this is paid by 30 September annually to all eligible progress associations as listed in Council policy PO094 – Annual Progress Association Allocation.

At the date of writing, an allowance of \$6,000 is still available in the 2015/16 Adopted Budget for hardship requests. Applications received to date and included in this Council Agenda, total \$3,881.59 for consideration.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Should Minlaton Progress Association and its sub committees be in danger of discontinuing operations, the risk for Council is that Council will be required to perform all tasks currently undertaken by Minlaton Progress Association.

ATTACHMENTS

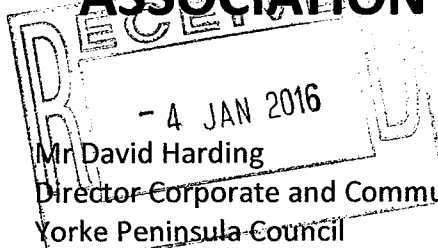
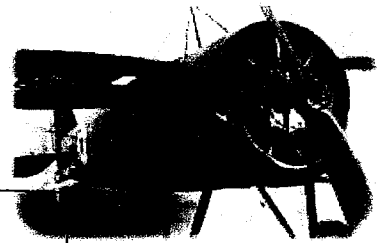
Attachment 1: Letter from Minlaton and District Progress Association Inc.

Attachment 2: Minlaton and District Progress Association Inc. Audited Financials for 2014/15

Attachment 3: Minlaton and Districts Progress Association Inc. Unaudited November 2015 Financials

Attachment 4: Community Engagement Plan

MINLATON & DISTRICT PROGRESS ASSOCIATION INCORPORATED



Mr David Harding
Director Corporate and Community Services
Yorke Peninsula Council
P.O. Box 57
MAITLAND 5573

Item Number	0030-2016-3
GDS Number	7.41.6.1
Distribution	

**Minlaton & District
Progress Ass. Inc.**

Established 2003

ABN NUMBER 62 127 025 518

Chairperson

Bruce Cook
blafcook@netyp.com.au

Vice Chair

D'Arcy Button
darcybutton@bigpond.com

Secretary

Charlotte Germaine
c.germaine@internode.on.net

Public Officer

Kerry Hickman
keyway1@internode.on.net

Treasurer

D'Arcy Button
darcybutton@bigpond.com

GFG Editor

Charlotte Germaine
minlatonprogress@outlook.com

Playground Representative

Philippa Coote
pipcoote@netyp.com.au

Minlaton Bike Track/Skate Park

Janet King
paul@kingsfashions.com.au

Captain Harry Butler Statue Committee

June Benbow
info@benbowsofminlaton.com

Community Garden Group

Robyn Schwarz
Robyn023@hotmail.com

Correspondence to:

The Secretary
P.O. Box 2007

Dear David

Thank you for your letter ref 1834-2015-2 of the 15th of December.
We would like to take up your offer to seek additional funding for our
Progress Association.

We provide support to a number of groups and projects in the district.
One way we provide support is by grouping their insurance with ours and
reducing the overall insurance cost for all. This process has seen the
successful completion of the playground, bike track, skate park and
Captain Harry Butler statue and surrounds. We also arrange insurance for
the Minlaton & District Business Group. Initially the annual Council grant
easily met our insurance costs but now it falls a long way short.

We respectfully request an additional \$2,000 for 2016. This will assist us
to meet our commitment to provide \$11,250 to the "Places for People"
grant application currently being managed by Council on our behalf.

Please find enclosed our 2014/15 Audited financial statement, and our
recent Nov.2015 statement.

Thank you for providing us with this opportunity.

Yours Sincerely

28/12/15

D'Arcy Button
TREASURER

If any further information is required, please contact me.

E Mail-- darcybutton@bigpond.com

Phone 88532121

Mail--- PO Box 103 Minlaton 5575



PROGRESS ASSOCIATION

1/07/2014 to 30/06/2015

Opening Balance 01/07/14

Cheque Account 4971.4

Term Deposit 22540.79 27512.19

Income

Grants 62281.95

Gum Flat Gazette 2154

Garden Club 987

Interest 535.67

Insurance Re-imbursement 1800

Recycle Bin 27.6

Cookbooks 1653

1100 70539.22

98051.41

Expenses

Newsagency 1559.45

Skate Park 55000

Garden Club 1129.95

Registration 127

Repairs & Maintenance 146.35

Recipe Books 3183

Postage 133.5

Hire 150

Subscriptions 85

Playground 14691.6

Seating 1000

Bins 6583

BBQ 761.26

Petty Cash 50

Insurance 2437.69 87037.8

11013.61

Closing Balance 30/06/2015

Cheque Account 8833.24

Term Deposit 2180.37 11013.61

*1000.00 for Garden Club 10/10/14 given
for 1000.00 for 10/10/14 given*

*1000.00 for Garden Club 10/10/14 given
for 1000.00 for 10/10/14 given*

✓

Minlaton and District Progress Association Inc
Statement of Income and Expenditure
November 2015

Accounts	Opening Balance as at 1/11 /15	Closing Balance as at 30/11/15
Progress Society Cheque Account	12,163.43	10,582.72
Progress Society Term Deposit Account	2,239.13	2,253.72
Totals	\$14,402.56	\$12,836.44

Progress Society Cheque Account - What we earned

Harvest Corner book sales	120.00
Gum Flat Gazette Adverts	37.00
Council annual payment	
Cash Deposits (community garden)	400.00
Cash Deposit (recycle cans, donations etc)	
B L Disco	635.90
Total	\$1,192.90

Progress Society Cheque Account - What we spent

Sundry (catering 16.00, Insurance 1,975.71, Disco hall costs)	2,231.71
Garden Club Expenses (hoses & fittings)	195.90
G F G Printing	336.00
Transfer to Incentive Saver Account	10.00
Total	\$2,773.61

Progress Society Cheque Account - What we've got

Opening Balance	12,163.43
Plus income	1,192.90
Less expenses	2,773.61
TOTAL BALANCE	\$10,582.72

Progress Society Incentive Saver Account

Previous Statement Closing Balance	2,239.13
Interest Earned	4.59
Auto Transfer from Cheque Account	10.00
Account Total	\$2,253.72

Skate Park Fund (closed)	
Garden Club Fund (opening)	3,599.15
Garden Club earned	400.00
Garden Club spent	195.90
Garden Club Fund Total	\$3,803.25

PROGRESS FUNDS ACCOUNTS COMBINED	\$12,836.44
TOTAL PROGRESS SPENDING FUNDS AVAILABLE	\$9,033.19
	\$1,500.00
	\$7,533.19



COMMUNITY ENGAGEMENT PLAN

SF215

Responsible Officer: Business Improvement Officer

Issue Date: 10th June 2015

Next Review Date: June 2019

Minlaton Progress Association

Stakeholders	Level 1 INFORM	Responsibility	Start Date	End Date	Status	Evaluation Method
Progress Associations	Personalised Letter	Director CCS	10/02/2016	27/02/2016	NS	

DIRECTOR CORPORATE AND COMMUNITY SERVICES

DA/ITEM 6.2

6. DRAFT LONG TERM FINANCIAL PLAN

(File Ref: 9.24.1.1)

PURPOSE

A draft Long Term Financial Plan is being developed to provide a guide to the Council in its future decision making.

RECOMMENDATION

That Council endorse the Draft Long Term Financial Plan for public consultation.

LINK TO STRATEGIC PLAN

Key Theme/s: Corporate Governance and Leadership
2. Organisational Efficiency and Resource Management
Strategic Goal/s: 2.1 Financially sustainable organisation

BACKGROUND

As required by the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011, Council must regularly review its Long Term Financial Plan (LTFP) in accordance with actual and budgeted financial results to be used as a tool in the decision making process. As part of this process Council consults with the community and considers all feedback prior to adoption of the revised LTFP.

DISCUSSION

The draft LTFP has been revised to take into account the results of the Audited Financial Statements for 2014/2015 and the Revised Budget for 2015/2016 following the December 2015 budget review. Revision of the LTFP ensures that the plan remains relevant and reflects the impact of the most recent decisions made by Council.

The draft LTFP also references Council's Asset Management Plans (AMP's) with the prime aim to "balance" resources available with renewal programmes calculated by these AMP's.

To comply with legislative requirements, the draft LTFP will be the subject of public consultation over a period of 4 weeks via Council's website and a public notice placed in the local newspaper.

Feedback from the public consultation will be presented to the April 2016 meeting of Council, for consideration.

A final draft of the LTFP will then be presented to Council at the May 2016 meeting for adoption.

The revised draft LTFP is under separate cover.

COMMUNITY ENGAGEMENT PLAN

Level 2 – Consult

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team
- Council Budget Managers
- Acting Manager Financial Services
- Elected Members

In preparing this report, the following External Parties were consulted:

- Local Government Association SA
- Australian Bureau of Statistics

POLICY IMPLICATIONS

Nil

BUDGET AND RESOURCE IMPLICATIONS

The LTFP is an important component of Councils strategic management plans and provides important guidance to Council decision making, especially in the area of financial sustainability.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Local Government Act 1999

Local Government (Financial Management) Regulations 2011

Council's Strategic Plan includes clear plans to ensure better and timely reporting and improved formal control of Council's long term financial sustainability.

ATTACHMENTS

Attachment 1: Community Engagement Plan



COMMUNITY ENGAGEMENT PLAN

SF215

Responsible Officer: Business Improvement Officer

Issue Date: 10th June 2015

Next Review Date: June 2019

Long Term Financial Plan

Stakeholders	Level 2 CONSULT	Responsibility	Start Date	End Date	Status	Evaluation Method
Entire community	Public Notice Website	Director CCS	11/02/2016	16/03/2016	NS	Feedback presented to April 2016 Council meeting.

DIRECTOR ASSETS & INFRASTRUCTURE SERVICES

DA/ITEM 6.3

1. PATCH SHEETING PROJECT (File Ref: 9.24.1.1)

PURPOSE

For Council to consider expenditure for patch sheeting works on identified areas of our unsealed road network, and consider granting an exception, pursuant to the Purchasing and Procurement Policy, to undertake the relevant open tender process for the works.

RECOMMENDATION

That Council:

1. endorse expenditure of \$450,000 for patch sheeting on identified areas of our unsealed road network;
2. waive the need to undertake an open tender process for the works as detailed in this report only;
3. endorse the formation of a Quotation Evaluation Panel comprised of Councillors Trevor Davey and Scott Hoyle, the Director Assets and Infrastructure Services, Works Manager, Works Supervisor North and Works Supervisor South; and
4. authorise the Chief Executive Officer to endorse the recommendation complimenting the Request for Quote process.

LINK TO STRATEGIC PLAN

Key Theme/s:	Sustainable Communities
	1. Sustainable Infrastructure
Strategic Goal/s:	1.1 Provide infrastructure and assets that are sustainable and safe
Key Theme/s:	Corporate Governance and Leadership
	2. Organisational Efficiency and Resource Management
Strategic Goal/s:	2.3 Meet all legislative and compliance responsibilities

BACKGROUND

With the commitment of Council resources to undertake the required construction activities on the Clinton Road project an opportunity exists within available funds to consider a patch sheeting model to identified areas on our unsealed road network.

In brief, the patch sheeting model will involve Pavement Material (PM) 2/20 Quarry Gravel (QG) being imported to the affected areas and laid at 100mm thick. The areas will then be formed and compacted.

DISCUSSION

During the review process for the Transport Asset Management Plan it was identified that a patch sheeting model to clay affected areas throughout our unsealed road network would be welcomed by road users. Should Council continue to hold that view

consideration to undertake patch sheeting works on selected areas of the unsealed road network is recommended.

The funds to undertake these works would be drawn from the \$450,000 now available following the decision by Council to put on hold programmed unsealed road construction projects due to the commitment of Council resources to the Clinton Road.

These works would be undertaken by contractors on a /m² rate. A basic scope of works will be provided to invited contractors with a refined schedule of rates based on road cartage distance segments in 10km increments from registered quarries for submission evaluation purposes.

The estimated cost of these works is \$450,000.

Council Policy PO058 Purchasing and Procurement Policy details the purchase method of open tendering when the purchase value exceeds the amount of greater than \$100,001, as identified in the extracted table below:

Purchase Method	Specific Requirements	Purchase Value	Authority to Approve Exceptions
Direct purchase	Purchase from a single supplier.	Up to \$5,000*	N/A
Quotations	A minimum of two written quotes must be obtained.	\$5,001 to \$20,000*	Director**
Quotations	A minimum of three written quotes must be obtained.	\$20,001 to \$50,000*	Chief Executive Officer (CEO)***
Selective Tendering	A minimum of three independent suppliers are invited to tender. Approved suppliers should be given equal opportunity to submit a tender.	\$50,001 to \$100,000*	Chief Executive Officer (CEO)***
Open Tendering	An open invitation is issued inviting suppliers to submit a tender.	Greater than \$100,001*	Council resolution required

As the timeline for the expenditure of these funds is limited I seek an exception, pursuant to the Purchasing and Procurement Policy, to undertake the relevant open tender process. However, in the interest of transparency I seek authorisation to administer a modified Request for Quote process, with the Chief Executive Officer to consider endorsing the recommendations of a Quotation Evaluation Panel.

The Request for Quote process would be as follows:

1. Invitation to Quote extended to selected contractors as detailed in Attachment 1.
2. Submissions evaluated by a Quotation Evaluation Panel.
3. Recommendation provided to the Chief Executive Officer.
4. Contract awarded.

It is proposed that the Quotation Evaluation Panel comprise Councillors Trevor Davey and Scott Hoyle, the Director Assets and Infrastructure Services, Works Manager, Works Supervisor North and Works Supervisor South.

It is also proposed that historic, staff and condition rating data is incorporated to determine the areas of unsealed roads that may form part of these works. Staff are currently compiling this data and once refined and prioritised this information can be distributed to Elected Members via email, should that be the wish of Council.

Once areas have been validated they will be identified by area markers (pegs). This will be undertaken by Council staff with sections provided to the successful contractor. Council's Works Manager will manage the project to ensure all objectives are achieved.

COMMUNITY ENGAGEMENT PLAN

No consideration for community engagement has been considered.

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Chief Executive Officer
- Director Corporate and Community Services
- Works Manager
- Works Supervisor North

In preparing this report, the following External Parties were consulted:

- Nil

POLICY IMPLICATIONS

PO058 Purchasing and Procurement Policy

BUDGET AND RESOURCE IMPLICATIONS

There will be no impact on the 2015/16 budget.

The estimated cost of the works is \$450,000 with the funds available from the unsealed road construction projects put on hold.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

None identified if this approach is implemented.

ATTACHMENTS

Attachment 1: List of selected contractors

PATCH SHEETING PROJECT

List of Selected Contractors

Ardrossan Earthmoving
Geoff Wilde Earthmoving
Hart Bros
LJ Baker & Son
LR&M Constructions
Lucas Total Contract Solutions
MA Skinner Contracting
Ryan Earthmoving and Fencing
SC Heinrich and Co

DIRECTOR DEVELOPMENT SERVICES

DA/ITEM 6.4

1. SECTION 29 DEVELOPMENT PLAN AMENDMENT

(File Ref: 9.24.1.1)

PURPOSE

Council to consider endorsing minor variations to the Yorke Peninsula Development Plan, consolidated 26 November 2015 pursuant to Section 29(2)(b (i) & (ii) of the Development Act 1993.

RECOMMENDATION

That Council endorse the Section 29 submission to the Minister for Planning regarding minor variations to the Yorke Peninsula Development Plan, consolidated 26 November 2015.

LINK TO STRATEGIC PLAN

Key Theme/s: Sustainable Communities
2. Progressive and Sustainable Development
Strategic Goal/s: 2.1 Streamlined Development Assessment Process

BACKGROUND

Section 29 of the Development Act 1993 enables Council to make minor variations to its Development Plan in order to correct minor policy and grammatical errors or remove duplicated policy relating to primary road setbacks. Council staff have been monitoring and recording minor inconsistencies within our current Development Plan that require amendment. The errors occurred as part of the conversion process when preparing the consultation version of the Better Development Plan and General Development Plan Amendment (DPA).

DISCUSSION

The proposed amendments relate to the following sections of the Development Plan:

- Settlement Zone, Black Point Policy Area 3, PDC 13
- Rural Living, Desired Character
- Table YoP/1 – Coastal Areas: Site/Building Floor Level
- Table YoP/2 – Building Setbacks from Road Boundaries
- Table YoP/4 – Design Guidelines for Coastal Dwellings
- Map Reference Table

None of the proposed amendments change the intent of the Development Plan. Staff considered including the amendments in the Edithburgh Township and Surrounds DPA, however, we believe that the amendments need to be made immediately as the timing of

the consolidation of the Edithburgh Township and Surrounds DPA is unknown at this stage.

The amendments are outlined in the table below:

Affected Policy	Reason for Amendment	Recommended Amendment
Settlement Zone, Black Point Policy Area 3, PDC 13	Grammatical error. Policy applying to the minimum setback from a public road or public open space, refers to: Allotments <u>directing</u> fronting the foreshore.	Change 'directing' to 'directly'
Rural Living, Desired Character	Grammatical error. Second paragraph refers to ' <i>locally indigenous plant species</i> '. Council considers that the word ' <i>locally</i> ' is superfluous as this term is the same as indigenous.	Remove locally from the second paragraph.
Table YoP/1 – Coastal Areas: Sites/Building Floor Levels Floor level height – Sheoak Flat	Policy error. Table YoP/1 incorrectly lists the minimum floor level height for buildings at Sheoak Flat as 2.45 AHD The site level height for Sheoak Flat is 3.2 AHD and thus the floor level height should be 3.45 AHD which is consistent with the Coast Protection Board requirements	Amend floor level height applying to Sheoak Flat from 2.45 AHD to 3.45AHD
Table YoP/2 – Building Setbacks from Road Boundaries	Duplicated policy. Table YoP/2 provides road setback distances for the various zones, however, these setback requirements are also listed within a number of zones. It is considered unnecessary to duplicate setback policy within the both the zone and Table YoP/2. In addition, building setbacks are also further addressed by General Design and Appearance Principles 17-20.	Remove reference to the following zones within the Table YoP/2: <ul style="list-style-type: none"> • Caravan and Tourist Park • Industry • Residential & Port Vincent Marina Policy Area 2 • Coastal Settlement • Settlement & Black Point Policy Area 2 • Rural Living

Table YoP/4 – Design Guidelines for Coastal Dwellings	Grammatical error. Item 3.1 relating to site coverage reads: Dwellings (exclusive of verandas, garages and carports) should not cover more <u>that</u> 35 per cent of the site upon which they are located.	Change 'more that' to 'more than'
The Map Reference Table Policy Area Maps	Grammatical error. The table lists Port Victoria Marina Policy Area 2, however, this should read Port Vincent Marina Policy Area 2.	Amend Port Victoria Policy Area 2 to Port Vincent Policy Area 2

COMMUNITY ENGAGEMENT PLAN

Not applicable

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Chief Executive Officer
- All Development Services Staff

In preparing this report, the following External Parties were consulted:

- Access Planning

POLICY IMPLICATIONS

Not Applicable

BUDGET AND RESOURCE IMPLICATIONS

No budget implications identified.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Minor risk of legal challenges as a result of the inconsistencies.

ATTACHMENTS

Nil

DIRECTOR DEVELOPMENT SERVICES

DA/ITEM 6.4

2. ACCESS ADVISORY WORKING PARTY MEETING MINUTES (File Ref: 9.24.1.1)

PURPOSE

To receive the Minutes of Council's Access Advisory Working Party held 22 January 2016.

RECOMMENDATION

That Council:

1. receive the Minutes of the Access Advisory Working Party held on 22 January 2016.
2. endorse the recommendation by the Access Advisory Working Party.

LINK TO STRATEGIC PLAN

Key Theme/s: Corporate Governance and Leadership
2. Organisational Efficiency and Resource Management
Strategic Goal/s: Continue to implement Council's Disability Action Plan

BACKGROUND

To keep Council informed of regular Access Advisory Working Party Meetings and to consider identified projects to meet the needs of people with disabilities.

DISCUSSION

Attached are the Minutes of the Access Advisory Working Party meeting held on 22 January, 2016.

Item 1.6 of the Minutes recommends the following motion be adopted:-

Brenda Bowman moved John Edwards Seconded

It is recommended that Council commit \$1,800 towards the associated works required to improve the access and egress to the Port Vincent Institute.

CARRIED

If Council endorse the above recommendation the total allocations to date for the 2015/2016 financial year is \$9,100. The remaining Budget is \$7,300 for future projects during the remainder of the 2015/2016 financial year.

COMMUNITY ENGAGEMENT PLAN

Level 2 – Consult with members of the Access Advisory Working Party

CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Director Development Services
- Operations Co-ordinator

In preparing this report, the following External Parties were consulted:

- Access Advisory Working Party
- Progress Associations

POLICY IMPLICATIONS

Yorke Peninsula Council Disability Plan.

BUDGET AND RESOURCE IMPLICATIONS

Consistent with the 2015/2016 budget allocation.

RISK/LEGAL/LEGISLATIVE IMPLICATIONS

Disability Discrimination Act

Council has adopted a Disability Action Plan to ensure that people with disabilities can access Council functions, facilities and services.

ATTACHMENTS

Attachment 1: Minutes of the Meeting held 22 January 2016.



Yorke Peninsula Council

Minutes of the Meeting of the Access Advisory Working Party

Held on Friday 22 January 2016
In the Council Chambers
57 Main Street Minlaton commencing at 1.30pm
(Subject to confirmation)

ITEM 1

1.1 WELCOME BY CHAIRPERSON

Chairperson Cr Alan Headon welcomed everyone to the meeting and declared the meeting open at 1:34pm.

1.2 PRESENT

Alan Headon (Port Clinton Progress Assoc), Jane Lavery (Warooka Progress Assoc), Ann Brown (Stansbury), John Edwards (Edithburgh Progress Assoc), Pam Headon (Port Clinton Progress Assoc), Bill Fraser (Bluff Beach Community Group), D'Arcy Button (Minlaton Progress Assoc), Beth Fairlie (Port Vincent Progress Assoc), John Franke (Yorke Progress Assoc), Brenda Bowman (Ardrossan Progress Assoc).

IN ATTENDANCE

Roger Brooks	Director Development Services
Nick Hoskin	Operations Coordinator
Shona Emery	Minute Secretary
Maddy Pulling	EA to Director Development Services

1.3 LEAVE OF ABSENCE

Nil

1.4 APOLOGIES

Bronte Crisp (Foul Bay Progress Assoc), Peter Riggs, Kerry Daws (Edithburgh Progress Assoc)

1.5 MINUTES OF THE PREVIOUS MEETING

Ann Brown moved John Edwards seconded

That the minutes of the Access Advisory Working Party meeting held on Friday 23 October 2015, as circulated, be confirmed as a true record.

CARRIED

1.6 MATTERS ARISING FROM MINUTES

1. Individual updates on projects allocated funding

1.1 Footpath access ramps on Charles Street, Yorketown

This project has been completed.

1.2 Disabled parking & ramp access at Point Turton Hall

This project has been completed.

1.3 Yorketown access & egress ramps at Yorketown Hospital

This project has not yet commenced.

1.4 Access Ramp at Yorketown Senior Citizens Hall

This project has been completed.

1.5 Price Footpath Access Ramps x 2

This project has been completed.

1.6 Port Vincent Institute Access Project

Nick Hoskin advised of a cost of \$1800 for this project.

Brenda Bowman moved John Edwards seconded

It is recommended that Council commit \$1800 towards the associated works required to improve the access and egress to the Port Vincent Institute.

CARRIED

1.7 Edithburgh War Memorial Crossover Ramp Widening

This project has been completed.

1.8 Footpath Concerns – Minlaton – Update from Roger

Mayor Ray Agnew, Nick Hoskin and Roger Brooks inspected and identified uneven surfaces. The consensus was it would be difficult to get the gradients to comply with Australian Standards. The project would be costly and beyond the Working Parties financial capacity. Roger suggested the best option would be to install a crossover in the vicinity of the bakery. Nick Hoskin to advise of costs to install ramps near the bakery at the next meeting.

2. Other Matters Arising

2.1 Main Street Minlaton – Footpath Compliance

Refer to 1.8

2.2 Pine Trees at Yorketown Post Office

No update at this stage and the Post Office are consulting with SA Power Networks. As no action is required from the Access Advisory Working Party at this stage this agenda item will be removed.

2.3 Maitland list of Crossover Ramps required

Arty Glazbrook is to provide a list of locations of crossover ramps required around Maitland. As Mr Glazbrook was not in attendance this item will be deferred to next meeting.

2.4 Signage & Access issues at Maitland public toilets

Signage has been erected. Access areas continue to have issues. Nick Hoskin to check access point issues and report back at next meeting.

1.7 MATTERS REFERRED BY COUNCIL

Nil

1.8 PRESIDING MEMBER'S REPORT

Nil

ITEM 2 CORRESPONDENCE

2.1 Access Ramps at Port Clinton

Will be completed in the near future.

ITEM 3 GENERAL BUSINESS

John Edwards advised that a recent report reflected that Yorke Peninsula has inadequate disabled and access facilities within the holiday tourism sector. John suggested that Working Party members should consider identifying ways to make small improvements within our communities and townships to enhance the tourism facilities for the disabled.

Roger advised that \$9100 remains in the budget with \$1800 to be allocated to Port Vincent Institute Access project. This would reduce the budget surplus to \$7300. Roger suggested that the Working Party should identify projects and come to the next meeting and advise or request any works that could be undertaken in order to utilise budget surplus.

Brenda Bowman discussed the footpath on Fifth Street, Ardrossan – she stated the footpath is in disarray; cars are driving on the footpath and causing further damage. Chairperson Headon confirmed works are in the budget allocation and this is not a project suitable for the Access Advisory Working Party.

Nick Hoskin suggested allocating the budget surplus of \$7,300 on crossovers.

Beth Fairlie advised that the picnic tables and chairs under the wharf shelter in Port Vincent are inaccessible for disabled/wheelchair access due to the height of the curbing that borders the shelters. Chairperson Headon advised that the Port Vincent Progress Association should formally request Council to undertake these works and in the meantime Nick Hoskin will determine cost and report back at next meeting.

ITEM 4 NEXT MEETING

22 April 2016 at 1.30pm

ITEM 5 CLOSURE

The meeting closed at 2.22pm

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Chairperson – Mr Alan Headon
Friday, 22 April 2016