



Agriculturally rich~Naturally beautiful

Yorke Peninsula Council

NOTICE OF MEETING

Notice is hereby given that the next ordinary meeting of Council
will be held on Wednesday 12th November 2014,
in the Council Chambers,
57 Main Street, Minlaton commencing at 5.30pm

Andrew Cameron
CHIEF EXECUTIVE OFFICER

A G E N D A

- | | |
|--------|---|
| ITEM 1 | <u>YORKE PENINSULA COUNCIL</u> |
| 1.1 | <u>Welcome by Mayor</u> – meeting declared opened |
| 1.2 | <u>Opening Prayer</u> |
| 1.3 | <u>Present</u> |
| 1.4 | <u>Leave of absence</u>
Nil |
| 1.5 | <u>Apologies</u> |

1.6 Conflict of Interest

CONFLICT OF INTEREST

Elected Members are reminded of the requirements for disclosure by Members of direct or indirect pecuniary benefit or detriment and non-pecuniary benefit or detriment in accordance with Section 73 of the Local Government Act in items listed for consideration on the Agenda. Section 74 of the Local Government Act 1999 requires that Elected Members declare any interest and provide full and accurate details of the relevant interest to the Council prior to consideration of that item on the Agenda.

Each Member of a Council has a duty to vote at all meetings unless excepted by legislation.

The major exception being where a Member has a conflict of interest.

1.7 Minutes of previous meeting – for confirmation
Council meeting held on Wednesday 8th October at 5.30pm

1.8 Motions on Notice
Nil

1.9 Questions on Notice
Nil

1.10 Questions without Notice

1.11 Petitions
Nil

ITEM 2 MAYOR Pages 4 - 5
1. Monthly Report from Mayor Agnew

ITEM 3 COUNCILLORS' REPORT
Nil

ITEM 4 **INFORMATION AGENDA** Page 6

4.1 Items for exclusion

4.2 Receipt of Information Reports

4.3 Chief Executive Officer Pages
1. CEO Activities 7
2. Election Results and Oath of Office 8
3. CEO Update 9 - 19
4. Action Listing Reporting 20 - 23
5. EPA Consultation 24 - 35

4.4 Corporate and Community Services Pages
1. Audit Committee Minutes – 24th June 2014 36 - 41
2. Audit Committee Minutes – 16th September 2014 42 - 48

3.	Audit Committee Minutes – 27 th October 2014	49 - 53
4.	Art Committee Minutes – 11 th August 2014	54 - 57
5.	Art Committee Minutes – 1 st September 2014	58 - 61
4.5	<u>Assets and Infrastructure Services</u>	Pages
1.	Construction and Maintenance Works	62 - 64
4.6	<u>Development Services</u>	Pages
1.	Development Assessment Panel Membership	65
2.	Inspectoral – Activity Report	66
3.	Environmental Health Activity Report	67 - 68
4.	Development Applications Decisions	69 - 75
5.	Wastewater System Application Decisions	76 - 78
6.	Bluff Beach DPA	79 - 80
ITEM 5	<u>VISITORS TO THE MEETING</u>	
	Nil	
ITEM 6	<u>DEBATE AGENDA</u>	Page 81
6.1	<u>CHIEF EXECUTIVE OFFICER</u>	
1.	2013-2014 Annual Financial Statements	82 - 128
2.	Annual Report 2013-2014	129
3.	Appointment of Deputy Mayor	130
4.	Appointment to Council Committees	131 - 132
5.	Future Meeting Arrangements	133
6.2	<u>CORPORATE AND COMMUNITY SERVICES</u>	Pages
1.	Financial Report	134 - 135
6.3	<u>ASSETS AND INFRASTRUCTURE SERVICES</u>	
	Nil	
6.4	<u>DEVELOPMENT SERVICES</u>	Pages
1.	Authorisation Land Management Agreement	136 - 147
2.	Access Advisory Committee Meeting minutes	148 - 152
ITEM 7	<u>GENERAL BUSINESS</u>	
	Council has resolved that an Agenda Item “General Business” be included on the Council Agenda to enable members to raise matters of a minor nature for action by the Administration, or to call for reports.	
ITEM 8	<u>CONFIDENTIAL AGENDA</u>	
	Nil	
ITEM 9	<u>NEXT MEETING</u>	
	Wednesday 10 th December 2014 (to be confirmed)	
ITEM 10	<u>CLOSURE</u>	

MAYOR

IA/ITEM 2

MONTHLY REPORT (File Ref:9.24.1.1)

INTRODUCTION

To keep Elected Members updated on Mayoral activities during the month of October 2014.

RECOMMENDATION

That the report be received.

COMMENT

5 th October	Mayoress Claudia and I attended the official re-opening of the renovations for the Port Clinton Community and Sports Club Inc by Steven Griffiths MP, I also congratulated the Club on behalf of the Council and community.
10 th October	The Executive of the CLGR held expression of Interest Interviews with consultants for the Future Directions Review of the Central Local Government Region. This full day session was held in the Prospect Council Offices.
12 th October	Performed the official opening ceremony and took part in the traditional sail past for the Port Vincent Sailing Club Inc..
17 th October	Conducted a Citizenship Ceremony in the Council Chambers at Minlaton, for Mr Simon and Mrs Margarethe Gaisford from Maitland and Mark Sullivan from Marion Bay. Attended the retirement and farewell reception for Mayor Brian Hurn OAM held in the Barossa Council Chamber.
18 th October	Mayoress Claudia and I were invited guests to welcome Westminster School Boarder Parents to Yorke Peninsula for their weekend visit, this included a luncheon at the Location Café at Edithburgh. Xavier Agnew son of Greg and Deb Agnew is the School Captain. Mayoress Claudia and I attended the Celebration of Employment Awards with the winner Kristian Whittaker being announced, Kristian is a jointly funded Star Club Field Officer for the YP Council's Alliance – a well deserved award.
24 th October	Second Interviews were held for the Central Local Government Region expression of Interest for a future direction of the Central Region Subsidiary. Attended and spoke on behalf of the CLGR group of Councils at the farewell reception for Mayor James Maitland held in Wakefield Regional Council Chamber Balaklava.
27 th October	Provided a welcome to Yorke Peninsula at Oakwood Red Poll Stud of R.M. Wilson and Son Brentwood.(Alan is a long

30th – 31st October

time school friend), for a group of Red Poll enthusiastic breeders as part of their Australia wide Red Poll Study Tour.

Attended the Audit Committee Meeting as an observer.

Along with CEO Andrew Cameron we met with Wendy Campana CEO of the Local Government Association in relation to various matters.

Attended the Norman Waterhouse Symposium as part of the LGA event.

Attended the LGA Annual General Meeting including the AGM Dinner at the Adelaide Oval, where the Local Government Association Workers Compensation Scheme Awards were presented. I am pleased to advise you that Yorke Peninsula Council were announced the major winners for best practice in Work health and Safety for the 'weed spray vehicle innovation' project undertaken by Ian Mordaunt and Stephen Preuss (the vehicle operator) from the Yorketown Depot.

CLGR Executive meeting with LGA CEO Wendy Campana



Ian was very thrilled with the win! Congratulations.

In the evening we were guests at the MMAC Youth Theatre & Performing Arts School production of Lucky – an outstanding production by all concerned particularly the young performers.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Not applicable.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Not applicable.

INFORMATION

AGENDA

CHIEF EXECUTIVE OFFICER

IA/ITEM 4.3

1. CEO ACTIVITIES REPORT (File Ref:9.24.1.1)

INTRODUCTION

To keep Elected Members informed of other meetings and activities during the month of October 2014.

RECOMMENDATION

That the report be received.

COMMENT

4 th October	CEO's Forum – Clare
7 th – 24 th October	Annual Leave
28 th October	Ardrossan Trust and Hospital Board meeting
30 th – 31 st October	Along with Mayor Agnew we met with Wendy Campana, CEO of the Local Government Association in relation to various matters Attended the LGA Annual General Meeting and Dinner with the Mayor. Attended LGMA Annual General Meeting and inducted as the President elect.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Not applicable.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Not applicable.

CHIEF EXECUTIVE OFFICER

IA/ITEM 4.3

2. ELECTION RESULTS AND OATH OF OFFICE (File Ref: 9.24.1.1)

INTRODUCTION

To provide Council with a summary of the results of the November 2014 local government election and to undertake the oath of office swearing in of Elected Members.

RECOMMENDATION

That the report be received.

COMMENT

Until Mayor Agnew undertakes the oath of office it is my responsibility as the Chief Executive Officer to open and conduct the meeting.

Following Mayor Agnew undertaking his oath of office in accordance with Section 60 of the Local Government Act 1999, he will take over the Chair and preside over the swearing in of all Elected Members and the business on the Agenda placed before the meeting.

At the time of writing this report the vote count is yet to be undertaken, with an expectation that the final declaration on the results of the election to be received late on Tuesday 11th November 2014.

I extend my personal congratulations to those Elected Members who have successfully been returned to office for a further term and I also extend a special welcome to newly Elected Members who join the Council for the first time in 2014.

I look forward to a positive and productive working relationship between Elected Members and Council staff to ensure the best possible outcomes for the community.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government Act 1999

Strategic Plan

Key Theme: Corporate Governance and Leadership
1. Progressive Communities through Strategic Planning

Strategic Goal: 1.1 Strong, proactive leadership

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Not applicable.

CHIEF EXECUTIVE OFFICER

IA/ITEM 4.3

3. CHIEF EXECUTIVE OFFICER UPDATE (File Ref:9.24.1.1)

INTRODUCTION

To provide Elected Members with an update on a variety of matters requiring consideration or attention.

RECOMMENDATION

That the report be received.

COMMENT

Major Council Activities

There are currently two key major activities being undertaken by Council being the Walk the Yorke Leisure and Recreational Trail and the Maitland Office Accommodation upgrade. More details regarding these two major projects will be provided to Elected Members during the initial induction days planned for Thursday 12th November and Friday 14th November. There will also be an opportunity for Elected Members to undertake a site visit to the Office project during the induction program.

Council's Training and Development Policy

Council has always been committed to the principles of 'professional development and life-long learning' for both staff and Elected Members and encourages attendance at appropriate and relevant training and development activities. Council currently has an Elected Members Training and Development Policy PO135 which was adopted in April 2013. The Local Government (Governance) Amendment Bill 2014 passed through Parliament on Tuesday 28th October 2014 and will commence on proclamation. The Bill contains the power to make Regulations to introduce mandatory training requirements for Council Members.

Elected Members Induction Program

A proposal to undertake two days induction for the newly Elected Council has been planned for Thursday 13th and Friday 14th November, all Elected Members are encouraged to attend. During the induction program there will be an opportunity for some site visits to Council Offices, Depots and current projects.

Elected Members will be provided with information packs that will be distributed at the Induction Training containing relevant policies, information sheets and other information to support Elected Members in undertaking their duties.

Elected Members Mandatory Code of Conduct

In September 2013 the Independent Commissioner against Corruption Act was implemented and this change to legislation also implemented a Mandatory Code of Conduct for Elected Members. A copy of the Mandatory Code of Conduct will be provided to Elected Members in their information packs.

Review of Council Policies

Elected Members will be required to undertake a review of Council policies in the coming months, some have identified requirements and timeframes in relation to the new Council, updated policies will be presented to Council as they fall due for review.

Council Members Allowances

Elected Members allowances are determined by an independent Remuneration Tribunal for all local government agencies within South Australia. The determination for 2014 was released by the Tribunal on 31 July 2014 (copy attached) for your information.

Yorke Peninsula Council is part of Group 3 with the current Elected Member allowance set at \$12,800 payable at the completion of each quarter. There is also provision for a time travel payment for Elected Members based on travel distances from the Council's Principal Office located at Maitland.

Matters Lying on the Table

There are no matters lying on the table from the previous term of Council that would lapse on the commencement of the new Council term.

Lodgement of Primary Returns for New Elected Members

All newly Elected Members are required to complete a Primary Return for Council Members within 6 weeks of the Election. Forms and the guidelines for completion will be provided to affected Elected Members at the induction training. Completed forms will need to be returned to the Chief Executive Officer prior to 20th December 2014.

Campaign Donation Return Forms

All nominees for the Council Elections are required to complete a campaign donation return form and return it to the Chief Executive Officer within 30 days of the conclusion of the election, whether you have received any donations or not. Completed forms will need to be returned prior to Monday 8th December 2014.

Contact Details and requirements for Notices, Agenda and other Business Documents

Elected Members are encouraged to utilise electronic equipment provided for access to Council Meeting Agendas, Notices and other business documents. Further details about equipment to be provided will be available during the induction program.

Members Access to Documents – Arrangements for Requests

Elected Members are provided with all relevant documentation required to undertake their duties efficiently and effectively. Elected Members are encouraged to contact the relevant Departmental Director in relation to any issues brought to them via ratepayers for information and support. A copy of Policy PO015 Code of Practice for Access to Council Meetings and documents will be provided to Members.

Relevant Policies affecting Elected Members (including Public Speaking and Media)

All relevant policies affecting Elected Members including the Mandatory Code of Conduct will be provided during the induction program.

Elected Members are reminded that the adopted Council policy in relation to Public Speaking and Media is that Elected Members will speak publicly or to the media on behalf of Council only if authorised to do so by the Mayor or Chief Executive Officer.

Council's Financial Auditor

The Council's Financial Auditor was appointed following a tender process for a five (5) year term commencing on 1 November 2012. Jim Keogh of Dean Newbery & Partners is the appointed Auditor at this time.

Meeting Procedures

In accordance with Regulation 6 of the Local Government Procedures at Meetings Regulations which govern the conduct of meetings of Council, there is an opportunity for Council to implement a Code of Practice for discretionary procedures. Currently Council does not have any discretionary procedures in place and meetings are governed by the existing regulations.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government Act 1999

Strategic Plan

Key Theme: Corporate Governance and Leadership
1. Progressive Communities through Strategic Planning

Strategic Goal: 1.1 Strong, proactive leadership

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Not applicable.



**Local Government Association
of South Australia**

Council Members Allowances - Remuneration Tribunal Determinations 2014 - Circular 31.8

To	Chief Executive Officer Elected Members Finance and Accounting Staff Governance Officers	Date	31 July 2014
Contact	Amanda Harfield Email: amanda.harfield@lga.sa.gov.au		
Response Required	No		
Summary	The Remuneration Tribunal has today released its determinations on Council Members' allowances. The determinations are available on the link below.		

The Remuneration Tribunal has today released its determinations on Council Members' allowances. The determinations are available on the links below. There are two determinations, one for the Adelaide City Council pursuant to section 24 of the City of Adelaide Act 1998, and one pursuant to section 76 of the Local Government Act 1999 for other Councils.

The determination for the Adelaide City Council is as follows:

- The annual allowance for a Member of the Adelaide City Council will be \$24,000.
- The annual allowance for the Lord Mayor will be \$165,000.
- An additional allowance in the form of a sitting fee has been introduced for a Councillor who is a Presiding Member of a committee other than a prescribed committee, at the rate of \$250 per meeting limited to an aggregate amount of \$1,500 per annum.
- The annual allowance for the Deputy Lord Mayor will be equal to one and half times the annual allowance for a Councillor of the Adelaide City Council.
- The annual allowance for a Councillor (other than the Deputy Lord Mayor) who is the Presiding Member of a prescribed committee or more than one prescribed committees established by the Adelaide City Council will be equal to one and a quarter times the annual allowance for Councillors.
- The determination of allowances for other Councils is based on six (previously five) Council groupings, set out in Appendix 1 of the determination. A new Group, Group 1A, has been established.

The annual allowances for Councillors' who are not Principal Members, Deputy Mayors/Deputy Chairpersons or Presiding Members of a prescribed committee, are determined according to which group the Council is allocated:

Group 1A - \$21,500
 Group 1B - \$19,000
 Group 2 - \$15,900
 Group 3 - \$12,800
 Group 4 - \$9,100
 Group 5 - \$5,700

An additional allowance in the form of a sitting fee has been introduced for a Councillor who is the presiding member of a committee (other than the Principal Member or Deputy Principal Member, Chairperson or Deputy Chairperson or a Presiding Member of a prescribed committee) at the following rates:


Groups 1A and 1B - \$200 per meeting limited to an aggregate amount of \$1,200 per annum
 Groups 2 and 3 - \$150 per meeting limited to an aggregate amount of \$900 per annum
 Groups 4 and 5 - \$100 per meeting limited to an aggregate amount of \$600 per annum.

Principal Members' allowances are determined as being equal to 4 times the allowance for Councillors of that Council.


Deputy Mayors', Deputy Chairpersons' and Presiding Members' of prescribed committees allowances are determined as being equal to one and a quarter times the allowance for a Councillor of that Council.

Travel time payments are also included in the determination and the payments are calculated on whether a Councillor is required to travel 30kms or more, 50 kms or more, or 100kms or more. This payment is only available to non-Metropolitan Councils, a list of which is available at Appendix 2 of the determination.

[Determination - Local Council Allowances](#)  (2485 kb)

[Determination - Adelaide City Council Allowances](#)  (1137 kb)

[Report - local Council allowances](#)  (3196 kb)

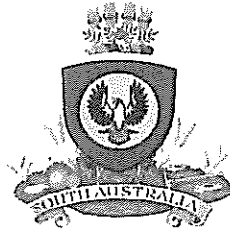
[Report - Adelaide City Council allowances](#)  (3229 kb)

If you would like further information, please contact Amanda Harfield on amanda.harfield@lga.sa.gov.au



GPO Box 2693, Adelaide SA 5001 | Phone: 8224 2000 | Fax: 8232 6336 | Enquiries: lqasa@lga.sa.gov.au

This is a printer friendly version of the following web page:- <http://www.lga.sa.gov.au/page.aspx?c=45114>



Determination 7 of 2014

THE REMUNERATION TRIBUNAL DETERMINATION OF
ALLOWANCES FOR MEMBERS OF LOCAL GOVERNMENT COUNCILS

1. SCOPE OF DETERMINATION

The Remuneration Tribunal is given jurisdiction under section 76 of the *Local Government Act 1999* (the Act), to determine the allowance payable to an elected member of a Local Government Council. Section 76 of the Act requires the Tribunal to make a determination on a 4 yearly basis before the day that is 14 days before the day on which nominations close for each periodic election for councils held under the *Local Government (Elections) Act 1999*. Section 76(3) provides that;

The Remuneration Tribunal must, in making a determination under this section, have regard to the following:

- (a) the role of members of council as members of the council's governing body and as representatives of their area;*
- (b) the size, population and revenue of the council, and any relevant economic and social factors in the council area;*
- (c) the fact that an allowance under this section is not intended to amount to a salary for a member;*
- (d) the fact that an allowance under this section should reflect the nature of a member's office;*
- (e) the provisions of this Act providing for the reimbursement of expenses of members.*

Section 76(4) provides that "without derogating from the operation of subsection (3), the allowances to be determined under this section will be taken to be in the nature of a fee under the definition of remuneration in the *Remuneration Act 1990*".

Section 76(7) provides that "the rates of allowances may vary from office to office, and council to council".

This Determination applies to the members of a council in accordance with the Act, but does not apply to members of the Adelaide City Council.

2. INTERPRETATION

In this Determination, unless the contrary appears:

"Committee" means a committee established by a council in terms of section 41 of the Act.

"Councillor" means a person appointed or elected as a member of a local government council under the Act.

"Principal Member" means a principal member under the Act.

"Prescribed Committee" means for the purposes of this determination, a committee that endures, irrespective of whether the council has assigned any particular work for the committee to perform and assists the council or provides advice to the council in any of the following areas or any combination thereof:

- Audit
- Chief Executive Officer performance review
- Corporate services
- Finance
- Governance
- Infrastructure and works
- Risk management
- Strategic planning and development

3. ALLOWANCES

3.1 Councillors

3.1.1 The annual allowance for a councillor who is not a principal member, deputy mayor, deputy chairperson or presiding member of a prescribed committee will be as follows:

Council Group	\$ per annum
Group 1A	\$21,500
Group 1B	\$19,000
Group 2	\$15,900
Group 3	\$12,800
Group 4	\$9,100
Group 5	\$5,700

3.1.2 Council Groups are provided in Appendix 1.

3.2 Principal Members

The annual allowance for principal members of a local government council will be equal to four (4) times the annual allowance for councillors of that council.

3.3 Deputy Mayor, Deputy Chairperson or Presiding Member of a Committee

3.3.1 The annual allowance for a councillor who is a deputy mayor or deputy chairperson, or the presiding member of a prescribed committee or more

than one prescribed committees established by a council, will be equal to one and a quarter (1.25) times the annual allowance for councillors of that council.

3.3.2 An additional allowance in the form of a sitting fee is payable to a councillor (other than the principal member or deputy principal member, chairperson or deputy chairperson or a presiding member of a prescribed committee) who is the presiding member of a committee, that is not a prescribed committee, at the following rates:

3.3.2.1 where the councillor is a member of a council in Group1A or Group1B; an allowance of \$200 per meeting limited to an aggregate amount of allowance of \$1,200 per annum;

3.3.2.2 where the councillor is a member of a council in Group 2 or Group 3; an allowance of \$150 per meeting limited to an aggregate amount of allowance of \$900 per annum;

3.3.2.3 where the councillor is a member of a council in Group 4 or Group 5; an allowance of \$100 per meeting limited to an aggregate amount of allowance of \$600 per annum.

4. TRAVEL TIME ALLOWANCE FOR MEMBERS OF NON-METROPOLITAN COUNCILS

4.1 An allowance of \$336 per annum will be payable to council members, excluding principal members, whose usual place of residence is within the relevant council area and is located **at least 30 kms but less than 50 kms** from that council's principal office, via the most direct road route:

4.2 An allowance of \$560 per annum will be payable to council members, excluding principal members, whose usual place of residence is within the relevant council area and is located **at least 50 kms but less than 100 kms** from that council's principal office, via the most direct road route:

4.3 An allowance of \$1,120 per annum will be payable to council members, excluding principal members, whose usual place of residence is within the relevant council area and is located **100 kms or more** from that council's principal office, via the most direct road route:

4.4 The non-metropolitan council members travel time allowance will be payable in addition to any entitlement to reimbursement of expenses actually incurred.

4.5 A list of the non-metropolitan councils to which this payment applies is provided in Appendix 2.

5. DATE OF OPERATION

5.1 The allowances prescribed in this Determination are operative from the first ordinary meeting of the Council held after the conclusion of the 2014 local government elections in accordance with section 76(8) of the *Local Government Act 1999*.

- 5.2 Pursuant to sections 76(9) and 76(15) of the *Local Government Act 1999*, the allowances set out in this Determination, including the aggregate amounts specified at 3.3.2 herein, will be adjusted annually on the first, second and third anniversaries of the 2014 local government elections to reflect changes in the Consumer Price Index as defined at section 76(15).



D R Prior
PRESIDENT



D J Smythe
MEMBER

28 July 2014

Appendix 1 – Council Groups

GROUP 1A
City of Charles Sturt
City of Onkaparinga
City of Port Adelaide Enfield
City of Salisbury

GROUP 1B
City of Holdfast Bay
City of Marion
City of Mitcham
City of Playford
City of Tea Tree Gully
City of West Torrens

GROUP 2
Adelaide Hills Council
Alexandrina Council
Barossa Council
Campbelltown City Council
City of Burnside
City of Mount Gambier
City of Prospect
City of Norwood Payneham and St Peters
City of Unley
City of Whyalla
District Council of Mount Barker
Port Augusta City Council
Rural City of Murray Bridge
Town of Gawler

GROUP 3
Berri Barmerra Council
City of Port Lincoln
City of Victor Harbor
Clare and Gilbert Valleys Council
District Council of Loxton Waikerie
District Council of The Copper Coast
District Council of Yorke Peninsula
Light Regional Council
Mid Murray Council
Naracoorte Lucindale Council
Port Pirie Regional Council
Tatiara District Council
Wattle Range Council

GROUP 4
Corporation of the Town of Walkerville
District Council of Coorong
District Council of Grant
District Council of Lower Eyre Peninsula
District Council of Mallala
District Council of Yankalilla
District Council of Renmark Paringa
Kangaroo Island Council
Northern Areas Council
Regional Council of Goyder
Wakefield Regional Council

GROUP 5
District Council of Barunga West
District Council of Ceduna
District Council of Cleve
District Council of Coober Pedy
District Council of Elliston
District Council of Franklin Harbour
District Council of Karoonda East Murray
District Council of Kimba
District Council of Mount Remarkable
District Council of Orroroo Carrieton
District Council of Peterborough
District Council of Robe
District Council of Streaky Bay
District Council of Tumby Bay
Flinders Ranges Council
Kingston District Council
Southern Mallee District Council
Wudinna District Council

Appendix 2 – Non – Metropolitan Councils

Adelaide Hills Council	District Council of Renmark Paringa
Alexandrina Council	District Council of Robe
Berri Barmerra Council	District Council of Streaky Bay
Barossa Council	District Council of The Copper Coast
City of Whyalla	District Council of Tumby Bay
Clare and Gilbert Valleys Council	District Council of Yankalilla
District Council of Barunga West	District Council of Yorke Peninsula
District Council of Ceduna	Flinders Ranges Council
District Council of Cleve	Kangaroo Island Council
District Council of Coober Pedy	Kingston District Council
District Council of Coorong	Light Regional Council
District Council of Elliston	Mid Murray Council
District Council of Franklin Harbour	Naracoorte Lucindale Council
District Council of Grant	Northern Areas Council
District Council of Karoonda East Murray	Port Augusta City Council
District Council of Kimba	Port Pirie Regional Council
District Council of Lower Eyre Peninsula	Regional Council of Goyder
District Council of Loxton Waikerie	Rural City of Murray Bridge
District Council of Mallala	Southern Mallee District Council
District Council of Mount Barker	Tatiara District Council
District Council of Mount Remarkable	Wakefield Regional Council
District Council of Orroroo Carrieton	Wattle Range Council
District Council of Peterborough	Wudinna District Council

CHIEF EXECUTIVE OFFICER

IA/ITEM 4.3

4. ACTION LISTING REPORT (File Ref: 9.24.1.1)

INTRODUCTION

To keep Elected Members updated on the status of the Action Listing.

RECOMMENDATION

That the report be received.

COMMENT

The Action List included in the Council Agenda each month will incorporate action items from Council along with the current status.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government Act 1999

Strategic Plan

Key Theme: Corporate Governance and Leadership
2. Organisational Efficiency and Resource Management

Strategic Goal: 2.4 Effective Risk Management

Yorke Peninsula Council's Risk Management Framework

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Important issues of legislative compliance and best practice risk management principles underpin Council's action list and the associated due dates.

COUNCIL MEETING 12th November 2014

Action List

Responsible Officer	Agenda Item Number	Task	Due Date	Status
Director Corporate & Community Services	10 th Aug 10 Item 20.4	Advise the Dept of Environment and Natural Resources that Council wish to Relinquish Care and Control of Crown Land Lot 88 Main Street Curramulka CR 5856/772	As soon as DEWNR responds	Underway - DEWNR advised, no response to date
9 th November 2011				
Director Corporate and Community Services	DA/CCS/R8	Organise for lease to be established for Yorketown Progress Association for the former Lions Clubrooms	As soon as Ministerial approval is granted	Completed
22 nd January 2014				
Director Corporate and Community Services	DA/CCS/R4	Organise Land Only lease for Balgowan Camping Ground	As soon as Ministerial approval is granted	Waiting on consent
14 th May 2014				
Director Assets & Infrastructure Services	DA/AIS/R2	Organise to have the following documents signed and sealed Ardrossan Area School for Ardrossan Stormwater Harvesting Project	June 2014	School currently reviewing documentation
Director Assets & Infrastructure Services	DA/AIS/R3	Organise to have the following documents signed and sealed for the Walk the Yorke Leisure Trail with the State Government and private landholders	July 2014 – ongoing for duration of project	Awaiting response from the Crown and private landowners.
13 th August, 2014				
Director Corporate & Community Services	DA/CCS/R4	Grant a five year lease with a five year right or renewal to Edithburgh Progress Association for the purpose of installing a RV dump point.	September/October 2014	Lease granted however report to December Council meeting for PC outcome on redesignation to Category 3 to accommodate dump point

				installation
Director Corporate & Community Services	DA/CCS/R6	Seek Ministerial approval for the revocation of the Community Land classification to accommodate the necessary requirements for the Minister for Emergency Services to build a new Country Fire Service station at Pt Victoria	October 2014	Underway
10 th September 2014				
Director Assets & Infrastructure Services	DA/AIS/R1	Organise for the Mayor and CEO to sign and seal the contract for Transpacific Industries for the management of Resource Recovery Centres	September 2014	Contract currently with Transpacific for signing
Director Development Services	DA/DS/R2	Organise Gazette Notice for naming of public road Cardigan Castle Circuit at Port Victoria	September 2014	Completed
8 th October 2014				
CEO	DA/CEO/R1	Return the LG Finance Authority ballot paper prior to the deadline	October 2014	Completed
CEO	DA/CEO/R2	Advise the Hillside CCG that Council has nominated Cr Stock as their representative to the committee	October 2014	Completed
Director Corporate and Community Services	DA/CCS/R2	Organise for the rates relief policy to be included in the policy manual and on Council's website	October 2014	Completed
Director Assets and Infrastructure Services	DA/AIS/R1	Advise the Management Accountant to include the new fee in the fees and charges register	October 2014	Completed
Director Development Services	DA/DS/R2	Notify DEWNR of Council's support for the revocation of Pt Section 646, Hd of Melville provided the facility by NBN Co is	October 2014	Completed

		located approximately 20 metres NW of the current proposed site		
CEO	GB	The Acting CEO to contact NBN Co to find out about the omission of Stansbury, Port Vincent and Ardrossan from the roll out	October 2014	Completed

CHIEF EXECUTIVE OFFICER

IA/ITEM 4.3

5. EPA CONSULTATION (File Ref: 9.24.1.1)

INTRODUCTION

To update Elected Members on consultation undertaken by the Environment Protection Authority Board and provide a copy of the summary report (copy attached).

RECOMMENDATION

That the report be received.

COMMENT

The Environment Protection Authority has recently undertaken consultation with local government representatives and as a result has prepared a summary report in relation to the consultation.

The summary report has been included in the Agenda for Elected Members information (copy attached).

The EPA will continue to be in contact with local government agencies with further advice and information on the progress of the actions arising from the consultation.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Environment Protection Act

Strategic Plan

Key Theme: Corporate Governance and Leadership
1. Progressive Communities through Strategic Planning

Strategic Goal: 1.2 Knowledgeable and skilled decision makers

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Not applicable.

EPA Board

Local government consultation 2014 summary report

EPA Board

Local government consultation 2014 summary report

For further information please contact:

Information Officer
Environment Protection Authority
GPO Box 2607
Adelaide SA 5001

Telephone: (08) 8204 2004

Facsimile: (08) 8124 4670

Free call (country): 1800 623 445

Website: <www.epa.sa.gov.au>

Email: <epainfo@epa.sa.gov.au>

ISBN 978-1-921495-59-5

October 2014

© Environment Protection Authority

This document may be reproduced in whole or part for the purpose of study or training, subject to the inclusion of an acknowledgment of the source and to it not being used for commercial purposes or sale. Reproduction for purposes other than those given above requires the prior written permission of the Environment Protection Authority.

Contents

Summary	Error! Bookmark not defined.
1 Welcome and overview by the Presiding Member Mia Handshin	1
2 Key issues, planning and EPA relationship with local government by Chief Executive Tony Circelli	3
3 Feedback from Local Government Association Chief Executive Officer Wendy Campana	5
4 Discussion on planning, co-regulation and local government as regulated	6
Appendix 1 Participants	8

1 Introduction

This report summarises the proceedings of the local government consultation convened by the Board of the Environment Protection Authority (EPA) on 16 July 2014. The agenda for discussion included: planning, co-regulation and local government as regulated.

The local government consultation is just one part of the EPA Board's stakeholder consultation program for 2014. This year, the Board separated the stakeholders into three discrete sectors (business, environment and community groups and local government) for consultation.

All of these discussions assist the EPA, its Board and the Minister for Sustainability, Environment and Conservation to assess the views of interested bodies on matters related to the operation of the *Environment Protection Act 1993* and protection of the environment.

The EPA Board acknowledges the important contribution of participants at the consultation. (A list of participants is on [Appendix 1](#)).

This consultation provided valuable feedback and a number of suggestions to be considered and actioned by the EPA.

Those present at the consultation agreed that:

- Information gathered from the consultation would be compiled into a report and distributed to participants.
- The Board would also put in place an annual process of engagement with senior local government members.
- The annual engagement session will identify any issues that can be further progressed between the EPA and Local Government Association (LGA) throughout the year.
- The EPA will work with local government to formalise a communication protocol in relation to environmental incidents.

2 Welcome and overview by the Presiding Member Mia Handshin

The EPA Board acknowledges that it is meeting on the traditional Country of the Kurna people of the Adelaide Plains and pays respect to Elders, past and present. The Board recognises and respects their cultural heritage, beliefs and relationship with the land, and acknowledges that they are of continuing importance to the Kurna people living today.

Ms Handshin, extended a welcome to attendees and introduced Board Members.

She explained that traditionally the Board had engaged with all stakeholder sectors at its annual round-table conference however this year's consultation program has an issue/sectoral focus in order to give Board Members the opportunity to meet with targeted sectors and hear direct feedback/insight into issues of strategic interest and importance.

3 Key issues, planning and EPA relationship with local government by Chief Executive Tony Circelli

Tony Circelli welcomed attendees, and provided a short presentation on the EPA's relationship with local government and current key issues from the EPA's perspective.

The key areas in Mr Circelli's presentation are covered below:

3.1 Clovelly Park site contamination

3.1.1 Background

In late 2008 groundwater contamination was identified on site by Mitsubishi; mid-May 2014 draft vapour risk report provided to site contamination auditor, EPA, SA Health and Housing SA; late May review of report by EPA and SA Health and public health risk identified requiring management in a timely manner; June 2014 discussions with senior Executive members of EPA, SA Health, Housing SA, on options for management and communications. A cross-government task force was established to manage implementation and communication. In the first instance, the EPA will chair the taskforce.

Ministerial, media and local government briefings have already taken place.

3.1.2 Council role in site contamination

There are a wide variety of approaches to the assessment of site contamination amongst planning authorities which can result in frustration and confusion in the development industry. The EPA's standing advice to planning authorities is to apply [Planning Notice 20](#) (PAN 20) guidance.

PAN 20 lists the activities with a high likelihood of resulting in contamination. The identification of 'potentially contaminating activities' (PCAs) warrants further investigation and requires considerable input from local government.

Councils provide access to its land for drilling bores (roadside verges, etc) and this assistance and cooperation is greatly appreciated.

3.1.3 Wider assessment area at Clovelly Park

- Total properties in the investigation area is 45 – 38 Housing SA properties including 6 vacant) and 7 private properties.
- A public health risk identified from trichloroethene (TCE) in soil vapour.
- The EPA and SA Health consider that work was required in a timely manner to prevent long-term exposure to TCE.

3.2 Local government relationship

The EPA is preparing position statements and guidelines to assist local councils and proponents to have a better understanding and clearer expectations and its assessment process on environmental matters.

The EPA is keen to improve its capacity building and general support for councils.

3.3 Site contamination framework

The EPA and Department for Planning, Transport and Infrastructure (DPTI) have been preparing a framework for the assessment of site contamination in the planning system. A focus group session is being held on 18 July 2014 to seek feedback on the proposed framework and obtain an understanding of the issues surrounding site contamination.

The EPA has been working on this framework since the LGA sought a review 2–3 years ago. The association has now been briefed, including on the associated mutual liability scheme on the framework.

The EPA will develop policy statements that articulate its position on key environmental issues for each aspect of its participation in the planning system. Guidelines will be prepared for EPA staff, planners (including planning consultants and planning authorities) and developers.

The EPA will build relationships with, and support planning authorities and planners to understand and better consider its policy positions on key environmental issues.

3.4 Council as co-regulator

3.4.1 Local Nuisance Bill

This project has recommenced following the March state election and work is underway incorporating feedback from the LGA on the drafting instructions that were consulted on in late 2013. Further meetings with the LGA and other stakeholders will occur once the drafting instructions have been revised.

3.4.2 Environment Protection (Water Quality) Policy 2003

This policy is used by local government to enforce stormwater pollution controls and to manage their own general works activities, wastewater systems, composting works, waste depots or managed aquifer recharge schemes. A revision of this policy is nearing completion and is likely to be in place by the middle of 2015.

3.4.3 Interim environment protection policy on solid fuel heaters

This policy will regulate retail and installation of heaters, fuel moisture and excessive smoke compliance standards. Consultation has occurred with the Adelaide Hills Council, District Council of Mount Barker and City of Mount Gambier. It is anticipated that the policy will come into place before the end of winter 2014.

3.4.4 Pressures and changing landscape

- Site contamination – planning system improvements, community consultation
- Media understanding/engagement is critical – strong communication that the EPA and councils are working together
- Sharing knowledge and expertise, eg cameras from the Illegal Dumping Unit (IDU) are used to detect illegal dumping activities; council staff attending EPA training programs; sharing the concept of how to be good regulators; the right skills and resources needed. More importantly is how the EPA and LGA will operate, work with each other, communicate and share information.

4 Feedback from Local Government Association Chief Executive Officer Wendy Campana

Wendy Campana acknowledged and agreed with the key issues.

Her comments included:

- The Local Nuisance Bill has been an ongoing issue with local government. Councils continue to be concerned about cost shifting. It would appear that many officers in councils are dealing with these issues but their elected bodies and CEOs may not be aware. The data from the EPA would suggest this to be the case. A different approach is needed to resolve the issue.
- Clovelly Park site contamination—LGA has been involved—she is a member of the State Emergency Management Group. She is very disappointed that the Clovelly Park site contamination issue has become political, however in hindsight, maybe there was an earlier opportunity to engage local government.
- Site contamination – we need to understand where other contaminated sites are located and then there needs to be a mature public conversation;
- Green Industries proposed to replace Zero Waste will present some issues for the EPA and local government, eg using recycled products (road products where asbestos is an issue). The EPA needs to work closely with this new body and local government on this issue.
- Planning – council seeks advice and feels it is not getting black and white answers from the EPA—‘shades of grey’ make councils nervous.

5 Discussion on planning, co-regulation and local government as regulated

Points made during discussion.

5.1 Site contamination

- Council priority is their community's health and wellbeing—very disappointing that politics has taken over—Marion City Council has had great support from, and communication with the EPA.
- There is need for reflection because there is a perception in the community about the timing of sharing information; should councils have been advised sooner? Information needs to be channelled to councils as soon as possible.
- A set of protocols need to be developed and followed—this will prevent future media criticism; the EPA's protocol is in place but needs to be formalised with local government.
- Elected council officers want to receive information straight from the agency, not always via their CEOs.
- Communications need to reflect that people only want to know the facts when it impacts them.
- Local government can play a key role in helping to manage this issue and its impact locally—bring 'everyone into the tent' and have frank talks to individuals appealing to their ethical sense.
- The Port Adelaide Enfield Council set up the Port Adelaide Environment Forum as an opportunity for people to come together, and actively and effectively share knowledge and information. Other councils were encouraged to talk to the council about that model—it has been going for at least 20 years.

5.2 Planning

- Feedback from Marion City Council's planning team on planning approvals is that there are still a lot of 'grey' areas in EPA advice, the council needs more certainty in responses.
- Councils are put under pressure by developers. Developers walk away and council is left with the problem (although the liability stays with the developer).
- The Urban Development Institute of Australia is putting a great deal of pressure on the EPA and councils—we all want the same thing but we don't have the solution yet to deliver on an ideal risk-based approach.
- It is about the level of risk and who makes that judgment. Consultants could report on low risk issues and auditors report on the higher risks.
- Councils will generally take the default position of being conservative (with regard to the risk-based approach).
- From a planning perspective, the government (Renewal SA) is repeating past mistakes on Le Fevre Peninsula. A new housing development is being built next to a train line and a sulfuric acid work site.
- The EPA does not get involved in many of the planning decisions in South Australia.

5.3 General comments

- Yorke Peninsula Council's dealings with the EPA have been very good.
- Councils have a lack of knowledge/expertise with mining issues. The Yorke Peninsula Council has set up a community consultative group.
- Councils are ill-experienced in scientific/technical issues—both regionally and in the metropolitan area.
- Independence of government statutory bodies is very important, particularly the EPA.
- The LGA Board will be meeting to adopt some principles with regard to the review of SA government boards and committees: what is valuable; efficiency/red tape; appropriateness of independence and what this means.

- District Council of Mt Barker specific issues – planning team reports there is ambiguity of advice; sediment around the hills; biggest council provider of wastewater services in the state (investing in 20,000 people in the next 10 years). As regulations change, who will bear the risk in the future? With regard to storage of treated wastewater, the council wants to explore aquifer storage and wishes to discuss this issue with the EPA.
- Very positive, sitting around the table having this discussion.

5.4 Conclusion

Ms Handshin concluded by saying that the Board will put in place an annual process of consultation with local government, allowing for a longer period in future for focused discussion with a pre-agreed agenda.

Mr Circelli said that he will continue to consult with Ms Campana regarding areas to collaborate using the annual engagement sessions to advise this agenda. She can then consider how best to relay relevant information to councils.

He wants to build relationships and talk more with councils. There are CEO network opportunities in both metropolitan and regional areas—these are good forums to discuss issues like the site contamination/environment communication protocol.

Mr Circelli reported that the EPA is endeavouring to improve its presence in the regions.

Appendix 1 Participants

First name	Surname	Organisation
Ray	Agnew	Mayor, Yorke Peninsula Council
Andrew	Cameron	CEO, Yorke Peninsula Council
Wendy	Campana	CEO, Local Government Association
Sam	Green	Acting CEO, City of Playford
Wally	Iasiello	Acting CEO, Port Adelaide Enfield Council
Charles	Mansueto	CEO, District Council of Mallala
Vinnie	Mifsud	Director, City of Marion
Greg	Parker	General Manager Council Services, District Council of Mt Barker
Peter	Peppin	CEO, City of Whyalla
Trevor	Smart	CEO, District Council of Grant

EPA representatives

First name	Surname	Organisation
Tony	Circelli	Board Member and Chief Executive
Ros	DeGaris	Board Member
Mia	Handshin	Presiding Member
Helen	Macdonald	Board Member
Mark	Withers	Board Member

DIRECTOR CORPORATE AND COMMUNITY SERVICES

IA/ITEM 4.4

1. AUDIT COMMITTEE MINUTES – 24th June 2014 (File Ref: 9.24.1.1)

INTRODUCTION

The Audit Committee is a Section 41 Committee of Council. A copy of the minutes from their meeting held on 24th June 2014 is attached.

RECOMMENDATION

That the report be received.

COMMENT

Business discussed at the meeting centred around:

- Annual Business Plan Consultation Feedback
- 2014/2015 Annual Business Plan Amendments
- Proposed General Rates 2014/2015
- Draft Interim Management Letter
- Internal Audit Plan 2015-17
- Asset Management Update
- Road Condition Assessment Project Update

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

The Audit Committee is a legislated Section 41 Committee of Council.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Audit Committee costs are accounted for in Council's budget.



Agriculturally rich~Naturally beautiful

Minutes of the Audit Committee Meeting of the Yorke Peninsula Council

held on Tuesday 24th June 2014,
in the Council Chambers
57 Main Street Minlaton commencing at 3.00pm
(Subject to confirmation)

ITEM 1 WELCOME

Mr Peter Brass welcomed everyone to the meeting and declared the meeting open at 3pm.

PRESENT

Independent Members Peter Brass (via phone link) and David Hurley, Councillors Brenda Bowman (Deputy Mayor), Bob Nicholls and John Rich

IN ATTENDANCE

Mayor Ray Agnew
Andrew Cameron
David Harding
Trevor Graham
Karen Schulz
Amanda Parkes
Anne Hammond
Michael McCauley
Chloe Brown
Brianna Wood
Kylie Gray

Chief Executive Officer
Director Corporate and Community Services
Director Assets and Infrastructure Services
Manager Financial Services
Business Improvement Officer
Business Improvement Officer
Asset Manager
Financial Accountant
Risk Administrator
Minute Secretary

MINUTES OF THE PREVIOUS MEETING

Cr John Rich moved Cr Bob Nicholls seconded

That the minutes of the Audit Committee meeting held on Tuesday 13th May 2014 as circulated, be confirmed as a true record.

CARRIED 023/2014 (23/06/2014)

CONFLICT OF INTEREST

The Chairman reminded all members of their requirement to disclose any conflict of interest and provide full and accurate details of the relevant interest to the Audit Committee prior to consideration of that item on the Agenda.

ITEM 2 REPORTS

DIRECTOR CORPORATE AND COMMUNITY SERVICES

1. ANNUAL BUSINESS PLAN CONSULTATION FEEDBACK

Mr Harding spoke to this report.

Copies of letters received from the community were provided to Elected Members prior to the June 2014 Council meeting under separate cover.

Cr Bob Nicholls moved Cr Brenda Bowman seconded

That the report be received.

CARRIED 024/2014 (23/06/2014)

2. 2014/2015 ANNUAL BUSINESS PLAN AMENDMENTS

Mr Harding spoke to this report.

Discussion centred around required updates to the Long Term Financial Plan as a result of Council endorsed changes to the Annual Business Plan.

Cr John Rich moved Cr Bob Nicholls seconded

That the report be received.

CARRIED 025/2014 (23/06/2014)

3. PROPOSED GENERAL RATES 2014/2015

Mr Harding spoke to this report.

Option 2 was endorsed by Council at its June Meeting. Final valuations are expected in time for the formal declaration of rates at the July Council Meeting.

Cr Brenda Bowman moved Mr David Hurley seconded

That the report be received.

CARRIED 026/2014 (23/06/2014)

4. DRAFT INTERIM MANGEMENT LETTER

Mr Peter Brass confirmed the correct process for the review of the draft Interim Management Letter:

1. Management responses to be provided to the auditors,
2. Formal Interim Management Letter from the auditors, incorporating management's responses, to be officially received and registered to the Mayor and chair of the Audit Committee,
3. Interim Management letter to be provided to the Audit Committee for review.

Mr David Harding advised that the responses have been prepared and will be forwarded to Dean Newberry and Partners.

Cr John Rich moved Cr Brenda Bowman seconded

That review of the draft Interim Management Letter from Dean Newberry and Partners be deferred until the next Audit Committee meeting.

CARRIED 027/2014 (23/06/2014)

BUSINESS IMPROVEMENT OFFICER

5. INTERNAL AUDIT PLAN 2015-17

Ms Parkes spoke to this report.

Mr Peter Brass suggested that Reporting also be included along with the Objective and Methodology.

Mr Hurley reminded management of the Audit Committee request that a schedule of financial policies, including proposed review dates, be supplied at the next scheduled Audit Committee meeting.

Mr Harding undertook to ensure that schedule is prepared.

Action: List of Financial Policies to be provided to the Audit Committee with review dates.

Cr Bob Nicholls moved Cr John Rich seconded

The Audit Committee endorse the three year Internal Audit Plan for FY2015 – 2017.

CARRIED 028/2014 (23/06/2014)

ASSET MANAGER

6. ASSET MANAGEMENT UPDATE

Mr McCauley spoke to this report.

Mr McCauley confirmed that the Valuation Report for Transportation Infrastructure Assets will be completed by Monday the 30th of June.

Discussions occurred around the use of the Conquest Program and the support/knowledge that may be leveraged from other Council's already using this program.

A copy of the Asset Management Maturity Audit March 2014, was provided to the members.

Discussions occurred around the recommendations of the report and resources required in order to fulfill the recommendations.

Mr Trevor Graham advised that resources needed will be determined once the data has been input into the Conquest Program.

Cr Bob Nicholls moved

Mr David Hurley seconded

That the report be received.

CARRIED 029/2014 (23/06/2014)

INDEPENDENT PROJECT MANAGER – STEVE WALKER

Presented by David Harding on Steve Walker's behalf

7. ROAD CONDITION ASSESSMENT PROJECT UPDATE

Mr Harding provided a verbal update.

Valuation to be provided to Council is required to be at the 1st of July 2013 to allow for accurate depreciation calculations for the 2013/2014 financial year in accordance with accounting standards.

A scheduled meeting with the Auditors on Monday 30th of June 2014 will determine if the work that has been completed will be sufficient. This meeting will be attended by Mr Harding, Mrs Schulz, Mr McCauley, Mr Walker and Mr Rod Ellis from Tonkins.

Initial discussions with the auditors have confirmed their support for valuations incorporating residual values which are incorporated in the valuations to be provided to Council. All aspects of the valuation are on the agenda at the scheduled meeting on 30 June 2014.

If the valuations are significantly different from valuations of individual assets reported at 30th June, 2013 there may be a requirement for adjustments relating to past periods. Asset write offs and adjustments to accumulated depreciation in accordance with relevant accounting standards will be undertaken once valuations have been reconciled to the satisfaction of the auditors.

Mr David Hurley moved

Cr Brenda Bowman seconded

That the report be received.

CARRIED 030/2014 (23/06/2014)

ITEM 3 GENERAL BUSINESS

Maloney Services are providing building valuations to comply with the requirements of accounting standard AASB13 and are in direct consultation with the Auditors to ensure compliance. Water Schemes are also being revalued by Maloney's.

The final Auditors visit for verification of the 2013/2014 Financial Statements is currently scheduled for September 15th and 16th 2014.

ITEM 4 NEXT MEETING

Tuesday 26th August 2014 at 3pm
Minlaton Council Chamber

ITEM 5 CLOSURE

The Meeting Closed at 3.35pm

.....
Mr Peter Brass

DIRECTOR CORPORATE AND COMMUNITY SERVICES

IA/ITEM 4.4

2. AUDIT COMMITTEE MINUTES – 16th September 2014 (File Ref: 9.24.1.1)

INTRODUCTION

The Audit Committee is a Section 41 Committee of Council. A copy of the minutes from their meeting held on 16th September 2014 is attached.

RECOMMENDATION

That the report be received.

COMMENT

Business discussed at the meeting centred around:

- Interim External Audit Report
- Internal Audit Framework
- Internal Audit Activity Report
- Regional Procurement Roadmap Program
- Internal Controls Project
- Financial Policies
- Procurement Policy
- Internal Audit Management Letter and Draft Response
- EDRMS Project Update
- Asset Management Update
- Risk Management Update
- Interim 2013/2014 Financial Statements

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

The Audit Committee is a legislated Section 41 Committee of Council.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Audit Committee costs are accounted for in Council's budget.



Agriculturally rich~Naturally beautiful

Minutes of the Audit Committee Meeting of the Yorke Peninsula Council

held on Tuesday 16th September 2014,
in the Council Chambers
57 Main Street Minlaton commencing at 3.00pm
(Subject to confirmation)

ITEM 1 WELCOME

Mr Peter Brass welcomed everyone to the meeting and declared the meeting open at 3pm.

PRESENT

Independent Members Peter Brass and David Hurley, Councillors Bob Nicholls and John Rich

APOLOGIES

Cr Brenda Bowman (Deputy Mayor), Michael McCauley (Asset Manager)

IN ATTENDANCE

Mayor Ray Agnew	Chief Executive Officer
Andrew Cameron	Director Corporate and Community Services
David Harding	Director Assets and Infrastructure Services
Trevor Graham	Manager Financial Services
Karen Schulz	Business Improvement Officer (Left at 3.55pm)
Anne Hammond	Financial Accountant
Chloe Brown	Risk Administrator
Brianna Wood	External Auditor – Dean Newbery and Associates (Left at 3.11pm)
John Jovicevic	External Auditor – Dean Newbery and Associates (Left at 3.11pm)
Stewart Simpson	Minute Secretary
Kylie Gray	

MINUTES OF THE PREVIOUS MEETING

Cr Bob Nicholls moved Mr David Hurley seconded

That the minutes of the Audit Committee meeting held on Tuesday 24th June 2014 as circulated, be confirmed as a true record.

CARRIED 031/2014 (16/09/2014)

CONFLICT OF INTEREST

The Chairman reminded all members of their requirement to disclose any conflict of interest and provide full and accurate details of the relevant interest to the Audit Committee prior to consideration of that item on the Agenda.

ITEM 2 REPORTS

13. INTERIM EXTERNAL AUDIT REPORT

Item moved to first on the agenda as the external auditors were only available for a short time.

Mr John Jovicevic provided a verbal report on the progress of the balance date audit and draft financial statements and answered questions from members.

The team is currently in the second day of the site visit and are testing information. Review of the asset valuations in relation to buildings required under AASB13 has been a focus along with the revaluation of transportation infrastructure.

The external auditors have been in contact with Tonkin Consulting and Maloney's as part of the review process.

Significant improvements have been evident in the revaluation of assets however review was still underway with expectations that shortfalls in the 2012/2013 financial statements have been overcome.

The Finance Department and in particular the Manager Financial Services were congratulated on the quality of work produced.

External Auditors left at 3.11pm

1. AUDIT COMMITTEE WORK PROGRAM UPDATE

Mr Harding spoke to this report.

Date change suggested for the next meeting from the October 28th to the 27th to meet the external audit requirement to attend the meeting. A meeting request will be sent to Members seeking availability to attend on the new date.

Setting of next year's audit committee program and the first quarter Budget review is scheduled to be presented at the November Council meeting as the Council is currently in caretaker mode.

Cr Bob Nicholls moved

Cr David Hurley seconded

That the Audit Committee endorse the amended 2014 Audit Committee Work Plan.

CARRIED 032/2014 (16/09/2014)

2. INTERNAL AUDIT FRAMEWORK

Ms Hammond spoke to this report.

Minor changes to the framework regarding how to report back to the Committee have been made.

Next review date to be adjusted to 2017 from 2019.

Cr John Rich moved

Cr Bob Nicholls seconded

That the Audit Committee endorse the Internal Audit Framework document to support the internal audit process.

CARRIED 033/2014 (16/09/2014)

3. INTERNAL AUDIT ACTIVITY REPORT

Ms Hammond spoke to this report and answered questions from the members.

Bush camping review highlights a number of recommendations to improve processes. Discussion occurred around possible administrative actions that can be taken to restructure the collection of fees for bush camping.

Mr Harding advised that the internal audit team also conducted an audit of the caravan parks.

Payroll audit – leave balances were calculated by the system incorrectly and this is in the process of being addressed with Civica. In the meantime balances have been calculated manually to ensure correct balances have been reported.

Human resources have drafted an exit checklist and the master file changes for new staff have been implemented.

Mr David Hurley moved

Cr John Rich seconded

That the report be received.

CARRIED 034/2014 (16/09/2014)

4. REGIONAL PROCUREMENT ROADMAP PROGRAM

Ms Hammond spoke to this report.

Discussions occurred regarding allocation of approximately \$12K for this project from the 2014-15 Audit Committee budget and potential cost savings from participation in the Regional Procurement Roadmap Program.

Cr John Rich moved

Cr Bob Nicholls seconded

That the Audit Committee endorse Council's participation in the Regional Roadmap Program.

CARRIED 035/2014 (16/09/2014)

5. INTERNAL CONTROLS PROJECT

Ms Hammond spoke to this report.

Staff training has taken place to ensure all staff are aware of the processes and expectations of the Internal Controls Project.

Mr Brass suggested a review on the processes implemented during 2014-15 from the external auditors prior to the internal control opinion commencing in 2015-16.

Cr Bob Nicholls moved

Cr John Rich seconded

That the report be received.

CARRIED 036/2014 (16/09/2014)

6. FINANCIAL POLICIES

Mr Harding spoke to this report.

Rates Relief Policy review is currently scheduled for the next Council Meeting.

Mr Harding provided a background on policies currently being reviewed and timelines expected.

Relevant policies will be presented to the Audit Committee as they are reviewed for endorsement to Council.

Timeframe for mandatory policies reviews discussed and determined that this be at management discretion as policies may be reviewed sooner where appropriate.

Mr David Hurley moved

Cr John Rich seconded

That the report be received.

CARRIED 037/2014 (16/09/2014)

7. PROCUREMENT POLICY

Mr Harding spoke to this report.

Discussion regarding major internal controls centred on the process for Standing Orders, parameters for requirement of multiple quotes, exceptions to these parameters and reporting. The make-up of all Tender Panels is also addressed to ensure transparency in future tender evaluations is strengthened.

Mr Brass suggested and agreed by the Committee that late tenders should not be accepted in any circumstances and the policy be updated accordingly.

Cr John Rich moved

Cr Bob Nicholls seconded

That the Audit Committee consider the draft Procurement Policy and provide feedback and comments, prior to further staff consultation.

CARRIED 038/2014 (16/09/2014)

8. EXTERNAL AUDIT MANAGEMENT LETTER AND DRAFT RESPONSE

Mr Harding spoke to this report and confirmed that answers to all of the Auditors questions have been updated.

Discussions centred around audit questions regarding the tender processes. Mr Harding discussed aspects of the Procurement Policy which apply to the tender processes going forward.

A suggestion was offered to modify the response and add details pertaining to responsibility for the actions and inclusion of completion dates to the responses as well as an amendment to the draft response to provide consistency in references to the Procurement Policy.

Cr Bob Nicholls moved

Cr John Rich seconded

That the report be received and the Audit Committee endorse the updated responses.

CARRIED 039/2014 (16/09/2014)

9. EDRMS PROJECT UPDATE

Mr Harding provided a verbal update and advised that the project has been delayed until next financial year due to budget changes and staffing accommodation.

10. ASSET MANAGEMENT UPDATE

Mr Graham provided the verbal update.

Data collection is continuing on the unsealed road network in conjunction with a review of transport assets management plans.

Implementation of the conquest system and training is ongoing.

Mr Harding added that the Grants Commission Return now demands, as a compulsory response, that the optimal level of expenditure required for renewal and replacement of assets, as per the Infrastructure Asset Management Plan (IAMP) be included. Council has included estimates from existing IAMP's however a consolidated IAMP will not be available until completion of the implementation of the Conquest Asset management System. The indicative shortfall in current annual expenditure is approximately \$1.5m and this will need to be assessed in Council's long term financial strategies.

Mr Harding commented that the reason for the request was not revealed by the Grants Commission.

The Committee suggested that the LGA follow up the reason for these changes on behalf of all councils.

11. RISK MANAGEMENT UPDATE

Ms Wood provided the verbal update.

Strategic Risk Management Plan identified four strategic risks rated as extreme at the residual level and planning is underway to manage these risks.

The resultant work plan will be brought back to the Audit Committee for review as soon as it is completed.

12. INTERIM 2013/2014 FINANCIAL STATEMENTS

Ms Schulz spoke to this draft report.

Report provided under separate cover to the Committee.

Mr Harding offered his congratulations to Ms Karen Schulz on the work and quality of the financial statements provided.

Note number 7 – levels of hierarchy – minor changes expected due to AASB13.
Minor formatting changes also expected.

Final 2013/12014 financial statements to be reviewed by the Committee at the next meeting for endorsement and Council approval.

ITEM 3 GENERAL BUSINESS

Nil

ITEM 4 NEXT MEETING

27th of October 2014 at 2pm.

Minlaton Council Chamber

ITEM 5 CLOSURE

The Meeting Closed at 4.26pm

.....
Mr Peter Brass

DIRECTOR CORPORATE AND COMMUNITY SERVICES

IA/ITEM 4.4

3. AUDIT COMMITTEE MINUTES – 27th October 2014 (File Ref: 9.24.1.1)

INTRODUCTION

The Audit Committee is a Section 41 Committee of Council. A copy of the minutes from their meeting held on 27th October 2014 is attached.

RECOMMENDATION

That the report be received.

COMMENT

Business discussed at the meeting centred around:

- Audit Committee Work Plan
- Internal Audit Activity Report
- Internal Audit Update
- 2013/2014 Audited Financial Statements
- Asset Management Update
-

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

The Audit Committee is a legislated Section 41 Committee of Council.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Audit Committee costs are accounted for in Council's budget.



Agriculturally rich~Naturally beautiful

Minutes of the Audit Committee Meeting of the Yorke Peninsula Council

held on Monday 27th October 2014,
in the Council Chambers
57 Main Street Minlaton commencing at 2.00pm
(Subject to confirmation)

An in-camera meeting was held with the Audit Committee, external audit and internal audit from 2.05 pm to 2.25pm. Management and staff were invited back into Council Chambers at the conclusion of the meeting.

ITEM 1 WELCOME

Mr Peter Brass welcomed everyone to the meeting and declared the meeting open at 2.27pm

PRESENT

Independent Members Peter Brass and David Hurley, Councillors Bob Nicholls, John Rich and Brenda Bowman

APOLOGIES

Andrew Cameron (CEO), Brianna Wood (Risk Administrator)

IN ATTENDANCE

Mayor Ray Agnew
Roger Brooks
David Harding
Trevor Graham
Michael McCauley
Karen Schulz
Anne Hammond
Chloe Brown
Jim Keogh
Kylie Gray

Acting Chief Executive Officer
Director Corporate and Community Services
Director Assets and Infrastructure Services
Asset Manager
Manager Financial Services
Business Improvement Officer
Financial Accountant
External Audit Partner – Dean Newbery and Partners
Minute Secretary

MINUTES OF THE PREVIOUS MEETING

Cr John Rich moved

Cr Bob Nicholls seconded

That the minutes of the Audit Committee meeting held on Tuesday 16th September 2014 as circulated, be confirmed as a true record.

CARRIED 040/2014 (210//2014)

CONFLICT OF INTEREST

The Chairperson reminded all members of their requirement to disclose any conflict of interest and provide full and accurate details of the relevant interest to the Audit Committee prior to consideration of that item on the Agenda.

ITEM 2 REPORTS

1. UPDATED AUDIT COMMITTEE WORK PLAN

Mr David Harding spoke to the report and answered questions from members.

Mr Harding advised that a detailed Risk management update will be scheduled for the December meeting and no interim update was scheduled for the current meeting.

The Chairperson referred to the Strategic Risk Management Plan and the four strategic risks rated as extreme and reiterated his belief that there should be a major focus in this area until resolution with regular updates to be provided to the Audit Committee.

Mr Harding undertook to advise the Risk Management Department of the Chairpersons comments.

Cr Bob Nicholls moved

Cr Brenda Bowman seconded

That the Audit Committee endorse the amended 2014 Audit Committee Work Plan.

CARRIED 041/2014 (27/10/2014)

2. INTERNAL AUDIT ACTIVITY REPORT

Ms Anne Hammond spoke to the report and answered questions from members.

Customer Service Request review scheduled to begin early in 2015.

Action: Anne to email all members to confirm the start date.

The Chairperson suggested a timeline chart for major internal audit projects would be useful for members of the Committee.

As discussed previously a review by the external auditors of Councils' internal controls should take place prior to the formal internal control audit requirements for rural council's commencing in 2015-16.

Mr David Hurley moved

Cr John Rich seconded

That the report be received.

CARRIED 042/2014 (27/10/2014)

3. EXTERNAL AUDIT UPDATE

Mr Jim Keogh provided the members with a verbal update.

All queries have been addresses and information provided, nothing remains outstanding.

Mr Keogh commended Ms Karen Schulz for provision of timely, high quality 2013/14 financial statements and working papers ahead of the audit visit and the provision of all information in response to questions raised during the audit visit.

Mr Peter Brass offered his commendations to Ms Karen Schulz and Mr Michael McCauley for the endorsement of the Transportation Infrastructure revaluation.

Mr Keogh outlined the process from this point with statements to be endorsed at the November Council meeting followed by the issue of the External Audit Management Letter. Final statements will be available for the December meeting of the Audit Committee meeting.

4. 2013/2014 AUDITED FINANCIAL STATEMENTS

Mr David Harding spoke to this report and answered questions from the members.

Cr John Rich offered his commendation to Mr David Harding and his team for the work that has been done in the continuing improvement in financial processes resulting in high quality, understandable reports for the Audit Committee.

Mr David Harding discussed the challenges associated with revaluations required under the accounting standard AASB13 including the learning outcomes, issues encountered in the identification and valuation of council buildings and the impacts of revised depreciation provisions on the Financial Statements.

Discussions centred on the requirement for strategic plans in regard to management and ownership of Council buildings and the necessity to co-ordinate that plan in conjunction with the Asset Management Plan, Long Term Financial Plan and consultation with communities impacted.

Cr Bob Nicholls moved

Cr John Rich seconded

That Audit Committee recommend to Council that the audited Annual Financial Statements for the year ended 30 June 2014 be adopted and that:

1. The Chief Executive Officer and Mayor be authorised to certify the accounts, and
2. The Chief Executive Officer and the Presiding Member of the Audit Committee sign the Auditor Independence Declaration, and
3. The Chief Executive Officer and the Director Corporate and Community Services be authorised to sign the Management Representation Letter to the Auditors.

CARRIED 043/2014 (27/10/2014)

5. ASSET MANAGEMENT UPDATE

Mr Michael McCauley provided the members with a verbal update.

Transport assets have been moved into the Conquest asset management system providing data for the creation of budget and works programs over future years.

Data is still to be collected in respect of approximately 2000km of the unsealed road network which is scheduled to be completed by end of May 2015.

Data is currently being collected for CWMS for entry into Conquest.

Cr Bob Nicholls requested the Audit Committee be advised of the cost of consulting/contracting work undertaken to date in regard to the condition assessments and revaluation of transportation infrastructure following the audit qualification received in 2012/2013.

Action: Michael McCauley to email the audit committee on costs incurred to date for the data collection to 30 June 2014 and expenditure included for this project in the 2014/2015 Adopted Budget.

Tonkin Consulting will assist staff in a presentation currently scheduled for January/February to provide an overview of the asset management system to the elected body. Information in regard to this project will be incorporated in the major project update planned for the induction sessions to be held for the new Council on 13th and 14th November 2014.

Discussion occurred around maintaining the Asset Management Plan and rolling major data gathering for revaluations over the required 5 year period to avoid spikes in associated costs.

ITEM 3 GENERAL BUSINESS

Mr Peter Brass offered his thanks to Councillors John Rich, Bob Nicholls and Brenda Bowman for their contributions to the Audit Committee over the past 4 years.

Following Council elections members of Council committees such as the Audit Committee will be finalised at the November meeting of Council.

Mr Harding also recorded his thanks to the elected members for their contribution the Audit Committee with special thanks to Cr Brenda Bowman who is attending her last Audit Committee meeting as she is not seeking re-election to Council. Mr Harding also wished Cr Nicholls and Cr Rich well in the upcoming election.

ITEM 4 NEXT MEETING

Tuesday 2nd December 2014 at 3pm

Minlaton Council Chamber

ITEM 5 CLOSURE

The Meeting Closed at 3.10pm

.....
Mr Peter Brass

DIRECTOR CORPORATE AND COMMUNITY SERVICES

IA/ITEM 4.4

4. ART COMMITTEE MINUTES – 11th August 2014 (File Ref: 9.24.1.1)

INTRODUCTION

The Art Committee is a Section 41 Committee of Council. A copy of the minutes from their meeting held on 11th August 2014 is attached.

RECOMMENDATION

That the report be received.

COMMENT

Business discussed at the meeting centred around:

- Discussion in regard to dissolution of the Art Committee as a Section 41 Committee
- Conflict of Interest

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

The Art Committee is a legislated Section 41 Committee of Council.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Art Committee costs are accounted for in Council's budget.



Minutes of the Meeting of the Art Committee

held on Monday the 11th August 2014
in the Minlaton Meeting Room
commencing at 10 am

(Subject to confirmation)

ITEM 1 WELCOME

As Cr Bob Nicholls has resigned as Chair and was not in attendance Cr Brenda Bowman was nominated as “stand in” Chair and opened the meeting at 10.05 am.

1.2 PRESENT

Cr Brenda Bowman, Anne Eyles, Irene Hughes-Jones, Wendy Story, Bruce Davey, Joyce Yeomans, Geoff Lock with Andrew Cameron, David Harding and Mary Hermann in attendance.

1.3 APOLOGIES

Bronwyn Scholes

1.4 MINUTES OF THE PREVIOUS MEETING

Joyce Yeomans moved **Anne Eyles seconded**

That the minutes of the Art Committee meeting held on 5th May 2014 as circulated, be confirmed as a true record.

CARRIED

1.5 CONFLICT OF INTEREST

Members were reminded of their responsibility to declare any conflict of interest.

ITEM 2 UPDATE

Discussion in regard to dissolution of the Art Committee as a Section 41 Committee

Discussion centred on the impact of the Conflict of Interest regulations impact on members as a section 41 committee.

Mary Hermann explained the operation of the regulations and why they applied. Mary also explained why the regulations needed to be considered seriously due to perceptions rather than actual breaches by any member of the committee.

Bruce Davey explained his position and outlined why he felt the conflict of interest regulations impacted on his ability to assist the committee in making decisions that required input of artists. Bruce felt he was restricted and therefore unable to assist to the utmost and as a result felt targeted on a personal basis.

Mary Hermann outline options for the committee that would see the conflict of interest regulations, while still applicable, be more accommodating in regard to contributions made by artist members of the committee. These alternatives included becoming a working party of Council or becoming a sub-committee of a Progress Association.

Discussion continued with the majority favouring the working party of Council option. Some discussion was had around a Progress Association providing some structure around the committee.

Anne Eyles outlined her ideas for the committee suggesting that portfolios should be considered with members taking a lead role in each of these areas rather than expecting all functions to be driven by one person.

Andrew Cameron was asked if Council would continue to support the Art Exhibition and responded in the affirmative as the question of not supporting the event has never been raised by Council.

David Harding advised that the provision of a Secretary to the committee was not seen as the optimal solution going forward and that functions or tasks requiring Council assistance should be allocated to the appropriate Council staff as required to ensure thoroughness and quality was achieved.

Anne Eyles questioned whether Council would be prepared to provide facilities such as office space, computer etc as it had in the past. Andrew Cameron and David Harding confirmed this as a realistic possibility that was likely to be supported by Council.

Anne Eyles went “around the table” to establish who would continue on the committee should the preferred structure of a working party of Council be the decision of the meeting. All present except Joyce Yeomans and Geoff Lock indicated their willingness to continue for at least one more exhibition. Geoff requested more time to decide as he could be leaving the area any time between now and the next exhibition. Joyce Yeomans indicated she could no longer devote the time and effort to continue.

Bruce Davey undertook to call Cr Bob Nicholls to determine if he was interested in re-joining the committee in its new form.

Joyce Yeomans moved

Anne Eyles seconded

That the Committee authorise the Director Corporate & Community Services request Council dissolve the committee as a section 41 committee of Council as soon as practicable.

CARRIED

Joyce Yeomans moved

Bruce Davey seconded

That the Committee request the Director Corporate & Community Services request Council to endorse the Art Committee and its nominated members as a working party of Council to manage the Yorke Peninsula Art Exhibition events as planned.

CARRIED

GENERAL BUSINESS

As stand in chair Cr Brenda Bowman expressed her thanks to both Joyce and Geoff for their decade or more of service to the Art Committee and the Art Exhibition. Their contributions over the years have been greatly valued and even more greatly appreciated.

NEXT MEETING

Monday 1st September 2014 to discuss membership of committee and start up functions requiring immediate attention.

ITEM 5 CLOSURE

The Meeting Closed at 11.25 am

.....
Cr Brenda Bowman

DIRECTOR CORPORATE AND COMMUNITY SERVICES

IA/ITEM 4.4

5. ART COMMITTEE MINUTES – 1st September 2014 (File Ref: 9.24.1.1)

INTRODUCTION

The Art Committee is a Section 41 Committee of Council. A copy of the minutes from their meeting held on 1st September 2014 is attached.

RECOMMENDATION

That the report be received.

COMMENT

Business discussed at the meeting centred around:

- Meeting Program
- Terms of Reference
- Policy
- Committee Membership
- Areas of Responsibility
- The 2016 Exhibition

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

The Art Committee is a legislated Section 41 Committee of Council.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Art Committee costs are accounted for in Council's budget.



Minutes of the Meeting of the Art Committee

held on Monday the 1st September 2014
in the Minlaton Council Chamber
commencing at 10.30am

(Subject to confirmation)

ITEM 1

1.1 WELCOME

In the absence of a regular Chairperson, Anne Eyles took the chair and opened the meeting at 10.45am. She welcomed those present, particularly Mary Herrmann, Cr Bob Nicholls and Sally Glazbrook.

1.2 PRESENT

Geoff Lock, Cr Bob Nicholls, Mary Herrmann, Wendy Story, Irene Hughes-Jones, Cr Brenda Bowman, Anne Eyles, Sally Glazbrook.

1.3 APOLOGIES

Bruce Davey, Bronwyn Scholes, David Harding.

1.4 MINUTES OF THE PREVIOUS MEETING

Irene Hughes-Jones moved Wendy Story seconded

That the minutes of the Art Committee held on 11 August 2014 as circulated be confirmed as a true record with the following amendments:

That all references to “regulations” should be amended to “legislation”.

CARRIED

Discussion followed about the requirement to have formal agendas and minutes for a committee with status of a working party. It was resolved to continue with agendas and minutes in order to provide some structure to the group and to provide a regular report of meetings to Council.

Since other similar committees of Council have staff support to prepare agendas and record minutes, it was decided to ask David Harding whether this service will be provided to the Art Committee in the future.

1.5 ELECTION OF CHAIRPERSON

Irene Hughes-Jones moved Wendy Story seconded

That Anne Eyles should be nominated to chair the Art Committee for the 2016 YP Art Exhibition.

Anne Eyles accepted the nomination and was duly elected.

ITEM 2 GENERAL BUSINESS

2.1 MEETING PROGRAM

Wendy Story offered to create a data base to program relevant issues and tasks for consideration at future meetings.

2.2 TERMS OF REFERENCE AND AIMS AND OBJECTIVES

The previous Terms of Reference were reviewed.

It was resolved to change the wording of (b) from “to approve and commit Council” to “to recommend to Council”.

The previous Aims and Objectives were also reviewed.

It was decided to amend (4) “free transport” to “transport”.

Wendy Story offered to review (5) which relates to tourism.

Cr Brenda Bowman undertook to email the current Terms of Reference and Aims and Objectives to all members so that further review can occur at the next meeting.

2.3 POLICY

Mary Herrmann will create a draft Policy for the Art Committee.

Other documents including the Terms of Reference, Aims and Objectives and Conditions of Entry for the Open and School Sections of the exhibition will become addenda to the Policy.

Cr Brenda Bowman will email the Conditions of Entry for the 2014 exhibition to Mary and committee members.

2.4 SIZE OF COMMITTEE

It was resolved that the committee should have 8 to 10 members.

Current membership is:

Anne Eyles (Chairperson)
Irene Hughes-Jones
Brenda Bowman
Bruce Davey
Wendy Story

Bob Nicholls
Geoff Lock
Sally Glazbrook
Bronwyn Scholes (?)

Previous members Sam Carter and Belynda Redding will be contacted to see whether they wish to continue their involvement.

Mary Herrmann will attend as required, particularly during the set-up periods of the working party.

2.5 AREAS OF RESPONSIBILITY

Chairperson Anne Eyles outlined her ideas for members to become responsible for various aspects of planning the 2016 exhibition.

Initial areas of responsibility were agreed as follows:

Advertising and marketing – Wendy Story

Liaison with schools – Irene Hughes-Jones

Sponsorship – Anne Eyles and Sally Glazbrook

Local liaison and general support – Brenda Bowman

Liaison with Council – Bob Nicholls

Artistic coordinators – Bruce Davey and Geoff Lock

2.6 IDEAS FOR THE 2016 EXHIBITION

Brenda Bowman offered to email Mike Barr's "Art Show Report in South Australia" and her observations about the 2014 Victor Harbor Art Show to all members.

2.7 OPENING THE 2016 EXHIBITION

There was some brief discussion about selection of a suitable person to open the next exhibition.

Preliminary discussions were Steven Griffiths and representatives of long-standing sponsors Wheare Transport.

NEXT MEETING

Monday 10 November at 10.30am.

Anne Eyles will develop the Agenda for the meeting and send it out to members.

ITEM 5 CLOSURE

The meeting closed at 11.50am.

NOTE: Dates for Easter 2016 are 25 March (Good Friday) to 28 March (Easter Monday).

.....
Chairperson - Anne Eyles

DIRECTOR ASSETS & INFRASTRUCTURE SERVICES

IA/ITEM 4.5

1. CONSTRUCTION & MAINTENANCE WORKS (File Ref: 9.24.1.1)

INTRODUCTION

The following is a summary of capital and maintenance works undertaken within Assets & Infrastructure Services during the month preceding the November 2014 meeting of Council.

RECOMMENDATION

That the report be received.

COMMENT

- The following upgrades/works have been applied to the Community Wastewater Management Systems (CWMS) and water supply schemes:

CWMS

- Chlorine analyser filtration installed – **Port Victoria**
- WWTP decant system repaired – **Black Point**
- Pump railing replaced (Minlaton Road pump station) – **Yorke town**
- Maintenance to gravity drain – **Yorke town**
- Upgrade to irrigation pump – **Yorke town**
- Replacement of gravity drain – **Maitland**
- New buffer tank (WWTP) – **Maitland**
- Maintenance to gravity drain – **Ardrossan**
- 'V' belts replaced in aerator – **Port Vincent**

Water Supply Scheme

- New Chlorine dosing pump – **Marion Bay Desalination Plant**
- All CWMS and water supply schemes are continually monitored and tested in accordance with Department of Health (DoH) and Environment Protection Authority (EPA) licence conditions.
- Patrol grading is ongoing throughout the district in line with the current schedule and technique.
- Attention to parks, gardens and reserves is ongoing in line with resource availability.
- Road construction and/or maintenance activities have been applied to the following roads in accordance with 2014/15 budget allocations:
 - South Coast Road – completed
 - Happy Valley Road – patching work undertaken
 - Ilfracombe Road – patching work undertaken
 - Gulfview, Dalrymple & Mills Gully Road – construction ongoing

- Brutus Road – resheeting commenced
- Nalyappa Road – resheeting completed
- Barnes Road – resheeting commenced
- Broster Road – patching work undertaken
- South Kilkerran – patching work undertaken
- Weetulta – patching work undertaken
- Old Dump Road – patching work undertaken
- Approximately sixty (60) Customer Service Requests (CSR's) have been addressed throughout October with activities including:
 - Responses to acts of vandalism
 - Maintenance to public buildings
 - Sealed and unsealed road maintenance
 - Driveway installation
 - Tree trimming (urban)
 - Sign maintenance and installation
 - Cemetery maintenance
 - Coastal infrastructure maintenance
 - Kerb and watertable repairs
- Jetpatching has been ongoing within Yorketown and Edithburgh.
- Coastal access stairs have been installed at Port Julia.
- Garden beds and landscaping activities have commenced in preparation for the opening day of the Minlaton Skate Park.
- Council staff have constructed the foundation works to accommodate the new public toilets at Port Julia.
- Walk the Yorke project is ongoing with milestones achieved. Activities include:
 - Compacted gravel trail
 - Installation of trail markers, bollards and signage
 - Installation of bench seating
 - Construction and supply of shelters and flooring, rainwater tanks and picnic settings
 - Partnership with schools, progress and community groups on promotional information displays.
 - Project status 55% complete.
- Paving installation at the Stansbury Institute toilet are completed.
- Footpath maintenance has been completed in Ardrossan, Price, Port Clinton, Port Vincent, Minlaton, Yorketown and Edithburgh.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Strategic Plan

Key Theme: Sustainable Communities
1. Sustainable Infrastructure
Strategic Goal: 1.1 Provide infrastructure assets that are sustainable and safe

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Not applicable.

DIRECTOR DEVELOPMENT SERVICES

IA/ITEM 4.6

1. DEVELOPMENT ASSESSMENT PANEL MEMBERSHIP

(File Ref:9.24.1.1)

INTRODUCTION

The purpose of this report is to keep the Council informed about the current membership to the Development Assessment Panel.

RECOMMENDATION

That the report be received.

COMMENT

On the 9 October 2014 Mr Colin Boyce tendered his resignation to the Development Assessment Panel. Colin has been a member of the Panel since February 2007 and has made a significant contribution to Council and the community.

Colin's input into the development assessment process via the Panel is exemplary and Staff wish him well in the future.

It is anticipated that during late November and December staff will commence the selection process for Panel Members as the current Panel Membership expires on 11 February 2015.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Strategic Plan

Key Theme: Sustainable Communities

2. Progressive & Sustainable Development

Strategic Goal: 2.2 Streamlined Development Assessment Process

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Not applicable.

DIRECTOR DEVELOPMENT SERVICES

IA/ITEM 4.6

2. INSPECTORIAL – ACTIVITY REPORT

(File Ref: 9.24.1.1)

INTRODUCTION

To inform Council of the activities of the Inspectorial Team.

RECOMMENDATION

That the report be received.

COMMENT

Council's Officers have dealt with many routine matters during the past month, including abandoned vehicles, illegal campers, wandering and nuisance dogs, noisy dogs and nuisance cats. Three dogs were impounded during this time, two of which were unclaimed.

Routine patrols of boat ramps have also been performed to ensure the users are paying to use the facilities.

Regular patrols have also taken place at the bush camping reserves to ensure users are paying for the facilities.

Council's Rangers are door knocking the district checking for unregistered dogs. Twelve Expiation notices have been issued to dog owners for keeping an unregistered dog.

The next stage of the annual inspection in relation to the issuing of Section 105 notices pursuant to the Fire and Emergency Services Act for property owners to reduce the fuel loads on their land has been completed. This has resulted in a further 64 Section 105 notices being sent to property owners and 224 letters of non-compliance sent to property owners advising that if the works are not carried out within 7 days, Council may proceed to carry out those works.

The Fire Danger Season in many parts of the state is commencing early, but a decision was made to keep the Yorke Peninsula Fire Ban District to commence on 15 November.

Council staff in conjunction with the Country Fire Service Community Engagement Officer, are holding sessions in Port Victoria, James Well and Price to assist residents to prepare a bushfire plan to make it easier for them to take appropriate action ahead of a bushfire.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Fire and Emergency Services Act 2005

Dog and Cat Management Act 1995

Local Government Act 1999

Strategic Plan

Key Theme: Corporate Governance and Leadership
2. Organisational Efficiency and Resource Management

Strategic Goal: 2.3 Meet all legislative and compliance responsibilities

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

The activities undertaken by Council Rangers are based on reducing the risk of nuisance, injury, public damage and disaster to the community.

DIRECTOR DEVELOPMENT SERVICES

IA/ITEM 4.6

3. ENVIRONMENTAL HEALTH ACTIVITY REPORT

(File Ref: 9.24.1.1)

INTRODUCTION

To inform Council of the activities of the Environmental Health Officer.

RECOMMENDATION

That the report be received.

COMMENT

Ongoing assessment of waste control applications and the inspection of work done by trade's people. Under the Wastewater Regulations, properties using aerobic wastewater treatment systems as their effluent disposal option must have the irrigation areas installed by a plumber prior to occupation of the home. Some homes may take 12 months to 2 years to reach completion and therefore must be regularly monitored to ensure this requirement has been met.

Regular routine inspections of food businesses.

On Thursday 28 August the EHO attended a Zone Emergency Management Committee (ZEMC) meeting at the Copper Coast Council Offices in Kadina. Information was provided to the members about building community resilience in light of recent disaster situations. Statistics indicate that people with vulnerabilities are always over represented in the deaths that occur in and after disasters.

- Of the 173 people who died in the Black Saturday Bushfires, 44% could be described as vulnerable – this included people with chronic severe illness and disability and children.
- 66% of the 705 people who died in Hurricane Katrina were 60+ (then 15% of the USA population)

Increasing community resilience could be a matter of ensuring people are aware of their neighbours and their needs and can assist during a crisis situation. In residential care facilities it may be less traumatic to make the facility safe so that residents do not need to be evacuated during certain emergency events. The mortality rate increases for elderly vulnerable residents who need to be moved during crisis situations.

The EHO attended Asbestos Awareness Training at Minlaton on Wednesday 29 October. The identification, risk assessment and management of asbestos in Council owned buildings is undertaken by annual audits and the asbestos registers. Education of the general public, especially home renovators, was also part of the training day.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

South Australian Public Health Act 2011.

Food Act 2001

South Australian Public Health (Wastewater) Regulations 2013

On-site Wastewater Systems Code

Strategic Plan

Key Theme:	Corporate Governance and Leadership
	2. Organisational Efficiency and Resource Management
Strategic Goal:	2.3 Meet all legislative and compliance responsibilities

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Mitigation of Council's risk by ensuring legislative compliance, consistency and appropriate, suitably qualified personnel are undertaking business and regulatory functions.

DIRECTOR DEVELOPMENT SERVICES

IA/ITEM 4.6

4. DEVELOPMENT APPLICATION DECISIONS

(File Ref: 9.24.1.1)

INTRODUCTION

Development Applications for the period 29 September 2014 to 31 October 2014.

RECOMMENDATION

That the report be received.

COMMENT

The following is a list of all Development Applications processed for the period 29 September 2014 to 31 October 2014

Yorketown

544/1022/2013	544/1033/2013	544/1121/2013
544/1166/2013	544/1209/2013	544/1264/2013
544/1277/2013	544/1025/2014	544/1069/2014
544/1110/2014	544/1112/2014	544/1128/2014
544/1138/2014	544/1160/2014	544/1161/2014
544/1163/2014	544/1165/2014	544/1170/2014
544/1175/2014	544/1181/2014	544/1184/2014
544/1185/2014	544/1189/2014	544/1190/2014
544/1196/2014		

Maitland

544/2282/2013	544/2283/2013	544/2020/2014
544/2042/2014	544/2046/2014	544/2067/2014
544/2075/2014	544/2098/2014	544/2104/2014
544/2127/2014	544/2146/2014	544/2154/2014
544/2155/2014	544/2160/2014	544/2164/2014
544/2175/2014	544/2193/2014	544/2194/2014
544/2195/2014	544/2197/2014	544/2200/2014

544/2209/2014	544/2211/2014	544/2217/2014
544/2219/2014	544/2220/2014	544/2243/2014
544/2245/2014		

Land Divisions

544/D007/2014	544/D008/2014	544/C010/2014
---------------	---------------	---------------

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN
--

Local Government Act 1999

Development Act 1993

Council's Development Plan

Strategic Plan

Key Theme:	Sustainable Communities
	2. Progressive and Sustainable Development
Strategic Goal:	2.2 Streamlined Development Assessment Process

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Development Assessment functions involve critical risk management considerations which include meeting legislative responsibilities, environmental issues, impact upon community and safety.

**LIST OF DEVELOPMENT APPLICATIONS & DECISIONS ISSUED BY THE ASSISTANT BUILDING SURVEYOR UNDER DELEGATION
FOR THE PERIOD 29 SEPTEMBER 2014 TO 31 OCTOBER 2014**

YORKETOWN

Dev. App. No.	Name & Address	Location	Proposal	Class	Area m ²	Cost \$	Conditions Planning Building	Assessment / Valuation No	Decision Date	Builder Licence No
544/1022/2013	A & S Hall PO Box 221 YORKETOWN	Sec 536 (Hundred Line Road) HD MELVILLE	Decommission Existing dwelling; New Dwelling	1a	149.04	136,497	Planning 7 Building 2	224352 5406320306	27 October 2014	All Steel Transportable Homes G10238
544/1033/2013	K McCarthy PO Box 256 EDITHBURGH	(Lot 11) 11 Dev Patterson Drive EDITHBURGH	New Dwelling	1a	110.76	153,565	WITHDRAWN	427740 5405136654	13 October 2014	Country Living Homes BLD194214
544/1121/2013	R & R Strapps PO Box 4 CORNLY POINT	(Sec 16) 234 Cornly Point Rd CORNLY POINT	Dwelling Extension	1a	110.4	60,000	REFUSED	103739 5400611161	27 October 2014	TBA
544/1166/2013	M Shorten 4 Angas Crescent MARINO	(Sec 1187) 10 Eucalyptus Court MARION BAY	Two Storey Dwelling & Balcony	1a 10a	159.01 18.5	160,000	REFUSED	120584 5400943852	27 October 2014	R Harrison BLD251340
544/1209/2013	J Zerella 50 Hindmarsh Square ADELAIDE	(Lot 249) 7 O'Halloran Parade EDITHBURGH	Demolition of existing Shed & Lean-to; New Garage & Lean-To	10a	46.26 54.00 18.00	14,280	REFUSED	210047 5405015705	8 October 2014	Metal As Anything SRL58265
544/1264/2013	H & D Wiechers PO Box 159 YORKETOWN	(Sec 13) 3099 South Coast Road FOUL BAY	New Dwelling	1a	62.5	60,000	Planning 5 Building 2	432385 5400707059	13 October 2014	Owner Builder
544/1277/2013	JF Buchecker 18 Dickerson Street BARMARA	(Sec 1095) 16 Templetonia Cres MARION BAY	Garage	10a	84	4,990	Planning 5 Building 2 Private Certifier	119701 5400939351	16 October 2014	J & S Pergola Installations GL53156
544/1025/2014	Point Turton Sailing Club Inc PO Box 104 POINT TURTON	(Lot 47) 62-66 Esplanade POINT TURTON	Store Shed	7b	90	12,000	Planning 9 Building 2	102566 5400457571	8 October 2014	Owner Builder
544/1069/2014	M Willis 25a Johnstone St GLENOWRIE	(Sec 1041) 28 Waratah Ave MARION BAY	Dwelling Extension & Alfresco	1a 10a	111.86 29.88	70,000	Planning 4 Building 1 Private Certifier	119180 5400936759	29 Sept 2014	Mirage Homes
544/1110/2014	Rosevale Properties PO Box 14 YORKETOWN	(Sec 43) 145 Kangaroo Flat Road YORKETOWN	Machinery Shed	10a	817.8	152,619	Planning 2 Building 1 Private Certifier	226407 5406352009	21 October 2014	Redden Bros Pty Ltd G9148
544/1112/2014	A & S Hall PO Box 221 YORKETOWN	Sec 536 (Hundred Line Road) HD MELVILLE	Garage	10a	137.56	10,550	Planning 4 Building 2	224352 5406320306	27 October 2014	Owner Builder 71

544/1128/2014	A Blanchard 21 Hazel Terrace HENLEY BEACH	(Sec 1266) 9 Whipbird Way MARION BAY	Two Storey Dwelling	1a	175.12	261,830	Planning 9 Building 1 Private Certifier	120188 5400941750	1 October 2014	Rivergum Homes Pty Ltd GL113681
544/1138/2014	Selecta Homes & Building Company Lot 9 Port Wakefield Road PARAFIELD GDNS	(Lot 6) 20 GB Sherriff Road YORKETOWN	New Dwelling, Verandah & Carport	1a 10a 10a	107.64 28.08 20.7	95,000	Planning 6 Building 2	425256 5403347802	21 October 2014	Selecta Homes & Building Company GL56332
544/1160/2014	Stansbury Progress Association PO Box 13 STANSBURY	(Lot 4) 3 Towler Street STANSBURY	Storage Shed	10a	48	10,000	Planning 4 Building 2	205518 5404594151	23 October 2014	TBA
544/1161/2014	Rasmac Nominees PMB 19 MINLATON	(Lot 4) 1209 Harry Butler Rd YORKETOWN	Garage	10a	128	14,500	Planning 2 Building 2	219824 5406205981	23 October 2014	TBA
544/1163/2014	K Schaefer C/- Post Office ONE TREE HILL	(Lot 213) 18 Park Terrace EDITHBURGH	Dwelling Extention	1a	30	12,000	Planning 3 Building 3	213280 5405190108	31 October 2014	TBA
544/1165/2014	BJ Maywald PO Box 960 STRATHALBYN	Lot 538 Goldsmith Beach Rd HD MELVILLE	Garage	10a	45	4,800	Planning 4 Building 2	223289 5406317350	29 Sept 2014	Tony Glover BLD51278
544/1170/2014	T Nguyen & K Barnes 165 Brigalow Street LYNEHAM	(Sec 342) 880 North Coast Road POINT SOUTTAR	Enclose Carport & Dwelling Extension	1a 1a	41.4 14.4	10,000	Planning 5 Building 1 Private Certifier	116046 5400873815	15 October 2014	Owner Builder
544/1175/2014	M Fidler 6 Enterprise Circuit ANDREWS FARM	(Lot 35) 21 Magazine Bay Road POINT TURTON	Verandah	10a	30	4,990	Planning 3 Building 2 Private Certifier	407429 5400786439	13 October 2014	J & S Pergola Installations GL53516
544/1181/2014	P Williams 31 Homestead Dve HILLBANK	Site 28 23 Beach Road COOBOWIE	Caravan Annexe	1a	16.35	4,500	Planning 4 Building 1	214759 5405663500	14 October 2014	Matthew Lampe
544/1184/2014	P Clarke 27 Garnet Avenue BLACKWOOD	Lot 121 Reo Road COUCH BEACH	Garage	10a	37.82	4,400	Planning 5 Building 2	115006 5400853970	14 October 2014	Owner Builder
544/1185/2014	CT Cook & D Jackson-Cook 6 Edwards Court PARA HILLS WEST	(Lot 56) 111 Marine Parade PORT MOOROWIE	Garage	10a	37.82	10,000	Planning 5 Building 2	409383 5406388159	23 October 2014	Owner Builder
544/1189/2014	P Brown 6 Kindale Court POORAKA	(Lot 23 & 24) 22 Oyster Point Drive STANSBURY	Caravan Annexe	1a	16.05	4,500	Planning 4 Building 2	207654 5404753001	23 October 2014	Matthew Lampe
544/1190/2014	Rosevale Properties PO Box 14 YORKETOWN	(Sec 43) 145 Kangaroo Flat Road YORKETOWN	Lean-To	8	42.66	13,628	Planning 2 Building 3	226407 5406352009	23 October 2014	Redden Bros G9148 72

544/1196/2014	I Barrons PO Box 100 MINLATON	(Sec 289) Site 29 Maitland Road MINLATON	Caravan Annexe & Porch	1a 10a	18.9 3.6	4,800	Planning 1 Building 2	303933 5407841007	27 October 2014	Matthew Lampe
TOTAL						\$889,604				

MAITLAND

Dev. App. No.	Name & Addresses	Location	Proposal	Class	Area m ²	Cost \$	Conditions Planning Building	Assessment / Valuation No	Decision Date	Builder Licence No
544/2282/2013	CD Clearly PO Box 287 BALAKLAVA	(Lot 7) 14 Jetty Road PORT JULIA	Demolish Existing Dwelling; New Dwelling	1a		120,060	Planning 9 Building 11	315085 5408663302	20 October 2014	TBA
544/2283/2013	JS Smith 29 St John Street ADELAIDE	(Lot 4) 8 Jetty Road PORT JULIA	Demolish Existing Dwelling, New Dwelling	1a 10a	91.7 78.9	250,000	Planning 12 Building 6 Private Certifier	315119 5408663450	07 October 2014	TBA
544/2020/2014	Yorke Peninsula Council PO Box 88 MINLATON	(Lot 100) 8 Elizabeth Street MAITLAND	Alterations to Existing Office Complex	5		1.858 million	Planning 18 Building 3 Private Certifier	10355 4601819204	31 October 2014	??
544/2042/2014	MM Pietersma 53 Janine Drive BURTON	(Lot 119) 4 Yelta Street BURTON	Garage & Verandah	10	67.5 60	6,000	Planning 5 Building 2	40287 4606230204	07 October 2014	Bargain Steel Centre P/L
544/2046/2014	CJ Moffat PO Box 161 ARDROSSAN	Lot 115 Black Point Drive BLACK POINT	Garage, Carport & Verandah – demolish existing verandah	10a	112.5 24.2	16,260	Planning 10 Building 2	49817 4604908835	27 October 2014	TBA
544/2067/2014	Cheetham Salt Ltd PO Box 81 PRICE	(Lot 15) 164 Reliance Road PRICE	Increase Existing Shed Height – STAGE 1	8	65	550,000	Planning 2 Building Nil Private Certifier	22731 4604078659	29 Sept 2014	Bullock & Partners
544/2075/2014	BJ & KA Dolman PO Box 5 PINE POINT	(Lot 68) 42 Esplanade PINE POINT	Two Storey Dwelling & Balcony	1a 10a	173.02 20.7	128,530	Planning 5 Building 2	19703 4603822010	01 Oct 2014	Selecta Homes & Building Co GL56332
544/2098/2014	JR Patman 20 Ragless Ave ENFIELD	Lot 20 Ketch Street ENFIELD	Dwelling, Verandah & Porch	1a 10a	123.03 25.32	133,265	Planning 6 Building Nil Private Certifier	415190 4603169102	29 Sept 2014	Longridge Group Pty Ltd
544/2104/2014	A Cadd PO Box 125 MOONTA	(Sec 20) 264 Cadd Road AGERY	Farm Building – Implement Shed	7	432	70,000	Planning 2 Building 2	44487 4607149256	23 October 2014	J Edwards BLD179387 73

544/2127/2014	Yorke Peninsula Council PO Box 88 MINLATON	PCE 61-63 Jetty Road PORT JULIA	Replace Existing Ablution Block, Disability Ramp & Verandah	10A	28.88	30,000	Planning 2 Building 1	314476 5908660558	8 October 2014	Williams Concrete Products
544/2146/2014	JR Patman 20 Ragless Ave ENFIELD	Lot 20 Ketch Street ENFIELD	Garage & Carport	10a	35.95 23.97	11,000	Planning 6 Building 2	415190 4603169102	29 Sept 2014	Owner Builder
544/2154/2014	A Brown C/- R & B Agriculture PO Box 221 MAITLAND	Sec 223 HD Maitland	Grain Shed	7	1366	250,000	Planning 1 Building 3	25692 4604394109	09 October 2014	Alan Conley GL41868
544/2155/2014	A Brown C/- R & B Agriculture PO Box 221 MAITLAND	(Lot 799) 1905 Balgowan Rd MAITLAND	Implement Shed	7	585	180,000	Planning 1 Building 2	25718 4604397000	24 October 2014	Alan Conley GL41868
544/2160/2014	ST Johns Pty Ltd Private Bag 3 MAITLAND	(Sec 91-92) 1447 Balgowan RD MAITLAND	Machinery Shed	7	1215	200,000	Planning 1 Building 3	25197 4604352515	07 October 2014	Hamilton Steel
544/2164/2014	PF McDonnell PO Box 38 MAITLAND	(Lot 21) 7 Melaleuca Court BALGOWAN	Garage	10a	36.21	6,314	Planning 4 Building 2	47886 4605023609	21 October 2014	TBA
544/2175/2014	GC Johnson C/- Post Office PORT VICTORIA	(Sec 125) 275 Investigator RD PORT VICTORIA	Verandah	10a	82.8	8,500	Planning 1 Building 1	29900 4604718708	29 Sept 2014	SA Quality Home Improvements
544/2193/2014	D Dunn 22 Fawnbrake Cres WEST BEACH	(Lot 8) 2 Moody Road BALGOWAN	First Floor Deck & Verandah	10a	14.3	6,000	Planning 3 Building 3	405142 4605049681	29 Sept 2014	Owner Builder
544/2194/2014	KL Van Schaik 39 Beaulah Avenue MAITLAND	(Lot 79) 39 Beaulah Avenue MAITLAND	Pergola, Laundry / Store / Water Closet	10a 1a	62 13	40,000	Planning 3 Building 1 Private Certifier	14175 4602104200	20 October 2014	TBA
544/2195/2014	CR Andrews PO Box 85 MOONTA	(Sec 466) 239 Tiparra Springs Road NALYAPPA	Farm Building – Implement Shed	7	180	11,260	Planning 3 Building 2	46904 4607378008	29 Sept 2014	TBA
544/2197/2014	GO & SC Baird 22 John Street ARDROSSAN	(Lot 3) 22 John Street ARDROSSAN	Storage Shed	10a	36	10,000	Planning 5 Building 2	3749 4600290409	29 October 2014	TBA
544/2200/2014	S Mitchell 23 Elizabeth Road MAITLAND	(Lot 634) 23 Elizabeth Road MAITLAND	Demolish Existing Verandah, New Verandah	10a	90 69	4,800	Planning 1 Building 2	14936 4602164166	07 October 2014	Owner Builder 74

544/2209/2014	Cheetham Salt Ltd PO Box 81 PRICE	(Lot 15) 164 Reliance Road PRICE	Truck Parking Bay			20,000	Planning 2 Building NA	22731 4604078659	23 October 2014	Owner Builder
544/2211/2014	JJ Heffernan 11 Bowman Road ARDROSSAN	(Lot 1) 11 Bowman Road ARDROSSAN	Verandah	10a	19	5,000	Planning 3 Building 2	6197 4600369053	29 October 2014	TBA
544/2217/2014	ID Hicks PO Box 28 ARDROSSAN	(Lot 60-61) 26 Bridge Road ARDROSSAN	Swimming Pool & Safety Fence	10b		26,460	Planning Nil Building 1 Private Certifier	3012 4600273422	03 October 2014	Riverina Pools & Spas
544/2219/2014	TJ Sorell PO Box 58 ARDROSSAN	(Lot 180) 14 Barton Road TIDDY WIDDY BEACH	Carport	10a	33	9,700	Planning Nil Building 1 Private Certifier	7484 4600619817	29 Sept 2014	SA Quality Home Improvements
544/2220/2014	BN Rowntree PO Box 17 ARDROSSAN	(Sec 131E) 583 Kenny Road PETERSVILLE	Garage	10a	162	20,730	Planning 4 Building 2	21550 4604067255	23 October 2014	TBA
544/2243/2014	J Chapley 142 Alexandra Ave TOORAK GDNS	Lot 135 Black Point Drive BLACK POINT	Carport Infill	10	51	65,000	Planning Nil Building 1	49999 4604909731	24 October 2014	TBA
544/2245/2014	JH & DJ Galloway 6 Chandos Street SYDENHAM	(Lot 3) 6 Jetty Road PORT JULIA	Demolition of Sheck & Shed	1a 10a	78 10	11,200	Planning NA Building 8	315127 5408663505	23 October 2014	Ardrossan Earthmoving BLD189183
TOTAL						\$2,190,079				

LAND DIVISIONS

Dev. App. No.	Name & Address	Location	Proposal	Conditions Planning Building	Assessment / Valuation No	Decision Date
544/D007/2014	W Mitchell & P< N & A Carmichael C/- Mosel Steed 6 Graves Street KADINA	(Lot 64 & Lot 65) 1786 Harry Butler Rd YORKETOWN	Land Division	Planning 1 Land Division 4	433441 & 433458 5406205480 5406205519	29 September 2014
544/D008/2014	BC Ingram C/- Mosel Steed 6 Graves Street KADINA	(Sec 190) 1531 Maitland Road CUNNINGHAM	Land Division	Planning 1 Land Division 3	22152 4604113004	8 October 2014
544/C010/2014	KC Hein C/- John Bested & Associates Pty Ltd 362 Magil Road KINSINGTON PK	(Lot 3 & 4) 13 & 15 Francis Ave POINT TURTON	Community Land Division	Planning 1 Land Division 3	102210 5400456085	16 October 2014

DIRECTOR DEVELOPMENT SERVICES

IA/ITEM 4.6

5. WASTEWATER SYSTEM APPLICATION DECISIONS

(File Ref: 9.24.1.1)

INTRODUCTION

Wastewater System application decisions for the period 29 September 2014 to 31 October 2014.

RECOMMENDATION

That the report be received.

COMMENT

The following is a list of all Wastewater System applications processed for the period 29 September 2014 to 31 October 2014.

Maitland

050/052/2012	050/156/2013	050/157/2013
050/052/2014	050/066/2014	050/106/2014
050/107/2014	050/123/2014	

Yorke town

050/138/2010	050/082/2014	050/101/2014
050/120/2014	050/121/2014	

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government Act 1999

Development Act 1993

Environmental Protection Act 1993

Council's Development Plan

Strategic Plan

Key Theme: Sustainable Communities
2. Progressive and Sustainable Development
Strategic Goal: 2.2 Streamlined Development Assessment Process

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Wastewater System approval functions involve critical risk management considerations which include meeting legislative responsibilities, environmental issues and public health.

**LIST OF WASTE CONTROL APPLICATIONS & DECISIONS ISSUED BY THE ENVIRONMENTAL HEALTH OFFICERS UNDER DELEGATION
FOR THE PERIOD 29 SEPTEMBER 2014 TO 31 OCTOBER 2014**

Maitland

Septic App. No.	Owner	Location	Proposal	Conditions	Assess. No	Decision Date	Plumber & Licence No
050/052/2012	PM & FK Clancy PO Box 7 TANUNDA	(Lot 33) 91 Marine Parade PORT VINCENT	Alteration Septic & Soakage	11	311951	WITHDRAWN	JBG Architects
050/156/2013	CD Cleary PO Box 287 BALAKLAVA	(Lot 7) 14 Jetty Road PORT JULIA	CWMS Connection	11	215085	16 Ocotober 2014	Owner Applicant
050/157/2013	JS Smith 29 St John Street ADELAIDE	(Lot 4) 8 Jetty Road PORT JULIA	Sewer Connection	11	315119	07 October 2014	Owner Applicant
050/052/2014	JR Patman 20 Ragless Avenue ENFIELD	Lot 20 Ketch Street PORT VICTORIA	Sewer Connection	11	415190	29 September 2014	Longridge Group
050/066/2014	Yorke Peninsula Council PO Box 88 MINLATON	PCE 61-63 Jetty Road PORT JULIA	Sewer Connection	11	314476	8 October 2014	Owner Applicant
050/106/2014	KL Van Schaik 39 Beaulah Avenue MAITLAND	(Lot 79) 39 Beaulah Avenue MAITLAND	Alteration to STED Connection	11	14175	20 October 2014	S Palecek
050/107/2014	BJ & KA Dolman PO Box 5 PINE POINT	(Lot 68) 42Esplanade PINE POINT	Aerobic System	11	19703	30 September 2014	Ryan Earthmoving
050/123/2014	A Wait 7 Brooks Court NORTH HAVEN	(Site 143) 1 Park Terrace ARDROSSAN	STED Connection	11	59	17 October 2014	Toby Simmons

Yorke town

Septic App. No.	Owner	Location	Proposal	Conditions	Assess. No	Decision Date	Plumber & Licence No
050/138/2010	Selecta Homes & Building Company Lot 9 Port Wakefield Road PARAFIELD GARDENS	(Lot 6) GB Sherriff Road YORKETOWN	Aerobic System	11	425256	21 October 2014	Selecta Homes & Building Company
050/163/2013	D H Wiechers PO Box 159 YORKETOWN	(Sec 13) 3099 South Coast Road FOUL BAY	Septic & Soakage	11	432385	13 October 2014	Owner Applicant

050/082/2014	A Blanchard 21 Hazel Terrace HENLEY BEACH	(Sec 1266) 9 Whipbird Way MARION BAY	Aerobic System	11	120188	1 October 2014	Rivergum Homes
050/101/2014	A & S Hall PO Box 221 YORKETOWN	Sec 536 (Hundred Line Road) HD MELVILLE	Septic & Soakage	11	224352	27 October 2014	Hart Bros
050/120/2014	A & S Clark 6 Olive Street GLENELG	(Lot 8) 16 Southshore Road HARDWICKE BAY	Sewer Connection	11	228791	13 October 2014	Peninsula Plumbing
050/121/2014	Edithburgh Caravan Park PO Box 62 EDITHBURGH	(Sec 650) 34 O'Halloran Parade EDITHBURGH	Grease Arrestors	11	209650	16 October 2014	Peninsula Plumbing

DIRECTOR DEVELOPMENT SERVICES

IA/ITEM 4.6

6. BLUFF BEACH DPA (File Ref:9.24.1.1)

INTRODUCTION

To inform Elected Members that the Bluff Beach Development Plan Amendment (DPA) has been approved by the Minister.

RECOMMENDATION

That the report be received.

COMMENT

On the 24 October 2014 Council received confirmation that the Bluff Beach DPA has been approved by the Minister.

Under the provisions of 25(17) of the Development Act the amendment must be published in the Government Gazette prior to the Development Plan being up-dated.

Staff will continue to monitor the progress of the DPA's and report to Elected Members accordingly.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Development Act, 1993

Development Regulations, 2008

Yorke Peninsula Urban Design Framework

Yorke Peninsula Development Plan, consolidated 28 March 2013

Strategic Plan

Key Theme: Sustainable Communities
2. Progressive & Sustainable Development

Strategic Goal: 2.1 Provide an effective and sustainable Development Plan.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

No financial impact to Council as the DPA was Developer Funded.

The Hon John Rau MP

8747501

28 OCT 2014

28 October 2014

Mr Andrew Cameron
Chief Executive Officer
District Council of Yorke Peninsula
PO Box 88
MINLATON SA 5575

Item Number 6608-2014-4
GDS Number 3.71.7.3
Distribution copy to Jackie



**Government
of South Australia**

Deputy Premier
Attorney-General
Minister for Justice Reform
Minister for Planning
Minister for Housing and Urban
Development
Minister for Industrial Relations

45 Pirie Street
Adelaide SA 5000
GPO Box 464
Adelaide SA 5001
DX 336
Tel 08 8207 1723
Fax 08 8207 1736

Attention: Mr Roger Brooks

Dear Mr Cameron

Request to consider the Bluff Beach Development Plan Amendment for Approval

I refer to the letter lodged on 14 July 2014 requesting approval for the above-mentioned Amendment.

I have now considered your request and am pleased to approve the Amendment. Please note that in order for the Amendment to come into effect a 'Notice' under section 25(17) is published in the Government Gazette.

Following the approval of this amendment, the current version of your Development Plan will be changed to incorporate the Amendment. A copy of this new version of the Development Plan will then be sent to Council.

Please contact Nadia Gencarelli on 8204 8280 should you require further clarification or assistance in relation to the abovementioned matters.

Yours sincerely



John Rau
Deputy Premier
Minister for Planning

DEBATE

AGENDA

CHIEF EXECUTIVE OFFICER

DA/ITEM 6.1

1. 2013-2014 ANNUAL FINANCIAL STATEMENTS

(File Ref: 9.24.1.1)

INTRODUCTION

A copy of the Audited Annual Financial Statements for the year ended 30th June 2014 has been (provided under separate cover).

RECOMMENDATION

That the audited Annual Financial Statements for the year ended 30th June 2014 be adopted and that:

1. the audited financial statements be adopted,
2. the Chief Executive Officer and Mayor be authorised to certify the accounts,
3. the Chief Executive Officer and the Presiding Member of the Audit Committee sign the Auditor Independence Declaration,
4. the Chief Executive Officer and the Director Corporate and Community Services be authorised to sign the Management Representation Letter to the Auditors.

COMMENT

The Annual Financial Statements have been prepared in accordance with the Model Financial Statements developed for the Local Government industry consistent with Section 127 of the Local Government Act 1999 and Part 4 of the Local Government (Financial Management) Regulations 2011.

The audited Financial Statements were considered by the Audit Committee at its meeting held on Monday 27th October 2014 and the committee recommended to Council that the:

- 1. The Chief Executive Officer and Mayor be authorised to certify the accounts, and*
- 2. The Chief Executive Officer and the Presiding Member of the Audit Committee sign the Auditor Independence Declaration, and*
- 3. The Chief Executive Officer and the Director Corporate and Community Services be authorised to sign the Management Representation Letter to the Auditors.*

Council's external auditors have completed their review of the statements and have advised that the statements do not require a qualification this year as the outstanding work in relation to Asset Management has been commenced.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

The Annual Financial Statements form a critical part of Council's public accountability and performance reporting and are required to meet a number of legislative requirements.

The Statements must be adopted by Council as part of the Annual Report and presented to the Minister on or before 30th November 2014.

YORKE PENINSULA COUNCIL

General Purpose Financial Reports for the year ended 30 June 2014

TABLE OF CONTENTS

	<u>Page</u>
Council Certificate	1
Principal Financial Statements	
Statement of Comprehensive Income	2
Statement of Financial Position	3
Statement of Changes in Equity	4
Statement of Cash Flows	5
Notes to, and forming part of, the Principal Financial Statements	
Note 1 - Significant Accounting Policies	N1
Note 2 - Income	N7
Note 3 - Expenses	N10
Note 4 - Asset Disposal & Fair Value Adjustments	N12
Note 5 - Current Assets	N13
Note 6 - Non-Current Assets	N13
Note 7 - Infrastructure, Property, Plant & Equipment & Investment Property	N14
Note 8 - Liabilities	N18
Note 9 - Reserves	N19
Note 10 - Assets Subject to Restrictions	N20
Note 11 - Reconciliation of Cash Flow Statement	N21
Note 12 - Functions	N22
Note 13 - Financial Instruments	N24
Note 14 - Expenditure Commitments	N26
Note 15 - Financial Indicators	N27
Note 16 - Uniform Presentation of Finances	N28
Note 17 - Operating Leases	N29
Note 18 - Superannuation	N30
Note 19 - Assets & Liabilities not Recognised	N31
Audit Report - Financial Statements	
Council Certificate of Audit Independence	
Audit Certificate of Audit Independence	

YORKE PENINSULA COUNCIL

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2014

CERTIFICATION OF FINANCIAL STATEMENTS

We have been authorised by the Council to certify the financial statements in their final form. In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- the financial statements present a true and fair view of the Council's financial position at 30 June 2014 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Council's accounting and other records.

.....
Andrew Cameron
CHIEF EXECUTIVE OFFICER

.....
Ray Agnew
MAYOR

Date:

YORKE PENINSULA COUNCIL

STATEMENT OF COMPREHENSIVE INCOME for the year ended 30 June 2014

	Notes	2014 \$'000	2013 \$'000
INCOME			
Rates	2	17,940	16,430
Statutory charges	2	407	379
User charges	2	2,787	2,861
Grants, subsidies and contributions	2	2,705	3,397
Investment income	2	166	251
Reimbursements	2	660	570
Other income	2	296	212
Total Income		24,961	24,100
EXPENSES			
Employee costs	3	7,422	7,140
Materials, contracts & other expenses	3	12,279	11,152
Depreciation, amortisation & impairment	3	8,438	8,827
Finance costs	3	240	303
Total Expenses		28,379	27,422
OPERATING SURPLUS / (DEFICIT)		(3,418)	(3,322)
Asset disposal & fair value adjustments	4	23	29
Amounts received specifically for new or upgraded assets	2	946	594
Physical resources received free of charge	2	39	13
NET SURPLUS / (DEFICIT)		(2,410)	(2,686)
transferred to Equity Statement			
<i>Amounts which will not be reclassified subsequently to operating result</i>			
Changes in revaluation surplus - infrastructure, property, plant & equipment	9	49,401	24,459
Transfer to accumulated surplus on sale of revalued infrastructure, property, plant & equipment		-	(14,431)
Total Other Comprehensive Income		49,401	10,028
TOTAL COMPREHENSIVE INCOME		46,991	7,342

This Statement is to be read in conjunction with the attached Notes.

YORKE PENINSULA COUNCIL

STATEMENT OF FINANCIAL POSITION as at 30 June 2014

	Notes	2014 \$'000	2013 \$'000
ASSETS			
Current Assets			
Cash and cash equivalents	5	2,607	2,961
Trade & other receivables	5	1,141	1,154
Inventories	5	723	887
Total Current Assets		4,471	5,002
Non-current Assets			
Financial assets	6	438	467
Infrastructure, property, plant & equipment	7	323,864	276,041
Total Non-current Assets		324,302	276,508
Total Assets		328,773	281,510
LIABILITIES			
Current Liabilities			
Trade & other payables	8	1,996	1,914
Borrowings	8	682	748
Provisions	8	1,434	857
Total Current Liabilities		4,112	3,519
Non-current Liabilities			
Borrowings	8	1,590	2,237
Provisions	8	635	309
Total Non-current Liabilities		2,225	2,546
Total Liabilities		6,337	6,065
NET ASSETS		322,436	275,445
EQUITY			
Accumulated Surplus		(3,388)	(1,055)
Asset Revaluation Reserves	9	325,107	275,706
Other Reserves	9	717	794
TOTAL EQUITY		322,436	275,445

This Statement is to be read in conjunction with the attached Notes.

YORKE PENINSULA COUNCIL

STATEMENT OF CHANGES IN EQUITY for the year ended 30 June 2014

		Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	Total Council Equity	TOTAL EQUITY
2014	No tes	\$'000	\$'000	\$'000	\$'000	\$'000
Balance at end of previous reporting period		(1,055)	275,706	794	275,445	275,445
Adjustment to give effect to changed accounting policies					-	-
Restated opening balance		(1,055)	275,706	794	275,445	275,445
Net Surplus / (Deficit) for Year		(2,410)			(2,410)	(2,410)
Other Comprehensive Income						
Gain on revaluation of infrastructure, property, plant & equipment			49,401		49,401	49,401
Transfers between reserves		77		(77)	-	-
Balance at end of period		(3,388)	325,107	717	322,436	322,436
2013						
Balance at end of previous reporting period		(13,285)	265,678	1,320	253,713	253,713
Adjustment to give effect to changed accounting policies		(41)	-	-	(41)	(41)
Restated opening balance		(13,326)	265,678	1,320	253,672	253,672
Net Surplus / (Deficit) for Year		(2,686)			(2,686)	(2,686)
Other Comprehensive Income						
Changes in revaluation surplus - infrastructure, property, plant & equipment		-	24,459	-	24,459	24,459
Transfer to accumulated surplus on sale of infrastructure, property, plant & equipment		14,431	(14,431)	-	-	-
Transfers between reserves		526	-	(526)	-	-
Balance at end of period		(1,055)	275,706	794	275,445	275,445

This Statement is to be read in conjunction with the attached Notes

YORKE PENINSULA COUNCIL

STATEMENT OF CASH FLOWS

for the year ended 30 June 2014

	Notes	2014 \$'000	2013 \$'000
CASH FLOWS FROM OPERATING ACTIVITIES			
<u>Receipts</u>			
Rates - general & other		17,897	16,357
Fees & other charges		439	410
User charges		3,279	2,923
Investment receipts		155	292
Grants utilised for operating purposes		2,908	3,651
Reimbursements		726	627
Other revenues		390	212
<u>Payments</u>			
Employee costs		(7,006)	(7,103)
Materials, contracts & other expenses		(12,182)	(12,473)
Finance payments		(414)	(24)
Net Cash provided by (or used in) Operating Activities	11	6,192	4,872
CASH FLOWS FROM INVESTING ACTIVITIES			
<u>Receipts</u>			
Amounts specifically for new or upgraded assets		946	594
Sale of replaced assets		439	162
Net disposal of investment securities		-	5
Repayments of loans by community groups		53	56
Repayments of loans by developers		6	8
<u>Payments</u>			
Expenditure on renewal/replacement of assets		(4,709)	(3,725)
Expenditure on new/upgraded assets		(2,528)	(2,265)
Loans made to community groups		(40)	
Net Cash provided by (or used in) Investing Activities		(5,833)	(5,165)
CASH FLOWS FROM FINANCING ACTIVITIES			
<u>Payments</u>			
Repayments of borrowings		(713)	(963)
Net Cash provided by (or used in) Financing Activities		(713)	(963)
Net Increase (Decrease) in cash held		(354)	(1,256)
Cash & cash equivalents at beginning of period	11	2,961	4,217
Cash & cash equivalents at end of period	11	2,607	2,961

This Statement is to be read in conjunction with the attached Notes

YORKE PENINSULA COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 1 - SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011*.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying Council's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000). This is the first time council has used this method.

2 The Local Government Reporting Entity

Yorke Peninsula Council is incorporated under the SA Local Government Act 1999 and has its principal place of business at 8 Elizabeth Street, Maitland. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated. Please note as from September 11, 2013, Council changed its name from the District Council of Yorke Peninsula to Yorke Peninsula Council.

3 Income recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

Yorke Peninsula Council

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 1 - Significant Accounting Policies (cont)

In the month of June in recent years the Federal Government has paid amounts of untied financial assistance grants, which are recognised on receipt, in advance of the year of allocation. In June 2011, one quarter of the 2011/12 allocation amounting to \$553,244 was paid in advance; in June 2012, two quarters of the 2012/13 allocation: \$1,177,804; and in June 2013, again two quarters of the 2013/14 allocation: \$1,210,438.

In June 2014 these amounts in advance were adjusted by the Federal Government to reflect actual year of allocation. The total amount adjusted at 30 June 2014 was \$1,210,438.

The actual amounts of untied grants received during the reporting periods (including the advance allocations) are disclosed in Note 2.

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

5 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential.

6 Infrastructure, Property, Plant & Equipment

6.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Capital works still in progress at balance date are recognised as other non-current assets and transferred to *infrastructure, property, plant & equipment* when completed ready for use.

Council no longer recognises Footpaths that have previously been classed as dolomite or tracks as these are not maintained and any expenses incurred are treated as operating costs.

Yorke Peninsula Council

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 1 - Significant Accounting Policies (cont)

6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are as follows. No capitalisation threshold is applied to the acquisition of land or interests in land.

Office Furniture and Equipment	\$1,000
Other Plant and Equipment	\$1,000
Buildings – new constructions/extensions	\$5,000
Park and Playground Furniture & Equipment	\$2,000
Road Construction & Reconstruction	\$10,000
Paving & Footpaths, Kerb & Gutter	\$2,000
Drains & Culverts	\$5,000

6.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset. Further detail of existing valuations, methods and valuers are provided at Note 7.

6.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets. Residual values for Roads were introduced during the revaluation performed in 2013 by Gayler Engineering. This change resulted in a decrease in annual depreciation of approximately \$500,000 in 2013. As a result of the revaluation of land and buildings in 2014 required under AASB13, annual depreciation has increased by approximately \$100,000 compared to 2013.

Major depreciation periods for each class of asset are shown below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Plant, Furniture & Equipment		Residual
Office Equipment	5 to 10 years	0%
Office Furniture	5 to 20 years	0%
Vehicles and Road-making Equip	3 to 8 years	20-40%
Other Plant & Equipment	5 to 15 years	15-40%
Building & Other Structures		
Buildings – masonry	50 to 100 years	15%-40%
Buildings – other construction	20 to 40 years	15%-40%
Park Structures – masonry	50 to 100 years	15%-40%
Park Structures – other construction	20 to 40 years	10%
Playground equipment	5 to 15 years	0%
Benches, seats, etc	10 to 20 years	0%

Yorke Peninsula Council

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 1 - Significant Accounting Policies (cont)

Infrastructure

Roadworks – Earthworks	indefinite	
Sealed Roads – Surface	15 to 30 years	58%
Sealed Roads – Pavement	20 to 80 years	40%-49%
Unsealed Roads	10 to 20 years	23%-56%
Paving & Footpaths	10 to 70 years	0%
Drains, Kerb & Gutter	70 to 100 years	0%
Culverts	50 to 75 years	0%
Flood Control Structures	80 to 100 years	0%
Reticulation Pipes – PVC	50 to 60 years	0%
Reticulation Pipes – other	25 to 65 years	0%
Pumps & Telemetry	15 to 25 years	0%

Other Assets

Reserve Furniture	5 to 15 years	0%
Artworks	indefinite	

6.5 Impairment

Assets that have an indefinite useful life are not subject to depreciation and are reviewed annually for impairment. Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

For assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, the value in use is the depreciated replacement cost. In assessing impairment for these assets, a rebuttable assumption is made that the current replacement cost exceeds the original cost of acquisition.

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

6.6 Borrowing Costs

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123 *Borrowing Costs*. The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

7 Comparative Information

Comparative information has been reclassified to be consistent with the current year disclosure of equivalent information in accordance with AIFRS.

Annual Leave has this year been disclosed under Provisions for the first time due to the new requirements under AASB 119. In previous years, Annual Leave has been disclosed under Trade & Other Payables. Comparative information has been amended for comparability purposes and this has resulted in no change in the comparative financial position or performance of the Council.

Yorke Peninsula Council

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 1 - Significant Accounting Policies (cont)

8 Payables

8.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

8.2 Payments Received in Advance & Deposits

Amounts received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

9 Borrowings

Loans are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

10 Employee Benefits

10.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Weighted average discount rate	2.5% (2013, 2.75%)
--------------------------------	--------------------

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

10.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

11 Construction Contracts

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. As there is no profit component, such works are treated as 100% completed. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance".

Yorke Peninsula Council

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 1 - Significant Accounting Policies (cont)

12 Leases

Lease arrangements have been accounted for in accordance with AASB 117.

In respect of finance leases, where Council substantially carries all of the risks incident to ownership, the leased items are initially recognised as assets and liabilities equal in amount to the present value of the minimum lease payments. The assets are disclosed within the appropriate asset class, and are amortised to expense over the period during which the Council is expected to benefit from the use of the leased assets. Lease payments are allocated between interest expense and reduction of the lease liability, according to the interest rate implicit in the lease.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

13 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

14 Pending Accounting Standards

Certain new accounting standards and UIG interpretations have been published that are not mandatory for the 30 June 2014 reporting period and have not been used in preparing these reports.

AASB 7	Financial Instruments – Disclosures
AASB 9	Financial Instruments
AASB 10	Consolidated Financial Statements
AASB 11	Joint Arrangements
AASB 12	Disclosure of Interests in Other Entities
AASB 127	Separate Financial Statements
AASB 128	Investments in Associates and Joint Ventures
AASB 132	Financial Instruments: Presentation

Standards containing consequential amendments to other Standards and Interpretations arising from the above - AASB 2010-7, AASB 2011-7, AASB 2012-2, AASB 2012-3, AASB 2012-5, AASB 2012-6, AASB 2012-10, AASB 2013-3, AASB 2013-8 and AASB 2013-9.

(Standards not affecting local government have been excluded from the above list.)

Council is of the view that none of the above new standards or interpretations will affect any of the amounts recognised in the financial statements, but that they may impact certain information otherwise disclosed.

The Australian Accounting Standards Board is currently reviewing AASB 1004 *Contributions*. It is anticipated that the changes resulting from this review may have a material effect on the timing of the recognition of grants and contributions, but the financial consequences cannot be estimated until a revised accounting standard is issued.

YORKE PENINSULA COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 2 - INCOME

	Notes	2014 \$'000	2013 \$'000
RATES REVENUES			
<u>General Rates</u>		13,616	12,432
Less: Mandatory rebates		(104)	(92)
Less: Discretionary rebates, remissions & write offs		(26)	(5)
		<u>13,486</u>	<u>12,335</u>
<u>Other Rates</u> (including service charges)			
Natural Resource Management levy		724	704
Waste collection		2,240	2,030
Water supply		184	171
Community wastewater management systems		<u>1,238</u>	<u>1,118</u>
		<u>4,386</u>	<u>4,023</u>
<u>Other Charges</u>			
Penalties for late payment		48	46
Legal & other costs recovered		<u>20</u>	<u>26</u>
		<u>68</u>	<u>72</u>
		<u>17,940</u>	<u>16,430</u>
STATUTORY CHARGES			
Development Act fees		223	196
Town planning fees		-	8
Health & Septic Tank Inspection fees		51	37
Animal registration fees & fines		69	71
Parking fines / expiation fees		8	9
Other Registration Fees		18	14
Sundry		<u>38</u>	<u>44</u>
		<u>407</u>	<u>379</u>
USER CHARGES			
Cemetery fees		25	26
Commercial activity revenue (Other Commercial)		44	52
Commercial activity revenue (Caravan Parks)		2,339	2,378
Hall & equipment hire		36	45
Boat Ramp Fees		127	136
Refuse Disposal		49	45
Water		99	99
Sundry		<u>68</u>	<u>80</u>
		<u>2,787</u>	<u>2,861</u>
INVESTMENT INCOME			
Interest on investments			
Local Government Finance Authority		115	197
Banks & other		<u>51</u>	<u>54</u>
		<u>166</u>	<u>251</u>

YORKE PENINSULA COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS

for the year ended 30 June 2014

NOTE 2 - INCOME (continued)

	Notes	2014 \$'000	2013 \$'000
REIMBURSEMENTS			
- for roadworks		9	27
- for private works		1	1
- by joint undertakings		-	3
- other		650	539
		<u>660</u>	<u>570</u>
OTHER INCOME			
Sundry		296	212
		<u>296</u>	<u>212</u>
GRANTS, SUBSIDIES, CONTRIBUTIONS			
Amounts received specifically for new or upgraded assets		946	594
Other grants, subsidies and contributions		2,705	2,186
Individually significant item - additional grants commission payment		-	1,211
		<u>3,651</u>	<u>3,991</u>
<i>The functions to which these grants relate are shown in Note 2.</i>			
Sources of grants			
Commonwealth government		410	633
State government		3,127	3,222
Other		114	136
		<u>3,651</u>	<u>3,991</u>
Individually Significant Item			
Financial Assistance Grants		-	1,210

YORKE PENINSULA COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

NOTE 2 - INCOME (continued)

	Notes	2014 \$'000	2013 \$'000
Conditions over grants & contributions			
<i>Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:</i>			
<i>Unexpended at the close of the previous reporting period</i>		-	43
<i>Less: expended during the current period from revenues recognised in previous reporting periods</i>			
<i>Heritage & Cultural Services</i>		-	(43)
<i>Subtotal</i>			(43)
<i>Plus: amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions</i>			
<i>Heritage & Cultural Services</i>		166	-
<i>Subtotal</i>		166	
<i>Unexpended at the close of this reporting period</i>		166	
<i>Net increase (decrease) in assets subject to conditions in the current reporting period</i>		166	(43)
PHYSICAL RESOURCES RECEIVED FREE OF CHARGE			
Other Assets		39	-
Stormwater Drainage		-	13
TOTAL PHYSICAL RESOURCES RECEIVED		39	13

YORKE PENINSULA COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 3 - EXPENSES

	Notes	2014 \$'000	2013 \$'000
EMPLOYEE COSTS			
Salaries and Wages		6,726	6,366
Employee leave expense		618	565
Superannuation - defined contribution plan contributions	18	221	230
Superannuation - defined benefit plan contributions	18	436	373
Workers' Compensation Insurance		293	326
Other		118	111
Less: Capitalised and distributed costs		(990)	(831)
Total Operating Employee Costs		7,422	7,140
 Total Number of Employees		 111	 110
<i>(Full time equivalent at end of reporting period)</i>			
MATERIALS, CONTRACTS & OTHER EXPENSES			
<u>Prescribed Expenses</u>			
Auditor's Remuneration			
- Auditing the financial reports		17	17
- Other services		14	6
Elected members' expenses		330	316
Election expenses		11	-
Operating Lease Rentals - non-cancellable leases	17		
- minimum lease payments		130	94
Subtotal - Prescribed Expenses		502	433
<u>Other Materials, Contracts & Expenses</u>			
Contractors		3,034	2,564
Energy		670	723
Water		435	632
Insurance		584	528
Legal Expenses		51	106
Levies paid to government - NRM levy		724	704
- Other Levies		49	50
Parts, accessories & consumables		1,814	1,648
Professional services		512	375
Professional services - waste management		2,270	1,942
Sundry		1,634	1,447
Subtotal - Other Materials, Contracts & Expenses		11,777	10,719
		12,279	11,152

YORKE PENINSULA COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 3 - EXPENSES (cont)

	Notes	2014 \$'000	2013 \$'000
DEPRECIATION, AMORTISATION & IMPAIRMENT			
Depreciation			
Buildings & Other Structures		2,050	1,948
Transport Infrastructure		4,328	4,869
Stormwater Drainage		112	106
Plant & Equipment		970	1,016
Furniture & Fittings		105	101
CWMS Infrastructure		378	330
Water Scheme Infrastructure		67	45
Other Assets		428	412
		<u>8,438</u>	<u>8,827</u>
FINANCE COSTS			
Interest on overdraft and short-term drawdown		57	60
Interest on Loans		183	243
		<u>240</u>	<u>303</u>

YORKE PENINSULA COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 4 - ASSET DISPOSAL & FAIR VALUE ADJUSTMENTS

	Notes	2014 \$'000	2013 \$'000
INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT			
<i>Assets renewed or directly replaced</i>			
Proceeds from disposal		439	163
Less: Carrying amount of assets sold		416	134
Gain (Loss) on disposal		23	29
 NET GAIN (LOSS) ON DISPOSAL OR REVALUATION OF ASSETS			
		23	29

YORKE PENINSULA COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 5 - CURRENT ASSETS

	Notes	2014 \$'000	2013 \$'000
CASH & EQUIVALENT ASSETS			
Cash on Hand and at Bank		26	150
Deposits at Call		<u>2,581</u>	<u>2,811</u>
		<u>2,607</u>	<u>2,961</u>
TRADE & OTHER RECEIVABLES			
Rates - General & Other		371	328
Accrued Revenues		91	80
Debtors - general		235	373
GST Recoupment		169	72
Prepayments		210	244
Loans to community organisations		65	51
Loans to Developers		-	6
		<u>1,141</u>	<u>1,154</u>

Amounts included in other financial assets that are not expected to be received within 12 months of reporting date are disclosed in Note 13.

INVENTORIES

Stores & Materials		<u>723</u>	<u>887</u>
		<u>723</u>	<u>887</u>

Note 6 - NON-CURRENT ASSETS

	Notes	2014 \$'000	2013 \$'000
FINANCIAL ASSETS			
Receivables			
Loans to community organisations		<u>438</u>	<u>467</u>
TOTAL FINANCIAL ASSETS		<u>438</u>	<u>467</u>

YORKE PENINSULA COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 7 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

Fair Value Level	2013 \$'000				2014 \$'000			
	AT FAIR VALUE	AT COST	ACCUM DEPN	CARRYING AMOUNT	AT FAIR VALUE	AT COST	ACCUM DEPN	CARRYING AMOUNT
2	69,165	-	-	69,165	73,572	-	-	73,572
2	5,230	-	(2,986)	2,244	5,384	42	(331)	5,095
3	68,283	1,582	(36,343)	33,522	86,680	280	(44,336)	42,624
	241,553	-	(99,788)	141,765	285,534	2,776	(118,006)	170,304
	6,108	1,187	(2,967)	4,328	6,108	1,551	(3,079)	4,580
	-	11,107	(5,062)	6,045	-	10,751	(4,516)	6,235
	-	1,663	(1,026)	637	-	1,839	(1,131)	708
	17,793	298	(6,793)	11,298	17,793	593	(7,171)	11,215
	1,795	17	(540)	1,272	3,393	-	(954)	2,439
	-	9,074	(3,309)	5,765	-	10,829	(3,737)	7,092
	409,927	24,928	(158,814)	276,041	478,464	28,661	(183,261)	323,864
	398,160	30,035	(173,655)	254,540	409,927	24,928	(158,814)	276,041

This Note continues on the following pages.

YORKE PENINSULA COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 7 - INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

	CARRYING AMOUNT MOVEMENTS DURING YEAR								2014 \$'000
	2013 \$'000	\$'000							
		CARRYING AMOUNT	Additions		Disposals	Depreciation	Impairment	Transfers	
New/Upgrade	Renewals								
Land	69,165	-	-	-	-	-	-	4,407	73,572
Buildings & Other Structures	2,244	42	-	-	(331)	-	-	3,140	5,095
Buildings & Other Structures	33,522	138	142	-	(1,719)	-	-	10,541	42,624
Transport Infrastructure	141,765	779	1,997	-	(4,328)	-	-	30,091	170,304
Stormwater Drainage	4,328	362	2	-	(112)	-	-	-	4,580
Plant & Equipment	6,045	191	1,385	(416)	(970)	-	-	-	6,235
Furniture & Fittings	637	57	119	-	(105)	-	-	-	708
CWMS Infrastructure	11,298	135	160	-	(378)	-	-	-	11,215
Water Scheme Infrastructure	1,272	12	-	-	(67)	-	-	1,222	2,439
Other assets	5,765	812	943	-	(428)	-	-	-	7,092
TOTAL INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT	276,041	2,528	4,748	(416)	(8,438)	-	-	49,401	323,864
Comparatives	254,540	2,278	3,725	(134)	(8,827)			24,459	276,041

This Note continues on the following pages.

YORKE PENINSULA COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 7 (cont) – INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT

Valuation of Assets

General Valuation Principles

Accounting procedure: Upon revaluation, the current new replacement cost and accumulated depreciation are re-stated such that the difference represents the fair value of the asset determined in accordance with AASB 13 *Fair Value Measurement*: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, fair value is taken to be the current replacement cost.

Highest and best use: For land which Council has an unfettered right to sell, the "highest and best use" recognises the possibility of the demolition or substantial modification of some or all of the existing buildings and structures affixed to the land.

Much of the land under Council's care and control is Crown land or has been declared as community land under the provisions of the Local Government Act 1999. Other types of restrictions also exist.

For land subject to these restrictions, the highest and best use is taken to be the "highest and best use" available to Council, with a rebuttable presumption that the current use is the "highest and best use". The reason for the current use of a large proportion of Council's assets being other than the "highest and best use" relates to Council's principal role as the provider of services to the community, rather than the use of those assets for the generation of revenue.

For buildings and other structures on and in the land, including infrastructure, "highest and best use" is determined in accordance with the land on and in which they are situated.

Transition to AASB 13: The requirements of AASB 13 *Fair Value Measurement* have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

Fair value hierarchy level 2 valuations: Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Fair value hierarchy level 3 valuations of land: Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

Fair value hierarchy level 3 valuations of buildings, infrastructure and other assets: There is no known market for these assets and they are valued at depreciated current replacement cost. This method involves:

The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.

The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

Land & Land Improvements

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

Freehold land and land over which Council has control, but does not have title, is recognised on the cost basis. No capitalisation threshold is applied to the acquisition of land or interests in land.

Estimated future costs of reinstatement of land, capitalised in accordance with AASB 116.16(c), are reviewed annually (see Note 1) and depreciated over the estimated remaining life of the relevant asset.

Yorke Peninsula Council

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 7 – Property, Plant & Equipment (cont)

Buildings & Other Structures

Buildings and other structures were revalued as at 1 July 2013 by Maloney Field Services in accordance with AASB 13: *Fair Value Measurement*. AASB 13 requires the disclosure of fair value information according to the relevant level in the fair value hierarchy. The following tables provide the fair values of the entity's assets measured and recognised on a recurring basis after initial recognition, categorised within the fair value hierarchy.

2014 (\$,000)	Level 2	Level 3	Total
Land	\$73,572	\$0	\$73,572
Buildings and Structures	\$5,384	\$86,680	\$92,064
Total LB&S recognised at fair value	\$78,956	\$86,680	\$165,636
2013 (\$,000)	Level 2	Level 3	Total
Land	\$37,098	\$32,067	\$69,165
Buildings and Structures	\$0	\$73,513	\$73,513
Total LB&S recognised at fair value	\$37,098	\$105,580	\$142,678

There were 368 transfers between Levels 2 and 3 for assets measured at fair value on a recurring basis during the reporting period (2013: 0 transfers).

Infrastructure

Transportation Infrastructure assets were valued by Tonking Consulting as at 1 July 2013. Complete sealed road condition assessments were undertaken by the Australian Road Research Board, who in conjunction with Council staff, also undertook a partial condition assessment on approximately 670kms of unsealed road network. The road networks assessed were segmented spatially to reflect future management practice for ongoing capital works programmes. Unit rates were reviewed and applied to all new data for input into Councils Asset Management System.

Stormwater drainage infrastructure was valued by Gayler Professional Services as at 30 June 2011 at written down current replacement cost and pursuant to Council's election are disclosed at written down replacement cost. All acquisitions made after the respective dates of valuation are recorded at cost.

Community Wastewater Management Schemes infrastructure was valued by Gayler Professional Services as at 30 June 2011 at written down current replacement cost. All acquisitions made after the respective dates of valuation are recorded at cost.

Water Supply Schemes infrastructure was valued by Maloney Field Services as at 30 June 2014 at written down current replacement cost. All acquisitions made after the respective dates of valuation are recorded at cost.

Plant, Furniture & Equipment

These assets are recognised on the cost basis.

All other assets

Pursuant to Council's election, these assets are recognised on the cost basis.
These include Other Assets and Minor Plant.

YORKE PENINSULA COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 8 - LIABILITIES

		2014 \$'000		2013 \$'000	
	Notes	Current	Non-current	Current	Non-current
TRADE & OTHER PAYABLES					
Goods & Services		748		575	
Payments received in advance		167	-	57	-
Accrued expenses - employee entitlements		346	-	869	-
Accrued expenses - other		731	-	235	-
Deposits, Retentions & Bonds		4	-	32	-
Other		-	-	146	-
		<u>1,996</u>	<u>-</u>	<u>1,914</u>	<u>-</u>
BORROWINGS					
Loans		682	1,590	748	2,237
		<u>682</u>	<u>1,590</u>	<u>748</u>	<u>2,237</u>

All interest bearing liabilities are secured over the future revenues of the Council.

PROVISIONS

Employee entitlements (including oncosts)	1,405	496	804	158
Future reinstatement / restoration, etc	29	139	53	151
	<u>1,434</u>	<u>635</u>	<u>857</u>	<u>309</u>

Movements in Provisions - 2014 year only (current & non-current)

	Carbon Tax	Insurance Losses	Future Reinstatement	Other Provision
Opening Balance	-	-	204	-
(Less) Payments	-	-	(36)	-
Closing Balance	<u>-</u>	<u>-</u>	<u>168</u>	<u>-</u>

YORKE PENINSULA COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 9 - RESERVES

ASSET REVALUATION RESERVE	1/7/2013	Net Increments (Decrements)	Transfers, Impairments	30/6/2014
Notes	\$'000	\$'000	\$'000	\$'000
Land	68,879	4,407	-	73,286
Buildings & Other Structures	35,314	13,681	-	48,995
Transport Infrastructure	158,663	30,091	-	188,754
Stormwater drainage	3,479	-	-	3,479
CWMS Infrastructure	9,219	-	-	9,219
Water Scheme Infrastructure	152	1,222	-	1,374
TOTAL	275,706	49,401	-	325,107
<i>Comparatives</i>	<i>265,678</i>	<i>24,459</i>	<i>(14,431)</i>	<i>275,706</i>

OTHER RESERVES	1/7/2013	Transfers to Reserve	Transfers from Reserve	30/6/2014
Balgowan Water Supply	1	-	(1)	0
Balgowan (Gills) Water Augmentation	49	-	(4)	45
Black Point Water Supply	36	21	-	57
Combined Effluent Reserve	125	-	(115)	10
Hardwicke Bay Effluent Augmentation	177	-	(6)	171
Hardwicke Bay Water Supply	32	23	-	55
Hardwicke Bay Water Augmentation	41	-	-	41
Point Souttar Effluent Augmentation	17	-	-	17
Port Victoria Effluent Augmentation	316	5	-	321
TOTAL OTHER RESERVES	794	49	(126)	717
<i>Comparatives</i>	<i>1,320</i>	<i>23</i>	<i>(549)</i>	<i>794</i>

PURPOSES OF RESERVES

Asset Revaluation Reserve

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non-current assets (less any subsequent impairment losses, where applicable).

Balgowan Water Supply

Investment of surplus funds from water service charges levied for Balgowan, as required by legislation.

Balgowan (Gills) Water Augmentation

Contribution from land division (as condition of approval) to assist future water supply infrastructure installation/upgrade

Black Point Water Supply

Surplus funds from service charges levied are appropriated to assist with the maintenance and capital replacement of the scheme in the future.

Combined Effluent Reserve

Surplus funds from service charges levied are appropriated to assist with the maintenance and capital replacement of the various schemes in the future as per motion of Council at 12th June 2007 meeting.

Hardwicke Bay Effluent Augmentation

Contribution from land division (as condition of approval) to assist future effluent infrastructure installation/upgrade.

Hardwicke Bay Water

Surplus funds from service charges levied are appropriated to assist with the maintenance and capital replacement of the scheme in the future.

Hardwicke Bay Water Augmentation

Contribution from land division (as condition of approval) to assist future water infrastructure installation/upgrade.

Port Souttar Effluent Augmentation

Contribution (as condition of approval) to assist future effluent infrastructure installation/upgrade.

Port Victoria Water Augmentation

Contribution from land division (as condition of approval) to assist future water supply infrastructure installation/upgrade.

YORKE PENINSULA COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 10 - ASSETS SUBJECT TO RESTRICTIONS

The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally obtained.

	Notes	2014 \$'000	2013 \$'000
CASH & FINANCIAL ASSETS			
Developer Contributions		-	18
		<u>0</u>	<u>18</u>
INFRASTRUCTURE, PROPERTY, PLANT & EQUIPMENT			
refer below		15,316	14,337
		<u>15,316</u>	<u>14,337</u>
TOTAL ASSETS SUBJECT TO EXTERNALLY IMPOSED RESTRICTIONS		<u>15,316</u>	<u>14,355</u>

Due to the nature of Local Government there are restrictions over many of the assets controlled by Council. These

The following major assets have been identified as restricted:-

Country Fire Service Stations

Ardrossan	56	136
Balgowan	150	150
Port Clinton	77	75
Curramulka	29	30
Maitland	60	60
Minlaton	54	55
Port Victoria	109	100
Stansbury	-	145
Yorke town	-	50

Caravan Parks

Ardrossan	755	584
Coobowie	3,200	3,048
Edithburgh	1,954	1,938
Minlaton	313	305
Pine Point	473	413
Port Clinton	436	435
Port Rickaby	1,462	1,367
Port Victoria	592	564
Stansbury/Oyster Point	3,585	3,237
Yorke town	843	878

Fauna & Wildlife Parks

Minlaton	123	126
----------	-----	-----

Parklands

Ardrossan Scout Hall	276	95
Minlaton Basketball Stadium and Courts	286	334
Edithburgh Oval	30	23
Yorke town Lions Clubrooms	355	153
Warooka Museum	98	36
	<u>15,316</u>	<u>14,337</u>

YORKE PENINSULA COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 11 - RECONCILIATION TO CASH FLOW STATEMENT

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Statement of Financial Position as follows:

	Notes	2014 \$'000	2013 \$'000
Total cash & equivalent assets	5	<u>2,607</u>	<u>2,961</u>
Balances per Cash Flow Statement		<u>2,607</u>	<u>2,961</u>

(b) Reconciliation of Change in Net Assets to Cash from Operating Activities

Net Surplus (Deficit)		(2,410)	(2,686)
Non-cash items in Income Statement			
Depreciation, amortisation & impairment		8,438	8,827
Net increase (decrease) in unpaid employee benefits		416	38
Non-cash asset acquisitions		(39)	(13)
Grants for capital acquisitions treated as Investing Activity		(946)	(594)
Net (Gain) Loss on Disposals		<u>(23)</u>	<u>(29)</u>
		5,436	5,543
Add (Less): Changes in Net Current Assets			
Net (increase) decrease in receivables		(13)	(167)
Net (increase) decrease in inventories		164	(59)
Net increase (decrease) in trade & other payables		605	(400)
Net increase (decrease) in other provisions		-	(45)
Net Cash provided by (or used in) operations		<u>6,192</u>	<u>4,872</u>

(c) Non-Cash Financing and Investing Activities

Acquisition of assets by means of:

- Physical resources received free of charge	3	<u>39</u>	<u>13</u>
<i>Amounts recognised in Income Statement</i>		<u>39</u>	<u>13</u>
		<u>39</u>	<u>13</u>

(d) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Bank Overdrafts	100	100
Corporate Credit Cards	30	30
LGFA Cash Advance Debenture facility	3,000	3,000

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

YORKE PENINSULA COUNCIL **NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS** **for the year ended 30 June 2014**

Note 12 - FUNCTIONS

INCOMES, EXPENSES AND ASSETS HAVE BEEN DIRECTLY ATTRIBUTED TO THE FOLLOWING FUNCTIONS & ACTIVITIES										
INCOME	EXPENSES			OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME		TOTAL ASSETS HELD (CURRENT & NON-CURRENT)		
ACTUAL 2014 \$'000	ACTUAL 2013 \$'000	ACTUAL 2014 \$'000	ACTUAL 2013 \$'000	ACTUAL 2014 \$'000	ACTUAL 2013 \$'000	2014 \$'000	2013 \$'000	2014 \$'000	2013 \$'000	
2,376	2,416	1,942	3,269	434	(853)	-	-	27,514	23,815	Business Undertakings
671	676	1,518	1,607	(847)	(931)	515	539	5,195	4,460	Community Services
370	345	981	1,817	(611)	(1,472)	14	102	14,662	12,613	Culture
1,432	1,348	1,296	1,166	136	182	-	100	12,235	12,173	Community Wastewater Management
1,365	836	1,389	1,359	(24)	(523)	1	112	8,334	10,941	Environment
94	103	1,556	1,510	(1,462)	(1,407)	558	-	56,559	48,363	Recreation
305	287	296	303	9	(16)	-	-	-	-	Regulatory Services
48	28	189	176	(141)	(148)	-	-	3	3	Tourism
790	1,181	7,923	7,999	(7,133)	(6,818)	854	1,119	184,900	151,148	Transport & Communication
2,303	2,082	2,363	2,311	(60)	(229)	10	-	1,470	1,351	Waste Management
277	268	271	321	6	(53)	-	-	3,265	1,982	Water Supply
14,930	14,530	8,655	5,584	6,275	8,946	753	1,425	14,636	14,661	Council Administration
24,961	24,100	28,379	27,422	(3,418)	(3,322)	2,705	3,397	328,773	281,510	TOTALS

Revenues and expenses exclude net gain (loss) on disposal or revaluation of assets, net gain (loss) from joint ventures & associated entities, amounts received specifically for new or upgraded assets and physical resources received free of charge.

YORKE PENINSULA COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 12 (cont) - COMPONENTS OF FUNCTIONS

The activities relating to Council functions are as follows:

Business Undertakings

Caravan Parks, Electricity Supply, Gravel Pits/Quarries, Marinas/Boat Havens, Private Works, Property Portfolio, and Other.

Community Services

Public Order and Safety, Crime Prevention, Emergency Services, Other Fire Protection, Other Public Order and Safety, Health Services, Pest Control – Health, Immunisation, Nursing Homes, Preventive Health Services, Other Health Services, Community Support, Elderly Citizens Facilities, Home Assistance Scheme, Other Services for the Aged and Disabled, Child Care Centres, Children and Youth Services, Community Assistance, Community Transport, Family and Neighbourhood Support, Other Community Support, Community Amenities, Cemeteries, Public Conveniences, Car Parking – non-fee-paying, Telecommunications Networks, and Other Community Amenities.

Culture

Library Services, Other Library Services, Cultural Services, Cultural Venues, Heritage, Museums and Art Galleries, and Other Cultural Services.

Community Wastewater Management

Community Wastewater Management Schemes

Economic Development

Employment Creation Programs, Regional Development, Support to Local Businesses, Tourism, and Other Economic Development.

Environment

Agricultural Services, Agricultural Water, Animal/Plant Boards, Landcare, Other Agricultural Services, Other Environment, Coastal Protection, Street Cleaning, Street Lighting, Streetscaping, Natural Resource Management Levy, and Other Environment.

Recreation

Jetties, Other Marine Facilities, Parks and Gardens, Sports Facilities – Indoor, Sports Facilities – Outdoor, Swimming Centres – Outdoor, and Other Recreation.

Regulatory Services

Dog and Cat Control, Building Control, Town Planning, Clean Air/Pollution Control, Litter Control, Health Inspection, Parking Control, and Other Regulatory Services.

Transport

Aerodrome, Footpaths and Kerbing, Roads – sealed, Roads – formed, Roads – natural formed, Roads – unformed, Traffic Management, LGGC – roads (formula funded), Stormwater and Drainage, and Other Transport.

Waste Management

Waste Management, Domestic Waste, Green Waste, Recycling, Transfer Stations, Waste Disposal Facility and Other Waste Management

Water Supply

Water Supply - domestic

Council Administration

Governance, Administration NEC., Elected Members, Organisational, Support Services, Accounting/Finance, Payroll, Human Resources, Information Technology, Communication, Rates Administration, Records, Occupancy, Contract Management, Customer Service, Other Support Services, Revenues, LGGC – General Purpose, and Separate and Special Rates.

YORKE PENINSULA COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 13 - FINANCIAL INSTRUMENTS

All financial instruments are categorised as *loans and receivables*.

Accounting Policies - Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits	<p>Accounting Policy: Carried at lower of cost and net realisable value; Interest is recognised when earned.</p> <p>Terms & conditions: Deposits are returning fixed interest rates between 2.5% and 3.05% (2013: 3.35% and 4.2%). Short term deposits have an average maturity of 0 days and an average interest rate of 2.5% (2013: 0 days, 3.15%).</p> <p>Carrying amount: approximates fair value due to the short term to maturity.</p>
Receivables - Rates & Associated Charges (including legals & penalties for late payment) Note: These receivables do not meet the definition of "financial instruments" and have been excluded from the following disclosures.	<p>Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p>Terms & conditions: Secured over the subject land, arrears attract interest. Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.</p> <p>Carrying amount: approximates fair value (after deduction of any allowance).</p>
Receivables - Fees & other charges	<p>Accounting Policy: Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.</p> <p>Terms & conditions: Unsecured, and do not bear interest. Although Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.</p> <p>Carrying amount: approximates fair value (after deduction of any allowance).</p>
Receivables - other levels of government	<p>Accounting Policy: Carried at nominal value.</p> <p>Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.</p> <p>Carrying amount: approximates fair value.</p>
Liabilities - Creditors and Accruals	<p>Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.</p> <p>Terms & conditions: Liabilities are normally settled on 30 day terms.</p> <p>Carrying amount: approximates fair value.</p>
Liabilities - Interest Bearing Borrowings	<p>Accounting Policy: Carried at the principal amounts. Interest is charged as an expense as it accrues.</p> <p>Terms & conditions: secured over future revenues, borrowings are repayable by principal and interest; interest is charged at fixed rates between 4.4% and 8.25% (2013: 5.7% and 8.25%)</p> <p>Carrying amount: approximates fair value.</p>
Liabilities - Finance Leases	<p>Accounting Policy: accounted for in accordance with AASB 117.</p>

YORKE PENINSULA COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 13 (cont) - FINANCIAL INSTRUMENTS

Liquidity Analysis

2014	Due < 1 year \$'000	Due > 1 year; ≤ 5 years \$'000	Due > 5 years \$'000	Total Contractual Cash Flows \$'000	Carrying Values \$'000
Financial Assets					
Cash & Equivalents	2,607			2,607	2,607
Receivables	800	-	-	800	770
Other Financial Assets		290	282	572	438
Total	3,407	290	282	3,979	3,815
Financial Liabilities					
Payables	919	-	-	919	919
Current Borrowings	825	-	-	825	682
Non-Current Borrowings	-	1,136	936	2,072	1,590
Total	1,744	1,136	936	3,816	3,191

2013	Due < 1 year \$'000	Due > 1 year; ≤ 5 years \$'000	Due > 5 years \$'000	Total Contractual Cash Flows \$'000	Carrying Values \$'000
Financial Assets					
Cash & Equivalents	2,961			2,961	2,961
Receivables	859	-	-	859	826
Other Financial Assets	-	327	372	699	467
Total	3,820	327	372	4,519	4,254
Financial Liabilities					
Payables	810	-	-	810	810
Current Borrowings	938	-	-	938	748
Non-Current Borrowings	-	1,684	1,175	2,859	2,237
Total	1,748	1,684	1,175	4,607	3,795

The following interest rates were applicable to Council's borrowings at balance date:

	30 June 2014		30 June 2013	
	Weighted Average Interest Rate %	Carrying Value \$'000	Weighted Average Interest Rate %	Carrying Value \$'000
Fixed Interest Rates	6.53	2,272	6.78	2,985
		<u>2,272</u>		<u>2,985</u>

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

YORKE PENINSULA COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 14 - COMMITMENTS FOR EXPENDITURE

	2014 Notes \$'000	2013 \$'000
Capital Commitments		
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:		
Buildings	108	158
	<u>108</u>	<u>158</u>
These expenditures are payable:		
Not later than one year	53	50
Later than one year and not later than 5 years	55	108
	<u>108</u>	<u>158</u>
Other Expenditure Commitments		
Other non-capital expenditure commitments in relation to investment properties:		
Audit Services	82	74
Waste Management Services	9,454	6,813
Employee Remuneration Contracts	2,162	1,661
	<u>11,698</u>	<u>8,548</u>
These expenditures are payable:		
Not later than one year	2,738	2,402
Later than one year and not later than 5 years	8,960	6,146
	<u>11,698</u>	<u>8,548</u>

YORKE PENINSULA COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 15 - FINANCIAL INDICATORS

	2014	2013	2012
--	------	------	------

These Financial Indicators have been calculated in accordance with *Information Paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

Operating Surplus Ratio

<u>Operating Surplus</u>	(20%)	(21%)	(23%)
Rates - general & other less NRM levy			

This ratio expresses the operating surplus as a percentage of general and other rates, net of NRM levy.

Adjusted Operating Surplus Ratio

	(20%)	(21%)	(27%)
--	-------	-------	-------

*In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. The **Adjusted Operating Surplus Ratio** adjusts for the resulting distortion in the disclosed operating result for each year.*

Net Financial Liabilities Ratio

<u>Net Financial Liabilities</u>	9%	6%	7%
Total Operating Revenue less NRM levy			

Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue (excluding NRM levy).

Asset Sustainability Ratio

<u>Net Asset Renewals</u>	49%	40%	27%
Infrastructure & Asset Management Plan required expenditure		*	*

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

Amounts shown above an asterisk () indicate that depreciation expense has been used as a proxy, pending finalisation of the Infrastructure & Asset Management Plan.*

YORKE PENINSULA COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 16 - UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances

	2014 \$'000	2013 \$'000
Income	24,961	24,100
less Expenses	<u>28,379</u>	<u>27,422</u>
Operating Surplus / (Deficit)	(3,418)	(3,322)
less Net Outlays on Existing Assets		
Capital Expenditure on renewal and replacement of Existing Assets	4,709	3,725
Depreciation, Amortisation and Impairment	(8,438)	(8,827)
Proceeds from Sale of Replaced Assets	<u>(439)</u>	<u>(162)</u>
	(4,168)	(5,264)
less Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets (including investment property & real estate developments)	2,528	2,265
Amounts received specifically for New and Upgraded Assets	(946)	(594)
	<u>1,582</u>	<u>1,671</u>
Net Lending / (Borrowing) for Financial Year	<u>(832)</u>	<u>271</u>

YORKE PENINSULA COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 17 - OPERATING LEASES

Leases providing revenue to the Council

Council owns various buildings, plant and other facilities that are available for hire or lease (on a non-cancellable basis wherever practicable) in accordance with the published revenue policy. Rentals received from such leases are disclosed as rent and hire of non-investment property in Note 2.

Lessees commitments under all non-cancellable lease agreements are as follows:

	2014 \$'000	2013 \$'000
Not later than one year	343	330
Later than one year and not later than 5 years	285	193
Later than 5 years	23	16
	<u>651</u>	<u>539</u>

Lease payment commitments of Council

Council has entered into non-cancellable operating leases for various items of computer equipment.

No lease imposes any additional restrictions on Council in relation to additional debt or further leasing.

Leases in relation to computer and office equipment permit Council, at expiry of the lease, to elect to re-lease, return or acquire the equipment leased.

No lease contains any escalation clause.

Commitments under non-cancellable operating leases that have not been recognised in the financial statements are as follows:

	2014 \$'000	2013 \$'000
Not later than one year	94	103
Later than one year and not later than 5 years	127	191
	<u>221</u>	<u>294</u>

YORKE PENINSULA COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 18 – SUPERANNUATION

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to Marketlink and/or Salarylink. All other employees (including casuals) have all contributions allocated to Marketlink.

Marketlink (Accumulation Fund) Members

Marketlink receives both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of employee earnings in accordance with superannuation guarantee legislation (9.25% in 2013/14; 9% in 2012/13). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2012/13) of "superannuation" salary.

In addition, Council makes a separate contribution of 3% of salary for Salarylink members to their Marketlink account. Employees also make member contributions to the Fund. As such, assets accumulate in the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Fund's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Scheme's actuary, A C Miller, FIAA, of Russell Employee Benefits Pty Ltd as at 30 June 2011. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Contributions to Other Superannuation Schemes

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

YORKE PENINSULA COUNCIL

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2014

Note 19 - CONTINGENCIES & ASSETS & LIABILITIES NOT RECOGNISED IN THE BALANCE SHEET

The following assets and liabilities do not qualify for recognition in the Balance Sheet but knowledge of those items is considered relevant to user of the financial report in making and evaluating decisions about the allocation of scarce resources.

1. LAND UNDER ROADS

As reported elsewhere in these Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

At reporting date, Council controlled 3,199 km of road reserves of average width 20 metres.

2. POTENTIAL INSURANCE LOSSES

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to a deductible "insurance excess", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

3. LEGAL EXPENSES

Council is the planning consent authority for its area under the Development Act 1993 (as amended). Pursuant to that Act, certain persons aggrieved by a planning decision of the Council may appeal. It is normal practice that parties bear their own legal costs. At the date of these reports, Council had notice of 4 appeals against planning decisions made prior to reporting date. All known costs have been recognised, but the amount of further costs cannot be known until the appeals are determined.

PRINCIPAL OFFICE:

8 Elizabeth Street, Maitland
Telephone (08) 8832 0000

ALL CORRESPONDENCE TO:

P.O. Box 88, MINLATON, SA 5575

Fax (08) 8853 2494

Email: admin@yorke.sa.gov.au

Website: www.yorke.sa.gov.au

**CONFIDENTIAL**

27 October 2014

Our ref: 1037-2014-0

GDS ref: 7.1.3.1

Jim Keogh
Partner
Dean Newbery & Partners
Chartered Accountants
PO Box 755
NORTH ADELAIDE SA 5006

Dear Jim,

Management Representations: External Audit, Financial Year Ended 30 June 2014

This Management Representation letter is provided in connection with your audit examination of the General Purpose Financial Report (**2014 Financial Report**) of the **Yorke Peninsula Council** ("the **Council**") for the financial year ended 30 June 2014.

We hereby confirm, at your formal request, that to the best of our knowledge and belief, the following representations relating to the 2014 Financial Report are correct.

In making these representations, we understand that they are provided to you in connection with your external audit of the Council for the year ended 30 June 2014 as prescribed by the Local Government Act 1999, for the express purpose of your expressing an opinion as to whether the 2014 Financial Report is, in all material respects, presented fairly in accordance with all applicable standards and requirements, including statutory. In making these representations, we have read and understood the standard unqualified Audit Opinion that would be normally expressed to the Council by you as is required under Section 129(3) of the Local Government Act 1999 for the financial year ended 30 June 2014. We therefore understand, without exception, the potential ramifications of making any representations to you that are not correct, to the best of our knowledge and belief as of the date of this letter.

We understand and acknowledge that it is the Council management's responsibility for the fair presentation of the 2014 Financial Report and that management, as appropriate, have approved the Financial Report. Accordingly, management of the Council are of the opinion that the 2014 Financial Report is free of material misstatements, including omissions.

1. Compliance with all Applicable Standards, including Statutory

The Financial Report of the Council has been prepared so as to present a true and fair view of the state of affairs of the Council as at 30 June 2014 and of the results of operations of the Council for the financial year ended on that date, including for all post balance date matters, as applicable.

BRANCH OFFICES

MINLATON: Phone 08 8853 3800

YORKETOWN: Phone 08 8852 0200

WAROOKA: Phone 08 8854 5055

The accounting and financial management policies, practices and records of the Council were at all times maintained in accordance with the requirements of the Local Government Act 1999, Local Government (Financial Management) Regulations 1999 and that the Financial Report was prepared in accordance with the Local Government Act 1999, Local Government (Financial Management) Regulations 2012, Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board together with all other mandatory professional reporting requirements in Australia.

ASSETS

Cash and Cash Equivalents \$ 2,607,485 (2013: \$2,961,412)

- (1) Cash on hand at balance date was represented by cash floats reconciled and on hand as at 30 June 2014.
- (2) Cash at bank at balance date represented the reconciled operating account(s) of the Council.
- (3) Short term deposits represented amounts held with the LGFA by the Council.

Rates and Other Receivables \$605,840 (2013: \$700,960)

- (1) Current rate receivables at balance date represented all outstanding amounts owed by rate payers.
- (2) Current other receivables at balance date represented all outstanding amounts owed by debtors other than rate payers.
- (3) A review of all outstanding receivables has been conducted and adequate provision has been made for impairment to cover allowances, discounts and losses that may be sustained by Council in the collection of the debts.

Inventories \$723,191 (2013: \$886,729)

- (1) All inventories were the property of the Council and have either been paid for or the liability has been brought to account.
- (2) In accordance with AASB108, Accounting Policies, Change in Accounting Estimates and Errors 19 (b), Council elected in 2012 to make a voluntary change to an accounting policy to disclose values of road making materials held in various stockpiles throughout the Council area. Rubble stocks at 30 June 2014 totalled \$564,845 (\$701,250 in 2012/2013).

Other Current Assets \$470,424 (2013: \$345,426)

- (1) Prepayments at balance date amounted to \$210,032 and represent payments for goods and services to be received in the 30 June 2015 financial year.
- (2) There are no non-current assets held for sale.

Financial Assets – Loans to Community Groups \$502,039 (2013: \$517,936)

- (1) The balance of loans to community groups at balance date amounted to \$502,039 (includes \$437,470 Non-Current)
- (2) There are no grounds to provide for any impairment loss for loans to community groups or other organisations.

Financial Assets – Interest Free Loans to Developers \$0 (2013: \$6,000)

- (1) The balance of interest free loans to developers was repaid in full in February 2014).

Infrastructure, Property, Plant & Equipment \$323,863,365 (2013: \$276,514,217)

- (1) Infrastructure, property, plant and equipment at the 2014 balance date was represented by the following exit values, fair values, cost, accumulated depreciation and carrying amounts for each class of asset, in accordance with all prescribed requirements and standards, as follows:

	2013/2014	2012/2013
Land	\$ 73,571,856	(\$ 69,165,000)
Buildings and Other Structures	\$ 47,718,509	(\$ 35,765,774)
Transportation Infrastructure	\$170,304,027	(\$141,764,635)
Stormwater Infrastructure	\$ 4,580,681	(\$ 4,328,491)
Plant & Equipment	\$ 6,234,793	(\$ 6,045,392)
Furniture & Fittings	\$ 707,228	(\$ 636,197)
CWMS Infrastructure	\$ 11,215,522	(\$ 11,298,610)
Water Scheme Infrastructure	\$ 2,438,156	(\$ 1,271,740)
Other Assets	\$ 7,092,602	(\$ 5,765,313)
TOTAL	<u>\$323,863,365</u>	<u>(\$276,041,152)</u>

- (2) The additions during the 2013/2014 financial year to Infrastructure, property, plant and equipment general ledger control accounts and asset registers represents the cost of additions and or improvements to existing facilities or replacements thereof. All units of property which have been replaced, sold, dismantled or otherwise disposed of, or which are permanently unusable, have been removed from general ledger and applicable asset register. Adequate provision, determined in a manner consistent with that of the preceding financial year and relevant Australian Accounting Standards, has been made to write-off depreciable assets over their useful economic working lives.

No circumstances have arisen which render adherence to the existing basis of depreciation misleading or inappropriate and that depreciation expense for the financial year ended 30 June 2014 is reliable.

- (3) All additions to depreciable assets represent actual additions or improvements of a capital nature, based on capitalisation thresholds consistently applied for the 2014 financial year and unchanged from the 2013 financial year.
- (4) Where the recorded carrying amount of any depreciable assets exceeds its recoverable amount as at 30 June 2014, that asset's recorded carrying amount has been written down to its recoverable amount.
- (5) Contractual commitments for capital expenditure(s) included in the Financial Report payable not later than one year are as described in the notes accompanying the Financial Report.
- (6) There are no deficiencies or encumbrances attaching to the title of the assets of the Council at 30 June 2014 other than those reflected in the financial report and those are not greater than the value of the asset.
- (7) No Operating or Finance Lease commitments exist that have not been disclosed in the Financial Report. All Operating Lease expenses have been fully disclosed in the notes to the 2014 Statement of Comprehensive Income. Finance Leasing commitments have been fully disclosed in the notes to the 2014 Balance Sheet.
- (8) The revaluations of transport infrastructure assets undertaken during the 2014 financial year were based on the principle of written down replacement value. Total replacement value, total economic working life and residual economic working life were reliably established based on current condition assessments conducted during the 2014 financial year.
- (9) Valuations of all infrastructure assets have been formally accepted by the Council and reflected in the 2014 Financial Report.

- (10) Revaluation of all land and buildings were undertaken in accordance with Australian Accounting Standard AASB13 Fair Value Measurement at 1 July 2013 and all additions for the 2013/2014 financial year reflect actual costs of these additions.
- (11) The resultant increment to the asset revaluation reserve during the year represents the difference between the prior written down value of the assets being valued and the valuations as at **30th June 2014**.
- (12) Depreciation expense reported in the 2014 Income Statement is reliable, being based on reliable 'whole of life' asset management information for each class of depreciable non-current asset.

LIABILITIES – Current \$4,111,065 (2013: \$3,519,419): Non-Current \$2,225,775 (2013: \$2,546,187)

- (1) All liabilities which have arisen or which will arise out of the activities of the Council to the end of the 2014 financial year have been included in the 2014 Financial Report.
- (2) Trade payables amounted to \$748,244 as at the 2014 balance date.
- (3) Accrued wages and salaries and accrued employee entitlements at the 2014 balance date amounted to \$309,750.
- (4) Accrued interest of \$17,078 has been taken up at the 2014 balance date.
- (5) On costs of \$95,131 applicable to employee annual leave have been taken up as Accrued Expenses – Other.
- (6) Provisions for employee benefits totalling \$1,063,204, inclusive of on-costs, all discounted as at the 2014 balance date representing long service leave benefits calculated for all valid employees (as at balance date) have been taken up.
- (7) Accrued employee benefits of \$873,828 represent annual leave and rostered days off accrued for all valid employees as at the 2014 balance date.
- (8) Borrowings of \$2,271,705 as at the 2014 balance date represented short and long term amounts owed to the Local Government Finance Authority (inclusive of loans for Community Groups of \$502,040). Loans with the LGFA have varying maturity dates and interest rates with details fully provided in the notes to the 2014 Financial Report.
- (9) There were no contingent liabilities including any for:
 - a) guarantees;
 - b) bills and accounts receivable discounted, assigned or sold and which are subject to recourse;
 - c) endorsements;
 - d) pending law suits, unsatisfied judgements or claims;
 - e) repurchase agreements; or
 - f) contractual disputes between the Council and any contractor / service provider that may result in an increased liability as at 30 June 2014; which are not fully disclosed in the notes to the 2014 Financial Report.

EQUITY \$322,435,504 (2013: \$275,445,021)

- (1) There have been no adjustments to the Accumulated Surplus other than those allowable under the Australian Accounting Standards.
- (2) There have been no adjustments to the Asset Revaluation Reserve other those allowable under the Australian Accounting standards and the balance of the reserve has been reconciled to each class of asset.

- (3) All reserve funds required by legislation to be maintained have been at all times maintained in the accounting records of the Council.
- (4) All transfers to and from reserve funds (including the Accumulated Surplus) have been made in accordance with the purpose of the reserve.
- (5) Not all disclosed Reserves need to be cash-backed; some are internal allocations as determined by Council.

2013 STATEMENT OF COMPREHENSIVE INCOME

- (1) Please find attached a summary of all variations greater than 10% for all income and expense amounts disclosed in the 2014 Statement of Comprehensive Income, compared to 2013.
- (2) No material 2014 amounts have been re-classified in the 2014 Statement of Comprehensive Income.
- (3) All depreciable physical resources received free of charge (\$39,200) have been included in the appropriate asset register and depreciated in accordance with Council depreciation policies from the date when Council assumed control of the asset.
- (4) Depreciation expense for 2014 is in accordance with Council's asset registers and has been determined on the same basis as for 2013.
- (5) Salaries and Wages expense disclosed in the 2014 Statement of Comprehensive Income reconciles to the last budgeted salaries and wage amount approved by Council for 2014 annual budget funding purposes.
- (6) Capital grants have been correctly separated from operating grants, in accordance with the requirements of the Model Financial Statements.

KEY FINANCIAL INDICATORS

Council's Operating Deficit for the financial year is \$3.418m, which is 20% of the Rates Revenue raised (2013: \$3.322, 21%). Council is looking to bring this balance to a surplus as part of its long term financial plan and has appointed an Asset Manager to review and manage Council's biggest expenditure line item, depreciation.

For the 2014/2015 financial year Council has budgeted for an Operating Deficit of \$3.560m (18.6% of budgeted Rates Revenue raised).

The net financial liabilities of Council have increased from 2014 and stand at approximately \$2.151m at balance date. The Net Financial Liabilities ratio of 9% is up from 6% in 2012/13.

The Asset Sustainability Ratio measures expenditure on net asset renewals against depreciation expense and has improved to 49% (40% in 2012/2013 and 27% in 2011/2012). This improvement is in direct response to strategies adopted as part of Council's Long Term Financial Plan and is expected to continue to improve as it remains a major focus of Council and Council's Asset Manager going forward.

CHIEF EXECUTIVE OFFICER'S REPORT

There are no exceptions to the standard Chief Executive Officer's report for the 2013/2014 Financial Report.

OTHER REQUIRED REPRESENTATIONS

- (1) No events have occurred (or are known to occur) subsequent to the 30 June 2014 that would require any consideration for adjustment to or additional disclosure in the 2014 Financial Report.
- (2) The Council does not have any plans or intentions that may materially affect the carrying value or classification of all assets and liabilities as at 30 June 2014.
- (3) The Council has complied with all aspects of contractual arrangements and agreements that would have a material effect on the 2014 Financial Report in the event of non-compliance.
- (4) Council has approved expenditure of approximately \$3,000,000 for construction and renovation of its principal office at Maitland. There are no other material commitments for acquisition of property, plant and equipment or other non-current assets, other than those disclosed in the 2014 Financial Report.
- (5) There are no violations or possible violations of laws, compulsory standards or regulations whose effects should be considered for disclosure in the 2014 Financial Report or as a basis for recording as an expense or otherwise.
- (6) The Council has full title to all assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- (7) All details concerning related party transactions and related amounts receivable or payable (including sales, purchases, loans and guarantees) have been correctly recorded in the accounting records. All related parties have been identified and disclosed to you during your audit.
- (8) The Council reviews, at least on an annual basis, the adequacy of insurance cover on all assets and insurable risks. This review has been consistently performed, and where it is considered appropriate, assets and insurable risks of the Council are at all times adequately covered by appropriate insurance.
- (9) The minutes of all meetings of Council and its Committees were made available to you and are complete and authentic records of all such meetings held during the 2014 financial year and to the date of this letter. All other statutory records were properly kept at all times during the year and have been made available to you for audit purposes.
- (10) All audit correspondence has been formally and promptly responded.
- (11) All audit correspondence has been referred to Council and Council's Audit Committee.
- (12) Salaries and wages records together with records for the Goods and Service Tax were at all times fully maintained in accordance with the requirements of the Australian Taxation Office, as applicable.
- (13) Council has formally in place and has at all times maintained an appropriate standard of accounting, internal control structure and framework, segregation of duties and risk management structure and framework across the entire organisation, including appropriate controls and mechanisms specifically designed to prevent and detect fraud and error. Further, we advise that there have not been any instances of fraud or error during the financial year ended 30 June 2014 or to the date of this letter. In addition, there are no matters that should be brought to your attention for the purposes of your making an assessment as to Sections 129(5) and 129(6) of the Local Government Act 1999
- (14) The 2014 Financial Report has been adjusted for all agreed audit adjustments for the year ended 30 June 2014.
- (15) Council's Audit Committee has addressed all of its prescribed responsibilities and no member of the Committee has undertaken other professional services for the Council.

- (16) In our opinion, there are no grounds to believe that the Council will not be able to pay its debts as and when they fall due and that assets will be at all times maintained to the service standards currently determined by Council. In our opinion Council is financially sustainable in the long term provided Council adheres to the principles of its adopted long term financial plan.

Yours sincerely

Chief Executive Officer

Director Corporate and Community Services

YORKE PENINSULA COUNCIL

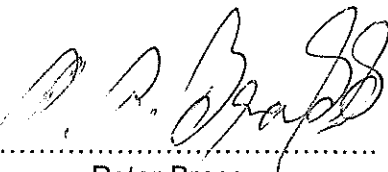
ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2014

CERTIFICATION OF AUDITOR INDEPENDENCE

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Yorke Peninsula Council for the year ended 30 June 2014, the Council's Auditor, Dean Newbery & Partners, has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.

.....
Andrew Cameron
CHIEF EXECUTIVE OFFICER

.....

Peter Brass
**PRESIDING MEMBER
AUDIT COMMITTEE**

Date:

CHIEF EXECUTIVE OFFICER

DA/ITEM 6.1

2. ANNUAL REPORT 2013/2014 (File Ref: 9.24.1.1)

INTRODUCTION

For Council to consider, approve and adopt the Annual Report for 2013/2014 for distribution in accordance with legislation prior to 30th November 2014.

RECOMMENDATION

That Council considers, approves and adopts the Annual Report for 2013/2014 which includes the adopted financial statements of Council, the Central Local Government Region Annual Report and their financial statements.

COMMENT

Under Section 131 of the Local Government Act (1999), Council is required to prepare and adopt the Annual Report prior to 30th November each year (provided under separate cover).

The Annual Report is the permanent record of the operations of the Council for the preceding year. The Adopted Financial Statements form part of the Annual Report and are required to be included.

The Annual Report and Adopted Financial Statements of the Central Local Government Region, a committee established under Section 43 of the Local Government Act are also required to form part of our Council Annual Report.

The Annual Report will be distributed to Elected Members under separate cover.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government Act 1999

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Important issues of legislative compliance, transparency and accountability attach to the Annual Report.

CHIEF EXECUTIVE OFFICER

DA/ITEM 6.1

3. APPOINTMENT OF DEPUTY MAYOR (File Ref:9.24.1.1)

INTRODUCTION

To enable Council to appoint a Deputy Mayor for the current term November 2014 – November 2018.

RECOMMENDATION

That Council:

1. allow for the appointment of a Deputy Mayor who will hold office for a term of four years,
2. appoint as the Deputy Mayor for the current term of Council.

COMMENT

Section 51 (3) of the Local Government Act 1999 provides “if a Council has a Mayor, there may also be the appointment of a Deputy Mayor, if the Council so resolves.

The Act also provides that the Deputy Mayor will be chosen by the members of the Council and will hold office for a term determined by the Council that must not exceed four years, however the appointment can be made for a shorter term.

In the event that there is more than one nomination for appointment as the Deputy Mayor then Council should allow for secret ballot voting by Members. The CEO will act as the returning officer should a ballot be required.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government Act 1999

Strategic Plan

Key Theme: Corporate Governance and Leadership
1. Progressive Communities through Strategic Planning

Strategic Goal: 1.1 Strong, Proactive leadership

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Not applicable.

CHIEF EXECUTIVE OFFICER

DA/ITEM 6.1

4. APPOINTMENT TO COUNCIL COMMITTEES AND OTHER COMMUNITY GROUPS

(File Ref: 9.24.1.1)

INTRODUCTION

To enable Council to appoint their representatives to Council Committees and other Community Groups.

RECOMMENDATION

That the following Councillors be appointed to represent Council for the current term to 2018:

1. three (3) Councillors to the Audit Committee
Cr.....Cr.....Cr.....
2. three (3) Councillors to the Development Assessment Panel
Cr.....Cr.....Cr.....
3. two (2) Councillors to the YP Art Exhibition Committee
Cr.....Cr.....
4. one (1) Councillor to each of the Coobowie, Stansbury and Edithburgh Progress Committees
Coobowie – Cr.....
Stansbury – Cr.....
Edithburgh – Cr.....
5. one (1) Councillor to each of YP Leisure Options Working Party and YP Community Transport and Services
YP Leisure Options – Cr.....
YP Community Transport and Services – Cr.....
5. The remainder of Council appointments be made in accordance with the attached ISO61 Council Committees Membership and Representation on Committees

COMMENT

Elected Members provide representation to a number of Council Committees in addition to a variety of community organisations and Progress Associations.

Some community Progress Associations and community organisations have constitutions requiring a Council representative to be appointed.

Council has two statutory committees in place which are the Audit Committee and the Development Assessment Panel. The Audit Committee requires appointment of three (3) Elected Members. The DAP Panel also requires appointment of three (3) Elected Members.

Council also has one Section 41 Committee which is the YP Art Exhibition Committee which requires appointment of two (2) Elected Members. There are also several working parties with some requiring a representative to be appointed.

The Council has an information sheet ISO61 Council Committees Membership and Representation on Committees (copy attached) which indicates where Elected Members need to provide representation. Returning Elected Members may like to continue to represent the groups that they have already established relationships with, please refer to the attachment to identify the positions that need to be filled. One copy is of existing appointments and the second copy is left blank to allow Councillors to be appointed.

Stansbury, Edithburgh and Coobowie Progress Associations require a Council Representative to be appointed to their committees and these appointments will be for the term of Council for the next four (4) years.

The YP Leisure Options Working Party and YP Community Transport and Services both require appointment of one (1) Councillor.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government Act 1999

Strategic Plan

Key Theme: Community Engagement
1. Vitality and Connection

Strategic Goal: 1.1 Develop and facilitate ongoing partnerships and relationships with Progress Associations, Tidy Towns and other key community groups

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Not applicable.

CHIEF EXECUTIVE OFFICER

DA/ITEM 6.1

5. FUTURE MEETING ARRANGEMENTS (File Ref: 9.24.1.1)

INTRODUCTION

To enable Council to determine future meeting dates and times.

RECOMMENDATION

That Council determine that future meetings will be held on commencing at with the exception of the January meeting which is deferred until the third week of the month due to the timing of public holidays.

COMMENT

In accordance with Section 81 (1) of the Local Government Act 1999, ordinary meetings of a Council are to be held at times and places determined by Council resolution.

During the previous term of Council meetings have been held on the second Wednesday of each month commencing at 5.30pm, with the exception of the January meeting which is deferred until the third Wednesday due to the timing of public holidays, with meetings lasting anywhere from 45 mins to 2 hours. This has allowed Elected Members to review the Agenda over the weekend and still allow sufficient time for any items to be discussed with Senior Staff prior to the meeting.

An informal workshop is also held each month to provide an opportunity for presentations to Council by Community organisations and for information sharing – no decisions are made at the workshops. These have been held on the fourth Wednesday of each month commencing at 5.30pm, with the workshop being completed within a strict timeframe of 2 hours.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government Act 1999

Strategic Plan

Key Theme: Corporate Governance and Leadership
1. Progressive Communities through Strategic Planning

Strategic Goal: 1.1 Strong, Proactive leadership

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Not applicable.

DIRECTOR CORPORATE AND COMMUNITY SERVICES

DA/ITEM 6.2

1. FINANCIAL REPORT 31st OCTOBER 2014 (File Ref: 9.24.1.1)

INTRODUCTION

Finance staff have undertaken to present a financial report to Council encompassing results for the end of each calendar month preceding each scheduled Council meeting.

RECOMMENDATION

That Council receive the financial report as at 31st October 2014.

COMMENT

The attached Financial Report is submitted with the following qualifications and comments:

- Actuals included in the report are as incurred at close of business on the last day of the month being reported and may be subject to balance day adjustments – any such adjustments will be incorporated in the following monthly report.
- The report does not include year-end income and expense accruals nor depreciation allocation.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government (Financial Management) Regulations 2011

PO 142 Budget Reporting and Amendment Policy

Council's Strategic Plan includes clear plans to ensure better and timely reporting and improved formal control of Council's Adopted Budget and the Budget Review process.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

In conjunction with the adoption and enforcement of the Budget Reporting and Amendment Policy the Financial Report presented to Council monthly will assist in formal assessment of Council's financial position and contribute significantly to both Financial and Risk Management procedures.



Agriculturally rich~Naturally beautiful

Yorke Peninsula Council

Budgeted Uniform Presentation of Finances as at 31st October 2014

	2014/15 Actuals	YTD \$'000
Income		-\$21,265
Less Expenses		\$8,706
Operating Deficit before Capital Amounts		-\$12,559
Less Net Outlays on Existing Assets		
Capital Expenditure on renewal and replacement of Existing Assets		\$605
Less Depreciation, Amortisation and Impairment		
Less Proceeds on Sale of Assets		-\$74
		\$531
Less Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets		\$807
Less Amounts received specifically for New and Upgraded Assets		-\$337
		\$470
NET(LENDING) / BORROWING FOR FINANCIAL YEAR		-\$11,558

2014/15 Full Year Adopted Budget \$'000	2014/15 Full Year Budget Revisions \$'000	2014/15 Full Year Revised Budget \$'000
-\$25,976	\$0	-\$25,976
\$29,536	\$0	\$29,536
\$3,560	\$0	\$3,560
\$6,498	\$0	\$6,498
-\$9,153	\$0	-\$9,153
-\$280	\$0	-\$280
-\$2,935	\$0	-\$2,935
\$4,746	\$0	\$4,746
-\$1,156	\$0	-\$1,156
\$3,590	\$0	\$3,590
\$4,215	\$0	\$4,215

DIRECTOR DEVELOPMENT SERVICES

DA/ITEM 6.4

1. AUTHORISATION LAND MANAGEMENT AGREEMENT

(File Ref: 544/1272/2013)

INTRODUCTION

The purpose of this report is to seek authorisation from Council for the Mayor and Chief Executive Officer to execute a Land Management Agreement relating to development at (Allotment 17) 19 Northshore Road, Hardwicke Bay.

RECOMMENDATION

That Council authorise the Mayor and Chief Executive Officer to sign and affix the Common Seal on the relevant documents relating to the Land Management Agreement over land described as Allotment 17 Deposited Plan 57329 in the area named Hardwicke Bay Hundred of Minlacowie.

COMMENT

Merlee Kohler, Michelle Kohler, Lizabeth Kruimel and Meredith Craigie ("the Owners") have requested Council to execute documents to permit a Land Management Agreement (LMA) to be registered on the Title of Allotment 17 Deposited Plan 57329 in the area named Hardwicke Bay Hundred of Minlacowie ("the Land"), commonly known as 19 Northshore Road, Hardwicke Bay.

The LMA was offered as part of development application 544/1272/2013 seeking to construct a new dwelling and carport upon the Land.

The Land is within the Coastal Settlement Zone in the Yorke Peninsula Council Development Plan and within 100 metres of the high water mark. Due to the proximity of the Land to the coast, the allotment is considered to be at some risk from erosion and/or coastal inundation.

The Owner has agreed to enter into a LMA committing to the erection of a dwelling which is transportable or modular such that permits ready removal from the site and furthermore has agreed that in the event on imminent and unacceptable risk, shall, upon reasonable notification from Council, remove the said dwelling from the Land if so directed by Council.

The LMA also provides for indemnity to the Council and its Officers from any claims arising out of ownership of the land in the event of any loss or damage to persons or property created due to the location of the Land.

The LMA will be registered on the Title of the Land and will be binding on the current and future owner of the Land.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Section 38(1) of the Local Government Act 1999, provides that the Common Seal of a Council must not be affixed to a document except to give effect to a resolution of the Council.

Strategic Plan

Key Theme: Sustainable Communities

2. Progressive & Sustainable Development

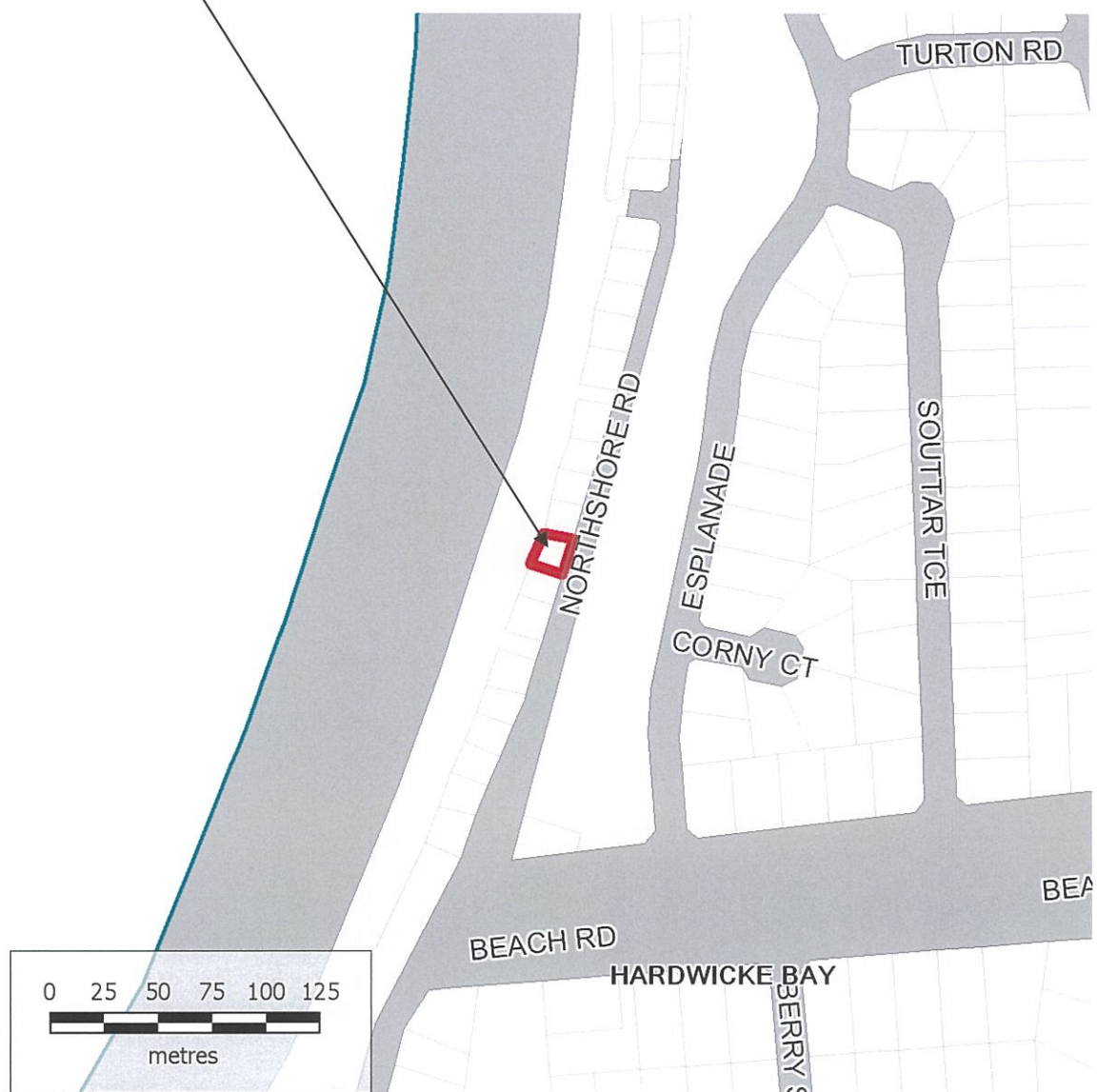
Strategic Goal: 2.3 Continue to guide sustainable and integrated land use and development through the Development Plan and assessing and monitoring development applications.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Costs associated with the registration of the LMA are borne by the Owner.

LMA – Craigie & Others

Subject Land



Lot no: 17 Northshore Road, HARDWICKE BAY

1272/2013

BETWEEN:

DISTRICT COUNCIL OF YORKE PENINSULA
(“the Council”)

AND

MERLEE CAROLLEEN KOHLER and MICHELLE INGRID KOHLER
and **LIZABETH ANN KRUIEL and MEREDITH JOAN CRAIGIE**
(“the Owner”)

LAND MANAGEMENT AGREEMENT
BY DEED

THIS DEED is made the 22 day of September 2014

BETWEEN:

DISTRICT COUNCIL OF YORKE PENINSULA of 8 Elizabeth Street MAITLAND SA 5573 ("the Council") of the one part

And

THE PERSONS NAMED IN ITEM 1 OF THE SCHEDULE of the address specified in Item 1 of the Schedule (hereinafter with its successors and assigns, as the case may be, referred to as "the Owner") of the other part

RECITALS:

- A. The Owner is the registered proprietor of an estate in fee simple in the whole of the land SPECIFIED IN Item 2 of this Schedule ("the Land")
- B. Save and except the Owner and the person(s) specified in Item 3 of the Schedule, if any, as at the date of this Deed no other person has any legal interest in the Land.
- C. The Owner has sought Development Plan Consent from the Council pursuant to the provisions of the Development Act 1993 ("the Act") to construct a dwelling on the Land in accordance with the plans described in Item 4 of the Schedule ("the Dwelling").
- D. The Council is prepared to grant Development Plan Consent to the Dwelling provided the Owner agrees to remove the Dwelling from the Land in the event that it can be shown, after reasonable remediation has been attempted, that an imminent and unacceptable risk exists that the Dwelling will become

uninhabitable for the foreseeable future as a consequence of coastal erosion and/or storm surge flooding and/or sea level rise or other such risk as identified in clause 3 of this Deed.

- E. The Owner has obtained independent legal advice as to the content and effect of this Deed.
- F. Pursuant to the provisions of Section 57A(2) of the Act the Owner has agreed with the Council to enter into this Deed relating to the future development, management, preservation and conservation of the Land subject to the terms and conditions hereinafter mentioned.

NOW THIS DEED WITNESSES and IT IS AGREED by and between the parties;

1. RECITALS

- 1.1. The parties acknowledge and declare both that the matters referred to in the recitals to this Deed are true and correct in every particular and that the recitals shall form part of this Deed.

2. DEFINITIONS AND INTERPRETATION

2.1. Definitions

In this Deed, unless the context otherwise requires, the following words and expressions shall have the following meanings:

- 2.1.1. "the Council" means the District Council of Yorke Peninsula and includes any lawful successor to it;
- 2.1.2. "the Land" means the land specified in Item 2 of the Schedule and includes any improvements situated thereon;
- 2.1.3. "the Owner" means the person named in Item 1 of the Schedule as the Owner and includes all persons who at any time during the Term are registered as the proprietor of an estate in fee simple in the Land;

3. ACKNOWLEDGMENTS OF THE OWNER

- 3.1.** The Owner acknowledges that a development approval to construct a building or structure on the Land does not provide any assurance of safety or imply that the land is safe in any way from any of the risks specified in clause 3 of this Deed or from any other risk which may occur in relation to the Land or on or in the vicinity of the Land.
- 3.2.** The Owner acknowledges that prior to entering into this Deed it has inspected the Land and it further acknowledges that it is aware that the full risks of and/or associated with the Land and/or its state and condition are unknown.
- 3.3.** The Owner acknowledges that, by virtue of the nature and situation of the Land, the Land is or may be subject to many risks which the Owner acknowledges may occur on or in respect of the Land at any time, such risks include, but are not limited to the following, namely:
- 3.3.1.** the risk of flooding, inundation or deluge of the Land and/or any improvements, vehicles, boats, other vessels, facilities or services situated on the Land (whether such flooding, inundation or deluge is caused or contributed to by the act or omission of man or occurs as a result of a natural process or both);
 - 3.3.2.** the risk of erosion to and of the Land and/or to any of the improvements and/or natural features on, adjacent to or in the vicinity of the Land, whether such erosion is caused or contributed to by the act or omission of man or occurs as a result of a natural process or both, (including, but not limited to, erosion of river banks, sea walls, revetments, levees, embankments, retaining walls, groynes, breakwaters on, adjacent to or in the vicinity of the Land);
 - 3.3.3.** the risk of loss of life, injury, loss or damage to person or property on, in or in the vicinity of the Land (including damage to any improvements situated in, on, or in the vicinity of the Land and including loss of amenity or value of the Land or any improvements situated thereon) howsoever caused (including, not limited to), by:
 - 3.3.3.1** the occurrence of either or both of the risks specified in subclauses 3.3.1 and 3.3.2;

- 4.2.2. Remove any other nominated building or structure from the Land.
- 4.3. The costs and expenses incurred by the Owner in relation to any action taken by the Owner pursuant to clause 4.2 of this Deed shall be borne by the Owner.
- 4.4. The Owner shall at all times during the Term and at its expense comply with and meet all requirements of the Department of Health (or such other body or agency who from time to time determines the required standards for septic tanks and waste control systems) in respect of any septic tank and/or waste control systems situated or installed on the Land either at or after the date of this Deed (including, but not limited to, the making of any alterations, additions or replacement to and the maintenance of such septic tank or waste control systems to the extent time to time required by the Department of Health (or such other body or agency who from time to time determines the required standards for septic tanks and waste control systems)).
- 4.5. The Owner shall at all times during the Term use its best endeavours to minimise the risk referred to in clause 3 of this Deed (including, but not limited to, undertaking such protective and/or protection measures and/or works as the circumstances from time to time reasonably require) **PROVIDED ALWAYS THAT** the Owner shall have no obligations under clause 4.5 if the necessary approvals for any proposed works to minimise the said risks have been refused under the relevant statute by the relevant authority.

5. RELEASE

- 5.1 The Owner uses, occupies and keeps the Land at the risk in all things of the Owner and the Owner hereby releases to the full extent permitted by the law the Council and its officers and servants from all past, present and future claims, demands, actions, losses, costs and expenses which the Owner has, may have had or may assert in respect of the Land and/or in respect of any loss of life, injury, loss or damage to person or property suffered or occurring in, on or in the vicinity of the Land howsoever caused and/or in respect of the occurrence in, on or in the vicinity of the Land of any of the risks referred to in clause 3 of this Deed.

10. COUNCIL'S POWERS OF ENTRY

10.1. The Council or any employee or authorised officer of the Council may enter into or upon the Land, with the sole exception of the interior of the Dwelling, for the purpose of:

- 10.1.1. inspecting the Land or the exterior of any building thereon;
- 10.1.2. exercising any other powers of the Council under this Deed or pursuant to law.

10.2. The Council or any employee or authorised officer of the Council may, expressly by agreed with the Owner, enter into the interior of the Dwelling for the purpose of:

- 10.2.1. inspecting the interior of the dwelling;
- 10.2.2. exercising any other powers of the Council under this Deed or pursuant to law.

11. VARIATION AND WAIVER

11.1. This Deed may not be varied except by a supplementary Deed signed by the Council and the Owner.

11.2. The Council may waive compliance by the Owner with the whole or any part of the obligations of the Owner herein contained but no such waiver is effective unless expressed in writing and signed by the Council.

12. NOTICES

12.1. Any direction from the Council under clause 4.2 shall be in writing and shall be deemed to be served upon the Owner if it is served in accordance with clause 12.2 of the Deed.

12.2. Notice for the purpose of this Deed is to be taken to be properly served on the Owner if it is posted to the address to which Council rate notices are presently sent and:

- 12.2.1. any method prescribed by the Development Regulations 2008 for the service of a notice.

17 REGISTRATION

17.1 The Owner hereby consents to and requests registration of this Deed pursuant to Section 57A(14) of the Development Act 1993.

18 DISPUTE RESOLUTION

18.1 The Council and the Owner shall attempt to resolve any dispute arising out of or relating to this Deed through negotiations between the parties to settle the same.

18.2 If the matter is not resolved by negotiation within 30 days of receipt of a written 'invitation to negotiate', the parties will attempt to resolve the dispute through an agreed mediator.

18.3 In all dispute resolution matters, parties will bear their respective costs, except where otherwise judicially directed.

SIGNED by LIZABETH ANN KRUIMEL).....*L. Ann Kruiemel*.....

In the presence of:)

.....*[Signature]*.....
Witness

.....*ARI BICKLEY*.....

Name

.....

SIGNED by MEREDITH JOAN CRAIGIE).....*[Signature]*.....

In the presence of:)

.....*[Signature]*.....
Witness

.....*ARI BICKLEY*.....

Name

The person named in Item 3 of the Schedule, if any, who has a legal interest in the Land by virtue of the interest specified therein **HEREBY CONSENTS** to the Owner entering into this deed.

Signed for and behalf of)

(Insert Name of Bank or others with an interest))

NA

By its lawful attorney in the presence of)

SCHEDULE

ITEM 1

Full Name of Owner:

MERLEE CAROLLEEN KOHLER and MICHELLE INGRID KOHLER
and LIZABETH ANN KRUIEL and MEREDITH JOAN CRAIGIE

Address of Owner:

MERLEE CAROLLEEN KOHLER OF 1/1A HAIG STREET
BROADVIEW SA 5083

MICHELLE INGRID KOHLER OF 49 BLACKBURN ROAD ELIZABETH
WEST SA 5112

LIZABETH ANN KRUIEL OF 24 BURWOOD AVENUE
NAILSWORTH SA 5083

MEREDITH JOAN CRAIGIE OF 50 SEVENTH AVENUE ST. PETERS
SA 5069

ITEM 2

Land Description:

The whole of the land comprised within Certificate of Title Register
Book Volume 5919 Folio 447 otherwise referred to as Allotment 17
Deposited Plan 57329 in the area named Hardwicke Bay Hundred of
Minlacowie

ITEM 3

Full Name of person with legal interest in the Land (if any) and details of interest in the Land:

N/A

ITEM 4

Plans of the Dwelling:

Attached hereto

DIRECTOR DEVELOPMENT SERVICES

DA/ITEM 6.4

2. ACCESS ADVISORY COMMITTEE MEETING MINUTES

(File Ref:9.24.1.1)

INTRODUCTION

The purpose of the report is to receive the Minutes of Council's Access Advisory Committee held 24 October, 2014.

RECOMMENDATION

That Council:

1. receive the Minutes of the Access Advisory Committee held on 24 October, 2014.
2. endorse the recommendations by the Access Advisory Committee.

COMMENT

Attached are the Minutes of the Access Advisory Committee meeting held on 24 October, 2014.

Item 1.6.5 of the Minutes recommends the following motion be adopted:-

Cr Dean Butler moved John Sendy seconded

That it be recommended that funding be provided to the value of \$2,000 to the Wauraltee Hall Committee to assist with the construction of a Footpath from the front of the Hall around the side to the toilet block.

CARRIED

Item 2.2 of the Minutes recommends the following motion be adopted:-

Arty Glazbrook moved Alan Headon seconded

The Access Advisory Committee recommend that Council endorse further investigation regarding the provision of access to the Maitland Town Hall within the 2015/2016 budget.

CARRIED

This allocation would take total budget expenditure to \$10,290 leaving \$9,710 for future projects during the 2014/2015 financial year.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Strategic Plan

Key Theme: Corporate Governance and Leadership
2. Organisational Efficiency and Resource Management

Strategic Goal: Continue to implement Council's Disability Action Plan

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Consistent with the 2014/2015 budget allocation.



Yorke Peninsula Council

Minutes of the Meeting of the Access Advisory Committee

held on Friday 24 October 2014,
in the Council Chambers
57 Main Street Minlaton commencing at 1.30pm
(Subject to confirmation)

ITEM 1

1.1 WELCOME

Deputy Mayor Brenda Bowman welcomed everyone to the meeting and declared the meeting open at 1.30pm.

1.2 PRESENT

Deputy Mayor Brenda Bowman (YPC), Keryn Dawes (Edithburgh Progress Assoc), Cr John Sendy (YPC), Cr Dean Butler (YPC), Alan Headon (Port Clinton Progress Assoc), D'Arcy Button (Minlaton Progress Assoc), Beth Fairlie (Port Vincent Progress Assoc) & Bill Fraser (Bluff Beach Community Group, Arty Glazbrook (Maitland Progress Assoc), Leith Illman (Friends of Warraltee), Vivienne Illman (Friends of Warraltee), Charlote Germaine (Community Member), Jane Lavery (Warooka Progress Assoc) & Janet Firth (YPC Leisure Options).

IN ATTENDANCE

Michael Cartwright Manager Development Services
Stuart Heinrich-Smith Leading Worker South
Shona Emery Minute Secretary

1.3 LEAVE OF ABSENCE

NIL

1.4 APOLOGIES

Kym Osterstock (Stansbury Progress Assoc), Mayor Ray Agnew (YPC), Roger Brooks (Director Development Services), Yorketown Progress Association, Victor Brown (Ardrossan Progress Assoc), Nancy Newbold (Friends of Warraltee), Nick Hoskin (YPC), Jill Hartley (Hardwicke Bay Progress)

1.5 MINUTES OF THE PREVIOUS MEETING

Arty Glazbrook moved Alan Headon seconded

That the minutes of the Access Advisory Committee meeting held on Friday 25 July 2014, as circulated, be confirmed as a true record.

CARRIED

1.6 MATTERS ARISING FROM MINUTES

1. Grab Rail into the Minlaton Post Office

Stuart Heinrich-Smith reported that the grab rail has recently been installed.

2. Porter Building Ramps - Minlaton

There is not enough room along the footpath to put a ramp that meets legislative requirements. Item to be put on the next Agenda to give time to think of alternative options.

3. Individual Updates on projects allocated funding

3.1 Grab rail at Minlaton Post Office

Discussed at item 1.6.1

3.2 Two footpath access ramps on Charles Street, Yorketown

Stuart Heinrich-Smith explained that a ramp on the west side of Charles Street could be constructed however due to the slope and width of the footpath on the east side a ramp cannot easily be installed. Further investigation is needed to seek out further options.

3.3 Access ramps on Fourth & Fifth Street, Ardrossan

Stuart Heinrich-Smith informed the Committee that this job is in hand and will be completed in the New Year.

3.4 Disabled Parking & Ramp Access at Point Turton Hall

Stuart Heinrich-Smith reported that Point Turton Progress will carry out the majority of the work and Council will assist with some levelling of ground and paving. Work to commence in 2015.

3.5 Yorketown Access & Egress Ramps at Yorketown Hospital

Stuart Heinrich-Smith and Nick Hoskin had a meeting with Sharon and Marty from the hospital to discuss best options. It was decided to remove the current ramp and move it up the footpath further to allow for a second car to park and access a new second ramp that is to be installed. Work to begin in 2015.

3.6 Disabled Car Parking at Minlaton Town Hall

Michael Cartwright reported that there had been no work carried out at this stage as Roger Brooks needs to investigate regulations in regard to disabled parks being angle parking and/or having angle parking and vertical parking together, as would be required to complete the project.

3.7 Charlote Germaine

After a presentation given to the Committee, Charlote was written too and invited to join the Access Advisory Committee. She has accepted that invitation and will be attending future meetings. Miss Germaine reported that all requests made in her presentation have been completed to her satisfaction.

4. Yorketown Library Access Ramp

This matter is still under investigation.

5. Wauraltee Hall Footpath

As discussed at last meeting, Wauraltee Hall Committee were to go away and apply for a grant through Council to cover the costs of constructing the footpath from the hall to the toilets. As the Committee had already applied for a grant to replace the lino in the kitchen they felt it inappropriate to apply for a second and are therefore asking the Access Advisory Committee to assist with funding the project.

Cr Dean Butler moved John Sindy seconded

That It be recommended that funding be provided to the value of \$2,000 to the Wauraltee Hall Committee to assist with the construction of a Footpath from the front of the Hall around the side to the toilet block.

CARRIED

1.7 PRESIDING MEMBER'S REPORT

Cr Bowman informed the Committee that this would be her last meeting as Chairperson as she is leaving Council. Cr Bowman has enjoyed working with the Committee since 1997 and believes the Committee has worked very well together and has achieved a lot for the Community as a whole. She wishes the Committee well and hopes it continues to prosper.

ITEM 2 REPORTS

2.1 Wauraltee Hall Access Path

Item resolved at item number 1.6.5

2.2 Maitland Town Hall Public Toilets

Discussion was held regarding options of disabled toilet facilities for the public to use through-out the township of Maitland. There is a disabled toilet facility at the Town Hall and also at the CHAPPS Centre however these are only available when these buildings are open.

There is another disabled toilet on Elizabeth Street but Arty Glazbrook reported it is not used very much as there is inadequate signage advising people of the facility. Stuart Heinrich-Smith will organise more signage to make it better known that there is a disabled toilet facility for public use.

Michael Cartwright suggested that the value of such project would be too costly for the Access Advisory Committee budget however could be considered within Council's Capital Renewal budget.

Arty Glazbrook moved Alan Headon seconded

The Access Advisory Committee recommend that Council endorse further investigation regarding the provision of access to the Maitland Town Hall within the 2015/2016 budget.

CARRIED

2.3 Public Toilet Access – Weaners Reserve

Janet Firth raised an issue regarding access for wheel chair users into the toilets at Weaners Reserve. There is a step into the block and wheelchair users need assistance to be able to manauvour their wheel chairs through. Janet is requesting that a ramp of sorts be constructed to assist.

John Sendy moved Dean Butler seconded

That Stewart Heinrich Smith is to investigate options to assist the access and egress for wheelchair users into the toilets at Weaner reserve.

CARRIED

ITEM 3 GENERAL BUSINESS

John Sendy raised the issue of a lifting concrete slab at the Edithburgh Swimming Pool and is aware of 2 people falling. Requested this was fixed as soon as possible. Shona Emery will enter a CSR and Stewart Heinrich-Smith will have it fixed immediately.

Arty Glazbrook reported a tripping hazard on the footpath between the Maitland Hospital and Medical Centre. He has requested several times that it be corrected but to date no action has taken place. Shona Emery will complete a CSR and Stewart Heinrich-Smith will organise immediate action.

Alan Headon requested a ramp be constructed to enable wheelchairs and walkers access to the picnic tables. Was requested to put details in writing and will be addressed at next meeting.

Dean Butler advised that this would be his last meeting as he is not running for Council in the upcoming election. He wishes the Committee all the best and success for the future.

All Committee Members thanked Brenda Bowman for Chairing the Access Advisory Meeting and wished her all the best for the future.

Michael Cartwright on behalf of Roger Brooks, passed on his gratitude to Brenda Bowman and Dean Butler from himself and the Development Services team. He wishes both Brenda and Dean all the best in their post Council future.

ITEM 4 NEXT MEETING

Friday 23th January 2014 commencing at 1.30pm.

ITEM 10 CLOSURE

The Meeting closed at 2.35pm.

.....
Chairperson

23rd January 2014