



Yorke Peninsula Council

NOTICE OF MEETING

Notice is hereby given that the next ordinary meeting of Council
will be held on Wednesday 13th May 2015,
in the Council Chambers,
57 Main Street, Minlaton commencing at 5.30pm

Andrew Cameron
CHIEF EXECUTIVE OFFICER

A G E N D A

- ITEM 1 YORKE PENINSULA COUNCIL
- 1.1 Welcome by Mayor – meeting declared opened
- 1.2 Opening Prayer
- 1.3 Present
- 1.4 Leave of absence
- 1.5 Apologies
 Cr Jeff Cook

1.6 Conflict of Interest

CONFLICT OF INTEREST

Elected Members are reminded of the requirements for disclosure by Members of direct or indirect pecuniary benefit or detriment and non-pecuniary benefit or detriment in accordance with Section 73 of the Local Government Act in items listed for consideration on the Agenda. Section 74 of the Local Government Act 1999 requires that Elected Members declare any interest and provide full and accurate details of the relevant interest to the Council prior to consideration of that item on the Agenda.

Each Member of a Council has a duty to vote at all meetings unless excepted by legislation.

The major exception being where a Member has a conflict of interest.

1.7 Minutes of previous meeting – for confirmation

1.7.1 Council meeting held on Wednesday 8th April 2015 at 5.30pm

1.7.2 Confidential Council meeting held on Wednesday 8th April 2015 at 7.01pm.

1.8 Motions on Notice

Nil

1.9 Questions on Notice

Nil

1.10 Questions without Notice

1.11 Petitions

Nil

ITEM 2 MAYOR

1. Monthly Report from Mayor Agnew

Page

5

ITEM 3 COUNCILLORS' REPORT

Nil

ITEM 4 **INFORMATION AGENDA**

Page 6

4.1 Items for exclusion

4.2 Receipt of Information Reports

4.3 Chief Executive Officer

Pages

1. CEO Activities

7 - 8

2. Action List

9 - 13

3. Correspondence received from Richard Murdoch

14 - 15

4. Correspondence received from Civil Contractors Federation

16 - 19

5. Correspondence received from PLEC

20 - 24

6. Correspondence received from Minister SA Time Zone

25 - 26

4.4 Corporate and Community Services

1. Art Committee Minutes – March 2015

27 - 31

4.5	<u>Assets and Infrastructure Services</u>	Pages
1.	Construction and Maintenance Works	32 - 34
4.6	<u>Development Services</u>	Pages
1.	Environmental Health – Activity Report	35
2.	Development Application Decisions	36 - 41
3.	Waste Management System Application Decisions	42 - 43
4.	Inspectoral – Activity Report	44 - 45
ITEM 5	<u>VISITORS TO THE MEETING</u> Nil	
ITEM 6	<u>DEBATE AGENDA</u>	Page 46
6.1	<u>CHIEF EXECUTIVE OFFICER</u>	Pages
1.	Financial Assistance Grants - ALGA	47 - 49
2.	Order Making Policy	50 - 55
6.2	<u>CORPORATE AND COMMUNITY SERVICES</u>	Pages
1.	March 2015 Budget Review	56 - 71
2.	Financial Report	72 - 73
3.	Fees and Charges Review	74 - 77
4.	Draft 2014-2015 Annual Business Plan	78 - 111
5.	Warooka Progress Association CGS – extension request	112 - 113
6.	Council Grants Programmes	114 - 115
7.	YP Visitor Information Centre Logo	116 - 128
8.	Caravan Park Business Cases	129 - 131
9.	Elected Members use of electronic equipment policy	132 - 142
10.	Elected Members facilities, services and expenses policy	143 - 148
11.	Disposal of Land and other assets policy	149 - 158
6.3	<u>ASSETS AND INFRASTRUCTURE SERVICES</u>	Pages
1.	Edithburgh Tidal Pool	159 - 178
6.4	<u>DEVELOPMENT SERVICES</u>	Pages
1.	Development Plan Amendment - Balgowan	179 - 198
2.	Land for the Port Moorowie Community Club	199 - 221
3.	Access Advisory Working Party	222 - 226
4.	Expert Panel on Planning Reform	227 - 230
5.	Price Boat Ramp Fees	231 - 232
ITEM 7	<u>GENERAL BUSINESS</u> Council has resolved that an Agenda Item “General Business” be included on the Council Agenda to enable members to raise matters of a minor nature for action by the Administration, or to call for reports.	

ITEM 8	<u>CONFIDENTIAL AGENDA</u>	Pages 233
	1. WTY Information Signs Tender 125-2015	234 - 235
	2. Tractor Tender 120-2015	236
	3. Tandem Truck Tender 119-2015	237
	4. Drilling and Blasting Tender 124-2015	238
	5. Wood Chipper Tender 122-2015	239
	6. Front Deck Mowers Tender 121-2015	240
ITEM 9	<u>NEXT MEETING</u>	
	Wednesday 10 th June 2015	
ITEM 10	<u>CLOSURE</u>	

MAYOR

IA/ITEM 2

MONTHLY REPORT (File Ref:9.24.1.1)

INTRODUCTION

To keep Elected Members updated on Mayoral activities during the month of April 2015.

RECOMMENDATION

That the report be received.

COMMENT

1 st April	Attended the Port Vincent Progress Association meeting.
5 th April	Attended the Wauraltee Hall celebrations.
8 th April	Monthly Council meeting.
16 th April	Special LGA Board Meeting held in Adelaide at LGA House.
17 th April	Central Local Government Region Future Directions Review and visit from Hunter Councils NSW.
21 st April	LGA President's Luncheon with Premier Hon Jay Weatherall MP.
24 th April	Access Advisory Working Party.
25 th April	ANZAC Day Dawn Services at Stansbury and Bublacowie Military Museum.
29 th April	Strategic Planning workshop for Local Government Association Board.
30 th April	LGA General Meeting and Showcase presentations, Stephen Goldsworthy and I made a presentation to the Local Government sector on the whale beaching incident near Ardrossan earlier in the year.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Not applicable.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Not applicable.

INFORMATION

AGENDA

CHIEF EXECUTIVE OFFICER

IA/ITEM 4.3

1. CEO ACTIVITIES (File Ref:9.24.1.1)

INTRODUCTION

To keep Elected Members informed of other meetings and activities during the month of April 2015.

RECOMMENDATION

That the report be received.

COMMENT

2 nd April	Corporate Management Team meeting held at Minlaton.
7 th April	YP Community Transport Service Agreement Meeting with CEO's from Copper Coast, Barunga West and Yorke Peninsula Councils.
8 th April	Monthly Council Meeting.
9 th April	Meeting with David Edwards in relation to development at the Bluff.
	Corporate Management Team meeting held at Minlaton.
10 th April	Central Local Government Region CEO Forum held at Clare.
11 th April	Attended community Ambrose competition at Port Vincent Golf Club.
16 th April	Meeting with representatives of Ardrossan Progress Association in relation to stormwater harvesting grant application.
17 th April	Local Government Professionals Gala Awards presentation.
20 th April	Local Government Professionals Executive Meeting. Meeting with the CEO of the Royal Flying Doctor Service.
21 st April	2015 LGA Presidents Luncheon with The Hon Jay Weatherill MP.
23 rd April	Meeting with CEO of Eldercare Jane Pickering in relation to Aged Care Services on YP.
24 th April	Project Control Group meeting in relation to the Maitland Office building project.
25 th April	Attended the morning service for the Ardrossan Community and laid a wreath on behalf of Council.
27 th April	Attended a meeting with other Senior Staff in relation to the Draft Transport Asset Management Plan.

28 th April	Participated in a presentation by Arc Blue to the Corporate Management Team in relation to purchasing and procurement road map.
29 th April – 1 st May	Attended the Local Government Managers Australia National AGM and Congress.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN
--

Not applicable.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Not applicable.

CHIEF EXECUTIVE OFFICER

IA/ITEM 4.3

2. ACTION LISTING REPORT (File Ref: 9.24.1.1)

INTRODUCTION

To keep Elected Members updated on the status of the Action Listing.

RECOMMENDATION

That the report be received.

COMMENT

The Action List included in the Council Agenda each month will incorporate action items from Council along with the current status.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government Act 1999

Strategic Plan

Key Theme: Corporate Governance and Leadership
2. Organisational Efficiency and Resource Management

Strategic Goal: 2.4 Effective Risk Management

Yorke Peninsula Council's Risk Management Framework

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Important issues of legislative compliance and best practice risk management principles underpin Council's action list and the associated due dates.

COUNCIL MEETING 13th May 2015

Action List

Responsible Officer	Agenda Item Number	Task	Due Date	Status
Director Corporate & Community Services	10 th Aug 10 Item 20.4	Advise the Dept of Environment and Natural Resources that Council wish to Relinquish Care and Control of Crown Land Lot 88 Main Street Curramulka CR 5856/772	As soon as DEWNR responds	Underway - DEWNR advised, no response to date
22 nd January 2014				
Director Corporate and Community Services	DA/CCS/R4	Organise Land Only lease for Balgowan Camping Ground	As soon as Ministerial approval is granted	Waiting on consent
14 th May 2014				
Director Assets & Infrastructure Services	DA/AIS/R3	Organise to have the following documents signed and sealed for the Walk the Yorke Leisure Trail with the State Government and private landholders	July 2014 – ongoing for duration of project	All Crown Leases executed. Private landowners under consideration and some require further information. Ongoing
13 th August, 2014				
Director Corporate & Community Services	DA/CCS/R6	Seek Ministerial approval for the revocation of the Community Land classification to accommodate the necessary requirements for the Minister for Emergency Services to build a new Country Fire Service station at Pt Victoria	October 2014	Still with the Minister's officer
10 th December 2014				
CEO	DA/CEO/R2	Director Assets & Infrastructure Services to undertake a full review of the Waste and Recycling Service Policy PO 125 particularly in relation to replacement bins following theft	March 2015	To discuss at future workshop May 2015
CEO	DA/CEO/Urgent Matter	Write to the State Government Minister	February 2015	Letter written, response

		Hunter seeking funding support for the disposal of the whales at Pararra Beach.		received acknowledging receipt of our letter, waiting on further detailed response from the Minister
11 th February 2015				
Director Corporate and Community Services	DA/CCS/R3	Commence public consultation process to grant a lease over a portion of the road reserve adjacent to the Port Victoria Hotel/Motel	February 2015	Underway
11 th March 2015				
Director Corporate and Community Services	DA/CCS/R4	Yorke Peninsula VIC Logo matter layed on the table pending further information being provided to Council	May 2015	Refer Report DA/ITEM 6.2 R7
8 th April 2015				
CEO	DA/CEO/R1	Update delegations register with new instrument delegated to the CDAP	April 2015	Completed
CEO	DA/CEO/R2	Update confidential minutes register with new orders from April meeting	April 2015	Completed
CEO	DA/CEO/R3	Organise for the updated Access to Council and Committee Meetings and Documents Code of Practice	April 2015	Completed
CEO	DA/CEO/R4	Forward nomination for State Bushfire Coordination Committee	April 2015	Completed
Director Corporate and Community Services	DA/CCS/R2	Advise Curramulka Community Club that Council have agreed to their request to be added to the Annual Progress Associations allocations	April 2015	Completed
Director Corporate and Community Services	DA/CCS/R3	Organise for the updated PO094 Annual Allocations to Progress Associations policy to be included in Council's policy manual and on	April 2015	Completed

		the website		
Director Corporate and Community Services	DA/CCS/R4	Advise the Art Exhibition Working Party that Council have dissolved the Section 41 Committee and endorsed the membership of the Working Party	April 2015	Completed
Director Corporate and Community Services	DA/CCS/R5	Advise Amber Joy Poulton of Council's decision	April 2015	Completed
Director Assets and Infrastructure Services	DA/AIS/R1	Organise for the budget to be amended for Gulfview Road and commission a stormwater design for the area	May 2015	Completed
Director Assets and Infrastructure Services	DA/AIS/R2	Advise Hardwicke Bay Progress Association that Council are not in a position to apply for funding to upgrade a DPTI road, they will support them to lobby the State Government for a safety upgrade	May 2015	Completed
Director Assets and Infrastructure Services	DA/AIS/R3	Organise for finance staff to update the jetty maintenance budget and add Tender exemption to the register ©	April 2015	Added to the exemptions register
Director Development Services	DA/DS/R1	Organise for the Crown to proceed with revocation of the Foreshore Reserve Allotment 9 DP 44261	April/May 2015	Completed
Director Development Services	DA/DS/R2	Prepare a plan to implement the Bush Camping recommendations	April 2015	Ongoing
Director Development Services	DA/DS/R3	Port Moorowie Community Club Land – matter layed on the table awaiting further consideration	May 2015	Refer report DA/ITEM 6.4 R2
Director Development Services	DA/DS/R5	Organise for LMA to be signed and sealed for CT 5431/782	April/May 2015	Completed

Director Development Services	DA/DS/R6	Organise for the proposed sea wall for Rogues Point to be included in the third quarter budget review	April 2015	Completed
Director Development Services	DA/DS/R7	Organise for the Commercial Use of Footpaths policy to be included in Council's Policy Manual and on the website	April 2015	Completed
Director Assets and Infrastructure Services	CA/AIS/R1	Advise the Tender applicants in relation to the Walk the Yorke Cartage and Construction of compacted gravel trail at Point Pearce	April 2015	Completed
Director Assets and Infrastructure Services	CA/AIS/R2	Advise the Tender applicants in relation to the Material Supply Tender	April 2015	Completed

CHIEF EXECUTIVE OFFICER

IA/ITEM 4.3

3. CORRESPONDENCE RECEIVED

(File Ref:9.24.1.1)

INTRODUCTION

To provide Elected Members with an item of correspondence received praising the efforts of Council.

RECOMMENDATION

That the report be received.

COMMENT

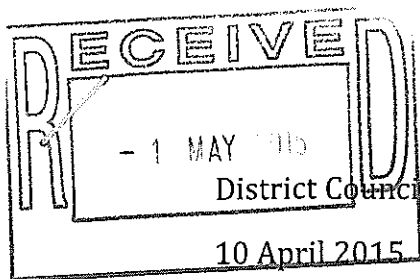
Correspondence has been received from Richard and Leanne Murdoch (copy attached) of Warooka in relation clearance of roadside vegetation praising Council for their policy and staff who performed an excellent service.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Not applicable.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Costs associated with roadside vegetation management is incorporated into Council's annual budget.



District Council of Yorke Peninsula

10 April 2015

Item Number
2980 - 2015 - 2
GDS Number
14.67.2.2
Distribution
copy to CEO

To the Council,

Dear Sirs/Madams,

I am writing to thank and congratulate Council Planning on your policy to clear roadside vegetation to maintain safe and effective roadways for our diverse community to use.

In particular, I would like to highlight the excellent work and final result achieved that was carried out on the Sturt Bay road south of Warooka recently.

We as a rural business in the area, continually use this roadway and are grateful that due to this operation

1 - head on passing of vehicles is much safer

2 - has created an opportunity to spot kangaroo's and other animals much earlier and easier for safer driving

3 - allowed safer movement of wide load agricultural machinery

4 - blind spots at intersections is greatly reduced

While we believe Council has received negative press regarding this operation, we would like to confirm our support and acknowledge the fine efforts of Council regarding maintaining roadside vegetation. Please pass on our thanks to the Council machine operator who performed an excellent service.

Kind Regards

Richard Murdoch

RG & LE Murdoch

Warooka. SA

CHIEF EXECUTIVE OFFICER

IA/ITEM 4.3

4. CORRESPONDENCE RECEIVED CIVIL CONTRACTORS FEDERATION

(File Ref:9.24.1.1)

INTRODUCTION

To provide Elected Members with an item of correspondence received in relation to Civil Construction works.

RECOMMENDATION

That the report be received.

COMMENT

Correspondence has been received from the Civil Contractors Federation in relation to Council's focussing on 'steering the boat'.

The correspondence (copy attached) urges the Council to bring to an end the internal delivery (self performance) of civil construction works and maintenance.

In essence the correspondence is suggesting that Council's should no longer employ construction and maintenance staff but instead outsource all of this component of Council's business to the private sector.

Clearly in a regional area such as ours that would be near on impossible to achieve, however the correspondence is provided for Elected Members awareness of the concerns expressed by the Federation.

Council currently contracts approximately 30% of the annual budget across operating and capital to external contractors (albeit not entirely civil works).

As always, Council need to balance all factors when considering matters before them, prior to making informed decisions in the best interests of the community.

We will continue to monitor and manage our service delivery both internally and externally to ensure that we are delivering the best value to our ratepayers and community.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Strategic Plan

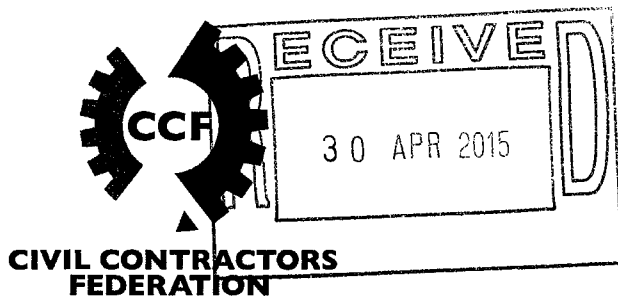
Key Theme: Sustainable Communities

3. Our Economy

Strategic Goal: 3.2 Increase access to employment opportunities for our communities

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Not applicable.



Andrew Cameron
CEO
Yorke Peninsula Council
PO Box 88
MINLATON SA 5575

Item Number
2962-2015-2
GDS Number
14-21-4.1
Distribution
Copy to CEO also received for Elected Members

CCF SOUTH AUSTRALIAN OFFICE

ABN 65 484 720 549

1 South Road

THEBARTON SA 5031

P (08) 8111 8000

F (08) 8111 8002

E ccfsa@ccfsa.com.au

www.ccfsa.com.au

Dear Andrew

Local Government should steer the boat, not row the boat!

The Civil Contractors Federation (South Australian Branch) represents companies with business interests in the civil construction (contracting) industry in South Australia. The Federation is a registered employer association and has a membership of 550 company members who in turn employ up to 20,000 South Australians.

The Civil Contracting industry is defined as the sector responsible for the construction and maintenance of South Australia's infrastructure, including roads, bridges, pipelines, drainage, parks and gardens, airstrips, mining, oil and gas infrastructure and ports and utilities. Civil construction companies also play a vital role in the residential and commercial construction industry by providing earthmoving and land development services including the provision of power, water, communications and gas.

The purpose of this letter is to bring to your attention the Federation's deep concern about the historical practice of Local Government Councils self-performing civil construction works rather than engaging with the private sector for delivery. In recent times we have seen a significant growth in this practice. Our concern is made more acute by the beleaguered state of the South Australian economy which has resulted in diminished investment in public and private infrastructure and a contraction in the total volume of work that SA Councils are offering to the market.

Council self-performance of civil construction work is clearly inconsistent with our free market economy where the private sector provides the goods and services unless there is a market failure or a public good not able to be satisfied by the private sector. Compounding our concern is that in order to provide continuous work for the internal workforce some Council's compete with local private contractors for work. It is not a community expectation that local government, or government at any level, competes with the private sector for work. On every measure this is an unfair and inequitable practice.

Page 1

By undertaking civil construction work, Councils are taking work away from local private civil contractors. The only exception might be where a rural or remote Council does not have the services of a private civil contracting firm in their area. The increased prevalence of Councils self-performing civil construction and maintenance is occurring at a time when the civil construction industry is at a twenty year low point. South Australia is the poorer for this because it is losing private civil construction capacity. Given the critical role the civil construction sector plays in the growth and prosperity of South Australia, this ought to be a matter of serious concern to government at all levels.

The Local Government Act requires Councils to 'provide for the good rule and governance of the Council area; and (provide) for the convenience, comfort and safety of its inhabitants'. There is clearly no requirement or expectation under the Local Government Act for Councils to participate directly in the ownership of assets or the engagement of staff in order to deliver civil construction and maintenance works. The Act envisages Council as the enabler, not the deliverer!

By not testing the market in an open merit based tender process, rate payers cannot be confident they are receiving the 'best value for money' for the construction and maintenance of Council assets.

Employing a construction workforce with the associated capital investment in plant, equipment and land (for depots etc.) greatly increases Council operating costs, which in-turn add to the cost of Council overheads. These overheads result in the annual rate increases that have exceeded the Consumer Price Index by two, three or four fold throughout the last decade.

Contributing further to the tax burden on local ratepayers are the industrial instruments (Enterprise Bargaining Agreements) Councils have negotiated with unions for the employment of civil construction and maintenance staff. These Agreements, by virtue of their no forced redundancy provisions, have the effect of giving Council employees life time employment. Other than by way of voluntary separation, this makes it impossible for Councils to reduce their civil construction workforce to reflect changing economic and other circumstances. We are asking Councillors not to forget this when requested to approve the next Enterprise Bargaining Agreement. Giving employees life time employment is a relic of the past and unnecessarily adds to the cost of local government.

Additionally, working conditions historically negotiated with unions such as inclement weather clauses, make Council-employed labour highly uncompetitive with the private sector. Council employees have to be paid whether or not they have any work to do. We note that the labour component is the largest cost component of most Council budgets.

Some Councils undertake an internal exercise designed to assess whether it is more cost effective or better value to the community to undertake civil construction and maintenance projects in-house (self-perform) or outsource the work. The flaw in this process is it is not independent of Council and rarely factors in all of the costs associated with investing in and maintaining internal civil construction capacity. Many overheads are absorbed by council administration and are not properly identified. The larger the Council, the greater the likelihood of cost absorption into general overheads. Through this flawed self-assessment process, Councils, erroneously, usually come out being more competitive than a private service provider.

The delivery of civil construction works by private civil contractors will build capacity in your local community, and create jobs. Increasing the number of Council employees and Council owned assets including civil construction plant and equipment will very rarely deliver prosperity for your community. South Australian civil construction contractors are highly experienced, cost competitive and drivers of innovation. It is acknowledged that well managed and forward thinking Council staff are more than capable of scoping contracts, and managing projects and contractors. This is where it should start and finish. The engagement of private civil construction contractors removes the costs and risks (to Council) associated with the direct employment of staff.

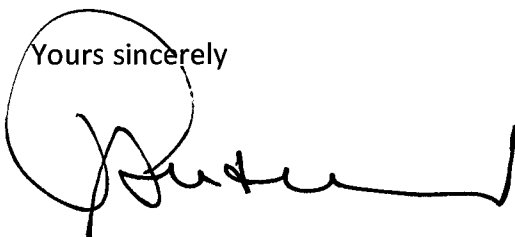
Civil construction contractors are programmed to drive productivity, innovate with the use of new materials, new processes and construction methodologies that increase efficiency and reduce cost. They provide the highly trained, motivated and resourced project teams that can deliver your asset management and capital works programs with extensive stakeholder engagement within highly efficient construction timeframes.

There are a number of outsourcing construction procurement methodologies available that include design and construct, early contractor involvement, period panel contracts, performance based contracts, and alliance models to ensure that Council achieves its objectives (ie construction on time, on quality and on budget) in the most cost efficient and cost effective manner possible.

We recognize that for many Councils to make the decision to move to an asset management and capital works program that is solely delivered by the private civil construction sector will require a huge change of attitude on the part of council administration. Similarly, it will also require a good deal of political will and courage on the part of the elected body. Staff and Councillors can take comfort in the knowledge that by outsourcing civil construction and maintenance they will potentially generate significant savings and free up large sums of money that can be directed to important community projects.

The Civil Contractors Federation seeks your assurance that going forward your Council will focus its activities on its statutory role of regulator, government and governance and cease the practice of tendering for work in competition with private civil contractors (where applicable), and bring to an end the internal delivery (self-performance) of civil construction and maintenance. Your Council should steer the boat, not row the boat!

Yours sincerely

A handwritten signature in black ink, appearing to read 'Phillip Sutherland', written over a circular stamp or seal.

Phillip Sutherland
Chief Executive Officer

27th April 2015

CHIEF EXECUTIVE OFFICER

IA/ITEM 4.3

5. CORRESPONDENCE POWER LINE ENVIRONMENT COMMITTEE

(File Ref:9.24.1.1)

INTRODUCTION

To provide Elected Members with information in relation to the availability of Power Line Undergrounding programmes.

RECOMMENDATION

That the report be received.

COMMENT

Correspondence has been received (copy attached) from the Power Line Environment Committee (PLEC) in relation to the Power Line Undergrounding Programme and the availability of funding for projects across South Australia.

The PLEC is the body who makes recommendations on power line undergrounding projects to the Minister for Mineral Resources and Energy in accordance with the requirements of the Electricity Act.

The funding is provided on a 1/3 contribution by Council and 2/3 contribution by SA Power Networks however Council is responsible for Streetscaping costs which is over and above any new kerbing, guttering or restructuring of the road surface.

Streetscaping associated with undergrounding projects will enhance the projects overall benefit to the wider community and should be considered as part of the project scope.

These projects are something that Council may wish to consider incorporating as part of the Strategic Planning process to be undertaken later in the year.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Strategic Plan

Key Theme: Sustainable Communities

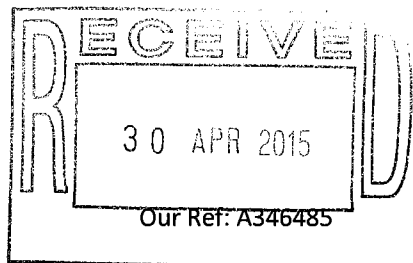
1. Sustainable Infrastructure

Strategic Goals: 1.1 Provide infrastructure assets that are sustainable and safe

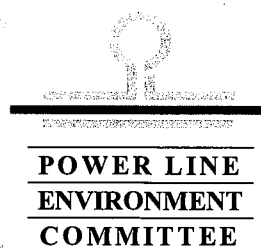
1.2 Effective expansion of water and power supplies

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Not applicable.



Item Number
2964-2015-2
GDS Number
14.3.2.3
Distribution
copy to CEO



GPO Box 2605
ADELAIDE SA 5001
☎ (08) 8463 4352
plec@escosa.sa.gov.au

25 April 2015

Mayor Ray Agnew, OAM
District Council of Yorke Peninsula
PO Box 88
Minlaton SA 5575

Dear Mayor Agnew

POWER LINE UNDERGROUNDING PROGRAMS

Following the recent elections, and your success as Mayor of District Council of Yorke Peninsula, I am writing to you as Chairperson of the Power Line Environment Committee (PLEC) to inform you and Council's elected members of the operations of the Committee.

PLEC recommends power line undergrounding programs to the Minister for Mineral Resources and Energy in accordance with the requirements of the Electricity Act. The Committee, through its Executive Officer, undertakes consultations and seeks proposals and submissions from Councils.

Members of the Committee represent a broad range of interests including the Local Government Association (currently represented by Mayor Clyne from the City of Unley), Department for Water, Environment and Natural Resources (DEWNR), the Department of Planning, Transport and Infrastructure (DPTI), the Conservation Council, SA Power Networks, Tourism and two community representatives.

In 2015, PLEC celebrates 25 years of operation and, in conjunction with Councils, SA Power Networks (SAPN) and DPTI, has implemented projects valued at over \$175 million.

Funding of undergrounding projects is based a one-third contribution by Council and a two-thirds contribution by SA Power Networks. Details of the processes in embarking on a PLEC project can be found in the 'PLEC Project Guidelines' available on the website of the Essential Services Commission of South Australia www.escosa.sa.gov.au.

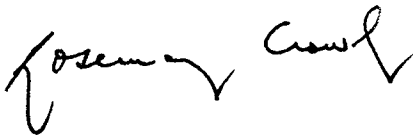
Your Council may never have undertaken a PLEC project or may not have done so for many years and PLEC is keen to engage with Council if there are undergrounding projects you may wish to consider.

A brochure on streetscaping associated with undergrounding projects is enclosed. It highlights the impact of streetscaping, associated with Councils' plans to improve its public space for the benefit of the community and visitors following the removal of power lines.

So I encourage you to consider how one of your most prominent streets or high traffic areas could benefit from the undergrounding of power lines and to discuss such ideas with your CEO, Councillors and staff highlighting the merits of such a project in your Council area.

If you would like any further information, please do not hesitate to call our Executive Officer, Stuart McPherson on (08) 8463 4352 or mobile 0409 005 691. Mr McPherson would be pleased to meet with you if you wish to discuss possible PLEC proposals.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Rosemary Crowley', with a stylized flourish at the end.

Hon. Rosemary Crowley AO
CHAIRPERSON
POWER LINE ENVIRONMENT COMMITTEE



Hutt Street, Adelaide

The Power Line Environment Committee (PLEC)

As our name indicates, our focus is to improve the environment of locations by undergrounding unsightly power lines by assisting local government in achieving such initiatives.

To achieve maximum benefit from the undergrounding of power lines, it is desirable to undertake improvements to other elements of the streetscape at the same time. This can include stormwater drainage, paving, trees or other plantings, road resurfacing and possibly kerb re-alignment. Harmonisation of signage, fascia upgrades of commercial properties and enhancement of heritage elements are also important contributions to the desired outcome.

This pamphlet aims to assist Councils in considering options and the wider benefits of streetscaping when submitting proposals for power line undergrounding projects to PLEC.

The Charter of PLEC defines the purpose of undergrounding as “....to improve the aesthetics of an area for the benefit of the general community.....” and PLEC will give priority to Councils who include streetscaping in their proposals. PLEC projects to date have focussed on tourist areas, historical areas, arterial roads and areas of commercial activity.

The economic case for streetscaping

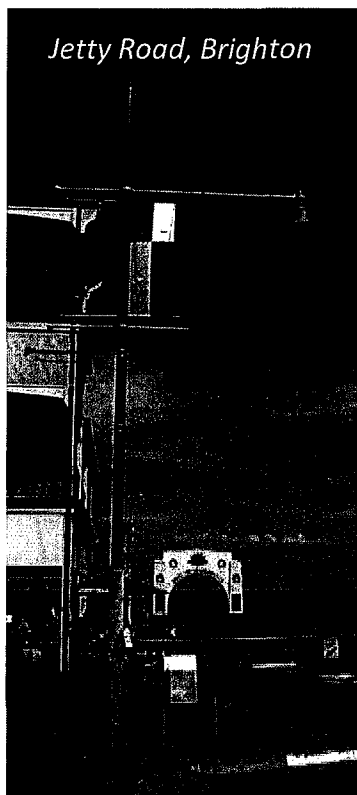
On average, the overall cost of undergrounding power lines is in the order of \$1,750 per metre of common service trench. The cost of streetscaping varies considerably and is estimated to be in the order of \$100-200 per metre. The average total cost of a PLEC projects is about \$800,000

of which the cost to councils is around \$270,000 per project.

Streetscaping may add a further \$70-150,000 to this cost over and above any new kerbing, guttering and reconstruction of the road surface etc. Thus, streetscaping may add up to around 20% to the total project cost.

Businesses in streets that have had both their power lines undergrounded and streetscaping provided will benefit from the commercial and community revitalisation resulting from the amenity upgrade. Examples in urban areas of Adelaide include Hutt Street, Jetty Road, Brighton and Sir Donald Bradman Drive; while in the country, the commercial hearts of towns in popular tourist areas such as the Barossa Valley, the Copper Triangle, Eyre Peninsula and South Coast have been revitalised.

It is difficult to place an economic value on the commercial benefits gained through undergrounding and streetscaping, but businesses that have experienced such initiatives are enthusiastic about the benefits. It may be safely assumed that the on-going benefit greatly exceeds the cost of streetscaping.



Jetty Road, Brighton

PLEC considers streetscaping as an integral component in undergrounding proposals and not merely an ‘add-on’. The streetscaping plan should aim to maximise the return from a Council's investment in undergrounding.

PLEC will give priority to submissions that include streetscaping plans with their undergrounding proposals. It is not assumed that these would necessarily be implemented in the same year as the undergrounding but would normally be completed within 2 to 3 years. PLEC expects Councils to provide a firm undertaking to carry out the streetscaping plan and to indicate its time line in its funding submission.

PLEC does not authorise streetscaping plans, as this is beyond its mandate and expertise. However, PLEC will want to satisfy itself that the streetscape proposals are of benefit to the area and provide a reasonable return for the undergrounding expenditure.

What streetscaping covers

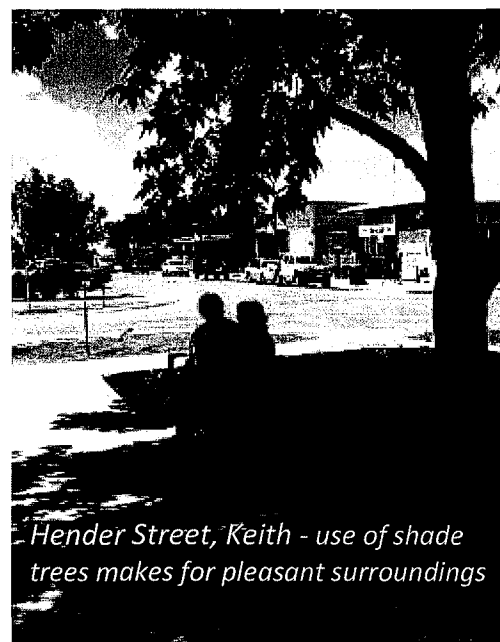
Streetscaping plans can include planting of trees and garden beds (including adding to existing plantings), upgrading of pedestrian areas through the paving of footpaths and the installation of coordinated street furniture such as seating, signage (directional and commercial), bicycle racks, rubbish bins, decorative lighting and street art.

Paving of pedestrian areas and intersections of streets provides a distinct comparison between old and new. The variety of paving blocks available allows designers to incorporate coloured patterns in the paving that, in itself, can be a major focus of the streetscape. Councils may encourage upgrading facias and coordination of signage of commercial properties especially in heritage and/or historic areas.

Most streetscape concepts are based around a theme – such as a nautical theme at a foreshore location or a heritage theme in an older location. Apart from the capital work that a council may do, shop owners can be encouraged to renovate facades, verandas and shop fronts in a manner sympathetic to the theme.

The inclusion of additional plantings is encouraged. There may be space restrictions caused by verandas and narrow footpaths, but this can be overcome with the use of planter boxes or landscaped protuberances within parking areas.

A design can include the installation of attractive shaded seating areas or bus shelters for convenience and to encourage the community to stop and appreciate the surroundings. It is also an opportunity to introduce soft engineering practices such as reduction, cleaning and re-use of stormwater run-off.



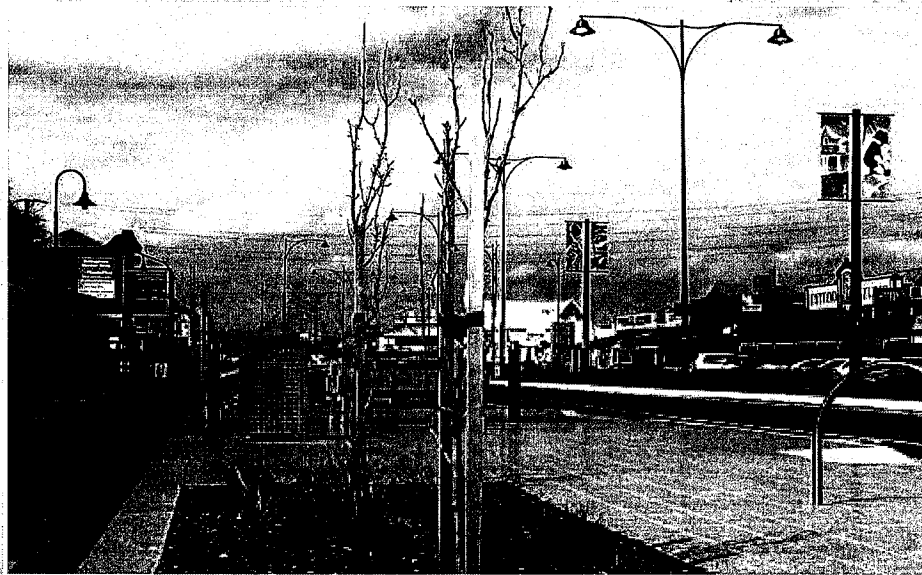
Hender Street, Keith - use of shade trees makes for pleasant surroundings

Streetscaping – it makes a difference

Victor Harbor has benefited greatly from power line undergrounding and streetscaping and is one of the most attractive tourist destinations in South Australia.



Semaphore Road is a popular commercial hub that has undergone a significant upgrade involving streetscaping and road reconstruction. Its appearance has changed dramatically from a view dominated by untidy rows of power lines to an open and functional layout.



The removal of power lines in **Murray Street, Tanunda** permits the existing trees to flourish and provides for the planting of additional trees without encumbrance.



Streetscaping

Gaining the full benefit of undergrounding power lines



CHIEF EXECUTIVE OFFICER

IA/ITEM 4.3

6. CORRESPONDENCE MINISTER FOR INVESTMENT AND TRADE

(File Ref:9.24.1.1)

INTRODUCTION

To keep Elected Members updated on the proposal to change the South Australian Time Zone and the current State Government consultation.

RECOMMENDATION

That the report be received.

COMMENT

Elected Members would recall that an item of correspondence in relation to the proposal by the State Government to change the SA Time Zone to align with the eastern states was presented to the 11th March Council Meeting.

With that meeting resolving to inform the Government consultation process that it does not support a change to the SA Time Zone due to the impact it may have on our local communities.

Correspondence has recently been received (copy attached) thanking council for their contribution to the consultation process.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

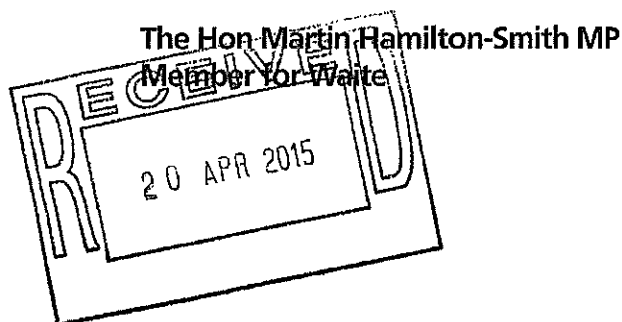
Strategic Plan

Key Theme: Corporate Governance and Leadership
1. Progressive Communities through Strategic Planning

Strategic Goal: 1.1 Strong, Proactive Leadership

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Not applicable.



15MINT/378

Mr Andrew Cameron
Chief Executive Officer
Yorke Peninsula Council
PO Box 88
MINLATON SA 5575

Item Number
2666-2015-1
GDS Number
10.36.1.2
Distribution



**Government
of South Australia**

Minister for Investment
and Trade

Minister for Defence
Industries

Minister for Veterans'
Affairs

Level 13
State Administration Centre
200 Victoria Square
Adelaide SA 5000

GPO Box 11032
Adelaide SA 5001

DX 168

Tel 08 8226 8520

Fax 08 8226 8444

officeofminister.hamilton-smith@
sa.gov.au

www.martin-hamilton-smith.
com.au

Andrew
Dear Mr Cameron

On behalf of the Hon Martin Hamilton-Smith MP, Minister for Investment and Trade, thank you for your recent letter regarding the time zone change.

We have begun a state-wide consultation process on the merits of changing the State's time-zone. The consultation will explore whether South Australia's time-zone is a barrier to our social and economic activities.

Your council's correspondence has been noted and forwarded to form part of the consultation process.

I encourage you to visit www.yoursay.sa.gov.au for more information and updates on the consultation process.

Yours sincerely

Hon Martin Hamilton-Smith MP
Minister for Investment and Trade

15 / 4 / 2015

DIRECTOR CORPORATE AND COMMUNITY SERVICES

IA/ITEM 4.4

1. ART COMMITTEE MINUTES – 3 March 2015 (File Ref: 17.94.5.1)

INTRODUCTION

The Art Committee was a Section 41 Committee of Council prior to April Council meeting and now exists as a Working Party of Council. A copy of the minutes from their meeting held on 3 March 2015 is attached.

RECOMMENDATION

That the report be received.

COMMENT

The Section 41 Art Committee was dissolved at the April 2015 Council Meeting and are now a Council Working Party.

Business discussed at the meeting centred around:

- Policy
- Sponsorship
- Lighting
- Opening of the Exhibition
- Decorations
- Publicity

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Section 41, Local Government Act, 1999

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Full budget provision will be made in the 2015/2016 Budget to continue to plan for the 2016 Exhibition.



Minutes of the Meeting of the Art Committee

held on Tuesday the 31st March 2015
in the Minlaton Council Office
commencing at 2.00pm

(Subject to confirmation)

ITEM 1 OPEN

1.1 Welcome by Chairperson - Anne Eyles declared the meeting open 2.05pm.

1.2 Present - Anne Eyles, Irene Hughes-Jones, Brenda Bowman, Bruce Davey, David Harding, Cr Alan Headon.

1.3 Apologies- Wendy Story, Geoff Lock, Cr John Rich, Sally Glazbrook

1.4 Minutes of previous meeting –

Brenda Bowman moved

Irene Hughes-Jones seconded

That the Minutes of the Art Committee meeting held on 2 February 2015 as circulated be confirmed.

CARRIED

1.5 Conflict of Interest - The Chairperson reminded members of their obligations in relation to Conflict of Interest provisions. (This Agenda item continues to stand until Council approves the Committee's change from a Section 41 Committee of Council to Council Working Party).

ITEM 2 BUSINESS ARISING.

2.1 Terms of Reference: If contained within the policy. The policy will go to council on 8th April for endorsement

2.2 Minutes Secretary: Chairperson welcomed Felicity to the meeting.

2.3 Conflict of Interest: All details contained within the Policy

2.4 Raffle: Local shops in Ardrossan to be contacted about selling tickets.

Action: Bob Nicholls to coordinate

2.5 Website? David nominated Ben Cowley as the go to person. He will most likely delegate to Stewart Germaine for any support requested.

Action: David to speak with Ben

2.6 Lighting for Exhibition Anne has informed Mad Panic that the exhibition will be held in 2016.

Action: Anne to contact company they used last year for a quote.

2.7 Review of Sponsorship

To date 10 sponsors have offered support to an amount of \$4325

Anne spoke regarding sponsorships. David Harding was asked about Council Sponsorship. Council will continue to provide sponsorship as per previous years.

Action: David to speak with ANZ about their sponsorship

Hunts Fuel increased, along with Ray White.

Country Times (Jenny Oldland) will be reporting stories from the Exhibition before the event as well as during and after.

Anne has asked David to supply possible sponsors to contact.

David asked that Wendy confirm who has been approached to date and will then look at possible companies etc to approach.

Action: Wendy Story to provide Sponsors List

ITEM 3 CORRESPONDENCE IN:

Spoke about correspondence in Item 2

ITEM 4 CORRESPONDENCE OUT:

Anne/ Felicity sent emails to all sponsors thanking them for their continued support

ITEM 5 FROM TABLED ITEM:

5.1 Council Policy: reviewed by committee. Anne Spoke of changes made.

Action: David and Felicity to make following changes

Chairperson to have casting vote on recommendations

4.13 change. To exhibiting Artist

4.1 .The working party will make recommendations (this will cover policy)

4.2 Open by the Mayor or his delegate

4.3 delete bottom 2 bullet points

4.3 Categories can include

4.5 Delete Paragraphs 2, 3, 4. 5 – David has changes

4.7 SF Form to be created School entries

4.8 Conditions of entry

David made suggestions and it was agreed to reword the cover showing recommendations from the working party that would be referred to Council for Council approval.

Bruce Davey Moved Irene Hughes-Jones Seconded

Changes to policy be accepted

CARRIED

ITEM 6 ANY OTHER BUSINESS

6.1 Artist in residence: who to approach regarding paintings done at exhibition.

Discussion about appropriate commission for artists selling their paintings created at the exhibition – decided **NO** commission should apply.

Action: Victoria Rolinski and Sam Carter to be approached by Anne about coming to 2016 Exhibition.

Action: Brenda to investigate information about other artists to come along in 2016 for on the spot artwork.

6.2 Opening of Exhibition: Stephen Griffiths our local MP has been a long term supporting sponsor of the exhibitions and it was suggested that he would be an appropriate choice for 2016.

Action: Anne to ask Stephen Griffiths

6.3 Judges: The Framers may help Craig Harrison Country Arts SA

Action: Anne to following up on judges

6.4 Garden Club: It was agreed that an official letter should be forwarded to the Garden Club, hoping they again will help with decorating the hall. It was decided to have a theme. The Theme is to be 'Australian Natives'.

Action: Brenda to follow up with Garden Club.

ITEM 7 NEW BUSINESS.

7.1 SA Life Magazine: Brenda spoke about publicity with SA Life. Could be advantageous for advertising. It was suggested that a Local Artist would be an appropriate subject.

Action: Brenda to find the Artist's name from Warooka to perhaps do a story on.

7.2 Approach to school: Irene has agreed to act as schools contact. Irene would like to speak with Schools in the winter prior the exhibition. No theme for school paintings to be set for 2016 **Noted**

7.3 Spokesperson for the Media: Anne asked Brenda to be spokesperson of the exhibition in the event of any media requirements. **Noted**

ITEM 8 NEXT MEETING

1st June 2015 – 2pm Minlaton Office.

ITEM 9 CLOSE.

The meeting closed at 3.12pm

.....
Chairperson - Anne Eyles

DIRECTOR ASSETS & INFRASTRUCTURE SERVICES

IA/ITEM 4.5

1. CONSTRUCTION AND MAINTENANCE WORKS

(File Ref:9.24.1.1)

INTRODUCTION

The following is a summary of capital and maintenance works undertaken within Assets and Infrastructure Services throughout the month preceding the May 2015 meeting of Council.

RECOMMENDATION

That the Report be received.

COMMENT

- Roadside vegetation clearing activities have been undertaken within the Hundred of Clinton (Willings Road, Rose Road and Polkinghorne Road).
- Approximately sixty (60) Customer Service Requests (CSR's) have been addressed throughout April with activities including:
 - attention to street trees;
 - public building maintenance;
 - response to vandalism;
 - sign replacement and repairs;
 - sealed and unsealed road maintenance; and
 - repairs to / installation of stormwater infrastructure.
- Road construction and / or maintenance activities have been applied to the following roads pursuant to the 2014/15 budget allocations:
 - Clinton Road – sealing completed;
 - Coleman Road – sealing completed;
 - Willing Road – resheeting completed;
 - North Terrace, Drain – sealed;
 - Daly Head Road – reconstruction completed;
 - Cutline Road – resheeting commenced;
 - Foul Bay – patch work;
 - Gulfview Road – sealing completed;
 - Dalrymple Terrace – sealing completed; and
 - Mills Gully Road – sealing completed.
- Patrol grading is ongoing throughout the district in line with current schedules and techniques.
- Operation staff assisted many community groups throughout the district preparing for Anzac Day in particular War Memorial attention.

- The following upgrades / works have been undertaken upon Community Waste Management Systems (CWMS), Water Supply Schemes and Stormwater Harvesting Schemes:

CWMS

- Switchboard electrics and program upgrade – **Port Victoria**
- WWTP new pump station – **Maitland**
- Upgrade to chlorine analysis – **Maitland**
- Repairs to gravity drain (Walker Street) – **Maitland**
- Buffer tank outlets replaced – **Ardrossan**
- Replacement of chlorine closing lines – **Ardrossan**
- Installation of chlorine analysis system – **Chinamans Well**
- Upgrade to electrics – **Chinamans Well**
- New decant and irrigation pumps installed – **Chinamans Well**

Water Schemes

- Beachwell Pump replaced – **Desalination Plant**
- Repairs to water meters – **Port Rickaby**

Stormwater Harvesting

- Storage Tank (Caravan Park) connected – **Minlaton**

- Attention to parks, gardens and reserves is ongoing throughout the district.
- The Walk the Yorke Project is advancing with the following activities undertaken:
 - Construction of trail entering Wool Bay;
 - Trail construction commenced within Point Pearce;
 - Fencing installation at Sheoak Flat, Lime Kiln Gully and South Port Vincent;
 - Trail markers from Formby Bay to Gym Beach and Port Clinton to Port Wakefield; and
 - Shelter construction with seven (of nineteen) structures completed with slab, roof, rainwater tank and picnic settings.
- Footpath maintenance has been attended to in Hardwicke Bay, Ardrossan, Maitland and Price.
- Access ramps have been installed at the intersections of Fourth and Second Streets, and Fourth Street and West Terrace in Ardrossan.
- Jetpatching has concentrated on the southern area of our district.
- Beach access infrastructure (stairs) have been installed at Willyama Bay in Marion Bay.
- Paving project is ongoing around the Harry Butler Memorial in Minlaton.
- Balgowan and Price boat launching facilities were cleaned of seaweed pre-Easter.
- Fencing of parklands has been undertaken adjacent to the Edithburgh Caravan Park for traffic management objectives.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Strategic Plan

Key Theme: Sustainable Communities
1. Sustainable Infrastructure

Strategic Goal: 1.1 Provide infrastructure assets that are sustainable and safe

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Not applicable.

DIRECTOR DEVELOPMENT SERVICES

IA/ITEM 4.6

1. ENVIRONMENTAL HEALTH ACTIVITY REPORT

(File Ref: 9.24.1.1)

INTRODUCTION

To inform Council of the activities of the Environmental Health Officer.

RECOMMENDATION

That the report be received.

COMMENT

Ongoing assessment of waste control applications and the inspection of work done by trade's people.

Regular routine inspections of food businesses.

A Youth Event was held at Weaner's Flat Yorketown as part of National Youth Week on Sunday 12 April. The EHO attended and assisted with the T-shirt painting craft activity, where participants were aged from about 5-16years old. The young people were well behaved, co-operative and patient, with some showing interesting artistic talent. The participants at the event seemed to appreciate the chance to socialise in an activity based setting.

A preliminary meeting was held with Council's Asbestos Auditor on Tuesday 28 April to discuss formulation of an Asbestos Management Plan, as is required under S432 of *Work Health and Safety Regulations 2012*.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

South Australian Public Health Act 2011

Food Act 2001

South Australian Public Health (Wastewater) Regulations 2013

On-site Wastewater Systems Code

Work Health Safety Regulations 2012

Strategic Plan

Key Theme: Corporate Governance and Leadership
2. Organisational Efficiency and Resource Management

Strategic Goal: 2.3 Meet all legislative and compliance responsibilities

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Mitigation of Council's risk by ensuring legislative compliance, consistency and appropriate, suitably qualified personnel are undertaking business and regulatory functions.

DIRECTOR DEVELOPMENT SERVICES

IA/ITEM 4.6

2. DEVELOPMENT APPLICATION DECISIONS

(File Ref: 9.24.1.1)

INTRODUCTION

Development Applications for the period 30 March 2015 to 1 May 2015.

RECOMMENDATION

That the report be received.

COMMENT

The following is a list of all Development Applications processed for the period 30 March 2015 to 1 May 2015.

Yorketown

544/1043/2014	544/1172/2014	544/1229/2014
544/1233/2014	544/1001/2015	544/1006/2015
544/1015/2015	544/1038/2015	544/1044/2015
544/1047/2015	544/1051/2015	544/1053/2015
544/1056/2015	544/1057/2015	544/1058/2015
544/1059/2015	544/1062/2015	

Maitland

544/2105/2011	544/2334/2011	544/2087/2012
544/2161/2013	544/2205/2014	544/2233/2014
544/2254/2014	544/2274/2014	544/2292/2014
544/2003/2015	544/2004/2015	544/2022/2015
544/2029/2015	544/2031/2015	544/2036/2015
544/2034/2015	544/2035/2015	544/2042/2015
544/2046/2015	544/2047/2015	544/2049/2015
544/2054/2015	544/2054/2015	

Land Divisions

544/D002/2015

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government Act 1999

Development Act 1993

Council's Development Plan

Strategic Plan

Key Theme: Sustainable Communities

2. Progressive and Sustainable Development

Strategic Goal: 2.2 Streamlined Development Assessment Process

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Development Assessment functions involve critical risk management considerations which include meeting legislative responsibilities, environmental issues, impact upon community and safety.

**LIST OF DEVELOPMENT APPLICATIONS & DECISIONS ISSUED BY THE ASSISTANT BUILDING SURVEYOR UNDER DELEGATION
FOR THE PERIOD 30 MARCH 2015 – 1 MAY 2015**

YORKETOWN

Dev. App. No.	Name & Address	Location	Proposal	Class	Area m ²	Cost \$	Conditions Planning Building	Assessment / Valuation No	Decision Date	Builder Licence No
544/1043/2014	Ericsson Australia C/- Visionstream Locked Bag 3 BENTLEIGH EAST	(PCE 3-6) 386 Happy Valley Road FOUL BAY	Telecommunic ations Facility (Fixed wireless NBN Tower)	10b	96	150,000	Planning 1 Building 1	116780 5400918059	24 April 2015	N/A
544/1172/2014	C Librandi C/- Zummo Design 32a Mary Street SALISBURY	(Lot 46 & 47) 10 – 12 Fourth Street WAROOKA	Two Warehouse Buildings	7b	399 486	200,000	Planning 1 Building 2	101287 5400327056	17 April 2015	TBA
544/1229/2014	PJ Walton PO Box 54 HARDWICKE BAY	(Sec 1) 496 Lower White Hut Rd WHITE HUT	Implement Shed	7b	216	38,000	Planning 1 Building 2	103598 5400602003	21 April 2015	Grant Engineering
544/1233/2014	D Harris PO Box 94 MINLATON	(Lot 9) 7 Parsons Beach Road PARSONS BEACH	Garage	10a	135	11,800	Planning 8 Building 2	429076 5408972527	22 April 2015	TBA
544/1001/2015	M Cadd PO Box 110 STANSBURY	(Lot 8) 71 Beachcroft Road STANSBURY	Vernadahs x 3 & Garage	10a 10a	179.75 162	51,000	Planning 5 Building 2	208132 5404770004	17 April 2015	TBA
544/1006/2015	A Standen 1 Mackay Court GREENWITH	(Sec 1205) 21 Shearwater Cres MARION BAY	Demolish old & Construct New Garage	10a	70.779	9,000	Planning 5 Building 6	121418 5400948055	10 April 2015	TBA
544/1015/2015	A Belchambers PO Box 163 MINLATON	(Lot 2) 3 North Terrace MINLATON	Garage	10a	54	5,350	Planning 5 Building 2	432294 5407606550	21 April 2015	Owner Builder
544/1038/2015	D Kennedy PO Box 231 MINLATON	(Lot 761) 2 Mount Terrible Road MINLATON	Garage	10a	111.92	6,750	Planning 3 Building 3	320820 5408966100	21 April 2015	TBA
544/1044/2015	DR Size & J Sweeny 26 Dickerson Cres TROTT PARK	(Lot 10) 20 Hickey's Drive COOBOWIE	Garage Extension	10a	19	5,940	Planning 6 Building 2	213892 5405623508	01 May 2015	Dalton Concrete BLD196836
544/1047/2015	JA Kearney 6a Maitland Road MINLATON	(Lot 122) 6a Maitland Road MINLATON	Carport	10a	19.25	1,200	Planning 2 Building 3	304709 5407913306	8 April 2015	Owner Builder
544/1051/2015	K Glover 2 Elizabeth Street YORKETOWN	(Lot 19) 2 Elizabeth Street YORKETOWN	Pergola	10a	49.98	3,500	Planning 1 Building 2	203208 5403557009	21 April 2015	Owner Builder

544/1053/2015	K Bajcarz PO Box 124 YORKETOWN	(Lot 5) 63 Warooka Road YORKETOWN	New Dwelling, Garage UMR & Alfresco	1a 10a 10a	292.59 35.13 64.05	400,000	Planning 3 Building Nil Private Certifier STAGE 1 ONLY	204032 5403632005	22 April 2015	CC Tape & Sons Pty Ltd BLD4511
544/1056/2015	D Bayre PO Box 95 POINT TURTON	(Lot 28) 8 Magazine Bay Rd POINT TURTON	Veranhah	10a	36.4	4,950	Planning N/A Building 1 Private Certifier	407353 5400786500	17 April 2015	J & S Pergola Installations GL53156
544/1057/2015	Edithburgh Progress Assoc PO Box 62 EDITHBURGH	Sec 644 Yorke town Road EDITHBURGH	Entrance Sign	10b	4.5	2,400	Planning 5 Building 1	210153 5405020029	27 April 2015	Owner Builder
544/1058/2015	Edithburgh Progress Assoc PO Box 62 EDITHBURGH	PTS 643 Coobowie Road EDITHBURGH	Entrance Sign	10b	4.5	2,400	Planning 5 Building 1	210153 5405020029	27 April 2015	Owner Builder
544/1059/2015	L & C Potter PO Box 134 WAROOKA	(Lot 61) 100 Esplanade POINT TURTON	Carport	10a	53.76	4,900	Planning 1 Building 2	103317 5400482240	17 April 2015	J & S Pergola Installations GL53156
544/1062/2015	R Pappin PO Box 181 URAILDLA	(Lot 273) 13 Henry Street EDITHBURGH	Garage	10a	56.45	11,200	Planning 1 Building 3	210989 5405080953	21 April 2015	Goody's Home Maintenance BLD181416
TOTAL						\$908,390				

MAITLAND

Dev. App. No.	Name & Addresses	Location	Proposal	Class	Area m ²	Cost \$	Conditions Planning Building	Assessment / Valuation No	Decision Date	Builder Licence No
544/2105/2011	J & S Heinrich 87 Tynte Street NORTH ADELAIDE	(Lot 1) 13 Edwardes Tce PORT VICTORIA	Demolish Existing Dwelling; New Two Storey Dwelling	1a	64.2 252.6	300,000	Planning 15 Building 4 Private Certifier	17467 4603261005	28 April 2015	Owner Builder
544/2334/2011	Copper Coast Retirement Homes PO Box 300 MOONTA	(Lot 461) 29 Davies Terrace PORT VICTORIA	Demolition & Rebuilding of 9 Retirement Units; Change of Use	3	715	400,000	LAPSED	15834 4603172184	01 April 2015	Wahlstedt Quality Homes
544/2087/2012	Copper Coast Retirement Homes PO Box 300 MOONTA	(Lot 461) 29 Davies Terrace PORT VICTORIA	Garage & Carports	10a	261	12,000	LAPSED	15834 4603172184	01 April 2015	Wahlstedt Quality Homes
544/2161/2013	L Polkinghorne PO Box 664 BLACKWOOD	(Lot 3) 77 Main Street PINE POINT	Dwelling, Carport, Verandah & Balcony	1a 10a	173	180,000	Planning 7 Building 1 Private Certifier	31864 4604902804	09 April 2015	TBA

544/2205/2014	Port Clinton Progress Assoc C/- Post Office PORT CLINTON	The Parade, Public Road area near Boat Ramp PORT CLINTON	Beach Shelter Shed	10a	16	2,000	Planning 3 Building 2	44008 4607116403	01 April 2015	Owner Builder
544/2233/2014	JR Antoney PO Box 319 PORT VINCENT	(Lot 40) 6 Smith Street PORT VINCENT	Two Storey Dwelling, Balcony & Swimming Pool	1a 10a	352.85 109.7 57.84	350,000	Planning 20 Building 14	311670	24 April 2015	Owner Builder
544/2254/2014	D Fazzalari 77 Third Avenue SEFTON PARK	(Sec 293) 47 James Well Road JAMES WELL	Carport	10a	27	2,800	Planning 3 Building 2	34538 4604918208	24 April 2015	Tri-Metal Engineering
544/2274/2014	EJ Kolizos 85 Valley View Road HIGHBURY	(Lot 25) 45-47 Cumberland Road PORT CLINTON	Block Filling			8,000	Planning 2 Building Nil	38620 4606168156	23 April 2015	L Jacobs
544/2292/2014	GA Westley PO Box 663 BERRI	(Lot 33) 3 Main Coast Road ARDROSSAN	Dwelling & Porch	1a 10a	145.81 10.22	138,843	Planning 1 Building Nil Private Certifier	4903 4600300355	23 April 2015	Longridge Group BLD175837
544/2003/2015	Fairmont Homes PO Box 179 HINDMARSH	(Lot 8) 8/14 Davies Terrace PORT VICTORIA	Dwelling, Garage UMR & Alfresco	1a 10a	114.3 64.15	148,464	Planning 5 Building 1 Private Certifier	427252 4603151156	23 April 2015	Fairmont Homes 188013
544/2004/2015	B & K Ellis 10 Carroona Ave MODBURY HGHT	(Site 114) 1 Park Terrace ARDROSSAN	Caravan Annexe	1a	17.4	3,000	Planning 3 Building 12	59 4600103247	28 April 2015	Owner Builder
544/2022/2015	SD Slack 33 Geddos Court ST AGNES	(Lot 57) 5 Koorunga Street PORT VINCENT	Dwelling, Garage UMR & Alfresco	1a 10a	148.23 69.57	181,600	Planning 3 Building 2 Private Certifier	421826 5408340159	23 April 2015	Distinctive Homes G10420
544/2029/2015	G Klunyk 31 McKenzie Cres GULFVIEW HEIGHTS	(Lot 99) 11 Yoolamardy Tce PORT CLINTON	Garage	10a	72	8,000	Planning 6 Building 2	41152 4606282004	01 April 2015	TBA
544/2031/2015	S Ross C/- Post Office MARREE	(Site 42) 1 Parade PORT CLINTON	Caravan Annexe Extension	1a	6	4,500	Planning 4 Building 11	41335 4606296000	08 April 2015	M Lampe
544/2036/2015	R Perry 7 Napier Street MANSFIELD PARK	(Site 5) 1 Parade PORT CLINTON	Caravan Annexe	1a	20.25	4,800	Planning 3 Building 10	41335 4606296000	09 April 2015	M Lampe
544/2034/2015	YP Health Advisory PO Box 239 CLARE	(Lot 2) 68 Robert Street MAITLAND	Meeting Room & Verandah	10a	34	20,000	Planning 1 Building 1 Private Certifier	8987 4601701214	23 April 2015	TBA
544/2035/2015	KJ Airey PO Box 174 MAITLAND	(Lot 478) 842 Port Victoria Rd SOUTH KILKERRAN	Garage	10a	72	9,000	Planning 6 Building 2	15131 4603106005	27 April 2015	Owner Builder

544/2042/2015	CA Thomas PO Box 19 ARDROSSAN	(Lot 2) 16 Oval Terrace ARDROSSAN	Verandah x 2	10a	154	30,000	Planning 6 Building 2 Private Certifier	5041 4600309202	23 April 2015	TBA
544/2046/2015	DJ Stock PO Box 255 MAITLAND	(Sec 284) 894 Maitland Road MAITLAND	Swimming Pool	10b	32.76	32,440	Planning NA Building 4 Private Certifier	26278 4604448007	30 March 2015	Freedom Pools
544/2047/2015	NR Kohlhagen PO Box 40 MAITLAND	(Sec 102W) 85 Moody Road MAITLAND	Garage	10a	91.5	10,500	Planning 4 Building 2	23622 4604246000	28 April 2015	TM Keast BLD22575
544/2049/2015	RL Jarvis PO Box 399 ARDROSSAN	(Lot 6) 44 Tiddy Widdy Beach Road TIDDY WIDDY BCH	Flat Roof Verandah	10a	26.5	3,997	Planning Nil Building 2	6528 4600606004	13 April 2015	Trevarth Garages
544/2054/2015	PJ Webber 10 Shannon Tce MAITLAND	(Lot 65-66) 17 Beaulah Avenue MAITLAND	Carport	10a	18	1,100	Planning 3 Building 2	14092 4602099000	29 April 2015	Owner Builder
544/2057/2015	M Thirlwell 25 Richmond Road WESTBORNE PK	Lot 97 Black Point Drive BLACK POINT	Garage	10a	36	7,092	Planning 8 Building 2	49635 4604907939	28 April 2015	TBA
TOTAL						\$1,446,136				

LAND DIVISIONS

Dev. App. No.	Name & Address	Location	Proposal	Conditions Planning Building	Assessment / Valuation No	Decision Date
544/D002/2014	J & S Toomey C/- Fyfe Pty Ltd GPO Box 2450 ADELAIDE	(Lot 5 & 51) 24 & 26 High Street ARDROSSAN	Land Division	Planning 2 Land Division 6	2972 4600273300	28 April 2015

DIRECTOR DEVELOPMENT SERVICES

IA/ITEM 4.6

3. WASTEWATER SYSTEM APPLICATION DECISIONS

(File Ref: 9.24.1.1)

INTRODUCTION

Wastewater System application decisions for the period 30 March 2015 to 1 May 2015.

RECOMMENDATION

That the report be received.

COMMENT

The following is a list of all Wastewater System applications processed for the period 30 March 2015 to 1 May 2015.

Maitland

050/103/2013 050/124/2014 050/005/2015

050/020/2015 050/025/2015 050/036/2015

Yorke town

050/002/2015 050/035/2015

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government Act 1999

Development Act 1993

Environmental Protection Act 1993

Council's Development Plan

Strategic Plan

Key Theme: Sustainable Communities
2. Progressive and Sustainable Development
Strategic Goal: 2.2 Streamlined Development Assessment Process

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Wastewater System approval functions involve critical risk management considerations which include meeting legislative responsibilities, environmental issues and public health.

**LIST OF WASTE CONTROL APPLICATIONS & DECISIONS ISSUED BY THE ENVIRONMENTAL HEALTH OFFICERS UNDER DELEGATION
FOR THE PERIOD 30 MARCH 2015 – 1 MAY 2015**

Maitland

Septic App. No.	Owner	Location	Proposal	Conditions	Assess. No	Decision Date	Plumber & Licence No
050/103/2013	LT Polkinghorne PO Box 664 BLACKWOOD	(Lot 3) 77 Main Street PINE POINT	Existing Septic & Soakage	11	31864	09 April 2015	Owner Applicant
050/124/2014	J Antoney PO Box 319 PORT VINCENT	(Lot 40) 6 Smith Street PORT VINCENT	Septic & Soakage	11	311670	24 April 2015	S Edwards
050/005/2015	GA Westley PO Box 663 BERRI	(Lot 33) 3 Main Coast Road ARDROSSAN	STED Connection	11	4903	23 April 2015	Longridge Group Pty Ltd
050/020/2015	SD Slack 33 Geddos Court ST ANGES	(Lot 57) 5 Koorunga Street PORT VINCENT	STED Connection	11	421826	23 April 2015	Distinctive Homes Pty Ltd
050/025/2015	SA Cox & SL Luyt 16 Victoria Drive PARAFIELD GDNS	(Lot 8) 8/14 Davies Terrace PORT VICTORIA	Sewer Connection	11	427252	23 April 2015	Garrard Plumbing
050/036/2015	SD Heinrich 87 Tynte Street NORTH ADELAIDE	(Lot 1) 13 Edwardes Tce PORT VICTORIA	Septic & Soakage	11	422535	28 April 2015	Owner Applicant

Yorke town

Septic App. No.	Owner	Location	Proposal	Conditions	Assess. No	Decision Date	Plumber & Licence No
050/002/2015	C Librandi 14 Rhode Island Drive PARAFIELD GARDENS	(Lot 46 & 47) 10 – 12 Fourth Street WAROOKA	Septic & Soakage	11	101287	17 April 2015	Owner Applicant
050/035/2015	P & K Bajcarz PO Box 124 YORKETOWN	(Lot 5) 63 Warooka Road YORKETOWN	STED Connection	11	204032	22 April 2015	Peninsula Plumbing

DIRECTOR DEVELOPMENT SERVICES

IA/ITEM 4.6

4. INSPECTORIAL – ACTIVITY REPORT

(File Ref: 9.24.1.1)

INTRODUCTION

To inform Council of the activities of the Inspectorial Team.

RECOMMENDATION

That the report be received.

COMMENT

Council's Officers have dealt with many routine matters during the past month, wandering and nuisance dogs, noisy dogs and nuisance cats.

Eight dog owners received an expiation notice for owning or keeping an unregistered dog. The majority of these offences have been detected as a result of the continuing door knock being performed by Council Rangers.

An owner of a dog at Coobowie was cautioned after his dog repeatedly escaped his property. After an inspection by Council Officers, it was noticed that the dog had learned to jump a fence in the front of the property. The height of the fence was increased and due to the cooperation of the dog owner no further action was taken in relation to the incident.

A dog attack also occurred at Coobowie with a jogger being bitten on the leg. After investigation by Rangers the dog owners were located. The owners were aware of the incident and it appeared that they were trying everything to prevent this from happening again including contacting an animal behaviourist to retrain the dog and to stop it from escaping. The owner received an expiation notice for the dog attacking, chasing or harassing a person.

Routine patrols of boat ramps have been performed to ensure that users are paying to use the facilities. Three expiation notices have been issued to boat launchers who did not pay for using the launching facilities prior to launching their boat.

Regular patrols have taken place at the bush camping reserves to ensure users are paying for the facilities. These facilities continue to be very popular with campers, particularly over the recent long week end and school holidays. Most campers behaved well and left the sites in a tidy state.

Council's Fire Prevention Officers continue to monitor the burning off of rural land to ensure compliance with the conditions on the permits. Those permits holders who do not adhere to the permit conditions may receive a \$315 expiation notice.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Fire and Emergency Services Act 2005

Dog and Cat Management Act 1995

Local Government Act 1999

Strategic Plan

Key Theme: Corporate Governance and Leadership
2. Organisational Efficiency and Resource Management

Strategic Goal: 2.3 Meet all legislative and compliance responsibilities

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

The activities undertaken by Council Rangers are based on reducing the risk of nuisance, injury, public damage and disaster to the community.

DEBATE

AGENDA

CHIEF EXECUTIVE OFFICER

DA/ITEM 6.1

1. FINANCIAL ASSISTANCE GRANTS TO LOCAL GOVERNMENT

(File Ref:9.24.1.1)

INTRODUCTION

To update Elected Members on the local government campaign to see the Financial Assistance Grants provided by the Federal Government reinstated in line with annual indexation.

RECOMMENDATION

That Council:

1. acknowledges the importance of federal funding through the Financial Assistance Grants programme for the continued delivery of Council's services and infrastructure;
2. acknowledges that the Council will receive \$2,239,436 million in 2014-2015; and
3. will ensure that this federal funding and other funding provided by the Federal Government under relevant grant programmes is appropriately identified as Commonwealth grant funding in Council publications including annual reports.

COMMENT

Elected Members would recall that an announcement was made by the Federal Government during the delivery of 2014 budget to freeze Financial Assistance Grants (FAGs) provided to local government via the Grants Commission at the current level until 2017-18 without indexation.

The freezing of the grants will result in a permanent reduction in the FAGs base of 13% estimated to cost local government across Australia \$925 million by 2017-18.

It is important to note that whilst these grants are paid through the Local Government Grants Commission the funding is provided by the Federal Government.

The Australian Local Government Association and the Local Government Association from South Australia are seeking the support of Council's to have the Federal Government reverse the decision to freeze the indexation of FAGs. As such Council is being asked to support the campaign and endorse resolutions in relation to the FAGs.

Financial Assistance Grants are a vital part of the revenue base available and FAGs provided to Yorke Peninsula Council in the 2014-2015 financial year amount to \$2,239,436 with this money being used for important infrastructure projects including roads.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

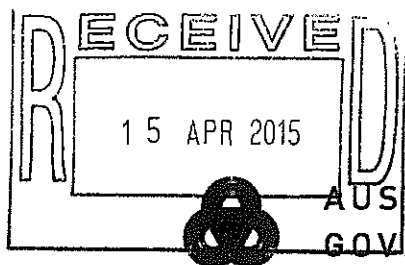
Strategic Plan

Key Theme: Corporate Governance and Leadership
2. Organisational Efficiency and Resource Management

Strategic Goal: 2.1 Financially sustainable organisation

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

With the freezing of the FAGs grants Council's loss in year 1 based on Local Government CPI figures is estimated at \$75,000 compounding annually.



AUSTRALIAN LOCAL
GOVERNMENT ASSOCIATION

10 April 2015

Mayor Ray Agnew
District Council of Yorke Peninsula
PO Box 88
MINLATON SA 5575

Dear Mayor Agnew

Financial Assistance Grants to Local Government

Local councils across Australia have recently received the third quarterly payment of Commonwealth Financial Assistance Grants (FAGs) to local government for this financial year. FAGs are an important untied payment to councils from the Australian Government which are invested in essential community infrastructure and services ranging from local roads and parks to swimming pools and libraries. Councils will receive \$2.3 billion from the Australian Government in 2014-15 under this important program.

ALGA welcomes the payment of FAGs to local government, and acknowledges the importance of this direct funding link between the Commonwealth and local government. However, it is also important that the level of funding provided to councils, the sphere of government closest to the community, is adequate to ensure infrastructure and services are provided at a reasonable level in all communities.

FAGs funding is not currently keeping pace with demand for services and infrastructure in local communities, and the freeze of indexation will worsen this. Freezing FAGs at their current level until 2017-18 will result in a permanent reduction in the FAGs base by 13%.

ALGA, in its 2015 Federal Budget submission, has called for FAGs indexation to be restored immediately and for the Federal Government to consider the adequacy of the quantum of FAGs and the indexation methodology in the future.

While the FAGs are paid through each state's Local Government Grants Commission, the funding originates with the Commonwealth and it is important it is recognised as such. We are asking your council, and every other council in Australia, to pass a resolution acknowledging the importance of the Commonwealth's Financial Assistance Grants in assisting councils to provide important community infrastructure. We are also asking councils to acknowledge the receipt of Financial Assistance Grants from the Commonwealth in media releases and council publications, including your annual report.

The FAGs are paid quarterly and it would help to illustrate the importance and impact of the grants if councils identified an individual project of a similar size to their annual or quarterly FAGs payment and highlighted this to the media and your local Federal Member and Senator in a positive story on the grant funds.



Local Government Association
of South Australia

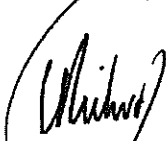
Item Number
2565- 2015- 3
SES Number
10.3.2.2
Distribution
copy to CEO

Falling levels of Financial Assistance Grants threaten the provision of important services in all local communities. The financial sustainability of local government is of utmost importance for our communities, and we urge you to support the campaign to maintain Financial Assistance Grants and restore indexation of the grants by passing a resolution similar to draft resolution attached. Once your council has passed this resolution, please advise ALGA by emailing alga@alga.asn.au. This will allow us to compile a national list.

Full details on FAGs payments for the current financial year are available on the Department of Infrastructure and Regional Development website at www.regional.gov.au/local/assistance.

Thank you for your commitment to the local government sector and your assistance in our campaign to restore the indexation of Financial Assistance Grants.

Yours sincerely



Mayor Troy Pickard
President
Australian Local Government Association



Mayor David O'Loughlin
President
Local Government Association of
South Australia

CHIEF EXECUTIVE OFFICER

DA/ITEM 6.1

2. ORDER MAKING POLICY

(File Ref:9.24.1.1)

INTRODUCTION

To provide Council with an updated Order Making Policy for consideration and endorsement for public consultation.

RECOMMENDATION

That Council endorse the updated Order Making Policy for public consultation in accordance with the requirements of Section 259 of Local Government Act and Council's public consultation policy.

COMMENT

Council's Order Making Policy is a statutory policy requirement to define the role of Council in the management of its area at a local level.

In accordance with Council's draft community engagement strategy the following engagement initiatives will be undertaken:

- a notice in relation to consultation on this policy will be placed in the Yorke Peninsula Country Times on Wednesday 13th for a period of 5 weeks
- a notice will also be placed on Council's website with a copy of the policy available for download or collection from any Council office
- copy of the policy will be emailed to all Progress Associations providing an opportunity for public comment
- submissions and comments will be invited until the closing date of 19th June
- any comments received will be considered by Council prior to a further report being provided to the July meeting for endorsement of the policy

In accordance with Sections 216, 217, 218, 254 and 299 of the Local Government Act the Order Making Policy empowers the Council to make orders to comply with the legislation.

Authorised officers under Section 260/261 of the Act are the staff delegated by Council to issue such orders on behalf of Council.

We have been unable to provide the previous outdated policy with tracked changes as it has been made obsolete and replaced with the new draft updated version which is based on the LGA Model Policy and has been modified to suit the individual needs of Yorke Peninsula Council.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government Act 1999

Strategic Plan

Key Theme: Corporate Governance and Leadership
2. Organisational Efficiency and Resource Management

Strategic Goals: 2.3 Meet all legislative and compliance responsibilities
2.4 Effective risk management

PO091 Risk Management Policy

PO001 LGA Peak Policy for LG WHS and IM

Delegations Register

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Without appropriate policies, procedures and delegations in place Council is placed at risk of non-compliance with legislation.



COUNCIL POLICY

Order Making Policy

Policy Number:	PO100		
Strategic Plan Objective	Corporate Governance and Leadership 2. Organisational Efficiency and Resource Management 2.3 Meet all legislative compliance responsibilities		
Policy Owner:	Chief Executive Officer	File Number:	9.63.1.
Responsible Officer:	Governance Officer	Minute Reference:	
Date Adopted:	13 th May 2015	Next Review Date:	May 2018

1. POLICY OBJECTIVES

The purpose of this policy is to define the role of council in the management of its area at a local level. In particular, it is the function of council to provide for the health, safety, well-being and interests of the members of our community and maintain or enhance the amenity of the area.

Council is required, pursuant to Section 259 of the Local Government Act 1999 to prepare and adopt a policy for the operation of its order making powers. This policy is subject to public consultation, review and evaluation.

This policy will apply to the matters set out in the Local Government Act 1999, sections 216, 217, 218 and 254 which empowers council to order a person to do or refrain from doing a certain thing and section 299 which empowers council to intervene on behalf of neighbouring property owners or occupiers to require vegetation to be cut back or removed. This policy does not apply to other circumstances provided for in the Local Government Act 1999 and other South Australian statutes, which specifically empower council to make orders, when appropriate and as the need arises.

2. SCOPE

This policy applies to staff who have been delegated as Authorised Officers under Section 260/261 of the Local Government Act working in the Yorke Peninsula Council region.

3. DEFINITIONS

Amenity	means any quality, condition or factor that makes or contributes to making the locality harmonious, pleasant or enjoyable (Development Act 1993)
---------	--

4. POLICY STATEMENT

Council has a role in the administration of the requirements of section 216, 217, 218, 254 and 299 of the Local Government Act taking into consideration equity, procedural fairness, natural justice, regulation and enforcement, timeliness and promptness.

Council will ensure that each case, for the possible use of the order making powers, is considered on its merits.

Issues including, but not limited to:

- risk management
- community health and safety
- maintenance of amenity
- extent of impact
- urgency and severity of the issue
- protection of the environment

will be taken into consideration in the application of this policy.

4.1 Leadership

Council will educate the community as to the requirements under the relevant legislation.

Council will support the community (individuals and groups) in maintaining the amenity, safety and health of the area.

Council will collate, prepare and distribute information in regard to the circumstances under which council will exercise its order making powers.

4.2 Advocate

Council will act as an advocate for legislative and policy amendments, which serve to promote amenity, health and safety within the region.

Council will consult with and where required, act as advocate for the community where inappropriate actions and activities adversely affect or impact upon the health, safety or amenity of the community.

4.3 Regulator

4.3.1 Council is responsible for ensuring that correct procedures are used when issuing orders under sections 216, 217, 218 and 254 of the Local Government Act 1999. The matters to which this policy applies are set out below. The matters are stated in general terms.

The following incorporates a list of those matters for which council will exercise its order making powers under sections 216, 217, 218 and 254 of the Local Government Act 1999.

4.3.1.1 Power to order owner of a private road to carry out specified roadwork – S216

4.3.1.2 Power to order owner of infrastructure on road to carry out specified maintenance or repair work – S217

4.3.1.3 Power to require owner of adjoining land to carry out specified work – S218

4.3.1.4 Unsightly condition of land – S254

To take action considered by the council to be necessary to ameliorate an unsightly condition.

4.3.1.5 Hazards on lands adjoining a public place – S254

to fence, empty, drain, fill or cover land (including land on which there is a building or other structure)

to remove overgrown vegetation, cut back overhanging branches or to remove a tree

to remove or modify a flag or banner, a flag pole or sign, or similar object or structure that intrudes into a public place

where the public place is a road – to take action necessary to protect the road or to remove a hazard to road users.

4.3.1.6 Animals that may cause a nuisance or hazard – S254

To do or refrain from doing the thing specified in order to abate a nuisance or a hazard to health or safety associated with a live or dead animal or animals, or otherwise to deal with an animal or animals.

4.3.1.7 Inappropriate use of vehicle – S254

To refrain from using a caravan or vehicle as a place of habitation.

Further details regarding the above provisions are contained in sections 216, 218 and 254 of the Local Government Act 1999.

4.3.2 Council may also exercise powers under section 299 of the Local Government Act 1999, upon application by an owner or occupier of land, to issue an order requiring the owner or occupier of adjoining land to remove or cut back encroaching vegetation.

As a matter of policy, council will not exercise its discretionary power to issue an order under such circumstances, other than in relation to council land which is not a 'public place' as defined under the Local Government Act 1999, and views such issues as a civil matter for negotiation between the relevant property owners/occupiers (note that the power in relation to a 'public place' is covered by section 254 of the Local Government Act 1999).

4.4 Service provision

Council will recognise the diversity of local communities and individuals attitudes within the region and will reflect this in a flexible and educative approach to the administering of the relevant legislation.

Council will resource the capacity to exercise its order making powers having regard to community expectations, priorities for competing resources and the relative urgency and importance of the matter.

5. COMPLAINTS

Complaints about the contents of this policy can be made in writing to the Chief Executive Officer and will be managed in accordance with PO147 Complaints Policy.

6. REVIEW

This policy will be reviewed every three years, and will also be reviewed as deemed necessary in consideration of any changes to legislation, relevant standards, codes and guidelines.

7. TRAINING

Employees will be trained to manage complaints efficiently and effectively, and provided with a level of delegated authority appropriate for the nature of complaints they are expected to resolve.

Training needs will also be identified through the performance review and audit processes. Training will also occur and as necessary in response to changes to legislation and relevant standards, codes and guidelines.

8. RELATED COUNCIL POLICIES AND DOCUMENTS

PO147 Complaints Policy

9. REFERENCES AND LEGISLATION

Local Government Act 1999

10. COUNCIL DELEGATION

Details of Delegation:	Chief Executive Officer
Delegate:	Nil

11. VERSION HISTORY

Archived Policy Name	Policy Number	Date Adopted	Last Reviewed
Order Making Policy	PO100	12/11/2004	08/06/2010

DIRECTOR CORPORATE & COMMUNITY SERVICES

DA/ITEM 6.2

1. MARCH 2015 BUDGET REVIEW

(File Ref: 9.24.1.1)

INTRODUCTION

To consider the third quarter review of Council's 2014/2015 adopted budget.

RECOMMENDATION

That Council adopt the March 2015 Budget Review changes as presented in the March 2015 Budget Review – Summary of Changes and the attached financial reports. (Uniform Presentation of Finances, Statement of Comprehensive Income, Balance Sheet, Statement of Changes in Equity, Cash Flow Statement and Financial Ratios Report).

COMMENT

As required under Local Government (Financial Management) Regulations 2011, Council staff in all Directorates have completed a review of the adopted budget and made adjustments incorporating approved rollovers, approved Council amendments and reviewed changes based on the financial results to 31st March 2015.

March 2015 review changes:

- The Net Operating Deficit reduced by \$687,811 after allowing for a reduction in depreciation of \$664,833 following revaluations of transportation infrastructure assets and Council building assets.
- Capital receipts increased by \$50,500 after higher than anticipated trade in allowances on administration vehicles and plant.
- Capital expenditure reduced by \$851,795 following the deferment of \$1m in accelerated road renewal expenditure until 2015/2016.
- Overall borrowings reduced by \$925,273.

The major variations for the quarter are summarised below:

Revenue:

1. Increase in general revenue of approximately \$34k in Human Resource Traineeship rebates received.
2. Increase in Grant funding, \$17,600 received for youth "Leap Program".
3. Increase in proceeds on sale of plant and admin vehicles \$71k.
4. Increase in general reimbursements of \$22k.
5. Increase in finance reimbursements of \$39k.
6. Decrease in general revenue of approximately \$55k after review of Development Services income.
7. Decrease in expected Caravan Park income of \$89k.
8. Decrease of \$70k Foreshore Protection grant income, overestimated in adopted budget.

Expense:

1. Decrease in road renewal acceleration program of \$1m (deferred until 2015/16 financial year).
2. Decrease of approximately \$49k in Development Services expenditure.
3. Decrease of \$47k capital expenditure Weaners Flat Boardwalk/Trail included as rollover in September review and also included in Adopted Budget.
4. Decrease of \$50k for Port Vincent Cemetery review project not being undertaken.
5. Decrease of \$40k Port Rickaby fire hose reels project not being undertaken as does not remove 3 metre separation requirement for fire prevention.
6. Increase in capital on Rogues Point Seawall project expenditure of \$87k approved by Council.
7. Increase in Youth Program expenditure of \$17,600 (grant funded).
8. Increase in fleet vehicle management \$71k (offset by increased proceeds on sale).
9. Increased expenditure in HR projects of approximately \$34k to offset rebates received.
10. \$51k transferred from Office general expenditure to IT/Business Improvement Capital (projects brought forward).
11. \$120k transferred from jetties maintenance to road reseals as per Council resolution.
12. \$86k transferred from general roads/boat ramp maintenance and Executive Services to Roadside Vegetation (Tree Trimming).
13. Reduction in road infrastructure depreciation (non-cash adjustment) after receipt of Conquest reports detailing expired road assets of approximately \$665k.

Other minor reallocations of income and expenditure have also been made during the review which when netted off do not materially change the revised Net Borrowings. A summarised list of changes proposed has also been included for Elected Members information.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government Act 1999

Local Government (Financial Management) Regulations 2011

Strategic Plan

Key Theme: Corporate Governance and Leadership
2. Organisational Efficiency and Resource Management

Strategic Goal: 2.1 Financially sustainable organisation

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Regular Budget Reviews, at least in accordance with Local Government (Financial Management) Regulations 2011 requirements, contribute significantly to both Financial and Risk Management procedures.

Yorke Peninsula Council
March 2015 Budget Review - Summary of Changes

	<div> <div>Increase Deficit/ Capital Exp \$</div> <div>Decrease Deficit/ Capital Exp \$</div> </div>	<div> <div>Net Change</div> <div>Increase/ (Decrease) \$</div> </div>	Reason for Change
Executive Services			
Income			
Youth Income	(17,600)		"Leap Program"" Grant Funding
HR Reimbursements	(1,852)		Increase in reimbursements
Traineeship Grants	(3,000)		Increase in Grants
Traineeship Reimbursements	(29,100)		Increase in reimbursements
Exec Services Net Change - Income	0	(51,552)	
Operating Expenses			
Election Expenses Other	(10,208)		Completion of budget line
Election Expenses Salaries	3,160		Completion of budget line
RDA Contribution	(3,704)		Completion of budget line
Youth contractual	17,600		Leap Program - grant funded
HR Administration	41,952		Expenditure matching income increases + \$8k transferred for trainees/casuals
Elected Members Allowances	(13,625)		Adjusting Members Allowances
Elected Members Seminars	(3,000)		Less than expected expenditure
Elected Members Contractual	(5,000)		Less than expected expenditure
Elected members Food and Misc	(6,000)		Less than expected expenditure
Elected Members Travel	(4,000)		Less than expected expenditure
Exec Services Materials	(5,000)		Less than expected expenditure
Exec Services Consultants	(5,000)		Less than expected expenditure
Exec Services Net Change - Operating Expenses	62,712	7,175	
Capital Expenditure			
Exec Services Net Change - Capital Expenditure	0	0	
Total increase/(decrease) - Executive Services		(44,377)	

Yorke Peninsula Council
March 2015 Budget Review - Summary of Changes

Assets and Infrastructure Services

Operating Expense

	Increase Deficit/ Capital Exp \$	Decrease Deficit/ Capital Exp \$	Net Change Increase/ (Decrease) \$	Reason for Change
Stormwater maintenance contractual		(8,000)		Transfer to Footpaths
Stormwater maintenance other		(2,500)		Transfer to Footpaths
Footpath maintenance materials	10,500			Increase in project costs
Boat ramp maintenance contractual		(30,000)		Transfer to Roadside Vegetation
Sealed Roads maintenance contractual		(20,000)		Transfer to Roadside Vegetation
Roadside Vegetation contractual	86,000			Increase in project costs
Jetties maintenance contractual		(120,000)		Transfer to Reseals as per Council Resolution
Boat Ramp Ticket Machine maintenance	7,600			Replacement of machine via insurance claim
Cemeteries maintenance other	30,000			Transfer survey costs budget from capital
Parks and Gardens general maintenance wages		(3,000)		Transfer trainee wages to HR
Whale Retrieval - Wages	5,153			Whale Retrieval unplanned
Whale Retrieval	20,000			Whale Retrieval unplanned
Whale Retrieval	5,982			Whale Retrieval unplanned
Whale Retrieval	32			Whale Retrieval unplanned
Whale Retrieval	918			Whale Retrieval unplanned
Unleaded Fuel		(5,000)		Whale Retrieval unplanned
Depot Maintenance Contractual		(2,500)		Whale Retrieval unplanned
Depot Plant Materials	7,500			Whale Retrieval unplanned
Parks & Reserves Wages		(5,153)		Whale Retrieval unplanned
Unleaded Fuel		(25,982)		Whale Retrieval unplanned
Parks & Reserves Other		(32)		Whale Retrieval unplanned
Parks & Reserves Plant Hire		(918)		Whale Retrieval unplanned
Assets & Infrastructure Net Change - Operating Expenses	173,685	(223,085)	(49,400)	

Yorke Peninsula Council
March 2015 Budget Review - Summary of Changes

	Increase Deficit/ Capital Exp \$	Decrease Deficit/ Capital Exp \$	Net Change Increase/ (Decrease) \$	Reason for Change
<u>Capital Expenditure</u>				
Reseals contractual	120,000			Transfer from Jetties Maintenance as per Council Resolution
Maitland CWMS capital materials		(10,000)		Transfer to purchase Infrastructure Co-ordinator vehicle
General Capital Projects contractual	87,063			Rogues Point Seawall Construction as per council resolution
road infrastructure capital new and upgraded	15,768			adjustments for project completions
road infrastructure capital renewal		(16,768)		adjustments for project completions
Works vehicles materials	1,000			additional cost on works vehicle purchase
Weaners Flat Trail		(47,252)		Incorrect adjustment for grant in Sept 2014
Reseals Contractual		(1,000,000)		Transfer acceleration to 2015/16 Budget
Assets & Infrastructure Net Change - Capital Expenditure	223,831	(1,074,020)	(850,189)	
Total increase/(decrease) - Assets & Infrastructure			(899,589)	

Yorke Peninsula Council

March 2015 Budget Review - Summary of Changes

Increase Deficit/ Capital Exp \$	Decrease Deficit/ Capital Exp \$
---	---

Net Change Increase/ (Decrease) \$
--

Reason for Change

Development Services

Income

Building and Planning Fees	25,610		Lower than expected fees
Training Levy contributions received	1,000		Adjustment to income expected
Land Division fees	4,000		Adjustment to income - hall unavailable
Town Planning	23,000		Adjustment to income expected
Section 105 Notice reimbursements		(1,138)	Lower than expected applications
Dog control income		(2,100)	Lower than expected inspections
Inspection fees/health reimbursements	952		Lower than expected development applications
Septic Tank administration fees	14,000		Lower than expected development applications
Boat Ramp fees		(600)	Adjustment to development applications allocations
Bush Camping fees		(9,000)	Higher than expected expiation fees
General expiations		(750)	Higher than expected expiation fees
Port Vincent House		(500)	Higher than expected Rent Income
Yorke town House		(1,440)	Higher than expected Rent Income
Hall Hire Fees and Charges	3,000		Lower than expected hall fees and charges
Minlaton Hall Hire		(1,200)	Higher than expected hall hire fees
Development Services Net Change - Income	71,562	(16,728)	54,834

Operating Expenses

Legal Costs Incurred		(17,000)	Transferred to IT consultants
Section 30 Review		(4,358)	Project completed
Township DPA's		(7,835)	expenditure adjustments
Fire control administration		(2,100)	expenditure adjustments
Dog control administration		(1,899)	expenditure adjustments
Development administration		(3,937)	expenditure adjustments
Building Fire Safety Committee		(2,457)	expenditure adjustments
Construction Industry Training Levy		(1,000)	expenditure adjustments
Maitland Hall - Contractual	8,500		Higher than expected building maintenance
Maitland Hall - Materials	2,000		Higher than expected building maintenance
Maitland Hall - Contractual	1,000		Higher than expected amenities maintenance
Unallocated Halls Maintenance		(11,500)	Offset Maitland Hall expenses
Port Vincent House - materials		(450)	Less than expected building maintenance
Port Vincent House - materials		(500)	Less than expected general maintenance
Yorke town House - Contractual		(750)	Less than expected building maintenance
Yorke town House - Materials		(1,100)	Less than expected building maintenance
Yorke town House - Other		(500)	Less than expected building maintenance

Yorke Peninsula Council
March 2015 Budget Review - Summary of Changes

	<div> <div>Increase Deficit/ Capital Exp \$</div> <div>Decrease Deficit/ Capital Exp \$</div> </div>	<div> <div>Net Change Increase/ (Decrease) \$</div> </div>	<div>Reason for Change</div>
Yorke town House - Materials	(1,100)		Less than expected building maintenance
Health Inspection - Contractual	(400)		Adjusting Health Expenditure
Health Inspection - Materials	(986)		Adjusting Health Expenditure
Health Inspection - Freight	(300)		Adjusting Health Expenditure
Health Inspection - Advertising	(360)		Adjusting Health Expenditure
Health Inspection - Other	(500)		Adjusting Health Expenditure
Health Inspection - Utilities	(1,000)		Adjusting Health Expenditure
Development Services Net Change - Operating Expenses	11,500 (60,032)	(48,532)	
Capital Expenditure			
Development Services Net Change - Capital Expenditure	0 0	0	
Total increase/(decrease) - Development Services		6,302	

Yorke Peninsula Council

March 2015 Budget Review - Summary of Changes

Corporate and Community Services

Income

	Increase Deficit/ Capital Exp \$	Decrease Deficit/ Capital Exp \$	Net Change Increase/ (Decrease) \$	Reason for Change
Foreshore Protection	50,000			Grant Income estimated incorrectly in adopted budget
Foreshore Protection	20,000			Contributions estimated incorrectly in adopted budget
Insurance reimbursements		(7,600)		Boat Ramp Ticket Machine insurance claim
Gross proceeds Major Plant		(17,000)		Higher than expected trade on Grader
Vehicle Reimbursements	3,000			Staff Reimbursements ceased
Gross proceeds on sale - fleet vehicles		(53,500)		Increased trade-in revenue offsetting increase in vehicle replacements
Finance - rates levied		(9,022)		various minor adjustments
Finance - contributions received		(3,696)		various minor adjustments
Finance - water usage charges		(26,257)		increase in water usage revenue
Insurance reimbursements		(6,006)		various minor adjustments
private works reimbursements		(4,900)		various minor adjustments
Finance - user charges		(3,922)		various minor adjustments
ATO Fuel Rebate		(5,000)		greater than expected reimbursement
interest received from other bank accounts	2,000			less than expected interest revenue
Point Turton Caravan Park income	40,000			expected reduction in income
Marion Bay Caravan Park income	29,000			expected reduction in income
Tourism Income - Harvest Corner	20,000			reduction in Harvest Corner rental income
Corp & Comm Services Net Change - Income	164,000	(136,903)	27,097	

Operating Expenses

Visitor Information Centre salaries		(5,000)		Transfer salaries to HR
Council Office Expenses contractual		(57,200)		transfer to IT and Business Improvement capital
Council Office Expenses administration	11,250			administration increases
Finance administration		(27,600)		offset rates admin increases
Rates administration	21,000			administration increases
Audit Committee professional services		(13,000)		transfer to IT operating projects
insurance claims settlement		(11,500)		transfer to IT operating projects
IT professional services	43,000			IT operating projects
Marion Bay Caravan Park Management		(7,250)		reduction in management fees
Yorke Peninsula Caravan Park Management	27,000			increase management fees
Point Turton Caravan Park Management		(10,000)		reduction in management fees
Port Rickaby House		(4,000)		maintenance costs not required
Port Vincent Marina		(1,500)		maintenance costs not required
YP Visitor Information Centre	500			various minor adjustments
IT administration	4,200			various minor adjustments
IT consultants	17,000			transfer from Development

Yorke Peninsula Council
March 2015 Budget Review - Summary of Changes

	<div> <div>Increase Deficit/ Capital Exp \$</div> <div>Decrease Deficit/ Capital Exp \$</div> </div>	<div> <div>Net Change Increase/ (Decrease) \$</div> </div>	Reason for Change
Depreciation review - Transport Infrastructure Expired Assets	(664,833)		
Corp & Comm Services Net Change - Operating Expenses	123,950 (801,883)	(677,933)	
<u>Capital Expenditure</u>			
fleet vehicles	71,594		Vehicle replacements adjustments offset by trade-in values
Office equipment	18,000		purchase compactus
Business Improvement Capital	15,000		fuel management system
IT equipment	18,000		IT routers
IT equipment	(4,200)		project completion
Cemeteries Capital	(50,000)		Port Vincent Cemetery Review not undertaken
Pt Rickaby Caravan Park	(40,000)		fire hose reels not undertaken, transfer to other project
Cemeteries capital	(30,000)		transfer to operating - surveys
Corp & Comm Services Net Change - Capital Expenditure	122,594 (124,200)	(1,606)	
Total increase/(decrease) - Corporate & Community Services		(652,442)	
Overall increase/(decrease) for March Budget Review		(1,590,106)	

Yorke Peninsula Council
March 2015 Budget Review - Summary of Changes

	<div>Increase Deficit/ Capital Exp \$</div>	<div>Decrease Deficit/ Capital Exp \$</div>	<div>Net Change Increase/ (Decrease) \$</div>	Reason for Change
Summary				
Decrease /(Increase) in Operating Income		80,879		
Increase/(Decrease) in Operating Expenses		(768,690)		
Net Increase/(Decrease) in Operating Deficit			(687,811)	
Net Decrease/(Increase) in Capital Amounts Received		(50,500)		
Net Increase/(Decrease) in Deficit after Capital Receipts			(738,311)	
Increase/(Decrease) in Spending on New Capital Items		(1,015,621)		
Increase/(Decrease) in Spending on Renew of Capital Items		163,826		
Net Increase/(Decrease) in Capital Expenditure			(851,795)	
Overall increase/(decrease) for March Budget Review			(1,590,106)	
Adjust reduction in Depreciation (Non-Cash)			664,833	
Net Increase/(Decrease) in Borrowings			(925,273)	



Yorke Peninsula Council

Budgeted Statement of Comprehensive Income 2014/2015 - March Budget Review

Rates
Statutory Charges
User Charges
Grants Subsidies Contributions
Investment Income
Reimbursements
Other Income

TOTAL REVENUES

Employee Costs
Materials Contracts & Other Expenses
Depreciation
Finance Costs

TOTAL EXPENSES

OPERATING DEFICIT BEFORE CAPITAL AMOUNTS

(Gain)/Loss on Asset Disposals
Amounts Specifically for New Assets

NET DEFICIT

Yorke Peninsula Council
Council Agenda
Wednesday 13th May 2015

2014/2015 Budget	Full Year To Date Adjustments	2014/2015 Revised Budget
-\$19,094	-\$9	-\$19,103
-\$450	\$69	-\$381
-\$2,941	\$44	-\$2,897
-\$2,870	-\$203	-\$3,073
-\$121	\$0	-\$121
-\$344	-\$192	-\$536
-\$156	-\$112	-\$268
-\$25,976	-\$403	-\$26,379
\$7,670	-\$7	\$7,663
\$12,335	\$188	\$12,523
\$9,153	-\$665	\$8,488
\$378	-\$4	\$374
\$29,536	-\$488	\$29,048
\$3,560	-\$891	\$2,669
-\$40	-\$23	-\$63
-\$1,156	-\$93	-\$1,249
\$2,364	-\$1,007	\$1,357



Yorke Peninsula Council

Budgeted Uniform Presentation of Finances 2014/2015 - March Budget Review

Income	-\$25,976
Less Expenses	\$29,536
Operating Deficit before Capital Amounts	\$3,560
Less Net Outlays on Existing Assets	
Capital Expenditure on renewal and replacement of Existing Assets	\$6,498
Less Depreciation, Amortisation and Impairment	-\$9,153
Less Proceeds on Sale of Assets	-\$280
	-\$2,935
Less Net Outlays on New and Upgraded Assets	
Capital Expenditure on New and Upgraded Assets	\$4,746
Less Amounts received specifically for New and Upgraded Assets	-\$1,156
	\$3,590
NET(LENDING) / BORROWING FOR FINANCIAL YEAR	\$4,215

2014/2015 Budget	Full Year To Date Adjustments	2014/2015 Revised Budget
-\$25,976	-\$403	-\$26,379
\$29,536	-\$488	\$29,048
\$3,560	-\$891	\$2,669
\$6,498	-\$967	\$5,531
-\$9,153	\$665	-\$8,488
-\$280	-\$73	-\$353
-\$2,935	-\$375	-\$3,310
\$4,746	\$233	\$4,979
-\$1,156	-\$93	-\$1,249
\$3,590	\$140	\$3,730
\$4,215	-\$1,126	\$3,089



Yorke Peninsula Council

Budgeted Balance Sheet 2014/2015 - March Budget Review

	2014/2015 Budget \$'000	Full Year To Date Adjustments \$'000	2014/2015 Revised Budget \$'000
Current Assets			
Cash and Cash Equivalents	\$3,259	\$1,275	\$4,534
Trade and Other Receivables	\$1,168	\$119	\$1,287
Investments and Other Financial Assets	\$20	-\$20	\$0
Inventories	\$887	-\$164	\$723
TOTAL CURRENT ASSETS	\$5,334	\$1,210	\$6,544
Non-Current Assets			
Financial Assets	\$447	\$38	\$485
Infrastructure, Property, Plant and Equipment	\$279,040	\$46,758	\$325,798
Other Non-Current Assets (Receivables)	\$0	\$384	\$384
TOTAL NON-CURRENT ASSETS	\$279,487	\$47,180	\$326,667
TOTAL ASSETS	\$284,821	\$48,390	\$333,211
Current Liabilities			
Trade and Other Payables	\$1,984	\$168	\$2,152
Borrowings	\$510	\$65	\$575
Provisions	\$936	\$283	\$1,219
TOTAL CURRENT LIABILITIES	\$3,430	\$516	\$3,946
Non-Current Liabilities			
Borrowings	\$6,921	\$195	\$7,116
Provisions	\$315	\$239	\$554
TOTAL NON-CURRENT LIABILITIES	\$7,236	\$434	\$7,670
TOTAL LIABILITIES	\$10,666	\$950	\$11,616
NET ASSETS	\$274,155	\$47,440	\$321,595
Equity			
Accumulated Surplus	-\$4,708	-\$37	-\$4,745
Asset Revaluation Reserve	\$278,069	\$46,950	\$325,019
Other Reserves	\$794	\$527	\$1,321
TOTAL EQUITY	\$274,155	\$47,440	\$321,595

Yorke Peninsula Council

Budgeted Cash Flow Statement 2014/2015 - March Budget Review

	2014/2015 Budget \$'000	Full Year To Date Adjustments \$'000	2014/2015 Revised Budget \$'000
Cash Flows from Operating Activities			
Receipts			
Operating Receipts	\$25,855	\$203	\$26,058
Investment Receipts	\$121	-\$28	\$93
Payments			
Operating Payments to Suppliers and Employees	-\$19,898	-\$446	-\$20,344
Finance Payments	-\$378	\$4	-\$374
NET CASH USED PROVIDED BY OPERATING ACTIVITIES	\$5,700	-\$267	\$5,433
Cash Flows from Investing Activities			
Receipts			
Amounts Specifically for New or Upgraded Assets	\$1,156	\$93	\$1,249
Sale of Replaced Assets	\$280	\$73	\$353
Repayments of Loans by Community Groups	\$0	\$54	\$54
Payments			
Expenditure on Renewal/Replacement of Assets	-\$6,498	\$967	-\$5,531
Expenditure on New/Upgraded Assets	-\$4,746	-\$233	-\$4,979
Loans to Community Groups	\$0	\$0	\$0
NET CASH USED IN INVESTING ACTIVITIES	-\$9,808	\$954	-\$8,854
Cash Flows from Financing Activities			
Receipts			
Proceeds from Borrowings	\$6,000	\$0	\$6,000
Payments			
Repayment of Borrowings	-\$805	\$69	-\$736
NET CASH USED IN FINANCING ACTIVITIES	\$5,195	\$69	\$5,264
NET INCREASE/(DECREASE) IN CASH HELD	\$1,087	\$756	\$1,843
CASH AT BEGINNING OF REPORTING PERIOD	\$2,172	\$519	\$2,691
CASH AT END OF REPORTING PERIOD	\$3,259	\$1,275	\$4,534

Yorke Peninsula Council

Budgeted Statement of Changes in Equity 2014/2015 Revised Budget (March Budget Review)

Accumulated Surplus brought forward

Net Surplus/(Deficit) for Year

Gain on Revaluation of Infrastructure, Property, Plant and Equipment

Transfers between Reserves

Total Equity (revised) at end of 2014/2015 Budget Year

Accumulated Surplus \$'000	Asset Revaluation Reserve \$'000	Other Reserves \$'000	TOTAL EQUITY \$'000
- \$3,388	\$325,019	\$1,321	\$322,952
- \$1,357			- \$1,357
			\$0
			\$0
- \$4,745	\$325,019	\$1,321	\$321,595

Yorke Peninsula Council



Budgeted Financial Indicators 2014/2015 - March Budget Review

	2014/2015 Adopted Budget	2014/2015 Revised Budget
Operating Surplus/(Deficit) \$'000	-\$3,560	-\$2,669
Operating Surplus Ratio	-18.6%	-14.0%
Net Financial Liabilities \$'000	\$5,734	\$5,310
Net Financial Liabilities Ratio	22.1%	20.1%
Interest Cover Ratio	1.0%	1.0%
Asset Sustainability Ratio	66.0%	61.0%
Asset Consumption Ratio	61.0%	63.0%

DIRECTOR CORPORATE AND COMMUNITY SERVICES

DA/ITEM 6.2

2. FINANCIAL REPORT 30th APRIL 2015 (File Ref: 9.24.1.1)

INTRODUCTION

Finance staff have undertaken to present a financial report to Council encompassing results to the end of each calendar month preceding each scheduled Council meeting.

RECOMMENDATION

That Council receive the financial report as at 30th April 2015.

COMMENT

The attached Financial Report is submitted with the following qualifications and comments:

- Actuals included in the report are as incurred at close of business on the last day of the month being reported and may be subject to balance day adjustments – any such adjustments will be incorporated in the following monthly report.
- The report does not include year-end income and expense accruals.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government (Financial Management) Regulations 2011

Strategic Plan

Key Theme: Corporate Governance and Leadership
2. Organisational Efficiency and Resource Management

Strategic Goal: 2.1 Financially sustainable organisation

PO 142 Budget Reporting and Amendment Policy

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

In conjunction with the adoption and enforcement of the Budget Reporting and Amendment Policy the Financial Report presented to Council monthly will assist in formal assessment of Council's financial position and contribute significantly to both Financial and Risk Management procedures.

Yorke Peninsula Council

Budgeted Uniform Presentation of Finances as at 30th April 2015

	2014/15 Actuals	YTD \$'000
Income		-\$25,264
Less Expenses		\$16,839
Operating Deficit before Capital Amounts		-\$8,425
Less Net Outlays on Existing Assets		
Capital Expenditure on renewal and replacement of Existing Assets		\$2,433
Less Depreciation, Amortisation and Impairment		
Less Proceeds on Sale of Assets		-\$301
		\$2,132
Less Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets		\$3,830
Less Amounts received specifically for New and Upgraded Assets		-\$996
		\$2,834
NET(LENDING) / BORROWING FOR FINANCIAL YEAR		-\$3,459

2014/15 Full Year Adopted Budget \$'000	2014/15 Full Year Budget Revisions \$'000	2014/15 Full Year Revised Budget \$'000
-\$25,976	-\$403	-\$26,379
\$29,536	-\$488	\$29,048
\$3,560	-\$891	\$2,669
\$6,498	-\$967	\$5,531
-\$9,153	\$665	-\$8,488
-\$280	-\$73	-\$353
-\$2,935	-\$375	-\$3,310
\$4,746	\$233	\$4,979
-\$1,156	-\$93	-\$1,249
\$3,590	\$140	\$3,730
\$4,215	-\$1,126	\$3,089

DIRECTOR CORPORATE AND COMMUNITY SERVICES

DA/ITEM 6.2

3. REVIEW OF FEES AND CHARGES REGISTER

(File Ref: 9.24.1.1)

INTRODUCTION

The Fees and Charges Register is reviewed annually to ensure appropriate charges are in place for prescribed Council services and to update those fees set by government legislation to ensure compliance.

RECOMMENDATION

That Council adopt the Fees and Charges Register as amended, effective from 1st July 2015.

COMMENT

A copy of the complete Fees and Charges Register effective 1st July 2015 is available upon request. To enable Elected Members to consider the recommended changes without having to review the entire document, the changes to the Register are summarised in the attachment to this report.

Legislated fees set by the State and/or Federal Governments will not be available until late June, and the Register will be updated accordingly as advice is received. All Fees subject to increase by CPI are not able to be updated until the June CPI figure is received and will be updated accordingly.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government (Financial Management) Regulations 2011

Local Government Act 1999

Strategic Plan

Key Theme:	Corporate Governance and Leadership
	2. Organisational Efficiency and Resource Management
Strategic Goals:	2.1 Financially sustainable organisation
	2.3 Meet all legislative and compliance responsibilities

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

The annual review of the Fees and Charges Register supports Council's aim to operate an effective and efficient cost-recovery system and to periodically review fees and charges and their alignment with the cost of providing those services.

Fees and Charges Register

Listed Changes 2015/16

Section	Description	FEE 1/7/14	Suggested Fee 1/7/15
Waste Management	CWMS Connection Fee -Vacant Allotment (Maitland & Tiddy Widdy)	\$663.22	\$680.46
Waste Management	CWMS Connection Fee -Additional Allotment Connection (all towns)	\$4,608.22	\$4,728.03
Waste Management	CWMS Service charge per unit- Occupied (all towns)	\$450.00	\$460.00
Waste Management	CWMS Service charge per unit- Vacant (all towns)	\$340.00	\$350.00
Development	Copy of LMA	\$13.10	\$13.50
Environment	Removal of Vegetation (for fire prevention slashing or burning)	\$100	\$105
Environment	Block Clearing On Site Rubbish Removable and Block Clearing	\$100	\$105
Environment	Cat/Possum Traps and Bird Boxes returned within 7 days	\$20	\$25
Licenses and Permits	Authority to collect roadside firewood	\$20	\$25
Private Works Rates	Machinery Operating Private Work rates- Utilities	\$0.55	\$0.60
Private Works Rates	Machinery Operating Private Work rates- Sedans	\$0.55	\$0.60
Private Works Rates	Machinery Operating Private Work rates- Backhoes	\$80.00	\$85.00
Private Works Rates	Machinery Operating Private Work rates- Low Loaders	\$4.00	\$4.50
Private Works Rates	Machinery Operating Private Work rates- Front End Loaders	\$80.00	\$85.00
Private Works Rates	Machinery Operating Private Work rates- Small Tractors	\$27.50	\$30.00
Private Works Rates	Machinery Operating Private Work rates- Large Tractors	\$45.00	\$50.00
Private Works Rates	Machinery Operating Private Work rates- Forklifts	\$40.00	\$45.00
Private Works Rates	Machinery Operating Private Work rates- Small Trucks	\$2.50	\$3.00
Private Works Rates	Machinery Operating Private Work rates- Large Trucks	\$3.00	\$3.50
Private Works Rates	Machinery Operating Private Work rates- Rollers	\$20.00	\$22.00
Private Works Rates	Machinery Operating Private Work rates- Street Sweeper	\$75.00	\$90.00
Private Works Rates	Machinery Operating Private Work rates- EPV	\$70.00	Fee no longer applicable
Private Works Rates	Machinery Operating Private Work rates- Skid steer	\$70.00	\$80.00
Private Works Rates	Machinery Operating Private Work rates- Excavators	\$105.00	Fee no longer applicable
Private Works Rates	Machinery Operating Private Work rates- Rock buster	\$175.00	Fee no longer applicable
Private Works Rates	Machinery Operating Private Work rates- Slasher	\$15.00	\$20.00
Private Works Rates	Labour Rate	\$60.00	\$65.00
Caravan Parks	Marion Bay Caravan Park - Powered Site Peak Period	\$28.00	\$34.00
Caravan Parks	Marion Bay Caravan Park - Powered Site - Shoulder Period	new fee	\$30.00
Caravan Parks	Marion Bay Caravan Park - Unpowered Site- Peak Period	\$20.00	\$25.00
Caravan Parks	Marion Bay Caravan Park - Unpowered Site - Shoulder Period	new fee	\$22.00
Caravan Parks	Marion Bay Caravan Park - Cabins 1-3 & 5-10 (double bedding and 2 towels) Peak Period	\$90.00	\$110.00
Caravan Parks	Marion Bay Caravan Park - Cabins 1-3 & 5-10 (double bedding and 2 towels) Shoulder Period	new fee	\$100.00
Caravan Parks	Marion Bay Caravan Park - Cabin 4 Including all bedding and towels- Peak Period	\$150.00	\$170.00
Caravan Parks	Marion Bay Caravan Park - Cabin 4 Including all bedding and towels- Shoulder Period	new fee	\$160.00
Caravan Parks	Marion Bay Caravan Park - Cabin 4 Including all bedding and towels- Off-Peak Period	\$130.00	\$150.00
Caravan Parks	Marion Bay Caravan Park - Cabin 11 and 15 includes all bedding and Towels - Peak Period	\$150.00	\$170.00
Caravan Parks	Marion Bay Caravan Park - Cabin 11 and 15 includes all bedding and Towels - Shoulder Period	new fee	\$160.00
Caravan Parks	Marion Bay Caravan Park - Cabin 11 and 15 includes all bedding and Towels - Off- Peak	\$130.00	\$150.00
Caravan Parks	Marion Bay Caravan Park - Cabins 12-14 Includes Bedding and Towels- Peak Period	\$130.00	\$150.00
Caravan Parks	Marion Bay Caravan Park - Cabins 12-14 Includes Bedding and Towels- Shoulder Period	New Fee	\$140.00
Caravan Parks	Marion Bay Caravan Park - Executive Cabin includes all bedding and towels - Peak Season	\$200.00	\$220.00
Caravan Parks	Marion Bay Caravan Park - Executive Cabin includes all bedding and towels - Shoulder Period	new fee	\$210.00
Caravan Parks	Marion Bay Caravan Park -Executive Cabin includes all bedding and towels - Off Peak Period	\$190.00	\$200.00
Caravan Parks	Marion Bay Caravan Park - Cabin Extra Adult	New fee	\$15.00
Caravan Parks	Marion Bay Caravan Park - Cabin - Extra Child Aged 3-15	New Fee	\$10.00
Caravan Parks	Marion Bay Caravan Park - Sites - Pensioner Rates for Sites - Off Peak and Shoulder Periods	\$21.00	\$27.00
Caravan Parks	Marion Bay Caravan Park - Linen Hire (double bed)	\$14.00	\$15.00
Caravan Parks	Marion Bay Caravan Park - Linen Hire (Single bed)	\$9.50	\$15.00
Caravan Parks	Marion Bay Caravan Park - Laundry	\$2.00	Fee no longer applicable
Caravan Parks	Marion Bay Caravan Park -Caravan Storage : No free Nights	New Fee	\$500.00
Caravan Parks	Marion Bay Caravan Park - Washing Machines	New Fee	\$4.00
Caravan Parks	Marion Bay Caravan Park - Dryers (15 minutes)	New Fee	\$1.00
Caravan Parks	Point Turton Caravan Park - Unpowered Sites	\$22.00	Fee no longer applicable
Caravan Parks	Point Turton Caravan Park - Deluxe Cabin with Spa Peak Period	\$155.00	\$160.00
Caravan Parks	Point Turton Caravan Park -Deluxe Cabin with Spa - Off-Peak Period	\$140.00	\$145.00
Caravan Parks	Point Turton Caravan Park - Family Deluxe Cabin -Peak Period	\$140.00	\$150.00
Caravan Parks	Point Turton Caravan Park - Family Deluxe Cabin - Off Peak Period	\$125.00	\$135.00
Caravan Parks	Point Turton Caravan Park - Deluxe Cabin - Peak Period	\$125.00	\$130.00
Caravan Parks	Point Turton Caravan Park - Deluxe Cabin - Off Peak Period	\$110.00	\$120.00
Caravan Parks	Point Turton Caravan Park - Deluxe Cabin: Extra Adult	New Fee	\$15.00
Caravan Parks	Point Turton Caravan Park - Deluxe Cabin : child (3 -15 years)	New Fee	\$8.00
Caravan Parks	Point Turton Caravan Park - Winter special- Powered Sites	New Fee	\$25.00
Caravan Parks	Point Turton Caravan Park - Winter special- Deluxe Cabins (3 nights or more)	New Fee	\$105.00
Caravan Parks	Point Turton Caravan Park - Winter special- Deluxe Family Cabins (3 nights or more)	New Fee	\$120.00
Caravan Parks	Point Turton Caravan Park - Winter special- Deluxe Spa Cabins (3 nights or more)	New Fee	\$135.00
Caravan Parks	Point Turton Caravan Park - Permanent (per week)	\$105.00	Fee no longer applicable
Caravan Parks	Point Turton Caravan Park - Caravan Storage (per Month)	\$35.00	Fee no longer applicable
Caravan Parks	Point Turton Caravan Park - Caravan Storage (Must use 21 Days per Annum)	\$420.00	\$440.00
Caravan Parks	Point Turton Caravan Park - Dump Point	new fee	\$5.00
Caravan Parks	Point Turton Caravan Park - Laundry Washing Machine	new fee	\$3.00
Caravan Parks	Point Turton Caravan Park - Laundry Dryer Machine	new fee	\$3.00
Caravan Parks	Point Turton Caravan Park -Showers	\$3.30	\$5.00
Caravan Parks	Port Vincent Caravan Park- powered site : Peak Period	\$33.00	\$36.00
Caravan Parks	Port Vincent Caravan Park- powered site : Off-Peak Period	\$30.00	\$31.00
Caravan Parks	Port Vincent Caravan Park- powered site on Foreshore : Peak Period	\$38.00	\$39.00
Caravan Parks	Port Vincent Caravan Park- powered site on Foreshore : Off-Peak Period	\$35.00	\$36.00
Caravan Parks	Port Vincent Caravan Park-Ensuite Cabin : Peak Period	\$135.00	\$139.00
Caravan Parks	Port Vincent Caravan Park-Ensuite Cabin : Off-Peak Period	\$104.00	\$108.00
Caravan Parks	Port Vincent Caravan Park-Deluxe Cabin : Peak Period	\$145.00	\$159.00
Caravan Parks	Port Vincent Caravan Park-Deluxe Cabin : Off-Peak Period	\$123.00	\$128.00
Caravan Parks	Port Vincent Caravan Park-Cabins(2 bedroom with spa) : Peak Period	\$155.00	\$162.00
Caravan Parks	Port Vincent Caravan Park-Cabins(2 bedroom with spa) : Off-Peak Period	\$127.00	\$131.00
Caravan Parks	Port Vincent Caravan Park- Annual Site Licence (electricity)	based on usage	Fee no longer applicable
Caravan Parks	Port Vincent Caravan Park- Caravan Storage (per month)	\$35.00	\$40.00
Caravan Parks	Port Vincent Caravan Park- Washing machine	new fee	\$4.00
Caravan Parks	Port Vincent Caravan Park- Dryer	new fee	\$1.00
Caravan Parks	Port Vincent Caravan Park- Showers	new fee	\$4.50
Caravan Parks	Yorkestown Caravan Park- Ensuite Cabins	\$90.00	\$98.00
Caravan Parks	Yorkestown Caravan Park- Onsite Vans	\$35.00	Fee no longer applicable

Fees and Charges Register
Listed Changes 2015/16

Section	Description	FEE 1/7/14	Suggested Fee 1/7/15
Caravan Parks	Yorke town Caravan Park- Van Storage	\$9.00	Fee no longer applicable
Caravan Parks	Yorke town Caravan Park- Van Storage (Monthly)	\$36.00	Fee no longer applicable
Caravan Parks	Yorke town Caravan Park- Annual Site Licence Fee (per week)	\$1300 (yearly)	\$25.00
Caravan Parks	Yorke town Caravan Park- Annual Site Licence Residents : Includes electricity(per week)	\$110.00	\$120.00
Caravan Parks	Yorke town Caravan Park- Annual Site Licence Residents : plus Electricity (Pensioners)	\$60.00	Fee no longer applicable
Caravan Parks	Yorke town Caravan Park- Annual Site Licence Residents : Electricity Usage (Per Unit)	cost to be recovered	Fee no longer applicable
Caravan Parks	Yorke town Caravan Park-Washing Machine (x2)	new fee	\$4.00
Caravan Parks	Yorke town Caravan Park- Dryer	new fee	\$1.00
Caravan Parks	Black Point Camping Ground- Powered Site (sites 1-8)	\$15.00	\$20.00
Caravan Parks	Black Point Camping Ground- Powered Site (sites 9-13)	\$20.00	\$25.00
Caravan Parks	Black Point Camping Ground-Washing Machine	new fee	\$4.00
Water Supply	Supply Of Water - Balgowan Area	\$140.00	\$160.00
Water Supply	Marion Bay Desalination Plant - Per Kilolitre charge	\$9.00	\$10.00
Miscellaneous	Rental Income - Port Vincent Property (per week)	\$170.00	TBA per lease negotiations
Miscellaneous	Rental income Yorke town Property (per week)	\$180.00	TBA per lease negotiations
Health Services	Inspection of Food Premises- High risk - (Now legislative and GST Exclusive)	\$88.00	\$82.00
Health Services	Inspection of Food Premises - Normal Risk - (Now legislative and GST Exclusive)	\$44.00	\$41.00
Health Services	Inspection of Food Premises - any other case - (Now legislative and GST Exclusive)	\$200.00	\$205.00

Fees and Charges Register
Listed Changes 2015/16

Section	Description	FEE 1/7/14	Suggested Fee 1/7/15
Note :			
Waste and Recycling	The Waste and Recycling Charges are set by the Contractor at each Transfer Station.		
	We are waiting on notification of any changes, which will be updated in the final register.		
The following fees are Statutory Charges and may change in late June when SA Government release their fee changes.			
Development	Construction Industry Training levy	.25% of building work if work is valued > 15,000	
Development	Advertising in Newspaper Under Development Act	\$235.00	
Development	Lodgement Fees- base amount > \$5000	\$58.50	
Development	Lodgement Fees- BRC	\$66.50	
Development	Lodgement Fees- non- complying	\$94.00	
Development	Land Division Lodgement Fee - NO additional allotments	\$47.00	
Development	Land Division Lodgement Fee additional allotments	\$139.00	
Development	Land Division Fee: no increase in allotments	\$68.50	
Development	Land Division Fee: increase in allotments	\$148.00	
Development	Land Division Fee: increase of more than one additional allotment	new allotment max (\$6774)	
Development	Building Rules Fees - Minimum Fee (or can be done by floor area as below)	\$64.00	
Development	Building Rules Fees - Class 1,2,4	\$2.83	
Development	Building Rules Fees - Class 3,5,6	\$3.77	
Development	Building Rules Fees - Class 7,8	\$2.50	
Development	Building Rules Fees - Class 9a / 9c	\$4.27	
Development	Building Rules Fees - Class 9b	\$3.75	
Development	Building Rules Fees - Class 10a	\$0.84	
Development	Building Rules Fees - Class 10b	\$0.84	
Development	Building Rules Fees - demolition	area x class fee x 20%	
Development	Development Plan Assessment Fee- < \$10,000	\$36.50	
Development	Development Plan Assessment Fee - between \$10,000- \$100,000	\$101.00	
Development	Development Plan Assessment Fee >\$100,000	.125% of value, max of \$200,000	
Development	Public Notification Fee (Cat 2 & 3)	\$101.00	
Development	Referral Fees	various- Refer to advisory Notice schedule	
Development	Certificate of approval fee -boundary realignment	\$98.00	
Development	Certificate of approval fee - additional allotments	\$326.00	
Development	Consent to Development at Variance with Building Rules	\$146.00	
Development	Non-complying development Fee- < \$10,000	\$50.50	
Development	Non- complying development fee - between \$10,000 - \$100,000	\$119.00	
Development	Non-complying development fee >\$100,000	.125% of value, max of \$200,000	
Development	Non-Complying Development Administration Fee	\$119.00	
Development	Application for assignment of, or change in, classification of a building	calculated on floor area or \$53.50 which ever is greater	
Development	Application to extend any Consent/Approval	\$94.00	
Development	Staged Consent Fees	\$58.50	
Development	Certificate of Occupancy Fee	\$42.00	
Development	Swimming Pool Development Application Fee	\$175.00	
Development	Application for issue of Schedule of Essential Safety Provisions	\$90.50	
Development	Referral to Building Rules Assessment Commission	\$294.00	
Development	Referral to Building Rules Assessment Commission- class 1 & 10 referral	\$461.00	
Development	Referral to Building Rules Assessment Commission- class 2-9 referral	\$1,012.00	
Development	Statement of requirements Fee - Boundary Adjustment	\$239.00	
Development	Statement of requirements Fee- Additional Allotment	\$338.00	
Development	Schedule 1 a Development	\$49.00	
Environment	Fines and Expiations in relation to Council Bi Laws	\$187.50	
Environment	Fines and Expiations in relation to Littering	\$315.00	
Environment	Expiations in relation to parking - Permit zone disabled persons permit	\$330.00	
Environment	Expiations in relation to parking- In no standing zone	\$85.00	
Environment	Expiations in relation to parking- In Bus Zone	\$114.00	
Environment	Expiations in relation to parking- On a Footpath	\$85.00	
Environment	Expiations in relation to parking- longer than a hour if vehicle exceeds 6 metres	\$104.00	
Environment	Expiations in relation to parking-in or within 10 metres of an intersection without traffic lights	\$85.00	
Environment	Expiations in relation to parking-double ranking	\$85.00	
Environment	Expiations in relation to parking- obstructing access to and from a driveway	\$68.00	
Environment	Expiations in relation to parking-In a loading zone	\$60.00	
Environment	Expiations in relation to parking-Not parallel parked, not facing lawful direction	\$60.00	
Environment	Expiations in relation to parking- exceeding time limit	\$45.00	
Environment	Impounding of Vehicles - towing and storage	cost recovery + admin charge of \$10	
Waste Management	Application for warm water system- one system	\$35.00	
Waste Management	Application for warm water system- Additional System	\$23.30	
Waste Management	Application for warm water systems - annual Renewal	\$17.50	
Waste Management	Applications for septic tank installation or upgrade	\$100.00	
Waste Management	Application for septic tank - inspection fee (3 inspections usually needed)	\$109 per inspection	
Information Services	Rate Searches - Certificate of Liabilities	\$30.50	
Information Services	Rate Searches - Complete Search	\$50.50	
Information Services	Rates Searches - Transfer under lease of Marina	\$125.00	
Information Services	Freedom of Information request (includes the first two hours dealing with an application)	\$32.25	TBA

DIRECTOR CORPORATE & COMMUNITY SERVICES

DA/ITEM 6.2

4. DRAFT 2015/2016 ANNUAL BUSINESS PLAN

(File Ref: 9.14.1.6)

INTRODUCTION

Each year an Annual Business Plan (ABP) is developed. This document explains the context in which the budget has been developed, provides information on what Council plans to achieve in the coming financial year and describes how this will be funded.

RECOMMENDATION

That Council endorse the draft Annual Business Plan, including the draft budget for the financial year ending 30th June 2016, for public consultation.

COMMENT

The Draft Annual Business Plan (ABP) copy attached.

The draft ABP has been developed taking into account legislative requirements, the Strategic Plan, the draft 2015-2016 budget and using the Long Term Financial Plan as a guide.

The ABP sets out all capital projects and the budgeted statutory financial statements for the 2015/2016 financial year. In addition, the ABP details actions from the Strategic Plan which will be achieved during the coming financial year.

The key assumptions made in the development of the draft operational budget were:

- Inflation assumed to be 2.6%;
- No change in service levels other than acceleration of renewals of Council's unsealed road network.

The draft capital budget is detailed in the ABP. It includes a total of \$7.706m invested in renewal of assets and \$3.479m for the purchase of new assets. Major capital expenditure includes:

- \$5.336m for renewal of existing Council owned roads;
- \$1.371m for sealing of previously unsealed roads and footpaths (including \$1.124 m for Clinton Road, subject to \$749,100 funding approval);
- \$800,000 to complete the final stage of the 50% grant funded Walk the Yorke project;
- \$1.088m for replacement of plant (\$899,000 net after trade in allowances) and \$175,000 for the purchase of new plant and equipment;
- \$396,000 (\$152,000 after trade in allowances) for the replacement of Council vehicles;
- \$270,000 for the continued upgrade and improvement of CWMS systems;
- \$356,000 for structural repairs and rejuvenation of Council buildings;
- \$175,000 for the implementation of a complying Electronic Document Record Management System;
- \$165,000 for the upgrade of Council IT infrastructure and telephone systems;
- \$100,000 to fund a feasibility study for the Marion Bay boat ramp (50% grant funded);

- \$80,000 for remedial work at Formby Bay (\$62k grant funded)
- \$60,000 for the upgrade of essential fire hose systems at Marion Bay Caravan Park;
- \$30,000 for the development of a Minlaton Concept Plan in conjunction with Minlaton Progress (50% community funded);
- \$35,000 for the provision of public/disabled toilet facilities at Port Clinton;
- \$45,000 for toilet facilities at Berry Bay
- \$27,500 for improvement of storm water harvesting schemes;
- \$27,000 for upgrades of Council water schemes;
- \$23,000 for tourism specific equipment initiatives;
- \$15,000 for Visitor Information Centre merchandising upgrades.

The Draft Budget has been prepared taking in to account reductions in discretionary grants available and incorporating “once off” increases of \$580,000 in capital receipts for Roads to Recovery programs and in anticipation of funding of \$749,100 for Clinton Road gaining approval.

The key notable attributes of the operating budget include:

- Operating income of \$26.690m, up 1.36% from the 13/14 Adopted Budget (\$26.332m)
- Operating expenses (excluding depreciation) of \$20.750m, up 1.80% from the 13/14 adopted budget (\$20.383m)
- Depreciation of assets of \$8.700m down 4.95% from the 13/14 Adopted Budget (\$9.153m)

Elected Members will be provided with detailed budget documents under separate cover.

Advertisements have been placed in the YP Country Times and on Council’s website informing the public that copies of the draft ABP are available from Thursday 14th May 2015 for public comment. Copies will be sent to all Progress Associations and will be available to the general public at all Council office front counters.

Written submissions will close on Wednesday 3rd June and in conjunction with the June meeting of Council, the opportunity will be provided for public presentations to Council.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government Act 1999

Local Government (Financial Management) Regulations 2011

Strategic Plan

Key Theme: Corporate Governance and Leadership
2. Organisational Efficiency and Resource Management

Strategic Goal: 2.1 Financially sustainable organisation

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

The 2015/2016 budget is consistent with the Long Term Financial Plan and Council’s key financial direction of reducing the operating deficit and dedicating funds to the renewal of assets, consistent with Council’s Infrastructure and Asset Management Plan.

2015-2016 ANNUAL BUSINESS PLAN

DRAFT



Gleasons Landing

Sustainable, Governance, Leadership, Engaged



Bluff Beach—John Walker



Port Giles—Viterra

Our Vision

*To be a thriving peninsula, proud of
our heritage, lifestyle and diverse,
vibrant communities.*

Yorke Peninsula Council
Council Agenda
Wednesday 13th May 2015



Message from the Mayor



The Annual Business Plan has been prepared to provide the community with a picture of the proposed projects the Yorke Peninsula Council plans to achieve in 2015/2016. This planning process provides an opportunity for community engagement in identifying priorities for Council projects and services for the forthcoming financial year.

The Annual Business Plan for 2015/2016 has been prepared using the Long Term Financial Plan (LTFP) as a guide and a key focus is to continue with the acceleration of renewal of road infrastructure.

Some key projects that have been included in the Annual Business Plan for 2015/2016 are:

- Capital expenditure on renewal of existing Council roads estimated at \$5.335 million incorporates \$3million on a planned road renewal acceleration programme;
- Capital expenditure in sealing of current unsealed (open surface) roads estimated at \$1.371 million, including \$1.124 million for the Clinton Road development project subject to \$749,100 funding approval;
- Completion of the "Walk the Yorke" Project - \$800,000 with 50% grant funding from Australian Government ;
- \$270,000 for Continued upgrade and development of Community Wastewater Management Systems (CWMS)
- \$60,000 to upgrade essential fire hose systems at Marion Bay Caravan Park
- Capital expenditure for structural repairs and rejuvenation of Council buildings
- Planned upgrades to existing Stormwater Harvesting Schemes
- Toilet facility upgrades with \$35,000 for provision of disabled toilet facilities at Port Clinton and \$45,000 for toilet facilities at Berry Bay

The November 2014 Council Elections saw the Council gaining 5 new and enthusiastic Elected Members who have undertaken extensive induction, district tours and training to enable them to effectively meet the challenges that lie ahead, to make decisions that are the responsibility of Elected Members representing the community.

Council is always mindful of the balance required to deliver community expectations whilst ensuring financial sustainability and compliance with the adopted goals of the Long Term Financial Plan (LTFP).

Council encourages community engagement in the Annual Business Planning Process and looks forward to receiving your feedback.

I commend the Annual Business Plan 2015/2016 to you.

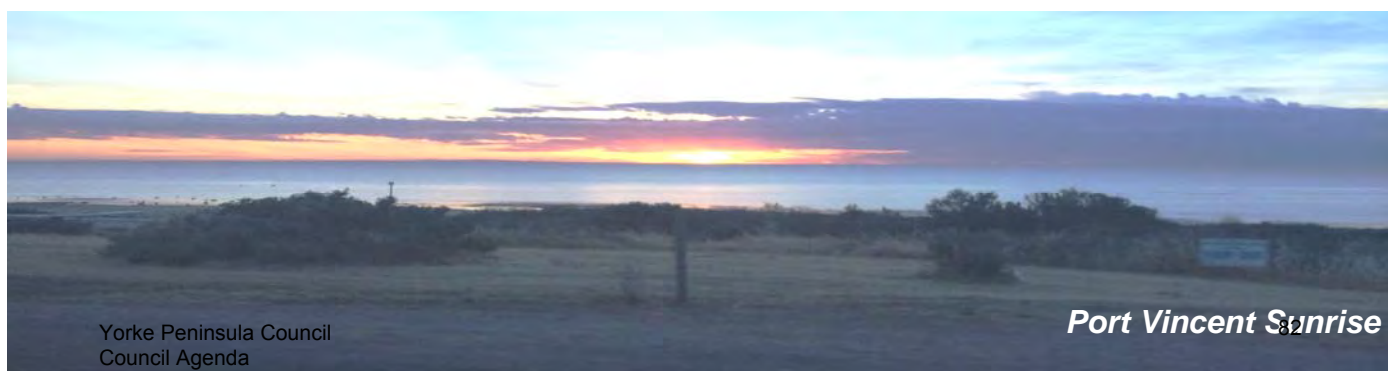
Ray Agnew OAM

MAYOR

Yorke Peninsula Council
Council Agenda
Wednesday 13th May 2015

Contents

Message from the Mayor	2
Introduction	4
Our Vision and Strategic Goals	6
Strategic Planning Framework	7
Influences and Priorities	8
Operating Budget	9
Total Expenditure	10
Continuing Services	11
Project & Capital Works Budget	12
Rating	14
Appendices	17
• Financial Statements	
• Full Cost Attribution Statement	
Delivering the Strategic Plan	25



Introduction

The development of Council's Annual Business Plan is an important part of our planning process. It links Council's Strategic Plan with the budget planning process. This assists Council to achieve its goals whilst ensuring the best possible mix of services, infrastructure and facilities for its communities.

This year's budget development has been measured against the adopted Long Term Financial Plan (LTFP) and also recognises the requirement for increased road infrastructure renewals by providing for a \$3 million injection over and above "normal" spending in this area. A detailed plan for the injection of these funds will be finalized late in 2015 in conjunction with a review of the 10 year road construction and maintenance plan.

The decision by the Federal Government to cease Financial Assistance Grants (FAG's) Supplementary Road Funding for South Australia from 1 July 2014 continues to impact significantly on Council's budget along with their decision to freeze all FAG's General Purpose Grant Funding at 2013/14 levels until 2017/18. It is estimated these funding decisions have resulted in reductions of \$450,000 in funding for the 2015/16 financial year.

Funding to be received in 2015/16 has been aided by the announcement that Council will receive a "double" allocation from the Roads to Recovery program in for this year only, which sees Council benefit by \$580,000. Council has also made application for Special Roads funding to enable significant progress on Clinton Road with expenditure planned at \$1,124,000 pending Federal Government funding of \$749,100 which has been included in this budget but is yet to be given final approval.

As indicated in the LTFP the 2015/16 budget looks to ensure Council's primary focus is on renewal of existing assets, in particular road infrastructure. In addition to the \$3 million injection in to roads the 2015/16 budget has allocated \$4,900,000 to renewal of assets including a further \$2.335 million for road renewals, \$1.454m for renewal of plant and equipment, \$270,000 to address the "concrete cancer" issues at the Maitland Town

Hall, \$160,000 to rejuvenate caravan park infrastructure in Council owned parks and replacement of essential computer and telephone systems totaling \$165,000.

Expenditure on new assets has been limited to \$3.479m including the Clinton Road \$1.124m commitment mentioned earlier and the \$800,000 final stage of the exciting Walk the Yorke project which is 50% grant funded.

Council has also undertaken to implement an Electronic Document Record Management System during the 2015/16 year at a cost of \$175,000 to ensure compliance with record keeping legislation

A further feature of the budget is the planned increased in expenditure for 2015/16 (\$633,000) in the area of tree trimming on rural roads (\$516,000 in 2014/15) whilst staffing costs are forecast in line with LTFP forecasts and existing Enterprise Bargaining Agreements.

Council has also committed an extra \$55,000 to assist much needed youth programs in the district.

Council is committed to a full review of transportation infrastructure and Council building assets as part of its enhanced asset management strategy. A major portion of this work was completed in 2013/14 and early 2014/15 resulting in a significant decrease in depreciation expense to \$8.488m in the 2014/15 Revised Budget (Adopted Budget forecast \$9.153m) with depreciation of \$8.700m in 2015/16.

The 2015/16 Budget forecasts a cash positive result for the year of \$450,000 after adjusting for the \$3m accelerated road renewal program and made possible only due to the "double" Roads to Recovery funding mentioned above.

The LTFP is currently under review to reflect the latest decisions of Council and changes to key economic drivers such as lower CPI and will be presented as soon as practicable for public consultation following adoption of the 2015/16 Budget by Council in July 2015. Council is also committed to consideration of the sale of vacant land in the future as a further financial strategy.

Introduction

Council has committed a total of \$11.185m in capital expenditure, which includes:

- \$5.335m for renewal of existing Council owned roads;
- \$1.371m for sealing of previously unsealed roads and footpaths (including \$1.124 m for Clinton Road, subject to \$749,100 funding approval);
- \$800,000 to complete the final stage of the 50% grant funded Walk the Yorke project;
- \$1.088m for replacement of plant (\$899,000 net after trade in allowances) and \$175,000 for the purchase of new plant and equipment;
- \$396,000 (\$208,000 after trade in allowances) for the replacement of Council vehicles;
- \$270,000 for the continued upgrade and improvement of CWMS systems;
- \$356,000 for structural repairs and rejuvenation of Council buildings;
- \$175,000 for the implementation of a compliant Electronic Document Record Management System;
- \$165,000 for the upgrade of Council IT infrastructure and telephone systems;
- \$100,000 to fund a feasibility study for the Marion Bay boat ramp (50% grant funded);
- \$80,000 for remedial work at Formby Bay (\$62k grant funded)
- \$60,000 for the upgrade of essential fire hose systems at Marion Bay Caravan Park;
- \$45,000 for toilet facilities at Berry Bay
- \$35,000 for the provision of public/disabled toilet facilities at Port Clinton;
- \$30,000 for the development of a Minlaton Concept Plan in conjunction with Minlaton Progress (50% community funded);
- \$27,500 for improvement of storm water harvesting schemes;
- \$27,000 for upgrades of Council water schemes;
- \$23,000 for tourism specific equipment initiatives;
- \$15,000 for Visitor Information Centre merchandising upgrades.



Our Vision and Strategic Goals

Our Vision

To be a thriving peninsula, proud of our heritage, lifestyle and diverse, vibrant communities. A great place to live, work and play.

Our Strategic Plan – Key Themes

Sustainable Communities

Sustainable Infrastructure—delivering and facilitating the provision of Infrastructure that is sustainable and supports our growth.

Progressive and Sustainable Development—providing a Development Plan that facilitates growth whilst safeguarding our environmental assets and community lifestyle.

Our Economy—encouraging and supporting a strong diverse economy that will provide employment opportunities for our community, including our youth.

Economical Growth through Sustainable Industrial Development—managing the impact of major industry growth on Council assets and resources while at the same time enabling maximum benefit to our community.

Corporate Governance and Leadership

Progressive Communities through Strategic Planning—informed decision making; setting the direction to meet the current and future needs of our communities.

Organisational Efficiency & Resource Management—delivering efficient and effective services through strategic leadership of our people.

Community Engagement

Vitality and Connection—encouraging optimistic and thriving communities through positive participation in community life.

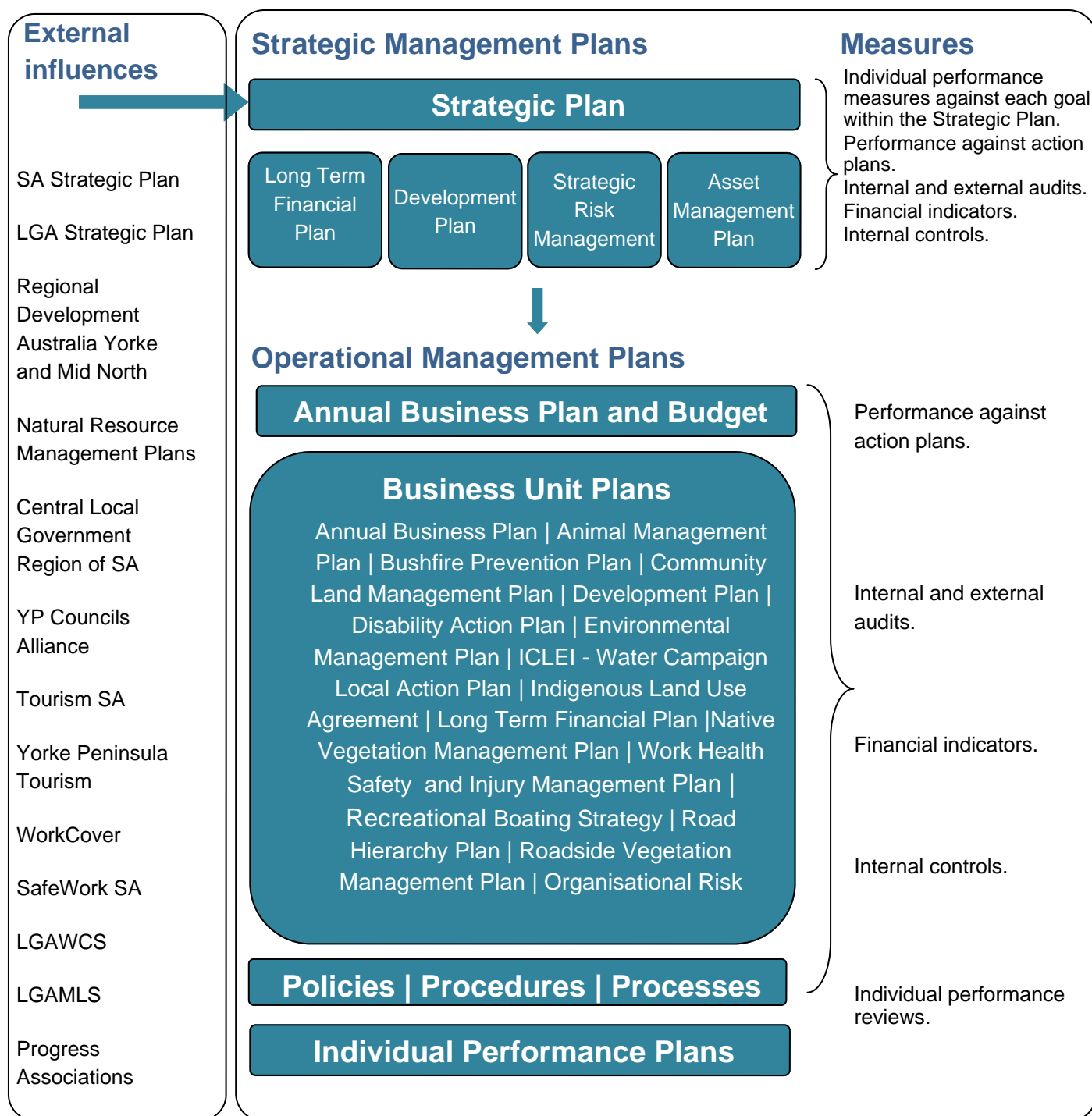
Sense of Ownership—facilitate a sense of community ownership through public participation and authentic communication with our community.



Hillocks Drive

Corny Point

Strategic Planning Framework



The Strategic Plan has been developed in consultation with our communities and stakeholders. It guides Council activities at the highest level, outlining our priorities, and what Council needs to do over the next four years to achieve its goals.

The Annual Business Plan has been developed based on the goals and activities outlined in the Strategic Plan. This process ensures that the Strategic Plan goals will be achieved over the period of the plan.

Influences and Priorities

Current Economic Environment

In developing the Annual Business Plan, Council has identified pressures and potential impacts on its financial performance and budgeting.

Funding levels from both State and Federal Governments continue to decrease; the exception being the grant funding for the Walk the Yorke project, a “double” Roads to Recovery grant for 2015/16 only and anticipated special roads funding for the continued development of Clinton Road.

In particular the cessation of Supplementary Road Grants in the Federal Budget will impact local government in South Australia significantly, with approximately \$18m per annum no longer provided in funding - Yorke Peninsula Council estimates the impact of these cuts is around \$375,000 in 2015/16. The Federal Governments decision to also freeze General Purpose Grants at 2013/2014 levels for the next 3 financial years will also impact Council income by approximately \$75,000 in 2015/16

The Local Government general consumer inflation rate is around 2.6% and all budget estimates have been developed with regard to this key factor.

The economy continues to be negatively affected by ongoing uncertainty and instability of global financial markets. The decrease in the local economy has, once again, not seen a corresponding reduction in costs. Some services, for example cleaning contracts, along with costs incurred for water and power, continue to increase at higher than CPI and Council is investigating strategies to control these costs.

Cost pressures for requirements relating to legislation, industry and accounting standards also continue to increase. These include:

- Fire prevention in Council owned caravan parks
- Valuation of building assets;
- Road infrastructure revaluations.

Budget Strategy

The Long Term Financial Plan (LTFP) will continue to direct future Annual Business Plans. The key goal of the LTFP is to ensure that Council is in a position to continue to provide services, without dramatically increasing the cost of those services.

It assumes:

- Minimal change in the level or number of services provided;
- A “Financial Sustainability” increase in general rates to existing ratepayers of 3% above CPI continuing in 2015/2016 to align Council's rating levels with the Local Government average;
- Increased spending on asset renewals to ensure Council maintains current service levels to the community;
- Spending on new assets in line with the “limited new services” strategy of the LTFP.

Setting the Rates

Rates of all types continue to be the major source of operating income for Council making up approximately 75% (73% in 2014/2015) of operating income.

Each year the impact of rates increases is reviewed in line with Council's strategic plan. In 2015-16 the income from general rates from existing ratepayers will increase by 5.6%.

The structure of the rating system will remain the same as 2014/2015:

- Continued use of a fixed charge;
- Differential rates for various land use categories have been maintained, retaining a similar percentage of total revenue for each category whilst allowing for any growth;
- A comprehensive set of rebates.

A detailed explanation of the rates structure is described later in this Plan.

Operating Budget

Operating Income

\$M	%	Type	Description
20.08m	73.5%	General Rates and Service Charges	General rates on properties as well as service charges (i.e. sewerage and refuse/recycling charges).
0.39m	1.7%	Statutory charges set by State Government	Fees and charges set by State Government regulation and received by the Council for regulatory functions undertaken such as assessment of development and building applications and dog control management.
2.97m	11.3%	User Pay Charges set by Council	Charges for the Council's fee based facilities and services such as caravan parks, community halls, cemeteries.
2.63m	11.1%	Grants and Subsidies	Council seeks to attract as much grant funding from other tiers of government as possible, thereby reducing the reliance on other revenue streams.
0.62m	2.4%	Investment, Reimbursements & Other Income	Interest received on Council's internal cash reserves and deposits. Reimbursements for work undertaken and Other Income.

Operating Expenditure

\$M	%	Type	Description
7.92m	26.9%	Employee Costs	All labour related expenses such as wages and salaries, and on-costs such as allowances, leave entitlements and employer superannuation.
5.75m	19.5%	Contractual Services	Payments for external provision of services. (incl Waste)
6.65m	22.6%	Materials & Others	Payments for physical goods such as water, fuel, energy, road materials, office consumables, stationery, insurances, postage, telephone, government levies, contributions and donations.
8.70m	29.5%	Depreciation	Annual consumption of Council's fixed assets (e.g. infrastructure, equipment, buildings etc) over their useful lives.
0.43m	1.5%	Finance Costs	Costs of financing Council's activities through borrowings or other types of financial accommodation.

Total Expenditure

Breakdown of Expenditure by Function (excluding Depreciation)

David

%	Function	Description
9.5%	Road Maintenance	Expenses relating to the cost of maintaining Council's road network, including materials and labour related expenses.
16.7%	Renewal of Roads	Expenses relating to the cost of redeveloping Council's road network, including materials and labour related expenses.
4.3%	Sealing of Formed Roads	Expenses relating to the cost of resealing Council's unsealed road network, including materials and labour related expenses.
6.7%	Community Asset Maintenance	General maintenance costs, including materials and labour related expenses.
8.8%	Refuse Collection & Disposal	Contractual and local expenses, including materials and labour related expenses.
8.0%	Capital expenditure on existing assets	Capital expenses relating to existing community assets, including materials and labour related expenses (excluding roads).
4.2%	Caravan Park Operation	Expenses relating to the cost of running Council owned caravan parks, including labour related expenses.
3.5%	New Assets	Capital expenses relating to the cost of providing new assets, including materials and labour related expenses (excluding roads & Walk the Yorke).
3.3%	Development Services	Expenses relating to the cost of planning and development, including labour related expenses.
2.4%	Community Support	Expenses relating to libraries, tourism and other community support programs, including materials and labour related expenses.
4.3%	Finance and Corporate Service	Expenses relating to finance and corporate service administration, including labour related expenses.
2.2%	CWMS and Water Schemes	Expenses relating to the cost of running water and waste-water management schemes, including materials and labour related expenses.
3.9%	Governance	Expenses relating to governing the organisation, including organisational compliance, public liability insurance and Elected Member related expenses.
2.4%	NRM Levy	A compulsory levy payable to the Northern and Yorke Natural Resources Management Board.
2.7%	Information Services	Expenses incurred in providing information technology, including labour related expenses.
4.3%	Executive Services	Expenses relating to Human Resources, Payroll, Staff Training, Work Health & Safety, Risk Management and Internal Audit.
0.8%	Asset Management	Asset Management Systems, Asset Management Plans & Asset Condition Assessments
2.5%	Special Projects	Walk the Yorke Project - 50% Grant Funded.

Continuing Services

All Councils have mandatory legislative responsibilities which include requirements pursuant to:

- Local Government Act;
- Development Act;
- Public Health Act;
- Work, Health & Safety Act; and the
- Natural Resources Management Act.

Responsibilities include:

- Regulatory activities, such as maintaining voters' rolls and supporting the elected members of Council
- Setting rates, preparing an annual budget and determining longer term strategic management plans for the area
- Management of basic infrastructure including roads, footpaths, parks, public open space, street lighting and storm water drainage
- Street cleaning and rubbish collection
- Development planning and control, including building safety assessment
- Various environmental health services
- Protection of natural resources
- Animal management

The Yorke Peninsula Council also provides further important services and programs to support the needs of the community, including:

- Library services
- Leisure Options
- Community Transport
- Recreational reserves
- Playgrounds
- Community events
- Camping reserves
- Boat ramps
- Beach access facilities
- Walking trails
- Cemeteries
- Civic and community halls
- Recycling facilities
- Tourist facilities
- Sporting facilities
- Fire prevention
- Support for youth services

Council will continue to re-evaluate all service areas to achieve service excellence.

Further information on Council's services can be found on the website www.yorke.sa.gov.au



Project & Capital Works Budget

Over the past four years Council has been developing Infrastructure and Asset Management plans. These plans identify costs required to ensure that assets will be able to be maintained in a sustainable condition over the

long term. There will always be a community desire for the provision of new and upgraded assets, however it is important that priority is given to the replacement and renewal of existing assets.

Capital Works Program 2014-15	New/Upgrade	Renewal/ Replacement
Council Capital Works Program	\$3,478,572	\$7,706,042
Community Wastewater Management Systems		
Various Schemes	117,000	153,000
Water Schemes		
Hardwicke Bay	14,000	
Marion Bay	13,000	
Tourism Infrastructure		
Visitor Info Centre Point of Sale & Visual Merchandising etc	15,000	7,000
Tourist Photographic Scenic Frames	15,000	
Road Infrastructure		
Reseal Allocation		130,000
Rubble Raising	200,000	
Unsealed - McCauley Road		116,752
Unsealed - Nalyappa Road		123,880
Unsealed - North South Road		111,398
Unsealed - Saint Road		101,002
Unsealed - McFarlane Road		76,800
Unsealed - Brutus Road		184,430
Unsealed - Daly Head Road		219,206
Unsealed - Dump Road		137,017
Unsealed - Old Coast Road		156,316
Unsealed - Old Port Vincent Road		175,749
Unsealed - Recluse Road		95,375
Unsealed - South Coast Road		189,949
Unsealed - Waterloo Bay Road		50,129
Unsealed - Wattle Point Road		84,564
Unsealed—Harmer Road		88,996
Unsealed—Weavers Road North		111,660
Unsealed—Cutline Road		67,322
Unsealed Polkinghorne Road		89,997
Footpath adjacent Edithburgh Caravan Park		5,000
Footpath outside Edithburgh Deli and Newsagency		20,000
Accelerated Road Renewal (additional injection)		3,000,000
Sealed - Clinton Road (subject to funding approval)	1,124,000	
Sealed—Fourth Street Arthurton	80,003	
Sealed—Bramley Road Edithburgh	79,069	
Footpath—Maitland	50,000	
Footpath—Fifth Street Ardrossan	18,000	

Project & Capital Works Budget

Capital Works Program 2014-15	New/Upgrade	Renewal/ Replacement
Stormwater		
Minlaton	27,500	
Edithburgh	40,000	
Foreshore		
Walk the Yorke (Grant Funding \$400,000)	800,000	
Marion Bay Boat Ramp Feasibility Study (50% Grant Funded)	100,000	
Public Infrastructure		
Disability Access	20,000	
Landfill Rehabilitation		25,000
Leisure Options Building Upgrades		5,000
Formby Bay Infrastructure (75% Grant Funded)	80,000	
Minlaton Concept Plan (50% Community Funded)	30,000	
Weaners Flat Reserve Long Vehicle Parking and Dump Point	17,000	
Council Buildings		
Public/Disabled Toilet—Port Clinton	35,000	
Public Toilet—Berry Bay	45,000	
Halls		
Maitland Town Hall - Concrete Cancer,		270,000
Minlaton Town Hall - Salt Damp		24,000
Machinery		
Equipment - Minor Plant		30,000
Plant and Machinery Purchases	175,000	1,058,000
Administration		
Equipment - Office	10,000	5,000
Computer Equipment & Software	44,000	115,500
Electronic Document Management System	175,000	
Council Telephone System	27,000	50,000
Admin Vehicle Replacements		396,000
Business Improvement Infrastructure	25,000	
Caravan Parks		
Marion Bay Caravan Park - Various	95,000	67,000
Port Vincent Caravan Park	8,000	25,000
Point Turton Caravan Park		105,000
Yorke town Caravan Park		10,000
Other Caravan Parks - Various		25,000

Rating

Property rates are Council's main source of income. They are used to provide the funds to deliver services and maintain infrastructure required by the community.

Property value is the major determinant of how much each individual ratepayer contributes to general rates. Rates paid do not directly relate to the services used by each ratepayer. In general, the higher the value of the property the higher the rates paid.

Like most other Councils, Yorke Peninsula Council uses capital value provided by the State Valuer-General to value all properties.

In applying the principles of taxation, it is important that the five principles of taxation (equity, benefit, ability to pay, efficiency and simplicity) are balanced against the policy objectives of taxation - that is the need to raise revenue and the effects of the tax upon the community.

In determining how rates are applied, Council uses a differential rating system with a fixed charge. Differential rates are applied depending on the use to which the land is put - whether it be residential, commercial, primary production, etc. The fixed charge is a declared amount all ratepayers contribute in addition to differential rates which are applied directly against property capital value.

The rate-in-the-dollar to be applied each year is determined during the annual budget process. Put simply, the differential rate is calculated by dividing the required rates income by the total rateable capital value for the Council area, after accounting for the total fixed charge contribution from all properties. During this process the impact on all sections of the community is carefully considered and adjustments are made to correct obvious inequities.

Based on the principal use of each property, Council rates properties in six different categories.

For the financial year 2015/2016 the rates determination looks like this:

In 2015/2016 general rates will increase by an average of approximately 5.6%. The rates payable

Category	Revenue
Residential	TBA
Commercial	TBA
Industrial	TBA
Primary Production	TBA
Vacant Land	TBA
Other	TBA

for individual properties will vary from the average according to individual property valuations. For example, for a ratepayer with a residential property with a value of \$250,000, the increase is approximately \$TBA and for a primary producer with a property valuation of \$750,000, the increase will be approximately \$TBA.

Fixed Charge

Council has set a fixed charge rather than a minimum rate for the 2015/2016 year. The fixed charge will be set at \$TBA and will be levied uniformly on all non-contiguous assessments. The fixed charge is levied against the whole of an allotment (including land under a separate lease or licence) and only one fixed charge is levied against two or more pieces of adjoining land (whether intercepted by a road or not) if these are owned by the same owner. The reasons for imposing a fixed charge are:

- It is appropriate that all rateable properties make a contribution to the cost of administering the Council's activities;
- It is appropriate that all rateable properties make a contribution to the cost of creating and maintaining the physical infrastructure that supports each property; and
- A fixed charge system generally creates a lesser burden on lower valued properties than a minimum rate system would.

Rating

Waste Collection and Recycling

In May 2012 the State Government introduced regulations that determine how Council charges for its Waste Collection service based on distance from collection points. These regulations impact only on the rural 2 bin service offered by Council.

The regulations state that:

- A property which has a collection point within 500m of their primary access point will be charged the full service charge;
- Properties whose collection point is between 500m and 2km from their primary access point will pay 75% of the full service charge;
- Properties whose collection point is between 2km and 5km from their primary access point will pay 50% of their full service charge;
- Properties whose collection point is more than 5km to their primary access point will not pay a service charge unless a service is requested, and an appropriate service charge has been negotiated with Council.

For the purpose of the regulations a collection point is defined as the point on a waste collection route closest to the property's primary access point. The primary access point is defined as the same point as the rural property address for a property.

The service charge is set to recover the full cost of providing the Waste & Recycling Service.

The 3 Bin service is not offered to rural ratepayers.

The annual charges for 2015/2016 will be:

Service	Distance from rural collection point	Charges \$
3 Bins	(Not offered to rural properties)	\$260.00
2 Bins	Within 500m	\$240.00
2 Bins	500m to 2km	\$180.00
2 Bins	2km to 5km	\$120.00

Natural Resource Management Levy

The Yorke Peninsula Council falls within the Northern & Yorke Natural Resources Management Board area and as such Council is required, pursuant to the Natural Resources Management Act 2004, to raise funds by way of a levy to assist in funding the operations of the Board. The levy is imposed as a separate rate upon all properties within the area of the Board.

Council remits all revenue collected under this Act to the Board.

The amount to be raised in 2015/2016 is to be \$757,000, increasing from \$738,463 in 2014/2015.

Any queries regarding the NRM Levy should be directed to:

Northern & Yorke NRM Board

Board Offices 41-49 Eyre Road

PO Box 175 CRYSTAL BROOK SA 5523

Phone: (08) 8636 2361 Fax: (08) 8636 2371

Email: board@nynrm.sa.gov.au

Website: www.nynrm.sa.gov.au

Community Wastewater Management Schemes

Council operates 16 Community Wastewater Management Schemes (CWMS) that are situated in townships and holiday settlements throughout the district.

The income and costs of the schemes are regularly reviewed and Council's policy is to ensure that all schemes are financially sustainable.

The CWMS annual fees for 2015/2016 are \$460 for occupied properties and \$350 for unoccupied properties.

Water Charges

To enable communities to have access to a secondary water supply, Council maintains water supply schemes to three communities.

Service charges are raised each year to cover the cost of operating the schemes. In addition, charges for water usage are made.

For each water scheme, Council maintains a separate financial reserve to ensure that money received from the property owners, is only used for the water scheme for which they contributed.

Fees for the Water Schemes operated by Council for 2015/2016 are:

Location	2015-2016 fees
Black Point	\$180
Hardwicke Bay	\$180
Balgowan	\$160

Rating

Rate Capping

This opportunity provides relief when a ratepayer is levied an increase in rates greater than 17.5% (after considering other rebates) and ensures no ratepayer pays any more than a 17.5% increase on the previous year in rates. This rebate does not apply where:

- The increase is due to an increase in valuation as a result of improvements valued at greater than \$15,000 or due to a rectification of an “error of fact”;
- The increase is a result of a change in land use;
- Ownership of the property has changed since 30 June 2014;
- The increase is applicable to land use categories of commercial, industrial, vacant land and other.

Postponement of rates

In accordance with provisions of the Local Government Act 1999 (the Act), persons who hold a current Seniors Card will be eligible to postpone any amount in excess of \$500 (\$125 per quarter), less any concession entitlement. Interest will accrue on postponed balances as per Section 182A (12) of the Act (i.e. with a premium of 1% over the cash advance debenture rate).

Hardship

Any ratepayer experiencing difficulties in meeting rates payments, or experiencing financial hardship, will be able to access payment plans tailored to meet the particular circumstances. All arrangements are strictly confidential.

Port Clinton



Appendices

Statutory Financial Statements

Budgeted Comprehensive Income Statement

Budgeted Balance Sheet

Budgeted Statement of Changes in Equity

Budgeted Cash Flow Statement

Budgeted Uniform Presentation of Finances

Budgeted Financial Ratios

Full Cost Attribution Statement



Surfers Beach boardwalk

Budgeted Comprehensive Income Statement

	2015/2016 Budget \$'000	2014/2015 Revised Budget \$,000
Rates	\$20,084	\$19,103
Statutory Charges	\$387	\$381
User Charges	\$2,969	\$2,897
Grants Subsidies Contributions	\$2,626	\$3,073
Investment Income	\$205	\$121
Reimbursements	\$353	\$536
Other Income	\$66	\$268
TOTAL REVENUES	\$26,690	\$26,379
Employee Costs	\$7,924	\$7,663
Materials Contracts & Other Expenses	\$12,399	\$12,523
Depreciation	\$8,700	\$8,488
Finance Costs	\$427	\$374
TOTAL EXPENSES	\$29,450	\$29,048
OPERATING DEFICIT BEFORE CAPITAL AMOUNTS	\$2,760	\$2,669
Gain/(Loss) on Asset Disposals	\$15	\$63
Amounts Received Specifically for New Assets	\$2,319	\$1,249
NET DEFICIT	\$426	\$1,357

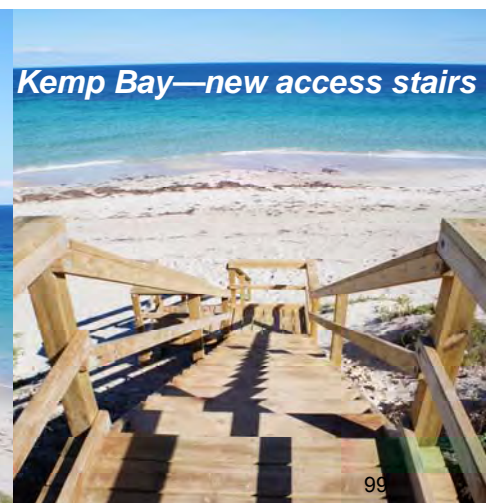


Budgeted Balance Sheet

	2015/2016 Budget \$'000	2014/2015 Revised Budget \$'000
Current Assets		
Cash and Cash Equivalents	\$1,827	\$4,534
Trade and Other Receivables	\$1,280	\$1,287
Investments and Other Financial Assets	\$0	\$0
Inventories	\$923	\$723
TOTAL CURRENT ASSETS	\$4,030	\$6,544
Non-Current Assets		
Financial Assets	\$866	\$485
Infrastructure, Property, Plant and Equipment	\$327,698	\$325,798
Other Non-Current Assets	\$0	\$384
TOTAL NON-CURRENT ASSETS	\$328,564	\$326,667
TOTAL ASSETS	\$332,594	\$333,211
Current Liabilities		
Trade and Other Payables	2,094	\$2,152
Borrowings	\$533	\$575
Provisions	\$1,392	\$1,219
Other Current Liabilities	\$0	\$0
TOTAL CURRENT LIABILITIES	\$4,019	\$3,946
Non-Current Liabilities		
Borrowings	\$6,583	\$7,116
Provisions	\$646	\$554
TOTAL NON-CURRENT LIABILITIES	\$7,229	\$7,670
TOTAL LIABILITIES	\$11,248	\$11,616
NET ASSETS	\$321,346	\$321,595
Equity		
Accumulated Surplus	-\$5,171	-\$4,745
Asset Revaluation Reserve	\$325,196	\$325,019
Other Reserves	\$1,321	\$1,321
TOTAL EQUITY	\$321,346	\$321,595

Budgeted Statement of Changes in Equity

	Accumulated Surplus \$'000	Asset Revaluation Reserve \$'000	Other Reserves \$'000	TOTAL EQUITY \$'000
2015/2016 Budget				
Accumulated Surplus brought forward	-\$4,745	\$325,019	\$1,321	\$321,595
Net Surplus/(Deficit) for Year	-\$426			-\$426
Gain on Revaluation of Infrastructure, Property, Plant and Equipment		\$177		\$177
Transfers between Reserves	\$0	\$0		\$0
Total Equity at end of Budget Year	-\$5,171	\$325,196	\$1,321	321,346



Kemp Bay—new access stairs

Budgeted Cash Flow Statement

Receipts

Operating Receipts	\$26,485	\$26,058
Investment Receipts	\$180	\$93

Operating Payments to Suppliers and Employees

Finance Payments	- \$427	- \$374
------------------	---------	---------

NET CASH USED PROVIDED BY OPERATING ACTIVITIES

Receipts

Amounts Specifically for New or Upgraded Assets	\$2,319	\$1,249
Sale of Replaced Assets	\$377	\$353
Repayments of Loans by Community Groups	\$54	\$54

Expenditure on Renewal/Replacement of Assets

Expenditure on New/Upgraded Assets	-\$3279	-\$4,979
------------------------------------	---------	----------

Loans to Community Groups	- \$0	- \$0
---------------------------	-------	-------

NET CASH USED IN INVESTING ACTIVITIES

Receipts

Proceeds from Borrowings	\$0	\$6,000
--------------------------	-----	---------

Repayment of Borrowings

Repayment of Borrowings	- \$575	- \$736
-------------------------	---------	---------

NET CASH USED IN FINANCING ACTIVITIES

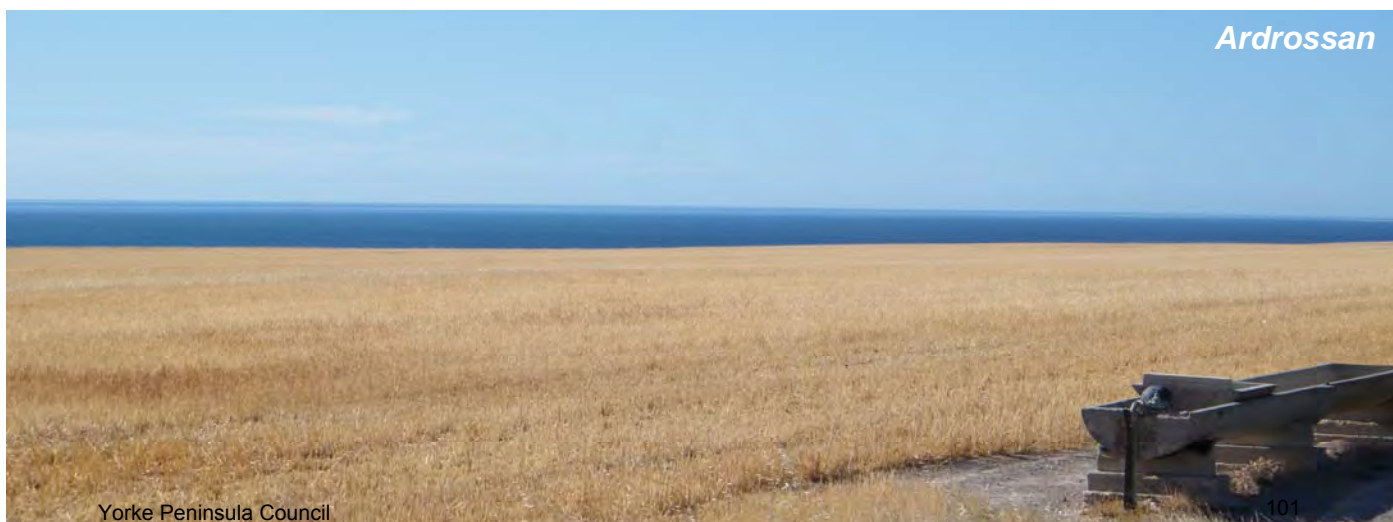
NET INCREASE/(DECREASE) IN CASH HELD

CASH AT BEGINNING OF REPORTING PERIOD

CASH AT END OF REPORTING PERIOD

Budgeted Uniform Presentation of Finances

	2015/2016 Budget \$'000	2014/2015 Revised Budget \$'000
Income	-\$26,690	-\$26,379
Less Expenses	\$29,450	\$29,048
Operating Deficit before Capital Amounts	\$2,760	\$2,669
Less Net Outlays on Existing Assets		
Capital Expenditure on renewal and replacement of Existing Assets	\$7,707	\$5,531
Less Depreciation, Amortisation and Impairment	\$8,700	-\$8,488
Less Proceeds on Sale of Assets	-\$377	-\$353
	-\$1,370	-\$3,310
Less Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets	\$3,479	\$4,979
Less Amounts received specifically for New and Upgraded Assets	-\$2,319	-\$1,249
	\$1,160	\$3,730
NET(LENDING) / BORROWING FOR FINANCIAL YEAR	\$2,550	\$3,089



Budgeted Financial Ratios

	2015/2016 Budget \$'000	2014/2015 Revised Budget \$'000
Operating Surplus/(Deficit) \$'000	-\$2,760	-\$2,669
Operating Surplus Ratio	-13.7%	-14.0%
Net Financial Liabilities \$'000	7,637	\$5,310
Net Financial Liabilities Ratio	28.6%	20.1%
Interest Cover Ratio	0.8%	1.0%
Asset Sustainability Ratio	84.3%	61.0%
Asset Consumption Ratio	61.9%	62.8%



Full Cost Attribution Statement

	Income \$'000	Expenses \$'000	Net (Surplus)/Deficit \$'000
Executive Services			
Risk Administration	\$0	\$321	\$321
Elected Members	\$0	\$434,	\$434
Governance	0	\$613	\$613
Human Resources	-\$27	\$113	\$86
	-\$27	\$1,481	\$1,454,
Assets & Infrastructure Services			
Asset Co-Ordinator	\$0	\$336	\$336
Administration	\$0	\$140	\$140
Works	\$0	\$8,702	\$8,702
Operations	\$0	\$8,487	\$8,487
Infrastructure	\$0	\$1,444	\$1,444
	\$0	\$19,109	\$19,109
Development Services			
Administration	\$0	\$1,171	\$1,171
Building & Development	-\$245	\$490	\$245
Environmental Health	-\$47	\$286	\$239
General Inspectors	-\$278	\$473	\$195
Council Building Assets	-\$67	\$1,473	\$1,406
	-\$637	\$3,893	\$3,256
Corporate & Community Services			
Administration	-\$68	\$183	\$115
Finance	-\$25,855	\$1,284	-\$24,571
Corporate Services	-\$2,625	\$3,126	\$501
Information Services	-\$19	\$67	\$48
YP Community Transport	\$0	\$62	\$62
YP Leisure Options	-\$156	\$246	\$90
	-\$28,723	\$4,968	-\$23,755
Total	-\$29,387	\$29,451	\$64



Yorke Peninsula Council

STRATEGIC PLAN 2012-2015

REVISED OCTOBER 2013



Delivering the Strategic Plan

SUSTAINABLE COMMUNITIES

1. SUSTAINABLE INFRASTRUCTURE

1.1 Provide infrastructure assets that are sustainable & safe

Key Actions to achieve our goal	Our Performance measures
Advocate and work with the State Government to improve the quality of arterial roads on Yorke Peninsula.	Ongoing - Number of initiatives collaboratively established, planned and managed.
Develop and implement a rationalisation program for identified roads.	Rationalisation program developed and implemented for identified roads by December 2015.

1.2 Effective expansion of water and power supplies

Advocate service providers and other authorities to maintain and improve water and power infrastructure and service delivery.	Ongoing - Number of initiatives to improve water and power infrastructure delivery.
---	---



Brentwood Cemetery, Native Orchids— Robyn Clasohm

2. PROGRESSIVE & SUSTAINABLE DEVELOPMENT

2.1 Streamline Development Assessment Process

Key Actions to achieve our goal	Our Performance measures
Implement development application processes that are efficient, streamlined, customer focused and provide clear direction for all planning and development issues in line with State Planning principles.	Development application processes developed and implemented .
Undertake zone boundary reviews and incorporate into revised Development Plan Amendment for Maitland, Minlaton, Warooka & Yorketown.	Zone boundary reviews completed and incorporated into revised Development Plan Amendment - Maitland, Minlaton, Warooka & Yorketown.



3. OUR ECONOMY

3.1 Sustainable economic growth

Key Actions to achieve our goals	Our Performance measures
Work in partnership with Yorke Peninsula Tourism and the Regional Development Australia Yorke and Mid North to identify ways Council can support tourism and business growth.	Ongoing - Number of joint initiatives that support tourism and business growth.
Identify and support initiatives for tourism related development including indigenous communities.	Ongoing - Number of joint initiatives that support the development of indigenous tourism.
Partner and build positive relationships with YP Tourism, Regional Development Australia Yorke and Mid North, government agencies and other key stakeholders.	Ongoing - Increase in the number of joint initiatives for economic development.

3.2 Increase access to employment opportunities for our communities

Work with Regional Development Australia Yorke and Mid North and major industries to undertake a study to identify skills required to support business needs.	Ongoing - Number of joint initiatives opportunities identified.
Support training and skills initiatives of the Yorke Region Employment and Skills Formation Network that will enhance skills required in tourism, agriculture and business.	Ongoing - Number of joint initiatives developed that will enhance skills, development in tourism, agriculture and business.



Rainbow over Farm Crop

4. ECONOMIC GROWTH THROUGH SUSTAINABLE INDUSTRIAL DEVELOPMENT

4.1 Manage the impact of major industry and business growth on Council assets and Infrastructure

Key Actions to achieve our goals	Our Performance measures
Work with major industries and businesses in developing strategies to facilitate improvement to roads, drainage and other Council infrastructure required to support major industry.	Ongoing - Number of strategies collaboratively developed through consultative processes.
Identify the financial resources required to manage the increased costs associated with the establishment of major industry within the district.	Ongoing - additional financial resources required identified based on market pressures and development time frames.

4.2 Encourage and advocate for infrastructure to support major industry growth on the Yorke Peninsula

Work with major industries in advocating and lobbying State and Federal Governments for transport infrastructure, including roads and ports to support major industry.	Ongoing - Number of initiatives collaboratively established, planned and managed.
Work with major industries and State and Federal Governments to identify transport corridors that will facilitate freight movements and provide ready access to Ports.	Ongoing - Number of transport corridors collaboratively identified, planned, established and managed.



Ardrossan Cliffs—V Hibo-vesky

4. ECONOMIC GROWTH THROUGH SUSTAINABLE INDUSTRIAL DEVELOPMENT

4.3 Realise the benefits for our Community created through major industry and business growth

Key Actions to achieve our goals	Our Performance measures
Work with Regional Development Australia Yorke and Mid North to support and encourage existing and new industries that support major industry to establish in the Yorke Peninsula Council area.	Ongoing - Number of new industries established on the Yorke Peninsula.
Work with Regional Development Australia Yorke and Mid North to increase access to employment opportunities for our communities through supporting and advocating for training and skills initiatives focused on the major industry and business growth.	Ongoing - Number of training and skill initiatives provided.
Work with major industry employers and businesses to employ local people.	Ongoing - Number of local people employed by major industries.
Work with major industry and business to provide support for community groups, programs and social infrastructure.	Ongoing - Number of programs provided to support community groups, programs and social infrastructure. Social infrastructure, supporting all age groups within the community, delivered.

1. PROGRESSIVE COMMUNITIES THROUGH STRATEGIC PLANNING

1.1 Strong, proactive leadership

Key Actions to achieve our goals	Our Performance measures
We will continue to develop relevant, dynamic and sustainable strategic plans and policies based on informed decision making through authentic communication with our community and key stakeholders.	Current and relevant strategic plans and policies in place. 2016-201 Strategic Plan adopted by January 2016

1.2 Knowledgeable and skilled decision makers

We will continue to provide Elected Members and staff with opportunities to develop knowledge and skills to support them in their decision making.	Fully developed Training Needs Analysis and integrated Training Plan in place through up to date induction documentation and performance reviews.
--	---

2. ORGANISATIONAL EFFICIENCY AND RESOURCE MANAGEMENT

2.1 Financially sustainable organisation

Key Actions to achieve our goals	Our Performance measures
Identify alternative income streams within acceptable levels of risk in order to diversify Council's income base.	Ongoing - Alternative income streams identified and incorporated into Council's Long Term Financial Plan.

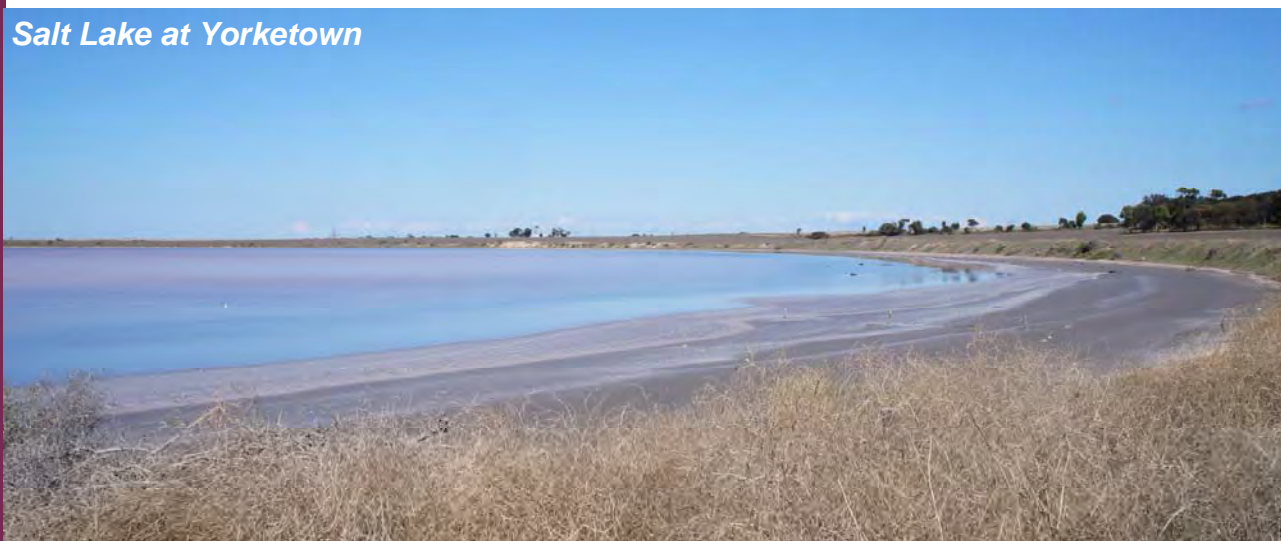
2.2 Efficient, effective and professional organisation

Review Council's Long Term Financial Plan to ensure long term financial sustainability	Long term financial plan reviewed and adopted by Council by November 2015.
Work with neighbouring councils and the YP Alliance through regular, ongoing meetings to identify opportunities to work together to improve our effectiveness.	Ongoing - Number of joint initiatives identified.

2.4 Effective Risk Management

Maintain a current Organisation Risk Management Plan, incorporating WHSW&IM and internal controls.	No identified non-conformances from external audit program.
--	---

Salt Lake at Yorketown



1. VITALITY & CONNECTON

1.1 Develop and facilitate ongoing partnerships and relationships with Progress Associations, Tidy Towns and other key community groups

Key Actions to achieve our goals	Our Performance measures
Develop and implement a public participation plan to facilitate authentic communication with our community and provide the opportunity for the public to have input into the decisions that affect them.	Communication engagement strategy developed, including a process for regular, credible reporting to the community available for public consultation by May 2015 and adopted by Council by July 2015..
Support and encourage Country Health SA in developing, implementing and maintaining a youth program. Participate in YP Youth Workers Network and annual youth event.	Successful annual youth events.

1.2 Offer a range of accessible community facilities, programs, events and activities.

Review Council services and programs to ensure they best meet the needs of our community.	Current policies, procedures and processes in place that meet the needs of the community.
---	---

2. SENSE OF OWNERSHIP

2.2 Our communities are well informed

Key Actions to achieve our goals	Our Performance measures
We will provide easily accessible information to our community on key issues, strategic plans, programs and initiatives.	Community Engagement Strategy adopted. Undertake a full review of all communication avenues including social media by September 2015.



Old Plough Mount Rat - Belinda Redding

DIRECTOR CORPORATE AND COMMUNITY SERVICES

DA/ITEM 6.2

5. WAROOKA PROGRESS ASSOCIATION – COMMUNITY GRANTS EXTENSION

(File Ref: 9.24.1.1)

INTRODUCTION

A request has been received from the Warooka Progress Association for Council to formally consider an extension in time for the application for funds approved as a Community Grant in 2014/2015.

RECOMMENDATION

That Council formally endorse an extension of the Warooka Progress Association 2014/2015 Community Grant of \$2,000 to 30 June 2016.

COMMENT

The Warooka Progress Association is currently working on Warooka Historic Signage.

Warooka Progress Association initially requested \$2,000 towards the project and was awarded the \$2,000 as part of Council's Community Grants Scheme which was endorsed by Council at its September 2014 meeting.

The nature of the interpretive signage has required extensive research and double-checking to ensure they have the correct information, therefore, Warooka Progress Association have requested a formal extension of time to apply for these funds in a letter dated 2 April, 2015 (copy attached) for Elected Member's information.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government Act 1999

Strategic Plan

Key Theme: Corporate Governance and Leadership
2. Organisational Efficiency and Resource Management

Strategic Goal: 2.1 Financially Sustainable Organisation

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

The Community Grant awarded to Warooka Progress Association of \$2,000 was provided for in the 2014/2015 Adopted Budget and, given the funds will not be claimed at 30 June 2015, it will be provided for as an accrued expense in the 2014/2015 adopted Financial Statements should Council approve this extension and will not impact the 2015/2016 budget.

RECEIVED

Corporate Email Address

From: [Redacted]
 Sent: - 2 APR 2015
 To: [Redacted]
 Subject: [Redacted]

Steph Ball <steph@buckleysvalley.com.au>
 Thursday, 2 April 2015 4:05 PM
 Kylie Gray
 Grant Evaluation extension

Item Number
2354-2015-3
GDS Number
7.41.6.3
Distribution

Dear Kylie

We would like to request an extension to the deadline for our Grant Evaluation Reports etc

The nature of our interpretive signage has required extensive research and double-checking to ensure we have the correct information.

It would help us greatly if we were given some extra time to complete the project.

Regards
 Steph Ball

Warooka Progress Association Inc.

DIRECTOR CORPORATE AND COMMUNITY SERVICES

DA/ITEM 6.2

6. COUNCIL COMMUNITY GRANTS AND PROGRESS ASSOCIATION ALLOCATION PROGRAMMES (File Ref: 9.24.1.1)

INTRODUCTION

To consider the process and timetable for approval of the 2015-2016 Community grants.

RECOMMENDATION

That Council endorse the schedules for the Grants Working Party to review and make recommendations to Council for the 2015-2016 Community Grants Programme and variations to the 2015-2016 Progress Association Allocation Programme.

COMMENT

The schedule for the 2015-2016 Community Grants Programme:

1. Applications Open 1st of July 2014 – 8.30am.
2. Advertisements in the YP Country Times on the 30th of June and 7th of July 2015.
3. Applications Close 13th of August 2015 – 5pm.
4. Grants Working Party deliberation 18th – 21st of August 2015.
5. Report detailing the recommendations of the Grants Working Party submitted to the Council Meeting 9th September 2015.

The schedule for the 2015-2016 Progress Association Allocation:

1. Applications for “New Recipients” open 1st of July 2014 – 8.30am.
2. Applications Close 13th August – 5pm.
3. Grants Working Party deliberation 18th – 21st of August 2015.
4. Report detailing the recommendations of the Grants Working Party submitted to the Council Meeting 9th September 2015.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government Act 1999

PO149 Community Grants Policy

PO094 Annual Allocations to Progress Associations

Strategic Plan

Key Theme: Corporate Governance and Leadership
2. Organisational Efficiency and Resource Management

Strategic Goal: 2.1 Financially sustainable organisation

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

The 2015/2016 Budget has set aside \$155,030 representing 1% of Rates Income for the Community Grants programme and \$45,000 for allocations to approved Progress Associations (or similar).

Risk management considerations will form part of the Grants Working Party assessment process for each application for Community Grants funding.

DIRECTOR CORPORATE AND COMMUNITY SERVICES

DA ITEM 6.2

7. YORKE PENINSULA VISITOR INFORMATION CENTRE (YP VIC) LOGO

(File Ref:9.24.1.1)

INTRODUCTION

Following some discussion Council at its meeting held 11th March 2015 moved the following in response to report number 4 from the Director Corporate and Community Services:

Cr Braund moved and Cr Headon seconded

That Council endorses the Yorke Peninsula Visitor Information Centre logo for use in official marketing material and stationery.

A vote was not undertaken on this matter before a formal motion was moved:

5.54pm Formal Motion

Cr Hoyle moved Cr Stock seconded

*That **the question lie on the table** pending further information being provided to Council.*

The formal motion was **CARRIED**.

The above motion requires the resolution to be lifted from the table so that debate can be resumed at the 13th May 2015 meeting.

RECOMMENDATION 1

That the matter of the Yorke Peninsula Visitor Information Centre logo is lifted from the table for consideration.

RECOMMENDATION 2

If the lifted motion is defeated, that Council selects and endorses the Yorke Peninsula Visitor Information Centre logo, Version .. from those provided below for use in official marketing material and stationary.

COMMENT

This matter was presented to Council on the 11th March 2015 and a copy of the report is provided as an attachment.

The following live motion was before Council for a decision prior to a formal motion being moved to lay the matter on the table.

Cr Braund moved and Cr Headon seconded

That Council endorses the Yorke Peninsula Visitor Information Centre logo for use in official marketing material and stationery.

Council has been provided with a VIC logo for consideration.

Recommendation 1 Information:

The report which lays on the table must be decided by vote of Council immediately once lifted.

In consideration of the recommendation of the report originally provided, Visitor Information Centre staff have furnished the following information to support their choice, being the logo below.



The top section represents our Peninsula, surrounded by the sea, the beach and happy family memories created there, as well as fishing and other aquatic activities. The fish and bird also refer to our magnificent Parks and their success in retaining diversity of native marine and wildlife.

The green band represents our spectacular landscapes, the wealth early settlers saw for our agricultural future and our gifts of all kinds from nature.

The golden bands represent our rich farming industry and our contribution to the world food bowl.

Further information on the process undertaken and criteria for the original choice is also provided as an attachment to this report. If the lifted motion is defeated the logo above will no longer be a choice available to Council for endorsement.

Recommendation 2 Information:

In order for Council to proceed with the choice of logo from those presented below, the motion that is laying on the table must first be defeated and the logo presented above will no longer remain a choice for Council.

Only then can Recommendation 2 be considered by Council with the choice now from the following 3 versions.

Version 1



Version 2



Version 3



LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Yorke Peninsula Regional Strategic Tourism Plan 2010,
2011-2014 Regional Strategic Tourism Plan for Yorke Peninsula,

Strategic Plan

Key Theme: Sustainable Communities

3. Our Economy

Strategic Goal: 3.1 Sustainable economic growth

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Printing of brochures and other materials will occur as per natural attrition thus ensuring no cost impact beyond the current budget provision.

Funding for the purchase of banners for use at trade shows has been allocated in 2014/2015 budget.

DIRECTOR CORPORATE AND COMMUNITY SERVICES

DA/ITEM 6.2

4. YORKE PENINSULA VISITOR INFORMATION CENTRE (YP VIC) LOGO

(File Ref:9.24.1.1)

INTRODUCTION

For Council to consider endorsement of the “Yorke Peninsula Visitor Information Centre” logo.

RECOMMENDATION

That Council endorses the Yorke Peninsula Visitor Information Centre logo for use in official marketing material and stationary.

COMMENT

The Yorke Peninsula Visitor Information Centre (YP VIC) Development Plan, which has been previously endorsed by Council, is a living document designed to promote the growth and sustainability of the centre. The plan was developed to bring the centre up to the standard required as part of the Sell SA Project – designed by the South Australian Tourism Commission (SATC) to upgrade the standard of all South Australian accredited visitor centres.

As a result of the YP VIC being accepted into the second intake of the program, the SATC assisted with funding for both the Yorke Peninsula and Copper Coast centres to undertake Visual Merchandising training.

Ali Uren, the Visual Merchandise trainer, did a walk-through of each centre. Following the visual inspection of the centre, a report was provided with suggestions for improvements to the layout and sales potential within the building.

A number of recommendations were made following the completion of the training, specifically designed to support the YP VIC Development Plan.

Proposed actions included targeting the tourism profile of the YP VIC to encourage tourists to adopt the YP VIC as their first point of call. This in turn increases the ability of the YP VIC to promote YP tourism operators - converting to more tourism dollars and maximising visitor expenditure. Increased commissions from such a strategy will supplement the operational costs involved in running a visitor centre.

A key part of that strategy was the requirement for specific branding for Yorke Peninsula Visitor Information Centre.

Council endorsement is now sought for use of the attached logo.

This logo will be used in conjunction with the Yorke Peninsula Council logo on YP VIC specific items such as pamphlets, promotional collateral, posters, calling cards, handouts etc.

The logo is designed to easily identify the YP VIC.

It is also intended as a recognisable and visible mark promoting the Yorke Peninsula Council and the YP VIC, which is the only such centre within the Council region carrying the blue and yellow ‘i’ of national accreditation. .

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Yorke Peninsula Regional Strategic Tourism Plan 2010,
2011-2014 Regional Strategic Tourism Plan for Yorke Peninsula,

Strategic Plan

Key Theme: Sustainable Communities

3. Our Economy

Strategic Goal: 3.1 Sustainable economic growth

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Printing of brochures and other materials will occur as per natural attrition thus ensuring no cost impact beyond the current budget provision.

Funding for the purchase of banners for use at trade shows has been allocated in 2014/2015 budget.

Yorke Peninsula Visitor Centre

Logo

Name of Department	Yorke Peninsula Visitor Centre Corporate and Community Services
Contact Person	Wendy Story
Email	wendy.story@yorke.sa.gov.au
Phone	8853 2600



SUMMARY

Research undertaken in early 2011 by the South Australian Tourism Commission (SATC) and Tourism Research Australia (TRA) demonstrated that Visitor Information Centres play a critical role in contributing to tourism yield by increasing the number of activities that a visitor will engage in and by increasing the time that a consumer will stay at a destination.

As consumers increasingly access product online they also seek confirmation and reassurance that they're getting the best information available from someone who knows the area. The opportunity to speak to knowledgeable and friendly locals is highly valued and therein lays the untapped potential for Visitor Information Centres to convert enquiries into sales and grow revenue.

In 2013 the SATC undertook a project known as Sell SA. Designed to enhance the customer's South Australian experience through the VIC Network, specific training was offered to a number of visitor centres including Barossa, Kangaroo Island, Victor Harbor and Mount Gambier. The project ceased after twelve months.

In February 2014 Yorke Peninsula Visitor Centre was offered the opportunity to receive similar specialised training. The SATC engaged Ali Uren, the Visual Merchandising specialist who had worked with the original Centres as part of the initial Sell SA project, to conduct a one day workshop held in Kadina, followed by a half day walk through our Centre. A report was provided after the onsite visit, from which an Action Plan to improve the centre has been developed.

A fundamental priority established was the lack of identity and contemporary brand for the centre. Responding to this feedback, the visitor centre recognised the need for a specific brand that will flow through all aspects of our business. This logo is the result of conversations with our visitors, and will provide easy recognition and reassure customers that they are in the right place to receive first rate information and customer service.

Discussion about the various elements to consider for the design of the logo included agriculture, fishing, beach, family fun, sun, sea and sand. It was agreed that these are the essential items to include. An additional aspect of the brief was for the logo to be complementary to Yorke Peninsula Council's logo and the accredited 'i' logo, as they will be seen together in most instances.



The top section represents our Peninsula, surrounded by the sea, the beach and happy family memories created there, as well as fishing and other aquatic activities. The fish and bird also refer to our magnificent Parks and their success in retaining diversity of native marine and wildlife.

The green band represents our spectacular landscapes, the wealth early settlers saw for our agricultural future and our gifts of all kinds from nature.

The golden bands represent our rich farming industry and our contribution to the world food bowl.

The important thing to keep in mind is that logos can't contain every aspect – and they're not meant to. To be effective they must be simple so that they symbolise key messages. The top half of the logo represents what most of our visitors associate with Yorke Peninsula – beaches, coastline, fishing, fun in the sun – while the green band and the 'rows' symbolise our spectacular landscapes, agriculture and farming.

Key people involved in the process were:

Ali Uren – Kiikstart

<http://www.linkedin.com/profile/view?id=182909199>

Ali worked with Yorke Peninsula Visitor Centre at Minlaton and Cooper Coast Visitor Centre at Kadina, identifying the following opportunities:

- how to best utilise signage to drive foot traffic into the centre and increase the chance of a sale through the use of point of sale signage and relevant shelf talkers
- increased understanding of the region's brand and how this is best expressed via appropriate signage
- knowing how best to display brochures and promote regional experiences in a creative and relevant way that eases the confusion for visitors
- the role of telling the region's story and knowing how to eloquently share this through staff, product and relevant sight, smell and sound
- promoting local producers and developing relationships that will generate sales, create sustainable points of difference and be mutually beneficial for all parties – this includes the importance of having clear expectations as to what product and services will be promoted while backed by a formal agreement
- the importance of having the right product offering and identifying where the gaps currently exist in the product and services provided - creating a selling environment and understanding the fundamentals of getting this right

Michele Bain – Principal and business owner of *Designhaus* / Associate Lecturer (Heritage Interpretation) Flinders University / local tourism operator

<http://www.linkedin.com/profile/view?id=211115777>

Michele specialises in helping heritage and tourism organisations create more powerful and profitable visitor experiences, aligning brand, marketing and heritage interpretation.

Michele is an experienced and respected professional, with clients including:

- Port Augusta City Council
- Adelaide Zoo and Monarto Zoo
- SA Tourism Commission
- SA Department of Environment, Water and Natural Resources (DEWNR)
- Adelaide Botanic Garden and State Herbarium
- SA Regional Natural Resource Management Board

Michele is the owner of Yondah Beach House (www.yondah.com) – a multi award-winning business which was awarded WINNER for Best Deluxe Accommodation at the recently held

Qantas Australian Tourism Awards. Michele has an excellent understanding of Yorke Peninsula's tourism market and the role of the visitor centre.

Project Objectives

The objective of this project is to promote Yorke Peninsula Visitor Information Centre as the accredited visitor centre of Yorke Peninsula Council region. Having a recognisable brand will make it easier for visitors to identify our centre, distinct from any other accredited visitor centre carrying the blue and yellow 'i'. The logo also needs to be easily distinguished from the Yorke Peninsula Tourism logo, which represents the entire tourism region.

Our logo will identify the centre and be an easily recognisable and visible mark. It will promote Yorke Peninsula Council and the Visitor Centre, assisting with recognition of our centre as the only one in the Council region carrying the blue and yellow 'i' of national accreditation. Customers will immediately be reassured that they are in the right place to receive the best information and service.

This branding, along with the Yorke Peninsula name, will be used to promote the services available at our centre. Our intention is to use the proposed logo in conjunction with the Yorke Peninsula Council logo and the accredited visitor centre logo on VIC specific stationery such as pamphlets, promotional collateral, posters, calling cards, handouts and similar. Many of the information handouts developed by Yorke Peninsula Visitor Centre staff specifically for our region are shared with visitor information outlets located around the Council region. Brand recognition will reassure our visitors that the material can be trusted, no matter where it has been sourced.

Applications of Use

The flexibility of different styles will allow the logo to be used in a number of different applications – souvenirs, stationery including With Compliments slips and business cards, uniforms, labelling for local produce, banners for trade shows, and advertising in various media



sample business card



sample of logo being used as part of a souvenir design



sample of use on staff and volunteer uniforms

Impact of not following through with proposal

Without the professionally designed logo visitors will find it difficult to differentiate our Centre quickly and easily from all others.

The logo will be used to promote local products that will be available for sale exclusively through our visitor centre. Without the logo placed on the products, it will make it harder for visitors to see that the product has been grown and developed on Yorke Peninsula.

This logo is planned to be used on our website; business cards; local products including flour, lentils and chickpeas; uniforms for staff and volunteers; souvenirs; signage throughout the centre – all these are part of the action plan developed after the Visual Merchandise training.

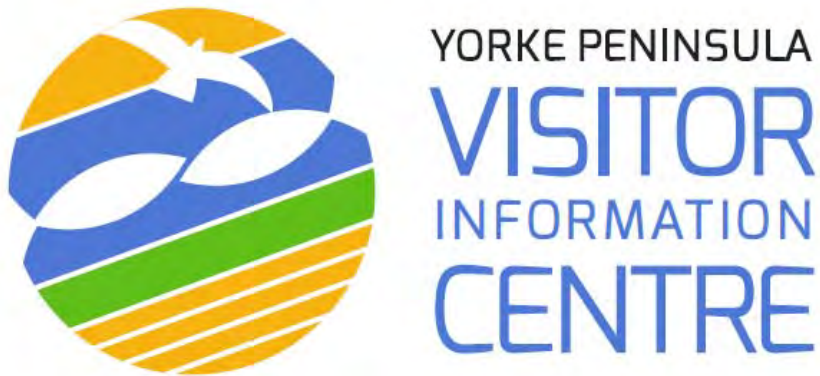
Expected Benefits

It is anticipated that the logo will inspire trust in the visitor, as they develop confidence in the professionalism displayed by our centre. Word of mouth and visual recognition will promote our Centre to visitors who are travelling toward, and in, our region.

When the logo appears consistently – via our website, social media, information handouts, brochures, media advertising, internal and external signage – it will create a journey for our visitors, identifying our centre as the place to give the best customer service, every single time.

As our tourism profile grows and our region becomes more widely recognised, our interstate visitation will increase. This logo will symbolise an information centre that is widely respected by the travelling public, and well known as the place to go, where you will receive customer service above and beyond the expected, and friendly professional assistance by local people who love where they live.

Version 1:



Version 2:



Michele has also provided this alternative logo:



For comparison, I have included a number of tourism logos on the next page, including the Yorke Peninsula Tourism logo.



Kununurra Visitor Centre
East Kimberley, WA

"Allow yourself the time"



BROOME VISITOR CENTRE



DIRECTOR OF CORPORATE AND COMMUNITY SERVICES

DA/ITEM 6.2

8. COUNCIL CARAVAN PARK BUSINESS CASES (File Ref: 9.24.1.1)

INTRODUCTION

Point Turton, Marion Bay and Port Vincent caravan parks have submitted business cases for the replacement of cabins and park rejuvenation projects to be considered by Council.

RECOMMENDATION

That Council:

1. approve the business cases for the following projects:
 - * \$400,000 – Point Turton Caravan Park Cabin Replacement Programme
 - * \$350,000 – Marion Bay Caravan Park Cabin Replacement Programme
 - * \$360,000 – Port Vincent Foreshore Caravan Park Upgrade Programme
2. borrow the sum of \$1,110,000 from the Local Government Finance Authority of SA by means of the issue of a Debenture Loan on the security of the general revenue in accordance with Part 2 of the Local Government Act 1999. Funds borrowed will be applied to the following projects:
 - * \$400,000 – Point Turton Caravan Park Cabin Replacement Programme
 - * \$350,000 – Marion Bay Caravan Park Cabin Replacement Programme
 - * \$360,000 – Port Vincent Foreshore Caravan Park Upgrade Programme

The loan will be for a ten year term at a fixed interest rate to be determined by the Local Government Finance Authority of SA at the time of drawdown with all repayments to be met by the relevant caravan park;
3. agree the loan is to be repaid by twenty half yearly instalments of both principle and interest;
4. authorise the Mayor and Chief Executive Officer to sign and affix the common seal on the Debenture Loan documents to be prepared by the Local Government Finance Authority of SA.

COMMENT

Caravan Parks across Australia are continually looking for new and different initiatives to improve the services they offer and to stay ahead of customers' expectations. With facilities such as high-tech playgrounds, jumping pillows, water parks and super deluxe cabins being standard at the majority of parks, it is essential that the Yorke Peninsula create opportunities to improve the level of services available.

The three requesting caravan parks currently return profits to Council of approximately \$600,000 per financial year. It is considered critical that all three Council managed caravan parks continue to improve and upgrade the basic facilities available, otherwise we are at risk of losing customers to our more progressive competitors.

To receive an optimal return on investment, Council are not only required to meet all current regulatory requirements, but to also offer environmentally sustainable services as well as providing attractive and modern facilities to stay relevant and competitive in a fierce economic environment.

Three Business Cases are being tabled for consideration by Council. Two are requests to undertake basic upgrades to standard infrastructure and one is to enable Council to facilitate taking its highest earning park to the next level.

Copies of the three Business Cases have been provided under separate cover, for the information of Councillors.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Yorke Peninsula Regional Strategic Tourism Plan 2010

2011-2014 Regional Strategic Tourism Plan for Yorke Peninsula

Strategic Plan

Key Theme: Sustainable Communities
3. Our Economy

Strategic Goal: Sustainable Economic Growth

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

With profits expected to increase as a result of undertaking these projects, all interest and principal payments can be met by the respective caravan parks from either new or existing profits.

The breakdown of expected payback scenarios are as follows;

Point Turton Caravan Park

Interest and principal repayments on a 10 year, fixed interest, \$400,000 loan will be approximately \$50,000 per annum based on currently available rates.

Best case scenario

Extra Profit generated	\$74,382 pa
Payback Period	6 – 7 years (Including interest payments)

Worst case scenario

Extra Profit generated	\$18,975 pa
Payback Period	26 – 27 years (Including interest payments)

Marion Bay Caravan Park

Interest and principal repayments on a 10 year, fixed interest, \$350,000 loan will be approximately \$43,000 per annum based on currently available rates.

Best case scenario

Extra Profit generated	\$120,170 pa
Payback Period	3 – 4 years (Including interest payments)

Worst case scenario

Extra Profit generated	\$53,923 pa
Payback Period	7 - 8 years (Including interest payments)

Port Vincent Foreshore Caravan Park

Interest and principal repayments on a 10 year, fixed interest, \$360,000 loan will be approximately \$44,000 per annum based on currently available rates.

Best case scenario

Extra Profit generated

\$124,025 pa

Payback Period

3 - 4 years (Including interest payments)

Worst case scenario

Extra Profit generated

\$35,490 pa

Payback Period

12 - 13 years (Including interest payments)

DIRECTOR CORPORATE AND COMMUNITY SERVICES

DA/ITEM 6.2

9. ELECTED MEMBERS USE OF COUNCIL SUPPLIED ELECTRONIC EQUIPMENT POLICY REVIEW (File Ref: 9.24.1.1)

INTRODUCTION

To seek endorsement from Council of the updated PO088 Elected Members use of Council supplied electronic equipment policy.

RECOMMENDATION

That Council endorse the updated PO088 Elected Members use of Council supplied electronic equipment policy with suggested changes as presented for inclusion in Council's policy manual and on Council's website.

COMMENT

Council Policy, PO088 Elected Members use of Council supplied electronic equipment, was originally adopted by Council in November 2003, has been regularly reviewed since that time, however it is now overdue for a complete review.

The new policy outlines the current electronic equipment available for use by Elected Members.

A copy of the draft policy and obsolete policy are attached. There are no track changes supporting this document due to the previous policy being obsolete.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government Act 1999

Local Government (Member's Allowances and Benefits Regulations) 2010

Freedom of Information Act 1991

Strategic Plan

Key Theme: Corporate Governance Leadership
1. Progressive Communication through Strategic Planning
Strategic Goal: 1.2 Knowledge and skilled decision makers

PO015 Code of Practice for Access to Council meetings, Council Committees and Council Documents

PO063 Records Management Policy

PO089 Elected Members Facilities, Services and Expenses

PO135 Elected Members Training Policy and Plan

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

An annual allocation is incorporated in the budget process to cover expenses associated with Elected Members use of Council supplied electronic equipment.



COUNCIL POLICY

Elected Members Use of Council Supplied Electronic Equipment

Policy Number:	PO088		
Strategic Plan Objective	Corporate Governance and Leadership 1. Progressive Communities through Strategic Planning 1.2 Knowledgeable and skilled decision makers		
Policy Owner:	Director Corporate & Community Services	File Number:	9.63.1
Responsible Officer:	Manager Information Services	Minute Reference:	
Date Adopted:	13 th May 2015	Next Review Date:	May 2018

1. POLICY OBJECTIVES

The Yorke Peninsula Council will provide Elected Members with facilities and support (pursuant to Section 78 of the Local Government Act 1999) in the form of Information Technology Services and Equipment which is intended to:

- facilitate electronic communications with key stakeholders
- enable effective and efficient communication between staff of the Yorke Peninsula Council, other Elected Members and members of the community
- achieve informed decision-making
- enable Elected Members to perform their role effectively and efficiently
- increase productivity in the provision of services to the Yorke Peninsula Council community

2. SCOPE

This policy applies to the Elected Members of Yorke Peninsula Council.

3. DEFINITIONS

Email	A service that enables people to exchange documents or messages in electronic form where messages are sent and received using computer technology. Each person has a designated mailbox that stores messages sent by other users. You may retrieve, read and forward or re-transmit messages from your mailbox.
Internet	A global research, information and communication network providing services such as file transfer and electronic mail.
Computing Device	A device such as a laptop or tablet used to run software systems used for communication and the manipulation and interpretation of data.

4. POLICY STATEMENT

Elected Members will be provided with Information Technology Services and Equipment for the duration of their term of office. These Information Technology Services and Equipment, determined by the Manager Information Services, comprise:

- a personal computing device and associated software;
- electronic communications services, including Email and Internet access;
- technical and maintenance support.

Provision of Information Technology Services and Equipment

Information Technology Services and Equipment provided to an Elected Member remains the property of the Yorke Peninsula Council and, as such, are to be returned at the completion of the term of office of an Elected Member or upon request.

Information Technology Services and Equipment are provided for the purpose of improving productivity related to Council business and not for non-Council business activities.

Elected Members use of the provided Services and Equipment is to be in accordance with the Mandatory Code of Conduct for Council Members.

The integrity of any personal use and or data on the provided systems and equipment is not guaranteed, nor is it the responsibility of Council staff to maintain or support use of the provided services and equipment other than as it pertains to Council business.

Email and Internet Access

Email and Internet services are provided to Elected Members to enable improved productivity in communication with Council staff, other Elected Members and other key stakeholders.

Elected Members are permitted to use the provided Internet and Email services for legitimate Council business.

In addition to use relating to Council business, Elected Members are permitted to use provided Internet and Email services for private purposes where such use is open, accountable and transparent. Private use of Internet and Email services must always be appropriate and lawful and not interfere with the Elected Members' capacity or ability to perform his or her Council functions and duties.

Authorised Access and Security

The Services and Equipment are provided to the Elected Member only and are protected by a user name and password specific to each Elected Member (credentials) which grants authorised personnel access to restricted systems. The credentials must not be shared or divulged to anyone, in order to protect the integrity of Council's information systems.

In the event that the credentials are compromised or suspected of being compromised all users of Council's information systems are required to inform the Council helpdesk as soon as possible via support@yorke.sa.gov.au or phone 08 8832 0000.

In the event that the equipment is required to be transported, all due care must be taken to ensure that it is not exposed to severe temperatures or the elements. In relation to transportation of the computing device, this must be undertaken via the carry case provided and at no time should any of the equipment be left in full view in an unattended vehicle or public space.

5. COMPLAINTS

Complaints under this policy must be in writing to the CEO (including any person acting in the office of CEO) and will be managed in accordance with the Process for Managing Complaints and Breaches under the Code of Conduct for Elected Members.

6. REVIEW

This policy will be reviewed within 12 months of each periodic election and then every 3 years and as necessary in consideration of any changes to technology, legislation and relevant standards, codes and guidelines.

7. TRAINING

Elected Members are provided with appropriate training to enable them to meet the requirements of this policy. Training needs will be reviewed annually as part of Council's Elected Member Training Plan and as necessary in consideration of any changes to legislation and relevant standards, codes and guidelines.

8. RELATED COUNCIL POLICIES AND DOCUMENTS

PO015 Code of Practice for Access to Council meetings, Council Committees and Council Documents
PO063 Records Management Policy
PO089 Elected Members Facilities, Services and Expenses
PO135 Elected Members Training Policy and Plan
Statutory Code of Conduct for Council Members
Confidentiality Policy (under development)
Process for Managing Complaints and Breaches under the Code of Conduct for Elected Members

9. REFERENCES AND LEGISLATION

Local Government Act 1999
Local Government (Member's Allowances and Benefits Regulations) 2010
Freedom of Information Act 1991

10. COUNCIL DELEGATION

Details of Delegation:	Chief Executive Officer
Delegate:	Director Corporate and Community Services

11. VERSION HISTORY

Archived Policy Name	Policy Number	Date Adopted	Last Reviewed
Policy Guiding Elected Members use of Council supplied electronic equipment	PO088	02/11/2003	08/06/2010

DISTRICT COUNCIL OF YORKE PENINSULA COUNCIL POLICIES		Page: Page 1 of 6
Function: Finance & Corporate Services		Minute No: 476/2003 Date Adopted: 3/11/2003
File No: 19.63.1		Frequency of Review: Annually
		Date of Last Review: 08/06/2010

Policy No. PO088

POLICY GUIDING ELECTED MEMBERS USE OF COUNCIL SUPPLIED ELECTRONIC EQUIPMENT

POLICY STATEMENT:

- (1) With the introduction of laptops and multimedia centres to all Elected Members, the District Council of Yorke Peninsula recognises that this will change methods of sharing ideas, communicating information, and contacting Council's customers. This use of electronic communication brings new opportunities as well as responsibilities.
- (2) Elected Members will use electronic communication tools as they receive training and gain competency in their use, and will apply them in appropriate ways to perform tasks associated with their elected duties
- (3) This Policy must be provided, and kept up to date by the Director Finance and Corporate Services. The Policy must be read, understood and signed before an Elected Member can be given access to Council issued electronic equipment, internal and/or external computer network information resources (intranet/internet). This process will occur as part of the Elected Members declaration of office conducted following periodic and / or supplementary elections.
- (4) All Council provided electronic equipment shall be used in a responsible, efficient, ethical and legal manner. Failure to adhere to this Policy may result in the revocation of the user's access privileges and appropriate disciplinary action may be taken against any Elected Member who wilfully and knowingly breaches this Policy.
- (5) Unacceptable use of the electronic equipment and the network includes, but is not limited to:
 - (a) any use of the Internet and/or intranet for illegal or inappropriate purposes or to access information that is objectionable, or any action in support of such activities;
 - (b) distributing email or correspondence that contains profanity, obscenity, or other language that may be offensive to another user and/or customer;
 - (c) copying or distributing commercial software in violation of copyright law;
 - (d) downloading of freeware or shareware programs or any other software;
 - (e) using the network and equipment for financial gain, for personal commercial activity or for any illegal activity;

DISTRICT COUNCIL OF YORKE PENINSULA COUNCIL POLICIES		Page: Page 2 of 6
Function: Finance & Corporate Services		Minute No: 476/2003 Date Adopted: 3/11/2003
File No: 19.63.1		Frequency of Review: Annually
		Date of Last Review: 08/06/2010

Policy No. PO088

POLICY GUIDING ELECTED MEMBERS USE OF COUNCIL SUPPLIED ELECTRONIC EQUIPMENT

- (f) excessive use for personal purposes.

DEFINITIONS

The terms, *Internet and Intranet facilities*, are used throughout this Policy. These terms include all types of electronic telecommunications access that are provided by Council, which includes electronic internal and external mail, access to internal information resources, access to the global Internet information resources, and any other current and future services provided by Council on its local and wide area computer networks.

Council has resolved to provide Elected Members with access to a laptop computer, multifunction centre, internet access, personalised email account, telephone connection and the necessary consumables for the use of the specified equipment. This equipment, either collectively or individually are the basis of this policy and the conditions of use apply as appropriate.

Intranet access refers to computer information resources on Council's own internal computer network, whilst Internet is associated with information sources beyond Council's internal computer network.

Under these guidelines, Elected Members are responsible for the security aspects and protection of Council's corporate information.

These guidelines and procedures are subject to change by the Council to keep pace with changes in information technology.

2. Use of the Laptop Computer, the Network and Equipment

The effective operation of Council's computer network, equipment and services depends to a large degree upon the proper conduct of all users who must adhere to strict guidelines, viz.

- 2.1 Each user will be given a separate user name and password and facilities may only be accessed using this user name and password.
- 2.3 Users may be required to periodically change their passwords.
- 2.4 Use of the laptop computer, equipment and/or network will not be for personal financial gain or any illegal activity in accordance with Council Policy.

DISTRICT COUNCIL OF YORKE PENINSULA COUNCIL POLICIES		Page: Page 3 of 6
Function: Finance & Corporate Services		Minute No: 476/2003 Date Adopted: 3/11/2003
File No: 19.63.1		Frequency of Review: Annually
		Date of Last Review: 08/06/2010

Policy No. PO088

POLICY GUIDING ELECTED MEMBERS USE OF COUNCIL SUPPLIED ELECTRONIC EQUIPMENT

- 2.5 Users shall report any security problem or misuse of the laptop, equipment or network to the Director Finance and Corporate Services as soon as reasonably practicable.
- 2.6 Elected Members agree to use the laptop computer, equipment and network for Council business transactions only, during Council business hours.
- 2.7 Council will not be responsible for any charges related to fee-for-service access to on-line services or any other charged service, without prior written approval by the Chief Executive Officer.

3. Use of Electronic Mail (E-mail)

E-mail constitutes the sending of messages and/or documents and/or files electronically between computers. These messages can either be sent on the internal computer network (Intranet) or externally to other computer(s) connected to the Internet. In using this facility the user must understand that:

- 3.1 E-mail is a corporate document that Council owns and for which it has a corporate and legal liability.
- 3.2 E-mail can be used in legal proceedings; therefore users must be aware of what is said in an e-mail and work on the assumption that messages may be intercepted and/or read by third parties.
- 3.3 Council will not accept any legal responsibility for any actions arising from inappropriate use of e-mail that may include sending abusive, sexist, racist or defamatory messages.
- 3.4 E-mail is not guaranteed to be private as Council's Information Technology Section has access to all messages; in particular, e-mail relating to illegal or inappropriate activities will be reported to the appropriate authorities.
- 3.5 Personal use of e-mail is a privilege and not a right.
- 3.6 E-mail should not be used in such a way that it will disrupt the use of the laptop, equipment or network.
- 3.7 Electronic messages that are considered to be Council business transactions and/or need to be accessed in the future should be saved on the Members laptop according to the procedure provided or forwarded to the Council's Records Management Officer for storage in the Council's records management system.

DISTRICT COUNCIL OF YORKE PENINSULA COUNCIL POLICIES		Page: Page 4 of 6
Function: Finance & Corporate Services		Minute No: 476/2003 Date Adopted: 3/11/2003
File No: 19.63.1		Frequency of Review: Annually
		Date of Last Review: 08/06/2010

Policy No. PO088

POLICY GUIDING ELECTED MEMBERS USE OF COUNCIL SUPPLIED ELECTRONIC EQUIPMENT

- 3.8 Users shall not read other users' mail or files without their permission and they shall not attempt to interfere with other users' ability to send or receive electronic mail, nor shall they attempt to delete, copy, modify or forge other users' mail.
- 3.9 Users shall ensure that work in progress using the laptop computer is accessible to relieving and back-up staff when the user is absent for any reason.
- 3.10 Electronic mail should not be used for transferring confidential information because electronic messages are not entirely secure and/or reliable.
- 3.11 Electronic "viruses" can be transferred via e-mail and any imbedded programs and/or files from suspect sources should be treated in a cautious manner and reported to the Information Technology Section prior to their use.

4. Internet/Intranet Web Browsing Access

Web browsing involves the use of a computer program to access internal and external information data bases. Elected Members agree that:

- 4.1 Access to web sites is encouraged where a need exists to access information of relevance to the Member's position.
- 4.2 Access to web sites will be monitored at regular times by Council's Information Technology section.
- 4.3 Rules and conventions of newsgroups, web sites, and private networks will be respected.
- 4.4 Council's services and other organisations' services must be used in a manner which does not violate any applicable Local, State, Federal, or International laws and/or regulations and/or conditions of use.
- 4.5 The use, copying and manipulation of the contents of other organisations' web sites may contravene the legal protection afforded by copyright, trademarks, license rights and other laws and care must be taken to avoid such infringements.
- 4.6 Downloading of freeware, shareware, screensaver programs, programs included in attachments, and any other software is prohibited, unless prior approval in writing is received from the Director Finance and Corporate Services. (NB this does not include documents forwarded or received as part of a legitimate Council transaction.)

5 Storage, Transportation and Authorised Users

- 5.1 It is expected that the equipment will be generally stored and used at the primary place of residence of the Elected Member

S:\Forms & Documents Controlled\Policies (PO)\PO088 Policy Guiding Elected Members use of Council Supplied Electronic Equipment.doc 08/06/2010

DISTRICT COUNCIL OF YORKE PENINSULA COUNCIL POLICIES		Page: Page 5 of 6
Function: Finance & Corporate Services		Minute No: 476/2003 Date Adopted: 3/11/2003
File No: 19.63.1		Frequency of Review: Annually
		Date of Last Review: 08/06/2010

Policy No. PO088

POLICY GUIDING ELECTED MEMBERS USE OF COUNCIL SUPPLIED ELECTRONIC EQUIPMENT

- 5.2 In the event that the equipment, or any part thereof is to be used or stored in other than the primary place of residence of the Elected Member for any prolonged period of time, the Member will advise the Director Finance and Corporate Services in writing as soon as possible.
- 5.3 In the event that the equipment is required to be transported, all due care must be taken to ensure that it is not exposed to severe temperatures or the elements. In regards transportation of the laptop computer, this must be undertaken via the carry case provided and at no time should any of the equipment be left in full view in an unattended vehicle. In the event that any of the equipment will be in an unattended vehicle, it must be stored in the locked boot.
- 5.4 This equipment is provided to Elected Members as tools to assist them in the execution of their community duties. It is for this reason that the Council authorises only the Elected Members (or Council staff or authorised and approved tradespersons) to use the equipment provided.

I am aware of Council's Policy guiding Elected Members use of Council supplied electronic equipment

.

I understand and will abide by this Policy and associated guidelines and procedures as contained in or affixed to this document.

SIGNED

Print Name

Dated

DELEGATION:

Details of Delegation:

DISTRICT COUNCIL OF YORKE PENINSULA COUNCIL POLICIES		Page: Page 6 of 6
		Minute No: 476/2003 Date Adopted: 3/11/2003
Function:	Finance & Corporate Services	Frequency of Review: Annually
File No:	19.63.1	Date of Last Review: 08/06/2010

Policy No. PO088

POLICY GUIDING ELECTED MEMBERS USE OF COUNCIL SUPPLIED ELECTRONIC EQUIPMENT

Head delegation: Chief Executive Officer
 Last review date: 08/06/2010
 Conditions:

Sub delegation: Director Finance & Corporate Services
 Last review date: 08/06/2010
 Conditions:

DIRECTOR CORPORATE AND COMMUNITY SERVICES

DA/ITEM 6.2

10. ELECTED MEMBER FACILITIES SERVICE AND EXPENSES POLICY REVIEW

(File Ref: 9.24.1.1)

INTRODUCTION

To seek endorsement from Council of the updated PO089 Elected Member Facilities, Services and Expenses policy.

RECOMMENDATION

That Council endorse the updated PO089 Elected Member Facilities, Services and Expenses policy with suggested changes as presented for inclusion in Council's policy manual and on Council's website.

COMMENT

Council Policy, PO089 Elected Member Facilities, Services and Expenses, was adopted by Council in May 2013 and is due for review.

The policy outlines those facilities and services that are made available to all Elected Members with a specific portion of the policy devoted to the Office of the Mayor. All reimbursements made to Elected Members and the Mayor are in accordance with the Local Government Act 1999.

A copy of the Policy is attached with track changes to show all changes made to the Policy.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government Act 1999

Local Government (Member's Allowances and Benefits Regulations) 2010

Freedom of Information Act 1991

Strategic Plan

Key Theme: Corporate Governance and Leadership
1. Progressive Communities through Strategic Planning
Strategic Goal: 1.2 Knowledgeable and skilled decision makers

PO015 Code of Practice for Access to Council meetings, Council Committees and Council Documents

PO036 Incoming Correspondence Received Personally by Elected Members

PO038 Internet and Email Policy

PO088 Elected Members Use of Council supplied electronic equipment

PO135 Elected Members Training Policy and Plan

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

An annual allocation is incorporated in the budget process to cover expenses associated with Elected Member facilities, services and expenses.



COUNCIL POLICY

Elected Member Facilities, Services and Expenses

Policy Number:	PO089		
Strategic Plan Objective	Key Theme 2: Corporate Governance and Leadership <u>1. Progressive Communities through Strategic Planning-</u> Objective 1.2 Knowledgeable and skilled decision makers-		
Policy Owner:	Director Corporate & Community Services	File Number:	9.63.1
Responsible Officer:	Manager Financial Services	Minute Reference:	090/2013 (08/05/2013)
Date Adopted:	813 th May 201 35	Next Review Date:	May 201 85

1. POLICY OBJECTIVES

To ensure Elected Members are provided with facilities, services and reimbursement of expenses appropriate and necessary to the performance/discharge of official functions/duties on a uniform basis (pursuant to Section 78 of the Local Government Act 1999).

2. SCOPE

This policy applies to all Elected Members of the ~~District Council of~~ Yorke Peninsula ~~Council~~.

3. POLICY STATEMENT

3.1 Facilities and Services

Council have determined that the following facilities and services are appropriate and necessary to assist Elected Members in performing/discharging their official functions/duties:

Information Technology Services and Equipment in accordance with Policy PO088
Elected Members use of Council supplied Electronic Equipment

Elected Members will be provided with Information Technology Services and Equipment for the duration of their term of office. These Information Technology Services and Equipment, determined by the Manager Information Services, comprise:

- a personal computing device and associated software;
- electronic communications services, including Email and Internet access;
- Technical and maintenance support.

Option 1

- ~~Laptop~~
- ~~Multifunction centre~~
- ~~Phone line (including costs of rental and business related calls) or as otherwise agreed with the Chief Executive Officer (CEO) for the mutual benefit of both parties)~~
- ~~USB Broadband Modem (pre-paid)~~
- ~~Ancillary support material in the form of training and consumables~~
- ~~Printer~~

Option 2

- ~~Tablet device with Cellular and WiFi. Bluetooth keyboard~~

Formatted: Indent: Left: 0.63 cm

Formatted: Indent: Left: 0.63 cm,
First line: 0 cm

Formatted: Indent: Left: 0.63 cm,
First line: 0 cm

- ~~Phone line (including costs of rental and business related calls) or as otherwise agreed with the Chief Executive Officer (CEO) for the mutual benefit of both parties)~~
- ~~Stylus~~
- ~~Protective cover~~
- ~~Ancillary support material in the form of training and consumables~~
- ~~Printer~~

~~subject to the following conditions:~~

- a) ~~All additional costs associated with private use are to be fully reimbursed by the individual Elected Member on the basis of self-assessment by that Member;~~
- b) ~~That each Elected Member intending to make private use of Council provided facilities/services sign a statement acknowledging the conditions of use of the equipment;~~
- c) ~~Upon an Elected Member resigning or not being returned to office, all facilities/services assigned to the individual Elected Member and unused consumables are to be returned to Council. The Council provided phone line must be disconnected and, upon request, may be transferred to the former Member if required.~~

~~Any facility/service provided must not be used for any purpose unrelated to the performance/discharge of official functions/duties unless:-~~

- ~~The use has been approved by Council; and~~
- ~~The member has agreed to reimburse the Council for any additional costs/expenses.~~

3.2 Office of the Mayor - Additional facilities/services

Some additional facilities and services are provided for the Office of the Mayor.

The Mayor will be provided with a suitable Council owned and maintained vehicle to be used to undertake official Council business, attend functions and other meetings in performance of duties of the Mayor (the vehicle is not available for private use) and a hands free mobile phone, including a mobile phone car kit if required.

3.3 Elected Members Allowances and Travel Time Allowance

Elected Members are provided with an annual allowance in accordance with the determination made by the independent Remuneration Tribunal pursuant to Section 76 of the Local Government Act 1999. Yorke Peninsula Council forms part of Council Group 3.

In addition a travel time allowance is provided for Members of Non-Metropolitan Councils (excluding principal members) in relation to the distance between the member's usual place of residence and the council's principal office, via the most direct route. This allowance is in addition to any entitlement to reimbursement of expenses actually incurred.

3.4 Travel Expenses

Elected Members are provided with reimbursement of travel expenses relating to the performance and discharge of official functions as follows:

- a) The costs incurred in travelling to or from a Council or Committee meeting, where travel is between the place of the meeting and principal place of residence or the Members' place of work;
- b) Travel expenses incurred while attending an official function or activity on the business of Council;
- c) Expenses incurred while attending an approved conference, training course or seminar or other similar activity;
- d) expenses incurred where the Member has been invited or officially appointed as the Council's delegate or as a representative of Council.

Wherever possible receipts are to be provided for travel expenses claimed. Unclaimed travel expenses cannot be offset against some other expense or facility.

Elected Members are to make a reasonable attempt to use Council vehicles as a priority when attending official functions and duties or car pool with other Elected Members/staff utilising Council vehicles.

Airline tickets are not transferable and cannot be used to offset any other costs, including the cost of other persons accompanying the Elected Member.

3.54 Meals and Refreshments

Council will reimburse reasonable expenses incurred by Elected Members for meals and refreshments where Elected Members are attending approved meetings, conferences and seminars where meals are not provided. Receipts must be provided.

3.56— Insurance

Elected Members are covered for the following while discharging their official duties, including attendance at meetings of external bodies as Council's representative:

- a) Personal Accident Insurance – Elected Members (and their accompanying partners/spouse) are provided with benefits should they sustain bodily injury;
- b) Civil Liability;
- c) Personal Effects Property Cover – provides cover for damage to property and personal effects whilst Elected Members are engaged on Council business;
- d) Corporate Travel – covers Members and their partners/spouses whilst engaged on any overseas delegation.

Cover is subject to policy limitations and applicable excess(s).

Register of Allowances and Expenses

A record of the annual allowances paid to Elected Members, expenses reimbursed and any other benefits paid or provided will be maintained by the CEO.

4. COMPLAINTS

Complaints under this policy must be in writing to the CEO (including any person acting in the office of CEO) and will be managed in accordance with the Process for Managing Complaints and Breaches under the Code of Conduct for Elected Members.

5. REVIEW

This policy will be reviewed within 12 months of each periodic election and every three years—The policy will also be reviewed as necessary in consideration of any changes to legislation and relevant standards, codes and guidelines.

6. TRAINING

Elected Members are provided with appropriate training to enable them to meet the requirements of this policy. Training needs will be reviewed annually as part of Council's Elected Member Training Plan and as necessary in consideration of any changes to legislation and relevant standards, codes and guidelines.

7. RELATED COUNCIL POLICIES AND DOCUMENTS

PO015 Code of Practice for Access to Council meetings, Council Committees and Council Documents

PO036 Incoming Correspondence Received Personally by Elected Members

PO038 Internet and Email Policy

PO088 ~~Policy Guiding~~ Elected Members Use of Council supplied electronic equipment

~~PO123 Statutory Elected Member~~ Code of Conduct for Council Members

PO135 Elected Members Training Policy and Plan

Confidentiality Policy (under development)

Process for Managing Complaints and Breaches under the Code of Conduct for Elected Members

8. REFERENCES AND LEGISLATION

Local Government Act 1999

Local Government (Member's Allowances and Benefits Regulations) 2010

Freedom of Information Act 1991

Formatted: Font: Not Bold

9. COUNCIL DELEGATION

Delegate:	Chief Executive Officer
Sub Delegate:	Director Corporate and Community Services

Formatted: Font: Not Bold

10. VERSION HISTORY

Archived Policy Name	Policy Number	Date Adopted	Last Reviewed
Provision of Facilities and Services to Elected Members	PO089	03/11/2003	08/06/2010
Provision of Facilities and Services to Elected Members	PO089	13/06/2012	13/06/2012
Elected Members Travel	PO110	14/09/2005	08/06/2010
<u>Elected Member Facilities Services and Expenses</u>	-PO089	-08/05/2013	<u>13/05/2015</u>

DIRECTOR CORPORATE AND COMMUNITY SERVICES

DA/ITEM 6.2

11. DISPOSAL OF LAND AND OTHER ASSETS POLICY REVIEW

(File Ref: 9.24.1.1)

INTRODUCTION

To seek approval from Council for adoption of the newly developed Disposal of Land and Other Assets Policy.

RECOMMENDATION

That Council endorse PO072 Disposal of Land and Other Assets policy as presented for inclusion in Council's policy manual and on Council's website.

COMMENT

Council Policy PO072, Sale and Disposal of Land and Other Assets, required full review to reflect current Legislation.

Comparison to the current LGA draft policy for disposal of land and other assets showed little remaining relevance within the original policy, and it is recommended that the old policy (PO072 Sale and Disposal of Land and Other Assets) is not updated, but replaced with a new policy based on the LGA draft template (PO072, Disposal of Land and Other Assets, attached)

The new policy aims to define how Council can dispose of Land and Other Assets in compliance with Section 49 of the Local Government Act 1999, and reflects current best practices as defined by the LGA.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government Act 1999
Real Property Act 1886 (SA)
Land and Business (Sale and Conveyancing) Act 1994 (SA)
Development Act 1993 (SA)
Retail and Commercial Leases Act 1995 (SA)
Residential Tenancies Act 1995 (SA)
Strata Titles Act 1988 (SA)
Crown Land Management Act 2009 (SA)
Community Titles Act 1996 (SA)
Roads (Opening and Closing) Act 1991 (SA)
Land Acquisition Act 1969 (SA)

Strategic Plan

Key Theme: Corporate Governance and Leadership
Strategic Goal: Organisational Efficiency and Resource Management
2.1 – Financially Sustainable Organisation

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

It is essential that Council has the appropriate policies and delegations in place to protect rate payer funds from misappropriation. From an auditing perspective it is essential that documentation exists to provide an appropriate auditable trail for the authorisation of procurement or expenditure of funds.



COUNCIL POLICY

Disposal of Land and Other Assets

Policy Number:	PO072		
Strategic Plan Objective	Corporate Governance and Leadership 1. Progressive Communities through Strategic Planning 1.2 Knowledgeable and skilled decision makers		
Policy Owner:	Director Corporate & Community Services	File Number:	9.63.1
Responsible Officer:	Manager Financial Services	Minute Reference:	
Date Adopted:	13 th May 2015	Next Review Date:	May 2018

1. POLICY OBJECTIVES

This Policy aims to define how Council can dispose of Land and Other Assets in compliance with Section 49 of the Local Government Act 1999 (the Act):

1.1 This Policy seeks to:

- 1.1.1 define the methods by which Land and Assets are disposed of;
- 1.1.2 demonstrate accountability and responsibility of Council to ratepayers;
- 1.1.3 be fair and equitable to all parties involved;
- 1.1.4 enable all processes to be monitored and recorded; and
- 1.1.5 ensure that the best possible outcome is achieved for the Council.

1.2 Furthermore, Section 49 (a1) of the Act requires Council to develop and maintain policies, practices and procedures directed towards:

- 1.2.1 obtaining value in the expenditure of public money; and
- 1.2.2 providing for ethical and fair treatment of participants; and
- 1.2.3 ensuring probity, accountability and transparency in all disposal processes.

1.3 However, this Policy does not cover:

- 1.3.1 Land sold by Council for the non-payment of rates; or
- 1.3.2 disposal of goods which are not owned by the Council, such as abandoned vehicles;

as these are dealt with separately and specifically in the Act.

2. SCOPE

This Policy applies to all persons authorised, through appropriate delegations, to dispose of land or other assets on behalf of Yorke Peninsula Council (YPC), and to the disposal of all such land and other assets irrespective of value or complexity.

3. DEFINITIONS

In this Policy, unless the contrary intention appears, these words have the following meanings:

Asset	Means any physical item that the Council owns and that has at any time been treated pursuant to the Australian Accounting Standards as an 'asset', and includes Major Plant and Equipment and Minor Plant and Equipment. It does not include financial investments or finance related activities, trees or Land.
Land	Includes community land, vacant land, operational land, road reserves, any legal interest in land, and any other land-related assets, including all buildings (community and operational) on Land.
Major Plant and Equipment	Includes all major machinery and equipment owned by Council. It includes all trucks, graders, other operating machinery and major plant items. It does not include Minor Plant and Equipment.
Minor Plant and Equipment	Includes all minor plant and equipment owned by Council. It includes all loose tools, store items, furniture, and any surplus bulk items.

4. POLICY STATEMENT

4.1 Policy Principles

Council must have regard to the following principles in its disposal of Land and Other Assets:

4.1.1 Encouragement of open and effective competition

4.1.2 Obtaining Value for Money

4.1.2.1 This is not restricted to price alone.

4.1.2.2 An assessment of value for money must include consideration of (where applicable):

- (a) the contribution to Council's long term financial plan and strategic management plans;

- (b) any relevant direct and indirect benefits to Council, both tangible and intangible;
- (c) efficiency and effectiveness;
- (d) the costs of various disposal methods;
- (e) internal administration costs;
- (f) risk exposure; and
- (g) the value of any associated environmental benefits.

4.1.3 Ethical Behaviour and Fair Dealing

Council is to behave with impartiality, fairness, independence, openness and integrity in all discussions and negotiations.

4.1.4 Probity, Accountability, Transparency and Reporting

4.1.5 Ensuring compliance with all relevant legislation

4.2 Considerations prior to Disposal of Land and Other Assets

Any decision to dispose of Land and Other Assets will be made after considering (where applicable):

- 4.2.1 the usefulness of the Land or Asset;
- 4.2.2 the current market value of the Land or Asset;
- 4.2.3 the annual cost of maintenance;
- 4.2.4 any alternative future use of the Land or Asset;
- 4.2.5 any duplication of the Land or Asset or the service provided by the Land or Asset;
- 4.2.6 any impact the disposal of the Land or Asset may have on the community;
- 4.2.7 any cultural or historical significance of the Land or Asset;
- 4.2.8 the positive and negative impacts the disposal of the Land or Asset may have on the operations of the Council;
- 4.2.9 the long term plans and strategic direction of the Council;
- 4.2.10 the remaining useful life, particularly of an Asset;
- 4.2.11 a benefit and risk analysis of the proposed disposal;
- 4.2.12 the results of any community consultation process;
- 4.2.13 any restrictions on the proposed disposal;

- 4.2.14 the content of any community land management plan; and
- 4.2.15 any other relevant policies of the Council

4.3 Disposal Methods

4.3.1 Land disposal

- 4.3.1.1 The Council may resolve to dispose of Land.
- 4.3.1.2 Where the Land forms or formed a road or part of a road, the Council must ensure that the Land is closed under the *Roads Opening and Closing Act 1991 (SA)* prior to its disposal.
- 4.3.1.3 Where Land is classified as community land, the Council must:
 - (a) undertake public consultation in accordance with the Act and the Council's public consultation policy; and
 - (b) ensure that the process for the revocation of the classification of Land as community land has been concluded prior to its disposal; and
 - (c) comply with all other requirements under the Act in respect of the disposal of community land.
- 4.3.1.4 Where the Council proposes to dispose of Land through the grant of a leasehold interest, the Council must have complied with its obligations under the Act, including its public consultation obligations under Section 202 of the Act.
- 4.3.1.5 The Council will, where appropriate, dispose of Land through one of the following methods (following compliance with Council's Purchasing and Procurement Policy):
 - (a) *open market sale* - advertisement for disposal of the Land through the local paper and where appropriate, a paper circulating in the State, or by procuring the services of a licensed real estate agent and/or auctioneer
 - (b) *expressions of interest* - seeking expressions of interest for the Land;
 - (c) *select tender* - seeking tenders from a selected group of persons or companies;
 - (d) *open tender* - openly seeking bids through tenders, including public auction;
 - (e) *by negotiation* – with owners or person(s) who have an interest in land adjoining the Land or others with a pre-existing interest in the Land, or where the Land is to be used by a purchaser whose purpose

for the Land is consistent with the Council's strategic objectives for the Land.

- 4.3.1.6 Selection of a suitable disposal method will include consideration of (where appropriate):
- (a) the number of known potential purchasers of the Land;
 - (b) the original intention for the use of the Land;
 - (c) the current and possible preferred future use of the Land;
 - (d) the opportunity to promote local economic growth and development;
 - (e) delegation limits, taking into consideration accountability, responsibility, operation efficiency and urgency of the disposal;
 - (f) the total estimated value of the disposal; and
 - (g) compliance with statutory and other obligations.
- 4.3.1.7 In some circumstances the Council may consider a sale or disposal other than through the open market based on individual merit. These circumstances may include but are not limited to the following:
- (a) Land that is small in size, dimensions or irregular shape;
 - (b) Land that has no legal access;
 - (c) Land to be developed by another level of government;
 - (d) Preferred future use of the Land as identified by the Council;
 - (e) Land of nominal value;
 - (f) Land for inclusion with an adjacent land holding;
 - (g) Land that will complement a proposed development on an adjoining site, which is consistent with Council's objectives.
- 4.3.1.8 The Council will not dispose of Land to any Council Member or employee of the Council who has been involved in any process related to a decision to dispose of the Land and/or the establishment of a reserve price.
- 4.3.1.9 If Land is to be auctioned or placed on the open market or disposed of by an expression of interest, then (unless the Council resolves otherwise) one independent valuation must be obtained to establish the reserve price for the

Land. The independent valuation must be made no more than 6 months prior to the proposed disposal.

- 4.3.1.10 If Land is to be disposed of via a select tender or direct sale, then (unless the Council resolves otherwise) a minimum of two independent valuations must be obtained to ensure that an appropriate market value is obtained. The independent valuation must be made no more than 6 months prior to the proposed disposal.
- 4.3.1.11 The Council will seek to dispose of Land at or above current market valuation by whichever method is likely to provide the Council with a maximum return, unless there are reasons for the Council to accept a lesser return which is consistent with the Council's overall strategic direction. These reasons must be documented in writing.
- 4.3.1.12 If the disposal is not to be on the open market, the disposal should be at or above the current market valuation (with due regard to all associated costs to achieve the transaction or such other amount as the Council resolves).

4.3.2 Assets disposal

- 4.3.2.1 The sale of Assets (both Major Plant and Equipment and Minor Plant and Equipment) will be the responsibility of the relevant Council Officer who is responsible for those Assets.
- 4.3.2.2 The Council will, where appropriate, dispose of Assets through one of the following methods (following compliance with Council's Purchasing and Procurement Policy):
 - (a) *trade-in* – trading in equipment to suppliers;
 - (b) *expressions of interest* – seeking expressions of interest from buyers;
 - (c) *select tender* – seeking tenders from a selected group of persons or companies;
 - (d) *open tender* – openly seeking bids through tenders;
 - (e) *public auction* – advertisement for auction through the local paper and, where appropriate, a paper circulating in the State, or procuring the services of an auctioneer
- 4.3.2.3 Selection of a suitable method will include consideration of (where appropriate):
 - (a) the public demand and interest in the Asset;
 - (b) the method most likely to return the highest revenue;

- (c) the value of the Asset and whether it is Major Plant and Equipment or Minor Plant and Equipment;
- (d) the costs of the disposal method compared to the expected returns; and
- (e) compliance with statutory and other obligations.

4.3.2.4 Elected Members and employees of the Council will not be permitted to purchase Assets unless the purchase is via an open tender process or a public auction, and the tender submitted or bid made is the highest.

4.3.2.5 Purchasers of Assets must be required to agree in writing before purchasing any Asset that no warranty is given by the Council in respect of the suitability and condition of the Asset for the purchaser and that the Council will not be responsible for the Asset in any respect following the sale.

4.4 Recording of reasons

Section 49 (2)(c) of the Local Government Act 1999 provides for the recording of reasons for entering into contracts other than those resulting from a tender process.

4.5 Consultation

The Council must undertake public consultation in respect of its proposed disposals in accordance with the Act and its public consultation policies at all times.

4.6 Records

The Council must record reasons for utilising a specific disposal method and where it uses a disposal method other than a tendering process.

4.7 Exemptions from this policy

This Policy contains general guidelines to be followed by the Council in its disposal activities. There may be emergencies, or disposals in which a tender process will not necessarily deliver best outcome for the Council, and other market approaches may be more appropriate. In certain circumstances, the Council may, after approval from its Elected Members, waive application of this Policy and pursue a method which will bring the best outcome for the Council. The Council must record its reasons in writing for waiving application of this Policy.

5. COMPLAINTS

Complaints about this Policy can be made in writing to the Director Corporate and Community Services. Complaints will be managed in accordance with Council's complaints policy PO147.

6. REVIEW

This Policy will be reviewed every three (3) years or as deemed necessary in consideration of any changes to legislation and relevant standards, codes and guidelines.

7. TRAINING

Council is committed to supporting relevant authorised officers (through appropriate delegations) in complying with this Policy. Training needs will be identified and reviewed as necessary in consideration of any changes to legislation and relevant standards, codes and guidelines

8. RELATED COUNCIL POLICIES AND DOCUMENTS

PO058 Purchasing and Procurement Policy
PO147 Complaints Policy
PO057 Public Consultation Policy
PO091 Risk Management Policy

9. REFERENCES AND LEGISLATION

Local Government Act 1999 (SA)
Real Property Act 1886 (SA)
Land and Business (Sale and Conveyancing) Act 1994 (SA)
Development Act 1993 (SA)
Retail and Commercial Leases Act 1995 (SA)
Residential Tenancies Act 1995 (SA)
Strata Titles Act 1988 (SA)
Crown Land Management Act 2009 (SA)
Community Titles Act 1996 (SA)
Roads (Opening and Closing) Act 1991 (SA)
Land Acquisition Act 1969 (SA)

10. COUNCIL DELEGATION

Details of Delegation:	Chief Executive Officer
Delegate:	Director Corporate and Community Services

11. VERSION HISTORY

Archived Policy Name	Policy Number	Date Adopted	Last Reviewed
Disposal of Land and other Assets	PO072	07/4/2003	14/9/2010

DIRECTOR ASSETS & INFRASTRUCTURE SERVICES

DA/ITEM 6.3

1. EDITHBURGH TIDAL POOL (File Ref:9.24.1.1)

INTRODUCTION

The purpose of this report is to seek endorsement from Council for the formulation of a 'Working Party' to investigate a Strategic Plan for future maintenance and upgrades to the Edithburgh Tidal Pool.

RECOMMENDATION

That a Working Party consisting of two Elected Members Councillor and Councillor, the Director Assets and Infrastructure Services, Operations Manager, Leading Worker South and two representatives of the Edithburgh Progress Association, be formed to investigate a long term Strategic Plan for future maintenance and upgrades to the Edithburgh Tidal Pool for future consideration by Council.

COMMENT

The Edithburgh Tidal Pool is an iconic landmark for the Yorke Peninsula Council and acts as a focal point and tourist attraction for our district and importantly the Edithburgh community.

Components of the Tidal Pool have been in existence since the 1930's with further upgrades such as concrete bench terracing, stairs, walkways and retaining walls constructed in the early 1980's.

As can be appreciated any such infrastructure requires ongoing maintenance to ensure serviceability and prevent accelerating deterioration, while acknowledging investments into past maintenance requirements from Council and also financial contributions from the Edithburgh Progress Association, like similar coastal structures the rate of deterioration exceeds maintenance applied.

Council had recently, with financial assistance from the Edithburgh Progress Association, commissioned a report, undertaken by Synergy Remedial Pty Ltd (refer attachment 1) to provide a 'conditional report on concrete status of the Tidal Pool and surrounds structures'. While the report identifies specific areas for future consideration no long term planned strategic approach towards any future maintenance or upgrades has been identified, therefore maintenance is on an adhoc basis within available resources.

Notwithstanding this current maintenance practice, the Edithburgh Progress Association have notified Council of ongoing financial commitment (refer attachment 2) of \$10 000 per year towards improving and maintaining this facility.

In support of this ongoing commitment by the Edithburgh Progress Association, Council could consider the benefits of a Working Party to investigate and formulate a long term Strategic Plan on required upgrades and maintenance of the Edithburgh Tidal Pool for consideration by Council. Such a plan would enable Council to make sound decisions in and on the future of this iconic landmark, subject to resource availability.

Should Council consider the value of a Working Party, further consideration on the makeup may be along the lines of two Elected Members, two representatives of the Edithburgh Progress Association and up to three staff members comprising of the Director

Assets and Infrastructure Services, Operations Manager and Leading Worker South who is currently responsible for the maintenance requirements within Edithburgh.

It is acknowledged that any recommendations by the Working Party would be reported to Council for consideration.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

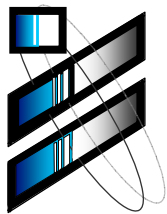
Strategic Plan

Key Theme: Sustainable Communities
1. Sustainable Infrastructure

Strategic Goal: 1.1 Provide infrastructure assets that are sustainable and safe

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

A sound long term strategic plan for the maintenance and upgrades to the Edithburgh Tidal Pool will ensure its longevity into the future. The concrete conditioning report identifies the risks associated with accelerated deterioration and the ongoing maintenance to ensure serviceability in the harsh environment.



Synergy

SYNERGY REMEDIAL PTY LTD

(also trading as Synergy Reptech P/L.)

Concrete Corrosion **Diagnostics**

Concrete Specialist **Repairs/Flooring**

Telephone **(08) 8357 8200**

Facsimile **(08) 8357 8277**

Mobile **0418 805 767**

Email: synergyl@westnet.com.au

91 Magill Road

Stepney

SA 5069

Australia

ACN 074 942 395

CONDITIONAL REPORT ON CONCRETE STATUS

Tidal Pool and Surrounds Structure Edithburgh, South Australia



INDEX TO CONTENTS

Background Briefing

Executive Summary

Introduction

Major Structural Damage

Conclusion

Recommendations

"Concrete Cancer" Repair Methodology

June 2014 (Final Sept 2014)

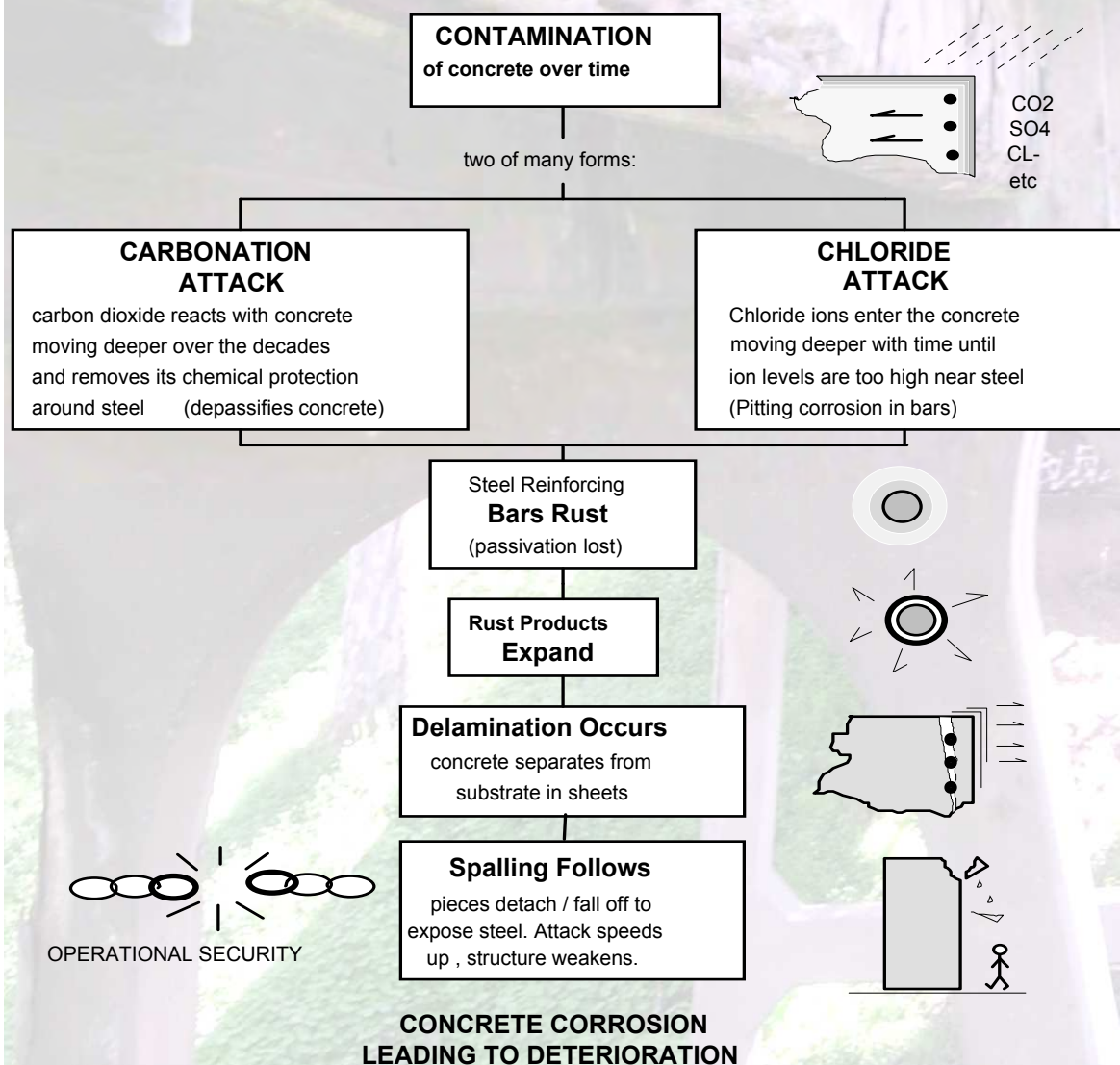
BACKGROUND BRIEFING TO CORROSION ATTACK IN REINFORCED CONCRETE

If you are familiar with this subject please proceed further.

Reinforced concrete (RC) is arguably the major construction material of our time. Concrete structures are strengthened by layers of steel bars placed close to the surfaces. While concrete has a history of durability, in the modern environment it is under increasing attack.

Sound, new concrete stops steel from corroding. Embedded bars are kept rust-free by the **alkaline passivation** of concrete (forms an impenetrable complex rust layer around bars: this blocks out moisture/oxygen and thus prevents corrosion). This may change with time.

Aging concrete often becomes contaminated, leading to deterioration in the form of **corrosion of the steel reinforcing bars**. This is a complex process and generally occurs in the following way:



EXECUTIVE SUMMARY

The Edithburgh tidal pool is an iconic landmark in the York peninsular community. It has been an enduring assembly focal-point for the community during summer, a tourist attraction and is used throughout the year for recreational wading.

The tidal pool consists of an outer sea wall (built in the 1930s) along the southern perimeter of the pool. Along the northern arc, the cliff face was further upgraded in 1983 with concrete benched terracing, stairs, walkways and retaining walls.

Much of the concrete work was done in the 1930s by the local farming community. The work involving the placing of concrete (which was still a relatively new technology) by untrained crews has achieved a remarkable durability, still being largely serviceable 80 years later.

Ageing structures require maintenance to ensure serviceability and prevent accelerating deterioration. Weather exposure is severe in this location as the site is largely unsheltered. Three aspects will require major maintenance to secure the integrity of the facility.

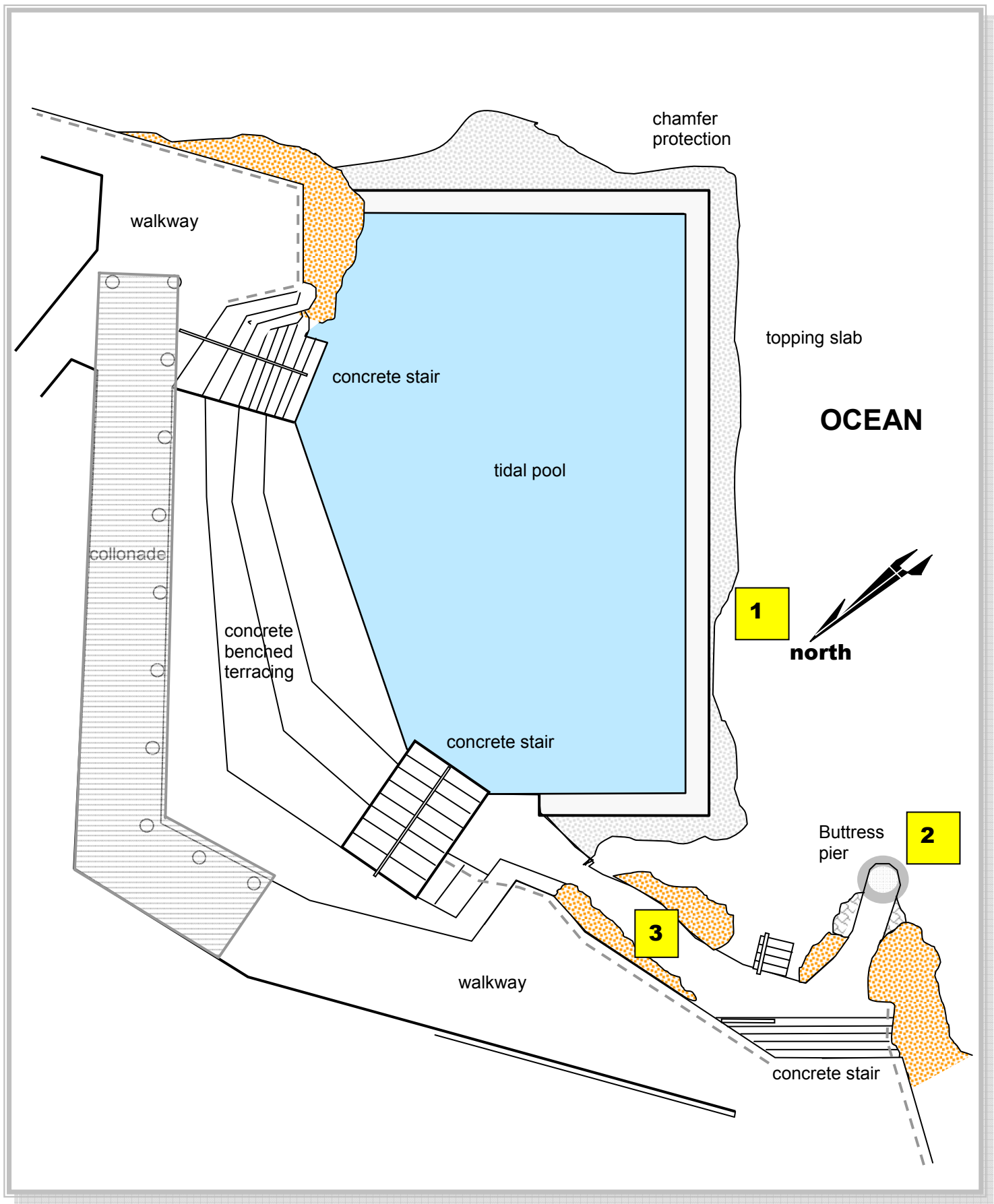
1. The western zone of the tidal wall is deteriorating.
2. The column-pile forming the western buttress is fragmenting due to wave impact.
3. The western lower walkway and retaining wall being buckled by ocean buffeting.

Minor
maint

enance and reinstatement of fretting, broken toppings is also required in places.

It is reported that the easterly swells can be very destructive to the tidal pool. Accordingly, serious consideration should be given to installing a breakwater to ameliorate the destructive impact of waves. The breakwater would extend from the coastline (east of the site) towards the south. Locals, familiar with the swells, propose that it extend out to the first vertical shark-net post. Once in place, the breakwater should shield the pool along the western sector, to deflect from the powerful swells and wave action which has caused the current damage.

This report focuses on the damage and maintenance aspects of the tidal pool and surrounds. It is outside the competence of the report to address aspects for compliance with standards, regulations or legal requirements relating to safety, serviceability or fall-protection of the facility.



INTRODUCTION

To promote understanding of the historic importance of "the pool" at Edithburgh to the community, the Edithburgh Tidal Pool History is attached in appendix B. (The history of the pool is documented with photographs, by Meredith Clifford for Edithburgh Museum Inc 2008)

The high usage of the pool occurs in summer. Large numbers congregate and swim in the pool or walk along the terraced benches. Most areas of the pool would be traversed, with concentration of traffic likely to occur at the two main stairs. The pool is also used by older citizens, who may frequent it for exercise or therapy purposes.

The pool structure may be categorised into three sectors:

- The sea wall being accessible only during low tides.
- Other sectors, affected by waves and inundation from the sea, being the western buttress and adjacent walkways and the lowest pool surround along the shore.
- The remaining sectors include the benched terracing along the cliff face with walkway ramps, retaining walls, stair structures etc, clear of the direct influence of the sea.

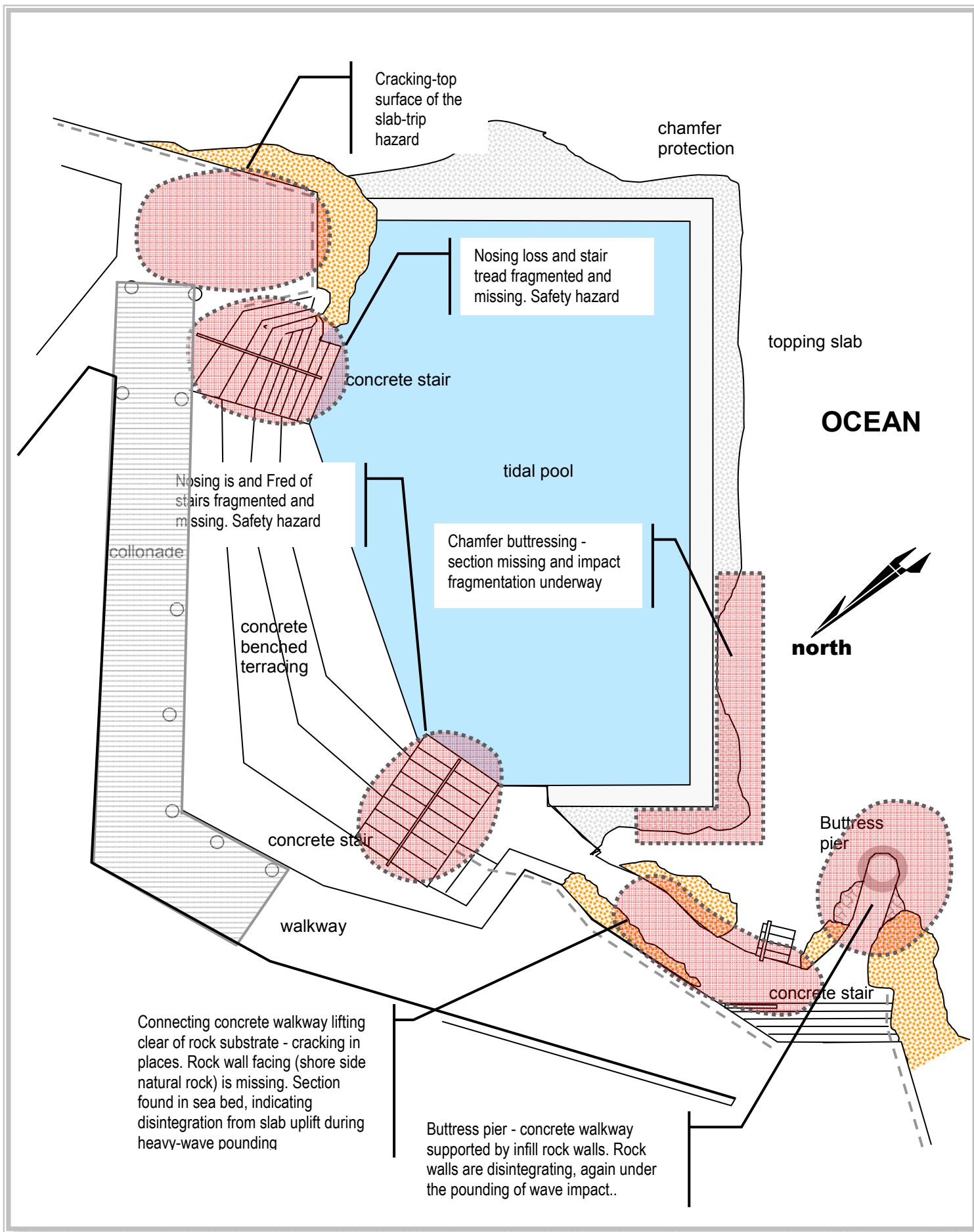
These categories become important when considering repairs and reinstatement, as tidal windows are short and can occur at inconvenient times. The level of the low tide also varies.

"Concrete cancer" in a marine environment can occur due to the high levels of airborne chlorides. "Concrete cancer" occurs when reinforcing steel bars within the concrete start corroding, with the rust byproducts expanding and bursting the concrete open and thus causing concrete damage. Noticeable concrete "cancer" was not detected.

A further source of damage may be due to ageing and weather exposure. These can result in weathering and loss of concrete finishes, to reveal aggregate and cause roughness. In very hot weather in direct sunshine, topping-render layers, not well bonded to the substrate, may lose bond and delaminate from the substrate (e.g. stairs).

Extreme sea swells are also destructive, with wave impact fracturing and distressing concrete elements.

Damage can be repaired and deterioration reinstated, but this will require careful planning and preparedness in the different zones. This is a structure that will always require ongoing maintenance.



MAJOR STRUCTURAL DAMAGE

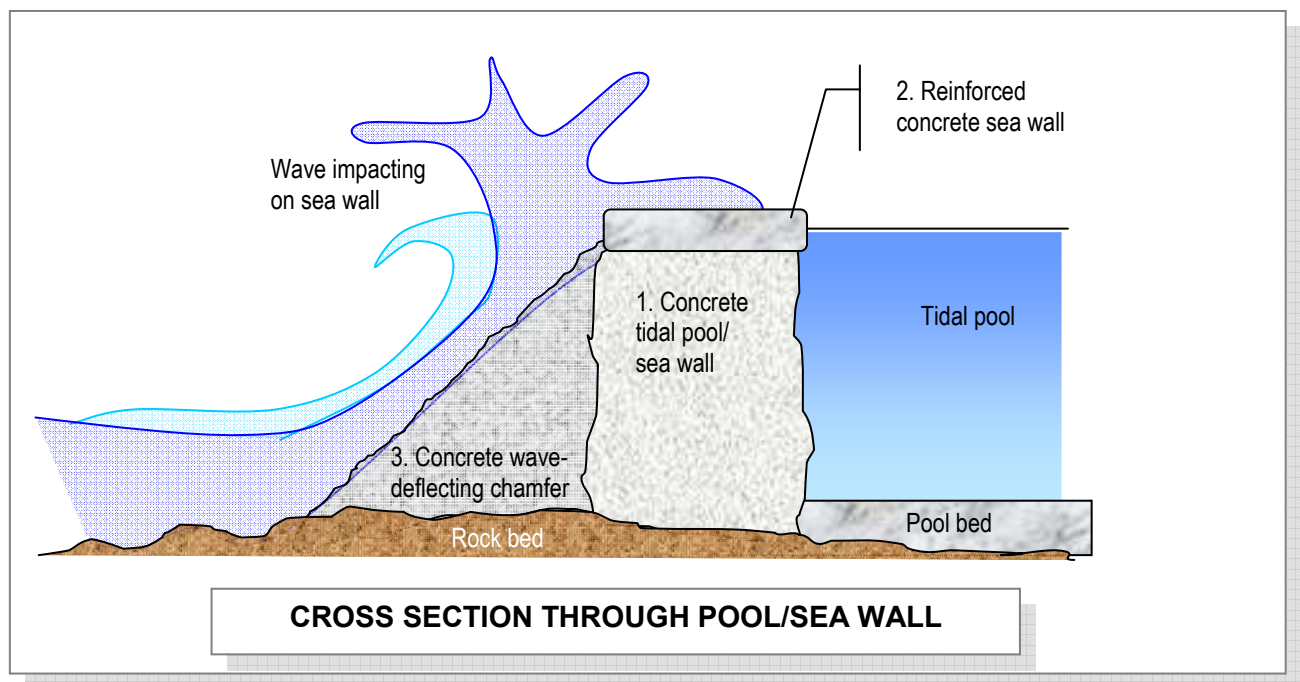
During the inspection of the site, three zones were identified to have major structural damage. All the damage could be related to severe ocean swells and wave impact on the structures. The three structures are detailed below.

1. SEA WALL-SOUTH WESTERN CORNER ZONE

Sea Wall Construction

The pool construction is produced from observation on site. The sea wall is founded on a rock bed which forms a supporting substrate.

The sea wall appears to have three elements to its construction:



Sea Wall Components

1. A concrete wall core.
2. A more recent reinforced concrete capping piece.
3. An added external concrete chamfer, forming part of the outside face of the sea wall, and is used to deflect and ameliorate the pounding impact of incoming waves.

Sea Wall Damage

A number of elements are of structural concern. Element 3 appears to have performed well over the years, except for damage in the south west sector, where easterly swells buffet the wall (remaining wall appears more sheltered behind the eastern Headland).

- Element 2: distress cracks in capping slab - western zone. (Minimal cracking elsewhere).
- Element 3: chamfer-section lost: ongoing damage likely. Loss of wave deflection, with direct impact on wall (1.). Ongoing prying away of adjacent chamfer sections by waves.
- Element 1 (being buttressed by element 2 and 3) will be damaged in the longer term.

Repairs to the wall, being in the tidal zone, will be done under difficult construction conditions.



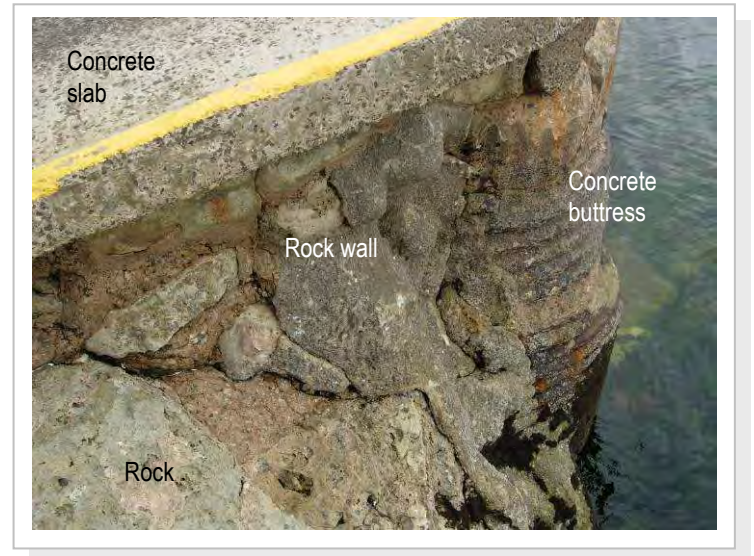
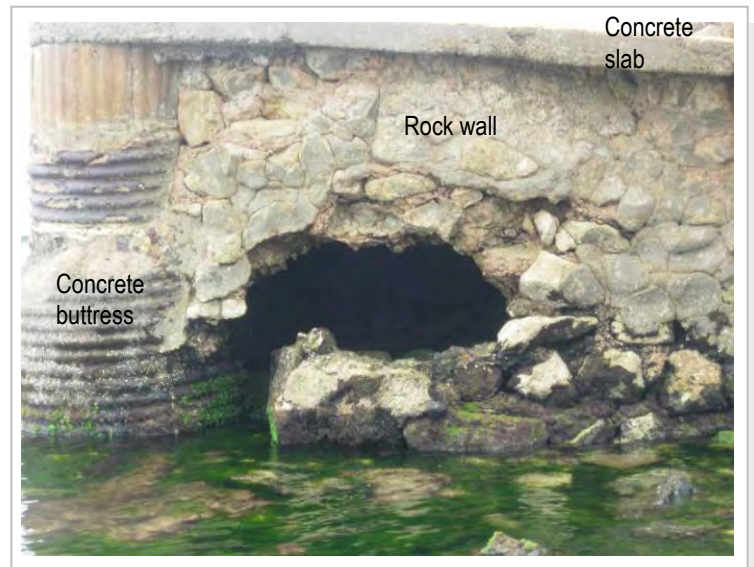
2. WESTERN BUTTRESS

This is the western most structure and acts as a walkway (with diving board being used in the past).

It consists of three main elements:

- *Circular buttress structure:* constructed of concrete this appears robust and intact.
- *Connecting slab walkway.* This provides lateral stability. Whether it can span across the gap without support from below is unknown.
- *Infill rock walls,* on both sides of connecting slab, appear to support the walkway slab. It appears unlikely that the void between the walls was filled in the past. The void appears to be empty at present.

A large hole currently breaches the landward wall, which is the larger. The smaller seaward wall appears fragile with cracked grout around rocks. Concern is for the "piston" impact of waves: walls segments have been lost and sections are fragmenting. Contained fill, if ever present, is now lost.



Here too, the sea conditions hinder construction which under controlled circumstances could be considered standard.

3. CONNECTING WALKWAY AND RETAINING WALL.

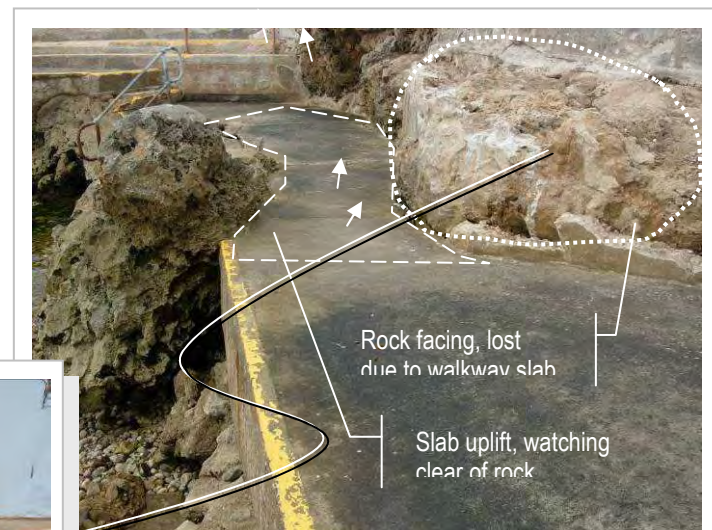
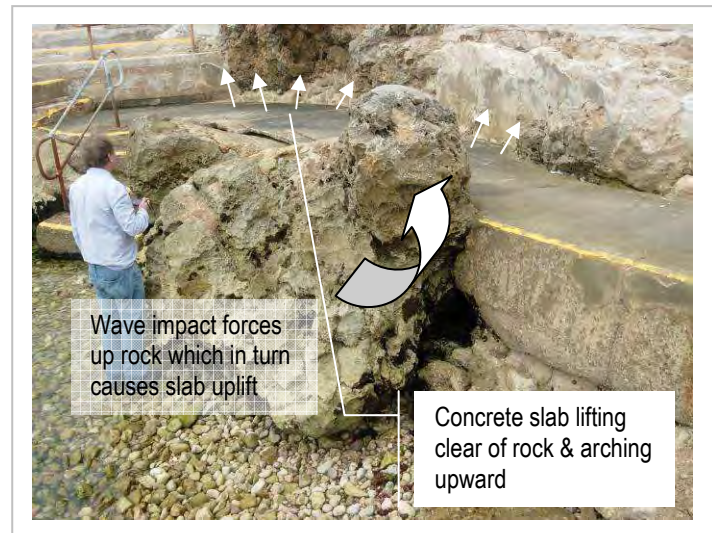
The concrete walkway connecting the main pool area to the Western buttress section is founded on natural rock. The walkway section is lifting clear of the rock substrate on which it was poured. The slab is arching a considerable distance.

The arching uplift appears to have damaged the retaining wall (along its inland edge) sufficiently that the wall has been removed.

The only plausible cause for this damage is the impact force created by waves breaking upward within the recessed zone formed by the buttress section. The massive boulder supporting the outside of the walkway, is clearly loose and moves with the impact of the waves, transferring uplift forces into the slab.

The damage to the rock face appears to have little impact on the facility of the walkway aside from the visual, but under current conditions further damage will be sustained.

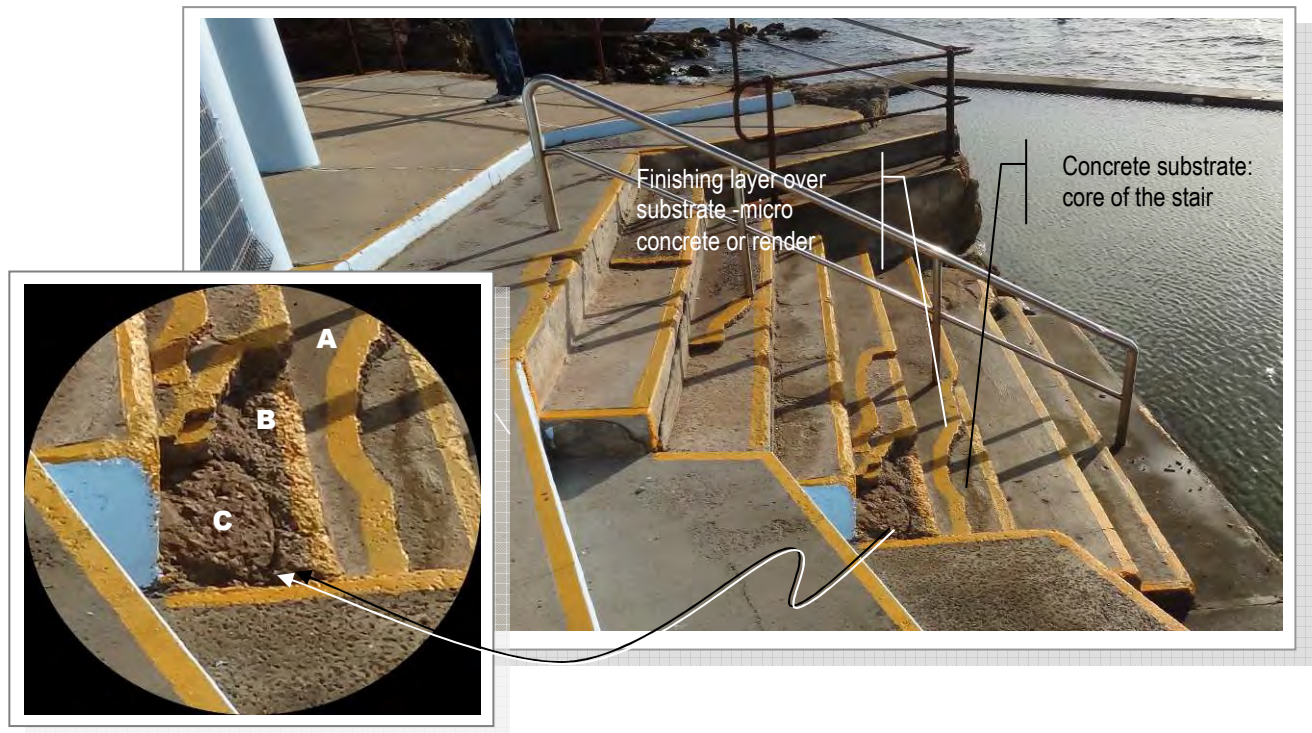
The repair/replacement of the floor slab would be only moderately affected by the tidal conditions.



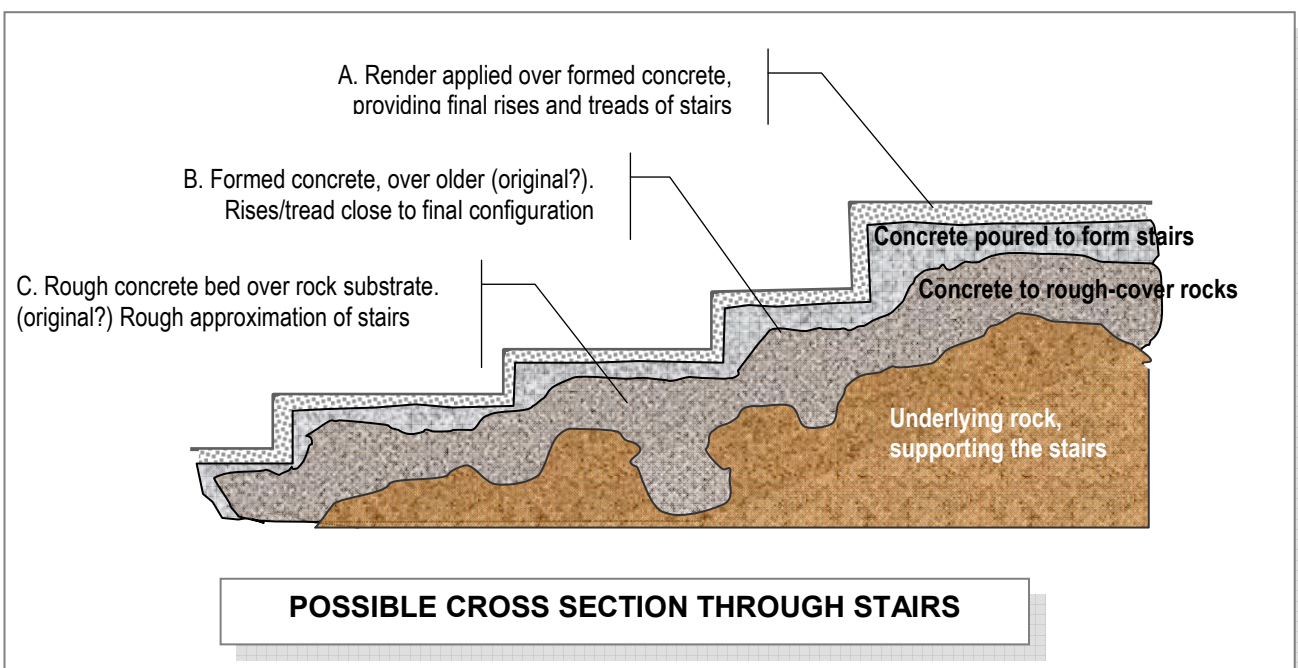
Minor Defects

The tidal pool structures has many defects which are of a more minor nature. Most of these involve the surfacing of the concrete stairs, walkways and benched terraces.

Two Main Stairs



The stairs have uneven treads and rises. The construction of the stair is related to the underlying rock which supports it, and construction is shown below:



CONCLUSIONS

The tidal pool and shoreline pavilion are historic structures, layered in substrates which have been constructed over decades. Without destructive probing to confirm, substrate construction is based on observation and inference.

The overall performance of this large structure, exposed to severe conditions is considered remarkable. With its age, defects are inevitable and much remediation falls under routine maintenance. Aspects considered routine maintenance is not covered in this report.

Three major damage aspects exist: two of these require prompt attention. Both are affected by the tidal zone and will represent difficult construction (see recommendations).

Of the more minor defects, the two stairs at each end of the pool require immediate attention, because of constant foot traffic.

A further two measures fall outside the scope of this report (mentioned for completeness). Pursuit of these measures will involve professionals in other disciplines.

- A protective breakwater against the battering impact of passing swells
- Adding a supplementary and complying structure to the current stairs

Supplementary Stair Structures

The pool was constructed in an era when improvisation was acceptable, and this now has an heritage overlay. Currently two main stairs down to the poolside consist of steps with uneven treads and rises. Careful negotiation is required when using them.

Upgrading the stairs, while maintaining a heritage perspective may be possible. A new stair structure with complying treads/rises/handrail may be installed:

- Over one half of the current stair width.
- Either one stair or both.

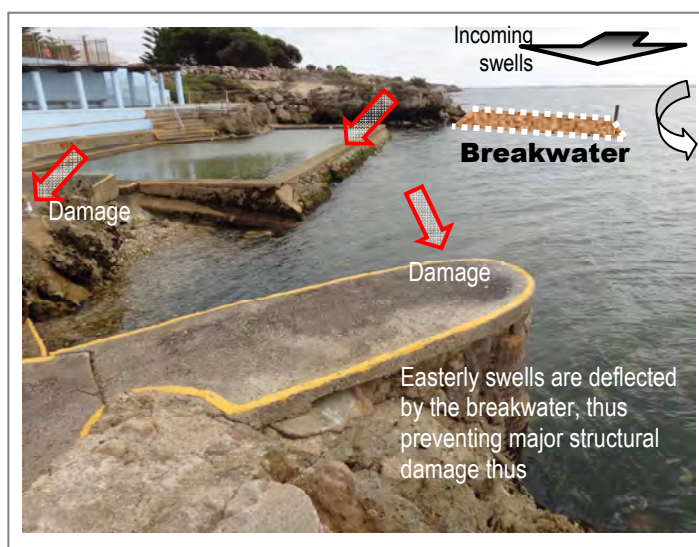
Durable materials such as plastic treads may be incorporated to counter the marine conditions. New stairs would make the ascent/descent to the pool more amenable to the less able.

Breakwater to Mitigate Wave Damage

Local knowledge based on decades of experience is adamant that the easterly swells approaching the coast is responsible for most wave impact damage in the past.

The local proposal for protecting against future damage the pool appears to have considerable merit:

Namely that a breakwater be installed from the coastline to the first shock net post in the sea. If successful this measure will safeguard this asset.



RECOMMENDATIONS

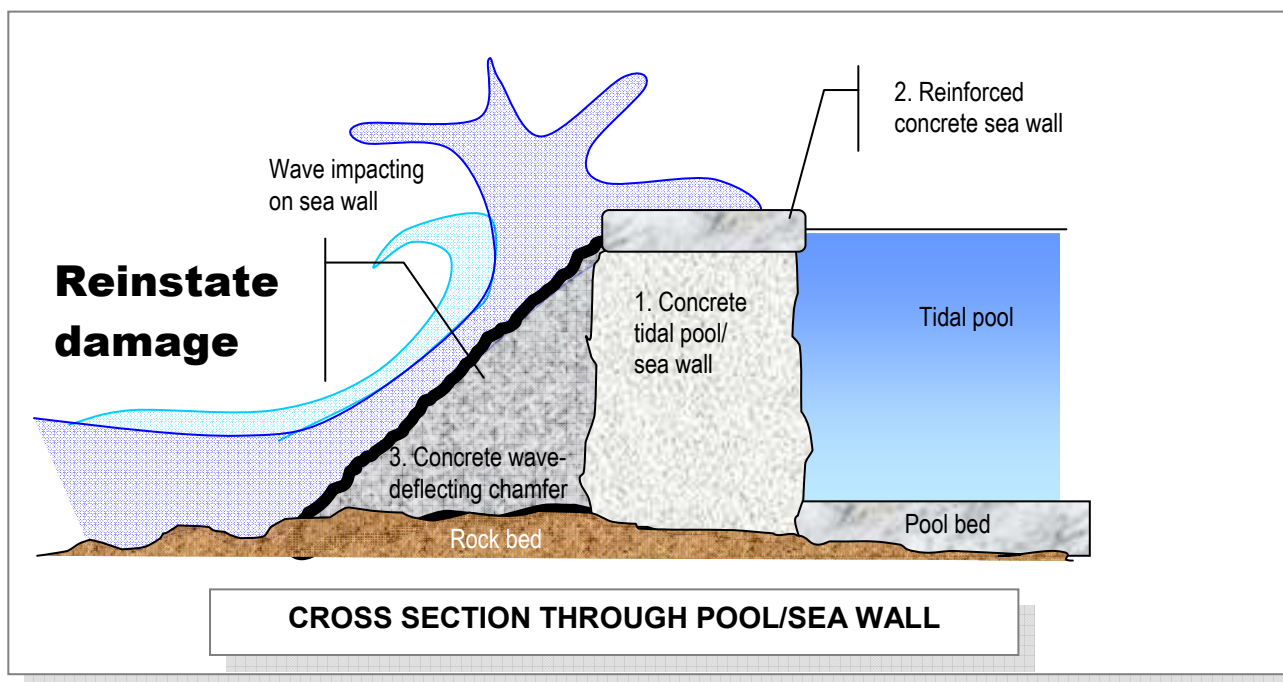
The tidal pool and adjacent structures consist of many elements, most of these concrete. Major damage occurs in three zones and some more minor damage is present elsewhere. Items which are considered routine, have been excluded from this report. The following recommendations made:

Major Damage

1. Tidal Pool Sea Wall

In the zone of the South-Western corner and adjacent, the external chamfer (added to the wall to reduce wave impact, is either cracked or missing.

- Remove all loose concrete and square up ends.
- Install epoxied-in dowel bars to existing where old concrete will meet new.
- Provide a light steel reinforcing mesh to be set in the external face.
- Reinstate concrete to continue the rest of the wall.
- Reinstatement might be with rapid-setting concrete, high aluminium concrete (specialist, difficult) or by spray-concrete.
- Specialist contractors are essential. Construction must account for limited tidal access and incoming tide.



2. Western Buttress: Infill Rock Walls

The western-buttress walkway, protruding from the coastline has a major and minor rock wall that is an infill under the upper concrete walkway.

- Reinstate the rock wall: considered a specialist but routine activity.
- Specialist contractor are essential. Construction must account for limited tidal access and incoming tide.

3. Western Walkway: Buckling Upward

The western, lowest walkway (reinforced concrete) is buckling upward from wave impact on a large, loose and supporting boulder. The rock wall (covering bedrock) above has disintegrated due to this movement.

- No action required. Monitor behaviour after storms. Monitor topside cracking.
- Demolish and replace when required.

More Minor Damage

4. Two Stairs: Finishing-Render Loss

Stairs are of concern. The render over concrete substrate (which finishes the rises and treads) have fractured and been lost in places. Without consideration for code compliance, stairs should be returned to their original intention (treads and rises

- On vertical faces, square cut limits of damage. Reinststate with render to finishing line, using a primer and bond such as Ray Bond.
- On horizontal services, which are thin, use a similar approach to above.
- On horizontal services, which are thicker, say more than 30 mm, use a super flow micro concrete such as Fosroc LA.
- Finish levels and edges as required.
- Specialist render contractor important.

5. Cracking: walk surfaces:

Excessive cracking, or cracking with frayed edges, can be reinstated by routing out the crack with an angle grinder and flushing over with an epoxy paste such as Sikadur 31. Cracks in topping slab of sea wall should be sealed

6. Roughness / Exposed Aggregate

Where surfaces are excessively rough or with heavy aggregate exposure, these can be flushed up to provide a smoother surface. This will require the services of a specialist flooring contractor.

7. Sundry Steps And Benched Tiers

All steps and step treads should be checked for edging and loss of tread, and rectified.

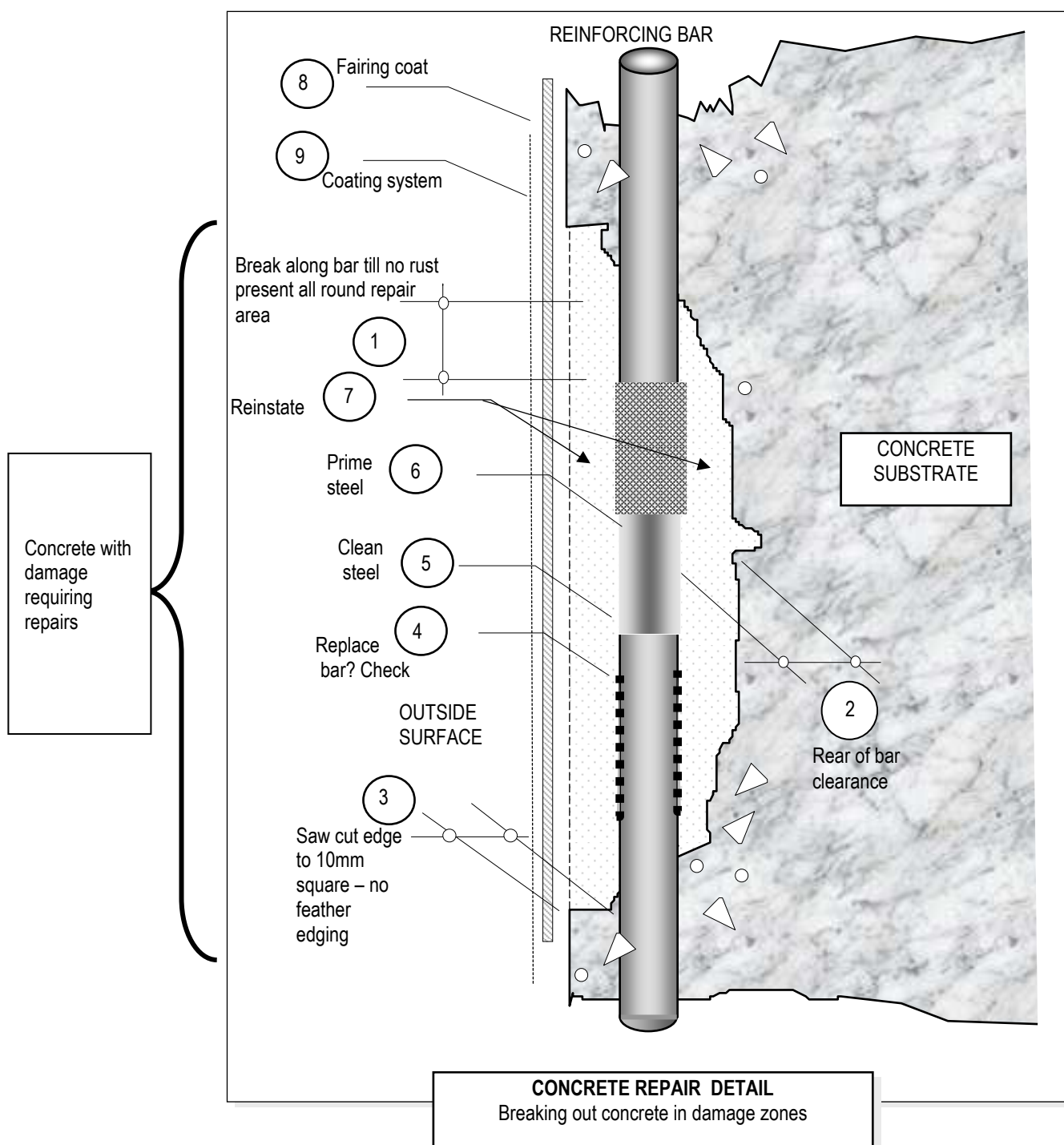
8. "Concrete Cancer": Rust Staining on Concrete

Rust staining on concrete occurs mostly along the bottom benched terrace, where rust stains are seeping through the concrete just below the top edge. Exposing steel for repair would be a major construction exercise, and its efficacy is questionable.

- Monitor concrete. Consider further action if the following happens:
 - Long horizontal cracks develop in the region of the Rust staining.
 - If delamination occurs. This will likely be visible, and can be tested with a hammer for a hollow sound.
 - Once concrete is being forced off the substrate, presenting a risk, breakout and repair can be undertaken in accordance with attached methodology.
 - A penetrant rust inhibitor such as Ferroguard may be used in vulnerable zones, as a measure to attempt to control damage.

"Concrete cancer"

REPAIR METHODOLOGY



KEY TO DETAIL

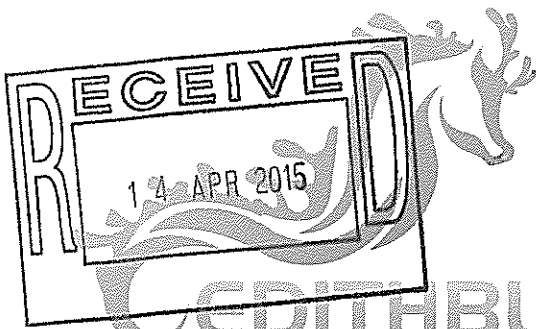
1. BREAK OUT CONCRETE ALONG THE BAR UNTIL 50 MM OF RUST FREE BAR IS EXPOSED.
2. BREAK BACK 20 MM BEHIND BARS FOR SANDBLAST/PRIMER CLEARANCE SLEEVE.
3. SAW CUT EDGE 10MM PERPENDICULAR TO FACE AROUND REPAIR AREA.
4. ASSESS LOSS OF BAR METAL FOR REPLACEMENT. REPLACE BAR LESS THAN 70% ORIGINAL.
5. SANDBLAST/GRIND/WIREBRUSH BARS TO ACHIEVE CLASS SA 2
6. PRIME (2 COATS) STRAIGHT AFTER CLEANING WITH FOSROC NITOPRIME ZINC-RICH EPOXY.
7. REINSTATE WITH A SUPERFLOW MICRO CONCRETE ABC SURESPRAY OR POLYMER MODIFIED SHRINKAGE COMPENSATED CEMENTIOUS MORTAR FOSROC RENDEROC HB
8. FAIRING COAT WITH RENDEROC FC AS REQUIRED
9. COATING SYSTEM – IF SPECIFIED.

Appendix:

Short History of Edithburgh Tidal Pool,

Meredith Clifford for Edithburgh Museum Inc, November 2008

Separate Attachment



Item Number
2522-2015-2
GDS Number
14.55.3-1
Distribution
Copy to CEO EA

**EDITHBURGH PROGRESS
ASSOCIATION INC**

**PO Box 62
EDITHBURGH SA 5583**

edithburgh.progress@internode.on.net

12th April 2015

Yorke Peninsula Council
PO Box 88
MINLATON SA 5575

Attention : Andrew Cameron & Stephen Goldsworthy

Dear Andrew and Stephen,

Edithburgh Tidal Pool

The Members of Edithburgh Progress Association would like to work with Council on forming a strategy / plan for the upgrade and maintenance of the Edithburgh Tidal Pool.

The Progress Association acknowledge that the Tidal Pool is such a unique and vital facility to the township of Edithburgh. We have shown our support in contributing monies towards the Engineers report Council obtained last year and have allocated \$10,000 in our budget each year to go towards improving and maintaining this facility.

We understand that major works in the near future will be necessary and would like to have Progress representatives work with Council representatives to form a plan on how this may be able to be achieved and apply for grant funding, if and when, they become available.

Can you please liaise with the Progress Finance Officer, Joanne Forbes on 0407 017 240 or via email at forbes07@internode.on.net regarding the possibility of working together on maintaining this facility.

Yours faithfully,

Joanne Forbes
on behalf of Edithburgh Progress Association Inc

DIRECTOR DEVELOPMENT SERVICES

DA/ITEM 6.4

1. DEVELOPMENT PLAN AMENDMENT - BALGOWAN

(File Ref: 9.24.1.1)

INTRODUCTION

This report is to seek endorsement from Council for a Statement of Intent to be undertaken which forms the basis for a Development Plan Amendment (DPA) to rezone land at Balgowan.

RECOMMENDATION

1. That the draft Statement of Intent be received.
2. That Council endorses the Statement of Intent and authorises the Chief Executive Officer to submit the Statement of Intent to the Minister for approval.

COMMENT

A Statement of Intent (SOI) is the formal agreement between Council and the Minister for Planning regarding the matters to be considered and the processes to be undertaken when changing a Development Plan via a DPA.

The DPA cannot proceed without the Minister's approval of the SOI.

The SOI:

- describes why the Development Plan Amendment (DPA) is needed and what is being proposed;
- confirms the relevant Planning Strategy policies that will be addressed through the DPA;
- identifies the council-wide policies in the Development Plan and related policies that will be considered through the DPA;
- outlines the nature of the investigations and who it intends to consult on the DPA;
- outlines the DPA's proposed consultation process and timetable;
- gives assurance that the documentation standards in the DPA will be produced in accordance with the relevant guides produced by DPTI.

As outlined in the SOI, the DPA is proposing to review two parcels of land to the immediate south of the existing Balgowan Settlement for the purposes of accommodating an extension of the existing Settlement zone

The affected land is presently zoned Caravan and Tourist Park.

The proposed DPA provides the opportunity to review the appropriateness of the current zoning of the land in relation to the future expansion of the settlement, particularly as the subject land has been zoned for tourist accommodation purposes for some 15 years and there has been no intention by either Council or an independent operator to develop the land.

Balgowan accommodates an existing small Community Wastewater Management System (CWMS) which services the freehold shack sites located along the Esplanade. The DPA will investigate whether there is an opportunity for the CWMS to be expanded to allow additional connections including servicing the affected land.

The two parcels of land under review do contain stands of Native Vegetation and thus any development on the land will be contingent on Native Vegetation clearance approval. A vegetation assessment will occur as part of the DPA, however, as illustrated in the SOI, the land has been extensively cleared in the past and the majority of the vegetation currently on the land is relatively recent re-growth.

The expected allotment yield as a consequence of the proposed DPA is not expected to be excessive, ranging from 20 to 30 allotments depending on CWMS connection availability and extent of Native Vegetation clearance approval.

The SOI proposes that the DPA proceed in accordance with consultation Process B2. This process requires the DPA to be released for concurrent agency and public consultation for an 8 week period, during which time members of the public may lodge written submissions.

It is intended that consultation of the DPA will include;

- sending copies of the DPA to nominated Government Agencies and Organisations,
- a notice in the Government Gazette,
- a notice in the Yorke Peninsula Country Times,
- a press release provided to the Country Times.

After the consultation period has ended a public meeting will be held (if required) at which any interest person may appear to make further representations on the proposed amendment.

At the conclusion of the consultation period, the Council will be provided with copies of all the submissions, a summary of them together with a recommendation as how the various submissions could or should be addressed.

If the Council resolves to approve the DPA (subject to any amendments that might arise as a result of the consultation process), the DPA is amended accordingly and the relevant documents are forwarded to the Department for approval by the Minister.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Development Act, 1993

Strategic Plan

Key Theme:	Sustainable Communities
	2. Progressive & Sustainable Development
Strategic Goal:	1.1 Provide an effective sustainable Development Plan

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Consistent with 2014/2015 Budget.

Yorke Peninsula Council Development Plan

Balgowan Settlement DPA

by the

Yorke Peninsula Council

March 2015

Pursuant to section 25 (1) of the *Development Act 1993* this Statement of Intent forms the agreed basis for the preparation of the proposed Development Plan Amendment.

**Andrew Cameron
CHIEF EXECUTIVE OFFICER**

Date:

**John Rau
MINISTER FOR PLANNING**

Date:

Table of Contents

1. Introduction	1
1.1 Statement of Intent	1
1.2 Chief Executive Statement	1
1.2.1 Council Contact Person	1
2. Scope of the Proposed DPA	2
2.1 Need for the Amendment	2
2.1.1 Rationale	2
2.1.2 Affected Area	3
2.1.3 Potential Issues	4
3. Strategic and Policy Considerations	5
3.1 The Planning Strategy	5
3.2 Council Policies	7
3.2.1 Council's Strategic Directions (Section 30) Report	7
3.2.2 Infrastructure Planning	8
3.2.3 Other Policies or Local Issues	8
3.3 Minister's Policies	9
3.3.1 Planning Policy Library	9
3.3.2 Existing Ministerial Policies (Section 25(5), 26 and Section 29)	9
3.3.3 Ministerial DPAs	9
4. Investigations and Consultation	9
4.1 Investigations	9
4.1.1 Investigations Previously Undertaken	9
4.1.2 Investigations Initiated to Inform this DPA	9
4.2 Consultation	10
5. Proposed DPA Process	11
5.1 DPA Process	11
5.2 Interim Operation	11
6. Professional Advice and Document Production	12
6.1 Professional Advice	12
6.2 Document Production	12

6.3 Mapping.....	12
-------------------------	-----------

7. Proposed DPA Timetable	13
----------------------------------	-----------

Process B2 (consultation approval not required) Timetable	13
--	-----------

1. Introduction

1.1 Statement of Intent

Pursuant to section 25(1) of the Development Act 1993 (the Act) the Yorke Peninsula Council (the Council) has reached agreement with the Minister on this Statement of Intent (SOI) prepared by the Council in accordance with the Development Regulations 2008 (the Regulations).

The SOI details the scope, relevant strategic / policy considerations, nature of investigations to be carried out, the consultation process and timeframes to be followed in preparing the DPA.

1.2 Chief Executive Statement

The Chief Executive Officer of the Council confirms the following:

- The proposed DPA will assist in implementing the Planning Strategy.
- The proposed DPA has been endorsed by Council.
- All procedures, documentation and mapping will accord with relevant statutory requirements of the Act and Regulations.
- Sufficient Council resources will be devoted to completing the DPA within the agreed timeframe. Council acknowledges that the Minister can lapse the DPA if key timeframes are not met by Council pursuant to section 25(19) of the Act.
- Council may use the outcome of investigations and other information produced by external sources which will be reviewed by a qualified, independent professional advisor (pursuant to section 25(4) of the Act).

1.2.1 Council Contact Person

The key Council contact person who will be responsible for managing the DPA process and who will receive all official documents relating to the DPA is:

- Mr. Roger Brooks, Director Development Services
Ph (08) 8852 0200
Roger.Brooks@yorke.sa.gov.au

2. Scope of the Proposed DPA

2.1 Need for the Amendment

2.1.1 Rationale

The DPA is proposing to review two parcels of land to the immediate south of the existing Balgowan Settlement, for the purpose of accommodating an extension of the existing Settlement zone.

The affected land is presently vacant and zoned Caravan and Tourist Park.

The subject land has been earmarked for development for a considerable period which is evidenced by the historical zoning of the site. Prior to the amalgamation of the four District Councils the land was zoned Holiday Settlement (Balgowan) (Central Yorke DC). After the amalgamation in 2001, the land was zoned Tourist Accommodation and has since been converted to the current zoning as part of the BDP DPA.

It was originally envisaged that the land would be suitable for a caravan and tourist park in order to provide tourist accommodation within the township, in recognition of its popularity as a coastal holiday destination. Also the zoning would allow the establishment of a formal camping ground to assist reduce issues associated with the car park adjacent main street (fronting the coast) and other areas along the coast being used for camping.

The proposed DPA provides the opportunity to review the appropriateness of the current zoning of the land in relation to the future expansion of the settlement, particularly as Council (being the landowner) has no intention of developing the land and has not received any approaches from independent operators to develop the land for tourist accommodation purposes.

It is noted that developing the land as a viable caravan park maybe restricted by the size of the affected land and current limited provision of services and infrastructure.

Similar to other coastal settlements on the peninsula demand for development in the town has been strong over the past decade. The latest expansion of Balgowan occurred in 2001 via a land division (Balgowan Rise) to the north of the town which created 57 allotments.

Whilst approximately 50% of the allotments are still vacant, as at the date of this Statement of Intent there were only 8 vacant allotments for sale within Balgowan Rise development and 2 vacant allotments for sale in the balance of the township.

In the last 24 month period, 5 dwellings and 18 vacant land parcels were sold which indicates demand for properties within the town remains strong. Currently there are eight dwellings for sale within the township.

Whilst there is a number of vacant land parcels within the settlement many are already held in private ownership which does not afford any development opportunities for the settlement.

The town accommodates an existing small Community Wastewater Management System (CWMS) which services the freehold shacks sites located along the Esplanade. This facility is currently managed by the shack owners. There may be an opportunity for the CWMS to be expanded to allow additional connections including servicing the affected land and if expanded; it is likely that the management of this system would be transferred to Council.

The affected land does contain stands of Native Vegetation and thus any development on the land will be contingent on Native Vegetation clearance approval. A vegetation assessment will occur as part of the DPA, however, historical aerial photos of the site show that the land has been extensively cleared in the past and the majority of the vegetation currently on the land is relatively recent re-growth, particularly within the eastern portion of the site (refer to Appendix A).

The expected allotment yield as a consequence of the proposed DPA is not expected to be excessive, ranging from 20 to 30 allotments depending on CWMS connection availability and extent of Native Vegetation clearance approval.

The proposed DPA would result in the small scale expansion of the Settlement zone within the existing township boundary which would allow for some localised development opportunities whilst maintaining the modest sized settlement. The rezoning would provide a medium to long term land supply for Balgowan, which is one of the coastal settlements specifically identified to accommodate future development within the Planning Strategy.

2.1.2 Affected Area

The area affected by the proposed DPA comprises allotments 503 and 504 in DP 40742, contained within Certificate of Title 5259 Folio 719.

The subject land is located adjacent to the south of the existing Settlement zone and is located within the Caravan and Tourist Park zone.

The affected land comprises an area of some 3.7 hectares and presents frontages of 18.21 metres to South Terrace to the north and 145.02 metres to unmade road (extension of High Street) to the east.

The land is gently undulating and contains low lying coastal Native Vegetation. Coverage of the vegetation ranges from sparse within the eastern portion of the site to dense along the western boundary.

The land is adjoined by the Settlement zone to the north, Coastal Conservation zone to the west and south and Primary Production zone to the east.

The affected land is more particularly identified on the maps below.



Figure 1: Subject Land
Source: SA Council Maps

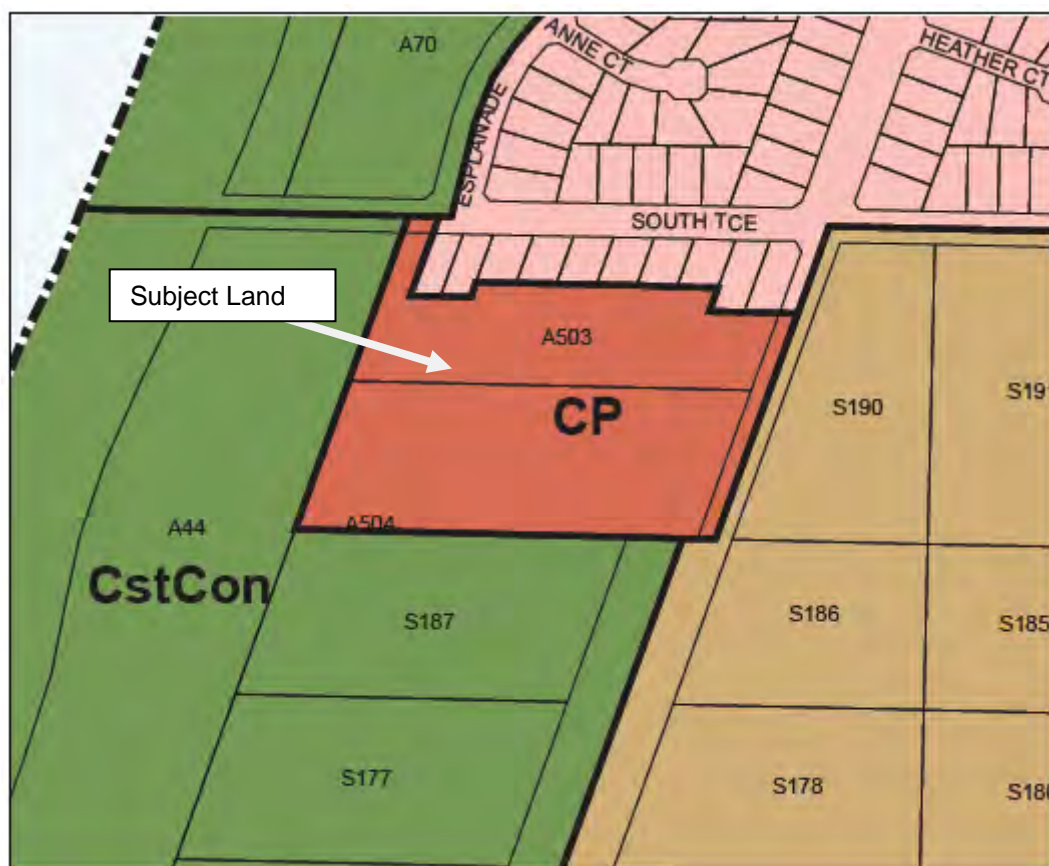


Figure 2: Subject Land
Source: Map YoP/39 of the Yorke Peninsula Council Development Plan

2.1.3 Potential Issues

Potential issues associated with the subject land include:

- Infrastructure provision;
- Native vegetation;
- Effluent disposal; and
- Rural/Coastal interface.

3. Strategic and Policy Considerations

3.1 The Planning Strategy

The DPA will support the relevant volume of the Planning Strategy (or draft Strategy) by implementing the following targets:

Policy	How the target will be implemented:
Yorke Peninsula Regional Land Use Framework	
<p>Objective 1: Recognise and Protect the Region's Environmental Assets</p> <p>1.4- Establish Coastal Zones and manage development to:</p> <ul style="list-style-type: none"> Minimise the impact of development and land uses, including cumulative impacts, on natural processes and systems Limit development in areas of natural coasts of high conservation or landscape value unless the proposal has a neutral or beneficial effect Prevent disturbance of natural coastal habitats and native vegetation Provide buffer areas of sufficient width to separate new development from the foreshore and sensitive coastal features, accommodation long term coastal processes (i.e. that may result in the movement of the coastline). <p>1.6- locate and design development to prevent further loss, degradation and fragmentation of native vegetation, on public and private land, including within townships.</p> <p>1.9- Preserve areas of high landscape and amenity value and areas forming an attractive background or entrance to towns or tourist developments, and along the coast.</p>	<p>It is noted the DPA will rezone land currently occupied by coastal Native Vegetation. However, any expansion of Balgowan is limited in the sense that it is surrounded by a coastal reserve and arable Primary Production land. The proposed area is the most logical expansion to the town as the land is already zoned for urban purposes and thus there will be no amendments to the existing boundaries of the Coastal Conservation Zone or loss of farming land.</p> <p>In addition, as consequence of previous clearance activities, together with the land's position adjacent the township and in between broadacre farming land and the coastal reserve, the vegetation on the subject land is likely to degraded, particularly compared to the vegetation on the land to the west and south. Whilst any vegetation clearance on the subject land will be subject to the relevant approvals, the DPA will not fragment existing stands of high quality vegetation found within the adjoining Coastal Conservation zone.</p> <p>The future residential development on the land will maintain an extensive setback from the coast, similar to the existing development within the settlement to the immediate north and will be screened by the existing vegetated sand dunes to the west. As a result views from the coast will not be adversely impacted.</p>
<p>Objective 4: Effectively manage waste, wastewater and stormwater</p> <p>4.3 Plan for effective wastewater disposal through the mains sewer and Community Waste Management Systems and maximise re-use opportunities</p>	<p>A CWMS currently services a limited number of properties within the township. The DPA will investigate the effectiveness of the system, and if augmentation works are possible to service the future development on the subject land in addition to existing properties within the settlement.</p>
<p>Objective 9: Retain and strengthen the economic potential of high quality agricultural land</p>	<p>Primary production is the basis of the economic activity in this part of the Yorke Peninsula region and the protection of existing operations is paramount.</p>

Policy	How the target will be implemented:
<p>9.1 Prevent loss of productive agricultural land to other uses and through potential conflict with incompatible uses by:</p> <ul style="list-style-type: none"> • focusing housing (including rural living) and industrial development within townships and industrial estates, unless directly related to primary industry • preventing fragmentation of agricultural land • managing interfaces with residential areas 	<p>The DPA proposes to rezone existing Caravan and Tourist Park land to facilitate the extension of the settlement. It will not encroach on the surrounding, productive agricultural land.</p>
<p>Objective 17: Reinforce the Role, Functionality and Vibrancy of Towns and Settlements</p> <p>17.9 Limit expansion of towns on the western coast of the peninsula, south of Port Hughes, to provide housing and nature-based/low-key tourist experiences – focussing development in existing townships of Point Turton, Corny Point, marion Bay, Balgowan, Port Victoria, Port Rickaby and Hardwicke Bay.</p>	<p>The proposed zoning will provide a logical expansion to the town of Balgowan, as sought in this principle.</p>
<p>Objective 18: Strategically plan and Manage Township Growth, with Master Planning for Coastal Areas a Priority</p> <p>18.1 focus development in existing towns based on role and function</p> <p>18.2 base expansions of towns on clear and structured master planning that:</p> <ul style="list-style-type: none"> • supports the role, function and desired character of the town; • ensures new areas are continuous with and form compact extensions of existing built up areas; • prevents linear development along the coast and arterial roads; • does not encroach upon areas of importance to economic development; • supports equitable access to health, community and education services and facilities, including future needs of the community taking into account projected demographic changes; • supports cost-effective provision of infrastructure and services (e.g. health, education), including avoidance of unnecessary expansion or duplication; • of existing regional infrastructure and services; • supports the provision of passenger/public transport within and between towns; 	<p>Balgowan is identified as one of the coastal settlements on the western side of the peninsula that should be the focus of future development (18.6).</p> <p>The proposed DPA would result in the compact extension of the settlement which will use underutilised land within the existing urban boundary.</p> <p>The close proximity of the subject land with the existing settlement means that the augmentation of infrastructure remains cost-effective.</p>

Policy	How the target will be implemented:
<ul style="list-style-type: none"> in coastal settlements, retains public access to the coast, promotes strong linkages with the coast; protects places of heritage and cultural value, minimises adverse environmental and aesthetic impacts, and prevents exposure of people and property to risk of hazards; promotes development on existing vacant land and surplus government land prior to providing further broadacre/greenfield sites. <p>18.6 Discourage significant development along the western coast (south of Port Hughes) and foot of the peninsula, and focus future development in this area within the townships of Point Turton, Corny Point and Marion Bay, Balgowan, Port Victoria, Hardwicke Bay and Port Rickaby</p>	
<p>Objective 20: Provide residential land to enable a supply of diverse, affordable and sustainable housing to meet the needs of current and future residents and visitors</p> <p>20.1 Focus housing within townships, including 'rural living' (large residential allotments), to prevent encroachment on sensitive environments, agriculture, mining and industrial land, exposure to risks (e.g. flooding, bushfire, pollution) and to best utilise strategic infrastructure</p>	<p>As discussed, the proposal consists of a compact expansion of the existing Settlement zone that will provide more housing opportunities within the existing township boundary and thus prevents the loss of farming and coastal zoned land.</p>

3.2 Council Policies

3.2.1 Council's Strategic Directions (Section 30) Report

Recommendations from Council's Strategic Directions (Section 30) Report supporting the proposed DPA are as follows:

- This proposed DPA was not one of the recommendations contained within Council's most recent Section 30 Review.
- The affected land has long been in Council possession earmarked for other purposes. Those purposes have not eventuated, and now Council is seeking to review the zoning of the land. The DPA is quite minor with limited effects and can be done separately to the Section 30 review which focuses on much larger issues affecting the Peninsula.

3.2.2 Infrastructure Planning

The proposed amendment will be consistent with current infrastructure planning (both social and physical) identified in council's strategic directions report, by the Minister or by a relevant government agency.

In particular, this DPA will support the following infrastructure projects:

- Other than the potential expansion of the existing CWMS within the township, there are no Infrastructure projects or implications related to this DPA.

3.2.3 Other Policies or Local Issues

The policies of this DPA will be consistent with the policies in:

- The Council-wide section of the Development Plan

Council's Current DPAs

There are currently no other Council DPA's affected by the proposed amendment.

- The Development Plans of adjoining areas

District Council of the Copper Coast
District Council of Barunga West
Wakefield Regional Council

- Schedule 4 of the Regulations

This DPA is located in an area where Schedule 4 does not apply. Therefore the Minister will not be required to amend the existing determined areas for the purposes of Schedule 4—Complying development, clause 2 B—New dwellings.

3.3 Minister's Policies

3.3.1 Planning Policy Library

Council does not anticipate that the DPA will involve the introduction of local additions or variation to the Planning Policy Library, however, should the investigations identify that this form of policy amendment is necessary - justification will be provided in the DPA.

3.3.2 Existing Ministerial Policies (Section 25(5), 26 and Section 29)

No amendments to Ministerial Policies are proposed at this stage, however, any amendment will be justified in the DPA and Council confirms that the policies will only be changed in a way that ensures consistency with the Planning Strategy.

3.3.3 Ministerial DPAs

The policies of this DPA will be consistent with and not contradict the policies proposed in the following relevant Ministerial DPAs:

- There are no Ministerial DPAs affected by this DPA

4. Investigations and Consultation

4.1 Investigations

4.1.1 Investigations Previously Undertaken

Investigations previously undertaken (prior to the preparation of this SOI) that will inform this DPA include the following: N/A

4.1.2 Investigations Initiated to Inform this DPA

Additional investigations (including those arising from issues not addressed in the Planning Policy Modules) to inform this DPA will include the following:

- Undertake a demographic analysis of the region to identify trends, including population growth;
- Investigate residential land supply and demand within Balgowan and wider Council area;
- Provide scope for policy change and analyse the relative impact this would have on the functionality of existing zones and the surrounding council area;
- Undertake a desk top site history analysis to identify possible potentially contaminating activities on the land proposed for rezoning;
- Investigate stormwater management to ensure that appropriate infrastructure is available to manage stormwater resulting from any development on the land, including the adoption water sensitive design techniques as part of the future development of the land to improve stormwater quality outcomes and to reduce flows to predevelopment levels;
- Investigate potential interface issues between future residential development on the land proposed to be rezoned and the Primary Production zone to the east;
- Investigate the potential interface issues (including the type and size of buffer areas) with any future residential development to the existing sensitive coastal features that accommodate long term physical coastal processes and undertake direct consultation with DEWNR in this examination to inform the DPA;

- Investigate the proximity, availability and capacity of existing physical infrastructure, such as water supply and common wastewater management;
- Investigate the capacity of the existing road network to support projected demand from the future development of the land;
- Investigate the nature and significance of existing native vegetation within the affected land, including its relationship with vegetation on the adjacent land to the west and south.

4.2 Consultation

The following agencies, State Members of Parliament, interested parties, individuals and Councils will be consulted during the consultation stage of the DPA:

- Department of Planning, Transport and Infrastructure
- Environmental Protection Authority
- Department of Environment, Water and Natural Resources
- Country Fire Service
- Department of Premier and Cabinet – Aboriginal Affairs and Reconciliation Division
- Department for Health and Ageing
- District Council of the Copper Coast
- District Council of Barunga West
- Wakefield Regional Council
- Regional Development Australia Yorke and Mid North
- Northern and Yorke NRM Board
- SA Power Networks
- SA Water
- Mr. Steven Griffiths Member for Goyder
- Narrunga Nations Aboriginal Corporation

Consultation with the public will be undertaken in accordance with the requirements of the Act and Regulations. This will include:

- A notice in the Government Gazette.
- A notice in Yorke Peninsula Country Times.
- The scheduling of a Public Meeting at which any interest person may appear to make representations on the proposed amendment.

5. Proposed DPA Process

5.1 DPA Process

Council intends to **undertake the following DPA process** (check box):

☐ Process A

Agencies will be consulted on a draft version of the DPA for a period of 6 weeks. A copy of the DPA, and copies and a summary of agency submissions, will then be sent to the Minister for approval to release the DPA for public consultation.

☐ Process B1 (with consultation approval)

A copy of the DPA will be sent to the Minister for approval to release it for concurrent agency and public consultation (not more than 8 weeks for agency comment and not less than 8 weeks for public comment).

☒ Process B2 (consultation approval not required)

A copy of the DPA will be released for concurrent agency and public consultation (not more than 8 weeks for agency comment and not less than 8 weeks for public comment).

☐ Process C

A copy of the DPA will be released for concurrent agency and public consultation (not more than 4 weeks for agency comment and not less than 4 weeks for public comment). Landowners and occupiers identified in the SOI will receive direct notification of the DPA.

5.1.1 Rationale

Process B2 has been selected because this DPA is considered to be outside the scope of Process C. However, the resulting amendments are unlikely to be of a contentious nature that would require consultation with agencies and/or approval from the Minister prior to being released for consultation.

5.2 Interim Operation

Interim Operation is not being considered for this DPA.

6. Professional Advice and Document Production

6.1 Professional Advice

The professional advice required will be provided by:

- David Hutchison from Access Planning Pty Ltd

This person satisfies the professional advice requirements of the Act and Regulations and will provide advice to the council prior to the preparation of the DPA. This person is not considered to have a conflict of interest or perceived conflict of interest in the DPA.

6.2 Document Production

The DPA (including the structure, amendment instructions and mapping) will be prepared in accordance with the Technical Guide to Development Plan Amendments issued by the Department for Planning, Transport and Infrastructure (the Department) and any templates, except as mutually agreed.

To ensure certainty as to the correct version of the DPA, the DPA will contain a date in the footer (eg version 5 July 2007). The footer will be located on every page of the DPA, including the proposed amendments (including mapping).

The Chief Executive Officer of the council will ensure that the policies implement the Planning Strategy, all procedures have been completed within the statutory requirements, and that mapping is correct prior to issuing a certificate in accordance with the Act. If this is not the case, the council will take responsibility for the DPA until the matter has been resolved.

6.3 Mapping

Council will obtain electronic copies of all the affected maps and/or figures from the Department prior to the commencement of mapping amendments to ensure all mapping is amended based on current map bases.

Amendments to maps will be provided in the required format to the Planning Division of the Department. Mapping amendments for this DPA will be undertaken by:

- Peter Humphries from Crafers Copy Centre, Adelaide Hills Production Department.

7. Proposed DPA Timetable

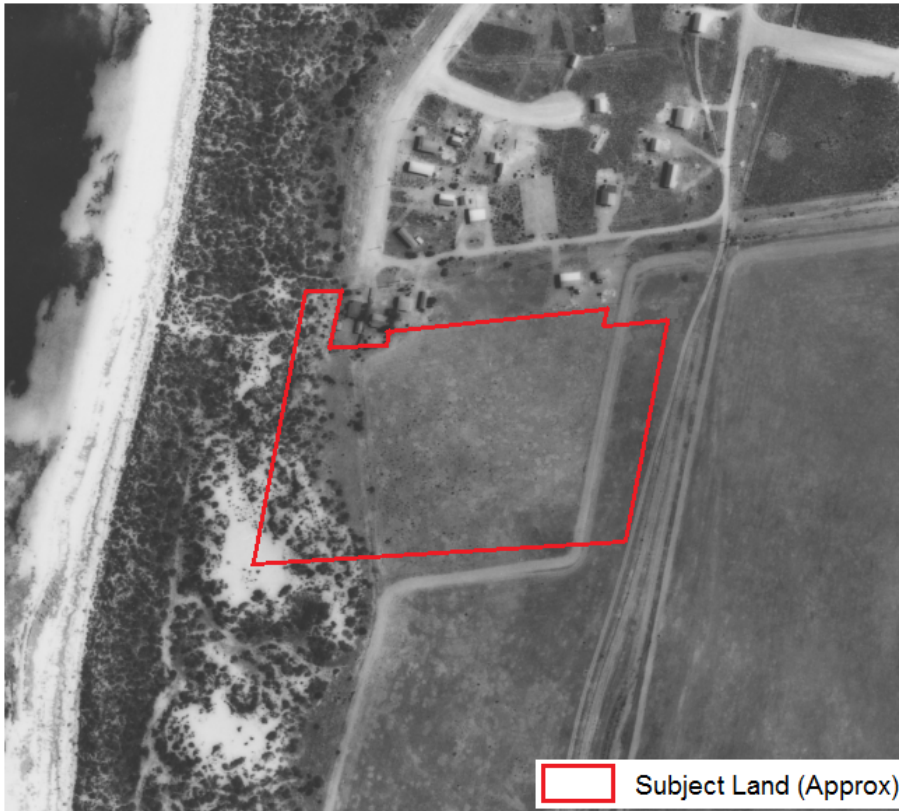
Process B2 (consultation approval not required) Timetable

The following timetable is proposed for this DPA based on the selected process. Council will take steps to update this timetable if it appears at any stage that Council will require an extension to complete a task.

Steps	Responsibility	Agreed Timeframe from Minister's Approval
Development Plan Amendment (DPA)		
Investigations conducted; DPA prepared	Council	8 weeks SOI agreement – DPA commences consultation
Agency and public consultation concludes	Council	8 weeks
Summary of Consultation and Proposed Amendment (SCPA)		
Public Meeting held; submissions summarised; DPA amended in accordance with Council's assessment of submissions; SCPA prepared and lodged with the Department	Council	8 weeks Public consultation closes – SCPA lodged with the Department
SCPA assessed and report on DPA prepared for Minister	Department	7 weeks
Minister considers report on DPA and makes decision	Minister	4 weeks
Approved amendment gazetted	Department	2 weeks

Following Ministerial approval of the proposed amendment, it is forwarded to the Environment, Resources and Development Committee of Parliament for review.

Appendix A
Historical Aerial Photos



Date of Photo: 28/1/1977



Date of Photo: 15/10/1996

DIRECTOR DEVELOPMENT SERVICES

DA/ITEM 6.4

2. LAND FOR THE PORT MOOROWIE COMMUNITY CLUB (File Ref: 9.24.1.1)

INTRODUCTION

Council at its meeting held 8th April 2015 moved the following:

Formal Motion

Cr Stock moved and Cr Hoyle seconded

*That the **question lie on the table** to enable consideration of the information that has been presented by the Friends of Port Moorowie during their presentation earlier in the meeting.*

The formal motion was **CARRIED**.

The above motion requires a resolution to be lifted from the table so that debate can be resumed at the 13th May 2015 meeting.

RECOMMENDATION

That the matter Land for the Port Moorowie Community Club [DA/DS/R3/2015 (08/4/2015)] is lifted from the table for discussion.

RECOMMENDATION A

That Council advise the Friends of Port Moorowie that it is not prepared to accept the care, control and management of Lot 10 Moorowie Tce, Port Moorowie (CR 5323/554).

Or

RECOMMENDATION B

That Council advise the Friends of Port Moorowie that it is prepared to accept the care, control and management of Lot 10 Moorowie Tce, Port Moorowie (CR 5323/554).

COMMENT

The Friends of Port Moorowie (FOPM) have requested that Council relinquish the care, control and management over Section 232, Hundred of Moorowie (Point Gilbert) and take on responsibility for the care, control and management of Lot 10 Moorowie Tce Port Moorowie, subject to the FOPM obtaining development approval for a proposed community centre on the site (Appendix 1).

The proposal suggests the inclusion of a 'sunset clause' which requires the site to revert to its former state should the FOPM not be able to maintain/sustain the Community Centre.

BACKGROUND

The Friends of Port Moorowie obtained Planning Consent in July 2013 for a 'Community and Sports Centre' to be erected on Section 232 Mozzie Flat Road, Port Moorowie. This approval is currently the subject of a third party appeal through the Environment, Resources and Development Court.

As an alternate option, the FOPM have sought out a different piece of land for this proposal which is more central to the built up area of Port Moorowie and which they consider may be more acceptable to the broader community. Initially the FOPM thought Lot 2 Moorowie Tce would be the ideal site for the development of the Community Centre and lodged a Development Application for this site. The application was dealt with as a Category 2 proposal and underwent the required public notification as required under the Development Act. Council received one representation against the proposal during the public notification period and a second representation after the closure of the public notification period.

The land which is proposed to be used for the development is Crown Land under the control of the Department of Environment, Water and Natural Resources. The Department will not lease the land to the FOPM however will permit Council to lease the land to the FOPM if Council takes responsibility for the care, control and management of the land.

A report presented to the March 2014 meeting of Council recommended that Council not take up the lease of Lot 2. This matter was not considered as the FOPM requested that the matter be removed from the agenda.

After meeting with Council staff to discuss options for moving forward with the application; at the suggestion of Council staff, the FOPM prepared a business plan (Appendix 2) to support their proposal. In consideration of the objections from neighbours in the locality, the FOPM also considered alternate sites and eventually came up with (Lot 10) 65 Moorowie Tce as the preferred site (Appendix 3).

As per Lot 2, Lot 10 is also under the control of the Department of Environment, Water and Natural Resources on behalf of the Crown, however, may relinquish such control if Council was to request to take over the care, control and management.

If Council has the care, control and management of the land it may then lease the site to another body for a use such as considered appropriate by Council e.g. to the Friends of Port Moorowie for the establishment of a Community Centre.

If the Council agrees to take-up the lease of Lot 10 Moorowie Tce, the FOPM will withdraw their application to establish the Community and Sports Club on Section 232 Hundred of Moorowie, thereby surrendering their consent and quashing the current appeal. The FOPM would then amend their development application for a Community Club from allotment 2 Moorowie Tce to allotment 10 Moorowie Tce.

If the amended application for the establishment of a Community Club on allotment 10 is granted development approval, the FOPM will seek Council to sub-lease this site to them. Consideration of the development application will be a matter for the Council Development Assessment Panel and the consideration of the sub-lease will be a matter for Council at a future date, should the development application be supported.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Section 192 of the Local Government Act 1999

Strategic Plan

Key Theme:

Community Engagement

1. Vitality and Connection

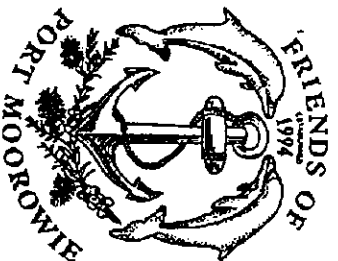
Strategic Goals:

1.1 Develop and facilitate ongoing partnerships and relationships with Progress Associations, Tidy Towns and other key community groups.

1.3 Encourage and support our community in artistic, cultural and creative pursuit

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Should the FOPM be wound up/cease to exist, the Community Centre would become the responsibility of Council, as Council will have the care, control and management of the land. Whilst a sunset clause requiring the site to be returned to its former state appears to be a reasonable method to avoid responsibility/risk, it may well be difficult to enforce on a body which has been dissolved.



Friends of Port Moorowie Inc

PO Box 189 Yorketown SA 5576

Email address: thefopm@gmail.com

202

14 January 2015

Mr Michael Cartwright
Development Services
Yorke Peninsula Council
MINLATON SA 5575

Dear Michael

RE: Community Centre – Proposed for Lot 2/10 Moorowie Terrace Port Moorowie

Thank you again for the opportunity to meet and speak with you on Thursday, 4 December. Our main purpose in meeting was to express our concerns regarding the lack of availability of suitable land for a Community Centre, Council's reluctance to take over the care and control of Lot 2 and the on-going ERD Court process.

During the meeting I had the opportunity to make some requests which you asked for in writing and also you requested a Business Plan. Since that time I wrote to you requesting that we look at a different parcel of land ie Lot 10 Moorowie Terrace and gave our reasons as to why we thought this would have less impact on the neighbours.

Important factors borne out of the discussion include:

1. That the ERD Court process needs to be brought to a conclusion. It has been a long and drawn out process to date mainly due to attempting to find a compromise with the appellants. Lot 2 Moorowie Terrace was suggested as a more suitable site than Section 232 Part, Hundred of Moorowie at Point Gilbert and in fact was originally supported by Council at the ERD Court Conference.

2. The alternative site – Lot 2 Moorowie Terrace is a better site in terms of central location, better access for the community and has much stronger planning support based on the Development Plan provisions. It does appear that Council has reservations concerning the attitude of an adjacent resident who lodged a representation during the Category 2 notification to which we responded. However, we are prepared to concede that Lot 2 (whilst a better site) could be exchanged for Lot 10 Moorowie Terrace (a smaller block) which also has a non-existent road on the western side and would result in less objections.

3. We are aware that neighbours to both Lot 2 and Lot 10 do not have any appeal rights to the ERD Court and because it is a Category 2 development it is based on merit. We submitted our Development Plans for Lot 2 Moorowie Terrace as requested by Council but then withdrew them from the DAP meeting due to late information we received that they were not likely to be passed.

4. We now seem to be in a dilemma – not being able to demonstrate that we have an ‘interest’ or ‘potential interest’ in either Lot 2 or Lot 10 and therefore not able to get a decision on the ‘planning merits’ of the current proposal for Lot 2.

203

5. Recent correspondence from the Minister for Sustainability, Environment & Conservation advises that Council must take the responsibility for ‘care and control’ of such land.

Therefore, to bring this matter to a conclusion, we suggest the following:

1. Council considers the potential lease of Lot 10 (previously Lot 2) to the Friends of Port Moorowie with a ‘sunset’ clause which requires the site revert to its former state should the Friends of Port Moorowie not be able to maintain/sustain the Community Centre.
2. That the Minister for Sustainability, Environment & Conservation be advised that Council is willing to relinquish the ‘care and control’ of Section 232 Part, Hundred of Moorowie (Point Gilbert) and take on the responsibility for the ‘care and control’ of Lot 10 Moorowie Terrace subject to the Friends of Port Moorowie obtaining development approval for a proposed Community Centre on the site.
3. Firstly, that Council work with and advise the Friends of Port Moorowie of necessary changes, if needed, to the current Development Application submitted last year. Secondly, that Council work with the Friends of Port Moorowie so that the plans are submitted promptly to the DAP for determination.
4. That the Yorke Peninsula Council & the Friends of Port Moorowie advise the ERD Court (next meeting 16 February) that they will not be pursuing the current appeal (withdrawing their application) and that Council will be vesting Section 232 Part, Hundred of Moorowie back to the Minister for Sustainability, Environment & Conservation. Withdrawing the appeal is a sign of ‘good faith’ in order to bring this matter to a conclusion not only for the Friends of Port Moorowie, but also Council and the local community but we expect that this action will mean that Council commits to assisting the Friends of Port Moorowie in achieving an acceptable solution to finding a suitable location for a community centre.

We ask that Council give due consideration to all of the above proposals and the process be lessened so that we can achieve our goal.

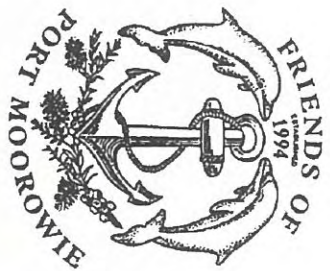
As suggested and discussed at the meeting would you please send me the report to Council in relation to Lot 2. Please find attached our Business Plan and we look forward to hearing from you very soon.

Yours sincerely

Jo Daniels-Wilson

Jo DANIELS-WILSON
Chairperson

cc Mayor Ray Agnew, CEO Andrew Cameron, Roger Brooks, Allan Cotton



BUSINESS PLAN 2015

Friends of Port Moorowie Inc
PO Box 189 Yorketown SA 5576

Email address: thefopm@gmail.com

Prepared:
14 January 2015
Jo DANIELS-WILSON

INTRODUCTION

The Friends of Port Moorowie Inc was incorporated as an association in September 1994 (Registration No A0022037X) and has just celebrated its 20th anniversary. As an association our objectives are mainly involved in:

- promoting an active interest in the welfare of the district and town of Port Moorowie,
- assisting and co-operating with the District Council of Yorke Peninsula to achieve these objectives,
- nurturing and enhancing the natural environment of Port Moorowie,
- encouraging the protection of the sand-dune areas of Port Moorowie on both public and private land,
- caring for the native flora and fauna and the marine environment in the area of Port Moorowie

Over the past 20 years and with various chairpersons and changing committees many important additions and improvements have been made to the township. Some of these include:

- 2 sets of beach steps at McEachens Beach and 1 set at each of the following: Point Reef, the Boat Ramp, Periwinkle Reef, Point Gilbert and Mozzie Flat
- Toilet block, BBQ & BBQ shelter at Periwinkle Reef car park
- Establishment of Native Coastal Display Garden
- Establishment of Recycling Depot

Whilst we have been fortunate enough to receive many grants for materials and also received some outside assistance by Coastcare volunteers, the bulk of the work was courtesy of a great band of volunteer workers who have always been willing to devote their time and energy to keeping Port Moorowie clean, neat and functional.

Other work completed by the Friends of Port Moorowie, volunteers and/or residents includes:

- Restoration of the sand dune due to a blow-out
- Re-vegetation of Coastcare land at Point Gilbert
- Installation of memorial benches along the foreshore/garden
- Establishment of walking trails
- Amenity pruning
- Weed control
- Mowing of reserves

○ Since 2008 it has been the desire of the Friends of Port Moorowie to erect a Community Centre for the whole township because presently there is no functional meeting place and we believe there would be untold benefits, namely:

- A hub in the town where various residents, landowners and visitors could interact with each other to promote a more cohesive township
- A central place for holding meetings regarding fire control, bushfire planning, Neighbourhood Watch, Keep Australia Beautiful, etc
- A centre for social activities during the day for either separate gender groups eg men's shed, women's craft or for combined social groups
- A centre to celebrate significant days eg Australia Day
- A centre to hold fund-raisers, bingo nights, happy hours, etc
- A meeting place for the committee of the Friends of Port Moorowie (meetings are held once a month for 11 months of the year)
- A centre to hold the AGM of the Friends of Port Moorowie
- A centre to hold social BBQs, morning teas or other such activities.
- A centre for significant birthday parties eg 60th, 70th
- A centre to hold lifestyle activities or other classes of interest

PORT MOOROWIE

207

The township of Port Moorowie approximately 14kms from Yorketown and situated on McLeod's Harbour was once a busy shipping port but is now a small holiday settlement.

Whilst predominately made up of holiday homes there are approximately 60 full time residents with the breakdown as follows:

- 2 children
- 3 teenagers
- 2 young adults
- 12 employed or self-employed persons
- 41 retirees

As an association we are focussed on the whole community but it would be mainly retirees who would make use of the centre during the day/weeknights and then incorporating the whole town on weekends and during holiday times.

As retirees make up the largest group within the confines of Port Moorowie it is important that we provide somewhere for them to meet and become involved in lifestyle activities. There are various people with health problems, including arthritis, heart problems, mental disorders and limited capacity to use walking trails so a centre to provide some lifestyle activities would be advantageous. Unfortunately, we are socially isolated due to the fact that there are no other provisions in the township, residents are reluctant to venture too far at night to neighbouring towns due to the increased cost of petrol, animal danger on the road and the distance. Unless travelling for specialist appointments, most residents only travel to Yorketown for shopping or doctor's appointments. Therefore to have a centre with a wide range of activities planned would reduce the social isolation that many encounter.

COMMUNITY FACILITIES

208

At present there are no adequate community facilities available to provide a meeting place for our association or for any social activities.

Over the past 20 years meetings have been held at members' premises until we moved permanently into the Craigard Building on Camperdown Terrace. Unfortunately this building has no toilets, no running water and no electricity and would not pass Occupational Health & Safety Regulations.

We have made several approaches to purchase or gain a long-term lease on this building with the desire to restore it and make it habitable for meetings, etc but these attempts have been fruitless. It is in the most desirable area of town, being central, but sadly the Craigard Proprietors will not accept any offers.

Over the past year and a half we have moved out of the Craigard Building to hold meetings at the home of the chairperson. Although this is more ideal in terms of comfort and amenities and it has encouraged members of the committee and visitors to stay around and chat with one another after the meeting, whilst enjoying refreshments, it is however an imposition.

Our town is devoid of many facilities available in other towns on southern Yorke Peninsula and whilst many landowners do not wish to change the uniqueness of the town they agree that a Community Centre is needed.

It is not our aim to duplicate other services or facilities in Yorketown but rather to have a congenial meeting place for our township.

COMMUNITY CENTRE

209

It is the intention of the Friends of Port Moorowie to provide an eco-friendly building which would blend in with the surrounding houses and countryside.

It is our aim that the building would comply with the statutory requirements as required by Council but would specifically include:

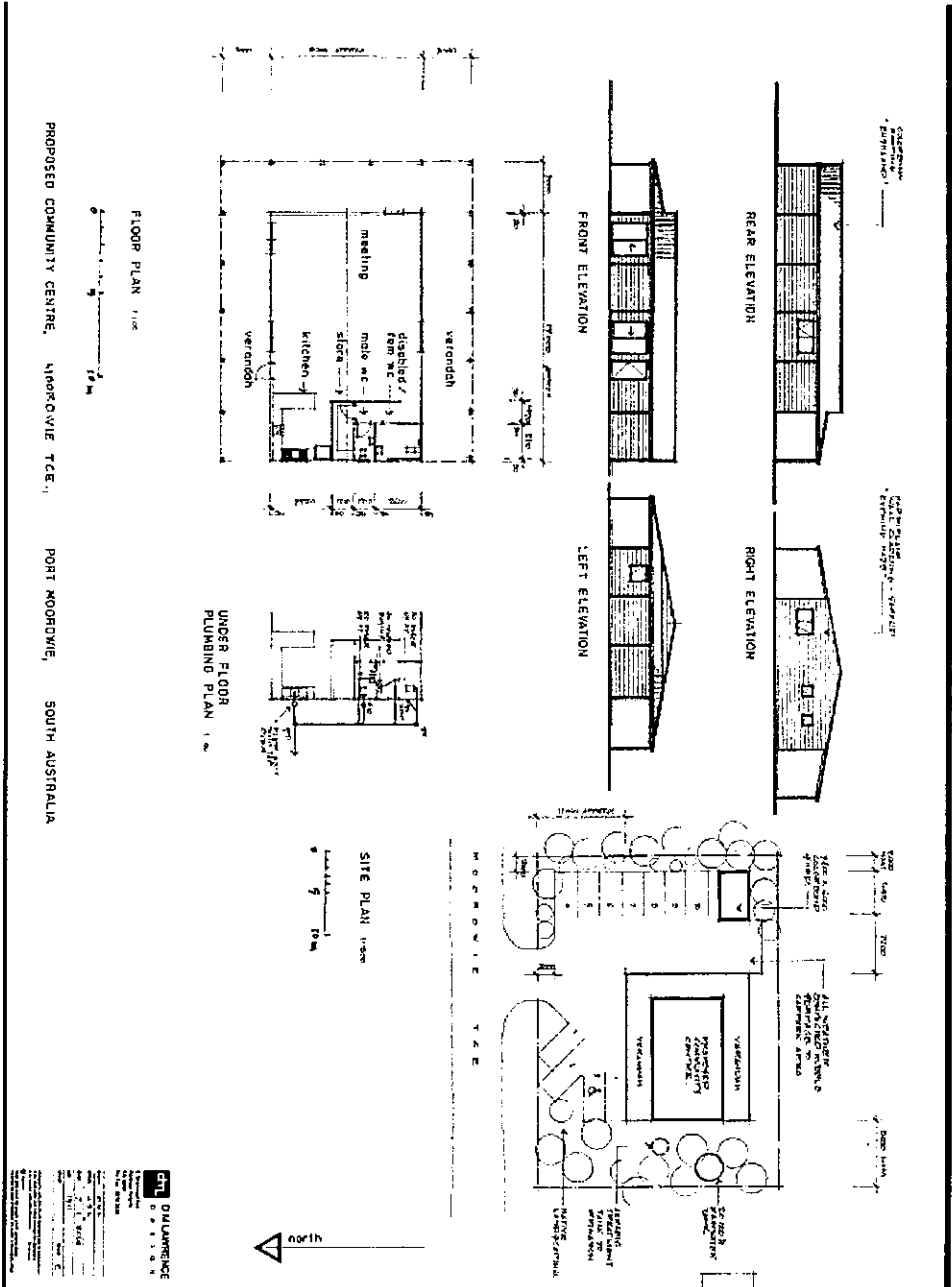
- Meeting area
- Kitchen
- Toilets (with access for the disabled)
- Storeroom
- Verandas
- Car parking (including a disabled car park)
- Ramp (for the elderly or disabled)
- Tanks (sufficient for kitchen and toilets)
- Sewerage and underground plumbing

If not included initially, it is intended that the following would be installed at some stage:

- Solar panels
- Security lighting
- Alarm system
- Storage shed (for ride-on-mower, caged trailer, garden tools, etc)

The land already has a buffer of trees on each side and the building would have appropriate insulation to prevent any noise and also assist with temperature control. Landscaping, with native trees, shrubs or plants would be an added feature to both enhance the centre and to blend in with surrounding homes.

Architectural Plan



Research

In 2010 some of the committee members visited The Pines and spoke at length with Wayne Wilson in relation to their new community centre, costs involved, processes followed, activities undertaken and to some extent we would model our Community Centre on theirs. Recently some of the committee looked at the Hardwicke Bay Community Centre to get further ideas of how theirs is situated, how it has allowed for disability access (if the building is raised) and the structure of the building.

Given that we have two members of the committee involved in the Building Industry and have access to a Planning Consultant, Engineer and Architect who are all willing to donate their time, we feel sure that all the right decisions will be made to provide the most eco-friendly and functional Community Centre.

Material – Community Centre

There are two (2) main types of structures which could be considered in the erection of the Community Centre:

1. Colour bond sheeting – Bushland Colour

- would blend in with the surrounding homes and vegetation
- not necessarily as weather friendly due to southerly winds
- major maintenance may be required over time

2. Hardiplank/sheet – painted cream or green

- the preferred choice but the cost may be prohibitive
- would blend in with surrounding homes
- would require painting from time to time
- more cost-effective over time as rust would not be an issue
- termite prevention would be necessary

Structure

There are three (3) types of methods of construction which we could consider:

- Transportable structure – Colour bond or Hardiplank

- whole building to be erected by supplier
- more expensive to our association (Hardiplank)
- council approvals would be completed by builder
- 2nd fixings would be done by FoPM – ie hook-up services
- would achieve our aim sooner

COST: **\$35,000 (Colour bond)**
\$74,000 + \$7,500 delivery (Hardiplank)

- Kit Home – Colour bond

- cheaper option – can be erected by volunteers
- Council approval would be needed by FoPM
- would take longer to achieve our aim

COST: **\$15,000-\$20,000 (Colour bond)**

- Second-Hand Transportable Building

- cheapest option
- new buildings available from Roxby Downs
- need to be approved by Council
- must meet all Building Codes & Regulations
- transported direct to location
- deposited on site but some work needed by volunteers
- toilets would need to be adjusted for disabled facilities

COST: **\$15,000 + \$7,000 delivery (approx)**

Personnel Involved

The following is a preliminary list of people who have agreed to donate time or work at reduced costs to enable this facility to be planned for, erected and completed.

<u>ROLE</u>	<u>NAME</u>	<u>SKILLS & RELEVANT EXPERIENCE</u>
Chairperson/Treasurer	Jo DANIELS-WILSON	Accounting, Fundraising, sound organisational skills
Vice-chairperson	Mike ARCHER	Electrical advisor
<u>Committee</u>	Mick HINCKS	Project Manager – Rigging, Construction
	Trent SICKERDICK	Construction
	Allan BAKER	Construction
	Greg KEMPSON	Surveying, Construction
	Cathie JOSEPH Ian RADFORD Veronika KEMPSON Helen SHEPHERD Andy DENNARD Tony DUNN	Landscaping
<u>ex-Officio</u>		
<u>Professional</u>	Leo NOICOS	Project Advisor, Engineer
	Brenton BURMAN	Planning Consultant
	David LAWRENCE	Architect
<u>Volunteers</u>	Barry WILLIAMS	Plumbing - advisor
	Paul SARA	Plumbing
<u>Employee</u>	Gary HART	Sewerage

Management

It would be imperative that we appoint a Steering Committee to manage the everyday running of the Community Centre together with the funds of the association so that the associated costs do not become a drain on our overall finances nor cause us to become insolvent.

The Steering Committee would be responsible for the overall management of:

- Opening days and times
- Fees to be charged – token coin or fixed cost involved
- Functions to be held – types and how often
- • Food preparation – obtain Council regulations regarding food handling
 - Noise pollution
 - Traffic pollution
 - Security
 - Management of water and electricity
 - Accounts payable – present in timely manner to be paid
 - Cleaning – kept up to high standard
 - General maintenance of building
 - Safety including behaviour of patrons
- • Landscaping care – pruning, watering
 - Locking-up

Given that there are a number of permanent residents in Port Moorowie it should be possible to find a group of workers who would be responsible for these tasks because without this committee the Community Centre cannot function adequately. They would be responsible for preparing a set of rules and regulations in terms of the running of the Community Centre and these would need to go to the committee of the Friends of Port Moorowie for ratification.

FINANCE

215

Since 2010, and with a great deal of work by the Committee and the generosity of landowners and visitors, we have increased our bank balance from \$6,878.15 to \$38,591.21 at 31 December 2014. In 2015 this balance will swell to over \$40,000.

(See Appendix for our financials)

Past fundraising has included:

- Subscriptions
- Donations
- Property Checks
- Community Lottery
- Raffles & Trading Tables
- Port Moorowie Stubby Holders, Magnets & Calendars
- Advertising

If we have the facility of a Community Centre we would be able to have Bingo Nights, Theme nights eg pizza nights, classes and other activities that would enable us to raise the necessary funds to keep the centre functional.

There are already two sizeable donations being offered once we gain approval for the facility and we are also hoping that we can sell sponsorship to some local businesses and landowners to raise extra capital. We envisage, for example, Gold (\$500), Silver (\$250) or Bronze (\$100) sponsorship with a plaque inside the building for Gold sponsors and the names on an honour board for the others. We hope that this might encourage people to assist in their local community.

It is also our intention to apply for a number of grants that will enable us to furnish and/or provide sporting equipment eg dart boards, billiard table, table tennis tables, etc and we are aware that they are readily available to encourage people (particularly seniors) to be more active.

MARKETING

It is not our desire to market our Community Centre to the wider community. Whilst it would be our aim to encourage visitors from outside the area to special events, classes, etc it is not our intention to hire out the Community Centre for parties which could disturb the peace and serenity of neighbours and/or the town as a whole as this could have long term ramifications.

However, we will be marketing the Community Centre to our landowners and to the wider community for planned activities and special events and the strategies we could employ to achieve this would include:

Port Moorowie Whaler

This publication goes out to our landowners three times a year (April, August and December) and we could publish planned activities in advance.

Email

We have access to a number of email addresses of landowners and we could provide a schedule of activities on a more regular basis through this medium.

Country Times Newspaper

If we wish to purchase advertising this is a relatively cheap way of getting the message across to the community.

Friends of Port Moorowie Website

Our website has the availability of providing information regarding activities planned and then photos and reports after the event. With further marketing of this website we could ensure that more use is made of it.

'What's on Yorke Peninsula' Website/DCSI Website

Both of these websites have the availability to list activities to promote our community.

Signage

We have window boxes and a sandwich board sign that have been employed in the past to advertise our activities.

PROJECT IMPLEMENTATION

Once the provision of land is made available, the lease is signed, our Development Application and our Planning Application is approved then the only other legal matter that we believe we have to consider is the ILUA agreement between the Narungga people and the Yorke Peninsula Council.

It is our aim to have the bulk of the structure erected within 9-12 months depending on whether it is through volunteer labour or whether it is being purchased as a whole. As shown in our 'Personnel Involved' we have a number of skilled residents and landowners but of course there are some things where we will have to employ the services of paid personnel but we are aware of these and have already contacted some firms.

CONCLUSION

With the suggestion to the Yorke Peninsula Council that a 'sunset' clause be included in the lease of Lot 10 should the Friends of Port Moorowie not be able to maintain/sustain the building we believe that we are being most responsible in our approach and not expecting the Yorke Peninsula Council to fund our centre nor contribute to its ongoing existence.

APPENDIX

1. 2014 Receipts & Payments Statement
2. 2014 Income & Expenditure Statement

FRIENDS OF PORT MOOROWIE INC - STATEMENT OF RECEIPTS & PAYMENTS FOR THE YEAR

RECEIPTS			
Date	Particulars	Balance	Date
1/01/2014	Balance	1926.80	31/12/2014
31/12/2014	Advertising	132.00	
	ATO BAS Refund	16.00	
	<u>Community Lottery</u>		
	People's Choice	1010.00	
	less payment to People's Choice	500.00	
	Donations	223.00	
	add 2015 Donation	50.00	
	<u>Fundraising</u>		
	Calendars (inc \$35 from 2013)	226.00	
	Christmas Raffle (inc \$20 from 2013)	900.00	
	Stubby Holders, Magnets, Books	59.00	
	Trading Tables	1553.55	
	Interest	2.99	
	Property Checks	880.00	
	add 2015 Property Checks	220.00	
	Recycling	876.10	
	Subscriptions	1055.00	
	add 2015 Subscriptions	170.00	
		8800.44	
1/01/2015	Balance as per Chq Alc cr	3301.89	
	Balance - Business Access cr	896.08	
	Balance - Incentive Saver cr	34298.59	
	Balance - Petty Cash Book	94.65	
		38591.21	

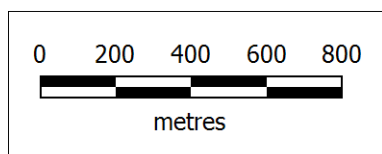
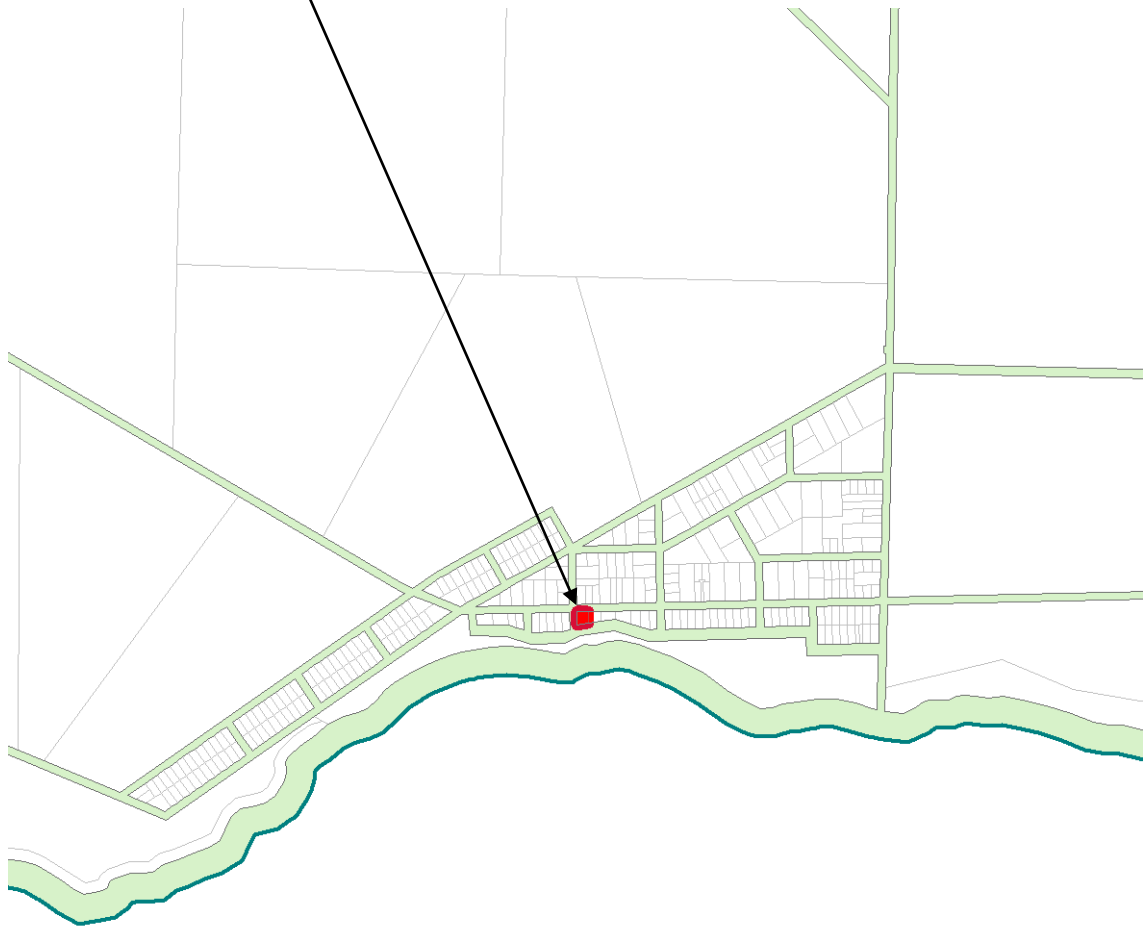
FRIENDS OF PORT MOOROWIE INC - STATEMENT OF INCOME & EXPENSE

EXPENDITURE

<u>Date</u>	<u>Particulars</u>	<u>Amount</u>
31/12/2014	ATO - BAS Statement	71.00
	DCYP - Development Application	318.00
	ERD Court - Planning Consultant	300.00
	Donations	100.00
	<u>Fundraising</u>	
	Garden Cart - Xmas Raffle	100.00
	Maintenance & Repairs	84.05
	Plants - NCGD	130.50
	Post Office Box	25.00
	Registration - trailers	150.00
	Stamps	400.00
	Surplus for year	7388.31
		9066.86

Subject Land

Lot 10 Moorowie Tce.



Lot no: 10 Moorowie Tce
suburb: PORT MOOROWIE
Owner Name1: Minister for Sustainability Environment & Conservation

DIRECTOR DEVELOPMENT SERVICES

DA/ITEM 6.4

3. ACCESS ADVISORY WORKING PARTY MEETING MINUTES

(File Ref:

9.24.1.1)

INTRODUCTION

The report is to receive the Minutes of Council's Access Advisory Working Party held 24 April, 2015.

RECOMMENDATION

That Council:

1. receive the Minutes of the Access Advisory Working Party held on 24 April, 2015.
2. endorse the recommendations by the Access Advisory Working Party.

COMMENT

Attached are the Minutes of the Access Advisory Working Party meeting held on 23 January, 2015.

Item 1.5 of the Minutes recommends the following motion be adopted:-

Cr Brundell moved Jenny Voigt seconded

It is recommended that the allocation for the Yorketown Hospital access ramps be withdrawn from the 2014/15 budget and reconsidered for the 2015/2016 budget.

CARRIED

Item 1.9 of the Minutes recommends the following motion be adopted:-

Brenda Bowman moved Anne Brown seconded

It is recommended that Council commit \$1,500 towards a new access ramp at the Yorketown Senior Citizens providing there are sufficient funds available in the current 2014/2015 budget.

CARRIED

It is anticipated that the 2014/2015 budget allocation will be fully expended.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Strategic Plan

Key Theme: Corporate Governance and Leadership
2. Organisational Efficiency and Resource Management

Strategic Goal: Continue to implement Council's Disability Action Plan

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Consistent with the 2014/2015 budget allocation.



Yorke Peninsula Council

Minutes of the Meeting of the Access Advisory Working Party

Held on Friday 24 April 2015,
In the Council Chambers
57 Main Street Minlaton commencing at 1.30pm
(Subject to confirmation)

ITEM 1

1.1 WELCOME BY CHAIRPERSON

Cr Alan Headon welcomed everyone to the meeting and declared the meeting open at 1:30pm

1.2 PRESENT

Cr Alan Headon (Port Clinton Progress Assoc), Mayor Ray Agnew, D'Arcy Button (Minlaton Progress Assoc), Jane Lavery (Warooka Progress Assoc), Ann Brown (Stansbury Progress Assoc), Peter Smith (Point Turton Progress Assoc), Brenda Bowman (Ardrossan Progress Assoc), Arty Glazbrook (Maitland Progress Assoc), Cr Veronica Brundell, Jenny Voight (Yorketown Progress Assoc), Carlene Cook (Bluff Beach), Beth Fairlie (Port Vincent Progress Assoc).

IN ATTENDANCE

Michael Cartwright	Manager Development Services
Nick Hoskin	Operations Coordinator
Shona Emery	Minute Secretary

1.3 LEAVE OF ABSENCE

Nil

1.4 APOLOGIES

John Sendy (Edithburgh Progress Assoc), Keryn Dawes (Edithburgh Progress Assoc), Vic Brown (Ardrossan Progress Assoc), John Edwards (Edithburgh Progress Assoc), Charlotte

Germaine (Minlaton), Roger Brooks (Director Development Services), Janet Frith (Leisure Options).

1.5 MINUTES OF THE PREVIOUS MEETING

Jane Lavery moved Mayor Agnew seconded

That the minutes of the Access Advisory Working Party meeting held on Friday 23 January 2015, as circulated, be confirmed as a true record.

CARRIED

1.6 MATTERS ARISING FROM MINUTES

1. Individual updates on projects allocated funding

1.1 Footpath access ramps on Charles Street, Yorketown

As previously identified there are issues with trying to fit a ramp in on the western side so at this stage the ramp will not be constructed, however, the ramp on the eastern side will be completed shortly.

1.2 Access ramps on Fourth & Fifth Street, Ardrossan

All 6 ramps have been completed.

1.3 Disabled parking & ramp Access at Point Turton Hall

Due to complications a new quote was required and this has only recently been submitted. The project should begin shortly.

1.4 Yorketown access & egress ramps at Yorketown Hospital

Due to plans being revised by the Hospital, this project is yet to commence. Nick Hoskin is in the process of obtaining new quotes and will report back at the next Access Committee Meeting. It was suggested that we postpone this project until next budget as there is likely to be a large increase in funds required.

Cr Brundell moved Jenny Voigt seconded

It is recommended that the allocation for the Yorketown Hospital access ramps be withdrawn from the 2014/2015 budget and be reconsidered for the 2015/2016 budget.

CARRIED

1.5 Disabled car parking at Minlaton Town Hall

Project will be completed prior to the end of this financial year.

1.6 Yorketown Library access ramp

This project has commenced and will be completed shortly.

1.7 Wauraltee Hall footpath

This project has been completed.

1.8 Wheelchair friendly table at Port Clinton

Council has made a contribution of \$350 towards the wheelchair friendly table.

Mayor Agnew raised issues with the footpath on Main Street, Minlaton. He witnessed wheelchairs struggling to get onto the footpaths even with 2 people helping. Mayor Agnew asked if they meet current standards. Michael Cartwright suggested Nick Hoskin enquire if they still met current standards.

Brenda Bowman enquired about Council having the capacity to complete all current projects before the 30th June. Nick Hoskin advised he was confident that all projects can be completed in the current financial year so there should be no implications regarding budget expenditure.

1.9 Yorketown Senior Citizens

Michael Cartwright suggested that a new ramp could be constructed at the Yorketown Senior Citizens building for approximately \$1,500.

Brenda Bowman moved Anne Brown seconded

It is recommended that Council commit \$1,500 towards a new access ramp at the Yorketown Senior Citizens provided that there are sufficient funds in the current 2014/2015 budget.

CARRIED

Discussion pursued suggesting more Progress Associations need to attend Access Working Party Meetings and advising them of the funding opportunities the Working Party could assist with. It was agreed that a letter be sent out with the Minutes suggesting all Progress Associations attend the July meeting and propose any projects they would like to see within their townships.

1.7 MATTERS REFERRED BY COUNCIL

Nil

1.8 PRESIDING MEMBER'S REPORT

Nil

ITEM 2 REPORTS

Nil

ITEM 3 GENERAL BUSINESS

Jenny Voigt raised an issue regarding the pine trees in the Post Office yard and the pavers being pulled up because of the tree roots. Michael Cartwright advised Council staff were negotiating with SA Power Network and an update on proceedings will be given at the next meeting.

Beth Fairlie raised an issue regarding access into the Port Vincent Institute. Council staff to inspect and report back at the next meeting.

Cr Headon asked all Working Party members to consider any proposals for the 2015/2016 financial year and to bring them to the next meeting so they can be actioned earlier on in the budget year rather than later.

ITEM 4 NEXT MEETING

24 July 2015 at 1.30pm

ITEM 5 CLOSURE

The meeting closed at 2.13pm

.....
Presiding Member – Cr Alan Headon
Friday 24 July 2015

DIRECTOR DEVELOPMENT SERVICES

DA/ITEM 6.4

4. EXPERT PANEL ON PLANNING REFORMS (File Ref:9.24.1.1)

INTRODUCTION

To inform Elected Members of the report from the State Government in relation to the Expert Panel on Planning Reform.

RECOMMENDATION

That the report be received.

COMMENT

For some time now staff have been reporting on the activities of the Expert Panel on Planning Reform's recommendations for changes to our state planning system. The State Government received the final report from the Expert Panel in December 2014 and has now released their response to the document. The document is quite large and therefore staff have prepared a précis of the Government's responses to the 22 recommendations of the Expert Panel. Should Elected Members wish to read the entire report, it is available via the following web site www.thinkdesigndeliver.sa.gov.au

1. Establish a State Planning Commission

The Government supports this reform in principle, however the Commission will remain subject to the directions of the Minister.

2. Create a network of regional planning boards across the State

The Government supports this reform in part and will undertake further investigation in the form of a pilot program in regional SA to see how the changes are received prior to a formal roll out of the recommendation. The government will not use this recommendation in metropolitan Adelaide because they feel it would be far too complex to achieve.

3. Legislate to create a charter of citizen participation

The Government supports this reform in principle but the Government feels that the charter should focus more effort on upfront engagement with policies and plans, with less consultation on individual projects on a site by site basis, thereby avoiding the problems that currently present themselves at the assessment stage.

4. Engage Parliament in the development of planning policies

The Government supports this reform.

5. Create in legislation a new framework for State direction

The Government supports this reform.

6. Reshape planning documents on a regional basis

The Government supports this reform in principle but while recognising the potential of reshaping development plans in a similar way, the Government believes that the benefits of this may be better realised through the application of e-planning to the whole system. The conversion of existing paper-based zoning into a searchable online database will ultimately render the statutory concept of a separate 'Development Plan' moot.

7. Establish a single State-wide menu of planning rules
The Government supports this reform.
8. Place heritage on renewed foundations
The Government supports this reform in principle and will undertake further investigation on a broader scale to clearly define the meaning of Heritage.
9. Make changing plans easy, quick and transparent
The Government supports this reform in part but believes that interim operations criteria should be clarified by policy rather than legislation. Moreover, the Government considers that the Minister must remain the primary decision maker for any changes to Development Plan, including zoning changes. This is extremely disappointing as the Minister is responsible for considerable delays in the approval process for Development Plans and rezoning.
10. Adopt clear, simple development pathways
The Government supports this reform in part but they are cautious about the prohibited classification. The Government feels that there is a high risk of overuse in regards to the classification resulting in an impediment to change. Further consideration is required.
11. Take the next step towards independent professional assessment
The Government supports this reform in part and will undertake further investigation. The Government agrees that Council Elected Members should not be involved in Development Assessment Panels. They also agree with the principles of more private certification subject to better control and auditing. The Government has also suggested that they believe that all elected representatives should have the right to advocate for their communities in relation to any matters and that this right must be protected as part of any reforms.

At this stage the Government proposes that:
 - Existing Council Development Assessment Panels continue for an interim period
 - The planning commission (or like body) establish its own regional and/or specialist panels for matters currently handled by the Development Assessment Commission
 - Council's be encouraged to establish regional panels, with the ability to negotiate for matters currently handled centrally to be delegated
 - Further roll-out of regional panels should be dependent upon the outcomes of the wider regionalisation agenda.
12. Clarify the approval pathways for projects of State significance
The Government notes this reform and will undertake further investigation. The Government is currently considering a new Major Projects Act. As such they will not commit to this reform until that investigation is completed.
13. Streamline the assessment of essential infrastructure
The Government supports this reform in principle but feels that this reform is closely linked to reform 17. The Government agrees that assessment pathways should generally be determined by the class of development but is cautious about removing the Crown development pathway altogether so will investigate further.

14. Make the appeals process more accessible and accountable
The Government supports this reform in principle. The Government is keen to introduce a desktop review procedure for disputes regarding planning decisions as part of the pre-trial process but would like to conduct further investigation before committing to any integration of our current court systems.
15. Provide new and effective enforcement options
The Government supports this reform in part but is not keen to introduce expiations for planning breaches. The Government feels that an enforceable duty of care on builders and professionals whose actions lead to non-compliance is a better option.
16. Reinforce and expand precinct planning
The Government supports this reform.
17. Settle and deliver an infrastructure funding framework
The Government supports this reform.
18. Integrate open space and public realm in the planning system
The Government supports this reform in principle but will undertake further investigation to consider the potential of green infrastructure, water sensitive design and other sustainability initiatives.
19. Aim for seamless legislative interfaces
The Government supports this reform in principle but will undertake further investigation as they feel that this is a complex issue that requires multi-agency collaboration to ensure successful delivery. Initially an audit of the statute books is required to identify duplication and inconsistencies with planning laws.
20. Establish an online planning system
The Government supports this reform.
21. Adopt a rigorous performance monitoring approach
The Government supports this reform in principle. In addition the Government would like to introduce a reporting mechanism for Cabinet along with the ability for the new planning commission to build performance into grant applications as an incentive.
22. Pursue culture change and improve practice
The Government supports this reform in part but would like to introduce a code that promotes professional excellence across the system, provide for statutorily recognised practice directions, professional accreditation, enhanced complaints handling mechanisms, indemnity for planning advice and an incorporation of values that reinforces the importance of a facilitative culture across the planning system

Staff will continue to monitor the progress of the reforms and report to Elected Members during the implementation process.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

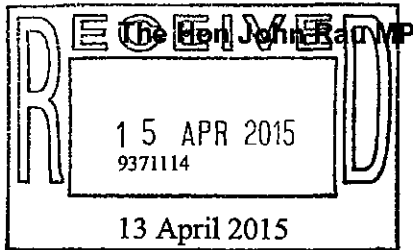
Development Act 1993

Development Regulations 2008

Yorke Peninsula Development Plan, consolidated 6 November 2014

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

The financial implications of the proposed planning reforms are unknown at this stage due to a lack of detailed information from the government.



Mayor Ray Agnew
Yorke Peninsula Council
PO Box 88
MINLATON SA 5575

Item Number
2574-2015-4
GDS Number
10.3.2.5
Distribution
copy to CEO
Report sent to Development Services



**Government
of South Australia**

Deputy Premier
Attorney-General
Minister for Justice Reform
Minister for Planning
Minister for Housing and Urban
Development
Minister for Industrial Relations
Minister for Child Protection
Reform
45 Pirie Street
ADELAIDE SA 5000
GPO Box 464
ADELAIDE SA 5001
Tel 08 8207 1723
Fax 08 8207 1736

Dear Mayor Agnew

**Government Response to the Expert Panel's recommendations for planning reform in
South Australia**

The State Government is committed to renewing urban environments, promoting economic growth and improving the lifestyle of all South Australians. Planning reform is key to this vision.

After almost two years of consultation, *The Planning System We Want* was delivered to the Government on 12 December 2014.

The Expert Panel's report contained 22 recommendations that have the potential to change the way we live in South Australia and help ensure that South Australia's planning system continues to be one of the best in the nation.

The Government has released its response to the Expert Panel's report which outlines a framework for implementing the recommendations, in whole or in part, and identifies where further investigation is required.

There will be further avenues for consultation and engagement as new planning legislation is developed.

The Government's response can be accessed online at
www.dpti.sa.gov.au/planning/planning_reform

A copy of the response is enclosed.

Yours sincerely

John Rau
Deputy Premier
Minister for Planning

DIRECTOR DEVELOPMENT SERVICES

DA/ITEM 6.4

5. PRICE BOAT RAMP LAUNCHING FEE (File Ref:9.24.1.1)

INTRODUCTION

At some point between 1985 and 1987 the Price Boat Club ("the Club") was given permission, either by the Department of Marine and Harbours or by the Port Clinton Council to collect boat launching fees from persons using the Price boat ramp. It is unclear who gave permission. The Club continued to collect fees in exchange for cleaning and maintenance work, until a complaint about the legitimacy of this practice was received in late last year.

RECOMMENDATION

That Council resolve to:

1. allow the Price Boat Club to retain the money it has collected for launch fees/charges at the Price Boat Ramp in exchange for the cleaning and maintenance services provided and:
2. prohibit the Price Boat Club or any other community organisation from undertaking any further cleaning and/or maintenance work without the explicit approval by Council via a formal service contract.

COMMENT

Minutes from meetings held by the Club evidence that at some point between 1985 and 1987 the Price Boat Club ("the Club") was given permission, either by the Department of Marine and Harbours or by the Port Clinton Council to collect a two dollar launch fee for each boat launched at the Price Boat Ramp. It is unclear who gave permission as Council records show that Council assumed care and control over the Price boat ramp area on the 26 August 1982, however it is also evident in the Club minutes that the Club were still paying a "yearly rental" to the Department of Marine and Harbours.

Club minutes dated 14 April 1991 record that Council have responsibility for the Price boat ramp area and that the Club would collect the two dollar launch fee payable to the Council, for each boat launched. I understand from both the Club and Council staff that this was in exchange for Club helping to keep the boat ramp clean and undertaking maintenance as required by Council. Council then erected a sign advising of the fee at the boat ramp. Council have maintained the sign and even replaced it in recent years.

This historical arrangement continued until a letter of complaint was received from a member of the Price community late last year about the legitimacy of the Club collecting the launching fees. The complaint was made on the basis that the Club did not have any legal power to impose fees/charges for the use of any facility owned/controlled/managed/maintained by the Council.

Although this is correct, the Club's minute book provides evidence that the launching fee/charge was indeed imposed by Council and that the Council instructed the Club to collect the fee on its behalf.

Another two members of the Price community also, subsequently lodged complaints **early this year**.

Fees and charges may be fixed, varied or revoked by decision of the Council and the Council must keep a list of fees and charges imposed on public display at the principal office of the Council. Yorke Peninsula Council's Fees and Charges Register provides the list of fees and charges it has imposed. As fees and charges registers are able to be destroyed after a certain period of time, a Fees and Charges register from 1991 is not available.

In considering the complaint, Council staff discovered that there are no current fees/charges imposed for use of the Price Boat Ramp. Additionally, absence of an appropriate service agreement between the Club and Council has also been highlighted. Accordingly, the two dollar fee has been abolished, the sign removed by Council and the Club instructed to cease all cleaning and maintenance activities.

The complainants raised concerns about the fees already collected by the Club, believing that this was to the tune of around \$30,000. The Club's Financial statements from the past seven years, provided to Council staff, evidence that a total of \$1782.35 has been collected in boat ramp fees/charges; an average of \$255 per year. Additionally, the Club built the boat ramp and then contributed further \$7500 to an upgrade in the early 1990s.

In my view the construction, cleaning and maintenance activities undertaken by the Club, as evidenced in Club minutes, outweighs the fees/charges collected. For example, even if the ramp was only attended to once per month, the total earned by the Club for the work would have been \$21.25 per clean.

On the basis of good faith, it is recommended that the Council resolve to allow the Club to retain the money collected in exchange for the services provided and determine that no further cleaning and/or maintenance work is to be undertaken by the Club without the explicit approval by Council via a formal service contract.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government Act 1999

Strategic Plan

Key Theme: Corporate Governance and Leadership

2. Organisational Efficiency and Resource Management

Strategic Goal: 2.3 Develop and facilitate ongoing partnerships and relationships with Progress Associations, Tidy Towns and other key community groups.

PO91 Risk Management Policy

PO001 LGA Peak Policy for LG WHS and IM

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Legislative compliance regarding how Council must go about fixing fees and charges has been considered along with the public liability and work health and safety risks associated with persons carrying out work on Council facilities who are not appropriately engaged and monitored under a service contract.

CONFIDENTIAL

AGENDA

DIRECTOR ASSETS & INFRASTRUCTURE SERVICES

ITEM 8 – CONFIDENTIAL

1. WALK THE YORKE: DESIGN, PRODUCTION AND INSTALLATION OF INFORMATION SIGNAGE TENDER 125-2015 (File Ref: 9.24.1.1)

INTRODUCTION

The purpose of this report is for Elected Members to consider awarding the tender for the design, production and installation of information signage for the Walk the Yorke Leisure Trail (tender number 125-2015).

RECOMMENDATION

Section 90(3)(k) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999*, the Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Executive Assistant to the CEO and Mayor, Director Corporate and Community Services, Director Development Services and Director Assets and Infrastructure Services.

The Council is satisfied that, pursuant to section 90(3)(k) of the Act, the information to be received, discussed or considered in relation to agenda item 8 Walk the Yorke: Design, production and installation of information signage Tender is confidential information relating to –

“(1) tenders for the supply of goods, the provision of services or the carrying out of works;”

Accordingly, the Council is satisfied that the principle which states the meeting be conducted in a place open to the public has been outweighed in the circumstances.

Section 91(7) Order

2. That having considered agenda item 8 Walk the Yorke: Design, production and installation of information signage Tender in confidence under section 90(2) and (3)(k) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of that Act orders that the agenda report, and supporting documentation relevant to agenda item 8 titled Walk the Yorke: Design, production and installation of information signage Tender be retained in confidence for a period of 12 months.

COMMENT

It is recommended that the public be excluded for consideration of this item to enable consideration in confidence under Section 90(3)(k) of the *Local Government Act*.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN
--

Sections 90 & 91 - Local Government Act 1999

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Not applicable.

DIRECTOR ASSETS & INFRASTRUCTURE SERVICES

ITEM 8 – CONFIDENTIAL

2. TRACTOR TENDER 120-2015 (File Ref: 9.24.1.1)

INTRODUCTION

The purpose of this report is for Elected Members to consider awarding the tender for the supply of one (1) Tractor (tender number 120-2015).

RECOMMENDATION

Section 90(3)(k) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999*, the Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Executive Assistant to the CEO and Mayor, Director Corporate and Community Services, Director Development Services and Director Assets and Infrastructure Services.

The Council is satisfied that, pursuant to section 90(3)(k) of the Act, the information to be received, discussed or considered in relation to agenda item 8 Tractor Tender is confidential information relating to –

“(1) tenders for the supply of goods, the provision of services or the carrying out of works;”

Accordingly, the Council is satisfied that the principle which states the meeting be conducted in a place open to the public has been outweighed in the circumstances.

Section 91(7) Order

2. That having considered agenda item 8 Tractor Tender in confidence under section 90(2) and (3)(k) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of that Act orders that the agenda report, and supporting documentation relevant to agenda item 8 titled Tractor Tender be retained in confidence for a period of 12 months.

COMMENT

It is recommended that the public be excluded for consideration of this item to enable consideration in confidence under Section 90(3)(k) of the *Local Government Act*.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Sections 90 & 91 - Local Government Act 1999

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Not applicable.

DIRECTOR ASSETS & INFRASTRUCTURE SERVICES

ITEM 8 – CONFIDENTIAL

3. TANDEM TRUCK TENDER 119-2015 (File Ref: 9.24.1.1)

INTRODUCTION

The purpose of this report is for Elected Members to consider awarding the tender for the supply of one (1) Tandem Truck (tender number 119-2015).

RECOMMENDATION

Section 90(3)(k) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999*, the Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Executive Assistant to the CEO and Mayor, Director Corporate and Community Services, Director Development Services and Director Assets and Infrastructure Services.

The Council is satisfied that, pursuant to section 90(3)(k) of the Act, the information to be received, discussed or considered in relation to agenda item 8 Tandem Truck Tender is confidential information relating to –

“(1) tenders for the supply of goods, the provision of services or the carrying out of works;”

Accordingly, the Council is satisfied that the principle which states the meeting be conducted in a place open to the public has been outweighed in the circumstances.

Section 91(7) Order

2. That having considered agenda item 8 Tandem Truck Tender in confidence under section 90(2) and (3)(k) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of that Act orders that the agenda report, and supporting documentation relevant to agenda item 8 titled Tandem Truck Tender be retained in confidence for a period of 12 months.

COMMENT

It is recommended that the public be excluded for consideration of this item to enable consideration in confidence under Section 90(3)(k) of the *Local Government Act*.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Sections 90 & 91 - Local Government Act 1999

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Not applicable.

DIRECTOR ASSETS & INFRASTRUCTURE SERVICES

ITEM 8 – CONFIDENTIAL

4. DRILLING AND BLASTING TENDER 124-2015

(File Ref: 9.24.1.1)

INTRODUCTION

The purpose of this report is for Elected Members to consider awarding the tender for Drilling and Blasting (tender number 124-2015).

RECOMMENDATION

Section 90(3)(k) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999*, the Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Executive Assistant to the CEO and Mayor, Director Corporate and Community Services, Director Development Services and Director Assets and Infrastructure Services.

The Council is satisfied that, pursuant to section 90(3)(k) of the Act, the information to be received, discussed or considered in relation to agenda item 8 Drilling and Blasting Tender is confidential information relating to –

“(1) tenders for the supply of goods, the provision of services or the carrying out of works;”

Accordingly, the Council is satisfied that the principle which states the meeting be conducted in a place open to the public has been outweighed in the circumstances.

Section 91(7) Order

2. That having considered agenda item 8 Drilling and Blasting Tender in confidence under section 90(2) and (3)(k) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of that Act orders that the agenda report, and supporting documentation relevant to agenda item 8 titled Drilling and Blasting Tender be retained in confidence for a period of 12 months.

COMMENT

It is recommended that the public be excluded for consideration of this item to enable consideration in confidence under Section 90(3)(k) of the *Local Government Act*.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Sections 90 & 91 - Local Government Act 1999

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Not applicable.

DIRECTOR ASSETS & INFRASTRUCTURE SERVICES

ITEM 8 – CONFIDENTIAL

5. WOOD CHIPPER TENDER 122-2015 (File Ref: 9.24.1.1)

INTRODUCTION

The purpose of this report is for Elected Members to consider awarding the tender for the supply of one (1) Wood Chipper (tender number 122-2015).

RECOMMENDATION

Section 90(3)(k) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999*, the Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Executive Assistant to the CEO and Mayor, Director Corporate and Community Services, Director Development Services and Director Assets and Infrastructure Services.

The Council is satisfied that, pursuant to section 90(3)(k) of the Act, the information to be received, discussed or considered in relation to agenda item 8 Wood Chipper is confidential information relating to –

“(1) tenders for the supply of goods, the provision of services or the carrying out of works;”

Accordingly, the Council is satisfied that the principle which states the meeting be conducted in a place open to the public has been outweighed in the circumstances.

Section 91(7) Order

2. That having considered agenda item 8 Wood Chipper Tender in confidence under section 90(2) and (3)(k) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of that Act orders that the agenda report, and supporting documentation relevant to agenda item 8 titled Wood Chipper Tender be retained in confidence for a period of 12 months.

COMMENT

It is recommended that the public be excluded for consideration of this item to enable consideration in confidence under Section 90(3)(k) of the *Local Government Act*.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Sections 90 & 91 - Local Government Act 1999

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Not applicable.

DIRECTOR ASSETS & INFRASTRUCTURE SERVICES

ITEM 8 – CONFIDENTIAL

6. THREE (3) FRONT DECK MOWERS TENDER 121-2015

(File Ref: 9.24.1.1)

INTRODUCTION

The purpose of this report is for Elected Members to consider awarding the tender for the supply of three (3) Front Deck Mowers (tender number 121-2015).

RECOMMENDATION

Section 90(3)(k) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999*, the Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Executive Assistant to the CEO and Mayor, Director Corporate and Community Services, Director Development Services and Director Assets and Infrastructure Services.

The Council is satisfied that, pursuant to section 90(3)(k) of the Act, the information to be received, discussed or considered in relation to agenda item 8 Three (3) Front Deck Mowers is confidential information relating to –

“(1) tenders for the supply of goods, the provision of services or the carrying out of works;”

Accordingly, the Council is satisfied that the principle which states the meeting be conducted in a place open to the public has been outweighed in the circumstances.

Section 91(7) Order

2. That having considered agenda item 8 Three (3) Front Deck Mowers Tender in confidence under section 90(2) and (3)(k) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of that Act orders that the agenda report, and supporting documentation relevant to agenda item 8 titled Three (3) Front Deck Mowers Tender be retained in confidence for a period of 12 months.

COMMENT

It is recommended that the public be excluded for consideration of this item to enable consideration in confidence under Section 90(3)(k) of the *Local Government Act*.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Sections 90 & 91 - Local Government Act 1999

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Not applicable.