



Yorke Peninsula Council

NOTICE OF MEETING

Notice is hereby given that the next ordinary meeting of Council
will be held on Wednesday 21st January 2015,
in the Council Chambers,
57 Main Street, Minlaton commencing at 5.30pm

Andrew Cameron
CHIEF EXECUTIVE OFFICER

A G E N D A

- | | |
|--------|---|
| ITEM 1 | <u>YORKE PENINSULA COUNCIL</u> |
| 1.1 | <u>Welcome by Mayor</u> – meeting declared opened |
| 1.2 | <u>Opening Prayer</u> |
| 1.3 | <u>Present</u> |
| 1.4 | <u>Leave of absence</u>
Cr John Rich |
| 1.5 | <u>Apologies</u>
Cr Tania Stock |

1.6 Conflict of Interest

CONFLICT OF INTEREST

Elected Members are reminded of the requirements for disclosure by Members of direct or indirect pecuniary benefit or detriment and non-pecuniary benefit or detriment in accordance with Section 73 of the Local Government Act in items listed for consideration on the Agenda. Section 74 of the Local Government Act 1999 requires that Elected Members declare any interest and provide full and accurate details of the relevant interest to the Council prior to consideration of that item on the Agenda.

Each Member of a Council has a duty to vote at all meetings unless excepted by legislation.

The major exception being where a Member has a conflict of interest.

1.7 Minutes of previous meeting – for confirmation
Council meeting held on Wednesday 10th December 2014 at 5.30 pm.

1.8 Motions on Notice
Nil

1.9 Questions on Notice
Nil

1.10 Questions without Notice

1.11 Petitions
Nil

ITEM 2 MAYOR Pages
1. Monthly Report from Mayor Agnew 4

ITEM 3 COUNCILLORS' REPORT
Nil

ITEM 4 **INFORMATION AGENDA** Page 5

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	Nil	
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ITEM 7	<u>GENERAL BUSINESS</u>	
	Council has resolved that an Agenda Item "General Business" be included on the Council Agenda to enable members to raise matters of a minor nature for action by the Administration, or to call for reports.	
ITEM 8	<u>CONFIDENTIAL AGENDA</u>	Pages
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ITEM 9	<u>NEXT MEETING</u>	
	Wednesday 11 th February 2015	
ITEM 10	<u>CLOSURE</u>	

MAYOR

ITEM 2

MONTHLY REPORT (File Ref:9.24.1.1)

INTRODUCTION

To keep Elected Members updated on Mayoral activities during the month of December 2014.

RECOMMENDATION

That the report be received.

COMMENT

1 st December	ICAC and SA Ombudsman Seminar Adelaide Festival Centre
2 nd December	New Councillors Induction programme.
11 th December	Audit Committee Meeting.
12 th December	Chaired the Central Local Government Region meeting held at the Barossa Council. Along with Mayoress Claudia we attended the Coobowie Progress Association Christmas Dinner.
13 th December	I attended the official opening of the SA Ambulance Service at Warooka.
21 st December	I attended and spoke at the Stansbury Christmas Carol Evening.
22 nd December	Attended the Development Assessment Panel meeting.
23 rd December	End of year Staff Recognition at Warooka and Minlaton Depots.
28 th December	Along with some family members I judged the Christmas Lights Competition at Port Victoria again this year.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Not applicable.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Not applicable.

INFORMATION

AGENDA

CHIEF EXECUTIVE OFFICER

IA/ITEM 4.3

1. CEO ACTIVITIES (File Ref:9.24.1.1)

INTRODUCTION

To keep Elected Members informed of other meetings and activities during the month of December 2014.

RECOMMENDATION

That the report be received.

COMMENT

1 st December	Attended the ICAC and SA Ombudsman Seminar with Elected Members.
2 nd – 3 rd December	Elected Members two day induction.
5 th December	LG Professionals Board Meeting and Planning day.
9 th December	Meeting with Joanne Buchanan from RDA.
11 th December	Corporate Management Team meeting. Audit Committee meeting.
18 th December	Project Control Group meeting in Adelaide in relation to the Maitland Office expansion.
22 nd December	Development Assessment Panel meeting. Corporate Management Team meeting.
23 rd December	End of Year Staff Recognition at Warooka and Minlaton Depots.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Not applicable.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Not applicable.

CHIEF EXECUTIVE OFFICER

IA/ITEM 4.3

2. CLINTON ROAD FUNDING (File Ref:9.24.1.1)

INTRODUCTION

To update Elected Members on the status of a special local roads funding application for Clinton Road.

RECOMMENDATION

That the report be received.

COMMENT

Elected Members may be aware that Council has been applying for Special Local Roads Funding for some time to enable the continued sealing of Clinton Road.

Correspondence has been received late in December from the Hon Geoff Brock MP Minister for Local Government that Council has been successful in its bid and was awarded \$53,000 in the 2014-2015 financial year.

It is anticipated that the Clinton Road project will now be classified as an ongoing project with funding forthcoming until the project is complete over the next 4 – 5 years.

This is an excellent outcome as Yorke Peninsula has been unsuccessful in its bid for Special Local Roads Funding for the previous 10 – 12 years.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government Act 1999

Strategic Plan

Key Theme: Sustainable Communities
1. Sustainable Infrastructure

Strategic Goal: 1.1 Provide infrastructure assets that sustainable and safe.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Clinton Road is currently considered priority 1 in terms of sealing with the project having been slowly worked on over several years, the ability to secure additional external funding over the next 4 – 5 years to complete this project will be an excellent outcome for this high traffic road.

Annual applications will need to be lodged through the CLGR in the first instance with recommendations being made to the Local Government Transport Advisory Scheme for funding.

It should be noted that classification as an ongoing project is no guarantee of funding.

eA172670



Mr Ray Agnew OAM
Mayor
District Council of Yorke Peninsula
PO Box 88
MINLATON SA 5575

Item Number
7809-2014-3
GDS Number
7.41.2.2
Distribution
Copy to Jackie ✓



Government
of South Australia

Dear Mayor Agnew

I am pleased to advise that the Local Government Grants Commission's (the Commission's) recommendations for the distribution of the special projects component of the Roads to Recovery Grants to Councils for the 2014-2015 financial year have recently been approved and have been endorsed by Hon Warren Truss MP, Minister for Infrastructure and Regional Development.

The recommendations were made to the Commission on the advice of the Local Government Transport Advisory Panel.

Unlike the Financial Assistance Grants, these grants are tied. They are made available under the *National Land Transport Act 2014* (the Act) and the terms and conditions that apply to other monies provided directly to you under the Act also apply to these grants.

The allocation to your Council for the 2014-2015 year is \$53,000 for work on the following project:

- *Clinton Road*

The grants are tied for the specific project mentioned above. The Australian Government's intention is for the funding to be available as soon as required. Funding will be provided following successful completion of the works program in accordance with the Act. Monies will be deposited into your account with the Local Government Finance Authority.

The Australian Government has requested that the Commission process all reports on behalf of Councils. The Commission has agreed to be responsible for this task in order to ensure that there are no delays in providing funding to Councils.

Minister for Regional Development
Minister for Local Government

Level 17, 25 Grenfell Street Adelaide SA 5000 | GPO Box 2557 Adelaide SA 5001 DX 667
Tel 08 8226 1300 | Fax 08 8226 0316 | pirlsa.MinisterBrock@sa.gov.au



In order to comply with the Act, the grant is conditional on the Council providing the Commission with quarterly reports and an annual report in a format that is consistent with those provided to the Commonwealth for other monies received directly by Councils under the Roads to Recovery Program.

Quarterly and annual reports can be sent to:

Mr Peter Ilee
Executive Officer
Local Government Grants Commission
GPO Box 2329
ADELAIDE SA 5001

Email: grants.commission@sa.gov.au

It would be appreciated if you could forward a copy of this letter to the relevant Council officers. Should you have any queries, please contact Mr Ilee on telephone 7109 7148 or via email at the above address.

Yours sincerely



Hon Geoff Brock MP
Minister for Regional Development
Minister for Local Government

16th December 2014

CHIEF EXECUTIVE OFFICER

IA/ITEM 4.3

3. YORKE PENINSULA TOURISM (File Ref:9.24.1.1)

INTRODUCTION

To update Elected Members on the activities of Yorke Peninsula Tourism over the previous quarter.

RECOMMENDATION

That the report be received.

COMMENT

Council has participated in a long standing partnership with Yorke Peninsula Tourism over many years and regularly receives reports and contact in relation to Tourism initiatives for Yorke Peninsula.

Yorke Peninsula Tourism showcase all that we have to offer on Yorke Peninsula to attract visitors and support our local economy.

Their involvement in trade displays and shows such as the Caravan and Camping Show, Boat Show increase the participation and visitor numbers exponentially each year.

The work and the support that the staff provide is essential to ensure the vital Tourism Industry on Yorke Peninsula prospers and thrives.

A copy of the recent quarters action plan - progress report and media and publicity strategies for October/November 2014 (copies attached) are provided for Elected Members information to keep you informed of the activities and strategies YP Tourism is undertaking on Council's behalf.

Council annually financially contributes to the work that YP Tourism undertakes.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government Act 1999

Strategic Plan

Key Theme: Sustainable Communities

3. Our Economy

Strategic Goal: 3.1 Sustainable economic growth

Annual Business Plan

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Tourism provides a key industry of importance to boost the local economies of Yorke Peninsula. The contribution that visitors make to the region and the injection of much needed funds can not be underestimated. Council has financially contributed \$43,080 to support YP Tourism in the 2014/2015 financial year.

Action Plan - progress report to 4th December 2014

Yorke Peninsula Tourism has the following key focus areas to help grow the regions tourism industry: Industry Development, Infrastructure & Product Development and Destination Marketing.

INDUSTRY DEVELOPMENT

Strategy	Actions	Partners	Measure	Timing	Progress
1. Promote the benefits of tourism accreditation and certification	1. Promote the South Australian Tourism Industry Council (SATIC) as an accredited provider of the Australian Tourism Accreditation Program	SATIC SATC		Ongoing	Promoted in newsletter Liaised with Ward Tilbrook on Pt Wakefield traders and Salt of the Earth Promoted ATAP to Marie's Delights (Yorketown) and provided details
	2. Identify opportunities to work with SATIC to assist tourism operators in the region to gain accreditation/certification under relevant tourism programs	SATIC	An increase in the number of tourism operators who are accredited	Ongoing	SATIC will be having a YP roadshow in November – assisting with promotion to operators Working with SATIC to try and coordinate CFS Bushfire plan workshop. Ongoing promotion of their roadshow SATC CFS Bushfire workshop (Kadina) – 2 nd October SATIC CFS Bushfire workshop (Kadina) – 25th November (new date) – cancelled due to lack of interest SATIC Roadshow (Kadina) – 25th and 26th November SATIC Talking Tourism event (Kadina) - 25th November Brooke attended SATIC's Talking Tourism event in Kadina on 25th November
2. Maintain Yorke Peninsula Tourism's Accreditation	1. Keep tourism accreditation manual up to date	SATIC	Accreditation status maintained	Ongoing	Renewed until June 2015 Finalised our accreditation online and received new ATAP logo
	2. Review risk management at each YPT meeting and as needed	Committee	Effective risk management and actions in place	Ongoing	Action for committee to review full risk matrix for discussion at the July meeting. July – All risks were reviewed and updated and new risks identified and added. New risk matrix circulated to the committee. Risk Management is a permanent agenda item to be raised at each YPT Committee meeting.

3. Ensure consumers can easily research and book Yorke Peninsula product	1. Promote the benefits of online booking facilities and live inventories	ATDW TXA Online Operators SATC SATC	Increase in the number of YP operators that offer online bookable products	Ongoing	Met with Redwing accommodation Met with Cliffhouse Beachfront Villas and their web developer. Assisted with e-kit, ATDW, TXA, SEO and suggested website improvements. Assisting Redwing to become online bookable. Provided information on TXA and the tourism e-kit tutorials regarding online bookings Country Getaways connecting their properties to TXA Redwing are now online bookable through V3 and have a new website – www.redwingfarmstay.com.au Met with Curramulka Hotel to discuss becoming online bookable – provided the tourism e-kit tutorial regarding online bookings. Provided advice on commission structures to Sea SA Getaways
	2. Work with SATC and SATC to help provide online training for YP tourism operators to develop their skills, knowledge, understanding and development of online bookable products	SATC Frontdesk SATC Operators RDA ATDW	Increase in the number of YP operators that offer online bookable products	Ongoing	Coordinating and organising SATC workshop in Maitland 23 rd July Coordinated and emceed SATC workshop which was a great success. Provided training for the CCVIV volunteers Promoted opportunities with Tourism eSchool YPT EOI promoted in e-newsletter regarding an online mentoring program FOC for businesses located in YPC and DCCC districts. Working with SATC Online Services to ensure operators will feature correctly on the new YP website.
	3. Promote the benefits of registering on the Australian Tourism Data Warehouse (My ATDW)	SATC VIP's Operators	Increase the number of YP operators registered on the ATDW	Ongoing	413 ATDW Product as at 1 st July Ongoing and monthly updates in newsletter. The 2 VIC's are assisting to help get as much YP product on line before Aug 30 as part of the touring route strategy. This has also been promoted through 2 newsletters. Ongoing work through newsletters, workshops and face to face with operators. Also reinforcing the need to keep registrations up to date and check regularly. Promoted to new businesses. Promoted to VIC volunteers at CCVIC training Promoted ATDW to Pt Wakefield businesses at workshop; Joan Bannon for Warooka shop and events; Maitland Art & Craft Fair; Festival in the Field; Port Vincent Foreshore Caravan Park (hire); Barachel Alpacas; The Big Gig; Copper Coast Show n Shine; Copper Coast Indoor Play Centre; Corona Yorkes Surfing Classic 2015 ; Curramulka Hotel Comedy Central Promoted via e-blast on touring routes and how to relocate

					<p>map markers</p> <p>437 ATDW product as at 2nd October, 26 new product</p> <p>Events updated/added to ATDW – Maitland Show, Port Broughton Seaside Markets, Curramulka Speed Shear</p> <p>Promoted ATDW to Yorkes Surfing Classic; Port Broughton Winter Family Fishing Competition, Kadina Annual Show, Kadina Show'n'Shine, Make A Wish Fun Run/Walk, Kulpara Showjumping</p> <p>YPT receiving EOIs to undertake online mentoring sessions with operators.</p> <p>YPT identifying operators who need to be on ATDW to ensure maximum exposure and functionality for new YP website.</p> <p>452 ATDW product as at 2nd October, 17 new product</p>
4. Maintain effective, regular communication with tourism operators	1. Maintain an accurate up to date database		Accurate database	Ongoing	<p>Ongoing</p> <p>Sent updated stakeholder contacts to SATC Aug 2014</p> <p>Sent updated committee contacts to SATC following AGM</p>
	2. Produce and distribute a monthly e-newsletter		Level of enquiry and feedback	Monthly	Ongoing – sent monthly
	3. Assist with the organisation of training workshops for tourism operators	RDA SATC SATIC Operators		As required	<p>Coordinating and organising SATC workshop in Maitland 23rd July</p> <p>Coordinated and emceed SATC workshop</p> <p>Working with SATIC on CFS training to be bushfire ready</p> <p>Assisted SATC with SATC board visit and industry function</p> <p>Provided training for CCVIC volunteers</p> <p>Get some Yorke on your fork workshop – 25th Sept</p> <p>CFS Bushfire ready workshop – 2nd Oct</p> <p>Promoted Free Facebook Webinar - Tourism eSchool</p> <p>CFS Bushfire ready workshop – 25th Nov (new date and new venue) – cancelled due to lack of interest</p> <p>YPT assisted Department of State Development (DSD) with information and images to promote a tourism training program for industry in 2015. EOIs are being called for and Brooke to assist DSD with choosing correct people to undertake this training – all training is being provided FOC through TAFE SA.</p> <p>Promoted DSD Tourism Training EOIs.</p> <p>Promoted and attended SATIC function and Tourism eSchool workshop held in Kadina</p>
	4. Encourage operators to participate in industry skills programs run by other organisations	SATIC RDA SATC	Increase in the number of tourism operators participating in training, support and mentoring	Ongoing	<p>Promoting tourism e-school opportunities</p> <p>Promoted SATIC roadshow</p> <p>Promoted SATIC Restaurant Australia workshops</p> <p>Promoted free Facebook webinar (Tourism eSchool)</p>

			programs		Promoted SATIC Bushfire CFS training Promoted Food SA & Eat Local programs Promoted AAA star rating workshop Promoted SATIC Bushfire CFS training (new date and venue) – cancelled due to lack of interest Promoted Events SA SAPOL Update to key event organisers Promoted SATIC Roadshow Promoted SATIC Talking Tourism Event Promoted DSD Tourism Training EOIs
5. Effective relevant communication with stakeholders	1. Forward the 'action plan' progress report to stakeholders after each YPT meeting	DCCC YPC SATC	Strong relationships and ongoing partnerships with DCCC, YPT & SATC	Bi-monthly	Ongoing – sent after each meeting
	2. Present to councils and elected members	DCCC YPC Elected members	Increased awareness of the tourism industry, economic benefit to the region and YPT activities	Annually	Cr John Rich attended the SATC workshop Spoke with Cr Bill Clarke re events
	3. Other informal communication as required	DCCC YPC SATC		Ongoing	Liaising with DCCC and YPC on execution of the new 3 yr funding agreement. Liaised with SATC on the YPT strategic initiative (new website for the region) Liaised with Selection Panel on committee EOI and appointments Liaised with SATC and LG Stakeholders on Jo taking leave and Brooke backfilling Advised YPC and DCCC CEO's of SATC commitment of around \$100k for Best Backyards campaign in addition to the \$30k commitment. Plus in-kind support, touring routes, assistance with the website brief, tender and development. Circulated email from Rodney Harrex, SATC CEO re economic properties
	4. Reporting meetings with SATC and YPT to review Destination Action Plan (DAP) progress and future activities.	SATC	Number of SATC DAP actions achieved	6 monthly	Brooke met with Peter Cahalan to start discussions on 2015-17 DAP on 14 th Oct. LG CEO's and YPT Committee emailed for input
6. Stimulate local community and regional tourism awareness of the activities of YPT, SATC and other	1. Write a 'Talking Tourism' column for the Yorke Peninsula Country Times newspaper	YPCT	Increased flow of information to the broader community	Monthly	Ongoing
	2. Provide content for SATC newsletters	SATC PR	Increased flow of information	Ongoing	Send new product information each month - Ongoing

agencies	3. e-newsletter and e-blasts as per #4 above	Operators	Increased flow of information	Ongoing	Committee expressions of interest Restaurant Australia RDA Celebration of employment awards Clarification on sa.com and invoices being received; potential scams and advertising tips. SATC holiday rental promotion with STAYZ New SATC Touring Routes 2015 YP Visitor Guide prospectus now out Get some Yorke on your Fork workshop 2015 YP Visitor Guide bookings close 17 th Oct YPT Online Mentoring Program DSD Tourism Training EOIs
	4. Distribute media releases to local media to help increase awareness	Media	Increased flow of information	As required	Get some Yorke on your Fork workshop SATC's 2014 SA Tourism Awards YP entrants media release forwarded to Country Times. 2014 SA Tourism Award Winners and Medallists
7. Work with SATIC on industry development to encourage excellence in the tourism industry	1. Promote the South Australian Tourism Awards program.	SATIC Operators	Increased number of nominees, winners and medallists	Annually	Promoted the state awards and SATIC workshop through e-newsletters. Also individually emailed all winners, medallists and nominees of the YP Tourism Awards. Ongoing liaison with SATIC Assisted Yorke Peninsula entrants with their submissions Promoted Tourism Awards Gala Night Brooke and Nicole attended the State Tourism Awards gala Night and provided live Facebook updates during the event. 3 Yorke Peninsula winners will now represent South Australia in their categories at the National Tourism Awards, held in Adelaide in April 2015. YP operators also received 5 silver and 2 bronze medals SATC's 2014 SA Tourism Awards YP entrants media release forwarded to Country Times. Wrote and distributed media release regarding YP SA Tourism Award Winners and Medallists. Promoted YP winners and medallists on 5CS radio interview and in December's Country Times Talking Tourism Column.
	2. Support and promote SATIC as an industry body and their activities	SATIC Operators	Increase in the number of YP SATIC members	Ongoing	Promoted their tourism awards workshop July 2014 Promoting their November Roadshow Promoting their CFS Bushfire training Promoting their Restaurant Australia Workshops Promoting their CFS Bushfire training (new date and venue) – cancelled due to lack of interest

					Promoting their YP Roadshow Promoting their YP Talking Tourism event Brooke attended SATIC's Talking Tourism event
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INFRASTRUCTURE & PRODUCT DEVELOPMENT

Strategy	Actions	Partners	Measure	Timing	Progress
1. Identify new investment/development and reinvestment opportunities	1. Promote the work of the SATC and RDA to investors, developers and tourism operators	SATC RDA Developers Operators	Number of potential tourism developments that meet with the SATC and or RDA	Ongoing	Ongoing liaison with Silver Shores. Flagged RDF fund and contacted SATC and RDA on their behalf. Provided tourism data and letter of support. Liaised with Nick Jones re Silver Shores Advised Tracey Wade on how she can work with the SATC. Corporate website and research/regional profile information Joan Bannon – re Paper Nymph and Top Shop Discussed in depth with potential QLD investor regarding tourism investment on YP, the work of RDA and the SATC.
	2. Liaise with the appropriate agencies on any opportunities, new developments or upgrades	SATC RDA	Increase in new product, infrastructure and or upgrades	Ongoing	Silver Shores - Liaised with Nick Jones re funding; Mark Blyth and Mark Gill re letter of support Innes EOI – Ongoing liaison with David Lake and DEWNR Discussion with DEWNR re progress of Innes EOI
	3. Assist potential and new investors with market information, research and industry contacts	Developers Operators SATC RDA	Number of opportunities taken to the next level	As requested	Silver Shores Assist with regional tourism information, research and contacts for new businesses and developments Tracey Wade – potential new tour Assisted David Pearce from Marine Parks with tourism research and data Assisted Silver Shore Villa Resort with more research information and SATC contacts. Assisted David Pearce from Marine Parks with traffic data and funding contacts. Assisted Silver Shores with a feasibility study for their valuers and provided them with a letter of support. Provided RDAYMN with a letter of support for National Stronger Regions Fund.
	4. Continue to work with the SATC and LG to identify and pursue cruise ship opportunities	SATC DCCC YPC Operators	Cruise ship opportunity progresses to the next level.		To be discussed at the DAP meeting with SATC, the Chair and Deputy Chair of YPT and Acting YPT Manager on Tuesday 16 th December.

	5. Encourage the upgrade of existing 3 star and below accommodation stock to 4 star and above	SATC Operators	Number of rooms upgraded	Ongoing	Patio Motel – Will be rendering outside of motel now that room upgrades are complete
	6. Work with SATC to help develop new tours or attractions for the region as identified in the DAP	SATC DCCC YPC RDA Operators			Discussion with Tracey Wade re potential new tour. Assisted with regional tourism information, research and contacts
2. Support tourism operators and local tourism groups to identify and access appropriate grant funding sources	1. Promote any federal funding and other grant opportunities	SATC RDA Fed Gov Developers Operators	Number of YP applications for funding Number of successful applications	Ongoing	Promoted RDF fund – letter of support for 1 business applying under the food category and 1 under major projects. Liaised with RDA and SATC Promoted history funding to Ardrossan Progress Provided letter of support to Ardrossan Progress Assoc. Promoted Food SA manufacturing funding to Minlaton Chocolaterie Promoted RDA funding opportunity to Silver Shores
3. Support regional producers to help develop and brand regional produce	1. Continue to work with RDA to help bring food producers together	RDAYMN Producers Operators Y3P	Increased networking between producers		Promoted food survey and workshop through Stock Journal and ABC radio. Ongoing work. Meeting 20/8/14 Met with RDA 2 nd Sept to finalise workshop Creating food producer register to keep a database
	2. Assist with a workshop for regional food producers	RDAYMN Producers Operators Y3P	Increased range and availability of YP Produce Better branding of YP Produce		Expect the workshop will take place around Aug/Sept or Oct Liaising with Jo Buchanan on progressing the project. Met with RDA 25 th Sept to finalise workshop Get some Yorke on your Fork workshop held 25 th September. Great session with 23 people
4. Work with the SATC to help develop a drive touring route	1. Assist with key must see and do's along the route	SATC			Provided information to Mark Gill Updated Mark and SATC on the Sea SA Ferry suspension as this greatly impacts the touring route. Collated data for non ATDW product Ongoing promotion of importance of registering on the ATDW and how to move map markers for the touring route map. Ongoing loading of content to ATDW by operators and Visitor Information Centres
	2. Encourage loading of activities and experiences within 20-30 kms of the route on the ATDW	SATC Operators VIP's	Increase in number of ATDW listings		Have promoted through our newsletter and also both VIC's are assisting with loading new product. YPVIC is committed to going around the YP towns to take photos, meet with businesses and help load new product; CCVIC will also help load CC product.

					<p>Promoted in 3 newsletters and at SATC workshop. YPT assisting with completing additional data (not applicable to the ATDW) in a spreadsheet for the touring route. Sent spreadsheets to Mark Gill New product being loaded onto ATDW Product updates provided to online services YP has the 2nd highest ranking in the state for ATDW listings since the launch of the Touring Routes.</p>
	3. Ensure Sea SA Car & Passenger Ferry is recognised as an access route to the region.	SATC Sea SA	Sea SA promoted in the touring route		<p>Promoted the SeaSA linkage between YP and EP for the SATC tourism route. Liaised with Sea SA and advised appropriate key stakeholders that the ferry was ceasing its current service 31st August. All reference to Sea SA is being withdrawn from SATC publications, maps, southaustralia.com and the touring routes. Currently issues with the Sea SA Ferry not operating but people not realising until they reach the terminal. Upset as they have detoured all that way and could have kept driving. A billboard at Port Wakefield and the blue and white signs on roadways is adding to the confusion. We have advised Sea SA and the road signs should be removed soon this is an action of the Transport Department so is not in their control. Blue ferry signs and billboard advertising at Port Wakefield have now been removed. Ferry sign at Wallaroo is still causing consumer confusion. As the ferry is not due back in service until late 2015, reference to the ferry has been removed from the 2015 YP Visitor Guide</p>

DESTINATION MARKETING

Strategy	Actions	Partners	Measure	Timing	Progress
1. Maintain Yorke Peninsula Tourism as the key regional organisation to understand, and communicate the benefits of visiting the region	1. Maintain a dedicated committee that meets at least 4 times per year	LG SATC Committee Members	Number of meetings per year Attendance levels	At least every 3 months	<p>Ad for expressions of interest for the new YPT committee placed in YPCT 8th July; emailed EOI information to database. Liaised with selection panel on EOI's & appointments and sent letters of appointment, unsuccessful and thank you letters to committee members finishing their terms. Sent chair and deputy chair nominations to the selection panel for ratification. Both positions have been ratified Met 9th October Next meeting 11th December</p>

	2. Investigate and pursue future funding sources to keep the organisation sustainable into the future	LG SATC Operators Potential sponsors	Funding is maintained or increased	Ongoing	Liaising with Pt Wakefield businesses and meeting with them on 21 st August, as they are interested in looking at options to provide financial support to YPT to still be involved, following WRC withdrawal. Agenda item for next YPT meeting to set a date to start planning/review Pt Wakefield businesses looking to collaborate under their Community Management Committee organisation. Discussion to commence at the December meeting, with a facilitated workshop being held for YPT Committee members early 2015
	3. Review the structure of YPT and its relationship to key stakeholders	YPT YPC DCCC SATC LG		By end 2016	As above
2. Work with the SATC to maintain and develop appropriate high quality marketing collateral for the region	1. Provide input into the production of the annual visitor guide.	SATC Agency	Quality of YP collateral	Annually and as needed	HWR has been reappointed for the VG Liaised with SATC and HWR on VG prospectus and critical path timelines. Promoted upcoming sales in the newsletter Distributed the prospectus to industry and promoting the importance of the VG Liaising with HWR on the sales process Sent VG changes/updated and 2015 events calendar to HWR Provided new business names to HWR for Visitor Guide advertising Liaising with SATC on content updates Liaising with HWR on Flat Plans and Page layouts.
	2. Check accuracy of the visitor guide	SATC Agency	Accuracy of YP visitor guide	Annually and as needed	Proofed and provided editorial updates to the SATC food and wine guide. Ongoing updates recorded for the VG. Teleconference for VG editorial updates with HWR Have tracked changes on the VG internals for HWR Contacting operators and updating the events calendar, museum listings, Home Grown Trail and opening hours for accuracy. Updated town information. Ongoing liaison with HWR over content and imagery Proofed and provided additional editorial/image changes to the SATC 2015 food and wine guide. Proofed 2015 visitor guide content Reviewed SATC's YP Fact Sheet and provided feedback
3. Develop a dedicated Yorke	1. Maintain ownership of the yorkepeninsula.com.au url	Melbourne IT/	YP Tourism Maintains Ownership of the DNS &	DNS – September	Ongoing DNS and domain name registration paid

Peninsula website	(DNS & Domain Name)	Internode	Domain Name	annually Domain Name – September biennially	
	2. Finalise a brief to develop the website and send to developers	SATC Digital	Brief completed and distributed	2014	Brief 95% finalised. Jo, Nicole and Brooke met with SATC digital team on 14 th August. Working closely with SATC digital team on content, writing style and technical requirements. Brief revised and sent to SATC for cross checking before we go to tender. Finalising list of developers to send website brief to. Brief sent 28 th Aug to 4 web developers. Tenders closed 19 th September. 3 Tenders received.
	3. Appoint a developer to build the website	SATC Digital	Developer appointed	2014	SATC, Jo Barrie, Brooke Liebelt, Alan Rushbrook & Nicole Page on panel for tender review & presentations. Tenders reviewed and shortlisting for presentations. Presentations 9 th October. Performed a referee check of preferred developer then appointed Jaba to develop the YP website. Scoping session took place on 23rd Oct.
	4. Collate content and images and work with the developer to complete the website	Developer SATC	New website is launched	By Dec 2014	Content and editorial for the new site is well underway Ongoing work on editorial and image selection in preparation for the build. Liaising with SATC online team on writing style of content and review of family fun section before finalising all content. Based on review, all content is now being updated and finalised for the website. Brooke and Nicole met with Jaba to review design concept on 27th November. Launch expected early 2015. The site map and text has been finalised, and images are now being collated.
4. Effectively communicate with media to maximise exposure and editorial content	1. Maintain media database		Accurate data base	Ongoing	Ongoing
	2. Prepare and distribute media releases	SATC PR Media	Media Coverage Achieved	Ongoing	Get some Yorke on your Fork October Long Weekend Events 2014 SA Tourism Award YP Winners and Medallists
	3. Pitch story ideas to media	SATC PR Media	Media Coverage Achieved	Ongoing	Off the Beaten Track – ideas for 14/15 sent to Ron Kandelaars SA Life Magazine – Ali, Marie and Henry Parsons feature SA Life TV – Hillock's Drive and Walk the Yorke – looking to

					<p>film here 28-29 August</p> <p>SA Life Magazine features the Parson's and their Art & SALA exhibition.</p> <p>iMotorhome magazine (Aug issue) features Moonta story by Elizabeth Mueller</p> <p>Pitching more ideas to SA life for a shoot early 2015</p> <p>Provided SATC PR with A-Z of summer ideas</p> <p>Media visit by Briar Jensen hosted by YPT in conjunction with SATC in 2012, was published in national News Ltd papers and online</p> <p>South Aussie With Cosi aired 12th October, featured Camelot Garden, The Dunes, Kernewek Lowender and Kadina Motorcross</p> <p>SA Life TV – Hillock's Drive and Walk the Yorke aired on 26th October – promoted via Yorke Peninsula Facebook page</p> <p>Port Vincent Gala Day information provided to The Senior Best BBQ Spot on YP pitched to SATC for The Advertiser</p> <p>SA Life TV – Redwing Farmstay aired Sunday 9th November. Pitched Redwing Farmstay to SA Life Magazine.</p> <p>Rocky Travel Blog posted on social media channels during their visit</p>
	4. Host famils and work with the SATC PR & famils units to assist with itineraries	SATC PR & Famils unit Media Operators Freelance journalists	Increased editorial and media coverage achieved	Ongoing	<p>Family Capers</p> <p>SA life TV itinerary – 28-29 August 2014</p> <p>Rocky Travel Itinerary – 28-30 October 2014</p>
5. Social Media	1. Maintain the Yorke Peninsula Facebook page	YP VIC's Operators SATC	Increase in social media content for YP	ongoing	<p>Ongoing posts on events and happenings, businesses etc</p> <p>Met with Anna from SATC- working on improving our posts and interaction</p> <p>Live updates were posted from SA Tourism Awards Gala Dinner, with lots of engagement and comments</p>
	2. Encourage posts and sharing on 3 rd party social media	Operators Visitors VIC's SATC	Increase in social media content for YP	Ongoing	<p>Promoted via our newsletter</p> <p>Sharing and liking 'The Real South Australia' and other regional posts</p> <p>Sharing Australia.com and other 3rd party posts.</p> <p>Assisted Curramulka Hotel on how to update their page from a person to a business</p>
6. Ongoing management of the Regional Brand	1. Ensure the integrity of the brand is maintained and brand guidelines adhered to		Relevance and currency of the Yorke Peninsula Tourism Brand	Ongoing	Ongoing

	2. Encourage operators to use and promote the Yorke Peninsula Brand	Operators	Number of requests to use the brand/logo	Ongoing	Promoted at SATC workshop – July Ongoing in newsletter Promoted at food producers workshop Souvenirs featuring YP logo are for sale in VIC's/ VIOs Seagate Moonta Bay requested logo
	3. Process requests to use the regional brand/logo within 7 days		All requests processed within timelines	Ongoing	Generally complete within 24 – 48 hours
7. Work cooperatively with the SATC on marketing and PR	1. Work with the SATC on the 'Best Backyard' intrastate campaign in order to optimise returns for the region	SATC	Level of activity that benefits Yorke Peninsula Level of SATC marketing for Yorke Peninsula Increased visitation to the region	Ongoing	Promoted Royal Show opportunity in newsletter Promoted SATC holiday home promotion with STAYZ in e-blast and face to face Promoted Touring Route consumer stand at the Royal Show & assisted with volunteers. Met with Emma at the SATC – they have committed to \$1.1 million for the Best Backyards campaign which will mean around \$100k for YP Liaising with SATC on content for South Aussie with Cosi radio advertising.
	2. Assist SATC PR with leads and pitches on story ideas to maximise exposure	SATC	Increased publicity for the region		Off the beaten track ideas SA Life TV Liaised with SA life TV on 28-29 August shoot Pitching more story ideas for SA Life TV A-Z of Summer ideas Best BBQ Spot on the YP
8. Work with Events SA and event organisers to further develop the regions successful events program.	1. Promote the Regional Festival & Events Funding Program and provide input to Events SA	SATC Events SA Event organisers	Level of funding achieved	Ongoing	Kernewek Lowender successful in receiving \$15k funding for May 2015 event marketing Promoted to Tara Dutschke for potential Market in Maitland event and to Tracey Schilds for potential YP event.
	2. Work with event organisers to register events on the ATDW	SATC Online ATDW Events	Key regional events registered on the ATDW	Ongoing	Ongoing and also promoted by the VIO network Promoted to Joan Bannon re Warooka events and Festival of the Foot. Added the following 2014/15 events to the ATDW: Hardwicke Bay Pancake Morning and Trash and Treasure (x 2 dates); Stansbury Seaside Markets (multiple dates); Stansbury Craft Fair (x 2 dates); Warooka Market; Moonta Station Markets (x 2 dates); Moonta Open; Minlaton Strawberry Fair; Moonta Antiques & Collectable; Port Vincent Gala Day. Events updated/added to ATDW – Maitland Show, Port Broughton Seaside Markets, Curramulka Speed Shear Promoted ATDW to Yorkes Surfing Classic Promoted ATDW to Erin McWaters, Ride 4 Matt

	3. Assist with media releases to promote events	Media SATC PR Event organisers	Media Coverage Achieved	As required	Matt Sinclair Ride Kernewek Lowender – KL Exec Officer conducted a radio interview on 5AA as a result of the release.
	4. Prepare and distribute an ongoing calendar of events to media	Media Event Organisers	Media Coverage Achieved	Monthly	Sent monthly
	5. Work with LG, progress and event organisers to encourage the development of new events	LG Progress Events SA	New events established	Ongoing	New event for Kadina – The Big Gig Promoted events facebook page Promoted new TRA event research and social media toolkit Joan Bannon re Festival of the Foot Edithburgh Fishing Challenge Tracey Schids re: New YP Event Tara Dutschke re: Maitland Food Market Kylie Gray re: New YP Event
	6. Work with Events SA and the Kernewek Lowender to review/improve the event as identified in the DAP	Events SA Kernewek SATC	Maintain the event Improvements identified and implemented	May 2015	KL has just launched a new website Kernewek.org Ongoing assistance to KL Sent link to new TRA event research and social media toolkit Liaising with SATC PR on media opportunities for KL Sent out KL media release to database Reviewed KL Marketing Plan and provided feedback
	7. Work with Events SA to assist with skills training as identified in the DAP	Events SA	Workshop held Number of events that undertook the training	TBC	Events SA is creating an events tool Ongoing liaison with Chloe. Promoted new TRA event research and social media toolkit to events
9. Support promotion of Yorke Peninsula at relevant consumer shows	1. Promote any cooperative opportunities at consumer shows to operators	Operators VIP's	Level of volunteer support to help man the stands	ongoing	Promoted SATC Royal Show site and opportunity Promoted the Leisurefest Promoted 2015 Caravan and Camping Shows and AFTA Travel Show to VIPs
	2. Loan YPT Marketing collateral and display materials and assist with display ideas	VIP's Operators		ongoing	Loaned to Country Getaways for the Gawler Show Loaned to Country Getaways for the Clare Show
	3. Promote the benefits of consumer shows to ensure an SA presence at interstate caravan & camping shows	SA Parks SATC	SA is represented at interstate caravan & camping shows	Ongoing	SATC have again committed to interstate caravan shows for this financial year SATC have committed to interstate caravan shows for 2015 and regional operators have the opportunity to attend on the SA stand.

10. Support Industry Publications and advertising	1. Promote cooperative marketing opportunities to operators	Publications Operators	Increase in level of Yorke Peninsula participation	Ongoing	Restaurant Australia Best Backyards campaign - Promoted SATC holiday home promotion opportunity with STAYZ Due South Australia Yorke Peninsula Visitor Guide Working with Ardrossan Progress and the VIP network on a new A3 tear off map with ads on the back to fund the production Sent advertising prospectus for A3 map to operators HWR's Short Breaks Australia
	2. Support with editorial, proofing and images.	Publications Operators	Increased awareness of YP	Ongoing	Provided support and proofed the YP A3 map prospectus and map for Ardrossan Progress Provided images of Port Vincent Gala Day for SA Life
	3. Investigate the opportunity to fund and develop a 3 rd edition of the Yorke Peninsula Fishing Guide	Funding partners Publishers Operators	3 rd edition is undertaken	June 2015	This project will be looked at after the website project Liaised with SATC as guide has reference to Sea SA. SATC looking to update PDF. We may need to try and move this project forward as the guide is starting to get several out of date items in it. Liaised with SATC Creative about updating the current guide. They have generously helped out, providing us with an up to date PDF of the Fishing Guide. The revised guide has: updated YP logo throughout, removed ferry from the map and Wallaroo text, removed ads of businesses that have closed, updated Black Point Boat Ramp, revised contents and index pages. Given this, it isn't so urgent to create a new edition. Provided all VIPs with link and PDF to updated fishing guide.

Media & Publicity, October & November

Publication	Article	Date	Readership	Coverage	Estimated
www.adelaidenow.com.au	South Australia's Copper Coast: The secret holiday spot that offers the best of Cornwall, only better	7/10/2014	23,936	834 words	\$ 248.00
www.couriermail.com.au	South Australia's Copper Coast: The secret holiday spot that offers the best of Cornwall, only better	7/10/2014	74,860	1025 words	\$ 2,115.00
www.heraldsun.com.au	South Australia's Copper Coast: The secret holiday spot that offers the best of Cornwall, only better	8/10/2014	106,576	1025 words	\$ 12,042.00
www.dailytelegraph.com.au	South Australia's Copper Coast: The secret holiday spot that offers the best of Cornwall, only better	8/10/2014	103,827	1025 words	\$ 3,967.00
www.perthnow.com.au	South Australia's Copper Coast: The secret holiday spot that offers the best of Cornwall, only better	8/10/2014	30,818	1025 words	\$ 1,240.00
Yorke Peninsula Country Times	Tourists encouraged to take a road trip	30/09/2014	21,600	261 words	\$ 495.00
The Advertiser - Weekend	Henry's B&B, Moonta review	4/10/2014	197,900	589 words	\$ 11,809.00
Sunday Telegraph, Sydney	Tap a rich vein of Cornish delights	5/10/2014	510,259	992 words	\$ 55,377.00
Sunday Mail, Brisbane	Tap a rich vein of Cornish delights	5/10/2014	393,766	611 words	\$ 24,306.00
South Ausssie With Cosi	Camelot Garden, Kernewek Lowender, Kadina Motocross, Retiring to Country SA (Barunga Village)	12/10/2014		21.33 mins	\$ 56,000.00
SA Life TV	Hillocks Drive Pods, Walk The Yorke	26/10/2014	149,000	4.28 mins	\$ 54,696.12
5AA Radio	Travel with Ron Kandelaars - Moonta Mines	29/10/2014	17,000	8.39 mins	\$ 3,474.00
Yorke Peninsula Country Times	Water park taking shape	4/11/2014	21,600	320 words	\$ 897.00
Rocky Travel Blog	Discovering Yorke Peninsula on a roadtrip	7/11/2014			
Global Travel Media	2015 Kernewek Lowender, one of the best programs ever <i>MR sent 6/11/14</i>	7/11/2014			
5AA Radio - Michael Keelan Weekends	Interview with Rosemary Cock, Kernewek Lowender <i>MR sent 6/11/14</i>	9/11/2014	16,000	6.00 mins	\$ 1,363.00
SA Life TV	Redwing Farmstay	9/11/2014	149,000	3.34 mins	\$ 43,676.00
The Advertiser - Weekend	Shackago, Wallaroo review	15/11/2014	197,900	609 words	\$ 10,683.00
Yorke Peninsula Country Times	YP tourist ventures awarded	18/11/2014	21,600	341 words	\$ 594.00
Global Travel Media	Congratulations to Yorke Peninsula tourism stars <i>MR sent 15/11/14</i>	18/11/2014			
5CS Radio Interviews	Weekly Thursday morning interview	weekly x 9		event listing	\$ 1,890.00

Total Estimated Publicity Value (October & November)

\$ 284,872.12

Media & Publicity, September

Publication	Article	Date	Readership	Coverage	Publicity Value
ABC 891	Off The Beaten Track: Ron Kandelaars - Inneston	3/09/2014	17,000	5.04mins	\$ 3,206.00
The Senior	Anyone for a pastie or 15,000? (Kernewek Lowender)	1/09/2014	44,580	300 words	\$ 8,517.00
Yorke Peninsula Country Times	Tourism commission tours YP	2/09/2014	21,600	189 words	\$ 472.00
The Australian	Great Coastal Drives (Southern Yorke Peninsula)	4/09/2014	116,854	202 words	\$ 8,952.00
The Australian	Great Coastal Drives - Yorke Peninsula, South Australia	4/09/2014	116,854	262 words	\$ 6,810.00
www.theaustralian.com.au	Roads less travelled — great coastal drives of Australia	4/09/2014			
Yorke Peninsula Country Times	Temporary change at YP Tourism	9/09/2014	21,600	270 words	\$ 474.00
Yorke Peninsula Country Times	New chair for YP Tourism Committee	9/09/2014	21,600	375 words	\$ 645.00
Yorke Peninsula Country Times	Talking Tourism	9/09/2014	21,600	331 words	\$ 392.00
Yorke Peninsula Country Times	Get together to discuss Yorke on Your Fork	23/09/2014	21,600	147 words	\$ 156.00
5CS Radio Interviews	Weekly Thursday morning interview	weekly x 5		event listing	\$ 1,050.00

Total Estimated Publicity Value (September)

\$ 30,674.00

Media & Publicity, August

Publication	Article	Date	Readership	Coverage	Estimated Publicity Value
Yorke Peninsula Country Times	YP tourism showcased at boat show	15/07/2014	21,600	185 words	\$ 333.00
Yorke Peninsula Country Times	Kernewek Lowender grant reduced	15/07/2014	21,600	255 words	\$ 204.00
Adelaide Advertiser, Weekend Magazine	Game Of Thrones (toilets with a view) - Innes National Park & Edithburgh	19/07/2014	197,900	388 words	\$ 14,163.00
Yorke Peninsula Country Times	Innes National Park visitor numbers down	29/07/2014	21,600	162 words	\$ 260.00
Yorke Peninsula Country Times	Edithburgh progress reaping rewards from increased tourism	29/07/2014	21,600	217 words	\$ 548.00
Flinders News, Port Pirie	Kadina will come alive with the Big Gig this October	30/07/2014	12,461	415 words	\$ 816.00
Plains Producer, Balaklava	Tempt travellers to boost business (Port Wakefield)	30/07/2014	2,600	320 words	\$ 211.00
ABC 891	Off The Beaten Track: Ron Kandelaars - Walk The Yorke	4/08/2014	17,000	6.21mins	\$ 2,518.00

SA Life Magazine	Allyson Parson's art	August 2014		2 pages	
5CS Radio Interviews	Weekly Thursday morning interview	weekly x 4		event listing	\$ 840.00
Total Estimated Publicity Value (August)					\$ 19,893.00

Media & Publicity, July

Publication	Article	Date	Readership	Coverage	Estimated Publicity Value
Yorke Peninsula Country Times	Our View: Innes National Park	1/07/2014	21,600	313 words	\$ 258.00
Yorke Peninsula Country Times	Innes going online	1/07/2014	21,600	557 words	\$ 1,395.00
Yorke Peninsula Country Times	Yorke Peninsula Tourism Awards	1/07/2014	21,600	550 words	\$ 1,804.00
ABC 891	Off The Beaten Track: Ron Kandelaars - Port Wakefield	2/07/2014	12,000	11.48mins	\$ 3,303.00
Stock Journal	YP foodies step up produce promotion	3/07/2014	12,467	689 words	\$ 2,519.00
Stock Journal	Awards honour tourism stars	3/07/2014	12,467	541 words	\$ 2,933.00
www.stockjournal.com.au	YP foodies step up produce promotion	6/07/2014			
ABC Port Pirie (news)	Get some Yorke on your fork	9/07/2014		0.47mins	\$ 194.00
ABC Port Pirie (news)	Get some Yorke on your fork	9/07/2014		0.48mins	\$ 198.00
ABC Port Pirie (news)	Get some Yorke on your fork	9/07/2014		0.46mins	\$ 190.00
ABC Port Pirie (Mornings)	Get some Yorke on your fork	9/07/2014		5.48mins	\$ 1,434.00
www.abc.net.au/news	Yorke Peninsula food producers quizzed in new marketing push	9/07/2014			
ABC Port Pirie (news)	SATC Festivals & Events funding to Kernewek Lowender	10/07/2014		0.50mins	\$ 206.00
ABC Port Pirie (news)	SATC Festivals & Events funding to Kernewek Lowender	10/07/2014		0.51mins	\$ 210.00
ABC Port Pirie (Late Breakfast)	SATC Festivals & Events funding to Kernewek Lowender	10/07/2014		6.40mins	\$ 825.00
ABC Port Pirie (news)	Innes National Park online booking	14/07/2014		0.30mins	\$ 124.00
Yorke Peninsula Country Times	Copper Coast water park coming soon	8/07/2014	21,600	204 words	\$ 503.00
5CS Radio Interviews	Weekly Thursday morning interview	weekly x 3		event listing	\$ 630.00
Total Estimated Publicity Value (July)					\$ 16,726.00

CHIEF EXECUTIVE OFFICER

IA/ITEM 4.3

4. ACTION LISTING REPORT (File Ref: 9.24.1.1)

INTRODUCTION

To keep Elected Members updated on the status of the Action Listing.

RECOMMENDATION

That the report be received.

COMMENT

The Action List included in the Council Agenda each month will incorporate action items from Council along with the current status.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government Act 1999

Strategic Plan

Key Theme: Corporate Governance and Leadership
2. Organisational Efficiency and Resource Management

Strategic Goal: 2.4 Effective Risk Management

Yorke Peninsula Council's Risk Management Framework

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Important issues of legislative compliance and best practice risk management principles underpin Council's action list and the associated due dates.

COUNCIL MEETING 21st JANUARY 2015

Action List

Responsible Officer	Agenda Item Number	Task	Due Date	Status
Director Corporate & Community Services	10 th Aug 10 Item 20.4	Advise the Dept of Environment and Natural Resources that Council wish to Relinquish Care and Control of Crown Land Lot 88 Main Street Curramulka CR 5856/772	As soon as DEWNR responds	Underway - DEWNR advised, no response to date
22 nd January 2014				
Director Corporate and Community Services	DA/CCS/R4	Organise Land Only lease for Balgowan Camping Ground	As soon as Ministerial approval is granted	Waiting on consent
14 th May 2014				
Director Assets & Infrastructure Services	DA/AIS/R2	Organise to have the following documents signed and sealed Ardrossan Area School for Ardrossan Stormwater Harvesting Project	June 2014	School currently reviewing documentation
Director Assets & Infrastructure Services	DA/AIS/R3	Organise to have the following documents signed and sealed for the Walk the Yorke Leisure Trail with the State Government and private landholders	July 2014 – ongoing for duration of project	Awaiting response from the Crown and private landowners.
13 th August, 2014				
Director Corporate & Community Services	DA/CCS/R4	Grant a five year lease with a five year right or renewal to Edithburgh Progress Association for the purpose of installing a RV dump point.	September/October 2014	Completed
Director Corporate & Community Services	DA/CCS/R6	Seek Ministerial approval for the revocation of the Community Land classification to accommodate the necessary requirements for the Minister for	October 2014	Underway

		Emergency Services to build a new Country Fire Service station at Pt Victoria		
26 th November 2014				
CEO	DA/CEO/R2	Ensure the Annual Report is finalised, printed and distributed in accordance with legislative requirements	December 2014	Completed
CEO	DA/CEO/R4	Advise Progress Associations and Community Groups of their newly appointed Liaison Councillor	December 2014	Completed
Director Development Services	DA/DS/R1	Organise for LMA to be signed and sealed	December 2014	Completed
10 th December 2014				
CEO	DA/CEO/Urgent Matter	Write to the State Government Minister Hunter seeking funding support for the disposal of the whales at Pararra Beach.	January 2015	Underway
CEO	DA/CEO/R1	Advise YP Health Advisory Council that Cr Veronica Brundell has been appointed as Council's representative for a term of (3) years	January 2015	Completed
CEO	DA/CEO/R2	Organise for the Director Assets & Infrastructure Services to undertake a full review of the Waste and Recycling Service Policy PO 125 particularly in relation to replacement bins following theft	March 2015	Not commenced
CEO	DA/CEO/R3	Organise for the LGA Flyer in relation to Rates Concessions to be inserted into the next rates notice envelopes	January 2015	Completed
Director Corporate and Community Services	DA/CCS/R4	Advise the Progress Associations that Council has approved the Annual Allocations for eligible groups	December 2014	Completed

Director Corporate and Community Services	DA/CCS/R5	Advise the Friends of Port Moorowie that Council has approved payment of the allocation to them from 2013/2014 and 2014/2015 financial years	December 2014	Completed
Director Corporate and Community Services	DA/CCS/R6	Advise Edithburgh Progress Association that Council have approved the lease, authorised the reclassification of Community Land and sign and seal the documents to give effect to the resolution	December 2014	Completed
Director Corporate and Community Services	DA/CCS/R7	Advise the Public Libraries Board Advisory Group that Cr Stock has been appointed as the representative.	December 2014	Completed

DIRECTOR CORPORATE AND COMMUNITY SERVICES

IA/ITEM 4.4

1. TOURISM RESEARCH (File Ref: 9.24.1.1)

INTRODUCTION

To keep Elected Members informed of the economic benefit of Tourism to the Yorke Peninsula Region

RECOMMENDATION

That the report from the South Australian Tourism Commission and the Economic Benefit Reports in respect of the 5 Council Caravan Parks be received.

COMMENT

The tourism industry is a critical economic driver for Council as the Yorke Peninsula Region is a premier tourism region within South Australia. Proximity to Adelaide coupled with stunning landscapes and beaches have made the Yorke Peninsula a destination of choice

The flow on effect of visiting tourists spending direct with other businesses within our local region contributes significantly to our economic sustainability and it is important that Council remain committed to supporting and developing this industry to maximise our tourism opportunities

The South Australian Tourism Commission, Tourism Research Branch, have released a report which highlights the direct contribution which tourism contributes to the South Australian economy each year, this year the commission have broken this down by region and provide us with specific figures for the Yorke Peninsula Region over a three year average to June 2014.

In addition to this, the Caravan Industry Association of Australia have recently developed an economic benefit calculator for Caravan Parks to use when determining the value of economic activity generated by tourists staying in a commercial caravan holiday park and visiting the region within an annual period.

Using this calculator, it is estimated that the 5 Council managed parks contribute the following economic activity

	Caravan Park Benefit	Tourist Daily Spend	Total Income to Region
Port Vincent Foreshore	\$1,339,949	\$4,836,795	\$6,176,743
Marion Bay	\$530,780	\$997,812	\$1,528,592
Point Turton	\$869,400	\$1,668,032	\$2,537,435

Yorke town	\$69,000	\$195,715	\$264,715
Black Point	\$42,270	\$216,229	\$258,499

It is imperative that Council continue to remain committed to ensuring sustainable, economic growth within the Yorke Peninsula Tourism industry whilst offering the ultimate tourism experience for its visitors.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Council Strategic Plan; Item 3 – Our Economy, Strategy 3.1 – Sustainable Economic Growth









FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Nil



The Value of Tourism on the Yorke Peninsula

3 Year Annual Average to June 2014

	\$178m	Tourism Expenditure
	461k	Overnight Visitors / Year
	7%	Proportion of Interstate Visitors
	92%	Proportion of Intrastate Visitors
	1%	Proportion of International Visitors
	1.6m	Visitor Nights
	412	Tourism Businesses Yr end June 2012
	124	Hotel Rooms Yr end June 2013

Sources: Tourism Research Australia - NVS & IVS;

Tourism Business estimates are derived by TRA using data sourced from the Australian Bureau of Statistics (ABS), for the financial year 2011/12;

Tourist Accommodation data are sourced from the ABS Survey of Tourist Accommodation and are for the Year Ending June 2013.



Economic Benefit Report

Name of Park: Port Vincent Foreshore Caravan Park

Local Government Area: Yorke Peninsula

Date: Friday 18th of July 2014



Economic Benefit Report for: Port Vincent Foreshore Caravan Park

Page 2

	Port Vincent Foreshore Caravan Park					Non-Commercial Area		
Expenditure Category	Local Spend	Park Income	Multiplier	Ratio ¹	Economic Activity	Local Spend	Multiplier	Economic Activity
Caravan Park Benefit		\$970,977		1.38	\$1,339,949	N/A	N/A	
Tourist Daily Spend *	\$2,519,164		1.92		\$4,836,795	\$1,828,982	1.92	\$3,511,646
Total Income to Region					\$6,176,743			\$3,511,646
Additional economic income generated in region						\$2,665,098		

*TRA, 2012, Tourism's Contribution to the Australian Economy, 1997-98 to 2010-11

¹BDO, 2013, Economic Benefit Report – Spending Patterns of Commercial Campers & Non-Commercial Campers

The above calculation compares the economic benefit generated under two scenarios :

1. The value of economic activity generated by tourists staying in a Commercial Caravan Holiday Park in an annual period
2. The value of economic activity generated by tourists staying the same number of nights in a non-commercial camping area (eg a fee-free rest area)

The key data reference for the above calculations is as follows:

Daily spend rate : Commercial Caravan Holiday Park ¹	\$73 per day incl GST
Daily spend rate : non-commercial ²	\$52 per day incl GST
Tourism Multiplier per TRA research 2012 ³	1.92 Multiplier
Commercial Caravan Holiday Park Benefit ⁴	1.38 Ratio

These calculations are based on two research reports commissioned by the Caravan, RV & Accommodation Industry of Australia Ltd (CRVA) now the Caravan Industry Association of Australia. The first report required BDO to consider the economic impact that commercial caravan holiday parks have on their region from the spending undertaken by the park and park operators. Based on the work conducted, a number of economic 'multipliers' were calculated to quantify the value of the flow-on effect of spending in the local government area.

Economic Benefit Report for: Port Vincent Foreshore Caravan Park

Page 3

Multipliers estimate the flow on effect of tourist park expenditure to the local region, in a round by round approach, taking into account 'leakages' from the area each round. There are several different approaches to determining the multiplier or flow on effect; an algebraic approach was adopted. Although there are limitations to multipliers when using them to make investment decisions, they are quite effective when determining the economic impact on a particular region.

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Tourist parks account for approximately 12% of accommodation industry revenue and 9% of industry employment. The second report, Economic Benefit Report – Commercial & Non-Commercial Camper Spend Patterns considered the spending patterns of commercial campers and non-commercial campers, and the economic effect they may have on the regions they visit. The report found **that commercial campers have a much higher propensity to spend than campers staying in non-commercial camping areas on complementary goods and services offered at their chosen destination.**

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In addition to spending more in each location commercial campers, on average, also spend longer at each location than non-commercial campers.

Excluding accommodation commercial campers directly spend \$2b in Australia each year, with 90% of this spent in regional areas, and create \$5.4b of economic activity.

The least popular feature of commercial caravan holiday parks according to non-commercial campers is the cost, with the most popular feature being the facilities.

Economic Benefit Report for: Port Vincent Foreshore Caravan Park

Page 4

Data taken from the Caravan, RV & Accommodation Industry of Australia now the Caravan Industry Association of Australia

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and

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Economic Benefit Report

Name of Park: Marion Bay Caravan Park

Local Government Area: Yorke Peninsula Council

Date: Tuesday 5th of August 2014



Economic Benefit Report for: Marion Bay Caravan Park

Page 2

	Marion Bay Caravan Park					Non-Commercial Area		
Expenditure Category	Local Spend	Park Income	Multiplier	Ratio ¹	Economic Activity	Local Spend	Multiplier	Economic Activity
Caravan Park Benefit		\$384,623		1.38	\$530,780	N/A	N/A	
Tourist Daily Spend *	\$519,694		1.92		\$997,812	\$377,312	1.92	\$724,439
Total Income to Region					\$1,528,592			\$724,439
Additional economic income generated in region						\$804,153		

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Commercial Caravan Holiday Park Benefit ⁴	1.38 Ratio

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Economic Benefit Report for: Marion Bay Caravan Park

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Excluding accommodation commercial campers directly spend \$2b in Australia each year, with 90% of this spent in regional areas, and create \$5.4b of economic activity.

The least popular feature of commercial caravan holiday parks according to non-commercial campers is the cost, with the most popular feature being the facilities.

Economic Benefit Report for: Marion Bay Caravan Park

Page 4

Data taken from the Caravan, RV & Accommodation Industry of Australia now the Caravan Industry Association of Australia

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Caravan Industry Association of Australia

Economic Benefit Report

Name of Park: Point Turton Caravan Park

Local Government Area: Yorke Peninsula

Date: Tuesday 22nd of July 2014



Economic Benefit Report for: Point Turton Caravan Park

Page 2

	Point Turton Caravan Park					Non-Commercial Area		
Expenditure Category	Local Spend	Park Income	Multiplier	Ratio ¹	Economic Activity	Local Spend	Multiplier	Economic Activity
Caravan Park Benefit		\$630,000		1.38	\$869,400	N/A	N/A	
Tourist Daily Spend *	\$868,767		1.92		\$1,668,032	\$630,749	1.92	\$1,211,037
Total Income to Region					\$2,537,432			\$1,211,037
Additional economic income generated in region						\$1,326,395		

*TRA, 2012, Tourism's Contribution to the Australian Economy, 1997-98 to 2010-11

¹BDO, 2013, Economic Benefit Report – Spending Patterns of Commercial Campers & Non-Commercial Campers

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Economic Benefit Report for: Point Turton Caravan Park

Page 3

Multipliers estimate the flow on effect of tourist park expenditure to the local region, in a round by round approach, taking into account 'leakages' from the area each round. There are several different approaches to determining the multiplier or flow on effect; an algebraic approach was adopted. Although there are limitations to multipliers when using them to make investment decisions, they are quite effective when determining the economic impact on a particular region.

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Economic Benefit Report for: Point Turton Caravan Park

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Economic Benefit Report

Name of Park: Yorketown Caravan Park

Local Government Area: Yorke Peninsula Council

Date: Friday 8th of August 2014



Economic Benefit Report for: Yorketown Caravan Park

Page 2

	Yorketown Caravan Park					Non-Commercial Area		
Expenditure Category	Local Spend	Park Income	Multiplier	Ratio ¹	Economic Activity	Local Spend	Multiplier	Economic Activity
Caravan Park Benefit		\$50,000		1.38	\$69,000	N/A	N/A	
Tourist Daily Spend *	\$101,935		1.92		\$195,715	\$74,008	1.92	\$142,094
Total Income to Region					\$264,715			\$142,094
Additional economic income generated in region						\$122,621		

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Economic Benefit Report for: Yorketown Caravan Park

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Multipliers estimate the flow on effect of tourist park expenditure to the local region, in a round by round approach, taking into account 'leakages' from the area each round. There are several different approaches to determining the multiplier or flow on effect; an algebraic approach was adopted. Although there are limitations to multipliers when using them to make investment decisions, they are quite effective when determining the economic impact on a particular region.

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Economic Benefit Report

Name of Park: Black Point Caravan and Camping Ground

Local Government Area: Yorke Peninsula Council

Date: Friday 8th of August 2014



Economic Benefit Report for: Black Point Caravan and Camping Ground

Page 2

	Black Point Caravan and Camping Ground					Non-Commercial Area		
Expenditure Category	Local Spend	Park Income	Multiplier	Ratio ¹	Economic Activity	Local Spend	Multiplier	Economic Activity
Caravan Park Benefit		\$30,630		1.38	\$42,270	N/A	N/A	
Tourist Daily Spend *	\$112,620		1.92		\$216,229	\$81,765	1.92	\$156,988
Total Income to Region					\$258,499			\$156,988
Additional economic income generated in region						\$101,511		

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Economic Benefit Report for: Black Point Caravan and Camping Ground

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LEISURE OPTIONS CO-ORDINATOR

IA/ITEM 4.4

2. LEISURE OPTIONS - JANUARY 2015

(File Ref: 9.24.1.1)

INTRODUCTION

To update Elected Members on the activities of Leisure Options

RECOMMENDATION

That the Report be received.

COMMENT

Leisure Options delivers centre-based activities, social support, and transport to people who have age related health issues, and for younger people with disabilities. The programme is delivered across the Yorke Peninsula local government area using community and Council facilities in the townships of Minlaton, Maitland, Yorketown, and Edithburgh.

Current number of registered clients – 85, of these, 26 people are aged 65 and over, and 59 people are under 65 years old.

Group work is focused on social and recreational activities and includes Arts & Crafts, Cooking, The Wood Shed, Fun & Games, The Men's Shed, Tree Propagation, Living Skills, and a group encompassing a mixed range of crafts and sewing activities.

A new Living Skills programme will commence on 28th January and specifically designed to support younger clients with intellectual disabilities in developing life skills. By working with individual one-on-one, in addition to structured group work, we aim to assist people to attain new skills and knowledge in achieving greater independence in everyday life. With a new team of qualified staff and a new service model, Living Skills is well placed to lead the field in delivering a more holistic 'whole' person approach for people with disabilities and their families.

Staffing:

4 staff members on the team: Leisure Options Coordinator Janet Firth (32 hours per week over 4 days), Living Skills Team Leader Elouise Fehring (7 hours per week), Living Skills Support Worker Tanya Walsh (7 hours per week), and Administration Officer Debra Cartwright (21 hours per week).

23 Volunteers undertake a range of tasks including Group work Facilitators, Drivers, clerical, and a new position: Volunteer Fundraising Coordinator, Judi Machado.

During the year the service made a total of 899 trips and journeys. The service also travelled approximately 70,000 kilometres transporting clients, volunteers and staff. Trips include transport from home to group and return for some clients, excursions and annual 3 and 4 day events such as the annual Try Leisure Games.

Funding sources include Federal and State Home and Community Care grants, and Disabilities SA brokerage, totalling approximately \$136,000.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

In line with Council's ongoing 'Commitment to our Community', the new Living Skills programme will 'support training and skill development' and implementing strategies in our practice that reflect 'best practice and continuous improvement principles, monitoring trends and influences, and promoting accessibility and professionalism'.

Leisure Options Work Plan, 2013 – 2015 is currently being updated to reflect emerging trends and changing focus when delivering services to people with a disability

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

The Department for Communities and Social Inclusion, State Government, acknowledge 'there is a degree of uncertainty with both the National Disability Insurance Scheme (NDIS) and other funding sources'. (DCSI, Community Sector Development Bulletin, December 2014).

The full implementation of the NDIS from 2018, announced by the Premier, the Hon Jay Weatherill MP, in April 2013, projected 'the Scheme will benefit more than 32,000 South Australians with disability by 2018-19'. The launch running from July 2013 to 2016 involves children with disability from birth to 14 years of age...with a 2 year transition period to full scheme'.

Considered to be the 'biggest reform in the disability sector in years', the scheme aims to increase the range and scope of government funded services and to provide greater choices for recipients. Whilst the ideology and scope of this National project is to be applauded, there are significant implications for service providers, particularly smaller programmes like Leisure Options, who may not have the resources or will to go through an accreditation process currently dominated by private for profit providers, and many have limited resources to meet the funding gaps that may occur due to withdrawal of government block funding provision.

Although the NDIS is a national initiative led by Federal Government and taken up by most of the States, a rollout plan is yet to be determined. A meeting of Disabilities Ministers was held on 12th December 2014 and a rollout plan is expected for each state and territory by the end of June 2015. In the meantime, information dissemination and analysis is required on an ongoing basis that will inform discussions around the need, or not, for a new service model and business plan, and accreditation for NDIS provider panel status.

DIRECTOR CORPORATE AND COMMUNITY SERVICES

IA/ITEM 4.4

3. AUDIT COMMITTEE MINUTES – 11th December 2014 (File Ref: 9.24.1.1)

INTRODUCTION

The Audit Committee is a Section 41 Committee of Council. A copy of the minutes from their meeting held on 11th December 2014 is attached.

RECOMMENDATION

That the report be received.

COMMENT

Business discussed at the meeting centred around:

- Audit Committee Work Plans 2014 and 2015
- Final Financial Statement and Auditors Report
- June and September 2014 Budget Reviews
- 2013/2014 Investment Report
- Asset Management Update
- LTFP Update
- Internal Activity Report
- Internal Audit Plan 2015-2017
- Internal Controls Project

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

The Audit Committee is a legislated Section 41 Committee of Council.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Audit Committee costs are accounted for in Council's budget.



Agriculturally rich~Naturally beautiful

Minutes of the Audit Committee Meeting of the Yorke Peninsula Council

held on Tuesday 11th December 2014,
in the Council Chambers
57 Main Street Minlaton commencing at 3.00pm
(Subject to confirmation)

ITEM 1 WELCOME

Mr Peter Brass welcomed everyone to the meeting and declared the meeting open at 3.01pm

Mr Peter Brass offered a welcome to the new members of the Committee and all in attendance.

PRESENT

Independent Members Peter Brass and David Hurley, Councillors John Rich, Tania Stock and Scott Hoyle

APOLOGIES

Andrew Cameron (CEO), Chloe Brown (Financial Accountant)

IN ATTENDANCE

Mayor Ray Agnew
David Harding
Trevor Graham
Michael McCauley
Brianna Wood
Karen Schulz
Anne Hammond
Kylie Gray
Felicity Kemp

Director Corporate and Community Services
Director Assets and Infrastructure Services
Asset Manager
Risk Management Officer
Manager Financial Services
Business Improvement Officer
Minute Secretary
Future Minute Secretary

MINUTES OF THE PREVIOUS MEETING

Cr John Rich moved

Mr David Hurley seconded

That the minutes of the Audit Committee meeting held on 27th October 2014 as circulated, be confirmed as a true record.

CARRIED 044/2014 (11/12/2014)

CONFLICT OF INTEREST

The Chairperson reminded all members of their requirement to disclose any conflict of interest and provide full and accurate details of the relevant interest to the Audit Committee prior to consideration of that item on the Agenda.

ITEM 2 REPORTS

1. REVIEW AUDIT COMMITTEE WOK PLAN 2014

Mr David Harding spoke to the report.

Mr Harding welcomed Cr Stock and Cr Hoyle to the Committee.

Internal controls update and the final quarter budget review has been moved to this meeting from the last.

Cr John Rich moved

Cr Tania Stock seconded

That the Audit Committee endorses the updated 2014 Audit Committee Work Plan.

CARRIED 045/2014 (11/12/2014)

2. CONSIDER AUDIT COMMITTEE WORK PLAN 2015

Mr David Harding spoke to the report and answered questions from members.

The 2015 Work Plan has been based on previous year work plan with the Inclusion of Risk Administration and Asset Management reports.

Action: Mr Peter Brass to work with Mr David Harding on obtaining feedback from the previous members Brenda Bowman and Bob Nicholls regarding previous Audit Committee performance - to be presented at the February 2015 meeting.

Review of internal controls as part of interim internal audit visit – Update for the June meeting.

Mr David Hurley moved

Cr John Rich seconded

That the Audit Committee endorses the 2015 Audit Committee Work Plan.

CARRIED 046/2014 (11/12/2014)

3. FINAL FINANCIAL STATEMENT AND AUDITORS REPORT

Mr David Harding spoke to the report and answered questions from members.

External audit letter response to be included in the February Agenda

Cr Tania Stock moved

Cr John Rich seconded

That the Audit Committee receives the report incorporating Council's Audited Finance Statements and final Audit Report for the year ended 30 June 2014.

CARRIED 047/2014 (11/12/2014)

4. JUNE 2014 BUDGET REVIEW

Mr David Harding spoke to the report and answered questions from members.

The reports compares the 13/14 adopted budget to the year end result as required by the Financial Management Regulations.

Clinton road funding (\$653k) was withdrawn from State Government after the budget was adopted however the Council contribution of approx. \$300k was still allocated to Clinton Road.

Funding of \$53k for Clinton road has since been offered and accepted ensuring the project is as ongoing when considering future funding applications and therefore may enhance eligibility for additional funding.

Discussions occurred around the Roads to Recovery and Local Roads funding.

Revaluation of transportation infrastructure as well as land and buildings (AASB13) has impacted results with a significant decrease in depreciation resulting.

The actuals versus budget for utility costs and contractors was reviewed during budget review process however costs were still higher than anticipated. Council has partnered with LGA Procurement for the energy going forward however accurate costs are not usually available when budget is adopted.

The new asset management system will assist in the preparation of both operating and capital budgets going forward however all data is at an early stage of development and will be further refined as more reliable data is entered and tested.

Cr Tania Stock moved

Mr David Hurley seconded

That the explanations and the attached financial reports, comparing the adopted 2013/2014 budget with the audited financial statements, be received.

CARRIED 048/2014 (11/12/2014)

5. SEPTEMBER 2014 BUDGET REVIEW

Mr David Harding spoke to the report and answered questions from members.

Rollover of the Yorketown stormwater consultancy project of \$120k accounted mainly for the increase in borrowing for the first quarter of \$117k.

Cr John Rich moved

Cr Tania Stock seconded

That the Audit Committee receive the September 2014 Budget Review changes as presented in the attached September 2014 Budget Review – Summary of Changes and the financial reports (Uniform Presentations of Finances, Statement of Comprehensive Income).

CARRIED 049/2014 (11/12/2014)

6. INVESTMENT REPORT 2013/2014 FINANCIAL YEAR

Mr David Harding spoke to the report and answered questions from members.

Cash flow pressure at the beginning of each financial year expected for the next few years as due dates for rates payments being Sept, Dec, March and June. Insurance bill is payable in July each year – approximately \$1m. Finance team will carefully manage cash flow to ensure minimum cost to Council.

LGA has overdraft options – CAD of \$3m at variable interest rate is available if required.

Discussion occurred around financial sustainability ratios to be included in reports to Audit Committee to provide clearer understanding. Currently ratios are reviewed at each quarterly budget review except the September review.

Cr Scott Hoyle moved

Cr Tania Stock seconded

That the report be received.

CARRIED 050/2014 (11/12/2014)

Mayor left the meeting at 3.56pm

7. LONG TERM FINANCIAL PLAN UPDATE

Mr David Harding spoke to the report and answered questions from members.

Funding cuts have had an impact on the LTFP.

Draft budgets to be presented one month prior to the LTFP so that the LTFP matches the adopted budget.

Workshops will be focussed on financial sustainability and review of services and service levels.

A report will be presented on January 14th at council workshop to demonstrate the forecast based on current assumptions and another version based on removing financial sustainability factors agreed by the previous Council. Object is to ensure understanding of financial position and sustainability ahead of 15/16 budget development.

Cr John Rich moved

Cr Scott Hoyle seconded

That the report be received.

CARRIED 051/2014 (11/12/2014)

8. ASSET MANAGMEENT REPORT

Mr Michael McCauley spoke to the report and answered questions from members.

Data collected on 700km of unsealed road network thus far with condition ratings expected to be completed on the entire network by June 2015.

Road hierarchy and level of service will be the Asset Management focus during workshops.

Revaluations of CWMS and Stormwater facilities at 1 July 2014 will be conducted as requested by Dean Newberry & Associates.

Discussions occurred around how the condition assessments are determined and the data stored in the Conquest system as well as the resources used to continue the recording of data.

Every 5 years revaluations are required under Financial Management Regulations. With good management of the process, the condition assessments will be carried out on rotation across the 5 year period.

Roads/Transport is the current focus of data for the Conquest system then moving to buildings, CWMS and stormwater.

Cr John Rich moved

Cr Tania Stock seconded

That the report be received.

CARRIED 052/2014 (11/12/2014)

9. RISK MANAGMEENT REPORT

Ms Brianna Wood spoke to the report and answered questions from members.

Four risks rated as extreme are currently under consideration in regards the controls currently in place to mitigate the risks.

It was suggested that the highest ratings on the matrix should be changed from "severe" to "catastrophic".

The Risk matrix has been endorsed by Council as part of the Risk Management Policy.

Discussions occurred around the key risks associated with Council decision making going forward including further breakdown of specific risks for departments ahead of decisions.

Cr John Rich moved

Cr Scott Hoyle seconded

That the Audit Committee considers the draft Strategic Risk Management Plan and provide feedback and comments, prior to employee consultation.

CARRIED 053/2014 (11/12/2014)

10. INTERNAL ACTIVITY REPORT

Ms Anne Hammond spoke to the report and answered questions from members.

July 2015 will be the start of the internal audit for conquest program and the WHS internal audit is currently underway.

Mr David Hurley moved

Cr Tania Stock seconded

That the report be received.

CARRIED 054/2014 (11/12/2014)

11. INTERNAL AUDIT PLAN 2015-2017

Ms Anne Hammond spoke to the report and answered questions from members.

It was suggested that the Internal Audit Plan be reviewed to have greater focus for the Strategic Risk Management risks and controls identified.

Mr David Hurley moved

Cr Tania Stock seconded

That the report be received.

CARRIED 055/2014 (11/12/2014)

12. INTERNAL CONTROLS PROJECT UPDATE

Ms Anne Hammond spoke to the report and answered questions from members.

Control Track Risk Module to be utilised to review controls.

It was recommended an induction to risk management, internal controls and internal audit be included in the 14th January 2015 Council workshop.

Cr Scott Hoyle moved

Cr Tania Stock seconded

That the report be received.

CARRIED 056/2014 (11/12/2014)

ITEM 3 GENERAL BUSINESS

Nil

ITEM 4 NEXT MEETING

Tuesday 24th February 2014 at 3pm – to be confirmed with Mr Peter Brass.

Minlaton Council Chamber

ITEM 5 CLOSURE

The Meeting Closed at 4.51pm

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Mr Peter Brass

DIRECTOR CORPORATE AND COMMUNITY SERVICES

IA/ITEM 4.4

4. ART COMMITTEE MINUTES – 10th November 2014 (File Ref: 9.24.1.1)

INTRODUCTION

The Art Committee is a Section 41 Committee of Council. A copy of the minutes from their meeting held on 10th November 2014 is attached.

RECOMMENDATION

That the report be received.

COMMENT

Business discussed at the meeting centred around:

- Database for future meetings
- Tourism
- Terms of reference
- Draft policy
- Committee membership
- Sponsorship
- Future meeting dates

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

The Art Committee is a legislated Section 41 Committee of Council.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Art Committee costs are accounted for in Council's budget.



Minutes of the Meeting of the Art Committee

held on Monday the 10th November 2014
in the Minlaton Council Office
commencing at 10.30am

(Subject to confirmation)

ITEM 1

1.1 Welcome by Chairperson - Anne Eyles declared the meeting open.

1.2 Present - Anne Eyles, Irene Hughes-Jones, Wendy Story, Bob Nicholls, Brenda Bowman.

1.3 Apologies- Geoff Lock, Bruce Davey.

1.4 Minutes of previous meeting –

Bob Nicholls moved Wendy Story seconded

That the Minutes of the Art Committee meeting held on 1 September 2014 as circulated be confirmed.

CARRIED

1.5 Conflict of Interest - The Chairperson reminded members of their obligations in relation to Conflict of Interest provisions. (This Agenda item continues to stand until Council approves the Committee's change from a Section 41 Committee of Council to Council Working Party).

ITEM 2 BUSINESS ARISING.

2.1 Database for future meetings.

Wendy Story has developed a draft database to monitor the timing for tasks associated with the 2016 Exhibition. Each member is to review the draft and email suggested additions and/or alterations to Wendy.

It was suggested that sponsorship should be acknowledged during the Exhibition by displaying certificates for the sponsors and that these certificates should also be sent to the sponsors. Brenda Bowman will book the Ardrossan halls for Easter 2016.

2.2 Tourism issues - Wendy has reviewed this section of the policy and it has been amended.

2.3 Terms of Reference - These were emailed to all members.

2.4 Policy - Mary Herrmann has developed a draft policy which was reviewed and amended at the meeting. Mary was thanked for her work and requested to amend the document prior to the next meeting.

2.5 Committee Membership.

Sam Carter is no longer able to attend meetings but is willing to help during the 2016 Exhibition. Sam was thanked for his input into the 2014 Exhibition.

Anne Eyles will contact Belynda Redding and Bronwyn Scholes.

2.6 Reports on 2014 Victor Harbor Art Show and Mike Barr's document on SA Art Shows. Brenda will bring these to the next meeting.

2.7 Opening Night arrangements.

Deferred until the next meeting.

ITEM 3 NEW BUSINESS.

3.1 Sponsorship.- there was some discussion about letters to potential sponsors. It was decided that initial contact should occur early in February 2015.

3.2 Bob Nicholls suggested that a raffle should be conducted in association with the 2016 Exhibition.

ITEM 4 NEXT MEETING

Future meeting dates were set for 2014 as follows - 2nd February, 30th March, 1st June, 3rd August and 12th October.

ITEM 5 CLOSE.

The meeting closed at 12.40pm.

DIRECTOR ASSETS & INFRASTRUCTURE SERVICES

IA/ITEM 4.5

1. CONSTRUCTION & MAINTENANCE WORKS (File Ref:9.24.1.1)

INTRODUCTION

The following is a summary of capital and maintenance works undertaken within Assets & Infrastructure Services during the month preceding the January 2015 meeting of Council.

RECOMMENDATION

That the report be received.

COMMENT

- The following upgrades/works have been applied to the Community Wastewater Management Systems (CWMS) and water supply schemes:

CWMS

- Chlorine analyser installed – **Port Vincent**
- Maintenance to gravity drain – **Black Point**
- Buffer tank installation – **Maitland**
- New mixer pump – **Maitland**
- Upgrading of compressor – **Ardrossan**
- Pump station repairs (Tiddy Widdy pump station) – **Ardrossan**

Water

- Replacement of pump (Beach well bore) – **Marion Bay Desalination Plant**
- All CWMS and water supply schemes are continually monitored and tested in accordance with SA Health and Environment Protection Authority (EPA) licence conditions.
- Patrol grading is ongoing throughout the district in line with the current schedule and technique.
- Attention to parks, gardens and reserves is ongoing in line with available resources.
- Road construction and/or maintenance activities have been applied to the following roads in accordance with 2014/15 budget allocations:
 - Barnes Road – resheeting completed
 - Honner Road – resheeting completed
 - Coleman Road – resheeting completed
 - Clinton Road – construction commenced
 - Sparrow Road – resheeting ongoing
 - Wild Dog Hill Road – patching completed
 - South Coast Road – patching completed
- Walk the Yorke is progressing well with marker and bench seat installation continuing over the Christmas break, to be approximately 60% complete. A request for

quotations for podium signage (210 signs made from recycled or reclaimed materials with display dimensions approximately 400mm h x 800mm l) was issued and closed on Friday 9th January 2015. Progress Associations were invited to supply content for some of these signs and to date eighteen (18) Progress Associations have submitted information covering aspects such as local township history, flora/fauna and environmental conservation, a total of fifty one (51) interpretive signs. Following a request for quotations for the supply of Aboriginal Cultural interpretive content for forty (40) signs, including seeking a logo/graphic that symbolises a significant animal for use on infrastructure and promotional materials, a contract was awarded to Aboriginal Cultural Tours – SA working in partnership with MAV Media Pty Ltd. Consultation is continuing with property owners in the Sultana Point to Marion Bay area.

- Contract roadside vegetation clearance activities are continuing within the Hundred of Tiparra.
- Approximately thirty (30) Customer Service Requests have been addressed throughout December with activities including:
 - Assistance with community events
 - Bin rollout to cater for peak collection period
 - Coastal infrastructure maintenance
 - Replacement of signage
 - Attention to footpaths
 - Maintenance to public buildings
- Installation of an access ramp to the new public toilets at Port Julia.
- Remedial works to stormwater washouts within the carpark at Kemp Bay.
- Handrail repairs were undertaken on the jetties at Ardrossan and Stansbury.
- Footpath maintenance has been attended to within Ardrossan, Port Rickaby, Port Vincent, Port Victoria, Edithburgh and Port Clinton.
- Council staff were heavily involved in the removal of seven (7) whale carcasses from the beach near Ardrossan. All staff involved should be commended on their efforts, along with the community members that assisted.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Strategic Plan

Key Theme: Sustainable Communities

1. Sustainable Infrastructure

Strategic Goal: 1.1 Provide infrastructure assets that are sustainable and safe

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Not applicable.

DIRECTOR DEVELOPMENT SERVICES

IA/ITEM 4.6

1. DEVELOPMENT APPLICATION DECISIONS

(File Ref: 9.24.1.1)

INTRODUCTION

Development Applications for the period 1 December 2014 to 26 December 2014.

RECOMMENDATION

That the report be received.

COMMENT

The following is a list of all Development Applications processed for the period 1 December 2014 to 26 December 2014.

Yorke town

544/1006/2013	544/1097/2013	544/1063/2014
544/1120/2014	544/1140/2014	544/1156/2014
544/1167/2014	544/1200/2014	544/1204/2014
544/1205/2014	544/1214/2014	544/1216/2014
544/1219/2014	544/1226/2014	544/1228/2014
544/1235/2014	544/1238/2014	544/1239/2014

Maitland

544/2183/2010	544/2100/2013	544/2060/2014
544/2118/2014	544/2127/2014	544/2133/2014
544/2203/2014	544/2204/2014	544/2206/2014
544/2210/2014	544/2212/2014	544/2228/2014
544/2232/2014	544/2233/2014	544/2238/2014
544/2242/2014	544/2250/2014	544/2253/2014
544/2258/2014	544/2261/2014	544/2263/2014
544/2264/2014	544/2273/2014	544/2275/2014
544/2277/2014	544/2278/2014	544/2287/2014
544/2295/2014		

Land Divisions

544/D018/2014

544/D020/2014

544/D022/2014

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government Act 1999

Development Act 1993

Council's Development Plan

Strategic Plan

Key Theme: Sustainable Communities

2. Progressive and Sustainable Development

Strategic Goal: 2.2 Streamlined Development Assessment Process

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Development Assessment functions involve critical risk management considerations which include meeting legislative responsibilities, environmental issues, impact upon community and safety.

**LIST OF DEVELOPMENT APPLICATIONS & DECISIONS ISSUED BY THE ASSISTANT BUILDING SURVEYOR UNDER DELEGATION
FOR THE PERIOD 1 DECEMBER 2014 TO 26 DECEMBER 2014**

YORKETOWN

Dev. App. No.	Name & Address	Location	Proposal	Class	Area m ²	Cost \$	Conditions Planning Building	Assessment / Valuation No	Decision Date	Builder Licence No
544/1006/2013	D & M Marcoionni PO Box 177 VIRGINIA	(Lot 27) 3 Foreshore Road HARDWICKE BAY	New 2 Storey Dwelling	1a	118.7	150,000	REFUSED	323113 5408979606	24 Dec 2014	TBA
544/1097/2013	K McCarthy PO Box 256 EDITHBURGH	(Lot 11) 11 Dev Patterson Drive EDITHBURGH	Garage	10a	37.82	4,000	LAPSED	427740 5405136654	8 Dec 2014	Olympic Indsutries GL37130
544/1063/2014	D Stork 37 Tareena Street CRAIGMORE	(Lot 228) 1 Scarlet Runner Road THE PINES	Replace Back Verandah	10a	27	3,000	Planning 2 Building 2	112987 5400846040	8 Dec 2014	Owner Builder
544/1120/2014	DA & SL Edwards PO Box 22 MINLATON	(Lot 4) 25 Edwards Street BLUFF BEACH	Demolish Existing; New 2 Storey Dwelling & Garage	1a 10a	231.7 46.1	280,000	REFUSED	318493 5408773667	1 Dec 2014	TBA
544/1140/2014	D & T Turner 88 Alexander Street SELLICKS BEACH	(Lot 192) 15 Murdoch Crescent POINT TURTON	Garage	10a	54	7,150	Planning 6 Building 2	111393 5400785428	10 Dec 2014	Trevarth Garages BLD195594
544/1156/2014	D & T Turner 88 Alexander Street SELLICKS BEACH	(Lot 192) 15 Murdoch Crescent POINT TURTON	New Dwelling	1a	98.98	84,995	Planning 6 Building 2	111393 5400785428	10 Dec 2014	Selecta Homes GL56332
544/1167/2014	D Shepley Box 63 CORNLY POINT	(Sec 59) 811 Point Annie Road CORNLY POINT	Farm Storage Shed	7b	450	75,000	Planning 2 Building 2	103986 5400621108	8 Dec 2014	D & S Erectors
544/1200/2014	G Kempson PO Box 112 YORKETOWN	(Lot 27-28) 31 Moorowie Terrace PORT MOOROWIE	Garage	10a	110.25	15,010	Planning 5 Building 2	226084 5406330900	9 Dec 2014	Owner Builder
544/1204/2014	T Glover PO Box 281 EDITHBURGH	(Lot 19)17 Charles Carter Way EDITHBURGH	Garage	10a	81	4,900	Planning 6 Building 2	425702 5405116602	15 Dec 2014	T Glover BLD51278
544/1205/2014	G Kokar C/- Stansbury Pharmacy STANSBURY	(Lot 26) 4 Lime Kiln Road STANSBURY	Garage	10a	90	4,900	Planning 5 Building 2	432252 5404780704	15 Dec 2014	T Glover BLD51278
544/1214/2014	J De Tullio 17 Polynesia Grove WEST LAKES	(Lot 251) 3 Scenic Drive POINT TURTON	Deck Extension	10b	14.74	4,000	Planning 2 Building 1	411645 5401015257	18 Dec 2014	Owner Builder

544/1216/2014	A Haywood PO Box 183 WAROOKA	(Lot 121) 17 Bay Crescent POINT TURTON	Dwelling Extension & Carport	1a 10a	15.16 44.5	7,500	Planning 3 Building 3	110353 5400783527	15 Dec 2014	Haywood Home Improvements BLD58028
544/1219/2014	C Hill 11 Fourth Street MINLATON	(Lot 176) 11 Fourth Street MINLATON	Carport	10a	29.15	1,100	Planning 3 Building 2	300616 5407554008	15 Dec 2014	Owner Builder
544/1226/2014	S Taylor 14 Airport Road YORKETOWN	(Sec 527) 10-14 Airport Road YORKETOWN	Pergola	10a	41.4	7,000	Planning 1 Building 2	200139 5403339503	15 Dec 2014	Andrew Searle BLD180128
544/1228/2014	B Hague 18 Maud Street CLAPHAM	(Lot 3) 3663 South Coast Road FOUL BAY	Combustion Heater Install & Roof Truss Alterations	10b	1	3,500	Planning N/A Building 1	431783 5400713408	8 Dec 2014	Steve Edwards
544/1235/2014	G Fooks 9 Yorke Terrace YORKETOWN	Sec 158 HD Coonarie	Demolish Shack on Crown Land	1a	90	1,000	Planning N/A Building 8	107888 5400725556	9 Dec 2014	Owner Builder
544/1238/2014	S O'Brien PO Box 122 MINLATON	(Lot 22) 17 Anderson Terrace YORKETOWN	Pergola	10a	36	4,200	Planning N/A Building 2	202176 5403489050	19 Dec 2014	Owner Builder
544/1239/2014	D & J Ewer PO Box 318 EDITHBURGH	(Lot 2) 11 Sultana Point Road EDITHBURGH	Increasing Height of Existing Garage	10a	36	200	Planning 1 Building 2	425330 5405119900	19 Dec 2014	Owner Builder
TOTAL						\$223,455				

MAITLAND

Dev. App. No.	Name & Addresses	Location	Proposal	Class	Area m ²	Cost \$	Conditions Planning Building	Assessment / Valuation No	Decision Date	Builder Licence No
544/2183/2010	Paradise Developments PO Box 2658 ALICE SPRINGS	(Lot 67 – 71) 9 Marina Drive PORT VINCENT	STAGE 1 – Retaining Walls & Site Works Only	1a			Planning 4 Building Nil	410910 5408493251	15 Dec 2014	Rivergum Homes
544/2183/2010	Paradise Developments PO Box 2658 ALICE SPRINGS	(Lot 67 – 71) 9 Marina Drive PORT VINCENT	STAGE 2 – Dwellings 3 & 4 Only (2 Storey Detached)	1a	251.62	2,400,0 00	Planning 4 Building 1	410910 5408493251	15 Dec 2014	Rivergum Homes
544/2100/2013	K E Yeates 112 Adelaide Road MANNUM	Lot 7 Harvey Crescent BLACK POINT	Dwelling (2 Storey) Porch, Blacony & Garage	1a 10a	364.40	344,693	Planning 14 Building 1 Private Certifier	48751 4604903583	23 Dec 2014	Rivergum Homes GL113681

544/2060/2014	SD Rowlands PO Box 143 ECHUNGA	(Sec 593) 11 Seaview Court PORT CLINTON	Demolition of Existing Dwelling, New Dwelling & Deck	1a 10a	86 101.5 31.5	200,000	Planning 6 Building 1	40741 4606242900	01 Dec 2014	Harvard Homes BLD162921
544/2118/2014	M McKee PO Box 676 NIGHTCLIFF	(Lot 12) 44 Main Street BALGOWAN	Two Storey Dwelling, Garage UMR	1a 10a	226.16 77.01	296,312	REFUSED	410068 4605124400	08 Dec 2014	G Wahlstedt GL148938
544/2127/2014	Yorke Peninsula Council PO Box 88 MINLATON	PCE 61-63 Jetty Road PORT JULIA	Replace Existing Ablution block, Disability ramp & Verandah	10a	28.88	30,000	Planning 2 Building 1	314476 5908660558	8 Dec 2014	Williams Concrete Prodcuts
544/2133/2014	LM Edwards 46 Norseman Ave WESTBOURNE PK	(Sec 394) 80 James Well Road JAMES WELL	Garage	10a	53.2	8,220	WITHDRAWN	33936 4604915470	09 Dec 2014	
544/2203/2014	SB Teakle 40 Oval Terrace ARDROSSAN	(Lot 12) 40 Oval Terrace ARDROSSAN	Dwelling Extension & Verandah Enclosure	1a 10a	7.7	4,800	Planning 1 Building 3 Private Certifier	5157 4600317000	03 Dec 2014	JB & DK Building Contractors 154539
544/2204/2014	JE Manhire 25 Parade PORT CLINTON	(Lot 9) 25 Parade PORT CLINTON	Dwelling Extension – Store Room	10a	10.5	4,000	Planning 1 Building 2	38307 4606135004	22 Dec 2014	A Walters G8807
544/2206/2014	SM Carty Sec 259 Gardner St PRICE	(Sec 259) 219 Ulonga Road PRICE	Demolish Portion of Dwelling, Dwelling Extension & Verandah	1a 10a	39 168	130,000	Planning 3 Building 4	22335 4604117620	03 Dec 2014	TBA
544/2210/2014	Maitland Lutheran School 23 Clinton Road MAITLAND	(Lot 63) 23-29 Clinton Road MAITLAND	Classroom - Transportable	9b	72	30,000	Planning 4 Building 4	13631 4602070004	08 Dec 2014	Bruce Harris Project Management
544/2212/2014	F & M Bulpitt PO Box 53 ARDROSSAN	(Lot 889) 18 Fifth Street ARDROSSAN	STAGE 1 – Earthworks & Footings Only	1a			Planning 9 Building 1	711 4600146503	10 Dec 2014	TBA
544/2228/2014	Maitland Apex Club PO Box 126 MAITLAND	PTS 385 Robert Street MAITLAND	Free Standing Shelter over Playground	10a	25	3,227	Planning 1 Building 2	8979 4601701185	04 Dec 2014	TBA
544/2232/2014	MJ Stockman PO Box 5 PORT VINCENT	(Lot 299) 47A Marine Parade PORT VINCENT	Garage	10a	120	45,524	Planning 7 Building 2	311019 5408431907	24 Dec 2014	Redden Bros Pty Ltd G9148
544/2233/2014	JR Antoney & LA Clifford PO Box 319 PORT VINCENT	(Lot 40) 6 Smith Street PORT VINCENT	Stage 1 – Retaining Walls Only	10b			Planning 7 Building 1	311670 5408461209	03 Dec 2014	TBA

544/2238/2014	S Fitzgerald PO Box 888 VIRGINA	(Site 28) 1 Parade PORT CLINTON	Caravan Annexe	1a	15	4,800	Planning 8 Building 10	41335 4606296000	03 Dec 2014	M Lampe
544/2242/2014	A Rex PO Box 7147 WEST LAKES	(Lot 636) 25 Elizabeth Road MAITLAND	Change of Use; Engineering	NA	NA	NA	Planning 2 Building Nil	431320 4602164350	09 Dec 2014	NA
544/2250/2014	SM Mulraney PO Box 315 PORT VINCENT	(Lot 5) 343 Old Coast Road SHEOAK FLAT	Verandah	10a	109	12,000	Planning 3 Building 2	313866 5408636013	08 Dec 2014	TBA
544/2253/2014	Ardrossan Community Hospital 37 Fifth Street ARDROSSAN	(Lot 200) 30 Fifth Street ARDROSSAN	Carport	10a	14	5,000	Planning Nil Building 2	778 4600150203	08 Dec 2014	TBA
544/2258/2014	TJ Chapman 11 Wattle Terrace PLYMPTON PK	(Unit 1 & 2) 1/32 Main Street PORT VINCENT	Verandah	10a	70.092	7,000	Planning 4 Building 2	310292 / 310300 5408397200 /5408397307	17 Dec 2014	TBA
544/2261/2014	BS Polkinghorne PO Box 1 ARTHURTON	(Lot 1) 638 Weetulta Road WEETULTA	Dwelling Addition & Addition to Verandah	1a 10a	30 38.5	90,000	Planning 2 Building 3	45039 4607196255	18 Dec 2014	TBA
544/2263/2014	H Lowlock 20 Peake Terrace COONALPYN	(Lot 731) 14 Walter Street MAITLAND	Demolish Garage, Leanto Shed; New Garage & Carport	10a	62/50/ 25	9,700	Planning 5 Building 10	10371 4601822008	19 Dec 2014	Owner Builder
544/2264/2014	PJ Webber 10 Shannon Tce MAITLAND	(Lot 65-66) 17 Beaulah Avenue MAITLAND	Demolish Existing Dwelling & Garage	1a 10a	144 112	14,000	Planning Nil Building 7	14092 4602099000	16 Dec 2014	Owner Builder
544/2273/2014	RJ Nixon PO Box 180 MAITLAND	(Lot 203) 13 Gardiner Terarce MAITLAND	Relocate Shed from 2 Elizabeth Street	10a	90	-	Planning 4 Building 2	11270 4601911107	17 Dec 2014	Owner Builder
544/2275/2014	GA & NP Westley PO Box 663 BERRI	(Lot 33) 3 Main Coast Road ARDROSSAN	Demolition of Dwelling	1a	63	5,000	Planning Nil Building 8	4903 4600300355	03 Dec 2014	TBA
544/2277/2014	GJ Schilling PO Box 302 MAITLAND	(Lot 74; 83) 5 Third Street ARTHURTON	Shipping Container	10a	29.7	1,000	Planning 7 Building 1	37325 4606012004	17 Dec 2014	Owner Builder
544/2278/2014	JW Kemp PO Box 39 CURRAMULKA	(Sec 29) 452 Quarry Road CURRAMULKA	Machinery Shed	7	330	46,954	Planning 1 Building Nil	312140 5408502103	11 Dec 2014	Redden Bros G9148
544/2287/2014	MA Hector PO Box 170 MAITLAND	(Lot 3) 1 Alice Street MAITLAND	Swimming Pool	10b	17.36	28,486	Planning Nil Building 1 Private Certifier	431890 4601879901	16 Dec 2014	Australian Outdoor Living

544/2295/2014	PJ Morris 3 Main Street MINLATON	(Lot 2) 10 Main Coast Road PINE POINT	Demolish Dwelling (Due to Fire)	1a	132	8,000	Planning Nil Building 8	20644 4603870206	18 Dec 2014	Owner Builder
TOTAL						\$3,424,184				

LAND DIVISIONS

Dev. App. No.	Name & Address	Location	Proposal	Conditions Planning Building	Assessment / Valuation No	Decision Date
544/D018/2014	P & J Bagshaw C/- Mosel Steed 6 Graves Street KADINA	(Sec 205 & Lots 11 & 13) 250 Ferguson Road WEETULTA	Land Division	Planning 1 Land Division 2	422683 4607208551	17 December 2014
544/D020/2014	Bartram (SYP) Nominees C/- Mosel Steed 6 Graves Street KADINA	(PCE 67, 68, 100 & 101) 6015 St Vincent Hwy COOBOWIE	Land Division	Planning 1 Land Division 2	223420 5406317887	18 December 2014
544/D022/2014	PJ Webber C/- Andrew & Associates Pty Ltd GPO Box 1809 ADELAIDE	(Lot 65 & 66) 17 Beaulah Avenue MAITLAND	Land Division	Planning 1 Land Division 6	14092 4602099000	24 December 2014

DIRECTOR DEVELOPMENT SERVICES

IA/ITEM 4.6

2. WASTEWATER SYSTEM APPLICATION DECISIONS

(File Ref: 9.24.1.1)

INTRODUCTION

Wastewater System application decisions for the period 1 December 2014 to 26 December 2014.

RECOMMENDATION

That the report be received.

COMMENT

The following is a list of all Wastewater System applications processed for the period 1 December 2014 to 26 December 2014.

Maitland

050/143/2013 050/062/2014 050/102/2014

050/113/2014 050/134/2014 050/146/2014

Yorke town

050/108/2014 050/130/2014 050/138/2014

050/143/2014

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government Act 1999

Development Act 1993

Environmental Protection Act 1993

Council's Development Plan

Strategic Plan

Key Theme: Sustainable Communities
 2. Progressive and Sustainable Development
Strategic Goal: 2.2 Streamlined Development Assessment Process

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Wastewater System approval functions involve critical risk management considerations which include meeting legislative responsibilities, environmental issues and public health.

**LIST OF WASTE CONTROL APPLICATIONS & DECISIONS ISSUED BY THE ENVIRONMENTAL HEALTH OFFICERS UNDER DELEGATION
FOR THE PERIOD 1 DECEMBER 2014 TO 26 DECEMBER 2014**

Maitland

Septic App. No.	Owner	Location	Proposal	Conditions	Assess. No	Decision Date	Plumber & Licence No
050/143/2014	SD Rowlands PO Box 143 ECHUNGA	(Sec 591) 7 Seaview Court PORT CLINTON	Aerobic System	11	40725	11 December 2014	Hydroscape Pty Ltd
050/062/2014	SD Rowlands PO Box 143 ECHUNGA	(Sec 593) 11 Seaview Court PORT CLINTON	Aerobic System	11	40741	01 December 2014	Tim Woods
050/102/2014	PS Durrant 60 Bridge Road ARDROSSAN	(Lot 140) 1 Angus Road TIDDY WIDDY BEACH	Alteration Septic & Soakage	11	8920	18 December 2014	S Palecek
050/113/2014	SM Carty 219 Ulonga Road PRICE	(Sec 259) 219 Ulonga Road PRICE	Septic & Soakage	11	22335	03 December 2014	S Palecek
050/134/2014	B Polkinghore PO Box 1 ARTHURTON	(Lot 1) 638 Weetulta Road WEETULTA	Alteration Septic & Soakage	11	45039	18 December 2014	GP Architects
050/146/2014	S & k Yeates 112 Adelaide Road MANNUM	Lot 7 Harvey Crescent BLACK POINT	Alteration to CWMS Connection	11	48751	23 December 2014	Owner

Yorke town

Septic App. No.	Owner	Location	Proposal	Conditions	Assess. No	Decision Date	Plumber & Licence No
050/108/2014	D & T Turner 88 Alexander Street SELLICKS BEACH	(Lot 192) 15 Murdoch Crescent POINT TURTON	Septic & Soakage	11	111393	10 December 2014	Owner Applicant
050/130/2014	A & G Hammond PO Box 366 EDITHBURGH	(Lot 117) 62 Sultana Point Road SULTANA POINT	Septic & Soakage	11	222208	18 December 2014	Owner Applicant
050/138/2014	G & J Beckmann 6 Orchard Court NURIOOTPA	(Sec 284) 154 North Coast Road POINT TURTON	Alteration to Septic & Holding Tank	11	115600	1 December 2014	Hart Bros
050/143/2014	M & J Haywood PO Box 183 WAROOKA	(Lot 121) 17 Bay Crescent POINT TURTON	Alteration to Septic & Soakage	11	110353	15 December 2014	Owner Applicant

DIRECTOR DEVELOPMENT SERVICES

IA/ITEM 4.6

3. INSPECTORIAL – ACTIVITY REPORT

(File Ref: 9.24.1.1)

INTRODUCTION

To inform Council of the activities of the Inspectorial Team.

RECOMMENDATION

That the report be received.

COMMENT

Council's Officers have dealt with many routine matters during the past month, including illegal campers, wandering and nuisance dogs, noisy dogs, and nuisance cats. Council's Rangers are also door knocking the district checking for unregistered dogs. Two expiation notices have been issued to dog owners for keeping an unregistered dog.

A menacing dog control order has been issued on a dog in Ardrossan.

Appropriate signage was installed in Stansbury prior to New Year's Eve advertising the Dry Area that is implemented at the oval and foreshore areas from 10pm on New Year's Eve until 8am the following morning.

Routine patrols of boat ramps have also been performed to ensure the users are paying to use the facilities. One expiation notice has been issued to a person who did not pay prior to using a launching facility.

Regular patrols have also taken place at the bush camping reserves to ensure users are paying for the facilities. These facilities were well utilized over the Christmas Holiday period.

Routine inspections are continuing in relation to properties that have high fuel loads. Eight expiation notices were sent to property owners who once again failed to take appropriate action to reduce the fuel loads on their property as a result of non-compliance with a Section 105 Notice pursuant to the Fire & Emergency Services Act.

A further "Bushfire Survival" meeting has been arranged in conjunction with the Price Progress Association to be held in the Price Community Clubrooms on Sunday 18 January. These educational sessions assist property owners in their preparation for a bushfire.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Fire and Emergency Services Act 2005

Dog and Cat Management Act 1995

Local Government Act 1999

Strategic Plan

Key Theme: Corporate Governance and Leadership
2. Organisational Efficiency and Resource Management

Strategic Goal: 2.3 Meet all legislative and compliance responsibilities

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

The activities undertaken by Council Rangers are based on reducing the risk of nuisance, injury, public damage and disaster to the community.

DIRECTOR DEVELOPMENT SERVICES

IA/ITEM 4.6

4. ENVIRONMENTAL HEALTH ACTIVITY REPORT

(File Ref: 9.24.1.1)

INTRODUCTION

To inform Council of the activities of the Environmental Health Officer.

RECOMMENDATION

That the report be received.

COMMENT

Ongoing assessment of waste control applications and the inspection of work done by trade's people.

Regular routine inspections of food businesses.

On Wednesday 3 December the EHO attended the SA Fire and Emergency Services Commission (SAFECOM) convened annual Zone Emergency Management Symposium at Camden Park. This is the fifth time the Symposium has been held and is attended by various representatives, including members of zone emergency management committees, local government and state emergency management agencies.

The main themes this year were:

- Increasing community resilience
- Communicating risk

Community resilience endeavours to ensure that residents and businesses are better prepared to react in the case of an emergency and also have greater capacity to recover after the event. Increasing community resilience relies on being able to effectively communicate the type of risks the community may encounter and how they can prepare for particular emergencies.

With global warming the issue of increasing frequency and duration of heatwaves was also highlighted at the Symposium. In the last 150 years heatwaves have caused more deaths in Australia than any other natural hazard; this statistic is also reflected in overseas heatwave events. People need to stay hydrated and seek cool shady areas during prolonged hot weather. Checking on vulnerable members of the community, such as the elderly and young children, also assists in avoiding death due to dehydration or hyperthermia. It should be noted that the effect of the heatwave on human health may continue for some period after it ends.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

South Australian Public Health Act 2011.

Food Act 2001

South Australian Public Health (Wastewater) Regulations 2013

On-site Wastewater Systems Code

Strategic Plan

Key Theme: Corporate Governance and Leadership
2. Organisational Efficiency and Resource Management

Strategic Goal: 2.3 Meet all legislative and compliance responsibilities

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Mitigation of Council's risk by ensuring legislative compliance, consistency and appropriate, suitably qualified personnel are undertaking business and regulatory functions.

DEBATE

AGENDA

CHIEF EXECUTIVE OFFICER

DA/ITEM 6.1

1. OMBUDSMAN CORRESPONDENCE (File Ref:9.24.1.1)

INTRODUCTION

To inform Elected Members in relation to correspondence received from the SA Ombudsman about Personal Email accounts and Council Members.

RECOMMENDATION

That Council:

1. receive the Ombudsman's correspondence AF2014/000124;
2. request the Chief Executive Officer to prepare a draft Elected Members Records Management Policy for consideration at its March 2015 meeting.

COMMENT

Correspondence has been received (copy attached) from the SA Ombudsman in relation to personal email accounts and council members.

The Ombudsman has asked that the correspondence be tabled at the next Council meeting.

Compliance with the State Records Act 1997 and ensuring that all records created or received in the conduct of Council's business is the responsibility of the Chief Executive Officer.

It will be necessary for the Chief Executive Officer to develop and implement an Elected Members Records Management Policy to ensure that all records created and received by Elected Members are captured into Council's Records Management System.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

State Records Act 1997

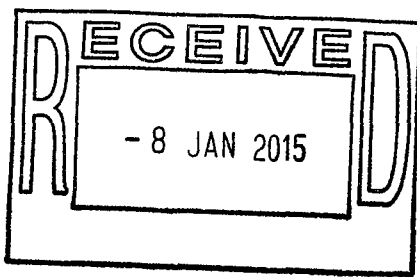
Strategic Plan

Key Theme: Corporate Governance and Leadership
2. Organisational Efficiency and Resource Management

Strategic Goal: 2.3 Meet all legislative and compliance responsibilities

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Mitigation of Council's risk by ensuring legislative compliance, consistency and appropriate processes are in place to capture records created or received by Elected Members in the conduct of Council's business.



Enquiries: Mr Kym Davey
Telephone: (08) 8226 8681
Ombudsman reference: AF2014/000124

Mr Andrew Cameron
Chief Executive Officer
District Council of Yorke Peninsula
PO Box 88
MINLATON SA 5575

Item Number
109-2015-8
GDS Number
10.3.1.1
Distribution

Dear Mr Cameron

Personal email accounts and council members

I write to you on the matter of council member use of private email addresses for contact with residents and ratepayers and for council business.

In recent months my office has received complaints that some council members appear to be using private email addresses for contact with residents and ratepayers and for council business.

In one instance, my office has investigated such a complaint and found the council had been wrong to permit the forwarding of emails to private email addresses without ensuring that the necessary practice and policies were put in place to prevent breaches of the *State Records Act 1997*. The council has now rectified the problem.

The purpose of this letter is to remind all council members of their obligations under the State Records Act, and to encourage councils to take steps to ensure that all council members use their council provided email addresses. I have sent letters to this effect to all other councils and Ms Wendy Campana of the Local Government Association of South Australia (LGA).

I would appreciate you tabling this letter at the next meeting of the council for the information of all council members.

By way of a positive example, I am advised that the City of Prospect has recently resolved to endorse an Elected Members Records Management Policy which outlines and directs the practices of councillors in relation to the management of their records.

Clause 6.3.7 of the Policy reads:

- (1) The Mayor and Elected Members will only utilise Council systems for official correspondence created or received in the conduct of their role in Council, i.e. personal email accounts will not be used.

The policy is available on the council's website at www.prospect.sa.gov.au.

I consider the City of Prospect policy to be leading practice in this area of public administration. Other councils may have initiated, or be considering a similar policy setting. I encourage all to do so as early as practicable in this, the first year of council elected office.

As you may be aware, the use of private email addresses is not, in itself, contrary to the *Local Government Act 1999* or the *State Records Act 1997*. However, under the *State Records Act*, the council 'must ensure that official records of enduring evidential or informational value are preserved for future reference'.⁶⁸

In any event, you will be aware that documents created or received by council officers and council members during the course of their duties, will always be subject to the operation of the *Freedom of Information Act 1991*. In my view, this is whether or not their email is created using council or personal email addresses.

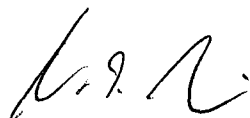
I note that the LGA also has in place a Records Management Model Policy which also provides guidance to councils in this area. I urge you to contact the LGA if you require advice or support in records management policy or procedure.

Please note that I intend to monitor this area of local government administration in 2015. I may decide that an audit on compliance with the *State Records Act* and the *Local Government Act* is necessary under section 14A of the *Ombudsman Act 1972*. Please contact my office if you wish to discuss this matter with me.

I take this opportunity to advise you that I was appointed, as of 18 December 2014, to the role of South Australian Ombudsman. I look forward to working with all councils in the interests of public sector administrative improvement and capacity building.

My best wishes for the New Year to you, your staff and to council members.

Yours sincerely



Wayne Lines
SA OMBUDSMAN

7 January 2015

⁶⁸ Section 5 *State Records Act 1997*.

DIRECTOR CORPORATE AND COMMUNITY SERVICES

DA/ITEM 6.1

2. DRAFT PURCHASING AND PROCUREMENT POLICY

(File Ref: 9.24.1.1)

INTRODUCTION

To seek approval from Elected Members for the adoption of the newly developed Purchasing and Procurement Policy.

RECOMMENDATION

That Council:

1. endorse and adopt the PO058 Purchasing and Procurement Policy for inclusion in Council's policy manual and on the website;
2. appoint two (2) Elected Members to the Tender Evaluation Panel

Cr..... and Cr.....

COMMENT

Purchasing and Procurement activities were identified by the staff, incumbent CEO and the Audit Committee as needing a complete review as these were identified as high risk activities. These activities had been identified and included in the Strategic Risk Register a document that has been endorsed by Council's Audit Committee.

A process improvement team made up of staff was established to research and develop a draft Purchasing and Procurement policy and supporting procedures/processes in order to comply with legislation, probity, accountability and transparency in all operations and to ensure that Council's risk in this area was mitigated.

The draft policy was developed and provided to key staff for feedback and consultation. Feedback was taken into consideration in line with requirements and a second draft presented to the Audit Committee for their input. The Audit Committee's feedback was incorporated into the document with the final draft being presented to this meeting of Council.

A review of these business activities in line with the high risk rating in the Strategic Risk Register required some increased controls and reduction in spending limits for staff undertaking purchasing and procurement activities.

Given that Council is the custodian of ratepayer funds for undertaking these purchasing and procurement activities it is essential that funds are spent in an accountable and transparent manner at all times.

The newly developed Purchasing and Procurement policy will support this occurring in a better way.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government Act 1999

Strategic Plan
Key Theme: Corporate Governance and Leadership
Strategic Goal: Organisational Efficiency and Resource Management
2.1 – Financially Sustainable Organisation

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

The purpose of the policy is to ensure that all staff are aware of specified policies, procedures, requirements and credit limits with regard to purchasing and procurement activities.



COUNCIL POLICY

Purchasing and Procurement Policy

Policy Number:	PO058		
Strategic Plan Objective	Effective Risk Management		
Policy Owner:	Chief Executive Officer	File Number:	
Responsible Officer:	Governance Officer	Minute Reference:	
Date Adopted:		Next Review Date:	

1. POLICY OBJECTIVES

Yorke Peninsula Council (YPC) is fully committed to the principles of:

- Value for money
- Ethical and fair treatment of all involved
- Probity, accountability and transparency in all operations
- Competitive tendering and other measures to ensure that services are delivered cost-effectively
- Using local goods and services wherever possible

This policy aims to:

- Define how Council can acquire goods and services
- Demonstrate accountability and responsibility to ratepayers
- Ensure that all processes are monitored and recorded
- Ensure that the best possible procurement outcome is achieved for the Council through:
 - (1) Fair, competitive, non-discriminatory procurement
 - (2) The efficient, effective and ethical use of resources
 - (3) Decisions that are made with probity, accountability and transparency
 - (4) Working within Council's strategic management plans
 - (5) Providing reasonable opportunity for competitive local businesses to supply to Council
 - (6) Appropriate risk management
 - (7) Legislative compliance

2. SCOPE

This policy applies to:

- (1) All YPC procurement and purchasing activities relating to goods and/or services, including tendering and contracting, irrespective of the value or complexity
- (2) All persons authorised, through appropriate delegations, to acquire goods and/or services for/on behalf of YPC.

3. DEFINITIONS

Definitions are provided in Attachment 1.

4. POLICY STATEMENT

4.1 Purchasing and Procurement Principles

Council apply the following principles in acquiring goods and/or services:

- Encouraging open and effective competition
- Value for Money

Value for Money is not restricted to price alone and must include consideration of:

- (1) How the goods/services meet the requirements of Council's strategic plans/direction
 - (2) Any relevant direct/indirect benefits to Council, both physical and non-physical
 - (3) Efficiency and effectiveness of the proposed procurement activity
 - (4) The performance history and quality, scope of services and support capabilities of each prospective supplier
 - (5) Suitability of the proposed goods/services for the intended purpose
 - (6) Whole of life costs
 - (7) Internal administration costs
 - (8) Technical compliance issues
 - (9) Risk exposure
 - (10) The value/impact of any associated environmental benefits/disadvantages
- Impartial, fair, independent and open behaviour that demonstrates probity (ethical behaviour), integrity and fair dealing in all discussions and negotiations

All potential suppliers will have the same opportunities to compete for Council's business and will be treated equitably based on their legal, commercial, technical, physical financial abilities and past performance.

- Accountability and Transparency
- Legislative compliance
- Encouraging competitive local business and industry development. When evaluating suppliers, the following will be considered:
 - (1) Opportunities to encourage local employment
 - (2) Increased availability of local servicing support
 - (3) How convenient communications with the supplier will be for contract management
 - (4) Local economic growth
 - (5) Additional benefits to Council resulting from local business
 - (6) The short and long term impact of the procurement on local business
- Environmental protection
Council will ensure:
 - (1) Natural resources are conserved
 - (2) Environmentally sustainable practices are employed
 - (3) Recycled and environmentally friendly products are purchased wherever possible
 - (4) Waste and energy use is minimised

(5) The development of products and services that have a low environmental impact is promoted

(6) Industry and the community are lead and encouraged in the use of environmentally sensitive goods and services

4.2 Purchasing Methods and Limits

The way goods and services are purchased will also be determined in consideration of:

- Purchase value
- Potential benefits of a particular approach
- Specific circumstances and/or objectives
- Size of the market
- Availability of local suppliers
- Number of competent suppliers
- Previous experience with suppliers
- Council's leverage in the market
- Organisational capacity/capability
- Time constraints
- Associated risks

Purchasing limits (limits exclude GST)

Only persons with appropriate financial delegations can purchase goods and/or services for/on behalf of Council. The Mayor is provided with a Corporate Credit Card for business related expenses with his spending limit included in PO 084 Credit Card policy.

Purchase Method	Specific Requirements	Purchase Value	Authority to Approve Exceptions
Direct purchase	Purchase from a single supplier.	Up to \$5,000*	N/A
Quotations	A minimum of two written quotes must be obtained.	\$5,001 to \$20,000*	Director**
Quotations	A minimum of three written quotes must be obtained.	\$20,001 to \$50,000*	Chief Executive Officer (CEO)***
Selective Tendering	A minimum of three independent suppliers are invited to tender. Approved suppliers should be given equal opportunity to submit a tender.	\$50,001 to \$100,000*	Chief Executive Officer (CEO)***
Open Tendering	An open invitation is issued inviting suppliers to submit a tender.	Greater than \$100,001*	Council resolution required

*Purchasing must be within the approved budget, where funds have already been allocated. Any request to purchase outside of the approved budget must be made in accordance with Council's Budget Reporting & Amendment Policy.

****SF*** Purchasing Exceptions Authority Form** must be completed by the relevant supervisor/manager and approved by a director.

*****SF*** Purchasing Exceptions Authority Form** must be completed by the relevant director and approved by the CEO.

Where more than one purchase is to be made from a single supplier, the purchase value is calculated on the total of annual value of the purchases and not individual purchases. Purchases must not be split to bring the value of the purchase within a lower purchase value for any purpose. For example, spending \$4,000 per month with the same supplier means a total of \$48,000 per annum is spent with this single supplier and a minimum of three quotes is required along with a contract.

All requests for exception approval must be recorded into the R0*** Purchasing Exceptions Approval Register, regardless of whether or not the exception is approved.

The Director, Corporate and Community Services is responsible for the R0*** Purchasing Exceptions Approval Register and will provide a quarterly report to the Corporate Management Team.

Purchase Orders

Official Council purchase orders, generated by Council's On Line Requisitioning (OLR) system, must be used for all goods and services purchased and must be issued prior to an invoice being received, unless otherwise approved by a director, with the exception of:

- Purchases made using corporate credit cards, fuel cards and petty cash. Receipts must be obtained and submitted to Council's Financial Accountant in accordance with the relevant process for each type of purchase.
- Reimbursement of approved, work related general expenses incurred by individuals i.e. parking costs, meals, taxi fares, Elected Member travel expenses etc.
- Vehicle registrations
- Bank service fees
- Statutory Government charges
- Postal service fees
- Utilities charges e.g. SA Water, telephone service suppliers, electricity supplier charges
- Taxes
- Legal advice under retainer arrangements
- Salary/wages expenses
- Lease fees

Standing Purchase Orders

A Standing Purchase Order means raising a single purchase order once (generally at the beginning of each financial year) and used multiple times throughout the year to purchase small value **goods** (e.g. hardware and office supplies that are less than \$200 per transaction).

Standing Purchase Orders can only be raised if the business is listed as an "Approved Supplier" (refer Sec 4.6 of this Policy for further information).

Staff using a Standing Purchase Order must ensure that the business (e.g. the specific hardware store) completes the Monthly Standing Order Record (**refer SF XXXXX**) and the staff member signs for each purchase at the time of taking possession of the goods.

Contracts for supply that involve standing purchase orders must be approved by the CEO. All purchases made under this standing order must be made in strict adherence

with the terms as set out in the “Contract for Supply”. Any purchase outside these terms must be approved individually in accordance with this policy.

4.3 Expressions of Interest

Suppliers may be invited to **register** an interest for the supply of goods and services in order to be short listed for a selective tender process.

4.4 Tender Evaluation Panel

All tender submissions (selective and open) will be evaluated by the Tender Evaluation Panel utilising the YPC **Tender Matrix SF*****.

The Tender Evaluation Panel shall comprise the relevant Director and Manager, a Worker, (as determined by the Director) Contract Owner (if the contract owner is not the Director or Manager) Governance Officer (or in the absence of the Governance Officer, a member of the Executive Services Business Unit as determined by the CEO), the Manager Financial Services or the Director Corporate and Community Services and any additional workers/relevant stakeholders or experts, to a maximum of six, as deemed necessary by the CEO.

The Tender Evaluation Panel will submit the completed YPC Tender Matrix to the CEO for consideration of the recommended supplier. In the case that two suppliers are equally evaluated as the leading suppliers by the Tender Evaluation Panel, the YPC Tender Matrix will be submitted to the CEO showing this.

The CEO will select a supplier to be recommended to Council for selection, which may or may not be the supplier(s) recommended by the Tender Evaluation Panel.

The relevant department director will submit a confidential report to Council recommending the supplier, as determined by the CEO, for selection and include the YPC Tender Matrix along with any other relevant information/justification in support of the decision.

Open Tendering

The Tender Evaluation Panel for the Open Tender Process shall comprise two Elected Members (as determined by Council resolution at any point in time), the relevant Director and Manager, a Worker, as determined by the Director, Contract Owner (if the contract owner is not the Director or Manager) Governance Officer (or in the absence of the Governance Officer, a member of the Executive Services Business Unit as determined by the CEO), the Manager Financial Services or the Director Corporate and Community Services and any additional workers/relevant stakeholders or experts, to a maximum of eight, as deemed necessary by the CEO.

4.5 Late Tenders

Late tenders will not be accepted.

4.6 Approved Suppliers

Council will select suppliers from its Approved Suppliers Register, except for a single, direct purchase of goods up to \$5,000. Suppliers are subject to prequalification in order to become an “Approved Supplier” and must be able to meet the associated obligations including:

- Legislative requirements
- WHS requirements
- WorkCover registration requirements

- Public liability Insurance requirements
 - Other insurance requirements (i.e. Professional indemnity, contract works, document insurance)
 - Risk management requirements
 - Participating in Council induction
 - Providing appropriate qualification and licence requirements
- before a contract can be entered into or any supply/work commences.

4.7 Contracts/Agreements

Council purchases goods and services using various types of contracts/agreements recommended by the Local Government Association (LGA).

Appropriate contracts/agreements must be put in place with all suppliers as detailed in the table below, utilising standard Council templates, prior to supply/work commencing. These contract/agreements set out exactly what Council and the supplier expect from each other and:

- Formalise obligations and rights
- Control and allocate risk
- Secure the supply of goods and services
- Specify how exceptions will be handled

Details of all signed contracts are recorded into **Council's Contract Register** and then sent to Records Management to be stored.

Purchase Method	Specific Requirements	Goods	Contract Agreement Type	Authority to Approve Exceptions
Direct purchase	Purchase from a single supplier up to \$5,000	Purchase order	Purchase order Approved supplier Contract for service	CEO
Direct purchase	Purchase from a single supplier greater than \$5,000	Purchase order & Approved supplier Contract for supply	Purchase order & Approved supplier Contract for service	CEO

4.8 Strategic Alliance Suppliers

Council may also select suppliers through contract arrangements put in place by collective Local Government groups including:

- LGA
- Local Government Corporate Services
- Yorke Peninsula Council's Alliance
- Central Local Government Region

4.9 WHS Contracting Principles (WHS)

YPC is committed to ensuring, so far as is reasonably practicable, that workers are provided with safe workplace environments, systems of work, plant and substances through a systematic approach to planning and implementation of WHS. Supplier

WHS requirements are set out in Council tender and contract documents/agreements.

Council's WHS and Injury Management Policy and supporting procedures and processes specifically address these requirements.

YPC is committed to a contractor management system that ensures both contractors and Council have a clear understanding and commitment to their WHS roles and responsibilities.

Only contractors who can demonstrate appropriate WHS Management Systems and a capability to put these systems in place prior to commencing work will be utilised. Council's WHS Contractor Management Policy and supporting procedures and processes specifically address these requirements.

4.10 Contracting for Services

Council will provide services to the community in the most effective and efficient manner possible, utilising an appropriate mixture of contractors and Council employees based on capability, the need for specialist short term skills and equipment against the need to maintain a strong skill base of Council employees in each circumstance.

4.11 Risk Management

Risk management is integral in ensuring value for money and that procurement activities do not expose Council to increased/unnecessary risk.

Council's Risk Management Policy and supporting procedures and processes specifically address these requirements.

4.12 Exemptions

Emergency Purchases

In emergency situations variations to this policy may be approved by the CEO (or delegate). Purchases must be within the purchaser's financial delegation and be limited only to what is required to alleviate the emergency situation.

A written report providing details of the purchase, including purpose and rationale, must be prepared by the purchaser and provided to the CEO within fourteen days of the purchase occurring. The CEO will prepare a report to Council as deemed necessary.

Funding Agreements

In the case that a funding agreement specifies that Council must follow a prescribed tendering process which differs from the requirements under this policy the CEO may determine that the project funded under that agreement is exempt.

The CEO will prepare a report to Council as deemed necessary.

4.13 Delegations

Council is able to delegate some of its purchasing powers and functions under the Local Government Act and accordingly, delegation has been made to the CEO. The CEO has then sub-delegated some of those powers and functions to certain Council employees so that they can purchase goods/services, subject to pre-determined conditions/limitations, as part of their duties.

The Mayor is provided with a Corporate Credit Card for business related expenses with his spending limit included in PO 084 Credit Card policy.

Only employees with the appropriate delegated authority can authorise payments and sign contracts.

Purchasing can only be made within the delegated authority. Details of the delegated powers and functions are available within [Council's Delegations Register](#) and **PR027**.

4.14 Records

Records relating to procurement are maintained in accordance with Council's Records Management Policy PO063 including:

- Contract documents
- Correspondence between the supplier and Council
- Details of variation
- Evidence of appropriate insurances
- Invitations to tender
- Letters to un/successful suppliers
- Purchase orders
- Risk assessments
- Tender award documents
- Tender documents
- Tender evaluation
- WHS documents
- Written quotations

4.15 Confidentiality

Council will discuss and consider tenders for supply in confidence to ensure that the commercial position of the suppliers is not prejudiced and that no other party can gain a commercial benefit by knowing the information.

Once the tender has been awarded the identity of a successful tenderer, the reasons why the successful tenderer was selected and the amount payable are no longer confidential and must be made publicly available.

Information provided between a supplier and Council will be treated as confidential to the extent provided by Law but may be subject to the provisions of the Freedom of Information Act.

4.16 Public Consultation

Where procurement activities will significantly affect members of the public or their properties, Council will ensure that adequate information and the opportunity to contribute to the decision making process is made available to them in accordance with its Public Consultation Policy.

4.17 Conflict of Interest

Where a procurement activity potentially creates a conflict of interest or a perceived conflict of interest, the relevant interest must be disclosed and managed in accordance with the Mandatory Code of Conduct for Council Employees and the Mandatory Code of Conduct for Elected Members before proceeding.

5. RESPONSIBILITIES

5.1 Corporate Management Team (CMT)

CMT are responsible for:

- Meeting legislative duties for procurement
- Ensuring expenditure is within the approved budget
- Setting and monitoring objectives, targets and performance indicators for procurement
- Ensuring that Managers/Supervisors are provided with adequate training to enable them to comply with legislative requirements and this policy
- Ensuring that workers have been provided with adequate information, training, instruction and supervision to enable them to comply with legislative requirements and this policy
- Ensuring all persons with financial delegation are competent persons
- Monitoring and reviewing the effectiveness of this policy
- Consulting with workers
- Directing/enforcing action as required

5.2 Managers and Supervisors

Managers and Supervisors are responsible for:

- Meeting legislative duties for procurement
- Ensuring expenditure is within the approved budget
- Ensuring that expenditure is within delegated limits or otherwise approved by a person with appropriate delegations
- Ensuring that only Approved and Competent Suppliers are utilised
- Ensuring appropriate, Council approved contracts/agreements are in place with all suppliers
- Supervising, monitoring and reviewing procurement activities undertaken by persons for whom they are responsible
- Ensuring appropriate records are created and retained
- Highlighting any matters of concern to the CMT
- Providing relevant reports and information to the CMT as required
- Ensuring that workers have been provided with adequate information, training, instruction and supervision to enable them to comply with legislative requirements and this policy
- Ensuring all persons with financial delegation are competent
- Consulting with workers
- Directing/enforcing action as required

5.3 All persons with financial delegation

All persons with financial delegations are responsible for:

- Legislative compliance
- Complying with the requirements of this policy
- Ensuring expenditure is within the approved budget

- Ensuring that expenditure is within delegation limits or otherwise approved by a person with appropriate delegation
- Using only Approved and Competent Suppliers
- Ensuring appropriate Council approved contracts/agreements are utilised
- Participating in consultation processes relating to this policy and providing comment/feedback when requested and within the specified timeframe
- Participating in training as required

6. INTERNAL CONTROLS

This policy is subject to Council's Internal Control processes.

7. POLICY AVAILABILITY

This policy is available for public inspection on Council's website and at any Council office.

Copies will also be provided to members of the community upon request and may be subject to a fee, pursuant to Council's Fees and Charges Register.

8. COMPLAINTS

Complaints about this policy can be made in writing to YPC's Governance Officer. Complaints will be managed in accordance with Council's Complaints Policy.

9. REVIEW

This policy will be reviewed every four years and as deemed necessary in consideration of any changes to legislation and relevant standards, codes and guidelines. Elected Members and employees will have the opportunity to actively participate in the review processes.

10. TRAINING

This policy will be explained to all workers during induction.

Training needs will be identified through induction, performance reviews, audits and training needs analysis processes. Training will also occur as necessary, in response to any changes to legislation, relevant standards, codes and guidelines, audit findings, any corrective actions/controls arising from risk assessment and stakeholder feedback.

Council will ensure that persons required to undertake procurement and/or administer agreements for/on behalf of Council are adequately trained and competent.

11. RELATED COUNCIL POLICIES AND DOCUMENTS

PO001 WHS&IM Policy
PO006 Contractor Management Policy V1.1
PO007 Consultation and Communication Policy
PO015 Code of Practice for Access to Council and Committee Meetings and Documents
PO057 Public Consultation Policy
PO063 Records Management Policy
PO072 Sale and Disposal of Land & Other Assets Policy
PO084 Credit Card Policy
PO089 Elected Member Facilities, Services and Expenses Policy
PO091 Risk Management Policy
PO138 Caretaker Policy
PO139 Treasury Management Policy

PO142 Budget Reporting & Amendment Policy
 PO146 Disciplinary and Performance Management Policy
 PO147 Complaints Policy
 PO148 Fraud and Corruption Prevention Policy
 PO150 Gifts and Benefits Policy
 R007 Delegations Register
 R011 Fees and Charges Register
 PFC014 Process for Managing Complaints and Breaches under the Employee Code of Conduct
 PFC123 Process for Managing Complaints and Breaches under the Code of Conduct for Elected Members

12. REFERENCES AND LEGISLATION

Competition and Consumer Act 2010
 Competition Policy Reform (South Australia) Act 1996
 Criminal Law Consolidation Act 1935
 Environmental Protection Act 1993
 Fair Trading Act 1987
 Freedom of Information Act 1991
 ICAC Act 2012
 Local Government Act 1999
 Local Government Elections Act 1999
 Trade Practice Act 1974
 Work Health and Safety Act 2012
 Code of Conduct for Council Members
 Code of Conduct for Council Employees
 Local Government Association (LGA) Guide Procurement Policy
 LGA Procurement Handbook
 National Competition Policy (Commonwealth)

11. COUNCIL DELEGATION

Delegate:	Chief Executive Officer
Sub Delegate:	Refer PR027

11. VERSION HISTORY

Archived Policy Name	Policy Number	Date Adopted	Last Reviewed
Purchase of Goods & Services Policy	PO058	07/04/2003	08/06/2010
Tender and Quotation Policy	PO080	07/04/2003	08/06/2010

Definitions

ATTACHMENT 1

Approved Supplier	A supplier who has agreed and demonstrated the ability to meet the supply conditions set by Council for a stated period
Competent Supplier	An Approved supplier who has acquired through training, qualification or experience the knowledge and skills to carry out a task
Competent Person	A person who has acquired through training, qualification or experience the knowledge and skills to carry out a task
Contract/Agreement	A legally binding agreement between two or more parties, enforceable by law
Contract Owner	The person determined by a Yorke Peninsula Council Director, responsible for a contract/agreement with a supplier, as having responsibility for the direct management of a contract/agreement between Council and a supplier. The contract owner may also be a Director/Manager
Emergency	Any event that arises internally or from external sources, which may adversely affect persons, assets or the community generally, and which requires an immediate response and includes: <ul style="list-style-type: none"> • Activation of the Business Continuity Plan • Activation of emergency procedures • Genuine concerns for safety • Avoiding major expense • Genuine concerns about significant asset damage • Security risks • Genuine concerns for breach of statutory obligations
Open tender	Tenders are invited by public advertisement
Probity	Strong moral principles; honesty and decency
Procurement	The whole process of acquiring goods and/or services. <ul style="list-style-type: none"> • It begins when a need is identified and continues through the processes of: • Risk assessment • Seeking and evaluating alternative solutions • Contract award • Payment • The ongoing management of a contract and the consideration of options related to the contract • Disposal of goods at the end of useful life

	<ul style="list-style-type: none"> Ongoing monitoring and assessment of the procurement <p>For the purposes of this policy, it does not include:</p> <ul style="list-style-type: none"> Non-procurement expenditure (i.e. sponsorships, grants, funding arrangements, donations and employment contracts The disposal of land and other assets owned by the Council The acquisition of land by the Council
Select tender	The process of inviting selected suppliers to submit offers or proposals for goods/services
Tender	A proposal, bid or offer submitted in response to request for tender
Value for money	The best outcome achievable when taking into account all costs and benefits in respect of goods/services over their lifespan, such as installation, training, maintenance, disposal, resources and technology etc
Whole of life cost	The total net cost of acquiring goods/services including initial purchasing costs, operating and maintenance costs, disposal costs and termination costs
Workers	<p>A person who carries out work in any capacity for the Yorke Peninsula Council including:</p> <ul style="list-style-type: none"> (a) an employee (b) a contractor or subcontractor (c) an employee of a contractor or subcontractor (d) an employee of a labour hire company (e) an outworker (f) an apprentice or trainee (g) a student gaining work experience (h) a volunteer
Workplace	<p>A workplace is a place where work is carried out for/on behalf of Council and Includes:</p> <ul style="list-style-type: none"> (a) any place where a worker goes, or is likely to be, while at work (b) a vehicle, vessel, aircraft or other mobile structure (c) any waters (d) any installation on land, on the bed of any waters or floating on any waters

CHIEF EXECUTIVE OFFICER

DA/ITEM 6.1

3. YORKE PENINSULA RECREATION, SPORT AND OPEN SPACE STRATEGY

(File Ref:9.24.1.1)

INTRODUCTION

To seek endorsement from Council for the adoption of Yorke Peninsula Recreation, Sport and Open Space Strategy 2014 (provided under separate cover).

RECOMMENDATION

That Council endorse and adopt the Yorke Peninsula and Lower Mid North Region Recreation, Sport and Open Space Strategy 2014.

COMMENT

Council has been involved with the Yorke Peninsula Sport and Recreation Plan going back as far as 2003 when the first plan was prepared. Through the YP Council's Alliance and the joint contribution of the four member Councils, a Starclub Field Officer has been employed to raise awareness and provide support for Sport and Recreation Clubs across the Region.

The updated YP Recreation, Sport and Open Space Strategy is an initiative of the YP Councils Alliance with 50% funding for the plan being provided by the Department of Recreation and Sport, with the balance of funding split between the Alliance Council's.

The YP Sport and Recreation Plan is a Strategic Document that is required to be implemented and support any applications for funding across the region, without this strategic direction document in place, Council and Community groups may well struggle to source external funds at both the State and Federal level.

With the work done by Kristian Whittaker the Starclub Field Officer in conjunction with the YP Sport and Recreation Plan many community groups within our Council region have successfully secured funds to make improvements to their sporting facilities, with one recent success being the funding secured to complete the Minlaton Skate Park facility and strategically the Walk the Yorke Federally funded works.

An extensive consultation community engagement process was undertaken in the process of developing the updated plan with public meetings being held across the Region along with survey distribution to over 400 local sporting and recreation clubs, seeking their feedback to incorporate into the plan. Four public meetings were held across the region. There was also an extensive public consultation period where members of sporting clubs and the wider community could provide submissions for consideration and inclusion in the plan.

Articles were published in the YP Country Times highlighting the Strategy and the Starclub Field Officer also conducted 2 radio interviews with ABC Local Radio during 2014.

Following this thorough consultation and development process it is now time for Council to consider endorsing and adopting the YP Sport and Recreation Plan.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government Act 1999

Recreation Grounds (Regulations) Act 1931

Strategic Plan

Key Theme: Community Engagement
1. Vitality and Connection

Strategic Goal: 1.2 Offer a range of accessible community facilities, programs, events and activities.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Important issues of legislative compliance and support for the Sport and Recreation among other leisure pursuits is considered by Council as imperative in a balanced, vibrant, thriving and well functioning community and has strategic links with the Regional Plan. (DA 6.1 R4 in this agenda)

Total Cost of the preparation of the plan was \$50,000 with the majority funded by the Department of Recreation and Sport with Council's cash contribution being \$2,400 covered within the 2014/15 budget.



YORKE PENINSULA AND LOWER MID NORTH REGION RECREATION, SPORT AND OPEN SPACE STRATEGY 2014

REPORT 1: THE STRATEGY
September 2014

ACKNOWLEDGEMENTS

The Yorke Peninsula and Lower Mid North Region Recreation, Sport and Open Space Strategy 2014 has been undertaken by Suter Planners, with input from Suzanne Suter (Principal), Emily Moskwa (Senior Planner) and Carina Sidwell (Graphics and Administration). Input has also been provided by Jensen Planning through Lisel Ashby, particularly in developing the mapping and presenting directions.

Kristian Whitaker, the Starclub Field Officer for the region managed the project on behalf of the Yorke Peninsula and Lower Mid North Strategic Alliance.

Input has been provided by Council staff and Elected Members from the four local councils in the region (DC Barunga West, DC Copper Coast, Wakefield Regional Council and Yorke Peninsula Council). In addition, community members and sports representatives from across the region participated in community consultation sessions held in each local council area.

The 2014 Recreation, Sport and Open Space Strategy has been achieved through grant funding from the Office for Recreation and Sport and the Department of Planning, Transport and Infrastructure.



Suter Planners
PO Box 158
Glenside SA 5065
Australia

Tel 08 8379 7768
Fax 08 8379 7763
suzanne@suterplanners.com.au
www.suterplanners.com.au

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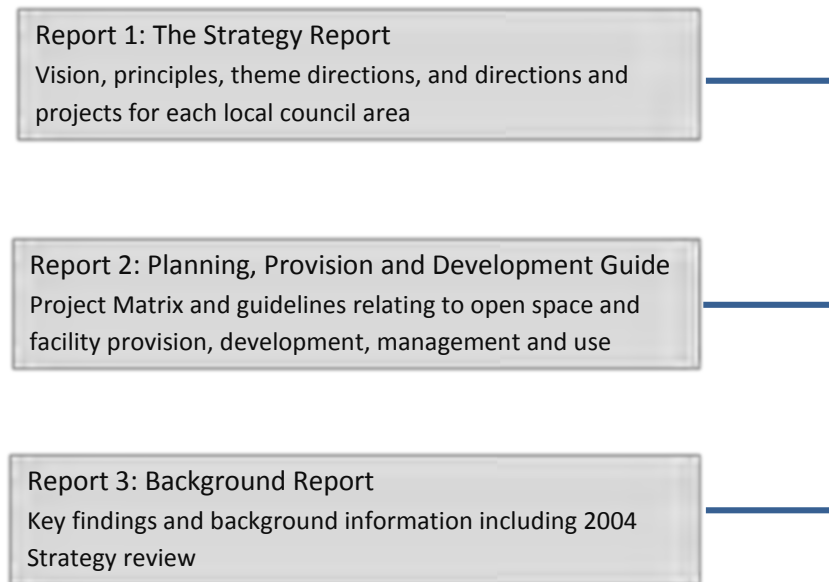


EXECUTIVE SUMMARY

The 2014 Recreation, Sport and Open Space Strategy was commissioned by the Yorke Peninsula and Lower Mid North Strategic Alliance. The Strategy will strategically guide the future provision, development and management of recreation and sport facilities and open space in the region.

The 2014 Recreation, Sport and Open Space Strategy is based on a review of a similar Strategy developed 10 years ago. The 2014 Strategy provides current information and aims to be more concise and targeted towards identifying projects and opportunities for the region and for each local council area. The 2014 Strategy incorporates three reports as shown below.

2014 Strategy Outputs



The Recreation, Sport and Open Space Vision for the region is:

Quality open space destinations and sport and recreation facilities strategically located across the region that support diverse activity and contribute to the social and economic strength of the region.

Principles and directions have been developed for the region using four Themes (topics of importance for the region) as a framework.

- Theme 1:** Coordinated and Cooperative Approach
- Theme 2:** Supporting an Active Place
- Theme 3:** Quality Destinations and Hubs
- Theme 4:** Asset Design and Management

The directions and topics addressed in each Theme are summarised below.

Theme	Overriding Directions	Topics Addressed
Theme 1: Coordinated and Cooperative Approach	A coordinated and cooperative approach to providing, improving and managing open space and facilities is required to manage the use of resources whilst responding to community and visitor needs and commitments.	<ul style="list-style-type: none"> - Hierarchy - Project and priority identification - Community partnerships - Transport
Theme 2: Supporting an Active Place	Diverse opportunities for recreation and sporting activity should continue to be supported and strengthened through open spaces, facilities, events and programs that benefit communities and visitors.	<ul style="list-style-type: none"> - Diverse recreation - Sports provision and development - Trails and connections - Water based activities - Sport and recreation events and programs
Theme 3: Quality Destinations and Hubs	The region should incorporate a number of high quality and well-designed foreshore areas and major recreation parks and natural areas that provide a destination for communities and visitors.	<ul style="list-style-type: none"> - Foreshore destinations - Recreation destinations - Sports hubs - Protecting natural resources
Theme 4: Asset Design and Management	A targeted approach to the design, development, management, consolidation and use of open space and recreation and sport facilities is required, taking hierarchy and community and visitor needs into consideration.	<ul style="list-style-type: none"> - Site planning - Open space & facility design - Building & infrastructure consolidation - Sports facility upgrade - Cost and constraint management - Hub and spoke model - Climate change - Open space review

Strategic directions and suggested projects have been identified for each local council area to provide a clear direction for future works and grant applications. A summary of the suggested projects is provided on the following page.

A priority linked to potential timing has been allocated to each project in consultation with the local councils. In addition, the directions have been mapped. The full report should be read to understand the rationale and obtain details of the directions and suggested projects.

A regional and local approach will be required to achieve the 2014 Recreation, Sport and Open Space Strategy. This will include a commitment to working together as a region to achieve the overriding strategic directions in addition to each local council focussing on implementing projects in their own area.

The 2014 Recreation, Sport and Open Space Strategy should be used as a framework for determining the priorities and achieving projects and priorities over time. Grant funding and partnerships with communities will be essential.

Suggested Projects for Local Council Areas

DC Barunga West	DC Copper Coast	Wakefield Regional Council	Yorke Peninsula Council
<ul style="list-style-type: none"> - Master Plan Port Broughton Foreshore including wetlands, WSUD - Improvements to Fisherman Bay foreshore - Enhancements to Tickera foreshore - Port Broughton Sportsground improvements (buildings, surrounds) - Bute Sportsground improvements - Moderate improvements to Mundoora Sportsground - Review facilities in Kulpara and Alford - Support and guide sports clubs and community groups - Support use of Kulpara Oval and Bute Pony Club for pony club activities - Trails and connections (Bute, Port Broughton, Fisherman Bay, Tickera) - Activity opportunities (increase) - Town entrances (gateways) 	<ul style="list-style-type: none"> - Wallaroo Foreshore recreation space creation - Port Hughes boat ramp improvements - Victoria Square redesign and upgrade - Queen Square/ Polgreen Park redesign and upgrade - Clem McCauley Park upgrade - Wallaroo Open Space corridor - Copper Coast Sports & Leisure Centre development - Moonta Sportsground improvements - Wallaroo Sportsground upgrade and redesign - Trails and connections (Milne Terrace and link to Port Hughes, town connections, bike routes) - Kadina and Wallaroo skate facilities upgrade 	<ul style="list-style-type: none"> - Port Wakefield foreshore area concept plan - Balaklava Apex Park upgrade (increase family focus) - Snowtown Lions Park and railway corridor improvements - Smaller town park improvements - Snowtown Sportsground upgrade (strengthen sports hub value) - Ralli Park further improvements - Port Wakefield sportsground ongoing maintenance and further enhancement - Hamley Bridge Sportsground improvements (courts focus) - Blyth sportsground improvements (but broaden use) - Review of Lochiel and Brinkworth sports facilities - Support and guide clubs, community - Hamley Bridge Light River precinct enhancements (with community) - Owen Wetlands further enhancements - 'Eco Park' at Rocks Reserve Area - Investigate Bumbunga Lake recreation opportunities - Trails and connections (Hamley Bridge Light River, Shamus Liptrot Bike Trail, Lake Bumbunga, Owen, Balaklava, Port Wakefield) - Owen sportsground for equestrian - Swimming Pool Feasibility Study - Town entrances (gateways) 	<ul style="list-style-type: none"> - Master plan for Ardrossan Foreshore - Implement Port Vincent master plan - Enhance or redesign other foreshores (Stansbury, Edithburgh, Port Victoria, Coobowie, Point Turton, Corny Point) - Upgrade boat ramps across council area (with Marion Bay Boat Ramp as priority) - Improvements to sportsgrounds and sports facilities (Ardrossan Sportsground, Ardrossan School/Hockey Field, Maitland Sportsground, Minlaton outdoor sporting facilities, Yorketown sports complex, Port Vincent Sports area, Stansbury sporting facilities, Edithburgh outdoor courts) - Alternative use of First Street courts - Review use and development of Edithburgh, Warooka and Port Victoria sportsgrounds - Improvements to Minlaton basketball complex - Support improvements to Point Pearce sports facilities - Enhance Weaners Flat Reserve - Redesign Harry Butler Memorial Park - Play and youth facilities (Pine Point, Ardrossan, Maitland, Minlaton) - Community garden investigation - Trails and connections (Walk The Yorke, inland trail opportunities)



1 THE STRATEGY CONTEXT

1.1 Building on the 2004 Strategy

In 2004 the Yorke Peninsula Region developed a Recreation, Sport and Open Space Strategy which outlined strategic directions and potential projects and priorities for the region.

Whilst the document provided an important framework for decisions at the time and a number of the directions and projects in the 2004 Strategy have been achieved, it has become less relevant and less used over recent years. In addition, the 2004 Strategy was a little too comprehensive and too regional in its approach, making it difficult for local councils to identify directions and priorities for their own local council area. As such, the region's Starclub Field Officer and the Yorke Peninsula and Lower Mid North Strategic Alliance decided that an up to date and more simplified Strategy was required.

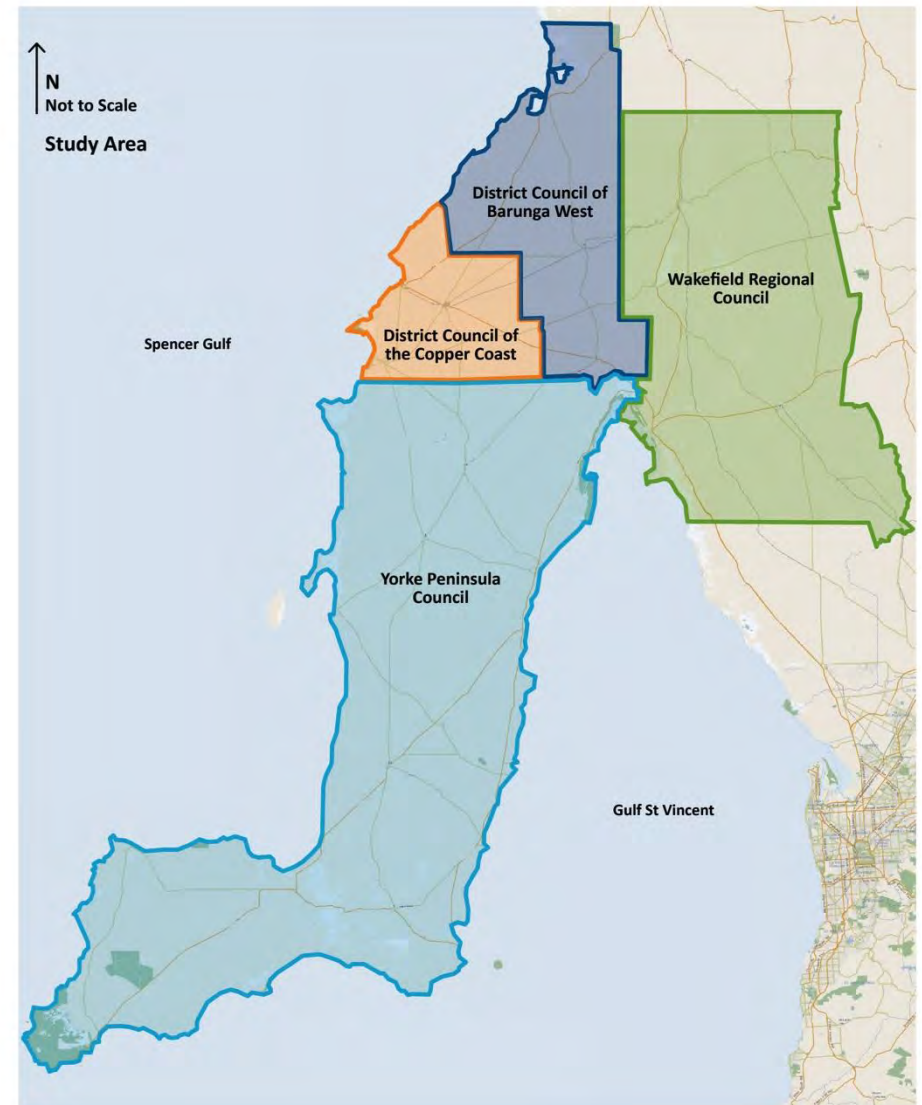
A review of the 2004 Strategy has found that a good deal of the information in the Strategy and many of the 2004 directions are still relevant and can be drawn on and reflected in the revised Strategy. However, through site visits, consultations with the local councils and communities and research, additional directions and projects that reflect current circumstances, best practice and potential opportunities have also been identified.

The purpose of the 2014 Recreation, Sport and Open Space Strategy is to identify and respond to current issues, needs and opportunities, whilst drawing and building on those aspects of the 2004 Strategy that are still relevant.

A regional and local approach to the 2014 Strategy is required, including the identification of clearly defined directions and projects for each local council area and overriding priorities and directions for the region as a whole.

For the purpose of this study, Yorke Peninsula region refers to the Yorke Peninsula and Lower Mid North Alliance region and includes the following Local Government Areas:

- **DC Barunga West**
- **DC Copper Coast**
- **Wakefield Regional Council**
- **Yorke Peninsula Council**



1.2 Strategy Approach and Outputs

The 2014 Yorke Peninsula Regional Recreation, Sport and Open Space Strategy has found that there is need for easy to read and clearly defined documents that collectively provide:

- A vision and a set of principles relating to recreation, sport and open space to provide a framework for the 2014 Strategy and related directions.
- Overriding strategic directions for the region and for each local council area.
- The identification of potential projects and priorities at the local council level.
- Guidelines that will assist Councils and communities to plan for facilities in the future.

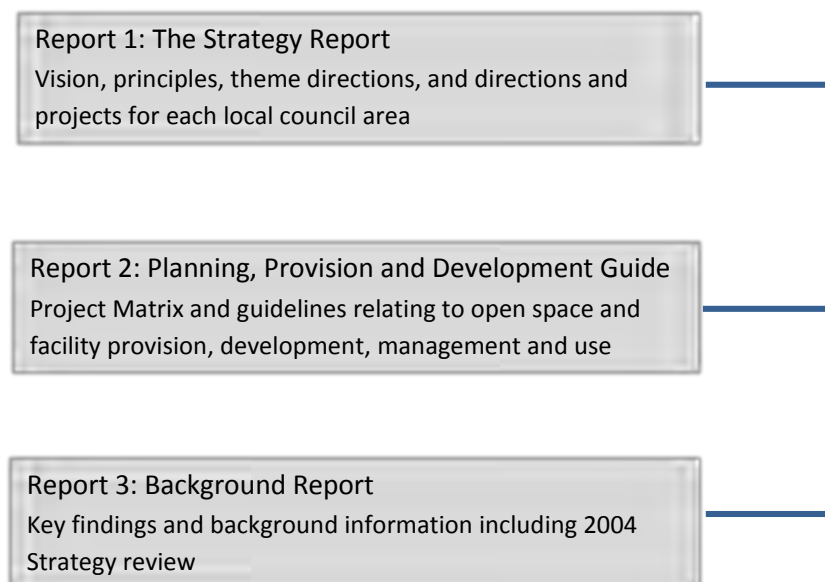
The 2014 Strategy has been developed for the region and aims to encourage a regional approach to planning. However, it also responds to the need for clearly defined directions and the identification of potential projects and priorities that will guide each local council in the region to make informed decisions over the coming years.

Whilst the focus of the 2014 Strategy is on recreation, sport and open space, the study has found that tourism is a priority for the region and the relevance of recreation, sport and open space to tourism also needs to be considered.

To respond to the requirements identified through the planning process, four documents have been produced that collectively form the 2014 Strategy. These are summarised in the diagram below.

It is recognised that the Recreation, Sport and Open Space Strategy should reflect and connect to other planning for the region and consideration has been given to various other documents including the Regional Public Health Plan for the Yorke Peninsula Alliance.

2014 Strategy Outputs





2 KEY FINDINGS SUMMARY

The Yorke Peninsula region is a large diverse region with four Local Government Areas that collectively cover an area of 1,633 square kilometres. The region attracts retirees and tourists as well as families and young people, and it incorporates diverse townships and communities.

The region has a large number of open spaces and facilities that provide diverse activity and healthy lifestyle opportunities and draw people from across and beyond South Australia.

Whilst improvements to sporting facilities and foreshore areas have occurred since and prior to the 2004 Recreation, Sport and Open Space Strategy, there is potential to further enhance the quality and uniqueness of open space and facilities in the region to further cater for and attract residents and visitors.

Particular priorities for the region include foreshore areas linked to the main towns and tourist areas, and sports grounds and sports facilities which provide an important focus for community activity and social connection. There is a desire and justification to upgrade various facilities and open spaces across the region.

Tourism is a key focus for the region and quality open spaces, facilities and activity opportunities are required to support visitors and strengthen the region's economy. However, many foreshore areas and parks are in need of enhancement and there is potential to improve the design and function of some open spaces and facilities. Trails development is also required and underway.

Due to the size of the region and its large number of towns there is a high provision of sport and recreation facilities and the cost of maintaining and upgrading these facilities is an issue for the local councils and their communities. Costs associated with the operations of sport such as water, energy and insurance, and declining volunteers are also key issues.

Various towns have endeavoured to be self-sufficient with their own quality facilities and it appears that the concept of hierarchy is not accepted by some communities in the region. This has resulted in the duplication and low use of some ovals, swimming pools and other facilities.

The high provision and duplication of facilities suggests there could be potential for some consolidation. However, localised facilities are valuable to communities and a 'blanket' approach to consolidation would not be appropriate. A balanced and targeted approach to provision and consolidation will therefore be essential to ensure communities are supported whilst managing costs.

Achieving improvements to open space and recreation and sport facilities and activity opportunities could be difficult. The population and rate base of each local council is quite small, and this limits the availability of resources to upgrade facilities and meet the needs of communities. Grant funding opportunities are also limited. Local councils are competing with each other for the tourist dollar and grant funding.

This highlights the need for a collaborative approach to achieving regional and local objectives including the importance of the local councils working together to achieve regional objectives and communities working with their local councils to develop and maintain facilities.

Despite the need for a coordinated regional approach to recreation, sport and open space, it is recognised that the four local councils in the region have their own important objectives and different community needs and priorities to address. Strengthening the local economy will be a priority for each council. This has required the development of targeted plans for each local council in the 2014 Recreation, Sport and Open Space Strategy.



3 THE STRATEGY FRAMEWORK

3.1 Vision for the Region

Taking the key findings and regional and local objectives into consideration, the vision for recreation, sport and open space in the Yorke Peninsula and Lower Mid North Region over the next 10 years is as follows.

THE VISION:

Quality open space destinations and sport and recreation facilities strategically located across the region that support diverse activity and contribute to the social and economic strength of the region.

The Vision will require a commitment to maintaining and increasing the quality and appeal of key open space and sport and recreation facilities, with the aim to continue to attract and support residents and visitors.

Collaboration will be required to achieve the vision including the local councils working together, continued community partnerships and coordinated funding opportunities.



3.2 Themes and Principles

Through the project findings and the development of the vision, four overriding Themes have emerged that are considered to be important to the Region as a whole. These are:

- Theme 1:** Coordinated and Cooperative Approach
- Theme 2:** Supporting an Active Place
- Theme 3:** Quality Destinations and Hubs
- Theme 4:** Asset Design and Management

Collectively these Themes address the issues and opportunities that have been identified through the 2014 Recreation, Sport and Open Space Strategy planning.

Each of the themes will enhance recreation and sport facilities and open space for local residents and also strengthen tourism through sport and recreation.

Overriding Principles are outlined below for each Theme to provide a strategic framework for the Strategy.

Theme 1: Coordinated and Cooperative Approach

A coordinated and cooperative approach to providing, improving and managing open space and facilities is required to manage the use of resources whilst responding to community and visitor needs and commitments.

Theme 2: Supporting an Active Place

Diverse opportunities for recreation and sporting activity should continue to be supported and strengthened through open spaces, facilities, events and programs that benefit communities and visitors.

Theme 3: Quality Destinations and Hubs

The region should incorporate a number of high quality and well-designed foreshore areas and major recreation parks and natural areas that provide a destination for communities and visitors.

Theme 4: Asset Design and Management

A targeted approach to the design, development, management, consolidation and use of open space and recreation and sport facilities is required, taking hierarchy and community and visitor needs into consideration.





4 THEME DIRECTIONS

Overriding strategic directions have been developed for each Theme to guide the priorities and approaches adopted across the region. The strategic directions are broad on the basis that specific directions and projects are identified for each local council in the next section 'Directions and Priorities for Local Council Areas'.

The Overriding Strategic Directions reflect the priorities and aim to achieve best practice approaches for the region. They build on and contribute to achieving the Vision and Theme Principles. A rationale is provided for each strategic direction.

All of the strategic directions contribute to the social and economic strengths of the region in some way and a number of the directions also aim to strengthen tourism through sport and recreation.

4.1 Theme 1: Coordinated and Cooperative Approach

A coordinated and cooperative approach to achieving quality open space and sport and recreation facilities across the region will be required given the size of the region and the limitations with resources. This can be achieved through a hierarchy and a cooperative approach to achieving enhancements.

Specific directions and opportunities are provided on the following page.

Theme 1 Strategic Directions: Coordinated and Cooperative Approach

Focus	Strategic Directions	Rationale
Hierarchy	Adopt a hierarchy approach to the provision, development and management of open space and sport and recreation facilities. This includes higher standard regional and district open space and facilities being linked to the main towns, larger population catchments and visitor destinations. Hierarchy directions are included in the Planning, Provision and Development Guide (Report 2).	It is not feasible to develop all facilities and open space to the same standard and higher quality facilities should be located where there is potential for greater use.
Project and Priority Identification	Plan for projects, determine priorities and seek grant funding from a regional perspective. This will require the local councils to collectively agree on priority projects and work together to seek funding and achieve projects that will benefit the region as a whole. A guide for determining priorities is provided in the Planning, Provision and Development Guide (Report 2).	A coordinated approach is suggested to reduce competition between the Councils and strengthen the region as a whole through a coordinated planning approach.
Community Partnerships	Continue to establish partnerships with communities to achieve and maintain quality sport and recreation facilities and open spaces. This includes continuing to work with, support and increase the skills and knowledge of sport and community groups. The Planning, Provision and Development Guide (Report 2) includes guidelines that will assist Councils and communities to plan for facilities and open space.	Due to the size of the region compared to the rate base and resource availability it will be essential for communities to continue to contribute to facility and open space improvements and management. This is consistent with the strong sense of ownership often found in small townships.
Transport	Support communities to access recreation and sport facilities and activities through a coordinated and regional approach to providing affordable community transport and encouraging community initiatives such as 'car pooling'.	Distance to travel and social isolation are key issues that constrain some people and particularly children and youth from participating in activities.

4.2 Theme 2: Supporting an Active Place

The region should focus on providing and promoting diverse activity opportunities (for residents and visitors) through various open space types and sport and recreation facilities that support all age groups. The main opportunities for achieving this are considered in the directions on the following page.

Specific directions and opportunities are provided on the following page.

Theme 2 Strategic Directions: Supporting an Active Place

Focus	Strategic Direction	Rationale
Diverse Recreation Provision	Continue to provide and enhance a diversity of recreation spaces and facilities, with a particular focus on place making, play, youth and active ageing, using the Strategy Report and the Planning, Provision and Development Guide (Report 2) as a guide.	Recreation spaces and facilities support communities to be active and contribute to servicing and attracting visitors. There is potential to enhance facilities across the region and contribute to healthy communities through a youth and 'active ageing' focus.
Sports Provision and Development	Continue to support and encourage sports participation through the provision of facilities and continued programs and initiatives linked to the region's Starclub Field Officer. This includes supporting Aboriginal people to be active through improvements to facilities at Point Pearce and supporting new immigrants to the area. Opportunities are included in the 'Directions and Priority Projects for Council Areas' section of the Strategy.	Facilities are required to support sports and sports development programs are valued and contribute to encouraging participation. Aboriginal people have identified the need for support regarding facility improvements and new immigrants also justify support.
Trails and Connections	Continue to establish strong linear connections around the region, including through Walk The Yorke, township and non-coastal trail initiatives. Opportunities are included in the 'Directions and Priority Projects for Council Areas' section of the Strategy.	Trails provide opportunities for people of all age groups and abilities to participate in walking and bike riding and to safely experience the environment.
Water Based Activities	Continue to improve infrastructure and recreation settings that support fishing, boating, diving, canoeing, kayaking and other water based activities. This includes the strategic upgrade of boat ramps over time in accordance with the Yorke Peninsula Recreational Boating Strategy Plan 2012.	The region is renowned as a fishing and boating destination and quality infrastructure will need to be provided for these and other water based activities.
Sport and Recreation Events and Programs	Continue to provide, facilitate or support sport and recreation events and programs that encourage an active and integrated community and attract visitors to the region.	Sport and recreation events and programs support an active community and attract visitors, which ultimately contributes to strengthening the economy.

4.3 Theme 3: Quality Destinations and Hubs

A spread of well-located good quality recreation destinations and sports hubs should be established across the region to provide a focus for communities and visitors and to ensure the best use of available resources.

The emphasis should be on providing a diversity of good quality and unique open spaces and facilities across the region that provide a focus for recreation and sport activity and support active lifestyles and visitor activity.

The level of development will vary depending on the character and hierarchy of the open space or facility, and the attraction of the town or place to residents and visitors. Some destinations should have minimal development and focus on nature while others should have a sport or recreation focus.

Potential directions to achieve this are provided on the following page.

Theme 3 Strategic Directions: Quality Destinations and Hubs

Focus	Strategic Directions	Rationale
Foreshore Destinations	Design and develop key foreshore areas across the region to be high quality destinations, whilst retaining natural elements and features. Opportunities are considered in the 'Directions and Priority Projects for Council Areas' section of the Strategy.	Visitors and residents are drawn to the coastline and foreshore areas and destinations provide quality activity as well as social and commercial opportunities.
Recreation Destinations	Continue to establish and enhance non-coastal recreation destinations (recreation parks, bushland settings) particularly in the main towns and linked to visitor attractions to further support residents and visitors. Opportunities are considered in the 'Directions and Priority Projects for Council Areas' section of the Strategy.	Quality recreation parks and settings broaden the opportunities for recreation activity and the appeal of the region as a place to live and visit.
Sports Hubs	Continue to establish an equitable spread of higher quality and well-used sporting hubs linked to the main towns and larger population catchments across the region. Opportunities are considered in the 'Directions and Priority Projects for Council Areas' section of the Strategy.	There is demand and justification for some higher level sporting facilities and these should be linked to the larger populations (where there is greater potential for use).
Protecting Natural Resources	Continue to protect and enhance the natural resources and landscapes within open spaces that attract people to the region, including the natural features of the coastline and bushland.	Natural areas and features are often a main reason for people living in and visiting a place and once these features are lost or impacted on, this can reduce tourism and economic growth.

4.4 Theme 4: Asset Design and Management

A targeted approach to asset design and management is required to improve the quality of facilities and strategically manage the allocation of resources.

This includes determining whether any assets should be consolidated and the approach to developing and designing open space and recreation and sport facilities.

Specific directions and opportunities are provided on the following page.

Theme 4 Strategic Directions: Asset Design and Management

Focus	Strategic Direction	Rationale
Site Planning	Develop Master Plans or Concept Plans for higher level foreshore areas, recreation destinations and sports hubs to guide improvements. Suggestions for master planning are included in the Planning, Provision and Development Guide (Report 2).	Some key parcels of open space require detailed planning due to design complexities.
Open Space and Facility Design	Continue to assess and enhance the design and function of all open space and facilities to ensure basic design principles are met (e.g. managed development, accessibility, CPTED, connections etc). Instead of replacing 'like for like' assets an emphasis should be placed on achieving innovative, good quality and appealing open spaces and facilities. The Planning, Provision and Development Guide (Report 2). provides a framework to assist this.	Poor design and poor facility and infrastructure location is a key issue across the region including at foreshore and recreation destinations.
Building and Infrastructure Consolidation	Review and consolidate buildings and infrastructure (e.g. seating, tables, shelters), particularly at sportsgrounds and key foreshore and recreation parks using the Planning, Provision and Development Guide (Report 2).as a guide.	A balanced and sustainable approach to buildings and infrastructure should be adopted to minimise the risk of over development and to manage upgrade and maintenance costs.
Sports Facility Upgrade	Undertake a sports facility lighting review to determine the adequacy of field and court lighting at key sportsgrounds across the region and undertake a program of upgrade over time.	Lighting standards tend to be poor at many sportsgrounds across the region and a strategic approach to upgrade will be required.



Theme 4 Strategic Directions: Asset Design and Management

Focus	Strategic Direction	Rationale
Cost and Constraint Management	Aim to assist sports to reduce costs and address constraints through innovative initiatives linked to water, energy, insurance and volunteers. In consultation with the community and the Office for Recreation and Sport, investigate options and best practice to guide future opportunities.	Water, energy, insurance and volunteers are key issues for sports across the region.
Hub and Spoke Model	Consider a 'hub and spoke' approach to using sports facilities including reducing the scope and use of secondary sports facilities to manage costs. A potential model is provided in the Planning, Provision and Development Guide (Report 2).	There are too many sports facilities across the region and options that reduce costs may need to be considered.
Climate Change Initiatives	Continue to undertake initiatives that respond to climate change including: <ul style="list-style-type: none"> – WSUD design and water re-use projects particularly linked to golf courses and sportsgrounds (including irrigation efficiency measures). – Energy efficiency initiatives including energy efficient cooling or heating initiatives. – Landscaping that responds to changing climatic conditions. 	Water and energy are high cost items and managing water use and landscape design is essential with potential increasing temperatures and storm events.
Open Space Review	Where there is a high provision of open space, undertake a review of open space provision and consider: <ul style="list-style-type: none"> – Whether there is potential to integrate urban development within some larger parcels of open space to better activate the open space and to contribute to vibrant townships. – Whether some open space could be revoked as community land where it has poor value and resources would be better allocated to other open space or facilities. The Planning, Provision and Development Guide (Report 2) should be used to assist with any open space review.	There is a very high provision of open space in some towns although some parcels of land have limited value and are a burden to Councils. The planning guide aims to ensure a balanced approach to any review.



COMMUNICATED
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5 DIRECTIONS AND PRIORITY PROJECTS FOR COUNCIL AREAS

Directions and potential projects have been identified for each local council in the region to enable targeted responses by each Council. The directions and potential projects identify approaches and projects that will ideally be included in each local council's strategic and works plans. A rationale is provided for each direction.

The Potential Key Projects listed for each Council are also included in the Matrix in the Planning, Provision and Development Guide (Report 2).

Indicative priorities are allocated for each potential project to assist with implementation. The criteria used to determine the priority level and indicative potential timeframes for achieving the priorities are outlined in the chart below.

Most suggested Potential Key Projects are recommended to occur within 10 years. However, the projects and allocated priorities are only provided as a guide and could be added to or altered in the future. In addition, it is important to note that the identification of potential projects does not commit the local councils, State Government, communities or any other organisation to undertake improvements or allocate resources. Instead the potential projects aim to assist local councils to strategically undertake improvements as resources become available and in accordance with other priorities.

Priority Level	Potential Timeframe	Criteria for Allocating Priority *
High	Commenced within 5 years	<ul style="list-style-type: none"> Supports or benefits a wide catchment of residents or visitors e.g. regional or district facilities or open space, potential destinations). Responds to a major issue (e.g. very poor condition, safety issue, major gap in provision). Responds to a high community or visitor need (supports or benefits a number of people in the community). Achieving the project with 5 years is achievable (potential for resources or support).
Medium	Undertaken within 5-10 years	<ul style="list-style-type: none"> Responds to an issue or gap but not major (e.g. poor condition, poor design). Responds to a community or visitor need (supports a number of people in the community). Achieving the project with 5 years may not be achievable (less potential for resources or support).
Lower	Undertaken after 10 years	<ul style="list-style-type: none"> Not a key issue or high demand. Reality of achieving sooner could be lower.

* The priority could be based on one or more criteria.



Foreshore and Recreation
Destinations

Programs and Events

Trails and Connections

Partnerships

Sports Hubs and Facilities

Tourism

Climate Change Response

5.1 DC Barunga West

Directions

The directions recommended for the District Council of Barunga West and the rationale for each direction is outlined below.








Topic	Strategic Directions	Rationale
Foreshore and Recreation Destinations	Enhance the quality and function of key foreshore areas and continue to maintain quality recreation parks across the council area.	Enhancement to destinations will increase the appeal of the council area to visitors and residents.
Trails and Connections	Strengthen the trail connections and walking and cycle tracks around the council area, particularly where there is a connection to a recreation or foreshore destination.	Trail connections are lacking and increased opportunities for walking and bike riding will support an active community and visitors.
Sports Hubs and Facilities	Adopt a targeted approach to sports facility upgrade and use in accordance with hierarchy. This includes: <ul style="list-style-type: none">– Placing a particular focus on enhancing and maintaining the sports hubs in Port Broughton and Bute.– Review and consider consolidating facilities that are no longer used or required.– Consider the ‘Hub and Spoke’ model outlined in the Planning, Provision and Development Guide (Report 2).	The larger towns justify higher level facilities and sports hubs are considered to be ‘best practice’ by the State Government (ORS). Facilities that are in disrepair and not used should be removed or replaced. The current over provision of sportsgrounds is resulting in poor usage of resources.
Climate Change Response	Respond to climate change through targeted initiatives e.g. sea wall, water retention and re-use projects, solar power, shelters, landscape appropriate to climatic conditions.	Climate change is a reality, particularly for coastal towns, and responding to climate change is a priority for the Council.

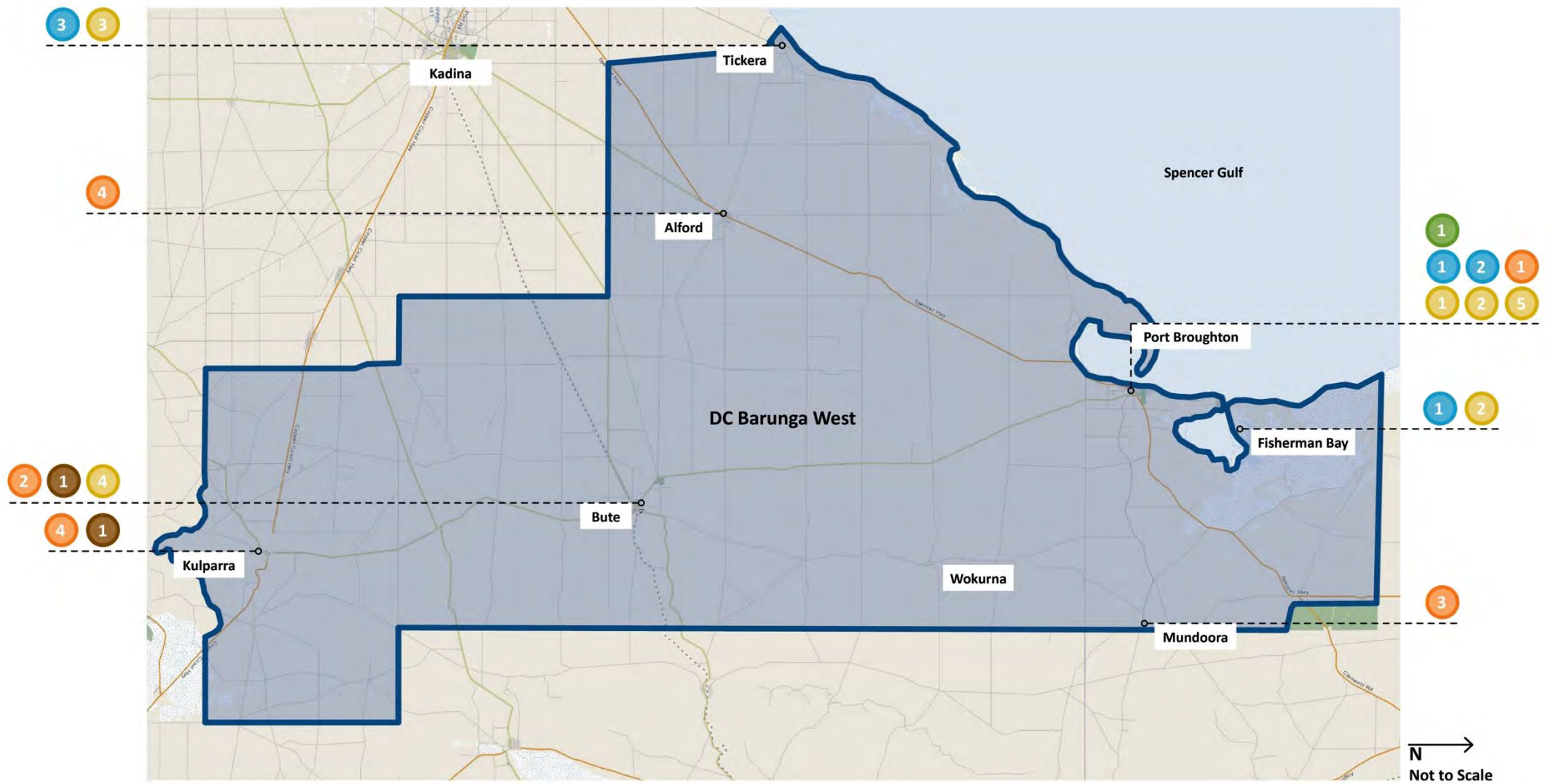
DC Barunga West Directions (continued)

Topic	Strategic Directions	Rationale
Programs and Events	Increase the provision of recreation and sport related programs and events (through provision, facilitation or sponsorship) with the aim to support visitors and residents to be active and connected to towns.	There is demand for increased activities by young people and families visiting the area.
Partnerships	Establish and continue to build on partnerships with community and commercial groups to meet community needs. This includes negotiating community access to private facilities such as the Port Broughton caravan park swimming pool (where Council could contribute to the facility maintenance).	The low rate base of the council area means that the Council would not have the resources to achieve directions on its own. It would not be feasible for a public swimming pool to be established in the council area.
Tourism	Continue to enhance the appeal of the Barunga West District and cater for tourism including through private operators, e.g. town entrance enhancements, signage, encouraging upgrades to caravan parks. This includes establishing a local tourism group to identify opportunities for achieving and enhancing tourism in the Barunga West area.	Tourism is a major contributor to the Barunga West District's economy.

DC Barunga West Potential Projects

Potential Key Projects are summarised below.

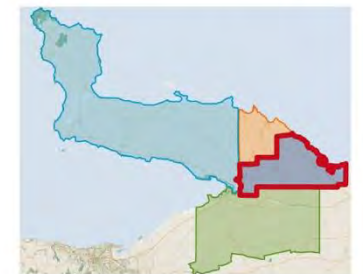
Topic	Potential Project	Project Priority
Foreshore Enhancement	 Develop a Master Plan for the Port Broughton Foreshore and undertake improvements in accordance with the master plan over time. This includes reducing and minimising over development of the foreshore and achieving connected spaces, facilities and landscapes.	High
	 Undertake improvements to the Fisherman Bay foreshore area and create a more pedestrian and activity friendly environment. This includes considering how the foreshore area could be enhanced from a recreation perspective through current proposed developments and planning.	Medium
	 Undertake enhancements to the Tickera foreshore area including stabilising the land along the foreshore, regenerating the natural environment and creating a moderately developed recreation space and pathways.	Medium
Sports Hubs and Facilities	 Consider consolidating and further enhancing buildings within the Port Broughton Sportsground and increase shade around the sportsground outer.	Medium
	 Improve the quality of the Bute Sportsground oval and court lighting as part of a suggested regional lighting upgrade program.	Medium
	 Consider moderate improvements to the Munderoor Sportsground on the basis that this should be a secondary facility to the sports hubs if it is retained.	Lower
	 Review outdoor court facilities in Kulpara and Alford and consider the potential for alternative uses of these sites.	Medium
	Support and guide sport and community clubs and groups in their endeavours to improve the quality of facilities, e.g. Port Broughton golf course, Port Broughton lawn bowls club. This includes encouraging groups to consider the Planning, Provision and Development Guide (Report 2) developed through this study.	Medium



Legend (Topics)

- | | | |
|--|---|---|
| ● Foreshore Enhancements | ● Trails and Connections | ● Other Recreation Spaces |
| ● Boating Facilities | ● Climate Change Response | ● Youth Provision |
| ● Sports Hubs and Facilities | ● Natural Destinations | ● Town Entrances |
| ● Equestrian | ● Recreation Destinations | |

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DC Barunga West Potential Projects (continued)

Potential Key Projects are summarised below.

Topic	Potential Project	Project Priority
Equestrian	 Continue to support the use of Kulpara Oval and the Bute Pony Club site for pony club activities and related equestrian activities and events. This could require supporting the users to undertake moderate improvements to the sites (including potential amenities and shelter).	Medium
Trails and Connections	 As part of future master planning for the Port Broughton foreshore, strengthen and enhance the pathway along the foreshore.	High
	 Continue to establish and enhance the shared-use trail between Port Broughton and Fisherman Bay.	Medium
	 As part of foreshore improvements in Tickera, create a walking trail along the foreshore with connections to a recreation area.	Medium
	 Support the development of a nature based trail along the disused railway line in Bute (on private land) that would be developed and maintained by the community.	Medium
	 Establish and enhance a trail connection between Port Broughton and Mundoora Arm.	Lower
Climate Change Response	 As part of the master planning for the Port Broughton foreshore, minimise climate change impacts through a planned sea wall and wetlands and integrate walking opportunities within these works.	High
Activities and Events	Investigate opportunities for increasing activities and events linked to community and sporting groups and continue to support existing events such as the Annual Yacht Regatta and other aquatic events.	High
Tourism	In consultation with local communities, plan for and undertake town centre entrance enhancements including through unique landscapes and art work initiatives.	Medium



5.2 DC Copper Coast

Directions

The directions recommended for the District Council of Copper Coast and the rationale for each direction is outlined below.

Topic	Directions	Rationale
Foreshore Enhancements	Continue to enhance the quality, appeal and function of the key foreshore destinations particularly at Wallaroo, Moonta Bay and Port Hughes.	The foreshore areas are a major lifestyle attraction to both residents and visitors and are in need of further upgrade.
Recreation Destinations	Upgrade key recreation parks in the main towns, i.e. Local Parks and Local Reserves in accordance with Councils Open Space Policy, to strengthen the destination appeal and visitor and resident value of these parks.	Quality recreation parks provide an activity focus for residents and support visitors. Each town justifies at least one or more quality park as per Council's Open Space Policy.
Sports and Recreation Hubs and Facilities	Undertake improvements to indoor facilities and sportsgrounds in the council area in accordance with hierarchy, to reinforce the council area as a provider of quality sport and recreation hubs and facilities. This includes continuing to develop 'flagship' facilities that have regional significance and focusing on achieving well designed and good quality facilities including the consolidation of some buildings.	The Copper Coast is known for its sports focus and quality facilities and this makes the council area a sports hub in itself. Ongoing improvements are justified.
Trails and Connections	Improve pathways and walking and cycle connections within and between the main towns in the council area.	Connections are lacking and safe cycle and walking tracks between the towns are required.
Youth and Play	Improve the quality of youth and play facilities across the council area and particularly linked to the foreshore and recreation destinations (including making youth spaces more of a destination).	Families, children and young people are a key focus in the council area and a number of facilities justify upgrade.
Programs	Establish and promote sport, recreation and physical activity opportunities through programs such as OPAL and initiatives that promote active travel (when supported by the State Government).	Opportunities for more active and healthier communities with the support of council should be considered.

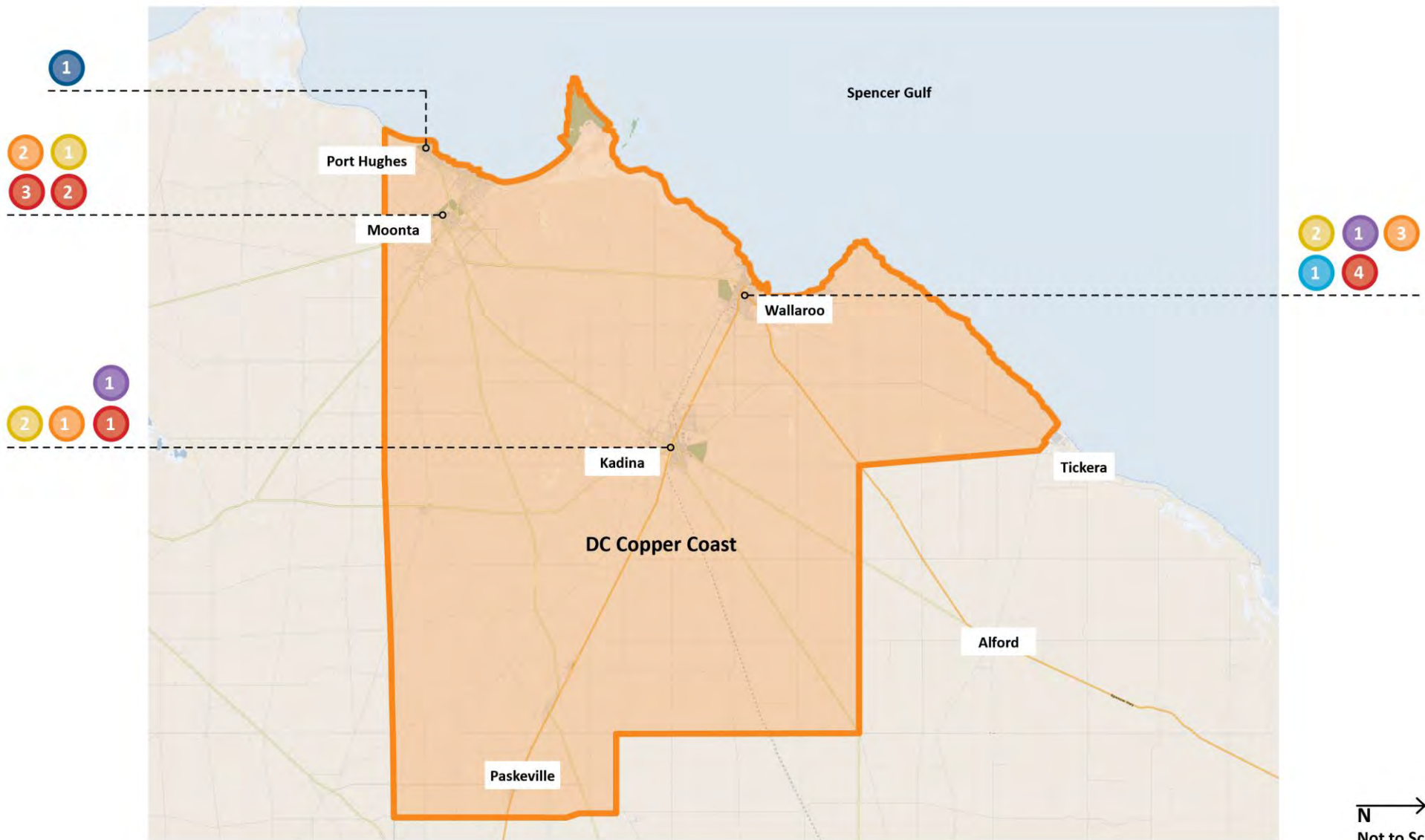
DC Copper Coast Directions (continued)

Topic	Directions	Rationale
Open Space Design	Review the design of open spaces and particularly the foreshore areas, particularly where car parking and roads tend to dominate. Use the Guideline Report to assist the design process.	Improvements to the design and function of open space will strengthen the destination value of the Council area.
Open Space Review	Undertake a review of open space and consider whether there is potential to sensitively integrate development around any larger parcels of open space to better activate the open space (particularly in Moonta and Kadina) or whether any open space could be revoked as community land (due to the open space not meeting desired community or recreation outcomes). The suggested review process in the Guideline Report should be used to ensure a sound and consultative process.	The high provision of open space makes it difficult to develop and manage the open space to a high standard. The Council has raised the need to review open space provision to reduce the burden on the community.

DC Copper Coast Potential Projects

Potential Key Projects are summarised below.

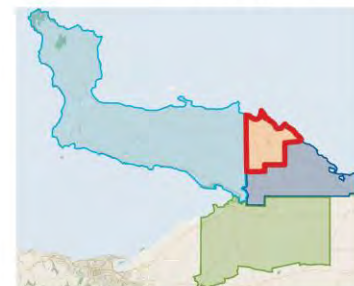
Topic	Potential Project	Project Priority
Foreshore Enhancements	<p>1 Aim to increase the provision and value of recreation open space around the Wallaroo Foreshore. This includes:</p> <ul style="list-style-type: none"> – Establish a key recreation destination with picnic and play elements. – Improve the quality of the Wallaroo swimming enclosure. – Continue to develop and improve the Wallaroo open space corridor adjacent to Owen Terrace with play, seating, shelter and a connection to the foreshore. 	High
Boating Facilities	<p>1 Undertake improvements to boat ramp facilities at Port Hughes and integrate it with the surrounding open space.</p>	High
Recreation Destinations	<p>1 Develop a concept plan for Victoria Square in Kadina and undertake upgrades. The master planning should review the location of the road and car parking, the size and location of the amenity and the location, character and quality of the play and picnic facilities and its connection to Graves Street.</p>	Medium
	<p>2 Increase the recreation value of Queen Square/ Polgreen Park in Moonta through the integration of leisure, barbecue and picnic facilities and improved pathway connections. The aim should be to establish a higher level and more functional district park. Consider the sensitivity of car parking needs associated with future improvements.</p>	Medium
	<p>3 Upgrade Clem McCauley Park in Moonta and reinforce this park as a key visitor stop off area and recreation setting, incorporating wetlands and lakes.</p>	Medium
	<p>4 Integrate public realm within any redevelopment of the Wallaroo town centre through the proposed Wallaroo Open Space corridor.</p>	Medium



N
Not to Scale







Legend (Topics)

- | | | |
|--|-------------------------|-------------------------|
| Foreshore Enhancements | Trails and Connections | Other Recreation Spaces |
| Boating Facilities | Climate Change Response | Youth Provision |
| Sports Hubs and Facilities | Natural Destinations | Town Entrances |
| Yorke Peninsula Council
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DC Copper Coast Potential Projects (continued)

Potential Key Projects are summarised below.

Topic	Potential Project	Project Priority
Sport and Recreation Hubs and Facilities	 Implement the master plan developed for the Copper Coast Sports & Leisure Centre in Kadina as resources become available and in accordance with defined priorities.	High
	 Assist key stakeholders/leaseholder clubs to review buildings and infrastructure within the Moonta Sportsground and consider building consolidation, outdoor court consolidation and improved connection to the oval, outdoor court lighting upgrade, increased shade and landscaping and options to re-use water and reduce long term operational costs.	Medium
	 Assist key stakeholders/leaseholder clubs to review buildings and infrastructure within the Wallaroo Sportsground and consider building consolidation, outdoor court consolidation and improved connection to the oval, as well as outdoor court lighting upgrade and increased shade and landscaping. The opportunity for cricket to establish a second oval is also being sought.	Medium
Trails and Connections	 Construct a new shared use path from Milne Terrace to Port Hughes and then upgrade the existing bike and walking track along Milne Terrace in Moonta to establish a link between the District School and Port Hughes and strengthen the link from the town to the oval.	High
	Continue to establish pathways along foreshores to increase walking and bike riding opportunities, connect towns and improve the accessibility of the foreshores.	High
	 Establish defined bike routes between the main towns and in accordance with cycleway planning such as Kadina to Wallaroo and the Wallaroo township/Wallaroo Marina precinct.	Medium
Youth Provision	 Upgrade the Kadina and Wallaroo skate facilities and increase overall shade and amenity (including seating and shelter). This could require a replacement of the existing skate bowl and if so a review of the location options could be undertaken.	Medium
Water Management	Consider opportunities to re-use water and connect to stormwater management projects and other initiatives, e.g. SA Water lagoon run off linked to Paskeville Oval and water re-use at Moonta Golf Course.	Medium



5.3 Wakefield Regional Council

Directions

The directions recommended for Wakefield Regional Council and the rationale for each direction is outlined below.





Topic	Directions	Rationale
Recreation Destination Enhancements	Establish a number of key recreation and visitor destinations around the council area including key recreation parks and foreshore areas linked to main towns and higher profile locations.	Recreation and foreshore destinations provide a focus for residents and visitors and have the potential to increase the appeal of the council area.
Sports Hubs and Facilities	Undertake improvements to sportsgrounds in accordance with hierarchy. This includes consolidating and upgrading buildings and improving lighting in accordance with hierarchy.	There is potential to improve sportsgrounds across the council area. However, it is not feasible for all sportsgrounds to have the same level of development and hierarchy should be reflected.
Natural Areas	Place a greater focus on protecting, regenerating and strengthening natural areas including river environments, bushland and coastal vegetation through a coordinated approach with the community. This includes establishing additional natural areas and enhancing recreation provision linked to natural areas, e.g. board walks, walking trails, picnic settings, viewing areas.	The council area has a number of important natural areas, some of which are in need of regeneration and there is potential to place a stronger focus on natural areas.
Trail Connections	Continue to establish and enhance trail connections in partnership with community groups.	Walking and bike trails provide an opportunity for physical activity and contribute to attracting visitors. Opportunities for establishing and enhancing trails exist across the council area.
Play Opportunities	Enhance the uniqueness, innovation and diversity of playspaces to broaden play opportunities and increase the appeal of recreation destinations. This includes creating a number of higher level playspaces linked to key recreation destinations strategically located across the council area.	There is potential to enhance play opportunities in each town and families are a key focus. Higher level playspaces have the potential to draw families and visitors from a wide catchment.

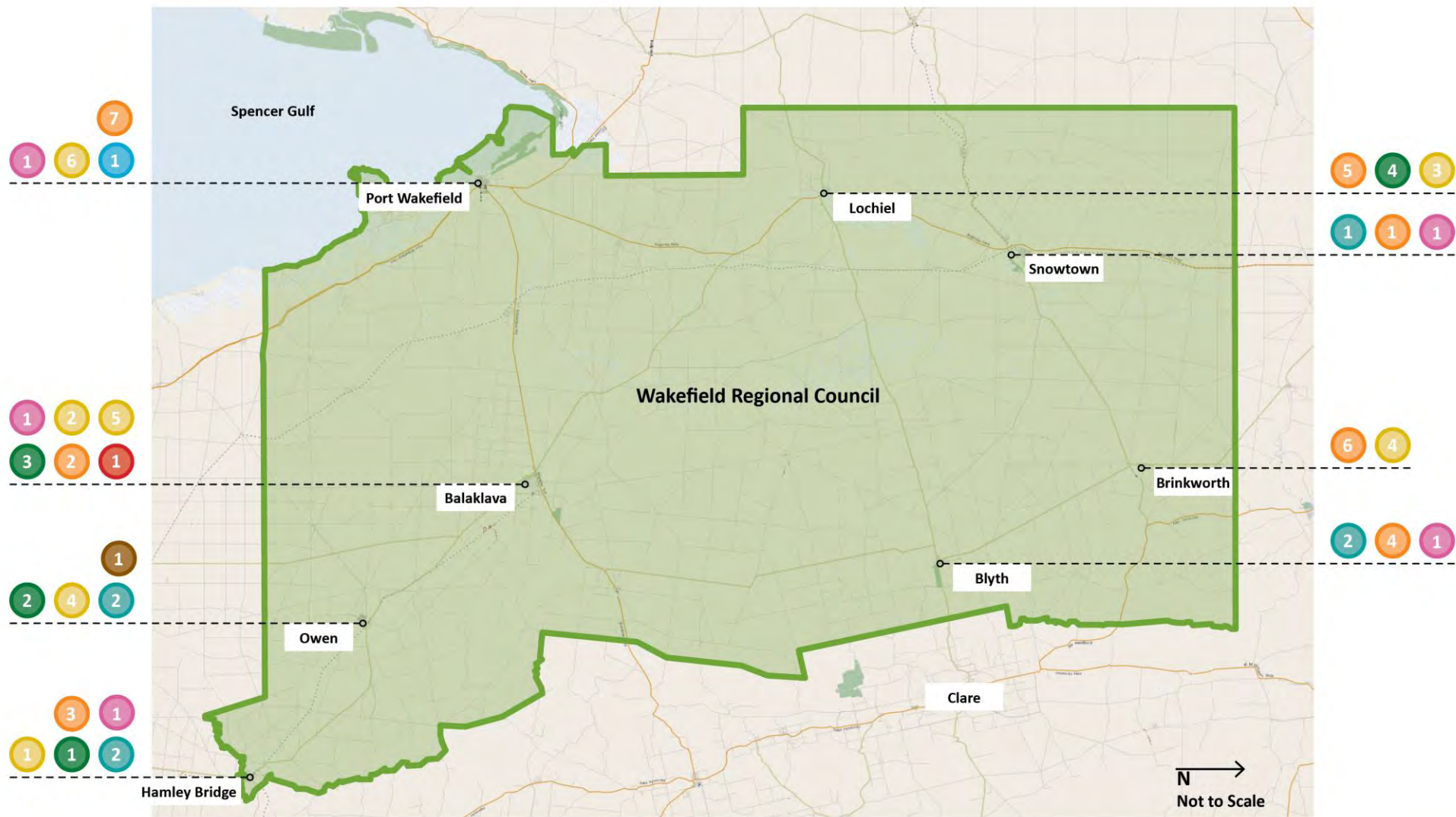
Wakefield Directions (continued)

Topic	Directions	Rationale
Facility Review	Review the provision of swimming pools and consider consolidation and partnership opportunities. An analysis of the future direction and appropriate development of all swimming facilities in the council area is required.	The council area is over supplied with swimming pools for the population size and some are in declining condition or not well located.
Town Entrances	Continue to enhance the character and 'statement' value of town entrances across the council area.	A number of towns would benefit from improved town entrance landscapes and entrance features as part of defining the character of towns.
Community Partnerships	Support communities to improve facilities, providing the improvements are consistent with hierarchy, feasible, justified and there is strong community benefit.	Community partnerships will be essential to achieve facility improvements, given the relatively small rate base of the council area.

Wakefield Regional Council Potential Projects

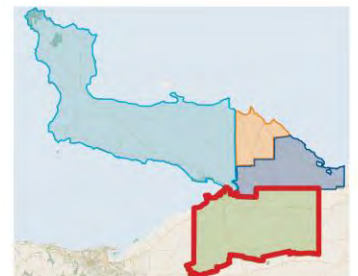
Potential Key Projects are summarised below.

Topic	Potential Project	Project Priority
Foreshore Enhancements	 Develop a concept plan for the Port Wakefield foreshore area and undertake improvements that increase and better connect the recreation features, including improved and reduced dominance of the playspace, and enhanced picnic and viewing areas and pathways.	High
Recreation Destinations	 Redesign Apex Park in Balaklava to create a more integrated and functional family oriented recreation destination, including potential new playspace elements, picnic settings and activity opportunities linked to the grassed area. The aim should be to activate the park by creating an appealing family space, particularly for families with younger children, as well as quiet spaces for visitors and other groups.	High
Other Recreation Spaces	 Continue to enhance Lions Park and the railway corridor at Snowtown through quality grassed areas, seating, shelter, landscape, play elements, pathways and art features to strengthen the appeal of these areas for visitors and residents.	Medium
	 Continue to maintain and improve other smaller parks and town centre locations, e.g. Blyth, Owen, Hamley Bridge with community involvement.	Medium



Legend (Topics)

- | | | |
|----------------------------|-------------------------|-------------------------|
| Foreshore Enhancements | Trails and Connections | Other Recreation Spaces |
| Boating Facilities | Climate Change Response | Youth Provision |
| Sports Hubs and Facilities | Natural Destinations | Town Entrances |
| Equestrian | Recreation Destinations | |



Potential Projects Map Wakefield Regional Council



Wakefield Regional Council Potential Projects (continued)

Topic	Potential Project	Project Priority
Sports Hubs and Facilities	<p>1 Continue to upgrade the Snowtown Sportsground to strengthen the sports hub value of the complex for the district, including potential consolidation and upgrade of buildings, improved fencing, court surface upgrade, increased shade and landscape. Support improvements to the existing oval 'shed' building in the short to medium term. However, in the longer term, consider a new building that involves establishing a quality club building that links a number of sports and involves building consolidation and shared-use.</p>	High
	<p>2 Continue to undertake improvements to the Ralli Park (Balaklava Oval/Showgrounds) complex including:</p> <ul style="list-style-type: none"> – Upgrade of the grandstand – Improved lighting of the oval and outdoor courts (as part of the suggested lighting review) – Consolidation of the showground buildings where appropriate (to manage maintenance costs) 	Medium
	<p>3 Giving consideration to the Master Plan developed by the community for the Hamley Bridge Sportsground, reduce the provision of outdoor courts and improve the quality of the remaining 4 courts (improved surface quality). The feasibility and justification for other directions in the plan will need to be assessed on an ongoing basis.</p>	High
	<p>4 With the community, reassess the development, role and use of the Blyth sportsground with the aim to increase its usage to justify future upgrades. The playing field area could be designed to be more flexible and other sports could be considered that could draw from the wider area (e.g. soccer). Enhancements to the building, playspace and landscape could then be undertaken on the basis that the facility would be well used.</p>	Medium (led by the community)
	<p>5 With the community, determine the appropriate focus, development and use of the Lochiel Sportsground, including whether the complex should double as a camping ground (due to the link to Bumbunga Lake). The sportsground should be developed as a township facility rather than a district or regional sports hub.</p>	Medium (led by the community)
	<p>6 With the community, review the provision, quality, role and use of sports facilities in Brinkworth, including the lawn bowls facility and the sportsground oval and facilities. Consider the feasibility of retaining all facilities and the appropriate focus of enhancements if facilities are retained. The sportsground should be developed as a township facility rather than a district or regional sports hub.</p>	Lower (led by the community)
	<p>7 Continue to maintain and improve the Port Wakefield sportsground over time in accordance with community capacity and usage requirements.</p>	Medium
	<p>Support sporting groups to improve facilities where there is evidence of current or potential demand and a commitment by the community, e.g. improvements to the Hamley Bridge Golf Club facilities.</p>	High

Wakefield Regional Council Potential Projects (continued)

Topic	Potential Project	Project Priority
Natural Destinations	1 Enhance the natural and recreation value of the Hamley Bridge Light River precinct through regeneration projects, river trails, improved entrance and landscaping (including reduce the impact of roadside fencing and infrastructure), picnic settings and interpretation. This could be achieved in partnership with community groups over time.	High
	2 Continue to enhance the Owen Wetlands to increase the natural and recreation value of the site, including improved trails, seating and interpretation.	High
	3 Establish the Rocks Reserve Area (near Balaklava) as an 'Eco Park' as planned with walking and nature appreciation opportunities.	High
	4 Investigate the opportunities to create a nature based destination linked to Bumbunga Lake (Crown Land area) on the edge of Lochiel, including picnic settings, pathways, opportunities to experience the wildlife and interpretation.	Medium
Trail Connections	1 Continue to develop the trail from the Hamley Bridge Light River reserve through to the town as part of the township master planning.	High
	2 Continue to maintain and enhance the Shamus Liptrot Bike Trail (Balaklava) with the view to future linkages with the Riesling Trail and other regional trails.	High
	3 Support community efforts to create a trail around Lake Bumbunga (Lochiel) and consider opportunities for connected picnic settings, viewing areas and interpretation.	Medium
	4 Support and encourage communities to continue to maintain other existing trails in the area including the Owen Trail and Brinkworth History Trail to provide a focus for activity and visitors.	Medium
	5 Continue to maintain and enhance the Lions walking trail in Balaklava including increased shade and landscape.	Medium
	6 Aim to establish a trail from Balaklava to Port Wakefield that will then link to the Walk The Yorke trails network.	Lower

Wakefield Regional Council Potential Projects (continued)

Topic	Potential Project	Project Priority
Equestrian	 Establish the Owen Sportsground as the main focus for pony club activities and events and continue to enhance the space.	Medium
Swimming Pools	Undertake a feasibility study for all swimming pools in the Wakefield Regional Council area to determine appropriate longer term directions. In the meantime undertake moderate improvement so the swimming pools can operate in the short term.	High
Town Entrances	 Enhance the appeal and uniqueness of town entrances at Balaklava, Blyth, Snowtown, Hamley Bridge and Port Wakefield to increase the profile and distinctiveness of these towns. This could be through enhanced landscapes and unique features and art works.	Medium



5.4 Yorke Peninsula Council

Directions

The directions recommended for Yorke Peninsula Council and the rationale for each direction is outlined below.

Topic	Directions	Rationale
Foreshore Enhancements	Undertake improvements to key foreshore areas with an emphasis on de-cluttering foreshores and increasing the area for recreation activity and community use.	The council area has a number of high value foreshores that would benefit from enhancement and redesign.
Recreation Destinations	Improve the design, usability and appeal of major recreation parks with the aim to create quality destinations, including playspace enhancements and increased innovation.	There are a number of key recreation parks in the council area that provide a focus for residents and visitors and justify further enhancement.
Sports Hubs and Facilities	Continue to improve the quality and function of sportsgrounds in accordance with hierarchy and aim to increase the use of sports hubs. The Hub and Spoke model outlined in the Guideline Report could assist.	A more strategic approach to improving and using sportsgrounds in the council area is required. The council area has too many sportgrounds with low use and there is little sense of hierarchy.
Facility and Infrastructure Review	Assess the quality and safety of recreation and sport facilities and infrastructure including playspaces, youth facilities and facilities managed by community groups such as the Edithburgh Tidal Pool. This includes determining appropriate controls and standards relating to facilities.	Some facilities in the council area are ageing, declining in condition and/or may not meet Australian Standards or safety requirements.
Trails and Connections	Continue to establish shared-use and walking trails and improve connections through the Walk The Yorke and other trail initiatives.	Walk The Yorke is a key initiative in the council area that contributes to an active community and attracts visitors to the region.
Open Space Design	Improve the design and function of open spaces (particularly foreshores and major recreation parks) using the principles and directions in the Guideline Report to assist.	A number of parks and foreshores have design and function issues (with over development and poorly located facilities).
Tourism Initiatives	Undertake initiatives and promotions that support and attract visitors to the area. This includes improvements to boat ramps.	Tourism and boating are important industries for the council area.
Aboriginal Communities	Consider opportunities to support Aboriginal communities and particularly the Narungga People at Point Pearce through sport, recreation and open space (facilities, events and activity opportunities).	Aboriginal communities are a priority in the Yorke Council area.



Legend (Topics)










- | | | |
|----------------------------|-------------------------|-------------------------|
| Foreshore Enhancements | Trails and Connections | Other Recreation Spaces |
| Boating Facilities | Climate Change Response | Youth Provision |
| Sports Hubs and Facilities | Natural Destinations | Town Entrances |
| Equestrian | Recreation Destinations | |

Yorke Peninsula Council
Council Agenda
Wednesday 21st January 2015



Yorke Peninsula Council Potential Projects

Potential Key Projects are summarised below. A number of the projects will require partnerships with the community and grant funding given the Council area has a very small rate base to support a large number of potential projects.

Topic	Potential Project	Project Priority
Foreshore Enhancements	 Develop a master plan for the Ardrossan Foreshore and undertake improvements including a well located innovative playspace, picnic settings, pathway and landscape (that does not impact on views).	High
	 Implement the master plan previously developed for the Port Vincent foreshore and undertake improvements with a particular focus on reducing development and improving the connections and views along the foreshore.	High
	 Enhance the Stansbury foreshore (southern area) through reduced development and car parking dominance, and higher quality facilities. A master plan may be required.	Medium
	 Enhance the Edithburgh foreshore through increased shade and picnic settings (whilst maintaining a relatively undeveloped character and managing impacts on views).	Medium
	 Enhance the Port Victoria foreshore through a redesign that reduces dominant infrastructure (playspace fencing, concrete tables and benches) and improves pedestrian areas and movement.	Medium
	 Redesign the Coobowie foreshore to reduce the dominance of car parking, address connection and design issues and improve quality. A concept plan would ideally be developed.	Medium
	 Enhance the Point Turton foreshore area adjacent to the jetty and caravan park and improve access while also retaining and protecting the natural landscape. This includes maintaining and improving the picnic settings and infrastructure around the Point Turton boat ramp.	Medium
	 Support the Corny Point community to enhance recreation settings and facilities to cater for visitors and residents.	Medium
Boating Facilities	 Upgrade boat ramps across the Council area in accordance with the classifications and priorities in the Yorke Peninsula Recreational Boating Strategy Plan 2012. A particular priority is to develop a Safe Haven for boating as part of the Marion Bay Boat Ramp development (e.g. for boats and yachts traversing from Adelaide to Port Lincoln).	High

Yorke Peninsula Council Potential Projects (continued)

Topic	Potential Project	Project Priority
Sports Hubs and Facilities	<p>1 Continue to improve the main Ardrossan sportsground including:</p> <ul style="list-style-type: none"> – Oval lighting upgrade – Provision of cricket nets 	High
	<p>1 At the end of the useful life of buildings (in the longer term), consider one consolidated building at the main Ardrossan sportsground.</p>	Lower
	<p>2 Upgrade the Ardrossan School/Hockey Field and consider amenities in partnership with DECD as the lessee.</p>	High
	<p>3 Demolish and consider an alternative use of the tennis courts on First Street in Ardrossan. This could be a potential location for youth facilities.</p>	High
	<p>4 Undertake improvements to the Maitland Sportsground to strengthen its role as a key sports hub, including:</p> <ul style="list-style-type: none"> – Development of a club facility and building and storage container consolidation (development is underway) – Improved fencing around the site (including playspace) – Court resurface (back 3 courts in particular and then 2 front courts) – Increased trees and shade around the showground (whilst ensuring roots do not affect courts) 	High
	<p>5 Undertake improvements to the Minlaton outdoor sporting facilities including:</p> <ul style="list-style-type: none"> – Minlaton sportsground oval surface upgrade – Building upgrade and consolidation – Oval lighting upgrade – Review and upgrade of the stone fencing around the sportsground 	High
	<p>6 Investigate options for the co-location of the Minlaton outdoor courts including the options for connecting courts to the oval as well as the indoor basketball stadium.</p>	Lower

Yorke Peninsula Council Potential Projects (continued)

Topic	Potential Project	Project Priority
Sports Hubs and Facilities (continued)	<p>7 Strengthen the sports hub value of the Yorketown sports complex, including through:</p> <ul style="list-style-type: none"> – Sportsground toilets and kiosk upgrade and consolidation – Grandstand upgrade – Outdoor court surface, lighting and club facility upgrade 	High
	<p>8 Upgrade the Port Vincent Sports area including:</p> <ul style="list-style-type: none"> – Surface upgrade and improvements to the outdoor courts – Upgrade to the outdoor court amenity building 	High
	<p>9 Improve Stansbury sporting facilities including:</p> <ul style="list-style-type: none"> – A good amenity to match the quality outdoor courts – Building consolidation and grandstand upgrade – Surface upgrade and lighting improvement at the oval 	Medium
	<p>10 Upgrade the Edithburgh outdoor courts including surface quality, fencing and lighting (although review usage and whether all courts are required).</p>	High
	<p>11 Review the approach to using the Edithburgh and Warooka sportsgrounds taking the Hub and Spoke concept into consideration and undertake basic improvements to these sportsgrounds accordingly (on the basis that they would be secondary sportsgrounds).</p>	Medium
	<p>12 With the community, review the development, role and use of the Port Victoria Sportsground and consider the Hub and Spoke approach to provision. Regardless, the sportsground should only be township level.</p>	Medium
	<p>13 Undertake improvements to the Minlaton basketball complex including:</p> <ul style="list-style-type: none"> – Maintain a quality indoor facility – Undertake outdoor court lighting upgrade 	High
	<p>14 Support improvements to the sporting facilities at Point Pearce to strengthen activity opportunities for the Narungga People including through oval surface, shelter and other infrastructure improvements.</p>	High



Yorke Peninsula Council Potential Projects (continued)

Topic	Potential Project	Project Priority
Recreation Destinations	1 Continue to enhance Weaners Flat Reserve in Yorketown through pathways, shade and sensitively designed picnic settings (including reducing the dominance of the amenity and shelter at the end of their useful life).	Medium
	2 Redesign and enhance the recreation value and function of Harry Butler Memorial Park in Minlaton. This includes reducing the dominance of the road and car parking, enhancing the picnic and play settings and improving the integration with the memorial building.	Medium
Other Recreation and Community Sites	Consider opportunities for providing a small playspace at Pine Point to support visitors and residents.	Medium
	1 Remove the playground located at the Ardrossan playing fields (DECD site in response to standards and safety concerns) and replace the playground.	High
	2 Review the Maitland youth and play area (next to the lawn bowls facility) and consider whether this is the best location for facilities in the future.	High
	3 Consider integrating BMX within the Minlaton sportsground site, subject to demand.	Medium
	Enhance play and youth activity opportunities as part of other outdoor space enhancements, including an emphasis on the southern part of the Yorke Peninsula (e.g. Yorketown, Warooka, Point Pearce).	Medium
	Continue to investigate opportunities for community gardens and guide communities to achieve and manage appropriately located gardens.	Medium
Trails and Connections	Continue to develop and maintain trails as part of the Walk The Yorke initiative. This includes continuing to review and expand trails opportunities along the coastline and to key destinations.	High and ongoing
	Investigate opportunities for inland trail opportunities for walking and bike tracks including to coastal and other destinations.	Medium



6 IMPLEMENTING THE STRATEGY

6.1 Regional and Local Approach

The Recreation, Sport and Open Space Strategy 2014 aims to guide improvements to facilities and open spaces across the region and encourage a coordinated and cooperative approach. The Strategy will require endorsement and ongoing consideration by the Yorke Peninsula and Lower Mid North Strategic Alliance and each local council area in the region.

However, whilst the Recreation, Sport and Open Space Strategy 2014 is a regional strategy, implementation is likely to occur at the local level. Hence the reason for providing directions and identifying potential projects for each local council area.

To achieve implementation at the regional and local level, it is suggested that the following approaches occur and that there is ongoing assessment of the directions from a regional and local perspective.

Regional Approach:

- The Yorke Peninsula and Lower Mid North Strategic Alliance to use the Strategy to determine priority projects and initiatives that have a whole of region benefit. The Alliance can support and promote projects and initiatives as appropriate.
- The Strategy to be used to achieve a regional approach to grant funding, with the Yorke Peninsula and Lower Mid North Strategic Alliance supporting grant funding applications for projects that are consistent with the Recreation, Sport and Open Space Strategy 2014.



Local Approach:

- Local councils to endorse the directions for the region and specifically the potential projects identified for their council area.
- Local councils to integrate potential projects within their strategic plans and works programs as appropriate.
- Local councils to include other consistent projects on an ongoing basis to respond to changing needs and circumstances.
- Communities to use the strategy to guide and obtain support for local projects and initiatives.

6.2 Using the Strategy, Guidelines and Matrix

Three documents have been produced as part of the Recreation, Sport and Open Space Strategy 2014, including:

- Strategy Report (Report 1)
- Planning, Provision and Development Guide (Report 2)
- Background Report (Report 3)

The potential use of each document is summarised below.

Strategy Report	Planning, Provision and Development Guide	Background Report
Outlines overriding directions and potential projects.	Provides guidelines relating to open space and facility provision, design and development.	Provides background information and outlines key findings.
Use to determine responses to recreation, sport and open space demands and opportunities.	Includes a Works Matrix that reflects hierarchy and potential projects.	Use to understand the basis for projects and justify actions.
Use to guide decisions and determine priorities.	Use to assist planning processes, including by community groups.	

The directions and priorities outlined in the Recreation, Sport and Open Space Strategy 2014 are independently identified and based on a range of demand and supply information. They are deliberately realistic and achievable and recognise the resource limitations in the region. As such, community groups such as town committees and progress associations should be encouraged to use the Recreation, Sport and Open Space Strategy 2014 to identify their future priorities. In the future, directions identified in master plans and township plans should be realistic, affordable and consistent with the guidelines and directions in the Recreation, Sport and Open Space Strategy 2014.

It is recommended that a review of the Strategy Directions and Priority Projects is undertaken on an annual basis. This will require a coordinated approach to modifying the Strategy with input from each of the local councils. The review process could be coordinated through the Yorke Peninsula and Lower Mid North Strategic Alliance or the region's Starclub Field Officer. Every 5 years there would be value in undertaking a complete review of the Strategy and a new Strategy would ideally be developed to guide planning for the following 5-10 years, i.e. from 2020 onwards.

6.3 Funding, Partnerships and 'Champions'

The Recreation, Sport and Open Space Strategy 2014 aims to guide and assist the Yorke Peninsula and Lower Mid North Strategic Alliance and the local councils in Region to improve facilities and open spaces for the benefit of communities and visitors, and to ultimately increase the social and economic strength of the region.

Whilst the Strategy does not commit the local councils, the State Government or any other organisation or community group to implement a direction or potential project, it provides a framework for achieving improvements as resources become available and in accordance with other priorities.

Implementing the Recreation, Sport and Open Space Strategy 2014 will require grant funding and partnerships with communities, education bodies and the private sector. Most of the Councils in the region have limited resources to undertake improvements due to the small populations and rate bases, and as such a partnership approach will be essential.

Partnerships could include:

- Community groups playing a lead role in planning for and progressing the upgrade of facilities and seeking grant funding.
- Facilities catering for and being contributed to by schools (public and private) through equitable shared-use arrangements.
- Businesses, private organisations and individuals in the community sponsoring facility and open space improvements.
- Events and community initiatives being held to raise funds, including events that attract visitors to achieve increased visitor contribution to enhancements.
- Communities participating in business ventures (e.g. cropping, markets) that provide an income source for facility and open space improvements.

Grant funding could be sought for region wide projects such as the recommended lighting review program, to ensure a coordinated and equitable spread of funding. Local councils can also seek grant funding independently using the Directions and Priority Projects identified for each local council area as a basis.

Leaders and 'champions' will be required to guide the implementation of the Recreation, Sport and Open Space Strategy 2014 and establish partnerships. The region's Starclub Field Officer and other regional co-ordinators (sports, tourism, community) could play a key role in this respect. An across region implementation group that involves such people and meets to discuss the status of projects and general directions for the region could be established. This group could actively promote the directions in the 2014 Strategy and seek grant funding and partnership arrangements.

Various other opportunities for funding, partnerships and 'champions' could be considered through community and Council involvement. The main focus should be on adopting coordinated and strategic approaches to achieving the Recreation, Sport and Open Space Strategy 2014 and ongoing improvements.