

CHIEF EXECUTIVE OFFICER

DA/ITEM 6.1

4. REGIONAL PUBLIC HEALTH CARE PLAN (File Ref:9.24.1.1)

INTRODUCTION

To seek Council's support for the endorsement and adoption of the YP Public Health Care Plan (provided under separate cover) for the region.

RECOMMENDATION

That Council endorse and adopt the Regional YP Public Health Care Plan 2014 - 2020.

COMMENT

The YP Public Health Care Plan has been driven by changes to legislation in 2011 with the YP Council's Alliance once again working together to develop a region wide plan that addresses public health priorities required by the new SA Public Health Act.

The Alliance engaged the services of Melissa Bailey from URS as the consultant for the plan, who worked with key stakeholders, Elected Members and staff of the four member Councils in development of the plan and the strategies contained within.

The Plan is in two parts – it provides a snapshot of the public health priorities for the region along with a summary of the activities Councils are currently undertaking to support health and wellbeing in our community. The second part is in relation to legislative and policy framework for public health planning.

Our Council's involvement in the development of the plan consisted of a staff and Elected Members workshop to discuss the health and wellbeing of our local community. Staff and Elected Members were given an opportunity to identify priorities, strategies and actions and to have input into the development of our plan.

A draft plan was developed in consultation with the four regional Alliance Councils with a separate specific part being allocated for each Council with the "across the board information being included in the beginning".

Flyers were prepared and distributed to stakeholders. Articles were included in the YP Country Times and on the web along with public meetings across the region seeking feedback from interested parties, stakeholders and the general community.

Following this thorough consultation and development process it is now time for Council to consider endorsing and adopting the YP Public Health Care Plan.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

SA Public Health Act 2011

Local Government Act 1999

Strategic Plan

Key Theme: Corporate Governance and Leadership
2. Organisational Efficiency and Resource Management

Strategic Goal: 2.3 Meet all legislative and compliance responsibilities

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Important issues of legislative compliance and support for the Public Health and well-being is considered by Council as imperative in a balanced, vibrant, thriving and well functioning community and has strategic links with the Yorke Peninsula and Lower Mid North Region Recreation, Sport and Open Space Strategy 2014 (DA 6.1 R3 in this agenda).

Total Cost of the preparation of the plan was \$35,600 funded equally between the Alliance Councils with our Council's cash contribution being \$8,900 covered within the 2013/14 budget.



Regional Public Health Plan

Yorke Peninsula Alliance

2014-2020



Acknowledgements

This Regional Public Health Plan has been prepared for The Yorke Peninsula Alliance Councils by URS and Michele Herriot Health Promotion Consulting.

We gratefully acknowledge the assistance of community representatives, government agencies, and the staff of each Council.



Michele Herriot

Health Promotion Consulting

CONTENTS

PART A

1	INTRODUCTION.....	6
2	PLANNING FOR A HEALTHY COMMUNITY	7
3	SNAPSHOT OF THE REGION.....	8
4	PUBLIC HEALTH PRIORITIES AND CURRENT INITIATIVES	9
5	STRATEGIC DIRECTIONS FOR HEALTH AND WELLBEING	20
6	GOVERNANCE, IMPLEMENTATION AND EVALUATION.....	29

PART B

7	DEVELOPING THE PUBLIC HEALTH PLAN	32
8	FACTORS THAT INFLUENCE HEALTH AND WELLBEING	33
9	ASSESSMENT OF THE STATE OF HEALTH OF THE REGION	34
10	SUMMARY OF KEY RISK FACTORS	40
11	AUDIT OF LOCAL STRATEGIC PLANS, POLICIES AND PROGRAMS SUPPORTING HEALTH AND WELLBEING	41
12	REFERENCES.....	44

APPENDIX A AUDIT OF INDIVIDUAL COUNCIL STRATEGIES AND POLICIES

APPENDIX B STAKEHOLDER AND PARTNER PRIORITY AREAS

APPENDIX C HEALTH LENS METHODOLOGY

EXECUTIVE SUMMARY

This Regional Public Health Plan (The Plan) has been jointly prepared by the Councils that make up the Yorke Peninsula Alliance:

- ≠ District Council of Barunga West
- ≠ District Council of Copper Coast
- ≠ Wakefield Regional Council
- ≠ Yorke Peninsula Council

The Plan sets a direction for the Yorke Peninsula Alliance Councils to work together, with partner organisations and the community to improve health and wellbeing within the region over the next five years. It also recognises the leadership role Councils already play in developing and sustaining strong communities.

The *South Australian Public Health Act 2011* brings a new approach to public health in South Australia. The traditional scope of public health concerns have been widened to recognise that the most challenging health issues facing our community are no longer contagious diseases or those caused by food contamination or poor sanitation. While these illnesses are still important, the leading causes of death in our community are cardiovascular disease, diabetes, cancer and respiratory illness. Public health is influenced by factors including how safe we feel, the opportunities we have to work, study, participate in community life, undertake physical activity, and eat healthy food.

The Councils of the Yorke Peninsula region already contribute to the health and wellbeing of their communities in the four priority areas identified by the State Public Health Plan:

- ≠ Building stronger, healthier communities for all generations
- ≠ Increasing opportunities for healthy living, eating and being active
- ≠ Preparing for climate change
- ≠ Sustaining and improving public and environmental health

In particular, the community values the role Councils play in providing infrastructure such as walking trails and cycle tracks; libraries and community facilities; community events; public places and open space and services including passenger transport. These activities are considered important for promoting both physical and mental health and community connectedness.

Two additional regional priority areas are identified in the Plan:

- ≠ Maintaining and Improving access to Health Services through initiatives including wider access to transport, better coordination of services and use of telehealth technology
- ≠ Governance and decision making that leads to stronger relationships and greater collaboration between Councils, community stakeholder groups and service providers

The development of strategies to address public health priority areas is focused on the Councils of the region working together rather than individually. This approach is intended to build on existing cooperative arrangements and importantly, facilitate partnerships with government agencies that can optimise the efficient allocation of resources and streamline service delivery in areas of public health priority.



Part A

This Regional Public Health Plan (the Plan) has jointly been prepared by the four Councils that form the Yorke Peninsula Alliance:

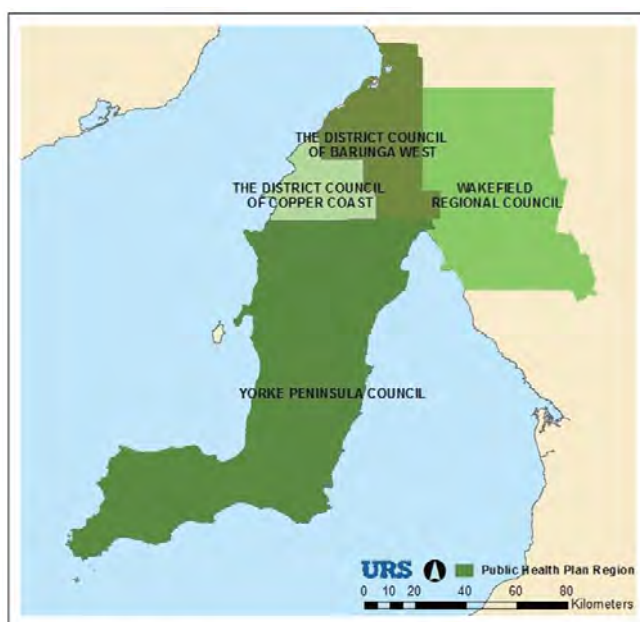
- ≠ District Council of Barunga West
- ≠ District Council of Copper Coast
- ≠ Wakefield Regional Council
- ≠ Yorke Peninsula Council

The Yorke Peninsula Alliance is a sub-region of the Central Local Government Region of South Australia. The Alliance has been formed to facilitate, coordinate activities at a sub-regional level and represent and advocate on behalf of its communities to other levels of government.

A wide range of Council activities already contribute to public health and wellbeing. The Plan builds upon the cooperative arrangements and resource sharing that already occurs between the Councils in the Yorke Peninsula Alliance Region. Its aim is to improve the health and wellbeing of the community through coordinated action at a regional level in areas where there is the greatest opportunity to have an impact. It identifies new initiatives that respond to public health priorities and new partnership arrangements with State and Federal agencies that will be necessary to address the needs of the region's community for the future.

Consultation with representatives from community organisations, government agencies, and staff from a range of business areas within each Council has been an important part of developing the Plan. It has assisted with the identification of public health priority areas. It has also shown the extent that community organisations want to have closer ties with local government and be involved in making decisions within the region.

This Plan is structured into two parts: Part A provides a snapshot of the public health priorities for the region, a summary of the activities that Councils undertake to support health and wellbeing that are valued by the community, and strategies to protect and promote health of the community of the region. Part B provides information about the legislative and policy framework for public health planning, detailed population health data that has been used to assess the state of health of the region, and the audit of each Council's plans, programs and actions.



'Public health in the 21st century has a lot to do with the way our community is organised and how our society shares its benefits and advantages. It's about how we protect ourselves and how we rise to challenges and risks that threaten our communities, whether natural disasters, widespread diseases, or social or economic shocks that strain the very fabric of our communities. It reflects how resilient we are, how we recover from hardships and breakdowns, and how we can together rebuild and restore our sense of wellbeing and community'

- South Australia: A Better Place to Live 2013

The illnesses that most challenge the health and wellbeing of our community are not the contagious diseases that have traditionally been the focus of Public Health. Chronic diseases such as cardiovascular disease, respiratory disease, diabetes, and cancer are now the leading causes of death in our community.

The causes of chronic disease can be influenced by a range of environmental, social and economic factors such as how we live, the environment we live in, our opportunities for education, employment, and how our community functions. In other words, the health of our community is more than the sum of our individual lifestyle choices.

These new public health challenges are recognised by the *South Australian Public Health Act 2011* which focuses on the range of social, economic and environmental conditions which have a bearing on the health and wellbeing of the

community. These are often described as the social determinants of health (figure 1).

This Public Health Plan recognises the role that Councils in the region already play in promoting health and wellbeing through core activities such as community transport, roads, parks, waste management, land use planning, housing and urban planning, recreation and cultural activities, health promotion and creating safe public places. The development of new initiatives is guided by both the state-wide directions of the State Public Health Plan as well as local areas of priority and need.

The focus of this Regional Public Health Plan is to develop a program of coordinated action between the Yorke Peninsula Alliance Councils in areas where there are gains to be made from working together. The four Councils already collaborate in areas of planning and service delivery and will seek to address public health priorities using the same approach.

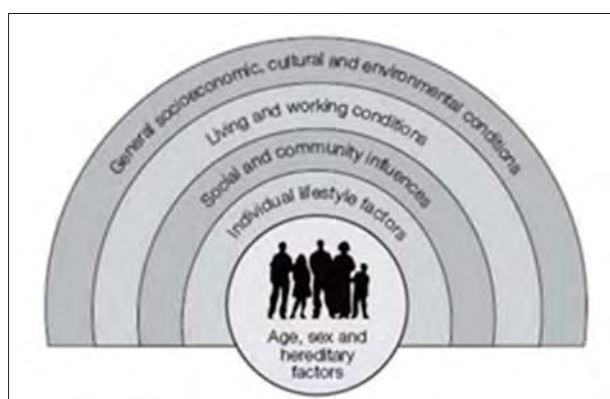


Figure 1- Factors that determine Public Health
Source: Ståhl et al. (2006, p. xxvi)

3 SNAPSHOT OF THE REGION

This section provides an overview of the strengths and challenges for the Yorke Peninsula Alliance Region communities as they relate to health and wellbeing. A more detailed assessment of the health of the community is provided in section 8.

People enjoy the region for its natural setting, quality of life, and sense of community. A high proportion of the workforce is employed in agriculture, retail trade and health and community services. It is anticipated that mining activity on the Yorke Peninsula will provide employment opportunities and economic benefits. There will however be a need to monitor potential environmental impacts.

The strengths of the region include the high level of community connectedness and feelings of personal safety. A significant proportion of people volunteer and carry out unpaid work for others. A high proportion of school leavers are admitted to university the following year, compared with school leavers in other regional areas. Whilst this is considered to be a positive outcome, it does have the effect of young people leaving the region to pursue further study. A high proportion of young people aged 15-19, including those who stay living in the region are engaged in education or employment. There are however pockets of higher youth unemployment, particularly in Copper Coast and Southern Yorke Peninsula Council areas. Immunisation rates compare well against the state average, and sport plays an important role in community life.

Some of the challenges facing the region include older people living in smaller communities at risk of isolation and reduced access to infrastructure, transport and government services.

The population profile of the region is older than the average for regional South Australia and there are a higher proportion of people living with a profound or severe disability, a group that has been identified as particularly vulnerable. Demand for community and health services is

relatively high but there is also a comparatively high level of service provision in the region¹.

Unemployment levels vary across the region with higher rates on the southern Yorke Peninsula. For instance, Copper Coast Council area has a higher proportion of long term unemployment whereas Barunga West and Wakefield Council areas are more consistent with the state average.

The Region has higher rates of smoking, lack of physical activity and obesity than the state average. Additionally, the proportion of girls and boys who are obese at the age of four was higher within the region than within other areas of non-metropolitan SA. The community has identified opportunities for physical activity as a priority for improving the health of people in the region.

¹ LGA, Population Health Profile of the Yorke Alliance Local Government Area, 2013

The region's public health priorities are guided by the priorities for South Australia as a whole, an assessment of the population health data for the region and finally the priorities identified by community representatives. Some of these priority areas are currently being addressed by a significant range of programs and initiatives being implemented by individual Councils. This section highlights the priority public health areas, and

current programs and actions that Council staff and community representatives have identified as being particularly important contributors to health and wellbeing. Recognising these activities is important, both to establish their links to health, and to ensure that individual Councils are in a position to maintain these activities in the future.

Stronger and Healthier Communities and Neighbourhoods for All Generations

Priority Areas

The State Public Health Plan encourages Councils to consider the following steps:

- ≠ Incorporation of the four CHES principles for health environments: Connected Environments, Healthy Eating Environments, Safe Environments and Sustainable Environments, and related concepts and factors in their planning to develop stronger and healthier communities
- ≠ Giving specific recognition of the needs of different ages and abilities and that build community connectedness

The assessment of the state of public health in the region identifies the following vulnerable groups:

- ≠ Older people: there is a need to ensure healthy ageing and age-friendly environments
- ≠ Children and young people – negative early life experiences can impact adversely on long-term health and wellbeing outcomes. Some young people are especially vulnerable and face challenges including alcohol and drugs (contributing to violence, road trauma, and community disruption), suicide and other mental health problems, sexually transmitted diseases, and other risk taking behaviour
- ≠ Aboriginal people face additional health and wellbeing challenges
- ≠ People with vulnerabilities e.g. disabilities, carers, living alone, unemployed or low income earners and recent migrants

- ≠ The community identified young people and the aged to be the groups most in need of support within the region. In particular, greater support systems for the elderly are sought to encourage more open discussion about aged care options. The provision of activities and facilities for young people in the region was also considered a priority, as was to the need to promote healthy eating and exercise and foster greater collaboration with youth in the region.

The community strongly linked improved mental and physical health to the provision of infrastructure such as sporting and recreation facilities including outdoor fitness facilities and walking and cycling trails.

Greater coordination in the provision of transport services was identified as a priority to improve mobility and access to services within and to and from the region.

The community also linked economic development and creation of new jobs in the region to community health and wellbeing. Local Government was thought to have a role including in the retention of land for agricultural purposes, promoting the purchase of local produce, encouraging sustainable fishing practices and planning for new housing estates.

The community recognised the important contribution made by volunteers to their communities and the potential for them to receive greater assistance in the form of training and support.

In summary, the key public health priorities identified were: a focus on the specific needs of

younger and older people, and people living with disabilities; promoting a stronger, more connected community by maintaining and improving the quality of public spaces; recreation infrastructure including in new developments; and support for the role of volunteers.

Examples of existing programs and initiatives

Older people

The ongoing maintenance of Council infrastructure, including footpaths and lighting contributes to an aged-friendly community. Examples of specific programs for the elderly supported by Councils include the Country Home Advocacy Project, which provides a home assistance service and the Home and Community Care (HACC) Program provided by Eldercare, which supports older people to stay living in their homes. Greater demand for aged services is anticipated as the population ages, and people move to the region to retire.

Community bus services supported by Councils are considered by the community to be highly important. These operate throughout the region providing transport for elderly and disabled people to medical appointments, and social activities. Examples include the Mid North Community Passenger Network, the Yorke Peninsula Health Bus and YP Community Transport. Demand for these services is growing and there is pressure from the community to expand the eligibility criteria to a wider range of people in need of transport.

Councils also support aged-care providers such as the community-owned Moonta Health and Aged Care Services facility. The Staff at DC Barunga West maintain contact with the Probus Club and plan to promote activities for seniors through the Council website.

Younger People

Some Youth Advisory Committees have been established with the aim of engaging with young people, and facilitating participation.

Councils support the successful Lower North & Yorke Peninsula Starclub Field Officer program in conjunction with the Office of Recreation and Sport to develop sporting programs and increase

participation. Other facilities used by young people include the various skate parks and recreational facilities.

Councils in the region also support education and training of younger citizens through Vocational Education and Training programs and awards such as the Yorke and Mid North region employment awards, and the YP Youth Workers Network.

Wakefield Regional Council's Targeted Youth Support Implementation Plan is a further example of Council's involvement in youth oriented programs as are the allied health services and youth programs provided by Councils, in partnership with Country Health SA. Other examples include the development of arts and cultural programs such as the annual Balaklava Eisteddfod, and library programs such as Children's Book Week.

Indigenous Communities

Council plans recognise the needs of the Aboriginal and Torres Strait Islander peoples with respect to health and wellbeing. Most Aboriginal people in the region live at Point Pearce. The Yorke Peninsula Council in collaboration with Regional Development Australia (RDA) provide services to the Point Pearce community. A number of Indigenous Land Use Agreements (ILUA) are also in place throughout the region, recognising the Indigenous and Torres Strait Islander peoples as the traditional owners of the land, which seek to protect the heritage of the area.

People with Vulnerabilities

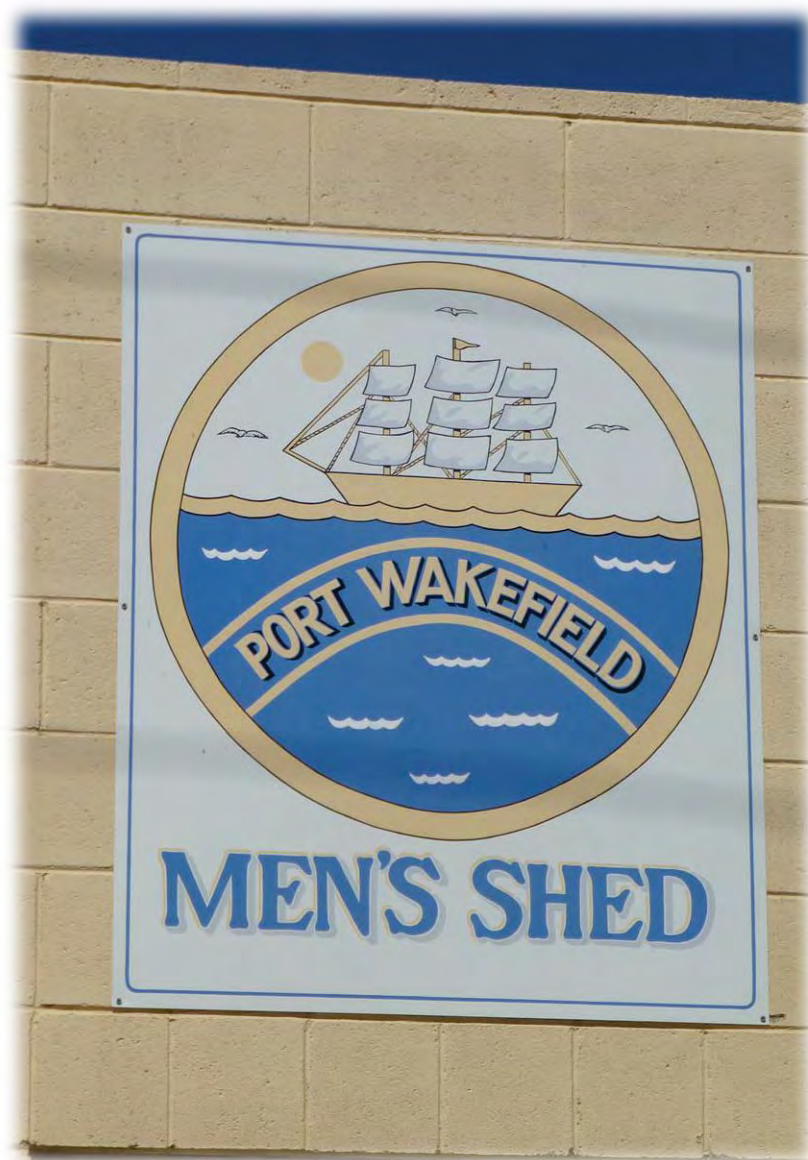
Each Council develops Disability Action Plans to improve access to services and infrastructure throughout the Council areas. Wakefield Regional Council will develop a Disability Discrimination Plan during future strategic planning. Copper Coast Council has recently undertaken training with staff and elected members. Examples of action by Councils to remove barriers to access include disabled-access ramps into buildings and footpaths that meet disability-access requirements in the main townships. There have also been improvements to gopher access tracks for people with mobility impairment.

The Yorke Peninsula Council has identified a need to work collaboratively with disabled people and has established an access advisory committee. Additionally, Wakefield Regional Council has identified the need to establish and implement a Disability Discrimination Plan as part of their strategic planning processes.

People with mental health problems are particularly vulnerable. Councils can and do promote mental health and wellbeing through creating environments that are inclusive, welcoming and connected and through

partnerships with Country Health SA. The development and maintenance of public spaces, recreational facilities and community services all promote and protect positive mental health.

Councils do not identify specific programs or actions which focus on the needs of recent migrants. Wakefield Regional Council has the highest proportion of migrants with poor proficiency in English, however is comparable with non-metropolitan South Australia and has not been identified as a group with priority needs.



Increasing Opportunities for Healthy Eating, Healthy Living and Being Active

Priority Areas

The State Public Health Plan encourages Councils to consider the following steps:

- ≠ Considerations for boosting opportunities for physical activity and access to healthy food
- ≠ Where relevant, coordinating the development of local alcohol management strategies to address community safety and related implications of excessive alcohol use
- ≠ Incorporating the use of new tobacco control powers relating to outdoor areas and events.

The assessment of the state of public health identified the following priorities to promote Health Living, Healthy Eating and Being Active:

- ≠ Improving physical activity levels in adults
- ≠ Improving nutrition to increase the number of people reported to meet the recommended daily fruit and vegetable consumption
- ≠ Supporting no smoking and alcohol-related harm minimisation
- ≠ Mental health – addressing the causes of psychological distress

The community considers a greater range of sport and recreation options with alternatives to team sport is important for widening the range of physical activity options. Current present barriers to participation in physical activity include transport services, cost, cultural barriers and community politics. Sporting clubs were considered to have a lead role in addressing alcohol and drug problems through initiatives such as the Good Sports program that has been successful in the region.

Future initiatives suggested by the community to improve options for physical activity include establishing a community bike-borrowing scheme, creating walking trails suitable for disabled persons and families, and additional sporting facilities such as a swimming pool.

The promotion of healthy food options at social functions and meetings was proposed, in addition

to encouraging local shops to provide fresh food in smaller communities.

In summary, the key public health priorities for promoting physical activity and healthy eating are to expand opportunities for recreational activities to be more inclusive. Improving access to healthy food is also a priority area.

Examples of existing programs and initiatives

OPAL

DC Copper Coast is a participant in the Obesity Prevention and Lifestyle (OPAL) program. OPAL is a program that supports children through their families and communities to be healthy now and stay healthy for life. The program has been funded by state and federal governments but will not continue in its current form.

Physical Activity

The provision of infrastructure to support physical activity is a core function of local government. All Councils have invested in establishing walking and cycling trails. Recent examples include the 'Walk the Yorke' trail extension by Yorke Peninsula Council and the 'Shamus Liptrot Trail' in Wakefield Regional Council. Councils have also developed BMX and cycle tracks and improved their amenity through the delivery of street furniture, water fountains and bicycle racks.

Councils maintain beach access and swimming facilities such as the Moonta Bay water play area and Edithburgh Tidal Pool. Other core activities include provision and maintenance of playgrounds, sport and recreation facilities and open space.

Dedicated Recreation, Sport and Open Space strategies and Asset Management Plans have been prepared by several Councils in an effort to target the construction and maintenance of these facilities in a coordinated manner. Community grants programs are also offered for the development of sport and recreation facilities.

The Yorke Peninsula Alliance Starclub Field Officer position has been integral in the promotion of physical activity, which is further supplemented by support and sponsorship for participation and achievements in local sporting teams and activities such as surfing competitions. Until recently the OPAL program also operated in the Copper Coast Council providing a comprehensive community based approach to supporting physical activity and healthy eating for children and their families.

Healthy Eating

Community gardens have been established in Minlaton, Marion Bay, and Warooka and are a good example of encouraging both healthy eating

and community connectedness. Healthy Food Policies and Community Food Strategies have been developed by several Councils and could be expanded region wide. The District Council of Barunga West plans to hold an annual program to encourage wellbeing in their community.

Alcohol and Tobacco Consumption

Councils have recognised the need to curb consumption of alcohol in public areas to help limit the social, safety and health effects of excess alcohol consumption in public through the establishment of Dry Zone areas in locations including Kadina, Ardrossan, Stansbury, Port Victoria, Port Vincent and Edithburgh.



Preparing for Climate Change

Priority Areas

The State Public Health Plan encourages Councils to consider the following steps:

- ≠ Review Council planning for climate change preparedness to ensure that public health implications are recognised and appropriate strategies are designed and implemented to ensure community resilience
- ≠ Planning for healthier communities and neighbourhoods for all generations should also address the public health implications of climate change
- ≠ Consideration of the resilience of basic public health infrastructure to climate change and extreme weather events within the Council areas, such as sea level rise and storm surges

- ≠ Consideration should also be given to the protection, adaptation, or in certain circumstances, relocation of basic infrastructure to ensure their continued functioning

The Central Local Government Region SA has taken a leading role in planning for climate change within the region. The *Integrated Climate Change Vulnerability Assessment* provides a comprehensive analysis of the risks to health, including impacts on the social determinants. The risks range from increased flooding from rising sea levels, extreme heat events and bushfires. Less direct impacts include increasing costs of water and electricity, loss of amenity from coastal erosion and loss of vegetation. Table 1 below shows specific impacts for each of the Yorke Peninsula Alliance Councils.

Table 1 - Specific Council Impacts and Recommendations

Council	Key impact areas and recommendations
Barunga West	Reduced amenity of the foreshore Building damage and maintenance Inundation of Greater Port Broughton area
Copper Coast	Insufficient coastal mapping for planning decisions Changes to coastal processes and asset life Beach reduction/breakwater levels Food borne illness Boat ramp relocation Emergency response impacting on service delivery Water security (public open space) Deterioration/inundation of roads impacting on traffic Damage to ovals Increasing cost of water
Yorke Peninsula	Sea Level Rise and Coastal storm surge Increase management and costs to undertake spatial mapping for informing development planning and asset management Reviewing asset management Assessing the long term viability of Coastal Caravan Parks
Wakefield	Maintaining Council buildings Maintaining the road network Management of Council infrastructure and land at Pt Wakefield Maintaining open space to maintain amenity Shade provision to public spaces including playgrounds Maintaining effluent pumps along the coast

Source: Central Local Government Region Integrated Climate Change Vulnerability Assessment – p. 2030.

Consultation with Council staff and community representatives identified a role for each Council's planning policies/strategies to respond to the risks from climate change through the siting, design and materials used in new residential development.

In summary, the key priority areas for preparing for climate change are to continue to plan at the level of the Central Local Government Region but with appropriate action by individual Councils.

Examples of existing programs and initiatives

Preparing for Climate Change

Individual Councils are in the process of preparing their own Climate Change Policies and Adaptation Strategies. The types of actions being implemented include recycling and stormwater re-use for Council parks and gardens. In the District Council of Barunga West, individual septic tanks at Fisherman's Bay will be replaced by a common effluent system (CWMS) because of the public health risks associated with overflow as well as future private development plans intend

to address issues such as effluent and potential sea level rise.

Individual Councils have prepared hot weather policies and procedures for staff and distribute information to the community in summer months. Shading often is provided over playgrounds.

Wakefield, Yorke Peninsula and Copper Coast Councils are actively planning for the impacts from rising sea levels. Councils are also undertaking revegetation to preserve the natural environment, promote biodiversity, increase shade and provide relief.

Protection of Assets and Infrastructure

Councils are updating their Asset Management Plans and preparing Risk Management Plans and strategies to protect key infrastructure from the risks associated with climate change. Examples of responses include investigating the future impacts from sea level rise, planning new coastal defences and issuing of fire permits to protect the assets from the risk of bushfires.



Sustaining and Improving Public and Environmental Health Protection

Priority Areas

The State Public Health Plan encourages Councils to ensure the role of public health is identified in emergency and disaster management planning.

Community consultation has identified the importance of safeguarding essential and emergency services, and providing support for vulnerable community members during extreme heat events. The creation of a refuge for the elderly and young during a heatwave was suggested as an example of this. Burning of crops also causes people with respiratory problems discomfort.

In summary, emergency and disaster planning should consider the additional risks posed by climate change, such as coastal flooding and extreme heat, and its implications for vulnerable groups.

Examples of existing programs and initiatives

Environmental health

Councils in the region currently offer environmental health services in areas such as

food safety, immunisation, noise and air quality, communicable disease prevention and control, and other environmental risk factors. The District Council of Copper Coast provides a shared environmental health service with the District Council of Barunga West.

Emergency and disaster management

Councils are developing and implementing a range of plans that will assist with emergency and disaster management to ensure they adequately address public and environmental health implications.

Service delivery standards

Some Councils offer immunisation programs in schools, and provide information to the community about the potential risks. Councils also monitor public amenities and facilities, undertake food premises inspections, manage animals through Animal Management Plans and develop and implement Roadside Native Vegetation Management Plans.



16

Yorke Peninsula Alliance Group Responses

What does a healthy connected community look like?



Where do we want the community in the region to be 5 years from now?



This page intentionally left blank.

Strategic Directions for Health and Wellbeing



This section identifies new initiatives in areas of public health priority that will be undertaken at a regional level by the Yorke Peninsula Alliance Councils by working together, and in partnership with other agencies and covers the four areas listed below:

- ≠ Stronger and Healthier Communities and Neighbourhoods for All Generations
- ≠ Increasing Opportunities for Healthy Eating, Healthy Living and Being Active
- ≠ Preparing for Climate Change
- ≠ Sustaining and Improving Public and Environmental Health Protection.

There were also two additional priorities raised during consultations:

- ≠ Maintaining and improving access to health services – access to health services contributes to the health of individuals and the community through health promotion, illness prevention and treatment services
- ≠ Governance and decision-making – significant benefits in the four Councils working together to support public health in the region

Priority: Stronger and Healthier Communities and Neighbourhoods for All Generations Goal: The Region offers a range of social, educational and employment activities that encourage people of different ages and backgrounds to participate and interact.			
Public Health Priority	Action at a regional level	Role of Potential Partners	Evaluation measures
Improve access to health and community services and programs.	The passenger transport network is extended and operates across the region. Identify opportunities to support children and their families.	Home and Community Care program.	There is an increase in the number of people using the transport system
Increase social connectedness through arts and cultural events.	The region will host an increased and more coordinated range of music and arts events including those targeted at young people, retired people, recent migrants and tourism. A regional arts and culture officer may be appointed if external funding can be obtained.	Country Arts SA and Adelaide Fringe and Festival to consider funding and support for new arts initiatives. SALA to be promoted and engaged in opportunities.	The range of music and arts events in the region increases
Increase social connectedness through volunteerism.	Investigate regional registration opportunities for volunteers and volunteer organisations. Create opportunities for training volunteers and enhancing their experience. YP Alliance Councils to seek funding for a volunteer coordinator role for the Region to assist groups to comply with regulatory requirements. Promote opportunities for young people to volunteer in a wide range of activities, particularly with links to employment.	YP Alliance Councils to seek support from the Office for Volunteers to work to increase the level of volunteering in the Region through the Advancing the Community Together Partnership.	A register of organisations with volunteer opportunities is created The number of people involved in volunteer activities increases Evidence of shared resources

Priority: Stronger and Healthier Communities and Neighbourhoods for All Generations			
Goal: The Region offers a range of social, educational and employment activities that encourage people of different ages and backgrounds to participate and interact.			
Public Health Priority	Action at a regional level	Role of Potential Partners	Evaluation measures
Build a whole of community approach to improving youth health and well-being.	Increase support for programs and events for young people. Coordinate youth 'fun days' across the region. Identify strategies to address the needs of young people at greater risk and work with others to progress implementation.	Department of Education and Child Development regional office, Country Health SA and school principals to play a role to involve young people in developing and supporting youth focussed events. Partners have a role in planning and implementing all strategies collaboratively.	Examples of successful youth focussed events Evidence that young people are involved in planning and implementation
Promote sustainable economic development and job opportunities.	Develop an integrated regional focus on tourism that incorporates Clare and Yorke Peninsula tourist regions.	Work with RDA Yorke and Mid North to develop a framework for coordinating tourism development.	Increase in the number of people employed in the tourism industry over the life of the Regional Public Health Plan

Priority: Increasing opportunities for Health Living, Healthy Eating and Being Active Goal: Towns within the region provide opportunities for healthy living, healthy eating and active lifestyles.				
Public Health Priority	Action at a regional level	Role of Potential Partners	Evaluation measures	
Support healthy eating and physical activity for children and families.	<p>Councils to explore options for implementing whole of community approaches across the region to extend the benefits of the OPAL program.</p> <p>Support and encourage community healthy food based activities eg community gardens, markets.</p> <p>Use Healthy by Design principles in urban planning and development.</p>	Country Health SA to work with Councils to identify opportunities for a whole of region approach to healthy eating and physical activity for children and families.	<p>Each Council provides specific funding towards an OPAL-type initiative.</p> <p>Evidence of walking and cycling trails and opportunities.</p>	
Improve the quality, availability and efficient use of sport and recreation facilities and infrastructure.	<p>Sport and recreation facilities/infrastructure are planned collaboratively in the region.</p> <p>A culture of sporting 'hubs' in key locations is created.</p> <p>The Regional Sport and Recreation Plan is adopted and implemented.</p>	Office of Sport and Recreation, Department of Planning, Transport and Infrastructure (DPTI) and sporting clubs to work collaboratively to enhance opportunities for physical activity by residents and visitors of all ages.	Implementation of actions in the Regional Sport and Recreation plan.	
Improve access to healthy food options.	All Councils implement Healthy Food and Drink Policies and encourage partners (sporting clubs, community groups, local caterers etc) to do the same.	SA Health to provide advice and exemplars.	Councils have and implement a healthy food policy, or work towards such implementation.	

Priority: Increasing opportunities for Health Living, Healthy Eating and Being Active Goal: Towns within the region provide opportunities for healthy living, healthy eating and active lifestyles.				
Public Health Priority	Action at a regional level	Role of Potential Partners	Evaluation measures	
Act to reduce smoking and harmful alcohol consumption.	Monitor dry zone policy implementation and support the responsible service of alcohol, and harm minimisation practices. Implement and maintain smoke free policies and support staff to quit where possible.	SA Health to provide advice and exemplars.	Safe use of alcohol policies and Smoke free policies in place.	

Priority: Preparing for Climate Change Goal: Climate Change adaptation strategies include a coordinated response to its impact on community health and wellbeing				
Public Health Priority	Action at a regional level	Role of Potential Partners	Evaluation measures	
Developing community resilience to climate change.	Implementation of the Integrated Climate Change Vulnerability Assessment.	Central Local Government Region SA; Northern and Yorke Natural Resource Management Board (NRM), RDA to develop a coordinated response to climate change risks and vulnerabilities across the region.	Specific measures to respond to climate change vulnerability are implemented. These may include: <ul style="list-style-type: none"> ≠ Development plan amendments ≠ Hazard mapping ≠ Emergency Management Planning ≠ Drought relief ≠ Infrastructure improvements 	

Priority: Sustaining and Improving Public and Environmental Health Protection This Public Health Priority Area is being addressed by individual Yorke Peninsula Alliance Councils. It may not be specifically addressed through actions at a regional level in the Public Health Plan, however the plan recognises that there is an existing shared services arrangement between the District Councils of the Copper Coast and Barunga West.				
Public Health Priority	Action at a regional level	Role of Potential Partners	Evaluation measures	
Maintain and increase the uptake of Immunisation levels.	Develop a strategy to increase or maintain levels of immunisation to reduce vaccine preventable communicable disease.	SA Health, Youth Advisory Council, Medical Practitioners and Clinics can assist by educating communities and providing services.	Reduction in non-immunised persons. Decrease in vaccine preventable illnesses.	
Maintain appropriate wastewater services by promoting access to reliable methods of treatment and disposal of onsite and offsite wastewater (sewage).	Ensure all communities and individuals have access to safe wastewater treatment and disposal. Develop a regional implementation plan.	SA Health, EPA and private operators to maintain a required level of safety when dealing with wastewater (sewage) and its disposal.	More properties are connected, or have the option to connect to a CWMS.	
Promoting Food Safety by supporting the production and sale of safe and suitable food.	Educate communities and individuals in an understanding what constitutes safe and suitable food. Education in safe food practices; including suitable premises, handling, storage and pest prevention.	SA Health to provide education materials and advice.	Decrease in breaches of the SA Food Act 2001. Reduction in food borne illness.	
To reduce the health impact of smoke generated by the annual burning of crop residues.	Development and distribution of education materials to assist individual community members to reduce potential risks to health and the environment.	The Environmental Protection Authority to assist with information materials together with community organisations eg. Asthma Foundation SA. PIRSA and NRM to provide advice and support.	Reduced complaints to Council about the impacts of burning on air quality. Reduction in number of burn-offs.	
Protect the health and wellbeing of the community.	Promote and protect the health and wellbeing of residents through active engagement in all developments in the region.	DPTI to assist with planning advice and assessment when required.	Evidence of community participation and Council contributions towards facilities provided (i.e. in-kind support, advice, financial).	

Priority: Maintaining and Improving access to Health Services Goal: Access to health services in the region is maintained and extended to address areas of greatest need.				
Public Health Priority	Action at a regional level	Role of Potential Partners	Evaluation measures	
The Public Health Plan informs the planning of health services in the Region.	Advocate for the health needs of residents and participate in relevant forums eg primary care forums. Support integration of health and community services	Country Health SA, Local Health Network and other health forums to include YP Alliance members in planning of services.	Evidence of Councils' participation in forums and influence on service planning eg meeting minutes Examples of more integrated services.	
Improved coordination and provision of Aged Care and Mental health services and programs.	Advocate for aged care and mental health services and programs. Advocate for support for mental health programs for all ages and conditions and for improved awareness about mental health issues	Participate in networks and aged care and mental health services to incorporate community feedback into the planning of services. Community workshops to support Country Health SA and others in delivering programs Engage mental health facilitators/ enablers e.g. ≠ Beyond Blue ≠ PHaMs, Mental Health team and 'Back to Basic program - both in Clare ≠ Country Carers support group	The provision of mental health services meets demand. In the longer term, lowered incidence of ≠ rural/youth suicide ≠ depression ≠ anti social behaviour	
Information technology improves access to health services.	Advocate for greater access to telehealth facilities for patients in the region Advocate for general telecommunication services	Country Health SA Local Health Network to include local government in planning of services. National Broadband Network (NBN) Delivery.	Increase in telehealth services within the Region.	

Priority: Governance and decision making Goal: Organisations within the Region collaborate, consult and plan together. Partnerships promote the efficient coordination of services.				
Public Health Priority	Action at a regional level	Role of Potential Partners	Evaluation Measures	
To improve co-ordination of resources for programs/services in areas of need.	YP Alliance Councils identify opportunities to co-ordinate resources and apply for grants at a regional level and explore collaborative funding arrangements (eg. STARCLUB program).	Office of Recreation and Sport, DPTI, Country Health SA, Department of Community and Social Inclusion etc. to improve co-ordination of resources and grant applications.	Evidence of improved co-ordination and resource/program/service sharing. The total amount of grant funding from external sources increases.	
To coordinate the delivery of shared services across the region to improve efficiency and standards.	Shared resources are appointed to coordinate projects on priority issues involving partnerships between Councils (and with other organisations) within the YP Region.	Alliance Councils fund and support shared resources.	Evidence of more coordinated and efficient service delivery.	

Governance

The Yorke Peninsula Alliance will coordinate, monitor and evaluate the implementation of the Regional Public Health Plan in collaboration with the Central Local Government Region SA, and Public Health Partner Authorities and State Government agencies.

Community groups who were consulted during the development of the Plan have expressed a strong desire to develop closer ties with Councils in the region in order to receive information and be involved in decisions associated with its implementation, particularly in the area of service delivery by state and local governments. A community representative structure may be considered to support the implementation of key aspects of the Plan.

Implementation

Development of Partnerships

SA Health will take a lead role in establishing partnership arrangements with the State and Federal Government Agencies identified in the action plan. This will be an ongoing process as

agencies formally take on the role of Public Health Partner Authorities and develop their capacities to respond to the needs of Councils identified within this Plan. Some of these agencies already have partnership arrangements with Councils in the Yorke Peninsula Alliance Region, which will be strengthened by a more formal arrangement.

Integration into Strategic Management Plans

Individual Councils will consider the most effective way to integrate this Public Health Plan into their Strategic Management Plans following the review of planning obligations contained in s.122 of the *Local Government Act 1999*.

Evaluation

The legislation requires Councils to report on progress of implementing the Public Health Plan to the Chief Public Health Officer every two years. A report on the implementation of the Public Health Plan should be provided to SA Health by September 2014. The evaluation measures have been selected on the basis of the SMART principles: Specific; Measurable; Ambitious and Achievable; Results-based and Time-bound.

This page intentionally left blank.



Part B

The Regional Public Health Plan must fulfil the requirements of s51 of the *South Australian Public Health Act 2011* and include the following key elements:

Assessment of the State of Health

Public Health Plans must comprehensively assess the state of public health in the region and identify existing and potential public health risks. The workshops with staff and elected members from each Council provide an opportunity to:

- ≠ Explain the public health planning process to Council officers working in areas including planning, community services, infrastructure, and economic development
- ≠ Capture programs that support health that may not be in strategic documents.

This information will be used in workshops with Council staff, elected members, and other key stakeholders to determine the needs of the community and strategies to address these.

Audit of existing Council plans, programs and initiatives

An essential part of developing a Regional Public Health Plan is to identify the range of activities that each Council presently undertakes to protect and promote the health and wellbeing of the community. This involves an audit of plans, policies and programs for each Council as well as discussion with Council staff about additional actions that may not appear in these documents. Each Council's audit result is set out in Appendix A.

The audit uses a methodology developed by SA Health to evaluate Council plans, policies and programs against the priority areas for Councils identified in the South Australian Public Health Plan and the public health priority areas identified in the Assessment of the State of

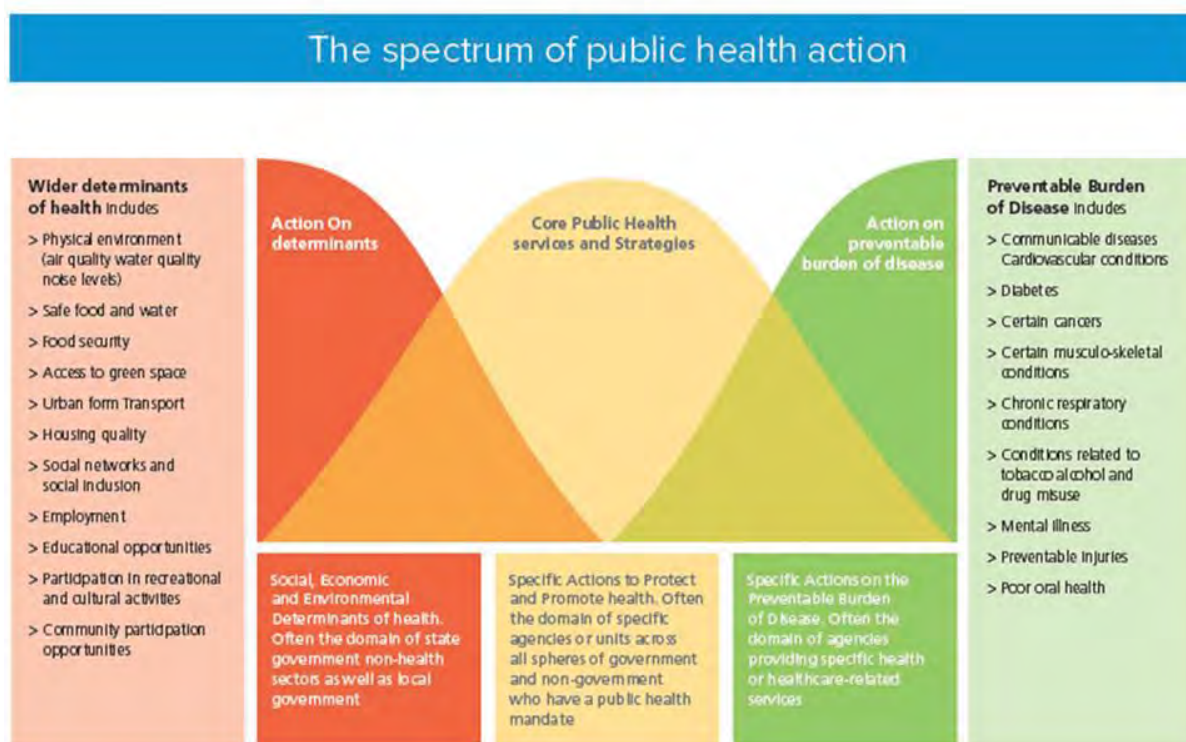
Health. A more detail explanation of this approach is set out in Appendix C.

Identify Priorities, Strategies and Actions

The Public Health Plan must identify strategies to address, eliminate or reduce risks and identify opportunities and strategies to promote health in the region. Identifying public health priority areas involved workshops within the region with stakeholder organisations. These identify potential strategies or priorities for action and potential partnership arrangements to address public health priority areas. A summary of the outcomes of these workshops is shown in Appendix B.

Traditionally the focus of public health has been toward the prevention of contagious diseases that have threatened large numbers of people. In the 21st Century it is chronic diseases such as cardiovascular disease, respiratory disease, cancer and diabetes that are the leading causes of death and disability. The approach to Public

Health planning has shifted to address the causes of these conditions which are influenced by a range of environmental, economic and social factors such as where we live, our opportunities for employment, physical activity, and social interaction.



Source: South Australia: A Better Place to Live, 2013

These factors are reflected in the four areas of priority for action in the South Australian Public Health Plan²:

- ≠ Stronger and Healthier Communities and Neighbourhoods for All Generations
- ≠ Increasing Opportunities for Healthy Living, Healthy Eating and Being Active
- ≠ Preparing for Climate Change

≠ Sustaining and Improving Public and Environmental Health Protection

These priorities, plus other locally determined priorities, will form the basis of Public Health planning for the Yorke Peninsula Region.

² South Australia: A Better Place to Live, Promoting and Protecting our Community's Health and Wellbeing 2013

This section provides an assessment of the health status of the Yorke Peninsula Alliance Region (the Region), and identifies existing and potential public health risks. The information presented is drawn from population health data provided by the Public Health Information Development Unit

(PHIDU) and the Regional Development Australia (RDA) Road Map for the region. The assessment compares differences between the Yorke Peninsula Region with the rest of regional South Australia and differences between the Councils within the region.



Yorke Peninsula Alliance Region

Population Profile

Ageing and Disability

The population of the region is older than regional South Australia as a whole, although there are variations within the region. Figure 2 shows the Councils of Barunga West, Copper Coast and Yorke Peninsula have an older population profile with fewer young people whereas Wakefield Council has a higher proportion of children in comparison to the other Councils. The data suggests the Region has a relatively high availability of aged care places³. The Region has a rate of 99.9 (per 1,000 population aged over 70); which was 20% above the non-metropolitan areas overall (83.1 per 1,000). Wakefield had a rate of 166.9 per 1,000 population; which was double the non-metropolitan average expressed above.

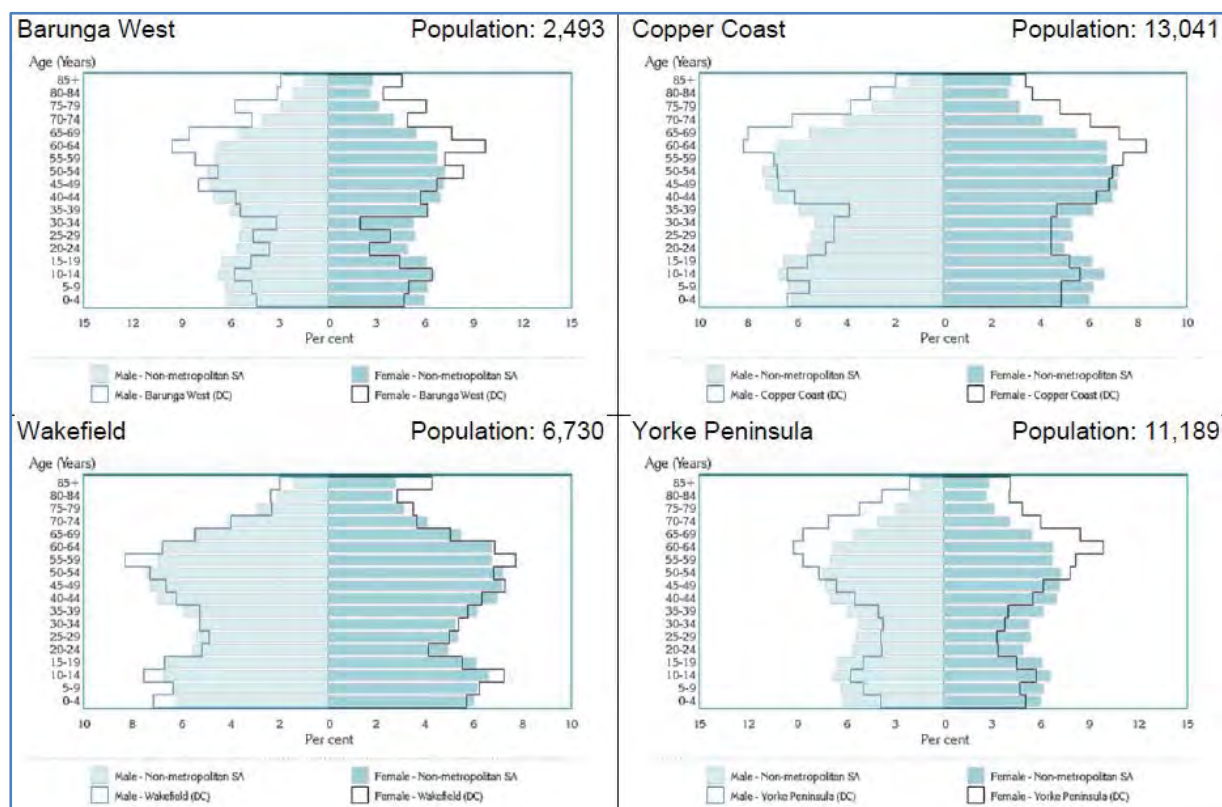
The region also has a significantly higher proportion of people (6.3%) living with a profound or severe disability compared to the average of 4.6% for the non-metropolitan areas. There are a correspondingly higher proportion of people (11.8% compared with 7%) who care for someone with a disability, illness or problem associated with old age or long-term illnesses.

This suggests a significant number of people who as a consequence of age or disability are likely to be living with low incomes, potentially poor mobility, and who area risk of becoming socially isolated.

People born overseas

The Region has a relatively small population of people born overseas (0.3%) compared to the rest of regional SA (0.7%), and a very small proportion of people with poor proficiency in English.

Figure 2. Age profile comparisons, LGAs in the Yorke Alliance – total population compared with non-metropolitan South Australia, 2011



Source: LGA, 2013

³ The rate of residential aged care places for the region is expressed as a rate per 1,000 population aged 70 years and over at the 2011 Census.

Aboriginal and Torres Strait Islander people

The Aboriginal population is smaller than other non-metropolitan areas with the majority of Aboriginal people living in the Point Pearce Community within the Yorke Peninsula Local Government Area. Although small in absolute number the Aboriginal community is likely to be younger, have poorer health and wellbeing and a higher need for health and community services.

Social factors that influence health

A range of different factors have an impact on the health and wellbeing of individuals and communities. Education, employment, income, early childhood opportunities, racism and many other social factors combine with individual behaviours and access to services to influence the health and wellbeing of the population. This section provides data on a number of these social determinants.

The Index of Relative Socio-economic Disadvantage (IRSD) is one of four Socio-Economic Indexes or Areas (SEIFAs) compiled by the Australian Bureau of Statistics (ABS). Scores below 1000 reflect relatively greater disadvantage and the Yorke Alliance has a combined score of 940 compared with non-metropolitan South Australia overall (962). The lowest scores at the LGA level are in Copper Coast (927) and Wakefield (942), with the highest in Barunga West (954).

Unemployment

A higher proportion of people aged 15-24 in the Yorke Peninsula Alliance region were receiving unemployment benefits from Centrelink than the average of the non-metropolitan area. Of these numbers, 5.1% indicated they had been unemployed for 6 months or longer, the largest margin existing in the Copper Coast Council area. Unemployment is associated with poorer mental and physical health outcomes and reduced life opportunities.

Education

The education outcomes for the Region are positive with a relatively high proportion of Year 12 graduates (26% of students) going on to enrol in a university degree the following year. This is compared to 19% of school leavers in other non-metropolitan areas. The figure for Wakefield however was 17.6%. Only 15.8% of 16 year olds were not participating in full time education.

Furthermore, the proportion of young people aged 15 – 19 engaged in education or employment was also relatively high at 78.5%. Participation in education and training is protective, reducing the risk of substance abuse, poverty and risky behaviours. The loss of young people to metropolitan areas for education and employment is identified as a negative consequence for the wider community with a shortage of 15-25 year old population in the region. The impact includes the ability to fill sporting teams and clubs and the pronounced effect on the ageing of the community.

This pattern hasn't always been the case. The Region has a higher proportion of children who live in families where their mother's highest level of educational attainment was Year 10 or below or did not attend school. This factor may have implications for early childhood development outcomes.

Unemployment, Income and Disadvantage

The proportion of children aged less than 16 years living in low income families receiving welfare payments was significantly higher than the rate for non-metropolitan areas (23.9%). There was however, significant variance between the Council areas, with the highest proportions in

the Yorke Peninsula - South (30.3%) and Copper Coast (28.8%) areas, and the lowest in the Barunga West Council area (22.1%). There is not a strong and consistent pattern of disadvantage between the Statistical Local Areas but Wakefield and Copper Coast appear to have somewhat higher needs.

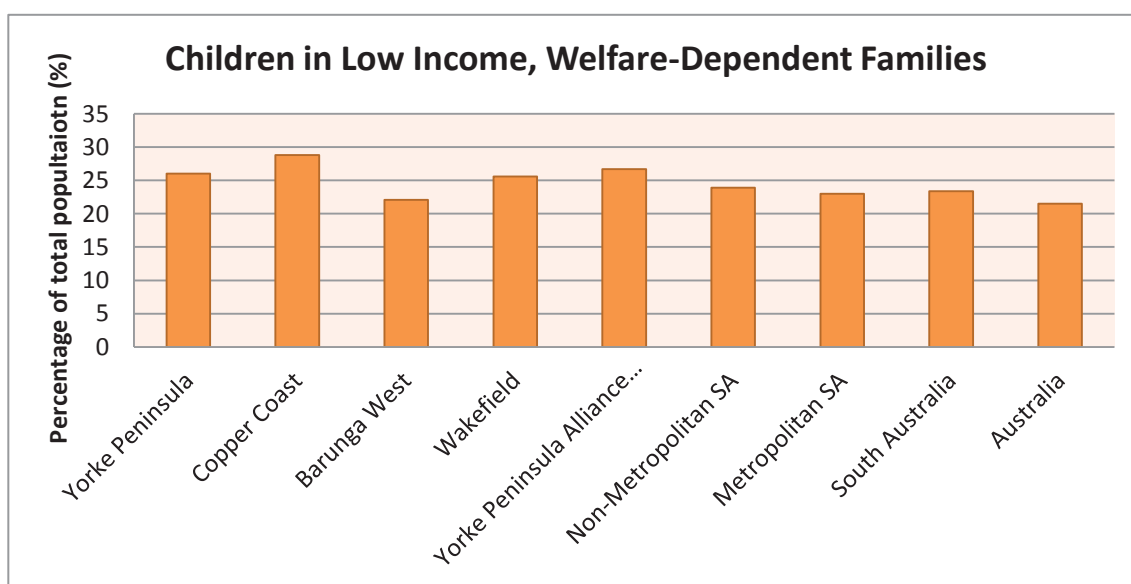


Figure 3 Children in Low Income, Welfare Dependent Families, LGAs in the Yorke Alliance – total population compared with non-metropolitan SA, and other regions 2011

The prevalence of people living with a disability is reflected in the higher proportion of people receiving the Disability Support Pension (12.5%) compared to the non-metropolitan average of 8.2%. Additionally, there was also a large number of people eligible for a Pensioner Concession Mortgage and rental stress was higher in the Yorke Peninsula Alliance region, with a larger number of tenants receiving rental assistance from the Australian Government when compared to other non-metropolitan areas.

The proportion of the population of Yorke Peninsula Alliance (36.8%) aged over 18 years estimated to have had government support as their main source of income in the last two years was 16% above the non-metropolitan average of 31.6%. Whilst stressing about finances and relying on the government for support, other areas of mental and physical health and wellbeing could be a low priority and thus negatively affect the health of those needing support.

Early Life and Childhood

There is clear evidence that good health and wellbeing in the early years sets the foundations for improved long term outcomes. The early years of life are critical and contribute to long term health, social, and wellbeing outcomes.

The Australian Early Development Index (AEDI) data indicates areas within the Region where young children may be at a disadvantage in terms of their early learning and development.⁴ Taken as a whole, a quarter of children in their first year of school in the Region were assessed as being developmentally vulnerable on one or more domains under the AEDI measures compared to the non-metropolitan average of 22.6%. There was however, significant variance between Council areas with the highest proportions of

⁴ Undertaken nationally in 2009, the Australian Early Development Index (AEDI) provides a snapshot of early childhood development incomes through information collected about children in their first year of full-time school.

Cards or Health Care Cards from Centrelink, confirming the level of disadvantage in the area. This may be reflective of the older population, and would require available activities and services to be targeted towards people with all abilities.

children assessed as being developmentally vulnerable in Wakefield (36.7%) and Yorke Peninsula - North (34.5%), whilst the lowest proportions were in Copper Coast (18.4%) and Yorke Peninsula - South (20.4%). The large differences between the different Council areas may reflect the variation in socio-economic status and the education attainment of parents within the region.

The number of women smoking during pregnancy was slightly higher in the Region (21.5%) than non-metropolitan South Australia (20.8%). The rates are significantly higher than the metropolitan area where rates of women smoking during pregnancy are 13% and even lower for high income women. There is also evidence that smoking rates for Aboriginal women who are pregnant are also higher than the Australian population as a whole⁵.

The proportion of girls and boys who are obese at the age of four was 6.8% and 7.3% respectively compared with 4.3% for girls and 6.9% for boys in other areas of non-metropolitan SA suggesting an area for attention.

Immunisation rates for both one and five year olds is very good, up to five percentage points higher than other non-metropolitan areas.

Personal Health and Wellbeing

Self-assessed health within the region was slightly poorer than the non-metropolitan average and a larger percentage of people reported having high or very high levels of psychological distress, a population level indicator of the mental health of the community. This may be related to the larger

⁵ Li Z, Zeki R, Hilder L & Sullivan EA 2013. Australia's mothers and babies 2011. Perinatal statistics series no. 28. Cat. no. PER 59. Canberra: AIHW.

percentage of people dependent on welfare assistance, lower availability of services and also the higher levels of mortgage and rental stresses.

Both males and females in the Yorke Peninsula Alliance region reported mental health problems in the National Health Survey, at respectively 12.4% and 12.8% of the total population. This is slightly larger than the overall non-metropolitan average at 11.1% for men and 12.2% for women.

Risk Factors

The Yorke Peninsula Alliance region has an overall higher percentage of tobacco smokers at 24.5% (varying from 22.4% to 25.8%) and slightly higher obesity rates than the rest of non-metropolitan SA (20.6% compared with 18.7%). Among people aged 15 years and older 40.3% indicated they were insufficiently active for good health compared with 37.9% of the population of non-metropolitan SA. Levels of inactivity and smoking indicate the opportunity to create supportive environments and programs and services to support healthier lives.

A healthy diet contributes to health and wellbeing. Fruit and vegetable consumption is one of the key dietary indicators and there is clear evidence that consumption throughout Australia is below recommended levels (2 fruit and 5 veg) PHIDU data shows 48.1% meet the fruit requirements and National Health Survey data shows 8.2% of Australians eat sufficient vegetables.⁶

Levels of premature mortality for men within the Yorke Peninsula Alliance region at 377.0 deaths (per 100,000) were considerably higher than the rate for women at 188.4 deaths (per 100,000) and higher than the rates for non-metropolitan South Australia at 327.2 deaths (per 100,000). This suggests that social and economic factors are having an impact on men's health in the region.

⁶ ABS. 4364.0.55.003 - Australian Health Survey: Updated Results, 2011-2012 [on line]. Available from: <http://www.abs.gov.au/ausstats/abs@.nsf/Lookup/C549D4433F6B74D7CA257B8200179569?opendocument>

Furthermore, the premature mortality rate for persons aged between 15-24 years was also much higher with 98.4 deaths per 100,000 compared to non-metropolitan areas overall at 79.6 deaths (per 100,000). Both rates are significantly higher than metropolitan SA at 44.4 deaths per 100,000. The rate of death from suicide before the age of 75 (15.5 overall and 20.4 in one area, compared with the non-metropolitan figure of 12.2) suggests elevated social and health needs and lack of social supports which can be protective for positive mental health.

Access to Health Services

The majority of the region's population are located outside of main service centres⁷. Difficulty in gaining access to services has been identified by just over a third of residents in an ABS social survey. That said, access to community health services is comparable to country regions as a high and far higher than for metropolitan areas. Additionally there were 12% more clients of community mental health services in the Yorke Peninsula Alliance region than across the non-metropolitan areas overall. This reflects the demand for these services and their availability locally.

Community Connectedness and Safety

There is little variation over the different Council areas and concurrent with other non-metropolitan areas, 91.8% of the population in the Yorke Peninsula Alliance region over 18 years old reported that they felt they could get support in times of crisis. This suggests a strong sense of community and connectedness within the region.

Almost exactly half of the population indicated to feel either very safe or safe walking in their local area after dark, similar to numbers in non-metropolitan South Australia and higher than the proportion for Metropolitan SA at 43.5%.

⁷ Yorke and Mid-North Regional Roadmap 2012 – Regional Development Australia

The assessment of the State of Health of the Region identified a number of key risk factors. In addition to blood pressure and cholesterol there are a set of key risk factors that increase the chances of developing chronic conditions namely smoking, poor diets, physical inactivity, obesity and unsafe alcohol use. These risk factors are prevalent across SA and there is much that is already being done by individual Councils to address these issues. The Public Health Plan will identify further opportunities to address these risk factors at a regional level.



The following is a summary of the review undertaken for the Strategic Plans for each of the four Councils that make up the Yorke Peninsula Alliance. The review assessed each Council's involvement in the four Public Health Priority areas from the State Public Health Plan, and those identified through Assessment of the State of Health.

Stronger and Healthier Communities for All Generations

Councils are encouraged to consider the needs of vulnerable groups in the community through planning and service delivery. All Councils are moderately or significantly involved in addressing the needs of older people and young people within the community through programs, events and facilities. The review of strategic plans did not show a strong focus on Aboriginal people or recent migrants.

Each Council's Disability Action Plans indicated significant involvement in planning for people with disabilities through improved accessibility. This is an important initiative as it will respond to growing number of older people in the region as well as younger people with a disability.

Councils were deemed to have addressed the CHES planning principles (which promote Connected Environments, Healthy Eating Environments, Safe Environments and Sustainable Environments⁸) if they have updated their Development Plan to incorporate modules from South Australia's Planning Policy Library (this is known as a Better Development Plan or BDP Conversion). Yorke Peninsula Council, District Council of Barunga West and Wakefield Regional Council have undertaken a Better

Development Plan Conversion. The District Council of the Copper Coast is undertaking consultation on its Development Plan BDP conversion; however this Council is known to have actively promoted greater connectivity in new housing sub-divisions through the planning approval process.

Increasing Opportunities for Healthy Eating, Healthy Living and Being Active

Councils are encouraged to consider boosting opportunities for physical activity and access to healthy food in their public health planning. A public health priority for the region is to address the higher rates of tobacco smoking, slightly higher obesity rates, higher levels of physical inactivity and low levels of fruit and vegetable consumption.

Councils encourage physical activity by through the provision of facilities including, sporting grounds, exercise equipment, cycling and walking trails and playgrounds. Yorke Peninsula Council has developed a community garden in Minlaton which supports healthy eating, and the District Council of Copper Coast is undertaking a spatial audit of physical environments and healthy food outlets. Wakefield Regional Council has also identified a desire to establish a community garden.

Copper Coast, Yorke Peninsula and Wakefield Councils have sought to discourage alcohol consumption in public places through the creation of Dry Zones. Councils are also encouraged through the State Public Health Plan to enforce bans on smoking in outdoor venues. The District Council of Copper Coast plans to consider this measure.

⁸ Thompson, S & McCue, P 2008, 'CHES Principles for Healthy Environments: an holistic and strategic game-plan for inter-sectoral policy and action'

Preparing for Climate Change

Councils are significantly involved in planning to reduce and manage the impacts of climate change. Responses range from hot weather policies for staff to stormwater reuse, planning for floods and the provision of shade structures. In the future, Barunga West Council intends to increase the height of sea walls to prevent flooding from the sea.

Councils are encouraged through the State Public Health Plan to consider the resilience of their basic public health infrastructure in extreme weather events. Councils have addressed these issues to a moderate degree through strategies to protect assets and infrastructure including planned upgrades to public playgrounds to

include shade structures and Community Wastewater Management Schemes (CWMS).

Sustaining and Improving Public and Environmental Health Protection

The audit of strategic plans and workshops with Council staff indicates the focus of Council activity is on the provision of critical infrastructure, particularly water supplies and wastewater management. Wakefield and Copper Coast Councils also provide immunisation programs. The State Public Health Plan encourages Councils to ensure the role of Public Health is identified in emergency and disaster management planning. At present these plans have a strong focus on risks from bushfires and flooding but the role of public health is not specifically addressed.

Table 2 Determinants of Health – Strategic Management Plan Audit (summary)

	<i>Determinant of Health</i>	<i>Wakefield Regional Council</i>	<i>DC of Barunga West</i>	<i>District Council of the Copper Coast</i>	<i>Yorke Peninsula Council</i>
Stronger and Healthier Communities and Neighbourhoods for All Generations	Older people				
	Young people				
	Children in low income families				
	Aboriginal people				
	Recent Migrants				
	People with Disabilities				
	Social Inclusion				
	CHESS Planning Principles				
	Public Health implications of climate change				
Increasing Opportunities for Healthy Living, Healthy Eating and Being Active	Physical activity				
	Healthy eating				
	Alcohol consumption				
	Tobacco consumption				
Preparing for Climate Change	Planning for climate change adaptation				
	Protection of assets and infrastructure				
Sustaining & Improving Public & Environmental Health Protection	Public Health service delivery				
	Emergency and Disaster Management				

Key:

	Council has minimal involvement
	Council has moderate involvement
	Council has significant involvement

Note: the full audit for each Council is in Appendix A.

Country North Medicare Local 2013, *Country North SA Medicare Local Strategic Direction Document: Local Health Clusters FAQ*, accessed 4 March 2014, <http://www.cnorthhealth.com.au/images/Resources/Strategic_Paper-20130919-Local_Network_of_Communities_Clusters_Strategy_Paper.pdf>.

Department of Planning and Local Government 2011, *Mid-North Region Plan: A volume of the Planning Strategy*, Government of South Australia, Adelaide.

Department of Transport and Infrastructure 2010, *The 30 Year Plan for Greater Adelaide*, Government of South Australia, Adelaide.

District Council of Barunga West 2013, *Strategic Management Plan 2013-2020*, District Council of Barunga West, South Australia.

District Council of the Copper Coast 2012, *Strategic Plan 2012-2022*, District Council of the Copper Coast, South Australia.

Government of South Australia 2011, Central Local Government Region Integrated Climate Change Vulnerability Assessment – 2030: Natural Disaster Resilience Program, Northern and Yorke Natural Resources Management Board, South Australia.

Local Government Association SA 2013, *Population Health Profile of the Yorke Alliance Local Government Area to assist in the preparation of the Regional Public Health Plan*, Population Health Information Development Unit, University of Adelaide, Adelaide.

Li Z, Zeki R, Hilder L & Sullivan EA 2013. Australia's mothers and babies 2011. Perinatal statistics series no. 28. Cat. no. PER 59. Canberra: AIHW.

Regional Development Australia 2012, *Yorke and Mid-North Regional Roadmap*, Australian Government, Canberra.

SA Health 2013, *South Australia: A Better Place to Live*, Government of South Australia, Adelaide.




Thompson S & McCue P 2008, *The CHESS principles for healthy environments: an holistic and strategic game plan for inter-sectoral policy and action*, NSW Premier's Council for Active Living, Sydney.

Wakefield Regional Council 2012, *Strategic Management Plan 2012-2016*, Wakefield Regional Council, South Australia.

Yorke Peninsula Council 2013, *Strategic Plan 2012-2015*, Yorke Peninsula Council, South Australia.

APPENDIX A – Audit of Individual Councils and Policies

District Council of Barunga West

Key:	
	Council has minimal involvement
	Council has moderate involvement
	Council has significant involvement

Priority: Stronger and Healthier Communities and Neighbourhoods for All Generations	
Strategic Management Plan 2013-2020	Council Actions
Older residents	
≠ Key Action 1.12. Encourage senior members of the community to be active in the community	≠ Promote links with Probus club. ≠ Council to provide regular briefings to seniors groups.
Younger residents	
≠ Key Action 1.13. Encourage youth members of the community to be active in the community	≠ Council to hold an annual “youth council meeting”. ≠ Council representative to attend at least one Student Council meeting per year to discuss Council activities. ≠ Council to invite students and student delegations to attend Council meetings. ≠ Youth Advisory Council.
Indigenous population	
People for whom English is not their first language	
Planning for all abilities	
Social inclusion	
≠ Key Action 1.9. Maintain community hubs and progress associations ≠ Key Action 1.11. Support and encourage volunteering and volunteers	≠ Council to hold an annual forum of progress associations and community groups held to foster interaction and sharing of knowledge. ≠ At least one Council meeting per annum to be hosted by a Progress Association. ≠ Council to develop a policy on volunteering and volunteers. ≠ Council to establish an annual function to recognise volunteers.
≠ Key Action 5.1. Ensure that the community is aware of the need to continually renew the membership of the Council with a range of representatives who will represent the broad community and its interests	
Connected environments	
≠ Key Action 1.10. Investigate the provision of community transport	≠ Consult with the YP Community Transport Scheme members in relation to review of the scheme
Healthy eating environments	
Sustainable environments	
≠ Key Action 1.8. Encourage sustainable fishing/aquaculture	≠ Provide an annual report to PIRSA regarding snapper exclusion zones on visitor numbers in Port Broughton. ≠ PIRSA advised annually of the effect of the fishing bans on fish stocks in the region. ≠ Encourage charter and recreational fishermen to practice ‘catch and release’ of
≠ Key Action 2.1. Ensure that recreational fishing is sustainable	
≠ Key Action 2.2. Preserve native vegetation and significant trees	
≠ Key Action 2.3. Maintain the Barunga West	

coastline	snapper.
≠ Key Action 2.6. Investigate the use of solar lighting within the Barunga West area	
≠ Key Action 2.9. Investigate the effective use of recycled wastewater	
Council representation at all NRM meetings.	
Working with the Coast Protection Board, Coastcare and NRM develop policies to ensure that the integrity of the coastline is preserved with necessary actions funded in each budget.	
Research the costs and benefits of solar lighting and report to Council.	
Implement Roadside Vegetation Management Plan.	
Safe environments	
Public health implications of climate change	

Priority: Increasing Opportunities for Healthy Living, Healthy Eating and Being Active	
Strategic Management Plan 2013-2020	Council Actions
Physical activity	
≠ Key Action 3.5. Equitably support all sporting groups within the community	≠ Council to develop a long-term asset management plan for recreation facilities.
≠ Key Action 3.6. Develop walking and cycling trails	
≠ Key Action 3.7. Encourage sustainable sport and recreational activities	
≠ Key Action 4.10. Maintain and develop appropriate recreation facilities for the Barunga West community	
Healthy eating	
≠ Key Action 1.14. Encourage a healthy lifestyle by working with the State Department of Health to develop programs	≠ Council to conduct an annual program to encourage wellbeing.
Alcohol consumption	
Tobacco consumption	

Priority: Preparing for Climate Change	
Strategic Management Plan 2013-2020	Council Actions
Planning for climate change adaptation	
<ul style="list-style-type: none">≠ Key Action 2.12. Develop an understanding of climate change issues≠ Key Action 2.13. Work to limit the impact of climate change on all aspects of Barunga West	<ul style="list-style-type: none">≠ Council to develop a Climate Change policy in consultation with State agencies.≠ Council to develop and adopt a policy on the use of alternative energy options.
<ul style="list-style-type: none">≠ Key Action 4.11. Investigate the capacity of Council to adopt alternative energy options	
Protection of assets and infrastructure	
<ul style="list-style-type: none">≠ Key Action 2.5. Ensure the delivery and maintenance of appropriate infrastructure and facilities in foreshore and coastal areas	<ul style="list-style-type: none">≠ Ongoing implementation of Asset Management Plan.≠ Update Council’s Asset Management Plan for foreshore and coastal facilities.≠ Council to develop a policy on Council buildings, their use, maintenance and disposal.
<ul style="list-style-type: none">≠ Key Action 4.1. The Asset Management Plan to include measures for the effective maintenance of all Council assets≠ Key Action 4.2. Provide a safe, well-maintained and cost-effective road network in Barunga West≠ Key Action 4.3. Provide an effective footpath network in urban areas of Barunga West≠ Key Action 4.4. Maintain and develop appropriate foreshore and marine facilities in Barunga West≠ Key Action 4.5. Maintain and develop appropriate CWMS facilities in Barunga West≠ Key Action 4.7. Ensure the effective use and maintenance of all Council building assets	

Priority: Sustaining and Improving Public and Environmental Health Protection	
Strategic Management Plan 2013-2020	Council Actions
Service delivery standards	
<ul style="list-style-type: none"> ≠ Key Action 2.8. Investigate means to reduce the volume and cost of dealing with waste 	<ul style="list-style-type: none"> ≠ Research and report to Council on the potential to minimise waste into the waste stream and the cost of options for disposing of the waste generated.
Emergency disaster management	
<ul style="list-style-type: none"> ≠ Key Action 4.6. Ensure, wherever possible, that the impact of a 1-in-100 year flood event is minimised in Barunga West 	<ul style="list-style-type: none"> ≠ Upgrade the Asset Management Plan to include stormwater assets. ≠ Council to develop an action plan for stormwater diversion and harvesting. ≠ Continue to provide information to the community on fire hazards and prevention.

Priority: Stronger and Healthier Communities and Neighbourhoods for All Generations	
Strategic Plan 2012-2022: Moving Toward 2022	Council Actions
Older residents	
≠ Strategy 1.2 Aged: To play a lead role in the establishment of a safe and healthy environment for the aged.	≠ Maintenance of Council infrastructure e.g. footpaths and lighting ≠ Implementation of the findings of the Yorke Peninsula Elder Friendly Communities Report (2010). ≠ Continue to support aged-care providers within the Council area, including the community-owned Moonta Health and Aged Care Services facility.
Younger residents	
≠ Strategy 1.1 Youth: To promote the services, facilities and programs that will enhance the development of our youth.	≠ Youth Advisory Committee ≠ Library programs e.g. Children’s Book Week
Indigenous population	
People for whom English is not their first language	
Planning for all abilities	
≠ Strategy 1.3 Human Services To assist with facilities and programs to enable the community to access appropriate essential services.	≠ Implementation of the Disability Discrimination Act Access and Inclusion Action Plan 2010-2013
Social inclusion	
≠ Strategy 1.5 Volunteers: Support service clubs and develop volunteering programs that enhance Council services and enrich the community.	
≠ Strategy 4.3 Cultural and Events: Provide opportunities for events and services and promote cultural and heritage aspects of the area.	
≠ Strategy 5.1 Communications and Public Relations: To promote a positive Council image and ensure effective communication and consultation with the community.	
Connected environments	
≠ Strategy 2.8 Alternative Transport: To establish and maintain safe routes for pedestrians, cyclists and other modes of alternative transport. ≠ Strategy 2.11 Public Transport: To improve public transport and public parking amenities.	≠ Implementation of the Walking and Cycling Strategy (2011) ≠ Annual construction of new cycling and walking paths ≠ Community bus service
Healthy eating environments	

≠ Strategy 2.6 Health Management: To manage the environmental health of the community.	≠ Continue to implement the Obesity Prevention And Lifestyle (OPAL) program. ≠ Environmental Health Officer food premises inspections.
Sustainable environments	
≠ Strategy 2.2 Vegetation: To ensure that mapped areas of conservation significance are protected.	
≠ Strategy 2.4 Infrastructure and Services: To implement ecologically sustainable programs for development of infrastructure and management of waste.	
≠ Strategy 2.5 Natural Environment: To preserve and enhance the natural environment.	
Safe environments	
≠ Strategy 1.4 Public Order and Safety: To play a lead role in the development of a safe and orderly community for all residents.	
Public health implications of climate change	

Priority: Increasing Opportunities for Healthy Living, Healthy Eating and Being Active	
Strategic Plan 2012-2022: Moving Toward 2022	Council Actions
Physical activity	
≠ Strategy 4.1 Sport and Recreation: To facilitate a diverse range of quality sporting venues with recreational opportunities for all ages and abilities. ≠ Strategy 4.2 Leisure: Facilitate accessible, available and enjoyable open spaces for leisure.	≠ Implement the Sports and Leisure Centre Master Plan (2013). ≠ Continue to implement the OPAL program and provide outdoor exercise equipment for the community.
Healthy eating	
Alcohol consumption	
Tobacco consumption	

Priority: Preparing for Climate Change	
Strategic Plan 2012-2022: Moving Toward 2022	Council Actions
Planning for climate change adaptation	
<ul style="list-style-type: none"> ≠ Strategy 2.14 Foreshores: To encourage conservation, management and appropriate utilisation of our foreshores. ≠ Strategy 2.17 Climate Change: To be an active participant and partner with all stakeholders to reduce and manage the impacts of climate change. 	<ul style="list-style-type: none"> ≠ Implementation of the Coastal Management Plan
Protection of assets and infrastructure	
<ul style="list-style-type: none"> ≠ Strategy 2.16 Public Facilities and Council Property: To facilitate continual improvement of Council assets and maintenance of Council property. 	

Priority: Sustaining and Improving Public and Environmental Health Protection	
Strategic Plan 2012-2022: Moving Toward 2022	Council Actions
Service delivery standards	
<ul style="list-style-type: none"> ≠ Strategy 2.12 Sewerage and Waste: To provide and maintain sewerage and solid waste infrastructure to all our communities. ≠ Strategy 2.13 Water Supply: To facilitate and lobby for a reliable water infrastructure and potable water supply. 	<ul style="list-style-type: none"> ≠ Community Wastewater Management Systems in towns ≠ Participation in International Council for Local Environmental Initiatives (ICLEI) Water Campaign ≠ Lobby for infrastructure upgrades from augmentation fees (SA Water) ≠ Implementation of Council's Roadside Native Vegetation Management Plan
Emergency disaster management	
<ul style="list-style-type: none"> ≠ Strategy 2.15 Stormwater: To reduce the impact of flooding on people and their property through effective stormwater infrastructure and management. 	<ul style="list-style-type: none"> ≠ Implement draft Stormwater Management Plan (2013) ≠ Implementation of the Community Emergency Risk Management Plan (2013)

Priority: Stronger and Healthier Communities and Neighbourhoods for All Generations	
Current Plans, Projects, Policies and Programs	Council Actions
Older residents	
<ul style="list-style-type: none"> ≠ Objective 1.2 Advocate for and facilitate improved provision of health services, community transport and community infrastructure to support our ageing residents remaining within their communities 	<ul style="list-style-type: none"> ≠ Promotion of the Country Home Advocacy Project Incorporated home assistance service.
Younger residents	
<ul style="list-style-type: none"> ≠ Strategy 1.4.1 Implement and maintain Council's Youth Strategy ≠ Strategy 1.4.2 Advocate for educational and training opportunities and activities, together with promoting partnerships between local businesses and educational institutions to enhance opportunities and programs that will lead to sustainable employment for youth in the area ≠ Strategy 1.4.3 Encourage youth development through supporting youth volunteering and participation in community activities ≠ Strategy 1.4.4 Provide and support sport, recreation and other entertainment activities for our youth 	<ul style="list-style-type: none"> ≠ Youth Strategy ≠ Youth Advisory Committee ≠ Starclub Program ≠ Skate parks implemented and maintained ≠ Shamus Liptrot Cycle Trail supported ≠ Support for recreation clubs and grounds
Indigenous population	
<ul style="list-style-type: none"> ≠ Strategy 1.6.1 Encourage our community to recognise its culture and heritage ≠ Strategy 1.6.2 Commitment to Indigenous Land Use Agreements (ILUA) in the Council Area 	<ul style="list-style-type: none"> ≠ Indigenous Land Use Agreements
People for whom English is not their first language	
Planning for all abilities	
<ul style="list-style-type: none"> ≠ Measure of Success 1.3.3.3 Implementation of Councils Disability Discrimination Plan 	<ul style="list-style-type: none"> ≠ Disability Discrimination Plan ≠ Access on footpaths – ramps
Social inclusion	
<ul style="list-style-type: none"> ≠ Strategy 1.3.1 Work collaboratively with Town Management Committees to facilitate attractive towns with a range of services and facilities to meet community need ≠ Strategy 1.3.2 Strengthen relationships and facilitate the growth of strong Town 	<ul style="list-style-type: none"> ≠ Community grants to allow more groups to meet specific needs, especially in all township communities ≠ Australia Day Awards- generate pride and awareness of volunteering and servicing ≠ Council newsletter ≠ One card library system

<p>Committees</p> <p>≠ Strategy 1.3.3 Facilitate improved township amenity through good urban design</p> <p>≠ Strategy 1.3.4. Continue to support financially sustainable community infrastructure including halls and recreation facilities</p> <p>≠ Strategy 1.5.1 Promote, encourage and support volunteering in our community</p> <p>≠ Strategy 1.5.2 Enhance the benefits of community participation through promotion of activities to the wider community</p> <p>≠ Strategy 1.5.3 Encourage and facilitate community activities and events</p> <p>≠ Strategy 4.2.1 Maintain appropriate representation of our community through elected members</p> <p>≠ Strategy 4.2.2 Enhance effective two way communication strategies with our community</p>	<p>≠ Implementation of Town Management Committee Strategic Plans</p> <p>≠ Urban Design Master Plans for Balaklava and Port Wakefield</p> <p>≠ Community library services</p> <p>≠ Developing Communication Strategy</p>
Connected environments	
<p>≠ Objective 1.2 Advocate for and facilitate improved provision of health services, community transport and community infrastructure to support our ageing residents remaining within their communities</p>	<p>≠ Community bus – improving services, Blyth and Snowtown Community owned buses supported</p> <p>≠ Provide support to existing services/organisations</p>
Healthy eating environments	
Sustainable environments	
<p>≠ Strategy 3.3.1 Encourage and support local investment in development that is focussed on sustainable energy</p>	<p>≠ Urban Design Masterplans for Balaklava and Port Wakefield</p> <p>≠ Review of Development Plan undertaken and updates implemented</p>
Safe environments	
<p>≠ Strategy 4.2.5 Continuous improvement of our work practices and procedures to reduce risk and ensure we are providing a safe work environment for all our staff</p>	<p>≠ Community infrastructure maintained and provided (urban and rural)</p> <p>≠ Food hygiene courses through TAFE and supported by Council run courses</p> <p>≠ Focus on WH&S for staff</p> <p>≠ Risk assessments of public areas and facilities</p>
Public health implications of climate change	

Priority: Increasing Opportunities for Healthy Living, Healthy Eating and Being Active	
Current Plans, Projects, Policies and Programs	Council Actions
Physical activity	
<ul style="list-style-type: none"> ≠ Strategy 1.3.4. Continue to support financially sustainable community infrastructure including halls and recreation facilities ≠ Strategy 1.4.4 Provide and support sport, recreation and other entertainment activities for our youth 	<ul style="list-style-type: none"> ≠ Implementation of the Yorke Peninsula Recreation, Sport and Open Space Strategy (2014) ≠ Cycling trails ≠ Generous spending on sporting facilities (some in excess with smaller use) ≠ Walking trails ≠ Promotion of volunteering and community bus services ≠ Playground compliance and upgrades in each township ≠ Access ramps available on footpaths
Healthy eating	
Alcohol consumption	
Tobacco consumption	

Priority: Preparing for Climate Change	
Current Plans, Projects, Policies and Programs	Council Actions
Planning for climate change adaptation	
<ul style="list-style-type: none"> ≠ Strategy 3.1.1 Implemented plans to improve the use of treated water in maintaining parks and other Council facilities ≠ Strategy 3.1.2 Continue to investigate cost effective opportunities for storm water harvesting ≠ Strategy 3.2.1 Encourage environmentally sustainable practices in our community through community education and public awareness programs which encourage and promote: <ul style="list-style-type: none"> ○ waste reduction, recycling and reuse ○ water conservation and sustainability ○ energy conservation practices ≠ Strategy 3.2.2 Facilitate environmental sustainability in council operations ≠ Strategy 3.2.1.3 Number of community education and public awareness initiatives undertaken by Council ≠ Strategy 3.5.1 Advocate for appropriate 	<ul style="list-style-type: none"> ≠ Stormwater harvesting and re-use programmes ≠ Community education and public awareness initiatives undertaken by Council ≠ Port Wakefield Coastal Management Strategy ≠ Carbon accounting ≠ Vacuum system – Port Wakefield CWMS ≠ Development Plan provision for finished floor level ≠ Revegetation activities- Rocks Reserve and coastal areas and walking/cycling trails

<p>waste services across the Council area with ZeroWaste and other State Government agencies including the EPA</p> <p>≠ Strategy 3.5.2 Position waste issues and work collaboratively in the provision of waste education and services to our community</p>	
Protection of assets and infrastructure	
<p>≠ Strategy 4.5.1 Implementation of Council's Risk Management Plan and strategies ensuring legislative compliance and protection of all stakeholders</p> <p>≠ Strategy 4.5.2 In accordance with Council's Risk Management principles ensure all threats and opportunities are identified, assessed and managed</p> <p>≠ Strategy 4.5.3 Continually review Councils Risk Management Plan in order to ensure long term sustainability and practical management of Council property and resources</p>	<p>≠ Council's Risk Management Plan</p> <p>≠ Review and implement findings of Coastal Assessment Report (2009)</p>

Priority: Sustaining and Improving Public and Environmental Health Protection	
Current Plans, Projects, Policies and Programs	Council Actions
Service delivery standards	
	<p>≠ Council waste management system.</p> <p>≠ Implementation of the Animal Management Plan.</p> <p>≠ Implementation of Public Environmental Health Plan (2005)</p> <p>≠ Community Wastewater Management Systems</p> <p>≠ Development Plan</p> <p>≠ Immunisation Program</p> <p>≠ Community water re-use program</p> <p>≠ Community Transport – Mid North Passenger Network</p> <p>≠ Support of combined 'hospital boards'</p> <p>≠ Support of medical clinics in smaller centres</p> <p>≠ Inspections e.g. on-site wastewater management, food premises, public swimming pools, hairdressers and pet inspections</p>
Emergency disaster management	
	<p>≠ Implementation of Emergency Management Planning and Risk Management Plan</p> <p>≠ Continue to provide information on fire prevention and fire danger seasons</p>

Priority: Stronger and Healthier Communities and Neighbourhoods for All Generations	
Strategic Plan 2012-2015	Council Actions
Older residents	
	≠ Implementation of the findings of the Yorke Peninsula Elder Friendly Communities Report (2010).
Younger residents	
	≠ Yorke Peninsula Youth Advisory Committee. ≠ Support Country Health SA in developing, implementing and maintaining a youth program. ≠ Participate in YP Youth Workers Network and Annual youth event.
Indigenous population	
People for whom English is not their first language	
Planning for all abilities	
≠ Goal 1.2: Offer a range of accessible community facilities, programs, events and activities.	≠ Implementation of the Disability Action Plan (2012).
Social inclusion	
≠ Goal 1.1: Develop and facilitate ongoing partnerships and relationships with Progress Associations, Tidy Towns and other key community groups ≠ Goal 1.3: Encourage and support our community in artistic, cultural and creative pursuit	≠ Develop and implement a public participation plan. ≠ Develop and implement a strategy to advance arts and culture. ≠ Continue to support Yorke Peninsula Art Exhibition. ≠ Provide easily accessible information to the community.
≠ Goal 2.1: Our communities are well informed	
Connected environments	
≠ Goal 4.2: Encourage and advocate for infrastructure to support major industry growth on the Yorke Peninsula	≠ Identify transport corridors to facilitate freight movement and access to ports. ≠ Undertake public consultation and finalise Draft Transport Plan.
Healthy eating environments	
Sustainable environments	
	≠ Council waste management system and green waste collection service. ≠ Continue to implement Roadside Vegetation Management Plan. ≠ Native plant revegetation programs.

Safe environments	
Public health implications of climate change	

Priority: Increasing Opportunities for Healthy Living, Healthy Eating and Being Active	
Strategic Management Plan 2012-2016	Council Actions
Physical activity	
	≠ Maintenance and promotion of the 'Walk the Yorke' walking trail.
Healthy eating	
Alcohol consumption	
	≠ Established 'dry zone' areas including Stansbury, Port Victoria, Port Vincent and Edithburgh
Tobacco consumption	

Priority: Preparing for Climate Change	
Strategic Management Plan 2012-2016	Council Actions
Planning for climate change adaptation	
Protection of assets and infrastructure	
≠ Goal 1.1: Provide infrastructure assets that are sustainable and safe.	≠ Develop and implement a long-term road network maintenance program. ≠ Implement and maintain Council's Asset Management Plan. ≠ Advocate and work with the State Government to improve the quality of arterial roads on Yorke Peninsula.
≠ Goal 4.1: Manage the impact of major industry and business growth on Council assets and Infrastructure	
≠ Goal 4.2: Encourage and advocate for infrastructure to support major industry growth on the Yorke Peninsula	

Priority: Sustaining and Improving Public and Environmental Health Protection	
Strategic Management Plan 2012-2016	Council Actions
Service delivery standards	
Emergency disaster management	
	≠ Community education on bushfire hazards.

APPENDIX B – Stakeholder and Partner Priority Areas

Yorke Peninsula Alliance Public Health Plan

Council Staff Workshops

Summary of values across all four Councils:

1.0 What does a healthy connected community look like?



2.0 Where do we want the community in the region to be 5 years from now?



Wakefield Regional Council

1.0 What does a healthy connected community look like?

Community Connectivity

- ≠ Residents know their neighbours and look out for their wellbeing
- ≠ Happy community
- ≠ Engaged with others
- ≠ Community members supportive and help each other
- ≠ Inclusive of all age groups
- ≠ Feeling of inclusion
- ≠ Community capacity
- ≠ Growth in activity
- ≠ Inclusiveness
- ≠ Participation in community activities
- ≠ Collaborative

Strengths	Opportunities
<ul style="list-style-type: none">- People naturally look out for each other- People move to the country for more of a 'community feel'- Location close to Adelaide but has benefits of the country	<ul style="list-style-type: none">- Promote the Healthy Community lifestyle benefits- Tourism- Integrating/encouraging established and new residents/recent migrants

Township Amenity/Built form

- ≠ Interaction between people in streets, yards etc.
- ≠ Form that allows incidental exercise
- ≠ Sense of pride in design
- ≠ Clean streets/gardens

Strengths	Challenges
<ul style="list-style-type: none">- Main streets- Low density- Big front yards- Sense of space- Communal facilities- Community lease and maintain council facilities and put on events	<ul style="list-style-type: none">- Fences- Financial costs of maintenance of facilities- Consolidation of facilities- Location of facilities in 'hubs'

Valuing and Supporting Volunteers

- ≠ Strong volunteering capacity
- ≠ Resilience
- ≠ Adaptable to change
- ≠ Well supported sporting clubs and interest groups
- ≠ Volunteers supported and involved

2.0 Where do we want the Wakefield Community to be 5 years from now?

Social inclusion

- ≠ Inclusive
- ≠ Cross-collaboration
- ≠ Strong partnerships across institutional organisations and individual tiers
- ≠ Silos broken down
- ≠ More shared services
- ≠ Informed
- ≠ Businesses working with the community to support 'new arrivals' and immigrants
- ≠ Encouraging each township to work together/less competition
- ≠ Sharing what works well in the community

Increased capacity of the community to recognise and build on its strengths

- ≠ A greater promotion and evidence of individuals and community actively catering for their own wellbeing
- ≠ A community that has progressed what we are now

Creating Opportunities for Organised sport

- ≠ Each township with sporting opportunities
- ≠ Socially active

Maintain and improve access to health and other services

- ≠ Access to health services
- ≠ Services available outside the metro areas
- ≠ Sustainable services



1.0 What does a healthy connected community look like?

A community that is positively engaged and interacting

- ≠ Vibrant
- ≠ Growing
- ≠ Engaged
- ≠ Networks
- ≠ Connected
- ≠ High levels of participation
- ≠ Inclusive
- ≠ Supportive
- ≠ Healthy
- ≠ Interaction between all age groups

Retention of existing services

- ≠ Range of information
- ≠ Well informed community
- ≠ Availability of education, sporting and medical facilities

Quality and aesthetics of the built environment and open space

- ≠ Aesthetically pleasing
- ≠ Options for people

Strengths	Threats
<ul style="list-style-type: none">- Sporting clubs- People share problems- Tidy towns- New sports- Morning teas – social events- Progress association- Men’s shed- 2 groups- Activities for people with disabilities- Sharing information- Supportive environments- Environmental groups- Meals on wheels	<ul style="list-style-type: none">- Loss of volunteers- Regulate (WHS, Insurance)- Work commitments- SFS, SFS, and Ambulance numbers declining- Service clubs declining

Supportive Availability interacting
groups commitments
Environmental Sharing Vibrant participation
aesthetics Options Service events Sporting
Regulation Tidy volunteers share
SFS open age Strengths community declining
Quality clubs Activities Aesthetically
pleasing social education Healthy
people information
environment facilities Networks Interaction
Growing space Progress
Connected engaged

Where do we want the Yorke Peninsula Community to be 5 years from now?

Sustainable Growth

- ≠ Diverse range of services to support community need
- ≠ Healthy environment
- ≠ Developing
- ≠ Sustainable
- ≠ Physically healthy
- ≠ Healthy and cared for
- ≠ Enjoyable streetscapes
- ≠ Connectivity

Social Interaction

- ≠ Interactive and balanced
- ≠ High participation in community engagement
- ≠ Well-connected across our communities
- ≠ Generally positive attitudes
- ≠ Involved in local activities

Transport Services

- ≠ Improvement of transport
- ≠ More volunteers
- ≠ Variation in transport options
- ≠ Increased networks

Levels of economic activity that attracts young people

- ≠ Retaining young people
- ≠ Employment opportunities
- ≠ Economic development
- ≠ Major tourism events



- ≠ Healthy environments
- ≠ Increased levels of active travel
- ≠ Increased levels of active leisure
- ≠ Active population- walking, cycling
- ≠ Low levels of obesity

- ≠ Access to information on health, education and the community
- ≠ Access to education and training

- ≠ All systems work
- ≠ Manageable
- ≠ Access to water and healthy food

- ≠ Involving different individuals i.e. disability
- ≠ Partnerships between different groups
- ≠ Inclusive community
- ≠ Involving aged and youth communities
- ≠ People wanting to support each other

- ≠ Opportunity to consult, collaborate, plan and evaluate
- ≠ Primary health prevention strategies

≠ Services accessible and available to all ages



2.0 Where do we want the Copper Coast Community to be 5 years from now?

People using the Regional Public Health Plan

- ≠ Clear plan
- ≠ What we are doing
- ≠ What we want to do
- ≠ Evidence that we have done well

Partnerships

- ≠ Better relationships between the public and Council
- ≠ Improved public awareness of Council functions and services

Sustainable growth and development

- ≠ Industrial and economic growth
- ≠ Increase in tourism
- ≠ Mining festival
- ≠ Field days
- ≠ Support for agricultural industries

Active and Connected Community

- ≠ Decrease in obesity rates
- ≠ Integrated community
- ≠ Vibrant community
- ≠ Positive and hopeful
- ≠ Promoting volunteers

Town centre as a destination

- ≠ Improved town centres
- ≠ Access to services
- ≠ Services for an ageing population



District Council of Barunga West

1.0 What does a healthy connected community look like?

Providing opportunities for people to be active

- ≠ Active community
- ≠ Activities to do
- ≠ Infrastructure and services
- ≠ Useable open space

Strengths	Opportunities
<ul style="list-style-type: none">- Volunteers provide activities at aged care facilities- Sporting facilities	<ul style="list-style-type: none">- Sharing facilities across the region (to be addressed in open space strategy)- Kadina Pool

Community Spirit

- ≠ Communicative
- ≠ Open
- ≠ Honest
- ≠ Aware of community concerns
- ≠ Caring about the safety and wellbeing of others
- ≠ Positive growth

Strengths	Opportunities
<ul style="list-style-type: none">- People know each other's business- Volunteering is valued- People are welcoming and friendly- Community newspaper- information	<ul style="list-style-type: none">- Using community networks to share information to vulnerable people- Meals on wheels- Community health- Encouraging people to use services

Sustainable Lifestyles

- ≠ More use of natural resources
- ≠ Better mosquito management
- ≠ Use of solar power
- ≠ Utilisation of rainwater and stormwater catchment

A Supportive and Growing community

- ≠ Tourism hub
- ≠ Activities
- ≠ Infrastructure
- ≠ Walking trails/bike tracks
- ≠ Increase in tourism
- ≠ Population growth
- ≠ New subdivisions



2.0 What would you like Barunga West to be like 5 years from now?

Demographic mix

- ≠ Activities bringing young people into the area
- ≠ Youth involvement
- ≠ Environmental protection
- ≠ Shift in socio-demographics
- ≠ More young people

Quality of Life

- ≠ Longer life expectancies
- ≠ Increasing lifestyle indicators

Maintain and protect existing health and community infrastructure

- ≠ Strong hospital
- ≠ Active schools
- ≠ More involvement in community activities

Opportunities
<ul style="list-style-type: none"> - Better health promotion - Information about the risks of alcohol and drugs - Policy on dry zones



Stakeholders and Partnership Opportunities

- ≠ Country Health SA
- ≠ SA Health
- ≠ Disability SA
- ≠ Natural Resource Management boards
- ≠ Department of Planning, Transport and Infrastructure
- ≠ Department of Environment, Water and Natural Resources
- ≠ Department of Education
- ≠ TAFE
- ≠ Regional Development Australia
- ≠ Private sector (e.g. doctor's offices)
- ≠ Uniting Care
- ≠ Yorke Peninsula Spokespersons? (Bev Argent, Bob Carlin)
- ≠ STARCLUB
- ≠ Emergency Services
- ≠ Environmental Groups
- ≠ Environmental Protection Agency
- ≠ Office for Technological Regulator
- ≠ HACC Funding
- ≠ Country Home Services
- ≠ Meals on Wheels
- ≠ Medicare Local
- ≠ Mid North Passengers Network
- ≠ Office for Youth
- ≠ Northern volunteering
- ≠ Progress Associations
- ≠ Coastal Protection Board
- ≠ School Councillors
- ≠ Carers Link
- ≠ Yorke Peninsula Tourism

Yorke Peninsula Alliance – Regional Public Health Plan

Combined Results of Workshop with Key Stakeholders and Partners

Public Health Priority Areas and Actions

What are the priorities for the region to promote public health?

Participants were asked to identify priority actions achieve a healthy community in 5 years' time. Individual actions were written on post-it notes and grouped into key themes. Participants were then allocated five 'dots' and asked to allocate them against the actions they gave greatest priority to. The following tables show the priority themes and actions (ranked in order of priority) across the Region as a whole.

Stronger and Healthier Communities for All Generations	
Priority Actions	
Encourage Physical and Mental Health through Improved Infrastructure	
≠	More parks and sporting/leisure facilities
≠	Improved infrastructure
≠	Improved and additional recreational facilities and infrastructure
≠	Better infrastructure for physical activity e.g. outdoor fitness facilities, walking and cycling trails
≠	Attractive parks and open space facilities and areas
≠	Well maintained sports and recreation facilities
Coordination of transport services improves access across the region	
≠	A strong and sustainable transport service, combining all relative services into one hub
≠	Transport to enable access to services
Promote economic Development and Jobs	
≠	Employment opportunities
≠	Retain land for agricultural purposes/food production
≠	Promotion of local produce
≠	Sustainable fishing practices
≠	Better planning for new housing estates
Support for Volunteering	
≠	More volunteers
	More support for volunteers e.g. no cost (employers support, training for volunteers, tackle fear of litigation- how to support employers to support volunteers and employees)
Support for an ageing population	
	Encouraging open discussion with our community's elderly regarding aged care
Young people	
•	More emphasis on youth activities
•	Promote healthy eating and exercise to young people
•	More youth activities and social opportunities
•	More collaboration with youth
•	Facilities for youth

Preparing for Climate Change
Priority Actions
Healthy Environments <ul style="list-style-type: none"> ≠ Better design guidelines for houses and streets etc. ≠ How houses are positioned and what they're built of ≠ Planning policy is climate aware
Sustaining and Improving for Public and Environmental Health Protection <ul style="list-style-type: none"> ≠ Essential services- i.e. emergency services
Heat wave refuge for elderly and young

Opportunities for Healthy Living, Eating and Being Active
Priority Actions
Opportunities for being active <ul style="list-style-type: none"> ≠ A community bike borrowing scheme ≠ Safe and healthy environment ≠ Walking trails suitable for disabled and families ≠ Upgraded Swimming centre ≠ Leaders and coaches for sport activities ≠ Service club activities – a champion ≠ Sporting club involvement
Promote healthy food options <ul style="list-style-type: none"> ≠ Encourage healthy food options at social functions and meetings ≠ Encourage shops with fresh food in remote communities
Reduce barriers to a wider range of physical activity options (transport, costs, cultural, community politics) <ul style="list-style-type: none"> ≠ Create options for people not interested in football or other usual rural sports ≠ Create a more diverse range of sport, and recreation activities

Governance and Coordination
Priority Actions
Community Involvement in Decision Making <ul style="list-style-type: none"> ≠ Community engagement and empowerment ≠ Resource allocation based on community input ≠ Improved communication and community engagement. Evidence-based decisions and more open processes ≠ Sharing of information to support positive decisions ≠ Decision making underpinned by better information i.e. informed decision making ≠ Understand impacts of decisions on small towns ≠ Recognition that towns less than 1000 people exist

Partnerships and a Shared Vision

- ≠ Shift in Government policy maker mind-set (wellness focus)
- ≠ Switch from health spend as a cost to an investment Access point for a shared vision
- ≠ Build better relationships/partnerships between Council and community groups
Greater partnerships between health and Council – especially accessing grant funding
- ≠ Formation of partnerships within communities to align services and ascertain needs
- ≠ Resource partnerships as a whole to enable economies of scale to develop and implement programs

Access to Health Services	
Priority Actions	
Increased access to health professionals	<ul style="list-style-type: none"> ≠ Increase in GPs and retention of incentives and assistance for their partners and families ≠ Increase in visiting specialists ≠ More specialising doctors visiting the area ≠ More planning of what doctors we need in the future i.e. specialists/obstetricians/GPs ≠ Increased accessibility to cancer treatment services and or assistance to access ≠ Increased accessibility to health video conferencing to specialists in Adelaide ≠ Improve transport to access health services
Mental Health Services for people at risk	<ul style="list-style-type: none"> ≠ Mental health gaps for high risk – medium risk patients ≠ Mental health services especially for veterans ≠ Greater mental health services ≠ Youth Recreation
Mental and Physical Primary Health Care	<ul style="list-style-type: none"> ≠ Maintain a strong health service ≠ HACK services need more support ≠ Significant increase in resources and accountability i.e. the Wallaroo Hospital ≠ Needs for gay and lesbian residents within the community i.e. health services ≠ Coordination for various primary health care entities
Respond to the needs of an ageing community	<ul style="list-style-type: none"> ≠ Simplify admission processes to aged care for family members ≠ Additional dementia facilities
Support for health sector workforce	<ul style="list-style-type: none"> ≠ Support services for the mental health of aged care and health employees ≠ Promote aged care as a career choice in our schools and universities to enable long term viability and address current employee burnout
More Aged care facilities	<ul style="list-style-type: none"> ≠ More funding for outreach services including the day care centre ≠ Transport for isolated elderly and disabled people ≠ A more workable dental system or a more accessible service (inadequate staff in the new dental centre) ≠ Simplify admission processes to aged care for family members ≠ Additional dementia facilities

APPENDIX C – Health Lens Methodology

The Audit Tool

SA Health has developed an Audit Tool for use by Councils to evaluate the strategic policies they presently use to preserve, protect and promote health within their areas and sphere of influence. The Audit Tool applies three 'lenses' to the policies: *SA Public Health Act, 2011* : SA Public Health Plan : Assessment of the State of Health of the Region.

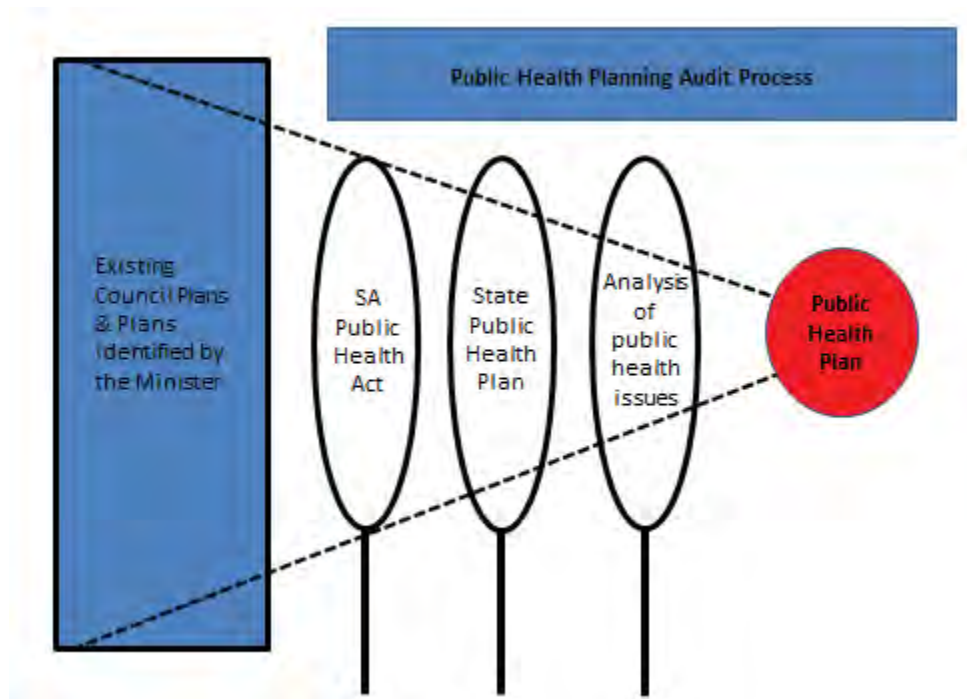


Figure 3 The 3 Lenses analysis; Source: SA Health

The audit examined existing plans, policies, and initiatives of each Council.

First Lens- *South Australian Public Health Act 2011*

Section 51 of the *South Australian Public Health Act* identifies a Council as the Local Public Health Authority for its area. According to Section 37 of the Act, Local Councils have the responsibility of:

- ≠ Taking action to preserve, protect and promote public health within its area;
- ≠ Cooperation with other authorities involved in the administration of this Act;
- ≠ Ensuring that adequate sanitation measures are in place in its area;
- ≠ Having adequate measures in place within its area to ensure that activities do not adversely affect public health;
- ≠ The identification of risks to public health within its area;
- ≠ As necessary, ensuring that remedial action is taken to reduce or eliminate adverse impacts or risks to public health;
- ≠ Assessing activities and development, or proposed activities or development, within its area in order to determine and respond to public health impacts (or potential public health impacts);
- ≠ Providing or supporting the provision of, educational information about public health and to provide or support activities within its area to preserve, protect or promote public health;

The objectives of the *SA Public Health Act, 2011* include the promotion of the health and wellbeing of individuals and communities; the prevention of disease, medical conditions, injury and disability through a public health approach and the protection of individuals and communities from risks to public health; to ensure a healthy environment for all South Australians and particularly those who live in disadvantaged communities. Additionally, the Act aims to address risks to public health through early detection, management, amelioration and provision of information. Local Governments are particularly encouraged to plan for, create and maintain a healthy environment and the support of policies, strategies, programs and campaigns designed to improve the public health of communities.

Regional Public Health Plans are also required to audit the existing plans, functions and services against the principles outlined in the act. These include precautionary actions, proportionate regulation, sustainable actions, preventative actions, population focus, participation, partnership and equity for the provision of public health.

Second lens – State Public Health Plan

The second lens of analysis requires the audit of documents and initiatives of the local Council areas against the four strategic priorities as identified in the State Public Health Plan 2013; *South Australia: A Better Place to Live*. These include:

- ≠ Stronger and Healthier Communities and Neighbourhoods for All Generations
- ≠ Increasing Opportunities for Healthy Living, Healthy Eating and Being Active
- ≠ Preparing for Climate Change
- ≠ Sustaining and Improving Public and Environmental Health Protection

The State Public Health Plan identifies four strategic priorities local governments and related actions which are summarised in figure 4 below.

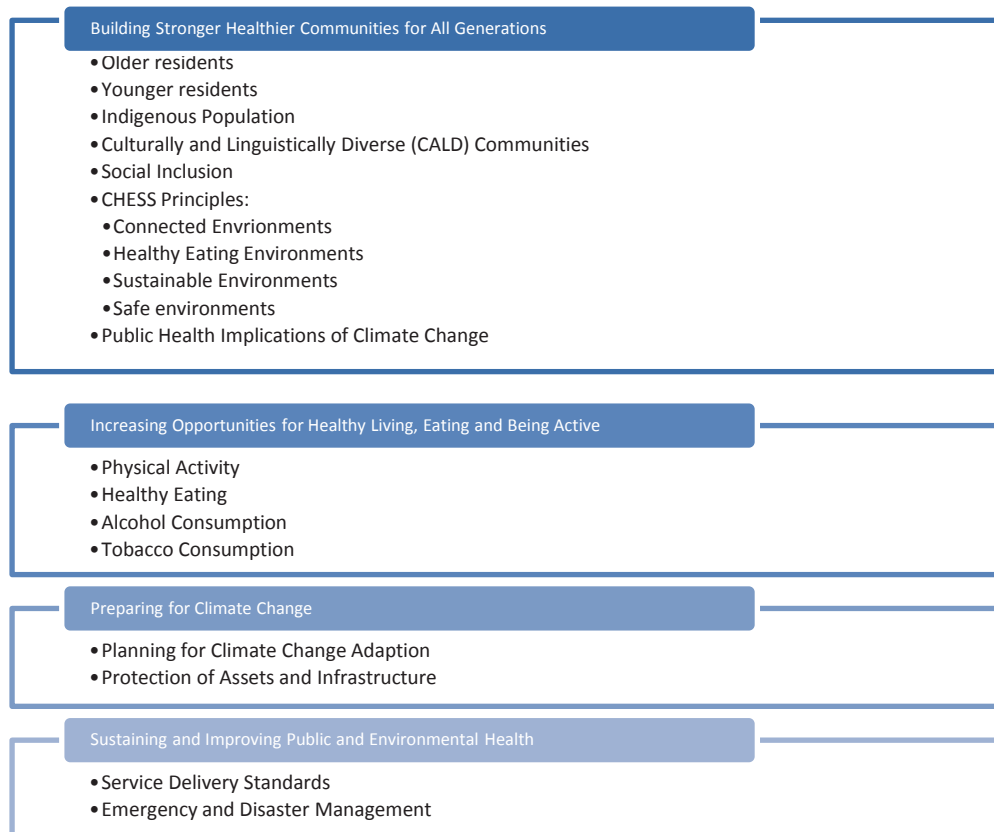


Figure 4 Strategic Priorities and actions for Councils. Source: SA Public Health Plan

Third lens – comprehensive assessment of the state of public health in the area (local assessment)

Using the strategic priority framework established by the State Public Health Plan, the third lens assessment was conducted, examining the environmental, social, economic and practical considerations relating to public health. Council documents such as Strategic, Community and Assets and Infrastructure Reports were analysed through the four key themes to identify which issues the Councils had already considered in regards to public health and healthy environments.

The extent to which each Council responsibility and priority was identified within Council documents and provided for by action and facilities within the local community was finally represented in a table using a red, orange and green traffic light colouring system (shown in Part B). In the table, green represents public health concerns well addressed, orange identifies priorities adequately addressed and red detects the public health priorities which are in need of improvement and currently not efficiently addressed within policy, Council documents or current actions. During this phase, workshops were held with staff at each Council to identify any further programs and initiatives not described in Council documents. Subsequent workshops with representatives of stakeholder organisations provided further information about public health priority areas within the region.



DIRECTOR CORPORATE AND COMMUNITY SERVICES

DA/ITEM 6.2

1. FINANCIAL REPORT 31st DECEMBER 2014 (File Ref: 9.24.1.1)

INTRODUCTION

Finance staff have undertaken to present a financial report to Council encompassing results to the end of each calendar month preceding each scheduled Council meeting.

RECOMMENDATION

That Council receive the financial report as at 31st December 2014.

COMMENT

The attached Financial Report is submitted with the following qualifications and comments:

- Actuals included in the report are as incurred at close of business on the last day of the month being reported and may be subject to balance day adjustments – any such adjustments will be incorporated in the following monthly report.
- The report does not include year-end income and expense accruals.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government (Financial Management) Regulations 2011

Council's Strategic Plan includes clear plans to ensure better and timely reporting and improved formal control of Council's Adopted Budget and the Budget Review process.

PO 142 Budget Reporting and Amendment Policy

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

In conjunction with the adoption and enforcement of the Budget Reporting and Amendment Policy the Financial Report presented to Council monthly will assist in formal assessment of Council's financial position and contribute significantly to both Financial and Risk Management procedures.

Yorke Peninsula Council

Budgeted Uniform Presentation of Finances as at 31st December 2014

Income	-	\$22,526
Less Expenses		\$11,566
Operating Deficit before Capital Amounts		-\$10,960
Less Net Outlays on Existing Assets		
Capital Expenditure on renewal and replacement of Existing Assets		\$1,076
Less Depreciation, Amortisation and Impairment		
Less Proceeds on Sale of Assets		-\$153
		\$923
Less Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets		\$1,675
Less Amounts received specifically for New and Upgraded Assets		-\$337
		\$1,338
NET(LENDING) / BORROWING FOR FINANCIAL YEAR		-\$8,699

2014/15 Full Year Adopted Budget \$'000	2014/15 Full Year Budget Revisions \$'000	2014/15 Full Year Revised Budget \$'000
-\$25,976	-\$289	-\$26,265
\$29,536	\$75	\$29,611
\$3,560	-\$214	\$3,346
\$6,498	\$118	\$6,616
-\$9,153	\$0	-\$9,153
-\$280	\$0	-\$280
-\$2,935	\$118	-\$2,817
\$4,746	\$249	\$4,995
-\$1,156	-\$35	-\$1,191
\$3,590	\$214	\$3,804
\$4,215	\$118	\$4,333

DIRECTOR CORPORATE AND COMMUNITY SERVICES

DA/ITEM 6.2

2. 2015/2016 ANNUAL BUSINESS PLAN AND BUDGET PREPARATION TIMETABLE

(File Ref: 9.24.1.1)

INTRODUCTION

The development of Council's Annual Business Plan and Budget requires co-ordination of the efforts of Council and Council staff to ensure compliance with legislative requirements.

RECOMMENDATION

Council adopt the attached 2015/2016 Annual Business Plan and Budget Preparation Program.

COMMENT

The attached document outlines the tasks and timelines for development of the 2015/2016 Annual Business Plan and Budget.

Key elements of the timetable are:

- A Council workshop to discuss the major elements of the budget and a second Council workshop to review the overall draft budget;
- Coordination of timelines to coincide with major 2015/2016 budget reviews;
- Coordination of reviews with the Audit Committee prior to Council workshops;
- Provision of adequate time for public consultation.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Section 123 Local Government 1999 – Annual Business Plans and Budgets

Sections 6 & 7 Local Government (Finance Management) Regulations 2011

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

The attached timetable will enable Council to meet all of its legislative requirements in regard to the 2015/2016 Annual Business Plan and Budget.

2015 Annual Business Plan & Budget Preparation Program

	Council Meeting	Council Workshop	Audit Committee
January	Wednesday 21st	Wednesday 14th	
	<ul style="list-style-type: none"> Adopt budget timetable 	<ul style="list-style-type: none"> Budget request forms issued to Elected Members December budget review update 	
February	Wednesday 11th	Wednesday 25^h	Tuesday 24th
	<ul style="list-style-type: none"> Adopt December Budget Review 	<ul style="list-style-type: none"> Rating review Construction Budget Caravan Park budgets Departmental Project Budgets Fees review Elected Members Operating and Capital Budget requests/considerations 	<ul style="list-style-type: none"> Review Budget Timetable December Budget Review LTFP Update
March		Wednesday 25th	
		<ul style="list-style-type: none"> Workshop to consider draft budget and draft revised LTFP Consideration of EM Budget Requests 	
April		Wednesday 22nd	Tuesday 21st
		<ul style="list-style-type: none"> March Budget Review Update 	<ul style="list-style-type: none"> Review Draft ABP & LTFP March Budget Review
May	Wednesday 13th		
	<ul style="list-style-type: none"> Consider Draft ABP ready for consultation Adopt March Budget review 		
June	Wednesday 10th	Wednesday 24th	Tuesday 23rd
	<ul style="list-style-type: none"> Approve draft ABP Consider detailed Rating options 	<ul style="list-style-type: none"> Review changes to Draft ABP & LTFP 	<ul style="list-style-type: none"> Endorse Draft ABP for adoption by Council Endorse 15/16 Budget for adoption by Council LTFP Update Review 15/16 rating options
July	Wednesday 8th		
	<ul style="list-style-type: none"> Approve ABP, Budget & Rates 		

DIRECTOR CORPORATE AND COMMUNITY SERVICES

DA/ITEM 6.2

3. MINLATON SKATE PARK COMMITTEE

(File Ref: 9.24.1.1)

INTRODUCTION

Council has been approached by the Minlaton Skate Park Committee seeking to donate the Minlaton Skate Park to Council.

RECOMMENDATION

That Council accept the donation of the Minlaton Skate Park as an Asset Free of Charge and add the structure to Council's asset register.

COMMENT

The Minlaton Skate Park Committee has formally resolved to present the Minlaton Skate Park to Council as an Asset Free of Charge.

The letter of offer and the minutes of the determining meeting of Progress are attached for Elected members information.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Strategic Plan

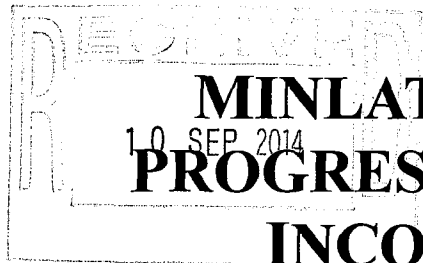
Key Theme: Corporate Governance and Leadership
2. Organisational Efficiency and Resource Management
Strategic Goal: 2.1 Financially Sustainable Organisation

Key Theme: Community Engagement
1. Vitality and Connection
Strategic Goal: 1.1 Develop and facilitate ongoing partnerships and relationships with Progress Associations, Tidy Towns and other key community groups

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Council Risk Management Department has conducted preliminary risk assessments with the Committee and the Committee will be required to ensure all risk management issues are addressed.

Financial impact from an upkeep perspective is seen to be minimal in the short to medium term. Replacement of the asset in the future will be a decision for the incumbent Council at that time – not expected to be within the next 10 years.



MINLATON & DISTRICT PROGRESS ASSOCIATION INCORPORATED

Item Number	5604-2014-3
GDS Number	16.19.2.9
Distribution	



4/9/14

Yorke Peninsula Council

PO Box 88

Minlaton 5575

To whom it may concern,

The Minlaton Bike Track/ Skate Park Committee a subcommittee of the Minlaton & District Progress Association Inc. wish to donate the Minlaton Skate Park in its entirety after completion to the Yorke Peninsula Council. Approval by all Members was given at a Progress Meeting on 11th August and at the Bike Track/Skate Park meeting on 26th August. Please find enclosed minutes from those meetings. We as a group have enjoyed the support and assistance given to us throughout this project by the council.

Kind Regards

Kim Whitehead

Kim Whitehead

Chairperson MBTSPC

Janet King

Janet King

Sec/Treas. MBTSPC

Minlaton & District Progress Ass. Inc.

Established 2003

ABN NUMBER 62 127 025 518

Chairperson

Bruce Cook

blafcook@netyp.com.au

Vice Chair

D'Arcy Button

darcybutton@bigpond.com

Secretary

Charlotte Germaine

c.germaine@internode.on.net

Public Officer

Kerry Hickman

keyway1@internode.on.net

Treasurer

Gary Belfrage

garybelfrage@me.com

GFG Editor

Charlotte Germaine

editor@minlaton.com

Playground Representative

Philippa Coote

pipcoote@netyp.com.au

Minlaton Bike Track/Skate Park

Janet King

paul@kingsfashions.com.au

Captain Harry Butler Statue Committ

June Benbow

info@benbowsofminlaton.com

Community Garden Group

Robyn Schwarz

Robyn023@hotmail.com

Correspondence to:

The Secretary

P.O. Box 2007

Minlaton 5575



MINLATON DISTRICT PROGRESS ASSOCIATION

COMMITTEE MEETING MONDAY

AUGUST 11th 2014 at 7-30pm.

In the absence of chairperson Bruce D'Arcy opened the meeting at 7-35pm and welcomed those present; Philippa Coote, Kerry Hickman, Janet King, Margaret Button, June Benbow and Gary Belfrage.

Apologies received from; Bruce Cook, Charlotte Germaine, Di Jolly, Robyn Schwarz.

In the absence of sec. Margaret Button acted as Minute taker.

Minutes of July meeting were passed as read. Moved Janet, Seconded Gary. Carried.

Business Arising; Community Garden awaiting Reply from Council. When a reply is received from Council it is to be emailed to all committee members as there will not be a meeting till Oct.(Copy posted to DI.) then if any problems, committee will decide best action to take.

Gary's phone No. for gazette correction 88532519.

Finance report; Playground. \$14,239-93

Com. Garden \$3,592-50

Progress Funds \$9,679-76

To total \$27,512-19.

Gary moved and Philippa seconded Report be accepted. Carried.

Bike Track/Skatepark Financial report given by Janet Total Funds \$20,871-11.
Accepted.

Correspondence Out.

1. Y.P. Council re Community Garden License.
2. Y.P. Council re Transfer Skatepark Funds (Grant)
3. Y.P.Council re application for \$5,000.00 for bin enclosures.

4. Y.P.Council support for Business Group application to upgrade median strip with table and seat settings.

5. Grant application to K.S.A.B. for \$10,000. for bin enclosures.

Correspondence In;

1. Leisure Options Flier, adv. tree sales at Weaners Reserve Yorketown, Fri. Aug.22nd 10-30am -2-30 pm. Flier adv. Leisure Opts. Minlaton Contact names and Ph. No.

2 Y.P.Council Annual allocations to Progresses, due 5pm Fri. 11th Sept. 2014

Action sec. Charlotte to see to.

3. Y.P. Council section 30 Review (all members to read.)

4. Edithburgh Caravan Park Caretakers letters re meeting 19th August 10-30am
Minlaton Council Office to discuss possible "Major Event on S.Y.P" D'Arcy to attend?

Sec moved correspondence be accepted carried.

REPORTS;

Minlaton Business Group ; Notifying of Office bearers ;President, Kym Stanitski, Vice President Chad Liebelt, Secretary, Janet King, Treasurer Matt. Luke. Committee; Jill Carmichael, Carlene McMahan, Allison Roberts.

Janet asked that Business Group be added to report List of agenda. Ask Secretary to see to it.

Minlaton Business Group is inviting Progress to run the B.B.Q. Christmas parade night. Action, yes.

Playground; Philippa gave a verbal report. Waiting on Nick Hoskin to order new play equipment. This will be the last to be purchased. (Email since meeting this has been ordered)

Harry Butler statue committee; June reported work has commenced on site. Minutes of last meeting to be filed.

No Community Garden report.

Bike Track/Skatepark Janet outlined proposed outline for Skatepark opening; Fri.Nov.21st. 900am. Official opening with a very extensive programme to follow organized by Trinity Skate Park guys. This programme to be filed.

Janet reported Council had outlined which areas of Skatepark they and Committee are responsible for. Skatepark, (Progress) responsible for Steel Components. Janet asked for support from Progress to the Skatepark committee for a letter from Skatepark committee to be written to Council Gifting to them the Steel components. Granted.

D'Arcy thanked all for their reports and asked them be accepted. Carried.

No suggestions for next Access Advisory Meeting. D'Arcy gave a brief report from last meeting. Disability access from footpath in 5th street to disability entrance at rear of Town Hall to be upgraded.

Until an outlined request of proposed details be received from Supportive Housing re Crossing for the Elderly and Disabled in the main street of Minlaton, Council can not refer matter on to Highways Dept.

Janet raised concern re the Bublacowie Military Museum; The owner has voiced his concerns as to what will happen to the museum when he is no longer able to run it. It was decided D'Arcy draught a letter outlining our concerns to Council seeing if some way they could help the owner to mentor some one in this roll. Draught letter be sent to owner and the committee for approval before going to Council.

Next meeting is A.G.M. Oct. Mon.13th. at 8-00 pm. Please note time change.

Positions for re nomination;

Chairperson, Vice Chairperson, Treasurer (Gary does not wish to re nominate),

Committee. Janet, Kim, June, Philippa, Robyn,

As there was no further general business, D'Arcy thanked all for their attendance and closed the meeting at 9-15pm.

PLEASE NOTE NEXT MEETING A.G.M. MONDAY OCT 13th. AT 8-00pm.

MINLATON BIKE TRACK/SKATE PARK COMMITTEE

Meeting held Tuesday 26th August 7pm at CMS CROWS Club

Present Jeff Cook, Kym Stanitski, Kim Whitehead, Austin & Janet King

Apologies Darcy & Marg Button, Alfred Churchill, Tate Forrest & Toby Whitehead

Minutes from previous Meeting held Tues 4th Feb. Passed Jeff **Seconded** Austin

Business arising from those minutes. None but the proceeds from the Howie Brothers concert was discussed.

Finance Report be accepted moved Janet **Seconded** Austin ...Janet to organize Flash to audit of books.

Correspondence Tabled

General Business

- Discussion re the gifting of Skate park to council so they have full control. **Moved** Janet **Seconded** Kym Janet to find out best way to write up from Kylie Grey at council.
- Opening of Skate park on 21st Nov before we decide the times
Kim will find out the schools lesson times so we can coordinate
Janet to talk to Carlene re using the stadium for the Adult session
Janet to ask tennis club to borrow shades and chairs for the day
Janet & Kim to draft a letter to those we want to attend 1 for adult session and the schools
Jeff suggested we make sure the opening has the Riders doing stuff behind the official stuff
all agreed.
Country Times article about the opening and the Elizabeth Riders Committee
Signage at the Park Janet needs to work with Nick to do.

LIST OF THOSE WE NEED TO INVITE FOR ADULT SESSION

Churches

Youth Groups

School council and teachers

Progress Associations

Steve McNeer

Tanya Short

Mary Hermann

Vanessa Hickman

Andy Henrich (Maitland)suggested by Jeff as son has become a world class skate boarder.

Police Andrew Gardener

SYP Basketball Po Box 159 Minlaton

Minlaton Basketball/ Netball Club P O Box 115 Mihnlaton

Soccer Club

CMS Crows Football Club

Sessions for school 1/2 hr at MDS aim for children ages 8-18

Invite all schools when we have programme Kim has list of contacts

Photo Diary Janet to get photos to Kym for this.

BBQ for day organize next meeting

- We need to organize Water, Sunscreen, Shelter and first aid / Ambulance member
- Invite Ambulance member with first aid kit on the day

Fundraising

- Raffle to be organized for Xmas to raise funds.

Meeting closed 8.15

Next Meeting TBA

DIRECTOR CORPORATE AND COMMUNITY SERVICES

DA/ITEM 6.2

4. EMMA ANNA – PUBLIC ART DISPLAY REQUEST (File Ref: 9.24.1.1)

INTRODUCTION

Corporate and Community Services have been approached to host a public art display by artist Emma Anna. Information was circulated to Progress Associations across the Yorke Peninsula with Ardrossan indicating a strong interest in hosting the artwork if Council are prepared to subsidise half the cost.

RECOMMENDATION

That Council support the Ardrossan Progress Association with a \$2,250 subsidy to enable them to accept the offer for the display for Emma Anna's piece '*imag_ne*'.

COMMENT

Internationally renowned artist Emma Anna has offered a unique opportunity to showcase the ephemeral artwork '*imag_ne*' to the Yorke Peninsula Council for a period of 3 months. Expressions of interest have been sought from Progress Associations across the Yorke Peninsula to host this work, with Ardrossan expressing an interest. Ardrossan are particularly keen to have a 'good news' story following the impact the whales have had on their summer holiday bookings at the caravan park.

This innovative concept called "Roving Art" has won numerous awards across Australia and around the world. '*imag_ne*' debuted as part of Sculpture by the Sea in Bondi, Australia in late 2008 where it was awarded the SXS/Art Gallery of NSW Site Specific Prize. The work has then been exhibited across Australia, Denmark and the United States.

Measuring more than 13.7 feet wide; close to 3 feet high; almost 1.5 feet deep and weighing 550 total pounds, '*imag_ne*' is composed of large wordplay letters that spell out the word "imagine," although the second "i" of the word is missing. This absence operates as a blank canvas, inviting the audience to physically engage with the work in order to complete the word. It is anticipated that Yorke Peninsula residents, as well as visitors, will take great joy in having the opportunity to 'wordplay' using their own imaginations.

Social Media marketing is clearly emerging as the future of tourism advertising with traditional approaches waning in effectiveness. Taking learnings gained from the 'Human Brochure' campaign by Visit Canberra in 2013 (which won Gold at the Australian Tourism Awards in the Destination Marketing category), it is anticipated that providing such a strong point of interest on the Yorke Peninsula we can expect to generate thousands of social media interactions in addition to the direct media content which will be covered. Not only will the art work be on display for visitors to attend, but there is an opportunity to develop events around the art work.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government (Financial Management) Regulations 2011

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

The 2014/2015 Budget has set aside \$ 16,237 for Sponsorships and Donations which will be the budget line used for any subsidies granted.

To showcase the sculpture for a three month period, the associated costs are;

- \$450 One of Administration Fee
- \$1,300 One of Install Fee

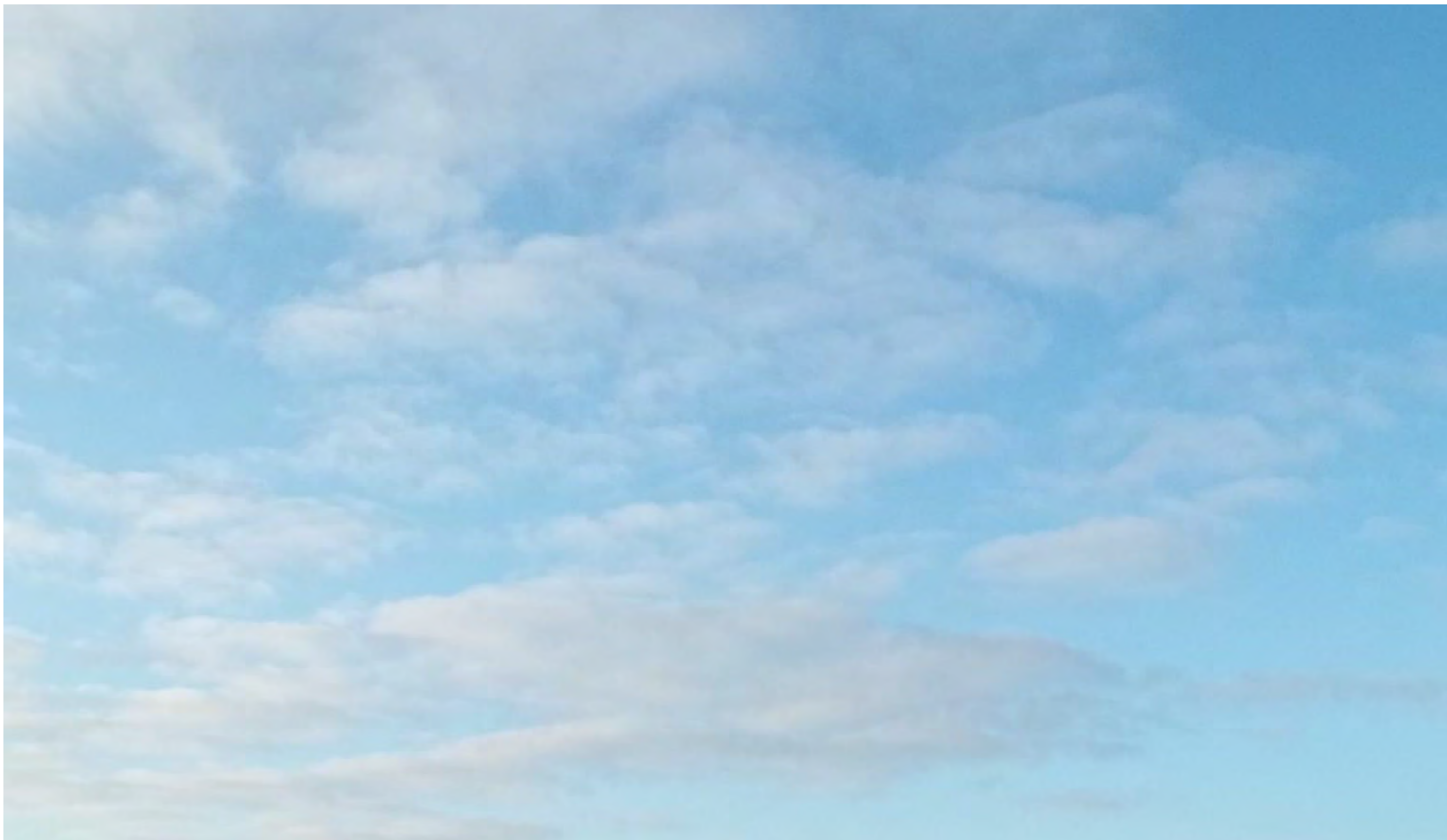
\$650 each move if relocated throughout the 3 month period

- \$2,700 Cleaning and Maintenance (\$900 per month)

Total cost for three month period \$4,450 however, it is expected that the social media exposure throughout the three month period is worth far more in Advertising dollars.

It is recommended that Council support the Ardrossan Progress Association by subsidising the project with a \$2,250 donation towards the cost of hosting this artwork.

The artist has Public Liability Insurance to the value of \$20m and all liability associated with the sculpture will be indemnified by the artist.



imag_ne...

Proposal to Yorke Peninsula District Council from Emma Anna • May 2014

PROPOSAL

This approach to Yorke Peninsula District Council is to determine your interest in showcasing my sculpture *imag_ne* as a temporary art installation within your community, for a period of up to three months, from late 2014 - 2016.

imag_ne is a unique, modular work that has proven to be an immensely successful piece of public art. Since its debut as part of Sculpture by the Sea Bondi in late 2008, the work has travelled to Denmark, Melbourne, Perth, Brisbane and to multiple local government communities in the Sydney region. A short background detailing the history of the work is included within this proposal on Page #5.

imag_ne has proven a powerful tool for local governments keen to set the tone for community building by evoking the spirit of imagination. The capacity to imagine is an inherently human characteristic, shared by all. Its power inspires us to imagine new possibilities, and different ways of looking at the world and each other.

There is the potential for audiences to directly engage with *imag_ne*, photographing themselves occupying the missing 'I'. This has proven to be a popular activity when the work has been exhibited publicly (as illustrated here on Page #6). Many of the people who have seen the work insitu have gone on to upload images of the work to online blogs and websites, providing an ongoing and positive promotion of the events and sites in which *imag_ne* has been exhibited.

This proposal provides a unique opportunity for Yorke Peninsula District Council to access a temporary, low cost, engaging and innovative piece of public art. The estimated costs associated with this project are outlined on Page #3 of this document.

LOGISTICS

imag_ne measures 4.2 metres (width) and 0.9m (height) x 0.45m (deep) and weighs 150 kilograms (with extra internal ballast weight bringing the total wight to 250 kgs). It has been constructed as a modular work that is easy to assemble on site and relocate if required.

The work requires two people to lift the components into position and secure together. Emma Anna would provide labour to oversee installation as part of any agreement to install *imag_ne* insitu in the Yorke Peninsula. The possibility to relocate the work to different locations within the Yorke Peninsula District Council domains could add an extra layer of interest and excitement to this project and could be easily achieved owing to the work's modular construction.

imag_ne has been built to engineering standards in order to withstand excess loads and can be installed either indoors or outdoors, and on soft or hard surfaces.

A program of regular general cleaning is included within the fee component of the proposed project budget.

imag_ne...

PROPOSED PROJECT BUDGET

Costs associated with administration, installation and deinstallation are fixed for this project.
Fee and maintenance allowances are flexible and dependant upon the duration of the installation.

Final project costs can therefore be broken down into three categories:

- ADMIN - \$450
- INSTALL / DEINSTALL - \$650 per (\$1,300 total) with relocations \$650 each
- FEES / MAINTENANCE - \$900 per month

As an example, the project costs to Yorke Peninsula District Council for the installation of *imag_ne* for 2 months would be calculated at : \$450 (Admin) + \$1,300 (1 x Install / Deinstall) + \$1,800 (Fees / Maintenance)
= \$3,550 + GST.

Included in this price :

- SHIPPING - shipping to site from storage location including all insurances and fees
- INSTALLATION - two people to oversee installation of *imag_ne* insitu
- MAINTENANCE - guaranteed timely response to damage or vandalism by artist; regular general cleaning
- INSURANCE - Emma Anna possesses Personal Indemnity and Public Liability Insurance to \$20M
- UNINSTALL - uninstall of work and shipping from site

ARTIST CREDENTIALIALS

A copy of my most recent biography and CV has been included here for your reference.

I can be contacted via email on emma_anna_chatter@hotmail.com should you require any further information about this proposal. I look forward to discussing the possibility of bringing *imag_ne* to the Yorke Peninsula community with you further in the near future.

Regards,



EMMA ANNA



Above • *imag_ne* insitu as part of Sculpture by the Sea, Bondi 2008.

imag_ne...

BACKGROUND TO *IMAG_NE*

'Imagination is more important than knowledge... knowledge is limited to all we now know and understand, while imagination embraces the entire world.' - Albert Einstein

Originally conceived as the major project to support Emma Anna's work towards a Masters in Public Art, *imag_ne* has now been exhibited across Australia and internationally.

imag_ne is composed of large wordplay letters that spell out the word 'imagine', although the second 'l' of the word is missing. This absence operates as a blank canvas, inviting the audience to physically engage with the work in order to complete the word.

imag_ne debuted as part of Sculpture by the Sea in Bondi in late 2008 where it was awarded the SXS / Art Gallery of NSW Site Specific Prize. The work was then exhibited as part of Sculpture by the Cottesloe in March 2009 and as part of the Streets of Melbourne Festival at Federation Square in Melbourne in January 2009.

imag_ne was a key work in the inaugural Sculpture by the Sea Aarhus, Denmark staged in June 2009. SXS Denmark was visited by over 600,000 patrons making it the largest outdoor cultural event in Denmark's history. Conceived as a unique cultural marriage between Australia and Denmark, the events patrons were Crown Prince Frederick and Crown Princess Mary, who'd long held a desire to bring SXS to Denmark.

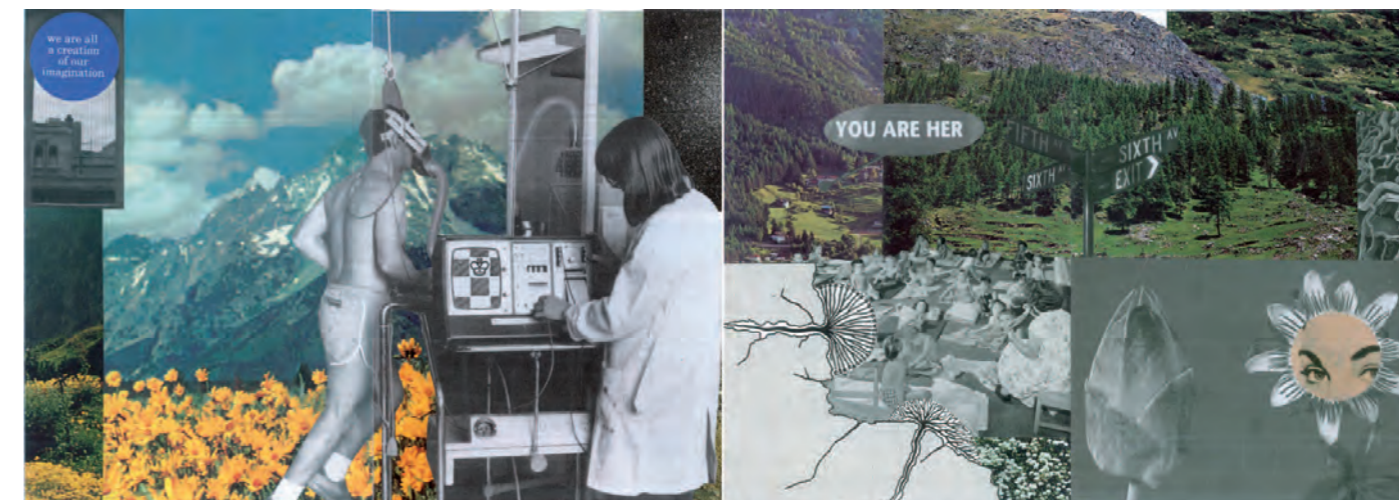
Recently *imag_ne* has been shown as part of the Swell Sculpture Festival at Currumbin Beach and the Gold Coast Airport. A version of the *imag_ne* has also been commissioned by the City of Greater Dandenong in outer Melbourne for a unique 6-year, 12-site program of temporary installations.

imag_ne is featured in *Creaticity : Creative Expressions in Contemporary Cities*, published by Lemo / Kognitif in Spain, and distributed internationally since 2013. This book showcases a range of leading international projects that are representative of the emerging practice of contemporary, ephemeral public installation.

From the seed of an idea, to a fully realised concept, to an internationally exhibited and highly acknowledged work, *imag_ne* continues to inspire and delight a diverse public audience.



Above • Photographs of *imag_ne* insitu, 2008 - 2013.



EMMA ANNA

Born Sydney, 1975. Lives Melbourne, Australia and Barranquilla, Colombia. Works internationally.

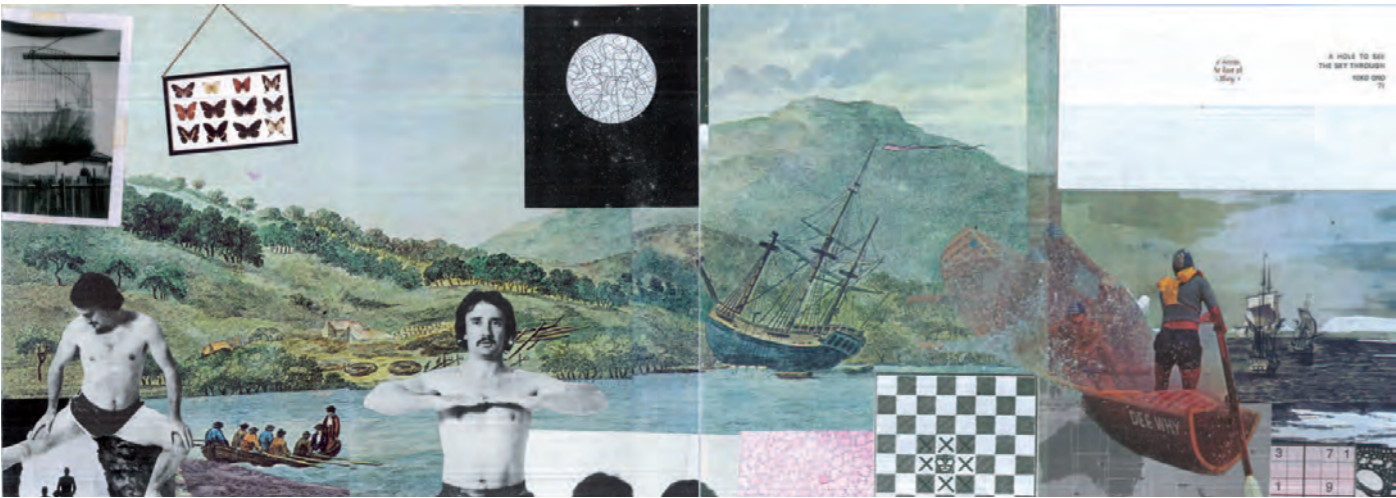
Emma Anna is a visual artist and creative producer whose work draws upon a diverse range of professional and personal experience.

Prior to establishing her independent practice, Emma worked as a senior designer and communications specialist within the design and architecture industries in Australia. This professional experience, combined with her tertiary qualifications in communications, graphic design and public art, are a unique combination that have enabled Emma to establish a successful independent career, working internationally across a range of media.

Emma completed a Masters of Art (Art in Public Space) at RMIT University in late 2009. Her MA project *imag_ne* was originally exhibited as part of Sculpture by the Sea in Bondi in 2008. Invitations to exhibit *imag_ne* nationally, and internationally as part of the inaugural Sculpture by the Sea, Aarhus, Denmark, have greatly expanded the audience for this work.

Emma has worked for local councils in a number of Australian states creating public projects with an emphasis on text, colour, modes of communication and the idea of 'the mass'. She uses tools of language, popular culture, humour, universal symbolism and everyday technologies to help define both place and community.

Emma has held several solo exhibitions since 2005 and exhibited as a solo practitioner and in group shows in Australia, Europe and South America. Her work is held in a number of international public collections and private collections in the USA, South America, Europe and Australasia including the Randers Kunstmuseum, Denmark and The Cunningham Dax Collection, Melbourne.



EMMA ANNA

EDUCATION	2009	Masters' of Art (Art in Public Space) School of Art, RMIT University Project thesis - <i>Wordplay : Activating social sculpture via the public art object & the collective imagination</i>
	2000	Diploma of Graphic Design, Sydney Institute of Technology
	1996	B.A. Communications, University of Technology, Sydney
AWARDS, GRANTS & INVITATIONS	2012	City of Melbourne Arts Grant recipient Dulux Colour Awards Finalist / Commercial Exterior category for <i>Common Thread</i> , Noble Park Aquatic Centre (NPAC) facade mural World Architecture Awards / Shortlisted in Sport Division for NPAC Splash Awards / Project of the Year and Environment Award, NPAC
	2011	Waverley Arts Grant recipient
	2010	Australia Council for the Arts Artstart grant recipient
	2009	RMIT University Vice Chancellor's List
	2008	Art Gallery of NSW Site Specific Prize / <i>Sculpture by the Sea Bondi</i>
ACADEMIA	2013 -	Latin Connections Research Group, RMIT University, Melbourne
	2012 -	Research Assistant, Belle Artes, Universidad del Atlantico, Barranquilla
	2007 -	Associate within the Public Art cluster, RMIT University, Melbourne
RESIDENCIES	2011	Waverley Council Artist-in-Residence
COLLECTIONS		Randers Kunstmuseum, Denmark
		City of Aarhus, Denmark
		City of Greater Dandenong, Melbourne
		City of Vincent, Perth
		Maroondah Council, Victoria
		Cunningham Dax Collection, Melbourne
		Private collections in Europe, South America, USA and Australia

PUBLIC ART COMMISSIONS

2014	Valencia Library artwork - City of Santa Clarita, California <i>Library</i> - Maroondah Council, Melbourne
2013	<i>Ross Reserve Skate Park</i> - The City of Greater Dandenong <i>Choose your own adventure</i> - Moonee Ponds Council <i>Mad in China</i> , Melbourne Chinatown - The City of Melbourne <i>Nocturnal</i> (curator Ian de Gruchy) - The City of Greater Dandenong <i>imag_ne</i> - City of Randwick, Sydney <i>imag_ne</i> - Pittwater Council, Sydney <i>imag_ne</i> - The City of Canada Bay, Sydney
2012	<i>Private and Public</i> - Whittlesea Council <i>Paws Pause</i> - Waverley Council <i>Oztralia Day</i> - The City of Greater Dandenong <i>Viva la Vida</i> , collaborative mural with students from the Universidad del Atlantico for the Museo del Caribe, Barranquilla, Colombia
2011	<i>NPAC</i> - The City of Greater Dandenong <i>Waverley Park Communal Garden Signage</i> - Waverley Council <i>Walk the Line</i> - Waverley Council <i>imag_ne</i> - City of Vincent, Perth <i>What if...?</i> , (part of Art & About) - The City of Sydney
2010	<i>Enter new world of twisted wonderland</i> - City of Melbourne <i>Mural for The Greenlight Restaurant</i> - St Kilda East <i>Common Thread</i> - City of Greater Dandenong <i>Captcha</i> - Vitrine / Platform Artists' Group <i>imag_ne</i> - The City of Greater Dandenong <i>Headspace</i> - Moreland City Council <i>Light in the City</i> (curator Ian de Gruchy) - City of Greater Dandenong
2009	<i>Streets of Melbourne Festival</i> - Federation Square, Melbourne <i>Melbourne Food & Wine Festival</i> - Federation Square, Melbourne
2008	<i>Aqueous</i> - 2008 Sustainable Living Festival Melbourne <i>Time & Again</i> - Degreaves Street to QV Building, Melbourne (City of Melbourne Laneways Commission with John Borley)

SOLO EXHIBITIONS

2013	<i>Mad in China</i> , Branch 3D - Glebe <i>Wordplay</i> - Waverley Library, Bondi
2011	<i>Souvenirs from the New Old World</i> - Waverley Library, Bondi
2010	<i>Too Good to be True</i> - Brunswick St Gallery, Fitzroy
2008	<i>Dear Indigo</i> - 2008 Melbourne Fringe / Brunswick St Gallery, Fitzroy
2006	<i>White Noise</i> - Agave Gallery, East St Kilda

SELECTED GROUP EXHIBITIONS

2013	<i>Art with Altitude</i> - Skygate, Brisbane Airport <i>Video Accion</i> - Plaza de la Paz, Barranquilla <i>Antes y Después (Before and After)</i> - La Usurpadora, Barranquilla <i>Reverie</i> - The Dax Centre Melbourne
2012	<i>Las Chicas</i> - La Usurpadora, Barranquilla <i>Watch Arts Toyota Community Spirit Award</i> - Port Melbourne <i>Colony, Sculpture by the Sea</i> - Bondi, Sydney



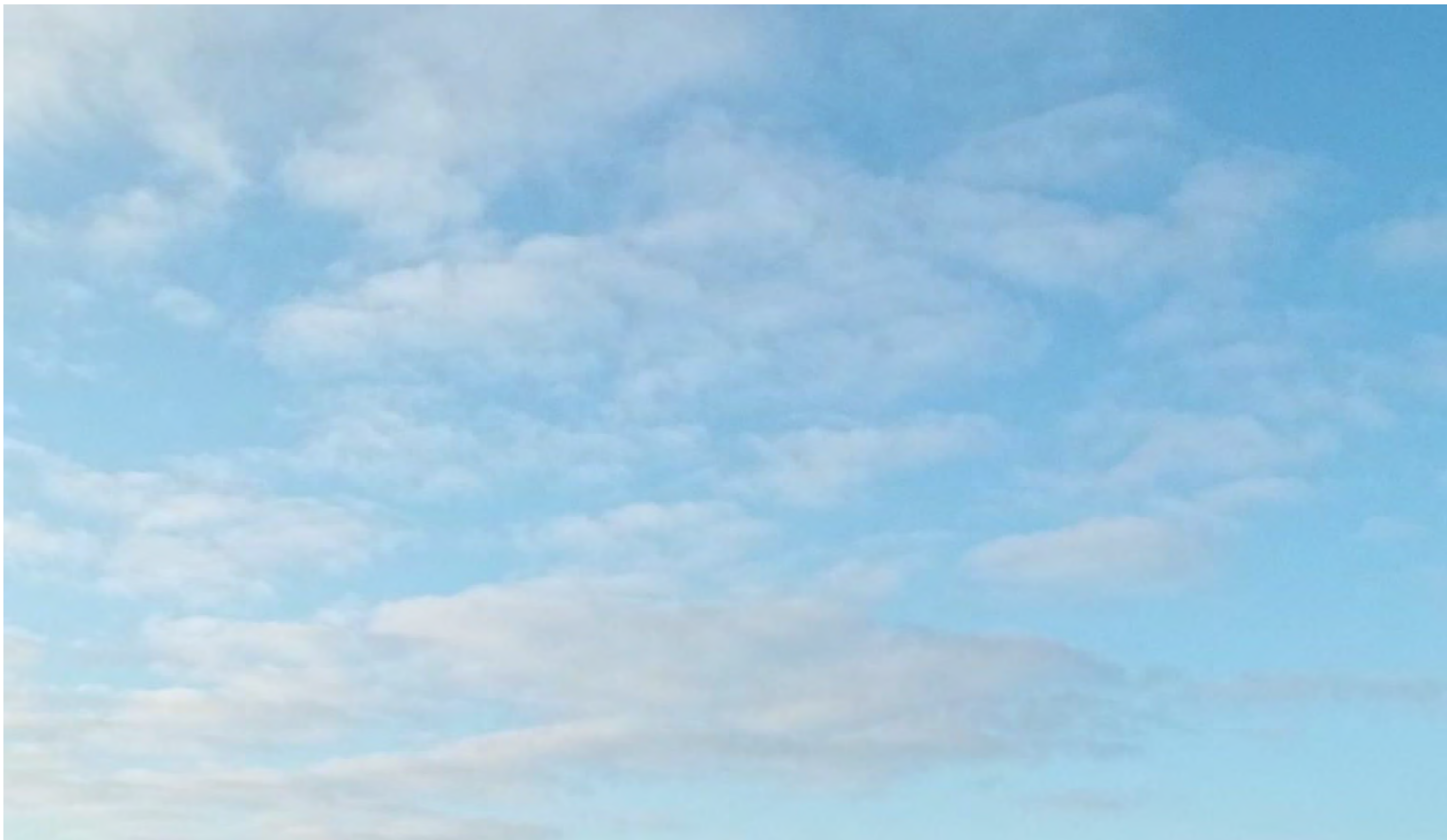
SELECTED GROUP EXHIBITIONS

- 2012 *McClelland Sculpture Survey & Award* - McClelland Sculpture Park, Langwarren, Australia
- 2011 *Watch Arts Toyota Community Spirit Award* - Port Melbourne
Swell Sculpture Festival / Profiled Artist - Gold Coast Airport
- 2010 *Toorak Sculpture Prize* - Toorak Place, Melbourne
Swell Sculpture Festival - Currumbin, Queensland
Papergirl - Neurotitan Galerie, Berlin, Germany
- 2009 *Sculpture by the Sea* - Cottesloe, Western Australia
Sculpture Inside - Cottesloe, Western Australia
Sculpture by the Sea Denmark - Aarhus, Denmark
- 2008 *Art Melbourne* - Royal Exhibition Buildings, Melbourne
Impossible/Improbable / Contemporaria 2008 - Art Lab, Docklands
A little bit of this... - Frankston Arts Centre, Frankston
Future Melbourne - Digital Harbour, Melbourne Docklands
The Notion of Human Movement - 600 Bourke Place, Melbourne
Safari Team / Melbourne Fringe @ 25 Eastment St, Northcote
imag_ne / Sculpture by the Sea - Bondi, Sydney
Sculpture Inside, Tamarama SLSC, Sydney
Ellen Mileo Contemporary Art Prize - 69 Smith Street, Collingwood
- 2007 *Box / Melbourne Design Festival* - Coventry Street, South Melbourne
Mindful Terrains - Ewart Lane, Dandenong
Symbol - The Artery, Fitzroy
The air, this way - The Rooftop at Curtin House, Melbourne
- 2006 *Sun + Moon / CERES Harvest Festival* - CERES Melbourne
- 2005 *IWDA Womens' Eye on Peace* - The Artery, Fitzroy
- 2004 *Red/Read* - Artisan Gertrude Street, Fitzroy
She Who Belongs - Walker Street Gallery, Dandenong
- 2003 *Sleep Etc* - Arcadia, Fitzroy
- 2000 *Walking The Street* - King Street, Newtown

RECENT PUBLICATIONS

- 2013 *Creaticity : Creative expressions in contemporary cities*
Published by Lemo Editions / Kognitif, Barcelona, Spain
- Humanity and Nature*
Sandy Caldwell, *World Sculpture News*, Volume 19, No. 3, Summer 2013
- Solitude, creativity and wonder : finding reverie*
Emma Last, Exhibition catalogue essay, The Dax Centre, Melbourne
- Exploring the artistic expression of reverie*
Viona Fung, Exhibition catalogue essay, The Dax Centre, Melbourne
- 2012 *Present Nature : art and environment*
Penny Teale, *McClelland Sculpture Survey* catalogue essay
- 2011 *The First Fifteen Years*
Sculpture by the Sea, Sydney

A full catalogue of media clippings is available upon request.



Emma Anna
emma_anna_chatter@hotmail.com
www.emmaanna.com

DIRECTOR CORPORATE AND COMMUNITY SERVICES

DA/ITEM 6.2

5. DRAFT CREDIT CARD POLICY (File Ref: 9.24.1.1)

INTRODUCTION

To seek approval from Elected Members for the adoption of the updated Credit Card Policy.

RECOMMENDATION

That Council endorse and adopt the updated PO084 Credit Card Policy for inclusion in Council's policy manual and on the website.

COMMENT

The Credit Card Policy has been updated to reflect accurate staff titles and credit limits. There are no changes to the body of the document.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government Act 1999

Strategic Plan

Key Theme: Corporate Governance and Leadership
2. Organisational Efficiency and Resource Management

Strategic Goal: 2.1 Financially Sustainable Organisation

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

The purpose of the policy is to ensure that all staff are aware of specified procedures, requirements and credit limits with regard to the use of all Corporate Credit Cards.



COUNCIL POLICY

Credit Card Policy

Policy Number:	PO084		
Strategic Plan Objective	Effective risk management		
Policy Owner:	Director Corporate and Community Services	File Number:	9.63.1
Responsible Officer:	Manager Financial Services	Minute Reference:	049/2013(13/03/2013)
Date Adopted:	13 th March 2013	Next Review Date:	March 2018

1. POLICY OBJECTIVES

To specify Credit Card Limits for designated personnel, to outline procedure and documentary evidence required to support Credit Card Purchases and to state that Credit Card personal use is prohibited.

2. SCOPE

This policy applies to the Mayor and all staff issued with Corporate Credit Cards.

3. POLICY STATEMENT

Goods and Services purchased via Credit Card must be made according to the following policy and procedures set by Council:

- * PO058 – Purchase of Goods and Services Policy;
- * PO080 - Tender and Quotations Policy;
- * PR025 - Tender and Quotations Procedure; and
- * PR027 - Issue of Council Orders Procedure

and the following process adhered to -

1. Complete SF118 Credit Card Voucher.
2. Attach relevant tax invoice(s) and other documentation as required.
3. Forward to Manager Financial Services for processing.

Following a review of credit card limits the following maximum limits have been authorised, with no access to the cash advance facility:

Mayor	\$5,000
Chief Executive Officer	\$5,000
Executive Assistant to the Chief Executive Officer and Mayor	\$5,000
Director Corporate and Community Services	\$5,000
Director Development Services	\$5,000
Director Assets and Infrastructure	\$5,000
Manager Organisational Development	\$5,000
Leisure Options Co-ordinator	\$2,000
Manager Financial Services (Library Use Only)	\$1,000

No credit cards have access to a cash advance facility.

Deleted: \$2,000

Deleted: Human Resources Advisor \$2,000

Deleted: ~~Regional Co-ordinator, Yorke Peninsula Community Transport and Services Incorporated~~ \$1,000

Credit Card purchases will be used strictly for work related expenses only, personal use is prohibited.

This policy has been established to ensure all documentation is provided in a satisfactory format to enable purchases made via Credit Card to be processed in a timely manner.

4. COMPLAINTS

Refer to Director Corporate and Community Services.

5. REVIEW

Every five years.

6. TRAINING

As required.

7. RELATED COUNCIL POLICIES AND DOCUMENTS

PO058 - Purchase of Goods and Services Policy

PO080 - Tenders and Quotations Policy

PR025 - Tender and Quotations Procedure; and

PR027 - Issue of Council Orders Procedure

8. REFERENCES AND LEGISLATION

Local Government Act 1999

Local Government (Financial Management) Regulations 2011.

9. COUNCIL DELEGATION

Delegate:	Chief Executive Officer
Sub Delegate:	In accordance with Budget Allocations approved by Council

10. VERSION HISTORY

Archived Policy Name	Policy Number	Date Adopted	Last Reviewed
Credit Card Policy	PO084	07/07/2003	08/06/2010

DIRECTOR ASSETS & INFRASTRUCTURE SERVICES

DA/ITEM 6.3

1. WASTE MANAGEMENT SERVICES CONTRACT

(File Ref:9.24.1.1)

INTRODUCTION

To seek a formal direction on the Waste Management Services contract.

RECOMMENDATION A

That Council exercise Clause 3.2.4 'Extension of Initial Contract Term – Mutual Agreement' of the current waste management services contract with SITA Australia Pty Ltd.

or

RECOMMENDATION B

That Council proceed with the tender process to service Council's waste management (kerbside collection and disposal) needs throughout the district.

COMMENT

In the interest of history, complimenting a comprehensive review process in relation to Council's waste management trends, Council contracted its waste and recycling collection and disposal needs by way of tender. This contract commenced in October 2008 with the successful tenderer being SITA Australia Pty Ltd. The initial contract catered for servicing the township communities with a rural service included on regimented routes.

At that stage Council retained its street bin and green waste collection and disposal service in the interest of employee relationships, however after continued monitoring of increasing exposure to work related injuries by staff undertaking these activities, a general increase in risk and whole of life cost analysis, it was identified and endorsed by Council to relinquish the street bin and green waste collection and disposal services also to contract.

The current waste management (collection and disposal) contract is entering its seventh year and therefore Council will need to either consider the ability to exercise Clause 3.2.4 of the contract, as follows or commence the process for tenders to cater for Council's future waste management needs.

3.2.4 Extension of Initial Contract Term – Mutual Agreement

Without limiting the Council's rights under Clause 3.2.3, the Council may propose the extension of the Initial Contract Term for a period not greater than the period determined in accordance with Item 4(b) of the Annexure.

Any such extension must be by mutual agreement of the Parties and such agreement must be reached by no later than the date determined in accordance Item 4(c) of the Annexure.

Periods defined within Item 4(b) and 4(c) of the Annexure are as follows:

Item 4 (Clause 3.2.2)	<i>Initial Contract Term</i>	<i>The period commencing on and from the Collection Service Commencement Date specified in Clause 2.2 of these Conditions of Contract and ending seven (7) years later</i>
---------------------------------	------------------------------	--

Item 4(a) (Clause 3.2.3)	<i>Extension Period – Council Option</i>	<i>Six (6) months</i>
Item 4(b) (Clause 3.2.4)	<i>Maximum Extension Period (including Extension Period – Council Option)</i>	<i>Three (3) Years</i>
Item 4(c) (Clause 3.2.3)	<i>Deadline for Notice of Intention to Extend</i>	<i>The date falling six (6) months prior to the expiry of the Initial Contract Term</i>

I can report that SITA have, over the life of the contract, undertaken the service in a highly professional manner and have been extremely accommodating in initial rural route amendments and refinements to way-station and bin bank locations, as well as requests for additional street bin collections for special events.

Notwithstanding this level of services, I am aware that Council needs to review its Waste and Recycling Policy in relation to stolen/replacement bins and also extension to its green waste collection service for business and community groups. I suggest these issues can, and will, be addressed with no impact to the waste services management contract.

Should Council consider the calling tenders for this service, an opportunity exists for interested companies specialising in waste management to showcase their abilities to cater for Council's waste management needs with rates applicable to their operations.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Strategic Plan

Key Theme: Sustainable Communities

1. Sustainable Infrastructure

Strategic Goal: 1.3 Provide waste and recycling services to our community in order to reduce waste to landfill.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Contractual \$ for 2014/15 (collection and disposal)

- Recyclables \$811,500
- Green Waste \$180,000
- Refuse (including street bins) \$1,285,200

Total \$2,276,700

DIRECTOR DEVELOPMENT SERVICES

DA/ITEM 6.4

1. MEMBER APPOINTMENTS TO COUNCIL'S DEVELOPMENT ASSESSMENT PANEL

(File Ref: 9.24.1.1)

INTRODUCTION

For Council to consider the member appointments to Council's Development Assessment Panel (CDAP) in accordance with Section 56A of the Development Act 1993.

RECOMMENDATION

1. That Council adopt the attached "Terms of Reference" (Attachment A) for the establishment of the Yorke Peninsula Council Development Assessment Panel.
2. That Council adopt the attached meeting procedures for the Yorke Peninsula Council Development Assessment Panel (Attachment B).
3. That Council adopt the attached Delegations Policy (Attachment C).
4. That Council adopt the attached Code of Conduct (Attachment D) for the members of the Yorke Peninsula Council Development Assessment Panel.
5. That the Council's Development Assessment Panel (CDAP) is established pursuant to Section 56A of the Development Act 1993 from 12 February 2015.
6. That the membership of the CDAP shall be comprised of:
 - 6.1 *one Presiding Member;*
 - 6.2 *three Independent Members; and*
 - 6.3 *three Elected Members of Council.*
7. That having regard to Section 56A (3) of the Development Act 1993 the following are appointed as Members of the Yorke Peninsula Council Development Assessment Panel from 12 February 2015.
 - 7.1 Presiding Member:
 - (1) Rodney Button
 - 7.2 Independent Members:
 - (1) Debra Agnew
 - (2) Peter Tonkin
 - (3) Susan Avey
 - 7.3 Council Members:
 - (1) _____
 - (2) _____

(3)_____

8. That Members shall hold office for two (2) years commencing 12 February 2015.
9. That the fee for and Independent Member of the Panel shall be as follows : -
 - 9.1 The Presiding Member shall be paid a fee of \$150.00 per meeting;
 - 9.2 All other Independent Members shall be paid a fee of \$100.00 per meeting; and
 - 9.3 That Independent Members appointed to the Panel shall be paid travel costs per meeting or inspection.
10. That the Council appoints its Director Development Services Mr Roger Books as the Public Officer of the CDAP.
11. In exercise of the powers contained in Section 20 of the Development Act 1993 the powers, functions and duties under the Development Act, 1993 Development (Development Plans) Amendment Act, 2006 and the Development Regulations, 2008 which were previously delegated by the Council have been reviewed and any revised delegations as a result of changes to legislation that require adoption have been included in the attached Delegations Policy (c).

COMMENT

The two (2) year term of the CDAP is due to expire on 12 February 2015.

The CDAP is required to consist of seven (7) members with membership comprising of three (3) Council Members and four (4) Independent Members, one of whom will be the Presiding Member. Additionally, Council must ensure that at least one (1) member of the CDAP is a woman and at least one (1) member is a man.

A call for Expressions of Interest for the Independent Member positions on the CDAP was advertised within the Country Times on 2 and 9 December 2014 from which six (6) responses were received.

The following is a list of those who registered their interest:

- Mr Rodney Button – current Presiding Member of CDAP
- Ms Deb Agnew
- Mr Peter Tonkin
- Ms Kelly Rosenberg
- Ms Iris Iwanicki
- Ms Susan Avey

Copies of the Expressions of Interest outlining their respective qualifications and work experiences were provided to Elected Members under separate cover.

As advised above, Council need to appoint three (3) Elected Members to the CDAP. Currently, Councillors John Rich, Jeffery Cook and Trevor Davey are appointed to the CDAP.

All position appointments are for a two (2) year term commencing 12 February 2015.

The fees for the independent members are as follows:

- The Presiding Member shall be paid a fee of \$150.00 per meeting
- All other Independent Members shall be paid a fee of \$100.00 per meeting
- That Independent Members shall be paid travel costs per meeting.

Each of the new appointees to the CDAP will be required to attend a member training session provided by the LGA.

Pursuant to Section 56A(22) of the Development Act, 1993 the CDAP must have a Public Officer (who must not be a member of the Panel) appointed by Council. The Director Development Services has previously been appointed to this position.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Development Act 1993

Development (Development Plans) Amendment Act 2006

Development Regulations 2008

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Costs Associated with the operation of the CDAP are included within Council's 2014/2015 financial Budget.

Re-appointment of the CDAP will satisfy requirements of Section 56A of the Development Act 1993.



TERMS OF REFERENCE OF THE YORKE PENINSULA COUNCIL

DEVELOPMENT ASSESSMENT PANEL

1. Establishment & Role of the Development Assessment Panel

1.1 Establishment

Pursuant to Section 56A of the Act the Council has established a development assessment panel to be known as the Yorke Peninsula Council Development Assessment Panel ("the DAP") for the purpose of acting as the "*relevant authority*" (as the term is defined in the Act) in respect of all development assessment matters arising under Part 4 of the *Development Act 1993* ("the Act").

1.2 Role

The functions of the DAP are:

- 1.2.1 to act as a delegate of the Council in accordance with the requirements of the Act; and
- 1.2.2 to provide advice and reports to the Council as it thinks fit on trends, issues and other matters relating to planning or development that have become apparent or arisen through its assessment of applications under the Act; and
- 1.2.3 to perform other functions (other than functions involving the formulation of policy) assigned to the DAP by the Council.

2. Membership

- 2.1 The Council appoints all members including an independent as the Presiding Member three additional independent members and three Council members.
- 2.2 Members of the DAP shall hold their positions for a maximum period of two (2) years or until removed from membership of the DAP by resolution of the Council or until the office of the member of the DAP becomes vacant, whichever occurs first.
- 2.3 A member of the DAP whose term of office expires may nevertheless continue to act as a member of the DAP for a period of up to 6 months until he or she is reappointed or a successor is appointed (as the case may be).

- 2.4 At the expiration of a term of appointment a member is eligible for reappointment.
- 2.5 The DAP shall appoint a Deputy Presiding Member.
- 2.6 Members of Council's DAP who are not members of Council must disclose their financial interests in accordance with Section 56A(6) and Schedule 2 of the Act as in force from time to time.

3. Removal of a Member

- 3.1 Subject to giving a member of the DAP an opportunity to be heard or to make a written submission, the Council may resolve to remove a member for:
 - 3.1.1 breach of, or failure to comply with, the conditions of appointment; or
 - 3.1.2 misconduct; or
 - 3.1.3 neglect of duty; or
 - 3.1.4 incapacity to carry out satisfactorily the duties of his or her office; or
 - 3.1.5 failure to carry out satisfactorily the duties of his or her office; or
 - 3.1.6 for members of the DAP who are not members of the Council, failure to disclose his or her financial interests in accordance with the Schedule.
 - 3.1.7 failure to comply with a requirement under Section 56A(7) of the Act or a breach of, or failure to comply with, a code of conduct under Section 21A of the Act, or the Mandatory Code of Conduct (ICAC).
- 3.2 Particulars of the charge shall be communicated to the DAP Member at least one (1) calendar month before the meeting of the Council at which the matter will be determined.
- 3.3 The member shall provide any written representation in response to the particulars at least fourteen (14) days before the meeting of the Council at which the matter will be determined.
- 3.4 The determination of the Council shall be communicated to the DAP Member, and in the event of an adverse determination the member shall cease to be a member 14 days after the Council has communicated its determination to him/her.

4. Vacancy of Office

- 4.1 The office of a member of the DAP will become vacant if the member:
 - 4.1.1 dies;
 - 4.1.2 completes a term of office and is not reappointed;
 - 4.1.3 resigns by written notice to the Council;
 - 4.1.4 becomes bankrupt or applies to take the benefit of a law for the relief of insolvent debtors; or

- 4.1.5 is convicted of an indictable offence punishable by imprisonment;
- 4.1.6 is removed from office under Clause 3 of these terms of Reference.

5. Terms of Reference

The Terms of Reference for the DAP are as follows –

- 5.1 In accordance with the delegations conferred by the Council the DAP is charged with responsibility for all matters arising with respect to determining whether or not to grant Development Plan consent under the Act and the Development Regulations 1993 (“the Regulations”);
- 5.2 The DAP shall act at all times in strict accordance with relevant legislation (being the Act and the Regulations) including any relevant code of conduct under Section 21A of the Act, or the Mandatory Code of Conduct (ICAC), which are relevant to the DAP in the performance of its functions.

6. Public Officer

- 6.1 The DAP shall also have a public officer appointed by the Council.
- 6.2 The functions of the public officer include ensuring the proper investigation of complaints about the conduct of a member of the DAP.

7. Reports to Council

- 7.1 The DAP shall report to the Council once in each financial year in respect of the following matters:
 - 7.1.1 the use of the provisions of Section 56A(12) of the Act;
 - 7.1.2 disclosure by DAP Members of interests pursuant to Section 56A(7) of the Act;
 - 7.1.3 resignation of a DAP Member;
 - 7.1.4 unanimous decision of the DAP to approve or refuse development applications;
 - 7.1.5 the incidence of items deferred by the DAP;
 - 7.1.6 the adjournment of consideration of development applications;
 - 7.1.7 any matter that would improve the effectiveness of, or expedite, the decisions of the DAP; and
 - 7.1.8 any other matters upon which the DAP is required to report to the Council or thinks fit to report.



MEETING PROCEDURES FOR THE YORKE PENSINSULA COUNCIL DEVELOPMENT ASSESSMENT PANEL

1. MEETINGS

The Panel shall meet at a time, day and frequency that facilitates the timely and efficient processing of development applications in an open and accessible way.

The Panel shall meet at the Council Chambers, or at such other places as the Panel may, from time to time, determine.

2. NOTICE OF MEETING

2.1 Written notice of a meeting of the Panel must be given to each member of the panel at least five (5) clear days before the date of the meeting.

2.2 The notice must set out the date, time and place of the meeting, be signed by the Director Development Services of the Council and contain or be accompanied by the agenda for the meeting. This notice may be given to a member of the Panel:-

2.2.1 Personally; or

2.2.2 By delivering the notice (whether by post or otherwise) to the usual place of residence of the member or to another place authorised in writing by the member; or

2.2.3 By leaving the notice for the member at an appropriate place at the principal office of the Council, if authorised in writing by the member to do so; or

2.2.4 By a means authorised in writing by the member as being an available means of giving notice (e.g. facsimile transmission or email).

2.3 A notice that is not given in accordance with sub-clause 2.2 is taken to have been validly given if the Director Development Services of the Council considers it impracticable to give the notice in accordance with that sub-clause and takes action the Director Development Services of the Council considers reasonably practicable in the circumstances to bring the notice to the attention of the member.

2.4 The Director Development Services must ensure that notice is given to the public of the times and places of the meetings of the Panel by causing a copy of the notice and agenda to be placed on public display at the principal office of the Council as soon as practicable after the time that notice of the meeting is given to Panel Members. This notice and agenda must be kept on public display until the completion of the relevant meeting of the Panel.

- 2.5 The Director Development Services must maintain a record of all notices of meetings given under this clause.
- 2.6 A special meeting of the Panel may be called by the Presiding Member or any three members of the Panel. The Director Development Services of the Council must be provided with an agenda for the meeting at the time of the request or the request will be of no effect. The Director Development Services of the Council must deal with a request for a special meeting of the Panel in the same manner as a request for a special meeting of the Council.
- 2.7 Notice of a special meeting of the Panel must be given in the same manner as notice for a special meeting of the Council.

3. COMMENCEMENT OF MEETING AND QUORUM

- 3.1 A meeting of the Panel will commence as soon after the time specified in the notice of the meeting as a quorum is present.
- 3.2 A quorum for a meeting of the Panel shall be the total number of members of the Panel in office divided by two (2) (ignoring any fraction) and adding one (1).
- 3.3 If the number of apologies received by the Director Development Services indicates that a quorum will not be present at a meeting the Director Development Services may adjourn the meeting to a specified day and time.
- 3.4 If at the expiration of 30 minutes from the time specified in the notice of meeting as the time of commencement a quorum is not present, the Presiding Member or, in the absence of the Presiding Member, the Deputy Member, or in the absence of both those members, the Director Development Services, will adjourn the meeting to a specified day and time.
- 3.5 If a meeting is adjourned for want of a quorum, the Director Development Services will record in the minute book the reason for the adjournment, the names of any Panel Members present, and the date and time to which the meeting is adjourned:
- 3.6 If a meeting is adjourned to another day, the Director Development Services must:
 - 3.6.1 give notice of the adjourned meeting to each Panel Member setting out the date, time and place of the meeting; and
 - 3.6.2 give notice of the adjourned meeting to the public by causing a notice setting out the date, time and place of the meeting to be placed on display at the principal office of the Council.
- 3.7 If the Presiding Member and the Deputy Presiding Member of the Panel is absent from a meeting of the Panel, a member of the Panel chosen from those present will preside at the meeting.

4. CONFIDENTIAL ITEMS

- 4.1 Meetings of the Panel and deliberations upon matters by it will occur in public except where the Panel chooses to exclude the public in accordance with the provisions of Section 56A(1 2) of the *Development Act 1993* ("the Act").

- 4.2 The Director Development Services may, after consultation with the Presiding Member of the Panel indicate on a document or report to Panel Members that the Panel may consider the matter in confidence pursuant to Section 56A(12) of the Act provided that the Director Development Services must also specify the basis on which a decision could be made by the Panel in accordance with said subsection.
- 4.3 At the meeting of the Panel, the Panel Members will consider if it is necessary and appropriate to exclude the public in accordance with Section 56A(12) of the Act.
- 4.4 Before excluding the public from a meeting of the Panel, the Panel must formally determine, whilst in public session, whether the exclusion is necessary and, if so, pass an appropriate resolution to exclude the public during discussion of the item.
- 4.5 The grounds for exclusion of the public are to be recorded in the minutes of the meeting and communicated to the members of the public in attendance at the meeting at the time they are requested to leave the meeting.
- 4.6 At the conclusion of the discussion in relation to a confidential item, the Panel will consider whether it is necessary to determine whether any document associated with the confidential item is to remain confidential.

5. VOTING

- 5.1 All decisions of the Panel shall be made on the basis of a simple majority decision of the members present.
- 5.2 Subject to a member of the Panel having a direct or indirect personal or pecuniary interest in accordance with Section 56A (7) and (8) of the Act, each member present at a meeting of the Panel must vote on a question arising for decision.
- 5.3 Decisions of the Panel should preferably be made by consensus. In the event that this cannot occur, a matter must be determined by a vote. All members of the Panel, including the Presiding Member, shall have a deliberative vote. In the event of an equality of votes the Presiding Member at the meeting is entitled to a second or casting vote.

6. MINUTES

- 6.1 The minutes of the proceedings of a meeting must be submitted for confirmation at the next meeting of the Panel or, if that is omitted, at a subsequent meeting.
- 6.2 No discussion on the minutes may occur before confirmation, except as to the accuracy of the minutes as a record of proceedings.
- 6.3 On confirmation of the minutes, the Presiding Member will:
 - 6.3.1 Initial each page of the minutes, which pages are to be consecutively numbered; and

- 6.3.2 Place his or her signature and the date of confirmation at the foot of the last page of the minutes.
- 6.4 The minutes of the proceedings of a meeting must include:
 - 6.4.1 the names of the Panel Members present at the meeting;
 - 6.4.2 in relation to each Panel Member present;
 - 6.4.2.1 the time at which the person entered or left the meeting;
 - 6.4.2.2 unless the person is present for the whole of the meeting, the point in the proceedings at which person entered or left the meeting;
 - 6.4.3 each motion or amendment, and the names of the mover and seconder;
 - 6.4.4 any amendment or withdrawal of motion or amendment;
 - 6.4.5 whether a motion or amendment is carried or lost;
 - 6.4.6 any disclosure of interest made by a member made pursuant to section 56A (7) of the Act;
 - 6.4.7 details of the making of an order to exclude the public to consider matters in confidence under Section 56A (12) of the Act; and
 - 6.4.8 a note of the making of an order in relation to a document dealt with by the Panel on a confidential basis:
 - 6.4.8.1 details of any adjournment of business; and
 - 6.4.8.2 any other matter required to be included in the minutes under the Act.
- 6.5 Each Panel Member must, within five days after a meeting of the Panel, be supplied with a copy of all minutes of the proceedings of the Panel.
- 6.6 A person is entitled to inspect, without payment of a fee, at the principal office of the Council reports to the Panel received at the meeting of the Panel.
- 6.7 Clause 6.6 does not apply to a document or part of a document dealt with on a confidential basis under Section 56A of the Act.
- 6.8 The Presiding Member of the Panel is responsible for ensuring that accurate minutes are kept of all proceedings of the Panel.

7. ANY OTHER BUSINESS

- 7.1 A Panel member may raise a matter that has been deferred by the Panel or is currently before the Courts or is a general procedural matter as it applies to the assessment of applications by the Panel.
- 7.2 The Presiding Member may allow the reply or response to the matter raised to be given at the next meeting.

- 7.3 The Presiding Member must rule that the matter raised under this agenda item is not relevant to the business of the Development Assessment Panel and/or is not in keeping with the purpose of Any Other Business as defined under Clause 7.1 above.

8. ADDRESSES BY MEMBERS

- 8.1 A Panel Member must not speak for longer than five (5) minutes at any one time without leave of the Panel.
- 8.2 A Panel Member may, with leave of the Panel, raise a matter of urgency.
- 8.3 A Panel Member may, with leave of the meeting, make a personal explanation.
- 8.4 The subject matter of a personal explanation may not be debated.
- 8.5 The contribution of a member must be relevant to the subject matter of the debate.

9. MOTIONS

- 9.1 A member may bring forward any business in the form of a written notice of motion.
- 9.2 The notice of motion must be given to the Director Development Services at least five clear business days before the date of the meeting at which the motion is to be moved.
- 9.3 Subject to those Meeting Procedures, a member may also bring forward any business by way of a motion without notice.
- 9.4 The Presiding Member may refuse to accept a motion if the subject matter is, in his or her opinion, beyond the power of the Panel.
- 9.5 The Presiding Member may refuse to accept a motion without notice if he or she considers that the motion should be dealt with by way of a written notice of motion.
- 9.6 A motion will lapse if it is not seconded at the appropriate time.
- 9.7 A member moving or seconding a motion will speak to the motion at the time of moving or seconding the motion.
- 9.8 A member may only speak once to a motion except:
- 9.8.1 to provide an explanation in regard to a material part of his or her speech, but not so as to introduce any new matter; or
 - 9.8.2 with leave of the meeting; or
 - 9.8.3 as the mover in reply.
- 9.9 A member who has spoken to a motion may not at a later stage of the debate move or second an amendment to the motion.

10. AMENDMENTS TO MOTIONS

- 10.1 A member who has not spoken to a motion at an earlier stage of the debate may move or second an amendment to the motion.
- 10.2 An amendment will lapse if it is not seconded at the appropriate time.
- 10.3 A person who moves or seconds an amendment (and, if he or she chooses to do so, speak to the amendment) will, in so doing, be taken to have spoken to the motion to which the amendment relates.
- 10.4 If an amendment is lost, only one further amendment may be moved to the original motion.
- 10.5 If an amendment is carried, only one further amendment may be moved to the original motion.

11. VARIATIONS

- 11.1 The mover of a motion or amendment may, with the consent of the seconder, request leave of the meeting to vary, alter or withdraw the motion or amendment.
- 11.2 The Presiding Member must immediately put the question for leave to be granted and no debate will be allowed on that question.

12. POINTS OF ORDER

- 12.1 The Presiding Member may call to order a member who is in breach of these Meetings Procedures.
- 12.2 A member may draw to the attention of the Presiding Member a breach of these Meetings Procedures and must state briefly the nature of the alleged breach.
- 12.3 A point of order takes precedence over all other business until determined.
- 12.4 The Presiding Member will rule on a point of order.
- 12.5 If an objection is taken to the ruling of the Presiding Member, a motion that the ruling not be agreed with must be moved immediately.
- 12.6 The Presiding Member is entitled to make a statement *in* support of the ruling before a motion under clause 12.5 is put.
- 12.7 A resolution under clause 12.5 binds the meeting and, if a ruling is not agreed with:
 - 12.7.1 the ruling has no effect; and
 - 12.7.2 the point of order is annulled.

13. INTERRUPTION OF MEETINGS BY MEMBERS

- 13.1 A member of the Panel must not, while at a meeting:

- 13.1.1 Behave in an improper or disorderly matter; or
- 13.1.2 Cause an interruption or interrupt another member who is speaking.
- 13.2 Clause 13.1.2 does not apply to a member who is:
 - 13.2.1 Objecting to words used by a member who is speaking; or
 - 13.2.2 Calling attention to a point of order; or
 - 13.2.3 Calling attention to a want of quorum.
- 13.3 If the Presiding Member considers that a member may have acted in contravention of clause 13.1, the member must be allowed to make a personal explanation.
- 13.4 Subject to complying with Clause 13.3, the relevant member must leave the meeting while the matter is considered by the meeting.
- 13.5 If the remaining members resolve that a contravention of Clause 13.1 has occurred, those members may, by resolution:
 - 13.5.1 Censure the member; or
 - 13.5.2 Suspend the member for a part, or for the remainder, of the meeting.

14. TRAINING AND DEVELOPMENT

As and when required Panel Members will attend training sessions aimed at enhancing the members capability and understanding of their role and responsibilities.

15. DAP PROCEDURES

- 15.1 All meetings of the Panel will be conducted in accordance with the Act including any relevant code of conduct under Section 21A of the Act or the Mandatory Code of Conduct, the Development Regulations 1993, the Terms of Reference and these Meeting Procedures.
- 15.2 Insofar as any of the documents referred to in Clause 15.1 do not prescribe the procedure to be followed at a meeting of the Panel, the Panel may determine its own procedures.



COUNCIL POLICY

Development Assessment Panel Delegations Policy

Policy Number:	PO 127		
Strategic Plan Objective	Key Theme: Sustainable Communities Progressive and Sustainable Development Objective 2.2 Streamlined Development Assessment Process		
Policy Owner:	Development Services	File Number:	3.63.1
Responsible Officer:	Director Development Services	Minute Reference:	
Date Adopted:	13 th March 2013	Next Review Date:	2 years

1. POLICY OBJECTIVES

Section 56A of the Development Act 1993 requires the Council to establish a Development Assessment Panel ("the Panel") to undertake development assessment functions under that Act on its behalf. Section 34(23) requires the Council to delegate its powers and functions as a relevant authority with respect to determining whether or not to grant development plan consent under the Act to the Panel and/or Council's Administration. This delegation is made pursuant to Section 20 of the Act.

The Council is also required to adopt a policy setting out the basis upon which the delegations relating to the development assessment are made (Section 34(27)).

This policy outlines the functions and activities that have been delegated to members of the Development Assessment Panel.

2. SCOPE

This Code applies to:

- (i) All Members of the Development Assessment Panel and Staff who are involved with assessment of Development Applications on behalf of the Yorke Peninsula Council;

Action under this Delegations Policy will not be taken where other legislation determines how a matter is to be handled.

3. DEFINITIONS

Development Assessment Panel	Panel established by Council under Section 56A of the Development Act.
Administration	Staff who have direct responsibility and appropriate delegations in place for assessment and approval of development applications.
Representations	An opportunity is provided for members of the public who may be affected by some development to put forward their views for consideration via a formal process.
Development Assessment Commission	Statutory body established by State Government for approval of some classes of development.

4. POLICY STATEMENT

The Council has made delegations to the Panel and Council's Administration. This has been based on both the category of development as set out by the Act (Category 1, 2 and 3) and in some instances the nature of the development (non-complying). Categorisation relates to the level of public notification of the application: Category 1 developments require no notification, Category 2 has limited notification (immediate neighbours) and Category 3 requires full public notification (and provides subsequent appeal rights). Development that is designated as "non-complying" is development that undergoes a higher level of assessment.

Panel

The Panel will undertake the role of the relevant authority to decide whether or not to grant the development plan consent on behalf of the Council with respect to applications:

- involving Category 2 development where representations have been made and those representations have not subsequently been withdrawn by the representor;
- involving non-complying Category 3 development;
- involving Category 3 development where representations have been made and those representations have not subsequently been withdrawn by the representor.

The Panel shall, in addition to the above, also assess applications where the Director Development Services has determined that the application warrants consideration by the Panel because it is contentious, controversial or otherwise of significance.

The Panel is also delegated the authority to provide comment to the Development Assessment Commission ("Commission") in relation to applications where the Commission is the relevant authority for the application where, in the opinion of the said Director, the development proposal concerned is one of a minor nature.

Administration

The Administration will undertake the role of the relevant authority to decide whether or not to grant development plan consent on behalf of the Council with respect to applications:

- involving Category 1 development;
- involving Category 2 development where either no representations have been received or where any representations received have been withdrawn by the representor;
- involving Category 3 development that is not non-complying and where either no representations have been received or where any representations received have been withdrawn by the representor.

The Administration is also responsible for determining all applications for building rules consent that are not privately certified and applications for land division consent where the Administration is delegated the authority to grant development plan consent.

The Administration is not required to exercise the delegation in every instance and may refer an application to the Panel for determination where the Chief Executive Officer (Council CEO)/Director has determined that the application warrants consideration by the Panel because it is contentious, controversial or otherwise of significance.

5. COMPLAINTS

Complaints about Panel Members decisions or conduct under this policy must be in writing to the CEO, (including any person acting as CEO).

It will be essential to supply evidence of the complaint in relation to this policy.
The Chief Executive Officer is responsible for investigating and managing complaints in relation to this policy.

6. REVIEW

This policy will be reviewed every two years in line with the term of office of the Panel. The policy will also be reviewed as necessary in consideration of any changes to legislation and relevant standards, codes and guidelines.

7. TRAINING

Council is committed to supporting members of the Panel in complying with this policy.

All Panel Members will be provided with appropriate training to ensure they can effectively carry out their duties as a panel member.

Training needs will be reviewed as necessary in consideration of any changes to legislation and relevant standards, codes and guidelines.

8. RELATED COUNCIL POLICIES AND DOCUMENTS

Mandatory Elected Members Code of Conduct

Gifts and Benefits Policy

Fraud and Corruption Prevention Policy

Confidentiality Policy (under development)

Elected Member Legal Advice Policy (under development)

Process for Managing Complaints and Breaches under the Mandatory Code of Conduct for Elected Members

9. REFERENCES AND LEGISLATION

Local Government Act 1999 and associated Regulations

Criminal Law Consolidation Act 1935

Independent Commissioner Against Corruption Act 2012

10. COMMITMENT OF PANEL MEMBERS

We the members of the Yorke Peninsula Development Assessment Panel will be bound by the rules and delegations contained within this policy.

11. COUNCIL DELEGATION

Delegate:	Chief Executive Officer
Sub Delegate:	Director Development Services

12. VERSION HISTORY

Archived Policy Name	Policy Number	Date Adopted	Last Reviewed
Development Assessment Panel Delegations Policy	PO127	13/02/2007	19/01/2011
Development Assessment Panel Delegations Policy	PO127	13/03/2013	15/01/2015



DEVELOPMENT ASSESSMENT PANEL

CODE OF CONDUCT

Mandatory Code of Conduct (ICAC)

Code of Conduct — Section 21A of the Development Act 1993

In order to foster the respect of applicants, representors and the community, Panel members must uphold the highest standards of behaviour and ensure that they assess development strictly in accordance with the provisions of the Act and the relevant Development Plan.

This Code is binding on all Panel members exercising their powers and functions on a panel.

This Code must be read in conjunction with the Act.

A. Interpretation

Act means the Development Act 1993.

closed meeting means a Panel meeting, or a part of a panel meeting where the public is excluded where it is considered necessary to discuss matters on a confidential basis; or during so much of a meeting that consists of its discussion or determination of any application or other matter that falls to be decided by the panel.

confidential information includes but is not limited to:

- (a) information derived from a document marked by the Presiding member to clearly show that the information in the document is confidential or not to be disclosed;
- (b) information you acquired in a closed meeting; and
- (c) any other information which would be considered confidential and not generally available to members of the public.

panel information means information that is disclosed at a panel meeting or in the course of your duties as a panel member.

presiding member has the same meaning as in the Act.

public officer has the same meaning as in the Act.

interest has the same meaning as in Section 73 of the Local Government Act 1999.

disclosure of financial interest means disclosing a pecuniary interest as set out in Schedule 2 of the Act.

Minister means the Minister responsible for the administration, from time to time, of the Act.

panel means an assessment panel as defined in Schedule 2 of the Act.

panel member means a person who is a member of a Panel.

Code means a code of conduct established under section 21A of the Act.

B. Panel Member Behaviour

Panel Information

1. As a Panel member, you hold a position of trust and must not misuse or derive undue benefit from your position. As such, you must treat panel information appropriately by:
 - not using information gained by virtue of your membership of the panel for any purpose than to exercise your role as a panel member;
 - respecting the Panel's policies in relation to public comments and communications with the media;
 - not releasing confidential information; and
 - ensuring that you take care and maintain the integrity and security of confidential documents or information in your possession, or for which you are responsible; and
 - recognising that information may be subject to the requirements of the Privacy Act 2000 and abiding by the principles of that legislation.
2. Nothing in this Code prevents you from disclosing information:
 - at a closed meeting;
 - to the extent specified by the Panel and subject to such other conditions as the Panel determines;
 - that is already in the public domain; or
 - if the disclosure is required by law.

Conflict of Interest

3. You must make all decisions impartially and in accordance with the requirements of the Act. You must recognise the importance of fully observing the requirements of the Act in regard to disclosure of financial interests and disclosure of any other interest which may affect your ability to fulfill your duties on the Panel.

- If you consider that you have, or might reasonably be perceived to have an interest in the matter before the Panel, you must clearly state the nature of that interest in writing to the Presiding member before the matter is considered.
- If you consider that you have a personal interest which may be in conflict with your public duty to act impartially and in accordance with the principles of the Act, you must declare a conflict of interest as above.
- If you have an interest in a matter, you must not move or second the motion and you must leave the room in which the meeting is being held during any discussion and vote on the matter and not vote on the matter.
- If an interest has been declared by any member of the Panel, the Presiding Member must record the nature of the interest in the minutes of meeting.

Relations with Local Government Employees and Applicants/Representors

4. In your role as a Panel member, you must not:

- direct a person who is a Local Government employee to do or not to do anything in the person's capacity as a Local Government employee;
- attempt to influence the conduct of a person who is a Local Government employee in the person's capacity as a local government employee;
- approach or discuss with an applicant or representor any application which is either before the panel or will come before the panel at some future time, except during the course of a panel meeting where the application forms part of the agenda and the applicant or representor has a right to be heard by the Panel;
- make comment or express an opinion upon the merits or otherwise of a particular application before the Panel; or
- except where required as part of the assessment of a particular decision, you should not enter a development site, even if invited by the land owner or a neighbouring property owner or any other person.

Development Assessment Conduct

5. You acknowledge that the assessment of development by the Panel requires that you act impartially and limit yourself to assessing an application strictly in accordance with the Act. Development assessment does not involve considerations of public opinion or other extraneous matters as they are irrelevant. You must not:

- give advice to an applicant, Council or other third party on a development application after it has been lodged;
- engage in consultation with any party on a proposed development application;
- attend public meetings where the purpose of the meeting is to discuss either a proposed development or a development application unless required under the Act. Where only part of a meeting is to discuss a development application or a

proposed development, you should remove yourself from that part of the meeting;

- express an opinion on a development application or a proposed development outside of a panel meeting; or
- engage in any other act or omission which may give rise to a reasonable presumption that you have prejudged a development proposal or application.

Public Comment

6. Only the Presiding Member or another member determined by the Panel is permitted to speak publicly to the media and address the public on behalf of the Panel. No other Panel member may make comment to the media or the public in relation to any matter before the Panel or any decision of the Panel.

C. Breaches of the Code, Complaints and Sanctions

7. You have an obligation to act honestly and diligently. You should report any instances of suspected breach of the Act, this Code or any other misconduct by other Panel members immediately to the Presiding Member in writing and refrain from discussing those matters at future Panel meetings.

Upon receipt of this information the Presiding Member may:

- seek legal advice;
 - refer the matter to the police;
 - require an investigation into the allegations by the public officer; or
 - do any or all of the above.
8. Where you believe that the Presiding Member has failed to comply with this Code, you should report the matter to the relevant Council. Note that nothing in this Code prevents you, or any other person from making a complaint under the Ombudsman Act 1972.
 9. An investigation shall be undertaken by the Panel's public officer.
 10. Where an investigation is undertaken in accordance with this Code, the person to whom the allegation of misconduct relates must:
 - be given full particulars of the alleged misconduct in advance of the investigation (at least 7 days prior to the date of the meeting at which the complaint will be investigated);
 - be given an opportunity to respond to the allegations; and
 - be given the right to have a representative attend any hearing with them (including legal counsel).
 11. Any hearing shall be before the Council.

12. Where an allegation of misconduct is made out, the Council may:

- remove the person from the Panel;
- suspend the person from the Panel for a period of time;
- take any other reasonable action that the Panel deems appropriate.

DIRECTOR – DEVELOPMENT SERVICES

DA/ITEM 6.4

2. BUILDING FIRE SAFETY COMMITTEE

(File Ref: 9.24.1.1)

INTRODUCTION

This report is to keep Elected Members up to date with the activities of the Yorke Peninsula Building Fire Safety Committee.

RECOMMENDATION

That Council endorse all actions of the Building Fire safety Committee undertaken during the 2014 calendar year.

Comment

Council has previously resolved to form the Yorke Peninsula Building Fire Safety Committee pursuant to Section 71(19) of the Development Act, 1993.

The role of this committee includes the following:-

- Develop appropriate building fire safety policies.
- Scrutinising the fire safety of buildings that have been identified as having inadequate fire safety provisions.
- Issuing Notices of Fire Safety Defects to building owners, which identify fire safety provisions that need to be upgraded to an extent that provides a reasonable level of safety for occupants.
- Forwarding information on Section 71 fire safety notices to Councils administration for Section 7 enquiries (made by vendor when a building is available for sale or lease).
- Where appropriate, negotiating a cost effective performance solution with a building owner to reduce fire safety risks to an acceptable level.
- Issuing Notices of Building Work Required, which schedule prescribed building work that must be carried out in order to raise the building fire safety to a reasonable level of safety.
- Initiating enforcement or other action to ensure a building owner complies with a Notice of Building Work required, and
- Revoking or varying fire safety notices when appropriate.

To be eligible as a Committee Member, persons are required to hold formal qualifications under the Development Act, 1993.

The Membership of the Committee is –

Mr Peter Harmer (Chairman)	Harmer CLG
Mr Julian Aggiss	Country Fire Service
Mr Roger Brooks	YP Council
Mr Allan Cotton	YP Council
Mr Gareth Harrison	YP Council

Mr Marc Van Riet

YP Council

The following is a list of premises that have been inspected over the past year and their current status:-

Ardrossan

Ardrossan Community Hospital	On-going
Ardrossan Caravan Park	On-going
Highview Holiday Village	On-going

Brentwood

Brentwood Hall	On-going
----------------	----------

Hillocks Drive

Hillocks Drive Camp Ground	On-going
----------------------------	----------

Maitland

The Village (Eldercare)	Completed
Barley Stacks Winery	On-going
Maitland Overnight Stay	On-going

Marion Bay

Marion Bay Caravan Park	On-going
-------------------------	----------

Minlaton

Minlaton Senior Citizens Club	Completed
Minlaton Town Hall	Completed
Minlaton Caravan Park	On-going

Pine Point

Pine Point Caravan Park	On-going
-------------------------	----------

Point Turton

Point Turton Caravan Park	On-going
---------------------------	----------

Port Clinton

Port Clinton Caravan Park	On-going
---------------------------	----------

Port Rickaby

Port Rickaby Caravan Park	On-going
---------------------------	----------

Port Victoria

Port Victoria RSL	Completed
Island View Apartments	Completed
Bayview Holiday Apartments	On-going
Port Victoria Bowling Club	Completed

Port Vincent

Tuckerway Hostel	On-going
Port Vincent Foreshore Caravan Park	On-going

Price

Price Caravan Park	On-going
--------------------	----------

Stansbury

Stansbury Bowling Club	Completed
Elenora (Eldercare)	On-going

Yorketown

Yorketown Caravan Park	On-going
------------------------	----------

The following is a general list of items that the Committee have identified in relation to safety of premises:-

- Storage interfering with fire safety equipment
- Smoke seals missing on meter box
- Inappropriate fire separation
- Faulty smoke doors and smoke seals
- Fire extinguishers – signage, numbers, location and lack of maintenance
- Fire blankets – missing, signage
- Exit signs – missing or inoperative
- Smoke detectors – missing or inoperative
- Emergency lighting – inadequate
- Sprinkler protection – inadequate
- Lack of adequate separation between caravans in Caravan Parks
- Lack of hose reels
- Lack of fire resistant enclosures under caravans
- Inappropriate door locks in public buildings
- Lack of fire hydrants and pump sets
- Path of egress blocked or obscured
- Hose reel systems not in accordance with Australian Standards

Generally the acceptance from owners, managers etc to the Building Fire Safety Committee and their requests has been extremely good, negotiations have been amicable and the work has been carried out. One (1) Notice pursuant to Section 71 of the Act has been issued on Bayview Holiday Apartments at Port Victoria restricting the building from being used for public accommodation until issues are resolved.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Development Act 1993

Strategic Plan

Key Theme:	Corporate Governance and Leadership
	2. Organisational Efficiency and Resource Management
Strategic Goal:	2.3 Meet all legislative and compliance responsibilities

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Council have a current budget allocation to cover all costs associated with the work undertaken by the Yorke Peninsula Building Fire Safety Committee.

DIRECTOR DEVELOPMENT SERVICES

DA/ITEM 6.4

3. BLACK POINT HERITAGE AREA: MEMORIAL WALL

(File Ref:544/2259/2014)

INTRODUCTION

The purpose of this report is to determine whether Council is willing to give consent for a Memorial Wall commemorating people who held a close affinity to the Black Point community to be established in the Black Point boat ramp car park by the Black Point Progress Association.

RECOMMENDATION 1

That Council grants consent for a Memorial Wall commemorating people who held a close affinity to the Black Point community to be established in the Black Point boat ramp car park by the Black Point Progress Association.

or

RECOMMENDATION 2

That Council does not grant consent for a Memorial Wall commemorating people who held a close affinity to the Black Point community to be established in the Black Point boat ramp car park by the Black Point Progress Association.

COMMENT

The Black Point Progress Association has submitted an application for the establishment of a Memorial Wall for assessment under the *Development Act 1993*. The Memorial Wall is proposed to be erected on the north eastern side of the Black Point boat ramp car park. This land is owned by Council and before the application can be assessed under the Development Plan, the owner's consent is required for the development to occur (see Appendix 1).

The Memorial Wall is to be established as part of the Black Point Heritage Area, providing a place for families to acknowledge those individuals who have passed away and who held a close connection to Black Point.

The wall also provides a source of historical information about people who have made a major contribution or have had a long term past association with the community.

An application form (see Appendix 2) outlines the process for obtaining a plaque and includes criteria and conditions. This is to be managed by the Black Point Progress Association.

Council policy exists for memorial plaques (PO096 – see Appendix 3). The policy pertains to requests for memorial plaques outside of designated burial areas and addresses:

- the provision of a suitable structure by the applicant;
- uniformity of plaques;
- impact on public amenity;
- on-going maintenance costs; and
- entry into a register.

In the past, this policy has been applied to requests for plaques on seats, tables, rocks, plaque holders and the like. Such requests are considered by the Director Assets & Infrastructure Services.

Under the *Development Act 1993*, no development may be undertaken unless the development is an approved development. The application for the Memorial Wall will be assessed against the Yorke Peninsula Council Development Plan by authorised officers.

There is no specific guidance in the Development Plan for structures of this nature and the size and design of the proposed wall on the site (see Appendix 4) is likely to meet general policy requirements.

The Memorial Wall may assist Council's Strategic Goal of developing and facilitating ongoing partnerships and relationships with Progress Associations and also align with the State Strategic Goals of having a sense of place, identity, belonging and purpose and celebrating our diverse culture and people.

However, the scale and nature of the proposal is somewhat unusual and requires consideration of the potential benefits for the community and the Yorke Peninsula Council area as a whole.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Section 192 of the Local Government Act, 1999

Strategic Plan

Key Theme: Community Engagement

1. Vitality and Connection

Strategic Goal: 1.1 Develop and facilitate ongoing partnerships and relationships with Progress Associations, Tidy Towns and other key community groups.

1.3 Encourage and support our community in artistic, cultural and creative pursuit.

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

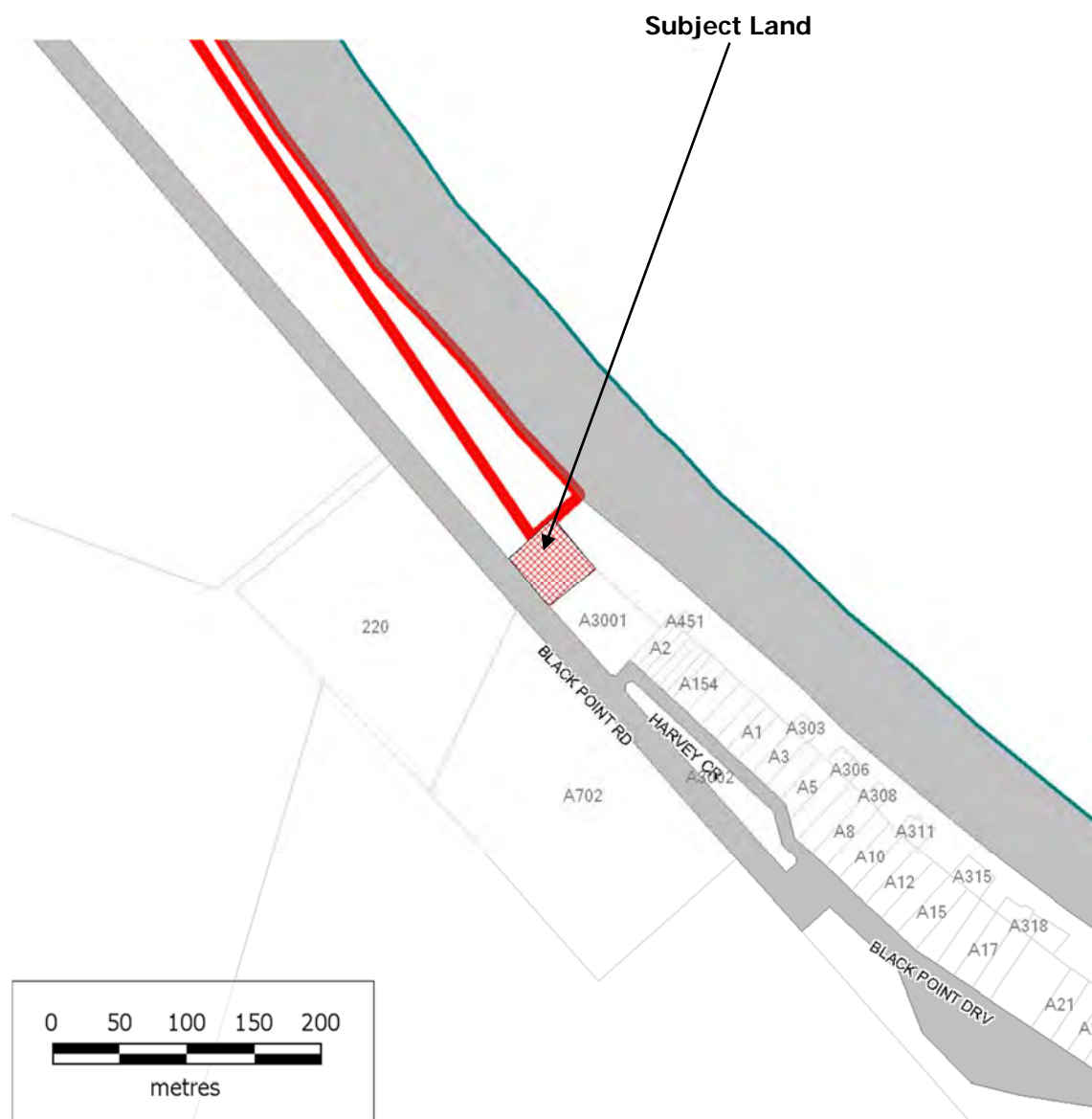
Council Policy PO096, "Memorial Plaques" requires that:

- the structure will be supplied and paid for by the applicant; and
- all costs, including maintenance costs, are to be met by the person/s making the request.

Black Point Progress Association

544/2259/2014

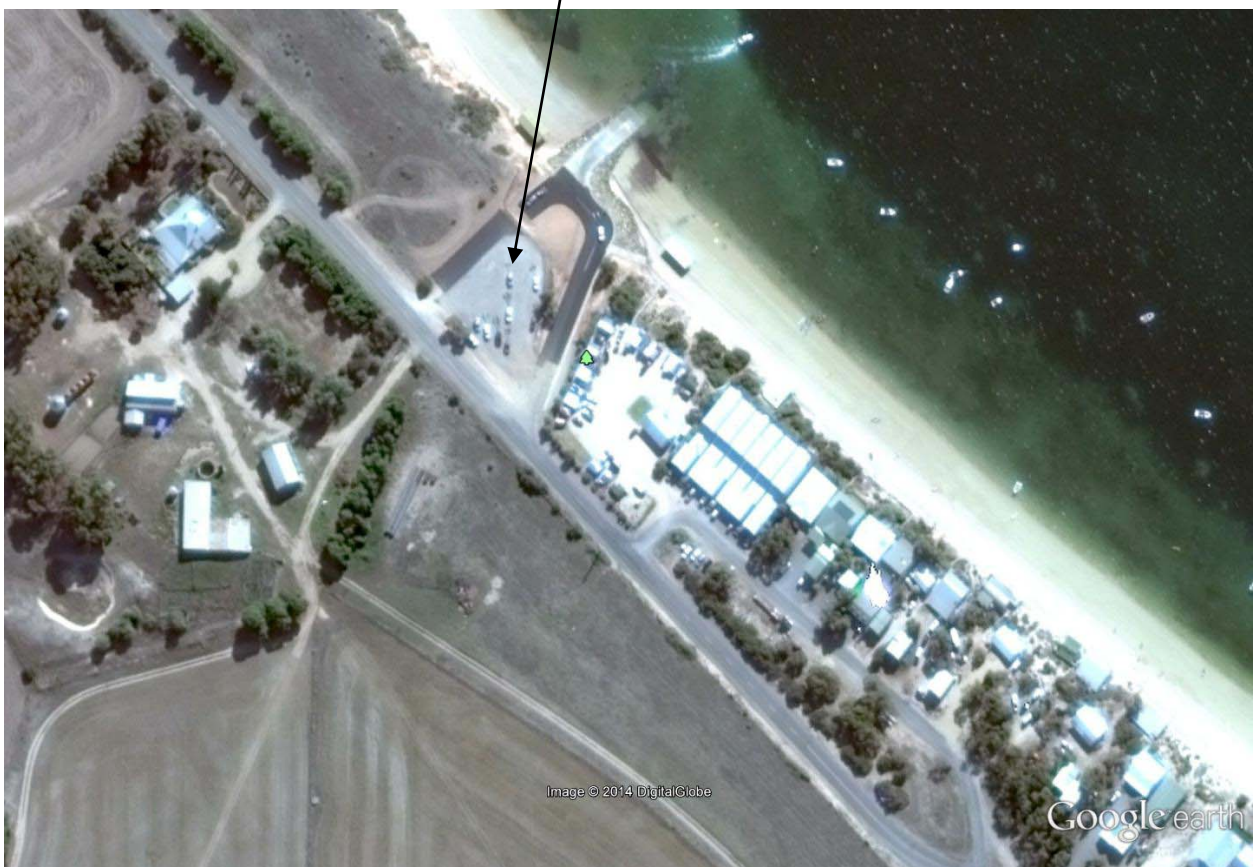
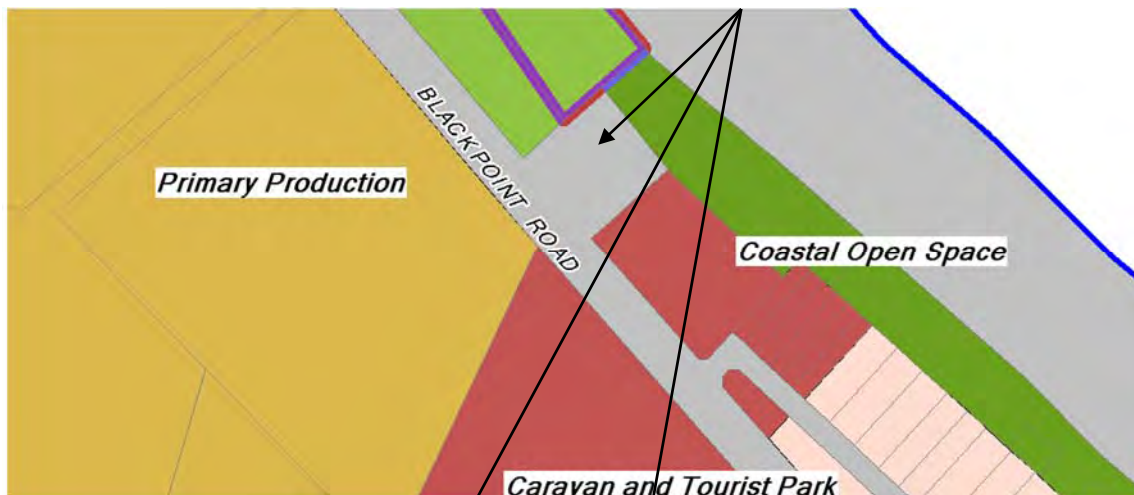
Memorial Wall
Boat Ramp Car Park



Subject Land

Thursday, 27 November 2014





Thursday, 27 November 2014



BLACK POINT PROGRESS ASSOCIATION INC.

BLACK POINT HERITAGE AREA: MEMORIAL WALL APPLICATION FOR SITE BOOKING AND PLAQUE PLACEMENT

For the commemorative memorial of people who held a close affinity to the Black Point community.

Information:

The Memorial Wall has been established as part of the Black Point Heritage Area, providing a place for families to acknowledge those individuals who have passed away and who held a close connection to Black Point.

The wall also provides a source of historical information about people who have made a major contribution or have had a long term past association with our community.

The establishment of the Memorial Wall, criteria and application process have been developed in accordance with Yorke Peninsula Council (YPC) policy PO096 "Memorial Plaques Outside of Designated Burial Areas", the YPC Development Plan and building regulations and is consistent with processes established for similar memorials in other Yorke Peninsula communities.

The site booking register, payments, supply and erection of the Plaques is administered by Mr Iain McQueen, McQueen Funeral Services PTY.LTD. Minlaton SA.

Criteria and conditions:

- Applicants must be authorised representatives of the family/deceased estate of the person who is to be commemorated
- Applications will only be approved for people who have a direct association /affinity with the Black Point community (property owner, long term visitor/ lessee, Association member, Life member or someone who has made a significant contribution to the Black Point community). The verification of the person's association must be completed on the application form by a current or past member of the BPPA Progress Association or a resident.
- The wall is for commemoration of deceased persons only. A plaque for boats, animals or any other inanimate objects is not permitted.
- Booking (Reservation) of sites in advance is permitted. Site reservation for future plaques is limited to 2 sites per family. The full site fee must be made at the time of the booking to secure the site. A small annual holding fee (\$10) will apply and is payable in December each year. Failure to pay the holding fee may result in the site placement and all previous payments being forfeited. No refunds will apply.
- All applications must be approved by the Black Point Progress Association committee, prior to the application being lodged with McQueen Funeral Services
- Only plaques purchased through McQueen Funeral Services can be placed on the wall. All plaques will be uniform in size and materials, consistent with specifications as determined for the Black Point Memorial Wall.(Aluminium 150 x 100mm)
- Applicants are responsible for all costs associated with the site booking fee, the plaque and any costs associated with replacement, repair, maintenance or removal of the plaque.
- The site booking fee is \$100 per site. (This does not include cost of plaque as at September 2014 this is \$150). There are no preferential bookings for site position on the wall. Site position is subject to what is available at the time the application is received.

Thank you for choosing the Black Point Heritage Area as a place to memorialise a member of your family.

Black Point Progress Association Committee

APPLICATION FORM PART A

The form is to be completed by an authorised relative or estate representative of the deceased person/s, who is/are to be commemorated.

APPLICANT DETAILS		Account
<input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Mrs <input type="checkbox"/> Mr	Last Name: First Name(s) Address: Phone: Email: Name / Company name	Name of person/ company: responsible for payment (if different from above): Contact details

The following information is about the person who is to be commemorated

DETAILS OF THE PERSON WHO IS TO BE COMMEMORATED	
Name of person/family who is to be commemorated on the Memorial Wall: Shack/lot number (if applicable): Period when they were associated/visited/owner at Black Point : (e.g. from 1998-20013) Please provide a brief description of their connection/role within the Black Point Community and why the placement of a plaque on the Black Point Memorial Wall has been chosen.	

VERIFICATION OF THE INFORMATION	
Applicant /person completing this form	Signature
Name of BP community representative	This person signs to verify the information provided is accurate and confirms the person who is to be commemorated, has a close connection with the Black Point community
Community Representative signature	NAME:
	Date:

The Application Part A requires endorsement by a current member of the Black Point Progress Association Committee prior to completing Part B Site and Plaque form.

BPPA	
Endorsement by Black Point Committee representative	BPPA signature, confirms this application meets the criteria and guidelines
Name:	Signature:
Position:	Date:

Once endorsed, BOTH forms (A and B) must be sent or lodged with McQueen Funeral Services PTY. LTD.

PO Box 60 Minlaton SA 5575.
52 Main Street, Minlaton SA
Fax: 08)88524051 Phone: 88532236).

All payment for site booking fee and the Plaque/s is payable direct to McQueen Funeral Services PTY.LTD.

Plaque specifications:

Material: Engraved Aluminium Plate
Size: 100mm x 150mm (Note: all plaques are the same size)



Sample only

OFFICE USE ONLY	<input type="checkbox"/> Application received	Date / /
	<input type="checkbox"/> Paid	Date / /
	<input type="checkbox"/> Copy of final application and fee sent to BPPA	Date / /

BLACK POINT MEMORIAL WALL SITE BOOKING AND PLAQUE DETAILS FORM - PART B

Application TYPE (please indicate with X):

- ☐ Site booking and Plaque (to be installed now) * For individual or family on one plaque
☐ Site booking and Plaque for 1 person (now) and site booking for second person /family member **
☐ Site Reservation only 1 person /family member **
☐ Site Reservation only for 2 people (sites) / family members **

Please note:

* Forms are required for each individual person,(or for 1 family-all details on the one plaque) to obtain relevant details for the Plaque
 ** Site booking Fee is \$100 payable to McQueen Funeral Services at the time of application. An annual site holding fee (\$10 per annum) is payable in December each year. Invoicing for annual holding fees for site reservations is managed by the BPPA.

Section 1. FOR SITE RESERVATIONS ONLY

1. NAME OF PERSON SITE IS RESERVED FOR _____ Date of Birth / / Date of Death / / Last address:	Office Use Only Reserved Site position Single: North, South, West, Top Double: North, South, Top Reserved Position Numbers
2. NAME OF PERSON SITE IS RESERVED FOR _____ Is adjoining site to Person 1 required ? <input type="checkbox"/> YES <input type="checkbox"/> NO Date of Birth / / Date of Death / / Last address:	Office Use Only Reserved Site position Single Wall: North, South, West, Top Double Wall: North, South, Top Reserved Position Numbers Paid Booking Fee \$100

Section 2 PLAQUE DETAILS

1. NAME OF PERSON TO BE COMMEMORATED _____ Date of Birth / / Date of Death / / Last address:

Information to be engraved on Plaque

[illegible]

Motifs / Photos

Is a Motif required **Yes / No** Style Number _____

Mounting Position e.g. Top right corner etc

Please note that for orders of plaques that require service badge motifs. We will need: a copy of the discharge papers, or else the pay book. If the former cannot be located, as much war service information about the person that you can obtain. eg. Full Name, Service Number, Service (Army, Navy, Air force), Rank, Unit etc. This information is to enable us to get approval to use the service badge motif.

's a Photo required Yes / No

Please supply B&W or colour photo if more than one person is in the photo, indicate who the photo is for.

Plaque Approval

- 1) Please check the layout, the spelling and dates.
- 2) Make any changes if necessary and mark them on the layout.
- 3) Sign below, by signing below you are indicating that you have checked the layout and that you are authorising us to order the plaque.

Signature

Date...../...../.....

Office use Only	Payment details
Site position Single: North-Seafront (SF), South-Black Point Drive (BPD), West -End (E), Top (T) Double: SF, BPD, Top	Total site Reservations @ \$100 each \$ 1 x Plaque and installation @\$150 \$
Position Number	TOTAL Received: \$
Date Plaque installed: / /	Cash / cheque / credit card

COUNCIL POLICY

Memorial Plaques



Policy Number:	PO096		
Strategic Plan Objective	Offer a range of accessible community facilities, programs, events and activities		
Policy Owner:	Assets & Infrastructure	File Number:	16.63.1
Responsible Officer:	Director Assets & Infrastructure Services	Minute Reference:	051/2013(13/03/2013)
Date Adopted:	13 th March 2013	Next Review Date:	5 Years

1. POLICY OBJECTIVES

To ensure a consistent approach is maintained in relation to the appearance and content of memorial plaques outside of designated burial areas.

2. SCOPE

This policy applies to all requests for memorial plaques outside of designated burial areas (ie cemeteries).

3. DEFINITIONS

Designated burial area	An established cemetery or approved natural burial ground.
------------------------	--

4. POLICY STATEMENT

All requests for memorial plaques outside of a designated burial area shall be considered by the Director Assets & Infrastructure Services prior to formal approval or refusal being provided to the applicant.

Upon receipt of an application for the installation of a memorial plaque outside of a designated burial area, the following criteria will form the basis of Council's assessment:

- There must be a suitable structure already in existence or a structure must be supplied and paid for by the applicant (eg, seat, table, rock, plaque holder).
- The plaque must be uniform across the Council area (i.e. the same as those found on the inurnment walls within Council's cemeteries).
- The location of the plaque will not interfere with public amenity.
- All costs, including maintenance costs, are to be met by the person/s making the request.

Any request that is deemed reasonable by the Director but does not meet the criteria listed above shall be presented to Council for consideration.

Once approved, the location of all memorial plaques are to be entered into a register.

5. COMPLAINTS

Complaints in relation to the placement of memorial plaques outside of designated burial areas can be made in writing to the Director Assets & Infrastructure Services.

6. REVIEW

PO096 – Memorial Plaques

This policy will be reviewed every 5 years and as necessary in consideration of any changes to legislation and relevant standards, codes and guidelines.

7. RELATED COUNCIL POLICIES & DOCUMENTS

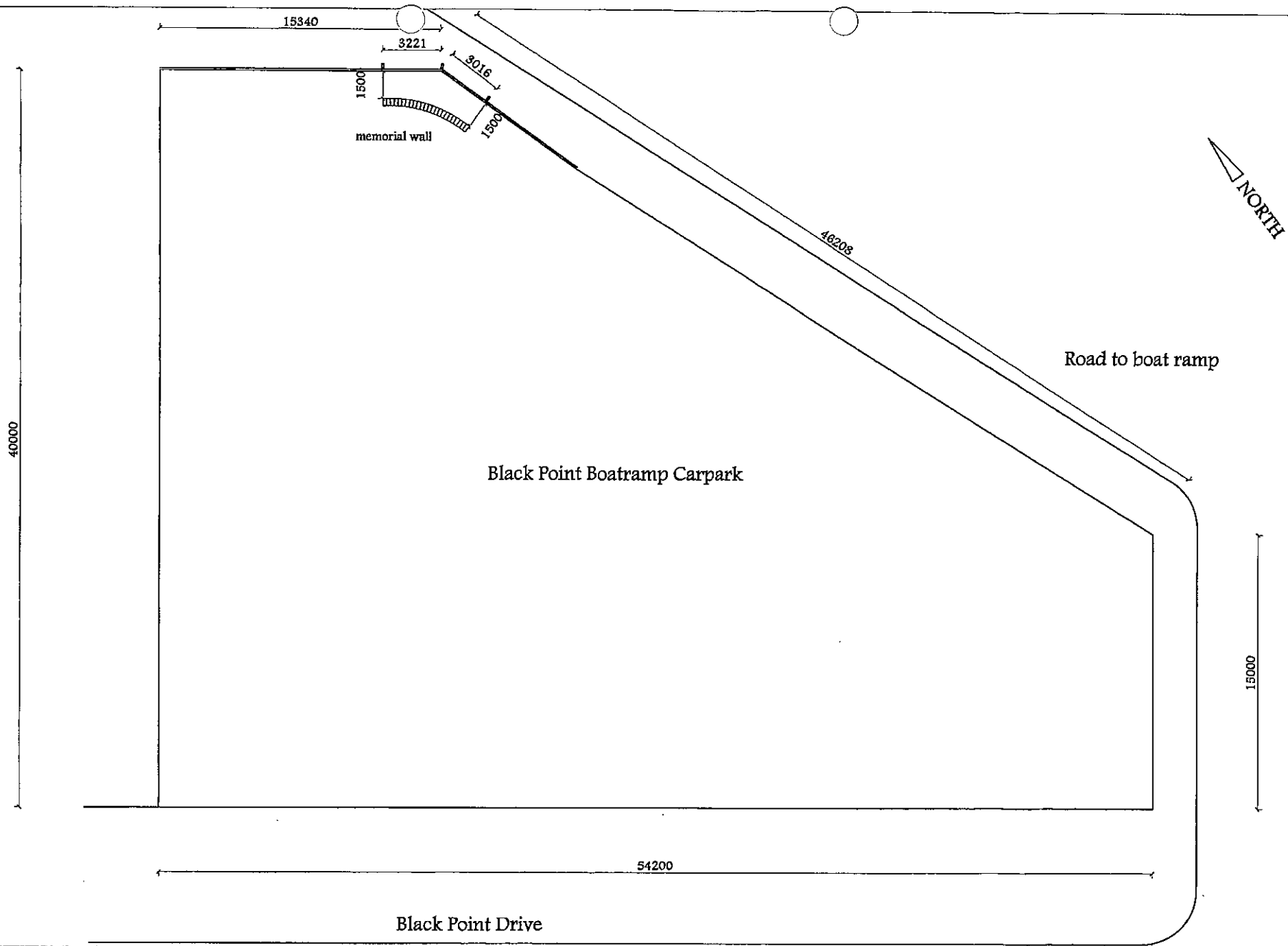
PO091 Risk Management Policy

8. COUNCIL DELEGATION

Delegate:	Chief Executive Officer
Sub Delegate:	Director Assets & Infrastructure Services

9. VERSION HISTORY

Archived Policy Name	Policy Number	Date Adopted	Last Reviewed
Memorial Plaques Policy	PO096	09.06.2004	08.06.2010



ARDROSSAN DRAFTING
P.O Box 61
Ardrossan S.A 5517
0488 429 169
stuartpalecek@bigpond.com

Copyright reserved
The design and details hereon remain the
property of , and may not be used or copied in
part or whole without the written consent of
Ardrossan Drafting

Written dimensions to take precedence over scale
CONFIRM ALL DIMENSIONS ON SITE

Site
Scale 1/200
Drawn S. Palecek
Sheet No 1 of 3
Version 1
Date 22/10/14

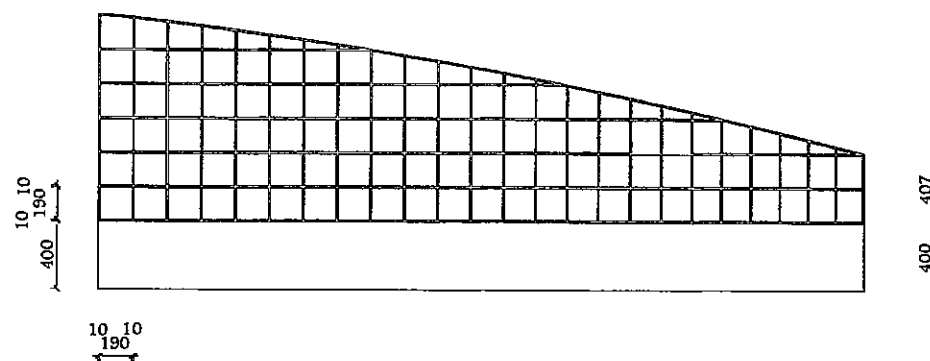
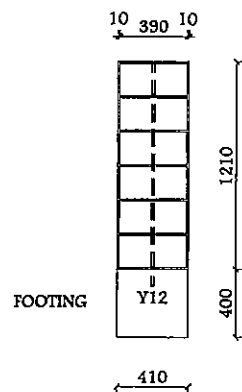
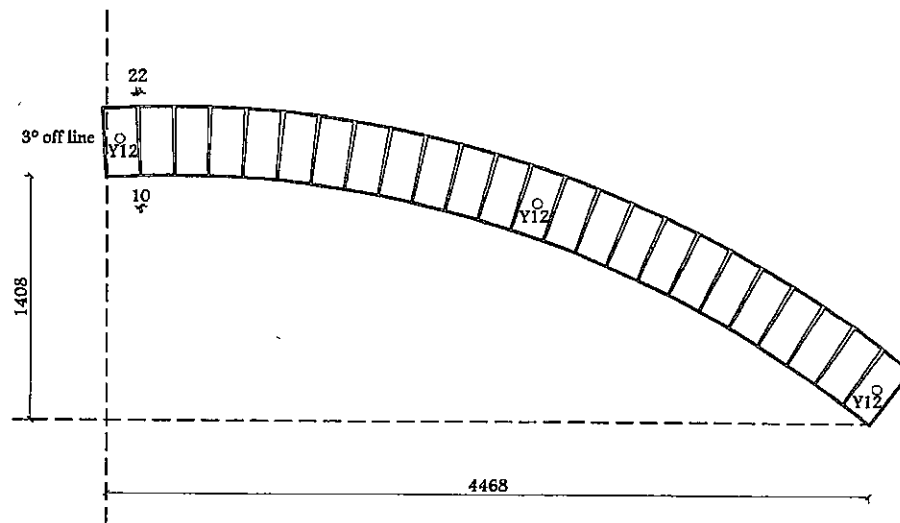
Memorial wall for
Black Point Progress Association
Black Point Drive
Black Point

190x190x390 hollow concrete blocks filled with concrete at time of construction

10mm mortar

410x400 deep concrete footing

3 @ Y12 rods to top of wall
Chemset 100mm into footing



ARDROSSAN DRAFTING
P.O Box 61
Ardrossan SA 5517
0488 429 169
stuartpalecek@bigpond.com

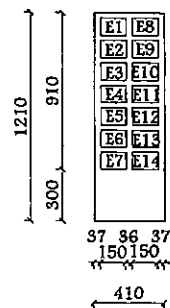
Copyright reserved
The design and details hereon remain the property of , and may not be used or copied in part or whole without the written consent of
Ardrossan Drafting

Written dimensions to take precedence over scale
CONFIRM ALL DIMENSIONS ON SITE

Construction
Scale 1:30
Drawn S. Palecek
Sheet No 2 of 3
Version 1
Date 22/10/14

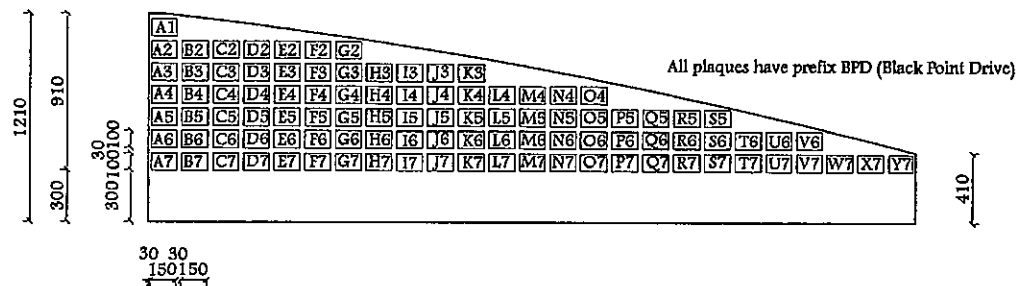
Memorial wall for
Black Point Progress Association
Black Point Drive
Black Point

Southern end wall

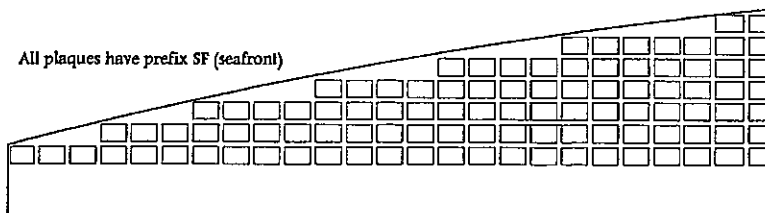


Top

View from Black Point Drive



View from Sea



ARDROSSAN DRAFTING

P.O Box 61

Ardrossan S.A 5517

0488 429 169

stuartpalecek@bigpond.com

Copyright reserved

The design and details hereon remain the property of, and may not be used or copied in part or whole without the written consent of

Ardrossan Drafting

Written dimensions to take precedence over scale
CONFIRM ALL DIMENSIONS ON SITE

Plaques

Scale 1:30

Drawn S. Palecek

Sheet No 3 of 3

Version 1

Date 22/10/14

Memorial wall for
Black Point Progress Association
Black Point Drive
Black Point

DIRECTOR ASSETS & INFRASTRUCTURE SERVICES

ITEM 8 – CONFIDENTIAL

1. PATROL GRADER TENDER 115-2014 (File Ref: 9.24.1.1)

INTRODUCTION

The purpose of this report is for Elected Members to consider awarding the tender for one (1) patrol grader (tender 115-2014).

RECOMMENDATION

Section 90(3)(k) Order

1. That pursuant to Section 90(2) of the *Local Government Act 1999*, the Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Executive Assistant to the CEO and Mayor, Acting Director Corporate and Community Services, Director Development Services and Director Assets and Infrastructure Services.

The Council is satisfied that, pursuant to section 90(3)(k) of the Act, the information to be received, discussed or considered in relation to agenda item 8 Patrol Grader Tender is confidential information relating to –

“(1) tenders for the supply of goods, the provision of services or the carrying out of works;”

Accordingly, the Council is satisfied that the principle which states the meeting be conducted in a place open to the public has been outweighed in the circumstances.

Section 91(7) Order

2. That having considered agenda item 8 Patrol Grader Tender in confidence under section 90(2) and (3)(k) of the *Local Government Act 1999*, the Council, pursuant to section 91(7) of that Act orders that the agenda report, and supporting documentation relevant to agenda item 8 titled Patrol Grader Tender be retained in confidence for a period of 12 months.

COMMENT

It is recommended that the public be excluded for consideration of this item to enable consideration in confidence under Section 90(3)(k) of the *Local Government Act*.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Sections 90 & 91 - Local Government Act 1999

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Not applicable.