



## Yorke Peninsula Council

### NOTICE OF MEETING

Notice is hereby given that the next ordinary meeting of Council  
will be held on Wednesday 13<sup>th</sup> September 2017,  
in the Council Chambers,  
57 Main Street, Minlaton commencing at 5.30pm

Andrew Cameron  
CHIEF EXECUTIVE OFFICER

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## A G E N D A

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### ITEM 1      YORKE PENINSULA COUNCIL

- 1.1      Welcome by Mayor – meeting declared opened
- 1.2      Opening Prayer
- 1.3      Present
- 1.4      Leave of absence  
Cr John Rich 10<sup>th</sup> August – 4<sup>th</sup> October 2017
- 1.5      Apologies  
Nil

**CONFLICT OF INTEREST**

Elected Members are reminded of the requirements for disclosure by Members of direct or indirect pecuniary benefit or detriment and non-pecuniary benefit or detriment in relation to a material conflict of interest in accordance with Section 73, or an actual or perceived conflict of interest in accordance with Section 75 of the Local Government Act in items listed for consideration on the Agenda. Section 74 and 75A of the Local Government Act 1999 requires that Elected Members declare any interest and provide full and accurate details of the relevant interest to the Council. In relation to actual or perceived conflicts of interest a member has an obligation to outline how they propose to deal with the actual or perceived conflict of interest prior to consideration of that item on the Agenda.

This requirement does not apply to Ordinary Business Matters prescribed by regulation 8AAA Local Government Act (General) (Accountability and Governance) Variation Regulations 2016.

Each Member of a Council has a duty to vote at all meetings unless excepted by legislation.

The major exception being where a Member has a material conflict of interest.

## 1.7

Minutes of previous meeting – for confirmation

1.7.1 Council meeting held on Wednesday 9<sup>th</sup> August 2017 at 5.30pm

1.7.2 Confidential Council meeting held on Wednesday 9<sup>th</sup> August 2017 at 6.05pm

1.7.3 Confidential Council meeting held on Wednesday 9<sup>th</sup> August 2017 at 6.07pm

1.7.4 Confidential Council meeting held on Wednesday 9<sup>th</sup> August 2017 at 6.11pm

1.7.5 Confidential Council meeting held on Wednesday 9<sup>th</sup> August 2017 at 6.13pm

1.7.6 Confidential Council meeting held on Wednesday 9<sup>th</sup> August 2017 at 6.17pm

## 1.8

Motions on Notice

A motion on notice has been received in relation to a Code of Conduct matter and will be dealt with in the confidential part of the agenda.

## 1.9

Questions on Notice

Nil

## 1.10

Questions without Notice

Nil

## 1.11

Petitions

Nil

## ITEM 2

MAYOR

Mayor Monthly Report

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## ITEM 3

COUNCILLORS' REPORT

Nil

## ITEM 4

**INFORMATION AGENDA**

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## 4.1

Items for exclusion

## 4.2

Receipt of Information Reports

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	1. Action List	7 - 12
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4.4	<u>Corporate and Community Services</u>	Pages
	1. Ardrossan Bowling Club Sponsorship – Succesful Tender	15 - 17
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	1. Inspectorial Activity Report	24 - 26
	2. Bush Camping Working Party	27 - 31
	3. Development Application Decisions	32 - 38
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ITEM 5	<u>VISITORS TO THE MEETING</u>	
	Nil	
ITEM 6	<b><u>DEBATE AGENDA</u></b>	Page 42 - 97
6.1	<u>CHIEF EXECUTIVE OFFICER</u>	
	Nil	
6.2	<u>CORPORATE AND COMMUNITY SERVICES</u>	Pages
	1. Financial Report 30 <sup>th</sup> April 2017	43 - 48
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	3. Request for Sponsorship Ardrossan Community Hospital Mary Potter Golf Day	52 - 57
6.3	<u>ASSETS AND INFRASTRUCTURE SERVICES</u>	Pages
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6.4	<u>DEVELOPMENT SERVICES</u>	Pages
	1. Council Development Assessment Panel	67 - 70
	2. Proposed Road Process Order – Brenton and Susan Steer	71 - 78
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ITEM 7	<u>GENERAL BUSINESS</u>	
	Council has resolved that an Agenda Item “General Business” be included on the Council Agenda to enable members to raise matters of a minor nature for action by the Administration, or to call for reports.	
ITEM 8	<u>CONFIDENTIAL AGENDA</u>	Pages
	1. Confidential Motion on Notice	90 - 91
	2. Yorketown Aerodrome Airstrip Alignment and Earthworks Tender 170/2017	92 - 93
	3. Material Supply 2017/201/ tender 172/2017	94 - 95
	4. Point Turton Caravan Park CWMS Connection Project Tender 171/2017	96 - 97

- ITEM 9      NEXT MEETING  
Wednesday 11<sup>th</sup> October 2017
- ITEM 10     CLOSURE

## **MAYOR**

### **IA/ITEM 2**

#### **MONTHLY REPORT SEPTEMBER 2017**

##### **PURPOSE**

To keep Elected Members updated on Mayoral activities during the month of August 2017.

##### **RECOMMENDATION**

That the report be received.

##### **DISCUSSION**

7 <sup>th</sup> August	Attended the Stansbury Progress Association AGM.
9 <sup>th</sup> August	Bush Camping Working Party meeting. Monthly Council meeting.
10 <sup>th</sup> August	Attended Legatus Audit Committee Meeting, Clare.
19 <sup>th</sup> August	Commenced Leave

# INFORMATION

# AGENDA

**CHIEF EXECUTIVE OFFICER**

**IA/ITEM 4.3**

**1. ACTION LISTING REPORT**

**PURPOSE**

To keep Elected Members updated on the status of the Action Listing.

**RECOMMENDATION**

That the report be received.

**LINK TO STRATEGIC PLAN**

Goal: 5 Responsible Governance

Strategy: 5.5 Undertake effective risk management

**DISCUSSION**

The Action List included in the Council Agenda each month will incorporate action items from Council along with the current status.

**RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Local Government Act 1999

Yorke Peninsula Council's Risk Management Framework

**ATTACHMENTS**

**Attachment 1:** Action Listing

# COUNCIL MEETING 13<sup>th</sup> September 2017

## Action List

Responsible Officer	Agenda Item Number	Task	Due Date	Status
14 <sup>th</sup> May 2014				
Director Assets & Infrastructure Services	DA/AIS/R3	Organise to have the following documents signed and sealed for the Walk the Yorke Leisure Trail with the State Government and private landholders	July 2014 – ongoing for duration of project	Only one private agreement still outstanding. Ongoing
13 <sup>th</sup> May 2015				
Director Development Services	DA/DS/R2	Council agreed to accept care, control and management of Lot 10 Moorowie Terrace Port Moorowie CR5323/554	As soon as Ministerial approval is granted	Response from Minister Received 29/08/2016 – Awaiting Additional information from FOPM
14 <sup>th</sup> September 2016				
Director Corporate and Community Services	DA/CCS/MON	Staff to investigate ways to reduce the 3% sustainability rate increase – various strategies	December 2016	Ongoing
10 <sup>th</sup> October 2016				
Director Development Services	General Business Question Notice – on	Investigate the possibility of the inclusion of a RV dump point in the Minlaton Show Grounds	October 2017	Consultation Underway
14 <sup>th</sup> December 2016				
CMT	Motion on Notice	Staff conduct a review of Township Speed Limits and consult with affected communities in relation to their preferred option	December 2017	Under Review
8 <sup>th</sup> March 2017				
Director Development Services	DA/DS/R2	Commence Road closure process for Wool Bay and exclude as community land	September 2017	Report back to Council on Community Engagement process
Director Development Services	DA/DS/R5	Entrance ramp at Yorketown Office - Access Advisory Working Party	November 2017	Obtaining quotes for Yorketown Council Office access ramp



12 <sup>th</sup> April 2017				
CEO	DA/CEO/R1	CEO to work through design and safety issues for the Black Point Boat Ramp Walkways with all stakeholders	November 2017	No action as yet
10 <sup>th</sup> May 2017				
Director Development Services	DA/DS/R1	Finalise the requirements for the proposed road process order for Adelbridge Pty Ltd	September 2017	With Maloney Field Services for lodgement of Road Process Order
Director Development Services	DA/DS/R2	Finalise the requirements for the proposed road process order for S T Johns Pty Ltd	September 2017	With Maloney Field Services for lodgement of Road Process Order
Director Development Services	DA/DS/R7,R8, R9, R10	Organise for Mayor and CEO to sign and seal documentation to proceed with seeking Ministerial Approval for revocation of community land at Black Point	November 2017	Section 270 Review Commenced
14 <sup>th</sup> June 2017				
CEO	DA/CEO/R1	Ardrossan Outdoor Gym Space, project to now be completed as scheduled on the grassed area adjacent to and on the southern side of the playground situated on East Terrace Ardrossan	August 2017	Completed
CEO	DA/CEO/R2	The revised Code of Conduct for Managing Complaints and Breaches has been laid on the table and is referred to the next workshop.	Future	This matter laying on the table to allow for further information - Deferred to September EM Workshop
12 <sup>th</sup> July 2017				
CEO	DA/CEO/R1	Proceed with the community engagement process - Marion Bay Boat Launching Review	October 2017	Commenced
Director Assets and Infrastructure	DA/AIS/R1	Proceed with public consultation for the draft Community Wastewater Management Scheme Asset Management Plan	October 2017	Completed

Director Development Services	DA/DS/R1	Commence the Community engagement process for amending the lease term for the Port Victoria Gulhaven Caravan Park and arrange for Mayor and CEO to sign and affix the Council seal to documentation	October 2017	Report back to Council on Community Engagement Process
Director Development Services	DA/DS/R4	Submit an Application to Dedicate Crown Land to DEWNR for Section 303 Balgowan subject to the proposed beach access works gaining Development Approval and Council committing to the project.	October 2017	Underway – Application submitted to DEWNR
9 <sup>th</sup> August 2017				
Director Corporate & Community Services	DA/CCS/R3	Update PO060 Rates Relief Policy and include in Council's policy manual and on website page	September 2017	Underway
Director Corporate & Community Services	DA/CCS/R4	Submit application to DPTI for a 30km speed limit for the following townships; Sultana Point, The Pines, Couch Beach & Foul Bay.	September 2017	Completed
Director Corporate & Community Services	DA/CCS/R5	Organise for rates staff to allocate the separate rate on those properties identified as part of the approval for Point Turton seawall debenture loan	September 2017	Completed
Director Corporate & Community Services	DA/CCS/R6	Arrange for Mayor and CEO to sign and seal the Funding Deed documentation for State Local Government Infrastructure Partnership	September 2017	Completed
Director Assets and Infrastructure	DA/AIS/R2	Advise DPTI of Councils decision not to support a consolidated memorial site at Federation Park.	September 2017	Completed
Director Assets and Infrastructure	DA/AIS/R3	Organise to update IS061 Councils Committee Membership to include endorsed members of Coastal	September 2017	Underway

		Management Strategy Working Party.		
Director Assets and Infrastructure	DA/AIS/R4	Organise to advertise the Draft Water Infrastructure Asset Management Plan for public consultation in YPCT and on Councils website.	September 2017	Commenced Public consultation period for the Draft Water Infrastructure Asset Management Plan opened on 10 <sup>th</sup> August 2017 and closes on 1 <sup>st</sup> September 2017.
Director Assets and Infrastructure	DA/AIS/R5	Arrange for Mayor and CEO to sign and seal 3 certificates of consent for the Deposit of a Land Division within the Hundred of Cunningham.	September 2017	Completed
Director Development Services	DA/DS/R1	Submit application to the Liquor and Gambling Commissioner for extension of the Port Victoria Dry Area	September 2017	Underway
Director Development Services	DA/DS/R2	Submit application to the Liquor and Gambling Commissioner for a Dry Area to be implemented at Stansbury foreshore for New Year's Eve 2017/2018	September 2017	Underway
Director Development Services	DA/DS/R3	Arrange for Mayor and CEO to sign and seal the Land Management Agreement documentation for land in Hardwicke Bay in the Hundred of Minlacowie	September 2017	Completed
Director Development Services	DA/DS/R4	Install access ramps at Stansbury and Edithburgh and a crossover in Main Street, Minlaton – Access Advisory Working Party	October 2017	Not commenced
Director Corporate & Community Services	CA/CCS/R1	Advise successful tender outcome to all involved in process Cabins Point Turton	September 2017	Completed

Director Assets and Infrastructure	CA/AIS/R2	Advise successful tender outcome to all involved in process Balgowan Northern Beach Access Upgrade	September 2017	Completed
Director Assets and Infrastructure	CA/AIS/R3	Advise successful tender outcome to all involved in process Jetty Pile replacement	September 2017	Completed
Director Assets and Infrastructure	CA/AIS/R4	Advise successful tender outcome to all involved in process Civil Works Minlaton PLEC Project	September 2017	Completed

## **CHIEF EXECUTIVE OFFICER**

### **IA/ITEM 4.3**

#### **2. MARION BAY BOAT LAUNCHING FACILITY PROJECT FUNDING OPTIONS**

##### **PURPOSE**

To provide Elected Members with correspondence received following an enquiry for funding options for the Marion Bay Boat Launching Facility Project (copy attached).

##### **RECOMMENDATION**

That the report be received.

##### **LINK TO STRATEGIC PLAN**

Goal:	1. Economically Prosperous Peninsula
Strategy:	1.3 Improve visitor experience, infrastructure, signage, information and support
Goal:	5. Responsible Governance
Strategy:	5.4 Seek alternative income streams and ensure financial sustainability

##### **DISCUSSION**

Correspondence has been received from the Department of Infrastructure and Regional Development following inquiries in to funding options available for the Marion Bay Boat Launching Facility Project.



**Australian Government**

**Department of Infrastructure and Regional Development**

Mr Andrew Cameron  
Chief Executive Officer  
Yorke Peninsula Council  
PO Box 57  
MAITLAND SA 5573

Dear Mr Cameron

Thank you for your letter dated 17 July 2017 to Senator the Hon Fiona Nash, Minister for Regional Development, regarding options for the Marion Bay Boat Launching facility project. Minister Nash has asked me to reply on her behalf.

While I am unable to provide specific advice on the Yorke Peninsula Council's Recreational Boating Strategy, the Building Better Regions Fund (BBRF) may be a possible source of funding for a project such as this. The BBRF will invest in infrastructure projects outside of the major capital cities to create jobs, drive economic growth and build stronger regional communities into the future.

I encourage the Yorke Peninsula Council to consider the BBRF Program Guidelines, Frequently Asked Questions, and feedback for applicants from round one available on the BBRF website at [www.business.gov.au/bbrf](http://www.business.gov.au/bbrf), to decide whether the program might be a source of funding for your project. Further, I encourage the Council to monitor the website for announcements regarding round two.

Thank you again for your correspondence.

Yours sincerely

Ruth Wall  
General Manager  
Regional Programmes Branch  
Policy and Research Division

10 August 2017

## **DIRECTOR CORPORATE AND COMMUNITY SERVICES**

### **IA/ITEM 4.4**

#### **1. ARDROSSAN BOWLING CLUB SPONSORSHIP – SUCCESSFUL TENDER**

##### **PURPOSE**

To provide Elected Members with an update on the successful tender by the Ardrossan Bowling Club to host the S.A. Men's Prestige Medley in March 2018.

##### **RECOMMENDATION**

That report be received.

##### **LINK TO STRATEGIC PLAN**

Goal: 4 Community Engaged and Supported

Strategy: 4.4 Continue providing community grants, donations and sponsorships

##### **BACKGROUND**

Council was approached by the President of the Ardrossan Bowling Club seeking sponsorship for the S.A. Men's and Women's Prestige Medley event to be hosted in March 2018, in partnership with Moonta. The request for \$1,500 sponsorship was endorsed by Council at its June 2017 meeting on the condition their bid for this event be successful.

##### **DISCUSSION**

The event will host competitors from 12 regions of South Australia, and will bring over 100 competitors and 20-30 officials, plus visitors, to the area, with the competition held over two days.

As they successfully did in 2015, when they hosted the Women's Prestige Medley event, the Ardrossan Bowls Club will be encouraging all participants to discover more of Yorke Peninsula once the competition is complete, and it is anticipated this will result in more tourism to the region and economic advantages for local businesses.

##### **COMMUNITY ENGAGEMENT PLAN**

Not applicable

##### **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Director Corporate and Community Services

In preparing this report, the following External Parties were consulted:

- Ardrossan Bowls Club

#### **POLICY IMPLICATIONS**

Not applicable

#### **BUDGET AND RESOURCE IMPLICATIONS**

The 2017/18 budget provides an amount of \$4,000 for ad-hoc community sponsorships. Only \$50 has been committed to date. Council is also considering a further \$1,250 for the Ardrossan Hospital/Mary Potter Foundation at this meeting which, if approved, will bring the committed total to \$1,300 for this financial year to date.

#### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Not applicable

#### **ATTACHMENTS**

**Attachment 1:** Correspondence from the Ardrossan Bowls Club





Ardrossan Bowling Club Inc.

PO Box 99

ARDROSSAN SA 5571

ABN: 37466 543 160

(P) 08 8837 3096 - (F) 08 8837 3095



- 4 SEP 2017

## Bowls SA Large Country Club of the Year 2016

31<sup>st</sup> August 2017

To Mr. David Harding,

Director Corporate and Community Services, YP Council.

Dear David.

The Ardrossan Bowling Club have received an acceptance by Bowls SA of our submission for the tender of the Men's Prestige Medley in March 2018.

Therefore your generous sponsorship of \$1500 will be gratefully accepted in March 2018.

We look forward to staging another successful event, show-casing the area to many visitors from around the state.

Yours sincerely

Annette Rowntree

Secretary, Ardrossan Bowling Club Inc.

Letter to Council re successful tender

E Mail: [ardbowls@internode.on.net](mailto:ardbowls@internode.on.net)  
Web: [www.ardrossanbowls.com.au](http://www.ardrossanbowls.com.au)

## **DIRECTOR ASSETS AND INFRASTRUCTURE SERVICES**

### **IA/ITEM 4.5**

#### **1. CONSTRUCTION AND MAINTENANCE WORKS**

##### **PURPOSE**

To provide a summary of capital and maintenance works undertaken within Assets and Infrastructure Services throughout the month preceding the September 2017 meeting of Council.

##### **RECOMMENDATION**

That the report be received.

##### **LINK TO STRATEGIC PLAN**

Goal:	2 Community Connected through Infrastructure
Strategy:	2.5 Explore provision of new infrastructure
	2.6 Install and upgrade appropriate traffic control device management
	2.7 Upgrade and beautification of open (recreation) spaces (e.g. playgrounds, water parks, BBQ areas etc.)

##### **BACKGROUND**

This report provides Council with a summary of the capital and maintenance works undertaken within Assets and Infrastructure Services throughout the month preceding the Council meeting.

##### **DISCUSSION**

- The following works / upgrades have been applied to Council's Community Wastewater Management Schemes (CWMS) and Water Schemes:

##### **CWMS**

○ New chlorine tank level sensor installed	<b>Black Point</b>
○ Flow meter connected to switchboard	<b>Black Point</b>
○ Effluent blockages cleared	<b>Black Point</b>
○ WWTP electrical isolation switch replaced	<b>Black Point</b>
○ Gravity drain blockages cleared	<b>Maitland</b>
○ Gravity drain maintenance	<b>Yorke town</b>
○ Chlorine storage tank bund replaced	<b>Yorke town</b>
○ Replacement pump installed (Jacobs Street pump station)	<b>Yorke town</b>

##### **Water Schemes**

○ Four storage tanks replaced	<b>Desalination Plant</b>
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(All CWMS, Water and Stormwater Harvesting Schemes are monitored with water quality testing in accordance with SA Health and Environmental Protection Authority (EPA) licence conditions.)

- Roadside vegetation clearance by contractor (Mechanical Vegetation Solutions Pty Ltd) is ongoing. The status of the roads proposed to be serviced in the second year of the three-year contract is outlined in the table below. The statuses are defined as follows:
  - **Not Commenced**
  - **Stage 1** – Bulk horizontal cut
  - **Stage 2** – Bulk horizontal cut / vertical removals / envelope widths
  - **Completed**

Road Name	Start Point	End Point	Status
<b>South</b>			
<b>Hickman Road</b>	Old Coast Road	Dans Road	Completed
<b>Mulburra Park Road</b>	Cemetery Road	Old Coast Road	Completed
<b>Sheoak Flat Road</b>	Old Coast Road	Cemetery Road	Completed
<b>Main Road</b>	Port Vincent Road	St Vincent Highway	Completed
<b>Powerline Road</b>	Yorke Highway	Port Vincent Road	Not Commenced
<b>Twelve Mile Road</b>	St Vincent Highway	Yorke Highway	Completed
<b>Vinecombe Road</b>	St Vincent Highway	Twelve Mile Road	Completed
<b>Sparrow Road</b>	Yorke Highway	Redding Road	Completed
<b>Bittner Road</b>	Yorke Highway	Sparrow Road	Stage 1
<b>North</b>			
<b>Porky Road</b>	Yorke Highway	Germein Road	Not Commenced
<b>Boundary Road</b>	St Vincent Highway	Sparrow Road	Not Commenced
<b>Ross Road</b>	St Vincent Highway	Yorke Highway	Not Commenced
<b>Yorke Valley Road</b>	Spencer Highway	Yorke Highway	Not Commenced
<b>Black Bobs Road</b>	Yorke Highway	Wauraltee Road	Not Commenced
<b>Mount Rat Wells Road</b>	Spencer Highway	Mount Rat Road	Not Commenced
<b>Nelligan Road</b>	Spencer Highway	Wauraltee Road	Not Commenced
<b>Andrews Road</b>	Spencer Highway	Davies Road	Not Commenced
<b>McFarlane Road</b>	Pine Point Road	Davies Road	Not Commenced
<b>Davies Road</b>	Yorke Valley Road	Boundary Road	Not Commenced

<b>North South Road</b>	Clinton Road	Germein Road	Not Commenced
<b>Yarrum Road</b>	Spencer Highway	Pine Point Road	Not Commenced
<b>James Well Road</b>	Yorke Highway	Pine Point Road	Not Commenced
<b>Lodge Road</b>	Standpipe Road	Piggery Corner Road	Not Commenced
<b>Hasting Road</b>	Piggery Corner Road	Pine Point Road	Not Commenced
<b>Back Road</b>	Maitland Road	Pine Point Road	Not Commenced
<b>Lizard Park Road</b>	Barley Stacks Road	Port Victoria Road	Not Commenced
<b>South Kilkerran Road</b>	Spencer Highway	Balgowan Road	Not Commenced
<b>Miller Road</b>	Port Victoria Road	Balgowan Road	Not Commenced
<b>Cross Road</b>	Miller Road	Nalyappa Road	Not Commenced

- Information regarding roadside vegetation maintenance activities undertaken by Council are detailed in the table below:

<b>Road Name</b>	<b>Start Point</b>	<b>End Point</b>	<b>Status</b>
<b>South</b>			
<b>Barrett Road</b>	Yorke Highway	St Vincent Highway	Completed
<b>Cant Road</b>	Intersection of Corny Point Road, Orrie Cowie Road, Cant Road and Diagonal Road	Yellowoorowie Road	Completed
<b>Orrie Cowie Road</b>	Yorke Highway	Intersection of Corny Point Road, Orrie Cowie Road, Cant Road and Diagonal Road	Completed
<b>Reo Road</b>	100m North of White Hut Road	Yellowoorowie Road	Current
<b>Green Hill Road</b>	South Coast Road	Port Moorowie	Programmed
<b>North</b>			
<b>Pine Point Road</b>	Hasting Road	Maitland	Current
<b>Smith Road</b>	Pine Point Road	Spencer Highway	Programmed

- Patrol Grading is ongoing throughout the district aligned with current schedule and technique.
- Attention to parks, gardens and reserves is programmed in accordance with available resources.
- Staff assisted schools across the Council area with preparations for a number of successful National Tree Day events.

- Approximately 65 Customer Service Requests (CSRs) have been addressed throughout August with activities including:
  - Attention to acts of vandalism
  - Cemetery maintenance and plotting
  - Maintenance to public buildings
  - Removal of illegal roadside rubbish
  - Repairs to playgroup equipment
  - Stormwater installation / maintenance
  - Tree trimming
  - Upgrades to coastal infrastructure
- Footpath rework has been completed on identified streets within Ardrossan, Maitland, Port Victoria and Price.
- Jetpatching has been ongoing within Ardrossan, Arthurton and Price, and upon the sealed section of Crowell Road.
- Staff have replaced kerb and water table infrastructure within Minlaton on Maitland Road.
- The status of road construction and maintenance requirements is summarised in the table below, complementing 2017/18 budget allocations:

<b>Road</b>	<b>Description of Works</b>	<b>Work Status</b>	<b>Estimated Completion Date</b>
<b>Hundred Line Road</b>	Rework (tyne and reform) a 5km section.	Completed	
<b>Nalyappa Road</b>	Reconstruct and resheet a 3km section	Commenced	End-October 2017
<b>Pine Point Road</b>	Reconstruct and resheet a 4km section from Hasting Road heading north towards the Maitland end of the bitumen seal.	Ongoing	End-December 2017
<b>Pine Point Road</b>	Reconstruct and resheet a 3km section from the Yorke Highway heading north.	Ongoing	End-March 2018
<b>South Coast Road</b>	Reconstruct and resheet an estimated 14kms of identified sections.	Ongoing	End-June 2018
<b>Sturt Bay Road</b>	Reconstruct and resheet a 3km section.	Ongoing	End-December 2017



- Some remedial maintenance work was applied to the airstrip within the Minlaton Aerodrome as a consequence of crop spraying activities at this facility. Staff are conducting investigations and will be discussing a way forward with the operator.
- The Minlaton Stage Two Powerline Undergrounding Project (PLEC) is progressing with the following milestones being met:
  - Lindsay Marsden of Adelaide Power Design Services has been appointed to the role of project manager.
  - The tender for the civil works associated with the project has been awarded to Civil Tech, who will commence work on Monday 11<sup>th</sup> September 2017.
  - A site walkover was undertaken by Council staff, the project manager, civil contractor and representatives of SA Power Networks.
  - Community notification has commenced with the project manager doing a letter drop and meeting face to face with those affected by the design.
  - SA Power Networks is finalising the “for construction” design.
  - A start-up meeting has been held.
  - The project has been lodged through the Department of Planning, Transport Infrastructure roadworks portal to validate approvals.
  - An application has been lodged with the Department of Environment, Water and Natural Resources for the easement required.
  - Assets and Infrastructure Services staff are working with Council's Communications and Engagement Officer to develop appropriate community notification models.

#### **COMMUNITY ENGAGEMENT PLAN**

Not applicable

#### **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Infrastructure Manager
- Operations Manager
- Works Manager
- Operations Coordinator
- Leading Worker Central
- Leading Worker North
- Leading Worker South
- Works Supervisor North
- Works Supervisor South

In preparing this report, the following External Parties were consulted:

- Nil

#### **POLICY IMPLICATIONS**

Not applicable

#### **BUDGET AND RESOURCE IMPLICATIONS**

Within capital and operations budgets

<b>RISK/LEGAL/LEGISLATIVE IMPLICATIONS</b>
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Not applicable

<b>ATTACHMENTS</b>
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Nil

## **DIRECTOR DEVELOPMENT SERVICES**

### **IA/ITEM 4.6**

#### **1. INSPECTORIAL ACTIVITY REPORT**

##### **PURPOSE**

To inform Council of the activities of the Inspectorial Team.

##### **RECOMMENDATION**

That the report be received.

##### **LINK TO STRATEGIC PLAN**

Goal: 5 Responsible Governance

Strategy: 5.3 Meet all legislative requirements and compliance with Council's internal controls

##### **BACKGROUND**

This report provides Elected Members with information relating to activities of the Inspectorial staff.

##### **DISCUSSION**

During the past month Council's Inspectors have dealt with many routine matters including illegal campers, wandering dogs and nuisance smoke, roosters, dogs and cats.

Two dogs were impounded during the past month and later returned to their owners. Another two dogs were also detained by Rangers, whereby both the owners were issued Expiation Notices for a dog wandering at large, as both of these dogs regularly roam the district.

A young girl was bitten on the leg by a dog as she was pushing her bicycle along a street in Maitland. The wound was treated at the local hospital. The owner of the dog has been advised of Council's intention to issue a Menacing Dog Control Order on the dog and will be issued with an Expiation Notice as a result of the incident.

A dog required veterinary treatment after it was attacked by two dogs whilst it was being taken for a walk in Maitland. The offending dogs pushed open the front door of the house and attacked the dog on the footpath. The owner of the offending dogs has also been advised of Council's intentions to place Menacing Dog Control order on both of the dogs.

A dog escaped from a car located at a Point Turton property and ran onto the road where it attacked another dog which was being taken for a walk by its owners. No visible injuries were caused to the dog, but the owner of the offending dog was issued with a \$315 expiation for the offence of a dog attack.

Regular patrols have also occurred at the bush camping reserves, especially on weekends, to ensure campers are obtaining a bush camping permit prior to using the facilities. Those campers that had not obtained a bush camping permit prior to setting up camp were requested to obtain a permit in the normal manner. One person was expiated for camping without a permit, as they failed to purchase a permit after the Ranger had provided a sufficient time frame to do so.



Patrols are also performed to ensure persons are not camping in the non-designated areas. A person who camped in the Berry Bay Carpark was also issued with an Expiation Notice for camping in a non-designated area.

Routine patrols of boat ramps have been performed to ensure that users are paying for the facilities. Ten notices have been placed on windows of vehicles that were not displaying a permit that appeared to have launched their boat. This has resulted in three expiations being issued to persons for failing to purchase a ticket to use the facilities.

A builder of a house at Pine Point was using the road reserve to store building materials and rubbish associated with the construction of the adjoining house. As a result of failing to remove all the materials from the road reserve as requested, they have been issued an Abatement Notice pursuant to the Local Nuisance and Litter Control Act to remove the materials from the road. They were issued with a \$1000 expiation notice for placing the materials on the road.

Council received information that two truck loads of rubble/sand was dumped on the eastern section of the road reserve located at Coringle Road, Wool Bay. As a result of investigations a contractor was spoken to in relation to the illegal dumping. The person responsible for depositing the waste on the road reserve arranged for the removal of the materials. He was subsequently issued with a \$1000 expiation for depositing litter on the land.

Council Rangers routinely patrol all townships for traffic management, including foot patrols, paying particular attention to disabled parking bays and vehicles parking on yellow lines. One driver have been expiated for not displaying a disabled parking ticket whilst parking in a disabled area.

#### **COMMUNITY ENGAGEMENT PLAN**

Not applicable

#### **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Inspectorial Staff

In preparing this report, the following External Parties were consulted:

- Nil

#### **POLICY IMPLICATIONS**

Not applicable

#### **BUDGET AND RESOURCE IMPLICATIONS**

Routine inspectorial activities are contained within the 2016/17 Annual Business Plan.

#### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Fire and Emergency Services Act 2005

Dog and Cat Management Act 1995

Local Government Act 1999

Local Nuisance and Litter Control Act 2016

The activities undertaken by Council Rangers are based on reducing the risk of nuisance, injury, public damage and disaster to the community.

<b>ATTACHMENTS</b>
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Nil

## **DIRECTOR DEVELOPMENT SERVICES**

### **IA/ITEM 4.6**

#### **2. BUSH CAMPING WORKING PARTY**

##### **PURPOSE**

For Council to receive the Minutes of Council's Bush Camping Working Party meeting, held 9<sup>th</sup> August 2017.

##### **RECOMMENDATION**

That Council receive the Minutes of the Bush Camping Working Party meeting held on Wednesday 9<sup>th</sup> August 2017.

##### **LINK TO STRATEGIC PLAN**

Goal: 1 Economically Prosperous Peninsula

Strategy: 1.3 Improve visitor experiences, infrastructure, signage, information and support

##### **BACKGROUND**

As a result of an internal audit and subsequent recommendations from the Audit Committee in September 2014, the Bush Camping Working Party was established in April 2016, to address the recommendations.

##### **DISCUSSION**

Attached are the Minutes of the Bush Camping Working Party meeting held on 9<sup>th</sup> August 2017.

##### **COMMUNITY ENGAGEMENT PLAN**

Level 1 – Inform. Minutes will be available on Council's website.

##### **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Manager Development Services
- Senior Compliance Officer

In preparing this report, the following External Parties were consulted:

- Bush Camping Working Party

##### **POLICY IMPLICATIONS**

Not applicable

## **BUDGET AND RESOURCE IMPLICATIONS**

Consistent with the 2016/17 budget allocation.

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Local Government Act 1999

National Competition Policy - 1995 Competition Principles Agreement

Council must ensure competitive neutrality principles are applied in accordance with 1995 Competition Principles Agreement.

## **ATTACHMENTS**

**Attachment 1:** Bush Camping Working Party Minutes



## *Yorke Peninsula Council*

# **Minutes of the Meeting of the Bush Camping Working Party**

Held on Wednesday 9<sup>th</sup> August 2017  
In the Council Chambers  
57 Main Street Minlaton commencing at 3.30pm  
(Subject to confirmation)

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### **ITEM 1**

#### **1.1 WELCOME**

Chairperson Adam Meyer welcomed everyone to the meeting and declared the meeting open at 3.36pm.

#### **1.2 PRESENT**

Councillors, Naomi Bittner, Adam Meyer and Scott Hoyle

Mayor Ray Agnew

Roger Brooks	Director Development Services
Phil Herrmann	Senior Compliance Officer
Stephen Goldsworthy	Operations Manager
Maddy Pulling	Minute Secretary

#### **1.3 LEAVE OF ABSENCE**

#### **1.4 APOLOGIES**

Cr Stock, Anne Hammond, Wendy Story and Mick Cartwright.

#### **1.5 MINUTES OF THE PREVIOUS MEETING** - for confirmation.

#### **Cr Meyer moved Cr Hoyle seconded**

That the minutes of the Bush Camping Working Party meeting held on 14<sup>th</sup> June 2017 as circulated, be confirmed as a true record.

**CARRIED**

### **ITEM 2 VISITORS TO THE MEETING**

Roger Hogben, Leith and Vivian Illman.

### **ITEM 3 CORRESPONDENCE**

Nil

#### **ITEM 4**

4.1 The Party discussed the idea of charging campers for potable water, however the Party were in agreement that it is not necessary at this stage and that water meters should be monitored over the year to determine if the use of potable water is being abused.

4.2 Roger Brooks advised that Council is waiting to hear back from several Lessee's in regard to the Minlaton dump point and will report back at the next meeting.

4.3 Stephen Goldsworthy advised that he is still waiting for bin bank signage to arrive. The bin modules have been made and are close to installing. Community groups have been consulted and advised that Council will be monitoring the usage of the bins.

4.4 Stephen Goldsworthy advised he is currently negotiating some heritage issues in regard to the installation of the Parara and Port Minlacowie toilets to ensure that Council is meeting all its responsibilities of the ILUA agreement.

4.5 Roger Brooks advised the roadside signage Development Applications were approved by the Council Development Assessment Panel and are now with the Development Assessment Commission for Concurrence.

4.6 Stephen Goldsworthy advised that the total operational costs for the provision of rubbish management will be \$3072 per annum (including Minlaton).

Consideration may need to be given in future to providing a cleaning service for the bush camping toilets.

4.7 The Party discussed priorities for the 2017/2018 financial year and agreed that the installation of one new enviro toilet should be a budget priority. It is estimated that \$30,000 should be budgeted for one toilet installation.

The Party would like Wendy Story and Anne Hammond to determine the most beneficial advertising options for targeting interstate visitors and invite Brooke Liebelt from Yorke Peninsula Tourism to the October 2017.

The Party discussed utilising Council's website to promote bush camping prior to holiday/peak periods.

##### **4.4.1 Matters Raised**

Stephen Goldsworthy advised he has made arrangements to replace/upgrade 2 old signs on the Gleeson Landing and Daly Head Roads which reference bush camping information.

#### **ITEM 5 GENERAL BUSINESS**

Leith and Vivian Illman spoke to the Party in regard to concerns they have in the Wauralte Beach camping area and the environmental destruction caused by the illegal use of motorbikes. Stephen Goldsworthy advised that some fencing could be undertaken to better delineate the camp area.

The Party commented on the positive bush camping figures for June 2017.

Phil Herrmann advised the Rangers continue to educate campers on the requirement to purchase a camping permit.

Roger Hogben spoke to the Party to advise that Wiki Camps cannot upload video's but can do still photographs.

Phil Herrmann advised he has spoken with Don Sarah from Foul Bay to advise that Rangers will continue to monitor the area.

**ITEM 6 NEXT MEETING**

11<sup>th</sup> October 2017 at 3.30pm

**ITEM 7 CLOSURE**

The meeting closed at 4.40pm

.....  
**Chairperson – Mr Adam Meyer**  
Wednesday, 9<sup>th</sup> August 2017

## **DIRECTOR DEVELOPMENT SERVICES**

### **IA/ITEM 4.6**

### **3. DEVELOPMENT APPLICATION DECISIONS**

#### **PURPOSE**

To inform the Elected Members of Development Application decisions for the period 31<sup>st</sup> July to 1<sup>st</sup> September 2017.

#### **RECOMMENDATION**

That the report be received.

#### **LINK TO STRATEGIC PLAN**

Goal: 1 Economically Prosperous Peninsula

Strategy: 1.1 Provide easier, streamlined development approval application process

#### **BACKGROUND**

To keep Elected Members informed of Development Application decisions under delegated authority.

#### **DISCUSSION**

The following is a list of all Development Applications processed for the period 31<sup>st</sup> July to 1<sup>st</sup> September 2017.

##### Yorke town

544/1472/2016	544/1003/2017	544/1047/2017
544/1121/2017	544/1126/2017	544/1146/2017
544/1157/2017	544/1162/2017	544/1202/2017
544/1209/2017	544/1213/2017	544/1222/2017
544/1225/2017	544/1232/2017	544/1240/2017
544/1261/2017	544/1295/2017	

##### Maitland

544/2187/2014	544/1409/2016	544/1410/2016
544/1411/2016	544/1412/2016	544/1431/2016
544/1079/2017	544/1081/2017	544/1083/2017
544/1108/2017	544/1119/2017	544/1143/2017
544/1174/2017	544/1182/2017	544/1191/2017



544/1195/2017	544/1228/2017	544/1233/2017
544/1250/2017	544/1254/2017	544/1264/2017
544/1265/2017	544/1274/2017	544/1275/2017
544/1278/2017	544/1280/2017	544/1285/2017

#### Land Division

544/D005/2017	544/D007/2017	544/D008/2017
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### **COMMUNITY ENGAGEMENT PLAN**

Not applicable

### **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Planning and Building Officers

In preparing this report, the following External Parties were consulted:

- Nil

### **POLICY IMPLICATIONS**

Not applicable

### **BUDGET AND RESOURCE IMPLICATIONS**

Not applicable

### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Local Government Act 1999

Development Act 1993

Council's Development Plan

Development Assessment functions involve critical risk management considerations which include meeting legislative responsibilities, environmental issues, impact upon community and safety.

### **ATTACHMENTS**

**Attachment 1:** Development Application Decisions Register

**LIST OF DEVELOPMENT APPLICATIONS & DECISIONS ISSUED BY THE ASSISTANT BUILDING SURVEYOR UNDER DELEGATION  
FOR THE PERIOD 31 JULY TO 1 SEPTEMBER 2017**

**YORKETOWN**

Dev. App. No.	Name & Address	Location	Proposal	Class	Area m <sup>2</sup>	Cost \$	Conditions Planning Building	Assessment / Valuation No	Decision Date	Builder & Licence No
544/1472/2016	G Inwood PO Box 109 PORT NOARLUNGA	(Lot 102) 29 Beach Road COOBOWIE	Carport	10a	24	3,500	Planning 3 Building 3	424218 5405664553	27 July 2017	Owner Builder
544/1003/2017	L & S Paues PO Box 1584 KERSBROOK	(Lot 19) 13 North Coast Road POINT TURTON	Replace Existing Verandah	10a	55.7	12,000	Planning 4 Building 5	407262 5400786623	14 Aug 2017	LP Steel Fabrications BLD50305
544/1047/2017	T & TTT Treverton 21 Castle Court BLAKEVIEW	(Lot 58) 6 Investigator Way MARION BAY	Dwelling Extension	1a	51.87	25,000	Planning 1 Building 2	431114 5400970009	31 July 2017	TBA
544/1121/2017	A & D Furbank C/- Post Office MARION BAY	(Lot 32) 1855 Marion Bay Rd WHITE HUT	Dependant Accommodatio n & Verandah	1a 10a	54 18	40,000	Planning 3 Building 3	400408 5400700092	1 Aug 2017	TBA
544/1126/2017	M Kleinig PO Box 307 WAROOKA	(Sec 16) 234 Corny Point Rd CORNLY POINT	Garage	10a	139.44	13,000	Planning 6 Building 4	103739 5400611161	15 Aug 2017	Owner Builder
544/1146/2017	M Heddle 20 Thornber Street UNLEY PARK	(Lot 10) 35 Northshore Road HARDWICK BAY	Dwelling Alteration & Deck	1a 10a	14 9	14,000	Planning 3 Building 2 Private Certifier	323006 5408979366	8 Aug 2017	TBA
544/1157/2017	M Buttner 7 Duffield Drive POORAKA	(Lot 122) 19 Bay Crescent POINT TURTON	New Dwelling & Deck	1a 10a	143.5 38.5	100,000	Planning 7 Building 4 Private Certifier	431791 5400783545	24 Aug 2017	TBA
544/1162/2017	D Smith & K Harrison 7 Stroud Street CHELTENHAM	(Lot 55) 24 Sultana Point Road EDITHBURGH	Double Storey Dwelling	1a	195.9	220,686	Planning 6 Building Nil Private Certifier	430256 5405115685	7 Aug 2017	Longridge Group Pty Ltd BLD175837
544/1202/2017	FT Slade Investments 13 David Street YORKETOWN	(BLK 40) 207 Gravel Pit Road YORKETOWN	Machinery Shed	7b	1134	181,600	Planning 4 Building 2	226365 5406348000	8 Aug 2017	Greg Foster BLD184281
544/1209/2017	P Derez 13 Weaver Street STANSBURY	(Lot 655) 13 Weaver Street STANSBURY	New Dwelling & Verandah	1a 10a	110.21 13.1	180,000	Planning 8 Building Nil Private Certifier	206599 5404685002	8 Aug 2017	Aldenhoven Homes BLD269097
544/1213/2017	A Morris PO Box 829 CRAIGMORE	(Lot 89) 10 Brentwood Road STANSBURY	Verandah Extension	10a	20	4,500	Planning 1 Building 3	405340 5404801990	22 Aug 2017	Owner Builder

544/1222/2017	D & S Rowe 40 Victoria Street YORKETOWN	(Lot 87) 19 Seascope Road POINT TURTON	Garage	10a	135	16,520	Planning 7 Building 3	426627 5401056500	16 Aug 2017	Owner Builder
544/1225/2017	Point Turton Caravan Park CMB POINT TURTON	(Lot 102) 146 Bayview Road POINT TURTON	3 X Cabin Accommodatio n	1b	Appox 80 each	370,000	Planning 3 Building 12	102046 5400452607	29 Aug 2017	TBA
544/1232/2017	A Heaslip & P Stansell 991 Roper Highway MATARANKA	(Lot 1) 3 Giles Street EDITHBURGH	Verandah	10a	32.08	22,000	Planning 5 Building 2 Private Certifier	210161 5405021400	14 Aug 2017	Creative Outdoors BLD192730
544/1240/2017	R & E Coutts 14 Burke Parade HEWETT	(Lot 38) 6 Parsee Street EDITHBURGH	Garage	10a	48	7,678	Planning 1 Building 3	433649 5405118915	21 Aug 2017	Coast to Coast Homes BLD225824
544/1261/2017	D Smith 7 Stroud Street CHELTENHAM	(Lot 55)24 Sultana Point Road EDITHBURGH	Carport	10a	13.92	3,000	Planning N/A Building 4	430256 5405115685	8 Aug 2017	TBA
544/1295/2017	Uniting Church 47 Edithburgh Rd YORKETOWN	(Lot 101) 39-41 Warooka Road YORKETOWN	Demolition of Church	9b	166	47,000	Planning N/A Building 7	203943 5403622405	23 Aug 2017	TBA
<b>TOTAL</b>						<b>\$1,260,484</b>				

#### MAITLAND

Dev. App. No.	Name & Address	Location	Proposal	Class	Area m <sup>2</sup>	Cost \$	Conditions Planning Building	Assessment / Valuation No	Decision Date	Builder & Licence No
544/2187/2014	PC Kerley PO Box 6002 BURTON	(Lot 5) Port Victoria Road PORT VICTORIA	Elevated Dwelling	1a	210	85,000	Planning 8 Building Nil Private Certifier	428094 4604723347	30 Aug 2017	Owner Builder
544/1409/2016	Yorke Peninsula Council PO Box 57 MAITLAND	Yorke Highway Federation Park DPTI ID 50303	Sign	10b	2.16	2,200	Planning 8 Building Nil	419085	1 Sept 2017	Owner Builder
544/1410/2016	Yorke Peninsula Council PO Box 57 MAITLAND	Upper Yorke Road Road Reserve DPTI ID 46306	Sign	10b	2.16	2,200	Planning 8 Building Nil	419085	1 Sept 2017	Owner Builder
544/1411/2016	Yorke Peninsula Council PO Box 57 MAITLAND	Agery Road Road Reserve DPTI ID 778	Sign	10b	2.16	2,200	Planning 8 Building Nil	419085	1 Sept 2017	Owner Builder
544/1412/2016	Yorke Peninsula Council PO Box 57 MAITLAND	Spencer Highway Road Reserve DPTI ID 42326	Sign	10b	2.16	2,200	Planning 8 Building Nil	419085	1 Sept 2017	Owner Builder

544/1431/2016	Petjon Pty Ltd PMB 16 KADINA	(Sec G) 774 Loveridge Road ARTHURTON	Storage Shed	7b	108	14,000	Planning 5 Building Nil Private Certifier	47670 4607421002	01 Aug 2017	Owner Builder
544/1079/2017	CJ Gunning 5/6 Hill Street KENSINGTON	(Lot 64) 8 Belmont Crescent MAITLAND	Garage	10a	90	10,000	Planning 3 Building 2	13219 4602052930	22 Aug 2017	Metal As Anything
544/1081/2017	NB, LF and AP Rowe RSD 1048 KADINA	(Sec 19) 4846 Yorke Highway ARDROSSAN	Telecommunic ations Facility (including 35m Lattice Tower)	10b	80	240,000	Planning 1 Building 1 Private Certifier	20743 4604007105	1 Aug 2017	Ericsson Australian Pty Ltd
544/1083/2017	JM Nemeth 44 McQueen Court PARALOWIE	(Lot 5) 1 Maye Terrace BALGOWAN	Demolition of Carport and Construction of Dwelling and Verandah	1a 10a	87.12 19.8	82,690	Planning 4 Building 1 Private Certifier	35824 4605045509	8 Aug 2017	Selecta Homes and Building Company Pty Ltd GL 56332
544/1108/2017	LP and HK O'Dea PO Box 179 CRYSTAL BROOK	(Lot 600) 75 Marine Parade PORT VINCENT	Demolish Balcony, New Balcony and Verandah	10a	45.7	20,000	Planning 2 Building 2 Private Certifier	311175 5408441507	15 Aug 2017	TBA
544/1119/2017	SI and JW Rowe PO Box 172 ARDROSSAN	(Lot 6) 4133 Yorke Highway ARDROSSAN	Telecommunic ations Facility (including 40m Lattice Tower)	10b	120	180,000	Planning 1 Building 1 Private Certifier	21121 4604033004	8 Aug 2017	TBA
544/1143/2017	JA and CS Brook 7 Beaulah Avenue MAITLAND	(Lot 11) 3 Forth Street ARTHURTON	Variation to Existing Land Use	N/A	N/A	0	Planning 18 Building N/A	415471 4606020506	8 Aug 2017	N/A
544/1174/2017	WG and CL Thomson PO Box 28 ARTHURTON	(PTS 32) 141 Willing Road ARTHURTON	Telecommunic ations Facility (including 35m Monopole)	10b	80	160,000	Planning 1 Building 1 Private Certifier	44602 4607161052 A0010	8 Aug 2017	TBA
544/1182/2017	BR and VA Hollands PO Box 391 MINLATON	(Lot 12) 1 Jarrett Street MAITLAND	Garage	10a	111	10,000	Planning 3 Building Nil	434365 4602050193	15 Aug 2017	TBA
544/1191/2017	BT and CR Adams RSD 38 MAITLAND	(Lot 1) 1291 Old Boundary Road WEETULTA	Garage	10a	75.25	35,000	Planning 2 Building 1	435362 4607186751	2 Aug 2017	TBA
544/1195/2017	Ad Veritary PO Box 22 LONSDALE	(Lot 56) 17 One And All Road PRICE	Garage and Carport	10a 10a	54 30	8,300	Planning 3 Building Nil	41467 4606307101	4 Aug 2017	Owner Builder
544/1228/2017	R Hislop 26 Statenborough Street LEABROOK	(Lot 112) Black Point Drive BLACK POINT	Garage	10a	54	7,920	Planning 2 Building 2	49783 4604908683	27 July 2017	TBA

544/1233/2017	GA and KS Dyett 35 Beaulah Avenue MAITLAND	(Lot 748) 7 Walter Street MAITLAND	Verandah and Replace Laundry Roof	10a 1a	55.8 16.49	5,000	Planning 1 Building 2	10983 4601885009	4 Aug 2017	TBA
544/1250/2017	Yorke Peninsula Council PO Box 57 MAITLAND	(PTL 3) 33 Main Street ARTHURTON	Shelter	10a	48.3	4,400	Planning 2 Building Nil	37572 4606038108	1 Aug 2017	Arthurton War Memorial and Sports Club
544/1254/2017	JI Heinrich c/- Zummo Design 32a Mary Street SALISBURY	(Sec 101) 1192 Sandy Church Road SANDILANDS	Hay Shed and Water Tank	7b	1798	200,000	Planning 1 Building 1 Private Certifier	27839 4604577052	29 Aug 2017	TBA
544/1264/2017	Jars Mack Pty Ltd 25 Robert Street MAITLAND	(Lot 101) 12 Walter Street MAITLAND	Shed Addition	10a	45	6,200	Planning 2 Building 2	10900 4601877105	14 Aug 2017	TBA
544/1265/2017	CJ and M Potticary PO Box 501 GAWLER	(Lot 54) 42 Hosking Road TIDDY WIDDY BEACH	Dwelling Addition, Verandah and Deck	1a 10a 10a	11 32 18	20,000	Planning 2 Building 2 Private Certifier	8425 4600625598	28 Aug 2017	TBA
544/1274/2017	RJ Langford PO Box 143 ARTHURTON	(Lot 365) 184 Willing Road ARTHURTON	Dwelling Addition, Verandah and Renovations	1a 10a 10a	18 46 90	100,000	Planning 1 Building 3	44594 4607160105	15 Aug 2017	TBA
544/1275/2017	AD Martin and DA Burton 134 One and All Dv NORTH HAVEN	(Lot 9) 114 Songvaar Road PORT VICTORIA	Garage	10a	40	6,900	Planning 3 Building 2	432096 4604725262	21 Aug 2017	TBA
544/1278/2017	MJ Allen 4 Osmond Street MAITLAND	(Lot 2) 4 Osmond Street MAITLAND	Freestanding Carport	10a	32.41	8,069	Planning Nil Building 2	426858 4602087252	30 Aug 2017	A Semmens
544/1280/2017	TJ and CF Holmes 10 Kilkerran Tce MAITLAND	(Lot 2) 10 Kilkerran Terrace MAITLAND	Freestanding Pergola	10a	26.4	1,700	Planning Nil	431882 4601880101	11 Aug 2017	Owner Builder
544/1285/2017	PJ and MV Webber 10 Shannon Tce MAITLAND	(Lot 10) 17 Beaulah Avenue MAITLAND	Attached Carport and Verandah	10a 10a	18 18	1,500	Planning Nil Building 2	434282 4602099405	10 Aug 2017	Owner Builder
<b>TOTAL</b>						<b>1,215,479\$</b>				

## LAND DIVISION

Dev. App. No.	Name & Address	Location	Proposal	Conditions Planning Building	Assessment / Valuation No	Decision Date
544/D005/2017 544/1131/2017	G & J Vine C/- Mosel Surveyors 6 Graves Street KADINA	(Lot 500) 2-4 Sixth Street WOOL BAY	Land Division	Planning Nil Land Division 3	216846 5405831809	1 August 2017

544/D007/2017 544/1216/2017	A & R Parente C/ Mosel Surveyors 6 Graves Street KADINA	(PTL 40) 10a Charles Carter Way EDITHBURGH	Land Division	Planning 1 Land Division 3	425561 5405119053 A0010	16 August 2017
544/D008/2017 544/1236/2017	S & N Mattschoss Holdings Pty Ltd C/ Mosel Surveyors 6 Graves Street KADINA	(Lot 91) 1846 Maitland Rd CUNNINGHAM	Land Division	Planning 1 Land Division 2	20909 4604017100	18 August 2017

## **DIRECTOR DEVELOPMENT SERVICES**

### **IA/ITEM 4.6**

#### **4. WASTEWATER SYSTEM APPLICATION DECISIONS**

##### **PURPOSE**

To inform the Elected Members of Wastewater Application decisions for the period 31<sup>st</sup> July to 1<sup>st</sup> September 2017.

##### **RECOMMENDATION**

That the report be received.

##### **LINK TO STRATEGIC PLAN**

Goal: 1 Economically Prosperous Peninsula

Strategy: 1.1 Provide easier, streamlined development approval application process

##### **BACKGROUND**

To keep Elected Members informed of Wastewater Application decisions under delegated authority.

##### **DISCUSSION**

The following is a list of all Wastewater System applications processed for the period 31 July to 1<sup>st</sup> September 2017.

##### Maitland

050/045/2016                      050/014/2017                      050/015/2017

050/044/2017                      050/058/2017                      050/059/2017

##### Yorke town

050/023/2017                      050/029/2017                      050/062/2017

050/060/2017

##### **COMMUNITY ENGAGEMENT PLAN**

Not applicable

##### **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Environmental Health Officer

In preparing this report, the following External Parties were consulted:

- Nil

#### **POLICY IMPLICATIONS**

Not applicable

#### **BUDGET AND RESOURCE IMPLICATIONS**

Not applicable

#### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Local Government Act 1999

Development Act 1993

Environmental Protection Act 1993

Council's Development Plan

Wastewater System approval functions involve critical risk management considerations which include meeting legislative responsibilities, environmental issues and public health.

#### **ATTACHMENTS**

**Attachment 1:** Wastewater Application Decision Register



**LIST OF WASTE CONTROL APPLICATIONS & DECISIONS ISSUED BY THE ENVIRONMENTAL HEALTH OFFICERS UNDER DELEGATION  
FOR THE PERIOD 31 JULY TO 1 SEPTEMBER 2017**

**Maitland**

<b>Septic App. No.</b>	<b>Owner</b>	<b>Location</b>	<b>Proposal</b>	<b>Conditions</b>	<b>Assess. No</b>	<b>Decision Date</b>	<b>Plumber &amp; Licence No</b>
050/045/2016	MS Buttner PO Box 78 KILBURN NORTH	(Lot 122) 19 Bay Crescent POINT TURTON	Septic and Soakage	11	431791	24 August 2017	TBA
050/014/2017	Yorke Peninsula Council PO Box 57 MAITLAND	(PTS 358) HD CUNNINGHAM	Septic and Soakage	8	405928	8 May 2017	TBA
050/015/2017	Minister for Sustainability, Environment and Conservation GPO Box 1047 ADELAIDE	(Sec 302) HD MINLACOWIE	Septic and Soakage	8	321687	8 May 2017	TBA
050/044/2017	JM Nemeth 44 McQueen Court PARALOWIE	(Lot 5) 1 Maye Terrace BALGOWAN	Septic and Soakage	11	35824	8 August 2017	Ryan Earthmoving
050/058/2017	PC and AV Kerley PO Box 6002 BURTON	(Lot 5) Port Victoria Road PORT VICTORIA	Septic and Soakage	11	428094	25 August 2017	TBA
050/059/2017	RJ Langford PO Box 143 ARTHURTON	(Lot 365) 184 Willing Road ARTHURTON	Septic and Soakage	11	44594	15 August 2017	TBA

**Yorke town**

<b>Septic App. No.</b>	<b>Owner</b>	<b>Location</b>	<b>Proposal</b>	<b>Conditions</b>	<b>Assess. No</b>	<b>Decision Date</b>	<b>Plumber &amp; Licence No</b>
050/023/2017	A & D Furbank C/- Post Office MARION BAY	(Lot 32) 1855 Marion Bay Road WHITE HUT	Aerobic System	11	400408	1 August 2017	Owner Applicant
050/029/2017	D Smith & K Harrison 7 Stroud Street SOUTH CHELTENHAM	(Lot 55) 24 Sultana Point Road EDITHBURGH	Sewer Connection	11	430256	8 August 2017	Longridge Group
050/062/2017	P Derez 13 Weavers Street STANSBURY	(Lot 655) 13 Weaver Street STANSBURY	Septic and Soakage	11	206599	9 August 2017	Peninsula Plumbing
050/060/2017	M Heddle 20 Thornber Street UNLEY PARK	(Lot 10) 35 Northshore Road HARDWICKE BAY	Sewer Connection	11	323006	8 August 2017	Owner Applicant

# DEBATE

# AGENDA

## **DIRECTOR CORPORATE AND COMMUNITY SERVICES**

### **DA/ITEM 6.2**

#### **1. FINANCIAL REPORT AS AT 31 AUGUST 2017**

##### **PURPOSE**

For Council to consider the financial report and capital projects update report as at 31 August 2017.

##### **RECOMMENDATION**

That Council receive the financial report and capital projects update report as at 31 August 2017.

##### **LINK TO STRATEGIC PLAN**

Goal: 5 Responsible Governance

Strategy: 5.1 Openness and transparency of reporting Council's performance  
5.2 Effective leadership and informed decision making

##### **BACKGROUND**

A Financial report and a Capital Projects Update report (projects over \$25,000) is presented monthly for Council's consideration in accordance with Policy PO142 Budget Reporting and Amendment. These reports encompass results to the end of each calendar month preceding each scheduled Council meeting.

##### **DISCUSSION**

The attached financial reports are submitted with the following qualifications, comments and notes:

- Actuals included in the Uniform Presentation of Finances (UPF) are as incurred at close of business on the last day of the month being reported and may be subject to end of month adjustments. Any such adjustments will be incorporated in the following monthly report.
- The reports do not include year-end income and expense accruals.
- Both reports include year to date Commitments i.e. orders raised but not yet paid for.
- **Attachment 1 - Uniform Presentation of Finances**
  - Note 1 - Rates, Service Charges (Waste, CWMS and Water), NRM Levy and Rate Rebates, totalling approximately \$21.9M, have been raised for the entire 2017/2018 financial year but are due and payable either in full in September 2017 or by quarterly instalments in September 2017, December 2017, March 2018 and June 2018.
  - Note 1 - Grants, Subsidies & Contributions of \$412K received to date.
  - Note 1 - dog registration income totalling approximately \$84K has been collected.

- Note 1 - income from building and planning activity of approximately \$33K and septic tank registration fees of approximately \$6K is included.
- Note 1 - also included here are approximately \$194K of reimbursements and miscellaneous income.
- Note 1 - \$256K collected for user charges (boat ramps, caravan parks, cemetery fees, hall hire etc) are included in the total income.
- Note 2 - the following major expenditure has been paid in advance at the start of the 2017/2018 financial year as per the required payment terms included in the figures is:
  - Memberships/Subscriptions/Contributions/Donations - \$105K;
  - Licence Fees - \$169K;
  - Plant & Equipment Registration - \$105K.
- Note 2 - commitments of approximately \$4.1M include orders worth approximately \$2.4M for waste management and refuse collection and disposal services in 2017/2018.
- Note 2 - finance costs (interest on loans) of approximately \$28K are included.
- Note 2 - depreciation for the second month of the financial year (being 2/12<sup>th</sup> of the 2017/2018 budget estimate) has been included in the YTD expenditure.
- Notes 3 & 4 - commitments of approximately \$702K for various capital projects, details of which can be found in Attachment 2 of this report.
- **Attachment 2 – Capital Projects Update Report**
  - All Year to Date expenditure in this report includes invoices paid to date and orders outstanding. The total of this amount is then compared against the current budget to provide the budget remaining.
  - It should be noted that the month end balances in the capital report are different to those in Attachment 1 – UPF. This is due to the UPF reflecting the actuals as at the last day of the month, whereas the capital report includes some month end adjustments, correction to existing purchase orders and raising of new ones, backdated journals and correction of incorrectly allocated amounts. Making these adjustments means the report shows expenditure incurred as well as expenditure forecast for the remainder of the year along with budget remaining against each project.

## COMMUNITY ENGAGEMENT PLAN

Not applicable

## CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team
- Manager Financial Services
- Budget and Project Managers
- Accountant – Financial Management
- Accountant – Financial Operations

In preparing this report, the following External Parties were consulted:

- Nil

## **POLICY IMPLICATIONS**

PO 142 Budget Reporting and Amendment Policy

## **BUDGET AND RESOURCE IMPLICATIONS**

This is the second update since the endorsement of Council's 2017/2018 Budget adopted in June 2017. At this early stage financial performance remains on track against the adopted Budget. Elected Members should note that the 2016/2017 financial statements are currently being prepared for audit and once finalised will impact Council's 2017/2018 forecast financial position and financial ratios.

Expenditure on capital projects is minimal given the early stage of the financial year.

At its August 2017 meeting, Council considered and endorsed the carry forward (roll over) to 2017/2018, budgets for projects from 2016/2017 that were unfinished as at 30 June 2017. Carried forward amounts for these projects will not be included in Council's 2016/2017 Financial Statements but will impact Council's forecast 2017/18 Budget, financial position and financial ratios. The Capital Projects Update report for August 2017 (refer Attachment 2) includes these projects and the UPF (refer Attachment 1) shows these amounts as full year budget revisions.

Council has recently been advised that, contrary to previous information, our 2017/2018 annual Roads to Recovery grant funding is unable to be split between 2017/2018 and 2018/2019. All outstanding funding (\$1,156,692) for the five (5) year program that commenced in 2014/2015 will need to be allocated against road projects budgeted in 2017/2018. Council's adopted 2017/18 Budget allowed for only \$580,766 to be received and allocated to capital projects. Council's 2017/2018 Budget will be adjusted during the 1st quarter budget review, for the balance of \$575,926. This will also impact Council's financial position and financial ratios.

It should be noted that capital expenditure of \$386K for Balgowan Northern Beach Access was approved by Council at its August 2017 meeting. A purchase order for the works was issued soon after, however, the amount has not been included in the attached UPF (refer Attachment 1) and will be included as part of the 1<sup>st</sup> quarter budget review. It has been included in the attached Capital Projects Update (refer Attachment 2) for information.

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Monthly financial reporting provides a transparent and comprehensive reporting regime that allows Council to track performance against financial targets established in its annual budget.

Council risks being seen as not being transparent if financial performance is not reported periodically and Elected Members could be asked to make decisions without knowing the impact on Council's financial position.

There is a significant risk that non-achievement on agreed milestones for grant funded capital projects could result in a delay in Council receiving grant funds, not receiving funds or having

to return funds already received. This would have a significant negative impact on Council's budget and cash flow.

Local Government Act 1999

Local Government (Financial Management) Regulations 2011

## **ATTACHMENTS**

**Attachment 1:** Uniform Presentation of Finances as at 31 August 2017

**Attachment 2:** Capital Projects Update as at 31 August 2017

**YORKE PENINSULA COUNCIL**  
**UNIFORM PRESENTATION OF FINANCES**  
**AS AT 31ST AUGUST 2017**



	2017/18 YTD Actuals \$'000	2017/18 Commitments \$'000	2017/18 YTD Expenditure (incl Commitments) \$'000	Notes	2017/18 Full Year Revised Budget \$'000	2017/18 Full Year Budget Revisions \$'000	2017/18 Full Year Adopted Budget \$'000
Income	22,909		22,909	1	29,946	28	29,918
Less Expenses	4,126	4,022	8,148	2	32,391	261	32,130
<b>Operating Surplus/ (Deficit) before Capital Amounts</b>	<b>18,783</b>	<b>4,022</b>	<b>22,805</b>		<b>(2,445)</b>	<b>(233)</b>	<b>(2,212)</b>
Less Net Outlays on Existing Assets							
Capital Expenditure on renewal and replacement of Existing Assets	218	80	298	3	8,488	202	8,286
Less Depreciation, Amortisation and Impairment	(1,577)		(1,577)		(9,461)		(9,461)
Less Proceeds on Sale of Assets	(2)		(2)		(376)		(376)
	<b>(1,358)</b>	<b>80</b>	<b>(1,278)</b>		<b>(1,349)</b>	<b>202</b>	<b>(1,551)</b>
Less Net Outlays on New and Upgraded Assets							
Capital Expenditure on New and Upgraded Assets	234	236	469	4	2,412	982	1,430
Less Amounts received specifically for New and Upgraded Assets					(199)	(22)	(177)
Less Proceeds for Sale of Surplus Assets							
	<b>234</b>	<b>236</b>	<b>469</b>		<b>2,213</b>	<b>960</b>	<b>1,253</b>
<b>NET(LENDING) / BORROWING FOR FINANCIAL YEAR</b>	<b>19,908</b>	<b>3,707</b>	<b>23,614</b>		<b>(3,309)</b>	<b>(1,395)</b>	<b>(1,914)</b>

**Yorke Peninsula Council  
Monthly Capital Projects Update  
as at 31 August 2017**

PROJECT DETAILS BY ASSET CLASS			Responsible Directorate	Expected Finish Date	Project Management Stages Complete					YTD Expenditure (incl Commitments) (\$)	Total Revised Budget (\$)	Budget Remaining (\$)	Budget Remaining (%)	Comments	
** Only projects \$25,000 and greater are individually listed below, however the totals shown are for the entire asset class.															
			1	<div></div>	Activity currently completed or on schedule										
			2	<div></div>	Activity currently upto 2 months behind schedule										
			3	<div></div>	Activity currently more than 2 months behind schedule										
			0	<div></div>	Activity currently not started										
			NA		Activity not applicable to the project										
					Planning	Design	Approvals	Services	Procurement	Delivery	\$1,150,424	\$11,286,415	\$10,135,992	90% TOTAL	
Buildings & Other Structures															
49044 - Warooka Town Triangle Shade Sails			AIS	Dec-17	<div></div>	<div></div>	<div></div>	N/A	<div></div>	<div></div>	\$0	\$30,000	\$30,000	100%	Commence in Sep-17.
49045 - Public Toilet - Maitland Hall			AIS	Dec-17	<div></div>	<div></div>	<div></div>	N/A	<div></div>	<div></div>	\$30,630	\$90,000	\$59,370	66%	Commenced.
49046 - Yorketown Oval Grandstand			DS	Jun-18	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	\$0	\$50,000	\$50,000	100%	Commence in Oct-17.
60107 - Port Vincent Caravan Park - New Cabin			CCS	Jun-16	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	\$207,737	\$226,283	\$18,546	8%	Carry forward from 2016-2017. Work commenced, all funds committed, anticipate completion in Nov-17.
60314 - Point Turton Caravan Park- New Cabins			CCS	Jun-16	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	\$127,245	\$390,645	\$263,400	67%	Carry forward from 2016-2017. Commenced, anticipate completion in Dec-17.
60212 - Point Turton Caravan Park - Fencing			CCS	Jun-18	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>	\$0	\$50,000	\$50,000	100%	Commence in May-18.
60317 - Marion Bay Caravan Park - Fencing			CCS	Jun-18	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>	\$540	\$25,000	\$24,460	98%	Site preparation under way, fencing to be installed after peak season in May-18.
60410 - Bush Camping - Capital			DS	Jun-17	<div></div>	<div></div>	<div></div>	N/A	<div></div>	<div></div>	\$24,006	\$98,883	\$74,877	76%	Carry forward \$48,883 from 2016-2017. Projects ongoing throughout year.
Total Buildings & Other Structures											\$397,949	\$1,027,432	\$629,483	61%	
CWMS Infrastructure															
44250 - Ardrossan CWMS (Manhole refurbishment)			AIS	Nov-17	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>	\$1,237	\$25,000	\$23,763	95%	Commenced.
44253 - Yorketown CWMS (Minlaton Road Drainage, Flow Meter)			AIS	Apr-18	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>	\$0	\$70,000	\$70,000	100%	Commenced.
44254 - Maitland CWMS (Pump Station Alarm Renewal)			AIS	Apr-18	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>	\$3,975	\$41,500	\$37,525	90%	Commenced.
44256 - Stansbury CWMS (Foreshore Public Toilet Connection)			AIS	Dec-17	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>	\$0	\$26,000	\$26,000	100%	Commenced.
44261 - Hardwicke Bay CWMS (Property Connections)			AIS	Mar-18	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>	\$0	\$50,000	\$50,000	100%	Commenced.
44264 - Point Turton CWMS (Caravan Park Connection)			AIS	Jun-17	<div></div>	<div></div>	<div></div>	N/A	<div></div>	<div></div>	\$2,600	\$199,255	\$196,655	99%	Carry forward from 2016-2017. Anticipate project completion in Dec-17.
Total CWMS Infrastructure											\$10,552	\$250,000	\$239,448	96%	
Other Assets															
40014 - Grant Funded Community Projects			ES	Jun-18	<div></div>	N/A	N/A	N/A	N/A	<div></div>	\$0	\$25,000	\$25,000	100%	
40046 - Balgowan Northern Beach Access			ES	Jun-18	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	\$386,000	\$386,000	\$0	0%	Oct-17.
44622 - Edithburgh Boat Ramp extension			AIS	Dec-16	<div></div>	<div></div>	<div></div>	N/A	<div></div>	<div></div>	\$59,582	\$57,539	-\$2,043	-4%	Carry forward from 2016-2017. Commence in Nov-17, to be completed by Dec-17.
45041 - Point Turton Nature Play Playground			AIS	Jun-17	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	\$0	\$206,354	\$206,354	100%	Carry forward from 2016-2017. Anticipate earthworks commence Nov-17 and project completion by Dec-18.
Total Other Assets											\$455,705	\$707,470	\$251,765	36%	
Plant & Equipment															
40035 - Information Technology - Servers and Switches			CCS	Mar-18	<div></div>	NA	NA	NA	<div></div>	<div></div>	\$0	\$120,000	\$120,000	100%	Commence in Oct-17.
40043 - Information Technology - Intranet Stage 2			CCS	Feb-18	<div></div>	<div></div>	NA	NA	<div></div>	<div></div>	\$0	\$25,000	\$25,000	100%	Commence in Aug-17.
40044 - Aerial Photography			CCS	Apr-18	<div></div>	NA	NA	NA	<div></div>	<div></div>	\$0	\$40,000	\$40,000	100%	Commence in Aug-17.
61200 - Fleet Vehicles			CCS	Jun-18	<div></div>	NA	NA	NA	<div></div>	<div></div>	\$34,536	\$437,000	\$402,464	92%	Ongoing throughout year.
62008 - Major Plant Purchase - Prime Mover			AIS	May-18	<div></div>	NA	NA	NA	<div></div>	<div></div>	\$0	\$360,000	\$360,000	100%	Tender evaluation to be undertaken in September for recommendation to October Council meeting.
62009 - Major Plant Purchase - Side Tipper			AIS	May-18	<div></div>	NA	NA	NA	<div></div>	<div></div>	\$0	\$200,000	\$200,000	100%	Tender evaluation to be undertaken in September for recommendation to October Council meeting.
62010 - Major Plant Purchase - Sweeper			AIS	May-18	<div></div>	NA	NA	NA	<div></div>	<div></div>	\$0	\$340,000	\$340,000	100%	Commence in Sep-17.
Total Plant & Equipment											\$56,821	\$1,662,070	\$1,605,249	97%	
Road Infrastructure															
44663 - Edithburth Tidal Pool Car Park Upgrade			AIS	Dec-17	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>	\$0	\$52,672	\$52,672	100%	Commence in Sep-17.
49042 - Footpath Replacement Programme			AIS	Jun-18	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>	\$0	\$1,500,000	\$1,500,000	100%	Commenced public consultation in Jul-17 to identify preferred footpath replacement locations.
49500 - Reseal Allocation			AIS	Apr-17	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>	\$0	\$100,000	\$100,000	100%	Commence in Oct-17.
53519 - Unsealed - South Coast Road			AIS	Jun-18	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>	\$73,960	\$1,531,685	\$1,457,725	95%	Commenced.
54008 - Unsealed - Brutus Road			AIS	Apr-18	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>	\$4,861	\$102,687	\$97,826	95%	Commence in Feb-18, received late invoice from 2016-2017.
54027 - Unsealed - Nalyappa Road			AIS	Nov-17	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>	\$59,720	\$554,311	\$494,591	89%	Commenced.
54029 - Unsealed - Weetulta Road			AIS	May-18	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>	\$0	\$321,399	\$321,399	100%	Commence in Mar-18.
54045 - Unsealed - Sturt Bay Road			AIS	Dec-17	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>	\$48,456	\$197,865	\$149,409	76%	Commenced.
57109 - Patch Sheetting			AIS	Jun-18	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>	\$7,714	\$1,156,691	\$1,148,977	99%	Commenced.
57524 - Pine Point Road ( Maitland Seal to Hasting Rd)			AIS	Dec-17	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>	\$3,854	\$620,863	\$617,009	99%	Commenced.
57525 - Grainstack Road East - Stansbury			AIS	Dec-17	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>	\$0	\$121,044	\$121,044	100%	Commence in Sep-17.
57526 - Daniel Street, Coobowie			AIS	Dec-17	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>	\$0	\$57,181	\$57,181	100%	Commence in Sep-17.
57527 - Elliott Street, Coobowie			AIS	Dec-17	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>	\$0	\$28,745	\$28,745	100%	Commence in Sep-17.
57528 - Fuller Road			AIS	Jun-18	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>	\$0	\$37,549	\$37,549	100%	Commence in May-18.
57529 - Pine Point Road (3km north-west of Yorke highway)			AIS	Apr-17	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>	\$0	\$449,996	\$449,996	100%	Commenced in Jul-17.
59419 - Disabled Access (Townships)			DS	Jun-17	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>	\$148	\$33,000	\$32,852	100%	Carry forward \$8,000 from 2016-2017. Projects ongoing throughout year.
59650 - Yorketown Airstrip			AIS	Dec-17	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>	\$0	\$202,000	\$202,000	100%	Tender panel recommendation to Sep-17 Council meeting for approval.
60315 - Marion Bay Caravan Park - Upgrade of Park Roads			AIS	Jun-18	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>	\$0	\$100,000	\$100,000	100%	Commence in Feb-18.
Total Road Infrastructure											\$198,713	\$7,167,688	\$6,968,975	97%	
Stormwater Infrastructure															
59440 - Ardrossan Stormwater Harvest Project			AIS	Dec-17	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	<div></div>	\$6,119	\$191,000	\$184,881	97%	Carry forward from 2016-2017.
Total Stormwater Infrastructure											\$6,119	\$191,000	\$184,881	97%	
Furniture & Fittings															
Total Furniture & Fittings											\$0	\$24,500	\$24,500	100%	
Water Scheme Infrastructure															
44284 - Marion Bay Desalination Plant			AIS	Mar-18	<div></div>	<div></div>	N/A	N/A	<div></div>	<div></div>	\$21,965	\$30,000	\$8,035	27%	Commenced
Total Water Scheme Infrastructure											\$0	\$2,000	\$2,000	100%	



## **DIRECTOR CORPORATE AND COMMUNITY SERVICES**

### **DA/ITEM 6.2**

#### **2. COMMUNITY GRANTS 2017/2018**

##### **PURPOSE**

The Grants Working Party submits to Council their recommendation for the distribution of Community Grants for 2017/2018.

##### **RECOMMENDATION**

That Council endorse the allocation of the following Community Grants for 2017/2018.

	Recipient	Amount
1	Friends of Wauraltee & Districts	\$4,180.00
2	Edithburgh Golf Club	\$4,554.50
3	Ardrossan Football Club	\$4,554.50
4	Port Vincent Tidy Towns	\$3,000.00
5	Tiddy Widdy Beach Progress Association	\$5,000.00
6	Southern YP Target Shooting Association	\$4,350.00
7	Port Clinton Community & Sports Club	\$ 704.00
8	Friends of Yorketown Hospital	\$4,675.00
9	Edithburgh Museum	\$1,045.00
10	Port Julia Progress Association	\$2,000.00
11	Ardrossan Community & Men's Shed	\$4,899.00
12	Royal Volunteer Coastal Patrol SA	\$4,054.50
13	Port Rickaby Progress Association	\$4,007.00
14	Wool Bay Golf Club	\$4,554.50
15	Port Vincent Memorial Bowling Club	\$4,554.50
16	Southern Yorke Archers	\$2,554.50
17	Clems Community Shed	\$3,518.30
18	Port Clinton Progress Association	\$3,500.00
19	Port Victoria Progress Association	\$3,054.50
20	Yorketown Sporting Club	\$4,054.50
21	Edithburgh Bowls & RSL Club	\$3,000.00
22	St Neots's Anglican Church	\$2,054.50
23	Maitland Hockey Club	\$2,024.50
24	Price Progress Association	\$5,000.00
25	Coobowie Progress Association	\$4,950.00
26	Curramulka Cultural Heritage Group	\$1,600.00
27	Pine Point Progress Association	\$1,958.20
28	Minlaton Golf Club	\$3,000.00
29	Ardrossan & District Community Club	\$5,000.00
30	Port Victoria Golf Club	\$5,000.00
31	Minlaton Bowling Club	\$2,554.50
32	Maitland & Districts Lions Club	\$2,710.00
33	Maitland Rifle Club	\$3,054.50
34	Corny Point Progress Association	\$4,300.00
35	Warooka & Districts Garden Club	\$ 500.00
36	The Pines Community Association	\$4,036.00
37	Point Turton Progress Association	\$1,000.00
38	Warooka Bowling Club	\$3,000.00

39	Footlight Inc.	\$4,054.50
40	Hardwicke Bay & District Progress Association	\$5,000.00
41	Edithburgh Progress Association	\$2,500.00
42	Maitland & District Progress Association	\$1,800.00
43	Maitland AH&F Society	\$3,224.00
44	Stansbury Sports & Community Club	\$4,554.50
45	Warooka Golf Club	\$4,554.50
46	Maitland Golf Club	\$3,554.50
47	Edithburgh Community Church	\$2,800.00
48	Stansbury Museum	\$1,020.00
49	Minlaton Cricket Club	\$3,500.00
50	CMS Crows Football & Netball Club	\$4,051.00
<b>TOTAL</b>		<b>\$168,239</b>

## LINK TO STRATEGIC PLAN

Goal: 4 Community Engaged and Supported

Strategy: 4.4 Continue providing community grants, donations and sponsorships

## BACKGROUND

Each year Council allocates 1% of its rates income to fund the Community Grants program.

## DISCUSSION

The Community Grants Scheme was advertised via the Yorke Peninsula Country Times in issues dated 27<sup>th</sup> June and 4<sup>th</sup> July 2017 and on Council's website.

At the closing date, on 10<sup>th</sup> August 2017, 57 applications had been received seeking a total of \$219,475.41 in funding for projects involving a total spend of \$333,801.10.

Fourteen (14) applications were received from the Kalkabury Ward (13 were successful for \$45,204.50 awarded).

Eighteen (18) applications were received from the Gum Flat Ward (18 were successful for \$60,543.20 awarded).

Twenty Five (25) applications were received from the Innes Penton Vale Ward (19 were successful for a total of \$62,671.30 awarded).

The Grants Working Party considered all applications individually and, as a group, determined its recommendation for the distribution of the total funds available (\$168,239) at its meeting on the 30<sup>th</sup> of August 2017.

## COMMUNITY ENGAGEMENT PLAN

Level 1 – Inform, consultation process has been completed as outlined above.

## CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Director Corporate and Community Services
- Manager Business and Public Relations
- Executive Assistant to Director Corporate and Community Services
- Grants Working Party

In preparing this report, the following External Parties were consulted:

- Nil

#### **POLICY IMPLICATIONS**

PO149 Community Grants Policy

#### **BUDGET AND RESOURCE IMPLICATIONS**

The Community Grants amount of \$168,239, representing 1% of total net rates for the 2017/2018 financial year, has been fully allocated and is provided for in the Adopted Budget.

#### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Local Government Act 1999

#### **ATTACHMENTS**

Nil

## **DIRECTOR CORPORATE AND COMMUNITY SERVICES**

### **DA/ITEM 6.2**

### **3. REQUEST FOR SPONSORSHIP – ARDROSSAN COMMUNITY HOSPITAL INC. – MARY POTTER FOUNDATION**

#### **PURPOSE**

For Council to consider a contribution, in the way of a sponsorship, to assist Ardrossan Community Hospital Inc. in their successful grant application for the improvement of palliative care facilities on York Peninsula.

#### **RECOMMENDATION**

That Council assist the Ardrossan Community Hospital Inc. in their sponsorship of the Mary Potter Foundation “Chip In for Mary Potter” golf day by making a donation of \$1,250.

#### **LINK TO STRATEGIC PLAN**

Goal: 4 Community Engaged and Supported

Strategy: 4.4 Continue providing community grants, donations & sponsorships

#### **BACKGROUND**

A request has been received from the Ardrossan Community Hospital Inc. for assistance from Council in its quest to raise funds to improve palliative care facilities on Yorke Peninsula.

In pursuit of its recent successful grant application, Ardrossan Community Hospital Inc. have been asked by the Mary Potter Foundation to sponsor a hole at the “Chip In for Mary Potter” golf day to be held on 20<sup>th</sup> October 2017 at the Grange Golf Club.

#### **DISCUSSION**

The Ardrossan Community Hospital Inc. have been successful in obtaining grant funds through the Mary Potter Foundation to assist in the improvement of palliative care facilities on Yorke Peninsula. The Mary Potter foundation has since asked Ardrossan Community Hospital Inc. to consider sponsoring a hole at their annual golf day which raises funds for causes such as this one. This sponsorship comes at a cost to the hospital of \$5,000 and includes the right for four (4) players to play on the day.

Over the past four (4) years the “Chip In for Mary Potter” golf day has contributed to some amazing transformations at Calvary North Adelaide Hospital and the Mary Potter Hospice and this year they have chosen Ardrossan Community Hospital Inc. with funding provided to build a new family/lounge room at the hospital.

Ardrossan Community Hospital Inc. have asked if Council would consider assisting them in this sponsorship – the letter of request is attached for Elected Members reference. By sponsoring a hole in this fundraiser, the Ardrossan Community Hospital Inc. will be able to showcase both their hospital and the Yorke Peninsula in general.

Without sponsorship assistance from Council or other organisations, all funds committed to the golf day will reduce the amount available for the build of the new palliative care family/lounge room at the hospital.

#### **COMMUNITY ENGAGEMENT PLAN**

Not applicable

#### **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team

In preparing this report, the following External Parties were consulted:

- Nil

#### **POLICY IMPLICATIONS**

PO 142 Budget Reporting and Amendment Policy

#### **BUDGET AND RESOURCE IMPLICATIONS**

An amount of \$3,250 has been included in Council's Adopted Budget for ad hoc sponsorships. To date only \$50 of this amount has been committed.

#### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Not applicable

#### **ATTACHMENTS**

**Attachment 1:** Request from Ardrossan Community Hospital Inc.



## ARDROSSAN COMMUNITY HOSPITAL INC

7/8/2017

Dear Yorke Peninsula Council,

I am writing to seek if possible that the Yorke Peninsula Council can assist to Sponsor a Hole for a Golfing Tournament in conjunction with Ardrossan Hospital (ACH) and the Mary Potter Foundation.

Ardrossan Hospital has been successful in obtaining a grant to improve Palliative care on the Yorke Peninsula and the foundation are requesting we consider sponsoring a hole for the foundation Golf Day, which is to be held on the 20<sup>th</sup> of October at the Grange Golf Club. The cost of the Sponsorship is \$5000.00, which includes four players to play on the day.

Over the past four years, "the Chip in for Mary Potter Golf Day" has contributed to some amazing transformations at Calvary North Adelaide Hospital and the Mary Potter Hospice, and this year they have chosen Ardrossan Hospital. This means our hospital will now be getting a new family/ lounge room built – a space to gather with some privacy particularly when their loved one is in palliative care, an area which is desperately needed.

"The Chip in for Mary Potter Golf Day", known as one of the biggest fundraising days on the Golfing Calendar in South Australia is an opportunity to show case our hospital and the Yorke Peninsula.

To complete this project, the actual grant will cover the cost of the build, but ACH will be funding the fit out – therefore any assistance is supporting this project and the golf day will be gratefully appreciated.

The dead line for advertising and promotions is the 16<sup>th</sup> of August, I apologise for the short notice but we have only received notification today, 7<sup>th</sup> of August.

I look forward to your response and hope that you can help us improve palliative care on the Yorke Peninsula.

With thanks

Jodie Luke

EO/DON

Ardrossan Community Hospital

✉ 37 Fifth Street Ardrossan 5571 ☎ (08)8837 3021 📠 (08)8837 3677  
✉ email: [jlake@ardrossanhospital.com.au](mailto:jlake@ardrossanhospital.com.au)

# WHAT A DIFFERENCE A DAY OF GOLF MAKES ...



## CHIP IN FOR MARY POTTER

**GOLF DAY** Brewers raise a pint for Regional SA



### Event Details

<b>Date</b>	Friday, 20 October, 2017
<b>Venue</b>	Grange Golf Course, White Sands Drive, Grange
<b>Competition</b>	Ambrose
<b>Registration</b>	7.00am cooked breakfast
<b>Tee off</b>	8.00am shotgun start
<b>Lunch</b>	1.00pm (approx.) start with special guest speaker and charity auction
<b>Dress Code</b>	Dress rules apply on course. All players will be supplied with a 'Chip in for Mary Potter' polo and golf hat. Neat casual attire required for lunch.

#### **Fabulous prizes for winners on the day**

Best team net score    Runner up team net score    Straightest drive    Longest drive    Nearest to the pin

### The difference the Golf Day makes ...



Over the past four years, the Chip in for Mary Potter Golf Day has contributed to some amazing transformations to the facilities at Calvary North Adelaide Hospital and the Mary Potter Hospice. With your help we have been able to have a positive impact on the physical and emotional wellbeing of patients and families in care. In 2017, we look forward to continuing to provide the best possible environment for people living with life limiting illnesses.

All proceeds raised at this event will directly support patients and their families in the Mary Potter Hospice.

# CHIP IN FOR MARY POTTER

**GOLF DAY** Brewers raise a pint for Regional SA



## Hole Sponsorship Opportunity

The Mary Potter Foundation is pleased to offer the opportunity to take up a Hole Sponsorship package at the 2017 Brewers 'Chip in for Mary Potter' Golf Day event.

This is an opportunity to be associated with a caring, trusted and well respected SA organisation, further reinforcing your commitment to your local community. We would equally welcome the opportunity to have your brand associated with our event. Your support will have a positive impact on the physical and emotional wellbeing of patients and families in palliative care.

### **HOLE SPONSORSHIP PACKAGE: \$5,000**

In return, your company will enjoy the following benefits:

#### **Branding & Signage**

- Signage on one hole (signage for hole provided as part of the sponsorship).
- Logo will be included in the program.
- Opportunity to promote your business to participants (eg. product placement or promotion on your sponsored hole).
- Your company will be acknowledged in The Mary Potter Foundation's newsletter on all articles relating to the Golf Day – sent out to 5,000 individuals and companies.
- Your company logo placement on The Mary Potter Foundation and Golf Day websites for the next 12 months, and promotion on our Chip in for Mary Potter Facebook page and Twitter feed.
- Positive alignment of your brand with one of SA's loved and respected charities – holding a special place in the hearts and minds of many people in our community.

#### **Media/PR**

- Promotion of your sponsorship through any relevant media and publications – subject to approval from The Mary Potter Foundation.
- Special acknowledgment by the MC during the event.

#### **Stakeholder Engagement**

- One team of four players to enjoy golf and lunch. Your team will be provided with golf carts.
- Opportunity to share with stakeholders the impact of the sponsorship in supporting patients with life limiting illnesses and their families in the care of the Mary Potter Hospice.





# CHIP IN FOR MARY POTTER

**GOLF DAY** Brewers raise a pint for Regional SA



## Hole Sponsorship Registration

Thank you for choosing to sponsor a hole in the Brewers 'Chip in for Mary Potter' Golf Day, your support will help families spending time with their loved one in the care of Mary Potter Hospice. Please complete this registration form and return to The Mary Potter Foundation.

Company Name: \_\_\_\_\_

Main Contact: \_\_\_\_\_

Team Organiser: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

### PAYMENT REMITTANCE

A receipt for tax purposes will be mailed to your address. To secure sponsorship, please complete payment details below and make payment prior to September 14.

☐ **Invoice** I wish to be invoiced for **\$5,000**, please forward an invoice to:

Email: \_\_\_\_\_

☐ **Credit Card** ☐ Visa ☐ MasterCard Amount: **\$5,000**

Name on card: \_\_\_\_\_ Exp Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Card Number: \_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_

CW: \_\_\_\_\_ Signature: \_\_\_\_\_

☐ **Cheque payment** I have enclosed a cheque for the full amount made out to The Mary Potter Foundation.

## TEAM DETAILS

If names are not known at time of registration, please advise names and shirt sizes by September 14. If players do not have an official PGA handicap they will be given a handicap of 18.

### Player 1

Name: \_\_\_\_\_

PGA handicap: # \_\_\_\_\_

Polo Shirt Size: S M L XL 2XL 3XL  
(please circle)

### Player 2

Name: \_\_\_\_\_

PGA handicap: # \_\_\_\_\_

Polo Shirt Size: S M L XL 2XL 3XL  
(please circle)

### Player 3

Name: \_\_\_\_\_

PGA handicap: # \_\_\_\_\_

Polo Shirt Size: S M L XL 2XL 3XL  
(please circle)

### Player 4

Name: \_\_\_\_\_

PGA handicap: # \_\_\_\_\_

Polo Shirt Size: S M L XL 2XL 3XL  
(please circle)

## Donations

Along with team registration, or if you are unable to enter a team, we encourage donations towards our charity silent auction to be held during the luncheon on the day.

☐ I would like to donate an auction item to the Charity Silent Auction.

Donation details: \_\_\_\_\_ Retail Value: \$ \_\_\_\_\_

☐ I will deliver the item to The Mary Potter Foundation, 89 Strangways Terrace, North Adelaide by 13/10/17.

☐ The donation will need to be picked up from the following address and will be available on \_\_\_\_\_ (must be prior to 13/10/17).

Pick up address: \_\_\_\_\_

☐ I would like to make a tax deductible donation \$ \_\_\_\_\_ **Credit Card** ☐ Visa ☐ MasterCard

Name on card: \_\_\_\_\_ Exp Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Card Number: \_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_/\_\_\_\_ CW: \_\_\_\_\_

Signature: \_\_\_\_\_

Return this form with your payment details by 14 September 2017 to:

Mail: The Mary Potter Foundation, PO Box 2003, North Adelaide SA 5006 Email: [Jessica.Harford@marypotter.org.au](mailto:Jessica.Harford@marypotter.org.au)

**Thank you for your support.** If you have any questions or would like to discuss your registration, please contact **Jess Harford** on **08 8239 0119**.

The Brewers 'Chip in for Mary Potter' Golf Day would not be a success without your help and support and we thank you for making this day possible.

## **DIRECTOR ASSETS AND INFRASTRUCTURE SERVICES**

### **DA/ITEM 6.3**

#### **1. WASTE AND RECYCLING CONTRACT REVIEW**

##### **PURPOSE**

To seek endorsement from Council of the proposed process complementing a waste and recycling service review and renewal of the waste and recycling contract tender.

##### **RECOMMENDATION**

That Council:

1. support the exception approved by the Chief Executive Officer, pursuant to PO058 Purchasing and Procurement Policy, from the requirement to seek three (3) written quotations for the services as detailed in this report; and
2. endorse the services of Mr Chris Brideson of Water + Waste Innovations to coordinate a review of the waste and recycling service, and the waste and recycling contract tender process.

##### **LINK TO STRATEGIC PLAN**

Goal:	3 Valued and Restored Environment
Strategy:	3.8 Continue to effectively manage the collection, recycling and disposal of waste
Goal:	5 Responsible Governance
Strategy:	5.3 Meet all legislative requirements and compliance with Council's internal controls

##### **BACKGROUND**

In 2008, following months of research and planning by the Waste Reform Working Party, Council endorsed and introduced a waste model to service the needs of the entire district, including a rural collection, which was a first for the Yorke Peninsula Council.

As part of these reforms a tender process was undertaken to award a ten (10) year (seven (7) years plus three (3) years right of renewal) waste and recycling service contract. The tender process was commissioned by Council and administered by a senior waste consultant, Mr Chris Brideson, with the successful contractor, SUEZ Recycling & Recovery (formally Sita), commencing the provision of Council's waste and recycling services on 13<sup>th</sup> October 2008.

##### **DISCUSSION**

Since the commencement of the waste and recycling contract the service model has evolved to capture green waste and street bin collections, which were originally retained by Council to accommodate employee and industrial relationships. As a result all of Council's waste and recycling services are now undertaken by way of contract.

Throughout the life of the waste and recycling service contract SUEZ have provided exemplary service to Council and the community, and have more than accommodated extra

pick ups to service Council needs and community events with no hesitation and at no additional charge.

In recognition of the service provided by SUEZ Council applied the notice of intention to extend for the three (3) year right of renewal; therefore, extending the life of the contract to the ten (10) year term with a completion date of 13<sup>th</sup> October 2018.

To commence planning for the waste and recycling service contract completion date, and in the interest of moving forward, Council may wish to consider engaging a reputable consultant to guide Council through a review of the existing waste and recycling service. This review, undertaken at workshop level, will explore industry trends and balance these against community expectations to ensure the waste and recycling service continues to meet both Council's and the community's needs. The review will also allow Council to explore new innovations that may be considered for the future; however, mindful that resources will inevitably dictate the level of service.

As part of the review process, the scope of service and specifications for the new waste and recycling service contract will also be developed, and from there the tender process can commence. Notwithstanding the open tender process and principles within Council's PO058 Purchasing and Procurement Policy Council may wish to utilise the services of the consultant who has undertaken the review to also undertake the tender process, including tender formulation and evaluation, on behalf of Council. The consultant would then provide a summary report and recommendation of the preferred tenderer for Council consideration. This model was applied for the initial waste and recycling service contract in 2008.

Long standing Elected Member's would recall the services of Mr Chris Brideson of Water + Waste Innovations who was previously engaged by Council and who was instrumental in the contract and tender process in 2008. Mr Brideson comes highly recommended as an industry leader in the field of waste reform. Relationships with Mr Brideson have been ongoing over the journey and I am confident his involvement would adequately service the needs of all stakeholders in relation to a new and revised waste and recycling service contract for Council.

It is therefore my recommendation that Council consider engaging the services of Mr Chris Brideson of Water + Waste Innovations to assist with a review of the waste and recycling service and the tender formulation and evaluation process for the required waste and recycling service contract, which will commence in October 2018.

In support of this recommendation I am also seeking an exception, pursuant to PO058 Purchasing and Procurement Policy, from the requirement to seek three (3) written quotations for this engagement (current authority vested with the Chief Executive Officer), as the estimated cost for this engagement, as advised by Mr Brideson, is \$20,000.

The proposed timeframes for the waste and recycling service review, and development, release and evaluation of the waste and recycling service contract tender are:

<b>Proposed Date(s)</b>	<b>Proposed Action</b>
October / November / December 2017	Workshop reviews
January / February 2018	Tender and contract specification update
February / March 2018	Tender release
May / June 2018	Tender evaluation
July / August 2018	Report to Council
August / September 2018	Appointment of contractor
October 2018	Contract commences

## **COMMUNITY ENGAGEMENT PLAN**

Not applicable

## **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Chief Executive Officer
- Operations Manager

In preparing this report, the following External Parties were consulted:

- Nil

## **POLICY IMPLICATIONS**

PO058 – Procurement and Purchasing Policy

PO125 – Waste and Recycling Policy

## **BUDGET AND RESOURCE IMPLICATIONS**

\$30,000 has been allocated in the 2017/18 budget for consultancy assistance.

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Not applicable

## **ATTACHMENTS**

Nil

## **DIRECTOR ASSETS AND INFRASTRUCTURE SERVICES**

### **DA/ITEM 6.3**

#### **2. PORTABLE TOILET HIRE**

##### **PURPOSE**

For Council consideration to cease hiring out its portable toilets.

##### **RECOMMENDATION**

That Council no longer hire out its portable toilets.

##### **LINK TO STRATEGIC PLAN**

Goal: 1. Economically Prosperous Peninsula

Strategy: 1.7 Support employment opportunities for our community

##### **BACKGROUND**

In 2003 Council purchased two (2) sets of portable toilets to accommodate community requests for additional public toilet facilities at identified locations, and potential hire of these facilities for community events.

##### **DISCUSSION**

As the ability to hire portable toilets locally was somewhat limited when Council purchased its portable toilets there was a view amongst Elected Members and staff that these portable toilets would provide a service to event organisers and the community that was otherwise not readily available.

While appreciating the benefits and value these portable toilets have provided to event organisers and the community in the past, circumstances have changed and there is now the ability for event organisers to hire portable toilets locally or regionally through private suppliers, who often rely on the income generated through the provision of this service to ensure business sustainability.

Average industry weekend hire rates for dual portable toilets range from \$275 to \$380 and generally include venue drop off and pick up, cleaning and decanting. In comparison Council's current hire rate is \$50/day (plus a \$100 bond), excluding venue drop off and pick up, cleaning and decanting.

Therefore, due to the huge discrepancy between average industry weekend hire rates and Council's current hire rate, Council may wish to consider ceasing hiring out its portable toilets, as this activity is in direct competition with private enterprise, which is in contradiction to the core services local government provides to its communities.

In addition to the competition with private enterprise, the cost to Council (chemicals and staff time) to hire out the portable toilets, providing there are no problems encountered (e.g. late pick-up, etc.), is approximately \$64; therefore, Council incurs a loss of \$14 every time the portable toilets are hired out.

The usage of these portable toilets has fluctuated since their introduction in 2003. The following table provides a breakdown of the total income Council has received from hiring out the portable toilets compared to the approximate cost to hire them out over the past three (3) financial years:

Financial Year	Total Income Received	Approximate Cost to Council	Approximate Loss Incurred by Council
2015/16	\$904.49	\$1,157.00	-\$252.51
2016/17	\$2,227.17	\$2,850.00	-\$622.83
2017/18 (YTD)	\$136.00	\$174.00	-\$38.00
<b>TOTAL</b>	<b>\$3,267.66</b>	<b>\$4,181.00</b>	<b>-\$913.34</b>

In addition to the financial loss incurred by Council every time the portable toilets are hired out, the influences below impact on staff's ability to undertake day-to-day programmed duties in a timely manner:

- Hirers being late to pick up the toilets by as much as three (3) hours.
- Toilets being returned up to two (2) days late.
- Toilets being returned outside of the pre-arranged return time, meaning there is no one at the depot to ensure the toilets have been returned in a satisfactory condition for bond release.
- Toilets being returned to the wrong depot.
- Toilets being returned to a Council office.
- Toilets not being cleaned to a satisfactory level.
- Toilets not being decanted.

Given the disruptive nature caused by this activity, as mentioned above, and the access now available to private hire outlets it is recommended that Council no longer hire out its portable toilets. The Corporate Management Team (CMT) supports this recommendation, as a report from staff regarding the challenges faced with the hiring out of the portable toilets was discussed at CMT level. Therefore, this report has been prepared to seek Council support for this recommendation.

In addition should Council agree to no longer hire out its portable toilets they could be utilised internally to service construction job sites. This would potentially improve employee relations, as toilet facilities are not currently available on site meaning staff have to travel back to their depot, or to the nearest town to use its public toilets.

## COMMUNITY ENGAGEMENT PLAN

Should Council endorse the recommendation to no longer hire out its portable toilets the community will be notified accordingly.

## CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team
- Manager Financial Services
- Operations Manager
- Operations Coordinator
- Leading Worker Central

In preparing this report, the following External Parties were consulted:

- Nil

## POLICY IMPLICATIONS

Not applicable

**BUDGET AND RESOURCE IMPLICATIONS**

Should Council endorse the recommendation that it no longer hire out its portable toilets there will be a positive effect on future budgets, as Council will no longer incur a loss every time the portable toilets are hired.

**RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Not applicable

**ATTACHMENTS**

Nil

## **DIRECTOR ASSETS AND INFRASTRUCTURE SERVICES**

### **DA/ITEM 6.3**

### **3. DRAFT STORMWATER INFRASTRUCTURE ASSET MANAGEMENT PLAN**

#### **PURPOSE**

This report requests Council endorsement to undertake public consultation of the draft Stormwater Infrastructure Asset Management Plan (provided under separate cover).

#### **RECOMMENDATION**

That Council endorse the draft Stormwater Infrastructure Asset Management Plan for public consultation.

#### **LINK TO STRATEGIC PLAN**

Goal: 2 Community Connected through Infrastructure

Strategy: 2.1 Develop and deliver on Asset Management Plans for all asset classes  
2.5 Explore provision of new infrastructure

#### **BACKGROUND**

As required by the Local Government Act 1999 Council must develop and adopt an infrastructure and asset management plan, relating to the management and development of infrastructure and major assets by Council for a period of at least ten (10) years.

The draft Stormwater Infrastructure Asset Management Plan is presented as a way forward in managing stormwater infrastructure assets. It includes the following:

- levels of service;
- future demand;
- lifecycle management;
- financial summary;
- plan improvement; and
- a proposed ten (10) year capital renewal works program.

#### **DISCUSSION**

The draft Stormwater Infrastructure Asset Management Plan has been developed to demonstrate responsive management of stormwater assets, including the services provided from these assets; compliance with regulatory requirements; and to communicate the funding needed to provide the required levels of service over the ten (10) year planning period.

The draft Stormwater Infrastructure Asset Management Plan takes into account Council's Asset Management Policy (PO128), Strategic Management Plan, Long Term Financial Plan (LTFP), Annual Business Plan and budget.

Yorke Peninsula Council owns and maintains a stormwater drainage network to enable the effective disposal of stormwater runoff throughout its district. In the townships of Ardrossan, Maitland and Minlaton there are also reuse facilities, which allow for stormwater to be captured and then reused in parklands.



Stormwater assets were categorised and uploaded into Conquest, Council's Asset Management Software, as part of a revaluation process in September 2015. These assets have a replacement value of \$12.1 million.

The draft Stormwater Infrastructure Asset Management Plan shows that the projected outlays necessary to provide stormwater services; including operations, maintenance, renewal and upgrade of existing assets over the ten (10) year planning period is \$2.45 million or \$245,000 on average per year. The estimated available funding included in the LTFP for this period is \$1.82 million or \$182,000 on average per year. This equates to 75% of the cost to provide these services, which results in a funding shortfall of \$75,000 on average per year.

The draft Stormwater Infrastructure Asset Management Plan will be used as a guide for Council to develop future budgets and capital works programs. In addition, further development of the asset condition profile of the stormwater network and the continued review of useful lives of each asset category will enhance the planning of capital renewal and replacement programs.

Advertisements will be placed in the Yorke Peninsula Country Times, and on Council's website and Facebook page to inform the public that copies of the draft Stormwater Infrastructure Asset Management Plan are available for public comment.

## **COMMUNITY ENGAGEMENT PLAN**

Level 2 Consult – Public Notice in the Yorke Peninsula Country Times, Council's website and Facebook page.

## **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team
- Asset Manager
- Infrastructure Manager
- Manager Financial Services
- Accountant Financial Operations

In preparing this report, the following External Parties were consulted:

- Nil

## **POLICY IMPLICATIONS**

PO128 Asset Management Policy

## **BUDGET AND RESOURCE IMPLICATIONS**

The draft Stormwater Infrastructure Asset Management Plan has been developed using the current LTFP. The expenditure and valuation projections in the draft Stormwater Infrastructure Asset Management Plan are based on the best available data.

The draft Stormwater Infrastructure Asset Management Plan provides Council with a guide to ensure that sufficient funding is available to maintain the stormwater network at an appropriate level over a ten (10) year planning period.

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Local Government Act 1999

## ATTACHMENTS

**Attachment 1:** Under Separate Cover – Draft Stormwater Infrastructure Asset Management Plan

## **DIRECTOR DEVELOPMENT SERVICES**

### **DA/ITEM 6.4**

#### **1. COUNCIL DEVELOPMENT ASSESSMENT PANEL**

##### **PURPOSE**

Pursuant to the new Planning, Development and Infrastructure Act 2016, the term of office of Council's Development Assessment Panel (CDAP) expires on the designated date 1<sup>st</sup> October 2017. The purpose of this report is to formally appoint the Council Assessment Panel (CAP) to replace the existing CDAP as required by the new legislation.

##### **RECOMMENDATION**

That Council:

1. Pursuant to subsection 83(1)(b)(i) of the Planning, Development and Infrastructure Act 2016, appoints Councillor..... as the Elected Member to the Council Assessment Panel for the period starting on the designated date until 30th June 2019 (unless the Regulations and the Code of Conduct currently being prepared by the State Government, or the formation of a Joint Planning Agreement with other councils, requires a change to the membership of the Panel in which case a new member may be elected).
2. Pursuant to subsection 83(1)(b)(i) of the Planning, Development and Infrastructure Act 2016, appoints the following as Independent Members to the Council Assessment Panel for the period starting on the designated date until 30th June 2019 (unless the Regulations and the Code of Conduct currently being prepared by the State Government, or the formation of a Joint Planning Agreement with other councils, requires a change to the membership of the Panel in which case a new members may be elected):
  - i. Mr Rodney William Button
  - ii. Ms Debra Claire Agnew
  - iii. Mr Peter James Tonkin
  - iv. Ms Susan Avey
3. Pursuant to subsection 83(1)(b)(vi) of the Planning, Development and Infrastructure Act 2016, appoints Mr Rodney William Button as the Presiding Member (Chairperson) of the Council Assessment and Ms Debra Claire Agnew as the Deputy Presiding Member (Chairperson) for the period starting on the designated date until 30th June 2019 (unless the Regulations and the Code of Conduct currently being prepared by the State Government, or the formation of a Joint Planning Agreement with other councils, requires a change to the membership of the Panel in which case a new Presiding Member may be elected).
4. Adopt all the current operating procedures including the Terms of Reference, Delegation of Development Plan Assessments to CDAP Policy and all powers delegated by Council to the current Development Assessment Panel as the operating procedures for the Council Assessment Panel.

## **LINK TO STRATEGIC PLAN**

Goal: 1 Economically Prosperous Peninsula

Strategy: 1.1 Provide easier, streamlined development approval application process.

## **BACKGROUND**

The implementation program for the new planning system identifies the designated day referred to in the resolution above as 1st October 2017, that is, the date the new Assessment Panels needs to be in place in accordance with the Planning, Development and Infrastructure Act 2016 (PDI Act).

To make development assessment decisions from the designated day, the new Assessment Panels will need to be formally appointed by their respective Councils or the Minister in accordance with the new membership provisions set out in Section 83 of the PDI Act. In summary Section 83 determines, among other things, the following:

- The CAP may have no more than 5 members.
- Only one of the 5 members may be a member of Council.
- Council must determine the procedures to be followed with respect to the appointment of members.
- Council must determine the terms of office and conditions of appointment of members.
- Council must appoint the presiding member and the deputy members.

## **DISCUSSION**

The State Government acknowledges that there should be a transitional period to allow councils to transition from the current CDAP to the new CAP. For example, in accordance with the PDI Act, all independent members of an Assessment Panel will need to be accredited professionals. An accreditation scheme is currently being prepared and is expected to be in place by the end of 2017.

For transitional purposes, the PDI Act will allow panel members to not be accredited in the first instance. The implementation plan for the new planning system identifies 1 July 2018 (to be confirmed) as the anticipated date for commencement of this requirement.

Under the PDI Act, an Assessment Panel must have an Assessment Manager (an accredited professional) who is appointed by the Chief Executive Officer of a council. Under the transitional arrangements, the accreditation requirement for Assessment Managers is suspended until a future date, likely to be the same date as Panel members will be required to be accredited – 1 July 2018.

The 1<sup>st</sup> October 2017, has been identified as the date by which the CDAP will cease to exist. By that date Council will have to be fully compliant with all the provisions and requirements of the PDI Act by having in place one of the following Panels:

- Council Assessment Panel (involve no other councils); or
- Joint Planning Board Assessment Panel (where two or more councils enter into a Joint Planning Agreement with the Minister to deal with Development Applications); or
- Regional Assessment Panel.

It is recommended that Council adopt a Council Assessment Panel at this time.

At the Council meeting held on 18<sup>th</sup> January 2017, Council resolved in part as follows:

- Adopt “Terms of Reference” for the establishment of the Yorke Peninsula Council Development Assessment Panel.
- Adopt meeting procedures for the Yorke Peninsula Council Development Assessment Panel.
- Adopt a Delegations Policy.
- Adopt a “Code of Conduct” for the members of the Yorke Peninsula Council Development Assessment Panel.
- Establish a Development Assessment Panel pursuant to Section 56A of the Development Act 1993 from 12 February 2017.
- Endorse the membership of Council Development Assessment Panel with one Presiding Member, three Independent Members; and three Elected Members of Council.
- Having regard to Section 56A (3) of the Development Act 1993 Council appointed the following as Members of the Yorke Peninsula Council Development Assessment Panel from 12<sup>th</sup> February 2017.
  - Presiding Member - Rodney Button
  - Independent Members - Debra Agnew, Peter Tonkin and Susan Avey
- Council Members continuing for the current term of Council are Cr Hoyle, Cr Rich and Cr Cook.
- Independent Members shall hold office for two (2) years commencing 12<sup>th</sup> February 2017.
- Endorse the fee for an Independent Member of the Panel and that Independent Members appointed to the Panel shall be eligible to be paid travel costs per meeting or inspection.
- Appoint Director Development Services, Mr Roger Books as the Public Officer of the Council Development Assessment Panel.

In line with Council's adopted resolution the membership of the CDAP was for a period of two years, ending in February 2019. The implementation of the new legislation ensures that these panels cease to exist as of the 1 October 2017.

Under the provisions of Section 83 of the PDI Act Council can only have one representative on the CAP. Under the present structure our Council has three representatives. Councillors Cook, Rich and Hoyle. Council must now choose one representative for the CAP.

Council must also appoint one members as Chairperson of the CAP and also a Deputy Chairperson. Both nominations must come from the Independent Member of the CAP.

It is recommended that Mr Rodney Button be elected as Chairperson and Ms Debra Agnew be elected as Deputy Chairperson to ensure continuity of the CAP as both members have vast experience with assessment matters.

## **COMMUNITY ENGAGEMENT PLAN**

Not required, this process was undertaken by State Government as part of the Planning reform Process.

## **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Manager Development Services.

In preparing this report, the following External Parties were consulted:

- Nil.

**POLICY IMPLICATIONS**

Not applicable

**BUDGET AND RESOURCE IMPLICATIONS**

No change to current budget considerations.

**RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Not applicable

**ATTACHMENTS**

Nil

## **DIRECTOR DEVELOPMENT SERVICES**

### **DA/ITEM 6.4**

#### **2. PROPOSED ROAD PROCESS ORDER – BRENTON AND SUSAN STEER**

##### **PURPOSE**

The Community Engagement process has now closed for the proposed road closure of an unmade road reserve and submissions have been received.

##### **RECOMMENDATION**

That Council:

1. receive written submissions in response to the Community Engagement process on the proposed road closure of a portion of unmade road reserve adjacent to 1 Esplanade Road, Wool Bay, Lot 1 PLN: 130502, Certificate of Title: Volume 5826 Folio 66.
2. exclude the said road reserve from community land classification under the Local Government Act 1999 Section 193, once the road closure process is complete.
3. make a road process order in accordance with the Roads (Opening and Closing) Act 1991, to close the said portion of unmade road for the purpose of selling the land to Brenton and Susan Steer for \$3,000.
4. authorise the Mayor and Chief Executive Officer to sign and affix the Common seal to the necessary documentation to give effect to this resolution.

##### **LINK TO STRATEGIC PLAN**

Goal: 5 Responsible Governance

Strategy: 5.4 Seek alternate income streams and ensure financial sustainability

##### **BACKGROUND**

A recommendation was carried at the 8<sup>th</sup> March 2017 Council meeting to commence the road closure process, under the Roads (Opening & Closing) Act 1991, for an unmade road reserve at 1 Esplanade Road, Wool Bay, Lot 1 PLN: 130502, Certificate of Title: Volume 5826 Folio 66 for the purpose of selling the land to Brenton and Susan Steer.

##### **DISCUSSION**

As part of the road closure process, Council is required to undertake community engagement on the proposal. A Public Notice was advertised in the Yorke Peninsula Country Times and on Council's website on 6<sup>th</sup> June 2017 asking for submissions to be received within twenty eight days.

A preliminary plan of the road reserve and a Statement of Owners/Occupiers and Public Authorities/Utilities were prepared by Maloney Field Services for public viewing. Letters were sent with the plan included, to the affected land owners and service providers notifying them of the proposed road closure.

Submissions were received from service providers SA Water informing Council that there were no assets or infrastructure that would be affected by the proposed road closure.

Correspondence was also received from SA Power Networks advising that they have a low voltage overhead power line and associated poles running along the length of South Terrace which will be impacted by this proposal. SA Power Networks requires a registered easement over the entire length and width of the portion.

The letter from the SA Power Networks has been forwarded to Brenton and Susan Steer noting that the proposed purchaser will need to adhere to the request for the registered easement. Brenton and Susan have responded and confirm that they wish to proceed with the road closure.

## **COMMUNITY ENGAGEMENT PLAN**

Community Engagement Plan Level 2 - completed

## **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Director Assets and Infrastructure Services
- Assets Manager
- Operations Manager
- Operations Co-ordinator
- Manager Works
- Property Tenure Officer

In preparing this report, the following External Parties were consulted:

- Alexander & Symonds
- Maloney Field Services
- Landmark

## **POLICY IMPLICATIONS**

PO072 Sale & Disposal of Land & Other Assets Policy

PO057 Community Engagement Policy

## **BUDGET AND RESOURCE IMPLICATIONS**

\$3,000 - Proceeds to Council from the sale of the road reserve.

All costs associated with the road closure process including advertising are to be met by Brenton and Susan Steer.

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Roads (Opening and Closing) Act 1991

Local Government Act 1999, Section 201

Local Government Act 1999 Section 193



## **ATTACHMENTS**

**Attachment 1:** Statements of Notice for Public Authorities

**Attachment 2.** Statement of Owner/Occupiers

**Attachment 3:** Submissions from SA Power Networks

**Attachment 4:** Community Engagement Plan Level 2 – Completed

**STATEMENT OF PRESCRIBED PUBLIC AUTHORITIES AND UTILITIES**

*Pursuant to Section 3(1) of the Roads (Opening & Closing) Act 1991 and Sections 4 & 5 of the Roads (Opening and Closing) Regulations 2006*

<b>PUBLIC UTILITIES/AUTHORITIES</b>	<b>ADDRESS FOR NOTIFICATION</b>	<b>Y/N</b>
South Australian Water Corporation	Property Services GPO Box 1751 Adelaide SA 5001	
Distribution Lessor Corporation	SA Power Networks Real Estate Branch GPO Box 77 Adelaide SA 5001	
Transmission Lessor Corporation	ElectraNet Property Services PO Box 7096 Hutt Street Post Office Adelaide SA 5000	
Envestra (SA) Ltd	The APA Group Capital Works 330 Grange Road Kidman Park SA 5023	
TELSTRA Corporation Ltd	Network Integrity Services Locked Bag 3573 Brisbane Qld 4000	
Epic Energy Ltd	Operation and Engineering 26 High Street Dry Creek SA 5094	
Office for Recreation & Sport	Asset Management & Developments Office for Recreation & Sport PO Box 219 Brooklyn Park SA 5025	

STATEMENT OF OWNERS, OCCUPIERS AND ENCUMBRANCES UNDER THE ROADS (OPENING AND CLOSING) ACT 1991

COUNCIL: YORKE PENINSULA COUNCIL

HUNDRED AND DESCRIPTION	OWNER AND ADDRESS	OCCUPIER AND ADDRESS	ENCUMBRANCER AND ADDRESS
Hundred of Dallymple			
Allotment 1 Town of Wool Bay CT 5826/66	Brenton John Steer & Susan Mary Steer c/- Post Office Uraidia SA 5142		
Allotment 500 Deposited Plan 79197 CT 6028/935	Gary Elwynne Vine & Joan Marie Vine PO Box 36 Wool Bay SA 5575		



ROGER BROOKS  
DIRECTOR DEVELOPMENT SERVICES



Our Ref: EM/AJC:17/0034  
29 June 2017

Chief Executive Officer  
Yorke Peninsula Council  
PO Box 57  
MAITLAND SA 5573

Dear Sir/Madam,

**PROPOSED ROAD CLOSING: PORTION OF SOUTH TERRANCE, WOOL BAY**  
**PRELIMINARY PLAN NUMBER: 17/0034**

I refer to Preliminary Plan 17/0023 and correspondence received from Mosel Surveyors.

SA Power Networks have a low voltage overhead power line and associated poles running along the length of South Terrace, marked A in Preliminary Plan No. 17/0034 which will be impacted by this proposal.

Accordingly to obviate an objection to this proposal, SA Power Networks of GPO Box 77 ADELAIDE SA 5001 hereby makes application for a registered easement pursuant to Section 13 (3) of the Roads (Opening and Closing) Act 1991 over the entire length and width of the portion marked marked A in Preliminary Plan 17/0034.

The wording which SA Power Networks requires to create the registered easement is as follows:

*to Distribution Lessor Corporation its successors and assigns and its and their respective servants agents and licensees and all others authorised by them or any of them at all times hereafter and from time to time full and free right liberty licence power and authority:*

1. *To enter upon and to pass either with or without motor or other vehicles laden or unladen along or over the subject land*
2. *To erect and lay on the subject land poles conductors and other works for the transmission of electricity and to inspect repair alter remove and replace the same*
3. *To transmit electricity by means of such works.*

Please advise your surveyors to forward a copy of the final plan delineating our easement in due course.

A copy of this letter has been forwarded to the Surveyor-General (Roads Unit) and Maloney Field Services.

Should you require any further information on this matter do not hesitate to contact me on 8404 5897.

Yours sincerely



**Angela Clark**  
Easement Manager  
email: [angela.clark@sapowernetworks.com.au](mailto:angela.clark@sapowernetworks.com.au)



# COMMUNITY ENGAGEMENT PLAN

SF215  
Responsible Officer: Business Improvement Officer  
Issue Date: 10th June 2015  
Next Review Date: June 2019

**PROJECT NAME: Road Closure Process - Brenton and Susan Steer**

Stakeholders	Level 2 CONSULT	Responsibility	Start Date	End Date	Status	Evaluation Method
Entire community	Public Notice	Property Tenure Officer	6/06/2017	4/07/2017	C	Report back to Council on the outcome of the Community Engagement Process.
Entire community	Website	Property Tenure Officer	6/06/2017	4/07/2017	C	
Entire community	Ability to appear before Council	Property Tenure Officer	13/09/2017	13/09/2017	C	
Affected residents	Personalised Letter	Property Tenure Officer	6/06/2017	4/07/2017	C	Elected Members to make decision based on any submission.
Affected businesses	Personalised Letter	Property Tenure Officer	6/06/2017	4/07/2017	C	

## **DIRECTOR DEVELOPMENT SERVICES**

### **DA/ITEM 6.4**

#### **3. DALRYMPLE BATTERY ENERGY STORAGE FACILITY - ELECTRANET**

##### **PURPOSE**

To seek endorsement for actions undertaken by the Director Development Services in response to a Battery Energy Storage Facility to be developed at Allotments 22 and 501, Antonio Road, Hundred of Dalrymple, Development Application 544/V014/17.

##### **RECOMMENDATION**

That Council endorse the Director of Development Services advising the Development Assessment Commission of Council's support (Attachment 1) in response to Section 49 Development Application for a Battery Energy Storage Facility at Allotments 22 and 501 in the area named Stansbury, Hundred of Dalrymple, Development Application 544/V014/17.

##### **LINK TO STRATEGIC PLAN**

Goal:	1 Economically Prosperous Peninsula
Strategy:	1.1 Provide easier, streamlined development approval application Process
Goal:	2 Community Connected through Infrastructure
Strategy:	2.5 Explore provision of new infrastructure

##### **BACKGROUND**

Council received notification of a Section 49 Development Application in relation to a proposed 30 megawatt Battery Energy Storage Facility located in close proximity of the Dalrymple substation. The application is supported by the office of Premier and Cabinet with an estimated cost of twenty million dollars.

ElectraNet Pty Ltd (ElectraNet) is the principal electricity Transmission Network Service Provider (TNSP) in South Australia, operating as part of the National Electricity Market under National Electricity Rules.

ElectraNet's role is to own and manage the high-voltage transmission lines and substations that connect this State's electricity generation system to multiple customer connection points, including SA Power Network's lower-voltage distribution network.

It is widely recognised that Southern Yorke Peninsula experiences consistent power disruptions and the introduction of a Battery Energy Storage Facility is seen as the possible solution.

Application details were sent to Elected Members via email on 22<sup>nd</sup> August 2017.

##### **DISCUSSION**

A detailed siting study was conducted by ElectraNet, Worley Parsons and AGL as a consortium for the Australian Renewable Energy Agency (ARENA). This study considered all (88) of ElectraNet's transmission substation properties and ultimately recommended Dalrymple as the preferred location for the (Battery Energy Storage System) BESS.

The Dalrymple substation is located on lower Yorke Peninsula. It is approximately 6 kilometres south-west of the township of Stansbury and is bounded by Little Glory Road to the east and Antonio Road to the west and is predominantly surrounded by open grazing and cropping land.

More specifically, the triangular parcel of land within which the existing substation is situated is known as Allotment 22 in Deposited Plan 29475, Certificate of Title Volume 5946, Folio 235 and Allotment 501 DP 52784 in the area named Stansbury, Hundred of Dalrymple.

According to the applicant the project will demonstrate the application of energy storage to providing essential system security services such as Fast Frequency Response (FFR). Such services would enable a higher penetration of renewable energy by allowing more conventional synchronous generation to be displaced by renewable generation while addressing system security risks.

The project will also demonstrate seamless islanded system operation where demand is supplied by the local wind farm, with no conventional generation, where frequency regulation services are provided by the BESS. This will lead to learnings that could be applicable at a broader level to the South Australian power system as the level of intermittent renewable generation increases.

ElectraNet is currently in the design phase and therefore the exact layout and looks of the proposed facility are not yet known.

Based on the information provided, there does not appear to be any major planning issues with the application. Regulation 70 of the Development Regulations 2008 prescribes that electricity generating plants with a generating power of more than 5MW connected to the states power system must be certified and a copy of the certificate has been supplied.

It appears that this is a positive step to providing more reliable power supplies to lower Yorke Peninsula. The project will reduce dispatch costs through a reduction in the Rate of Change of Frequency in the order of eight million dollars and further, reduce unserved energy through improvement in supply reliability to customers supplied by the Dalrymple substation which has an estimated economic benefit of five million dollars.

ElectraNet plans to commence construction in October 2017 and for the facility to be energised by 31st January 2018 and fully commissioned by 2<sup>nd</sup> April 2018.

Whilst the application is going through a public consultation process, ElectraNet are seeking to obtain Development Approval from the Development Assessment Commission by late September 2017.

In support of the application a Native Vegetation Assessment Plan has been drafted by EBS Ecology which will be submitted to the Native Vegetation Council for consideration.

Also in support of the application, a Transport Management Plan is being prepared which will be considered by Council's Assets and Infrastructure Department for any issues that may arise from traffic/truck movements to and from the site. It is anticipated that these vehicle movements will only take place along approximately 800 metres of Antonio Road from St Vincent Highway.

To assist in meeting timeframes, staff responded to the Development Assessment Commission advising Council fully support the project subject to the Traffic Management Plan being submitted for consideration, refer to Attachment 1.

## **COMMUNITY ENGAGEMENT PLAN**

Not required as these applications are assessed by the commission under the provisions of Section 49 of the Development Act.



## **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Director Assets and Infrastructure
- Manager Development Services

In preparing this report, the following External Parties were consulted:

- ElectraNet

## **POLICY IMPLICATIONS**

Not applicable

## **BUDGET AND RESOURCE IMPLICATIONS**

There are no budget or resource implications identified with the project.

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Development Act, Section 49

## **ATTACHMENTS**

**Attachment 1:** Section 49 Referral – Development Assessment Commission



Reference: 11832734  
 Contact Officer: Laura Kerber  
 Telephone: 71097073  
 Email: laura.kerber@sa.gov.au

State Commission  
 Assessment Panel

Level 5  
 50 Flinders Street  
 Adelaide SA 5000

GPO Box 1815  
 Adelaide SA 5001

23 August 2017

Dear Sir/Madam,

**Application Number:** 544/V014/17  
**Proposed Development:** Battery Energy Storage System  
**Subject Land:** Stansbury (CT 5946/235 and 5780/673)

## SECTION 49 - REFERRAL

The Development Assessment Commission has recently received a copy of the proposed development described below, pursuant to Section 49 of the Development Act 1993. A copy of the application is attached (Section 49(4a)).

Councils attention is particularly drawn to the time allowed for reports under Section 49 (5) and (6).

- 49 (5) A council may report to the Development Assessment Commission on any matters contained in a notice under subsection (4a).
- (6) Where a notice is given to a council under subsection (4a), and a report from the council is not received by the Development Assessment Commission within two months of the date of the notice, it will be conclusively presumed that the council does not intend to report on the matter.

When replying please attach a copy of this letter with your details below.

Yours faithfully,

A handwritten signature in blue ink, appearing to be 'M. Kerber'.

For DEVELOPMENT ASSESSMENT COMMISSION

I advise that this Council has ~~the attached~~ **no report** to make on the proposed development described below.

 A handwritten signature in blue ink, appearing to be 'M. Kerber'.
 

Reporting Officer

6.9.2017  
 Date

## **DIRECTOR DEVELOPMENT SERVICES**

### **DA/ITEM 6.4**

#### **4. PROPOSED SA GOVERNMENT RADIO NETWORK TELECOMMUNICATIONS TOWER - BALGOWAN**

##### **PURPOSE**

To seek endorsement from Council to undertake public consultation for the construction of a new telecommunications tower by SA Government Radio Network (SAGRN) on Community Land.

##### **RECOMMENDATION**

That Council endorse the commencement of public consultation in relation to SAGRN constructing a new telecommunications tower located on Allotment 3, DP57167, Old Dump Road, Balgowan, Certificate of Title Volume 5859, Folio 282.

##### **LINK TO STRATEGIC PLAN**

- |           |   |
|-----------|---|
| Goal:     | 1. Economically Prosperous Peninsula                    |
| Strategy: | 1.2 Deliver strategic and responsible land use planning |
| Goal:     | 2. Community Connected through Infrastructure           |
| Strategy: | 2.5 Explore provision of infrastructure                 |

##### **BACKGROUND**

As part of the SAGRN upgrade the construction of a number of new telecommunications sites will be established in order to address areas of coverage concerns across the State.

The proposed site is identified as Allotment 3, DP57167, Old Dump Road, Balgowan, Certificate of Title Volume 5859 Folio 282 – see Attachment 2.

The subject land is listed as Community Land Category 3, Public & Community on Council's Community Land Register and is zoned Primary Production in Council's Development Plan.

##### **DISCUSSION**

The Attorney General's Department is responsible for providing and managing the statewide SAGRN service. The radio network is essential to the state's police, ambulance and emergency services response to emergencies and calls for assistance. Installation of new technologies and equipment will be installed at more than 200 sites to complete a major upgrade across the State – see Attachment 3.

The subject land is approximately 1.5 kilometres from the Balgowan township, on the Old Dump Road alongside the Balgowan water supply tanks.

The telecommunications tower is to be positioned on an unmade road reserve which will require SAGRN to enter into a lease hold arrangement with Council – see Attachment 1. The adjacent landowner is in possession of a current Permit allowing him to crop the road

reserve until 30<sup>th</sup> June 2020. The landowner has been consulted and has no issues with the location of the new tower.

The Development Application submitted to the Crown Development and Public Infrastructure and Electricity Infrastructure Development has been approved.

## **COMMUNITY ENGAGEMENT PLAN**

Community Engagement Plan - Level 2 Consult

## **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Director Assets & Infrastructure
- Manager Development Services
- Operations Manager
- Infrastructure Manager
- Operations Coordinator
- Planning Officer
- Property Tenure Officer

In preparing this report, the following External Parties were consulted:

- Project Support Officer, SAGRN Upgrade, Attorney-General's Department
- Adjacent Landowner

## **POLICY IMPLICATIONS**

PO057 Community Engagement Policy

## **BUDGET AND RESOURCE IMPLICATIONS**

Nil

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Local Government Act 1999 Division 6, Section 202 – Alienation of community land by lease or licence, Division 6, Section 222 – Permits for Business Purposes.

## **ATTACHMENTS**

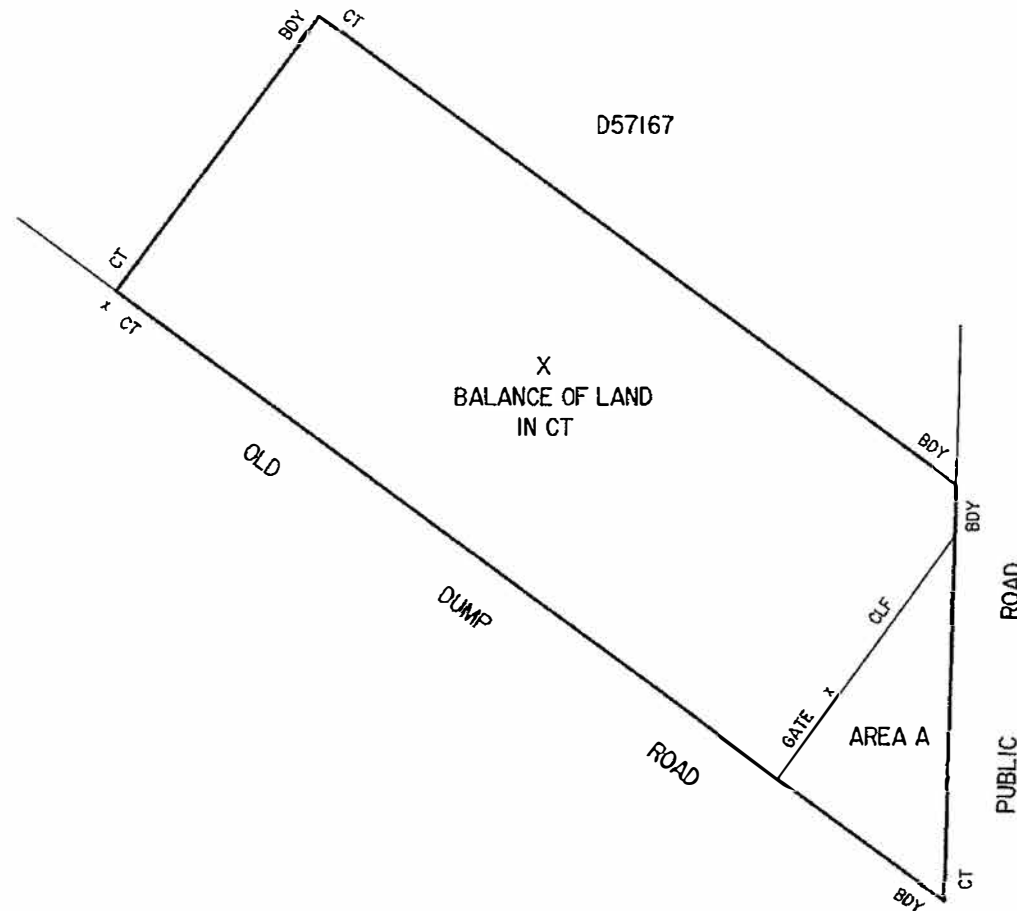
**Attachment 1:** Site Plan

**Attachment 2:** Location Plan

**Attachment 3:** AGD Correspondence

**Attachment 4:** Community Engagement Plan

NOT YET APPROVED

SITE PLAN

FX252784

SHEET 2 OF 2

58544\_pland\_1\_V01\_Version\_1

BEARING DATUM:  
DERIVATION:

TOTAL AREA:

AREA A AND X BALANCE OF LAND IN CT ARE  
UNLIMITED IN HEIGHT

## LEGEND

CT	CERTIFICATE OF TITLE
BDY	BOUNDARY
CLF	CENTRE LINE OF FENCE

## FYFE PTY LTD

SURVEYORS and ENGINEERS

Level 1, 124 SOUTH TERRACE, ADELAIDE SA 5000

PHONE (08) 6201 9600 EMAIL [info.correspondence@fyfe.com.au](mailto:info.correspondence@fyfe.com.au)[www.fyfe.com.au](http://www.fyfe.com.au) ABN 57 005 116 130

Reference 26828/1/1 Dwg No. 26828-1-1-SV-FL1-R0

QA REV 0 DATE 10/07/2017 DR KAJ SVY







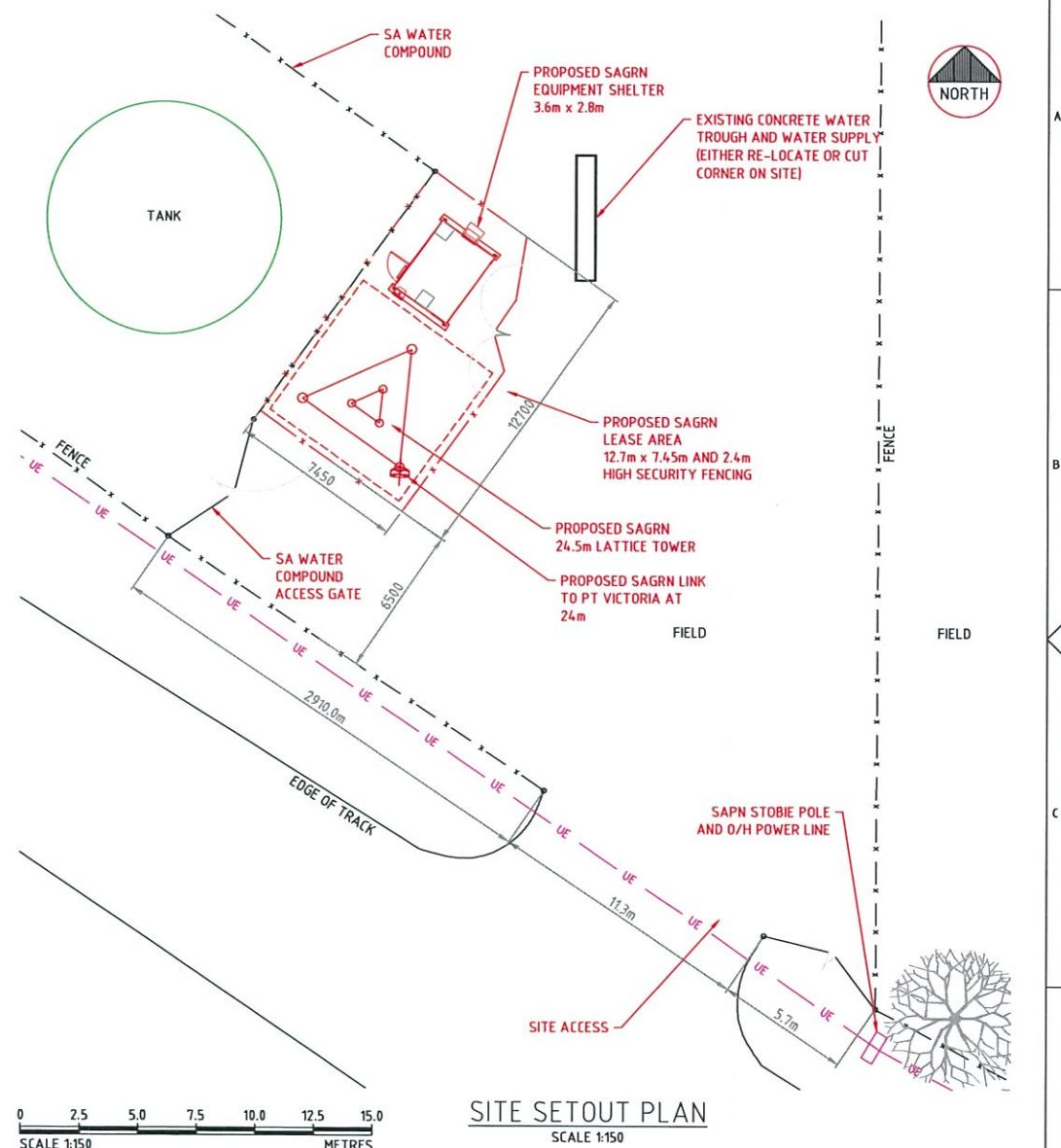
SITE SETOUT PLAN

SCALE 1:500



J	28/04/17	TOWER HEIGHT MODIFIED - WAS 32.5m	GOB	SO	SF	
H	24/03/17	SITE DESIGN FROM SITE SURVEY - FOR LAND ACQUISITION AND DA	GOB	SO	SF	
G	20/09/16	PRELIMINARY ISSUE FOR SITE DESIGN AND LAND ACQUISITION	CJW	TG	SB	
F	19/05/16	PRELIMINARY ISSUE FOR SITE DESIGN AND LAND ACQUISITION	GOB	TG	PT	
E	10/15	MARKUPS INCORPORATED	GKB	GA	SO	
D	10/15	DETAIL DESIGN - ISSUE FOR REVIEW	JER	GKB	SO	
C	08/15	DETAIL DESIGN - ISSUE FOR REVIEW	SRK	LS	SO	
K	19/07/17	FACILITY LAYOUT MODIFIED	JR	SO	SF	
REV	DATE	REVISION DETAILS	DESIGNED	CHECKED	APPROVED	ASD APP

THIS DRAWING IS PROVIDED SUBJECT TO THE CONDITIONS ON USE INCLUDING ANY APPLICABLE CONFIDENTIALITY AND LICENCE CONDITIONS THAT ARE CONTAINED IN THE SAGR NETWORK UPGRADE AGREEMENT SOUTH AUSTRALIAN GOVERNMENT RADIO NETWORK (PA) BETWEEN THE STATE AND MOTOROLA SOLUTIONS AUSTRALIA PTY LTD DATED 21ST MARCH 2015. FOR THE AVOIDANCE OF DOUBT, THE STATE HAS A PORTFOLIO LICENCE TO USE MOTOROLA SOLUTIONS' INTELLECTUAL PROPERTY THAT EXISTS IN THIS DOCUMENT AND IT HAS A PROPERTY RIGHT IN THE PHYSICAL EMBODIMENT OF THIS DOCUMENT, IN ACCORDANCE WITH CLAUSE 4.4 OF THE PA.



SITE SETOUT PLAN

SCALE 1:150



SA Government Radio Network



Drawing Title:

SA GOVERNMENT RADIO NETWORK UPGRADE PROJECT  
BALGOWAN - BALG  
SAGR SITE  
SITE SETOUT PLAN

Drawing Status:

PRELIMINARY - FACILITY

Drawing No:

BALG-SSP-100-02\_K

A2 Original Size

10mm

50mm

100mm



Wed 5/07/2017 9:32 AM

Barr, Melanie (AGD) <Melanie.Barr@sa.gov.au>

Balgowan updated location - Yorke Peninsula Council

To Marilyn Mensforth

Cc Altree, Fran (AGD); Simon, Amanda (AGD)

You forwarded this message on 5/07/2017 9:34 AM.

Message RE: HPRM: FW: Balgowan - Yorke Peninsula Council Balgowan -Register\_Search\_CT\_5859\_282\_3.pdf BALG-SSP-100-02\_J.pdf

Good morning Marilyn,

As part of the SAGRN Upgrade we are constructing a number of new telecommunications sites in order to address areas of coverage concern across the State. Amber Jeffrey, one of the Project Officers, previously discussed the option of constructing a new site in Balgowan with you. The proposed location at the time was on the outskirts of the township on Yorke Peninsula Council Land, Cnr Moody Rd and South Tce, Balgowan (allotment 10) (CT 5942/531). I have attached the original email correspondence for your reference.

After further investigation, the above identified site was deemed technically unsuitable and a new location is proposed at **Old Dump Road, Balgowan (allotment 3) (CT5859/282)**.

The Certificate of Title (attached) for the proposed new site lists Yorke Peninsula Council as the Proprietor.

For your reference, I've included an outline of the proposal below, as well as the location marked out on the property location application.

The general outline of the proposed site is:

Location	Old Dump Road, Balgowan (allotment 3)
Total estimated area required	104 m2
New Shelter	ICS standard Telecommunications Shelter (3.6 m x 2.8 m)
Fencing	42 m new fencing
New Tower	Triangular Lattice 24 m

We would like to investigate the possibility of entering into a lease agreement with Yorke Peninsula Council for the proposed location.

Please feel free to contact me via email or directly on tel. 0430 122 480 if you have any questions or require further information.

Kind regards,

**Melanie Barr**

Project Support Officer| SAGRN Upgrade | Attorney-General's Department

(Part-time: Mon, Wed & Fri)

Ph: 08 8204 1103 | Mob: 0430 122 480 | E: [melanie.barr@sa.gov.au](mailto:melanie.barr@sa.gov.au) | L 16, 45 Pirie Street Adelaide SA 5000

Attorney-General's Department Disclaimer: The information in this e-mail may be confidential and/or legally privileged. It is intended solely for the addressee. Access to this e-mail by anyone else is unauthorised. If you are not the intended recipient, any disclosure, copying, distribution or any action taken or omitted to be taken in reliance on it, is prohibited and may be unlawful.

## Property Location Browser Report - Parcel Details

Date Created:  
July 5, 2017

The Property Location Browser is available on the Land Services Website: [www.sa.gov.au/landservices](http://www.sa.gov.au/landservices)



Scale = 1:282 (on A4 page)

10 metres =

### Address Details

Unit Number:

Street Number:

Street Name: OLD DUMP

Street Type: RD

Suburb: BALGOWAN

Postcode: 5573

### Property Details:

Council: YORKE PENINSULA COUNCIL

State Electorate: GOYDER

Federal Electorate: Grey

Hundred: KILKERRAN

Valuation Number: 4604292508

Title Reference: CT5859/282

Plan No. Parcel No.: D57167A3

The information provided above, is not represented to be accurate, current or complete at the time of printing this report.

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### Land Services



Government of South Australia  
Department of Planning,  
Transport and Infrastructure





# COMMUNITY ENGAGEMENT PLAN

SF215

Responsible Officer: Business Improvement Officer

Issue Date: 10th June 2015

Next Review Date: June 2019

**PROJECT NAME: Proposed SAGRN Telecommunications Tower**

Stakeholders	Level 2 CONSULT	Responsibility	Start Date	End Date	Status	Evaluation Method
Entire community	Public Notice	Property Tenure Officer	19/09/2017	3/10/2017	NS	Report back to Council at the end of the PC process.  Elected members to make decision based on any submission received from PC process.
Entire community	Website	Property Tenure Officer	19/09/2017	3/10/2017	NS	
Entire community	Ability to appear before Council	Property Tenure Officer	19/09/2017	3/10/2017	NS	
Affected residents	Personalised Letter	Property Tenure Officer	19/09/2017	3/10/2017	NS	

## **CHIEF EXECUTIVE OFFICER**

### **ITEM 8 – CONFIDENTIAL**

#### **1. CONFIDENTIAL MOTION ON NOTICE**

##### **PURPOSE**

To put forward a Motion on Notice to rescind a previous decision of Council, made during the Special Confidential Council Meeting held on 5<sup>th</sup> July 2017 – Minute Reference 168/2017 (05/07/2017).

##### **RECOMMENDATION**

###### **Section 90(3)(a) Order**

That pursuant to Section 90(2) of the Local Government Act 1999, the Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer.

The Council is satisfied that, pursuant to section 90(3)(g) of the Act, the information to be received, discussed or considered in relation to agenda item 8 Motion on Notice is confidential information relating to –

“matters that must be considered in confidence in order to ensure that the council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty;”

Accordingly, the Council is satisfied that the principle which states the meeting be conducted in a place open to the public has been outweighed in the circumstances.

##### **LINK TO STRATEGIC PLAN**

Goal: 5 Responsible Governance

Strategy: 5.3 - Meet all legislative requirements and compliance with Council's internal controls

##### **BACKGROUND**

The Motion on Notice relates to a resolution made during the Special Confidential Council Meeting held on 5th July 2017, which is subject to a Section 91(7) Order requiring the agenda, minutes and supporting documentation to be retained in confidence for a period of 12 months.

##### **DISCUSSION**

It is recommended that the public be excluded to enable consideration of this matter in confidence under Section 90(3)(g) of the Local Government Act.

##### **COMMUNITY ENGAGEMENT PLAN**

Due to the confidential nature of this report, community engagement is not appropriate.

##### **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Chief Executive Officer
- Governance Officer

In preparing this report, the following External Parties were consulted:

- Norman Waterhouse Lawyers

#### **POLICY IMPLICATIONS**

PO135 - Council Policy - Elected Members Training and Development

PO135A Elected Members Training and Development Plan

PO091 Risk Management Policy

#### **BUDGET AND RESOURCE IMPLICATIONS**

To be considered as part of the Motion on Notice.

#### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Sections 90 and 91 – Local Government Act 1999

Code of Conduct for Council Members

Training and education opportunities are provided to assist Elected Members in meeting their responsibilities in respect of both statutory and best practice requirements.

#### **ATTACHMENTS**

Nil

## **DIRECTOR ASSETS AND INFRASTRUCTURE SERVICES**

### **ITEM 8 – CONFIDENTIAL**

#### **2. YORKETOWN AERODROME AIRSTRIP ALIGNMENT AND EARTHWORKS TENDER 170/2017**

##### **PURPOSE**

For Elected Members to consider awarding the tender for alignment and earthworks to the Yorketown Aerodrome airstrip (tender number 170/2017).

##### **RECOMMENDATION**

###### **Section 90(3)(k) Order**

1. That pursuant to Section 90(2) of the Local Government Act 1999, the Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Executive Assistant to the CEO and Mayor, Director Corporate and Community Services, Director Development Services and Director Assets and Infrastructure Services.

The Council is satisfied that, pursuant to section 90(3)(k) of the Act, the information to be received, discussed or considered in relation to agenda item 8 Yorketown Aerodrome Airstrip Alignment and Earthworks Tender is confidential information relating to –

“(1) tenders for the supply of goods, the provision of services or the carrying out of works;”

Accordingly, the Council is satisfied that the principle which states the meeting be conducted in a place open to the public has been outweighed in the circumstances.

###### **Section 91(7) Order**

2. That having considered agenda item 8 Yorketown Aerodrome Airstrip Alignment and Earthworks Tender in confidence under section 90(2) and (3)(k) of the Local Government Act 1999, the Council, pursuant to section 91(7) of that Act orders that the agenda report, and supporting documentation relevant to agenda item 8 titled Yorketown Aerodrome Airstrip Alignment and Earthworks Tender be retained in confidence for a period of 12 months.

##### **LINK TO STRATEGIC PLAN**

Goal: 5 Responsible Governance

Strategy: 5.3 Meet all legislative requirements and compliance with Council's internal controls

##### **BACKGROUND**

As per Yorke Peninsula Council's PO058 Purchasing and Procurement Policy, this report is called for a contractor to be recommended to Council for selection, following an open tendering purchase method for alignment and earthworks to the Yorketown Aerodrome airstrip.

## **DISCUSSION**

It is recommended that the public be excluded for consideration of this item to enable consideration in confidence under Section 90(3)(k) of the Local Government Act.

## **COMMUNITY ENGAGEMENT PLAN**

As the report is for Council to consider and report in confidence, it has not been necessary to engage with the community on this occasion.

## **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Chief Executive Officer

In preparing this report, the following External Parties were consulted:

- Nil

## **POLICY IMPLICATIONS**

Sections 90 and 91 - Local Government Act 1999

## **BUDGET AND RESOURCE IMPLICATIONS**

Not applicable

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Sections 90 and 91 - Local Government Act 1999

## **ATTACHMENTS**

Nil

## **DIRECTOR ASSETS AND INFRASTRUCTURE SERVICES**

### **ITEM 8 – CONFIDENTIAL**

#### **3. MATERIAL SUPPLY 2017/18 TENDER 172/2017**

##### **PURPOSE**

For Elected Members to consider awarding the tender for road construction material requirements for 2017/18 (tender number 172/2017).

##### **RECOMMENDATION**

###### **Section 90(3)(k) Order**

1. That pursuant to Section 90(2) of the Local Government Act 1999, the Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Executive Assistant to the CEO and Mayor, Director Corporate and Community Services, Director Development Services and Director Assets and Infrastructure Services.

The Council is satisfied that, pursuant to section 90(3)(k) of the Act, the information to be received, discussed or considered in relation to agenda item 8 Material Supply 2017/18 Tender is confidential information relating to –

“(1) tenders for the supply of goods, the provision of services or the carrying out of works;”

Accordingly, the Council is satisfied that the principle which states the meeting be conducted in a place open to the public has been outweighed in the circumstances.

###### **Section 91(7) Order**

2. That having considered agenda item 8 Material Supply 2017/18 Tender in confidence under section 90(2) and (3)(k) of the Local Government Act 1999, the Council, pursuant to section 91(7) of that Act orders that the agenda report, and supporting documentation relevant to agenda item 8 titled Material Supply 2017/18 Tender be retained in confidence for a period of 12 months.

##### **LINK TO STRATEGIC PLAN**

Goal: 5 Responsible Governance

Strategy: 5.3 Meet all legislative requirements and compliance with Council's internal controls

##### **BACKGROUND**

As per Yorke Peninsula Council's PO058 Purchasing and Procurement Policy, this report is called for suppliers to be recommended to Council for selection, following an open tendering purchase method for the supply, and supply and delivery of road construction materials.

## **DISCUSSION**

It is recommended that the public be excluded for consideration of this item to enable consideration in confidence under Section 90(3)(k) of the Local Government Act.

## **COMMUNITY ENGAGEMENT PLAN**

As the report is for Council to consider and report in confidence, it has not been necessary to engage with the community on this occasion.

## **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Chief Executive Officer

In preparing this report, the following External Parties were consulted:

- Nil

## **POLICY IMPLICATIONS**

Sections 90 and 91 - Local Government Act 1999

## **BUDGET AND RESOURCE IMPLICATIONS**

Not applicable

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Sections 90 and 91 - Local Government Act 1999

## **ATTACHMENTS**

Nil

## **DIRECTOR ASSETS AND INFRASTRUCTURE SERVICES**

### **ITEM 8 – CONFIDENTIAL**

#### **4. POINT TURTON CARAVAN PARK CWMS CONNECTION PROJECT TENDER 171/2017**

##### **PURPOSE**

For Elected Members to consider awarding the tender for civil works associated with the Point Turton Caravan Park CWMS Connection Project (tender number 171/2017).

##### **RECOMMENDATION**

###### **Section 90(3)(k) Order**

1. That pursuant to Section 90(2) of the Local Government Act 1999, the Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer, Executive Assistant to the CEO and Mayor, Director Corporate and Community Services, Director Development Services and Director Assets and Infrastructure Services.

The Council is satisfied that, pursuant to section 90(3)(k) of the Act, the information to be received, discussed or considered in relation to agenda item 8 Point Turton Caravan Park CWMS Connection Project Tender is confidential information relating to –

“(1) tenders for the supply of goods, the provision of services or the carrying out of works;”

Accordingly, the Council is satisfied that the principle which states the meeting be conducted in a place open to the public has been outweighed in the circumstances.

###### **Section 91(7) Order**

2. That having considered agenda item 8 Point Turton Caravan Park CWMS Connection Project Tender in confidence under section 90(2) and (3)(k) of the Local Government Act 1999, the Council, pursuant to section 91(7) of that Act orders that the agenda report, and supporting documentation relevant to agenda item 8 titled Point Turton Caravan Park CWMS Connection Project Tender be retained in confidence for a period of 12 months.

##### **LINK TO STRATEGIC PLAN**

Goal: 5 Responsible Governance

Strategy: 5.3 Meet all legislative requirements and compliance with Council's internal controls

##### **BACKGROUND**

As per Yorke Peninsula Council's PO058 Purchasing and Procurement Policy, this report is called for a contractor to be recommended to Council for selection, following an open tendering purchase method for civil and associated works for the CWMS connection to the Point Turton Caravan Park.



## **DISCUSSION**

It is recommended that the public be excluded for consideration of this item to enable consideration in confidence under Section 90(3)(k) of the Local Government Act.

## **COMMUNITY ENGAGEMENT PLAN**

As the report is for Council to consider and report in confidence, it has not been necessary to engage with the community on this occasion.

## **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Chief Executive Officer

In preparing this report, the following External Parties were consulted:

- Nil

## **POLICY IMPLICATIONS**

Sections 90 and 91 - Local Government Act 1999

## **BUDGET AND RESOURCE IMPLICATIONS**

Not applicable

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Sections 90 and 91 - Local Government Act 1999

## **ATTACHMENTS**

Nil