



Yorke Peninsula Council

The following Minutes of the Confidential Meetings of the Yorke Peninsula Council are released and Returned to the Public Record

13th November 2013 at 6.34pm

13th November 2013 at 6.43pm

13th November 2013 at 6.58pm

11th December 2013 at 6.39pm

22nd January 2014 at 6.09pm

22nd January 2014 at 6.20pm



Yorke Peninsula Council

Minutes of the Confidential Meeting of the Yorke Peninsula Council

held on Wednesday 13th November 2013
in the Council Chambers
57 Main Street Minlaton commencing at 6.34 pm
(Subject to confirmation)

ITEM 1 WELCOME

Mayor Ray Agnew OAM welcomed everyone to the meeting and declared the meeting open.

PRESENT

Mayor Ray Agnew OAM, Deputy Mayor Brenda Bowman, Councillors Jeff Cook, Trevor Davey, Bob Nicholls, John Sendy, Dean Butler, Barry Schell, John Rich, and Veronica Brundell.

IN ATTENDANCE

Andrew Cameron	Chief Executive Officer
Trevor Graham	Director Assets and Infrastructure Services
Roger Brooks	Director Development Services
David Harding	Director Corporate and Community Services
Jackie Reddaway	Minute Secretary

LEAVE OF ABSENCE

Nil

APOLOGIES

Councillor David Langford

CA/CEO/R1

BLACK POINT BOAT RAMP TENDER

Cr Rich moved Cr Nicholls seconded

That Council:

1. endorse the revised design as approved by SABFAC;
2. receive the Tender Evaluation Report for Black Point Boat Ramp upgrade dated 31/10/2013;
3. appoint Maritime Constructions Pty Ltd subject to Council receiving full development approval and funding from SABFAC;
4. authorise the Chief Executive Officer to lodge a full 2nd stage application to SABFAC for funding for the project, capping Council's contribution to \$350K.

CARRIED 244/2013 (13/11/2013)

6.42pm

Cr Nicholls moved Cr Schell seconded

That the meeting move out of in camera and return to the public meeting.

CARRIED 245/2013 (13/11/2013)

The confidential meeting closed.

RLA

CONFIDENTIAL REPORT

CHIEF EXECUTIVE OFFICER

ITEM 8 – CONFIDENTIAL

1. BLACK POINT BOAT RAMP TENDER (File Ref: 9.24.1.1)

INTRODUCTION

To update Elected Members on the process for the upgrade of the Black Point Boat Ramp and seek endorsement from Council for the tender to be awarded subject to conditions.

RECOMMENDATION

That Council:

1. endorse the revised design as approved by SABFAC;
2. receive the Tender Evaluation Report for Black Point Boat Ramp upgrade dated 31/10/2013;
3. appoint Maritime Constructions Pty Ltd subject to Council receiving full development approval and funding from SABFAC;
4. authorise the Chief Executive Officer to lodge a full 2nd stage application to SABFAC for funding for the project, capping Council's contribution to \$350K.

COMMENT

Council at its confidential meeting held on 13th February 2013 appointed Maritime Constructions subject to a number of conditions (refer attached report).

A full application was lodged to the SABFAC board for a minimum 50% funding on the original "agreed" design and well under the "agreed" draft budget of \$700K. The tendered budget inclusive of all professional fees was \$686K which included a very generous construction contingency allowance of \$55,428.

The SABFAC board and DPTI officers rejected the application (bearing in mind the process had commenced in early 2011 and had the Boards endorsement). The board believed that an alternative "U" shaped design would significantly reduce the scope of works and costs to under \$400K inclusive of professional fees that Council had already expended on the original agreed design. With some reluctance the design team undertook the process as it was clearly indicated that the Board would not fund the submission made in February 2013 in its current form.

The team undertook preliminary design work on the DPTI "U" shaped design with Council indicating cost estimates at around \$800K and took the opportunity to test the Project Budget with Maritime as the previous successful tender. At the conclusion of this process the total budget inclusive of fees was approximately \$850K. However at that stage the team

CONFIDENTIAL REPORT

identified some errors in boundaries as supplied by DPTI, which in turn added an additional \$50K for retaining walls circa \$900K project on the DPTI "U" shaped design.

After several meetings with the department and Board it was agreed to abandon this design and revisit the original design, attempting to minimise the impact of the new ramp on the beach. It should be noted at this point that we had previously found what we considered an error in the original tender submission in the order of \$100K (retaining walls). So whilst we had delivered the project at \$686K, as advised at the February meeting, in essence it was more in the range of \$750K plus, however this was all at the contractors risk.

Comparison Original Design Versus Agreed Altered Design

A copy of the agreed altered design is attached. In a snapshot the following points explain the variations:

- Reduction on the manoeuvring area at the head of the ramp
- Reduction on length and height of the crib retaining wall and revision to precast wall elements
- Widening of the ramp to 9.0 metres from 8.5 metres
- Inclusion of an 3.0 metre wide ramp to the beach to the eastern side of the ramp for use by emergency vehicles
- Modifications to the beach access steps to the western side of the ramp
- Deletion of the stepped walkway from the car park level
- Inclusion of storm water/ oil treatment intercept pit
- Inclusion of solar lighting to the head of the beach access stairs

With all parties now in agreement on design and estimated project costs and to again provide transparency in the tendering process open tenders were once again called. The following is a summary (refer attached Tender Evaluation Report dated 4th November 2013).

• Maritime Constructions	\$609,930
• McMahon Services	\$691,250
• Leed Engineering	\$643,236
• CATCON	\$1,488,919
• Bardvacol	\$1,349,525

The total project costs inclusive of Construction contract sum, professional fees, levies and construction contingency (construction contingency of \$32K) is \$774K (unknown latent conditions should be minimal).

Members should note \$65K in professional fees were expended on the "original design" (note a proportion of those fees were reused in the revised design) and \$38K was spent on the "U" shaped SABFAC design.

Recommendation

In light of the fact that Council followed all directions and protocols issued by the Board and DPTI (noting I had Rider Levett Bucknall provide cost estimates through the process that backed Council's cost estimate), I consider that Council's previously agreed commitment of \$350K be capped.

This will require a full stage 2 application to the Board for \$391,769 and an additional allowance of \$32K for construction contingency @ 5% (noting if not required the Board's

CONFIDENTIAL REPORT

contribution will be capped at \$391,769. The additional contribution by the Board is fair and reasonable as Council, DPTI and the Board had previously agreed (18 months ago) on the design and budget which was delivered, well under budget.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Local Government Act 1999

PO 080 Tender and Quotations policy

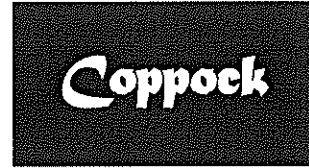
Strategic Plan

Key Theme 1: Sustainable Infrastructure

Objective 1.1: Provide infrastructure assets that are sustainable and safe

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Council's previous agreed commitment of \$350K over the 12/13 & 13/14 budget should be honoured with SABFAC picking up the difference due to the procrastination, Project delays and ultimate blow out of costs.



BLACK POINT LAUNCHING RAMP

TENDER EVALUATION REPORT - HEAD CONTRACT REVISED DESIGN

Prepared for:

DISTRICT COUNCIL OF YORKE PENINSULA
PO Box 88
Minlaton SA 5575

Prepared by:

Coppock & Associates Pty Ltd
ABN 41 145 682 953
Suite 3, 212 Glen Osmond Road
Fullarton SA 5063
Australia
Tel: (08) 8379 3388; Fax (08) 8379 3688

Date: 4 November 2013
Document No: CA11-011-REP-003, Revision 0

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Limitations Statement

The sole purpose of this report and the associated services performed by Coppock & Associates Pty Ltd ("the Company") is to prepare an evaluation report on the tenders received for the construction of the new Black Point launching ramp in accordance with the scope of services set out in the contract between the Company and the District Council of Yorke Peninsula ('the Client'). That scope of services was defined by the requests of the Client, by the time and budgetary constraints imposed by the Client.

In preparing this report, the Company has relied upon and presumed accurate the information (or absence thereof) provided by the respondents, the Client and others identified herein. Except as otherwise stated in the report, the Company has not attempted to verify the accuracy or completeness of any such information.

No warranty or guarantee, whether express or implied, is made with respect to the data reported or to the findings, observations and conclusions expressed in this report. Further, such data, findings, observations and conclusions are based solely upon information provided by the respondents and the Client in existence at the time of the preparation of this report.

This report has been prepared on behalf of and for the exclusive use of the Client, and is subject to and issued in connection with the provisions of the agreement between the Company and the Client.

The Company accepts no liability or responsibility whatsoever for or in respect of any use of or reliance upon this report by any third party.

Revision History

Revision	Date	Comment	Approved by
A	31/10/13	Draft issue for Council approval	G J Coppock
0	04/11/13	Budget reconciliation report revised. Issue for Council approval	G J Coppock

CONTENTS

Section	Page
1 Background	1
2 Invitation to tender	2
3 Addenda to tender	2
4 Receipt of tenders	2
5 Tender schedules	3
6 Detailed evaluation of tenders - Capability	3
7 Detailed evaluation of tenders - Cost	6
8 Budget reconciliation	8
9 Recommendation	8

Attachments

- A Addenda to tenders
- B Tender opening record

COMMERCIAL IN CONFIDENCE

Black Point Launching Ramp

1. Background

The existing launching facilities at Black Point on Yorke Peninsula, approximately 20 kilometres from the regional centre of Ardrossan is considered to be unsatisfactory and which, subject to Development Assessment Committee approval, and funding allocation by the South Australian Boating Facility Advisory Committee, is to be demolished and new facilities provided.

The facilities provided are assessed in the Yorke Peninsula Recreational Boating Strategy Plan as an existing Category 1 facility with priority allocated for the upgrading of facilities including widening of the ramp, incorporation of a manoeuvring area at the head of the ramp and improvements to the access roadway.

Stage 1 approval for the upgrading of facilities has been granted by the South Australian Boating Facility Advisory Committee and Stage 2 approval in conjunction with Development Assessment Committee approval is presently being sought.

The detailed drawings describe the scope of works which are summarised as:

- Demolition and removal to disposal of the existing launching ramp
- Salvaging of existing foreshore revetment protection for reuse in the new development
- Provision of a new dual lane ramp
- Provision of a manoeuvring area at the head of the ramp to enable safe vehicle/trailer manoeuvring
- Construction of a new two lane launching ramp
- Provision of improved foreshore protection revetments
- Widening of the single lane access road to a straight, dual lane configuration
- Widening and straightening of the existing roadway to allow pedestrian access
- Provision of new stepped concrete walkway from the manoeuvring area to the beach
- Provision of a solar powered lighting pole with luminaire to provide safety to users of the stepped walkway
- Provision of a concrete ramp near the head of the ramp to the foreshore to allow emergency vehicle access
- Provision of stormwater interception and treatment.

The District Council of Yorke Peninsula (Council) intends to procure the works described herein utilising the Australian Standard AS2124-1992; General Conditions of Contract.

COMMERCIAL IN CONFIDENCE

The redevelopment is programmed to be commenced in late January 2014 with completion proposed prior to Easter 2014, subject to subject to Development Assessment Committee approval, and Ministerial approval of funding allocation by the South Australian Boating Facility Advisory Committee.

2. Invitation to tender

Invitations to tender were issued on 30 September 2013 to the following contractors:

- Maritime Constructions Pty Ltd
- McMahon Services Australia Pty Ltd
- Leed Engineering Pty Ltd
- York Civil Pty Ltd
- Bardavcol Pty Ltd
- Civil & Allied Technical Construction Pty Ltd (CATCON); and
- SEM Civil Pty Ltd

Tenders were to be received at the offices of Coppock & Associates Pty Ltd, as the appointed Project Manager, by no later than 2.00 PM, 29 October 2013.

3. Addenda to tender

Two (2) addenda were issued during the tender period as:

- Addendum 1, dated 4 October 2013: Clarification of queries raised by tenderers on design documentation; and
- Addendum 2, dated 9 October: Clarification of queries raised by tenderers on design documentation.

Copies of the addenda are attached to this evaluation report.

4. Receipt of tenders

At the close of the tender period, tenders were received from:

- Maritime Constructions Pty Ltd
- McMahon Services Australia Pty Ltd
- Leed Engineering Pty Ltd
- Bardavcol Pty Ltd
- Civil & Allied Technical Construction Pty Ltd (CATCON); and

SEM Civil Pty Ltd withdrew during the tender period citing strong backlog of tenders preventing sufficient time to compile a tender for this project.

York Civil Pty Ltd did not submit a tender without explanation.

COMMERCIAL IN CONFIDENCE

Tenders were opened and recorded by the representative of Coppock & Associates.
A copy of the tender opening record is attached to this evaluation report.

5. Tender schedules

The tender schedules sought to obtain critical information in relation to the capability of tenderers to successfully manage and deliver the project utilising AS2124 – 1992 as the form of contract.

The schedules sought information on the following

- Schedule A: Current and proposed workload and proposed resources
- Schedule B: Task appreciation and methodology to undertake the works
- Schedule C: Insurances and security
- Schedule D: Contract price.

6. Detailed evaluation of tenders – Capability

The detailed evaluation of each tender submission, as received in turn, follows:

Maritime Constructions Pty Ltd

The submission received from Maritime Constructions was compliant in all aspects with all schedules completed. Detailed comments made included:

Schedule A Current Workload	Current workload presented a diverse project range with some work of a similar scope and nature to the Black Point project. Previous works including the replacement of the American River wharf reflects a diverse range of projects and the breadth of company abilities. Completion dates for current projects do not suggest over commitment such to prevent the undertaking of this project.
Schedule A Proposed resources	The submission fully identified the construction team consisting of Richard Shipton as Corporate Manager, Paul Curtin as Technical Specialist, Saroj Khani as QA/QC Engineer and Matt Haskett as Project Site manager. Each of these gentlemen have significant experience in foreshore remediation and construction and display qualifications and competencies suited for the proposed works. Maritime Construction have also proposed that the civil elements of the work be undertaken by MPS Constructions and have provided the capability statement from that sub-contractor in support of their submission.
Schedule B Task appreciation	The Project Management Plan provided with the tender submission provides a good understanding of the scope of the works and the management methodology to provide on-site controls of time, cost and quality. Environment protection is to be managed at head contract and sub-contract levels with project specific construction environmental management plans to be prepared.
Schedule C	Certificates of currency of insurances were provided with the ROI and

COMMERCIAL IN CONFIDENCE

Security and insurance , remain in currency and the levels of insurance considered appropriate for the nature of the works.

Schedule D Refer section 7
Cost

In summary, the assessment concluded that the tender submission offered by Maritime Construction was generally sound and offered a good understanding of the project and the role of the Contractor. The submission presents a low risk to Council with a good probability of success.

McMahon Services Australia Pty Ltd

The submission received from McMahon Services was compliant in all aspects with all schedules completed. Detailed comments made include:

Schedule A Current Workload	Current workload presented a broad and diverse project range in the civil and buildings sector which demonstrates the breadth of the company's abilities. Completion dates of current workload do not present over commitment to prevent undertaking of this project.
Schedule A Proposed resources	The submission identified the Divisional Project Manager, Shaun Emery; Project and Administration Manager, Gary Fitzpatrick and HSE Manager. The Site Manager, Sam Delvaux is assessed as having adequate experience in civil construction but no identified experience in maritime works. The submission identifies all major sub-contractors.
Schedule B Task appreciation	The submission clearly demonstrates a good understanding of the project and the numerous issues relating to the works covering environmental protection and compliance and community communications. The outline Site Management Plan and Commissioning and Handover Plan provide good detail for management of the project and commentary on the processes and identifies probable risks for which mitigating actions are to be applied.
Schedule C Security and insurance	Certificates of currency of insurances were provided with the values of insurances considered acceptable
Schedule D	Refer Section 7

In summary, the assessment concluded that the submission offered by McMahon Services was sound and offered a good understanding of the project and the role of the Contractor but the lack of civil/ maritime construction experience by the nominated site personnel is of concern and devalues the value of the submission to a point that is considered to present a moderate to high risk with a low probability of success in completion of the project.

Leed Engineering Pty Ltd

The submission received from Leed Engineering was compliant in all aspects with all schedules completed. Detailed comments made include:

Schedule A Current Workload	Current workload presented a broad and diverse project range in the transportation, water engineering and mining construction sectors demonstrating the breadth of the company's abilities. Previous works include excavation, foreshore revetments and
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COMMERCIAL IN CONFIDENCE

	launching ramp redevelopment at Christmas Cove at Penneshaw on Kangaroo Island. Completion dates of current workload do not present over commitment to prevent undertaking of this project.
Schedule A Proposed resources	The submission identified the Divisional Project Manager, Ray Luzzi and Site Manager Joe Cottrell. The Site Manager, Joe Cotterell has significant experience in reservoir construction inclusive of water intake and outlet structures but no identified experience in maritime works. The submission identifies all major sub-contractors.
Schedule B Task appreciation	The submission clearly demonstrates a good understanding of the project and the numerous issues relating to the works covering environmental protection and compliance and community communications. The outline Site Management Plan and Commissioning and Handover Plan provide good detail for management of the project and commentary on the processes and identifies probable risks for which mitigating actions are to be applied. The programme submitted with the tender proposes immediate start upon award but does not recognise the timing for the works in late January 2014 as per the invitation to tender
Schedule C Security and insurance	Certificates of currency of insurances were provided with the values of insurances considered acceptable
Schedule D	Refer Section 7

In summary, the assessment concluded that the submission offered by Led Engineering was sound and offered a good understanding of the project and the role of the Contractor but the lack of maritime construction experience by the nominated site personnel is of concern. This in addition to the non-understanding of approval processes and programming issues is considered to present a low to moderate risk but with a high probability of success in completion of the project.

Civil & Allied Technical Construction (CATCON)

The submission received from CATCON Services was compliant in most aspects with all schedules completed but detail missing. Detailed comments made include:

Schedule A Current Workload	Current workload presents a broad and diverse project range in the civil and buildings sector which demonstrates the breadth of the company's abilities. Completion dates of current workload do not present over commitment to prevent undertaking of this project.
Schedule A Proposed resources	The submission identified the Construction Manager, David Baker; Project Manager, Tom Rozenbids and HSE Manager. The Site Manager, Luke Taylor is assessed as having adequate experience in civil construction but no identified experience in maritime works. The submission identifies all major sub-contractors.
Schedule B Task appreciation	The tender submission did not address the project nor the methodology for the construction and management of the works. Outline Site Management and Environment Management Plans were not provided.
Schedule C Security and insurance	Certificates of currency of insurances were provided with the values of insurances considered acceptable
Schedule D	Refer Section 7

COMMERCIAL IN CONFIDENCE

In summary, the assessment concluded that the submission offered by CATCON failed to demonstrate an understanding of the project and the role of the Contractor.

The tender sum was considered not to offer value for money, which combined with the lack of demonstrated appreciation of the work presents an unacceptable risk to the success of the project.

Bardavcol Pty Ltd

The submission received from Bardavcol was compliant in all aspects with all schedules completed. Detailed comments made include:

Schedule A Current Workload	Current workload presented a broad and diverse project range in the civil and road works sector which demonstrates the breadth of the company's abilities. Completion dates of current workload do not present over commitment to prevent undertaking of this project.
Schedule A Proposed resources	The submission identified the Project Manager, Project Engineer and Site Manager for the commencement of the works but no certainty that these persons would be available to complete the works. These persons have demonstrated civil experience but no demonstrated marine experience. The submission identifies all major sub-contractors.
Schedule B Task appreciation	The submission clearly demonstrates a good understanding of the project and the numerous issues relating to the works covering environmental protection and compliance and community communications. The outline Site Management Plan and Commissioning and Handover Plan provide good detail for management of the project and commentary on the processes and identifies probable risks for which mitigating actions are to be applied.
Schedule C Security and insurance	Certificates of currency of insurances were provided with the values of insurances considered acceptable
Schedule D	Refer Section 7

In summary, the assessment concluded that the submission offered by Bardavcol was sound and offered a good understanding of the project and the role of the Contractor but the tender sum was considered not to offer value for money, which combined with the lack of demonstrated maritime experience and uncertainty of the continuance of nominated personnel presents an unacceptable risk to the success of the project.

7. Detailed evaluation of tenders – Cost

Following in summary form is the comparison to the approved Pre-Tender estimate of the cost of the works.

COMMERCIAL IN CONFIDENCE

Description	Pre-Tender Estimate	Maritime Constructions	McMahon Services	Lead Engineering	CATCON	Bardavcol
Contractor Preliminaries	\$77,000	\$70,280	\$86,947	\$92,369	\$74,600	\$111,498
Site establishment and management	\$59,504	\$58,700	\$35,811	\$24,402	\$121,030	\$371,354
Demolition	\$54,494	\$24,900	\$8,139	\$17,027	\$44,100	\$9,823
Bulk earthworks	\$115,360	\$146,850	\$87,524	\$137,431	\$194,867	\$175,158
Retaining walling	\$47,500	\$84,700	\$92,556	\$113,431	\$164,750	\$129,280
Pavements	Included above	\$16,600	\$95,658	Included above	\$15,367	\$5,998
Stairs & landings	\$26,056	\$48,500	\$29,911	\$46,028	\$63,627	\$46,711
Foreshore protection	\$65,497	\$67,600	\$91,324	\$72,481	\$810,578	\$117,230
Boat ramp	\$121,828	\$91,800	\$164,380	\$139,704	Included above	\$382,473
Stormwater management	\$22,995	Included above	Included above	Included above	Included above	Included above
Design contingency	\$14,000	Included above	Included above	Included above	Included above	Included above
Total cost of construction (ex GST)	\$604,234	\$609,930	\$691,250	\$643,236	\$1,488,919	\$1,349,525

Alternative tender submissions

No alternative submissions were made.

COMMERCIAL IN CONFIDENCE

8. Budget reconciliation

Based upon the assessment and valuation undertaken of the tender submissions received, reconciliation with the approved budget is shown in the following table.

Table 12.1 Budget reconciliation

Description	Cost ex GST
Agreed construction budget inclusive of contingency	\$635,956.29
Professional fees & Agency levies	\$129,724.00
Total budget allowance	\$765,680.29
Proposed contract sum (Maritime Constructions)	\$609,930.00
Professional fees & Agency levies (to be confirmed)	\$131,839.00
Total cost excluding contingency	\$741,769.00
Contingency allowance	\$32,021.33
Total projected out-turn cost	\$773,790.33

9. Recommendation

Based upon the assessment and valuation undertaken, it is the recommendation of Coppock & Associates, as the pointed Project Manage that Maritime Constructions be awarded the contract for the construction of the works in the fixed lump sum contract value of \$609,930.00, ex GST, subject to:

- Granting of Development Approval by the Development Assessment Committee
- Approval by the Minister for Transport & Infrastructure for shared funding of the project cost as recommended by the South Australian Boating Facility Advisory Committee
- Approval of the project and associated shared funding by the elected members of the District Council of Yorke Peninsula.

Application for funding
South Australian Boating Facility Advisory Committee
Recreational Boating Fund

Funding Schedule

Revised 4 November 2013 (Revision 2)
District Council of Yorke Peninsula
Black Point Launching Facility
Year of construction: 2014

Revised Original design

Maritime Construction Tender proposal

Description

Preliminaries

Contractors preliminaries and margins	\$ 70,280.00
Site, environmental management, WHS management	\$ 58,700.00
Sub Total	\$ 128,980.00

Demolition

Existing boat ramp	\$ 24,900.00
Excavate sub base (stock pile for reuse)	inc
Salvage rock armour for reuse	inc
Sub Total	\$ 24,900.00

New access road & Manoeuvring area

Bulk earthworks, excavation & filling	\$ 146,850.00
Pavements	\$ 16,600.00
Retaining walls	\$ 84,700.00
Stairs & Landings	\$ 48,500.00
Sub Total	\$ 296,650.00

Ramp & ramp protection

Ramp construction	\$ 91,800.00
Precast planks at toe of ramp	inc
Ramp protection	inc
Sub Total	\$ 91,800.00

Foreshore protection

Primary & secondary armour	\$ 67,600.00
Geotextile	inc
Sub Total	\$ 67,600.00

Escalation and contingencies

Design risk contingency	inc
Escalation (2012 - 2014)	inc
Sub Total	\$ -

Environmental protection (allowance only) to meet EPA approval

Side entry pits 900x600	inc
UPVC pipework 100 diam.	inc
SPEL stormceptor - supply	inc
SPEL stormceptor install	inc
Sub Total	\$ -

Increase ramp width to 9m as per BBPA request

1 metre ramp width increase inc rock armour	inc
Emergency ramp	inc
Access stairs & pedestrian walkway	inc
Sub Total	\$ -

Precast retaining wall to manoeuvring area

Crib walling (22 metres length max height 5.3 m)	inc
Sub Total	\$ -

Sub total construction inc contractor's contingency	\$ 609,930.00
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Construction contingency allowance

Construction contingency (5.25% of construction contract)	\$ 32,021.33
Sub Total	\$ 32,021.33

Sub total construction inc Contingency	\$ 641,951.33
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Application for funding
South Australian Boating Facility Advisory Committee
Recreational Boating Fund

Fees, levies and charges

Funding Schedule

Council planning fees and charges	\$	-
CITB levy @ 0.25% of construction sub- total	\$	1,615.00
Development phase fees (PM) - Original design	\$	16,500.00
Development phase fees (Survey) - Original design	\$	2,400.00
Development phase fees (Design)- Original design	\$	25,529.00
Implementation phase fees (PM/CM) - Original design - Period to Feb 13	\$	18,980.00
Implementation phase fees (PM/CM) - Revised design 1	\$	14,250.00
Attendance on DAC and Agencies (PM) - Original design	\$	1,480.00
Attendance on DAC and Agencies (PM) - Revised design1	\$	1,440.00
Review of alternative solution (PM) - Revised design 1	\$	5,550.00
Redesign of alternative solution (Design) - Revised design 1	\$	12,960.00
Design management (PM) - Revised design 1	\$	2,960.00
Contract renegotiation (PM) - Revised design 1	\$	1,080.00
Attendance on SABFAC PM) - Revised design w/- retaining wall	\$	4,440.00
Design management (PM) - Revised design w/- retaining wall	\$	2,220.00
Review of alternative solution (Design) - design w/- retaining wall	\$	1,680.00
Redesign of alternative solution (Design) - Revised design w/- retaining wall (estimate only)	\$	6,945.00
Retender revised design to open invitation (PM)	\$	2,960.00
Implementation of revised design w/- retaining wall inc prolongation (PM)	\$	5,180.00
Indigenous heritage investigations and assessment report (Uni Adelaide)	\$	3,670.00
Sub Total	\$	131,839.00

Total estimate of cost (ex GST) **\$ 750,000.00**

Summary of fees & charges

Statutory charges

Council planning fees and charges	\$	-
CITB levy @ 0.25% of construction sub- total	\$	1,615.00
Sub total	\$	1,615.00

Development fees (Original design)

Development phase fees (PM) - Original design	\$	16,500.00
Development phase fees (Survey) - Original design	\$	2,400.00
Development phase fees (Design)- Original design	\$	25,529.00
Attendance on DAC and Agencies (PM) - Original design	\$	1,480.00
Implementation phase fees (PM/CM) - Original design - Period to Feb 13	\$	18,980.00
Sub total	\$	64,889.00

Development fees (Revised SABFAC design)

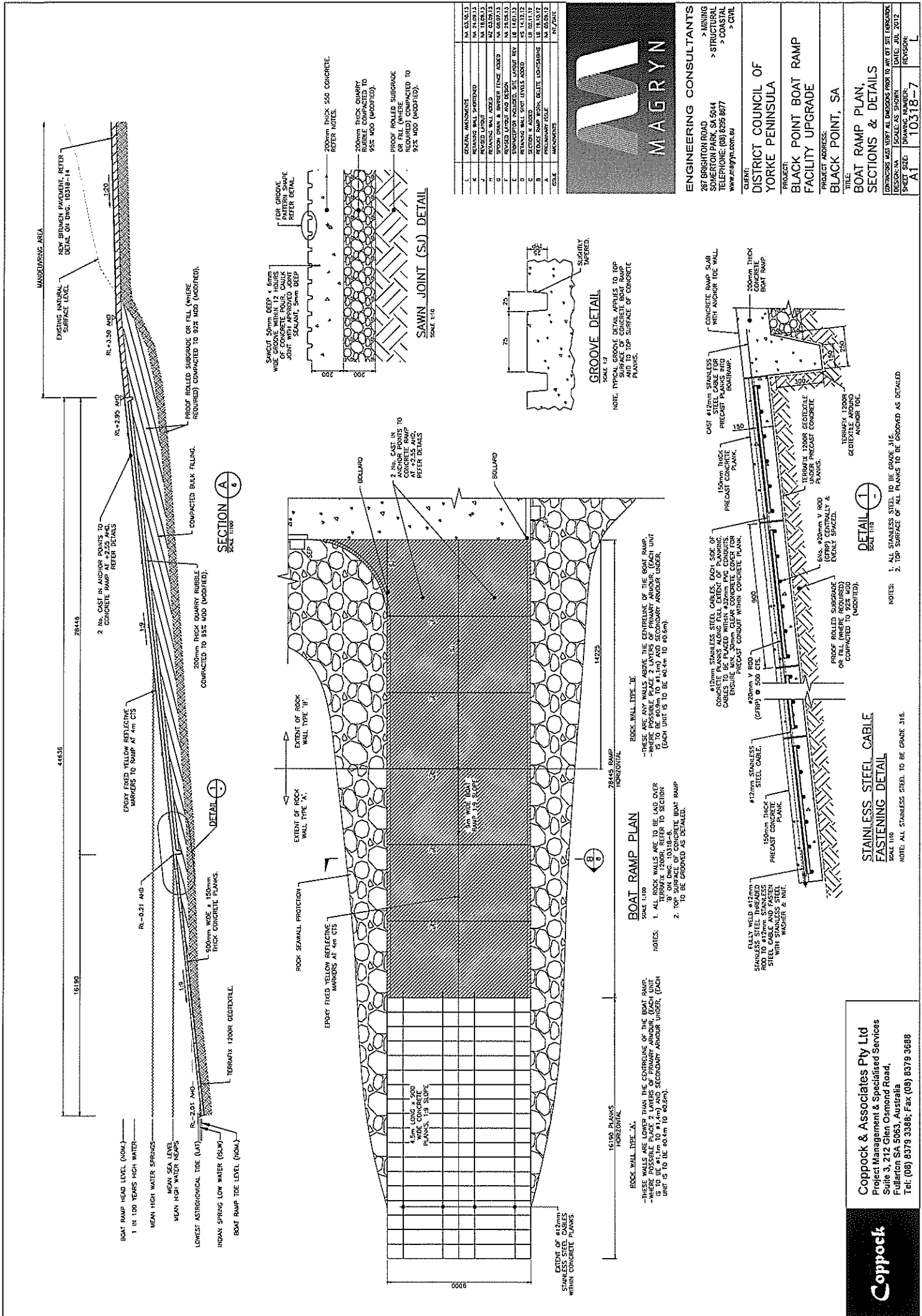
Implementation phase fees (PM/CM) - Revised design 1	\$	14,250.00
Attendance on DAC and Agencies (PM) - Revised design1	\$	1,440.00
Review of alternative solution (PM) - Revised design 1	\$	5,550.00
Redesign of alternative solution (Design) - Revised design 1	\$	12,960.00
Design management (PM) - Revised design 1	\$	2,960.00
Contract renegotiation (PM) - Revised design 1	\$	1,080.00
Sub total	\$	38,240.00

Development fees (Revised SABFAC & Original design)

Attendance on SABFAC PM) - Revised design w/- retaining wall	\$	4,440.00
Design management (PM) - Revised design w/- retaining wall	\$	2,220.00
Review of alternative solution (Design) - design w/- retaining wall	\$	1,680.00
Redesign of alternative solution (Design) - Revised design w/- retaining wall (estimate only)	\$	6,945.00
Retender revised design to open invitation (PM)	\$	2,960.00
Implementation of revised design w/- retaining wall inc prolongation (PM)	\$	5,180.00
Sub total	\$	23,425.00

Heritage fees (DAC requirement)

Indigenous heritage investigations and assessment report (Uni Adelaide)	\$	3,670.00
Sub total	\$	3,670.00
Total	\$	131,839.00



GENERAL NOTES	
1. GENERAL NOTES	NA 01.01.13
2. MATERIALS	NA 01.02.13
3. CONSTRUCTION	NA 01.03.13
4. FINISHES	NA 01.04.13
5. SPECIAL FINISHES	NA 01.05.13
6. SPECIAL FINISHES	NA 01.06.13
7. SPECIAL FINISHES	NA 01.07.13
8. SPECIAL FINISHES	NA 01.08.13
9. SPECIAL FINISHES	NA 01.09.13
10. SPECIAL FINISHES	NA 01.10.13
11. SPECIAL FINISHES	NA 01.11.13
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93. SPECIAL FINISHES	NA 01.93.13
94. SPECIAL FINISHES	NA 01.94.13
95. SPECIAL FINISHES	NA 01.95.13
96. SPECIAL FINISHES	NA 01.96.13
97. SPECIAL FINISHES	NA 01.97.13
98. SPECIAL FINISHES	NA 01.98.13
99. SPECIAL FINISHES	NA 01.99.13
100. SPECIAL FINISHES	NA 02.00.13

ENGINEERING CONSULTANTS

267 BRIGHTON ROAD
SOMERTON PARK, SA 5044
TELEPHONE: (08) 8255 8677
WWW.MAGRYN.COM.AU

> MARINE
> STRUCTURAL
> COASTAL
> CIVIL

CLIENT:

DISTRICT COUNCIL OF
YORKE PENINSULA

PROJECT:

BLACK POINT BOAT RAMP
FACILITY UPGRADE

PROJECT ADDRESS:

BLACK POINT, SA

TITLE:

BOAT RAMP PLAN,
SECTIONS & DETAILS

DATE:

10/10/13

SCALE:

AS SHOWN

DATE:

10/10/13

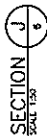
REVISION:

SHEET NO.

1

TOTAL SHEETS

7

MEMBER SCHEDULE

NOTES:

1. ROCK ARMOUR TYPE 'B' IS TO BE PLACED ON BOTH SIDES OF THE STAIRS AND LANDINGS, REFER SECTION J.
2. ALL STEELWORK FOR HANDRAIL STRUCTURE TO BE HEAVY HOT DIPPED GALVANISED.



1000	A
900	B
800	C
700	D
600	E
500	F
400	G
300	H
200	J
100	K
000	L



ENGINEERING CONSULTANTS

267 BRIGHTON ROAD
SOMERTON PARK, SA 5044
TELEPHONE: (08) 8255 8577
www.integrtyl.com.au

- > MINING
- > STRUCTURAL
- > COASTAL
- > CIVIL

CLIENT: DISTRICT COUNCIL OF YORK PENINSULA

PROJECT:
BLACK POINT BOAT RAMP
FACILITY UPGRADE

PROJECT ADDRESS:
BLACK POINT, SA

FILE: SECTIONS AND DETAILS

A
DESIGN SHEET
DESIGN 30
CONTINUED

Coppock & Associates Pty Ltd
Project Management & Specialised Services
Suite 3, 212 Glen Osmond Road,
Fullarton SA 5083, Australia
Tel: (08) 8379 3388; Fax (08) 8379 3588

Coppock



Yorke Peninsula Council

Minutes of the Confidential Meeting of the Yorke Peninsula Council

held on Wednesday 13th November 2013
in the Council Chambers
57 Main Street Minlaton commencing at 6.43 pm
(Subject to confirmation)

ITEM 1 WELCOME

Mayor Ray Agnew OAM welcomed everyone to the meeting and declared the meeting open.

PRESENT

Mayor Ray Agnew OAM, Deputy Mayor Brenda Bowman, Councillors Jeff Cook, Trevor Davey, Bob Nicholls, John Sendy, Dean Butler, Barry Schell, John Rich, and Veronica Brundell.

IN ATTENDANCE

Andrew Cameron	Chief Executive Officer
Trevor Graham	Director Assets and Infrastructure Services
Roger Brooks	Director Development Services
David Harding	Director Corporate and Community Services
Jackie Reddaway	Minute Secretary

LEAVE OF ABSENCE

Nil

APOLOGIES

Councillor David Langford

General discussion about tenders ensued with Elected Members asking questions about the process.

CA/AIS/R2
GRADER TENDER 107-2013

Cr Butler moved Cr Rich seconded

Would like the original prices of all of the graders and their trade in prices, and how the staff come to the weighted consideration scores, and further wishes to see the paper work in relation to the process of weighting and until such time recommends that Council do not accept the Tender for the changeover of the patrol grader.

MOTION LOST

Cr Davey moved Cr Cook seconded

That Council accept the tender for the changeover of the patrol grader at \$240,000 (ex GST) tender number 107/2013 from Cavpower.

CARRIED 247/2013 (13/11/2013)

6.58pm

Cr Davey moved Cr Nicholls seconded

That the meeting move out of in camera and return to the public meeting.

CARRIED 248/2013 (13/11/2013)

The confidential meeting closed.

Confidential

CONFIDENTIAL REPORT

DIRECTOR ASSETS & INFRASTRUCTURE SERVICES

ITEM 8 CONFIDENTIAL

2. GRADER TENDER 107-2013 (File Ref: 9.24.1.1)

INTRODUCTION

The purpose of this report is to provide relevant information in support of the recent selective tender process for the changeover of one (1) patrol grader (tender number 107/2011), pursuant to the relevant sections of the Tender & Quotation Policy and Procedure.

RECOMMENDATION

That Council accept the tender for the changeover of the patrol grader @ \$240,000 (ex GST) (tender number 107/2013) from Cavpower.

COMMENT

In accordance with the Capital Plant & Machinery Replacement Program budget allocations for 2013/14 tenders were sought from three (3) industry based companies to provide comprehensive submissions for the changeover of one (1) patrol grader, subject to the Tender & Quotation Policy (Section 3.3 – Selective Tendering), which reads as follows;

For goods and services with an estimated value between \$150,000 and \$400,000, a system of selective tendering or open tendering must be followed. A minimum of two independent suppliers must be invited to tender and a written specification prepared and issued to each tenderer describing as far as practicable the nature and specific requirement of the good or service to be purchased.

Conditions of tendering will be in accordance with Council's tender and quotation procedure.

Tenders shall be lodged and assessed in accordance with Council's tender and quotation procedure.

Uniform specifications consistent with Council's operational requirements were provided to the following companies, packaged with other tender documentation and information:

- Komatsu
- Hitachi
- Cavpower

All tenders were received prior to the closing timeframes applied and subsequently processed pursuant to the Tender & Quotation Policy and Procedure. Further, an analysis comparison of tenders received was undertaken by Assets & Infrastructure Services staff.

Consistent with Capital Plant & Machinery purchasing, operators have familiarised themselves with the preferred model. Aside from this operator principle other factors considered throughout the assessment process included:

CONFIDENTIAL REPORT

- Budget allocation
- Specification analysis and verification
- Whole of life costs (ie operating efficiencies) including trade-in value
- Product support
- Industry value of machine
- Existing fleet status (mechanics knowledge)
- Industry and company status
- Availability of machinery

A copy of the Tender Evaluation Report is attached.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

PO058 – Purchase of Goods and Services Policy

PO080 – Tender & Quotation Policy

PO091 – Risk Management Policy

AS 4120 – Code of Tendering

OHS&W Contractor Management Policy

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Nil – within budget allocation (\$240,000)

TENDER EVALUATION

TENDER FOR: 1x ARTICULATED MOTOR GRADER

TENDER NUMBER: 107/2013

BUDGET: \$285,000 (CHANGEOVER)

TENDER EVALUATION DATE: 28/10/2013

TENDER EVALUATION COMPLETED BY: TREVOR GRAHAM & ROY DICK

TENDER COMPLIANCE

PREFERRED CONTRACTORS LIST DETAILS

SPECIFICATIONS

QUALIFICATIONS/LICENCES

COMPLIANT TENDER

KOMATSU	COMMENTS	HITACHI	COMMENTS	HITACHI	COMMENTS	CAVPOWER	COMMENTS
✓		✓		✓		✓	
✓		✓		✓		✓	
✓		✓		✓		✓	
✓		✓		✓		✓	

PRICE

PRICE SCORE (/5)

WEIGHTED PRICE SCORE

WEIGHTING
50%

\$272,000	No trade offered	\$268,956		\$288,956		\$240,000	
2		4		3		5	
1		2		1.5		2.5	

CONSIDERATIONS (/5)

PAST RELATIONSHIPS (DCYP & INDUSTRY)

WORKS OR COMPANY HISTORY

PRODUCT SERVICE/SUPPORT

ALTERNATE/ADDITIONAL SPECIFICATIONS

WEIGHTED TOTAL CONSIDERATION SCORE

WEIGHTING
15.0%
10.0%
25.0%
NOT RATED
50%

2		3		3		5	
2		3		3		5	
3		3		3		5	
x		x		x		x	
1.25		1.5		1.5		2.5	

ANALYSIS OF TENDERS/TOTAL SCORE (/5)

ANALYSIS OF TENDERS - PERCENTAGE

PREFERRED TENDERER

5
100%

2.25		3.5		3		5	
45%		70%		60%		100%	
x		x		x		✓	

TENDER PROCESS ANALYSIS

NUMBER OF TENDERS RECEIVED

NUMBER OF COMPLYING TENDERS

LATE TENDERS

NUMBER EXCLUDED FROM CONSIDERATION

SUCCESSFUL TENDER

TOTAL VALUE OF TENDER

*All prices are GST Exclusive

4
4
0
0
CAVPOWER
\$240,000

DETAILED SPEC ANALYSIS

SPECIFICATIONS

Power Range 100-115Kw	120 - 146 kW	1	116 - 145 kW	1	116 - 145 kW	1	103 - 136 kW	1
ROPS A/C, Air Suspension Seat	Yes	1	Yes	1	Yes	1	Yes	1
Tinted Windows	Yes	1	Yes	1	Yes	1	Yes	1
Internal & External Mirrors	1 int - 2 ext	1	1 int - 2 ext	1	1 int - 2 ext	1	1 int - 2 ext	1
Rear Vision Camera	Yes	1	Yes	1	Yes	1	Yes	1
Instal VHF & Mobile Phone	?	0	Yes	1	Yes	1	Yes	1
Dual Guarded Amber Beacons	Yes	1	Yes	1	Yes	1	Yes	1
Fit 2.5kg ABE Dry Powder Fire Extinguisher	1 kg	1	Yes	1	Yes	1	Yes	1
14 ' moldboard,hyd side shift	Yes	1	Yes	1	Yes	1	4267mm	1
Rear Mounted Scarifier 9 times,3 ripper tines	Yes	1	Yes	1	Yes	1	Yes	1
Ringfeder Tow Hitch,24V,7 Pin Plug	Yes	1	Yes	1	Yes	1	Yes	1
Fit Slopeometer Model No 2NS	Yes	1	Yes	1	Yes	1	Yes	1
Supply & Fit Cabin Rechargeable Torch	Yes	1	Yes	1	Yes	1	Yes	1
Radial Tyres	14.00-R24	1	14.00-R24	1	14.00-R24	1	14.00-R24	1
Tyre Inflation Kit (12m hose & couplings)	Yes	1	Yes	1	Yes	1	Yes	1
Operator Presence System	NO	0	NO	0	NO	0	YES	1
DCYP Signwritten on machine	Yes	1	Yes	1	Yes	1	Yes	1
Supply Parts & Operation Manuals	Yes	1	Yes + CD	1	Yes + CD	1	CD ROM	1
Lockable Cabin, Compartments,keyed alike	Yes	1	Yes	1	Yes	1	Yes	1
H/D Toolbox Fitted	Yes	1	Yes	1	Yes	1	Yes	1
Integrate Hyd.Controls & Plumbing Fitted	Yes	1	Yes	1	Yes	1	Yes	1
Supply & Fit Sign Rack, Hammer Holder	Yes	1	Yes	1	Yes	1	Yes	1
CED 1/07/2014	Yes	1	Yes	1	Yes	1	Yes	1
Operator Training		0		0		0		1
Risk Assessment	No	0	Yes	1	Yes	1	Yes	1
Batteries	1146 CCA	1	1400 CCA	1	1400 CCA	1	1125 CCA	1
Alternator	90 Amp	1	100 Amp	1	100 Amp	1	80 Amp / 150amp	1
Joystick Controls	No	0	No	0	No	0	Yes	1
Cab Environ	74 dB (ISO 6396)	1		0		0	70 dB (A) ISO 6394	1
Fuel Capacity	416 L	1	416 L	1	416 L	1	378 L	1
Delivery	?	0	Maitland	1	Maitland	1	Maitland	1
Warranty	3 yrs / 6000 hrs	1	3 yrs / 5000 hrs	1	3 yrs / 5000 hrs	1	3 yrs / 6000 hrs	1
Transmission	8F - 4R	1	8F - 8R	1	8F - 8R	1	8F - 6R	1
Trade In Offered	NO	0	YES	1	YES	1	YES	1
		27		30		30		34



Yorke Peninsula Council

Minutes of the Confidential Meeting of the Yorke Peninsula Council

held on Wednesday 13th November 2013
in the Council Chambers
57 Main Street Minlaton commencing at 6.58 pm
(Subject to confirmation)

ITEM 1 WELCOME

Mayor Ray Agnew OAM welcomed everyone to the meeting and declared the meeting open.

PRESENT

Mayor Ray Agnew OAM, Deputy Mayor Brenda Bowman, Councillors Jeff Cook, Trevor Davey, Bob Nicholls, John Sedy, Dean Butler, Barry Schell, John Rich, and Veronica Brundell.

LEAVE OF ABSENCE

Nil

APOLOGIES

Councillor David Langford

Mayor Agnew outlined the process that had been undertaken in relation to the Chief Executive Officer's Annual Performance Review and highlighted the advice that had been received from Matthew Hobby about remuneration.

General discussion ensued.

CA/MAYOR/R3

CHIEF EXECUTIVE OFFICER'S PERFORMANCE APPRAISAL

Cr Rich moved Cr Bowman seconded

In recognition of his outstanding performance and leadership qualities as the Chief Executive Officer, the Council:

1. receive the Chief Executive Officer's Performance Appraisal final report;
2. endorse the Chief Executive Officer's 2013/2014 Annual Performance Objectives;

3. endorse the renewal of the Chief Executive Officer's contract for a further five (5) years and expiring on 27th February 2018;
4. increase the base salary to \$190,390 with all other incentives to be as per the contract of employment.

CARRIED UNANIMOUSLY 250/2013 (13/11/2013)

7.24pm

Cr Davey moved Cr Nicholls seconded

That the meeting move out of in camera and return to the public meeting.

CARRIED 251/2013 (13/11/2013)

The confidential meeting closed.

Confidential

CONFIDENTIAL REPORT

MAYOR

ITEM 8 - CONFIDENTIAL

3. CHIEF EXECUTIVE OFFICER'S PERFORMANCE APPRAISAL

(File Ref: 9.24.1.1)

INTRODUCTION

For Elected Members to consider the final report from McArthur Management Services of the Chief Executive Officer's Performance Appraisal review over the previous 12 months.

RECOMMENDATION

That Council:

1. receive the Chief Executive Officer's Performance Appraisal final report;
2. endorse the Chief Executive Officer's 2013/2014 Annual Performance Objectives;
3. endorse the extension of the Chief Executive Officer's contract expiring on 27th February 2018.
4. endorse the recommendation for Remuneration (2013) as provided by McArthur Management Services and agreed to by the CEO Performance Review Panel.

COMMENT

It is recommended that the public be excluded for consideration of this item to enable consideration in confidence under Section 90(3)(a) of the *Local Government Act*:

- (a) Information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead);

and as the report is in relation to endorsing the Chief Executive Officer's Performance Appraisal report and Performance Objectives it is deemed to be confidential.

The draft Performance Appraisal Report was presented to the Chief Executive Officer Review Committee at a meeting held in Maitland on 8th October 2013 at Maitland.

The Mayor was provided with an opportunity to comment on the final draft report and his comments along with the comments from the Chief Executive Officer have been included in the final report provided to Elected Members by the Mayor via email.

McArthur Management Services have also provided an additional comparative report in relation to recommendations for remuneration for the Chief Executive Officer. This report has been based on Industry Standards and benchmarking against similar local government authorities and average salaries for CEO's in comparable circumstances. A copy of the confidential remuneration report has been provided to the CEO Performance Review Panel Members and Elected Members are welcome to contact panel members if they have any questions.

CONFIDENTIAL REPORT

Members and Elected Members are welcome to contact panel members if they have any questions.

Given the degree of improvement the Chief Executive Officer has brought to the Yorke Peninsula Council during the previous 12 months in this role, an increase in remuneration in line with the recommendation from McArthur Management Services is recommended to Council and is in line with the CEO contract of employment.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

Sections 90 & 91 - Local Government Act 1999

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Endorsement of the Remuneration Package recommended by McArthur Management Services is consistent with current market value and consistent with Councils of a similar budget and number of staff.



Agriculturally rich - naturally beautiful

Yorke Peninsula Council

Minutes of the Confidential Meeting of the Yorke Peninsula Council

held on Wednesday 11th December 2013,
in the Council Chambers
57 Main Street Minlaton commencing at 6.39 pm

(Subject to confirmation)

ITEM 1 WELCOME

Mayor Ray Agnew OAM welcomed everyone to the meeting, recited the opening prayer and declared the meeting open.

PRESENT

Mayor Ray Agnew OAM, Deputy Mayor Brenda Bowman, Councillors Jeff Cook, Trevor Davey, Bob Nicholls, John Sedy, Dean Butler, Barry Schell, John Rich and, David Langford.

IN ATTENDANCE

Roger Brooks	Acting Chief Executive Officer
David Harding	Director Corporate and Community Services
Trevor Graham	Director Assets and Infrastructure Services
Lesley-Anne Swaans	Minute Secretary

LEAVE OF ABSENCE

Nil

APOLOGIES

Mr Andrew Cameron, Chief Executive Officer and Councillor Veronica Brundell

CA/AIS/R1
WALK THE YORKE MATERIAL TENDER 108-2013

Cr Davey moved Cr Rich seconded

That Council accept the tender for the purchase of Walk the Yorke trail material @ \$195,000 (ex GST) (tender number 108/2013) from Arrium Mining.

CARRIED 275/2013 (11/12/2013)

6.43 pm

Cr Davey moved Cr Nicholls seconded

That the meeting move out of in camera and return to the public meeting.

CARRIED 276/2013 (11/12/2013)

The confidential meeting closed.

Confidential



Yorke Peninsula Council

Minutes of the Confidential Meeting of the Yorke Peninsula Council

held on Wednesday 22nd January 2014
in the Council Chambers
57 Main Street Minlaton commencing at 6.09 pm
(Subject to confirmation)

ITEM 1 WELCOME

Mayor Ray Agnew OAM declared the confidential meeting open.

PRESENT

Mayor Ray Agnew OAM, Deputy Mayor Brenda Bowman, Councillors Jeff Cook, Trevor Davey, Bob Nicholls, John Sendy, Dean Butler, Barry Schell and David Langford.

IN ATTENDANCE

Roger Brooks	Acting Chief Executive Officer
Trevor Graham	Director Assets and Infrastructure Services
David Harding	Director Corporate and Community Services
Michael Cartwright	Manager Development Services
Jackie Reddaway	Minute Secretary

LEAVE OF ABSENCE

Nil

APOLOGIES

Councillors Veronica Brundell and John Rich

CONFLICT OF INTEREST

Mayor Agnew reminded all Elected Members of the requirement to disclose any conflict of interest in relation to any matters before Council.

CONFIDENTIAL AGENDA

CA/AIS/R1

SELF-PROPELLED VIBRATORY ROLLER TENDER 109-2013

Cr Nicholls moved Cr Sendy seconded

That Council accept the tender of \$169,700 plus GST from Cavill Power Products for one (1) self-propelled vibratory roller (tender 109-2013).

CARRIED 17/2014 (22/01/2014)

Cr Langford moved Cr Butler seconded


That Council move out of the in camera confidential meeting and return to the public meeting.

CARRIED 18/2014 (22/01/2014)

6.19pm the Confidential Meeting closed.

CLOSURE

The Meeting Closed at 6.19pm.


.....

Mayor Ray Agnew
12th February 2014

CONFIDENTIAL REPORT

DIRECTOR ASSETS & INFRASTRUCTURE SERVICES

ITEM 8 CONFIDENTIAL

1. SELF-PROPELLED VIBRATORY ROLLER TENDER 109-2013

(File Ref: 9.24.1.1)

INTRODUCTION

The purpose of this report is to provide relevant information in support of the recent selective tender process for the supply of one (1) self-propelled vibratory roller (tender number 109-2013), pursuant to the relevant sections of the Tender and Quotation Policy and Procedure.

RECOMMENDATION

That Council accept the tender of \$169,700 plus GST from Cavill Power Products for one (1) self-propelled vibratory roller (tender 109-2013).

COMMENT

In accordance with the Capital Plant & Machinery Replacement Program budget allocations for 2013/14 tenders were sought from two (2) industry based companies to provide comprehensive submissions for the supply of one (1) self-propelled vibratory roller, subject to the Tender & Quotation Policy (Section 3.3 – Selective Tendering), which reads as follows;

For goods and services with an estimated value between \$150,000 and \$400,000, a system of selective tendering or open tendering must be followed. A minimum of two independent suppliers must be invited to tender and a written specification prepared and issued to each tenderer describing as far as practicable the nature and specific requirement of the good or service to be purchased.

Conditions of tendering will be in accordance with Council's tender and quotation procedure.

Tenders shall be lodged and assessed in accordance with Council's tender and quotation procedure.

Uniform specifications consistent with Council's operational requirements were provided to the following companies, packaged with other tender documentation and information:

- Tutt Bryant Equipment Sales
- Cavill Power Products

Both tenders were received prior to the closing timeframes applied and subsequently processed pursuant to the Tender & Quotation Policy and Procedure. Further, an analysis comparison of tenders received was undertaken by Assets & Infrastructure Services staff.

Consistent with Capital Plant & Machinery purchasing, an operator, mechanic and the Works Manager inspected and assessed both models offered. Aside from this operator principle other factors considered throughout the assessment process included:

CONFIDENTIAL REPORT

- Budget allocation
- Specification analysis and verification
- Whole of life costs (ie operating efficiencies) including trade-in value
- Product support
- Industry value of machine
- Existing fleet status (mechanics knowledge)
- Industry and company status
- Availability of machinery

A copy of the Tender Evaluation Report is attached.

Given that Council does not currently have a self-propelled vibratory roller in its fleet, the Works Manager sought information and recommendations from respected organisations within the road construction industry and this feedback heavily favoured the Caterpillar machine.

Whilst appreciating that the Caterpillar model is the higher priced machine, based on all other considerations I recommend that Cavill Power Products be awarded the tender to ensure optimum value for money and performance in the field.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

PO058 – Purchase of Goods and Services Policy

PO080 – Tender & Quotation Policy

PO091 – Risk Management Policy

AS 4120 – Code of Tendering

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Nil – within the budget of \$180,000.

TENDER EVALUATION

TENDER FOR: 1x SELF PROPELLED VIBRATORY DRUM ROLLER

TENDER NUMBER: 109/2013

BUDGET: \$180,000

TENDER EVALUATION DATE: 10/01/2014

TENDER EVALUATION COMPLETED BY: Trevor Graham, Roy Dick, Melissa Kenny

TENDER COMPLIANCE

SPECIFICATIONS

COMPLIANT TENDER

TUTT BRYANT

✓

✓

COMMENTS

CAVILL POWER PRODUCTS

✓

✓

COMMENTS

PRICE

PRICE SCORE (/5)

WEIGHTED PRICE SCORE

\$144,500

5

2

WEIGHTING

40%

\$169,700

4

1.6

CONSIDERATIONS (/5)

PAST RELATIONSHIPS (NPC & INDUSTRY)

WORKS OR COMPANY HISTORY

PRODUCT SERVICE/SUPPORT

ALTERNATE/ADDITIONAL SPECIFICATIONS

WEIGHTED TOTAL CONSIDERATION SCORE

WEIGHTING

20.0%

15.0%

25.0%

NOT RATED

60%

3

3

4

N/A

2.05

5

5

5

N/A

3

ANALYSIS OF TENDERS/TOTAL SCORE (/5)

ANALYSIS OF TENDERS - PERCENTAGE

PREFERRED TENDERER

5

100%

4.05

81%

4.6

92%

TENDER PROCESS ANALYSIS

NUMBER OF TENDERS RECEIVED

NUMBER OF COMPLYING TENDERS

LATE TENDERS

NUMBER EXCLUDED FROM CONSIDERATION

SUCCESSFUL TENDER

TOTAL VALUE OF TENDER

*All prices are GST Exclusive

2

2

0

0

CAVILL POWER PRODUCTS

\$169,700



Yorke Peninsula Council

Minutes of the Confidential Meeting of the Yorke Peninsula Council

held on Wednesday 22nd January 2014
in the Council Chambers
57 Main Street Minlaton commencing at 6.20 pm
(Subject to confirmation)

ITEM 1 WELCOME

Mayor Ray Agnew OAM declared the confidential meeting open.

PRESENT

Mayor Ray Agnew OAM, Deputy Mayor Brenda Bowman, Councillors Jeff Cook, Trevor Davey, Bob Nicholls, John Sendy, Dean Butler, Barry Schell and David Langford.

IN ATTENDANCE

Roger Brooks	Acting Chief Executive Officer
Trevor Graham	Director Assets and Infrastructure Services
David Harding	Director Corporate and Community Services
Michael Cartwright	Manager Development Services
Jackie Reddaway	Minute Secretary

LEAVE OF ABSENCE

Nil

APOLOGIES

Councillors Veronica Brundell and John Rich

CONFLICT OF INTEREST

Mayor Agnew reminded all Elected Members of the requirement to disclose any conflict of interest in relation to any matters before Council.

CONFIDENTIAL AGENDA

CA/AIS/R2

WALK THE YORKE TRAIL CONSTRUCTION TENDER 110-2013

Cr Bowman moved Cr Langford seconded

That Council:

1. waive the requirement for a full open tender in this instance only for reasons detailed in the body of the report.
2. accept the tender of \$589,000 plus GST from PA & VL Oster (Ardrossan Earthmoving) for the trail construction component of the Walk the Yorke Project (Tender 110-2013).

CARRIED 20/2014 (22/01/2014)

Cr Nicholls moved Cr Schell seconded

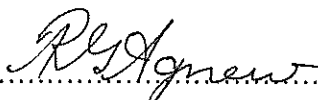
That Council move out of the in camera confidential meeting and return to the public meeting.

CARRIED 21/2014 (22/01/2014)

6.22 pm the Confidential Meeting closed.

CLOSURE

The Meeting Closed at 6.22pm.

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Mayor Ray Agnew

12th February 2014

CONFIDENTIAL REPORT

DIRECTOR ASSETS & INFRASTRUCTURE SERVICES

ITEM 8 CONFIDENTIAL

2. WALK THE YORKE TRAIL CONSTRUCTION TENDER 110-2013 (File Ref: 9.24.1.1)

INTRODUCTION

The purpose of this report is to provide relevant information in support of the recent selective tender process for the trail construction component of the Walk the Yorke project (tender number 110/2013), pursuant to the relevant sections of the Tender and Quotation Policy and Procedure.

RECOMMENDATION

That Council:

1. waive the requirement for a full open tender in this instance only for reasons detailed in the body of the report.
2. accept the tender of \$589,000 plus GST from PA & VL Oster (Ardrossan Earthmoving) for the trail construction component of the Walk the Yorke project (tender110-2013).

COMMENT

In accordance with the Walk the Yorke budget allocations for 2013/14 (as per the Funding Agreement between Council and the Commonwealth of Australia) tenders were sought from eight (8) local civil construction contractors to provide submissions for the construction of the walking trail, subject to the Tender and Quotation Policy, which reads as follows;

(Section 3.3 – Selective Tendering)

For goods and services with an estimated value between \$150,000 and \$400,000, a system of selective tendering or open tendering must be followed. A minimum of two independent suppliers must be invited to tender and a written specification prepared and issued to each tenderer describing as far as practicable the nature and specific requirement of the good or service to be purchased.

Conditions of tendering will be in accordance with Council's tender and quotation procedure.

Tenders shall be lodged and assessed in accordance with Council's tender and quotation procedure.

It must be acknowledged that at the time of calling for tenders, the Project Manager's estimates were aligned with the estimated value for selective tenders. This said, once received tenders exceeded this estimated amount.

Council's policy therefore necessitates an open tender process, however, given the nature of the project, as localised works, and the subsequent eight (8) local firms that were invited to tender, I feel that Council could confidently waive the requirement for open tender in this instance only. Council, by way of resolution, can vary its tender requirements.

CONFIDENTIAL REPORT

(Section 3.4 – Open Tendering)

Where the estimated value of goods and services exceeds \$400,000 an open tendering system will be used. A written specification will be prepared and issued to each tenderer fully describing the nature and specific requirement of the good or service to be purchased. Conditions of tendering will be in accordance with Council's tender and quotation procedure. Tenders shall be lodged and assessed in accordance with Council's tender and quotation procedure.

Uniform specifications consistent with Council's requirements, packaged with other tender documentation and information, were provided to the following companies:

- LJ Baker & Son Earthmoving
- PA & VL Oster – Ardrossan Earthmoving
- Hart Bros
- Geoff Wilde Earthmoving
- Woods Bobcat & Backhoe
- Ryan Earthmoving & Fencing
- Polgreen Earthmoving
- MA Skinner Contracting Pty Ltd

Four (4) tenders were received prior to the closing timeframes applied and subsequently processed pursuant to the Tender and Quotation Policy and Procedure. Further, an analysis comparison of tenders received was undertaken by Assets and Infrastructure Services staff.

The assessment process included:

- Budget allocation
- Specification analysis and verification
- Industry and company status

A copy of the tender evaluation report is attached.

While not the lowest tenderer Ardrossan Earthmoving offer all aspects of the specification for construction activities and have a proven record for the delivery of project objectives and sound past relationships with the Project Manager.

Council must expend the Funding (in cash and in kind) only for the Walk the Yorke Leisure Trail in accordance with the Budget and the Funding Agreement between Council and the Commonwealth of Australia.

LEGISLATION/POLICY/COUNCIL STRATEGIC PLAN

PO058 – Purchase of Goods and Services Policy
PO080 – Tender & Quotation Policy
PO091 – Risk Management Policy
AS 4120 – Code of Tendering
OHS&W Contractor Management Policy

FINANCIAL AND RISK MANAGEMENT CONSIDERATIONS

Nil – within overall project budget.

Complies with the Walk the Yorke Leisure Trail Funding Agreement.

TENDER EVALUATION COMPLETED BY: Trevor Graham, Stephen Goldsworthy, Melissa Kenny

***All prices are GST Exclusive**

	GEORGE WILDE EARTHMOVING	COMMENTS	HART BROS	COMMENTS	PA & VL OSTER EARTHMOVING	COMMENTS	RYAN EARTHMOVING	COMMENTS
WEIGHTING		✓	✓		✓		✓	
		✓	✓	Full	✓		✓	Basic
		✓	✓		✓		✓	
	\$1,006,568		\$890,103		\$589,000		\$562,267	
WEIGHTING	2		3		4.5		5	
	1		1.5		2.25		2.5	
	5		3.5		5		3	
	4.5		4		4.5		3.5	
	5		5		5		4.5	
50%	2.35		2.05		2.35		1.8	
5	3.35		3.55		4.6		4.3	
100%	67%		71%		92%		86%	
	x		x		✓		x	

4
4
0
0
PA & VL Oster - Ardrossan Earthmoving
\$589,000