



DRAFT

Yorke Peninsula Council

2017/18 Annual Report

Council Information

Office Locations

Maitland Office (Principal Office)
8 Elizabeth Street
MAITLAND 5573

Minlaton Office
18 Main Street
MINLATON 5575

Yorketown Office
15 Edithburgh Road
YORKETOWN 5575

Contact Details

Postal Address: PO Box 57
MAITLAND SA 5573

Phone: (08) 8832 0000

Fax: (08) 8853 2494

Email: admin@yorke.sa.gov.au

Website: www.yorke.sa.gov.au

Facebook: /YorkePeninsulaCouncil



Table of Contents

PART 1

Introduction

Message from the Mayor
Message from the CEO

Overview

Council Fast Facts
Strategic Highlights
Financial Overview
Key Financial Ratios
Elected Members
Council Decision Making Structure and Meetings
Council Committees
Notice of Meetings
Delegations
Elected Member Allowances
Committee Allowances
Elected Member Training and Development
Council Planning Framework
Review of Internal Decisions
Managing Complaints
Confidential Items
Council Registers, Codes and Policies
Freedom of Information
Tendering and Procurement
National Competition Policy
Management Plans for Community Land
Representation Review

Our Organisation

2	Corporate Management Team and Organisational Structure	45
3	Australia Day and Citizen of the Year	46
	Citizenship Ceremony	47
	Windara Reef	48
4	Service Reviews	50
6	Grant Funding	52
10	Awards	53
14	Customer Service	54
17	Organisational Development	55
20	Risk Management	58
21	Youth Services	60
24	Assets and Infrastructure Services	64
24	Corporate and Community Services	72
25	Development Services	81
25	Our Performance	
26	Annual Business Plan Performance	91
27	Strategic Management Plan Performance	96
28	Legislative Requirements	99
37	PART 2	
41	Audited Financial Statements	102
42	PART 3	
42	Legatus Group Annual Report	153
43		

Message from the Mayor



It is with great pleasure that I present the 2017/18 Yorke Peninsula Council Annual Report.

Throughout the year I continued to work with the other tiers of government and the Yorke Peninsula Councils Alliance to progress matters that will have a positive impact on our local community including future generations.

Our Council was successful in securing grant funding for a number of key projects such as the "Point Turton Nature Playground" project, various road projects and the "Main Township Footpath Replacement Programme" which a number of towns have benefited from throughout the course of the year.

In October 2017 we celebrated the opening of the newly constructed and sealed Clinton Road. Federal Member for Grey, Rowan Ramsey and I had the honour of officially 'cutting the ribbon' to declare the road open in front of all the stakeholders who were involved in the project.

Through Council's close partnership with YP Tourism, our Peninsula has been nationally showcased many times throughout the year on programs such as the Channel 9 News weather segment, Channel 9 Today Show weather segment, Channel 9's Adelady and Channel 7 Sunrise weather segment. It is through our combined efforts that we are witnessing an increase in visitor numbers to our region.

In January I conducted a citizenship ceremony which marked the prestigious milestone of the 100th resident that I have personally conducted a ceremony for during my term as Mayor.

I have enjoyed being out in the community, attending various meetings and events and working closely with our residents to protect, preserve and progress the Yorke Peninsula. On behalf of Council I would like to personally thank every volunteer who is involved with our local progress associations, sporting and community groups. Without your dedication many great initiatives just would not be achieved.

I also want to publicly thank all of the Council staff for their hard work and diligence.

I now commend the 2017/18 Annual Report to you.

A handwritten signature in black ink that reads "Ray Agnew".

Ray Agnew OAM
MAYOR



Message from the CEO

2017/18 was another big year for Council with plenty of activity.

We maintained our ongoing focus on ensuring financial sustainability. Staff have continued working through a series of service reviews to determine if each service was providing: best value for money, an appropriate level of service and a satisfactory mechanism for the delivery of the specific service. Savings have already been realised through this review. This project will continue over the next financial year or two.

Stage 1 of the oyster reef restoration was completed and the reef is now officially known as 'Windara'. All tiers of government, the Nature Conservancy and other stakeholders got together to officially launched stage 1 of the reef in August 2017.

The first construction phase of the 4-hectare trial site occurred in late 2017, with 60 custom-made concrete structures being placed, along with over 800 tonnes of Yorke Peninsula limestone, to form 1,200m² of reef. In January 2018 the reef was seeded with 28,000 juvenile native oysters. Stage 2 will see an expansion of the reef to 20 hectares in 2018/19.

The completion of Stage 1 of Windara reef then attracted an international conference – the 19th International Shellfish Restoration Conference hosted by the University of Adelaide. As part of the conference the international and interstate delegates were delighted with a site visit to the Ardrossan clifftops. Delegates were able to view examples of the concrete structures and limestone used to build the nearby Windara Reef.

Opportunities to showcase our spectacular peninsula to new visitors, such as conferences of this nature, are vital for the growth of our tourism industry and therefore our economic prosperity.



Throughout 2017/18 we have been fortunate to have Channel 7's Sunrise weather presenter, Sam Mac, film directly from the Port Vincent Foreshore Caravan Park, Channel 9's Today Show weather crosses with Natalia Cooper from Edithburgh – both reaching large audiences across Australia, plus the local Channel 9 News spent a week following the Coastal Way filming their nightly weather crosses from locations across the Yorke Peninsula.

The Yorke Peninsula Council continues to forge strong working relationships with all Progress Associations and the broader community and I am confident that collectively we are moving towards a bright future. I am proud of what we have accomplished over the year and my thanks go to all staff and volunteers for their ongoing support and dedication.

I would also like to thank the elected body for their continuing support to myself and the wider community.

A handwritten signature in black ink that reads "Andrew Cameron". The signature is fluid and cursive, with a distinct 'A' at the beginning.

Andrew Cameron
CHIEF EXECUTIVE OFFICER

Council Fast Facts

11,303 is the current population per the ABS Regional Population Growth data issued 31/08/2018

1:1.9 is the current population density

5,900 km² is the total area serviced by Council

485 km is the total length of our spectacular coastline

\$293.28 million is the total value of community assets (land, buildings, roads, CWMS etc.) owned by Council

3,890 km is the total length of our road network (making it the largest in South Australia)

25.4 km is the total length of constructed footpaths

12 Elected Members including the Mayor

3 is the number of wards

8,830 electors currently enrolled

13,937 rateable properties

4 + 8 is the number of libraries plus depot libraries

3,651 active library members

98,914 library items were loaned in 2017/18 (excluding school library loans)

451 development applications were granted in 2017/18

\$46.2 million is the total value of the development applications granted in 2017/18

214,398 is the total Council website page views in 2017/18

355 Council Facebook posts for 2017/18

635,307 views from these Facebook posts

\$31.92 million operating expenditure for 2017/18

\$31.76 million operating income for 2017/18



Arthurton

Strategic Highlights

September 2017

July 2017

Council was successful in securing funding via the Open Space Grant applications for the “Linking Precincts Minlaton” project with Minlaton receiving \$26,000 and Point Turton Nature Playground securing \$157,000 towards these projects.

Council elected to secure a debenture loan for \$181,643 to fund the Point Turton Seawall project with all costs to be recovered via a separate rate against the properties benefitting from the construction of the seawall.

Council approved commencing community consultation to determine the preferred model for the Marion Bay Boat Launching Facilities. The consultation commenced with a community meeting in the Marion Bay Hall on 25th July.

Council allocated \$168k of community grant funding to a total of 50 community groups (see page 72 for further detail).

A total of \$49.5k in annual contributions was provided 33 to Progress Associations.

Council approved a \$1,250 donation for the Mary Potter Foundation “Chip In for Mary Potter” golf day.

Council was extremely excited to host Sam Mac from Channel 7’s Sunrise Program at the Port Vincent Foreshore Caravan Park. Sam filmed five live weather segments from the park across the morning with many local community groups, including local school children being showcased.

August 2017

Council formed a new working party – the Coastal Management Strategy Working Party whose role is to develop a Coastal Management Strategy that provides direction and guidance regarding the most appropriate ways to balance landscape and biodiversity protection with enhanced opportunities for coastal access and recreation in coastal open spaces that are either owned or under the care, control and management of Council.

Council accepted a tender to build 2 x disabled complaint two bedroom cabins and 1 x three bedroom cabin at the Point Turton Caravan Park.

Council also accepted tenders to undertake upgrades to the Northern Beach access at Balgowan and also the Jetty Pylon Replacement project.

Council accepted the tender of \$371,661 (GST exclusive), plus agreed variations, from Civil Tech Pty Ltd for civil works associated with the Minlaton Stage 2 Powerline Undergrounding Project (PLEC).

As part of the ongoing “Speed Limit Review”, the results of the public consultation were tabled and the community’s preferences were endorsed for formal recommendation to DPTI for the following towns: Sultana Point, The Pines, Couch Beach and Foul Bay.

October 2017

Council Elected Members and senior staff proudly launched the Ardrossan Outdoor Gym with Federal Member for Grey, the Hon Rowan Ramsey MP and Deputy Mayor Scott Hoyle officially ‘opening’ the gym.

After months of construction (and nearly two decades of planning), the sealing of Clinton Road was completed. All stakeholders involved in the process including landholders, construction workers, Council staff and Elected Members celebrated the official opening on Friday 29 September. Mayor Ray Agnew and Federal Member for Grey Rowan Ramsey jointly ‘cut the ribbon’ to declare the road open.

Council commenced public consultation on a new model for delivering visitor information services on the Peninsula.

After a period of public consultation, Council adopted its new Community Wastewater Management Scheme (CWMS) Asset Management Plan and Water Infrastructure Asset Management Plan.

As a sponsor of the Australian Senior Sides Bowls Championships, the Mayor attended both the Welcome Function and the Presentation Night at the end of the tournament with the Mayor presenting medals to the recipients. The Mayor and Cr Naomi Bittner also played in an exhibition bowls match with Mayors and representatives of the Copper Coast and Barunga West Councils.

November 2017

Council endorsed a \$5,000 financial contribution to the Maitland Aero Club for repairs to the apron fence.

Mayor Ray Agnew, Elected Members and Council staff attended various Remembrance Day Services across the Peninsula.

After a period of public consultation, Council adopted its new Stormwater Infrastructure Asset Management Plan.

Following a tender process, Dean Newbery and Partners Chartered Accountants were appointed as Council’s external auditors for a five year term.

December 2017

Council’s new “Strategic Risk Register” was adopted and made available to the community via Council’s website.

As part of the ongoing “Speed Limit Review”, the results of the public consultation were tabled and the community’s preferences were endorsed for formal recommendation to DPTI for the following towns: Port Moorowie, Hardwicke Bay, Chinaman Wells, Balgowan, Billy Goat Flat, James Well/Rogues Point and Sheoak Log.

After a period of extensive consultation, “Option 4” was endorsed as the community’s preferred upgrade option for the Marion Bay Boat Launching Facility. It was acknowledged that the construction of either Option 3 or 4 would impact coastal processes, therefore the next stage is a tender process to undertake and Impacts Assessment on the preferred model/s.

January 2018

A very busy Australia Day for Mayor Ray Agnew, a number of Elected Members and staff, commencing with breakfast celebrations at Stansbury, then travelling to Port Victoria for the flag raising ceremony, and in the afternoon with the Mayor presiding over the Yorke Peninsula Council Citizen of the Year Awards. Refer to page 46 for more on the Australia Day Awards.

Prior to the Australia Day breakfast, the Mayor conducted a citizenship ceremony on the foreshore at Stansbury. This marked the 100th resident that Mayor Agnew had conducted a Citizenship ceremony for.

Following a period of community consultation, Council endorsed the new model of "Super" Visitor Information Outlets for the provision of information services. Refer to page 80 for further details.

Council's "Leisure Options" service was registered as a National Disability Insurance Scheme (NDIS) provider in order to continue delivering services to the community.

February 2018

A contribution of \$800 was awarded to the Pine Point Progress Association to assist them in meeting their insurance and other costs for 2017/18.

To complement the Department of Planning, Transport and Infrastructure's Regional Road Network Upgrade Program, Council endorsed \$10k expenditure to ensure the profiling/rehabilitating and asphalting was completed for the entire width of Elizabeth St between Kilkerran Tce and Robert St.

After a period of public consultation, Council adopted its new Major Plant Asset Management Plan.

James Well and Rogues Point Progress Association were granted a five year lease with a five year right of renewal over 42 James Well Road, James Well.

March 2018

Following a period of community consultation, Council resolved to proceed with a revocation process and seek Ministerial approval for the revocation of the community land classification which would then allow Council to transfer the Ardrossan Museum property to the Ardrossan Progress Association.

Following Ministerial approval, Council endorsed the revocation of the community land classification for Pts Section 100, Hundred of Ramsey, for the purpose of subdividing and subsequent sale of surplus land.

The biennial Yorke Peninsula Art Exhibition was held over the Easter Long Weekend.



May 2018

April 2018

After a period of public consultation Council adopted its updated Long Term Financial Plan 2019-2028.

Council approved the borrowing of \$1.2m via a debenture loan for a period of ten years for the Main Township Footpath Replacement Programme. This is to compliment a \$300k grant obtained through the State Local Government Infrastructure Partnership.

Council approved a further \$80k to cover a shortfall with the Luxepod Cabin project at the Point Turton Caravan Park. This is due to an approved change of scope from a cabin replacement project on the lower level to building 3 new cabins on the upper level.

As a result of significant legislative changes, Councils are required to grant permits for the purposes of mobile food vending, including designating specific locations where vendors are permitted. Therefore following a period of consultation Council endorsed the updated PO049 Mobile Food Vendor Policy which included the "location rules" and permit fees.

Deputy Mayor Scott Hoyle attended and laid a wreath on behalf of Council at the Minlaton ANZAC Day Dawn Service and later at the Bublacowie ANZAC Day Service and Council's CEO attended the Ardrossan service and march.

Following periods of community consultation, Council approved the change of office hours for the Minlaton Council office and the closure of the Warooka Council office effective 30 June 2018.

Council endorsed an increased maintenance schedule for North Coast Road and also agreed to refresh the existing road design for constructing and bitumen sealing the 11km section plus endorsed the submission of an application to seek funding through the Special Local Roads Programme to deliver the outcomes of the updated road design.

Additionally, Council agreed to commission a review of the speed zones on North Coast Road.

The Mayor hosted a morning tea at the Minlaton Town Hall to thank all of our volunteers as part of the National Volunteer Week celebrations.

Deputy Mayor Scott Hoyle, Cr Jeff Cook and Mrs Jackie Reddaway attend the Call to Country Service honouring over 100 years of military service by Aboriginal veterans from Point Pearce and surrounding districts.

June 2018

Following a Motion on Notice from Cr Naomi Bittner, Council agreed that all future Council meetings and formal public meetings and events hosted by Council would include an Acknowledgement of Country.

As part of the ongoing "Speed Limit Review", the results of the public consultation were tabled and the community's preferences were endorsed for formal recommendation to DPTI for the following towns: Parsons Beach, Bluff Beach, Port Rickaby and Stansbury.

New leases were endorsed for both the Pine Point Progress Asc Ins (Pine Point Institute) and the Southern Yorke Peninsula Community Telecentre Inc (SYP Telecentre) for a period of five years with an option to renew for a further five years.

INTRODUCTION

OVERVIEW

OUR COUNCIL

OUR ORGANISATION

OUR PERFORMANCE

FINANCIALS

SUBSIDIARIES

Financial Overview

The following section presents a snapshot of Council's financial performance for 2017/18 including comparisons to previous years. The full audited financial statements are provided as Part 2 of this report.

Operating Income

Council Income is derived from various sources including rates, fees and charges, interest, investment revenue and grants and contributions. A breakdown of Council's 2017/18 income sources is shown below.

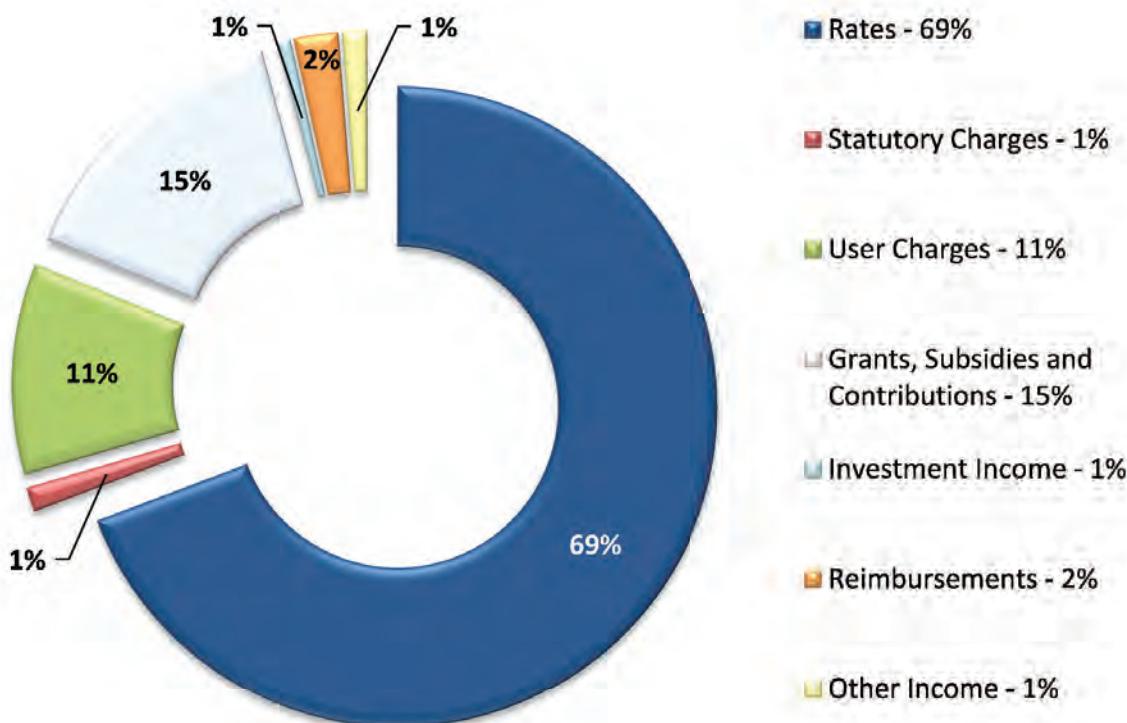


Figure 1: Breakdown of 2017/18 Total Operating Income

Operating Income received during 2017/18 was \$31.7million. Total income decreased by \$268k (0.83%) compared to 2016/17. As shown in Table 1 (across), there were many 'under and overs' when compared to last financial year. The overall decrease in income is mainly due to a decrease in grants received from the Commonwealth and State Government (down \$1.0m).

In 2016/17 Council received a Financial Assistance Grant (FAGs) payment of \$1.14m in advance for the 2017/18 financial year which was required to be recognised as operating income in 2016/17.

There was also a small decrease (\$339k) in reimbursements from last year, as 'one-off' additional funds were received from the State Government in 2016/17 for the repairs to the Port Victoria and Port Rickaby jetties following the severe storm damage in September 2016.

General rates increased by 3.4% (\$725k) which is consistent with the overall planned rate increase which was adopted in June 2017.

The increase of \$191k in user charges is predominately attributed to increased caravan park revenue from the five Council owned parks (\$132k) plus an increase in boat ramp fees collected (\$17k) and also an increase in bush camping permit revenue (\$16k) which is reinvested back into improving cash camping facilities.

Total Income (\$'000)	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13
Rates	21,994	21,269	19,998	19,110	17,940	16,430
Statutory Charges	396	334	391	367	407	379
User Charges	3,386	3,195	2,961	2,866	2,787	2,861
Grants, Subsidies and Contributions	4,661	5,721	3,094	4,227	2,705	3,397
Investment Income	217	234	251	184	166	251
Reimbursements	713	1,052	577	610	660	570
Other Income	395	225	284	351	296	212
TOTAL	31,762	32,030	27,556	27,715	24,961	24,100

Table 1: Yearly comparison of Total Operating Income



Operating Expenses

Operating Expenses consist of employee costs, materials, contracts and other expenses and depreciation and other financial costs. A breakdown of Council's 2017/18 expenses is shown below.

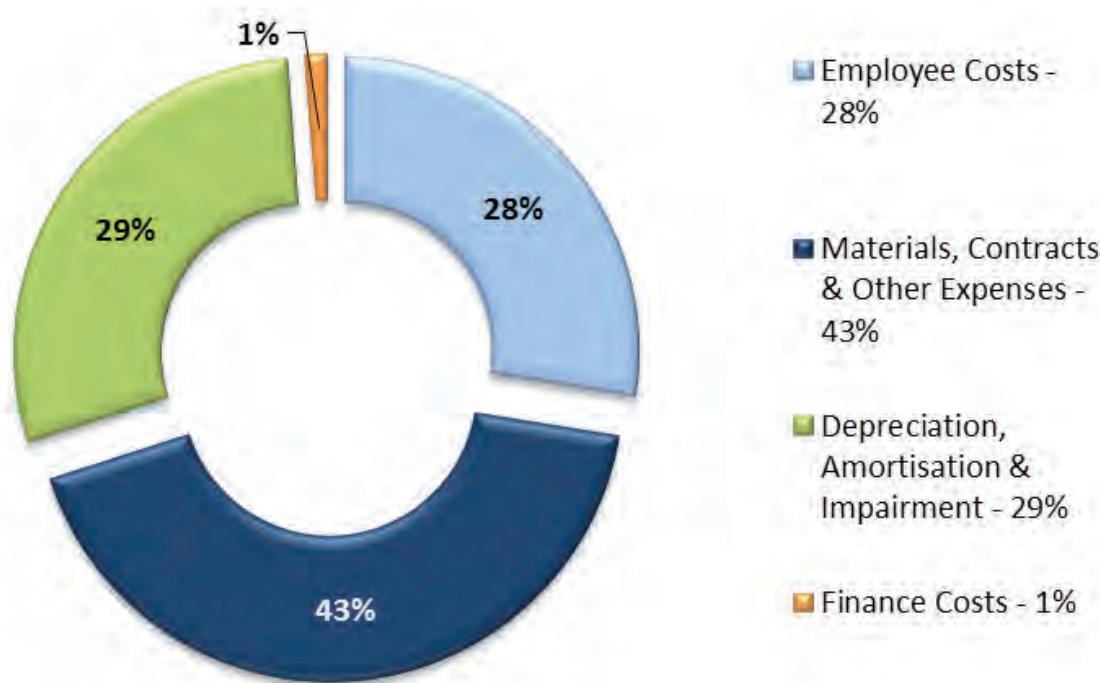


Figure 2: Breakdown of 2017/18 Total Operating Expenditure

Operating Expenses totalled \$31.9 million in 2017/18, which overall is only a \$7k (0.02%) increase over the previous financial year.

Operating employee costs increased by just \$6k (0.07%) with a larger increase of \$10k (1.05%) for labour costs associated with the large program of capital works undertaken in 2016/17. Other factors included a reduction in employee leave expenses (taken and paid out).

The largest increase was in relation to material and contract expenses (up by \$209k). Contractor costs increased by \$180k (5.20%) which included contractors used for roadside vegetation maintenance to accelerate the program. Energy (electricity and gas) increased by \$105k and water costs increased by \$74k. These increases were anticipated when setting the 2017/18 budget and rates were accordingly increased to accommodate these increases that were well above CPI.

Total Expenses (\$'000)	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13
Employee Costs	8,793	8,787	8,250	8,006	7,422	7,140
Materials, Contracts & Other Expenses	13,571	13,362	11,652	12,599	12,279	11,152
Depreciation, Amortisation & Impairment	9,186	9,376	9,513	8,256	8,438	8,827
Finance Costs	376	394	411	300	240	303
TOTAL	31,926	31,919	29,826	29,161	28,379	27,422

Table 2: Yearly comparison of Total Operating Expenditure

Actual Performance against Original Budget

Council's budget is reviewed monthly and formally updated each quarter to ensure targets are being met, cash flow is maintained and changes to the adopted budget are endorsed by Council. However, the analysis below is based on the original adopted 2017/18 budget.

Table 3 identifies that as at 30 June 2018 Council made significant improvements to the overall bottom line.

Many of these variations from budget are due to matters described in the previous sections: the increase in user charges is due to better than expected performance in Council's caravan parks, bush camping permits and boat ramp fees. This increase is aligned to the overall increase of visitors to the Yorke Peninsula region as reported by the South Australian Tourism Commission.

The variation associated with grants, subsidies and contributions can largely be attributed the Ardrossan Stormwater Harvesting project. The Ardrossan Progress Association were successful in gaining grant funding for this project, the funding was then handed over to the Council to project manage this activity. The Minlaton Undergrounding Project (PLEC) was originally unbudgeted (net amount was \$324k). This has then impacted on both the income with an increase of \$183k (refer reimbursement budget line) and outgoing expenditure with an increase of \$507k (refer to materials, contract and other expenses).

The increase in 'other income' is due to a one-off payment (approximately \$170k) received from the Australian Taxation Office for fuel rebates resulting from an audit of claims lodged for previous years.

Employee costs were less than budgeted mainly due to the use of contract staff. Contract staff were used to cover for a number of maternity leave shortfalls and covering staff who were on prolonged leave covered by income protection claims. The use of contract staff then has a flow on effect – i.e. less workers compensation insurance, superannuation, income protection insurance etc. This then conversely negatively impacted the cost of materials, contracts and other expenses.

The adjusted net operating result for 2017/18 was therefore more favourable than budgeted.

Total Income (\$'000)	2017/18 Actual	2017/18 Budget	Variance	% Variance
Rates	21,994	21,906	88	0.4%
Statutory Charges	396	393	3	0.8%
User Charges	3,386	3,061	325	10.6%
Grants, Subsidies and Contributions	4,661	3,902	759	19.5%
Investment Income	217	133	84	63.2%
Reimbursements	713	362	351	97.0%
Other Income	395	162	233	143.8%
TOTAL	31,762	29,919	1,843	6.2%
Operating Expenses (\$'000)				
Employee Costs	8,793	9,202	-409	-4.4%
Materials, Contracts & Other Expenses	13,571	13,065	506	3.9%
Depreciation, Amortisation & Impairment	9,186	9,461	-275	-2.9%
Finance Costs	376	403	-27	-6.7%
TOTAL	31,926	32,131	-205	-0.6%
NET OPERATING RESULT				
	-164	-2,212	2,048	-92.6%

Table 3: Actual vs. Budgeted

Key Financial Ratios

Council has adopted a set of key financial ratios in line with the targets set in the Yorke Peninsula Council's Long Term Financial Plan and Annual Business Plan.

These financial ratios have been calculated in accordance with Information Paper 9 – Local Government Financial Indicators prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.

Indicator	2017/18	2016/17	2015/16	2014/15	2013/14	2012/13
Operating Surplus Ratio	1%	0%	-8%	-9%	-20%	-21%

This ratio identifies the percentage that the major controllable revenue source varies from operating expenses. A positive ratio indicates the total rates (net of NRM levy) available to help fund proposed capital expenditure. A negative (-) ratio indicates the percentage increase in total rates that would be required to achieve a break-even operating result.

This ratio was negatively impacted in 2017/18 by the once off Minlaton Power Undergrounding project which increased net expenditure by \$324k.

Adjusted Operating Surplus Ratio	-1%	-3%	-4%	-16%	-20%	-21%
---	-----	-----	-----	------	------	------

Similar to the operating surplus ratio, however, in recent years the Federal Government has made advance payments prior to 30 June from future year allocations of financial assistance grants. This ratio adjusts for the resulting distortion in the disclosed operating result for each year.

This however shows significant improvement on prior year results.

Net Financial Liabilities Ratio	10%	10%	12%	11%	9%	6%
--	-----	-----	-----	-----	----	----

The net financial liabilities ratio is a measure of the significance of the net amount owed by a Council at the end of a financial year compared with its operating revenue for the year. An increase in the net financial liabilities ratio usually indicates that a Council has increased debt funding but may sometimes mean a Council is incurring higher operating expenses (e.g. as a result of additional maintenance or depreciation costs associated with acquiring new assets).

Asset Sustainability Ratio	74%	84%	49%	53%	49%	40%
-----------------------------------	-----	-----	-----	-----	-----	-----

This ratio indicates the extent to which existing non-financial assets are being renewed and replaced compared with depreciation provisions included in operating expenses. This ratio excludes capital expenditure on the acquisition of new/additional assets.

This ratio was negatively impact in 2017/18 by delayed delivery of plant and equipment.

Table 4: Key Financial Ratios



INTRODUCTION

OVERVIEW

OUR COUNCIL

OUR ORGANISATION

OUR PERFORMANCE

FINANCIALS

SUBSIDIARIES

OUR COUNCIL



Billy Goat Flat

Elected Members

Council is made up of 12 Elected Members, one of whom is the Mayor, and all are elected by eligible voters. In accordance with the Local Government (Elections) Act 1999, elections are held every four years, with the last election held in November 2014.

The next Council election will be held in November 2018. Council started actively advertising the upcoming elections in June 2018 via Council's website and Facebook page.

The elected Mayor as at 30 June 2017 was:

Mayor Ray Agnew OAM

Address: PO Box 57
Maitland SA 5573
E-mail: mayor@yorke.sa.gov.au
Telephone: 0419 847 292



INTRODUCTION

OVERVIEW

OUR COUNCIL

OUR ORGANISATION

OUR PERFORMANCE

FINANCIALS

SUBSIDIARIES

The elected members as at 30 June 2017 were:

Kalkabury Ward

Cr. Trevor Davey



Cr. Alan Headon



Cr. David Langford



Cr. Tania Stock



Gum Flat

Cr. Naomi Bittner



Cr. Jeff Cook



Deputy Mayor Scott Hoyle



Innes Peton Vale Ward

Cr. Darren Braund



Cr. Veronica Brundell



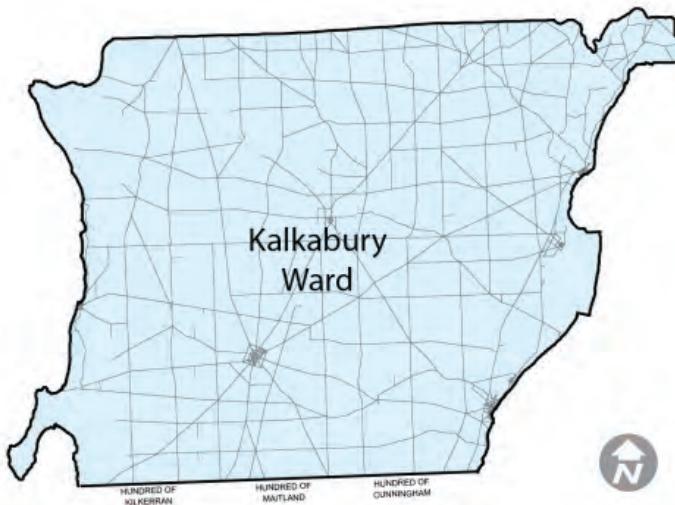
Cr. Adam Meyer



Cr. John Rich

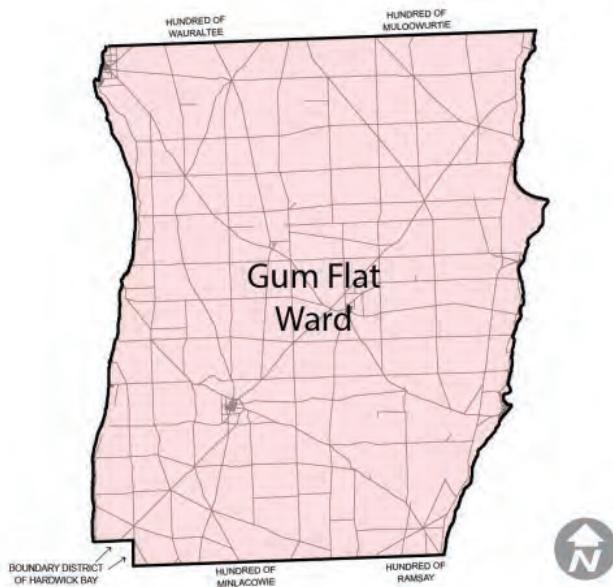


Kalkabury Ward



Southern boundaries of the Hundreds of Kilkerran, Maitland and Cunningham.

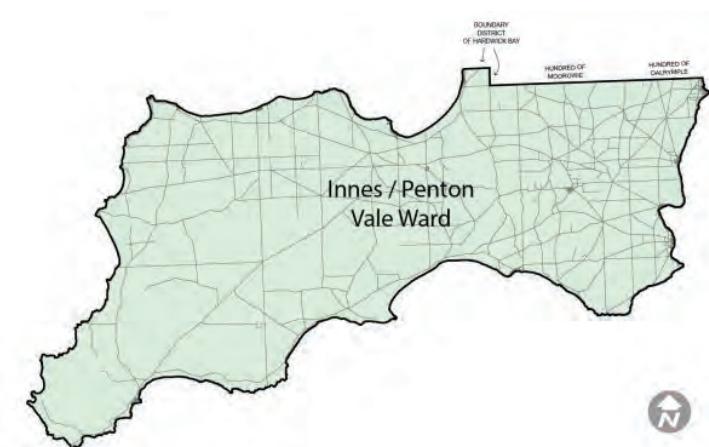
Gum Flat



Northern boundaries of the Hundreds of Wauraltee and Muloowurtie.

Southern boundaries of the Hundreds of Ramsey and Minlacowie, continuing around the northern boundary of the district of Hardwicke Bay.

Innes Peton Vale Ward



Northern boundary of Hardwicke Bay, continuing along the northern boundaries of the Hundreds of Moorowie and Dalrymple.

Council Decision Making Structure and Meetings

The Elected Body are the decision makers for Council. Ordinary meetings are usually held on the second Wednesday of every month at 5.30pm. The meetings are held at the Council Chamber, 57 Main Street, Minlaton and are open to the public.

During 2017/18, the Elected Members held fourteen Council Meetings (12 Ordinary and two Special) and made a total of 327 decisions. A yearly comparison is provided below.

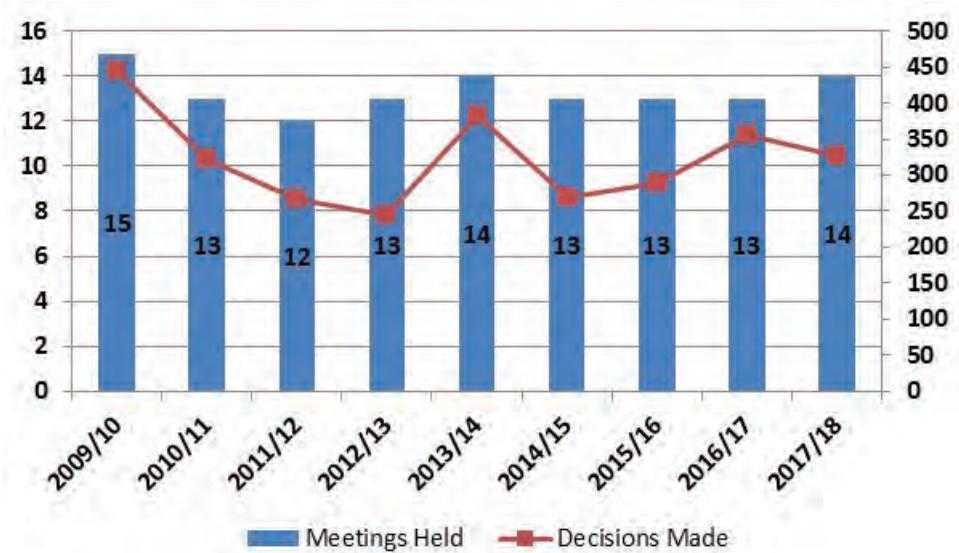


Figure 3: Council Meetings Held and Decisions Made

Record of Attendance

Elected Members	Meetings
Mayor, Ray Agnew OAM	13
Deputy Mayor Scott Hoyle	10
Cr. Naomi Bittner	13
Cr. Darren Braund	12
Cr. Veronica Brundell	11
Cr. Jeff Cook	13
Cr. Trevor Davey	9
Cr. Alan Headon	14
Cr. David Langford	9
Cr. Adam Meyer	13
Cr. John Rich	11
Cr. Tania Stock	7

Table 5: Meeting Attendance



Elected Members also attend an informal monthly workshop with senior staff, generally on the fourth Wednesday of each month at 5.30pm. These workshops are also open to the public and provide an opportunity for Elected Members to receive and clarify information. No decisions are made in these informal workshops.

Council Committees

Principal Committees have been formed to meet statutory obligations. Principal committee meetings are scheduled in line with their Terms of Reference. The principal committees are:

- Audit Committee
- Development Assessment Panel – now called Council Assessment Panel
- Section 101A Strategic Planning and Policy Development Committee
- Yorke Peninsula Building Fire Safety Committee (Section 71 (19) Development Act)

Minutes of the principal committee meetings are made publicly available via Council's website as soon as practicable following the meeting.

Audit Committee

The Audit Committee is established under Section 41 of the Local Government Act 1999 and Local Government (Financial Management) Variation Regulations 2013, to meet the purposes of Section 126 of the Local Government Act 1999.

The Committee is appointed by Council and consists of three Elected Members of Council and two independent members. The members of the Audit Committee during the year were:-

- Mr Peter Brass (Chair)
- Mr Robert Reiman
- Councillor John Rich
- Councillor Scott Hoyle
- Councillor Tania Stock (for the period 1 July 2017 to 13 February 2018)
- Councillor Naomi Bittner (for the period 14 February 2018 to 30 June 2018)

Yorke Peninsula Council maintains an Internal Audit function which reports regularly to the Audit Committee. The key role of Internal Audit is to ensure compliance with key policies and processes and to enhance business performance by recommending improvements in process effectiveness, efficiency and economy.

The Audit Committee's focus for 2017/18 was in the areas of internal audit, internal financial controls, asset management and risk management systems. This is in addition to the normal governance and financial responsibilities of the Audit Committee.

The Audit Committee met five times throughout the year.



Weetulta

INTRODUCTION

OVERVIEW

OUR COUNCIL

OUR ORGANISATION

OUR PERFORMANCE

FINANCIALS

SUBSIDIARIES

Council Assessment Panel

Pursuant to the new Planning, Development and Infrastructure (PDI) Act 2016, the term of the Council Development Assessment Panel (CDAP) expired in October 2017 and was replaced with the Council Assessment Panel (CAP). As with the CDAP, the CAP is granted delegated powers that are administered in accordance with the Terms of Reference as determined by resolution of the Council. The delegations allow the CAP to act as the relevant Authority under the PDI Act 2016, to approve or refuse certain types of development applications within the Council area.

All other development applications not considered by the CAP, are considered by authorised officers of Council under delegated powers.

Council's CAP is comprised of four Independent Members (including an independent Presiding Member) and one Elected Member. The members of the Council Assessment Panel during the year were:-

- Mr Rodney Button (Presiding Member)
- Ms Debra Agnew
- Ms Susan Avey
- Mr Peter Tonkin
- Councillor Jeff Cook
- Councillor Scott Hoyle (for the period 1 July 2017 to 30 September 2017)
- Councillor John Rich (for the period 1 July 2017 to 30 September 2017)

During the 2017/18 financial year, the Panel conducted 7 meetings and considered 13 applications. Of those, 11 were approved on the day, 1 given approval to proceed to an application and 1 application was refused.

	Approved	Deferred pending further information	Approval to proceed to full assessment	Withdrawn	Refused	TOTAL
2008/09	53	0	0	0	7	60
2009/10	50	0	0	0	9	59
2010/11	47	3	0	1	0	51
2011/12	31	2	0	0	0	33
2012/13	19	1	2	1	0	23
2013/14	25	2	0	0	3	30
2014/15	15	1	0	0	4	20
2015/16	6	4	0	0	1	11
2016/17	12	1	0	0	1	14
2017/18	11	0	1	0	1	13

Table 6: Applications considered by the Council Assessment Panel



Special Purpose Working Parties

A number of Special Purpose Working Parties have been established to assist Council with engagement, research and co-ordination of a specific function of Council. These Working Parties comprise Elected Members, staff and the public, whose principal aim is to investigate and/or advise Council on particular issues or manage specified property.

Currently the Working Parties are:

- Access Advisory Working Party
- Alcohol Management Dry Zone Working Party
- Art Exhibition Working Party
- Bush Camping Working Party
- Bush Fire Prevention Working Party
- Coastal Management Strategy Working Party
- Edithburgh Tidal Pool Working Party
- Grants Working Party

Yorke Peninsula Building Fire Safety Committee

Council's Building Fire Safety Committee has responsibility for matters relating to section 71 of the Development Act 1993, which requires public buildings to be compliant with building, fire and safety requirements.

During 2017/18 the committee convened four times and undertook the following:

- 19 fire safety audit inspections, covering 17 premises
- Issued reports to building owners identifying inadequate fire safety standards or equipment
- Assisted building owners or occupiers with cost effective solutions to reduce fire risks
- Follow up inspections to ensure fire safety issues were addressed.

No notices were issued pursuant to section 71 of the Development Act 1993 during 2017/18. One (1) notice remains in force from the previous financial year.

The Building Fire Safety Committee consists of Council staff and two independent members. The members of the Building Fire Safety Committee during the year were:-

- Mr Peter Harmer (Chairman)
- Mr Julian Aggiss
- Mr Roger Brooks (staff)
- Mr Allan Cotton (staff)
- Mr Totem Douangmala – Deputy Member (staff)
- Mr Phillip Watters – Deputy Member (staff)

Pondalowie Bay



INTRODUCTION

OVERVIEW

OUR COUNCIL

OUR ORGANISATION

OUR PERFORMANCE

FINANCIALS

SUBSIDIARIES

Notice of Meetings

Notices of all Council and Statutory meetings and agendas are available for public viewing:

- at all Council offices three days before each meeting
- on the Council website (www.yorke.sa.gov.au) as soon as practicable

Delegations

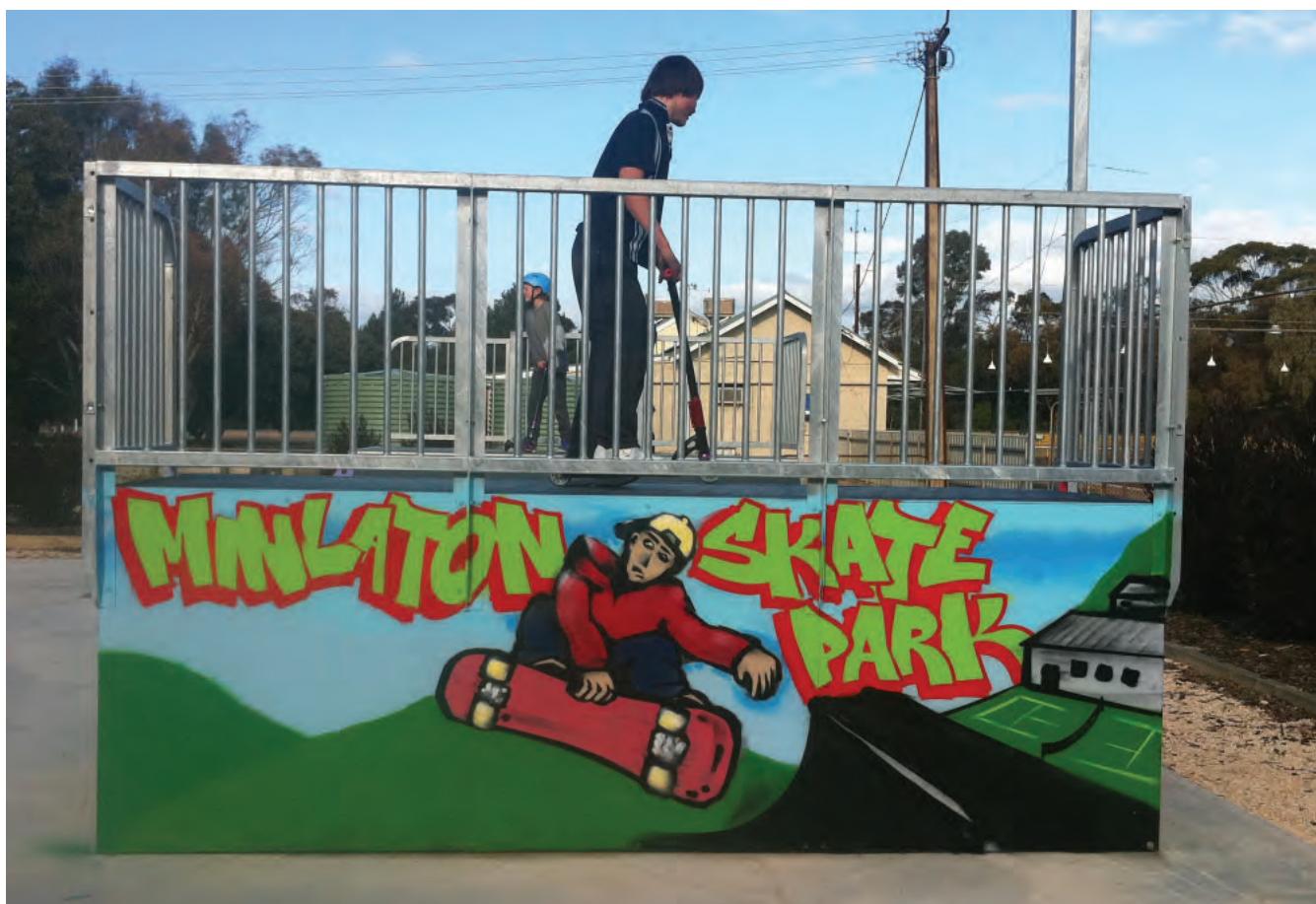
The Chief Executive Officer and other Officers have the delegated authority from Council to make certain decisions on a wide range of specified administrative and policy matters. These delegations are listed in the Delegations Register and are reviewed annually.

In keeping with the legislative responsibilities of Council, i.e.:-

- to determine policies to be applied by the Council in exercising its discretionary powers;
- to determine the type, range and scope of projects to be undertaken by the Council; and
- to develop comprehensive management plans, budgets, financial controls and performance objectives and indicators for the operations of the Council.

Council is charged to make decisions, which direct and/or determine its activities and functions. Such decisions include the approval of works and services to be undertaken and the resources which are to be made available to undertake such works and services.

Decisions are also made to determine whether or not approvals are to be granted for applications from residents for various forms of development.



Elected Member Allowances

A member of Council is entitled to receive an annual allowance for performing and discharging their official function and duties. Elected Member allowances are set by an independent remuneration tribunal, in accordance with Section 76 of the Local Government Act 1999;

For 2017/18, our Council was determined as 'Group 3' and the allowances are set out in Table 7.

Ordinary Council (Group 3)	Annual Allowance
Mayoral	\$52,981
Deputy Mayor	\$16,536
Elected Members	\$13,228

Table 7: 2017/18 Elected Member Allowances

In addition to the allowance, Council provide Elected Members with either a Surface Pro or iPad computing device. Official Council business travel expenses are also reimbursed. The Mayor is provided with a vehicle, mobile phone, iPad and computer for conduct of official Council business.

Committee Allowances

Members of the Audit Committee and the Council Assessment Panel are remunerated per sitting as documented in Table 8.

Independent Audit and Council Assessment Committee members are also reimbursed for associated travel costs.

Audit Committee	Allowance
Chairperson	\$450
Independent Member	\$350
Council Assessment Panel	Allowance
Chairperson	\$150
Independent Member	\$100

Table 8: 2017/18 Council Committee Allowances

Elected Member Training and Development

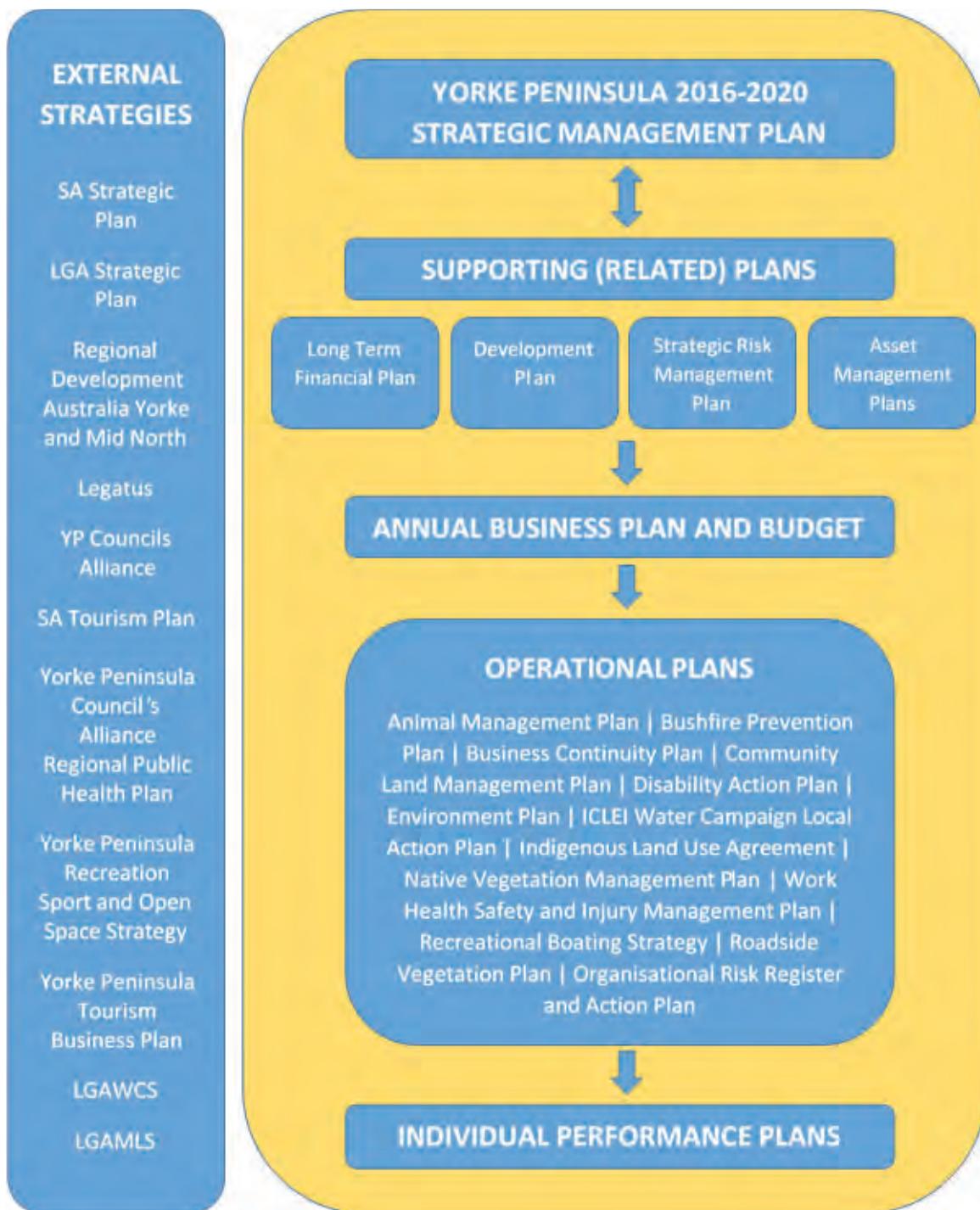
Training and development activities are undertaken to assist Elected Members in the performance and discharge of their functions and duties in accordance with the Local Government Act 1999. Council has provided a range of training opportunities for our Elected Members, as highlighted below:

Training Course	No. Attending
2017 Roads & Works Conference	1
LGA Conference and AGM	3
Elected Member Training (in house)	7
National General Assembly Canberra	3
International Conference on Shellfish Restoration	2
Energy from Waste in South Australia Breakfast Seminar	1
Marine Litter Seminar	1

Table 9: 2017/18 Elected Member Attendance at Training

Council Planning Framework

The Yorke Peninsula Council 2016-2020 Strategic Management Plan is supported by a range of plans, which all work together to achieve Council's vision and goals and guides Council's strategic and operational decision making. How these plans align is illustrated below.



How we monitor and report:

Annual Report | Internal and External Audits | Monthly and Quarterly Reviews |
Financial Ratios | Individual Performance Reviews

Figure 4: Yorke Peninsula Council's Planning Framework

Review of Internal Decisions

Council is committed to ensuring its customers are provided with an open, responsive and accountable process for reviewing grievances.

Council's Complaints Policy (PO147) adopts a three-tiered approach to categorising and managing complaints with the third tier being an internal review in accordance with the Review of Internal Decisions Policy (PO037).

The Review of Internal Decisions Policy serves to provide a fair, consistent and structured process for Council's customers if they are dissatisfied with a previous decision made by Council (including Council employees or other persons acting on behalf of the Council), in accordance with the requirements under Section 270 of the Local Government Act 1999.

There were no new matters considered during the 2017/18 financial year.

An independent review of the Council decision to revoke land at Black Point, made during its meeting held on Wednesday 10 May 2017, was completed and presented to the Elected Body for consideration at its meeting held on 14 November 2017. A number of representations from the community were also received and the Council subsequently determined not to proceed with revocation.



Minlaton Walking Trail

Managing Complaints

Council is committed to continually improving the service it provides and all feedback received is considered a mechanism for collecting information on Council's performance in the eyes of the community. In many cases feedback relates to a request for service (Customer Service Requests) or an expression of gratitude, however at times Council does receive complaints, which are managed in accordance with its Complaints Policy (PO147).

A copy of this policy is available on Council's Website and can be accessed by hovering over the 'ABOUT US' menu and clicking on 'Policies' under the 'Forms, Plans and Publications' sub-menu.

A complaint is defined as an expression of dissatisfaction with a product or service provided by Council, or its representative, that has failed to reach the standard stated, implied or expected. A complaint to Council may relate to a decision by Council or its employees which may affect a ratepayer, community member, organisation or business.

The following is NOT considered a complaint:

- A request for Council services (unless it is a second request, where there was no response to the first).
- A request for documents, information or explanation of policies or procedures.
- A request for Council to exercise a regulatory function (unless it is a second request, where there was no response to the first).
- The lodging of an appeal or objection in accordance with a statutory process, standard procedure or policy (unless this is recorded as a complaint about Council's decision making. – this will be dealt with under Review of Council Decisions Policy).
- A submission relating to the exercise of a regulatory function (e.g. an objection to a development application or a submission on a policy).
- Disputes between neighbours.
- Civil liability matters.
- Matters already being dealt with through a Court process.

Of the total one hundred and thirty two (132) complaints received during the 2017/18 financial year, one hundred twenty nine (129) have been addressed and closed, as summarised in Table 9.



Complaint Summary	Response Summary
1 Complaint regarding content of Tourist Sign - Walk the Yorke Trail.	Further information provided about reasons for the sign content.
2 Complaint regarding the method of roadside tree trimming.	Further information provided about tree trimming methods.
3 Complaint regarding incorrect spelling on sign.	New sign arranged.
4 Complaint regarding amount of water account.	Response provided advising of legislative requirements.
5 Complaint that there are no bins at Foul Bay camping spot and about DPTI road.	Response provided advising currently unable to allocate any further resources and that Council are working towards signage to advise of the nearest disposal points.
6 Complaint regarding the complainant's alleged harassment of Council staff.	Response provided inviting complainant to list concerns so that they could be addressed.
7 Complaint regarding inaction over neighbour's smoke, fencing and rubbish issues.	Response provided advising that addressing with neighbours and requesting that an incident diary be kept to assist.
8 Complaint regarding stormwater run-off.	Meeting held with complainant and management strategies agreed upon.
9 Complaint regarding road conditions at The Pines.	Response provided explaining that the roads are managed in line Council's asset Management Plan.
10 Complaint regarding material being rejected from waste collection bins.	Response provided referring complainant to the waste collection contractor.
11 Complaint regarding delay in approval for community centre at Port Moorowie.	Meeting held with complainant to clarify legislative process.
12 Complaint regarding signage/hidden signage at Intersection.	Signage installed.
13 Complaint regarding removal of Outdoor Shower at Bluff Beach.	Response provided explaining reasons for removal.
14 Complaint about condition of Sheoak Flat access road.	Response provided explaining currently unable to allocate any further grading resources.
15 Complaint regarding the condition of North Coast Road Point Turton.	Response provided clarifying the reasons why the road is not sealed and confirmed Council's maintenance activities.
16 Complaint regarding consultation for speed limit review at Hardwicke Bay.	Response provided clarifying the intended speed limits and addressing concerns.
17 Complaint regarding recent roadworks having caused damage to other sections of road.	Response provided to confirm that remediation works be undertaken when resources are available.
18 Complaint regarding the condition of North Coast Road Point Turton.	Response provided clarifying Council's maintenance activities and Transport Asset Management Plan.
19 Complaint regarding the condition of North Coast Road Point Turton.	Response provided clarifying Council's maintenance activities and Transport Asset Management Plan.
20 Complaint about the number of wooden poles at Balgowan Boat Ramp.	Response provided and advised intention to address concerns once resources become available.
21 Complaint regarding the condition of North Coast Road Point Souttar and New Ruth (sic) Coast Road.	Response provided and maintenance activities undertaken.
22 Complaint regarding lack of empathy for late dog registration.	Response provided explaining circumstances had been considered and late fee waived.

Complaint Summary	Response Summary
23 Complaint regarding box thorn bushes not having been removed as requested.	Response provided to confirm they are not usually removed but rather usually treated with a slow release poison. Confirmed would ensure they have been poisoned.
24 Complaint regarding lack of response about overgrown road side vegetation along Sultana Point Road.	Response provided and works undertaken.
25 Complaint regarding items having been sold prior to start of Council Garage Sale.	Response provided to clarify that the items had also been advertised for sale for some time prior to the auction.
26 Complaint regarding exclusion of waste and recycling information for Weetulta area.	Response provided confirming Council has not previously printed this information but will consider it into the future. Also Council give out information packs to new rate payers explaining waste management arrangements.
27 Complaint regarding safety at Balgowan Boat Ramp.	Response provided advising signage and some other small changes we are being implemented to assist. Also it is intended that beach access will be available by the holiday season as an alternative option.
28 Complaint regarding failure to address Aboriginal sign location at Butlers Beach along the Walk the Yorke Trail.	Response provided advising sign to be moved to a more appropriate location.
29 Complaint regarding lack of response to a barking dog complaint.	Response provided, requesting that an incident diary be kept to assist.
30 Complaint regarding Community Land Register and Community Land Management Plans.	Response provided confirming that there is no general requirement to develop Environmental Impact Statements for Community Land Management Plans and that an update is underway.
31 Complaint that fees payable at transfer station were incorrect on Council's Website.	Explanation provided that there has been a delay in updating due to waiting on new price list from contractor.
32 Complaint that Council did not provide a wreath and was not represented at Remembrance Day in Ardrossan.	Elected Members made aware.
33 Complaint about treatment of bin during rubbish collection.	Response provided confirming would address with contractor.
34 Complaint regarding lack of response to a number of customer service requests.	Response provided confirming customer service requests had been lodged and typically a response is not provided for on line customer service requests.
35 Complaint about failure to waive expiation fee.	Response provided confirming circumstances.
36 Complaint regarding the accessibility/safety of the Ardrossan Boat Ramp at low tide.	Response provided clarifying that upgrades are a decision of Council and that this ramp is not intended for twenty four hour access.
37 Complaint about bins not having been collected and the response received.	Response provided and arranged contractor to collect bins.
38 Complaint regarding the overall condition of camp grounds and access roads within the Council area and knowledge level of staff.	Response provided advising recently introduced fees will assist in approving facilities and that a regular maintenance programme is currently in place.

Complaint Summary	Response Summary
39 Complaint regarding the surface condition of the Pt Vincent Boat Ramp.	Response provided confirming maintenance regime in place and would arrange to have cleaned.
40 Complaint regarding Walk the Yorke shelter and environmental damage at Devil's Gully.	Responses provided to the number of issues raised.
41 Complaint regarding expiation notice and block clearing costs.	Response provided confirming that information about the circumstances had been considered and the expiation withdrawn.
42 Complaint about response from contractor when reporting problem with bin not being emptied.	Response provided and addressed with contractor.
43 Complaint about the manner in which Council personnel communicated an issue.	Response and apology provided to the complainant. Matter addressed with Council personnel.
44 Complaint regarding lack of parking, ramps and flooding issues in Robert Street Maitland.	Response provided advising Council is considering upgrades to the tree surrounds in the main street and has also undertaken some storm water drain cleaning and repairs. It is not easy to provide additional car parking given the restrictive space available and alternative car parking highlighted.
45 Complaint that Council toilets are not properly being maintained by Council contractor.	Response provided and discussed with contractor.
46 Complaint regarding no response to request for curb repair.	Response provided advising SA Water had been notified of the work required.
47 Complaint regarding late fees and the amount of Council rates.	Response provided clarifying the calculation and application of rates.
48 Complaint that closure of the Ardrossan Jetty was not advertised.	Response provided detailing the public notifications of the closure.
49 Complaint regarding Council's burn off permit approval requirements.	Response provided explaining the responsibility of the permit holder in relation to permits and that Council do monitor and cancel some days as deemed appropriate, however a blanket ban is not practical.
50 Complaint about the condition of Hundred Line Road and South Coast Road.	Response provided clarifying Council's maintenance activities and Transport Asset Management Plan. Claim for damages forwarded to Council's insurer.
51 Complaint regarding condition of North Coast Road Point Turton.	Response provided advising that Council are considering current maintenance practices and exploring other longer term options.
52 Complaint regarding failure to respond to a request to address the condition of Corny Point Road.	Response provided advising will address as soon as contractor is available.
53 Complaint regarding condition of Hundred Line Road and South Coast Road.	Response provided clarifying Council's maintenance activities and Transport Asset Management Plan. Claim for damages forwarded to Council's insurer.
54 Complaint regarding condition of North Coast Road Point Turton.	Response provided clarifying the reasons why the road is not sealed.
55 Complaint regarding green waste bin not collected and the response received.	Response provided and arranged contractor to collect bins.

Complaint Summary	Response Summary
56 Complaint about the cleanliness and customer service during a stay at a caravan park cabin.	Response provided confirming Council has a regular pest control regime in place and that an unannounced spot inspection had been undertaken. All facilities were found to be maintained to a high standard, with an exceptional level of cleanliness. Park Managers and all staff were reminded to be vigilant with their cleaning.
57 Complaint regarding the condition of the Pt Victoria Boat Ramp, requesting major repair works.	Response provided and on site meeting arranged to discuss options and funding.
58 Complaint regarding the condition of North Coast Road.	Response provided clarifying Council's maintenance activities and Transport Asset Management Plan.
59 Complaint regarding the condition of a number of Council roads.	Unable to respond as the complainant did not provide any contact details and unable to establish any contact means.
60 Complaint about having to move an RV from an undesignated area, lack of signage for the RV area and the way in which Council personnel communicated the issue.	Response provided and further no camping signs erected in the area.
61 Complaint regarding the condition of North Coast Road.	Response provided clarifying Council's maintenance activities and Transport Asset Management Plan.
62 Complaint regarding the condition of North Coast Road and the process undertaken for recent works.	Response provided clarifying the process undertaken and the reasons why the road is not sealed.
63 Complaint regarding the condition of North Coast Road.	Response provided advising that Council are considering current maintenance practices and exploring other longer term options.
64 Complaint about lack of response and action regarding the refund of incorrect payment.	Apology provided and refund arranged.
65 Complaint about untidy campsite upon arrival and lack of campsite facilities.	Response provided advising that money received from bush camping contributes towards the upgrade and maintenance of the camp grounds and that Council are endeavouring to place a new toilet at a location each year.
66 Complaint regarding the delay in response to a request to address water entering from a neighbour's property.	Response provided with details of action taken, including site visits, along with addressing water issues.
67 Complaint regarding the condition of North Coast Road.	Response provided and advised that Council staff will be meeting with a North Coast Road resident group in April 2018 to discuss the best way forward.
68 Complaint regarding the condition of the roads at The Pines.	Response provided about Council's maintenance activities, Transport Asset Management Plan and advised that a section of road referred to is included into budget for repair this year.
69 Complaint regarding the condition of North Coast Road.	Response provided and advised that Council staff will be meeting with a North Coast Road Resident group in April 2018 to discuss the best way forward.
70 Complaint about dust coming from roads and driver behaviour in Wool Bay.	Anonymous complaint and complainant unidentifiable.

Complaint Summary	Response Summary
71 Complaint regarding the condition of North Coast Road.	Response provided and advised that Council staff will be meeting with a North Coast Road Resident group in April 2018 to discuss the best way forward.
72 Complaint regarding the condition of North Coast Road.	Response provided and advised that Council staff will be meeting with a North Coast Road Resident group in April 2018 to discuss the best way forward.
73 Complaint regarding a camping expiation notice.	Responded advising that it is not possible for Council to erect no camping signs at all locations where someone may set up camp. Signs are placed where camping is permitted. A no camping sign was clearly visible alongside the location. Pointed out where free RV sites are available.
74 Complaint regarding the condition of North Coast Road.	Response provided and advised that Council staff will be meeting with a North Coast Road Resident group in April 2018 to discuss the best way forward.
75 Complaint regarding the condition of North Coast Road.	Response provided and advised that Council staff will be meeting with a North Coast Road Resident group in April 2018 to discuss the best way forward.
76 Complaint regarding the condition of North Coast Road.	Road grading undertaken.
77 Complaint regarding lack of response to zoning and development queries.	Response provided, apologising for delay and addressing matters requested.
78 Complaint about records being moved from the Warooka Office prior to any Council decision being made as to the office closure.	Response provided to confirm records removal had been scheduled some time ago and had nothing to do with pending decision regarding closure.
79 Complaint regarding incorrect information on expiation notice.	Response provided, apologising for error and withdrew incorrect notice.
80 Complaint regarding the condition of North Coast Road.	Response provided and advised that Council staff will be meeting with a North Coast Road Resident group in April 2018 to discuss the best way forward.
81 Complaint regarding the condition of North Coast Road and thanking the CEO for arranging a meeting with the resident group.	Response provided.
82 Complaint regarding the condition of North Coast Road and requesting business plan.	Response provided explaining that sealing the road is dependent upon substantial funding.
83 Complaint regarding guide dog access denial.	Response provided advising a policy will be put into place.
84 Complaint regarding the condition of North Coast Road	Response provided and advised that Council staff will be meeting with a North Coast Road Resident group in April 2018 to discuss the best way forward.
85 Complaint regarding the condition of North Coast Road.	Response provided advising Council representatives had met with the residents group and the Elected Body would be considering options at the next Council meeting.
86 Complaint regarding the condition of North Coast Road.	Response provided and advised that Council staff will be meeting with a North Coast Road Resident group in April 2018 to discuss the best way forward.

Complaint Summary	Response Summary
86 Complaint regarding the condition of North Coast Road.	Response provided and advised that Council staff will be meeting with a North Coast Road Resident group in April 2018 to discuss the best way forward.
87 Complaint regarding the condition of North Coast Road.	Response provided and advised that Council staff will be meeting with a North Coast Road Resident group in April 2018 to discuss the best way forward.
88 Complaint regarding a retaining wall at Port Vincent.	Response provided and on site meetings held to address concerns.
89 Complaint regarding a disabled parking bay in Ardrossan.	Response provided regarding truck unloading in disabled parking bay.
90 Complaint regarding water meter readings Balgowan.	Responses provided and concerns addressed.
91 Complaint regarding the condition of North Coast Road.	Response provided and advised that Council staff will be meeting with a North Coast Road Resident group in April 2018 to discuss the best way forward.
92 Complaint regarding a lack of response to safety concerns at Port Vincent boat ramp.	Response provided apologising original message was missed due to computer issues and addressed how the safety concerns raised could be managed.
93 Complaint regarding lack of response about stormwater issues.	Response provided and action taken to alleviate the issues.
94 Complaint regarding lack of response about a report of rubbish dumping.	Response provided. Rubbish located and removed.
95 Complaint regarding previous change of ownership advice.	Response provided and records updated.
96 Complaint regarding shelter at Devils Gully and alleged breaches of procedures.	Response provided to issues raised.
97 Slippery surface on boat ramps.	Response provided with information about plan for future cleaning.
98 Complaint regarding lack of response to query about outdoor dining.	Response provided confirming Council personnel had replied via email within forty eight hours of receipt and legislative requirements relating to footpath dining.
99 Complaint regarding issues at Devil Gully Reserve.	Response to issues raised provided.
100 Complaint regarding the change to Council Policy in relation to Annual Allocations to Progress Associations.	Response provided outlining Council's reasons and the process going forward.
101 Complaint regarding Council staff damaging vegetation and safety concerns over the installation of a chain across an access.	Response sent expressing disappointment about damage caused and intention of following up with relevant staff.
102 Complaint regarding a lack of response to a query about an incorrect water bill.	Response provided advising that the issue had been corrected.
103 Complaint regarding Council staff damaging vegetation and safety concerns over the installation of a chain across an access.	Response sent expressing disappointment about damage caused and intention of following up with relevant staff.
104 Complaint regarding lack of response about request for enrolment on voters roll.	Response provided confirming legislative requirements for the voter's role.

Complaint Summary		Response Summary
105	Complaint regarding the closure of Council's Warooka Office.	Central response provided via local Progress Association (complainant is a member) and included in Council Agenda.
106	Complaint regarding Council staff damaging vegetation and safety concerns over the installation of a chain across an access.	Response sent expressing disappointment about damage caused and intention of following up with relevant staff.
107	Complaint regarding lack of response about a request for caravan park refund.	Response and decision provided.
108	Complaint regarding Environmental issues and Council Actions.	Responses provided to issues raised.
109	Complaint regarding a lack of response in relation to concerns raised over white ants found in a tree on Council footpath.	Response sent outlining action that has been taken to resolve the original issue
110	Complaint regarding lack of response about a request for camping ground refund.	Apology provided and refund arranged.
111	Complaint regarding Council's motion to rescind decision on Council Rates.	Response provided addressing the concerns raised.
112	Complaint regarding Council's motion to rescind decision on Council Rates.	Response sent notifying the customer of the outcome from the meeting.
113	Complaint about the amount of a parking fine and the manner in which Council personnel communicated about the fine.	Response provided and expiation withdrawn based further information provided. Unable to identify Council personnel referred to.
114	Complaint about boat ramp safety and maintenance	Access to beach repaired.
115	Complaint about receiving a late payment fee.	Response provided advising will not be refunded.
116	Complaint about boat ramp fine and the manner in which Council personnel communicated about the fine.	Response provided advising of circumstances, that the expiation would not be withdrawn and that the signage has recently been updated.
117	Complaint about receiving a late payment fee.	Response provided advising the amount will not be refunded.
118	Complaint regarding the condition of North Coast Road.	Response provided clarifying Council's maintenance activities.
119	Complaint regarding the condition of North Coast Road.	Response provided and a meeting of residents and Council convened.
120	Complaint regarding the condition of North Coast Road.	Response provided clarifying Council's maintenance activities and Transport Asset Management Plan.
121	Complaint regarding Council's failure to address high grass.	Contractor engaged to slash the high grass.
122	Complaint regarding condition of beach access walkway at Sultana Point.	Response provided advising site inspection undertaken and options being considered.
123	Complaint regarding condition of Corny Point Road.	Response provided clarifying Council's maintenance activities and advised to contact Elected Members to lobby to have the road sealed. Road graded.

Complaint Summary	Response Summary
124 Complaint regarding loose gravel on roads following repairs and patching.	Response provided explaining the process and the requirement to have enough gravel. Also that the issue has been discussed with Council personnel.
125 Complaint regarding multiple issues at Devil's Gully.	Response to multiple issues provided.
126 Complaint regarding condition of North Coast Road - Point Turton to Point Souttar	Response provided clarifying Council's maintenance activities and Transport Asset Management Plan.
127 Complaint regarding the condition of North Coast Road.	Response provided clarifying Council's maintenance activities and Transport Asset Management Plan.
128 Complaint regarding the condition of North Coast Road.	Response provided clarifying Council's maintenance activities and Transport Asset Management Plan.
129 Complaint regarding Council's failure to address footpath trip hazard.	Addressed specific raised areas to be consistent with overall footpath.

Council staff are currently working towards a suitable resolution for the remaining three complaints:

Complaint Summary	Response Summary
1 Complaint about Edithburgh DPA Submission	Meeting held and awaiting further information.
2 Complaint about Council's inaction regarding number of waste and recycle bins used by neighbour.	Working with adjacent neighbours to try and resolve issue.
3 Complaint about the increase to the lease fee.	Response provided advising increase is in line with the market valuation and that the Elected Body is responsible for determining appropriate fees.

Information on submitting a complaint can be found under the 'Complaints' tab on the home page of Council's website or from any Council office.



Confidential Items

During 2017/18 Council undertook twenty in camera closed sessions to discuss Confidential Items in accordance with Sections 90 (2) and (3) (a) (d) (g) (k) of the Local Government Act 1999, as follows, with successful tender information being partially released:

05/07/2017	Code of Conduct Elected Members Complaint
09/08/2017	Construction of Cabins at Pt Turton Caravan Park Tender 169/2017
09/08/2017	Balgowan Northern Beach Access Upgrade Tender 166/2017
09/08/2017	Jetty Pile Replacement Tender 167/2017
09/08/2017	Minlaton Stage 2 Powerline Undergrounding Project Tender 168/2017
09/08/2017	Section 100 Hundred of Ramsay – Land Tenure
13/09/2017	Yorketown Aerodrome Airstrip Re-alignment Tender 170/2017
13/09/2017	Material Supply Tender 172/2017
13/09/2017	Point Turton Caravan Park CWMS Connection Tender 171/2017
11/10/2017	Purchase of Two (2) Prime Movers with Side Tippers Tender 174/2017
08/11/2017	Provision of External Audit Services Tender 173/2017
14/11/2017	Provision of Legal Advice – Norman Waterhouse Lawyers
17/01/2018	Purchase of One (1) Truck Mounted Street Sweeper Tender 177/2017
17/01/2018	Bitumen Seal Programme 2017/18 Tender 178/2017
14/02/2018	Server Infrastructure Refresh Tender 182/2018
14/02/2018	Stormwater Infrastructure Installation- Ardrossan Stormwater Reuse Scheme Stage Four Tender 179/2017
14/02/2018	Roadside Spraying Tender 180/2017
14/02/2018	Code of Conduct for Council Member Complaint
14/02/2018	Chief Executive Officer Performance Appraisal
14/02/2018	Chief Executive Officer – Contract Negotiation

Confidential Items - cont.

The following confidential items were released for public record during 2017/18:

18/01/2017	Bitumen Seal Programme 2016/17 Tender 158/2016
18/01/2017	Roadside Vegetation Clearance 2016/17 Tender 157/2016
8/02/2017	Black Point Boat Ramp Walkways Tender 160/2016
8/03/2017	Caravan Park Cabin Tender 162/2016
8/03/2017	Sealed Road Shoulder Rework Tender 163/2017
8/03/2017	Planning and Consultancy Tender 161/2017
8/03/2017	Programmed Maintenance and Painting Tender 159/2016
12/04/2017	Purchase of one (1) Construction Grader Tender 164/2017

Council Registers, Codes and Policies

Council maintains a series of registers, codes and policies in accordance with the Local Government Act 1999 and the Local Government (Elections) Act 1999. These are as follows:

Codes

Section 63	Code of Conduct for Elected Members
Section 92	Code of Practice for Access to Council Meetings, Committee Meetings and Documents (Policy reference: PO015)
Section 110	Code of Conduct for Employees

Stansbury



Registers

- Register of Members Interests (Ordinary Return)
- Register of Members Interests 2014 (Primary Return)
- Register of Elected Members Allowances and Benefits
- Register of Officers Remuneration, Salaries and Benefits
- Register of Officers Interests (Ordinary Return)
- Register of Officers Interests (Primary Return)
- Register of Fees and Charges
- Community Land Management Plans
- Register of Community Land
- Register of Public Roads
- Register of By-Laws
- Register of Elected Members Gifts and Benefits
- Register of Officers Gifts and Benefits

Statutory Policies

- | | |
|-------------------|---|
| Section 49 | Purchasing and Procurement Policy |
| Section 50 | Community Engagement Policy |
| Section 77 (1)(b) | Elected Members Facilities, Services and Expenses Policy (incl Elected Member travel) |
| Section 78 | |
| Section 80A | Elected Member Training and Development Policy |
| Section 125 | Internal Financial Control Policy |
| Section 219 | Street, Road and Public Place Naming Policy |
| Section 259 | Order Making Policy |
| Section 270 | Internal Review of Council Decisions Policy |



Browns Beach



Council Registers, Codes and Policies - cont.

The ongoing review of Council policies continues, as a result there were two new policies developed, with many others being updated to reflect changes to legislation, best practice and other requirements:

New Policies

- PO161 Prudential Management Policy
- PO163 Elected Member Access to Information Policy



Edithburgh Tidal Pool



Berry Bay

Freedom of Information

This Information Statement is published by Council in accordance with the requirements of Section 9 (1) & (1a) of the Freedom of Information Act 1991. An updated Information Statement will be published at least every 12 months and will be incorporated into the Annual Report and placed on Council's website.

Under this legislation, an application fee must be forwarded with the appropriately completed request form unless the applicant is granted an exemption. Copies of any documents inspected, pursuant to a Freedom of Information request, will incur charges as set out in the Act.

Freedom of Information request forms are available at the Council offices and should be addressed to:

Mrs Jackie Reddaway
Executive Assistant to the Chief Executive Officer and Mayor
Accredited FOI Officer
PO Box 57
MAITLAND SA 5573

During 2017/18 two Freedom of Information applications were received. A yearly comparison is provided below.

	New Applications	Access granted	Access Refused	Application Withdrawn
2006/07	1	1	0	0
2007/08	1	1	0	0
2008/09	1	1	0	0
2009/10	1	1	0	0
2010/11	1	0	1	0
2011/12	2	2	0	0
2012/13	2	2	0	0
2013/14	3	3	0	0
2014/15	1	1	0	0
2015/16	0	0	0	0
2016/17	4	4	0	0
2017/18	2	1	0	1

Table 10: Yearly Comparison of Freedom of Information Applications

INTRODUCTION
OVERVIEW

OUR COUNCIL

OUR ORGANISATION
OUR PERFORMANCE

FINANCIALS
SUBSIDIARIES

Tendering and Procurement

Council's Tender and Quotation and Purchase of Goods and Services Policies and supporting procedures, have been developed pursuant to Section 49 of the Local Government Act 1999. Refer to PO058 Purchasing and Procurement Policy (available on Council's website) which was reviewed, updated and adopted in December 2016.

National Competition Policy

Council has identified the operation of four Caravan Parks as 'category 2 business activities' under the National Competition Policy.

To ensure that the identified caravan parks are not operating with any anti-competitive advantage, Council conducts an annual market survey of all Caravan Park operations within the Council area. We are pleased to report that the Council operated Caravan Parks are charging market rates or slightly higher, relevant to the area and are therefore not applying any anti-competitive principles.

During the reporting period, Council received nil complaints about the application of competitive neutrality.

Management Plans for Community Land

Community Land Management Plans guide the development and use of land pursuant to the requirement under Chapter 11 of the Local Government Act 1999, and to provide a community focus for the use and maintenance of these important land holdings.

All land has been identified and captured on a Community Land Register. During 2017/18 Council had nil acquisitions and nil disposals.



Near Yorketown

Representation Review

The total representation quota is the number of electors for each Elected Member. Per the Local Government Act 1999, a Council is required to conduct a review of its representation at least once in every eight years or when specified by the Electoral Commissioner and the number of electors for a ward varies from the ward quota by more than 20%.

The purpose of the review is to determine whether the community would benefit from an alteration to its composition or ward structure.

Council's last review, including two separate rounds of public consultations, was concluded on 11 September 2013. The review resulted in Council formally resolving to retain its current composition but introduce an amended three ward structure which was more evenly balanced in elector numbers.

The following table compares the Yorke Peninsula Council's representation quota with neighbouring and other comparable councils. The representation quota is determined by dividing the total number of electors by the number of Elected Members (including Mayors).

The Australian classification of local government defines each Council based on its population, the population density and the proportion of the population that is classified as urban for the council. As shown below, the Yorke Peninsula Council is classified as Rural Agricultural – Very Large (RAV). Other neighboring Councils have been classified as Rural Agricultural – Large (RAL).

Council	No. of Elected Members	No. of Electors	Ratio	Class.
Adelaide Plains	10	5,898	1:589	RAL
Clare & Gilbert Valleys Council	10	6,733	1:673	RAL
Copper Coast	11	11,231	1:1021	RAV
Light Regional	11	10,358	1:941	RAV
Port Pirie Council	10	13,031	1:1303	RAV
Wakefield Regional Council	10	4,813	1:481	RAL
Yorke Peninsula Council	12	9,197	1:766	RAV

Table 11: Representation Quotas 2017-18. Source LGA (SA)

When Council undertakes a representation review, the community are invited to make written submissions to the council within the specified timeframe (consultation will be open for a period of at least six weeks). The community are alerted to the consultation period by way of; copies of the report available at council offices, a public notice in the YP Country Times and Council's website.

Interested parties also have the opportunity to appear before Council.

Under the provisions of the Local Government Act 1999, the public may also initiate submissions. The grounds for public initiated submissions are detailed within Chapter 3, Division 5 of the Local Government Act. Any member of the community wishing to pursue this option must submit a formal letter to Council's Chief Executive Officer who will present the submission at the next available Council meeting.

OUR ORGANISATION



Corporate Management Team and Organisational Structure

At 30 June 2018, the Corporate Management Team consisted of the Chief Executive Officer and three Directors as shown below.



Andrew Cameron, Chief Executive Officer

Key Functions:

Australia Day Awards, Citizenship Ceremonies, Economic Development, Governance, Internal Audit, Policy Development, Strategic Planning and Youth Services.



Trevor Graham, Director Assets and Infrastructure Services

Key Functions:

Asset Management, Cemetery Maintenance, CWMS Maintenance/ Repairs, Footpath Construction/ Maintenance, Infrastructure Development, Jetties Management, Parks & Reserves, Public Lighting, Road Construction/ Maintenance, Road Safety Control, Roadside Vegetation, Stormwater Drainage/ Construction, Waste Management and Water Supply Infrastructure.



David Harding, Director Corporate and Community Services

Key Functions:

Arts, Caravan Parks, Communications, Community Library Services, Community Support Programmes, Finance, Financial Compliance, Human Resources, Information Technology, Internal Controls, Leisure Options, Organisational Development, Payroll, Public Relations, Rates & Assessments, Records Management, Risk Management, Training, Work Health and Safety and Visitor Information Services.



Roger Brooks, Director Development Services

Key Functions:

Animal Management, Boat Ramp Permits, Building Assessment, Building Fire Safety, Café Licences, Cemeteries, Development Control, Disability Action Plan, Dry Areas Management Environmental Health, Fire Prevention & Safety, Food Inspection, General Inspectors, Heritage, Leases/Licences/Permits, Limited Liquor Licences, Parking & Traffic Control and Public Buildings Maintenance.

In addition to the key functions outlined above, the Local Government Act 1999 specifies that the Chief Executive Officer is responsible for (but not limited to), the day to day operations and affairs of council, ensuring that all assets and resources of the council are properly managed and maintained, providing advice and reports to the council and ensuring that the policies and lawful decisions of the Council are implemented in a timely and efficient manner.

CORPORATE MANAGEMENT TEAM ALLOWANCES

Salary packages for members of the Corporate Management Team include salary, superannuation, a motor vehicle or motor vehicle allowance and a mobile phone.

All benefits for all staff are recorded in the Officers Remuneration, Salaries and Benefits Register which is available for inspection at Council's Principal Office at Maitland upon request.



Australia Day and Citizen of the Year

Council's Australia Day celebrations are held on Australia Day and hosted by Mayor Ray Agnew OAM in the Minlaton Town Hall, with the community invited to attend the Australia Day Programme.

The Australia Day 2018 programme started with an Australian Affirmation Ceremony and all community members present were invited to take part in the Ceremony. The affirmation is a statement of commitment to the values that all Australians share. It is based on the Australian Citizenship Pledge made by new citizens and is a voluntary statement that can be made by all Australians on Australia Day as a special way to express our national pride and spirit.

Approximately 140 community members attended the event.

Council was most fortunate to have Royal Australian Navy Captain Verran (Vern) Dutschke Australia Day Ambassador as an excellent guest speaker.

Following this, three categories of awards were presented at the Australia Day 2018 Programme.

Citizen of the Year

The selection panel had a very difficult choice so the decision was made to award three winners: - Mr Robert Cook, Mrs Jenny Oldland and Mr Christopher Soar BM.

Community Group or Event of the Year

Yorketown Progress Association. Awarded for their DJR (Dick Johnson Racing) Team Penske V8 Supercars event held on the Yorketown Oval.

Special Recognition

A special mention to the Edithburgh Progress Association for their "Day at the 'Burgh" event and also Port Julia for winning the 2017 KESAB Sustainable Communities Award (formerly Tidy Towns) – Best Small Town.



Citizenship Ceremony

Throughout 2017/18 the Mayor presided over one citizenship ceremony, welcoming a total of one new citizen to our district. This marked the 100th resident that the Mayor had conducted a ceremony for.



Port Arthur

INTRODUCTION

OVERVIEW

OUR COUNCIL

OUR ORGANISATION

OUR PERFORMANCE

FINANCIALS

SUBSIDIARIES

Windara Reef

Windara Reef, located south of Ardrossan in Gulf St Vincent, is Australia's biggest shellfish reef restoration project. The project is a partnership between The Nature Conservancy, the Australian Government, Government of South Australia, Yorke Peninsula Council, RecFish SA and the University of Adelaide. Additional financial support comes from The Ian Potter Foundation, Good Thnx Foundation, NAB Foundation and several local entrepreneurs.

To recognise the local Aboriginal peoples' connection with sea country, a Narungga name was chosen for the reef. 'Windara' refers to the eastern area of the Yorke Peninsula region.

The first construction phase of the 4-hectare trial site occurred in late 2017, with 60 custom-made concrete structures being placed, along with over 800 tonnes of Yorke Peninsula limestone, to form 1,200m² of reef. In January 2018 the reef was seeded with 28,000 juvenile native oysters.

The second phase, which will commence in 2018/19, will add an additional 11,000m² of reef over a further 16 hectares.

Shellfish reefs once occurred naturally in bays and estuaries all along Australia's southern coastline but have all disappeared (with one exception in Tasmania) due to over exploitation. The purpose of the new, restored shellfish reef is to reinstate their associated natural benefits, including improved water quality (due to the filtration powers of oysters); improved fisheries productivity and better fishing opportunities; increased biodiversity; and an improved economy, particularly in relation to recreational fishing.

Launch

The official launch of the first construction phase of the 4-hectare reef was held on 21st August 2017 with representatives of all funding partners in attendance. The purpose of the launch was to announce the name of the reef (Windara) which was chosen by Yorke Peninsula school children, unveil the commemorative plaque and officially open the reef to recreational fishers.

The launch was kicked off by Sandy Curruthers from the Department of Environment, Water and Natural Resources followed by a Welcome to Country by Traditional Owner Tania Wanganeen. Minister Ian Hunter then had the honours of officially announcing the name and opening the reef followed by Garry Goldsmith, Chair of Narunnga Nations who explained the significance of the project and the meaning of the name "Windara". On behalf of Yorke Peninsula Council Cr Naomi Bittner then said a few words followed by a short speech by Federal Member for Grey Rowan Ramsey.



19th International Shellfish Restoration Conference

In February 2018 the University of Adelaide hosted an International Shellfish Restoration Conference with international and interstate delegates attending.

As part of this conference Council hosted a site visit at the Ardrossan clifftops. Delegates were able to view examples of the concrete structures and limestone used to build the nearby Windara Reef whilst enjoying a kangaroo sausage provided by the Ardrossan Progress Association (which were a big hit with the international delegates). Thanks to the great work by staff, the Ardrossan Progress Association and Tidy Towns group.

Council staff handed out Yorke Peninsula Council 'goodie bags' to all delegates filled with local produce and information promoting our region.

Mayor Ray Agnew and Ms Anita Nedosyko from The Nature Conservancy spoke about the reef's construction. Delegates then were taken to the beach at Stansbury where local oyster farmers, Steve Bowley and Paul Dee, spoke about local oyster aquaculture and shared oysters with the guests. Steve and Paul spoke passionately about the detrimental impact that the POMS virus has had on the industry and of the positive outcomes the habitat restoration reefs and native Angasi Oyster could have for them as well as the gulf overall.



Following the site visit to our Peninsula, the conference returned to Adelaide and the morning was opened by Dr Chris Gillies from The Nature Conservancy, who spoke positively of Yorke Peninsula Council's commitment from the very early stages, both financially and with the logistics of the reef's planning and construction.

The conference closed with a networking dinner on Wednesday evening. As quoted by Cr Naomi Bittner who attended the dinner "I was so pleased to again hear many positive comments throughout the night, from interstate and international visitors, about the vision and commitment of the Yorke Peninsula Council CEO, Elected Members and Staff. To have such passion for reef restoration from Local Government is apparently unusual and I know that we have set a benchmark that many scientists hope other councils will strive for".



Service Reviews

A Councillor put forward a ‘Motion on Notice’ to the September 2016 Council meeting requesting that “Council staff look at ways to reduce the 3% sustainability rate increase as outlined in the Long Term Financial Plan”. This motion was adopted by Council.

An approved 3-year schedule of reviews was developed outlining all services delivered by Council. Staff commenced undertaking these reviews to identify if each service was providing: best value for money, an appropriate level of service and satisfactory mechanism for the delivery of the specific service.

All outward facing service reviews were subject to extensive community consultation prior to Council endorsing any changes.

The following outlines all service reviews that were concluded throughout 2017/18.

Zero Based Budgeting

Operational savings achieved on discretionary expenditure was \$250k in 2017/18 and \$200k for 2018/2019. However, most of these savings have been devoured by increases in power, water and other ‘essentials’ costs.

Community Wastewater Management Scheme (CWMS)

An Asset Management Plan (AMP) was developed and adopted by Council which details information about infrastructure assets including actions required to provide an agreed level of service in the most cost effective manner. The AMP also includes an “Improvement Plan”. The fees associated with CWMS are in line with ESCOSA requirements and are reviewed constantly. No further changes were required.

Visitor Information Servicing

After reviewing many different models for the delivery of visitor information services, a “Super Visitor Information Outlet (VIO)” model was endorsed by Council. This saw Council closing its accredited Visitor Information Centre in Minlaton effective 30 April 2018. This new model has resulted in savings of approximately \$100k per annum. Refer to page 80 for further information.

Community Grants Scheme

Policy was reviewed, amended and endorsed by Council in May 2018. The amount available for community grants was capped at \$100k, providing a saving of approximately \$80k from 2018/19. The policy changes also brought in much stricter application and acquittal requirements and tightened up co-contribution rules.





Koolywurtie

Progress Association Annual Contributions and Hardship Grants

Policy was reviewed, amended and endorsed by Council in May 2018. Shift from progress associations automatically getting sent an annual contribution to an application model.

Maintenance Contribution Town Institutes

An initial review of Stansbury, Edithburgh and Port Vincent indicated Council was getting good value for money. Community pride in these building was very high. Contributions will be reconsidered again during future budget considerations.

Front Office Services

A review of the Minlaton and Warooka Council offices was completed. Front counter staff at the Minlaton office was reduced to 1 with office hours reduced to 9am – 5pm with a 1 hour closure from 1pm – 2pm allowing the front counter staff time for lunch, undertaking the daily banking and mail collection. This has resulted in approximately \$50k saving per annum from 1 July 2018. The Warooka office had been operating two days a week (Tuesdays and Thursdays). The review saw the closure of the Warooka office effective 1 July 2018 resulting in future savings of \$20k per annum.

Plant and Machinery

An Asset Management Plan (AMP) was developed and adopted by Council which details information about infrastructure assets including actions required to provide an agreed level of service in the most cost effective manner. The AMP also includes an “Improvement Plan”. Following the development of the AMP it was determined the current models and levels of plant are considered appropriate for the tasks being conducted. Council will continue to monitor industry trends.

Transportation Infrastructure - Maintenance and Renewal

An Asset Management Plan (AMP) was developed and adopted by Council which details information about infrastructure assets including actions required to provide an agreed level of service in the most cost effective manner. The AMP also includes an “Improvement Plan” with some recommendations already implemented. New specific budget lines were created for weed spraying and shoulder rework and other key targets have been clarified.

Water Usage Controlled by Council

All water models for Council's parks and gardens are aligned to water restriction guidelines. No other controls would provide gains. The presentation of the parks and gardens are currently meeting the community's expectations.

Grant Funding

Successfully obtaining grant funding is an important function for Council and provides a mechanism for delivering additional projects that would otherwise have to be sourced through additional rates. Grant funding can be viewed in two components – regular (known) Federal and State funding and also competitive grants which involve writing winning submissions and successfully obtaining funding from a limited pool of available funding.

In 2016/17 the Yorke Peninsula Council obtained a total of \$4.6 million grant funding for operating and capital projects. A breakdown of all grant funding received is provided below.

Project	Funding Agency	Funding \$
ANZAC Books – Maitland Community Library	Various	\$310
Ardrossan Jetty Shelter	Department Environment, Water and Natural Resources	\$6,000
Beer + Oyster Tasting Night	Australian Government – National Science Week	\$2,500
Edithburgh Tidal Pool / Car Park Project	Contribution from Edithburgh Progress Asc	\$15,000
Financial Assistance Grant - General Purpose	SA Local Government Grants Commission	\$673,783
Financial Assistance Grants - Identified Local Roads	SA Local Government Grants Commission	\$403,621
Financial Assistance Grants - General Purpose Grants (Advance Payment 2018/19)	SA Local Government Grants Commission	\$722,358
Financial Assistance Grants - Identified Local Roads (Advance Payment 2018/19)	SA Local Government Grants Commission	\$493,509
Library Funding (Ardrossan, Maitland, Minlaton & Yorketown Libraries)	Public Library Service	\$12,514
Main Township Footpath Replacement Program	South Australian Government, administered through the Local Government Association	\$300,000
Marion Bay Boat Ramp Feasibility Study	South Australian Boating Facilities Advisory Committee (SABFAC)	\$33,215
Minlaton Library – Be Connected	Good Things Foundation	\$1,650
Minlaton Urban Design Framework	Contribution from Minlaton Progress Association	\$11,000
Point Pearce MUNS Grant	Office for Local Government – Department of Planning Transport & Infrastructure	\$75,548
Port Clinton Sea Level Rise Plan	Coastal Protection Board	\$11,450
Regional Youth Traineeships	Local Government Association	\$48,335
Various Local Roads	Roads to Recovery	\$1,156,692
Special Local Roads (Clinton Road)	SA Local Government Grants Commission	\$560
Stronger Communities – Clem's Shed Yorketown	Department of Infrastructure and Regional Development	\$2,539
Supplementary Local Road Funding	SA Local Government Grants Commission	\$404,360
Upgrade Stansbury Foreshore Power	Contribution from Stansbury Progress Association	\$7,500
Yorke Peninsula Art Exhibition	Country Arts SA	\$3,000
Yorketown Aerodrome – Regional Aviation Access Program	Department of Infrastructure and Regional Development	\$81,000
YP Leisure Options - Commonwealth Home Support Programme	Commonwealth Home Support	\$16,479
YP Leisure Options – Home and Community Care SA	Department for Communities and Social Inclusion	\$93,096
YP Leisure Options – Living Skills Group Brokerage	Disability SA	\$23,175
TOTAL		\$4,599,194

Table 12: 2017/18 Grant Funding Received

Awards

Council is proud of the following outstanding achievements throughout 2017/18.

Award	Category	Project	Date
Yorke Peninsula Tourism Awards	1st Place - Caravan and Holiday Park	Port Vincent Foreshore Caravan Park	22/06/2018
Yorke Peninsula Tourism Awards	Silver Medal - Caravan and Holiday Park	Marion Bay Caravan Park	22/06/2018
Yorke Peninsula Tourism Awards	Silver Medal - Caravan and Holiday Park	Point Turton Caravan Park	22/06/2018
Yorke Peninsula Tourism Awards	Service Excellence Award	Port Vincent Foreshore Caravan Park	22/06/2018
Yorke Peninsula Tourism Awards	Silver Medal – Specialised Tourism Services	Council's Bush Camping	22/06/2018
Yorke Peninsula Tourism Awards	Harry Dowling Award	Stephen Goldsworthy – Council's Operations Manager	22/06/2018
Local Government Authorised Persons Association	New Regulatory Services Officer Award for Outstanding Achievement	Deb Furbank	24/05/2018
Local Government Information Technology SA Awards	David & Goliath	Online Burn-off Notification System	19/10/2017
Star Ratings Australia	Gold Award	Marion Bay Caravan Park	09/07/2017
Star Ratings Australia	Gold Award	Port Turton Caravan Park	09/07/2017
Star Ratings Australia	Gold Award	Port Vincent Foreshore Caravan Park	09/07/2017

Table 13: 2017/18 Council Awards Received

Stewart Germaine



Minister Speirs & Stephen Goldsworthy



Customer Service

Our customers are our community and when interacting with them, we are guided by certain legislative standards and requirements. We also have a general commitment towards providing a positive experience to those we serve and the Customer Service Charter sets out the information and direction to our customers and staff on our service standards and feedback mechanisms.

The Customer Service Team have recently developed a Customer Service Procedure to support the Charter which outlines the detailed customer service processes within Council and we encourage customers to provide feedback which will continuously improve the quality of service we provide.

Customer service charter



What you can expect from us

- We will be open and honest when communicating with you
- We will provide consistent and accurate information in response to your enquiry
- We will carefully listen to identify your needs to address your enquiry in an efficient manner
- We will deal with your enquiry in a respectful and courteous manner
- We will support and recognise diversity in our community

Our Response to you

- **Phone** – we endeavour to answer your call promptly, should we be unavailable, please leave a detailed message and our customer service staff will return your call
- **Person** – staff are available to assist you during normal working hours
- **Written/Email** – written enquiries or complaints will be formally acknowledged and responded to in a timely manner in accordance with Council policy
- Should you require specific staff who are unavailable, customer service staff will pass on a detailed message

What we expect from you

- Treat our staff with respect
- Work with us to find a solution
- Provide accurate and complete information when communicating with us
- Give constructive feedback both positive and negative
- Respect the community in which we live in and the rights of all customers

Getting the Right Balance

- We value your feedback and aim to act on issues as they arise, this includes things we do well and things we can improve on
- We want to know if you have a concern about something as this allows us to address it promptly and reduces the chance of the problem happening again
- While most problems or enquiries can be dealt with and resolved expeditiously, there are times when a detailed investigation may be required. This can take some time and we will endeavour to keep you informed as we progress through the investigation

CONTACT DETAILS

Opening Hours: 8:30am – 5:00pm (Mon-Fri)
Postal Address: PO Box 57, Maitland SA 5573
Email: admin@yorke.sa.gov.au
Phone: (08) 8832 0000
Fax: (08) 8853 2494

OFFICE LOCATIONS

8 Elizabeth Street Maitland
18 Main Street Minlaton
15 Edithburgh Road Yorketown
3 Player Street Warooka

Updated: 03/07/2017

Figure 6: Yorke Peninsula Council's Customer Service Charter



Innes National Park

Organisational Development

Equal Employment Opportunity

Council is committed to providing a workplace free from all forms of discrimination, harassment and bullying. This is achieved through merit-based recruitment and selection, employment conditions and benefits along with training and development. Staff continue to receive training and information on discrimination, harassment and bullying and all new employees receive education as part of the induction process as well as completing online training modules.

People and Culture

Council staff are innovative and creative individuals who strive for excellence in everything they do. As at 30 June 2018, Yorke Peninsula Council employed a total of 135 staff comprising full time, part time and casual employees with the total full-time equivalent (FTE) equalling 117.09. The average age of Council staff is 48 years old.

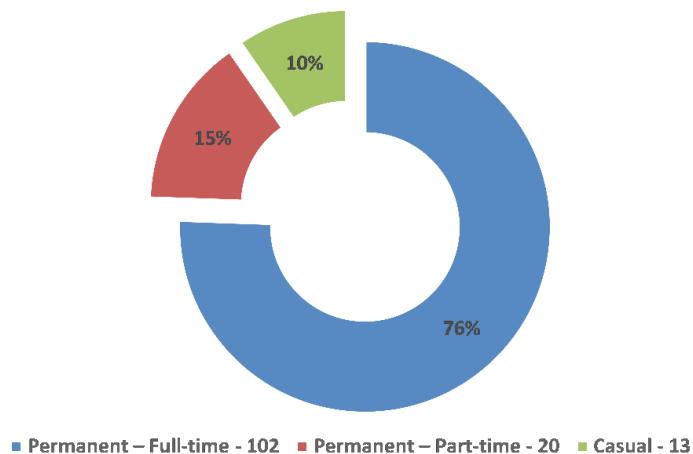


Figure 7: Total Employees by Status

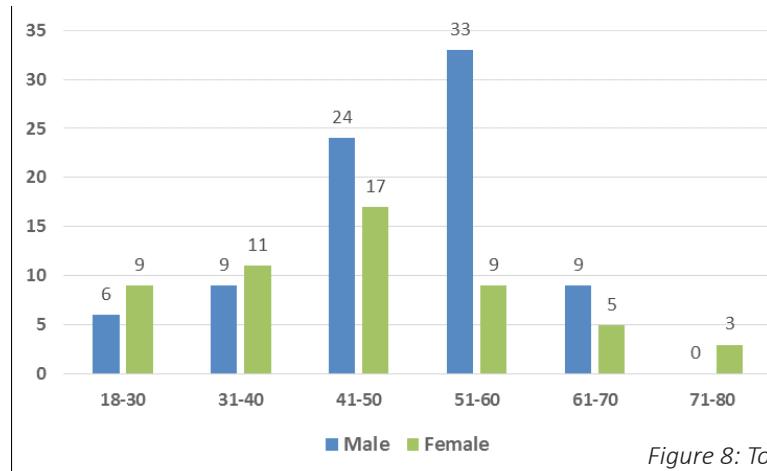


Figure 8: Total Employees by Age Range

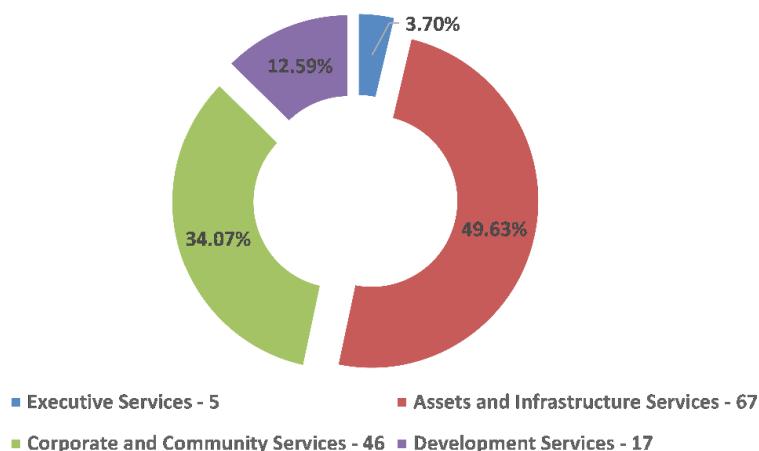


Figure 9: Total Staff by Department

Organisational Development - cont.

Corporate Health

To ensure we contribute to the health and wellbeing of our staff, Council continues to roll out the Healthy Lifestyle programme. Working collaboratively with the Local Government Association and the Corporate Health Group, the programme aims to improve the health awareness and health outcomes for staff. This in turn has a key focus to assist in the reduction of injury incidences and improves injury outcomes by empowering staff to reduce health risks.

In 2017/18, Council has provided staff expos, health assessments, health coaching, skin cancer screenings, flu vaccinations, hearing assessments, a 'Mind Your Wellbeing' initiative, a Healthy Ageing Seminar, monthly health tips and regular newsletters.

Staff participation rates for 2017/18 financial year were:

- 43 health assessments;
- 81 skin screenings; undertaken with 7 staff referred for further follow up;
- 78 flu shots
- 36 hepatitis vaccinations; and
- 61 hearing assessments.

Recognition of Service Awards

Recognising and celebrating our employees' achievements is vital to a healthy workforce culture. In 2017/18, Council coordinated the annual Christmas BBQ breakfast to celebrate long standing employees who had achieved 10, 15, 20, 25 (or more) years of service.

The Mayor presented these staff members with a certificate and gift to acknowledge their significant milestone including:

- 2 staff with 35 years of service;
- 1 staff with 25 years of service;
- 3 staff with 20 years of service; and
- 4 staff with 10 years of service.



Remuneration

Many factors play a role in determining remuneration levels for Council professionals, including work value, job complexity and benchmarking against other Local Government entities. This ensures remuneration levels for executives are appropriate, and Council is well placed to retain and attract professionals who have the skills to help deliver value-for-money services to the community. Salary levels for all staff are shown below.

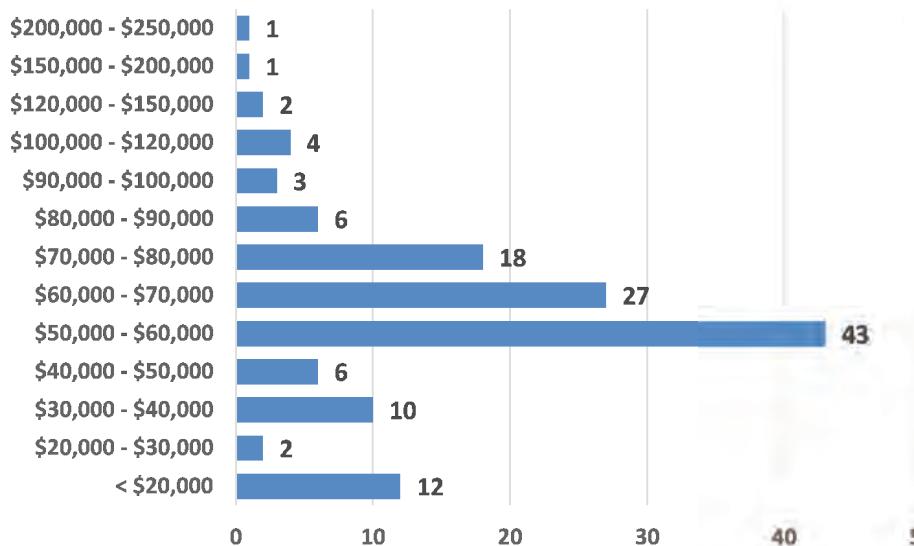


Figure 10: 2017/18 Salaries Register

Re-skilling our workforce

Council is committed to providing ongoing personal and professional development in order to meet organisational development needs as well as encouraging our people to pursue their own learning and development goals.

The Training Needs Analysis process is undertaken each year to identify employee skills and capability gaps which assist to drive the annual training plan. Staff have the ability to access leadership programmes, further and higher education and corporate learning activities. This assists in engaging staff to further their education and meet the needs of Council, now and into the future.

Learning and Development coordinates the delivery of internally developed and delivered training sessions, online compliance learning modules, accredited external training opportunities along with conferences and general seminar bookings.

In 2017/18, Council staff attended 125 different types of training sessions (both internal and external excluding online learning modules) totalling 2,915.5 hours of training (approximately 21.6 hours per employee).



Organisational Development - cont.

Regional Youth Traineeship Programme

A productive, educated and skilled workforce is essential for a prosperous local economy and to create opportunities, the State Government created the Regional Youth Traineeship Programme. This programme offered a two year wage subsidy to encourage Councils to provide employment opportunities to young people within their region. As a result, Council has created a total of five traineeships in Round 1 and Round 2.

In the last twelve months, three young people from the district have completed their traineeship with Council which included undertaking full time employment whilst gaining a Certificate III qualification. Since the completion of the traineeship requirements, all three participants have gained either full time or casual employment and remain employed within Council.



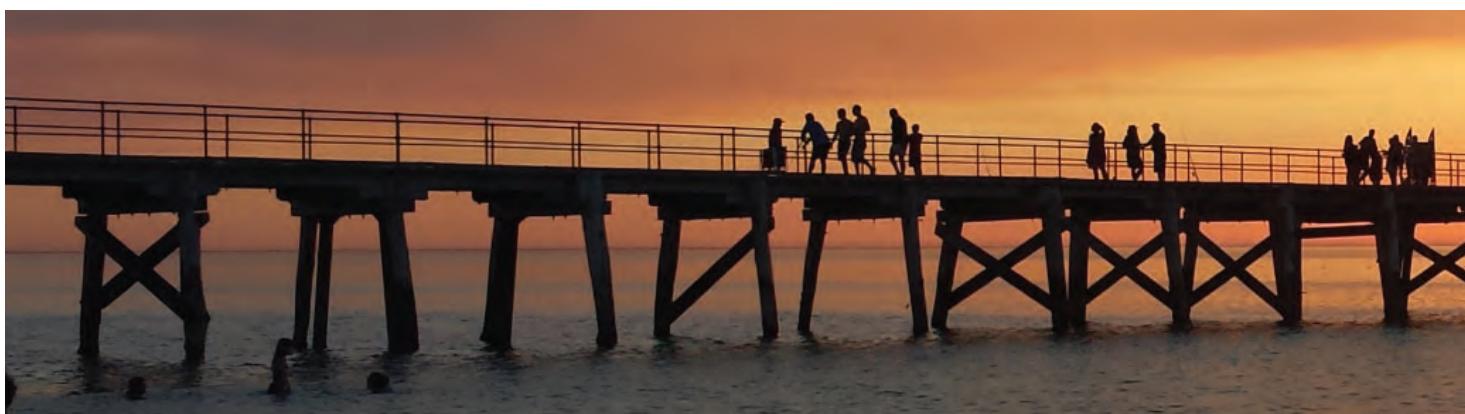
L to R: Georgie Brokenshire – Cert IV in HR, Rebecca Launer Cert III in Local Government, Sara Wuttke Cert III in Business Administration, shown here with her Professional Certificate in Asset Management Planning.

RISK MANAGEMENT

Council is committed to pro-active risk management to reduce and/or mitigate, to as low as reasonably practicable, risks that may affect the community and employees.

Council's Risk Management, Business Continuity and Fraud and Corruption Policies, processes and procedures detail the objectives, key responsibilities and timeframes for the review, reporting and approval of risks.

Risk Management planning is an organisational wide requirement and Council's risk management approach, which is based on the international standard for risk management AS/NZ ISO 31000:2018 - Risk management - Principles and guidelines, continues to evolve and mature.



Work Health and Safety (WHS)

Council takes the wellness, safety and the health of its people seriously with everyone being responsible for recognising workplace hazards and correcting or reporting them in a timely manner. Extensive communication and consultation is undertaken ensuring a positive safety environment which is integral to a successful work, health and safety management system.

Council's WHS Management System was audited against the Performance Standards for Self-Insurers (PSSI) by the Local Government Association Workers Compensation Scheme (LGAWCS). This audit identified a number of opportunities for improvement which Council is committed to ensuring the safety systems in place continue to remain relevant and effective.

Through the delivery of the Work Health Safety and Injury Management Plan and Programme (WHS&IM Plan) and continuous improvement activities, this has reflected in the low number of lost time injuries recorded in the past twelve months. We have a proactive injury prevention strategy with an early intervention approach to all work-related injuries and illnesses focussing on sustainable return-to-work programmes. Effective claims management, adopting early and constant follow ups with injured employees, medical professionals and our Return to Work agents is providing the best possible outcomes for all involved.

A range of safety initiatives have been undertaken throughout 2017/18. The Drug and Alcohol Management Procedure was revised in July 2017 and training on Drug and Alcohol Awareness was completed for all staff. The system is now embedded into our WHS&IM Plan which aims to improve the health and wellbeing of the workforce, in the workplace, ensuring a safe work environment for everyone.

Council has also worked with twelve other Local Government Authorities and the Local Government Association (LGA) on the Ageing and Work Health Pilot Project. With the age of retirement increasing and people staying in the workforce longer, this forum focused on ensuring older employees are able to remain at work as safe, healthy and productive members of the workforce along with reducing the number, cost and severity of injuries. Initiatives have been focused on the outdoor workforce and include the development of an Active Ageing Information Booklet, delivery of an onsite stretching programme by a physiotherapist and implementation of an Active Ageing Workplace Charter.

The delivery of training to ensure we met our legislative obligations is ongoing. Throughout 2017/18, Council provided numerous training activities to ensure staff are/remain competent to undertake their roles. Some of the training included:

- WHS Venomous Animal Awareness session - 62 staff attended. This session provided information about venomous animals and the appropriate first aid treatment which can include stings or bites by bees, wasps, spiders and snakes.
- Provide First Aid - 19 staff attended. Council partnered with the LGA to provide the First Aid training.
- Safe Handling of Sharps and Infectious waste – 27 staff attended.
- Manual handling training - 12 staff attended. This training was provided to outside staff with a competency assessment being undertaken.



Port Rickaby Jetty

YOUTH SERVICES

The Yorke Peninsula Alliance Regional Public Health Plan (the Plan) recognises the leadership role that Councils play in developing and sustaining healthy communities. Both the Plan and Council's Strategic Plan set out specific goals towards building stronger, healthier communities for all generations, particularly for our young people.

The Plan recognises that providing opportunities to work, study, undertake physical activity, eat healthy food and participate in community life are vital in promoting both physical and mental health and community connectedness. Additionally it is acknowledged that there are very few sustainable engagement programs for young people currently available on the Yorke Peninsula.

Partnerships with local community organisations, local schools and this year, Flinders University, have continued to be a key ingredient in addressing these priority areas. In particular, mentoring opportunities have seen young people working together with community members, developing skills and relationships, to realise some fantastic outcomes for their communities. Key projects over the past twelve months are as outlined on the following pages.



Ardrossan Outdoor Gym

After successfully securing funding via the Federal Government's Sustainable Communities Programme in 2016, fourteen very enthusiastic young people from the Ardrossan Area School worked closely with members of the Ardrossan Progress Association and the Council to plan for, design and implement an outdoor gym space in the township of Ardrossan for the benefit of the whole community. An official opening ceremony was also organised and held on 20 September 2017, where the gym was officially opened by Rowan Ramsey MP.

The students were provided with an insight into the requirements of preparing for and managing medium scale projects, in addition to some students undertaking White Card training to facilitate an understanding of safe work practices on the work site. Achievement of a White Card certification also provides improved future employment opportunities.

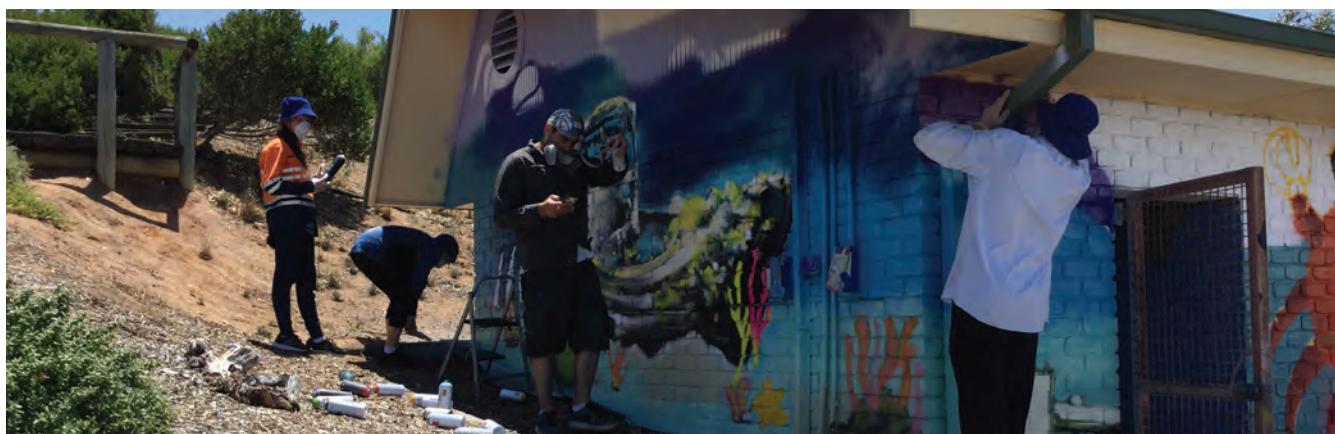
Not only has the outdoor gym space provided community members with better opportunities to be active and engaged, but also the opportunity for the young participants to have a sense of contribution and pride in their community is something that cannot be under estimated.



Ardrossan Pitt Stop Project

Art students from the Ardrossan Area School worked closely with Council staff and the Ardrossan Progress Association on a project to beautify the toilets located near the Ardrossan Jetty. After having completed the Under the Bridge art project earlier in 2017, the area was identified by some of the students as a further opportunity to make a really positive, visual impact within the township.

In consultation with Progress, the students designed and created a colourful, sea themed mural. Not only was a bland Council asset transformed into a work of art, but the project also provided the students with the opportunity to work closely with and contribute to their community in a meaningful way. As part of their learning experience, the students engaged in the consultation and risk management processes leading up to the mural, followed by the development and delivery of a presentation about the project to Elected Members and senior Council staff after completion.



YorKON

The Council's inaugural YorKON Gaming Convention took place on Sunday 22 April 2018 in Minlaton and was an outstanding success. YorKON was a free youth event, made possible through partnerships with community groups AVcon and the Copper Coast Table Top Gamers.

The excitement was evident in the young people who came through the door, ready for the challenge of exploring the multiple games on offer or facing their opponents in one of the regular competitions being held by AVCon.

Under fifteen year olds and their families enjoyed a morning session from 10am - 2pm followed by participants fifteen and over from 3pm until 7pm. Our Cupcakery served good coffee, cheese toasties and amazing cupcakes, complete with gaming icons, while a variety of pizzas from the Rendevouz Café were also a big hit.





Flinders University Community Nutrition Partnership

As also identified in the Plan, recent data has indicated that the Yorke Peninsula region has some of the highest incidence rates for chronic health conditions along with generally poor dietary behaviours.

Council embraced an opportunity to partner with the Flinders University in a collaborative project to address some of these health and wellbeing issues. The partnership involved working with several fourth year dietetic students towards improving nutrition for young people, their families and the greater community.

The journey began by exploring what health and wellbeing services are currently available within the Yorke Peninsula area and investigating the barriers to healthy eating. Council sought community members to become involved in a food focus group, to assist in gaining an understanding of the community's needs from a community perspective.

The focus group then explored, identified and prioritised some key strategies to address the issues identified. Involving existing community groups and services is a recognised means of facilitating community dietary behaviour change and, with this in mind, the promotion of local, seasonal produce and healthy eating at a local food fair event was selected as the top priority.

Leisure Options along with a number of schools and community groups, also enjoyed the opportunity to participate in interactive, healthy eating and nutrition presentations.

The Flinders University students have offered the Council a level of expertise in this field that the Council would not have otherwise had and we look forward to continuing the collaboration towards improved health and wellbeing for the Yorke Peninsula community.

Other Activities

Preparing for the transition from schooling into the workforce is an important part of ensuring a sustainable future for the Yorke Peninsula. Council have assisted a number of young people through work experience placements, in various roles, across the organisation.

Council also continue to support the valuable work of SOS Yorkes in delivering their message that suicide is preventable and the importance of identifying the signs and overcoming stigma.

Additionally, the children's fishing competition, held in Ardrossan in October 2017 was proudly supported by the Yorke Peninsula Council.

Assets and Infrastructure Services

In addition to planned works for 2017/18, Council's Construction and Maintenance workers responded to more than 515 Customer Service Requests throughout the year.

These activities included responding to acts of vandalism including repairs to vandalised ticket machines, maintenance and replacement of signs and traffic control devices, maintenance to public buildings and amenities, stormwater infrastructure installation and maintenance, street tree pruning and street scaping, removal of bee hives, weed spraying, maintenance to coastal infrastructure, footpath maintenance, sealed and unsealed road maintenance, removal of illegal roadside rubbish, repairs and maintenance of playground infrastructure, cemetery maintenance and plotting.

Asset Management

Throughout 2017/18 Council adopted its new Community Wastewater Management Scheme (CWMS), Stormwater Infrastructure, Water Infrastructure and Major Plant Asset Management Plans. The adopted plans detail the projected outlays necessary to provide each of the services, including operations, maintenance, renewal and upgrade of the existing assets over a ten (10) year planning period. All asset management plans will be used as a guide for Council to develop future budgets.

Council's three (3) airstrips at Maitland, Minlaton and Yorketown were valued and the data uploaded into Conquest (Asset Management System). As part of the process digitised plans and assigned attribute data were developed in Council's mapping system.

Staff also completed a review and updated Council's Minor Plant Register.

Council engaged a contractor to undertake a condition inspection of the sealed road network, with the data to be used to develop future maintenance programmes and budgets.

CCTV inspection and GPS plotting of stormwater infrastructure was undertaken in Point Turton and Port Victoria. The inspection work located previously unidentified infrastructure and also enabled staff to address several problem areas where blockages have occurred.

Town hall roof inspections were undertaken by a contractor utilising a drone. The quality of the imagery and program used to view this has allowed Council to identify several issues, such as rusted guttering and flashing issues. Data gathered will be used to assist with the development of future maintenance programmes, asset management plans and future budgets. The use of drones was very cost effective, and also alleviated many safety issues and risks associated with working at heights, etc. In addition, the quality of the data that has been gathered is superior to previous inspection methods.



Balgowan Northern Beach Access Ramp

As a result of severe storms on 9 May 2016 and 28 September 2016, the Northern Beach access at Balgowan experienced severe undermining to the road, with the toe of the road (onto the beach area) completely lost.

In 2017/18 Council (via contractor) undertook work to repair the ramp and restore access to the Northern Beach.

Prior to undertaking the work Council was required to seek approval from the Development Assessment Commission and Coast Protection Board.



Infrastructure Projects

2017/18 was another busy year for Assets and Infrastructure Services. Staff undertook a number of capital projects around the Peninsula, whilst still undertaking maintenance requirements, including:

- installing shade sails in the Warooka town triangle for local events and visitor comfort;
- installing four (4) solar lights in Port Julia to facilitate safe access to the beach from the clifftops, which was an initiative of the Port Julia Progress Association, funded by Council;
- undertaking work to extend the Edithburgh Boat Ramp to ensure safe launching;
- undertaking concrete and fencing works at the historic Edithburgh Tidal Pool to ensure public safety;
- refreshing the public toilets at the Heart of Maitland, including installing new men's and disabled toilets; and
- upgrading the power supply to the area of the Stansbury foreshore used for the Stansbury Progress Association's popular seaside markets.

In addition, Council in conjunction with the Coastal Protection Board funded designs/plans to help protect parts of Port Clinton from sea level rise and storm surge. The implementation of these plans will be considered for funding in the future.

Minlaton District Early Learning Centre Paving

In August 2017 operations staff laid approximately 60m² of paving to the footpath adjacent to the Minlaton District Early Learning Centre and made minor alterations to the front fence to improve access and safety.

National Tree Day

National Tree Day has been held annually since 1996 and is Australia's largest community tree planting and nature care event. The Yorke Peninsula Council actively participates in National Tree Day, coordinating several planting sites across the Council area.

In 2017, operations staff assisted the following schools with site identification and preparation, and tree planting, as part of National Tree Day:

- Ardrossan Area School
- Central Yorke School
- Curramulka Primary School
- Maitland Lutheran School
- Minlaton District School
- Stansbury Primary School
- Warooka Primary School

In total these schools planted approximately 900 trees, which provide many ecosystem services, including increasing biodiversity and suppressing weeds.



Gum Flat Restoration Project

Council's operations staff, in partnership with the Minlaton and District Progress Association, and at times with support from Natural Resources Northern and Yorke, have held working bees and nature play activities at the Gum Flat Reserve, Minlaton, as part of the Gum Flat Restoration Project.

Students from Prince Alfred College, Minlaton and District Early Learning Centre, and Minlaton District School all attend and contribute in various ways. Tasks that the students have been involved in include nature play; restoration of the horse dip fencing; removal of the declared weed "Swamp Oak"; walking and mountain bike trail construction and maintenance; and revegetation of the area with indigenous species.

In addition, Council hosted 'The Great Gum Flat Adventure' as part of the state-wide Nature Play Festival held during the October school holidays, which was attended by over 90 participants.



Main Township Footpath Replacement Programme

In March 2017 Council was successful in securing funding of \$300,000 through the State Local Government Infrastructure Partnership (SLGIP) for the Main Township Footpath Replacement Programme.

The purpose of the Main Township Footpath Replacement Programme is to upgrade existing footpath surfaces (e.g. bitumen, aged concrete, fines, etc.) to a paved surface within the townships of Ardrossan, Edithburgh, Maitland, Minlaton, Port Clinton, Port Vincent, Port Victoria, Price, Stansbury, Warooka and Yorketown.

Upgrading the footpath infrastructure will benefit Council's community, visitors and local businesses by improving the standard of footpath infrastructure in the respective townships, as well as provide a short-term boost to the local economy through the construction phase and ongoing benefits post construction.

The new and improved footpaths will be safer to use, especially for Council's ageing citizens, children and people with a disability, and will assist in preventing trips, falls and hazards, thus reducing injuries. This benefit is ongoing and will provide a social benefit well beyond the initial construction phase.

The project is being undertaken by way of contract, with a total project cost of \$1.5 million. It is anticipated that the project will be completed over two (2) financial years, which commenced in July 2017.



Point Turton Natural Playspace and Bike Track Project

The Point Turton Natural Playspace and Bike Trail Project was initiated by the Point Turton Progress Association (Progress Association), and is funded by the Government of South Australia, Council and the Progress Association.

The Natural Playspace and Bike Trail will enhance the amenity of the area; provide a broader scope of play for local young people and visitors to the region; and encourage nature play to develop cognitive and agility skills.

Council, with input from Progress Association representatives, worked with consultants for the preparation of construction documentation. Procurement of construction contractors has occurred, and project completion is expected in December 2018.

INTRODUCTION

OVERVIEW

OUR COUNCIL

OUR ORGANISATION

OUR PERFORMANCE

FINANCIALS

SUBSIDIARIES

Road Infrastructure

Addressing transport needs is a high priority for Council. Every effort is made to upgrade and maintain the road network of approximately 3,890km (sealed and unsealed) within allocated resources. Council apply the principles associated within its Transport Asset Management Plan (TAMP) to ensure service levels are balanced throughout the district.

Road segment renewals identified within the TAMP are programmed for reconstruction, subject to endorsement and prioritisation at budget deliberation level and available resources. The TAMP objectives enable maintenance and intervention programmes to be applied and adjusted ensuring the road condition does not fall below a reasonable standard.

Throughout 2017/18 Council undertook road construction activities on sections of the following roads:

Sealed Road Construction and Renewal

- Agery Road – Rural
- Daniell Street – Coobowie
- Eliot Street – Coobowie
- Edithburgh Tidal Pool (Car Park Area)
- Grain Stack Road – Stansbury

Unsealed Road Construction

- Brutus Road
- Fuller Road
- Nalyappa Road
- Pine Point Road
- South Coast Road
- Sturt Bay Road
- Weetulta Road

Kerb and Channel Construction and Renewal

- Daniell Street – Coobowie
- Elliot Street – Coobowie
- Elizabeth Street – Maitland
- Grain Stack Road – Stansbury

Port Julia



Patch Sheeting

For this model staff select/identify areas (generally averaging between 400m² - 600m²) of deficiencies (e.g. clay patches, blow outs, etc.) that require patch work. Material is introduced, tyned, shaped and compacted. By using this model more areas upon the unsealed network are serviced. This approach has had a great response from general road users.

- Barkers Roads Road
- Barley Stacks Road
- Bittner Road
- Black Bobs Road
- Black Swamp Road
- Boundary Road
- Bowden Road
- Bray Road
- Bridgman Road
- Bussenschutt Road
- Coleman Road
- Cook Road
- Davey Road
- Davies Road
- Germein Road
- Gordon Road
- Harmer Road
- Holman Road
- Honner Road
- Investigator Drive
- Kainton Road
- Kellys Hill Road
- Lamshed Road
- Melton South Road
- McCauley Road
- McLeay Road
- Mount Rat Wells Road
- Nelligan Road
- Old Boundary Road
- Pedler Road
- Pioneer Road
- Pipeline Road
- Pootawana Road
- Powerline Road
- Reservoir Road
- Roolama Road
- Ross Road
- Songvaar Road
- Sparrow Road
- Sunnyvale Road
- Thomas Road
- Thomson Road
- Tiddy Widdy Road
- Wallyalla Road
- Waylands Road



Other Road Related Activities

The current Patrol Grading model applied by Council (four (4) sectors with two (2) operators working three (3) twelve (12) hour shifts per week) ensures maximum efficiencies are sustained at a serviceable level throughout the district.

The frequency of grades is determined by the road category, as identified within the TAMP, and natural elements. Other activities include street sweeping and jetpatching upon the sealed road network.

Roadside Vegetation Clearance Contract

In 2016/17 Council engaged a contractor to undertake roadside vegetation clearance activities on identified road sections throughout the district for a three (3) year period. The second year (2017/18) of this contract resulted in roadside vegetation maintenance activities being applied to 804km of road corridor length in the Hundreds of Cunningham, Curramulka, Kilkerran, Kooywurtie, Maitland, Muloowurtie, Ramsay and Wauraltee, improving road safety throughout the Council area.

Council also undertakes roadside vegetation maintenance activities in-house on a scheduled basis.

Yorketown Airstrip

In 2016/17 Council was successful in securing funding through the Australian Government's Regional Aviation Access Programme (RAAP) Remote Airstrip Upgrade (RAU) Funding Component to reshape the Yorketown Airstrip to minimise or prevent water pooling, thus reducing safety risks to aircraft and operators when facilitating the delivery of essential emergency medical services to the community.

This work was completed in 2017/18.



Waste Management

Council (via contractors) continues to provide a kerbside waste and recycling collection service and Transfer Station outlets for waste and recycling material. Collection of green waste also forms part of that waste contract with townships serviced on a monthly basis.

Approximately 4,119 tonnes of mixed waste was collected in 2017/18 with an estimated 1,009 tonnes (25%) of recyclable material diverted from landfill.

During this period approximately 1,128 tonnes of green waste was collected and processed, with material utilised for rehabilitation purposes and community use.



Figure 11: Comparative Breakdown of Waste Collection

The chart below outlines the breakdown of waste streams collected at Transfer Stations for the 2017/18 financial year. An aggregated total of 639.08 tonnes of material was received across the three (3) sites.

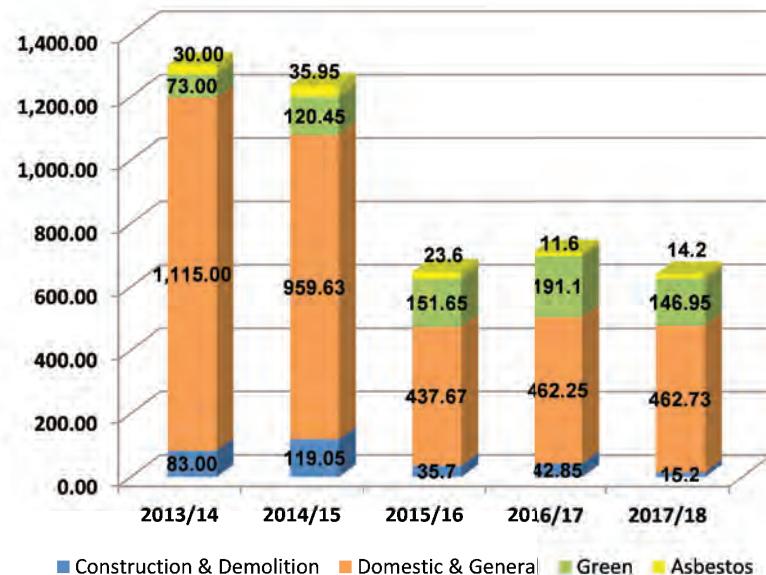


Figure 12: Breakdown of Tonnes Collected at Transfer Stations

Corporate and Community Services

Community Grants and Donations

Council remains committed to assisting local groups through a series of grants and support programmes. Each year Council sets aside funding for this purpose.

The Community Grants programme provides the opportunity for organisations to participate in and contribute to the community by funding projects, programmes and activities which achieve recreation, culture, environmental, community, social development or welfare outcomes.

In 2017/18, 50 payments for Community Grants totalling \$168,239 were made to community groups and organisations. A detailed list of all funding recipients is provided as Table 14.

	Organisation	Funding
1	Ardrossan Community & Men's Shed	\$4,899.00
2	Ardrossan & District Community Club	\$5,000.00
3	Ardrossan Football Club	\$4,554.50
4	Clem's Community Shed	\$3,518.30
5	CMS Crows Football & Netball Club	\$4,051.00
6	Coobowie Progress Association	\$4,950.00
7	Corny Point Progress Association	\$4,300.00
8	Curramulka Cultural Heritage Group	\$1,600.00
9	Edithburgh Bowls & RSL Club	\$3,000.00
10	Edithburgh Community Church	\$2,800.00
11	Edithburgh Golf Club	\$4,554.50
12	Edithburgh Museum	\$1,045.00
13	Edithburgh Progress Association	\$2,500.00
14	Footlight Inc	\$4,054.50
15	Friends of Wauraltee & Districts	\$4,180.00
16	Friends of Yorketown Hospital	\$4,675.00
17	Hardwicke Bay & District Progress Association	\$5,000.00
18	Maitland AH&F Society	\$3,224.00
19	Maitland & Districts Lions Club	\$2,710.00
20	Maitland & District Progress Association	\$1,800.00
21	Maitland Golf Club	\$3,554.50
22	Maitland Hockey Club	\$2,024.00
23	Maitland Rifle Club	\$3,054.50
24	Minlaton Bowling Club	\$2,554.50
25	Minlaton Cricket Club	\$3,500.00
26	Minlaton Golf Club	\$3,000.00
27	Pine Point Progress Association	\$1,958.20

	Organisation	Funding
28	Point Turton Progress Associations	\$1,000.00
29	Port Clinton Community & Sports Club	\$704.00
30	Port Clinton Progress Association	\$3,500.00
31	Port Julia Progress Association	\$2,000.00
32	Port Rickaby Progress Association	\$4,077.00
33	Port Victoria Golf Club	\$5,000.00
34	Port Victoria Progress Association	\$3,054.50
35	Port Vincent Memorial Bowling Club	\$4,554.50
36	Port Vincent Tidy Towns	\$3,000.00
37	Price Progress Association	\$5,000.00
38	Royal Volunteer Coastal Patrol SA	\$4,054.50
39	Southern Yorke Archers	\$2,554.50
40	Southern YP Target Shooting Association	\$4,350.00
41	Stansbury Museum	\$1,020.00
42	Stansbury Sports & Community Club	\$4,554.50
43	St Neot's Anglican Church	\$2,054.50
44	The Pines Community Association	\$4,036.00
45	Tiddy Widdy Beach Progress Association	\$5,000.00
46	Warooka & Districts Garden Club	\$500.00
47	Warooka Bowling Club	\$3,000.00
48	Warooka Golf Club	\$4,554.50
49	Wool Bay Golf Club	\$4,554.50
50	Yorketown Sporting Club	\$4,054.50
TOTAL		\$168,239.00

Table 14: 2017/18 Council Community Grant Recipients

As well as these funds, Council also allocated \$49.5k to fund local Progress Associations, or similar (33 x \$1,500), to assist them in the valuable work they do in maintaining the local facilities and services.

In addition to these two set allocations of funding, Council also has a small amount of discretionary funding for sponsorships and donations. In 2017/18 Council provided over \$17k in discretionary funding which included sponsorship for the Yorkes Berry Bay Surf Jam, the Yorke Peninsula Saltwater Classic, the Bowls SA Men's Prestige Medley, the Australian Senior Sides Bowls Championships which was held on the Yorke Peninsula, the Gynburra Festival and the Edithburgh Carols by the Sea.

The Maitland Music and Arts Club (MMAC) received two different sponsorships – the first being ‘gold’ sponsorship for their annual performance and the second was the sponsorship of one child which covered their annual tuition fees, tap shoes and a MMAC shirt.

Donations provided included support for 11 school awards and presentation nights, the Hannay Prize for the Warooka Primary School, NAIDOC school initiatives and a number of donations to local children who were chosen to play at either a regional, state or national level in their chosen sports.





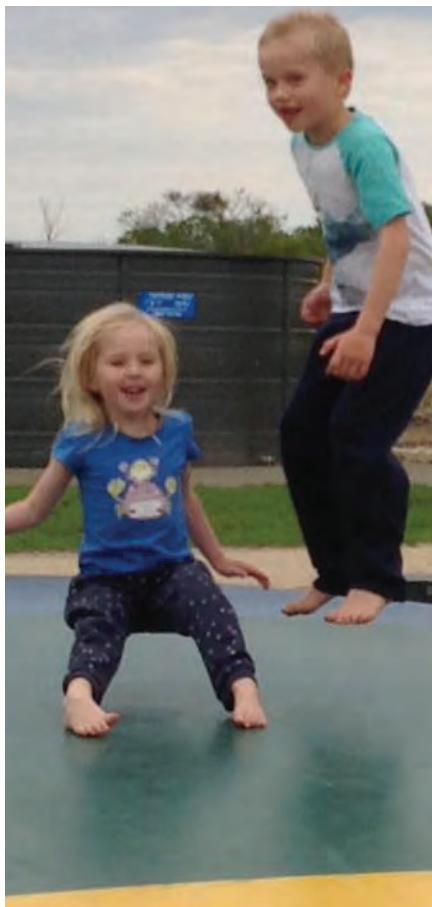
Caravan Parks

The bright and eye-catching Yorke Peninsula Council Holiday Parks brand has continued to gain traction, being widely recognised at a State and National level. Throughout this year, the parks have continued to work on infrastructure upgrades and improvements.

Port Vincent Foreshore Caravan Park won the 'Caravan and Holiday Parks' category and the prestigious Customer Service Award, Marion Bay Caravan Park and Point Turton Caravan Park both received Silver medals at the Yorke Peninsula Tourism Awards.

We wish the Port Vincent Foreshore Caravan Park all the very best for the 2018 South Australian Tourism Awards. Marion Bay Caravan Park completed the replacement of 4 deluxe cabins and the Point Turton Caravan Park installed three luxury pods with spectacular views. The Port Vincent Foreshore Caravan Park built a stunning luxury three bedroom seafront cabin which has received exceptional reviews and achieved high occupancy levels.

Having the Channel 7 Sunrise Weather Team visit the Port Vincent Foreshore Caravan Park was one of the year's highlights, as was a visit to the Marion Bay Caravan Park by What's Up Down Under.



Financial Services

During 2017/18 the Financial Services team apart from delivering and managing Council's day to day finance functions such as payment of invoices, collection of rates and other income, management of cash and loans, reconciliation of accounts, preparation and review of budgets, financial and management reporting, legislative compliance etc., also focused on financial governance especially in regard to long term financial sustainability and achievement of Council's Long Term Financial Plan (LTFP) objectives.

This focus was advanced by increased training and presentations to staff and Elected Members plus the introduction of improved strategic reporting, all linked back to the LTFP and its strategic key performance indicators.

The team continues implementing process improvements resulting from Internal Audit recommendations and the demand for 'internal financial controls' that provide reasonable assurance that assets are safeguarded and our financial reporting is accurate and reliable. A number of system and process improvements have resulted in increased efficiencies and reduction in duplication while reducing the need for paper records.

Council adopted a revised ten (10) year LTFP in April 2018, reflecting the changes to its internal and external environments and circumstances. The objective of the LTFP is to ensure that Council remains financially sustainable and is able to provide at least the current level of services over the next ten (10) years. Council has identified that its operating deficits and asset replacement levels have been below local government sector targets and the revised LTFP recognises the need for Council to remain financially viable whilst increasing its asset replacement programs. The revised LTFP will drive future Budgets and provide to the community an indication of Council's proposed future financial performance. The revised LTFP will see Council move closer to industry targets in relation to operating results and asset sustainability progressively over the next (ten) 10 year period if income and expenditure levels are in accordance with those proposed in the LTFP.

The LTFP is also used as a tool to ensure that the impact in to the future of budget variations, and proposed new projects, are fully understood before any changes are adopted. The next review of this Plan is proposed for later in 2018.

Information Services

The Information Services team continued their focus on organisational improvement projects.

These projects included the development of a Council intranet, upgrades and improvement of mobility systems and ongoing hardware replacement. All of these projects have contributed to improved customer service for community interactions with Council.

The Information Services team also concentrated on Council's back end IT infrastructure such as servers, disaster recovery processes and network consolidation to ensure Council operations continue without interruption.



Leisure Options

Yorke Peninsula Leisure Options (YPLO) programme provides diverse recreational and social opportunities for seniors and people with disabilities. YPLO currently runs group sessions across four days each week (excluding holiday periods) based at Minlaton and Yorke Town and receives funds from State and Commonwealth Governments to support the programme.

The service provision landscape is now changing for providers in Australia as we work through a number of major reforms. This includes the National Disability Insurance Scheme (NDIS) and National Aged Care Reform which aim to provide eligible Australians with better choices and improved access to services. This will mean that existing funding arrangements and our service provision will undergo significant changes and there will be a direct impact upon services currently provided that are partially funded through the other levels of government.

In response to the changes in the delivery of disability services and the introduction of the NDIS, Council has registered as a service provider to ensure the YPLO programme continues to be available for the community. Council has worked closely with State and Commonwealth Government and other agencies to provide information and support to people with a disability and their carers as the NDIS has been rolled out. Members began transitioning into the scheme from 1st January 2018.

The main group sessions provided by YPLO focus on Art and Craft, Cooking, Fun and Games, Tree Propagation, Wood Shed, MAGS Wood Shed, an Edithburgh Group and a Living Skills programme. In addition, excursions and day trips are coordinated, an annual camp, Christmas Shopping Trip and Christmas Party, Fundraiser events and Open Days.

An annual camping trip is coordinated each year. Staff, members and volunteers all travelled to Victor Harbour in October 2017. A total of seventeen people stayed at Adare Camp and Caravan Park for three nights which enabled members to experience a guided tour of the SA Whale Centre, visit Urimbirra Wildlife Park, take a trip to Goolwa on the Steam Ranger Cockle Train and have fun on a Horse Drawn Tram crossing over to Granite Island. We even managed a few rounds of mini golf and ice cream!

YPLO has had a longstanding relationship with Prince Alfred College (PAC). Each term a group of Year 9 students are hosted so they can participate in activities while working alongside our members. In 2017/18, PAC have had members visit the Wambana campsite at Point Turton where members joined in and made pizza dough, rolled their dough and made pizzas to cook in the wood fired pizza oven.

Volunteers work in conjunction with YPLO staff in the provision of service and these volunteers are critical to ensuring the business remain successful. They provide assistance with supervising and supporting group sessions, coordinating transport and helping out with excursions and camps etc.





To assist meeting the costs to run the programme, various fundraising is undertaken throughout the year.

1. Owl Boxes

Members from our MAGS Woodshed (seniors) and Woodshed (young people living with a disability) groups have made Barn Owl breeding boxes to sell to the community as a fundraiser. Natural Resource Management have used these breeding boxes in their display during the 'YP Rewilding' project presentations to the community.



2. Tree Propagation Annual Sale of Native YP Trees

Members collect native seeds from local farming areas and propagate trees to sell to the public year round with an annual sale being held mid-winter. The group propagates ground covers and shrubs to many different varieties of Eucalyptus trees. Members participate in planting excursions, most recently undertaking the planting of 80 trees at Yorketown Area School.



3. Fundraiser

Each year our members are involved with 'innovated community participation' through holding stalls with items made or grown at groups. These fundraiser events enable members to organise and present various community events like our Quiz Nights and Mother's Day Raffles. Funds raised from fundraising events enable groups to purchase much needed items.

Libraries

Yorke Peninsula Libraries have continued to work together to provide a high level of community service. A number of author events, Bounce and Rhyme and other community events have been held throughout the district which have been well received.

Council, in conjunction with the Joint Use School Community libraries have continued to work with the Public Library Service of SA to ensure ongoing improvements to customer access and services provided.



Speed Limit Review

In December 2016 a Motion on Notice was moved by an Elected Member, and then endorsed by Council, requesting that a review be conducted of all township speed limits that are not governed by the default speed limit of 50 kilometres per hour. This motion also determined that Council would consult with the community in the affected towns to establish whether they wanted to be governed by the default speed limit or prefer the application of area speed limit that they considered appropriate for their town.

This review commenced in May 2017 with the first 'pilot' town, Sultana Point, quickly followed by The Pines, Couch Beach and Foul Bay in June 2017.

Throughout 2017/18 the speed review has been finalised for the following towns:-

- Port Moorowie
- Hardwicke Bay
- Chinaman Wells
- Balgowan
- Pine Point / Billy Goat Flat
- James Well/ Rogues Point
- Sheoak Flat
- Stansbury
- Parsons Beach
- Port Rickaby
- Bluff Beach
- Black Point
- Wool Bay



Council's process is then to make a formal request to the Department of Planning, Transport & Infrastructure (DPTI) to legislate the changes. These recommendations have been forwarded to DPTI at the conclusion of each town review. Council staff have been working closely with DPTI to formalise the changes.

The final towns will be completed by December 2018.

Tourism

Yorke Peninsula attracts approximately 1.1 million visitors to the region each year, highlighting the significance of tourism for Yorke Peninsula, which provides significant economic benefits and employment in the region. The value of tourism in the region continues to grow with the annual expenditure now estimated at around \$200 million per annum.

Council funds the Yorke Peninsula Tourism (YPT) organisation, in conjunction with the Copper Coast Council, Barunga West Council and the South Australia Tourism Commission.

Yorke Peninsula Tourism is charged with the responsibility of encouraging further investment and growth of tourism in our region and attracting visitors to the region – increasing awareness of Yorke Peninsula as a must see holiday destination.

Yorke Peninsula Tourism activities for 2017/18 include:-

- An incredible amount of substantial media coverage gained, from regional to national and international.
- Significant support provided to our regions tourism operators from online bookability through to intensive marketing knowledge and up skilling.
- YPT presence at the Adelaide Caravan & Camping show, where many potential visitors expressed keenness to visit.
- Development of the new “Coastal Way” for the YPT region with the SA Tourism Commission.
- Promoting funding opportunities to business, community and industry to improve facilities.
- Business Planning and Council rezoning advice provided to various business operators.
- Ongoing digital and social media activities to raise awareness of the region.
- Success of the Yorke Peninsula Instameet, a South Australian tourism first, with the region reaching an audience of over 240 million social media users.
- YPT active participation in the development of the SA Regional Visitor Strategy.
- 2018 Yorke Peninsula Tourism Awards held on 22 June 2018.



Salt Water Classic, Port Vincent



Visitor Information Centre

As referenced on page 8, the Yorke Peninsula Visitor Centre (YPVC) went through a significant transformation throughout the year.

For the period of 1 July 2017 – 29 April 2018 the YPVC continued to provide a high standard of customer service, welcoming visitors to Yorke Peninsula, providing them with information and encouraging them to stay longer in our district. The YPVC was an accredited visitor centre operating with four staff members (1 x full time and 3 x part time) and limited volunteers. The YPVC had been ‘accredited’ through the South Australian Tourism Commission since 2001. When the accreditation system commenced there were many benefits (including financial) associated with being accredited. Over the years the benefits have waned and the obligations, and subsequent costs, to maintain accreditation have increased.

In line with the ‘service reviews’ as reported on page 50 and also other issues being faced by the YPVC (e.g. continually escalating costs, WHS issues etc.), a new model of delivering visitor information services was required. Staff, over a number of months, developed up to 10 different models, with estimated costings and a list of pros and cons for each model. Given the size of our district, it did not make a lot of sense having a single ‘formal’ centre for visitors.

The district already had seven Visitor Information Outlets (VIOs) run by volunteer community organisations and operating at differing levels. The model which made the most sense from a visitor’s perspective was to enhance the network of VIOs. This model included Council ceasing to operate an accredited centre and instead focussing on supporting the existing volunteer run VIOs to deliver a greater, more consistent range of services. This model also included an expansion of the network of VIOs in order to ensure that visitors within just a short drive, could physically access visitor information services regardless of where they were staying.

Council consulted on this specific model throughout October-November 2017. The consultation saw strong community support for this model and it was therefore adopted in January 2018.

Given the tremendous uptake of online bush camping permits (introduced in September 2016), the network of VIOs all needed appropriate IT to ensure visitors could purchase permits online if they did not have their own devices. Each VIO is now equipped with either a public access PC or an iPad. A number of the VIOs required phones and other miscellaneous items such as brochure holders to ensure that they could adequately service visitors.

Council’s previous full-time staff member role has now changed to supporting and training the network of VIOs. There are a number of benefits for the towns that host a VIO.

Each VIO now has a Memorandum of Understanding in place that outlines the roles and responsibilities of each party. The first formal review of this new model is scheduled for October 2018.



Development Services

Access Advisory Committee

Membership of the Access Advisory Committee comprises a member from each Progress Association, 2 Elected Members and Council staff. Annually, Council contributes \$25,000 towards access issues throughout the district.

Projects committed and completed during the 2017/18 financial year include:

- Commit funds for the replacement of the entrance ramp to the Yorketown Council Building. This project has commenced with an expected completion mid-2019,
- Install access ramp corner of Weavers and St Vincent Streets, Stansbury,
- Upgrade access ramps on George and Blanche Street and George and Anstey Terrace, Edithburgh,
- Installation crossover between the Post Office and Bank SA, Minlaton,
- Commit materials towards the disabled access ramp for Price Tennis Club,
- Install a concrete pathway at the Edithburgh Museum,
- Install 4 access ramps in the township of Maitland,
- Commit funds for the installation of an access ramp for the SYP Church Vestries Op Shop, Yorketown, and
- Install an access ramp at the corner of Second and Fifth Street, Ardrossan.

Animal Management

Council's Animal Management Plan, adopted pursuant to the Dog and Cat Management Act, aims to encourage responsible pet ownership, where people and pets integrate safely and harmoniously within the community. The plan also recognises that companion animals are part of the community, contributing to quality of life.

Council is committed to ensuring that the needs of animals and their owners are accommodated while recognising the different needs of all members of the community and meeting legislative requirements.

During the past year Council staff have reviewed the plan, with a draft Animal Management Plan being made available for public comment and further consideration by Council in the first half of the next financial year.

Council received 2,719 dog registrations since 1 July 2017, generating an income of \$103,510 throughout the district.

The majority of cat complaints received by Council relate to feral/un-owned cats.



INTRODUCTION

OVERVIEW

OUR COUNCIL

OUR ORGANISATION

OUR PERFORMANCE

FINANCIALS

SUBSIDIARIES



Burners Beach Bush Camping Ground

Boat Launching Facilities

Council owns and maintains 33 boat launching facilities, eight of which require a Boat Launch Permit or a daily ticket from a vending machine prior to their use, which generated \$164,469 during the 2017/18 financial year.

Regular patrols of the boat ramps shows that only a very small percentage of users of the facilities do not have an appropriate permit/ticket to launch their boats. Seventy four persons who launched their boats without a permit/ticket in 2017/18 were issued with a \$100 Expiation Notice.

Bush Camping

Membership of the Bush Camping Working Party comprises of four Elected Members and Council staff. The annual expenditure budget for 2017/18 was \$98,883, which incorporated \$73,883 in capital new projects and \$25,000 in capital renewal projects.

In 2016, the restructuring of camping fees, offering nightly, weekly, monthly and annual permits was introduced. Bush camping permits continue to be purchased online, via Council's websites, Visitor Information Outlets and by contacting Council's customer service team. Council Rangers regularly monitor the locations, including weekends, to ensure users are paying to stay at the bush camping sites and educate campers about the requirement to purchase an online bush camping permit. Additional signage was installed at the bush camp locations advising campers of the requirement to purchase a permit.

The bush camping fee is charged for staying at 19 of Council's bush camping locations, which generated a total of \$84,270 for the 2017/18 financial year, an increase of approximately 44% on the previous year. This increase is mainly contributed to the increased monitoring of the camp sites by Council's Rangers. The successful restructure of the bush camping permit system has enabled Council to collect and analyse data, which assists the Bush Camping Working Party to make recommendations in regard to projects that will better enhance the bush camping facilities and improve the visitor experience. The data also enables Council Officers to forecast staffing requirements in the field.

Projects for 2017/18 included the completion of the Parara and Port Minlacowie Enviro Toilets, continued delineation of camp sites at Tiparra and the Bamboo's, installation of road side signage, installation of bin modules at centrally located townships including Yorketown, Warooka, Edithburgh and Maitland. Funds were committed to undertake the Minlaton dump point project to be sited at the Minlaton Town Oval.

Crown Land Dedication / Consents to Lease

Council has care, control and management of a large number of parcels of Crown Land for a range of purposes. As of 23 June 2017, amendments were made to the Crown Lands Act 2009 and as long as sub-leases entered into align with the "Dedicated Purpose" and will not cause any further development of the area, they no longer need to be approved by the Minister.

The following were approved in 2017/18:

Dedication of Section 303 In the Hundred of Kilkerran	Balgowan Sea Wall	Community Purposes
Revocation and Rededication of Section 291 & 298 in the Hundred of Minlacowie	Minlaton Sporting Grounds	Fauna and Flora Conservation and Community Purposes
Consent to Lease	Allotment 101 in DP 46518, Hundred of Dalrymple – Stansbury Museum	10 Year Period
Consent to Lease	Section 646, Hundred of Melville – Edithburgh Football Club & Sports Ass Inc.	10 Year Period
Consent to Lease	Allotment 3 DP 25026, Hundred of Tiparra – Arthurton War Memorial Sports Club	10 Year Period
Amend Dedication	Section 285, Hundred of Muloowurtie – James Well & Rogues Point Community Centre	Community and Emergency Services Purposes

Development Applications

Development applications received during 2017/18 year were marginally lower than the previous year however the figures identify a 53% increase in the value of developments being assessed by Council (\$30m in 2016/17 up to \$46m in 2017/18).

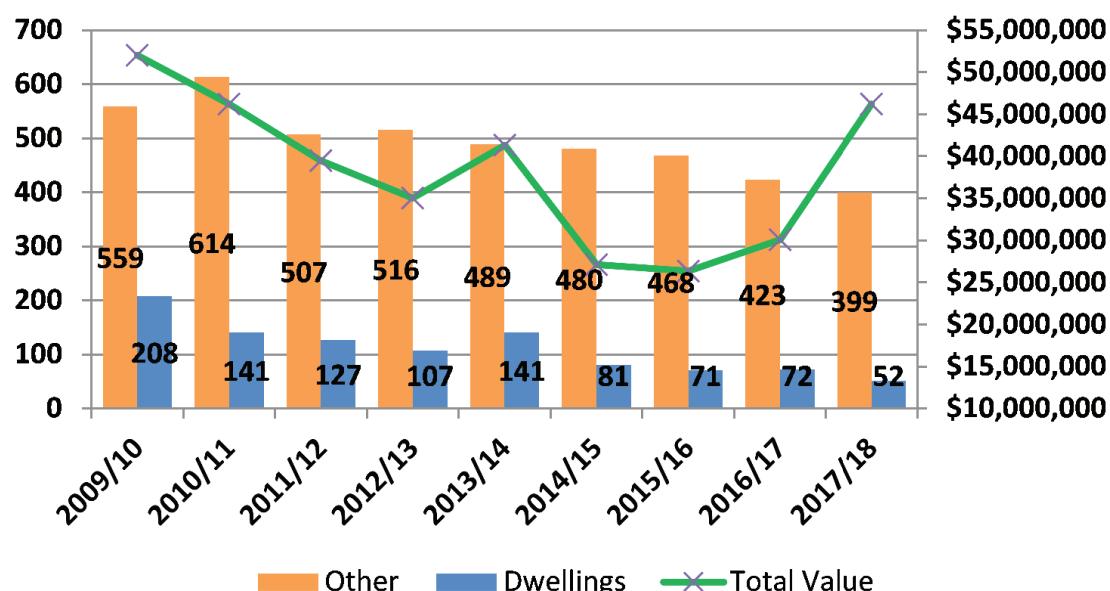


Figure 13: Yearly Comparison of Development Applications by Type and Value

Development Plan Review

Edithburgh Town & Surrounds DPA

Council has now completed the Edithburgh Town & Surrounds DPA. Around 2006 it was noted that there had been a high demand for residential land at Edithburgh, and notwithstanding the availability of zoned residential land and approval for a number of residential subdivisions, there was potential for a short term shortfall of land available for development within the Residential Zone. This shortfall has now been addressed with sufficient residential land available into the future.

Balgowan Settlement DPA

The Balgowan DPA consultation process is completed and the DPA is currently with the State Planning Commission/Minister for approval. Council consultants have been working with new local representatives in order to provide the areas first self-sufficient infrastructure development that could enhance the opportunity to develop regional land into the future.



Fire Prevention

Council is part of the Yorke Peninsula Fire Ban District. The Fire Danger Season commenced two weeks earlier due to dry seasonal conditions on 1 November 2017 and concluded at the end of April 2018.

Fuel reduction notices were issued from September 2017 to protect the property from fire and to reduce the likelihood of an outbreak or spread of a fire on the land. From time to time, it has been necessary for Council to engage contractors to reduce the fuel levels, stipulated in the notice, with landowners subsequently invoiced for the work. In 2017 1,426 notices were sent out to landholders to reduce the fire hazard on their properties. Council engaged the services of a contractor to mow 46 allotments as a result of non-compliance. Sixteen (16) Expiation Notices were issued to property owners who did not take appropriate action to reduce the fuel loads.

This year Council issued 148 "Schedule 9" permits pursuant to the Fire and Emergency Services Act for farmers to burn off their land in preparation for the following season, which is substantially less than the 208 issued last year.

Council's new Online Burn-off Notification system which was developed in 2016/17 continues to be extremely well received by many sections of our community. Local farmers used the live data to monitor fires in the area as did the general public. The local Country Fire Service (CFS) brigades and SAPOL also regularly used the data to ascertain if a proposed burn was occurring in the vicinity. The pin pointing of the proposed burn-off on a map was relatively easy for the permit holders as they knew exactly the site for the proposed burn-off. This season there was 462 burn offs validated, with 76.6% of the notifications being submitted by the permit holder, which saves Council staff a considerable amount of data entry time that resulted from incoming phone calls.

Food Safety

Routine and follow up inspections of food businesses are undertaken throughout the year. Council now uses the voluntary Food Safety Rating Scheme (Scores on Doors) developed by SA Health to guide food inspections. This provides a visual performance indicator, which helps provide measurable food safety goals for food business owners. The score rating system also helps put importance on high risk areas of food handling with higher scores assigned to these areas. Routine inspections seek to determine the knowledge and skill level of the persons involved in food preparation and sale, along with the general cleanliness and suitability of the premises. It also provides advice and support to all food businesses, ensuring a continual improvement in the safety of food handling practices.

Council's Environmental Health Officer (EHO) also deals with food complaints from the public; such complaints may be about the quality or safety of food for sale, observed food handling practices or other related matters that concern a consumer. Food recalls are brought to the attention of EHOs via emails from the Department of Health and if requested, the EHOs may check food premises shelves to ensure the implicated food has been removed from sale.

Food safety training can also be undertaken by the EHO, especially for volunteer groups that may not be able to cover the cost of accredited training.



Leases and Licences

Council manages 167 leases/licences over community land. The land is used for a wide variety of purposes including, institutes, sporting grounds, caravan parks, community centres, airstrips, telecommunication towers to name a few.

During 2017/18 Council granted the following new lease/licence arrangements and Extension of Lease/Licence pursuant to Section 202 – Alienation of community land by lease or licence of the Local Government Act 1999 and Council's Community Land Management Plans.

New Lease/Licence			
Leasee / Licencee	Town	Premise	Period
Minister for Emergency Services	Balgowan	Telecommunications Tower	5 x 5 years
Northern & Yorke Natural Resources Management Board	Minlaton	Office Space	5 x 5 years
YP Tourism	Minlaton	Office Space	5 x 5 years
Kainton Recreation Ground & Hall Committee Inc.	Kainton	Cropping Land	5 x 5 years
CW & SM Lodge	Ardrossan	Grazing Land	2 years
DG Rankine Nominees Pty Ltd	Port Vincent	Port Vincent Kiosk	Deed of Assignment
Pine Point Progress Ass Inc.	Pine Point	Institute	5 x 5 years
SYP Telecentre	Yorketown	Telecentre	5 x 5 years
Extension of Lease/Licence			
Leasee / Licencee	Town	Premise	Period
Ardrossan Golf Club Inc.	Ardrossan	Golf Club	5 years
Ardrossan Bowling Club Inc.	Ardrossan	Bowling Club	5 years
Curramulka Bowling Club Inc.	Curramulka	Bowling Club	5 years
Maitland Bowling Club Inc.	Maitland	Bowling Club	5 years
Point Turton Progress Ass Inc.	Point Turton	Community Centre, Tennis, Netball Courts	5 years
Port Victoria Bowling Club Inc.	Port Victoria	Bowling Club	5 years
Sunbury Cricket Club Inc.	Sunbury	Cricket Club	5 years
Southern Eagles Football Club Inc.	Yorketown	Harrys Well Reserve	5 years
The Minister for Education & Child Development	Yorketown	Cropping & grazing land for education purposes	1 year
CMS Crows & Minlaton Sporting Ground	Minlaton	Sporting Grounds	5 Years
Corny Point Progress Ass Inc.	Corny Point	Hall	5 years
Maitland Auto Preservation Society	Maitland	Town Hall – Archive Room	5 years



Wauraltee Beach Bush Camping Ground

Legionella

Legionnaires' disease (Legionellosis) is a serious and sometimes fatal form of pneumonia caused by the bacteria Legionella. Legionella bacteria are found naturally in the environment and thrive in warm water and warm damp places. They are commonly found in bodies of water, soil and potting mix.

People most at risk of getting sick from the bacteria are older people (usually 50 years of age or older), people who are current or former smokers, those who have a chronic lung disease (like emphysema) and people who have weak immune systems from diseases like cancer, diabetes, or kidney failure.

People usually get Legionnaires' disease by breathing in Legionella bacteria in very fine droplets of water called aerosols. Such aerosols are often associated with cooling towers and warm water systems. In the Yorke Peninsula Council area three (3) sites at which warm water systems are in place have been registered with Council and annual audit reports of the systems are received.

Limited Liquor Licences

Throughout the year Council receives several requests for limited liquor licences and/or the extension to existing liquor licences for some premises.

During 2017/18 Council gave support to 19 requests for a limited liquor licence. The licences were granted for events on both Council owned property and privately owned premises.

Nuisance and Litter Complaints and Offences

The Local Nuisance and Litter Control Act 2016 (the Act) is new legislation that came into full effect as of 1 July 2017. Councils are the principal authority in dealing with this legislation. The Act was developed to support and enhance local amenity values by making specified matters such as noise and odour a local nuisance and therefore a Council issue. Generally, Council will become involved if an issue within the community (e.g. between neighbours) cannot be resolved.

A local nuisance is described in the Act as being any adverse impact on the amenity value of an area, which unreasonably interferes with, or is likely to unreasonably interfere with, the enjoyment of that area by people in that area. A person's activities should not unreasonably interfere with the well-being or enjoyment of an area by others. This includes not only the indoor and outdoor spaces of a person's own property but public and community areas such as parks, other places of public recreation, and commercial precincts. The depositing of litter is now also contained within this legislation.

- Number of complaints of local nuisance 37
- Number of complaints of littering 38
- Number of offences expiated - Litter 6
- Number of offences expiated - Nuisance nil
- Number of prosecutions nil
- Nuisance abatement notices 3
- Litter abatement notices 1
- Civic penalties negotiated nil
- Applications to court for civil penalties nil

Public Health

The South Australian Public Health Act 2011 charges Councils with the responsibility of preserving, protecting and promoting public health within its area. Environmental Health Officers (EHO) may receive complaints from community members about matters they perceive as a public health risk. The EHO needs to investigate and consider if there is a risk to public health and what action needs to be taken to alleviate it.

During 2017/18 complaints were received concerning the risk from:

- Offensive odours
- Illegal wastewater discharge
- Noise
- Asbestos
- Living conditions
- Potential contamination
- Failing effluent disposal systems
- Pests
- Water quality
- Air pollution
- Quality or safety of food for sale



Revocation of Classification of Land as Community Land

During 2107/18 Council revoked the classification of the following land as community land in accordance with Section 194 of the Local Government Act 1999.

Section 100, Hundred of Ramsay	Subdividing with the purpose of selling.
Ardrossan Museum	Transferring to Ardrossan Progress Association

Swimming Pools

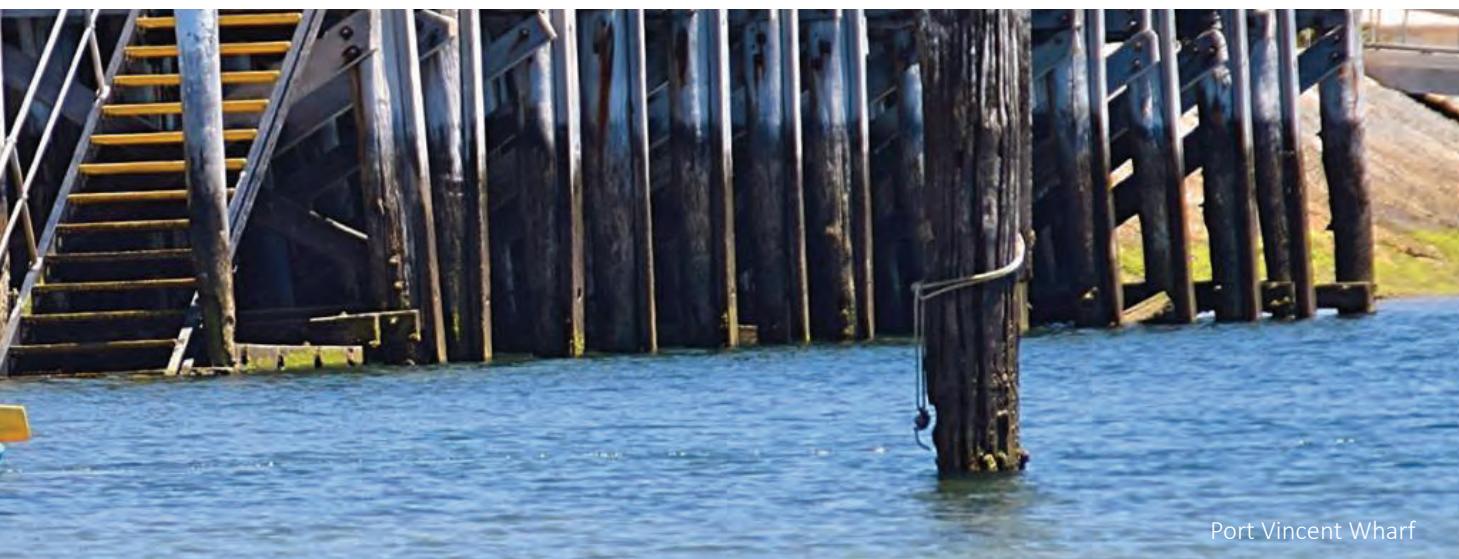
Council has 5 swimming pools and 2 toddler wading pools, associated with tourist accommodation, that are monitored during the summer season to ensure good standards of hygiene and disinfection are maintained.

Waste Control Systems

The Environmental Health Officer (EHO) role includes the ongoing assessment of wastewater applications and inspecting the installation of these approved systems. Such applications cover:-

- local sewer schemes,
- common wastewater management schemes,
- on-site disposal via septic/aerobic tank and soakage/irrigation area,
- on-site disposal incorporating pressure dosed soakage beds, these can be particularly useful for small blocks and difficult sites,
- off-site disposal of effluent via a holding tank for properties within 100m of the high water mark (sensitive coastal zone) – holding tanks are not allowed for new developments and are only considered for particular locations.

Port Vincent Wharf



OUR PERFORMANCE



Annual Business Plan Performance

The Yorke Peninsula Council's 2017/18 Annual Business Plan identified a range of budgeted capital projects. The table below highlights the performance against actual expenditure for the year.

Projects	2017/18 Actual Expenditure	2017/18 Adopted Budget	\$ Variance	% Variance
Transportation Infrastructure				
Disabled Access (Townships) - annual allocation	\$18,623	\$25,000	-\$6,377	-26%
Yorketown Aerodrome	\$203,600	\$202,000	\$1,600	1%
Marion Bay Caravan Park - upgrade of park roads	\$84,062	\$100,000	-\$15,938	-16%
Edithburgh Tidal Pool car park	\$31,481	\$52,676	-\$21,195	-40%
South Coast Rd	\$1,705,556	\$1,531,685	\$173,871	11%
Pine Point Rd - segment 1	\$518,097	\$620,859	-\$102,762	-17%
Pine Point Rd (3km - Yorke Hwy heading north/west)	\$301,396	\$450,000	-\$148,604	-33%
Weetulta Rd	\$202,040	\$321,396	-\$119,356	-37%
Nalyappa Rd - segment 1	\$453,784	\$554,311	-\$100,527	-18%
Grainstack Rd East, Stansbury	\$111,776	\$121,040	-\$9,264	-8%
Daniell St, Coobowie	\$41,505	\$57,184	-\$15,679	-27%
Elliott St, Coobowie	\$23,942	\$28,746	-\$4,804	-17%
Sturt Bay Rd	\$345,991	\$197,862	\$148,129	75%
Brutus Rd	\$96,628	\$102,687	-\$6,059	-6%
Patch sheeting	\$1,383,850	\$1,156,687	\$227,163	20%
Fuller Rd, Minlaton	\$46,421	\$37,544	\$8,877	24%
Resealing	\$83,634	\$100,000	-\$16,366	-16%
Footpath replacement	\$251,337	\$1,500,000	-\$1,248,663	-83%
Furniture and Fittings				
Office Furniture – annual allocation	\$5,000	\$5,000	\$0	0%
Port Vincent Foreshore Caravan Park – cabin mattresses	\$0	\$2,000	-\$2000	-100%
Point Turton Caravan Park – cabin mattresses	\$0	\$1,670	-\$1,670	-100%
Minlaton Council Chamber - furniture	\$0	\$15,000	-\$15,000	-100%

Annual Business Plan Performance - cont.

Projects	2017/18 Actual Expenditure	2017/18 Adopted Budget	\$ Variance	% Variance
Buildings and Structures				
Bushcamping Infrastructure - annual allocation	\$49,084	\$50,000	-\$916	-2%
Port Vincent Foreshore Caravan Park - cabin solar lighting	\$2,500	\$2,500	\$0	0%
Port Vincent Foreshore Caravan Park - upgrade to spa cabins	\$0	\$10,742	-\$10,742	-100%
Marion Bay Caravan Park - fencing (perimeter & internal)	\$25,685	\$25,000	\$685	3%
Marion Bay Caravan Park - cabin painting	\$0	\$3,000	-\$3,000	-100%
Point Turton Caravan Park - perimeter fencing	\$0	\$50,000	-\$50,000	-100%
Signs renewal programme	\$13,630	\$20,000	-\$6,370	-32%
Warooka Town Triangle - shade sails	\$29,900	\$30,000	-\$100	0%
Public toilet - Maitland Hall	\$92,988	\$90,000	\$2,988	3%
Yorketown Oval Grandstand	\$50,000	\$50,000	\$0	0%
Stormwater				
Ardrossan storm water reuse/harvest stage 3	\$0	\$187,500	-\$187,500	-100%
Community Wastewater Management Systems				
Ardrossan – rehabilitation of manholes	\$38,909	\$25,000	\$13,909	56%
Maitland – Clinton Rd pump station – system upgrade & gravity drain replacement	\$42,669	\$41,500	\$1,169	3%
Black Point - switchboard replacement & pump station 3 – System upgrade	\$7,144	\$6,500	\$644	10%
Stansbury – connection of public toilet	\$25,317	\$26,000	-\$683	-3%
Sultana Point – fall prevention infrastructure on tanks	\$16,783	\$20,000	-\$3,217	-16%
Yorketown - flowmeters & Minlaton Rd – gravity drains	\$73,331	\$70,000	\$3,331	5%
Hardwicke Bay – connection at foreshore	\$0	\$50,000	-\$50,000	-100%
Bluff Beach – system upgrade	\$0	\$1,500	-\$1,500	-100%
Port Victoria - pump Station 2 – hatches, safety grids & bollards	\$2,244	\$4,000	-\$1,756	-44%
Port Victoria - pump Station 3 – hatches, safety grids & bollards	\$2,244	\$4,000	-\$1,756	-44%
Chinaman Wells - pump Station 2 – system upgrade	\$9,800	\$1,500	\$8,300	553%

Projects	2017/18 Actual Expenditure	2017/18 Adopted Budget	\$ Variance	% Variance
Water Infrastructure				
Hardwicke Bay - pumps	\$0	\$2,000	-\$2,000	-100%
Marion Bay Desalination Plant – water softening infrastructure & tanks and liner	\$41,195	\$30,000	\$11,195	37%
Plant and Equipment				
Fleet vehicles	\$392,920	\$437,000	-\$44,080	-10%
Minor plant	\$47,773	\$20,000	\$27,773	139%
IT Hardware - computers	\$4,614	\$15,000	-\$10,386	-69%
IT Hardware – monitors	\$2,000	\$5,000	-\$3,000	-60%
IT Hardware – servers & switches	\$160,457	\$120,000	\$40,457	34%
IT Hardware - telecommunications	\$6,632	\$10,000	-\$3,368	-34%
Customer Service Request system renewal	\$0	\$20,000	-\$20,000	-100%
SQL server replacement	\$800	\$5,000	-\$4,200	-84%
Intranet – stage 2	\$25,518	\$25,000	\$518	2%
Aerial photography	\$38,051	\$40,000	-\$1,949	-5%
Migration from server 2012	\$7,950	\$20,000	-\$12,050	-60%
Port Vincent Foreshore Caravan Park – upgrade of power heads	\$10,039	\$10,900	-\$861	-8%
Black Point Caravan and Camping Ground – lockable power heads	\$0	\$1,500	-\$1,500	-100%
Point Turton Caravan Park – ride on mower	\$5,909	\$10,000	-\$4,091	-41%
Point Turton Caravan Park – whitegoods	\$1,090	\$5,000	-\$3,910	-78%
Point Turton Caravan Park – solar lighting	\$0	\$5,000	-\$5,000	-100%
Point Turton Caravan Park - television reception	\$12,591	\$8,000	\$4,591	57%
Marion Bay Caravan Park – desktop computer	\$0	\$1,500	-\$1,500	-100%
Port Vincent Foreshore Caravan Park – desktop computer	\$1,602	\$1,500	\$102	7%
Prime mover x 2	\$356,284	\$360,000	-\$3,716	-1%
Side tipper x 2	\$224,500	\$200,000	\$24,500	12%
Sweeper	\$0	\$340,000	-\$340,000	-100%

Annual Business Plan Performance - cont.

Projects	2017/18 Actual Expenditure	2017/18 Adopted Budget	\$ Variance	% Variance
Other				
Grant funded project opportunities	\$0	\$25,000	-\$25,000	-100%
Port Julia solar lighting	\$20,846	\$16,725	\$4,121	25%
Stansbury foreshore power	\$13,743	\$15,000	-\$1,257	-8%
Landfill rehabilitation	\$12,950	\$15,000	-\$2,050	-14%
TOTAL	\$7,778,415	\$9,716,214	-\$1,937,799	-19.9%

Table 15: 2017/18 Actual Business Plan Performance vs. Budgeted

As at 30 June 2018 Table 11 indicates a 20% underspend for the year. However, within the table it identifies a number of positive and negative variances for a range of reasons. Specifically these were:-

- The remaining funds for the Disabled Access annual allocation was rolled over to 2018/19 to finalise a specific project.
- The allocated budget for the footpath replacement project should have been allocated over multiple years. Work due for 2017/18 was completed per the agreed schedule. The remaining funds will be rolled in 2018/19 and possibly 2019/20.
- A number of the smaller caravan park projects were completed as maintenance items rather than through the capital works program (i.e. Black Point Caravan and Camping Ground lockable power heads, Marion Bay Caravan Park cabin painting, Port Vincent Foreshore Caravan park upgrade to spa cabins and cabin mattresses and Point Turton Caravan Park cabin mattresses).
- Due to delays around design and material selection the Point Turton Caravan Park perimeter fencing project was unable to commence in 2017/18. This project was rolled over to 2018/19 and is now underway.
- The Hardwicke Bay CWMS property connections project was delayed due to the contractor being unable to complete works prior to the year end. The budget has been carried forward to enable completion.
- The Bluff Beach CWMS project was cancelled.
- The Ardrossan Stormwater Harvest project was initially budgeted to span two financial years, delays have pushed the project completion into a third year.
- The Customer Service Request System Renewal project was cancelled due to the requirement and timing to deliver this project changing.
- Funds allocated for the Point Turton Caravan Park solar lighting project were redirected to cover another priority.
- Funds were not spent on the Marion Bay Caravan Park desktop computer as Council was able to deploy a computer that was already in stock.
- The street sweeper budget was rolled over to 2018/19 as the delivery of the sweeper was delayed.
- The Minlaton Council Chamber furniture project did not commence as the allocated budget was insufficient to undertake the scope of works envisaged. This allocation will be combined with additional funding in 2018/19 to complete the project.

Budget allocations are reviewed every quarter as required by Council's PO142 Budget Reporting and Amendment Policy, with all changes submitted to Council for endorsement.

Whilst every care is taken in developing Council's Annual Business Plan other priorities will always emerge throughout the course of the year that take precedence.

In addition, this Council continually seeks to attract additional grant funding in order to implement key projects for the benefit of the community without any additional burden on our rate payers. Therefore, when Council is successful in obtaining additional grant funding during the year, all planned projects must be re-prioritised due to the limited resources available to carry out the works.



Port Victoria

Strategic Management Plan Performance

The Yorke Peninsula Council's 2016-2020 Strategic Management Plan (the Plan) provides the foundation for Council to plan for the future. The Plan outlines priorities and sets out what must be achieved. The Plan was last reviewed, updated and came into effect on 1 July 2016.

The following table outlines Council's performance in completing the strategies outlined within the Plan.

Legend



Completed



Ongoing activity



Not completed



Not yet
commenced



Strategies	Status
Goal 1 – Economically Prosperous Peninsula	
1.1 Provide easier, streamlined development approval application process	
1.2 Deliver strategic and responsible land use planning	
1.3 Improve visitor experiences, infrastructure, signage, information and support	
1.4 Support local events and help attract new events	
1.5 Partner and build positive relationships with key stakeholders (e.g. Regional Development Australia, Central Local Government Region, YP Tourism and Progress Associations) to progress tourism and business growth, including enabling the attraction of niche businesses	
1.6 Identify opportunities to advocate on behalf of key industries (e.g. agriculture, tourism etc.)	
1.7 Support employment opportunities for our community	
1.8 Explore opportunities for 'missing or sub-standard' infrastructure (e.g. freight movement, function centre, large accommodation etc.)	
1.9 Efficient delivery of permits, leases and licences	
Goal 2 – Community Connected through Infrastructure	
2.1 Develop and deliver on Asset Management Plans for all asset classes	
2.2 Utilise technology to provide easy access to Council information (e.g. planned infrastructure works, location of public facilities, events etc.)	
2.3 Provide disability access infrastructure	
2.4 Create partnerships with State Government to maintain State's assets (roads, jetties etc.)	
2.5 Explore provision of new infrastructure	
2.6 Install and upgrade appropriate traffic control device management	
2.7 Upgrade and beautification of open (recreation) spaces (e.g. playgrounds, water parks, BBQ areas etc.)	
Goal 3 – Valued and Restored Environment	
3.1 Improve efficiency of watering public spaces	
3.2 Implement actions to improve water quality	
3.3 Partnership and advocacy with NRM to secure environmental projects	
3.4 Support Progress Associations and other community groups to improve environmental outcomes	
3.5 Review the Roadside Vegetation Management Plan and recommend updates to the Native Vegetation Council	
3.6 Develop Environmental Management Plan	
3.7 Develop and implement a Coastal Management Strategy	
3.8 Continue to effectively manage the collection, recycling and disposal of waste	
3.9 Integrate environmental sustainability consideration in land use planning and development	

Strategic Plan Performance - cont.

Strategies	Status
Goal 4 – Community Engaged and Supported	
4.1 Invest in youth activities and events	
4.2 Explore possibility of an annual "health/wellbeing" event	
4.3 Support and/or deliver community events, workshops and skills training, including school programs	
4.4 Continue providing community grants, donations and sponsorships	
4.5 Continue delivering compliance and environmental health services and inspections	
4.6 Audit, assess, rationalise and upgrade community meeting halls and meeting spaces	
4.7 Foster productive working relationships with Progress Associations	
4.8 Continue providing cemetery services and finalise the cemeteries project	
4.9 Continue Dry Area management	
4.10 Continue to provide Council's 'Leisure Options' services	
4.11 Review and improve accessibility to library services	
4.12 Continuous improvement in communicating with and engaging the community	
4.13 Support key community initiatives provided by 3rd parties (e.g. YP Community Transport)	
Goal 5 – Responsible Governance	
5.1 Openness and transparency of reporting Council's performance	
5.2 Effective leadership and informed decision making	
5.3 Meet all legislative requirements and compliance with Council's internal controls	
5.4 Seek alternate income streams and ensure financial sustainability	
5.5 Undertake effective risk management	
5.6 Workplace wellbeing programs	
5.7 Improved mobility, accessibility, efficiency of staff via Information Technology solutions	
5.8 Continuous improvement of Council processes	
5.9 Develop programs and actions to become an Employer of Choice	
5.10 Celebrate, communicate and promote Council's achievements	

Table 16: 2017/18 Strategic Plan Performance

Legislative Requirements

The following table demonstrates Yorke Peninsula Council's compliance with the Local Government Act 1999 (SA) and the Local Government Regulations.

Local Government Act			
Requirement	Title	Page	Met
S128 (9) (a & b)	<p>Information on the remuneration payable to its auditor for work performed during the relevant financial year, distinguishing between-</p> <ul style="list-style-type: none"> • Remunerations payable for the annual audit of the council's financial statements; and • Other remuneration; <p>If a person ceased to be the auditor of the council during the relevant financial year, other than by virtue of the expiration of his or her term of appointment and not being reappointed to the office – the reason or reasons why the appointment of the council's auditor came to an end.</p>	120	✓
S131	<p>Annual Report to be prepared and adopted by 30 November in each year relating to the operations of the council for the financial year ending in the preceding 30 June.</p> <ul style="list-style-type: none"> • The Council must provide a copy of its Annual Report to: • Each member of Council; • Presiding Member of both Houses of Parliament. <p>Council must make copies available for inspection on Council's website and principal office.</p> <p>Members of the public may purchase a hard copy from the Council's principal office (Maitland).</p>	N/A	✓
Schedule 2			
S12	Subsidiaries: A report including audited financial statements must be incorporated into the Yorke Peninsula Council's Annual Report.	N/A	✓
S28	Regional Subsidiaries: A report including audited financial statements must be incorporated into the Yorke Peninsula Council's Annual Report.	153	✓
Schedule 4			
1(a)	Audited financial statements of the Council for the relevant year.	102	✓
1(b)	A list of registers that are required to be kept under the Local Government Act 1999 and the Local Government (Elections) Act 1999.	39	✓
1(c)	A list of codes of conduct or practice required under the Local Government Act 1999 and the Local Government (Elections) Act 1999.	38	✓
1(f)	Information on the allowances paid to members of the council or council committees.	25	✓
1(g)	Information on the number of senior executive officers and information on the kinds of allowances, bonuses and benefits that are made available to those officers as part of a salary package.	45	✓

Legislative Requirements - cont.

Requirement	Title	Page	Met
Schedule 4			
1(ga)	A report on the use of sections 90(2) and 91(7) by the council and its council committees containing the information required by the regulations.	37	✓
1(gb)	A report on the applications made to the council under the Freedom of Information Act 1991 during the relevant financial year containing the information required by the regulations.	41	✓
1(h)	A statement of- <ul style="list-style-type: none"> • The council's representation quota; and • The average representation quota for council of a similar size and type; and • When the council next intends to conduct a review under Chapter 3 Part 1 Division 2; and • The procedures that are available under Chapter 3 for electors to make submissions on representation under this Act. 	43	✓
2(a)	The council's performance in implementing its strategic management plans during the relevant financial year, and the council's projections and targets under its plan for the next financial year.	96	✓
2(ab)	The council's performance against its annual business plan for the relevant financial year.	91	✓
2(b)	The extent to which activities for the council have been subjected to competitive tender or other measures to ensure services are delivered cost-effectively, and the extent (if any) to which the council has pursued policies for purchasing local goods and services.	42	✓
2(c)	The decision-making structure of the council.	26	✓
2(ca)	The training and development activities for members of the council during the relevant financial year.	25	✓
2(d)	The implementation of equal opportunity programs, and other human resource management or development programs, during the relevant financial year.	55	✓
2(e)	The progress of the council in preparing or finalising any management plans for community land required under the Chapter 11.	42	✓
2(f)	Other matters prescribed by the regulations.	N/A	✓



Requirement	Title	Page	Met
Local Government (General) Regulations			
S10	(1) Pursuant to section 131(5)(b) of the Act, the South Australian Local Government Grants Commission is a prescribed body. (2) For the purposes of section 131(5) of the Act, the relevant day by which an annual report must be submitted is 31 December in the financial year immediately following the end of the financial year to which the annual report relates.	N/A	
S35(1)	For the purpose of clause 1(ga) of Schedule 4 of the Act- (a) In the case of a report on the use of section 90(2) of the Act, the following information is required: <ul style="list-style-type: none">• The total number of orders made under that subsection in the financial year;• The date and subject of each order within the ambit of subparagraph (i);• In relation to each paragraph ((a) to (n)) of section 90(3) of the Act- the number of times in the financial year that an order made under section 90(2) was made on the basis that the information or matter fell within the ambit of the paragraph; and (b) In the case of a report on the use of section 91(7) of the Act, the following information is required: <ul style="list-style-type: none">• The total number of orders made under that subsection in the financial year;• The number of orders made under that subsection that expired, ceased to apply or were revoked during the year;• The number of orders made under that subsection that remained operative at the end of the financial year (but not including orders made before 15 November 2010);• The date and subject of each order within the ambit of subparagraph (i) or (iii).	37	
S35(2)	Pursuant to clause 1(i) of Schedule 4 of the Act, the report required under section 270(8) is prescribed, being:- S270 “Procedures for review of decisions and requests for services”: (8) A council must, on an annual basis, initiate and consider a report that relates to- <ul style="list-style-type: none">(a) the number of applications for review made under this section; and(b) the kinds of matters to which the applications related; and(c) the outcomes of the applications under this sections; and(d) such other matters as may be prescribed by the regulations.	27	
Local Nuisance and Litter Control Act 2016			
S8	A council must, in its annual report prepared pursuant to section 131 of the Local Government Act 1999 in relation to a particular financial year, include details of the performance by the council during that year of functions conferred on it under this Act.	88	

Table 17: Annual Reporting Legislative Requirements

FINANCIAL STATEMENTS



Yorke Peninsula Council

GENERAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2018



Agriculturally rich - Naturally beautiful

Yorke Peninsula Council

General Purpose Financial Statements for the year ended 30 June 2018

Contents	Page
1. Council Certificate	105
2. Primary Financial Statements:	
- Statement of Comprehensive Income	106
- Statement of Financial Position	107
- Statement of Changes in Equity	108
- Statement of Cash Flows	109
3. Notes to the Financial Statements	110
4. Independent Auditor's Report - Financial Statements	147
5. Independent Auditor's Report - Internal Controls	149
6. Certificates of Audit Independence	
- Council Certificate of Audit Independence	151
- Audit Certificate of Audit Independence	152

Yorke Peninsula Council

General Purpose Financial Statements for the year ended 30 June 2018

Certification of Financial Statements

We have been authorised by the Council to certify the financial statements in their final form.

In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999*, *Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards,
- the financial statements present a true and fair view of the Council's financial position at 30 June 2018 and the results of its operations and cash flows for the financial year,
- internal controls implemented by the Council provide a reasonable assurance that the Council's financial records are complete, accurate and reliable and were effective throughout the financial year,
- the financial statements accurately reflect the Council's accounting and other records.

Andrew Cameron
CHIEF EXECUTIVE OFFICER

Ray Agnew
MAYOR

Date:

Yorke Peninsula Council

Statement of Comprehensive Income for the year ended 30 June 2018

\$ '000	Notes	2018	2017
Income			
Rates Revenues	2a	21,994	21,269
Statutory Charges	2b	396	334
User Charges	2c	3,386	3,195
Grants, Subsidies and Contributions	2g	4,661	5,721
Investment Income	2d	217	234
Reimbursements	2e	713	1,052
Other Income	2f	395	225
Total Income		31,762	32,030
Expenses			
Employee Costs	3a	8,793	8,787
Materials, Contracts & Other Expenses	3b	13,571	13,362
Depreciation, Amortisation & Impairment	3c	9,186	9,376
Finance Costs	3d	376	394
Total Expenses		31,926	31,919
Operating Surplus / (Deficit)			
		(164)	111
Asset Disposal & Fair Value Adjustments	4	(1,177)	(3,201)
Amounts Received Specifically for New or Upgraded Assets	2g	22	2,288
Net Surplus / (Deficit) ¹		(1,319)	(802)
Other Comprehensive Income			
<i>Amounts which will not be reclassified subsequently to operating result</i>			
Changes in Revaluation Surplus - I, PP&E	9a	211	353
Total Other Comprehensive Income		211	353
Total Comprehensive Income		(1,108)	(449)

¹ Transferred to Statement of Changes in Equity

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

Yorke Peninsula Council

Statement of Financial Position as at 30 June 2018

\$ '000	Notes	2018	2017
ASSETS			
Current Assets			
Cash and Cash Equivalents	5a	6,155	6,926
Trade & Other Receivables	5b	1,993	1,986
Inventories	5c	372	758
Total Current Assets		8,520	9,670
Non-Current Assets			
Financial Assets	6a	605	692
Infrastructure, Property, Plant & Equipment	7a	293,281	294,175
Total Non-Current Assets		293,886	294,867
TOTAL ASSETS		302,406	304,537
LIABILITIES			
Current Liabilities			
Trade & Other Payables	8a	1,622	2,182
Borrowings	8b	688	648
Provisions	8c	2,210	2,192
Total Current Liabilities		4,520	5,022
Non-Current Liabilities			
Borrowings	8d	7,027	7,541
Provisions	8e	229	236
Total Non-Current Liabilities		7,256	7,777
TOTAL LIABILITIES		11,776	12,799
Net Assets		290,630	291,738
EQUITY			
Accumulated Surplus		(11,860)	(10,082)
Asset Revaluation Reserves	9a	300,901	300,690
Other Reserves	9b	1,589	1,130
Total Council Equity		290,630	291,738

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

Yorke Peninsula Council

Statement of Changes in Equity
for the year ended 30 June 2018

\$ '000	Notes	Asset			Total Equity
		Accumulated Surplus	Revaluation Reserve	Other Reserves	
2018					
Balance at the end of previous reporting period		(10,082)	300,690	1,130	291,738
a. Net Surplus / (Deficit) for Year		(1,319)	-	-	(1,319)
b. Other Comprehensive Income					
- Gain (Loss) on Revaluation of I,PP&E	7a	-	211	-	211
Other Comprehensive Income		-	211	-	211
Total Comprehensive Income		(1,319)	211	-	(1,108)
c. Transfers between Reserves		(459)	-	459	-
Balance at the end of period		(11,860)	300,901	1,589	290,630
2017					
Balance at the end of previous reporting period		(8,841)	300,337	691	292,187
a. Net Surplus / (Deficit) for Year		(802)	-	-	(802)
b. Other Comprehensive Income					
- Gain (Loss) on Revaluation of I,PP&E	7a	-	353	-	353
Other Comprehensive Income		-	353	-	353
Total Comprehensive Income		(802)	353	-	(449)
c. Transfers between Reserves		(439)	-	439	-
Balance at the end of period		(10,082)	300,690	1,130	291,738

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

Yorke Peninsula Council

Statement of Cash Flows for the year ended 30 June 2018

\$ '000	Notes	2018	2017
Cash Flows from Operating Activities			
Receipts			
Rates Receipts		21,725	21,118
Statutory Charges		396	334
User Charges		3,386	3,195
Grants, Subsidies and Contributions (operating purpose)		4,661	5,721
Investment Receipts		217	234
Reimbursements		713	1,052
Other Receipts		675	225
Payments			
Payments to Employees		(8,854)	(8,447)
Payments for Materials, Contracts & Other Expenses		(13,692)	(13,144)
Finance Payments		(376)	(394)
Net Cash provided by (or used in) Operating Activities	11b	8,851	9,894
Cash Flows from Investing Activities			
Receipts			
Amounts Received Specifically for New/Upgraded Assets		22	2,288
Sale of Replaced Assets		408	472
Sale of Surplus Assets		26	-
Repayments of Loans by Community Groups		91	99
Payments			
Expenditure on Renewal/Replacement of Assets		(7,193)	(8,315)
Expenditure on New/Upgraded Assets		(2,499)	(4,040)
Net Cash provided by (or used in) Investing Activities		(9,145)	(9,496)
Cash Flows from Financing Activities			
Receipts			
Proceeds from Borrowings		182	209
Proceeds from Bonds & Deposits		-	4
Payments			
Repayments of Borrowings		(656)	(642)
Repayment of Bonds & Deposits		(3)	-
Net Cash provided by (or used in) Financing Activities		(477)	(429)
Net Increase (Decrease) in Cash Held		(771)	(31)
plus: Cash & Cash Equivalents at beginning of period	11	6,926	6,957
Cash & Cash Equivalents at end of period	11	6,155	6,926

The above statement should be read in conjunction with the accompanying Notes and Significant Accounting Policies.

Yorke Peninsula Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Contents of the Notes accompanying the Financial Statements

Note	Details	Page
1	Significant Accounting Policies	111
2	Income	117
3	Expenses	120
4	Asset Disposal & Fair Value Adjustments	122
Current Assets		
5a	Cash & Cash Equivalents	122
5b	Trade & Other Receivables	122
5c	Inventories	123
Non-Current Assets		
6a	Financial Assets	123
Fixed Assets		
7a	Infrastructure, Property, Plant & Equipment	124
7b	Valuation of Infrastructure, Property, Plant & Equipment	125
Liabilities		
8a	Trade & Other Payables	129
8b	Borrowings	129
8c	Provisions	129
Reserves		
9a	Asset Revaluation Reserve	129
9b	Other Reserves	130
10	Assets Subject to Restrictions	131
11	Reconciliation to Statement of Cashflows	132
12a	Functions	133
12b	Components of Functions	134
13	Financial Instruments	135
14	Commitments for Expenditure	139
15	Financial Indicators	140
16	Uniform Presentation of Finances	142
17	Operating Leases	143
18	Superannuation	144
19	Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet	145
20	Related Party Transactions	146

Yorke Peninsula Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 1. Summary of Significant Accounting Policies

The principal accounting policies adopted by Council in the preparation of these consolidated financial statements are set out below.

These policies have been consistently applied to all the years presented, unless otherwise stated.

1 Basis of Preparation

1.1 Compliance with Australian Accounting Standards

This general purpose financial report has been prepared on a going concern basis using the historical cost convention in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

AASB 2016-4 Recoverable Amount of Non Cash-Generating Specialised Assets of Not-for-Profit Entities has been adopted in the preparation of these financial reports removing the requirement for impairment testing of non-cash generating specialised assets that are carried at fair value.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011* dated 14th November 2018.

1.2 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.3 Critical Accounting Estimates

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates and requires management to exercise its judgement in applying Council's accounting policies.

The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of these Notes.

1.4 Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000).

2 The Local Government Reporting Entity

Yorke Peninsula Council is incorporated under the South Australian *Local Government Act 1999* and has its principal place of business at 8 Elizabeth Street, Maitland. These financial statements include the Council's direct operations and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

3 Income Recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Council obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Council's operations for the current reporting period.

In recent years the payment of untied financial assistance grants has varied from the annual allocation as shown in the table below:

	Cash Payment Received	Annual Allocation	Difference
2015/16	\$1,063,202	\$2,235,365	-\$1,172,163
2016/17	\$3,363,515	\$2,219,769	+\$1,143,746
2017/18	\$2,697,631	\$2,626,070	+\$71,561

Yorke Peninsula Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 1. Summary of Significant Accounting Policies (continued)

Because these grants are untied, the Australian Accounting Standards require that payments be recognised upon receipt. Accordingly, the operating results of these periods have been distorted compared to those that would have been reported had the grants been paid in the year to which they were allocated.

The Operating Surplus Ratio disclosed in Note 15 has also been calculated after adjusting for the distortions resulting from the differences between the actual grants received and the grants entitlements allocated.

4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at Council's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables for rates and annual charges are secured over the subject land, and bear interest at rates determined in accordance with the Local Government Act 1999. Other receivables are generally unsecured and do not bear interest.

All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

5 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

6 Infrastructure, Property, Plant & Equipment

6.1 Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

6.2 Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by Council for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are given below. No capitalisation threshold is applied to the acquisition of land or interests in land.

Office Furniture & Equipment	\$1,000
Other Plant & Equipment	\$1,000
Buildings - new construction/extensions	\$5,000
Park & Playground Furniture & Equipment	\$2,000
Paving & footpaths, Kerb & Gutter	\$2,000
Drains & Culverts	\$5,000
Road construction & reconstruction	\$10,000
All other assets	\$1,000

6.3 Subsequent Recognition

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Significant uncertainties exist in the estimation of fair value of a number of asset classes including land, buildings and associated structures and infrastructure. Further detail of these uncertainties, and of existing valuations, methods and valuers are provided at Note 7.

Yorke Peninsula Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 1. Summary of Significant Accounting Policies (continued)

6.4 Depreciation of Non-Current Assets

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of Council, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are listed below. Depreciation periods for infrastructure assets have been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates.

Building & Other Structures

Buildings	20 to 100 years
Structures	15 to 100 years
Carparks	30 to 60 years

Stormwater Drainage

Nodes	25 to 75 years
Pipes/Drains	30 to 100 years
Pumping, Storage and Treatment	15 to 100 years

Community Wastewater Management Schemes

Nodes	20 to 70 years
Pipes	70 years
Pumping Stations	15 to 50 years
Wastewater Treatment Plants & Storage	15 to 100 years

Transport Infrastructure

Sealed Roads (Upper Surface)	17 to 30 years
Sealed Roads (Lower Surface)	80 to 90 years
Sealed Roads (Pavement)	80 to 90 years
Unsealed Roads (Wearing Surface)	15 to 50 years
Unsealed Roads (Low Base & Earthworks)	90 to 400 years
Paving & Footpaths	30 to 60 years
Drains, Kerb & Gutter	80 years
Culverts	50 to 75 years

Water Scheme Infrastructure

Nodes	25 to 60 years
Pipes	60 to 100 years
Pumping, Storage and Treatment	15 to 100 years

Plant & Equipment

Fleet Vehicles	3 years
Major Plant & Equipment	5 to 25 years
Minor Plant & Equipment	5 to 50 years

Furniture & Fittings

Office Equipment	5 to 15 years
Office Furniture & Fittings	5 to 20 years

Other Assets

Marine Assets	10 to 50 years
Caravan Park Assets	5 to 30 years
Park Structures / Playgrounds	5 to 30 years
Recreation Structures	50 to 80 years
Memorial Statue	100 years

6.5 Impairment

Assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash inflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

6.6 Borrowing Costs

Borrowing costs in relation to qualifying assets (net of offsetting investment revenue) have been capitalised in accordance with AASB 123 "Borrowing Costs". The amounts of borrowing costs recognised as an expense or as part of the carrying amount of qualifying assets are disclosed in Note 3, and the amount (if any) of interest revenue offset against borrowing costs in Note 2.

Yorke Peninsula Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 1. Summary of Significant Accounting Policies (continued)

7 Payables

7.1 Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

7.2 Payments Received in Advance & Deposits

Amounts other than grants received from external parties in advance of service delivery, and security deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

8 Borrowings

Borrowings are initially recognised at fair value, net of transaction costs incurred and are subsequently measured at amortised cost. Any difference between the proceeds (net of transaction costs) and the redemption amount is recognised in the income statement over the period of the borrowings using the effective interest method.

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Interest is accrued over the period to which it relates, and is recorded as part of "Payables".

9 Employee Benefits

9.1 Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Weighted avg. discount rate	1.53% (2017, 1.53%)
-----------------------------	---------------------

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for untaken sick leave.

9.2 Superannuation

The Council makes employer superannuation contributions in respect of its employees to the Statewide Superannuation Scheme. The Scheme has two types of membership, each of which is funded differently. No changes in accounting policy have occurred during either the current or previous reporting periods. Details of the accounting policies applied and Council's involvement with the schemes are reported in Note 18.

10 Provisions for Reinstatement, Restoration and Rehabilitation

Council has a recorded Provision for Waste Management which facilitates rehabilitation of the following six closed landfill sites – Price, Port Victoria, Arthurton, Ramsey, Warooka (including leachate monitoring) and Foul Bay. Council will review and update where deemed necessary the liability recorded (shown as a Provision) in Council's Statement of Financial Position to ensure the liability accurately reflects the future landfill monitoring obligations of the Council in accordance with its EPA licence requirements.

Close down and restoration costs include the dismantling and demolition of infrastructure and the removal of residual materials and remediation and rehabilitation of disturbed areas. Estimated close down and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs and are carried at the net present value of estimated future costs.

Although estimated future costs are based on a closure plan, such plans are based on current environmental requirements which may change. Council's policy to maximise recycling is extending the operational life of these facilities, and significant uncertainty exists in the estimation of the future closure date.

Yorke Peninsula Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 1. Summary of Significant Accounting Policies (continued)

11 Leases

Lease arrangements have been accounted for in accordance with Australian Accounting Standard AASB 117.

In respect of finance leases, where Council substantially carries all of the risks incident to ownership, the leased items are initially recognised as assets and liabilities equal in amount to the present value of the minimum lease payments. The assets are disclosed within the appropriate asset class and are amortised to expense over the period during which the Council is expected to benefit from the use of the leased assets. Lease payments are allocated between interest expense and reduction of the lease liability, according to the interest rate implicit in the lease.

In respect of operating leases, where the lessor substantially retains all of the risks and benefits incident to ownership of the leased items, lease payments are charged to expense over the lease term.

12 Construction Contracts

Construction works undertaken by Council for third parties are generally on an agency basis where the third party reimburses Council for actual costs incurred, and usually do not extend beyond the reporting period. As there is no profit component, such works are treated as 100% completed. Reimbursements not received are recognised as receivables and reimbursements received in advance are recognised as "payments received in advance".

For works undertaken on a fixed price contract basis, revenues and expenses are recognised on a percentage of completion basis. Costs incurred in advance of a future claimed entitlement are classified as work in progress in inventory. When it is probable that total contract costs will exceed total contract revenue, the expected loss is recognised as an expense immediately.

13 GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

14 New accounting standards and UIG Interpretations

In the current year, Council adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current reporting period. The adoption of the new and revised Standards and Interpretations has not resulted in any material changes to Council's accounting policies.

Yorke Peninsula Council has not applied any Australian Accounting Standards and Interpretations that have been issued but are not yet effective.

Some Australian Accounting Standards and Interpretations have been issued but are not yet effective. Those standards have not been applied in these financial statements. Council will implement them when they are effective.

The standards are not expected to have a material impact upon Council's future financial statements are:

Effective for annual reporting periods beginning on or after 1 January 2017

- AASB 2014-5 Amendments to Australian Accounting Standards arising from AASB 15
- AASB 2015-8 Amendments to Australian Accounting Standards – Effective Date of AASB 15
- AASB 2016-7 Amendments to Australian Accounting Standards - Deferral of AASB 15 for Not-for-Profit Entities

Yorke Peninsula Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 1. Summary of Significant Accounting Policies (continued)

Effective for annual reporting periods beginning on or after 1 January 2018

- AASB 9 *Financial Instruments*
- AASB 15 *Revenue from Contracts with Customers*
- AASB 2010-7 *Amendments to Australian Accounting Standards arising from AASB 9 (December 2010)*
- AASB 2014-1 *Amendments to Australian Accounting Standards (Part E)*
- AASB 2014-7 *Amendments to Australian Accounting Standards arising from AASB 9 (December 2014)*
- AASB 2016-3 *Amendments to Australian Accounting Standards – Clarifications to AASB 15*
- AASB 2016-5 *Amendments to Australian Accounting Standards – Classification and Measurement of Share-based Payment Transactions*
- AASB 2016-6 *Amendments to Australian Accounting Standards - Applying AASB 9 Financial Instruments with AASB 4 Insurance Contracts*
- AASB 2017-3 *Amendments to Australian Accounting Standards – Clarifications to AASB 4*

Effective for annual reporting periods beginning on or after 1 January 2019

- AASB 16 *Leases*
- AASB 16 *Leases (Appendix D)*
- AASB 1058 *Income of Not-for-Profit Entities*
- AASB 1058 *Income of Not-for-Profit Entities (Appendix D)*
- AASB 2016-8 *Amendments to Australian Accounting Standards - Australian Implementation Guidance for Not-for-Profit Entities*

- AASB 2017-1 *Amendments to Australian Accounting Standards – Transfers of Investment Property, Annual Improvements 2014-2016 Cycle and Other Amendments*
- AASB 2017-4 *Amendments to Australian Accounting Standards – Uncertainty over Income Tax Treatments*
- AASB 1059 *Service Concession Arrangements: Grantors*
- AASB 1059 *Service Concession Arrangements: Grantors (Appendix D)*

Effective for annual reporting periods beginning on or after 1 January 2021

- AASB 17 *Insurance Contracts*
- AASB 17 *Insurance Contracts (Appendix D)*

15 Comparative Figures

To ensure comparability with the current reporting period's figures, some comparative period line items and amounts may have been reclassified or individually reported for the first time within these financial statements and/or the notes.

16 Disclaimer

Nothing contained within these statements may be taken to be an admission of any liability to any person under any circumstance.

Yorke Peninsula Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 2. Income

\$ '000	Notes	2018	2017
(a). Rates Revenues			
General Rates			
General Rates		16,999	16,229
Less: Mandatory Rebates		(112)	(104)
Less: Discretionary Rebates, Remissions & Write Offs		(20)	(20)
Total General Rates		16,867	16,105
Other Rates (Including Service Charges)			
Natural Resource Management Levy		995	954
Waste Collection		2,373	2,594
Water Supply		159	144
Community Wastewater Management Systems		1,465	1,407
Separate & Special Rates		48	-
Total Other Rates		5,040	5,099
Other Charges			
Penalties for Late Payment		87	65
Total Other Charges		87	65
Total Rates Revenues		21,994	21,269
(b). Statutory Charges			
Development Act Fees		191	180
Health & Septic Tank Inspection Fees		30	34
Animal Registration Fees & Fines		113	78
Parking Fines / Expiation Fees		25	8
Other Registration Fees		10	11
Sundry		27	23
Total Statutory Charges		396	334
(c). User Charges			
Cemetery Fees		21	27
Commercial Activity Revenue		110	94
Hall & Equipment Hire / Property Lease		36	30
Sundry		88	97
Commercial Activity Revenue (Caravan Parks)		2,710	2,578
Boat Ramp Fees		164	147
Refuse Disposal		48	58
Water		169	164
Commercial Activity Revenue (Art Exhibition)		40	-
Total User Charges		3,386	3,195

Yorke Peninsula Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 2. Income (continued)

\$ '000	Notes	2018	2017
(d). Investment Income			
Interest on Investments			
- Local Government Finance Authority		169	175
- Banks & Other		7	13
- Loans to Community Groups		41	46
Total Investment Income		217	234
(e). Reimbursements			
Community Group Reimbursements		221	51
Insurance Reimbursements		126	180
Government Agencies Reimbursements		94	732
Public Corporations		183	-
Other		89	89
Total Reimbursements		713	1,052
(f). Other Income			
Rebates Received		346	168
Sundry		49	57
Total Other Income		395	225
(g). Grants, Subsidies, Contributions			
Amounts Received Specifically for New or Upgraded Assets		22	2,288
Other Grants, Subsidies and Contributions		4,661	5,721
Total Grants, Subsidies, Contributions		4,683	8,009
The functions to which these grants relate are shown in Note 12.			
(i) Sources of grants			
Commonwealth Government		1,259	1,977
State Government		3,182	5,878
Other		242	154
Total		4,683	8,009

Yorke Peninsula Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 2. Income (continued)

\$ '000	Notes	2018	2017
(h). Conditions over Grants & Contributions			
Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:			
Unexpended at the close of the previous reporting period		1,335	11
<i>Less:</i>			
<i>Expended during the current period from revenues recognised in previous reporting periods</i>			
Heritage & Cultural Services		-	(11)
Open Space and Places for People Grants		(46)	-
Regional Aviation Access Programme - Remote Airstrip Upgrade Grant		(5)	-
Untied - Financial Assistance Grants (Paid in Advance)		(1,144)	-
Subtotal		(1,195)	(11)
<i>Plus:</i>			
<i>Amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions</i>			
Open Space and Places for People Grants		-	183
Regional Aviation Access Programme - Remote Airstrip Upgrade Grant		-	5
Road Safety Awareness Donation		-	3
Untied - Financial Assistance Grants (Paid in Advance)		1,216	1,144
National Science Week		3	-
SLGIP - Main Township Footpath Replacement Program		49	-
Subtotal		1,268	1,335
Unexpended at the close of this reporting period		1,408	1,335
Net increase (decrease) in assets subject to conditions in the current reporting period		73	1,324

Yorke Peninsula Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 3. Expenses

\$ '000	Notes	2018	2017
(a). Employee Costs			
Salaries and Wages		7,687	7,423
Employee Leave Expense		683	845
Superannuation - Defined Contribution Plan Contributions	18	598	567
Superannuation - Defined Benefit Plan Contributions	18	185	192
Workers' Compensation Insurance		303	426
Other		293	280
Less: Capitalised and Distributed Costs		(956)	(946)
Total Operating Employee Costs		8,793	8,787
Total Number of Employees (full time equivalent at end of reporting period)		114	118
(b). Materials, Contracts and Other Expenses			
(i) Prescribed Expenses			
Auditor's Remuneration			
- Auditing the Financial Reports		25	25
Bad and Doubtful Debts		10	-
Elected Members' Expenses		284	287
Election Expenses		4	4
Operating Lease Rentals - Non-Cancellable Leases	17		
- Minimum Lease Payments		87	52
Subtotal - Prescribed Expenses		410	368
(ii) Other Materials, Contracts and Expenses			
Contractors		3,192	3,059
Energy		772	667
Underground Power Lines		507	-
Legal Expenses		87	101
Levies Paid to Government - NRM levy		995	954
Levies - Other		55	55
Parts, Accessories & Consumables		1,174	1,361
Professional Services		358	432
Sundry		614	560
Water		630	556
Insurance		475	463
Professional Services - Waste Management		2,599	2,512
Community Grants / Donations / Sponsorship		239	199
Storm Damage Repairs - Jetty Infrastructure		-	705
Contribution - Community Seawall		182	209
License Fees - Information Technology		235	186

(continued on next page)

Yorke Peninsula Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 3. Expenses (continued)

\$ '000	Notes	2018	2017
Subscriptions		63	69
Plant & Machinery - Registration		112	113
Contribution - Yorke Peninsula Community Transport		71	69
Contribution - Yorke Peninsula Tourism		48	46
Contribution - Regional Development Australia		30	29
Telecommunications - Phones, Internet, Wireless Area Network		208	185
Bank Charges		70	66
Roadside Vegetation Maintenance - Contractors		445	398
Subtotal - Other Material, Contracts & Expenses		13,161	12,994
 Total Materials, Contracts and Other Expenses		 13,571	 13,362

(c). Depreciation, Amortisation and Impairment

(i) Depreciation and Amortisation

Buildings & Other Structures		1,619	2,157
Stormwater Drainage		165	163
CWMS		488	480
Transport Infrastructure		5,307	5,018
Water Scheme Infrastructure		71	70
Plant & Equipment		930	907
Furniture & Fittings		227	203
Other Assets		354	360
Subtotal		9,161	9,358

(ii) Impairment

Plant & Equipment		25	6
Other Assets		-	12
Subtotal		25	18

Total Depreciation, Amortisation and Impairment

9,186 **9,376**

(d). Finance Costs

Interest on Loans		376	394
Total Finance Costs		376	394

Yorke Peninsula Council

Notes to and forming part of the Financial Statements
for the year ended 30 June 2018

Note 4. Asset Disposal & Fair Value Adjustments

\$ '000	Notes	2018	2017
Infrastructure, Property, Plant & Equipment			
(i) Assets Renewed or Directly Replaced			
Proceeds from Disposal		408	472
Less: Carrying Amount of Assets Sold*		<u>(1,475)</u>	<u>(3,673)</u>
Gain (Loss) on Disposal		<u>(1,067)</u>	<u>(3,201)</u>
(ii) Assets Surplus to Requirements			
Proceeds from Disposal		26	-
Less: Carrying Amount of Assets Sold^		<u>(136)</u>	<u>-</u>
Gain (Loss) on Disposal		<u>(110)</u>	<u>-</u>
Net Gain (Loss) on Disposal or Revaluation of Assets		<u>(1,177)</u>	<u>(3,201)</u>

Note 5. Current Assets

(a). Cash & Cash Equivalents

Cash on Hand at Bank	94	289
Deposits at Call	6,061	6,637
Total Cash & Cash Equivalents	<u>6,155</u>	<u>6,926</u>

(b). Trade & Other Receivables

Rates - General & Other	863	594
Accrued Revenues	60	55
Debtors - General	468	751
GST Recoupment	235	237
Prepayments	280	258
Loans to Community Organisations	87	91
Total Trade & Other Receivables	<u>1,993</u>	<u>1,986</u>

Yorke Peninsula Council

Notes to and forming part of the Financial Statements
for the year ended 30 June 2018

Note 5. Current Assets (continued)

\$ '000	Notes	2018	2017
(c). Inventories			
Stores & Materials		365	737
Trading Stock		7	21
Total Inventories		372	758

Note 6. Non-Current Assets

(a). Financial Assets

Receivables			
Loans to Community Organisations		605	692
Total Financial Assets		605	692

Yorke Peninsula Council

Notes to and forming part of the Financial Statements
For the year ended 30 June 2018

Note 7a. Infrastructure, Property, Plant & Equipment

	\$'000	as at 30/6/2017					Asset Movements during the Reporting Period					as at 30/6/2018									
		Fair Value Level 1	At Fair Value	At Cost	Acc. Dep'n	Carrying Value	New / Upgrade	Renewals	WDV of Asset Disposals	Depreciation Expense (Note 3c)	Impairment Loss (recognised in P/L) (Note 3c)	WIP Transfers	Adjustments & Transfers	Decrements to Equity (ARR) (Note 9)	Revaluation Increments to Equity (ARR) (Note 9)	Revaluation Decrements to Equity (ARR) (Note 9)	At Fair Value	At Cost	At Dep'n	Acc. Dep'n	Carrying Value
Capital Work in Progress																					
Land	2	73,572	406	396	-	73,978	223	27	(136)	-	-	(312)	-	-	-	-	73,436	406	334	-	73,842
Buildings & Other Structures	2	5,253	2,322	1,307	6,298	38	5	(40)	(182)	(182)	-	-	-	-	-	5,342	2,230	1,483	6,089	-	
Buildings & Other Structures	3	86,704	1,951	49,769	38,886	820	168	-	(153)	(1437)	68	38	(570)	-	-	84,517	2,817	49,514	37,820	-	
Stormwater Drainage	3	12,050	146	3,588	8,608	-	-	-	-	(165)	-	-	-	-	-	12,050	146	3,753	8,443	-	
CWMS	3	24,856	853	9,284	16,424	281	154	(23)	(488)	(488)	63	-	-	-	-	24,788	1,360	9,727	16,421	-	
Transport Infrastructure	3	225,351	13,949	107,498	131,862	250	5,673	(603)	(5,307)	(5,307)	15	-	-	-	-	781	222,970	19,734	110,033	132,671	
Water Scheme Infrastructure	3	3,786	74	909	2,951	5	36	(79)	(79)	(79)	-	-	-	-	-	3,672	116	946	2,842	-	
Plant & Equipment																					
Furniture & Fittings																					
Other Assets																					
Total Infrastructure, Property, Plant & Equipment		431,571	44,937	182,333	294,175	2,499	7,193	(1,611)	(9,161)	(25)	-	(570)	781	426,775	52,034	195,528	293,281				
Comparatives		435,794	37,955	179,233	294,516	4,040	8,315	(3,673)	(9,356)	(18)	-	-	-	353	431,571	44,937	182,333	284,175			

Yorke Peninsula Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property

\$ '000

Valuation of Assets

The fair value of assets and liabilities must be estimated in accordance with various Accounting Standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a "level" in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

Refer to Note 7a for the disclosure of the Fair Value Levels of Infrastructure, Property, Plant and Equipment Assets.

Information on Valuations

Fair Value Hierarchy Level 2 Valuations

Certain land, and the buildings and structures thereon, are shown above as being based on fair value hierarchy level 2 valuation inputs. They are based on prices for similar assets in an active market, with directly or indirectly observable adjustments for specific advantages or disadvantages attaching to the particular asset.

Fair Value Hierarchy Level 3 Valuations of Land

Valuations of Crown land, community land and land subject to other restrictions on use or disposal, shown above as being based on fair value hierarchy level 3 valuation inputs, are based on prices for similar assets in an active market, but include adjustments for specific advantages or disadvantages attaching to the particular asset that are not directly or indirectly observable in that market, or the number and / or amount of observable adjustments of which are so great that the valuation is more fairly described as being based on level 3 valuation inputs.

Fair Value Hierarchy Level 3 Valuations of Buildings, Infrastructure and Other Assets

There is no known market for buildings, infrastructure and other assets. These assets are valued at depreciated current replacement cost. This method involves:

- The determination of the cost to construct the asset (or its modern engineering equivalent) using current prices for materials and labour, the quantities of each being estimated based on recent experience of this or similar Councils, or on industry construction guides where these are more appropriate.

- The calculation of the depreciation that would have accumulated since original construction using current estimates of residual value and useful life under the prime cost depreciation method adopted by Council.

This method has significant inherent uncertainties, relying on estimates of quantities of materials and labour, residual values and useful lives, and the possibility of changes in prices for materials and labour, and the potential for development of more efficient construction techniques.

Yorke Peninsula Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property (continued)

\$ '000

Valuation of Assets (continued)

Other Information

At 1 July 2004 upon the transition to AIFRS, Council elected pursuant to AASB 1.D5 to retain a previously established deemed cost under GAAP as its deemed cost. With subsequent addition at cost, this remains as the basis of recognition of non-material asset classes.

Upon revaluation, the current new replacement cost and accumulated depreciation are restated such that the difference represents the fair value of the asset determined in accordance with AASB 13 Fair Value Measurement: accumulated depreciation is taken to be the difference between current new replacement cost and fair value. In the case of land, current replacement cost is taken to be the fair value.

Following introduction of the Conquest Asset Management System, partial disposal of capital assets during upgrade and renewal are recorded in Council's Statement of Comprehensive Income.

Highest and best use

The following non financial assets of Council are being utilised at other than their highest and best use:

For land which Council has an unfettered right to sell, the "highest and best use" recognises the possibility of the demolition or substantial modification of some or all of the existing buildings and structures affixed to the land.

Much of the land under Council's care and control is Crown land or has been declared as community land under the provisions of the Local Government Act 1999. Other types of restrictions also exist.

For land subject to these restrictions, the highest and best use is taken to be the "highest and best use" available to Council, with a rebuttable presumption that the current use is the "highest and best use". The reason for the current use of a large proportion of Council's assets being other than the "highest and best use" relates to Council's principal role as the provider of services to the community, rather than the use of those assets for the generation of revenue.

For buildings and other structures on and in the land, including infrastructure, "highest and best use" is determined in accordance with the land on and in which they are situated.

Transition to AASB 13 - Fair Value Measurement

The requirements of AASB 13 Fair Value Measurement have been applied to all valuations undertaken since 1 July 2013 as shown by the valuation dates by individual asset classes below.

Yorke Peninsula Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property (continued)

\$ '000

Valuation of Assets (continued)

Land & Land Improvements

Council being of the opinion that it is not possible to attribute a value sufficiently reliably to qualify for recognition, land under roads has not been recognised in these reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

Freehold land and land over which Council has control, but does not have title, is recognised on the cost basis. No capitalisation threshold is applied to the acquisition of land or interests in land. Estimated future costs of reinstatement of land, capitalised in accordance with AASB 116.16(c), are reviewed annually (see Note 1) and depreciated over the estimated remaining life of the relevant asset.

- Basis of valuation: Fair Value
- Date of valuation: 1 July 2013
- Date of next valuation: 1 July 2018
- Valuer: Andrea Carolan, Maloney Field Services

Buildings & Other Structures

Buildings and other structures were revalued as at 1 July 2013 by Maloney Field Services in accordance with AASB 13: Fair Value Measurement. AASB 13 requires the disclosure of fair value information according to the relevant level in the fair value hierarchy. The following tables provide the fair values of the entity's assets measured and recognised on a recurring basis after initial recognition, categorised within the fair value hierarchy.

	Fair Value Measurement using:				Total
	Date of latest valuation	Level 1	Level 2	Level 3	
		Quoted prices in active mkt	Significant inputs	Significant unobservable inputs	
2018		\$'000	\$'000	\$'000	\$'000
Land	01/07/13	-	73,842	-	73,842
Buildings and Structures	01/07/13	-	7,572	87,334	94,906
Total Property, Plant and Equipment		-	81,414	87,334	168,748
2017					
Land	01/07/13	-	73,978	-	73,978
Buildings and Structures	01/07/13	-	7,575	88,655	96,230
Total Property, Plant and Equipment		-	81,553	88,655	170,208

- Basis of valuation: Fair Value
- Date of valuation: 01 July 2013
- Date of next valuation: 01 July 2018 (Formal External Revaluation)
- Valuer: Andrea Carolan, Maloney Field Services

Yorke Peninsula Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 7b. Valuation of Infrastructure, Property, Plant & Equipment & Investment Property (continued)

\$ '000

Valuation of Assets (continued)

Infrastructure

Transport Infrastructure

Transportation Infrastructure assets were valued by Tonkin Consulting as at 1 July 2015 at written down current replacement cost. Airfield assets not previously captured as Council assets were added to Transport Infrastructure through revaluation as at 1 July 2017. These additions resulted in an increased to depreciation of \$28,243 per annum. Council staff routinely undertake condition assessment across the Transport Infrastructure network to assist with revaluation and asset management practice.

- Basis of valuation: Written down current replacement cost
- Date of valuation: 1 July 2015
- Date of next valuation: 01 July 2018
- Valuer: Rod Ellis, Tonkin Consulting

Stormwater Drainage

Stormwater drainage infrastructure assets were valued by Tonkin Consulting at 1 July 2014 at written down current replacement cost. All acquisitions made after the respective dates of valuation are recorded at cost.

- Basis of valuation: Written down current replacement cost
- Date of valuation: 1 July 2014
- Date of next valuation: 01 July 2019
- Valuer: Rod Ellis, Tonkin Consulting

Community Wastewater Management Schemes

Community Wastewater Management Schemes infrastructure assets were valued by Tonkin Consulting at 1 July 2014 at written down current replacement cost. All acquisitions made after the respective dates of valuation are recorded at cost.

- Basis of valuation: Written down current replacement cost
- Date of valuation: 1 July 2014
- Date of next valuation: 01 July 2019
- Valuer: Rod Ellis, Tonkin Consulting

Water Supply Schemes

Water Supply Schemes infrastructure assets were valued by Tonkin Consulting at 1 July 2015 at written down current replacement cost. All acquisitions made after the respective dates of valuation are recorded at cost.

- Basis of valuation: Written down current replacement cost
- Date of valuation: 1 July 2015
- Date of next valuation: 01 July 2019
- Valuer: Rod Ellis, Tonkin Consulting

Plant & Equipment

These assets are recognised on the cost basis.

Furniture & Fittings

These assets are recognised on the cost basis.

All other Assets

These assets are recognised on the cost basis.

Yorke Peninsula Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 8. Liabilities

\$ '000	Notes	2018		2017	
		Current	Non Current	Current	Non Current
(a). Trade and Other Payables					
Goods & Services		999	-	1,555	-
Payments Received in Advance		7	-	7	-
Accrued Expenses - Employee Entitlements		306	-	299	-
Accrued Expenses - Other		300	-	308	-
Deposits, Retentions & Bonds		10	-	13	-
Total Trade and Other Payables		1,622	-	2,182	-
(b). Borrowings					
Loans		688	7,027	648	7,541
Total Borrowings		688	7,027	648	7,541
All interest bearing liabilities are secured over the future revenues of the Council					
(c). Provisions					
Employee Entitlements - Annual Leave		790	-	858	-
Employee Entitlements - Long Service Leave		1,405	135	1,319	129
Future Reinstatement / Restoration, etc		15	94	15	107
Total Provisions		2,210	229	2,192	236

Note 9. Reserves

\$ '000	1/7/2017	Increments (Decrements)	Transfers	Impairments	30/6/2018
(a). Asset Revaluation Reserve					
Land	73,286	-	-	-	73,286
Buildings & Other Structures	48,995	(570)	-	-	48,425
Stormwater Drainage	9,758	-	-	-	9,758
CWMS	15,420	-	-	-	15,420
Transport Infrastructure	151,158	781	-	-	151,939
Water Scheme Infrastructure	2,073	-	-	-	2,073
Total Asset Revaluation Reserve	300,690	211	-	-	300,901
Comparatives	300,337	353	-	-	300,690

Yorke Peninsula Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 9. Reserves (continued)

\$ '000	1/7/2017	Tfrs to Reserve	Tfrs from Reserve	Other Movements	30/6/2018
(b). Other Reserves					
Balgowan Water Supply	60	73	(54)	-	79
Black Point Water Supply	75	76	(48)	-	103
Combined Effluent Reserve	590	1,525	(1,166)	-	949
Hardwicke Bay Effluent Augmentation	187	5	-	-	192
Hardwicke Bay Water Supply	123	77	(27)	-	173
Hardwicke Bay Water Augmentation	41	-	-	-	41
Point Souttar Effluent Augmentation	54	3	(5)	-	52
Total Other Reserves	1,130	1,759	(1,300)	-	1,589
Comparatives	691	1,633	(1,194)	-	1,130

PURPOSES OF RESERVES

Asset Revaluation Reserves

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non current assets (less any subsequent impairment losses, where applicable).

Balgowan Water Supply

Balance of historic cash flows from operation of the Balgowan water supply scheme. This balance does not represent the under or over-recovery of costs for the scheme. This reserve is not cash backed.

Black Point Water Supply

Balance of historic cash flows from operation of the Black Point water supply scheme. This balance does not represent the under or over-recovery of costs for the scheme. This reserve is not cash backed.

Combined Effluent Reserve

Balance of historic cash flows associated with operation of Council's combined Community Wastewater Management Schemes (CWMS). This balance does not represent the under or over-recovery of costs for the combined schemes. This reserve is not cash backed.

Hardwicke Bay Effluent Augmentation

Contributions made under land management agreements quarantined for potential expansion/upgrade of CWMS infrastructure to specific properties in Hardwicke Bay. This reserve is not cash backed.

Hardwicke Bay Water Supply

Balance of historic cash flows from operation of the Hardwicke Baywater supply scheme. This balance does not represent the under or over-recovery of costs for the scheme. This reserve is not cash backed.

Hardwicke Bay Water Augmentation

Contribution from land division (as condition of approval) quarantined for potential expansion/upgrade of water supply infrastructure to specific properties in Hardwicke Bay. This reserve is not cash backed.

Point Souttar Effluent Augmentation

Contributions made under land management agreements quarantined for potential expansion/upgrade of CWMS infrastructure to specific properties in Point Souttar. This reserve is not cash backed

Yorke Peninsula Council

Notes to and forming part of the Financial Statements
for the year ended 30 June 2018

Note 10. Assets Subject to Restrictions

\$ '000	Notes	2018	2017
The uses of the following assets are restricted, wholly or partially, by legislation or other externally imposed requirements. The assets are required to be utilised for the purposes for which control was transferred to Council, or for which the revenues were originally obtained.			
Cash & Financial Assets			
Open Space Contributions		143	140
Community Library Equipment Reserves		84	56
Erichsen Heritage Trust		5	11
Minlaton RSL Trust		2	2
Warooka RSL Trust		6	6
Curramulka RSL Trust		2	2
Total Cash & Financial Assets		242	217
Infrastructure, Property, Plant & Equipment			
<i>Country Fire Service Stations</i>			
Ardrossan		56	56
Balgowan		150	150
Port Clinton		77	77
Curramulka		29	29
Maitland		60	60
Minlaton		54	54
Port Victoria		109	109
<i>Caravan Parks</i>			
Ardrossan		573	591
Coobowie		2,756	2,835
Edithburgh		1,568	1,625
Minlaton		291	294
Pine Point		394	402
Port Clinton		436	436
Port Rickaby		1,271	1,305
Port Victoria		536	545
Stansbury / Oyster Point		3,114	3,185
Yorketown		772	808
<i>Fauna & Wildlife Parks</i>			
Minlaton		119	120
<i>Parklands</i>			
Ardrossan Scout Hall		94	94
Minlaton Basketball Stadium and Courts		286	286
Edithburgh Oval		206	209
Yorketown Lions Clubrooms		626	640
Warooka Museum		-	96
Total Infrastructure, Property, Plant & Equipment		13,577	14,006
Total Assets Subject to Externally Imposed Restrictions		13,819	14,223

Yorke Peninsula Council

Notes to and forming part of the Financial Statements
for the year ended 30 June 2018

Note 11. Reconciliation to Statement of Cash Flows

\$ '000	Notes	2018	2017
(a). Reconciliation of Cash			
Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related items in the Balance Sheet as follows:			
Total Cash & Equivalent Assets	5	6,155	6,926
Balances per Statement of Cash Flows		6,155	6,926
(b). Reconciliation of Change in Net Assets to Cash from Operating Activities			
Net Surplus/(Deficit)		(1,319)	(802)
Non-Cash Items in Income Statements			
Depreciation, Amortisation & Impairment		9,186	9,376
Grants for Capital Acquisitions (Treated as Investing Activity Receipts)		(22)	(2,288)
Net (Gain) Loss on Disposals		1,177	3,201
		9,022	9,487
Add (Less): Changes in Net Current Assets			
Net (Increase)/Decrease in Receivables		(11)	(681)
Net (Increase)/Decrease in Inventories		386	222
Net Increase/(Decrease) in Trade & Other Payables		(557)	649
Net Increase/(Decrease) in Unpaid Employee Benefits		(68)	288
Net Increase/(Decrease) in Other Provisions		79	(71)
Net Cash provided by (or used in) operations		8,851	9,894

(c). Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Bank Overdrafts	100	100
Corporate Credit Cards	31	36
LGFA Cash Advance Debenture Facility	3,000	3,000

The bank overdraft facilities may be drawn at any time and may be terminated by the bank without notice.

Yorke Peninsula Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 12a. Functions

Functions/Activities	Income, Expenses and Assets have been directly attributed to the following Functions / Activities. Details of these Functions/Activities are provided in Note 12(b).						TOTAL ASSETS HELD (CURRENT & NON-CURRENT)	
	INCOME		EXPENSES		OPERATING SURPLUS (DEFICIT)		GRANTS INCLUDED IN INCOME	
\$'000	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual
Business Undertakings	3,088	2,754	2,896	2,169	192	585	76	-
Community Services	297	324	2,578	2,742	(2,281)	(2,418)	139	158
Culture	64	46	200	137	(136)	(91)	21	106
Community Wastewater Management	1,517	1,430	1,154	1,118	363	312	52	22
Environment	1,176	954	2,245	2,175	(1,069)	(1,221)	14	80
Recreation	252	256	2,314	2,919	(2,062)	(2,663)	64	70
Regulatory Services	389	331	1,672	1,516	(1,283)	(1,185)	11	-
Tourism	25	20	331	276	(306)	(256)	-	-
Transport & Communication	2,844	3,112	8,848	8,817	(6,004)	(5,705)	1,538	3,111
Waste Management	2,427	2,657	2,730	2,631	(303)	26	-	-
Water Supply	328	308	276	240	52	68	-	-
Council Administration	19,355	19,838	6,682	7,179	12,673	12,659	2,746	2,174
Total Functions/Activities	31,762	32,030	31,926	31,919	(164)	111	4,661	5,721
							302,406	304,537

Revenues and expenses exclude net gain (loss) on disposal or revaluation of assets, net gain (loss) from joint ventures & associated entities, amounts received specifically for new or upgraded assets and physical resources received free of charge.

Yorke Peninsula Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 12b. Components of Functions

\$ '000

The activities relating to Council functions are as follows:

BUSINESS UNDERTAKINGS

Caravan Parks, Electricity Supply, Gravel Pits / Quarries, Marinas / Boat Havens, Private Works, Property Portfolio, and Other.

COMMUNITY SERVICES

Public Order and Safety, Crime Prevention, Emergency Services, Other Fire Protection, Other Public Order and Safety, Health Services, Pest Control – Health, Immunisation, Nursing Homes, Preventive Health Services, Other Health Services, Community Support, Elderly Citizens Facilities, Home Assistance Scheme, Other Services for the Aged and Disabled, Child Care Centres, Children and Youth Services, Community Assistance, Family and Neighbourhood Support, Other Community Support, Community Amenities, Bus Shelters, Cemeteries / Crematoria, Public Conveniences, Car Parking – non-fee-paying, Telecommunications Networks, and Other Community Amenities.

CULTURE

Library Services, Mobile Libraries and Housebound Services, Static Libraries, Other Library Services, Cultural Services, Cultural Venues, Heritage, Museums and Art Galleries, and Other Cultural Services.

COMMUNITY WASTEWATER MANAGEMENT

Community Wastewater Management Schemes

ENVIRONMENT

Agricultural Services, Agricultural Water, Animal/Plant Boards, Landcare, Other Agricultural Services, Other Environment, Coastal Protection, Stormwater and Drainage, Street Cleaning, Street Lighting, Streetscaping, Natural Resource Management Levy, and Other Environment.

RECREATION

Jetties, Other Marine Facilities, Parks and Gardens, Sports Facilities – Indoor, Sports Facilities – Outdoor, Swimming Centres – Indoor, Swimming Centres – Outdoor, and Other Recreation.

REGULATORY SERVICES

Dog and Cat Control, Building Control, Town Planning, Clean Air/Pollution Control, Litter Control, Health Inspection, Parking Control, and Other Regulatory Services.

TRANSPORT

Aerodrome, Bus Service, Footpaths and Kerbing, Roads – sealed, Roads – formed, Roads – natural formed, Roads – unformed, Traffic Management, LGGC – roads (formula funded), and Other Transport.

WASTE MANAGEMENT

Waste Management, Domestic Waste, Green Waste, Recycling, Transfer Stations, Waste Disposal Facility and Other Waste Management.

WATER SUPPLY

Water Supply - domestic

COUNCIL ADMINISTRATION

Governance, Administration n.e.c., Elected Members, Organisational, Support Services, Accounting/Finance, Payroll, Housing for Council Employees, Human Resources, Information Technology, Communication, Rates Administration, Records, Occupancy, Contract Management, Customer Service, Other Support Services, Revenues, LGGC – General Purpose, and Separate and Special Rates.

Yorke Peninsula Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 13. Financial Instruments

\$ '000

Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits Accounting Policy:

Carried at lower of cost and net realisable value; Interest is recognised when earned.

Terms & Conditions:

Deposits are returning fixed interest rates between 1.5% and 2.15% (2017: 1.5% and 1.59%). Short term deposits have an average maturity of 60 days and an average interest rate of 1.71% (2017: 60 days and 1.94%).

Carrying Amount:

Approximates fair value due to the short term to maturity.

Receivables

Rates & Associated Charges

(including legal & penalties for late payment)

Note: These receivables do not meet the definition of "financial instruments" and have been excluded from the following disclosures.

Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & Conditions:

Secured over the subject land, arrears attract interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries in the State.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Receivables

Fees & Other Charges

Accounting Policy:

Carried at nominal values less any allowance for doubtful debts. An allowance for doubtful debts is recognised (and re-assessed annually) when collection in full is no longer probable.

Terms & Conditions:

Unsecured, and do not bear interest. Council is not materially exposed to any individual debtor, credit risk exposure is concentrated within the Council's boundaries.

Carrying Amount:

Approximates fair value (after deduction of any allowance).

Yorke Peninsula Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 13. Financial Instruments (continued)

\$ '000

Recognised Financial Instruments

Receivables

Other Levels of Government

Accounting Policy:

Carried at nominal value.

Terms & Conditions:

Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. All amounts are due by Departments and Agencies of State and Federal Governments.

Carrying Amount:

Approximates fair value.

Liabilities

Creditors and Accruals

Accounting Policy:

Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Council.

Terms & Conditions:

Liabilities are normally settled on 30 day terms.

Carrying Amount:

Approximates fair value.

Accounting Policy:

Carried at the principal amounts. Interest is charged as an expense as it accrues.

Terms & Conditions:

Secured over future revenues, borrowings are repayable (describe basis); interest is charged at fixed (or variable - describe) rates between 4.00% and 7.95% (2017: 4.00% and 7.95%).

Carrying Amount:

Approximates fair value.

Liabilities

Finance Leases

Accounting Policy:

Accounted for in accordance with AASB 117.

Yorke Peninsula Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 13. Financial Instruments (continued)

	Due < 1 year	Due > 1 year & ≤ 5 years	Due > 5 years	Total Contractual Cash Flows	Carrying Values
\$ '000					
2018					
<u>Financial Assets</u>					
Cash & Equivalents	6,155	-	-	6,155	6,155
Receivables	1,163	-	-	1,163	1,735
Other Financial Assets	-	433	284	717	605
Total Financial Assets	7,318	433	284	8,035	8,495
<u>Financial Liabilities</u>					
Payables	1,017	-	-	1,017	1,016
Current Borrowings	1,041	-	-	1,041	688
Non-Current Borrowings	-	3,934	4,788	8,722	7,027
Total Financial Liabilities	2,058	3,934	4,788	10,780	8,731
2017					
<u>Financial Assets</u>					
Cash & Equivalents	6,926	-	-	6,926	6,926
Receivables	1,396	-	-	1,396	2,084
Other Financial Assets	-	497	378	875	692
Total Financial Assets	8,322	497	378	9,197	9,702
<u>Financial Liabilities</u>					
Payables	1,575	-	-	1,575	1,575
Current Borrowings	1,026	-	-	1,026	648
Non-Current Borrowings	-	3,975	5,572	9,547	7,541
Total Financial Liabilities	2,601	3,975	5,572	12,148	9,764
The following interest rates were applicable to Council's Borrowings at balance date:					
				30 June 2018	30 June 2017
				Weighted Avg Interest Rate	Weighted Avg Interest Rate
Fixed Interest Rates				4.58%	4.72%
				7,715	8,189
				7,715	8,189

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Council.

Yorke Peninsula Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 13. Financial Instruments (continued)

\$ '000

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Council is the carrying amount, net of any allowance for doubtful debts. All Council investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Council's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of Council's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor **currency risk** apply.

Liquidity Risk is the risk that Council will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates. Council also has available a range of bank overdraft and standby borrowing facilities that it can access.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Council has a balance of both fixed and variable interest rate borrowings and investments. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

Yorke Peninsula Council

Notes to and forming part of the Financial Statements
for the year ended 30 June 2018

Note 14. Commitments for Expenditure

\$ '000	Notes	2018	2017
(a). Capital Commitments			
Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:			
Transport Infrastructure		1,200	-
Other assets		-	61
Buildings & Structures		-	188
CWMS		-	1
Plant & Equipment		301	-
		1,501	250
These expenditures are payable:			
Not later than one year		1,501	250
Later than one year and not later than 5 years		-	-
Later than 5 years		-	-
		1,501	250
(b). Other Expenditure Commitments			
Other expenditure committed for (excluding inventories) at the reporting date but not recognised in the financial statements as liabilities:			
Audit Services		87	24
Waste Management Services		1,325	4,230
Employee Remuneration Contracts		1,080	1,642
Consulting Service Agreement		-	30
Roadside Vegetation Management		393	836
		2,885	6,762
These expenditures are payable:			
Not later than one year		2,885	3,943
Later than one year and not later than 5 years		-	2,819
Later than 5 years		-	-
		2,885	6,762
(c). Finance Lease Commitments			
Council has no Finance Leases.			

Yorke Peninsula Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

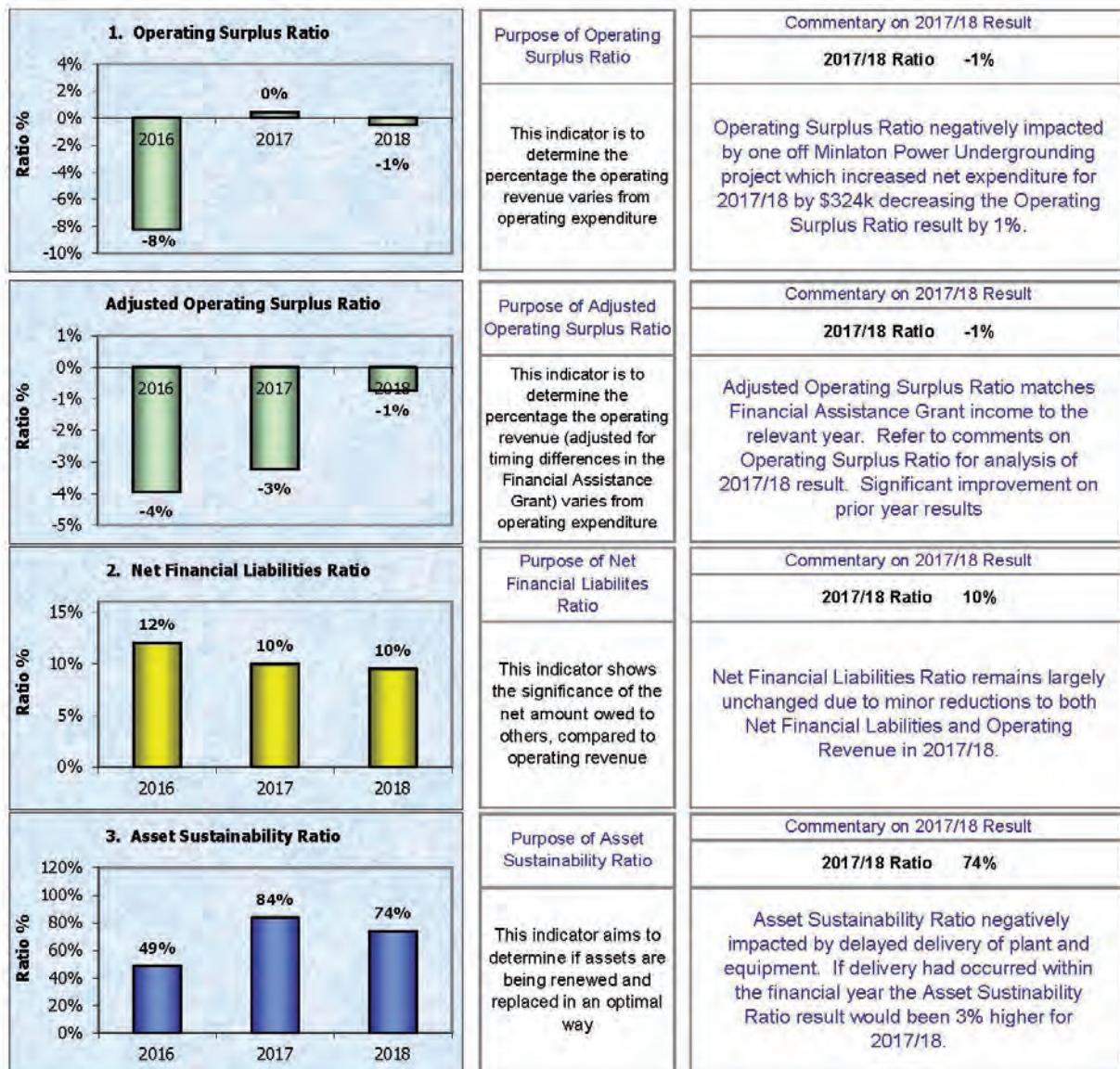
Note 15. Financial Indicators

\$ '000	Amounts	Indicator	Prior Periods	
	2018	2018	2017	2016
<i>These Financial Indicators have been calculated in accordance with Information paper 9 - Local Government Financial Indicators prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia.</i>				
1. Operating Surplus Ratio				
Operating Surplus	(164)			
Total Operating Income	<u>31,762</u>	(0.5%)	0.4%	(8.2%)
<i>This ratio expresses the operating surplus as a percentage of total operating revenue.</i>				
Adjustments to Operating Surplus Ratio				
<i>In recent years the Federal Government has made advance payments prior to 30th June from future year allocations of financial assistance grants, as explained in Note 1. The Adjusted Operating Surplus Ratio correct for the resulting distortion for each year and provides a more accurate basis for comparison.</i>				
Adjusted Operating Surplus Ratio	(0.7%)	(3.2%)	(4.0%)	
2. Net Financial Liabilities Ratio				
Net Financial Liabilities	3,023			
Total Operating Income	<u>31,762</u>	10%	10%	12%
<i>Net Financial Liabilities are defined as total liabilities less financial assets (excluding equity accounted investments in Council businesses). These are expressed as a percentage of total operating revenue.</i>				
3. Asset Sustainability Ratio				
Net Asset Renewals	6,785			
Infrastructure & Asset Management Plan required expenditure	<u>9,186</u>	74%	84%	49%
<i>Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.</i>				

Yorke Peninsula Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 15. Financial Indicators - Graphs (continued)



Yorke Peninsula Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 16. Uniform Presentation of Finances

\$ '000	2018	2017
<hr/>		
The following is a high level summary of both operating and capital investment activities of the Council prepared on a simplified Uniform Presentation Framework basis.		
All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.		
The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances.		
Income	31,762	32,030
<i>Less Expenses</i>	<u>(31,926)</u>	<u>(31,919)</u>
Operating Surplus / (Deficit)	<u>(164)</u>	<u>111</u>
<hr/>		
Net Outlays on Existing Assets		
Capital Expenditure on Renewal and Replacement of Existing Assets	(7,193)	(8,315)
<i>add back</i> Depreciation, Amortisation and Impairment	9,186	9,376
<i>add back</i> Proceeds from Sale of Replaced Assets	408	472
Subtotal	<u>2,401</u>	<u>1,533</u>
<hr/>		
Net Outlays on New and Upgraded Assets		
Capital Expenditure on New and Upgraded Assets (including Investment Property & Real Estate Developments)	(2,499)	(4,040)
<i>add back</i> Amounts Received Specifically for New and Upgraded Assets	22	2,288
<i>add back</i> Proceeds from Sale of Surplus Assets (including Investment Property & and Real Estate Developments)	26	-
Subtotal	<u>(2,451)</u>	<u>(1,752)</u>
<hr/>		
Net Lending / (Borrowing) for Financial Year	<u>(214)</u>	<u>(108)</u>

Yorke Peninsula Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 17. Operating Leases

\$ '000	2018	2017
Leases Providing Revenue to the Council		
Council owns various buildings, plant and other facilities that are available for hire or lease (on a non-cancellable basis wherever practicable) in accordance with the published revenue policy. Rentals received from such leases are disclosed as rent and hire of non-investment property in Note 2.		
Leases commitments under all non-cancellable lease agreements, including those relating to Investment Property, are as follows:		
Not later than one year	52	49
Later than one year and not later than 5 years	123	90
Later than 5 years	84	95
	259	234

Lease Payment Commitments of Council

Council has entered into non-cancellable operating leases for land and various items of computer and other plant and equipment.

No contingent rentals were paid during the current or previous reporting periods.

No lease imposes any additional restrictions on Council in relation to additional debt or further leasing.

Leases in relation to computer and other plant and equipment permit Council, at expiry of the lease, to elect to re-lease return or acquire the equipment leased.

No lease contains any escalation clause

Commitments under non-cancellable operating leases that have not been recognised in the financial statements are as follows:

Not later than one year	76	76
Later than one year and not later than 5 years	115	190
Later than 5 years	-	-
	191	266

Yorke Peninsula Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 18. Superannuation

\$ '000

The Council makes employer superannuation contributions in respect of its employees to Statewide Super (formerly Local Government Superannuation Scheme). There are two types of membership, each of which is funded differently. Permanent and contract employees of the South Australian Local Government sector with Salarylink benefits prior to 24 November 2009 have the option to contribute to the Accumulation section and/or Salarylink. All other employees (including casuals) have all contributions allocated to the Accumulation section.

Accumulation only Members

Accumulation only members receive both employer and employee contributions on a progressive basis. Employer contributions are based on a fixed percentage of ordinary time earnings in accordance with superannuation guarantee legislation (9.50% in 2017/18; 9.50% in 2016/17). No further liability accrues to the Council as the superannuation benefits accruing to employees are represented by their share of the net assets of the Fund.

Salarylink (Defined Benefit Fund) Members

Salarylink is a defined benefit scheme where the benefit payable is based on a formula determined by the member's contribution rate, number of years and level of contribution and final average salary. Council makes employer contributions to Salarylink as determined by the Fund's Trustee based on advice from the appointed Actuary. The rate is currently 6.3% (6.3% in 2016/17) of "superannuation" salary.

In addition, Council makes a separate contribution of 3% of ordinary time earnings for Salarylink members to their Accumulation account. Employees also make member contributions to the Salarylink section of the Fund. As such, assets accumulate in the Salarylink section of the Fund to meet the member's benefits, as defined in the Trust Deed, as they accrue.

The Salarylink section is a multi-employer sponsored plan. As the Salarylink section's assets and liabilities are pooled and are not allocated by each employer, and employees may transfer to another employer within the local government sector and retain membership of the Fund, the Actuary is unable to allocate benefit liabilities, assets and costs between employers. As provided by AASB 119.32(b), Council does not use defined benefit accounting for these contributions.

The most recent actuarial investigation was conducted by the Fund's actuary, Louise Campbell, FIAA, of Willie Towers Watson as at 30 June 2017. The Trustee has determined that the current funding arrangements are adequate for the expected Salarylink liabilities. However, future financial and economic circumstances may require changes to Council's contribution rates at some future time.

Contributions to Other Superannuation Schemes

Council also makes contributions to other superannuation schemes selected by employees under the "choice of fund" legislation. All such schemes are of the accumulation type, where the superannuation benefits accruing to the employee are represented by their share of the net assets of the scheme, and no further liability attaches to the Council.

Yorke Peninsula Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 19. Contingencies & Assets/Liabilities Not Recognised in the Balance Sheet

The following assets and liabilities do not qualify for recognition in the Balance Sheet, but knowledge is considered relevant to the users of the financial report in making and evaluating decisions about the allocation of scarce resources.

1. LAND UNDER ROADS

As reported in the Financial Statements, Council is of the opinion that it is not possible to attribute a value sufficiently reliably for these assets to qualify for recognition, and accordingly land under roads has not been recognised in the reports. Land acquired for road purposes during the year is initially recognised at cost, but transferred to fair value at reporting date, effectively writing off the expenditure.

2. POTENTIAL INSURANCE LOSSES

Council is a multi-purpose organisation providing a large range of building, parks infrastructure, playgrounds and other facilities accessible to the public. At any time, it is likely that claims will have been made against Council that remain unsettled.

Council insures against all known insurable risks using a range of insurance policies, each of which is subject to deductible "insurance excesses", the amount of which varies according to the class of insurance.

Council has recognised the potential losses arising from claims known at reporting date based on average historical net cost (including insurance excess) of similar types of claims. Other potential claims not reported to Council may have existed at reporting date.

3. BANK GUARANTEES

Council has guaranteed certain loans and other banking facilities advanced to community organisations and sporting bodies, amounting to \$692,000 (2017: \$783,000) at reporting date.

Council does not expect to incur any loss arising from these guarantees.

4. LEGAL MATTERS

Council is the planning consent authority for its area under the Development Act 1993 (as amended). Pursuant to that Act, certain persons aggrieved by a planning decision of the Council may appeal. It is normal practice that parties bear their own legal costs. At the date of these reports, Council had notice of nil appeals against planning decisions made prior to reporting date.

5. COMMUNITY SEAWALL LOANS FUNDED BY SEPARATE RATE REQUEST

During the 2016/17 financial year Council resolved to contribute towards the construction of seawalls for two separate groups of ratepayers. It was resolved that these contributions were to be funded by new loans to be taken out by Council with both principle and interest to be repaid to Council by the affected ratepayers via a separate rate levied against their properties over the next 10 years (being the term of the loan). Council is confident that all amounts owed under the agreement will be recovered.

The value of loans (inclusive of principle and interest) to be repaid via separate rate over 10 year period are listed below:

- Chinaman Wells Seawall \$232,497 (2017: \$258,330)
- Point Turton Seawall \$214,646 (2017: \$225,944)

Yorke Peninsula Council

Notes to and forming part of the Financial Statements for the year ended 30 June 2018

Note 20. Related Party Transactions

\$ '000	2018	2017
Key Management Personnel		
Transactions with Key Management Personnel		
The Key Management Personnel of the Council include the Mayor, Councillors, CEO and certain prescribed officers under section 112 of the <i>Local Government Act 1999</i> . In all, 16 persons were paid the following total compensation:		
The compensation paid to Key Management Personnel comprises:		
Salaries, Allowances & Other Short Term Benefits	895	828
Post-Employment Benefits	105	110
Total	1,000	938

Amounts paid as direct reimbursement of expenses incurred on behalf of Council have not been included above.

Two close family members of key management personnel are employed by Council in accordance with the terms of the Award, and as recorded in the public Register of Salaries maintained in accordance with section 105 of the *Local Government Act 1999*.

Key management personnel or close family members (including related parties) lodged a total of one planning and building application during the year. In accordance with the *Local Government Act 1999*, these persons declared conflicts of interest and took no part in the assessment or approval process for these applications.

Two planning and building approvals, with and without conditions, were granted during the year (including 1 lodged the previous year). Total fees for these applications (all of which were payable subsequent to lodgement) amounted to \$165.75.

Key management personnel own a business from which various supplies and services were purchased as required on account in accordance with Council's Purchasing and Procurement Policy. Total purchases amounted to \$3,861 (GST Inclusive) for the financial year with no amounts unpaid at the end of year.

A relative of key management personnel is a director of a business from which various supplies and services were purchased as required on account in accordance with Council's Purchasing and Procurement Policy. Total purchases amounted to \$2,609 (GST Inclusive) for the financial year with no amounts unpaid at the end of year.

Yorke Peninsula Council

General Purpose Financial Statements for the year ended 30 June 2018

Auditor's Report - Financial Statements

This page has been left blank for insertion of the Audit Report

Yorke Peninsula Council

General Purpose Financial Statements
for the year ended 30 June 2018

Auditor's Report - Financial Statements

This page has been left blank for insertion of the Audit Report

Yorke Peninsula Council

General Purpose Financial Statements for the year ended 30 June 2018

Auditor's Report - Internal Controls

This page has been left blank for insertion of the Audit Report

Yorke Peninsula Council

General Purpose Financial Statements
for the year ended 30 June 2018

Auditor's Report - Internal Controls

This page has been left blank for insertion of the Audit Report

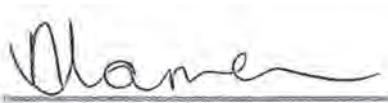
Yorke Peninsula Council

General Purpose Financial Statements for the year ended 30 June 2018

Certification of Auditor Independence

To the best of our knowledge and belief, we confirm that, for the purpose of the audit of Yorke Peninsula Council for the year ended 30 June 2018, the Council's Auditor, Dean Newbery & Partners has maintained its independence in accordance with the requirements of the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) *Local Government (Financial Management) Regulations 2011*.



Andrew Cameron
CHIEF EXECUTIVE OFFICER



Peter Brass
PRESIDING MEMBER, AUDIT COMMITTEE

Date: 30th October 2018

Yorke Peninsula Council

General Purpose Financial Statements
for the year ended 30 June 2018

Statement by Auditor

I confirm that, for the audit of the financial statements of Yorke Peninsula Council for the year ended 30 June 2018, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999* and the *Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.

Samantha Allard
Dean Newbery & Partners

Dated this day of 2018.

REGIONAL SUBSIDIARY



INTRODUCTION

OVERVIEW

OUR COUNCIL

OUR ORGANISATION

OUR PERFORMANCE

FINANCIALS

SUBSIDIARIES



2017/2018 ANNUAL REPORT

This report was adopted at the Legatus Group Annual General Meeting of Friday 17 August 2018.

The Legatus Group Charter clause 6.3 Annual Report

- 6.3.1 The Legatus Group must each year, produce an Annual Report summarising the activities, achievements and financial performance of the Legatus Group for the preceding Financial Year.
- 6.3.2 The Annual Report must incorporate the audited financial statements of the Legatus Group for the relevant Financial Year.
- 6.3.3 The Annual Report must be provided to the Constituent Councils by 30 September each year.

The Legatus Group is a regional subsidiary of:

- Adelaide Plains Council
- Barunga West Council
- Clare & Gilbert Valleys Council
- Copper Coast Council
- District Council of Mount Remarkable
- District Council of Orroroo/Carrieton
- District Council of Peterborough
- Light Regional Council
- Northern Areas Council
- Port Pirie Regional Council
- Regional Council of Goyder
- The Barossa Council
- The Flinders Ranges Council
- Wakefield Regional Council
- Yorke Peninsula Council

The Central Local Government Region was established in 1998 under Section 200 of the Local Government Act 1934 as a controlling authority. It now continues in existence as a regional subsidiary of its member Councils under Part 2 of Schedule 2 of the Local Government Act 1999 by the provisions of Section 25 of the Local Government (Implementation) Act 1999. In 2016 the Central Local Government Region of South Australia adopted the name of Legatus Group to which it is referred. The Legatus Group is established to:

- undertake co-ordinating, advocacy and representational roles on behalf of its Constituent Councils at a regional level
- facilitate and co-ordinate activities of local government at a regional level related to community and economic development with the object of achieving improvement for the benefit of the communities of its Constituent Councils
- develop, encourage, promote, foster and maintain consultation and co-operation and to strengthen the representation and status of local government when dealing with other governments, private enterprise and the community
- develop further co-operation between its Constituent Councils for the benefit of the communities of the region
- develop and manage policies which guide the conduct of programs and projects in the region with the objective of securing the best outcomes for the communities of the region
- undertake projects and activities that benefit the region and its communities
- associate collaborate and work in conjunction with other regional local government bodies for the advancement of matters of common interest.

The Legatus Group is a body corporate and is governed by a Board of Management which has the responsibility to manage all activities of the group and ensure that they act in accordance with its Charter.

Contact Details: Address: 155 Main North Road CLARE SA 5453 PO Box 419 CLARE SA 5453 Telephone: 08 88422222 Email: ceo@legatus.sa.gov.au Website: www.legatus.sa.gov.au

Legatus Group Board of Management: The Board consists of all principal members of the Constituent Councils which for 2017/2018 were:

Council	Delegate
Adelaide Plains Council	Mayor Tony Flaherty
Barunga West Council	Mayor Cynthia Axford
Clare & Gilbert Valleys Council	Mayor Allan Aughey OAM
Copper Coast Council	Mayor Paul Thomas AM
District Council of Mount Remarkable	Mayor Colin Nottle
District Council of Orroroo Carrieton	Chairman Kathie Bowman
District Council of Peterborough	Mayor Ruth Whittle OAM
Light Regional Council	Mayor Bill O'Brien
Northern Areas Council	Mayor Denis Clark
Port Pirie Regional Council	Mayor John Rohde
Regional Council of Goyder	Mayor Peter Mattey
The Barossa Council	Mayor Bob Sloane
The Flinders Ranges Council	Mayor Peter Slattery
Wakefield Regional Council	Mayor Rodney Reid
Yorke Peninsula Council	Mayor Ray Agnew OAM

Office Bearers for 2017/18

Chairman:	Mayor Peter Mattey
Deputy Chairs:	Mayor Denis Clark Mayor Bob Sloane
Delegate to the LGA Board representing the Central Region of the LGA Constitution	Mayor Denis Clark Mayor Peter Mattey Cr Michael (Bim) Lange (Deputy Member)
South Australian Regional Organisation of Councils	Mayor Peter Mattey Mayor Denis Clark Mayor Bob Sloane (Deputy Member)
Chief Executive Officer:	Mr Simon Millcock
Auditor:	Mr Ian G. McDonald FCA

Meetings of the Legatus Group

The following meetings of the Board of Management were held during the 2017/18 year:

- Special Meeting 22 August 2017
- Annual General Meeting 8 September 2017
- Ordinary Meeting 8 September 2017
- Ordinary Meeting 17 November 2017
- Ordinary Meeting 16 February 2018
- Ordinary Meeting 25 May 2018

There were three committees in 2017/2018

Committee	Members	Meeting Dates
Audit Committee	<ul style="list-style-type: none"> • Mayor Ray Agnew (Chair) • Chair Kathie Bowman • Mayor Colin Nottle • Dr Andrew Johnson (till 25/5/18) • Mr Colin Davies • Mr Peter Ackland (from 25/5/18) 	10 August 2017 1 February 2018 20 April 2018
Management Group (Council CEOs)	<ul style="list-style-type: none"> • Mr Colin Byles (Northern Areas) (Chair) • Mr James Miller (Adelaide Plains) • Mr Martin McCarthy (Barossa) • Mr Andrew Cole (Barunga West) • Mr John Coombe replaced Mrs Helen Macdonald (Clare & Gilbert Valleys) • Mr Peter Harder (Copper Coast) • Mr Colin Davies (Flinders Ranges) • Mr David Stevenson (Goyder) • Mr Brian Carr (Light) • Mr Wayne Hart (Mt Remarkable) • Mr Stephen Rufus replaced by Mr Kristen Clark (Orroroo/Carrieton) • Mr Peter McGuiness (Peterborough) • Dr Andrew Johnson replaced by Mr Peter Ackland (Pirie Regional) • Mr Jason Kuchel (Wakefield) • Mr Andrew Cameron (Yorke Peninsula) 	4 August 2017 3 November 2017 2 February 2018 5 May 2018
Road & Transport Infrastructure Advisory Committee:	<ul style="list-style-type: none"> • Lee Wallis (Goyder) • Peter Porch (Northern Areas) • Colin Davies (Flinders Ranges) • Jo-Anne Buchanan (RDA Yorke Mid North) • Steve Kaesler (Barossa) • Trevor Graham (Yorke Peninsula) • Martin Waddington replaced by Tom Jones (Adelaide Plains) • Steve Watson (Clare & Gilbert Valleys) • Mike Wilde (Department of Planning, Transport and Infrastructure) 	13 March 2018 30 April 2018

Chairman's Report

It has been my pleasure to serve as Chairman in 2017/18 and I would like to take this opportunity to report on some of the highlights of the year.

We developed reports on a series of key regional state-wide issues including rubble royalties, rating equity, coastal inundation and impacts of the NDIS on local government. These have all been progressed to the South Australian Regional Organisation of Councils (SAROC). Legatus is seen as leader in regional SA having gained support across the state on these topics and ensuring that local government is taking a collaborative evidence-based approach. It is an example of how the LGA can work closely with regions in a support role.

Whilst yet to see the tangible results, the ground work undertaken has ensured that the LGA have the material required to represent the interests of regional SA councils. I am pleased to see that they have engaged with the new State Government to remove the rubble royalties that have been a major impost to many councils.

This year has seen us actively involved in the issues around LGA membership fees and the LGA constitutional changes. It should be noted that Legatus has been active in representing members; as we raised ours concerns to both SAROC and to the LGA Board. Given the amount of time and expense for regional councils to attend meetings in Adelaide; I was unsatisfied with the outcome in relation to membership fees, and extremely disappointed at the limited consultation afforded to the regions.

Whilst it was disappointing to see that the Regional Procurement Business Plan was not adopted I acknowledge that this is the current thoughts of members. This led to a review of our strategic plan and we adopted an updated strategic plan and 3-year action plan.

The Road and Transport Infrastructure Advisory Committee developed a robust assessment of this years SLRP funding applications, and their work on prioritising and providing feedback has resulted in just under \$2m being allocated for five projects.

The region has been proactive in supporting the challenges and changing environment though the release of the Climate Change guide for South Australia councils, and the signing of the Sector Agreement for the Climate Change Adaptation Plan.

Our effort to encourage and foster closer working relationships with the three Regional Development Australia (RDA) organisations and Natural Resource Management Boards in our region; resulted in the development of the Yorke and Mid North Regional Road Map, Yorke Regional Planning Forum and the South Australian Regional Development Conference. The progress of the three emerging leader programs undertaken in partnership with RDA Yorke Mid North was heartening to see and I am sure several projects will result from these emerging leaders in our region.

Our Charter was reviewed, and there were minor amendments made, and I'm pleased that the Audit and Risk Management Group Committee through the development of a work plan have assisted us in improving our governance. There has been valuable feedback gained from the Legatus Group Management Group meetings that have included a series of workshops and information sharing opportunities by and for the CEOs.

Phase 1 of the Regional Transport Plan 2030 was completed, and this work has formed the basis of phase 2 and that is to undertake the road deficiencies report of the significant regional local road. Securing funding for the 2-year Joint CVWMS program has commenced with some positive results for the region, and I am looking forward to following the progress of this project.

Following the State Government election, we commenced dialogue with the six State Government Members of Parliament, and will continue to undertake greater interaction, given that two of these MPs are also Ministers.

In closing I would like to thank everyone who has taken a proactive role in progressing the region, and thank both Mayor Denis Clark and Mayor Bob Sloane for your roles as Deputy Chairs and your contributions at SAROC and the LGA.

Mayor Peter Mattey Chairman Legatus Group

CEO Report

In 2017-2018 the Legatus Group CEO undertook a more sub-regional approach to operations and support, due to geographical size and the number of constituent councils, this approach included both geographical and communities of interest. Along with the Legatus Group Board meetings which involved topical presentations, the Legatus Group CEOs meet for training and networking sessions coordinated through the Legatus Group CEO.

Meetings were held with each constituent council during the year on at least one occasion, and this took the form of either one on one meetings with Mayor and CEO, presentations at full council meetings or workshops with full councils.

The Legatus Group was active in consultation around the new fee structure for LGA membership, the changes to the LGA constitution and efforts to progress a regional approach for the Murray Darling Association. This included securing funding from the LGA to Regional LGAs for outreach and capacity building programs to continue in 2018/2019.

The Legatus Group took a leadership role in developing state-wide approaches through working with SAROC, constituent councils and other regional bodies including:

1. Regional LGAs:
 - a. Coastal Council Alliance
 - b. Shorebird Alliance
 - c. Rating Equity for Commercial and/or Industrial Land Uses Outside Towns in South Australia
 - d. Socio-Economic impacts from the NDIS on regional local governments
 - e. Rubble Royalties
2. Regional Development Australia (RDA) Yorke Mid North:
 - a. 3 x Emerging Leaders Program
 - b. RDSA Conference
3. Yorke Mid North Alliance:
 - a. Yorke Mid North Regional Forum
 - b. Climate Change
 - c. Yorke Mid North Regional Roadmap

This report does not provide the detail on these reports, but copies can be found on the Legatus Group website.

In July 2017 a Legatus Group Procurement Business Plan was developed and distributed to all constituent councils. This resulted in the Legatus Group Special General meeting of 22 August 2017 and decision that the Legatus Group Procurement Business Plan not progress.

A significant amount of the Legatus Group CEO's time was taken up with planning, as there had been no business plan developed for 2017/2018 in line with the Legatus Group Charter. Upon commencing employment in June 2017, the Legatus Group CEO developed a draft business plan which was distributed to all constituent councils. Following recommendation from the Audit and Risk Management Committee the Legatus Group September meeting sought a review of this draft business plan.

The CEO was requested to undertake a review of the Legatus Group Future Directions (strategic plan). This included a comprehensive review of the Long-Term Financial Plan, and in partnership with the Constituent Councils to develop a 10-year Strategic Plan, including a 3-year Action Plan. The review was to include an external facilitator for workshops with the Board and the Constituent Councils CEO's on the future direction of the Legatus Group.

The 2017/2018 business plan was subsequently endorsed by constituent councils and the review of the Strategic Plan was completed. The Legatus Group endorsed a Legatus Group Strategic Plan 2018-2028 and 3-year Action Plan July 2018 - June 2011 and the 2018/2019 budget and business plan.

The Legatus Group continues to be in a healthy financial position with the accumulated surplus and reserves at 30 June 2018 of over \$820,000. This matter was discussed by both the Audit and Risk Management

Committee and the Legatus Group February meetings noting that an allowance for the accumulated surplus and reserves be set as a minimum of \$480,000.

Consideration on these funds should wait upon the decisions of the LGA regarding the new constitution and SAROC budgets for funding of Regional LGAs which is not yet clear. There may be the opportunity for utilising some of these funds to securing funding from other sources and for projects aligned with Legatus Group strategic directions. Due to the levels of uncertainty this was not factored into the 2018/2019 business plan for constituent council's consideration.

All grants were acquitted, and all reporting provided.

Summary of Outcomes

Education and Training

Workshops held in various locations following consultation with Legatus Group Board, Chair, CEO's and Officers and included:

1. Regional Business Incubators, Enterprise Centre and Co-Working Space Workshop
2. Community Wastewater Management workshops – resulted in an allocation of \$50,000 from the LGA for 2 years for a Joint CWMS Service Arrangements and contracting of part time project officer
3. Climate Change Adaptation - resulted in launch of Climate Change guide for South Australia councils to develop regional climate change adaptation plans
4. State Planning Commission
5. Brand SA Regional Showcase
6. Yorke and Mid North Regional Planning Day – held in Port Pirie with over 120 attendees
7. Regional Development South Australia Conference and master class on population growth – held in Kadina with over 130 attendees
8. National Disability Insurance Scheme – resulted in \$23,100 grant LGA R&D
9. State Public Health Plan – assisted with regional health plans and EOI for well being progressed by the LGA for Community Wellbeing Alliance Trials
10. Local Government Professionals
11. Benchmarking Project, Code of Conduct and Governance Panel
12. Small Business Friendly Local Government Charter Program
13. Data gathering
14. Digital maturity local governments – resulted in LGA R&D application being developed

Board Governance and Operations

1. Review of the Legatus Strategic Plan resulting in a new Strategic Plan, 3-year action plan and long term financial plan
2. Charter reviewed and amended
3. Annual work plan developed and adopted
4. Website updated

Local Government Leadership and Sustainability

1. Lead taken in:
 - a. Rubble Royalties report with recommendations to LGA Board adopted – letter sent by LGA to Treasurer and other Ministers for exempting councils from this payment
 - b. Coastal Council Alliance report with recommendations to LGA Board adopted – R&D project application developed
 - c. Socio-economic impacts of NDIS report with recommendations to LGA Board adopted
 - d. Rating Equity for Commercial and/or Industrial Land Uses Outside Towns in South Australia – secured \$21,700 from LGA R&D and Regional LGAs
2. Meetings held with 5 of the 6 Local State MP's after the 2018 State Govt Election

3. Signed and implemented Sector Agreement for the Climate Change Adaptation Plan for Yorke & Mid North Region including employing a project officer
4. Formal alliance with RDA Yorke and Mid North and Northern and Yorke NRM and informal working partnerships with RDA Far North and RDA Barossa, Light, Gawler and Adelaide Plains
5. Supported the LGA with the Emergency Management Planning funding allocation and expressed interest in hosting a regional emergency management officer – result workshops being held for council ready workshops
6. Supported the LGA for a regional wellbeing officer and expressed interest in hosting a regional wellbeing officer – resulted in EOI's being sought from LGA for Community Wellbeing Alliance Trials
7. Supported the development of a State-wide Shorebird Alliance including Terms of Reference
8. Developed a Regional Procurement Business Plan which ultimately was not adopted

Regional and Community Sustainability

1. Development and release of the Yorke and Mid North Regional Plan as a collaboration with RDA Yorke Mid North and Northern and Yorke NRM
2. Delivered in partnership with DSD and RDA YMN 3 Emerging Leadership programs – result over 50 participants and the development of a Legatus Group LGA R&D grant application for a Youth Volunteering project
3. Finalised phase 1 of the Legatus Group Regional Transport Plan and commenced on phase 2
4. Undertook prioritising of the SLRP for the Legatus Group region – securing just under \$2m for 5 of the 9 projects
5. Managed the inundation mapping project with the Yorke Peninsula and Barunga West Councils
6. Developed regional Legatus Group – community, transport, wastewater and climate change committees or working groups
7. Release of the regional climate change action plan and the development of an implementation plan
8. Working partnerships have been formed with:
 - a. Yorke Mid North Disability Workforce Hub – resulted in the development of a regional forum
 - b. Mid North Knowledge Partnership (Flinders University and Charles Darwin University) – resulted in MoU being progressed
 - c. Country Health SA PHN

Benefits to constituent councils:

- Identify training needs for the Legatus Region Constituent Councils.
- Regional collaboration and priority setting and sharing of knowledge and resources in the areas outlined above.
- Delivery of regional strategic and business plans and annual work plans.
- Operate Legatus Group in accordance with legislative requirements and board policies and procedures.
- Well regarded by members and stakeholders as valid and relevant through regional collaboration and undertaking or supporting actions on identified priorities.
- Identify regional priorities through collaboration with members and stakeholders and develop agreed actions and/or support.
- Advocate with a single and united voice and in partnership with other Regional LGA's.
- Fostering of economic, environmental and social sustainability through pro-active, innovative, efficient and collaborative approaches to priority issues.

Benefits across the local government sector:

- Assistance with coordinating workshops and consultation sessions and improved regional delivery of LGA services.
- Identified and aided with regional and longer-term outcomes for Constituent Councils.
- Facilitates stronger regional collaboration on projects and areas for sharing of knowledge and services.
- Being able to undertake research projects on the needs specific to regional councils.

Observation:

There is still a need for continued regional collaboration support and a recognition that the Regional LGAs can assist the LGA on regional issues. This will help reduce the perceptions of the LGA being too Greater Adelaide focussed, which appears to be slowly reduced by having informed and data driven understandings on regional issues.

There could be greater use of the Legatus Group CEO as a resource and use of skill sets including that of other regional LGA EO's across the various regional partnerships.

It is noted the complexity of gaining consensus from the constituent councils is that it is a time-consuming process and that there is desire to progress with sub-regional programs and projects, whilst being able to allow the full 15 constituent councils to be united voice and advocate.

Simon Millcock CEO Legatus Group

The Legatus Group Audit and Risk Committee summary of activities undertaken, and recommendations made during 2017-2018.

The committee met on 3 occasions during 2017-2018 with the following attendance:

Date	No of Members Attending
10-Aug-17	5
1-Feb-18	4
20-Apr-18	3

Committee Member	No of Meetings Attended
Mayor Ray Agnew	2
Chairman Kathie Bowman	3
Mayor Colin Nottle	3
Colin Davies	3
Andrew Johnson <i>(following resignation as CEO Port Pirie Council)</i>	1

The following table sets out the principal issues addressed by the Committee for 2017-18 year:

Principal Issues Examined	Recommendations to Legatus Group
Financial Report 2016-2017	No issues, unqualified audit, adopt
Review of budget against actuals	Noted the need for Legatus Group to endorse 2016-2017 adopted budget against actuals for annual financial report.
Review of work plan, internal controls	Work planned developed
Charter	Variations to charter noted, recommended and adopted
Strategic Plan	Requested a review including of long term financial plan undertaken with recommendations for adoption
Budget	Noted the development of 2017-2018 budget did not comply with charter and ensured that 2018-2019 did

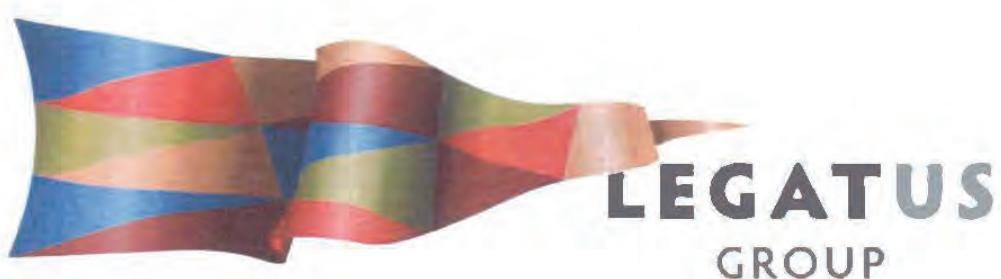
Mayor Ray Agnew Chairman Legatus Group Audit and Risk Management Committee

Annual Financial Report

The Legatus Group Annual General Meeting adopted the attached audited Legatus Group annual financial report statement for the year ending 30 June 2018.



CENTRAL LOCAL GOVERNMENT
REGION of SA
trading as



Annual Financial
Statements

For the financial year

July 1st 2017 – June 30th 2018

LEGATUS GROUP

General Purpose Financial Reports for the year ended 30 June 2018

TABLE OF CONTENTS

	Page
Group Certificate	166
Principal Financial Statements	
Statement of Comprehensive Income	167
Statement of Financial Position	168
Statement of Changes in Equity	169
Statement of Cash Flows	170
 Notes to, and forming part of, the Principal Financial Statements	
Note 1 - Significant Accounting Policies	171
Note 2 - Income	173
Note 3 - Expenses	174
Note 4 - Asset Disposal & Fair Value Adjustments	175
Note 5 - Current Assets	175
Note 6 - Non-Current Assets	175
Note 7 - Plant & Equipment	176
Note 8 - Liabilities	177
Note 9 - Reserves	177
Note 10 - Reconciliation of Cash Flow Statement	178
Note 11 - Functions	178
Note 12 - Financial Instruments	179
Note 13 - Financial Indicators	180
Note 14 - Uniform Presentation of Finances	181
Note 15 - Related Party Disclosures	182
 Audit Report - Financial Statements	
Audit Report - Internal Controls	
Group Certificate of Audit Independence	
Audit Certificate of Audit Independence	

LEGATUS GROUP
ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2018

CERTIFICATION OF FINANCIAL STATEMENTS

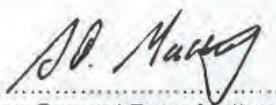
We have been authorised by the Group to certify the financial statements in their final form.
In our opinion:

- the accompanying financial statements comply with the *Local Government Act 1999, Local Government (Financial Management) Regulations 2011* and Australian Accounting Standards.
- the financial statements present a true and fair view of the Group's financial position at 30 June 2018 and the results of its operations and cash flows for the financial year.
- internal controls implemented by the Group provide a reasonable assurance that the Group's financial records are complete, accurate and reliable and were effective throughout the financial year.
- the financial statements accurately reflect the Group's accounting and other records.



.....
Simon Millcock
Chief Executive Officer

Date: 3/8/18-



.....
Mayor Samuel Peter Mattey
President

LEGATUS GROUP

STATEMENT OF COMPREHENSIVE INCOME for the year ended 30 June 2018

	Notes	2018	2017
		\$	\$
INCOME			
Grants, subsidies and contributions	2	345,527	348,889
Investment income	2	13,817	12,205
Reimbursements	2	4,545	25,105
Other income	2	196,398	194,538
Total Income		560,287	580,737
EXPENSES			
Employee costs	3	218,452	261,600
Materials, contracts & other expenses	3	230,102	279,405
Depreciation, amortisation & impairment	3	6,311	9,487
Finance costs	3	-	24
Total Expenses		454,865	550,516
OPERATING SURPLUS / (DEFICIT)		105,422	30,221
NET SURPLUS / (DEFICIT)			
transferred to Equity Statement		105,422	30,221
Total Other Comprehensive Income		-	-
TOTAL COMPREHENSIVE INCOME		105,422	30,221

This Statement is to be read in conjunction with the attached Notes.

LEGATUS GROUP

STATEMENT OF FINANCIAL POSITION
as at 30 June 2018

ASSETS	Notes	2018	2017
Current Assets			
Cash and cash equivalents	5	808,876	719,859
Trade & other receivables	5	8,759	25,404
Total Current Assets		817,635	745,263
Non-current Assets			
Infrastructure, property, plant & equipment	7	17,488	23,799
Total Non-current Assets		17,488	23,799
Total Assets		835,123	769,062
LIABILITIES			
Current Liabilities			
Trade & other payables	8	6,277	47,649
Provisions	8	7,037	5,214
Total Current Liabilities		13,314	52,863
Non-current Liabilities			
Provisions	8	360	172
Total Non-current Liabilities		360	172
Total Liabilities		13,674	53,035
NET ASSETS		821,449	716,027
EQUITY			
Accumulated Surplus		55,336	121,695
Other Reserves	9	766,113	594,332
TOTAL EQUITY		821,449	716,027

This Statement is to be read in conjunction with the attached Notes.

LEGATUS GROUP

STATEMENT OF CHANGES IN EQUITY

for the year ended 30 June 2018

		Accumulated Surplus	Other Reserves	TOTAL EQUITY
2018	Notes	\$	\$	\$
Balance at end of previous reporting period		121,695	594,332	716,027
Net Surplus / (Deficit) for Year		105,422		105,422
Other Comprehensive Income				
Transfers between reserves	9	(171,781)	171,781	-
Balance at end of period		55,336	766,113	821,449
<hr/>				
2017				
Balance at end of previous reporting period		113,143	572,663	685,806
Net Surplus / (Deficit) for Year		30,221		30,221
Other Comprehensive Income				
Transfers between reserves	9	(21,669)	21,669	-
Balance at end of period		121,695	594,332	716,027

This Statement is to be read in conjunction with the attached Notes

LEGATUS GROUP
STATEMENT OF CASH FLOWS
for the year ended 30 June 2018

	Notes	2018	2017
		\$	\$
CASH FLOWS FROM OPERATING ACTIVITIES			
<u>Receipts</u>			
Investment receipts		13,419	12,205
Grants utilised for operating purposes		371,442	490,490
Reimbursements		5,000	15,400
Other revenues		194,450	188,416
<u>Payments</u>			
Employee costs		(217,537)	(266,402)
Materials, contracts & other expenses		(277,757)	(273,833)
Finance payments		-	(24)
Net Cash provided by (or used in) Operating Activities		89,017	166,252
CASH FLOWS FROM INVESTING ACTIVITIES			
<u>Receipts</u>			
<u>Payments</u>			
Expenditure on renewal/replacement of assets		-	(3,176)
Net Cash provided by (or used in) Investing Activities		-	(3,176)
CASH FLOWS FROM FINANCING ACTIVITIES			
<u>Receipts</u>			
<u>Payments</u>			
Net Cash provided by (or used in) Financing Activities		-	-
Net Increase (Decrease) in cash held		89,017	163,076
Cash & cash equivalents at beginning of period	11	719,859	556,783
Cash & cash equivalents at end of period	11	808,876	719,859

This Statement is to be read in conjunction with the attached Notes

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 1 - SIGNIFICANT ACCOUNTING POLICIES

The principal accounting policies adopted in the preparation of the financial report are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

1. Basis of Preparation

This general purpose financial report has been prepared in accordance with Australian Accounting Standards as they apply to not-for-profit entities, other authoritative pronouncements of the Australian Accounting Standards Board, Interpretations and relevant South Australian legislation.

The financial report was authorised for issue by certificate under regulation 14 of the *Local Government (Financial Management) Regulations 2011* dated 9th August 2014.

The preparation of financial statements in conformity with Australian Accounting Standards requires the use of certain critical accounting estimates, and requires management to exercise its judgement in applying the Group's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements are specifically referred to in the relevant sections of this Note.

All amounts in the financial statements have been rounded to the nearest dollar (\$).

1.1 Historical Cost Convention

Except as stated below, these financial statements have been prepared in accordance with the historical cost convention.

1.2 The Local Government Reporting Entity

The Legatus Group ("the Group") is a regional subsidiary under Section 43 and Schedule 2 of the Local Government Act 1999.

The Constituent Councils are:

- | | |
|---|--|
| 1. The Barossa Council | 2. District Council of Mount Remarkable |
| 3. District Council of Barunga West | 4. Northern Areas Council |
| 5. Clare and Gilbert Valleys Council | 6. District Council of Orroroo/Carrieton |
| 7. District Council of the Copper Coast | 8. District Council of Peterborough |
| 9. The Flinders Ranges Council | 10. Port Pirie Regional Council |
| 11. Regional Council of Goyder | 12. Wakefield Regional Council |
| 13. Light Regional Council | 14. Yorke Peninsula Council, and |
| 15. Adelaide Plains Council. | |

All funds received and expended by the Group have been included in the Financial Statements forming part of this Financial Report.

1.3 Income recognition

Income is measured at the fair value of the consideration received or receivable. Income is recognised when the Group obtains control over the assets comprising the income, or when the amount due constitutes an enforceable debt, whichever first occurs.

Where grants, contributions and donations recognised as incomes during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the amounts subject to those undischarged conditions are disclosed in these notes. Also disclosed is the amount of grants, contributions and receivables recognised as incomes in a previous reporting period which were obtained in respect of the Group's operations for the current reporting period.

1.4 Cash, Cash Equivalents and other Financial Instruments

Cash Assets include all amounts readily convertible to cash on hand at the Group's option with an insignificant risk of changes in value with a maturity of three months or less from the date of acquisition.

Receivables are generally unsecured and do not bear interest. All receivables are reviewed as at the reporting date and adequate allowance made for amounts the receipt of which is considered doubtful.

All financial instruments are recognised at fair value at the date of recognition. A detailed statement of the accounting policies applied to financial instruments forms part of Note 13.

1.5 Property, Plant & Equipment

All non-current assets purchased are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". All assets are recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition.

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds materiality thresholds established by the Group for each type of asset. In determining (and in annually reviewing) such thresholds, regard is had to the nature of the asset and its estimated service life. Examples of capitalisation thresholds applied during the year are as follows:

Office Furniture & Equipment	\$5,000
Motor Vehicles, Other Plant & Equipment	\$5,000

All material asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Plant and equipment assets recognised are systematically depreciated over their useful lives on a straight-line basis which, in the opinion of the Group, best reflects the consumption of the service potential embodied in those assets.

Depreciation methods, useful lives and residual values of classes of assets are reviewed annually.

Major depreciation periods for each class of asset are shown in Note 7.

1.6 Payables

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

Amounts received from external parties in advance of service delivery are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

Employee Benefits

Salaries, Wages & Compensated Absences

The Group has one employee as at the 30th June 2018, a Chief Executive Officer. Liabilities for employee entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based oncosts) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based oncosts) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

Weighted average discount rate	2.25% (2017, 2.10%)
Weighted average settlement period	9 years (2017, 10 years)

No accrual is made for sick leave as the Group's experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. The Group does not make payment for untaken sick leave.

Superannuation

The Group contributes the statutory 9.5% SGC superannuation to the nominated superannuation fund for the Chief Executive Officer.

GST Implications

In accordance with UIG Abstract 1031 "Accounting for the Goods & Services Tax"

- Receivables and Creditors include GST receivable and payable.
- Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and payable.
- Non-current assets and capital expenditures include GST net of any recoupment.
- Amounts included in the Statement of Cash Flows are disclosed on a gross basis.

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 2 - INCOME

	2018	2017
	\$	\$
INVESTMENT INCOME		
Interest on investments		
Local Government Finance Authority	13,741	12,117
Banks	76	88
	<u>13,817</u>	<u>12,205</u>
REIMBURSEMENTS		
- for Legal, Climate Change, USGRPG	4,545	25,105
	<u>4,545</u>	<u>25,105</u>
OTHER INCOME		
Council Contributions	162,750	159,545
Sundry	33,648	34,993
	<u>196,398</u>	<u>194,538</u>
GRANTS, SUBSIDIES, CONTRIBUTIONS		
Sundry	345,527	348,889
	<u>345,527</u>	<u>348,889</u>
<i>The functions to which these grants relate are shown in Note 12.</i>		
Sources of grants		
State government	345,527	348,889
	<u>345,527</u>	<u>348,889</u>
Conditions over grants & contributions		
Grants and contributions which were obtained on the condition that they be expended for specified purposes or in a future period, but which are not yet expended in accordance with those conditions, are as follows:		
Unexpended at the close of the previous reporting period	366,006	221,570
Less: expended during the current period from revenues recognised in previous reporting periods		
P009 - Special Projects	-	(6,281)
P009 - Climate Change	-	(4,761)
P022 - Roads & Transport	(1,805)	-
P024 - Climate Change Co-ordinator 2015-17	(51,779)	-
P026 - Strategic Procurement	-	(31,100)
Subtotal	<u>(53,584)</u>	<u>(42,142)</u>
Plus: amounts recognised as revenues in this reporting period but not yet expended in accordance with the conditions		
P022 - Roads & Transport	-	11,314
P024 - Climate Change Co-ordinator 2015-17	-	43,943
P025 - Outreach Stage 2	49,687	33,235
P028 - Regional Capacity Building	174,543	98,086
A009 - Special Projects	1,134	-
Sub total	<u>225,364</u>	<u>186,578</u>
Unexpended at the close of this reporting period	<u>537,786</u>	<u>366,006</u>
Net increase (decrease) in assets subject to conditions in the current reporting period	<u>171,780</u>	<u>144,436</u>

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 3 - EXPENSES

	2018	2017
	\$	\$
EMPLOYEE COSTS		
Salaries and Wages	162,958	209,804
Employee leave expense	16,780	15,991
Redundancy	5,385	-
Pay in Lieu of Notice	5,385	-
Superannuation	16,330	20,785
Workers' Compensation Insurance	2,262	2,550
CEO Relocation	1,239	3,761
Professional Development	649	1,007
FBT	7,464	7,702
Total Operating Employee Costs	218,452	261,600
Total Number of Employees	1	2
<i>(Full time equivalent at end of reporting period)</i>		
MATERIALS, CONTRACTS & OTHER EXPENSES		
<u>Prescribed Expenses</u>		
Auditor's Remuneration	2,000	1,650
Subtotal - Prescribed Expenses	2,000	1,650
<u>Other Materials, Contracts & Expenses</u>		
Contractors & Consultants	162,372	202,888
Legal Expenses	-	8,202
Unleaded Fuel	5,576	4,934
Members Allowances & Support	4,270	4,264
Meetings & Conferences	5,318	4,852
Insurance	7,750	7,624
Rental - Premises	16,477	10,581
Advertising	316	1,050
Accommodation	3,994	3,959
Airfares	499	2,157
Travel - Reimbursement	2,445	7,036
Catering & Meals	6,340	4,768
Telephone & Internet	6,870	4,434
Postage/Stationery/IT	3,875	5,586
Sundry	2,000	5,420
Subtotal - Other Materials, Contracts & Expenses	228,102	277,755
	230,102	279,405
DEPRECIATION, AMORTISATION & IMPAIRMENT		
<u>Depreciation</u>		
Motor Vehicle	6,311	6,311
Computers & Software	-	3,176
	6,311	9,487
FINANCE COSTS		
Interest on bank account	-	24
	-	24

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 4 - ASSET DISPOSAL & FAIR VALUE ADJUSTMENTS

	2018	2017
	Nil	Nil

Note 5 - CURRENT ASSETS

CASH & EQUIVALENT ASSETS

Cash at Bank	3,590	77,915
Deposits at Call	<u>805,286</u>	<u>641,944</u>
	<u>808,876</u>	<u>719,859</u>

TRADE & OTHER RECEIVABLES

Accrued Revenues	3,085	2,687
Debtors - General	237	12,139
GST Recoupment	<u>5,437</u>	<u>10,578</u>
	<u>8,759</u>	<u>25,404</u>

Note 6 - NON-CURRENT ASSETS

FINANCIAL ASSETS	Nil	Nil
------------------	-----	-----

LEGATUS GROUP

**NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2018**

Fair Value Level	2017			2018		
	AT FAIR VALUE	AT COST	ACCUM DEPN	CARRYING AMOUNT	AT FAIR VALUE	AT COST
Note 7 - PLANT & EQUIPMENT						
Motor Vehicle	-	33,353	(9,554)	23,799	-	33,353
Computers & Software	-	3,948	(3,948)	-	-	-
TOTAL PLANT & EQUIPMENT	-	37,301	(13,502)	23,799	-	33,353
Comparatives	-	34,125	(4,015)	30,110	-	37,301

	CARRYING AMOUNT MOVEMENTS DURING YEAR						2018 \$			
	CARRYING AMOUNT	Additions New/Upgrade	Renewals	Disposals	Depreciation	Impairment	In	Out	Transfers	Net Revaluation
Note 7 - PLANT & EQUIPMENT										
Motor Vehicle	23,799	-	-	-	(6,311)	-	-	-	-	17,488
Computers & Software	-	-	-	-	-	-	-	-	-	-
TOTAL PLANT & EQUIPMENT	23,799	-	-	-	(6,311)	-	-	-	-	17,488
Comparatives	30,110	3,176	-	-	(9,487)	-	-	-	-	23,799

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 8 - LIABILITIES

	2018		2017			
	\$	Current	Non-current	\$	Current	Non-current
TRADE & OTHER PAYABLES						
Goods & Services		-	-		23,399	
Accrued expenses - employee entitlements		-	-		1,096	-
GST & PAYG	<u>6,277</u>	-	-		<u>23,154</u>	-
	<u>6,277</u>	-	-		<u>47,649</u>	-
PROVISIONS						
Employee entitlements (including oncosts)	<u>7,037</u>	360	360		<u>5,214</u>	172
	<u>7,037</u>	<u>360</u>	<u>360</u>		<u>5,214</u>	<u>172</u>

Note 9 - RESERVES

OTHER RESERVES	1/7/2017	Transfers to Reserve	Transfers from Reserve	30/6/2018
	Comparatives	572,663	186,578	(164,909)
General Reserve	31,093	-	-	31,093
1 A009-Special Projects	15,341	1,134	-	16,475
2 P003-Waste Management	16,273	-	-	16,273
3 P022-Roads & Transport	37,892	-	(1,805)	36,087
4 P024-Climate Change Co-ordinator 2015-17	63,472	-	(51,778)	11,694
5 P025-LG Outreach Phase 2	83,235	49,687	-	132,922
6 P027-LG Reform - Incentive Risk	144,000	-	-	144,000
7 P028-Regional Capacity Building	203,026	174,543	-	377,569
TOTAL OTHER RESERVES	594,332	225,364	(53,583)	766,113

PURPOSES OF RESERVES

(Other Reserves)

- 1 A007-Special Projects
LGA funded support programme
- 2 P003-Waste Management
State Government funded technical support programme
- 3 P022-Roads & Transport
Legatus funded programme - Regional Development Australia Freight Strategy
- 4 P024-Climate Change Co-ordinator 2015-17
Regional Partners and State Government funded programme
- 5 P025-LG Outreach Phase 2
LGA funded programme
- 6 P027-LG Reform - Incentive Risk
CEO Performance fund
- 7 P028-Regional Capacity Building
Region rubble royalty % returned for project allocation 2017/18 on

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS
for the year ended 30 June 2018

Note 10 - RECONCILIATION TO CASH FLOW STATEMENT

(a) Reconciliation of Cash

Cash Assets comprise highly liquid investments with short periods to maturity subject to insignificant risk of changes of value. Cash at the end of the reporting period as shown in the Cash Flow Statement is reconciled to the related items in the Balance Sheet as follows:

		2018	2017
	Notes	\$	\$
Total cash & equivalent assets	5	<u>808,876</u>	<u>719,859</u>
Balances per Cash Flow Statement		<u>808,876</u>	<u>719,859</u>

(b) Reconciliation of Change in Net Assets to Cash from Operating Activities

Non-operating activities		
Net Surplus (Deficit)	105,422	30,221
Non-cash items in Income Statement		
Depreciation, amortisation & impairment	6,311	9,487
Net increase (decrease) in unpaid employee benefits	915	(4,802)
	112,648	34,906
Add (Less): Changes in Net Current Assets		
Net (increase) decrease in receivables	16,645	98,652
Net increase (decrease) in trade & other payables	(40,276)	32,694
Net Cash provided by (or used in) operations	89,017	166,252

(c) Non-Cash Financing and Investing Activities

(d) Financing Arrangements

Unrestricted access was available at balance date to the following lines of credit:

Corporate Credit Cards 5,000

Note 11 - FUNCTIONS

The activities of the Region are categorised into the following programmes

- 1 A009-Special Projects
 - 2 P015-Local Government Reform
 - 3 P022-Roads & Transport
 - 4 P024-Climate Change Co-ordinator 2015-17
 - 5 P025-LG Outreach Phase 2
 - 6 P027-LG Reform - Incentive Risk
 - 7 P028-Regional Capacity Building

Income and expenses have been attributed to the functions/activities throughout the financial year.

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 12 - FINANCIAL INSTRUMENTS

Accounting Policies - Recognised Financial Instruments

Bank, Deposits at Call, Short Term Deposits	Accounting Policy: Carried at lower of cost and net realisable value; Interest is recognised when earned. Terms & conditions: Short term deposits are available on 24 hour call with the LGFA and have an interest rate of 1.5% as at 30 June 2018 Carrying amount: approximates fair value due to the short term to maturity.
Receivables - Trade & other debtors	Accounting Policy: Carried at nominal value. Terms & conditions: Amounts due have been calculated in accordance with the terms and conditions of the respective programs following advice of approvals, and do not bear interest. Carrying amount: approximates fair value.
Liabilities - Creditors and Accruals	Accounting Policy: Liabilities are recognised for amounts to be paid in the future for goods and services received, whether or not billed to the Group. Terms & conditions: Liabilities are normally settled on 30 day terms. Carrying amount: approximates fair value.

Liquidity Analysis

	2018	Due < 1 year	Due > 1 year: ≤ 5 years	Due > 5 years	Contractual Cash Flows	Total	Carrying Values
						\$	
Financial Assets							
Cash & Equivalents		808,876	-	-	808,876	808,876	
Receivables		8,759	-	-	8,759	8,759	
Total		817,635	-	-	817,635	817,635	
Financial Liabilities							
Payables		-	-	-	-	-	*
Total		-	-	-	-	-	*
	2017	Due < 1 year	Due > 1 year: ≤ 5 years	Due > 5 years	Contractual Cash Flows	Total	Carrying Values
						\$	
Financial Assets							
Cash & Equivalents		719,859	-	-	719,859	719,859	
Receivables		25,404	-	-	25,404	25,404	
Total		745,263	-	-	745,263	745,263	
Financial Liabilities							
Payables		46,553	-	-	46,553	46,553	
Total		46,553	-	-	46,553	46,553	

Net Fair Value

All carrying values approximate fair value for all recognised financial instruments. There is no recognised market for the financial assets of the Group.

Risk Exposures

Credit Risk represents the loss that would be recognised if counterparties fail to perform as contracted. The maximum credit risk on financial assets of the Group is the carrying amount, net of any allowance for doubtful debts. All Group investments are made with the SA Local Government Finance Authority and are guaranteed by the SA Government. Except as detailed in Notes 5 & 6 in relation to individual classes of receivables, exposure is concentrated within the Group's boundaries, and there is no material exposure to any individual debtor.

Market Risk is the risk that fair values of financial assets will fluctuate as a result of changes in market prices. All of the Group's financial assets are denominated in Australian dollars and are not traded on any market, and hence neither market risk nor currency risk apply.

Liquidity Risk is the risk that the Group will encounter difficulty in meeting obligations with financial liabilities. In accordance with the model Treasury Management Policy (LGA Information Paper 15), liabilities have a range of maturity dates.

Interest Rate Risk is the risk that future cash flows will fluctuate because of changes in market interest rates. Cash flow fluctuations are managed holistically in seeking to minimise interest costs over the longer term in a risk averse manner.

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 13 - FINANCIAL INDICATORS

	2018	2017	2016
--	------	------	------

These Financial Indicators have been calculated in accordance with *Information Paper 9 - Local Government Financial Indicators* prepared as part of the LGA Financial Sustainability Program for the Local Government Association of South Australia. Detailed methods of calculation are set out in the SA Model Statements.

The Information Paper was revised in May 2015 and the financial indicators for previous years have been recalculated in accordance with the revised formulas.

Operating Surplus Ratio

<u>Operating Surplus</u>	18.8%	5.2%	26.0%
Total Operating Income			

This ratio expresses the operating surplus as a percentage of total operating revenue.

Net Financial Liabilities Ratio

<u>Net Financial Liabilities</u>	-143%	-119%	-135%
Total Operating Income			

Net Financial Liabilities are defined as total liabilities less financial assets. These are expressed as a percentage of total operating revenue.

Asset Sustainability Ratio

<u>Net Asset Renewals</u>	0%	0%	0%
Infrastructure & Asset Management Plan required expenditure			

Net asset renewals expenditure is defined as net capital expenditure on the renewal and replacement of existing assets, and excludes new capital expenditure on the acquisition of additional assets.

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 14 - UNIFORM PRESENTATION OF FINANCES

The following is a high level summary of both operating and capital investment activities of the Group prepared on a simplified Uniform Presentation Framework basis.

All Councils in South Australia have agreed to summarise annual budgets and long-term financial plans on the same basis.

The arrangements ensure that all Councils provide a common 'core' of financial information, which enables meaningful comparisons of each Council's finances

	2018	2017
	\$	\$
Income	560,287	580,737
Expenses	<u>(454,865)</u>	<u>(550,516)</u>
Operating Surplus / (Deficit)	<u>105,422</u>	<u>30,221</u>
 Net Outlays on Existing Assets		
Capital Expenditure on renewal and replacement of Existing Assets	-	(3,176)
Add back Depreciation, Amortisation and Impairment	6,311	9,487
	<u>6,311</u>	<u>6,311</u>
 Net Outlays on New and Upgraded Assets		
Amounts received specifically for New and Upgraded Assets	-	-
	<u>-</u>	<u>-</u>
 Net Lending / (Borrowing) for Financial Year	<u>111,733</u>	<u>36,532</u>

LEGATUS GROUP

NOTES TO AND FORMING PART OF THE FINANCIAL STATEMENTS for the year ended 30 June 2018

Note 15 - RELATED PARTY DISCLOSURES

KEY MANAGEMENT PERSONNEL

The Key Management Personnel of the Group include the 15 Mayors/Chairpersons of the constituent Councils and the CEO. In all, 3 persons were paid the following total compensation:

	2018 \$	2017 \$
Salaries, allowances & other short term benefits	149,999	157,411
Member Allowance	4,270	4,264
Post-employment benefits	14,250	14,954
Long term benefits	-	-
FBT	15,235	14,360
Termination benefits	-	7,834
TOTAL	183,754	198,823

Other than amounts paid as ratepayers or residents (e.g. rates, swimming pool entry fees, etc.), The Group received the following amounts in total:

	2018 \$	2017 \$
Contributions for fringe benefits tax purposes	-	-
TOTAL	-	-

PARTIES RELATED TO KEY MANAGEMENT PERSONNEL

Nil.

Ian G McDonald FCA



Legatus Group Independent Auditor's Report

We have audited the attached financial statements, being a general purpose financial report, of Legatus Group, for the year ended 30 June 2018.

Opinion

In our opinion, the financial statements of the Authority are properly drawn up:

- a) to present fairly the financial position of the Authority as at the 30 June 2018 and the results of its operations for the period then ended; and;
- b) according to Australian Accounting Standards.

Basis for Opinion

For the audit of the Authority we have maintained our independence in accordance with the relevant ethical requirements of APES 110 Section 290. We believe that the audit evidence that we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information – Basis of Accounting and Restriction on Distribution

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report is prepared to assist the authority to meet the requirements of Local Government Act 1999 together with the Local Government (Financial Management Regulations 2011. As a result, the financial report may not be suitable for another purpose. Our report is intended solely for the members.

Responsibilities of Management for the Financial Report

The Board of Management is responsible for the preparation of the financial report in accordance with Local Government Act 1999 together with the Local Government (Financial Management Regulations 2011 and for such internal control as management determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities for the Audit of the Financial Report

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the schedule is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement in the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Ian G McDonald FCA
Registered Company Auditor

Dated at Grange this 8th day of August 2018

www.creativeauditing.com.au

Ian 0419 620 906
ianmcdonald@creativeauditing.org

PQ Box 75, Henley Beach SA 5022
ABN 13 550 494 869

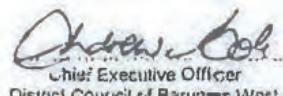
Nancy 0408 832 848
nancytran@creativeauditing.org

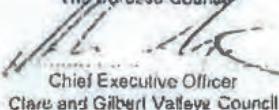
LEGATUS GROUP
ANNUAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 June 2018
CERTIFICATION OF AUDITOR INDEPENDENCE

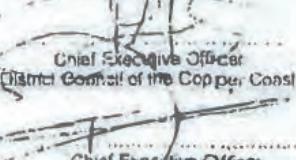
To the best of our knowledge and belief, we confirm that, for the purpose of the audit of The Legatus group for the year ended 30 June 2018, the Council's Auditor, Ian G McDonald has maintained his independence in accordance with the requirements of the Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011 made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22(3) Local Government (Financial Management) Regulations 2011.

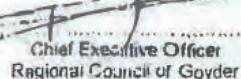

Chief Executive Officer
The Barossa Council

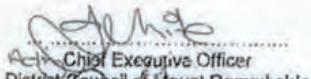

Chief Executive Officer
District Council of Barunga West


Chief Executive Officer
Clare and Gilbert Valley Council


Chief Executive Officer
District Council of the Copper Coast


Chief Executive Officer
The Flinders Ranges Council


Chief Executive Officer
Regional Council of Goyder

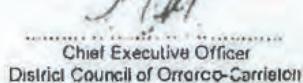

Chief Executive Officer
District Council of Mount Remarkable

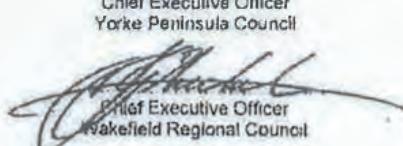

Chief Executive Officer
Adelaide Plains Council

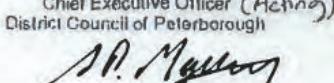

Chief Executive Officer
Port Pirie Regional Council


Chief Executive Officer
Northern Areas Council


Chief Executive Officer
Yorke Peninsula Council


Chief Executive Officer
District Council of Orreco-Carrichter


Chief Executive Officer
Wakefield Regional Council


Chief Executive Officer (Acting)
District Council of Peterborough


Chairman
Legatus Group
Board of Management

Date: 8/8/2018

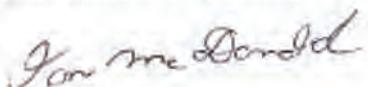
Legatus Group

ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 June 2018

STATEMENT BY AUDITOR

I confirm that, for the audit of the financial statements of the Legatus Group for the year ended 30 June 2018, I have maintained my independence in accordance with the requirements of APES 110 – Code of Ethics for Professional Accountants, Section 290, published by the Accounting Professional and Ethical Standards Board, in accordance with the *Local Government Act 1999 and the Local Government (Financial Management) Regulations 2011* made under that Act.

This statement is prepared in accordance with the requirements of Regulation 22 (5) *Local Government (Financial Management) Regulations 2011*.



Ian G McDonald FCA

Dated this 24 day of July 2018



Wool Bay



Inspired & Photographed