



Minutes of the Meeting of the Art Exhibition Working Party

held on Wednesday 1st August 2017
in the Maitland Council Office
commencing at 2.00pm

(Subject to confirmation)

ITEM 1 OPEN

- 1.1 Welcome by Chairperson Cr Alan Headon declared the meeting open at 2.07pm and thanked everyone for attending.
- 1.2 Present – Cr Alan Headon, Cr Tania Stock, Cr Darren Braund, Pam Headon, Bobbi Pertini, Carina Congdon, Leanne Cane & Jenny Robyn.
In Attendance: Rachel Rich (minute secretary).
- 1.3 Apologies/leave of absence – Anne Eyles, Lesley-Anne Swaans & Richard Cane.
- 1.4 Minutes of previous meeting –

Bobbi Pertini moved Carina Congdon seconded

That the Minutes of the Art Exhibition Working Party meeting held on 21st June 2017, as circulated be confirmed as a true record.

CARRIED

- 1.5 Conflict of Interest - The Chairperson reminded members of their obligations in relation to Conflict of Interest provisions.

ITEM 2 CORRESPONDENCE IN

- 2.1 Confirmed incoming sponsorship from the following:
 - Yorketown Foodland
 - Rowan Ramsey
 - Medical HQ
 - Police Credit Union

Victoria Rolinski has sent an email with a picture of the painting that has now been completed and will be used as part of the raffle prizes.

ITEM 3 CORRESPONDENCE OUT

- 3.1 Email to President of the SA Photographic Federation – Copper Coast Photography, has responded to Lesley-Anne and is interested in being involved over the course of the Exhibition.

ITEM 4 BUSINESS ARISING

- 4.1 Sponsorship Figure Update:
\$8745 to date. Will endeavour to attract more sponsorship by way of making more contact with potential sponsors.
- 4.2 Website Update:
Carina gave an update on the website. Suggestion of an online newsletter and/or a distribution list to send out updated information on the Exhibition as it comes up. There has been a good response to the school poster competition.
Cr Braund queried strategy on the Instagram account and how to attract more followers.
- 4.3 Review remaining Action List items:
Raffle prizes – paintings are close to being completed for the raffle.
Cr Braund queried the progress of the launch. Suggestion to email schools regarding the poster competition closing date.
Judges: Discussion ensued around how to approach judges. A few options available for photography, however there is still a need to source judges for the other areas.

ITEM 5 NEW BUSINESS

- 5.1 SF166 YP Art Exhibition Conditions of Entry Form Review: Carina gave an overview of the review that has been done so far for the photography section. Discussion around sizing and quantity of entries with the following suggestions:
- 3 forms required for updates to reflect each of the categories.
 - Opening times of all the other areas of the exhibition.
 - Remove Wheares transport.
 - Limit of 3 entries.
 - Not to exceed 1.5 square metres.
 - Sculpture will be determined by the size of the institute doorway, and to include a maximum weight.
 - Responsibility is on the artist to provide instructions on what is required for displaying sculpture.
 - Jenny has advised she will not be available for the exhibition due to her son getting married in Qld.
- 5.2 Country Arts SA (CASA) meeting with Sheila Duncan. Skills workshop grant from CASA is closing on 15th August. Sheila gave some advice on some of the things that make a grant successful. Carina, Bobbi, Lesley-Anne and Rachel will submit grant by 15th August 2017.

5.3 Contemporary Indigenous Artist, Mickelina Barlow is keen to present at Maitland and run workshops, however before any letters are to be sent out for Indigenous art, a meeting needs to be set up to source permission from elders before anything in the district is done. A meeting will need to be set up with Mandy Brown from CASA who is the indigenous point of contact. Cr Stock will make contact with Gavin Wanganeen after contact with Mandy Brown has been made.

Action: A meeting with CASA Mandy Brown to be organised before the next working party meeting.

5.4 Invoicing for sponsorships 2017/2018 financial year. Accounts Receivable Officer will send out invoices to sponsors who have pledged so far.

ITEM 6 NEXT MEETING

Wednesday 6th September 2017 at 2:00pm

ITEM 7 MEETING CLOSE

The meeting closed at 3.08pm

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Chairperson – Alan Headon