



# **MINUTES**

## **Audit Committee Meeting**

(Subject to confirmation)

**28 March 2018**

**MINUTES OF YORKE PENINSULA COUNCIL  
AUDIT COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBERS , 57 MAIN STREET, MINLATON  
ON WEDNESDAY, 28 MARCH 2018 AT**

**1 WELCOME BY CHAIRPERSON**

Principal Member Peter Brass welcomed everyone to the meeting and declared the meeting open at 3.00pm.

**2 PRESENT**

Principal Member Peter Brass, Independent Member Rob Reiman, Cr Scott Hoyle, Cr John Rich, Cr Naomi Bittner.

**In Attendance**

Ray Agnew (Mayor), Andrew Cameron (CEO), David Harding (Director Corporate and Community Services), Trevor Graham (Director Assets and Infrastructure), Sid Jain (Manager Financial Services), Michael McCauley (Assets Manager), Roxanne White (Risk Management Officer), Amanda Pitt (Business Improvement Officer) and Rachel Rich (Minute Taker).

**3 LEAVE OF ABSENCE**

Nil

**4 APOLOGIES**

Nil

**5 CONFLICT OF INTEREST**

Peter Brass reminded all Elected Members of the requirement to disclose any conflict of interest in relation to any matters before Council.

**6 MINUTES OF PREVIOUS MEETING – FOR CONFIRMATION****COMMITTEE RESOLUTION**

Moved: Rob Reiman  
Seconded: Cr Scott Hoyle

That the minutes of the Audit Committee Meeting held on 13 December 2017 be confirmed.

**CARRIED 001/2018 (28/03/2018)**

**7 VISITORS TO THE MEETING**

Nil

**REPORTS****8 NEW BUSINESS****8.1 AUDIT COMMITTEE 2018 - WORK PLAN****PURPOSE**

To consider the updated 2018 Audit Committee Work Plan.

**COMMITTEE RESOLUTION**

Moved: Cr John Rich  
Seconded: Cr Scott Hoyle

That the Audit Committee endorse the updated 2018 Audit Committee Work Plan.

**CARRIED 002/2018 (28/03/2018)**

**8.2 DRAFT LONG TERM FINANCIAL PLAN 2019 - 2028****PURPOSE**

To seek the Committee's endorsement of the Draft Long Term Financial Plan 2019 – 2028 (LTFP).  
The Manager Financial Services briefly outlined the expected impact of rate capping on the LTFP, stating that modelling had been performed with rates increasing by CPI only over the term of the LTFP.

**COMMITTEE RESOLUTION**

Moved: Cr John Rich  
Seconded: Cr Scott Hoyle

That the Committee endorse the Draft Long Term Financial Plan 2019 – 2028 as presented for public consultation.

**CARRIED 003/2018 (28/03/2018)**

**8.3 2017/2018 DECEMBER QUARTERLY BUDGET REVIEW****PURPOSE**

To receive Council's endorsed December quarter review of the 2017/2018 Budget and associated financial statements, ratios and changes.

**COMMITTEE RESOLUTION**

Moved: Cr Scott Hoyle  
Seconded: Rob Reiman

That the Audit Committee receive the Council endorsed, December 2017/2018 Budget Review changes as presented in the attached Summary of Changes, Statement of Comprehensive Income and Uniform Presentation of Finances and receive the updated Statement of Financial Position, Statement of Cash Flows, Statement of Changes in Equity and Financial Indicators (Ratios).

**CARRIED 004/2018 (28/03/2018)**

**8.4 INTERNAL AUDIT ACTIVITY REPORT****PURPOSE**

The Business Improvement Officer presents an update on recent Internal Audit Activity.

**COMMITTEE RESOLUTION**

Moved: Cr Scott Hoyle  
Seconded: Rob Reiman

That the report be received.

**CARRIED 005/2018 (28/03/2018)**

**8.5 ASSET MANAGEMENT UPDATE****PURPOSE**

To update the Audit Committee members on Asset Management activities.

**COMMITTEE RESOLUTION**

Moved: Cr John Rich  
Seconded: Rob Reiman

That the report be received.

**CARRIED 006/2018 (28/03/2018)**

**8.6 RISK MANAGEMENT REPORT****PURPOSE**

The Risk Management Officer presents an update on the progress of Council's Risk Management systems.

Peter Brass asked for the Operational Risk Register completion date to be reviewed to a much earlier date – question taken on notice.

**COMMITTEE RESOLUTION**

Moved: Cr Naomi Bittner

Seconded: Rob Reiman

That the report be received.

**CARRIED 007/2018 (28/03/2018)**

**9 GENERAL BUSINESS**

Nil

**10 NEXT MEETING**

Wednesday 13 June 2018, 3.00pm.

**11 CLOSURE**

**The Meeting closed at 3.44pm.**

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**Peter Brass**

**13 June 2018**