



COUNCIL POLICY

Wood Collection Permits

Policy Number:	PO083		
Strategic Plan Objective	Meet all legislative and compliance responsibilities		
Policy Owner:	Director Development Services	File Number:	5.63.1
Responsible Officer:	Senior Compliance Officer	Minute Reference:	086/2013(10/04/2013)
Date Adopted:	10 th April 2013	Next Review Date:	Within 5 years

1. POLICY OBJECTIVES

The aim of this Policy is to provide a consistent, integrated approach for the removal of timber from roadsides that is consistent with the Roadside Vegetation Management Plan and meet the requirements of Section 221 of the Local Government Act where a person should not interfere or remove vegetation from a road unless authorised to do so by the Council.

2. SCOPE

This policy applies to all roads under the care and control of the District Council of Yorke Peninsula.

3. DEFINITIONS

Roadside	Strip of land between the road formation and the boundary of the road which is usually the boundary fence of the adjoining property.
Road	Is a road within and under the control of the District Council of Yorke Peninsula, but does not include a road under the control of the Department of Planning, Transport and Infrastructure.

4. POLICY STATEMENT

Authorisations to collect wood are only to be issued to residents or property owners of the District Council of Yorke Peninsula and the collected wood must not be re-sold.

No authorisations will be given to remove wood from roadsides of Level 1 roads as defined in Councils Roadside Vegetation Management Plan.

The cutting of live timber or the cutting down of and/or removal of any standing tree (or attached branch), irrespective of whether the tree is dead or alive is prohibited.

No hollow logs are to be cut, removed or tampered with in any way.

No cutting and or collection of timber is to occur on Total Fire Ban Days.

The Fire and Emergency Service Act Regulations must be adhered to when a chain saw is being used to collect wood during the Fire Danger Season.

When removing timber from the roadside, care needs to be taken not to damage any surrounding native vegetation.

A fee, as set out in Council’s Fees and Charges Register applies to authorisation to collect timber from roads. Authorisations are valid for twelve (12) calendar months from the date of payment of the fee.

5. COMPLAINTS

Complaints in relation to Wood Collection Permits can be made in writing to the Senior Compliance Officer

6. REVIEW

This policy will be reviewed every 5 years and as necessary in consideration of any changes to legislation and relevant standards, codes and guidelines.

7. TRAINING

Training needs will be reviewed as part of Council’s Training Plan and as necessary in consideration of performance reviews, changes to legislation and relevant standards, codes and guidelines.

8. RELATED COUNCIL POLICIES AND DOCUMENTS

DCYP Roadside Vegetation Management Plan
 SF017 Authorisation to collect fallen timber
 RO11 Fees and Charges Register

9. REFERENCES AND LEGISLATION

Native Vegetation Act and Regulations.
 Local Government Act 1999.
 Fire and Emergency Services Act and Regulations.

10. COUNCIL DELEGATION

Delegate:	Chief Executive Officer
Sub Delegate:	Director Development Services, Manager Development Services, Senior Compliance Officer, Ranger

11. VERSION HISTORY

Archived Policy Name	Policy Number	Date Adopted	Last Reviewed
Wood Collection Permits Policy	PO083	7/4/2003	8/6/2010