



COUNCIL POLICY

Asset Management

Policy Number:	PO128		
Strategic Plan Objective	Sustainable Communities 1. Sustainable Infrastructure 1.1 Provide infrastructure assets that are sustainable and safe		
Policy Owner:	Chief Executive Officer	File Number:	14.63.1
Responsible Officer:	Asset Manager	Minute Reference:	146/2015 (10/06/2015)
Date Adopted:	10 th June 2015	Next Review Date:	June 2018

1. POLICY OBJECTIVES

To set guidelines for implementing consistent asset management processes throughout Yorke Peninsula Council and to ensure adequate provision is made for the long term replacement of major assets by:

- ensuring that Council's services and infrastructure are provided sustainably, with the appropriate levels of service to residents, visitors and the environment
- safeguarding Council assets including physical assets and employees by implementing appropriate asset management strategies and appropriate financial treatment of those assets
- creating an environment where all Council employees take an integral part in overall management of Council assets by creating and sustaining an asset management awareness throughout the Council
- meeting and surpassing legislative requirements for asset management
- ensuring resources and operational capabilities are identified and responsibility for asset management is allocated
- demonstrating transparent and responsible asset management processes that align with demonstrated best practice

2. SCOPE

This Policy applies to all Council activities.

3. DEFINITIONS

Assets	Resources controlled by the entity as a result of past events and from which future economic benefits are expected
Infrastructure	the basic physical and organisational structures and facilities (e.g. buildings, roads, water supplies) needed for the operation of a society or enterprise

4. POLICY STATEMENT

4.1. Background

- 4.1.1. Council is committed to implementing a systematic asset management methodology in order to implement appropriate asset management best practices across all areas of Council. This includes ensuring that assets are planned, created, operated, maintained, renewed and disposed of in accordance with Council's priorities of service delivery
- 4.1.2. Council owns and uses approximately \$324m of non-current assets to support its core business of delivery of service to the community.
- 4.1.3. Asset management practices impact directly on the core business of Council and appropriate asset management is required to achieve our strategic service delivery objectives
- 4.1.4. Asset management relates directly to Council's strategic plan key theme of Sustainable Infrastructure – Provide infrastructure assets that are sustainable and safe
- 4.1.5. A strategic approach to asset management will ensure that Council delivers the highest appropriate level of service through its assets. This will provide positive impact on:
 - Members of the public and staff
 - Council's financial position
 - The ability of Council to deliver the expected level of service and infrastructure
 - The political environment in which Council operates; and
 - The legal liabilities of Council

4.2. Principles

- 4.2.1. A consistent Asset Management Strategy must exist for implementing systematic asset management and appropriate asset management best practice throughout all Departments of Council
- 4.2.2. All relative legislative requirements and political, social and economic environments are to be taken into account in asset management
- 4.2.3. Integration of asset management within existing planning and operational processes is to occur
- 4.2.4. An inspection regime will be used as part of asset management to ensure agreed service levels are maintained and to identify asset renewal priorities
- 4.2.5. Council's vision is that asset renewal will be fully funded through depreciation in the annual budget estimates
- 4.2.6. Council's vision is that service levels agreed through the budget process and defined in Asset Management Plans will be fully funded in the annual budget estimates
- 4.2.7. Asset renewal plans will be prioritised and implemented progressively based on the level of service required and the effectiveness of the current assets to provide that level of service
- 4.2.8. Systematic and cyclic renewal reviews will be applied to all asset classes to ensure that assets are managed, valued and depreciated in accordance with appropriate best practice and applicable Australian Standards
- 4.2.9. Future life cycle costs will be reported and considered in all decisions relation to new services and assets and upgrading of services and assets

5. COMPLAINTS

Complaints about this policy can be made in writing to the Director Assets & Infrastructure Services. Complaints will be managed in accordance with Council's complaints policy PO147.

6. REVIEW

This Policy will be reviewed every three (3) years or as deemed necessary in consideration of any changes to legislation and relevant standards, codes and guidelines

7. TRAINING

Council is committed to supporting relevant authorised officers (through appropriate delegations) in complying with this Policy. Training needs will be identified and reviewed as necessary in consideration of any changes to legislation and relevant standards, codes and guidelines

8. RELATED COUNCIL POLICIES AND DOCUMENTS

PO147 Complaints Policy
PO124 Asset Accounting Policy
Associated Asset Management Plans

9. REFERENCES AND LEGISLATION

Local Government Act 1999 (SA)
Australian Accounting Standards Board AASB116

10. COUNCIL DELEGATION

Details of Delegation:	Chief Executive Officer
Delegate:	Director Assets and Infrastructure Services

11. VERSION HISTORY

Archived Policy Name	Policy Number	Date Adopted	Last Reviewed
Asset Management and Accounting Policy	PO 128	10/6/2008	10/8/2010