



*Agriculturally rich-Naturally beautiful*

## *Yorke Peninsula Council*

### **NOTICE OF MEETING**

Notice is hereby given that the next ordinary meeting of Council  
will be held on Wednesday 14<sup>th</sup> June 2017,  
in the Council Chambers,  
57 Main Street, Minlaton commencing at 5.30pm

Andrew Cameron  
CHIEF EXECUTIVE OFFICER

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# **A G E N D A**

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ITEM 1 YORKE PENINSULA COUNCIL

- 1.1 Welcome by Mayor – meeting declared opened
- 1.2 Opening Prayer
- 1.3 Present
- 1.4 Leave of absence  
Nil
- 1.5 Apologies  
Nil

1.6 Conflict of Interest

CONFLICT OF INTEREST

Elected Members are reminded of the requirements for disclosure by Members of direct or indirect pecuniary benefit or detriment and non-pecuniary benefit or detriment in relation to a material conflict of interest in accordance with Section 73, or an actual or perceived conflict of interest in accordance with Section 75 of the Local Government Act in items listed for consideration on the Agenda. Section 74 and 75A of the Local Government Act 1999 requires that Elected Members declare any interest and provide full and accurate details of the relevant interest to the Council. In relation to actual or perceived conflicts of interest a member has an obligation to outline how they propose to deal with the actual or perceived conflict of interest prior to consideration of that item on the Agenda.

This requirement does not apply to Ordinary Business Matters prescribed by regulation 8AAA Local Government Act (General) (Accountability and Governance) Variation Regulations 2016.

Each Member of a Council has a duty to vote at all meetings unless excepted by legislation.

The major exception being where a Member has a material conflict of interest.

1.7 Minutes of previous meeting – for confirmation

1.7.1 Council meeting held on Wednesday 10<sup>th</sup> May 2017 at 5.30pm

1.7.2 Confidential Council meeting held on Wednesday 10<sup>th</sup> May 2017 at 6.12pm

1.8 Motions on Notice

Nil

1.9 Questions on Notice

Nil

1.10 Questions without Notice

1.11 Petitions

Nil

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ITEM 7      GENERAL BUSINESS

Council has resolved that an Agenda Item "General Business" be included on the Council Agenda to enable members to raise matters of a minor nature for action by the Administration, or to call for reports.

ITEM 8      CONFIDENTIAL AGENDA

1.      Code of Conduct for Council Members - Complaint

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ITEM 9      NEXT MEETING

Special Council Meeting - Wednesday 28th June 2017

Wednesday 12<sup>th</sup> July 2017

ITEM 10     CLOSURE

## MAYOR

### IA/ITEM 2

### MONTHLY REPORT JUNE 2017

#### **PURPOSE**

To keep Elected Members updated on Mayoral activities during the month of May 2017.

#### **RECOMMENDATION**

That the report be received.

#### **DISCUSSION**

7 <sup>th</sup> May	The Ardrossan Marathon Fun Run – I started the participants on their way for either a run or walk for various distances. Launch of the Children’s Book – Written by Jenny Hanson at Curramulka.
9 <sup>th</sup> May	The Annual Mayors Volunteers Morning Tea held in Minlaton followed by lunch with the Leisure Options group and Volunteers.
10 <sup>th</sup> May	Monthly Council Meeting.
23 <sup>rd</sup> – 24 <sup>th</sup> May	Local Government Professionals Australia National Congress and Business Expo
31 <sup>st</sup> May	Meeting with AGL Representative about their Community Grants Programme, followed by the Annual General Meeting of the University of the Third Age and spoke about his family and some local history.

**CR NAOMI BITTNER**

**IA/ITEM 3**

**SA REGIONAL TOURISM SUMMIT REPORT MAY 2017**

**PURPOSE**

To provide Elected Members with a summary of my notes from my recent attendance at the SA Regional Tourism Summit held in Berri.

**RECOMMENDATION**

That the report be received.

**DISCUSSION**

**SA Regional Tourism Summit  
Berri  
15<sup>th</sup>-17<sup>th</sup> May 2017**

Monday – check in, register, dinner with Anne Hammond

Tuesday was a full schedule with speakers from the SATC, a pair of NZ crowd-funders, marketing guru Dan Gregory as well as special-interest break away sessions.

Rather than give a detailed account (Anne has excellent notes) I want to note the key points I took away from the day, with a few suggestions for us to possibly consider as a Council (**in bold**).

YP has limited “unique experiences”, so it’s how well sell our story that will draw tourists over.

We have beautiful natural assets, but we need to activate them, and value-add so that tourists are better able to consume them eg via guided tours, WTY experiences, and eco-tourism/eco-accommodation.

The Coastal Way map is a good example, promoting our assets on one page.

**Events** are a great way to drive tourism, giving those who plan to visit “one day” a specific timeframe, & enable the region to be prepared & give a concerted effort over a short timeframe (eg **TDU, WTY events, festivals, sporting carnivals**)

Looking forward:

-Cruise ships are coming in to Adelaide weekly & increasing, possibly docking at regions (eg Wallaroo).

-Digital & social media marketing will increase their dominance very rapidly

-Virtual reality being used as a promotional tool

-Wildlife experiences are the biggest drawcard for international tourists

My question to Councillors:

How can we encourage private enterprise to develop these experiences? Grants?? Digital support?

**Could Council offer \$20,000 in grants to tourism businesses to help them establish or grow? Say 4 x \$5000, based on accommodation, Food/Beverage, Walk the Yorke, aquacultural/agricultural/eco-tourism, unique experiences.**

Two NZ brothers-in-law then spoke after recently running a successful Social Media/Media campaign, crowd-funding to raise millions to buy back a beach for public use. It really illustrated the power of social media & engaging people that way, giving them co-ownership of both the issue & the solution.

The first break-away session we attended was regarding Destination Marketing, and again the importance of social media dominated the panel's discussion. Much of their advice is applicable to Council as well as all local businesses, not just tourism operators.

Great customer service & a good response to bad reviews are paramount, as Social Media can give an much wider audience to individuals who have bad experiences. However, a positive of SM is that power can be handed over to the people – consider using local residents to amplify our message (eg using hashtag campaigns) – it gives us back some great photo content as well & increases pride in our region. We've started to do this with some camping photo comps but could expand. Good photos abound these days, so any photos we use really need to be spectacular.

The use of local brand ambassadors can also help build our region's brand; by aligning ourselves with "micro-influencers" we can capitalise on these local identities' larger online audiences.

However, we need also to encourage local businesses to follow through with great experiences to back up our promotion. Unmet expectations result in disappointment & poor reviews.

**SATIC offer a number of digital media and customer service workshops that we could consider promoting and even subsidising.**

[http://satic.com.au/index.php/events/serviceiq\\_for\\_smarter\\_business/](http://satic.com.au/index.php/events/serviceiq_for_smarter_business/)

**Could our facebook page feature local businesses (who apply, no bias) who are expanding into new areas/kicking goals? It could create a greater bidirectional rapport between Council & local private enterprise, & increase our number of advocates.**

An interesting statistic: 25% of Australians are baby boomers at present, meaning a large number of grey nomads, and also a large number of older residents with limited computer/social media skills. **Council may be able to consider facilitating classes or teaming up our youth & older residents eg shed men etc**

Dan Gregory of The Impossible Institute/Gruen transfer spoke next & was very entertaining & informative.

The tourist is mostly thinking "what stories do you give me to tell my mates??" Give them a unique story to tell.

What's the value of our tourist experience to people?? Focus on that. "Until you frame your values in my values we don't have a relationship." We need to market by talking about them, not us. We need to sell people what they want, not just tell them what we have.

**Maybe one of our grants could be specifically for a unique experience.**

**Our town signs could be a unique point of difference. They're in the budget to be replaced over the next few years & rather than just replacing them with same, we could consider making them stand out, be integrated with digital/social media via a qr code to our tourism pages, hashtags, be a selfie opportunity etc.**

Dan also touched on the importance of excellent customer service –there's a huge advantage in making the individual feel special, by doing the unexpected, going above & beyond (this holds true for the Council as well as tourism businesses). This is imperative as over 90% of people will rely on friends' recommendations, and social media amplifies these reviews greatly.

Collaborating to build scale can be valuable -eg a tour incorporating a few businesses, as it creates a better experience & works with a much larger target audience.

Local Government's role in tourism was the next session:

<http://www.regionaltourism.com.au/News/ID/82/ARTN-Local-Government-Spend-on-Tourism-Report>

I spoke briefly with Sean Holden after his talk & asked his opinion on how we can encourage local tourism operators to take things to the next level. One suggestion was again, to **create an event that encourages tourism operators to get involved & lift their game.**

We also discussed the concept of the LGA considering establishing a tourism version of the Regional Communities Consultative Council; a cross-section of relevant LG staff touring through different regions, brainstorming solutions for individual/regional issues.

China - Anthony Coles spoke of the potential for Chinese tourism into the regions, particularly those who are repeat visitors to Australia & looking for more unique experiences, and those visiting family/studying in Adelaide. Self-driving is common. Realistically, until we have a critical mass of operators interested in playing in this space there's little we can do as a Council other than encourage them to consider it. The statistics say that there's an almost exponentially increasing market there, but they are a very different kind of visitor, & even more reliant on social media (WeChat in China), so we need to be well prepared to give them excellent experiences. Our agricultural/farm stay experiences would be popular according to Mr Cole, as well as coastal, as they're unfamiliar with the bright colours of our natural landscape. They especially appreciate the "Wow!" picture sharing moments- pink lakes, painted silos etc

**Is it worth considering jumping on the "giant mural" band wagon?**

Dinner that night was held at the Loxton Hotel – one of about eight Community run hotels in SA, managed by a board of diverse locals, utilising as much local produce as possible, & employing & educating local youths. Profits are returned to the community. The meal was spectacular, and **the Community Run Hotel idea would certainly be worth considering if there was ever the opportunity on the YP.**

The emcee's take home could summarise the theme for the day; for Council & for tourism businesses on the Yorke Peninsula

### **Be bold, be innovative & be generous**

Wednesday morning was a bus tour & morning tea for LG, hosted by the local Councils. The key interesting points from the morning were:

- encouraging junior sporting events is well worth it as they usually have more family members travel with them, spending more in the region.
- a long term vision for precincts eg for sport & cultural events & accommodation hubs, while upsetting other towns locally, may create a better critical mass for enticing state/national events.
- Council should be an advocate for (especially new) local businesses, not their biggest stumbling block
- Share as many of our indigenous stories as possible with tourists, especially those from overseas.



I greatly appreciated the opportunity to attend the forum, and can hopefully encourage you to consider exploring some of these suggestions in the coming months. I'd strongly recommend you chat to Anne Hammond for her thoughts & notes, which include many great ideas for staff to implement to better serve tourists & our tourism operators alike.

# INFORMATION

# AGENDA

## **CHIEF EXECUTIVE OFFICER**

### **IA/ITEM 4.3**

#### **1. CEO ACTIVITIES JUNE 2017**

##### **PURPOSE**

To keep Elected Members informed of other meetings and activities during the month of May 2017.

##### **RECOMMENDATION**

That the report be received.

##### **DISCUSSION**

2 <sup>nd</sup> May	Corporate Management Team Meeting.
4 <sup>th</sup> May	Narungga Area ILUA Liaison Committee Meeting held at Maitland.
5 <sup>th</sup> May	Local Government Professionals SA Board Meeting. Marion Bay Boat Ramp Reference Group Meeting in Adelaide.
8 <sup>th</sup> May	Shellfish Reef Restoration Community Engagement Working Party Meeting. Marion Bay Boat Ramp Reference Group Meeting in Marion Bay.
9 <sup>th</sup> May	The Annual Mayors Volunteers Morning Tea held in Minlaton. Corporate Management Team Meeting.
10 <sup>th</sup> May	Monthly Council Meeting.
11 <sup>th</sup> May	Shellfish Reef Restoration Project Community Forum.
16 <sup>th</sup> May	Meeting with representatives from Ecospec.
18 <sup>th</sup> May	Corporate Management Team Meeting.
23 <sup>rd</sup> – 24 <sup>th</sup> May	Local Government Professionals Australia National Congress and Business Expo.
29 <sup>th</sup> May	Corporate Management Team Meeting.
30 <sup>th</sup> May	Guidelines for Climate Change Action Forum held at Clare.
31 <sup>st</sup> May	Meeting with Heath Blacker Wallbridge Gilbert Aztec (WGA) to discuss the Upper Yorke Peninsula Regional Road Network Upgrade.

## **CHIEF EXECUTIVE OFFICER**

### **IA/ITEM 4.3**

#### **2. ACTION LISTING REPORT**

##### **PURPOSE**

To keep Elected Members updated on the status of the Action Listing.

##### **RECOMMENDATION**

That the report be received.

##### **LINK TO STRATEGIC PLAN**

Goal: 5 Responsible Governance

Strategy: 5.5 Undertake effective risk management

##### **DISCUSSION**

The Action List included in the Council Agenda each month will incorporate action items from Council along with the current status.

##### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Local Government Act 1999

Yorke Peninsula Council's Risk Management Framework

##### **ATTACHMENTS**

**Attachment 1:** Action Listing

# COUNCIL MEETING 14<sup>th</sup> June 2017

## Action List

Responsible Officer	Agenda Item Number	Task	Due Date	Status
22 <sup>nd</sup> January 2014				
Director Development Services	DA/CCS/R4	Organise Land Only lease for Balgowan Camping Ground	June 2017	Completed
14 <sup>th</sup> May 2014				
Director Assets & Infrastructure Services	DA/AIS/R3	Organise to have the following documents signed and sealed for the Walk the Yorke Leisure Trail with the State Government and private landholders	July 2014 – ongoing for duration of project	Only one private agreement still outstanding. Ongoing
13 <sup>th</sup> May 2015				
Director Development Services	DA/DS/R2	Council agreed to accept care, control and management of Lot 10 Moorowie Terrace Port Moorowie CR5323/554	As soon as Ministerial approval is granted	Response from Minister Received 29/08/2016 – Awaiting Additional Info from FOPM
12 <sup>th</sup> August 2015				
Director Development Services	DA/CCS/R5	Finalise the proposed lease for the Royal Volunteer Coastal Patrol at Point Turton	May 2017	Completed
14 <sup>th</sup> September 2016				
Director Corporate and Community Services	DA/CCS/MON	Staff to investigate ways to reduce the 3% sustainability rate increase – various strategies	December 2016	Ongoing
10 <sup>th</sup> October 2016				
Director Development Services	General Business Question Notice – on	Investigate the possibility of the inclusion of a RV dump point in the Minlaton Show Grounds	July 2017	Under investigation
14 <sup>th</sup> December 2016				
CMT	Motion Notice – on	Staff conduct a review of Township Speed Limits and consult with affected communities in relation to their preferred option	March 2017	Under Review

8 <sup>th</sup> February 2017				
Director Development Services	DA/DS/R5	Finalise revocation of community land process for Kainton Properties	June 2017	Completed
8 <sup>th</sup> March 2017				
Director Corporate and Community Services	DA/CCS/R2	Organise to make one off financial assistance grant for Pine Point Progress Association for establishing post office facility	March/April 2017	Completed
Director Development Services	DA/DS/R2	Commence Road closure process for Wool Bay and exclude as community land	July 2017	Preliminary Plans lodged with Roads Unit
Director Development Services	DA/DS/R5	Organise for replacement of crossovers at Port Vincent and the entrance ramp at Yorketown Office from Access Advisory WP meeting	July 2017	Port Vincent crossovers completed  Obtaining quotes for Yorketown Council Office access ramp
12 <sup>th</sup> April 2017				
Questions Without Notice	Item 1.10	Question taken on Notice by Director Corporate and Community Services in relation to Coobowie Progress Associations loan	June 2017	Underway Further information sought followed up by Acting Director completed
CEO	DA/CEO/R1	CEO to work through design and safety issues for the Black Point Boat Ramp Walkways with all stakeholders	August 2017	No action as yet
10 <sup>th</sup> May 2017				
Director Corporate and Community Services	DA/CCS/R3	Organise for rates staff to allocate the separate rate on those properties identified as part of the approval for Chinaman Wells seawall debenture loan	July 2017	Underway
Director Corporate and Community Services	DA/CCS/R4	Organise to advertise the Draft Annual Business Plan and Fees and Charges for public consultation on the website and YPCT	May 2017	Completed

Director Development Services	DA/DS/R1	Finalise the requirements for the proposed road process order for Adelbridge Pty Ltd	July 2017	With Maloney Field Services for final plan preparation
Director Development Services	DA/DS/R2	Finalise the requirements for the proposed road process order for S T Johns Pty Ltd	July 2017	With Maloney Field Services for final plan preparation
Director Development Services	DA/DS/R6	Update internal documentation and other requirements to adopt the dog registration fees for commencement on 1st July 2017	July 2017	Underway
Director Development Services	DA/DS/R7, R8, R9, R10	Organise for Mayor and CEO to sign and seal documentation to proceed with seeking Ministerial Approval for revocation of community land at Black Point	August 2017	Preparing documentation for the Minister
Director Assets & Infrastructure Services	CA/AIS/R1	Advise outcome of purchase of 90KW Tractor Tender to all involved	May 2017	Completed

## **CHIEF EXECUTIVE OFFICER**

### **IA/ITEM 4.3**

#### **3. CORRESPONDENCE FROM THE PREMIER**

##### **PURPOSE**

To provide Elected Members with a copy of correspondence received from the Premier Jay Weatherill.

##### **RECOMMENDATION**

That the report be received.

##### **LINK TO STRATEGIC PLAN**

Goal: Economically Prosperous Peninsula  
Strategy: 1.5 Partner and build positive relationships with key stakeholders

##### **DISCUSSION**

Correspondence has recently been received by Mayor Agnew from the Premier Jay Weatherill conveying his thanks to him and Council for supporting the Yorke and Mid North Country Cabinet Visit. (copy attached)





PREM17D02509



Hon Jay Weatherill MP  
Premier of South Australia

Mayor Ray Agnew  
Yorke Peninsula Council  
PO Box 88  
MINLATON SA 5575

Dear Mayor Agnew 

I write to convey my thanks to you and your Council for supporting the Port Pirie, Yorke and Mid North Country Cabinet visit.

The Country Cabinet forums and meetings across the region were a great success. Cabinet had the opportunity to hear from various local people and discuss the many ideas, concerns and solutions for the region.

Thank you for your well-considered presentation to Cabinet and discussing the details of the Highway One upgrade proposal, challenges and identified improvements for Horrocks Highway and the transfer of Crown Land for local economic growth opportunities. We will consider these proposals as we pursue greater economic growth in the region.

The State Government is committed to reporting back to the region with our response to the issues raised within ninety days of the Cabinet meeting. The report will be released in early July 2017.

I was impressed by the work that your Council is doing to ensure a bright future for your community.

Thank you once again.

Yours sincerely



Jay Weatherill  
**PREMIER**

18/6/2017

## **DIRECTOR CORPORATE AND COMMUNITY SERVICES**

### **IA/ITEM 4.4**

#### **1. ART EXHIBITION WORKING PARTY MEETING MINUTES – 3<sup>rd</sup> MAY 2017**

##### **PURPOSE**

The Art Exhibition Working Party is a Working Party of Council. A copy of the minutes from their meeting held on 3<sup>rd</sup> May 2017 is attached.

##### **RECOMMENDATION**

That the report be received.

##### **LINK TO STRATEGIC PLAN**

Goal: 1 Economically Prosperous Peninsula

Strategy: 1.4 Support local events and help attract new events  
1.5 Partner and build positive relationships with key stakeholders (e.g. Regional Development Australia, Central Local Government Region, YP Tourism and Progress Associations) to progress tourism and business growth, including enabling the attraction of niche businesses

##### **BACKGROUND**

To keep Council and the community informed of progress in delivering the 2018 Yorke Peninsula Art Exhibition.

##### **DISCUSSION**

Business discussed at the meetings centred around:

- Sponsorship Prospectus
- Review additional Sponsors and school mail out list
- Poster competition for schools update
- Meetings with Country Arts SA
- Available grant funding
- Website redesign update
- Opening night discussions
- Review of Action List
- Review of date of next meeting

## **COMMUNITY ENGAGEMENT PLAN**

Not applicable

## **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Director Corporate and Community Services

In preparing this report, the following External Parties were consulted:

- Art Exhibition Working Party

## **POLICY IMPLICATIONS**

Not applicable

## **BUDGET AND RESOURCE IMPLICATIONS**

Funding provided for in the 2016/2017 adopted budget.

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Not applicable

## **ATTACHMENTS**

**Attachment 1:** Art Exhibition Working Party Minutes 3<sup>rd</sup> May 2017



## **Minutes of the Meeting of the Art Exhibition Working Party**

held on Wednesday 3<sup>rd</sup> May 2017  
in the Maitland Council Office  
commencing at 2.00pm

(Subject to confirmation)

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### **ITEM 1 OPEN**

- 1.1 Welcome by Chairperson Cr Alan Headon declared the meeting open at 2.08pm and thanked everyone for attending.
- 1.2 Present – Cr Alan Headon, Cr Tania Stock, Pam Headon, Bobbi Pertini, Carina Congdon, Richard Cane, Leanne Cane.  
In Attendance: Rachel Rich (minute secretary)
- 1.3 Apologies/leave of absence – Anne Eyles, Cr Darren Braund, Lesley-Anne Swaans & Jenny Robyn
- 1.4 Minutes of previous meeting –

**Bobbi Pertini moved                      Richard Cane seconded**

That the Minutes of the Art Exhibition Working Party meeting held on 30<sup>th</sup> March 2017, be circulated be confirmed as a true record.

**CARRIED**

- 1.5 Conflict of Interest - The Chairperson reminded members of their obligations in relation to Conflict of Interest provisions.

### **ITEM 2 BUSINESS ARISING**

- 2.1 Review Sponsorship and School mail out list.  
Letters are ready to be sent out schools along with details for the poster competition.  
Sponsorship Prospectus has been sent out to previous sponsors, so far 4 have come back (refer to incoming correspondence)  
Sponsorship Prospectus to other larger businesses is yet to go out.

## 2.2 Country Arts SA.

Information session at Maitland was attended by Cr Headon, Pam Headon, Bobbi Pertini, Lesley-Anne Swaans and Rachel Rich. Bobbi gave a brief on topics discussed at the meeting with Country Arts SA (CASA) with Sheila Duncan being the main contact for the Mid North and Yorke Regions.

Regional Board Meeting at Kadina was attended by Lesley-Anne Swaans and Rachel Rich, whereby they were introduced to Board Members of CASA and Elected Members from District Council of the Copper Coast. CASA Board Members were delighted to hear the positive feedback coming in from CASA staff who attended the previous information session held in Maitland.

Port Vincent Art Exhibition held over the Easter weekend, was attended by Lesley-Anne Swaans. Artists expressed interest that they are keen to do another next year, however advised they would still support YP Art Exhibition as they have done in the past.

Discussions around more ideas for opening night.

Indigenous art - how to approach artists to promote their work and who is the best contact. Suggestion to have indigenous art hosted in Maitland. Cr Headon recently attended an exhibition at Kadina which hosted some indigenous art.

## 2.3 Grants available

Sheila Duncan advised that there are grants available, however it is important to discuss applications with an Art Officer before submitting, as they will be able to offer advice to have best outcome. Closing dates for the available grants are later in the year.

## 2.4 Website update

Bobbi gave an update on the progress of the new website. The link will be emailed to members of the Art Exhibition Working Party to view and give feedback. There is still a little bit of work to be done but it is looking good.

## 2.5 Review remaining Action List items

*2.56pm Carina Congdon entered the meeting.*

Remaining Action List items were discussed which brought up the following discussions: Suggestion to ask Jeanette Ireland to come to one of the meetings. This will help with being able to identify some of the mediums and parameters for what will be acceptable concerning entries.

**Action:** Alan will make contact with Jeanette to invite her to one of the upcoming meetings.

Suggestion was made about a possible sandcastle art/competition on one of the coastal town beaches. Is it worth approaching some of the coastal towns to ask if they would be willing to host a sandcastle competition over the Easter weekend? Would this require sourcing a sand sculpture artist?

*3.14pm Tania Stock left the meeting and did not return.*

During discussions Bobbi received advice from Lesley that she had received an email from the new dentist in Yorketown who has discussed potentially being a sponsor with an offer of \$1,500.

### **ITEM 3 CORRESPONDENCE IN**

#### **3.1 Incoming correspondence reviewed:**

- Confirmed sponsorship Steven Griffith
- Confirmed sponsorship Warehouse Matrix
- Confirmed in-kind sponsorship Yorke Peninsula Country Times
- Letter from Yorketown Progress Association – confirmation in support of hosting photography exhibition.

**Richard Cane moved**

**Bobbi Pertini seconded**

To accept Yorketown Progress Association to host photography for the 2018 YP Art Exhibition.

**CARRIED**

### **ITEM 4 NEW BUSINESS**

**4.1** Street party on opening night. Discussions on how to best to host a street party. Will it promote more people to attend the opening? Will it be invitation only?

**4.2** Bobbi has a contact who is willing to judge the exhibition.

**4.3** Suggestion to approach Mid North Party Hire to be a sponsor or perhaps subsidise the cost of a marquee. This will enable the expansion of the bar area outside which was suggested in the feedback from last year.

### **ITEM 4 NEXT MEETING**

Wednesday 31<sup>st</sup> May 2017 at 2:00pm

### **ITEM 5 MEETING CLOSE**

The meeting closed at 3.32pm

.....  
**Chairperson – Alan Headon**

## **DIRECTOR ASSETS & INFRASTRUCTURE SERVICES**

### **IA/ITEM 4.5**

#### **1. CONSTRUCTION AND MAINTENANCE WORKS**

##### **PURPOSE**

To provide a summary of capital and maintenance works undertaken within Assets and Infrastructure Services throughout the month preceding the June 2017 meeting of Council.

##### **RECOMMENDATION**

That the report be received.

##### **LINK TO STRATEGIC PLAN**

Goal:	2 Community Connected through Infrastructure
Strategy:	2.5 Explore provision of new infrastructure
	2.6 Install and upgrade appropriate traffic control device management
	2.7 Upgrade and beautification of open (recreation) spaces (e.g. playgrounds, water parks, BBQ areas etc.)

##### **BACKGROUND**

This report provides Council with a summary of the capital and maintenance works undertaken within Assets and Infrastructure Services throughout the month preceding the Council meeting.

##### **DISCUSSION**

- Approximately 50 Customer Service Requests (CSRs) have been addressed throughout May with activities including:
  - Coastal infrastructure repairs
  - Public building maintenance
  - Rural signage repairs
  - Stormwater infrastructure maintenance
  - Street tree trimming
- Mowing of parks, gardens and reserves is ongoing throughout the district in line with available resources.
- Resheeting of footpaths has been applied at identified locations within Ardrossan, Maitland and Port Victoria.
- Council staff relocated two footpath accesses from the corner of St Vincent Street and Ceres Street, Stansbury, and reinstated kerb and water table infrastructure to eliminate the issue of stormwater eroding these sections of footpath.
- Patrol Grading is ongoing throughout the district in line with the current schedule and technique applied.
- The reinstatement of barrier fencing at the car park area adjacent to the Minlaton Area School was completed.

- Roadside vegetation clearance by contractor (Mechanical Vegetation Solutions Pty Ltd) is well underway. The status of the roads proposed to be serviced in the first year of the three-year contact is outlined in the table below. The statuses are defined as follows:
  - **Not Commenced**
  - **Stage 1** – Bulk horizontal cut
  - **Stage 2** – Bulk horizontal cut / vertical removals / envelope widths
  - **Completed**

Road Name	Start Point	End Point	Status
<b>South</b>			
<b>South Coast Road</b>	Yorke Highway	Hundred Line Road	Completed
<b>Point Annie Road</b>	Liddiard Road	Lighthouse Road	Completed
<b>Rockleigh Road</b>	West Beach Road	Wurlie Road	Completed
<b>Wurlie Road</b>	Point Souttar Road	Coast	Stage 1
<b>Hayes Road</b>	Lower White Hut Road	Corny Point Road	Completed
<b>Gleasons Road</b>	White Hut Road	Coast	Stage 1
<b>Yellowoorowie Road</b>	Point Souttar Road	Hayes Road	Completed
<b>Point Souttar Road</b>	Yorke Highway	North Coast Road	Completed
<b>White Hut Road</b>	Yorke Highway	Liddiard Road	Stage 1
<b>McEacherns Beach Road</b>	Waterloo Bay Road	Coast	Stage 1
<b>McEacherns Beach Road</b>	Warooka Road	Waterloo Bay Road	Stage 2
<b>Hayward Park Road</b>	North Terrace, Wool Bay	St Vincent Highway	Stage 1
<b>Dump Road</b>	St Vincent Highway	Minlaton Road	Stage 2
<b>North</b>			
<b>Mount Rat Road</b>	Spencer Highway	West Terrace, Curramulka	Stage 1
<b>Nalyappa Road</b>	Spencer Highway	Port Victoria Road	Not Commenced
<b>Balgowan Road</b>	Main Street, Balgowan	Spencer Highway	Stage 1
<b>Balgowan Road</b>	Spencer Highway	Upper Yorke Road	Not Commenced
<b>Barnes Road</b>	Spencer Highway	Nalyappa Road	Not Commenced
<b>Weetulta Tank Road</b>	Arthurton Road	Pipeline Road	Not Commenced
<b>Arthurton Road</b>	Kalkabury Road	Pedler Road	Stage 1
<b>Agery Road</b>	Pedler Road	Arthurton Road	Stage 1
<b>Kainton Road</b>	Holman Road	Yorke Highway	Not Commenced
<b>Ardrossan Road</b>	Upper Yorke Road	Yorke Highway	Stage 1
<b>Clinton Road</b>	Shannon Terrace, Maitland	Ardrossan Road	Stage 1
<b>Cunningham Road</b>	Spencer Highway	Back Road	Stage 2

- The pine sleeper border surrounding the playground at Hardwicke Bay was replaced with a recycled plastic border.



- Council staff dug an open swale drain into the footpath along West Street, Edithburgh to divert stormwater away from three adjacent properties, and created a run-off drain at the Corny Point Town Hall intersection to assist in preventing stormwater from pooling on the road.
- The status of road construction and maintenance requirements is summarised in the table below, complimenting 2016/17 budget allocations:

Road	Description of Works	Work Status	Estimated Completion Date
<b>Brutus Road</b>	Resheeting a 2km section.	Completed	
<b>Clinton Road</b>	Upgrading approximately 8km to a sealed road.	Ongoing	End-June 2017
<b>Cumberland Road, Port Clinton</b>	Kerb and water table installation.	Ongoing	End-June 2017
<b>Daly Head Road</b>	Reconstruct and resheet a 1.5km section.	Commenced	Mid-June 2017
<b>High Street, Balgowan</b>	Kerb and water table installation.	Ongoing	End-June 2017
<b>South Coast Road</b>	Reconstruct and resheet a 2km section.	Commenced	End-June 2017
<b>Waterloo Bay Road</b>	Resheeting a 2km section.	Completed	

- Information regarding roadside vegetation maintenance activities undertaken by Council are detailed in the table below:

Road Name	Start Point	End Point	Status
<b>South</b>			
<b>South Coast Road</b>	Waterloo Bay Road	Hundred Line Road	Current
<b>Feneley Road</b>	Marion Bay Road	Heading West	Programmed
<b>North</b>			
<b>Urania Road</b>	Spencer Highway	Wauraltee Road	Current
<b>Pine Point Road</b>	Yorke Highway	Maitland	Programmed

- Maintenance activities including fence repairs, African Boxthorn removal and vegetation trimming were undertaken at the Longbottom's Beach car park area.
- Council staff have been assisting the Minlaton and District Progress Association with their Gum Flat Restoration Project, by bringing together key stakeholders and supporting a regular working bee onsite. Prince Alfred College's Wambana Campus are committed to visiting Gum Flat four times per year, and have commenced works including walking trail construction, restoration of the horse dip, including fencing, and weed removal. As well as participating in the working bees, students from the Wambana Campus also lead nature play activities for children from the Minlaton District Early Learning Centre. The Progress Association are also actively engaging with the Nharangga community, as a key aspiration of the project is to promote the indigenous cultural connections at Gum Flat.
- Weed spraying was undertaken along the Walk the Yorke trail between Port Julia and Port Vincent, at the Minlaton Airstrip, and along roadsides in the Curramulka area.
- The jetpatcher has serviced areas within Edithburgh, Point Turton, Stansbury and Yorketown.

- The street sweeper has serviced areas within Ardrossan, Arthurton, Balgowan, Maitland, Port Clinton, Port Julia and Port Victoria.
- The car park at the Sterling Street boat launch site in Corny Point was upgraded.
- A gravel walkway was constructed and bark chip spread ready for planting at the area in Coobowie locally known as the Coobowie River.
- The following works / upgrades have been applied to Council's Community Wastewater Management Schemes (CWMS), Water Schemes and Stormwater Harvesting Schemes:

**CWMS**

- Control switchboard installed **Edithburgh**
- Chemical safety shower installed at WWTP **Edithburgh**

**Water Schemes**

- Plant tank / pump monitoring system upgraded **Desalination Plant**
- Plant serviced **Desalination Plant**
- Trees removed from compound fencing **Hardwicke Bay**

**Stormwater Harvesting Schemes**

- Stage Three – Section One stormwater Infrastructure installed **Ardrossan**

(All CWMS, Water Schemes and Stormwater Harvesting Schemes are monitored with water quality testing in accordance with SA Health and Environmental Protection Authority [EPA] licence conditions.)

**COMMUNITY ENGAGEMENT PLAN**

Not applicable

**CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Infrastructure Manager
- Operations Manager
- Works Manager
- Operations Coordinator
- Leading Worker Central
- Leading Worker North
- Leading Worker South
- Works Supervisor North
- Works Supervisor South
- Natural Environment and Sustainability Officer

In preparing this report, the following External Parties were consulted:

- Nil

**POLICY IMPLICATIONS**

Not applicable

**BUDGET AND RESOURCE IMPLICATIONS**

Within capital and operations budgets

**RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Not applicable

**ATTACHMENTS**

Nil

## **DIRECTOR DEVELOPMENT SERVICES**

### **IA/ITEM 4.6**

#### **1. INSPECTORIAL ACTIVITY REPORT**

##### **PURPOSE**

To inform Council of the activities of the Inspectorial Team.

##### **RECOMMENDATION**

That the report be received.

##### **LINK TO STRATEGIC PLAN**

Goal: 5 Responsible Governance

Strategy: 5.3 Meet all legislative requirements and compliance with Council's internal controls

##### **BACKGROUND**

This report provides Elected Members with information relating to activities of the Inspectorial staff.

##### **DISCUSSION**

During the past month Council's Inspectors have dealt with many routine matters including illegal campers, wandering dogs and nuisance dogs and cats.

Two dogs have been impounded as a result of them wandering at large, both were later claimed by their owners. Both of the dog owners paid appropriate fees for the return of their dogs. In an unrelated incident a dog owner was issued with an Expiation Notice for keeping an unregistered dog.

Two dogs escaped from a house yard in Minlaton and harassed another dog in the Minlaton Caravan Park. The same dogs were also responsible for fatally attacking a domestic cat in the township. The owners of the dogs were notified of Council's intention to place Dangerous Dog Control Orders on both of the dogs. It has since been reported that one of the dogs has been euthanized. Council staff will continue to investigate and verify the situation.

Council's new Ranger Debra Furbank has completed induction training and commenced Ranger duties on weekends to monitor the bush camping and the user pay boat ramps throughout the district.

Routine patrols of boat ramps have been performed to ensure that users are paying for the facilities. It was noted that the same vehicle had been seen at various boat ramps in recent times not displaying a valid launching permit. Inquiries were made with the registered owner of the vehicle who resides in Ardrossan, subsequently two Expiation Notices were issued for not having a valid launching permit prior to launching his boat.

Regular patrols have also occurred at the bush camping reserves to ensure campers are obtaining a bush camping permit prior to using the facilities. Those campers that had not obtained a bush camping permit prior to setting up camp were requested to obtain a permit in the normal manner.

Council Rangers routinely patrol all townships for traffic management, including foot patrols, paying particular attention to disabled parking bays and vehicles parking on yellow lines. The driver of a vehicle at Port Vincent was cautioned for being parked on a continuous yellow line whilst performing building work at an adjacent house.

A landholder at Black Point was expiated for burning in the open during the fire danger season after a large pile of vegetation was lit up which had been accumulated near the house.

Council's Rangers have all attended a training session organised by the Environment Protection Authority (EPA) on the new Local Nuisance and Litter Control Act 2016. As from the 1 July 2017 Local Government will be responsible for policing previous legislation that the EPA was the responsible agency. Council will now be required to investigate complaints in relation to a local nuisance, which has any adverse effect on the amenity value of an area that is caused by noise, odour, smoke, fumes, aerosols, dust or animals.

#### **COMMUNITY ENGAGEMENT PLAN**

Not applicable

#### **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Inspectorial Staff

In preparing this report, the following External Parties were consulted:

- Nil

#### **POLICY IMPLICATIONS**

Not applicable

#### **BUDGET AND RESOURCE IMPLICATIONS**

Routine inspectorial activities are contained within the 2016/17 Annual Business Plan.

#### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Fire and Emergency Services Act 2005

Dog and Cat Management Act 1995

Local Government Act 1999

Local Nuisance and Litter Control Act 2016

The activities undertaken by Council Rangers are based on reducing the risk of nuisance, injury, public damage and disaster to the community.

#### **ATTACHMENTS**

Nil

## **DIRECTOR DEVELOPMENT SERVICES**

### **IA/ITEM 4.6**

#### **2. MINOR AMENDMENTS - DEVELOPMENT PLAN AMENDMENT**

##### **PURPOSE**

To update Elected Members on Councils Statement of Intent in relation to minor amendments to the Council Development Plan.

##### **RECOMMENDATION**

That the report be received.

##### **LINK TO STRATEGIC PLAN**

Goal: 1 Economically Prosperous Peninsula

Strategy: 1.1 Provide easier, streamlined development approval application process

##### **BACKGROUND**

In February 2016 Council resolved to implement a Minor Amendments Development Plan Amendment to address some minor inconsistencies in Council's Development Plan.

The intent of the Development Plan Amendment (DPA) was to review and alter various zone and general policy to alleviate anomalies, provide greater level of clarity and facilitate a higher quality of development within the Council area.

Whilst the proposed DPA was likely to only result in minor amendments to existing policy, the amendments were considered to be outside the scope of an amendment that could be undertaken pursuant to Section 29 of Development Act 1993.

The DPA also proposes to investigate rezoning land that has already been divided and developed for residential purposes within the Deferred Urban and Caravan and Tourist Park Zones at Port Victoria and within the Deferred Urban Zone at Point Turton. The zoning amendments were considered to be relatively minor and not likely to be contentious, given the proposed zoning simply reflects the existing character/use of the land.

Consistent with the existing zoning within the townships, it was proposed that affected land at Port Victoria would be included within the Residential zone whilst the land at Point Turton will be rezoned to Settlement.

##### **DISCUSSION**

In consultation with the Department of Planning, Transport and Infrastructure (DPTI) it became evident that the department was unlikely to proceed with the DPA given proposed changes to the Planning system currently underway.

DPTI acknowledged Councils commitment to develop policy change, however their focus is on working jointly with Council towards developing and transitioning Council's Development Plan to the proposed new codes.

Correspondence from Department of Planning, Transport and Infrastructure received 22<sup>nd</sup> May 2017, confirms this commitment.

**COMMUNITY ENGAGEMENT PLAN**

Not applicable

**POLICY IMPLICATIONS**

Nil

**BUDGET AND RESOURCE IMPLICATIONS**

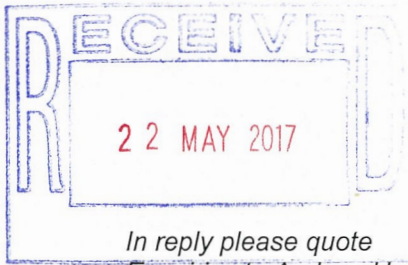
Nil

**RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Nil

**ATTACHMENTS**

**Attachment 1:** Correspondence - Department of Planning, Transport and Infrastructure.



In reply please quote #11461798  
Enquiries to Andrew Humby  
Telephone (08) 7109 7031



**Government of South Australia**

Department of Planning,  
Transport and Infrastructure

**Development Division**

50 Flinders Street  
Adelaide SA 5000

GPO Box 1815  
Adelaide SA 5001

Telephone: 08 7109 7007  
ABN 92 366 288 135

<http://www.dpti.sa.gov.au>

Mr Andrew Cameron  
Chief Executive Officer  
Yorke Peninsula Council  
PO Box 57  
MAITLAND SA 5573

Attention: Mr Roger Brooks

Dear Mr Cameron

## **WORKING IN PARTNERSHIP TO BUILD OUR NEW PLANNING SYSTEM**

I write in relation to recent discussions between Council administration and the Department of Planning, Transport and Infrastructure about Council's current Development Plan Amendment (DPA) programme and transitioning towards the new Planning System.

The Government is committed to working in collaboration with councils to build the best planning system in Australia that attracts investment, supports jobs growth and creates more liveable neighbourhoods and townships for our community.

The Planning and Design Code (the Code) is one of the key instruments of the new planning system which will ultimately replace Council Development Plans. Transitioning to the new Code will be a significant task requiring substantial Government resources to develop, implement and service, and engage with councils, communities and other key stakeholders through its implementation.

We acknowledge that Council is keen to realise its ambitions for development policy change but, as discussed, the Department would instead like to work jointly with your Council towards developing and transitioning Council's Development Plan to the new Code.

To this end, I confirm Council's commitment to not to proceed with its Minor Amendments SOI but rather, address these policy matters through this new approach.



We thank Council for this commitment and strongly believe that this approach to policy change will have the benefit of targeting Council and Department resources into building an exciting and modern new planning system, which will have significant long-term benefits. This joint process will include the preparation of a collaborative work plan for the transition and options to include work already done by Council to inform the Code both from a policy perspective and spatially through land zoning.

Upcoming roadshows by the Department on the rollout of the new system and information about collaborative work plans are scheduled to commence at the end of May 2017 and we would encourage Council to attend. Correspondence about the roadshows should be received soon and for more information on the implementation of the new Act please refer to the SA Planning Portal.

The Department will then arrange a time with Council to discuss a program for transition towards the new planning system.

Yours sincerely



Sally Smith  
**GENERAL MANAGER, PLANNING AND DEVELOPMENT  
DEVELOPMENT DIVISION  
DEPARTMENT OF PLANNING, TRANSPORT AND INFRASTRUCTURE**

16/5/2017

## **DIRECTOR DEVELOPMENT SERVICES**

### **IA/ITEM 4.6**

#### **3. ONLINE BURN-OFF NOTIFICATION SERVICE**

##### **PURPOSE**

To provide Elected Members with information in relation to a new initiative award presented to Council for its Online Burn-off Notification system, for Schedule 9 burning permits during the Fire Danger Season.

##### **RECOMMENDATION**

That the report be received.

##### **LINK TO STRATEGIC PLAN**

Goal: 5 Responsible Governance

Strategy: 5.3 Meet all legislative requirements and compliance with Council's internal controls

##### **BACKGROUND**

Each fire season Council issues between 200 and 400 permits to conduct burn-offs. This results in over 900 controlled burn-offs each season and places great strain on resources maintaining the system.

Since 2012 Council staff have been looking at ways to streamline the notification process and negate the need for incoming phone calls to the Council Office prior to each individual burn.

In February 2017, the newly streamlined, Online Burn-off Notification system was implemented on Council's web page.

At the May 2017 Authorised Person's Association Professional Development Seminar, Council was awarded the New Initiative Award for the innovation and received a Go-pro camera kit, valued at \$1,399.

##### **DISCUSSION**

Council issues Schedule 9 burning permits to farmers wishing to burn off their land. Permit holders are required to notify Council of their intent to burn.

In 2012, the Yorke Peninsula Council introduced an online burn-off notification service that replaced a manual system. Prior to the introduction of online notification, Council staff received up to 100 phone calls on any given day between 8.30 am and noon to notify Council of a burn.

The 2012 online system developed by Council's Information Technology (IT) staff allowed permit holders to go to Council's website and submit their notification. Council staff would manually turn on the notification service at 5pm prior to the day of the intended burn. If a total fire ban day was to be put in place for the following day, Council staff would manually

change the web site to advise of a total fire ban for the Yorke Peninsula Council district and therefore, no burning permitted.

At 12 noon Council staff would manually close off the notification service and produce a list of all those who intended to burn that day and email that report to various stakeholders.

With the introduction of Council's new website in 2016, Council had the opportunity to review and improve the online burn-off notification service for the 2017 burn off season. Stewart Germaine, Council's IT Officer, was given the task of developing the new system in conjunction with Council's website developers, Adroit Creations. The new service has the following features and improvements;

- An online burn-off notification form accessed from the front page of Council's website.
- The notifications can be submitted and viewed on any device such as a PC, iPad or iPhone.
- The system automates the day to day availability of the form depending on the time and environmental conditions reducing the need for daily manual management by Council staff.
  - The system automatically enables access to the form at 5pm the day before burning is permitted and disables access at the designated time (1pm).
  - The system automatically recognises days of a total fire ban via integration with the CFS website and removes access to the form.
  - Automatically recognises public holidays via integration with the State data warehouse and removes access to the form.
- The online form uses google maps integration to allow the user to drop a pin locating the proposed burn on a map, increasing the accuracy of the burn off location data.
- The location data is collated on a map and updated in real time on Council's website showing all the proposed burn offs on a particular day.
- No need for staff to run a report generation process for the various stakeholders (SAPOL and CFS) as this information is available live on the website.
- CFS and SAPOL given special access to the live information, so that they can obtain the phone number of the permit holder via the web site to enable them to make contact with them in emergency situations.
- Council's Fire Prevention Officers can view the data live in the field and easily obtain the information to ascertain if a permit holder is complying with the conditions of a permit.

The new Online Burn-off Notification system has been extremely well received by many sections of our community. Local farmers used the live data to monitor fires in the area as did the general public. The local Country Fire Service (CFS) brigades and SAPOL also regularly used the data to ascertain if a proposed burn was occurring in the vicinity. The pin pointing of the proposed burn-off on a map was relatively easy for the permit holders as they knew exactly the site for the proposed burn-off. Over 55% of the burn off notifications were submitted by the permit holder, which saves Council staff a considerable amount of data entry time that resulted from incoming phone calls.

At the annual Local Government Authorised Person's Association professional development seminar, held on 25th and 26th May 2017, three Councils were invited to make presentations on their new initiatives. An award is given to the Council that is judged as having the best new initiative.

Yorke Peninsula Council staff presented the Online Burn-off Notification service and used Council's web page to demonstrate how the live data can be viewed. Brad Dannefaerd, of

CERT Training, judged the Yorke Peninsula Councils online burning system as the best new initiative and staff were presented with the prize of a Body Worn Video Camera, which has a retail value of \$1,399.

#### **COMMUNITY ENGAGEMENT PLAN**

Not applicable

#### **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Inspectorial Staff

In preparing this report, the following External Parties were consulted:

- Nil

#### **POLICY IMPLICATIONS**

Not applicable

#### **BUDGET AND RESOURCE IMPLICATIONS**

Routine inspectorial activities are contained within the 2016/17 Annual Business Plan.

#### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Fire and Emergency Services Act 2005

Dog and Cat Management Act 1995

Local Government Act 1999

Local Nuisance and Litter Control Act 2016

The activities undertaken by Council Rangers are based on reducing the risk of nuisance, injury, public damage and disaster to the community.

#### **ATTACHMENTS**

Nil

## **DIRECTOR DEVELOPMENT SERVICES**

### **IA/ITEM 4.6**

#### **4. CORRESPONDENCE – REVOCATION OF COMMUNITY LAND – BLACK POINT**

##### **PURPOSE**

To provide Elected Members with correspondence received in relation to Council's decision to proceed with the revocation of community land at Black Point.

##### **RECOMMENDATION**

That Council:

1. receive correspondence dated 15<sup>th</sup> May 2017, from Kym and Garrie Woolford.
2. receive correspondence dated 18<sup>th</sup> May 2017, from Roger Sexton.
3. receive correspondence dated 7<sup>th</sup> June 2017, from Dr John Gray.

##### **LINK TO STRATEGIC PLAN**

Goal: 1 Economically Prosperous Peninsula

Strategy: 1.5 Partner and build positive relationships with key stakeholders

##### **DISCUSSION**

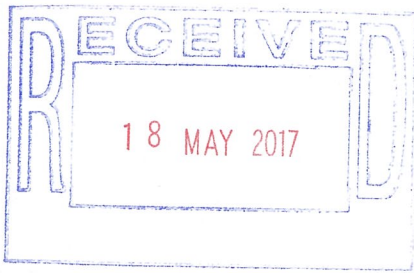
Further to Council's decision at the 10<sup>th</sup> May 2017 Council meeting to proceed with seeking Ministerial Approval for revocation of community land at Black Point, correspondence dated 15<sup>th</sup> May 2017, from Kym and Garrie Woolford, correspondence dated 18<sup>th</sup> May 2017, from Roger Sexton and correspondence dated 7<sup>th</sup> June 2017, from Dr John Gray has been received requesting that their correspondence be presented to Elected Members.

##### **ATTACHMENTS**

**Attachment 1:** Correspondence from Kym and Garrie Woolford.

**Attachment 2:** Correspondence from Roger Sexton.

**Attachment 3:** Correspondence from Dr John Gray.



15<sup>th</sup> May 2017.

63 Barker Road,

Prospect SA 5082.

Mr. Roger Brooks.

Director Development Services,

Yorke Peninsula Council.

Dear Roger,

Thank you for informing us of the decision by Council's elected Members to proceed with the Revocation of Community Land at Black Point.

With respect, we wish this to be recorded at the next Council Meeting for elected Council Members to hear our absolute bewilderment with the process whereby they have completely disregarded the Community Engagement responses they have received from the Community.

The submissions and responses to Council overwhelmingly opposed the Revocation of Community Land at Black Point, and yet 7 elected members chose to ignore this. How can they explain this? The YPC's Community Engagement process appears to be a flawed.

We thought that Council's decision on the Revocation Proposal would reflect the Communities views of opposing the Revocation.

We ask Council's elected Members to rescind your decision of Revocation of Community Land at Black Point as a mistake has been made.

Hope to hear a favourable response in the near future.

Regards Kym & Garrie Woolford.

(Joint leaseholders and owners of 46 Black Point Drive, Black Point).



18 May 2017

Karibu Pty Ltd  
PO Box 75  
BLACKWOOD SA 5051

Mr Roger Brooks  
Director Development Services  
Yorke Peninsula Council  
PO Box 57  
MAITLAND SA 5573

Dear Mr Brooks,

I refer to your letter of 11 May 2017 in relation to the proposed revocation of community land at Black Point.

It is apparent that the Yorke Peninsula Council has blatantly ignored the concerns of the overwhelming majority of the Black Point Community and has not followed the due process set out in Section 194, Sub-section (2) (iv) of the Local Government Act 1999.

Can you please explain how and why the Council has chosen to ignore the views of the Black Point Community (as requested via the "community engagement process") and placed itself in breach of trust of its obligations to hold these public reserve lands on behalf of the community.

Yours Sincerely,

Dr Roger Sexton  
Director  
Karibu Pty Ltd

Dr John Gray  
22 Black Point Drive  
Black Point SA 5571

jandcgray@bigpond.com

7<sup>th</sup> June, 2017

Attention Mr Roger Brooks/Director Development Services

Dear Mr Brooks,

I am yet to receive formal notification but believe that YP Council has under Section 270 of the LGA 1999, initiated an internal review of Council's decision regarding revocation of community land at Black Point. As you are aware I have personally provided 2 written submissions and spoke before Council at the meeting of 10th May 2017. All documentation relating to my involvement in the community engagement process is on the public record on your website.

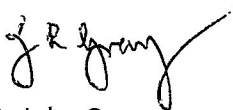
I have concerns regarding the process and outcome.

1. Has it complied with your own Council Policies as per the documents on your website?
2. Has it complied with the community engagement policy, policy number P0057?  
Council controlled the community engagement process and received information but provided no opportunity for anyone other than Councillors and staff to have any real input into the process. You failed to engage via a working party of Council, representative bodies and primary stakeholders to perhaps have formulated a plan that was acceptable to all stakeholders. The recommendation for a public meeting was not pursued. I am disappointed with the entire process and outcome.
3. Has there been a breach of trust by Council? This is community land that was required by and vested to Council at the time of freeholding for the future benefit of residents and visitors to Black Point. You are now proposing to sell it for Councils benefit.
4. Has Council voted in accordance with Section 194 of the LGA which "requires an assessment of how the implementation of the proposal would affect the area and local community"?
5. Have any Councillors who voted in favour of revocation breached the code of conduct for Council members Part 1, Part 2 and Part 3?

As an individual primary stakeholder I request the opportunity to have input into and be interviewed by Norman Waterhouse Lawyers that I believe have been appointed to undertake the Section 270 internal review of Councils decision.

I request that this letter be included in your correspondence agenda for the upcoming June 14 2017 YP Council meeting.

Yours faithfully



Dr John Gray  
Cc Andrew Cameron



## **DIRECTOR DEVELOPMENT SERVICES**

### **IA/ITEM 4.6**

#### **5. DEVELOPMENT APPLICATION DECISIONS**

##### **PURPOSE**

To inform the Elected Members of Development Application decisions for the period 1<sup>st</sup> May to 2<sup>nd</sup> June 2017.

##### **RECOMMENDATION**

That the report be received.

##### **LINK TO STRATEGIC PLAN**

Goal: 1 Economically Prosperous Peninsula

Strategy: 1.1 Provide easier, streamlined development approval application process

##### **BACKGROUND**

To keep Elected Members informed of Development Application decisions under delegated authority.

##### **DISCUSSION**

The following is a list of all Development Applications processed for the period 1<sup>st</sup> May to 2<sup>nd</sup> June 2017.

##### Yorketown

544/1481/2016                      544/1512/2016                      544/1008/2017

544/1044/2017                      544/1075/2017                      544/1080/2017

544/1090/2017                      544/1125/2017                      544/1127/2017

##### Maitland

544/2224/2015                      544/1357/2016                      544/1390/2016

544/1492/2016                      544/1036/2017                      544/1040/2017

544/1059/2017                      544/1062/2017                      544/1068/2017

544/1069/2017                      544/1087/2017                      544/1093/2017

544/1094/2017                      544/1095/2017                      544/1096/2017

544/1098/2017                      544/1099/2017                      544/1107/2017

544/1109/2017                      544/1115/2017                      544/1122/2017

544/1124/2017                      544/1133/2017                      544/1134/2017

544/1135/2017	544/1136/2017	544/1138/2017
544/1139/2017	544/1142/2017	544/1144/2017
544/1145/2017	544/1148/2017	544/1163/2017
544/1166/2017	544/1167/2017	544/1168/2017
544/1183/2017		

#### **COMMUNITY ENGAGEMENT PLAN**

Not applicable

#### **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Planning and Building Officers

In preparing this report, the following External Parties were consulted:

- Nil

#### **POLICY IMPLICATIONS**

Not applicable

#### **BUDGET AND RESOURCE IMPLICATIONS**

Not applicable

#### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Local Government Act 1999

Development Act 1993

Council's Development Plan

Development Assessment functions involve critical risk management considerations which include meeting legislative responsibilities, environmental issues, impact upon community and safety.

#### **ATTACHMENTS**

**Attachment 1:** Development Application Decisions Register.

**LIST OF DEVELOPMENT APPLICATIONS & DECISIONS ISSUED BY THE ASSISTANT BUILDING SURVEYOR UNDER DELEGATION  
FOR THE PERIOD 1 MAY 2017 TO 2 JUNE 2017**

**YORKETOWN**

Dev. App. No.	Name & Address	Location	Proposal	Class	Area m <sup>2</sup>	Cost \$	Conditions Planning Building	Assessment / Valuation No	Decision Date	Builder & Licence No
544/1481/2016	Edithburgh Community Church PO Box 120 EDITHBURGH	(Sec 124) 13 Yorketown Road EDITHBURGH	New Entry Canopy & Associated Earthworks	9b	18	5,000	Planning 2 Building 2 Private Certifier	412585 5406289361	5 May 2017	TBA
544/1512/2016	S McMillan 1/22 Third Street NURIOOTPA	(Lot 50) 27 Esplanade WOOL BAY	Dwelling Extension, Verandah/ Deck	1a 10a	38 52	150,000	Planning 4 Building 4 Private Certifier	216382 5405812309	9 Maay 2017	TBA
544/1008/2017	G Wedding PO Box 24 ARNO BAY	(Lot 70) 36 Reef Crescent POINT TURTON	Garage	10a	48	4,995	WITHDRAWN	426452 5401051506	30 May 2017	N/A
544/1044/2017	S & G Bowley PO Box 130 STANSBURY	Lot 3 Jones Road STANSBURY	Industrial Shed	8	168	14,985	Planning 3 Building 3	431544 5404768650	8 May 2017	Owner Builder
544/1075/2017	B & A Dekker PO Box 412 MINLATON	(PTS 289 (Site 10) 1a Maitland Road MINLATON	Caravan Annexe & Porch	1a 10a	21.3 8.1	4,900	Planning 5 Building 13	434753 5407841007 A0020	1 May 2017	M Lampe BLD262047
544/1080/2017	GB Carmichael PO Box 141 MINLATON	(Lot 2) 20006 Spencer Highway KOOLYWURTIE	Farm Shed	7b	220	18,810	Planning 2 Building N/A	316349 5408700409	10 May 2017	P Delsar G6630
544/1090/2017	P R Bailey PO Box 250 YORKETOWN	(Sec 612) 8586 St Vincent Highway YORKETOWN	Carport, Verandah & Garage	10a 10a 10a	100.32 66.42 111.92	17,000	Planning 6 Building 3	224592 5406321333	2 May 2017	Owner Builder
544/1125/2017	A B Eldridge PO Box 94 YORKETOWN	(Lot 98) 282 Diamond Lake Road HONITON	Machinery Shed	7b	288	32,000	Planning 4 Building Nil	220640 5406223354	5 May 2017	TBA
544/1127/2017	M J Pettman 22 Sapphire Cres HIGHBURY	(Lot 61) 7 Beach Road HARDWICKE BAY	Verandah	10a	28.8	7,500	Planning 3 Building 3	322206 5408976659	17 May 2017	Owner Builder
<b>TOTAL</b>						<b>\$255,190</b>				

**MAITLAND**

Dev. App. No.	Name & Address	Location	Proposal	Class	Area m <sup>2</sup>	Cost \$	Conditions Planning Building	Assessment / Valuation No	Decision Date	Builder & Licence No
544/2224/2015	M and L Hunter 166 Ridley Road Elizabeth Grove	(Lot 13) 3 Tickera Court PORT JULIA	Two Storey Dwelling, Deck, Balcony and Garage	1a 10a 10a 10a	192 23 38 38.56	120,000	Planning 10 Building 1 Private Certifier	432435 5408647396	2 May 2017	TBA
544/1357/2016	Yorke Peninsula Council PO Box 57 MAITLAND	(PTL 24) 8 Fowler Terrace PRICE	Toilet Block and Verandah	10a	15	45,000	Planning 1 Building 6 Private Certifier	41343 4606301050	12 May 2017	TBA
544/1390/2016	WG and JA Stanton 13 Kemp Street PORT VINCENT	(Lot 207) 13 Kemp Street PORT VINCENT	Two Storey Upper Addition with Balcony and Lower Balcony	1a 10a	84 13.4	140,000	Planning 8 Building 1	309773 5408370008	4 May 2017	TBA
544/1492/2016	Port Clinton General Store 25 Parade PORT CLINTON	(Lot 9) 25 Parade PORT CLINTON	Carport	10a	17.5	1,500	REFUSED	38307 4606135004	1 June 2017	Owner Builder
544/1036/2017	Craimichan Pty Ltd 62 Oceanview Drive NORTH BEACH	(Sec 558) 491 Bridge Road KAINTON	New Implement Shed	7b	1152	159,800	Planning 5 Building 1 Private Certifier	43836 4607108606	18 May 2017	TBA
544/1040/2017	HJ Pastoral Pty Ltd PO Box 245 STANSBURY	(Sec 64-65) Port Vincent Road PORT VINCENT	Hay Shed	7b	288	14,760	Planning 1 Building 3	323741 5408989100	8 May 2017	Owner Builder
544/1059/2017	DK Connolly 13 Hann Street GLYNDE	(Lot 55) 27 Main Street PINE POINT	Carport and Verandah	10a 10a	20.02 47.85	4,800	Planning 4 Building 2	20032 4603833000	12 May 2017	TBA
544/1062/2017	Riyal Pty Ltd 28 Kingston Crescent KINGSTON PARK	(Lot 112) 5 Passat Street PORT VICTORIA	Demolish Existing Shed and New Garage	10a 10a	72 55.8	9,000	Planning 1 Building 2	16493 4603209004	4 May 2017	RL Hastings BLD 40582
544/1068/2017	D C Thomas Pty PO Box 39 MAITLAND	(Sec 372) 206 Mine Hill Road MAITLAND	Implement Shed	7b	550	84,000	Planning 2 Building 6	26328 4604452102	11 May 2017	A R Conley GL41868
544/1069/2017	D C Thomas Pty PO Box 39 MAITLAND	(Sec 369) 861 Maitland Road MAITLAND	Implement Shed	7b	275	67,000	Planning 2 Building N/A	26823 4604496009	11 May 2017	A R Conley GL41868

544/1087/2017	Yorke Peninsula Council PO Box 57 MAITLAND	(PTS 362) 16 Main Street BALGOWAN	Shop Extension and Verandah	6 10a	8 20	10,000	Planning 7 Building 1 Private Certifier	37184 4605115001	2 May 2017	TBA
544/1093/2017	SA and DM Matson 22 Ardrossan Road MAITLAND	(Lot 42) 22 Ardrossan Road MAITLAND	Carport	10a	36	5,000	Planning Nil Building 2	412593 4602050556	4 May 2017	TBA
544/1094/2017	BK and LM Nihill 12 Cottenham Road BANKSIA PARK	(Lot 154) 5 Marshall Road PORT VICTORIA	Demolish Shed; New Shed	10a	33.5	4,042	Planning 1 Building 2	17228 4603256230	4 May 2017	TBA
544/1095/2017	GI & RM Cameron PO Box 274 MAITLAND	(Lot 8) 16 Ardrossan Road MAITLAND	Carport	10a	54	9,000	Planning 1 Building Nil Private Certifier	427575 4602050441	8 May 2017	Owner Builder
544/1096/2017	RJ and LA Tilbrook PO Box 57 CURRAMULKA	(Lot 1) 3 Roolama Road CURRAMULKA	Implement Shed	7b	1311	94,210	Planning 1 Building 3	312892 5408560004	2 May 2017	Now Buildings
544/1098/2017	SI Lodge PO Box 172 ARDROSSAN	(Lot 840) 2156 Ardrossan Road ARDROSSAN	Implement Shed	7b	480.06	109,067	Planning 1 Building Nil	22475 4604135852	18 May 2017	TBA
544/1099/2017	DJ McBurney PO Box 54 CURRAMULKA	(Lot 354) 150 Bittner Road CURRAMULKA	Demolish Existing Shed; Implement Shed	7b	108	11,785	Planning 1 Building Nil	313171 5408589190	4 May 2017	Owner Builder
544/1107/2017	Ardrossan Golf Club PO Box 126 ARDROSSAN	(PTS 398) Fairway Drive ARDROSSAN	Clubrooms Addition and Alteration	9b	170.2	320,000	Planning 3 Building 1 Private Certifier	91 4600103407	1 June 2017	TBA
544/1109/2017	TF Germein RMD SANDILANDS via ARDROSSAN	(Sec 139) 2184 Yorke Valley Road CURRAMULKA	Implement Shed	7b	275	84,000	Planning 1 Building Nil	28068 4604598507	8 May 2017	AR Conley GL 41868
544/1115/2017	Yorke Peninsula Council PO Box 57 MAITLAND	(Lot 1) 1 Parade PORT CLINTON	Caravan Annexe	10a	18.9	4,800	Planning 5 Building 4	41335 4606296000	29 May 2017	MJ Lampe
544/1122/2017	KJ Andrews 8B Corination Avenue CAMPBELLTOWN	(Lot 121) 7 Viewbank Crescent MAITLAND	Garage	10a	43.5	5,000	Planning Nil Building 3	412221 4602051006	8 May 2017	Owner Builder
544/1124/2017	AP Cook PO Box 212 MAITLAND	(Lot 101) 173 Didlyamulka Road KOOLYWURTIE	Shearing Shed	7b	189	69,800	Planning 1 Building 4	316976 5408739012	15 May 2017	GP Foster

544/1133/2017	CS & RC Bavistock PO Box 138 ARDROSSAN	(Lot 126) Black Point Drive BLACK POINT	Carport	10a	36	1,000	REFUSED	49908 4604909280	9 May 2017	TBA
544/1134/2017	BR Lomas 3 Yelta Street PORT CLINTON	(Lot 129) 3-5 Yelta Street PORT CLINTON	Demolish Carport; Garage Extension	10a	36.6	10,000	Planning 1 Building 2	40337 4606233106	9 May 2017	TBA
544/1135/2017	RR and LI Rawlings 6 Crampton Cres PORT VICTORIA	(Lot 76) 6 Crampton Crescent PORT VICTORIA	Carport	10a	29	949	Planning Nil Building 2	19018 4603276629	2 May 2017	RR Rawlings
544/1136/2017	TA and TL Buck PO Box 79 PORT VICTORIA	(Lot 465) 2 Passat Street PORT VICTORIA	Carport	10a	61.7	5,800	Planning 2 Building 1	16097 4603174024	31 May 2017	TBA
544/1138/2017	NA & GC Woolford RSD WILLOWIE via ORROROO	(Lot 114) 21 Black Point Road BLACK POINT	Demolish Garage; New Garage	10a	55.51	5,400	Planning 3 Building 1	28720 4604617309	1 June 2017	TBA
544/1139/2017	RN Alderman PMB 11 ARDROSSAN	(Sec 272) 78 Piggery Corner Road CUNNINGHAM	Shed Extension	7b	113.28	24,500	Planning 1 Building 1	26138 4604433008	31 May 2017	SA Quality Home Improvements
544/1142/2017	S Spyrou & D Kastanos 106 Marian Road GLYNDE	(Sec 313) 59 James Well Road JAMES WELL	Deck	10a	20	5,000	Planning 1 Building 2 Private Certifier	34355 4604917352	15 May 2017	Owner Builder
544/1144/2017	TJ Crowell PO Box 75 PRICE	(Lot 265) 4081 Old Boundary Road PRICE	Implement Shed	7b	405	34,470	Planning 2 Building Nil Private Certifier	43174 4607051101	25 May 2017	TBA
544/1145/2017	Triple Five Star Holdings Pty Ltd PO Box 271 ARDROSSAN	(PTL 30) 14 Birkin Road CLINTON	Domestic Garage	10a	162	17,500	Planning 3 Building 2	48330 4607006407 A0010	23 May 2017	TBA
544/1148/2017	PF Hawke 17 Burford Avenue ARDROSSAN	(Lot 19) 17 Burford Avenue ARDOSSAN	Shed Extension	10a	18	2,690	Planning 1 Building 2	407767 4600299382	2 May 2017	Owner Builder
544/1163/2017	Seaview Farming Enterprises Pty Ltd PO Box 204 PORT VINCENT	(Sec 23) 204 Mulburra Park Road CURRAMULKA	Implement Shed	7b	472.5	61,668	Planning 1 Building Nil	312322 5408513507	26 May 2017	Grant Sheds BLD 189717
544/1166/2017	Ikkaj Pty Ltd PO Box 132 MOONTA BAY	(Sec 307) 444 Hicks Road MAITLAND	Implement Shed	7b	324	42,000	Planning 1 Building Nil	26518 4604465000	1 June 2017	Grant Sheds BLD 189717
544/1167/2017	KE Baker 14 Shannon Tce MAITLAND	(Lot 143) 16 Shannon Terrace MAITLAND	Garage	10a	67.5	9,260	REFUSED	415901 4602051460	29 May 2017	TBA

544/1168/2017	RM, JF, SR, KL Ambler 11 Mooringe Avenue PLYMPTON	(Lot 12) 6 Karkarilla Street PORT CLINTON	Shed	10a	92	9,000	REFUSED	38398 4606145000	29 May 2017	RM Ambler
544/1183/2017	JA & LM Semmler PO Box 20 ANGLE VALE	(Lot 517) 7 South Terrace BALGOWAN	Two Sheds	10a	36	8,700	Planning Nil Building 2 Private Certifier	36327 4605071504	18 May 2017	TBA
<b>TOTAL</b>						<b>\$1,610,501</b>				

## **DIRECTOR DEVELOPMENT SERVICES**

### **IA/ITEM 4.6**

#### **6. WASTEWATER SYSTEM APPLICATION DECISIONS**

##### **PURPOSE**

To inform the Elected Members of Wastewater Application decisions for the period 1<sup>st</sup> May to 2<sup>nd</sup> June 2017.

##### **RECOMMENDATION**

That the report be received.

##### **LINK TO STRATEGIC PLAN**

Goal: 1 Economically Prosperous Peninsula

Strategy: 1.1 Provide easier, streamlined development approval application process

##### **BACKGROUND**

To keep Elected Members informed of Wastewater Application decisions under delegated authority.

##### **DISCUSSION**

The following is a list of all Wastewater System applications processed for the period 1<sup>st</sup> May to 2<sup>nd</sup> June 2017.

##### Maitland

050/095/2016

050/102/2016

050/025/2017

050/027/2017

050/033/2017

050/036/2017

050/037/2017

##### Yorke town

050/024/2017

050/028/2017

050/032/2017

##### **COMMUNITY ENGAGEMENT PLAN**

Not applicable

##### **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Environmental Health Officer

In preparing this report, the following External Parties were consulted:

- Nil



### **POLICY IMPLICATIONS**

Not applicable

### **BUDGET AND RESOURCE IMPLICATIONS**

Not applicable

### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Local Government Act 1999

Development Act 1993

Environmental Protection Act 1993

Council's Development Plan

Wastewater System approval functions involve critical risk management considerations which include meeting legislative responsibilities, environmental issues and public health.

### **ATTACHMENTS**

**Attachment 1:** Wastewater Application Decision Register.

**LIST OF WASTE CONTROL APPLICATIONS & DECISIONS ISSUED BY THE ENVIRONMENTAL HEALTH OFFICERS UNDER DELEGATION  
FOR THE PERIOD 1 MAY 2017 TO 2 JUNE 2017**

**Maitland**

<b>Septic App. No.</b>	<b>Owner</b>	<b>Location</b>	<b>Proposal</b>	<b>Conditions</b>	<b>Assess. No</b>	<b>Decision Date</b>	<b>Plumber &amp; Licence No</b>
050/095/2016	WG Stanton 13 Kemp Street PORT VINCENT	(Lot 207) 13 Kemp Street PORT VINCENT	Septic and Soakage	11	309773	4 May 2017	WG Stanton
050/102/2016	Yorke Peninsula Council PO Box 57 MAITLAND	(PTL 24) 8 Fowler Terrace PRICE	Septic and Soakage	14	41343	8 May 2017	Peninsula Plumbing
050/025/2017	MS and LJ Hunter 166 Ridley Road ELIZABETH GROVE	(Lot 13) 3 Tickera Court PORT JULIA	Septic and Soakage	11	432435	2 May 2017	K Harder
050/027/2017	N Jarrett 5 Sanders Street ARDROSSAN	(Lot 44) 5 Sanders Street ARDROSSAN	CWMS Connection	11	409292	28 April 2017	Ryan Earthmoving
050/033/2017	MJ Rossiter PO Box 12 MINLATON	(Sec 247) 22 Coringle Drive PORT RICKABY	Aerobic System	11	318295	23 May 2017	C Mumford
050/036/2017	AD and Sj Crabb 833 Range Road WILLUNGA	(Lot 20) 2 Parsons Street PORT VINCENT	Septic and Soakage	11	429944	24 May 2017	Australian Water Environments
050/037/2017	AD and Sj Crabb 833 Range Road WILLUNGA	(Lot 20) 2 Parsons Street PORT VINCENT	Septic and Soakage	11	429944	24 May 2017	Australian Water Environments

**Yorke town**

<b>Septic App. No.</b>	<b>Owner</b>	<b>Location</b>	<b>Proposal</b>	<b>Conditions</b>	<b>Assess. No</b>	<b>Decision Date</b>	<b>Plumber &amp; Licence No</b>
050/024/2017	S & G Bowley PO Box 130 STANSBURY	Lot 3 Jones Road STANSBURY	Septic & Soakage	11	431544	4 May 2017	Peninsula Plumbing
050/028/2017	S McMillan 1/22 Third Street NURIOOTPA	(Lot 50) 27 Esplanade WOOL BAY	Septic & Soakage	11	216382	9 May 2017	Owner Applicant
050/032/2017	Lovely Bella Pty Ltd 14 Main Street MINLATON	(Lot 854) 14 Main Street MINLATON	Septic & Soakage	11	433300	23 May 2017	C Mumford

# DEBATE

# AGENDA

## **CHIEF EXECUTIVE OFFICER**

### **DA/ITEM 6.1**

#### **1. ARDROSSAN OUTDOOR GYM SPACE**

##### **PURPOSE**

To consider the submissions received in respect of the location for an outdoor gym space within Ardrossan and determine and approve the most appropriate location.

##### **RECOMMENDATION**

That Council:

1. receive and note the petition.
2. select and approve the most appropriate location for installation of the outdoor gym at Ardrossan is \_\_\_\_\_ from the following options:
  - a) on the on the grassed area adjacent to and on the southern side of the playground, situated on East Terrace, Ardrossan.
  - b) within APEX Park, situated on Jetty Road, Ardrossan, as near to the foreshore as possible.
  - c) on the cliff top between APEX Park and on the northern side of the playground, situated on East Terrace, Ardrossan.
  - d) the old tennis court site, adjacent the school oval.
  - e) in an alternative area, which may include, but is not limited to the town oval or a location nearer to the school.

##### **LINK TO STRATEGIC PLAN**

- Goal: 4 - Community Engaged and Supported
- Strategy:
- 4.1 Invest in youth activities and events
  - 4.3 Support and/or deliver community events, workshops and skills training, including school programs
  - 4.7 Foster productive working relationships with Progress Associations
  - 4.12 Continuous improvement in communicating with and engaging the community

##### **BACKGROUND**

The Yorke Peninsula Councils Alliance Regional Public Health Plan (the Plan) recognises that public health and wellbeing are core components of a robust community. Council values the youth population as both a critical contributor and worthy beneficiary in its endeavour to achieve these objectives.

The Plan identifies youth and the aged as the demographics that require the greatest support within the Council area and that there are very few sustainable engagement programs currently available. The Plan also details specific goals towards improved health and wellbeing and building a stronger community for all residents.

A core component of the Plan is the whole of community approach, incorporating Council, State and Federal Government departments, local businesses and community organisations. Council, through its Youth Participation and Mentoring Program, is able to act as a liaison between multiple parties and facilitate cooperative undertakings for the benefit of the broader community.

Young people work with community members on community projects towards skill development, a sense of ownership and relationship building. The importance of providing young people with the opportunity for a sense of contribution and pride in their community cannot be underestimated.

The Yorke Peninsula Council, in partnership with the Ardrossan Progress Association (Progress) and Ardrossan Area School (the School) successfully secured Federal Government funding from the Department of Infrastructure and Regional Development through the Office of Rowan Ramsey MP, under the Sustainable Communities Programme, for the installation of an outdoor gym space within the Ardrossan township.

Fourteen very enthusiastic young people from the School have worked closely with Council and dedicated members of Progress to plan for the project from the grass roots “the Project Team”, providing them with an insight into the requirements of preparing for medium projects/events.

The Project Team were also asked to consider and plan for community consultation as part of their project brief and determined to consult with the Ardrossan community by developing a flyer (copy attached) and undertaking a letterbox drop.

Feedback from the students, Progress and local personal trainers proposed three possible locations and a top ten of the twenty two pieces of equipment, plus various combination options, available (brochure attached). The Project Team then voted by show of hands to identify the top six pieces of preferred equipment. Budget restrictions meant that not all pieces of equipment could be purchased within the available budget at that time.

The flyer sought the community’s feedback by asking recipients to number six items of equipment in order of preference and to also make a selection from three locations. One flyer per household was provided. Additional flyers were made available both in Foodland and at the Post Office. The flyer also offered the community the opportunity to contact Council’s Governance Officer, Mary Herrmann, for further information.

The Project Team decided to go with an anonymous survey as this was consistent with the other customer surveys that Council have undertaken. Council typically tend to get better and more honest responses to surveys when people are able to remain anonymous.

A ten percent survey response rate was achieved and is understood to be typically, what can be expected and a good result.

Sixty seven responses were provided specifically in relation to the choice of the three locations. There was a clear winner in relation to the preferred location, with thirty six respondents (54%) selecting the grassed area right next to the foreshore playground. Eighteen respondents (27%) selected the cliff top between APEX park and the playground, while only thirteen respondents (19%) selected APEX park. A couple said that they didn’t have a preference as to where it went. One further email was received suggesting that the equipment could be spread out.

The equipment is made from lightweight materials and pale in colour. The Project Team planned to spread the equipment out across the selected area, so as to create minimal visual impact including utilising the existing tree to provide a natural screening.

Mr and Mrs Wakefield of 14 East Terrace Ardrossan expressed their dissatisfaction about the proposed location a number of times in person to representatives of Progress and via telephone to Member for Goyder, Steven Griffiths, Crs Headon and Stock and also to Council's Governance Officer, Mary Herrmann, as the Project Manager. In response and in accordance with Council's Complaints Policy, the Wakefield's were asked to put their concerns in writing to enable a clear understanding of what the issues were. A letter setting out the issues and attaching a petition (copy attached) was received by Council on 2 May 2017, a copy of which was also sent to Cr Stock, Progress and the Principal of the School.

Mary also received phone calls from Rob Hogarth and Phyllis Davey expressing dissatisfaction with the proposed location on 11 and 22 May 2017, respectively. Details of both telephone conversations are attached to this report.

Mr and Mrs Wakefield, along with the other respondents, have been offered the opportunity to speak to the Council meeting in support of their position.

A letter strongly supporting the area next to the playground as the most appropriate place for the outdoor gym equipment to be located, was received from Jackie Linke on 5 June 2017 (copy attached).

Further a letter, under cover of an email requesting its distribution to all Elected Members and inclusion in the upcoming Council agenda report, was received from Leonie Short on 6 June 2017, expressing concerns about the proposed location next to the playground and the consultation process (copy attached).

## **DISCUSSION**

Council's Petition Management Policy PO140 (copy attached) sets out the way in which petitions submitted to Council are considered and managed to ensure consistency and compliance. In particular petitions to Council must be under cover of Standard Form SF188. The petition submitted by the Wakefield's does not meet the criteria required under the Petition Management Policy.

The petition submitted contained eighty eight signatures. Twenty seven of those signatures were from people who do not live in Ardrossan. There were forty signatures where two people came from the same household. The signatures on page two of the letter are in duplicate to the signatures on the petition.

Progress wrote to Council, summarising the response that they had provided to the Wakefield's and confirmed that they will support Council's decision as to the location of the gym (copy attached).

Likewise, the School provided Council with a copy of the response sent to the Wakefield's, confirming the extent of their involvement is limited to a learning context and that the decision as to the location is the responsibility of the Council in consultation with Progress and the community (copy attached).

The Project Team met on 23 May 2017 to consider all of the feedback provided and to establish a position in respect of a recommendation to Council on the proposed location. Cr Headon attended the meeting and also passed on an apology from Cr Stock who was unable to attend. Cr Headon provided feedback on behalf of Cr Stock. Cr Stock confirms that she has received a number of calls about the proposal and that the feedback has been supportive of the outdoor gym concept, but overwhelmingly opposed to the proposed cliff top location. Cr Stock has had no direct feedback supporting the proposed cliff top location.

Cr Stock suggests that consideration be given to the old tennis court site, adjacent the school oval, as the area would have lighting, making the equipment more secure and also provide for evening use. This site is also proposed for a skate park. As the tennis court site is adjacent to the overnight stay, Cr Stock feels that it would be utilised by tourists, whilst also being convenient to the school and a playground located across the road in the school oval/hockey fields. Another reason Cr Stock is in favour of this site is that there is plenty of parking, it is amongst a “sporting hub” near the bowling green and she believes that it would not impose on any residents.

Cr Headon expressed his view that the majority of the concern around the proposed location seemed to be around aesthetics and that most of the people he had spoken to were in favour of the area next to the playground. He also felt that the cliff top areas were open and visible and more appropriate for personal safety.

The Project Team felt that the gym would not be as visible and therefore not as noticeable in APEX Park or other areas away from the cliff top areas, such as the oval or near the school, and were concerned that this would mean it would be under-utilised. They felt that it was important that the equipment be as visible as possible to maximise use by locals and visitors alike. They also felt that personal safety would be an issue in other less visible areas. People exercising alone would be far less likely to use the equipment in a less visible, open area. It was felt that feedback from the Ardrossan residents should take precedence over non-resident feedback. All agreed that the cliff top setting contributes to a pleasurable experience while exercising. Parents had provided positive feedback about being able to exercise while their children enjoyed the playground.

The Project Team unanimously voted to recommend to the Council that the equipment be situated in the area next to the playground as per the survey feedback results.

## **COMMUNITY ENGAGEMENT PLAN**

Level 2 – We will keep you informed, listen to and acknowledge concerns and issues and provide feedback on how public input influenced the decision.

## **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Governance Officer

In preparing this report, the following External Parties were consulted:

- Ardrossan Progress Association
- Ardrossan Area School

## **POLICY IMPLICATIONS**

Yorke Peninsula Councils Alliance Regional Public Health Plan (the Plan)

PO057 Community Engagement Policy

PO140 Petition Management Policy

PO147 Complaints Policy

## **BUDGET AND RESOURCE IMPLICATIONS**

The Ardrossan outdoor gym space project has been funded through Federal Government Funding, existing Council budget allocations and Progress. In kind support has also been provided by Council, Progress and the School.

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Local Government Act 1999

Public Health Act 2011

Community engagement plays an important role in Council's decision making processes and results in greater confidence in the Council through open, transparent and accountable processes.

## **ATTACHMENTS**

**Attachment 1:** Consultation Flyer

**Attachment 2:** Park Fit Brochure - under separate cover

**Attachment 3:** Letter from Mr & Mrs Wakefield attaching petition received 2 May 2017

**Attachment 4:** Telephone discussion notes Rob Hogarth

Telephone discussion notes Phyllis Davey

**Attachment 5:** Letter from Jackie Linke received 5 June 2017

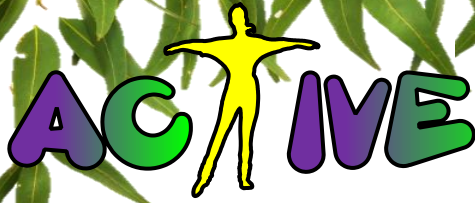
**Attachment 6:** Letter from Leonie Short received 6 June 2017

**Attachment 7:** Council's Petition Management Policy PO140

**Attachment 8:** Letter from the Ardrossan Progress Association received 12 May 2017

**Attachment 9:** Letter from the Ardrossan Area School received 9 May 2017





# Ardrossan Outdoor Gym Project

In partnership, the Yorke Peninsula Council, the Ardrossan Progress Association and the Ardrossan Area School have recently been successful in securing funding under the Sustainable Communities Program, to create an outdoor gym space in Ardrossan to contribute to the health and wellbeing of the community. We would like you to help us select the equipment and location by completing the short survey below and returning this form to ballot box located in the Ardrossan Visitor Information Outlet Corner First Street and Fourth Street Ardrossan or via email to [progress@ardrossan.sa.au](mailto:progress@ardrossan.sa.au).

Would you like an outdoor gym in Ardrossan? Yes  No

If No, why?

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Would you or anyone in your family use the gym?

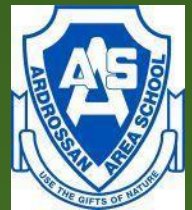
In order of preference 1-6 (with 1 being the most preferred and 6 the least) which of the equipment shown on the back of this flyer would you use?

- 1. Bench Press
- 2. Oblique Pivot
- 3. Leg Press
- 4. Butterfly Press
- 5. Aerobic Walker
- 6. Plyo Box Jumps


Where would you prefer the gym to be located?

- 1. APEX Park – nearest the foreshore?
- 2. On the cliff top between APEX Park and the playground (to the left of the playground facing the ocean)?
- 3. On the cliff top between the playground and the playground car park (to the right of the playground facing the ocean)?

**Please provide your feedback by 5pm Friday 31 March 2017.**



**For further information please contact:**

Mary Herrmann

Yorke Peninsula Council

08 8832 0000

0419 686 104

[mary.herrmann@yorke.sa.gov.au](mailto:mary.herrmann@yorke.sa.gov.au)



Australian Government

Department of Infrastructure and Regional Development

1

### Bench Press

Laying on the bench with head under the bar, hold onto the bar. Push the bar upwards using your arms and lower to the original position. Develops pectorals, deltoids & triceps.



4

### Butterfly Press

In a seated position, extend arms horizontally and press forearms against handles. Pull arms together towards the center of the chest then release slowly. Develops pectorals.



2

### Oblique Pivot

In a standing position, place feet on the foot rests and hold onto handles. Swing hips from left to right. Develops abdominals & lower back.



5

### Aerobic Walker

In a standing position place feet on foot rests and hold onto handle. Move feet backward and forward in a walking motion. Develops cardio system, quadriceps, hamstrings & calves.



3

### Leg Press

In a seated position place feet on foot bar. Holding onto side supports push feet away by extending knees and hips. Return to original position. Develops quadriceps, glutes & calves.



6

### Plyo Box Jumps

Standing with feet shoulder width apart, perform a quarter squat before aggressively swinging the arms forward and jumping onto the box. Step down from the box and repeat. Develops hamstrings & calves.



28th April, 2017



Andrew Cameron  
Yorke Peninsula Council  
Maitland

Tania Stock

Ardrossan Progress Association  
Fourth Street  
Ardrossan

The Headmaster  
Ardrossan Area School  
Ardrossan

We the ratepayers and residents of East Terrace and other citizens of the Council area are concerned about the proposed outdoor gym development for the clifftop of Ardrossan. This area is pristine and beautiful and should be preserved for the whole community, now and in the future.

Our concerns centre around the following

**1. Lack of Consultation**

There has been no consultation with residents along East Terrace. Despite a survey being conducted many locals were unaware of the proposal and are still unaware of what exactly is intended, including location and area to be covered, number of apparatus and the size of same even after the request for some sort of public consultation.

**2. Tourism**

Currently visitors and locals buy and eat their picnic in the area. The Marine Reef development is expected to bring more tourists to the town and the loss of the only open space venue in close proximity to food outlets would be detrimental to this trade.

**3. Vandalism**

The existing playground already encourages late night visitation and further infrastructure

would only encourage more congregation and late night disruption.

4. **Where does it end?**

Will Toilets, more shade sails and lighting be required to discourage activity along the clifftop? Unless a Concept Plan for the area is envisaged this will eventuate into a 'Dogs Breakfast' rather than utilising the beautiful scenic aspect it currently provides.

5. **Car Parking**

The advent of gym classes on the proposed equipment will cause car parking in the area to become more congested. Tourists, caravans and boats will be forced to park further away from the main street, causing a 'too hard' moment and causing custom elsewhere.

6. **Rubbish**

Seagulls are already attracted to the area. Increased infrastructure will attract further numbers thus more defecation and rubbish, creating visual and health issues.

7. **Current activities in the area**

Families enjoy kite flying, cricket and soccer, to name a few – all open space activities. Equipment dotted over the area will impede usage of the space for these activities.

8. **Alternative Options**

- Apex Park is a naturally enclosed area with existing toilets and facilities, suitable for gym classes.
- Ardrossan Football Oval would enable easy access by the whole community including footballers, netballers, the school community and other groups
- Walk the Yorke Trail to Tiddy Widdy – equipment could be sited along the way
- There needs to be privacy for the gym participants and also general onlookers

We would be pleased if you would address the above concerns and note the attached petition signed by residents and ratepayers supporting our opposition to the proposal. We look forward to your response and further discussion.

Yours faithfully,

*John Wakefield*  
*John Wakefield*

*Judith Juetz*  
*Dr Juetz*

On behalf of

The Residents of East Terrace, Ardrossan

c/- 14 East Terrace

Ardrossan SA 5581

*Annette Rowntree*

*John Klepp*  
*John Davey*  
*G. J. Rowntree*


*John Davey*

*Jenny Ades*

**ARDROSSAN OUTDOOR GYM PROPOSAL**

We the undersigned oppose the outdoor gym proposal being built on the Ardrossan clifftop.

It would destroy the clifftop environment, beauty and tranquility which should be preserved for the whole community.

	Name	Address	Signature
	G. L LUDGE	34 EAST TEE ARDROSSAN	G. L. Lodge
1.	M M HOUGHTON	8 HVH V, ARDROSSAN SS71	M M Houghton
2.	I ARCEY	30 Second St Ardrossan	I Arcey
3.	D WHEAR	21 HIGHVIEW RD	D. Whear
4.	J PEARCE	3 SECOND ST.	J Pearce
5.	HENDRIKA KOLTHAK	24 HIGHVIEW VILLAGE ARDROSSAN	
6.	LORRAINE NAGEL	49 BRIDGE RD ARDROSSAN	L. Nagel
7.	J. J. Judd	20 East Tee	J. J. Judd
8.	MALCOLM JUETT	20 East Tee	M. J. Judd
9.	Sarah Judd	9 Allen rd Tiddy Widdy beach	S. Judd
10.	R. M. Slannon	John St Ardrossan	R. M. Slannon
11.	R HATCHER	3 Diagonal Rd Ardrossan	R. Hatcher
12.	y. b. Pontifex	1/11 Second St.	y. b. Pontifex

ARDROSSAN OUTDOOR GYM PROPOSAL

We the undersigned oppose the outdoor gym proposal being built on the Ardrossan clifftop.

It would destroy the clifftop environment, beauty and tranquility which should be preserved for the whole community.

	Name	Address	Signature
Would sooner set it at playground area on 2nd street near school.	1. Graham Moulds	31 1/2th Street Ardrossan	G Moulds
	2. Mural Moulds	A/A	M Moulds
Better @ APEX Pk. where toilets are.	3. LAURIE GREIG	30 Second. est.	L Greig
	4. Annette Rowntree	32 East Tee.	Carole Rowntree
ONLY SUITABLE PLACE FOR THIS REASON - APEX PARK	5. BRENTON ROUNTREE	32 KASS. TEE	B Rountree
	6. ROBERT HOGARTH	8 EAST TEE	R Hogarth
	7. Mr P W Dalrymple	14 East Tee	M P Dalrymple
	8. Heather Eshfield	14 East Tee	H Eshfield
	9. Heather Stigg	7 Diagonal Rd <sup>Ardrossan</sup>	H Stigg
	10. Howard Hill	22 EAST TEE ARDROSSAN	H Hill
11. Marcelo Lambert	24 East Tee Ardrossan	M Lambert	
12. David Lambert	24 East Tee Ard.	D Lambert	
	Meg Brown	24A East Tee Ard	M Brown
(13)			

ARDROSSAN OUTDOOR GYM PROPOSAL

We the undersigned oppose the outdoor gym proposal being built on the Ardrossan clifftop.

It would destroy the clifftop environment, beauty and tranquility which should be preserved for the whole community.

	Name	Address	Signature
1.	K <sup>Kirk</sup> Graves	4 Park Terrace	K Graves
2.	Hayden Clancy	19 Second St	H. Clancy
3.	TPP Penhall	2 Downer Road	TP Penhall
4.	D. PHILLIPS	BRIDGE RD.	D Phillips
5.	DAVID PHILLIPS	ARDROSSAN	" "
6.	BARRIE BAEKER	ARDROSSAN	B Baeker
7.	JAN BAEKER	ARDROSSAN	J Baeker
8.	Joe Patrick	Ardrossan	J. Patrick
9.	Monica Smith	Ardrossan	Monica Smith
10.	Syd Davey	East Terrace Ardrossan	S. A. Davey
11.	Phyllis Davey	East Terrace Ardrossan	P. A. Davey
12.	A. WHEARE	ARDROSSAN	A Wheare
13	G. Wheare	Second Street, Ardrossan	G. Wheare

## ARDROSSAN OUTDOOR GYM PROPOSAL

We the undersigned oppose the outdoor gym proposal being built on the Ardrossan clifftop.

It would destroy the clifftop environment, beauty and tranquility which should be preserved for the whole community.

	Name	Address	Signature
1.	Sue Short	10 Esther Lane Pt Julia	[Signature]
2.	Rob Short	"	[Signature]
3.	G Short	ARDROSSAN	GORDON SHORT
4.	LEONIE SHORT	1049 MICKY FLAT RD CURRAMULKA	[Signature]
5.	ERIC SHORT	"	[Signature]
6.	SANDY ISING.	NO 1 JULIA RD. PT JULIA	[Signature]
7.	BRONNIE HADFIELD	1 Julia Road PORT JULIA	[Signature]
8.	Hayley Whinnen	1 Julia Road Port Julia	[Signature]
9.	KEVIN ISING	1 JULIA RD PORT JULIA	[Signature]
10.	PAUL HADFIELD	1 JULIA ROAD PORT JULIA	[Signature]
11.	DEREK JONES	4 Dipper Lane <sup>PORT</sup> JULIA	[Signature]
12.	Bona Jones	" "	[Signature]
13.	Lyndall Short	1368 ST Vincent Hwy POA Julia	[Signature]
14.	Colleen Goodrich	HIGHVIEW RD ARDROSSAN	[Signature]



**ARDROSSAN OUTDOOR GYM PROPOSAL**

We the undersigned oppose the outdoor gym proposal being built on the Ardrossan clifftop.

It would destroy the clifftop environment, beauty and tranquility which should be preserved for the whole community.

	Name	Address	Signature
	Barrie Fygon	4-44 Highdale SA	B.M. Fygon
1.	Bob Harrison	ARDROSSAN S.A	B.M. Harrison
2.	Chris Thomas	MAITLAND SA	Chris Thomas
3.	Gwen Rowntree	Ardrossan SA	Gwen Rowntree
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ARDROSSAN OUTDOOR GYM PROPOSAL

We the undersigned oppose the outdoor gym proposal being built on the Ardrossan clifftop.

It would destroy the clifftop environment, beauty and tranquility which should be preserved for the whole community.

	Name	Address	Signature
1.	GILBERT LIEBELT	PORT VICTORIA	<i>G. Liebelt</i>
2.	LOUISE WAKEFIELD	URANIA	<i>L. Wakefield</i>
3.	Liebelt Genevieve	Pt Victoria.	<i>G. Liebelt</i>
4.	TODD TWELFTREE	MAITLAND	<i>T. Twelftree</i>
5.	Ken Klopp	Maitland	<i>K. Klopp</i>
6.	ROSIE AGNEW	BLYSTH	<i>Rosemary J. Agnew</i>
7.	ASHLEY WAKEFIELD	URANIA	<i>A. Wakefield</i>
8.	LEITH + VIV HILMAN	MAITLAND	<i>L. Hilman</i>
9.	Kay Klopp	Maitland	<i>K. Klopp</i>
10.	John Smart	Maitland	<i>J. Smart</i>
11.	Max Smart	Maitland	<i>M. Smart</i>
12.	Handra Klopp	East Terrace. Ardrossan	<i>H. Klopp</i>
	Rob Klopp.	12 East-Terrace Ardrossan	<i>R. Klopp</i>

# ARDROSSAN OUTDOOR GYM PROPOSAL

We the undersigned oppose the outdoor gym proposal being built on the Ardrossan clifftop.  
It would destroy the clifftop environment, beauty and tranquility which should be preserved for  
the whole community.

NAME	ADDRESS	SIGNATURE
Wendy Kepp	25 Tiddy Widdy Rd Ard	W Kepp
Ken Kepp	25 TIDDY WIDDY RD ARD	K Kepp
Dean Goffe	6 THE CRESCENT	D Goffe
Jean England	17 John Street ARD	J England
John Scott	32 OVAL TCE. ARD	J Scott
BOB HOLT	32 OVAL TCE	B Holt
PHYLLIS DICKSON	UNIT 2/11 SECOND ST.	P Dickson
J.M. SWELL	HIGHVIEW VILLAGE	J.M. Swell
Rosemary Jolley	33 Bowman Rd Ardrossan	R Jolley
Ian Clarke	22 Hill Rd St. ARDROSSAN	I Clarke
Mary Edwards	55 HIGH ST. "	M Edwards
Conall Hartley	21 John St "	C Hartley
David Edwards	55 HIGH ST. ARD	D Edwards
PETE FISHER	9-26 OVAL TCE ARDROSSAN	P Fisher
Don Webb	13 High St. ARDROSSAN	D Webb
Kevin Kavanagh	17 The Crescent	K Kavanagh
Jessie Adcock	2 Second Street, ARDROSSAN	J Adcock

## FILE NOTE

SF240

Responsible Officer: Executive Services

Issue Date: 23/03/2017

Next Review Date: March 2020

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Matter: Ardrossan Outdoor Gym Space..... Matter No: SC17/313  
Date: 11/5/17..... Time Start: 11.25..... Time End: .....  
Telephone: In  Out  Who: Rob Hogarth phone call to Mary Herrmann  
Conference/Meeting:  Where .....  
Present: .....

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Rob Hogarth is a member of men's shed and tidy towns. Rob offered congratulations on the outdoor gym project. He rang to offer an "honest opinion on proposed location next to the playground". He can see some good reasons why it should be there and more good reasons why it should be at APEX Park:

- A. No shade or shelter near playground if it rains
- B. Alongside a busy road
- C. Car parking shouldn't be used by locals – carpark is a busy one used by visitors
- D. Not enough consultation – Mary asked for his view on what we could have done better but Mr Hogarth didn't offer any suggestions
- E. Apex Park has shade and shelter if needed and is away from the road
- F. Road next to the playground is "frightening – cars race along there
- G. Mums aren't going to be there in freezing cold or very hot weather
- H. APEX Park area is underutilised
- I. Toilets are near by in APEX park
- J. APEX Park best use all year round – far more use

I've given it a lot of thought. I have spoken to Margie at Progress. Consider a forum with the students to look at pros and cons. Accepted feedback from letterbox drop and suggests write down and consider reasons why – best at APEX Park.

Rob is all in favour of students making the final decision......

Mary confirmed the next step is to go back to students & project team and look at the pros and cons. Rob thinks the project it is a wonderful idea and will accept what they decide but will be disappointed if they do not decide to put the gym in APEX Park.

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Follow action: Yes  N/A  Date: Next Project Team Meeting.....

Diarised follow up date: 23/5/17

Signed: Mary Herrmann..... Name: .....

Position: Governance Officer.....

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# FILE NOTE

SF240

Responsible Officer: Executive Services

Issue Date: 23/03/2017

Next Review Date: March 2020

Matter: Ardrossan Outdoor Gym Space..... Matter No: SC17/313  
Date: 22/5/17..... Time Start: 9.23..... Time End: .....  
Telephone: In  Out  Who: Phyllis Davey phone call to Mary Herrmann  
Conference/Meeting:  Where .....  
Present: .....

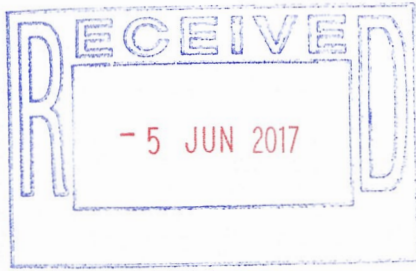
Very concerned - I don't like the idea. I live at 26 East Terrace Ardrossan PO Box 218. I did not receive a flyer and never had the chance to provide feedback.  
90 people to sign petition. Putting it (the gym) on a cliff top is ridiculous. There are many other areas it could go. I see many caravans around here. You got foreshore wrong – look up the definition of foreshore in the dictionary. Not happy with the name. It's not a foreshore it's a cliff top. Not consistent. Realise everyone can makes mistakes. Quite happy for a gym.  
I give permission for you to hand this information to Council. I see many other people using the area for other purposes.

Follow action: Yes  N/A  Date: Next Project Team Meeting.....

Diarised follow up date: 23/5/17

Signed: Mary Herrmann..... Name: .....

Position: Governance Officer.....



10 East Terrace  
Ardrossan  
SA 5571

31st May 2017

To Members of YPC re Outdoor Gym At Ardrossan

Last night I read with such anger the story in YPCT regarding the outdoor gym location in Ardrossan.

So 90 people signed a petition asking for the gym to be built at a different location. I live at 10 East Terrace, very close to the proposed location and did not sign a petition and so surely I should have been included in this survey ! I have not expressed concerns about the location of this project so I am anxious to find out who THEY are, who fear the location would cause nearby homes to lose their scenic views and value.

We don't have 90 residents on East Terrace who would be affected by the gym location and so where did these 90 signatures come from ? Do outsiders really need to comment on this proposal when it doesn't concern them ?

I know and so do many others, the couple who are against this proposal. They are the same couple who carried on about the playground being on the cliff top, the same ones who complained about the map of the township being erected for the benefit of visitors to our town, because apparently that also obstructed their view ??!!

When the playground was built, they complained to me that the next thing to be built there would probably be a toilet block. They also asked how I would feel with a playground in front of my house. I told them in all honesty that I would get pleasure seeing young children enjoying themselves out in the fresh air !!

I stood in front of their house the other day and saw that their view of the sea is already obscured by large bushes on the edge of the clifftop, so please tell me how half a dozen pieces of gym equipment is going to have any effect on the view. Also when sitting in their house I doubt they would have a view past their rose garden ! Have they ever seen any outdoor gym equipment ? Do they know what it actually looks like ?

I was most upset to think that as a close resident to the proposed location, people will think I am one of the whingers complaining. Please don't class all

residents of East Terrace in this category.

Deane and myself are all for progress in our lovely little coastal town and feel this location is where the gym belongs so that travellers who park at the lookout have access to the equipment. As we own a travel home, we have taken advantage of outdoor gyms at other towns .....nothing better than a bit of a work out after a long drive. I must add that the gyms we have used have been out in the open so they are easily seen by travellers. Who except for the locals would know the gym existed if it was to be hidden in Apex Park or at the old tennis courts ? Would it be worth the expense of creating an area for a few dedicated users ? We need to do everything possible to put Ardrossan on the map as a great town for tourists, and the gym, I feel, is something which needs to be out there for the benefit of everyone not just the locals.

The area next to the playground would be beneficial to young mothers who could keep an eye on their children in the playground whilst using the gym equipment themselves.

The couple who are against this location with just half a dozen pieces of equipment, obviously aren't interested in progress to draw visitors to our town.

Ardrossan needs these types of attractions so that people will happily return here to a holiday destination we can be proud of.

Yours faithfully



Jackie Linke



June 5, 2017

I write to you on behalf of residents of East Terrace, Ardrossan for your information regarding the **Outdoor Gym** proposed along the clifftop on East Terrace at Ardrossan and ask that this letter be registered on the Public Agenda for your meeting, and that it also be forwarded to all councillors prior to the June 14<sup>th</sup> Meeting.

We reiterate we are not against the proposal but only the location.

A letter expressing our concerns has been forwarded to the CEO of Council, Headmaster of the Area School, Ardrossan Progress Association and Councillor Stock, who has been very helpful with us trying to gain more information regarding the size of the structures, the number thereof and the exact location, along with the petition containing 90 signatures – 30% more than the response collected by the ‘flyers’ and collected in only a few days due to time constraints. Many more have indicated their willingness to sign after the petition was forwarded.

### **Our Letter outlined**

**The Lack of Consultation.** Numerous requests for details have gone unanswered. A (verbal) request to Progress was either not passed on or ignored. In Ms Herrman’s response from Council, she advises the Ardrossan community were consulted via a Letterbox drop. I have been unable to find anyone in Ardrossan not residing on East Terrace, who received the said ‘flyer’ in their letterbox. More importantly, of the residents of East Terrace, I know of only three who received a flyer per letterbox, one who found it in his driveway and residents from 16 south, did not receive it at all and were totally unaware of the proposal. These are the people who would be most affected by the additional noise and activity and traffic. In response to Ms Herrman’s correspondence, she should not expect information requests if the community is unaware of the plan.

**Tourism.** The area will become more popular with the exciting creation of the Marine Reef and future Marathon events. We feel the area is pristine and should remain an open and unencumbered space for the whole community and tourists to enjoy a picnic, mainly sourced from local businesses, to also enjoy a game of cricket or football all with the beautiful and unimpeded view, without the littering of this equipment. Or maybe in peak tourist season the area will be too congested and no car parks and so people will pass Ardrossan by.

**What Next?** How will the equipment stand up to the salt air even if constructed from stainless steel. We fear it will become an attractive resting place for birds and dogs which also frequent the area. Will we then be needing covers, shade sails and toilet facilities?

### **Alternate Options suggested**

**Apex Park** – a naturally enclosed and more private area with existing toilets and facilities.

**Ardrossan Oval, Ardrossan School Grounds, Walk the Yorke Trail**

Yours respectfully

Leonie Short

Box 47

Curramulka, SA 5580.



# COUNCIL POLICY

## Petition Management

<b>Policy Number:</b>	PO140		
<b>Strategic Plan Objective</b>	Meet all legislative and compliance responsibilities		
<b>Policy Owner:</b>	Chief Executive Officer	<b>File Number:</b>	9.63.1
<b>Responsible Officer:</b>	Governance Officer	<b>Minute Reference:</b>	116/2013 (12/06/2013)
<b>Date Adopted:</b>	12/06/2013	<b>Next Review Date:</b>	June 2018

### 1. POLICY OBJECTIVES

To ensure petitions submitted to Council are considered and managed in a consistent and compliant manner.

### 2. SCOPE

2.1 This policy applies:

- i) To all petitions submitted to Council;
- ii) To all employees of the District Council of Yorke Peninsula;
- iii) To all Elected Members.

### 3. DEFINITIONS

Employee(s)	All personnel undertaking tasks/duties for and/or on behalf of the District Council of Yorke Peninsula, including persons employed directly by the Council in a full time, part-time or casual basis under an employment contract, volunteers, contractors, agency personnel and work experience placements.
Invalid Petition	<p>Petitions that contain abusive language.</p> <p>Petitions that contain remarks that could be deemed defamatory.</p> <p>Petitions that are not clear with their message.</p> <p>Petitions that are not legible.</p> <p>Petitions that seek to encourage an unlawful activity.</p>

### 4. POLICY STATEMENT

Council employees will deal directly with the person submitting the petition, a person nominated as the contact person or the first name listed on the petition. Council will not respond to all petitioners as this is the responsibility of the person submitting the petition.

Valid petitions received by Council will be registered to the Chief Executive Officer (CEO) and be presented by the CEO to the next Council meeting.

The full petition will be included in the Council Agenda if deemed appropriate by the CEO.

Petitions to Council must be under cover of Standard Form SF188 and meet the following criteria:

- Clearly be identified as a petition;
- Be legibly written, typed or printed;
- Relate to a matter that the Council has control over or is in a position to make a submission to other level of Governments;
- Clearly set out the request or submission of the petitioners;
- Clearly include the name and signature of all persons participating in the petition and provide an address wherever possible;
- Be addressed to the Council and delivered to the principal office of the Council as required by the Local Government (Procedures at Meetings) Regulations 2000.

#### Invalid Petitions

Invalid petitions will not be accepted and an explanation will be provided to the person submitting the petition, a person nominated as the contact person or the first name listed on the petition (as required), as to the reasons why the petition is invalid.

#### Requests to leave external petitions

Petitions for other Local Governments (including petitions to any representatives of other Governments) and other external bodies may be accepted for signing only with the CEO permission.

### **5. COMPLAINTS**

Complaints relating to this policy can be made in writing to Council's Governance Officer.

### **6. REVIEW**

This policy will be reviewed every 5 years and as necessary in consideration of any changes to legislation and relevant standards, codes and guidelines.

### **7. TRAINING**

Training needs will be identified through the performance review and audit processes.

Training will also occur as necessary in response to changes to legislation and relevant standards, codes and guidelines.

### **8. RELATED COUNCIL POLICIES AND DOCUMENTS**

PO063 Records Management Policy

### **9. REFERENCES AND LEGISLATION**

Local Government Act 1999

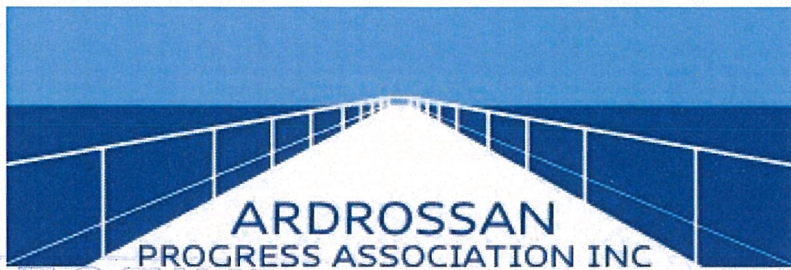
Local Government (Procedures at Meetings) Regulations 2000

### **10. COUNCIL DELEGATION**

<b>Delegate:</b>	CEO
<b>Sub Delegate:</b>	Nil

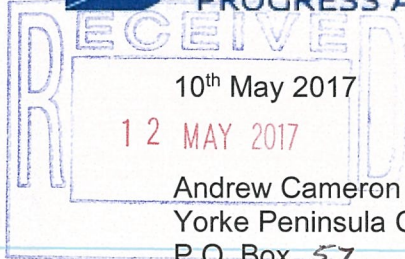
## 11. VERSION HISTORY

Archived Policy Name	Policy Number	Date Adopted	Last Reviewed
Petition Management Policy	PO140	11/05/2011	11/05/2011



P.O. Box 44  
Ardrossan  
S.A.  
5571

Phone: 08 8837 4195  
Email: ardprogress@netyp.com.a



Andrew Cameron  
Yorke Peninsula Council  
P.O. Box 57  
Maitland  
SA 5573

Dear Andrew

The Ardrossan Progress Association Committee received a copy of the letter and petition about the Ardrossan Outdoor Gym Project and will support Council's decision on the resolution of where the Gym should be constructed.

In response to the concerns raised by the residents of East Terrace the Committee would like to make the following comments:

- Each home with a letter box on East Terrace and in Ardrossan received a survey leaflet with information about the proposed Outdoor Gym. This leaflet provided contact details should the recipients require further information about the project.
- The proposed location for the Outdoor Gym should not have a negative impact on visitors using the picnic area as the picnic tables will not be removed in order to make way for the Gym. We envisage some visitors may use the equipment during their visit to Ardrossan.
- Of the original options outlined in the survey the Committee has the most reservations about the Apex Park location as it is the most remote and so the equipment would be more vulnerable to vandalism and as the location is more secluded someone using the equipment on their own may be more vulnerable. The Association received a few suggestions during the survey process that the equipment should be located in a few locations along the Walk the Yorke clifftop track. This option would allow people who would hesitate to approach a group of people using equipment in one place to access equipment in another location or for a group of people training together to work in 2 or three locations while running between the locations as part of the session.
- The clifftop area in Ardrossan is a well maintained area which is one of the towns major attractions and is a credit to the Yorke Peninsula Council and the Ardrossan Tidy Towns group. It is important that all development to this area is carefully considered and planned for the benefit of the community as a whole as well as for our visitors.

Yours Sincerely

Margie Gaisford  
Administrative Officer

Chairperson: Richard Carruthers, Administrative Officer: Margie Gaisford



**Ardrossan Area School**  
14 Second Street, Ardrossan S.A. 5571  
Ph: 88373025 Fax: 88373131  
Email: dl.0732.info@schools.sa.edu.au

Our Values: Success, Respect, Fairness



**Government  
of South Australia**

Department for Education  
and Child Development

8<sup>th</sup> May 2017

Dear Mr and Mrs Wakefield,

Thank-you for your letter dated 28<sup>th</sup> April 2017 sent on behalf of the Residents of East Terrace, Ardrossan.

Ardrossan Area School was invited by the Yorke Peninsula District Council (YPDC) to participate in a project management learning opportunity involving the design and development of an Outdoor Gymnasium. The school opted to participate as it is a wonderful opportunity for students to work collaboratively with the YPDC and the Ardrossan Progress Association (APA) and to develop skills and understandings of project management in a real life context.

The school's involvement is limited to a learning context only. Decisions regarding location of the Outdoor Gymnasium are that of the YPDC in consultation with the APA and the Ardrossan Community.

Any further correspondence in relation to your concerns I advise you to go directly to the York Peninsula District Council.

Yours sincerely,

Karen Bond  
Principal

## **CHIEF EXECUTIVE OFFICER**

### **DA/ITEM 6.1**

#### **2. REVISED PROCESS FOR MANAGING COMPLAINTS AND BREACHES UNDER THE CODE OF CONDUCT FOR COUNCIL MEMBERS**

##### **PURPOSE**

To seek endorsement of the Revised and updated Process for Managing Complaints and Breaches under the Code of Conduct for Council Members PFC123.

##### **RECOMMENDATION**

That Council endorse and adopt the revised and updated Process for Managing Complaints and Breaches under the Code of Conduct for Council Members PFC123.

##### **LINK TO STRATEGIC PLAN**

Goal: 5 Responsible Governance

Strategy: 5.8 Continuous improvement of Council processes

##### **BACKGROUND**

The Policy and the Process for Managing Complaints and Breaches under the Code of Conduct for Council Members (the Process) was first endorsed by Council at the 12<sup>th</sup> October 2011 Council Meeting. This was a legislative requirement under Section 63 of the Local Government Act 1999 and required to be reviewed within 12 months of a general election at that time.

An Elected Members Code of Conduct Policy and supporting process were provided to Elected Members for their feedback and comments at that time. This policy and supporting process underwent a public consultation process, with no feedback received from the community. Following consultation the Code of Conduct Policy and the Process were approved and adopted at the November 2011 Council meeting.

Since that time a Mandatory Code of Conduct for Council Members (the Code) has been implemented and gazetted on 18<sup>th</sup> August 2013, so the Policy is no longer relevant, however this did not negate the need for the Process to continue to be utilised.

Preparation of this type of Process to support a policy is a very time consuming, lengthy and complex task and unfortunately despite our best proof reading efforts, a typing error has been identified, whereby it refers to Section 93 instead of Section 90 (3) LG Act.

The Process had no time requirement for a review and there have been greater priorities within my Department and the Council. However despite no time limit for a review, the Process continues to be relevant in terms of "the how to manage complaints" portion of the document.

##### **DISCUSSION**

The Process has undergone a thorough and exhaustive review, to ensure that it remains relevant and complies with the new requirements under the Mandatory Code of Conduct for Council Members.

I am seeking Council's support to endorse and adopt the revised and updated Process.

Due to the risk associated with ensuring the Process accurately outlines all of the steps required to manage a complaint under the Code, a time consuming and complex task in and of itself, I have taken the liberty of having the Process reviewed under our Legal Retainer arrangement with Norman Waterhouse Lawyers.

## **COMMUNITY ENGAGEMENT PLAN**

Level 1 - Inform

## **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Chief Executive Officer
- Governance Officer
- Executive Assistant to CEO and Mayor

In preparing this report, the following External Parties were consulted:

- Norman Waterhouse Lawyers

## **POLICY IMPLICATIONS**

Mandatory Code of Conduct for Council Members

## **BUDGET AND RESOURCE IMPLICATIONS**

Review of the Process under Legal Retainer arrangements - minimal

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

The risk associated with ensuring the Process accurately reflects all of the necessary steps required to manage a complaint under the Code will be mitigated.

## **ATTACHMENTS**

**Attachment 1:** The Process for Managing Complaints and Breaches under the Code of Conduct for Council Members.

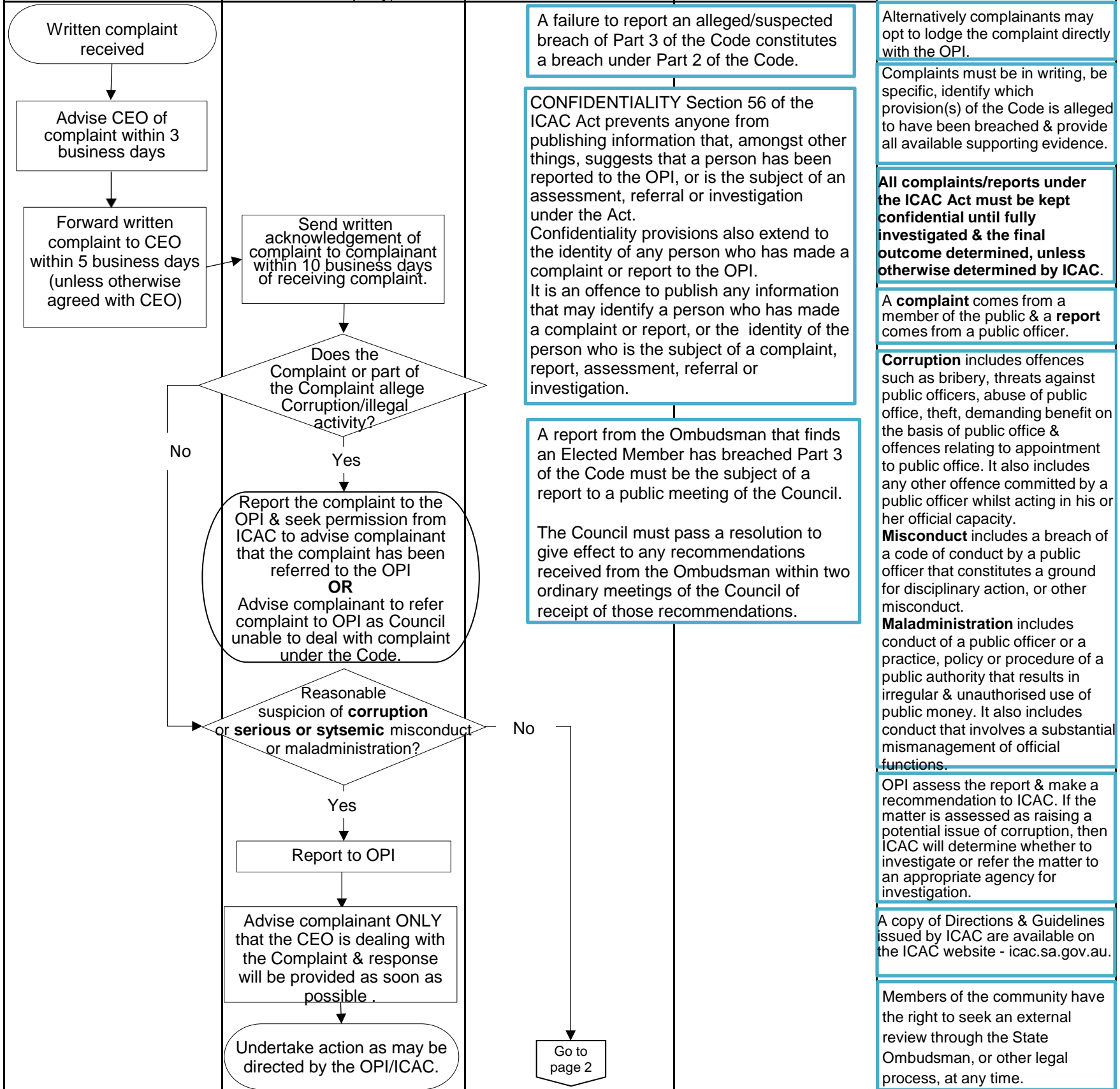




## Yorke Peninsula Council: Deployment Flowchart

<b>Process:</b>	<b>Process for Managing Complaints under the Code of Conduct for Council Members</b>		
<b>Intent:</b>	To ensure that complaints about Elected Member behaviour contrary to the Code of Conduct for Council Members (the Code) are adequately reported, considered, investigated and addressed.		
<b>Owner:</b>	Chief Executive Officer		
<b>File Number:</b>		<b>Minute Reference No:</b>	
<b>Date Adopted:</b>		<b>Next Review Date:</b>	

<b>Mayor</b> (Deputy Mayor in the case that complaint is about the Mayor or CEO in the case that the complaint relates to both the Mayor & Deputy Mayor)	<b>CEO</b> (or other person or body nominated by the CEO at any stage of the process and who or which may be the Council, Mayor or Deputy Mayor, another employee or officer of the Council or an independent, external party).	<b>Elected Body</b>	<b>External Independent Third Party</b>	<b>Comments/References</b>
---	--	---------------------	---	----------------------------



A failure to report an alleged/suspected breach of Part 3 of the Code constitutes a breach under Part 2 of the Code.

**CONFIDENTIALITY** Section 56 of the ICAC Act prevents anyone from publishing information that, amongst other things, suggests that a person has been reported to the OPI, or is the subject of an assessment, referral or investigation under the Act. Confidentiality provisions also extend to the identity of any person who has made a complaint or report to the OPI. It is an offence to publish any information that may identify a person who has made a complaint or report, or the identity of the person who is the subject of a complaint, report, assessment, referral or investigation.

A report from the Ombudsman that finds an Elected Member has breached Part 3 of the Code must be the subject of a report to a public meeting of the Council.

The Council must pass a resolution to give effect to any recommendations received from the Ombudsman within two ordinary meetings of the Council of receipt of those recommendations.

Alternatively complainants may opt to lodge the complaint directly with the OPI.

Complaints must be in writing, be specific, identify which provision(s) of the Code is alleged to have been breached & provide all available supporting evidence.

**All complaints/reports under the ICAC Act must be kept confidential until fully investigated & the final outcome determined, unless otherwise determined by ICAC.**

A **complaint** comes from a member of the public & a **report** comes from a public officer.

**Corruption** includes offences such as bribery, threats against public officers, abuse of public office, theft, demanding benefit on the basis of public office & offences relating to appointment to public office. It also includes any other offence committed by a public officer whilst acting in his or her official capacity.

**Misconduct** includes a breach of a code of conduct by a public officer that constitutes a ground for disciplinary action, or other misconduct.

**Maladministration** includes conduct of a public officer or a practice, policy or procedure of a public authority that results in irregular & unauthorised use of public money. It also includes conduct that involves a substantial mismanagement of official functions.

OPI assess the report & make a recommendation to ICAC. If the matter is assessed as raising a potential issue of corruption, then ICAC will determine whether to investigate or refer the matter to an appropriate agency for investigation.

A copy of Directions & Guidelines issued by ICAC are available on the ICAC website - [icac.sa.gov.au](http://icac.sa.gov.au).

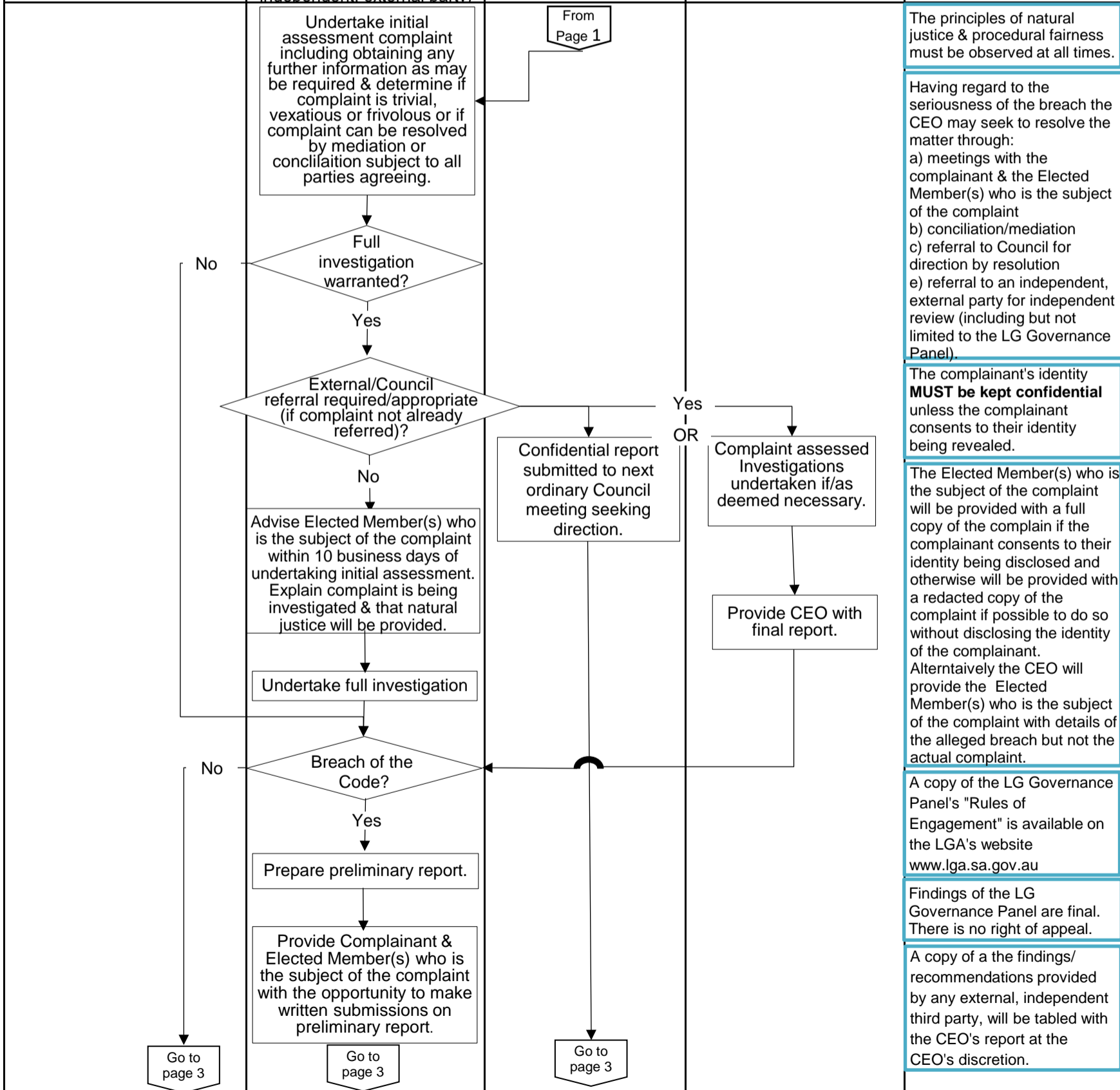
Members of the community have the right to seek an external review through the State Ombudsman, or other legal process, at any time.



## Yorke Peninsula Council: Deployment Flowchart

<b>Process:</b>	<b>Process for Managing Complaints under the Code of Conduct for Council Members</b>		
<b>Intent:</b>	To ensure that complaints about Elected Member behaviour contrary to the Code of Conduct for Council Members (the Code) are adequately reported, considered, investigated and addressed.		
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<b>Date Adopted:</b>		<b>Next Review Date:</b>	

<b>Mayor</b> (Deputy Mayor in the case that complaint is about the Mayor or CEO in the case that the complaint relates to both the Mayor & Deputy Mayor)	<b>CEO</b> (or other person or body nominated by the CEO at any stage of the process and who or which may be the Council, Mayor or Deputy Mayor, another employee or officer of the Council or an independent external party)	<b>Elected Body</b>	<b>External Independent Third Party</b>	<b>Comments/References</b>
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The principles of natural justice & procedural fairness must be observed at all times.

Having regard to the seriousness of the breach the CEO may seek to resolve the matter through:

- meetings with the complainant & the Elected Member(s) who is the subject of the complaint
- conciliation/mediation
- referral to Council for direction by resolution
- referral to an independent, external party for independent review (including but not limited to the LG Governance Panel).

The complainant's identity **MUST be kept confidential** unless the complainant consents to their identity being revealed.

The Elected Member(s) who is the subject of the complaint will be provided with a full copy of the complain if the complainant consents to their identity being disclosed and otherwise will be provided with a redacted copy of the complaint if possible to do so without disclosing the identity of the complainant. Alternatively the CEO will provide the Elected Member(s) who is the subject of the complaint with details of the alleged breach but not the actual complaint.

A copy of the LG Governance Panel's "Rules of Engagement" is available on the LGA's website [www.lga.sa.gov.au](http://www.lga.sa.gov.au)

Findings of the LG Governance Panel are final. There is no right of appeal.

A copy of a the findings/ recommendations provided by any external, independent third party, will be tabled with the CEO's report at the CEO's discretion.



## Yorke Peninsula Council: Deployment Flowchart

<b>Process:</b>	<b>Process for Managing Complaints under the Code of Conduct for Council Members</b>		
<b>Intent:</b>	To ensure that complaints about Elected Member behaviour contrary to the Code of Conduct for Council Members (the Code) are adequately reported, considered, investigated and addressed.		
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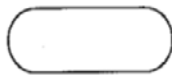
<b>Mayor</b> (Deputy Mayor in the case that complaint is about the Mayor or CEO in the case that the complaint relates to both the Mayor & Deputy Mayor)	<b>CEO</b> (or other person or body nominated by the CEO at any stage of the process and who or which may be the Council, Mayor or Deputy Mayor, another employee or officer of the Council or an independent, external party)	<b>Elected Body</b>	<b>External Independent Third Party</b>	<b>Comments/References</b>
<p style="text-align: center;">From Page 2</p> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;">Consider submissions received &amp; prepare final report, including recommendations for appropriate action for the Council to consider.</div> <div style="text-align: center;">↓</div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;">Provide complainant &amp; the Elected Member(s) who is the subject of the Complaint with the final report including any recommendations for action within 7 business days of the completion of the final report.</div> <div style="text-align: center;">↓</div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;">Table final report, including recommendations for appropriate action for the Council to consider at next ordinary Council meeting.</div> <div style="text-align: center;">↓</div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;">Implement action as per Council resolution.</div> <div style="text-align: center;">↓</div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;">No further action will be taken and a report will not be presented to a Council meeting where it has been determined that there has been no breach of the Code.</div> <div style="text-align: center;">↓</div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;">Provide written notification to complainant &amp; Elected Member(s) who is the subject of the complaint of outcome within 7 business days of complaint determination.</div> <div style="text-align: center;">↓</div> <div style="border: 1px solid black; border-radius: 15px; padding: 5px; text-align: center;">Manage records in accordance with Council's Records Management Policy</div>	<p style="text-align: center;">From Page 2</p> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;">Determine appropriate action by resolution</div> <div style="text-align: center;">↓</div>	<p style="text-align: center;">From Page 2</p>	<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p><b>If a breach of Part 2 of the Code is found the breach must then be released as part of the public meeting of the Council (Clause 2.24 of the Code).</b></p> <p>Council will not enter into any process of appeal.</p> </div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p>A report from the Ombudsman that finds an Elected Member has breached Part 3 of the Code must be the subject of a public meeting of the Council. The Council must pass a resolution to give effect to any recommendations received from the Ombudsman within two ordinary meetings of the Council of receipt of those recommendations.</p> </div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p>The Elected Member(s) who is the subject of the complaint may have ten minutes to put forward their position to Council during the Council meeting where the matter is being considered and/or may provide a written representation.</p> </div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p><b>A report submitted to the Council seeking direction by resolution may be received by Council in confidence providing that the allegations meet the special circumstances set out under Section 90 (3) of the Local Government Act 1999.</b></p> </div> <div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p>If a breach of Part 2 of the Code is found, the breach must be the subject of a report to a public meeting of the Council (Clause 2.24 of the Code). Council may, by resolution, take any of the actions available under 2.25 of the Code.</p> </div> <div style="border: 1px solid black; padding: 5px;"> <p>Council report to demonstrate that principles of natural justice &amp; procedural fairness have been observed &amp; reasons for decision/ recommendations.</p> </div>	

# Deployment Flowcharting

The purpose of a Deployment Flowchart is to describe a process pictorially.

When processes are illustrated in this way they are easier to communicate for training and induction of staff; and for display/recording in a summarised form in a manual (electronic or hard copy) for all to access.

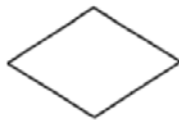
## Flowchart Symbols



Start or Finish Activity  
(start with a verb)



This party also  
involved



Decision



Process Flow

## DIRECTOR CORPORATE AND COMMUNITY SERVICES

### DA/ITEM 6.2

#### 1. FINANCIAL REPORT AS AT 31<sup>st</sup> MAY 2017

##### **PURPOSE**

For Council to consider the financial report and capital projects update report as at 31<sup>st</sup> May 2017.

##### **RECOMMENDATION**

That Council receive the financial report and capital projects update report as at 31<sup>st</sup> May 2017.

##### **LINK TO STRATEGIC PLAN**

Goal: 5 Responsible Governance

Strategy: 5.1 Openness and transparency of reporting Council's performance  
5.2 Effective leadership and informed decision making

##### **BACKGROUND**

A Financial report and a Capital Projects Update report (projects over \$25,000) is presented monthly for Council's consideration in accordance with Policy PO142 Budget Reporting and Amendment. These reports encompass results to the end of each calendar month preceding each scheduled Council meeting.

##### **DISCUSSION**

The attached financial reports are submitted with the following qualifications, comments and notes:

- Actuals included in the Uniform Presentation of Finances (UPF) are as incurred at close of business on the last day of the month being reported and may be subject to end of month adjustments. Any such adjustments will be incorporated in the following monthly report.
- The reports do not include year-end income and expense accruals.
- Both reports include year to date Commitments i.e. orders raised but not yet paid for.
- **Attachment 1 - Uniform Presentation of Finances**
  - Note 1 - Rates, Service Charges (Waste, CWMS and Water), NRM Levy and Rate Rebates, totalling approximately \$21.2M, have been raised for the entire 2016/17 financial year but are due and payable either in full in September 2016 or by quarterly instalments in September 2016, December 2016, March 2017 and June 2017.
  - Note 1 - Grants, Subsidies & Contributions of \$4.5M received to date.
  - Note 1 - dog registration income totalling approximately \$78K have been collected.

- Note 1 - income from building and planning activity of approximately \$168K and septic tank registration fees of approximately \$35K is included.
- Note 1 - also included here are approximately \$1.1M of reimbursements and miscellaneous income.
- Note 1 - \$3.0M collected for user charges (boat ramp, caravan parks, refuse disposal etc) are included in the total income.
- Note 2 - the following major expenditure majority of which was paid in advance at the start of the 2016/17 financial year as per the required payment terms included in the figures is:
  - Insurance - \$1.0M;
  - Memberships/Subscriptions/Contributions/Donations - \$358K;
  - Licence Fees - \$192K;
  - Plant & Equipment Registration - \$113K.
- Note 2 - commitments of approximately \$1.4M include orders worth approximately \$470K remaining for waste management and refuse collection and disposal services in 2016/2017.
- Note 2 - finance costs (bank fees & charges and interest on loans) of approximately \$321K are included.
- Note 2 - depreciation for eleven (11) months of the financial year based on up to date asset information including revaluations, capitalisation of assets and removal of residual values in 2015/2016 and finalisation of General Purpose Financial Statements, has been included in the YTD expenditure. The budget was adjusted in the December quarterly review to reflect the full year forecast.
- Notes 3 & 4 - commitments of approximately \$2.1M for various capital projects, details of which can be found in Attachment 2 of this report.
- **Attachment 2 – Capital Projects Update Report**
  - All Year to Date expenditure in this report includes invoices paid to date and orders outstanding. The total of this amount is then compared against the current budget to provide the budget remaining.
  - It should be noted that the month end balances in the capital report are different to those in Attachment 1 – UPF. This is due to the UPF reflecting the actuals as at the last day of the month, whereas the capital report includes some month end adjustments, correction to existing purchase orders and raising of new ones, backdated journals and correction of incorrectly allocated amounts. Making these adjustments means the report shows expenditure incurred as well as expenditure forecast for the remainder of the year along with budget remaining against each project.

## COMMUNITY ENGAGEMENT PLAN

Not applicable

## CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team
- Manager Financial Services
- Budget and Project Managers

- Accountant – Financial Management
- Accountant – Financial Operations

In preparing this report, the following External Parties were consulted:

- Nil

## **POLICY IMPLICATIONS**

PO 142 Budget Reporting and Amendment Policy

## **BUDGET AND RESOURCE IMPLICATIONS**

This is the eleventh update since the endorsement of Council's 2016/2017 Adopted Budget in July 2016. With one (1) month of the financial year remaining, financial performance at this stage remains on track against the revised budget. Elected Members should note that the third quarterly review of Council's 2016/2017 budget was endorsed by Council at its May meeting and the attached reports reflect all adjustments included in the third quarterly budget review.

Expenditure on capital projects is continuing to increase as a number of projects carried forward from 2015/2016 are complete and current year projects near completion. It should be noted that all Roads to Recovery funded road projects have now been completed and funding was received in full in December 2016. The first claim for \$721,411 submitted against Special Local Roads funding for Clinton Road has now been paid. A final claim for the remainder of the funds (\$1,274,589) has been submitted in April 2017 with payment expected before the end of this financial year.

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Monthly financial reporting provides a transparent and comprehensive reporting regime that allows Council to track performance against financial targets established in its annual budget.

Council risks being seen as not being transparent if financial performance is not reported periodically and Elected Members could be asked to make decisions without knowing the impact on Council's financial position.

There is a significant risk that non-achievement on agreed milestones for grant funded capital projects could result in a delay in Council receiving grant funds, not receiving funds or having to return funds already received. This would have a significant negative impact on Council's budget and cash flow.

Local Government Act 1999

Local Government (Financial Management) Regulations 2011

## **ATTACHMENTS**

**Attachment 1:** Uniform Presentation of Finances as at 31<sup>st</sup> May 2017

**Attachment 2:** Capital Projects Update as at 31<sup>st</sup> May 2017

**YORKE PENINSULA COUNCIL  
UNIFORM PRESENTATION OF FINANCES  
AS AT 31ST MAY 2017**



	2016/17 YTD Actuals \$'000	2016/17 Commitments \$'000	2016/17 YTD Expenditure (incl Commitments) \$'000	Notes	2016/17 Full Year Revised Budget \$'000	2016/17 Full Year Budget Revisions \$'000	2016/17 Full Year Adopted Budget \$'000
Income	30,226		30,226	1	30,136	2,049	28,087
Less Expenses	26,869	1,393	28,262	2	31,596	818	30,778
<b>Operating Surplus/ (Deficit) before Capital Amounts</b>	<b>3,357</b>	<b>1,393</b>	<b>4,750</b>		<b>(1,460)</b>	<b>1,231</b>	<b>(2,691)</b>
Less Net Outlays on Existing Assets							
Capital Expenditure on renewal and replacement of Existing Assets	6,840	1,111	7,951	3	8,690	2,663	6,027
Less Depreciation, Amortisation and Impairment	(8,673)		(8,673)		(9,461)	(386)	(9,075)
Less Proceeds on Sale of Assets	(405)		(405)		(367)	(4)	(363)
	<b>(2,238)</b>	<b>1,111</b>	<b>(1,126)</b>		<b>(1,138)</b>	<b>2,273</b>	<b>(3,411)</b>
Less Net Outlays on New and Upgraded Assets							
Capital Expenditure on New and Upgraded Assets	2,676	987	3,663	4	5,276	684	4,592
Less Amounts received specifically for New and Upgraded Assets	(721)		(721)		(2,062)	1,852	(3,914)
Less Proceeds for Sale of Surplus Assets							
	<b>1,955</b>	<b>987</b>	<b>2,941</b>		<b>3,214</b>	<b>2,536</b>	<b>678</b>
<b>NET(LENDING) / BORROWING FOR FINANCIAL YEAR</b>	<b>3,640</b>	<b>(705)</b>	<b>2,935</b>		<b>(3,536)</b>	<b>(3,578)</b>	<b>42</b>



**Yorke Peninsula Council  
Monthly Capital Projects Update  
as at 31 May 2017**

PROJECT DETAILS BY ASSET CLASS	Responsible Directorate	Expected Finish Date	Project Management Stages Complete							YTD Expenditure (incl Commitments) (\$)	Total Revised Budget (\$)	Budget Remaining (\$)	Budget Remaining (%)	Comments
			Planning	Design	Approvals	Services	Procurement	Delivery						
<b>LEGEND</b>														
** Only projects \$25,000 and greater are individually listed below, however the totals shown are for the entire asset class.														
			1	●	Activity currently <b>completed</b> or <b>on schedule</b>									
			2	●	Activity currently <b>upto 2 months behind</b> schedule									
			3	●	Activity currently <b>more than 2 months behind</b> schedule									
			0	●	Activity currently <b>not started</b>									
			NA		Activity <b>not applicable</b> to the project									
									<b>\$11,617,946</b>	<b>\$13,966,381</b>	<b>\$2,342,565</b>	<b>17%</b>	<b>TOTAL</b>	
<b>Buildings &amp; Other Structures</b>														
40081 - Minlaton Depot Office/ Lunchroom Extension	AIS	Dec-16	●	●	●	NA	●	●		\$107,461	\$108,000	\$539	0%	Lockers to be ordered, otherwise project complete.
45040 - Ardrossan Jetty Shelters	AIS	Jun-17	●	●	●	NA	●	●	●	\$37,786	\$40,000	\$2,214	6%	Contractor engaged in March, anticipate completion prior to year end.
45816 - Price Playground Unisex Disabled Toilets	AIS	Dec-16	●	●	●	●	●	●	●	\$40,880	\$44,091	\$3,211	7%	Completed.
57519 - Minlaton Town Hall - Storage Shed	CCS	Mar-17	●	●	●	●	●	●	●	\$7,955	\$25,000	\$17,045	68%	Contractor engaged in May, anticipate completion prior to year-end.
57520 - Minlaton Town Hall Capital	DS	Jun-17	●	●	NA	NA	●	●	●	\$48,275	\$48,000	-\$275	-1%	Completed.
60107 - Port Vincent Caravan Park - New Cabin	CCS	Jun-16	●	●	●	●	●	●	●	\$209,166	\$220,390	\$11,224	5%	Budget carried forward from 2015/16. Order raised with supplier early April.
60302 - Marion Bay Caravan Park - New Cabins	CCS	Jun-16	●	●	●	●	●	●	●	\$307,173	\$346,880	\$39,707	11%	Budget carried forward from 2015/16. Cabins delivered in May, project to be completed by June.
60314 - Point Turton Caravan Park- New Cabins	CCS	Jun-16	●	●	●	●	●	●	●	\$1,580	\$391,435	\$389,855	100%	Budget carried forward from 2015/16. Tender evaluation panel recommendation to June meeting.
<b>Total Buildings &amp; Other Structures</b>									<b>\$816,123</b>	<b>\$1,285,346</b>	<b>\$469,223</b>	<b>37%</b>		
<b>CWMS Infrastructure</b>														
44250 - Ardrossan CWMS	AIS	Jun-17	●	●	NA	NA	●	●	●	\$51,974	\$57,432	\$5,458	10%	Work commenced, project on track for completion before year end.
44254 - Maitland CWMS	AIS	Jun-17	●	●	NA	NA	●	●	●	\$77,672	\$78,500	\$828	1%	Completed.
44255 - Port Victoria CWMS	AIS	Feb-17	●	●	NA	NA	●	●	●	\$38,430	\$38,429	-\$1	0%	Completed.
44258 - Black Point CWMS	AIS	Feb-17	●	●	NA	NA	●	●	●	\$51,150	\$51,150	\$0	0%	Completed.
44260 - Port Vincent CWMS	AIS	Apr-17	●	●	NA	NA	●	●	●	\$51,274	\$51,500	\$226	0%	Completed, awaiting final invoices.
44263 - Sultana Point CWMS	AIS	Feb-17	●	●	NA	NA	●	●	●	\$28,062	\$29,000	\$938	3%	Completed, awaiting final invoices.
44264 - Point Turton CWMS	AIS	Jun-17	●	●	●	NA	●	●	●	\$63,455	\$262,450	\$198,995	76%	Project commenced, will need to revise completion date for after June 2017.
<b>Total CWMS Infrastructure</b>									<b>\$394,310</b>	<b>\$601,805</b>	<b>\$207,495</b>	<b>34%</b>		
<b>Minor Plant</b>														
40050 - Equipment - Minor Plant	AIS	Jun-17	●	NA	NA	NA	●	●	●	\$27,348	\$32,870	\$5,522	17%	Completed.
<b>Total Minor Plant</b>									<b>\$27,348</b>	<b>\$32,870</b>	<b>\$5,522</b>	<b>17%</b>		
<b>Other Assets</b>														
40014 - Grant Funded Community Projects	ES	Jun-17	●	NA	NA	NA	●	●	●	\$0	\$25,000	\$25,000	100%	\$10k used for Pine Point post office contribution as per Council decision, budget adjustment undertaken post 3rd quarter review.
40025 - Business Improvement Capital - General	ES	Jun-17	●	NA	NA	NA	●	●	●	\$0	\$25,000	\$25,000	100%	Reviewing GPS tracking on Council fleet vehicles.
40030 - Equipment - Computer	CCS	Jun-17	●	NA	NA	NA	●	●	●	\$106,241	\$140,020	\$33,779	24%	Intranet project underway, rolling IT replacement program on schedule.
44622 - Edithburgh Boat Ramp extension	AIS	Dec-16	●	●	●	NA	●	●	●	\$86,586	\$85,000	-\$1,586	-2%	Development approval granted by Development Assessment Commission, anticipate project completion next financial year.
44624 - Port Victoria Boat Ramp Extensions	AIS	Jun-17	●	●	●	NA	●	●	●	\$13,628	\$27,000	\$13,372	50%	Budget adjustment required, project completed by Port Victoria Progress who have been invoiced for amounts exceeding our contribution.
44625 - Edithburgh Swimming/ Tidal Pool Upgrade	AIS	Jun-17	●	●	●	NA	●	●	●	\$84,000	\$84,000	\$0	0%	Wall repair work complete, sourcing quotes for fencing.
44656 - Marion Bay Boating Facility	ES	Jun-16	●	●	NA	NA	●	●	●	\$48,280	\$100,000	\$51,720	52%	Project and subsequent budget carried forward from 2015/16. Reference group reviewing draft concept design report in May, for June Council meeting and/or workshop.
45041 - Point Turton Nature Play Playground	AIS	Jun-17	●	●	●	●	●	●	●	\$3,046	\$40,000	\$36,954	92%	Grant approval process and announcements delayed till June.
45790 - Minlaton Township Concept Plan	DS	Jun-16	●	●	NA	NA	●	●	●	\$0	\$30,000	\$30,000	100%	Project and subsequent budget carried forward from 2015/16. Grant application lodged - project feasibility pending grant funding response.
45791 - Port Rickaby Concept Plan	CCS	Mar-17	●	●	NA	NA	●	●	●	\$22,411	\$50,000	\$27,589	55%	In discussion with consultant regarding final specifications prior to formal engagement.
60050 - Council Caravan Parks Capital - Other	CCS	Jun-17	●	●	●	●	●	●	●	\$42,082	\$69,300	\$27,218	39%	Completed.
60100 - Port Vincent Caravan Park Capital - General	CCS	Dec-16	●	●	NA	NA	●	●	●	\$86,253	\$87,900	\$1,647	2%	Completed, awaiting final invoices.
60300 - Marion Bay Caravan Park Capital - General	CCS	Jun-17	●	●	NA	NA	●	●	●	\$28,967	\$36,200	\$7,233	20%	Completed, awaiting final invoices.
60410 - Bush Camping - Capital	DS	Jun-16	●	●	●	NA	●	●	●	\$49,596	\$104,409	\$54,813	52%	Project and subsequent budget carried forward from 2015/16. Waiting development approval on some of the remaining projects, materials ordered for others. Native heritage assessment completed report to be received shortly.
<b>Total Other Assets</b>									<b>\$702,475</b>	<b>\$1,090,246</b>	<b>\$387,771</b>	<b>36%</b>		
<b>Plant &amp; Equipment</b>														
61200 - Fleet Vehicles	CCS	Jun-17	●	NA	NA	NA	●	●	●	\$453,975	\$453,000	-\$975	0%	All vehicles for the year have been ordered, last vehicle to be received in June.
62001 - Construction Grader Purchase	AIS	Jun-17	●	NA	NA	NA	●	●	●	\$379,000	\$379,000	\$0	0%	Completed.
62002 - Patrol Grader Purchase	AIS	Jun-17	●	NA	NA	NA	●	●	●	\$351,000	\$351,000	\$0	0%	Completed.

**Yorke Peninsula Council  
Monthly Capital Projects Update  
as at 31 May 2017**

PROJECT DETAILS BY ASSET CLASS	Responsible Directorate	Expected Finish Date	Project Management Stages Complete						YTD Expenditure (incl Commitments) (\$)	Total Revised Budget (\$)	Budget Remaining (\$)	Budget Remaining (%)	Comments
			<b>LEGEND</b>										
			1	●	Activity currently <b>completed</b> or <b>on schedule</b>								
			2	●	Activity currently <b>upto 2 months behind</b> schedule								
			3	●	Activity currently <b>more than 2 months behind</b> schedule								
			0	●	Activity currently <b>not started</b>								
			NA	●	Activity <b>not applicable</b> to the project								
62003 - Tractor Purchase	AIS	Jun-17	●	NA	NA	NA	●	●	\$98,000	\$125,000	\$27,000	22%	Order placed, delivery now expected mid to late June 2017.
62004 - Tractor (Slasher) Purchase	AIS	Jun-17	●	NA	NA	NA	●	●	\$63,600	\$63,600	\$0	0%	Completed.
62006 - Towed Trailer Broom	AIS	Jun-17	●	NA	NA	NA	●	●	\$36,380	\$45,000	\$8,620	19%	Order placed, delivery now expected mid to late June 2017.
62007 - Skid Steer Trailer Purchase	AIS	Jun-17	●	NA	NA	NA	●	●	\$0	\$38,000	\$38,000	100%	Quotes assessed in May, project scope adjusted to incorporate purchase of new slasher and modification of existing trailer.
<b>Total Plant &amp; Equipment</b>								<b>\$1,406,168</b>	<b>\$1,478,813</b>	<b>\$66,775</b>	<b>5%</b>		
<b>Road Infrastructure</b>													
49040 - Footpath - Edith Street Edithburgh	AIS	Dec-16	NA	NA	NA	NA	●	●	\$42,166	\$47,237	\$5,071	11%	Completed.
49499 - Upgrade Shoulders on Sealed Roads	AIS	Jun-17	●	NA	NA	NA	●	●	\$250,000	\$250,000	\$0	0%	Contractor engaged work to commence in May to be completed before year end.
49500 - Reseal Allocation	AIS	May-17	●	NA	NA	NA	●	●	\$504,416	\$500,000	-\$4,416	-1%	Project underway, anticpate June completion.
53518 - Unsealed - North Coast Road	AIS	Jun-16	●	●	●	●	●	●	\$837,756	\$837,812	\$56	0%	Completed.
53519 - Unsealed - South Coast Road	AIS	Jun-17	●	●	NA	NA	●	●	\$8,319	\$143,931	\$135,612	94%	Project commenced in May as per rolling road construction program.
53521 - Daly Head Road	AIS	May-17	●	●	NA	NA	●	●	\$29,426	\$133,163	\$103,737	78%	Commenced in April as per rolling road construction program.
53522 - Unsealed - Waterloo Bay Road	AIS	Apr-17	●	●	NA	NA	●	●	\$122,449	\$124,977	\$2,528	2%	Completed.
53523 - Unsealed - Cut-Line Road	AIS	Dec-16	●	●	NA	NA	●	●	\$127,189	\$125,055	-\$2,134	-2%	Completed.
53540 - Unsealed - Gun Club Road	AIS	Mar-17	●	●	NA	NA	●	●	\$62,546	\$64,614	\$2,068	3%	Completed.
53545 - Unsealed - Sheoak flat road (Section)	AIS	Sep-16	●	●	NA	NA	●	●	\$56,635	\$56,605	-\$30	0%	Completed.
54008 - Unsealed - Brutus Road	AIS	May-17	●	●	NA	NA	●	●	\$131,808	\$133,640	\$1,832	1%	Works component completed, finalising land acquisitions.
54027 - Unsealed - Nalyappa Road	AIS	Jun-17	●	●	NA	NA	●	●	\$0	\$141,307	\$141,307	100%	Preliminary work has commenced, project completion dependent on weather and progress on Clinton Road.
54030 - Unsealed - Dump Road	AIS	Oct-16	●	●	NA	NA	●	●	\$111,543	\$111,543	\$0	0%	Completed.
54035 - Unsealed - Weavers Road North	AIS	Dec-16	●	●	NA	NA	●	●	\$132,528	\$132,528	\$0	0%	Completed.
54078 - Unsealed - North South Road	AIS	Jun-17	●	●	NA	NA	●	●	\$322,017	\$321,872	-\$145	0%	Completed.
54092 - Unsealed - Old Coast Road	AIS	Sep-16	●	●	NA	NA	●	●	\$109,021	\$109,022	\$1	0%	Completed.
54093 - Unsealed - McCauley Road	AIS	Jun-17	●	●	NA	NA	●	●	\$314,085	\$314,085	\$0	0%	Completed.
54094 - Unsealed - Old Port Vincent Road	AIS	Oct-16	●	●	NA	NA	●	●	\$112,058	\$112,057	\$0	0%	Completed.
54096 - Unsealed - Wattle Point Road	AIS	Mar-17	●	●	NA	NA	●	●	\$132,111	\$145,002	\$12,892	9%	Completed.
54097 - Unsealed - Harmer Road	AIS	Jun-17	●	●	NA	NA	●	●	\$37,230	\$37,190	-\$40	0%	Completed.
57063 - Sealed - Clinton Road	AIS	Jun-17	●	●	NA	NA	●	●	\$2,223,443	\$2,994,629	\$771,186	26%	Construction underway and on track for completion.
57108 - Corny Point Road	AIS	Jun-16	●	●	NA	NA	●	●	\$783,928	\$783,602	-\$326	0%	Completed.
57109 - Patch Sheeting	AIS	Jun-16	●	●	NA	NA	●	●	\$299,467	\$299,468	\$1	0%	Completed.
57522 - Pine Point Road ( Hastings rd- James Well rd)	AIS	Jun-17	●	●	NA	NA	●	●	\$331,996	\$331,996	\$0	0%	Completed.
57523 - Pine Point Road ( Yorke HWY- St Vincnet HWY)	AIS	Jun-17	●	●	NA	NA	●	●	\$713,872	\$713,872	\$0	0%	Completed.
59419 - Disabled Access (Townships)	AIS	Jun-17	●	●	NA	NA	●	●	\$23,129	\$25,000	\$1,870	7%	Final projects allocated in April meeting, to be completed before year end.
59428 - Footpath - Robert Street - Maitland	AIS	Dec-16	●	●	NA	NA	●	●	\$26,300	\$37,545	\$11,245	30%	Project and subsequent Budget (\$5,991) carried forward from 2015/16. Final work now to be undertaken in-house.
<b>Total Road Infrastructure</b>								<b>\$7,938,133</b>	<b>\$9,110,834</b>	<b>\$1,172,701</b>	<b>13%</b>		
<b>Stormwater Infrastructure</b>													
57110 - High Street - Balgowan Stormwater Kerbing	AIS	Mar-17	●	●	NA	NA	●	●	\$124,028	\$143,007	\$18,979	13%	Completed, awaiting final invoices.
59437 - Stormwater - Yorketown Consultancy	AIS	2014	NA	NA	●	NA	●	●	\$110,486	\$118,060	\$7,574	6%	Property settled on 5th May 2017.
59440 - Ardrossan Stormwater Harvest Project	AIS	Jun-18	●	●	●	●	●	●	\$66,913	\$73,500	\$6,587	9%	Contractor engaged, materials on order. Only part budget in 16/17, balance in 17/18.
<b>Total Stormwater Infrastructure</b>								<b>\$322,007</b>	<b>\$355,085</b>	<b>\$33,078</b>	<b>9%</b>		
<b>Water Scheme Infrastructure</b>													
<b>Total Water Scheme Infrastructure</b>								<b>\$11,382</b>	<b>\$11,382</b>	<b>\$0</b>	<b>0%</b>		

## DIRECTOR CORPORATE AND COMMUNITY SERVICES

### DA/ITEM 6.2

#### 2. PROPOSED RATING MODELS FOR 2017/18

##### **PURPOSE**

To provide Elected Members with details of indicative Capital Valuations and possible rating models for 2017/18 to raise General Rates of approximately \$16.997 million to fund Council's Annual Business Plan (ABP) and Budget.

##### **RECOMMENDATION**

That Council endorse Option \_\_\_\_\_ Model \_\_\_\_\_ as the preferred model for the raising of General Rates in 2017/18.

##### **LINK TO STRATEGIC PLAN**

Goal: 5 Responsible Governance

Strategy: 5.1 Openness and transparency of reporting Council's performance  
5.2 Effective leadership and informed decision making  
5.3 Meet all legislative requirements and compliance with Council's internal controls  
5.4 Seek alternate income streams and ensure financial sustainability

##### **BACKGROUND**

Council currently raises rates for individual properties based on capital value i.e. value of land plus capital improvements. General rates (excluding services charges for waste collection, water, CWMS and NRM levy) for a property consist of a fixed charge (\$400 in 2016/17) plus a component of rates calculated by multiplying the capital value of the property by the rate in the dollar set by Council. Council has two (2) rates in the dollar - one for residential, commercial, vacant, industrial and other properties and one for primary production.

##### **Property Valuations**

Updated property valuation data is provided to Council by the State Valuation Office (SVO) of the Land Services Group of the Department of Planning, Transport and Infrastructure on a weekly basis. The most recent indicative capital valuations for 2017/18 received are as at 26<sup>th</sup> May 2017 (Week 48). These values have been used in the rates modelling presented later in this report.

The values remain fluid as the SVO continues to visit properties where recent building work has occurred, therefore further valuation updates are expected to be received by Council

before the valuations are formally considered for adoption by Council on Wednesday, 28<sup>th</sup> June 2017.

The changes to the total valuations between now and the date of adoption are expected to be fairly insignificant and it is envisaged that they will not have a significant effect on the final data to be adopted or the rates modelling presented later in this report.

At the time of writing this report the formal advice from the SVO, regarding the general valuation movements of the Council district for 2017/18, has not yet been received. If this information is received prior to the June Council meeting it will be tabled for Councillor's information at that meeting.

The SVO continues to divide Council's district into four areas for reporting purposes although Council does not set differential rates (rates in the dollar) based on these areas. The areas and what they represent is as follows:-

- Yorke Peninsula 1 - area of the previous District Council of Central Yorke Peninsula
- Yorke Peninsula 2 - area of the previous District Council of Warooka
- Yorke Peninsula 3 - area of the previous District Council of Yorketown
- Yorke Peninsula 4 - area of the previous District Council of Minlaton

Elected members were provided with six (6) models (based on valuations supplied by the SVO dated 24<sup>th</sup> April 2017) at a workshop on Wednesday, 26<sup>th</sup> April 2017. This report presents updated modelling resulting based on valuations dated 26<sup>th</sup> May 2017 and asks for formal endorsement by Council of one (1) model of the six (6) presented at the workshop.

## DISCUSSION

At present the total proposed valuations for 2017/18 are \$5.56 billion compared to \$5.41 billion in 2016/17. This represents an increase of approximately \$150 million or 2.77%. The table compares valuations by rating category, for both years.

CATEGORY	2016-17	2017-18	VARIANCE (\$)	VARIANCE (%)
Residential	\$2.35B	\$2.28B	-\$70M	-2.93%
Commercial	\$139.4M	\$139.9M	\$500K	0.32%
Industrial	\$19.73M	\$19.65M	-\$80K	-0.38%
Primary Production	\$2.65B	\$2.90B	\$250M	9.25%

Vacant Land	\$212.9M	\$186.7M	-\$26.2M	-12.28%
Other	\$32.8M	\$32.0M	-\$800K	-2.38%
<b>TOTAL</b>	<b>\$5.41B</b>	<b>\$5.56B</b>	<b>\$150M</b>	<b>2.77%</b>

It should be noted that non-rateable properties valued at approximately \$165M are not included in the table above.

On closer examination of the valuations in the table above, the following changes are worth noting:-

- Valuations for all categories except for 'Primary Production' and 'Commercial' have decreased
- 'Vacant land' has had the biggest decrease while 'Primary Production' has had the biggest increase
- Continuing trends of decreasing values for 'Vacant Land' can be attributed to the reduction in the number of assessments previously classified as Vacant Land Use. As a result of development, i.e. new dwellings, classifications have changed from Vacant Land Use to Residential Land Use. The reduction is also due to the decrease in site values.

It should also be noted that the total General Rates income required to fund the ABP and Budget in 2017/18 which is \$16.997 million, is not set by area or land use category. It is set as the total amount to be generated from all ratepayers in the entire Council area, to ensure that Council is able to deliver services and provide infrastructure in line with its ABP, Long Term Financial Plan, Strategic Management Plan and Asset Management Plans.

Changes in capital valuations of land do not influence the overall increase to total general rates required to be raised. Changes in capital valuations do however impact on individual rates calculated. Capital valuations are set by the SVO and not by Council.

### Rating Strategy

As outlined in the draft Annual Business Plan adopted by Council for community consultation, the proposed draft 2017/18 Budget provides for a "Financial Sustainability" increase in general rates to existing ratepayers of 3% above the anticipated rise in the consumer price index (CPI) of 1.3% plus additional growth of approximately 0.4% resulting from development. This is an increase of 4.7% (approximately \$0.763 million) to total general rates in 2017/18 when compared to 2016/17. This is 0.65% less than Council's adopted Long Term Financial Plan and amounts to total general rate income of \$16.997 million before rebates.

Mandatory and discretionary rebates (as specified in the Local Government Act 1999) totalling approximately \$123,000 have been provided for in the 2017/18 draft budget.

The key issues and desired outcomes in determining a suitable rating model for 2017/18 are:-

- Total General Rates raised approximately \$16.997 million before rebates
- Reducing the gap between total capital value of individual rating categories compared to the amount of total rates contributed by those individual categories (refer to table below)
- Impact of increases to the fixed charge
- Rate contribution by ratepayers in individual rating categories as a proportion of total general rate income
- Maintaining equitable and fair variances across all rating categories for 2017/18 compared to 2016/17 wherever possible, based on parity, capacity to pay and increase to total general rate income.

CATEGORY	ASSESSMENTS 2016-17	VALUATIONS 2016-17	VALUATIONS (% of total)	RATE CONTRIBUTION 2016-17	VARIANCE
Residential	8,740	\$2.35B	43.5%	56.8%	13.3%
Commercial	457	\$139.4M	2.6%	3.1%	0.5%
Industrial	63	\$19.73M	0.4%	0.4%	0%
Primary Production	2,781	\$2.65B	49%	32.1%	-16.9%
Vacant Land	1,604	\$212.9M	3.9%	6.5%	2.6%
Other	216	\$32.8M	0.6%	1%	0.4%
<b>TOTAL</b>	<b>13,861</b>	<b>\$5.41B</b>	<b>100%</b>	<b>100%</b>	

### Rating Models

As mentioned earlier in the report six (6) models were presented to Elected Members to consider in determining a rating model for the raising of 2017/18 total General Rates. The following considerations have been taken into account when undertaking modelling:-

- Retaining the fixed charge at \$400 or increasing it to ensure all ratepayers contribute a set amount to the provision of Council services and

infrastructure, without the majority of the rate increase falling on those who have the least capacity to pay

- A lower fixed charge reduces the impact of rate in the dollar increases for lower valued properties which constitute the majority of Council's resident ratepayers, many of whom would be vulnerable to an adverse impact on their capacity to pay large rate increases
- Distributing increases as evenly and fairly as possible across all of Council's ratepayers
- For each rating category total capital value vs rate contribution i.e. contribution to total general rates income

The six (6) rating models workshopped with Elected Members were structured as follows:

- Two (2) options (1 & 2) with each having a Base, A and B models
- Base models assumed that rate contribution (%) would remain the same as 2016/17
- Models 'A' for both options were based on a 1% increase to Primary Production rate contribution (%) compared to 2016/17
- Models 'B' for both options were based on a 2% increase to Primary Production rate contribution (%) compared to 2016/17

The table below summarises the outcomes of the six (6) models and detailed information for each model is attached to this report (refer Attachment 1).

	OPTION 1			OPTION 2		
	Base	A	B	Base	A	B
<b>Fixed Charge</b>	\$400	\$400	\$400	\$410	\$410	\$410
<b>Rate in the \$ - Residential &amp; Others</b>	0.002729	0.002667	0.002603	0.002689	0.002627	0.002564
<b>Rate in the \$ - Primary Production</b>	0.001734	0.001791	0.001850	0.001730	0.001787	0.001845
<b>Total General Rates**</b>	\$16.996 million	\$16.996 million	\$16.997 million	\$16.996 million	\$16.996 million	\$16.996 million

*\*\* This is an indicative amount and will change prior to some minor changes to valuations before rates are raised in July 2017. The final figure for total general rates raised for 2017/18 will be as close to \$16.997 million as possible.*

Attachment 1 sets out the detailed comparison of all six (6) models and changes to rate contribution compared to 2016/17. The following summary of observations should be considered:-

### Option 1

#### "Base" Model

- Residential properties will provide 57.1% (\$9.71M) of total general rate revenue which is 0.3% more than 2016/17
- Commercial properties will contribute 3.2% (\$546K) of total general rate revenue which is 0.1% more than 2016/17
- Primary Production will provide 32.2% (\$5.47M) of total general rate revenue which is 0.05% more than 2016/17
- Vacant land will provide 6.1% (\$1.04M) of total general rate revenue which is 0.4% less than 2016/17

#### Model "A"

- Residential properties will provide 56.3% (\$9.57M) of total general rate revenue which is 0.6% less than 2016/17
- Primary Production will provide 33.1% (\$5.63M) of total general rate revenue which is 1% more than 2016/17
- Vacant land will provide 6% (\$1.03M) of total general rate revenue which is 0.5% less than 2016/17

#### Model "B"

- Residential properties will provide 55.4% (\$9.42M) of total general rate revenue which is 1.4% less than 2016/17
- Primary Production will provide 34.1% (\$5.8M) of total general rate revenue which is 2% more than 2016/17
- Vacant land will provide 6% (\$1.01M) of total general rate revenue which is 0.6% less than 2016/17
- All other categories are proposed to provide the same level of total general rate revenue as 2016/17

### **Option 2**

#### "Base" Model

- Residential properties will provide 57.1% (\$9.71M) of total general rate revenue which is 0.3% more than 2016/17
- Commercial properties will contribute 3.2% (\$545K) of total general rate revenue which is 0.1% more than 2016/17
- Primary Production will provide 32.2% (\$5.47M) of total general rate revenue which is 0.04% more than 2016/17
- Vacant land will provide 6.1% (\$1.04M) of total general rate revenue which is 0.4% less than 2016/17

#### Model "A"

- Residential properties will provide 56.3% (\$9.56M) of total general rate revenue which is 0.6% less than 2016/17
- Primary Production will provide 33.1% (\$5.63M) of total general rate revenue which is 1% more than 2016/17
- Vacant land will provide 6.1% (\$1.03M) of total general rate revenue which is 0.5% less than 2016/17



Model "B"

- Residential properties will provide 55.4% (\$9.42M) of total general rate revenue which is 1.4% less than 2016/17
- Primary Production will provide 34.1% (\$5.8M) of total general rate revenue which is 2% more than 2016/17
- Vacant land will provide 6% (\$1.02M) of total general rate revenue which is 0.5% less than 2016/17
- All other categories are proposed to provide the same level of total general rate revenue as 2016/17

The table below compares the percentage increase to total rates in each category for the six (6) individual models proposed. It shows that since these models were presented to Elected Members at a workshop in April 2017, the updated valuations have resulted in evening out the increases across the models and minimising the impact of the \$10 increase to the fixed charge.

CATEGORY	OPTION 1	OPTION 2	OPTION 1	OPTION 2	OPTION 1	OPTION 2
	<b>Base Model</b>	<b>Base Model</b>	<b>Model A</b>	<b>Model A</b>	<b>Model B</b>	<b>Model B</b>
Residential	5.2%	5.2%	3.7%	3.6%	2.1%	2.1%
Commercial	8.2%	7.9%	6.5%	6.2%	4.7%	4.5%
Industrial	7.4%	7.1%	5.7%	5.3%	3.9%	3.6%
Primary Production	4.8%	4.8%	8.0%	8.0%	11.3%	11.2%
Vacant Land	-2.4%	-1.9%	-3.5%	-2.9%	-4.6%	-4.1%
Other	4.6%	5.0%	3.3%	3.8%	2.0%	2.5%

As stated earlier, further valuation updates will be received from the SVO between the time of preparing this report and when Council adopts valuations and declares rates. This additional information may result in variations to the information presented in this report. Any significant changes will be brought to Elected Members attention prior to adoption of capital valuations and setting of rates for 2017/18.

## **COMMUNITY ENGAGEMENT PLAN**

Not applicable

## **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team
- Senior Rates Officer
- Manager Financial Services

In preparing this report, the following External Parties were consulted:

- Elected Members

## **POLICY IMPLICATIONS**

Not applicable

It should be noted that a draft Rating Strategy is currently being developed in conjunction with the review of the Long Term Financial Plan. Having an overall Council Rating Strategy will inform the community on how rates are raised and what impact this has on individual rating categories in the short, medium and long term and remove the need for reactive rate setting based on fluctuations in capital values. This strategy can then be integrated into the LTFP to demonstrate what level of rates are required each year for Council to be financially sustainable over the life of the plan.

## **BUDGET AND RESOURCE IMPLICATIONS**

All models presented in this report will achieve the amount of General Rates required in the draft 2017/18 Annual Business Plan and Budget.

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Local Government Act 1999

Local Government (Financial Management) Regulations 2011

Not raising the required amount of rates may result in the Council being unable to fund the services and infrastructure in Council's proposed draft 2017/18 ABP and Budget.

## **ATTACHMENTS**

**Attachment 1:** Comparison of rating models for 2017/18

**2016/17 vs 2017/18 - RATING MODELS - OPTION 1 - \$400 FIXED CHARGE**

<b>"BASE" MODEL</b>													
RATING CATEGORY	2016/17					Proposed 2017/18					VARIANCES (2016/17 to 2017/18)		
	Income from Rate in \$	# Fixed Charges	Rates from Fixed Charges	Total Rates Income (A)	% of Rates Income (Rate Burden) ('C)	Income from Rate in \$	# Fixed Charges	Rates from Fixed Charges	Total Rates Income (B)	% of Rates Income (Rate Burden) (D)	Increase in Total Rates (B - A)	Shift in Rate Burden (D - C)	Increase in Total Rates
Residential (0.002729)	\$ 5,770,609	8,640	\$ 3,456,000	\$ 9,226,609	56.8%	\$ 6,226,667	8,701	\$ 3,480,400	\$ 9,707,067	57.1%	\$ 480,458	0.3%	5.2%
Commercial (0.002729)	\$ 342,250	406	\$ 162,400	\$ 504,650	3.1%	\$ 381,682	411	\$ 164,400	\$ 546,082	3.2%	\$ 41,432	0.1%	8.2%
Industrial (0.002729)	\$ 48,434	54	\$ 21,600	\$ 70,034	0.4%	\$ 53,635	63	\$ 21,600	\$ 75,235	0.4%	\$ 5,201	0.0%	7.4%
Primary Production (0.001734)	\$ 4,770,555	1,105	\$ 442,000	\$ 5,212,555	32.1%	\$ 5,023,498	1,104	\$ 441,600	\$ 5,465,098	32.2%	\$ 252,543	0.05%	4.8%
Vacant Land (0.002729)	\$ 522,586	1,349	\$ 539,600	\$ 1,062,186	6.5%	\$ 509,557	1,318	\$ 527,200	\$ 1,036,757	6.1%	-\$ 25,429	-0.4%	-2.4%
Other (0.002729)	\$ 80,412	195	\$ 78,000	\$ 158,412	1.0%	\$ 87,258	196	\$ 78,400	\$ 165,658	1.0%	\$ 7,246	0.0%	4.6%
<b>Total</b>	<b>\$ 11,534,846</b>	<b>11,749</b>	<b>\$ 4,699,600</b>	<b>\$ 16,234,446</b>	<b>100%</b>	<b>\$ 12,282,297</b>	<b>11,784</b>	<b>\$ 4,713,600</b>	<b>\$ 16,995,897</b>	<b>100%</b>	<b>\$ 761,451</b>		<b>4.7%</b>

<b>MODEL "A"</b>													
RATING CATEGORY	2016/17					Proposed 2017/18					VARIANCES (2016/17 to 2017/18)		
	Income from Rate in \$	# Fixed Charges	Rates from Fixed Charges	Total Rates Income (A)	% of Rates Income (Rate Burden) ('C)	Income from Rate in \$	# Fixed Charges	Rates from Fixed Charges	Total Rates Income (B)	% of Rates Income (Rate Burden) (D)	Increase in Total Rates (B - A)	Shift in Rate Burden (D - C)	Increase in Total Rates
Residential (0.002667)	\$ 5,770,609	8,640	\$ 3,456,000	\$ 9,226,609	56.8%	\$ 6,085,203	8,701	\$ 3,480,400	\$ 9,565,603	56.3%	\$ 338,994	-0.6%	3.7%
Commercial (0.002667)	\$ 342,250	406	\$ 162,400	\$ 504,650	3.1%	\$ 373,011	411	\$ 164,400	\$ 537,411	3.2%	\$ 32,761	0.1%	6.5%
Industrial (0.002667)	\$ 48,434	54	\$ 21,600	\$ 70,034	0.4%	\$ 52,417	63	\$ 21,600	\$ 74,017	0.4%	\$ 3,983	0.0%	5.7%
Primary Production (0.001791)	\$ 4,770,555	1,105	\$ 442,000	\$ 5,212,555	32.1%	\$ 5,188,631	1,104	\$ 441,600	\$ 5,630,231	33.1%	\$ 417,676	1.0%	8.0%
Vacant Land (0.002667)	\$ 522,586	1,349	\$ 539,600	\$ 1,062,186	6.5%	\$ 497,980	1,318	\$ 527,200	\$ 1,025,180	6.0%	-\$ 37,006	-0.5%	-3.5%
Other (0.002667)	\$ 80,412	195	\$ 78,000	\$ 158,412	1.0%	\$ 85,275	196	\$ 78,400	\$ 163,675	1.0%	\$ 5,263	0.0%	3.3%
<b>Total</b>	<b>\$ 11,534,846</b>	<b>11,749</b>	<b>\$ 4,699,600</b>	<b>\$ 16,234,446</b>	<b>100%</b>	<b>\$ 12,282,517</b>	<b>11,784</b>	<b>\$ 4,713,600</b>	<b>\$ 16,996,117</b>	<b>100%</b>	<b>\$ 761,671</b>		<b>4.7%</b>

<b>MODEL "B"</b>													
RATING CATEGORY	2016/17					Proposed 2017/18					VARIANCES (2016/17 to 2017/18)		
	Income from Rate in \$	# Fixed Charges	Rates from Fixed Charges	Total Rates Income (A)	% of Rates Income (Rate Burden) ('C)	Income from Rate in \$	# Fixed Charges	Rates from Fixed Charges	Total Rates Income (B)	% of Rates Income (Rate Burden) (D)	Increase in Total Rates (B - A)	Shift in Rate Burden (D - C)	Increase in Total Rates
Residential (0.002603)	\$ 5,770,609	8,640	\$ 3,456,000	\$ 9,226,609	56.8%	\$ 5,939,177	8,701	\$ 3,480,400	\$ 9,419,577	55.4%	\$ 192,968	-1.4%	2.1%
Commercial (0.002603)	\$ 342,250	406	\$ 162,400	\$ 504,650	3.1%	\$ 364,059	411	\$ 164,400	\$ 528,459	3.1%	\$ 23,809	0.0%	4.7%
Industrial (0.002603)	\$ 48,434	54	\$ 21,600	\$ 70,034	0.4%	\$ 51,159	63	\$ 21,600	\$ 72,759	0.4%	\$ 2,725	0.0%	3.9%
Primary Production (0.001850)	\$ 4,770,555	1,105	\$ 442,000	\$ 5,212,555	32.1%	\$ 5,359,557	1,104	\$ 441,600	\$ 5,801,157	34.1%	\$ 588,602	2.0%	11.3%
Vacant Land (0.002603)	\$ 522,586	1,349	\$ 539,600	\$ 1,062,186	6.5%	\$ 486,030	1,318	\$ 527,200	\$ 1,013,230	6.0%	-\$ 48,956	-0.6%	-4.6%
Other (0.002603)	\$ 80,412	195	\$ 78,000	\$ 158,412	1.0%	\$ 83,229	196	\$ 78,400	\$ 161,629	1.0%	\$ 3,217	0.0%	2.0%
<b>Total</b>	<b>\$ 11,534,846</b>	<b>11,749</b>	<b>\$ 4,699,600</b>	<b>\$ 16,234,446</b>	<b>100%</b>	<b>\$ 12,283,211</b>	<b>11,784</b>	<b>\$ 4,713,600</b>	<b>\$ 16,996,811</b>	<b>100%</b>	<b>\$ 762,365</b>		<b>4.7%</b>

**2016/17 vs 2017/18 - RATING MODELS - OPTION 2 - \$410 FIXED CHARGE**

**"BASE" MODEL**

RATING CATEGORY	2016/17					Proposed 2017/18					VARIANCES (2016/17 to 2017/18)		
	Income from Rate in \$	# Fixed Charges	Rates from Fixed Charges	Total Rates Income (A)	% of Rates Income (Rate Burden) ('C)	Income from Rate in \$	# Fixed Charges	Rates from Fixed Charges	Total Rates Income (B)	% of Rates Income (Rate Burden) (D)	Increase in Total Rates (B - A)	Shift in Rate Burden (D - C)	Increase in Total Rates
Residential (0.002689)	\$ 5,770,609	8,640	\$ 3,456,000	\$ 9,226,609	56.8%	\$ 6,135,400	8701	\$ 3,567,410	\$ 9,702,810	57.1%	\$ 476,201	0.3%	5.2%
Commercial (0.002689)	\$ 342,250	406	\$ 162,400	\$ 504,650	3.1%	\$ 376,088	411	\$ 168,510	\$ 544,598	3.2%	\$ 39,948	0.1%	7.9%
Industrial (0.002689)	\$ 48,434	54	\$ 21,600	\$ 70,034	0.4%	\$ 52,849	54	\$ 22,140	\$ 74,989	0.4%	\$ 4,955	0.0%	7.1%
Primary Production (0.001730)	\$ 4,770,555	1,105	\$ 442,000	\$ 5,212,555	32.1%	\$ 5,011,910	1104	\$ 452,640	\$ 5,464,550	32.2%	\$ 251,995	0.04%	4.8%
Vacant Land (0.002689)	\$ 522,586	1,349	\$ 539,600	\$ 1,062,186	6.5%	\$ 502,088	1318	\$ 540,380	\$ 1,042,468	6.1%	-\$ 19,718	-0.4%	-1.9%
Other (0.002689)	\$ 80,412	195	\$ 78,000	\$ 158,412	1.0%	\$ 85,979	196	\$ 80,360	\$ 166,339	1.0%	\$ 7,927	0.0%	5.0%
<b>Total</b>	<b>\$ 11,534,846</b>	<b>11,749</b>	<b>\$ 4,699,600</b>	<b>\$ 16,234,446</b>	<b>100%</b>	<b>\$ 12,164,314</b>	<b>11,784</b>	<b>\$ 4,831,440</b>	<b>\$ 16,995,754</b>	<b>100%</b>	<b>\$ 761,308</b>		<b>4.7%</b>

**MODEL "A"**

RATING CATEGORY	2016/17					Proposed 2017/18					VARIANCES (2016/17 to 2017/18)		
	Income from Rate in \$	# Fixed Charges	Rates from Fixed Charges	Total Rates Income (A)	% of Rates Income (Rate Burden) ('C)	Income from Rate in \$	# Fixed Charges	Rates from Fixed Charges	Total Rates Income (B)	% of Rates Income (Rate Burden) (D)	Increase in Total Rates (B - A)	Shift in Rate Burden (D - C)	Increase in Total Rates
Residential (0.002627)	\$ 5,770,609	8,640	\$ 3,456,000	\$ 9,226,609	56.8%	\$ 5,993,937	8701	\$ 3,567,410	\$ 9,561,347	56.3%	\$ 334,738	-0.6%	3.6%
Commercial (0.002627)	\$ 342,250	406	\$ 162,400	\$ 504,650	3.1%	\$ 367,416	411	\$ 168,510	\$ 535,926	3.2%	\$ 31,276	0.0%	6.2%
Industrial (0.002627)	\$ 48,434	54	\$ 21,600	\$ 70,034	0.4%	\$ 51,630	54	\$ 22,140	\$ 73,770	0.4%	\$ 3,736	0.0%	5.3%
Primary Production (0.001787)	\$ 4,770,555	1,105	\$ 442,000	\$ 5,212,555	32.1%	\$ 5,177,043	1104	\$ 452,640	\$ 5,629,683	33.1%	\$ 417,128	1.0%	8.0%
Vacant Land (0.002627)	\$ 522,586	1,349	\$ 539,600	\$ 1,062,186	6.5%	\$ 490,512	1318	\$ 540,380	\$ 1,030,892	6.1%	-\$ 31,294	-0.5%	-2.9%
Other (0.002627)	\$ 80,412	195	\$ 78,000	\$ 158,412	1.0%	\$ 83,996	196	\$ 80,360	\$ 164,356	1.0%	\$ 5,944	0.0%	3.8%
<b>Total</b>	<b>\$ 11,534,846</b>	<b>11,749</b>	<b>\$ 4,699,600</b>	<b>\$ 16,234,446</b>	<b>100%</b>	<b>\$ 12,164,534</b>	<b>11,784</b>	<b>\$ 4,831,440</b>	<b>\$ 16,995,974</b>	<b>100%</b>	<b>\$ 761,528</b>		<b>4.7%</b>

**MODEL "B"**

RATING CATEGORY	2016/17					Proposed 2017/18					VARIANCES (2016/17 to 2017/18)		
	Income from Rate in \$	# Fixed Charges	Rates from Fixed Charges	Total Rates Income (A)	% of Rates Income (Rate Burden) ('C)	Income from Rate in \$	# Fixed Charges	Rates from Fixed Charges	Total Rates Income (B)	% of Rates Income (Rate Burden) (D)	Increase in Total Rates (B - A)	Shift in Rate Burden (D - C)	Increase in Total Rates
Residential (0.002564)	\$ 5,770,609	8,640	\$ 3,456,000	\$ 9,226,609	56.8%	\$ 5,850,192	8701	\$ 3,567,410	\$ 9,417,602	55.4%	\$ 190,993	-1.4%	2.1%
Commercial (0.002564)	\$ 342,250	406	\$ 162,400	\$ 504,650	3.1%	\$ 358,605	411	\$ 168,510	\$ 527,115	3.1%	\$ 22,465	0.0%	4.5%
Industrial (0.002564)	\$ 48,434	54	\$ 21,600	\$ 70,034	0.4%	\$ 50,392	54	\$ 22,140	\$ 72,532	0.4%	\$ 2,498	0.0%	3.6%
Primary Production (0.001845)	\$ 4,770,555	1,105	\$ 442,000	\$ 5,212,555	32.1%	\$ 5,345,072	1104	\$ 452,640	\$ 5,797,712	34.1%	\$ 585,157	2.0%	11.2%
Vacant Land (0.002564)	\$ 522,586	1,349	\$ 539,600	\$ 1,062,186	6.5%	\$ 478,748	1318	\$ 540,380	\$ 1,019,128	6.0%	-\$ 43,058	-0.5%	-4.1%
Other (0.002564)	\$ 80,412	195	\$ 78,000	\$ 158,412	1.0%	\$ 81,982	196	\$ 80,360	\$ 162,342	1.0%	\$ 3,930	0.0%	2.5%
<b>Total</b>	<b>\$ 11,534,846</b>	<b>11,749</b>	<b>\$ 4,699,600</b>	<b>\$ 16,234,446</b>	<b>100%</b>	<b>\$ 12,164,991</b>	<b>11,784</b>	<b>\$ 4,831,440</b>	<b>\$ 16,996,431</b>	<b>100%</b>	<b>\$ 761,985</b>		<b>4.7%</b>

## DIRECTOR CORPORATE AND COMMUNITY SERVICES

### DA/ITEM 6.2

### 3. DRAFT 2017/2018 ANNUAL BUSINESS PLAN, BUDGET AND FEES AND CHARGES – PUBLIC CONSULTATION FEEDBACK

#### **PURPOSE**

For Council to consider written submissions received during the public consultation period for the Draft 2017/2018 Annual Business Plan, Budget and Fees and Charges which closed at 5 pm on Monday 5<sup>th</sup> June 2017. No written submissions were received during the public consultation period.

This report also provides an update on any amendments to the Budget since it was publicly advertised.

#### **RECOMMENDATION**

That the submissions as presented before Council at this meeting, be received and taken into consideration prior to the adoption of the Draft 2017/2018 Annual Business Plan, Budget and Fees and Charges, at its special meeting to be held on Wednesday 28th June 2017.

#### **LINK TO STRATEGIC PLAN**

- |           |   |
|-----------|---|
| Goal:     | 1 Economically Prosperous Peninsula   |
| Strategy: | 1.3 Improve visitor experiences, infrastructure, signage, Information and support<br>1.4 Support local events and help attract new events<br>1.5 Partner and build positive relationships with key stakeholders (e.g. Regional Development Australia, Central Local Government Region, YP Tourism and Progress Associations) to progress tourism and business growth, including enabling the attraction of niche businesses<br>1.7 Support employment opportunities for our community<br>1.8 Efficient delivery of permits, leases and licences |
| Goal:     | 2 Community Connected Through Infrastructure  |
| Strategy: | 2.5 Explore provision of new infrastructure<br>2.7 Upgrade and beautification of open (recreation) spaces (e.g. playgrounds, water parks, BBQ areas etc.)   |
| Goal:     | 3 Valued and Restored Environment   |
| Strategy: | 3.4 Support progress associations and other community groups to Improve environmental outcomes<br>3.8 Continue to effectively manage the collection, recycling and Disposal of waste  |
| Goal:     | 4 Community Engaged and Supported   |

- Strategy:
- 4.1 Invest in youth activities and events
  - 4.3 Support and/or deliver community events, workshops and skills training, including school programs
  - 4.4 Continue providing community grants, donations and Sponsorships
  - 4.5 Continue delivering compliance and environmental health services and inspections
  - 4.10 Continue to provide Council's 'Leisure Options' services
- Goal:
- 5 Responsible Governance
- Strategy:
- 5.1 Openness and transparency of reporting Council's performance
  - 5.3 Meet all legislative requirements and compliance with Council's internal controls
  - 5.4 Seek alternate income streams and ensure financial Sustainability
  - 5.5 Undertaken effective risk management
  - 5.6 Workplace wellbeing programs
  - 5.7 Improved mobility, accessibility, efficiency of staff via Information Technology solutions

## BACKGROUND

Each year an Annual Business Plan (ABP) and Budget is produced. The ABP explains the context in which the budget has been developed, provides information on what Council plans to achieve in the coming financial year, and describes how this will be funded.

The Draft 2017/2018 Annual Business Plan, Budget and Fees and Charges were advertised for public consultation on Thursday 11<sup>th</sup> May 2017 following endorsement of that action by Council at its meeting held on Wednesday 10<sup>th</sup> May 2017. The public consultation period was advertised in the Yorke Peninsula Country Times, on Council's web site and Facebook page, with copies available from counters at all Council offices. The closing date for submissions was 5 pm on Monday 5<sup>th</sup> June 2017.

## DISCUSSION

No written submissions were received during the public consultation period.

A minimum of one (1) hour will be set aside at Council's meeting on Wednesday, 14<sup>th</sup> June 2017 to hear any submissions and/or take any questions from the public on the Draft 2017/2018 Annual Business Plan, Budget and Fees and Charges. This is a legislative requirement.

### Changes to advertised draft ABP and Budget

Following discussion with Elected Members, who have engaged with the community during the period of public consultation, and advice from the LGA the following adjustments will be made to the draft Budget for 2017/2018 prior to it being considered for adoption by Council:

- Financial Assistance Grants Supplementary Funding and Indexation - through the recently released Federal Budget and as confirmed by the LGA, an extra \$450k will

now be provided to Council in 2017/2018. This amount represents Supplementary Road Funding (\$400k) and indexation of Council's annual allocation (\$50k) which have not been paid over the last few years. This amount will be included in the draft 2017/2018 budget prior to it being considered for adoption by Council on 28<sup>th</sup> June 2017.

- Road Renewal expenditure – additional road renewal capital expenditure of \$450k on 3kms of Pine Point road (Yorke Highway heading North West) will be included following discussion at the last Council workshop. Approximately \$350k will be budgeted for materials and contractual services funded from the extra grant funds mentioned above. The balance is made up of wages and plant, which has been taken from operating and moved to capital expenditure.
- 2017 Revised budget in the financial statements will be updated to reflect the March Quarterly Budget Review (QBR). It previously reflected the September QBR.

The financial impacts of the proposed adjustments listed above will be:

- Improvement in operating deficit by \$552k with revised operating deficit being \$2.21m (\$450k additional operating grants, \$102k wages and plant moved from operating to capital)
- Increase in budgeted capital renewal and overall capital expenditure of \$450k, resulting in increased net assets
- Forecast closing cash and cash equivalents increasing by \$289k to \$2.02m
- An improvement of \$102k in net borrowing on the Uniform Presentation of Finances which still remains in a significant net borrowing position
- An improvement of 2% in the operating surplus ratio due to a reduction in the operating deficit
- 1.4% reduction in the Net Financial Liabilities ratio from 30.3% to 28.9%
- Increase of 5% in the Asset Sustainability ratio due to the additional Pine Point road renewal project

Updated budgeted financial statements, Uniform Presentation of Finances and financial ratios are attached to this report (refer Attachments 1 – 3).

It should be noted that Council has also been advised by the LGFA that the Federal Government intends to pay to Council in advance (on or prior to 30<sup>th</sup> June 2017), 50% of the 2017/2018 Financial Assistance Grants entitlement. As the exact amount or timing of the grant are not known, the draft 2017/2018 budget will not be adjusted at this stage. Any adjustments will be made as part of quarterly budget reviews after the budget has been adopted, when more details come to hand. The advance payment will need to be recognised as operating revenue in 2016/2017 and forecast income in the 2017/2018 budget will need to be reduced, impacting the operating bottom line in both years. The only impact on forecast cash flow will be the timing of recognition of the cash received.

## **COMMUNITY ENGAGEMENT PLAN**

Level 1 Inform – Public Notice in Yorke Peninsula Country Times, Council's website and Facebook page.

Engagement with the community commenced on Thursday 11<sup>th</sup> May 2017 and concluded on Monday 5<sup>th</sup> June 2017. Any submissions received will be acknowledged in writing after consideration by Council.

## **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team
- Manager Financial Services
- Manager Business and Public Relations

In preparing this report, the following External Parties were consulted:

- Public
- Elected Members

## **POLICY IMPLICATIONS**

PO 142 Budget Reporting and Amendment Policy

## **BUDGET AND RESOURCE IMPLICATIONS**

The Draft 2017/2018 ABP and Budget are consistent with the Long Term Financial Plan and Council's key financial direction of reducing the operating deficit and dedicating funds to the renewal of assets consistent with Council's Infrastructure and Asset Management Plan.

The Draft ABP and Budget outline the implications to budgeting and resourcing and their impact on Council services and infrastructure for the 2017/2018 financial year.

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Local Government Act 1999

Local Government (Financial Management) Regulations 2011

## **ATTACHMENTS**

**Attachment 1:** Updated Draft 2017/2018 Budgeted Financial Statements

**Attachment 2:** Updated Draft 2017/2018 Uniform Presentation of Finances

**Attachment 3:** Updated Draft 2017/2018 Budgeted Financial Indicators (Ratios)



**Yorke Peninsula Council**  
**2017/2018 Draft Budget**  
**BUDGETED STATEMENT OF COMPREHENSIVE INCOME**

Year Ended 30 June:	<b>2018 DRAFT</b>	<b>2017 REVISED</b>	<b>2017 ADOPTED</b>
	\$('000)	\$('000)	\$('000)
<b>INCOME</b>			
Rates	21,906	21,198	21,209
Statutory Charges	393	349	415
User Charges	3,061	3,121	3,115
Grants, subsidies, contributions	3,902	4,612	2,686
Investment Income	133	193	193
Reimbursements	362	562	414
Other Income	162	101	55
<b>Total Income</b>	<b>29,919</b>	<b>30,136</b>	<b>28,087</b>
<b>EXPENSES</b>			
Employee costs	9,202	8,397	8,500
Materials, contracts & other expenses	13,065	13,256	12,726
Depreciation	9,461	9,461	9,075
Finance Costs	403	482	477
<b>Total Expenses</b>	<b>32,131</b>	<b>31,596</b>	<b>30,778</b>
<b>OPERATING SURPLUS/ (DEFICIT)</b>	<b>(2,212)</b>	<b>(1,460)</b>	<b>(2,691)</b>
Net gain/(loss) on disposal or revaluations	(21)	10	10
Amounts received specifically for new or upgraded assets	177	2,062	3,914
<b>NET SURPLUS/ (DEFICIT)</b>	<b>(2,056)</b>	<b>612</b>	<b>1,233</b>
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>(2,056)</b>	<b>612</b>	<b>1,233</b>

**Yorke Peninsula Council**  
**2017/2018 Draft Budget**  
**BUDGETED STATEMENT OF FINANCIAL POSITION**

Year Ended 30 June:	<b>2018 DRAFT</b>	<b>2017 REVISED</b>	<b>2017 ADOPTED</b>
	\$('000)	\$('000)	\$('000)
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash & Equivalent Assets	2,085	3,544	3,496
Trade & Other Receivables	1,221	1,230	1,346
Inventories	869	980	777
<b>Total Current Assets</b>	<b>4,175</b>	<b>5,754</b>	<b>5,619</b>
<b>Non-Current Assets</b>			
Receivables	530	612	0
Financial Assets	543	521	910
Infrastructure, Property, Plant & Equipment	298,859	298,662	339,833
<b>Total Non-Current Assets</b>	<b>299,932</b>	<b>299,795</b>	<b>340,743</b>
<b>Total Assets</b>	<b>304,107</b>	<b>305,549</b>	<b>346,362</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & Other Payables	1,789	1,900	2,379
Borrowings	816	743	629
Provisions	1,870	1,700	1,699
<b>Total Current Liabilities</b>	<b>4,475</b>	<b>4,343</b>	<b>4,707</b>
<b>Non-Current Liabilities</b>			
Borrowings	7,830	7,446	7,317
Provisions	715	614	606
<b>Total Non-Current Liabilities</b>	<b>8,542</b>	<b>8,060</b>	<b>7,923</b>
<b>Total Liabilities</b>	<b>13,017</b>	<b>12,403</b>	<b>12,630</b>
<b>NET ASSETS</b>	<b>291,090</b>	<b>293,146</b>	<b>333,732</b>
<b>EQUITY</b>			
Accumulated Surplus	(9,938)	(7,882)	(2,480)
Asset Revaluation Reserve	300,337	300,337	335,455
Other Reserves	691	691	757
<b>TOTAL EQUITY</b>	<b>291,090</b>	<b>293,146</b>	<b>333,732</b>

**Yorke Peninsula Council  
2017/2018 Draft Budget  
BUDGETED STATEMENT OF CASH FLOWS**

Year Ended 30 June:	<b>2018 DRAFT</b>	<b>2017 REVISED</b>	<b>2017 ADOPTED</b>
	\$('000)	\$('000)	\$('000)
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<u>Receipts</u>			
Rates	21,687	21,198	21,209
Statutory Charges	393	349	415
User Charges	3,030	3,121	3,115
Grants, subsidies, contributions	3,902	4,611	2,686
Investment Income	132	151	162
Reimbursements	362	562	414
Other Income	162	102	55
<u>Payments</u>			
Employee costs	(9,044)	(8,346)	(8,385)
Materials, contracts & other expenses	(13,107)	(12,851)	(12,643)
Finance Costs	(403)	(482)	(477)
<b>Net Cash provided by (or used in) Operating Activities</b>	<b>7,114</b>	<b>8,415</b>	<b>6,551</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
<u>Receipts</u>			
Amounts Specifically for New/Upgraded Assets	177	2,062	3,914
Sale of Renewed/Replaced Assets	376	367	363
Repayments of Loans by Community Groups	133	141	107
<u>Payments</u>			
Expenditure on Renewal/Replacement of Assets	(8,286)	(8,690)	(6,027)
Expenditure on New/Upgraded Assets	(1,430)	(5,276)	(4,592)
<b>Net Cash Provided by (or used in) Investing Activities</b>	<b>(9,030)</b>	<b>(11,396)</b>	<b>(6,235)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
<u>Receipts</u>			
Proceeds from Borrowings	1,200	209	0
<u>Payments</u>			
Repayments of Borrowings	(743)	(642)	(648)
<b>Net Cash provided by (or used in) Financing Activities</b>	<b>457</b>	<b>(433)</b>	<b>(648)</b>
<b>Net Increase/(Decrease) in cash held</b>	<b>(1,459)</b>	<b>(3,414)</b>	<b>(332)</b>
<b>Opening cash, cash equivalents or (bank overdraft)</b>	<b>3,544</b>	<b>6,958</b>	<b>3,828</b>
<b>Closing cash, cash equivalents or (bank overdraft)</b>	<b>2,085</b>	<b>3,544</b>	<b>3,496</b>

**Yorke Peninsula Council  
2017/2018 Draft Budget  
BUDGETED STATEMENT OF CHANGES IN EQUITY**

Year Ended 30 June:	<b>2018 DRAFT</b>	<b>2017 REVISED</b>	<b>2017 ADOPTED</b>
	\$('000)	\$('000)	\$('000)
<b>ACCUMULATED SURPLUS</b>			
Balance at end of previous reporting period	(7,882)	(8,494)	(3,713)
Net Result for Year	(2,056)	612	1,233
<b>Balance at end of period</b>	<b>(9,938)</b>	<b>(7,882)</b>	<b>(2,480)</b>
<b>ASSET REVALUATION RESERVE</b>			
Land	73,286	73,286	73,286
Buildings and Other Structures	48,995	48,995	48,995
Transportation Infrastructure	150,895	150,895	186,712
CWMS Infrastructure	14,481	14,481	14,481
Water Scheme Infrastructure	2,073	2,073	1,374
Stormwater Drainage	10,607	10,607	10,607
<b>Balance at end of period</b>	<b>300,337</b>	<b>300,337</b>	<b>335,455</b>
<b>OTHER RESERVES</b>			
Balance at end of previous reporting period	691	691	757
<b>Balance at end of period</b>	<b>691</b>	<b>691</b>	<b>757</b>
<b>TOTAL EQUITY AT END OF REPORTING PERIOD</b>	<b>291,090</b>	<b>293,146</b>	<b>333,732</b>

**Yorke Peninsula Council  
2017/2018 Draft Budget  
BUDGETED UNIFORM PRESENTATION OF FINANCES**

Year Ended 30 June:	2018 DRAFT	2017 REVISED	2017 ADOPTED
	\$('000)	\$('000)	\$('000)
Operating Revenues	29,919	30,136	28,087
<i>less Operating Expenses</i>	32,131	31,596	30,778
<b>Operating Surplus/(Deficit) before Capital Amounts</b>	<b>(2,212)</b>	<b>(1,460)</b>	<b>(2,691)</b>
<b>Less: Net Outlays on Existing Assets</b>			
Capital Expenditure on Renewal/Replacement of Existing Assets	8,286	8,690	6,027
<i>less Depreciation, Amortisation &amp; Impairment</i>	9,461	9,461	9,075
<i>less Proceeds from Sale of Replaced Assets</i>	376	367	363
	<b>(1,550)</b>	<b>(1,138)</b>	<b>(3,411)</b>
<b>Less: Net Outlays on New and Upgraded Assets</b>			
Capital Expenditure on New/Upgraded Assets	1,430	5,276	4,592
<i>less Amounts Specifically for New/Upgraded Assets</i>	177	2,062	3,914
<i>less Proceeds from Sale of Surplus Assets</i>	0	0	0
	<b>1,253</b>	<b>3,214</b>	<b>678</b>
<b>Net Lending / (Borrowing) for Financial Year</b>	<b>(1,914)</b>	<b>(3,536)</b>	<b>42</b>

**Yorke Peninsula Council  
2017/2018 Draft Budget  
FINANCIAL INDICATORS**

Year Ended 30 June:	<b>2018 DRAFT</b>	<b>2017 REVISED</b>	<b>2017 ADOPTED</b>
<b>Operating Surplus Ratio - %</b>	(7.4)%	(4.8)%	(9.6)%
<b>Net Financial Liabilities Ratio - %</b>	28.9%	21.6%	24.5%
<b>Asset Sustainability Ratio - %</b>	84%	88%	63%

## **DIRECTOR CORPORATE AND COMMUNITY SERVICES**

### **DA/ITEM 6.2**

#### **4. POINT TURTON PROPOSED SEAWALL FUNDING BY SEPARATE RATE REQUEST**

##### **PURPOSE**

For Council to consider progressing to the public consultation stage in regard to a request from the Point Turton Shack Owners Group for Council to provide project funding to some shack owners for the development of the proposed seawall at Point Turton. This funding is requested via a fixed low-interest, fixed term loan over 10 years with the total borrowing, including associated interest and costs, to be recovered by Council via a separate rate declared on properties benefiting from the construction, who access funding from Council.

##### **RECOMMENDATION**

That Council:

1. give “in principle” support to the requested funding of the Point Turton Seawall project approved under Development Approval 544/1446/2016; and
2. endorse the public consultation process for this project based on the attached Public Consultation Report.

##### **LINK TO STRATEGIC PLAN**

Goal:	3 Valued and Restored Environment 5 Responsible Governance
Strategy:	3.4 Support Progress Associations and other community groups to improve environmental outcomes 5.2 Effective leadership and informed decision making

##### **BACKGROUND**

A request has been received from the Point Turton Shack Owners group via their representative Mrs Caroline Roennfeldt in regard to the proposed sea wall construction project for which plans have been submitted and approved under Development Application 544/1446/2016.

This seawall is regarded by the vast majority of the shack owners as a necessity following damage sustained to the foreshore at Point Turton during recent storm events in May and September 2016. The damage suffered to the cliff face below these shacks is significant and, in their opinion, threatens the existence of their dwellings should preventative measures not be undertaken as soon as possible. They are certainly keen to reach a resolution on the matter as soon as possible.

The group engaged a professional engineer to design the required sea wall and have held several meetings and discussions aimed at gaining agreement on both the sea wall

construction and the sharing of all costs. The sea wall is to be constructed on Crown Land and has the approval of the Coastal Protection Board.

The request from the Shack Owners group to Council is specifically for funding to be provided to certain shack owners who have indicated they cannot, or will not, source their agreed share of the total cost from their own resources at this time. This funding is requested in the form of a fixed interest, fixed term loan over a 10 year period to be secured by a separate rate declared by Council on the properties that are unable or unwilling to meet their agreed share of costs at this time.

From documentation supplied by the Shack Owners representative the total cost of the project is \$514,249 inclusive of GST. Shack owners have indicated the amount of finance required in total is \$181,643 and have provided a breakdown of funding required by each shack.

The group has determined by a majority vote (13-1) that all fourteen (14) shack owners are to contribute to the cost of the project. The same thirteen (13) shack owners have agreed on cost sharing amounts per property. Six (6) of these properties require access to funding from Council to meet part or all of their contribution to the project. Loans required have been calculated as total cost per shack owner less any amount paid directly by each shack owner. The single dissenter in the group has indicated they are reluctant to contribute to the cost of the project regardless of any benefit received. This shack owner has been included by the group as one of the six (6) properties requiring access to funding from Council.

A summary of the funding requests by property is attached as Attachment 2 to this report with names removed at this stage for privacy reasons during the consultation period if approved.

This total project cost has been sourced by the group through a tender process and formal quotes were sourced with 13 of the 14 shack owners voting in favour of the submission from Geoff Wilde Earthmoving.

It should be noted that Council is not being requested to contribute to the project either financially or in a project management, or any other capacity. Council is not being asked to be responsible for the upkeep of any part of the sea wall in to the future, nor is it requested that Council accept any liability for risk or insurance relating to the sea wall. The request at this stage is simply for funding as outlined.

All shack owners, and other interested parties, will be able to provide feedback during the consultation period which will be carried out in accordance with Council Policy PO057 Public Consultation Policy. If approved by Council, the consultation period will commence on Thursday 15<sup>th</sup> June 2017 at 8.30am and will close on Wednesday 5<sup>th</sup> July 2017 at 5.00pm. A public meeting will be set for the evening of Wednesday 21<sup>st</sup> June at 6.00pm in the Minlaton Council Chamber to outline the proposal and allow discussion/debate on the matter.

Advice of the consultation period and the public meeting will be via a public notice in the YP Country Times, on Council's web site, via Council social media, written advice to Progress Associations and by letter to all shack owners at Point Turton.

A Public Consultation report is attached as Attachment 1 to this report and will be made available to all interested parties on request during the consultation period. All feedback



received during the consultation period will be presented to Council at its July 2017 meeting where a decision regarding funding can be made.

Under Section 154(6) of the Local Government Act 1999, if Council decides at that meeting to agree to the funding requested, the declaration of a separate rate can be made at Councils meeting in August 2017 for the 2017/18 financial year and for the agreed term of ten (10) years.

## DISCUSSION

If Council agree to provide the requested funding following the consultation period all advances would be funded via loan from the LGA Finance Authority at fixed interest over a fixed term of ten (10). Council will not need to allocate any amounts from existing reserves or revenue streams.

As is the usual process, interest rates applicable to the loan are to be determined at the time of drawing down of funds however the following table is provided as indicative of repayments per \$10,000 borrowed for 10 year loans at an indicative rate of 4.25% p.a. (rate currently on offer)

Separate rates, when and if declared, will be calculated to recover 100% of these amounts plus any agreed associated costs. Each separate rate will be declared against each specific property for the 10 year period as per the agreed allocation.

<b>Per \$10,000 Borrowed</b>	<b>10 year period Per Annum including Interest</b>
<b>\$10,000</b>	<b>\$1,237.94</b>

### Local Government Act 1999 – Relevant Sections explained

Pursuant to **Section 154 of the Local Government Act 1999**, Council may declare separate rates on rateable land within a part of the area of the Council for the purpose of planning, carrying out, making available, supporting, maintaining or improving an activity that is, or intended to be or particular benefit to the land, or the occupiers of the land, within that part of the area. It is a charge on the land. A general rating principle is that a separate rate is an equitable targeted way of recovering the cost of the provision of services and infrastructure that are intended to primarily benefit a specific identifiable group of ratepayers.

### Raising of Separate Rate

Section 154 of the act permits Council to raise a separate rate on rateable properties, which will or which it is intended will benefit from a project or undertaking. The main legislative features of a separate rate are:

- It can be applied to rateable properties that benefit from the purpose of raising the separate rate;
- Money raised by these means cannot be put to any other use; and
- The separate rate must cease when the purpose has been completed and paid for.

In terms of the process, The Local Government Act, at **Section 151(5)(c)** provides that before the Council changes the imposition of rates on land by declaring a (new) separate rate, it is required to prepare a prescribed report on the proposed change and follow the steps set out in its public consultation policy. The report, which forms the basis of the consultation, is prescribed at **Section 151(6)** of the Act and is required to address at least:

- The reasons for the proposed separate rate;
- The relationship of the proposal to the Councils overall rates structures and policies;
- Insofar as is reasonably practicable, the likely impact on the ratepayers; and
- Issues concerning community equity.

### **Basis of Rating**

A separate rate may be based on:

- (a) The value of land subject to the rate; or
- (b) A proportional measure or other proportional basis related to the relevant land or the area, or to the estimated benefit to the occupiers of the land in the part of the area subject to the rate; or
- (c) A fixed charge – this would be an equal contribution per allotment by spreading the cost equitably.

A council may declare a separate rate in respect of a particular activity despite the fact that the activity is not directly undertaken or provided by Council.

In relation to the process and specifics of the Separate Rate:

- The separate rate can be declared for a specified period and may be declared for a period exceeding one year.
- Due to the amount of the separate rate, due to the larger amount of a proposed separate rate it would be suggested that the term of the rate would be 5-10 years.

**Section 154(6)** of the Local Government Act 1999 details – except where a separate rate is declared for more than one year, a separate rate must not be declared more than one month before the commencement of the financial year to which the rate relates.

### **Postponement of Payment**

Once a rate is declared, either general or separate the following section provides Council with the option to review payment of rates in relation to hardship.

**Section 182** of the Local Government Act 1999 details that if Council is satisfied on the application of a ratepayer that payment of rates in accordance with the Act would cause hardship, the Council may postpone payment on whole or in part for such period as the Council thinks fit.

### **Summary of Application to this Request**

From analysis of the provisions of the Act it is evident that the request made by the Shack Owners group, as submitted, can be legally facilitated by Council.

Should alternative model(s) be presented during the consultation period a further review will be conducted to ensure compliance with the Act before these alternatives are presented to Council for final consideration.

### **Details of Cost Sharing and Funding Sought**

Of the 14 shacks impacted by the development as proposed, one (1) has not agreed to share costs but has been included, by the group, in the cost sharing calculations based on the same parameters as those who have agreed. In doing so the group has indicated it requests a separate rate to be declared by Council on this property to ensure this owner meets their share of costs for the project.

The total of the costs expected to be borne by this dissenting shack owner, as determined by the group, is \$34,413. The group has advised that this amount has been calculated on the same basis as costs for the other thirteen (13) shack owners.

Eight (8) of the fourteen (14) shack owners have elected to meet 100% of their cost share from their own resources while five (5) others have requested funding of \$147,230 from Council after determining what they wish to contribute from their own resources.

In total the thirteen (13) shack owners have contributed \$332,606 from their own resources to this project.

## **COMMUNITY ENGAGEMENT PLAN**

Level 2 - Consult

## **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Corporate Management Team
- Manager Financial Services

In preparing this report, the following External Parties were consulted:

- Point Turton Shack Owners group

## **POLICY IMPLICATIONS**

PO 057 Public Consultation Policy

## **BUDGET AND RESOURCE IMPLICATIONS**

There are no expected costs for Council other than administration in setting up of loans, declaration of separate rates and collection of rates. These costs are not considered to be material and, if they were considered significant, could be recovered via the declaration of the separate rates on the properties concerned.

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

In its current form the request does not impose risk or legal impositions on Council other than the normal risk associated with collection of rates.

Local Government Act 1999

Local Government (Financial Management) Regulations 2011

## **ATTACHMENTS**

**Attachment 1:** Public Consultation Report – Point Turton Sea Wall Funding Request

**Attachment 2:** Funding Required by Property

**Attachment 3:** Community Engagement Plan

Point Turton Sea Wall Separate Rate  
Consultation Report  
June 2017

## DOCUMENT INFORMATION

### Document Details

<b>Document Title:</b>	Point Turton Sea Wall Separate Rate Consultation Report
<b>Document Version:</b>	0.2
<b>Document Date:</b>	30/05/2017
<b>File Name:</b>	Consultation Report Point Turton Sea Wall

### Document Authorisation

<b>Prepared by:</b>	David Harding – Director Corporate & Community Services
<b>Authorised by:</b>	Andrew Cameron – Chief Executive Officer
<b>Consultation Endorsed by Council:</b>	

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## INTRODUCTION

### Raising of Separate Rate

Section 154 of the act permits Council to raise a separate rate on rateable properties, which will, or which it is intended will, benefit from a project or undertaking. The main legislative features of a separate rate are:

- It can be applied to rateable properties that benefit from the purpose of raising the separate rate;
- Money raised by these means cannot be put to any other use; and
- The separate rate must cease when the purpose has been completed and paid for.

In terms of the process, The Local Government Act, at **Section 151(5)(c)** provides that before the Council changes the imposition of rates on land by declaring a (new) separate rate, it is required to prepare a prescribed report on the proposed change and follow the steps set out in its public consultation policy. The report, which forms the basis of the consultation, is prescribed at Section **151(6)** of the Act and is required to address at least:

- The reasons for the proposed separate rate;
- The relationship of the proposal to the Councils overall rates structures and policies;
- Insofar as is reasonably practicable, the likely impact on the ratepayers; and
- Issues concerning community equity.

This consultation report is provided as information for the proposed specific part funding by Council of the Point Turton Sea Wall project as requested by the Point Turton Shack Owners Group and the subsequent declaration of a separate rate against specific properties within the area impacted as agreed.

In effect this process involves the granting of a fixed rate, fixed term loan by Council to specific shack owners who are unable to, or unwilling to, meet their portion of the costs of construction as determined by the majority of the group with all principal, interest and associated costs to be recovered via a separate rate declared on those same properties.

The separate rate will constitute the mechanism through which Council can recover the principal loaned, interest and associated costs should Council agree to provide the requested funding.



A public notice has been placed in the YP Country Times advising the proposed declaration of a separate rate and inviting interested parties to:

- Access and consider the content of this report;
- Provide a written submission to Council; and/or
- Provide feedback at a public meeting

The consultation period opens on Thursday 15<sup>th</sup> June 2017 at 8.30am with all submissions to be received by Wednesday 5<sup>th</sup> July 2017 at 5.00pm.

The public meeting is to be held in the Minlaton Council Chamber at 6.00pm on Wednesday 21<sup>st</sup> June 2017.

Advice of the consultation will also be made available on Council's web site and social media site as well as letters sent to Progress Associations in the district and to each shack owner affected at Point Turton.

## BACKGROUND

A request has been received from the Point Turton Shack Owners group via their appointed representative Mrs Caroline Roennfeldt in regard to the proposed sea wall construction project for which plans have been submitted compliant with approved Development Application 544/1446/2016.

This seawall is seen by the vast majority of the shack owners as urgent and mandatory following damage sustained to the foreshore at Point Turton during recent storm events in May and September 2016. The damage suffered to the cliff face is very severe and, in their opinion, threatens the existence of a number of the local dwellings should preventative measures not be undertaken as a matter of urgency. The group is certainly keen to reach a resolution on the matter as soon as possible.

The group engaged a professional engineer to design the required sea wall and have held several meetings and discussions aimed at gaining agreement on both the sea wall construction and the sharing of all costs. The sea wall is to be constructed on Crown Land and has the approval of the Coastal Protection Board. A copy of the report prepared by the professional engineer is attached as Appendix 1 along with the design document as Appendix 2.

The request from the Shack Owners group to Council is specifically for funding to be provided to certain shack owners who have indicated they cannot, or will not, source their allocated share of the total cost from their own resources at this time. This funding is requested in the form of a fixed interest, fixed term loan over either a 10 or 15 year period to be secured by a separate rate declared by Council on the properties that are unable to meet their agreed share of costs at this time.

From documentation supplied by the Shack Owners representative the total cost of the project is \$514,249 inclusive of GST of which the shack owners group have indicated they need to borrow a

### **Yorke Peninsula Council**

Point Turton Sea Wall Separate Rate Consultation Report

total amount of \$181,643 incl. GST across 6 properties – costs for the remaining 8 shacks will be met directly by the shack owners.

The total project cost has been sourced by the group through a tender process and formal quotes have been received.

It should be noted that Council is not being requested to contribute to the project either financially or in a project management, or any other, capacity. Council is not being asked to be responsible for the upkeep of any part of the sea wall in to the future, nor is it requested that Council accept any liability for risk or insurance relating to the sea wall. The request at this stage is simply for funding as outlined.

Details of the funding required by the group and agreed 13 of 14 members of the group, is attached as Appendix 3 to this report with Lot numbers and names removed for privacy reasons.

## DISCUSSION

### ACTIVITY

1. Should Council agree to provide funding as requested (to be decided at Council's July 2017 meeting) a separate rate is proposed to be declared on those properties requiring funding from Council. The purpose of the separate rate will be to recover all principal advanced plus interest at a rate to be determined over a 10 year period, plus any agreed associated costs. Should Council agree to provide funding as requested the funds will be borrowed from the LGA Finance Authority at a fixed interest rate to be determined at the time of borrowing over a fixed term of 10 years as requested by the group.

### REASONS FOR THE PROPOSED SEPARATE RATE

2. The Point Turton Shack Owners group have approached Council in regard to providing funding to specific shack owners for the purpose of construction of the approved sea wall, which the majority of the group see as urgent and essential to ensure their properties are adequately protected against damage from further storm events.
3. The separate rate on those properties who receive funding from Council will be declared to recover all principal, interest and any associated costs over a period equal to the term of the loan from which funding will be sourced.
4. While the sea wall is to be built on Crown land, Council are assessing how they can assist members of the community by possibly providing funding for the project at no cost to Council.
5. Given the sea wall is to be constructed on Crown land Council will not consider undertaking any role in the construction of the sea wall. Council considers that the existing rates base is inadequate to meet any costs for this project.
6. As such Council looks to the separate rate on affected properties to meet costs of the borrowings in order to protect all existing ratepayers from any excessive rate increases that may evolve should Council consider meeting any costs associated with this project.

### RELATIONSHIP TO COUNCIL'S OVERALL RATES STRUCTURE AND POLICIES

7. Council's existing rates structure cannot cater for the proposed build of this sea wall nor costs associated with any borrowings to fund specific shack owner's contributions to the project.
8. Current rating structures have historically funded existing Council services in place today.
9. Council will not accept any responsibility going forward for maintenance, upkeep, rehabilitation, insurance, public liability for the sea wall as to do so would place pressure on Council's financial sustainability and in turn on existing and future ratepayers.

10. The proposed separate rate is independent from, and in addition to, the existing rating structure and is being introduced for the single purpose of recovering all costs of any funding provided for specific shack owners to cover a proportion of overall project costs.

#### LIKELY IMPACT ON RATEPAYERS

11. The separate rate will be declared only if funding is approved by Council as requested.
12. The separate rate will be declared to apply from the 2017/2018 financial year.
13. The separate rate will be declared for a period of 10 financial years based on the term of the loan secured from the LGA Financing Authority.
14. The separate rate will be declared as an amount equal to the amount repayable on the loan from the LGA Financing Authority plus any associated costs agreed with the specific ratepayers requiring funding.
15. Only ratepayers specified in any funding agreement relative to the construction of the Point Turton Sea Wall will be required to pay this separate rate.
16. Should ratepayers dispose of any property which is subject to the separate rate the amount payable for the separate rate shall be apportioned between the seller and the buyer in the normal manner at settlement date. The buyer will then assume liability for the remaining period of the separate rate.

#### ISSUES CONCERNING COMMUNITY EQUITY

17. Reliance on the Benefits Received principle suggests that (all other things being equal) a person who receives more benefits should pay a higher share of tax. The proposed separate rate will be applicable only to ratepayers who accept funding from Council and will be commensurate with the amount of funding provided to each ratepayer.
18. The proposed split of costs for the sea wall among the fourteen (14) properties situated at Point Turton and receiving benefit from the project has been determined by the Point Turton Shack Owners group.
19. The amount of funding required by specific ratepayers is determined by subtracting from the determined share of costs for each ratepayer any amounts being met directly by each ratepayer.

#### FUNDING PROPOSAL (if approved)

20. If Council agree to provide the requested funding following the consultation period all advances would be funded via loan from the LGA Finance Authority at fixed interest over a fixed ten (10) with the applicable interest rate determined by the LGA Finance Authority. Council will not need to allocate any amounts from existing reserves or revenue.
21. As is the usual process, interest rates applicable to the loan are to be determined at the time of drawing down of funds however the following table is provided as indicative of

repayments per \$10,000 borrowed for 10 year loans at an indicative rate of 4.25% p.a. (rate currently on offer)

22. Separate rates, when and if declared, will be calculated to recover 100% of these amounts plus any agreed associated costs. Each separate rate will be declared against each specific property for the determined period as per the final agreed allocation.

<b>Per \$10,000 Borrowed</b>	<b>10 year period Per Annum including Interest</b>
<b>\$10,000</b>	<b>\$1,237.94 p.a.</b>

#### AREA

23. The separate rate shall be declared only for ratepayers who agree to specific funding agreements with Council or who decline to meet their designated share of costs for the proposed project.

#### BASIS OF CHARGING

24. The separate rate will be declared on a per allotment basis.
25. The separate rate will be declared to recover repayments including interest and any agreed associated costs in proportion with the amount of funding provided for each allotment.
26. The current proposed split of costs for the sea wall among the ratepayers situated at Point Turton is has been determined and agreed by the majority of the Point Turton Shack Owners group.
27. The amount of funding required by specific ratepayers is determined by subtracting from the determined share of costs for each ratepayer, any amounts being met directly by each ratepayer.

#### PERIOD OF RATING

28. To be discussed during the consultation period however will be equal to the term of any loan sourced from the LGA Finance Authority. This term has been requested by the representative of the Point Turton Shack Owners group to be ten (10) years.
29. The separate rate can be declared for a specified period (e.g. the term applicable to any relevant loan sourced for the purpose) and may be declared for a period exceeding one year.
30. It is proposed that the separate rate will be declared for the duration of the loan sourced to provide agreed funding as an equal charge each financial year.

## POSTPONEMENT OF PAYMENT

31. It is not proposed that the separate rate will be postponed. It will be due and payable (annually or quarterly under normal conditions of payment of rates) immediately following declaration.
32. In accordance with usual conveyancing practices, if an allotment over which a separate rate has been declared is sold, the full year's rate will be adjusted as between the vendor and purchaser. The purchaser will then assume liability for any remaining separate rate amount for the term of the separate rate under the same conditions.
33. Should any ratepayer liable for the separate rate, at any time, believe that the payment of this rate causes undue hardship for them they can apply to Council for consideration under Section 182 of the Local Government Act 1999. Section 183 details that if Council is satisfied on the application of a ratepayer that payment of rates in accordance with the Act would cause hardship, the Council may postpone payment on whole or in part for such period as the Council thinks fit.
34. This application can only occur after the declaration of the separate rate.

## REMISSION

35. No remissions shall apply to the separate rate once it is declared.

## REBATES

36. A Council may grant a discretionary rebate of rates or service charges in specific circumstances on such conditions as the Council sees fit. Council will give reasonable consideration to the granting of rebates on merit. Council complies with the provisions in relation to the Local Government Act 1999 in regard to rebates and has an existing policy: PO 060 Rates Relief Policy.

## CONSULTATION PLAN TIMETABLE

- |  |                 |
|--|-----------------|
| • Council Meeting to endorse Community Consultation    | 14 June 2017    |
| • Advertise consultation                               | 15 June 2017    |
| • Public Meeting as Information Forum and Debate       | 21 June 2017    |
| • Additional Public Meeting                            | TBA if required |
| • Cut-off date for written submissions (at 5.00pm)     | 5 July 2017     |
| • Council Meeting to Consider Feedback & Separate Rate | 12 July 2017    |

## FEEDBACK ON PROPOSED FUNDING AND PROPOSED SEPARATE RATE(S)

Written submissions are being sought on the proposed declaration of separate rates on rateable land situated at Point Turton identified as requiring funding from Council to assist in meeting of costs as determined by the Point Turton Shack Owners group for the purpose of construction of

a specified sea wall and associated infrastructure. Such separate rate will only be declared if Council agrees to provide such funding – to be determined at Council’s July 2017 Council Meeting.

All submissions should be submitted to:

Point Turton Sea Wall Funding Consultation  
Yorke Peninsula Council  
PO Box 57, Maitland SA 5573

or:

[admin@yorke.sa.gov.au](mailto:admin@yorke.sa.gov.au) With “Attention Director CCS – Point Turton Separate Rate” in the heading

**By no later than 5.00pm on 5 July 2017**

If you have any queries in relation to this Consultation Report please contact David Harding, Director Corporate & Community Services on 08 8832 000 or email: [david.harding@yorke.sa.gov.au](mailto:david.harding@yorke.sa.gov.au)

ANDREW CAMERON

CHIEF EXECUTIVE OFFICER

**Yorke Peninsula Council**

Point Turton Sea Wall Separate Rate Consultation Report

# **COASTAL EROSION ASSESSMENT**

**at**

**186-188 NORTH COAST ROAD**

**POINT TURTON**

**for**

**JOHN NELDNER**

Project No: 16318  
November, 2016



## GENERAL

The properties at 186-188 North Coast Road are located at the top of a cliff, facing north towards the sea. The beach is at the base of the cliff. The northern boundaries are 10-15m from the bottom of the cliff. 186 has a frontage of 22m and 188 has a frontage of 27m. North Coast Road runs approximately east/west at the rear (southern side) of the properties.

The properties have existing concrete steps down the face of the cliff to the beach. The steps appear to be in reasonable condition.

Property 188 has installed netting pinned to the cliff face in an effort to reduce erosion. There are some medium to large rocks along the base of the cliff. There are concrete steps down to the beach.

Property 186 has many large rocks along the base of the cliff. There are concrete steps down to the beach near the eastern corner of the house.

The entire cliff face and beach are located on crown land. There is a concrete beach access ramp approximately 10m to the east of the boundary of 186.



Figure 1- Aerial view of 186 & 188.

## **WATER LEVELS AT SITE**

Water levels at site, as referenced from the Tide Tables for South Australian Ports published by Flinders Ports are:

	AHD
Mean Higher High Water	+ 0.44
Mean Sea Level	- 0.16
Lowest Astronomical Tide	- 0.96

The 1 in 100 year Average Return Interval (ARI) High Water level for the area is approximately 2.0m AHD.

These levels have been adjusted relative to Australian Height Datum (AHD).

The 1 in 100 year ARI High Water Level is the average highest water level which would occur once in a one hundred year period, or the level which has a probability of exceedance of 1% in any one year. It is determined from water level records by The National Tidal Facility of the Bureau of Facility.

These levels are in AHD, which is the same datum as the site levels shown on the attached survey by Mosel Steed Surveyors.

In addition to this, sea level rise at the site is expected to be 0.3m to 2050 and up to an additional 0.7m to 2100. These are additional to the figures above.

## **BEACH AND CLIFF FACE LEVELS**

The top of the cliff face is at around 3.5-4m AHD. The base of the cliff at the beach is at around 1.6 to 2m AHD in front of 188 and at around 1.5m AHD in front of 186.

Generally the base of the cliff has a layer of harder sandstone, outcropping at the top of beach. This harder layer is undercut in front of 186 and 188.

## **ROCK/CLAY LAYER LEVELS**

It is critical that the seawall extends to a depth to a solid stratum that will resist erosion. A suitable base is hard clay or rock. A geotechnical investigation of this site was not conducted. It was assumed that the depth to a solid stratum is 1m generally, based on previous geotechnical investigations of the beach in front of 90-124 North Coast Rd further to the east. The required depth of the seawall will need to be verified on site during construction.

## CURRENT EROSION OF CLIFF FACE AND BEACH

The following photos show the cliff face and the extent of the erosion damage (from site inspection on 28<sup>th</sup> July 2016).



**Figure 2- View from the beach in front of 186, looking east.**

The cliff face is generally undercut sandstone at the lower half, with soil over. The top of the cliff is partially vegetated.

The beach in front of the cliff is generally flat and shows a slope of 1 in 20 generally. The beach in front of 186 has many loose rocks over sand and rocky reef near the water line. The beach in front of 188 has some rocks, with sand over.

There are large areas of sandstone outcropping near the base of the cliff. This sandstone layer may not be erosion resistant during heavy wave action in the longer timeframe. The areas of rocky reef close to the water line in front of 186, appears erosion resistant.



**Figure 3- Cliff/beach in front of 186.**



**Figure 4- Cliff/beach in front of 188.**



**Figure 5- View from the beach in front of 188, looking west.**

## **DISCUSSION- CAUSE OF EROSION ON SITE**

The erosion on the cliff face in front of 186-188 North Coast Road is primarily from wave action. This can be seen in the undercutting of the outcropping sandstone.

The tide levels in the area reach to 0.44m AHD at Mean Higher High Water, which is well below the bottom edge of the cliff face at the top of the beach. Hence, wave action will only reach the cliff base in times of severe storm action, when the water level is artificially raised and waves are superimposed onto this higher water level.

It should also be noted that the site is north facing and generally subject to locally generated wind waves from the northern quadrant. These will only occur when the northerly winds tend to push the water south, and out of the gulf. This will tend to lower the local water level. The site is well protected from approach by swell waves entering from the south through the mouth of Spencer Gulf.

The majority of the beach itself is well protected from further erosion by the outcropping of areas of sandstone and reef, particularly in front of 186. This

implies that the beach will not lower. However, we have allowed for 1m of erosion of the beach when considering the maximum wave height at the base of the cliff.

## **RECOMMENDED WORKS**

The following is proposed:

1. Edge the cliff in rock protection up to 3.0m AHD to prevent wave erosion. This is undertaken by:
  - Remove and dispose of existing erosion protection (rocks/concrete) at base of cliff, as required. Existing rocks may be used for the seawall if suitable.
  - installation of geofabric to prevent washout of sand under/behind the wall
  - installation of smaller secondary armour rock
  - installation of larger primary armour rock to resist wave attack.

This rock armour has been designed to resist wave attack of waves up to 1.0m high (above still water level) and a water level of 2m AHD. The waves in this instance are depth limited. Details of the rock armour are shown on our drawing 16318-3.

If sea level rises to the levels predicted to 2100, it will be possible to place additional geofabric, secondary armour and primary armour over the top of the wall when necessary.

### **For Magryn & Associates Pty Ltd**



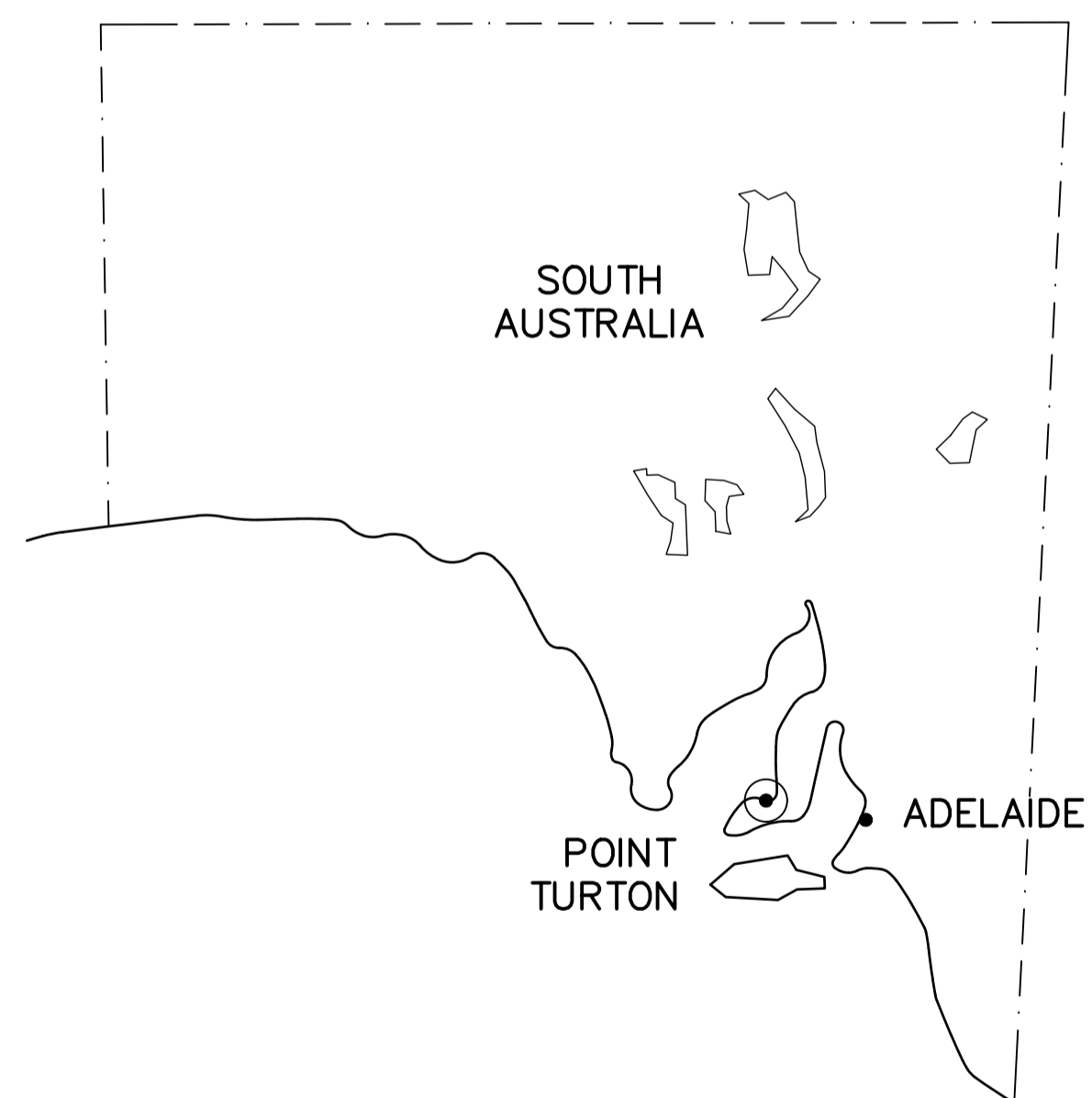
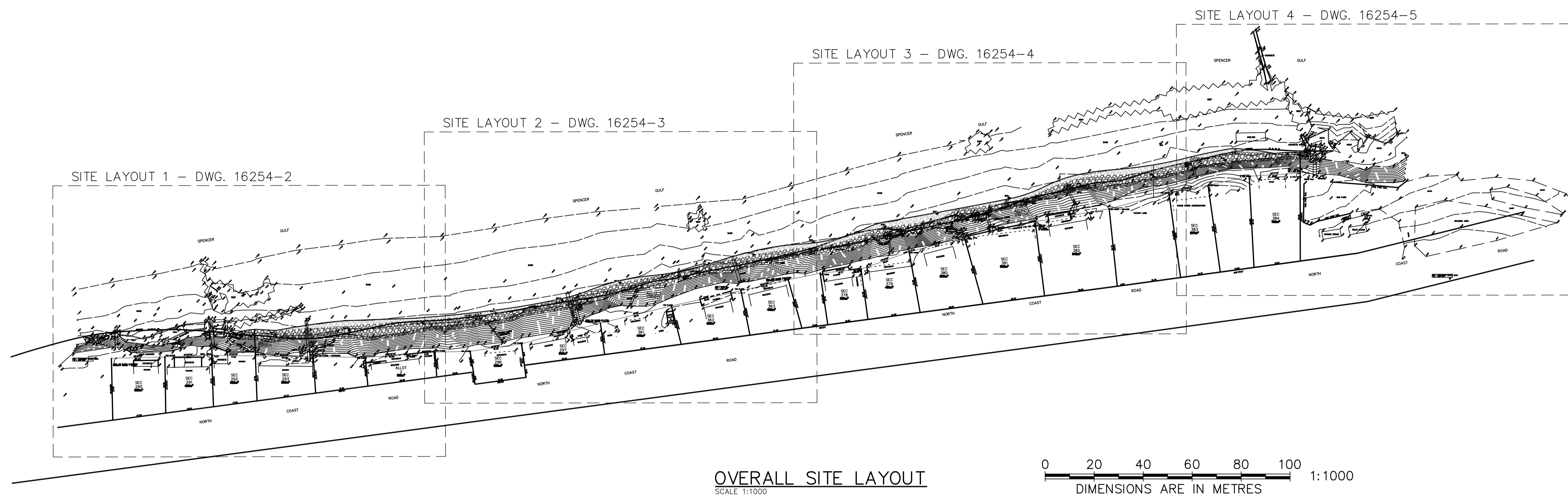
Will Souter  
B.Eng

Attachments:

- Magryn drawing 16318-1-2 revision B, including base survey by Symonds Ryan & Cornish Surveyors.
- Magryn technical specification
- Geofabrics Jute Mesh & Pinning installation sheets

# SEAWALL DESIGN

## POINT TURTON, SOUTH AUSTRALIA.



### PROJECT DRAWINGS

- 16254-0 REV D - COVER SHEET
- 16254-1 REV D - NOTES
- 16254-2 REV D - SITE LAYOUT 1
- 16254-3 REV D - SITE LAYOUT 2
- 16254-4 REV D - SITE LAYOUT 3
- 16254-5 REV D - SITE LAYOUT 4
- 16254-6 REV D - TYPICAL SECTION & DETAILS
- 16254-7 REV D - CHAINAGE SECTIONS
- 16254-8 REV D - CHAINAGE SECTIONS

D	NO CHANGES	WS 01.11.16
C	NO CHANGES	AW 12.10.16
B	NO CHANGES	TH 21.09.16
A	PRELIMINARY ISSUE	TH 30.08.16
ISSUE	AMENDMENTS	INT./DATE

**PRELIMINARY**

THE ARRANGEMENT SHOWN IS FOR DISCUSSION PURPOSES ONLY.  
IT MUST NOT BE USED FOR CONSTRUCTION.

TITLE: <b>OVERALL SITE LAYOUT</b>			CLIENT: <b>SHACK OWNERS GROUP</b>
CONTRACTORS MUST VERIFY ALL DIMENSIONS PRIOR TO ANY OFF SITE FABRICATION.			PROJECT: <b>SEAWALL</b>
DATE: <b>AUG. 2016</b>	SCALE: <b>AS SHOWN</b>	DESIGN: <b>WS</b>	PROJECT ADDRESS: <b>90-124 NORTH COAST ROAD, POINT TURTON</b>
REVISION: <b>D</b>	DRAWING NUMBER: <b>16254-0</b>	SHEET SIZE: <b>A1</b>	

**ENGINEERING CONSULTANTS**

- > MINING
- > STRUCTURAL
- > COASTAL
- > CIVIL

267 BRIGHTON ROAD  
SOMERTON PARK, SA 5044  
TELEPHONE: (08) 8295 8677  
www.magryn.com.au



## GENERAL NOTES

- G1. THESE DRAWINGS SHALL BE READ IN CONJUNCTION WITH ALL ARCHITECTURAL AND OTHER CONSULTANTS DRAWINGS AND SPECIFICATIONS AND WITH SUCH SITE INSTRUCTIONS AS MAY BE ISSUED.
- G2. ANY DISCREPANCY BETWEEN DRAWINGS OR SPECIFICATIONS SHALL BE REPORTED TO THE SUPERINTENDENT BEFORE WORK PROCEEDS.
- G3. ALL DIMENSIONS SHALL BE VERIFIED ON SITE, DRAWINGS SHALL NOT BE SCALED.
- G4. ALL CONSTRUCTION SHALL BE MAINTAINED IN A STABLE CONDITION DURING ERECTION AND OVERSTRESSING SHALL BE PREVENTED. WHERE NECESSARY PROVIDE ALL TEMPORARY BRACING. LEVELS ARE SHOWN TO AUSTRALIAN HEIGHT DATUM AND ARE IN METRES.
- G5. DIMENSIONS ARE IN MILLIMETRES UNLESS NOTED OTHERWISE.
- G6. ALL WORKMANSHIP AND MATERIALS SHALL BE IN ACCORDANCE WITH THE RELEVANT SAA CODES INCLUDING ALL AMENDMENTS, AND THE LOCAL STATUTORY AUTHORITIES EXCEPT WHERE VARIED BY THE CONTRACT DOCUMENTS.
- G8. NO SUBSTITUTIONS SHALL BE MADE OR SIZES OF STRUCTURAL MEMBERS VARIED WITHOUT OBTAINING THE APPROVAL OF THE ENGINEER, THE APPROVAL OF SUBSTITUTION FROM THE ENGINEER SHALL NOT BE AN AUTHORISATION FOR AN EXTRA. AUTHORISATION FOR ANY VARIATION SHALL BE OBTAINED FROM THE SUPERINTENDENT IN WRITING PRIOR TO ANY WORK COMMENCING.

## CO-ORDINATION

THE CONTRACTOR SHALL COORDINATE HIS CONSTRUCTION WITH GOVERNMENT INSTRUMENTALITIES AND PROVISION OF THEIR SERVICES (TELEPHONE, WATER SUPPLY, SEWER, ELECTRICITY) AND WITH THE SUPERINTENDENT.

THE CONTRACTOR SHALL PROVIDE 24 HOURS NOTICE TO THE SUPERINTENDENT SO THAT HE MAY ARRANGE INSPECTION OF THE FOLLOWING STAGES OF WORK:

- COMPLETION OF EXCAVATION PRIOR TO PLACING OF FILL.
- COMPLETION OF COMPACTED FILL AND PLACEMENT OF GEOTEXTILE, PRIOR TO PLACEMENT OF ROCK ARMOUR.
- COMPLETION OF PLACEMENT OF ROCK ARMOUR.
- AS OTHERWISE NOTED IN THE SPECIFICATION OR REQUESTED BY THE SUPERINTENDENT.
- COMPLETION OF PLACEMENT OF FILL AND TOPSOIL ON EMBANKMENT, PRIOR TO PLACEMENT OF JUTE MESH.

## SURVEY

THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE FOLLOWING SURVEY WORKS TO BE CARRIED OUT BY A LICENSED SURVEYOR:

- SETTING OUT THE WORKS.
- "AS CONSTRUCTED" SURVEY, WHICH SHALL BE SUBMITTED TO THE SUPERINTENDENT PRIOR TO DEMOBILISING FROM SITE.

THE CONTRACTOR SHALL SUPPLY A SET OF AS CONSTRUCTED DRAWINGS TO THE SUPERINTENDENT ELECTRONICALLY IN FORMAT AUTOCAD INDICATING ALL VARIATIONS AND DEPARTURES FROM THE CONTRACT DRAWINGS OR WHERE PARTICULAR LOCATIONS OR INFORMATION HAVE NOT BEEN SHOWN.

## EXISTING SERVICES

ALL EXISTING SERVICES ARE TO BE LOCATED PRIOR TO CONSTRUCTION COMMENCING. ALL SERVICES TO EXISTING BUILDINGS MUST BE MAINTAINED AT ALL TIMES, EXCEPT WHEN IT BECOMES NECESSARY TO CUT INTO OR ALTER THEM; IN WHICH CASE THE CONTRACTOR WILL BE REQUIRED TO CONFER WITH THE SUPERINTENDENT TO OBTAIN THE MOST SUITABLE TIMES TO CARRY OUT SUCH WORK. THE CONTRACTOR MUST ALLOW FOR ALL COST, WHICH MAY BE INCURRED OR TEMPORARY SERVICES TO CARRY OUT THE ABOVE.

## HOURS OF WORK

THE CONTRACTOR SHALL NOT UNDERTAKE WORK ON SITE PRIOR TO 7AM OR AFTER 6PM, OR ANYTIME ON A SUNDAY, OR PUBLIC HOLIDAY WITHOUT PRIOR WRITTEN PERMISSION FROM THE SUPERINTENDENT.

## INSURANCES

THE CONTRACTOR SHALL OBTAIN ALL INSURANCES AS REQUIRED BY THE CONTRACT PRIOR TO COMMENCING ON SITE, AND SHALL FORWARD CERTIFICATES OF CURRENCY OF THESE TO THE SUPERINTENDENT PRIOR TO TAKING POSSESSION OF THE SITE.

## FENCING AND SECURITY

THE CONTRACTOR SHALL ERECT FENCING AROUND THE SITE AND SHALL ENSURE IT IS SECURE FROM UNAUTHORISED ENTRY BY THE PUBLIC. THE CONTRACTOR SHALL BE RESPONSIBLE FOR SITE SECURITY.

## SEAWALL NOTES

- B1. RUBBLE AND ROCK ARMOUR IS TO BE DURABLE, HARD, ANGULAR AND ROUGH BROKEN. A SAMPLE OF ROCK TO BE SUBMITTED FOR APPROVAL. (UNIT WEIGHT = 26kN/m<sup>3</sup> MIN.)
- B2. ROCK SIZES SHOWN IN LAYER ARE NOMINAL MINIMUM SIZES.
- B3. ALL ROCK TO BE ROUGH STACKED AND RANDOMLY PLACED. CONTRACTOR IS TO AVOID EVEN OR SMOOTH PLACEMENT.
- B4. GEOTEXTILE IS TO BE PLACED OVER THE SURFACE PRIOR TO ARMOUR PLACEMENT IN ALL CASES.
- B5. GEOTEXTILE IS TO BE TERRAFIX 1200R OR EQUAL APPROVED.
- B6. LAP JOINTS OF GEOTEXTILE 400mm MINIMUM.

## DEMOLITION NOTES

THE FOLLOWING IS TO BE DEMOLISHED BEFORE CONSTRUCTION OF THE SEAWALL.

- EXISTING ACCESS STEPS FROM PRIVATE PROPERTIES.
- BOAT LAUNCHING RAILS.
- EXISTING TEMPORARY EROSION CONTROL ALONG BASE OF CLIFF SUCH AS ROCKS, CONCRETE, RETAINING WALLS. CLEAN ROCK MAY BE REUSED IF SUITABLE.

ALL WASTE MATERIALS TO BE REMOVED FROM SITE AND DISPOSED OF APPROPRIATELY.

## SITE WORKS

### FILLING AND COMPACTION

- SW6. FILL MATERIAL SHALL BE FREE OF ORGANIC MATTER, TREE STUMPS, ROOTS, RUBBISH, LARGE STONES, BUILDING MATERIAL AND EXCESSIVE CLAY OR SILT.
- SW7. QUARRY RUBBLE SHALL BE 40mm RUBBLE WHICH SHALL COMPLY IN ALL RESPECTS WITH THE TRANSPORT SA SPECIFICATION NUMBER PM3/400G. FINE CRUSHED ROCK SHALL COMPLY IN ALL RESPECTS WITH THE TRANSPORT SA SPECIFICATION NUMBER PM1/200G.
- SW8. COMPACTIONS NOTED ARE % MDD (MAXIMUM DRY DENSITY) (MODIFIED) IN ACCORDANCE WITH AS 1289.
- SW9. FILLING SHALL BE UNDERTAKEN IN LAYERS NOT EXCEEDING 200mm THICKNESS (COMPACTED DEPTH). QUARRY RUBBLE SHALL BE COMPACTED TO 95% MAXIMUM DRY DENSITY (MODIFIED). CRUSHED ROCK SHALL BE COMPACTED TO 98% DRY DENSITY (MODIFIED). EACH LAYER SHALL BE COMPACTED AND APPROVED PRIOR TO THE NEXT LAYER BEING LAID OVER. ALL COMPACTION TESTS TO AS1289.
- SW10. TO ACHIEVE THE ABOVE COMPACTION, VIBRATING SMOOTH DRUM ROLLERS (FOR GRANULAR MATERIAL) OF VIBRATING SHEEPS FOOT ROLLERS (FOR CLAYS) ARE REQUIRED. CONTRACTOR TO TAKE CARE WITH VIBRATING ROLLERS AROUND EXISTING STRUCTURES.
- SW11. THE CONTRACTOR SHALL BE RESPONSIBLE FOR QUALITY CONTROL TO ENSURE THAT ALL WORKS COMPLY WITH THE DRAWINGS AND SPECIFICATION. WHEN, IN THE OPINION OF THE CONTRACTOR, THE SPECIFIED COMPACTION HAS BEEN ACHIEVED HE SHALL ARRANGE FOR COMPACTION TESTING TO BE UNDERTAKEN. THE SUPERINTENDENT SHALL HAVE THE RIGHT TO NOMINATE THE EXACT LOCATION AT WHICH SAMPLES SHALL BE TAKEN. THE COST OF ALL TESTING SHALL BE AT THE CONTRACTORS EXPENSE. THE TESTING SHALL BE UNDERTAKEN BY A NATA REGISTERED LABORATORY.
- SW12. NO RUBBLE SHALL BE PLACED UNTIL APPROVED BY THE SUPERINTENDENT. IT IS THE CONTRACTOR'S RESPONSIBILITY TO PROVIDE ALL GRADING CURVES AND TECHNICAL INFORMATION AS REQUIRED.

## SAFETY-IN-DESIGN REVIEW

MAGRYN & ASSOCIATES (MAGRYN) HAVE CONDUCTED A PRELIMINARY SAFETY-IN-DESIGN REVIEW OF THE DESIGN SHOWN ON THESE DRAWINGS. THE REVIEW IS BASED GENERALLY ON THE PROCEDURE OUTLINED IN THE SAFE WORK AUSTRALIA PUBLICATION "SAFE DESIGN OF STRUCTURES CODE OF PRACTICE"(JULY 2012).

THE DESIGN HAS NOT BEEN REVIEWED WITH A CONTRACTOR/BUILDER AT THE TIME OF ISSUE FOR TENDER OR CONSTRUCTION. CONSTRUCTION METHODS VARY BETWEEN CONTRACTORS SO IT IS NOT POSSIBLE FOR MAGRYN TO PERFORM AN EXHAUSTIVE SAFETY-IN-DESIGN OR SAFETY-IN-CONSTRUCTION REVIEW. ONCE APPOINTED, THE CONTRACTOR IS REQUIRED TO UNDERTAKE A THOROUGH REVIEW OF THE DESIGN WITH THEIR SUB-CONTRACTORS TO IDENTIFY SAFETY RISKS DURING CONSTRUCTION.

### EXCAVATIONS

1. BATTER SLOPES SHALL BE IN ACCORDANCE WITH GEOTECHNICAL RECOMMENDATIONS AND SHALL BE INSPECTED BY THE GEOTECHNICAL ENGINEER TO CONFIRM ADEQUACY (INCLUDING REVIEW OF PROPOSED DURATION OF BATTER).
2. EXCAVATIONS GREATER THAN 1.0m DEEP REQUIRE SHORING AND SHALL NOT BE ACCESSED BY PERSONNEL WITHOUT APPROPRIATE CONFINED SPACE TRAINING.
3. PROVIDE BARRIERS TO ALL EXCAVATIONS TO PREVENT FALLS.
4. ENSURE MEASURES TO PROTECT ADJACENT PROPERTY / STRUCTURES ARE FOLLOWED STRICTLY IN ACCORDANCE WITH THESE DRAWINGS. IF IN DOUBT CONTACT MAGRYN.
5. CONTACT MAGRYN AND THE GEOTECHNICAL ENGINEER IF GROUND WATER IS ENCOUNTERED DURING EXCAVATION.

### VERIFICATION OF SOIL CONDITIONS

1. THE GEOTECHNICAL INVESTIGATION WAS BASED ON A LIMITED SURVEY VIA BORE HOLES IN DISCRETE LOCATIONS AROUND THE SITE (REFER TO THE GEOTECHNICAL REPORT REFERENCED ON THESE DRAWINGS). THE CONTRACTOR SHALL HAVE THE SOIL DESIGN PARAMETERS VERIFIED DURING EXCAVATION. ALLOW TO ENGAGE THE GEOTECHNICAL ENGINEER TO CONDUCT A REVIEW OF THE SOIL DURING CLEARING / EXCAVATION OF THE SITE.

## PLANTING/LANDSCAPING NOTES

### INSTALLATION OF JUTE MESH EROSION CONTROL MATTING

GEOTEXTILES JUTE MESH SHALL BE INSTALLED IN ACCORDANCE WITH MANUFACTURER'S SPECIFICATIONS. INSTALL WITH PROPRIETARY METAL PINS 30MM X 300MM X 4MM Ø, AT THE RATE OF 5 PINS/M2 ENSURING THAT ALL LAPS OF JUTE ARE FULLY PINNED.

### SITE PREPARATION FOR PLANTING

PLANTING AREAS INCLUDE SECTIONS OF THE EMBANKMENT ABOVE THE SEAWALL THAT ARE DE-VOID OF VEGETATION, AND WHERE NEW FILL/TOPSOIL HAS BEEN SPECIFIED FOR EROSION CONTROL. REFER TYPICAL SECTION ON DWG. 16254-6.

ALL PLANTS ARE TO BE PLANTED AS TUBE STOCK, AND PROTECTED WITH DRY, WELL WASHED SEAWED MULCH. PLANTS ARE TO BE PLANTED AT A RATE OF TWO PLANTS PER SQUARE METRE ON AVERAGE IN AREAS WITH NO VEGETATION. INFILL THE PLANTS BETWEEN EXISTING SHRUBS WHERE REQUIRED. DO NOT REMOVE OR DAMAGE EXISTING VEGETATION.

ALL PLANTS ARE TO BE WATERED AND TENDERED FOR THE FIRST SIX WEEKS AFTER PLANTING. ANY PLANTS WHICH ARE DISEASED OR DIE DURING THIS PERIOD ARE TO BE REPLACED.

REFER TO TECHNICAL SPECIFICATION FOR FURTHER DETAILS ON THE FOLLOWING:

- PREPARATION FOR PLANTING AREAS
- IMPORTED TOPSOIL REQUIREMENTS
- PLANT SUPPLY
- ESTABLISHMENT PERIOD
- MAINTENANCE CONTRACT

## PLANT SPECIES GUIDE

### GROUNDCOVERS, HERBS AND SMALL SHRUBS

#### MUNTRIES (KUNZEA POMIFERA)

GROUND-HUGGING SHRUB WITH BRANCHES EXTENDING OVER SEVERAL METRES. THICK BRIGHT GREEN LEAVES, SHOWY WHITE FLUFFY FLOWERS IN SPRING AND EARLY SUMMER. PURPLE BERRIES. SPACE FILLER. SUITABLE FOR POTS AND HANGING BASKETS. FULL-SUN TO SEMI-SHADE. RIPE FRUITS ARE EDIBLE.

#### CUSHION BUSH (LEUCOPYHTA BROWNII)

COMPACT, ROUNDED SHRUB TO 1M. SILVER-GREY FOLIAGE, PALE YELLOW BALL-SHAPED FLOWERS IN SUMMER. GREAT STRUCTURAL FORM, PROVIDES COLOUR AND TEXTURE CONTRAST. RESPONDS WELL TO REGULAR PRUNING. FULL-SUN.

#### NATIVE PELARGONIUM (PELARGONIUM AUSTRALE)

HERB TO KNEE HIGH. LARGE GREEN VELVETY LEAVES, PALE PINK FLOWERS WITH PURPLE STRIPE OCCUR SPRING TO SUMMER. PRETTY PLANT, GREAT IN COTTAGE OR BUSHLAND GARDEN. PRUNE AFTER FLOWERING. FULL-SUN TO SEMI-SHADE.

#### NATIVE PIGFACE (CARPOBROTUS ROSSII)

THICK, FLESHY GROUNDCOVER. GREEN LEAVES TRIANGULAR IN CROSS-SECTION, LARGE BRIGHT PINK FLOWERS OCCUR IN SPRING. ATTRACTIVE GROUND-COVER, SOIL STABILIZER. SUITABLE AS TRAILING PLANT FOR POTS OR DOWN WALLS. RIPE FRUITS ARE EDIBLE.

#### ROUND-LEAF PIGFACE (DISPHYMA CRASSIFOLIUM)

SUCCULENT GROUNDCOVER PLANT. GREEN LEAVES ROUND IN CROSS SECTION, BRIGHTON PINK FLOWERS IN SPRING. ATTRACTIVE GROUND-COVER, SOIL STABILIZER. TRAIL OVER ROCK WALLS. TOLERATES SALINE SOILS. FULL-SUN TO SHADE.

#### RUBY SALT BUSH (ENCHYLAENA TOMENTOSA)

LOW SHRUB TO 1M. LEAVES SMALL, BLUE-GREEN, FLESHY. YELLOW TO RED FLESHY FRUITS PRODUCED THROUGH-OUT THE YEAR. ATTRACTS NATIVE WILDLIFE. RESPONDS WELL TO PRUNING (CAN PRUNE SEASONALLY IF STARTS TO DOMINATE GARDEN BED). FULL-SUN TO SEMI-SHADE. RIPE FRUITS ARE EDIBLE.

### GRASSES AND SEDGES

#### WALLABY GRASS (AUSTRODANTHONIA SP)

CLUMPING GRASS TO KNEE HIGH, FLUFFY WHITE SEED HEADS IN SUMMER. PLANT IN CLUMPS, GOOD IN BUSH GARDEN SETTING. ATTRACTS WILDLIFE INCLUDING BUTTERFLIES.

#### KNOBBY CLUB-RUSH (ISOLEPIS NODOSA)

ATTRACTIVE EVERGREEN CLUMPING PLANT TO 1M HIGH. LEAVES DARK-GREEN, CYLINDRICAL AND UP-RIGHT, FLOWER HEADS BROWN BALL-SHAPED, OCCUR ALL YEAR. VERSATILE PLANT. USE AS ACCENT, GROUP PLANTINGS, POT-PLANTS, AROUND PONDS. TOLERATES SALT SPRAY AND WET ZONES. ATTRACTS BUTTERFLIES. FULL-SUN TO SEMI-SHADE.

#### COAST SPEAR-GRASS (AUSTROSTIPA SPP)

TUSSOCK GRASS SPECIES OF VARYING HEIGHTS, WITH FLOWERING STEMS TO 1M. USE COASTAL SPECIES A. FLAVESCENS (TALL) AND A. ELAGANTISSIMA (SMALL AND COMPACT). PLANT IN CLUMPS, SUITABLE FOR MASS PLANTINGS. SHOWY WHEN IN FLOWER. FILL IN SPACES OR BORDER PLANTINGS. ATTRACTS BUTTERFLIES.

#### SWORD SEDGE (LEPIDOSPERMA GLADIATUM)

SEDGE TO 1M HIGH WITH WIDE, FLAT LEAVES (LIKE A GLADIATOR'S SWORD!) BROWN FLOWER HEADS PRESENT WINTER TO SUMMER. PLANT IN LARGE OR SMALL CLUMPS. GOOD ACCENT PLANT, USE IN BORDERS, FOLIAGE CONTRAST. SUITABLE POT-PLANT. IF UNAVAILABLE, SUBSTITUTE WITH KNOBBY CLUB-RUSH OR SHORT-STEM FLAX-LILY.

#### COAST TUSSOCK-GRASS (POA POIFORMIS)

TUSSOCK GRASS GROWING TO KNEE HIGH. THIN BLUE-GREEN LEAVES, BLOWN-YELLOW FLOWER HEADS. TIGHT FOLIAGE. GREAT IN SMALL OR LARGE GROUP PLANTINGS, ALSO ROCKERIES, BORDERS AND POTS. FULL-SUN.

D	NO CHANGES	WS 01.11.16
C	NOTE UPDATE	AW 12.10.16
B	NO CHANGES	TH 21.09.16
A	PRELIMINARY ISSUE	TH 30.08.16
ISSUE	AMENDMENTS	INT./DATE

TITLE: <b>NOTES</b>			CLIENT: <b>SHACK OWNERS GROUP</b>		
CONTRACTORS MUST VERIFY ALL DIMENSIONS PRIOR TO ANY OFF SITE FABRICATION.			PROJECT: <b>SEAWALL</b>		
DATE: <b>AUG. 2016</b>	SCALE: <b>AS SHOWN</b>	DESIGN: <b>WS</b>			
REVISION: <b>D</b>	DRAWING NUMBER: <b>16254-1</b>	SHEET SIZE: <b>A1</b>	PROJECT ADDRESS: <b>90-124 NORTH COAST ROAD, POINT TURTON</b>		

### ENGINEERING CONSULTANTS

- > MINING
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267 BRIGHTON ROAD  
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**MAGRYN**

**PRELIMINARY**

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**SEAWALL SETOUT TABLE**

CHAINAGE	LEVEL OF TOE	WIDTH OF SEAWALL (m)	DISTANCE OF TOP OF SEAWALL FROM PROPERTY BOUNDARY (m)
15m	0.70 AHD	4.14	6.36
45m	-0.40 AHD	6.45	8.00
75m	0.20 AHD	5.24	9.19

INV = INVERT	BUILDING	CONTOUR
CONC = CONCRETE	SHED	BOTTOM OF BANK
SWIP = SEWER IP	VERANDAH/PERGOLA	TOP OF BANK
STOBIE POLE	GUTTER/EAVES	G.I.FENCE
SIN	EDGE OF CONCRETE	BOUNDARY
NATURAL SURFACE	EDGE OF PAVERS	ROCK/REEF
MP = METAL PIN	EDGE OF PATH	BOAT LAUNCHING RAIL
PSM = PERMANENT SURVEY MARK	RETAINING WALL	
NEW PEG	TRACK	

SURVEY BY MOSEL STEED SURVEYING LAND SOLUTIONS  
 LEVEL DATUM AUSTRALIAN HEIGHT DATUM TAKEN FROM PSM 6328/1538 RL4.55m  
 COORDINATE DATUM, MGA 94 ZONE 53 DERIVED PSM6328/1538  
 CONTOUR INTERVAL 0.5m  
 CONTOURS SHOWN ON THE STEEP CLIFF FACES ARE INDICATIVE ONLY AS INSUFFICIENT DATA WAS RECORDED TO OBTAIN A TRUE REPRESENTATION OF THE GROUND SURFACE.

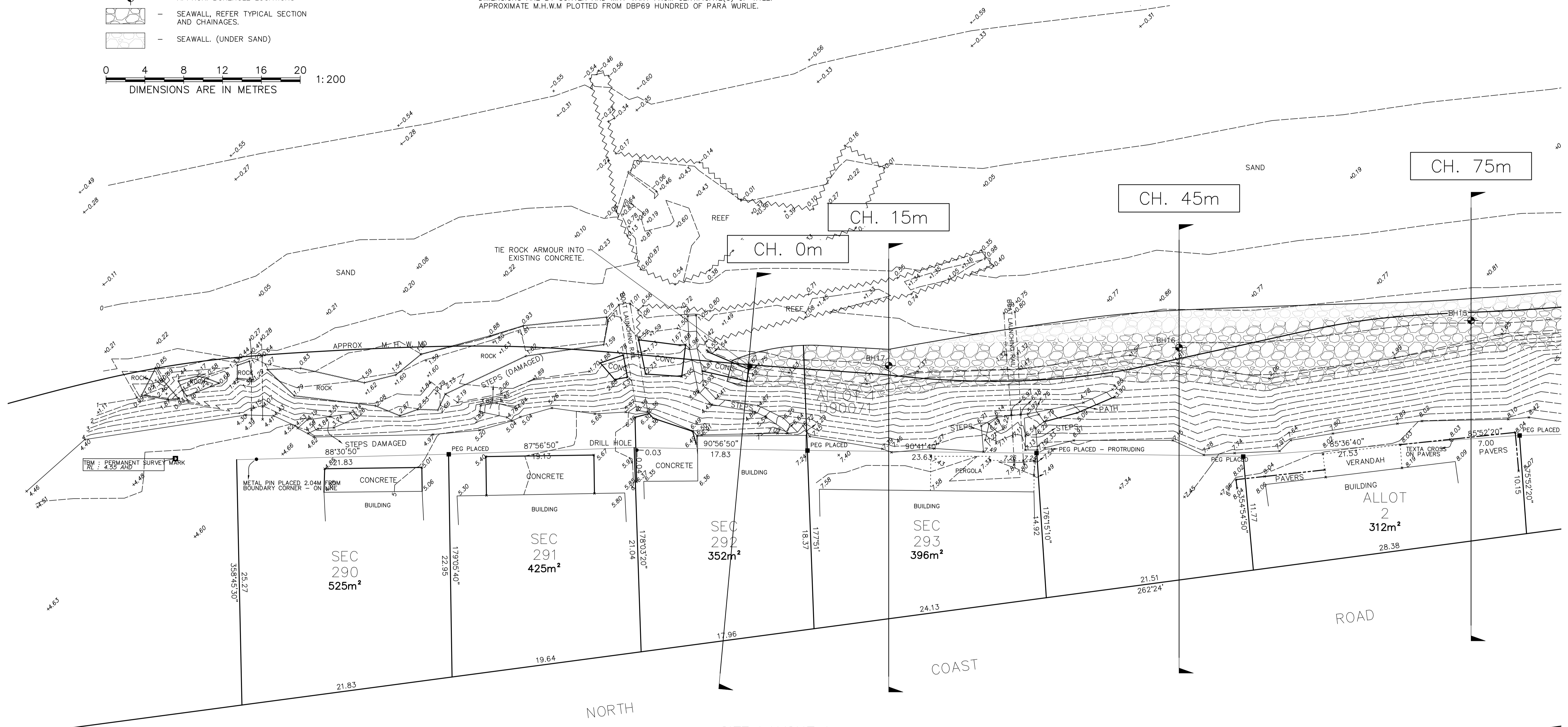
**IDENTIFICATION & SITE SURVEY**  
 PART SECTIONS 290-293,  
 296, 297, 361-363, 378-384 &  
 PART ALLOTMENT 2 IN D90071  
 POINT TURTON  
 HUNDRED OF PARA WURLIE  
 SURVEY DATE: 04/07/16 & 05/07/16

**LEGEND**

- APPROX. BOREHOLE LOCATIONS
- SEAWALL, REFER TYPICAL SECTION AND CHAINAGES.
- SEAWALL, (UNDER SAND)



**NOTES:**  
 EASEMENTS NOT SHOWN. REFER TO CERTIFICATE(S) OF TITLE FOR DISPOSITION OF ANY EASEMENTS.  
 DIMENSIONS ARE BY SURVER AND MAY VARY FROM CERTIFICATE(S) OF TITLE.  
 APPROXIMATE M.H.W.M PLOTTED FROM DBP69 HUNDRED OF PARA WURLIE.



**NOTE:** EXISTING AND NEW VEGETATION NOT SHOWN ON PLANS. NEW PLANTS TO BE PROVIDED ON THE EMBANKMENT ABOVE THE SEAWALL IN AREAS DE-VOID OF VEGETATION AND WHERE NEW FILL AND TOPSOIL IS SPECIFIED, AS PER TYPICAL SECTION ON DWG. 16254-6 AND RELEVANT CHAINAGE SECTIONS.

**SITE LAYOUT 1**  
 SCALE 1:200

**PRELIMINARY**  
 THE ARRANGEMENT SHOWN IS FOR DISCUSSION PURPOSES ONLY.  
 IT MUST NOT BE USED FOR CONSTRUCTION.

TITLE: <b>SITE LAYOUT 1</b>			CLIENT: <b>SHACK OWNERS GROUP</b>		
CONTRACTORS MUST VERIFY ALL DIMENSIONS PRIOR TO ANY OFF SITE FABRICATION.					
DATE: <b>AUG. 2016</b>	SCALE: <b>AS SHOWN</b>	DESIGN: <b>WS</b>	PROJECT: <b>SEAWALL</b>		
REVISION: <b>D</b>	DRAWING NUMBER: <b>16254-2</b>	SHEET SIZE: <b>A1</b>	PROJECT ADDRESS: <b>90-124 NORTH COAST ROAD, POINT TURTON</b>		

**ENGINEERING CONSULTANTS**  
 > MINING  
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 > COASTAL  
 > CIVIL  
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 SOMERTON PARK, SA 5044  
 TELEPHONE: (08) 8295 8677  
 www.magryn.com.au

D	PROPERTY NUMBERS REMOVED	WS 01.11.16
C	NO CHANGES	AW 12.10.16
B	NO CHANGES	TH 21.09.16
A	PRELIMINARY ISSUE	TH 30.08.16
ISSUE	AMENDMENTS	INT./DATE



**SEAWALL SETOUT TABLE**

CHAINAGE	LEVEL OF TOE	WIDTH OF SEA WALL (m)	DISTANCE OF TOP OF SEAWALL FROM PROPERTY BOUNDARY (m)
105m	0.20 AHD	5.24	10.05
133m	0.80 AHD	3.99	10.14
158m	0.15 AHD	5.24	10.13
184m	0.90 AHD	4.14	9.20
214m	-0.20 AHD	6.36	8.63

INV = INVERT	BUILDING	CONTOUR
CONC = CONCRETE	SHED	BOTTOM OF BANK
● = STOBIE POLE	VERANDAH/PERGOLA	TOP OF BANK
○ = SIGN	GUTTER/EAVES	G.I.FENCE
× = NATURAL SURFACE	EDGE OF CONCRETE	BOUNDARY
● = MP = METAL PIN	EDGE OF PAVERS	ROCK/REEF
■ = PSM = PERMANENT SURVEY MARK	EDGE OF PATH	BOAT LAUNCHING RAIL
■ = NEW PEG	RETAINING WALL	
	TRACK	

**NOTES:**  
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 APPROXIMATE M.H.W.M PLOTTED FROM DBP69 HUNDRED OF PARA WURLIE.

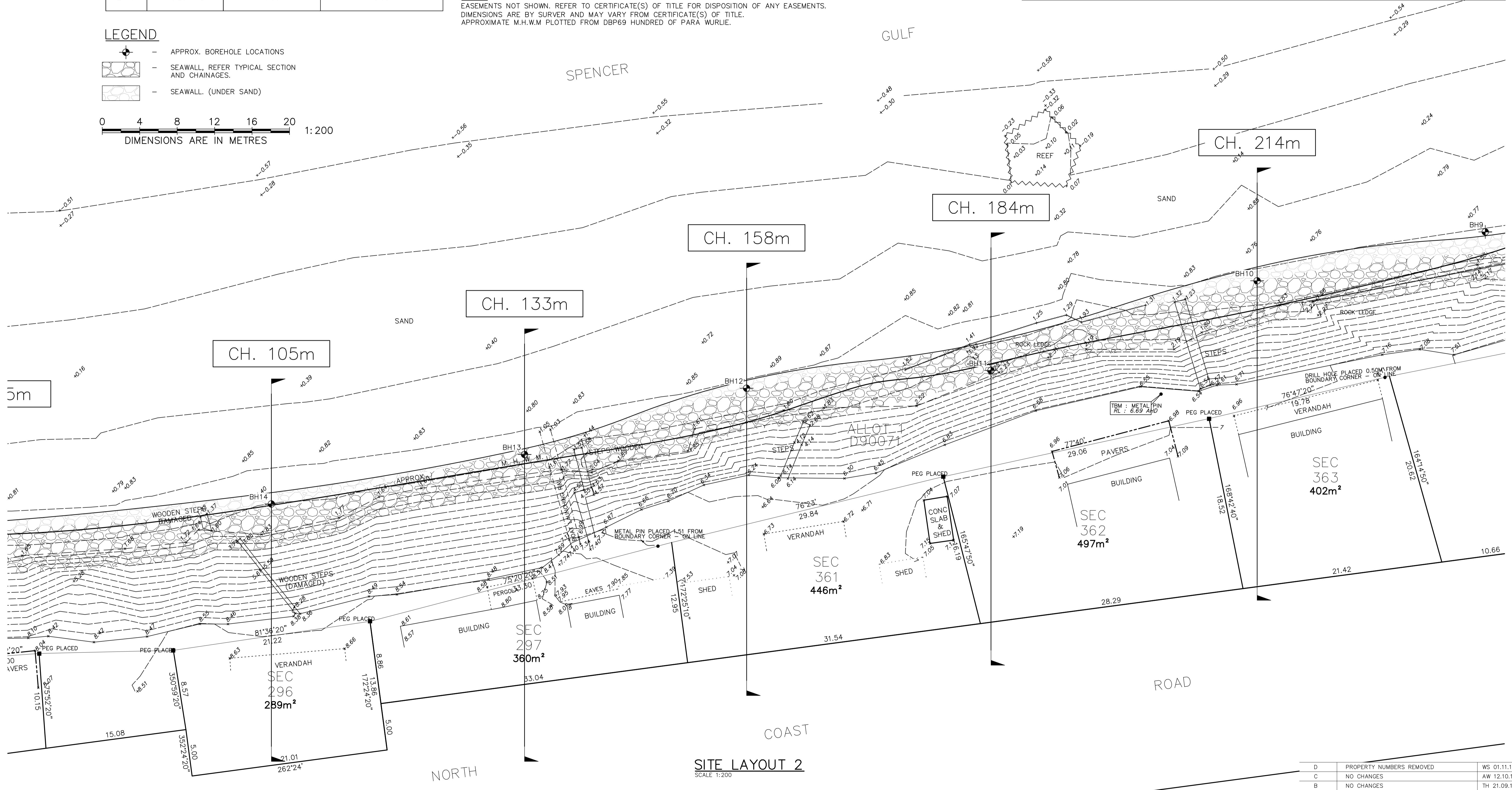
SURVEY BY MOSEL STEED SURVEYING LAND SOLUTIONS  
 LEVEL DATUM AUSTRALIAN HEIGHT DATUM TAKEN FROM  
 PSM 6328/1538 RL4.55m  
 COORDINATE DATUM, MGA 94 ZONE 53 DERIVED PSM6328/1538  
 CONTOUR INTERVAL 0.5m  
 CONTOURS SHOWN ON THE STEEP CLIFF FACES ARE INDICATIVE ONLY AS INSUFFICIENT DATA WAS RECORDED TO OBTAIN A TRUE REPRESENTATION OF THE GROUND SURFACE.

**IDENTIFICATION & SITE SURVEY**  
 PART SECTIONS 290-293,  
 296, 297, 361-363, 378-384 &  
 PART ALLOTMENT 2 IN D90071  
 POINT TURTON  
 HUNDRED OF PARA WURLIE  
 SURVEY DATE: 04/07/16 & 05/07/16

**LEGEND**

- APPROX. BOREHOLE LOCATIONS
- SEAWALL, REFER TYPICAL SECTION AND CHAINAGES.
- SEAWALL (UNDER SAND)

0 4 8 12 16 20  
 DIMENSIONS ARE IN METRES 1:200



5m

**SITE LAYOUT 2**  
 SCALE 1:200

D	PROPERTY NUMBERS REMOVED	WS 01.11.16
C	NO CHANGES	AW 12.10.16
B	NO CHANGES	TH 21.09.16
A	PRELIMINARY ISSUE	TH 30.08.16
ISSUE	AMENDMENTS	INT./DATE

**PRELIMINARY**  
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TITLE: <b>SITE LAYOUT 2</b>			CLIENT: <b>SHACK OWNERS GROUP</b>		
CONTRACTORS MUST VERIFY ALL DIMENSIONS PRIOR TO ANY OFF SITE FABRICATION.					
DATE: AUG. 2016	SCALE: AS SHOWN	DESIGN: WS	PROJECT: SEAWALL		
REVISION: D	DRAWING NUMBER: 16254-3	SHEET SIZE: A1	PROJECT ADDRESS: 90-124 NORTH COAST ROAD, POINT TURTON		

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**SEAWALL SETOUT TABLE**

CHAINAGE	LEVEL OF TOE	WIDTH OF SEA WALL (m)	DISTANCE OF TOP OF SEAWALL FROM PROPERTY BOUNDARY (m)
250m	-0.20 AHD	6.36	7.34
269m	-0.40 AHD	6.44	9.33
290m	-0.65 AHD	6.68	6.66
320m	0.60 AHD	3.96	7.68
351m	-0.35 AHD	6.44	9.77
381m	-0.20 AHD	6.36	6.75

INV = INVERT	BUILDING	CONTOUR
CONC = CONCRETE	SHED	BOTTOM OF BANK
STOBIE POLE	VERANDAH/PERGOLA	TOP OF BANK
BIN	GUTTER/EAVES	G.I.FENCE
SIGN	EDGE OF CONCRETE	BOUNDARY
NATURAL SURFACE	EDGE OF PAVERS	ROCK/REEF
MP = METAL PIN	EDGE OF PATH	BOAT LAUNCHING RAIL
PSM = PERMANENT SURVEY MARK	RETAINING WALL	
NEW PEG	TRACK	

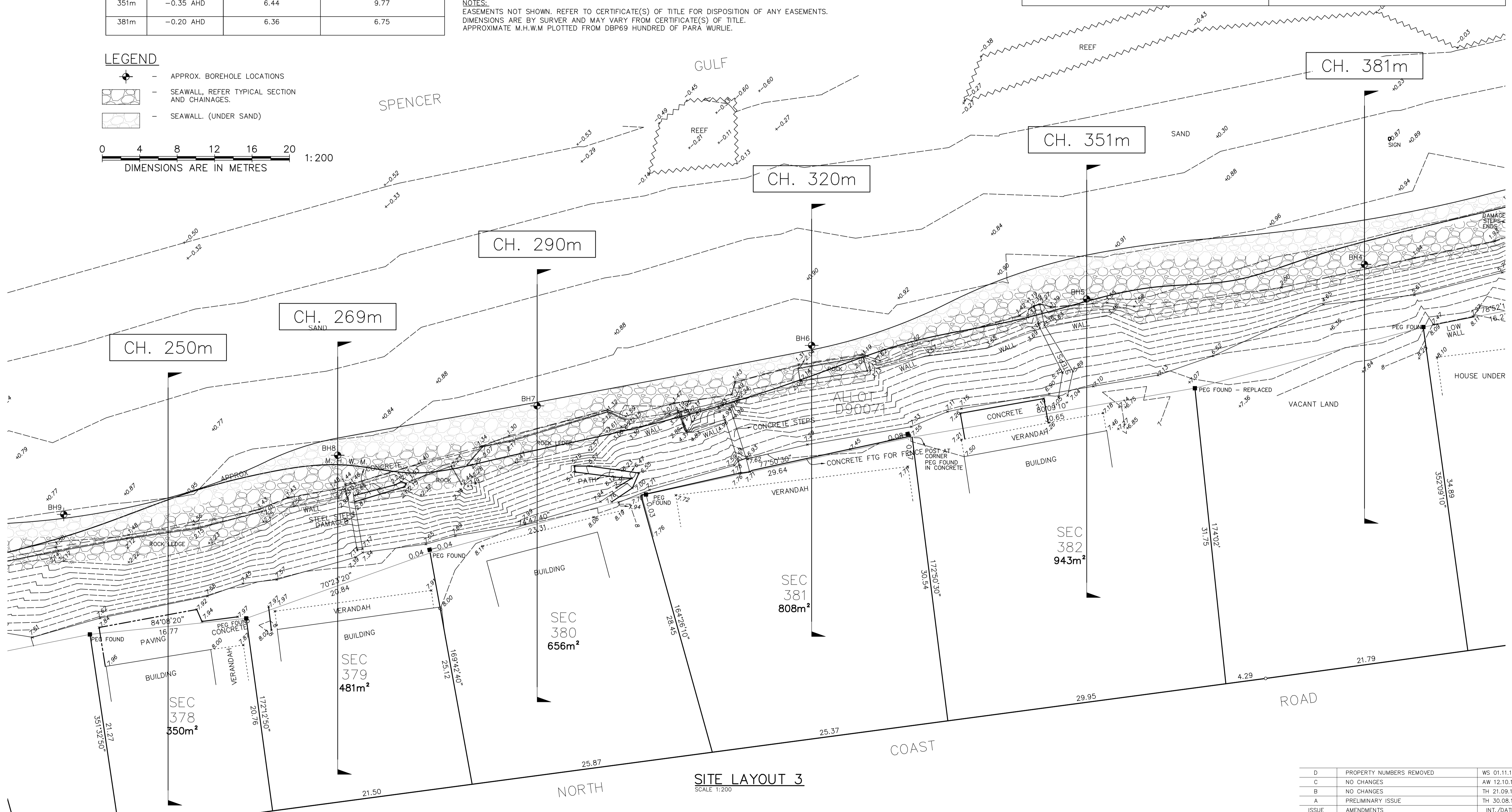
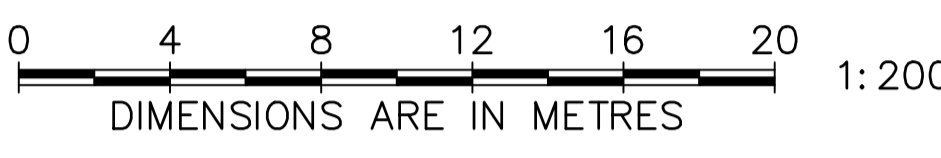
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 POINT TURTON  
 HUNDRED OF PARA WURLIE  
 SURVEY DATE: 04/07/16 & 05/07/16

**LEGEND**

- APPROX. BOREHOLE LOCATIONS
- SEAWALL, REFER TYPICAL SECTION AND CHAINAGES.
- SEAWALL (UNDER SAND)



**SITE LAYOUT 3**  
 SCALE 1:200

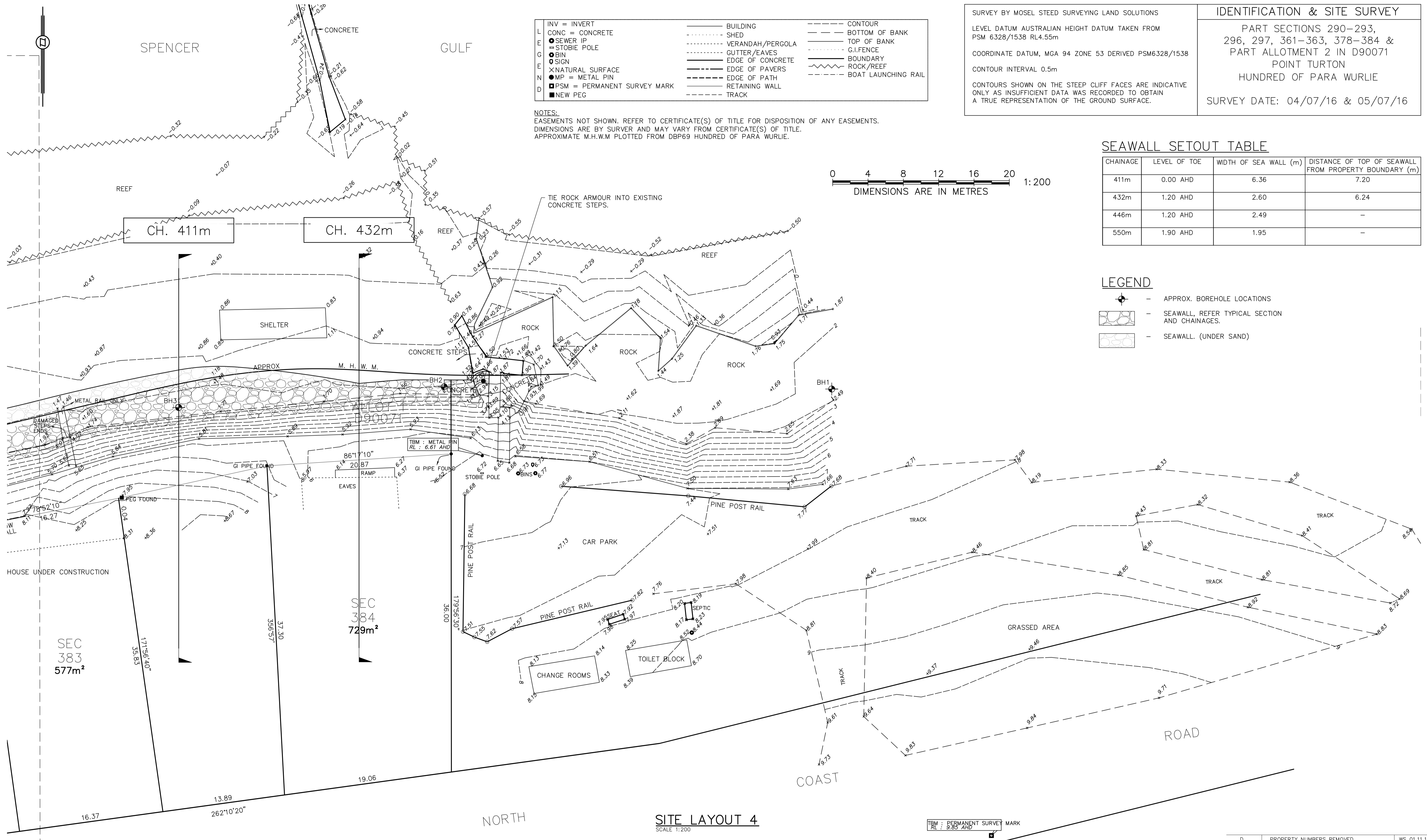
D	PROPERTY NUMBERS REMOVED	WS 01.11.16
C	NO CHANGES	AW 12.10.16
B	NO CHANGES	TH 21.09.16
A	PRELIMINARY ISSUE	TH 30.08.16
ISSUE	AMENDMENTS	INT./DATE

TITLE: <b>SITE LAYOUT 3</b>			CLIENT: <b>SHACK OWNERS GROUP</b>		
CONTRACTORS MUST VERIFY ALL DIMENSIONS PRIOR TO ANY OFF SITE FABRICATION.					
DATE: AUG. 2016	SCALE: AS SHOWN	DESIGN: WS	PROJECT: SEAWALL		
REVISION: D	DRAWING NUMBER: 16254-4	SHEET SIZE: A1	PROJECT ADDRESS: 90-124 NORTH COAST ROAD, POINT TURTON		

**ENGINEERING CONSULTANTS**  
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**PRELIMINARY**  
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INV = INVERT	BUILDING	CONTOUR
CONC = CONCRETE	SHED	BOTTOM OF BANK
SEWER IP	VERANDAH/PERGOLA	TOP OF BANK
STOBIE POLE	GUTTER/EAVES	G.I.FENCE
BIN	EDGE OF CONCRETE	BOUNDARY
SIGN	EDGE OF PAVERS	ROCK/REEF
NATURAL SURFACE	EDGE OF PATH	BOAT LAUNCHING RAIL
MP = METAL PIN	RETAINING WALL	
PSM = PERMANENT SURVEY MARK	TRACK	
NEW PEG		

NOTES:  
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IDENTIFICATION & SITE SURVEY  
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 PART ALLOTMENT 2 IN D90071  
 POINT TURTON  
 HUNDRED OF PARA WURLIE  
 SURVEY DATE: 04/07/16 & 05/07/16

SEAWALL SETOUT TABLE

CHAINAGE	LEVEL OF TOE	WIDTH OF SEA WALL (m)	DISTANCE OF TOP OF SEAWALL FROM PROPERTY BOUNDARY (m)
411m	0.00 AHD	6.36	7.20
432m	1.20 AHD	2.60	6.24
446m	1.20 AHD	2.49	-
550m	1.90 AHD	1.95	-

LEGEND

- APPROX. BOREHOLE LOCATIONS
- SEAWALL, REFER TYPICAL SECTION AND CHAINAGES.
- SEAWALL (UNDER SAND)

0 4 8 12 16 20  
 DIMENSIONS ARE IN METRES 1:200

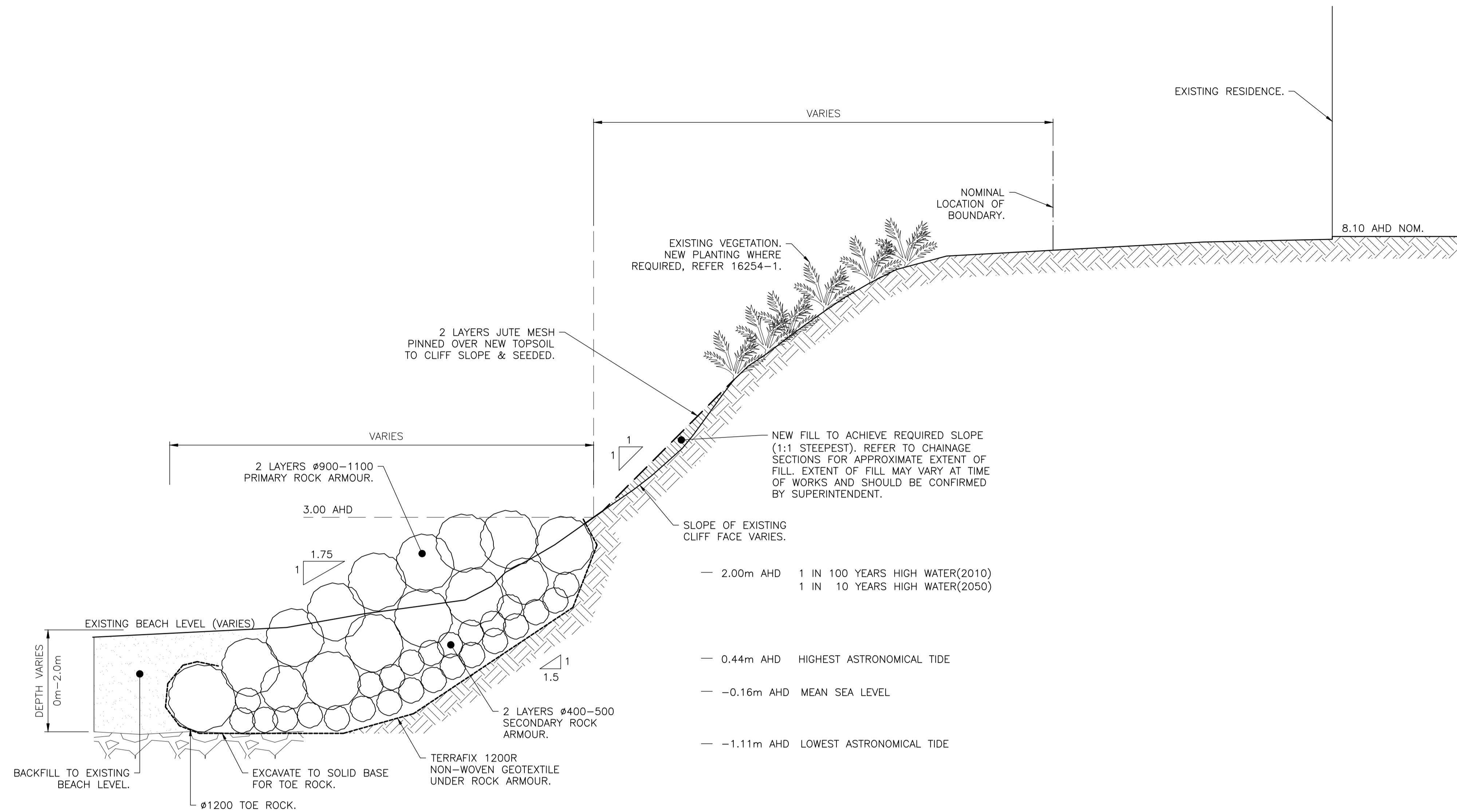
**PRELIMINARY**  
 THE ARRANGEMENT SHOWN IS FOR DISCUSSION PURPOSES ONLY.  
 IT MUST NOT BE USED FOR CONSTRUCTION.

TITLE: SITE LAYOUT 4			CLIENT: SHACK OWNERS GROUP		
CONTRACTORS MUST VERIFY ALL DIMENSIONS PRIOR TO ANY OFF SITE FABRICATION.					
DATE: AUG. 2016	SCALE: AS SHOWN	DESIGN: WS	PROJECT: SEAWALL		
REVISION: D	DRAWING NUMBER: 16254-5	SHEET SIZE: A1	PROJECT ADDRESS: 90-124 NORTH COAST ROAD, POINT TURTON		

ENGINEERING CONSULTANTS  
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 267 BRIGHTON ROAD  
 SOMERTON PARK, SA 5044  
 TELEPHONE: (08) 8295 8677  
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D	PROPERTY NUMBERS REMOVED	WS 01.11.16
C	AMENDMENT TO WALL	AW 12.10.16
B	NO CHANGES	TH 21.09.16
A	PRELIMINARY ISSUE	TH 30.08.16
ISSUE	AMENDMENTS	INT./DATE





**TYPICAL SEAWALL SECTION**

SCALE 1:50

NOTE: REFER TO CHAINAGE SECTIONS FOR ROCK WALL DIMENSIONS IN FRONT OF EACH PROPERTY. ROCK ARMOUR SHALL BE DURABLE, HARD, ANGULAR AND ROUGH BROKEN, WITH A MINIMUM DENSITY OF 2.6 TONNE/m<sup>3</sup> (BLUESTONE).

NOTE: ALTERNATIVELY, LIMESTONE ROCK MAY BE USED (ALTHOUGH IT IS NOT RECOMMENDED). LIMESTONE ROCKS TO HAVE MINIMUM DENSITY OF 2 TONNE/m<sup>3</sup>. 2 LAYERS PRIMARY ARMOUR ROCKS Ø1500-1700. 2 LAYERS SECONDARY ARMOUR ROCKS Ø700-800, Ø1800 TOE ROCK.

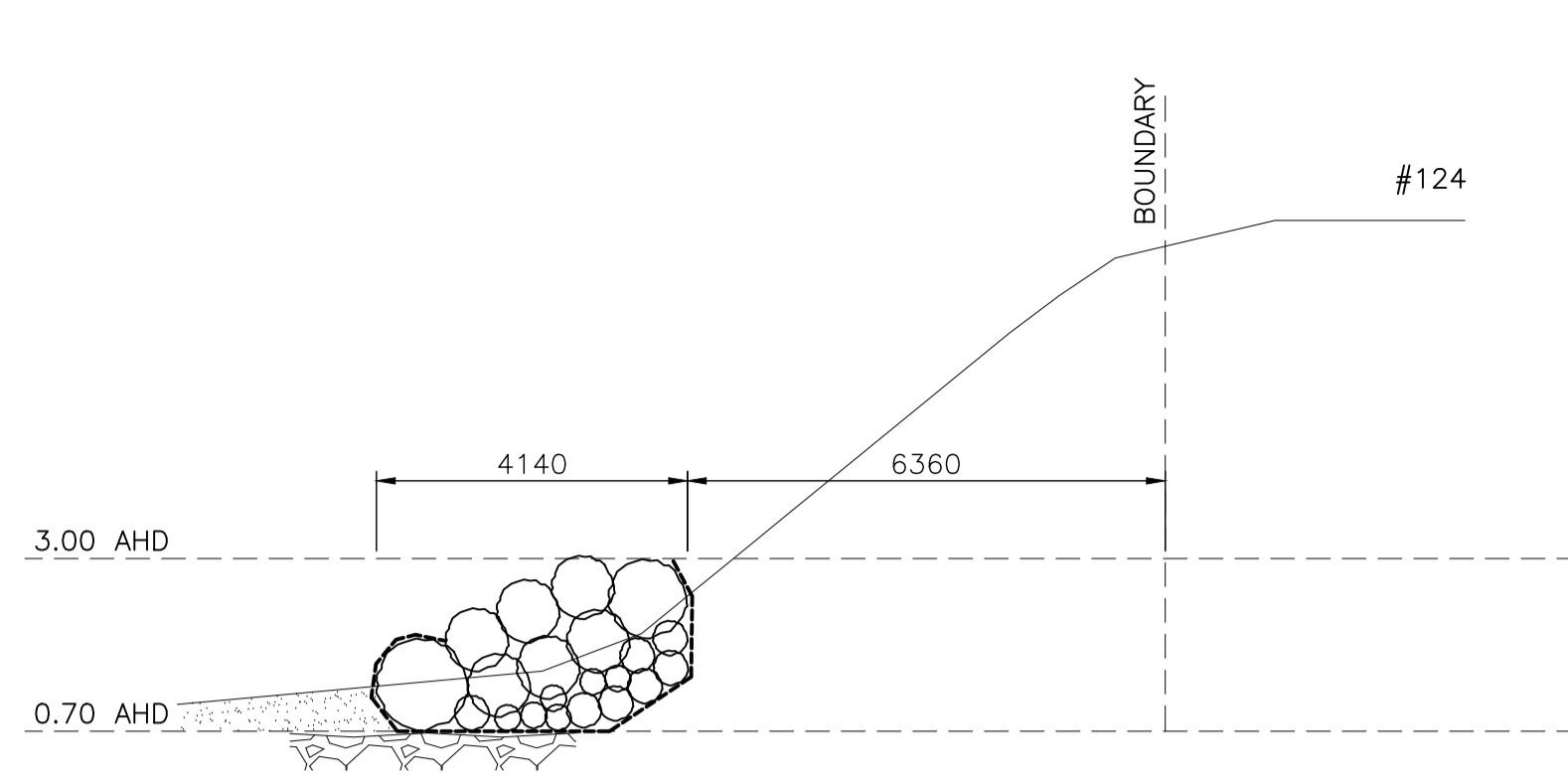
D	NO CHANGES	WS 01.11.16
C	AMENDMENT TO DETAILS	AW 12.10.16
B	ROCK SIZE AMENDED	TH 21.09.16
A	PRELIMINARY ISSUE	TH 30.08.16
ISSUE	AMENDMENTS	INT./DATE

**PRELIMINARY**  
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TITLE: <b>TYPICAL SECTION &amp; DETAILS</b>			CLIENT: <b>SHACK OWNERS GROUP</b>		
CONTRACTORS MUST VERIFY ALL DIMENSIONS PRIOR TO ANY OFF SITE FABRICATION.					
DATE: <b>AUG. 2016</b>	SCALE: <b>AS SHOWN</b>	DESIGN: <b>WS</b>	PROJECT: <b>SEAWALL</b>		
REVISION: <b>D</b>	DRAWING NUMBER: <b>16254-6</b>	SHEET SIZE: <b>A1</b>	PROJECT ADDRESS: <b>90-124 NORTH COAST ROAD, POINT TURTON</b>		

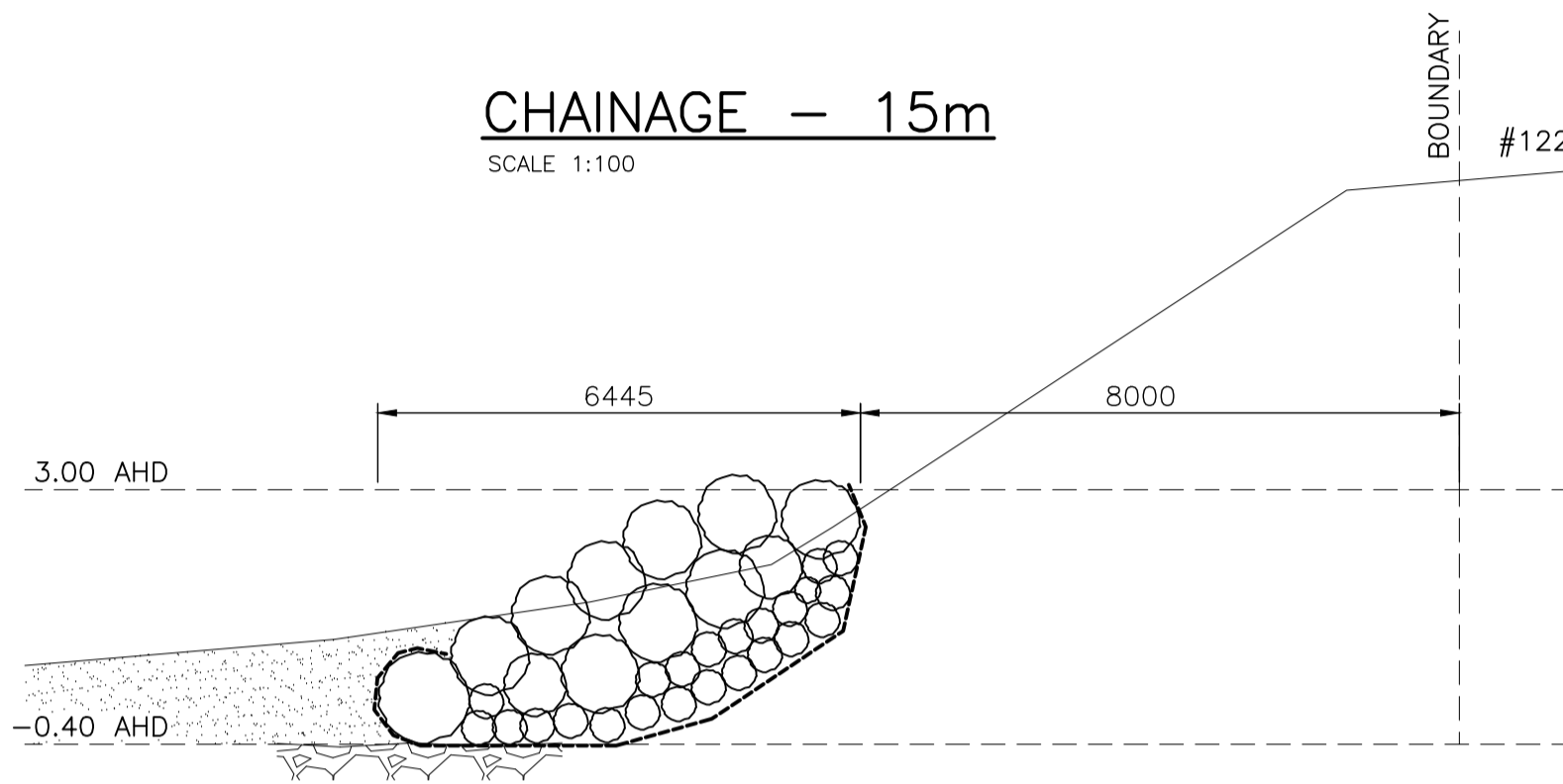
**ENGINEERING CONSULTANTS**  
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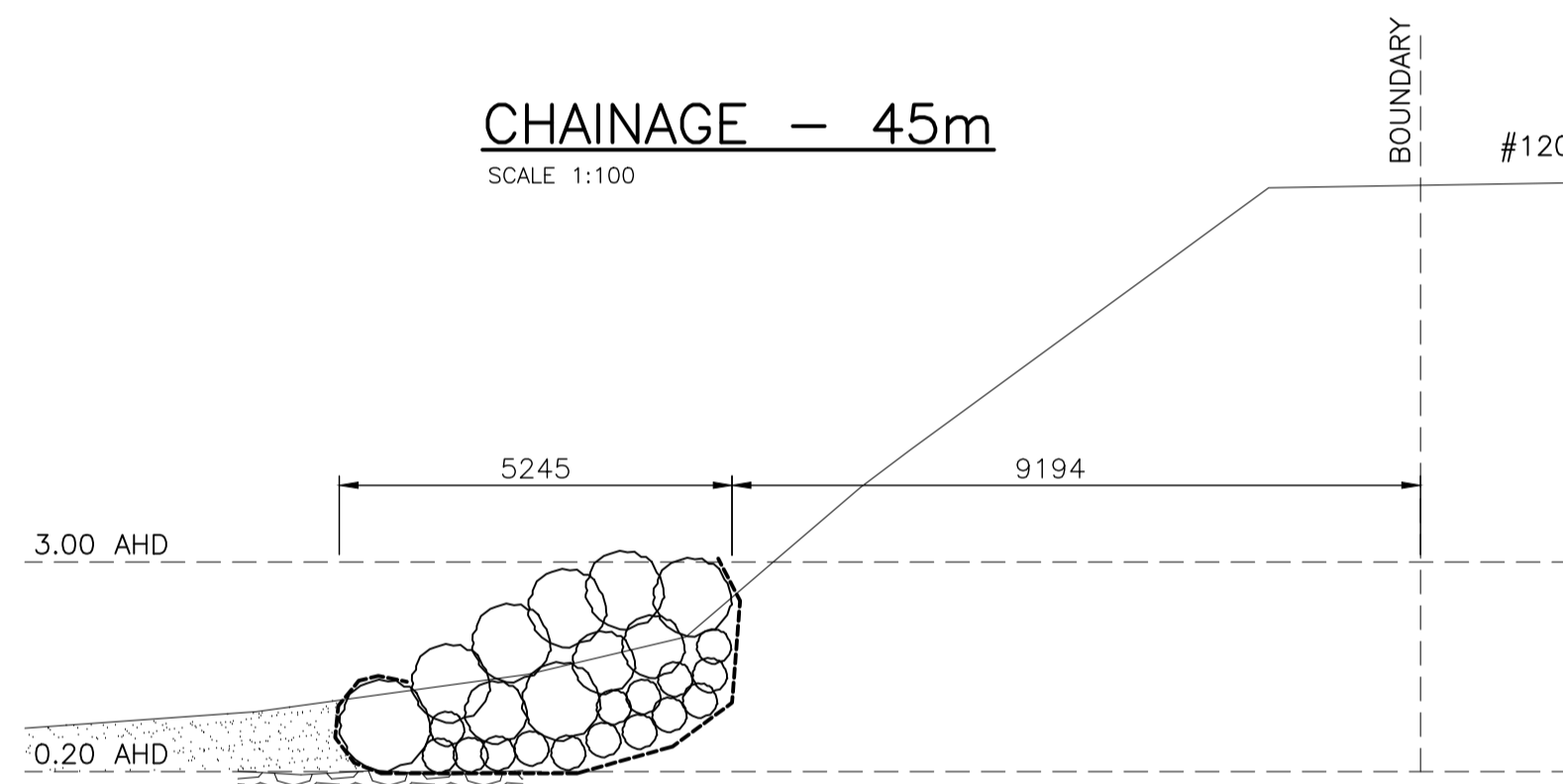
**CHAINAGE - 15m**

SCALE 1:100



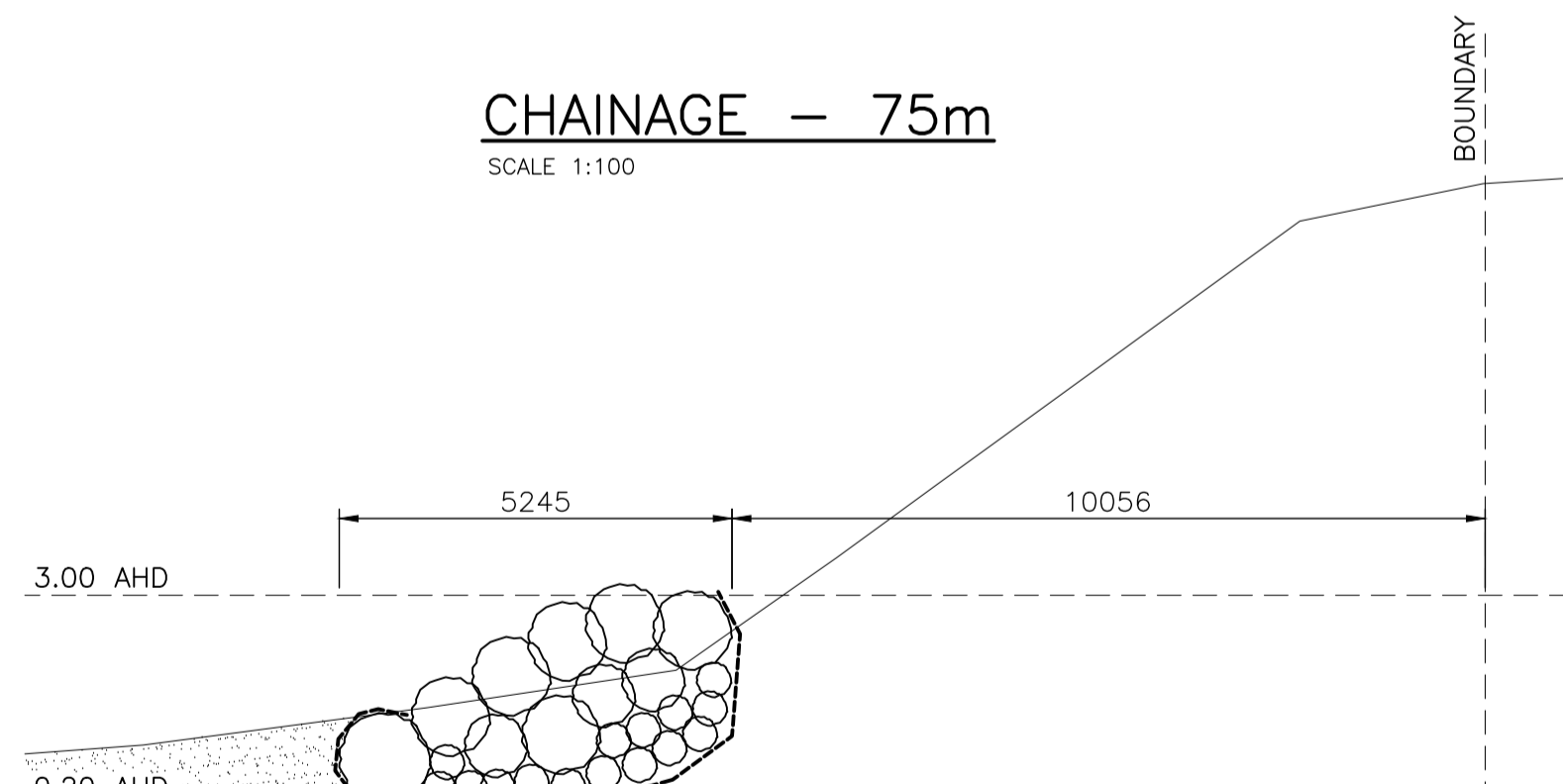
**CHAINAGE - 45m**

SCALE 1:100



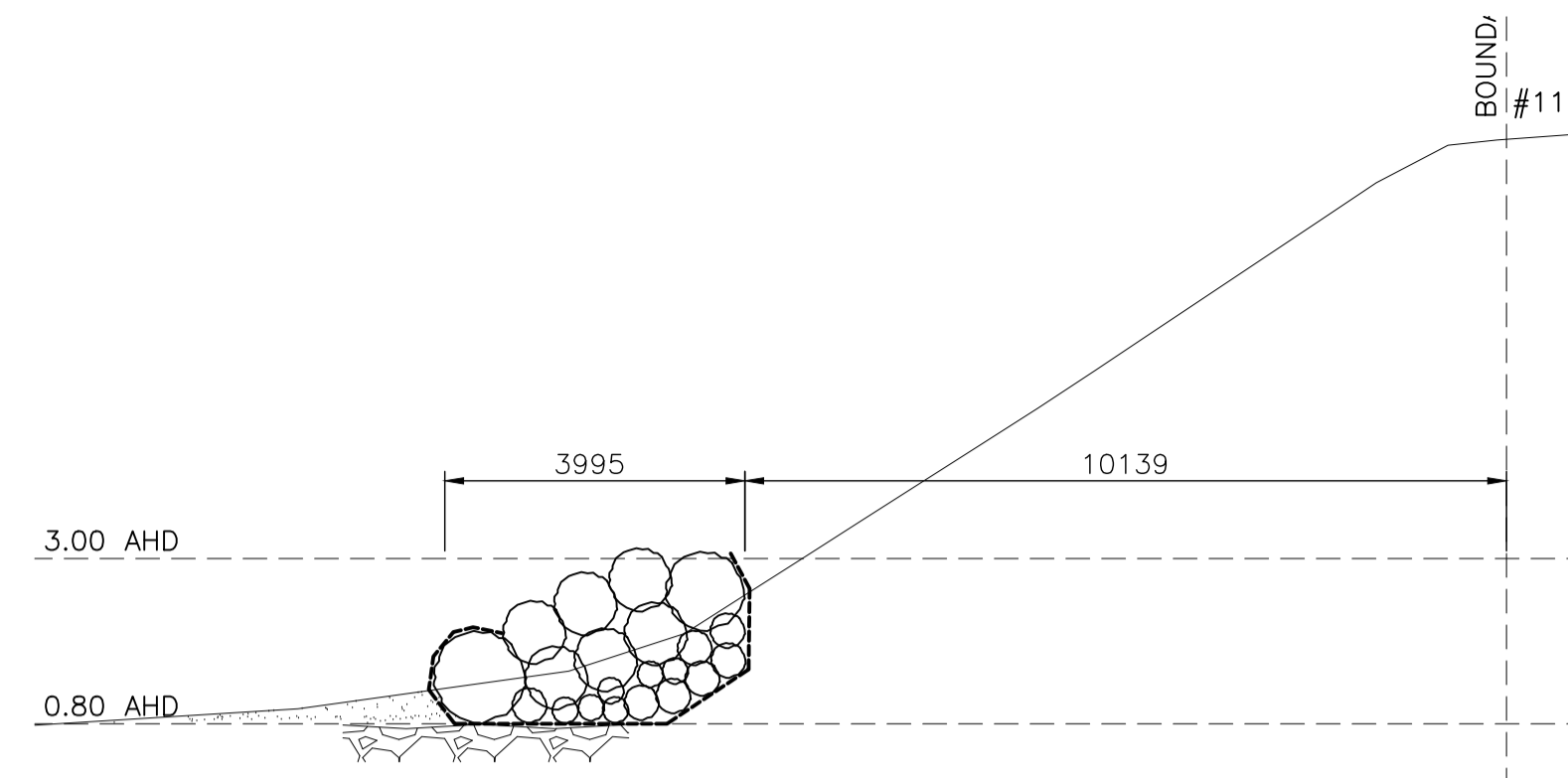
**CHAINAGE - 75m**

SCALE 1:100



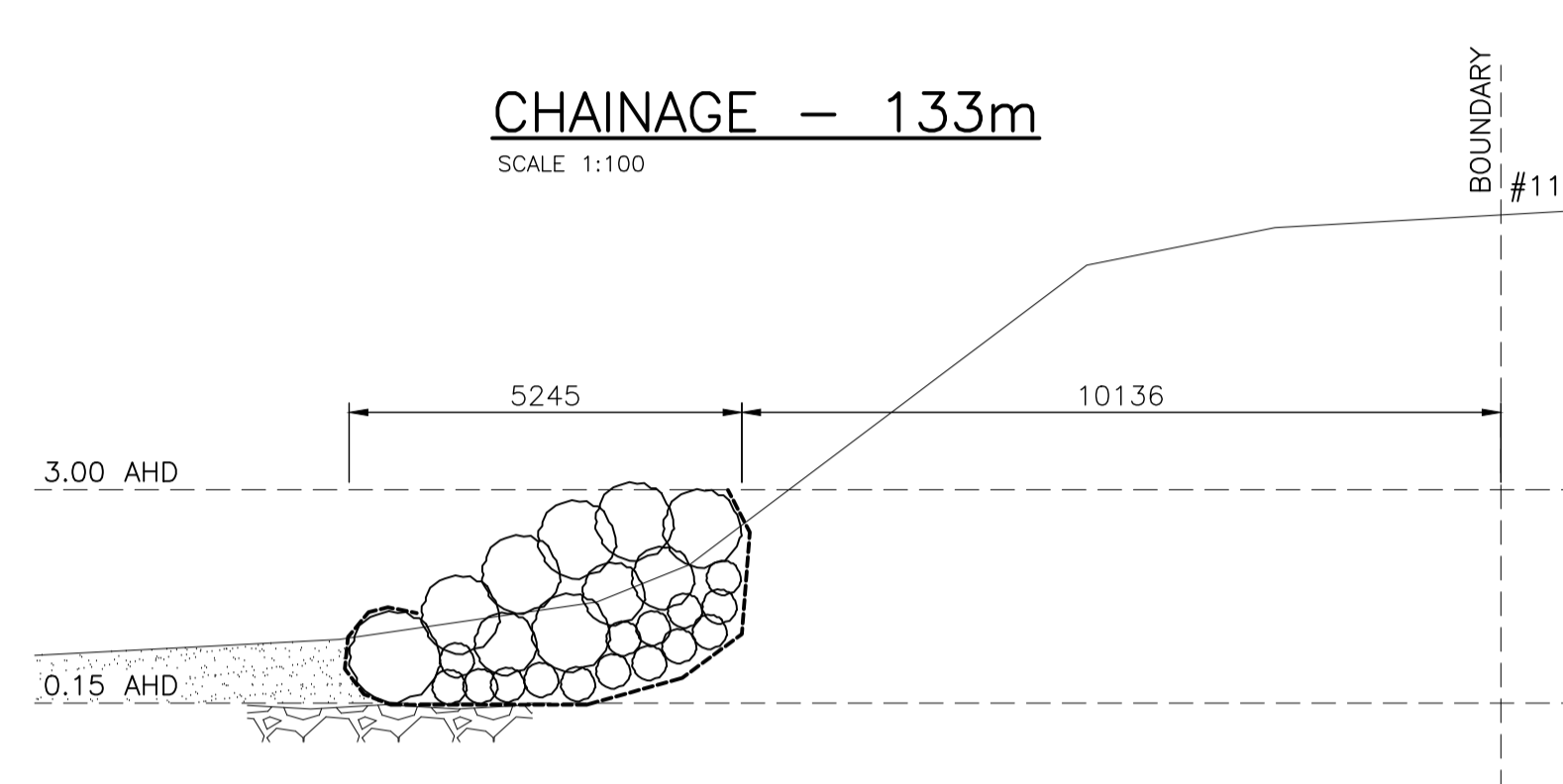
**CHAINAGE - 105m**

SCALE 1:100



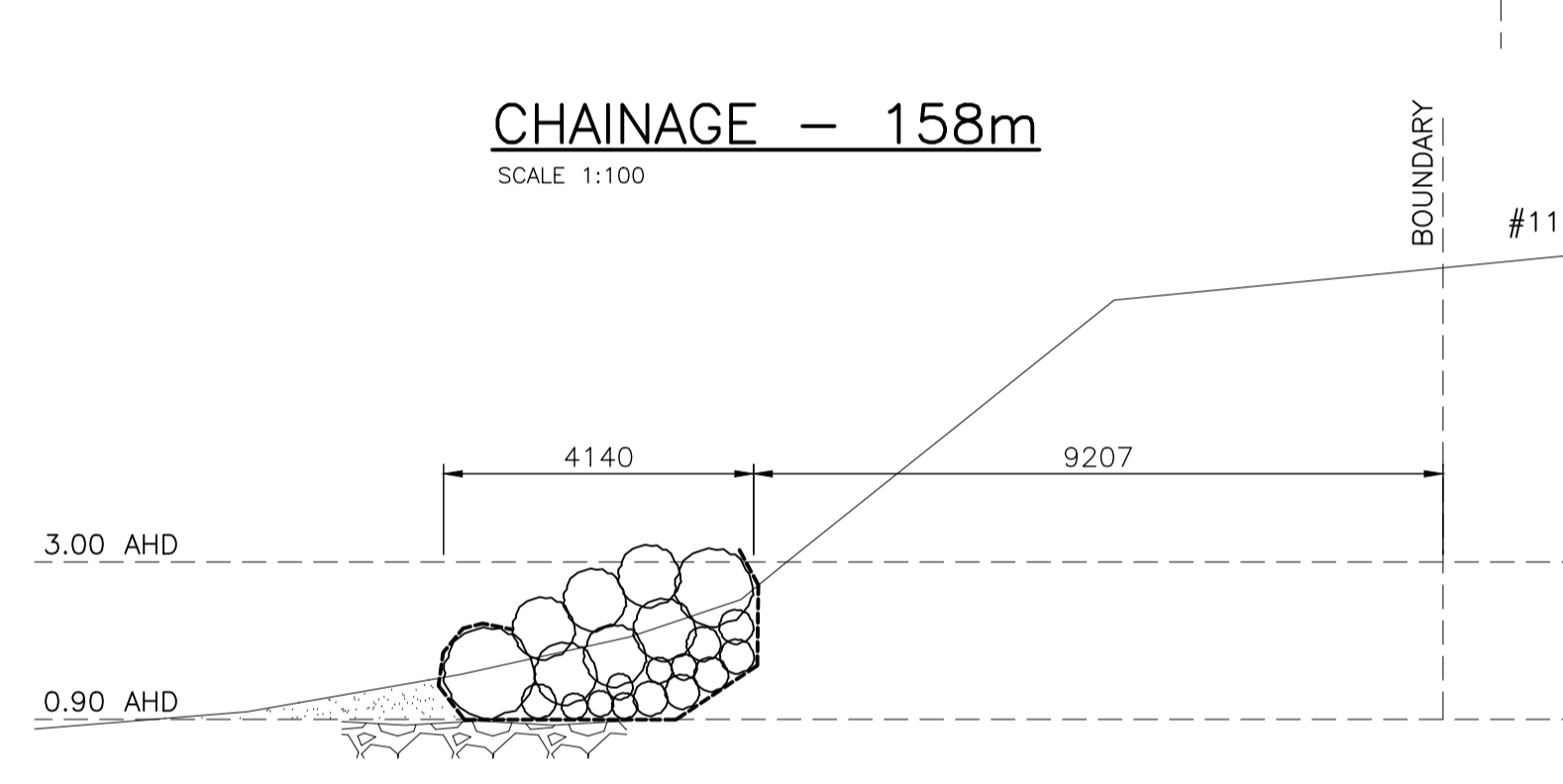
**CHAINAGE - 133m**

SCALE 1:100



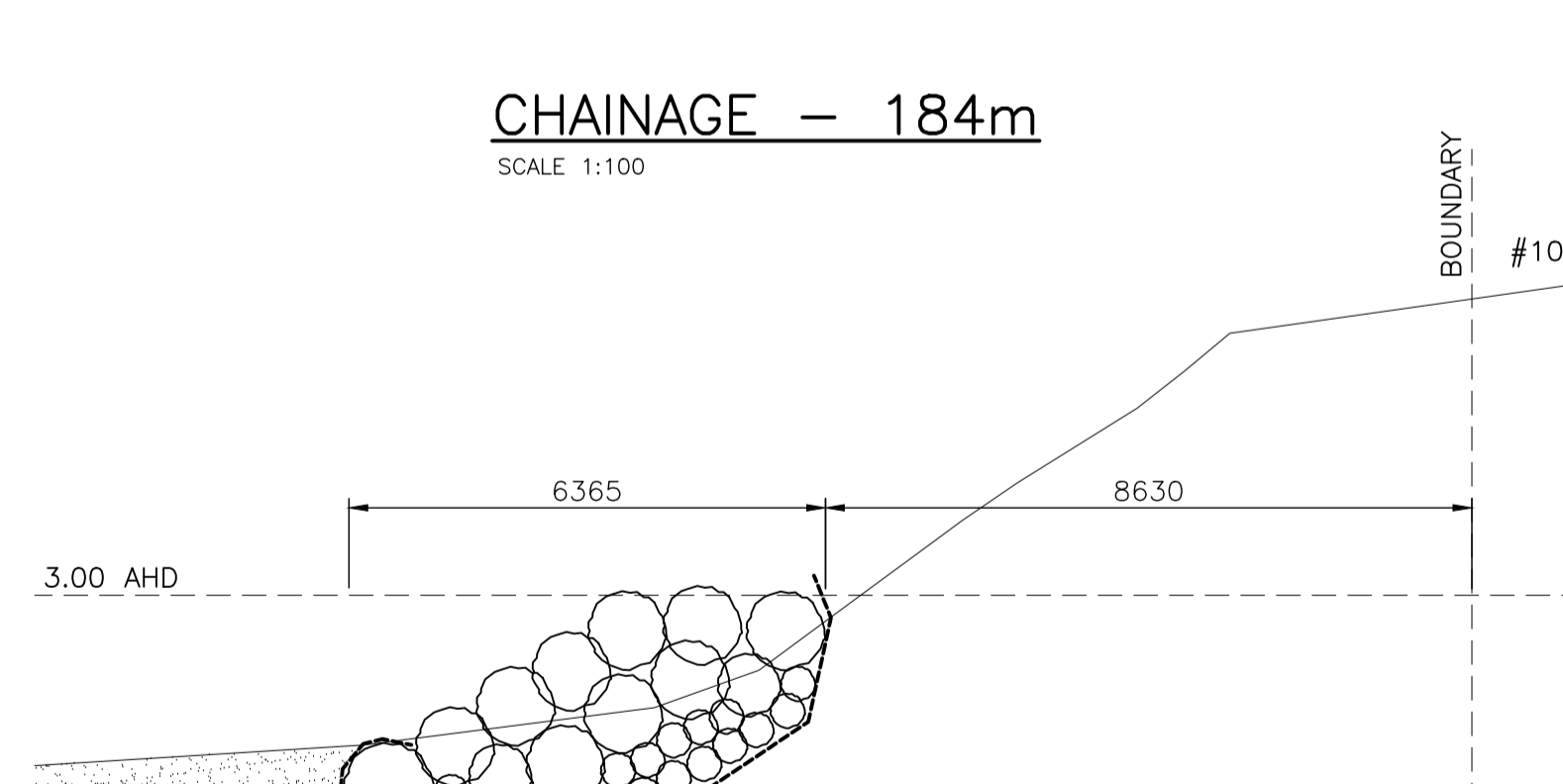
**CHAINAGE - 158m**

SCALE 1:100



**CHAINAGE - 184m**

SCALE 1:100



**CHAINAGE - 214m**

SCALE 1:100

**LEGEND**

- EXISTING BEACH SAND TO BE BACKFILLED TO MATCH EXISTING BEACH LEVEL.
- NEW COMPACTED FILL ON EMBANKMENT TO ACHIEVE 1:1 SLOPE (STEEPEST). INSTALL TOPSOIL, JUTEMESH AND RE-VEGETATE AS PER TYPICAL SECTION AND PLANTING NOTES.

D	NO CHANGES	WS 01.11.16
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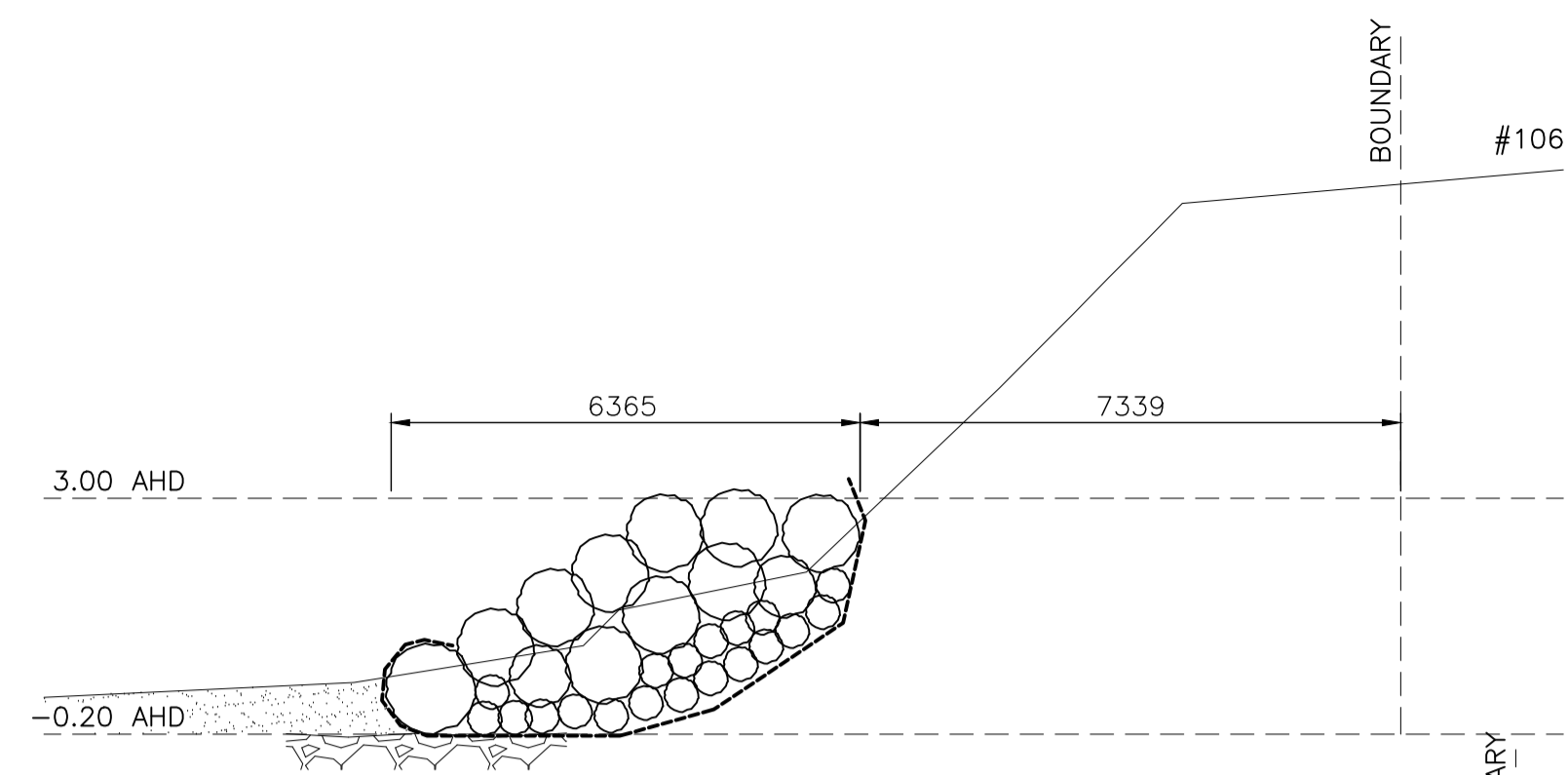
<b>TITLE:</b> CHAINAGE SECTIONS			<b>CLIENT:</b> SHACK OWNERS GROUP		
CONTRACTORS MUST VERIFY ALL DIMENSIONS PRIOR TO ANY OFF SITE FABRICATION.					
<b>DATE:</b> AUG. 2016	<b>SCALE:</b> AS SHOWN	<b>DESIGN:</b> WS	<b>PROJECT:</b> SEAWALL		
<b>REVISION:</b> D	<b>DRAWING NUMBER:</b> 16254-7	<b>SHEET SIZE:</b> A1	<b>PROJECT ADDRESS:</b> 90-124 NORTH COAST ROAD, POINT TURTON		

**ENGINEERING CONSULTANTS**

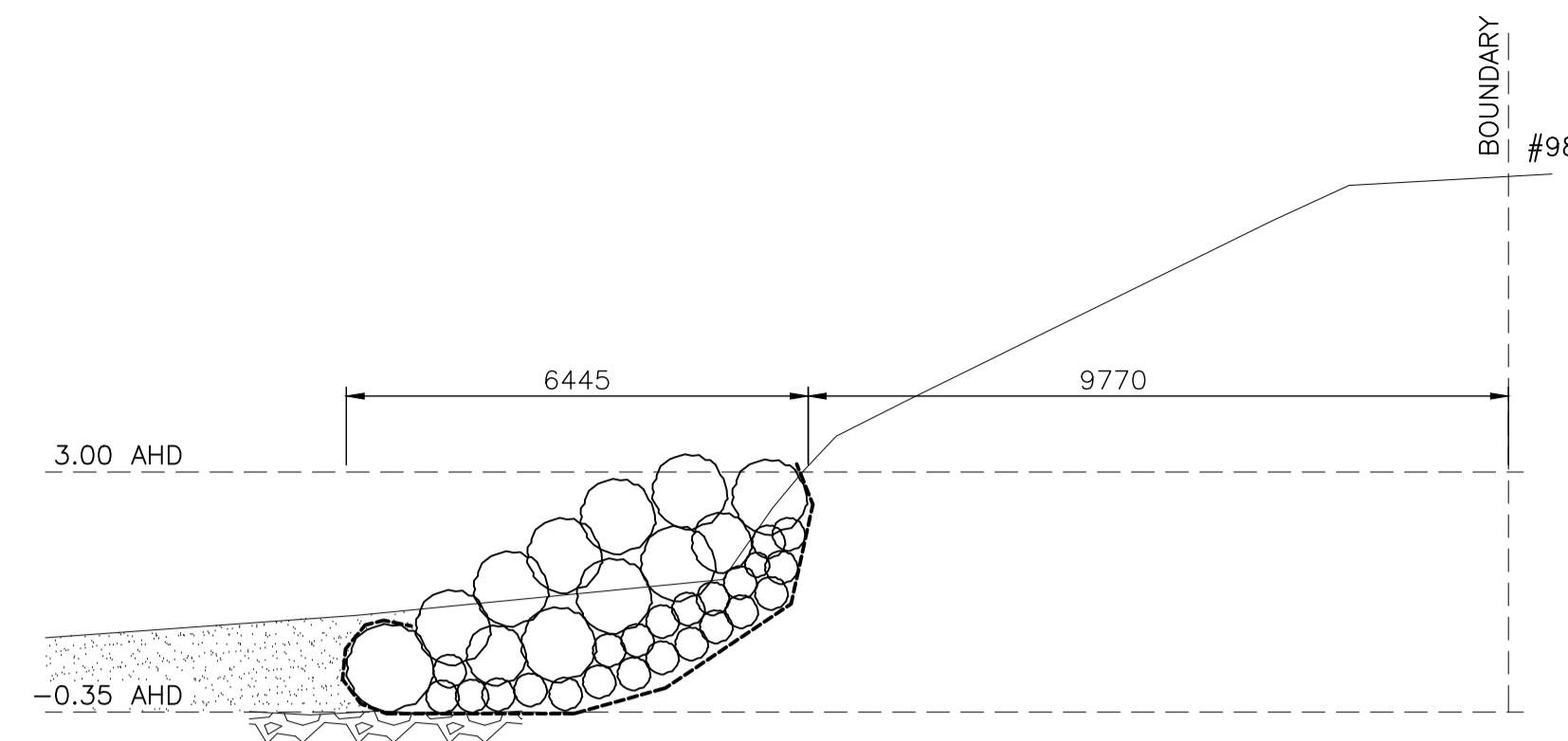
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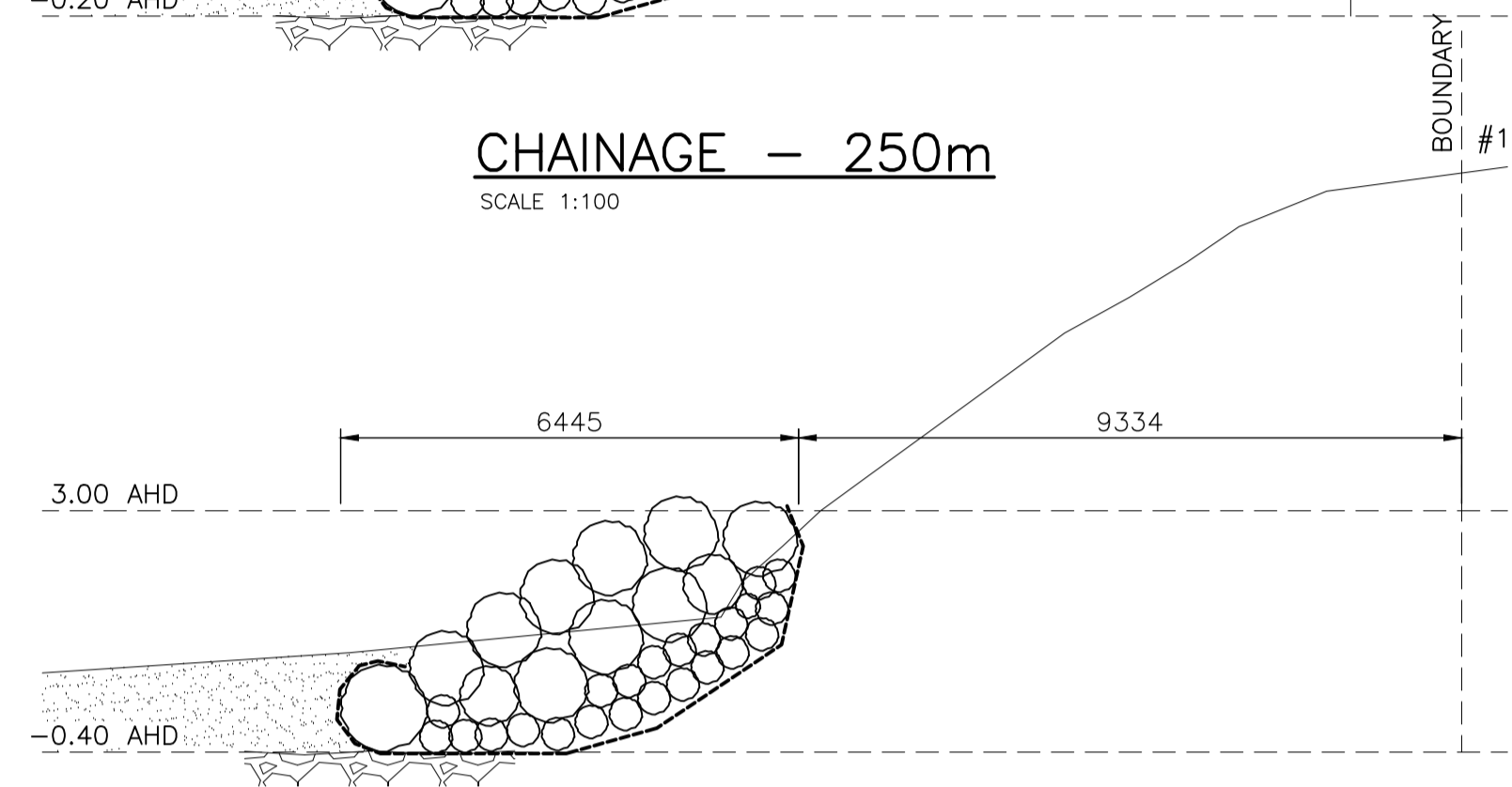




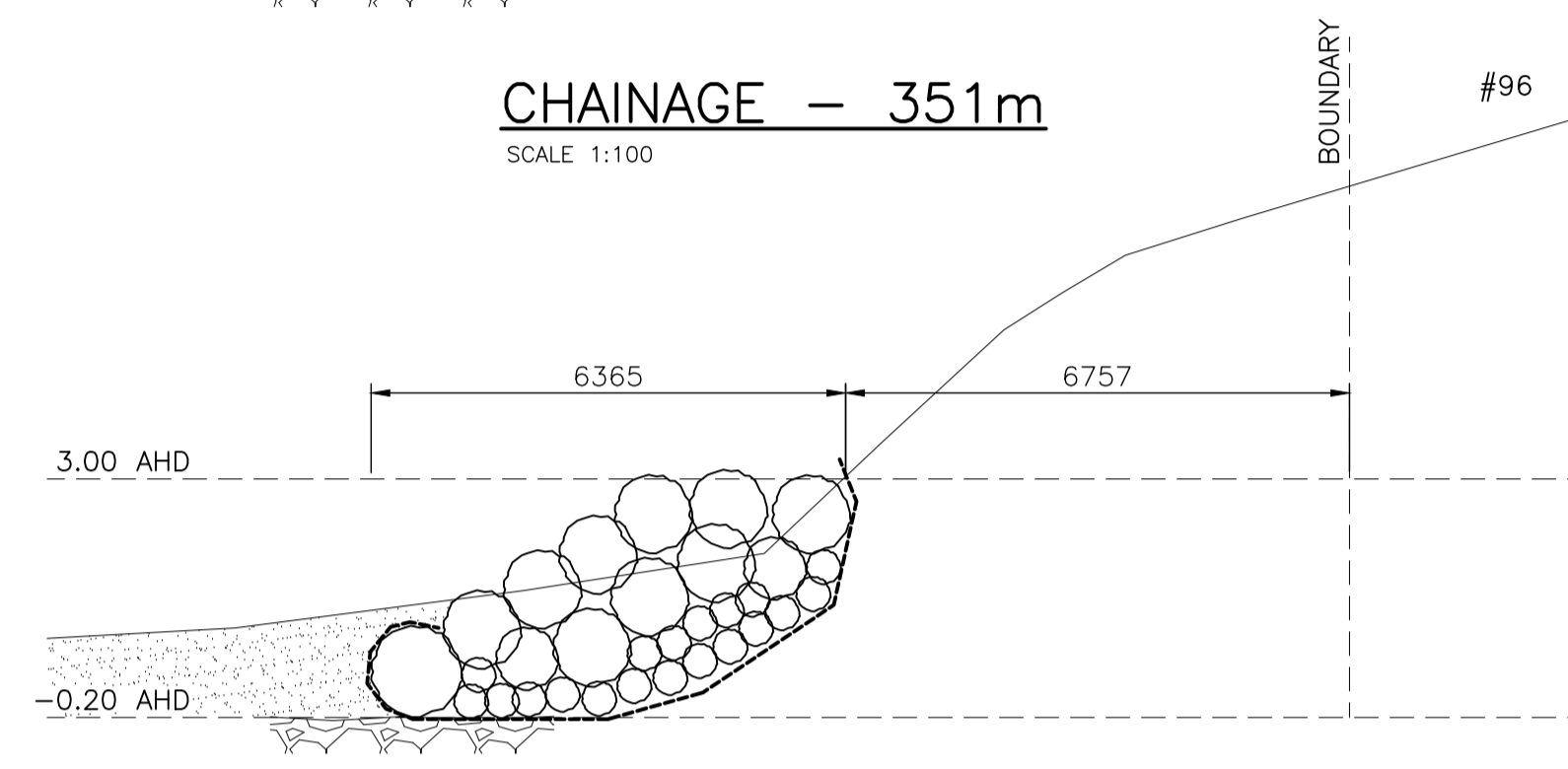
**CHAINAGE – 250m**  
SCALE 1:100



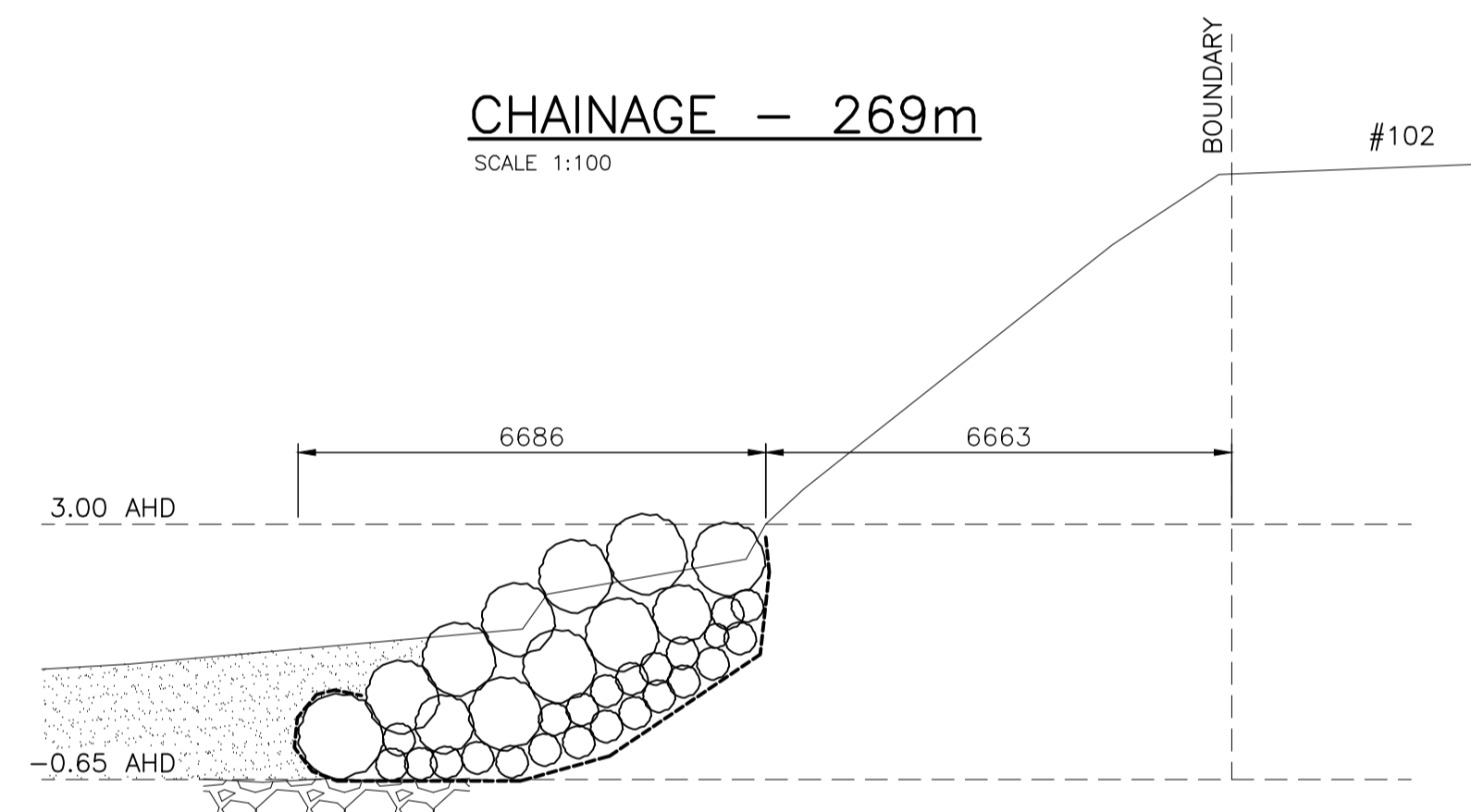
**CHAINAGE – 351m**  
SCALE 1:100



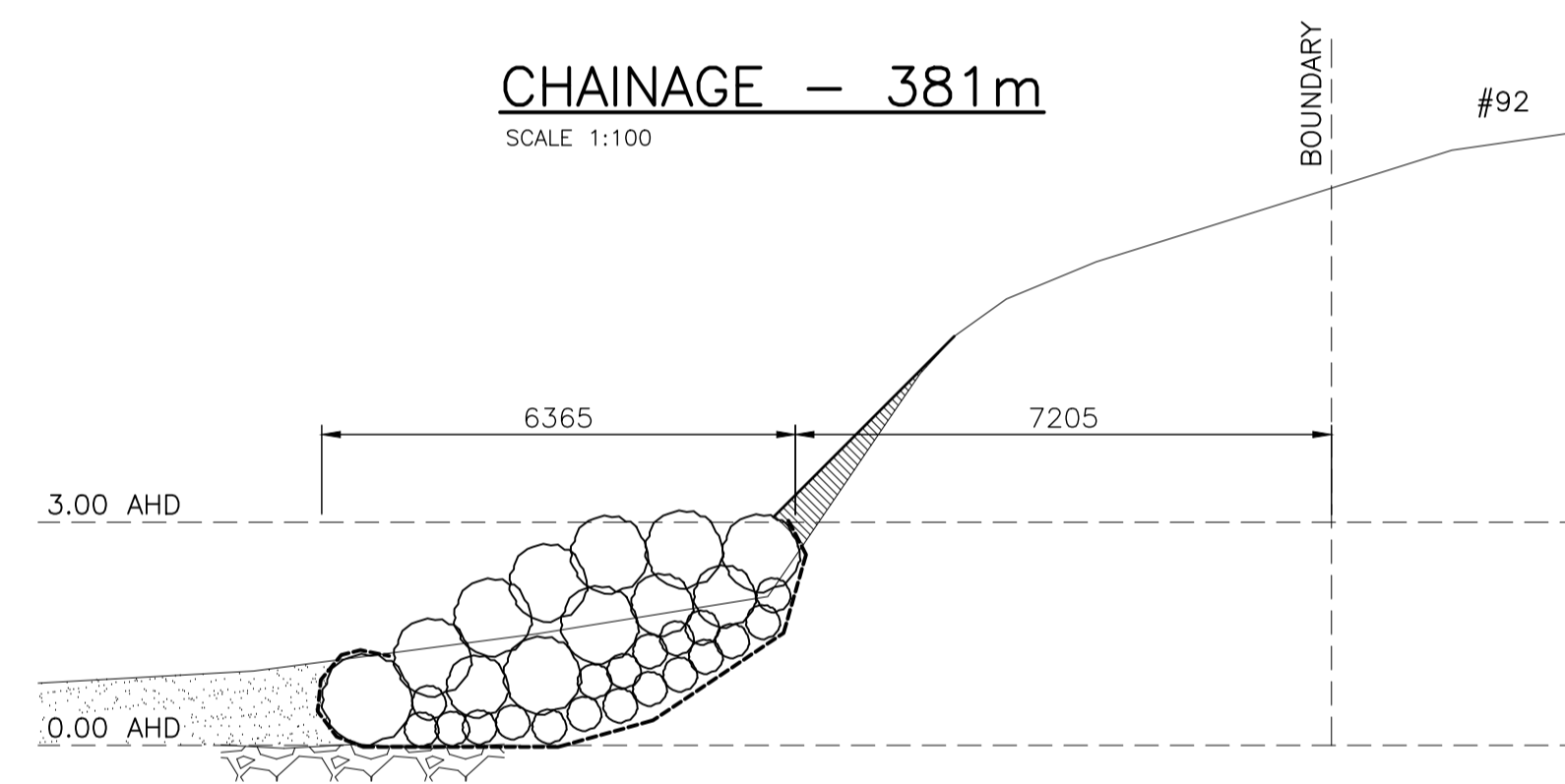
**CHAINAGE – 269m**  
SCALE 1:100



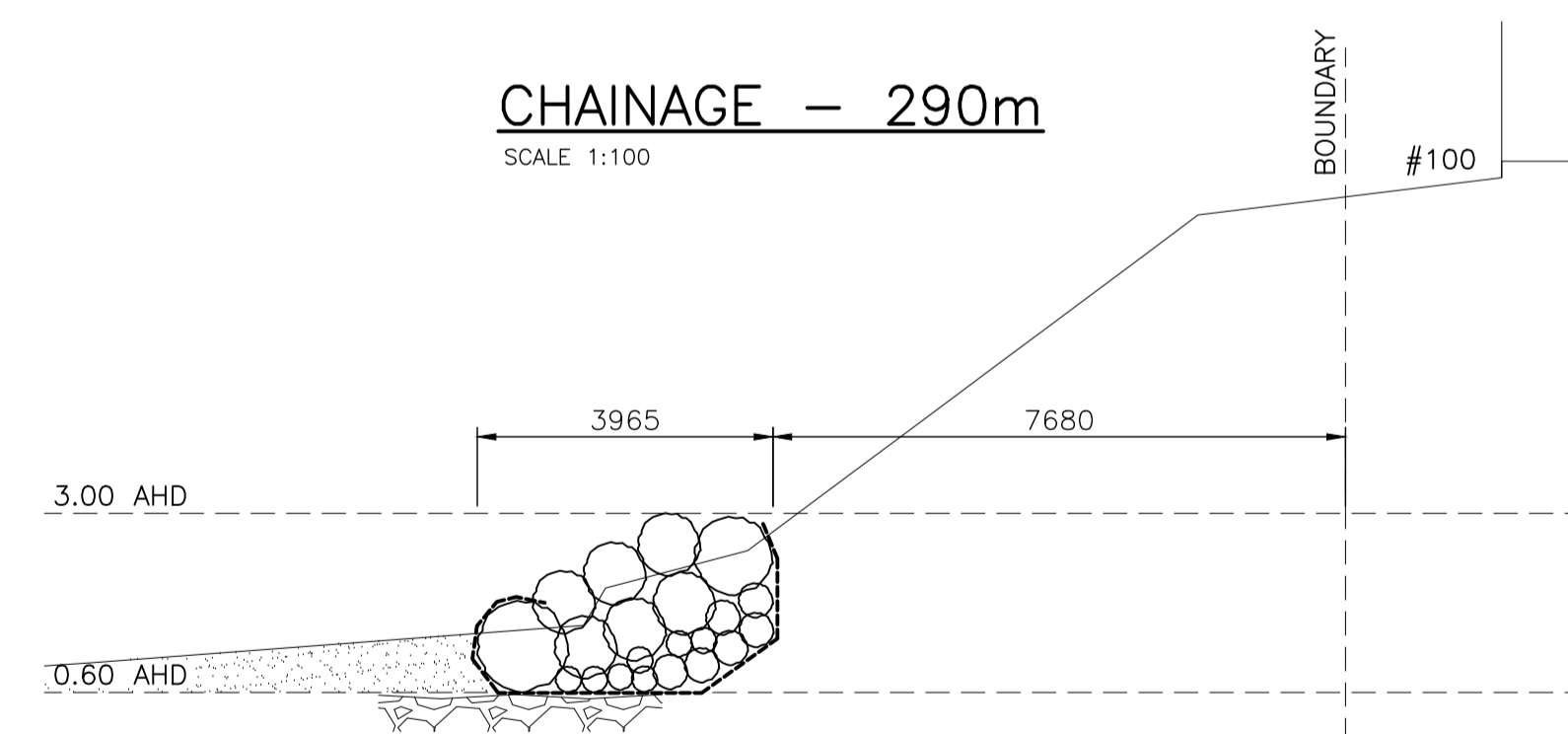
**CHAINAGE – 381m**  
SCALE 1:100



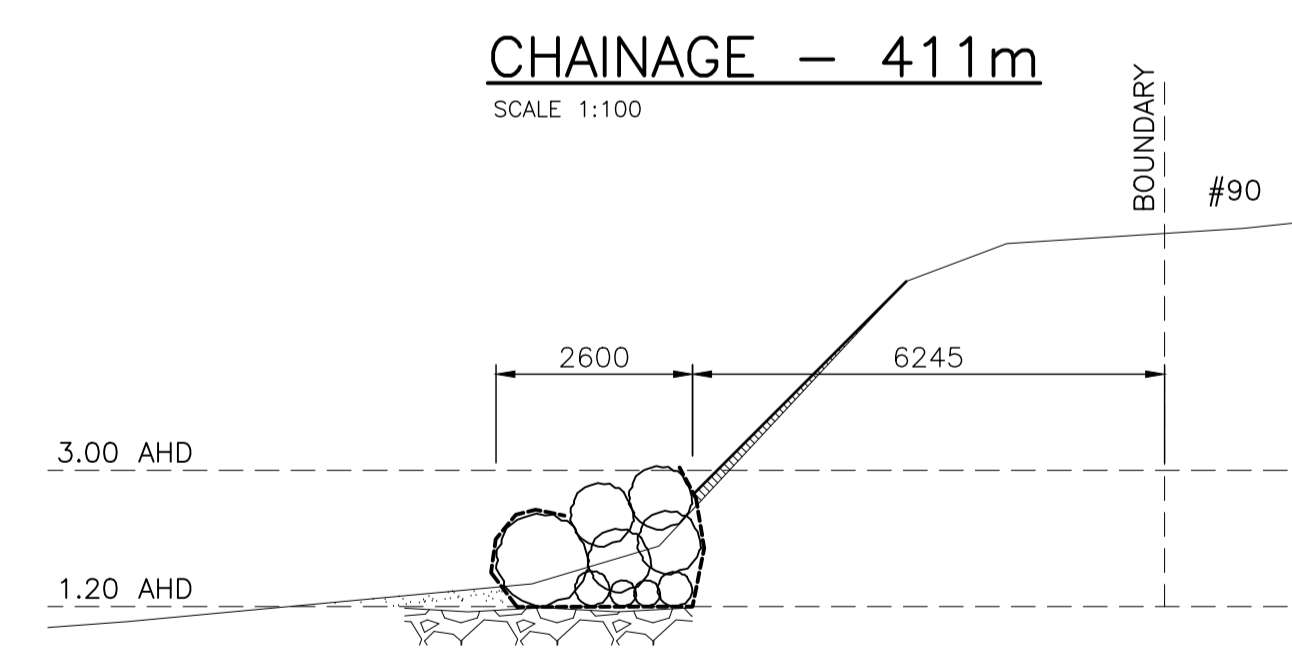
**CHAINAGE – 290m**  
SCALE 1:100



**CHAINAGE – 411m**  
SCALE 1:100



**CHAINAGE – 320m**  
SCALE 1:100



**CHAINAGE – 432m**  
SCALE 1:100

**LEGEND**

- EXISTING BEACH SAND TO BE BACKFILLED TO MATCH EXISTING BEACH LEVEL.
- NEW COMPACTED FILL ON EMBANKMENT TO ACHIEVE 1:1 SLOPE (STEEPEST). INSTALL TOPSOIL, JUTEMESH AND RE-VEGETATE AS PER TYPICAL SECTION AND PLANTING NOTES.

D	NO CHANGES	WS 01.11.16
C	CHAINAGE AMENDMENTS	AW 12.10.16
B	ROCK SIZE AMENDED	TH 21.09.16
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ISSUE	AMENDMENTS	INT./DATE

**PRELIMINARY**  
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TITLE: <b>CHAINAGE SECTIONS</b>			CLIENT: <b>SHACK OWNERS GROUP</b>		
CONTRACTORS MUST VERIFY ALL DIMENSIONS PRIOR TO ANY OFF SITE FABRICATION.					
DATE: <b>AUG. 2016</b>	SCALE: <b>AS SHOWN</b>	DESIGN: <b>WS</b>	PROJECT: <b>SEAWALL</b>		
REVISION: <b>D</b>	DRAWING NUMBER: <b>16254-8</b>	SHEET SIZE: <b>A1</b>	PROJECT ADDRESS: <b>90-124 NORTH COAST ROAD, POINT TURTON</b>		

**ENGINEERING CONSULTANTS**  
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SOMERTON PARK, SA 5044  
TELEPHONE: (08) 8295 8677  
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Property	Loan amount requested
1	0
2	\$20 000
3	\$35 000
4	0
5	\$30 000
6	\$30 000
7	0
8	\$34 413
9	\$32 230
10	0
11	0
12	0
13	0
14	0

We wish to apply to loan for a period of 10 years.

Thank you,

Caroline Roennfeldt

On behalf of Residents,

90 – 124 North Coast Road

Point Turton





# COMMUNITY ENGAGEMENT PLAN

SF215

Responsible Officer: Business Improvement Officer

Issue Date: 10th June 2015

Next Review Date: June 2019

## PROJECT NAME: POINT TURTON SEA WALL FUNDING REQUEST

Stakeholders	Level 2 CONSULT	Responsibility	Start Date	End Date	Status	Evaluation Method
Entire community	Website	Director Corporate & Community Services	15/06/2017	5/07/2017	C	Conduct Public Consultation. Report to Council on the outcome of the Public Consultation.
Community Groups	Public Notice					
All residents	Social Media					
Progress Associations	Personalised Letter					
Affected residents	Personalised Letter					

## **DIRECTOR CORPORATE AND COMMUNITY SERVICES**

### **DA/ITEM 6.2**

#### **5. WAROOKA & DISTRICT PARENTING GROUP – COMMUNITY GRANTS EXTENSION**

##### **PURPOSE**

A request has been received from the Warooka & District Parenting Group for Council to formally consider an extension in time for the application for funds approved as a Community Grant in 2016/2017.

##### **RECOMMENDATION**

That Council formally endorse an extension of the Warooka & District Parenting Group 2016/2017 Community Grant of \$5,000 to 30 June 2018.

##### **LINK TO STRATEGIC PLAN**

Goal: 4 Community Engaged and Supported

Strategy: 4.4 Continue providing community grants, donations and sponsorships

##### **BACKGROUND**

Warooka & District Parenting Group have been held up with the commencement of their project to update and refurbish the Warooka consulting rooms. This is due to having a small group of volunteers and the coordinator being tied up with other projects. The group has asked for an extension of time to enable them to start and continue the project to completion.

##### **DISCUSSION**

The Warooka & District Parenting Group is preparing to upgrade and refurbish the Warooka Consulting Rooms for community groups to utilise on a regular basis.

The Warooka & District Parenting Group was awarded \$5,000 after applying to Council's 2016/2017 Community Grants Scheme for assistance with this project. The grant was endorsed by Council at its September 2016 meeting.

##### **COMMUNITY ENGAGEMENT PLAN**

Not applicable

##### **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Director Corporate and Community Services

In preparing this report, the following External Parties were consulted:

- Warooka & District Parenting Group

## **POLICY IMPLICATIONS**

PO149 Community Grants Policy.

## **BUDGET AND RESOURCE IMPLICATIONS**

The Community Grant awarded to Warooka & District Parenting Group of \$5,000 was provided for in the 2016/2017 Adopted Budget. Given the funds will not be claimed at 30 June 2017, the full amount will be provided for as an accrued liability in the 2016/2017 adopted Financial Statements, should Council approve this extension and will therefore not impact the 2017/2018 budget.

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Local Government Act 1999

## **ATTACHMENTS**

**Attachment 1:** Request for extension from Warooka & District Parenting Club



# Warooka & District Parenting Group

17<sup>th</sup> May 2017

Yorke Peninsula Council  
PO Box 57  
MAITLAND SA 5573

Dear Rachel and David,

## **Community Grant #13**

On behalf of our group, I would like to thank Council for the \$5,000 grant to assist us upgrading the Warooka Consulting Rooms carpet and repaint which is used by the Visiting CAFHS Nurse for young mothers and their babies / toddler's health checks.

I would like to apply for an extension as we have been unable to get the works completed prior to 31<sup>st</sup> May. Unfortunately, our group is very small and I am the coordinator for this project. At the time of being notified of the success for the grant (late Sept), my time was absorbed in another community project, the Point Turton Playground and working with Letitia from Council to put a major grant together. Couple this with working from home, juggling a young family and a husband working away every second week, I just didn't have time to organise the Consulting rooms project.

To enable the Consulting rooms job to be completed I need to do the following :-

1. Coordinate with the various groups that utilise the rooms on which furniture is to be retained, and what can be removed / sold. (I have set a meeting and this will be done in the next fortnight).
2. Remove all items / furniture and store them for 3-4 weeks whilst rooms are upgraded.
3. Organise a team of volunteers to move the items.
4. Book in the sander to sand the floors.
5. Book in the carpet installers.
6. Book in the painter, ensuring all can work together at a convenient time, hopefully between the 2<sup>nd</sup> and 4<sup>th</sup> weeks of the month, as the first week of the month the rooms are utilised.
7. Return all furniture / items.

The Progress Association have organised an Open Day of the Museum and Consulting Rooms on 11<sup>th</sup> June so I now need to work around this date also.

As you can see by the bank statement forwarded earlier, we only hold minimal funds in our account, approximately \$700. We would appreciate if Council could consider paying the Grant funds in advance so we can then pay the tradespeople direct, as per the quotes forwarded to you.

Thank you once again for considering our request for extension and payment of the grant funds, and we hope to have the project completed within the next 2-3 months.

If you have any questions or concerns regarding the enclosed information, please do not hesitate to contact me via email [ypfmservices@gmail.com](mailto:ypfmservices@gmail.com) or via mobile 0407 017 240.

Kind Regards,

Jo Forbes  
Secretary / Treasurer

## **DIRECTOR CORPORATE AND COMMUNITY SERVICES**

### **DA/ITEM 6.2**

#### **6. STANSBURY SPORTS & COMMUNITY CLUB – COMMUNITY GRANTS EXTENSION**

##### **PURPOSE**

A request has been received from the Stansbury Sports & Community Club for Council to formally consider an extension in time for the application for funds approved as a Community Grant in 2016/2017.

##### **RECOMMENDATION**

That Council formally endorse an extension of the Stansbury Sports & Community Club 2016/2017 Community Grant of \$5,000 to 30 June 2018.

##### **LINK TO STRATEGIC PLAN**

Goal: 4 Community Engaged and Supported

Strategy: 4.4 Continue providing community grants, donations and sponsorships

##### **BACKGROUND**

Stansbury Sports & Community Club have been held up with the commencement of replacing the ceilings in their club change rooms. This is due to waiting for the 2016/2017 cricket season to finish before they could start the project, along with negotiating with the builder, Aldenhoven Homes on their availability. The project commenced on 16<sup>th</sup> May 2017, however the club has asked an extension of time to enable them to have it completed. The club has advised they hope to have the project finalised by the 16<sup>th</sup> June 2017 but this may extend to sometime after 30 June 2017 should further delays be experienced.

##### **DISCUSSION**

The Stansbury Sports & Community Club is currently undertaking a project for the replacement of ceilings in the clubs change rooms.

Stansbury Sports & Community Club was awarded a grant for this project of \$5,000 as a result of its successful application to Council's 2016/17 Community Grants Scheme for assistance with this project. The grant was endorsed by Council at its September 2016 meeting.

##### **COMMUNITY ENGAGEMENT PLAN**

Not applicable

##### **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Director Corporate and Community Services

In preparing this report, the following External Parties were consulted:

- Stansbury Sports & Community Club

#### **POLICY IMPLICATIONS**

PO149 Community Grants Policy.

#### **BUDGET AND RESOURCE IMPLICATIONS**

The Community Grant awarded to Stansbury Sports & Community Club of \$5,000 was provided for in the 2016/2017 Adopted Budget. Should the funds not be claimed at 30 June 2017, the full amount will be provided for as an accrued liability in the 2016/2017 adopted Financial Statements, should Council approve this extension and will therefore not impact the 2017/2018 budget.

#### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Local Government Act 1999

#### **ATTACHMENTS**

**Attachment 1:** Email request for extension from Stansbury Sports & Community Club.

**From:** CADD TRANSPORT  
**To:** [Rachel Rich](#)  
**Subject:** 2016/2017 Community Grants Scheme - Acquittal Paperwork/Extension  
**Date:** Tuesday, 16 May 2017 1:56:04 PM

---

To Yorke Peninsula Council.

The Stansbury Sports & Community Club Inc would like to request an extension under the 2016/2017 Community Grants Scheme.

**Re: Change room ceiling replacement \$5000**

We have had to wait until cricket season had finished & then work in with the builder for a suitable time.

Work has commenced today (Tues 16<sup>th</sup> May) with the removal of the ceilings in the shower area of the change rooms.

Over the weekend of 20<sup>th</sup> & 22<sup>nd</sup> May the ceilings in the home & visitors change rooms will be removed.

Aldenhoven Homes will then replace the new ceilings sometime over the next couple of weeks. Once ceilings have been replaced they will be painted.

This project should be finalised by 16<sup>th</sup> June as there is a home game of football that weekend.

Regards, Sue Oldfield  
Grants Officer

Stansbury Sports & Community Club Inc  
PO Box 92, Stansbury SA 5582

Please note I have taken over from Brooke Travis as Grants Officer so could any correspondence please be sent to me at [caddtransport@bigpond.com](mailto:caddtransport@bigpond.com)



## **DIRECTOR CORPORATE AND COMMUNITY SERVICES**

### **DA/ITEM 6.2**

#### **7. WEETULTA RECREATION PARK – COMMUNITY GRANTS EXTENSION**

##### **PURPOSE**

A request has been received from the Weetulta Recreation Park for Council to formally consider an extension in time for the application for funds approved as a Community Grant in 2016/2017.

##### **RECOMMENDATION**

That Council formally endorse an extension of the Weetulta Recreation Park 2016/2017 Community Grant of \$3,003 to 30 June 2018.

##### **LINK TO STRATEGIC PLAN**

Goal: 4 Community Engaged and Supported

Strategy: 4.4 Continue providing community grants, donations and sponsorships

##### **BACKGROUND**

Weetulta Recreation Park have been held up with the completion of their project to overhaul the Weetulta War Memorial due to the commencement of seeding and the members of the Committee being active farmers. They have asked an extension of time to enable them to have it completed promptly after seeding has been completed.

##### **DISCUSSION**

The Weetulta Recreation Park have commenced their project to overhaul the Weetulta War Memorial. The project has 4 main elements, 2 of which have been completed and the other 2 elements are to be completed in the next few months.

The Weetulta Recreation Park was awarded \$3,003 after applying to Council's 2016/2017 Community Grants Scheme for assistance with this project. The grant was endorsed by Council at its September 2016 meeting.

##### **COMMUNITY ENGAGEMENT PLAN**

Not applicable

##### **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Director Corporate and Community Services

In preparing this report, the following External Parties were consulted:

- Weetulta Recreation Park

## **POLICY IMPLICATIONS**

PO149 Community Grants Policy.

## **BUDGET AND RESOURCE IMPLICATIONS**

The Community Grant awarded to Weetulta Recreation Park of \$3,003 was provided for in the 2016/2017 Adopted Budget. Given the funds will not be claimed at 30 June 2017, the full amount will be provided for as an accrued liability in the 2016/2017 adopted Financial Statements, should Council approve this extension and will therefore not impact the 2017/2018 budget.

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Local Government Act 1999

## **ATTACHMENTS**

**Attachment 1:** Request for extension from Weetulta Recreation Park

18/5/17

**DISTRICT COUNCIL OF YORKE PENINSULA**

**ATTENTION: Rachel Rich**

**COMMUNITY GRANT REQUEST FOR EXTENSION OF TIME TO FINALISE OUR PROJECT**

**COMMUNITY GRANT NUMBER:** 21/2017  
**NAME OF ORGANISATION:** Weetulta Recreation Park  
**PROJECT:** Weetulta War Memorial Overhaul  
**GRANT APPROVED:** \$3003

On behalf of Weetulta Recreation Park I here-by request an extension of time to finalise our project being the overhaul of the Weetulta War Memorial.

Broadly our project has 4 elements:

- |  |               |
|--|---------------|
| 1) Engage a monumental mason to inscribe granite slabs with details from the existing deteriorated marble slabs and fix them to the marble slabs | Completed     |
| 2) Purchase fencing material to repair damaged fence adjacent to War Memorial columns  | Completed     |
| 3) Carry out fencing repairs   | Not completed |
| 4) Reposition arch   | Not completed |

All members of our Committee are active farmers.

There was a delay in our retailer sourcing chain mesh for our fence repairs that resulted in the repairs not being done before seeding commenced.

We anticipate our project being completed promptly after seeding is completed.

Yours faithfully



G.R. Bagshaw

Secretary

## DIRECTOR CORPORATE AND COMMUNITY SERVICES

### DA/ITEM 6.2

#### **8. WAROOKA PROGRESS ASSOCIATION – COMMUNITY GRANTS EXTENSION**

##### **PURPOSE**

A request has been received from the Warooka Progress Association for Council to formally consider an extension in time for the application for funds approved as a Community Grant in 2016/2017.

##### **RECOMMENDATION**

That Council formally endorse an extension of the Warooka Progress Association 2016/2017 Community Grant of \$5,000 to 30 June 2018.

##### **LINK TO STRATEGIC PLAN**

Goal: 4 Community Engaged and Supported

Strategy: 4.4 Continue providing community grants, donations and sponsorships

##### **BACKGROUND**

Warooka Progress Association have been held up with the completion of their project of the Warooka Walking Trail due to the research involved in gaining accurate information for each proposed sign. They have asked for an extension of another six (6) months to ensure they gain the most factual information and photos completed.

##### **DISCUSSION**

The Warooka Progress Association have commenced the project for the Warooka Walking Trail and envisage to have it completed in six (6) months time.

The Warooka Progress Association was awarded \$5,000 after applying to Council's 2016/2017 Community Grants Scheme for assistance with this project. The grant was endorsed by Council at its September 2016 meeting.

##### **COMMUNITY ENGAGEMENT PLAN**

Not applicable

##### **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Director Corporate and Community Services

In preparing this report, the following External Parties were consulted:

- Warooka Progress Association

## **POLICY IMPLICATIONS**

PO149 Community Grants Policy.

## **BUDGET AND RESOURCE IMPLICATIONS**

The Community Grant awarded to Warooka Progress Association of \$5,000 was provided for in the 2016/2017 Adopted Budget. Given the funds will not be claimed at 30 June 2017, the full amount will be provided for as an accrued liability in the 2016/2017 adopted Financial Statements, should Council approve this extension and will therefore not impact the 2017/2018 budget.

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Local Government Act 1999

## **ATTACHMENTS**

**Attachment 1:** Email requesting for extension from Warooka Progress Association

**From:** Kristin McEvoy  
**To:** [Rachel Rich](#)  
**Subject:** HPRM: WPA request for extension  
**Date:** Friday, 26 May 2017 10:10:23 AM

---

Hi Rachel,

As per our phone conversation, the Warooka Progress Association is requesting an extension on acquitting last year's community grant for the Warooka Walking Trail. The delay has been in researching and accessing accurate information for each proposed sign. If possible, we would like an extra six months to ensure correct factual information and photos are obtained. Please advise if this is possible?

Regards, Kristin Murdock  
WPA Rep

## DIRECTOR CORPORATE AND COMMUNITY SERVICES

### DA/ITEM 6.2

#### 9. ABORIGINAL PARENT GROUP – COMMUNITY GRANTS EXTENSION

##### **PURPOSE**

A request has been received from the Aboriginal Parent Group for Council to formally consider an extension in time for the application for funds approved as a Community Grant in 2016/2017.

##### **RECOMMENDATION**

That Council formally endorse an extension of the Aboriginal Parent Group 2016/2017 Community Grant of \$3,000 to 30 June 2018.

##### **LINK TO STRATEGIC PLAN**

Goal: 4 Community Engaged and Supported

Strategy: 4.4 Continue providing community grants, donations and sponsorships

##### **BACKGROUND**

The Aboriginal Parent Group is currently working on their garden project, which was due to start in term 1 of the 2017 school year, however was delayed until term 2.

The group meet on a Friday morning and in order to be more resourceful are doing the work themselves. This has proved to be challenging and as such they have asked for an extension to complete the project. The group has advised they hope to have the project finalised by the end of term 2 in July 2017.

##### **DISCUSSION**

The Aboriginal Parent Group was awarded a grant \$3,000 after applying to Council's 2016/2017 Community Grants Scheme for assistance with this project. The grant was endorsed by Council at its September 2016 meeting.

##### **COMMUNITY ENGAGEMENT PLAN**

Not applicable

##### **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Director Corporate and Community Services

In preparing this report, the following External Parties were consulted:

- Kay Lawrence, Aboriginal Parent Group

## **POLICY IMPLICATIONS**

PO149 Community Grants Policy.

## **BUDGET AND RESOURCE IMPLICATIONS**

The Community Grant awarded to the Aboriginal Parent Group of \$3,000 was provided for in the 2016/2017 Adopted Budget. Given the funds will not be claimed at 30 June 2017, the full amount will be provided for as an accrued liability in the 2016/2017 adopted Financial Statements should Council approve this extension and will therefore not impact the 2017/2018 budget.

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Local Government Act 1999

## **ATTACHMENTS**

**Attachment 1:** Request for extension from Aboriginal Parent Group



To Whom it May Concern,

I am writing to ask for an extension on our "Garden Project" that the Council generously gave us a grant of \$3000 to complete.

Unfortunately we were unable to start in term one as I needed to spend all my time supporting the SACE students. It is important for them to get settled and organized early in the year for them to complete their SACE successfully.

The students and the Aboriginal parents have recently started the project. They meet every Friday morning, and at this stage they have done a lot of cleaning up and rubbish removal, they have also started to lay the garden borders. At first only two parents participated, however now we have 6 regularly involved each week with others who want to participate in a weekend session.

Remembering that this is supposed to be a learning curve for parents and students, we have had quite a few challenges with the plastic pegs that are supposed to hold the plastic borders in.

At the end of the project we will write about our challenges, the things we have learnt and the things we will never get the hang of. (We would like to share our stories with you and possibly put it into the Ardrossan Antics.)

This Friday we are going to continue the garden borders, and hopefully it will be easier with the little rain we have had.

To save money we have been resourceful in finding stumps and poles around the community that are no longer needed or simply just lying around. This I hope will teach parents and students about recycling.

There is still some hard work ahead of us with finishing off the borders, and then the plan is to have soil and mulch delivered. This will take a few weeks to put in place, as we are doing all of this by hand, so we are hoping to have a weekend working bee.

We have spent approximately \$700 at present and the other large amounts will be spent on soil, mulch and plants.

We would like to know if we can have until the end of this school term to complete our project since we only recently started it and we believe we will need this time to complete the project.

The main purpose to doing this garden was to encourage parent and community participation and also for the adults to work with students to teach them new skills. This is working well at this stage with parents suggesting new ideas each week, with some of them forming new friendships and connecting outside of this project.

We do hope that you will approve our extension and give us a reasonable time to complete our project as we do not want to be set up to fail.

Waiting to hear from you.

On behalf of the Aboriginal Parent Group.

With Kind Regards,

Kay Lawrence

Aboriginal Community Education Officer

M: 0488557699

## **DIRECTOR CORPORATE AND COMMUNITY SERVICES**

### **DA/ITEM 6.2**

#### **10. MINLATON & DISTRICT PROGRESS ASSOCIATION – COMMUNITY GRANTS EXTENSION**

##### **PURPOSE**

A request has been received from the Minlaton & District Progress Association for Council to formally consider an extension in time for the application for funds approved as a Community Grant in 2016/2017.

##### **RECOMMENDATION**

That Council formally endorse an extension of the Minlaton & District Progress Association 2016/2017 Community Grant of \$4,534 to 30 June 2018.

##### **LINK TO STRATEGIC PLAN**

Goal: 4 Community Engaged and Supported

Strategy: 4.4 Continue providing community grants, donations and sponsorships

##### **BACKGROUND**

Minlaton & District Progress Association have been held up with the completion of their project for interpretive signage in Minlaton due to having to work within school curriculums after a decision to include Minlaton District School and Prince Alfred College students in researching content for this project.

##### **DISCUSSION**

The Minlaton & District Progress Association was awarded \$4,534 after applying to Council's 2016/2017 Community Grants Scheme for assistance with this project. The grant was endorsed by Council at its September 2016 meeting.

##### **COMMUNITY ENGAGEMENT PLAN**

Not applicable

##### **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Director Corporate and Community Services

In preparing this report, the following External Parties were consulted:

- Minlaton & District Progress Association

## **POLICY IMPLICATIONS**

PO149 Community Grants Policy.

## **BUDGET AND RESOURCE IMPLICATIONS**

The Community Grant awarded to Minlaton & District Progress Association of \$4,534 was provided for in the 2016/2017 Adopted Budget. Given the funds will not be claimed at 30 June 2017, the full amount will be provided for as an accrued liability in the 2016/2017 adopted Financial Statements, should Council approve this extension and will therefore not impact the 2017/2018 budget.

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Local Government Act 1999

## **ATTACHMENTS**

**Attachment 1:** Email requesting for extension from Minlaton & District Progress Association

**From:** Cathy Glazbrook  
**To:** [Rachel Rich](#)  
**Subject:** HPRM: grants  
**Date:** Monday, 22 May 2017 9:48:22 AM

---

'Morning Rachel, Minlaton Progress would like to request an extension on our grants funding as it was decided to include Minlaton District School and Prince Alfred College on the subject and design of the interpretive signage project planned.

Since we've been reliant on their respective curriculum plans, we have been delayed and would appreciate the cooperation of Council to facilitate this process.

Sincerely,  
Cathy Glazbrook  
Secretary  
Minlaton and District Progress Association

## **DIRECTOR CORPORATE AND COMMUNITY SERVICES**

### **DA/ITEM 6.2**

#### **11. STATUS OF POINT TURTON CABIN PROJECT**

##### **PURPOSE**

To keep Elected Members informed of the progress of the Point Turton Caravan Park cabin replacement project.

##### **RECOMMENDATION**

That the Report be received and request to re-tender project approved.

##### **LINK TO STRATEGIC PLAN**

Goal: 1 Economically Prosperous Peninsula

Strategy: 1.3 Improve visitor experiences, infrastructure, signage, information and support

##### **BACKGROUND**

In 2015 tenders were called to construct four caravan park cabins at the Point Turton Caravan Park. Following receipt of the tenders, the Tender Evaluation Panel felt unable to make a decision on the tenders received and therefore a number of independent experts inspected the park to determine the most appropriate course of action going forward. Throughout this period, it was determined that the project could not progress until the existing overhead power lines throughout the park were removed and re-established underground.

There was then some discussion regarding the tenure of the land that the cabins were on and the ability to develop the land in question.

Council have now received advice that the six cabins along the cliff top do in fact fall within the boundaries of the land over which Council currently have care, control and management. However, due to cost and risks which have been identified with the public toilet facilities and the walkway from the jetty, it is suggested that redevelopment of this entire area is looked at as a project independent of the current cabin installation project. This will then be presented to Council for consideration as part of the 2018 / 2019 budget.

Following these extensive investigations and significant delays in respect of the original project, the Tender Evaluation Panel resolved to re-locate the cabin project from the original site to the upper level (Refer attachment 1) and also retain the front 6 cabins until a resolution is reached to deal with the overhead power issue and the issues outlined above.

##### **DISCUSSION**

An independent topographical survey has been undertaken and an independent Caravan Park design expert has been engaged to review the upper level proposal. Further to this, a

wastewater engineer was engaged to determine the ability of the existing septic to cope with additional cabin loading.

Discussion with the Tender Evaluation Panel resolved that it would be prudent to alter the original proposal of installing four cabins, instead only installing three cabins due to the funds that have already been expended on the project. (ie. Engagement of independent experts and surveys which have been required) and the desire for a higher quality cabin than originally anticipated.

The Tender Evaluation Panel have made the following recommendation;

#### Original Project

- Leave the 6 existing cabins along the cliff top where they are and continue to use where possible, which will fund future redevelopment of this area
- Further investigate the re-location of the public amenities to the jetty foreshore and close the existing dangerous walkway from the jetty to the amenities within the caravan park.
- Following this, then re-visit the redevelopment of this area.
- Delay the power line project until this time.

#### Proposed Upper Level Project

- Call a new tender requesting supply and installation of three high end luxury cabins to be located on sites 1, 2 and 3 of the Upper Level
- Two (2) of these cabins to be installed should facilitate disabled access

All services have already been laid throughout these sites to accommodate these cabins, with the exception of waste water facilities. Allowance has been made for this task in the budget figures detailed below.

### **COMMUNITY ENGAGEMENT PLAN**

Level 1 - Inform

### **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Manager Business and Public Relations
- Corporate Services Officer
- Tender Evaluation Panel

In preparing this report, the following External Parties were consulted:

- Point Turton Caravan Park Managers
- Dale Wood, Caravan Park Designer
- Trevor Mace, Engineer

### **POLICY IMPLICATIONS**

Not Applicable

## BUDGET AND RESOURCE IMPLICATIONS

**Original Budget** **\$400,000**

**Expenses to date** **\$9,355**

- Engineering Report
- Government Fees
- Surveyors Report
- Caravan park Designer consultancy

**Budget remaining** **\$390,645**

**Proposed Budget** **\$390,000**

*Please note – figures supplied are estimates only*

- Supply and Installation of 3 high end caravan park cabins \$315,000
- Installation and connection of wastewater holding tank \$ 22,000
- Site Preparation / Pads / Footings \$ 20,000
- Electrical Installation \$ 5,000
- Plumbing Installation \$ 5,000
- Building and Planning Fees \$ 500
- Furniture and Miscellaneous items \$ 20,000

It is anticipated that the ability to charge a higher tariff for less cabins will support the original revenue and pay back data used to justify this project and the continued booking of the cabins originally targeted for replacement will provide some funds toward the future the redevelopment of the cliff top area.

## RISK / LEGAL / LEGISLATIVE IMPLICATIONS

Not Applicable

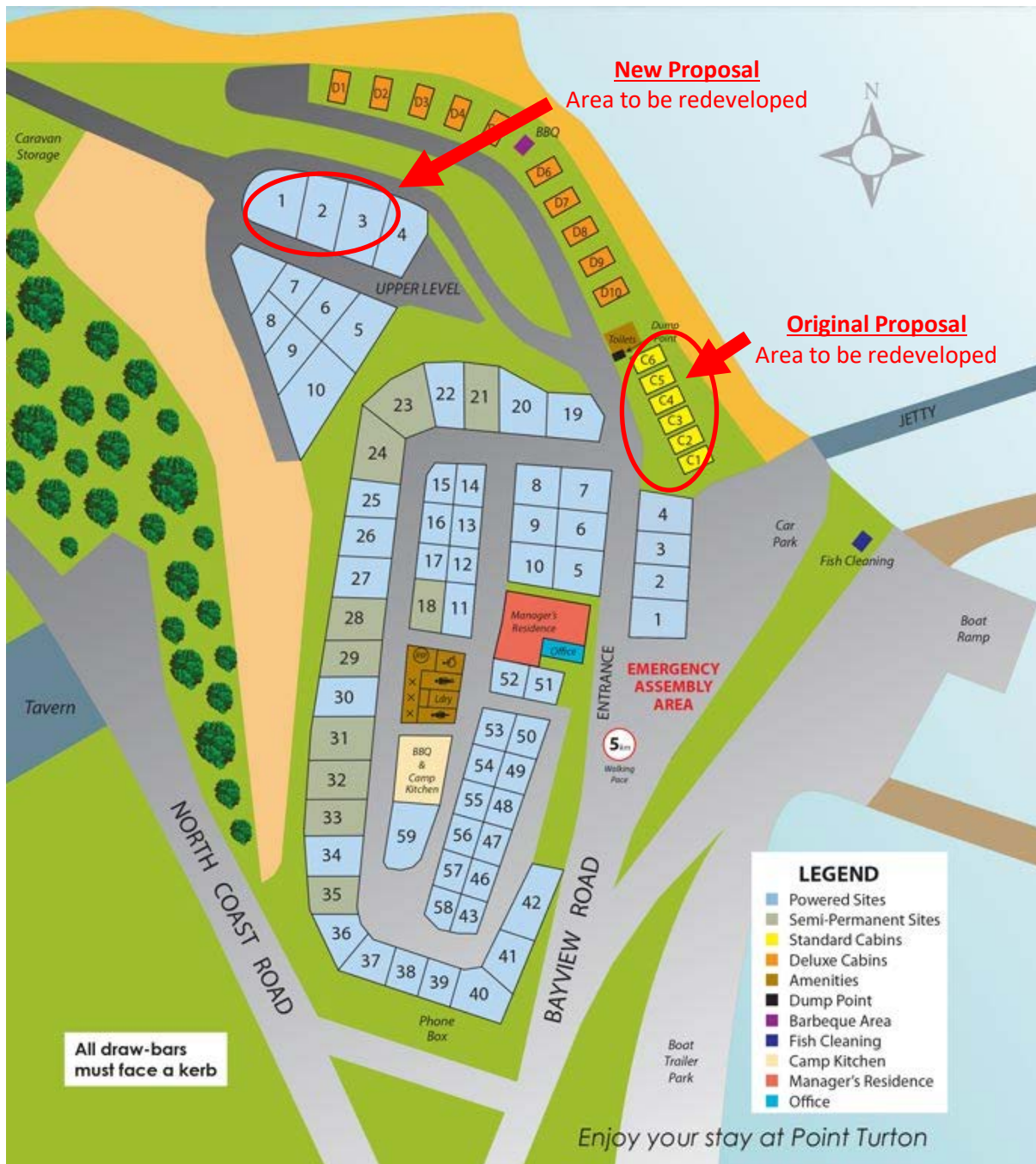
## ATTACHMENTS

**Attachment 1:** Map of Point Turton Caravan Park



Attachment 1

Map of Point Turton Caravan Park



## **DIRECTOR CORPORATE AND COMMUNITY SERVICES**

### **DA/ITEM 6.2**

#### **12. ARDROSSAN BOWLING CLUB SPONSORSHIP REQUEST**

##### **PURPOSE**

Council has been approached by the President of the Ardrossan Bowls Club seeking sponsorship for the S.A. Men's and Women's Prestige Medley event to be hosted in March 2018 should their bid for this event, in partnership with Moonta Bowls Club, be successful.

##### **RECOMMENDATION**

That Council approve sponsorship of the 2018 Men's and Women's Prestige Medley event for the amount of \$1,500 if the tender submitted by The Ardrossan Bowls Club is successful.

##### **LINK TO STRATEGIC PLAN**

Goal: 4 Community Engaged and Supported

Strategy: 4.4 Continue providing community grants, donations and sponsorships

##### **BACKGROUND**

Ardrossan Bowls Club member Bruce Hart and Secretary Annette Rowntree called on Tuesday 30<sup>th</sup> May 2017, to discuss possible Council support to assist with hosting the 2018 Men's and Women's Prestige Medley event.

Council voted at its meeting in July 2015 to provide an amount of \$2,000 in support of Ardrossan Bowls Club bid to host the same event in December 2015.

This bid was won and the event was a huge success with Ardrossan hosting the 2015 Women's Prestige Medley whilst Moonta Bowls Club concurrently hosted the Men's Prestige Medley event.

##### **DISCUSSION**

Ardrossan Bowls Club and Moonta Bowls Club are again tendering to host this premier event in March 2018. If successful it is expected that Ardrossan will, on this occasion, be hosting the Men's Prestige Event with Moonta hosting the Women's Prestige Event.

The event will host competitors from 12 regions of South Australia, and will bring over 100 competitors and 20-30 officials, plus visitors, to the area, with the competition held over two days.

As they successfully did in 2015 the Ardrossan Bowls Club will be encouraging all participants to discover more of Yorke Peninsula once the competition is complete, and it

is anticipated this will result in more tourism to the region and economic advantages for local businesses.

#### **COMMUNITY ENGAGEMENT PLAN**

Not applicable

#### **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Director Corporate and Community Services

In preparing this report, the following External Parties were consulted:

- Ardrossan Bowls Club

#### **POLICY IMPLICATIONS**

Not applicable

#### **BUDGET AND RESOURCE IMPLICATIONS**

The 2017/18 draft budget provides an amount of \$5,000 for community sponsorships. This sponsorship would be sourced from this budget once the draft budget has been endorsed.

#### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Not applicable

#### **ATTACHMENTS**

**Attachment 1:** Correspondence from the Ardrossan Bowls Club



Ardrossan Bowling Club Inc  
Oval Terrace, Ardrossan, SA 5571  
Tel: (08) 8837 3096



David Harding,

5 June 2017

Director of Corporate and Community services,

Yorke Peninsula Council

MINLATON SA 5575

Dear David,

Thank you for agreeing to consider the Ardrossan Bowling Club Inc and Moonta Bowling Club Inc 's joint tender for the Bowls SA Prestige Medley to be held on 10<sup>th</sup> and 11<sup>th</sup> March 2018. The Men's and Women's Prestige Medley is the premier bowls competition in South Australia, involving representative sides from all 12 regions, with Moonta tendering for the Ladies' event and Ardrossan Bowling Club tendering for the Men's event.

If successful the Ardrossan Bowling Club would host approximately 108 competitors accompanied by some 20-30 officials. We would also anticipate partners of bowlers, spectators and visitors to Ardrossan over this two day event. This competition is an annual event normally held in Adelaide and players are selected from all over the State – many of these visitors would not have been to this region previously. We anticipate that this event would be economically beneficial to this region.

Players, officials and visitors will be searching for accommodation, meals and town attractions. We have included a comprehensive list of Ardrossan and surrounds information to help them in this regard and, hopefully if successful, we will attract them to our area in the future. Our venture in 2015 was very successful, with many accolades received from all visitors.

The Ardrossan Bowling Club, are excited and positive to be involved in this tender requiring the Club to guarantee the payment of \$3,000 prize money as well as a Hosting Fee of \$500. With respect we request that the Yorke Peninsula Council consider granting financial support to us for the amount of \$1500 to \$2000 for this venture, if our tender is successful.

Thanking you in anticipation,

Annette Rowntree

Len Rich

Secretary

President

## DIRECTOR DEVELOPMENT SERVICES

### DA/ITEM 6.4

#### 1. ACCESS ADVISORY WORKING PARTY MEETING MINUTES

##### **PURPOSE**

For Council to receive the Minutes of Council's Access Advisory Working Party meeting, held 28<sup>th</sup> April 2017.

##### **RECOMMENDATION**

That Council:

1. receive the Minutes of the Access Advisory Working Party held on Friday 28<sup>th</sup> April 2017.
2. commits \$4,000 for the replacement of seven (7) crossovers in Edithburgh.

##### **LINK TO STRATEGIC PLAN**

Goal: 2 Community Connected through Infrastructure

Strategy: 2.3 Provide disability access infrastructure

##### **BACKGROUND**

To keep Council informed of regular Access Advisory Working Party Meetings and to consider identified projects to meet the needs of people with disabilities.

##### **DISCUSSION**

Attached are the Minutes of the Access Advisory Working Party meeting held on 28<sup>th</sup> April 2017.

Item 2.6 of the Minutes recommends the following motion be adopted:-

**Brenda Bowman moved John Franke seconded**

*It is recommended that Council commits \$4000 for the replacement of seven (7) crossovers at Edithburgh.*

**CARRIED**

If Council endorse the above recommendations the total allocations to date for the 2016/2017 financial year is \$23,555. The remaining budget is \$1,445 for future projects during the remainder of the 2016/2017 financial year.

##### **COMMUNITY ENGAGEMENT PLAN**

Level 1 – Inform. Minutes will be available on Councils website.

##### **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Director Development Services
- Operations Coordinator

In preparing this report, the following External Parties were consulted:

- Access Advisory Working Party
- Progress Associations

#### **POLICY IMPLICATIONS**

Yorke Peninsula Council Disability Action Plan.

#### **BUDGET AND RESOURCE IMPLICATIONS**

Consistent with the 2016/17 budget allocation.

#### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Disability Discrimination Act

Council has adopted a Disability Action Plan to ensure that people with disabilities can access Council functions, facilities and services.

#### **ATTACHMENTS**

**Attachment 1:** Minutes of the Access Advisory Meeting.



## *Yorke Peninsula Council*

# **Minutes of the Meeting of the Access Advisory Working Party**

Held on Friday 28<sup>th</sup> April 2017  
In the Council Chambers  
57 Main Street Minlaton commencing at 1.30pm  
(Subject to confirmation)

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### **ITEM 1**

#### **1.1 WELCOME BY CHAIRPERSON**

Chairperson Cr Alan Headon welcomed everyone to the meeting and declared the meeting open at 1:31 pm.

#### **1.2 PRESENT**

Cr Alan Headon (YP Council), John Edwards (Edithburgh Progress Assoc), Ann Brown (Stansbury Progress Assoc), Pam Headon (Port Clinton Progress Assoc), Arty Glazbrook (Maitland Progress Assoc), Beth Fairlie (Port Vincent Progress Assoc), Jane Lavery (Warooka Progress Assoc), Brenda Bowman (Ardrossan Progress Association), Perry Woodward (Port Julia Progress Assoc), John Franke (Yorketown Progress Assoc), Bruce Cook (Minlaton Progress Assoc), Veronica Brundell (Yorke Peninsula Council), Roy Harrison (Maitland Progress Assoc), Kerry Dawes (Edithburgh Progress Assoc).

#### **IN ATTENDANCE**

Roger Brooks	Director Development Services
Nick Hoskin	Operations Coordinator
Shona Emery	Minute Taker

#### **1.3 LEAVE OF ABSENCE**

Nil

#### **1.4 APOLOGIES**

Darcy Button (Minlaton Progress Assoc), Peter Rigg (Curramulka Community Assoc)

#### **1.5 MINUTES OF THE PREVIOUS MEETING**

**John Edwards moved Jane Lavery seconded**

That the minutes of the Access Advisory Working Party meeting held on Friday 3<sup>rd</sup> February 2017, as circulated, be confirmed as a true record.

**CARRIED**

## **1.6 MATTERS ARISING FROM MINUTES**

### **1. Individual updates on projects allocated funding**

#### **1.1 Port Victoria – Installation of access ramp opposite the crossover next to Port Victoria Hotel**

Nick Hoskin advised that this project has been completed

#### **1.2 Maitland list of crossover ramps – Arty Glazbrook**

Nick Hoskin advised that 4 of the 5 approved ramps from the original list have been completed. They include:

10. Corner Elizabeth Street and Walter Street (North West Corner)

11. Corner Elizabeth Street & Walter Street (North East Corner)

12. Corner Elizabeth & Walter Street (South West Corner)

24. Corner Gardiner Terrace & Walter Street (Eastern Corner)

The remaining ramp at the Corner Gardiner Terrace & Kilkeran Terrace will be done in due course.

#### **1.3 Port Vincent crossovers**

Nick Hoskin advised that these are all done. There were 3 constructed along Main Street and 2 on Luxmore Street.

#### **1.4 Yorketown Council Office entrance ramp**

Nick Hoskin advised the Working Party that he has one quote for \$5,720 (GST inclusive). Roger requested that the project be deferred until he can investigate the quote and what it actually includes before the project goes ahead.

### **2. Other Matters Arising**

#### **2.1 CYP Library requested funding to enable easier wheel chair access to the library entrance**

Nick Hosking advised that Council has undertaken the approved line marking for a disabled car park space and has installed the appropriate signage. Project is now completed.

#### **2.2 Stansbury - Investigate installing a ramp near the Blue Lime Café facing the Dalrymple Hotel**

Nick Hoskin advised that no action has occurred and that he will follow it up before next meeting.

#### **2.3 Ardrossan - Footpath near Caravan Park**

Nick Hoskin advised that Council will be installing a garden bed along the footpath to help when heavy rainfalls occur however this will not be in this financial year.

#### **2.4 Stansbury - Build-up of gravel on Ceres Street**

Nick Hosking advised that work will be completed before the end of the financial year.

#### **2.5 Maitland – Blocked drains near the Uniting Church**



Nick Hoskin advised that this is on the list of work required by the contractor and should be completed before the end of the financial year.

## **2.6 Edithburgh – Access ramps for installation or Upgrades**

Nick Hoskin advised that the following 4 ramps have been installed

1. Giles Street and Blanche Street
2. South Terrace and O'Halloran Parade
3. Thomas Street and Blanche Street
4. Henry Street and Anstey Terrace

That leaves the following 3 ramps to be completed;

1. George Street and Blanche Street – two new ramps required
2. South Terrace and Blanche Street – new ramp to replace unsafe existing one
3. George Street and Anstey Terrace – new ramp required

**Brenda Bowman moved John Franke seconded**

**It is recommended that Council commits \$4000 for the replacement of seven (7) crossovers at Edithburgh.**

**CARRIED**

## **1.7 MATTERS REFERRED BY COUNCIL**

Nil

## **1.8 PRESIDING MEMBER'S REPORT**

Nil

## **ITEM 2 CORRESPONDENCE**

### **2.1 Price Tennis Club**

The Price Tennis Club have requested assistance to construct a 25 meter disabled access pathway to assist mobility impaired patrons. After some discussion the Committee decided to correspond with the Price Tennis Club to see if they were willing to contribute to the project or if they could access any Grants money that could contribute to the cost.

### **2.2 Stansbury Bowling Club**

Stansbury Bowling Club have requested financial assistance to purchase 4 portable ramps to assist disabled access to the playing area.

Veronica Brundell moved

It be recommended that Council commits the requested amount of \$574 to partially fund the purchase of four portable ramps.

As for lack of a seconder the motion lapsed.

Committee decided not to commit to this request and to advise the Stansbury Bowling Club that Community Grant funding maybe more appropriate.

### **2.3 Minlaton Progress Association**

The Minlaton Progress Association has written to the Committee to raise 3 issues in relation to various footpaths around the main street of Minlaton.

1. The footpath in front of the Uniting Church is in urgent need of repair – Nick Hoskin said this will be looked at under the Maintenance budget.

2. Construction of ramps into shops that have a high step up – This issue has been previously raised at Committee level however there is not a lot that can be done that would comply with Australian Standards. Businesses were also reluctant to financially contribute to any proposed work which would then make this a budget item too large for this Committee to consider.

3. Lack of coordination of handrails, footpath ramps and paved crossings – Roger and Nick Hoskin will investigate possible solutions and report back to next meeting.

### **ITEM 3 GENERAL BUSINESS**

Nick Hoskin advised that the remaining budget is \$2,340. The Committee decided to commit the remaining funds to the remaining crossover ramps to be completed at Edithburgh.

John Edwards would like to see a cross over on the northern side of the Anchor site in Edith Street, Edithburgh. Don't need one on the southern side as there is a driveway that can be utilised. Nick Hoskin said this could be incorporated into the proposed footpath paving project under the Maintenance budget.

Perry Woodward has applied for a grant to help build stairway access to Port Julie beach. Perry would like to thank Nick Hoskin for his assistance.

Brenda Bowman asked to confirm next year's budget allocation to the Committee. Roger Brooks confirmed it was \$25k.

Brenda Bowman put in her apologies for next meeting.

### **ITEM 4 NEXT MEETING**

28<sup>th</sup> July 2017 at 1.30pm

### **ITEM 5 CLOSURE**

The meeting closed at 2.15pm

.....  
**Chairperson – Mr Alan Headon**

Friday, 28<sup>th</sup> July 2017

## **DIRECTOR DEVELOPMENT SERVICES**

### **DA/ITEM 6.4**

#### **2. JOINT PLANNING ARRANGEMENT – EXPRESSION OF INTEREST**

##### **PURPOSE**

To seek endorsement for an investigation into a Joint Planning Arrangement with District Council of Copper Coast and District Council of Barunga West.

##### **RECOMMENDATION**

That Council, pursuant to the Planning, Development and Infrastructure Act 2016, directs Council Officers to pursue a Joint Planning Arrangement Pilot Program with the District Council of Copper Coast, District Council of Barunga West and Hon John Rau, Minister for Planning, Development and Infrastructure.

##### **LINK TO STRATEGIC PLAN**

Goal: 1 Economically Prosperous Peninsula

Strategy: 1.1 Provide easier, streamlined development approval application process.

##### **BACKGROUND**

Section 83 of the Planning, Development and Infrastructure Act 2016, provides an opportunity for Council to enter into a Joint Planning Arrangement with adjoining Councils. Council has been approached to take part in a Pilot Program to investigate opportunities for Joint Planning Arrangements in relation to Assessment of Applications, Assessment Panels and Zoning issues.

Nominations are currently being sought for these projects by the Department of Planning, Transport and Infrastructure with grants of up to \$50,000 for participating Councils. Nomination is no guarantee of acceptance into the pilot program.

##### **DISCUSSION**

For regional councils such as ours there are advantages in formalising a working relationship with other councils. The Planning, Development and Infrastructure Act allows groups of councils the opportunity to enter into a Joint Planning Arrangement with the Minister.

A Joint Planning Arrangement is a long-term arrangement that allows for planning functions to be delegated to regional groupings of Councils, subject to agreed performance measures and targets. Where relevant, other entities may be party to an agreement.

Each Joint Planning Arrangement is to be delivered by establishing a Joint Planning Board (with between three and seven members) to perform agreed functions (for example, regional strategic planning or development assessment). The process of establishing a board has been flexibly designed to allow for parties to determine the arrangements that suit them best.

From a planning point of view, the formation of a Joint Planning Board will allow the councils involved to have a much greater say in the future planning from a regional strategic perspective.

Over recent years the District Council of the Copper Coast (DCCC), Yorke Peninsula Council (YPC) and the District Council of Barunga West (DCBW) worked closely at various levels. Examples of these include the following:

- 1) DCCC and DCBW have for years been (and is currently) sharing the same CDAP.
- 2) DCCC and DCBW have for the last three years been sharing Planning, Building and Environmental Health Services resources.
- 3) The three Councils are coordinating regional development by sharing staff through Regional Development Australia.
- 4) Procurement: The three Councils are coordinating contracted services to ensure best value for money through economies of scale.
- 5) All three Councils are part of ILUA (Narungga Land Use Agreement and liaison meetings).
- 6) The three Councils have a shared Community Transport arrangement (local association and staff).
- 7) Representatives from the three councils have, from time to time, joint meetings at ministerial level to discuss common issues.

Considering the advantages (cost sharing, coordinated strategic planning, etc) it is recommended that Council engages with the District Council of Copper Coast and the District Council of Barunga West to enter into a Joint Planning Arrangement with the Minister.

#### **COMMUNITY ENGAGEMENT PLAN**

Not required, full community engagement was undertaken by the State Government during the Planning Reform Process.

#### **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Chief Executive Officer
- Manager Development Services

In preparing this report, the following External Parties were consulted:

- Chief Executive Officer, District Council Barunga West
- Director Development Services, District Council of Copper Coast

#### **POLICY IMPLICATIONS**

Not applicable

#### **BUDGET AND RESOURCE IMPLICATIONS**

Not applicable

#### **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Not applicable

## ATTACHMENTS

**Attachment 1:** Correspondence – Department, Planning, Transport and Infrastructure.



*In reply please quote: #11257633  
Enquiries to: Connie Parisi  
Telephone: (08) 7109 7027*

**Development Division**

Level 1, 211 Victoria Square  
Adelaide SA 5000

GPO Box 1815  
Adelaide SA 5001

Telephone: 08 7109 7007  
ABN 92 366 288 135

<http://www.dpti.sa.gov.au>

Mr Andrew Cameron  
Chief Executive Officer  
Yorke Peninsula Council  
PO Box 57  
MAITLAND SA 5573

Dear Mr Cameron

## **JOINT PLANNING ARRANGEMENTS - EXPRESSION OF INTEREST**

The *Planning, Development and Infrastructure Act 2016* (the Act) provides Councils with a new method which provides for local government and/or state functions (subject to agreement by the relevant Minister) to be delivered on a regional basis. This includes, the preparation of Regional Plans, amendments to planning instruments, appointment of Assessment Managers and development assessment.

The provisions for Joint Planning Arrangements are expected to come into operation after April 2017.

To assist in the implementation of this new initiative, the Department of Planning, Transport and Infrastructure is coordinating expressions of interest to identify pilot schemes to help test the new Joint Planning Arrangements process. As part of this, the Department will provide support in coordinating the arrangements, as well as providing up to \$50,000 in funding for the preparation of business cases to support the proposal. The participating region will be expected to match the funding provided by the Department.

For Councils to participate, and gain funding support, there must be endorsement from all Councils proposed to take part in a Joint Planning Board to provide some commitment to the process.

To assist us in the process of selecting appropriate pilots, we ask that nominations are provided via the completion of the ***Expression of Interest to participate in the Joint Planning Arrangement Pilot Project – Proposal Form*** which can be downloaded here:

[www.saplanningportal.sa.gov.au/our\\_new\\_system/regional\\_planning](http://www.saplanningportal.sa.gov.au/our_new_system/regional_planning)

Project nominations are invited to be submitted to the Department by 5.00 pm on Friday 12 May 2017. It is anticipated that the nominated projects will be reviewed soon after that date and successful Pilot Project proponents notified thereafter.

To support this process, the Department is also calling for a 'Project Coordinator' who will support Councils and the Department in progressing this work. In addition, the Department will be supporting the Local Government Association with a new position embedded within their team to assist Councils in coordinating the elements of the new system.

If you would like further information about joint planning arrangements, please go to [www.saplanningportal.sa.gov.au](http://www.saplanningportal.sa.gov.au) or if you would like to discuss the Pilot Project, please do not hesitate to contact Connie Parisi on 7109 7027 or by email [connie.parisi@sa.gov.au](mailto:connie.parisi@sa.gov.au).

Yours sincerely



Sally Smith  
**GENERAL MANAGER, PLANNING AND DEVELOPMENT  
DEVELOPMENT DIVISION  
DEPARTMENT OF PLANNING, TRANSPORT AND INFRASTRUCTURE**

20 / 03 / 2017

## **DIRECTOR DEVELOPMENT SERVICES**

### **6.4 DA/ITEM**

#### **3. REPOWER AUSTRALIA – PROPOSED VARIATION TO DEVELOPMENT APPLICATION 544/V001/2013 CERES WINDFARM**

##### **PURPOSE**

To seek endorsement from Council to submit comments to the Development Assessment Commission in relation to an application made by Repower Australia, Ceres Project Windfarm, Yorke Peninsula.

##### **RECOMMENDATION**

That Council:

1. receive the report dated 6<sup>th</sup> June 2017, from Access Planning titled “Proposed Variation to Development Application 544/V001/13 – Construction of a wind farm comprising 187 turbines with associated infrastructure within the localities of Curramulka, Port Vincent, Sheaoak Flat, Port Julie, Sandilands and Wauraltee (CERES Project Wind Farm) - Yorke Peninsula Wind Farm Project Pty Ltd - Section 49 (Crown Development)”.
2. endorse the recommendation in the “Proposed Variation to Development Application 544/V001/13 – Construction of a wind farm comprising 187 turbines with associated infrastructure within the localities of Curramulka, Port Vincent, Sheaoak Flat, Port Julie, Sandilands and Wauraltee (CERES Project Wind Farm) - Yorke Peninsula Wind Farm Project Pty Ltd - Section 49 (Crown Development)” report.
3. endorse Council staff to send correspondence to the Development Assessment Commission requesting they seek additional amendments and information from Repower Australia, and that the Development Assessment Commission consults with the Council before any further decisions are made in respect to the variation application and any future actions by Repower Australia in respect to the reserve matters or conditions attached to the original consent.

##### **LINK TO STRATEGIC PLAN**

Goal: 1 Economically Prosperous Peninsula

Strategy: 1.2. Deliver strategic and responsible land use

##### **BACKGROUND**

On the 14th February 2014, the Minister for Planning, Hon John Rau, approved the Ceres Wind Farm Project. Since that date progress on the project has been slow with several extensions being granted by the State Government prior to commencement of the project.

In April 2017, Council received notification that Repower Australia had applied for an extension of time to commence the project and also sought variations to the approval granted in 2014.

Council made strong representation to the Development Assessment Commission (DAC) during the original planning assessment process. It is now important that Council follows up on the concerns which Council believe were not satisfactorily addressed.



## DISCUSSION

Repower Australia seeks to amend elements of the development in response to changes to turbine specifications, a land owner no longer being party to the project and the identification of certain building works requiring prioritisation during the construction phase.

The following briefly outlines each variation proposed in the application:

- The site area being altered with the removal of five allotments from the original site area;
- The number of turbines to be constructed within the project being reduce from 197 turbines to 187 turbines (this will also include removal of the previously approved internal roads and associated infrastructure which were expected to support the turbines);
- The tip height of each turbine being increased from 150 metres to 163 metres;
- Reserve matters and conditions being amended so the construction of the turbines and associated roads and infrastructure can be spread across two stages;
- Certain turbines being re-positioned to either avoid conflict with telecommunication networks/corridors or to ensure a setback of no less than 1,300 metres is provided between the turbines nearest to the dwelling of the landowner who is no longer within the original site area.

### Conclusion

The benefits and threats associated with the proposal have not changed since the original authorisation was issued and the variation does not fundamentally change the nature of the project. The project, although reduced to 187 turbines, is still of incredibly large scale and will have an impact on the function, visual amenity and scenic quality of the rural landscapes of the Yorke Peninsula.

Although the variations involved are relatively minor amendments to the overall project, in principle Council offers no immediate grounds for objection. The Council does nevertheless, remain concerned with a number of outstanding issues previously raised for further attention in the original assessment. As such, Council is not satisfied the provision of information to date has adequately addressed the harmful impacts the project will have on the function and character of the locality and the amenity of properties within the affected locality.

Accordingly, staff seek Council's approval to request the DAC to seek additional amendments or information from Repower Australia and, that the DAC consults with the Council before any further decisions are made in respect to the variation application and any future actions by Repower Australia in respect to the reserve matters or conditions attached to the original consent.

## CONSULTATION PROCESS

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Chief Executive Officer

In preparing this report, the following External Parties were consulted:

- Access Planning

## POLICY IMPLICATIONS

Not applicable

**BUDGET AND RESOURCE IMPLICATIONS**

Not applicable

**RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Not applicable

**ATTACHMENTS**

**Attachment 1:** Assessment Report, Access Planning.

6 June 2017

Ref: 5899variationletter

The Chief Executive Officer  
District Council of Yorke Peninsula  
PO Box 88  
MINLATON SA 5575

Access Planning (SA) Pty Ltd  
ABN 57 089 702 241

235 Henley Beach Road  
Torrensville SA 5031

Telephone 08 8130 7222  
Facsimile 08 8130 7299  
admin@accessplanning.com.au  
www.accessplanning.com.au

**ATTENTION:** Mr. Michael Cartwright

Dear Michael,

**RE: Proposed Variation to Development Application 544/V001/13 – Construction of a wind farm comprising 187 turbines with associated infrastructure within the localities of Curramulka, Port Vincent, Sheoak Flat, Port Julie, Sandilands and Wauraltee (CERES Project Wind Farm) - Yorke Peninsula Wind Farm Project Pty Ltd - Section 49 (Crown Development)**

## Background

An application has been submitted by the Yorke Peninsula Wind Farm Project Pty Ltd (YPWFP) to the Development Assessment Commission (DAC) seeking to vary Development Plan Consent (hereafter referred to as *the Consent*) for Development Application 49/544/V001/2013. The original consent was granted in February 2014 subject to reserve matters and conditions. Extensions of time have been granted to the development authorisation since that time.

It is understood the reserve matters and conditions attached to the original consent are yet to be satisfied by the Proponent. The planning report for the proposed variation, prepared by URPS, states the proposed variations fall outside the scope of the reserve matters which require the final design, specifications and layout of the wind farm to be submitted to the Minister for Planning for approval. On this understanding the proposed variation should have no effect on the existing requirements imposed on the Proponent by the reserve matters and conditions attached to the original consent.

In addition it is noted the proposed variation makes no change to the nature of the approved land use, the development remains an integrated wind farm and associated infrastructure project as originally assessed by the Development Assessment Commission.

## The proposed variation

The Proponent seeks to amend elements of the development in response to changes to turbine specifications, a land owner no longer being party to the project and the identification of certain building works requiring prioritisation during the construction phase. The following briefly outlines each variation proposed in the application:

Alteration to the authorised site area with five allotments removed from the original site.

Five (5) allotments have been removed from the site area of the project. The properties no longer part of the project include:

Central West Project Zone

- Allotment 95 in Filed Plan 196656, Certificate of Title 6057/257; and

Southern Project Zone

- Section 73 in Hundred Plan 130400, Certificate of Title 5281/ 558;
- Section 68 in Hundred 130400, Certificate of Title 5281/576;
- Section 47 in Hundred 130400, Certificate of Title 5955/820; and
- Section 42 in Hundred 130400, Certificate of Title 5955/820.

The land removed from the development is depicted in Figure 1 below:

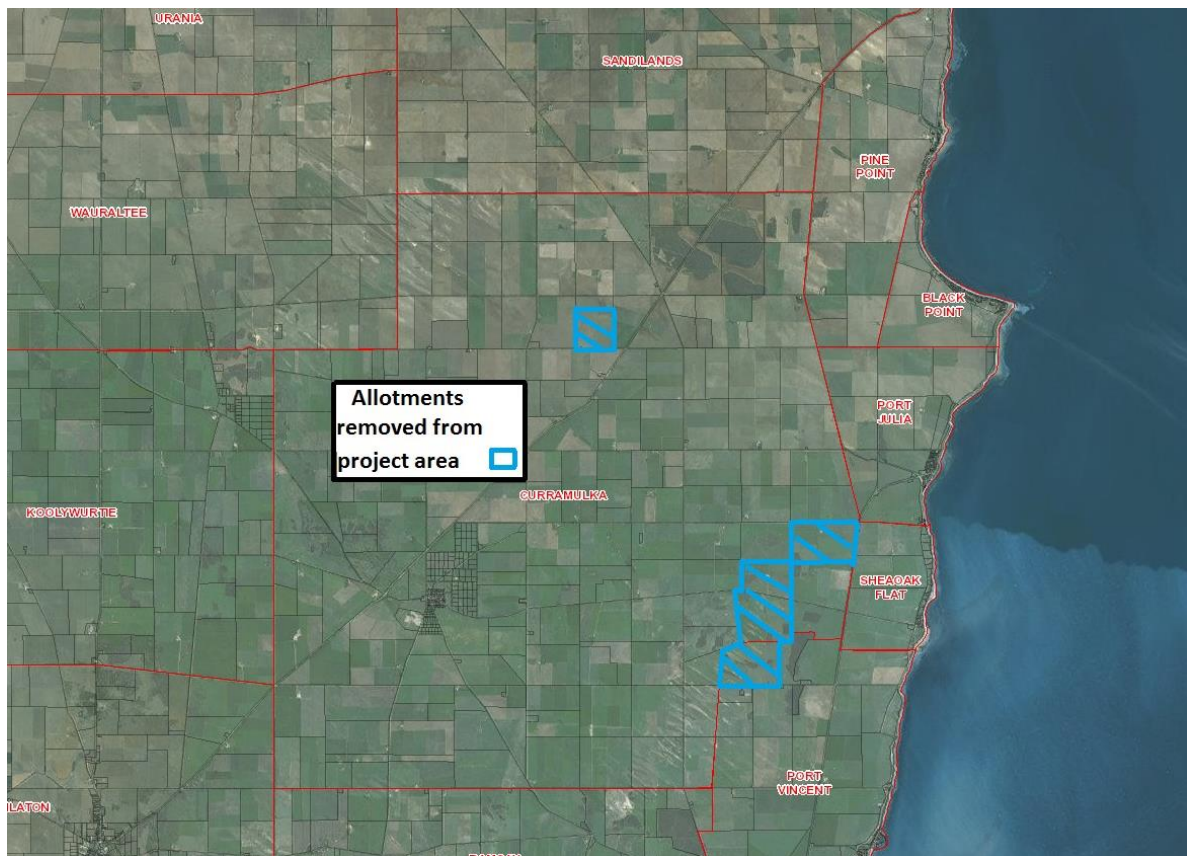


Figure 1: Allotments removed from project area Source: Government of SA ([www.maps.gov.au](http://www.maps.gov.au))

Removal of 10 turbines from the project

The number of turbines to be constructed in the project has been reduced from 197 to 187 turbines. The numbers have been reduced because the turbines were originally proposed to be constructed upon the previously mentioned titles. The Proponent has not proposed any additional turbines to replace those deleted from the project.

### Relocation of turbines

A further implication associated with the changes to the project site area is the need to relocate turbines away from the house of the landowner who no longer has land within the development site. The property containing the dwelling is to become an adjoining property to the development. The Proponent has advised that each turbine will have a minimum separation distance of 1300 metres to all dwellings on adjoining properties, including that of the land owner formerly involved in the project.

Investigations have also been conducted in respect to the impact turbine relocation might have on telecommunication corridors and networks, aeronautical activities and avifauna. The investigations suggest the relocated turbines will avoid conflict with telecommunication infrastructure, including aviation networks, and will have negligible impact on avifauna.

### Increase in turbine tip height

The Proponent has alleged the turbine equipment available at the time of the original development application is no longer offered in the Australian market. The Proponent now seeks to construct the turbines using equipment which is understood to operate at lower wind speeds but with a larger swept area. The towers will maintain their approved hub height of 93 metres however the Proponent seeks consent to increase blade lengths from 57 metres to 70 metres. As such the 'tip' height of the blades will be increased from 150 metres to 163 metres.

### Staging of work

The original application did not incorporate the staging of works associated with the proposed development. It has since been recognised certain works will require prioritisation with the Proponent subsequently seeking Building Rules Consent being arranged across two stages of the project; Stage 1 involving Civil Works for the converter station and Stage 2 involving the balance of the works.

This request will require the reserve matters and conditions attached to the original consent to be revised through the addition of a new condition to permit stage one (as proposed by the variation) to proceed without conditions and reserve matters specifically related to works contained in Stage 2 of the development needing to be satisfied in advance.

Accordingly the Proponent has requested the following condition be added to the original consent:

*"1A. The construction of the development may be undertaken in stages as follows:*

*Stage 1 – civil works for the converter stations*

*Stage 2 – balance of works*

*Reserve matters and conditions 4-13 of this authorisation may be satisfied, and building rules consent may be obtained, in relation to each Stage separately such that construction of each Stage may commence once the reserved matters and conditions are satisfied and the Building Rules Consent has been obtained in relation to the affected/relevant Stage."*

## **Planning assessment undertaken by URPS**

The report prepared by URPS includes an assessment of the actual differences resulting from the reduction in the number of turbines, the relocation of certain turbines and the increased blade length, and subsequent tip height, of the turbines. The assessment has regard to the following aspects of the variation:

- Setback from neighbouring properties
- Visual impact
- Noise
- Impacts on fauna
- Shadow flicker
- Impact on telecommunications/EMI
- Impact on aerial spraying and other aeronautical activities

In the assessment references are also made to the following technical documents which were prepared for, and provided with the application for variation:

- Shadow Flicker Assessment prepared by Yorke Peninsula wind farm project (YPWFP);
- Assessment of Electromagnetic Impacts prepared by YPWFP;
- A report prepared by EBS Ecology regarding the proposal's impact on avifauna;
- Revised Noise Assessment prepared by Marshall Day Acoustics; and
- Aviation Impact Statement prepared by the Ambidji Group.

## **Commentary on the proposed changes to turbine numbers, siting and tip height.**

### Setbacks

The planning report prepared for the proposed variation states the re-siting of turbines has taken into account the minimum separation distances contained in the Development Plan, including separation from non-associated (non-stakeholder) dwellings, tourist accommodation and defined and zoned townships, settlements or urban areas.

No turbine will be less than 1000 metres to a non-stakeholder dwellings or tourist accommodation and no less than 2000 metres to the Settlement Zone of Port Julia. In this respect the proposed variation will satisfy the minimum setbacks prescribed by the Development Plan

However, the application does not address previous concerns expressed by the Council in regard to the impact turbines will have upon the existing primary production activities conducted upon non-involved properties, especially those with turbines located either on, or in close proximity to property boundaries.

The Council maintains its position that an impact statement on existing development activities, should be submitted for the project with particularly attention on turbines either on or in close proximity to the boundaries of non-involved properties and those which might impact on existing aerial spraying activities.

### Visual Appearance

The Planning report states the changes to the turbine design will have no “material change to the nature of the “visual impact” as the turbines will be “regularly spaced; uniform in colour, size and shape and blade rotation direction; and will be mounted on tubular towers. It is noted no landscape assessment has been provide for the proposed variation.

Although the provisions of the Development Plan recognise large scale wind farm developments make the associated visual impacts “difficult to mitigate” the Council maintains its position that the development will impact on the visual amenity as viewed from the adjacent coastal waters. The project is still considered to be at variance with Objective 3 and PDC 1 of the Coastal Areas module of the General Section of the Development Plan.

The Council acknowledges the reduction to turbine numbers will provide some relief in respect to the visual impact of the project, however, the overall design and appearance of the development could be further improved by way of siting more turbines away from boundaries of non-involved property owners.

Furthermore while the Proponent maintains vegetated buffering of substations, maintenance sheds and other ancillary structures will occur in accordance with the original authorisation. Council is yet to be provided with any evidence and is not yet satisfied vegetation and landscaping works associated with the development will suitably screen proposed ancillary buildings and equipment within the compound facility.

Accordingly the Council is not satisfied the proposed variation addresses Council’s previous requests and believes the project remains at variance to the Design and Appearance Principles of Development Control (PDC) 1, 3 and 4.

### Impacts on Fauna

The report prepared by EBS Ecology recognised that despite the reduction of 10 turbines the change of the blade length of each turbine will increase the total swept area of all turbines. The report noted an increase of ‘at risk movements’ of 5% to 11% for all bird movements (based on bird movements originally assessed) and an increase from 25% to 40% for raptor species.

Nevertheless the EBS report concluded the revised layout design and turbine dimensions were expected to have a negligible impact on avifauna and the Proponent contends there is no impact on other flora or fauna as the proposal remains committed to the separation distances from native vegetation and other important sites.

The Council is satisfied the variation to the proposed development will have a ‘negligible’ impact on avifauna and wildlife and will fulfil Renewable Energy Facilities PDC 3(f) subject to conditions attached to the original consent being satisfied.

### Shadow Flicker impact on dwellings

The Proponent has modelled the shadow flicker associated with the proposed increase in blade length and turbine relocation. The *Draft National Wind Farm Development Guidelines*, which were adopted in the original assessment, requires no dwelling received more than 30 hours of shadow flicker per year when modelled and no greater than 10 hours at any dwelling where measured against additional criteria (i.e. *actual flicker*).

The modelling for the proposed variation indicates the majority of dwellings not associated with the development will receive less than 30 hours of realistic flicker per year. In instances where 30 hours is exceeded, modelling has indicated that three dwellings will receive more than 10 hours of shadow flicker.

The Proponent proposes to install technology, termed “Shadow Management – Advanced System” which incorporates a light sensor on top of the relevant turbines and a software system that can automatically shut-off turbines down during anticipated flicker events. –

The Council is satisfied that, subject to conditions, the development will appropriately minimise shadow flicker impact on nearby properties to comply with Renewable Energy Facilities PDC 3(a).

### Noise

A revised noise assessment report concludes the changes to the design of the turbines and layout will comply with the South Australian Environment Protection Authority’s Wind Farm Environmental Noise Guidelines.

Although the noise from the turbines may be deemed satisfactory it is noted that no further noise assessments have been provided in respect to other infrastructure associated with the project, particularly noise emitted from plant equipment and other vital infrastructure within the compound area. Council is still concerned that night time noise levels from activities at the operations compound could exceed Environment Protection Authority requirements, impacting on the residents of Port Julia.

Accordingly the Council maintains its position that a noise assessment of vital plant equipment and infrastructure and any other noise generating activities within the operations compound needs to be investigated and addressed prior to the reserve matters or associated conditions being deemed by the DAC as being satisfied.

### Impact on telecommunications/EMI

There have been a number of changes to the local telecommunications networks since the original consent was granted to the wind farm project. The Proponent has given consideration to the exclusion zones associated with each site registered with the Australian Communications and Media Authority and advised the revised turbine layout will be outside of the exclusion zones. Furthermore the Proponent acknowledges Condition 17 of the original consent requires mitigation measures to be implemented if the project does interfere with telecommunications facilities.

The variation is deemed to satisfy Renewable Energy Principle 3(b) of the Council Development Plan subject to existing conditions being satisfied.

### Impact on aerial spraying and other aeronautical activities

An Aviation Impact Statement was prepared for the variation. The report identified no conflicts in respect to aeronautical activities and associated navigation aids. Accordingly the Council accepts the increase in turbine height and proposed relocation of certain turbines will not impact on the operations of any aerodromes or non-aerial spraying aircraft.



The Council previously noted that aerial spraying is an integral part of farming practices. The Proponent has notified an aerial spraying operator that undertakes aerial spraying in the locality regarding the changes to the turbines but provides no evidence to confirm the project will have no detrimental impact on existing practices.

Council maintains its requests for further investigation into the likely impact to existing aerial spraying practices for both adjoining land and properties within the development. The investigations should include an account of how the impacts will be resolved to the satisfaction of affected land owners.

### **Commentary on the request to Stage the authorised development**

The original consent included an operations compound being constructed in Port Julia to support the operation of the wind farm. The compound was originally depicted as housing a number of buildings, including a converter station. The Proponent seeks to commence the civil works associated with the converter station within Stage 1 of the project.

The original authorisation contained no plans of any of the buildings to be erected in the operation compound, no indication of which buildings are to be permanent or temporary, and no site assessment of the impact of this part of the development either visually or more generally in relation to its impact on adjoining land uses.

Whilst ostensibly only a small part of the overall project, this component of the development is still viewed as have the potential to significantly impact on the character of the locality and is sited with direct views from the St Vincent's Highway, the principal tourist route to the Lower Yorke Peninsula.

The Council maintains this part of the development needs to be explained in much more detail, with site specific plans of all the buildings, impact on the sites attributes, visual impact on the Highway and mitigation issues such as landscaping to minimise any visual impacts which might arise. This detail should be provided prior to civil works commencing for any part of the compound facility.

Accordingly Council will not support any decision in respect to the reserve matters and conditions without further information first being provided to, and considered by, the Council.

### **Outstanding matters pending from the original authorisation**

There remain a number of matters that Council raised during the original assessment of the proposed development. To date these matters still appear unresolved and accordingly Council maintains its request for additional information be provided before any decisions is made in respect to the reserve matters and conditions attached to the original consent. These concerns include:

- The project has not yet identify how the requirements of short term worker accommodation are to be addressed and to date Council still has no specific information that satisfies the requirements of the Development Plan in respect to the provision of short term worker accommodation;
- Due to its location, the batching plant approved in the original consent will have a lack of a static water supply available for the production of concrete. Whilst the project anticipated sourcing water locally and supplementing supply from two local batching plants, a significant draw on reticulated water may impact those settlements on the Peninsula who already have a restricted water supply;

- The original proposal indicates that 18.5 hectares of native vegetation will be removed from roadsides and the proposed operations compound site. Much of this vegetation, particularly along road networks, forms part of the corridor for native fauna to move around. No environmental management plan or native vegetation management plan has been provided which might detail the minimisation of clearance or techniques to manage impacts; and
- The original proposal made references to a road maintenance program for the life of the project in the form of a Traffic Management Plan however, a traffic management plan has not been provided at this stage. Given the extent of the proposal and the impacts on Council infrastructure, the project must ensure the continuation of safe and efficient movement of traffic including ongoing maintenance costs.

Although Council is not the relevant authority in this instance – the relevant authority being the Development Assessment Commission (DAC) – Council maintains its position that further information on the above aspects of the project are critical in order to conduct a proper and thorough planning assessment.

Council requests all further details submitted by the Proponent in response to concerns outlined in this correspondence be forwarded to the Council so it may conduct a satisfactory planning assessment of the project prior to works commencing.

## Conclusions

The proposed variation seeks the consent for the following amendments to the approved development:

- The site area being altered with the removal of five allotments from the original site area;
- The number of turbines to be constructed within the project being reduce from 197 turbines to 187 turbines (this will also include removal of the previously approved internal roads and associated infrastructure which were expected to support the turbines);
- The tip height of each turbine being increased from 150 metres to 163 metres;
- Reserve matters and conditions being amended so the construction of the turbines and associated roads and infrastructure can be spread across two stages;
- Certain turbines being re-positioned to either avoid conflict with telecommunication networks/corridors or to ensure a setback of no less than 1,300 metres is provided between the turbines nearest to the dwelling of the landowner who is no longer within the original site area.

The benefits and threats associated with the proposal have not changed since the original authorisation was issued, and the variation does not fundamentally change the nature of the project. The project, although reduced to 187 turbines, is still of incredibly large scale and will have an impact on the function, visual amenity and scenic quality of the rural landscapes of the Yorke Peninsula.

Although the variation involves are relatively minor amendment to the overall project, and in principle Council offers no immediate grounds for objection, the Council does nevertheless remain concerned with a number of outstanding issues previously raised for further attention in the original assessment. As such Council is not satisfied the provision of information to date has adequately addressed the harmful impacts the project will have on the function and character of the locality and the amenity of properties within the affected locality.

Accordingly the Council requests the Development Assessment Commission seek additional amendments or information from the Proponent, and that the DAC consults with the Council before any further decisions are made in respect to the variation application and any future actions by the Respondent in respect to the reserve matters or conditions attached to the original consent.

### **Recommendation**

That following consideration and having regard to all relevant matters concerning the application to vary development plan consent for Development Application 49/544/V001/2013 that Council advise the Development Assessment Commission that, should the Minister choose to support the application, the following conditions be imposed on the project to protect the interests of the Yorke Peninsula and its community:

1. All Reserve Matters and conditions attached to the original authorisation are applicable to the variation approved herein where applicable;

**Reason: To ensure consistency between the original authorisation and the approved variation.**

2. Prior to Development Approval being granted, the applicant shall enter into formal agreements with the landowners that prevent the re-habitation of dwellings impacted by shadow flicker, including dwellings within a 1.3 kilometre set-back distance from any turbine approved herein for re-siting.

**Reason: To ensure dwellings affected by shadow flicker are not inhabited for the life of the project.**

3. A Shadow Management Systems shall be installed on turbines which produce unreasonably levels of shadow flicker to nearby dwellings. The system shall be maintained in working condition at all times.

**Reason: To ensure ongoing protection to dwellings from the impacts of shadow flicker**

4. All turbines impacting on the ability for the non-involved landowner of Section 73 in Hundred Plan 130400, Certificate of Title 5281/ 558s to implement best practice farming principles, including aerial spraying activities, shall be removed or relocated to a suitable location.

**Reason: To ensure that long term continuation of primary production is preserved.**

5. The set-back distances between turbines and the residential dwelling on Section 73 in Hundred Plan 130400, Certificate of Title 5281/ 558 shall be in accordance with the South Australian Environment Protection Authority's Wind Farm Environmental Noise Guidelines.

**Reason: To ensure the proposal is developed in accordance with the latest research on infrasound and its implications for the wider community.**

Should you wish to discuss any aspects of this report please do not hesitate to contact me on 8130 7222. Alternatively, I can be contacted via email at [adam@accessplanning.com.au](mailto:adam@accessplanning.com.au)

Yours sincerely



Adam Williams

**ACCESS PLANNING (SA) Pty Ltd**

Dated: 6 June 2017

## MAYOR

### ITEM 8 - CONFIDENTIAL

#### 1. CODE OF CONDUCT FOR COUNCIL MEMBERS COMPLAINT

##### **PURPOSE**

To inform the Council of a complaint received by the Mayor, in relation to an alleged breach of the Code of Conduct for Council Members and seek Council's direction as to how to proceed in managing the complaint.

##### **RECOMMENDATION**

###### **Section 90(3) (a) Order**

1. That pursuant to Section 90(2) of the Local Government Act 1999, the Council orders that the public be excluded from the meeting with the exception of the Chief Executive Officer and Governance Officer.

The Council is satisfied that, pursuant to section 90(3)(a) of the Act, the information to be received, discussed or considered in relation to agenda item 8 Code of Conduct for Council Members Complaint is confidential information relating to –

“(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead);”

Accordingly, the Council is satisfied that the principle which states the meeting be conducted in a place open to the public has been outweighed in the circumstances.

###### **Section 91(7) Order**

2. That having considered agenda item 8 Code of Conduct for Council Members Complaint in confidence under section 90(2) and (3)(a) of the Local Government Act 1999, the Council, pursuant to section 91(7) of that Act orders that the agenda report, and supporting documentation relevant to agenda item 8 Code of Conduct for Council Members Complaint be retained in confidence for a period of 12 months.

##### **LINK TO STRATEGIC PLAN**

Goal: 5 - Responsible Governance

Strategy: 5.3 Meet all legislative requirements and compliance with Council's internal controls

##### **BACKGROUND**

A complaint has been received by the Mayor, in relation to an alleged breach of the Code of Conduct for Council Members. At the request and with the agreement of the Chief Executive Officer, the Mayor requests that Council determines to depart from the 'Process for Managing Complaints and Breaches under the Code of Conduct for Elected Members' and assumes responsibility for the management of the complaint in its entirety.

##### **DISCUSSION**

It is recommended that the public be excluded for consideration of this item to enable consideration in confidence under Section 90(3) (a) of the Local Government Act.

##### **COMMUNITY ENGAGEMENT PLAN**

## **CONSULTATION PROCESS**

In preparing this report, the following Yorke Peninsula Council officers were consulted:

- Chief Executive Officer
- Governance Officer

In preparing this report, the following External Parties were consulted:

- Norman Waterhouse Lawyers

## **POLICY IMPLICATIONS**

Sections 90 and 91 - Local Government Act 1999

## **BUDGET AND RESOURCE IMPLICATIONS**

Nil

## **RISK/LEGAL/LEGISLATIVE IMPLICATIONS**

Sections 90 and 91 - Local Government Act 1999

## **ATTACHMENTS**

**Attachments:** Nil